



PARKS, RECREATION & CULTURAL SERVICES

Youth Sports Handbook:
Coach and Player
Guidelines and Code of Conduct

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WELCOME

Welcome to the City of Lodi Parks, Recreation, and Cultural Services Youth Sports Leagues!

Please take the time to review the “Coach and Player Guidelines and Code of Conduct,” which contains our league guidelines and code of conduct. It is important that all Coaches and your team become familiar with this information.

Should you have any questions, feel free to contact our office at (209) 333-6742, Monday through Thursday and every other Friday, 8:00 a.m. to 5:00 p.m.

Location & Mailing Address Hours

[City of Lodi Parks, Recreation and Cultural Services](#)

230 W. Elm Street

Lodi, CA 95240

Important Phone Numbers

Office Phone: (209) 333-6742

Fax: (209) 333-0162

Field Conditions Hotline: (209) 333-4011, #1 or [online here](#)

Website

City: www.lodi.gov/PRCS

City of Lodi reserves the right to make changes at any time if we feel it is necessary for the betterment of the program.

GENERAL GUIDELINES AND POLICIES

Objective

A primary objective of the Lodi Parks, Recreation, and Cultural Services is to provide recreational team sports opportunities for all residents who want to participate. Our sports programs are provided to encourage learning, social interaction, physical exercise, skill development and fun. Lodi PRCS has formulated these policies to foster participation, promote development of the participating players, and to provide guidelines for players, coaches, parents and PRCS personnel.

The Sports Programs Manual is designed as an aid for all participants, officials, volunteer coaches and parent participating in youth sports. This manual emphasizes rules, regulations, procedures and policies governing the activities of the City of Lodi Parks, Recreation, and Cultural Services.

Return to Play Safety Protocols

As of June 15, 2021, all Return to Play Safety Protocols were suspended. However, we encourage all players to adhere to safety practices on and off the playing field.

PRCS Duties and Responsibilities

Lodi PRCS shall be totally responsible for the promotion and registration of each sport, scheduling of practices and games, and formation and enforcement of the rules and policies. Lodi PRCS shall be responsible for ruling on all issues that are not stated in the Youth Sports Manual.

PRCS Responsibilities

- To ensure that all participants have registered and have paid the appropriate fee.
- To appoint head coaches. If a coach has coached the same team in the previous season, he/she will have first right of refusal.
- To run State of California background checks on all coaches per City procedures.
- To arrange a schedule of games which ensures that teams will play an even number of games.
- To publish a complete schedule of practices for each coach at the beginning of each season, and to inform coaches of any changes to that schedule.
- To ensure that officials are competent and fully aware of the objectives of the program and the level of proficiency of the players.
- To ensure that a game schedule is made and passed out to each coach.
- To ensure that the facilities are ready for games and coaches are notified of any scheduling changes.
- To ensure that all coaches are familiar with appropriate precautions, procedures and policies.

Promotion of Upcoming Sport

As Lodi PRCS we aim to promote the sports registration to all areas of our community and beyond. Great efforts are taken to get the registration information to the public through a variety of methods, including:

- Seasonal activity guide
- [Website](#)
- Post on social media, i.e. Facebook, InstaGram.
- Post/promote online 2-3 weeks before registration and during registration dates.

REGISTRATION INFORMATION

Parents may register at the Lodi PRCS office at 230 W. Elm Street from 7:30 a.m.-5:30 p.m. Monday-Thursday during the scheduled registration dates. Parents also have the option to register online at <http://bit.ly/lodiprcs>. At registration, a player's registration form must be completely filled out by the parent or guardian. All registration fees are due at registration. Lodi PRCS offers youth athletic programs to all participants inside and outside the City Limits. All players who register and reside in the City Limits shall be required to pay a resident fee and participants who reside outside the City Limits will be required to pay a nonresident fee. All registration fees may be paid using cash, check, or credit card online.

After the registration deadline has passed, any additional players must contact Lodi PRCS directly to enroll. Registration will be allowed only if space is available. **Coaches are NOT to make these arrangements on their own.** Coaches must also ensure that each child participating on their team is indeed on the team roster. **NO siblings or spectators are allowed to participate in practices at ANY TIME!**

Uniforms and Equipment

Lodi PRCS will supply the uniforms and equipment needed for all youth sports.

