2015 – 2016
BUDGET

CITY OF LODI
CALIFORNIA

City of Lodi
Mission Statement

"The City of Lodi's purpose is to enhance the quality of life for Lodi residents reflecting our high community standards."

2015-2016

Budget

Bob Johnson, Mayor
Mark Chandler, Mayor Pro-Tempore
Doug Kuehne, Council Member
JoAnne Mounce, Council Member
Alan Nakanishi, Council Member

Steve Schwabauer, City Manager

Prepared by the Staff
of the
City of Lodi

CITY OF LODI, CALIFORNIA

2015-2016
CITY OF LODI
FINANCIAL PLAN AND BUDGET

TABLE OF CONTENTS

	Page
City Manager's Message	i
City of Lodi Organization Chart/Staffing Plan	
City Organization Chart	1
Staffing Summary	3
Position Changes	9
All Fund Summaries	
All Fund Revenues by Fund	13
All Fund Expenditures by Fund	15
Expenditure Summary City-wide	17
General Fund Budgets and Expenditure Detail	
Fund Balance Analysis	23
General Fund Revenues	25
General Fund Expenditures	31
Police Department	39
Fire Department	55
Public Works Department - General Fund	67
Administration	81
City Clerk	84
City Attorney	89
City Manager	93
Economic Development	99
Internal Services Department	103
Budget and Treasury Division	109
Financial Services Division	110
Human Resources Division	112
Risk Management	113
Information Systems Division	114
Non-Departmental	121
Enterprise Fund Budgets and Expense Detail	
Electric Utility Department	129
Water Utility	159
Wastewater Utility	183
Transit	205

2015-2016
CITY OF LODI
FINANCIAL PLAN AND BUDGET

TABLE OF CONTENTS

	Page
Special Revenue Fund Budgets and Expenditure Detail	
Streets and Drainage	225
Community Development	245
Parks, Recreation and Cultural Services	263
Library	295
Other Fund Budgets and Expenditure Detail	
Transportation Development Act Fund	311
Community Development Block Grant Fund	315
Public Safety Special Revenue Fund	321
Capital Outlay Fund	325
Vehicle and Equipment Fund	331
Debt Service Fund	337
Benefits Fund	341
Self-Insurance Fund	345
Trust and Agency Fund	349
Fleet Services Fund	355
Supplemental Information	
2015-16 Personnel Salary Schedule by Job Title	365
2015-15 Personnel Salary Schedule by Salary	369
Memorandum of Understanding Term Dates	373
Annual Debt Service Payments Schedules	375
Grant/Contract Funded Positions	377
Transfers In and Out	379
Vehicle Schedule	381

CITY COUNCIL
BOB JOHNSON, Mayor
MARK CHANDLER,
Mayor Pro Tempore
DOUG KUEHNE
JOANNE MOUNCE
ALAN NAKANISHI

CITY OF LODI

CITY HALL, 221 WEST PINE STREET
P.O. BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 333-6700 / FAX (209) 333-6807
www.lodi.gov

STEPHEN SCHWABAUER
City Manager
JENNIFER M. FERRAIOLO
City Clerk
JANICE D. MAGDICH
City Attorney

June 10, 2015

Dear Honorable Mayor and Council Members:

I am pleased to submit a proposed sustainable budget for Fiscal Year (FY) 2015/16. This budget is the product of an enormous investment of time and talent from your department heads, division heads and budget staff and it continues to be the product of a great deal of cooperation and sacrifice. Council will note that I referenced the budget as sustainable rather than balanced. That reference reflects Council's considered and conservative decision to prefund negotiated and anticipated labor agreements with excess reserves built over the course of the last two years.

Notwithstanding our growing economy, there remain significant fiscal hurdles in the near term. Citizen, Council, management and employee expectations will continue to face triage-based analysis in the near term.

General Fund revenues are, for the first time, projected to exceed their historic high of $45.5 million in 2007/08 to a conservatively projected $46,708,260 in 2015/16 representing a 7.2 percent growth in revenues year over year. This good fortune may, of course, warrant caution!

This past year showed continued growth for Costco and Home Depot, construction starts for Kelly's Car Wash and a McDonald's at Reynolds Ranch. Additional junior-major retailers Ross (relocation), Home Goods, Dick's Sporting Goods, PetSmart and Boot Barn are moving forward with plans to complete other sections of this development. Unfortunately, the Lodi Shopping Center now appears to be stalled again.

Perhaps the brightest economic indicator comes from the significant investment made by Frontiers Community Builders to construct fully-finished lots in Lodi's first major residential project since 2007. Three models are nearing completion and foundations are being laid for the next nine homes. Four more models will begin construction shortly after this letter is printed representing more homes started in one quarter than the City has seen in any one of the last 7 years. Although no official sales have been made, Frontiers reports that interest is extremely high.

The above bodes well for the General Fund which will likely always receive staff's greatest focus. It funds all of the core municipal services including police, fire, administration, economic development, transfers to the parks and library funds and other essential public services. Indeed, the General Fund houses the large majority of City employees.

The City has reduced its work force by about 17 percent over the past 10 years, from 470 full-time budgeted employees in 2004/05 to 391 full-time budgeted employees in 2015/16. Approximately 250 positions (64 percent), are funded by the General Fund, either directly or through transfers from the General Fund. Notwithstanding our positive economic indicators, staff will remain cautious recommending new full-time General Fund positions, in light of negotiated and anticipated labor agreements, and the City's sharply increasing PERS obligations.

The City will add a net of 8 positions this year to address capital maintenance needs, succession planning and operational efficiencies in various departments. A table showing these changes appears later in this letter.

Cities, like businesses and households, need some type of financial cushion against the potential shock of unanticipated circumstances and poor economies. Recognizing this, the City Council adopted a General Fund Reserve Policy with the FY 2010/11 budget. The Policy sets a target of 8 percent of General Fund revenue as a "catastrophic" reserve to meet natural and other physical disasters and an additional 8 percent of General Fund revenue to meet unanticipated economic crises. I am pleased to report that the City has fully funded both elements of these reserves for the third year in a row in the 2015/16 budget, even as the reserve target rises with the General Fund revenue tide.

The City will continue its capital efforts in the coming year. Significant projects expected to be undertaken during the year include various electrical system maintenance projects ($3.7 million), water meter and water system maintenance projects ($1.2 million), PCE/TCE remediation projects ($0.8 million), various wastewater system maintenance projects ($5.0 million), street maintenance ($2.6 million) and replacing boating facilities at Lodi Lake Park under a State Division of Boating and Waterways Local Assistance Grant ($0.7 million). The City began a phased financial systems implementation and activated the financials, human resources and payroll during fiscal year 2014/15. Utility billing, business license, animal license and fleet maintenance management modules will be brought live during the budget year. Additionally, the City is expecting to complete construction of Fire Station 2 and refurbish the City Hall Annex to house Parks Administration, Fire Administration and the City's computer backbone.

Fiscal Year 2015/16 Budget Issues

Balancing the 2015/16 budget involves balancing several critical factors. Three particular points are worthy of highlighting: (1) employee costs and contributions; (2) capital programs; and (3) a combination of cost increases that were either a) imposed on the City by external forces, or b) negotiated by the City with its bargaining groups.

Employee costs and contributions – Prior to the economic downturn, Lodi and its employees aggressively moved to manage employment costs. Lodi instituted a hiring "chill", leaving vacant all positions not deemed vital to City operations and judiciously filling the remaining critical positions. Other departmental expenses were closely monitored. As the economy plummeted, in March 2009, City employees made a number of temporary salary and benefit concessions to reduce salary costs, including salary reductions, furloughs, and waiving of the City's deferred compensation match. Consequently, the City largely avoided employee layoffs and drastic service cuts so common in other cities. In 2013, the majority of Lodi's employees agreed to a historic restructuring of their salary and benefits, permanently reducing Lodi's employment expenses. Lodi's employees jettisoned the stopgap furlough solution in favor of paying their full 7 or 9 percent retirement contribution, and capping the City's medical costs. The effect of these agreements was to reduce employment costs 7 to 9 percent below 2007/08 levels.

For 2014/15, the City negotiated an additional one-year agreement with all of its bargaining units (except IBEW). For the first time since 2007/08, the City returned a portion of the concessions agreed to by employees, issuing a one-time payment of $2,300 per employee to all employees, and

increasing the medical cap to January 2014 rates. In addition, the City increased safety uniform allowances by 1 percent on a 1 year, non-PERSable basis. The one-time dollars were paid for from amounts over the City's General Fund reserve targets at the close of the 2012/13 budget year. The ongoing health costs were funded through the budget.

Looking forward to 2015/16 and beyond, the City sees an opportunity to obtain some budget certainty regarding its long-term labor costs, In 2014, the City reached its first three-year agreement since the start of the recession with IBEW. Having now closed the 2013/14 budget year with $1.8 million in excess of its reserve target and coming up on closing the 2014/15 budget with a projected $3.4 million in excess of its reserve target, the Council has pre-funded dollars toward potential three-year labor agreements. To date, the City has reached an agreement with its Dispatch union, Fire Mid-Management union, Mid-Management union, Executive Management, Appointees and Confidentials. Negotiations continue with Police, Police Mid-Management, Fire, Maintenance and Operators and General Service's unions. The agreements reached to date generally call for 3 percent raises in year one and 2 percent raises in years two and three.

The budget has been built based upon the existing agreements. Any changes to agreements going forward will generate mid-year adjustments to the budget presented herein.

I greatly appreciate the sacrifices and services of our employees. Lodi's employees realize that our primary responsibility is to provide a high level of service to our community, and these sacrifices have allowed the City to maintain that quality service to our citizens during a particularly challenging time. The City of Lodi is proud to meet its commitment to those we serve.

Capital programs – The City continues to utilize one-time funds for capital maintenance rather than on-going operations. In prior years, the City assessed its physical plant and is using one-time funds generated by the Lodi Energy Center to address deferred maintenance projects on its buildings. Scheduled to be completed this year are Fire Station #2, City Hall Annex remodel, financial system implementation and various roof, parking lot and facility maintenance projects totaling about $1.6 million. The 2015/16 budget also includes $767,000 in unallocated one-time revenues that could be put toward additional capital projects. These dollars flow from the elimination of the triple flip referenced later in this letter.

Imposed costs – While we are pleased that revenues have increased by just over $3.1 million, we are very concerned about rising costs for retirement and insurance. In the last few years, CalPERS revised a number of its actuarial assumptions and policies including a reduction in the discount (assumed earnings) rate, shortening the time period for amortizing gains and losses and more costly mortality assumptions. Rates for Miscellaneous plan employees rose 1.9 percent while Safety plan rates increased 2.9 percent. Total additional cost to the City is about $600,000 following right on the heels of a $500,000 increase between FY 13/14 and FY 14/15.

In December of 2014, PERS released its long-awaited five-year rate projections resulting from its major policy shift regarding the time frame within which it recovers market losses. In years past, PERS recovered these losses over 30 years. In 2013, PERS reduced that time frame. The increase is phased in on a bell curve over five years, levels out for 20 years and decreases for the last five. The discount rate and mortality rate adjustments flow on independent and overlapping schedules with the mortality rate adjustments following two years after the 2013/14 discount rate adjustments. The bell curve structure means Lodi will see its greatest impact in the 2019/20 budget year. For ease of reference, the overlapping rate schedules are combined below to present a total five-year rate projection from PERS:

	2015/16	2016/17*	2017/18*	2018/19*	2019/20*	2020/21*
Miscellaneous	19.994%	21.6%	22.9%	24.3%	25.7%	25.5%
Safety	40.870%	44.4%	46.8%	49.1%	51.5%	51.8%
Estimated Cost	$8.4M	$9.4M	$10.1M	$10.9M	$11.6M	$11.8M

*Projected by PERS

Rapidly inflating health care costs pose a second fiscal hurdle. While the City has negotiated a medical insurance cap with its bargaining units, costs are expected to increase and impact the net pay of our workforce. Staff evaluated the impact of the Affordable Care Act and believes that prudent management of part-time hours will allow the City to avoid an economic impact. However, there is no way to avoid a service-level impact as many services performed by the City's part-time labor force will have to be closely cropped.

Worker's compensation costs are a third source of concern. The City is self-funded for worker's compensation costs. Lodi's claim experience has ebbed and flowed since a spike in 2008/09. Current loss experience is trending downward. As a result, the City has funded its actuarial liability at slightly more than the 90 percent confidence level. Staff continues to manage the program and provide education to employees to minimize injuries and work time losses.

All Funds

The City uses fund accounting to track expenses and revenues. Fund accounting is used in the government sector because it focuses primarily on how money is spent (rather than how it is raised). Funds are self-balancing sets of accounts. They can be thought of as various businesses under the control of the City Council. For the purposes of comparing year-to-year or against other cities, it is common to add all revenues and expenses from all funds. This is the All-Funds budget.

The All-Funds budget expenditures for FY 2015/16 are $193,893,070. This is an increase of $14,339,080 or about 8 percent from the previous year's original budget. The increase in expenditures is attributable to increases in salary and benefits costs, service and supply costs, and capital project costs.

The single-largest City fund is the Electric Fund at $78,614,820. The second-largest fund is the General Fund at $46,708,260. Other funds of note: Wastewater Fund, $17,518,680; Water Fund, $12,264,400; Street Fund, $4,733,990; Parks, Recreation and Cultural Services Fund $5,822,480 and Library Fund, $1,388,940.

The overall staffing levels for All-Funds are 391 full-time funded positions. This is a net of 8 positions more than FY 2014/15. The staffing summary reflects a decrease of 4 positions from FY 2014/15 as a result of a change in presentation that eliminates previously shown authorized, but unfunded positions. Data prior to 2015/16 include the authorized, unfunded positions. The changes for 2015/16 include:

Classification	Department	Number
Lineworker Apprentice	Electric	2
Electrician	Electric	2
Administrative Clerk	Public Works	1
Laboratory Supervisor	Public Works	1
Lead Electrician	Public Works	1
Street Maintenance Worker I/II	Public Works	1
Service Writer	Public Works	1
Building Inspector I/II	Community Development	1
Assistant Animal Services Officer	Police	1
Parking Enforcement Assistant	Police	(1)
Parks Supervisor	PRCS	(1)
Heavy Equipment Mechanic	Public Works	(1)
Net positions added		8

General Fund

Taxes are the General Fund's primary source of revenue. The General Fund provides money for classic government services such as public safety, parks, recreation, arts, cultural programs, library, administration and economic development. It also makes the debt payment for the 2012 Refunding Lease Revenue bonds for the Police Station, Hutchins Street Square, and downtown improvements. Its greatest emphasis will again be public safety which totals almost 65% of the $46.7 million in total expenses, excluding capital project contributions.

During the last several budget cycles, Council and staff have had to apply considerable focus on preserving the stability of the General Fund. The imposed costs described above have forced a level of diligence and fiscal responsibility not required during growth eras. The core of this new fiscally-disciplined approach is creating a fund to respond to unanticipated expenses such as civil emergencies or economic downturns. The City Council established a reserve policy in the 2010/11 budget that sets a target of 8 percent of revenue for a catastrophic reserve, and a second target of 8 percent of revenue for an economic reserve. The projected FY 2015/16 year-end fund balance is expected to be $10,538,116. This level of fund balance represents 22.56 percent of General Fund revenues. As such, the catastrophic and economic reserves are fully-funded with an additional undesignated reserve level of $3,064,794. However, of this amount, $300,000 is restricted to DIVCA-funded projects and $1,365,440 is designated to fund settled labor agreements through December 31, 2017, effectively leaving the City with $1,399,354 in unrestricted dollars over its reserve target.

General Fund revenues are projected to be $3,117,200 higher than the prior year. It is important to keep in mind that $767,000 in sales tax growth is one-time dollars associated with the back end State repayments of sales tax lost during the triple flip era. Although a use has yet to be determined for these dollars, Council has always used one-time dollars for capital or other one-time expenses to avoid incurring ongoing costs that are not sustained by ongoing revenue streams.

While every effort has been made to keep the percentage of General Fund revenue allocated to each department the same as in prior years, as expenditures or departmental revenues increased or decreased beyond the City's control, some imbalanced growth was unavoidable. For FY 2015/16, the Police Department represents 41.18 percent of the General Fund, up by 0.10 percent over last year, and the Fire Department represents 23.59 percent of the General Fund, up by 0.01 percent.

The two safety departments comprise 64.77 percent of the General Fund budget, an increase of 0.11 percent over last year.

Unfortunately the Educational Revenue Augmentation Fund (ERAF) shift continues to plague municipal budgets. In 1992, in response to Proposition 98, the State required County auditors to shift property tax away from cities to cover the State's responsibilities to fund schools. This continuing shift cost Lodi approximately $2.2 million per year though fortunately Prop 1A (2004) stopped its escalation.

In FY 2012/13, the City refinanced the 2002 General Fund secured Certificates of Participation. The City was able to secure an all-in total interest cost of just over 4% and net present value savings on the deal of about $3.25 million. The savings are programmed to fund the land acquisition, design and construction of a replacement for Fire Station 2. The annual debt service is split among the Police department (45 percent), Parks, Recreation and Cultural Services (40 percent), and the General Fund (15 percent).

Special Revenue Funds

Four notable Special Revenue Funds are the Streets Fund; Community Development Fund; Parks, Recreation and Cultural Services Fund; and Library Fund.

The Streets Fund handles all street and pavement activities including street cleaning and sweeping, traffic control devices, street trees, sidewalk and landscape maintenance and management of the storm water collection system. This fund is projecting a decrease in fund balance of about $871,000 during the budget year due to lower revenue streams from a variety of sources.

The Community Development Fund covers the cost of the Community Development Department and its three divisions: Planning, Building, and Neighborhood Services. The Fund turned the corner in FY 2010/11 and erased its prior deficit. Budget year costs are projected to exceed revenues by about $79,000, slightly decreasing its estimated 2015/16 fund balance to $1,191,400.

The Parks, Recreation and Cultural Services (PRCS) Fund is projected to start FY 2015/16 with a cumulative deficit of about $95. No, that $95 reference is not a typographical error. PRCS staff has drastically reduced its all-time high deficit of $862,000 from fiscal year 2011/12. The budget reflects a small surplus that will eliminate the cumulative deficit and includes setting aside funds for future capital maintenance. Staff continues to review the operations of this fund looking for service-level efficiencies and revenue opportunities to further reduce the cumulative deficit.

The Library Fund is projecting a budget year surplus of about $3,700 and is expected to end the year with a fund balance of about $240,300.

Utilities and Enterprise Funds

The Electric Fund is the City's largest fund and is seeing increasing stress as capital maintenance needs increase in frequency and urgency. As Council will note, budgets for the last four years have shown a drawdown of reserves to feed capital maintenance needs. However, staffing shortages have prevented the implementation of most of these projects. During FY 2014/15, the City engaged a consultant to develop a rate model to assist the utility in long-range planning. For FY 2015/16, staff is recommending additional positions funded by the recent rate action to accommodate projected maintenance projects and new development.

Bulk power purchases will likely always be the largest expense for the Electric Utility. The Lodi Energy Center, operated by the Northern California Power Agency, began operations and delivering power to the City in FY 2012/13. This power supply has allowed the City to reduce its reliance on other contracted power sources. Over time, power from the Lodi Energy Center is expected to moderate, or reduce utility costs. The Electric Utility is projecting a decrease to reserves of $2.4 million.

The Surface Water Treatment Plant began operations in FY 2012/13. The plant operation allows the City to end its past practices of drawing ground water in excess of the amount that is naturally replenished. The installation of water meters and the transition from a flat-rate water bill to a usage-based water bill are a significant change for the Water Fund and will continue for a number of years. Council expanded this resource by entering into an agreement in 2014 that allows for the purchase of up to an additional 1,000 acre feet of water per year from North San Joaquin Water Conservation District. The Water Fund is projecting an increase to reserves of about $2.3 million.

The impact of prudent management along with rate increases has brought the wastewater utility to a point where it is expected to have cash reserves of $10.2 million at the end of FY 2015/16, a level well in excess of its target reserve level of $3.1 million.

The City Council preauthorized indexed-based increases to water and wastewater rates for a rolling five-year period pursuant to Proposition 218. Increases are capped at a maximum of 3 percent and will be brought back to Council before implementation. However, staff analysis indicates that a 2 to 2.5 percent annual increase would allow the City to pay off all water and wastewater utility debt by 2024, saving the City and its ratepayers millions of dollars in interest costs.

Capital Budget

Capital projects funded by General Fund dollars include completion of the financial systems implementation, completion of Fire Station #2 and the City Hall Annex remodel along with roof rehabilitation at Hutchins Street Square, parking lot resurfacing and animal shelter improvements totaling $1.6 million. Within All Funds, the most significant capital projects will be the continued installation of water meters, various electrical system maintenance projects, road maintenance projects and upgrades at the wastewater treatment plant.

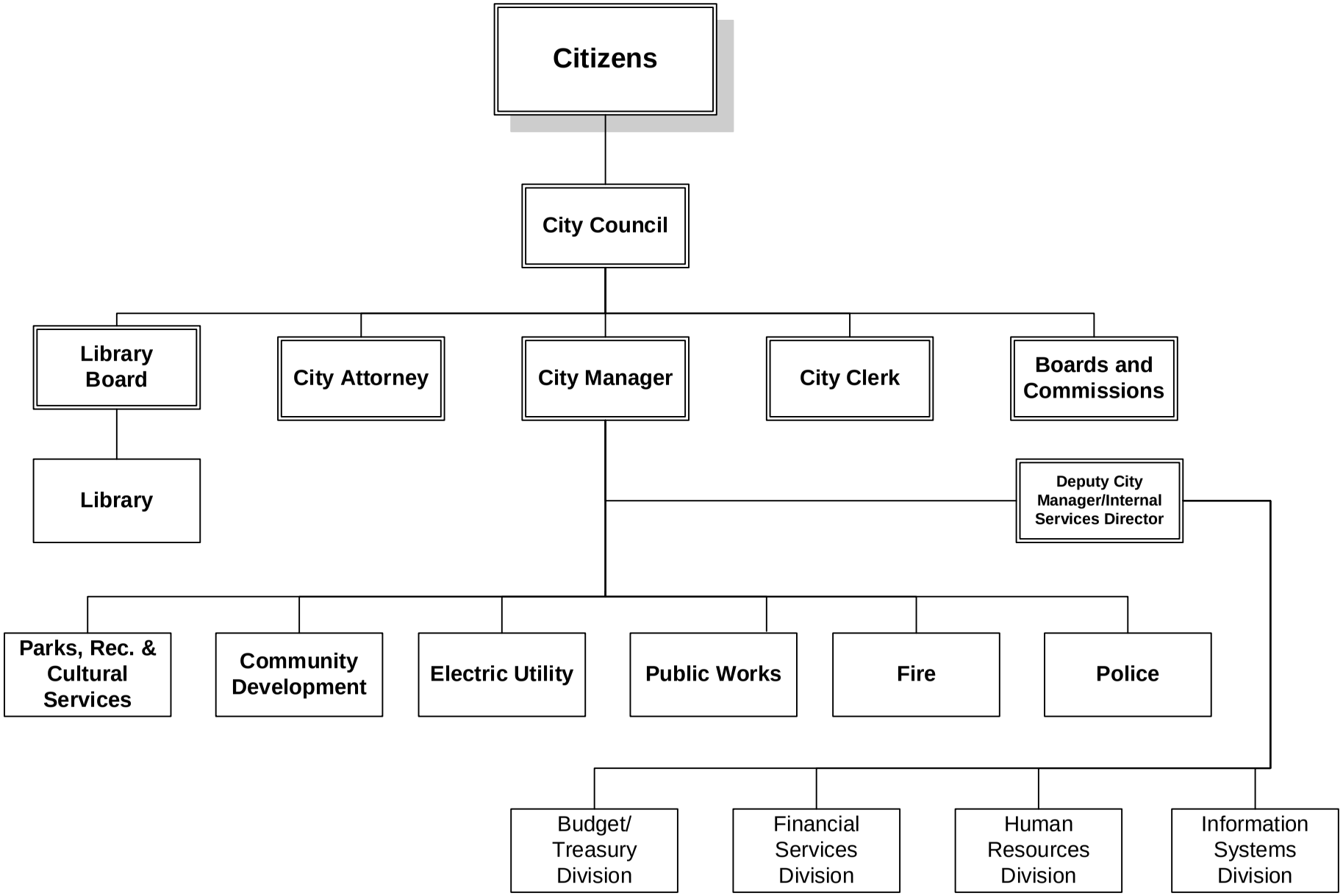
Acknowledgments

I extend my deepest appreciation to the staff team involved in preparing the 2015/16 budget: Deputy City Manager/Internal Services Director Jordan Ayers, Supervising Budget Analyst Susan Bjork, Management Analyst Sandra Brage, and Senior Programmer Analysts Tyson Mordhorst and Stan Helmle. Additionally, I must thank the department heads and their staff teams for their work and sacrifice in making this sustainable budget possible.

Sincerely,

Stephen Schwabauer
City Manager

City of Lodi



FY 2015-2016

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
CITY ATTORNEY				
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Legal Secretary	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**
CITY CLERK				
Administrative Clerk - (C)	1	1	1	1
Assistant City Clerk	1	1	1	0
Deputy City Clerk	0	0	0	1
City Clerk	1	1	1	1
City Clerk Total	**3**	**3**	**3**	**3**
CITY MANAGER				
Business Development Manager	1	1	1	1
City Manager	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1
Management Analyst	1	0	0	0
Secretary to the City Manager	1	1	1	1
Senior Programmer/Analyst	1	0	0	0
City Manager Total	**6**	**4**	**4**	**4**
COMMUNITY DEVELOPMENT				
Administrative Secretary	1	1	1	1
Assistant Engineer/Plans Examiner	0	1	1	1
Building Inspector I/II	2	2	2	3
Building Official	1	1	1	1
Community Development Director	1	1	1	0
Junior Plans Examiner/Engineer	1	0	0	0
Junior/Assistant/Associate Planner	1	0	0	0
Neighborhood Services Manager	1	1	1	1
Permit Technician	2	2	2	2
Senior Planner	0	1	1	1
Youth Outreach Worker	0	0	1	1
Community Development Total	**10**	**10**	**11**	**11**
ELECTRIC UTILITY				
Administrative Clerk	1	1	1	1
Administrative Secretary	1	1	1	1
Construction/Maintenance Supervisor	1	1	1	1
Distribution Planner	3	2	0	0
Electric Foreman/Forewoman	3	3	3	3
Electric Ground Worker	0	1	1	1
Electric Line Apprentice	0	0	0	2
Electric Lineman/Linewoman	6	7	7	7
Electric Materials Technician	1	1	2	2
Electric Superintendent	1	1	1	1
Electric Troubleshooter	2	2	2	2
Electric Utility Director	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1
Electrical Drafting Technician	2	2	0	0

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
Electrical Engineer	0	0	1	1
Electrical Engineering Technician	0	0	2	2
Electrical Technician	2	2	0	0
Electrician	0	0	0	2
Field Services Representative	4	4	4	4
Field Services Supervisor	1	1	1	1
Manager, Customer Services & Programs	1	0	0	0
Manager Engineering & Operations	1	1	1	1
Metering Electrician	1	0	0	0
Metering Technician	0	1	1	1
Rates and Resource Manager	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Senior Electric Troubleshooter	1	1	1	1
Senior Electrical Engineering Technician	0	0	2	2
Senior Electrical Technician	1	1	0	0
Senior Power Engineer	1	1	1	1
Substation Technician	0	0	2	2
Substation/Metering Supervisor	0	0	1	1
Utility Equipment Specialist	1	1	1	1
Utility Service Operator I/II	3	3	3	3
Electric Utility Total	**42**	**42**	**44**	**48**
FIRE DEPARTMENT				
Administrative Secretary	1	1	1	0
Fire Battalion Chief	4	4	4	4
Fire Captain	15	16	16	16
Fire Chief	1	1	1	1
Fire Division Chief	1	1	1	1
Fire Engineer	21	20	20	19
Firefighter I/II	14	13	13	11
Senior Administrative Clerk	1	1	1	1
Fire Department Total	**58**	**57**	**57**	**53**
INTERNAL SERVICES DEPARTMENT				
Management Analyst	0	1	1	1
BUDGET DIVISION				
Management Analyst	1	1	1	1
Purchasing Technician	1	0	0	0
Supervising Budget Analyst	1	1	1	1
	3	2	2	2
FINANCIAL SERVICES DIVISION				
Accountant	1	0	0	0
Accounting Clerk	2	2	2	0
Customer Service Representative	8	9	9	9
Finance Technician	3	3	3	5
Financial Services Manager	1	1	1	1
Supervising Accountant	1	1	1	1
Supervising Customer Service Representative	2	2	2	2
	18	18	18	18

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
HUMAN RESOURCES DIVISION				
Human Resources Manager	1	1	1	1
Human Resources Technician	1	1	1	1
Management Analyst	1	1	1	1
	3	3	3	3
INFORMATION SYSTEMS DIVISION				
Information Systems Manager	1	1	1	1
Information Systems Specialist	1	1	1	1
Network Administrator	1	1	1	1
Network Technician	2	2	2	2
Senior Programmer/Analyst	1	2	2	2
	6	7	7	7
Internal Services Total	**30**	**31**	**31**	**31**
LIBRARY				
Administrative Secretary	1	0	0	0
Librarian	3	2	2	2
Library Assistant	3	3	3	3
Library Services Director	1	1	1	1
Library Services Manager	1	1	1	0
Literacy/Volunteer Manager	0	1	1	1
Senior Administrative Clerk	0	1	1	1
Senior Library Assistant	3	2	2	2
Library Total	**12**	**11**	**11**	**10**
PARKS, RECREATION AND CULTURAL SERVICES				
Administrative Clerk	1	1	1	1
Administrative Secretary	1	1	1	1
Building Services Coordinator	1	1	0	0
Building Services Supervisor	0	0	1	1
Community Center Manager	1	1	0	0
Park Maintenance Worker I/II	9	8	8	7
Park Maintenance Worker III	4	3	3	3
Park Superintendent	1	1	1	1
Park Supervisor	2	1	2	1
Parks Project Coordinator	1	1	1	1
Parks, Recreation and Cultural Services Director	1	1	1	1
Program Coordinator	1	1	1	1
Recreation Manager	3	3	3	3
Recreation Superintendent	1	1	1	1
Senior Administrative Clerk	2	2	2	2
Senior Facilities Maintenance Worker	1	1	1	1
Stage Technician	1	0	0	0
Welder-Mechanic	1	1	1	1
Parks, Recreation and Cultural Services Total	**32**	**28**	**28**	**26**
POLICE DEPARTMENT				
Administrative Clerk	1	0	0	0
Administrative Secretary	1	0	1	1
Animal Services Supervisor	1	1	1	1
Assistant Animal Services Officer	2	2	2	2

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
Code Enforcement Officer	1	2	2	2
Community Service Officer	1	0	0	0
Dispatcher Supervisor	2	1	1	1
Dispatcher/Jailer	17	17	14	13
Evidence/Property Technician	0	1	1	1
Lead Dispatcher/Jailer	3	3	4	4
Management Analyst	1	1	1	1
Parking Enforcement Assistant	1	1	1	0
Police Captain	2	2	2	2
Police Chief	1	1	1	1
Police Corporal	6	6	6	6
Police Lieutenant	5	5	5	5
Police Officer	50	50	50	48
Police Records Clerk	4	4	3	2
Police Records Clerk Supervisor	1	1	1	1
Police Sergeant	9	9	9	9
Senior Administrative Clerk	0	0	1	1
Senior Police Administrative Clerk	3	2	1	1
Supervising Code/Community Imp. Off.	1	0	0	0
Police Department Total	**113**	**109**	**107**	**102**
PUBLIC WORKS DEPARTMENT				
ADMINISTRATION				
Administrative Secretary	1	1	1	1
Management Analyst	1	1	0	0
Public Works Director	1	1	1	1
Public Works Management Analyst	0	0	1	1
	3	3	3	3
ENGINEERING DIVISION				
Administrative Clerk	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1
Construction Project Manager	1	1	1	1
Engineering Technician I/II	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	2	3	3	3
Public Works Inspector I/II	1	1	1	1
Senior Civil Engineer	2	1	1	1
Senior Engineering Technician	3	2	2	2
	13	12	12	12
FACILITIES				
Facilities Supervisor	1	1	1	1
Senior Facilities Maintenance Worker	2	1	1	1
	3	2	2	2
FLEET				
Equipment Service Worker	1	1	1	1
Fleet & Facilities Manager	1	0	0	0
Fleet Services Supervisor	1	1	1	1
Heavy Equipment Mechanic	4	4	4	3
Lead Equipment Mechanic	1	1	1	1
Parts Clerk	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Service Writer	0	0	0	1

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
Welder-Mechanic	1	0	0	0
	11	9	9	9
STREETS & DRAINAGE				
Administrative Secretary	1	0	0	0
Maintenance Worker I/II	5	5	5	6
Street Maintenance Worker III	5	5	4	4
Street Supervisor	3	3	3	3
Streets & Drainage Superintendent	1	0	0	0
Traffic/Sign Making Worker	1	1	1	1
	16	14	13	14
TRANSPORTATION				
Administrative Clerk	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1
Transportation Manager	1	1	1	1
	3	3	3	3
WATER SERVICES				
Administrative Clerk	1	1	1	2
Administrative Secretary	0	0	1	1
Chief Wastewater Plant Operator	1	1	1	1
Chief Water Treatment Plant Operator	1	1	0	0
Compliance Engineer	1	1	1	1
Deputy Public Works Director - Utilities	1	1	1	1
Electrician	3	3	3	3
Engineering Aide	0	0	1	1
Environmental Compliance Inspector	3	3	3	3
Laboratory Supervisor	0	0	0	1
Laboratory Technician I/II	2	2	2	2
Lead Electrician	1	1	1	1
Maintenance Worker I/II	4	3	3	3
Plant & Equipment Mechanic	7	7	7	7
Senior Administrative Clerk	1	1	1	1
Senior Storekeeper	1	1	1	1
Utility Superintendent	0	1	1	1
Wastewater Plant Operator I/II/III	6	6	6	6
Wastewater Plant Superintendent	1	1	1	1
Water Plant Superintendent	0	0	1	1
Water Services Technician	1	1	1	1
Water Treatment Plant Operator I/II/III	3	4	3	3
Watershed Program Coordinator	0	0	1	1
Water/Wastewater Maintenance Worker I/II	5	5	5	5
Water/Wastewater Maintenance Worker III	5	5	5	5
Water/Wastewater Superintendent	1	0	0	0
Water/Wastewater Supervisor	4	4	4	4
	53	53	55	57
Total Public Works	**102**	**96**	**97**	**100**
ALL CITY DEPARTMENTS TOTAL	**411**	**394**	**396**	**391**

FY 2015/16 Proposed Authorized Position Changes				
Dept/Division	**Current Title**	**Proposed Title/Position**	**Barg. Unit**	**Comment**
Community Development		Buiding Inspector I/II	General Services	Added
Electric Utility		Electric Line Apprentice	IBEW	Added
Electric Utility		Electric Line Apprentice	IBEW	Added
Electric Utility		Electrician	IBEW	Added
Electric Utility		Electrician	IBEW	Added
Parks, Recreation, Cultural Services	Parks Supervisor		Maintenance & Operators	Eliminated
Police		Assistant Animal Services Officer	General Services	Added
Police	Parking Enforcement Assistant		General Services	Eliminated
Public Works - Fleet	Heavy Equipment Mechanic		Maintenance & Operators	Eliminated
Public Works - Fleet		Service Writer	Maintenance & Operators	Added
Public Works - Streets		Maintenance Worker I/II	Maintenance & Operators	Added
Public Works - Water Services		Administrative Clerk	General Services	Added
Public Works - Water Services		Laboratory Supervisor	Maintenance & Operators	Added
Public Works - Water Services		Lead Electrician	IBEW	Added

Fiscal Year 2014/15 Authorized Changes				
Dept/Division	**Current Title**	**Approved Title/Position**	**Barg. Unit**	**Comment**
City Clerk	Assistant City Clerk	Deputy City Clerk	Confidential	Downgraded
Community Development		Youth Outreach Worker	General Services	Added
Electric Utility	Distribution Planner	Substation/Metering Supervisor	IBEW	Re-class
Electric Utility	Distribution Planner		IBEW	Eliminated
Electric Utility		Electric Materials Technician	IBEW	Added
Electric Utility	Electrical Drafting Technician	Electrical Engineering Technician	IBEW	Re-class
Electric Utility	Electrical Drafting Technician	Electrical Engineering Technician	IBEW	Re-class
Electric Utility	Electrical Technician	Substation Technician	IBEW	Re-class
Electric Utility	Electrical Technician	Substation Technician	IBEW	Re-class
Electric Utility		Senior Electrical Engineering Technician	IBEW	Added
Electric Utility		Senior Electrical Engineering Technician	IBEW	Added
Electric Utility	Senior Electrical Technician	Substation/Metering Supervisor	IBEW	Re-class
Internal Services	Account Clerk	Finance Technician	General Services	Re-class
Internal Services	Account Clerk	Finance Technician	General Services	Re-class
Parks, Recreation, Cultural Services	Building Services Coordinator	Building Services Supervisor	Maintenance & Operators	Re-class
Police		Administrative Secretary	General Services	Added
Police	Dispatcher	Lead Dispatcher	Police Dispatchers	
Police	Dispatcher		Police Dispatchers	Eliminated
Police	Dispatcher		Police Dispatchers	Eliminated
Police		Sr. Administrative Clerk	General Services	Added
Police	Sr. Police Administrative Clerk		General Services	Eliminated
Police	Sr. Police Administrative Clerk		General Services	Eliminated
Police	Records Clerk	Sr. Police Administrative Clerk	General Services	Re-class
Public Works - Water Services		Administrative Secretary	General Services	Added
Public Works - Water Services		Engineering Aide	General Services	Added
Public Works - Water Services	Chief Water Treatment Plant Operator	Water Plant Superintendent	Mid-Management	Re-class
Public Works - Water Services	Water Treatment Plant Operator I/II/III		Maintenance & Operators	Eliminated

FY 2014/15 Authorized Unfunded Positions - Eliminated for 2015/16				
Department	**Title**	**Number unfunded**	**Barg. Unit**	**Comment**
Community Development	Community Development Director	1	Executive	Vacant
Fire Department	Administrative Secretary	1	General Services	Vacant - Retirement
Fire Department	Fire Engineer	1	Firefighters	Vacant
Fire Department	Fire Fighter	2	Firefighters	Vacant
Library	Library Services Manager	1	Mid-Management	Vacant - Retirement
Parks, Recreation and Cultural Services	Maintenance Worker I/II	1	Maintenance & Operators	Vacant - Retirement
Police Department	Dispatcher/Jailer	1	Dispatchers	Vacant
Police Department	Police Officer	2	Police Officers	Vacant
Police Department	Records Clerk	1	General Services	Vacant
Total Unfunded Positions Eliminated for 2015/16		**11**		

ALL FUNDS

All City of Lodi funds project total revenues of $190,759,930 in the fiscal year beginning July 1, 2015, and expenditures of $193,893,070.

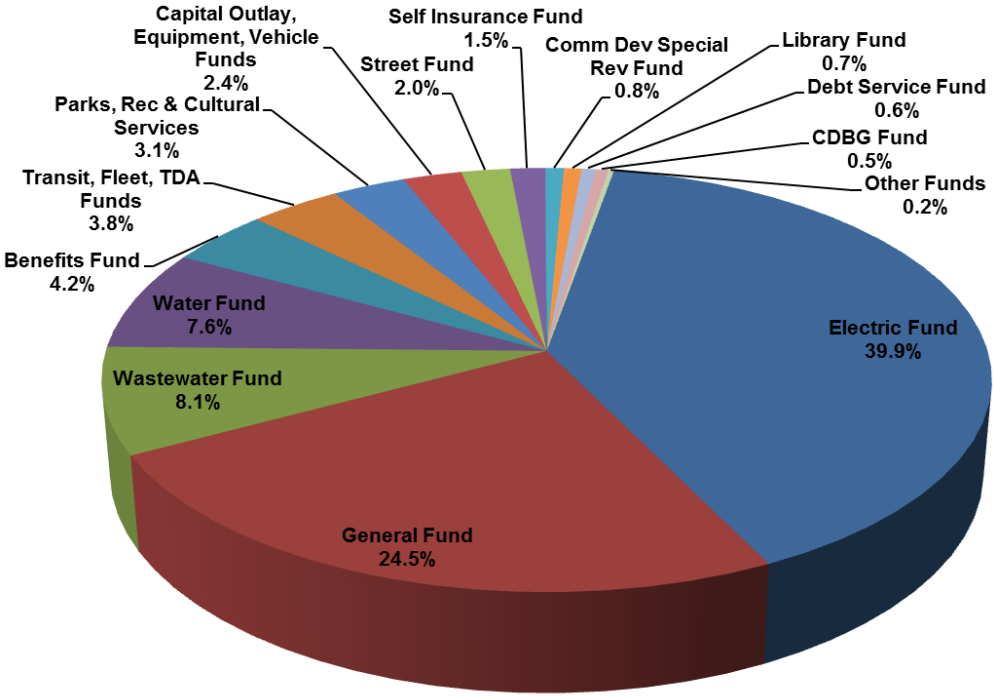
The Electric Fund is the City's largest, with $76,186,780 in projected revenue and $78,614,820 in expenses. The Electric Fund covers the activities of the Lodi Electric Utility, which provides electricity within the Lodi city limits.

The General Fund projects revenues of $46,708,260 and expenditures of $46,862,540 in the fiscal year. The General Fund supports most of the City's discretionary programs, such as Police, Fire, and administrative functions.

The All Funds figures overstate the City's actual revenue and spending. For example, $1 received by the Electric Utility and transferred to the General Fund to support general City services is counted by both funds as $1 received and $1 expended.

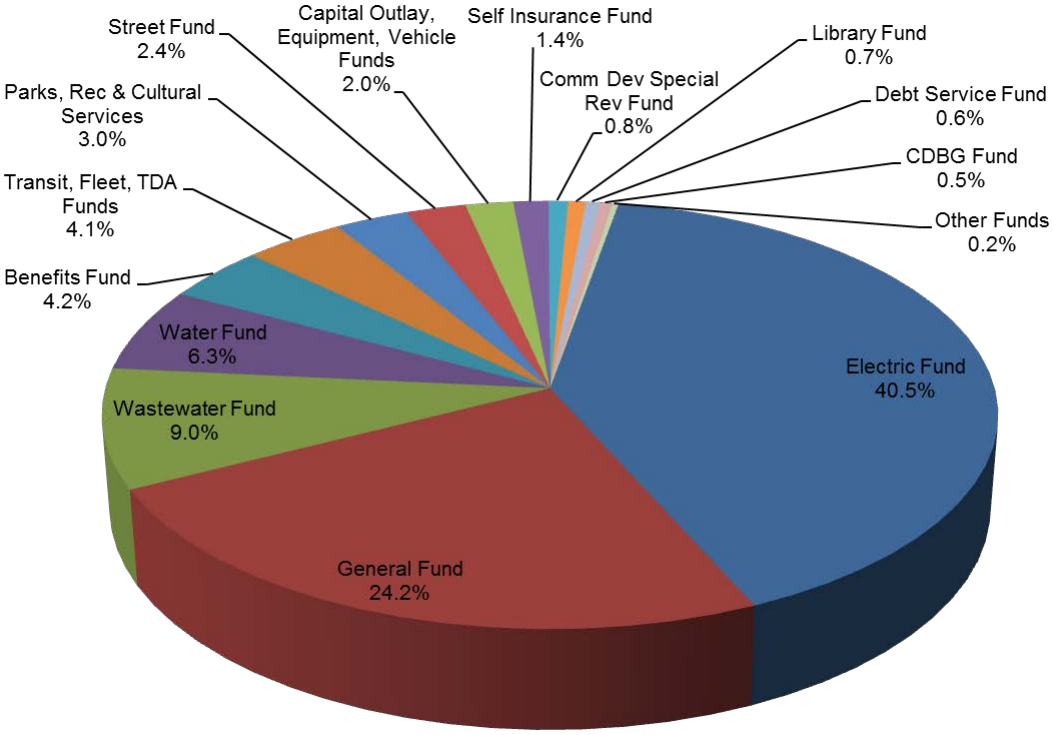
The following pages provide a detailed description of the City of Lodi's funds, including organizational charts, narrative summaries of the various activities, and financial tables.

All Funds Revenues



Fund	Budget 2015-16
Electric Fund	$76,186,780
General Fund	$46,708,260
Wastewater Fund	$15,484,340
Water Fund	$14,557,130
Benefits Fund	$8,056,870
Transit, Fleet, TDA Funds	$7,243,900
Parks, Rec & Cultural Services	$5,828,320
Capital Outlay, Equipment, Vehicle Funds	$4,653,950
Street Fund	$3,863,210
Self Insurance Fund	$2,772,860
Comm Dev Special Rev Fund	$1,459,500
Library Fund	$1,392,670
Debt Service Fund	$1,103,950
CDBG Fund	$1,008,950
Other Funds	$439,240
Grand Total	$190,759,930

All Funds Expenditures



Fund	Budget 2015-16
Electric Fund	$78,614,820
General Fund	$46,862,540
Wastewater Fund	$17,518,680
Water Fund	$12,264,400
Benefits Fund	$8,056,870
Transit, Fleet, TDA Funds	$7,968,000
Parks, Rec & Cultural Services	$5,822,480
Street Fund	$4,733,990
Capital Outlay, Equipment, Vehicle Funds	$3,781,480
Self Insurance Fund	$2,772,860
Comm Dev Special Rev Fund	$1,538,410
Library Fund	$1,388,940
Debt Service Fund	$1,103,950
CDBG Fund	$1,008,950
Other Funds	$456,700
Grand Total	$193,893,070

City-Wide Object Aggregate	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	25,640,533	27,352,719	27,465,250	26,804,750	28,938,940	Additional positions, MOU changes
Overtime	1,516,722	1,525,095	1,671,275	1,895,785	2,100,670	Reflects actuals
Part-time Salary	1,886,216	2,088,186	2,483,250	2,258,990	2,282,610	
Contract Employee salary	19,656	35,179	-	-	-	
Longevity Pay	-	-	-	-	147,000	
Uniform Allowance	156,797	277,524	172,550	169,670	175,900	
Meal Allowance	2,720	900	-	-	-	
Incentive Pay	855,949	904,122	818,960	839,250	770,340	
Admin Leave Pay	112,297	112,577	199,410	185,730	241,560	
Workers Compensation	2,428,230	1,481,190	1,585,100	1,585,100	1,592,780	
Medical Insurance	5,222,342	5,450,494	6,000,090	5,572,360	6,151,220	
Dental Insurance	352,544	354,442	386,500	370,840	396,000	
Vision Insurane	90,452	92,445	96,630	93,630	99,000	
Medicare Insurance	418,715	449,589	401,050	381,500	486,370	
Service Contribution-PERS	6,829,911	7,147,907	7,783,660	7,382,810	8,451,100	Rate increase
Deferred Comp	516,559	591,925	642,010	616,000	656,960	
LI & AD & D	84,335	88,054	94,340	93,000	96,530	
Unemployment Insurance	198,975	151,997	152,050	147,370	171,800	
LTD	-	903	68,990	41,860	65,210	
Chiropractic	20,244	22,194	23,190	22,390	23,760	
Medical In-lieu	143,579	137,211	126,570	143,440	-	
Other Benefits	1,075,250	1,393,190	1,543,050	1,543,050	1,505,350	
Cell Stipend	24,354	27,387	27,900	31,190	41,200	
Personnel Transfer Recovery	(5,255,178)	(5,775,737)	(7,359,530)	(6,845,820)	(6,063,420)	Fewer transfers to capital projects
Personnel Transfer Charges	4,563,150	5,019,073	4,468,260	4,600,570	4,924,120	
Salaries & Benefits Total	**46,904,352**	**48,928,565**	**48,850,555**	**47,933,465**	**53,255,000**	
Postage	230,722	233,666	241,280	232,280	268,830	Rate increase
Telephone	210,422	187,574	201,380	184,875	187,620	
Cellular phone charges	47,596	51,526	49,980	53,540	55,080	
Pagers	254	177	200	200	220	
Electricity	1,836,561	1,915,662	1,902,600	2,039,970	2,129,480	Rate increase
Gas	136,601	137,759	141,900	130,400	147,900	
Water	279,677	288,600	292,870	296,730	296,800	
Sewer	63,836	65,439	66,970	66,590	67,400	
Refuse	43,616	48,229	45,000	50,000	45,000	
Printing/Binding/Duplication	90,162	125,026	127,950	104,150	125,200	
Photocopying	37,226	47,727	47,450	39,150	49,580	
Advertising	49,669	45,406	80,650	76,050	118,150	
Laundry & Dry Cleaning	16,229	20,828	28,700	26,100	29,800	
Uniforms	82,496	88,505	83,860	92,700	90,160	
Safety Equipment	190,081	280,020	311,050	312,450	526,670	
Office Supplies	152,541	127,964	109,200	119,610	157,900	
Books & Periodicals	93,351	118,531	147,380	145,710	154,470	

City-Wide Object Aggregate	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Membership & Dues	119,706	130,695	149,520	147,936	149,570	
Uncollectible Acct Expense	244,539	167,765	340,000	300,000	350,000	
Collection Agency Fees	8,162	(834)	9,500	9,500	8,000	
Bank Service Charges	167,371	206,292	183,220	153,720	183,800	
Information Systems Software	102,306	80,417	145,200	127,450	183,100	
Business Expense	20,565	22,152	30,610	28,150	38,600	
Conference Expense	59,919	56,747	90,860	101,550	209,460	
Microfilming	3,250	-	2,000	1,000	750	
Legal Notices	50	-	-	-	-	
Rent of Land/Facilities	69,828	64,672	76,700	78,900	123,500	
Rental of Equipment	36,421	56,682	39,850	35,350	91,150	
Transport of Materials	7,843	2,561	-	500	1,000	
Purchased Transp	1,556,938	1,745,062	1,900,000	1,900,000	1,900,000	
Employee Moving Expenses	-	-	2,500	-	2,500	
Sponsorships	-	12,500	10,000	10,000	10,000	
Representation Expense	39	-	-	-	-	
K-9 Supplies	5,807	3,962	6,000	6,000	13,000	
Special Dept Materials	726,257	1,005,058	903,300	742,130	893,720	
Janitorial Supplies	44,781	48,695	55,050	54,150	63,650	
Photo Supplies	3,214	3,680	4,000	4,000	4,250	
General Supplies	300,440	293,629	284,330	288,440	321,520	
Medical Supplies	54,825	55,976	40,700	35,400	34,200	
Care of Prisoners	46,353	27,397	30,000	30,000	30,000	
Training and Education	66,455	113,187	216,000	201,750	312,100	
Small Tools and Equipment	246,910	348,750	430,410	355,920	528,680	
Laboratory Supplies	20,443	40,216	37,000	42,000	43,000	
Software Licensing Cost	93,850	68,403	114,000	150,162	242,050	
Overtime Meals	2,371	2,962	3,350	2,380	6,550	
Employee Relations	-	-	400	400	400	
Employees Physical Exams	34,866	41,285	36,500	36,000	40,000	
POST Training	32,916	69,956	60,000	60,000	60,000	
Tuition Reimbursement	45,177	32,372	28,750	23,550	35,950	
Reimbursable Expense	-	-	-	100	1,000	
Supplies & Services NOC	203,093	165,086	834,180	853,010	1,240,250	
Misc. Professional Services	7,623,586	8,622,785	10,514,590	10,446,910	4,143,560	Expenses reclassified in Munis
Legal Counsel	-	30,663	-	7,500	50,000	
Recording/Title Services	-	-	-	8,000	-	
Misc Contract Services	1,542,881	1,524,479	1,612,150	1,542,150	1,926,250	
Repairs to Communication Equip	52,317	92,126	25,980	121,930	33,220	
Repairs to Machines & Equip	791,566	890,934	792,420	772,500	593,720	
Repairs to Office Equip	14,290	6,491	7,450	6,700	9,640	
Repairs to Vehicles	1,470,365	1,665,935	1,702,650	1,703,280	1,902,590	
Repairs to Buildings	108,496	150,834	225,000	223,410	300,000	

City-Wide Object Aggregate	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Car Wash	16,741	17,293	15,950	15,950	16,660	
Tires and Tubes	1,284	2,888	6,000	6,000	6,000	
Motor Vehicle Fuel & Lube	1,085,252	1,154,193	1,117,920	1,118,220	1,135,260	
Donations-LCVB	106,266	110,878	114,500	125,482	124,000	
Donations-DLBP	24,230	-	-	-	-	
Donations-SJ Partnership	25,290	25,290	25,290	25,290	25,290	
Donations-Lodi Dist C	2,050	2,080	2,080	2,080	2,080	
Donations-Fireworks	7,275	15,885	16,000	16,000	16,000	
Donations-SJC Ent Zone	21,464	10,732	21,500	21,500	-	
Donations-Arts Grants	35,500	36,218	36,500	36,500	36,500	
Fourth of July	27,940	15,849	21,000	21,000	21,000	
Concerts	1,653	-	1,000	-	1,000	
Grape Festival	44,149	41,788	45,000	46,010	45,000	
Parade of Lights	3,976	3,859	-	-	-	
Celebration on Central	-	893	1,000	450	1,000	
Miscellaneous Events	-	1,000	-	-	-	
Sandhill Crane Festival	-	-	2,000	1,440	2,000	
Fireworks Task Force	10,571	15,764	15,000	9,470	15,000	
Taxes	128,583	129,229	120,200	121,210	101,310	
Refunds/Rebates	4,216	9,278	5,000	5,000	10,000	
Property Tax Admin Fee	178,079	180,651	200,000	200,000	183,000	
Work for Others	147,230	219,645	100,000	100,000	116,350	
Generation	35,559,442	40,291,968	30,493,950	30,550,290	30,469,130	
Transmission	6,912,995	6,664,945	7,752,480	7,822,160	8,576,540	
Management Services	1,401,389	1,439,468	1,438,970	1,579,280	1,316,680	
Third Party Revenue	(5,989,574)	(10,151,395)	-	-	-	
NCPA - GOR adjustments	1,306,302	(941,979)	-	-	-	
EU PILOT	6,976,670	6,976,670	7,033,360	7,033,360	7,082,070	
Public Benefits Program	846,966	1,290,541	1,156,400	1,168,000	1,191,310	
Lodi CARE Program	55,028	40,989	50,000	50,000	50,200	
WID Water Purchase	1,286,184	1,311,908	1,338,140	1,338,140	1,364,910	
Special Payments	1,673,068	723,000	738,300	912,870	840,310	
Supplies & Services Total	**71,389,457**	**71,271,738**	**76,690,130**	**76,908,035**	**73,279,590**	
Medical Insurance Premiums	-	-	-	-	5,697,840	Reclassifed; was prof services
Dental Insurance	-	-	-	-	396,000	Reclassifed; was prof services
Vision Insurance	-	-	-	-	99,000	Reclassifed; was prof services
Chiropractic Insurance	-	-	-	-	23,760	Reclassifed; was prof services
ISF Workers comp	293,655	343,288	352,310	354,000	355,590	
ISF Temp disability-WC	106,111	122,887	238,750	215,000	180,000	
ISF Perm disability WC	124,049	45,197	122,600	230,000	100,000	
Retirees Medical Reimbursement	950,626	1,057,394	1,209,100	1,209,100	1,483,000	
Employee Assistance program	6,765	6,761	7,100	7,100	7,100	
Life Insurance	63,289	66,878	83,030	83,030	84,900	

City-Wide Object Aggregate	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Accidental Death Insurance	10,978	9,289	11,300	11,300	11,740	
Unemployment Insurance	107,204	93,892	152,160	152,160	157,080	
Long-term Disability	23,647	35,471	68,990	68,990	65,100	
Employee Recognition	9,240	8,031	12,000	11,000	12,000	
Flexible Spending	3,274	2,874	3,850	3,850	3,850	
WC-Medical Services	467,259	520,656	543,400	425,800	500,000	
WC-Legal Counsel	90,137	113,888	89,300	100,000	110,000	
PL & PD/Other Insurance	639,649	784,940	896,260	816,260	1,202,300	
City Rental Insurance	-	550	1,050	1,050	1,050	
Boiler Insurance	12,871	12,838	13,820	12,960	13,600	
Property Insurance	133,044	139,102	150,000	140,970	148,020	
Surety Bonds	-	-	24,000	23,300	-	
Insurances Total	**3,041,797**	**3,363,935**	**3,979,020**	**3,865,870**	**10,651,930**	
Bond Interest	9,324,186	9,218,432	8,366,750	8,366,750	8,046,930	
Bond Principal	-	-	850,000	850,000	1,130,000	
Amortization	178,006	230,018	6,460,000	6,460,000	6,730,000	
Misc Debt Service Charges	-	-	-	-	3,040	
Debt Service Total	**9,502,192**	**9,448,449**	**15,676,750**	**15,676,750**	**15,909,970**	
Operating Transfer Out	33,903,231	30,963,209	16,972,881	14,214,030	17,518,950	Details in supplemental section
Operating Transfer Out Total	**33,903,231**	**30,963,209**	**16,972,881**	**14,214,030**	**17,518,950**	
Capital Projects	7,653,179	8,486,145	44,226,912	21,082,870	19,100,130	
Machinery and equipment	800,857	859,036	816,430	812,000	845,500	
Vehicles	3,517,435	1,339,814	5,768,209	5,026,650	3,332,000	
Capital Total	**11,971,471**	**10,684,995**	**50,811,551**	**26,921,520**	**23,277,630**	
City-Wide Object Aggregate Total	**176,712,500**	**174,660,892**	**212,980,887**	**185,519,670**	**193,893,070**	

GENERAL FUND

The City of Lodi General Fund projects revenues of $46,708,260 and expenditures of $46,862,540 in Fiscal Year 2015/16.

Sales tax, property tax and Electric Utility in-lieu payments account for 60 percent of General Fund revenue, and the Police and Fire departments consume 62 percent of all General Fund revenue.

The General Fund is the City's discretionary fund. It also supports City administration and overhead, a portion of the Public Works Department, Internal Services and costs that are not associated with a particular department, such as citywide utilities.

In addition, the General Fund contributes to the Street Division, Community Development Department and Parks, Recreation and Cultural Services to support their operations. Funding for the Library is also transferred from the General Fund.

The following pages provide a detailed description of each General Fund activity and financial tables. The 2014/15 budget shown reflects adjustments made throughout the year.

General Fund

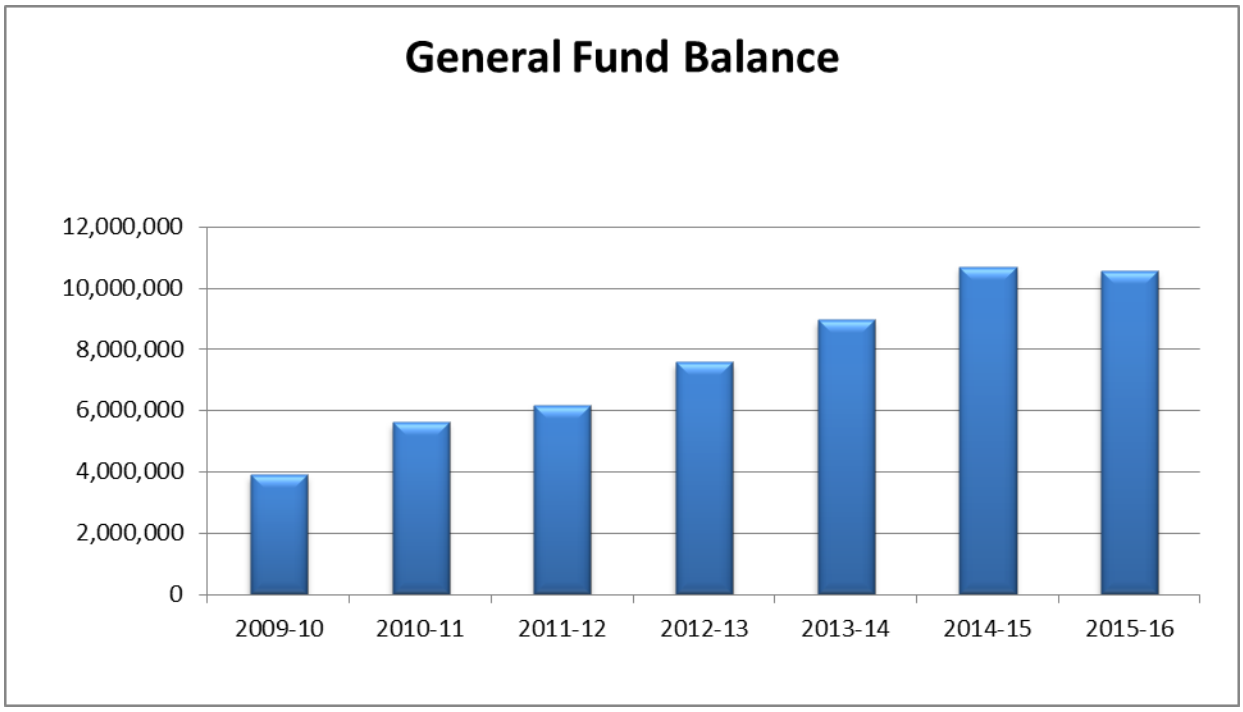
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

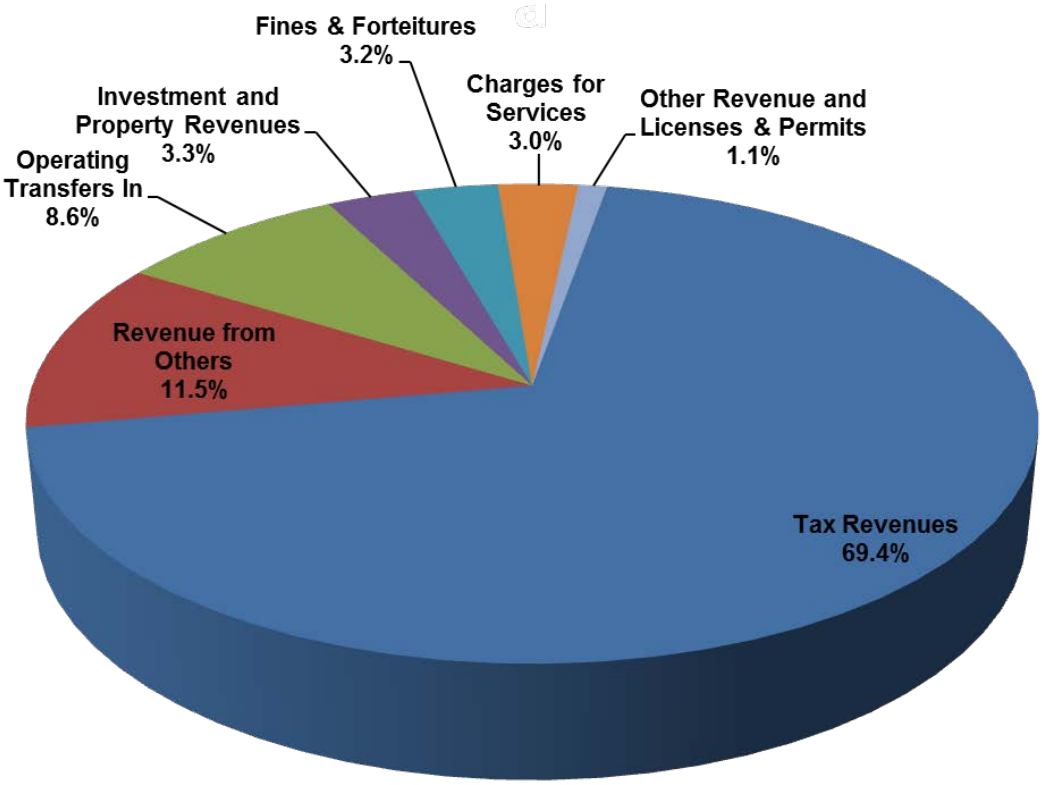
For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

General Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance					
Beginning Fund Balance Unreserved	6,164,685	7,559,467	7,520,074	8,950,876	10,692,396
Revenues	41,380,988	43,428,188	43,825,560	45,085,030	46,708,260
Expenditures	39,986,206	42,036,779	43,868,640	43,343,510	46,862,540
Net Difference (Revenues Less Expenditures)	1,394,782	1,391,409	(43,080)	1,741,520	(154,280)
Fund Balance					
Ending Fund Balance Unreserved	7,559,467	8,950,876	7,476,994	10,692,396	10,538,116



General Fund Revenues



General Fund Revenues	Budget 2015-16
Tax Revenues	$32,434,760
Revenue from Others	$5,384,030
Operating Transfers In	$4,000,000
Investment and Property Revenues	$1,523,610
Fines & Forteitures	$1,476,900
Charges for Services	$1,390,220
Other Revenue and Licenses & Permits	$498,740
Grand Total	$46,708,260

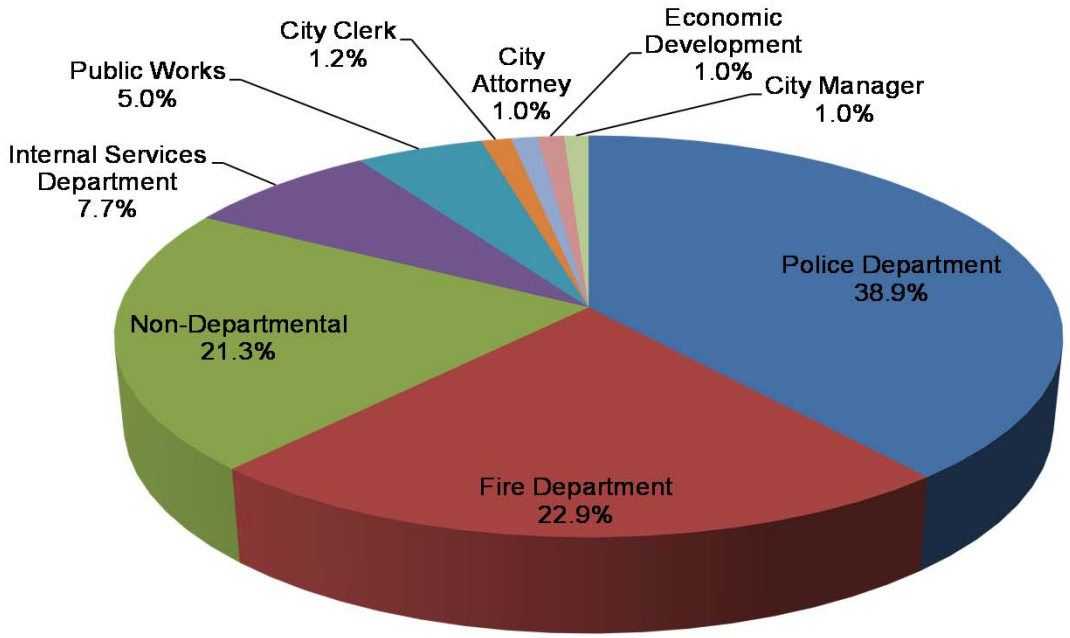
General Fund Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
10030001	57010	Fingerprinting	25,263	17,491	25,000	15,000	25,000	
10030001	57011	Vehicle Towing	85,917	84,680	90,000	90,000	90,000	
10030001	57012	Animal Shelter Fees	18,890	21,978	20,000	22,500	20,000	
10030001	57014	Other Police Fees	4,785	3,496	1,000	1,000	1,000	
10030001	57015	Fix Ticket/Vin Verification	975	990	1,200	1,000	1,200	
10030001	57016	Lodi Grape Festival Reimb	25,000	25,000	25,000	25,000	25,000	
10030001	57018	Unaltered Fee	2,170	3,310	4,000	4,000	5,000	
10030001	57019	Police Clearance Fee	682	1,012	1,200	1,600	1,200	
10030001	57105	Misc. Charges & Fees	-	-	-	5,000	-	
10030001	57106	Operating Permits	11,118	15,853	-	15,500	-	
10031004	57017	Code Enforcement Fees	18,000	8,734	9,000	15,000	12,500	
10040001	57100	Fire Dept.Services-Other	4,235	2,452	1,000	4,300	1,000	
10040001	57101	Site Planning	5,550	6,600	5,000	5,410	4,000	
10040001	57104	State Mandated Inspections	66,666	67,855	65,000	70,000	65,000	
10040001	57105	Misc. Charges & Fees	4,274	3,124	6,500	3,700	3,500	
10040001	57106	Operating Permits	-	-	15,500	-	17,000	
10041100	57107	Strike Team Reimbursements	42,453	93,716	105,000	105,000	100,000	
10050500	57402	Engineering Inspect. Fees	-	-	407,000	496,000	538,600	
10050500	57500	Engineering Fees	64,961	270,660	195,450	230,400	286,380	
10050500	57502	Encroachment Fees	22,874	21,845	14,160	14,300	14,300	
10095000	57617	Admin Fee-RTIF	11,271	887	5,000	5,000	4,440	
10095000	57700	Other Service Charges	852	-	-	-	-	
10095000	57701	Damage to Property	7,985	-	500	11,000	1,000	
10095000	57703	Photocopy	515	123	100	100	100	
10095000	57704	Outside City Services	67,893	67,310	66,000	66,000	66,000	
10095000	57706	DIVCA-PEG Fees	108,395	102,226	106,200	110,000	108,000	
Charges For Services Total			**600,722**	**819,342**	**1,168,810**	**1,316,810**	**1,390,220**	
10030001	53201	Veh Code-Moving Violation	103,923	134,967	100,000	65,000	100,000	
10030001	53202	Court Fines	4,788	(54,628)	2,400	2,500	2,400	
10030001	53203	Overparking	38,703	43,646	60,000	60,000	60,000	
10030001	53204	Parking Fees-DMV Hold	10,194	25,258	10,000	20,000	30,000	
10030001	53205	False Alarm Penalty	47,582	45,468	30,000	15,000	15,000	
10030001	53206	Nuisance Fines	(90)	13,400	1,000	25,000	25,000	
10031004	53211	Code Enforcement Fine	13,364	35,390	15,000	36,000	25,000	
10095000	53207	Late Pmt-Utilities	1,173,568	1,246,439	1,200,000	1,200,000	1,200,000	
10095000	53209	Returned Check Charge	21,260	19,614	20,000	20,000	19,500	
Fines/Forfeits & Pen Total			**1,413,291**	**1,509,553**	**1,438,400**	**1,443,500**	**1,476,900**	
10095000	54332	Investment Earnings	(216)	47,657	-	-	15,400	
10095000	54361	Rent	1,297,929	1,497,805	1,531,500	1,530,000	1,508,210	
10095000	54391	Sale of City Property	2,899	-	3,000	1,000	-	
From Use Of Money/Pr Total			**1,300,612**	**1,545,462**	**1,534,500**	**1,531,000**	**1,523,610**	

General Fund Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
10095000	50001	Operating Transfer In	5,446,627	4,000,000	4,000,000	4,000,000	4,000,000	Details in supplemental section
Interfund Credit Total			**5,446,627**	**4,000,000**	**4,000,000**	**4,000,000**	**4,000,000**	
10030001	56305	Police Hiring Grant	250,449	194,984	-	-	-	
10030001	56401	Police Other Grants	-	-	20,000	20,000	20,000	
10030001	56420	Sch Drug Suppression Reimb	301,410	251,175	301,410	301,410	301,410	
10030001	56421	State Special Grants	79,643	152,377	157,830	157,830	155,000	
10030001	56422	Police State Safety Grant	-	85,918	80,000	80,000	80,000	
10030001	56424	Police Training-POST	37,980	35,794	40,000	40,000	40,000	
10030001	56504	Vehicle Abate Serv Authori	20,324	23,276	25,000	25,000	25,000	
10050102	56200	State Recycling (CRV)	17,073	16,702	-	-	16,500	
10095000	56003	State Motor Veh In-Lieu	4,175,643	4,315,468	4,410,350	4,533,070	4,746,120	Increase per county assessor
10095000	56502	State Mandates SB90	86,173	54,826	50,000	130,000	-	
Intergovernmental Re Total			**4,968,696**	**5,130,520**	**5,084,590**	**5,287,310**	**5,384,030**	
10030001	52013	Animal Licenses	46,482	53,646	50,000	50,000	65,000	
10030001	52014	Bicycle Licenses	1,762	1,400	1,500	1,200	1,500	
10030001	52143	Alarm Permits	1,100	8,635	15,000	15,000	15,000	
10030001	52144	Transportation Permit	2,643	8,158	4,000	2,400	4,000	
10030001	52145	Vendor Permit to Operate	2,735	3,000	1,500	1,200	3,000	
10095000	52141	Street & Lot Permits	5,860	6,581	6,800	6,800	4,500	
10095000	52142	Industrial Refuse Collection	2,000	2,000	2,000	2,000	2,500	
Licenses & Permits Total			**62,582**	**83,420**	**80,800**	**78,600**	**95,500**	
10030001	55105	Repairs & Demolition Reimb.	16,053	12,042	2,250	2,250	5,000	
10031004	55105	Repairs & Demolition Reimb.	-	-	-	10,000	7,000	
10050001	55102	Wrk for City-PW	11,341	35,247	-	66,200	55,000	
10050001	55201	Wrk for Others-PRCS	68,786	45,487	30,000	-	-	
10095000	55020	Reimbursable Charges	162,592	44,249	10,000	10,000	10,000	
10095000	55024	Revenue-Other	35,329	128,191	30,000	30,000	30,000	
10095000	55025	Revenue Over/Short	(167)	3,917	-	-	-	
10095000	55030	Admin fees-CVW	261,859	267,820	273,150	273,150	280,240	
10095000	55040	Admin Fee-LTBID	15,879	17,296	16,000	16,000	16,000	
Miscellaneous Revenu Total			**571,670**	**554,248**	**361,400**	**407,600**	**403,240**	
10095000	59598	Utility Connections	171,728	75	-	-	-	
Other Charges Total			**171,728**	**75**	**-**	**-**	**-**	
10095000	51001	Property Taxes-CY Secured	7,954,487	8,314,328	8,752,480	8,761,930	9,200,030	Increase per county assessor
10095000	51031	Sales & Use Tax	9,349,847	10,111,136	10,258,075	10,744,000	11,774,880	Includes triple flip close out
10095000	51032	Public Safety -Prop 172	325,200	340,542	330,000	357,000	374,980	
10095000	51034	Transient Occupancy Tax	545,443	593,783	550,000	600,000	600,000	
10095000	51035	Real Prop. Transfer Tax	120,079	155,244	130,000	160,000	140,000	
10095000	51036	Business License Tax	1,186,962	1,219,784	1,180,000	1,180,000	1,100,000	
10095000	51040	Card Room Fee	337,466	308,381	330,000	330,000	340,000	
10095000	51051	Waste Removal Franchise	998,502	1,029,702	1,027,920	1,027,920	1,025,000	
10095000	51052	Industrial Waste Franchise	54,304	54,277	54,000	54,000	55,000	

General Fund Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
10095000	51053	Gas Franchise	141,358	200,608	141,000	199,000	180,000	
10095000	51054	Cable TV Franchise	541,251	553,479	531,000	550,000	540,000	
10095000	51055	Electric Franchise	22,781	23,633	22,800	23,000	22,800	
10095000	51081	EU-PILOT	6,976,670	6,976,670	7,033,360	7,033,360	7,082,070	
Taxes Total			**28,554,351**	**29,881,566**	**30,340,635**	**31,020,210**	**32,434,760**	
Total General Fund Revenue			**43,090,278**	**43,524,187**	**44,009,135**	**45,085,030**	**46,708,260**	

General Fund Expenditures

General Fund	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	28,278,456	28,988,296	29,491,555	28,761,525	30,553,520
Supplies & Services Total	4,729,053	5,059,078	5,556,830	5,606,655	6,709,200
Insurances Total	324,120	432,530	462,240	462,240	614,800
Operating Transfer Out Total	8,631,846	7,643,831	8,454,090	8,454,090	8,907,520
Capital Projects Total	96,391	52,659	72,000	59,000	77,500
General Fund Total	**42,059,866**	**42,176,394**	**44,036,715**	**43,343,510**	**46,862,540**



General Fund Expenditures	Budget 2015-16
Police Department	$18,241,970
Fire Department	$10,749,150
Non-Departmental	$9,949,380
Internal Services Department	$3,606,320
Public Works	$2,345,820
City Clerk	$547,020
City Attorney	$488,650
Economic Development	$486,130
City Manager	$448,100
Grand Total	$46,862,540

2015/16 General Fund Budget by Department

Department	14/15 Ratio*	2015/16 Budget	15/16 Ratio*	Change 2014/15 vs 2015/16	Ratio Change
City Clerk	1.48%	$547,020	1.22%	($79,300)	-0.26%
City Manager	0.98%	$448,100	1.00%	$33,680	0.02%
City Attorney	1.16%	$488,650	1.09%	($2,160)	-0.07%
Internal Services	7.97%	$3,606,320	8.04%	$238,610	0.07%
Non-Departmental	4.66%	$2,153,070	4.80%	$184,540	0.14%
Economic Development	1.16%	$486,130	1.08%	($2,150)	-0.07%
Police	41.18%	$18,241,970	40.68%	$836,950	-0.50%
Fire	23.58%	$10,749,150	23.97%	$781,180	0.39%
Public Works	4.59%	$2,345,820	5.23%	$405,300	0.64%
Library	3.19%	$1,349,180	3.01%	$0	-0.18%
Community Development	0.24%	$165,000	0.37%	$65,000	0.13%
Parks, Recreation, Cultural Services	8.41%	$3,655,620	8.15%	$101,320	-0.26%
Streets	1.40%	$607,160	1.35%	$15,360	-0.05%
Capital Projects		$2,019,350			
Total	100.00%	$46,862,540	100.00%	$2,578,330	

*excluding Capital Projects

General Fund	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	16,218,186	16,845,461	16,405,590	16,033,530	16,659,750	MOU changes
Overtime	1,001,523	1,009,846	1,112,695	1,359,995	1,495,150	Reflects actual
Part-time Salary	311,985	420,769	544,210	487,030	571,350	
Longevity Pay	-	-	-	-	147,000	New line item
Uniform Allowance	143,000	254,449	148,600	139,530	143,200	
Incentive Pay	632,399	655,607	584,440	575,140	645,340	
Admin Leave Pay	73,863	66,094	124,140	119,690	139,420	
Workers Compensation	1,369,830	842,910	905,140	905,140	856,040	
Medical Insurance	3,005,185	3,108,617	3,384,380	3,193,180	3,301,600	
Dental Insurance	199,094	198,604	220,000	210,590	218,000	
Vision Insurane	52,666	53,536	55,000	53,560	54,500	
Medicare Insurance	262,815	275,738	240,900	240,180	281,350	
Service Contribution-PERS	4,939,753	5,171,442	5,558,440	5,266,490	5,963,850	Rate increase
Deferred Comp	305,650	355,227	381,060	350,730	350,430	
LI & AD & D	34,266	34,123	35,750	34,520	32,280	
Unemployment Insurance	118,098	88,066	91,370	87,460	92,460	
LTD	-	343	41,410	14,970	22,140	
Chiropractic	11,767	12,851	13,200	12,760	13,080	
Medical In-lieu	71,747	71,643	65,820	87,950	-	
Other Benefits	613,250	794,490	870,750	870,750	820,050	
Cell Stipend	15,957	15,892	16,500	17,430	19,500	
Personnel Transfer Recovery	(1,335,243)	(1,555,981)	(1,461,570)	(1,452,830)	(1,360,270)	
Personnel Transfer Charges	232,665	268,569	153,730	153,730	87,300	
Salaries & Benefits Total	**28,278,456**	**28,988,296**	**29,491,555**	**28,761,525**	**30,553,520**	
Postage	215,801	220,225	213,450	213,700	254,600	Rate increase
Telephone	127,168	144,570	127,530	140,585	131,250	
Cellular phone charges	14,234	18,608	14,130	12,910	16,160	
Pagers	254	177	200	200	220	
Electricity	500,886	621,883	554,860	653,000	690,000	Rate increase
Gas	100,831	114,537	110,000	100,000	115,000	
Water	263,646	272,815	275,640	280,000	279,000	
Sewer	61,567	63,112	64,370	64,690	65,000	
Refuse	32,076	27,154	30,000	30,000	30,000	
Printing/Binding/Duplication	49,618	64,083	56,100	55,300	61,250	
Photocopying	18,076	16,519	19,000	19,500	24,680	
Advertising	10,003	8,333	9,100	9,600	8,950	
Laundry & Dry Cleaning	12,874	18,173	24,000	21,400	24,800	
Uniforms	7,290	18,457	7,100	10,800	8,000	
Safety Equipment	87,280	121,472	143,650	150,650	306,670	Police/Fire equipment
Office Supplies	72,307	76,137	50,300	53,000	74,650	
Books & Periodicals	14,081	16,234	15,130	15,080	19,310	
Membership & Dues	46,354	52,889	61,270	60,996	55,820	
Uncollectible Acct Expense	24,716	17,302	40,000	40,000	40,000	

General Fund	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Collection Agency Fees	-	1,021	-	-	-	
Bank Service Charges	12,215	12,664	14,320	15,120	15,700	
Information Systems Software	42,323	40,539	68,850	63,600	83,800	
Business Expense	10,837	9,711	13,620	13,800	15,900	
Conference Expense	22,611	17,827	31,450	31,450	85,600	
Rent of Land/Facilities	10,608	10,089	6,100	10,300	52,900	
Rental of Equipment	5,459	3,698	1,200	200	1,200	
Transport of Materials	7,786	2,429	-	-	-	
Representation Expense	39	-	-	-	-	
K-9 Supplies	5,807	3,962	6,000	6,000	13,000	
Special Dept Materials	44,518	14,283	42,750	52,350	81,370	
Janitorial Supplies	25,176	21,823	29,100	27,100	31,900	
Photo Supplies	-	427	500	500	-	
General Supplies	16,652	9,700	15,910	16,210	23,800	
Medical Supplies	54,630	55,663	39,100	34,200	31,500	
Care of Prisoners	46,353	27,397	30,000	30,000	30,000	
Training and Education	25,532	54,214	83,600	77,100	137,100	
Small Tools and Equipment	57,471	104,536	168,200	96,100	210,830	
Laboratory Supplies	4,691	3,358	2,000	7,000	3,000	
Software Licensing Cost	28,665	24,257	17,500	23,662	66,050	
Overtime Meals	68	27	100	170	200	
Employees Physical Exams	34,817	41,210	36,000	36,000	39,500	
POST Training	32,916	69,956	60,000	60,000	60,000	
Tuition Reimbursement	36,908	25,937	25,000	20,000	25,500	
Reimbursable Expense	-	-	-	100	1,000	
Supplies & Services NOC	293	4,289	100	800	50,000	
Misc. Professional Services	501,627	507,823	1,076,930	1,010,780	1,285,760	
Misc Contract Services	559,594	529,718	401,050	370,550	579,750	
Repairs to Communication Equip	37,002	87,790	17,600	113,550	20,600	
Repairs to Machines & Equip	101,871	134,146	127,500	127,000	135,000	
Repairs to Office Equip	10,372	2,643	2,500	3,000	4,740	
Repairs to Vehicles	424,563	454,725	430,190	430,190	439,080	
Repairs to Buildings	75,394	68,610	157,000	157,250	218,000	
Car Wash	6,474	6,769	6,160	6,140	6,420	
Motor Vehicle Fuel & Lube	299,426	298,700	270,500	270,500	282,770	
Donations-LCVB	106,266	110,878	114,500	125,482	124,000	
Donations-DLBP	24,230	-	-	-	-	
Donations-SJ Partnership	25,290	25,290	25,290	25,290	25,290	
Donations-Lodi Dist C	2,050	2,080	2,080	2,080	2,080	
Donations-Fireworks	7,275	15,885	16,000	16,000	16,000	
Donations-SJC Ent Zone	21,464	10,732	21,500	21,500	-	
Donations-Arts Grants	35,500	36,218	36,500	36,500	36,500	
Fourth of July	27,940	15,849	21,000	21,000	21,000	

General Fund	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Concerts	1,653	-	1,000	-	1,000	
Grape Festival	44,149	41,788	45,000	46,010	45,000	
Parade of Lights	3,976	3,859	-	-	-	
Celebration on Central	-	893	1,000	450	1,000	
Miscellaneous Events	-	1,000	-	-	-	
Sandhill Crane Festival	-	-	2,000	1,440	2,000	
Fireworks Task Force	10,571	15,764	15,000	9,470	15,000	
Property Tax Admin Fee	178,079	180,651	200,000	200,000	183,000	
Special Payments	38,855	55,567	59,300	59,300	-	
Supplies & Services Total	**4,729,053**	**5,059,078**	**5,556,830**	**5,606,655**	**6,709,200**	
PL & PD/Other Insurance	324,120	432,280	462,240	462,240	614,800	
City Rental Insurance	-	250	-	-	-	
Insurances Total	**324,120**	**432,530**	**462,240**	**462,240**	**614,800**	
Operating Transfer Out	8,631,846	7,643,831	8,454,090	8,454,090	8,907,520	Details in supplemental section
Operating Transfer Out Total	**8,631,846**	**7,643,831**	**8,454,090**	**8,454,090**	**8,907,520**	
Capital Projects	8,421	18,944	20,000	10,000	15,000	
Machinery and equipment	66,547	29,034	52,000	49,000	62,500	
Vehicles	21,424	4,681	-	-	-	
Capital Total	**96,391**	**52,659**	**72,000**	**59,000**	**77,500**	
General Fund Total	**42,059,866**	**42,176,394**	**44,036,715**	**43,343,510**	**46,862,540**	

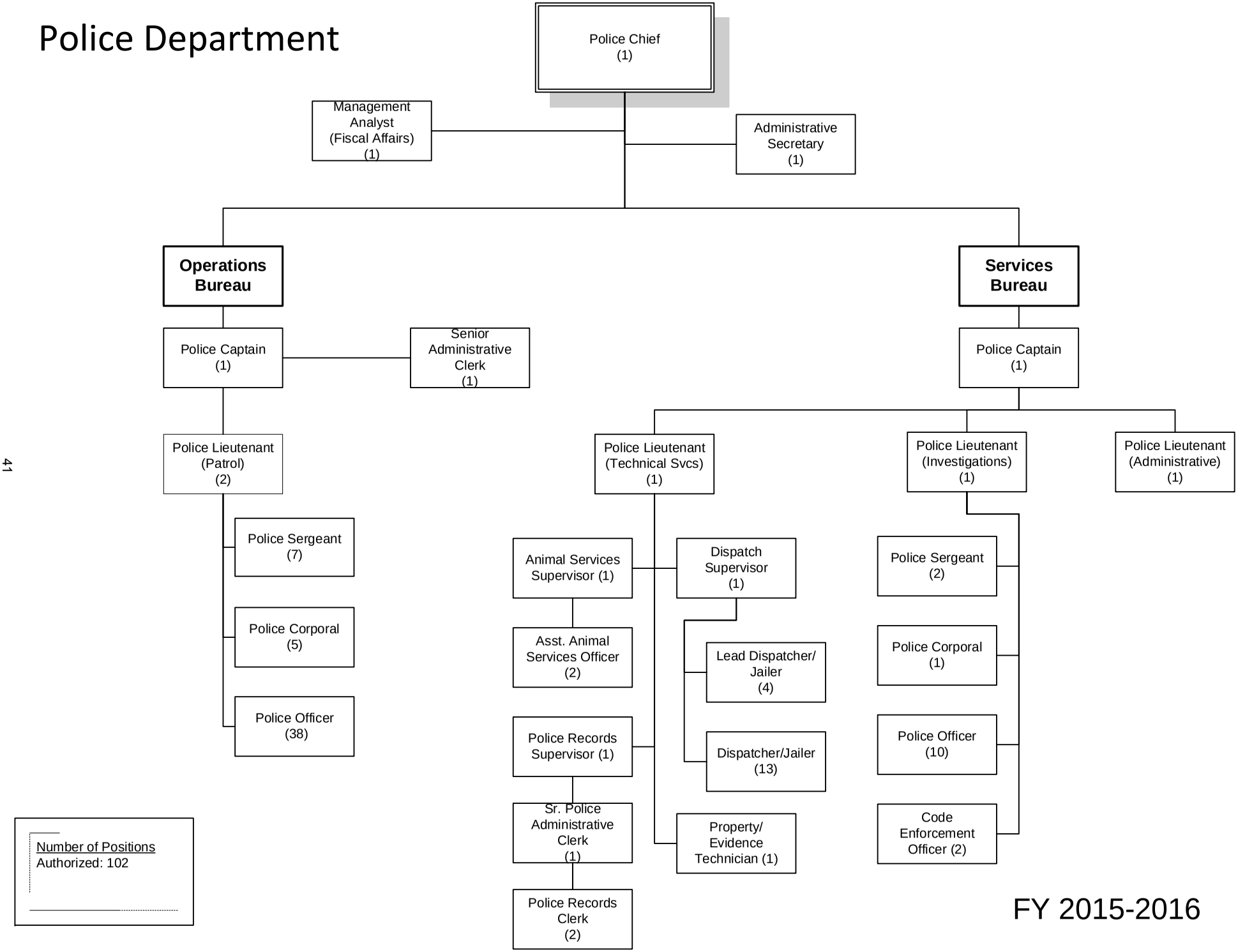
POLICE DEPARTMENT

The Police Department is the City's largest General Fund expense with a FY 2015/16 budget of $18,241,970 compared to $17,405,020 as originally adopted for 2014/15. The 2014/15 budget shown in the following pages reflects adjustments made throughout the year. The Police Department budget comprises Administration, Operations, Support Services and the Animal Shelter.

FY 2015/16 budgeted positions are being reduced to 102, down from 104 in FY 2014/15.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Police Department



FY 2015-2016

Police Department	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	14,423,983	14,654,278	14,700,170	14,398,130	15,555,510
Supplies & Services Total	1,444,840	1,798,568	1,740,010	1,743,510	2,165,660
Insurances Total	159,140	210,080	224,640	224,640	295,800
Operating Transfer O Total	47,230	50,000	637,110	637,110	225,000
Capital Projects Total	24,089	4,681	-	-	-
Police Department Total	**16,099,282**	**16,717,608**	**17,301,930**	**17,003,390**	**18,241,970**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
POLICE DEPARTMENT				
Administrative Clerk	1	0	0	0
Administrative Secretary	1	0	1	1
Animal Services Supervisor	1	1	1	1
Assistant Animal Services Officer	2	2	2	2
Code Enforcement Officer	1	2	2	2
Community Service Officer	1	0	0	0
Dispatcher Supervisor	2	1	1	1
Dispatcher/Jailer	17	17	14	13
Evidence/Property Technician	0	1	1	1
Lead Dispatcher/Jailer	3	3	4	4
Management Analyst	1	1	1	1
Parking Enforcement Assistant	1	1	1	0
Police Captain	2	2	2	2
Police Chief	1	1	1	1
Police Corporal	6	6	6	6
Police Lieutenant	5	5	5	5
Police Officer	50	50	50	48
Police Records Clerk	4	4	3	2
Police Records Clerk Supervisor	1	1	1	1
Police Sergeant	9	9	9	9
Senior Administrative Clerk	0	0	1	1
Senior Police Administrative Clerk	3	2	1	1
Supervising Code/Community Imp. Off.	1	0	0	0
Police Department Total	**113**	**109**	**107**	**102**

Police Department	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	7,887,819	7,986,257	7,543,190	7,543,000	7,924,190	
Overtime	336,787	407,609	363,200	387,880	461,190	
Part-time Salary	150,441	263,147	294,350	273,460	343,120	
Longevity Pay	-	-	-	-	88,500	New line item
Uniform Allowance	95,200	162,334	98,400	91,020	93,000	
Incentive Pay	452,947	469,808	425,650	443,660	470,040	
Admin Leave Pay	33,339	23,759	37,150	36,170	40,770	
Workers Compensation	674,300	359,340	385,840	385,840	510,000	Higher experience
Medical Insurance	1,428,037	1,479,753	1,647,070	1,511,820	1,621,400	
Dental Insurance	85,265	84,847	104,000	98,820	102,000	
Vision Insurane	24,772	25,100	26,000	24,720	25,500	
Medicare Insurance	128,384	133,433	114,640	114,550	133,640	
Service Contribution-PERS	2,576,985	2,649,141	2,934,080	2,772,900	3,108,750	Rate increase
Deferred Comp	123,605	165,451	180,070	158,030	165,090	
LI & AD & D	9,279	9,331	9,520	9,820	7,180	
Unemployment Insurance	57,010	41,984	43,500	41,330	44,220	
LTD	-	124	19,760	4,730	6,700	
Chiropractic	5,556	6,025	6,240	6,020	6,120	
Medical In-lieu	43,608	38,327	35,810	62,030	-	
Other Benefits	302,500	384,300	421,200	421,200	392,700	
Cell Stipend	11,417	10,204	10,500	11,130	11,400	
Personnel Transfer Recovery	(3,269)	(45,993)	-	-	-	
Salaries & Benefits Total	**14,423,983**	**14,654,278**	**14,700,170**	**14,398,130**	**15,555,510**	
Postage	1,710	1,498	1,250	1,500	1,750	
Telephone	6,488	8,468	6,750	6,750	6,750	
Cellular phone charges	4,769	9,428	4,440	4,960	6,280	
Pagers	254	177	200	200	220	
Printing/Binding/Duplication	7,217	9,264	10,500	10,500	7,500	
Photocopying	15,769	15,048	17,000	17,000	22,000	
Advertising	143	-	-	500	-	
Laundry & Dry Cleaning	-	12,191	14,400	14,400	15,000	
Uniforms	5,899	16,285	5,100	7,100	5,800	
Safety Equipment	34,891	78,640	107,150	105,150	155,470	
Office Supplies	37,706	29,389	12,750	14,750	18,000	
Books & Periodicals	826	513	1,000	1,000	250	
Membership & Dues	6,571	5,147	10,900	10,900	5,000	
Collection Agency Fees	-	970	-	-	-	
Bank Service Charges	1,472	2,107	2,120	3,120	3,000	
Information Systems Software	5,918	1,983	22,400	21,900	6,500	
Business Expense	2,860	2,850	4,650	4,650	5,000	
Conference Expense	4,427	3,170	-	-	-	
Rent of Land/Facilities	5,178	5,889	6,100	6,100	6,600	
Transport of Materials	7,786	2,429	-	-	-	

Police Department	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Representation Expense	39	-	-	-	-	
K-9 Supplies	5,807	3,962	6,000	6,000	13,000	
Special Dept Materials	17,278	7,558	14,750	16,250	16,500	
Janitorial Supplies	2,017	2,790	2,000	2,000	4,000	
Photo Supplies	-	427	500	500	-	
General Supplies	2,214	476	1,260	1,260	7,000	
Medical Supplies	31,861	32,219	21,000	16,000	11,000	
Care of Prisoners	46,353	27,397	30,000	30,000	30,000	
Training and Education	10,126	31,956	41,000	41,000	65,000	
Small Tools and Equipment	14,516	69,458	37,500	37,500	47,500	
Laboratory Supplies	4,691	3,358	2,000	7,000	3,000	
Software Licensing Cost	18,514	19,681	3,000	5,000	20,000	
POST Training	32,916	69,956	60,000	60,000	60,000	
Tuition Reimbursement	29,360	17,641	15,000	12,000	15,000	
Supplies & Services NOC	-	917	-	-	50,000	
Misc. Professional Services	131,636	175,210	405,000	403,480	550,000	Data storage; ticket writers
Misc Contract Services	253,361	208,940	-	-	-	
Repairs to Communication Equip	13,337	393	9,500	9,500	5,000	
Repairs to Machines & Equip	-	58	-	-	-	
Repairs to Office Equip	420	-	-	-	-	
Repairs to Vehicles	207,976	289,792	247,010	247,010	243,110	
Repairs to Buildings	6,609	1,174	5,000	5,750	25,000	
Car Wash	6,301	6,487	5,940	5,940	6,200	
Motor Vehicle Fuel & Lube	239,198	238,944	222,510	222,510	228,810	
Special Payments	220,430	384,330	384,330	384,330	500,420	Debt service
Supplies & Services Total	**1,444,840**	**1,798,568**	**1,740,010**	**1,743,510**	**2,165,660**	
PL & PD/Other Insurance	159,140	210,080	224,640	224,640	295,800	
Insurances Total	**159,140**	**210,080**	**224,640**	**224,640**	**295,800**	
Operating Transfer Out	47,230	50,000	637,110	637,110	225,000	Vehicle replacement
Operating Transfer Out Total	**49,895**	**50,000**	**637,110**	**637,110**	**225,000**	
Machinery and equipment	2,665	-	-	-	-	
Vehicles	21,424	4,681	-	-	-	
Capital Total	**21,424**	**4,681**	**-**	**-**	**-**	
Police Department Total	**16,099,282**	**16,717,608**	**17,301,930**	**17,003,390**	**18,241,970**	

ACTIVITY: Administration
DEPARTMENT: Police
DIVISION: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

Police Administration is responsible for the general planning, direction and evaluation of all police activities. This section provides departmental leadership and guidance in the following areas:

- Direction and vision regarding law enforcement issues
- Analysis of crimes, staffing, productivity and administrative matters
- Handling employee personnel matters
- Internal Affairs and Professional Standards
- Oversee budget preparation, fiscal management of department budget and grant management

MAJOR 2014-15 ACCOMPLISHMENTS

- Continued progress on the completion of the Department Policy and Procedure manual through Lexipol
- Implemented ongoing department restructuring to increase productivity and enhance department's focus on crime reduction and prevention efforts
- Implemented Blue Team Professional Standards

MAJOR 2015-16 OBJECTIVES

- Conduct a department review and assessment of services provided and make appropriate adjustments
- Complete department Policy and Procedure Manual
- Conduct Community Oriented Policing training and refresher training for all staff and volunteers

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Allocated department staffing (funded)	104	104	104
Calls for service	37,388	41,729	39,559
Cases investigated	8,932	7,076	6,521

RELATED ORGANIZATIONAL UNIT(S)

- 10030001

ACTIVITY: Animal Services
DEPARTMENT: Police
DIVISION: Animal Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Lodi Police Department's Animal Services Division is responsible for the care and control of all companion animals; impounding loose animals; providing education on responsible pet ownership; promoting pet adoptions; promoting spay/neuter of animals; and euthanizing animals. This activity has six major elements:

- Enforcement of City animal ordinances and State criminal codes related to the care and treatment of animals
- Promote responsible pet ownership with emphasis on spay/neutering of all animals to reduce overpopulation
- Work with community based organizations and rescue organizations to promote animal adoptions from the shelter
- Focus on the proper care and licensing of companion animals in partnership with People Assisting the Lodi Shelter (PALS)
- Impound loose animals, locate animal owners and provide care for animals while housed at the shelter
- Euthanize animals that cannot be adopted for health or behavioral issues, or are not adopted or rescued from the shelter

MAJOR 2014-15 ACCOMPLISHMENTS

- Continued community outreach to promote animal adoptions and enhance animal rescue efforts
- Continued offering spay-neuter to low income citizens and seniors
- Awarded the Unit Citation Award for Excellence and the Animal Services Supervisor was awarded Employee of the Quarter for the City of Lodi for outstanding efforts to increase spay/nueter awareness and her work with local rescues in efforts to eliminate euthanasia

MAJOR 2015-16 OBJECTIVES

- Continue community outreach to promote animal adoptions and enhance animal rescue efforts
- Continue offering spay-neuter to low income citizens and seniors
- Continue to work with local rescues to minimize euthansia rates

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Number of animals adopted and rescued	1,004	911	1,017
Number of animals housed at the shelter	1,864	1,723	1,800
Calls for service	2,818	2,543	3,005
Number of euthanized animals	954	790	780

RELATED ORGANIZATIONAL UNIT(S)

- 10031002

ACTIVITY: Support
DEPARTMENT: Police
DIVISION: Support
FUND: General Fund

ACTIVITY DESCRIPTION

Support Services Bureau contains: Investigations, Records, Crime Analysis, Communications Center, Jail, Code Enforcement, Property, Evidence and Crime Prevention. This activity consists of the following elements:

- Investigations Bureau includes General Investigations and Special Investigations. Primary assignments include investigation of felony crimes; operations focusing on narcotics, gangs and repeat offenders.
- Communications Center, Jail and Property/Evidence - Communications receives emergency police calls and dispatches appropriate units for response. The jail provides for processing and housing of individuals arrested in Lodi until transferred to the County. Property and Evidence maintains the chain of custody and storage of evidence and property.
- Crime Analysis provides information on crimes, offenders, grant related objectives, staffing productivity and administrative matters.
- Records Unit performs data entry, maintains reports, arrest and criminal records and provides information to the public and other agencies.
- Crime Prevention coordinates Neighborhood Watch, provides presentations to citizens on safety, participates in special events and coordinates National Night Out and Every 15 Minutes.

