



LODI ARTS COMMISSION

Hutchins Street Square - Crete
125 South Hutchins Street, Lodi

SPECIAL MEETING
Date: January 11, 2023
Time: 4:00PM

For information regarding this Agenda please contact:

Laura Johnston
Deputy Director
Telephone: (209) 333-6742

Notice Regarding Public Comments

Public Comment may be submitted in the following ways:

- Email – ljohnston@lodi.gov
 - Received no later than two hours prior to the meeting
- Mail – Parks, Recreation, and Cultural Services Department, P.O. Box 3006, Lodi, CA 95241
- Hand delivered to: Parks, Recreation, and Cultural Services Department, 230 W. Elm Street, Lodi, CA 95240
 - Received no later than two hours prior to the meeting

A. Call to Order/Roll Call

B. Minutes

B-1 Approve December 9, 2022 Minutes

C. Comments by Public on Non-Agenda Items

If you wish to address the Commission, please refer to the Notice at the beginning of this agenda. Individuals are limited to one appearance during this section of the Agenda.

D. Action Items

None

E. Regular Agenda Items

E-1 Discuss Establishing a Subcommittee to Update the Current Public Art Policy

E-2 Discuss Establishing a Subcommittee to Develop a Mural Art Policy

F. Comments by Arts Commission and Staff on Non-Agenda Items

G. Adjournment

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 24 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

Laura Johnston
Deputy Director

****Notice: Pursuant to Government Code §54954.3(a), public comments may be directed to the legislative body concerning any item contained on the agenda for this meeting before (in the cast of Closed Session items) or during consideration of the item.**

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Office of the Manager of Parks, Recreation and Cultural Services, located at 125 S. Hutchins Street, Lodi, and are available for public inspection. Agendas and staff reports are also posted on the City's website at www.lodi.gov. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact the City Clerk's Office as soon as possible and at least 24 hours prior to the meeting date. Language interpreter requests must be received at least 72 hours in advance of the meeting to help ensure availability. Contact Jennifer Winn at (209) 333-6891. Solicitudes de interpretación de idiomas deben ser recibidas por lo menos con 24 horas de anticipación a la reunión para ayudar a asegurar la disponibilidad. Llame a Laura Johnston (209) 333-6742.

**REGULAR MEETING MINUTES
LODI ARTS COMMISSION
WEDNESDAY, December 7, 2022**

A. Call to Order/Roll Call

The regular meeting was called to order by Chair Nancy Mellor at 4:01 p.m.

Present: Chair Mellor, Commissioners Jateen Bhakta, Clare Bhakta, Kelli Perrault, Jesse Hanes, Xander Avila, Hayley Johns, and Geneva Mello

Absent: Commissioner Metcalf

PRCS Staff Present: PRCS Deputy Director Laura Johnston, and PT PRCS Program Coordinator Tamatha Litfin

B. Minutes

B-1 Approve November 9, 2022 Minutes

Motion by Commissioner Mellor to approve of the minutes with two corrections. Commissioner Johns moved and Commissioner Jateen Bhakta 2nd it. Approved 8-0

C. Comments by Public on Non-Agenda Items

Mary Jane East, president of the Lodi Historical Society and Tara Shelton from the Lodi Fire Family Auxiliary addressed the commission. Ms. Shelton explained that they have created an event called A Mixer of Murals to spread awareness of the Lodi Fire Family Auxiliary as well as the Lodi Historical Society. This is to create a mural to honor Lodi firefighters. Ms. East let the commission know that they were established in 1989 as a non-profit organization to preserve, protect and maintain the history of Lodi California. They have placed historical plaques in many sites and landmarks including the firehouse that had an historical plaque placed in 1997. It is the original firehouse in Lodi. They are also hoping to reestablish a museum in the building which was built in 1912 and has been vacant for many years. They would like to place a mural on this building to honor the firefighters of Lodi. They would like the LAC to partner with them in placing that mural. So far, the city has allocated \$10,000 to conduct feasibility study of the structure. The mural is to be placed on the North wall. Commissioner Jateen Bhakta asked when the feasibility study will finish and Ms. East explained it hasn't started yet. They are hoping for it to get off the ground soon. Commissioner Jateen Bhakta stated that once the study comes they can look at how to push something like this forward.

