



LODI IMPROVEMENT COMMITTEE

Carnegie Forum
305 West Pine Street, Lodi

AGENDA

Date: June 13, 2023

Time: 6:00 P.M.

For information regarding this Agenda please contact:

Kari Chadwick

Community Development Program Specialist

Telephone: (209) 333-6711

Notice Regarding Public Comments

Public Comment may be submitted in the following ways:

- In-person – The Carnegie Forum is open to the public in accordance with CDPH and CalOSHA guidelines.
- Email – LICcomments@loDI.gov
 - Received no later than three hours prior to the meeting
- Mail – Community Development Department, P.O. Box 3006, Lodi, CA 95241
- Hand delivered to: Community Development Department, 221 W. Pine Street, Lodi, CA 95240
 - Received no later than three hours prior to the meeting

1. ROLL CALL

2. MINUTES – May 9, 2023

3. COMMENTS BY THE PUBLIC (NON-AGENDA ITEMS) (5-minute limit per speaker)

If you wish to address the Commission, please refer to the Notice at the beginning of this agenda. Individuals are limited to one appearance during this section of the Agenda.

4. COMMUNITY LIAISON OFFICER PRESENTATION (15 minutes)

5. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

6. DRAFT CITY COUNCIL UPDATE POWERPOINT PRESENTATION

A. Discuss and Vote on PowerPoint to be Presented to City Council

7. LIC 2023 ANNUAL ACTIVITIES

A. Update from Members and Staff

a. Activities

1. Assisting unsheltered population
2. East Side improvement
3. Community improvement
4. Administration, Transparency and accountability

8. REGULAR BUSINESS

A. Determine topics for upcoming meeting

- a. July – Bylaws PowerPoint Presentation Draft Review
- b. August – TBD (Potentially Peer Recovery Services)

9. COMMENTS/ANNOUNCEMENTS BY THE COMMITTEE MEMBERS AND STAFF ON NON-AGENDA ITEMS (5 minute limit per speaker)

10. ADJOURNMENT

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

Jennifer Rhyne
Neighborhood Services Manager

****Notice:** Pursuant to Government Code §54954.3(a), public comments may be directed to the legislative body concerning any item contained on the agenda for this meeting before (in the cast of Closed Session items) or during consideration of the item.

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Office of the Community Development Department, located at 221 W. Pine Street, Lodi, and are available for public inspection. Agendas and staff reports are also posted on the City's website at www.lodi.gov. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact the Community Development Department as soon as possible and at least 72 hours prior to the meeting date. Language interpreter requests must be received at least 72 hours in advance of the meeting to help ensure availability. Contact Kari Chadwick at (209) 333-6711. Solicitudes de interpretación de idiomas deben ser recibidas por lo menos con 72 horas de anticipación a la reunión para ayudar a asegurar la disponibilidad. Llame a Kari Chadwick (209) 333-6711.

Members of the public may view and listen to the open session of this teleconference meeting at www.facebook.com/CityofLodi/

**LODI IMPROVEMENT COMMITTEE
REGULAR MEETING MINUTES
CARNEGIE FORUM, 305 WEST PINE STREET
TUESDAY, MAY 9, 2023**

1. CALL TO ORDER / ROLL CALL

The Special Lodi Improvement Committee meeting of May 9, 2023 was called to order by Chair Siddle at 6:00 p.m.

Present: Member – Hill, Mellor, Nuss, Zicari, and Chair Siddle

Absent: Member – Scott and Vargas

Also Present: Neighborhood Services Manager Jennifer Rhyne and CDD Program Specialist Kari Chadwick

2. MINUTES

April 11, 2023 Minutes

MOTION / VOTE:

The Lodi Improvement Committee, on motion by Member Nuss, Hill second, approved the minutes from the April 11, 2023 Lodi Improvement Committee meeting.

The motion carried by the following vote:

Ayes: Members – Hill, Mellor, Nuss, Zicari, and Chair Siddle

Noes: Members –

Abstain: Members –

Absent: Members – Scott and Vargas

3. COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS (5 MINUTE LIMIT PER SPEAKER)

No public comments

4. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG):

Neighborhood Services Manager Jennifer Rhyne gave a brief report based on the staff report regarding the Community Development Block Grant program.