MAJOR 2014-15 ACCOMPLISHMENTS

- By focusing on intervention and suppression, the SIU team brought the total number of gang related incidents down by 30%
- Code Enforcement closed over 400 ongoing cases within the community

MAJOR 2015-16 OBJECTIVES

- Continue focus on gang suppression and intervention, repeat offenders and truancy
- Continue development of partnerships with community based organizations to meet the needs of at-risk youth in our community

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Code Enforcement cases closed	796	514	1,382
Special and General Investigations arrests	283	179	231

RELATED ORGANIZATIONAL UNIT(S)

- 10031004
- 10031102

ACTIVITY: Operations
DEPARTMENT: Police
DIVISION: Operations
FUND: General Fund

ACTIVITY DESCRIPTION

Police Operations maintains public order, apprehends violators of the law, incarcerates criminals and enforces traffic regulations. Operations staff maintain open communication, focus on problem areas and initiate strategies for resolution. Officers strive to create a safe and secure environment, maintain public trust and provide excellent customer service. This activity consists of the following elements:

- General Patrol - provide patrols for suppression and detection of criminal activity; assist citizens; respond to calls for service; investigate crimes; apprehend violators; implement community-oriented policing strategies to resolve problems.
- Provide education and direction to empower citizens to assist in resolving their problems and issues.
- Enforce local and State vehicle regulations, issue citations, respond to traffic accidents and enforce local parking regulations.
- School Resource Officers - in partnership with the Lodi Unified School District, provide four officers to assist in the safety and security of schools. Officers also provide gang resistance and education training to students.
- Special events - provide security, traffic control and staffing at community events.
- Extraordinary police response - Special Weapons and Tactics (SWAT), Bomb Squad, Major Accident Investigations Team and the Critical Incident Negotiations Team respond to major disturbances and high risk situations.
- Responsible for PARTNERS volunteer program providing over 27,000 hours per year in service.

MAJOR 2014-15 ACCOMPLISHMENTS

- Awarded $154,000 of grant funding for special DUI enforcement, purchase of equipment and special distracted driving enforcement
- Conducted special enforcement days addressing cellular phone use, warrant service, traffic violations and pedestrian safety
- Special operations were conducted to address problematic locations and repeat offenders
- Provided traffic safety for AMGEN Tour of California stage in Lodi

MAJOR 2015-16 OBJECTIVES

- Work within the community to develop and foster continued positive relationships
- Continue with special operations utilizing patrol officers to target crime trends, gang activity, problematic areas and repeat offenders
- Increase police officer training with emphasis on officer safety due to the increase in parolees in the community and more frequent high-risk contacts being experienced by officers

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Arrests	3,864	3,087	3,658
Traffic citations	4,512	4,586	5,390
Drunk driving arrests	324	230	281

RELATED ORGANIZATIONAL UNIT(S)

- 10032000

Police Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Police Administration							
10030001	71001	Regular Employee Salary	299,472	282,293	288,420	273,920	248,330
10030001	71002	Overtime	-	-	-	1,680	-
10030001	71003	Part-time Salary	-	-	49,060	-	73,740
10030001	71007	Uniform Allowance	1,608	950	1,900	950	-
10030001	71009	Incentive Pay	9,435	-	-	-	-
10030001	71010	Admin Leave Pay	7,137	3,332	6,910	6,920	7,860
10030001	71011	Workers Compensation	12,260	10,370	11,130	11,130	10,000
10030001	71012	Medical Insurance	38,229	39,512	44,600	33,600	24,090
10030001	71013	Dental Insurance	2,667	2,833	3,000	2,540	2,000
10030001	71014	Vision Insurane	653	708	750	640	500
10030001	71015	Medicare Insurance	4,746	4,298	4,150	3,800	4,790
10030001	71021	Service Contribution-PERS	92,335	79,763	87,810	83,760	86,360
10030001	71023	Deferred Comp	3,476	5,217	5,200	6,060	5,280
10030001	71024	LI & AD & D	1,314	1,721	1,780	1,740	1,750
10030001	71025	Unemployment Insurance	2,155	1,514	1,580	1,480	1,370
10030001	71028	LTD	-	16	720	670	870
10030001	71029	Chiropractic	147	170	180	160	120
10030001	71031	Other Benefits	5,500	11,090	12,150	12,150	7,700
10030001	71032	Cell Stipend	1,015	869	1,200	1,200	1,200
10030001	71188	Personnel Transfer Recovery	(229)	-	-	-	-
		Salaries & Benefits Total	**481,919**	**444,657**	**520,540**	**442,400**	**475,960**
10030001	72201	Postage	507	426	250	500	750
10030001	72202	Telephone	6,488	8,468	6,750	6,750	6,750
10030001	72203	Cellular phone charges	3,322	-	-	-	-
10030001	72204	Pagers	254	177	-	-	-
10030001	72301	Printing/Binding/Duplication	7,067	3,708	4,000	4,000	4,000
10030001	72302	Photocopying	15,769	14,035	15,000	15,000	20,000
10030001	72303	Advertising	143	-	-	500	-
10030001	72305	Uniforms	5,611	836	-	-	-
10030001	72306	Safety Equipment	33,978	-	-	-	-
10030001	72307	Office Supplies	33,980	7,794	1,000	1,000	1,000
10030001	72308	Books & Periodicals	826	149	1,000	1,000	250
10030001	72309	Membership & Dues	5,941	3,325	10,000	10,000	5,000
10030001	72312	Bank Service Charges	754	466	1,120	1,120	1,000
10030001	72313	Information Systems Software	4,768	600	1,000	500	-
10030001	72314	Business Expense	2,860	2,841	4,650	4,650	5,000
10030001	72315	Conference Expense	4,427	2,928	-	-	-
10030001	72323	Transport of Materials	7,786	-	-	-	-
10030001	72340	Representation Expense	39	-	-	-	-
10030001	72346	K-9 Supplies	5,807	-	-	-	-
10030001	72352	Special Dept Materials	10,698	2,014	2,000	2,000	1,000
10030001	72354	Photo Supplies	-	427	-	-	-
10030001	72355	General Supplies	2,214	173	500	500	1,000
10030001	72356	Medical Supplies	26,539	20	-	-	-
10030001	72357	Care of Prisoners	46,353	-	-	-	-
10030001	72358	Training and Education	9,882	24,638	40,000	40,000	65,000
10030001	72359	Small Tools and Equipment	13,617	8,842	5,000	5,000	2,500
10030001	72362	Laboratory Supplies	4,691	-	-	-	-
10030001	72369	Software Licensing Cost	18,514	9,750	2,000	4,000	-
10030001	72375	POST Training	32,916	69,956	60,000	60,000	60,000
10030001	72376	Tuition Reimbursement	29,360	7,914	15,000	12,000	15,000
10030001	72399	Supplies & Services NOC	-	-	-	-	50,000
10030001	72450	Misc. Professional Services	40,457	1,036	10,000	10,000	10,000
10030001	72499	Misc Contract Services	253,361	16,167	-	-	-
10030001	72530	Repairs to Communication Equip	8,893	-	-	-	-
10030001	72532	Repairs to Office Equip	420	-	-	-	-
10030001	72533	Repairs to Vehicles	197,917	72,434	-	-	-
10030001	72534	Repairs to Buildings	6,609	429	5,000	5,750	15,000
10030001	72536	Car Wash	6,296	7	-	-	-

Police Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10030001	72551	Motor Vehicle Fuel & Lube	235,719	25	-	-	-
10030001	72990	Special Payments	220,430	384,330	384,330	384,330	500,420
	Supplies & Services Total		**1,305,212**	**643,915**	**568,600**	**568,600**	**763,670**
10030001	74070	PL & PD/Other Insurance	2,920	6,060	6,480	6,480	5,800
	Insurances Total		**2,920**	**6,060**	**6,480**	**6,480**	**5,800**
10030001	76220	Operating Transfer Out	47,230	50,000	637,110	637,110	225,000
	Operating Transfer O Total		**47,230**	**50,000**	**637,110**	**637,110**	**225,000**
Police Administration Total			**1,837,281**	**1,144,633**	**1,732,730**	**1,654,590**	**1,470,430**
Animal Services							
10031002	71001	Regular Employee Salary	83,049	88,834	101,240	101,270	133,090
10031002	71002	Overtime	2,270	5,430	2,000	12,000	12,370
10031002	71003	Part-time Salary	44,086	52,759	53,460	53,460	43,130
10031002	71007	Uniform Allowance	1,200	1,450	1,700	1,200	2,550
10031002	71011	Workers Compensation	18,390	6,910	7,420	7,420	15,000
10031002	71012	Medical Insurance	33,131	38,941	41,020	41,020	61,530
10031002	71013	Dental Insurance	2,000	1,917	2,000	2,000	3,000
10031002	71014	Vision Insurane	490	479	500	500	750
10031002	71015	Medicare Insurance	1,883	2,150	1,470	1,390	2,760
10031002	71021	Service Contribution-PERS	16,178	15,326	18,530	18,290	26,950
10031002	71023	Deferred Comp	1,761	2,130	3,040	2,870	2,820
10031002	71024	LI & AD & D	188	182	190	190	200
10031002	71025	Unemployment Insurance	949	752	560	500	970
10031002	71028	LTD	-	5	250	230	470
10031002	71029	Chiropractic	110	115	120	120	180
10031002	71030	Medical In-lieu	(131)	-	-	-	-
10031002	71031	Other Benefits	8,250	7,390	8,100	8,100	11,550
	Salaries & Benefits Total		**213,804**	**224,770**	**241,600**	**250,560**	**317,320**
10031002	72201	Postage	1,160	1,072	1,000	1,000	1,000
10031002	72203	Cellular phone charges	1,084	1,085	1,080	1,600	1,200
10031002	72301	Printing/Binding/Duplication	150	865	1,500	1,500	1,500
10031002	72305	Uniforms	188	931	800	800	800
10031002	72306	Safety Equipment	-	-	-	-	1,500
10031002	72307	Office Supplies	2,968	573	750	750	1,000
10031002	72309	Membership & Dues	325	230	250	250	-
10031002	72312	Bank Service Charges	718	1,640	1,000	2,000	2,000
10031002	72321	Rent of Land/Facilities	5,178	5,889	6,100	6,100	6,600
10031002	72352	Special Dept Materials	6,324	4,993	4,000	4,000	4,500
10031002	72353	Janitorial Supplies	2,017	1,594	2,000	2,000	2,500
10031002	72356	Medical Supplies	5,322	5,334	6,000	6,000	6,000
10031002	72358	Training and Education	16	284	1,000	1,000	-
10031002	72359	Small Tools and Equipment	899	2,014	2,500	2,500	5,000
10031002	72450	Misc. Professional Services	73,585	76,162	114,000	112,480	125,000
10031002	72533	Repairs to Vehicles	10,059	1,877	11,540	11,540	2,080
10031002	72534	Repairs to Buildings	-	745	-	-	10,000
10031002	72536	Car Wash	5	-	-	-	-
10031002	72551	Motor Vehicle Fuel & Lube	3,479	2,823	3,270	3,270	2,700
	Supplies & Services Total		**113,476**	**108,111**	**156,790**	**156,790**	**173,380**
10031002	74070	PL & PD/Other Insurance	4,380	4,040	4,320	4,320	8,700
	Insurances Total		**4,380**	**4,040**	**4,320**	**4,320**	**8,700**
Animal Services Total			**331,660**	**336,921**	**402,710**	**411,670**	**499,400**
Support Services							
10031004	71001	Regular Employee Salary	3,186,195	3,087,993	2,776,030	2,806,790	3,048,610
10031004	71002	Overtime	152,606	128,918	158,930	158,930	218,220
10031004	71003	Part-time Salary	106,355	209,960	191,830	220,000	226,250
10031004	71006	Longevity Pay	-	-	-	-	40,500
10031004	71007	Uniform Allowance	39,124	64,343	39,300	37,580	39,300
10031004	71009	Incentive Pay	212,922	187,516	168,450	185,100	252,210
10031004	71010	Admin Leave Pay	9,360	7,983	10,120	11,360	15,470
10031004	71011	Workers Compensation	306,500	162,390	159,530	159,530	220,000
10031004	71012	Medical Insurance	635,528	619,218	644,950	610,240	662,210

Police Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10031004	71013	Dental Insurance	38,247	37,166	43,000	40,900	44,000
10031004	71014	Vision Insurane	11,112	10,798	10,750	10,220	11,000
10031004	71015	Medicare Insurance	53,290	52,960	42,930	43,330	52,340
10031004	71021	Service Contribution-PERS	905,026	840,804	874,420	847,130	1,035,290
10031004	71023	Deferred Comp	63,117	73,594	77,570	64,410	71,220
10031004	71024	LI & AD & D	4,250	3,942	3,930	4,070	2,820
10031004	71025	Unemployment Insurance	23,358	17,012	16,290	15,440	18,390
10031004	71028	LTD	-	90	7,400	3,720	5,360
10031004	71029	Chiropractic	2,492	2,592	2,580	2,460	2,640
10031004	71030	Medical In-lieu	19,939	15,587	14,710	29,420	-
10031004	71031	Other Benefits	137,500	173,670	174,150	174,150	169,400
10031004	71032	Cell Stipend	4,896	4,782	4,500	4,500	6,600
10031004	71188	Personnel Transfer Recovery	(1,373)	(45,993)	-	-	-
		Salaries & Benefits Total	**5,910,442**	**5,655,323**	**5,421,370**	**5,429,280**	**6,141,830**
10031004	72201	Postage	43	-	-	-	-
10031004	72203	Cellular phone charges	362	377	360	360	400
10031004	72301	Printing/Binding/Duplication	-	86	-	-	1,000
10031004	72302	Photocopying	-	1,014	2,000	2,000	2,000
10031004	72304	Laundry & Dry Cleaning	-	12,191	14,400	14,400	15,000
10031004	72305	Uniforms	99	4,434	1,800	2,300	2,500
10031004	72306	Safety Equipment	913	5,242	27,150	25,150	53,970
10031004	72307	Office Supplies	758	19,719	10,000	12,000	15,000
10031004	72308	Books & Periodicals	-	204	-	-	-
10031004	72309	Membership & Dues	305	1,017	650	650	-
10031004	72311	Collection Agency Fees	-	970	-	-	-
10031004	72313	Information Systems Software	1,150	1,383	1,400	1,400	6,500
10031004	72314	Business Expense	-	9	-	-	-
10031004	72323	Transport of Materials	-	2,429	-	-	-
10031004	72352	Special Dept Materials	255	21	5,750	8,750	10,000
10031004	72353	Janitorial Supplies	-	1,196	-	-	1,500
10031004	72354	Photo Supplies	-	-	500	500	-
10031004	72355	General Supplies	-	-	260	260	5,000
10031004	72356	Medical Supplies	-	23,229	15,000	10,000	5,000
10031004	72357	Care of Prisoners	-	27,397	30,000	30,000	30,000
10031004	72358	Training and Education	228	6,123	-	-	-
10031004	72359	Small Tools and Equipment	-	23,084	15,000	15,000	25,000
10031004	72362	Laboratory Supplies	-	3,308	2,000	7,000	3,000
10031004	72369	Software Licensing Cost	-	8,591	-	-	20,000
10031004	72376	Tuition Reimbursement	-	6,229	-	-	-
10031004	72399	Supplies & Services NOC	-	917	-	-	-
10031004	72450	Misc. Professional Services	12,145	43,481	281,000	281,000	415,000
10031004	72499	Misc Contract Services	-	11,607	-	-	-
10031004	72530	Repairs to Communication Equip	-	-	9,500	9,500	5,000
		Supplies & Services Total	**16,259**	**204,258**	**416,770**	**420,270**	**615,870**
10031004	74070	PL & PD/Other Insurance	71,540	94,940	92,880	92,880	127,600
		Insurances Total	**71,540**	**94,940**	**92,880**	**92,880**	**127,600**
Support Services Total			**5,998,241**	**5,954,520**	**5,931,020**	**5,942,430**	**6,885,300**
AB109 Comm.Corrections Prtnshp							
10031102	71001	Regular Employee Salary	28,036	82,955	77,240	77,650	77,240
10031102	71002	Overtime	6,183	10,193	-	13,000	-
10031102	71007	Uniform Allowance	345	1,727	950	950	950
10031102	71009	Incentive Pay	5,203	14,939	11,150	15,690	12,950
10031102	71011	Workers Compensation	-	3,460	3,710	3,710	5,000
10031102	71012	Medical Insurance	2,442	14,603	15,780	15,780	15,780
10031102	71013	Dental Insurance	333	1,000	1,000	1,000	1,000
10031102	71014	Vision Insurane	82	250	250	250	250
10031102	71015	Medicare Insurance	550	1,605	1,120	1,350	1,320
10031102	71021	Service Contribution-PERS	11,210	35,110	37,390	36,290	37,250
10031102	71023	Deferred Comp	933	2,657	2,320	2,720	2,320
10031102	71024	LI & AD & D	13	34	30	40	30

Police Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10031102	71025	Unemployment Insurance	208	427	430	430	430
10031102	71028	LTD	-	-	190	-	-
10031102	71029	Chiropractic	18	60	60	60	60
10031102	71031	Other Benefits	-	3,700	4,050	4,050	3,850
	Salaries & Benefits Total		**55,555**	**172,721**	**155,670**	**172,970**	**158,430**
10031102	74070	PL & PD/Other Insurance	-	-	2,160	2,160	2,900
	Insurances Total		**-**	**-**	**2,160**	**2,160**	**2,900**
10031102	77030	Machinery and equipment	2,665	-	-	-	-
10031102	77040	Vehicles	21,424	4,681	-	-	-
	Capital Projects Total		**24,089**	**4,681**	**-**	**-**	**-**
AB109 Comm. Corrections Prtnshp Total			**79,643**	**177,402**	**157,830**	**175,130**	**161,330**
Police Operations							
10032000	71001	Regular Employee Salary	4,291,067	4,444,182	4,300,260	4,283,370	4,416,920
10032000	71002	Overtime	175,729	263,067	202,270	202,270	230,600
10032000	71003	Part-time Salary	-	428	-	-	-
10032000	71006	Longevity Pay	-	-	-	-	48,000
10032000	71007	Uniform Allowance	52,924	93,864	54,550	50,340	50,200
10032000	71009	Incentive Pay	225,387	267,353	246,050	242,870	204,880
10032000	71010	Admin Leave Pay	16,843	12,445	20,120	17,890	17,440
10032000	71011	Workers Compensation	337,150	176,210	204,050	204,050	260,000
10032000	71012	Medical Insurance	718,707	767,478	900,720	811,180	857,790
10032000	71013	Dental Insurance	42,019	41,931	55,000	52,380	52,000
10032000	71014	Vision Insurane	12,435	12,865	13,750	13,110	13,000
10032000	71015	Medicare Insurance	67,914	72,420	64,970	64,680	72,430
10032000	71021	Service Contribution-PERS	1,552,237	1,678,137	1,915,930	1,787,430	1,922,900
10032000	71023	Deferred Comp	54,319	81,852	91,940	81,970	83,450
10032000	71024	LI & AD & D	3,515	3,453	3,590	3,780	2,380
10032000	71025	Unemployment Insurance	30,340	22,280	24,640	23,480	23,060
10032000	71028	LTD	-	12	11,200	110	-
10032000	71029	Chiropractic	2,789	3,088	3,300	3,220	3,120
10032000	71030	Medical In-lieu	23,800	22,741	21,100	32,610	-
10032000	71031	Other Benefits	151,250	188,450	222,750	222,750	200,200
10032000	71032	Cell Stipend	5,506	4,553	4,800	5,430	3,600
10032000	71188	Personnel Transfer Recovery	(1,667)	-	-	-	-
	Salaries & Benefits Total		**7,762,263**	**8,156,808**	**8,360,990**	**8,102,920**	**8,461,970**
10032000	72203	Cellular phone charges	-	7,966	3,000	3,000	4,680
10032000	72204	Pagers	-	-	200	200	220
10032000	72301	Printing/Binding/Duplication	-	4,605	5,000	5,000	1,000
10032000	72305	Uniforms	-	10,085	2,500	4,000	2,500
10032000	72306	Safety Equipment	-	73,398	80,000	80,000	100,000
10032000	72307	Office Supplies	-	1,303	1,000	1,000	1,000
10032000	72308	Books & Periodicals	-	160	-	-	-
10032000	72309	Membership & Dues	-	575	-	-	-
10032000	72313	Information Systems Software	-	-	20,000	20,000	-
10032000	72315	Conference Expense	-	242	-	-	-
10032000	72346	K-9 Supplies	-	3,962	6,000	6,000	13,000
10032000	72352	Special Dept Materials	-	530	3,000	1,500	1,000
10032000	72355	General Supplies	-	302	500	500	1,000
10032000	72356	Medical Supplies	-	3,636	-	-	-
10032000	72358	Training and Education	-	910	-	-	-
10032000	72359	Small Tools and Equipment	-	35,517	15,000	15,000	15,000
10032000	72362	Laboratory Supplies	-	50	-	-	-
10032000	72369	Software Licensing Cost	-	1,340	1,000	1,000	-
10032000	72376	Tuition Reimbursement	-	3,498	-	-	-
10032000	72450	Misc. Professional Services	5,448	54,531	-	-	-
10032000	72499	Misc Contract Services	-	181,166	-	-	-
10032000	72530	Repairs to Communication Equip	4,444	393	-	-	-
10032000	72531	Repairs to Machines & Equip	-	58	-	-	-
10032000	72533	Repairs to Vehicles	-	215,481	235,470	235,470	241,030
10032000	72536	Car Wash	-	6,480	5,940	5,940	6,200

Police Department	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10032000 72551 Motor Vehicle Fuel & Lube	-	236,096	219,240	219,240	226,110
Supplies & Services Total	**9,893**	**842,284**	**597,850**	**597,850**	**612,740**
10032000 74070 PL & PD/Other Insurance	80,300	105,040	118,800	118,800	150,800
Insurances Total	**80,300**	**105,040**	**118,800**	**118,800**	**150,800**
Police Operations Total	**7,852,456**	**9,104,132**	**9,077,640**	**8,819,570**	**9,225,510**
Police Department Total	**16,099,282**	**16,717,608**	**17,301,930**	**17,003,390**	**18,241,970**

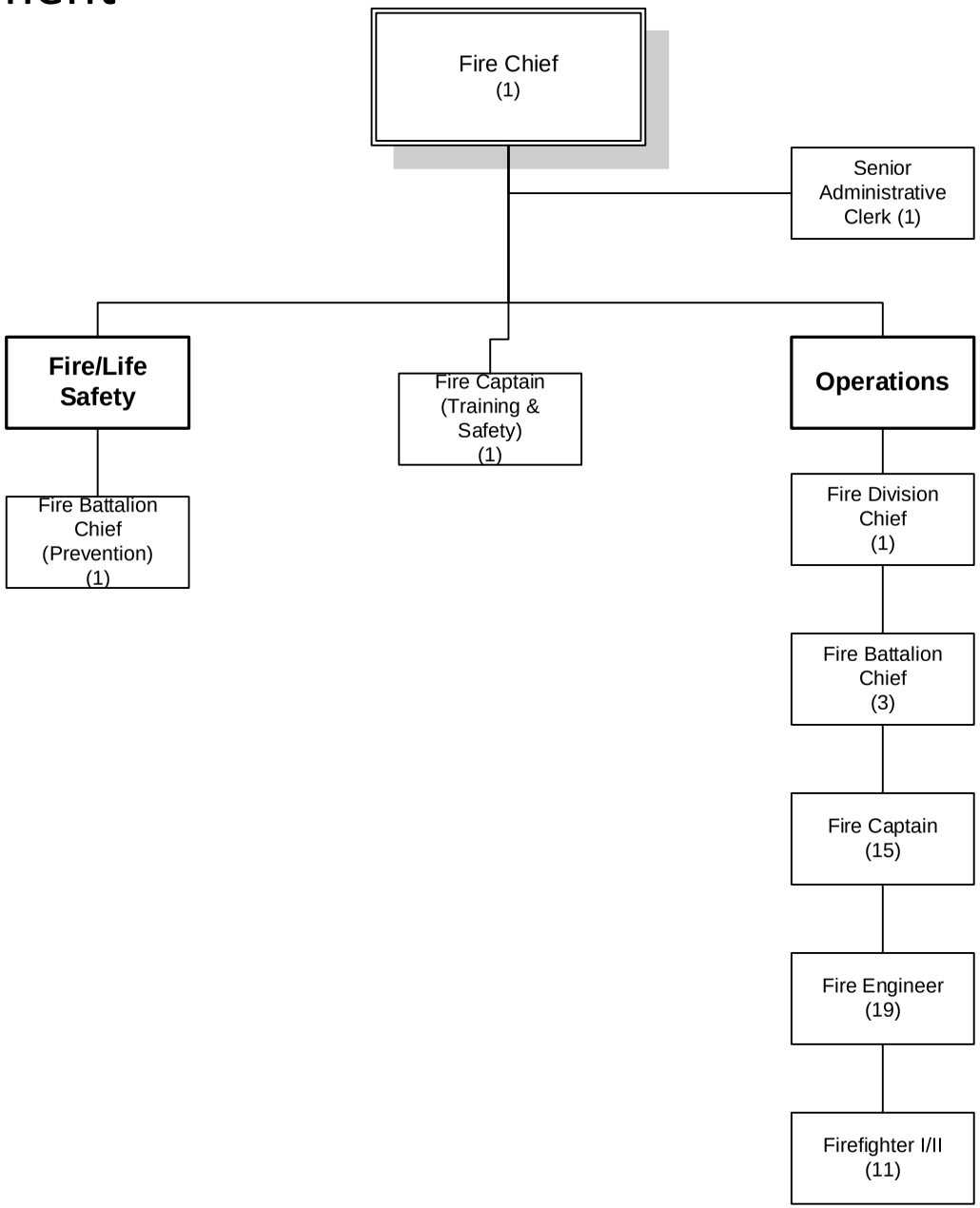
FIRE DEPARTMENT

The Fire Department has a budget of $10,749,150 for FY 2015/16 compared to $9,967,970 in 2014/15. The Fire Department is responsible for providing a variety of fire service programs for the City of Lodi.

FY 2015/16 budgeted positions are being maintained at 53.

An organizational chart, staffing summary, detailed descriptions and financial tables are included in the following pages.

Fire Department



Number of Positions
Authorized: 53

FY 2015-2016

Fire department	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	8,895,394	9,285,755	9,417,615	9,314,285	9,449,820
Supplies & Services Total	452,533	409,434	516,040	448,097	930,630
Insurances Total	80,300	107,310	114,480	114,480	153,700
Operating Transfer Out Total	100,690	100,690	100,690	100,690	215,000
Fire Department Total	**9,528,917**	**9,903,189**	**10,148,825**	**9,977,552**	**10,749,150**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
FIRE DEPARTMENT				
Administrative Secretary	1	1	1	0
Fire Battalion Chief	4	4	4	4
Fire Captain	15	16	16	16
Fire Chief	1	1	1	1
Fire Division Chief	1	1	1	1
Fire Engineer	21	20	20	19
Firefighter I/II	14	13	13	11
Senior Administrative Clerk	1	1	1	1
Fire Department Total	**58**	**57**	**57**	**53**

Fire Department	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	4,536,048	4,795,087	4,727,620	4,558,130	4,519,830	
Overtime	650,887	592,696	736,935	959,375	1,009,860	Add'l funding for Engine 1
Part-time Salary	-	-	36,620	27,080	41,800	
Longevity Pay	-	-	-	-	58,500	New line item
Uniform Allowance	47,500	90,465	48,450	47,010	48,450	
Incentive Pay	169,662	176,133	149,130	123,590	165,640	
Admin Leave Pay	7,102	9,029	15,240	20,800	15,460	
Workers Compensation	636,000	475,410	510,660	510,660	334,960	Lower experience
Medical Insurance	755,598	775,268	826,440	815,030	776,900	
Dental Insurance	52,831	52,915	53,000	51,540	53,000	
Vision Insurane	12,946	13,227	13,250	13,630	13,250	
Medicare Insurance	76,159	79,603	65,730	66,530	83,130	
Service Contribution-PERS	1,675,713	1,855,570	1,874,670	1,781,150	1,997,180	Rate increase
Deferred Comp	91,200	96,472	101,240	92,690	94,820	
LI & AD & D	2,201	2,145	2,130	2,140	1,670	
Unemployment Insurance	31,892	24,258	24,930	24,500	24,150	
LTD	-	11	11,340	490	690	
Chiropractic	2,904	3,175	3,180	3,090	3,180	
Other Benefits	151,250	195,850	214,650	214,650	204,050	
Cell Stipend	951	2,445	2,400	2,200	3,300	
Personnel Transfer Recovery	(5,448)	-	-	-	-	
Personnel Transfer Charges	-	45,993	-	-	-	
Salaries & Benefits Total	**8,895,394**	**9,285,755**	**9,417,615**	**9,314,285**	**9,449,820**	
Postage	402	693	500	500	1,050	
Telephone	3,439	3,933	5,280	3,335	5,500	
Cellular phone charges	6,822	5,856	6,240	4,500	6,400	
Printing/Binding/Duplication	478	1,608	750	750	1,500	
Photocopying	200	-	-	-	-	
Laundry & Dry Cleaning	12,874	5,982	9,600	7,000	9,800	
Uniforms	266	361	200	2,200	700	
Safety Equipment	51,393	41,299	35,000	44,000	149,700	Turnouts
Office Supplies	3,213	3,387	2,000	3,200	6,000	
Books & Periodicals	2,130	1,310	1,800	1,950	2,700	
Membership & Dues	2,303	1,064	1,600	1,600	1,900	
Collection Agency Fees	-	51	-	-	-	
Business Expense	143	627	270	350	300	
Conference Expense	1,615	5,603	4,000	4,000	32,600	
Rent of Land/Facilities	1,229	-	-	-	-	
Rental of Equipment	4,339	-	-	-	-	
Special Dept Materials	3,681	3,453	2,500	4,600	33,670	
Janitorial Supplies	6,116	7,026	7,000	5,000	7,800	
General Supplies	5,193	1,492	1,400	1,700	1,800	
Medical Supplies	22,768	23,369	18,000	18,000	20,000	

Fire Department	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Training and Education	7,716	9,493	18,000	18,000	30,000	
Small Tools and Equipment	9,084	21,264	18,500	42,200	30,250	
Software Licensing Cost	9,332	4,181	6,500	9,662	42,550	
Overtime Meals	-	-	-	70	100	
Employees Physical Exams	16,954	15,490	16,000	16,000	16,500	
Tuition Reimbursement	7,548	8,296	10,000	8,000	10,500	
Misc. Professional Services	6,891	11,020	112,500	14,600	8,050	
Misc Contract Services	9,900	29,891	30,000	30,500	233,000	Dispatch contract
Repairs to Communication Equip	4,408	8,661	7,500	6,500	15,000	
Repairs to Machines & Equip	8,297	10,287	7,500	7,000	10,000	
Repairs to Vehicles	188,684	131,979	150,910	150,910	163,480	
Repairs to Buildings	2,727	197	2,000	1,500	43,000	
Car Wash	101	93	100	80	90	
Motor Vehicle Fuel & Lube	52,288	51,467	40,390	40,390	46,690	
Supplies & Services Total	**452,533**	**409,434**	**516,040**	**448,097**	**930,630**	
PL & PD/Other Insurance	80,300	107,060	114,480	114,480	153,700	
City Rental Insurance	-	250	-	-	-	
Insurances Total	**80,300**	**107,310**	**114,480**	**114,480**	**153,700**	
Operating Transfer Out	100,690	100,690	100,690	100,690	215,000	Vehicle replacement
Operating Transfer Out Total	**100,690**	**100,690**	**100,690**	**100,690**	**215,000**	
Fire Department Total	**9,528,917**	**9,903,189**	**10,148,825**	**9,977,552**	**10,749,150**	

ACTIVITY: Administration
DEPARTMENT: Fire
DIVISION: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

The Fire Department Administration activity plans, directs and evaluates all Fire Department programs and activities. Fire Department Administration goals are: 1) create responsive, efficient and effective Fire Department programs, 2) develop long-term plans for future Fire Department programs, and 3) interact with City departments, associated agencies and the community. The Fire Life and Safety activity has administrative responsibility for documentation of fire risk assessment, area characteristics and response strategies, non-fire risk assessment and response strategies, fire prevention and life safety programs, fire code interpretation, public education and fire investigation.

- Fire Department leadership – develop, implement and maintain Fire Department policies; provide fiscal management and statistical analysis; recruitment and screening of new firefighters; develop plans to meet changing demands for fire and emergency services; represent the City on fire and life safety-related issues; advise City management on fire and life safety issues.
- Long-range planning – prepare ordinances, resolutions and policies necessary for long-term development of the department and City; anticipate community needs for fire and emergency medical services and plan required changes in facilities, equipment and staffing; identify special hazards within or near the City.
- Personnel administration – coordinate and administer personnel policies and programs; provide advice and assistance on personnel issues; work with the Human Resources Division to develop job descriptions and review personnel action forms; develop internal personnel policies and procedures.
- External agency relationships – ensure department's strategic plan is in line with other agencies; develop and negotiate joint agency agreements; participate in interagency and statewide associations; maintain mutual and automatic aid agreements and joint agency agreements; assess political developments and their effects on the department and City.
- Emergency preparedness and Emergency Operations Center (EOC) management - develop and manage the City's Emergency Plan and EOC.
- Community relations – participate in the community by involvement in a variety of civic groups, news media and other community and interest groups.
- Fire hazard inspection and abatement – periodically inspect commercial, government and industrial sites for fire hazards and respond to citizen complaints about fire hazards.

MAJOR 2014-15 ACCOMPLISHMENTS

- Entered into an agreement with the City of Stockton’s Dispatch to meet all of the City of Lodi’s emergency response calls
- Purchased and outfitted new aerial ladder truck
- Worked with Code Enforcement on administrative citations
- Adopt ordinance to assist with compliance in sprinkler systems, fire alarms and private fire hydrant maintenance
- Began weekly meetings with building department for operational consistency

MAJOR 2015-16 OBJECTIVES

- Professional development and succession planning; continue to provide opportunities for professional growth and increased responsibility focusing on team building, time and project management
- Enhance the fire prevention and public education programs
- Work with Police Department to contract with a company to assist in reducing false fire alarms
- In an effort to provide and maintain quality equipment and facilities, the Lodi Fire Department is working on ways to budget for the development of a comprehensive asset management plan

ACTIVITY: Administration
DEPARTMENT: Fire
DIVISION: Administration
FUND: General Fund

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Fires investigated	19	15	433
Investigations closed	7	8	433
Inspections	920	980	1,005

RELATED ORGANIZATIONAL UNIT(S)

- 10040001

ACTIVITY: Emergency Operations
DEPARTMENT: Fire
DIVISION: Emergency Operations
FUND: General Fund

ACTIVITY DESCRIPTION

Emergency Operations plans, directs and evaluates all Fire Department programs for emergency response and their related activities. These include: protecting life and property by responding to medical emergencies, rescues, fires, hazardous material incidents and other emergencies. Activity goals are: 1) safe, effective and efficient emergency response programs; 2) timely response to calls for services; 3) no loss of life from reported emergencies; and 4) minimize property damage from reported emergencies. This activity has the following elements:

- Emergency Medical Response – provide victims of acute trauma and illness with basic life support from certified personnel.
- Fire Emergency Response – respond to fire emergency calls within six minutes on at least 90 percent of calls.
- Hazardous Material Response – contain and mitigate hazardous material incidents.
- Rescue – free trapped or incapacitated victims of vehicle accidents, water-related incidents, cave-in trenches, collapsed building and confined spaces.
- Non-Emergency Activity – conduct fire inspections, input information for required reports and maintenance of fire apparatus and facilities.
- Training – conduct fire company training for preparation and readiness for various emergency conditions.
- Public Education – conduct station tours and fire safety presentations to schools, business and community.

MAJOR 2014-15 ACCOMPLISHMENTS

- Began the construction on Station 2 and the new administration offices
- Partnered with the Lathrop-Manteca Fire District for the purchase and use of communication equipment utilizing assistance to firefighters grant funding
- Hired and trained five new City of Lodi Firefighters
- Participated in North County Regional Training
- Enhanced our mutual aid with neighboring agencies

MAJOR 2015-16 OBJECTIVES

- Empowering staff to expand leadership opportunities preparing them for next steps in succession planning
- Return Engine 1 to full service to fully utilize available resources and ensure the highest levels of service
- Develop a comprehensive asset management and savings plan that will allocate funds annually for future replacement/maintenance costs of equipment

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Emergency Responses	5,866	5,081	5,923
Percentage of Responses Under six minutes	95%	94%	95%

RELATED ORGANIZATIONAL UNIT(S)

- 10041000
- 10041100

Fire Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Fire Administration							
10040001	71001	Regular Employee Salary	359,006	451,701	435,900	452,040	442,420
10040001	71002	Overtime	827	1,843	1,000	500	2,000
10040001	71003	Part-time Salary	-	-	36,620	27,080	41,800
10040001	71006	Longevity Pay	-	-	-	-	3,000
10040001	71007	Uniform Allowance	950	3,690	1,900	1,900	1,900
10040001	71009	Incentive Pay	4,502	7,238	9,750	11,370	10,950
10040001	71010	Admin Leave Pay	2,550	2,550	8,870	10,360	9,200
10040001	71011	Workers Compensation	47,200	26,910	38,540	38,540	25,280
10040001	71012	Medical Insurance	53,879	64,371	67,920	67,920	55,730
10040001	71013	Dental Insurance	3,750	4,000	4,000	4,000	4,000
10040001	71014	Vision Insurane	919	1,000	1,000	1,000	1,000
10040001	71015	Medicare Insurance	5,500	7,209	6,300	6,840	7,380
10040001	71021	Service Contribution-PERS	111,568	159,046	163,190	170,620	178,700
10040001	71023	Deferred Comp	8,168	13,072	13,030	13,220	13,270
10040001	71024	LI & AD & D	1,444	1,580	1,560	1,640	1,360
10040001	71025	Unemployment Insurance	2,555	2,332	2,390	2,490	2,740
10040001	71028	LTD	-	11	1,090	490	690
10040001	71029	Chiropractic	206	240	240	240	240
10040001	71031	Other Benefits	11,000	11,090	16,200	16,200	15,400
10040001	71032	Cell Stipend	601	870	1,200	1,200	1,200
10040001	71188	Personnel Transfer Recovery	(448)	-	-	-	-
	Salaries & Benefits Total		**614,177**	**758,752**	**810,700**	**827,650**	**818,260**
10040001	72201	Postage	402	-	-	-	500
10040001	72203	Cellular phone charges	5,708	-	-	-	-
10040001	72301	Printing/Binding/Duplication	478	1,608	750	750	1,000
10040001	72302	Photocopying	200	-	-	-	-
10040001	72305	Uniforms	266	189	200	200	200
10040001	72307	Office Supplies	1,427	2,645	2,000	2,500	3,000
10040001	72308	Books & Periodicals	1,705	1,139	1,600	1,600	2,000
10040001	72309	Membership & Dues	2,303	1,064	1,500	1,500	1,600
10040001	72314	Business Expense	143	83	270	350	300
10040001	72315	Conference Expense	1,615	5,603	4,000	4,000	32,600
10040001	72352	Special Dept Materials	1,925	1,730	1,500	1,500	32,170
10040001	72353	Janitorial Supplies	-	-	-	-	300
10040001	72355	General Supplies	126	-	-	-	-
10040001	72358	Training and Education	-	1,331	1,000	1,000	1,500
10040001	72359	Small Tools and Equipment	1,649	365	200	200	250
10040001	72369	Software Licensing Cost	9,332	3,282	6,500	9,662	42,550
10040001	72370	Overtime Meals	-	-	-	70	100
10040001	72450	Misc. Professional Services	1,194	858	1,500	1,500	1,550
10040001	72499	Misc Contract Services	5,464	7,589	7,500	7,500	8,000
10040001	72531	Repairs to Machines & Equip	-	10	-	-	-
10040001	72533	Repairs to Vehicles	-	181	-	-	-
	Supplies & Services Total		**33,938**	**27,677**	**28,520**	**32,332**	**127,620**
10040001	74070	PL & PD/Other Insurance	5,840	6,060	8,640	8,640	11,600
	Insurances Total		**5,840**	**6,060**	**8,640**	**8,640**	**11,600**
Fire Administration Total			**653,956**	**792,489**	**847,860**	**868,622**	**957,480**
Emergency Operations							
10041000	71001	Regular Employee Salary	4,177,042	4,343,386	4,291,720	4,106,090	4,077,410
10041000	71002	Overtime	604,304	509,503	635,935	858,875	907,860
10041000	71006	Longevity Pay	-	-	-	-	55,500
10041000	71007	Uniform Allowance	46,550	86,776	46,550	45,110	46,550
10041000	71009	Incentive Pay	164,148	166,132	139,380	112,220	154,690
10041000	71010	Admin Leave Pay	4,553	6,480	6,370	10,440	6,260
10041000	71011	Workers Compensation	588,800	448,500	472,120	472,120	309,680
10041000	71012	Medical Insurance	701,718	710,897	758,520	747,110	721,170
10041000	71013	Dental Insurance	49,081	48,915	49,000	47,540	49,000
10041000	71014	Vision Insurane	12,027	12,227	12,250	12,630	12,250
10041000	71015	Medicare Insurance	70,166	71,203	59,430	59,690	75,750

Fire Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10041000	71021	Service Contribution-PERS	1,564,145	1,696,478	1,711,480	1,610,530	1,818,480
10041000	71023	Deferred Comp	83,023	83,360	88,210	79,470	81,550
10041000	71024	LI & AD & D	757	565	570	500	310
10041000	71025	Unemployment Insurance	29,337	21,927	22,540	22,010	21,410
10041000	71028	LTD	-	-	10,250	-	-
10041000	71029	Chiropractic	2,698	2,935	2,940	2,850	2,940
10041000	71031	Other Benefits	140,250	184,760	198,450	198,450	188,650
10041000	71032	Cell Stipend	350	1,576	1,200	1,000	2,100
10041000	71188	Personnel Transfer Recovery	(5,001)	-	-	-	-
10041000	71189	Personnel Transfer Charges	-	45,993	-	-	-
		Salaries & Benefits Total	**8,233,948**	**8,441,612**	**8,506,915**	**8,386,635**	**8,531,560**
10041000	72201	Postage	-	693	500	500	550
10041000	72202	Telephone	3,439	3,933	5,280	3,335	5,500
10041000	72203	Cellular phone charges	1,114	5,856	6,240	4,500	6,400
10041000	72301	Printing/Binding/Duplication	-	-	-	-	500
10041000	72304	Laundry & Dry Cleaning	12,874	5,982	9,600	7,000	9,800
10041000	72305	Uniforms	-	172	-	2,000	500
10041000	72306	Safety Equipment	51,393	41,299	35,000	44,000	149,700
10041000	72307	Office Supplies	1,786	742	-	700	3,000
10041000	72308	Books & Periodicals	424	172	200	350	700
10041000	72309	Membership & Dues	-	-	100	100	300
10041000	72311	Collection Agency Fees	-	51	-	-	-
10041000	72314	Business Expense	-	146	-	-	-
10041000	72321	Rent of Land/Facilities	1,229	-	-	-	-
10041000	72322	Rental of Equipment	4,339	-	-	-	-
10041000	72352	Special Dept Materials	1,756	1,722	1,000	3,100	1,500
10041000	72353	Janitorial Supplies	6,116	7,026	7,000	5,000	7,500
10041000	72355	General Supplies	5,067	1,492	1,400	1,700	1,800
10041000	72356	Medical Supplies	22,768	23,369	18,000	18,000	20,000
10041000	72358	Training and Education	7,716	8,163	17,000	17,000	28,500
10041000	72359	Small Tools and Equipment	7,435	20,899	18,300	42,000	30,000
10041000	72369	Software Licensing Cost	-	899	-	-	-
10041000	72373	Employees Physical Exams	16,954	15,490	16,000	16,000	16,500
10041000	72376	Tuition Reimbursement	7,548	8,296	10,000	8,000	10,500
10041000	72450	Misc. Professional Services	5,696	10,162	111,000	13,100	6,500
10041000	72499	Misc Contract Services	4,436	22,302	22,500	23,000	225,000
10041000	72530	Repairs to Communication Equip	4,408	8,661	7,500	6,500	15,000
10041000	72531	Repairs to Machines & Equip	8,297	10,276	7,500	7,000	10,000
10041000	72533	Repairs to Vehicles	188,684	131,798	150,910	150,910	163,480
10041000	72534	Repairs to Buildings	2,727	197	2,000	1,500	43,000
10041000	72536	Car Wash	101	93	100	80	90
10041000	72551	Motor Vehicle Fuel & Lube	52,288	51,467	40,390	40,390	46,690
		Supplies & Services Total	**418,595**	**381,359**	**487,520**	**415,765**	**803,010**
10041000	74070	PL & PD/Other Insurance	74,460	101,000	105,840	105,840	142,100
10041000	74075	City Rental Insurance	-	250	-	-	-
		Insurances Total	**74,460**	**101,250**	**105,840**	**105,840**	**142,100**
10041000	76220	Operating Transfer Out	100,690	100,690	100,690	100,690	215,000
		Operating Transfer O Total	**100,690**	**100,690**	**100,690**	**100,690**	**215,000**
Emergency Operations Total			**8,827,693**	**9,024,911**	**9,200,965**	**9,008,930**	**9,691,670**
Strike Team Operations							
10041100	71002	Overtime	45,756	81,350	100,000	100,000	100,000
10041100	71009	Incentive Pay	1,012	2,764	-	-	-
10041100	71015	Medicare Insurance	492	1,191	-	-	-
10041100	71021	Service Contribution-PERS	-	46	-	-	-
10041100	71023	Deferred Comp	8	40	-	-	-
		Salaries & Benefits Total	**47,268**	**85,391**	**100,000**	**100,000**	**100,000**
10041100	72314	Business Expense	-	398	-	-	-
		Supplies & Services Total	**-**	**398**	**-**	**-**	**-**
Strike Team Operations Total			**47,268**	**85,789**	**100,000**	**100,000**	**100,000**
Fire Department Total			**9,528,917**	**9,903,189**	**10,148,825**	**9,977,552**	**10,749,150**

PUBLIC WORKS – General Fund

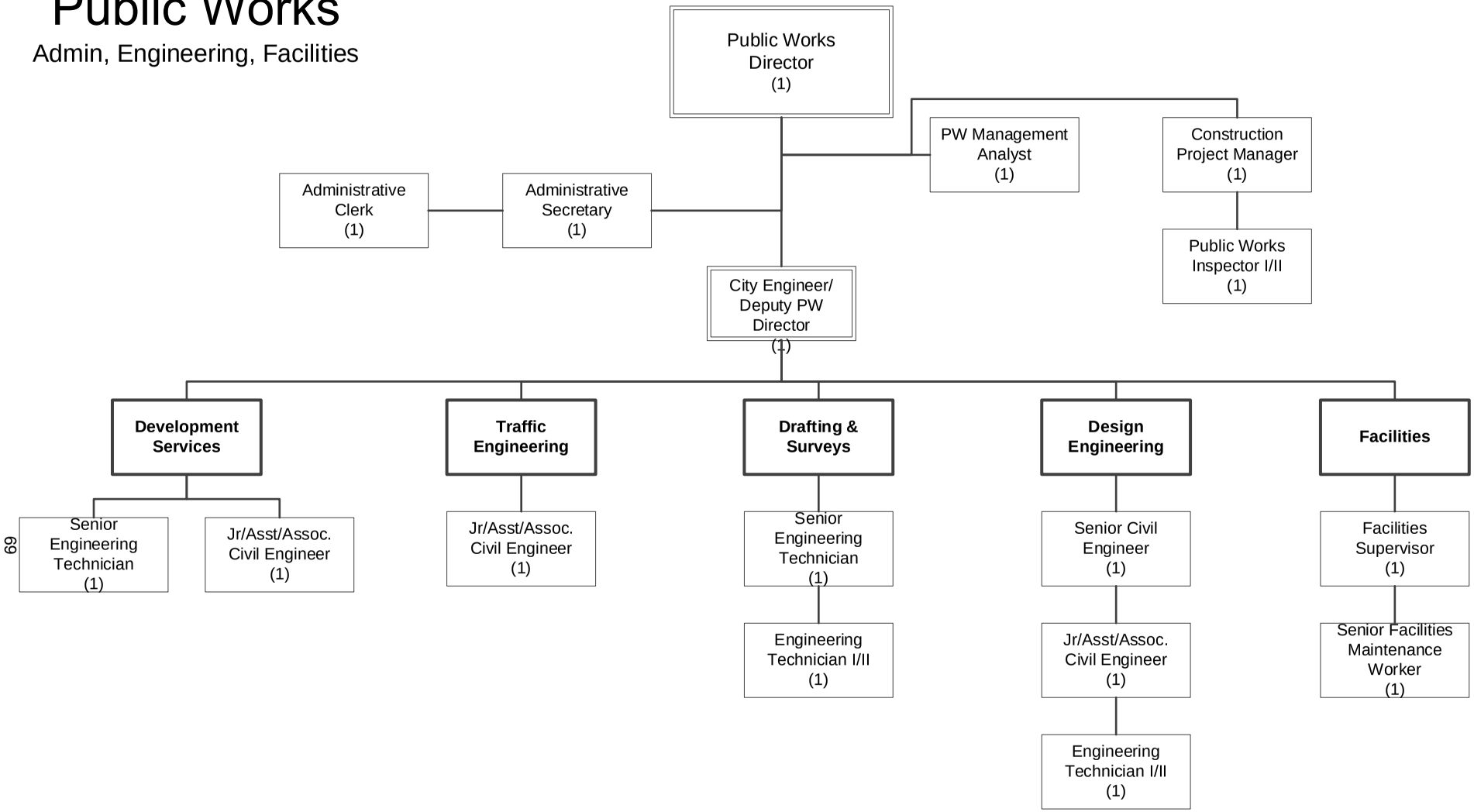
The Public Works Department comprises several functions supported by many funding sources. The General Fund allocation to Public Works supports engineering, public facilities maintenance, and some administrative functions. Public Works - General Fund has a budget of $2,345,820 in FY 2015/16 compared to $1,940,520 in FY 2014/15.

FY 2015/16 budgeted staffing is being maintained at 17.

An organizational chart, staffing summary, detailed descriptions and financial tables are included in the following pages.

Public Works

Admin, Engineering, Facilities



Number of positions
Authorized: 17

FY 2015-2016

Public Works Department	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	959,483	1,022,038	1,166,140	1,097,970	1,276,220
Supplies & Services Total	453,783	479,461	797,060	790,760	996,320
Insurances Total	24,820	34,340	36,720	36,720	49,300
Operating Transfer O Total	3,980	3,980	3,980	3,980	3,980
Capital Projects Total	8,421	18,944	38,000	25,000	20,000
Public Works Department Total	**1,450,487**	**1,558,763**	**2,041,900**	**1,954,430**	**2,345,820**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
PUBLIC WORKS DEPARTMENT				
ADMINISTRATION				
Administrative Secretary	1	1	1	1
Management Analyst	1	1	0	0
Public Works Director	1	1	1	1
Public Works Management Analyst	0	0	1	1
	3	3	3	3
ENGINEERING DIVISION				
Administrative Clerk	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1
Construction Project Manager	1	1	1	1
Engineering Technician I/II	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	2	3	3	3
Public Works Inspector I/II	1	1	1	1
Senior Civil Engineer	2	1	1	1
Senior Engineering Technician	3	2	2	2
	13	12	12	12
FACILITIES				
Facilities Supervisor	1	1	1	1
Senior Facilities Maintenance Worker	2	1	1	1
	3	2	2	2
Public Works - General Fund Total	**19**	**17**	**17**	**17**

Public Works	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	1,150,898	1,270,177	1,274,680	1,244,370	1,329,810	
Overtime	4,790	3,547	5,560	4,140	5,020	
Part-time Salary	17,707	34,950	56,220	42,940	52,490	
Uniform Allowance	300	1,650	1,750	1,500	1,750	
Incentive Pay	2,462	2,475	2,460	2,490	4,260	
Admin Leave Pay	5,748	9,759	21,480	19,920	29,480	
Workers Compensation	47,240	1,270	1,330	1,330	1,260	
Medical Insurance	230,781	241,031	256,430	233,850	267,890	
Dental Insurance	16,083	16,583	17,000	15,610	17,000	
Vision Insurane	3,941	4,145	4,250	4,070	4,250	
Medicare Insurance	17,025	19,469	18,510	18,320	20,620	
Service Contribution-PERS	208,633	208,912	230,530	224,720	267,090	
Deferred Comp	31,738	34,216	35,240	34,630	31,060	
LI & AD & D	6,490	7,019	7,270	6,980	7,410	
Unemployment Insurance	8,672	6,930	7,020	6,820	7,660	
LTD	-	66	3,190	3,100	4,650	
Chiropractic	884	995	1,020	980	1,020	
Medical In-lieu	9,456	8,358	8,320	8,320	-	
Other Benefits	46,750	62,820	68,850	68,850	65,450	
Cell Stipend	1,200	1,205	1,200	1,200	1,200	
Personnel Transfer Recovery	(895,077)	(958,510)	(910,000)	(900,000)	(900,000)	
Personnel Transfer Charges	43,765	44,971	53,830	53,830	56,850	
Salaries & Benefits Total	**959,483**	**1,022,038**	**1,166,140**	**1,097,970**	**1,276,220**	
Postage	851	1,016	1,250	1,250	1,250	
Telephone	5,367	4,264	4,500	4,500	5,000	
Cellular phone charges	2,644	3,324	3,450	3,450	3,480	
Printing/Binding/Duplication	543	9,845	850	650	950	
Advertising	3,001	2,427	1,550	1,550	1,800	
Uniforms	1,126	1,810	1,800	1,500	1,500	
Safety Equipment	996	621	1,500	1,500	1,500	
Office Supplies	1,856	5,625	3,700	5,550	6,200	
Books & Periodicals	-	1,684	300	300	500	
Membership & Dues	675	1,607	2,000	1,600	1,600	
Information Systems Software	4,460	2,796	12,000	6,000	4,000	
Business Expense	481	433	300	400	300	
Conference Expense	511	103	1,500	1,500	1,500	
Rent of Land/Facilities	4,200	4,200	-	4,200	46,300	
Special Dept Materials	22,428	3,273	25,500	31,500	31,200	
Janitorial Supplies	17,043	11,955	20,000	20,000	20,000	
General Supplies	604	3,248	3,000	2,800	4,000	
Training and Education	2,623	4,762	9,000	4,500	9,000	
Small Tools and Equipment	2,222	6,678	5,000	5,000	6,000	
Software Licensing Cost	819	395	8,000	4,000	3,500	

Public Works	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Supplies & Services NOC	188	454	-	700	-	
Misc. Professional Services	34,477	62,011	205,000	227,500	355,000	Engineering contracts
Misc Contract Services	151,077	118,963	182,500	156,500	176,750	
Repairs to Communication Equip	60	60	100	50	100	
Repairs to Machines & Equip	93,573	123,802	120,000	120,000	125,000	
Repairs to Office Equip	35	35	-	-	-	
Repairs to Vehicles	27,633	28,527	27,540	27,540	32,490	
Repairs to Buildings	65,931	67,238	150,000	150,000	150,000	
Car Wash	73	123	80	80	130	
Motor Vehicle Fuel & Lube	7,940	7,825	6,640	6,640	7,270	
Special Payments	345	358	-	-	-	
Supplies & Services Total	**453,783**	**479,461**	**797,060**	**790,760**	**996,320**	
PL & PD/Other Insurance	24,820	34,340	36,720	36,720	49,300	
Insurances Total	**24,820**	**34,340**	**36,720**	**36,720**	**49,300**	
Operating Transfer Out	3,980	3,980	3,980	3,980	3,980	
Operating Transfer Out Total	**3,980**	**3,980**	**3,980**	**3,980**	**3,980**	
Capital Projects	8,421	18,944	20,000	10,000	15,000	
Machinery and equipment	-	-	18,000	15,000	5,000	
Capital Total	**8,421**	**18,944**	**38,000**	**25,000**	**20,000**	
Public Works Total	**1,450,487**	**1,558,763**	**2,041,900**	**1,954,430**	**2,345,820**	

ACTIVITY: Administration
DEPARTMENT: Public Works
DIVISION: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

Public Works Administration provides overall direction, administrative support and management for the Engineering, Fleet Facilities Services, Streets, Transit and Water/Wastewater Service divisions of Public Works, administers the solid waste franchise and oversees PCE/TCE remediation activities. Administration also provides clerical support for Facilities Services, Engineering and Transit. In addition, Administration staff handles right-of-way acquisition, prevailing wage requirements, water and wastewater rate analyses and budget administration. The activity has five main elements:

- Clerical support - prepare correspondence, Council Communications, reports and specifications; organize, maintain and research correspondence and computer files; route/file contract documents, purchase orders, claims and public inquiries.
- Department management and representation - establish department rules, policies and procedures; monitor and evaluate department activities; represent the City with other government agencies, private firms and organizations.
- Budget administration - coordinate and compile the total Public Works Department operation, maintenance and capital improvement budgets; review and approve all procurement documents and purchase orders; ensure expenditures conform to budget.
- Enterprise management - oversee the water and wastewater utility services, White Slough Water Pollution Control Facility and Surface Water Plant upgrades and the solid waste contract and ensure conformance with Federal, State and local health requirements.
- Personnel administration - develop departmental policies and work rules; interpret City personnel rules, policies and employment contracts; develop and coordinate in-service safety and training programs.

MAJOR 2014-15 ACCOMPLISHMENTS

- Assumed responsibility for Project Ledger/Project Accounting for all Public Works Projects

MAJOR 2015-16 OBJECTIVES

- Continue to maximize staff time cost recovery on capital and development projects

RELATED ORGANIZATIONAL UNIT(S)

- 10050001
- 10050102

ACTIVITY: Engineering
DEPARTMENT: Public Works
DIVISION: Engineering
FUND: General Fund

ACTIVITY DESCRIPTION

The Engineering Division plans, designs and oversees construction of City streets, water, wastewater and drainage systems in conformance with the General Plan, capital improvement budget and development policies and provides engineering services for many other departments and special projects. This activity has the following five elements:

- Design of capital improvement and maintenance projects.
- Planning and financing of major capital improvements including street maintenance, water and wastewater replacements, storm drainage maintenance, wastewater maintenance and water maintenance.
- Facilitates expansion of the community through annexations, utility master planning, entitlement processing, subdivision mapping, improvement plan approval, building permit review and related services.
- Provides construction and inspection services through the encroachment permit program, development improvement agreements and associated services provided to other departments.
- Provides traffic engineering services, including the annual monitoring of critical intersection and accident data, overseeing traffic operations, designing of traffic control facilities and responding to related public inquiries.

MAJOR 2014-15 ACCOMPLISHMENTS

- Overlay Turner Road (Loma to Pleasant)
- Water Meter Program (Phase 4)
- Complete Wastewater Rehabilitation (Phase 6)
- Fire Station 2 Replacement

MAJOR 2015-16 OBJECTIVES

- Signal modifications to Ham Lane
- Church Street resurfacing
- Water Meter Program (Phase 5)

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Capital improvements awarded (in-house design)	$2.3M	$3.1M	$2.7M
Building permits issued	160	140	151
Encroachment permits issued	140	121	235
Capital improvements awarded (outside design)	$4.8M	$5.0M	$10.5M

RELATED ORGANIZATIONAL UNIT(S)

- 10050500

ACTIVITY: Facility Services
DEPARTMENT: Public Works
DIVISION: Facility Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Facilities Services activity maintains and manages all City facilities except for Parks, Recreation and Cultural Services facilities; administers construction projects, primarily for building remodels and renovations/additions; and supervises contract labor and vendors for janitorial and other building maintenance services. Activity goals are to provide: 1) maximum building service life, 2) a productive work environment, 3) safe and energy-efficient buildings, and 4) a positive image for the City. This activity has four major elements:

- Administration – provide overall direction, supervision and planning.
- Maintenance and remodeling – perform general and preventive maintenance, carpentry, painting, plumbing, electrical and mechanical repairs and improvements.
- Contract administration – coordinate and manage contracts for janitorial and other maintenance services; remodel and repair projects; and provide contract administration and supervision for maintenance, remodel and construction projects, including all phases from planning to project construction.
- Damage to City property – repairs to General Fund-maintained facilities damaged by unforeseen circumstances such as weather or accidents.

MAJOR 2014-15 ACCOMPLISHMENTS

- Hutchins Street roof repair (Phase 1)
- Hutchins Street and various carpet replacements
- Fire Station 3 interior/exterior repairs

MAJOR 2015-16 OBJECTIVES

- Hutchins Street roof repair (Phase 2)
- Resurface City Finance parking lot
- Fire Station 1 kitchen improvements
- Animal Shelter improvements

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Square footage of buildings maintained	401,530	401,530	401,530
Program cost/square foot of buildings maintained	$1.55	$1.73	$1.76

RELATED ORGANIZATIONAL UNIT(S)

- 10051000
- 10051100

ACTIVITY: Graffiti Abatement
DEPARTMENT: Public Works
DIVISION: Streets
FUND: General Fund

ACTIVITY DESCRIPTION

Graffiti Abatement activity removes graffiti from public facilities as well as privately owned facilities when the graffiti can be seen from the public right-of-way or from areas where the public has a right to be. This position is staffed full-time by a Street Maintenance Worker. Activity goals are: 1) to maintain property values, 2) to suppress gang activities, and 3) to ensure an attractive and safe community. This activity has five major elements:

- Education and promotion – educate the public regarding the service provided by the City to remove gang-related graffiti from buildings, fences and other structures and to promote citizen participation in the early reporting of gang graffiti.
- Obtaining releases – identify and contact property owners to obtain release and hold harmless agreement for the City to remove graffiti.
- Graffiti removal – inspect highly vandalized areas routinely; remove graffiti within two business days of notification or discovery; and communicate suspicious graffiti to gang task force.
- Record-keeping - keep accurate records of all abatement actions to monitor frequencies and reoccurrences.

MAJOR 2014-15 ACCOMPLISHMENTS

- Purchase of new graffiti van
- Compliments from customers and City departments of good and fast service

MAJOR 2015-16 OBJECTIVES

- Respond to graffiti reports within 48 hours

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Sites abated per year **as of April 8, 2015*	1,994	1,944	1,567*

RELATED ORGANIZATIONAL UNIT(S)

- 10051600

Public Works Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Public Works Administration							
10050001	71001	Regular Employee Salary	258,801	259,134	266,210	271,540	273,910
10050001	71003	Part-time Salary	360	-	-	-	-
10050001	71010	Admin Leave Pay	-	-	6,200	6,270	7,460
10050001	71012	Medical Insurance	56,231	59,331	61,530	51,470	49,330
10050001	71013	Dental Insurance	3,000	3,000	3,000	2,950	3,000
10050001	71014	Vision Insurane	735	750	750	740	750
10050001	71015	Medicare Insurance	3,791	3,791	3,840	3,950	4,080
10050001	71021	Service Contribution-PERS	41,909	41,537	47,680	48,880	54,770
10050001	71023	Deferred Comp	6,429	7,335	5,860	7,050	6,930
10050001	71024	LI & AD & D	1,812	1,829	1,810	1,790	1,900
10050001	71025	Unemployment Insurance	1,935	1,386	1,460	1,470	1,540
10050001	71028	LTD	-	14	660	670	960
10050001	71029	Chiropractic	165	180	180	180	180
10050001	71031	Other Benefits	8,250	11,090	12,150	12,150	11,550
10050001	71032	Cell Stipend	600	602	600	600	600
10050001	71188	Personnel Transfer Recovery	(305,987)	(274,096)	(310,000)	(300,000)	(300,000)
	Salaries & Benefits Total		**78,031**	**115,884**	**101,930**	**109,710**	**116,960**
10050001	72201	Postage	431	-	250	250	250
10050001	72301	Printing/Binding/Duplication	20	9,617	250	250	250
10050001	72303	Advertising	1,159	1,876	1,000	1,000	1,000
10050001	72307	Office Supplies	(99)	351	500	350	1,000
10050001	72309	Membership & Dues	-	75	500	100	100
10050001	72313	Information Systems Software	-	886	2,000	1,000	2,000
10050001	72314	Business Expense	-	-	-	50	-
10050001	72358	Training and Education	-	-	5,000	2,500	5,000
10050001	72399	Supplies & Services NOC	35	70	-	-	-
10050001	72499	Misc Contract Services	723	611	2,000	1,000	1,000
10050001	72532	Repairs to Office Equip	35	35	-	-	-
	Supplies & Services Total		**2,305**	**13,522**	**11,500**	**6,500**	**10,600**
10050001	74070	PL & PD/Other Insurance	4,380	6,060	6,480	6,480	8,700
	Insurances Total		**4,380**	**6,060**	**6,480**	**6,480**	**8,700**
Public Works Administration Total			**84,716**	**135,466**	**119,910**	**122,690**	**136,260**
10050102	71189	Personnel Transfer Charges	-	-	2,000	2,000	1,000
	Salaries & Benefits Total		**-**	**-**	**2,000**	**2,000**	**1,000**
10050102	72352	Special Dept Materials	20,726	-	20,000	20,000	22,000
10050102	72499	Misc Contract Services	-	-	5,000	5,000	-
	Supplies & Services Total		**20,726**	**-**	**25,000**	**25,000**	**22,000**
State Recycling (CRV Act) Total			**20,726**	**-**	**27,000**	**27,000**	**23,000**
Public Works Engineering							
10050500	71001	Regular Employee Salary	783,035	892,613	893,230	856,690	940,660
10050500	71002	Overtime	21	859	1,080	1,350	1,130
10050500	71003	Part-time Salary	15,391	25,598	26,990	26,990	36,540
10050500	71007	Uniform Allowance	200	1,100	1,250	1,000	1,250
10050500	71009	Incentive Pay	2,462	2,475	2,460	2,490	4,260
10050500	71010	Admin Leave Pay	5,748	9,759	15,280	13,650	22,020
10050500	71012	Medical Insurance	160,191	165,780	178,700	166,180	202,360
10050500	71013	Dental Insurance	11,083	11,583	12,000	10,660	12,000
10050500	71014	Vision Insurane	2,716	2,895	3,000	2,830	3,000
10050500	71015	Medicare Insurance	11,447	13,657	13,000	12,690	14,570
10050500	71021	Service Contribution-PERS	145,688	146,768	162,010	154,840	189,180
10050500	71023	Deferred Comp	22,036	23,475	25,920	24,100	20,670
10050500	71024	LI & AD & D	4,488	4,998	5,270	5,010	5,380
10050500	71025	Unemployment Insurance	5,908	4,868	4,930	4,710	5,370
10050500	71028	LTD	-	45	2,240	2,140	3,290
10050500	71029	Chiropractic	609	695	720	680	720
10050500	71030	Medical In-lieu	8,318	8,358	8,320	8,320	-
10050500	71031	Other Benefits	33,000	44,340	48,600	48,600	46,200
10050500	71032	Cell Stipend	600	602	600	600	600

Public Works Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10050500	71188	Personnel Transfer Recovery	(589,090)	(684,413)	(600,000)	(600,000)	(600,000)
	Salaries & Benefits Total		**623,849**	**676,056**	**805,600**	**743,530**	**909,200**
10050500	72201	Postage	421	1,016	1,000	1,000	1,000
10050500	72203	Cellular phone charges	1,273	1,882	2,000	2,000	2,000
10050500	72301	Printing/Binding/Duplication	404	227	400	400	500
10050500	72303	Advertising	999	309	250	250	500
10050500	72305	Uniforms	-	971	500	500	500
10050500	72306	Safety Equipment	796	-	500	500	500
10050500	72307	Office Supplies	1,874	5,172	3,000	5,000	5,000
10050500	72308	Books & Periodicals	-	1,684	300	300	500
10050500	72309	Membership & Dues	675	1,532	1,500	1,500	1,500
10050500	72313	Information Systems Software	4,460	1,910	10,000	5,000	2,000
10050500	72314	Business Expense	471	387	300	350	300
10050500	72315	Conference Expense	511	103	1,500	1,500	1,500
10050500	72352	Special Dept Materials	137	119	2,000	7,000	5,000
10050500	72355	General Supplies	249	745	1,000	800	2,000
10050500	72358	Training and Education	2,423	4,713	4,000	2,000	4,000
10050500	72359	Small Tools and Equipment	1,441	5,018	3,500	3,500	3,500
10050500	72369	Software Licensing Cost	819	395	8,000	4,000	3,500
10050500	72399	Supplies & Services NOC	118	281	-	100	-
10050500	72450	Misc. Professional Services	31,682	61,731	200,000	225,000	350,000
10050500	72499	Misc Contract Services	260	655	500	500	750
10050500	72530	Repairs to Communication Equip	60	60	100	50	100
10050500	72533	Repairs to Vehicles	4,384	3,710	4,870	4,870	4,100
10050500	72536	Car Wash	68	119	70	70	120
10050500	72551	Motor Vehicle Fuel & Lube	3,370	2,879	2,900	2,900	2,500
	Supplies & Services Total		**56,896**	**95,619**	**248,190**	**269,090**	**391,370**
10050500	74070	PL & PD/Other Insurance	17,520	24,240	25,920	25,920	34,800
	Insurances Total		**17,520**	**24,240**	**25,920**	**25,920**	**34,800**
10050500	76220	Operating Transfer Out	2,230	2,230	2,230	2,230	2,230
	Operating Transfer O Total		**2,230**	**2,230**	**2,230**	**2,230**	**2,230**
10050500	77030	Machinery and equipment	-	-	18,000	15,000	5,000
	Capital Projects Total		**-**	**-**	**18,000**	**15,000**	**5,000**
Public Works Engineering Total			**700,495**	**798,145**	**1,099,940**	**1,055,770**	**1,342,600**
Facility Services							
10051000	71001	Regular Employee Salary	109,062	118,431	115,240	116,140	115,240
10051000	71002	Overtime	4,770	2,687	4,480	2,790	3,890
10051000	71003	Part-time Salary	1,956	9,352	29,230	15,950	15,950
10051000	71007	Uniform Allowance	100	550	500	500	500
10051000	71011	Workers Compensation	47,240	1,270	1,330	1,330	1,260
10051000	71012	Medical Insurance	14,360	15,920	16,200	16,200	16,200
10051000	71013	Dental Insurance	2,000	2,000	2,000	2,000	2,000
10051000	71014	Vision Insurane	490	500	500	500	500
10051000	71015	Medicare Insurance	1,787	2,021	1,670	1,680	1,970
10051000	71021	Service Contribution-PERS	21,036	20,607	20,840	21,000	23,140
10051000	71023	Deferred Comp	3,272	3,405	3,460	3,480	3,460
10051000	71024	LI & AD & D	190	191	190	180	130
10051000	71025	Unemployment Insurance	829	676	630	640	750
10051000	71028	LTD	-	6	290	290	400
10051000	71029	Chiropractic	110	120	120	120	120
10051000	71030	Medical In-lieu	1,137	-	-	-	-
10051000	71031	Other Benefits	5,500	7,390	8,100	8,100	7,700
10051000	71189	Personnel Transfer Charges	2,009	4,736	5,000	5,000	5,850
	Salaries & Benefits Total		**215,848**	**189,863**	**209,780**	**195,900**	**199,060**
10051000	72202	Telephone	5,367	4,264	4,500	4,500	5,000
10051000	72203	Cellular phone charges	794	865	850	850	880
10051000	72301	Printing/Binding/Duplication	118	-	200	-	200
10051000	72303	Advertising	842	-	300	300	300
10051000	72305	Uniforms	1,126	839	1,300	1,000	1,000
10051000	72306	Safety Equipment	200	621	1,000	1,000	1,000

Public Works Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10051000	72307	Office Supplies	81	101	200	200	200
10051000	72314	Business Expense	10	45	-	-	-
10051000	72321	Rent of Land/Facilities	4,200	4,200	-	4,200	46,300
10051000	72353	Janitorial Supplies	17,043	11,955	20,000	20,000	20,000
10051000	72355	General Supplies	355	2,503	2,000	2,000	2,000
10051000	72358	Training and Education	200	-	-	-	-
10051000	72359	Small Tools and Equipment	745	1,660	1,000	1,000	2,000
10051000	72399	Supplies & Services NOC	35	103	-	600	-
10051000	72450	Misc. Professional Services	2,795	280	5,000	2,500	5,000
10051000	72499	Misc Contract Services	150,094	117,696	175,000	150,000	175,000
10051000	72531	Repairs to Machines & Equip	93,573	123,802	120,000	120,000	125,000
10051000	72533	Repairs to Vehicles	4,035	3,286	4,610	4,610	3,600
10051000	72534	Repairs to Buildings	65,931	67,238	150,000	150,000	150,000
10051000	72536	Car Wash	5	4	10	10	10
10051000	72551	Motor Vehicle Fuel & Lube	3,354	3,538	3,170	3,170	3,950
10051000	72990	Special Payments	345	358	-	-	-
	Supplies & Services Total		**351,247**	**343,359**	**489,140**	**465,940**	**541,440**
10051000	74070	PL & PD/Other Insurance	2,920	4,040	4,320	4,320	5,800
	Insurances Total		**2,920**	**4,040**	**4,320**	**4,320**	**5,800**
10051000	76220	Operating Transfer Out	1,750	1,750	1,750	1,750	1,750
	Operating Transfer O Total		**1,750**	**1,750**	**1,750**	**1,750**	**1,750**
Facility Services Total			**571,764**	**539,012**	**704,990**	**667,910**	
Damage To City Property							
10051100	72303	Advertising	-	243	-	-	-
10051100	72352	Special Dept Materials	-	-	1,500	1,500	1,000
10051100	72533	Repairs to Vehicles	16,506	12,484	15,000	15,000	15,000
	Supplies & Services Total		**16,506**	**12,727**	**16,500**	**16,500**	**16,000**
10051100	77020	Capital Projects	8,421	18,944	20,000	10,000	15,000
	Capital Projects Total		**8,421**	**18,944**	**20,000**	**10,000**	**15,000**
Damage To City Property Total			**24,927**	**31,671**	**36,500**	**26,500**	**31,000**
Graffiti Abatement							
10051600	71189	Personnel Transfer Charges	41,756	40,236	46,830	46,830	50,000
	Salaries & Benefits Total		**41,756**	**40,236**	**46,830**	**46,830**	**50,000**
10051600	72203	Cellular phone charges	577	577	600	600	600
10051600	72352	Special Dept Materials	1,565	3,154	2,000	3,000	3,200
10051600	72358	Training and Education	-	49	-	-	-
10051600	72359	Small Tools and Equipment	36	-	500	500	500
10051600	72533	Repairs to Vehicles	2,709	9,047	3,060	3,060	9,790
10051600	72551	Motor Vehicle Fuel & Lube	1,216	1,408	570	570	820
	Supplies & Services Total		**6,103**	**14,235**	**6,730**	**7,730**	**14,910**
Graffiti AbatementTotal			**47,859**	**54,471**	**53,560**	**54,560**	**64,910**
Public Works Department Total			**1,450,487**	**1,558,763**	**2,041,900**	**1,954,430**	**2,345,820**

ADMINISTRATION

The City of Lodi's Administration consists of departments managed by the three City Council appointees: City Manager, City Clerk and City Attorney. The City Manager is the administrative head of the City of Lodi who implements the City Council's policy direction. The City Clerk is responsible for official City records, City elections and provides support to the City Council. The City Attorney provides legal services for the municipal organization.

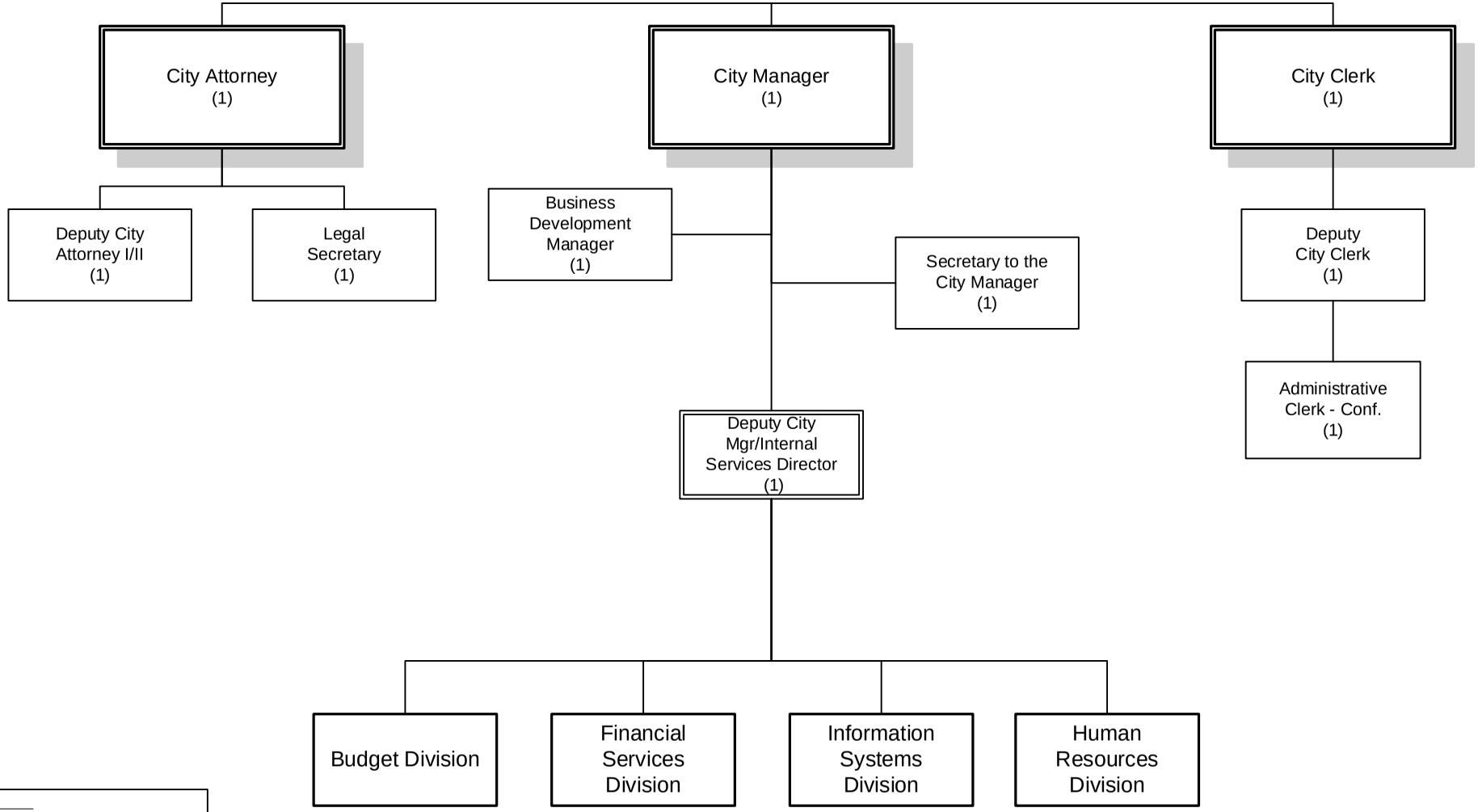
The three departments have a combined budget of $1,483,770 in FY 2015/16, compared to $1,531,550 as originally budgeted in FY 2014/15. The 2014/15 budget shown in the following pages reflects adjustments made throughout the year.

FY 2015/16 budgeted staffing is being maintained at 10.

The City Manager is also responsible for administering the Economic Development and Community Promotions activity, which has a budget of $486,130 in FY 2015/16, compared to $488,280 in FY 2014/15.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Administration



Number of Positions
Authorized: 10

FY 2015-2016

City Clerk	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	435,217	477,783	474,030	427,660	438,470
Supplies & Services Total	97,124	45,593	147,600	148,850	99,850
Insurances Total	4,380	6,060	6,480	6,480	8,700
City Clerk Total	**536,722**	**529,437**	**628,110**	**582,990**	**547,020**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
CITY CLERK				
Administrative Clerk - (C)	1	1	1	1
Administrative Records Clerk - (C)	0	0	0	0
Assistant City Clerk	1	1	1	0
Deputy City Clerk	0	0	0	1
City Clerk	1	1	1	1
City Clerk Total	**3**	**3**	**3**	**3**

City Clerk	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	196,814	229,207	218,660	181,120	197,570	Position downgraded
Overtime	-	-	-	1,600	3,080	
Part-time Salary	60,064	58,369	51,610	51,610	52,940	
Incentive Pay	1,800	1,699	1,800	-	-	
Admin Leave Pay	3,126	1,652	5,120	2,970	2,970	
Medical Insurance	103,106	108,348	112,810	109,820	98,090	
Dental Insurance	8,000	8,000	8,000	8,040	8,000	
Vision Insurane	1,960	2,000	2,000	2,010	2,000	
Medicare Insurance	3,800	4,223	3,900	3,430	3,740	
Service Contribution-PERS	38,533	39,827	44,930	38,450	49,820	Rate increase
Deferred Comp	-	287	-	4,020	5,070	
LI & AD & D	1,544	1,578	1,670	1,110	1,050	
Unemployment Insurance	1,920	1,439	1,470	1,280	1,410	
LTD	-	12	540	450	700	
Chiropractic	394	480	480	470	480	
Medical In-lieu	5,908	9,574	8,890	9,130	-	
Other Benefits	8,250	11,090	12,150	12,150	11,550	
Salaries & Benefits Total	**435,217**	**477,783**	**474,030**	**427,660**	**438,470**	
Printing/Binding/Duplication	1,162	4,997	5,500	5,500	5,500	
Advertising	5,960	4,356	5,700	5,700	5,700	
Office Supplies	1,631	4,806	4,250	4,250	5,000	
Books & Periodicals	402	153	500	500	500	
Membership & Dues	480	510	500	500	850	
Information Systems Software	20,617	20,265	19,050	20,300	52,800	E-records software
Business Expense	2,634	2,200	1,100	1,100	2,000	
Conference Expense	4,725	5,960	16,500	16,500	18,000	
General Supplies	5,772	2,347	9,500	9,500	9,500	
Misc. Professional Services	53,741	-	85,000	85,000	-	Election costs
Supplies & Services Total	**97,124**	**45,593**	**147,600**	**148,850**	**99,850**	
PL & PD/Other Insurance	4,380	6,060	6,480	6,480	8,700	
Insurances Total	**4,380**	**6,060**	**6,480**	**6,480**	**8,700**	
City Clerk Total	**536,722**	**529,437**	**628,110**	**582,990**	**547,020**	

ACTIVITY: Administration
DEPARTMENT: City Clerk
DIVISION: City Clerk
FUND: General Fund

ACTIVITY DESCRIPTION

The City Clerk's office has three major functions. Legislation and Policy - City Council governs the City of Lodi by enacting and enforcing laws, policies and regulations concerning municipal affairs subject only to limitations and restrictions provided for in the statutes and Constitution of the State of California. Operations and Records Management - includes responsibility for preparing and maintaining legislative documents and ensuring compliance with a variety of laws and oversees the preservation, production and protection of public records. Elections - conducting local elections for City Council officers, initiatives, referendums and recalls pursuant to the procedures set forth in the Elections Code. Key elements of these functions include:

- Enacting ordinances, appropriations and resolutions while reviewing compliance with adopted laws, policies and regulations.
- Prepare and maintain agendas, agenda packets, minutes, resolutions, ordinances, Council Communications and miscellaneous legal notices pursuant to law.
- Administer contracts/general liability claims programs; oversee citywide records management program to ensure proper creation, maintenance and destruction of city records; research and respond to informational requests from Council, staff and public; maintain and update various publications including Municipal Code; administer e-Records program.
- Conduct regular and special elections; process and certify nomination papers, candidate statements and citizen-generated petitions; prepare and advertise legal notifications in compliance with election rules and regulations; review and update the City's election manual; assist with voter registration.
- Ministerial duties that include Statements of Economic Interest; Conflict of Interest Code; oaths of office; AB 1234 ethics training; certificates and proclamations; budget; taxicab and pedicab programs; bid openings; special City events; department and Council correspondence.

MAJOR 2014-15 ACCOMPLISHMENTS

- Conducted November 2014 General Municipal Election and provided all required filings, paperwork and assistance to two incoming and two outgoing Council Members
- Continued e-Records uploading of current agendas, minutes, resolutions and ordinances through present
- Completed e-Records uploading of backlog of Council Communications from 1980 to mid-2014

MAJOR 2015-16 OBJECTIVES

- Replace current e-Records system and continue uploading agenda, minutes, resolutions and ordinances; work with backlog of Council Communications from 1974/75 to 1980 and mid-2014 to present
- Implement Granicus board/commission program which will publish and promote vacancies to assist in obtaining a more diverse application pool; auto-generate communications/follow up for all application/appointment steps; monitor terms/vacancies with built-in alarm system and filter/qualify applicants
- Assist citizens with voter registration throughout the year and prepare for November 2016 General Municipal Election, including revamping the Elections Manual and offering certain papers electronically

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Regular meetings, special meetings and shirtsleeve sessions	Approx 65	Approx 65	Approx 62
Boards, Committees and Commission appointments	Approx 26	Approx 20	Approx 18

RELATED ORGANIZATIONAL UNIT(S)

- 10005000

City Clerk			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
City Clerk							
10005000	71001	Regular Employee Salary	196,814	229,207	218,660	181,120	197,570
10005000	71002	Overtime	-	-	-	1,600	3,080
10005000	71003	Part-time Salary	60,064	58,369	51,610	51,610	52,940
10005000	71009	Incentive Pay	1,800	1,699	1,800	-	-
10005000	71010	Admin Leave Pay	3,126	1,652	5,120	2,970	2,970
10005000	71012	Medical Insurance	103,106	108,348	112,810	109,820	98,090
10005000	71013	Dental Insurance	8,000	8,000	8,000	8,040	8,000
10005000	71014	Vision Insurane	1,960	2,000	2,000	2,010	2,000
10005000	71015	Medicare Insurance	3,800	4,223	3,900	3,430	3,740
10005000	71021	Service Contribution-PERS	38,533	39,827	44,930	38,450	49,820
10005000	71023	Deferred Comp	-	287	-	4,020	5,070
10005000	71024	LI & AD & D	1,544	1,578	1,670	1,110	1,050
10005000	71025	Unemployment Insurance	1,920	1,439	1,470	1,280	1,410
10005000	71028	LTD	-	12	540	450	700
10005000	71029	Chiropractic	394	480	480	470	480
10005000	71030	Medical In-lieu	5,908	9,574	8,890	9,130	-
10005000	71031	Other Benefits	8,250	11,090	12,150	12,150	11,550
	Salaries & Benefits Total		**435,217**	**477,783**	**474,030**	**427,660**	**438,470**
10005000	72301	Printing/Binding/Duplication	1,162	4,997	5,500	5,500	5,500
10005000	72303	Advertising	5,960	4,356	5,700	5,700	5,700
10005000	72307	Office Supplies	1,631	4,806	4,250	4,250	5,000
10005000	72308	Books & Periodicals	402	153	500	500	500
10005000	72309	Membership & Dues	480	510	500	500	850
10005000	72313	Information Systems Software	20,617	20,265	19,050	20,300	52,800
10005000	72314	Business Expense	2,634	2,200	1,100	1,100	2,000
10005000	72315	Conference Expense	4,725	5,960	16,500	16,500	18,000
10005000	72355	General Supplies	5,772	2,347	9,500	9,500	9,500
10005000	72450	Misc. Professional Services	53,741	-	85,000	85,000	-
	Supplies & Services Total		**97,124**	**45,593**	**147,600**	**148,850**	**99,850**
10005000	74070	PL & PD/Other Insurance	4,380	6,060	6,480	6,480	8,700
	Insurances Total		**4,380**	**6,060**	**6,480**	**6,480**	**8,700**
City Clerk Total			**536,722**	**529,437**	**628,110**	**582,990**	**547,020**

City Attorney	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	436,883	412,565	468,090	369,990	452,910
Supplies & Services Total	(12,517)	36,267	19,130	34,556	27,040
Insurances Total	4,380	6,060	6,480	6,480	8,700
City Attorney Total	**428,746**	**454,892**	**493,700**	**411,026**	**488,650**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
CITY ATTORNEY				
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Legal Secretary	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**

City Attorney	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	297,671	281,771	308,880	245,580	309,470	
Admin Leave Pay	4,038	2,056	7,120	4,190	7,150	
Medical Insurance	55,260	52,495	61,530	44,830	44,170	
Dental Insurance	3,000	2,667	3,000	2,500	3,000	
Vision Insurane	735	667	750	610	750	
Medicare Insurance	4,401	4,141	4,440	3,590	4,590	
Service Contribution-PERS	49,488	45,859	55,080	44,210	61,880	Rate increase
Deferred Comp	8,930	8,010	9,180	7,310	4,090	
LI & AD & D	2,123	1,822	2,130	2,020	2,100	
Unemployment Insurance	2,222	1,203	1,680	1,040	1,700	
LTD	-	20	770	610	1,080	
Chiropractic	165	160	180	150	180	
Other Benefits	8,250	11,090	12,150	12,150	11,550	
Cell Stipend	600	602	1,200	1,200	1,200	
Salaries & Benefits Total	**436,883**	**412,565**	**468,090**	**369,990**	**452,910**	
Postage	125	100	150	150	150	
Printing/Binding/Duplication	-	38	-	-	-	
Office Supplies	996	510	750	750	750	
Books & Periodicals	8,285	10,227	7,200	7,500	11,460	
Membership & Dues	1,027	1,136	1,130	1,256	1,180	
Business Expense	996	880	1,200	1,200	1,200	
Conference Expense	2,362	-	2,500	2,500	3,000	
Small Tools and Equipment	-	3,126	1,200	1,200	1,800	
Misc. Professional Services	(26,308)	20,251	5,000	20,000	7,500	
Supplies & Services Total	**(12,517)**	**36,267**	**19,130**	**34,556**	**27,040**	
PL & PD/Other Insurance	4,380	6,060	6,480	6,480	8,700	
Insurances Total	**4,380**	**6,060**	**6,480**	**6,480**	**8,700**	
City Attorney Total	**428,746**	**454,892**	**493,700**	**411,026**	**488,650**	

ACTIVITY: Legal Services
DEPARTMENT: City Attorney
DIVISION: City Attorney
FUND: General Fund

ACTIVITY DESCRIPTION

The City Attorney reviews, monitors and evaluates the conduct of City activities for conformance with laws, regulations, policies and rules; represents the City in state and federal civil litigation; and ensures that violators of City laws are prosecuted. Activity goals are: 1) reduce the City's liability exposure, and 2) provide timely and complete legal advice and services to the Council and City departments and divisions. The goals have five major elements:

- Legal review and advice - review ordinances, resolutions and contracts, and provide advice on employment issues.
- Advise and assist the City Council - acquaint new Council Members with the services and functions of the City Attorney's office; advise and assist the City Council and staff with suggested and existing legislation, policies and regulations; process citizen requests; anticipate claims and litigation; and assist in resolving conflict.
- Legal Representation - represent the City at Council meetings and Planning Commission meetings; defend the City against litigation and claims; and represent the City before other governmental agencies.
- Document Preparation - prepare ordinances, resolutions, contracts, legal pleadings, reports, correspondence and other legal documents.
- Enforcement - enforce and prosecute violations of the Municipal Code.