Uniforms

- Jerseys will be provided by the Lodi Parks and Recreation Department for all youth sport participants. Players may keep their Jerseys for all youth sports.
- Players shall NOT alter the uniforms in any manner.
- Parents will be required to purchase shorts/pants and shoes.

Equipment

Equipment is supplied by the Lodi Parks and Recreation Department. Players shall NOT alter the equipment in any manner.

- Coed Basketball (age 4-6) will use a junior size basketball (27").
- Coed Basketball (ages 7-12) will use an official youth basketball (28.5").
- Boys Basketball (ages 13+) will use an official men's basketball.
- Girl basketball will use an official ladies' basketball (28.5").
- Girls' softball leagues (ages 4-5) will use a soft Tee ball.
- Players shall NOT alter the equipment in any manner.
- Soccer (age 3-6) will use a size 3 soccer.

Note: Sizes of balls and equipment may change due the age groups of players.

Participation/Eligibility/Playing Time

Lodi PRCS developed the following guidelines for participation/eligibility/playing time to ensure a wholesome and enjoyable recreational activity for the participants.

Participation/Eligibility

- A participant's residency will not affect the player's eligibility. There will be a higher registration fee for all non-residents, which is determined by the City of Lodi.
- All residents and non-residents are eligible to sign-up for any recreational team sports regardless the participant's talent/ability.
- The participant's original birth certificate is required at the sport's skills assessment to verify the child's date of birth.
- A player's eligibility can be compromised or revoked for using falsified birth certificate or exhibiting unbecoming actions. Lodi Parks and Recreation Department Staff shall have the authority to suspend any player whose conduct is considered detrimental to the best interest of the Lodi's Recreational Programs.
- Suspended account fees must be paid in full before the child can be registered for the new or upcoming sport.
- Every year all new players and returning players must be entered into the Draft for their team selection. See [Draft](#) for more details on volleyball and basketball leagues.

Age cut-offs are appropriate for every sport to ensure the safety of all participants. The Lodi Parks and Recreation Staff can wave the age minimum or age maximum as deemed necessary.

Age Divisions

Lodi PRCS sets the age divisions for each sport. The age divisions are set up to promote a safe and competitive environment for all players. All age divisions are subject to change from year to year depending on the registration outcome. No player is allowed to play outside his/her age division without Staff approval. Any player interested in playing outside of his/her age division must notify a Staff member at the time of registration for their request to be reviewed.

Playing up an Age Division

If there is a special request to move a player to a higher age division, the Lodi Parks and Recreation Staff will consider the request and determine what is in the best interest of the player and league. Player must be within one year of the high age division. No player will be allowed to move down to lower age division. A player that is moved to a higher age division will not be eligible for all-stars in their regular age assigned division. Issues that will affect the decision can be but are not limited to:

- Number of players on each team in the lower age division
- Number of players on each team in the higher age division.
- Age variation in each age division. (Young league or experience league)
- Any other reasons for the request.

Team Sizes

- All team sizes are set by the Lodi Parks and Recreation Department and can be altered and changed as deemed necessary by the Department. Team sizes are set in place to ensure league sustainability and protect the well-being of the participants.
- The Department establishes a **minimum team sizes** for each sport based upon experience. This is done to reduce forfeited games and to assure that players have reasonable rest breaks that the Department would expect for that sport.
- The Department establishes a **maximum team sizes** for each sport based upon experience. This is done to assure reasonable levels of playing time for each registered player and to assure that each player has the opportunity to receive an appropriate amount of direction from the coaches.
- The Department, from time to time, will approve minor changes to the minimum or maximum team sizes to deal with unique circumstances that may arise.

PLAYER SELECTION/DRAFT PROCESS

All players will enter into the draft for team selection for volleyball and basketball leagues. Players who did not participate in the previous year must be entered into the draft for team selection. Also, if a player sat out the previous year and did not participate, he/she must be re-entered into the draft. The draft will be conducted by the Lodi Parks and Recreation Staff and the Head Coaches only.

