



**COMMUNITY DEVELOPMENT DEPARTMENT**  
**Building & Safety Inspection Division**  
 221 West Pine St./PO Box 3006, Lodi, CA 95241-1910  
 (209) 333-6714

**Authorization to Connect Utility Service Building Inspection Division Site Review**

Policy and Procedure No.: **B-[08]-[26A] January 2023**

**AC** \_\_\_\_\_

ADDRESS: \_\_\_\_\_ Suite/Unit: \_\_\_\_\_

Proposed Occupancy: Group \_\_\_\_\_ Division \_\_\_\_\_ Occupant load \_\_\_\_\_ SF \_\_\_\_\_

Fire Sprinkler system: **YES / NO** Commercial Kitchen: **YES / NO** Construction Type: \_\_\_\_\_

- The proposed use will change the occupancy from a \_\_\_\_\_ occupancy to a \_\_\_\_\_ occupancy (CEBC Section 301.3). The structure may be required to be brought into compliance with all current code provisions, including structural, plumbing, mechanical, electrical, energy and access requirements (California accessibility requirements). All portions of the buildings proposed for change of occupancy shall conform to the accessibility provisions of California Building Code, Chapter 11B. (See CEBC Section 306)

**GENERAL CODE-RELATED ITEMS REQUIRING CORRECTION:**

- Exterior:**
  - Foundation  Siding  Service  Label main electric meter panel for address served
  - Wiring  Protect/Remove exposed electrical cables  Label breakers at main electrical panel
  - Post address visible from road: 4 in min up to 25 ft away, 6 in min 26 - 40 ft away, 9 in min 41-55 ft away, and 12 in min over 55 ft away)
- Interior:**
  - Provide exit signs  Office area(s) - see notes  Shop/Storage area(s) - see notes
  - Provide "this door to remain unlocked during business hours" sign(s) above entry door(s)
  - Provide fire extinguishers: 1 for each 3000 ft<sup>2</sup> max and 75 ft travel distance - Type 2A:10-B:C
  - Current service tag for Type I kitchen hood system  Current service tag for fire extinguishers
- Mechanical Equipment:**
  - Duct into non-conditioned space  Vent termination/Combustion air
  - Condensate system  See notes below
- Electrical Systems:**
  - Remove extension cords  Cover open junction/Outlet boxes
  - Label breakers at electrical panel(s)  See notes below
- Plumbing Systems:**
  - Provide 2 seismic straps at water heater 1 @ upper 1/3 of tank & 1 @ lower 1/3 of tank
  - Provide 3/4" pressure/temperature relief drain sloped to exterior pointing down min. 6" & max 24" above ground level (No PVC/No flex pipe)
  - Remove substandard plumbing
- Fire Sprinklers:**
  - 5 yr. Certification  See notes below
- See notes below**  **See attached correction notice**

**Notes:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Permit required:** (Circle One) **YES / NO**  Building  Plumbing  Mechanical  Electrical  Tenant Improvement  Sign

**Plans required:** (Circle One) **YES / NO** Type of plans required: \_\_\_\_\_

**Contact City of Lodi Building Department for permit and plan submittal information at (209) 333-6714.**

**When corrections have been done, please call the inspection request line (209) 333-6716. Please call before 3:00pm for an inspection for the following work day.**

**Inspected by:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Phone:** \_\_\_\_\_