MAJOR 2014-15 ACCOMPLISHMENTS

- Continued working with City staff on revisions to City's ADA Transition Plan
- Continued working with Human Resources staff in the resolution of employment related grievances and disciplinary issues
- Filled Deputy City Attorney position
- Assisted staff in the amendment of the Animal Ordinance, Park Ordinance and Stormwater Discharge Ordinance
- Assisted Public Works in negotiating property acquisitions for the Harney Lane Grade Separation Project
- Presented training on legal ethics (AB 1234) and the Brown Act to Council, Boards & Commissions
- Revision and adoption of City's Conflict of Interest Code to comply with current State law mandates

MAJOR 2015-16 OBJECTIVES

- Assist Police Department with implementation of new policy and procedure manual
- Amend City's Massage Ordinance to comply with amended State law
- Assist staff with amending Fire and Police Alarm Ordinances
- Provide legal support to Code Enforcement for targeted operations
- Continue to oversee work of outside legal counsel regarding pending federal civil rights litigation
- Continue working with Human Resources staff in the resolution of employment related grievances and disciplinary issues
- Continue to enforce Municipal Code compliance through judicial and administrative proceedings

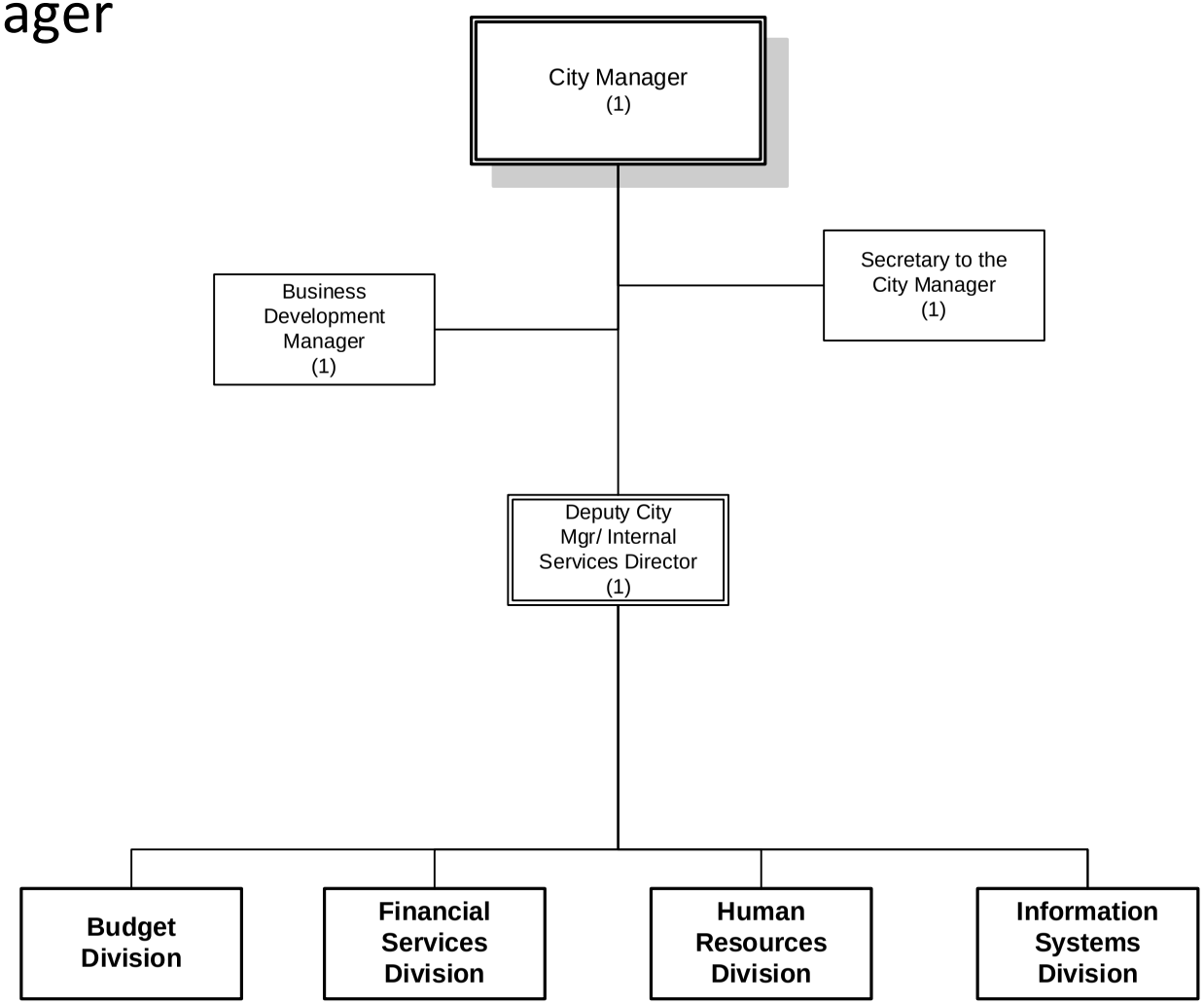
PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Litigation cases filed/managed (excluding pitches motions)	8	8	11
Ordinances drafted	13	14	10
Contracts reviewed and approved	n/a	420 (approx.)	185 (approx.)
Claims reviewed and evaluated	73	33 as of 4/25/14	44 as of 4/21/15
Municipal Code violations prosecuted	n/a	n/a	171

RELATED ORGANIZATIONAL UNIT(S):

- 10015000

City Attorney			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10015000	71001	Regular Employee Salary	297,671	281,771	308,880	245,580	309,470
10015000	71010	Admin Leave Pay	4,038	2,056	7,120	4,190	7,150
10015000	71012	Medical Insurance	55,260	52,495	61,530	44,830	44,170
10015000	71013	Dental Insurance	3,000	2,667	3,000	2,500	3,000
10015000	71014	Vision Insurane	735	667	750	610	750
10015000	71015	Medicare Insurance	4,401	4,141	4,440	3,590	4,590
10015000	71021	Service Contribution-PERS	49,488	45,859	55,080	44,210	61,880
10015000	71023	Deferred Comp	8,930	8,010	9,180	7,310	4,090
10015000	71024	LI & AD & D	2,123	1,822	2,130	2,020	2,100
10015000	71025	Unemployment Insurance	2,222	1,203	1,680	1,040	1,700
10015000	71028	LTD	-	20	770	610	1,080
10015000	71029	Chiropractic	165	160	180	150	180
10015000	71031	Other Benefits	8,250	11,090	12,150	12,150	11,550
10015000	71032	Cell Stipend	600	602	1,200	1,200	1,200
Salaries & Benefits Total			**436,883**	**412,565**	**468,090**	**369,990**	**452,910**
10015000	72201	Postage	125	100	150	150	150
10015000	72301	Printing/Binding/Duplication	-	38	-	-	-
10015000	72307	Office Supplies	996	510	750	750	750
10015000	72308	Books & Periodicals	8,285	10,227	7,200	7,500	11,460
10015000	72309	Membership & Dues	1,027	1,136	1,130	1,256	1,180
10015000	72314	Business Expense	996	880	1,200	1,200	1,200
10015000	72315	Conference Expense	2,362	-	2,500	2,500	3,000
10015000	72359	Small Tools and Equipment	-	3,126	1,200	1,200	1,800
10015000	72450	Misc. Professional Services	(26,308)	20,251	5,000	20,000	7,500
Supplies & Services Total			**(12,517)**	**36,267**	**19,130**	**34,556**	**27,040**
10015000	74070	PL & PD/Other Insurance	4,380	6,060	6,480	6,480	8,700
Insurances Total			**4,380**	**6,060**	**6,480**	**6,480**	**8,700**
City Attorney Total			**428,746**	**454,892**	**493,700**	**411,026**	**488,650**

City Manager



Number of Positions
Authorized: 4

FY 2015-2016

City Manager	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	384,342	395,183	404,680	378,340	417,900
Supplies & Services Total	7,853	3,498	5,600	5,600	18,600
Insurances Total	8,760	8,080	8,640	8,640	11,600
City Manager Total	**400,955**	**406,761**	**418,920**	**392,580**	**448,100**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
CITY MANAGER				
Business Development Manager	1	1	1	1
City Manager	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1
Management Analyst	1	0	0	0
Secretary to the City Manager	1	1	1	1
Senior Programmer/Analyst	1	0	0	0
City Manager Total	**6**	**4**	**4**	**4**

City Manager	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	554,121	484,713	488,910	460,960	495,720	
Part-time Salary	361	-	-	-	-	
Admin Leave Pay	7,189	3,349	12,190	12,050	12,440	
Medical Insurance	67,559	60,666	65,110	72,940	69,840	
Dental Insurance	5,250	3,825	4,000	3,750	4,000	
Vision Insurane	1,286	956	1,000	940	1,000	
Medicare Insurance	8,296	7,224	7,020	6,880	7,370	
Service Contribution-PERS	89,266	71,408	87,200	82,980	99,120	Rate increase
Deferred Comp	16,382	12,981	14,530	13,340	11,800	
LI & AD & D	3,854	2,859	3,140	3,110	3,150	
Unemployment Insurance	4,137	2,380	2,660	2,540	2,730	
LTD	-	11	1,210	1,150	1,740	
Chiropractic	289	230	240	230	240	
Medical In-lieu	6,395	-	-	-	-	
Other Benefits	16,500	14,780	16,200	16,200	15,400	
Cell Stipend	-	-	-	-	600	
Personnel Transfer Recovery	(396,542)	(270,197)	(298,730)	(298,730)	(307,250)	
Salaries & Benefits Total	**384,342**	**395,183**	**404,680**	**378,340**	**417,900**	
Postage	20	53	-	-	-	
Office Supplies	465	1,297	1,000	1,000	1,000	
Books & Periodicals	911	99	400	400	400	
Membership & Dues	533	263	1,000	1,000	1,000	
Business Expense	565	519	1,000	1,000	2,000	
Conference Expense	4,204	1,202	2,000	2,000	14,000	
Janitorial Supplies	-	52	-	-	-	
General Supplies	1,155	14	200	200	200	
Supplies & Services Total	**7,853**	**3,498**	**5,600**	**5,600**	**18,600**	
PL & PD/Other Insurance	8,760	8,080	8,640	8,640	11,600	
Insurances Total	**8,760**	**8,080**	**8,640**	**8,640**	**11,600**	
City Manager Total	**400,955**	**406,761**	**418,920**	**392,580**	**448,100**	

ACTIVITY: Administration
DEPARTMENT: City Manager
DIVISION: City Manager
FUND: General Fund

ACTIVITY DESCRIPTION

The City Manager's Office provides overall management and coordination of the City of Lodi municipal corporation, implements City Council policy directives and directly oversees the internal administrative functions of the City including Financial Services, Budget and Treasury, Human Resources, Risk Management, Information Services and Economic Development. The City Manager's office emphasizes the following four areas:

- Efficiency – Seeks out entrepreneurial activities and cost-savings opportunities.
- Economic Development – Business attraction and retention, job creation.
- Land Use – General Plan update.
- Internal Services - Manages the City's Internal Services functions of Budgeting, Financial Services, Human Resources, Risk Management and Information Systems.

MAJOR 2014-15 ACCOMPLISHMENTS

- Implemented the financial, human resources and payroll portions of the Tyler Munis system
- Hired an Economic Development Manager
- Facilitated Council goal setting

MAJOR 2015-16 OBJECTIVES

- Continue to explore revenue generation opportunities
- Complete implementation of replacement financial and billing system
- Implement policies associated with the General Plan, especially those that encourage economic development
- Continue to closely monitor City finances to retain strong credit ratings of various City funds

RELATED ORGANIZATIONAL UNIT(S)

- 10010000

City Manager			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10010000	71001	Regular Employee Salary	554,121	484,713	488,910	460,960	495,720
10010000	71003	Part-time Salary	361	-	-	-	-
10010000	71010	Admin Leave Pay	7,189	3,349	12,190	12,050	12,440
10010000	71012	Medical Insurance	67,559	60,666	65,110	72,940	69,840
10010000	71013	Dental Insurance	5,250	3,825	4,000	3,750	4,000
10010000	71014	Vision Insurane	1,286	956	1,000	940	1,000
10010000	71015	Medicare Insurance	8,296	7,224	7,020	6,880	7,370
10010000	71021	Service Contribution-PERS	89,266	71,408	87,200	82,980	99,120
10010000	71023	Deferred Comp	16,382	12,981	14,530	13,340	11,800
10010000	71024	LI & AD & D	3,854	2,859	3,140	3,110	3,150
10010000	71025	Unemployment Insurance	4,137	2,380	2,660	2,540	2,730
10010000	71028	LTD	-	11	1,210	1,150	1,740
10010000	71029	Chiropractic	289	230	240	230	240
10010000	71030	Medical In-lieu	6,395	-	-	-	-
10010000	71031	Other Benefits	16,500	14,780	16,200	16,200	15,400
10010000	71032	Cell Stipend	-	-	-	-	600
10010000	71188	Personnel Transfer Recovery	(396,542)	(270,197)	(298,730)	(298,730)	(307,250)
Salaries & Benefits Total			**384,342**	**395,183**	**404,680**	**378,340**	**417,900**
10010000	72201	Postage	20	53	-	-	-
10010000	72307	Office Supplies	465	1,297	1,000	1,000	1,000
10010000	72308	Books & Periodicals	911	99	400	400	400
10010000	72309	Membership & Dues	533	263	1,000	1,000	1,000
10010000	72314	Business Expense	565	519	1,000	1,000	2,000
10010000	72315	Conference Expense	4,204	1,202	2,000	2,000	14,000
10010000	72353	Janitorial Supplies	-	52	-	-	-
10010000	72355	General Supplies	1,155	14	200	200	200
Supplies & Services Total			**7,853**	**3,498**	**5,600**	**5,600**	**18,600**
10010000	74070	PL & PD/Other Insurance	8,760	8,080	8,640	8,640	11,600
Insurances Total			**8,760**	**8,080**	**8,640**	**8,640**	**11,600**
City Manager Total			**400,955**	**406,761**	**418,920**	**392,580**	**448,100**

ACTIVITY: Economic Development/Community Promotions **DIVISION:** Economic Development
DEPARTMENT: Administration **FUND:** General Fund

ACTIVITY DESCRIPTION

The focus of Economic Development is to plan, organize and coordinate Economic Development activities throughout the City of Lodi. In general, activity goals are to: 1) retain and expand existing businesses; 2) market Lodi as a tourist and day visitor destination; 3) increase the number of visitor-serving facilities; 4) develop downtown as a "lifestyle" and visitor serving center; and 5) seek and attract new businesses.

For the past several years, Lodi has used "contract" outside economic development organizations to fulfill its economic development objectives. The following is the proposed funding for FY 2015/16:

ORGANIZATION	2014/15	2015/16
Lodi Conference and Visitor's Bureau	$114,500	$124,000
San Joaquin Partnership	$25,290	$25,290
Lodi District Chamber of Commerce	$2,080	$2,080
Fireworks	$16,000	$16,000
SJC Enterprise Zone Administration	$21,500	$0
Arts Grants	$36,500	$36,500
TOTAL	**$215,870**	**$203,870**

The following is the proposed funding for the cost of staffing and promoting various community events:

EVENT	2014/15	2015/16
Fourth of July	$21,000	$21,000
Concerts	$1,000	$1,000
Grape Festival	$45,000	$45,000
Celebration on Central	$1,000	$1,000
Sand Hill Crane Festival	$2,000	$2,000
Fireworks Task Force	$15,000	$15,000
TOTAL	**$85,000**	**$85,000**

MAJOR 2014-15 ACCOMPLISHMENTS

- Hired new Business Development Manager to implement Economic Development activities
- Extended contract with Visit Lodi!

MAJOR 2015-16 OBJECTIVES

- Facilitate reuse of the General Mills property
- Investigate the feasibility of a municipal fiber network to encourage economic development
- Establish a downtown property based Business Improvement District
- Continue funding local economic development organizations
- Continue to recruit additional businesses

RELATED ORGANIZATIONAL UNIT(S)

- 10010102

Economic Development	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Overtime	1,123	-	-	-	-	
Part-time Salary	393	-	-	-	-	
Incentive Pay	79	-	-	-	-	
Medicare Insurance	24	-	-	-	-	
Unemployment Insurance	1	-	-	-	-	
Personnel Transfer Charges	-	-	-	-	30,450	
Salaries & Benefits Total	**1,619**	**-**	**-**	**-**	**30,450**	
Office Supplies	-	14	-	-	-	
Membership & Dues	-	570	-	-	-	
Business Expense	-	727	-	-	-	
Donations-LCVB	106,266	110,878	114,500	125,482	124,000	
Donations-DLBP	24,230	-	-	-	-	
Donations-SJ Partnership	25,290	25,290	25,290	25,290	25,290	
Donations-Lodi Dist C	2,050	2,080	2,080	2,080	2,080	
Donations-Fireworks	7,275	15,885	16,000	16,000	16,000	
Donations-SJC Ent Zone	21,464	10,732	21,500	21,500	-	
Donations-Arts Grants	35,500	36,218	36,500	36,500	36,500	
Fourth of July	27,940	15,849	21,000	21,000	21,000	
Concerts	1,653	-	1,000	-	1,000	
Grape Festival	44,149	41,788	45,000	46,010	45,000	
Parade of Lights	3,976	3,859	-	-	-	
Celebration on Central	-	893	1,000	450	1,000	
Miscellaneous Events	-	1,000	-	-	-	
Sandhill Crane Festival	-	-	2,000	1,440	2,000	
Fireworks Task Force	10,571	15,764	15,000	9,470	15,000	
Special Payments	111,975	183,950	187,410	187,410	166,810	Debt service
Supplies & Services Total	**422,339**	**465,496**	**488,280**	**492,632**	**455,680**	
Economic DevelopmentToptal	**423,958**	**465,496**	**488,280**	**492,632**	**486,130**	

Economic Development			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10010102	71002	Overtime	1,123	-	-	-	-
10010102	71003	Part-time Salary	393	-	-	-	-
10010102	71009	Incentive Pay	79	-	-	-	-
10010102	71015	Medicare Insurance	24	-	-	-	-
10010102	71025	Unemployment Insurance	1	-	-	-	-
10010102	71189	Personnel Transfer Charges	-	-	-	-	30,450
Salaries & Benefits Total			**1,619**	**-**	**-**	**-**	**30,450**
10010102	72307	Office Supplies	-	14	-	-	-
10010102	72309	Membership & Dues	-	570	-	-	-
10010102	72314	Business Expense	-	727	-	-	-
10010102	72601	Donations-LCVB	106,266	110,878	114,500	125,482	124,000
10010102	72602	Donations-DLBP	24,230	-	-	-	-
10010102	72603	Donations-SJ Partnership	25,290	25,290	25,290	25,290	25,290
10010102	72604	Donations-Lodi Dist C	2,050	2,080	2,080	2,080	2,080
10010102	72605	Donations-Fireworks	7,275	15,885	16,000	16,000	16,000
10010102	72606	Donations-SJC Ent Zone	21,464	10,732	21,500	21,500	-
10010102	72607	Donations-Arts Grants	35,500	36,218	36,500	36,500	36,500
10010102	72750	Fourth of July	27,940	15,849	21,000	21,000	21,000
10010102	72751	Concerts	1,653	-	1,000	-	1,000
10010102	72752	Grape Festival	44,149	41,788	45,000	46,010	45,000
10010102	72753	Parade of Lights	3,976	3,859	-	-	-
10010102	72754	Celebration on Central	-	893	1,000	450	1,000
10010102	72755	Miscellaneous Events	-	1,000	-	-	-
10010102	72756	Sandhill Crane Festival	-	-	2,000	1,440	2,000
10010102	72757	Fireworks Task Force	10,571	15,764	15,000	9,470	15,000
10010102	72990	Special Payments	111,975	183,950	187,410	187,410	166,810
Supplies & Services Total			**422,339**	**465,496**	**488,280**	**492,632**	**455,680**
Economic Development Total			**423,958**	**465,496**	**488,280**	**492,632**	**486,130**

INTERNAL SERVICES

The Internal Services Department comprises the Budget, Financial Services, Human Resources, Risk Management and Information Systems divisions under the direct supervision of the Deputy City Manager/Internal Services Director.

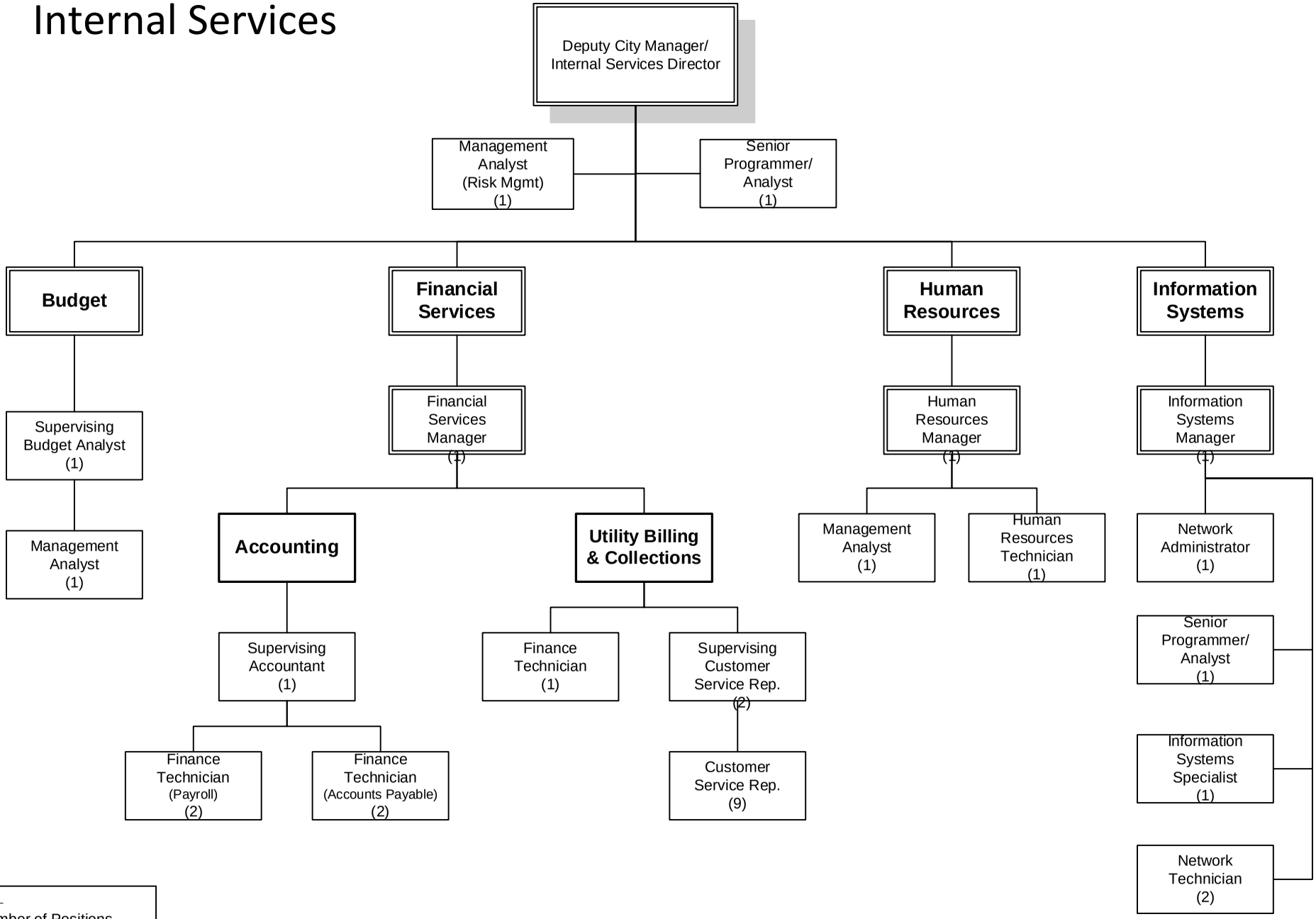
The Internal Services Department makes financial projections and is responsible for the City's financial services. It also is responsible for all personnel matters and maintaining the City's computer systems.

Internal Services has a budget of $3,606,320 in FY 2015/16, compared to $3,367,710 in FY 2014/15.

FY 2015/16 budgeted staffing is being maintained at 31.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Internal Services



Number of Positions
Authorized: 31

FY 2015-2016

Internal Services Department	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	2,683,654	2,689,247	2,826,290	2,742,020	2,924,310
Supplies & Services Total	412,622	440,734	447,720	439,940	537,510
Insurances Total	42,340	60,600	64,800	64,800	87,000
Capital Projects Total	63,882	29,034	34,000	34,000	57,500
Internal Services Department Total	**3,202,498**	**3,219,615**	**3,372,810**	**3,280,760**	**3,606,320**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
INTERNAL SERVICES DEPARTMENT				
Management Analyst	0	1	1	1
BUDGET DIVISION				
Budget Manager	0	0	0	0
Management Analyst	1	1	1	1
Purchasing Technician	1	0	0	0
Supervising Budget Analyst	1	1	1	1
	3	2	2	2
FINANCIAL SERVICES DIVISION				
Accountant	1	0	0	0
Accounting Clerk	2	2	2	0
Administrative Clerk	0	0	0	0
Customer Service Representative	8	9	9	9
Finance Technician	3	3	3	5
Financial Services Manager	1	1	1	1
Supervising Accountant	1	1	1	1
Supervising Customer Service Representative	2	2	2	2
	18	18	18	18
HUMAN RESOURCES DIVISION				
Human Resources Manager	1	1	1	1
Human Resources Technician	1	1	1	1
Management Analyst	1	1	1	1
	3	3	3	3
INFORMATION SYSTEMS DIVISION				
Information Systems Coordinator	0	0	0	0
Information Systems Manager	1	1	1	1
Information Systems Specialist	1	1	1	1
Network Administrator	1	1	1	1
Network Technician	2	2	2	2
Senior Programmer/Analyst	1	2	2	2
	6	7	7	7
Internal Services Total	**#REF!**	**#REF!**	**#REF!**	**#REF!**

Internal Services Department	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	
Regular Employee Salary	1,594,815	1,798,248	1,843,650	1,800,370	1,883,160	
Overtime	7,936	5,995	7,000	7,000	16,000	
Part-time Salary	27,325	15,327	70,870	60,870	74,500	
Incentive Pay	5,450	5,491	5,400	5,400	5,400	
Admin Leave Pay	13,320	16,491	25,840	23,590	31,150	
Workers Compensation	12,290	6,890	7,310	7,310	9,820	
Medical Insurance	364,845	391,055	414,990	404,890	423,310	
Dental Insurance	28,666	29,769	31,000	30,330	31,000	
Vision Insurane	7,024	7,441	7,750	7,580	7,750	
Medicare Insurance	23,919	26,935	26,660	26,430	28,170	
Service Contribution-PERS	299,934	299,229	331,950	320,640	378,710	Rate increase
Deferred Comp	33,795	37,810	40,800	40,710	38,500	
LI & AD & D	8,776	9,370	9,890	9,340	9,720	
Unemployment Insurance	12,069	9,608	10,110	9,780	10,550	
LTD	-	99	4,600	4,440	6,580	
Chiropractic	1,576	1,786	1,860	1,820	1,860	
Medical In-lieu	6,381	15,383	12,800	8,470	-	
Other Benefits	79,750	114,560	125,550	125,550	119,350	
Cell Stipend	1,790	1,436	1,200	1,700	1,800	
Personnel Transfer Recovery	(34,907)	(281,281)	(252,840)	(254,100)	(153,020)	
Personnel Transfer Charges	188,900	177,604	99,900	99,900	-	
Salaries & Benefits Total	**2,683,654**	**2,689,247**	**2,826,290**	**2,742,020**	**2,924,310**	
Postage	339	208	300	300	400	
Telephone	13,996	13,297	11,000	11,000	14,000	
Printing/Binding/Duplication	40,218	37,453	38,500	37,900	45,800	
Photocopying	2,038	1,435	2,000	2,500	2,680	
Advertising	899	1,549	1,850	1,850	1,450	
Safety Equipment	-	913	-	-	-	
Office Supplies	23,734	26,104	23,850	21,000	35,700	
Books & Periodicals	1,526	2,247	3,930	3,430	3,500	
Membership & Dues	3,512	1,182	2,710	2,710	2,860	
Bank Service Charges	10,743	10,557	12,200	12,000	12,700	
Information Systems Software	11,328	15,496	15,400	15,400	20,500	
Business Expense	3,158	1,476	5,100	5,100	5,100	
Conference Expense	4,767	1,788	4,950	4,950	16,500	
Rental of Equipment	-	-	-	200	-	
Special Dept Materials	1,131	-	-	-	-	
Janitorial Supplies	-	-	100	100	100	
General Supplies	1,715	2,024	550	550	1,300	
Medical Supplies	-	75	100	200	500	
Training and Education	5,067	8,003	15,600	13,600	33,100	
Small Tools and Equipment	31,650	4,010	6,000	7,200	25,280	
Software Licensing Cost	-	-	-	5,000	-	

Internal Services Department	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	
Overtime Meals	68	27	100	100	100	
Employees Physical Exams	17,863	25,720	20,000	20,000	23,000	
Reimbursable Expense	-	-	-	100	1,000	
Supplies & Services NOC	106	467	100	100	-	
Misc. Professional Services	85,255	113,512	111,630	107,400	116,700	
Misc Contract Services	143,455	170,553	168,750	163,750	170,000	
Repairs to Communication Equip	-	-	500	500	500	
Repairs to Office Equip	9,916	2,608	2,500	3,000	4,740	
Repairs to Buildings	128	-	-	-	-	
Special Payments	10	30	-	-	-	
Supplies & Services Total	**412,622**	**440,734**	**447,720**	**439,940**	**537,510**	
PL & PD/Other Insurance	42,340	60,600	64,800	64,800	87,000	
Insurances Total	**42,340**	**60,600**	**64,800**	**64,800**	**87,000**	
Machinery and equipment	63,882	29,034	34,000	34,000	57,500	Copier replacement
Capital Total	**63,882**	**29,034**	**34,000**	**34,000**	**57,500**	
Internal Services Department Total	**3,202,498**	**3,219,615**	**3,372,810**	**3,280,760**	**3,606,320**	

ACTIVITY: Administration
DEPARTMENT: Internal Services
DIVISION: Budget and Treasury
FUND: General Fund

ACTIVITY DESCRIPTION

The Budget Division organizes and coordinates the preparation of the annual City of Lodi Financial Plan and Budget document. The Division is responsible for developing, recommending and implementing budget policies and procedures as set by City Council; preparing and publishing the annual budget document; monitoring economic conditions in the City of Lodi and recommending appropriate budget adjustments as necessary; maintaining liaison with the City's designated depositories (banks); conducting daily banking involving large monetary transactions; investing City funds not required for immediate use; ensuring safety, liquidity and yield on the City's invested funds; protecting City funds from unauthorized use, diversion or theft; and oversight of the City's Purchasing function. The activity consists of the following three elements:

- Budget Preparation and Management - Prepare and publish the annual budget document; assist City staff with budget preparation; monitor budget revenues and expenditures; ensure stated revenue sources generate full amounts; monitor expenditures and notify departments when they approach/exceed stated amounts; and provide budget projections.
- Daily banking - handle wire transfers as needed; monitor and report on investment earnings; and ensure cash availability for paying claims and payroll.
- Purchasing - administer the purchasing program for the City of Lodi in compliance with the Lodi Municipal Code; review requisitions and issue purchase orders; review professional services agreements to ensure conformance with the City's Purchasing Policies and Procedures; and administer City's Cal-Card program.

MAJOR 2014-15 ACCOMPLISHMENTS

- Published 2014-15 Budget documents
- Assisted in implementation and training of new financial system

MAJOR 2015-16 OBJECTIVES

- Produce documents budget
- Monitor City's cash balances to optimize investment return
- Provide additional training on purchasing and budget functions of new financial system

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Publish annual budget document	1	1	1
Presentations of financial updates to City Council	2	2	2
Banking transactions	1,000	1,000	1,000

RELATED ORGANIZATIONAL UNIT(S)

- 10020100

ACTIVITY: Accounting Services
DEPARTMENT: Internal Services
DIVISION: Financial Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Accounting Services activity maintains and controls the City's financial records and books of original entry; prepares, analyzes and publishes financial reports; records debt obligations; maintains cost accounting systems and fixed asset records; prepares payroll and associated reports; and pays invoices for purchases made by City. Activity goals are: 1) maintain accurate and complete records; 2) provide timely and accurate financial reports; 3) provide quality service to employees and City customers; 4) protect the financial integrity of the City. This activity has four major elements:

- Administration – plan, organize, coordinate and review the City's accounting operations and services; establish rules, procedures and policies to provide for day-to-day conduct of accounting operations; advise and assist the Financial Services Manager and staff on accounting policies and procedures; foster and promote a positive and efficient workplace.
- Accounting and reporting – collect, organize, process, analyze and classify the City's financial transactions for preparation of interim and annual financial reports; distribute reports and respond to inquiries; maintain books of original entry and other financial records; conduct financial analysis studies.
- Annual audits – assist independent, County, State and Federal auditors in conducting the annual audits; prepare and distribute the City's annual financial reports, single audit report and report on internal controls; prepare the City's response to recommendations made by the auditors.
- Accounting services – provide payroll and accounts payable services; prepare and distribute reports; respond to employee and customer inquiries.

MAJOR 2014-15 ACCOMPLISHMENTS

- Received clean audit from independent auditors and received Government Finance Officers Association award
- Successfully maintained operations with reduced staffing and while transitioning to Tyler Financial Systems

MAJOR 2015-16 OBJECTIVES

- Complete implementation of the Tyler Financial System's remaining modules

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Payroll checks/direct deposits	15,050	16,770	16,354
Accounts payable checks	10,491	9,796	9,197
Journal vouchers posted	3,200	6,128	4,000

RELATED ORGANIZATIONAL UNIT(S)

- 10020202

ACTIVITY: Revenue Services
DEPARTMENT: Internal Services
DIVISION: Financial Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Revenue Services activity collects, protects and deposits the City's funds; maintains liaison with the City's designated depositories (banks); advises staff on tax policies, collects taxes and issues bills; issues utility and other miscellaneous bills of the City; and assists in preparing the annual budget and financial reports. Activity goals are: 1) provide timely, efficient and accurate service to staff and customers; 2) protect City funds from unauthorized use, diversion or theft; 3) promote positive customer relations. This activity has three major elements:

- Administration – plan, organize, coordinate and review the City's billing, collection and fund control operations; establish rules, procedures and policies to provide for day to day conduct of revenue operations; advise and assist Financial Services Manager and staff on revenue policies and procedures; foster and promote a positive and efficient work place.
- Collection services – prepare, collect and reconcile City bills for utilities and other miscellaneous receivables.
- Tax administration and services – develop and recommend tax policies and legislation; prepare, collect and/or monitor taxes due the City; enforce provisions of City legislation for collection of locally administered and collected taxes; reconcile and analyze tax revenues to annual estimates.

MAJOR 2013-14 ACCOMPLISHMENTS

- Continued to send staff to training in an effort to provide better customer service
- Review of business licenses cross-referencing to data from Franchise Tax Board and the County's listing of fictitious names in an effort to enhance revenues
- Continued staff cross training
- Conducted system data clean up in preparation for the transition to MUNIS Business License and Utility Billing Systems

MAJOR 2014-15 OBJECTIVES

- Transition to Tyler Cashiering and Utility Billing System
- Review and evaluate processes for efficiencies

PERFORMANCE MEASURES	2011-12	2012-13	2013-14
Utility customers starts/stops	26,065	25,730	26,025
Phone calls answered	68,800	77,095	74,923
Utility payment arrangements made	4,100	2,745	2,138
Business licenses issued	4,200	5,500	4,457

RELATED ORGANIZATIONAL UNIT(S)

- 10020203

ACTIVITY: Administration and Training
DIVISION: Human Resources
DEPARTMENT: Internal Services
FUND: General Fund

ACTIVITY DESCRIPTION

Human Resources is committed to optimizing the potential of all City employees. To meet this commitment, our resources are devoted to: 1) using the principle HR functions of compensation and classification, performance evaluations, recruitment, discipline, training and development and employer and employee relations to create a model employer in the community; 2) advising and consulting employees, city management staff and Council on personnel matters and employer/employee relations; 3) promoting personnel policies, rules, regulations and legal mandates to create an effective organization. This activity includes the following major elements:

- Programmatic Services - coordinate personnel support services to include processing employment inquiries/verifications, pre-employment and fitness for duty medical examinations, drug testing and personnel actions; performance appraisal management; maintain official personnel files; develop and maintain official personnel policies and procedures.
- Employer/employee relations - advise and assist staff in resolving complaints in the workplace and in interpreting employment agreements (Memoranda of Understanding, policies, rules, etc.); counsel and assist in preparing disciplinary actions; conduct and analyze negotiation surveys.
- Employee recruitment and selection - develop creative and innovative recruitment strategies and conduct examinations for hiring employees; ensure employment decisions are nondiscriminatory and do not present artificial barriers to recruitment, examination and promotion practices; develop, maintain and monitor City's affirmative action plan and respond to complaints of alleged violations.
- Classification and Compensation - manage the City's benefits programs including health insurance plans, retirement services, employee assistance services, long-term disability insurance, deferred compensation, flexible spending plans and other City self-insured benefits; develop the City's position classification system and pay plan; conduct reclassification studies as requested.
- Leave Administration – educate, advise and assist employees and supervisors on the various City, State, and Federal leaves available, including Pregnancy Disability Leave (PDL), Family Medical Leave Act (FMLA), California Family Rights Act (CFRA) and Military Leave.
- Employee training and development - promote a quality workforce by providing training and development opportunities for employees to increase productivity and enhance the overall effectiveness of staff; provide programs that enhance the knowledge and abilities of City employees.

MAJOR 2014-15 ACCOMPLISHMENTS

- Completed 69 full-time and part-time recruitments
- Implementation of new HR/Payroll/Financial system
- Established parameters needed for compliance with Affordable Care Act

MAJOR 2015-16 OBJECTIVES

- IRS report for compliance with Affordable Care Act (ACA)
- Implementation of AB 1522, California’s new Paid Sick Leave Law
- Review various benefits programs
- Update HR policies
- Create and facilitate training on Leave Administration (PDL/FMLA/CFRA)

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Recruitments conducted	64	69	75
Supervisory training workshops	10	4	12

RELATED ORGANIZATIONAL UNIT(S)

- 10020300
- 10020302

ACTIVITY: Risk Management
DEPARTMENT: Internal Services
DIVISION: Risk Management
FUND: General Fund

ACTIVITY DESCRIPTION

The Risk Management activity identifies loss exposures in the City, develops loss control techniques to prevent or mitigate expenditures that could potentially result from those exposures and monitors the effectiveness of the implemented loss control techniques. Activity goals are: 1) identify loss exposures; 2) develop and manage programs to reduce the frequency and severity of loss; 3) ensure appropriate and adequate risk financing; 4) obtain recovery or indemnification for any losses that do occur.
The Risk Management activity is composed of the following:

- General liability – review all claims against the City; coordinate claim investigations with the City Attorney's office; determine liability and pursue appropriate action; identify causes of claims to develop appropriate loss prevention techniques.
- Property loss - evaluate property risks and develop appropriate loss prevention and control techniques; determine appropriate loss financing; obtain indemnification and reimbursements.
- Workers' compensation - receive and review all claims against the City; coordinate claim investigations with the City's third-party administrator and appropriate City staff; determine acceptance or denial of claims and pursue appropriate action; identify causes of claims to develop appropriate loss prevention techniques.
- Injury and illness prevention - chair and manage Safety Committee, including identification and mitigation of workplace risks, and review injury incidents to assess causes and recommend preventive measures; ensure compliance with OSHA regulations; coordinate training in safe work practices; conduct health and wellness education.
- Risk financing - identify and evaluate alternatives for financing loss; select, implement and monitor appropriate retentions and contractual risk transfer techniques; participate as a member of boards of joint powers authorities; obtain indemnification agreements; review all contracts to ensure that appropriate indemnification and insurance coverage is provided.
- Wellness Program - chronic illnesses like diabetes and heart disease comprise about two-thirds of total U.S. medical spending. Coordinate the Wellness Program to enhance the overall health and well-being of City of Lodi employees while containing or reducing costs associated with chronic illness, absenteeism and secondary effects on the workers compensation program.

MAJOR 2014-15 ACCOMPLISHMENTS

- Established "Thrive Across America" activity and exercise program
- Lowest workers compensation incurred costs since FY 2005-06
- Maintained control over days lost due to work related injuries

MAJOR 2015-16 OBJECTIVES

- Further implementation of City of Lodi Wellness Program
- Select workers compensation third party administrator
- Provide health and safety training as required

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Participants in Thrive Across America Program	n/a	n/a	105
Number of general liability claims processed	68	59	60
Number of workers compensation claims processed	56	79	86

RELATED ORGANIZATIONAL UNIT(S)

- 10020500

ACTIVITY: Administration
DEPARTMENT: Internal Services
DIVISION: Information Systems
FUND: General Fund

ACTIVITY DESCRIPTION

Information Systems Division (ISD) activity centers on the City's goal to "Enhance Access to Information" and the organization's increasing dependency upon accurate, timely information. High availability of needed information translates into faster, more accurate decisions. This leads to increased efficiencies and decreased organization-wide costs. ISD's main functions are to develop, plan and coordinate the City's information systems. Information systems consists of personal computers, local and wide-area networks (LAN and WAN), internet and intranet, computer software, telephone and wireless communications, telecom wiring infrastructure and radio equipment. ISD also provides ongoing centralized data processing and information access services and support for City departments; andprovides advice and assistance to staff on the use, application and operation of central computer systems.

- Policies and standards – develop, implement and manage Information System policies, standards and specifications for computer hardware and software acquisition, maintenance and replacement.
- System development and support – provide for system development, ongoing maintenance of equipment and training of personnel to ensure full utilization of equipment and software; maintain and operate system applications (payroll, accounting, etc.) in support of City departments; maintain and operate general support applications (word processing, spreadsheet, etc.) in support of City departments.
- Systems and equipment – manage, maintain and support City equipment and systems including telephone, PCs, voice-mail, call accounting, radio and wireless communications systems and LAN/WAN systems.
- Data and system security – develop, manage and maintain systems, strategies and procedures for the purpose of protecting internal systems and data from unauthorized access or accidental or intentional data loss; coordinate information security measures to be taken by City employees in an effort to maximize the safeguarding of data and City systems; develop, plan and provide training to employees.

MAJOR 2014-15 ACCOMPLISHMENTS

- Assisted with implementation and support of new financial system
- Hired a new Information Systems Manager

MAJOR 2015-16 OBJECTIVES

- Continue to assist with implementation and support of new financial system
- Evaluate network infrastructure
- Develop IT Strategic Plan

RELATED ORGANIZATIONAL UNIT(S)

- 10020400

Internal Services Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Budget and Treasury							
10020100	71001	Regular Employee Salary	194,040	153,976	141,540	141,900	151,780
10020100	71003	Part-time Salary	-	-	20,000	10,000	20,000
10020100	71010	Admin Leave Pay	4,648	3,856	3,910	3,880	4,380
10020100	71011	Workers Compensation	4,830	2,520	3,980	3,980	-
10020100	71012	Medical Insurance	52,819	36,829	28,400	28,400	28,400
10020100	71013	Dental Insurance	3,000	2,000	2,000	2,000	2,000
10020100	71014	Vision Insurane	735	500	500	500	500
10020100	71015	Medicare Insurance	2,888	2,297	2,030	2,080	2,260
10020100	71021	Service Contribution-PERS	35,766	24,371	25,240	25,550	30,350
10020100	71023	Deferred Comp	4,462	4,481	4,210	4,260	4,550
10020100	71024	LI & AD & D	1,513	1,372	1,220	1,250	1,370
10020100	71025	Unemployment Insurance	1,450	822	770	780	830
10020100	71028	LTD	-	8	350	360	530
10020100	71029	Chiropractic	165	120	120	120	120
10020100	71031	Other Benefits	8,250	7,390	8,100	8,100	7,700
10020100	71188	Personnel Transfer Recovery	-	(35,243)	-	-	-
10020100	71189	Personnel Transfer Charges	21,200	21,650	22,200	22,200	-
	Salaries & Benefits Total		**335,766**	**226,948**	**264,570**	**255,360**	**254,770**
10020100	72201	Postage	26	-	-	-	-
10020100	72301	Printing/Binding/Duplication	1,421	1,385	2,500	1,900	2,500
10020100	72302	Photocopying	290	-	200	200	500
10020100	72306	Safety Equipment	-	913	-	-	-
10020100	72307	Office Supplies	834	1,712	850	1,000	1,200
10020100	72308	Books & Periodicals	109	-	500	-	500
10020100	72309	Membership & Dues	198	198	300	300	300
10020100	72312	Bank Service Charges	23	3	200	-	200
10020100	72313	Information Systems Software	758	-	-	-	500
10020100	72314	Business Expense	4	-	-	-	-
10020100	72355	General Supplies	53	804	-	-	200
10020100	72358	Training and Education	-	-	3,000	1,000	3,000
10020100	72359	Small Tools and Equipment	339	-	-	-	2,700
10020100	72450	Misc. Professional Services	6,681	7,734	7,500	7,500	-
10020100	72499	Misc Contract Services	408	337	750	750	1,000
	Supplies & Services Total		**11,146**	**13,086**	**15,800**	**12,650**	**12,600**
10020100	74070	PL & PD/Other Insurance	4,380	4,040	4,320	4,320	5,800
	Insurances Total		**4,380**	**4,040**	**4,320**	**4,320**	**5,800**
Budget and Treasury Total			**351,291**	**244,074**	**284,690**	**272,330**	**273,170**
Finance Accounting							
10020202	71001	Regular Employee Salary	332,468	374,782	370,320	382,220	396,650
10020202	71002	Overtime	1,787	1,580	1,500	1,500	8,000
10020202	71003	Part-time Salary	2,597	-	17,820	17,820	22,000
10020202	71010	Admin Leave Pay	2,919	3,139	5,400	5,560	6,560
10020202	71011	Workers Compensation	1,890	1,050	1,050	1,050	1,500
10020202	71012	Medical Insurance	81,399	84,465	89,280	89,280	89,280
10020202	71013	Dental Insurance	5,833	6,000	6,000	6,000	6,000
10020202	71014	Vision Insurane	1,429	1,500	1,500	1,500	1,500
10020202	71015	Medicare Insurance	5,115	5,885	5,360	5,680	6,100
10020202	71021	Service Contribution-PERS	61,917	62,121	66,480	68,810	79,310
10020202	71023	Deferred Comp	7,953	8,366	8,480	8,640	8,970
10020202	71024	LI & AD & D	1,994	2,060	2,040	2,050	2,030
10020202	71025	Unemployment Insurance	2,494	2,072	2,030	2,090	2,340
10020202	71028	LTD	-	22	920	950	1,390
10020202	71029	Chiropractic	321	360	360	360	360
10020202	71030	Medical In-lieu	-	2,558	-	-	-
10020202	71031	Other Benefits	16,500	22,170	24,300	24,300	23,100
10020202	71188	Personnel Transfer Recovery	-	-	(20,000)	(20,000)	(20,000)
10020202	71189	Personnel Transfer Charges	37,100	37,900	38,850	38,850	-
	Salaries & Benefits Total		**563,715**	**616,029**	**621,690**	**636,660**	**635,090**
10020202	72201	Postage	-	83	-	-	-

Internal Services Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10020202	72301	Printing/Binding/Duplication	3,458	5,896	6,000	6,000	10,000
10020202	72302	Photocopying	291	227	300	800	450
10020202	72303	Advertising	-	324	600	600	200
10020202	72307	Office Supplies	1,673	1,825	3,000	3,000	10,000
10020202	72308	Books & Periodicals	107	123	1,700	1,700	1,700
10020202	72309	Membership & Dues	1,382	563	1,200	1,200	1,200
10020202	72314	Business Expense	162	34	1,200	1,200	1,000
10020202	72315	Conference Expense	2,186	-	-	-	3,000
10020202	72358	Training and Education	624	151	600	600	1,600
10020202	72359	Small Tools and Equipment	10,406	-	-	1,200	5,000
10020202	72398	Reimbursable Expense	-	-	-	-	500
10020202	72450	Misc. Professional Services	7,337	7,228	8,700	8,700	13,700
10020202	72499	Misc Contract Services	1,921	2,575	3,000	3,000	3,000
10020202	72532	Repairs to Office Equip	-	445	2,000	2,000	3,740
10020202	72990	Special Payments	10	30	-	-	-
		Supplies & Services Total	**29,558**	**19,506**	**28,300**	**30,000**	**55,090**
10020202	74070	PL & PD/Other Insurance	8,760	12,120	12,960	12,960	17,400
		Insurances Total	**8,760**	**12,120**	**12,960**	**12,960**	**17,400**
10020202	77030	Machinery and equipment	-	-	1,000	1,000	2,500
		Capital Projects Total	**-**	**-**	**1,000**	**1,000**	**2,500**
Finance Accounting Total			**602,033**	**647,654**	**663,950**	**680,620**	**710,080**
Finance Revenue							
10020203	71001	Regular Employee Salary	420,632	494,541	502,040	480,160	497,600
10020203	71002	Overtime	4,105	3,108	4,000	4,000	8,000
10020203	71003	Part-time Salary	11,983	5,207	17,690	17,690	24,000
10020203	71009	Incentive Pay	3,616	3,632	3,600	3,600	3,600
10020203	71011	Workers Compensation	3,470	3,190	2,100	2,100	3,000
10020203	71012	Medical Insurance	105,746	128,512	132,730	132,700	145,350
10020203	71013	Dental Insurance	10,833	11,762	12,000	11,790	12,000
10020203	71014	Vision Insurane	2,655	2,940	3,000	2,950	3,000
10020203	71015	Medicare Insurance	6,933	7,924	7,280	7,310	7,270
10020203	71021	Service Contribution-PERS	80,685	86,169	91,030	86,710	100,210
10020203	71023	Deferred Comp	8,029	8,650	8,220	8,380	8,940
10020203	71024	LI & AD & D	1,032	1,112	1,140	1,140	780
10020203	71025	Unemployment Insurance	3,192	2,614	2,760	2,640	2,740
10020203	71028	LTD	-	25	1,260	1,200	1,740
10020203	71029	Chiropractic	595	706	720	710	720
10020203	71030	Medical In-lieu	6,381	6,403	6,400	2,070	-
10020203	71031	Other Benefits	30,250	44,340	48,600	48,600	46,200
10020203	71189	Personnel Transfer Charges	31,800	37,900	38,850	38,850	-
		Salaries & Benefits Total	**731,936**	**848,734**	**883,420**	**852,600**	**865,150**
10020203	72201	Postage	-	14	-	-	-
10020203	72301	Printing/Binding/Duplication	35,096	29,529	29,700	29,700	33,000
10020203	72302	Photocopying	1,457	1,208	1,500	1,500	1,730
10020203	72307	Office Supplies	6,480	8,946	7,500	7,500	10,000
10020203	72308	Books & Periodicals	423	810	430	430	-
10020203	72309	Membership & Dues	110	-	110	110	110
10020203	72312	Bank Service Charges	10,720	10,554	12,000	12,000	12,500
10020203	72313	Information Systems Software	-	379	400	400	-
10020203	72314	Business Expense	46	-	2,000	2,000	2,000
10020203	72315	Conference Expense	450	-	450	450	2,000
10020203	72352	Special Dept Materials	1,131	-	-	-	-
10020203	72353	Janitorial Supplies	-	-	100	100	100
10020203	72355	General Supplies	1,320	1,220	550	550	1,100
10020203	72356	Medical Supplies	-	75	100	200	500
10020203	72358	Training and Education	965	1,003	1,000	1,000	2,500
10020203	72359	Small Tools and Equipment	17,199	2,798	5,000	5,000	7,000
10020203	72370	Overtime Meals	68	27	100	100	100
10020203	72398	Reimbursable Expense	-	-	-	100	500
10020203	72399	Supplies & Services NOC	97	174	100	100	-

Internal Services Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10020203	72450	Misc. Professional Services	396	573	300	300	3,000
10020203	72499	Misc Contract Services	4,684	3,757	10,000	10,000	5,000
10020203	72532	Repairs to Office Equip	360	727	500	500	1,000
10020203	72534	Repairs to Buildings	128	-	-	-	-
	Supplies & Services Total		**81,128**	**61,795**	**71,840**	**72,040**	**82,140**
10020203	74070	PL & PD/Other Insurance	16,060	24,240	25,920	25,920	34,800
	Insurances Total		**16,060**	**24,240**	**25,920**	**25,920**	**34,800**
10020203	77030	Machinery and equipment	-	3,490	3,000	3,000	5,000
	Capital Projects Total		**-**	**3,490**	**3,000**	**3,000**	**5,000**
Finance Revenue Total			**829,124**	**938,258**	**984,180**	**953,560**	**987,090**
Human Resources							
10020300	71001	Regular Employee Salary	222,391	158,924	217,990	219,350	230,580
10020300	71003	Part-time Salary	3,465	1,014	4,050	4,050	-
10020300	71009	Incentive Pay	1,834	1,859	1,800	1,800	1,800
10020300	71010	Admin Leave Pay	1,340	2,010	4,590	4,620	5,050
10020300	71012	Medical Insurance	29,633	30,363	44,600	44,640	44,600
10020300	71013	Dental Insurance	3,000	2,333	3,000	3,000	3,000
10020300	71014	Vision Insurane	735	583	750	750	750
10020300	71015	Medicare Insurance	3,456	2,500	3,130	3,290	3,430
10020300	71021	Service Contribution-PERS	41,265	26,405	39,210	39,630	46,260
10020300	71023	Deferred Comp	6,726	4,684	6,480	6,640	6,890
10020300	71024	LI & AD & D	1,688	1,032	1,520	1,570	1,630
10020300	71025	Unemployment Insurance	1,690	855	1,190	1,210	1,260
10020300	71028	LTD	-	11	540	550	800
10020300	71029	Chiropractic	165	140	180	180	180
10020300	71031	Other Benefits	8,250	11,090	12,150	12,150	11,550
10020300	71032	Cell Stipend	589	-	-	500	600
10020300	71188	Personnel Transfer Recovery	(34,907)	-	-	-	-
10020300	71189	Personnel Transfer Charges	-	44,911	-	-	-
	Salaries & Benefits Total		**291,319**	**288,713**	**341,180**	**343,930**	**358,380**
10020300	72201	Postage	288	110	300	300	400
10020300	72301	Printing/Binding/Duplication	244	643	300	300	300
10020300	72303	Advertising	649	975	1,000	1,000	1,000
10020300	72307	Office Supplies	2,669	1,277	1,500	1,500	1,500
10020300	72308	Books & Periodicals	647	599	800	800	800
10020300	72309	Membership & Dues	530	185	600	600	750
10020300	72314	Business Expense	2,543	1,442	1,800	1,800	2,000
10020300	72315	Conference Expense	2,131	707	1,500	1,500	1,500
10020300	72358	Training and Education	546	-	1,000	1,000	1,000
10020300	72373	Employees Physical Exams	17,863	25,501	20,000	20,000	23,000
10020300	72399	Supplies & Services NOC	9	-	-	-	-
10020300	72450	Misc. Professional Services	23,039	15,964	24,230	20,000	25,000
10020300	72499	Misc Contract Services	3,403	4,858	5,000	-	6,000
	Supplies & Services Total		**54,562**	**52,261**	**58,030**	**48,800**	**63,250**
10020300	74070	PL & PD/Other Insurance	4,380	6,060	6,480	6,480	8,700
	Insurances Total		**4,380**	**6,060**	**6,480**	**6,480**	**8,700**
Human Resources Total			**350,261**	**347,034**	**405,690**	**399,210**	**430,330**
Labor Relations							
10020302	72373	Employees Physical Exams	-	219	-	-	-
10020302	72450	Misc. Professional Services	2,804	38,040	15,900	15,900	20,000
	Supplies & Services Total		**2,804**	**38,259**	**15,900**	**15,900**	**20,000**
Labor Relations Total			**2,804**	**38,259**	**15,900**	**15,900**	**20,000**
Information Systems							
10020400	71001	Regular Employee Salary	425,284	546,234	534,070	498,810	529,590
10020400	71002	Overtime	2,045	1,307	1,500	1,500	-
10020400	71003	Part-time Salary	1,376	-	2,000	2,000	2,000
10020400	71010	Admin Leave Pay	4,413	7,262	9,720	7,310	12,940
10020400	71011	Workers Compensation	2,100	130	180	180	5,320
10020400	71012	Medical Insurance	95,248	95,453	99,470	89,360	95,170
10020400	71013	Dental Insurance	6,000	6,962	7,000	6,540	7,000

Internal Services Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10020400	71014	Vision Insurane	1,470	1,740	1,750	1,630	1,750
10020400	71015	Medicare Insurance	5,412	7,173	7,740	6,900	7,870
10020400	71021	Service Contribution-PERS	79,159	89,854	96,140	85,910	105,890
10020400	71023	Deferred Comp	6,625	10,010	11,100	10,450	6,840
10020400	71024	LI & AD & D	2,550	3,304	3,280	2,620	3,220
10020400	71025	Unemployment Insurance	3,185	2,899	2,940	2,630	2,910
10020400	71028	LTD	-	29	1,340	1,190	1,850
10020400	71029	Chiropractic	330	418	420	390	420
10020400	71030	Medical In-lieu	-	6,423	6,400	6,400	-
10020400	71031	Other Benefits	16,500	25,870	28,350	28,350	26,950
10020400	71032	Cell Stipend	1,201	1,205	1,200	1,200	1,200
10020400	71188	Personnel Transfer Recovery	-	(97,450)	(99,900)	(99,900)	-
10020400	71189	Personnel Transfer Charges	10,600	-	-	-	-
		Salaries & Benefits Total	**663,498**	**708,823**	**714,700**	**653,470**	**810,920**
10020400	72201	Postage	24	-	-	-	-
10020400	72202	Telephone	13,996	13,297	11,000	11,000	14,000
10020400	72303	Advertising	250	250	250	250	250
10020400	72307	Office Supplies	11,280	12,344	11,000	8,000	13,000
10020400	72308	Books & Periodicals	134	714	500	500	500
10020400	72309	Membership & Dues	891	235	500	500	500
10020400	72313	Information Systems Software	10,570	15,117	15,000	15,000	20,000
10020400	72314	Business Expense	54	-	100	100	100
10020400	72315	Conference Expense	-	1,081	3,000	3,000	10,000
10020400	72322	Rental of Equipment	-	-	-	200	-
10020400	72358	Training and Education	2,932	6,849	10,000	10,000	25,000
10020400	72359	Small Tools and Equipment	3,326	1,212	1,000	1,000	10,580
10020400	72369	Software Licensing Cost	-	-	-	5,000	-
10020400	72399	Supplies & Services NOC	-	293	-	-	-
10020400	72450	Misc. Professional Services	40,043	43,974	55,000	55,000	55,000
10020400	72499	Misc Contract Services	133,040	159,026	150,000	150,000	155,000
10020400	72530	Repairs to Communication Equip	-	-	500	500	500
10020400	72532	Repairs to Office Equip	9,557	1,436	-	500	-
		Supplies & Services Total	**226,098**	**255,829**	**257,850**	**260,550**	**304,430**
10020400	74070	PL & PD/Other Insurance	8,760	14,140	15,120	15,120	20,300
		Insurances Total	**8,760**	**14,140**	**15,120**	**15,120**	**20,300**
10020400	77030	Machinery and equipment	63,882	25,544	30,000	30,000	50,000
		Capital Projects Total	**63,882**	**25,544**	**30,000**	**30,000**	**50,000**
Information Systems Total			**962,238**	**1,004,335**	**1,017,670**	**959,140**	**1,185,650**
Risk Management							
10020500	71001	Regular Employee Salary	-	69,792	77,690	77,930	76,960
10020500	71003	Part-time Salary	7,904	9,107	9,310	9,310	6,500
10020500	71010	Admin Leave Pay	-	223	2,220	2,220	2,220
10020500	71012	Medical Insurance	-	15,433	20,510	20,510	20,510
10020500	71013	Dental Insurance	-	712	1,000	1,000	1,000
10020500	71014	Vision Insurane	-	178	250	250	250
10020500	71015	Medicare Insurance	115	1,156	1,120	1,170	1,240
10020500	71021	Service Contribution-PERS	1,142	10,310	13,850	14,030	16,690
10020500	71023	Deferred Comp	-	1,619	2,310	2,340	2,310
10020500	71024	LI & AD & D	-	489	690	710	690
10020500	71025	Unemployment Insurance	59	347	420	430	470
10020500	71028	LTD	-	4	190	190	270
10020500	71029	Chiropractic	-	43	60	60	60
10020500	71031	Other Benefits	-	3,700	4,050	4,050	3,850
10020500	71032	Cell Stipend	-	231	-	-	-
10020500	71188	Personnel Transfer Recovery	-	(148,588)	(132,940)	(134,200)	(133,020)
10020500	71189	Personnel Transfer Charges	88,200	35,243	-	-	-
		Salaries & Benefits Total	**97,420**	**0**	**730**	**-**	**-**
10020500	72307	Office Supplies	797	-	-	-	-
10020500	72308	Books & Periodicals	106	-	-	-	-
10020500	72309	Membership & Dues	400	-	-	-	-

Internal Services Department			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10020500	72314	Business Expense	349	-	-	-	-
10020500	72355	General Supplies	342	-	-	-	-
10020500	72359	Small Tools and Equipment	379	-	-	-	-
10020500	72450	Misc. Professional Services	4,954	-	-	-	-
Supplies & Services Total			**7,326**	**-**	**-**	**-**	**-**
Risk Management Total			**104,746**	**0**	**730**	**-**	**-**
Internal Services Department Total			**3,202,498**	**3,219,615**	**3,372,810**	**3,280,760**	**3,606,320**

NON-DEPARTMENTAL

This activity encompasses General Fund transfers to other funds and expenditures that are not attributed to a particular City service, such as utilities, postage and other government agency fees.

The Non-Departmental budget is $9,949,380 in FY 2015/16, compared to $8,890,010 as originally adopted in FY 2014/15. The 2014/15 budget shown in the following pages reflects adjustments made throughout the year.

Financial tables are included in the following pages.

Non-Departmental	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	57,881	51,447	34,540	33,130	7,930
Supplies & Services Total	1,450,476	1,380,026	1,395,390	1,502,710	1,477,910
Operating Transfer O Total	8,479,946	7,489,161	7,712,310	7,712,310	8,463,540
Non-Departmental Total	**9,988,302**	**8,920,634**	**9,142,240**	**9,248,150**	**9,949,380**

Non-Departmental	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Part-time Salary	55,695	48,977	34,540	31,070	6,500	
Medicare Insurance	808	710	-	450	90	
Service Contribution-PERS	1,203	1,496	-	1,440	1,300	
Unemployment Insurance	175	264	-	170	40	
Salaries & Benefits Total	**57,881**	**51,447**	**34,540**	**33,130**	**7,930**	
Postage	212,354	216,658	210,000	210,000	250,000	
Telephone	97,877	114,607	100,000	115,000	100,000	
Electricity	500,886	621,883	554,860	653,000	690,000	Rate increase
Gas	100,831	114,537	110,000	100,000	115,000	
Water	263,646	272,815	275,640	280,000	279,000	
Sewer	61,567	63,112	64,370	64,690	65,000	
Refuse	32,076	27,154	30,000	30,000	30,000	
Printing/Binding/Duplication	-	881	-	-	-	
Photocopying	69	36	-	-	-	
Office Supplies	2,706	5,005	2,000	2,500	2,000	
Membership & Dues	31,252	41,411	41,430	41,430	41,430	
Uncollectible Acct Expense	24,716	17,302	40,000	40,000	40,000	
Rental of Equipment	1,120	3,698	1,200	-	1,200	
General Supplies	-	99	-	200	-	
Small Tools and Equipment	-	-	100,000	3,000	100,000	
Supplies & Services NOC	-	2,450	-	-	-	
Misc. Professional Services	215,935	125,819	152,800	152,800	248,510	
Misc Contract Services	1,801	1,372	19,800	19,800	-	
Repairs to Communication Equip	19,196	78,677	-	97,000	-	
Repairs to Vehicles	270	4,427	4,730	4,730	-	
Car Wash	-	68	40	40	-	
Motor Vehicle Fuel & Lube	-	465	960	960	-	
Property Tax Admin Fee	178,079	180,651	200,000	200,000	183,000	
Special Payments	(293,905)	(513,100)	(512,440)	(512,440)	(667,230)	Debt service offset
Supplies & Services Total	**1,450,476**	**1,380,026**	**1,395,390**	**1,502,710**	**1,477,910**	
Operating Transfer Out	8,479,946	7,489,161	7,712,310	7,712,310	8,463,540	Details in supplemental section
Operating Transfer Out Total	**8,479,946**	**7,489,161**	**7,712,310**	**7,712,310**	**8,463,540**	
Non-Departmental Total	**9,988,302**	**8,920,634**	**9,142,240**	**9,248,150**	**9,949,380**	

Non-Departmental			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
10095000	71003	Part-time Salary	55,695	48,977	34,540	31,070	6,500
10095000	71015	Medicare Insurance	808	710	-	450	90
10095000	71021	Service Contribution-PERS	1,203	1,496	-	1,440	1,300
10095000	71025	Unemployment Insurance	175	264	-	170	40
Salaries & Benefits Total			**57,881**	**51,447**	**34,540**	**33,130**	**7,930**
10095000	72201	Postage	212,354	216,658	210,000	210,000	250,000
10095000	72202	Telephone	97,877	114,607	100,000	115,000	100,000
10095000	72211	Electricity	500,886	621,883	554,860	653,000	690,000
10095000	72212	Gas	100,831	114,537	110,000	100,000	115,000
10095000	72213	Water	263,646	272,815	275,640	280,000	279,000
10095000	72214	Sewer	61,567	63,112	64,370	64,690	65,000
10095000	72215	Refuse	32,076	27,154	30,000	30,000	30,000
10095000	72301	Printing/Binding/Duplication	-	881	-	-	-
10095000	72302	Photocopying	69	36	-	-	-
10095000	72307	Office Supplies	2,706	5,005	2,000	2,500	2,000
10095000	72309	Membership & Dues	31,252	41,411	41,430	41,430	41,430
10095000	72310	Uncollectible Acct Expense	24,716	17,302	40,000	40,000	40,000
10095000	72322	Rental of Equipment	1,120	3,698	1,200	-	1,200
10095000	72355	General Supplies	-	99	-	200	-
10095000	72359	Small Tools and Equipment	-	-	100,000	3,000	100,000
10095000	72399	Supplies & Services NOC	-	2,450	-	-	-
10095000	72450	Misc. Professional Services	215,935	125,819	152,800	152,800	248,510
10095000	72499	Misc Contract Services	1,801	1,372	19,800	19,800	-
10095000	72530	Repairs to Communication Equip	19,196	78,677	-	97,000	-
10095000	72533	Repairs to Vehicles	270	4,427	4,730	4,730	-
10095000	72536	Car Wash	-	68	40	40	-
10095000	72551	Motor Vehicle Fuel & Lube	-	465	960	960	-
10095000	72826	Property Tax Admin Fee	178,079	180,651	200,000	200,000	183,000
10095000	72990	Special Payments	(293,905)	(513,100)	(512,440)	(512,440)	(667,230)
Supplies & Services Total			**1,450,476**	**1,380,026**	**1,395,390**	**1,502,710**	**1,477,910**
10095000	76220	Operating Transfer Out	8,479,946	7,489,161	7,712,310	7,712,310	8,463,540
Operating Transfer O Total			**8,479,946**	**7,489,161**	**7,712,310**	**7,712,310**	**8,463,540**
Non-Departmental Total			**9,988,302**	**8,920,634**	**9,142,240**	**9,248,150**	**9,949,380**

ENTERPRISE FUNDS

Enterprise Funds are the City's self-supporting funds: Electric Utility, Water, Wastewater and Transit. The Electric Utility, Water and Wastewater funds are funded through user fees, while Transit is funded through a combination of rider fares, Federal assistance, San Joaquin County's transportation sales tax (Measure K) and State funds.

The following pages provide details on each fund.

ELECTRIC UTILITY

Lodi Electric Utility provides electricity throughout the City. Lodi Electric has a $78,614,820 budget in FY 2015/16, compared to $70,762,800 as originally adopted in FY 2014/15. The 2014/15 budget on the following pages reflects changes made throughout the year. The utility is funded primarily through service charges.

FY 2015/16 budgeted staffing is being increased by 4 to 48 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Electric Utility Fund
Fund Balance Analysis

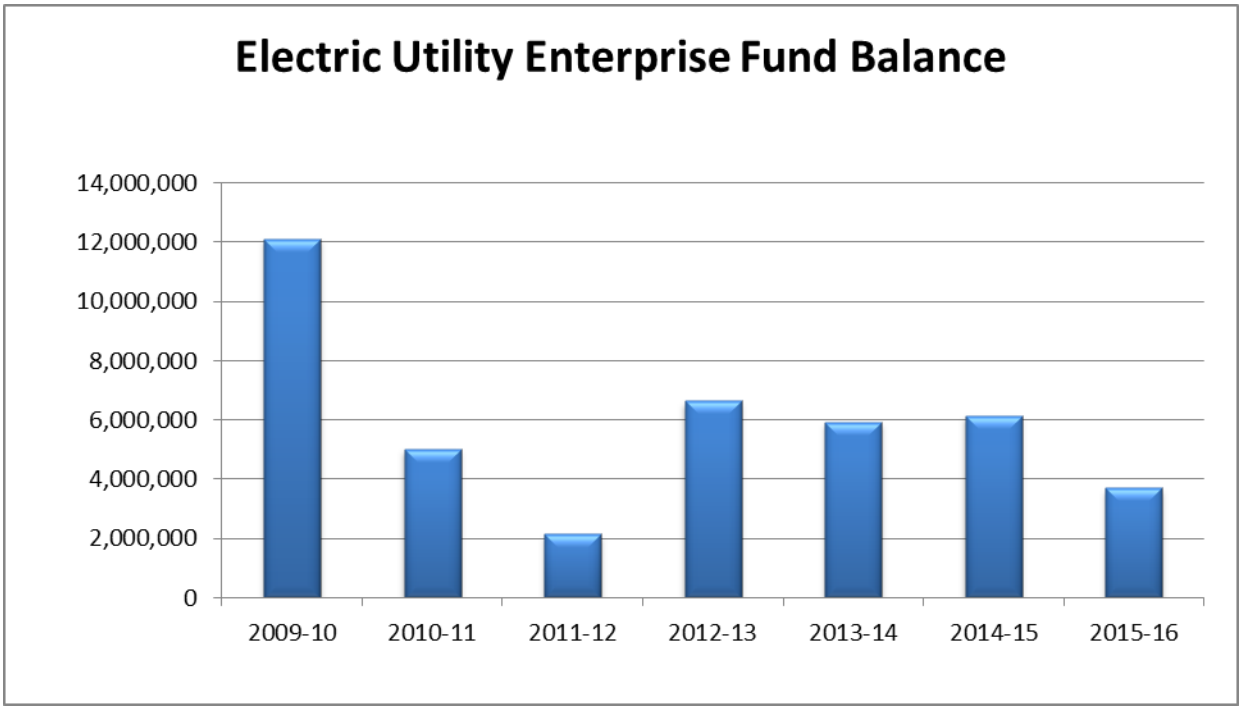
Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2016

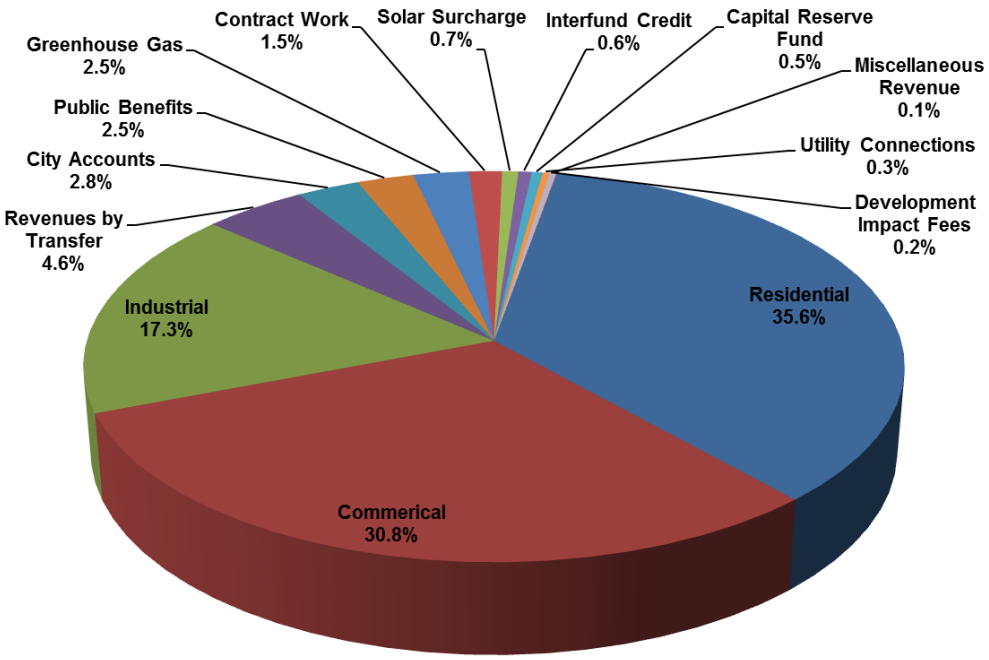
With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Electric Utility Enterprise Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Cash Balance					
Beginning Cash Balance *	2,143,190	6,636,200	6,351,191	5,929,528	6,140,828
Revenues	71,679,622	65,618,005	68,217,050	72,005,150	76,186,780
Expenditures	67,186,612	66,324,677	71,660,620	71,793,850	78,614,820
Net Difference (Revenues Less Expenditures)	4,493,010	(706,672)	(3,443,570)	211,300	(2,428,040)
Cash Balance					
Ending Cash Balance *	6,636,200	5,929,528	2,907,621	6,140,828	3,712,788

* Local cash, excluding NCPA General Operating Reserve (GOR)



Electric Fund Revenues

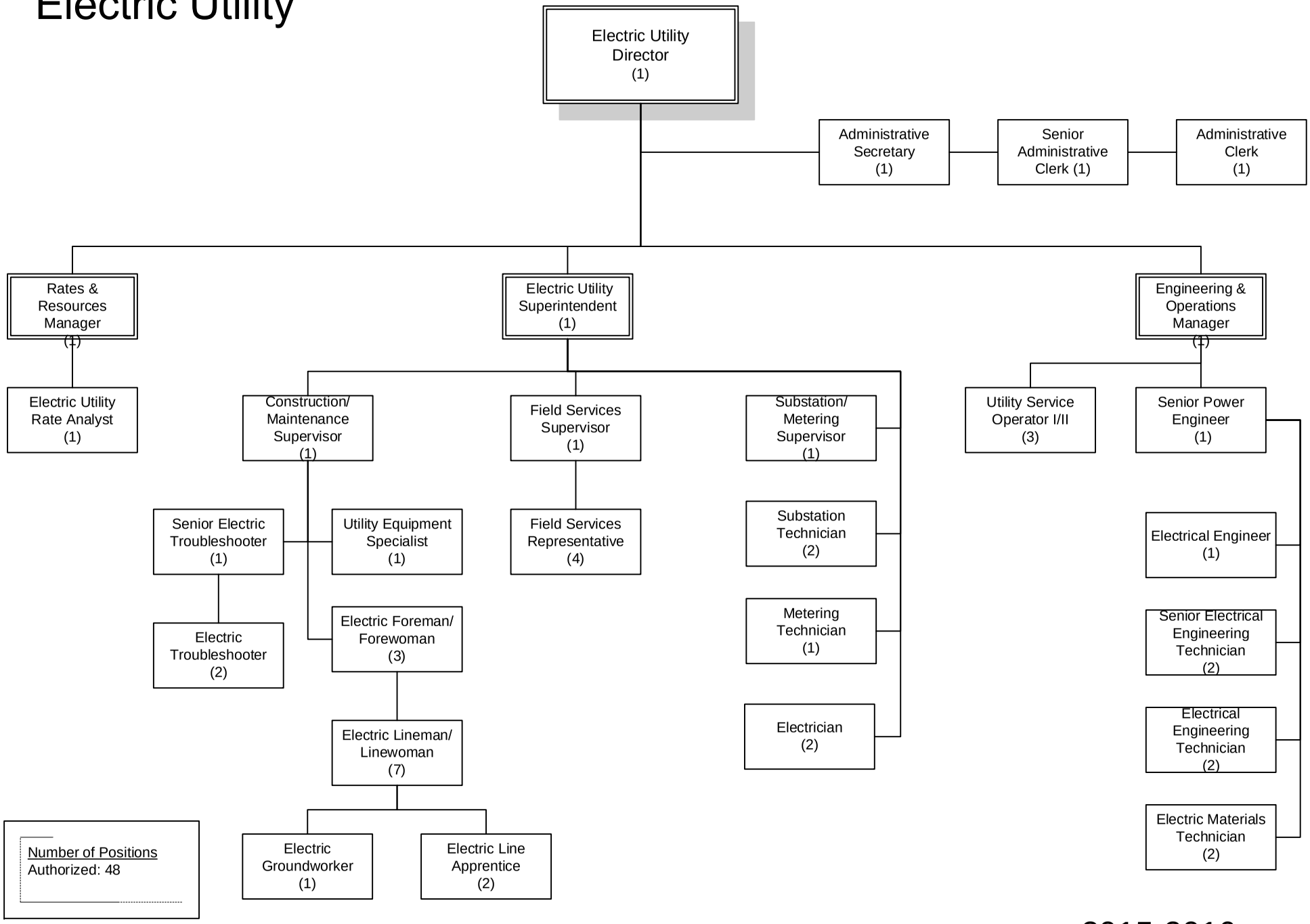


Revenue	Budget 2015-16
Residential	$27,130,640
Commerical	$23,430,130
Industrial	$13,191,920
Revenues by Transfer	$3,500,000
City Accounts	$2,138,520
Public Benefits	$1,933,830
Greenhouse Gas	$1,893,840
Contract Work	$1,129,130
Solar Surcharge	$552,980
Interfund Credit	$444,000
Capital Reserve Fund	$375,000
Utility Connections	$240,000
Development Impact Fees	$126,620
Miscellaneous Revenue	$100,170
Grand Total	$76,186,780

Electric Utility Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
50000000	57701	Damage to Property	113	93,064	-	150,000	-	
50000000	58781	Large Industrial-G5	1,262,846	1,284,271	1,249,140	1,229,070	1,244,910	
50000000	58800	Domestic-Residential-EA	22,067,239	21,384,482	22,193,500	23,576,300	23,807,670	
50000000	58801	EA Energy cost Adjustment	315,697	871,155	924,350	1,043,520	1,149,620	
50000000	58802	Res. Low Income Disc ED	1,811,419	1,765,637	1,475,740	1,698,170	1,724,970	
50000000	58803	ED Energy Cost Adjustment	43,981	107,820	111,490	125,870	150,190	
50000000	58804	Domestic Mobile Home Pks-EM	255,621	251,603	249,280	272,170	275,490	
50000000	58805	EM Energy Cost Adjustment	5,301	16,394	17,820	20,120	22,700	
50000000	58806	Small Commercial-G1	6,744,995	6,732,758	6,867,960	6,914,730	6,994,580	
50000000	58807	G1 Energy Cost Adjustment	137,637	293,396	305,350	344,710	358,380	
50000000	58808	Large Commercial-G2	13,821,593	14,577,707	14,485,750	15,033,120	15,197,790	
50000000	58809	G2 Energy Cost Adjustment	334,102	703,321	727,330	821,090	879,380	
50000000	58810	Small Industrial-G3	2,405,096	1,839,683	1,779,280	1,738,610	1,764,260	
50000000	58811	G3 Energy Cost Adjustment	49,028	84,064	97,690	110,280	111,630	
50000000	58812	Medium Industrial-G4	3,403,980	3,730,937	3,670,370	3,577,670	3,625,020	
50000000	58813	G4 Energy Cost Adjustment	115,630	233,510	226,500	255,700	257,800	
50000000	58815	G5 Energy Cost Adjustment	37,915	78,968	81,290	91,770	93,360	
50000000	58816	Large Industrial Option	6,037,501	6,175,297	6,018,430	6,083,400	5,476,110	
50000000	58817	I1 Energy Cost Adjustment	299,665	394,303	523,280	590,740	618,830	
50000000	58818	Dusk to Dawn-EL	32,225	31,236	28,480	29,050	28,480	
50000000	58819	Contract Sm Industrial	(4,919)	-	-	-	-	
50000000	58822	City Accounts-ES	1,811,781	1,793,761	1,837,600	2,033,130	2,031,010	
50000000	58823	ES energy Cost Adjustment	1,890	72,916	84,410	95,290	107,510	
50400000	58881	Public Benefits	1,697,192	1,725,575	1,842,960	1,932,900	1,933,830	
50500000	57501	Development Impact Fees	6,226	89,641	100,000	300,000	126,620	
50600000	58880	Solar Surcharge	542,229	544,014	550,200	560,620	552,980	
Charges For Services Total			**63,235,983**	**64,875,513**	**65,448,200**	**68,628,030**	**68,533,120**	
50000000	54332	Investment Earnings	25,312	6,025	27,530	27,530	40,440	
50000000	54391	Sale of City Property	10,811	13,445	-	5,000	-	
50000000	54392	Sale of System-Joint Pole	-	187	-	6,500	-	
50100000	54332	Investment Earnings	56,006	73,946	-	-	-	
50100000	54391	Sale of City Property	-	4,615	-	-	-	
50200000	54332	Investment Earnings	4,562	13,783	7,930	7,930	-	
50400000	54332	Investment Earnings	8,616	28,634	16,400	16,400	-	
50600000	54332	Investment Earnings	(266)	(470)	230	230	-	
50800000	54332	Investment Earnings	(1,721)	14,605	7,350	7,350	-	
From Use Of Money/Pr Total			**103,318**	**154,771**	**59,440**	**70,940**	**40,440**	
50000000	50001	Operating Transfer In	-	481,746	400,000	400,000	3,500,000	Transfer from Public Benefits
50100000	50001	Operating Transfer In	6,291,154	5,173,322	-	-	375,000	
Interfund Credit Total			**6,291,154**	**5,655,068**	**400,000**	**400,000**	**3,875,000**	
50000000	55020	Reimbursable Charges	-	4,402	-	-	-	
50000000	55024	Revenue-Other	9	5,992	-	200	-	
50000000	55103	Interfund Credit	-	-	-	-	444,000	Reclassed - low income program

Electric Utility Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
50000000	55301	Wrk for Others-Elec Util	-	-	-	50,000	1,020,280	
50000000	55302	Wrk for City-Elec Util	336,616	76,582	50,000	400,000	108,850	
50000000	55999	Revenue - NOC	147,230	219,645	400,000	-	-	
Miscellaneous Revenu Total			**483,855**	**306,621**	**450,000**	**450,200**	**1,573,130**	
50000000	59500	Line Extension	133,019	1,111,632	-	-	-	
50000000	59532	Meter Equipment Sale	21,441	39,426	-	35,700	30,000	
50000000	59533	Theft Inspection Fee	1,178	930	-	1,500	-	
50000000	59534	Service Cut-At-Pole Fee	1,560	2,520	1,000	2,500	1,000	
50000000	59535	Meter Set Fee	230	1,150	250	700	250	
50000000	59536	Damaged Meter Test Fee	173	230	-	100	-	
50000000	59598	Utility Connections	-	169,950	185,000	150,000	240,000	
50800000	59541	Greenhouse Gas	2,018,416	453,104	1,806,390	2,265,480	1,893,840	
Other Charges Total			**2,176,016**	**1,778,942**	**1,992,640**	**2,455,980**	**2,165,090**	
Total Electric Utility Revenue			**72,290,327**	**72,770,915**	**68,350,280**	**72,005,150**	**76,186,780**	

Electric Utility



2015-2016

Electric Utility	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	5,200,232	5,923,127	5,531,190	5,561,120	7,683,990
Supplies & Services Total	49,800,684	48,005,573	51,458,120	51,696,000	52,551,850
Insurances Total	58,400	80,800	96,980	96,980	139,200
Debt Service Total	4,027,483	3,787,607	3,230,550	3,230,550	2,963,280
Depreciation & Amort Total	115,840	115,840	4,960,000	4,960,000	5,195,000
Operating Transfer O Total	9,466,121	7,367,322	3,823,858	2,354,000	5,854,000
Capital Projects Total	761,847	1,329,651	4,151,410	3,895,200	4,227,500
Electric Utility Fund Total	**69,430,608**	**66,609,920**	**73,252,108**	**71,793,850**	**78,614,820**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
ELECTRIC UTILITY				
Administrative Clerk	1	1	1	1
Administrative Secretary	1	1	1	1
Construction/Maintenance Supervisor	1	1	1	1
Distribution Planner	3	2	0	0
Distribution Planning Supervisor	0	0	0	0
Electric Foreman/Forewoman	3	3	3	3
Electric Ground Worker	0	1	1	1
Electric Line Apprentice	0	0	0	2
Electric Lineman/Linewoman	6	7	7	7
Electric Materials Technician	1	1	2	2
Electric Superintendent	1	1	1	1
Electric Troubleshooter	2	2	2	2
Electric Utility Director	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1
Electrical Drafting Technician	2	2	0	0
Electrical Engineer	0	0	1	1
Electrical Engineering Technician	0	0	2	2
Electrical Technician	2	2	0	0
Electrician	0	0	0	2
Field Services Representative	4	4	4	4
Field Services Supervisor	1	1	1	1
Manager, Customer Services & Programs	1	0	0	0
Manager Engineering & Operations	1	1	1	1
Metering Electrician	1	0	0	0
Metering Technician	0	1	1	1
Rates and Resource Manager	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Senior Electric Troubleshooter	1	1	1	1
Senior Electrical Engineering Technician	0	0	2	2
Senior Electrical Technician	1	1	0	0
Senior Power Engineer	1	1	1	1
Substation Technician	0	0	2	2
Substation/Metering Supervisor	0	0	1	1
Utility Equipment Specialist	1	1	1	1
Utility Service Operator I/II	3	3	3	3
Electric Utility Total	**42**	**42**	**44**	**48**

Electric Utility	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	2,981,436	3,523,220	3,926,740	4,004,860	4,757,200	New positions; MOU changes
Overtime	222,801	172,901	251,330	225,580	217,720	
Part-time Salary	27,295	25,766	27,470	25,000	37,520	
Contract Employee salary	19,656	35,179	-	-	-	
Uniform Allowance	6,660	6,338	4,250	11,130	11,400	
Meal Allowance	2,720	860	-	-	-	
Incentive Pay	129,452	155,381	150,130	171,870	14,400	Most rolled into regular salary
Admin Leave Pay	8,999	7,828	25,380	21,850	34,050	
Workers Compensation	252,000	157,600	162,130	162,130	198,720	
Medical Insurance	581,634	675,847	812,290	658,150	832,680	
Dental Insurance	34,273	38,495	43,000	42,480	48,000	
Vision Insurane	8,506	9,623	10,750	10,610	12,000	
Medicare Insurance	47,165	54,675	57,150	53,520	69,870	
Service Contribution-PERS	634,056	750,746	908,900	869,140	956,320	Rate increase
Deferred Comp	69,206	84,107	94,570	102,630	136,910	
LI & AD & D	23,485	27,341	31,410	32,590	37,850	
Unemployment Insurance	22,276	18,884	21,610	22,020	26,180	
LTD	-	203	9,810	10,000	16,660	
Chiropractic	1,908	2,310	2,580	2,570	2,880	
Medical In-lieu	71	444	-	300	-	
Other Benefits	110,000	147,840	174,150	174,150	184,800	
Cell Stipend	2,130	4,850	5,400	6,240	12,700	
Personnel Transfer Recovery	(47,827)	-	(1,247,160)	(1,105,000)	-	Not transfering to capital projects
Personnel Transfer Charges	62,331	22,691	59,300	59,300	76,130	
Salaries & Benefits Total	**5,200,232**	**5,923,127**	**5,531,190**	**5,561,120**	**7,683,990**	
Postage	1,938	4,299	15,000	7,500	2,500	
Telephone	11,639	9,897	11,500	9,000	11,000	
Cellular phone charges	6,541	6,353	10,500	11,630	7,010	
Electricity	23,419	26,205	26,000	20,000	25,000	
Gas	875	1,047	1,000	500	500	
Water	1,628	1,745	2,000	1,500	1,500	
Sewer	1,866	1,913	2,200	1,500	2,000	
Printing/Binding/Duplication	7,645	5,176	28,900	10,900	18,400	
Photocopying	9,811	6,930	10,000	6,000	6,400	
Advertising	12,690	9,510	25,000	30,000	45,000	
Uniforms	1,061	629	1,500	600	-	
Safety Equipment	49,751	106,917	108,000	95,000	81,600	
Office Supplies	9,150	11,160	15,000	12,500	15,000	
Books & Periodicals	2,729	3,345	5,500	4,500	6,000	
Membership & Dues	34,539	41,769	41,500	42,000	43,500	
Uncollectible Acct Expense	75,604	56,355	190,000	150,000	200,000	
Collection Agency Fees	6,942	(1,556)	7,500	7,500	6,000	
Bank Service Charges	87,317	110,865	97,500	75,000	80,000	

Electric Utility	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Information Systems Software	390	7,430	5,750	5,750	9,100	
Business Expense	3,672	3,232	5,840	4,850	6,750	
Conference Expense	30,129	29,280	43,990	49,900	100,590	
Rent of Land/Facilities	-	-	100	100	100	
Rental of Equipment	4,692	2,548	2,700	2,700	-	
Transport of Materials	57	-	-	-	-	
Employee Moving Expenses	-	-	2,500	-	2,500	
Sponsorships	-	12,500	10,000	10,000	10,000	
Special Dept Materials	28,099	14,227	29,000	34,500	22,000	
Janitorial Supplies	61	318	300	300	500	
General Supplies	2,317	3,219	5,800	3,800	5,300	
Training and Education	12,660	25,365	77,950	78,450	108,500	
Small Tools and Equipment	76,408	113,005	121,000	136,000	142,500	
Software Licensing Cost	50,249	9,114	77,000	78,500	72,500	
Overtime Meals	-	-	150	150	150	
Tuition Reimbursement	3,327	426	750	750	750	
Supplies & Services NOC	-	257	403,000	403,000	403,000	
Misc. Professional Services	404,738	779,722	1,178,200	1,225,500	1,400,200	
Legal Counsel	-	30,663	-	7,500	50,000	
Misc Contract Services	453,399	438,613	542,200	532,200	544,700	
Repairs to Communication Equip	2,604	273	4,000	4,000	3,000	
Repairs to Machines & Equip	6,108	9,073	12,200	6,500	1,000	
Repairs to Office Equip	-	81	1,000	1,000	1,000	
Repairs to Vehicles	80,591	94,252	93,310	93,310	92,760	
Repairs to Buildings	2,231	3,860	5,000	15,900	28,000	
Car Wash	631	667	600	600	640	
Motor Vehicle Fuel & Lube	48,128	46,323	46,310	46,310	45,280	
Taxes	128,390	128,741	120,000	120,000	100,000	
Generation	35,559,442	40,291,968	30,493,950	30,550,290	30,469,130	
Transmission	6,912,995	6,664,945	7,752,480	7,822,160	8,576,540	
Management Services	1,401,389	1,439,468	1,438,970	1,579,280	1,316,680	
Third Party Revenue	(5,989,574)	(10,151,395)	-	-	-	
NCPA - GOR adjustments	1,306,302	(941,979)	-	-	-	
EU PILOT	6,976,670	6,976,670	7,033,360	7,033,360	7,082,070	
Public Benefits Program	846,966	1,290,541	1,156,400	1,168,000	1,191,310	
Lodi CARE Program	55,028	40,825	50,000	50,000	50,000	
Special Payments	1,047,437	238,782	145,710	145,710	163,890	
Supplies & Services Total	**49,800,684**	**48,005,573**	**51,458,120**	**51,696,000**	**52,551,850**	
PL & PD/Other Insurance	58,400	80,800	96,980	96,980	139,200	
Insurances Total	**51,100**	**68,680**	**84,020**	**84,020**	**121,800**	
Bond Interest	4,027,483	3,787,607	3,230,550	3,230,550	2,963,280	
Amortization	115,840	115,840	4,960,000	4,960,000	5,195,000	
Debt Services	**4,143,323**	**3,903,447**	**8,190,550**	**8,190,550**	**8,158,280**	

Electric Utility	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Operating Transfer Out	9,466,121	7,367,322	3,823,858	2,354,000	5,854,000	Details in supplemental section
Operating Transfer Out	**9,466,121**	**7,367,322**	**3,823,858**	**2,354,000**	**5,854,000**	
Capital Projects	15,877	336,028	3,027,676	2,717,200	3,702,500	
Machinery and equipment	642,324	716,355	589,930	653,000	165,000	
Vehicles	103,646	277,267	533,804	525,000	360,000	
Capital Total	**761,847**	**1,329,651**	**4,151,410**	**3,895,200**	**4,227,500**	
Electric Utility Fund Total	**69,430,608**	**66,609,920**	**73,252,108**	**71,793,850**	**78,614,820**	

ACTIVITY: Management Services
DEPARTMENT: Electric Utility
DIVISION: Management Services
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Electric Utility (EU) Management Services Division provides overall direction, leadership, organizational oversight and administrative support for the EU and establishes schedules and implements department policies, goals and objectives for various functions within the EU. Specific activities include:

- Providing overall management and strategic direction.
- Representing the EU on a variety of commissions and committees related to department resources.
- Overseeing preparation of City Council reports and recommendations.
- Maintaining relationships with outside organizations and individuals, including customers.
- Monitoring and managing the overall department fiscal position.
- Managing the Risk Management and Internal Compliance Program.

