



# LODI IMPROVEMENT COMMITTEE

Carnegie Forum  
305 West Pine Street, Lodi

**AGENDA**  
Date: October 13, 2020  
Time: 6:00 P.M.

**Streaming Links:**

<https://www.facebook.com/CityofLodi/>

<https://zoom.us/j/91304149083?pwd=bDA5M2FOOEhzOHp3Z0laQXZlZDh6Zz09>

**Effective immediately and while social distancing measures are imposed, all meetings of the Lodi Improvement Committee will be held virtually. All Committee Members will appear telephonically or via Zoom.**

**The following alternatives are available to members of the public to watch meetings and provide comments on agenda and non-agenda items before and during the meetings.**

**Viewing:**

Members of the public may view and listen to the open session of the meeting by clicking the below links or pasting the link into a browsers

<https://zoom.us/j/91304149083?pwd=bDA5M2FOOEhzOHp3Z0laQXZlZDh6Zz09>

Password: 386360

Or iPhone one-tap: Us: +16699009128,,91304149083

Or Telephone: Dial: Us: +1 669 900 9128; Webinar ID: 913 0414 9083

**Public Comment:**

Members of the public may provide comment via Zoom video conferencing at the following link:

<https://zoom.us/j/91304149083?pwd=bDA5M2FOOEhzOHp3Z0laQXZlZDh6Zz09> Public Comments are limited to five minutes per person.

Members of the public may submit written comment prior to or during the meeting. Comments should be submitted to the Lodi Improvement Committee [LICcomments@lodi.gov](mailto:LICcomments@lodi.gov) (or via mail sent to: Community Development Department, P.O. Box 3006, Lodi CA 95241). Written comments received two hours prior to the start of the meeting will be provided to the Lodi Improvement Committee and filed as part of the official record of the meeting. Five minutes of each written comment received before the Chair announces that the time for public comment is closed will be read into the record. **IMPORTANT:** Identify the Agenda Item Number in the subject line of your email. Example: Public Comment for Agenda Item Number 4a DISCRPTION.

Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment in this meeting, please contact the Office of the Community Development Department at (209) 333-6711 or [LICcomments@lodi.gov](mailto:LICcomments@lodi.gov) at least 48hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. If you need special assistance in this meeting for purposes other than providing public comment, please contact the Office of the Community Development Department at (209) 333-6711 or [LICcomments@lodi.gov](mailto:LICcomments@lodi.gov) at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.160 (b) (1)).

**SPECIAL TELECONFERENCE NOTICE**

**Pursuant to Executive Order N-29-20:**

The Brown Act, Government Code Section 54953, contains special requirements that apply when members of a legislative body participate in a public meeting by telephone. Certain of these requirements have been suspended by Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020 to mitigate the spread of the coronavirus known as COVID-19. In particular, the Executive Order suspends that provision of the Brown Act that requires noticing, posting of agendas, and public access to each location where a member will be participating telephonically, as well as provisions that require physical presence of members of the legislative body or the public for purposes of a quorum or to hold a meeting. Executive Order N-29-20 allows an agency to conduct a teleconference meeting that provides members of the public telephonic or other electronic participation in place of making a physical location for the public to observe the meeting and provide public comment, consistent with other provisions of the Brown Act.

For information regarding this agenda please contact:  
**Kari Chadwick @ (209) 333-6711**  
**Community Development Secretary**

