DRAFT

2010 - 2011
BUDGET

CITY OF LODI
CALIFORNIA

City of Lodi
Mission Statement

"The City of Lodi's purpose is to enhance the quality of life for Lodi residents reflecting our high community standards."

2010-2011

Budget

Phil Katzakian, Mayor
Susan Hitchcock, Mayor Pro-Tempore
Larry D. Hansen, Council Member
Bob Johnson, Council Member
JoAnne L. Mounce, Council Member

Blair King, City Manager
Rad Bartlam, Interim City Manager

Prepared by the Staff
of the
City of Lodi

CITY OF LODI, CALIFORNIA

2010-2011
FINANCIAL PLAN AND BUDGET

TABLE OF CONTENTS

	Page
City Manager's Message	1
City of Lodi Organization Chart/Staffing Plan	
City Organization Chart	9
Staffing Summary	11
Position Changes	17
All Fund Summaries	19
All Fund Revenues by Fund	21
All Fund Expenditures by Fund	22
Expenditure Summary City-wide	23
General Fund Budgets and Expenditure Detail	29
Fund Balance Analysis	31
General Fund Revenues	33
General Fund Expenditures	39
Police Department	45
Fire Department	67
Public Works Department - General Fund	85
Parks Division	103
Administration	115
City Clerk	118
City Attorney	131
City Manager	137
Economic Development	141
Internal Services Department	145
Budget and Treasury Division	151
Financial Services Division	155
Human Resources Division	159
Information Systems Division	165
Non-Departmental	169
Enterprise Fund Budgets and Expenditure Detail	177
Electric Utility Department	179
Water Utility	221
Wastewater Utility	247
Transit	273

20010-2011
FINANCIAL PLAN AND BUDGET

TABLE OF CONTENTS (continued)

Special Revenue Fund Budgets and Expenditure Detail 293

Streets and Drainage 295
Community Development 321
Recreation Division 339
Community Center 365
Library 389

Other Fund Budgets and Expenditure Detail

Transportation Development Act Fund 405
Community Development Block Grant Fund 411
Public Safety Special Revenue Fund 419
Capital Outlay Fund 427
Vehicle and Equipment Fund 441
Debt Service Fund 449
Benefits Fund 455
Self-Insurance Fund 461
Trust and Agency Fund 467
Fleet Services Fund 479

Supplemental Information

2010-11 Personnel Salary Schedule by Job Title 489
2010-11 Personnel Salary Schedule by Salary 493
Memorandum of Understanding Term Dates 497
Annual Debt Service Payments Schedules 499
Grant Funded Positions 501
Transfers In and Out 503
Vehicle Schedule 505

Phil Katzakian
Mayor
Susan Hitchcock
Mayor Pro Tempore
Larry D. Hansen
Council Member
Bob Johnson
Council Member
JoAnne L. Mounce
Council Member

City of Lodi

City Hall, 221 West Pine Street
Lodi, CA 95240
(209) 333-6700
fax (209) 333-6807

Blair King
City Manager

Randi Johl
City Clerk

D. Stephen Schwabauer
City Attorney

May 5, 2010

Dear Honorable Mayor and Council Members:

I am pleased to submit for your approval a proposed balanced budget for Fiscal Year (FY) 2010/11. With this budget, it will have been my honor to submit six consecutive balanced budgets over the past five plus years for your consideration. Each one of these budgets has had its own character and uniqueness. Not one has been easy. This year is no exception.

The impacts of the global economic recession affect Lodi's families, businesses, institutions and our municipal corporation. According to economist and former economics professor Dr. John Mitchell, currently we are experiencing the longest recession in eight decades, the first global recession since World War II, and the first serious recession for 51 percent of all U.S. adults. But we may have found the bottom. Core base General Fund revenues are projected not to decline this year as they have for the past two years. Core General Fund revenues in FY 2010/11 are a projected $40,136,850 and will be slightly higher than FY 2009/10 budgeted revenues by $265,950. While we are pleased that we are near or at the bottom of the recession, our core General Fund revenues are over five million dollars less than just three years ago.

The viability of the General Fund has been management's greatest concern. The General Fund is dependent upon tax revenues and is the most vulnerable to economic downturns. While it is not the largest of the City's funds, it may be its most important. It is the backbone of the municipal corporation and a financially healthy city requires a healthy General Fund. Expenses for police, fire, administration, park maintenance, economic development and other essential public services all come from the General Fund. It houses the majority of city employees.

The case can be made that the City of Lodi is not only surviving the recession, but it is thriving. It is taking the actions necessary to establish the framework for a more sustainable municipal corporation. The tax base is now more diverse and less dependent upon a single source of retail sales tax, permanent reductions have been made to the municipal work force and greater efficiency in the delivery of city services has been established. Management has examined ways to make every City service more efficient, streamlining and consolidating where possible.

The City has implemented pay stations to provide citizens more options for paying utility bills and, at the same time, reduce lines at the Finance office. In March 2010, we received 3,273 online payments for $898,424.92, up by 271 payments from just the month before. These payments reduce processing time, freeing staff for other customer service issues. We now provide utility account information online.

Other examples of organizational efficiencies include the following: we have consolidated operations of multiple recreational swim programs; we have decentralized purchasing responsibilities making departments more responsible and reducing costs associated with central purchasing; and we have reinforced the concept of a single answer point for development permits, also known as one-stop permits.

The City has reduced its work force by 11 percent over the past five years, from 470 full-time budgeted employees in 2004/05 to 418 full-time budgeted employees in 2010/11. The City reduced monthly work hours for many employees. Although there have been reductions in frequency, or delays in timeliness, the City nevertheless continues to offer the same basic range of municipal services.

We have laid out a plan to implement the State mandate for residential water meters and made progress in reduction of water consumption. In FY 2010/11, Lodi will begin installing water meters en masse and we will begin to bill residents with water meters based upon water consumption and not solely on an unsophisticated method based upon the number of bedrooms per resident. In approximately five years, all Lodi residents will have water meters installed.

As we tighten our belts and look at our operations with more scrutiny, we've asked the Budget and Finance Committee to examine the City's policies dealing with reserves, specifically the General Fund. Cities, like businesses and households, need some type of financial "cushion" against the potential shock of unanticipated circumstances and poor economies. The City's reserve policy could be clearer and better understood. For this Manager's tenure, the City has relied upon a reserve policy referenced in the FY 2003/04 budget. The Budget and Finance Committee will make a recommendation that the City Council adopt a more extensive reserve policy.

The recession is a "buyers market" creating the opportunity for Lodi to take advantage of low construction costs to proceed with major capital efforts. They include the reconstruction of East Lodi Avenue, the initial construction of DeBenedetti Park, new improvements and handicapped accessibility for the Grape Bowl, rejuvenation of underground electric cable, replacement of 2.7 miles of wastewater pipelines, and public art with the acceptance of "Celebrate the Harvest" and "Better Daze." As it is proposed, this budget continues to take advantage of the current bid climate and proposes as many projects as possible focusing on maintenance and replacement of existing facilities and projects that reduce the City's reoccurring operational costs, letting it operate more efficiently.

The City has made progress in identifying its deferred maintenance liability. Information has been gathered that identifies the cost and the proposed timeline to replace roofs; heating, ventilation and air-conditioning systems; the components of City parks; and Information Systems hardware. This is not a complete list of replacement and maintenance needs. For example, costs to replace floor coverings, elevators, parking lots and grounds have not been identified. But now that we know what some of the future costs are, Council and staff will begin the difficult task of identifying resources to pay for the maintenance and replacement of the City's physical assets.

As we look beyond this next fiscal year into the future, Lodi is very well positioned. This past year the City Council adopted a new Comprehensive General Plan that artfully maintains Lodi's compact urban character yet provides for jobs and economic growth. In the future, Lodi will be a city accommodating a population of 99,000 and 51,000 jobs, while remaining the densest in San Joaquin County.

Fiscal Year 2010/11 Budget Issues

This budget has several unique twists and issues. Five particular issues are worthy of highlighting: (1) employee costs and contributions; (2) response to the unintended consequences of cutting costs in the FY 2009/10 budget; (3) impact of the Lodi Energy Center; (4) capital programs; and (5) cost increases beyond the City's control. Of course, the most remarkable issue of the budget is the context of the ongoing Great Recession.

<u>Employee costs and contributions</u> – With regard to employee costs and contributions, prior to the economic downturn, Lodi aggressively moved to manage employee expenses. Positions not deemed vital to City operations were held vacant, and other departmental expenses were closely monitored. Importantly, as the economy plummeted, in March 2009, City employees made a number of salary and benefit concessions to reduce salary costs, including salary reductions, furloughs, and waiving of the City's deferred compensation match. These concessions alone were valued at over $2.3 million for FY 2009/10, and it is expected that employees will contribute an equal sum for FY 2010/11. Consequently, the City has largely avoided employee layoffs and drastic service cuts so common in other cities.

The City is appreciative of the sacrifices and services of its employees. We realize that our primary responsibility is to provide a high level of service to our community, and these sacrifices have allowed the City that high level of quality service to our citizens during a particularly challenging time. Through prudent management, and employee involvement and sacrifice, the City of Lodi has been proud to meet its commitment to those we serve.

The City has also used early retirement to reduce the work force. In FY 2009/10, 15 employees retired with this incentive that produced a salary savings, not including benefits, of $1,148,000. In FY 2010/11, at the time of the preparation of this transmittal letter, it is expected that an additional four employees will take advantage of early retirement for an additional savings of $457,140.

Unintended consequences of cutting costs in the FY 2009/10 budget – There have been unintended consequences caused by some of the techniques used to cut costs in the FY 2009/10 budget. Specifically, in an effort to save money over a short period of time, management raised the Compensatory Time Off (CTO) limits to increase the amount of time employees may accumulate earned overtime and encouraged employees where possible to avoid cashing out overtime. The thinking at the time was this was a one-year problem and CTO would be dissipated in the future over a reasonably short period of time. However, the amount of CTO has risen to a rate higher than is prudent: 28 employees have more than 200 hours of CTO and approximately a dozen are near the maximum limit of 480 hours. Consequently, in FY 2010/11 funds are budgeted to buy down CTO to reduce the liability carried into future years.

The employees who receive the CTO cash-out will continue to contribute towards cost reductions in a variety of ways, not just overtime reduction.

Impact of the Lodi Energy Center – When it comes to the financial benefit for the City of Lodi, the Lodi Energy Center rivals any project the City has been involved with. It is a 280-megawatt, natural gas combined-cycle power plant constructed by Northern California Power Agency (NCPA) within the City of Lodi on city-owned property. Lodi is a participant in the Lodi Energy Center. This project created several opportunities for Lodi to increase revenue, beyond simply participating in the project and realizing the long-term cost savings of more affordable electric rates. Specifically, Lodi will benefit financially in the following ways: rental income ($40,000 per year on top of the existing annual lease revenue of $20,310); treated water sales ($960,000 per year guaranteed with increased revenue for sales above the base amount); sale of Giant Garter Snake Habitat Remediation (one-time revenue of $504,000); sales tax revenue (one-time revenue in FY 2010/11 of $1,184,900); and a one-time connection fee in the amount of $300,000. All told, the initial annual revenue from the Lodi Energy Center is $1,000,000 and one-time revenue is $2,272,000. This project will help Lodi in the long-term by strengthening its tax base significantly and in the short-term with one-time money to make a variety of improvements. The one-time money gives the Council the opportunity to look at replacement and maintenance of needs it would not normally be able to afford.

Capital Programs – The City has gone a number of years without investing in its physical plant. This year it is proposed to spend $12.2 million on capital projects, many of which are delayed maintenance and replacement projects. This list of capital projects was guided by data compiled by the Public Works Department as it looked at major building components, assessment of parks, assessment of vehicles, and a replacement schedule for information technology. The above amount also includes capital expenses for the enterprise funds.

Costs Beyond the City's Control – While we are pleased that revenues have stabilized, we are concerned with an increase in expenditures beyond our control. We are seeing costs rise for retirement and insurance. We have been advised to plan for a 2-percent-per-year increase in our retirement rates for the foreseeable future. We saw the total contribution for Safety retirement increase to a 34.02-percent (25.02 percent employer share, 9-percent employee share; all paid by the City) of payroll for FY 2010/11 and to 19.08 percent of payroll (12.08 percent employer share, 7 percent employee share; all paid by the City) for Miscellaneous retirement. Total City retirement contribution for 2010/11 is estimated to be $7.2 million.

The second cost increase that is a cause of concern is medical insurance. City medical insurance costs are estimated to increase by 6 percent. The estimated General Fund increase is $66,000 with a total City-wide medical premium cost of nearly $5 million. It is anticipated that health insurance costs will also continue to climb every year for the next several years.

All Funds

The City uses fund accounting to track expenses and revenues for different purposes. Funds are self-balancing sets of accounts, or can be thought of as various businesses under the control of the City Council. For the purposes of comparing year-to-year or against other cities, it is common to add all revenues and expenses from all funds. This is the all-fund budget.

The all-fund budget expenditures for FY 2010/11 is $179,333,640. This is an increase of approximately $9.1 million, or 5.4 percent from the previous year's original budget. The increase in expenditures is mostly attributed to an increase in capital projects resulting from the Lodi Energy Center one-time revenue and grants associated with the American Recovery and Reinvestment Act programs.

The single-largest fund of the City is the Electric fund at $76,618,920. The second-largest fund is the General Fund at $41,321,750. Other funds of note: Street Fund, $5,903,360; Water Fund, $11,528,790; Wastewater Fund, $14,194,540; and Library Fund, $1,427,930.

In the past, but not this year, the Community Development and the Community Center funds have operated in a deficit. Community Development is expected to operate with revenues in excess of expenditures in the 2010/11 fiscal year, while the Community Center is expected to break even for the year.

The overall staffing levels for all-funds are 418 full-time funded positions. This is 41 positions less than FY 2009/10, or approximately 10 percent. Staffing decreases grew during the course of the year with employees participating in the early retirement program. The staffing levels for FY 2010/11 anticipate the reduction of the Street Division by two employees. Although we are offering selected positions early retirement incentives, we have not incorporated any potential savings and position reductions into the proposed budget.

It is noted that in FY 2003/04 the City had 478 authorized positions, and this figure did not include the contract positions in Electric Utility.

It is estimated that a total of $12.2 million will be spent on capital projects during the course of the fiscal year. The water treatment plant, water meters and main replacements, and the Grape Bowl, are the most significant. This figure is not the budgeted amount, but the actual expenditures during the year.

General Fund

The General Fund's primary source of revenue is taxes. It is the discretionary fund for basic government services such as public safety, parks, economic development, and provides financial support via transfers for recreation, arts, library, and cultural programs. It supports the debt payment related to the 2002 General Fund bond for the Police Station, Hutchins Street Square, and downtown improvements. The FY 2010/11 budget again provides basic funding for the full range of municipal services with the greatest emphasis on public safety.

In recent budgets, one of the principle tasks has been to maintain the viability of the General Fund. A measurement of the funds viability is the amount available to spend on unanticipated expenses such as emergencies. The City Council has established a policy of an undesignated/unrestricted minimum reserve policy of 15 percent. Unfortunately, during this Manager's tenure, the City has not been successful in reaching this minimum goal. The anticipated reserve on June 30, 2009 was expected to be $3,831,962. The audited actual reserve was $3,383,191. The unfavorable variance of $448,771 was due to the continuing decline of revenues. The projected FY 2010/11

year-end amount is expected to be $3,831,962 as staff recommends using a portion of one-time revenue to bring fund balance back to the level anticipated at original budget adoption.

Due to the concessions agreed to by employees, management is making every possible attempt to maintain the reserve level but at this time not seeking to increase the actual reserve beyond the budgeted previous year. Currently, the reserve level is now about 8 percent of the General Fund expenditure level, or about half of the minimum amount.

General Fund revenues will see a noticeable increase this fiscal year. This is due in part to receipt of one-time funds of $1,184,900 in sales tax related to the development of the Lodi Energy Center. Total FY 2010/11 General Fund revenue is budgeted at $41,321,750. Excluding one-time revenue, "base" revenue is forecasted to increase by $265,950, a little over a half-percent increase.

(Note: $504,000 in one-time revenue also related to the Lodi Energy Center will be received in FY 2009/10, a portion of which will be available for expenditure in FY 2010/11. It was previously anticipated that these funds would be received in the 2010/11 fiscal year.)

It has been noted for the Council's benefit that base expenditures and revenues, excluding the one-time money, would be in a deficit unless further reductions to services are made or some of the one-time money is used. The Council directed that approximately $250,000 to $350,000 in one-time money be used for "typical operational expenses." This direction was taken due to the difficulty in further reducing costs and the reductions employees have previously made. The proposed budget anticipates using $592,000 of one-time revenue for "typical operational expenses."

The intention of the Manager in preparing the budget was to maintain balance within the General Fund and to not change the percent of General Fund revenue assigned to departments. But, as expenditures increased beyond the City's control, specifically related to personnel, those departments with the most personnel received a greater percentage of the General Fund revenue. Consequently, the Police Department represents 39.21 percent of the General Fund, up by 1.70 percent from last year, and the Fire Department represents 22.40 percent of the General Fund, up by 0.59 percent. The two departments comprise 61.61 percent of the General Fund budget, an increase of over 2 percent from last year. Expressed in another manner, these two departments represent 158 percent of all property and sales tax revenues (excluding one-time revenue), up by almost 9 percent from last year. In other words, if all property and sales tax revenues were dedicated to the Police and Fire departments, another $9.2 million in revenue still is required to meet the other departments' funding needs. An alternative viewpoint is that the Police Department budget consumes all of the ongoing property and sales tax that comes to the City and requires another $50,000 to fully fund the department.

Management looked closely at cutting the Police and Fire department expenditures. Additional personnel cuts within the Police Department, however, are already included in the budget. Police will leave an existing dispatch position unfilled and two sworn officers will be laid off and rehired through a federal grant, thereby reducing General Fund funding requirements. Reducing costs further would have involved the layoff of a Community Improvement Officer and additional Police Officers. In total, at this time, the Police Department is keeping five sworn positions vacant.

Further reductions in the Fire Department could be made in laying off office staff, but due to agreements with bargaining units that produced a greater cost savings, additional cuts were not made.

In order to save additional costs during this difficult time, management proposes to eliminate from the General and related funds all non-reimbursed training and travel, saving approximately $112,060. Excluded from this amount is $15,000 available for Council conferences.

There is an anticipated modest increase in base revenues. FY 2010/11 revenue increases of note:

Federal Police Department Hiring Grant - $370,000;
New Community Access Cable surcharge - $85,000;
Sales tax - $133,000 (anticipated new retail outlets);
Card room fees - $115,250;
Engineering Inspection fees - $113,000

The Payment In-Lieu of Taxes (PILOT) from the Electric Utility will remain flat at $6.9 million. In FY 2009/10, a one-time recapture of $500,000 in deferred PILOT was taken. This was one-time revenue and is not available for this budget year.

Management is compelled to bring to the Council's attention hidden expenses resulting from State action. One is the growth of the property tax administration fee and the other the continuing ongoing ERAF shift. In the late 1980s, the State allowed counties to collect a fee from cities and other agencies to collect property tax. In the mid 1990s, the State began a practice of taking local Bradley Burns Sales Tax revenue (1 percent) and back-filling with State-controlled property tax. Since this was property tax and the County was collecting a fee for administering property tax, it began to charge for the collection and administration of the back-filled portion of property tax as well. What was intended to be revenue neutral was not and, consequently, local entity revenue was reduced. The property tax collection fee, which is not actually a fee but money dedicated from the City's property tax receipts, is estimated to be $290,000 this fiscal year, up by $80,800 within two years.

The second issue of note is the Educational Revenue Augmentation Fund (ERAF). In 1992, in response to Proposition 98, the State required County Auditors to shift property tax away from cities to cover the State's responsibilities to fund schools. This shift continues to this day and, although Prop 1A stopped the escalation, the cost for Lodi continues to be approximately $3.1 million per year.

Funding from the General Fund for arts programs, economic development, July 4th fireworks, and contributions to organizations is essentially unchanged from FY 2009/10.

The General Fund provides debt service for the 2002 General Fund secured Certificates of Participation. The annual debt service of $1,673,820 is broken down as $758,660 (45 percent) for the Police Station, $662,100 (40 percent) for Hutchins Street Square, and $253,060 (15 percent) for School Street.

Special Revenue Funds

Five Special Revenue Funds of note are the Streets and Drainage Fund; Community Development Fund; Community Center Fund; Recreation; and Library.

The Street Fund incurs costs for both major capital projects and ongoing operations. The balance of the Street Fund has declined over the past five years. The dedicated revenue for the Street Fund cannot support the non-capital costs of the fund. Two maintenance positions were deleted from the Street Fund in FY 2009/10, but the reductions were not appropriately made in reducing the contribution of the General Fund. That has been corrected. Now, in addition, two more positions are proposed to be deleted from the Street Fund. Funding will remain relatively constant to allow the fund to properly balance labor costs with capital project costs.

The Community Development Fund covers the cost of the Community Development Department and its three divisions: Planning, Building, and Neighborhood Services. The fund is carrying a deficit forward from previous years, but its projected revenues are expected to exceed expenses for FY 2009/10 and 2010/11. As building activities increase, the deficit should be erased.

The Recreation Fund is projected to operate with revenues just over expenditures.

The Community Center Fund incurred a deficit in FY 2008/09 and has carried the deficit forward. Community Center operations are expected to correct this deficit over time.

The Library Fund continues to hum along with a very small reserve of $34,744 projected for June 30, 2011.

Utilities and Enterprise Funds

The Electric Fund is the City's largest fund and should be able to maintain regular operations as it moves towards the operational start of the Lodi Energy Center. Bulk power purchases continue to be the largest expense for the Electric Utility. Over time, power from the Lodi Energy Center will reduce utility costs and, with it, rates.

The installation of water meters and the transition from a flat-rate water bill to a usage-based water bill will be a significant change for the Water Fund. In addition to water meters, due to the structure of the agreement with the Woodbridge Irrigation District approved in April 2003, the City must build a Water Treatment Plant or lose the value of the funds already paid to purchase 6,000 acre feet of water annually. It is currently proposed to construct a membrane filter treatment plant in phases. The initial capacity of 12 million gallons per day (mgd) could be expanded to 19 mgd with the availability of additional water. Construction for the initial phase is scheduled to commence in 2010.

The City Council was placed in a difficult position to raise wastewater rates in FY 2009/10. Increased regulations and stricter enforcement required the City to invest $60 million in improvements to the White Slough Plant. The annual debt service for these improvements is approximately $4.1 million per year. Part of the debt service payment was to be made from impact fees, but due to the decline in new development, impact fee revenue was not realized. The Wastewater Fund was operating at a deficit. To support the debt service, as well as additional costs due to increased regulations and stricter enforcement, a series of rate increases were approved. The increase in 2010, as well as the pre-approved stair-step increases, is expected to bring the utility back to a financially healthy condition.

Capital Budget

For the first time in several budgets, Lodi this year will see General Fund money dedicated to capital projects. While there have been major capital projects, they have come from specific revenues. It is expected that several long-neglected maintenance projects will be funded, including re-roofing the Carnegie building, fixing the air conditioning in City Hall, maintenance of the interior features of City Hall, roof repair at Fire Station 2, partial refurbishment of old Public Safety building, and more.

Within All Funds, the more significant capital projects will be the water treatment plant, the ongoing improvements of the Grape Bowl, the installation of water meters, the replacement of transmission lines, the possible commencement of the western electric line, and road maintenance projects.

Acknowledgments

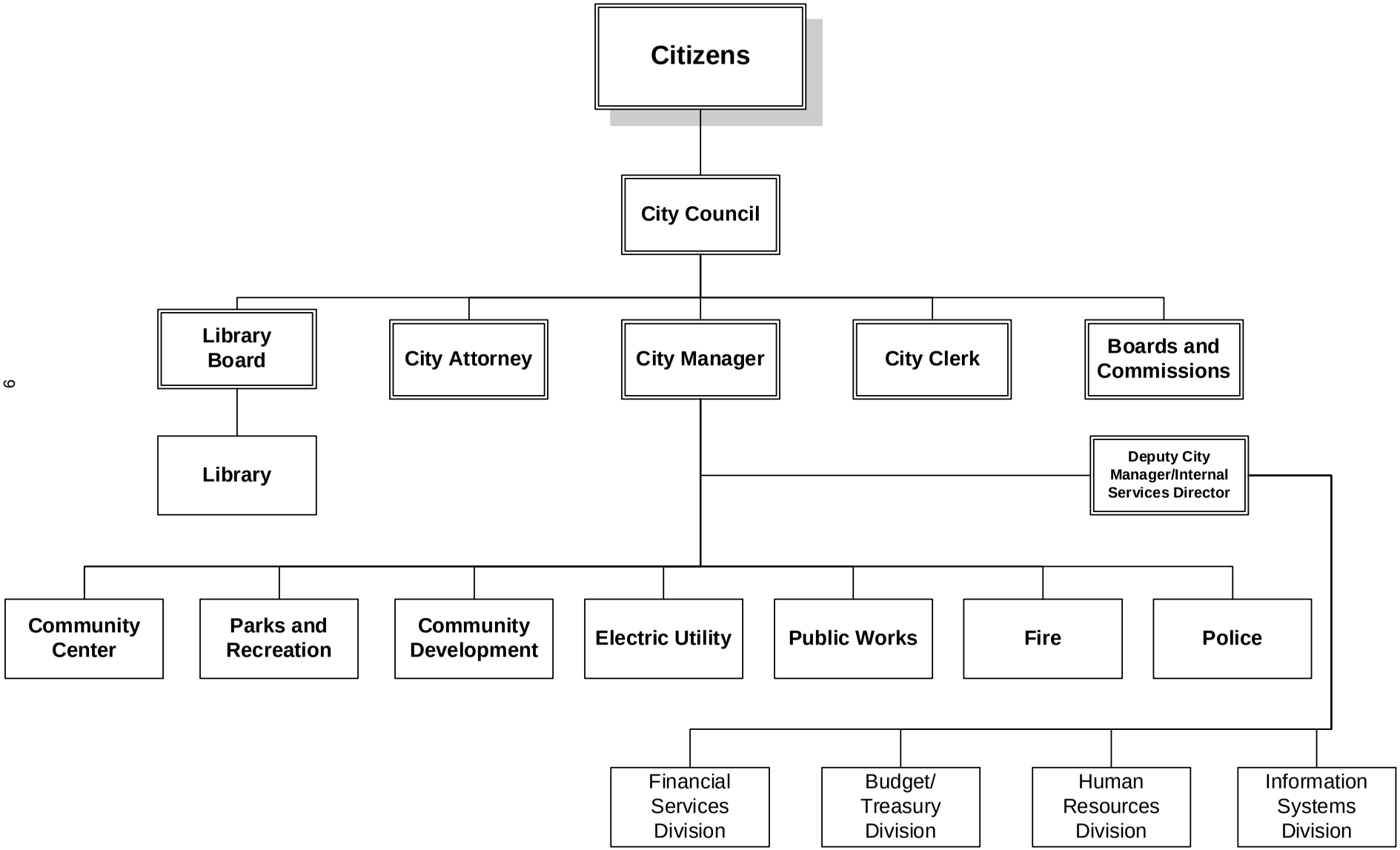
My appreciation is extended to the staff team involved in preparing the 2010/11 budget: Deputy City Manager/Internal Services Director Jordan Ayers, Management Analysts Susan Bjork, Kirk Evans, Janet Hamilton, and Senior Programmer Analyst Tyson Mordhorst. Thank you to each department's staff who worked on the budget. Cooperation was needed from each labor group. Human Resources Manager Dean Gualco who worked with City Attorney Stephen Schwabauer to secure agreements. Special thanks are extended to Financial Services Manager Ruby Paiste, Susan Seward-Lake, and Communications Specialist Jeff Hood.

This is my last budget to prepare for the City of Lodi. With tax base-enhancing proposals around the corner, Lodi will be able to weather the current recession. Lodi must continue, however, to reinvent how it does business, become leaner, and respond faster to change to continue to thrive into the future. I hope my service has improved the City of Lodi and, to paraphrase the Athenian Oath, that I have been able to transmit this City, not only not less, but greater and more beautiful than it was transmitted to me.

