

**THIS FORM IS ONLY REQUIRED IF YOU ARE CLOSING A STREET.  
 IF CLOSING A STREET, THIS COMPLETED FORM MUST BE RETURNED TO THE PUBLIC WORKS DEPARTMENT LOCATED  
 AT CITY HALL, 221 W. PINE STREET, NO LATER THAT THURSDAY, JULY 28, 2022.**



**DOWNTOWN ENCROACHMENT PERMIT APPLICATION  
 (BLOCK PARTY NON-CONSTRUCTION)**

1. Neighborhood Name or Business Name: \_\_\_\_\_

2. Address: \_\_\_\_\_

3. Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

4. Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

5. Description:  
 (List structures placed on street, sidewalk, and alleys, including port-a-potties.)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6. Identify Street(s) and Alley(s) to be Closed: \_\_\_\_\_

7. Identify the street closure limits to the nearest street intersection: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. Event Date:  Tuesday, August 2, 2022

9. Closure Times:  5 PM — 9 PM  Other: \_\_\_\_\_  
 (Be sure to allow and include time for "set-up" and "clean-up".)

10. Requesting to serve alcoholic beverages in the public right-of-way?  Yes  No  
 Serving alcoholic beverages is permitted as described in the Lodi Municipal code 9.04.010 and a copy of the Alcoholic Beverage Control License is required prior to permit issuance. Liquor liability insurance coverage is required prior to permit issuance.

11. Additional Information:  
 Street closure shall comply with the "Street Closure Provisions". Certificate of insurance in permittee's name which names the "City of Lodi, its elected and appointed Boards, Commissions, Officers, Agents, Volunteers and Employees" as an Additional insured is required for General Liability per occurrence and Automobile Liability Insurance in an amount determined by Risk Management. Primary and Non-contributory as required.

The undersigned agrees to indemnify and save the City of Lodi free and harmless from any liability in accordance with the provisions of Lodi Municipal Code (LMC) Sec. 12.04.040. Permittee is specifically aware of LMC Sec. 12.04 thereof relating to encroachments. The undersigned agrees and understands that a permit can be denied or voided in accordance with City of Lodi rules and regulations subject to inspection and approval. Permit application fees are non-refundable.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

<b>OFFICE USE ONLY</b> PERMIT NO. _____ DATE/TIME RCV'D _____	FEE: _____ <small>Minimum amount (Balance to be collected at permit issuance)</small> TOTAL FEE: _____
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