1. Roll Call
2. Approve Minutes  
March 12, 2019, May 14, 2019 and June 11, 2019
3. Comments by the Public on Non-Agenda Items (5 minute limit per speaker)  
*If you wish to address the Commission, please refer to the Special Teleconference Notice at the beginning of this agenda. Individuals are limited to one appearance during this section.*
4. Member Updates
  - A. Welcome to new member Vanessa Madrigal
5. Annual Goals
  - A. Community Development Block Grant (CDBG)
    - a. Staff update on 2021-2022 AAP schedule
    - b. Staff update on CDBG-CV funding process
  - B. Update on LIC 2019-20 Goals from Members and Staff
    1. Support ABCD: Love Your Block program
    2. Implement City's CDBG Consolidated Plan
    3. Reduce homelessness and increase homeownership
    4. Encourage beautification and community service leaders
    5. Support visionary community development projects
    6. Promote these goals in the City
    7. Promote civic engagement and greater interest in this committee
  - C. Review and approve revised committee by-laws for City Council consideration
  - D. Annual 2021 Goals Setting
6. Regular Business
  - A. Determine topics for upcoming meetings
    - a. November – TBD
    - b. December – CDBG NOFA Workshop
7. Comments from Board members and Staff on Non-Agenda Items (5 minute limit per speaker)
8. Announcements
9. Adjournment

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the regularly scheduled meeting (or 24 hours in advance of a special meeting) at a public place freely accessible to the public 24 hours a day.

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Patrice Clemons  
CDBG Program Specialist



## MEMORANDUM, City of Lodi, Community Development Department

**To:** Lodi Improvement Committee  
**From:** Patrice Clemons, CDBG Program Specialist/City Staff Liaison  
**Date:** October 13, 2020  
**Subject:** Staff Report on Updates to the Community Development Block Grant (CDBG) Program, Draft Revisions to the By-Laws, and Annual Goals.

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**Purpose:** Lodi Improvement Committee 1) supports Staff in implementation of the City's five-year Consolidated Plan including conducting outreach, providing feedback on program processes, and making recommendations to the City Council on funding and project priorities; 2) has its purpose of maintaining and improving the quality of life and appearance of Lodi by the coordinated efforts of a broad spectrum of the community; 3) creates and takes action to implement annual goals.

**Action:** Lodi Improvement Committee will 1) receive report from Staff on status of CDBG program and will provide feedback; 2) review draft by-law revisions and provide feedback; 3) receive updates and provide direction on annual goals.

**Background:**

**Staff update on 2021-2022 AAP schedule**

The 2021-2022 AAP is due to U.S. Department of Housing and Urban Development (HUD) by May 15, 2021. In recent years, HUD has announced deadline extensions due to federal funding delays and, most recently, the Covid-19 pandemic. HUD will likely make its announcement for funding and deadlines in Spring of 2021.

The following process is planned for the 2021-22 AAP cycle:

- November – begin to prepare community outreach materials and schedule needs assessment meeting with stakeholders or similar outreach.
- Late November – published notice for upcoming release of funding availability
- Early December – published notice of funding availability (NOFA), and application presentation and community outreach meeting at regular LIC meeting
- Mid December – attend community outreach event
- January – potential applicants provide presentations or answer questions at regular LIC meeting
- January/Feb - begin consultations
- March – vote on final scores and allocations at regularly scheduled LIC meeting
- Mid March – draft AAP released to public for 30 day public review
- Mid April – presented draft AAP to City Council
- May – presented final AAP to City Council for approval

The City prepared and submitted an Analysis of Impediments to Fair Housing Choice (AI) report to HUD in August 2016 for review and approval. The City is required to complete an AI prior to approval of its five-year plan, so that the recommendations provided in the report are incorporated into the City's five-year Consolidated Plan. The City received feedback on its AI to conduct additional analysis and adjust goals. The City resubmitted the plan for approval in 2018. The City is drafting a schedule for the next AI (or Assessment of Fair Housing, as required under state law). This information will be shared with the committee when finalized.

### **Staff update on CDBG-CV funding process**

HUD has recently allocated additional funds to jurisdictions across the Country in an effort to help better respond to immediate needs resulting from the COVID-19 pandemic. As a result, the City of Lodi could receive approximately \$795,000 in additional Community Development Block Grant – Covid Response (CDBG-CV) funds. Funds can be used to prevent, prepare for, and respond to Coronavirus impact. For a current summary of eligible activities, see this online HUD brochure: <https://www.hud.gov/sites/dfiles/CPD/documents/DOB-TA-CDBG-summary-table-Notes-06232020-Attachment.pdf>.

