



## Agenda

### MEASURE L CITIZENS' ADVISORY COMMITTEE

**Meeting Date:** Monday, January 13, 2020

**Time:** 6:00 p.m.

**Location:** Carnegie Forum, 305 W. Pine Street, Lodi

For information regarding this Agenda please contact:

**Andrew Keys, Deputy City Manager**

**Telephone: (209) 333-6700**

- A. Call to Order / Roll Call**
- B. Consider Resolution Electing a Measure L Citizens' Advisory Committee Chair and Vice Chair for Fiscal Year 2018/19**
- C. Approve the Minutes of the July 15, 2019 Meeting of the Measure L Citizens' Advisory Committee**
- D. Receive Draft Fiscal Year 2018/19 Measure L Citizens' Advisory Committee Annual Accountability Report**
- E. Adjournment**

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

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Andrew Keys  
Deputy City Manager

*All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Office of the City Clerk, located at 221 W. Pine Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact the City Manager's Office as soon as possible and at least 72 hours prior to the meeting date. Language interpreter requests must be received at least 72 hours in advance of the meeting to help ensure availability. Contact Andrew Keys at (209) 333-6700. Solicitudes de interpretación de idiomas deben ser recibidas por lo menos con 72 horas de anticipación a la reunión para ayudar a asegurar la disponibilidad. Llame a Andrew Keys (209) 333-6702.*



# CITY OF LODI MEASURE L CITIZENS' OVERSIGHT COMMITTEE COMMUNICATION

**AGENDA TITLE:** Adopt Resolution Electing a Measure L Citizens' Advisory Committee Chair and Vice Chair for Fiscal Year 2018/19

**MEETING DATE:** January 13, 2020

**PREPARED BY:** Deputy City Manager

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**RECOMMENDED ACTION:** Adopt resolution electing a Measure L Citizens' Advisory Committee Chair and Vice Chair for fiscal year 2018/19.

**BACKGROUND INFORMATION:** Lodi Municipal Code Section 3.30.150 (E) requires the Measure L Citizens' Oversight Committee to select members to serve as Chair and Vice Chair. The Chair will be responsible for conducting meetings, including maintaining decorum and calling for discussions and votes as appropriate. The Vice Chair will serve in the role of Chair in the absence of the Chair.

City staff will open the discussion and call for nominations for Chair from any member of the Committee. Once nominated, staff will call for a second. If a second is received, a vote will occur immediately. If no second, staff will continue calling for nominations until a nomination receives a second. Nominations will be considered in the order received. The process will be continued until such time as a Committee member has received a majority vote to hold the title of Chair. At this time, the Chair will run the nomination process in the same fashion for the Vice Chair.

**FISCAL IMPACT:** There is no fiscal impact from this report.

**FUNDING AVAILABLE:** N/A

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Andrew Keys  
Deputy City Manager/Internal Services Director

Attachments:  
Resolution confirming the election of the Chair and Vice-Chair

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**APPROVED:** \_\_\_\_\_  
Stephen Schwabauer, City Manager

RESOLUTION NO. 2020-\_\_\_\_\_

A RESOLUTION OF THE LODI MEASURE L CITIZENS' OVERSIGHT COMMITTEE  
CONFIRMING THE ELECTION OF THE CHAIR AND VICE-CHAIR

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WHEREAS, Lodi Municipal Code Section 3.30.150 (E) requires the Lodi Measure L Citizens' Oversight Committee (the "Committee") to select members to serve as Chair and Vice- Chair; and

WHEREAS, at its meeting on January 13, 2020, \_\_\_\_\_ was elected to serve as Chair for a one-year period to chair the Committee in its business related to the review of the fiscal year 2018-19 Measure L Annual Accountability Report (the "Annual Report"); and

WHEREAS, at its meeting on January 13, 2020, \_\_\_\_\_ was elected to serve as Vice-Chair for a one-year period to chair the Committee in the absence or unavailability of the Chair to conduct Committee business related to the review of the fiscal year 2018-19 Annual Report; and

NOW, THEREFORE, BE IT RESOLVED by the Lodi Measure L Citizens' Oversight Committee that Resolution 2020-\_\_\_\_ is hereby adopted confirming the election of \_\_\_\_\_ as Chair and \_\_\_\_\_ as Vice-Chair for a one-year period to chair the Committee in its business related to the review of the fiscal year 2018-19 Annual Report.