Sincerely,

Blair King
City Manager

City of Lodi



FY 2010-2011

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
CITY ATTORNEY					
City Attorney	1	1	1	1	1
Deputy City Attorney	1	1	1	1	1
Legal Secretary	1	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**	**3**
CITY CLERK					
City Clerk	1	1	1	1	1
Administrative Clerk - (C)	1	1	1	1	1
Administrative Records Clerk - C	1	1	1	1	1
Assistant City Clerk	0	0	1	1	1
Deputy City Clerk	1	1	0	0	0
City Clerk Total	**4**	**4**	**4**	**4**	**4**
CITY MANAGER					
City Manager	1	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1	1
Management Analyst	1	1	2	2	2
Secretary to the City Manager	1	1	1	1	1
Senior Programmer/Analyst	0	0	1	1	1
City Manager Total	**4**	**4**	**6**	**6**	**6**
COMMUNITY CENTER					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	1	0	0	0	0
Aquatics Coordinator	1	1	0	0	0
Art & Events Coordinator	0	1	0	0	0
Art & Events Manager	0	0	1	1	1
Community Center Director	1	0.5	0.5	0.5	0.5
Building Services/Event Coordinator	1	0	1	1	1
Facilities Maintenance Worker	1	0	0	0	0
Program Coordinator	0	1	1	1	1
Senior Services Coordinator	1	1	0	0	0
Senior Services Manager	0	0	1	1	1
Senior Facilities Maintenance Worker	1	2	0	0	0
Stage Technician	1	1	1	1	1
Community Center Total	**9**	**8.5**	**6.5**	**6.5**	**6.5**
COMMUNITY DEVELOPMENT					
Administrative Clerk	1	1	1	1	0
Administrative Secretary	1	1	1	1	1
Building Inspector I/II	3	4	3	3	2
Building Official	1	1	1	1	1
Community Development Director	1	1	1	1	1
Community Improvement Manager	1	1	0	0	0
Junior/Assistant/Associate Planner	2	1	1	1	1
Junior Plans Examiner/Engineer	0	0	1	1	1
Neighborhood Services Manager	0	0	1	1	1
Permit Technician	2	2	2	2	2
Plan Check Engineer	1	0	0	0	0
Planning Manager	1	1	1	1	0
Senior Planner	1	1	0	0	0
Community Development Total	**15**	**14**	**13**	**13**	**10**
ELECTRIC UTILITY					
Administrative Clerk	2	2	2	2	2
Administrative Secretary	1	1	1	1	1
Assistant Electric Utility Director	0	2	2	2	2
Buyer	0	0	1	1	1
Construction/Maintenance Supervisor	1	1	1	1	1
Distribution Planner	0	3	3	3	3
Distribution Planning Supervisor	0	1	1	1	1
Electric Apparatus Mechanic	1	1	1	1	1

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
Electric Foreman/Forewoman	3	3	3	3	3
Electric Line Apprentice	2	2	2	2	2
Electric Lineman/Linewoman	3	3	5	5	4
Electric Systems Supervisor	1	1	1	0	0
Electric Troubleshooter	2	2	2	2	2
Electric Utility Director	1	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1	1
Electrical Drafting Technician	2	2	2	2	2
Electrical Estimator	3	0	0	0	0
Electrical Technician	1	2	2	2	2
Energy Specialist	1	1	1	1	1
Field Services Representative	2	2	3	3	3
Field Services Supervisor	1	1	1	1	1
Manager, Customer Services & Programs	1	1	1	1	1
Manager, Electric Services	1	0	0	0	0
Manager, Engineering & Operations	1	0	0	0	0
Meter Reader	4	4	3	2	2
Metering Electrician	1	1	1	1	1
Principle Resource Planner	0	0	0	1	1
Senior Administrative Clerk	1	1	1	1	1
Senior Electric Troubleshooter	1	1	1	1	1
Senior Electric Utility Rate Analyst	1	1	1	0	0
Senior Electrical Estimator	1	0	0	0	0
Senior Power Engineer	1	1	1	1	1
Senior Storekeeper	0	0	1	1	1
Substation and Meter Superintendent	0	0	0	1	1
Utility Equipment Specialist	1	1	1	1	1
Utility Operations Supervisor	1	1	1	1	1
Utility Service Operator I/II	3	3	3	3	3
Utility Service Operator I/II - Relief	1	1	1	1	1
Electric Utility Total	**47**	**48**	**52**	**51**	**50**
FIRE DEPARTMENT					
Administrative Secretary	1	1	1	1	1
Fire Battalion Chief	4	4	4	4	4
Fire Captain	15	15	15	15	15
Fire Chief	1	1	1	1	1
Fire Division Chief	2	2	2	2	1
Fire Inspector	1	1	1	1	0
Fire Engineer	21	21	21	21	21
Firefighter I/II	18	18	18	18	16
Senior Administrative Clerk	1	1	1	1	1
Fire Department Total	**64**	**64**	**64**	**64**	**60**
INTERNAL SERVICES DEPARTMENT					
Management Analyst	0	1	0	0	0
Sr. Programmer/Analyst	0	1	0	0	0
BUDGET DIVISION					
Administrative Clerk	1	0	0	0	0
Budget Manager	1	1	1	1	0
Buyer	1	1	0	0	0
Management Analyst	2	2	2	2	2
Purchasing Technician	1	1	1	1	1
Senior Storekeeper	1	1	0	0	0
Storekeeper	1	0	0	0	0
	8	6	4	4	3
FINANCIAL SERVICES DIVISION					
Accountant	1	1	1	1	1
Accounting Clerk	3	3	3	3	2
Administrative Clerk	0	1	1	1	0
Customer Service Representative	8	8	8	8	8
Finance Supervisor	0	0	0	1	1

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
Finance Technician	2	2	2	2	2
Financial Services Manager	1	1	1	1	1
Senior Customer Service Representative	2	2	2	2	2
Supervising Accountant	1	1	1	1	1
Utility Billing & Collections Supervisor	1	1	1	0	0
	19	20	20	20	18
HUMAN RESOURCES DIVISION					
Human Resources Manager	1	1	1	1	1
Human Resources Technician	1	1	1	1	1
Management Analyst	3	2	2	2	1
	5	4	4	4	3
INFORMATION SYSTEMS DIVISION					
Data Processing Manager	1	1	0	0	0
Information Systems Analyst	1	1	0	0	0
Information Systems Coordinator	1	1	1	1	1
Information Systems Manager	1	1	1	1	1
Information Systems Specialist	1	1	1	1	1
Network Administrator	1	1	1	1	1
Network Technician	1	1	1	1	1
Senior Programmer/Analyst	1	0	2	2	1
	8	7	7	7	6
Internal Services Total	**40**	**39**	**35**	**35**	**30**
LIBRARY					
Administrative Secretary	1	1	1	1	1
Librarian	3	3	3	3	3
Library Assistant	4	4	4	4	3
Library Services Director	1	1	1	1	1
Literacy Services Coordinator	1	1	1	1	0
Senior Library Assistant	0	0	3	3	3
Supervising Librarian	1	1	1	1	1
Supervising Library Assistant	3	3	0	0	0
Library Total	**14**	**14**	**14**	**14**	**12**
PARKS & RECREATION DEPARTMENT					
Administrative Clerk	1	1	2	2	2
Administrative Secretary	1	1	1	1	1
Aquatics Coordinator	0	0	1	1	1
Park Maintenance Worker I/II	11	11	11	11	8
Park Maintenance Worker III	5	5	5	5	5
Parks Project Coordinator	1	1	1	1	1
Parks & Recreation Director	1	0.5	0.5	0.5	0.5
Parks Superintendent	1	1	1	1	1
Parks Supervisor	2	2	2	2	2
Recreation Manager	0	0	0	3	3
Recreation Superintendent	0	0	0	1	1
Recreation Supervisor	4	4	4	0	0
Senior Administrative Clerk	1	1	1	1	1
Senior Facilities Maintenance Worker	1	1	1	1	1
Welder-Mechanic	1	1	1	1	1
Parks & Recreation Total	**30**	**29.5**	**31.5**	**31.5**	**28.5**
POLICE DEPARTMENT					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	1	1	1	1	1
Animal Services Supervisor	1	1	1	1	1
Assistant Animal Services Officer	2	2	2	2	2
Community Improvement Officer I/II	2	2	2	2	2
Community Service Officer	1	1	1	1	1
Dispatcher/Jailer	18	21	21	21	17
Dispatcher Supervisor	2	2	2	2	2
Lead Dispatcher/Jailer	2	3	3	3	3
Management Analyst	1	1	2	2	1

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
Parking Enforcement Assistant	2	2	2	2	1
Police Captain	2	2	2	2	2
Police Chief	1	1	1	1	1
Police Corporal	8	8	8	8	8
Police Lieutenant	6	6	6	6	4
Police Officer	52	52	52	52	50
Police Records Clerk	5	5	5	5	4
Police Records Clerk Supervisor	1	1	1	1	1
Police Sergeant	9	9	9	9	8
Special Services Manager	1	1	0	0	0
Supervising Code/Community Imp. Off.	0	1	1	1	1
Senior Police Administrative Clerk	2	2	2	2	2
Police Department Total	**120**	**125**	**125**	**125**	**113**
PUBLIC WORKS DEPARTMENT					
ADMINISTRATION					
Administrative Secretary	1	1	1	1	1
Management Analyst	1	1	1	1	1
Public Works Director	1	1	1	1	1
	3	3	3	3	3
ENGINEERING DIVISION					
Administrative Clerk	2	2	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1	0
Construction Project Manager	1	1	1	1	1
Engineering Technician I/II	2	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	2	2	3	2	1
Public Works Inspector I/II	2	2	2	2	1
Senior Civil Engineer	3	3	3	3	2
Senior Engineering Technician	4	4	3	4	3
Senior Traffic Engineer	1	1	0	0	0
	18	18	16	16	11
FLEET & FACILITIES					
Equipment Service Worker	1	1	1	1	1
Facilities Maintenance Worker	1	1	0	0	0
Facilities Supervisor	1	1	1	1	1
Fleet & Facilities Manager	1	1	1	1	1
Fleets Services Supervisor	1	1	1	1	1
Heavy Equipment Mechanic	4	4	4	4	4
Lead Equipment Mechanic	2	2	2	2	2
Parts Clerk	1	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Senior Facilities Maintenance Worker	1	1	2	2	2
Welder-Mechanic	1	1	1	1	1
	15	15	15	15	15
STREETS & DRAINAGE					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	0	0	1	1	1
Assistant Streets & Drainage Manager	1	1	0	0	0
Maintenance Worker I/II	12	12	10	10	8
Office Supervisor	1	1	0	0	0
Senior Administrative Clerk	1	1	1	1	1
Street Maintenance Worker III	8	8	6	5	5
Streets & Drainage Manager	1	1	1	0	0
Streets & Drainage Superintendent	0	0	1	1	1
Street Supervisor	3	3	3	3	3
Tree Operations Supervisor	1	1	1	0	0
	29	29	25	22	20
TRANSPORTATION & COMMUNICATIONS					
Administrative Clerk	0	0	1	1	1
Jr/Asst/Assoc Planner	0	1	1	1	1
Transportation Manager	1	1	1	1	1
Transportation Technician	1	0	0	0	0
	2	2	3	3	3

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
WATER SERVICES					
Chief Wastewater Plant Operator	1	1	1	1	1
Compliance Engineer	0	0	1	1	1
Deputy Public Works Director - Utilities	0	0	1	1	1
Electrician	2	2	2	2	2
Environmental Compliance Inspector	2	2	3	3	3
Laboratory Services Supervisor	1	1	0	0	0
Laboratory/Environmental Compliance Superintendent	0	0	1	1	1
Laboratory Technician I/II	2	2	2	2	2
Maintenance Worker I/II	8	8	8	8	8
Plant & Equipment Mechanic	4	4	5	5	5
Senior Plant & Equipment Mechanic	3	2	1	1	1
Wastewater Plant Operator I/II/III	6	6	6	6	6
Wastewater Treatment Superintendent	1	1	1	1	1
Water Services Manager	1	1	0	0	0
Water Services Technician	1	1	1	1	1
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	3	3	4	4	4
	41	40	43	43	43
Total Public Works	**108**	**107**	**105**	**102**	**95**
ALL CITY DEPARTMENTS TOTAL	**458**	**460**	**459**	**455**	**418**

Proposed Position Changes				
	FY 09/10	FY 10/11		
Dept/Division	**Current Title**	**Proposed Title/Position**	**Comment**	**Barg. Unit**
Community Center	Senior Facilities Maintenance Worker	Building Services/Event Coordinator	Title change	Maintenance & Operators
Community Center	Senior Facilities Maintenance Worker		Transfer to PW	Maintenance & Operators
Electric Utility	Meter Reader		Eliminated	General Services
Electric Utility	Senior Electric Utility Rate Analyst		Eliminated	Mid-Management
Electric Utility		Principle Resource Planner	New Position	Mid-Management
Electric Utility	Electric Systems Supervisor	Substation and Meter Superintendent	Re-class	Mid-Management
Parks and Recreation	Recreation Manager		Eliminated	Mid-Management
Parks and Recreation		Recreation Superintendent	New Position	Mid-Management
PW - Facilities	Facilities Maintenance Worker		Eliminated	Maintenance & Operators
PW - Facilities	Senior Facilities Maintenance Worker		Transfer from Community Center	Maintenance & Operators
PW - Streets	Tree Operations Supervisor		Eliminated	Maintenance & Operators
PW - Streets	Street Maintenance Worker III		Eliminated	Maintenance & Operators

Unfunded Positions for FY 10/11				
Community Development	Administrative Clerk		Unfunded	General Services
Community Development	Building Inspector I/II		Unfunded	General Services
Community Development	Planning Manager		Unfunded	Mid-Management
Electric Utility	Electric Lineman/Linewoman		Unfunded	IBEW
Fire	Division Chief		Unfunded	Fire Mid-Mgmt
Fire	Firefighter I/II		Unfunded	Firefighters
Fire	Firefighter I/II		Unfunded	Firefighters
Fire	Fire Inspector		Unfunded	Firefighters
Internal Services-Budget	Budget Manager		Unfunded	Confidential
Internal Services - Financial Services	Accounting Clerk		Unfunded	General Services
Internal Services - Financial Services	Administrative Clerk		Unfunded	General Services
Internal Services - Human Resources	Management Analyst		Unfunded	Mid-Management
Internal Services - Information Systems	Senior Programmer/Analyst		Unfunded	Mid-Management
Library	Library Assistant		Unfunded	General Services
Library	Literacy Services Coordinator		Unfunded	Mid-Management
Parks and Recreation	Park Maintenance Worker I/II		Unfunded	Operators
Parks and Recreation	Park Maintenance Worker I/II		Unfunded	Operators
Parks and Recreation	Park Maintenance Worker I/II		Unfunded	Operators
Police	Dispatcher/Jailer		Unfunded	Dispatchers
Police	Dispatcher/Jailer		Unfunded	Dispatchers
Police	Dispatcher/Jailer		Unfunded	Dispatchers
Police	Dispatcher/Jailer		Unfunded	Dispatchers
Police	Management Analyst		Unfunded	Mid-Management
Police	Parking Enforcement Assistant		Unfunded	General Services
Police	Police Lieutenant		Unfunded	Police Mid-Mgmt
Police	Police Lieutenant		Unfunded	Police Mid-Mgmt
Police	Police Officer		Unfunded	Police
Police	Police Officer		Unfunded	Police
Police	Police Records Clerk		Unfunded	General Services
Police	Police Sergeant		Unfunded	Police Mid-Mgmt
PW - Engineering	City Engineer/Deputy PW Director		Unfunded	Mid-Management
PW - Engineering	Jr./Asst/Assoc. Civil Engineer		Unfunded	General Services
PW - Engineering	Public Works Inspector I/II		Unfunded	General Services

Proposed Position Changes				
	FY 09/10	FY 10/11		
Dept/Division	**Current Title**	**Proposed Title/Position**	**Comment**	**Barg. Unit**
PW - Engineering	Senior Civil Engineer		Unfunded	Mid-Management
PW - Engineering	Senior Engineering Technician		Unfunded	General Services
PW - Streets	Maintenance Worker I/II		Unfunded	Maintenance & Operators
PW - Streets	Maintenance Worker I/II		Unfunded	Maintenance & Operators

ALL FUNDS

All City of Lodi funds project total revenues of $177,837,690 in the fiscal year beginning July 1, 2010, and expenditures of $179,333,640.

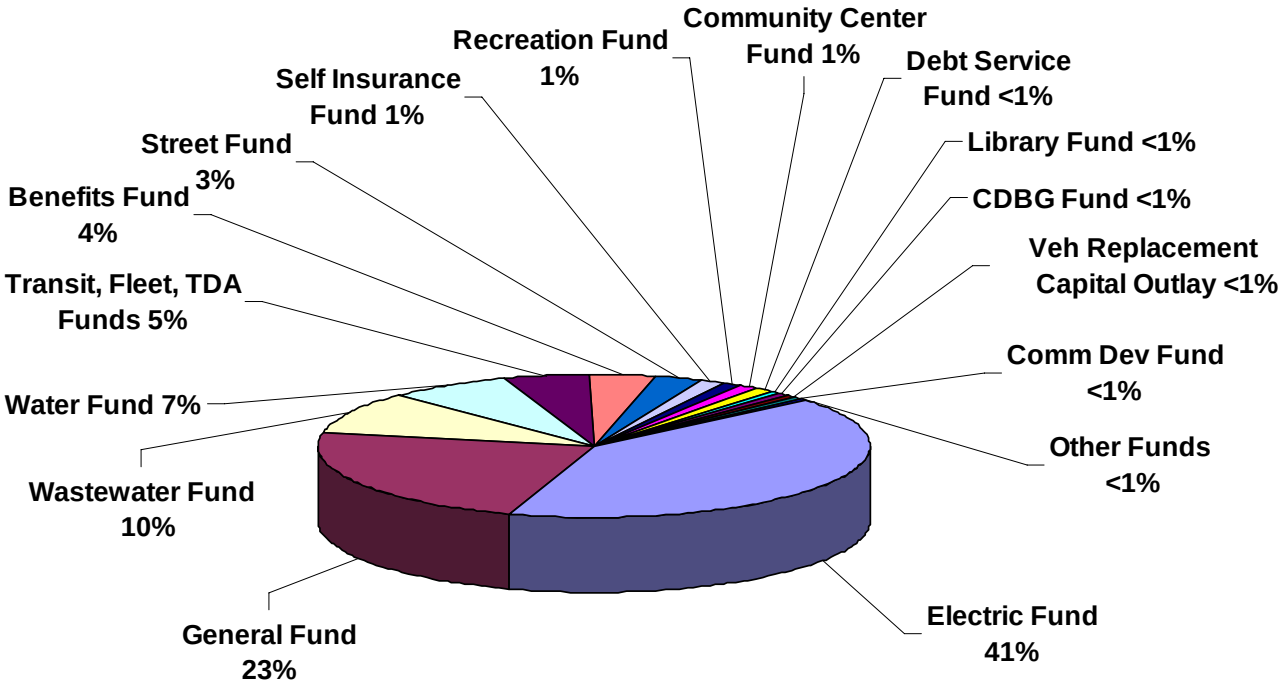
The Electric Fund is the City's largest, with $73,269,270 in projected revenue and $76,618,920 in expenditures. The Electric Fund covers the activities of the Lodi Electric Utility, which provides electricity within the Lodi city limits.

The General Fund projects revenues and expenditures of $41,321,750 in the fiscal year. The General Fund supports most of the City's discretionary programs, such as Police, Fire, park maintenance and administrative functions.

The All Funds figures overstate the City's actual revenue and spending. For example, $1 received by the Electric Utility and transferred to the General Fund to support general City services is counted by both funds as $1 received and $1 expended.

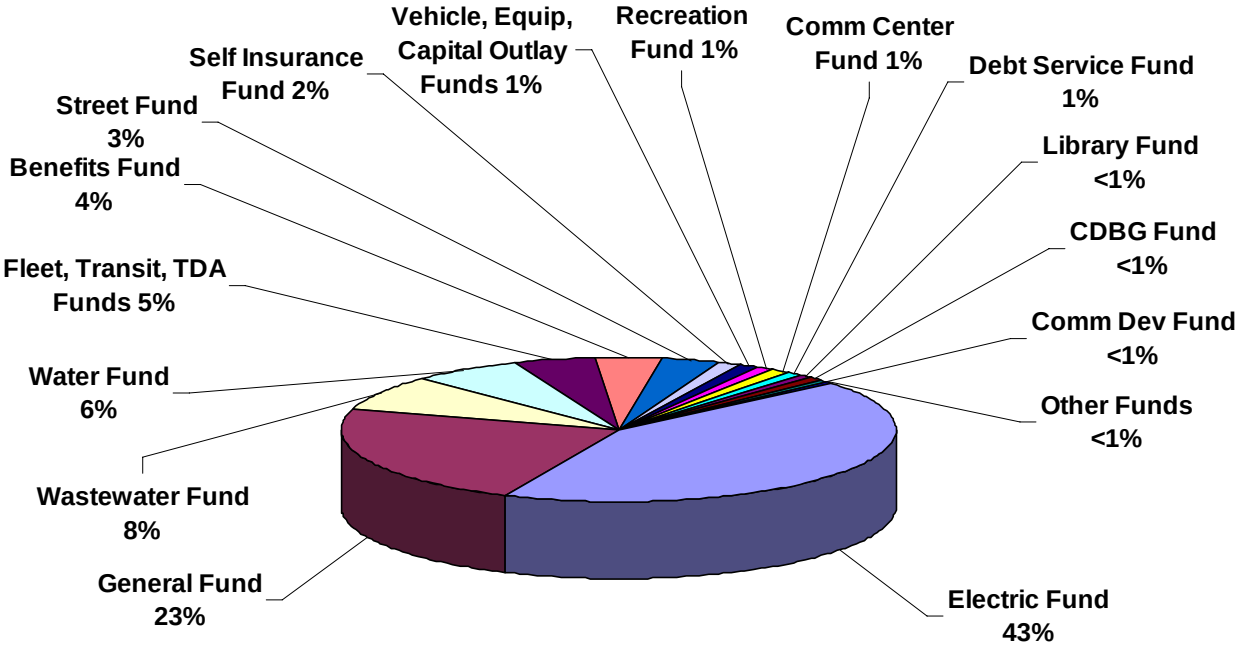
The following pages provide a detailed description of the City of Lodi's funds, including organizational charts, narrative summaries of the various activities, and financial tables.

All Funds Revenues



Fund	Budget 2010-11
Electric Fund	73,269,270
General Fund	41,321,750
Wastewater Fund	17,054,390
Water Fund	12,741,980
Transit, Fleet, TDA Funds	8,711,130
Benefits Fund	6,999,300
Street Fund	4,940,150
Self Insurance Fund	2,109,360
Recreation Fund	2,004,990
Community Center Fund	1,850,570
Debt Service Fund	1,673,820
Library Fund	1,452,700
CDBG Fund	1,160,610
Vehicle Replace., Capital Outlay Funds	1,121,450
Community Development Fund	1,102,990
Other Funds	323,230
Grand Total	177,837,690

All Funds Expenditures



Fund	Budget 2010-11
Electric Fund	76,618,920
General Fund	41,321,750
Wastewater Fund	14,194,540
Water Fund	11,528,790
Fleet, Transit, TDA Funds	8,215,980
Benefits Fund	6,999,300
Street Fund	5,903,360
Self Insurance Fund	2,803,000
Vehicle, Equip. Capital Outlay Funds	1,925,500
Recreation Fund	2,004,790
Community Center Fund	1,850,570
Debt Service Fund	1,673,820
Library Fund	1,427,930
CDBG Fund	1,160,610
Community Development Fund	1,065,500
Trust and Agency Fund	520,280
Public Safety Fund	119,000
Grand Total	179,333,640

City Wide Expenditures	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out Total	19,013,406	49,681,818	12,241,375	12,639,226	12,262,270	Details in Supplemental Information Section
090: Operating Transfers Out	**19,013,406**	**49,681,818**	**12,241,375**	**12,639,226**	**12,262,270**	
7100 Personnel Services Total	0	0	371,631	400,129	5,210	
7101 Regular emp salary Total	27,540,532	28,757,769	27,651,933	26,948,958	28,274,180	
7102 Overtime Total	1,974,638	1,363,341	715,906	732,961	1,135,470	Incl $300,000 for CTO Cash out and Hardship OT
7103 Part time salary Total	1,690,820	1,780,396	1,624,659	1,772,495	2,002,600	
7104 Contract emp salary Total	132,028	25,418	0	0	0	
7106 Uniform allowance Total	152,584	113,443	148,871	148,186	156,600	
7108 Meal allowance Total	2,940	2,040	469	1,749	0	
7109 Incentive pay Total	841,828	879,249	832,173	809,224	820,990	
7110 Admin leave pay Total	90,424	96,572	139,312	131,687	146,060	
7111 Workers comp Total	1,872,206	1,514,796	1,548,730	1,549,270	1,315,050	Reserve reduction
7112 Medical insurance Total	4,401,771	4,548,533	4,664,983	4,384,034	4,959,380	Rate increase
7113 Dental insurance Total	374,200	389,023	392,349	373,448	418,010	
7114 Vision care Total	99,783	100,840	101,779	97,720	105,610	
7115 Medicare insurance Total	397,108	414,416	381,609	390,018	424,590	
7121 Service contribution-PERS Total	6,808,989	7,286,761	6,810,233	6,720,569	7,182,460	PERS Rate increase
7123 Deferred comp Total	666,662	566,620	219,261	209,383	211,550	
7124 LI & AD & D Total	84,183	90,389	93,307	85,133	104,610	
7125 Unemployment insurance Total	78,560	81,971	88,239	79,654	82,010	
7128 LTD Total	235,675	227,747	220,832	211,954	223,680	
7129 Chiropractic Total	20,692	20,572	21,581	19,695	23,410	
7130 Insurance refund Total	126,402	224,144	263,074	266,073	257,840	
7131 Other benefits Total	744,972	723,099	793,972	748,507	784,750	
7188 Transfer In Total	-4,688,955	-5,516,650	-6,280,863	-6,116,641	-6,212,320	
7189 Transfer Out Total	4,380,685	5,075,063	5,451,412	5,356,360	5,535,180	
100: Personnel Services	**48,028,727**	**48,765,552**	**46,255,452**	**45,320,566**	**47,956,920**	
7201 Postage Total	259,073	226,591	247,519	293,741	232,270	
7202 Telephone Total	232,646	243,760	214,253	217,270	227,870	
7203 Cellular phone charges Total	110,173	124,219	116,055	116,566	118,680	
7204 Pagers Total	4,823	4,346	3,816	3,901	3,700	
7211 Electricity Total	2,184,557	2,277,067	2,461,900	2,287,000	2,149,740	Energy efficiency measures; lower power costs
7212 Gas Total	229,746	185,216	153,680	163,300	162,100	
7213 Water Total	221,100	226,259	237,100	240,100	252,100	
7214 Sewer Total	43,942	45,443	56,200	56,220	65,240	
7215 Refuse Total	137,919	97,032	50,000	50,000	42,000	
200: Utility Comm. & Transportation	**3,423,979**	**3,429,933**	**3,540,523**	**3,428,098**	**3,253,700**	
7300 Supplies,Materials & Serv Total	0	0	-2,500	-2,500	0	
7301 Printing,binding,duplication Total	137,514	121,608	132,499	332,899	127,630	
7302 Photocopying Total	40,296	33,916	34,944	35,305	31,230	
7303 Advertising Total	136,864	53,993	75,385	107,429	86,900	
7304 Laundry & dry cleaning Total	18,004	18,339	18,650	18,650	15,800	
7305 Uniforms Total	41,891	60,653	56,673	57,975	57,570	
7306 Safety Equipment Total	194,581	156,079	221,911	224,702	219,570	

City Wide Expenditures	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7307 Office supplies Total	156,146	149,465	110,865	112,809	109,070	
7308 Books & periodicals Total	213,746	199,342	91,417	94,917	107,230	
7309 Membership & dues Total	78,322	117,945	116,978	117,473	117,260	
7310 Uncollectible acct expense Total	571,280	577,145	349,000	434,000	430,000	Match current activity
7311 Collection agency fees Total	6,940	8,003	20,500	10,500	10,500	
7312 Bank service charges Total	126,266	143,476	85,950	86,700	81,520	
7313 Information systems software Total	73,728	99,826	190,095	194,762	196,950	
7314 Business expense Total	42,967	35,564	40,945	41,654	38,320	
7315 Conference expense Total	130,172	88,801	127,730	127,404	102,170	Primarily enterprise funded
7318 Microfilming Total	24,832	249	1,200	1,200	1,200	
7321 Rent of Land, facilities Total	227,111	203,775	96,662	96,864	100,400	
7322 Rental of equipment Total	392,316	252,073	240,553	308,561	240,350	
7323 Professional services Total	10,514,700	10,228,912	9,755,123	8,783,690	8,367,380	
7323.1 Negotiations Total	374	0	0	0	0	
7323.2 Grievances/Arbitration Total	2,716	0	0	0	0	
7323.3 Investigations Total	5,662	0	0	0	0	
7324 Purchased transp Total	1,641,854	1,982,729	2,219,000	1,876,800	1,850,800	Route and hour reductions
7330 Repairs to comm equip Total	50,624	18,546	33,700	34,180	117,510	Includes DIVCA expenses
7331 Repairs to Mach & equip Total	623,489	715,540	709,433	896,109	814,300	
7332 Repairs to office equip Total	61,450	20,215	43,385	46,211	45,700	
7333 Repairs to vehicles Total	1,470,788	1,718,045	1,923,825	1,960,162	1,926,170	
7334 Repairs to buildings Total	123,774	84,860	110,290	110,411	146,660	
7335 Sublet service contracts Total	1,476,765	1,462,504	1,820,886	1,786,832	1,968,300	
7336 Car wash Total	16,538	16,160	18,467	18,422	19,030	
7338 Sponsorships Total	0	0	10,000	10,000	5,000	
7340 Representation expense Total	159	0	2,725	2,725	2,730	
7343 PL & PD/other insurance Total	1,679,286	229,967	1,078,230	976,575	925,910	
7345 City rental insurance Total	200	0	200	200	200	
7346 K-9 supplies Total	5,481	10,373	3,640	3,640	7,620	
7351 Motor veh fuel, lube Total	607,556	540,083	1,005,985	915,737	1,152,450	
7352 Special dept materials Total	663,789	633,009	707,657	738,195	786,090	
7353 Janitorial supplies Total	41,600	41,752	40,590	40,746	40,150	
7354 Photo supplies Total	12,365	7,936	8,075	8,075	8,000	
7355 General supplies Total	241,570	276,142	474,294	478,914	417,550	
7356 Medical supplies Total	48,744	48,015	38,561	38,537	37,000	
7357 Care of prisoners Total	39,011	43,821	40,000	40,000	38,000	
7358 Training & education Total	84,142	108,060	127,445	129,270	69,240	Primarily enterprise funded
7359 Small tools and equip Total	225,736	252,463	201,593	204,756	191,770	
7360 Overtime meals Total	2,783	3,359	600	1,981	2,300	
7361 Employee relations Total	313	398	500	500	500	
7362 Laboratory supplies Total	25,573	21,582	31,633	31,633	31,500	
7363 Employees physical exams Total	55,754	39,453	43,580	42,880	38,580	
7365 POST training Total	124,738	73,907	60,036	60,036	60,000	
7366 Tuition Reimbursement Total	32,376	35,716	27,500	27,500	28,500	