D. Action Items

D-1 Review and Approve Poet Laureate Proposal

Ms. Johnston updated that Lodi's first Poet Laureate program received a grant from the Library and Literacy Foundation of San Joaquin County of \$15,000 in over a course of three years. The idea is that the poet would engage the public in poetry workshops, readings, civic events, and they would create some original work. They would read other people's work as it relates to the city as well as host events for children and teens. A teen poetry slam event is even planned for Hutchins Street Square at the end of April. April is National Poetry Month. There was a Call of Artists sent out and two proposals were received. One was deemed inconsistent but the other one did qualify. That person was Nancy Aide Gonzalez St. Clair who was present. Ms. Johnston asked the commission to review Ms. Gonzalez St. Clair's proposal to determine if it possesses the artistic qualifications necessary for the position. She added that it doesn't have to go to council for approval but it is recommended that the new Poet Laureate be introduced at the next council meeting. Commissioner Clare Bhakta asked if it would be a conflict of interest if she had donated to the applicant's political campaign and Ms. Johnston was not sure that she had too. Commissioner Clare Bhakta stated that would just put it out there and Chair Mellor stated that she contributed too but that was a past election not a future one. Chair Mellor motioned to approve Ms. Gonzalez St. Clair to be Lodi's first Poet Laureate, Commissioner Perrault motioned and Commissioner Jateen Bhakta 2nd it. Approved 8-0. Ms. Johnston introduced the new Poet Laureate to the commission. She thanked everyone and said she loves poetry and was on the Sacramento Poetry Board. And she started doing the Art Hop with some poetry readings. She's excited to start working with the kids because she's a teacher but she also writes adult poetry as

well. She stated that she is also part of the Lodi Youth Commission and will be a part of the Teen Poetry Slam at Hutchins Street Square. Ms. Johnston let everyone know that as soon as she knows the date of the City Council Meeting to introduce Ms. Gonzalez St. Clair she will notify the commission.

D-2 Review and Approve Proposed Bylaws Changes

Ms. Johnston stated that at the meeting in November it was discussed moving the meeting from 12:00 PM to 4:00 PM keeping the 2nd Wednesday of the month but unfortunately, Carnegie Forum is not available. She added however that it is available the 1st Tuesday of the month at that time. There were some spelling changes in the bylaws but the main is the date and time. She questions if it should be kept the 2nd Wednesday of the month at Hutchins Street Square or moved to the 1st Tuesday of the month at 4:00 PM at Carnegie Forum. The consensus was that since the broadcast feature online would not be available at The Square it was best to move it to the 1st Tuesday of the month at 4:00 PM at Carnegie Forum. This would allow better accessibility for the public. Chair Mellor asked for a motion to move the meeting to the 1st Tuesday of the month at 4:00 PM, Commissioner Jateen Bhakta motioned it and Commissioner Perrault 2nd it. Approved 8-0. Ms. Johnston said it will not go into effect until it's approved by the city council.

E. Regular Agenda Items

Tabled

F. Comments by Arts Commission and Staff on Non-Agenda Items

Chair Mellor updated the commission that if they need to get new things on the agenda, this was the part of the agenda to do that.

Ms. Johnston provided a couple of staff updates. HSS Rec Manager Jennifer Winn is out on leave for a couple of months and Tyler Ashbaugh will be managing Hutchins Street Square during her absence. Ms. Johnston also stated that she is leaving the Lodi Parks and Rec Department and her last day will be in the middle of January. She added that every project that has already been approved is already in motion. The Storm Drain Art Project is underway and it is still slated to be on April 15, 2023, also the art sculpture at the library is still scheduled to be redone next year as well as the bike rack is slated for the Spring time.

Commissioner Mello updated the commission that they are planning to bring back the Lodi Open Studio Tours tentatively October 2024. They are like the tours that were held in 2008 and 2009. This would be so the community could tour the studio spaces of local artists.

Commissioner Jateen Bhakta asked about the status of the mini-grants and the Call for Artists. He reminded the commission that Commissioner Hanes had offered to work on online advertising for those items. Ms. Litfin answered that the mini-grants are open at all times for anyone that requested it. He asked about advertising and Ms. Litfin explained that they could do both. Chair Mellor felt that the Call to Artists for the Storm Drain Art Project was held back a bit due to Ms. Winn's absence. Chair Mellor asked if Ms. Johnston and her could work on that Call to Artists this week and Ms. Johnston agreed.