Player Evaluations

In an attempt to provide an even disbursement of talent to each team, a player evaluation will be held for all individual registration programs with participants. For divisions with younger participants, teams will be assigned without an evaluation and assigned per school attendance area. No player will be excluded from being placed on a team because of a lack of ability. The evaluation procedure is as follows:

- Each player will be given a number, which is to be clearly visible throughout the evaluation.
- Players in each division will be separated into smaller groups and run through a series of drills at different “stations”.
- All players will be given an equal opportunity to show their skills.

Some sports require specific skill positions such as pitchers, goalies, etc. Participants requesting to be placed in those positions will have an additional position specific evaluation.

CANCELLING GAMES

Weather

Inclement weather (lightning, snow, ice, rain, high winds, etc.) that may impede a youth sports league practice or game. Field Conditions phone line 209-333-4011.

A decision to conduct or cancel games due to impending weather will be made by Lodi PRCS one hour prior to the scheduled game time or sooner. During the week, the decision will be made no later than 1:00pm. The Lodi PRCS will contact the head coaches from each team and it will be their responsibility to contact their parents with the information. In order for a game to be cancelled due to inclement weather any one of the following must be required:

- The field is unplayable and/or unsafe for play and may cause harm to the fields, players, fans, officials, and/or staff.
- The weather is extreme enough to cause harm to the players by causing an unsafe playing field.

Rescheduling Games

Not all canceled games will be rescheduled. Any games that are rescheduled will be done so by the Lodi PRCS as deemed necessary.

Cancelling Practices

Coaches are responsible for cancelling their own practices if they practice outdoors. If the practices are indoors, the Lodi PRCS will make the final decision whether to cancel practice due to weather. It is the coach's responsibility to contact their parents if a practice is cancelled.

Severe Storms

Severe storms can produce high winds, heavy rain, hail, lightning, thunder and/or tornados. If a severe storm approaches the playing area, the safety of the players is the number one priority of coaches and referees. The game will be suspended. In the event the game is suspended, ALL participants MUST clear the field immediately and move into their cars or other permanent shelter.

Lightning and Thunder

Lightning is the second leading cause of storm-related deaths (flooding is first). The danger from lightning can persist for 20-30 minutes or more after a thunderstorm has passed. If a person can hear thunder, or see lightning, the danger is already present.

Referees and Coaches should adhere to the following:

- If lightning is seen, with or without hearing thunder, the game(s) or practice(s) should be suspended and shelter sought.
- Lodi PRCS recommends that participants seek immediate shelter in their automobiles or a designated severe weather shelter, if there is one nearby. Smaller, open structures, tents, trees, isolated areas, etc., should be avoided. Cars, with windows rolled up, can provide good shelter. Avoid contact with metal or other conducting materials to the outside surfaces. Do not stay in open, unprotected areas.
- Games or practices should not be restarted for at least 30 minutes after the last lightning strike is seen or roll of thunder is heard.

Note: During a game the Head Referee will make the call to stop play and to resume play.

MEDICAL EMERGENCIES

Any major or life-threatening injury or accident that may occur on the playing field or at the facility, during scheduled game/practice times will be handled as follows:

- 911 will be called immediately.
- Parent/Guardian will be contacted.
- Based on the professional decision of the EMT unit, the participant may be transported to the closest medical facility for immediate care.
- For any injury that requires medical attention or the child is required to sit out for a period of time, an accident form must be filled out by the Lodi Parks and Recreation Staff, coach, and parent of the injured child.

Concussions/Head Injuries

It is policy of Lodi PRCS to educate coaches, parents and players of the signs, symptoms or behaviors consistent with sports induced concussions and the City requirement that players under the age of 18, suspected of a concussion or head injury are required to be removed from the activity, must seek medical attention and then follow the proper procedures before returning to play.

Head Injury Policy

The Lodi Parks, Recreation and Cultural Services Department (PRCS) recognizes the potential danger and long-term health consequences of this, often difficult to diagnose form of traumatic brain injury. This policy is intended to provide easy to understand guidelines related to participants who have been diagnosed with or are suspected of having a concussion.