City Wide Expenditures	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7367 Transport of materials Total	3,529	6,089	6,000	6,000	7,000	
7369 Software Licensing Cost Total	-342	48,831	24,993	28,123	33,750	
7388 Transfer In Total	0	30,000	-12,000	-12,000	0	
7389 Transfer Out Total	0	-30,000	12,000	12,000	12,000	
7398 Reimbursable Expense Total	61,876	55,551	44,000	26,000	11,000	
7399 Supplies, mat & services Total	255,025	52,865	508,600	207,350	515,250	
300: Supplies, Materials & Services	**22,812,974**	**21,097,135**	**23,130,003**	**21,933,494**	**21,751,610**	
7601 Work for others Total	316,692	322,565	419,850	419,850	381,700	
400: Work for Others	**316,692**	**322,565**	**419,850**	**419,850**	**381,700**	
7700 Equipment, Land & Structures Total	0	0	1,816,309	409,053	7,293,020	Capital project costs; contracts to be awarded
7701 Office equip Total	182,015	38,795	27,983	25,133	33,800	
7702 Household equipment Total	689	0	0	0	0	
7706 Traffic Signal equip Total	25,568	28,479	13,900	13,900	30,000	
7707 Street lighting equip Total	64,656	36,340	50,000	50,000	112,200	
7709 Shop equipment Total	0	160,052	65,144	30,000	0	
7710 Recreation equip Total	0	3,041	0	0	0	
7711 Transformers Total	11,578	135,802	185,494	240,494	375,000	
7712 Meters Total	119,204	27,187	50,000	50,000	100,000	
7713 Wire Total	296,245	47,213	147,500	135,000	200,000	
7714 Poles and pole line hrdware Total	100,942	99,053	87,883	101,918	133,500	
7715 Data Processing hrdware Total	161,341	40,959	19,600	79,738	29,600	
7717 Communication equip Total	90,085	97,351	483,451	4,060	53,300	
7718 Grant equip Total	83,082	112,278	0	463,089	0	
7719 Other equip Total	312,047	303,408	285,279	337,368	303,000	
7720 Other contracts Total	2,026,952	1,901,492	6,293,903	2,568,906	265,000	Large contracts awarded in 2009/10
7722 Right of way Total	615	0	0	0	0	
7724 Buildings Total	0	5,392	2,359	0	0	
7725 Other Structures Total	0	0	4,073	4,072	0	
7726 Streets Total	0	162,561	0	0	0	
7727 Curb, gutter & sidewalks Total	66,403	125,248	5,000	7,324	5,000	
7730 Underground lines & hrdware Total	42,476	35,659	0	80,229	80,000	
7731 Storm drains Total	26,785	252,055	11,500	1,150	11,500	
7789 Transfer Out Total	1,583,495	1,516,490	386,235	386,235	332,810	
7797 Bus shelters Total	6,258	6,110	0	0	0	
7798 Bus benches Total	0	12,400	0	0	0	
7799 Bus signs Total	0	0	24,000	0	0	
500: Equipment, Land & Structures	**5,200,436**	**5,147,365**	**9,959,613**	**4,987,669**	**9,357,730**	
7850 Fleet Total	0	0	150,000	50,000	722,000	Enterprise funded equipment
7851 Vehicles & Equipment Total	1,389,253	881,086	1,042,886	512,192	1,084,660	
7852 Heavy equipment Total	285,398	15	0	0	0	
550: Fleet	**1,674,651**	**881,101**	**1,192,886**	**562,192**	**1,806,660**	
7636 Amortization Total	4,701,037	4,780,219	3,080,000	3,080,000	4,640,000	
7900 Debt service Total	0	0	1,904,955	1,084,071	181,500	

City Wide Expenditures	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7924 Bond interest Total	7,492,332	8,741,768	4,089,265	8,832,598	7,968,690	Reclassification of Debt Svc budget
7925 Bond principal Total	777,829	799,453	0	147,860	945,000	
7927 Loan interest Total	45,506	69,441	0	55,000	0	
8000 Special payments Total	0	0	0	0	-1,011,720	
8021 Donations Total	50,000	405,200	42,500	42,500	42,500	Arts Grants
8021.1 Donations-LCVB Total	0	91,848	78,080	78,080	76,000	19% of Transient Occupancy Tax
8021.2 Donations-DLBP Total	0	34,000	28,900	28,900	28,500	
8021.3 Donations-SJ Partnership Total	0	29,750	0	0	30,000	FY 2009/10 payment shown in FY 2008/09
8021.4 Donations-Lodi Dist C Total	0	1,996	2,050	2,050	2,120	
8021.5 Donations-Fireworks Total	0	19,000	16,000	16,000	16,000	
8021.6 Donations-SJC Ent Zone Total	0	24,211	21,766	21,766	22,500	
8022 Taxes Total	112,674	111,200	121,100	120,214	110,220	
8023 Refunds/Rebates Total	874	4,568	3,000	3,000	4,000	
8026 Property tax admin fee Total	209,216	276,501	276,500	276,500	290,000	
8031 ISF Workers comp Total	314,181	299,520	300,000	276,322	300,000	
8032 ISF Temp disability-WC Total	250,052	247,843	0	276,000	240,000	
8033 ISF Perm disability WC Total	116,692	202,025	0	400,000	347,000	
8041 Retiree's Medical Reimb. Total	551,076	589,652	600,000	621,400	660,000	
8050 Employee Assistance program Total	5,829	1,936	2,400	1,936	2,200	
8051 Life Insurance Total	67,564	67,733	72,125	62,133	70,000	
8052 Accidental Death Ins Total	13,012	12,991	26,690	22,981	13,000	
8053 Unemployment Ins Total	67,492	31,959	97,055	75,070	90,000	
8054 Long-term Disability Total	211,368	187,275	233,430	212,536	204,000	
8055 Employee Recognition Total	22,851	7,695	14,025	8,000	10,000	
8056 Flexible Spending Total	5,379	5,160	5,100	5,100	5,100	
8057 Boiler Insurance Total	0	14,661	15,000	16,130	16,000	
8058 Property Insurance Total	0	110,550	115,000	131,812	133,000	
8059 Surety Bonds Total	5,425	29,400	0	0	0	
8065 WC-Medical Services Total	398,129	524,917	0	550,000	950,000	
8066 WC-Vocational Rehab Total	8,170	3,076	0	6,000	0	
8067 WC-Legal Counsel Total	44,615	46,251	0	25,000	41,000	
8097 Lodi CARE Program Total	7,083	15,787	43,000	43,000	43,000	
8098 Public Benefits Program Total	313,176	637,523	376,349	448,624	417,000	
8099 Special payments Total	10,267,027	18,994,528	14,103,225	8,787,681	10,055,960	Reclassification of Debt Svc budget
8099.1 Fourth of July Total	0	0	0	0	25,000	
8099.2 Concerts Total	0	0	0	0	0	
8099.3 Grape Festival Total	0	0	0	0	40,000	
8099.4 Parade of Lights Total	0	0	0	0	6,000	
8099.5 Celebration on Central Total	0	0	0	0	2,500	
8099.6 Miscellaneous Events Total	0	0	0	0	5,500	
600: Special Payments	**26,058,589**	**37,419,637**	**25,667,515**	**25,758,264**	**27,021,570**	
7788 Transfer In Total	-969,440	-969,440	0	0	0	
8199 Transfer Out Total	5,138	0	0	0	0	
700: Interfund Transfers	**(964,302)**	**(969,440)**	**0**	**0**	**0**	

City Wide Expenditures	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
8201 Power purchase Total	44,557,595	45,822,652	43,969,873	43,669,569	43,205,800	
8202 NCPA - GOR adjustments Total	-1,696,044	581,924	0	0	0	
8301 WID Water Purchase Total	1,200,000	1,200,000	1,200,000	1,200,000	1,224,000	
800: Bulk Power Purchase	**44,061,551**	**47,604,576**	**45,169,873**	**44,869,569**	**44,429,800**	
1820 Construction in Progress-CY Total	-28,883,666	-13,579,682	20,926,931	1,489,325	11,111,680	
1825 Contracts Total	21,519,439	11,565,618	2,256,107	6,774,243	0	
1827 Force account Total	646,995	502,549	0	1,106,191	0	
1829 Equipment Total	1,847,200	79,577	69,092	328,541	0	
1831 Materials Total	2,896,104	106,409	13,045	88,346	0	
1833 Labor Total	77,568	18,249	0	0	0	
1835 Acquisition Total	217,846	14,680	0	15,000	0	
1836 Other Total	601,231	871,638	11,025	730,540	0	
1841 Transformers Total	113,801	0	0	0	0	
1842 Meters Total	763,416	420,963	0	839	0	
1843 Wires Total	108,638	0	0	0	0	
1844 Poles & Pole Line Hardware Total	91,432	0	0	0	0	
900: Capital Projects	**4**	**1**	**23,276,200**	**10,533,025**	**11,111,680**	
City Wide Expenditures Total	**169,626,707**	**213,380,243**	**190,853,290**	**170,451,953**	**179,333,640**	

GENERAL FUND

The City of Lodi General Fund projects revenue and spending of $41,321,750 in Fiscal Year 2010/11.

Sales tax, property tax and Electric Utility in-lieu payments account for 58 percent of General Fund revenue, and the Police and Fire departments consume 60 percent of all General Fund revenue.

General Fund revenue is the City's discretionary fund. It also supports City administration and overhead, a portion of the Public Works Department, the Parks Division, Internal Services and costs that are not associated with a particular department, such as citywide utilities.

In addition, the General Fund contributes to the Street Division, Community Development Department, Recreation Division and Hutchins Street Square Community Center to support their operations. Funding for the Library is transferred from the General Fund.

The following pages provide a detailed description of each General Fund activity and financial tables. The 2009/10 budget shown reflects adjustments made throughout the year.

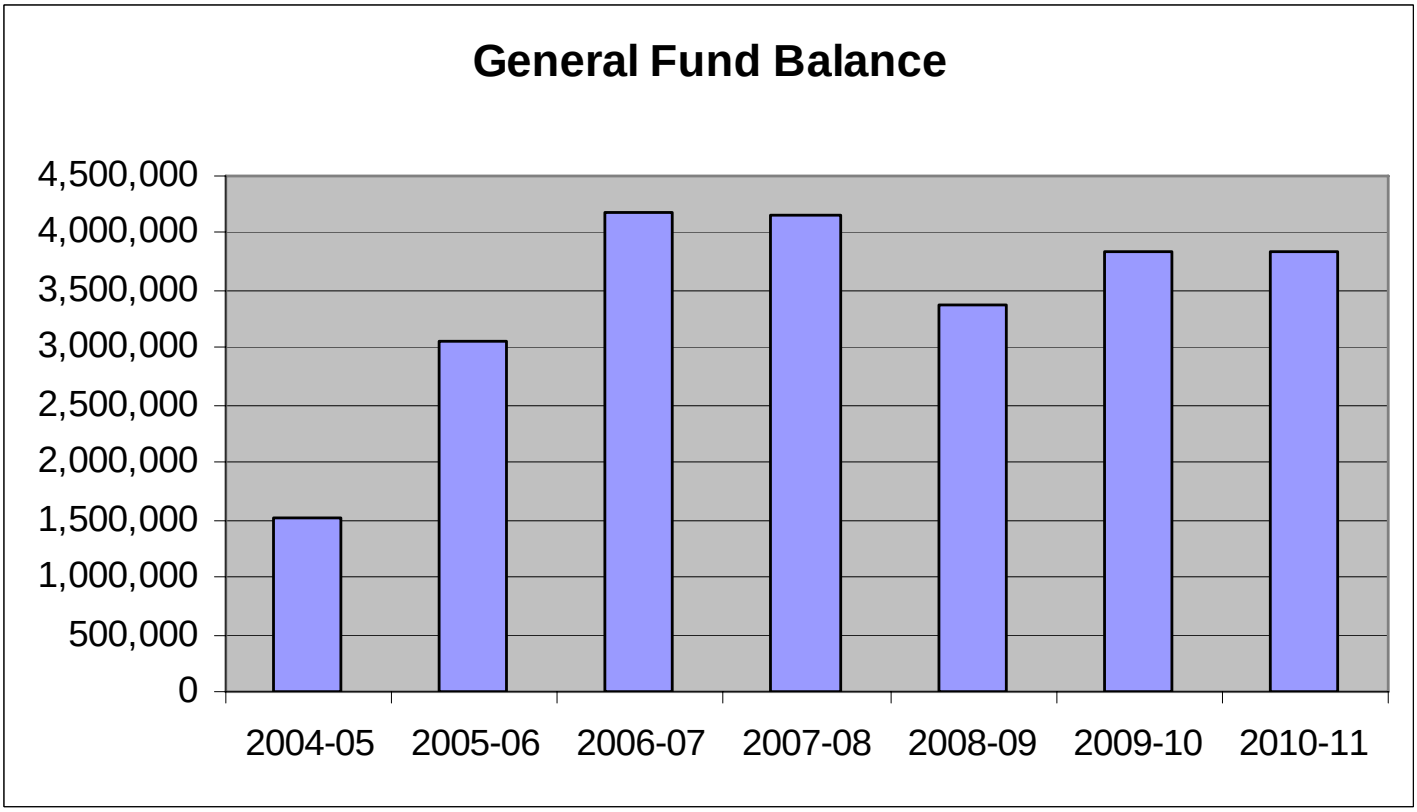
General Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

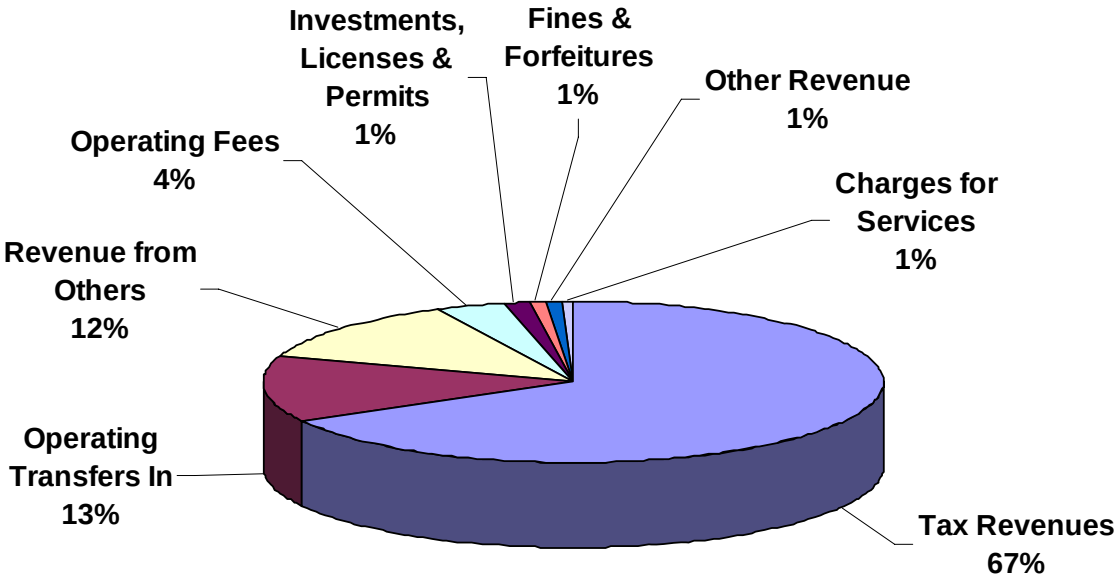
For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
General Fund					
Fund Balance					
Beginning Fund Balance Unreserved	4,175,522	4,159,007	3,831,962	3,383,191	3,831,962
Revenues	44,487,632	41,015,454	39,870,901	40,696,039	41,321,750
Expenditures	44,504,147	41,791,270	39,870,901	40,247,268	41,321,750
Net Difference (Revenues Less Expenditures)	(16,515)	(775,816)	-	448,771	-
Fund Balance					
Ending Fund Balance Unreserved	4,159,007	3,383,191	3,831,962	3,831,962	3,831,962



General Fund Revenues



General Fund Revenues	Budget 2010-11
Tax Revenues	27,698,700
Operating Transfers In	5,432,990
Revenue from Others	5,184,990
Operating Fees	1,546,370
Investments, Licenses & Permits	511,200
Fines & Forfeitures	380,000
Other Revenue	316,800
Charges for Services	250,700
Grand Total	41,321,750

General Fund Revenue	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
100: General Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	5,159,122	5,934,156	5,932,983	5,932,983	5,432,990	Reduced by one-time PILOT recapture
090: Operating Transfers In Total	**5,159,122**	**5,934,156**	**5,932,983**	**5,932,983**	**5,432,990**	
100: General Fund B/S Total	**5,159,122**	**5,934,156**	**5,932,983**	**5,932,983**	**5,432,990**	
1001: General Fund Rev						
100: Tax Revenues						
5011 Property Taxes-CY Secured	9,210,180	8,887,149	8,475,000	8,435,000	8,308,480	2% reduction
5031 Sales & Use Tax	6,899,219	8,027,678	7,479,255	7,250,000	8,797,140	Incl $1.2M one-time revenue
5032 Public Safety -Prop 172	338,205	295,903	266,000	266,200	266,200	
5034 Transient Occupancy Tax	395,947	405,487	411,000	411,000	400,000	
5035 Real Prop. Transfer Tax	125,035	113,607	140,000	106,000	104,410	
5036 Business License Tax	1,040,830	1,037,709	975,000	950,000	950,000	
5039 In-lieu Sales Tax	2,399,886	0	0	0	0	
5040 Card Room Fee	98,823	152,661	114,750	180,000	230,000	Full year of table and game increases
5051 Waste Removal Franchise	397,530	660,766	941,500	956,500	966,300	
5052 Industrial Waste Franchise	54,021	67,744	45,000	45,000	45,000	
5053 Gas Franchise	201,850	221,817	205,000	205,000	205,000	
5054 Cable TV Franchise	299,639	441,318	425,000	425,000	425,000	
5055 Electric Franchise	22,506	23,151	24,500	24,500	24,500	
5081 In-lieu Franchise-Electric	6,873,228	6,941,960	6,976,670	6,976,670	6,976,670	
5082 In-lieu Franchise-Sewer	830,000	0	0	0	0	
5083 In-lieu Franchise-Water	418,699	0	0	0	0	
100: Tax Revenues Total	**29,605,598**	**27,276,950**	**26,478,675**	**26,230,870**	**27,698,700**	
200: Licenses & Permits						
5113 Animal Licenses	26,090	16,086	25,000	25,000	50,000	Impact of PALS contract
5114 Bicycle Licenses	2,958	2,236	2,600	2,600	2,200	
5141 Street & Lot Permits	10,274	9,033	9,000	9,000	9,000	
5142 Industrial Refuse Collection	2,000	2,500	2,000	2,000	2,500	
5143 Alarm Permits	31,400	27,375	26,000	26,000	26,000	
5144 Transportation Permit	8,203	4,553	3,350	3,350	3,500	
5145 Vendor Permit to Operate	0	0	0	0	1,500	New revenue to General Fund
200: Licenses & Permits Total	**80,925**	**61,783**	**67,950**	**67,950**	**94,700**	
300: Fines & Forfeitures						
5201 Veh Code-Moving Violation	293,499	344,994	290,000	275,000	290,000	
5202 Court Fines	25,699	8,385	10,000	5,000	7,000	
5203 Overparking	61,190	63,097	46,000	36,000	36,000	
5204 Parking Fees-DMV Hold	21,730	27,620	18,000	19,587	20,000	
5205 False Alarm Penalty	16,650	16,905	16,000	9,250	15,000	
5211 Code Enforcement Fine	1,200	4,422	4,000	8,160	12,000	Increased activity
300: Fines & Forfeitures Total	**419,968**	**465,423**	**384,000**	**352,997**	**380,000**	
400: Investment/Property Revenues						

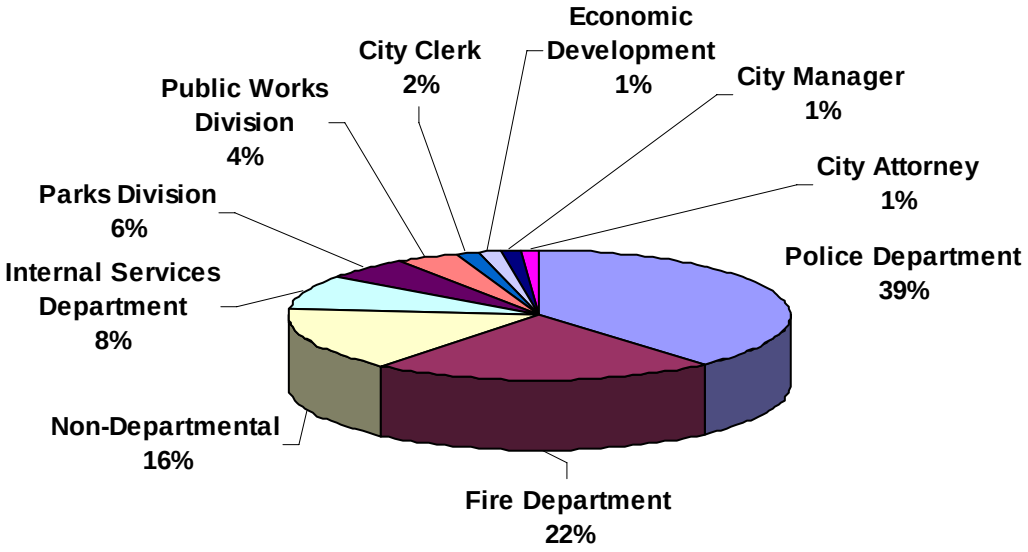
General Fund Revenue	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
5332 Investment earnings	25,134	(23,071)	0	0	0	
5361 Rent	273,563	243,038	449,100	411,394	413,000	Lower Ag lease revenue
5391 Sale of City Property	6,774	342,497	3,500	3,500	3,500	
400: Investment/Property Revenues Tota	**305,471**	**562,464**	**452,600**	**414,894**	**416,500**	
500: Revenue from Others						
5494 State Motor Veh In-Lieu	293,926	220,929	138,000	100,000	85,000	
5499 In-lieu - VLF	4,503,172	4,562,795	4,197,771	4,377,453	4,250,000	
5565 Police Hiring Grant	0	0	0	106,860	476,790	4 positions
5567 Police Other Grants	3,876	(1,767)	0	7,500	7,500	
5602 Sch Drug Suppression Reimb	204,152	214,860	238,000	238,000	238,000	
5604 State Special Grants	217	0	0	0	0	
5691 Police Training-POST	32,221	114,157	90,000	60,000	60,000	Reduced reimbursable expenses
5696 State Mandates SB90	75,866	27,769	0	45,000	45,000	Match FY 09/10 levels
5713 After School Programs	(46,605)	0	0	0	0	
5940 Lodi Grape Festival Reimb	15,000	15,000	17,500	17,500	20,000	
5941 Code enf-reinspection fees	0	0	0	2,040	2,500	
5942 Unaltered Fee	0	0	0	0	200	
500: Revenue from Others Total	**5,081,825**	**5,153,743**	**4,681,271**	**4,954,353**	**5,184,990**	
600: Charges for Services						
5084 Admin fees-CVW	240,945	240,945	246,940	240,945	250,700	Includes CPI increase
600: Charges for Services Total	**240,945**	**240,945**	**246,940**	**240,945**	**250,700**	
610: Public Safety Fees						
5206 Nuisance Fines	2,500	(500)	1,000	810	1,000	
5399 Repairs & Demolition Reimb.	2,028	9,792	25,000	12,840	12,000	
5706 Vehicle Abate Serv Authori	38,352	44,281	25,000	32,493	32,500	
5932 Fingerprinting	23,713	22,215	20,000	22,380	23,500	
5933 Vehicle Towing	96,940	78,315	80,000	60,000	60,000	
5935 Animal Shelter Fees	28,348	21,910	25,000	25,000	28,000	
5936 Police Record Fees	185	52	100	25	50	
5937 Other Police Fees	0	0	0	100	300	
5939 Fix Ticket/Vin Verification	2,415	2,200	2,400	1,935	2,000	
5971 Fire Dept.Services-Other	67,628	465	100,000	600	900	Reclassified to Acct 5981
5973 Site Planning	5,400	6,600	10,000	4,000	7,500	
5974 Fire Permit Review/Insp.	107,070	27,730	3,000	750	500	
5975 Fire Protect'n Eqpt Revw & Ins	32,872	23,432	10,000	24,000	30,000	Reflects actual activity
5976 Fire Misc.Development	933	1,858	0	0	0	
5979 Misc. Charges & Fees	0	0	0	242	0	
5981 Strike Team Reimbursements	0	139,287	0	104,000	105,000	Reclassified from Acct 5971
6123 Code Permit Inspections	6,709	4,800	3,500	5,565	5,500	
610: Public Safety Fees Total	**415,093**	**382,437**	**305,000**	**294,740**	**308,750**	
740: Park & Recreation Fees						
5362 Rent Parks & Rec	95,653	0	0	0	0	
5413.7 Wrk for City-Pks & Rec	71,555	74,006	67,000	67,000	67,000	

General Fund Revenue	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
6031 Youth/Teen Sports	152,650	0	0	0	0	
6033 Adult Sports	51,620	0	0	0	0	
6034 Playgrounds	268,968	0	0	0	0	
6035 LUSD After School Services	350,657	0	0	0	0	
6036 Aquatics	94,487	0	0	0	0	
6037 BOBS Reimbursement	36,134	0	0	0	0	
6038 Indoor/Outdoor Activities	17,595	33	0	0	0	
6041 Lodi Lake Park	103,629	0	0	0	0	
6043 Admin.Services-Parks/Rec.	2,220	480	0	0	0	
740: Park & Recreation Fees Total	**1,245,168**	**74,519**	**67,000**	**67,000**	**67,000**	
760: Community Center Fees						
5363 Rent Hutchins Street	238,518	0	0	0	0	
6039 Lodi Youth Commission	51,625	0	0	0	0	
6071 Comm Ctr-Specialty Class	177,777	0	0	0	0	
6072 Comm Ctr-Swimming	74,138	0	0	0	0	
6074 Comm Ctr-Advertising Fee	4,437	0	0	0	0	
6075 Comm Ctr-Sr. Program fees	175	0	0	0	0	
6076 PAC-Box office	112,174	0	0	0	0	
760: Community Center Fees Total	**658,844**	**0**	**0**	**0**	**0**	
800: Public Works Fees						
6104 Engineering Inspect. Fees	219,677	6,579	54,000	9	167,000	Reynolds Ranch activity
6121 Engineering Fees	379,897	130,812	148,282	104,282	102,370	
6124 Plans and Specs	2,700	7,581	2,500	2,500	0	
6125 Encroachment Fees	45,685	34,918	11,250	11,250	11,250	
800: Public Works Fees Total	**647,959**	**179,890**	**216,032**	**118,041**	**280,620**	
820: Administrative Fees						
5207 Late Pmt-Utilities	774,222	838,651	780,000	830,000	830,000	
5208 Utility Connections	48,901	45,788	40,000	40,000	40,000	
5209 Returned Check Charge	19,160	21,645	24,000	24,000	20,000	
820: Administrative Fees Total	**842,283**	**906,084**	**844,000**	**894,000**	**890,000**	
900: Other Revenue						
5394 Revenue-Other	22,064	21,935	15,000	370,428	15,000	
5395 Revenue Over/Short	(1,000)	(1,041)	0	0	0	
5398 Reimbursable Charges	203,309	99,159	47,000	111,800	120,000	RATT grant increases
5400 Admin Fee-LTBID	7,169	10,212	11,000	10,800	10,800	
5411.3 Wrk for Others-Comm Dev	24,186	7,058	0	0	0	
5411.4 Wrk for Others-PW	198,516	157,539	56,150	56,150	45,500	
5411.7 Wrk for Others-Pks & Rec	710	0	0	0	0	
6129 Admin Fee-RTIF	(320)	2,037	0	440	1,000	
6151 Other Service Charges	155	0	0	511,598	3,300	
6152 Damage to Property	36,842	0	0	0	400	
6153 Donations	0	0	0	200	200	
6156 Photocopy	119	600	300	850	600	

