



**City of Lodi
Community Development Block Grant (CDBG)
2020-21 Annual Action Plan
Application Instructions**

General:

The City of Lodi is soliciting applications for its 2020-21 Community Development Block Grant (CDBG) program. Eligible organizations are limited to nonprofits and local government entities. If awarded, funds are anticipated to be available on July 1, 2020, and projects must be completed by June 30, 2021.

Workshop:

Interested applicants are encouraged to attend an application workshop on **Tuesday, December 10** to receive further information on application instructions and upcoming CDBG plans, and to provide feedback on current community needs.

Application Workshop and Community Needs Workshop

December 10, 2019 at 3:00 PM

Carnegie Forum – Council Chambers

305 West Pine Street

Lodi, CA 95240

Application Deadline:

The application will be available on Tuesday, December 10, 2019, and due by **5 p.m. on Monday, January 27, 2020**. Late applications will not be accepted. The application instructions and forms will be available December 10th, 2019 on the City's Community Development webpage:

<https://www.lodi.gov/183/Community-Development-Block-Grant-Progra>

You are invited to present (informally) on your draft project at the Lodi Improvement Committee's next meeting at 3 p.m. on January 14, 2020. This will be an opportunity for you to ask questions and for the LIC to get to know your anticipated projects. The LIC will discuss and score proposed applications at their February 11th meeting.

Application Instructions:

The application is titled "Application Questions" and is available in a Word format for the applicant to fill out and submit. The application must be completely filled out for an organization to be considered for funding. Please do not have duplicative answers to questions, and be as concise as possible in your responses.

The Application Questions and the additional attachments must be submitted in an electronic format; this can be completed in one of the following ways:

1. By providing a USB drive or CD with all files contained on it and mailing it to City Hall or dropping it off in person (address is listed at the end of this document).
2. By providing an FTP link for City staff to access and retrieve the files through an online platform.

Emailed applications will not be accepted.

Please provide the Application Questions in a Word format and the additional attachments in a Word or PDF format (no Excel).

Grant Requirements:

CDBG funds must be used to primarily benefit low- to moderate-income individuals or households, or an area that is considered low to moderate income. Only projects that are new or an expansion to existing programs/projects are eligible.

National Objective:

Proposed activities must meet one of the three national objectives:

1. Benefits low-income individuals or households
2. Addresses the prevention or elimination of slums or blight
3. Meets a particularly urgent community development need

Most projects will fall within the first national objective.

Eligible Activities:

CDBG funds may be used for several activities. Eligible activity categories are listed below; however, U.S. Department of Housing and Urban Development (HUD) has more specific requirements for permitted activities that go beyond these listed categories. Any proposed activity must fit within one of these activity categories. If you are uncertain whether your proposed activities will be eligible, please contact City staff (contact information is provided below).

1. Public facilities and public improvements
2. Economic development and employment training
3. Real property acquisition or rehab
4. Public services
5. Crime prevention
6. Building capacity of community resources
7. Code enforcement (reduce blight)
8. Homeless facilities
9. Fair housing (prevent discrimination)
10. Housing rehabilitation or homeownership assistance
11. New housing construction (community-based development organizations only)
12. Emergency repairs or assistance due to displacement
13. Electrical utilities improvements
14. Energy conservation and renewable resources

City Goals:

The City has begun the process of developing revised goals in its first amendment to the 2019-2023 Consolidated Plan. A draft of these updated goals will be available on December 17, 2019. Once those updated needs and goals have been approved by the City Council (estimated mid-January), the City will publish the amendment Consolidated Plan online. The City will evaluate applications based on those updated goals. In the interim, current 2019-2023 Consolidated Plan and draft Community Needs are as follows. These current needs and goals should still be used as a guide at this time, as the amendment will add more specificity and prioritization to these existing goals:

1	Goal Name	Develop Safe and Healthy Neighborhoods
	Goal Description	Develop safe, healthy, and secure neighborhoods within CDBG Target Area (e.g., neighborhood watch groups, street lighting, traffic-calming methods, traffic signals, street or private home cameras)
2	Goal Name	Improve Public Spaces
	Goal Description	Improve public spaces within CDBG Target Area (e.g., community gardens, park cleanups, street cleaning, street surface improvements, alley improvements, and park improvements for youth activities such as soccer fields)
3	Goal Name	Address Dilapidated Conditions
	Goal Description	Address dilapidated conditions to improve neighborhoods within CDBG Target Area (e.g., critical repair program, code enforcement, housing rehabilitation, graffiti abatement)
4	Goal Name	Improve Access
	Goal Description	Improve access to public facilities and infrastructure for disabled, seniors, and low-income families (e.g., transportation, ADA accessibility, sidewalk improvements)
5	Goal Name	Improve Housing Access and Affordability
	Goal Description	Improve housing opportunities, accessibility, affordability, and sustainability (e.g., fair housing, rehabilitate affordable housing units, create new affordable housing units, homeless housing)
6	Goal Name	Build Capacity
	Goal Description	Build capacity, leadership, and connections within the CDBG Target Area (e.g., ABCD program)
7	Goal Name	Support Programs for Priority Populations
	Goal Description	Support programs or projects that assist lower-income children, youth, seniors, and single-parent families, and that assist the extremely low-income population (e.g., after-school recreation, homework help, gang prevention, mental health services, homeless services, childcare)

Area Benefit or Limited Clientele:

Proposed projects must have an area benefit or serve a limited clientele. An area benefit means the project serves clientele within a census block or designated area (neighborhood) where at least 51 percent of residents are low- to moderate- income. A project that serves limited clientele means the project limits its services/benefit to specific clientele, which would include low- to moderate-income persons/households, seniors over 62 years old, persons who are disabled, homeless, or migrant farmworkers, or certain other similar categories.

Estimated 2020-2021 Award:

The City estimates receiving a 2020-21 CDBG grant award of approximately \$600,000. The actual amount of funding will be announced by HUD after the federal budget has been approved. The amount has typically been announced in the spring, in April or May.

Contact:

Please contact the following program staff if you have any questions and use the address below to submit your application: Patrice Clemons, CDBG Program Specialist; pclemons@lodi.gov 209-333-6800 x3404: City of Lodi - Community Development, 221 West Pine Street, P.O. Box 3006, Lodi CA, 95241-1910.