Parents, coaches, and assistant coaches are strongly encouraged to view the [“Heads Up: Concussion in Youth Sports” online](#) course from the Center for Disease Control.

Suspected Concussion Procedures

- Any participant exhibiting the signs, symptoms or behaviors associated with a concussion or head injury: (1) must be immediately removed from the activity and (2) may not again participate in any activity until cleared by an appropriate health care professional. REMEMBER WHEN IN DOUBT SIT THEM OUT!
- The injured participant may not be cleared for practice or competition the same day that the sign, symptom or behavior associated with a concussion or head injury was observed.
- The injured participants’ parent or guardian should be immediately notified of the suspected concussion or head injury so that they can be evaluated by an appropriate health-care professional.
- An accident/ injury report form must be completed and submitted to the Lodi Parks and Recreation Department within 24 hours or on the next business day following the incident.

The parent or guardian of a participant who is suspected of a concussion or head injury must submit written medical clearance from an appropriate health-care professional to Lodi Parks and Recreation Department prior to returning to any activity. Players will not be allowed to participate until this document is produced.

SELECTION OF COACHES

Lodi PRCS feels that our coaches set an example not only for the kids but also the parents. Selecting quality, qualified, and well-rounded coaches is our number one priority. All coaches must complete a Coaching Application and sign the Coaches’ Code of Conduct form before a coach can be considered by the Lodi Parks and Recreation Department.

Priority Order in the Selection of Coaches

- Certified Coaches
- Coaches in the same league with a son or daughter.
- Coaches in the same league with the greatest number of years of experience.
- Coaches moving up from a lower league with a son or daughter returning to play.

Application

All applications are to be submitted a *minimum of four (4)* weeks prior to the first practice. The Lodi PRCS requires every individual interested in becoming a coach to complete application and authorization for background investigation form (with a copy of his/her Driver's License or State Issued Photo Identification). This procedure is in place to protect participants from individuals who may be unsuitable as a coach. [Coach's application](#) and authorization for background investigation form can be found on our website.

Background checks

All head coaches and assistant coaches are required to undergo a criminal background investigation. This process is to further ensure the safety and well-being of all players.

All head coaches must be at least 18 years of age. Assistant coaches must be at least 16 years of age. Spouse of coach may head coach in a different league and/or be assistant coach in the same league.

All coaches and assistant coaches must wear a city-issued coaches' badge while at practice or at play so that it is visible to all parents and players at all times.

Coaches may not conduct themselves in an unsportsmanlike manner at any time and may be removed from the coaching staff if they do. Regardless of the situation, we expect our coaches to act with the utmost respect and integrity in any scenario.

RESPONSIBILITIES OF COACHES, PARENTS AND PLAYERS

Coaches' Responsibilities and Guidelines

Lodi PRCS encourages anyone who is interested in being a positive force in a child's life to contact a recreation staff member and fill out a coaching application. Coaches are role models for teaching the fundamentals of the sport, sport skills, tactics and sportsmanship. Coaches are responsible for their personal conduct and behavior, as well as, the conduct and behavior of players. Coaches are required to follow the Lodi PRCS guidelines at all times.

A coach who does not follow the guidelines provided by the Lodi PRCS will need to meet with the Recreation Manager in order to continue to coach. All volunteer coaches shall be "at-will coaches," and may be discharged by the Lodi PRCS with or without cause. Only coaches who have been approved by the Lodi PRCS will be allowed to go on the field of play or court during practices and games.

Coaches participating in Lodi PRCS youth sports shall:

- Be reliable, and on time. (The first to arrive and the last to leave...)
- Be responsible for distributing a game/practice schedule to parents/guardians prior to the beginning of the season.
- Have with you, the Emergency Contact Information forms for each child on the team at all practices and games.
- Be responsible for ensuring players' parents/guardians are informed of changes to the game or practice schedule. This includes cancellations the day of the game or practice.
- Ensure that each player receives playing time in games according to Lodi Parks and Recreation Department policy on playing time. Equal participation in the program as a whole is the desired goal.

