



# LODI CITY COUNCIL

Carnegie Forum  
305 West Pine Street, Lodi

Streaming Link:

<https://www.lodi.gov/901/Council-Meeting-Archive>

<https://zoom.us/j/99218158901?pwd=Q0NTVTN6MXdvQWJrRVNMeW1LT2JoZz09>

**AGENDA – Special Meeting**

Date: August 5, 2020

Time: 7:00 p.m.

## SPECIAL NOTICE

**Effective immediately and while social distancing measures are imposed, Council chambers will be closed to the public during meetings of the Lodi City Council.**

**The following alternatives are available to members of the public to watch Council meetings and provide comments on agenda and non-agenda items before and during the meetings.**

### **Viewing:**

Members of the public may view and listen to the open session of the meeting at <https://www.facebook.com/CityofLodi/> or

Please click the link below to join the webinar:

<https://zoom.us/j/94214942009?pwd=MkJNWWhVTk04N1h6MHlpeGNrOWVwUT09>

Passcode: 728650

Or iPhone one-tap : US: +16699009128,,94214942009#

Or Telephone: Dial: US: +1 669 900 9128

Webinar ID: 942 1494 2009

### **Public Comment:**

Members of the public can send written comments to the City Council prior to the meeting by emailing [councilcomments@lodi.gov](mailto:councilcomments@lodi.gov). These emails will be provided to the members of the City Council and will become part of the official record of the meeting.

Members of the public who wish to verbally address the City Council during the meeting should email those comments to [councilcomments@lodi.gov](mailto:councilcomments@lodi.gov). Comments must be received before the Mayor or Chair announces that the time for public comment is closed. The Assistant City Clerk will read three minutes of each email into the public record. **IMPORTANT:** Identify the Agenda Item Number or Oral Communications in the subject line of your email. Example: Public Comment for Agenda Item Number C-17. Members of the public may also participate via Zoom at the following link: <https://zoom.us/j/99218158901?pwd=Q0NTVTN6MXdvQWJrRVNMeW1LT2JoZz09>

Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment in this meeting, please contact the Office of the City Clerk at (209) 333-6702 or [cityclerk@lodi.gov](mailto:cityclerk@lodi.gov) at least 48 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. If you need special assistance in this meeting for purposes other than providing public comment, please contact the Office of the City Clerk at (209) 333-6702 or [cityclerk@lodi.gov](mailto:cityclerk@lodi.gov) at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.160 (b) (1)).

## **SPECIAL TELECONFERENCE NOTICE**

### **Pursuant to Executive Order N-29-20:**

The Brown Act, Government Code Section 54953, contains special requirements that apply when members of a legislative body participate in a public meeting by telephone. Certain of these requirements have been suspended by Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020, to mitigate the spread of Coronavirus (COVID-19). In particular, the Executive Order suspends that provision of the Brown Act that requires noticing, posting of agendas, and public access to each location where a member will be participating telephonically, as well as provisions that require physical presence of members of the legislative body or the public for purposes of a quorum or to hold a meeting. Executive Order N-29-20 allows an agency to conduct a teleconference meeting that provides members of the public telephonic or other electronic participation in place of making a physical location for the public to observe the meeting and provide public comment, consistent with other provisions of the Brown Act.

For information regarding this Agenda please contact:  
**Jennifer Cusmir**  
**City Clerk**  
**Telephone: (209) 333-6702**

**A. Call to Order / Roll Call**

**B. Regular Calendar**

Res. B-1 Adopt Resolution Authorizing an additional appropriation and expenditure of Fiscal Year 20-21 for the Great Plates Delivered in the amount of \$560,000 to the existing appropriation of \$1,828,266 for a total amended appropriation of \$2,388,265 to be reimbursed by FEMA and state government at a rate of 93.75 percent for the implementation of the Great Plates Delivered Program; further authorize the City Manager to extend the City's participation in the Great Plates Delivered Program and increase appropriations for the program beyond September 9, 2020 and the amounts authorized in this resolution contingent upon an additional state and federal extension of both the program and corresponding reimbursements at 93.75% (CM)

**C. Adjournment**

Pursuant to Section 54956.2(a) of the Government Code of the State of California, this agenda was posted at a place freely accessible to the public 24 hours in advance of the scheduled meeting.