Dated: January 13, 2020

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I hereby certify that Resolution No. 2020-\_\_\_\_ was passed and adopted by the City Council of the City of Lodi in a regular meeting held December 18, 2019 by the following vote:

- AYES: COMMITTEE MEMBERS –
- NOES: COMMITTEE MEMBERS –
- ABSENT: COMMITTEE MEMBERS –
- ABSTAIN: COMMITTEE MEMBERS –

ANDREW KEYS  
Deputy City Manager

2020-\_\_\_\_\_



**CITY OF LODI  
MEASURE L CITIZENS' OVERSIGHT COMMITTEE  
COMMUNICATION**

**AGENDA TITLE:** Approve Minutes of the July 15, 2019 Measure L Citizens' Oversight Committee

**MEETING DATE:** January 13, 2020

**PREPARED BY:** Deputy City Manager

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**RECOMMENDED ACTION:** Approve minutes of the July 15, 2019 Measure L Citizens' Oversight Committee.

**BACKGROUND INFORMATION:** Attached are copies of the subject minutes marked Exhibit A.

**FISCAL IMPACT:** N/A

**FUNDING AVAILABLE:** N/A

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Andrew Keys  
Deputy City Manager/Internal Services Director

Attachments:  
Exhibit A – Minutes of the July 15, 2019 Measure L Citizens' Oversight Committee

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**APPROVED:** \_\_\_\_\_  
Stephen Schwabauer, City Manager

**MEASURE L CITIZENS' OVERSIGHT COMMITTEE MEETING  
CARNEGIE FORUM, 305 WEST PINE STREET  
MONDAY, July 17, 2019**

A. CALL TO ORDER / ROLL CALL

The Measure L Citizens' Oversight Committee meeting of July 17, 2019, was called to order by Deputy City Manager Andrew Keys at 6:01 p.m.

Present: Council Members – Hothi, Pennino, Rhoads, Spring, and Woehl

Absent: Council Members – None

Also Present: Deputy City Manager Keys and City Manager Schwabauer

B. RECEIVE BACKGROUND INFORMATION ON MEASURE L CITIZENS' OVERSIGHT COMMITTEE ROLE AND ANNUAL ACCOUNTABILITY REPORT AND AN UPDATE ON FISCAL YEAR 2018/19 AND FISCAL YEAR 2019/20 MEASURE L BUDGET

Staff Liaison and Deputy City Manager (DCM) Andrew Keys provided a PowerPoint presentation regarding the Measure L Citizens' Oversight Committee role and annual accountability report and update on Fiscal Year 2018/19 and Fiscal Year 2019/20 Measure L budget. Specific topics of discussion included Measure L review, ballot question, Measure L's purpose, Lodi Municipal Code (LMC) section 3.30.030, Committee's role, LMC section 3.30.150, annual accountability report, Brown Act basics, Measure L to date, Fiscal Year 2019/20 Measure L expenses, and Fiscal Year 2018/19 Committee next steps. This item was information and discussion only with no direction or action taken.

During the presentation, Committee member Pennino asked where the budgeted allocation for police in the Fiscal Year 2019-20 adopted budget was shown in the actual budget document. Committee member Pennino also asked where the detailed categories of Measure L were listed in the budget document. DCM Keys agreed to discuss the issue with the Committee member after the meeting adjourned as the Fiscal Year 2019-20 budget was not a subject of the agenda.

Committee member Rhoads asked if any accrued liability for pensions for employees transferred from General Fund to Measure L. DCM Keys confirmed that no liability for pensions was transferred to Measure L. Committee member Rhoads also asked if Measure L funds would be spent locally and questioned if Measure L was ever intended to have a reserve fund. On the issue of Measure L funds being spent locally, City Manager Steve Schwabauer responded that the assumption has to be made that the City Council will decide best how to spend the Measure L monies. On the issue of a reserve fund, DCM Keys confirmed that the reserve allocation is a budgetary decision that is not within the scope of the Measure L Citizens' Oversight Committee's role but within the scope of the City Council's authority. DCM Keys further clarified that the City Council had adopted the reserve policy in February of 2019 that required funding of the Measure L reserve to a total of 16% over a three year period.

C. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 6:55 p.m.

ATTEST:

Andrew Keys  
Deputy City Manager



# CITY OF LODI MEASURE L CITIZENS' OVERSIGHT COMMITTEE COMMUNICATION

**AGENDA TITLE:** Receive Draft Fiscal Year 2018/19 Measure L Annual Accountability Report

**MEETING DATE:** January 13, 2020

**PREPARED BY:** Deputy City Manager

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**RECOMMENDED ACTION:** Receive draft fiscal year 2018/19 Measure L Annual Accountability Report.

