

## **Internet Access Policy and Information Access Policy**

It is the Library's policy that parents or legal guardians must assume responsibility for deciding what library resources are appropriate for their children. There will be some resources which parents may feel are inappropriate for their children. Restriction of a child's access to the Internet is the responsibility of the parent or guardian; the Library does not have the right or responsibility to act in place of the parent or legal guardian (*loco parentis*). The Lodi Public Library specifically disclaims any warranty as to the content's accuracy, authoritativeness, timeliness, usefulness, or fitness for a particular purpose. The Library shall have no liability for any direct, indirect, or consequential damages related to the use of the information contained therein.

## **Procedures for Computer Use**

You may call the library for an appointment or you can make your own reservation on our reservation station or at any public computer.

At the time of your appointment you may log in to your reserved computer. There is no need to check in at the circulation desk. If you wish to print, you will need to deposit money into a printing account that will be drawn from when you print. Deposits are made at the service desks.

## **Time Limits**

You are allowed 90 minutes of Computer Use per day. Reserved computers are made available after 10 minutes if you do not log in at the reserved time.

## **Responsible Use Agreement**

With the freedom and privilege to access computers and networks come the responsibility to use this service in a responsible and ethical manner.

The following is a partial list of unacceptable uses:

- Using resources for other than educational, informational, and recreational purposes
- Using resources for unauthorized, illegal or unethical purposes Attempting to modify or gain access to files, passwords, or data belonging to the library or others
- Seeking unauthorized access to a computer system or damaging or altering software components of a network or database
- Destruction of or damage to equipment
- Making unauthorized copies of copyrighted or licensed software or data
- Violation of library usage policies and regulations Harassment of other users
- Libeling or slandering Violation of another user's privacy

## **Internet Use and Policy Statement**

### **Purpose**

As part of our collection, Lodi Public Library provides access to a broad range of information resources, including those available through the Internet. The Internet offers access to many valuable local, national, and international sources of information. We make this service available to fulfill our mission to offer a broadly defined program of informational, educational, recreational and cultural enrichment opportunities for Lodi citizens of all ages and backgrounds.

Some Internet sites contain information which one may find inaccurate, controversial or offensive. The Library has no control over the information on the Internet and cannot be held responsible for its content. As is the case with other resources in the Library collection, any restriction of a child's access to the Internet is the responsibility of the parent or legal guardian.

### **Access Policy**

It is the library's policy that parents or legal guardians must assume responsibility for deciding what library resources are appropriate for their children. There will be some resources which parents may feel are inappropriate for their children. Restriction of a child's access to the Internet is the responsibility of the parent or guardian; the Library does not have the right or

responsibility to act in place of the parent or legal guardian (loco parentis) Parents and guardians are encouraged to work closely with their children to monitor or supervise their children's use of the Internet.

### **Acceptable Use of Electronic Information Sources**

With the freedom and privilege to access computers and computer networks comes the responsibility to use them in a responsible and ethical manner. Unacceptable uses include but are not limited to the following:

- Using resources for other than educational, informational and recreational purposes
- Using resources for unauthorized, illegal or unethical purposes
- Attempting to modify or gain access to files, passwords or data belonging to the Library or other entities
- Seeking unauthorized access to a computer system or damaging or altering software components of a network or database
- Destruction of or damage to equipment
- Making unauthorized copies of copyrighted or licensed software or data
- Violation of library usage policies and regulations
- Harassment of other users
- Libeling or slandering
- Violation of another user's privacy

Failure to comply with these restrictions may result in revoking your privilege to use the information and access the Internet. Implementation and administration of this policy regarding proficiency requirements, time limitations and compliance with acceptable use is the responsibility of library administration and subject to change at the discretion of the director.

Approved: Lodi Public Library Board of Trustees-March 16, 1998