\_\_\_\_\_  
Jennifer Cusmir  
City Clerk

*All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Office of the City Clerk, located at 221 W. Pine Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact the City Clerk's Office as soon as possible and at least 72 hours prior to the meeting date. Language interpreter requests must be received at least 72 hours in advance of the meeting to help ensure availability. Contact Pamela M. Farris at (209) 333-6702. Solicitudes de interpretación de idiomas deben ser recibidas por lo menos con 72 horas de anticipación a la reunión para ayudar a asegurar la disponibilidad. Llame a Pamela M. Farris (209) 333-6702.*

*Meetings of the Lodi City Council are telecast on SJTV, Channel 26. The City of Lodi provides live and archived webcasts of regular City Council meetings. The webcasts can be found on the City's website at [www.lodi.gov](http://www.lodi.gov) by clicking the meeting webcasts link.*

*Members of the public may view and listen to the open session of this teleconference meeting at <https://www.lodi.gov/901/Council-Meeting-Archive> or <https://zoom.us/j/99218158901?pwd=Q0NTVTN6MXdvQWJrRVNMeW1LT2JoZz09>.*

**AGENDA ITEM**



**CITY OF LODI  
COUNCIL COMMUNICATION**

**AGENDA TITLE:** Request City Council Guidance on Continuation of Great Plates Delivered Program; Adopt Resolution Authorizing an Additional Appropriation and Expenditure of Fiscal Year 20-21 Funds for the Great Plates Delivered Program in the Amount of \$560,000 to the Existing Appropriation of \$1,828,265 for a Total Amended Appropriation of \$2,388,265 to be Reimbursed by FEMA and State Government at a Rate of 93.75 Percent for the Implementation of the Great Plates Delivered Program; Further Authorize the City Manager to extend the City's participation in the Great Plates Delivered Program and the Amounts Authorized in this Resolution Contingent Upon an Additional State and Federal Extension of Both the Program and Corresponding Reimbursements at 93.75 Percent

**MEETING DATE:** August 5, 2020

**PREPARED BY:** Business Development Manager

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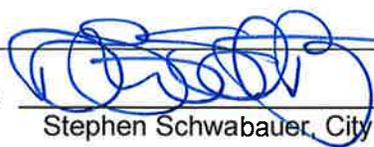
**RECOMMENDED ACTION:** Request City Council guidance on continuation of Great Plates Delivered Program; Adopt resolution authorizing an additional appropriation and expenditure of Fiscal Year 20-21 funds for the Great Plates Delivered Program in the amount of \$560,000 to the existing appropriation of \$1,828,265 for a total amended appropriation of \$2,388,265 to be reimbursed by FEMA and State Government at a rate of 93.75 percent for the implementation of the Great Plates Delivered Program; further authorize the City Manager to extend the City's participation in the Great Plates Delivered Program and the amounts authorized in this resolution contingent upon an additional State and Federal extension of both the program and corresponding reimbursements at 93.75 percent.

**BACKGROUND INFORMATION:** This council communication and resolution seeks City Council approval to extend the City's participation in the Great Plates Delivered (GPD) program through Wednesday, September 9, 2020. The additional cost for this four week extension is estimated to be \$560,000. This resolution amends the current appropriation approved by City Council on July 15, 2020 of \$1,828,265 to a new total GPD appropriation of \$2,388,265.

In early May, the City of Lodi made the decision to participate in the GPD, a program designed to provide meals to adults 65 and older, and adults 60-64 who are a high-risk for COVID-19, and to provide economic stimulus for restaurants. Currently, three local restaurants participate in the program. This program, the first of its kind in the nation, was developed by the State of California in partnership with FEMA to provide senior citizens access to meals while staying at home during the COVID-19 pandemic, and to support restaurants struggling to stay in business. To be reimbursed by FEMA at a 75 percent rate, and Cal OES, at an 18.75 percent rate, the City of Lodi will participate by contributing 6.25 percent, and serve as local administrator of the program. Importantly, in its role as local administrator, the City is responsible for all program administration including a timely payment of invoices to local participating restaurants at a rate of \$66 per day per senior citizen.