- Be responsible for communicating Lodi Parks and Recreation Department playing time policy as well as their own philosophy regarding playing time to parents/guardians & athletes prior to the start of the season.
- Have all players and team coaches shake hands after the completion of the game.
- Never play an injured or bleeding player. Think of the player first and not the team's final outcome.
- Conduct themselves in a professional manner at all times, and shall refrain from directing abusive or sarcastic language or gestures toward officials, other coaches or players.
- Serve as a role model for players and spectators.
- Ensure that Lodi Parks and Recreation Department equipment is accounted for, and maintained in usable condition and returned promptly at the end of the season.
- Leave facilities in the same or better condition than they were when the team arrived.

Communication

We expect our coaches to communicate with the parents in a positive and respectful manner. Coaches are expected to be the primary contact person for all questions regarding practices, games, times, locations, cancellations and rainouts. Lodi Parks and Recreation Department expects our coaches to be organized and on time for meetings, practices and games. Coaches must wear appropriate clothing for all practices and games.

Players' Responsibilities and Expectations

Participation in youth sports programs can have a lasting and meaningful effect on children's lives. Therefore, it is the goal of the Lodi Parks and Recreation Department to provide the highest quality of athletic programs to ensure that a child's experience with sports is a positive one. It takes the cooperation of everyone involved, including the participant, to make this happen.

The Lodi PRCS has established the following responsibilities for participants to adhere to:

- Players will listen to their coaches and be respectful of their elders.
- Players will take care of the facilities, equipment, and uniforms which they are given or participate in.
- Players will make sure to eat the right foods and drink plenty of water before and after practices and games.
- Players will avoid all types of taunting and belittling remarks to their teammates or opponents.
- Players will show good sportsmanship at all times, win or lose.
- Players will participate for the love of the game and social interaction with peers.

Players' Code of Ethics

Players are expected to conduct themselves in a positive manner regarding their youth sports experience and accept responsibility for their participation by following the Players Code of Ethics Pledge:

- I will encourage good sportsmanship from fellow players, coaches, officials, and parents at every game and practice by demonstrating good sportsmanship.
- I will attend every practice and game that I can, and will notify my coach if I cannot.
- I will expect to receive a fair and just amount of playing time.
- I will do my very best to listen and learn from my coaches.

- I will treat my coaches, other players, officials and fans with respect regardless of race, gender, creed or abilities, and I will expect to be treated accordingly.
- I deserve to have fun during my sports experience and will alert parents or coaches if it stops being fun!
- I deserve to play in an environment that is free of drugs, tobacco, and alcohol and expect adults to refrain from their use at all youth sporting events.
- I will encourage my parents to be involved with my team in some capacity because it's important to me.
- I will do my very best in school.
- I will remember that sports are an opportunity to learn and have fun.

Parents' Responsibilities and Expectations

In order for a program to be truly successful, it takes the cooperation of everyone involved: players, coaches, officials, staff, spectators, and especially parents. Parents have the following responsibilities and expectations when participating in and Lodi PRCS sponsored athletic programs.

Parents have a responsibility to their children

To make sure that your child gets the most out of his or her playing experience, parents should show their unwavering support, including positive reinforcement of your child's performance and effort. This is absolutely essential, especially at an early age, to ensure their healthy development. Parents should also be positive role models, including, but not limited to, showing proper sportsmanship at all times and refraining from negativity of any kind.

Parents have a responsibility to the coaches

Coaches volunteer their personal time to spend it with your child. They need you to be supportive of their decisions and not undermine their efforts. If you don't agree with a coach, you are expected to tell that coach, but make certain it is done at the right time and place, in a non-argumentative manner and not in front of the players. Parents are also expected to drop off and pick up their children on time for games and practice, and it is highly encouraged for parents to stay and participate in order to maintain control of the group and to assist the coach as needed.

Parents have a responsibility to the league

Recreation staff cannot be at games and practices of all teams. Therefore, in order to maintain the positive nature of these programs, it is essential for parents/spectators to report any abusive behavior or any other situation that needs to be addressed to staff. This is the only way that these programs can achieve their intended goals.

Parents/Spectators have a responsibility to other parents

Personal gain and satisfaction should not be derived from a child's performance. Competition and taunting between parents are never acceptable and no parent/spectator should ever feel embarrassed or disappointed by their team or child's performance. Good plays should always be cheered, and disappointments should always be consoled, no matter whose team it affects.