The City is currently evaluating potential projects, including consideration of a homeless shelter and services, small business loan/grant program, rental assistance, and more. As the initial vetting step, the City has begun consultations with stakeholders and a business survey to assess greatest needs.

To obtain HUD approval for any project, the City is required to follow CDBG procures for updating its consolidated, annual, and citizen participation plans. HUD requires the City to follow typical processes, except for reduced public engagement requirements in order to expedite the use of funds.

For the most up to date information on CDBG-CV requirements, please see HUD's resource page: <https://www.hudexchange.info/programs/cdbg/disease/>

### **Updates on Annual Goals**

Please see the Committee's attached Annual Goals for review and updates by Staff and members.

### **Review of Draft By-Law Revisions**

In January 2020, the LIC presented its annual accomplishments to the City Council and requested feedback on revisions to its by-laws. City Council directed LIC to prepare revisions for them to consider at a future date; and to maintain a balance between goals for enforcement of laws and goals focused on prevention and empowerment. Staff and members will review preliminary revisions and provide feedback for additional edits.

### **Fiscal Impact:**

HUD's annual allocation for CDBG funds will be announced in Spring 2021; the City estimates receiving \$600,000. HUD announced \$795,000 in potential CDBG-CV funds for City of Lodi.

### **Attachments:**

1. LIC Annual Goals
2. Draft Revision to By-Laws

2019-20 Committee Goals

\*Updates are in Red

Vision	
<p>The Lodi Improvement Committee is organized and created for the purposes of maintaining and improving the quality of life and appearance of Lodi by the coordinated efforts of a broad spectrum of the community.</p>	
Goal	Objective
<p>1. Empower and support residents to become leaders for transforming their community, through the City's partnership program Asset-Based Community Develop (ABCD): Love Your Block.</p>	<p>a. <u>Provide support to the ABCD program through mentoring project leaders, participating in monthly meetings, supporting workshops, promoting events, and providing resources/connections.</u></p> <p>Timeline: Year-long                      Lead: Kathryn                      Member support: Kathryn                      Resources: City funds ABCD program coordinator position and ABCD leaders facilitate and create the program                      Status: <b>In progress</b>                      Update: <b>3 are done, 1 more pending, meeting later in Oct.</b></p> <p>b. <u>Recognize ABCD Cycle 3 projects through an LIC award.</u></p> <p>Timeline: Fall/Winter 2019                      Lead: David                      Member support: David                      Resources: Create award criteria and type of recognition                      Status: <b>In progress</b>                      Update: <b>January tentatively</b></p>
<p>2. Develop viable urban communities as directed by the Community Development Block Grant (CDBG) program and further implemented in the City's Consolidated Plan.</p>	<p>a. <u>Conduct community outreach on priority needs and goals for the annual CDBG application cycle.</u></p> <p>Timeline: October 2019 – May 2020                      Lead: David                      Member support: David, Doug                      Resources:                      Status: <b>In process- On going</b></p>

	<p>b. <u>Score applications and recommend projects and funding to the City Council.</u></p> <p>Timeline: November 2019 – May 2020  Lead: All Committee members  Member support: All members  Resources: Staff liaison to provide program requirements and facilitate annual action plan process  Status: <b>In process- on going</b></p>
<p><b>3. Reduce homelessness and increase affordable homeownership.</b></p>	<p>a. <u>Support Lodi Committee on Homelessness (LCOH) by attending monthly meetings (1<sup>st</sup> Thursday), and reporting back to the LIC.</u></p> <p>Timeline: Year-long  Lead: Kathryn  Member support: Kathryn  Resources: Information provided by LCOH  Status: <b>In-process</b></p>
	<p>b. <u>Research land trust options for creating affordable housing options for people experiencing homelessness.</u></p> <p>Timeline: Year long  Lead: Doug  Member support: Doug  Resources: Scheduled for January 23<sup>rd</sup>, 2018.  Status: <b>in process</b></p>
	<p>c. <u>Research homebuyer programs and sources of funding.</u></p> <p>Timeline: TBD  Lead: Kathryn  Member support: Kathryn  Resources: <b>Reached out to City Council</b>  Status: <b>in process</b></p>
<p><b>4. Encourage beautification and improvements in Lodi by recognizing properties and community service leaders.</b></p>	<p>a. <u>Identify and award properties, buildings, projects, and individuals that have helped improved Lodi.</u></p> <p>Timeline: Year-long  Lead: David  Member support: David  Resources: Neighborhood Services/ Parks-Rec, Public Works, Building, Social Media to identify, community organizations  Status: <b>Nominations Pending</b></p> <p>b. <u>Collaborate with other Lodi groups who are already doing this (e.g. Tree Lodi).</u></p> <p>Timeline: TBD  Lead: David  Member support: David</p>