**BACKGROUND INFORMATION:** Lodi Municipal Code Section 3.30.140 requires the City Council to cause preparation of an Annual Accountability report for expenditures of Measure L tax revenues received. The report is required to include the following:

- a. The amount of revenue collected;
- b. The amount and general purpose of expenditures made from this revenue by category

LMC Section 3.30.150 (A) establishes the Measure L Citizens' Oversight Committee and charges the Committee to "have the duty and responsibility to review the annual accountability report and report its findings to the City Council and the citizens of the City."

City staff has prepared the attached report for the Committee's review and discussion. The Committee will be asked to take formal action at its next meeting on March 16, 2020 to recommend the report to the City Council for the Council's acceptance at a future meeting.

**FISCAL IMPACT:** N/A

**FUNDING AVAILABLE:** N/A

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Andrew Keys  
Deputy City Manager/Internal Services Director

Attachments:  
Draft Fiscal Year 2018/19 Measure L Annual Accountability Report

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**APPROVED:** \_\_\_\_\_  
Stephen Schwabauer, City Manager

DRAFT



# City of Lodi Measure L

FISCAL YEAR 2018/19

ANNUAL ACCOUNTABILITY REPORT

Measure L Citizen's Oversight  
Committee Members

- District 1 - Gary Woehl
- District 2 - Terence Spring
- District 3 - Phil Pennino
- District 4 - Spencer Rhoads
- District 5 - Mikey Hothi



Measure L was passed by the voter's in Lodi in November of 2018. Collection for the general purpose retail transactions and use tax began on April 1, 2019. The Ordinance requires the City Council to cause the preparation of an Annual Accountability Report (the "Report") to be reviewed by the Measure L Citizen's Oversight Committee. The Committee is responsible to review the Report and report its findings to the City Council. The text printed on the ballot for Measure L is as follows. For the full text of the ordinance, please review the full text of [Lodi Ordinance No. 1953](#).



*To make neighborhoods safer, maintain/improve essential City of Lodi services including: reducing crime; maintaining neighborhood police patrols/gang violence intervention/prevention; fixing potholes/city streets; maintaining neighborhood fire stations; enhancing rapid police/fire response times by restoring firefighter and adding police positions; maintaining recreation facilities/programs; and other general fund purposes; shall the City of Lodi measure enacting an ongoing half cent local sales tax, providing \$5,400,000 annually, with independent citizen oversight, and funds spent locally, be adopted?*



## CENTRAL FIRE STATION



### **Fiscal Year 2018/19 Measure L Revenue**

Initial estimates called for approximately \$1.2 million in revenue for the 3 month period from April 1, 2019 through June 30, 2019. Actual receipts were \$1,453,364. Additional un-programmed revenue remains in the Measure L fund balance for future programming. Given that Measure L is a new revenue source with a 3 year 16% fund balance, this will likely help reach the fund reach its reserve target more quickly than initially anticipated.

### **Fiscal Year 2018/19 Measure L Expenditures**

In February 2019, City Council authorized \$980,720 worth of expenditures from Measure L funds. This included the following:

- 6 new Peace Officers
- 3 Part Time Community Services Officers
- 3 new Firefighters
- 1 restored Battalion Chief (was eliminated in FY 2018/19 budget)
- Overtime to fully staff Engine 2031 for the first time in nearly 10 years
- 4 vehicle purchases, including one motorcycle to serve the new police positions
- Equipment and training related to all new positions

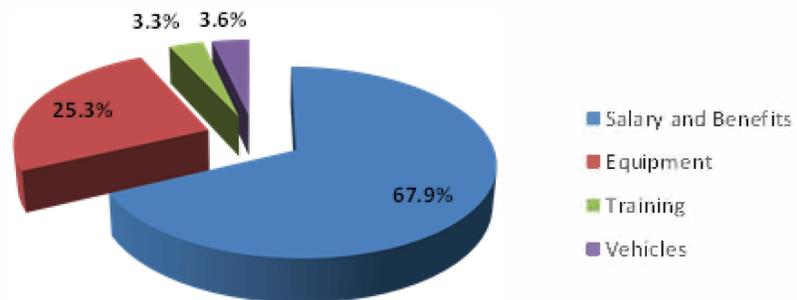
Due to challenges in ramping up to full staff within the police and fire departments, most of these positions went unfilled for Fiscal Year 2018/19. By June 30, 2019, only the 6 full time police officer positions were full. Table 1 shows Measure L expenditures for FY 2018/19 by expense category.