MAJOR 2014-15 ACCOMPLISHMENTS

- Updated the Risk Management and Internal Compliance Program
- Completed Organizational Utility Check Up
- Awarded Platinum RP3 designation

MAJOR 2015-16 OBJECTIVES

- Implement recommendations from Organization Utility Check Up
- Fill newly established positions
- Maintain regulatory compliance

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Allocated Department Staffing	40	43	44
RP3 Ranking	Gold	Gold	Platinum
Local Cash and NCPA GOR	$21,997,778	$22,086,988	$22,298,288
Days Cash	140	122	119

RELATED ORGANIZATIONAL UNIT(S)

- 50060001

ACTIVITY: Power Supply
DEPARTMENT: Electric Utility
DIVISION: Power Supply
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Power Supply Division includes management, supervision, training and support services for power resource planning and development by providing power at the lowest practical cost in accordance with sound business and engineering practices through effective rate design and implementation. Specific activities include:

- Determining short-term and long-term power requirements and evaluating new power resources.
- Maintaining and ensuring compliance with the City's Energy Risk Management policies including, but not limited to, resource adequacy and open portfolio position.
- Forecasting customer load, sales and revenue for incorporation into annual budget projections.
- Developing and maintaining competitive electric rates and service schedules to meet revenue requirements and ensure financial stability.
- Ensuring compliance with Renewables Portfolio Standard (RPS) and cap-and-trade requirements.
- Monitoring local, Northern California Power Agency (NCPA) and other Joint Powers Agency (JPA) projects with regard to power supply planning and resource utilization.

MAJOR 2014-15 ACCOMPLISHMENTS

- Completed 10-year financial model and implemented rate increase
- Completed gas and power purchases in accordance with Energy Risk Management policies
- Executed 20-year Power Purchase Agreement for Renewable Solar Energy Project
- Completed 2014 RPS Compliance Report

MAJOR 2015-16 OBJECTIVES

- Evaluate current rate structure
- Continue to evaluate renewable energy options to meet current and future anticipated State RPS requirements
- Complete 2015 RPS Compliance Report

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Number of Customers (accounts)	25,556	25,733	25,887
Kilowatt (kWh) Sales	435,822,465	437,294,193	448,498,845
Sales Revenue	$60,990,222	$64,692,808	$66,768,064
Power Supply Costs	$39,190,554	$38,094,498	$39,951,730

RELATED ORGANIZATIONAL UNIT(S)

- 50060500
- 50862500

ACTIVITY: Engineering and Operations
DIVISION: Engineering and Operations
DEPARTMENT: Electric Utility
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Engineering and Operations Division includes management, supervision, training and support services including planning, design, dispatch and inventory control. Specific activities include:

- Engineering, design and preparation of plans, specifications, construction drawings and cost estimates for developers, architects, project engineers, other utilities and other City departments.
- Performing distribution system planning, studies, simulation and contingency analysis to accommodate growth; identify system modifications and improvements.
- Establishing standards and policies including engineering, construction and material standards, rules and regulations and electric service requirements.
- Planning, procuring, receiving and distributing materials, equipment and tools.
- Monitoring, controlling and operating the electric distribution system for daily and emergency conditions.

MAJOR 2014-15 ACCOMPLISHMENTS

- Completed annual Underground/Overhead Maintenance Program Analysis
- Completed annual Distribution Capacity Program Analysis
- Completed execution of Engineering Second Opinion Study for 230 kV project
- Completed implementation of GIS Phase II.1 Mobile Solutions
- Completed Design for Rosegate, Reynolds Ranch Phase III and Lodi Shopping Center
- Completed upgrade of SCADA System and Voice Recording System

MAJOR 2015-16 OBJECTIVES

- Complete Phase I of LED Streetlight Retrofit Project
- Continue Annual Underground/Overhead Maintenance Program Analysis
- Commence Construction of New Feeder from McLane Substation
- Continue GIS Implementation
- Implement New Automated Work Order System
- Establish Emergency Operations Center at Killelea Substation

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Completed Engineering Work Orders(Includes Permits)	425	469	494
Average System Availability Index (ASAI)	99.984%	99.99%	99.99%
Customer Average Interruption Duration Index (CAIDI) (minutes)	21.98	39	66.922
System Average Interruption Duration Index (SAIDI) (minutes)	55.46	38.04	45.43
Peak MW	126	129	126

RELATED ORGANIZATIONAL UNIT(S)

- 50061500
- 50061000

ACTIVITY: Construction and Maintenance
DIVISION: Construction and Maintenance
DEPARTMENT: Electric Utility
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Construction and Maintenance Division includes the management, supervision, training and support services for all field staff. Personnel and equipment are available for around-the-clock response necessary for system reliability, public safety and timely responses. Specific activities include:

- Maintaining 117 miles of overhead and 114 miles of underground 12 kV distribution lines.
- Maintaining 14 miles of 60 kV lines and 4 distribution substations.
- Maintaining 7,365 lighting units including streetlights and dusk-to-dawn lights.
- Maintaining City communication systems including fiber optic network and fixed network.
- Constructing system upgrades and expansions for capacity, reliability and operating flexibility.
- Clearing vegetation around overhead and underground facilities to reduce tree-related damage and outages.
- Installing meters for new and existing customers.
- Locating underground facilities via the Underground Safety Alert system.

SERVICE LEVEL ADJUSTMENTS

- Added two Electric Line Apprentice positions
- Added two Electrician positions

MAJOR 2014-15 ACCOMPLISHMENTS

- Implemented coordination study recommendations resulting in reduced frequency and duration of outages
- Maintained a safety-focused work environment
- Implemented new OSHA safety mandates
- Expanded fiber optic network to Hutchins Street Square
- Completed battery bank replacement at Industrial Substation
- Completed leak investigation and repairs to high-voltage circuit breakers

MAJOR 2015-16 OBJECTIVES

- Continue with 10-Year Capital Improvement Plan (CIP)
- Prepare for replacement of Bank 1 Power Transformer at Killelea Substation
- Continue to explore opportunities for utilizing fiber optic network
- Begin recruitment for line worker apprentices
- Maintain a safety focused work environment

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Customer Service Calls	2,162	2,003	2,876
Streetlight Calls	1,320	780	1,408
Meters Installed, Verified, Maintained	3,500	759	735

RELATED ORGANIZATIONAL UNIT(S)

- 50064001
- 50064100
- 50062000
- 50064300
- 50062500
- 50064200
- 50064400

ACTIVITY: Customer Programs
DEPARTMENT: Electric Utility
DIVISION: Customer Programs
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Customer Programs Division includes management, supervision, marketing and support of the Lodi Public Benefits and Solar Rebate Programs including administration and implementation of all energy efficiency and solar programs to remain in compliance with AB1890 and SB1 in addition to all State required reporting requirements and target-setting. Specific activities include:

- Implementation of Residential, Commercial and Industrial Energy Efficiency Programs.
- Implementation of the Residential and Commercial Solar Rebate Program.
- Annual evaluation, measurement and verification of claimed energy savings.
- Annual reporting of energy savings and related costs for energy efficiency programs.
- Participation in the development and implementation of new and emerging technologies through research, development and demonstration (RD&D).
- Participation in the California Municipal Utilities Association (CMUA) and Northern California Power Agency (NCPA) Public Benefits Committee to stay apprised of emerging regulatory and legislative issues affecting public power.

MAJOR 2014-15 ACCOMPLISHMENTS

- Redesigned energy efficiency program upon release of the Technical Reference Manual
- Provided energy efficiency rebates and audits to over 800 customers
- Achieved a Total Resource Cost score of 3.20 for claimed energy savings in the annual SB1037 report on energy efficiency

MAJOR 2015-16 OBJECTIVES

- Increase customer participation through the implementation of a direct install program
- Continue to meet or exceed City Council approved energy efficiency targets
- Ensure rebate programs are cost-effective and communicated effectively to customers

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Energy Efficiency Rebates	439	519	600
Solar Rebates	27	61	67
On Line Energy Audits	262	182	210

RELATED ORGANIZATIONAL UNIT(S)

- 50465001
- 50465100
- 50465300
- 50465400
- 50665200

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Electric Utility Capital Outlay**
DEPARTMENT: **Electric Utility**

Capital Improvement Project Descriptions:

12kV Underground Improvements Replace and upgrade underground cable and equipment as needed, based upon age and reliability.	**1,080,000**
Killelea Bank 1 Replacement Engineering and materials cost to replace Bank 1 power transformer at Killelea Substation with a new transformer and the associated breaker (installation will be 2016/17).	**915,000**
Overhead Capital Maintenance Replace deteriorated poles and reconductor overhead lines as needed, based upon age and reliability.	**425,000**
Distribution Capacity Program New feeder out of McLane Substation to transfer load to accommodate Rosegate Subdivision, WalMart and Van Ruiten Subdivision.	**400,000**
LED Street Light Project Replace existing street light luminaires with LED luminaires, and replace acrylic globes with prismaspheric gloves on decorative street lights, as appropriate.	**288,500**
230 kV Interconnection Project Upgrade the interconnection between the City's electric distribution system and the adjacent transmission grid to provide for projected growth, mitigate city-wide outages and reduce transmission expenses.	**250,000**
Operations Dispatch Center Ergonomic Upgrade Correct ergonomic deficiencies at Electric Utility Operations Dispatch Center and install clean agent fire suppression to protect servers.	**164,000**
Electric Utility Municipal Service Center (MSC) Security Improvements EU MSC improvements to address security deficiencies.	**100,000**
Streetlight Grounding and Fusing Complete inspections of streetlight grids F through O for stray voltage. Correct any issues identified.	**30,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Electric Utility Capital Outlay**
DEPARTMENT: **Electric Utility**

Equipment - New or Replacement Description:

Purchase New Vehicles Purchase new streetlight bucket truck ($165,000), and an oil trailer ($50,000).	**215,000**
Replacement of Various Vehicles Replacement of vehicle 09-136, a backhoe ($110,000), and vehicle 09-049, a metering van ($35,000).	**145,000**

Electric Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Management Services							
50060001	71001	Regular Employee Salary	362,634	495,121	516,870	518,440	528,410
50060001	71002	Overtime	2,106	749	3,650	15,000	3,650
50060001	71003	Part-time Salary	56	-	-	-	-
50060001	71010	Admin Leave Pay	6,307	5,660	11,020	8,080	13,800
50060001	71011	Workers Compensation	31,500	23,640	25,260	25,260	24,840
50060001	71012	Medical Insurance	68,470	81,870	89,200	71,200	89,200
50060001	71013	Dental Insurance	5,000	5,754	6,000	6,000	6,000
50060001	71014	Vision Insurane	1,225	1,438	1,500	1,500	1,500
50060001	71015	Medicare Insurance	5,527	7,488	7,490	7,610	7,860
50060001	71021	Service Contribution-PERS	61,292	79,921	93,050	93,330	105,650
50060001	71023	Deferred Comp	2,510	6,285	7,890	12,770	14,620
50060001	71024	LI & AD & D	2,153	3,086	3,300	3,120	3,190
50060001	71025	Unemployment Insurance	2,707	2,592	2,840	2,850	2,910
50060001	71028	LTD	-	28	1,290	1,300	1,850
50060001	71029	Chiropractic	275	345	360	360	360
50060001	71031	Other Benefits	13,750	22,170	24,300	24,300	23,100
50060001	71032	Cell Stipend	600	1,054	1,200	1,200	1,200
Salaries & Benefits Total			**566,112**	**737,202**	**795,220**	**792,320**	**828,140**
50060001	72201	Postage	1,841	4,299	15,000	7,500	2,500
50060001	72202	Telephone	2,533	2,194	3,000	2,000	2,500
50060001	72203	Cellular phone charges	6,222	4,499	-	480	-
50060001	72211	Electricity	23,309	26,205	26,000	20,000	25,000
50060001	72212	Gas	875	1,047	1,000	500	500
50060001	72213	Water	1,628	1,745	2,000	1,500	1,500
50060001	72214	Sewer	1,866	1,913	2,200	1,500	2,000
50060001	72301	Printing/Binding/Duplication	5,615	5,176	21,000	5,000	10,000
50060001	72302	Photocopying	8,715	6,488	9,000	5,000	5,000
50060001	72303	Advertising	2,963	371	3,000	8,000	15,000
50060001	72306	Safety Equipment	124	-	-	-	-
50060001	72307	Office Supplies	9,150	11,160	15,000	12,500	15,000
50060001	72308	Books & Periodicals	1,737	2,119	2,500	1,500	2,500
50060001	72309	Membership & Dues	34,539	41,769	38,000	38,000	40,000
50060001	72310	Uncollectible Acct Expense	75,604	56,355	190,000	150,000	200,000
50060001	72311	Collection Agency Fees	6,942	(1,556)	7,500	7,500	6,000
50060001	72312	Bank Service Charges	87,317	110,865	97,500	75,000	80,000
50060001	72313	Information Systems Software	390	176	1,000	1,000	1,000
50060001	72314	Business Expense	2,266	2,035	1,740	2,000	1,500
50060001	72315	Conference Expense	13,712	14,041	17,590	22,500	22,590
50060001	72321	Rent of Land/Facilities	-	-	100	100	100
50060001	72322	Rental of Equipment	-	-	200	200	-
50060001	72337	Employee Moving Expenses	-	-	2,500	-	2,500
50060001	72352	Special Dept Materials	5,032	3,691	5,000	5,000	7,000
50060001	72353	Janitorial Supplies	61	318	300	300	500
50060001	72355	General Supplies	-	414	1,000	1,000	500
50060001	72358	Training and Education	413	2,616	9,950	9,950	15,000
50060001	72359	Small Tools and Equipment	287	12,959	12,000	10,000	6,000
50060001	72369	Software Licensing Cost	887	2,900	1,000	2,500	2,500
50060001	72376	Tuition Reimbursement	3,327	426	750	750	750
50060001	72450	Misc. Professional Services	139,592	174,005	262,700	290,000	252,700
50060001	72499	Misc Contract Services	11,317	9,254	12,500	12,500	10,000
50060001	72531	Repairs to Machines & Equip	1,446	-	200	500	1,000
50060001	72533	Repairs to Vehicles	76,818	86,771	93,310	93,310	92,760
50060001	72534	Repairs to Buildings	2,231	3,860	5,000	10,000	25,000
50060001	72536	Car Wash	631	667	600	600	640
50060001	72551	Motor Vehicle Fuel & Lube	48,128	46,323	46,310	46,310	45,280
50060001	72822	Taxes	128,390	128,741	120,000	120,000	100,000
50060001	72915	EU PILOT	6,976,670	6,976,670	7,033,360	7,033,360	7,082,070
50060001	72990	Special Payments	654,617	4,902	6,000	6,000	-
Supplies & Services Total			**8,337,194**	**7,745,420**	**8,065,810**	**8,003,860**	**8,076,890**

Electric Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
50060001	74070	PL & PD/Other Insurance	7,300	12,120	12,960	12,960	17,400
	Insurances Total		**7,300**	**12,120**	**12,960**	**12,960**	**17,400**
50060001	75024	Bond Interest	4,027,483	3,787,607	3,230,550	3,230,550	2,963,280
	Debt Service Total		**4,027,483**	**3,787,607**	**3,230,550**	**3,230,550**	**2,963,280**
50060001	75045	Amortization	115,840	115,840	4,960,000	4,960,000	5,195,000
	Depreciation & Amort Total		**115,840**	**115,840**	**4,960,000**	**4,960,000**	**5,195,000**
50060001	76220	Operating Transfer Out	9,252,544	7,277,322	2,104,000	2,104,000	2,354,000
	Operating Transfer O Total		**9,252,544**	**7,277,322**	**2,104,000**	**2,104,000**	**2,354,000**
50060001	77030	Machinery and equipment	10,350	12,451	25,000	25,000	20,000
	Capital Projects Total		**10,350**	**12,451**	**25,000**	**25,000**	**20,000**
Management Services Total			**22,316,824**	**19,687,962**	**19,193,540**	**19,128,690**	**19,454,710**
Bulk Power Purchase							
50060500	72901	Generation	35,559,442	40,291,968	30,493,950	30,550,290	30,469,130
50060500	72902	Transmission	6,912,995	6,664,945	7,752,480	7,822,160	8,576,540
50060500	72903	Management Services	1,401,389	1,439,468	1,438,970	1,579,280	1,316,680
50060500	72904	Third Party Revenue	(5,989,574)	(10,151,395)	-	-	-
50060500	72910	NCPA - GOR adjustments	1,306,302	(941,979)	-	-	-
	Supplies & Services Total		**39,190,554**	**37,303,007**	**39,685,400**	**39,951,730**	**40,362,350**
Bulk Power Purchase Total			**39,190,554**	**37,303,007**	**39,685,400**	**39,951,730**	**40,362,350**
EU Operations							
50061000	71001	Regular Employee Salary	315,186	324,516	307,310	325,470	313,220
50061000	71002	Overtime	100,177	84,716	89,910	89,910	119,960
50061000	71003	Part-time Salary	4,902	5,602	7,470	5,000	10,570
50061000	71004	Contract Employee salary	1,151	-	-	-	-
50061000	71007	Uniform Allowance	-	-	-	600	600
50061000	71008	Meal Allowance	60	20	-	-	-
50061000	71009	Incentive Pay	126	-	-	90	-
50061000	71011	Workers Compensation	18,900	11,820	12,630	12,630	12,420
50061000	71012	Medical Insurance	50,391	54,710	58,460	51,420	52,060
50061000	71013	Dental Insurance	3,019	3,000	3,000	3,000	3,000
50061000	71014	Vision Insurane	740	750	750	750	750
50061000	71015	Medicare Insurance	6,132	6,045	4,460	3,060	4,550
50061000	71021	Service Contribution-PERS	69,334	75,390	76,840	71,040	62,750
50061000	71023	Deferred Comp	9,415	9,525	9,220	9,770	9,400
50061000	71024	LI & AD & D	2,697	2,721	2,710	2,690	2,730
50061000	71025	Unemployment Insurance	2,386	1,777	1,690	1,790	1,720
50061000	71028	LTD	-	18	770	810	1,100
50061000	71029	Chiropractic	166	180	180	180	180
50061000	71031	Other Benefits	8,250	11,090	12,150	12,150	11,550
50061000	71032	Cell Stipend	-	387	-	1,800	1,800
	Salaries & Benefits Total		**593,031**	**592,266**	**587,550**	**592,160**	**608,360**
50061000	72202	Telephone	8,277	7,014	7,500	6,000	7,500
50061000	72203	Cellular phone charges	319	520	1,500	500	360
50061000	72306	Safety Equipment	-	-	-	-	1,000
50061000	72313	Information Systems Software	-	-	1,750	1,750	5,100
50061000	72355	General Supplies	-	207	300	300	300
50061000	72358	Training and Education	-	1,253	4,000	4,000	8,000
50061000	72359	Small Tools and Equipment	-	59	15,000	15,000	5,000
50061000	72450	Misc. Professional Services	-	12,082	24,000	24,000	38,000
50061000	72499	Misc Contract Services	-	-	-	-	5,000
50061000	72534	Repairs to Buildings	-	-	-	-	3,000
	Supplies & Services Total		**8,596**	**21,135**	**54,050**	**51,550**	**73,260**
50061000	74070	PL & PD/Other Insurance	4,380	6,060	6,480	6,480	8,700
	Insurances Total		**4,380**	**6,060**	**6,480**	**6,480**	**8,700**
50061000	77030	Machinery and equipment	1,879	567	13,430	13,000	20,000
	Capital Projects Total		**1,879**	**567**	**13,430**	**13,000**	**20,000**
EU Operations Total			**607,887**	**620,028**	**661,510**	**663,190**	**710,320**
EU Engineering							
50061500	71001	Regular Employee Salary	873,556	922,977	1,103,250	773,510	913,980
50061500	71002	Overtime	55,934	61,904	74,790	23,770	12,330

Electric Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
50061500	71003	Part-time Salary	-	148	-	-	-
50061500	71004	Contract Employee salary	460	-	-	-	-
50061500	71007	Uniform Allowance	850	938	750	1,000	1,200
50061500	71008	Meal Allowance	20	60	-	-	-
50061500	71009	Incentive Pay	42,074	35,640	29,830	1,820	1,800
50061500	71010	Admin Leave Pay	-	1,311	10,380	9,790	14,730
50061500	71011	Workers Compensation	56,700	39,400	46,310	46,310	37,260
50061500	71012	Medical Insurance	169,492	182,680	226,570	130,440	179,850
50061500	71013	Dental Insurance	9,203	9,310	11,000	7,540	9,000
50061500	71014	Vision Insurane	2,269	2,327	2,750	1,870	2,250
50061500	71015	Medicare Insurance	12,705	13,052	16,000	9,080	13,510
50061500	71021	Service Contribution-PERS	190,708	198,883	257,410	150,990	183,340
50061500	71023	Deferred Comp	20,828	23,181	30,550	14,220	25,800
50061500	71024	LI & AD & D	7,633	7,787	9,600	6,700	7,730
50061500	71025	Unemployment Insurance	6,450	4,864	6,070	4,250	5,030
50061500	71028	LTD	-	44	2,760	1,930	3,200
50061500	71029	Chiropractic	509	559	660	450	540
50061500	71030	Medical In-lieu	33	-	-	-	-
50061500	71031	Other Benefits	24,750	36,960	44,550	44,550	34,650
50061500	71032	Cell Stipend	758	1,700	1,800	1,200	5,400
50061500	71188	Personnel Transfer Recovery	-	-	(30,000)	(30,000)	-
	Salaries & Benefits Total		**1,474,932**	**1,543,724**	**1,845,030**	**1,199,420**	**1,451,600**
50061500	72203	Cellular phone charges	-	167	3,500	2,000	500
50061500	72301	Printing/Binding/Duplication	700	-	1,200	1,200	1,200
50061500	72302	Photocopying	1,097	442	1,000	1,000	1,400
50061500	72303	Advertising	752	924	2,000	2,000	10,000
50061500	72305	Uniforms	-	-	300	-	-
50061500	72306	Safety Equipment	-	-	6,000	2,000	3,600
50061500	72308	Books & Periodicals	-	-	500	500	1,000
50061500	72309	Membership & Dues	-	-	2,000	2,000	2,000
50061500	72313	Information Systems Software	-	-	1,500	1,500	2,500
50061500	72314	Business Expense	179	598	500	750	750
50061500	72315	Conference Expense	7,960	8,493	15,900	15,900	20,500
50061500	72355	General Supplies	-	458	500	500	500
50061500	72358	Training and Education	1,495	5,194	24,500	22,500	25,500
50061500	72359	Small Tools and Equipment	499	8,803	22,000	20,000	6,000
50061500	72369	Software Licensing Cost	49,363	6,214	76,000	76,000	70,000
50061500	72450	Misc. Professional Services	86,208	137,354	185,000	185,000	225,000
50061500	72499	Misc Contract Services	7,779	5,666	20,000	10,000	20,000
50061500	72532	Repairs to Office Equip	-	62	1,000	1,000	1,000
	Supplies & Services Total		**156,031**	**174,375**	**363,400**	**343,850**	**391,450**
50061500	74070	PL & PD/Other Insurance	13,140	20,200	23,760	23,760	26,100
	Insurances Total		**13,140**	**20,200**	**23,760**	**23,760**	**26,100**
50061500	77030	Machinery and equipment	-	23,175	80,000	80,000	40,000
	Capital Projects Total		**-**	**23,175**	**80,000**	**80,000**	**40,000**
EU Engineering Total			**1,644,104**	**1,761,474**	**2,312,190**	**1,647,030**	**1,909,150**
Field Services							
50062000	71001	Regular Employee Salary	234,158	261,066	260,850	262,490	263,280
50062000	71002	Overtime	2,303	3,756	4,390	8,400	5,440
50062000	71003	Part-time Salary	22,337	19,186	20,000	20,000	26,950
50062000	71007	Uniform Allowance	2,850	1,500	-	-	-
50062000	71009	Incentive Pay	775	1,902	1,800	2,150	1,800
50062000	71011	Workers Compensation	31,500	19,700	21,050	21,050	20,700
50062000	71012	Medical Insurance	63,575	69,721	72,570	72,570	72,570
50062000	71013	Dental Insurance	4,583	5,000	5,000	5,000	5,000
50062000	71014	Vision Insurane	1,225	1,250	1,250	1,250	1,250
50062000	71015	Medicare Insurance	2,985	3,333	3,780	3,000	3,840
50062000	71021	Service Contribution-PERS	45,674	46,346	47,280	48,710	53,000
50062000	71023	Deferred Comp	4,591	4,741	4,830	4,870	6,370
50062000	71024	LI & AD & D	382	380	470	430	330

Electric Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
50062000	71025	Unemployment Insurance	1,913	1,486	1,440	1,440	1,450
50062000	71028	LTD	-	14	650	660	920
50062000	71029	Chiropractic	275	300	300	300	300
50062000	71031	Other Benefits	13,750	18,480	20,250	20,250	19,250
50062000	71189	Personnel Transfer Charges	53,238	-	-	-	-
	Salaries & Benefits Total		**486,115**	**458,160**	**465,910**	**472,570**	**482,450**
50062000	72203	Cellular phone charges	-	-	1,500	2,000	2,000
50062000	72301	Printing/Binding/Duplication	-	-	1,200	1,200	1,200
50062000	72305	Uniforms	1,061	629	1,200	600	-
50062000	72306	Safety Equipment	-	-	4,000	2,000	3,000
50062000	72313	Information Systems Software	-	7,254	-	-	-
50062000	72314	Business Expense	-	-	1,000	1,000	-
50062000	72315	Conference Expense	1,407	1,648	-	1,000	-
50062000	72352	Special Dept Materials	-	-	1,000	1,000	1,000
50062000	72358	Training and Education	1,055	316	7,000	3,500	7,000
50062000	72359	Small Tools and Equipment	839	362	2,000	1,000	500
50062000	72370	Overtime Meals	-	-	150	150	150
50062000	72450	Misc. Professional Services	-	-	20,000	5,000	5,000
50062000	72499	Misc Contract Services	8,257	9,713	3,200	3,200	3,200
	Supplies & Services Total		**12,619**	**19,922**	**42,250**	**21,650**	**23,050**
50062000	74070	PL & PD/Other Insurance	7,300	10,100	10,800	10,800	14,500
	Insurances Total		**7,300**	**10,100**	**10,800**	**10,800**	**14,500**
50062000	77030	Machinery and equipment	1,516	28,943	16,500	5,000	-
	Capital Projects Total		**1,516**	**28,943**	**16,500**	**5,000**	**-**
Field Services Total			**507,550**	**517,126**	**535,460**	**510,020**	**520,000**
Environmental Compliance							
50062500	72990	Special Payments	1,287	6,695	15,000	15,000	15,000
	Supplies & Services Total		**1,287**	**6,695**	**15,000**	**15,000**	**15,000**
Environmental Compliance Total			**1,287**	**6,695**	**15,000**	**15,000**	**15,000**
EU Administration							
50064001	71001	Regular Employee Salary	121,036	257,425	252,940	282,800	281,490
50064001	71002	Overtime	5,800	4,632	9,240	4,500	10,100
50064001	71004	Contract Employee salary	-	1,497	-	-	-
50064001	71007	Uniform Allowance	625	625	250	500	500
50064001	71009	Incentive Pay	12,552	15,367	11,490	15,200	600
50064001	71010	Admin Leave Pay	-	144	3,980	3,980	5,520
50064001	71011	Workers Compensation	12,600	11,820	8,420	8,420	8,280
50064001	71012	Medical Insurance	18,870	27,352	27,520	26,070	23,660
50064001	71013	Dental Insurance	1,116	2,102	2,000	2,150	2,000
50064001	71014	Vision Insurane	274	525	500	540	500
50064001	71015	Medicare Insurance	2,067	4,116	3,870	4,340	4,180
50064001	71021	Service Contribution-PERS	28,812	55,329	56,520	60,480	56,500
50064001	71023	Deferred Comp	3,766	7,057	7,590	7,950	8,450
50064001	71024	LI & AD & D	1,070	2,238	2,210	2,210	2,300
50064001	71025	Unemployment Insurance	897	1,375	1,390	1,550	1,550
50064001	71028	LTD	-	18	630	710	990
50064001	71029	Chiropractic	61	126	120	130	120
50064001	71031	Other Benefits	5,500	11,090	8,100	8,100	7,700
50064001	71032	Cell Stipend	-	477	600	600	600
	Salaries & Benefits Total		**215,047**	**403,314**	**397,370**	**430,230**	**415,040**
50064001	72203	Cellular phone charges	-	988	-	150	150
50064001	72301	Printing/Binding/Duplication	-	-	2,500	500	1,000
50064001	72306	Safety Equipment	49,627	106,917	40,000	40,000	5,000
50064001	72308	Books & Periodicals	993	1,226	2,500	2,500	2,500
50064001	72309	Membership & Dues	-	-	1,500	2,000	1,500
50064001	72313	Information Systems Software	-	-	1,500	1,500	500
50064001	72314	Business Expense	360	-	600	600	2,500
50064001	72315	Conference Expense	6,625	5,098	7,000	7,000	20,000
50064001	72322	Rental of Equipment	4,692	2,548	2,500	2,500	-
50064001	72352	Special Dept Materials	13,613	5,050	15,000	10,000	-

Electric Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
50064001	72355	General Supplies	2,317	2,140	4,000	2,000	4,000
50064001	72358	Training and Education	9,696	15,986	12,500	12,500	6,000
50064001	72359	Small Tools and Equipment	74,266	71,099	48,500	25,000	2,500
50064001	72450	Misc. Professional Services	17,372	32,208	60,000	60,000	20,000
50064001	72499	Misc Contract Services	22,003	4,439	10,000	10,000	-
50064001	72530	Repairs to Communication Equip	2,604	273	2,500	2,500	1,000
50064001	72531	Repairs to Machines & Equip	4,663	6,894	12,000	6,000	-
50064001	72532	Repairs to Office Equip	-	19	-	-	-
50064001	72533	Repairs to Vehicles	3,773	7,480	-	-	-
50064001	72534	Repairs to Buildings	-	-	-	5,900	-
50064001	72990	Special Payments	-	992	-	-	-
	Supplies & Services Total		**212,602**	**263,357**	**222,600**	**190,650**	**66,650**
50064001	74070	PL & PD/Other Insurance	2,920	6,060	4,320	4,320	5,800
	Insurances Total		**2,920**	**6,060**	**4,320**	**4,320**	**5,800**
50064001	77020	Capital Projects	-	-	5,000	7,000	-
50064001	77030	Machinery and equipment	10,567	2,044	4,000	4,000	-
	Capital Projects Total		**10,567**	**2,044**	**9,000**	**11,000**	**-**
EU Administration Total			**441,136**	**674,776**	**633,290**	**636,200**	**487,490**
Distribution System							
50064100	71001	Regular Employee Salary	758,242	978,947	887,950	1,301,770	1,792,370
50064100	71002	Overtime	53,474	15,059	42,840	73,000	53,950
50064100	71003	Part-time Salary	-	393	-	-	-
50064100	71004	Contract Employee salary	18,045	33,682	-	-	-
50064100	71007	Uniform Allowance	2,172	2,813	2,150	7,030	7,900
50064100	71008	Meal Allowance	2,620	3,675	-	-	-
50064100	71009	Incentive Pay	64,241	81,523	76,320	104,100	7,800
50064100	71011	Workers Compensation	69,300	39,400	23,200	27,410	70,380
50064100	71012	Medical Insurance	156,289	217,556	217,140	213,920	301,750
50064100	71013	Dental Insurance	8,068	10,840	10,000	13,470	17,000
50064100	71014	Vision Insurane	1,969	2,710	2,500	3,370	4,250
50064100	71015	Medicare Insurance	12,905	16,187	12,880	19,570	26,230
50064100	71021	Service Contribution-PERS	174,793	237,525	234,610	326,960	361,510
50064100	71023	Deferred Comp	20,872	25,819	22,050	38,830	52,330
50064100	71024	LI & AD & D	6,737	8,884	7,850	10,380	15,840
50064100	71025	Unemployment Insurance	5,653	5,443	4,890	7,180	9,860
50064100	71028	LTD	-	64	2,220	3,250	6,270
50064100	71029	Chiropractic	441	650	600	810	1,020
50064100	71030	Medical In-lieu	38	444	-	300	-
50064100	71031	Other Benefits	30,250	36,960	40,500	44,550	65,450
50064100	71032	Cell Stipend	440	602	600	-	1,200
50064100	71188	Personnel Transfer Recovery	-	-	(875,000)	(875,000)	-
50064100	71189	Personnel Transfer Charges	-	355	-	-	-
	Salaries & Benefits Total		**1,386,550**	**1,719,531**	**713,300**	**1,320,900**	**2,795,110**
50064100	72201	Postage	97	-	-	-	-
50064100	72202	Telephone	829	689	-	-	-
50064100	72203	Cellular phone charges	-	180	500	3,500	1,500
50064100	72306	Safety Equipment	-	-	36,000	34,000	40,000
50064100	72315	Conference Expense	-	-	-	-	30,000
50064100	72323	Transport of Materials	57	-	-	-	-
50064100	72352	Special Dept Materials	70	72	-	-	-
50064100	72358	Training and Education	-	-	4,000	6,000	20,000
50064100	72359	Small Tools and Equipment	388	47	10,000	33,500	45,000
50064100	72450	Misc. Professional Services	-	974	-	-	30,000
50064100	72499	Misc Contract Services	400,933	408,048	490,000	490,000	500,000
50064100	72530	Repairs to Communication Equip	-	-	-	-	1,500
50064100	72990	Special Payments	155,927	10,913	-	-	-
	Supplies & Services Total		**558,302**	**420,923**	**540,500**	**567,000**	**668,000**
50064100	74070	PL & PD/Other Insurance	16,060	20,200	21,600	23,760	49,300
	Insurances Total		**16,060**	**20,200**	**21,600**	**23,760**	**49,300**
50064100	77020	Capital Projects	15,736	86,028	-	5,200	-

Electric Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
50064100	77030	Machinery and equipment	618,012	640,828	370,000	460,000	-
	Capital Projects Total		**633,748**	**726,856**	**370,000**	**465,200**	**-**
Distribution System Total			**2,594,660**	**2,887,511**	**1,645,400**	**2,376,860**	**3,512,410**
Substation Maintenance							
50064200	71001	Regular Employee Salary	253,434	283,168	316,960	288,190	564,930
50064200	71002	Overtime	3,006	2,085	9,840	7,500	10,120
50064200	71003	Part-time Salary	-	437	-	-	-
50064200	71007	Uniform Allowance	163	463	450	750	1,000
50064200	71008	Meal Allowance	20	(2,895)	-	-	-
50064200	71009	Incentive Pay	9,684	20,950	11,490	39,170	600
50064200	71010	Admin Leave Pay	2,692	713	-	-	-
50064200	71011	Workers Compensation	25,200	11,820	12,630	12,630	20,700
50064200	71012	Medical Insurance	44,260	41,957	57,610	46,140	93,080
50064200	71013	Dental Insurance	2,534	2,489	3,000	2,320	5,000
50064200	71014	Vision Insurane	621	622	750	580	1,250
50064200	71015	Medicare Insurance	3,923	4,455	4,600	3,780	8,230
50064200	71021	Service Contribution-PERS	51,997	57,353	68,070	64,100	113,270
50064200	71023	Deferred Comp	5,327	7,500	9,510	8,980	16,950
50064200	71024	LI & AD & D	2,198	2,245	2,790	2,070	4,860
50064200	71025	Unemployment Insurance	1,796	1,347	1,740	1,570	3,110
50064200	71028	LTD	-	17	790	710	1,980
50064200	71029	Chiropractic	139	149	180	160	300
50064200	71031	Other Benefits	11,000	11,090	12,150	12,150	19,250
50064200	71032	Cell Stipend	333	631	1,200	1,440	2,500
50064200	71188	Personnel Transfer Recovery	-	-	(10,000)	-	-
	Salaries & Benefits Total		**418,329**	**446,593**	**503,760**	**492,240**	**867,130**
50064200	72203	Cellular phone charges	-	-	500	-	-
50064200	72306	Safety Equipment	-	-	20,000	15,000	25,000
50064200	72352	Special Dept Materials	9,385	3,674	3,000	15,000	8,000
50064200	72358	Training and Education	-	-	15,000	15,000	25,000
50064200	72359	Small Tools and Equipment	-	19,676	10,000	30,000	75,000
50064200	72450	Misc. Professional Services	-	-	5,000	5,000	15,000
50064200	72499	Misc Contract Services	3,109	1,493	6,500	6,500	6,500
50064200 S	72531	Repairs to Machines & Equip	-	2,179	-	-	-
	Supplies & Services Total		**12,494**	**27,021**	**60,000**	**86,500**	**154,500**
50064200	74070	PL & PD/Other Insurance	5,840	6,060	6,480	6,480	14,500
	Insurances Total		**5,840**	**6,060**	**6,480**	**6,480**	**14,500**
50064200	77030	Machinery and equipment	-	8,347	16,000	16,000	10,000
	Capital Projects Total		**-**	**8,347**	**16,000**	**16,000**	**10,000**
Substation Maintenance Total			**436,663**	**488,022**	**586,240**	**601,220**	**1,046,130**
Street Lights							
50064300	71001	Regular Employee Salary	-	-	182,970	152,110	-
50064300	71002	Overtime	-	-	14,700	1,500	-
50064300	71007	Uniform Allowance	-	-	500	1,000	-
50064300	71009	Incentive Pay	-	-	18,300	7,520	-
50064300	71011	Workers Compensation	-	-	8,420	8,420	-
50064300	71012	Medical Insurance	-	-	40,370	26,210	-
50064300	71013	Dental Insurance	-	-	2,000	2,000	-
50064300	71014	Vision Insurane	-	-	500	500	-
50064300	71015	Medicare Insurance	-	-	2,650	2,280	-
50064300	71021	Service Contribution-PERS	-	-	50,440	31,340	-
50064300	71023	Deferred Comp	-	-	-	2,210	-
50064300	71024	LI & AD & D	-	-	1,620	4,130	-
50064300	71025	Unemployment Insurance	-	-	1,010	840	-
50064300	71028	LTD	-	-	460	380	-
50064300	71029	Chiropractic	-	-	120	120	-
50064300	71031	Other Benefits	-	-	8,100	8,100	-
50064300	71188	Personnel Transfer Recovery	-	-	(332,160)	(200,000)	-
	Salaries & Benefits Total		**-**	**-**	**-**	**48,660**	**-**
50064300	72203	Cellular phone charges	-	-	500	500	-

Electric Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
		Supplies & Services Total	**-**	**-**	**500**	**500**	**-**
50064300	74070	PL & PD/Other Insurance	-	-	8,420	8,420	-
		Insurances Total	**-**	**-**	**8,420**	**8,420**	**-**
50064300	77020	Capital Projects	-	-	50,000	20,000	50,000
50064300	77030	Machinery and equipment	-	-	25,000	10,000	25,000
		Capital Projects Total	**-**	**-**	**75,000**	**30,000**	**75,000**
Street Lights Total			**-**	**-**	**83,920**	**87,580**	**75,000**
Meter Maintenance							
50064400	71001	Regular Employee Salary	-	-	97,640	100,080	99,520
50064400	71002	Overtime	-	-	1,970	2,000	2,170
50064400	71007	Uniform Allowance	-	-	150	250	200
50064400	71009	Incentive Pay	-	-	900	1,820	1,800
50064400	71011	Workers Compensation	-	-	4,210	-	4,140
50064400	71012	Medical Insurance	-	-	22,850	20,180	20,510
50064400	71013	Dental Insurance	-	-	1,000	1,000	1,000
50064400	71014	Vision Insurane	-	-	250	250	250
50064400	71015	Medicare Insurance	-	-	1,420	800	1,470
50064400	71021	Service Contribution-PERS	-	-	24,680	22,190	20,300
50064400	71023	Deferred Comp	-	-	2,930	3,030	2,990
50064400	71024	LI & AD & D	-	-	860	860	870
50064400	71025	Unemployment Insurance	-	-	540	550	550
50064400	71028	LTD	-	-	240	250	350
50064400	71029	Chiropractic	-	-	60	60	60
50064400	71031	Other Benefits	-	-	4,050	-	3,850
		Salaries & Benefits Total	**-**	**-**	**163,750**	**153,320**	**160,030**
50064400	72202	Telephone	-	-	1,000	1,000	1,000
50064400	72203	Cellular phone charges	-	-	2,500	2,500	2,500
50064400	72306	Safety Equipment	-	-	2,000	2,000	4,000
50064400	72315	Conference Expense	-	-	1,500	1,500	2,500
50064400	72358	Training and Education	-	-	1,000	1,000	2,000
50064400	72359	Small Tools and Equipment	-	-	1,500	1,500	2,500
50064400	72450	Misc. Professional Services	-	-	29,000	29,000	182,000
50064400	72530	Repairs to Communication Equi	-	-	1,500	1,500	500
		Supplies & Services Total	**-**	**-**	**40,000**	**40,000**	**197,000**
50064400	74070	PL & PD/Other Insurance	-	-	2,160	-	2,900
		Insurances Total	**-**	**-**	**2,160**	**-**	**2,900**
50064400	77030	Machinery and equipment	-	-	40,000	40,000	50,000
		Capital Projects Total	**-**	**-**	**40,000**	**40,000**	**50,000**
Meter Maintenance			**-**	**-**	**245,910**	**233,320**	**409,930**
Capital Projects							
50199000	76220	Operating Transfer Out	-	-	826,378	250,000	-
		Operating Transfer O Total	**-**	**-**	**826,378**	**250,000**	**-**
50199000	77020	Capital Projects	141	250,000	2,972,676	2,685,000	3,652,500
50199000	77040	Vehicles	94,169	170,661	533,804	525,000	360,000
		Capital Projects Total	**94,310**	**420,661**	**3,506,480**	**3,210,000**	**4,012,500**
Capital Projects Total			**94,310**	**420,661**	**4,332,858**	**3,460,000**	**4,012,500**
Public Benefits Administration							
50465001	71001	Regular Employee Salary	63,189	-	-	-	-
50465001	71011	Workers Compensation	6,300	-	-	-	-
50465001	71012	Medical Insurance	10,288	-	-	-	-
50465001	71013	Dental Insurance	750	-	-	-	-
50465001	71014	Vision Insurane	184	-	-	-	-
50465001	71015	Medicare Insurance	920	-	-	-	-
50465001	71021	Service Contribution-PERS	11,444	-	-	-	-
50465001	71023	Deferred Comp	1,896	-	-	-	-
50465001	71024	LI & AD & D	614	-	-	-	-
50465001	71025	Unemployment Insurance	474	-	-	-	-
50465001	71029	Chiropractic	41	-	-	-	-
50465001	71031	Other Benefits	2,750	-	-	-	-
50465001	71188	Personnel Transfer Recovery	(47,827)	-	-	-	-

Electric Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
50465001	71189	Personnel Transfer Charges	9,093	22,336	59,300	59,300	76,130
	Salaries & Benefits Total		**60,116**	**22,336**	**59,300**	**59,300**	**76,130**
50465001	72301	Printing/Binding/Duplication	1,329	-	3,000	3,000	5,000
50465001	72303	Advertising	8,975	8,215	20,000	20,000	20,000
50465001	72314	Business Expense	868	599	2,000	500	2,000
50465001	72315	Conference Expense	426	-	2,000	2,000	5,000
50465001	72338	Sponsorships	-	12,500	10,000	10,000	10,000
50465001	72352	Special Dept Materials	-	1,740	5,000	3,500	6,000
50465001	72358	Training and Education	-	-	-	4,000	-
50465001	72359	Small Tools and Equipment	130	-	-	-	-
50465001	72399	Supplies & Services NOC	-	257	3,000	3,000	3,000
50465001	72450	Misc. Professional Services	4,000	-	50,000	85,000	100,000
50465001	72990	Special Payments	234,180	215,280	124,710	124,710	148,890
	Supplies & Services Total		**249,907**	**238,591**	**219,710**	**255,710**	**299,890**
50465001	74070	PL & PD/Other Insurance	1,460	-	-	-	-
	Insurances Total		**1,460**	**-**	**-**	**-**	**-**
50465001	76220	Operating Transfer Out	213,577	90,000	11,600	-	3,500,000
	Operating Transfer O Total		**213,577**	**90,000**	**11,600**	**-**	**3,500,000**
Public Benefits Administration Total			**525,060**	**350,927**	**290,610**	**315,010**	**3,876,020**
Demand-Side Management Service							
50465100	72211	Electricity	111	-	-	-	-
50465100	72450	Misc. Professional Services	129,213	324,628	360,000	360,000	350,000
50465100	72920	Public Benefits Program	357,607	208,996	486,400	498,000	511,310
	Supplies & Services Total		**486,930**	**533,624**	**846,400**	**858,000**	**861,310**
50465100	76220	Operating Transfer Out	-	-	881,880	-	-
	Operating Transfer O Total		**-**	**-**	**881,880**	**-**	**-**
Demand-Side Management Service Total			**486,930**	**533,624**	**1,728,280**	**858,000**	**861,310**
Low Income Services							
50465300	72399	Supplies & Services NOC	-	-	400,000	400,000	400,000
50465300	72450	Misc. Professional Services	25,855	20,731	130,000	130,000	130,000
50465300	72920	Public Benefits Program	-	481,746	-	-	-
50465300	72921	Lodi CARE Program	55,028	40,825	50,000	50,000	50,000
	Supplies & Services Total		**80,883**	**543,303**	**580,000**	**580,000**	**580,000**
Low Income Services Total			**80,883**	**543,303**	**580,000**	**580,000**	**580,000**
Research, Dev & Demonstration							
50465400	72450	Misc. Professional Services	2,499	-	2,500	2,500	2,500
50465400	72920	Public Benefits Program	10,750	5,000	70,000	70,000	70,000
50465400	72990	Special Payments	1,425	-	-	-	-
	Supplies & Services Total			**548,303**	**652,500**	**652,500**	**652,500**
50465400	77040	Vehicles	9,478	106,607	-	-	-
	Capital Projects Total		**9,478**	**106,607**	**-**	**-**	**-**
Research, Dev & Demonstration Total			**24,152**	**111,607**	**72,500**	**72,500**	**72,500**
Solar Rebates							
50665200	72920	Public Benefits Program	478,609	594,799	600,000	600,000	610,000
Solar Rebates Total			**478,609**	**594,799**	**600,000**	**600,000**	**610,000**
Environmental Compliance							
50862500	72450	Misc. Professional Services	-	77,739	50,000	50,000	50,000
50862500	72452	Legal Counsel	-	30,663	-	7,500	50,000
	Supplies & Services Total		**-**	**108,402**	**50,000**	**57,500**	**100,000**
Environmental Compliance Total			**-**	**108,402**	**50,000**	**57,500**	**100,000**
Electric Utility Total			**69,430,608**	**66,609,920**	**73,252,108**	**71,793,850**	**78,614,820**

WATER UTILITY

Lodi's Water Utility provides clean drinking water each day to over 23,000 customers.

The Water Utility, managed by the Public Works Department, is responsible for delivering clean water, repairing aging infrastructure and removing industrial contaminants PCE and TCE from Lodi's groundwater. The utility's budget is $12,264,400 in FY 2015/16, compared to $12,185,130 as originally adopted in FY 2014/15. The 2014/15 budget shown in the following pages reflects adjustments made throughout the year.

FY 2015/16 Water Services budgeted staffing is being increased by 2 to 57. The Water utility shares staff with the Wastewater Utility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

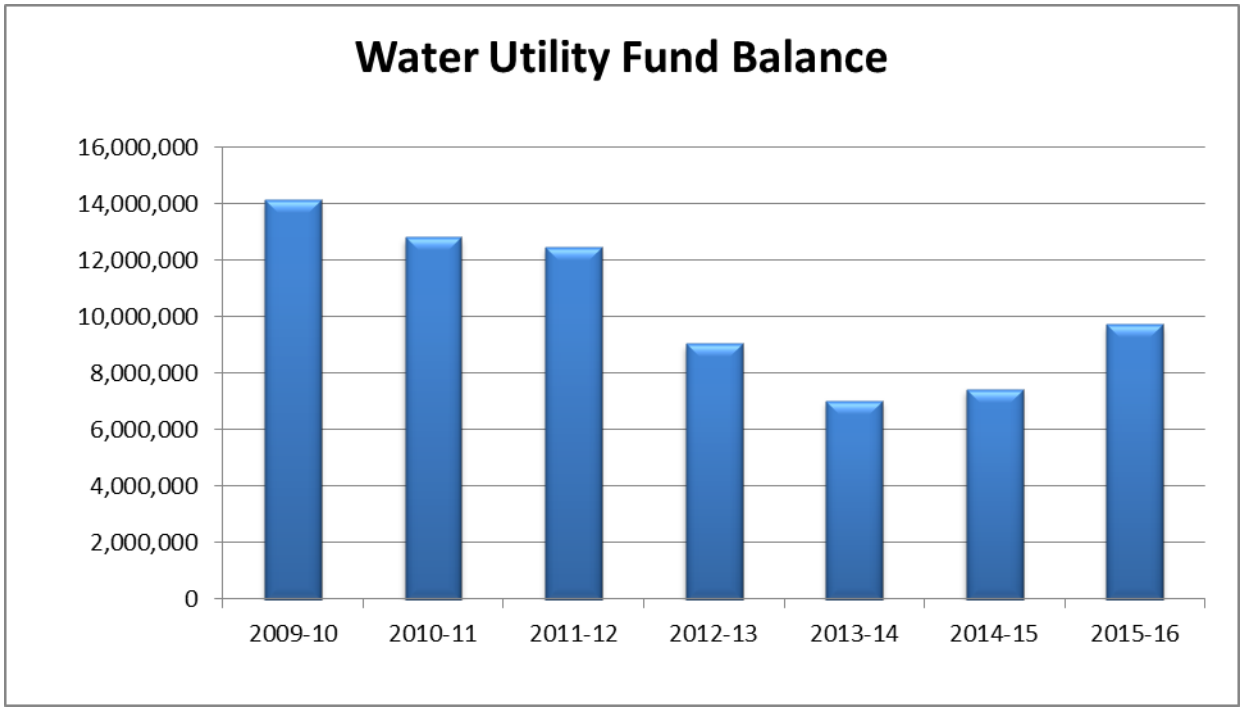
Water Utility Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

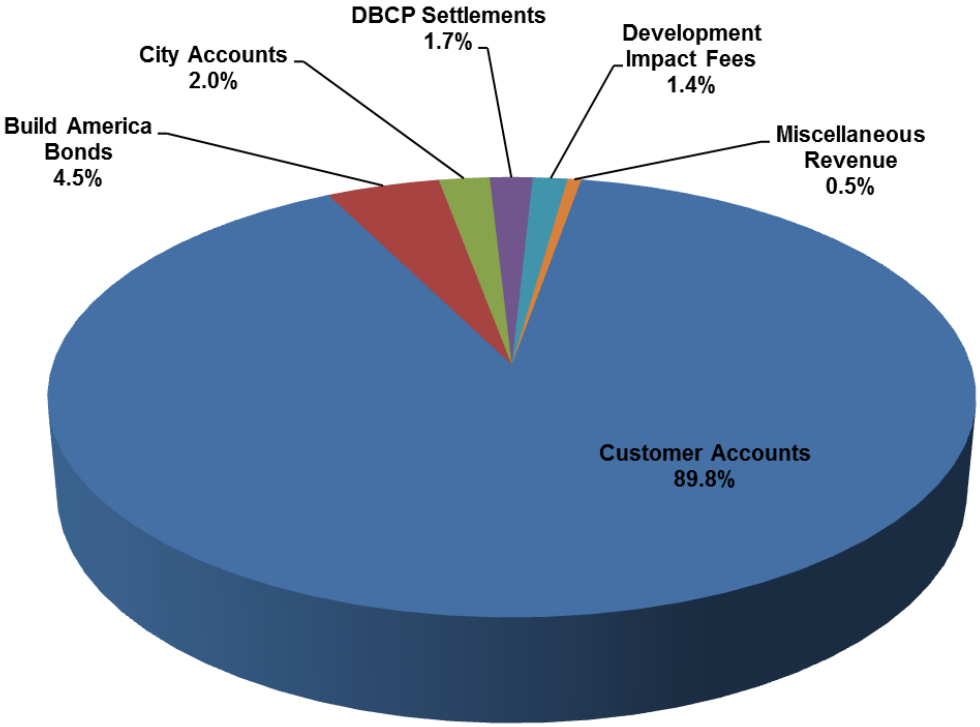
For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Water Utility Enterprise Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Cash Balance					
Beginning Cash Balance	12,465,350	9,044,659	7,464,847	7,027,567	7,432,927
Revenues	14,894,809	14,937,465	14,169,450	14,161,870	14,557,130
Expenditures	18,315,500	16,954,557	17,780,464	13,756,510	12,264,400
Net Difference (Revenues Less Expenditures)	(3,420,691)	(2,017,092)	(3,611,014)	405,360	2,292,730
Cash Balance					
Ending Cash Balance	9,044,659	7,027,567	3,853,833	7,432,927	9,725,657



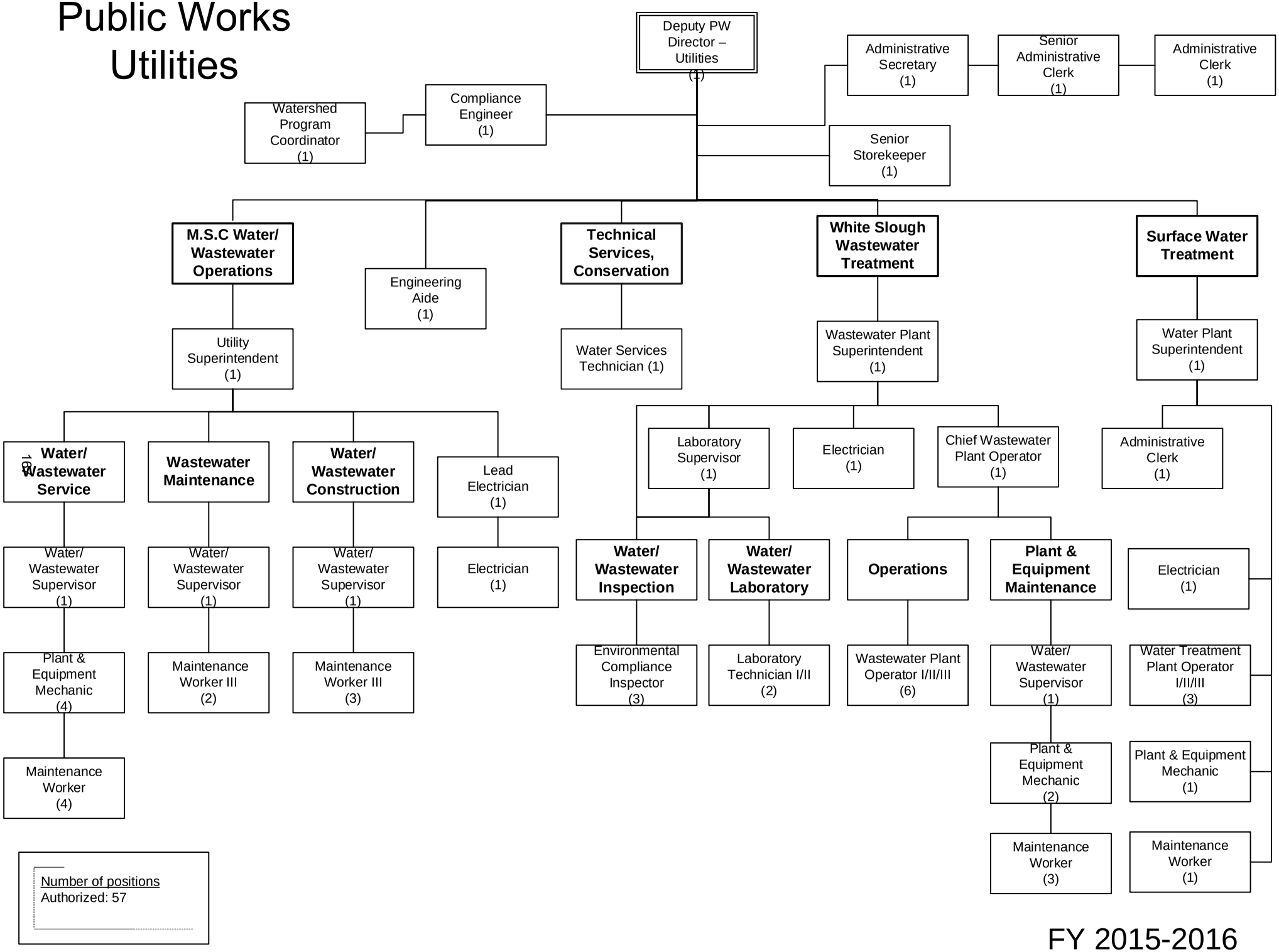
Water Utility Revenues



Revenue	Budget 2015-16
Customer Accounts	$13,065,500
Build America Bonds	$662,040
City Accounts	$296,900
DBCP Settlements	$250,000
Development Impact Fees	$202,630
Miscellaneous Revenue	$80,060
Grand Total	$14,557,130

Water Utility Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
56000000	58890	City Accounts	274,797	283,429	288,710	289,100	296,900	
56000000	58891	Customer Accounts	12,166,242	12,472,479	12,782,160	12,721,930	13,065,500	
56000000	58910	Water Tap Fees	18,614	17,664	20,000	20,000	20,000	
56200000	57501	Development Impact Fees	2,529	60,001	130,250	130,250	202,630	
56500000	58900	PCE-TCE Rate Revenue	-	168	-	-	-	
Charges For Services Total			**12,462,183**	**12,833,742**	**13,221,120**	**13,161,280**	**13,585,030**	
56000000	54332	Investment Earnings	51,400	86,686	43,000	43,000	60,060	
56000000	54391	Sale of City Property	3,323	16,632	-	10,430	-	
56100000	54332	Investment Earnings	16,222	31,605	-	-	-	
56100000	54391	Sale of City Property	-	5,938	-	-	-	
56200000	54332	Investment Earnings	326	407	300	300	-	
56300000	54332	Investment Earnings	34	101	-	-	-	
59000000	54332	Investment Earnings	15,155	12,717	15,290	15,290	-	
59100000	54332	Investment Earnings	1,427	8,367	3,000	1,110	-	
59200000	54332	Investment Earnings	98	54	140	140	-	
59300000	54332	Investment Earnings	11,629	35,142	20,220	20,220	-	
59400000	54332	Investment Earnings	964	4,654	2,000	2,000	-	
From Use Of Money/Pr Total			**100,579**	**202,304**	**83,950**	**92,490**	**60,060**	
56100000	50001	Operating Transfer In	8,598,643	6,658,124	-	-	-	
Interfund Credit Total			**8,598,643**	**6,658,124**	**-**	**-**	**-**	
56000000	56403	Build America-BABs subsidy	633,246	614,377	614,380	614,380	662,040	
Intergovernmental Re Total			**633,246**	**614,377**	**614,380**	**614,380**	**662,040**	
56000000	55024	Revenue-Other	480	16,959	-	830	-	
Miscellaneous Revenu Total			**480**	**16,959**	**-**	**830**	**-**	
56000000	59525	Water Meter Installation	585,965	405,677	-	42,890	-	
56000000	59542	Infrastructure Replacement	-	(0)	-	-	-	
56100000	59596	DBCP Settlements	246,918	768,120	250,000	250,000	250,000	
59100000	59597	PCE/TCE Settlements	675,000	-	-	-	-	
59400000	59597	PCE/TCE Settlements	431,400	-	-	-	-	
Other Charges Total			**1,939,283**	**1,173,797**	**250,000**	**292,890**	**250,000**	
Total Water Utility Revenue			**23,734,414**	**21,499,302**	**14,169,450**	**14,161,870**	**14,557,130**	

Public Works Utilities



FY 2015-2016

Water Utility	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	2,172,491	2,356,349	2,082,630	2,217,670	2,470,280
Supplies & Services Total	3,208,519	3,661,196	3,437,000	3,344,420	3,736,910
Insurances Total	14,258	10,100	8,640	8,640	11,600
Debt Service Total	2,166,606	2,142,544	2,969,860	2,969,860	2,968,610
Depreciation & Amort Total	16,078	16,078	-	-	-
Operating Transfer O Total	9,726,263	7,438,124	1,795,378	1,030,000	780,000
Capital Projects Total	451,409	1,043,753	11,494,041	4,185,920	2,297,000
Water Utility Total	**17,755,623**	**16,668,144**	**21,787,549**	**13,756,510**	**12,264,400**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
WATER SERVICES				
Administrative Clerk	1	1	1	2
Administrative Secretary	0	0	1	1
Chief Wastewater Plant Operator	1	1	1	1
Chief Water Treatment Plant Operator	1	1	0	0
Compliance Engineer	1	1	1	1
Deputy Public Works Director - Utilities	1	1	1	1
Electrician	3	3	3	3
Engineering Aide	0	0	1	1
Environmental Compliance Inspector	3	3	3	3
Laboratory Supervisor	0	0	0	1
Laboratory Technician I/II	2	2	2	2
Lead Electrician	1	1	1	1
Maintenance Worker I/II	4	3	3	3
Plant & Equipment Mechanic	7	7	7	7
Senior Administrative Clerk	1	1	1	1
Senior Storekeeper	1	1	1	1
Utility Superintendent	0	1	1	1
Wastewater Plant Operator I/II/III	6	6	6	6
Wastewater Plant Superintendent	1	1	1	1
Water Plant Superintendent	0	0	1	1
Water Services Technician	1	1	1	1
Water Treatment Plant Operator I/II/III	3	4	3	3
Watershed Program Coordinator	0	0	1	1
Water/Wastewater Maintenance Worker I/II	5	5	5	5
Water/Wastewater Maintenance Worker III	5	5	5	5
Water/Wastewater Superintendent	1	0	0	0
Water/Wastewater Supervisor	4	4	4	4
Water Services Total	53	53	55	57

Water Utility	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	258,527	262,853	254,680	210,710	253,710	
Overtime	108,363	132,776	120,150	121,520	163,460	
Part-time Salary	16,761	28,880	54,720	48,500	69,840	
Uniform Allowance	288	525	750	500	500	
Meal Allowance	-	20	-	-	-	
Incentive Pay	1,743	1,796	-	40	-	
Admin Leave Pay	2,810	2,108	2,110	2,450	3,240	
Workers Compensation	44,100	19,700	16,840	16,840	16,560	
Medical Insurance	66,393	67,882	72,570	52,060	72,570	
Dental Insurance	4,142	4,000	4,000	3,000	4,000	
Vision Insurane	1,056	1,000	1,000	750	1,000	
Medicare Insurance	5,641	6,248	3,690	3,140	3,670	
Service Contribution-PERS	52,725	48,987	45,980	38,070	50,180	
Deferred Comp	4,338	5,396	5,450	3,670	5,090	
LI & AD & D	1,339	1,256	940	930	930	
Unemployment Insurance	2,021	1,557	1,400	1,140	1,380	
LTD	-	11	640	520	880	
Chiropractic	237	240	240	180	240	
Medical In-lieu	112	47	-	-	-	
Other Benefits	19,250	18,480	16,200	16,200	15,400	
Cell Stipend	110	-	-	-	-	
Personnel Transfer Charges	1,582,534	1,752,590	1,481,270	1,697,450	1,807,630	Increased work
Salaries & Benefits Total	**2,172,491**	**2,356,349**	**2,082,630**	**2,217,670**	**2,470,280**	
Postage	539	1,068	850	750	1,850	
Telephone	27,817	2,755	25,500	3,000	5,800	
Cellular phone charges	3,805	6,442	5,250	6,750	8,000	
Electricity	623,814	611,134	618,600	650,120	675,000	Rate increase
Gas	8,320	7,924	8,500	7,500	10,000	
Water	5,459	5,619	5,700	5,700	6,000	
Refuse	-	754	-	-	-	
Printing/Binding/Duplication	3,750	17,484	5,250	1,500	7,000	
Photocopying	1,617	5,890	2,100	500	2,500	
Advertising	633	2,679	2,000	1,000	13,000	
Uniforms	14,030	16,130	14,000	17,000	19,000	
Safety Equipment	18,548	30,088	21,500	29,100	44,500	
Office Supplies	35,340	9,723	8,500	12,100	24,500	
Books & Periodicals	1,568	523	1,250	1,050	3,250	
Membership & Dues	9,480	7,104	9,000	8,500	10,500	
Uncollectible Acct Expense	84,451	54,687	50,000	50,000	60,000	
Collection Agency Fees	1,071	(239)	1,500	1,500	1,500	
Bank Service Charges	33,796	43,303	35,000	35,000	45,000	
Information Systems Software	20,672	5,544	25,000	12,500	50,000	
Business Expense	2,118	2,220	2,500	1,550	3,500	

Water Utility	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Conference Expense	3,076	4,082	4,500	4,500	6,000	
Rent of Land/Facilities	1,000	1,000	1,000	1,000	1,000	
Rental of Equipment	8,977	24,380	11,000	5,000	15,000	
Transport of Materials	-	132	-	500	1,000	
Special Dept Materials	360,988	709,820	524,500	415,000	464,500	
Janitorial Supplies	-	736	-	850	2,000	
General Supplies	1,541	1,131	3,500	1,100	3,700	
Medical Supplies	-	-	-	-	500	
Training and Education	10,976	14,392	17,000	15,500	20,000	
Small Tools and Equipment	32,316	33,800	33,500	29,600	43,700	
Laboratory Supplies	5,838	13,370	10,000	10,000	15,000	
Software Licensing Cost	5,325	24,643	10,500	25,000	50,000	
Overtime Meals	830	1,345	950	600	2,950	
Employees Physical Exams	-	75	-	-	-	
Tuition Reimbursement	-	2,736	-	2,800	8,000	
Supplies & Services NOC	4,362	3,640	-	500	4,050	
Misc. Professional Services	246,356	278,022	304,000	286,000	287,500	
Recording/Title Services	-	-	-	8,000	-	
Misc Contract Services	25,481	38,918	56,000	31,000	75,000	
Repairs to Communication Equip	859	859	1,000	1,000	1,000	
Repairs to Machines & Equip	25,979	36,462	40,000	37,000	83,000	
Repairs to Office Equip	-	19	-	-	550	
Repairs to Vehicles	35,165	42,900	42,570	42,570	39,230	
Repairs to Buildings	-	5,034	15,000	5,500	10,000	
Car Wash	112	203	110	110	200	
Motor Vehicle Fuel & Lube	24,666	24,619	22,210	22,510	23,720	
Taxes	17	280	20	1,020	1,050	
Refunds/Rebates	2,108	4,713	2,500	2,500	5,000	
Work for Others	132,505	209,645	95,000	95,000	108,850	
Lodi CARE Program	-	72	-	-	100	
WID Water Purchase	1,286,184	1,311,908	1,338,140	1,338,140	1,364,910	
Special Payments	97,028	41,430	62,000	117,000	108,500	
Supplies & Services Total	**3,208,519**	**3,661,196**	**3,437,000**	**3,344,420**	**3,736,910**	
PL & PD/Other Insurance	14,258	10,100	8,640	8,640	11,600	
Insurances Total	**14,258**	**10,100**	**8,640**	**8,640**	**11,600**	
Bond Interest	2,166,606	2,142,544	2,119,860	2,119,860	2,098,610	
Bond Principal	-	-	850,000	850,000	870,000	
Amortization	16,078	16,078	-	-	-	
Debt Services	**2,182,684**	**2,158,622**	**2,969,860**	**2,969,860**	**2,968,610**	
Operating Transfer Out	9,726,263	7,438,124	1,795,378	1,030,000	780,000	
Operating Transfer Out	**9,726,263**	**7,438,124**	**1,795,378**	**1,030,000**	**780,000**	
Capital Projects	373,160	995,370	11,311,041	4,035,420	2,085,000	
Machinery and equipment	45,857	17,356	73,000	40,500	122,000	

Water Utility	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Vehicles	32,391	31,027	110,000	110,000	90,000	
Capital Total	**451,409**	**1,043,753**	**11,494,041**	**4,185,920**	**2,297,000**	
Water Utility Total	**17,755,623**	**16,668,144**	**21,787,549**	**13,756,510**	**12,264,400**	

ACTIVITY: Water Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Water
FUND: Water Fund

ACTIVITY DESCRIPTION

The Water Utility activity provides potable water to approximately 23,500 residential, commercial and industrial customers. The utility provides water for fire suppression to both public and private fire hydrants and fire suppression systems. Activity goals are to provide a reliable supply of safe drinking water, ensure prudent and responsible water use, provide a well maintained system of pumping, distribution and treatment facilities and equipment, and to recruit and maintain a highly trained and motivated staff. This activity has five major elements:

- Administration: provides direction/supervision/planning for water utility activity; prepares studies/ reports on service operations and facilities; ensures compliance with existing and reviews/researches pending Federal and State water and groundwater regulations/legislation/ grants; represents City on water/groundwater related issues, including TCE/PCE; participates in design of capital projects.
- Water Conservation: Promotes public education and enforces City's Water Conservation Program; responds to complaints; distributes water conservation material and offers rebates for water saving plumbing fixtures.
- Water Distribution: operates/repairs/maintains approx. 240 miles of water mains (ranging in diameter from 2"-14"), service lines, just under 5,000 water valves and approx. 1,860 fire hydrants; responds to customer complaints and monitors for compliance with State/Federal bacteriological standards.
- Work for others/capital improvement: constructs water main connection for new development and new wells and storage tanks; installs fire service lines, hydrants and large water services for new or existing customers; upgrades existing water systems and installs underground and above ground piping for new well sites and new water treatment systems.

MAJOR 2014-15 ACCOMPLISHMENTS

- Completion of Phase 4 Water Meter Program
- Well 18 and 20 Granulated Activated Carbon replacement
- Commercial Water Meter Retrofit Program

MAJOR 2015-16 OBJECTIVES

- Completion of Phase 5 Water Meter Program
- Hydrant Replacement Program
- Water Well Rehabilitation Program

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Potable water production (million gallons/year)	4,987	5,190	5,227
Number of water wells	27	27	28
Water use (gallons per capita per day)	218	225	225

RELATED ORGANIZATIONAL UNIT(S)

- 50652001
- 50652002
- 50652003
- 50652004
- 50652005
- 50652006
- 56052008

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Water Capital Outlay**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Miscellaneous Water Capital Outlay and Water Meter Program **1,260,000**
Phase 6 water meter program and planning ($200,000), water well rehabilitation ($685,000), granular activated carbon ($300,000), and water taps ($75,000).

PCE/TCE **825,000**
Install extract and treatment system in the Central Plume.

ACTIVITY: **Equipment Purchase** **FUND:** **Water Capital Outlay**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-053 Replacement of vehicle 04-053, a 2001 truck which has reached its useful life.	**45,000**
New Vehicle Purchase a new truck for the Surface Water Treatment Plant.	**45,000**

Water Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
PW Water Administration							
56052001	71001	Regular Employee Salary	-	-	-	-	45,510
56052001	71002	Overtime	27	-	870	870	2,910
56052001	71003	Part-time Salary	-	-	6,220	-	7,230
56052001	71011	Workers Compensation	-	-	-	-	4,140
56052001	71012	Medical Insurance	-	-	-	-	20,510
56052001	71013	Dental Insurance	-	-	-	-	1,000
56052001	71014	Vision Insurane	-	-	-	-	250
56052001	71015	Medicare Insurance	0	-	-	-	660
56052001	71021	Service Contribution-PERS	-	-	-	-	9,100
56052001	71023	Deferred Comp	-	-	-	-	1,370
56052001	71024	LI & AD & D	-	-	-	-	70
56052001	71025	Unemployment Insurance	-	-	-	-	250
56052001	71028	LTD	-	-	-	-	160
56052001	71029	Chiropractic	-	-	-	-	60
56052001	71031	Other Benefits	-	-	-	-	3,850
56052001	71189	Personnel Transfer Charges	762,146	885,469	649,860	800,000	869,840
	Salaries & Benefits Total		**762,173**	**885,469**	**656,950**	**800,870**	**966,910**
56052001	72201	Postage	162	29	200	100	200
56052001	72202	Telephone	370	312	300	300	500
56052001	72203	Cellular phone charges	2,186	3,696	3,000	4,000	4,500
56052001	72301	Printing/Binding/Duplication	3,375	12,743	4,000	1,000	4,000
56052001	72302	Photocopying	1,617	5,890	1,600	500	2,000
56052001	72303	Advertising	633	2,235	500	-	500
56052001	72305	Uniforms	7,753	11,354	8,500	11,500	13,000
56052001	72306	Safety Equipment	4,050	3,349	7,500	5,000	7,500
56052001	72307	Office Supplies	2,529	2,634	2,500	2,500	3,000
56052001	72308	Books & Periodicals	918	263	500	1,000	1,000
56052001	72309	Membership & Dues	7,791	6,431	7,000	7,000	8,000
56052001	72310	Uncollectible Acct Expense	84,451	54,687	50,000	50,000	60,000
56052001	72311	Collection Agency Fees	1,071	(239)	1,500	1,500	1,500
56052001	72312	Bank Service Charges	33,796	43,303	35,000	35,000	45,000
56052001	72313	Information Systems Software	17,215	3,255	20,000	10,000	20,000
56052001	72314	Business Expense	619	1,658	1,000	1,000	2,000
56052001	72315	Conference Expense	3,076	2,438	2,000	2,000	3,000
56052001	72352	Special Dept Materials	3,891	6,095	5,500	5,500	8,000
56052001	72353	Janitorial Supplies	-	277	-	350	500
56052001	72355	General Supplies	47	-	500	100	200
56052001	72356	Medical Supplies	-	-	-	-	500
56052001	72358	Training and Education	9,000	8,916	10,000	10,000	10,000
56052001	72359	Small Tools and Equipment	7,327	4,149	8,000	5,000	8,000
56052001	72369	Software Licensing Cost	5,325	24,643	10,500	25,000	50,000
56052001	72370	Overtime Meals	107	61	250	100	500
56052001	72376	Tuition Reimbursement	-	2,736	-	-	5,000
56052001	72399	Supplies & Services NOC	488	2,097	-	-	3,500
56052001	72450	Misc. Professional Services	40,680	53,348	45,000	45,000	60,000
56052001	72495	Recording/Title Services	-	-	-	8,000	-
56052001	72499	Misc Contract Services	8,142	12,376	8,500	8,500	15,000
56052001	72530	Repairs to Communication Equip	859	859	1,000	1,000	1,000
56052001	72531	Repairs to Machines & Equip	-	-	-	500	1,000
56052001	72532	Repairs to Office Equip	-	-	-	-	500
56052001	72533	Repairs to Vehicles	34,867	40,288	42,570	42,570	36,030
56052001	72534	Repairs to Buildings	-	4,722	15,000	5,000	8,500
56052001	72536	Car Wash	112	203	110	110	200
56052001	72551	Motor Vehicle Fuel & Lube	24,409	23,935	22,210	22,210	22,970
56052001	72823	Refunds/Rebates	2,108	4,713	2,500	2,500	5,000
56052001	72921	Lodi CARE Program	-	72	-	-	100
56052001	72950	WID Water Purchase	1,286,184	1,311,908	1,338,140	1,338,140	1,364,910
56052001	72990	Special Payments	95,623	41,428	60,000	75,000	60,000
	Supplies & Services Total		**1,690,782**	**1,696,865**	**1,714,880**	**1,726,980**	**1,837,110**

Water Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
56052001	74070	PL & PD/Other Insurance	-	-	-	-	2,900
	Insurances Total		**-**	**-**	**-**	**-**	**2,900**
56052001	75024	Bond Interest	2,166,606	2,142,544	2,119,860	2,119,860	2,098,610
56052001	75025	Bond Principal	-	-	850,000	850,000	870,000
	Debt Service Total		**2,166,606**	**2,142,544**	**2,969,860**	**2,969,860**	**2,968,610**
56052001 D	75045	Amortization	16,078	16,078	-	-	-
	Depreciation & Amort Total		**16,078**	**16,078**	**-**	**-**	**-**
56052001	76220	Operating Transfer Out	9,726,263	7,438,124	780,000	780,000	780,000
	Operating Transfer O Total		**9,726,263**	**7,438,124**	**780,000**	**780,000**	**780,000**
56052001	77030	Machinery and equipment	14,740	9,585	15,500	15,500	22,000
	Capital Projects Total		**14,740**	**9,585**	**15,500**	**15,500**	**22,000**
PW Water Administration Total			**14,376,643**	**12,188,664**	**6,137,190**	**6,293,210**	**6,577,530**
Damage To City Property							
56052002	71002	Overtime	962	182	2,080	-	1,020
56052002	71009	Incentive Pay	42	9	-	-	-
56052002	71015	Medicare Insurance	15	3	-	-	-
56052002	71030	Medical In-lieu	34	-	-	-	-
56052002	71189	Personnel Transfer Charges	2,125	339	-	-	-
	Salaries & Benefits Total		**3,177**	**533**	**2,080**	**-**	**1,020**
56052002	72352	Special Dept Materials	104	12	2,500	1,500	1,000
56052002	72370	Overtime Meals	16	-	-	-	50
56052002	72533	Repairs to Vehicles	-	603	-	-	1,000
56052002	72990	Special Payments	210	485	-	-	1,000
	Supplies & Services Total		**330**	**1,099**	**2,500**	**1,500**	**3,050**
Damage To City Property Total			**3,507**	**1,632**	**4,580**	**1,500**	**4,070**
Water Wells							
56052003	71002	Overtime	4,992	7,333	5,000	7,640	15,280
56052003	71009	Incentive Pay	160	109	-	-	-
56052003	71015	Medicare Insurance	75	109	-	-	-
56052003	71021	Service Contribution-PERS	32	-	-	-	-
56052003	71023	Deferred Comp	7	29	-	-	-
56052003	71189	Personnel Transfer Charges	203,791	182,407	160,650	180,650	200,000
	Salaries & Benefits Total		**209,056**	**189,987**	**165,650**	**188,290**	**215,280**
56052003	72201	Postage	60	63	150	150	150
56052003	72202	Telephone	26,946	2,263	25,000	2,500	5,000
56052003	72203	Cellular phone charges	-	180	250	250	500
56052003	72211	Electricity	557,354	500,390	495,980	527,500	550,000
56052003	72213	Water	5,459	5,619	5,700	5,700	6,000
56052003	72306	Safety Equipment	-	1,059	-	100	5,000
56052003	72307	Office Supplies	-	197	-	800	1,000
56052003	72352	Special Dept Materials	62,120	109,941	100,000	100,000	120,000
56052003	72355	General Supplies	-	-	500	-	500
56052003	72358	Training and Education	640	800	500	-	1,000
56052003	72359	Small Tools and Equipment	4,729	7,581	5,000	5,000	10,000
56052003	72370	Overtime Meals	-	69	-	-	200
56052003	72399	Supplies & Services NOC	831	240	-	-	500
56052003	72450	Misc. Professional Services	24,503	28,188	30,000	30,000	40,000
56052003	72499	Misc Contract Services	6,846	9,798	7,500	7,500	15,000
56052003	72531	Repairs to Machines & Equip	25,855	33,018	30,000	30,000	40,000
56052003	72822	Taxes	17	18	20	20	50
56052003	72861	Work for Others	132,505	209,645	95,000	95,000	108,850
56052003	72990	Special Payments	4,200	2,139	2,000	2,000	3,000
	Supplies & Services Total		**852,066**	**911,208**	**797,600**	**806,520**	**906,750**
56052003	77030	Machinery and equipment	5,292	1,188	40,000	10,000	40,000
	Capital Projects Total		**5,292**	**1,188**	**40,000**	**10,000**	**40,000**
Water Wells Total			**1,066,414**	**1,102,383**	**1,003,250**	**1,004,810**	**1,162,030**
Distribution Capacity							
56052004	71002	Overtime	39,923	49,017	35,100	35,100	59,020
56052004	71003	Part-time Salary	1,761	-	-	-	-
56052004	71009	Incentive Pay	1,403	1,593	-	-	-

Water Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
56052004	71015	Medicare Insurance	624	757	-	-	-
56052004	71021	Service Contribution-PERS	558	98	-	-	-
56052004	71023	Deferred Comp	179	250	-	-	-
56052004	71025	Unemployment Insurance	13	-	-	-	-
56052004	71030	Medical In-lieu	47	47	-	-	-
56052004	71189	Personnel Transfer Charges	553,382	542,179	581,800	581,800	595,000
	Salaries & Benefits Total		**597,891**	**593,941**	**616,900**	**616,900**	**654,020**
56052004	72201	Postage	-	511	-	-	1,000
56052004	72305	Uniforms	887	525	500	500	1,000
56052004	72306	Safety Equipment	8,989	21,306	10,000	20,000	20,000
56052004	72307	Office Supplies	-	3,339	-	300	5,000
56052004	72308	Books & Periodicals	-	-	-	-	1,000
56052004	72322	Rental of Equipment	8,977	24,380	11,000	5,000	15,000
56052004	72352	Special Dept Materials	186,509	469,648	150,000	150,000	175,000
56052004	72355	General Supplies	165	638	1,000	500	1,000
56052004	72359	Small Tools and Equipment	14,752	11,446	10,000	10,000	15,000
56052004	72370	Overtime Meals	578	1,144	500	500	2,000
56052004	72399	Supplies & Services NOC	-	-	-	-	50
56052004	72450	Misc. Professional Services	1,179	-	2,500	-	2,500
56052004	72499	Misc Contract Services	5,893	12,343	10,000	10,000	15,000
56052004	72531	Repairs to Machines & Equip	72	966	-	1,000	2,000
56052004	72532	Repairs to Office Equip	-	19	-	-	50
56052004	72990	Special Payments	(3,005)	(7,123)	-	40,000	40,000
	Supplies & Services Total		**224,996**	**539,142**	**195,500**	**237,800**	**295,600**
56052004	77020	Capital Projects	-	660	-	-	-
	Capital Projects Total		**-**	**660**	**-**	**-**	**-**
Distribution Capacity Total			**822,887**	**1,133,743**	**812,400**	**854,700**	**949,620**
Surface Water Treatment Plant							
56052005	71001	Regular Employee Salary	258,527	262,503	254,680	210,710	208,200
56052005	71002	Overtime	61,689	75,583	75,600	75,600	82,670
56052005	71003	Part-time Salary	4,369	17,566	20,300	20,300	20,300
56052005	71007	Uniform Allowance	288	525	750	500	500
56052005	71008	Meal Allowance	-	20	-	-	-
56052005	71009	Incentive Pay	110	84	-	40	-
56052005	71010	Admin Leave Pay	2,810	2,108	2,110	2,450	3,240
56052005	71011	Workers Compensation	44,100	19,700	16,840	16,840	12,420
56052005	71012	Medical Insurance	66,393	67,882	72,570	52,060	52,060
56052005	71013	Dental Insurance	4,142	4,000	4,000	3,000	3,000
56052005	71014	Vision Insurane	1,056	1,000	1,000	750	750
56052005	71015	Medicare Insurance	4,761	5,201	3,690	3,140	3,010
56052005	71021	Service Contribution-PERS	51,865	48,889	45,980	38,070	41,080
56052005	71023	Deferred Comp	4,152	5,117	5,450	3,670	3,720
56052005	71024	LI & AD & D	1,339	1,256	940	930	860
56052005	71025	Unemployment Insurance	1,929	1,495	1,400	1,140	1,130
56052005	71028	LTD	-	11	640	520	720
56052005	71029	Chiropractic	237	240	240	180	180
56052005	71031	Other Benefits	19,250	18,480	16,200	16,200	11,550
56052005	71032	Cell Stipend	110	-	-	-	-
56052005	71189	Personnel Transfer Charges	53,589	125,634	66,010	120,000	120,000
	Salaries & Benefits Total		**580,715**	**657,292**	**588,400**	**566,100**	**565,390**
56052005	72201	Postage	317	464	500	500	500
56052005	72202	Telephone	292	-	-	-	-
56052005	72203	Cellular phone charges	1,619	2,566	2,000	2,500	3,000
56052005	72211	Electricity	66,460	110,744	122,620	122,620	125,000
56052005	72212	Gas	8,320	7,924	8,500	7,500	10,000
56052005	72215	Refuse	-	754	-	-	-
56052005	72301	Printing/Binding/Duplication	-	1,641	500	-	1,500
56052005	72302	Photocopying	-	-	500	-	500
56052005	72303	Advertising	-	-	-	500	500
56052005	72305	Uniforms	5,391	4,251	5,000	5,000	5,000

Water Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
56052005	72306	Safety Equipment	5,509	4,373	4,000	4,000	12,000
56052005	72307	Office Supplies	32,288	3,490	5,000	8,000	15,000
56052005	72308	Books & Periodicals	334	260	500	-	1,000
56052005	72309	Membership & Dues	1,689	673	2,000	1,500	2,500
56052005	72313	Information Systems Software	3,457	2,288	5,000	2,500	30,000
56052005	72314	Business Expense	1,499	563	1,500	500	1,500
56052005	72315	Conference Expense	-	1,643	2,500	2,500	3,000
56052005	72321	Rent of Land/Facilities	1,000	1,000	1,000	1,000	1,000
56052005	72323	Transport of Materials	-	132	-	500	1,000
56052005	72352	Special Dept Materials	107,662	121,024	260,000	150,000	150,000
56052005	72353	Janitorial Supplies	-	458	-	500	1,500
56052005	72355	General Supplies	1,330	494	1,500	500	2,000
56052005	72358	Training and Education	842	4,676	4,000	4,500	8,000
56052005	72359	Small Tools and Equipment	5,508	10,534	8,000	8,000	10,000
56052005	72362	Laboratory Supplies	5,838	13,370	10,000	10,000	15,000
56052005	72370	Overtime Meals	92	70	200	-	200
56052005	72373	Employees Physical Exams	-	75	-	-	-
56052005	72376	Tuition Reimbursement	-	-	-	2,800	3,000
56052005	72399	Supplies & Services NOC	3,043	1,303	-	500	-
56052005	72450	Misc. Professional Services	168,230	185,327	200,000	200,000	163,500
56052005	72499	Misc Contract Services	4,600	4,401	30,000	5,000	30,000
56052005	72531	Repairs to Machines & Equip	52	-	-	500	30,000
56052005	72533	Repairs to Vehicles	298	2,010	-	-	2,200
56052005	72534	Repairs to Buildings	-	312	-	500	1,500
56052005	72551	Motor Vehicle Fuel & Lube	258	684	-	300	750
56052005	72822	Taxes	-	262	-	1,000	1,000
56052005	72990	Special Payments	-	4,500	-	-	4,500
	Supplies & Services Total		**425,927**	**492,265**	**674,820**	**543,220**	**636,150**
56052005	74070	PL & PD/Other Insurance	14,258	10,100	8,640	8,640	8,700
	Insurances Total		**14,258**	**10,100**	**8,640**	**8,640**	**8,700**
56052005	77030	Machinery and equipment	25,825	6,583	17,500	15,000	60,000
	Capital Projects Total		**25,825**	**6,583**	**17,500**	**15,000**	**60,000**
Surface Water Treatment Plant Total			**1,046,724**	**1,166,240**	**1,289,360**	**1,132,960**	**1,270,240**
Water Conservation Program							
56052006	71001	Regular Employee Salary	-	350	-	-	-
56052006	71002	Overtime	104	477	500	500	500
56052006	71003	Part-time Salary	10,632	11,313	28,200	28,200	42,310
56052006	71015	Medicare Insurance	156	176	-	-	-
56052006	71021	Service Contribution-PERS	271	-	-	-	-
56052006	71025	Unemployment Insurance	79	62	-	-	-
	Salaries & Benefits Total		**11,241**	**12,379**	**28,700**	**28,700**	**42,810**
56052006	72301	Printing/Binding/Duplication	376	3,100	750	500	1,500
56052006	72303	Advertising	-	444	1,500	500	12,000
56052006	72307	Office Supplies	522	63	1,000	500	500
56052006	72308	Books & Periodicals	316	-	250	50	250
56052006	72314	Business Expense	-	-	-	50	-
56052006	72352	Special Dept Materials	581	1,422	2,500	2,500	2,500
56052006	72358	Training and Education	494	-	2,500	1,000	1,000
56052006	72359	Small Tools and Equipment	-	3	2,500	1,500	500
56052006	72450	Misc. Professional Services	1,550	125	1,500	1,000	1,500
	Supplies & Services Total		**3,839**	**5,159**	**12,500**	**7,600**	**19,750**
Water Conservation Program			**15,080**	**17,538**	**41,200**	**36,300**	**62,560**
DBCP Monitoring Program							
56052008	71002	Overtime	666	183	1,000	1,810	2,060
56052008	71009	Incentive Pay	28	-	-	-	-
56052008	71015	Medicare Insurance	10	3	-	-	-
56052008	71030	Medical In-lieu	31	-	-	-	-
56052008	71189	Personnel Transfer Charges	7,502	16,562	22,950	15,000	22,790
	Salaries & Benefits Total		**8,237**	**16,748**	**23,950**	**16,810**	**24,850**
56052008	72202	Telephone	207	180	200	200	300

Water Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
56052008	72352	Special Dept Materials	121	1,679	4,000	5,500	8,000
56052008	72359	Small Tools and Equipment	-	87	-	100	200
56052008	72370	Overtime Meals	37	-	-	-	-
56052008	72450	Misc. Professional Services	10,214	11,034	25,000	10,000	20,000
56052008	72531	Repairs to Machines & Equip	-	2,478	10,000	5,000	10,000
Supplies & Services Total			**10,579**	**15,458**	**39,200**	**20,800**	**38,500**
DBCP Monitoring Program Total			**18,817**	**32,206**	**63,150**	**37,610**	**63,350**
Capital Projects							
56199000	76220	Operating Transfer Out	-	-	1,015,378	250,000	-
Operating Transfer O Total			**-**	**-**	**1,015,378**	**250,000**	**-**
56199000	77020	Capital Projects	-	250,000	10,069,610	3,500,000	1,260,000
56199000	77040	Vehicles	32,391	31,027	110,000	110,000	90,000
56499000	77020	Capital Projects	11,483	2,672	-	420	-
56599000	77020	Capital Projects	115,304	47,823	166,473	165,000	-
59099000	77020	Capital Projects	189,836	294,914	781,483	250,000	825,000
59199000	77020	Capital Projects	29,770	66,618	23,498	20,000	-
59299000	77020	Capital Projects	17,789	75,801	-	-	-
59399000	77020	Capital Projects	-	-	212,000	75,000	-
59499000	77020	Capital Projects	8,979	256,882	57,977	25,000	-
Capital Projects Total			**405,551**	**1,025,737**	**11,421,041**	**4,145,420**	**2,175,000**
Capital Projects Total			**405,551**	**1,025,737**	**12,436,419**	**4,395,420**	**2,175,000**
Water Utility Total			**17,755,623**	**16,668,144**	**21,787,549**	**13,756,510**	**12,264,400**

WASTEWATER UTILITY

The Wastewater Utility, managed by the Public Works Department, is responsible for collecting, conveying and treating 2.4 billion gallons of wastewater a year at the White Slough Water Pollution Control Facility. It also manages the City's storm drain system.

The utility has a budget of $17,518,680 in FY 2015/16, compared to $19,723,250 as originally adopted in FY 2014/15, The 2014/15 budget shown in the following pages reflects adjustments made throughout the year.