Ms. Litfin asked about the deadline for the 2nd half of the 2022-2023 main grants and it was decided that the cutoff will be May 31, 2023 and as each application comes in, they will be presented to the commission instead of a sub-committee.

Chair Mellor explained to the commission that there are a number of requests for murals. There are some that have been started and not completed. The English Oaks Park was supposed to have been under the guidance of Mark Hamilton but he moved. So far it has not been finished. There is an unnamed mural to be done downtown and a grant proposal for another mural that is in the works. There is a request for a mural to represent the community but the placement has not been decided upon. She suggested having the community come out and paint part of the wall. There is also a large mural painted on plywood in storage taken down from the west end of the Lodi Beer Company that needs placement. She proposes forming a committee for murals and she would like to have that placed on the next agenda for discussion.

G. Adjournment by Chair Mellor – 4:48 PM

LODI ARTS COMMISSION COMMUNICATION

TO: Lodi Arts Commission DATE OF MEETING: January 11, 2023
FROM: Laura Johnston, Deputy Director
SUBJ: Discuss Establishing a Subcommittee to Update the Current Public Art Policy

TYPE ACTION NEEDED: Discussion

PREPARED BY: Laura Johnston, Deputy Director

RECOMMENDED ACTION: Discuss establishing a subcommittee to update the current Public art Policy.

BACKGROUND INFORMATION:

The Public Art Policy for the City of Lodi was adopted in 2001 along with the Arts Advisory Board, and they have not been updated or amended since its adoption. In 2017, the Art Advisory Board was abolished and folded into the Lodi Arts Commission.

The Lodi Arts Commission's bylaws were updated in 2022 to reflect the change of two ex-officio members to two additional voting members, and the meeting day and time were changed to the first Tuesday of the month at 4:00 p.m. The current bylaws include the Commission's purpose, role, scope and function but does not address its administrative policies, guidelines for public art and eligible artworks. The policy's "Responsibilities" also need to be updated since the abolishment of the Arts Advisory Board.

The past year, additional "arts" programs have come to the Commission for implementation including literary arts (Poet Laureate) and mural art. The Commission may want to consider updating their policy to include other forms of art including special events, performance art, music, graphic arts and the literary arts.

Staff recommend a Public Art Policy subcommittee of no more than 4 members review the current policy and make their recommendations to the Commission at a future meeting for final recommendation to City Council for adoption. The adoption of the updated policies will culminate into the Commission establishing their goals and objectives for the next fiscal year beginning in July 2023.

FUNDING CONSIDERATION OR IMPACT: None



Public Art Policy
for the
City of Lodi

September 2001

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Public Art Policy for the City of Lodi

I. GENERAL

A. INTRODUCTION

The Public Art Program has been established to promote permanent works of art accessible to the general public throughout the City. The program is intended to enrich the lives of residents and visitors by enlivening the visual quality of the built environment. The City Council believes that community amenities like cultural facilities, art and music festivals, open space, parks and restored historic areas promote the identity of Lodi. Amenities such as these add vitality to the City, attract business investment, stimulate visitor trade, and increase retail activity. Accordingly, the City Council has established these policies and procedures to implement a public art program.

With the mission to develop, sustain, and promote the visual arts, the goals of this program are to:

1. Preserve and enrich the City's environmental quality by encouraging the visual arts in public places for both public and private development.
2. Reflect the unique and diverse history, people, and geography of Lodi as an essential part of the City's identity and quality of life.
3. Promote opportunities for public participation in and interaction with public artworks and artists.
4. Expand access to the arts for residents and visitors, with special attention to the needs of under-served audiences, such as children, low-income families, senior citizens, and disabled persons.
5. Institutionalize the Public Art Program through policies, plans, and procedures to ensure the viability of the program and the public art collection.