5. COMMITTEE BYLAWS

A. Discussion and Vote on Revised Bylaws to be Presented to City Council

Member Mellor and Zicari gave a brief report regarding the Lodi Improvement Committee Draft Bylaw changes and read the new language aloud. Ms. Mellor recommended removing the word “To” from Goal F. They encouraged the Committee to make the recommendation for Council approval.

MOTION / VOTE:

The Lodi Improvement Committee, on motion by Member Hill, Nuss second, approved the changes to the Lodi Improvement Committee Bylaw changes and made the recommendation that the City Council consider and approve the changes with the correction to Goal F.

The motion carried by the following vote:

Ayes: Members – Hill, Mellor, Nuss, Zicari, and Chair Siddle
Noes: Members –
Abstain: Members –
Absent: Members – Scott and Vargas

Members discussed taking the item to a Shirtsleeve meeting prior to a regular Council meeting and who will attend to present. Chair Siddle stated that she would be able to attend if other members are unable to make the 7:00 am time.

6. LIC 2023 ANNUAL ACTIVITIES

A. Update LIC Members and Staff

a. Activities

1) Assisting Unsheltered Population

Items Discussed: Homeless influx due to CalTrans cleanup, Temporary Access Center expansion.

2) East Side Improvement

Items Discussed: Advance youth programs have been funded and awards are being made; 180 Teen Center activities are slowing down for the summer; Wellness Center is opening a location in Lodi for pier recovery, Lodi Adopt-a-Child Mural; Conchas with a Firefighter.

3) Community Improvement

Items Discussed: ABCD Committee Love Your Block Event will take place May 13th.

4) Administration, Transparency and Accountability

City Council Engagement, minutes, Bylaw revisions will now be presented to the City Council at a future meeting.

Committee Members and staff discussed and gave updates that will be reflected on the next meeting packet attachment.

7. REGULAR BUSINESS

A. Determine Topics for upcoming meetings

a. June – Council Update Presentation Draft Review

b. July – Officer Cassio for Community Liaison Activity

Member Nuss stated that Pier recovery could be a backup for July or it could go in August. Member Hill would like to have a presentation for the Rails to Trails project. Chair Siddle stated that she would talk with Bike Lodi. Member Mellor would like to have the Art's Commission present.

8. COMMENTS FROM COMMITTEE MEMBERS OR STAFF ON NON-AGENDA ITEMS

- Member Hill would like to get a campaign going along with awareness signage for trash pickup at Lodi Lake. Chair Siddle recommended talking with Parks and Rec.

Member Hill stated that she would draft a letter with her ideas. Ms. Rhyne stated that a letter would need to be presented to the LIC for voting approval before being presented to the Parks and Rec Commission.

- Member Mellor stated that she would still like to pursue the idea of a center handrail at the front steps of the Carnegie Forum. Ms. Rhyne stated that she was unable to get an update from Mr. Della Monica prior to this meeting, but will follow-up with him for the next meeting.
- Member Nuss announced that Community Partnership for Families will be having a free clothing giveaway event on May 12, 2023 from 3:00pm to 4:30 pm (flyer attached).

9. ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Jennifer Rhyne
Neighborhood Service Manager

DRAFT

FREE

CLOTHING GIVEAWAY

***Clothing sizes from children to adults.**

***First come first serve.**

***Limited Clothing quantity.**

May 12, 2023

3:00PM-4:30PM

100 E. PINE ST LODI CA 95240

209.269.8262

GRATIS

EVENTO DE ROPA

***Ropa para niños y adultos.**

*Se les atenderá en orden de llegada.

*Habrá límites en cuanto a la cantidad.

May 12, 2023

3:00PM-4:30PM

100 E. PINE ST LODI CA 95240

209.269.8262



MEMORANDUM, City of Lodi, Community Development Department

To: Lodi Improvement Committee
From: Jennifer Rhyne, Neighborhood Services Manager
Date: June 13, 2023
Subject: Staff Report on Community Liaison Officer (CLO) Presentation, CDBG Program, LIC Update Presentation Draft, and updates on LIC Annual Activities

Purpose: Lodi Improvement Committee 1) supports Staff in implementation of the City’s five-year Consolidated Plan including conducting outreach, providing feedback on program processes, and making recommendations to the City Council on funding and project priorities; 2) has its purpose of maintaining and improving the quality of life and appearance of Lodi by the coordinated efforts of a broad spectrum of the community; 3) creates and takes action to implement annual goals and activities.