General Fund Revenue	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
6157 Outside city services	314,267	20,097	65,000	65,000	35,000	PW chgs to Flag City & Sunnyside Estates
6159 DIVCA-PEG fees	0	0	0	0	85,000	New revenue source
900: Other Revenue Total	**806,017**	**317,596**	**194,450**	**1,127,266**	**316,800**	
1001: General Fund Rev Total	**40,350,096**	**35,621,834**	**33,937,918**	**34,763,056**	**35,888,760**	
General Fund Revenue Total	**45,509,218**	**41,555,990**	**39,870,901**	**40,696,039**	**41,321,750**	

General Fund Expenditures

General Fund	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
090: Operating Transfers Out	4,345,471	4,709,733	5,042,324	5,546,342	5,521,020
100: Personnel Services	32,729,619	30,435,171	28,325,389	28,325,389	29,226,380
200: Utility Comm. & Transportation	1,662,192	1,556,149	1,510,124	1,510,124	1,525,000
300: Supplies, Materials & Services	5,605,735	3,383,478	3,853,975	3,853,975	3,986,310
400: Work for Others	394	0	0	0	0
500: Equipment, Land & Structures	1,648,770	1,662,894	461,280	461,280	360,550
600: Special Payments	521,558	643,724	668,947	668,947	702,490
700: Interfund Transfers	5,138	0	0	0	0
General Fund Total	**46,518,877**	**42,391,149**	**39,862,039**	**40,366,057**	**41,321,750**



Department	Budget 2010-11
Police Department	15,970,480
Fire Department	9,125,280
Non-Departmental	6,590,030
Internal Services Department	3,411,600
Parks Department	2,292,770
Public Works Division	1,709,690
City Clerk	606,100
Economic Development	583,050
City Manager	564,600
City Attorney	468,150
Grand Total	41,321,750

2010/11 Proposed General Fund Budget by Department

Department	2009/10 Ratio	2010/11 Proposed Budget	2010/11 Ratio*	Change 2009/10 vs. 2010/1	Ratio Change
City Clerk	1.37%	$606,100	1.49%	$59,494	0.12%
City Manager	1.35%	$564,600	1.39%	$25,990	0.04%
City Attorney	1.16%	$468,150	1.15%	$5,260	-0.01%
Internal Services Department Total	9.20%	$3,411,600	8.38%	($255,893)	-0.82%
Non-Departmental	5.57%	$2,180,730	5.35%	($38,406)	-0.21%
Economic Development	1.40%	$583,050	1.43%	$26,523	0.04%
Police	37.51%	$15,970,480	39.21%	$1,015,422	1.70%
Fire	21.81%	$9,125,280	22.40%	$428,618	0.59%
Public Works	4.94%	$1,709,690	4.20%	($260,811)	-0.74%
Parks	5.75%	$2,292,770	5.63%	($926)	-0.12%
Library	3.39%	$1,349,180	3.31%	($2,846)	-0.08%
Community Development	0.41%	$150,200	0.37%	($11,900)	-0.04%
Community Center	2.92%	$1,162,570	2.85%	($3,525)	-0.07%
Recreation	1.24%	$493,180	1.21%	($950)	-0.03%
Streets	1.98%	$661,270	1.62%	($128,101)	-0.36%
Capital Projects		$592,900		$592,900	
Total	100.00%	$41,321,750	100.00%	$1,450,849	

***** Exclusive of One-Time Capital Project Funding

General Fund	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	4,345,471	4,709,733	5,042,324	5,427,553	5,421,020	Details in Supplemental Information Section
090: Operating Transfers Out	**4,345,471**	**4,709,733**	**5,042,324**	**5,427,553**	**5,421,020**	
7100 Personnel Services	0	0	271,631	271,631	0	
7101 Regular emp salary	18,548,903	18,644,451	17,391,443	17,391,443	17,885,520	
7102 Overtime	1,468,434	851,815	290,346	290,346	650,830	Police Incr $134k; Fire incr $126K
7103 Part time salary	1,249,406	312,017	294,249	294,249	317,650	
7106 Uniform allowance	147,913	104,793	143,181	143,181	148,600	
7109 Incentive pay	617,104	663,084	608,743	608,743	619,570	
7110 Admin leave pay	65,068	73,937	93,010	93,010	92,050	
7111 Workers comp	1,228,871	940,500	946,110	946,110	796,950	Reserve reduction
7112 Medical insurance	2,948,121	2,806,874	2,678,858	2,678,858	2,947,720	Rate increase
7113 Dental insurance	247,931	239,269	227,679	227,679	253,590	
7114 Vision care	66,035	62,537	60,604	60,604	64,500	
7115 Medicare insurance	272,047	259,358	239,868	239,868	255,690	
7121 Service contribution-PERS	5,057,083	5,327,292	4,891,698	4,891,698	5,159,820	PERS rate increase
7123 Deferred comp	438,952	349,617	70,006	70,006	72,460	
7124 LI & AD & D	43,999	40,280	38,547	38,547	46,260	
7125 Unemployment insurance	52,502	50,447	48,839	48,839	49,460	
7128 LTD	121,239	98,830	90,462	90,462	91,210	
7129 Chiropractic	13,787	12,948	12,446	12,446	14,270	
7130 Insurance refund	87,979	150,931	194,934	194,934	161,280	Fewer taking refund to deferred comp
7131 Other benefits	488,328	463,794	486,227	486,227	475,640	
7188 Transfer In	(459,735)	(1,224,330)	(1,106,017)	(1,106,017)	(1,286,320)	
7189 Transfer Out	25,652	206,727	352,525	352,525	509,630	
100: Personnel Services	**32,729,619**	**30,435,171**	**28,325,389**	**28,325,389**	**29,326,380**	
7201 Postage	232,907	207,909	224,039	224,039	208,870	
7202 Telephone	166,755	165,311	149,678	149,678	159,350	
7203 Cellular phone charges	62,753	67,571	63,431	63,431	67,740	
7204 Pagers	3,534	3,382	2,976	2,976	2,800	
7211 Electricity	634,425	652,336	620,000	620,000	627,240	
7212 Gas	176,268	129,668	130,000	130,000	128,000	
7213 Water	207,292	211,760	225,000	225,000	237,000	
7214 Sewer	42,499	43,944	55,000	55,000	64,000	
7215 Refuse	135,759	74,268	40,000	40,000	30,000	
200: Utility Comm. & Transportation	**1,662,192**	**1,556,149**	**1,510,124**	**1,510,124**	**1,525,000**	
7300 Supplies,Materials & Serv	0	0	(2,500)	(2,500)	0	
7301 Printing,binding,duplication	101,853	61,796	61,599	61,599	60,330	
7302 Photocopying	31,331	25,804	25,010	25,010	23,350	
7303 Advertising	72,651	11,718	13,555	13,555	11,450	
7304 Laundry & dry cleaning	15,987	13,987	14,200	14,200	10,800	
7305 Uniforms	21,396	14,001	14,160	14,160	14,550	
7306 Safety Equipment	129,893	89,493	158,161	158,161	145,450	
7307 Office supplies	95,572	69,700	54,900	54,900	54,920	

General Fund	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7308 Books & periodicals	24,877	21,642	17,442	17,442	19,250	
7309 Membership & dues	37,613	59,147	57,738	57,738	58,230	
7310 Uncollectible acct expense	47,143	53,871	50,000	50,000	50,000	
7311 Collection agency fees	0	34	0	0	0	
7312 Bank service charges	36,760	38,458	13,200	13,200	11,370	
7313 Information systems software	52,855	32,900	61,271	61,271	76,650	
7314 Business expense	17,712	11,850	10,430	10,430	9,340	
7315 Conference expense	73,103	35,752	34,075	34,075	15,000	Council exp only
7318 Microfilming	24,832	249	0	0	0	
7321 Rent of Land, facilities	195,487	122,106	8,862	8,862	10,000	
7322 Rental of equipment	323,431	189,962	188,703	188,703	188,700	
7323 Professional services	931,176	510,400	439,328	439,328	518,280	
7323.1 Negotiations	374	0	0	0	0	
7323.2 Grievances/Arbitration	2,716	0	0	0	0	
7323.3 Investigations	5,662	0	0	0	0	
7330 Repairs to comm equip	44,764	14,044	27,900	27,900	111,200	
7331 Repairs to Mach & equip	152,769	190,481	137,017	137,017	133,500	
7332 Repairs to office equip	52,447	12,256	38,135	38,135	37,100	
7333 Repairs to vehicles	517,225	457,752	470,670	470,670	474,030	
7334 Repairs to buildings	119,177	67,621	91,390	91,390	93,610	
7335 Sublet service contracts	565,567	418,386	582,929	582,929	620,540	
7336 Car wash	6,630	6,397	6,737	6,737	8,030	
7340 Representation expense	159	0	0	0	0	
7343 PL & PD/other insurance	758,243	0	483,525	483,525	451,680	
7345 City rental insurance	200	0	0	0	0	
7346 K-9 supplies	5,481	10,373	3,640	3,640	7,620	
7351 Motor veh fuel, lube	309,711	277,778	256,335	256,335	293,020	
7352 Special dept materials	202,354	128,519	145,864	145,864	139,450	
7353 Janitorial supplies	40,004	30,488	30,240	30,240	31,150	
7354 Photo supplies	11,938	382	225	225	150	
7355 General supplies	117,845	32,825	25,323	25,323	24,600	
7356 Medical supplies	48,725	47,490	36,261	36,261	36,250	
7357 Care of prisoners	39,011	43,821	40,000	40,000	38,000	
7358 Training & education	66,289	65,914	51,805	51,805	0	Eliminated
7359 Small tools and equip	87,208	62,811	52,076	52,076	49,160	
7360 Overtime meals	883	1,224	100	100	0	
7361 Employee relations	84	0	0	0	0	
7362 Laboratory supplies	6,093	3,953	5,583	5,583	5,500	
7363 Employees physical exams	55,229	38,330	41,800	41,800	36,800	
7365 POST training	124,738	73,907	60,036	60,036	60,000	
7366 Tuition Reimbursement	32,376	33,607	26,000	26,000	27,000	
7367 Transport of materials	3,529	6,089	6,000	6,000	7,000	
7369 Software Licensing Cost	(9,221)	25,795	14,000	14,000	11,000	

General Fund	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7388 Transfer In	0	0	(12,000)	(12,000)	0	
7389 Transfer Out	0	(30,000)	12,000	12,000	12,000	
7399 Supplies, mat & services	3,853	365	250	250	250	
300: Supplies, Materials & Services	**5,605,735**	**3,383,478**	**3,853,975**	**3,853,975**	**3,986,310**	
7601 Work for others	394	0	0	0	0	
400: Work for Others	**394**	**0**	**0**	**0**	**0**	
7701 Office equip	18,319	4,000	0	0	2,500	
7702 Household equipment	689	0	0	0	0	
7706 Traffic Signal equip	0	0	5,000	5,000	20,000	
7715 Data Processing hrdware	38,873	15,859	0	0	0	
7717 Communication equip	3,022	87,606	0	0	0	
7719 Other equip	8,182	34,910	63,000	63,000	0	Parks one-time purchase in FY 09/10
7720 Other contracts	15,200	39,856	36,800	36,800	35,000	
7789 Transfer Out	1,564,485	1,480,663	356,480	356,480	303,050	
500: Equipment, Land & Structures	**1,648,770**	**1,662,894**	**461,280**	**461,280**	**360,550**	
8000 Special payments	0	0	0	0	(1,011,720)	Debt Svc offset reclassed from Acct 8099
8021 Donations	50,000	200	42,500	42,500	42,500	Arts Grants
8021.1 Donations-LCVB	0	91,848	78,080	78,080	76,000	
8021.2 Donations-DLBP	0	34,000	28,900	28,900	28,500	
8021.3 Donations-SJ Partnership	0	29,750	0	0	30,000	FY 2009/10 payment shown in FY 2008/09
8021.4 Donations-Lodi Dist C	0	1,996	2,050	2,050	2,120	
8021.5 Donations-Fireworks	0	19,000	16,000	16,000	16,000	
8021.6 Donations-SJC Ent Zone	0	24,211	21,766	21,766	22,500	
8022 Taxes	11,509	9,619	0	0	0	
8026 Property tax admin fee	209,216	276,501	276,500	276,500	290,000	
8099 Special payments	250,833	156,599	203,151	203,151	1,127,590	Debt Svc offset reclassed to Acct 8000
8099.1 Fourth of July	0	0	0	0	25,000	Previously included in Acct 8099
8099.3 Grape Festival	0	0	0	0	40,000	Previously included in Acct 8099
8099.4 Parade of Lights	0	0	0	0	6,000	Previously included in Acct 8099
8099.5 Celebration on Central	0	0	0	0	2,500	Previously included in Acct 8099
8099.6 Miscellaneous Events	0	0	0	0	5,500	Previously included in Acct 8099
600: Special Payments	**521,558**	**643,724**	**668,947**	**668,947**	**702,490**	
8199 Transfer Out	5,138	0	0	0	0	
700: Interfund Transfers	**5,138**	**0**	**0**	**0**	**0**	
General Fund Total	**46,518,877**	**42,391,149**	**39,862,039**	**40,247,268**	**41,321,750**	

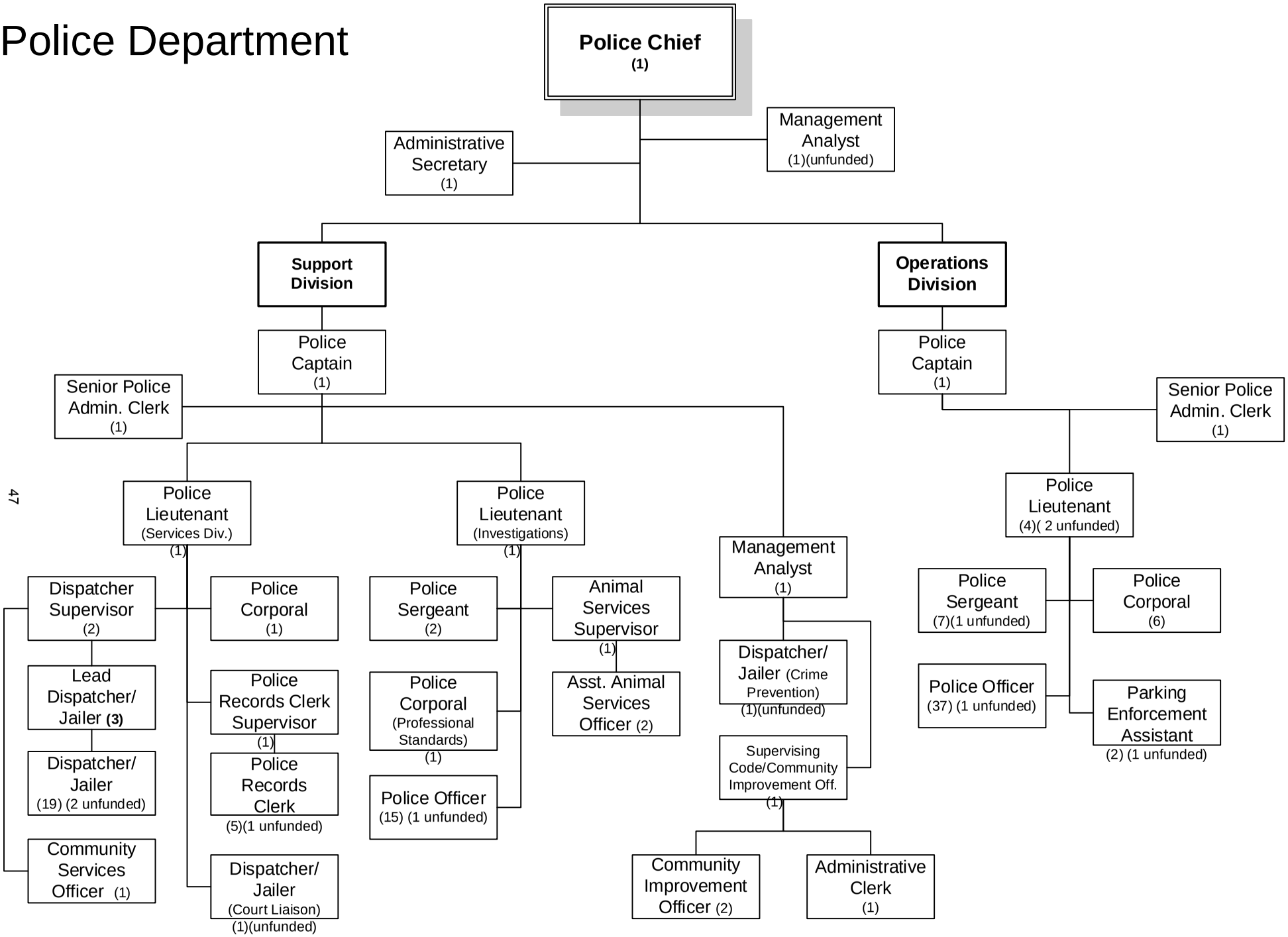
POLICE DEPARTMENT

The Police Department is the City's largest General Fund expense with a FY 2010/11 budget of $15,970,480 compared to $14,955,058 as originally adopted for 2009/10. The 2009/10 budget shown in the following pages reflects adjustments made throughout the year. The Police Department budget comprises Administration, Operations, Support Services and the Animal Shelter.

The Department is maintaining 113 budgeted positions in FY 2010/11.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Police Department



FY 2010-2011

Police Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100: Personnel Services	13,043,291	13,868,104	13,093,367	13,093,367	13,702,030
200: Utility Comm. & Transportation	48,186	59,002	49,388	49,388	53,500
300: Supplies, Materials & Services	1,429,893	923,472	1,285,755	1,285,755	1,349,060
500: Equipment, Land & Structures	400,085	178,868	107,230	107,230	107,230
600: Special Payments	1,421	759,139	760,071	760,071	758,660
700: Interfund Transfers	5,138	0	0	0	0
Police Department Total	**14,928,014**	**15,788,585**	**15,295,811**	**15,295,811**	**15,970,480**

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
POLICE DEPARTMENT					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	1	1	1	1	1
Animal Services Supervisor	1	1	1	1	1
Assistant Animal Services Officer	2	2	2	2	2
Community Improvement Officer I/II	2	2	2	2	2
Community Service Officer	1	1	1	1	1
Dispatcher/Jailer	18	21	21	21	17
Dispatcher Supervisor	2	2	2	2	2
Lead Dispatcher/Jailer	2	3	3	3	3
Management Analyst	1	1	2	2	1
Parking Enforcement Assistant	2	2	2	2	1
Police Captain	2	2	2	2	2
Police Chief	1	1	1	1	1
Police Corporal	8	8	8	8	8
Police Lieutenant	6	6	6	6	4
Police Officer	52	52	52	52	50
Police Records Clerk	5	5	5	5	4
Police Records Clerk Supervisor	1	1	1	1	1
Police Sergeant	9	9	9	9	8
Special Services Manager	1	1	0	0	0
Supervising Code/Community Imp. Off.	0	1	1	1	1
Senior Police Administrative Clerk	2	2	2	2	2
Police Department Total	**120**	**125**	**125**	**125**	**113**

Police Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7100 Personnel Services	0	0	177,281	177,281	0	
7101 Regular emp salary	7,421,860	8,192,599	7,776,704	7,776,704	8,095,600	
7102 Overtime	557,745	384,817	57,700	57,700	240,820	Incl $103k-CTO cash out; $50k-Hardship OT
7103 Part time salary	47,278	57,764	28,911	28,911	31,550	
7106 Uniform allowance	101,016	55,074	96,779	96,779	103,000	
7109 Incentive pay	299,954	349,250	333,118	333,118	346,310	
7110 Admin leave pay	18,924	20,983	31,934	31,934	32,230	
7111 Workers comp	493,146	412,500	413,580	413,580	355,950	Reserve reduction
7112 Medical insurance	1,157,049	1,161,418	1,152,159	1,152,159	1,277,820	Rate increase
7113 Dental insurance	94,629	95,575	91,021	91,021	113,000	
7114 Vision care	26,354	26,335	25,970	25,970	28,250	
7115 Medicare insurance	99,770	111,992	105,195	105,195	116,640	
7121 Service contribution-PERS	2,235,248	2,516,914	2,396,018	2,396,018	2,562,290	PERS rate increase
7123 Deferred comp	178,455	134,489	35,438	35,438	35,780	
7124 LI & AD & D	10,141	10,807	9,711	9,711	14,840	
7125 Unemployment insurance	19,918	21,912	21,774	21,774	22,540	
7128 LTD	28,597	26,345	25,966	25,966	26,740	
7129 Chiropractic	5,468	5,418	5,354	5,354	6,230	
7130 Insurance refund	53,313	85,569	96,304	96,304	80,000	
7131 Other benefits	194,426	198,343	212,450	212,450	212,440	
7188 Transfer In	0	0	(16,000)	(16,000)	0	
7189 Transfer Out	0	0	16,000	16,000	0	
100: Personnel Services	**13,043,291**	**13,868,104**	**13,093,367**	**13,093,367**	**13,702,030**	
7201 Postage	993	756	1,010	1,010	1,000	
7202 Telephone	12,971	11,457	9,911	9,911	11,000	
7203 Cellular phone charges	32,535	45,071	36,967	36,967	40,100	
7204 Pagers	1,687	1,718	1,500	1,500	1,400	
200: Utility Comm. & Transportation	**48,186**	**59,002**	**49,388**	**49,388**	**53,500**	
7301 Printing,binding,duplication	12,528	7,440	6,250	6,250	5,250	
7302 Photocopying	18,411	16,123	15,910	15,910	15,150	
7303 Advertising	239	0	0	0	0	
7304 Laundry & dry cleaning	1,060	0	1,500	1,500	0	
7305 Uniforms	6,295	7,964	4,850	4,850	4,650	
7306 Safety Equipment	53,200	39,392	75,750	75,750	73,500	
7307 Office supplies	29,131	23,642	24,338	24,338	23,800	
7308 Books & periodicals	1,297	499	875	875	600	
7309 Membership & dues	3,731	3,480	3,340	3,340	4,150	
7312 Bank service charges	47	161	200	200	300	
7313 Information systems software	1,240	699	2,000	2,000	2,000	
7314 Business expense	1,759	1,416	2,340	2,340	2,350	
7315 Conference expense	18,414	12,404	7,000	7,000	0	Eliminated
7321 Rent of Land, facilities	6,361	5,732	4,662	4,662	5,800	
7322 Rental of equipment	676	0	0	0	0	

Police Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7323 Professional services	146,645	69,412	111,200	111,200	121,000	
7330 Repairs to comm equip	27,456	7,966	12,000	12,000	12,300	
7331 Repairs to Mach & equip	2,926	2,938	3,000	3,000	1,500	
7332 Repairs to office equip	533	1,231	500	500	200	
7333 Repairs to vehicles	235,679	225,458	242,660	242,660	232,580	
7334 Repairs to buildings	28,228	15,923	15,500	15,500	12,500	
7335 Sublet service contracts	41,336	66,944	197,000	197,000	242,990	Increased software licensing cost - OSSI
7336 Car wash	5,954	5,877	6,000	6,000	7,270	
7340 Representation expense	159	0	0	0	0	
7343 PL & PD/other insurance	298,947	0	211,880	211,880	201,720	
7346 K-9 supplies	5,481	10,373	3,640	3,640	7,620	
7351 Motor veh fuel, lube	185,728	176,322	140,800	140,800	172,180	
7352 Special dept materials	41,298	30,907	30,250	30,250	28,100	
7353 Janitorial supplies	1,398	2,390	1,600	1,600	1,600	
7354 Photo supplies	3,151	82	200	200	100	
7355 General supplies	1,805	1,374	1,100	1,100	1,600	
7356 Medical supplies	24,707	31,150	20,761	20,761	20,750	
7357 Care of prisoners	39,011	43,821	40,000	40,000	38,000	
7358 Training & education	9,020	5,852	7,000	7,000	0	Eliminated
7359 Small tools and equip	15,016	3,468	8,030	8,030	13,000	
7362 Laboratory supplies	6,093	3,953	5,583	5,583	5,500	
7365 POST training	124,738	73,907	60,036	60,036	60,000	
7366 Tuition Reimbursement	25,634	18,968	12,000	12,000	12,000	
7367 Transport of materials	3,529	6,089	6,000	6,000	7,000	
7388 Transfer In	0	0	(12,000)	(12,000)	0	
7389 Transfer Out	0	0	12,000	12,000	12,000	
7399 Supplies, mat & services	1,032	115	0	0	0	
300: Supplies, Materials & Services	**1,429,893**	**923,472**	**1,285,755**	**1,285,755**	**1,349,060**	
7701 Office equip	14,890	0	0	0	0	
7789 Transfer Out	385,195	178,868	107,230	107,230	107,230	
500: Equipment, Land & Structures	**400,085**	**178,868**	**107,230**	**107,230**	**107,230**	
8099 Special payments	1,421	759,139	760,071	760,071	758,660	Debt Service
600: Special Payments	**1,421**	**759,139**	**760,071**	**760,071**	**758,660**	
8199 Transfer Out	5,138	0	0	0	0	
700: Interfund Transfers	**5,138**	**0**	**0**	**0**	**0**	
Police Department Total	**14,928,014**	**15,788,585**	**15,295,811**	**15,295,811**	**15,970,480**	

ACTIVITY: Police Administration **DIVISION:** Administration
DEPARTMENT: Police **FUND:** General Fund

ACTIVITY DESCRIPTION

Police Administration is responsible for the general planning, direction and evaluation of all police activities. This section provides departmental leadership and guidance. Administrative efforts in a variety of areas are also handled in this section. This activity has seven major elements:

- Direction and vision on law enforcement issues.
- Budget preparation and fiscal management of department's operation budget and grant funds.
- Statistical analysis of crimes, grant-related objectives, staffing, productivity and administrative matters.
- Purchasing of police equipment and support merchandise.
- Coordination and administration of personnel policies and programs.
- Processing of employee personnel and payroll matters.
- Administration of Worker's Compensation claims.

MAJOR 2009/10 ACCOMPLISHMENTS

- Completed follow-up on team-building workshop and updated departmental strategic plan.
- Conducted survey evaluating quality of police service provided to citizens.
- Developed department Core Values and Mission Statement.
- Completed implementation of OSSI Sungard Computer Aided Dispatch and Records Management System.
- Reviewed and passed COPS guidelines for management of grant for new computer system.
- Awarded COPS grant of $1.4 million to fund four police officer positions for three years.
- Secured $285,000 in State and federal funding.