B. DEFINITIONS

- A. Annual Public Art Plan: A budget plan for art projects approved by the Art Advisory Board following review of the proposed capital projects, including a prioritized list of projects with an art element approved annually by the City Council.
- B. Art Advisory Board: A Board of citizens made up of one representative from the Planning Commission, the Recreation Commission, the Site Planning and Architectural Review Committee (SPARC) and two representatives from the Art Commission to review public art projects for quality control and to recommend and approve artworks and artists for the public art program.
- C. Art Allocation: The percent of the total approved construction cost set aside for the design and installation of public art.
- D. Art Commission: A commission made up of citizens to advise the City Council on the overall arts and cultural activities in the City.
- E. Artist Selection Committee: A committee selected by the Art Advisory Board to develop a specific project by reviewing credentials, proposals, and/or materials submitted by artists.
- F. Artist: A practicing professional skilled in the design and/or creative production of aesthetic objects whose qualifications are demonstrated by recognition or stature within their field and/or through reputation and/or exhibitions.
- G. Artwork: A tangible creation by an artist, whether in a single art object, an environment, or landscape, created solely by that artist or in collaboration with a design team.

- H. Planning Commission: A commission made up of citizens to advise the City Council on the planning and development activities in the City.
- I. Public Art Collection: All City-owned artworks.
- J. Public Art Fund: A fund established to account for revenues to be used in the Public Art Program. The funds that are transferred to the Public Art Program include but are not limited to “2% of development impact fees”, State and Federal grants and subventions for capital projects, gifts and donations from private individuals for public art, and appropriations to Capital projects from the City’s capital project funds (general fund, electric, water, sewer, transportation).
- K. Public Places: All spaces, indoors or outdoors, which are generally accessible to the public.
- L. Recreation Commission: A commission made up of citizens to advise the City Council on the recreation and park activities in the City.
- M. Site Planning and Architectural Review Committee (SPARC): A committee made up of five citizens to assist the Planning Commission in reviewing development plans.

C. ADMINISTRATIVE POLICIES

The following administrative policies are intended to guide the City in managing the Public Art Program:

1. The City will encourage the inclusion of visual arts in new public and private development projects through the development review process.
2. The City will evaluate and where appropriate, revise the General Plan, Zoning and Subdivision Regulations and other pertinent policies and standards to provide incentives for and remove obstacles to public art.
3. The City will develop and implement administrative policies to fund public art acquisition and administration.
4. Funding for public art planning and development will be included in the City’s Capital Improvement Budget. This may include matching funds to be used to encourage public art in private development.
5. Public art will be included as an element in City projects such as parks, City buildings, public plazas, and major street projects.
6. Two percent of the estimated cost of a public project, for appropriate projects, will be included in the project from revenues previously identified.
7. Projects receiving matching funds must provide a clear public benefit and advance the City’s public art goals.
8. The City Council will approve all public art projects.

D. GUIDELINES FOR PUBLIC ART

The following guidelines are described to help artists, citizens, the Art Advisory Board, Council Members and staff understand the City’s expectations for public art. They are not intended to unduly restrict creative expression or limit the types of public art possible. Rather, they are intended to achieve the best possible mating of site and artwork, and guide what is essentially a form of communication between the artist and the community. They are interpreted by the City Council and Art Advisory Board with assistance by the City’s Art Coordinator and Art Commission.

1. Public art will be easily accessible from a public right-of-way.
2. The design and placement of public art will not impede pedestrian or vehicle traffic or conflict with public or private easements.

3. Public art will be compatible with the immediate site and neighborhood in terms of architectural scale, materials, land use, and the historical and environmental context of the site.
4. Public art will be integrated with the site and include landscaping, lighting, interpretive information and other amenities where appropriate.
5. Permanent public art will be constructed of durable, high-quality materials and require minimal or no maintenance.
6. A variety of artistic expressions is encouraged. Expressions of profanity, vulgarity, or obvious poor taste are inappropriate.
7. Artwork will reflect a high level of artistic excellence.
8. Public art will not directly or indirectly cause adverse environmental effects or otherwise jeopardize public health, safety, or welfare.
9. Artwork designed and/or sponsored by San Joaquin County residents, businesses, or organizations will be given a preference.

E. ELIGIBLE ARTWORKS

The City collection will represent a broad range of artistic styles, tastes, and media. It does not support exclusively artworks of any particular school, style, taste, or medium, and it takes into account a broad range of cultural backgrounds, gender, and ages.