**Table 1. FY 2018/19 Measure L Expenditures by Category**

<b>Revenue</b>	<b>1,453,364</b>
Salary and Benefits	441,221
Equipment	164,406
Training	21,509
Vehicles	23,085
<b>Total Expenditures</b>	<b>650,221</b>
<b>Revenue Less Expenditures</b>	<b>803,143</b>
<b>Funds Encumbered but Not Spent</b>	
Police Vehicles	111,165
Radio Equipment	398,000
<b>Total Encumbrances</b>	<b>509,165</b>
<b>Fund Balance at June 30, 2019</b>	<b>293,979</b>

**FY 18/19 Measure L Expenditures by Category**





**Table 1. FY 2018/19 Measure L Expenditures by Category**

Police	283,519
Fire	366,702
<b>Total</b>	<b>650,221</b>

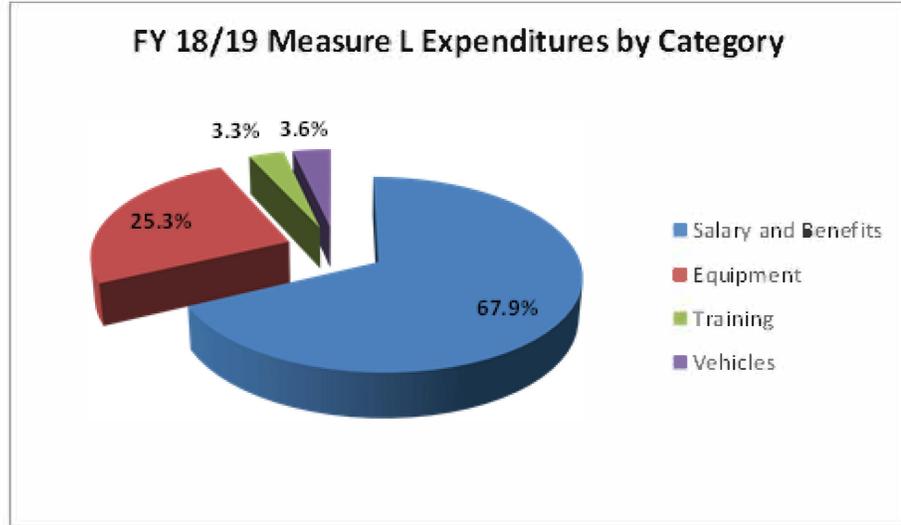


Table 2 shows Measure L FY 2018/19 expenditures by service type. In FY 2018/19 43.6% of expenditures were for police and 56.4% were for fire services. Fire services were expanded immediately on April 1 using overtime labor from existing resources. The police department was not able to use overtime labor from existing officers due to previously existing staffing shortages. The six new officers were hired by April 1, however part time Community Services Officers were not hired and equipment purchases were delayed beyond June 30, 2019. For Fiscal Year 2019/20, library and parks services have also been authorized.

Subsequent to the close of the fiscal year, City Council approved unallocated FY 2018/19 Measure L funds for purchase of radio infrastructure to serve both the police and fire department needs. This large capital expenditure will replace aging infrastructure that is past its useful life and set the City up to have newer, more reliable and flexible technology to adapt to future enhancements. Without Measure L funds, this project would not have been possible without significant cuts to other vital equipment purchases or services within the City.



### Fiscal Year 2019/20 Budget

The FY 2018/19 Measure L Annual Accountability Report is focused on expenditures that have already occurred. Lodi Municipal Code Section 3.30 (the “Ordinance”) specifically limits the Citizens’ Oversight Committee’s role to review of expenditures at the close of each fiscal year. The Committee has no role in budgeting or planning. However, in this first Annual Accountability Report, it is important to note the benefit of the Measure L to maintaining existing service levels within the City. Table 3 below shows the positions funded by Measure L in FY 2019/20.

**Table 3. Measure L Funded Positions Fiscal Year 2019/20**

Measure L Funded Positions	Approved Mid Year 18/19	Approved for FY 19/20	Moved from GF In FY 19/20	Moved to GF FY 19/20	Total for FY 19/20	Budget Cost
Police Officers	6	0	4	0	10	\$ 1,296,360
Firefighters	3	0	5	0	8	\$ 840,000
Fire Battalion Chief	1	0	0	1	0	\$ -
Librarian	0	1	0	0	1	\$ 98,080
<b>Total</b>	<b>10</b>	<b>1</b>	<b>9</b>	<b>1</b>	<b>19</b>	<b>\$ 2,234,440</b>

Table 3 shows that a total of 11 new positions were approved using Measure L funds in the columns “Approved Mid Year 18/19” and “Approved for FY 19/20”. Nine positions were moved from the General Fund into Measure L due to rising cost pressures in the General Fund, while one position was moved from Measure L back to the General Fund to prioritize boots on the ground positions in Measure L. This nets to eight positions that would have had to be cut from the City’s budget had Measure L not been passed in November 2018. All told, 19 positions are funded by Measure L in the FY 2019/20 budget.