MAJOR 2010/11 OBJECTIVES

- Implement revised strategic plan and department goals and objectives.
- Implement department-wide community oriented policing strategies to include all staff and volunteers.
- Improve communications with Neighborhood Watch and strengthen partnerships with community groups.
- Enhance communication and outreach to citizens through an updated website and social networking sites.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Allocated department staffing	125	125	125
Crime levels (Part 1 crimes)	3,019	3,179	2,691
Calls for service	55,911	55,383	54,096
Cases investigated	13,181	11,339	10,258

RELATED COST CENTER(S)

- 101031

Police Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
101031: Police Administration					
100: Personnel Services					
7101 Regular emp salary	234,194	223,696	198,974	198,974	198,250
7106 Uniform allowance	950	0	0	0	0
7110 Admin leave pay	1,021	1,340	3,039	3,039	3,040
7111 Workers comp	19,964	9,900	7,320	7,320	6,300
7112 Medical insurance	30,625	33,189	30,192	30,192	32,140
7113 Dental insurance	2,601	2,511	1,990	1,990	2,000
7114 Vision care	667	627	490	490	500
7115 Medicare insurance	1,009	539	0	0	2,880
7121 Service contribution-PERS	52,951	62,161	58,619	58,619	60,350
7123 Deferred comp	6,289	4,822	0	0	0
7124 LI & AD & D	1,296	1,545	1,181	1,181	1,280
7125 Unemployment insurance	585	625	557	557	560
7128 LTD	1,480	1,066	607	607	610
7129 Chiropractic	142	134	104	104	110
7130 Insurance refund	653	348	0	0	0
7131 Other benefits	6,564	6,221	3,760	3,760	3,760
100: Personnel Services Total	**360,991**	**348,724**	**306,833**	**306,833**	**311,780**
200: Utility Comm. & Transportation					
7201 Postage	993	756	1,010	1,010	1,000
7202 Telephone	12,971	11,355	9,911	9,911	11,000
7203 Cellular phone charges	30,072	42,217	35,000	35,000	38,000
7204 Pagers	1,687	1,718	1,500	1,500	1,400
200: Utility Comm. & Transportation Total	**45,723**	**56,046**	**47,421**	**47,421**	**51,400**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	10,306	6,750	6,000	6,000	5,000
7302 Photocopying	18,383	16,092	15,781	15,781	15,000
7305 Uniforms	4,023	5,429	3,000	3,000	3,000
7306 Safety Equipment	51,510	39,392	75,000	75,000	73,000
7307 Office supplies	23,392	23,100	20,000	20,000	20,000
7308 Books & periodicals	733	499	800	800	500
7309 Membership & dues	3,178	3,128	2,500	2,500	3,500
7312 Bank service charges	47	161	200	200	300
7313 Information systems software	1,240	699	2,000	2,000	2,000
7314 Business expense	1,759	1,416	2,000	2,000	2,000
7315 Conference expense	18,189	12,404	7,000	7,000	0
7321 Rent of Land, facilities	100	0	0	0	0
7323 Professional services	13,432	19,629	11,200	11,200	37,000
7330 Repairs to comm equip	22,111	7,966	12,000	12,000	12,000
7331 Repairs to Mach & equip	2,926	2,925	3,000	3,000	1,500
7332 Repairs to office equip	428	1,231	500	500	200
7333 Repairs to vehicles	229,885	211,920	236,705	236,705	226,700
7334 Repairs to buildings	27,855	15,083	15,000	15,000	12,000
7335 Sublet service contracts	41,336	66,944	197,000	197,000	242,990
7336 Car wash	5,954	5,871	6,000	6,000	7,260
7340 Representation expense	159	0	0	0	0
7343 PL & PD/other insurance	10,093	0	3,750	3,750	3,570
7346 K-9 supplies	5,481	10,373	3,640	3,640	7,620
7351 Motor veh fuel, lube	181,707	172,818	137,620	137,620	168,580
7352 Special dept materials	16,883	10,111	10,000	10,000	8,000
7353 Janitorial supplies	200	460	200	200	200
7354 Photo supplies	3,151	82	200	200	100
7355 General supplies	1,539	1,048	1,100	1,100	1,500
7356 Medical supplies	22,741	29,497	20,000	20,000	20,000
7357 Care of prisoners	39,011	43,821	40,000	40,000	38,000
7358 Training & education	8,955	5,852	7,000	7,000	0
7359 Small tools and equip	13,913	2,659	8,030	8,030	8,000
7362 Laboratory supplies	6,093	3,953	5,583	5,583	5,500
7365 POST training	124,738	73,943	60,000	60,000	60,000

Police Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7366 Tuition Reimbursement	25,634	18,968	12,000	12,000	12,000
7367 Transport of materials	3,529	6,089	6,000	6,000	7,000
7388 Transfer In	0	0	(6,000)	(6,000)	0
7399 Supplies, mat & services	32	115	0	0	0
300: Supplies, Materials & Services Total	**940,646**	**820,428**	**924,809**	**924,809**	**1,004,020**
500: Equipment, Land & Structures					
7701 Office equip	412	0	0	0	0
7789 Transfer Out	382,445	178,868	107,230	107,230	107,230
500: Equipment, Land & Structures Total	**382,857**	**178,868**	**107,230**	**107,230**	**107,230**
600: Special Payments					
8099 Special payments	1,421	759,139	760,071	760,071	758,660
600: Special Payments Total	**1,421**	**759,139**	**760,071**	**760,071**	**758,660**
700: Interfund Transfers					
8199 Transfer Out	5,138	0	0	0	0
700: Interfund Transfers Total	**5,138**	**0**	**0**	**0**	**0**
101031: Police Administration Total	**1,736,776**	**2,163,205**	**2,146,364**	**2,146,364**	**2,233,090**
Administration Total	**1,736,776**	**2,163,205**	**2,146,364**	**2,146,364**	**2,233,090**

ACTIVITY:	**Operations**	**DIVISION:**	**Operations**
DEPARTMENT:	**Police**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Police Operations maintains public order, apprehends violators of the law, incarcerates criminals and enforces traffic regulations. Maintains open communications through community oriented policing practices; focuses on problem areas and initiates strategies for resolution. Officers respond and work to create a safe and secure environment, maintain public trust, and provide great customer service. This activity consists of six main elements:

- General patrol – Provide area patrols (vehicular, bicycle) for suppression and detection of criminal activity; provide general assistance to citizens; respond to calls for service, investigate crimes and apprehend violators of the law. Participate in community-oriented policing activities to resolve neighborhood problems.
- COP/POP – Participate in community-oriented and problem-oriented policing strategies with both neighborhood and business communities. Provide education and direction to empower the citizenry to assist in resolving their unique problems and issues. Provide specialized enforcement details to address crime trends and focus on repeat offenders.
- Traffic patrol – Provide safe patrols to enforce local and State vehicle regulations, issue citations, respond to traffic accidents and enforce local parking regulations.
- Special events – Provide security, traffic control, staffing and work with other City departments to ensure safe and enjoyable events.
- Extraordinary police response – Special Weapons and Tactics (SWAT), Bomb Squad, Major Accident Investigations Team (MAIT) and the Critical Incident Negotiations Team (CINT), respond to major disturbances and high-risk situations, arrests and searches.
- Cadet/Intern program – Recruit, mentor and train cadets/interns to provide a positive law enforcement experience. Develop participants to assist police operations and services.

SERVICE LEVEL ADJUSTMENTS

- Awarded a three-year CHRP grant to hire four police officers. Two have been hired and we will retain two police officers under the CHRP grant to avoid long-term layoffs.

MAJOR 2009/10 ACCOMPLISHMENTS

- Completed numerous operations focusing on traffic safety. The operations included DUI saturation patrols; DUI warrant sweeps; three DUI checkpoints; Suspended license sting; and seatbelt compliance (Click It or Ticket).
- Implemented a procedure to disseminate crime alert and prevention information to Neighborhood Watch block captains.
- Continued to address problem locations utilizing Problem Oriented Policing practices.
- Continued to monitor registered sex offenders residing in the City.

MAJOR 2010/11 OBJECTIVES

- Continue to focus on the vision of a safe and secure community, promoting public trust and confidence, improving customer service and encouraging employee development.
- Draft and submit for approval a daytime curfew ordinance to address truancy issues.
- Create a small task force to specifically target repeat offenders, identifying and focusing on the small percentage that are chronically involved in criminal activity.

ACTIVITY: **Operations** **DIVISION:** **Operations**
DEPARTMENT: **Police** **FUND:** **General Fund**

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Arrests	5,219	4,623	3,780
Traffic citations	6,534	6,740	6,909
Drunk driving arrests	371	339	389

RELATED COST CENTER(S)

- 101032

Police Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
101032: Police Operations					
100: Personnel Services					
7100 Personnel Services	0	0	30,000	30,000	0
7101 Regular emp salary	4,270,553	4,786,497	4,526,413	4,526,413	4,399,080
7102 Overtime	314,754	250,072	13,300	13,300	150,820
7103 Part time salary	(1,086)	0	0	0	0
7106 Uniform allowance	60,823	30,261	57,000	57,000	57,150
7109 Incentive pay	180,240	204,932	180,804	180,804	184,900
7110 Admin leave pay	13,541	15,975	23,328	23,328	23,500
7111 Workers comp	287,630	214,500	212,280	212,280	173,250
7112 Medical insurance	640,453	612,932	602,194	602,194	621,920
7113 Dental insurance	50,738	49,853	46,787	46,787	55,000
7114 Vision care	14,237	13,833	13,720	13,720	13,750
7115 Medicare insurance	61,041	66,925	62,311	62,311	63,520
7121 Service contribution-PERS	1,413,901	1,618,895	1,552,731	1,552,731	1,560,050
7123 Deferred comp	96,458	75,244	32,708	32,708	33,050
7124 LI & AD & D	4,603	4,345	3,926	3,926	6,110
7125 Unemployment insurance	11,492	12,729	12,674	12,674	12,270
7128 LTD	7,428	1,688	1,053	1,053	1,050
7129 Chiropractic	2,980	2,903	2,860	2,860	3,030
7130 Insurance refund	30,017	52,177	54,997	54,997	39,650
7131 Other benefits	114,190	115,390	109,040	109,040	103,400
100: Personnel Services Total	**7,573,993**	**8,129,151**	**7,538,126**	**7,538,126**	**7,501,500**
300: Supplies, Materials & Services					
7323 Professional services	6,030	7,295	5,000	5,000	4,000
7343 PL & PD/other insurance	175,580	0	108,750	108,750	98,180
300: Supplies, Materials & Services Total	**181,610**	**7,295**	**113,750**	**113,750**	**102,180**
101032: Police Operations Total	**7,755,603**	**8,136,446**	**7,651,876**	**7,651,876**	**7,603,680**
Operations Total	**7,755,603**	**8,136,446**	**7,651,876**	**7,651,876**	**7,603,680**

ACTIVITY:	**Support Services**	**DIVISION:**	**Support Services**
DEPARTMENT:	**Police**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Support Services Division contains the following units: Investigations Bureau, Office of Professional Standards, Records, Communication Center, Jail, Information Systems, Community Improvement, Property and Evidence, Crime Prevention and Partners. This activity consists of 10 major elements:

- Investigations Bureau – This includes the General Investigations and Special Investigations units, and School Resource Officers. The three units investivate felony crimes; conduct operations focusing on narcotic, gang and repeat offenders, and provide on-site service and presence at the schools.
- Office of Professional Standards – Coordinates State-mandated and perishable skills training for department employees. Recruits applicants, facilitates the hiring process and conducts pre-employment backgrounds. Investigate internal affairs and claims.
- Records Unit – Conducts data entry; updates and maintains reports, arrest and criminal records; also provides information to the public and other agencies.
- Communications Center – Receives 911 and non-emergency police and fire calls for services; dispatches appropriate units for response.
- Jail – Receives, processes and houses individuals arrested in Lodi until their arraignments. The jail also houses San Joaquin County prisoners awaiting court hearings at the Lodi Superior Court.
- Information Services – Provides maintenance and support of all computer and technological equipment at the Police Department and within our vehicles. Oversees maintenance of fleet and facility.
- Community Improvement – Investigates and enforces laws pertaining to substandard housing, dangerous buildings, nuisances, vehicle abatement and zoning.
- Property and Evidence – Maintains the chain of custody and the storage of evidence and property booked by police personnel.
- Crime Prevention – Coordinates crime prevention efforts, Neighborhood Watch and participates in special community events.
- Partners – Senior citizen volunteers who require recruitment, training, coordination and mobilization based upon the demand for service.

SERVICE LEVEL ADJUSTMENTS

- Acquired one police officer from Operations to handle crime prevention, Neighborhood Watch, business watch, crime analysis and manage social media sites.
- Scaled back dispatchers' special assignment duties, reducing ability to process property and evidence in a timely manner.

MAJOR 2009/10 ACCOMPLISHMENTS

- Successfully completed Jail inspections conducted by San Joaquin County Civil Grand Jury and San Joaquin County Public Health.
- Implemented new public safety software from Sungard OSSI replacing Data 911.
- Continued Gang Resistance Education and Training program in the school district.
- Increased proactive enforcement operations between Special Investigations and allied agencies focusing on narcotic, gang and repeat offenders.

ACTIVITY: **Support Services** **DIVISION:** **Support Services**
DEPARTMENT: **Police** **FUND:** **General Fund**

- Community Improvement worked closely with non-profit organizations on city cleanups.
- Community Improvement purchased Go Enforce software for case management.
- Partners established supervisor positions within their unit to assist in management of program.

MAJOR 2010/11 OBJECTIVES

- Detectives to conduct two to three significant operations targeting problematic call locations.
- Implement Go Enforce software to provide code enforcement case management tracking.
- Community Improvement to implement mobile vendor monitoring program and continue with public education and outreach on code enforcement issues.
- Continue to train staff on OSSI system.
- Increase neighborhood watch, business watch and crime prevention activities.
- Re-establish department participation in National Night Out and Every 15 Minutes programs.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Community Improvement cases cleared	1,086	1,534	1,387
SIU and GIU arrests	203	241	411
Investigations Bureau cases closed/cleared	300	372	250

RELATED COST CENTER(S)

- 101033
- 101040
- 101041
- 101043
- 101056
- 101058

Police Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
101033: Support Services					
100: Personnel Services					
7100 Personnel Services	0	0	40,333	40,333	0
7101 Regular emp salary	2,696,767	2,834,188	2,711,484	2,711,484	2,891,890
7102 Overtime	225,090	128,554	38,900	38,900	84,760
7103 Part time salary	0	834	0	0	0
7106 Uniform allowance	37,443	20,141	35,579	35,579	37,850
7109 Incentive pay	119,714	142,583	150,588	150,588	157,220
7110 Admin leave pay	4,362	3,668	5,567	5,567	5,690
7111 Workers comp	177,110	165,000	168,360	168,360	141,750
7112 Medical insurance	457,108	461,111	468,024	468,024	519,650
7113 Dental insurance	36,585	36,342	35,279	35,279	45,000
7114 Vision care	10,237	10,136	10,045	10,045	11,250
7115 Medicare insurance	33,538	38,776	37,786	37,786	41,430
7121 Service contribution-PERS	725,311	768,141	719,918	719,918	783,600
7123 Deferred comp	70,520	51,124	2,730	2,730	2,730
7124 LI & AD & D	3,775	4,216	3,967	3,967	6,150
7125 Unemployment insurance	7,092	7,426	7,592	7,592	8,000
7128 LTD	16,886	19,143	19,977	19,977	20,700
7129 Chiropractic	2,088	2,049	2,078	2,078	2,480
7130 Insurance refund	19,880	21,534	24,658	24,658	23,710
7131 Other benefits	70,320	73,629	86,490	86,490	84,600
7188 Transfer In	0	0	(3,000)	(3,000)	0
100: Personnel Services Total	**4,713,826**	**4,788,595**	**4,566,355**	**4,566,355**	**4,868,460**
300: Supplies, Materials & Services					
7305 Uniforms	0	395	0	0	0
7333 Repairs to vehicles	0	529	0	0	0
7343 PL & PD/other insurance	108,120	0	86,250	86,250	80,330
300: Supplies, Materials & Services Total	**108,120**	**924**	**86,250**	**86,250**	**80,330**
500: Equipment, Land & Structures					
7701 Office equip	14,478	0	0	0	0
500: Equipment, Land & Structures Total	**14,478**	**0**	**0**	**0**	**0**
101033: Support Services Total	**4,836,424**	**4,789,519**	**4,652,605**	**4,652,605**	**4,948,790**
101040: Crime Prevention					
300: Supplies, Materials & Services					
7307 Office supplies	2,729	0	0	0	0
7352 Special dept materials	2,887	676	2,000	2,000	2,000
7365 POST training	0	(36)	36	36	0
300: Supplies, Materials & Services Total	**5,616**	**640**	**2,036**	**2,036**	**2,000**
101040: Crime Prevention Total	**5,616**	**640**	**2,036**	**2,036**	**2,000**
101041: Auxiliary Police					
300: Supplies, Materials & Services					
7305 Uniforms	400	400	1,000	1,000	800
7306 Safety Equipment	1,179	0	750	750	500
7309 Membership & dues	248	352	440	440	300
7330 Repairs to comm equip	5,345	0	0	0	300
7352 Special dept materials	41	0	250	250	100
300: Supplies, Materials & Services Total	**7,213**	**752**	**2,440**	**2,440**	**2,000**
101041: Auxiliary Police Total	**7,213**	**752**	**2,440**	**2,440**	**2,000**
101043: Cops Grant-Universal Hiring					
100: Personnel Services					
7100 Personnel Services	0	0	106,948	106,948	0
7101 Regular emp salary	0	0	0	0	263,260
7106 Uniform allowance	0	0	0	0	3,800
7109 Incentive pay	0	0	0	0	2,470
7111 Workers comp	0	0	0	0	12,600
7112 Medical insurance	0	0	0	0	48,230

Police Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7113 Dental insurance	0	0	0	0	4,000
7114 Vision care	0	0	0	0	1,000
7115 Medicare insurance	0	0	0	0	3,820
7121 Service contribution-PERS	0	0	0	0	91,680
7124 LI & AD & D	0	0	0	0	300
7125 Unemployment insurance	0	0	0	0	740
7129 Chiropractic	0	0	0	0	220
7131 Other benefits	0	0	0	0	7,520
100: Personnel Services Total	**0**	**0**	**106,948**	**106,948**	**439,640**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	0	0	0	0	7,140
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**7,140**
101043: Cops Grant-Universal Hiring Total	**0**	**0**	**106,948**	**106,948**	**446,780**
101056: Code Enforcement					
100: Personnel Services					
7101 Regular emp salary	94,899	231,386	213,593	213,593	216,170
7102 Overtime	1,032	1,387	500	500	1,000
7106 Uniform allowance	0	2,872	2,400	2,400	2,400
7109 Incentive pay	0	1,735	1,726	1,726	1,720
7111 Workers comp	0	13,200	14,640	14,640	12,600
7112 Medical insurance	11,514	35,423	32,875	32,875	35,430
7113 Dental insurance	1,990	4,002	3,980	3,980	4,000
7114 Vision care	485	1,011	980	980	1,000
7115 Medicare insurance	1,391	3,442	3,204	3,204	3,140
7121 Service contribution-PERS	18,251	45,113	40,772	40,772	42,040
7123 Deferred comp	2,705	1,598	0	0	0
7124 LI & AD & D	191	415	364	364	570
7125 Unemployment insurance	266	646	598	598	610
7128 LTD	1,209	2,962	2,721	2,721	2,760
7129 Chiropractic	103	177	156	156	220
7130 Insurance refund	906	5,995	8,335	8,335	8,320
7131 Other benefits	0	0	7,520	7,520	7,520
7188 Transfer In	0	0	(13,000)	(13,000)	0
100: Personnel Services Total	**134,942**	**351,364**	**321,364**	**321,364**	**339,500**
200: Utility Comm. & Transportation					
7202 Telephone	0	102	0	0	0
7203 Cellular phone charges	1,301	1,390	867	867	1,000
200: Utility Comm. & Transportation Total	**1,301**	**1,492**	**867**	**867**	**1,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,693	0	0	0	0
7303 Advertising	239	0	0	0	0
7305 Uniforms	633	1,740	600	600	600
7306 Safety Equipment	511	0	0	0	0
7307 Office supplies	1,628	0	0	0	0
7309 Membership & dues	225	0	300	300	250
7315 Conference expense	225	0	0	0	0
7322 Rental of equipment	676	0	0	0	0
7323 Professional services	119,844	32,665	40,000	40,000	25,000
7343 PL & PD/other insurance	0	0	7,500	7,500	7,140
7358 Training & education	65	0	0	0	0
7359 Small tools and equip	892	0	0	0	0
7388 Transfer In	0	0	(6,000)	(6,000)	0
300: Supplies, Materials & Services Total	**126,631**	**34,405**	**42,400**	**42,400**	**32,990**
101056: Code Enforcement Total	**262,874**	**387,261**	**364,631**	**364,631**	**373,490**
101058: Vehicle Abatement					
100: Personnel Services					
7189 Transfer Out	0	0	16,000	16,000	0
100: Personnel Services Total	**0**	**0**	**16,000**	**16,000**	**0**

Police Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
300: Supplies, Materials & Services					
7389 Transfer Out	0	0	12,000	12,000	12,000
300: Supplies, Materials & Services Total	**0**	**0**	**12,000**	**12,000**	**12,000**
101058: Vehicle Abatement Total	**0**	**0**	**28,000**	**28,000**	**12,000**
Support Services Total	**5,112,127**	**5,178,172**	**5,156,660**	**5,156,660**	**5,785,060**

ACTIVITY: **Animal Shelter** **DIVISION:** **Animal Shelter**
DEPARTMENT: **Police** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Lodi Animal Shelter is responsible for the care and control of all companion animals and wildlife; impounding loose, stray or unwanted animals; providing education on responsible pet ownership; promoting pet adoptions; promoting spay/neutering of animals to reduce overpopulation; and euthanizing animals that are not adopted. This activity has five major elements:

- Enforcement of City animal ordinances.
- Promoting responsible pet ownership with emphasis on spay/neutering to reduce overpopulation of animals.
- Impounding stray animals and locating their owners; caring for animals while they are at the Shelter.
- Promoting the adoption and licensing of animals in partnership with People Assisting Lodi Shelter (PALS).
- Euthanizing unadoptable and unadopted animals.

SERVICE LEVEL ADJUSTMENTS

- Contract services with PALS for animal shelter general office work to included collecting licensing fees and assisting adoptions.

MAJOR 2009/10 ACCOMPLISHMENTS

- City of Lodi and PALS entered into a contractual agreement to manage the office, coordinate rescue groups, handle adoptions, licensing and education.
- Acquired $25,000 in CDBG funding to facilitate low-cost spay and neuter program managed by People Assisting Lodi Shelter.
- Completed majority of the facility repairs to the Animal Shelter facility.

MAJOR 2009/10 OBJECTIVES

- Complete the remainder of the facility repairs to the Animal Shelter facility.
- Explore grants for financial assistance.
- Pursue federal block grant funds for continuance of low-cost spay and neuter voucher options for low-income residents.
- Implement accessibility of pet license database accessible from animal control vehicles.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Number of adoptions and rescues	834	876	908
Animals housed	2,399	2,506	2,026
Number of calls for service	1,820	2,711	2,942
Number of animals euthanized	974	1243	925

RELATED COST CENTER(S)

- 101011

Police Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
101011: Animal Services					
100: Personnel Services					
7101 Regular emp salary	125,447	116,832	126,240	126,240	126,950
7102 Overtime	16,869	4,804	5,000	5,000	4,240
7103 Part time salary	48,364	56,930	28,911	28,911	31,550
7106 Uniform allowance	1,800	1,800	1,800	1,800	1,800
7111 Workers comp	8,442	9,900	10,980	10,980	9,450
7112 Medical insurance	17,349	18,763	18,874	18,874	20,450
7113 Dental insurance	2,715	2,867	2,985	2,985	3,000
7114 Vision care	728	728	735	735	750
7115 Medicare insurance	2,791	2,310	1,894	1,894	1,850
7121 Service contribution-PERS	24,834	22,604	23,978	23,978	24,570
7123 Deferred comp	2,483	1,701	0	0	0
7124 LI & AD & D	276	286	273	273	430
7125 Unemployment insurance	483	486	353	353	360
7128 LTD	1,594	1,486	1,608	1,608	1,620
7129 Chiropractic	155	155	156	156	170
7130 Insurance refund	1,857	5,515	8,314	8,314	8,320
7131 Other benefits	3,352	3,103	5,640	5,640	5,640
100: Personnel Services Total	**259,539**	**250,270**	**237,741**	**237,741**	**241,150**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	1,162	1,464	1,100	1,100	1,100
200: Utility Comm. & Transportation Total	**1,162**	**1,464**	**1,100**	**1,100**	**1,100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	529	690	250	250	250
7302 Photocopying	28	31	129	129	150
7304 Laundry & dry cleaning	1,060	0	1,500	1,500	0
7305 Uniforms	1,239	0	250	250	250
7307 Office supplies	1,382	542	4,338	4,338	3,800
7308 Books & periodicals	564	0	75	75	100
7309 Membership & dues	80	0	100	100	100
7314 Business expense	0	0	340	340	350
7321 Rent of Land, facilities	6,261	5,732	4,662	4,662	5,800
7323 Professional services	7,339	9,823	55,000	55,000	55,000
7331 Repairs to Mach & equip	0	13	0	0	0
7332 Repairs to office equip	105	0	0	0	0
7333 Repairs to vehicles	5,794	13,009	5,955	5,955	5,880
7334 Repairs to buildings	373	840	500	500	500
7336 Car wash	0	6	0	0	10
7343 PL & PD/other insurance	5,154	0	5,630	5,630	5,360
7351 Motor veh fuel, lube	4,021	3,504	3,180	3,180	3,600
7352 Special dept materials	21,487	20,120	18,000	18,000	18,000
7353 Janitorial supplies	1,198	1,930	1,400	1,400	1,400
7355 General supplies	266	326	0	0	100
7356 Medical supplies	1,966	1,653	761	761	750
7359 Small tools and equip	211	809	0	0	5,000
300: Supplies, Materials & Services Total	**59,057**	**59,028**	**102,070**	**102,070**	**106,400**
500: Equipment, Land & Structures					
7789 Transfer Out	2,750	0	0	0	0
500: Equipment, Land & Structures Total	**2,750**	**0**	**0**	**0**	**0**
101011: Animal Services Total	**322,508**	**310,762**	**340,911**	**340,911**	**348,650**
Animal Shelter Total	**322,508**	**310,762**	**340,911**	**340,911**	**348,650**

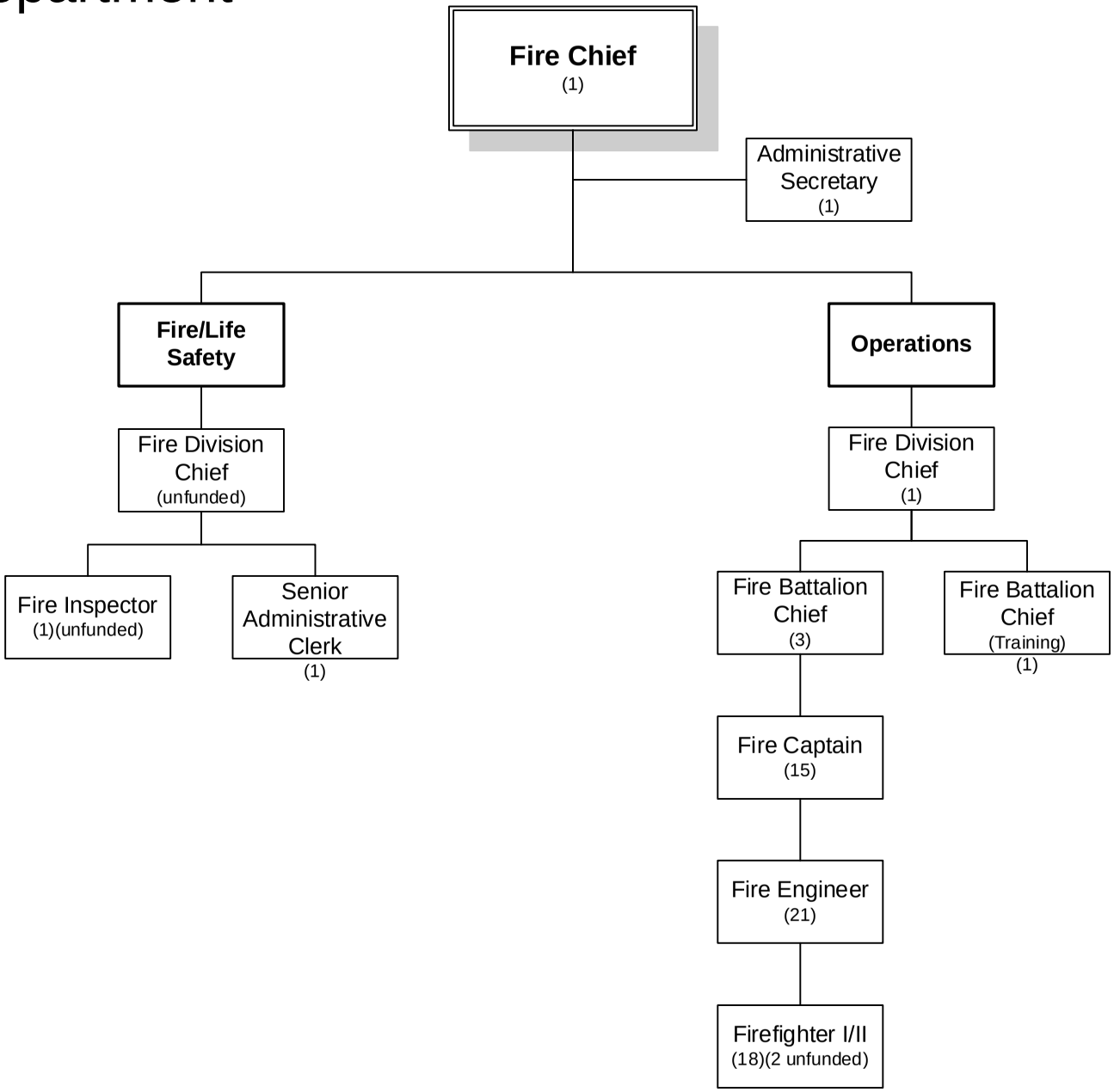
FIRE DEPARTMENT

The Fire Department has a budget of $9,125,280 for FY 2010/11 compared to $8,696,662 as originally adopted for 2009/10. The 2009/10 budget shown in the following pages reflects adjustments made throughout the year. The Fire Department budget is spent on six activities, the largest of which is emergency operations.

The Department is maintaining 60 funded positions for 2010/11.

An organizational chart, staffing summary, detailed descriptions and financial tables of the Administration, Emergency Operations, Fire and Life Safety, Training, Emergency Medical Services and Emergency Preparedness activities are included in the following pages.