F. INELIGIBLE ARTWORKS

The following artworks are not eligible under the City's Public Art Program:

1. Directional elements such as super-graphics and signage except where these elements are integral parts of the original work of art or public art project.
2. Art objects that are mass-produced of standard design such as playground equipment, fountains, or statuary objects.
3. Reproductions, by mechanical means, of original works of art, except in cases of film, video, photography, printmaking, or other media arts.
4. Decorative, ornamental, or functional elements or architecture except:
 - a) where these elements are designed by the artist, and/or
 - b) are an integral part of the artwork by the artist, and/or
 - c) are the result of a collaboration among design professional, including at least one artist.
5. Landscape architecture and landscape gardening except where these elements are designed by the artist and/or are an integral part of the artwork by the artist or are the result of collaboration among design professionals, including at least one artist.
6. Services or utilities necessary to operate or maintain the artwork over time.

II. RESPONSIBILITIES

A. GENERAL

The responsibilities described below are provided to ensure that art projects are developed in accordance with the policies of the City Council. They are reasonably broad and are intended to assist the responsible parties in developing an art project.

B. RESPONSIBILITIES

City Council

1. Review and approve the annual Public Art Plan submitted by the City Manager.
2. Approve contracts with selected artist for projects over \$5000.
3. Approve all public art projects.

Art Advisory Board

1. Responsible for the Public Art Program, including the recommendation of policies and guidelines, project oversight, and maintenance of the art collection.
2. Advise the City Council on the annual Public Art Plan.
3. Review the annual Public Art Plan.
4. Review the annual maintenance needs.
5. Appoint the Artist Selection Committee.
6. Advise the City Council on proposed gifts, exhibitions and loans.
7. Approve Art Projects.

Art Coordinator

1. Develop the annual Public Art Plan with budgets and recommendations for design team collaborations for review by the Art Advisory Board.
2. Prepare a report on the maintenance needs for review by the Art Advisory Board.
3. Establish a review process for proposed gifts, exhibitions, loans of City artwork, long-term loans to the City and make recommendations to the Art Advisory Board.
4. Develop, when feasible, written instructions to each Artist Selection Committee that outlines objectives and parameters of the project without limiting which artist the panel may consider and that designates whether or not a project is to be a design collaboration.
5. Ensure that local and regional artists are given due consideration in every project.
6. Review and recommend to the Art Advisory Board the selection of the Artist Selection Committee.
7. Recommend public art policies and procedures to the Art Advisory Board.

City Departments

1. Determine, in consultation with the Art Coordinator, whether a project is to be developed by a design team.
2. Review the annual maintenance needs report to determine a work plan.
3. Include two percent for artist services; artwork and maintenance in all capital improvement plan requests, unless specifically excluded.

Artist Selection Committee

1. Be composed of at least three persons from the following categories:
 - a. Voting Members
 - i. One person from the neighborhood in which the artwork will occur
 - ii. One artist
 - iii. One representative of the City Department participating in the project
2. Non-Voting Advisors
 - i. Project Manager on the project
 - ii. Design team members, if selected
 - iii. Art Coordinator
3. Be chaired by the representative of the Department.
4. Meet in open session.
5. Develop the project based on the directions given by the Art Advisory Board, including site, medium/media, scope of the project, method of artist selection, and other relevant considerations.
6. Review credentials, proposals and/or materials submitted by artists.
7. Recommend to the Art Advisory Board, an artist or artists to be commissioned for the project or an artist whose existing work is to be purchased for the project.

Artist

1. Submit credentials, proposals, and/or materials as directed for the consideration by the Artist Selection Committee.
2. If selected, execute and complete the work, or transfer title of an existing work, in a timely and professional manner.
3. Work closely with the project manager and/or design professionals on commissioned projects.
4. Submit to the Art Advisory Board for review and approval any significant change in the scope of the project, color, material, design, or setting of the work.
5. Be responsible for all phases of the project as stipulated in the contract.
6. Make a public presentation, conduct a community education workshop, or do a residency at an appropriate time and appropriate forum in the community where the artwork will be placed or the project will occur, if required by contract.

