

# MINUTES– REGULAR MEETING

Date: February 11, 2019

Time: 5:30 p.m.

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*Note: All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Lodi Public Library, located at 201 W. Locust Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact the Lodi Public Library as soon as possible and at least 24 hours prior to the meeting date.*

## 1. Call to Order/Roll Call 5:35 p.m.

Present: Trustees Caitlin Casey, Frankie Kooger, Terry Costa, David Main, and Scot Martin

Also present: Library director Anwan Baker, and library staff members Mina Morshedi and Yvette Herrera.

## 2. Introductions

Christian Phillips from Phillips Financial

## 3. Approval of Minutes

a. December 10, 2018 – Trustee F. Kooger motioned, Trustee D. Main seconded- motion carries.

b. January 14, 2019- Trustee F. Kooger motioned, Trustee D. Main seconded – motion carries.

## 4. Comments by the Public on Agenda Items

*(The time allowed per person per agenda item for comments made by the public is limited to five minutes.)*

## 5. Reports: Written

a. Library Revenue & Expense Reports – Director Baker

The library is on track with the budget.

b. Private Sector (Trustees') Investments Report – Director Baker

Christian Phillips of Phillips Financial provided the library board with information regarding the private sector investments. The portfolio review summary showed since inception 3/15/04 to 2/8/19 the Starting Market Value of \$175,580 Net Flows & Outflows (\$221,207.90) and Investment Returns \$184,463.72 Market Value \$138,836.

c. Library Director's Report – Director Baker

b. The library director attended the following meetings: Stockton Pride Center with Nicolas Hatten. The library will look to set up LGBT counseling.

c. Lodi Boys & Girls Club director Eddie Cotton meet and shared various library opportunities and there may be some partnering over the summer.

d. Director Baker also met with Christian Phillips of Phillips Financial.

e. The New York Times will become available to library patrons by April 1 via a California State Library grant. Trustee Casey commented the library should look into advertising the places like Starbucks.

f. The library has installed an ADA accessible computer for library patrons. Trustee Casey commented the library has struggled with providing an ADA computer and the past and she is pleased to see one now in place.

g. The director and Yvette Herrera met with Daniel Jung from New York Life insurance company and hope to bring financial literacy classes taught by Mr. Jung to the library in the coming months.

h. Library Assistant Linda England will be retiring on February 24, 2019, her cataloging assignment will be shifted to another staff member to make sure it is still covered.

## 6. Reports: Oral

a. Presentation by Christian Phillips – Phillips Financial

See Private Sector reports.

b. Friends of Lodi Public Library– B. Hamner

The Friends will be sponsoring a Trivia Bee team this year on April 26, 2019 at the Silver Sponsorship level of \$1000 and the theme is Fabulous 40's that includes 1840 and 1940.

They are looking into the Amazon Contribution Program Smiles which contributes 5% to the non profit based on customer purchases.

Lodi Live newspaper will feature an article regarding the Friends of the Lodi Public Library in their March issue.

c. Lodi Public Library Foundation - T. Costa

Foundation President Nancy Potts shared the following: The Foundation will host its annual Bridge tournament on February 22, 2019.

A Story Teller Dinner committee has been formed for the upcoming dinner to be held on September 21, 2019.

An end of year donation request yielded \$8,200. Kelly Nitmz has put a lot of effort into the end of year request.

**7. Consent Calendar**

**8. Regular Calendar**

a. Discuss and approve Library Holiday Schedule for Year 2019

Trustee F. Kooger motioned, seconded by Trustee D. Main, motion carries.

b. Discuss and approve Library Item Reconsideration

The Library Item Reconsideration form is a pretty standard form in public libraries. Trustee D. Main motioned, Trustee F. Kooger seconded, motion carries.

**9. Comments by the Public on non-agenda items**

*(The time allowed per person per non-agenda item for comments made by the public is limited to five minutes.)*

Yvette Herrera shared that the Paws to Read program will receive recognition by the San Joaquin County Reading Association.

**10. Comments by Board Members on non-agenda items**

**11. Adjournment 6:08 p.m.**

For information regarding this agenda, contact:

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Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

*Future meeting date March 11, 2019 and April 8, 2019.*