FY 2015/16 Water Services budgeted staffing is being increased by 2 to 57. The Wastewater utility shares staff with the Water Utility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

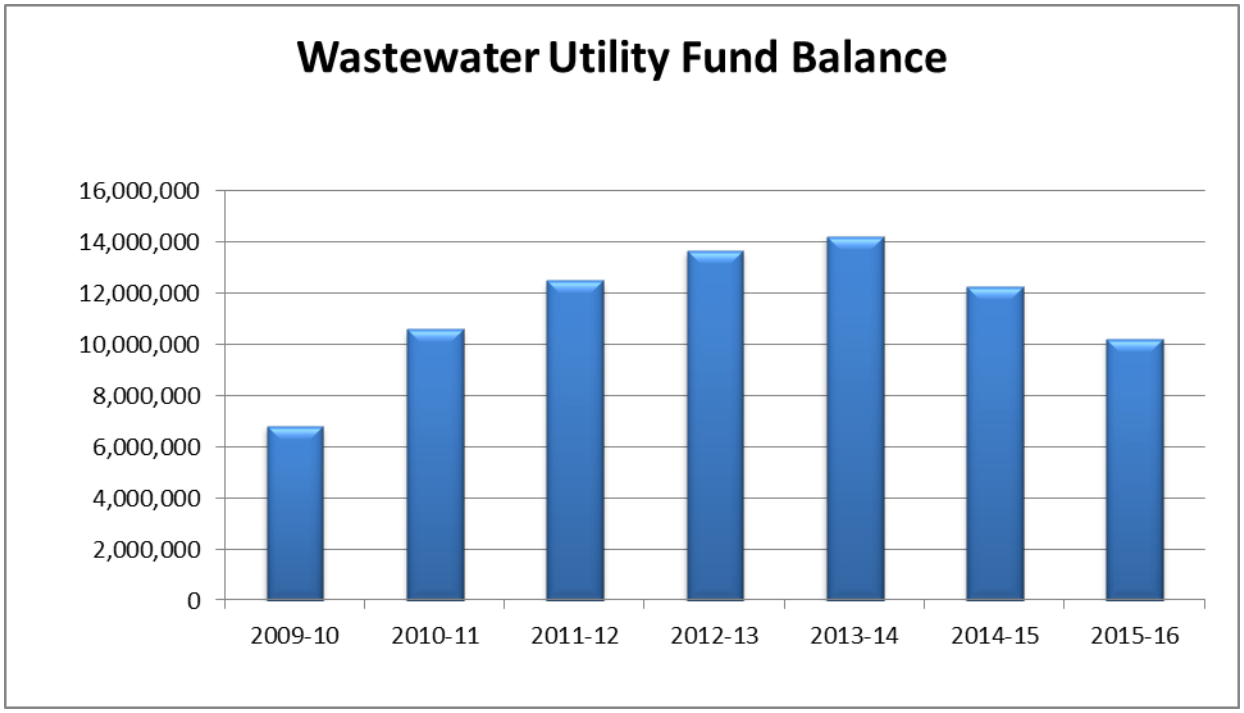
Wastewater Utility Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

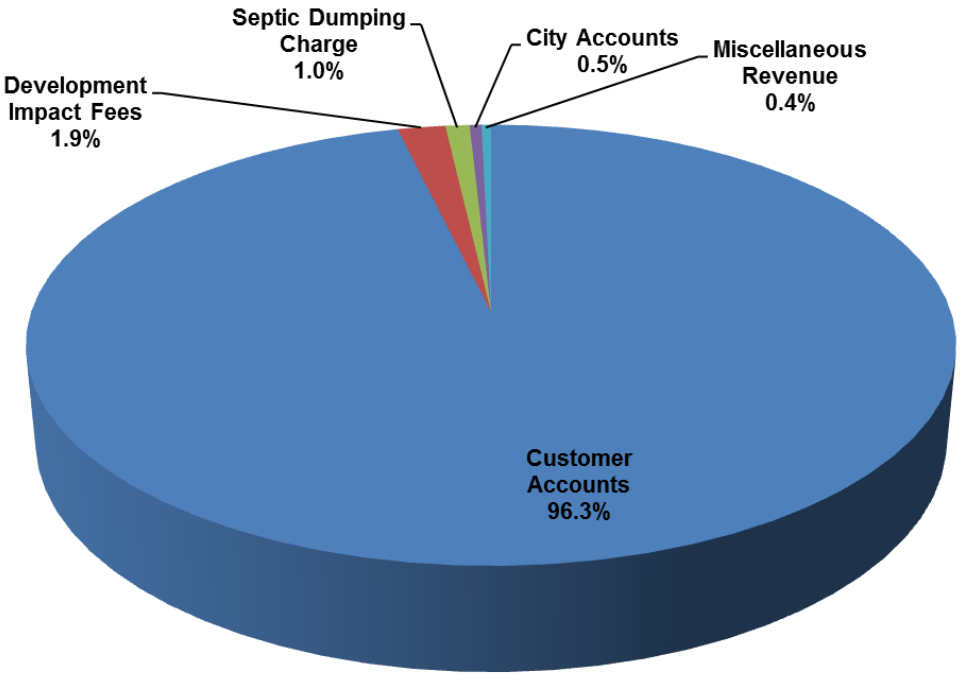
For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Wastewater Utility Enterprise Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Cash Balance					
Beginning Cash Balance	12,513,936	13,695,513	12,226,580	14,249,392	12,264,212
Revenues	14,346,216	14,990,584	14,878,980	15,052,420	15,484,340
Expenditures	13,164,639	14,436,705	24,283,073	17,037,600	17,518,680
Net Difference (Revenues Less Expenditures)	1,181,577	553,879	(9,404,093)	(1,985,180)	(2,034,340)
Cash Balance					
Ending Cash Balance	13,695,513	14,249,392	2,822,487	12,264,212	10,229,872



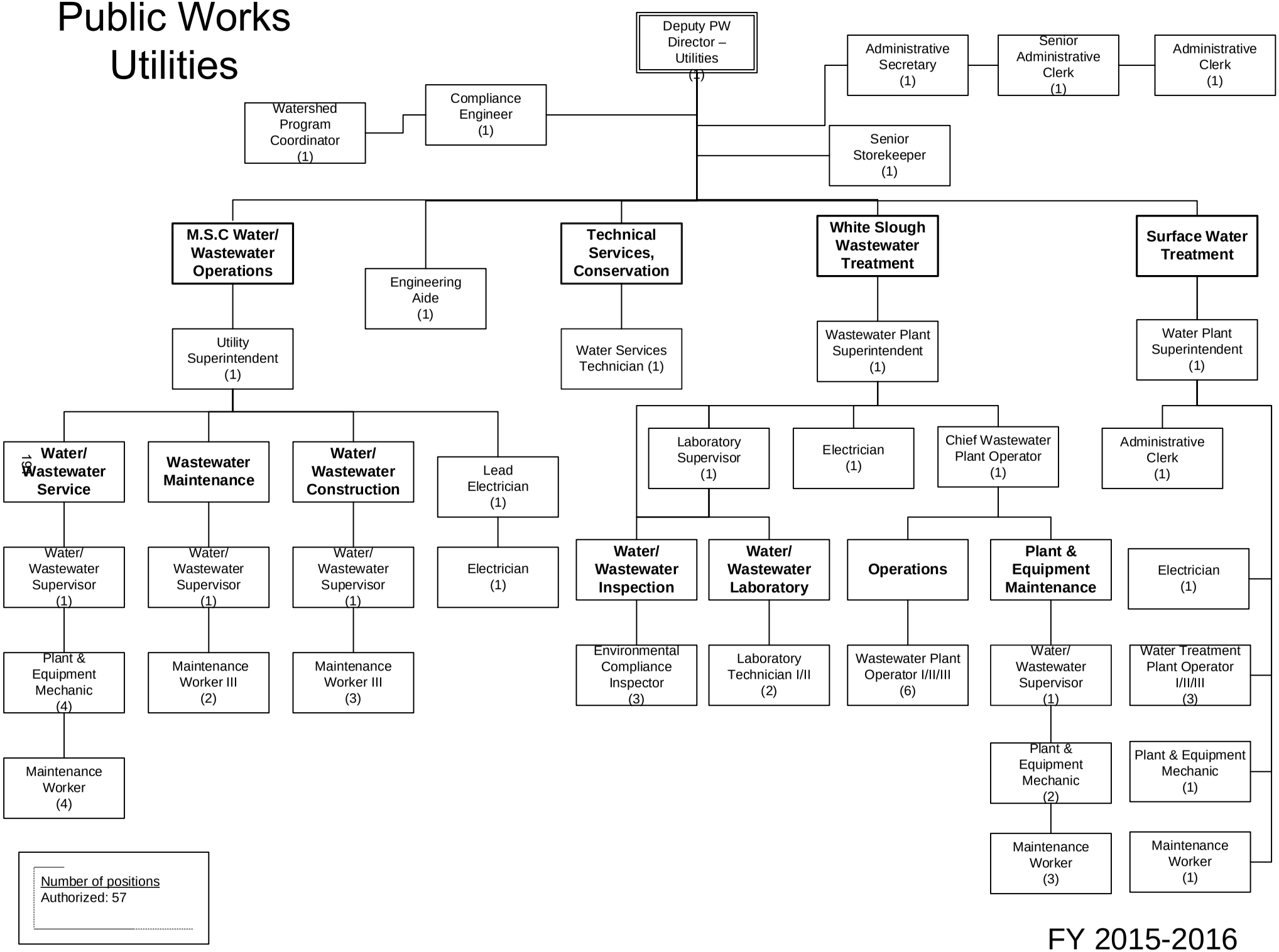
Wastewater Utility Revenues



Revenue	Budget 2015-16
Customer Accounts	$14,904,500
Development Impact Fees	$297,050
Septic Dumping Charge	$150,000
City Accounts	$72,800
Miscellaneous Revenue	$59,990
Grand Total	$15,484,340

Wastewater Utility Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
53000000	57701	Damage to Property	-	18,936	-	-	-	
53000000	58890	City Accounts	67,432	69,283	71,190	71,190	72,800	
53000000	58891	Customer Accounts	13,679,784	14,186,357	14,442,430	14,541,000	14,904,500	
53000000	58920	Sewer Tap Fees	4,765	5,165	10,000	50,000	25,000	
53000000	58921	Sewer Reimbursements	-	-	-	50,000	-	
53300000	57501	Development Impact Fees	25,681	45,777	128,860	128,860	297,050	
53500000	57501	Development Impact Fees	3,656	130,364	-	5,940	-	
Charges For Services Total			**13,781,319**	**14,455,882**	**14,652,480**	**14,846,990**	**15,299,350**	
53000000	54332	Investment Earnings	20,625	82,037	20,000	20,000	34,990	
53000000	54391	Sale of City Property	-	8,400	-	3,500	-	
53100000	54332	Investment Earnings	1,772	2,025	-	-	-	
53100000	54391	Sale of City Property	-	-	-	430	-	
53200000	54332	Investment Earnings	263,495	334,998	-	-	-	
53300000	54332	Investment Earnings	11,792	3,116	3,000	3,000	-	
53500000	54332	Investment Earnings	3,664	5,133	3,500	3,500	-	
From Use Of Money/Pr Total			**301,347**	**435,708**	**26,500**	**30,430**	**34,990**	
53100000	50001	Operating Transfer In	3,317,475	3,122,468	-	-	-	
53200000	50001	Operating Transfer In	1,163,480	3,589,041	-	-	-	
Interfund Credit Total			**4,480,955**	**6,711,509**	**-**	**-**	**-**	
53000000	55024	Revenue-Other	51,941	25,236	50,000	25,000	-	
53000000	55102	Wrk for City-PW	-	6,338	-	-	-	
53100000	55024	Revenue-Other	-	75,000	-	-	-	
Miscellaneous Revenu Total			**51,941**	**106,573**	**50,000**	**25,000**	**-**	
53000000	59542	Infrastructure Replacement	-	49,453	-	-	-	
53000000	59586	Septic Dumping charge	170,824	138,582	150,000	150,000	150,000	
Other Charges Total			**170,824**	**188,035**	**150,000**	**150,000**	**150,000**	
Total Wastewater Utility Revenue			**18,786,386**	**21,897,708**	**14,878,980**	**15,052,420**	**15,484,340**	

Public Works Utilities



FY 2015-2016

Wastewater Utility	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	2,999,428	3,255,490	3,115,650	3,010,730	3,498,010
Supplies & Services Total	2,435,787	2,662,713	2,852,730	2,961,500	2,942,340
Insurances Total	64,240	92,920	105,840	105,840	153,700
Debt Service Total	2,646,676	2,443,469	2,171,530	2,171,530	2,144,130
Depreciation & Amort Total	46,088	98,100	1,500,000	1,500,000	1,535,000
Operating Transfer O Total	5,299,935	7,779,509	1,894,378	1,318,000	1,068,000
Capital Projects Total	771,962	450,128	13,277,323	5,970,000	6,177,500
Wastewater Utility Total	**14,264,116**	**16,782,328**	**24,917,451**	**17,037,600**	**17,518,680**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
WATER SERVICES				
Administrative Clerk	1	1	1	2
Administrative Secretary	0	0	1	1
Chief Wastewater Plant Operator	1	1	1	1
Chief Water Treatment Plant Operator	1	1	0	0
Compliance Engineer	1	1	1	1
Deputy Public Works Director - Utilities	1	1	1	1
Electrician	3	3	3	3
Engineering Aide	0	0	1	1
Environmental Compliance Inspector	3	3	3	3
Laboratory Supervisor	0	0	0	1
Laboratory Technician I/II	2	2	2	2
Lead Electrician	1	1	1	1
Maintenance Worker I/II	4	3	3	3
Plant & Equipment Mechanic	7	7	7	7
Senior Administrative Clerk	1	1	1	1
Senior Storekeeper	1	1	1	1
Utility Superintendent	0	1	1	1
Wastewater Plant Operator I/II/III	6	6	6	6
Wastewater Plant Superintendent	1	1	1	1
Water Plant Superintendent	0	0	1	1
Water Services Technician	1	1	1	1
Water Treatment Plant Operator I/II/III	3	4	3	3
Watershed Program Coordinator	0	0	1	1
Water/Wastewater Maintenance Worker I/II	5	5	5	5
Water/Wastewater Maintenance Worker III	5	5	5	5
Water/Wastewater Superintendent	1	0	0	0
Water/Wastewater Supervisor	4	4	4	4
Water Services Total	53	53	55	57

Wastewater Utility	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	2,409,769	2,780,724	2,916,860	2,700,580	3,162,850	New positions and MOU changes
Overtime	137,457	156,427	129,370	129,610	160,370	
Part-time Salary	25,058	16,705	23,070	23,070	7,230	
Uniform Allowance	3,950	8,288	9,700	9,600	10,550	
Meal Allowance	-	20	-	-	-	
Incentive Pay	65,042	65,696	60,570	63,990	73,220	
Admin Leave Pay	9,051	7,302	11,340	8,280	15,790	
Workers Compensation	277,200	181,240	206,290	206,290	219,420	
Medical Insurance	625,048	666,066	744,770	670,690	857,920	
Dental Insurance	42,856	45,165	49,000	46,050	53,000	
Vision Insurane	10,563	11,290	12,250	11,510	13,250	
Medicare Insurance	36,363	42,610	42,290	36,540	47,300	
Service Contribution-PERS	481,520	498,387	556,360	508,770	649,130	Rate increase
Deferred Comp	58,047	67,541	76,610	72,500	77,530	
LI & AD & D	8,394	8,986	9,770	8,630	9,770	
Unemployment Insurance	17,995	14,387	16,040	14,850	17,390	
LTD	-	141	7,290	6,750	11,170	
Chiropractic	2,369	2,710	2,940	2,780	3,180	
Medical In-lieu	17,980	12,877	6,400	14,760	-	
Other Benefits	121,000	169,980	198,450	198,450	204,050	
Cell Stipend	1,301	1,726	1,800	2,930	3,000	
Personnel Transfer Recovery	(3,072,602)	(3,324,611)	(3,807,700)	(3,457,990)	(3,923,150)	
Personnel Transfer Charges	1,721,066	1,821,834	1,842,180	1,732,090	1,825,040	
Salaries & Benefits Total	**2,999,428**	**3,255,490**	**3,115,650**	**3,010,730**	**3,498,010**	
Postage	627	85	950	250	700	
Telephone	13,525	7,442	12,480	7,530	14,400	
Cellular phone charges	3,760	5,703	4,750	4,750	6,000	
Electricity	625,443	592,277	639,130	641,650	662,480	Rate increase
Gas	25,293	13,279	21,000	21,000	21,000	
Water	3,320	3,402	3,530	3,530	4,300	
Refuse	11,540	20,320	15,000	20,000	15,000	
Printing/Binding/Duplication	1,178	9,617	1,600	850	3,700	
Photocopying	1,718	8,818	2,150	650	2,150	
Advertising	183	2,134	1,000	1,000	2,300	
Laundry & Dry Cleaning	141	-	-	-	-	
Uniforms	16,612	19,849	16,500	19,300	22,000	
Safety Equipment	22,518	12,827	20,000	17,000	70,000	
Office Supplies	15,397	9,178	8,600	12,610	14,800	
Books & Periodicals	1,024	253	500	540	700	
Membership & Dues	12,181	12,999	14,500	13,500	15,700	
Uncollectible Acct Expense	59,769	39,422	60,000	60,000	50,000	
Collection Agency Fees	149	(60)	500	500	500	
Bank Service Charges	20,677	26,439	20,000	20,000	30,000	

Wastewater Utility	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Information Systems Software	25,042	15,214	18,000	18,000	20,700	
Business Expense	2,149	3,641	2,850	3,250	4,200	
Conference Expense	1,576	3,202	6,150	9,450	9,650	
Rental of Equipment	11,653	14,818	7,500	10,000	52,500	
Special Dept Materials	88,348	64,477	80,250	72,600	104,750	
Janitorial Supplies	8,378	691	800	1,000	1,450	
General Supplies	204,015	195,633	155,500	157,000	159,000	
Medical Supplies	84	-	100	300	1,000	
Training and Education	10,514	12,413	19,750	13,500	25,250	
Small Tools and Equipment	42,772	42,776	54,000	40,000	55,000	
Laboratory Supplies	9,915	23,488	25,000	25,000	25,000	
Software Licensing Cost	7,352	6,920	6,000	20,500	51,000	
Overtime Meals	1,473	1,453	2,150	1,400	2,550	
Tuition Reimbursement	-	-	-	-	300	
Supplies & Services NOC	2,614	4,157	2,500	1,450	4,000	
Misc. Professional Services	232,374	414,028	627,800	627,800	623,800	
Misc Contract Services	15,868	20,258	21,000	21,000	47,500	
Repairs to Communication Equip	9,950	1,682	1,860	1,860	7,000	
Repairs to Machines & Equip	491,381	624,857	521,500	515,500	287,000	
Repairs to Office Equip	1,049	-	500	-	500	
Repairs to Vehicles	107,810	138,092	145,620	145,620	137,070	
Repairs to Buildings	4,069	4,409	18,000	11,000	9,000	
Car Wash	384	479	360	360	470	
Motor Vehicle Fuel & Lube	74,147	70,235	62,570	62,570	68,310	
Taxes	126	127	130	130	160	
Refunds/Rebates	2,108	4,565	2,500	2,500	5,000	
Work for Others	14,725	10,000	5,000	5,000	7,500	
Lodi CARE Program	-	92	-	-	100	
Special Payments	230,855	201,023	223,150	350,050	296,850	Permit fees
Supplies & Services Total	**2,435,787**	**2,662,713**	**2,852,730**	**2,961,500**	**2,942,340**	
PL & PD/Other Insurance	64,240	92,920	105,840	105,840	153,700	
Insurances Total	**64,240**	**92,920**	**105,840**	**105,840**	**153,700**	
Bond Interest	2,646,676	2,443,469	2,171,530	2,171,530	2,144,130	
Amortization	46,088	98,100	1,500,000	1,500,000	1,535,000	
Debt Services	**2,692,764**	**2,541,568**	**3,671,530**	**3,671,530**	**3,679,130**	
Operating Transfer Out	5,299,935	7,779,509	1,894,378	1,318,000	1,068,000	
Operating Transfer Out	**5,299,935**	**7,779,509**	**1,894,378**	**1,318,000**	**1,068,000**	
Capital Projects	702,322	254,100	12,294,823	5,500,000	4,970,000	
Machinery and equipment	35,863	82,790	72,500	50,000	447,500	
Vehicles	33,777	113,237	910,000	420,000	760,000	
Capital Total	**6,071,897**	**8,229,637**	**15,171,701**	**7,288,000**	**7,245,500**	
Wastewater Utility Total	**14,264,116**	**16,782,328**	**24,917,451**	**17,037,600**	**17,518,680**	

ACTIVITY: Wastewater Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Wastewater
FUND: Wastewater Fund

ACTIVITY DESCRIPTION

The Wastewater Utility activity includes the operation of the White Slough Water Pollution Control facility (Treatment Plant) which treats the City's wastewater to tertiary levels (located approximately six miles west of town), and the maintenance of wastewater pipelines and lift stations that convey wastewater to the Treatment Plant; and the maintenance of storm drain pipelines and lift stations that convey storm water to various points of discharge. Activity goals are to provide uninterrupted service from source to treatment facilities and/or points of discharge without blockages or overflows; minimize the City's impact on the environment by consistently treating wastewater that meets all Federal and State standards; and continue recycling and land disposal of treatment effluent and industrial wastewater (cannery). This activity has six major elements:

- Wastewater Administration - directs, supervises and plans operation of wastewater utility, prepares studies/reports, responsible for compliance with State and Federal regulations/legislation on operations and discharge requirements, budget preparation/control, and represents City with other agencies and committees on matters regarding wastewater operations and treatment.
- Domestic Collection System - operates, maintains and repairs domestic wastewater collection system, including 190 miles of domestic wastewater collection mains, service laterals for over 23,000 customers, approx. 3,200 manholes and 8 domestic pumping stations. Maintains compliance with Sewer System Management Plan by performing hydro cleaning and closed circuit TV operations.
- Industrial Collection System - operates, maintains and repairs industrial wastewater collection system, including 10 miles of industrial wastewater collection mains, 83 manholes, 4.5 miles of 30-inch diameter "IW outfall" line, 1 pumping station and 7 service laterals.
- Treatment Facility - operates and maintains a tertiary treatment facility which operates 7 days per week, 24 hours per day and manned 16 hours per day. Treats an annual average domestic flow of 2.4 billion gallons and an annual average industrial flow of 100 million gallons per year. Utilizes recycled biosolids in accordance with discharge permit requirements.
- Laboratory Services - State-certified lab analyzes untreated and treated wastewater to determine chemical/physical/bacteriological characteristics to evaluate treatment plant effectiveness; samples and analyzes City drinking water to monitor water quality and compliance with State regulations; and administers enforcement of City's pretreatment and cross connection programs.
- Storm Drain Collection System - operates, maintains and repairs storm drain collection system, including approx. 162 miles of storm drain pipeline, 13 pump stations and over 3,300 catch basins. Includes compliance with City's discharge permit requirements, including public education, illicit discharge detection and elimination, construction site storm water management and pollution prevention.

SERVICE LEVEL ADJUSTMENTS

- Added one Administrative Clerk position
- Added one Laboratory Supervisor position
- Added one Lead Electrician position

MAJOR 2014-15 ACCOMPLISHMENTS

- Completion of Wastewater Rehabilitation Phase 6
- Ongoing manhole reconditioning program
- Maintained district cleaning schedules

ACTIVITY: Wastewater Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Wastewater
FUND: Wastewater Fund

MAJOR 2015-16 OBJECTIVES

- Purchase a new CCTV van
- Implement updated FOG Program
- Increase CCTV inspections

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Wastewater treated (million gallons/year)	1,839	1,875	1,822
Miles of wastewater main cleaned	65.9	58	54.2
Public sewer overflows per 100 miles of main	0.5	2	2

RELATED ORGANIZATIONAL UNIT(S)

- 53053001
- 53053002
- 53053003
- 53053004
- 53053005
- 53053006
- 53053007
- 53053008
- 53053009

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Wastewater Capital Outlay**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

White Slough Water Pollution Control Facility **3,355,000**
Projects include feasibility study/pre-design of structural corrosion damage & UV upgrade ($1,500,000); dewatering screwpress upgrades/replacement ($1,000,000); influent screening design ($800,000); and plant maintenance improvements ($55,000).

Miscellaneous Wastewater Capital Outlay **1,615,000**
Shady Acres trash handling system ($700,000); realignment of domestic industrial line ($600,000); Shady Acres and Vinewood storm water pump upgrades ($200,000); wastewater taps and relocations ($75,000); and Lodi Lake storm line and manhole replacement ($40,000).

ACTIVITY: **Equipment Purchase** **FUND:** **Wastewater Capital Outlay**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-123 Replacement of vehicle 04-123, a sweeper, to be partially funded by a grant.	**260,000**
Replacement of Vehicle 04-032 Replacement of vehicle 04-032, a CCTV van for sewer inspection and cleaning operations.	**200,000**
Replacement of Blower #4 Replace blower #4 which has reached its useful life.	**100,000**
Replacement of Vehicle #139 Replace vehicle #139 a 1.25 ton, flatbed truck.	**60,000**
Replacement of Vehicle 04-063 Replacement of vehicle 04-063, a 1999 truck which has reached its useful life.	**45,000**
New Vehicle Purchase a ½ ton pick up to be used for the FOG program.	**25,000**
New Vehicle Purchase a grade all.	**70,000**

Wastewater Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
PW Wastewater Administration							
53053001	71001	Regular Employee Salary	378	-	-	-	-
53053001	71002	Overtime	27	-	1,040	1,040	2,030
53053001	71003	Part-time Salary	-	-	6,220	6,220	7,230
53053001	71012	Medical Insurance	179	-	-	-	-
53053001	71013	Dental Insurance	9	-	-	-	-
53053001	71014	Vision Insurane	2	-	-	-	-
53053001	71015	Medicare Insurance	6	-	-	-	-
53053001	71021	Service Contribution-PERS	81	-	-	-	-
53053001	71023	Deferred Comp	11	-	-	-	-
53053001	71024	LI & AD & D	7	-	-	-	-
53053001	71025	Unemployment Insurance	3	-	-	-	-
53053001	71029	Chiropractic	1	-	-	-	-
53053001	71189	Personnel Transfer Charges	744,672	858,749	796,320	796,320	772,840
	Salaries & Benefits Total		**745,377**	**858,749**	**803,580**	**803,580**	**782,100**
53053001	72201	Postage	63	-	100	100	100
53053001	72202	Telephone	230	412	250	250	500
53053001	72203	Cellular phone charges	2,187	3,656	3,000	3,000	4,500
53053001	72301	Printing/Binding/Duplication	1,105	9,617	1,000	250	1,000
53053001	72302	Photocopying	1,570	8,818	2,000	500	2,000
53053001	72303	Advertising	183	1,876	200	200	500
53053001	72305	Uniforms	7,319	10,760	7,500	10,800	12,000
53053001	72306	Safety Equipment	1,430	1,064	6,000	3,000	6,000
53053001	72307	Office Supplies	3,195	2,545	3,000	2,000	3,000
53053001	72308	Books & Periodicals	73	132	-	40	-
53053001	72309	Membership & Dues	3,910	3,704	4,000	4,000	5,000
53053001	72310	Uncollectible Acct Expense	59,769	39,422	60,000	60,000	50,000
53053001	72311	Collection Agency Fees	149	(60)	500	500	500
53053001	72312	Bank Service Charges	20,677	26,439	20,000	20,000	30,000
53053001	72313	Information Systems Software	17,952	2,789	10,000	10,000	10,000
53053001	72314	Business Expense	245	1,149	1,000	1,000	1,500
53053001	72315	Conference Expense	544	1,590	1,500	1,500	2,000
53053001	72352	Special Dept Materials	1,815	2,965	5,000	2,500	4,500
53053001	72353	Janitorial Supplies	-	277	500	500	800
53053001	72355	General Supplies	309	23	500	500	800
53053001	72358	Training and Education	3,771	2,640	6,000	3,000	6,000
53053001	72359	Small Tools and Equipment	5,249	3,161	10,000	5,000	8,000
53053001	72369	Software Licensing Cost	6,849	6,920	5,000	20,000	50,000
53053001	72370	Overtime Meals	-	-	100	100	200
53053001	72399	Supplies & Services NOC	429	3,931	-	700	1,500
53053001	72450	Misc. Professional Services	24,781	29,667	40,000	40,000	50,000
53053001	72499	Misc Contract Services	4,784	6,150	5,000	5,000	7,500
53053001	72530	Repairs to Communication Equip	799	799	1,000	1,000	1,500
53053001	72531	Repairs to Machines & Equip	-	38	-	500	500
53053001	72533	Repairs to Vehicles	86,054	90,792	117,890	117,890	92,410
53053001	72534	Repairs to Buildings	-	-	15,000	7,500	5,000
53053001	72536	Car Wash	373	410	350	350	400
53053001	72551	Motor Vehicle Fuel & Lube	49,843	56,621	46,570	46,570	54,930
53053001	72823	Refunds/Rebates	2,108	4,565	2,500	2,500	5,000
53053001	72921	Lodi CARE Program	-	92	-	-	100
53053001	72990	Special Payments	2,932	5,007	13,150	10,000	13,150
	Supplies & Services Total		**310,699**	**327,969**	**388,610**	**380,750**	**430,890**
53053001	75024	Bond Interest	2,646,676	2,443,469	2,171,530	2,171,530	2,144,130
	Debt Service Total		**2,646,676**	**2,443,469**	**2,171,530**	**2,171,530**	**2,144,130**
53053001	75045	Amortization	46,088	98,100	1,500,000	1,500,000	1,535,000
	Depreciation & Amort Total		**46,088**	**98,100**	**1,500,000**	**1,500,000**	**1,535,000**
53053001	76220	Operating Transfer Out	5,299,935	7,779,509	1,068,000	1,068,000	1,068,000
	Operating Transfer O Total		**5,299,935**	**7,779,509**	**1,068,000**	**1,068,000**	**1,068,000**

Wastewater Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
53053001	77030	Machinery and equipment	12,503	7,169	8,000	10,000	20,000
		Capital Projects Total	**12,503**	**7,169**	**8,000**	**10,000**	**20,000**
PW Wastewater Administration Total			**9,061,277**	**11,514,964**	**5,939,720**	**5,933,860**	**5,980,120**
Damage To City Property							
53053002	71002	Overtime	-	-	330	330	330
53053002	71189	Personnel Transfer Charges	-	103	-	100	-
		Salaries & Benefits Total	**-**	**103**	**330**	**430**	**330**
53053002	72352	Special Dept Materials	-	-	-	-	1,000
53053002	72533	Repairs to Vehicles	1,335	1,236	2,500	2,500	2,500
53053002	72990	Special Payments	-	660	-	-	1,000
		Supplies & Services Total	**1,335**	**1,896**	**2,500**	**2,500**	**4,500**
Damage To City Property Total			**1,335**	**1,999**	**2,830**	**2,930**	**4,830**
Plant Maintenance							
53053003	71001	Regular Employee Salary	636,340	727,955	684,160	747,410	809,610
53053003	71002	Overtime	103,495	114,795	100,600	100,600	100,650
53053003	71003	Part-time Salary	8,842	-	-	-	-
53053003	71007	Uniform Allowance	900	2,375	2,500	2,750	3,000
53053003	71008	Meal Allowance	-	20	-	-	-
53053003	71009	Incentive Pay	11,160	11,536	9,750	13,170	14,430
53053003	71010	Admin Leave Pay	2,233	2,453	2,460	2,830	3,570
53053003	71011	Workers Compensation	56,700	43,340	46,310	46,310	53,820
53053003	71012	Medical Insurance	136,245	151,673	149,650	151,320	192,340
53053003	71013	Dental Insurance	10,964	11,416	11,000	12,000	13,000
53053003	71014	Vision Insurane	2,707	2,854	2,750	3,000	3,250
53053003	71015	Medicare Insurance	9,997	11,559	9,920	10,070	12,040
53053003	71021	Service Contribution-PERS	125,166	130,342	125,370	137,500	165,360
53053003	71023	Deferred Comp	15,240	17,938	17,170	20,960	19,920
53053003	71024	LI & AD & D	1,696	1,793	1,700	1,870	1,610
53053003	71025	Unemployment Insurance	4,729	3,846	3,760	4,110	4,450
53053003	71028	LTD	-	36	1,710	1,870	2,830
53053003	71029	Chiropractic	607	685	660	720	780
53053003	71030	Medical In-lieu	13,740	10,139	6,400	6,400	-
53053003	71031	Other Benefits	24,750	40,650	44,550	44,550	50,050
53053003	71032	Cell Stipend	701	1,205	1,200	1,200	1,200
53053003	71189	Personnel Transfer Charges	464,386	429,420	635,190	525,000	510,000
		Salaries & Benefits Total	**1,630,598**	**1,716,031**	**1,856,810**	**1,833,640**	**1,961,910**
53053003	72201	Postage	541	77	800	100	500
53053003	72202	Telephone	199	122	180	180	200
53053003	72203	Cellular phone charges	1,573	2,047	1,750	1,750	1,500
53053003	72211	Electricity	587,892	561,386	600,000	600,000	625,000
53053003	72212	Gas	24,529	12,480	20,000	20,000	20,000
53053003	72215	Refuse	11,540	20,320	15,000	20,000	15,000
53053003	72301	Printing/Binding/Duplication	74	-	100	100	200
53053003	72302	Photocopying	148	-	150	150	150
53053003	72303	Advertising	-	258	300	300	300
53053003	72304	Laundry & Dry Cleaning	141	-	-	-	-
53053003	72305	Uniforms	8,144	8,564	8,000	8,000	8,500
53053003	72306	Safety Equipment	15,232	9,892	10,000	10,000	60,000
53053003	72307	Office Supplies	11,767	6,318	5,000	10,000	11,000
53053003	72308	Books & Periodicals	951	121	500	500	500
53053003	72309	Membership & Dues	7,078	8,122	7,500	7,500	7,500
53053003	72313	Information Systems Software	5,825	8,757	5,000	5,000	5,500
53053003	72314	Business Expense	1,051	1,525	1,200	1,500	1,500
53053003	72315	Conference Expense	431	309	2,500	5,000	4,500
53053003	72322	Rental of Equipment	6,093	14,818	6,000	10,000	50,000
53053003	72352	Special Dept Materials	41,432	24,364	30,000	30,000	30,000
53053003	72353	Janitorial Supplies	8,224	414	300	500	600
53053003	72355	General Supplies	196,134	191,294	150,000	150,000	150,000
53053003	72356	Medical Supplies	84	-	100	300	1,000
53053003	72358	Training and Education	5,818	9,773	10,000	10,000	12,000

Wastewater Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
53053003	72359	Small Tools and Equipment	21,092	29,702	20,000	20,000	25,000
53053003	72362	Laboratory Supplies	9,915	23,488	25,000	25,000	25,000
53053003	72369	Software Licensing Cost	503	-	1,000	500	1,000
53053003	72370	Overtime Meals	903	1,077	1,500	1,000	1,500
53053003	72376	Tuition Reimbursement	-	-	-	-	300
53053003	72399	Supplies & Services NOC	1,261	226	1,000	250	1,000
53053003	72450	Misc. Professional Services	193,295	366,498	550,000	550,000	533,500
53053003	72499	Misc Contract Services	10,247	13,089	15,000	15,000	15,000
53053003	72530	Repairs to Communication Equip	8,791	523	500	500	5,000
53053003	72531	Repairs to Machines & Equip	487,245	605,575	500,000	500,000	255,000
53053003	72532	Repairs to Office Equip	1,049	-	500	-	500
53053003	72533	Repairs to Vehicles	-	564	-	-	-
53053003	72534	Repairs to Buildings	4,069	4,409	3,000	3,500	4,000
53053003	72551	Motor Vehicle Fuel & Lube	16,298	4,089	10,000	10,000	5,000
53053003	72822	Taxes	126	127	130	130	160
53053003	72990	Special Payments	82,464	94,400	85,000	205,000	150,000
		Supplies & Services Total	**1,772,160**	**2,024,728**	**2,087,010**	**2,221,760**	**2,027,410**
53053003	74070	PL & PD/Other Insurance	13,140	22,220	23,760	23,760	37,700
		Insurances Total	**13,140**	**22,220**	**23,760**	**23,760**	**37,700**
53053003	77020	Capital Projects	-	4,100	-	-	-
53053003	77030	Machinery and equipment	9,350	52,401	22,000	22,000	390,000
		Capital Projects Total	**9,350**	**56,501**	**22,000**	**22,000**	**390,000**
Plant Maintenance Total			**3,425,248**	**3,819,481**	**3,989,580**	**4,101,160**	**4,417,020**
Sanitary System Maintenance							
53053004	71001	Regular Employee Salary	-	(104)	-	-	-
53053004	71002	Overtime	20,775	17,769	20,080	20,080	39,960
53053004	71003	Part-time Salary	1,264	-	-	-	-
53053004	71009	Incentive Pay	740	542	-	-	-
53053004	71012	Medical Insurance	-	(84)	-	-	-
53053004	71013	Dental Insurance	-	(4)	-	-	-
53053004	71014	Vision Insurane	-	(1)	-	-	-
53053004	71015	Medicare Insurance	328	271	-	-	-
53053004	71021	Service Contribution-PERS	67	154	-	-	-
53053004	71023	Deferred Comp	84	117	-	-	-
53053004	71024	LI & AD & D	-	(0)	-	-	-
53053004	71025	Unemployment Insurance	9	(1)	-	-	-
53053004	71029	Chiropractic	-	(0)	-	-	-
53053004	71030	Medical In-lieu	85	-	-	-	-
53053004	71189	Personnel Transfer Charges	389,143	370,791	257,850	257,850	370,000
		Salaries & Benefits Total	**412,496**	**389,448**	**277,930**	**277,930**	**409,960**
53053004	72201	Postage	-	-	-	-	50
53053004	72202	Telephone	7,082	2,443	6,500	2,500	6,500
53053004	72211	Electricity	9,671	9,931	10,000	10,520	11,480
53053004	72212	Gas	764	800	1,000	1,000	1,000
53053004	72213	Water	2,043	2,094	2,200	2,200	2,200
53053004	72305	Uniforms	596	525	500	500	1,000
53053004	72306	Safety Equipment	2,908	1,378	3,500	3,500	3,500
53053004	72307	Office Supplies	-	-	100	100	200
53053004	72308	Books & Periodicals	-	-	-	-	200
53053004	72309	Membership & Dues	-	148	-	-	200
53053004	72313	Information Systems Software	-	-	-	-	200
53053004	72314	Business Expense	-	-	-	100	200
53053004	72315	Conference Expense	-	-	-	800	1,000
53053004	72322	Rental of Equipment	4,860	-	1,000	-	2,000
53053004	72352	Special Dept Materials	21,881	23,921	25,000	25,000	45,000
53053004	72355	General Supplies	-	2,386	2,500	2,500	3,000
53053004	72358	Training and Education	-	-	1,250	500	1,250
53053004	72359	Small Tools and Equipment	11,631	7,962	12,000	5,000	10,000
53053004	72370	Overtime Meals	329	280	300	300	600
53053004	72450	Misc. Professional Services	627	-	300	300	300

Wastewater Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
53053004	72499	Misc Contract Services	117	299	200	200	5,000
53053004	72531	Repairs to Machines & Equip	4,136	9,600	10,000	10,000	15,000
53053004	72861	Work for Others	10,000	5,000	2,500	2,500	2,500
53053004	72990	Special Payments	642	(8,703)	-	50	200
		Supplies & Services Total	**77,287**	**58,064**	**78,850**	**67,570**	**112,580**
53053004	77030	Machinery and equipment	3,133	15,427	25,000	10,000	20,000
		Capital Projects Total	**3,133**	**15,427**	**25,000**	**10,000**	**20,000**
		Sanitary System Maintenance Total	**492,917**	**462,939**	**381,780**	**355,500**	**542,540**
Storm Drain Maintenance							
53053005	71001	Regular Employee Salary	-	(291)	-	-	-
53053005	71002	Overtime	6,339	7,462	7,090	7,090	14,840
53053005	71003	Part-time Salary	502	233	-	-	-
53053005	71009	Incentive Pay	159	156	-	-	-
53053005	71012	Medical Insurance	-	(143)	-	-	-
53053005	71013	Dental Insurance	-	(16)	-	-	-
53053005	71014	Vision Insurane	-	(4)	-	-	-
53053005	71015	Medicare Insurance	34	52	-	-	-
53053005	71021	Service Contribution-PERS	80	(58)	-	-	-
53053005	71023	Deferred Comp	31	19	-	-	-
53053005	71024	LI & AD & D	-	(1)	-	-	-
53053005	71025	Unemployment Insurance	4	(2)	-	-	-
53053005	71029	Chiropractic	-	(1)	-	-	-
53053005	71189	Personnel Transfer Charges	120,641	160,775	132,040	132,040	163,800
		Salaries & Benefits Total	**127,792**	**168,181**	**139,130**	**139,130**	**178,640**
53053005	72202	Telephone	5,643	3,969	5,200	4,000	5,200
53053005	72211	Electricity	26,921	20,122	28,000	30,000	25,000
53053005	72213	Water	510	523	550	550	600
53053005	72305	Uniforms	415	-	500	-	500
53053005	72306	Safety Equipment	547	493	500	500	500
53053005	72307	Office Supplies	-	-	-	-	50
53053005	72309	Membership & Dues	1,194	1,025	3,000	2,000	3,000
53053005	72313	Information Systems Software	1,265	3,668	3,000	3,000	5,000
53053005	72314	Business Expense	-	155	150	150	500
53053005	72315	Conference Expense	480	1,303	2,000	2,000	2,000
53053005	72322	Rental of Equipment	700	-	500	-	500
53053005	72352	Special Dept Materials	18,159	7,369	15,000	10,000	15,000
53053005	72353	Janitorial Supplies	154	-	-	-	50
53053005	72355	General Supplies	5,713	-	-	-	200
53053005	72358	Training and Education	925	-	2,500	-	6,000
53053005	72359	Small Tools and Equipment	4,799	1,835	5,000	5,000	5,000
53053005	72370	Overtime Meals	241	96	250	-	250
53053005	72450	Misc. Professional Services	7,875	6,665	30,000	30,000	30,000
53053005	72499	Misc Contract Services	720	720	800	800	20,000
53053005	72530	Repairs to Communication Equip	360	360	360	360	500
53053005	72531	Repairs to Machines & Equip	-	9,645	10,000	5,000	15,000
53053005	72533	Repairs to Vehicles	20,420	45,500	25,230	25,230	42,160
53053005	72536	Car Wash	11	69	10	10	70
53053005	72551	Motor Vehicle Fuel & Lube	8,006	9,525	6,000	6,000	8,380
53053005	72861	Work for Others	4,725	5,000	2,500	2,500	5,000
53053005	72990	Special Payments	144,771	109,660	125,000	135,000	125,000
		Supplies & Services Total	**254,557**	**227,701**	**266,050**	**262,100**	**315,460**
53053005	77030	Machinery and equipment	10,877	7,793	17,500	8,000	17,500
		Capital Projects Total	**10,877**	**7,793**	**17,500**	**8,000**	**17,500**
		Storm Drain Maintenance Total	**393,225**	**403,675**	**422,680**	**409,230**	**511,600**
Industrial System Maintenance							
53053006	71002	Overtime	123	1,145	230	230	1,060
53053006	71009	Incentive Pay	7	-	-	-	-
53053006	71015	Medicare Insurance	2	17	-	-	-

Wastewater Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
53053006	71023	Deferred Comp	-	10	-	-	-
53053006	71189	Personnel Transfer Charges	2,223	1,998	20,780	20,780	8,400
	Salaries & Benefits Total		**2,355**	**3,169**	**21,010**	**21,010**	**9,460**
53053006	72202	Telephone	371	495	350	600	2,000
53053006	72211	Electricity	958	838	1,130	1,130	1,000
53053006	72213	Water	766	785	780	780	1,500
53053006	72307	Office Supplies	-	-	-	10	50
53053006	72352	Special Dept Materials	-	-	250	100	250
53053006	72531	Repairs to Machines & Equip	-	-	1,500	-	1,500
	Supplies & Services Total		**2,096**	**2,119**	**4,010**	**2,620**	**6,300**
Industrial System Maintenance Total			**4,450**	**5,288**	**25,020**	**23,630**	**15,760**
Service Personnel							
53053007	71001	Regular Employee Salary	1,773,052	2,053,164	2,232,700	1,953,170	2,353,240
53053007	71002	Overtime	6,697	15,016	-	-	-
53053007	71007	Uniform Allowance	3,050	5,913	7,200	6,850	7,550
53053007	71009	Incentive Pay	52,976	53,462	50,820	50,820	58,790
53053007	71010	Admin Leave Pay	6,818	4,849	8,880	5,450	12,220
53053007	71011	Workers Compensation	220,500	137,900	159,980	159,980	165,600
53053007	71012	Medical Insurance	488,590	514,620	595,120	519,370	665,580
53053007	71013	Dental Insurance	31,883	33,769	38,000	34,050	40,000
53053007	71014	Vision Insurane	7,854	8,441	9,500	8,510	10,000
53053007	71015	Medicare Insurance	25,787	30,471	32,370	26,470	35,260
53053007	71021	Service Contribution-PERS	354,079	365,280	430,990	371,270	483,770
53053007	71023	Deferred Comp	42,680	49,458	59,440	51,540	57,610
53053007	71024	LI & AD & D	6,690	7,194	8,070	6,760	8,160
53053007	71025	Unemployment Insurance	13,143	10,452	12,280	10,740	12,940
53053007	71028	LTD	-	105	5,580	4,880	8,340
53053007	71029	Chiropractic	1,762	2,026	2,280	2,060	2,400
53053007	71030	Medical In-lieu	4,155	2,738	-	8,360	-
53053007	71031	Other Benefits	96,250	129,330	153,900	153,900	154,000
53053007	71032	Cell Stipend	600	520	600	1,730	1,800
53053007	71188	Personnel Transfer Recovery	(3,072,602)	(3,324,611)	(3,807,700)	(3,457,990)	(3,923,150)
	Salaries & Benefits Total		**63,963**	**100,097**	**10**	**(82,080)**	**154,110**
53053007	72305	Uniforms	136	-	-	-	-
53053007	72306	Safety Equipment	2,400	-	-	-	-
	Supplies & Services Total		**2,536**	**-**	**-**	**-**	**-**
53053007	74070	PL & PD/Other Insurance	51,100	70,700	82,080	82,080	116,000
	Insurances Total		**51,100**	**70,700**	**82,080**	**82,080**	**116,000**
Service Personnel Total			**117,599**	**170,797**	**82,090**	**-**	**270,110**
Supplement Environ Program							
53053008	71003	Part-time Salary	99	-	-	-	-
53053008	71015	Medicare Insurance	1	-	-	-	-
53053008	71021	Service Contribution-PERS	14	-	-	-	-
53053008	71025	Unemployment Insurance	1	-	-	-	-
	Salaries & Benefits Total		115	-	-	-	-
Supplement Environ Program Total			**115**	**-**	**-**	**-**	**-**
Watershed Education Grant							
53053009	71002	Overtime	-	240	-	240	1,500
53053009	71003	Part-time Salary	14,352	16,472	16,850	16,850	-
53053009	71012	Medical Insurance	34	-	-	-	-
53053009	71015	Medicare Insurance	208	241	-	-	-
53053009	71021	Service Contribution-PERS	2,033	2,669	-	-	-
53053009	71025	Unemployment Insurance	106	91	-	-	-
	Salaries & Benefits Total		**16,732**	**19,712**	**16,850**	**17,090**	**1,500**
53053009	72201	Postage	23	8	50	50	50
53053009	72301	Printing/Binding/Duplication	-	-	500	500	2,500
53053009	72303	Advertising	-	-	500	500	1,500
53053009	72307	Office Supplies	435	314	500	500	500
53053009	72314	Business Expense	853	812	500	500	500
53053009	72315	Conference Expense	121	-	150	150	150

Wastewater Utility			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
53053009	72352	Special Dept Materials	5,061	5,857	5,000	5,000	9,000
53053009	72355	General Supplies	1,859	1,931	2,500	4,000	5,000
53053009	72359	Small Tools and Equipment	-	115	7,000	5,000	7,000
53053009	72399	Supplies & Services NOC	925	-	1,500	500	1,500
53053009	72450	Misc. Professional Services	5,796	11,198	7,500	7,500	10,000
53053009	72990	Special Payments	45	-	-	-	7,500
Supplies & Services Total			**15,117**	**20,236**	**25,700**	**24,200**	**45,200**
Watershed Education Grant Total			**31,965**	**39,948**	**42,550**	**41,290**	**46,700**
Capital Projects							
53199000	76220	Operating Transfer Out	-	-	826,378	250,000	-
Operating Transfer O Total			**-**	**-**	**826,378**	**250,000**	**-**
53199000	77020	Capital Projects	2,322	250,000	12,294,823	5,500,000	4,970,000
53199000	77040	Vehicles	33,777	113,237	910,000	420,000	760,000
53399000	77020	Capital Projects	700,000	-	-	-	-
Capital Projects Total			**736,099**	**363,237**	**13,204,823**	**5,920,000**	**5,730,000**
Capital Projects Total			**736,099**	**363,237**	**14,031,201**	**6,170,000**	**5,730,000**
Wastewater Utility Total			**14,264,116**	**16,782,328**	**24,917,451**	**17,037,600**	**17,518,680**

TRANSIT

The Transit Division operates the City's GrapeLine, Dial-A-Ride and VineLine transportation services. The services are available seven days a week.

The Transit Division, part of the Public Works Department, has a budget of $6,026,830 in FY 2015/16, compared to $4,162,210 as originally adopted in FY 2014/15. The City contracts with MV Transit to provide drivers and support staff for transit services. The 2014/15 budget shown in the following pages reflects adjustments made throughout the year.

FY 2015/16 budgeted staffing is being maintained at 3.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

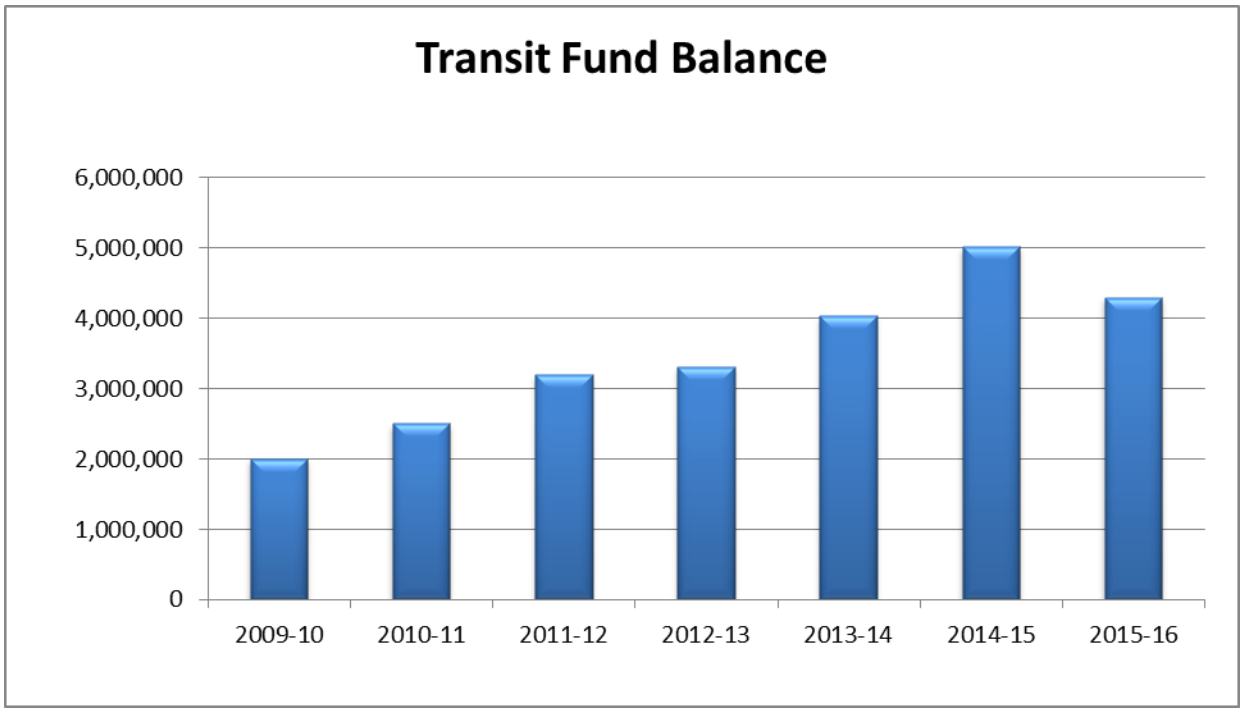
Transit Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

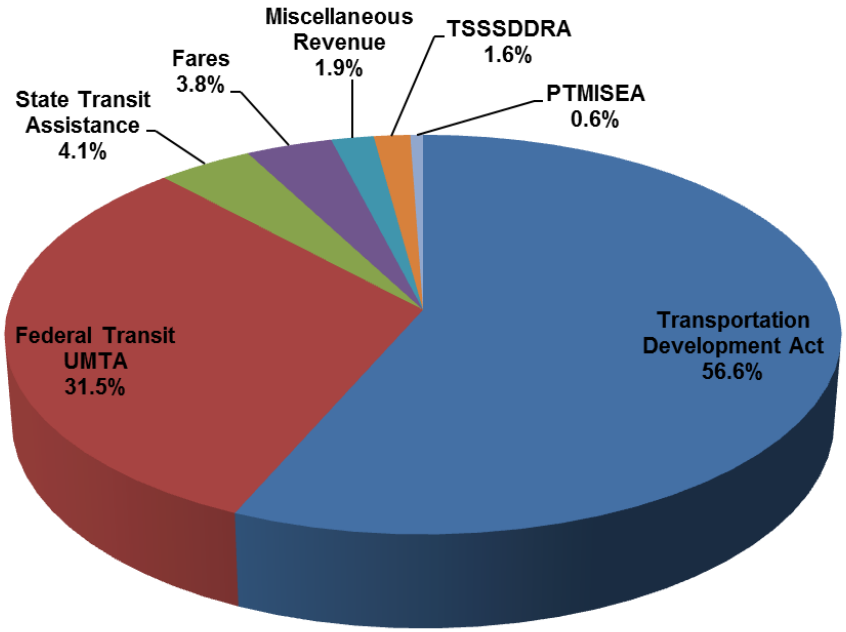
For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Transit Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	3,203,015	3,318,065	3,818,812	4,039,137	5,024,857
Revenues	6,480,368	4,106,677	7,127,210	7,661,610	5,302,630
Expenditures	6,365,318	3,385,605	7,238,951	6,675,890	6,026,830
Net Difference (Revenues Less Expenditures)	115,050	721,072	(111,741)	985,720	(724,200)
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	3,318,065	4,039,137	3,707,071	5,024,857	4,300,657



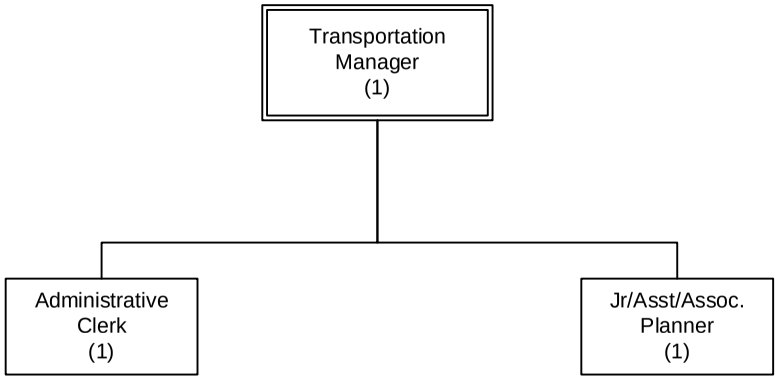
Transit Fund Revenues



Revenue	Budget 2015-16
Transportation Development Act	$3,000,000
Federal Transit UMTA	$1,671,000
State Transit Assistance	$220,000
Fares	$200,000
Miscellaneous Revenue	$98,330
TSSSDDRA	$84,000
PTMISEA	$29,300
Grand Total	$5,302,630

Transit Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
60000000	57701	Damage to Property	22,473	-	6,000	6,000	6,000	
60000000	58581	Dial-A-Ride Fares	57,912	58,328	60,000	60,000	60,000	
60000000	58582	Fixed Route Fares	126,814	138,453	135,000	135,000	140,000	
60000000	58583	CNG Fuel	5,103	4,236	5,000	5,000	5,000	
60000000	58585	Greyhound Ticket Commission	5,256	5,019	7,000	7,000	7,000	
Charges For Services Total			**217,558**	**206,036**	**213,000**	**213,000**	**218,000**	
60000000	54332	Investment Earnings	5,346	11,429	10,350	10,350	7,630	
60000000	54361	Rent	4,200	4,200	4,200	4,200	4,200	
60000000	54391	Sale of City Property	11,100	-	-	-	-	
60100000	54332	Investment Earnings	(3,578)	(1,872)	-	-	-	
60200000	54332	Investment Earnings	4,216	3,728	2,160	2,160	-	
60300000	54332	Investment Earnings	-	444	-	-	-	
From Use Of Money/Pr Total			**21,285**	**17,928**	**16,710**	**16,710**	**11,830**	
60100000	50001	Operating Transfer In	221,081	-	-	-	-	
Interfund Credit Total			**221,081**	**-**	**-**	**-**	**-**	
60000000	56002	Trans Dev Act-Gen Allotment	870,000	613,172	1,300,000	1,300,000	1,600,000	
60000000	56004	Federal Grants	1,193,820	1,220,000	1,300,000	1,300,000	1,300,000	
60000000	56006	State Transit Assistance	83,347	-	-	-	-	
60100000	56002	Trans Dev Act-Gen Allotment	-	1,032,054	1,283,200	1,701,000	1,400,000	
60100000	56004	Federal Grants	2,492,878	106,573	2,072,800	2,075,000	371,000	Bus purchase
60100000	56006	State Transit Assistance	-	168,315	167,000	167,000	220,000	
60100000	56505	Federal stimulus-ARRA	-	102,879	50,000	50,000	-	
60200000	56100	Prop.1B	951,035	4,576	473,000	587,400	29,300	Bus purchase
60200000	56101	Prop.1B Transit-Safety	126,550	-	183,000	-	-	
60300000	56101	Prop.1B Transit-Safety	-	66,577	-	183,000	84,000	
Intergovernmental Re Total			**5,717,629**	**3,314,145**	**6,829,000**	**7,363,400**	**5,004,300**	
60000000	55020	Reimbursable Charges	952	3,291	2,500	2,500	2,500	
60000000	55024	Revenue-Other	51,763	131,517	50,000	50,000	50,000	
60000000	55025	Revenue Over/Short	98	34	-	-	-	
Miscellaneous Revenu Total			**52,813**	**134,843**	**52,500**	**52,500**	**52,500**	
60000000	59604	Measure K Reimb-Operating	462,977	418,973	-	-	-	
60000000	59607	Solar revenue	8,114	8,636	10,000	10,000	10,000	
60000000	59608	Solar revenue-MSC	-	6,116	6,000	6,000	6,000	
Other Charges Total			**471,091**	**433,725**	**16,000**	**16,000**	**16,000**	
Total Transit Revenue			**6,701,458**	**4,106,678**	**7,127,210**	**7,661,610**	**5,302,630**	

Public Works
Transportation



Number of Positions
Authorized: 3

FY 2015-2016

Transit	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	308,377	323,842	323,160	332,550	336,100
Supplies & Services Total	2,190,325	2,497,614	2,628,050	2,650,440	2,888,730
Insurances Total	70,591	31,480	80,000	-	80,000
Operating Transfer O Total	229,081	-	-	-	-
Capital Projects Total	3,849,837	531,578	4,207,741	3,692,900	2,722,000
Transit Total	**6,648,210**	**3,384,514**	**7,238,951**	**6,675,890**	**6,026,830**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
TRANSPORTATION				
Administrative Clerk	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1
Transportation Manager	1	1	1	1
Transportation Total	3	3	3	3

Transit	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	184,628	205,379	196,020	203,380	203,850	
Part-time Salary	-	-	-	40	6,600	
Incentive Pay	1,864	2,171	1,800	3,680	1,800	
Admin Leave Pay	4,058	3,608	4,570	4,760	6,600	
Workers Compensation	18,900	11,820	12,630	12,630	12,240	
Medical Insurance	42,909	42,591	44,650	44,170	36,710	
Dental Insurance	3,000	2,995	3,000	3,000	3,000	
Vision Insurane	735	749	750	750	750	
Medicare Insurance	1,414	1,608	2,840	1,580	3,080	
Service Contribution-PERS	34,212	33,351	35,610	36,950	41,120	
Deferred Comp	5,372	5,673	5,880	6,100	5,150	
LI & AD & D	1,492	1,533	1,510	1,550	1,600	
Unemployment Insurance	1,378	1,084	1,080	1,120	1,160	
LTD	-	11	490	510	710	
Chiropractic	165	180	180	180	180	
Other Benefits	8,250	11,090	12,150	12,150	11,550	
Salaries & Benefits Total	**308,377**	**323,842**	**323,160**	**332,550**	**336,100**	
Postage	18	69	80	80	80	
Telephone	8,748	7,444	8,800	8,800	7,900	
Cellular phone charges	5,299	6,284	6,000	6,900	6,300	
Electricity	43,720	49,595	44,010	55,200	57,000	
Gas	1,157	682	1,300	1,300	1,400	
Water	5,626	5,018	6,000	6,000	6,000	
Sewer	403	413	400	400	400	
Printing/Binding/Duplication	1,116	112	1,000	1,000	700	
Advertising	1,782	3,082	6,000	6,000	6,500	
Office Supplies	63	834	900	900	1,100	
Membership & Dues	2,518	2,547	2,700	2,700	2,700	
Bank Service Charges	1,271	773	600	600	800	
Information Systems Software	-	886	900	900	900	
Business Expense	103	-	600	600	600	
Conference Expense	895	2,052	1,500	1,500	2,100	
Purchased Transp	1,556,938	1,745,062	1,900,000	1,900,000	1,900,000	
Special Dept Materials	1,650	4,096	1,600	3,230	4,100	
Janitorial Supplies	-	139	300	400	350	
General Supplies	4,590	6,502	700	700	6,700	
Training and Education	966	-	1,000	1,000	1,000	
Small Tools and Equipment	-	3,726	400	2,410	4,200	
Supplies & Services NOC	5,629	1,045	8,100	9,750	7,500	
Misc. Professional Services	4,657	4,359	6,500	6,500	5,000	
Misc Contract Services	124,002	128,352	128,000	128,000	180,200	
Repairs to Machines & Equip	15,284	12,460	16,000	16,500	15,000	
Repairs to Vehicles	330,512	414,297	418,970	419,600	572,000	

Transit	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Repairs to Buildings	2,060	2,029	2,000	5,760	2,000	
Car Wash	-	14	-	20	-	
Motor Vehicle Fuel & Lube	71,317	95,742	63,690	63,690	96,200	
Supplies & Services Total	**2,190,325**	**2,497,614**	**2,628,050**	**2,650,440**	**2,888,730**	
PL & PD/Other Insurance	70,591	31,480	80,000	-	80,000	
Insurances Total	**70,591**	**31,480**	**80,000**	**-**	**80,000**	
Operating Transfer Out	229,081	-	-	-	-	
Operating Transfer Out	**229,081**	**-**	**-**	**-**	**-**	
Capital Projects	912,062	502,009	1,522,831	1,007,990	1,670,000	
Machinery and equipment	3,074	2,016	1,500	1,500	2,000	
Vehicles	2,934,702	27,553	2,683,410	2,683,410	1,050,000	
Capital Total	**3,849,837**	**531,578**	**4,207,741**	**3,692,900**	**2,722,000**	
Transit Total	**6,648,210**	**3,384,514**	**7,238,951**	**6,675,890**	**6,026,830**	

ACTIVITY: Transit
DEPARTMENT: Public Works
DIVISION: Transit
FUND: Transit Fund

ACTIVITY DESCRIPTION

Transit provides a daily fixed route bus system (GrapeLine) within city limits, ADA paratransit service (VineLine) and a door-to-door Dial-A-Ride (DAR) service for the general public (including discounted fares for seniors/disabled/Medicare) within city limits and immediately adjacent areas. Nearly all of this activity is performed by contracted services. Transportation funding and related activities are also handled by this Division. The Division Manager, with assistance from Transportation Planner and clerical staff, manages operator contracts, plans future services and operations, files reports and claims for transportation funding, attends meetings with partner agencies on transportation issues, manages transit claim files, assists in preparation of applications for transportation grant funding and provides assistance with administration of successful grants. This includes:

- Dial-A-Ride/VineLine service.
- Fixed-route service.
- Transit administration.
- Property maintenance.

MAJOR 2014-15 ACCOMPLISHMENTS

- Received 13 replacement cutaway buses
- Received new fare boxes and vault
- Constructed bus stop improvements at 33 locations
- Began construction of the Transit Station Restroom remodel/vault installation

MAJOR 2015-16 OBJECTIVES

- Construct bus wash at Municipal Service Center and upgrade the existing CNG fueling station
- Construct additional bus stop improvements and miscellaneous transit facility improvements
- Purchase six replacement CNG buses
- Purchase vehicle locator system and bus lifts

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Operating cost per passenger for Fixed Route	$7.52	$7.61	$7.70
Operating cost per passenger of Dial-A-Ride/VineLine	$31.73	$32.11	$32.40
Total number of passengers (Fixed Route/DAR/VL)	218,819	244,891	250,000

RELATED ORGANIZATIONAL UNIT(S)

- 60054101
- 60054102
- 60054103
- 60054104
- 60054105
- 60054106

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Transit Facility Upgrade Purchase and install bus wash equipment at MSC ($300,000) and purchase and install CNG replacement equipment ($300,000).	**600,000**
Automatic Vehicle Locator Equipment Purchase and install automatic vehicle location equipment on transit buses	**500,000**
Transit Facility Improvements Bus shelter/stop improvements ($350,000) and facility upgrades ($50,000).	**400,000**
Equipment Lifts Purchase two post, heavy duty lifts for new transit vehicles.	**170,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Bus Purchase **1,050,000**
Purchase six CNG replacement vehicles for fixed route and demand response services. Replace vehicles 10-006, 10-007, 10-008, 10-009, 10-026 and 10-028.

.

Transit			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Transit Administration							
60054101	71001	Regular Employee Salary	184,628	205,379	196,020	203,380	203,850
60054101	71003	Part-time Salary	-	-	-	40	6,600
60054101	71009	Incentive Pay	1,864	2,171	1,800	3,680	1,800
60054101	71010	Admin Leave Pay	4,058	3,608	4,570	4,760	6,600
60054101	71011	Workers Compensation	18,900	11,820	12,630	12,630	12,240
60054101	71012	Medical Insurance	42,909	42,591	44,650	44,170	36,710
60054101	71013	Dental Insurance	3,000	2,995	3,000	3,000	3,000
60054101	71014	Vision Insurane	735	749	750	750	750
60054101	71015	Medicare Insurance	1,414	1,608	2,840	1,580	3,080
60054101	71021	Service Contribution-PERS	34,212	33,351	35,610	36,950	41,120
60054101	71023	Deferred Comp	5,372	5,673	5,880	6,100	5,150
60054101	71024	LI & AD & D	1,492	1,533	1,510	1,550	1,600
60054101	71025	Unemployment Insurance	1,378	1,084	1,080	1,120	1,160
60054101	71028	LTD	-	11	490	510	710
60054101	71029	Chiropractic	165	180	180	180	180
60054101	71031	Other Benefits	8,250	11,090	12,150	12,150	11,550
	Salaries & Benefits Total		**308,377**	**323,842**	**323,160**	**332,550**	**336,100**
60054101	72201	Postage	18	18	30	30	30
60054101	72202	Telephone	1,786	1,536	1,700	1,700	1,600
60054101	72203	Cellular phone charges	-	277	-	900	300
60054101	72211	Electricity	2,320	2,457	2,200	2,580	3,000
60054101	72212	Gas	370	271	400	400	400
60054101	72301	Printing/Binding/Duplication	1,116	112	500	500	500
60054101	72303	Advertising	458	2,458	2,000	2,000	2,500
60054101	72307	Office Supplies	32	694	500	500	700
60054101	72309	Membership & Dues	2,518	2,547	2,700	2,700	2,700
60054101	72312	Bank Service Charges	1,271	773	600	600	800
60054101	72313	Information Systems Software	-	886	900	900	900
60054101	72314	Business Expense	103	-	500	500	500
60054101	72315	Conference Expense	895	2,052	1,500	1,500	2,100
60054101	72352	Special Dept Materials	28	-	-	-	-
60054101	72355	General Supplies	1,559	1,693	500	500	1,700
60054101	72358	Training and Education	966	-	1,000	1,000	1,000
60054101	72359	Small Tools and Equipment	-	3,726	-	-	3,800
60054101	72399	Supplies & Services NOC	392	95	2,000	2,000	2,000
60054101	72450	Misc. Professional Services	4,657	4,359	6,500	6,500	5,000
60054101	72499	Misc Contract Services	2,409	1,164	1,000	1,000	1,200
	Supplies & Services Total		**20,900**	**25,118**	**24,530**	**25,810**	**30,730**
60054101	76220	Operating Transfer Out	229,081	-	-	-	-
	Operating Transfer O Total		**229,081**	**-**	**-**	**-**	**-**
60054101	77030	Machinery and equipment	3,074	2,016	1,500	1,500	2,000
	Capital Projects Total		**3,074**	**2,016**	**1,500**	**1,500**	**2,000**
Transit Administration Total			**561,431**	**350,976**	**349,190**	**359,860**	**368,830**
Damage to City Property							
60054102	72533	Repairs to Vehicles	7,699	8,152	10,000	10,000	10,000
Damage to City Property Total			**7,699**	**8,152**	**10,000**	**10,000**	**10,000**
Dial-A-Ride Transit							
60054103	72203	Cellular phone charges	2,419	2,512	3,000	3,000	3,000
60054103	72211	Electricity	5,698	5,945	6,270	6,270	7,000
60054103	72212	Gas	394	205	500	500	500
60054103	72213	Water	2,813	2,509	3,000	3,000	3,000
60054103	72214	Sewer	202	207	200	200	200
60054103	72303	Advertising	-	112	2,000	2,000	2,000
60054103	72307	Office Supplies	-	140	200	200	200
60054103	72324	Purchased Transp	682,241	701,389	800,000	800,000	800,000
60054103	72359	Small Tools and Equipment	-	-	200	200	200
60054103	72399	Supplies & Services NOC	1,905	950	1,800	2,580	1,500
60054103	72531	Repairs to Machines & Equip	6,713	1,634	3,000	3,500	2,000
60054103	72533	Repairs to Vehicles	100,409	117,446	130,720	130,720	150,000

Transit			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
60054103	72551	Motor Vehicle Fuel & Lube	17,316	17,651	15,540	15,540	18,000
	Supplies & Services Total		**827,808**	**858,852**	**976,430**	**977,710**	**997,600**
60054103	74070	PL & PD/Other Insurance	35,296	15,740	40,000	-	40,000
	Insurances Total		**35,296**	**15,740**	**40,000**	**-**	**40,000**
Dial-A-Ride Transit Total			**855,405**	**866,440**	**1,006,430**	**967,710**	**1,027,600**
Grapeline Fixed Route							
60054104	72201	Postage	-	51	50	50	50
60054104	72202	Telephone	4,651	3,939	4,700	4,700	4,200
60054104	72203	Cellular phone charges	2,880	3,495	3,000	3,000	3,000
60054104	72211	Electricity	5,698	5,945	6,270	6,270	7,000
60054104	72212	Gas	394	205	400	400	500
60054104	72213	Water	2,813	2,509	3,000	3,000	3,000
60054104	72214	Sewer	202	207	200	200	200
60054104	72301	Printing/Binding/Duplication	-	-	500	500	200
60054104	72303	Advertising	1,325	512	2,000	2,000	2,000
60054104	72307	Office Supplies	31	-	200	200	200
60054104	72314	Business Expense	-	-	100	100	100
60054104	72324	Purchased Transp	874,696	1,043,673	1,100,000	1,100,000	1,100,000
60054104	72352	Special Dept Materials	1,622	4,096	1,600	3,230	4,100
60054104	72353	Janitorial Supplies	-	-	200	200	200
60054104	72355	General Supplies	3,030	-	200	200	200
60054104	72359	Small Tools and Equipment	-	-	200	200	200
60054104	72399	Supplies & Services NOC	3,267	-	4,300	4,300	4,000
60054104	72499	Misc Contract Services	39,907	46,007	42,000	42,000	47,000
60054104	72531	Repairs to Machines & Equip	8,435	10,826	8,000	8,000	11,000
60054104	72533	Repairs to Vehicles	201,253	228,854	253,290	253,920	350,000
60054104	72534	Repairs to Buildings	-	-	-	3,760	-
60054104	72536	Car Wash	-	14	-	20	-
60054104	72551	Motor Vehicle Fuel & Lube	53,992	78,091	48,050	48,050	78,100
	Supplies & Services Total		**1,204,196**	**1,428,424**	**1,478,260**	**1,484,300**	**1,615,250**
60054104	74070	PL & PD/Other Insurance	35,296	15,740	40,000	-	40,000
	Insurances Total		**35,296**	**15,740**	**40,000**	**-**	**40,000**
Grapeline Fixed Route Total			**1,239,491**	**1,444,164**	**1,518,260**	**1,484,300**	**1,655,250**
Transit Facilities							
60054105	72202	Telephone	1,917	1,629	2,000	2,000	1,700
60054105	72211	Electricity	15,645	13,656	12,220	14,400	15,000
60054105	72353	Janitorial Supplies	-	139	100	200	150
60054105	72355	General Supplies	-	4,809	-	-	4,800
60054105	72359	Small Tools and Equipment	-	-	-	2,010	-
60054105	72399	Supplies & Services NOC	64	-	-	870	-
60054105	72499	Misc Contract Services	81,686	81,181	85,000	85,000	132,000
60054105	72531	Repairs to Machines & Equip	136	-	-	-	-
60054105	72534	Repairs to Buildings	2,060	2,029	2,000	2,000	2,000
Transit Facilities Total			**101,509**	**103,442**	**101,320**	**106,480**	**155,650**
CNG Fueling							
60054106	72202	Telephone	394	340	400	400	400
60054106	72211	Electricity	14,358	21,592	17,050	25,680	25,000
60054106	72531	Repairs to Machines & Equip	-	-	5,000	5,000	2,000
60054106	72533	Repairs to Vehicles	21,151	59,845	24,960	24,960	62,000
60054106	72551	Motor Vehicle Fuel & Lube	9	-	100	100	100
	Supplies & Services Total		**137,421**	**185,219**	**148,830**	**162,620**	**245,150**
CNG Fueling			**35,912**	**81,777**	**47,510**	**56,140**	**89,500**
Capital Projects							
60199000	77020	Capital Projects	785,512	430,857	1,364,847	850,000	1,586,000
60199000	77040	Vehicles	1,983,667	27,553	1,806,110	2,571,110	1,050,000
60299000	77020	Capital Projects	126,550	4,576	38,938	38,940	-
60299000	77040	Vehicles	951,035	-	877,300	112,300	-
60399000	77020	Capital Projects	-	66,577	119,047	119,050	84,000
	Capital Projects Total		**3,846,763**	**529,562**	**4,206,241**	**3,691,400**	**2,720,000**
Capital Projects Total			**3,846,763**	**529,562**	**4,206,241**	**3,691,400**	**2,720,000**
Transit Total			**6,648,210**	**3,384,514**	**7,238,951**	**6,675,890**	**6,026,830**

SPECIAL REVENUE FUNDS

Special Revenue Funds are those that receive financial support from the General Fund and have other revenue sources, such as user fees, transfers from other funds or restricted government grants.

The Special Revenue category includes the Streets and Drainage Division, Community Development Department, Parks, Recreation and Cultural Services and Library.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

STREETS AND DRAINAGE

The Streets and Drainage Division of the Public Works Department is responsible for maintaining City streets, City-owned parking lots and sidewalks, street lights and signs. In addition, it maintains the City's storm drain system.

Most of the division's revenue comes from State and local taxes. It has a budget of $4,733,990 in FY 2015/16, compared to $3,951,680 as originally adopted in in FY 2014/15. The 2014/15 budget shown in the following pages reflects adjustments made throughout the year.

FY 2015/16 budgeted staffing is being increased by one to 14.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

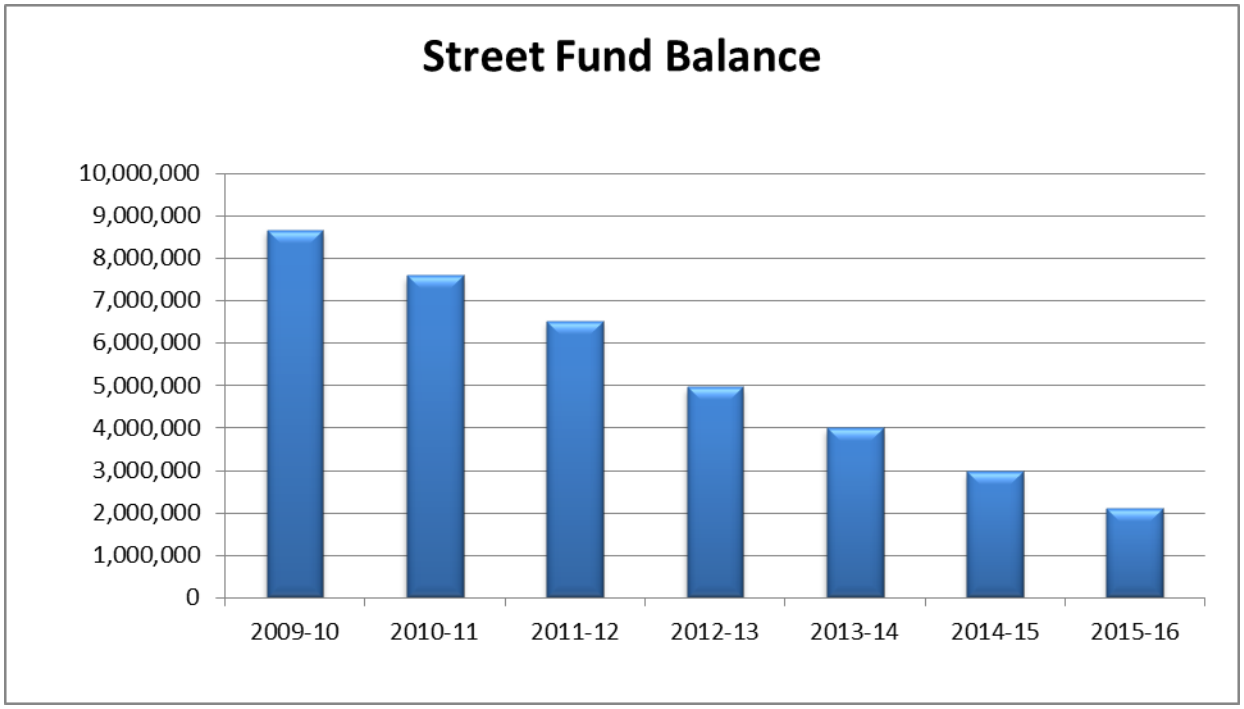
Street Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

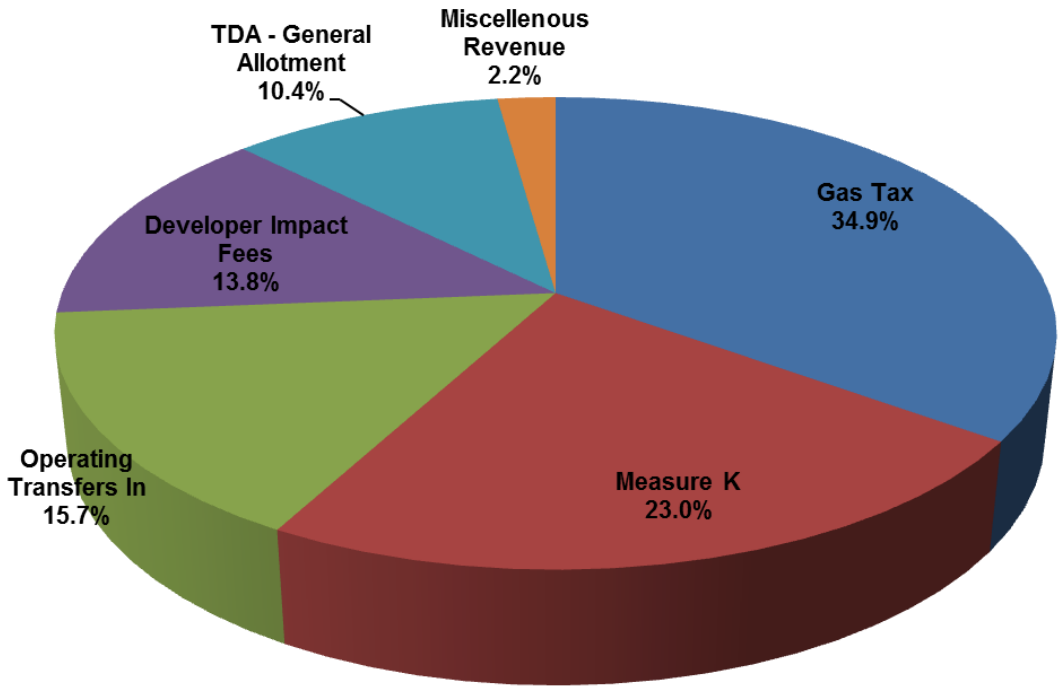
For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Street Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance					
Beginning Fund Balance	6,513,011	4,964,236	2,005,131	3,987,299	2,968,959
Revenues	3,707,564	5,402,639	5,066,252	4,526,810	3,863,210
Expenditures	5,256,339	6,379,576	5,937,562	5,545,150	4,733,990
Net Difference (Revenues Less Expenditures)	(1,548,775)	(976,937)	(871,310)	(1,018,340)	(870,780)
Fund Balance					
Ending Fund Balance	4,964,236	3,987,299	1,133,821	2,968,959	2,098,179



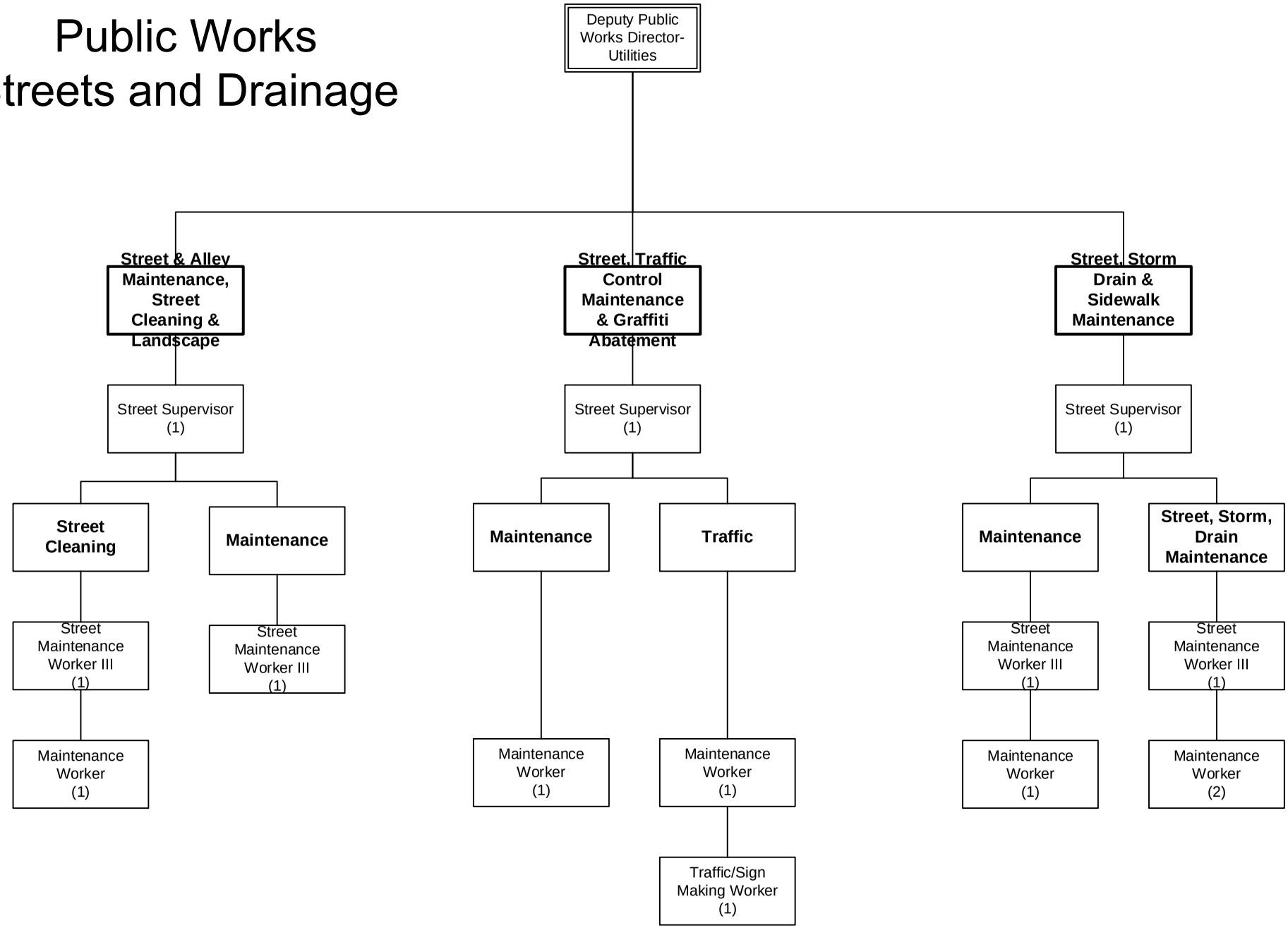
Street Fund Revenues



Fund	Budget 2015-16
Gas Tax	$1,348,930
Measure K	$890,000
Operating Transfers In	$607,160
Developer Impact Fees	$531,790
TDA - General Allotment	$400,000
Miscellenous Revenue	$85,330
Grand Total	$3,863,210

Streets Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
30800000	57501	Development Impact Fees	289	94,454	92,850	92,850	365,150	New development
31400000	57501	Development Impact Fees	410,674	32,372	166,640	166,640	166,640	
Charges For Services Total			**410,963**	**126,826**	**259,490**	**259,490**	**531,790**	
30000000	54332	Investment Earnings	1,346	1,940	1,470	1,470	3,930	
30000000	54391	Sale of City Property	-	-	-	28,000	-	
30300000	54332	Investment Earnings	4,344	10,148	6,580	6,580	-	
30500000	54332	Investment Earnings	173	79	-	-	-	
30600000	54332	Investment Earnings	(5)	20	-	-	-	
30800000	54332	Investment Earnings	3,505	2,812	1,980	1,980	-	
30900000	54332	Investment Earnings	1	5	-	-	-	
31200000	54332	Investment Earnings	758	2,289	1,320	1,320	-	
31300000	54332	Investment Earnings	(468)	-	-	-	-	
31400000	54332	Investment Earnings	769	4,669	2,630	2,630	-	
31500000	54332	Investment Earnings	360	281	160	160	-	
From Use Of Money/Pr Total			**10,784**	**22,242**	**14,140**	**42,140**	**3,930**	
30100000	50001	Operating Transfer In	897,830	848,380	591,800	591,800	607,160	General Fund support
30700000	50001	Operating Transfer In	481	-	-	-	-	
Interfund Credit Total			**898,311**	**848,380**	**591,800**	**591,800**	**607,160**	
30100000	56205	Gas Tax 2105 Subventions	279,406	417,726	305,300	388,700	363,650	
30100000	56206	Gas Tax 2106 Subventions	203,573	202,269	242,390	224,600	192,290	
30100000	56207	Gas Tax 2107 Subventions	450,629	451,975	382,630	538,190	504,680	
30100000	56501	State Hi-Way Maintenance	11,407	11,407	11,400	11,400	11,400	
30200000	56203	Gas Tax 2103 Subventions	552,669	841,236	664,320	659,490	288,310	
30300000	56037	Reimb-Measure K	5,350	-	1,659,782	830,000	-	No grant projects
30500000	56002	Trans Dev Act-Gen Allotment	-	-	-	-	400,000	
30700000	56402	Other Federal Grants	160,739	1,761,762	24,171	20,000	-	
Intergovernmental Re Total			**1,663,774**	**3,686,376**	**3,289,993**	**2,672,380**	**1,760,330**	
30000000	55024	Revenue-Other	110,000	12,500	-	-	-	
30100000	55020	Reimbursable Charges	39,516	42,060	30,000	30,000	40,000	
30100000	55024	Revenue-Other	119	3,194	-	5,000	-	
30100000	55101	Contract Work For Others	4,630	4,496	-	1,000	-	
30100000	55102	Wrk for City-PW	39,544	36,722	30,000	35,000	30,000	
30300000	55024	Revenue-Other	-	3,800	-	-	-	
Miscellaneous Revenu Total			**193,810**	**102,773**	**60,000**	**71,000**	**70,000**	
30300000	51033	Street Maint.-Measure K	860,404	896,473	875,000	890,000	890,000	
Taxes Total			**860,404**	**896,473**	**875,000**	**890,000**	**890,000**	
Total Streets Revenue			**4,038,046**	**5,683,070**	**5,090,423**	**4,526,810**	**3,863,210**	

Public Works
Streets and Drainage



Number of positions
Authorized: 14

2015-2016

Streets	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	1,216,182	1,258,717	1,217,430	1,265,090	1,440,910
Supplies & Services Total	427,043	485,522	591,170	542,180	645,480
Insurances Total	20,440	26,260	28,080	28,080	40,600
Operating Transfer O Total	16,000	-	189,000	-	-
Capital Projects Total	3,907,154	4,876,077	4,354,352	3,709,800	2,607,000
Streets Total	**5,586,820**	**6,646,576**	**6,380,032**	**5,545,150**	**4,733,990**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
STREETS & DRAINAGE				
Administrative Secretary	1	0	0	0
Maintenance Worker I/II	5	5	5	6
Street Maintenance Worker III	5	5	4	4
Street Supervisor	3	3	3	3
Streets & Drainage Superintendent	1	0	0	0
Traffic/Sign Making Worker	1	1	1	1
Streets & Drainage Total	16	14	13	14

Streets	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	636,529	696,524	672,440	681,460	712,640	New position, MOU changes
Overtime	17,222	16,426	20,520	21,200	23,710	
Part-time Salary	42,341	53,959	71,820	64,550	84,790	
Uniform Allowance	1,300	2,925	3,250	3,250	3,500	
Incentive Pay	13,144	13,632	13,080	13,640	21,360	
Workers Compensation	88,200	51,220	54,730	54,730	57,960	
Medical Insurance	157,839	168,702	181,850	201,720	222,870	
Dental Insurance	12,832	12,749	13,000	13,000	14,000	
Vision Insurane	3,144	3,187	3,250	3,250	3,500	
Medicare Insurance	6,684	7,270	9,750	6,410	12,210	
Service Contribution-PERS	124,745	125,346	123,990	125,720	147,460	Rate increase
Deferred Comp	14,020	14,254	15,720	20,450	14,210	
LI & AD & D	1,212	1,224	1,230	1,190	910	
Unemployment Insurance	4,630	3,674	3,700	3,750	4,560	
LTD	-	36	1,680	1,700	2,490	
Chiropractic	705	765	780	780	840	
Medical In-lieu	7,364	6,894	8,310	640	-	
Other Benefits	38,500	48,040	52,650	52,650	53,900	
Personnel Transfer Recovery	(677,468)	(768,342)	(803,100)	(800,000)	(780,000)	
Personnel Transfer Charges	723,238	800,233	768,780	795,000	840,000	
Salaries & Benefits Total	**1,216,182**	**1,258,717**	**1,217,430**	**1,265,090**	**1,440,910**	
Postage	45	17	50	-	100	
Telephone	216	220	220	220	400	
Cellular phone charges	2,401	2,848	2,500	2,500	3,500	
Printing/Binding/Duplication	529	-	500	-	500	
Photocopying	1,570	1,136	2,000	1,000	2,000	
Advertising	920	277	700	900	700	
Uniforms	7,821	7,777	8,000	8,000	8,000	
Safety Equipment	2,762	2,229	4,000	7,000	10,000	
Office Supplies	1,590	3,967	2,000	2,500	3,800	
Books & Periodicals	73	47	-	40	200	
Membership & Dues	414	578	600	700	1,200	
Information Systems Software	3,469	886	10,000	10,000	1,000	
Business Expense	273	1,006	350	350	1,200	
Conference Expense	-	-	-	500	2,000	
Rent of Land/Facilities	18,301	17,761	20,000	20,000	20,000	
Rental of Equipment	-	1,050	5,000	5,000	10,000	
Special Dept Materials	72,071	94,515	126,500	65,750	118,000	
General Supplies	2,047	1,687	700	3,100	6,000	
Training and Education	2,492	1,470	3,000	3,000	6,000	
Small Tools and Equipment	3,431	2,363	6,500	11,000	24,000	
Overtime Meals	-	137	-	60	700	
Supplies & Services NOC	35	68	-	2,000	2,200	

Streets	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Misc. Professional Services	987	3,388	-	-	4,500	
Misc Contract Services	169,582	189,240	247,800	247,800	260,000	
Repairs to Communication Equip	1,782	1,402	1,400	1,400	1,500	
Repairs to Vehicles	88,697	101,759	108,400	108,400	111,100	
Car Wash	14	82	20	20	80	
Motor Vehicle Fuel & Lube	45,472	49,402	40,880	40,880	46,500	
Taxes	50	49	50	60	100	
Special Payments	-	159	-	-	200	
Supplies & Services Total	**427,043**	**485,522**	**591,170**	**542,180**	**645,480**	
PL & PD/Other Insurance	20,440	26,260	28,080	28,080	40,600	
Insurances Total	**20,440**	**26,260**	**28,080**	**28,080**	**40,600**	
Operating Transfer Out	16,000	-	189,000	-	-	
Operating Transfer Out Total	**16,000**	**-**	**189,000**	**-**	**-**	
Capital Projects	3,846,203	4,876,077	3,965,592	3,563,800	2,581,000	
Machinery and equipment	6,602	-	6,000	6,000	26,000	
Vehicles	54,349	-	382,760	140,000	-	
Capital Total	**3,907,154**	**4,876,077**	**4,354,352**	**3,709,800**	**2,607,000**	
Streets Total	**5,586,820**	**6,646,576**	**6,380,032**	**5,545,150**	**4,733,990**	

ACTIVITY: Street Maintenance
DEPARTMENT: Public Works
DIVISION: Streets
FUND: Street Fund

ACTIVITY DESCRIPTION

The Street Maintenance activity includes administration, management and maintenance for the following: streets, alleys, curbs and gutters; sidewalks; traffic signals and traffic control signs; street markings; street sweeping; street trees; all landscape maintenance in the public right-of-way and for most public buildings; and storm water system maintenance and discharge permit compliance and enforcement. This activity includes parts of four Highway 99 over-crossings. Activity goals are: 1) safe and smooth streets and sidewalks, 2) safe and efficient traffic circulation, 3) efficient and effective street services, 4) safe and properly maintained street trees, and 5) proper storm water management. This activity has the following major elements:

- Street administration – provide overall direction, supervision, and planning for the Streets and Drainage Division in the preparation of reports and studies; coordinate with utilities, public agencies and private firms; provide equipment maintenance and safety equipment; oversee contracts; and promote public relations.
- Street/curb, gutter & sidewalk maintenance – maintain over 200 miles of streets and 16 miles (4,196,802 square yards of pavement) of alleys, including patching and sealing, and repaving utility trenches and pavement cuts; removing, replacing, repairing and patching curb, gutter, sidewalk (both private and public responsibilities), including handicap ramps and alley approaches.
- Traffic control maintenance – maintain 5,516 street signs; warning, regulatory and guide signs; paint curbs, pavement legends, crosswalks; apply thermoplastic lane lines, railroad crossings and parking stalls; install new signs and pavement markings; maintain 48 City-signalized intersections; and provide 50-percent funding for Caltrans-maintained intersections.
- Tree/landscape maintenance – contract pruning, trimming, re-staking and root surgery on the City's street trees, including removing dead/diseased trees and emergency response to downed trees in the public right-of-way; and contract mowing, pruning, spraying and irrigation of landscaped areas in the public right-of-way, reverse frontages, street medians and public facilities.
- Street sweeping/leaf removal/weed abatement – sweep approximately 200 miles of curb, 16 miles of alleys and 19 public parking lots; remove approximately 4,500 cubic yards of leaves placed in the street right-of-way during leaf season (November through January) on a 10-day frequency; and spray and remove weeds and other debris along street shoulders, alleys and street medians.
- Storm drain maintenance – maintain the City’s 161 miles of storm drains, 45 pumps at 13 pump stations and 18 storm water outlets into the Mokelumne River and the Woodbridge Irrigation District canal.

SERVICE LEVEL ADJUSTMENTS

- Added One Street Maintenance Worker position

MAJOR 2014-15 ACCOMPLISHMENTS

- Upgraded signs to current retro reflectivity standards in district 1A
- Replacement of slide gate and outflow structure rebuilt at Lodi Lake
- Rehabilitation of Henry Glaves pump station
- Increased tons of asphalt placed by City of Lodi
- Increased square feet of sidewalk removed and replaced

MAJOR 2015-16 OBJECTIVES

- Continue replacing traffic signs to meet FHWA standards
- Rehabilitate Shady Acres and Vinewood pump station
- Trash handling apparatus at Shady Acres pump station

ACTIVITY: Street Maintenance
DEPARTMENT: Public Works
DIVISION: Streets
FUND: Street Fund

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Tons of asphalt placed by City	523	351	1,300
Square feet of sidewalk removed and replaced	6,914	16,330	23,000
Traffic signals maintained	48	52	52

RELATED ORGANIZATIONAL UNIT(S)

- 30156001
- 30156002
- 30156003
- 30156004

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Street Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Street Maintenance **1,400,000**
Rehabilitation and/or reconstruction of various streets: cape seal ($1,000,000); Church Street resurfacing ($200,000); Lockeford Street improvements ($100,000); Lower Sacramento Road median repairs ($75,000); and staff time for project planning ($25,000).

Traffic Signal Maintenance/Intallation **505,000**
Ham Lane signal modifications ($350,000); signal maintenance ($75,000); Harney/Mills signal ($40,000); and Guild/Victor signal ($40,000).

Street/Sidewalk Maintenance **436,000**
Pavement maintenance ($200,000); sidewalk repairs ($100,000); street striping ($80,000); crack seals ($50,000); and reverse frontage wall repairs ($50,000). These are joint projects with additional funding of $44,000 coming from the Transportation Development Act Fund.

ACTIVITY: **Equipment Purchase** **FUND:** **Street Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

New Vehicle	**20,000**
Purchase new trailer for paving machine.	