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APPROVED:

  
Stephen Schwabauer, City Manager

Request City Council Guidance on Continuation of Great Plates Delivered Program; Adopt Resolution Authorizing an Additional Appropriation and Expenditure of Fiscal Year 20-21 Funds for the Great Plates Delivered Program in the Amount of \$560,000 to the Existing Appropriation of \$1,828,265 for a Total Amended Appropriation of \$2,388,265 to be Reimbursed by FEMA and State Government at a Rate of 93.75 Percent for the Implementation of the Great Plates Delivered Program; Further Authorize the City Manager to extend the City's participation in the Great Plates Delivered Program and the Amounts Authorized in this Resolution Contingent Upon an Additional State and Federal Extension of Both the Program and Corresponding Reimbursements at 93.75 Percent

August 5, 2020

Page 2 of 2

On May 11, 2020, local restaurants began preparing and delivering meals to 42 senior citizens. Today, the program prepares and delivers meals to senior citizens ranging in number between 315 to 379 participants weekly, three times per day, and seven days per week. As of July 30, 2020, the City of Lodi, in conjunction with the LOEL Senior Center and three local restaurants have delivered 72,756 meals at a total cost of \$1,528,550.

The City has applied for an expedited reimbursement of \$217,800 which has been approved. However, only a portion of this \$217,800 has been received (\$183,769). The City continues to apply for additional funds, and is in regular communication with FEMA and CalOES to receive advance reimbursement.

As stated in the staff report to authorize the initial budget allocation for GPD and its first amendment, staff has concerns this will lead to the creation of an ongoing program that will potentially impact the City's ability to deliver other services. While the City has a strong cash position and can carry this program through July 10 and further at stated reimbursement rates, staff is concerned with program "creep" and the possibility that federal and state officials may not be able to meet their obligations at some point leaving the City to foot the entire bill of a popular program. In addition, the longer the program runs, the more residents become reliant on the service. This may lead to pressure to continue beyond the disaster period. The General Fund and possibly Community Development Block Grant funds are the City's only funding sources for this program. With general revenues falling and the possibility that other services will be reduced to balance the budget in the near future, the City cannot afford to take this obligation long-term without equally offsetting cost reductions elsewhere.

While these concerns still exist, the risk to the at-risk population is at its highest as the County and State of California continue to see increasing COVID-19 positive cases and hospitalizations. The approximately one month extension can be absorbed by the City with no impact to current operations and provide a valuable benefit to these COVID-19 vulnerable members of the community. Staff will continue to monitor expenditures and general revenues against these and other expenditures meticulously going forward.

**FISCAL IMPACT:** This resolution will appropriate funds from FY 2020-21 unallocated fund balance in the amount of \$560,000 thereby increasing the total GPD appropriation from \$1,828,265 to the amended appropriation of \$2,388,265 to be reimbursed by FEMA and state government at a combined rate of 93.75 percent. The City of Lodi's final participation rate after reimbursement will be 6.25 percent.

**FUNDING AVAILABLE:** Staff requests additional expense appropriations of \$560,000. The Account Code for the expenditure appropriation is 10095000.72355. Additional projected revenue of \$525,000 will also be recognized by this action.