Planning, and Recreation Commissions, SPARC

1. Appoint one member to the Art Advisory Board.

Arts Commission

1. Appoint two members to the Art Advisory Board.

III. FUNDING

A. GENERAL

1. The Art Advisory Board will review the new and projected capital projects to determine eligibility for the Public Art Program. Capital equipment purchases and capital maintenance projects, such as replacement of utilities, turf, and pavement are not eligible for this program.
2. The Finance Director will ensure that annual appropriations have been made and transferred to the Public Art Fund at the time the City Council appropriates funds for a capital project not including Development Impact Fee transfers. The transfer to the Public Art Fund will be two percent (2%) of the estimated project cost for eligible projects approved for construction with an estimated cost of \$50,000 or more.
3. The Finance Director will transfer funds from the Development Impact Fees (2%) to the Art Fund at the time fees are paid.
4. The Art Coordinator, in consultation with the appropriate City Departments, will develop a Public Art Project Plan that includes the budget and recommended design approach for each project.
5. The Public Art Fund may be used to provide matching funds for “public art” in private development projects.
6. The Annual Plan will be submitted to the Art Commission for review.
7. The Annual Plan will be submitted to the City Manager for review and approval.
8. All City Departments will be responsible for including two percent (2%) of a capital project budget for artists’ services and artwork.
9. The Art Advisory Board may, from time to time during the course of the year, modify the Public Art Plan. The City Council will review and approve any significant changes in sites or dollar allocations in the approved Public Art Plan.

B. USE OF PUBLIC ART FUND

The funds allocated to the Public Art Program may be used for the following services and purchases:

1. Artist’s services and fees.
2. Acquisition of original artwork.
3. Artist selection processes and model or design fees.
4. Extraordinary repair, maintenance, and other preservation work necessary to keep in standard condition all artwork in the City collection.
5. Funds may not be used for real property acquisition, demolition, remediation, equipment, or financing costs. Publicly assisted residential construction or rehabilitation projects, and site-survey-related costs will not be subject to the calculation.
6. As matching fund for private art projects.
7. Up to 10 percent (10%) of the Public Art Fund may be used for:
 - Project administration
 - Community education programs, publicity, and dedications
 - Identifying plaques
 - Other purposes as deemed necessary by the Art Advisory Board

C. INCENTIVES FOR PUBLIC ART

To promote the inclusion of public art in private projects, the City will undertake, as appropriate, the following steps to implement this Program:

1. Increase matching funds and allow unused funds to accrue from one budget cycle to the next.
2. Consider allowing density bonuses or height exceptions to projects that include public art tied to open space at ground level. For example, a project that includes a sculpture and mini-plaza might receive height or coverage exceptions to allow additional floor area comparative to the area devoted to public art.
3. Clarify sign regulations relative to public art.

D. GRANT FUNDING

The City may provide grant funding from the Public Art Program to encourage public art. For every dollar of private investment, the City may match the expenditure on a dollar-for-dollar basis. Art projects receiving matching funds should provide a clear public benefit and advance the City's public art goals.

Projects seeking matching funds will require City Council approval. The Council will use the following criteria in evaluating funding requests:

1. Artwork will be located:
 - a. On publicly owned property or right-of-way, or
 - b. On private property if the artwork is secured through a public art easement.
2. Artwork should promote the City's goals for public art.
3. The applicant has demonstrated sufficient experience and ability to successfully complete public art projects.
4. Projects that make creative and efficient use of resources will be given a preference.
5. Artwork designed and/or sponsored by San Joaquin County residents, businesses, or organizations will be given a preference.
6. The City will be named as an additional insured and indemnified during construction and installation of the artwork.
7. Permanent artwork receiving City funds will become City property.

E. DONATIONS

Although artwork is located in public view, the intent of the City's Public Art Program is that art located on private property be a part of the fixed assets of that property. The City does not encourage the donation of public art to the City. However, in rare special cases where it is impossible for a piece of art to remain on private property and/or be maintained by the property owner, the City may consider accepting the donation of the artwork.

Property owners may submit a written request to the City describing the unique circumstances and the reasons why they are requesting the City to accept the donation of the artwork. A review process will be established by the Art Advisory Board to meet the following objectives:

1. Provide uniform procedures for the review and acceptance of gifts and loans of artwork to the City of Lodi.
2. Assign responsibility to the appropriate department for the management and maintenance of the City's artwork.

3. Facilitate the placement of artworks in City facilities or in the public right-of-way.
4. Provide appropriate recognition to donors of artwork.