Fire Department



FY 2010-2011

Fire Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100: Personnel Services	8,547,782	8,695,581	7,953,746	7,953,746	8,320,030
200: Utility Comm. & Transportation	18,252	19,970	21,600	21,600	21,200
300: Supplies, Materials & Services	1,071,883	608,190	684,596	684,596	653,360
500: Equipment, Land & Structures	166,730	218,002	130,690	130,690	130,690
Fire Department Total	**9,804,647**	**9,541,743**	**8,790,632**	**8,790,632**	**9,125,280**

STAFFING SUMMARY

	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
FIRE DEPARTMENT					
Administrative Secretary	1	1	1	1	1
Fire Battalion Chief	4	4	4	4	4
Fire Captain	15	15	15	15	15
Fire Chief	1	1	1	1	1
Fire Division Chief	2	2	2	2	1
Fire Inspector	1	1	1	1	0
Fire Engineer	21	21	21	21	21
Firefighter I/II	18	18	18	18	16
Senior Administrative Clerk	1	1	1	1	1
Fire Department Total	**64**	**64**	**64**	**64**	**60**

Fire Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7100 Personnel Services	0	0	86,948	86,948	0	
7101 Regular emp salary	4,493,673	4,920,869	4,639,417	4,639,417	4,823,900	
7102 Overtime	826,158	421,613	204,631	204,631	381,120	CTO-$97k; BC-$68k; Hardship-$50k
7103 Part time salary	52,750	2,402	0	0	0	
7106 Uniform allowance	45,397	48,369	46,402	46,402	45,600	
7109 Incentive pay	297,944	294,768	259,171	259,171	256,670	
7110 Admin leave pay	3,743	17,402	13,009	13,009	10,890	
7111 Workers comp	285,503	211,200	226,920	226,920	189,000	Reserve reduction
7112 Medical insurance	628,404	653,397	630,692	630,692	681,950	Rate increase
7113 Dental insurance	58,258	61,886	58,781	58,781	60,000	
7114 Vision care	14,268	15,095	14,474	14,474	15,000	
7115 Medicare insurance	74,270	74,909	66,086	66,086	65,960	
7121 Service contribution-PERS	1,528,918	1,717,154	1,553,973	1,553,973	1,636,880	PERS rate increase
7123 Deferred comp	99,683	111,043	12,467	12,467	14,050	
7124 LI & AD & D	2,125	2,616	1,262	1,262	2,620	
7125 Unemployment insurance	11,256	12,565	12,532	12,532	12,750	
7128 LTD	9,314	2,746	1,110	1,110	1,120	
7129 Chiropractic	2,982	3,090	2,916	2,916	3,320	
7130 Insurance refund	0	3,249	6,395	6,395	6,400	
7131 Other benefits	113,136	121,208	116,560	116,560	112,800	
7188 Transfer In	0	0	0	0	(200,000)	
7189 Transfer Out	0	0	0	0	200,000	
100: Personnel Services	**8,547,782**	**8,695,581**	**7,953,746**	**7,953,746**	**8,320,030**	
7201 Postage	658	437	400	400	450	
7202 Telephone	13,100	14,146	12,000	12,000	12,000	
7203 Cellular phone charges	2,902	3,962	7,800	7,800	7,500	
7204 Pagers	1,592	1,425	1,400	1,400	1,250	
200: Utility Comm. & Transportation	**18,252**	**19,970**	**21,600**	**21,600**	**21,200**	
7301 Printing,binding,duplication	1,025	1,326	650	650	580	
7302 Photocopying	849	879	650	650	600	
7303 Advertising	0	333	0	0	0	
7304 Laundry & dry cleaning	12,376	11,277	10,000	10,000	8,000	
7306 Safety Equipment	69,489	43,902	75,000	75,000	65,000	
7307 Office supplies	3,753	3,465	4,500	4,500	2,000	
7308 Books & periodicals	5,753	3,255	2,500	2,500	4,250	
7309 Membership & dues	1,741	1,625	2,150	2,150	1,900	
7312 Bank service charges	0	154	0	0	0	
7313 Information systems software	18,210	0	0	0	0	
7314 Business expense	755	461	720	720	420	
7315 Conference expense	10,665	6,009	6,000	6,000	0	Eliminated
7322 Rental of equipment	279,760	148,003	148,003	148,003	148,000	Final payment
7323 Professional services	36,659	9,444	17,000	17,000	10,000	
7330 Repairs to comm equip	14,566	4,975	14,000	14,000	12,000	

Fire Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7331 Repairs to Mach & equip	11,785	10,909	10,000	10,000	7,500	
7332 Repairs to office equip	602	1,013	0	0	0	
7333 Repairs to vehicles	181,297	127,006	120,190	120,190	155,230	
7334 Repairs to buildings	1,039	173	250	250	250	
7335 Sublet service contracts	87,801	66,457	13,748	13,748	13,500	
7336 Car wash	124	132	225	225	160	
7343 PL & PD/other insurance	174,280	0	116,260	116,260	107,120	
7351 Motor veh fuel, lube	46,043	40,659	28,000	28,000	33,350	
7352 Special dept materials	14,675	4,042	4,000	4,000	2,250	
7353 Janitorial supplies	5,589	4,919	5,000	5,000	5,500	
7354 Photo supplies	1,355	0	0	0	0	
7355 General supplies	3,085	1,635	2,000	2,000	1,500	
7356 Medical supplies	22,675	15,360	15,000	15,000	15,000	
7358 Training & education	36,530	50,022	24,500	24,500	0	Eliminated
7359 Small tools and equip	20,301	6,132	15,250	15,250	12,250	
7360 Overtime meals	568	403	0	0	0	
7363 Employees physical exams	17,753	21,534	21,000	21,000	21,000	
7366 Tuition Reimbursement	5,528	11,041	14,000	14,000	15,000	
7369 Software Licensing Cost	(14,748)	11,645	14,000	14,000	11,000	
300: Supplies, Materials & Services	**1,071,883**	**608,190**	**684,596**	**684,596**	**653,360**	
7701 Office equip	661	0	0	0	0	
7702 Household equipment	689	0	0	0	0	
7789 Transfer Out	165,380	218,002	130,690	130,690	130,690	
500: Equipment, Land & Structures	**166,730**	**218,002**	**130,690**	**130,690**	**130,690**	
Fire Department Total	**9,804,647**	**9,541,743**	**8,790,632**	**8,790,632**	**9,125,280**	

ACTIVITY: Administration **DIVISION:** Fire Safety
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

The Fire Department administration actively plans, directs, and evaluates all fire department programs and activities. Fire Department Administration goals are to 1) create responsive, efficient, and effective fire department programs; 2) maintain fire department facilities, develop long-term plans for future fire department programs; and 3) interact with City departments, associated agencies, and the community.

- Fire Department leadership – Develop, implement, and maintain fire department policies; provide fiscal management and statistical analysis; recruitment and screening of new firefighters; develop plans to meet changing demands for fire and emergency services; represent the City on fire and life safety-related issues; advise City management on fire and life safety issues.
- Long-range planning – Prepare ordinances, resolutions, and policies necessary for long-term development of the department and City; anticipate community needs for fire and emergency medical services and plan required changes in facilities, equipment, and staffing; identify special hazards within or near the City.
- Personnel administration – Coordinate and administer personnel policies and programs; provide advice and assistance on personnel issues; work with the Human Resources Division to develop job descriptions, review personnel action forms; develop internal personnel policies and procedures.
- External agency relationships – Ensure department's strategic plan is in line with other agencies; develop and negotiate joint agency agreements, participate in interagency and statewide associations; maintain mutual and automatic aid agreements and joint agency agreements; assess political developments and their effects on the department and City.
- Emergency preparedness and EOC management – Develop and manage the City's Emergency Plan and Emergency Operations Center.
- Community relations – Participate in the community by involvement in a variety of civic groups, news media, and other community and interest groups.

MAJOR 2009/10 ACCOMPLISHMENTS

- Promoted Fire Chief.
- Continued to provide high level of service despite reduced staffing.

MAJOR 2010/11 OBJECTIVES

- Seek alternative funding for department programs.
- Complete work on fire department section of General Plan.
- Restructure department to address service needs with current staffing reductions.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Equipment procured through alternate sources		$1,000,000	

RELATED COST CENTER(S)

- 102011

Fire Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
102011: Fire Administration					
100: Personnel Services					
7101 Regular emp salary	259,142	238,033	284,897	284,897	296,160
7102 Overtime	0	163	0	0	0
7103 Part time salary	2,675	2,259	0	0	0
7106 Uniform allowance	400	400	1,600	1,600	800
7109 Incentive pay	4,444	2,143	4,632	4,632	4,790
7110 Admin leave pay	0	4,535	4,718	4,718	2,150
7111 Workers comp	18,923	9,900	10,980	10,980	9,450
7112 Medical insurance	24,412	24,832	25,521	25,521	28,210
7113 Dental insurance	2,518	2,345	2,985	2,985	3,000
7114 Vision care	647	586	735	735	750
7115 Medicare insurance	3,937	3,597	4,176	4,176	4,300
7121 Service contribution-PERS	78,885	68,343	86,740	86,740	95,550
7123 Deferred comp	7,252	4,765	3,209	3,209	3,200
7124 LI & AD & D	1,221	1,574	451	451	1,520
7125 Unemployment insurance	708	635	780	780	830
7128 LTD	3,251	2,235	607	607	610
7129 Chiropractic	138	125	156	156	170
7131 Other benefits	7,541	7,121	5,640	5,640	5,640
100: Personnel Services Total	**416,094**	**373,591**	**437,827**	**437,827**	**457,130**
200: Utility Comm. & Transportation					
7201 Postage	658	437	400	400	450
7203 Cellular phone charges	2,902	3,962	7,800	7,800	7,500
7204 Pagers	1,592	1,425	1,400	1,400	1,250
200: Utility Comm. & Transportation Total	**5,152**	**5,824**	**9,600**	**9,600**	**9,200**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	198	260	250	250	180
7302 Photocopying	462	391	400	400	350
7303 Advertising	0	5	0	0	0
7307 Office supplies	2,620	2,545	3,500	3,500	1,000
7308 Books & periodicals	465	696	500	500	0
7309 Membership & dues	823	975	1,000	1,000	750
7312 Bank service charges	0	154	0	0	0
7313 Information systems software	18,210	0	0	0	0
7314 Business expense	476	401	600	600	300
7315 Conference expense	3,503	2,686	3,000	3,000	0
7323 Professional services	19,400	8,851	4,000	4,000	3,500
7332 Repairs to office equip	226	0	0	0	0
7335 Sublet service contracts	7,164	6,651	8,748	8,748	9,000
7343 PL & PD/other insurance	11,549	0	5,625	5,625	5,360
7352 Special dept materials	837	461	500	500	500
7360 Overtime meals	207	0	0	0	0
7369 Software Licensing Cost	(14,748)	8,171	10,000	10,000	9,000
300: Supplies, Materials & Services Total	**51,392**	**32,247**	**38,123**	**38,123**	**29,940**
102011: Fire Administration Total	**472,638**	**411,662**	**485,550**	**485,550**	**496,270**
Administration Total	**472,638**	**411,662**	**485,550**	**485,550**	**496,270**

ACTIVITY: Emergency Operations **DIVISION:** Fire Safety
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

Emergency Operations plans, directs, and evaluates all department programs for emergency response and their related activities which includes: protecting life and property by responding to medical emergencies, rescues, fires, hazardous material incidents, and other emergencies. Activity goals are: 1) safe, effective and efficient emergency response programs; 2) timely response to calls for service; 3) no loss of life from reported emergencies; and 4) minimize property damage from reported emergencies. This activity has eight elements:

- Emergency medical response – Provide victims of acute trauma and illness with basic life support from certified personnel.
- Fire emergency response – Respond to fire emergency calls within six minutes on at least 90 percent of calls.
- Hazardous material response – Contain and mitigate hazardous material incidents.
- Rescue – Free trapped or incapacitated victims of vehicle accidents, water-related incidents, cave-in trenches, collapsed building and confined spaces.
- Non-emergency activity – Conduct fire inspections, input information for required reports, maintenance of fire apparatus and facilities.
- Training – Conduct fire company training for preparation and readiness for various emergency conditions.
- Public education – Conduct station tours, fire safety presentations to schools, businesses and community groups.
- Support activites – Management and compilation of information systems; management of radio communications, dispatch, water supply/hydrants, safety equipment and firefighter safety.

SERVICE LEVEL ADJUSTMENTS

- Reduced minimum staffing from 15 to 12, necessitating a “brown-out” of one engine 70 percent of the time.

MAJOR 2009/10 ACCOMPLISHMENTS

- Put into service an engine from the State of California Office of Emergency Services.
- Developed and implemented new computer-aided dispatch and mobile computer terminals.
- Expanded geographic information system (GIS).

MAJOR 2010/11 OBJECTIVES

- Promote Fire Captain/Fire Engineer positions.
- Complete master radio plan and upgrades.
- Update policy and procedures.
- Obtain funding through grants for safety equipment replacement.

PERFORMANCE MEASURES	2007	2008	2009
Emergency responses	5,050	5,550	5646
Percentage of responses under six minutes	90.5%	88.2%	92.9%

(Calendar year figures)

RELATED COST CENTER(S)

- 102012
- 102019

Fire Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
102012: Fire Emergency Operations					
100: Personnel Services					
7100 Personnel Services	0	0	78,957	78,957	0
7101 Regular emp salary	3,974,956	4,316,731	4,205,615	4,205,615	4,384,510
7102 Overtime	751,631	392,858	111,000	111,000	280,110
7106 Uniform allowance	42,997	45,569	44,000	44,000	44,000
7109 Incentive pay	280,936	276,851	243,412	243,412	246,380
7110 Admin leave pay	1,936	8,721	6,218	6,218	6,670
7111 Workers comp	246,330	188,100	208,620	208,620	173,250
7112 Medical insurance	561,360	596,887	595,829	595,829	644,460
7113 Dental insurance	52,085	55,501	53,730	53,730	55,000
7114 Vision care	12,698	13,510	13,230	13,230	13,750
7115 Medicare insurance	64,659	65,141	58,353	58,353	59,580
7121 Service contribution-PERS	1,368,457	1,529,437	1,423,605	1,423,605	1,496,330
7123 Deferred comp	84,642	97,235	7,116	7,116	7,600
7124 LI & AD & D	560	567	540	540	710
7125 Unemployment insurance	9,714	10,959	11,351	11,351	11,510
7128 LTD	3,743	(12)	0	0	0
7129 Chiropractic	2,648	2,752	2,652	2,652	3,030
7131 Other benefits	97,800	106,165	107,160	107,160	103,400
7188 Transfer In	0	0	0	0	(200,000)
100: Personnel Services Total	**7,557,152**	**7,706,972**	**7,171,388**	**7,171,388**	**7,330,290**
200: Utility Comm. & Transportation					
7202 Telephone	13,100	14,146	12,000	12,000	12,000
200: Utility Comm. & Transportation Total	**13,100**	**14,146**	**12,000**	**12,000**	**12,000**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	12,376	11,277	10,000	10,000	8,000
7306 Safety Equipment	69,489	43,902	75,000	75,000	65,000
7307 Office supplies	1,133	920	1,000	1,000	1,000
7308 Books & periodicals	490	0	0	0	0
7309 Membership & dues	115	0	0	0	0
7315 Conference expense	462	0	0	0	0
7322 Rental of equipment	279,760	148,003	148,003	148,003	148,000
7330 Repairs to comm equip	14,566	4,975	14,000	14,000	12,000
7331 Repairs to Mach & equip	11,785	10,909	10,000	10,000	7,500
7333 Repairs to vehicles	181,297	127,006	120,190	120,190	155,230
7334 Repairs to buildings	1,039	173	250	250	250
7335 Sublet service contracts	80,637	59,806	5,000	5,000	4,500
7336 Car wash	124	132	225	225	160
7343 PL & PD/other insurance	150,370	0	106,880	106,880	98,180
7351 Motor veh fuel, lube	46,043	40,659	28,000	28,000	33,350
7352 Special dept materials	10,099	1,100	2,000	2,000	1,500
7353 Janitorial supplies	5,589	4,919	5,000	5,000	5,500
7355 General supplies	1,305	1,450	1,500	1,500	1,000
7359 Small tools and equip	19,854	4,783	15,000	15,000	12,000
7360 Overtime meals	361	403	0	0	0
7363 Employees physical exams	17,753	21,534	21,000	21,000	21,000
300: Supplies, Materials & Services Total	**904,647**	**481,951**	**563,048**	**563,048**	**574,170**
500: Equipment, Land & Structures					
7702 Household equipment	689	0	0	0	0
7789 Transfer Out	165,380	218,002	130,690	130,690	130,690
500: Equipment, Land & Structures Total	**166,069**	**218,002**	**130,690**	**130,690**	**130,690**
102012: Fire Emergency Operations Total	**8,640,968**	**8,421,071**	**7,877,126**	**7,877,126**	**8,047,150**
102019: Strike Team Operations					
100: Personnel Services					
7102 Overtime	0	0	93,015	93,015	100,000
7109 Incentive pay	0	0	5,580	5,580	0
7115 Medicare insurance	0	0	1,405	1,405	0
100: Personnel Services Total	**0**	**0**	**100,000**	**100,000**	**100,000**
102019: Strike Team Operations Total	**0**	**0**	**100,000**	**100,000**	**100,000**
Emergency Operations Total	**8,640,968**	**8,421,071**	**7,977,126**	**7,977,126**	**8,147,150**

ACTIVITY: Fire and Life Safety **DIVISION:** Fire Prevention Bureau
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

The Fire and Life Safety activity has administrative responsibility for documentation of fire risk assessment, area characteristics, and response strategies, non-fire risk assessment and response strategies, fire prevention and life safety programs, fire code interpretation, public education, and fire investigation. Activity goals include: 1) elimination of hazards from buildings, equipment and properties; 2) safe handling and containment of hazardous materials; 3) broaden public awareness about the dangers of fire and hazardous material; 4) thorough investigation into the cause and origin of fires; 5) documentation of area characteristics and review of response strategies. This activity has five major elements:

- Fire hazard inspection and abatement – Periodically inspect commercial, government and industrial sites for fire hazards and respond to citizen complaints about fire hazards.
- Fire and arson investigation – Investigate all reported fires to determine causes and possible preventative measures.
- Public education – Present fire safety education classes in schools, hospitals, convalescent homes, commercial facilities and community events.
- Risk hazard and value evaluation – Determine the risk, hazard and value evaluation of buildings to assure that the Council-approved standards of coverage are adequate and appropriate for the identified risk.
- Plan review.

MAJOR 2009/10 ACCOMPLISHMENTS

- Implementation and collection of fees for current annual inspections.

MAJOR 2010/11 OBJECTIVES

- Re-evaluate business inspection fee schedule.
- Continue to develop and expand business inspection program with fire suppression companies.
- Recruit and fill vacant Fire Prevention positions.
- Deploy mobile inspection program, utilized by field personnel.
- Adoption of 2010 California Fire Code with amendments.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Fires investigated		28	20
Investigations closed		11	12
Inspections		1,475	750

RELATED COST CENTER(S)

- 102013

Fire Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
102013: Fire & Life Safety					
100: Personnel Services					
7100 Personnel Services	0	0	7,991	7,991	0
7101 Regular emp salary	158,049	253,192	39,421	39,421	39,290
7102 Overtime	8,126	1,256	616	616	1,010
7103 Part time salary	50,075	143	0	0	0
7106 Uniform allowance	1,200	1,600	2	2	0
7109 Incentive pay	3,294	7,624	51	51	0
7111 Workers comp	14,065	9,900	3,660	3,660	3,150
7112 Medical insurance	22,910	18,281	466	466	0
7113 Dental insurance	2,240	2,946	1,071	1,071	1,000
7114 Vision care	579	732	264	264	250
7115 Medicare insurance	3,236	3,892	591	591	570
7121 Service contribution-PERS	47,098	79,976	7,382	7,382	7,500
7123 Deferred comp	4,831	5,669	10	10	0
7124 LI & AD & D	158	285	91	91	150
7125 Unemployment insurance	573	681	110	110	110
7128 LTD	1,068	511	503	503	510
7129 Chiropractic	123	156	56	56	60
7130 Insurance refund	0	3,249	6,395	6,395	6,400
7131 Other benefits	5,340	5,502	1,880	1,880	1,880
100: Personnel Services Total	**322,965**	**395,595**	**70,560**	**70,560**	**61,880**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	827	1,066	400	400	400
7302 Photocopying	387	488	250	250	250
7303 Advertising	0	328	0	0	0
7308 Books & periodicals	3,229	1,629	1,000	1,000	3,250
7309 Membership & dues	778	650	650	650	650
7314 Business expense	60	60	120	120	120
7315 Conference expense	606	1,765	1,500	1,500	0
7323 Professional services	13,109	593	3,000	3,000	1,500
7332 Repairs to office equip	0	1,013	0	0	0
7343 PL & PD/other insurance	8,586	0	1,875	1,875	1,790
7352 Special dept materials	3,739	2,481	1,500	1,500	250
7354 Photo supplies	1,355	0	0	0	0
7355 General supplies	0	32	0	0	0
7358 Training & education	200	205	2,500	2,500	0
7359 Small tools and equip	330	1,067	250	250	250
7369 Software Licensing Cost	0	3,474	4,000	4,000	2,000
300: Supplies, Materials & Services Total	**33,206**	**14,851**	**17,045**	**17,045**	**10,460**
500: Equipment, Land & Structures					
7701 Office equip	661	0	0	0	0
500: Equipment, Land & Structures Total	**661**	**0**	**0**	**0**	**0**
102013: Fire & Life Safety Total	**356,832**	**410,446**	**87,605**	**87,605**	**72,340**
Fire And Life Activity Total	**356,832**	**410,446**	**87,605**	**87,605**	**72,340**

ACTIVITY: Training **DIVISION:** Training
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

The Training activity develops, manages, schedules and coordinates department training. It is important to the delivery of emergency services to have well-trained and knowledgeable fire employees. This activity has five major elements:

- In-service training – Conduct and/or coordinate drills, tests, joint training exercises and classroom training, introduce new methods and sharpen skills, maintain skills and technical knowledge, and maintain appropriate driver's license.
- Off-site training – Schedule and coordinate conferences, workshops and certification classes.
- Promotional testing – Design and administer tests for evaluating probationary firefighters and assist in the preparation and administration of entry-level probationary examinations.
- Joint Apprenticeship program development.
- Safety – Coordinate department safety program, establish policies, training and enforcement of safety, department representative to the City safety committee.

MAJOR 2009/10 ACCOMPLISHMENTS

- Completed Fire Captain/Fire Engineer examinations and established active lists.
- Completed firefighter apprenticeship training manual.
- Updated Driver Operator training program.
- Completed in-service training of State OES engine.
- Completed various training components of county-wide required task books.

MAJOR 2010/11 OBJECTIVES

- Continue development of California Firefighter Joint Apprenticeship Committee (CFFJAC) apprenticeship program.
- Develop and implement in-house training programs.
- Complete ICS/Command training program.
- Develop and implement Acting Fire Captain expectations.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Training hours completed	17,375	11,200	8,856
Training sessions	1,456	1,688	5,044

RELATED COST CENTER(S)

- 102015

Fire Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
102015: Fire Training					
100: Personnel Services					
7101 Regular emp salary	101,526	112,913	109,484	109,484	103,940
7102 Overtime	65,533	27,336	0	0	0
7106 Uniform allowance	800	800	800	800	800
7109 Incentive pay	9,216	8,150	5,496	5,496	5,500
7110 Admin leave pay	1,807	4,146	2,073	2,073	2,070
7111 Workers comp	6,185	3,300	3,660	3,660	3,150
7112 Medical insurance	19,695	13,397	8,876	8,876	9,280
7113 Dental insurance	1,413	1,094	995	995	1,000
7114 Vision care	344	267	245	245	250
7115 Medicare insurance	2,428	2,279	1,561	1,561	1,510
7121 Service contribution-PERS	34,478	39,398	36,246	36,246	37,500
7123 Deferred comp	2,956	3,374	2,132	2,132	3,250
7124 LI & AD & D	186	190	180	180	240
7125 Unemployment insurance	261	290	291	291	300
7128 LTD	1,252	12	0	0	0
7129 Chiropractic	73	57	52	52	60
7131 Other benefits	2,455	2,420	1,880	1,880	1,880
100: Personnel Services Total	**250,608**	**219,423**	**173,971**	**173,971**	**170,730**
300: Supplies, Materials & Services					
7308 Books & periodicals	1,569	930	1,000	1,000	1,000
7309 Membership & dues	25	0	500	500	500
7314 Business expense	219	0	0	0	0
7315 Conference expense	6,094	1,558	1,500	1,500	0
7323 Professional services	4,150	0	10,000	10,000	5,000
7332 Repairs to office equip	376	0	0	0	0
7343 PL & PD/other insurance	3,775	0	1,880	1,880	1,790
7355 General supplies	1,780	153	500	500	500
7358 Training & education	27,505	41,392	15,000	15,000	0
7359 Small tools and equip	117	282	0	0	0
7366 Tuition Reimbursement	5,528	11,041	14,000	14,000	15,000
300: Supplies, Materials & Services Total	**51,138**	**55,356**	**44,380**	**44,380**	**23,790**
102015: Fire Training Total	**301,746**	**274,779**	**218,351**	**218,351**	**194,520**
Training Total	**301,746**	**274,779**	**218,351**	**218,351**	**194,520**

ACTIVITY: Emergency Medical Services **DIVISION:** Fire EMS
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

Mandatory duties are currently being shared by existing staff. The program includes but is not limited to policy and procedure development and implementation, evaluation of paramedic and emergency medical technicians, facilitating Quality Assurance and Quality Improvement (QA/QI) programs. This program has six elements:

- Emergency information systems – Compilation of emergency medical run reports, state and local statistic reports, review medical reports for accuracy, facilitate quality assurance/quality improvement for EMS activities.
- Training – Design, develop and implement EMS training program for emergency medical technicians, including CPR recertification, infection control, airborne and blood-borne pathogens, and EMT and Paramedic certification and recertification.
- EMS liaison – Acts as liaison to County, State and local EMS agencies.
- Vehicles and equipment – Maintain, inspect, test and certify fire emergency medical apparatus and equipment.
- EMS policy and procedure development – Analysis of emergency medical response and operational problems, develop alternatives and resolutions.
- Safety equipment – Manage the purchase and develop specifications for department emergency medical equipment.

MAJOR 2009/10 ACCOMPLISHMENTS

- Met County EMS Agency equipment mandates.
- Response time objective of less than six minutes met 93.8 percent of the time.
- Replaced/updated one automatic electronic defibrillator (AED).

MAJOR 2010/11 OBJECTIVES

- Maintain EMS certifications.
- Update remaining AED equipment.
- Arrive at calls for service under six minutes 90 percent of the time.

PERFORMANCE MEASURES	2008	2009	2010
Emergency medical calls	3,305	3,373	3,517
Percentage of EMS call response time <6 min.	95.3%	93.4%	93.8%

(Calendar year figures)

RELATED COST CENTER(S)

- 102016

Fire Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
102016: Emergency Medical Services					
100: Personnel Services					
7102 Overtime	868	0	0	0	0
7109 Incentive pay	54	0	0	0	0
7112 Medical insurance	27	0	0	0	0
7113 Dental insurance	2	0	0	0	0
7115 Medicare insurance	10	0	0	0	0
7123 Deferred comp	2	0	0	0	0
100: Personnel Services Total	**963**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7356 Medical supplies	22,675	15,360	15,000	15,000	15,000
7358 Training & education	8,825	8,425	7,000	7,000	0
300: Supplies, Materials & Services Total	**31,500**	**23,785**	**22,000**	**22,000**	**15,000**
102016: Emergency Medical Services Total	**32,463**	**23,785**	**22,000**	**22,000**	**15,000**
Emergency Medical Services Total	**32,463**	**23,785**	**22,000**	**22,000**	**15,000**

ACTIVITY:	**Emergency Preparedness**	**DIVISION:**	**Fire Operations**
DEPARTMENT:	**Fire**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Manage all aspects of the City's Emergency Preparedness Program including but not limited to the City's mitigation, preparedness, response and recovery capabilities and all after-action reports and documentation. This particular activity is performed as time is available to accomplish the following elements:

- Develop preparedness planning, management and response procedures.
- Manage and coordinate disaster and emergency preparedness programs.
- Coordinate emergency preparedness training programs.
- Supervise, train, and evaluate assigned staff or volunteers.
- Coordinate community emergency and disaster support and assistance resources.

MAJOR 2009/10 ACCOMPLISHMENTS

- Acknowledge departments training requirements of the National Incident Management System (NIMS).
- Secured access cards for City-wide identification.
- Update city emergency evacuation plan.

MAJOR 2010/11 OBJECTIVES

- Develop and implement community-wide notification system.
- Conduct City-wide emergency training, implement EOC for mitigation and evaluate for performance measures.
- Develop and implement agreements between other agencies for Emergency Preparedness.
- Complete City-wide requirements for NIMS/SEMS/ICS training.