Streets			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Streets							
30099000	77020	Capital Projects	305,002	237,455	154,639	150,000	175,000
	Capital Projects Total		**305,002**	**237,455**	**154,639**	**150,000**	**175,000**
Streets Total			**305,002**	**237,455**	**154,639**	**150,000**	**175,000**
Gas Tax Administration							
30156001	71001	Regular Employee Salary	636,529	696,524	672,440	681,460	712,640
30156001	71002	Overtime	945	2,640	3,000	3,000	3,210
30156001	71003	Part-time Salary	1,045	1,541	-	3,500	-
30156001	71007	Uniform Allowance	1,300	2,925	3,250	3,250	3,500
30156001	71009	Incentive Pay	12,896	13,427	13,080	13,640	21,360
30156001	71011	Workers Compensation	88,200	51,220	54,730	54,730	57,960
30156001	71012	Medical Insurance	157,839	168,702	181,850	201,720	222,870
30156001	71013	Dental Insurance	12,832	12,749	13,000	13,000	14,000
30156001	71014	Vision Insurane	3,144	3,187	3,250	3,250	3,500
30156001	71015	Medicare Insurance	6,007	6,415	9,750	6,410	10,690
30156001	71021	Service Contribution-PERS	124,711	125,308	123,990	125,720	147,460
30156001	71023	Deferred Comp	14,004	14,240	15,720	20,450	14,210
30156001	71024	LI & AD & D	1,212	1,224	1,230	1,190	910
30156001	71025	Unemployment Insurance	4,323	3,386	3,700	3,750	3,920
30156001	71028	LTD	-	36	1,680	1,700	2,490
30156001	71029	Chiropractic	705	765	780	780	840
30156001	71030	Medical In-lieu	7,364	6,870	8,310	640	-
30156001	71031	Other Benefits	38,500	48,040	52,650	52,650	53,900
30156001	71188	Personnel Transfer Recovery	(677,468)	(768,342)	(803,100)	(800,000)	(780,000)
30156001	71189	Personnel Transfer Charges	59,746	56,433	60,000	60,000	60,000
	Salaries & Benefits Total		**493,836**	**447,292**	**419,310**	**450,840**	**553,460**
30156001	72201	Postage	45	-	50	-	50
30156001	72203	Cellular phone charges	2,401	2,848	2,500	2,500	3,500
30156001	72301	Printing/Binding/Duplication	154	-	500	-	500
30156001	72302	Photocopying	1,570	1,136	2,000	1,000	2,000
30156001	72305	Uniforms	7,821	7,777	8,000	8,000	8,000
30156001	72306	Safety Equipment	1,658	1,064	4,000	4,000	4,000
30156001	72307	Office Supplies	1,590	2,701	2,000	2,000	2,500
30156001	72308	Books & Periodicals	73	47	-	40	200
30156001	72309	Membership & Dues	414	578	600	600	1,000
30156001	72313	Information Systems Software	3,469	886	10,000	10,000	1,000
30156001	72314	Business Expense	255	1,006	350	350	1,000
30156001	72315	Conference Expense	-	-	-	500	2,000
30156001	72352	Special Dept Materials	1,844	336	1,500	750	1,500
30156001	72355	General Supplies	-	-	100	100	1,000
30156001	72358	Training and Education	2,492	1,470	3,000	3,000	6,000
30156001	72359	Small Tools and Equipment	-	-	1,000	1,000	10,000
30156001	72370	Overtime Meals	-	117	-	-	500
30156001	72399	Supplies & Services NOC	35	68	-	-	200
30156001	72450	Misc. Professional Services	987	3,388	-	-	3,500
30156001	72499	Misc Contract Services	2,803	2,803	2,800	2,800	5,000
30156001	72530	Repairs to Communication Equip	1,782	1,402	1,400	1,400	1,500
30156001	72533	Repairs to Vehicles	88,697	101,759	108,400	108,400	111,100
30156001	72536	Car Wash	14	82	20	20	80
30156001	72551	Motor Vehicle Fuel & Lube	45,472	49,402	40,880	40,880	46,500
30156001	72990	Special Payments	-	159	-	-	200
	Supplies & Services Total		**163,576**	**179,030**	**189,100**	**187,340**	**212,830**
30156001	74070	PL & PD/Other Insurance	20,440	26,260	28,080	28,080	40,600
	Insurances Total		**20,440**	**26,260**	**28,080**	**28,080**	**40,600**
30156001	76220	Operating Transfer Out	16,000	-	-	-	-
	Operating Transfer O Total		**16,000**	**-**	**-**	**-**	**-**
30156001	77030	Machinery and equipment	905	-	1,000	1,000	1,000
	Capital Projects Total		**905**	**-**	**1,000**	**1,000**	**1,000**
Gas Tax Administration Total			**694,757**	**652,582**	**637,490**	**667,260**	**807,890**

Streets			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Street Maintenance							
30156002	71002	Overtime	11,574	8,551	11,810	11,810	12,420
30156002	71003	Part-time Salary	40,159	52,272	71,820	59,850	84,790
30156002	71009	Incentive Pay	166	92	-	-	-
30156002	71015	Medicare Insurance	649	831	-	-	1,410
30156002	71021	Service Contribution-PERS	34	38	-	-	-
30156002	71023	Deferred Comp	11	8	-	-	-
30156002	71025	Unemployment Insurance	298	287	-	-	640
30156002	71030	Medical In-lieu	-	23	-	-	-
30156002	71189	Personnel Transfer Charges	396,656	515,377	471,560	500,000	525,000
	Salaries & Benefits Total		**449,547**	**577,480**	**555,190**	**571,660**	**624,260**
30156002	72201	Postage	-	17	-	-	50
30156002	72202	Telephone	216	220	220	220	400
30156002	72303	Advertising	-	-	-	200	200
30156002	72306	Safety Equipment	357	1,165	-	3,000	5,000
30156002	72307	Office Supplies	-	1,267	-	500	1,300
30156002	72309	Membership & Dues	-	-	-	100	200
30156002	72314	Business Expense	18	-	-	-	200
30156002	72321	Rent of Land/Facilities	18,301	17,761	20,000	20,000	20,000
30156002	72322	Rental of Equipment	-	1,050	5,000	5,000	10,000
30156002	72352	Special Dept Materials	54,945	74,227	112,000	52,000	100,000
30156002	72355	General Supplies	1,925	1,687	500	1,000	2,000
30156002	72359	Small Tools and Equipment	3,369	2,363	4,000	10,000	8,000
30156002	72370	Overtime Meals	-	20	-	60	200
30156002	72399	Supplies & Services NOC	-	-	-	2,000	2,000
30156002	72822	Taxes	50	49	50	60	100
	Supplies & Services Total		**79,180**	**99,827**	**141,770**	**94,140**	**149,650**
30156002	77020	Capital Projects	9,363	56,927	15,000	15,000	40,000
30156002	77030	Machinery and equipment	5,697	-	5,000	5,000	5,000
	Capital Projects Total		**15,060**	**56,927**	**20,000**	**20,000**	**45,000**
Street Maintenance Total			**543,787**	**734,233**	**716,960**	**685,800**	**818,910**
Street Cleaning							
30156003	71002	Overtime	2,000	4,393	4,130	4,130	5,070
30156003	71003	Part-time Salary	1,137	145	-	1,200	-
30156003	71009	Incentive Pay	47	103	-	-	-
30156003	71015	Medicare Insurance	24	20	-	-	70
30156003	71023	Deferred Comp	5	6	-	-	-
30156003	71025	Unemployment Insurance	9	-	-	-	-
30156003	71189	Personnel Transfer Charges	201,020	201,945	216,020	200,000	225,000
	Salaries & Benefits Total		**204,243**	**206,611**	**220,150**	**205,330**	**230,140**
30156003	72306	Safety Equipment	747	-	-	-	1,000
30156003	72352	Special Dept Materials	6,935	12,100	5,000	5,000	8,500
30156003	72355	General Supplies	122	-	100	2,000	3,000
30156003	72359	Small Tools and Equipment	-	-	1,500	-	3,000
30156003	72499	Misc Contract Services	46,035	46,686	50,000	50,000	60,000
	Supplies & Services Total		**53,840**	**58,786**	**56,600**	**57,000**	**75,500**
Street Cleaning Total			**258,083**	**265,398**	**276,750**	**262,330**	**305,640**
Tree Maintenance							
30156004	71002	Overtime	2,702	842	1,580	2,260	3,010
30156004	71009	Incentive Pay	36	10	-	-	-
30156004	71015	Medicare Insurance	3	5	-	-	40
30156004	71189	Personnel Transfer Charges	65,816	26,478	21,200	25,000	30,000
	Salaries & Benefits Total		**68,557**	**27,334**	**22,780**	**27,260**	**33,050**
30156004	72301	Printing/Binding/Duplication	375	-	-	-	-
30156004	72303	Advertising	920	277	700	700	500
30156004	72352	Special Dept Materials	8,347	7,851	8,000	8,000	8,000
30156004	72359	Small Tools and Equipment	62	-	-	-	3,000
30156004	72450	Misc. Professional Services	-	-	-	-	1,000
30156004	72499	Misc Contract Services	120,744	139,751	195,000	195,000	195,000
	Supplies & Services Total		**130,447**	**147,879**	**203,700**	**203,700**	**207,500**

Streets			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
30156004	77020	Capital Projects	201,637	217,976	160,000	180,000	200,000
Tree Maintenance Total			**400,641**	**393,189**	**386,480**	**410,960**	**440,550**
Gas Tax 2103							
30299000	77020	Capital Projects	1,101,267	979,010	638,480	624,000	905,570
	Capital Projects Total		**1,101,267**	**979,010**	**638,480**	**624,000**	**905,570**
Gas Tax 2103 Total			**1,101,267**	**979,010**	**638,480**	**624,000**	**905,570**
Measure K							
30399000	71189	Personnel Transfer Charges	-	-	-	10,000	-
	Salaries & Benefits Total		**-**	**-**	**-**	**10,000**	**-**
30399000	76220	Operating Transfer Out	-	-	189,000	-	-
	Operating Transfer O Total		**-**	**-**	**189,000**	**-**	**-**
30399000	77020	Capital Projects	1,618,230	1,622,947	1,893,962	2,083,000	876,000
30399000	77030	Machinery and equipment	-	-	-	-	20,000
30399000	77040	Vehicles	54,349	-	382,760	140,000	-
	Capital Projects Total		**1,672,579**	**1,622,947**	**2,276,722**	**2,223,000**	**896,000**
Measure K Total			**1,672,579**	**1,622,947**	**2,465,722**	**2,233,000**	**896,000**
TDA-Streets							
30599000	77020	Capital Projects	119,319	-	300,000	300,000	300,000
	Capital Projects Total		**119,319**	**-**	**300,000**	**300,000**	**300,000**
TDA-Streets Total			**119,319**	**-**	**300,000**	**300,000**	**300,000**
Federal Streets							
30799000	77020	Capital Projects	160,739	1,761,762	235,966	211,800	-
	Capital Projects Total		**160,739**	**1,761,762**	**235,966**	**211,800**	**-**
Federal Streets Total			**160,739**	**1,761,762**	**235,966**	**211,800**	**-**
IMF Regional - Streets							
30899000	77020	Capital Projects	75,352	-	20,605	-	40,000
	Capital Projects Total		**75,352**	**-**	**20,605**	**-**	**40,000**
IMF Regional - Streets Total			**75,352**	**-**	**20,605**	**-**	**40,000**
AB2928							
31399000	77020	Capital Projects	155,294	-	-	-	-
	Capital Projects Total		**155,294**	**-**	**-**	**-**	**-**
AB2928 Total			**155,294**	**-**	**-**	**-**	**-**
IMF Regional - Transportation							
31499000	77020	Capital Projects	100,000	-	546,940	-	-
	Capital Projects Total		**100,000**	**-**	**546,940**	**-**	**-**
IMF Regional - Transportation Total			**100,000**	**-**	**546,940**	**-**	**-**
Prop.1B-Local Streets & Roads							
31599000	77020	Capital Projects	-	-	-	-	44,430
	Capital Projects Total		**2,283,283**	**3,384,709**	**3,380,233**	**2,734,800**	**1,280,430**
Prop.1B-Local Streets & Roads Total			**-**	**-**	**-**	**-**	**44,430**
Streets			**5,586,820**	**6,646,576**	**6,380,032**	**5,545,150**	**4,733,990**

COMMUNITY DEVELOPMENT

The Community Development Department includes the Planning, Building and Safety, and Neighborhood Services divisions. They oversee the City's growth and development, ensure dwellings are constructed safely, and provide housing assistance.

The Department is funded through user fees and the General Fund. The Department's budget is $1,538,410 in FY 2015/16, compared to $1,238,440 as originally adopted in FY 2014/15.

FY 2015/16 budgeted staffing is being increased by one to 11.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

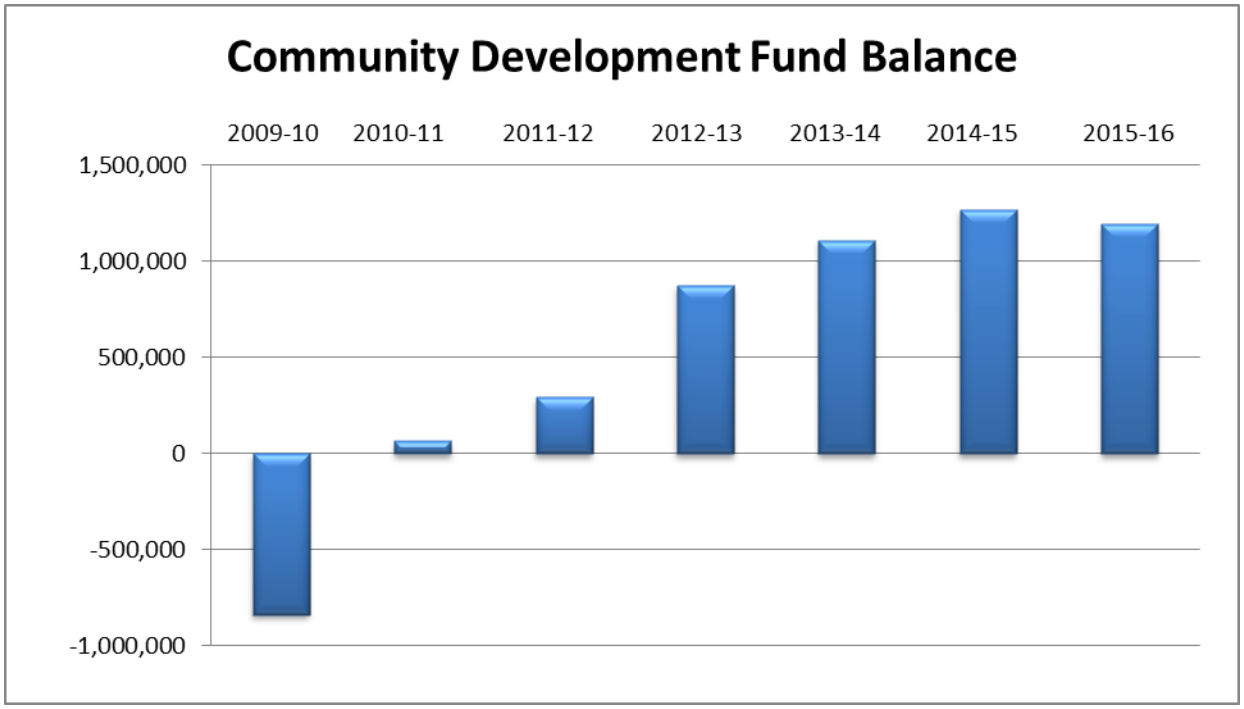
Community Development Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

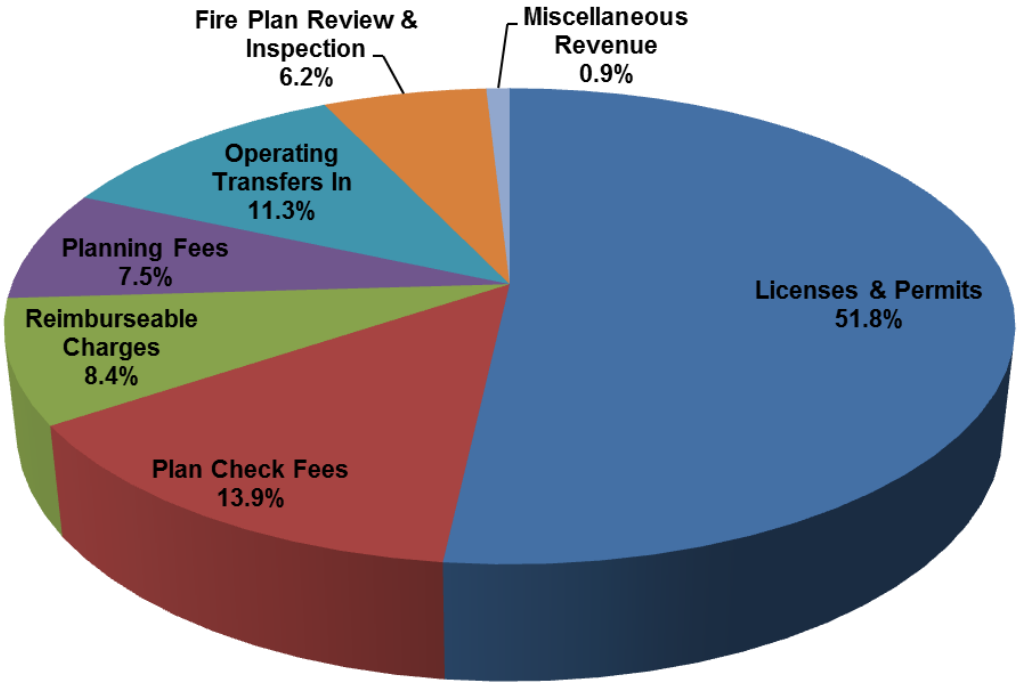
For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Community Development Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance					
Beginning Fund Balance Unreserved	293,173	875,801	792,117	1,108,043	1,270,313
Revenues	1,674,188	1,403,928	1,210,900	1,399,790	1,459,500
Expenditures	1,091,560	1,171,686	1,238,440	1,237,520	1,538,410
Net Difference (Revenues Less Expenditures)	582,628	232,242	(27,540)	162,270	(78,910)
Fund Balance					
Ending Fund Balance Unreserved	875,801	1,108,043	764,577	1,270,313	1,191,403



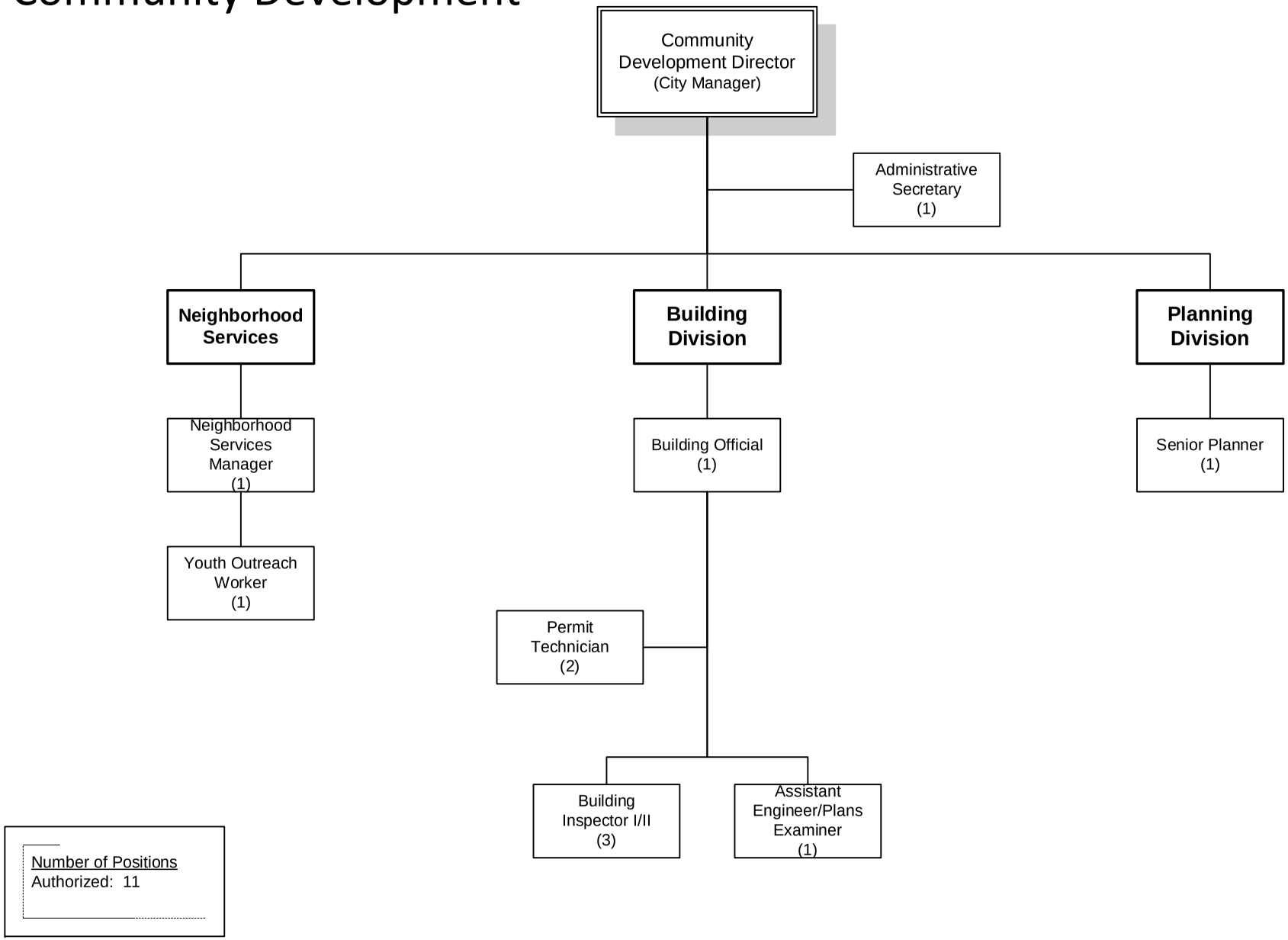
Community Development Fund Revenues



Fund	Budget 2015-16
Licenses & Permits	$755,500
Plan Check Fees	$202,600
Reimburseable Charges	$122,680
Planning Fees	$110,000
Operating Transfers In	$165,000
Fire Plan Review & Inspection	$90,800
Miscellaneous Revenue	$12,920
Grand Total	$1,459,500

Community Development Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
27080000	57404	Disability Access Edu fee	2,493	11,594	6,800	14,500	-	
27081000	57102	Fire Plan Review Fee	77,286	31,195	19,870	26,800	26,900	
27081000	57400	Plan Check Fees	-	-	163,530	214,600	202,600	Increased development
27081000	57403	Fire Permit Inspection	127,950	69,043	58,800	62,300	63,900	
27081000	57404	Disability Access Edu fee	-	-	-	-	9,400	
27082000	57400	Plan Check Fees	293,082	221,152	-	-	-	
27082000	57401	Planning Fees	98,904	117,235	110,000	110,000	110,000	
Charges For Services Total			**599,715**	**450,220**	**359,000**	**428,200**	**412,800**	
27080000	54332	Investment Earnings	1,147	6,586	3,400	3,400	3,520	
From Use Of Money/Pr Total			**1,147**	**6,586**	**3,400**	**3,400**	**3,520**	
27000000	50001	Operating Transfer In	110,000	100,000	126,160	126,160	165,000	General Fund support
Interfund Credit Total			**110,000**	**100,000**	**126,160**	**126,160**	**165,000**	
27081000	52171	Building Permit	764,016	641,139	552,980	596,100	611,700	Increased development
27081000	52172	Electrical Permit	15,800	63,981	24,170	54,900	65,700	
27081000	52173	Mechanical-Gas Permit	33,392	39,673	35,590	42,000	50,400	
27081000	52174	Plumbing-Planning & Mech	-	-	5,900	8,000	9,700	
27081000	52175	Building Plans Maintenance	36,287	16,867	9,400	20,570	18,000	
27082000	52174	Plumbing-Planning & Mech	9,054	6,926	-	-	-	
Licenses & Permits Total			**858,548**	**768,585**	**628,040**	**721,570**	**755,500**	
27080000	55020	Reimbursable Charges	104,777	78,537	120,460	120,460	122,680	
Miscellaneous Revenu Total			**104,777**	**78,537**	**120,460**	**120,460**	**122,680**	
Total Community Development Revenue			**1,674,188**	**1,403,928**	**1,237,060**	**1,399,790**	**1,459,500**	

Community Development



FY 2015-2016

Community Development	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	1,014,996	1,090,907	1,153,820	1,155,980	1,380,090
Supplies & Services Total	39,915	60,089	79,830	59,590	82,420
Insurances Total	13,140	18,180	19,440	19,440	31,900
Operating Transfer O Total	23,510	2,510	2,510	2,510	35,000
Capital Projects Total	-	-	9,000	-	9,000
Community Development Total	**1,091,562**	**1,171,685**	**1,264,600**	**1,237,520**	**1,538,410**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
COMMUNITY DEVELOPMENT				
Administrative Secretary	1	1	1	1
Assistant Engineer/Plans Examiner	0	1	1	1
Building Inspector I/II	2	2	2	3
Building Official	1	1	1	1
Community Development Director	1	1	1	0
Junior Plans Examiner/Engineer	1	0	0	0
Junior/Assistant/Associate Planner	1	0	0	0
Neighborhood Services Manager	1	1	1	1
Permit Technician	2	2	2	2
Senior Planner	0	1	1	1
Youth Outreach Worker	0	0	1	1
Community Development Total	**10**	**10**	**11**	**11**

Community Development	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	573,584	621,051	648,530	640,150	743,610	New position, MOU changes
Overtime	911	727	1,000	-	-	
Part-time Salary	1,560	640	2,000	-	-	
Uniform Allowance	200	450	500	500	750	
Incentive Pay	1,800	1,808	1,800	1,800	1,800	
Admin Leave Pay	4,466	7,727	10,060	8,530	14,210	
Workers Compensation	56,700	35,460	37,890	37,890	45,540	
Medical Insurance	120,682	129,439	142,840	144,940	179,120	
Dental Insurance	8,833	8,916	9,000	9,330	11,000	
Vision Insurane	2,185	2,229	2,250	2,330	2,750	
Medicare Insurance	8,702	9,399	9,020	9,430	11,030	
Service Contribution-PERS	107,294	102,102	112,450	115,370	149,190	Rate increase
Deferred Comp	8,311	7,079	7,340	6,220	12,040	
LI & AD & D	3,438	3,489	3,580	3,760	3,760	
Unemployment Insurance	4,266	3,275	3,410	3,520	4,080	
LTD	-	34	1,560	1,600	2,600	
Chiropractic	490	535	540	560	660	
Other Benefits	24,750	33,270	36,450	36,450	42,350	
Cell Stipend	600	602	600	600	600	
Personnel Transfer Recovery	(60,185)	(35,842)	(40,000)	(30,000)	-	
Personnel Transfer Charges	146,410	158,518	163,000	163,000	155,000	
Salaries & Benefits Total	**1,014,996**	**1,090,907**	**1,153,820**	**1,155,980**	**1,380,090**	
Postage	-	-	500	-	500	
Telephone	268	307	200	390	200	
Cellular phone charges	464	542	450	600	490	
Printing/Binding/Duplication	146	76	900	900	1,300	
Photocopying	71	206	900	200	900	
Advertising	754	1,153	500	700	500	
Uniforms	155	60	160	-	160	
Safety Equipment	200	-	350	150	350	
Office Supplies	5,315	3,803	4,200	4,200	4,200	
Books & Periodicals	1,450	5,077	3,700	3,700	3,700	
Membership & Dues	4,500	2,647	3,350	3,150	3,000	
Bank Service Charges	5,130	6,081	8,500	2,500	6,000	
Information Systems Software	7,693	6,108	9,750	9,750	9,750	
Business Expense	262	380	1,000	500	1,000	
Janitorial Supplies	-	-	50	-	50	
General Supplies	-	-	350	100	350	
Training and Education	441	509	3,000	3,000	3,000	
Small Tools and Equipment	1,978	7,267	6,000	-	6,000	
Tuition Reimbursement	259	-	-	-	-	
Misc. Professional Services	460	13,123	20,000	15,500	25,000	
Misc Contract Services	723	872	3,700	2,200	3,700	

Community Development	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Repairs to Machines & Equip	-	-	220	-	220	
Repairs to Office Equip	2,869	2,904	1,500	1,500	1,500	
Repairs to Vehicles	3,601	5,454	6,450	6,450	6,450	
Car Wash	51	45	100	100	100	
Motor Vehicle Fuel & Lube	3,126	3,475	4,000	4,000	4,000	
Supplies & Services Total	**39,915**	**60,089**	**79,830**	**59,590**	**82,420**	
PL & PD/Other Insurance	13,140	18,180	19,440	19,440	31,900	
Insurances Total	**13,140**	**18,180**	**19,440**	**19,440**	**31,900**	
Operating Transfer Out	23,510	2,510	2,510	2,510	35,000	
Operating Transfer Out Total	**23,510**	**2,510**	**2,510**	**2,510**	**35,000**	
Machinery and equipment	-	-	9,000	-	9,000	
Capital Total	**-**	**-**	**9,000**	**-**	**9,000**	
Community Development Total	**1,091,562**	**1,171,685**	**1,264,600**	**1,237,520**	**1,538,410**	

ACTIVITY: Administration
DEPARTMENT: Community Development
DIVISION: Administration
FUND: Community Development Fund

ACTIVITY DESCRIPTION

Community Development Administration provides overall direction, administrative support and management for the Building and Safety, Neighborhood Services and Planning Divisions.

- Department management and representation – Establish department policy and procedure, monitor division activities, represent the City with outside agencies and organizations.
- Budget administration – Coordinate the Community Development Department budget and special revenue fund activities.
- Personnel administration – Develop department implementation programs following the City's rules and regulations. Evaluate policies including training, safety and work load issues.
- Clerical support – Prepare correspondence, staff reports and advisory Commission/Committee packets and minutes. Coordinate contract documents, purchase orders, payroll and public inquiries.

MAJOR 2014-15 ACCOMPLISHMENTS

- Developed new language for the Mix Use Corridor (MCO) Zone

MAJOR 2015-16 OBJECTIVES

- Review and modify department policies and procedures as needed
- Work with and implement the Development Code
- Work on developing the Housing Element

RELATED ORGANIZATIONAL UNIT(S)

- 27080000

ACTIVITY: Neighborhood Services
DEPARTMENT: Community Development
DIVISION: Neighborhood Services
FUND: Community Development Fund

ACTIVITY DESCRIPTION

Coordinate services and programs for the improvement of conditions within the community housing and living, especially affordable housing, throughout Lodi. This activity has five major elements:

- Neighborhood Services - administration and support, including support and participation with community groups and functions; development and implementation of housing programs and policies for maintenance, improvement and rehabilitation of existing housing and residential neighborhoods; and first-time homebuyers assistance for qualified, low-income persons.
- Community Development Block Grant (CDBG) Administration - administration of the City's block grant program as an Entitlement Community with the U.S. Department of Housing and Urban Development (HUD); monitor funded programs for compliance with governing policies and regulation; and assist community-based organizations with their submission of applications for funding.
- Gang Intervention/Prevention – management of the Youth Outreach element in support of the Lodi Gang Reduction Intervention Prevention (LodiGRIP) program; coordinating with partnering community-based organizations that provide supportive services to at-risk youth and their families.
- Council/Commission Support - provide necessary support for City Council, Planning Commission and Lodi Improvement Committee.
- ADA/Section 504 Coordinator - oversight and implementation of projects and activities related to the development and update of the ADA Transition Plan.

MAJOR 2014-15 ACCOMPLISHMENTS

- Expansion of Lodi Gang Reduction Intervention Prevention (LodiGRIP) program to add one full-time gang intervention staff position in place of two part-time positions
- Successful completion of the first year of our Junior Giants program, an off-shoot of LodiGRIP that provides an alternative activity for at-risk youth while also providing the opportunity to address issues of character development, education, health and violence prevention
- Re-establishment of the City's ADA Committee with a Citizen Advisory Board that will meet regularly and provide an annual ADA Report to the City Council on the update of the ADA Transition Plan and other ADA-related issues

MAJOR 2015-16 OBJECTIVES

- Complete the update of the ADA Transition Plan
- Complete the update of both the Housing Element and the Analysis of Impediments to Fair Housing Choice
- Secure project funding through the Section 108 Loan Guarantee Program for a partnership with Habitat for Humanity and F&M Bank to do housing acquisition/rehab/resale activities

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
CDBG Funds Allocated During Year	$630,001	$649,980	$602,382
CDBG Funds Expended During Year	$926,646	$792,750	$435,000
Youth Participants in Junior Giants program	0	0	166

RELATED ORGANIZATIONAL UNIT(S)

- 27080000

ACTIVITY: Building and Safety
DEPARTMENT: Community Development
DIVISION: Building Division
FUND: Community Development

ACTIVITY DESCRIPTION

The Building and Safety activity enforces the minimum standards mandated by State and local law to safeguard life, health, property and public welfare. State law also requires enforcement of minimum disabled access and energy conservation regulations. Activity goals are: 1) continue to maintain turn-around times for plan check (10-day review for residential, 15-day review for commercial); 2) verify compliance with all codes and ordinances; 3) perform all structural plan-checks in-house; and 4) provide code training for staff, including specialized training for fire inspection and structural review. The activity has the following five major elements:

- Public information – answer questions and offer interpretations about construction codes and regulations.
- Construction and Fire Permit application review – review construction permit applications and plans for compliance with applicable codes and ordinances, issue permits and collect fees.
- Code training in-house and off-site.
- Development review coordination – coordinate permit application reviews with other departments/agencies to ensure compliance with other development regulations.
- Construction and Fire inspection – inspect construction projects to ensure compliance with codes, ordinances, permits and approved plans.

SERVICE LEVEL ADJUSTMENTS

- Added a Building Inspector I/II position

MAJOR 2014-15 ACCOMPLISHMENTS

- Implemented Tenant Improvement Tuesday same day permits
- Maintained plan review turnaround time with current staffing
- Provided next-day inspections even with upswing in permits

MAJOR 2015-16 OBJECTIVES

- Hire a Building Inspector II
- Maintain consistent plan review turnaround times
- Continue to provide prompt and thorough daily inspections

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Permits Issued	1,468	1,514	1,782
New Residential	8	17	17
Remodeled Residential	324	358	471
New/Add/Alt/Repair Commercial	158	136	149

RELATED ORGANIZATIONAL UNIT(S)

- 27081000

ACTIVITY: Planning
DEPARTMENT: Community Development
DIVISION: Planning
FUND: Community Development Fund

ACTIVITY DESCRIPTION

Provide advice and technical expertise to assist the City Council, appointed commissions/committees, public agencies and citizens in understanding community issues related to the built environment. Focus on the City's commitment to economic vitality, environmental integrity and development quality. Activity goals include: 1) a well-planned community, 2) managed community growth, 3) balanced economic development, 4) protection of environmental resources, and 5) a high level of public service.

- Development review and environmental assessment - prepare and implement policies and ordinances that set standards for development activity; coordinate with other City departments and outside agencies in review of projects; perform environmental assessments and monitor mitigation measures; and respond to inquiries from the public on development related issues.
- Long-range planning - prepare and implement policies and ordinances necessary for long-term development of the City; maintain and update the General Plan; and coordinate with outside agencies on planning-related issues.
- City Council and appointed commission/committee support - provide necessary support for these bodies concerning planning-related matters.
- Economic development - assist the City's economic development effort; maintain an appropriate data base of information; and provide an easily understood process for project processing.

MAJOR 2014-15 ACCOMPLISHMENTS

- Reynolds Ranch Residential Subdivision with Growth Allocations review and approval
- Giannoni and Baker medium density project review and approval
- Lodi Shopping Center Pad Building design review and approval
- Existing Wal-Mart façade modifications review and approval
- Smart and Final façade improvements and grocery mart expansion
- Continued support for new businesses, restaurants and retail in the downtown area

MAJOR 2015-16 OBJECTIVES

- Continued support for Downtown Revitalization
- Continued implementation of Reynolds Ranch and Lodi Shopping Center Projects
- Staffing and review for development of Westside and Southwest Gateway Project areas
- Support economic efforts to enhance City commercial and industrial opportunities in Southeast expansion area

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Use Permits	24	21	17
Site Plan & Architectural Review Committee Applications	5	8	8
Tentative Maps & Zoning Applications	3	7	5
Planning Commission Items	30	32	26

RELATED ORGANIZATIONAL UNIT(S)

- 27082000

Community Development			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Community Development Admin							
27080000	71001	Regular Employee Salary	142,793	154,609	176,420	166,350	200,700
27080000	71002	Overtime	727	727	1,000	-	-
27080000	71003	Part-time Salary	1,560	640	2,000	-	-
27080000	71010	Admin Leave Pay	-	4,830	2,900	2,900	4,020
27080000	71011	Workers Compensation	12,600	7,880	8,420	8,420	12,420
27080000	71012	Medical Insurance	37,186	33,457	28,820	35,660	49,330
27080000	71013	Dental Insurance	2,000	2,000	2,000	2,330	3,000
27080000	71014	Vision Insurane	490	500	500	580	750
27080000	71015	Medicare Insurance	2,110	2,401	2,180	2,470	2,970
27080000	71021	Service Contribution-PERS	26,423	25,338	27,050	29,950	40,130
27080000	71023	Deferred Comp	3,525	3,680	4,500	4,140	5,180
27080000	71024	LI & AD & D	979	988	990	1,000	1,060
27080000	71025	Unemployment Insurance	1,077	828	820	910	1,100
27080000	71028	LTD	-	8	380	420	700
27080000	71029	Chiropractic	110	120	120	140	180
27080000	71031	Other Benefits	5,500	7,400	8,100	8,100	11,550
27080000	71188	Personnel Transfer Recovery	(60,185)	(35,842)	(40,000)	(30,000)	-
27080000	71189	Personnel Transfer Charges	146,410	158,518	163,000	163,000	155,000
	Salaries & Benefits Total		**323,304**	**368,081**	**389,200**	**396,370**	**488,090**
27080000	72202	Telephone	268	307	200	390	200
27080000	72301	Printing/Binding/Duplication	38	-	-	-	-
27080000	72307	Office Supplies	590	40	300	300	300
27080000	72314	Business Expense	262	191	-	-	-
27080000	72450	Misc. Professional Services	460	760	-	500	-
27080000	72499	Misc Contract Services	477	-	500	-	500
	Supplies & Services Total		**2,093**	**1,298**	**1,000**	**1,190**	**1,000**
27080000	74070	PL & PD/Other Insurance	2,920	4,040	4,320	4,320	8,700
	Insurances Total		**2,920**	**4,040**	**4,320**	**4,320**	**8,700**
27080000	76220	Operating Transfer Out	21,000	-	-	-	-
	Operating Transfer O Total		**21,000**	**-**	**-**	**-**	**-**
Community Development Admin Total			**349,317**	**373,419**	**394,520**	**401,880**	**497,790**
Building Inspection							
27081000	71001	Regular Employee Salary	364,380	391,700	387,830	389,080	455,230
27081000	71002	Overtime	57	-	-	-	-
27081000	71007	Uniform Allowance	200	450	500	500	750
27081000	71009	Incentive Pay	1,800	1,808	1,800	1,800	1,800
27081000	71010	Admin Leave Pay	1,931	2,897	4,730	4,820	6,820
27081000	71011	Workers Compensation	37,800	23,640	25,260	25,260	28,980
27081000	71012	Medical Insurance	77,129	87,139	93,510	93,500	114,010
27081000	71013	Dental Insurance	5,833	6,000	6,000	6,000	7,000
27081000	71014	Vision Insurane	1,450	1,500	1,500	1,500	1,750
27081000	71015	Medicare Insurance	5,589	5,913	5,620	5,720	6,740
27081000	71021	Service Contribution-PERS	68,759	65,717	70,230	70,170	91,530
27081000	71023	Deferred Comp	2,794	2,397	2,840	2,080	4,230
27081000	71024	LI & AD & D	1,864	1,865	1,840	2,010	1,910
27081000	71025	Unemployment Insurance	2,720	2,075	2,130	2,140	2,500
27081000	71028	LTD	-	21	970	970	1,590
27081000	71029	Chiropractic	325	360	360	360	420
27081000	71031	Other Benefits	16,500	22,170	24,300	24,300	26,950
27081000	71032	Cell Stipend	600	602	600	600	600
	Salaries & Benefits Total		**589,731**	**616,252**	**630,020**	**630,810**	**752,810**
27081000	72201	Postage	-	-	500	-	500
27081000	72203	Cellular phone charges	464	542	450	600	490
27081000	72301	Printing/Binding/Duplication	76	38	800	800	800
27081000	72302	Photocopying	71	206	900	200	900
27081000	72305	Uniforms	155	60	160	-	160
27081000	72306	Safety Equipment	200	-	350	150	350
27081000	72307	Office Supplies	4,386	3,664	3,700	3,700	3,700
27081000	72308	Books & Periodicals	1,331	5,077	3,500	3,500	3,500

Community Development			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
27081000	72309	Membership & Dues	4,180	2,307	3,000	3,000	3,000
27081000	72312	Bank Service Charges	-	-	6,000	-	6,000
27081000	72313	Information Systems Software	6,624	6,108	9,000	9,000	9,000
27081000	72314	Business Expense	-	189	1,000	500	1,000
27081000	72353	Janitorial Supplies	-	-	50	-	50
27081000	72355	General Supplies	-	-	350	100	350
27081000	72358	Training and Education	441	509	3,000	3,000	3,000
27081000	72359	Small Tools and Equipment	1,978	7,267	6,000	-	6,000
27081000	72376	Tuition Reimbursement	259	-	-	-	-
27081000	72450	Misc. Professional Services	-	-	10,000	5,000	10,000
27081000	72499	Misc Contract Services	-	-	1,500	500	1,500
27081000	72531	Repairs to Machines & Equip	-	-	220	-	220
27081000	72532	Repairs to Office Equip	2,869	2,904	1,500	1,500	1,500
27081000	72533	Repairs to Vehicles	3,601	5,454	6,450	6,450	6,450
27081000	72536	Car Wash	51	45	100	100	100
27081000	72551	Motor Vehicle Fuel & Lube	3,126	3,475	4,000	4,000	4,000
	Supplies & Services Total		**29,811**	**37,845**	**62,530**	**42,100**	**62,570**
27081000	74070	PL & PD/Other Insurance	8,760	12,120	12,960	12,960	20,300
	Insurances Total		**8,760**	**12,120**	**12,960**	**12,960**	**20,300**
27081000	76220	Operating Transfer Out	2,510	2,510	2,510	2,510	35,000
	Operating Transfer O Total		**2,510**	**2,510**	**2,510**	**2,510**	**35,000**
27081000	77030	Machinery and equipment	-	-	9,000	-	9,000
	Capital Projects Total		**-**	**-**	**9,000**	**-**	**9,000**
Building Inspection Total			**630,812**	**668,727**	**717,020**	**688,380**	**879,680**
Planning							
27082000	71001	Regular Employee Salary	66,411	74,743	84,280	84,720	87,680
27082000	71002	Overtime	127	-	-	-	-
27082000	71010	Admin Leave Pay	2,535	-	2,430	810	3,370
27082000	71011	Workers Compensation	6,300	3,940	4,210	4,210	4,140
27082000	71012	Medical Insurance	6,368	8,843	20,510	15,780	15,780
27082000	71013	Dental Insurance	1,000	917	1,000	1,000	1,000
27082000	71014	Vision Insurane	245	229	250	250	250
27082000	71015	Medicare Insurance	1,003	1,085	1,220	1,240	1,320
27082000	71021	Service Contribution-PERS	12,112	11,046	15,170	15,250	17,530
27082000	71023	Deferred Comp	1,992	1,002	-	-	2,630
27082000	71024	LI & AD & D	595	636	750	750	790
27082000	71025	Unemployment Insurance	470	372	460	470	480
27082000	71028	LTD	-	5	210	210	310
27082000	71029	Chiropractic	55	55	60	60	60
27082000	71031	Other Benefits	2,750	3,700	4,050	4,050	3,850
	Salaries & Benefits Total		**101,962**	**106,573**	**134,600**	**128,800**	**139,190**
27082000	72301	Printing/Binding/Duplication	32	38	100	100	500
27082000	72303	Advertising	754	1,153	500	700	500
27082000	72307	Office Supplies	340	99	200	200	200
27082000	72308	Books & Periodicals	119	-	200	200	200
27082000	72309	Membership & Dues	320	340	350	150	-
27082000	72312	Bank Service Charges	5,130	6,081	2,500	2,500	-
27082000	72313	Information Systems Software	1,069	-	750	750	750
27082000	72450	Misc. Professional Services	-	12,364	10,000	10,000	15,000
27082000	72499	Misc Contract Services	246	872	1,700	1,700	1,700
	Supplies & Services Total		**8,011**	**20,946**	**16,300**	**16,300**	**18,850**
27082000	74070	PL & PD/Other Insurance	1,460	2,020	2,160	2,160	2,900
	Insurances Total		**1,460**	**2,020**	**2,160**	**2,160**	**2,900**
Planning Total			**111,433**	**129,539**	**153,060**	**147,260**	**160,940**
Community Development Total			**1,091,562**	**1,171,685**	**1,264,600**	**1,237,520**	**1,538,410**

PARK, RECREATION AND CULTURAL SERVICES

The Parks, Recreation and Cultural Services Department provides park maintenance, coordination of park activities, recreational programs, adult and youth sports, after school programs, boat rentals at Lodi Lake and aquatics, a venue for performing arts, and meeting and party rentals.

The Department is funded through user fees and the General Fund. The Department's budget is $5,822,480 in FY 2015/16, compared to $5,800,190 as originally budgeted in FY 2014/15. The 2014/15 budget shown in the following pages reflects adjustments made throughout the year.

FY 2015/16 budgeted positions are being reduced by 1 to 26.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

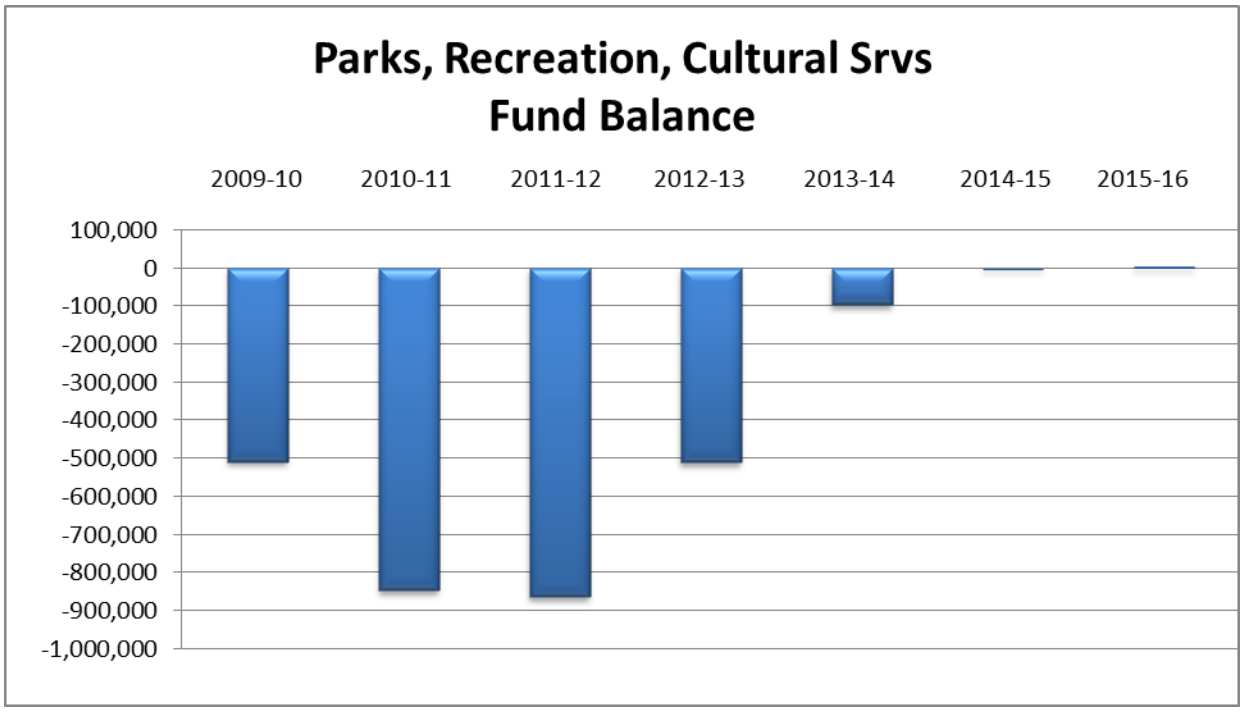
Parks, Recreation and Cultural Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2016

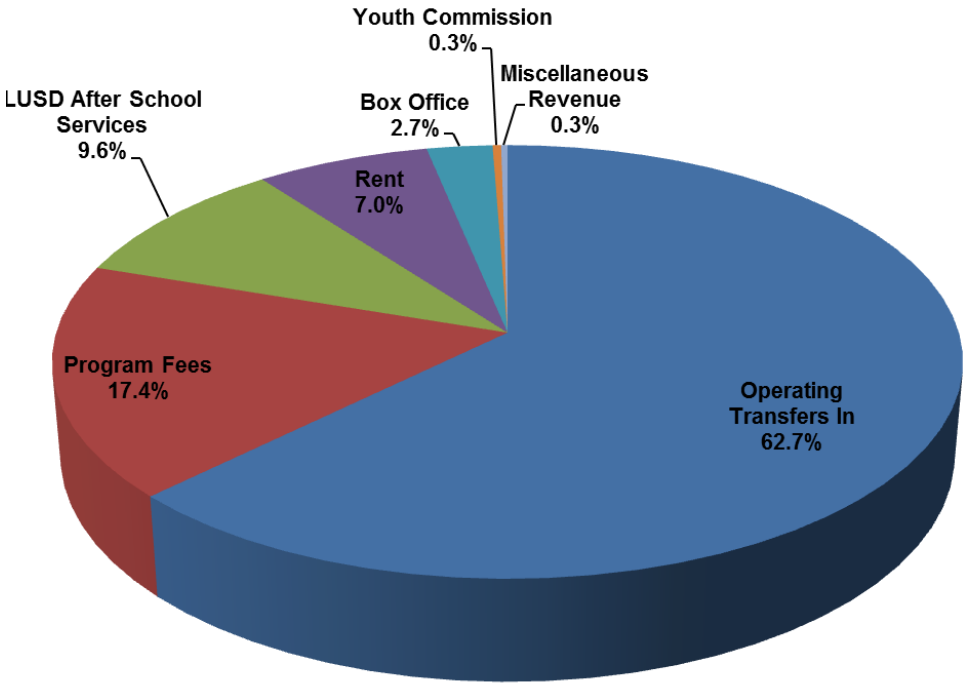
With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Parks, Recreation & Cultural Svcs Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance					
Beginning Fund Balance Unreserved	(861,843)	(508,866)	(481,858)	(94,785)	(95)
Revenues	5,579,622	5,781,633	5,855,840	5,653,690	5,828,320
Expenditures	5,226,645	5,367,552	5,801,370	5,559,000	5,822,480
Net Difference (Revenues Less Expenditures)	352,977	414,081	54,470	94,690	5,840
Fund Balance					
Ending Fund Balance Unreserved	(508,866)	(94,785)	(427,388)	(95)	5,745



Parks, Recreation and Cultural Services

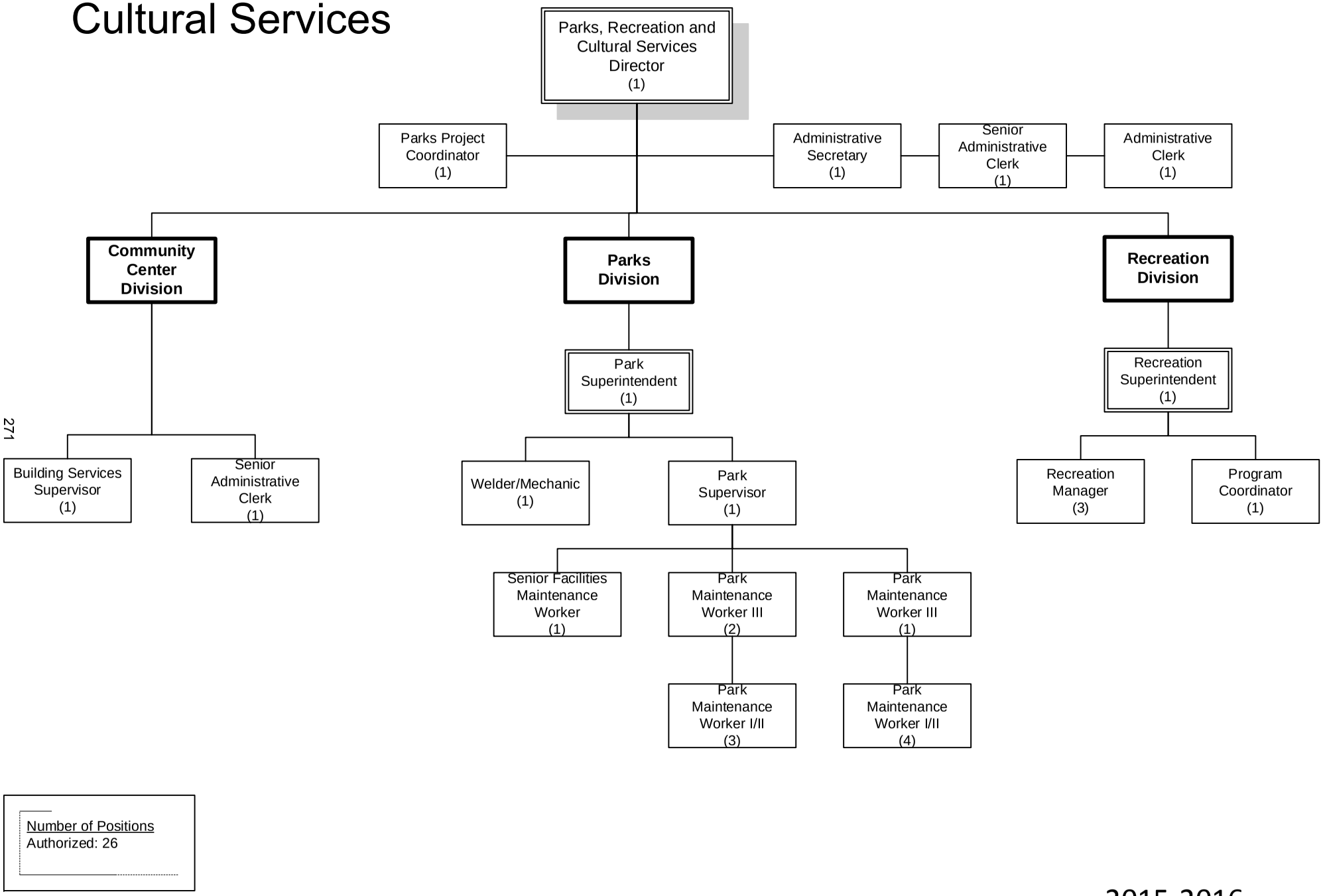
Fund Revenues



Fund	Budget 2015-16
Operating Transfers In	$3,655,620
Program Fees	$1,015,350
LUSD After School Services	$557,300
Rent	$410,000
Box Office	$155,000
Youth Commission	$20,000
Miscellaneous Revenue	$15,050
Grand Total	$5,828,320

Parks, Rec & Cultural Services Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
20070001	57306	Lodi Youth Commission	17,345	19,300	20,000	20,000	20,000	
20070001	57309	Special Events	-	700	1,000	1,000	2,500	
20070001	57702	Donations	71,533	19,560	47,500	10,000	10,000	
20071001	57320	Comm Ctr-Specialty Class	135,785	171,747	135,000	135,000	145,000	
20071001	57321	Comm Ctr-Advertising Fee	3,417	3,170	1,000	3,000	2,500	
20071001	57322	Comm Ctr-Sr. Program fees	6,245	200	-	-	-	
20071300	57323	PAC-Box office	153,567	112,910	180,000	140,000	155,000	
20072001	57302	Playgrounds	274,358	307,186	340,000	340,000	-	
20072001	57307	Lodi Lake Park	143,861	171,662	175,000	175,000	-	
20073001	57302	Playgrounds	-	-	-	-	356,600	
20073001	57307	Lodi Lake Park	-	-	-	-	175,000	
20073001	57308	Admin Services-PRCS	523	2,959	-	-	-	
20073103	57303	LUSD After School Services	573,980	580,320	659,360	534,210	557,300	
20073202	57300	Youth/Teen Sports	183,659	190,213	180,000	180,000	186,750	
20073203	57301	Adult Sports	57,796	54,325	62,000	50,000	60,000	
20073402	57304	Aquatics	80,146	90,775	90,000	90,000	75,000	
20073500	57305	Indoor/Outdoor Activities	17,011	4,429	17,000	10,000	17,000	
Charges For Services Total			**1,719,227**	**1,729,456**	**1,907,860**	**1,688,210**	**1,762,650**	
20070001	54332	Investment Earnings	(1,505)	(1,538)	-	-	50	
20071200	54363	Rent Hutchins Street	282,156	308,218	300,000	305,000	310,000	
20071200	54391	Sale of City Property	-	359	-	-	-	
20073001	54362	Rent PRCS	108,352	97,991	130,000	105,000	100,000	
From Use Of Money/Pr Total			**389,003**	**405,029**	**430,000**	**410,000**	**410,050**	
20000000	50001	Operating Transfer In	3,413,695	3,591,100	3,555,480	3,555,480	3,655,620	General Fund support
Interfund Credit Total			**3,413,695**	**3,591,100**	**3,555,480**	**3,555,480**	**3,655,620**	
20070001	55020	Reimbursable Charges	1,630	-	-	-	-	
20070001	55024	Revenue-Other	494	60	-	-	-	
20070001	55025	Revenue Over/Short	(21)	(1,098)	-	-	-	
20073001	55301	Wrk for Others-Elec Util	55,595	57,085	-	-	-	
Miscellaneous Revenu Total			**57,699**	**56,046**	**-**	**-**	**-**	
Total Parks, Rec & Cultural Services Revenue			**5,579,623**	**5,781,631**	**5,893,340**	**5,653,690**	**5,828,320**	

Parks, Recreation and Cultural Services



2015-2016

Parks, Rec & Cultural Services	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	3,865,192	3,852,053	4,147,200	3,889,210	3,936,540
Supplies & Services Total	1,010,669	916,153	1,063,460	1,042,080	1,096,560
Insurances Total	43,800	54,840	57,210	57,210	76,450
Operating Transfer O Total	292,985	531,820	558,500	558,500	701,430
Capital Projects Total	14,000	12,684	12,500	12,000	11,500
Parks, Rec & Cultural Services Total	**5,226,646**	**5,367,550**	**5,838,870**	**5,559,000**	**5,822,480**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
PARKS, RECREATION AND CULTURAL SERVICES				
Administrative Clerk	1	1	1	1
Administrative Secretary	1	1	1	1
Building Services Coordinator	1	1	0	0
Building Services Supervisor	0	0	1	1
Community Center Manager	1	1	0	0
Park Maintenance Worker I/II	9	8	8	7
Park Maintenance Worker III	4	3	3	3
Park Superintendent	1	1	1	1
Park Supervisor	2	1	2	1
Parks Project Coordinator	1	1	1	1
Parks, Recreation and Cultural Services Director	1	1	1	1
Program Coordinator	1	1	1	1
Recreation Manager	3	3	3	3
Recreation Superintendent	1	1	1	1
Senior Administrative Clerk	2	2	2	2
Senior Facilities Maintenance Worker	1	1	1	1
Stage Technician	1	0	0	0
Welder-Mechanic	1	1	1	1
Parks, Recreation and Cultural Services Total	**32**	**28**	**28**	**26**

Parks, Rec & Cultural Services	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	1,389,340	1,414,629	1,442,580	1,369,290	1,439,920	MOU changes
Overtime	25,022	26,879	33,880	33,880	35,140	
Part-time Salary	1,342,551	1,393,394	1,620,300	1,490,380	1,383,910	
Uniform Allowance	700	2,975	3,500	3,280	4,000	
Incentive Pay	4,704	3,462	3,240	3,370	3,720	
Admin Leave Pay	7,245	9,039	13,580	11,760	17,740	
Workers Compensation	189,000	106,380	109,460	109,460	107,640	
Medical Insurance	397,448	398,369	420,880	395,920	413,670	
Dental Insurance	27,167	24,749	26,000	24,770	26,000	
Vision Insurane	6,657	6,187	6,500	6,210	6,500	
Medicare Insurance	35,523	36,802	20,900	16,160	41,220	
Service Contribution-PERS	271,054	247,920	260,710	248,550	290,690	Rate increase
Deferred Comp	31,004	30,612	33,260	30,410	30,970	
LI & AD & D	6,576	6,108	6,080	5,930	5,730	
Unemployment Insurance	20,238	15,068	7,930	7,570	18,190	
LTD	-	73	3,610	3,410	5,040	
Chiropractic	1,493	1,485	1,560	1,490	1,560	
Medical In-lieu	25,179	24,801	24,930	18,680	-	
Other Benefits	82,500	99,790	105,300	105,300	100,100	
Cell Stipend	3,645	3,332	3,000	3,390	4,800	
Personnel Transfer Recovery	(61,854)	(46,050)	-	-	-	
Personnel Transfer Charges	60,000	46,050	-	-	-	
Salaries & Benefits Total	**3,865,192**	**3,852,053**	**4,147,200**	**3,889,210**	**3,936,540**	
Postage	7,383	4,921	7,250	7,250	5,500	
Telephone	10,436	8,731	8,200	8,800	10,120	
Cellular phone charges	11,120	4,505	6,400	6,900	7,000	
Gas	124	290	100	100	-	
Printing/Binding/Duplication	23,332	26,640	31,500	31,500	30,150	
Photocopying	1,398	498	2,200	2,200	1,850	
Advertising	14,453	14,909	32,850	22,850	37,200	
Laundry & Dry Cleaning	3,215	2,655	4,700	4,700	5,000	
Uniforms	26,523	16,275	27,600	27,600	23,500	
Safety Equipment	6,092	5,225	7,550	7,550	7,550	
Office Supplies	7,136	8,055	13,500	14,300	12,650	
Books & Periodicals	811	518	800	800	810	
Membership & Dues	3,322	4,092	9,500	9,640	9,950	
Bank Service Charges	5,940	5,678	6,500	5,000	5,800	
Information Systems Software	706	578	3,450	3,450	4,350	
Business Expense	466	1,032	1,650	1,550	3,600	
Conference Expense	1,206	304	2,850	3,600	3,100	
Legal Notices	50	-	-	-	-	
Rent of Land/Facilities	39,919	35,822	49,500	47,500	49,500	
Rental of Equipment	2,122	9,924	12,450	12,450	12,450	

Parks, Rec & Cultural Services	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Special Dept Materials	117,816	90,625	83,700	83,700	83,500	
Janitorial Supplies	8,951	18,787	18,300	18,300	20,200	
Photo Supplies	3,214	3,253	3,500	3,500	4,250	
General Supplies	64,049	72,106	93,300	100,830	108,100	
Medical Supplies	-	52	200	200	200	
Training and Education	784	3,330	7,200	7,200	8,250	
Small Tools and Equipment	12,120	11,505	17,810	17,810	19,450	
Employee Relations	-	-	400	400	400	
Tuition Reimbursement	4,683	3,274	3,000	-	1,400	
Supplies & Services NOC	3,552	1,893	500	400	-	
Misc. Professional Services	231,173	252,708	263,200	251,200	271,400	
Misc Contract Services	101,668	68,386	115,400	112,400	118,400	
Repairs to Machines & Equip	148,725	72,710	67,000	67,000	67,500	
Repairs to Office Equip	-	40	450	450	600	
Repairs to Vehicles	50,723	41,481	57,140	57,140	54,900	
Repairs to Buildings	24,741	66,791	28,000	28,000	33,000	
Car Wash	633	296	600	600	450	
Tires and Tubes	1,284	2,888	6,000	6,000	6,000	
Motor Vehicle Fuel & Lube	69,342	55,377	69,210	69,210	68,480	
Special Payments	1,456	-	-	-	-	
Supplies & Services Total	**1,010,669**	**916,153**	**1,063,460**	**1,042,080**	**1,096,560**	
PL & PD/Other Insurance	43,800	54,540	56,160	56,160	75,400	
City Rental Insurance	-	300	1,050	1,050	1,050	
Insurances Total	**43,800**	**54,840**	**57,210**	**57,210**	**76,450**	
Operating Transfer Out	292,985	531,820	558,500	558,500	701,430	Debt service, capital, vehicle repl.
Operating Transfer Out Total	**292,985**	**531,820**	**558,500**	**558,500**	**701,430**	
Capital Projects	14,000	1,200	-	-	-	
Machinery and equipment	-	11,484	12,500	12,000	11,500	
Capital Total	**14,000**	**12,684**	**12,500**	**12,000**	**11,500**	
Parks, Rec & Cultural Services Total	**5,226,646**	**5,367,550**	**5,838,870**	**5,559,000**	**5,822,480**	

ACTIVITY: Administration
DIVISION: Administration
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The Parks, Recreation and Cultural Services Department comprises three divisions: Parks, Recreation and Hutchins Street Square. These divisions provide facilities and services for sports, recreational activities, child-care programs, after-school programs, meetings, conferences and events. The divisions function as liaisons for the Boosters of Boys/Girls Sports, Lodi Arts Foundation, Lodi Arts Commission, Recreation Commission, Senior Citizens Commission, Art Advisory Board and Lodi Youth Commission. In addition, staff works with the Hutchins Street Square Foundation, the Lodi Arts Foundation, the LOEL Foundation and other local nonprofit groups. The following is a list of administrative functions performed for each division:

- Full-time and part-time staff recruitments, hiring and training
- Budget development and management
- Staff and facility management, planning and evaluation
- Contract development and planning
- Liaison and support to various boards and commissions
- Public relations

MAJOR 2014-15 ACCOMPLISHMENTS

- Eliminated Department's cumulative deficit
- Completed successful first year of concession contract at Lodi Lake with Headwaters
- Completed community survey of PRCS programs and facilities as part of Strategic Plan development
- Recreation Commission unanimously supported major revisions of Parks Ordinances

MAJOR 2015-16 OBJECTIVES

- Begin implementing recommendations of Strategic Plan
- Increase capital spending to reinvest in parks and facilities
- Construct grant-funded boating facilities at Lodi Lake Park

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Net revenue (deficit)	$352,977	$414,081	$94,690 (est.)
Transfer out to Parks capital	$20,000	$110,720	$150,500

RELATED ORGANIZATIONAL UNIT(S)

- 20070001, 20070002, 20070003, 20070004
- 20071001
- 20072001
- 20073001

ACTIVITY: Rentals and Events
DIVISION: Hutchins Street Square
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

Rentals and Events Services manages all aspects of events that occur within the facility and grounds of Hutchins Street Square. These activities include:

- Facility Scheduling and Administration -- process reservations for facilities, liability review, receive and deposit fees and maintain responsive relations with customers.
- Public Relations and Information -- develop and distribute brochures, press releases and advertisements promoting the rental of Hutchins Street Square.
- Coordinate scheduling of event attendants, security guards and facilities staff for rentals and events.

MAJOR 2014-15 ACCOMPLISHMENTS

- Hosting Stage 2 finish of Amgen Tour of California bicycle race
- Increased revenue year-over-year

MAJOR 2015-16 OBJECTIVES

- Expand wifi access for customers
- Increase weekday business rentals
- Replace chairs, tables, etc. through partnership with Hutchins Street Square Foundation

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Rental revenue	$282,156	$308,218	$310,000 (est.)

RELATED ORGANIZATIONAL UNIT(S)

- 20071100
- 20071200

ACTIVITY:	Performing Arts Theatre	**DIVISION:**	Hutchins Street Square
DEPARTMENT:	Parks, Recreation & Cultural Services	**FUND:**	Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The Performing Arts Theatre provides the premier Lodi venue for theatrical productions, business conferences and seminars. With state-of-the-art facilities and full-time technical staffing, the Charlene Powers Lange Performing Arts Theatre at Hutchins Street Square is the hub of cultural activities in Lodi. Staff assigned to the theater assists with performances at other City venues. This area has three major components:

- Technical – responsible for purchasing, maintaining and repairing all theatrical equipment, including but not limited to sound systems, communication systems, lighting instrumentation, lighting control, fly system rigging and function, stage condition and stage draperies. The technical staff also assists in the production of theatrical presentations, both amateur and professional.
- Box Office – responsible for all ticket sales at the Community Center. The office is the first contact with the public.
- House Manager – responsible for front-of-house duties during productions. These duties include working closely with the stage manager, ushers, box office, patrons and promoters.

MAJOR 2014-15 ACCOMPLISHMENTS

- Invested in staff training
- More focus on small, low-cost events to expand uses and introduce more people to the Square

MAJOR 2015-16 OBJECTIVES

- Provide high level of support for more community theater programs
- Increase attendance at Bluegrass at the Lake festival
- Increase number of events over 2014-15

RELATED ORGANIZATIONAL UNIT(S)

- 20071300

ACTIVITY: Maintenance
DIVISION: Parks, Hutchins Street Square
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

Maintenance is performed by the Parks Division and Hutchins Street Square. The Parks Division plans, manages, maintains and evaluates 28 city parks encompassing more than 380 park acres that include open space, active and passive use areas, multi-use fields, a multi-use stadium, pools, a one-of-a-kind regional park and a 58-acre native riparian area. The division also provides landscape and building maintenance services at numerous non-city facilities for the benefit of recreational programming. The Community Center covers 10 acres of grounds and buildings. This activity has the following elements:

- Administration, facility planning, public relations, boards and commission support -- plan, organize and evaluate park system manintenance management program, develop current and long-range plans and manage capital improvement projects and department general projects.
- Field, court and playground equipment maintenance - renovate, groom and mark both natural and all-weather playing surfaces, maintain tennis courts, basketball courts and lighting systems. Monitor, inspect, repair and replace playground equipment and playground areas within American Society for Testing and Materials (ASTM) and Consumer Product Safety Commission Standards.
- Landscape maintenance - mowing, edging, pruning, fertilizing, weeding and watering parks and open spaces.
- General Maintenance - clean public restrooms/buildings, trash/debris removal, wall and floor repair, painting, mechanical, electrical and plumbing.
- Repair, service and remodel - perform carpentry, paint, plumbing, heating ventilation A/C, electrical and mechanical repairs and perform minor repairs with in-house or contract resources.
- Inter-departmental activities and special events - provide assistance in delivering services before, during and following recreation programs, activities, special events and rentals.

SERVICE LEVEL ADJUSTMENTS

- Eliminate one vacant Parks Supervisor position

MAJOR 2014-15 ACCOMPLISHMENTS

- Received Tree City USA designation for 13th year
- Installed ADA parking stalls in south parking lot at Hutchins Street Square
- Began phased repairs of Hutchins Street Square roof
- Refurbished Lodi Lake Park wading pool
- Began sports lighting upgrade at Salas Park

MAJOR 2015-16 OBJECTIVES

- Upgrade Candy Cane Park playground equipment
- Begin implementing recommendations of Strategic Plan
- Implement water conservation measures

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Projects completed	6	9	7
Level of park standards as percentage of goal	65%	60%	70%

RELATED ORGANIZATIONAL UNIT(S)

- 20071402
- 20072202
- 20072203
- 20072204
- 20072300

ACTIVITY: Childcare Programs
DIVISION: Recreation
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

This activity provides afternoon child care programs when schools are in session and day camps when schools are closed. This activity operates both fee-based and contracted services for Lodi Unified School District (LUSD). The goals of the program are: 1) provide safe, attentive and reliable child care programs and 2) recover 100 percent of costs. This activity has the following elements:

- After School Programs – provide child care services at four fee-based and 13 contracted school sites after school until 6 p.m. each day school is in session.
- Safari Camps – provide all-day child care services when school is closed during fall and spring breaks.

MAJOR 2014-15 ACCOMPLISHMENTS

- Provided contracted services for 13 LUSD grant-based after-school programs
- Provided child care camps during the school breaks
- Moved closer to meeting cost-recovery goals

MAJOR 2015-16 OBJECTIVES

- Maintain and/or increase fee-based after-school and camp program attendance
- Recover 100 percent of program costs and full reimbursement from LUSD for Bridge program
- Continue providing well-trained and qualified staff and maintain high customer satisfaction
- Add Summer Program to meet community need and increase revenue

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Fee based programs	7	7	6
Grant program- LUSD Bridge	13	13	13
Attendance (registered participants)	11,154	22,485	30,130
Revenue	$690,295	$830,321	$834,290

RELATED ORGANIZATIONAL UNIT(S)

- 20073100
- 20073102
- 20073103

ACTIVITY: Youth,Teen and Adult Sports **DIVISION:** Recreation
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The youth, teen and adult sports activity offers a wide range of sporting and recreational opportunities for all ages. The activity is divided into two basic categories: recreational or competitive and instructional or introductory. More than 9,000 youth, teens and adults participate annually in these programs. Activity goals are to: 1) provide safe and fun quality sports experiences in a wide variety of programming, 2) organize and coordinate leagues, tournaments, camps and clinics that instruct and meet social, emotional and physical needs of the participants, 3) cost recovery per budgetary guidelines, 4) provide work experience for youth, teens and adults, 5) coordinate and facilitate volunteers in our program offerings and 6) recruit, screen and train qualified coaches for various programs. This activity has three major elements:

- Youth Instructional and Recreational Sports – instructional programs include junior basketball, volleyball, tot programs, sports camps and other club sports and clinics. More than 1,200 youth and teens participated in these programs. The recreational and competitive sports programs include baseball, softball, soccer, basketball and football with more than 3,300 participants.
- Adult Sports – softball, basketball and volleyball programs are offered to teens and adults with the City providing officials, scorekeepers, equipment, promotion, administration and facilities for league play.
- Summer Swim League – this introduction to competitive swimming was moved to this service area in 2013 in keeping with the consolidation of competitive team sports.

MAJOR 2014-15 ACCOMPLISHMENTS

- Participation in tackle football and fall baseball programs increased
- Participation in older teen programs (15-19) increased for third consecutive year
- Hosted National Championship Fast Pitch Softball tournament for men's 60 plus division

MAJOR 2015-16 OBJECTIVES

- Continue to transition programs from LUSD fields to City facilities
- Offer and encourage participation by low-income youth through collaborative scholarship efforts with non-profit organizations
- Offer new programs in soccer and kickball for adult participation

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Registered participants	9,701	8,170	9,058
Park/Facility impacts by user (games and practices)	137,764	143,256	144,328
Programs offered	64	68	66

RELATED ORGANIZATIONAL UNIT(S)

- 20073202
- 20073203

ACTIVITY: Activities and Events
DIVISION: Recreation
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The General Activities and Events offers a wide selection of youth, teen and adult activities, physical activity and instructional classes and special events. Activity goals are: 1) well-organized, fun and challenging activities and events; 2) well-organized traditional community-wide events for all ages; 3) instructional classes enhancing physical and cultural awareness; 4) cost recovery per budgetary guidelines and a high level of cost recovery in youth and teen special interest classes. This activity has these major elements:

- Instructional Classes – provide administration, instructors, equipment and facilities for tennis, exercise, cooking, arts and professional growth.
- Traditional Events – provide administration, organization and cooperation of community events (Christmas Tree Run and the All City Youth Track Meet).
- Special Events – plan, organize, coordinate and implement special events including Bluegrass at the Lake, Music in the Park Concert Series, Spring Egg Hunt, Family Movie Night and Alien Abduction Day.
- Supervision and Facility Management – all rentals of sports fields and facilities by outside groups requiring event supervision.

MAJOR 2014-15 ACCOMPLISHMENTS

- Increased class offerings and attendance
- Offered new special events to the community
- Increased revenue while lowering expenditures

MAJOR 2015-16 OBJECTIVES

- Increase the number of special events for the community
- Build attendance at existing special events
- Collaborate with Lodi Youth Commission on community events

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Community Center participants	2,271	2,679	2,900
Recreation Division participants	850	900	1,200

RELATED ORGANIZATIONAL UNIT(S)

- 20073300
- 20073500

ACTIVITY: Aquatics and Lodi Lake Programs **DIVISION:** Recreation
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

This activity organizes and conducts swimming activities (recreational swimming, swim lessons, therapeutic swimming and pool/beach rentals), Lake and Mokelumne River tours, provides interpretive programs and the scheduling of park and gate attendants at Lodi Lake Park. Activity goals include a comprehensive recreational swim program for all ages and abilities, educational programs that promote respect for nature and parks, interpretive programs and tours of Lodi Lake and river environments and promotion of Lodi Lake as a major citywide and regional tourism destination. This activity has six major elements:

- Recreational swimming – at Blakely Park, Hutchins Street Square and Lodi Lake Park.
- Therapeutic swimming and exercise classes – year-round at Hutchins Street Square.
- Rentals – for parties, special events.
- Project programs – plan, develop and coordinate docent programs for the Nature Area
- Facility operations – provide support for facility, picnic and campground rentals.
- Special events - provide support and coordination for all major events.

MAJOR 2014-15 ACCOMPLISHMENTS

- Increased number of swim lessons provided to community's youth
- Offered free weekend swimming at Blakely Park funded by donations
- Added a full time staff member responsible for Lodi Lake programs

MAJOR 2015-16 OBJECTIVES

- Expand aquatics features/events at Hutchins Street Square to create additional interest
- Provide year-round swim lessons at Hutchins Street Square
- Increase paid attendance at Blakely Park pools

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Program attendance	45,000	35,000	41,521
Programs offered	8	6	6

RELATED ORGANIZATIONAL UNIT(S)

- 20073402
- 20073600

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
PRCS Administration							
20070001	71001	Regular Employee Salary	150,288	175,791	175,110	175,480	175,800
20070001	71002	Overtime	81	-	620	620	440
20070001	71010	Admin Leave Pay	1,799	2,274	3,580	2,390	3,640
20070001	71011	Workers Compensation	12,600	7,880	8,420	8,420	8,280
20070001	71012	Medical Insurance	36,388	38,879	41,020	41,020	41,020
20070001	71013	Dental Insurance	2,000	2,000	2,000	2,000	2,000
20070001	71014	Vision Insurane	490	500	500	500	500
20070001	71015	Medicare Insurance	2,216	2,595	2,520	2,590	2,600
20070001	71021	Service Contribution-PERS	25,232	28,705	31,310	31,590	35,150
20070001	71023	Deferred Comp	3,192	3,662	3,720	3,760	3,780
20070001	71024	LI & AD & D	1,050	1,173	1,130	1,190	1,160
20070001	71025	Unemployment Insurance	1,121	941	960	970	970
20070001	71028	LTD	-	10	440	440	620
20070001	71029	Chiropractic	110	120	120	120	120
20070001	71031	Other Benefits	5,500	7,390	8,100	8,100	7,700
20070001	71032	Cell Stipend	69	-	-	-	-
	Salaries & Benefits Total		**242,136**	**271,919**	**279,550**	**279,190**	**283,780**
20070001	72307	Office Supplies	-	-	200	200	200
20070001	72358	Training and Education	60	-	500	500	500
20070001	72376	Tuition Reimbursement	-	274	-	-	-
20070001	72450	Misc. Professional Services	460	1,441	600	600	600
	Supplies & Services Total		**520**	**1,715**	**1,300**	**1,300**	**1,300**
20070001	74070	PL & PD/Other Insurance	2,920	4,040	4,320	4,320	5,800
	Insurances Total		**2,920**	**4,040**	**4,320**	**4,320**	**5,800**
20070001	76220	Operating Transfer Out	228,375	446,130	485,910	485,910	628,730
	Operating Transfer O Total		**228,375**	**446,130**	**485,910**	**485,910**	**628,730**
PRCS Administration			**473,951**	**723,803**	**771,080**	**770,720**	**919,610**
Parks & Recreation Commission							
20070002	71002	Overtime	224	1,257	1,500	1,500	1,100
20070002	71015	Medicare Insurance	1	13	-	-	-
	Salaries & Benefits Total		**226**	**1,270**	**1,500**	**1,500**	**1,100**
20070002	72307	Office Supplies	-	-	100	100	-
20070002	72309	Membership & Dues	-	-	200	200	600
20070002	72315	Conference Expense	-	-	400	430	-
20070002	72355	General Supplies	178	-	-	-	-
	Supplies & Services Total		**178**	**-**	**700**	**730**	**600**
Parks & Recreation Commission			**404**	**1,270**	**2,200**	**2,230**	**1,700**
Lodi Youth Commission							
20070003	72301	Printing/Binding/Duplication	255	895	700	700	700
20070003	72302	Photocopying	-	-	50	50	-
20070003	72303	Advertising	60	-	500	500	200
20070003	72307	Office Supplies	272	635	500	500	100
20070003	72314	Business Expense	-	-	50	50	250
20070003	72321	Rent of Land/Facilities	4,699	-	5,000	3,000	5,000
20070003	72322	Rental of Equipment	437	2,125	2,000	2,000	2,000
20070003	72352	Special Dept Materials	-	-	-	-	500
20070003	72355	General Supplies	473	353	300	400	500
20070003	72399	Supplies & Services NOC	-	-	500	400	-
20070003	72450	Misc. Professional Services	1,347	550	3,000	3,000	3,000
	Supplies & Services Total		**7,543**	**4,558**	**12,600**	**10,600**	**12,250**
Lodi Youth Commission Total			**7,543**	**4,558**	**12,600**	**10,600**	**12,250**
Other Commission							
20070004	72301	Printing/Binding/Duplication	-	144	250	250	250
20070004	72303	Advertising	-	681	300	300	300
20070004	72309	Membership & Dues	-	-	-	140	-
20070004	72314	Business Expense	200	96	200	200	-
20070004	72322	Rental of Equipment	88	-	200	200	200

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
20070004	72352	Special Dept Materials	70	-	-	-	-
20070004	72355	General Supplies	57	-	100	100	100
		Supplies & Services Total	**414**	**921**	**1,050**	**1,190**	**850**
Other Commission Total			**414**	**921**	**1,050**	**1,190**	**850**
PRCS Community Center Admin							
20071001	71001	Regular Employee Salary	106,398	48,442	45,300	45,540	45,300
20071001	71002	Overtime	-	-	250	250	760
20071001	71003	Part-time Salary	-	13,199	15,000	15,000	19,610
20071001	71010	Admin Leave Pay	-	(138)	-	-	-
20071001	71011	Workers Compensation	12,600	7,880	4,210	4,210	4,140
20071001	71012	Medical Insurance	26,437	22,503	20,510	20,510	20,510
20071001	71013	Dental Insurance	2,000	1,083	1,000	1,000	1,000
20071001	71014	Vision Insurane	490	271	250	250	250
20071001	71015	Medicare Insurance	1,559	896	660	660	890
20071001	71021	Service Contribution-PERS	19,730	7,889	8,160	8,200	10,600
20071001	71023	Deferred Comp	3,192	1,373	1,360	1,370	1,590
20071001	71024	LI & AD & D	735	212	100	100	70
20071001	71025	Unemployment Insurance	807	325	250	250	380
20071001	71028	LTD	-	2	110	110	140
20071001	71029	Chiropractic	110	65	60	60	60
20071001	71031	Other Benefits	5,500	7,390	4,050	4,050	3,850
20071001	71032	Cell Stipend	600	128	-	-	600
		Salaries & Benefits Total	**180,157**	**111,521**	**101,270**	**101,560**	**109,750**
20071001	72201	Postage	1,608	344	500	500	500
20071001	72202	Telephone	797	2,382	2,000	2,500	3,000
20071001	72301	Printing/Binding/Duplication	398	109	1,000	1,000	250
20071001	72302	Photocopying	655	301	700	700	400
20071001	72303	Advertising	1,204	328	1,000	1,000	1,000
20071001	72304	Laundry & Dry Cleaning	110	-	-	-	-
20071001	72305	Uniforms	-	175	400	400	400
20071001	72307	Office Supplies	-	30	250	250	250
20071001	72308	Books & Periodicals	712	210	350	350	350
20071001	72309	Membership & Dues	-	-	3,500	3,500	3,500
20071001	72312	Bank Service Charges	1,727	2,455	3,000	2,500	2,500
20071001	72313	Information Systems Software	63	-	500	500	1,000
20071001	72314	Business Expense	49	99	300	300	1,200
20071001	72315	Conference Expense	12	220	500	500	500
20071001	72355	General Supplies	2,518	1,543	2,000	2,000	2,250
20071001	72356	Medical Supplies	-	52	100	100	100
20071001	72376	Tuition Reimbursement	4,683	3,000	-	-	-
20071001	72450	Misc. Professional Services	2,535	2,543	1,200	1,200	1,500
20071001	72499	Misc Contract Services	6,811	9,868	9,500	9,500	9,500
		Supplies & Services Total	**23,882**	**23,660**	**26,800**	**26,800**	**28,200**
20071001	74070	PL & PD/Other Insurance	2,920	4,040	2,160	2,160	2,900
		Insurances Total	**2,920**	**4,040**	**2,160**	**2,160**	**2,900**
PRCS Community Center Admin Total			**206,959**	**139,221**	**130,230**	**130,520**	**140,850**
General Operations							
20071100	71002	Overtime	-	77	-	-	-
20071100	71003	Part-time Salary	25,413	24,251	4,120	4,750	6,270
20071100	71009	Incentive Pay	-	3	-	-	-
20071100	71015	Medicare Insurance	369	353	-	-	100
20071100	71025	Unemployment Insurance	190	133	-	-	50
		Salaries & Benefits Total	**25,971**	**24,817**	**4,120**	**4,750**	**6,420**
20071100	72202	Telephone	590	645	600	600	650
20071100	72534	Repairs to Buildings	1,401	-	-	-	-
		Supplies & Services Total	**1,991**	**645**	**600**	**600**	**650**
General Operations Total			**27,962**	**25,462**	**4,720**	**5,350**	**7,070**
Rentals & Events							
20071200	71001	Regular Employee Salary	770	-	-	-	-
20071200	71002	Overtime	-	77	-	-	-

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
20071200	71003	Part-time Salary	21,967	32,447	54,770	54,200	43,510
20071200	71009	Incentive Pay	-	3	-	-	-
20071200	71015	Medicare Insurance	332	472	-	-	640
20071200	71021	Service Contribution-PERS	106	-	-	-	-
20071200	71023	Deferred Comp	18	-	-	-	-
20071200	71025	Unemployment Insurance	156	178	-	-	330
	Salaries & Benefits Total		23,347	33,177	54,770	54,200	44,480
20071200	72202	Telephone	951	356	550	550	650
20071200	72301	Printing/Binding/Duplication	-	-	1,500	1,500	1,500
20071200	72302	Photocopying	-	-	250	250	250
20071200	72303	Advertising	11,785	3,119	5,000	5,000	5,000
20071200	72304	Laundry & Dry Cleaning	171	-	-	-	-
20071200	72307	Office Supplies	-	-	200	200	200
20071200	72314	Business Expense	-	81	-	-	500
20071200	72315	Conference Expense	-	66	100	100	-
20071200	72355	General Supplies	144	-	-	-	100
20071200	72450	Misc. Professional Services	32,648	27,417	38,000	38,000	38,000
20071200	72499	Misc Contract Services	-	43	100	100	100
	Supplies & Services Total		45,699	31,081	45,700	45,700	46,300
20071200	77030	Machinery and equipment	-	10,000	2,500	2,000	10,000
	Capital Projects Total		**-**	**10,000**	**2,500**	**2,000**	**10,000**
Rentals & Events Total			**69,046**	**74,258**	**102,970**	**101,900**	**100,780**
Performing Arts Center							
20071300	71001	Regular Employee Salary	27,147	-	-	-	-
20071300	71002	Overtime	1,081	358	1,020	1,020	1,810
20071300	71003	Part-time Salary	57,742	73,247	79,360	60,000	86,030
20071300	71011	Workers Compensation	6,300	-	-	-	-
20071300	71012	Medical Insurance	5,639	-	-	-	-
20071300	71013	Dental Insurance	583	-	-	-	-
20071300	71014	Vision Insurane	143	-	-	-	-
20071300	71015	Medicare Insurance	1,293	1,067	-	-	1,250
20071300	71021	Service Contribution-PERS	4,892	-	-	-	-
20071300	71024	LI & AD & D	53	-	-	-	-
20071300	71025	Unemployment Insurance	611	392	-	-	650
20071300	71029	Chiropractic	32	-	-	-	-
20071300	71031	Other Benefits	2,750	-	-	-	-
	Salaries & Benefits Total		**108,266**	**75,064**	**80,380**	**61,020**	**89,740**
20071300	72201	Postage	-	-	500	500	500
20071300	72202	Telephone	1,397	1,148	1,100	1,200	1,800
20071300	72301	Printing/Binding/Duplication	27	-	1,750	1,750	1,750
20071300	72303	Advertising	578	9,596	22,000	12,000	22,000
20071300	72304	Laundry & Dry Cleaning	640	397	1,000	1,000	1,000
20071300	72305	Uniforms	202	-	500	500	500
20071300	72306	Safety Equipment	100	-	100	100	100
20071300	72307	Office Supplies	-	26	100	900	1,000
20071300	72309	Membership & Dues	637	1,352	1,400	1,400	1,500
20071300	72312	Bank Service Charges	3,367	1,589	2,000	1,000	1,800
20071300	72314	Business Expense	98	191	100	-	200
20071300	72315	Conference Expense	-	-	-	720	750
20071300	72321	Rent of Land/Facilities	-	602	4,500	4,500	4,500
20071300	72322	Rental of Equipment	-	7,261	7,000	7,000	7,000
20071300	72352	Special Dept Materials	1,700	99	3,000	3,000	2,500
20071300	72355	General Supplies	2,536	1,497	2,250	2,710	4,000
20071300	72358	Training and Education	215	46	450	450	450
20071300	72371	Employee Relations	-	-	400	400	400
20071300	72450	Misc. Professional Services	15,248	21,133	52,000	40,000	35,000
20071300	72531	Repairs to Machines & Equip	-	-	500	500	1,000
20071300	72532	Repairs to Office Equip	-	40	100	100	100
20071300	72534	Repairs to Buildings	-	-	-	-	1,000
	Supplies & Services Total		**26,745**	**44,975**	**100,750**	**79,730**	**88,850**

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
20071300	74070	PL & PD/Other Insurance	1,460	-	-	-	-
20071300	74075	City Rental Insurance	-	-	750	750	750
	Insurances Total		**1,460**	**-**	**750**	**750**	**750**
Performing Arts Center			**136,472**	**120,039**	**181,880**	**141,500**	**179,340**
General							
20071402	71001	Regular Employee Salary	50,555	55,368	58,710	62,860	58,960
20071402	71002	Overtime	6,442	5,122	5,500	5,500	5,400
20071402	71003	Part-time Salary	66,050	68,930	37,930	37,930	37,110
20071402	71007	Uniform Allowance	50	175	250	250	250
20071402	71009	Incentive Pay	2,016	1,980	1,800	1,840	1,800
20071402	71011	Workers Compensation	6,300	3,940	4,210	4,210	4,140
20071402	71012	Medical Insurance	19,046	19,777	20,510	20,510	20,510
20071402	71013	Dental Insurance	1,000	1,000	1,000	1,000	1,000
20071402	71014	Vision Insurane	245	250	250	250	250
20071402	71015	Medicare Insurance	1,824	1,917	850	620	1,430
20071402	71021	Service Contribution-PERS	10,073	10,021	10,950	11,690	12,200
20071402	71023	Deferred Comp	1,571	1,636	1,760	1,890	1,770
20071402	71024	LI & AD & D	95	96	100	90	70
20071402	71025	Unemployment Insurance	870	669	320	350	600
20071402	71028	LTD	-	3	150	160	210
20071402	71029	Chiropractic	55	60	60	60	60
20071402	71031	Other Benefits	2,750	3,700	4,050	4,050	3,850
20071402	71032	Cell Stipend	600	603	600	600	600
	Salaries & Benefits Total		**169,542**	**175,246**	**149,000**	**153,860**	**150,210**
20071402	72202	Telephone	-	-	-	-	270
20071402	72203	Cellular phone charges	1,702	698	1,250	1,750	1,250
20071402	72301	Printing/Binding/Duplication	297	-	-	-	-
20071402	72303	Advertising	272	-	-	-	-
20071402	72304	Laundry & Dry Cleaning	-	27	200	200	200
20071402	72305	Uniforms	1,292	758	1,250	1,250	1,000
20071402	72306	Safety Equipment	487	599	750	750	750
20071402	72307	Office Supplies	-	142	250	250	250
20071402	72314	Business Expense	-	90	250	250	250
20071402	72315	Conference Expense	-	18	250	250	250
20071402	72322	Rental of Equipment	1,598	-	750	750	750
20071402	72352	Special Dept Materials	3,093	4,931	3,000	3,000	3,000
20071402	72353	Janitorial Supplies	1,003	5,032	4,000	4,000	5,100
20071402	72355	General Supplies	5,879	4,497	5,000	5,000	5,000
20071402	72359	Small Tools and Equipment	1,517	1,733	2,000	2,000	2,000
20071402	72450	Misc. Professional Services	11,482	25,308	15,000	15,000	15,000
20071402	72499	Misc Contract Services	66,027	34,585	55,000	52,000	55,000
20071402	72531	Repairs to Machines & Equip	41,033	6,874	10,000	10,000	10,000
20071402	72533	Repairs to Vehicles	1,183	515	1,090	1,090	540
20071402	72534	Repairs to Buildings	15,525	58,358	15,000	15,000	18,000
20071402	72551	Motor Vehicle Fuel & Lube	549	547	250	250	180
	Supplies & Services Total		**152,941**	**144,712**	**115,290**	**112,790**	**118,790**
20071402	74070	PL & PD/Other Insurance	1,460	2,020	2,160	2,160	2,900
	Insurances Total		**1,460**	**2,020**	**2,160**	**2,160**	**2,900**
20071402	76220	Operating Transfer Out	3,190	3,190	3,190	3,190	3,300
	Operating Transfer O Total		**3,190**	**3,190**	**3,190**	**3,190**	**3,300**
General Total			**327,133**	**325,167**	**269,640**	**272,000**	**275,200**
Senior Programs & Services							
20071500	71003	Part-time Salary	21,579	-	-	-	-
20071500	71015	Medicare Insurance	313	-	-	-	-
20071500	71021	Service Contribution-PERS	990	-	-	-	-
20071500	71025	Unemployment Insurance	161	-	-	-	-
	Salaries & Benefits Total		**23,043**	**-**	**-**	**-**	**-**
20071500	72202	Telephone	2,099	93	-	-	-
20071500	72301	Printing/Binding/Duplication	38	-	-	-	-
20071500	72308	Books & Periodicals	99	-	-	-	-

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
20071500	72355	General Supplies	269	-	-	-	-
20071500	72450	Misc. Professional Services	612	-	-	-	-
		Supplies & Services Total	**3,116**	**93**	**-**	**-**	**-**
Senior Programs & Services			**26,160**	**93**	**-**	**-**	**-**
Parks Administration							
20072001	71001	Regular Employee Salary	82,248	92,169	86,230	86,680	89,700
20072001	71003	Part-time Salary	30,436	45,796	50,880	50,880	49,780
20072001	71010	Admin Leave Pay	1,575	1,658	2,490	2,490	3,450
20072001	71011	Workers Compensation	6,300	3,940	4,210	4,210	4,140
20072001	71012	Medical Insurance	14,215	15,213	15,780	15,780	5,780
20072001	71013	Dental Insurance	1,000	1,000	1,000	1,000	1,000
20072001	71014	Vision Insurane	245	250	250	250	250
20072001	71015	Medicare Insurance	1,690	2,061	1,250	1,290	2,070
20072001	71021	Service Contribution-PERS	14,923	14,133	15,520	15,600	17,940
20072001	71023	Deferred Comp	2,467	2,598	2,590	2,600	2,690
20072001	71024	LI & AD & D	766	774	770	760	800
20072001	71025	Unemployment Insurance	828	742	470	480	850
20072001	71028	LTD	-	5	220	220	310
20072001	71029	Chiropractic	55	60	60	60	60
20072001	71031	Other Benefits	2,750	3,700	4,050	4,050	3,850
		Salaries & Benefits Total	**159,498**	**184,099**	**185,770**	**186,350**	**182,670**
20072001	72201	Postage	29	-	-	-	-
20072001	72202	Telephone	650	560	500	500	500
20072001	72301	Printing/Binding/Duplication	-	-	100	100	100
20072001	72302	Photocopying	543	-	1,000	1,000	1,000
20072001	72306	Safety Equipment	50	248	50	50	50
20072001	72307	Office Supplies	1,913	1,555	2,000	2,000	2,000
20072001	72308	Books & Periodicals	-	99	100	100	100
20072001	72309	Membership & Dues	200	265	750	750	750
20072001	72313	Information Systems Software	-	34	750	750	750
20072001	72314	Business Expense	-	126	100	100	400
20072001	72352	Special Dept Materials	1,594	54	2,500	2,500	2,500
20072001	72353	Janitorial Supplies	-	277	100	100	100
20072001	72355	General Supplies	130	38	100	100	100
20072001	72358	Training and Education	280	1,865	2,000	2,000	2,000
20072001	72359	Small Tools and Equipment	-	-	100	100	100
20072001	72376	Tuition Reimbursement	-	-	-	-	400
20072001	72450	Misc. Professional Services	-	233	-	-	-
20072001	72499	Misc Contract Services	2,987	2,442	3,600	3,600	3,600
		Supplies & Services Total	**8,376**	**7,796**	**13,750**	**13,750**	**14,450**
20072001	74070	PL & PD/Other Insurance	1,460	2,020	2,160	2,160	2,900
		Insurances Total	**1,460**	**2,020**	**2,160**	**2,160**	**2,900**
20072001	76220	Operating Transfer Out	58,020	66,000	66,000	66,000	66,000
		Operating Transfer O Total	**58,020**	**66,000**	**66,000**	**66,000**	**66,000**
Parks Administration			**227,355**	**259,915**	**267,680**	**268,260**	**266,020**
PRCS Planning							
20072100	71001	Regular Employee Salary	66,220	71,348	70,080	70,450	70,080
20072100	71002	Overtime	-	-	360	360	360
20072100	71003	Part-time Salary	2,558	3,638	5,830	5,830	5,830
20072100	71011	Workers Compensation	6,300	3,940	4,210	4,210	4,140
20072100	71012	Medical Insurance	14,215	15,213	15,780	15,780	15,780
20072100	71013	Dental Insurance	1,000	1,000	1,000	1,000	1,000
20072100	71014	Vision Insurane	245	250	250	250	250
20072100	71015	Medicare Insurance	997	1,087	1,020	1,020	1,020
20072100	71021	Service Contribution-PERS	13,110	13,076	12,620	12,680	14,010
20072100	71023	Deferred Comp	1,987	2,067	2,100	2,110	2,100
20072100	71024	LI & AD & D	95	96	100	100	70
20072100	71025	Unemployment Insurance	513	399	390	390	390
20072100	71028	LTD	-	4	180	180	250
20072100	71029	Chiropractic	55	60	60	60	60