	<p>Resources: Status: <b>TBD</b></p>
<p><b>5. Support visionary community development projects</b></p>	<p>a. <u>Research project information; solicit feedback from the community, staff, experts, and other stakeholders to determine feasibility; identify funding opportunities; present to committees and City Council; and create sub-committees for long-term implementation. Current visionary projects include:</u></p> <p>a. <u>Greenline project</u></p> <p>b. <u>Shade tree design standards</u></p> <p>c. <u>Public garden</u></p> <p>d. <u>Parking space reductions.</u></p> <p>Timeline: Year long Lead: Doug Member support: Doug Resources: Coordinate with Public Works, Parks, and other City departments Status: <b>In process</b></p>
<p><b>6. Promote LIC's goals in the City.</b></p>	<p>a. <u>Present LIC activities to City Council twice a year.</u></p> <p>Timeline: October and April Lead: David Member support: David Resources: Status: <b>In progress-</b></p> <p>b. <u>Meet with community leaders and attend a community event/fair where information is provided about the LIC and its goals.</u></p> <p>Timeline: Year Long Lead: Rehana Member support: Rehana, Kathryn Resources: Status: <b>Pending</b></p>
<p><b>7. Promote civic engagement and greater interest in LIC.</b></p>	<p>a. <u>Hold at least one LIC meeting in an alternative location.</u></p> <p>Timeline: Year Long Lead: Rehana Member support: Rehana, Kathryn Resources: Status: <b>Pending/ CA Human development as part of AAP</b></p>

LODI IMPROVEMENT COMMITTEE BY-LAWS

Current	Proposed Draft
<b>SECTION I. GENERAL PURPOSE</b>	<b>SECTION 1. GENERAL PURPOSE</b>
The Lodi Improvement Committee is organized and created for the purposes of maintaining and improving the quality of life and appearance of Lodi by the coordinated efforts of a broad spectrum of the community.	<i>(No change proposed.)</i>
<b>SECTION 2. SPECIFIC GOALS/ PURPOSES</b>	<b>SECTION 2. SPECIFIC GOALS</b>
The Committee is organized and created to:	The Committee will: <i>(Removed redundancy.)</i>
A) To combat illegal drugs, prostitution, and other crimes by such measures as cooperation with or establishment of groups such as Crime Stoppers and Neighborhood Watch.	A1) <b>Promote safer neighborhoods</b> through the support and encouragement of new and existing programs that do the same, such as Crime Stoppers, Neighborhood Watch City Code Enforcement, Asset-Based Community Development (ABCD), Lodi Gang Reduction and Prevention Program (LodiGRIP) and more.  A2) <i>(This focuses on the positive aspects of community building, and providing support, rather than using negative words like "combat" and tasking the committee with responsibilities that we are not equipped to handle (drugs, prostitution).)</i>
B) To eliminate blight and encourage the maintenance, improvement, or rehabilitation of properties throughout Lodi, with the cooperation of residents, property owners, business, and government.	B1) <b>Advocate for elimination of blight and encourage maintenance and improvement of properties</b> throughout Lodi, with the cooperation of residents, property owners, business, and government,  <i>(reworded to show that committee does not have control over eliminating blight / doing maintenance, but that they can support it. New goal added below that goes beyond just advocating against blight, but for certain sustainable improvements. This creates a balance of both enforcement/prevention and forward thinking about making improvements to lodi)</i>  <b>AND</b>