Parents have a responsibility to themselves

It is your responsibility to watch your child and other children participate and learn. The joy and pride associated with watching children participate in sports should be experienced to the fullest, because a lifetime of memories is being created before your very eyes.

PARENT'S CODE OF ETHICS

I hereby Pledge to provide positive support, care and encouragement for my child participating in youth sports by following this code of ethics. I will encourage good sportsmanship by demonstrating positive support for all players, coaches and officials at every game, practice or other youth sports event. I will place the emotional and physical well-being of my child ahead of any personal desire to win. I will insist that my child plays in a safe and healthy environment. I will provide support for coaches and officials working with my child to provide a positive, enjoyable experience for all. I will remember that the game is for children and not adults. I will do my best to make youth sports fun for my child. I promise to help my child enjoy the youth sports experience within my personal constraints by assisting with coaching, being a respectful fan, providing transportation or whatever I am capable of doing. I will ask my child to treat other players, coaches, fans and officials with respect regardless of race, sex, creed, or ability. I will request that my child's coach be trained in the responsibilities of being a youth sports coach and that the coach agrees to the youth sports Coaches' Code of Ethics.

REFUNDS

1. Administration Fee, Non-Resident Fee, Late Fee and online third-party processing fees and charges are NOT REFUNDABLE. See receipt for fees paid.
2. Full refund, including those listed in Item 1, will be given if the department cancels the program, for medical reasons before the first game or activity, or if the participant is cut from the program (documentation must be provided for medical reasons).
3. Registrants will receive 100 percent of the program and registration fees paid, except for those listed in Item 1, for refund requests made more than one week before the first game or activity. Registrants will receive 75 percent of program and activity fees paid, except for those listed in Item 1, for refund requests made 0 to 7 days before the first game or activity. No refunds will be given following the first game or activity.
4. All refund checks will be given through the City of Lodi within 30 days, if approved. If paid with a credit/debit card, refund will be applied back to card for approved amount.
5. If expenditure has been made on behalf of a participant (i.e. insurance fees paid, uniform costs), that amount will be deducted from the total refund.
6. Any refunds must be approved by the Lodi Parks and Recreation Staff.
7. No cash refunds will be issued at any time.

PARENT/GUARDIAN ACKNOWLEDGEMENT FORM

As the parent/guardian of a child participating in a city-run, sports-related class, league or activity, you acknowledge that you have read, understand and that you and your child will abide by the policies and code of conduct as outlined in City of Lodi's "Youth Sports Programs Coach and Player Guidelines and Code of Conduct".

Please check that you have read, understand and will abide by the policies set forth in these guidelines.

[General Guidelines and Policies](#)

[Registration Information](#)

[Player Selection/Draft Process](#)

[Cancelling Games](#)

[Medical Emergencies](#)

[Selection of Coaches](#)

[Responsibilities of Coaches, Parents and Players](#)

[Parents' Code of Ethics](#)

[Refunds](#)

League/Class/ Team Name: _____

Child's Name: _____

Parent's Name (*please print*): _____

Parent's Signature: _____ Date: _____

Please return a signed copy of this form to your league representative, instructor or team captain.

COACH ACKNOWLEDGEMENT FORM

As the coach of a child and their team participating in a city-run, sports-related class, league or activity, you acknowledge that you have read, understand and that you will abide by the policies and code of conduct as outlined in City of Lodi's "Youth Sports Programs Coach and Player Guidelines and Code of Conduct".

Please check that you have read, understand and will abide by the policies set forth in these guidelines.

[General Guidelines and Policies](#)

[Registration Information](#)

[Player Selection/Draft Process](#)

[Cancelling Games](#)

[Medical Emergencies](#)

[Selection of Coaches](#)

[Responsibilities of Coaches, Parents and Players](#)

[Parents' Code of Ethics](#)

[Refunds](#)

League/Class/Team Name: _____

Coach's Name (*please print*): _____

Coach's Signature: _____ Date: _____

If coach is 18 or older

Parent's Name (*please print*): _____

Parent's Signature: _____ Date: _____

If coach is 17 or younger

Please return a signed copy of this form to your league representative, instructor or team captain.