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
20072100	71031	Other Benefits	2,750	3,700	4,050	4,050	3,850
	Salaries & Benefits Total		**110,046**	**115,877**	**118,030**	**118,470**	**119,190**
20072100	72301	Printing/Binding/Duplication	26	-	-	-	-
20072100	72307	Office Supplies	1,365	2,192	3,500	3,500	3,000
20072100	72313	Information Systems Software	-	-	-	-	400
	Supplies & Services Total		**1,391**	**2,192**	**3,500**	**3,500**	**3,400**
20072100	74070	PL & PD/Other Insurance	1,460	2,020	2,160	2,160	2,900
	Insurances Total		1,460	2,020	2,160	2,160	2,900
20072100	77030	Machinery and equipment	-	1,484	10,000	10,000	1,500
	Capital Projects Total		**-**	**1,484**	**10,000**	**10,000**	**1,500**
PRCS Planning Total			**112,897**	**121,573**	**133,690**	**134,130**	**126,990**
Parks Maintenance							
20072202	71001	Regular Employee Salary	236,068	209,507	296,490	188,190	188,330
20072202	71002	Overtime	2,584	2,869	3,840	3,840	3,840
20072202	71003	Part-time Salary	91,705	91,177	104,210	104,210	101,960
20072202	71007	Uniform Allowance	250	950	1,500	1,000	1,500
20072202	71009	Incentive Pay	706	486	480	30	480
20072202	71011	Workers Compensation	37,800	23,640	25,260	25,260	16,560
20072202	71012	Medical Insurance	69,835	58,147	97,810	51,670	56,790
20072202	71013	Dental Insurance	5,500	4,416	6,000	4,000	4,000
20072202	71014	Vision Insurane	1,348	1,104	1,500	1,000	1,000
20072202	71015	Medicare Insurance	3,749	3,629	4,300	1,670	4,230
20072202	71021	Service Contribution-PERS	47,759	38,800	53,730	34,090	37,850
20072202	71023	Deferred Comp	5,513	4,987	6,240	4,130	4,050
20072202	71024	LI & AD & D	523	413	570	360	260
20072202	71025	Unemployment Insurance	2,425	1,597	1,630	1,040	1,810
20072202	71028	LTD	-	11	740	470	660
20072202	71029	Chiropractic	302	265	360	240	240
20072202	71030	Medical In-lieu	8,475	8,094	8,310	2,060	-
20072202	71031	Other Benefits	16,500	22,170	24,300	24,300	15,400
20072202	71188	Personnel Transfer Recovery	(60,000)	(46,050)	-	-	-
	Salaries & Benefits Total		**471,042**	**426,214**	**637,270**	**447,560**	**438,960**
20072202	72202	Telephone	245	208	250	250	250
20072202	72203	Cellular phone charges	7,134	1,917	2,000	2,000	2,250
20072202	72303	Advertising	264	-	-	-	-
20072202	72304	Laundry & Dry Cleaning	483	502	1,500	1,500	1,500
20072202	72305	Uniforms	5,681	4,830	5,000	5,000	5,000
20072202	72306	Safety Equipment	1,775	2,200	2,000	2,000	2,000
20072202	72307	Office Supplies	144	-	-	-	-
20072202	72309	Membership & Dues	455	265	500	500	500
20072202	72322	Rental of Equipment	-	-	1,000	1,000	1,000
20072202	72352	Special Dept Materials	24,914	19,048	16,000	16,000	16,000
20072202	72353	Janitorial Supplies	7,458	7,284	7,000	7,000	7,000
20072202	72355	General Supplies	6,565	7,437	2,000	2,000	2,000
20072202	72358	Training and Education	-	781	2,000	2,000	2,500
20072202	72359	Small Tools and Equipment	588	1,963	2,000	2,000	2,000
20072202	72450	Misc. Professional Services	4,459	17,755	15,500	15,500	15,000
20072202	72499	Misc Contract Services	1,001	312	3,000	3,000	3,000
20072202	72531	Repairs to Machines & Equip	8,266	4,871	7,500	7,500	7,500
20072202	72534	Repairs to Buildings	2,378	4,619	7,500	7,500	7,500
20072202	72990	Special Payments	1,216	-	-	-	-
	Supplies & Services Total		**73,028**	**73,992**	**74,750**	**74,750**	**75,000**
20072202	74070	PL & PD/Other Insurance	8,760	12,120	12,960	12,960	11,600
	Insurances Total		**8,760**	**12,120**	**12,960**	**12,960**	**11,600**
20072202	77020	Capital Projects	14,000	1,200	-	-	-
	Capital Projects Total		**14,000**	**1,200**	**-**	**-**	**-**
Parks Maintenance Total			**566,830**	**513,525**	**724,980**	**535,270**	**525,560**
Sports Facility Maintenance							
20072203	71001	Regular Employee Salary	245,026	261,641	229,880	236,420	270,790
20072203	71002	Overtime	13,311	14,081	14,840	14,840	14,840

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
20072203	71003	Part-time Salary	100,271	121,395	136,610	136,610	133,670
20072203	71007	Uniform Allowance	250	1,175	1,250	1,280	1,500
20072203	71009	Incentive Pay	1,981	987	960	1,490	1,440
20072203	71011	Workers Compensation	37,800	19,700	21,050	21,050	24,840
20072203	71012	Medical Insurance	60,307	62,327	56,790	71,310	85,620
20072203	71013	Dental Insurance	5,500	5,250	5,000	5,160	6,000
20072203	71014	Vision Insurane	1,348	1,312	1,250	1,290	1,500
20072203	71015	Medicare Insurance	2,514	3,102	3,330	1,780	5,900
20072203	71021	Service Contribution-PERS	47,205	45,128	41,780	41,540	54,630
20072203	71023	Deferred Comp	6,240	5,799	5,570	4,140	5,330
20072203	71024	LI & AD & D	516	499	470	470	390
20072203	71025	Unemployment Insurance	2,521	2,018	1,260	1,250	2,490
20072203	71028	LTD	-	11	580	570	950
20072203	71029	Chiropractic	302	315	300	310	360
20072203	71030	Medical In-lieu	8,390	8,358	8,310	8,310	-
20072203	71031	Other Benefits	16,500	18,480	20,250	20,250	23,100
20072203	71188	Personnel Transfer Recovery	(1,854)	-	-	-	-
	Salaries & Benefits Total		**548,128**	**571,578**	**549,480**	**568,070**	**633,350**
20072203	72202	Telephone	207	180	-	-	200
20072203	72304	Laundry & Dry Cleaning	498	449	1,000	1,000	1,000
20072203	72305	Uniforms	3,745	3,195	5,500	5,500	5,500
20072203	72306	Safety Equipment	2,833	1,675	2,500	2,500	2,500
20072203	72307	Office Supplies	-	55	100	100	100
20072203	72309	Membership & Dues	205	185	200	200	300
20072203	72322	Rental of Equipment	-	238	1,000	1,000	1,000
20072203	72352	Special Dept Materials	33,453	41,641	35,000	35,000	35,000
20072203	72353	Janitorial Supplies	407	3,301	5,000	5,000	5,000
20072203	72355	General Supplies	868	3,024	1,200	1,200	1,200
20072203	72358	Training and Education	80	150	2,000	2,000	2,000
20072203	72359	Small Tools and Equipment	1,290	2,469	1,500	1,500	1,500
20072203	72450	Misc. Professional Services	49,035	26,354	22,000	22,000	22,000
20072203	72499	Misc Contract Services	7,030	5,965	25,000	25,000	25,000
20072203	72531	Repairs to Machines & Equip	14,016	5,670	3,500	3,500	3,500
20072203	72534	Repairs to Buildings	304	958	2,500	2,500	2,500
	Supplies & Services Total		**113,971**	**95,508**	**108,000**	**108,000**	**108,300**
20072203	74070	PL & PD/Other Insurance	8,760	10,100	10,800	10,800	17,400
	Insurances Total		**8,760**	**10,100**	**10,800**	**10,800**	**17,400**
Sports Facility Maintenance			**670,859**	**677,186**	**668,280**	**686,870**	**759,050**
Lodi Lake Maintenance							
20072204	71001	Regular Employee Salary	70,628	92,239	44,110	82,380	88,420
20072204	71002	Overtime	1,299	2,350	4,070	4,070	4,070
20072204	71003	Part-time Salary	32,245	19,575	29,030	29,030	28,430
20072204	71007	Uniform Allowance	100	450	250	500	500
20072204	71009	Incentive Pay	1	-	-	10	-
20072204	71011	Workers Compensation	12,600	7,880	4,210	4,210	8,280
20072204	71012	Medical Insurance	36,608	39,838	7,890	41,020	41,020
20072204	71013	Dental Insurance	1,917	2,000	1,000	2,000	2,000
20072204	71014	Vision Insurane	470	500	250	500	500
20072204	71015	Medicare Insurance	1,508	1,655	640	1,210	1,700
20072204	71021	Service Contribution-PERS	13,595	15,811	7,990	14,920	17,780
20072204	71023	Deferred Comp	-	-	-	10	-
20072204	71024	LI & AD & D	177	190	100	180	130
20072204	71025	Unemployment Insurance	761	581	240	450	610
20072204	71028	LTD	-	5	110	210	310
20072204	71029	Chiropractic	105	120	60	120	120
20072204	71031	Other Benefits	5,500	7,390	4,050	4,050	7,700
	Salaries & Benefits Total		**177,512**	**190,584**	**104,000**	**184,870**	**201,570**
20072204	72306	Safety Equipment	523	416	600	600	600
20072204	72309	Membership & Dues	-	-	150	150	-
20072204	72314	Business Expense	35	-	-	-	-

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
20072204	72319	Legal Notices	50	-	-	-	-
20072204	72322	Rental of Equipment	-	300	500	500	500
20072204	72352	Special Dept Materials	33,120	6,934	7,000	7,000	7,000
20072204	72353	Janitorial Supplies	82	2,465	2,000	2,000	2,500
20072204	72355	General Supplies	268	1,084	1,000	1,000	1,000
20072204	72359	Small Tools and Equipment	109	383	1,000	1,000	1,000
20072204	72450	Misc. Professional Services	10,180	13,876	11,000	11,000	11,000
20072204	72499	Misc Contract Services	2,954	1,353	1,500	1,500	1,500
20072204	72531	Repairs to Machines & Equip	-	-	500	500	500
20072204	72534	Repairs to Buildings	550	1,615	1,000	1,000	1,500
		Supplies & Services Total	**47,871**	**28,428**	**26,250**	**26,250**	**27,100**
20072204	74070	PL & PD/Other Insurance	2,920	4,040	2,160	2,160	5,800
		Insurances Total	**2,920**	**4,040**	**2,160**	**2,160**	**5,800**
Lodi Lake Maintenance Total			**228,303**	**223,051**	**132,410**	**213,280**	**234,470**
Landscape & Lighting Districts							
20072205	71012	Medical Insurance	328	-	-	-	-
20072205	71189	Personnel Transfer Charges	60,000	46,050	-	-	-
		Salaries & Benefits Total	**60,328**	**46,050**	**-**	**-**	**-**
20072205	72203	Cellular phone charges	66	141	-	-	-
20072205	72352	Special Dept Materials	3,682	1,021	-	-	-
20072205	72450	Misc. Professional Services	928	-	-	-	-
20072205	72531	Repairs to Machines & Equip	-	2,559	-	-	-
		Supplies & Services Total	**4,676**	**3,720**	**-**	**-**	**-**
Landscape & Lighting Districts Total				**49,770**	**-**	**-**	**-**
Equipment Maintenance							
20072300	71001	Regular Employee Salary	47,296	55,224	53,210	53,030	53,210
20072300	71002	Overtime	-	688	390	390	390
20072300	71003	Part-time Salary	-	243	-	-	-
20072300	71007	Uniform Allowance	50	225	250	250	250
20072300	71009	Incentive Pay	-	4	-	-	-
20072300	71011	Workers Compensation	6,300	3,940	4,210	4,210	4,140
20072300	71012	Medical Insurance	15,017	19,411	20,510	20,510	20,510
20072300	71013	Dental Insurance	1,000	1,000	1,000	1,000	1,000
20072300	71014	Vision Insurane	245	250	250	250	250
20072300	71015	Medicare Insurance	689	808	770	770	780
20072300	71021	Service Contribution-PERS	9,076	9,562	9,620	9,590	10,690
20072300	71023	Deferred Comp	650	1,530	1,600	1,590	1,600
20072300	71024	LI & AD & D	95	97	100	90	70
20072300	71025	Unemployment Insurance	350	291	300	290	290
20072300	71028	LTD	-	4	130	130	190
20072300	71029	Chiropractic	55	60	60	60	60
20072300	71031	Other Benefits	2,750	3,700	4,050	4,050	3,850
		Salaries & Benefits Total	**83,573**	**97,036**	**96,450**	**96,210**	**97,280**
20072300	72304	Laundry & Dry Cleaning	872	816	600	600	800
20072300	72306	Safety Equipment	325	87	300	300	300
20072300	72307	Office Supplies	-	143	100	100	150
20072300	72313	Information Systems Software	-	408	450	450	450
20072300	72352	Special Dept Materials	10,793	14,478	15,000	15,000	15,000
20072300	72353	Janitorial Supplies	-	185	-	-	-
20072300	72355	General Supplies	1,815	1,026	5,000	5,000	5,000
20072300	72358	Training and Education	-	219	-	-	300
20072300	72359	Small Tools and Equipment	8,217	1,539	10,000	10,000	10,000
20072300	72450	Misc. Professional Services	904	1,210	600	600	1,500
20072300	72499	Misc Contract Services	2,894	4,205	1,200	1,200	1,200
20072300	72531	Repairs to Machines & Equip	84,982	52,736	45,000	45,000	45,000
20072300	72533	Repairs to Vehicles	44,625	37,385	50,470	50,470	50,470
20072300	72534	Repairs to Buildings	4,420	-	1,000	1,000	1,000
20072300	72536	Car Wash	453	147	430	430	150
20072300	72550	Tires and Tubes	1,284	2,888	6,000	6,000	6,000
20072300	72551	Motor Vehicle Fuel & Lube	65,801	51,394	66,000	66,000	65,000

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
20072300	72990	Special Payments	240	-	-	-	-
	Supplies & Services Total		**227,623**	**168,866**	**202,150**	**202,150**	**202,320**
20072300	74070	PL & PD/Other Insurance	1,460	2,020	2,160	2,160	2,900
	Insurances Total		**1,460**	**2,020**	**2,160**	**2,160**	**2,900**
Equipment Maintenance			**312,656**	**267,923**	**300,760**	**300,520**	**302,500**
PRCS Recreation Administration							
20073001	71001	Regular Employee Salary	306,698	352,164	341,790	341,500	355,580
20073001	71002	Overtime	-	-	200	200	460
20073001	71003	Part-time Salary	3,970	46	-	-	-
20073001	71010	Admin Leave Pay	3,871	5,245	7,510	6,880	10,650
20073001	71011	Workers Compensation	37,800	23,640	25,260	25,260	24,840
20073001	71012	Medical Insurance	92,104	99,453	103,160	89,920	98,240
20073001	71013	Dental Insurance	5,666	6,000	6,000	6,000	6,000
20073001	71014	Vision Insurane	1,389	1,500	1,500	1,500	1,500
20073001	71015	Medicare Insurance	3,576	4,098	4,960	3,940	5,310
20073001	71021	Service Contribution-PERS	56,464	56,567	61,530	61,480	71,090
20073001	71023	Deferred Comp	6,173	6,960	7,070	7,560	8,060
20073001	71024	LI & AD & D	2,471	2,559	2,540	2,530	2,640
20073001	71025	Unemployment Insurance	2,319	1,860	1,880	1,880	1,960
20073001	71028	LTD	-	18	850	850	1,250
20073001	71029	Chiropractic	311	360	360	360	360
20073001	71030	Medical In-lieu	8,314	8,349	8,310	8,310	-
20073001	71031	Other Benefits	16,500	22,170	24,300	24,300	23,100
20073001	71032	Cell Stipend	1,799	2,132	2,400	2,400	2,400
	Salaries & Benefits Total		**549,426**	**593,122**	**599,620**	**584,870**	**613,440**
20073001	72201	Postage	2,580	4,546	6,000	6,000	4,500
20073001	72202	Telephone	1,027	869	1,000	1,000	1,000
20073001	72203	Cellular phone charges	12	-	400	400	-
20073001	72301	Printing/Binding/Duplication	10,730	21,772	23,000	23,000	22,000
20073001	72302	Photocopying	200	197	200	200	200
20073001	72303	Advertising	190	1,185	1,000	1,000	1,000
20073001	72304	Laundry & Dry Cleaning	440	449	400	400	500
20073001	72305	Uniforms	-	29	300	300	250
20073001	72306	Safety Equipment	-	-	100	100	100
20073001	72307	Office Supplies	3,371	2,688	3,000	3,000	2,800
20073001	72308	Books & Periodicals	-	209	200	200	210
20073001	72309	Membership & Dues	1,105	1,140	1,200	1,200	1,200
20073001	72313	Information Systems Software	643	136	750	750	750
20073001	72314	Business Expense	72	103	450	450	600
20073001	72315	Conference Expense	1,194	-	1,600	1,600	1,600
20073001	72321	Rent of Land/Facilities	35,220	35,220	40,000	40,000	40,000
20073001	72352	Special Dept Materials	902	970	1,200	1,200	1,000
20073001	72353	Janitorial Supplies	-	244	200	200	500
20073001	72355	General Supplies	493	-	1,200	1,200	1,200
20073001	72356	Medical Supplies	-	-	100	100	100
20073001	72358	Training and Education	149	269	250	250	500
20073001	72359	Small Tools and Equipment	-	400	400	400	440
20073001	72376	Tuition Reimbursement	-	-	3,000	-	1,000
20073001	72450	Misc. Professional Services	220	596	5,000	5,000	5,000
20073001	72499	Misc Contract Services	11,725	7,509	12,500	12,500	12,500
20073001	72532	Repairs to Office Equip	-	-	350	350	500
20073001	72533	Repairs to Vehicles	4,914	3,582	4,580	4,580	3,890
20073001	72534	Repairs to Buildings	58	651	500	500	1,500
20073001	72536	Car Wash	180	149	-	-	150
20073001	72551	Motor Vehicle Fuel & Lube	2,960	3,435	500	500	3,300
	Supplies & Services Total		**78,386**	**86,349**	**109,380**	**106,380**	**108,290**
20073001	74070	PL & PD/Other Insurance	8,760	12,120	12,960	12,960	17,400
	Insurances Total		**8,760**	**12,120**	**12,960**	**12,960**	**17,400**

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
20073001	76220	Operating Transfer Out	3,400	16,500	3,400	3,400	3,400
		Operating Transfer O Total	**3,400**	**16,500**	**3,400**	**3,400**	**3,400**
PRCS Recreation Administration Total			**639,972**	**708,091**	**725,360**	**707,610**	**742,530**
Child Care Programs							
20073100	71003	Part-time Salary	93,605	110,375	129,620	129,620	127,660
20073100	71015	Medicare Insurance	1,357	1,602	-	-	1,850
20073100	71025	Unemployment Insurance	701	607	-	-	960
		Salaries & Benefits Total	**95,664**	**112,583**	**129,620**	**129,620**	**130,470**
20073100	72203	Cellular phone charges	2,193	1,749	2,750	2,750	3,500
20073100	72301	Printing/Binding/Duplication	-	38	100	100	500
20073100	72305	Uniforms	2,649	432	5,000	5,000	500
20073100	72307	Office Supplies	-	99	400	400	100
20073100	72355	General Supplies	21,673	25,362	32,000	32,000	32,000
20073100	72359	Small Tools and Equipment	-	475	100	100	500
20073100	72450	Misc. Professional Services	1,202	3,800	2,500	2,500	2,000
		Supplies & Services Total	**27,716**	**31,954**	**42,850**	**42,850**	**39,100**
Child Care Programs Total			**123,380**	**144,537**	**172,470**	**172,470**	**169,570**
Camps							
20073102	71003	Part-time Salary	30,780	26,683	58,420	58,240	22,920
20073102	71015	Medicare Insurance	446	387	-	-	330
20073102	71025	Unemployment Insurance	230	147	-	-	180
		Salaries & Benefits Total	**31,456**	**27,217**	**58,420**	**58,240**	**23,430**
20073102	72305	Uniforms	1,374	-	1,500	1,500	300
20073102	72355	General Supplies	4,506	3,510	5,000	5,000	500
20073102	72359	Small Tools and Equipment	-	475	-	-	400
20073102	72450	Misc. Professional Services	2,870	2,740	6,500	6,500	-
20073102	72534	Repairs to Buildings	105	-	-	-	-
20073102	72551	Motor Vehicle Fuel & Lube	31	-	-	-	-
		Supplies & Services Total	**8,886**	**6,725**	**13,000**	**13,000**	**1,200**
Camps Total			**40,343**	**33,942**	**71,420**	**71,240**	**24,630**
LUSD-ASES							
20073103	71001	Regular Employee Salary	-	394	-	-	-
20073103	71003	Part-time Salary	411,071	399,087	516,440	406,000	337,860
20073103	71015	Medicare Insurance	5,969	5,798	-	-	4,900
20073103	71025	Unemployment Insurance	3,083	2,196	-	-	2,540
20073103	71032	Cell Stipend	577	469	-	-	600
		Salaries & Benefits Total	**420,699**	**407,943**	**516,440**	**406,000**	**345,900**
20073103	72202	Telephone	409	342	600	600	600
20073103	72301	Printing/Binding/Duplication	-	38	100	100	100
20073103	72305	Uniforms	4,161	-	-	-	1,550
20073103	72307	Office Supplies	19	-	1,500	1,500	1,500
20073103	72313	Information Systems Software	-	-	1,000	1,000	1,000
20073103	72355	General Supplies	3,659	7,484	13,000	19,970	26,800
20073103	72359	Small Tools and Equipment	-	475	-	-	500
20073103	72450	Misc. Professional Services	3,386	6,516	-	-	2,000
20073103	72533	Repairs to Vehicles	-	-	1,000	1,000	-
20073103	72536	Car Wash	-	-	170	170	150
20073103	72551	Motor Vehicle Fuel & Lube	-	-	2,460	2,460	-
		Supplies & Services Total	**11,635**	**14,855**	**19,830**	**26,800**	**34,200**
LUSD-ASES Total			**432,334**	**422,798**	**536,270**	**432,800**	**380,100**
Youth & Teen Sports							
20073202	71003	Part-time Salary	102,652	102,402	106,510	106,510	104,660
20073202	71012	Medical Insurance	18	-	-	-	-
20073202	71013	Dental Insurance	1	-	-	-	-
20073202	71014	Vision Insurane	0	-	-	-	-
20073202	71015	Medicare Insurance	1,485	1,475	-	-	1,520
20073202	71021	Service Contribution-PERS	2,054	1,122	-	-	-
20073202	71023	Deferred Comp	1	-	-	-	-
20073202	71024	LI & AD & D	0	-	-	-	-
20073202	71025	Unemployment Insurance	757	560	-	-	790

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
20073202	71029	Chiropractic	0	-	-	-	-
	Salaries & Benefits Total		**106,970**	**105,560**	**106,510**	**106,510**	**106,970**
20073202	72304	Laundry & Dry Cleaning	-	14	-	-	-
20073202	72305	Uniforms	6,916	6,856	7,000	7,000	7,250
20073202	72354	Photo Supplies	3,214	3,253	3,500	3,500	4,250
20073202	72355	General Supplies	457	2,689	3,200	3,200	2,500
20073202	72450	Misc. Professional Services	-	1,500	1,500	1,500	1,000
	Supplies & Services Total		**10,587**	**14,312**	**15,200**	**15,200**	**15,000**
Youth & Teen Sports Total			**117,556**	**119,871**	**121,710**	**121,710**	**121,970**
Adult Sports							
20073203	71001	Regular Employee Salary	-	122	-	-	-
20073203	71003	Part-time Salary	32,138	28,230	43,420	43,420	42,970
20073203	71015	Medicare Insurance	466	411	-	-	630
20073203	71021	Service Contribution-PERS	194	-	-	-	-
20073203	71025	Unemployment Insurance	240	156	-	-	320
	Salaries & Benefits Total		**33,038**	**28,919**	**43,420**	**43,420**	**43,920**
20073203	72202	Telephone	208	180	200	200	200
20073203	72309	Membership & Dues	720	885	1,500	1,500	1,500
20073203	72355	General Supplies	5,026	5,937	5,250	5,250	5,250
20073203	72399	Supplies & Services NOC	300	-	-	-	-
	Supplies & Services Total		**6,254**	**7,002**	**6,950**	**6,950**	**6,950**
20073203	74075	City Rental Insurance	-	300	300	300	300
	Insurances Total		**-**	**300**	**300**	**300**	**300**
Adult Sports			**39,292**	**36,221**	**50,670**	**50,670**	**51,170**
General Activities & Events							
20073300	71003	Part-time Salary	7,177	6,653	22,510	22,510	7,010
20073300	71015	Medicare Insurance	104	96	-	-	110
20073300	71021	Service Contribution-PERS	308	-	-	-	-
20073300	71025	Unemployment Insurance	48	36	-	-	60
	Salaries & Benefits Total		**7,638**	**6,785**	**22,510**	**22,510**	**7,180**
20073300	72202	Telephone	1,371	1,345	1,000	1,000	1,000
20073300	72212	Gas	124	290	100	100	-
20073300	72303	Advertising	-	-	1,000	1,000	5,600
20073300	72305	Uniforms	-	-	500	500	500
20073300	72307	Office Supplies	52	-	500	500	500
20073300	72355	General Supplies	2,115	2,813	10,000	10,000	14,000
20073300	72359	Small Tools and Equipment	185	-	-	-	-
20073300	72450	Misc. Professional Services	4,805	1,962	6,000	6,000	6,000
20073300	72499	Misc Contract Services	-	-	3,000	3,000	4,000
	Supplies & Services Total		**8,652**	**6,410**	**22,100**	**22,100**	**31,600**
General Activities & Events Total			**16,290**	**13,195**	**44,610**	**44,610**	**38,780**
Blakely							
20073402	71001	Regular Employee Salary	-	176	-	-	-
20073402	71003	Part-time Salary	99,619	123,590	143,070	143,070	142,500
20073402	71015	Medicare Insurance	1,447	1,795	-	-	2,070
20073402	71025	Unemployment Insurance	729	681	-	-	1,070
	Salaries & Benefits Total		**101,794**	**126,241**	**143,070**	**143,070**	**145,640**
20073402	72202	Telephone	487	423	400	400	-
20073402	72203	Cellular phone charges	12	-	-	-	-
20073402	72303	Advertising	-	-	250	250	-
20073402	72305	Uniforms	-	-	250	250	250
20073402	72306	Safety Equipment	-	-	1,000	1,000	1,000
20073402	72307	Office Supplies	-	-	250	250	250
20073402	72308	Books & Periodicals	-	-	150	150	150
20073402	72309	Membership & Dues	-	-	100	100	100
20073402	72352	Special Dept Materials	47	-	-	-	-
20073402	72355	General Supplies	2,795	1,709	3,000	3,000	3,000
20073402	72399	Supplies & Services NOC	3,252	1,893	-	-	-

Parks, Rec & Cultural Services			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
20073402	72450	Misc. Professional Services	1,702	133	1,000	1,000	1,000
	Supplies & Services Total		**8,294**	**4,159**	**6,400**	**6,400**	**5,750**
Blakely Total			**110,089**	**130,399**	**149,470**	**149,470**	**151,390**
Arts & Specialty Classes							
20073500	71001	Regular Employee Salary	-	43	-	-	-
20073500	71003	Part-time Salary	36,965	35,864	60,850	60,850	59,540
20073500	71011	Workers Compensation	6,300	-	-	-	-
20073500	71015	Medicare Insurance	536	521	-	-	870
20073500	71025	Unemployment Insurance	275	197	-	-	450
20073500	71031	Other Benefits	2,750	-	-	-	-
	Salaries & Benefits Total		**46,826**	**36,625**	**60,850**	**60,850**	**60,860**
20073500	72201	Postage	3,167	32	250	250	-
20073500	72301	Printing/Binding/Duplication	11,171	-	-	-	-
20073500	72303	Advertising	100	-	1,500	1,500	1,500
20073500	72307	Office Supplies	-	-	300	300	-
20073500	72312	Bank Service Charges	845	1,634	1,500	1,500	1,500
20073500	72355	General Supplies	126	72	200	200	100
20073500	72359	Small Tools and Equipment	213	1,594	710	710	710
20073500	72450	Misc. Professional Services	85,661	96,902	80,000	80,000	110,000
	Supplies & Services Total		**101,283**	**100,233**	**84,460**	**84,460**	**113,810**
20073500	74070	PL & PD/Other Insurance	1,460	-	-	-	-
	Insurances Total		**1,460**	**-**	**-**	**-**	**-**
Arts & Specialty Classes			**149,570**	**136,858**	**145,310**	**145,310**	**174,670**
Lodi Lake Programs							
20073600	71001	Regular Employee Salary	-	-	41,670	26,760	43,750
20073600	71002	Overtime	-	-	1,290	1,290	1,670
20073600	71003	Part-time Salary	74,609	66,568	21,720	21,720	26,590
20073600	71011	Workers Compensation	-	-	4,210	4,210	4,140
20073600	71012	Medical Insurance	7,291	7,607	21,120	7,890	7,890
20073600	71013	Dental Insurance	-	-	1,000	610	1,000
20073600	71014	Vision Insurane	-	-	250	170	250
20073600	71015	Medicare Insurance	1,083	965	600	610	1,020
20073600	71021	Service Contribution-PERS	5,340	7,105	7,500	7,170	8,750
20073600	71023	Deferred Comp	-	-	1,250	1,250	-
20073600	71024	LI & AD & D	-	-	100	60	70
20073600	71025	Unemployment Insurance	542	363	230	220	440
20073600	71028	LTD	-	-	100	70	150
20073600	71029	Chiropractic	-	-	60	40	60
20073600	71031	Other Benefits	-	-	4,050	4,050	3,850
20073600	71032	Cell Stipend	-	-	-	390	600
	Salaries & Benefits Total		**88,865**	**82,607**	**105,150**	**76,510**	**100,230**
20073600	72301	Printing/Binding/Duplication	389	3,645	3,000	3,000	3,000
20073600	72303	Advertising	-	-	300	300	600
20073600	72305	Uniforms	504	-	400	400	500
20073600	72306	Safety Equipment	-	-	150	150	150
20073600	72307	Office Supplies	-	490	250	250	250
20073600	72314	Business Expense	12	247	200	200	200
20073600	72352	Special Dept Materials	4,447	1,448	1,000	1,000	1,000
20073600	72355	General Supplies	1,501	2,032	1,500	1,500	1,500
20073600	72359	Small Tools and Equipment	-	-	-	-	300
20073600	72450	Misc. Professional Services	1,491	738	1,800	1,800	1,800
20073600	72499	Misc Contract Services	238	2,104	1,000	1,000	3,000
20073600	72531	Repairs to Machines & Equip	429	-	-	-	-
20073600	72534	Repairs to Buildings	-	590	500	500	-
	Supplies & Services Total		**9,010**	**11,294**	**10,100**	**10,100**	**12,300**
20073600	74070	PL & PD/Other Insurance	-	-	2,160	2,160	2,900
	Insurances Total		**-**	**-**	**2,160**	**2,160**	**2,900**
Lodi Lake Programs Total			**97,875**	**93,902**	**117,410**	**88,770**	**115,430**
Parks, Rec & Cultural Services Total			**5,226,646**	**5,367,550**	**5,838,870**	**5,559,000**	**5,822,480**

LIBRARY

The Lodi Public Library provides library services to the Lodi community. It is funded by the General Fund, Library fines and fees, and donations.

The Department's budget is $1,388,940 in FY 2015/16, compared to $1,389,950 as originally budgeted in FY 2014/15. The 2014/15 budget shown in the following pages reflects adjustments made throughout the year.

FY 2015/16 budgeted staffing is being reduced by one to 10 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

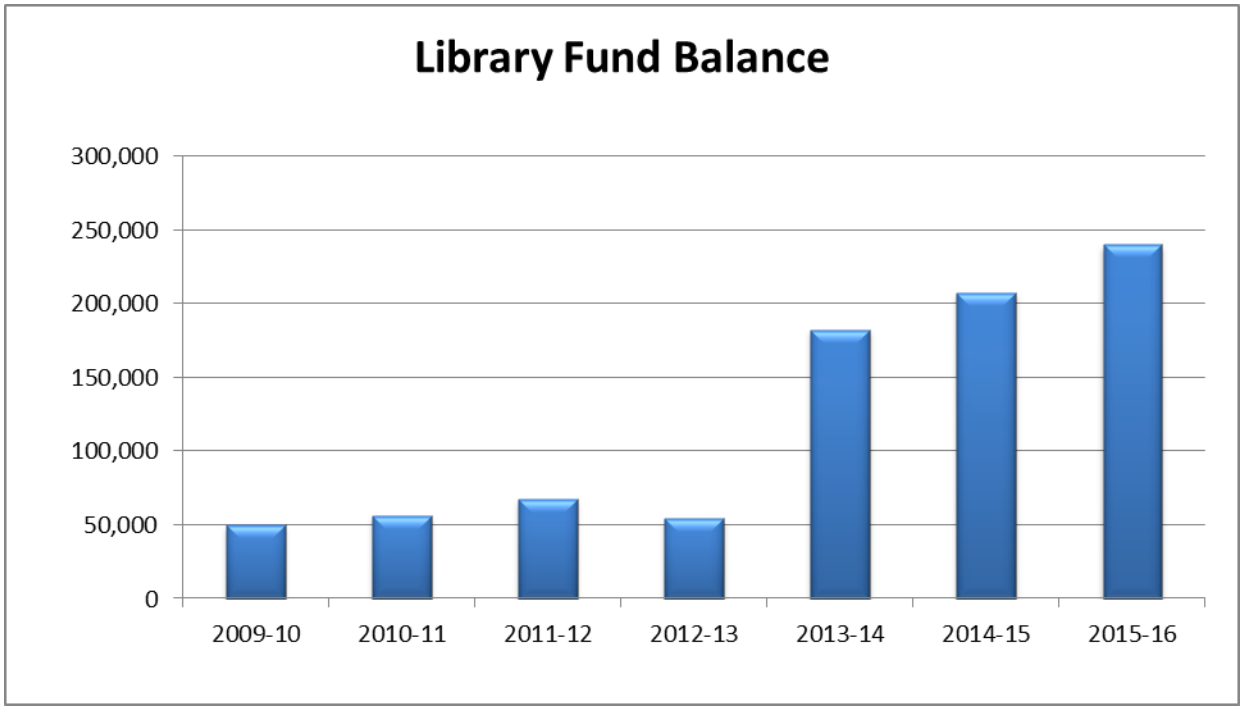
Library Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

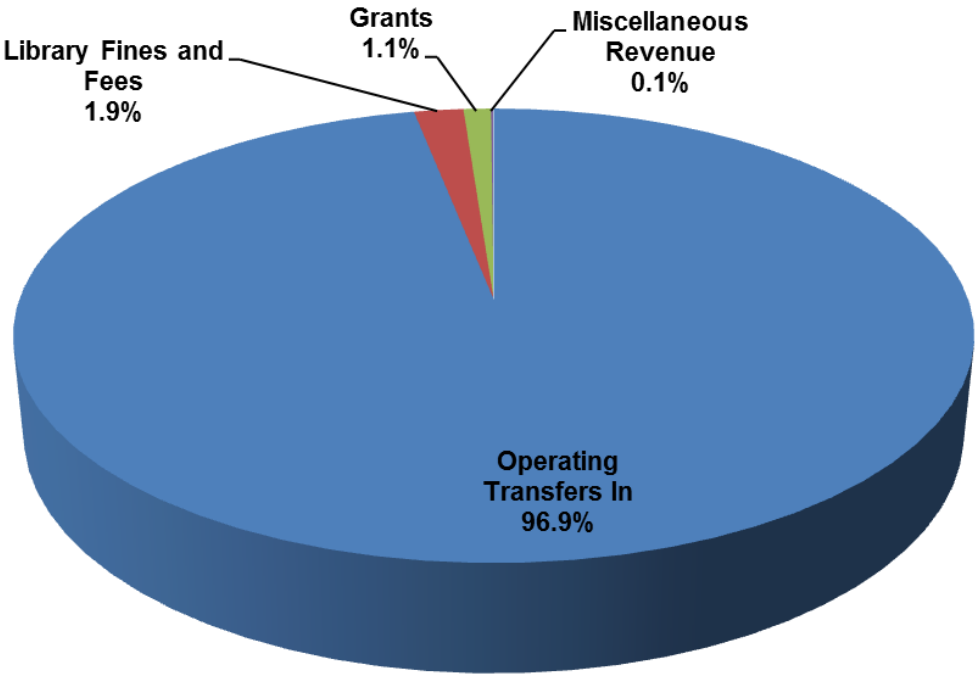
For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Library Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance					
Beginning Fund Balance Unreserved	67,774	54,577	121,248	182,490	236,590
Revenues	1,428,796	1,451,316	1,416,830	1,413,500	1,392,670
Expenditures	1,441,993	1,323,403	1,391,000	1,359,400	1,388,940
Net Difference (Revenues Less Expenditures)	(13,197)	127,913	25,830	54,100	3,730
Fund Balance					
Ending Fund Balance Unreserved	54,577	182,490	147,078	236,590	240,320



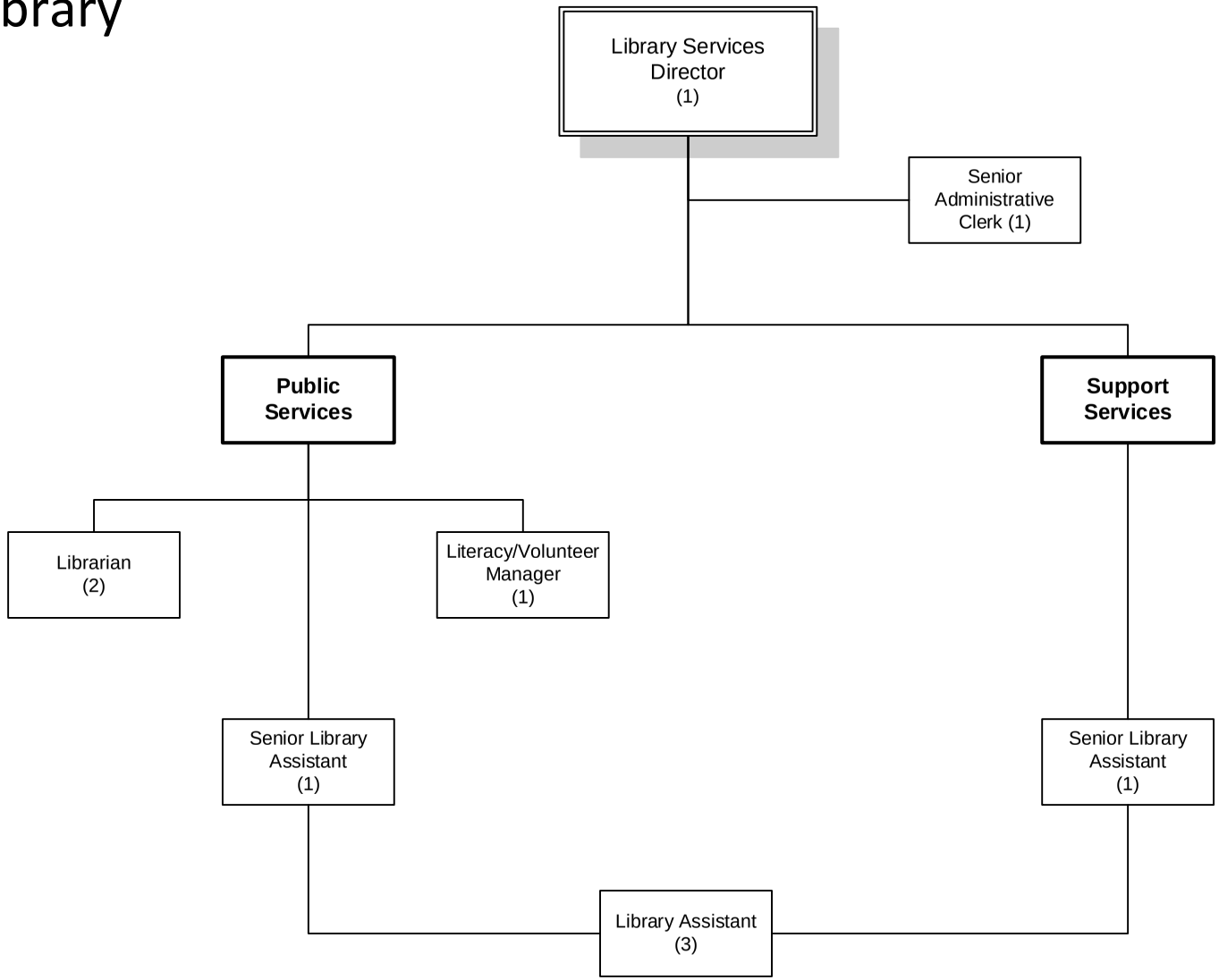
Library Fund Revenues



Fund	Budget 2015-16
Operating Transfers In	$1,349,180
Library Fines and Fees	$27,000
Grants	$15,000
Miscellaneous Revenue	$1,490
Grand Total	$1,392,670

Library Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
12000000	57702	Donations	7,755	6,315	5,000	5,000	-	
41000000	57702	Donations	-	350,000	-	(28,890)	-	
Charges For Services Total			**7,755**	**356,315**	**5,000**	**(23,890)**	**-**	
12000000	53210	Library Fines and Fees	43,850	42,902	40,000	32,000	27,000	
Fines/Forfeits & Pen Total			**43,850**	**42,902**	**40,000**	**32,000**	**27,000**	
12000000	54332	Investment Earnings	262	1,630	600	600	490	
12000000	54361	Rent	1,125	1,695	1,000	1,000	1,000	
From Use Of Money/Pr Total			**1,387**	**3,325**	**1,600**	**1,600**	**1,490**	
12000000	50001	Operating Transfer In	1,349,180	1,374,480	1,350,230	1,350,230	1,349,180	General Fund support
Interfund Credit Total			**1,349,180**	**1,374,480**	**1,350,230**	**1,350,230**	**1,349,180**	
12000000	56450	Library Grants	14,521	-	-	-	-	
12000000	56451	Library Literacy Grant	-	12,294	10,000	19,670	10,000	
12000000	56452	Corporate & Community Grants	12,000	12,000	10,000	5,000	5,000	
Intergovernmental Re Total			**26,521**	**24,294**	**20,000**	**24,670**	**15,000**	
12000000	55020	Reimbursable Charges	103	-	-	-	-	
Miscellaneous Revenu Total			**103**	**-**	**-**	**-**	**-**	
Total Library Revenue			**1,428,796**	**1,801,316**	**1,416,830**	**1,384,610**	**1,392,670**	

Library



Number of Positions
Authorized: 10

FY 2015-2016

Library	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	1,140,573	1,012,301	1,036,500	1,013,250	1,033,340
Supplies & Services Total	218,924	233,330	284,900	276,550	278,600
Insurances Total	17,520	22,220	21,600	21,600	29,000
Operating Transfer O Total	65,000	48,000	48,000	48,000	48,000
Library	**1,442,018**	**1,315,851**	**1,391,000**	**1,359,400**	**1,388,940**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
LIBRARY				
Administrative Secretary	1	0	0	0
Librarian	3	2	2	2
Library Assistant	3	3	3	3
Library Services Director	1	1	1	1
Library Services Manager	1	1	1	0
Literacy/Volunteer Manager	0	1	1	1
Senior Administrative Clerk	0	1	1	1
Senior Library Assistant	3	2	2	2
Library Total	**12**	**11**	**11**	**10**

Library	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Regular Employee Salary	588,963	583,446	549,900	538,550	546,720	
Overtime	852	5,177	2,330	-	-	
Part-time Salary	118,665	119,675	139,660	119,660	121,370	
Incentive Pay	1,800	2,005	1,800	3,600	3,600	
Admin Leave Pay	1,804	8,871	8,230	8,410	10,510	
Workers Compensation	75,600	43,340	42,100	42,100	41,400	
Medical Insurance	120,299	99,207	94,890	103,220	114,100	
Dental Insurance	12,097	10,852	10,500	10,500	10,000	
Vision Insurane	2,918	2,667	2,630	2,630	2,500	
Medicare Insurance	8,301	8,908	7,960	8,380	9,890	
Service Contribution-PERS	106,225	96,508	99,130	97,240	110,030	Rate increase
Deferred Comp	11,287	13,853	13,920	15,020	15,220	
LI & AD & D	3,355	3,239	3,220	3,160	3,110	
Unemployment Insurance	5,117	3,677	3,020	3,620	3,880	
LTD	-	30	1,370	1,350	1,910	
Chiropractic	657	644	630	600	600	
Medical In-lieu	14,717	14,081	14,710	14,710	-	
Other Benefits	33,000	40,650	40,500	40,500	38,500	
Cell Stipend	10	382	-	-	-	
Personnel Transfer Recovery	-	(44,911)	-	-	-	
Personnel Transfer Charges	34,907	-	-	-	-	
Salaries & Benefits Total	**1,140,573**	**1,012,301**	**1,036,500**	**1,013,250**	**1,033,340**	
Postage	3,254	2,019	2,400	2,000	2,000	
Telephone	9,985	5,713	6,400	6,000	6,000	
Cellular phone charges	(19)	-	-	-	-	
Printing/Binding/Duplication	2,691	1,838	2,000	2,000	2,000	
Photocopying	2,965	7,730	9,000	9,000	9,000	
Advertising	8,251	3,329	3,500	4,000	4,000	
Office Supplies	5,131	3,748	4,500	6,000	5,500	
Books & Periodicals	71,519	92,534	120,000	120,000	120,000	
Membership & Dues	6,298	5,871	6,400	6,400	6,400	
Bank Service Charges	1,025	489	800	500	500	
Information Systems Software	395	844	1,000	1,000	1,000	
Business Expense	661	513	1,500	1,100	1,100	
Microfilming	3,250	-	2,000	1,000	750	
Rental of Equipment	3,519	266	-	-	-	
Special Dept Materials	6,474	6,886	7,500	7,500	7,500	
Janitorial Supplies	306	3,227	4,200	4,200	4,200	
General Supplies	1,482	2,563	3,400	3,400	3,400	
Medical Supplies	111	260	300	200	-	
Training and Education	-	70	2,500	2,000	2,000	
Small Tools and Equipment	14,106	24,173	17,000	17,000	17,000	
Software Licensing Cost	2,259	3,469	3,000	2,500	2,500	

Library	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Supplies & Services NOC	697	-	1,000	-	1,000	
Misc. Professional Services	38,360	26,702	33,000	33,000	33,000	
Misc Contract Services	34,891	39,794	47,000	47,000	47,000	
Repairs to Machines & Equip	1,313	421	5,000	-	2,000	
Repairs to Office Equip	-	769	1,500	750	750	
Repairs to Buildings	-	101	-	-	-	
Supplies & Services Total	**218,924**	**233,330**	**284,900**	**276,550**	**278,600**	
PL & PD/Other Insurance	17,520	22,220	21,600	21,600	29,000	
Insurances Total	**17,520**	**22,220**	**21,600**	**21,600**	**29,000**	
Operating Transfer Out	65,000	48,000	48,000	48,000	48,000	
Operating Transfer Out Total	**65,000**	**48,000**	**48,000**	**48,000**	**48,000**	
Library Total	**1,442,018**	**1,315,851**	**1,391,000**	**1,359,400**	**1,388,940**	

ACTIVITY: Administration and Public Services **DIVISION:** Library
DEPARTMENT: Library **FUND:** Library Fund

ACTIVITY DESCRIPTION

Library Administration and Technical Services provide general administrative direction to the department to ensure that library collections and programs meet the needs of users. Library Public Services helps the Lodi community meet its needs for educational and recreational materials by providing comprehensive and efficient library service. These activities include:

- Provide direction to staff to achieve goals and objectives, and develop policies and procedures to improve effectiveness and efficiency.
- Provide a variety of current and relevant materials, both online and physical, to meet customer needs.
- Provide library facilities that are comfortable, inviting and well-equipped for reading, information access and holding meetings.
- Increase visibility and support of the library through marketing and public relations partnerships.
- Seek, apply for and receive grant funding to enhance library services.
- Provide access to information through library personnel, current technologies, computers and library collections.

MAJOR 2014-15 ACCOMPLISHMENTS

- Completed the final phase, Phase 3, of the library's renovation at a cost of $500,000 (funded by private donations)
- Replaced landscaping, revised website, renovated Friends bookstore
- Expanded use of volunteers in library operations; 250,000 visitors visited the Library, an increase of 14%; increased Homework Help tutoring/reading attendance from 3,000 in 2013 to 4,455 in 2014
- Tripled money spent on books/materials

MAJOR 2015-16 OBJECTIVES

- Plan/promote 130 year anniversary celebration for Lodi Public Library
- Complete patio restructuring/rehabilitation
- Work with Leadership Lodi to redesign children’s area

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Volunteer hours	15,080	29,605	29,000
Programs offered/attendance	485/16,670	708/19,256	407/17,648
Materials checked out	245,000	211,000	216,597
Library visits, virtual and onsite	285,000	328,048	326,022

RELATED ORGANIZATIONAL UNIT(S)

- 12090000

ACTIVITY: Library Board of Trustees
DEPARTMENT: Library
DIVISION: Library
FUND: Library Fund

ACTIVITY DESCRIPTION

The Library Board of Trustees governs operation of the Library. It is responsible for working with the City Council and the California legislature to ensure full funding for operations now and into the future. The Trustees speak for the citizens of the community regarding their needs for library services. This activity has five major elements:

- Ensure well-planned and well-maintained Library services.
- Ensure well-organized and responsive Library programs.
- Ensure adequate funding for the Library services.
- Provide community input for Library planning.
- Advocate for Library funding at all jurisdictional levels.

MAJOR 2014-15 ACCOMPLISHMENTS

- Guided library operations through a significant change in library administration
- Oversaw the completion of the final phase of the library renovation
- Maintained open communication channels with library staff, Friends and Foundation

MAJOR 2015-16 OBJECTIVES

- Ensure financial stability of the library
- Take a leadership role in the development of the patio renovation
- Direct expansion and growth of teen programs and activities

RELATED ORGANIZATIONAL UNIT(S)

- 12090000

Library			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Library Operations							
12090000	71001	Regular Employee Salary	588,963	583,446	549,900	538,550	546,720
12090000	71002	Overtime	852	5,177	2,330	-	-
12090000	71003	Part-time Salary	118,665	119,675	139,660	119,660	121,370
12090000	71009	Incentive Pay	1,800	2,005	1,800	3,600	3,600
12090000	71010	Admin Leave Pay	1,804	8,871	8,230	8,410	10,510
12090000	71011	Workers Compensation	75,600	43,340	42,100	42,100	41,400
12090000	71012	Medical Insurance	120,299	99,207	94,890	103,220	114,100
12090000	71013	Dental Insurance	12,097	10,852	10,500	10,500	10,000
12090000	71014	Vision Insurane	2,918	2,667	2,630	2,630	2,500
12090000	71015	Medicare Insurance	8,301	8,908	7,960	8,380	9,890
12090000	71021	Service Contribution-PERS	106,225	96,508	99,130	97,240	110,030
12090000	71023	Deferred Comp	11,287	13,853	13,920	15,020	15,220
12090000	71024	LI & AD & D	3,355	3,239	3,220	3,160	3,110
12090000	71025	Unemployment Insurance	5,117	3,677	3,020	3,620	3,880
12090000	71028	LTD	-	30	1,370	1,350	1,910
12090000	71029	Chiropractic	657	644	630	600	600
12090000	71030	Medical In-lieu	14,717	14,081	14,710	14,710	-
12090000	71031	Other Benefits	33,000	40,650	40,500	40,500	38,500
12090000	71032	Cell Stipend	10	382	-	-	-
12090000	71188	Personnel Transfer Recovery	-	(44,911)	-	-	-
12090000	71189	Personnel Transfer Charges	34,907	-	-	-	-
	Salaries & Benefits Total		**1,140,573**	**1,012,301**	**1,036,500**	**1,013,250**	**1,033,340**
12090000	72201	Postage	3,254	2,019	2,400	2,000	2,000
12090000	72202	Telephone	9,985	5,713	6,400	6,000	6,000
12090000	72203	Cellular phone charges	(19)	-	-	-	-
12090000	72301	Printing/Binding/Duplication	2,691	1,838	2,000	2,000	2,000
12090000	72302	Photocopying	2,965	7,730	9,000	9,000	9,000
12090000	72303	Advertising	8,251	3,329	3,500	4,000	4,000
12090000	72307	Office Supplies	5,131	3,748	4,500	6,000	5,500
12090000	72308	Books & Periodicals	71,519	92,534	120,000	120,000	120,000
12090000	72309	Membership & Dues	6,298	5,871	6,400	6,400	6,400
12090000	72312	Bank Service Charges	1,025	489	800	500	500
12090000	72313	Information Systems Software	395	844	1,000	1,000	1,000
12090000	72314	Business Expense	661	513	1,500	1,100	1,100
12090000	72318	Microfilming	3,250	-	2,000	1,000	750
12090000	72322	Rental of Equipment	3,519	266	-	-	-
12090000	72352	Special Dept Materials	6,474	6,886	7,500	7,500	7,500
12090000	72353	Janitorial Supplies	306	3,227	4,200	4,200	4,200
12090000	72355	General Supplies	1,482	2,563	3,400	3,400	3,400
12090000	72356	Medical Supplies	111	260	300	200	-
12090000	72358	Training and Education	-	70	2,500	2,000	2,000
12090000	72359	Small Tools and Equipment	14,106	24,173	17,000	17,000	17,000
12090000	72369	Software Licensing Cost	2,259	3,469	3,000	2,500	2,500
12090000	72399	Supplies & Services NOC	697	-	1,000	-	1,000
12090000	72450	Misc. Professional Services	38,360	26,702	33,000	33,000	33,000
12090000	72499	Misc Contract Services	34,891	39,794	47,000	47,000	47,000
12090000	72531	Repairs to Machines & Equip	1,313	421	5,000	-	2,000
12090000	72532	Repairs to Office Equip	-	769	1,500	750	750
12090000	72534	Repairs to Buildings	-	101	-	-	-
	Supplies & Services Total		**218,924**	**233,330**	**284,900**	**276,550**	**278,600**
12090000	74070	PL & PD/Other Insurance	17,520	22,220	21,600	21,600	29,000
	Insurances Total		**17,520**	**22,220**	**21,600**	**21,600**	**29,000**
12090000	76220	Operating Transfer Out	65,000	48,000	48,000	48,000	48,000
	Operating Transfer O Total		**65,000**	**48,000**	**48,000**	**48,000**	**48,000**
Library Total			**1,442,018**	**1,315,851**	**1,391,000**	**1,359,400**	**1,388,940**

Transportation Development Act Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Transportation Development Act Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance					
Beginning Fund Balance Unreserved	16,400	366	766	-	9,760
Revenues	39,097	39,197	39,400	39,400	44,100
Expenditures	55,131	39,563	69,034	29,640	44,000
Net Difference (Revenues Less Expenditures)	(16,034)	(366)	(29,634)	9,760	100
Fund Balance					
Ending Fund Balance Unreserved	366	-	(28,868)	9,760	9,860

Transportation Dev. Act Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
33100000	54332	Investment Earnings	(82)	(242)	-	-	-	
From Use Of Money/Pr Total			**(82)**	**(242)**	**-**	**-**	**-**	
33100000	56001	Trans Dev Act-Ped/Bike	39,179	39,439	39,400	39,400	44,100	
Intergovernmental Re Total			**39,179**	**39,439**	**39,400**	**39,400**	**44,100**	
Total Transportatoin Dev. Act Revenue			**39,097**	**39,197**	**39,400**	**39,400**	**44,100**	

Transportation Dev Act	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
33199000.77020 Capital Projects	-	-	69,034	29,640	44,000	
Capital Projects	**-**	**-**	**69,034**	**29,640**	**44,000**	
Transportation Dev Act	**-**	**-**	**69,034**	**29,640**	**44,000**	

Community Development Block Grant Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Community Dev. Block Grant Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance					
Beginning Fund Balance	-	-	22,603	108	108
Revenues	1,100,182	815,583	859,215	644,690	1,008,950
Expenditures	1,100,182	815,475	959,215	644,690	1,008,950
Net Difference (Revenues Less Expenditures)	-	108	(100,000)	-	-
Fund Balance					
Ending Fund Balance	-	108	(77,397)	108	108

Community Development Block Grant Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
36200000	54332	Investment Earnings	-	108	-	-	-	
From Use Of Money/Pr Total			**-**	**108**	**-**	**-**	**-**	
35000000	56304	Comm Dev Block Grants	945,767	792,750	666,415	569,690	1,008,950	
35100000	56402	Other Federal Grants	132,845	22,725	-	-	-	
36200000	56300	Home Funds	19,625	-	250,000	75,000	-	
36200000	56301	Home Funds-Admin Prog Inc	1,945	-	-	-	-	
Intergovernmental Re Total			**1,100,183**	**815,475**	**916,415**	**644,690**	**1,008,950**	
Total Community Dev Block Grant Revenue			**1,100,183**	**815,583**	**916,415**	**644,690**	**1,008,950**	

ACTIVITY:	**Capital Improvement Project(s)**	**FUND:**	**Community Development Block Grant Fund**
DEPARTMENT:	**Community Development**		

Capital Improvement Project Descriptions:

Miscellaneous CDBG Capital Outlay Projects for FY 2015/2016 **613,400**

Hutchins Street Square, North Entrance ADA Phase II Improvements ($143,000); Program Administration ($122,680); Zupo Field ADA Bleachers, Phase I ($75,000); Cherokee Lane ADA Improvements ($75,000); Housing Authority 719 S. Washington Street Improvements, Phase III ($40,770); Graffiti Abatement ($40,000); Church Street Parking Lot ADA Improvements, Phase II ($29,940); LodiGRIP Program ($28,010); Blakely Park Restroom Demolition ($25,000); Salvation Army Tutoring and Mentoring Program ($15,000); SBDC Economic Development ($10,000); Second Harvest Food Bank ($7,500); Emergency Food Bank Mobile Farmer's Market ($1,500).

Miscellaneous CDBG Capital Outlay Projects Carried Forward from FY 2014/2015 **395,550**

Hutchins Street Square North Entrance ADA Phase I Improvements ($146,580); Alley Drainage Improvement ($125,000); City Hall Annex ADA ($57,970); Kofu Park ADA Improvements ($40,000); Lodi Library Addition ($16,000); SBDC Economic Development ($10,000).

Community Dev Block Grant				2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
H U D	35099000	77020	Capital Projects	945,767	792,750	766,415	569,690	1,008,950	
HUD-Federal Sustainable Comm	35199000	77020	Capital Projects	132,845	22,725	-	-	-	
First Time Homebuyers-FTHB	36299000	77020	Capital Projects	21,570	-	250,000	75,000	-	
Community Dev Block Grant Total				**1,100,183**	**815,475**	**1,016,415**	**644,690**	**1,008,950**	

Public Safety Special Revenue Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Public Safety Special Revenue Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance					
Beginning Fund Balance Unreserved	217,573	289,899	289,899	271,213	244,723
Revenues	433,357	603,761	658,400	551,230	300,480
Expenditures	361,031	622,447	684,965	577,720	314,200
Net Difference (Revenues Less Expenditures)	72,326	(18,686)	(26,565)	(26,490)	(13,720)
Fund Balance					
Ending Fund Balance Unreserved	289,899	271,213	263,334	244,723	231,003

Public Safety Special Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
21500000	53203	Overparking	2,600	3,900	-	-	3,000	
Fines/Forfeits & Pen Total			**2,600**	**3,900**	**-**	**-**	**3,000**	
21000000	54332	Investment Earnings	167	554	300	300	-	
21100000	54332	Investment Earnings	3	10	-	-	-	
21200000	54332	Investment Earnings	43	(81)	-	-	-	
21300000	54332	Investment Earnings	176	918	370	370	480	
21500000	54332	Investment Earnings	56	195	100	100	-	
21700000	54332	Investment Earnings	3	-	-	-	-	
From Use Of Money/Pr Total			**447**	**1,595**	**770**	**770**	**480**	
21000000	56503	Asset Forfeiture-County	16,756	2,219	25,000	-	-	
21200000	56400	Local Law Enforce-Block	2,374	62,995	50,000	50,000	22,000	
21300000	56422	Police State Safety Grant	100,000	101,562	100,000	100,000	100,000	
21400000	56421	State Special Grants	166,692	175,125	214,200	214,200	175,000	
21700000	56423	CalGRIP	144,488	256,365	268,430	186,260	-	Grant ended 12/31/14
Intergovernmental Re Total			**430,310**	**598,265**	**657,630**	**550,460**	**297,000**	
Total Public Safety Special Revenue			**433,357**	**603,760**	**658,400**	**551,230**	**300,480**	

Public Safety Special Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Asset Seizure Fund	21031100 72306	Safety Equipment	1,407.24	-	-	-	-	
Asset Seizure Fund	21031100 72358	Training and Education	112.00	-	-	-	-	
Asset Seizure Fund	21031100 72450	Misc. Professional Services	1,999.00	-	-	-	-	
Asset Seizure Fund	21031100 72499	Misc Contract Services	50.00	-	-	-	-	
Asset Seizure Fund Total			**3,568.24**	**-**	**-**	**-**	**-**	
Local Law Enforce Block Grant	21299000 77020	Capital Projects	2,373.56	62,994.68	45,478.00	45,390.00	-	
Local Law Enforce Block Grant Total			**2,373.56**	**62,994.68**	**45,478.00**	**45,390.00**	**-**	
LPD-Public Safety Prog AB 1913	21399000 77020	Capital Projects	43,907.52	127,965.03	100,000.00	100,000.00	100,000.00	
LPD-Public Safety Prog AB 1913 Total			**43,907.52**	**127,965.03**	**100,000.00**	**100,000.00**	**100,000.00**	
LPD-OTS Grants	21499000 77020	Capital Projects	166,692.02	175,124.50	239,200.00	214,200.00	214,200.00	
LPD-OTS Grants Total			**166,692.02**	**175,124.50**	**239,200.00**	**214,200.00**	**214,200.00**	
LPD-Disabled Parking Viol Fund	215 76220	Operating Transfer Out	-	-	31,867.13	31,870.00	-	
LPD-Disabled Parking Viol Fund Total			**-**	**-**	**31,867.13**	**31,870.00**	**-**	
CalGRIP	21799000 77020	Capital Projects	144,488.49	256,363.00	268,420.00	186,260.00	-	Grant ended
CalGRIP Total			**144,488.49**	**256,363.00**	**268,420.00**	**186,260.00**	**-**	
Public Safety Special Revenue Total			**361,030**	**622,447**	**684,965**	**577,720**	**314,200**	

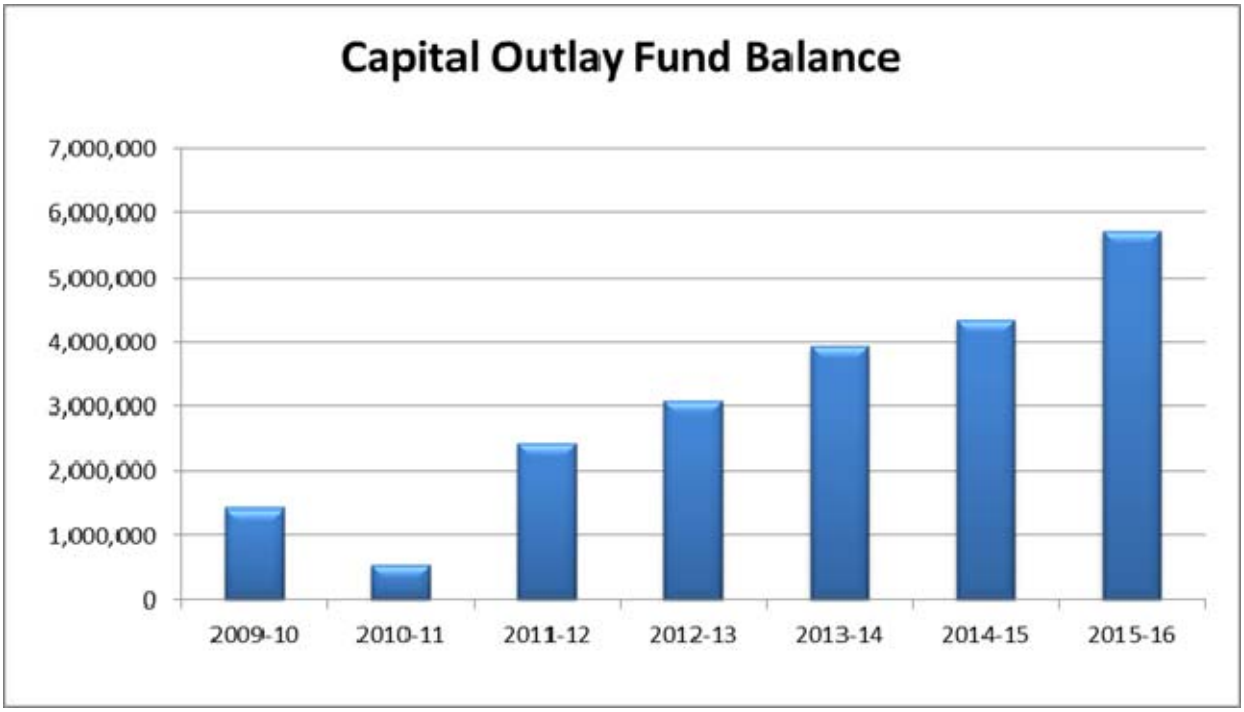
Capital Outlay Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Capital Outlay Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance					
Beginning Fund Balance Unreserved	2,434,530	3,093,350	2,921,012	3,937,260	4,371,860
Revenues	2,286,113	2,278,923	4,330,930	3,397,880	3,866,060
Expenditures	1,627,293	1,435,013	7,306,523	2,963,280	2,473,270
Net Difference (Revenues Less Expenditures)	658,820	843,910	(2,975,593)	434,600	1,392,790
Fund Balance					
Ending Fund Balance Unreserved	3,093,350	3,937,260	(54,581)	4,371,860	5,764,650



Capital Outlay Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
43100000	57702	Donations	-	-	90,000	50,000	-	
43200000	57702	Donations	340,071	128,571	-	178,570	138,570	
43200000	57705	Facility Renov/Maint Fee	14,097	3,000	-	4,000	-	
43300000	57702	Donations	-	-	-	1,090	-	
43400000	57504	Public Art Revenue	108	4,103	4,210	-	7,500	
43500000	57501	Development Impact Fees	307	34,340	39,670	39,670	132,810	
43600000	57501	Development Impact Fees	157	34,357	40,590	40,590	123,400	
43700000	57501	Development Impact Fees	1,584	42,043	48,820	48,820	252,100	
43800000	57501	Development Impact Fees	251	29,286	32,500	32,500	108,700	
Charges For Services Total			**356,575**	**275,700**	**255,790**	**395,240**	**763,080**	
43100000	54332	Investment Earnings	1,314	28,953	15,330	15,330	17,830	
43100000	54391	Sale of City Property	-	-	400,000	-	400,000	
43200000	54332	Investment Earnings	3,369	7,283	4,290	4,290	-	
43400000	54332	Investment Earnings	394	1,079	630	630	-	
43500000	54332	Investment Earnings	778	435	350	350	-	
43600000	54332	Investment Earnings	474	238	280	280	-	
43700000	54332	Investment Earnings	1,928	2,627	1,520	1,520	-	
43800000	54332	Investment Earnings	644	264	240	240	-	
From Use Of Money/Pr Total			**8,901**	**40,878**	**422,640**	**22,640**	**417,830**	
43100000	50001	Operating Transfer In	2,265,195	2,101,200	5,490,514	2,829,500	1,783,140	Details in supplemental section
43200000	50001	Operating Transfer In	53,577	110,720	162,100	150,500	192,010	
Interfund Credit Total			**2,318,772**	**2,211,920**	**5,652,614**	**2,980,000**	**1,975,150**	
20500000	56421	State Special Grants	-	-	710,000	-	710,000	Lodi Lake boat launch grant
Intergovernmental Re Total			**-**	**-**	**710,000**	**-**	**710,000**	
Capital Outlay Revenue			**2,684,248**	**2,528,498**	**7,041,044**	**3,397,880**	**3,866,060**	

ACTIVITY: **Capital Improvement Projects(s)** **FUND:** **Capital Outlay Fund**
DEPARTMENT: **Various**

Capital Improvement Project Descriptions:

Fire Station #2 **782,050**
Continue construction of Fire Station #2.

710,000

Lodi Lake Boat Launch Facility
Replacement of existing boat ramp, dock and reconstruction and expansion of existing parking adjacent to the ramp and dock to increase boat/trailer parking and improve ADA access to the facilities. This project is receiving grant funding of $710,000 from the State Division of Boating and Waterways.

Miscellaneous Facilities Maintenance **300,000**
Miscellaneous maintenance on City owned facilities; HSS roof rehabilitation ($170,000); city parking lot resurfacing ($70,000); animal shelter interior improvements ($50,000); and City Hall awning replacement ($10,000).

ERP/CIS Replacement **250,000**
Continued implementation of Enterprise Resource Planning and Customer Information systems.

Refurbish City Hall Annex **238,220**
Continue construction work to refurbish City Hall Annex to house Fire Administration and Parks staff.

Salas Park Lighting Project **100,000**
Upgrade lighting system at Salas Park.

Various Parks Small Capital Projects **83,000**
Candy Cane Park playground renovation ($25,000); roof replacements at Salas, Emerson and Lodi Lake Parks ($25,000); Lodi Lake boat launch facility ($20,000); English Oaks Common playground renovation resizing ($8,000); and Park exterior sidewalk trip and fall improvements ($5,000)

Art in Public Places **10,000**
Various small Art in Public Places projects.

Capital Outlay			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Boating & Waterways Grant	20599000 77020	Capital Projects	-	-	710,000	-	710,000	
Boating & Waterways Grant Total			**-**	**-**	**710,000**	**-**	**710,000**	
Capital Outlay/General Fund	43199000 77020	Capital Projects	244,908	-	9,155,768	2,775,020	1,570,270	Details on summary sheet
Capital Outlay/General Fund Total			**244,908**	**-**	**9,155,768**	**2,775,020**	**1,570,270**	
Parks & Rec Capital	43299000 77020	Capital Projects	-	-	292,434	94,510	183,000	
Parks & Rec Capital Total			**-**	**-**	**292,434**	**94,510**	**183,000**	
Arts in Public Places-IMF	43499000 77020	Capital Projects	-	-	30,000	750	10,000	
Arts in Public Places-IMF Total			**-**	**-**	**30,000**	**750**	**10,000**	
IMF Parks & Rec Facilities	43799000 77020	Capital Projects	-	-	93,199	93,000	-	
IMF Parks & Rec Facilities Total			**-**	**-**	**93,199**	**93,000**	**-**	
Capital Outlay Total			244,908	-	10,281,402	2,963,280	2,473,270	

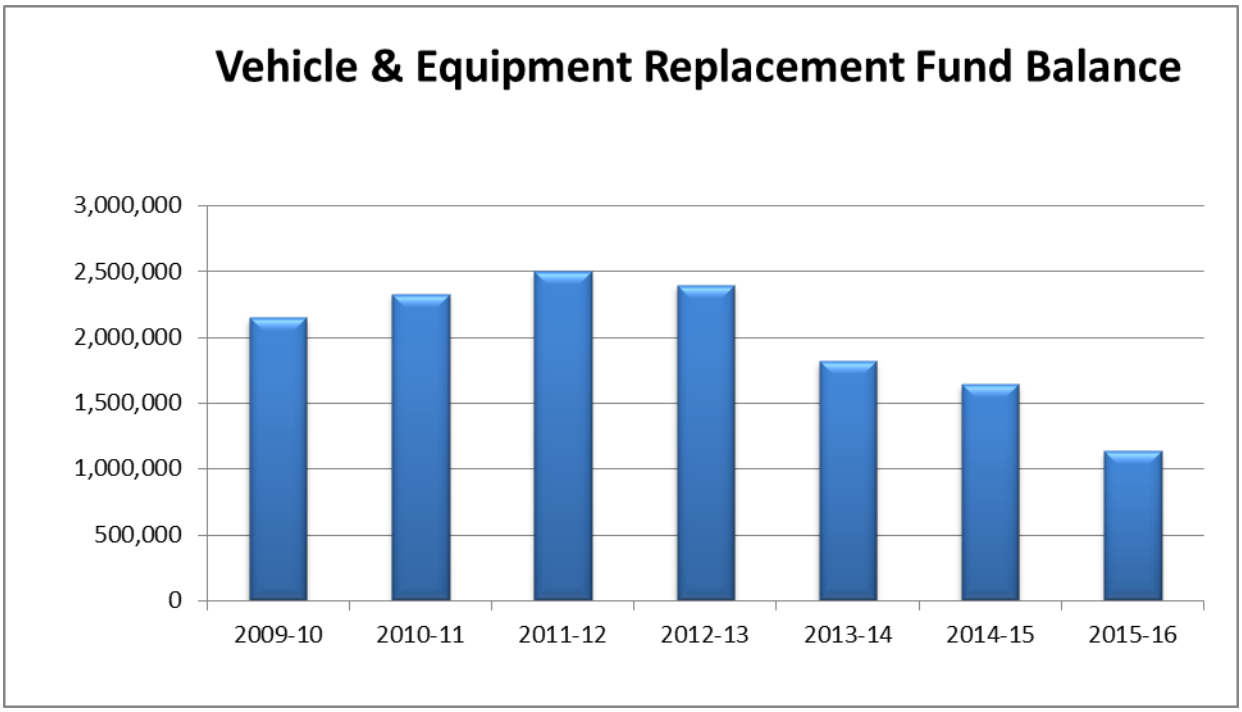
Vehicle and Equipment Replacement Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Vehicle and Equip. Replacement Funds	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance					
Beginning Fund Balance Unreserved	2,494,893	2,393,243	1,827,971	1,814,070	1,653,182
Revenues	300,440	371,370	663,747	1,163,750	787,890
Expenditures	402,090	950,543	838,536	1,338,540	1,308,210
Net Difference (Revenues Less Expenditures)	(101,650)	(579,173)	(174,789)	(174,790)	(520,320)
Fund Balance					
Ending Fund Balance Unreserved	2,393,243	1,814,070	1,653,182	1,639,280	1,132,862



Vehicle & Equip Replacement Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
40000000	57702	Donations	-	-	250,000	250,000	-	
Charges For Services Total			**-**	**-**	**250,000**	**250,000**	**-**	
40000000	54391	Sale of City Property	16,420	13,500	-	-	-	
From Use Of Money/Pr Total			**16,420**	**13,500**	**-**	**-**	**-**	
40000000	50001	Operating Transfer In	219,020	242,870	848,747	848,750	-	
40200000	50001	Operating Transfer In	65,000	65,000	65,000	65,000	236,210	Info Systems replacements
40300000	50001	Operating Transfer In	-	-	-	-	225,000	Police vehicle replacement
40400000	50001	Operating Transfer In	-	-	-	-	215,000	Fire vehicle replacement
40500000	50001	Operating Transfer In	-	-	-	-	3,980	Public Work GF vehicle replac.
40600000	50001	Operating Transfer In	-	-	-	-	35,000	Community Dev vehicle replac.
40700000	50001	Operating Transfer In	-	-	-	-	72,700	Parks, Rec. vehicle replac.
Interfund Credit Total			**284,020**	**307,870**	**913,747**	**913,750**	**787,890**	
40000000	56421	State Special Grants	-	50,000	-	-	-	
Intergovernmental Re Total			**-**	**50,000**	**-**	**-**	**-**	
Total Vehicle & Equip Replacement Revenue			**300,439**	**371,370**	**1,163,747**	**1,163,750**	**787,890**	

ACTIVITY: **Equipment Purchase** **FUND:** **Vehicle Replacement Fund**
DEPARTMENT: **Various** **IS Replacement Fund**

Equipment - New or Replacement Description:

Replacement Vehicles – Fire Department **900,000**
Replacement of Engine 2, vehicle #06-023, a 1997 HiTech fire engine ($450,000), and replacement of Engine 3 vehicle #06-031, a 1997 HiTech fire engine ($450,000).

Replacement IT Equipment – Internal Services **236,210**
Various PC/network replacements including: Core network replacements ($171,210); PC replacements ($17,520), server replacements ($21,990), SAN storage replacements ($20,000), and network equipment replacements ($5,490).

Replacement Vehicles - Police Department **75,000**
Replacement of a bomb truck, vehicle #05-D052, ($50,000), and replacement of a motorcycle, vehicle #05-044 ($25,000).

52,000
Replacement Vehicles – Parks, Recreation and Cultural Services
Replacement of vehicle #07-038, a half-ton pickup truck with utility box ($26,000), and replacement of turf truckster ($26,000).

Replacement Vehicle – Community Development **25,000**
Replacement of building inspection vehicle #03-089 with a Jeep Patriot Sport ($25,000).

New Vehicle – Community Development **20,000**
Purchase a Dodge Caravan mini-van to be used by the newly-created Lodi Grip Youth Outreach employee to travel between schools and to transport youth to events and activities both in and out-of-town.

Replacement Copier – Internal Services, Finance and Budget Divisions **15,000**
Replacement of existing Cannon copier.

Vehicle & Equipment Replacement				2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Vehicle Replacement Fund	40099100	76220	Operating Transfer Out	-	-	125,300	125,300	-	
Vehicle Replacement Fund	40099100	77040	Vehicles	337,145	886,048	1,148,236	1,148,240	-	
Vehicle Replacement Fund Total				**337,145**	**886,048**	**1,273,536**	**1,273,540**	**-**	
Info Systems Replacement Fund	40299000	77020	Capital Projects	64,945	64,494	65,000	65,000	236,210	
Info Systems Replacement Fund Total				**64,945**	**64,494**	**65,000**	**65,000**	**236,210**	
Vehicle Replacement Fund - PD	40399100	77040	Vehicles	-	-	-	-	75,000	
Vehicle Replacement Fund - PD Total				**-**	**-**	**-**	**-**	**75,000**	
Vehicle Replacement Fund - FD	40499100	77040	Vehicles	-	-	-	-	900,000	
Vehicle Replacement Fund - FD Total				**-**	**-**	**-**	**-**	**900,000**	
Vehicle Replacement Fund - CDD	40699100	77040	Vehicles	-	-	-	-	45,000	
Vehicle Replacement Fund - CDD Total				**-**	**-**	**-**	**-**	**45,000**	
Vehicle Replacement Fund- PRCS	40799100	77040	Vehicles	-	-	-	-	52,000	
Vehicle Replacement Fund- PRCS Total				**-**	**-**	**-**	**-**	**52,000**	
Vehicle & Equipment Replacement Total				402,091	950,542	1,338,536	1,338,540	1,308,210	

Debt Service Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Debt Service Funds	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance					
Beginning Fund Balance Unreserved	-	-	-		-
Revenues	483,420	851,411	847,680	847,850	1,103,950
Expenditures	483,420	851,411	847,680	847,850	1,103,950
Net Difference (Revenues Less Expenditures)	-	-	-	-	-
Fund Balance					
Ending Fund Balance Unreserved	-	-	-	-	-

Debt Service Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
49000000	50001	Operating Transfer In	483,420	851,411	847,850	847,850	1,103,950	
Interfund Credit Total			**483,420**	**851,411**	**847,850**	**847,850**	**1,103,950**	
Total Debt Service Revenue			**483,420**	**851,411**	**847,850**	**847,850**	**1,103,950**	

Debt Service			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Bond Interest & Redemption	49098100 72990	Special Payments	-	6,599	3,040	3,040	-	
Bond Interest & Redemption	49098100 75024	Bond Interest	483,420	844,813	844,810	844,810	840,910	
Bond Interest & Redemption	49098100 75025	Bond Principal	-	-	-	-	260,000	
Bond Interest & Redemption	49098100 75099	Misc Debt Service Charges	-	-	-	-	3,040	
Bond Interest & Redemption Total			**483,420**	**851,411**	**847,850**	**847,850**	**1,103,950**	
Debt Service Total			483,420	851,411	847,850	847,850	1,103,950	

Employee Benefits Internal Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Employee Benefits Internal Svcs. Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Cash Balance					
Beginning Cash Balance	40,789	1,088,103	1,206,143	1,249,353	1,249,353
Revenues	8,011,059	7,608,075	8,364,940	8,363,440	8,056,870
Expenditures	6,963,745	7,446,825	8,364,940	8,363,440	8,056,870
Net Difference (Revenues Less Expenditures)	1,047,314	161,250	-	-	-
Cash Balance					
Ending Cash Balance	1,088,103	1,249,353	1,206,143	1,249,353	1,249,353

Employee Benefits Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
65500000	54332	Investment Earnings	(514)	7,842	-	-	-	
From Use Of Money/Pr Total			**(514)**	**7,842**	**-**	**-**	**-**	
65500000	50001	Operating Transfer In	999,000	-	-	-	-	
Interfund Credit Total			**999,000**	**-**	**-**	**-**	**-**	
65500000	55024	Revenue-Other	33,037	16,809	-	-	-	
Miscellaneous Revenu Total			**33,037**	**16,809**	**-**	**-**	**-**	
65500000	59900	Medical Care	5,122,822	5,412,054	6,000,090	6,048,680	5,697,840	
65500000	59901	Dental Insurance	390,108	392,919	386,500	370,840	396,000	
65500000	59902	Vision Care	95,095	97,555	96,630	93,630	99,000	
65500000	59903	Chiropractic	20,580	22,399	23,190	22,390	23,760	
65500000	59904	Life Insurance	75,061	77,048	83,030	81,840	84,900	
65500000	59905	Accidental Death Insuran	10,806	10,727	11,300	11,160	11,740	
65500000	59906	Unemployment Insurance	202,699	152,465	152,160	147,370	157,080	
65500000	59908	Long-term disability	-	-	68,990	41,860	65,100	
65500000	59911	Cobra-Dental Ins Premium	6,511	1,422	-	2,040	-	
65500000	59912	Cobra-Employee Assistance	48	16	-	50	-	
65500000	59913	Cobra-Vision Ins Premium	1,794	663	-	490	-	
65500000	59914	Cobra-Chiropractic Premium	157	60	-	40	-	
65500000	59915	Other Benefits	1,075,250	1,393,190	1,543,050	1,543,050	1,521,450	
Revenue by Transfer Total			**7,000,931**	**7,560,518**	**8,364,940**	**8,363,440**	**8,056,870**	
Total Employee Benefits Revenue			**8,032,455**	**7,585,169**	**8,364,940**	**8,363,440**	**8,056,870**	

Employee Benefits			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
Employee Benefits	65522000 71015	Medicare Insurance	257	-	-	-	-	
Employee Benefits	65522000 72373	Employees Physical Exams	49	-	500	-	500	
Employee Benefits	65522000 72450	Misc. Professional Services	5,811,044	6,151,582	6,816,910	6,816,910	15,000	
Employee Benefits	65522000 74001	Medical Insurance Premiums	-	-	-	-	5,697,840	
Employee Benefits	65522000 74002	Dental Insurance	-	-	-	-	396,000	
Employee Benefits	65522000 74003	Vision Insurance	-	-	-	-	99,000	
Employee Benefits	65522000 74004	Chiropractic Insurance	-	-	-	-	23,760	
Employee Benefits	65522000 74041	Retirees Medical Reimbursemer	950,626	1,057,394	1,209,100	1,209,100	1,483,000	
Employee Benefits	65522000 74050	Employee Assistance program	6,765	6,761	7,100	7,100	7,100	
Employee Benefits	65522000 74051	Life Insurance	63,289	66,878	83,030	83,030	84,900	
Employee Benefits	65522000 74052	Accidental Death Insurance	10,978	9,289	11,300	11,300	11,740	
Employee Benefits	65522000 74053	Unemployment Insurance	107,204	93,892	152,160	152,160	157,080	
Employee Benefits	65522000 74054	Long-term Disability	23,647	35,471	68,990	68,990	65,100	
Employee Benefits	65522000 74055	Employee Recognition	9,240	8,031	12,000	11,000	12,000	
Employee Benefits	65522000 74056	Flexible Spending	3,274	2,874	3,850	3,850	3,850	
Employee Benefits Total			6,986,373	7,432,172	8,364,940	8,363,440	8,056,870	

Self Insurance Internal Service Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Self Insurance Internal Services Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Cash Balance					
Beginning Cash Balance	9,984,980	11,593,365	11,235,417	12,253,198	12,485,398
Revenues	3,216,665	2,479,175	2,443,380	2,443,380	2,772,860
Expenditures	1,608,280	1,819,342	2,263,610	2,211,180	2,772,860
Net Difference (Revenues Less Expenditures)	1,608,385	659,833	179,770	232,200	-
Cash Balance					
Ending Cash Balance	11,593,365	12,253,198	11,415,187	12,485,398	12,485,398

Self Insurance Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
66000000	54332	Investment Earnings	5,278	18,298	9,670	9,670	7,560	
66500000	54332	Investment Earnings	17,169	57,764	32,350	32,350	23,940	
From Use Of Money/Pr Total			**22,447**	**76,061**	**42,020**	**42,020**	**31,500**	
66000000	50001	Operating Transfer In	145,915	152,092	-	-	-	
Interfund Credit Total			**145,915**	**152,092**	**-**	**-**	**-**	
66000000	55020	Reimbursable Charges	900	-	-	-	-	
66500000	55020	Reimbursable Charges	70,439	26,932	-	-	-	
66500000	55024	Revenue-Other	483	24,401	-	-	-	
Miscellaneous Revenu Total			**71,822**	**51,333**	**-**	**-**	**-**	
66000000	59916	PL & PD insurance	565,020	753,460	816,260	816,260	1,148,400	
66500000	59907	Workers' Compensation	2,543,484	1,595,076	1,585,100	1,585,100	1,592,960	
Revenue by Transfer Total			**3,108,504**	**2,348,536**	**2,401,360**	**2,401,360**	**2,741,360**	
Total Self Insurance Revenue			**3,348,688**	**2,628,023**	**2,443,380**	**2,443,380**	**2,772,860**	

Self Insurance			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
General Liabilities	66025000 71189	Personnel Transfer Charges	-	59,435	-	-	53,210	
General Liabilities	66025000 72308	Books & Periodicals	-	-	500	-	500	
General Liabilities	66025000 72309	Membership & Dues	-	100	-	-	-	
General Liabilities	66025000 72314	Business Expense	-	358	600	500	600	
General Liabilities	66025000 72315	Conference Expense	425	-	420	450	420	
General Liabilities	66025000 72355	General Supplies	-	-	1,470	-	1,470	
General Liabilities	66025000 72358	Training and Education	692	-	-	-	-	
General Liabilities	66025000 72399	Supplies & Services NOC	185,910	149,739	418,980	435,110	768,500	
General Liabilities	66025000 72450	Misc. Professional Services	22,907	23,336	50,000	28,050	35,000	
General Liabilities	66025000 72533	Repairs to Vehicles	1,120	-	-	-	-	
General Liabilities	66025000 72990	Special Payments	1,625	67,675	101,360	94,030	134,640	
General Liabilities	66025000 74076	Boiler Insurance	12,871	12,838	13,820	12,960	13,600	
General Liabilities	66025000 74078	Property Insurance	133,044	139,102	150,000	140,970	148,020	
General Liabilities	66025000 74079	Surety Bonds	-	-	24,000	23,300	-	
General Liabilities	66025000 76220	Operating Transfer Out	145,915	152,092	50,000	-	-	
General Liabilities Total			**504,510**	**604,676**	**811,150**	**735,370**	**1,155,960**	
Worker's Comp Insurance	66525100 71189	Personnel Transfer Charges	-	89,153	-	-	79,810	
Worker's Comp Insurance	66525100 72203	Cellular phone charges	-	241	-	600	620	
Worker's Comp Insurance	66525100 72306	Safety Equipment	-	-	1,000	1,000	1,000	
Worker's Comp Insurance	66525100 72307	Office Supplies	-	255	700	500	700	
Worker's Comp Insurance	66525100 72309	Membership & Dues	-	100	600	150	600	
Worker's Comp Insurance	66525100 72314	Business Expense	-	42	50	50	50	
Worker's Comp Insurance	66525100 72355	General Supplies	240	428	700	700	700	
Worker's Comp Insurance	66525100 72356	Medical Supplies	-	-	1,000	500	1,000	
Worker's Comp Insurance	66525100 72358	Training and Education	-	585	-	-	-	
Worker's Comp Insurance	66525100 72450	Misc. Professional Services	121,887	130,999	135,050	130,510	141,400	
Worker's Comp Insurance	66525100 72990	Special Payments	28,895	16,588	17,000	17,000	20,430	
Worker's Comp Insurance	66525100 74031	ISF Workers comp	293,655	343,288	352,310	354,000	355,590	
Worker's Comp Insurance	66525100 74032	ISF Temp disability-WC	106,111	122,887	238,750	215,000	180,000	
Worker's Comp Insurance	66525100 74033	ISF Perm disability WC	124,049	45,197	122,600	230,000	100,000	
Worker's Comp Insurance	66525100 74065	WC-Medical Services	467,259	520,656	543,400	425,800	500,000	
Worker's Comp Insurance	66525100 74067	WC-Legal Counsel	90,137	113,888	89,300	100,000	110,000	
Worker's Comp Insurance	66525100 76220	Operating Transfer Out	-	-	-	-	125,000	
Worker's Comp Insurance Total			**1,232,233**	**1,384,306**	**1,502,460**	**1,475,810**	**1,616,900**	
Self-Insurance Total			1,736,743	1,988,982	2,313,610	2,211,180	2,772,860	

Trust and Agency Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Trust and Agency Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Cash Balance					
Beginning Cash Balance	625,389	672,124	702,124	698,416	716,726
Revenues	530,201	251,936	166,210	458,970	138,760
Expenditures	483,466	225,644	136,740	440,660	142,500
Net Difference (Revenues Less Expenditures)	46,735	26,292	29,470	18,310	(3,740)
Cash Balance					
Ending Cash Balance	672,124	698,416	731,594	716,726	712,986

Trust and Agency Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
70000000	57501	Development Impact Fees	135,298.64	-	100,000.00	100,000.00	100,000.00	S.J. Habitat Conservation
70100000	57501	Development Impact Fees	418.05	-	-	-	-	
80100000	57600	Special Assessments	17,412.44	16,562.62	65,010.00	65,010.00	34,000.00	Lighting & Landscape
80200000	57600	Special Assessments	26,789.58	27,145.08	-	-	-	
80300000	57600	Special Assessments	6,898.83	7,169.10	-	-	-	
80400000	57600	Special Assessments	6,675.57	5,762.59	-	-	-	
80500000	57600	Special Assessments	45,871.59	42,718.99	-	-	-	
80600000	57600	Special Assessments	19,367.57	24,587.20	-	-	-	
80700000	57600	Special Assessments	664.29	637.07	-	-	-	
80800000	57600	Special Assessments	6,285.58	4,217.26	-	-	-	
80900000	57600	Special Assessments	1,988.73	2,062.78	-	-	-	
81000000	57600	Special Assessments	897.30	936.80	-	-	-	
81100000	57600	Special Assessments	1,433.36	1,270.40	-	-	-	
81200000	57600	Special Assessments	1,552.16	1,629.78	-	-	-	
81300000	57600	Special Assessments	713.39	1,415.76	-	-	-	
81400000	57600	Special Assessments	417.24	961.92	-	-	-	
81500000	57600	Special Assessments	573.39	1,258.46	-	-	-	
81600000	57600	Special Assessments	104.90	393.58	-	-	-	
Charges For Services Total			**273,363**	**138,729**	**165,010**	**165,010**	**134,000**	
70000000	54332	Investment Earnings	126.87	329.28	190.00	190.00	-	
70300000	54332	Investment Earnings	20,267.26	26,544.47	-	-	-	
71000000	54332	Investment Earnings	2.88	9.79	-	-	-	
72000000	54332	Investment Earnings	42.41	126.57	-	-	-	
72100000	54332	Investment Earnings	72.58	218.64	-	-	-	
80100000	54332	Investment Earnings	49.32	213.75	1,010.00	1,010.00	4,760.00	
80200000	54332	Investment Earnings	126.75	471.36	-	-	-	
80300000	54332	Investment Earnings	16.04	70.12	-	-	-	
80400000	54332	Investment Earnings	7.05	108.39	-	-	-	
80500000	54332	Investment Earnings	47.46	284.08	-	-	-	
80600000	54332	Investment Earnings	215.12	727.90	-	-	-	
80700000	54332	Investment Earnings	0.54	4.90	-	-	-	
80800000	54332	Investment Earnings	24.81	100.96	-	-	-	
80900000	54332	Investment Earnings	2.57	10.91	-	-	-	
81000000	54332	Investment Earnings	0.98	1.69	-	-	-	
81100000	54332	Investment Earnings	7.21	26.15	-	-	-	
81200000	54332	Investment Earnings	2.41	6.59	-	-	-	
81300000	54332	Investment Earnings	38.17	52.78	-	-	-	
81400000	54332	Investment Earnings	10.01	33.65	-	-	-	

Trust and Agency Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
81500000	54332	Investment Earnings	2.95	9.22	-	-	-	
81600000	54332	Investment Earnings	1.44	2.27	-	-	-	
From Use Of Money/Pr Total			**21,065**	**29,353**	**1,200**	**1,200**	**4,760**	
801	50001	Operating Transfer In	-	-	-	292,760.00	-	
80400000	50001	Operating Transfer In	6,575.00	-	-	-	-	
Interfund Credit Total			**6,575**	**-**	**-**	**292,760**	**-**	
Total Trust and Agency Revenue			**301,002**	**168,083**	**166,210**	**458,970**	**138,760**	

Trust & Agency				2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
SJ MultiSpecies Habitat Conser	70098200	72990	Special Payments	135,299	-	100,000	100,000	100,000	
SJ MultiSpecies Habitat Conser Total				**135,299**	**-**	**100,000**	**100,000**	**100,000**	
SJC Facilities Fees-Future Dev	70198200	72990	Special Payments	418	-	-	-	-	
SJC Facilities Fees-Future Dev Total				**418**	**-**	**-**	**-**	**-**	
Private Sector Trust	70390200	72450	Misc. Professional Services	4,058	28,760	-	-	-	
Private Sector Trust	70390200	72990	Special Payments	19	-	-	-	-	
Private Sector Trust Total				**4,077**	**28,760**	**-**	**-**	**-**	
L&L Dist Z1-Almond Estates	80198200	72450	Misc. Professional Services	-	-	-	12,160	12,500	
L&L Dist Z1-Almond Estates	80198200	72499	Misc Contract Services	4,629	1,617	15,000	15,000	20,000	
L&L Dist Z1-Almond Estates	80198200	72990	Special Payments	10,064	9,880	21,740	21,740	10,000	
L&L Dist Z1-Almond Estates Total				**14,693**	**11,497**	**36,740**	**48,900**	**42,500**	
L&L Dist Z2-Century Meadows I	802	76220	Operating Transfer Out	-	-	-	71,190	-	
L&L Dist Z2-Century Meadows I	80298200	72450	Misc. Professional Services	-	4,670	-	-	-	
L&L Dist Z2-Century Meadows I	80298200	72499	Misc Contract Services	4,267	1,244	-	-	-	
L&L Dist Z2-Century Meadows I	80298200	72990	Special Payments	17,178	17,429	-	-	-	
L&L Dist Z2-Century Meadows I Total				**21,446**	**23,343**	**-**	**71,190**	**-**	
L&L Dist Z3-Millsbridge II	803	76220	Operating Transfer Out	-	-	-	10,370	-	
L&L Dist Z3-Millsbridge II	80398200	72990	Special Payments	5,232	5,468	-	-	-	
L&L Dist Z3-Millsbridge II Total				**5,232**	**5,468**	**-**	**10,370**	**-**	
L&L Dist Z4-Almond North	80498200	72499	Misc Contract Services	806	-	-	-	-	
L&L Dist Z4-Almond North	80498200	72990	Special Payments	4,395	4,363	-	-	-	
L&L Dist Z4-Almond North	80498200	76220	Operating Transfer Out	-	-	-	16,620	-	
L&L Dist Z4-Almond North Total				**5,200**	**4,363**	**-**	**16,620**	**-**	
L&L Dist Z5-Legacy I,II,Kirst	805	76220	Operating Transfer Out	-	-	-	41,950	-	
L&L Dist Z5-Legacy I,II,Kirst	80598200	72499	Misc Contract Services	6,747	2,573	-	-	-	
L&L Dist Z5-Legacy I,II,Kirst	80598200	72990	Special Payments	30,615	31,074	-	-	-	
L&L Dist Z5-Legacy I,II,Kirst Total				**37,362**	**33,647**	**-**	**41,950**	**-**	
L&L Dist Z6-The Villas	806	76220	Operating Transfer Out	-	-	-	114,450	-	
L&L Dist Z6-The Villas	80698200	72499	Misc Contract Services	5,811	6,136	-	-	-	
L&L Dist Z6-The Villas	80698200	72990	Special Payments	10,988	11,964	-	-	-	
L&L Dist Z6-The Villas Total				**16,799**	**18,100**	**-**	**114,450**	**-**	
L&L Dist Z7-Woodlake Meadow	807	76220	Operating Transfer Out	-	-	-	800	-	
L&L Dist Z7-Woodlake Meadow	80798200	72990	Special Payments	622	592	-	-	-	
L&L Dist Z7-Woodlake Meadow Total				**622**	**592**	**-**	**800**	**-**	
L&L Dist Z8-Vintage Oaks	808	76220	Operating Transfer Out	-	-	-	15,640	-	
L&L Dist Z8-Vintage Oaks	80898200	72499	Misc Contract Services	2,625	445	-	-	-	
L&L Dist Z8-Vintage Oaks	80898200	72990	Special Payments	2,775	2,339	-	-	-	
L&L Dist Z8-Vintage Oaks Total				**5,400**	**2,784**	**-**	**15,640**	**-**	
L&L Dist Z9-Interlake Square	809	76220	Operating Transfer Out	-	-	-	340	-	
L&L Dist Z9-Interlake Square	80998200	72990	Special Payments	1,761	1,824	-	-	-	
L&L Dist Z9-Interlake Square Total				**1,761**	**1,824**	**-**	**340**	**-**	
L&L Dist Z10-Lakeshore Prop.	810	76220	Operating Transfer Out	-	-	-	260	-	
L&L Dist Z10-Lakeshore Prop.	81098200	72990	Special Payments	837	875	-	-	-	
L&L Dist Z10-Lakeshore Prop. Total				**837**	**875**	**-**	**260**	**-**	
L&L Dist Z11-Tate Property	811	76220	Operating Transfer Out	-	-	-	3,990	-	
L&L Dist Z11-Tate Property	81198200	72499	Misc Contract Services	-	145	-	-	-	

Trust & Agency				2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
L&L Dist Z11-Tate Property	81198200	72990	Special Payments	911	912	-	-	-	
L&L Dist Z11-Tate Property Total				**911**	**1,057**	**-**	**3,990**	**-**	
L&L Dist Z12-Winchester Woods	812	76220	Operating Transfer Out	-	-	-	490	-	
L&L Dist Z12-Winchester Woods	81298200	72990	Special Payments	1,471	1,634	-	-	-	
L&L Dist Z12-Winchester Woods Total				**1,471**	**1,634**	**-**	**490**	**-**	
L&L Dist Z13	81398200	72499	Misc Contract Services	372	829	-	-	-	
L&L Dist Z13	81398200	72990	Special Payments	286	438	-	-	-	
L&L Dist Z13	81398200	76220	Operating Transfer Out	6,575	-	-	8,630	-	
L&L Dist Z13 Total				**7,233**	**1,267**	**-**	**8,630**	**-**	
L&L Dist Z14-Luca Place	814	76220	Operating Transfer Out	-	-	-	5,460	-	
L&L Dist Z14-Luca Place	81498200	72499	Misc Contract Services	140	260	-	-	-	
L&L Dist Z14-Luca Place	81498200	72990	Special Payments	110	126	-	-	-	
L&L Dist Z14-Luca Place Total				**250**	**386**	**-**	**5,460**	**-**	
L&L Dist Z15-Guild Ave Indust.	815	76220	Operating Transfer Out	-	-	-	1,250	-	
L&L Dist Z15-Guild Ave Indust.	81598200	72499	Misc Contract Services	359	829	-	-	-	
L&L Dist Z15-Guild Ave Indust.	81598200	72990	Special Payments	171	325	-	-	-	
L&L Dist Z15-Guild Ave Indust. Total				**530**	**1,154**	**-**	**1,250**	**-**	
L&L Dist Z16-W.Kettleman Comm.	816	76220	Operating Transfer Out	-	-	-	320	-	
L&L Dist Z16-W.Kettleman Comm.	81698200	72499	Misc Contract Services	32	461	-	-	-	
L&L Dist Z16-W.Kettleman Comm.	81698200	72990	Special Payments	34	157	-	-	-	
L&L Dist Z16-W.Kettleman Comm. Total				**66**	**618**	**-**	**320**	**-**	
Trust & Agency Total				259,607	137,370	136,740	440,660	142,500	

Fleet Services Internal Service Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

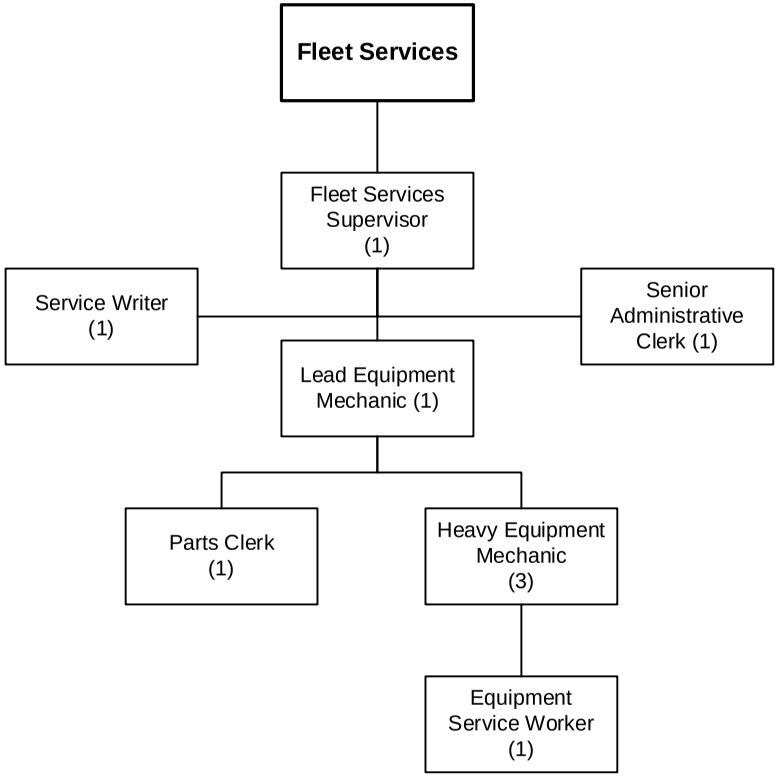
For the Fiscal Year Ended June 30, 2016

With Audited Actuals for FY 2012-13 and FY 2013-14 and Comparative Budget FY 2014-15

Fleet Services Internal Services Fund	Audited 2012-13 Actuals	Audited 2013-14 Actuals	2014-15 Budget	Estimated 2014-15 Actuals	2015-16 Budget
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	45,566	1,949	1,949	48,971	48,971
Revenues	1,576,123	1,775,836	1,820,120	1,794,240	1,897,170
Expenditures	1,619,740	1,728,814	1,820,120	1,794,240	1,897,170
Net Difference (Revenues Less Expenditures)	(43,617)	47,022	-	-	-
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	1,949	48,971	1,949	48,971	48,971

Fleet Services Revenue			2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
65000000	54332	Investment Earnings	(318)	(343)	-	-	-	
From Use Of Money/Pr Total			**(318)**	**(343)**	**-**	**-**	**-**	
65000000	55024	Revenue-Other	68	1,528	-	2,000	-	
65000000	55103	Operating Transfer In	1,575,842	1,774,308	1,820,120	1,792,240	1,897,170	From departments for services
Miscellaneous Revenu Total			**1,575,909**	**1,775,835**	**1,820,120**	**1,794,240**	**1,897,170**	
Total Fleet Services Revenue			**1,575,591**	**1,775,493**	**1,820,120**	**1,794,240**	**1,897,170**	

Public Works
Fleet Services



Number of Positions
Authorized: 9

FY 2015-2016

Fleet Services	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved
Salaries & Benefits Total	708,168	718,896	751,420	726,340	789,200
Supplies & Services Total	897,142	1,004,474	1,051,420	1,050,620	1,081,870
Insurances Total	13,140	16,160	17,280	17,280	26,100
Capital Projects Total	590	-	-	-	-
Fleet Services Total	**1,619,040**	**1,739,530**	**1,820,120**	**1,794,240**	**1,897,170**

STAFFING SUMMARY

	2012-13 Positions	2013-14 Positions	2014-15 Positions	2015-16 Positions
FLEET				
Equipment Service Worker	1	1	1	1
Fleet & Facilities Manager	1	0	0	0
Fleet Services Supervisor	1	1	1	1
Heavy Equipment Mechanic	4	4	4	3
Lead Equipment Mechanic	1	1	1	1
Parts Clerk	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Service Writer	0	0	0	1
Welder-Mechanic	1	0	0	0
Fleet Total	11	9	9	9

PICK FROM LIST

ACTIVITY: Fleet Services and Motor Pool
DEPARTMENT: Public Works
DIVISION: Fleet Services
FUND: Internal Services Fund

ACTIVITY DESCRIPTION

The Fleet Services section maintains a fleet of approximately 420 vehicles and equipment, serving the entire City fleet except Parks and Recreation's mowing equipment and scooters. Included are repairs to vehicles and equipment of all types and sizes; managing the parts inventory; troubleshooting and repair of mechanical operation problems in electric, hydraulic and mechanical systems; welding/fabricating projects; providing preventive maintenance for all vehicles and equipment; overseeing the fleet management system and software; preparing vehicle purchase specifications; working with City fleet coordinators from all departments; and supervising contract labor and outside vendors.