Action: Lodi Improvement Committee will 1) receive an informative presentation from CLO; 2) committee will receive update on the CDBG program by Staff; 3) discuss and vote on draft City Council update PowerPoint presentation; and 4) Committee and staff updates on LIC 2023 annual activities.

CLO:

CLO – Officer Cascio will provide information on his role and updates from outreach.

Background:

2023-2024 CDBG Program Year

The City of Lodi solicited applications for the CDBG Program Year, which is funded by Community Development Block Grant (CDBG) entitlement program. The City estimates receiving a 2023-2024 CDBG grant award of approximately \$600,000. The actual amount of funding will be announced by HUD after the federal budget has been approved. The amount will most likely be announced by HUD in April or May of 2023. Eligible organizations are limited to nonprofits and local government entities. If awarded, funds are anticipated to be available on July 1, 2023, and projects must be completed by June 30, 2024.

The application was made available on Wednesday, December 16, 2022, and was due by 5 p.m. on Friday, January 27, 2023. Late applications were not accepted. The application instructions and forms were available on the City’s Community Development webpage: <https://www.lodi.gov/183/Community-Development-Block-Grant-Progra>.

Applicants presented (informally) on potential projects to be funded during the 2023-2024 CDBG Program Year on February 16, 2023. As the March 14, 2023 meeting was canceled due to a lack of a quorum, Staff received

funding recommendations from Chair Siddle and provided individually to each other LIC member for their recommendations. Chair Siddle, Members Hill and Mellor, and Vice-Chair Scott all were in favor of the below funding recommendations for Public Services and it was concurred per vote of the Committee on April 11, 2023:

CDBG Public Services Funding –

Women’s Center	\$10,000
Second Harvest	\$10,000
LOEL	\$10,000
CPFSJ	\$25,000
Salvation Army	\$20,000
Graffiti Abatement	\$15,000 (An additional \$15,000 will be funded under Capital)
San Joaquin Fair Housing	\$18,000 (Funded under the administrative cap)

CDBG Capital Projects Funding –

City Graffiti Abatement:	\$15,000
HACSJ (Creekside):	\$100,000
Boys and Girls Club (Patio/Outdoor Space):	\$40,000
City Hale Park Project:	180,000

AAP Draft with funding recommendations were approved by City Council on May 3, 2023 and subsequently submitted to HUD

2024-2029 Consolidated Plan, 2023-2024 Annual Action Plan, and Analysis of Impediments

The 2024-2029 Consolidated Plan, which includes the 2024-2025 Program Year details and is informed by the Analysis of Impediments, is due to U.S. Department of Housing and Urban Development (HUD) by May 15, 2024, but the City anticipates completing earlier. The 2023-2024 Annual Action Plan draft will be presented to City Council on May 3, 2023 and is currently open for comment from April 1 – May 1, and is due to HUD by May 15, 2023.

The following process is planned for the 2024-2029 Consolidated Plan cycle:

- November (completed) – begin to prepare community outreach materials and schedule needs assessment meeting with stakeholders or similar outreach.
- Late November (completed) – published notice for upcoming release of funding availability, analyze community stakeholder outreach, gather community data and policies for the Analysis of Impediments
- December (completed) – published notice of funding availability (NOFA), application presentation and community outreach meeting at LIC meeting
- January (completed) – release community survey via utility bills to solicit community feedback required for Analysis of Impediments
- February – potential applicants provide presentations and answer questions at LIC meeting, review of preliminary survey results and Analysis of Impediments and request public comment at LIC meeting
- March – vote on final scores and allocations at LIC meeting
- Mid-March – draft Consolidated Plan released to public for 30-day public review

- Mid-April – presented draft Consolidated Plan to City Council
- May – submit Consolidated Plan to HUD

The City is required to complete the Analysis of Impediments prior to approval of its Consolidated Plan, so that the recommendations provided in the report are incorporated into the Consolidated Plan. The City presented on preliminary results of the Analysis of Impediments and request comments from the Public on February 16, 2023. Consolidated Plan and Analysis of Impediments is planned for completion in August/September 2023 well ahead of the 2024 deadline.

Draft City Council Update PowerPoint Presentation

The Committee will discuss and vote on draft City Council update PowerPoint presentation.

Updates on 2023 Committee Annual Activities (Also known as annual goals)

The Committee and Staff will provide updates on annual activities that have occurred since previous meeting.