RELATED COST CENTER(S)

- 102017

Fire Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
102017: Emergency Operations Center					
100: Personnel Services					
7189 Transfer Out	0	0	0	0	200,000
100: Personnel Services Total	**0**	**0**	**0**	**0**	**200,000**
102017: Emergency Operations Center Total	**0**	**0**	**0**	**0**	**200,000**
Emergency Preparedness Total	**0**	**0**	**0**	**0**	**200,000**
Fire Department Total	**9,804,647**	**9,541,743**	**8,790,632**	**8,790,632**	**9,125,280**

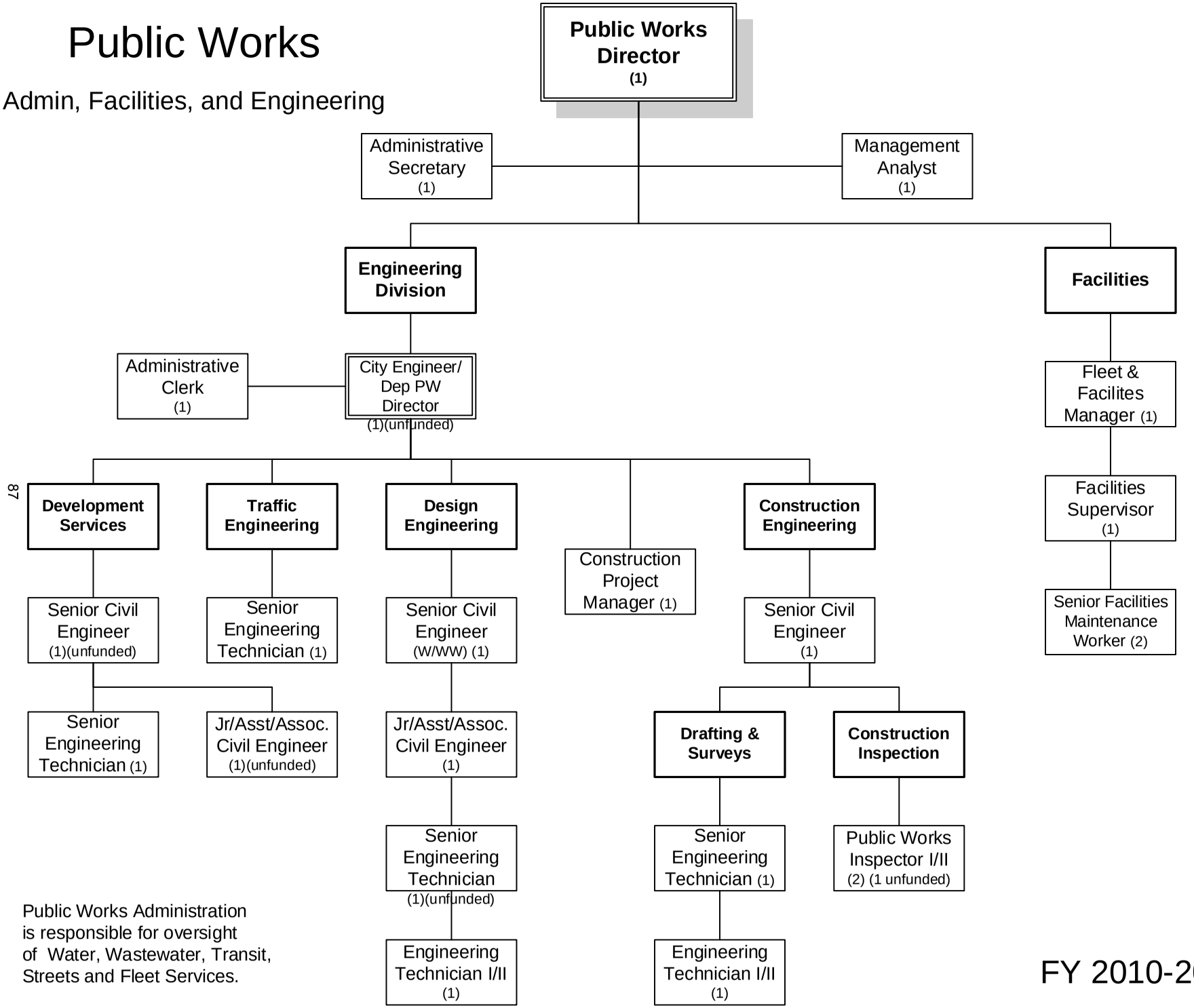
PUBLIC WORKS

The General Fund pays for Public Works activities related to overseeing the water and wastewater utilities, engineering and public facilities, and budgeting. General Fund dollars are not used for wastewater or water operations. Public Works-General Fund has a budget of $1,709,690 in FY 2010/11, compared to $1,970,501 as originally adopted in FY 2009/10. The 2009/10 budget shown in the following pages reflects adjustments made throughout the year. Public Works is maintaining 18 General Fund budgeted positions in FY 2010/11.

An organizational chart, staffing summary, detailed descriptions and financial tables are included in the following pages.

Public Works

Admin, Facilities, and Engineering



Public Works Administration is responsible for oversight of Water, Wastewater, Transit, Streets and Fleet Services.

FY 2010-2011

Public Works Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100: Personnel Services	2,245,177	1,401,763	1,149,123	1,149,123	1,123,850
200: Utility Comm. & Transportation	8,262	9,822	8,313	8,313	9,620
300: Supplies, Materials & Services	692,177	573,621	529,296	529,296	514,110
500: Equipment, Land & Structures	1,006,659	1,021,135	98,900	98,900	62,110
600: Special Payments	13,257	9,619	0	0	0
Public Works Department Total	**3,965,532**	**3,015,960**	**1,785,632**	**1,785,632**	**1,709,690**

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
PUBLIC WORKS DEPARTMENT					
ADMINISTRATION					
Administrative Secretary	1	1	1	1	1
Management Analyst	1	1	1	1	1
Public Works Director	1	1	1	1	1
	3	3	3	3	3
ENGINEERING DIVISION					
Administrative Clerk	2	2	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1	0
Construction Project Manager	1	1	1	1	1
Engineering Technician I/II	2	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	2	2	3	2	1
Public Works Inspector I/II	2	2	2	2	1
Senior Civil Engineer	3	3	3	3	2
Senior Engineering Technician	4	4	3	4	3
Senior Traffic Engineer	1	1	0	0	0
	18	18	16	16	11
FACILITIES					
Facilities Maintenance Worker	1	1	1	0	0
Facilities Supervisor	1	1	1	1	1
Fleet & Facilities Manager	1	1	1	1	1
Senior Facilities Maintenance Worker	1	1	1	2	2
	4	4	4	4	4
Total Public Works - General Fund	**25**	**25**	**23**	**23**	**18**

Public Works Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7100 Personnel Services	0	0	52,227	52,227	0	
7101 Regular emp salary	1,737,693	1,514,129	1,221,661	1,221,661	1,230,100	
7102 Overtime	10,624	2,211	1,890	1,890	4,700	
7103 Part time salary	15,797	14,350	2,365	2,365	12,210	Interns
7106 Uniform allowance	1,500	1,350	0	0	0	
7109 Incentive pay	9,932	3,654	2,934	2,934	2,930	
7110 Admin leave pay	10,418	4,961	10,809	10,809	11,490	
7111 Workers comp	120,559	79,200	67,710	67,710	56,700	Reserve reduction
7112 Medical insurance	258,848	229,460	199,806	199,806	217,180	Rate increase
7113 Dental insurance	20,324	18,778	15,820	15,820	18,000	
7114 Vision care	5,535	4,950	4,138	4,138	4,500	
7115 Medicare insurance	18,218	17,543	15,157	15,157	17,850	
7121 Service contribution-PERS	331,481	319,666	229,348	229,348	235,280	PERS rate increase
7123 Deferred comp	46,464	30,153	4,544	4,544	4,950	
7124 LI & AD & D	7,887	7,231	5,938	5,938	6,550	
7125 Unemployment insurance	4,781	4,246	3,420	3,420	3,450	
7128 LTD	21,761	19,314	15,565	15,565	15,680	
7129 Chiropractic	1,151	1,055	880	880	1,000	
7130 Insurance refund	4,728	12,223	17,298	17,298	16,640	
7131 Other benefits	47,863	40,661	34,780	34,780	33,840	
7188 Transfer In	(456,039)	(963,099)	(804,617)	(804,617)	(823,340)	
7189 Transfer Out	25,652	39,727	47,450	47,450	54,140	
100: Personnel Services	**2,245,177**	**1,401,763**	**1,149,123**	**1,149,123**	**1,123,850**	
7201 Postage	567	931	1,509	1,509	1,490	
7202 Telephone	4,208	4,853	4,100	4,100	4,100	
7203 Cellular phone charges	3,487	4,038	2,704	2,704	4,030	
200: Utility Comm. & Transportation	**8,262**	**9,822**	**8,313**	**8,313**	**9,620**	
7301 Printing,binding,duplication	4,122	3,563	1,600	1,600	2,000	
7302 Photocopying	2,563	1,904	750	750	550	
7303 Advertising	(13)	936	2,200	2,200	1,950	
7305 Uniforms	1,535	1,493	2,550	2,550	1,800	
7306 Safety Equipment	1,028	468	1,300	1,300	1,000	
7307 Office supplies	8,887	3,973	800	800	1,300	
7308 Books & periodicals	531	330	0	0	0	
7309 Membership & dues	2,667	1,825	1,795	1,795	1,730	
7312 Bank service charges	0	50	0	0	0	
7313 Information systems software	4,381	5,403	10,000	10,000	5,000	
7314 Business expense	794	841	120	120	220	
7315 Conference expense	618	462	0	0	0	
7321 Rent of Land, facilities	140,344	116,329	4,200	4,200	4,200	
7323 Professional services	43,051	37,254	43,800	43,800	36,000	
7330 Repairs to comm equip	100	120	200	200	200	
7331 Repairs to Mach & equip	78,254	130,831	72,500	72,500	72,000	

Public Works Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7332 Repairs to office equip	0	1,013	0	0	0	
7333 Repairs to vehicles	33,011	38,786	35,820	35,820	38,220	
7334 Repairs to buildings	48,698	30,879	65,540	65,540	71,160	
7335 Sublet service contracts	196,426	149,037	213,859	213,859	206,350	
7336 Car wash	123	120	260	260	150	
7343 PL & PD/other insurance	73,595	0	33,745	33,745	32,140	
7351 Motor veh fuel, lube	10,713	9,180	5,710	5,710	9,490	
7352 Special dept materials	4,300	3,835	5,975	5,975	5,700	
7353 Janitorial supplies	13,459	13,222	13,600	13,600	13,800	
7354 Photo supplies	0	194	0	0	0	
7355 General supplies	2,927	2,436	2,872	2,872	2,550	
7358 Training & education	1,860	1,185	700	700	0	
7359 Small tools and equip	10,246	8,243	9,300	9,300	6,500	
7363 Employees physical exams	0	0	100	100	100	
7366 Tuition Reimbursement	1,214	0	0	0	0	
7369 Software Licensing Cost	5,527	9,665	0	0	0	
7399 Supplies, mat & services	1,216	44	0	0	0	
300: Supplies, Materials & Services	**692,177**	**573,621**	**529,296**	**529,296**	**514,110**	
7701 Office equip	811	0	0	0	0	
7706 Traffic Signal equip	0	0	5,000	5,000	20,000	
7715 Data Processing hrdware	7,748	0	0	0	0	
7720 Other contracts	15,200	39,856	36,800	36,800	35,000	
7789 Transfer Out	982,900	981,279	57,100	57,100	7,110	Moved to Non-Departmental
500: Equipment, Land & Structures	**1,006,659**	**1,021,135**	**98,900**	**98,900**	**62,110**	
8022 Taxes	11,509	9,619	0	0	0	
8099 Special payments	1,748	0	0	0	0	
600: Special Payments	**13,257**	**9,619**	**0**	**0**	**0**	
Public Works Department Total	**3,965,532**	**3,015,960**	**1,785,632**	**1,785,632**	**1,709,690**	

ACTIVITY:	**Administration**	**DIVISION:**	**Administration**
DEPARTMENT:	**Public Works**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Public Works Administration provides overall direction, administrative support and management for the Engineering, Fleet and Facilities Services, Streets, Transit and Water/Wastewater Service divisions of Public Works, administers the solid waste franchise and oversees PCE/TCE remediation activities. Administration also provides clerical support for Facilities Services, Engineering and Transit. In addition, Administration staff handles right-of-way acquisition, prevailing wage requirements, water and wastewater rate analyses and budget administration. The activity has five main elements:

- Clerical support – Prepare correspondence, Council communications, reports and specifications; organize, maintain and research correspondence and computer files; route/file contract documents, purchase orders, claims and public inquiries.
- Department management and representation – Establish department rules, policies and procedures, monitor and evaluate department activities, represent the City with other government agencies, private firms and organizations.
- Budget administration – Coordinate and compile the total Public Works Department operation, maintenance and capital improvement budgets; review and approve all procurement documents and purchase orders; ensure expenditures conform to budget.
- Enterprise management – Oversee the water and wastewater utility services, White Slough Water Pollution Control Facility upgrades and the solid waste contract and ensure conformance with federal, State and local health requirements.
- Personnel administration – Develop department policies and work rules; interpret City personnel rules, policies and employment contracts; develop and coordinate in-service safety and training programs.

MAJOR 2009/10 ACCOMPLISHMENTS

- Management and use of Wastewater Utility financial model.

MAJOR 2010/11 OBJECTIVES

- Implement Water Utility financial planning model.

RELATED COST CENTER(S)

- 103011

Public Works Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
103011: P. W. Administration					
100: Personnel Services					
7101 Regular emp salary	283,066	254,717	247,170	247,170	246,310
7102 Overtime	0	0	90	90	0
7110 Admin leave pay	5,340	0	4,008	4,008	4,010
7111 Workers comp	16,219	9,900	10,980	10,980	9,450
7112 Medical insurance	37,387	35,562	35,989	35,989	43,820
7113 Dental insurance	3,010	2,926	2,985	2,985	3,000
7114 Vision care	768	728	735	735	750
7115 Medicare insurance	2,169	3,710	3,708	3,708	3,580
7121 Service contribution-PERS	49,415	78,530	46,288	46,288	47,000
7123 Deferred comp	7,708	5,257	0	0	0
7124 LI & AD & D	1,655	1,818	1,808	1,808	1,910
7125 Unemployment insurance	715	713	692	692	690
7128 LTD	3,264	3,244	3,149	3,149	3,140
7129 Chiropractic	164	155	156	156	170
7130 Insurance refund	653	653	650	650	0
7131 Other benefits	6,439	6,263	5,640	5,640	5,640
7188 Transfer In	0	(197,753)	(240,000)	(240,000)	(260,000)
100: Personnel Services Total	**417,972**	**206,423**	**124,048**	**124,048**	**109,470**
200: Utility Comm. & Transportation					
7201 Postage	302	489	200	200	150
7203 Cellular phone charges	0	(3)	0	0	0
200: Utility Comm. & Transportation Total	**302**	**486**	**200**	**200**	**150**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	247	498	1,200	1,200	1,500
7302 Photocopying	1,332	1,302	500	500	300
7303 Advertising	0	0	1,600	1,600	1,600
7305 Uniforms	136	0	0	0	0
7307 Office supplies	5,331	2,188	500	500	300
7308 Books & periodicals	140	0	0	0	0
7309 Membership & dues	1,812	1,340	1,295	1,295	1,230
7312 Bank service charges	0	50	0	0	0
7314 Business expense	137	558	0	0	100
7315 Conference expense	618	462	0	0	0
7321 Rent of Land, facilities	0	75	0	0	0
7335 Sublet service contracts	2,792	1,957	1,920	1,920	1,950
7343 PL & PD/other insurance	9,901	0	5,630	5,630	5,360
7353 Janitorial supplies	11	0	0	0	0
7355 General supplies	35	10	0	0	0
7366 Tuition Reimbursement	1,214	0	0	0	0
7399 Supplies, mat & services	404	0	0	0	0
300: Supplies, Materials & Services Total	**24,110**	**8,440**	**12,645**	**12,645**	**12,340**
103011: P. W. Administration Total	**442,384**	**215,349**	**136,893**	**136,893**	**121,960**
Administration Total	**442,384**	**215,349**	**136,893**	**136,893**	**121,960**

ACTIVITY: **Engineering** **DIVISION:** **Engineering**
DEPARTMENT: **Public Works** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Engineering Division plans, designs and oversees construction of City streets, water, wastewater and drainage systems in conformance with the General Plan, capital improvement budget and development policies and provides engineering services for many other departments and special projects. This activity has the following five elements:

- Design of capital improvement and maintenance projects.
- Facilitates expansion of the community through annexations, utility master planning, entitlement processing, subdivision mapping, improvement plan approval, building permit review, and related services.
- Provides construction and inspection services through the encroachment permit program, subdivision improvement agreements, and associated services provided to other departments.
- Provides traffic engineering services, including the annual monitoring of critical intersection and accident data, overseeing traffic operations, designing of traffic control facilities and responding to related public comments.
- Planning and financing of major capital improvements including street maintenance, water and wastewater replacements, storm drainage maintenance, wastewater maintenance and water maintenance.

MAJOR 2009/10 ACCOMPLISHMENTS

- Completed General Plan infrastructure planning.
- Continued with Harney Lane specific plan project.
- Continued Harney Lane/State Route 99 project study report.
- Began reconstruction of Lodi Avenue.
- Began construction of PCE/TCE remediation facilities.

MAJOR 2010/11 OBJECTIVES

- Continue update to the Impact Mitigation Fee program.
- Complete utility master plans for updated General Plan.
- Construction of Surface Water Treatment Plant.
- Begin construction of water meter installation program.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Capital improvement awarded (in-house design)	$5.4M	$4.8M	$4.24M
Building permits processed	363	200	200
Encroachment permits issued	246	200	200

RELATED COST CENTER(S)

- 103021

Public Works Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
103021: P. W. General Engineering					
100: Personnel Services					
7100 Personnel Services	0	0	52,227	52,227	0
7101 Regular emp salary	1,228,861	1,020,719	736,926	736,926	737,720
7102 Overtime	8,487	0	0	0	3,710
7103 Part time salary	15,797	14,350	2,365	2,365	12,210
7106 Uniform allowance	1,500	1,350	0	0	0
7109 Incentive pay	9,412	3,654	2,934	2,934	2,930
7110 Admin leave pay	5,078	3,326	5,166	5,166	5,840
7111 Workers comp	88,222	56,100	42,090	42,090	34,650
7112 Medical insurance	180,050	148,483	132,414	132,414	137,510
7113 Dental insurance	13,964	11,999	8,955	8,955	11,000
7114 Vision care	3,860	3,254	2,450	2,450	2,750
7115 Medicare insurance	13,495	11,078	8,675	8,675	10,700
7121 Service contribution-PERS	238,443	195,455	138,554	138,554	141,330
7123 Deferred comp	31,968	18,500	0	0	0
7124 LI & AD & D	5,328	4,395	3,111	3,111	3,470
7125 Unemployment insurance	3,451	2,883	2,063	2,063	2,070
7128 LTD	15,625	13,032	9,388	9,388	9,400
7129 Chiropractic	793	694	520	520	610
7130 Insurance refund	3,422	10,268	8,334	8,334	8,320
7131 Other benefits	35,025	28,642	21,620	21,620	20,680
7188 Transfer In	(397,058)	(704,193)	(500,000)	(500,000)	(500,000)
100: Personnel Services Total	**1,505,723**	**843,989**	**677,792**	**677,792**	**644,900**
200: Utility Comm. & Transportation					
7201 Postage	261	442	1,269	1,269	1,300
7203 Cellular phone charges	1,586	1,429	984	984	2,130
200: Utility Comm. & Transportation Total	**1,847**	**1,871**	**2,253**	**2,253**	**3,430**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,834	3,065	400	400	500
7302 Photocopying	1,231	602	250	250	250
7303 Advertising	(13)	900	500	500	250
7305 Uniforms	270	184	1,250	1,250	500
7306 Safety Equipment	609	0	0	0	0
7307 Office supplies	3,271	1,647	300	300	1,000
7308 Books & periodicals	391	330	0	0	0
7309 Membership & dues	855	485	500	500	500
7313 Information systems software	4,381	5,403	10,000	10,000	5,000
7314 Business expense	629	248	50	50	50
7323 Professional services	15,472	31,105	31,000	31,000	15,000
7330 Repairs to comm equip	100	120	200	200	200
7332 Repairs to office equip	0	1,013	0	0	0
7333 Repairs to vehicles	9,880	11,184	7,500	7,500	10,500
7335 Sublet service contracts	385	240	250	250	250
7336 Car wash	66	73	190	190	90
7343 PL & PD/other insurance	53,855	0	21,565	21,565	19,640
7351 Motor veh fuel, lube	7,277	5,913	3,000	3,000	6,100
7352 Special dept materials	372	1,113	0	0	0
7354 Photo supplies	0	194	0	0	0
7355 General supplies	72	7	872	872	750
7358 Training & education	1,785	900	500	500	0
7359 Small tools and equip	9,511	7,877	6,500	6,500	3,500
7369 Software Licensing Cost	5,527	9,665	0	0	0
7399 Supplies, mat & services	532	44	0	0	0
300: Supplies, Materials & Services Total	**120,292**	**82,312**	**84,827**	**84,827**	**64,080**
500: Equipment, Land & Structures					
7701 Office equip	811	0	0	0	0
7715 Data Processing hrdware	7,748	0	0	0	0
7789 Transfer Out	6,250	8,354	5,355	5,355	5,360
500: Equipment, Land & Structures Total	**14,809**	**8,354**	**5,355**	**5,355**	**5,360**

Public Works Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
600: Special Payments					
8099 Special payments	1,748	0	0	0	0
600: Special Payments Total	**1,748**	**0**	**0**	**0**	**0**
103021: P. W. General Engineering Total	**1,644,419**	**936,526**	**770,227**	**770,227**	**717,770**
Engineering Total	**1,644,419**	**936,526**	**770,227**	**770,227**	**717,770**

ACTIVITY: **Facilities Services** **DIVISION:** **Facilities Services**
DEPARTMENT: **Public Works** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Facilities Services activity maintains and manages all City facilities except for Parks and Recreation and Hutchins Street Square (Community Center) facilities, totalling 401,530 square feet, in addition to maintaining Lodi Arch, Gateway Arch and All-Veterans Plaza; administers construction projects, primarily for building remodels and renovations/additions; and supervises contract labor and vendors for janitorial and other building maintenance services. Activity goals are to provide: 1) maximum building service life; 2) productive work environment; 3) safe and energy-efficient buildings; and 4) a positive image for the City. This activity has three major elements:

- Administration – Provide overall direction, supervision and planning.
- Maintenance and remodeling – Perform general and preventive maintenance, carpentry, painting, plumbing, electrical and mechanical repairs and improvements.
- Contract administration – Coordinate and manage contracts for janitorial and other maintenance services, remodel and repair projects; and provide contract administration and supervision for maintenance, remodel and construction projects, including all phases from planning to project construction.
- Damage to city property – Repairs to General Fund maintained facilities damaged by unforeseen circumstances such as weather or accidents.

MAJOR 2009/10 ACCOMPLISHMENTS

- Library HVAC project completed.
- Library Phase I remodel project completed.
- Library entry ramp project completed.
- Carnegie Forum conference room painting completed.
- Fire Station 4 leak repairs and exterior painting completed.
- Fire Station 4 HVAC improvements completed.

MAJOR 2010/11 OBJECTIVES

- Minimize lost services and reduced service levels due to budget cuts.
- Maintain existing staff levels.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Square footage of buildings maintained	328,780	401,305	401,305
Program cost/square foot of buildings maintained	$2.28	$1.82	$1.99

RELATED COST CENTER(S)

- 100200
- 103511

Public Works Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100200: Damage To Property					
100: Personnel Services					
7102 Overtime	0	51	0	0	0
7115 Medicare insurance	0	1	0	0	0
100: Personnel Services Total	**0**	**52**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	5,765	0	0	0	0
7331 Repairs to Mach & equip	714	1,725	2,500	2,500	2,000
7333 Repairs to vehicles	12,398	14,536	15,000	15,000	18,000
7334 Repairs to buildings	25,011	9,897	20,000	20,000	28,000
7335 Sublet service contracts	20,468	599	600	600	600
7352 Special dept materials	84	0	500	500	500
7359 Small tools and equip	0	0	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**64,440**	**26,757**	**39,600**	**39,600**	**50,100**
500: Equipment, Land & Structures					
7706 Traffic Signal equip	0	0	5,000	5,000	20,000
7720 Other contracts	15,200	39,856	36,800	36,800	35,000
500: Equipment, Land & Structures Total	**15,200**	**39,856**	**41,800**	**41,800**	**55,000**
100200: Damage To Property Total	**79,640**	**66,665**	**81,400**	**81,400**	**105,100**
103511: P. W. Facility services					
100: Personnel Services					
7101 Regular emp salary	225,766	238,693	237,565	237,565	246,070
7102 Overtime	2,137	2,160	1,800	1,800	990
7109 Incentive pay	520	0	0	0	0
7110 Admin leave pay	0	1,635	1,635	1,635	1,640
7111 Workers comp	16,118	13,200	14,640	14,640	12,600
7112 Medical insurance	41,173	45,415	31,403	31,403	35,850
7113 Dental insurance	3,333	3,853	3,880	3,880	4,000
7114 Vision care	903	968	953	953	1,000
7115 Medicare insurance	2,554	2,754	2,774	2,774	3,570
7121 Service contribution-PERS	43,623	45,681	44,506	44,506	46,950
7123 Deferred comp	6,788	6,396	4,544	4,544	4,950
7124 LI & AD & D	904	1,018	1,019	1,019	1,170
7125 Unemployment insurance	615	650	665	665	690
7128 LTD	2,872	3,038	3,028	3,028	3,140
7129 Chiropractic	193	206	204	204	220
7130 Insurance refund	653	1,302	8,314	8,314	8,320
7131 Other benefits	6,399	5,756	7,520	7,520	7,520
7188 Transfer In	(58,981)	(61,153)	(64,617)	(64,617)	(63,340)
7189 Transfer Out	2,752	2,657	3,450	3,450	3,450
100: Personnel Services Total	**298,322**	**314,229**	**303,283**	**303,283**	**318,790**
200: Utility Comm. & Transportation					
7201 Postage	4	0	40	40	40
7202 Telephone	4,208	4,853	4,100	4,100	4,100
7203 Cellular phone charges	1,644	2,309	1,600	1,600	1,900
200: Utility Comm. & Transportation Total	**5,856**	**7,162**	**5,740**	**5,740**	**6,040**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	15	0	0	0	0
7303 Advertising	0	36	100	100	100
7305 Uniforms	1,129	1,309	1,300	1,300	1,300
7306 Safety Equipment	419	468	1,300	1,300	1,000
7307 Office supplies	285	138	0	0	0
7314 Business expense	28	35	70	70	70
7321 Rent of Land, facilities	140,344	116,254	4,200	4,200	4,200
7323 Professional services	4,339	3,629	12,800	12,800	21,000
7331 Repairs to Mach & equip	77,540	129,106	70,000	70,000	70,000
7333 Repairs to vehicles	7,171	8,323	10,000	10,000	6,430
7334 Repairs to buildings	23,687	20,982	45,540	45,540	43,160
7335 Sublet service contracts	143,300	146,241	204,339	204,339	197,000

Public Works Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7336 Car wash	57	47	70	70	60
7343 PL & PD/other insurance	9,839	0	6,550	6,550	7,140
7351 Motor veh fuel, lube	2,192	2,171	1,730	1,730	2,210
7352 Special dept materials	0	0	250	250	200
7353 Janitorial supplies	13,448	13,222	13,600	13,600	13,800
7355 General supplies	2,175	2,419	2,000	2,000	1,800
7358 Training & education	75	285	200	200	0
7359 Small tools and equip	664	366	800	800	1,000
7363 Employees physical exams	0	0	100	100	100
7399 Supplies, mat & services	280	0	0	0	0
300: Supplies, Materials & Services Total	**426,987**	**445,031**	**374,949**	**374,949**	**370,570**
500: Equipment, Land & Structures					
7789 Transfer Out	7,210	3,485	51,745	51,745	1,750
500: Equipment, Land & Structures Total	**7,210**	**3,485**	**51,745**	**51,745**	**1,750**
600: Special Payments					
8022 Taxes	11,509	9,619	0	0	0
600: Special Payments Total	**11,509**	**9,619**	**0**	**0**	**0**
103511: P. W. Facility services Total	**749,884**	**779,526**	**735,717**	**735,717**	**697,150**
Facilities Total	**829,524**	**846,191**	**817,117**	**817,117**	**802,250**

ACTIVITY: Graffiti Abatement/Parking Lot Maintenance **DIVISION:** Streets and Drainage
DEPARTMENT: Public Works **FUND:** General Fund

ACTIVITY DESCRIPTION

Graffiti Abatement activity removes graffiti from public facilities as well as privately owned facilities when the graffiti can be seen from the public right-of-way or from areas where the public has a right to be. This position is staffed full-time by a Street Maintenance Worker. Additionally, the five downtown city parking lots are maintained. Activity goals are: 1) to maintain property values; 2) to suppress gang activities; and 3) to ensure an attractive and safe community. This activity has five major elements:

- Education and promotion – Educate the public to the service provided by the City to remove gang-related graffiti from buildings, fences, and other structures and to promote citizen participation in the early reporting of gang graffiti.
- Obtaining releases – Identify and contact property owners to obtain release and hold-harmless agreement for the City to remove graffiti.
- Graffiti removal – Inspect highly vandalized areas routinely; remove graffiti within one business day of notification or discovery; and communicate suspicious graffiti to gang task force.
- Record-keeping – Keep accurate records of all abatement actions to monitor frequencies, reoccurrence, and determine problem areas.
- Maintenance of five downtown parking lots.