Andrew Keys  
Deputy City Manager/Internal Services Director



Astrida Trupovnieks  
Business Development Manager

RESOLUTION NO. 2020-\_\_

RESOLUTION AUTHORIZING AN ADDITIONAL APPROPRIATION AND EXPENDITURE OF FISCAL YEAR 2020-21 FUNDS FOR THE GREAT PLATES DELIVERED PROGRAM IN THE AMOUNT OF \$560,000 TO THE EXISTING APPROPRIATION OF \$1,828,266 FOR A TOTAL AMENDED APPROPRIATION OF \$2,388,265 TO BE REIMBURSED BY FEMA AND STATE GOVERNMENT AT A RATE OF 93.75 PERCENT FOR THE IMPLEMENTATION OF THE GREAT PLATES DELIVERED PROGRAM; FURTHER AUTHORIZE THE CITY MANAGER TO EXTEND THE CITY'S PARTICIPATION IN THE GREAT PLATES DELIVERED PROGRAM AND INCREASE APPROPRIATIONS FOR THE PROGRAM BEYOND SEPTEMBER 9, 2020 AND THE AMOUNTS AUTHORIZED IN THIS RESOLUTION CONTINGENT UPON AN ADDITIONAL STATE AND FEDERAL EXTENSION OF BOTH THE PROGRAM AND CORRESPONDING REIMBURSEMENTS AT 93.75%

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WHEREAS, the City of Lodi is participating in a program to provide meals to adults 65 and older and adults 60-64 who are a high-risk for COVID-19 as defined by the CDC, and who are unable to access meals while staying at home; and

WHEREAS, the Great Plates Delivered Program is also intended to support local restaurants and other food providers, and to support owners who have closed or are struggling to remain open due to COVID-19 mitigation tactics; and

WHEREAS, program costs are funded by the Federal Emergency Management Agency (FEMA), a federal agency, and state government at a rate of 75 percent and 18.75 percent, respectively; and

WHEREAS, the City of Lodi will participate in funding of the Great Plates Delivered Program at a rate of 6.25 percent; and

WHEREAS, the Great Plates Delivered Program commenced in Lodi on May 11, 2020 and was expected to terminate on July 10, 2020; and

WHEREAS, the Great Plates Delivered Program has been extended to September 9, 2020 and will allow hundreds of seniors and adults 60-64 at risk for COVID three meals per days seven days per week prepared and delivered by local restaurants; and

WHEREAS, the extension of the Great Plates Delivered Program to September 9, 2020 requires City Council approval and additional appropriation as requested;

WHEREAS, the City Council authorizes the City Manager to extend the City's participation in the Great Plates Delivered beyond September 9, 2020 contingent upon State and federal extension of the program and associated reimbursements;

WHEREAS, City of Lodi staff is serving as the local administrator for the program in accordance with federal and State guidelines, and the LOEL Senior Center is screening applications to the program for eligibility according to federal and state guidelines; and

WHEREAS, the City of Lodi's application for expedited reimbursement from FEMA in the amount of \$217,800 has been approved and to date, \$183,769 in reimbursement has been received by the City; and

WHEREAS, the City of Lodi has made a second application for expedited reimbursement from FEMA and the State and is awaiting instruction on the submission of invoices; and

WHEREAS, the City of Lodi will continue to submit invoices for expedited reimbursement of program costs as directed by the federal and State government throughout the program period; and

WHEREAS, the City of Lodi may not receive reimbursement of the prorated share of state and federal funds for the Great Plates program for up to one year or longer after the program is ended; and

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council does hereby appropriate additional Fiscal Year 2020-21 funds in the amount of \$560,000 to the existing appropriation of \$1,828,265 for a total amended appropriation of \$1,828,265 to be reimbursed by FEMA and state government at a rate of 93.75 percent for the implementation of the Great Plates Delivered Program, and authorizing the expenditure of appropriated funds in Fiscal Year in Fiscal Year 20-21. The Account Code for the revenue appropriation is 10095000.55020 The Account Code for the expenditure appropriation is 10095000.72355.

BE IT FURTHER RESOLVED that the City Council hereby authorizes the City Manager to extend the Great Plates Delivered Program and increase the appropriation authority to estimated Great Plates Delivered expenses beyond September 9, 2020, contingent upon the State of California and the federal government's extension of the program and corresponding reimbursements.

Dated: August 5, 2020

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I hereby certify that Resolution No. 2020-\_\_ was passed and adopted by the City Council of the City of Lodi in a regular meeting held August 5, 2020 by the following votes:

AYES: COUNCIL MEMBERS –

NOES: COUNCIL MEMBERS –

ABSENT: COUNCIL MEMBERS –

ABSTAIN: COUNCIL MEMBERS –

JENNIFER CUSMIR  
City Clerk

2020-\_\_\_\_\_