The total cost of this activity is distributed as an internal service fund in which costs for vehicles and maintenance are allocated to individual departmental activities.

- Administration – direct, supervise and plan Fleet Services activities; provide clerical and administrative support; establish shop rules and procedures; train and develop staff; promote and foster a positive, safe and efficient work place; and maintain shop materials and supplies.
- Repairs – repair vehicle and equipment malfunctions and overhaul engines and transmissions.
- Preventive Maintenance – schedule, inspect and service vehicles, heavy equipment and other equipment.
- Vehicle Support Operations – purchase and provide parts, tires, gas and oil; coordinate administration of purchasing and disposition of vehicles and equipment; and oversee Fleet Policies and Procedures.
- Fabrication and Repair - fabricate parts and equipment and perform welding and machine work.
- Motor Pool Operations - provide and maintain a pool of vehicles and equipment for use by staff in conducting City business as needed.

SERVICE LEVEL ADJUSTMENTS

- Replace one Heavy Equipment Mechanic with a Service Writer (no net change to staffing levels)

MAJOR 2014-15 ACCOMPLISHMENTS

- Upgraded fuel dispensing system
- Placed 13 new Paratransit buses in service

MAJOR 2015-16 OBJECTIVES

- Upgrade CNG station
- Install new heavy duty lift in Fleet Service shop for new Transit buses
- Purchase 6 new CNG buses
- Implement new Tyler Fleet Management work order system

PERFORMANCE MEASURES	2012-13	2013-14	2014-15
Vehicle and Heavy Equipment Fleet Size	423	423	423
Work Order Tasks Completed	4,886	4,785	4,850
Smog Certifications	63	50	60
Services/ Safety Checks/ Tune Ups	779	922	860

RELATED ORGANIZATIONAL UNIT(S)

- 65055000

Fleet Services	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
65055000 71001 Regular Employee Salary	399,571	419,433	451,910	422,240	458,690	
65055000 71002 Overtime	2,570	3,937	-	4,000	5,120	
65055000 71003 Part-time Salary	-	28,399	-	760	-	
65055000 71007 Uniform Allowance	700	1,575	2,000	1,880	2,000	
65055000 71009 Incentive Pay	4,001	2,564	2,100	2,120	5,100	
65055000 71011 Workers Compensation	56,700	31,520	37,890	37,890	37,260	
65055000 71012 Medical Insurance	104,905	93,774	100,970	108,310	119,980	
65055000 71013 Dental Insurance	8,250	7,916	9,000	8,120	9,000	
65055000 71014 Vision Insurane	2,022	1,979	2,250	2,030	2,250	
65055000 71015 Medicare Insurance	5,851	6,333	6,550	6,160	6,750	
65055000 71021 Service Contribution-PERS	78,328	73,118	82,090	76,510	93,130	
65055000 71023 Deferred Comp	9,325	8,183	8,200	8,270	9,410	
65055000 71024 LI & AD & D	778	756	850	740	590	
65055000 71025 Unemployment Insurance	2,956	2,325	2,490	2,320	2,520	
65055000 71028 LTD	-	22	1,130	1,050	1,610	
65055000 71029 Chiropractic	453	475	540	490	540	
65055000 71030 Medical In-lieu	6,409	6,425	6,400	6,400	-	
65055000 71031 Other Benefits	24,750	29,560	36,450	36,450	34,650	
65055000 71032 Cell Stipend	600	603	600	600	600	
Salaries & Benefits Total	**708,168**	**718,896**	**751,420**	**726,340**	**789,200**	
65055000 72201 Postage	1,117	963	750	750	1,000	
65055000 72202 Telephone	621	494	550	550	550	
65055000 72203 Cellular phone charges	(10)	-	-	-	-	
65055000 72211 Electricity	19,279	14,568	20,000	20,000	20,000	
65055000 72301 Printing/Binding/Duplication	158	-	200	200	200	
65055000 72302 Photocopying	-	-	100	100	100	
65055000 72305 Uniforms	9,004	9,328	9,000	9,400	9,500	
65055000 72306 Safety Equipment	1,522	1,263	5,000	5,000	5,000	
65055000 72307 Office Supplies	1,111	1,104	1,000	1,000	1,000	
65055000 72308 Books & Periodicals	96	-	-	-	-	
65055000 72309 Membership & Dues	100	-	100	200	200	
65055000 72313 Information Systems Software	1,616	2,386	2,500	2,500	2,500	
65055000 72314 Business Expense	24	17	50	50	100	
65055000 72315 Conference Expense	-	-	-	200	-	
65055000 72352 Special Dept Materials	6,293	6,129	7,500	7,500	8,000	
65055000 72353 Janitorial Supplies	1,910	2,973	2,000	2,000	3,000	
65055000 72355 General Supplies	3,507	660	3,000	1,500	3,000	
65055000 72358 Training and Education	1,286	840	1,000	1,000	1,000	
65055000 72359 Small Tools and Equipment	6,307	5,599	6,000	6,000	6,000	
65055000 72450 Misc. Professional Services	958	3,563	3,000	3,000	3,500	
65055000 72499 Misc Contract Services	31,836	55,788	35,000	35,000	50,000	
65055000 72530 Repairs to Communication Equi	120	120	120	120	120	
65055000 72531 Repairs to Machines & Equip	905	804	3,000	3,000	3,000	

Fleet Services	2012/2013 Actuals	2013/2014 Actuals	2014/2015 Budget	2014/2015 Estimated Actuals	2015/2016 City Council Approved	Comments
65055000 72532 Repairs to Office Equip	-	35	-	-	-	
65055000 72533 Repairs to Vehicles	347,583	372,975	400,000	400,000	450,000	
65055000 72536 Car Wash	8,442	8,738	8,000	8,000	8,300	
65055000 72551 Motor Vehicle Fuel & Lube	449,628	510,320	538,550	538,550	500,000	
65055000 72822 Taxes	-	33	-	-	-	
65055000 72990 Special Payments	3,731	5,777	5,000	5,000	5,800	
Supplies & Services Total	**897,142**	**1,004,474**	**1,051,420**	**1,050,620**	**1,081,870**	
65055000 74070 PL & PD/Other Insurance	13,140	16,160	17,280	17,280	26,100	
Insurances Total	**13,140**	**16,160**	**17,280**	**17,280**	**26,100**	
65055000 77030 Machinery and equipment	590	-	-	-	-	
Capital Projects Total	**590**	**-**	**-**	**-**	**-**	
Fleet Services Total	**1,619,040**	**1,739,530**	**1,820,120**	**1,794,240**	**1,897,170**	

EFF. DATE	JOB CODE	DESCRIPTION	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4
1/1/14	2700	ADMINISTRATIVE CLERK	2566.79	2695.13	2829.89	2971.38	3119.95
1/5/15	1900	ADMINISTRATIVE CLERK - C	2776.08	2914.88	3060.63	3213.66	3374.34
1/1/14	2702	ADMINISTRATIVE SECRETARY	3414.27	3584.99	3764.24	3952.45	4150.07
1/1/14	2021	ANIMAL SERVICES SUPERVISOR	3331.07	3497.63	3672.51	3856.13	4048.94
1/1/14	2020	ASSISTANT ANIMAL SERVICES OFFICER	2896.66	3041.49	3193.57	3353.25	3520.91
1/5/15	1230	ASSISTANT ENGINEER	5443.29	5715.46	6001.23	6301.29	6616.35
1/5/15	1300	ASSISTANT ENGINEER/PLANS EXAMINER	5443.29	5715.46	6001.23	6301.29	6616.35
1/5/15	1235	ASSISTANT PLANNER	4442.19	4664.30	4897.52	5142.39	5399.51
1/5/15	1240	ASSOCIATE CIVIL ENGINEER	5987.62	6287.00	6601.34	6931.42	7277.98
1/5/15	1245	ASSOCIATE PLANNER	4886.41	5130.74	5387.27	5656.64	5939.46
1/1/14	2072	BUILDING INSPECTOR I	3942.37	4129.79	4336.28	4553.10	4780.75
1/1/14	2073	BUILDING INSPECTOR II	4326.45	4542.77	4769.91	5008.41	5258.83
1/5/15	1310	BUILDING OFFICIAL	7091.94	7446.48	7818.82	8209.71	8620.26
1/1/14	4701	BUILDING SERVICES SUPERVISOR	4042.14	4244.24	4456.45	4679.28	4913.25
1/5/15	1530	BUSINESS DEVELOPMENT MANAGER	6947.00	7294.35	7659.07	8042.02	8444.13
1/1/14	4150	CHIEF WASTEWATER PLANT OPERATOR	5009.46	5259.93	5522.93	5799.07	6089.03
1/5/15	1002	CITY ATTORNEY					11841.67
1/5/15	1003	CITY CLERK					8575.40
1/5/15	1250	CITY ENGINEER/DEPUTY PW DIRECTOR	9337.28	9804.14	10294.33	10809.07	11342.77
1/5/15	1001	CITY MANAGER					15142.53
1/1/14	2022	CODE ENFORCEMENT OFFICER	4120.43	4326.45	4542.77	4769.91	5008.41
1/5/15	1255	COMPLIANCE ENGINEER	5987.62	6287.00	6601.34	6931.42	7277.98
1/5/15	1260	CONSTRUCTION PROJECT MANAGER	6167.54	6475.92	6799.71	7139.69	7496.68
12/22/14	6550	CONSTRUCTION/MAINTENANCE SUPERVISOR	9458.17	9929.10	10425.98	10948.49	11494.28
1/1/14	2011	CUSTOMER SERVICE REPRESENTATIVE I	2576.81	2705.65	2840.93	2982.97	3132.12
1/1/14	2012	CUSTOMER SERVICE REPRESENTATIVE II	2834.48	2976.20	3125.01	3281.26	3445.33
1/5/15	1520	DEPUTY CITY ATTORNEY	7551.12	7928.68	8325.11	8741.37	9178.43
1/5/15	1920	DEPUTY CITY CLERK	3781.52	3970.59	4169.12	4377.58	4596.46
1/5/15	1100	DEPUTY CITY MANAGER					12264.58
1/5/15	1265	DEPUTY PW DIRECTOR - UTILITIES	9337.28	9804.14	10294.33	10809.07	11342.77
1/1/14	6430	DISPATCH SUPERVISOR	4926.65	5172.99	5431.64	5703.22	5988.38
1/1/14	6410	DISPATCHER/JAILER	4080.08	4284.08	4498.29	4723.20	4959.36
12/22/14	6505	ELECTRIC FOREPERSON	8596.01	9026.57	9477.93	9952.58	10449.10
1/1/14	6500	ELECTRIC GROUNDWORKER	4924.40	5170.53	5428.80	5700.93	5985.20
1/1/14	6501	ELECTRIC LINE APPRENTICE I	5126.34	5382.66	5651.79	5934.38	6231.10
1/1/14	6502	ELECTRIC LINE APPRENTICE II	5652.05	5932.33	6231.16	6543.33	6872.49
12/22/14	6504	ELECTRIC LINEPERSON	7473.44	7847.43	8241.78	8652.80	9087.30
1/1/14	6507	ELECTRIC MATERIALS TECHNICIAN	5576.13	5854.85	6147.79	6455.11	6777.68
1/5/15	1330	ELECTRIC SUPERINTENDENT	9744.91	10232.15	10743.77	11280.95	11845.00
12/22/14	6520	ELECTRIC TROUBLESHOOTER	7649.42	8032.74	8433.36	8856.64	9299.68
1/5/15	1103	ELECTRIC UTILITY DIRECTOR					13765.76
1/5/15	1340	ELECTRIC UTILITY RATE ANALYST	6192.80	6502.52	6827.61	7168.95	7527.48
1/5/15	1343	ELECTRICAL ENGINEER	7920.59	8316.62	8732.44	9169.07	9627.52
1/1/14	6554	ELECTRICAL ENGINEERING TECHNICIAN	5773.73	6061.47	6364.80	6683.73	7016.53
1/1/14	6506	ELECTRICIAN	6163.92	6470.84	6793.88	7133.46	7491.67
11/19/14	2199	ENGINEERING AIDE	3120.00	3276.00	3439.80	3611.79	3792.38
1/1/14	2200	ENGINEERING TECHNICIAN I	3970.52	4169.04	4377.49	4596.37	4826.19
1/1/14	2201	ENGINEERING TECHNICIAN II	4367.57	4585.94	4815.24	5056.00	5308.80
1/1/14	4160	ENVIRONMENTAL COMPLIANCE INSPECTOR	4148.20	4355.61	4573.39	4802.06	5042.16
1/1/14	4161	ENVIRONMENTAL COMPLIANCE INSPECTOR (A)	4181.11	4390.16	4609.67	4840.15	5082.16

EFF. DATE	JOB CODE	DESCRIPTION	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4
1/1/14	4000	EQUIPMENT SERVICE WORKER	3039.45	3191.42	3350.99	3518.54	3694.47
1/1/14	4001	EQUIPMENT SERVICE WORKER (A)	3080.58	3234.61	3396.34	3566.16	3744.47
1/1/14	4050	FACILITIES SUPERVISOR	4226.16	4437.47	4659.34	4892.31	5136.92
1/1/14	2050	FIELD SERVICES REPRESENTATIVE	3504.16	3679.37	3863.34	4056.51	4259.33
1/1/14	2051	FIELD SERVICES SUPERVISOR	4033.72	4235.41	4447.18	4669.53	4903.01
1/1/14	2014	FINANCE TECHNICIAN	3429.72	3601.21	3781.27	3970.34	4168.85
1/5/15	1540	FINANCIAL SERVICES MANAGER	7684.35	8068.57	8472.00	8895.60	9340.38
1/5/15	6100	FIRE BATTALION CHIEF - 80	7687.89	8072.29	8475.90	8899.69	9344.68
1/5/15	6101	FIRE BATTALION CHIEF -112	7687.89	8072.29	8475.90	8899.69	9344.68
1/1/14	6040	FIRE CAPTAIN - 112	6285.74	6600.02	6930.02	7276.51	7640.35
1/1/14	6041	FIRE CAPTAIN - 80	6285.74	6600.02	6930.02	7276.51	7640.35
1/1/14	6042	FIRE CAPTAIN - ACTING	6102.66	6407.79	6728.17	7064.58	7417.81
1/5/15	1102	FIRE CHIEF					12877.81
1/5/15	6120	FIRE DIVISION CHIEF	9225.47	9686.73	10171.07	10679.63	11213.61
1/1/14	6021	FIRE ENGINEER - 112	5429.86	5701.35	5986.42	6285.74	6600.02
1/1/14	6020	FIRE ENGINEER - 80	5429.86	5701.35	5986.42	6285.74	6600.02
1/1/14	6000	FIREFIGHTER I - 112					4254.43
1/1/14	6001	FIREFIGHTER I - 80					4254.43
1/1/14	6002	FIREFIGHTER II - 112	4690.48	4925.00	5171.24	5429.81	5701.29
1/1/14	6003	FIREFIGHTER II - 80	4690.48	4925.00	5171.24	5429.81	5701.30
1/1/14	4040	FLEET SERVICES SUPERVISOR	4614.03	4844.73	5086.97	5341.32	5608.38
1/1/14	4020	HEAVY EQUIPMENT MECHANIC	3647.72	3830.11	4021.61	4222.69	4433.83
1/1/14	4021	HEAVY EQUIPMENT MECHANIC (A)	3812.26	4002.88	4203.02	4413.17	4633.83
1/5/15	1550	HUMAN RESOURCES MANAGER	7684.35	8068.57	8472.00	8895.60	9340.38
1/5/15	1930	HUMAN RESOURCES TECHNICIAN	3694.15	3878.86	4072.80	4276.44	4490.26
1/5/15	1225	INFORMATION SYSTEMS MANAGER	6977.41	7326.28	7692.60	8077.22	8481.08
1/1/14	2400	INFORMATION SYSTEMS SPECIALIST	3895.39	4090.17	4294.94	4509.40	4734.87
1/1/14	2203	JUNIOR ENGINEER	4804.32	5044.54	5296.76	5561.60	5839.68
1/1/14	2208	JUNIOR PLANNER	3920.74	4116.77	4322.61	4538.74	4765.68
1/1/14	4071	LABORATORY TECHNICIAN I	3634.25	3815.96	4006.76	4207.10	4417.45
1/1/14	4070	LABORATORY TECHNICIAN II	3304.12	3469.33	3642.80	3824.94	4016.18
1/1/14	4075	LABORATORY SUPERVISOR	5009.46	5259.93	5522.93	5799.07	6089.03
1/1/14	6420	LEAD DISPATCHER	4284.05	4498.25	4723.16	4959.32	5207.28
1/1/14	4010	LEAD EQUIPMENT MECHANIC	4012.49	4213.12	4423.77	4644.96	4877.21
1/1/14	4011	LEAD EQUIPMENT MECHANIC (A)	4177.03	4385.88	4605.18	4835.44	5077.21
1/5/15	1940	LEGAL SECRETARY	4170.21	4378.72	4597.66	4827.54	5068.92
1/5/15	1350	LIBRARIAN I	4230.65	4442.18	4664.29	4897.51	5142.39
1/5/15	1351	LIBRARIAN II	4653.73	4886.41	5130.73	5387.27	5656.63
1/1/14	2500	LIBRARY ASSISTANT	2695.14	2829.89	2971.39	3119.96	3275.95
1/5/15	1105	LIBRARY SERVICES DIRECTOR					9304.17
1/5/15	1355	LITERACY/VOLUNTEER MANAGER	3733.14	3919.80	4115.80	4320.33	4537.66
1/1/14	4080	MAINTENANCE WORKER I	2893.11	3037.84	3189.68	3349.15	3516.76
1/1/14	4081	MAINTENANCE WORKER II	3181.89	3340.99	3508.04	3683.44	3867.61
1/5/15	1380	MANAGEMENT ANALYST	4919.72	5165.71	5423.94	5695.24	5979.95
1/5/15	1570	MANAGEMENT ANALYST - C	4919.72	5165.71	5423.99	5695.19	5979.95
1/5/15	1320	MANAGER ENGINEERING & OPERATIONS	9744.91	10232.15	10743.77	11280.95	11845.00
1/1/14	6540	METERING TECHNICIAN	6693.79	7029.19	7380.51	7749.71	8136.79
1/5/15	1315	NEIGHBORHOOD SERVICES MANAGER	7093.89	7448.49	7820.97	8212.01	8622.61
1/5/15	1220	NETWORK ADMINISTRATOR	6068.56	6371.96	6690.51	7025.02	7376.31
1/1/14	2401	NETWORK TECHNICIAN	4671.51	4905.09	5150.34	5407.86	5678.26

EFF. DATE	JOB CODE	DESCRIPTION	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4
1/1/14	4710	PARK MAINTENANCE WORKER I	2755.52	2893.30	3037.96	3189.86	3349.35
1/1/14	4711	PARK MAINTENANCE WORKER II	3030.79	3182.32	3341.44	3508.51	3683.94
1/1/14	4712	PARK MAINTENANCE WORKER III	3333.96	3502.47	3675.69	3859.48	4052.45
1/5/15	1360	PARK SUPERINTENDENT	6088.98	6393.43	6713.10	7048.75	7401.19
1/1/14	4740	PARK SUPERVISOR	4226.16	4437.47	4659.34	4892.31	5136.92
1/1/14	2600	PARKS PROJECT COORDINATOR	4804.32	5044.54	5296.76	5561.60	5839.68
1/5/15	1104	PARKS, REC, & CULTURAL SERVICES DIRECTOR					10499.77
1/1/14	4030	PARTS CLERK	2895.08	3039.83	3191.82	3351.42	3518.99
1/1/14	2070	PERMIT TECHNICIAN	3242.65	3404.82	3575.06	3753.82	3941.51
1/1/14	4130	PLANT & EQUIPMENT MECHANIC	3771.02	3959.50	4157.37	4365.17	4583.44
1/1/14	4131	PLANT & EQUIPMENT MECHANIC (A)	4094.41	4299.13	4514.09	4739.79	4976.78
1/1/14	6200	POLCE OFFICER TRAINEE	4572.86	4801.50	5041.58	5293.66	5558.34
1/1/14	6300	POLICE CAPTAIN	9150.42	9607.93	10088.33	10592.74	11122.38
1/5/15	1101	POLICE CHIEF					14654.06
1/1/14	6220	POLICE CORPORAL	5613.09	5893.75	6188.44	6497.86	6822.75
1/1/14	6310	POLICE LIEUTENANT	7625.35	8006.61	8406.94	8827.29	9268.65
1/1/14	6210	POLICE OFFICER	5295.37	5560.14	5838.15	6130.06	6436.56
1/1/14	2024	POLICE RECORDS CLERK I	2547.71	2675.09	2808.85	2949.29	3096.76
1/1/14	2023	POLICE RECORDS CLERK II	2802.49	2942.61	3089.74	3244.23	3406.44
1/1/14	2026	POLICE RECORDS CLERK SUPERVISOR	3222.37	3383.49	3552.66	3730.29	3916.81
1/1/14	6320	POLICE SERGEANT	6354.46	6672.17	7005.78	7356.07	7723.88
1/1/14	2602	PROGRAM COORDINATOR	2999.32	3149.28	3306.74	3472.08	3645.69
1/1/14	6440	PROPERTY & EVIDENCE TECHNICIAN	3585.36	3764.63	3952.87	4150.51	4358.03
1/5/15	1106	PUBLIC WORKS DIRECTOR					12295.35
1/1/14	2204	PUBLIC WORKS INSPECTOR I	3933.14	4129.79	4336.28	4553.10	4780.75
1/1/14	2205	PUBLIC WORKS INSPECTOR II	4326.45	4542.77	4769.91	5008.41	5258.83
1/5/15	1390	PUBLIC WORKS MANAGEMENT ANALYST	5657.68	5940.57	6237.59	6549.47	6876.95
1/5/15	1325	RATES & RESOURCES MANAGER	9744.91	10232.15	10743.77	11280.95	11845.00
1/5/15	1365	RECREATION MANAGER	4585.73	4815.04	5055.85	5308.63	5574.03
1/5/15	1370	RECREATION SUPERINTENDENT	5044.34	5296.57	5561.39	5839.46	6131.44
1/5/15	1950	SECRETARY TO CITY MANAGER	4378.72	4597.66	4827.54	5068.91	5322.36
1/1/14	2701	SENIOR ADMINISTRATIVE CLERK	2823.47	2964.64	3112.88	3268.52	3431.95
1/5/15	1270	SENIOR CIVIL ENGINEER	6755.11	7093.07	7447.66	7820.25	8210.85
1/1/14	6555	SENIOR ELECTRICAL ENGINEERING TECHNICIAN	6350.93	6668.13	7000.93	7351.07	7718.53
12/22/14	6521	SENIOR ELECTRIC TROUBLESHOOTER	8416.31	8836.88	9276.80	9742.31	10227.77
1/1/14	4060	SENIOR FACILITIES MAINTENANCE WORKER	3674.67	3858.40	4051.32	4253.89	4466.59
1/1/14	2505	SENIOR LIBRARY ASSISTANT	2964.64	3112.88	3268.52	3431.95	3603.54
1/5/15	1305	SENIOR PLANNER	5951.32	6248.92	6561.31	6889.43	7233.89
1/1/14	2025	SENIOR POLICE ADMINISTRATIVE CLERK	2988.78	3138.23	3295.13	3459.88	3632.88
1/5/15	1335	SENIOR POWER ENGINEER	8712.73	9148.37	9605.78	10086.07	10590.38
1/5/15	1215	SENIOR PROGRAMMER/ANALYST	5516.01	5791.78	6081.33	6385.38	6704.69
1/1/14	4140	SENIOR STOREKEEPER	3426.06	3597.36	3777.23	3966.09	4164.40
1/1/14	2202	SENIOR ENGINEERING TECHNICIAN	4804.32	5044.54	5296.76	5561.60	5839.68
1/1/14	4090	STREET MAINTENANCE WORKER I	2967.29	3115.65	3271.44	3435.01	3606.76
1/1/14	4092	STREET MAINTENANCE WORKER II	3255.94	3418.73	3589.67	3769.15	3957.61
1/1/14	4100	STREET MAINTENANCE WORKER III	3500.47	3675.49	3859.26	4052.23	4254.84
1/1/14	4101	STREET MAINTENANCE WORKER III (A)	3607.42	3787.79	3977.18	4176.04	4384.84
1/1/14	4110	STREET SUPVERVISOR	4436.94	4658.79	4891.73	5136.31	5393.13
1/1/14	4111	STREET SUPVERVISOR (A)	4576.80	4805.64	5045.92	5298.22	5563.13
12/22/14	6565	SUBSTATION TECHNICIAN	8309.82	8725.19	9161.36	9619.37	10100.70

EFF. DATE	JOB CODE	DESCRIPTION	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4
12/22/14	6560	SUBSTATION/METERING SUPERVISOR	9458.17	9929.10	10425.98	10948.49	11494.28
1/5/15	1205	SUPERVISING ACCOUNTANT	5816.73	6107.56	6412.95	6733.59	7070.27
2/16/15	1510	SUPERVISING BUDGET ANALSYT	6055.39	6356.41	6674.23	7007.94	7358.33
1/1/14	2013	SUPERVISING CUSTOMER SERVICE REP	3429.72	3601.21	3781.27	3970.34	4168.85
1/1/14	4120	TRAFFIC/SIGN MAKING WORKER	3030.79	3182.32	3341.44	3508.51	3683.94
1/5/15	1275	TRANSPORTATION MGR/SR TRAFFIC ENGINEER	6755.77	7093.76	7448.38	7821.00	8211.63
1/1/14	6530	UTILITY EQUIPMENT SPECIALIST	5416.15	5687.76	5972.87	6270.68	6584.91
1/1/14	6531	UTILITY SERVICE OPERATOR I	5851.56	6144.15	6451.79	6773.52	7113.08
1/1/14	6532	UTILITY SERVICE OPERATOR II	7021.91	7371.00	7742.43	8128.27	8536.47
1/5/15	1280	UTILITY SUPERINTENDENT	6690.86	7025.40	7376.66	7745.50	8132.78
1/1/14	4210	W/WW MAINTENANCE WORKER I	2992.25	3141.86	3298.96	3463.90	3637.10
1/1/14	4211	W/WW MAINTENANCE WORKER II	3319.57	3485.55	3659.83	3842.82	4034.96
1/1/14	4212	W/WW MAINTENANCE WORKER III	3500.47	3675.48	3859.27	4052.23	4254.84
1/1/14	4213	W/WW MAINTENANCE WORKER III (A)	3747.43	3934.81	4131.55	4338.12	4555.03
1/1/14	4180	W/WW SUPERVISOR	4770.83	5009.52	5259.78	5522.93	5799.13
1/1/14	4181	W/WW SUPERVISOR (A)	5167.48	5425.85	5697.14	5982.00	6281.10
1/1/14	4170	WASTEWATER PLANT OPERATOR I	3598.54	3778.47	3967.39	4165.76	4374.05
1/1/14	4172	WASTEWATER PLANT OPERATOR II	3958.50	4156.43	4364.25	4582.46	4811.58
1/1/14	4173	WASTEWATER PLANT OPERATOR III	4354.36	4572.07	4800.67	5040.71	5292.74
1/5/15	1285	WASTEWATER PLANT SUPERINTENDENT	6304.50	6619.64	6950.67	7298.21	7663.10
1/1/14	4200	WATER PLANT OPERATOR II	3958.50	4156.43	4364.25	4582.46	4811.58
1/1/14	4201	WATER PLANT OPERATOR III	4354.36	4572.07	4800.67	5040.71	5292.74
1/5/15	1290	WATER PLANT SUPERINTENDENT	6304.50	6619.64	6950.67	7298.21	7663.10
1/1/14	2206	WATER SERVICES TECHNICIAN I	4664.39	4897.61	5142.49	5399.61	5669.59
1/1/14	2207	WATER SERVICES TECHNICIAN II	5130.82	5387.36	5656.73	5939.57	6236.55
1/1/14	2209	WATERSHED PROGRAM COORDINATOR	2999.32	3149.28	3306.74	3472.08	3645.69
1/1/14	4220	WELDER-MECHANIC	3647.63	3830.15	4021.68	4222.75	4433.87
1/1/14	2028	YOUTH OUTREACH WORKER	3276.00	3473.60	3681.60	3901.73	4175.60

EFF. DATE	JOB CODE	DESCRIPTION	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4
1/5/15	1001	CITY MANAGER					15142.53
1/5/15	1101	POLICE CHIEF					14654.06
1/5/15	1103	ELECTRIC UTILITY DIRECTOR					13765.76
1/5/15	1102	FIRE CHIEF					12877.81
1/5/15	1106	PUBLIC WORKS DIRECTOR					12295.35
1/5/15	1100	DEPUTY CITY MANAGER					12264.58
1/5/15	1330	ELECTRIC SUPERINTENDENT	9744.91	10232.15	10743.77	11280.95	11845.00
1/5/15	1320	MANAGER ENGINEERING & OPERATIONS	9744.91	10232.15	10743.77	11280.95	11845.00
1/5/15	1325	RATES & RESOURCES MANAGER	9744.91	10232.15	10743.77	11280.95	11845.00
1/5/15	1002	CITY ATTORNEY					11841.67
12/22/14	6550	CONSTRUCTION/MAINTENANCE SUPERVISOR	9458.17	9929.10	10425.98	10948.49	11494.28
12/22/14	6560	SUBSTATION/METERING SUPERVISOR	9458.17	9929.10	10425.98	10948.49	11494.28
1/5/15	1250	CITY ENGINEER/DEPUTY PW DIRECTOR	9337.28	9804.14	10294.33	10809.07	11342.77
1/5/15	1265	DEPUTY PW DIRECTOR - UTILITIES	9337.28	9804.14	10294.33	10809.07	11342.77
1/5/15	6120	FIRE DIVISION CHIEF	9225.47	9686.73	10171.07	10679.63	11213.61
1/1/14	6300	POLICE CAPTAIN	9150.42	9607.93	10088.33	10592.74	11122.38
1/5/15	1335	SENIOR POWER ENGINEER	8712.73	9148.37	9605.78	10086.07	10590.38
1/5/15	1104	PARKS, REC, & CULTURAL SERVICES DIRECTOR					10499.77
12/22/14	6505	ELECTRIC FOREPERSON	8596.01	9026.57	9477.93	9952.58	10449.10
12/22/14	6521	SENIOR ELECTRIC TROUBLESHOOTER	8416.31	8836.88	9276.80	9742.31	10227.77
12/22/14	6565	SUBSTATION TECHNICIAN	8309.82	8725.19	9161.36	9619.37	10100.70
1/5/15	1343	ELECTRICAL ENGINEER	7920.59	8316.62	8732.44	9169.07	9627.52
1/5/15	6100	FIRE BATTALION CHIEF - 80	7687.89	8072.29	8475.90	8899.69	9344.68
1/5/15	6101	FIRE BATTALION CHIEF -112	7687.89	8072.29	8475.90	8899.69	9344.68
1/5/15	1540	FINANCIAL SERVICES MANAGER	7684.35	8068.57	8472.00	8895.60	9340.38
1/5/15	1550	HUMAN RESOURCES MANAGER	7684.35	8068.57	8472.00	8895.60	9340.38
1/5/15	1105	LIBRARY SERVICES DIRECTOR					9304.17
12/22/14	6520	ELECTRIC TROUBLESHOOTER	7649.42	8032.74	8433.36	8856.64	9299.68
1/1/14	6310	POLICE LIEUTENANT	7625.35	8006.61	8406.94	8827.29	9268.65
1/5/15	1520	DEPUTY CITY ATTORNEY	7551.12	7928.68	8325.11	8741.37	9178.43
12/22/14	6504	ELECTRIC LINEPERSON	7473.44	7847.43	8241.78	8652.80	9087.30
1/5/15	1315	NEIGHBORHOOD SERVICES MANAGER	7093.89	7448.49	7820.97	8212.01	8622.61
1/5/15	1310	BUILDING OFFICIAL	7091.94	7446.48	7818.82	8209.71	8620.26
1/5/15	1003	CITY CLERK					8575.40
1/1/14	6532	UTILITY SERVICE OPERATOR II	7021.91	7371.00	7742.43	8128.27	8536.47
1/5/15	1225	INFORMATION SYSTEMS MANAGER	6977.41	7326.28	7692.60	8077.22	8481.08
1/5/15	1530	BUSINESS DEVELOPMENT MANAGER	6947.00	7294.35	7659.07	8042.02	8444.13
1/5/15	1275	TRANSPORTATION MGR/SR TRAFFIC ENGINEER	6755.77	7093.76	7448.38	7821.00	8211.63
1/5/15	1270	SENIOR CIVIL ENGINEER	6755.11	7093.07	7447.66	7820.25	8210.85
1/1/14	6540	METERING TECHNICIAN	6693.79	7029.19	7380.51	7749.71	8136.79
1/5/15	1280	UTILITY SUPERINTENDENT	6690.86	7025.40	7376.66	7745.50	8132.78
1/1/14	6320	POLICE SERGEANT	6354.46	6672.17	7005.78	7356.07	7723.88
1/1/14	6555	SENIOR ELECTRICAL ENGINEERING TECHNICIAN	6350.93	6668.13	7000.93	7351.07	7718.53
1/5/15	1285	WASTEWATER PLANT SUPERINTENDENT	6304.50	6619.64	6950.67	7298.21	7663.10
1/5/15	1290	WATER PLANT SUPERINTENDENT	6304.50	6619.64	6950.67	7298.21	7663.10
1/1/14	6040	FIRE CAPTAIN - 112	6285.74	6600.02	6930.02	7276.51	7640.35
1/1/14	6041	FIRE CAPTAIN - 80	6285.74	6600.02	6930.02	7276.51	7640.35
1/5/15	1340	ELECTRIC UTILITY RATE ANALYST	6192.80	6502.52	6827.61	7168.95	7527.48
1/5/15	1260	CONSTRUCTION PROJECT MANAGER	6167.54	6475.92	6799.71	7139.69	7496.68
1/1/14	6506	ELECTRICIAN	6163.92	6470.84	6793.88	7133.46	7491.67

EFF. DATE	JOB CODE	DESCRIPTION	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4
1/1/14	6042	FIRE CAPTAIN - ACTING	6102.66	6407.79	6728.17	7064.58	7417.81
1/5/15	1360	PARK SUPERINTENDENT	6088.98	6393.43	6713.10	7048.75	7401.19
1/5/15	1220	NETWORK ADMINISTRATOR	6068.56	6371.96	6690.51	7025.02	7376.31
2/16/15	1510	SUPERVISING BUDGET ANALSYT	6055.39	6356.41	6674.23	7007.94	7358.33
1/5/15	1240	ASSOCIATE CIVIL ENGINEER	5987.62	6287.00	6601.34	6931.42	7277.98
1/5/15	1255	COMPLIANCE ENGINEER	5987.62	6287.00	6601.34	6931.42	7277.98
1/5/15	1305	SENIOR PLANNER	5951.32	6248.92	6561.31	6889.43	7233.89
1/1/14	6531	UTILITY SERVICE OPERATOR I	5851.56	6144.15	6451.79	6773.52	7113.08
1/5/15	1205	SUPERVISING ACCOUNTANT	5816.73	6107.56	6412.95	6733.59	7070.27
1/1/14	6554	ELECTRICAL ENGINEERING TECHNICIAN	5773.73	6061.47	6364.80	6683.73	7016.53
1/5/15	1390	PUBLIC WORKS MANAGEMENT ANALYST	5657.68	5940.57	6237.59	6549.47	6876.95
1/1/14	6502	ELECTRIC LINE APPRENTICE II	5652.05	5932.33	6231.16	6543.33	6872.49
1/1/14	6220	POLICE CORPORAL	5613.09	5893.75	6188.44	6497.86	6822.75
1/1/14	6507	ELECTRIC MATERIALS TECHNICIAN	5576.13	5854.85	6147.79	6455.11	6777.68
1/5/15	1215	SENIOR PROGRAMMER/ANALYST	5516.01	5791.78	6081.33	6385.38	6704.69
1/5/15	1230	ASSISTANT ENGINEER	5443.29	5715.46	6001.23	6301.29	6616.35
1/5/15	1300	ASSISTANT ENGINEER/PLANS EXAMINER	5443.29	5715.46	6001.23	6301.29	6616.35
1/1/14	6021	FIRE ENGINEER - 112	5429.86	5701.35	5986.42	6285.74	6600.02
1/1/14	6020	FIRE ENGINEER - 80	5429.86	5701.35	5986.42	6285.74	6600.02
1/1/14	6530	UTILITY EQUIPMENT SPECIALIST	5416.15	5687.76	5972.87	6270.68	6584.91
1/1/14	6210	POLICE OFFICER	5295.37	5560.14	5838.15	6130.06	6436.56
1/1/14	4181	W/WW SUPERVISOR (A)	5167.48	5425.85	5697.14	5982.00	6281.10
1/1/14	2207	WATER SERVICES TECHNICIAN II	5130.82	5387.36	5656.73	5939.57	6236.55
1/1/14	6501	ELECTRIC LINE APPRENTICE I	5126.34	5382.66	5651.79	5934.38	6231.10
1/5/15	1370	RECREATION SUPERINTENDENT	5044.34	5296.57	5561.39	5839.46	6131.44
1/1/14	4150	CHIEF WASTEWATER PLANT OPERATOR	5009.46	5259.93	5522.93	5799.07	6089.03
1/1/14	4075	LABORATORY SUPERVISOR	5009.46	5259.93	5522.93	5799.07	6089.03
1/1/14	6430	DISPATCH SUPERVISOR	4926.65	5172.99	5431.64	5703.22	5988.38
1/1/14	6500	ELECTRIC GROUNDWORKER	4924.40	5170.53	5428.80	5700.93	5985.20
1/5/15	1380	MANAGEMENT ANALYST	4919.72	5165.71	5423.94	5695.24	5979.95
1/5/15	1570	MANAGEMENT ANALYST - C	4919.72	5165.71	5423.99	5695.19	5979.95
1/5/15	1245	ASSOCIATE PLANNER	4886.41	5130.74	5387.27	5656.64	5939.46
1/1/14	2203	JUNIOR ENGINEER	4804.32	5044.54	5296.76	5561.60	5839.68
1/1/14	2600	PARKS PROJECT COORDINATOR	4804.32	5044.54	5296.76	5561.60	5839.68
1/1/14	2202	SENIOR ENGINEERING TECHNICIAN	4804.32	5044.54	5296.76	5561.60	5839.68
1/1/14	4180	W/WW SUPERVISOR	4770.83	5009.52	5259.78	5522.93	5799.13
1/1/14	6003	FIREFIGHTER II - 80	4690.48	4925.00	5171.24	5429.81	5701.30
1/1/14	6002	FIREFIGHTER II - 112	4690.48	4925.00	5171.24	5429.81	5701.29
1/1/14	2401	NETWORK TECHNICIAN	4671.51	4905.09	5150.34	5407.86	5678.26
1/1/14	2206	WATER SERVICES TECHNICIAN I	4664.39	4897.61	5142.49	5399.61	5669.59
1/5/15	1351	LIBRARIAN II	4653.73	4886.41	5130.73	5387.27	5656.63
1/1/14	4040	FLEET SERVICES SUPERVISOR	4614.03	4844.73	5086.97	5341.32	5608.38
1/5/15	1365	RECREATION MANAGER	4585.73	4815.04	5055.85	5308.63	5574.03
1/1/14	4111	STREET SUPVERVISOR (A)	4576.80	4805.64	5045.92	5298.22	5563.13
1/1/14	6200	POLCE OFFICER TRAINEE	4572.86	4801.50	5041.58	5293.66	5558.34
1/5/15	1235	ASSISTANT PLANNER	4442.19	4664.30	4897.52	5142.39	5399.51
1/1/14	4110	STREET SUPVERVISOR	4436.94	4658.79	4891.73	5136.31	5393.13
1/5/15	1950	SECRETARY TO CITY MANAGER	4378.72	4597.66	4827.54	5068.91	5322.36
1/1/14	2201	ENGINEERING TECHNICIAN II	4367.57	4585.94	4815.24	5056.00	5308.80
1/1/14	4173	WASTEWATER PLANT OPERATOR III	4354.36	4572.07	4800.67	5040.71	5292.74

EFF. DATE	JOB CODE	DESCRIPTION	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4
1/1/14	4201	WATER PLANT OPERATOR III	4354.36	4572.07	4800.67	5040.71	5292.74
1/1/14	2073	BUILDING INSPECTOR II	4326.45	4542.77	4769.91	5008.41	5258.83
1/1/14	2205	PUBLIC WORKS INSPECTOR II	4326.45	4542.77	4769.91	5008.41	5258.83
1/1/14	6420	LEAD DISPATCHER	4284.05	4498.25	4723.16	4959.32	5207.28
1/5/15	1350	LIBRARIAN I	4230.65	4442.18	4664.29	4897.51	5142.39
1/1/14	4050	FACILITIES SUPERVISOR	4226.16	4437.47	4659.34	4892.31	5136.92
1/1/14	4740	PARK SUPERVISOR	4226.16	4437.47	4659.34	4892.31	5136.92
1/1/14	4161	ENVIRONMENTAL COMPLIANCE INSPECTOR (A)	4181.11	4390.16	4609.67	4840.15	5082.16
1/1/14	4011	LEAD EQUIPMENT MECHANIC (A)	4177.03	4385.88	4605.18	4835.44	5077.21
1/5/15	1940	LEGAL SECRETARY	4170.21	4378.72	4597.66	4827.54	5068.92
1/1/14	4160	ENVIRONMENTAL COMPLIANCE INSPECTOR	4148.20	4355.61	4573.39	4802.06	5042.16
1/1/14	2022	CODE ENFORCEMENT OFFICER	4120.43	4326.45	4542.77	4769.91	5008.41
1/1/14	4131	PLANT & EQUIPMENT MECHANIC (A)	4094.41	4299.13	4514.09	4739.79	4976.78
1/1/14	6410	DISPATCHER/JAILER	4080.08	4284.08	4498.29	4723.20	4959.36
1/1/14	4701	BUILDING SERVICES SUPERVISOR	4042.14	4244.24	4456.45	4679.28	4913.25
1/1/14	2051	FIELD SERVICES SUPERVISOR	4033.72	4235.41	4447.18	4669.53	4903.01
1/1/14	4010	LEAD EQUIPMENT MECHANIC	4012.49	4213.12	4423.77	4644.96	4877.21
1/1/14	2200	ENGINEERING TECHNICIAN I	3970.52	4169.04	4377.49	4596.37	4826.19
1/1/14	4172	WASTEWATER PLANT OPERATOR II	3958.50	4156.43	4364.25	4582.46	4811.58
1/1/14	4200	WATER PLANT OPERATOR II	3958.50	4156.43	4364.25	4582.46	4811.58
1/1/14	2072	BUILDING INSPECTOR I	3942.37	4129.79	4336.28	4553.10	4780.75
1/1/14	2204	PUBLIC WORKS INSPECTOR I	3933.14	4129.79	4336.28	4553.10	4780.75
1/1/14	2208	JUNIOR PLANNER	3920.74	4116.77	4322.61	4538.74	4765.68
1/1/14	2400	INFORMATION SYSTEMS SPECIALIST	3895.39	4090.17	4294.94	4509.40	4734.87
1/1/14	4021	HEAVY EQUIPMENT MECHANIC (A)	3812.26	4002.88	4203.02	4413.17	4633.83
1/5/15	1920	DEPUTY CITY CLERK	3781.52	3970.59	4169.12	4377.58	4596.46
1/1/14	4130	PLANT & EQUIPMENT MECHANIC	3771.02	3959.50	4157.37	4365.17	4583.44
1/1/14	4213	W/WW MAINTENANCE WORKER III (A)	3747.43	3934.81	4131.55	4338.12	4555.03
1/5/15	1355	LITERACY/VOLUNTEER MANAGER	3733.14	3919.80	4115.80	4320.33	4537.66
1/5/15	1930	HUMAN RESOURCES TECHNICIAN	3694.15	3878.86	4072.80	4276.44	4490.26
1/1/14	4060	SENIOR FACILITIES MAINTENANCE WORKER	3674.67	3858.40	4051.32	4253.89	4466.59
1/1/14	4220	WELDER-MECHANIC	3647.63	3830.15	4021.68	4222.75	4433.87
1/1/14	4020	HEAVY EQUIPMENT MECHANIC	3647.72	3830.11	4021.61	4222.69	4433.83
1/1/14	4071	LABORATORY TECHNICIAN I	3634.25	3815.96	4006.76	4207.10	4417.45
1/1/14	4101	STREET MAINTENANCE WORKER III (A)	3607.42	3787.79	3977.18	4176.04	4384.84
1/1/14	4170	WASTEWATER PLANT OPERATOR I	3598.54	3778.47	3967.39	4165.76	4374.05
1/1/14	6440	PROPERTY & EVIDENCE TECHNICIAN	3585.36	3764.63	3952.87	4150.51	4358.03
1/1/14	2050	FIELD SERVICES REPRESENTATIVE	3504.16	3679.37	3863.34	4056.51	4259.33
1/1/14	4100	STREET MAINTENANCE WORKER III	3500.47	3675.49	3859.26	4052.23	4254.84
1/1/14	4212	W/WW MAINTENANCE WORKER III	3500.47	3675.48	3859.27	4052.23	4254.84
1/1/14	6000	FIREFIGHTER I - 112					4254.43
1/1/14	6001	FIREFIGHTER I - 80					4254.43
1/1/14	2028	YOUTH OUTREACH WORKER	3276.00	3473.60	3681.60	3901.73	4175.60
1/1/14	2014	FINANCE TECHNICIAN	3429.72	3601.21	3781.27	3970.34	4168.85
1/1/14	2013	SUPERVISING CUSTOMER SERVICE REP	3429.72	3601.21	3781.27	3970.34	4168.85
1/1/14	4140	SENIOR STOREKEEPER	3426.06	3597.36	3777.23	3966.09	4164.40
1/1/14	2702	ADMINISTRATIVE SECRETARY	3414.27	3584.99	3764.24	3952.45	4150.07
1/1/14	4712	PARK MAINTENANCE WORKER III	3333.96	3502.47	3675.69	3859.48	4052.45
1/1/14	2021	ANIMAL SERVICES SUPERVISOR	3331.07	3497.63	3672.51	3856.13	4048.94
1/1/14	4211	W/WW MAINTENANCE WORKER II	3319.57	3485.55	3659.83	3842.82	4034.96

EFF. DATE	JOB CODE	DESCRIPTION	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4
1/1/14	4070	LABORATORY TECHNICIAN II	3304.12	3469.33	3642.80	3824.94	4016.18
1/1/14	4092	STREET MAINTENANCE WORKER II	3255.94	3418.73	3589.67	3769.15	3957.61
1/1/14	2070	PERMIT TECHNICIAN	3242.65	3404.82	3575.06	3753.82	3941.51
1/1/14	2026	POLICE RECORDS CLERK SUPERVISOR	3222.37	3383.49	3552.66	3730.29	3916.81
1/1/14	4081	MAINTENANCE WORKER II	3181.89	3340.99	3508.04	3683.44	3867.61
11/19/14	2199	ENGINEERING AIDE	3120.00	3276.00	3439.80	3611.79	3792.38
1/1/14	4001	EQUIPMENT SERVICE WORKER (A)	3080.58	3234.61	3396.34	3566.16	3744.47
1/1/14	4000	EQUIPMENT SERVICE WORKER	3039.45	3191.42	3350.99	3518.54	3694.47
1/1/14	4711	PARK MAINTENANCE WORKER II	3030.79	3182.32	3341.44	3508.51	3683.94
1/1/14	4120	TRAFFIC/SIGN MAKING WORKER	3030.79	3182.32	3341.44	3508.51	3683.94
1/1/14	2602	PROGRAM COORDINATOR	2999.32	3149.28	3306.74	3472.08	3645.69
1/1/14	2209	WATERSHED PROGRAM COORDINATOR	2999.32	3149.28	3306.74	3472.08	3645.69
1/1/14	4210	W/WW MAINTENANCE WORKER I	2992.25	3141.86	3298.96	3463.90	3637.10
1/1/14	2025	SENIOR POLICE ADMINISTRATIVE CLERK	2988.78	3138.23	3295.13	3459.88	3632.88
1/1/14	4090	STREET MAINTENANCE WORKER I	2967.29	3115.65	3271.44	3435.01	3606.76
1/1/14	2505	SENIOR LIBRARY ASSISTANT	2964.64	3112.88	3268.52	3431.95	3603.54
1/1/14	2020	ASSISTANT ANIMAL SERVICES OFFICER	2896.66	3041.49	3193.57	3353.25	3520.91
1/1/14	4030	PARTS CLERK	2895.08	3039.83	3191.82	3351.42	3518.99
1/1/14	4080	MAINTENANCE WORKER I	2893.11	3037.84	3189.68	3349.15	3516.76
1/1/14	2012	CUSTOMER SERVICE REPRESENTATIVE II	2834.48	2976.20	3125.01	3281.26	3445.33
1/1/14	2701	SENIOR ADMINISTRATIVE CLERK	2823.47	2964.64	3112.88	3268.52	3431.95
1/1/14	2023	POLICE RECORDS CLERK II	2802.49	2942.61	3089.74	3244.23	3406.44
1/5/15	1900	ADMINISTRATIVE CLERK - C	2776.08	2914.88	3060.63	3213.66	3374.34
1/1/14	4710	PARK MAINTENANCE WORKER I	2755.52	2893.30	3037.96	3189.86	3349.35
1/1/14	2500	LIBRARY ASSISTANT	2695.14	2829.89	2971.39	3119.96	3275.95
1/1/14	2011	CUSTOMER SERVICE REPRESENTATIVE I	2576.81	2705.65	2840.93	2982.97	3132.12
1/1/14	2700	ADMINISTRATIVE CLERK	2566.79	2695.13	2829.89	2971.38	3119.95
1/1/14	2024	POLICE RECORDS CLERK I	2547.71	2675.09	2808.85	2949.29	3096.76

Memoranda of Understanding
Term Dates

BARGAINING GROUP	MOU TERM DATES
American Federation of State, County and Municipal Employees – General Services Unit	1/1/2014 – 12/31/2014
American Federation of State, County and Municipal Employees – Maintenance and Operators Unit	1/1/2014 – 12/31/2014
International Brotherhood of Electrical Workers	5/1/2014 – 12/31/2017
Lodi City Mid-Management Association	1/1/2015 – 12/31/2017
Lodi Police Dispatchers Association	1/1/2014 – 12/31/2014
Lodi Police Mid-Management Association	1/1/2014 – 12/31/2014
Lodi Professional Firefighters	1/1/2014 – 12/31/2014
Police Officers Association of Lodi	1/1/2014 – 12/31/2014
Confidential	There is no MOU
Fire Mid-Management	1/1/2015 – 12/31/2017
Executive Management	There is no MOU

ANNUAL BONDED DEBT SERVICE PAYMENTS BY SOURCE

	Source of Funding		2012-13 Budget	2013-14 Budget	2014-15 Budget	2015-16 Budget
DEBT SERVICE FUND						
2012 Lease Revenue Bonds	General Fund Transfer					
Principal			-	-	-	260,000
Interest			483,420	844,810	844,810	840,910
Fiscal Charges			2,860	2,860	4,500	3,040
		Subtotal	486,280	847,670	849,310	1,103,950
Total General Fund			**486,280**	**847,670**	**849,310**	**1,103,950**
ELECTRIC FUND						
2002 Certificates of Participation Series C						
Principal			1,350,000	-	-	-
Interest			-	-	-	-
		Subtotal	1,350,000	-	-	-
2002 Certificates of Participation Series D						
Principal			3,225,000	4,750,000	4,960,000	5,195,000
Interest			768,050	528,180	272,740	-
		Subtotal	3,993,050	5,278,180	5,232,740	5,195,000
2008 Certificates of Participation Series A						
Principal			-	-	-	-
Interest			2,957,780	2,957,780	2,957,780	2,957,780
Fiscal Charges			5,500	5,500	5,500	5,500
		Subtotal	2,963,280	2,963,280	2,963,280	2,963,280
Total Electric Fund			**8,306,330**	**8,241,460**	**8,196,020**	**8,158,280**
WASTEWATER FUND						
2003 Certificates of Participation Series B						
Principal	26% IMF		225,000	3,190,000		
Interest	74% User fees		156,120	147,310		
Fiscal Charges			2,250	2,250		
		Subtotal	383,370	3,339,560	-	-
2004 Certificates of Participation Series A						
Principal	24.2% IMF		1,145,000	-	-	-
Interest	75.8% User fees		993,480	98,330	98,330	98,330
Fiscal Charges			5,000	5,000	5,000	5,000
		Subtotal	2,143,480	103,330	103,330	103,330
2007 Certificates of Participation						
Principal	58.42% IMF		130,000	140,000	145,000	155,000
Interest	41.58% User Fees		1,468,950	1,463,550	1,457,850	1,451,850
Fiscal Charges			2,850	2,850	2,850	2,850
		Subtotal	1,601,800	1,606,400	1,605,700	1,609,700
2012 Refunding Revenue Bonds						
Principal			-	1,280,000	1,355,000	1,380,000
Interest			-	641,700	615,350	581,100
Fiscal Charges			-	5,000	5,000	5,000
		Subtotal	-	1,926,700	1,975,350	1,966,100
Total Wastewater Fund			**4,128,650**	**6,975,990**	**3,684,380**	**3,679,130**
2010 Water Revenue Bonds Series A						
Principal			800,000	825,000	850,000	870,000
Interest			227,050	253,050	228,300	207,050
			1,027,050	1,078,050	1,078,300	1,077,050
2010 Water Revenue Bonds Series B						
Principal			-	-	-	-
Interest			1,891,560	1,891,560	1,891,560	1,891,560
			1,891,560	1,891,560	1,891,560	1,891,560
Total Water Fund			**2,918,610**	**2,969,610**	**2,969,860**	**2,968,610**

GRANT/CONTRACT FUNDED POSITIONS

Department	Classification	Revenue Offset
Police Department	Police Officer (3.5)	$547,000
Community Development	Neighborhood Services Manager	$122,680

2015-2016 Transfers In and Out		
From Fund	**To Fund**	**Amount**
General Fund (Non-Departmental)	Information Systems Replacement Fund	236,210
	Library Fund	1,349,180
	Community Development Fund	165,000
	Parks, Recreation and Cultural Services Fund	3,655,620
	Streets Fund	607,160
	Debt Service Fund	667,230
	Capital Outlay Fund	1,783,140
Total from General Fund		**8,463,540**
Police Department	Vehicle Replacement PD Fund	225,000
Fire Department	Vehicle Replacement FD Fund	215,000
Public Works (Engineering and Facilities)	Vehicle Replacement PW Fund	3,980
Community Development	Vehicle Replacement CDD Fund	35,000
Parks, Recreation and Cultural Services	Vehicle Replacement PRCS Fund	72,700
	Total to Vehicle Replacement Funds	**551,680**
Electric Utility Fund	General Fund	2,104,000
Wastewater Fund	General Fund	1,068,000
Water Fund	General Fund	780,000
Library Fund	General Fund	48,000
	Total to General Fund	**4,000,000**
Parks, Recreation and Cultural Services Fund	PRCS Capital Fund	192,010
Parks, Recreation and Cultural Services Fund	Debt Service Fund	436,720
Total from Parks, Recreation and Cutural Services Fund		**628,730**
Electric Utility Operating Fund	Electric Utility Capital Outlay Fund	250,000
Worker's Comp Insurance Fund	Electric Utility Capital Outlay Fund	125,000
	Total To Electric Utility Capital Outlay Fund	**375,000**
Electric Utiltiy Benefits Fund	Electric Utility Operating Fund	3,500,000
	Total to Electric Utiltiy Operating Fund	**3,500,000**
GRAND TOTAL TRANSFERS IN AND OUT		**17,518,950**

VEH/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
03-079	COMM DEV	2015	JEEP	PATRIOT
03-086	COMM DEV	2002	DODGE	DAKOTA
03-089	COMM DEV	2002	DODGE	DAKOTA
	COMM DEV Count	**3**		
04-013	ENG	2015	CHEVROLET	EXPRESS 2500
04-043	ENG	2000	FORD	F150
04-060	ENG	2002	CHEVROLET	C1500
04-090	ENG	2015	CHEVROLET	IMPALA
	ENG Count	**4**		
04-267	EUD	2009	CATERPILLAR	D80-6
09-001	EUD	2000	FREIGHTLINER	FL80
09-002	EUD	2009	FREIGHTLINER	M2-106
09-004	EUD	2002	DODGE	DAKOTA SPORT
09-010	EUD	2005	INTERNATIONAL	7400
09-011	EUD	2005	INTERNATIONAL	7400
09-012	EUD	2014	INTERNATIONAL	7400 SBA
09-013	EUD	2013	FORD	F150
09-014	EUD	1999	FORD	F-150
09-016	EUD	1999	CHEVROLET	BLAZER
09-017	EUD	2008	FORD	ESCAPE
09-018	EUD	2010	TOYOTA	PRIUS
09-021	EUD	2015	FORD	F450
09-023	EUD	2011	FORD	F550 XL SUPER D
09-024	EUD	1999	CHEVROLET	ASTRO
09-027	EUD	1989	FORD	E-350
09-037	EUD	2008	CHEVROLET	COLORADO
09-040	EUD	2009	TOYOTA	PRIUS
09-041	EUD	2009	TOYOTA	PRIUS
09-042	EUD	2010	FORD	F450
09-045	EUD	2008	CHEVROLET	COLORADO
09-046	EUD	2010	FORD	F550
09-049	EUD	2000	CHEVROLET	ASTRO
09-050	EUD	2011	FORD	F350
09-056	EUD	2015	FORD	F250
09-072	EUD	1997	DODGE	RAM 3500
09-075	EUD	2014	FORD	F450
09-077	EUD	2012	FORD	F550 XL SUPER D
09-083	EUD	2014	VICTORY	VICT714TA2
09-086	EUD	2000	CHEVROLET	2500 EXPRESS
09-087	EUD	2000	CHEVROLET	C-35
09-088	EUD	2013	FORD	F150
09-092	EUD	2010	AIRMAN	185CFM
09-093	EUD	2011	FORD	F350
09-098	EUD	1965	X	TCP4
09-100	EUD	1991	SAUBER	1539-5
09-101	EUD	1993	SHERMAN-REILLY	UDH-70-T
09-102	EUD	2001	SAUBER	1570B
09-103	EUD	2003	WALTON	15 KFP
09-104	EUD	2008	DITCH WITCH	FX60
09-105	EUD	2014	FOREST RIVER	CONTIN'L CARGO

	VEH/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
52	09-106	EUD	2008	EZ HAULER	2500 MINI
53	09-107	EUD	2008	FABRIQUE PAR	S.D.P.
54	09-108	EUD	2003	MITSUBISHI	FGC15K
55	09-109	EUD	1990	BUTLER	8031
56	09-110	EUD	1990	HYSTER	H100XL
57	09-111	EUD	2008	TSE	UP7O-BD
58	09-119	EUD	1970	AB CHANCE	Y0010
59	09-123	EUD	1969	X	TCP10
60	09-126	EUD	1982	TMS	X
61	09-128	EUD	1985	TUFF BOY	X
62	09-136	EUD	1990	CASE	580K
63	09-320	EUD	2002	EDCO	SS20
64	09-321	EUD	1993	CLIPPER	X
65	09-334	EUD	1996	YAMAHA	EF1000
66	09-335	EUD	1996	YAMAHA	EF2600
67	09-336	EUD	1996	YAMAHA	EF2600
68	09-338	EUD	2003	YAMAHA	EF2800I
69	09-339	EUD	1996	YAMAHA	EF2600
70	09-347	EUD	1974	ENER PACK	P-84006
71	09-357	EUD	2009	HONDA	E-3000
72	09-363	EUD	1988	HONDA	EM650
73	09-372	EUD	1992	MILLER	BIG 40G
74	09-E003	EUD	2013	NISSAN	LEAF SV
75	09-E005	EUD	2013	NISSAN	LEAF SV
76	09-E079	EUD	2013	NISSAN	LEAF SV
77	49-111	EUD	1976	X	HRD66C
78		**EUD Count**	**67**		
79	04-049	FACILITIES	2012	FORD	F450 SUPER DUTY
80	04-052	FACILITIES	2010	GENIE	Z-34/22
81	04-080	FACILITIES	2001	GMC	SONOMA
82	04-101	FACILITIES	2010	MARKSMAN	REBET80X15-14SD
83	04-203	FACILITIES	1988	CAT	580E
84	04-261	FACILITIES	1981	ONAN	6 KW
85	04-262	FACILITIES	1975	KOHLER	7.5 KW
86	04-270	FACILITIES	1986	HONDA	ES6500 - 6 KW
87	04-273	FACILITIES	2003	CUMMINS	COSM11
88	04-358	FACILITIES	1986	HONDA	EX1000
89		**FACILITIES Count**	**10**		
90	06-001	FIRE	2012	DODGE	CHARGER SE
91	06-002	FIRE	2013	CHEVROLET	SILVERADO
92	06-003	FIRE	2003	FORD	EXPEDITION
93	06-005	FIRE	2013	CHEVROLET	SUBURBAN
94	06-007	FIRE	2002	FORD	EXPEDITION XLT
95	06-008	FIRE	2000	FORD	F450
96	06-008A	FIRE	2013	KUBOTA	E501C
97	06-009	FIRE	1995	GMC	VANDURA 3500
98	06-011	FIRE	1994	HIGH TECH	FIRE ENGINE
99	06-012	FIRE	2008	AMLAF	
100	06-013	FIRE	2005	SURREY	LTB
101	06-014	FIRE	2005	WELL CARGO	X

	VEH/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
102	06-015	FIRE	2006	METRO UTILITY	LIBERTY II
103	06-021	FIRE	2002	LA FRANCE	QS-100
104	06-022	FIRE	1967	GMC	FIRE TRUCK
105	06-023	FIRE	1997	HITECH	FT
106	06-024	FIRE	2004	PIERCE	QUANTAM
107	06-030	FIRE	2004	PIERCE	QUANTAM
108	06-031	FIRE	1997	HITECH	FT
109	06-033	FIRE	1998	FREIGHTLINER	FL70
110	06-338	FIRE	2006	HME/WEST STATES	TYPE 1 FIRE
111		**FIRE Count**	**21**		
112	04-022	FLEET	1989	DODGE	RAM 350
113	04-062	FLEET	1996	DAEWOO	G30S-2
114	04-122	FLEET	2011	FORD	F-150 XL
115	04-300	FLEET	2009	QUINCY	QT15
116	04-328	FLEET	1991	AALADIN	5523
117	04-333	FLEET	1985	KOHLER	K241S
118	04-335	FLEET	2009	NOBLES	ECH20
119		**FLEET Count**	**7**		
120	04-127	GANG PREV	2000	CHEVROLET	ASTRO VAN
121		**GANG PREV Count**	**1**		
122	07-101	HHS	1999	FORD	F150
123		**HHS Count**	**1**		
124	04-263	LIBRARY	1997	CAT OLYMPIAN	CD020
125		**LIBRARY Count**	**1**		
126	04-104	MOTOR POOL	1997	PLYMOUTH	BREEZE
127	04-145	MOTOR POOL	1992	CHEVROLET	S10
128	04-147	MOTOR POOL	2000	DODGE	STRATUS
129	04-181	MOTOR POOL	1999	DODGE	INTREPID
130	44-049	MOTOR POOL	1981	CHEVROLET	C30
131		**MOTOR POOL Count**	**5**		
132	07-002	PARKS/REC	1999	CHEVROLET	SILVERADO 1500
133	07-004	PARKS/REC	2002	SATURN	L200
134	07-005	PARKS/REC	2000	DODGE	CARAVAN
135	07-006	PARKS/REC	2001	DODGE	RAM 2500HD SLT
136	07-008	PARKS/REC	2008	CHEVROLET	SILVERADO
137	07-009	PARKS/REC	1999	FORD	F-150
138	07-014	PARKS/REC	2001	DODGE	DAKOTA
139	07-018	PARKS/REC	2003	FREIGHTLINER	FL60
140	07-022	PARKS/REC	2001	CHEVROLET	G30 EXPRESS
141	07-029	PARKS/REC	2002	DODGE	STRATUS
142	07-030	PARKS/REC	2011	FORD	F-150
143	07-035	PARKS/REC	2010	CHEVROLET	EXPRESS
144	07-037	PARKS/REC	2008	GMC	SIERRA
145	07-038	PARKS/REC	1996	DODGE	RAM 1500
146	07-048	PARKS/REC	2003	JOHN DEERE	110
147	07-049	PARKS/REC	2014	MASSEY FERGUSON	2635
148	07-069	PARKS/REC	2001	GMC	SIERRA
149	07-072	PARKS/REC	2013	CHEVROLET	SILVERADO
150	07-073	PARKS/REC	2003	FORD	F150
151	07-079	PARKS/REC	2014	FORD	F150

	VEH/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
152	07-086	PARKS/REC	2012	CHEVROLET	C3500
153	07-126	PARKS/REC	1998	DODGE	RAM 3500
154		**PARKS/REC Count**	**22**		
155	05-001	POLICE	2002	EAGLE	CCH
156	05-001A	POLICE	2002	ONAN	12.5KW
157	05-003	POLICE	2014	FORD	INTERCEPTOR
158	05-005	POLICE	2010	FORD	CRWN VIC-PATROL
159	05-008	POLICE	2008	FORD	CRWN VIC-PATROL
160	05-009	POLICE	2014	FORD	INTERCEPTOR
161	05-012	POLICE	2008	FORD	CRWN VIC-PATROL
162	05-014	POLICE	2007	FORD	CRWN VIC-PATROL
163	05-015	POLICE	2011	FORD	CRWN VIC-PATROL
164	05-016	POLICE	2011	FORD	CRWN VIC-PATROL
165	05-017	POLICE	2011	FORD	CRWN VIC-PATROL
166	05-018	POLICE	2011	FORD	CRWN VIC-PATROL
167	05-019	POLICE	2014	FORD	INTERCEPTOR
168	05-020	POLICE	2011	FORD	CRWN VIC-PATROL
169	05-021	POLICE	2009	FORD	CRWN VIC-PATROL
170	05-022	POLICE	2013	FORD	EXPLORER AWD
171	05-024	POLICE	2008	FORD	CRWN VIC-PATROL
172	05-028	POLICE	2010	FORD	CRWN VIC-PATROL
173	05-029	POLICE	2009	FORD	CRWN VIC-PATROL
174	05-030	POLICE	2011	FORD	CRWN VIC-PATROL
175	05-032	POLICE	2009	FORD	CRWN VIC-PATROL
176	05-033	POLICE	2014	FORD	INTERCEPTOR
177	05-034	POLICE	2013	FORD	EXPLORER AWD
178	05-038	POLICE	2011	FORD	CRWN VIC-PATROL
179	05-039	POLICE	2011	FORD	CRWN VIC-PATROL
180	05-043	POLICE	2011	HARLEY DAVIDSON	ROADKING
181	05-044	POLICE	2006	HARLEY DAVIDS	FHLP- I
182	05-047	POLICE	2011	HARLEY DAVIDSON	ROADKING
183	05-048	POLICE	2010	HARLEY DAVIDSON	RS
184	05-050	POLICE	2002	DODGE	RAM 2500
185	05-052	POLICE	2012	FORD	F250
186	05-054	POLICE	2014	STALKER	360
187	05-055	POLICE	1998	KUSTOM SIGNAL	X
188	05-057	POLICE	2013	STALKER	360
189	05-058	POLICE	2001	KUSTOM	I
190	05-059	POLICE	2005	FORD	E-450
191	05-063	POLICE	2006	CHEVROLET	EXPRESS 2500
192	05-066	POLICE	2002	MIGHTY MOVER	31095-22
193	05-072	POLICE	2004	CHEVROLET	IMPALA
194	05-073	POLICE	2012	FORD	F150
195	05-074	POLICE	2012	FORD	FUSION SE
196	05-075	POLICE	1999	PONTIAC	GRAND PRIX GT
197	05-076	POLICE	1999	CHEVROLET	ASTRO
198	05-077	POLICE	2004	JEEP	GRAND CHEROKEE
199	05-078	POLICE	2008	FORD	CRWN VIC-ADMIN
200	05-079	POLICE	2005	FORD	CRWN VIC-PATROL
201	05-083	POLICE	2014	TOYOTA	COROLLA

	VEH/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
202	05-085	POLICE	2004	FORD	EXPLORER
203	05-086	POLICE	2013	FORD	TAURUS-ADMIN
204	05-087	POLICE	1998	CHEVROLET	LUMINA
205	05-090	POLICE	2013	FORD	TAURUS SEL
206	05-091	POLICE	2000	FORD	CRWN VIC-ADMIN
207	05-092	POLICE	2002	FORD	CRWN VIC-ADMIN
208	05-093	POLICE	2002	FORD	CRWN VIC-ADMIN
209	05-094	POLICE	2009	GMC	SIERRA
210	05-095	POLICE	2008	FORD	CROWN VIC-ADMIN
211	05-096	POLICE	2008	FORD	CROWN VIC
212	05-097	POLICE	2013	FORD	TAURUS-ADMIN
213	05-099	POLICE	2013	FORD	FUSION-AB 109
214	05-101	POLICE	2000	FORD	CRWN VIC-CADET
215	05-104	POLICE	1998	CHEVROLET	LUMINA
216	05-109	POLICE	2007	FORD	FREESTAR
217	05-120	POLICE	2004	DODGE	CARAVAN
218	05-121	POLICE	2001	FORD	WINDSTAR
219	05-122	POLICE	2002	DODGE	CARAVAN
220	05-124	POLICE	2015	INTERCEPTOR II	GO-4
221	05-D052	POLICE	1994	FORD	ECONOLINE E350
222	05-D056	POLICE	2001	FORD	E150
223	05-D065	POLICE	1990	FORD	F700
224	05-D067	POLICE	2002	CHEVROLET	ASTRO
225	05-D100	POLICE	2008	DODGE	RAM 1500
226	05-D102	POLICE	2005	FORD	CRWN VIC
227	05-D110	POLICE	1996	FORD	CRWN VIC-ADMIN
228		**POLICE Count**	**73**		
229	04-002	STREET	2009	FORD	F350XL
230	04-005	STREET	1995	GMC	3500 SL
231	04-006	STREET	1998	GMC	3500HD
232	04-006A	STREET	2010	HONDA	EB3000
233	04-010	STREET	1997	DODGE	DAKOTA
234	04-015	STREET	1990	INTERNATIONAL	4900
235	04-016	STREET	1991	INTERNATIONAL	4900
236	04-019	STREET	1992	INTERNATIONAL	4900
237	04-023	STREET	2002	CASE	570MXT
238	04-026	STREET	1974	HYSTER	C340 AD
239	04-034	STREET	1991	TANDEN	
240	04-039A	STREET	2010	JOHN DEERE	4045HF285
241	04-040	STREET	2009	JOHN DEERE	244J
242	04-050	STREET	1997	ZIEMAN	1150E
243	04-051	STREET	1968	FORD	C600
244	04-059	STREET	1991	INTERNATIONAL	4900
245	04-061	STREET	1999	FORD	F-450
246	04-064	STREET	2013	CHEVROLET	SILVERADO 1500
247	04-066	STREET	1978	HOMEMADE	X
248	04-067	STREET	2001	FORD	F350 SUPER DUTY
249	04-071	STREET	1974	TUFFBOY	FB TILT
250	04-077	STREET	2002	JACOBSON	H683
251	04-078	STREET	1997	FORD	F350

	VEH/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
252	04-081	STREET	2013	CHEVROLET	SILVERADO 1500
253	04-084	STREET	2003	FREIGHTLINER	FL80
254	04-091	STREET	1978	FORD	C7000
255	04-102	STREET	1978	CHEVROLET	C20
256	04-105	STREET	2005	ELGIN	CROSSWIND J+
257	04-105A	STREET	2005	ESG 642	POWER TECH
258	04-107	STREET	2001	HYSTER	HYPAC 530AH
259	04-108	STREET	2000	GREEN MACHINE	414RS
260	04-110	STREET	2007	INGERSOLL RAND	DD-31HF
261	04-111	STREET	1992	ZIEMAN	1140E
262	04-114	STREET	2009	CRAFCO	3CD1-DZP01
263	04-117	STREET	2009	CATERPILLAR	257B2
264	04-118	STREET	1986	ROADLINE	X
265	04-119	STREET	1994	SWEEPSTER	CP86
266	04-121	STREET	1998	FORD	RANGER
267	04-123	STREET	2001	TYMCO	FL70
268	04-128	STREET	2009	JOHN DEERE	310SJ
269	04-130	STREET	1986	HOMEMADE	DEMPSEY
270	04-131	STREET	2007	TYMCO	600/BAH
271	04-133	STREET	2003	INGERSOLL RAND	P185WJD
272	04-134	STREET	2006	MIRAGE	MKL610SA
273	04-135	STREET	1997	INGERSOLL RAND	DD-22
274	04-148	STREET	2000	DODGE	RAM 250
275	04-179	STREET	2001	FORD	F350
276	04-185	STREET	1996	DODGE	DAKOTA SPORT
277	04-301	STREET	1972	GROUND HOG	C17
278	04-302	STREET	1990	TAMPER	VPG160K
279	04-305	STREET	2011	WACKER	2470#-CF
280	04-307	STREET	1982	CHAMPION	1WCV20C
281	04-308	STREET	2010	LITTLE WONDER	
282	04-311	STREET	1999	EDCO	TLR7-11H
283	04-315	STREET	1971	FONTANA	EF45
284	04-316	STREET	1989	HONDA	EB3500-X
285	04-317	STREET	1988	WACKER	UPG160K
286	04-318	STREET	1999	WACKER	BS600
287	04-319	STREET	2001	WACKER	BS600
288	04-321	STREET	2006	ATLAS COPCO	COBRA COMBI
289	04-322	STREET	1972	BURCH	CO-65
290	04-324	STREET	1976	SARLO	8261/C
291	04-325	STREET	1964	TOWNER	DISC
292	04-326	STREET	1987	WACKER	BS60Y
293	04-327	STREET	1976	SARACCO	44000
294	04-330	STREET	1981	BILLY GOAT	BG60A
295	04-336	STREET	1998	HONDA	GNEM-3500
296	04-343	STREET	1981	THOR	51T
297	04-344	STREET	1982	PB	X
298	04-345	STREET	1978	PB	X
299	04-346	STREET	1995	PB LOADER	PB
300	04-353	STREET	2007	WACKER	VP1135AW
301	04-355	STREET	1986	HOMELITE	121TP21A

	VEH/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
302	04-356	STREET	1992	GRACO LINELAZER	3500
303	04-360	STREET	2006	MK	1613H
304	04-362	STREET	1983	HONDA	3000
305	04-364	STREET	1988	HOME MADE	X
306	04-365	STREET	1988	REARS	AR703
307	04-366	STREET	1989	KEW	4503KB
308	04-367	STREET	2014	LEEBOY	8500C
309	04-368	STREET	1991	X	1991
310	04-369	STREET	1978	PB LOADER	1978
311	04-370	STREET	2006	SMITH	SPS8
312		**STREET Count**	**83**		
313	04-085	SWTP	1999	FORD	F-150
314	04-143	SWTP	2013	KUBOTA	RTV114OCPX-H
315	04-144	SWTP	2013	MITSUBISHI	FGC25N3
316		**SWTP Count**	**3**		
317	10-051	TRAN-DAR	2014	CHEVROLET	ARBOC
318	10-052	TRAN-DAR	2014	CHEVROLET	ARBOC
319	10-053	TRAN-DAR	2014	CHEVROLET	ARBOC
320	10-054	TRAN-DAR	2014	CHEVROLET	ARBOC
321	10-055	TRAN-DAR	2014	CHEVROLET	ARBOC
322	10-056	TRAN-DAR	2014	CHEVROLET	ARBOC
323	10-057	TRAN-DAR	2014	CHEVROLET	ARBOC
324	10-058	TRAN-DAR	2014	CHEVROLET	ARBOC
325	10-059	TRAN-DAR	2014	CHEVROLET	ARBOC
326	10-060	TRAN-DAR	2014	CHEVROLET	ARBOC
327	10-061	TRAN-DAR	2014	CHEVROLET	ARBOC
328	10-062	TRAN-DAR	2014	CHEVROLET	ARBOC
329	10-063	TRAN-DAR	2014	CHEVROLET	ARBOC
330		**TRAN-DAR Count**	**13**		
331	04-047	TRAN-GRAPELINE	2014	CHEVROLET	TRAVERSE
332	10-006	TRAN-GRAPELINE	2009	FORD	E450
333	10-007	TRAN-GRAPELINE	2009	FORD	E450
334	10-008	TRAN-GRAPELINE	2009	FORD	E450
335	10-009	TRAN-GRAPELINE	2009	FORD	E450
336	10-030	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
337	10-031	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
338	10-032	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
339	10-033	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
340	10-034	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
341	10-035	TRAN-GRAPELINE	2012	EL DORADO	EZ RIDER II
342	10-050	TRAN-GRAPELINE	2001	CHAMPLAIN	1608, CT277
343		**TRAN-GRAPELINE Count**	**12**		
344	04-003	WASTE	2010	FORD	F150
345	04-004	WASTE	2014	CHEVROLET	TRAVERSE
346	04-024	WASTE	1990	CASE	580 K
347	04-032	WASTE	1992	FORD	E350
348	04-037	WASTE	2011	INTERNATIONAL	7500
349	04-037A	WASTE	2011	INTERNATIONAL	TCD2012L042V
350	04-038	WASTE	2015	FREIGHTLINER	114SD
351	04-038A	WASTE	1998	JOHN DEERE	4045TF150

	VEH/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
352	04-100	WASTE	1980	NORWEST	TE 1212
353	04-112	WASTE	2012	VRISIMO	C172
354	04-113	WASTE	2002	MITSUBISHI	FG25K
355	04-129	WASTE	2012	JOHN DEERE	210K
356	04-137	WASTE	2010	DODGE	GRAND CARAVAN
357	04-138	WASTE	1990	JOHN DEERE	4039T
358	04-139	WASTE	2003	GMC	2500 SIERRA
359	04-140	WASTE	2007	KUBOTA	RTV900G6-K
360	04-141	WASTE	2010	KUBOTA	RTV900G9-H
361	04-142	WASTE	2008	VOLVO	TAD721VE
362	04-146	WASTE	2010	DODGE	GRAND CARAVAN
363	04-182	WASTE	1983	FORD	E350
364	04-264	WASTE	1983	KOHLER	30RHZ02 - 10 KW
365	04-266	WASTE	2003	OLYMPIAN	G20F3
366	04-268	WASTE	1986	KOHLER	20RZ - 20 KW
367	04-269	WASTE	1986	ONAN	20OES15R/24164B
368	04-271	WASTE	1998	OLYMPIAN	98A00423S
369	04-272	WASTE	2003	OLYMPIAN	G80431
370	04-306	WASTE	1999	HONDA	2500
371	04-309	WASTE	1989	WACKER	PT2A
372	04-314	WASTE	1989	WACKER	PT3A
373	04-323	WASTE	1958	GORMAN-RUPP	14C2VH4D
374	04-337	WASTE	2012	HONDA	EU2000i
375	04-338	WASTE	2012	HONDA	WT30X
376	04-348	WASTE	1989	HONDA	2200
377	04-351	WASTE	1997	WACKER	BS62Y
378	04-354	WASTE	1984	GORMAN-RUPP	16D2VH4D
379	04-371	WASTE	1992	LINCOLN	G8000
380	04-373	WASTE	1992	WACKER	PT2A
381	44-038	WASTE	1998	INTERNATIONAL	1300
382	44-040	WASTE	1994	JOHN DEERE	244E
383		**WASTE Count**	**39**		
384	04-069	WATER	2015	CHEVROLET	EQUINOX
385	04-072	WATER	2015	DODGE	1500
386	04-200	WATER	1995	CAT	SR4B
387	04-222	WATER	2005	OLYMPIAN	D150P6
388	04-255	WATER	1995	CAT	S4RB
389	04-256	WATER	1969	GM	100 KW
390	04-257	WATER	1996	CAT	SR4B
391	04-258	WATER	2001	CAT	SR4B
392	04-259	WATER	1995	CAT	SR4B
393	04-260	WATER	1996	CAT	SN4
394	04-274	WATER	2005	CAT	SR414V
395	04-275	WATER	2005	CAT	3516B TA
396	04-304	WATER	1996	HONDA	SS18
397	04-312	WATER	2001	TARGET	ES-14
398	04-320	WATER	1970	HOMELITE	X
399		**WATER Count**	**15**		
400	04-001	WWW	1991	DODGE	RAM 350
401	04-017	WWW	2013	CHEVROLET	SILVERADO

	VEH/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
402	04-025	WWW	2015	FORD	FUSION
403	04-027	WWW	1996	JOHN DEERE	310D
404	04-028	WWW	2010	AIRMAN	185CFM
405	04-030	WWW	2015	FORD	FUSION
406	04-033	WWW	2007	JOHN DEERE	310J
407	04-041	WWW	2012	FORD	F550
408	04-045	WWW	2006	CHEVROLET	SILVERADO 3500
409	04-046	WWW	2013	CHEVROLET	SILVERADO 3500
410	04-053	WWW	2001	DODGE	RAM 2500HD
411	04-063	WWW	2000	GMC	C2500
412	04-070	WWW	2009	FORD	F550
413	04-073	WWW	2014	FORD	F250
414	04-074	WWW	1997	FORD	F-350
415	04-076	WWW	2001	DODGE	BR2500
416	04-082	WWW	2000	GMC	SIERRA 2500
417	04-083	WWW	2012	FORD	F250
418	04-093	WWW	2014	FORD	F250
419	04-103	WWW	1991	X	TRAILER
420	04-106	WWW	2001	DODGE	INTREPID
421	04-109	WWW	2014	AIRMAN	185CFM
422	04-116	WWW	2010	FORD	F750
423	04-124	WWW	2004	UNGRD	VARIED
424	04-125	WWW	2003	FREIGHTLINER	FL60
425	04-132	WWW	2010	AIRMAN	185CFM
426	04-136	WWW	1991	INTERNATIONAL	4900
427	04-265	WWW	2003	S & L	XXX
428	04-303	WWW	2007	EDCO	SK14-13H
429	04-310	WWW	2010	WACKER	BS6021
430	04-313	WWW	1970	MCCOLLUTH	X
431	04-329	WWW	1962	X	RODDER
432	04-331	WWW	2009	HONDA	2000
433	04-332	WWW	2009	HONDA	2000
434	04-334	WWW	2012	MULTIEQUP	MTX60
435	04-341	WWW	1984	KUBOTA	A2200
436	04-352	WWW	2010	WACKER	BS6021
437	04-359	WWW	1983	HONDA	E1500
438		**WWW Count**	**38**		
439					
440		**Grand Count**	**418**		