Parks, Recreation and Cultural Services
230 West Elm Street, Lodi
(209) 333-6742
Lodi.gov/PRCS
prdept@lodi.gov

YOUTH SPORTS VOLUNTEER COACH APPLICATION

SPORT _____ LEVEL _____

I am requesting to be a: Head Coach Assistant Coach

Public Resources Code 5164 requires the City of Lodi to screen those volunteers having supervisory authority over minors through the Department of Justice's fingerprinting process. In compliance with current law and as part of the city's obligation for due diligence in screening people who work with children and act on behalf of the City of Lodi, you will be required to be fingerprinted if assigned as a head coach or assistant coach. A prospective volunteer may be rejected if determined to be a current abuser of drugs or intoxicating liquor, conviction of a crime involving moral turpitude, or any crime which would reasonably be expected to affect the applicant's ability to perform the duties of the position applied for or which could reasonably be expected to reflect adversely on the mission of the City. The City shall retain any information gathered during the process in confidence.

Have you been fingerprinted for the City of Lodi before? _____

If yes, when _____

Name _____
(First) (Middle) (Last)

email: _____

Address _____

Cell/Home Phone _____

City _____ Zip _____

Work Phone _____

Have you ever been convicted by any court of an offense? Yes No

If yes, list all offenses you were convicted of (or common name of offense) and the penal code section you were convicted of violating. Please place this sheet of paper in a sealed envelope and attach to application. Conviction is **not** necessarily disqualifying. You may omit: a) traffic violations for which the fine imposed was \$50 or less; b) any offense committed prior to your 18th birthday which was finally adjudicated in juvenile court or under a youth offender law; c) any incident that has been sealed under Welfare and Institutions Code Section 781 or Penal Code Section 1203.45. A "Yes" answer is not an automatic bar from employment.

The City of Lodi youth sport programs provide an enjoyable learning environment for youngster's physical, social and personal development. The responsibility of the volunteer coach is to teach responsibility and commitment, develop sport skills, teach cooperation, develop positive attitudes toward authority, and to provide a fun and enriching experience. Coaches assume a role as teacher and carry out lesson plans which develop skills through progressive teaching, emphasizing positive sports values and encouraging lifelong interest in the sports in which they participate.

By signing below, you agree that: 1) the position shall be for that sport season; 2) you recognize and agree with all duties and responsibilities as established by City of Lodi; 3) you agree to use your best effort in executing the obligation of a coach for City of Lodi.

(Initial) **I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand and agree that misstatements and/or omissions of material fact will be a basis for rejection of this application or applicant.**

SIGNATURE _____ DATE _____

Coaches will be contacted when they are assigned a team.

Please list your children (if any) or other children that will be participating in the program you are requesting to coach.

NAME

BIRTH DATE

_____	_____
_____	_____
_____	_____

COACHING BACKGROUND

Have you coached this sport before Yes No Number of years _____

What team did you coach most recently? _____ Year _____ Sport _____

Please describe your coaching related experiences. Include paid and volunteer work _____

Did you coach a Lodi Parks and Recreation/B.O.B.S. team last year? Head Coach Assistant

If head coach, who was your assistant?

Name _____ Team Name _____ Level _____ Boys Girls

What other sports have you coached?

SPORT	SPONSORING AGENCY	AGE LEVEL	YEARS COACHED
-------	-------------------	-----------	---------------

_____	_____	_____	_____
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TRAINING BACKGROUND

Have you had any formal training as a coach? Yes No If yes, please describe (i.e, PE degree, coaching courses, etc.)

Have you attended any training clinics Yes No Year _____ Sport _____

Clinic Name(s) _____

Do you have a current CPR/first aid card? Yes No Year completed _____

RELATED SPORT INFORMATION

Have you played this sport on an organized team? Yes No Number of years _____ Level _____

REFERENCES

Name	Address	Telephone
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_____	_____	_____
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For staff:

Date Received	Staff Initials	Prior DOJ Approval	DOJ Approval Date	Team
		Y / N		