The review process will use the following criteria:

1. Aesthetic considerations, to assure artworks of the highest quality, based on a detailed written proposal, concept drawing for the project, photographs of the artwork, if existing, and documentation of the artist's professional qualifications.
2. Financial considerations based on cost of implementation, sources of funding, a maintenance agreement between the City and the donor and estimated cost to the City over the life of the artwork.
3. Liability based on susceptibility of the artwork to wear and vandalism, potential danger to the public, and special insurance requirements.
4. Environmental considerations based on physical appropriateness to the site and scale of the artwork.

Exceptions to the review process:

1. Artwork or exhibitions loaned for display on City property on a temporary basis will not be subject to the standard review process. Review and approval will be the responsibility of the department with jurisdiction over the space involved, based nevertheless, on standards delineated in the Public Art Program Policies.
2. Displays at cultural centers and art museums are not subject to the review process.

IV. MANAGEMENT OF PUBLIC ART

A. COLLECTION REVIEW STANDARDS

At least once, in every 10-year period, the City art collection should be evaluated, whether by the Art Coordinator or by an independent agent, for the purpose of collection management and in order to assess the collection's future. The City will retain the right to de-accession any work of art accessioned into the City's collection regardless of the funding source for that work.

A review process will be established by the Art Advisory Board to meet the following objectives:

1. Establish a regular procedure for evaluating artworks in the City collection.
2. Establish standards for the acquisition of artworks.
3. Insure that de-accessioning of artworks is governed by careful procedures.
4. Insulate the de-accessioning process from fluctuations in taste – whether on the part of the City, the collection's responsible body, or on the part of the public.

A review process for acquisitions to the City collection will use the following criteria:

1. Acquisition should be directed toward artworks of the highest quality.
2. Acquisition of artworks implies a commitment to preservation, protection, maintenance, and display for public benefit.
3. Acquisition of artworks, whatever the source of funds, should imply permanency within the City collection, so long as physical integrity, identity, and authenticity are retained; so long as physical settings remain intact; and so long as they remain useful to the purposes of the people of the City.
4. In general, artworks should be acquired with respect to copyrights and certain clearly defined residual rights that are part of a contract with an artist.
5. The acquisition procedures should ensure that the interests of all concerned parties are represented, including the public, the art community, and the City.
6. A legal instrument of conveyance, transferring title of the artwork and clearly defining the rights and responsibilities of all parties, should accompany all acquisitions. Complete accessioning records should be made and maintained for all artworks.

Artwork may be considered for review toward de-accessioning if one or more conditions, such as the following apply:

1. The site for the artwork has become inappropriate because the site no longer is accessible to the public or the physical setting is to be destroyed.
2. It has received consistent adverse public reaction for over a period of 10 or more years from a measurably large number of individuals and/or organizations.
3. The department that displays the artwork requests de-accessioning.
4. It is fraudulent or not authentic.
5. It possesses faults in design or workmanship.
6. It causes excessive in unreasonable maintenance.
7. It is damaged irreparably, to an extent where repair is unreasonable or impractical.
8. It represents a physical threat to public safety.
9. A suitable place for display no longer exists.

10. The work is not, or is rarely displayed.
11. A written request from the artist has been received.

B. MAINTENANCE AND CONSERVATION

A review process will be established by the Art Advisory Board to meet the following objectives:

1. To ensure regular maintenance of artworks in the City's collection in order to maintain them in the best possible condition.
2. To provide for the regular inspection for condition and location of artworks in the City's collection.
3. To establish a regular procedure for effecting necessary repairs to artworks in the City's collection.

C. RESPONSIBILITIES

Artist

1. Within the terms of a contract, the artist will guarantee and maintain the work of art against all defects of material or workmanship for a period of one-year following installation.
2. Within the terms of a contract, the artist will provide the Art Coordinator with drawings of the installation and with detailed instructions regarding routine maintenance of the artwork.
3. Within the terms of a contract, all repairs and restorations which are made during the lifetime of the artist will have the mutual agreement of the City and the artist and, to the extent practical, the artist will be given the opportunity to accomplish such repairs at a reasonable fee.

Art Coordinator and City Departments

1. All maintenance and repairs will be the responsibility of the Department in which the artwork is located.
2. The Department will not affect any maintenance or repairs to artworks without the prior consent of the Art Coordinator.
3. The Department will not move any artwork from the site for which it was selected, nor remove it from display without the consent of the Art Advisory Board.