	<p><b>B2) Promote a sustainable Lodi</b> with regards to food, housing, transportation, energy, jobs, public facilities/utilities, public space, and other vital aspects of a thriving community,</p> <p><i>(Reworded to be positive and broader in scope, going beyond just property or public works improvements.)</i></p> <p><i>(If both are goals approved, then will be renumbered as two separate goals)</i></p>
<p>C) To act as an advocate for residents in issues dealing with the upgrade, improvement and maintenance of all infrastructure, including streets, alleys, water, sewer and storm drainage systems.</p>	<p><b>C1) Advocate for those in the community that are less fortunate than others.</b></p> <p>OR</p> <p><b>C2) Advocate for underrepresented groups</b> in our community, including the underprivileged and those experiencing homelessness,</p> <p><i>(Refocused on those who most need a voice and with less of a specific focus on public works issues. "Public facilities/utilities and space" was added to Goal 2B above to cover the public works issues that could come up.)</i></p>
<p>D) To encourage compliance with building, housing, fire, and other health and safety laws, and local property maintenance ordinances by property owners, residents, and businesses.</p>	<p><i>(Removed.) (Committee can encourage compliance of all regulations; however, that seems to be covered already by Goals A and B above.</i></p>
<p>E) To coordinate with churches, civic and community groups, and other community based organizations to educate and inform the public on ways of achieving these goals, and to keep the public informed of the efforts.</p>	<p><b>1) Be transparent to the community about committee activities and be collaborative</b> with religious, civic, community, and similar groups in achieving these goals.</p> <p>OR</p> <p><b>12) Be transparent to the community about these goals and our progress towards them.</b></p> <p><i>(Shortened and repositioned to the end.)</i></p>
<p>F) To work with business community to encourage a healthy business climate.</p>	<p><b>F) Build relationships</b> throughout the community to enable and maintain a flourishing, inclusive city,</p> <p><i>(Refocused to the community rather than just the business community which is the focus of the Lodi Chamber of</i></p>

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	<i>Commerce.)</i>
<p>G) Provide acknowledgement to properties and businesses throughout the City that show marked improvements in service and appearance that contributes to the image and quality of the community.</p>	<p><b>E1) Provide acknowledgement</b> to properties and businesses throughout the City that show marked improvements in appearance or service that contributes to the image and quality of the community, and provide acknowledgement to people and entities whose efforts make a positive social impact to the community.</p> <p><i>(Adds recognition for those making positive social impact and not just properties. This goal is slightly duplicative of Goal B, but it adds an acknowledgement peice.)</i></p> <p>Or</p> <p><b>E3) Encourage the community</b> to improve their properties and support new and existing programs that do the same,</p> <p><i>(Reworded for positivity and brevity. This goal is slightly duplicative of Goal B, but adds that it will encourage members of the community.)</i></p> <p>Or</p> <p><b>E2) Encourage the community to make improvements and provide acknowledgments to properties, businesses, and people that make these improvements throughout Lodi.</b></p> <p><i>(hybrid of both)</i></p>
	<p><b>F1) Support the implementation of CDBG and like programs</b> and the City's efforts to fairly review and distribute CDBG/similar program funding, as directed by the Community Development Department,</p> <p><i>(Added, as we have already been doing this. I added "as directed by CDD" so that LIC does not have to decide on its own as to which programs and how to implement, and LIC won't have to go to Council for approval. For example, the City received HEAP funds, and CDD has asked that LIC consider hosting community engagement efforts during its meetings. )</i></p> <p><b>G1) Identify potential resources</b> that support these goals, and others that foster community development, and present them to the community,</p>

*(Added, as we have already been doing this.)*

H) **Promote participatory government** throughout the community regarding awareness, advocacy, and policy, particularly towards the programs and activities of this committee,

*(Added.)*

DRAFT