

# CITY OF LODI

HUMAN RESOURCES  
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## **Online Application**

To complete the online application, follow these steps:

1. Go to website, [www.lodi.gov](http://www.lodi.gov)
2. Click on "Job Opportunities" link
3. Hold cursor over "Job Opportunities" link and select either "Open Jobs" or "Part-Time Jobs."
4. Click on position you are interested in applying for.
5. Click "Apply." You will be redirected to [www.governmentjobs.com](http://www.governmentjobs.com). If you have not completed an online application, you will need to register and create an account.
6. Once an account is created, you may follow the steps to complete and submit the application.
7. If you already have an account, you can update an existing application or create a new application to apply for other positions.

## **Job Interest Card**

You may submit a "Job Interest Card" for any of our positions and you will be notified via email if/when a position becomes available.

To submit a Job Interest Card for a single position:

1. Go to website, [www.lodi.gov](http://www.lodi.gov)
2. Click on "Job Opportunities" link
3. Click on "Job Specs/Salaries/Benefits" link
4. Click on first letter of the job title you are interested in; this will bring up all jobs that begin with that letter.
5. Click on the job title you are interested in.
6. Click on link "e-mail me when jobs like this become available".
7. Complete and submit interest card.

To submit a Job Interest Card for a job category:

1. Go to website, [www.lodi.gov](http://www.lodi.gov)
2. Click on "Job Opportunities" link
3. Hold cursor over "Job Opportunities" link and select either "Open Jobs" or "Part-Time Jobs."
4. Click on link "Request job notifications by category...."
5. Select categories you are interested in.
6. Complete and submit interest card.