LODI ARTS COMMISSION COMMUNICATION

TO: Lodi Arts Commission DATE OF MEETING: January 11, 2023
FROM: Laura Johnston, Deputy Director
SUBJ: Discuss Establishing a Subcommittee to Develop a Mural Art Policy

TYPE ACTION NEEDED: Discussion

PREPARED BY: Laura Johnston, Deputy Director

RECOMMENDED ACTION: Discuss establishing a subcommittee to develop a mural art policy.

BACKGROUND INFORMATION:

At the Lodi Arts Commission's regular meeting on December 9, 2023 Chair Mellor discussed the opportunity for five (5) different murals throughout Lodi. The current 2001 Public Art Policy does not include a Mural Policy. Chair Mellor recommends creating a Mural Art Policy subcommittee comprised of Commissioners, interested citizens and Lodi Arts Foundation members.

Staff recommend a Mural Art Policy subcommittee of no more than 4 members draft a Mural Art policy and make their recommendations to the Commission at a future meeting for final recommendation to City Council for adoption. The adopted Mural Art Policy will be included in the Commission's updated Public Art Policy.

FUNDING CONSIDERATION OR IMPACT: None

CITY COUNCIL

Mikey Hothi, Mayor
Lisa Craig, Mayor Pro Tempore
Cameron Bregman
Shak Khan
Alan Nakanishi



Stephen Schwabauer
City Manager

Olivia Nashed
City Clerk

Janice D. Magdich
City Attorney

Christina Jaromay
**Parks, Recreation and Cultural
Services Director**

TO: Lodi Arts Commission
FROM: PRCS Staff
DATE: January 11, 2023

Upcoming Events – MARK YOUR CALENDAR

Jan

12 Lodi Community Concert Association Presents: Hits and Grins, 7pm
18 Poet Laureate Introduced at City Council, 7pm
30 Storm Drain Art proposals due, 5pm

Feb

7 Lodi Arts Commission Meeting, 4:00pm
25 Family Movie Day at the Square, Double feature; Frozen Sing-a-Long 1pm & Incredibles 2 3:30pm

Operational Reports

Community-wide Special Events

Music in the Park –Music in the Park bands have been selected. Their contracts are still going through legal review. Band genres include country, classic rock. Bands will be announced in March.

Hutchins Street Square Concert Series 2023 – Bands have been selected and are going through the contract legal review. Band genres include a Journey tribute band, a Hank Williams review and an American Western music and comedy review. Bands will be announced in July.

Public Art

Traffic Box Art – Traffic Box Art Call for Artists is still being promoted on the HSS website. No new proposals have been submitted.

Storm Drain Art – The Storm Drain Art Call for Artist was published online January 6 and sent to local artists on January 10. Proposals are due January 30 with the artwork sent to commission for approval February 8 and to council April 5. The artwork will be done on World Art Day, April 15. The traffic on social media has been very successful.

Arts Grants – Arts grants are still available for local artists. No arts grant proposals have been submitted.

Hutchins Street Square Events

Theatre Rental – The Lodi Community Concert Association presents: Hits and Grins, featuring Grammy nominated songwriters and Country Radio Broadcast hall-of-Famers, Friday, January 12 at 7:00 p.m. in the Charlene Powers Lange Theatre. Tickets still available online.

SquareFlix Double Feature – Frozen Sing-a-long at 1pm and Incredibles 2 at 3:30pm, Saturday, February 25. Tickets only \$3 per person or a family 4-pack for \$10. Tickets can be purchased online.

Arts Education Classes

HSS Specialty Classes – 112 students participated in the special interest, music, performing arts and visual arts, fitness during November.

Arts/ Education – 0 participants compared to 0 participants in October

Ballet Arts – 86 participants compared to 79 participants in October

Dance – 26 participants compared to 30 participants in October

Specialty /Enrichment – 0 participants compared to 0 in October

Current LAC Project Updates

Bike Rack – Funds need to be appropriated to fund the project.

Library Artwork Fix – Funds need to be appropriated to fund the project.

Arts Pamphlet – LCAC to provide update on the final production, review and printing of the arts brochure.