Fiscal Impact:

HUD's annual allocation for the City of Lodi is anticipated at \$640,916

Attachments:

1. Draft City Council Update PowerPoint Presentation
2. 2023 LIC Annual Activities

Lodi Improvement Committee 2022, A Year in Review

Presented by
Sandra Vargas

May 2023



Fairy Yardmothers, a Lodi Community Organization



Conchas with Cops, a Community Outreach Program

Introduction

- ▶ Each year, the Lodi Improvement Committee establishes goals, otherwise known as the LIC Annual Activities
- ▶ In 2022 these were:
 - ▶ Assisting Unsheltered Population
 - ▶ East Side Improvement
 - ▶ Community Improvement
 - ▶ Administration, Transparency and Accountability
- ▶ Establishing and following these goals assist the LIC in delivering results that improve the quality of life and civic participation in Lodi
- ▶ LIC also provides annual funding recommendations to the City Council for CDBG application scoring

Assisting Unsheltered Population

- ▶ Relationship with the Lodi Committee on Homelessness
 - ▶ LIC Chair Siddle provided the LIC regular updates on committee activities
 - ▶ Chair Siddle also coordinated Temporary Access Center Donations
- ▶ Personal Storage Spaces
 - ▶ Chair Siddle coordinated personal storage spaces for the homeless prior to the opening of the Lodi Access Center
- ▶ Advocate for Local Trash Pick-Ups
 - ▶ Chair Siddle coordinated Caltrans pickups of trash for residents of local encampments

East Side Improvement

▶ Advance Youth Programs

- ▶ LIC Member Nuss coordinated and updated LIC on Play Lodi! scholarships, recently expanding scope to new sports and extracurricular programs

▶ Mental Health Advocacy

- ▶ LIC Members Zicari and Hill conducted outreach on several events held by 180-Teen Center to raise community awareness

▶ Adopt-a-Child Mural

- ▶ Member Nuss assisted the Lodi Adopt-a-Child organization with project support
- ▶ Member Mellor, also Member of the Lodi Arts Commission, recently reported that the project is in the final stages of grant funding

Community Improvement

▶ Relationship with ABCD Committee

- ▶ LIC Members Nuss and Vargas coordinated and updated LIC on ABCD Committee activities
- ▶ Also provided support to Fairy Yardmothers, a local community group that assists Lodi residents with yard care, mitigating potential code enforcement concerns

▶ Community Recognition

- ▶ LIC Member Vargas provided regular updates to LIC on the status of the Conchas with Cops program, which has been valuable in establishing community support and trust with law enforcement on the East Side
- ▶ Member Vargas also nominated Lodi resident and Conchas with Cops organizer Monica Valenzuela for her work to improve community relations

Administration, Transparency, and Accountability

▶ City Council Engagement

- ▶ LIC Member Vargas will provide bi-annual updates to the City Council on status of goals and activities
- ▶ Vice Chair Scott will support by assisting in drafting presentation documents and LIC meeting content review

▶ Bylaw Revisions

- ▶ Vice Chair Scott, Member Mellor and Member Zicari worked as an ad-hoc bylaw committee on new draft LIC bylaws
- ▶ LIC Bylaw Revisions to be adopted by LIC in May 2023, with subsequent presentation to the City Council for approval

Questions? Comments?



Play Lodi! By Lodi Adopt-A-Child Inc.



Temporary Lodi Access Center Prior to Permanent Access Opening, at 710 N. Sacramento Street

Follow Up

- ▶ The Lodi Improvement Committee intends to return to the City Council for Biannual Updates on its activities moving forward
- ▶ We would welcome your feedback on any matters we should address
- ▶ Questions? Comments?

LIC Goals 2023

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1. Unsheltered Improvement

A. Relationship with the Lodi Committee on Homelessness

Owner: Kathryn Siddle

The LCOH is tasked with assisting the unhoused (and those at risk of becoming so) in Lodi. The LIC should remain informed with the LCOH's activities and be available to assist and solicit support when asked.

✓ Task	Description	Due	Assignee
Liaison	Have at least one LIC member at every meeting.	Ongoing	Kathryn
Donations	Temporary Access Center Donations	Ongoing	Lisa Hill /LCOH
Monthly Updates	Provide brief, monthly updates to the LIC.	Ongoing	Kathryn

B. Public Awareness

Owner: Ian Scott

Prepare and host one “town hall” public meeting (online and/or in person) that provides information and updates including current needs, volunteer opportunities, City goals, and recent developments with regards to homelessness and affordable housing.

✓ Task	Description	Due	Assignee

~~C. Personal Storage Spaces~~

~~**Owner: Kathryn Siddle**~~

~~Identify a social service provider that can provide storage space (for example, lockers) to the unhoused for their personal belongings until the Lodi Access Center is operational.~~

✓ Task	Description	Due	Assignee
		Complete – Temp Access Center Open	

D. Advocate for Local Trash Pick-Ups

Owner: Kathryn Siddle

Present to the Lodi City Council a plan that will provide trash bags and pick-up service to the unhoused at various encampments throughout the city, on a regular basis.

✓ Task	Description	Due	Assignee

Ongoing

2. East Side Improvement

A. Advance Youth Programs

Owner: Lynsay Nuss

LIC will enhance the awareness of public youth programs and Play Lodi! scholarships and participate in the development of programs and volunteer at events.

✓ Task	Description	Due	Assignee
	Expand Play Lodi! Partnerships	Ongoing	Kathryn
	Assist in Planned Youth Event for Summer		
	Volunteer at Youth Event		
	Gang Reduction Intervention and Prevention		

B. Community Event on Mental Health

Owner: Lisa Zicari and Lisa Hill

Work with local facilities and non-profits to establish a community event on mental health awareness and available resources.

✓ Task	Description	Due	Assignee
	Share any scheduled events with Committee	Ongoing	

C. Adopt-a-Child Mural

Owner: Lynsay Nuss

Assist the Lodi Adopt-A-Child non-profit organization with mural coordination and a ribbon cutting event.

✓ Task	Description	Due	Assignee
	Volunteer/Coordination		
	Ribbon Cutting		

3. Community Improvement

A. Relationship with the ABCD Committee

Owner: Lynsay Nuss and Sandra Vargas

The ABCD helps empower residents with small grants and other resources to improve their homes and public spaces. The LIC should remain informed with the ABCD's activities and be available to assist and solicit support when asked.

✓ Task	Description	Due	Assignee
Liaison	Have at least one LIC member at every meeting.	Ongoing	Lynsay
Monthly Updates	Provide brief, monthly updates to the LIC.	Ongoing	Lynsay
Fairy Yardmothers	Continue the progress of this program by working with Mr. Freedman.		
Recruitment			
Build Awareness			

B. Community Recognition

Owner: Sandra Vargas

The Lodi Improvement Committee wishes to recognize others who are improving the community in a variety of ways.

✓ Task	Description	Due	Assignee
Recognition	Nominate, vote on, and recognize organizations, individuals, and/or property owners that have made significant improvements to our community. Will need to help prepare proclamation with known information.	Quarterly	Sandra
Council Communications	Draft Staff Report/Reso		Jennifer

4. Administration, Transparency, and Accountability

A. City Council Engagement

Owner: Sandra Vargas and Ian Scott

Provide bi-annual updates to the Lodi City Council that include the status of our goals and activities, likely at a Shirtsleeve meeting or an update on the Consent calendar.

✓	Task	Description	Due	Assignee
	First Presentation		August 2023	
	Second Presentation		January 2024	
	Third Presentation		July 2024	

B. Catch Up on Minutes

Owner: Kari Chadwick

Our committee is woefully behind in providing minutes to its members and the public.

✓	Task	Description	Due	Assignee
	Develop timeline	Work with City Staff to Develop Timeline to complete backlog	TBD	
	Catch Up on Minutes	Complete the backlog of minutes and remain current.	TBD	Kari

C. Bylaw Revisions

Owner: Ian Scott and Nancy Mellor

The LIC wishes to propose changes to our bylaws that reflect a positive, community-focused committee. We wish to continue working with City staff and Council to draft and finalize these changes.

✓	Task	Description	Due	Assignee
	Draft New Bylaws	Collect input from committee and create the draft.		Ian/Nancy/Lisa Z
	Approve by LIC	Review as a committee and make final changes, then approve.	May 2023	LIC
	Approve by LIC	PowerPoint Presentation on Bylaws	July 2023	LIC
	Submit to City Council	Get on the CC agenda and present at their meeting.	TBD	Jennifer/LIC
	Revisions from CC	If any, make revisions.		Ian/Nancy/Lisa Z
	Resubmit to CC	If needed, resubmit to CC for a future meeting.		Jennifer

Approval by CC	Adopted by the CC.	CC
Translate	Identify available translation options	Jennifer
Website Update	Revise the LIC website to include the new bylaws.	Kari