MAJOR 2009/10 ACCOMPLISHMENTS

- Number of abatements has increased on an average from 105 per month during fiscal year 2008/09 to 129 per month for the period of July 1, 2009 to February 22, 2010.
- United Cerebral Palsy Association (UCP) continues to perform at a high level, cleaning the Downtown core early mornings (Monday through Friday) and removing litter and debris from parking lots

MAJOR 2010/11 OBJECTIVES

- Increase public awareness of the program.
- Abate graffiti within one business day of being notified.
- Re-evaluate parking permit fees, which were reduced by two-thirds in 2000, and explore funding for UCP and parking lot maintenance.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Sites abated per year	582	1,260	1,035*
Total lots	7	7	5
Lots resurfaced	1	1	0
Lots repainted	1	1	0

*As of February 22, 2010

RELATED COST CENTER(S)

- 105042
- CDBG (60 percent)
- 105043

Public Works Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
105042: P. W. Parking Lot Maintenance					
300: Supplies, Materials & Services					
7335 Sublet service contracts	29,386	0	6,550	6,550	6,550
300: Supplies, Materials & Services Total	**29,386**	**0**	**6,550**	**6,550**	**6,550**
105042: P. W. Parking Lot Maintenance Total	**29,386**	**0**	**6,550**	**6,550**	**6,550**
105043: P.W. Graffiti Abatement					
100: Personnel Services					
7112 Medical insurance	238	0	0	0	0
7113 Dental insurance	17	0	0	0	0
7114 Vision care	4	0	0	0	0
7129 Chiropractic	1	0	0	0	0
7189 Transfer Out	22,900	37,070	44,000	44,000	50,690
100: Personnel Services Total	**23,160**	**37,070**	**44,000**	**44,000**	**50,690**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	257	303	120	120	0
200: Utility Comm. & Transportation Total	**257**	**303**	**120**	**120**	**0**
300: Supplies, Materials & Services					
7323 Professional services	17,475	2,520	0	0	0
7333 Repairs to vehicles	3,562	4,743	3,320	3,320	3,290
7335 Sublet service contracts	95	0	200	200	0
7351 Motor veh fuel, lube	1,244	1,096	980	980	1,180
7352 Special dept materials	3,844	2,722	5,225	5,225	5,000
7355 General supplies	645	0	0	0	0
7359 Small tools and equip	71	0	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**26,936**	**11,081**	**10,725**	**10,725**	**10,470**
105043: P.W. Graffiti Abatement Total	**50,353**	**48,454**	**54,845**	**54,845**	**61,160**
Graffiti Abatement Total	**79,739**	**48,454**	**61,395**	**61,395**	**67,710**

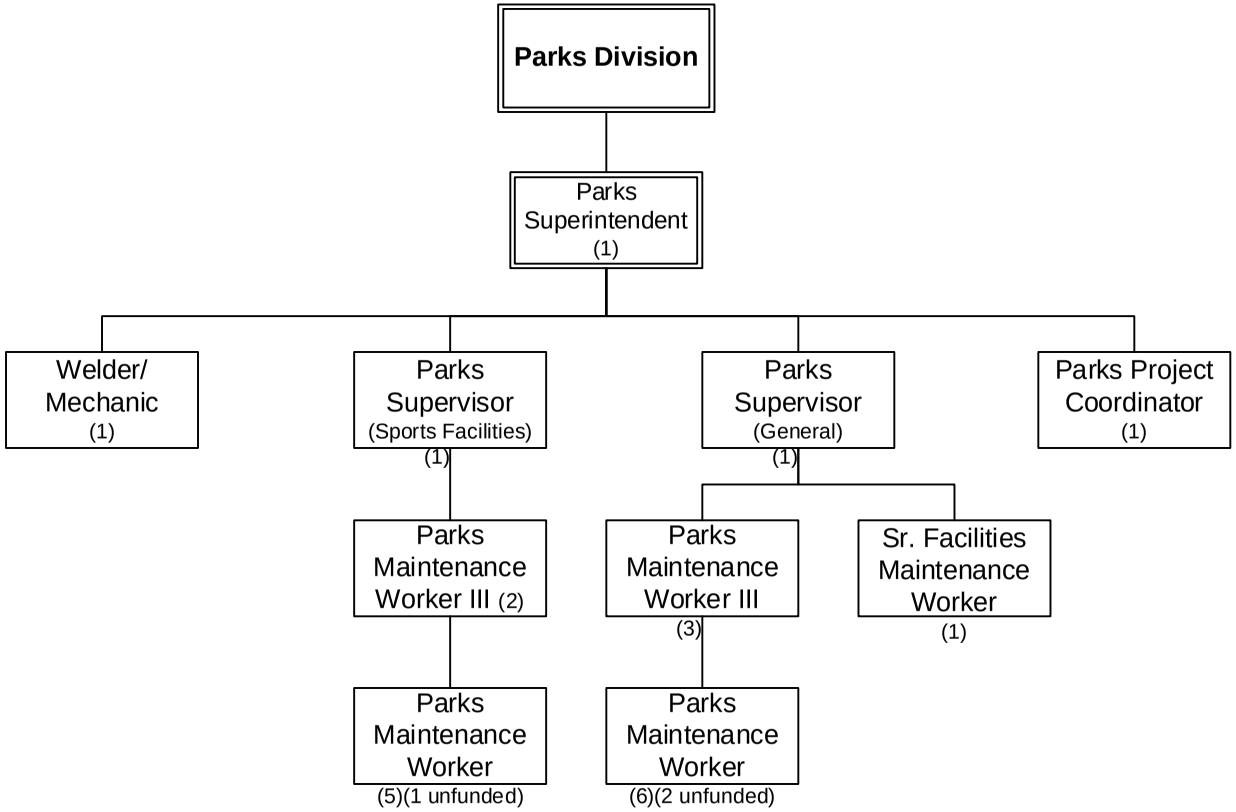
PARKS DIVISION

The Parks Division of the Parks & Recreation Department is funded solely with General Fund dollars. The division is responsible for park maintenance, coordinating park activities and long-range park planning. The Division has a budget of $2,292,770 in FY 2010/11, compared to $2,293,696 as originally adopted in FY 2009/10. The 2009/10 budget shown in the following pages reflects adjustments made throughout the year. The Parks Division has 19 positions budgeted in FY 2010/11, down from 20 in FY 2009/10.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Parks and Recreation

Parks Division



FY 2010-2011

Parks Division	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100: Personnel Services	1,758,407	1,785,946	1,718,815	1,718,815	1,799,250
200: Utility Comm. & Transportation	9,497	9,169	11,243	11,243	11,400
300: Supplies, Materials & Services	449,705	372,695	443,204	443,204	421,600
400: Work for Others	394	0	0	0	0
500: Equipment, Land & Structures	27,778	135,681	121,015	121,015	60,520
600: Special Payments	0	95	0	0	0
Parks Division Total	**2,245,781**	**2,303,586**	**2,294,277**	**2,294,277**	**2,292,770**

STAFFING SUMMARY

	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
PARKS DIVISION					
Park Maintenance Worker I/II	11	11	11	11	8
Park Maintenance Worker III	5	5	5	5	5
Parks Project Coordinator	1	1	1	1	1
Parks Superintendent	1	1	1	1	1
Parks Supervisor	2	2	2	2	2
Senior Facilities Maintenance Worker	1	1	1	1	1
Welder-Mechanic	1	1	1	1	1
Parks Division Total	**22**	**22**	**22**	**22**	**19**

Parks Division	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7100 Personnel Services	0	0	(3,772)	(3,772)	0	
7101 Regular emp salary	930,813	1,002,046	905,503	905,503	938,870	
7102 Overtime	24,972	17,562	22,625	22,625	24,190	
7103 Part time salary	176,568	133,915	151,050	151,050	166,770	
7109 Incentive pay	4,787	8,519	6,571	6,571	6,540	
7110 Admin leave pay	0	1,635	1,635	1,635	1,640	
7111 Workers comp	70,240	72,600	73,200	73,200	59,850	Reserve reduction
7112 Medical insurance	259,782	250,146	191,103	191,103	226,210	Rate increase
7113 Dental insurance	16,134	17,957	16,320	16,320	19,000	
7114 Vision care	4,790	4,949	4,262	4,262	4,750	
7115 Medicare insurance	10,484	11,039	9,884	9,884	13,630	
7121 Service contribution-PERS	188,264	193,718	170,803	170,803	180,400	PERS rate increase
7123 Deferred comp	22,445	22,722	17,557	17,557	17,680	
7124 LI & AD & D	1,894	1,263	3,606	3,606	3,310	
7125 Unemployment insurance	3,027	3,116	2,980	2,980	2,640	
7128 LTD	11,892	12,786	11,536	11,536	11,980	
7129 Chiropractic	1,022	1,056	957	957	1,050	
7130 Insurance refund	3,414	5,458	16,720	16,720	16,640	
7131 Other benefits	27,879	25,459	37,600	37,600	35,720	
7189 Transfer Out	0	0	78,675	78,675	68,380	
100: Personnel Services	**1,758,407**	**1,785,946**	**1,718,815**	**1,718,815**	**1,799,250**	
7201 Postage	0	29	0	0	0	
7202 Telephone	2,227	1,597	1,167	1,167	1,250	
7203 Cellular phone charges	7,015	7,259	10,000	10,000	10,000	
7204 Pagers	255	284	76	76	150	
200: Utility Comm. & Transportation	**9,497**	**9,169**	**11,243**	**11,243**	**11,400**	
7301 Printing,binding,duplication	1,204	55	19	19	50	
7302 Photocopying	220	786	1,200	1,200	1,200	
7304 Laundry & dry cleaning	1,463	2,710	2,700	2,700	2,800	
7305 Uniforms	2,650	4,544	6,760	6,760	8,100	
7306 Safety Equipment	5,799	4,969	4,411	4,411	4,400	
7307 Office supplies	3,194	2,351	2,360	2,360	2,400	
7308 Books & periodicals	43	260	0	0	0	
7309 Membership & dues	990	755	1,300	1,300	1,400	
7313 Information systems software	614	1,794	1,000	1,000	1,000	
7314 Business expense	1,105	55	150	150	100	
7315 Conference expense	2,743	730	0	0	0	
7321 Rent of Land, facilities	0	45	0	0	0	
7322 Rental of equipment	1,490	1,783	1,000	1,000	1,000	
7323 Professional services	36,105	20,625	22,000	22,000	23,000	
7331 Repairs to Mach & equip	36,579	45,803	51,517	51,517	52,500	
7332 Repairs to office equip	0	0	135	135	150	
7333 Repairs to vehicles	44,696	60,262	65,000	65,000	48,000	

Parks Division	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7334 Repairs to buildings	21,038	20,565	9,700	9,700	9,700	
7335 Sublet service contracts	7,507	5,502	12,500	12,500	12,500	
7336 Car wash	207	268	252	252	450	
7343 PL & PD/other insurance	42,866	0	37,510	37,510	33,920	
7351 Motor veh fuel, lube	62,060	50,904	81,175	81,175	78,000	
7352 Special dept materials	129,562	89,322	105,639	105,639	103,400	
7353 Janitorial supplies	9,363	9,912	10,000	10,000	10,250	
7354 Photo supplies	0	106	25	25	50	
7355 General supplies	19,551	17,423	11,150	11,150	11,100	
7358 Training & education	1,433	449	805	805	0	
7359 Small tools and equip	17,159	29,312	14,896	14,896	16,130	
7360 Overtime meals	64	0	0	0	0	
7369 Software Licensing Cost	0	1,405	0	0	0	
300: Supplies, Materials & Services	**449,705**	**372,695**	**443,204**	**443,204**	**421,600**	
7601 Work for others	394	0	0	0	0	
400: Work for Others	**394**	**0**	**0**	**0**	**0**	
7701 Office equip	0	4,000	0	0	2,500	
7719 Other equip	4,818	34,910	63,000	63,000	0	One time purchases in 2009/10
7789 Transfer Out	22,960	96,771	58,015	58,015	58,020	
500: Equipment, Land & Structures	**27,778**	**135,681**	**121,015**	**121,015**	**60,520**	
8099 Special payments	0	95	0	0	0	
600: Special Payments	**0**	**95**	**0**	**0**	**0**	
Parks Division Total	**2,245,781**	**2,303,586**	**2,294,277**	**2,294,277**	**2,292,770**	

ACTIVITY: Park Maintenance **DIVISION:** Parks Division
DEPARTMENT: Parks and Recreation **FUND:** General Fund

ACTIVITY DESCRIPTION

The Parks Division manages, maintains, plans, directs and evaluates 28 city parks, encompassing more than 370 park acres that includes open space, active and passive use areas, multi-use fields, a multi-use stadium, pools, a one-of-a-kind regional park and a 58-acre native riparian area. The division also provides landscape and building maintenance services at numerous non-city facilities for the benefit of recreational programming. This activity has the following elements:

- Leadership, administration, facility planning, public relations, boards and commission support – Plan, organize and evaluate park system maintenance management program, develop current and long-range plans and manage capital improvement projects and department general projects.
- Landscape maintenance – Performs cultural practices such as mowing, edging, pruning, fertilizing, weeding and watering within the city parks and open spaces.
- Janitorial maintenance – Clean public restrooms/buildings and trash removal.
- Repair and remodel – Perform carpentry, paint, plumbing, electrical and mechanical repairs, perform minor repairs with in-house or contract resources.
- Playground equipment/playground area – Monitor, inspect, repair and replace playground equipment and playground areas with ASTM and CPSC standards.
- Field and court maintenance – Renovate, groom and mark playing fields, maintain lighting systems and maintain tennis and basketball courts.
- Inter-departmental activities and special events – Provide assistance in delivering services before, during and following recreation programs, activities, special events and rentals.

MAJOR 2009/10 ACCOMPLISHMENTS

- Upgraded pool drain covers to comply with new federal law; upgrade pool pumps; installed new pool deck at Blakely Park aquatic complex.
- Installed new Musco sports lighting system at the Grape Bowl; completed Phase 2 of induction lighting at Salas Park.
- Replaced fire damaged play equipment at Century Park.
- Installed vehicle lift allowing a safe and efficient method of equipment inspection and repairs.

MAJOR 2010/11 OBJECTIVES

- Develop maintenance strategies and standards for Grape Bowl all-weather turf, DeBenedetti and Roget parks.
- Upgrade Kofu Community Room and the Lodi Lake Beach House plumbing.
- Replace Van Buskirk Park play equipment.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Projects completed	12	11	9
Level of park standards as percentage of goal	75%	70%	65%

RELATED COST CENTER(S)

- 107511
- 107521
- 107522
- 107523
- 107525
- 107531

Parks Division	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
107511: Parks Administration					
100: Personnel Services					
7101 Regular emp salary	68,297	148,788	148,504	148,504	147,950
7102 Overtime	859	397	507	507	520
7103 Part time salary	14,234	10,302	3,600	3,600	9,990
7109 Incentive pay	0	1,144	1,148	1,148	1,150
7110 Admin leave pay	0	1,635	1,635	1,635	1,640
7111 Workers comp	10,010	6,600	7,320	7,320	6,300
7112 Medical insurance	14,747	23,198	21,470	21,470	23,240
7113 Dental insurance	943	1,946	1,990	1,990	2,000
7114 Vision care	263	489	490	490	500
7115 Medicare insurance	1,209	2,372	2,228	2,228	2,150
7121 Service contribution-PERS	14,876	29,566	28,025	28,025	28,450
7123 Deferred comp	2,049	3,062	0	0	0
7124 LI & AD & D	92	776	849	849	890
7125 Unemployment insurance	231	444	416	416	420
7128 LTD	870	1,908	1,892	1,892	1,890
7129 Chiropractic	56	104	104	104	110
7131 Other benefits	3,972	3,732	3,760	3,760	3,760
7189 Transfer Out	0	0	78,675	78,675	68,380
100: Personnel Services Total	**132,708**	**236,463**	**302,613**	**302,613**	**299,340**
200: Utility Comm. & Transportation					
7202 Telephone	946	911	1,000	1,000	1,000
7204 Pagers	51	57	19	19	0
200: Utility Comm. & Transportation Total	**997**	**968**	**1,019**	**1,019**	**1,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	4	46	19	19	50
7302 Photocopying	220	762	1,200	1,200	1,200
7306 Safety Equipment	0	51	61	61	50
7307 Office supplies	2,141	1,836	2,000	2,000	2,000
7308 Books & periodicals	18	0	0	0	0
7309 Membership & dues	550	555	650	650	750
7313 Information systems software	614	994	1,000	1,000	1,000
7314 Business expense	570	0	150	150	100
7315 Conference expense	1,461	0	0	0	0
7321 Rent of Land, facilities	0	45	0	0	0
7332 Repairs to office equip	0	0	135	135	150
7335 Sublet service contracts	2,488	2,345	3,600	3,600	3,600
7343 PL & PD/other insurance	6,108	0	3,750	3,750	3,570
7352 Special dept materials	500	63	500	500	500
7354 Photo supplies	0	0	25	25	50
7355 General supplies	100	21	150	150	100
7358 Training & education	365	309	185	185	0
7359 Small tools and equip	0	0	1,000	1,000	1,000
7369 Software Licensing Cost	0	525	0	0	0
300: Supplies, Materials & Services Total	**15,139**	**7,552**	**14,425**	**14,425**	**14,120**
500: Equipment, Land & Structures					
7701 Office equip	0	1,000	0	0	2,500
7789 Transfer Out	0	96,771	58,015	58,015	58,020
500: Equipment, Land & Structures Total	**0**	**97,771**	**58,015**	**58,015**	**60,520**
600: Special Payments					
8099 Special payments	0	50	0	0	0
600: Special Payments Total	**0**	**50**	**0**	**0**	**0**
107511: Parks Administration Total	**148,844**	**342,804**	**376,072**	**376,072**	**374,980**
107521: Parks - Sports Facility Mainte					
100: Personnel Services					
7101 Regular emp salary	336,883	342,528	278,966	278,966	280,640
7102 Overtime	16,985	14,680	16,045	16,045	16,000
7103 Part time salary	50,413	60,154	75,000	75,000	80,000

Parks Division	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7109 Incentive pay	1,951	2,739	943	943	940
7111 Workers comp	23,960	26,400	29,280	29,280	18,900
7112 Medical insurance	93,566	82,220	67,998	67,998	77,440
7113 Dental insurance	5,384	5,715	5,080	5,080	6,000
7114 Vision care	1,712	1,668	1,250	1,250	1,500
7115 Medicare insurance	3,390	3,841	3,881	3,881	4,070
7121 Service contribution-PERS	64,989	65,877	52,418	52,418	53,730
7123 Deferred comp	6,926	7,396	5,892	5,892	5,940
7124 LI & AD & D	729	(609)	1,821	1,821	850
7125 Unemployment insurance	1,046	1,105	1,035	1,035	790
7128 LTD	4,273	4,381	3,554	3,554	3,580
7129 Chiropractic	365	356	318	318	330
7130 Insurance refund	1,217	1,477	8,314	8,314	8,320
7131 Other benefits	9,510	8,450	15,040	15,040	11,280
100: Personnel Services Total	**623,299**	**628,378**	**566,835**	**566,835**	**570,310**
200: Utility Comm. & Transportation					
7202 Telephone	180	202	100	100	100
7203 Cellular phone charges	223	105	0	0	0
200: Utility Comm. & Transportation Total	**403**	**307**	**100**	**100**	**100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	6	9	0	0	0
7304 Laundry & dry cleaning	663	1,180	1,100	1,100	1,200
7305 Uniforms	936	2,134	3,000	3,000	3,800
7306 Safety Equipment	1,941	1,681	2,000	2,000	2,000
7307 Office supplies	247	129	110	110	100
7308 Books & periodicals	25	25	0	0	0
7309 Membership & dues	200	80	200	200	200
7314 Business expense	0	45	0	0	0
7315 Conference expense	0	730	0	0	0
7322 Rental of equipment	1,051	551	500	500	500
7323 Professional services	13,324	4,505	7,000	7,000	7,000
7331 Repairs to Mach & equip	262	2,681	1,000	1,000	2,000
7334 Repairs to buildings	6,911	14,110	2,500	2,500	2,500
7335 Sublet service contracts	432	953	4,000	4,000	4,000
7343 PL & PD/other insurance	14,623	0	15,000	15,000	10,710
7352 Special dept materials	53,374	36,977	40,408	40,408	40,300
7353 Janitorial supplies	1,385	1,751	2,000	2,000	2,250
7355 General supplies	3,237	3,371	2,000	2,000	2,000
7358 Training & education	317	70	120	120	0
7359 Small tools and equip	6,198	3,068	3,000	3,000	3,000
7360 Overtime meals	7	0	0	0	0
7369 Software Licensing Cost	0	263	0	0	0
300: Supplies, Materials & Services Total	**105,139**	**74,313**	**83,938**	**83,938**	**81,560**
500: Equipment, Land & Structures					
7701 Office equip	0	1,500	0	0	0
7719 Other equip	0	27,830	63,000	63,000	0
500: Equipment, Land & Structures Total	**0**	**29,330**	**63,000**	**63,000**	**0**
107521: Parks - Sports Facility Mainte Total	**728,841**	**732,328**	**713,873**	**713,873**	**651,970**
107522: Parks - Lodi Lake Park					
100: Personnel Services					
7100 Personnel Services	0	0	(3,772)	(3,772)	0
7101 Regular emp salary	93,332	91,736	91,021	91,021	90,700
7102 Overtime	4,635	824	2,990	2,990	3,200
7103 Part time salary	19,040	21,987	21,000	21,000	17,700
7109 Incentive pay	1,408	2,244	1,764	1,764	1,750
7111 Workers comp	6,070	6,600	7,320	7,320	6,300
7112 Medical insurance	26,254	32,389	19,941	19,941	21,020
7113 Dental insurance	1,222	1,376	995	995	2,000
7114 Vision care	459	501	490	490	500

Parks Division	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7115 Medicare insurance	1,027	1,013	315	315	1,320
7121 Service contribution-PERS	19,922	18,076	17,376	17,376	17,640
7123 Deferred comp	1,574	1,481	1,430	1,430	1,430
7124 LI & AD & D	180	197	182	182	290
7125 Unemployment insurance	306	315	255	255	250
7128 LTD	1,235	1,189	1,160	1,160	1,160
7129 Chiropractic	98	107	104	104	110
7130 Insurance refund	427	112	37	37	0
7131 Other benefits	2,409	2,198	3,760	3,760	3,760
100: Personnel Services Total	**179,598**	**182,345**	**166,368**	**166,368**	**169,130**
200: Utility Comm. & Transportation					
7202 Telephone	741	242	0	0	0
200: Utility Comm. & Transportation Total	**741**	**242**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	17	0	0	0
7305 Uniforms	0	28	0	0	0
7306 Safety Equipment	198	300	300	300	300
7307 Office supplies	39	62	0	0	50
7309 Membership & dues	40	40	150	150	150
7322 Rental of equipment	0	1,153	0	0	0
7323 Professional services	10,927	8,075	7,000	7,000	8,000
7331 Repairs to Mach & equip	1,417	112	17	17	0
7334 Repairs to buildings	627	394	1,000	1,000	1,000
7335 Sublet service contracts	528	456	900	900	900
7343 PL & PD/other insurance	3,704	0	3,750	3,750	3,570
7352 Special dept materials	7,081	7,855	5,000	5,000	5,000
7353 Janitorial supplies	1,053	1,362	1,500	1,500	1,500
7355 General supplies	790	551	1,000	1,000	1,000
7359 Small tools and equip	806	1,831	1,000	1,000	1,000
7360 Overtime meals	57	0	0	0	0
300: Supplies, Materials & Services Total	**27,267**	**22,236**	**21,617**	**21,617**	**22,470**
400: Work for Others					
7601 Work for others	394	0	0	0	0
400: Work for Others Total	**394**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7701 Office equip	0	500	0	0	0
500: Equipment, Land & Structures Total	**0**	**500**	**0**	**0**	**0**
107522: Parks - Lodi Lake Park Total	**208,000**	**205,323**	**187,985**	**187,985**	**191,600**
107523: Parks - Other Parks					
100: Personnel Services					
7101 Regular emp salary	380,446	370,791	341,158	341,158	370,020
7102 Overtime	2,325	1,326	2,605	2,605	4,000
7103 Part time salary	22,227	30,372	21,000	21,000	25,000
7109 Incentive pay	1,428	2,392	2,716	2,716	2,700
7111 Workers comp	26,720	29,700	25,620	25,620	25,200
7112 Medical insurance	104,821	96,495	65,433	65,433	87,200
7113 Dental insurance	7,725	7,984	7,260	7,260	8,000
7114 Vision care	2,113	2,048	1,787	1,787	2,000
7115 Medicare insurance	3,078	2,948	2,330	2,330	5,370
7121 Service contribution-PERS	74,468	71,626	64,397	64,397	71,120
7123 Deferred comp	10,340	9,777	8,859	8,859	8,820
7124 LI & AD & D	801	804	663	663	1,130
7125 Unemployment insurance	1,106	1,096	1,061	1,061	1,040
7128 LTD	4,853	4,738	4,346	4,346	4,720
7129 Chiropractic	451	437	379	379	440
7130 Insurance refund	1,770	3,869	8,369	8,369	8,320
7131 Other benefits	10,607	9,819	13,160	13,160	15,040
100: Personnel Services Total	**655,279**	**646,222**	**571,143**	**571,143**	**640,120**
200: Utility Comm. & Transportation					

Parks Division	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7201 Postage	0	29	0	0	0
7202 Telephone	214	242	67	67	150
7203 Cellular phone charges	6,792	6,995	9,500	9,500	9,500
7204 Pagers	204	227	57	57	150
200: Utility Comm. & Transportation Total	**7,210**	**7,493**	**9,624**	**9,624**	**9,800**
300: Supplies, Materials & Services					
7302 Photocopying	0	24	0	0	0
7304 Laundry & dry cleaning	800	1,513	1,600	1,600	1,600
7305 Uniforms	1,418	2,382	3,750	3,750	4,300
7306 Safety Equipment	3,047	2,520	1,850	1,850	1,850
7307 Office supplies	25	53	0	0	0
7309 Membership & dues	200	80	300	300	300
7314 Business expense	0	10	0	0	0
7322 Rental of equipment	262	0	500	500	500
7323 Professional services	10,136	7,970	8,000	8,000	8,000
7331 Repairs to Mach & equip	1,863	1,599	2,500	2,500	2,500
7334 Repairs to buildings	1,558	5,594	6,000	6,000	6,000
7335 Sublet service contracts	1,291	1,128	3,000	3,000	3,000
7343 PL & PD/other insurance	16,308	0	13,130	13,130	14,280
7352 Special dept materials	29,717	19,693	15,193	15,193	15,600
7353 Janitorial supplies	6,925	6,793	6,500	6,500	6,500
7354 Photo supplies	0	106	0	0	0
7355 General supplies	7,544	6,470	3,000	3,000	3,000
7358 Training & education	246	70	500	500	0
7359 Small tools and equip	2,121	1,416	2,000	2,000	2,000
7369 Software Licensing Cost	0	263	0	0	0
300: Supplies, Materials & Services Total	**83,461**	**57,684**	**67,823**	**67,823**	**69,430**
500: Equipment, Land & Structures					
7701 Office equip	0	1,000	0	0	0
7719 Other equip	4,818	3,713	0	0	0
500: Equipment, Land & Structures Total	**4,818**	**4,713**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	0	45	0	0	0
600: Special Payments Total	**0**	**45**	**0**	**0**	**0**
107523: Parks - Other Parks Total	**750,768**	**716,157**	**648,590**	**648,590**	**719,350**
107525: Parks Maint-L & L Districts					
100: Personnel Services					
7103 Part time salary	0	11,100	30,450	30,450	34,080
7115 Medicare insurance	0	161	442	442	0
7125 Unemployment insurance	0	30	85	85	0
100: Personnel Services Total	**0**	**11,291**	**30,977**	**30,977**	**34,080**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	159	500	500	500
200: Utility Comm. & Transportation Total	**0**	**159**	**500**	**500**	**500**
300: Supplies, Materials & Services					
7322 Rental of equipment	0	79	0	0	0
7331 Repairs to Mach & equip	0	773	2,000	2,000	2,000
7352 Special dept materials	0	4,553	32,627	32,627	30,000
7353 Janitorial supplies	0	6	0	0	0
7359 Small tools and equip	0	9,699	896	896	500
7369 Software Licensing Cost	0	354	0	0	0
300: Supplies, Materials & Services Total	**0**	**15,464**	**35,523**	**35,523**	**32,500**
107525: Parks Maint-L & L Districts Total	**0**	**26,914**	**67,000**	**67,000**	**67,080**
107531: Parks - Equipment Maintenance					
100: Personnel Services					
7101 Regular emp salary	51,855	48,203	45,854	45,854	49,560
7102 Overtime	168	335	478	478	470
7111 Workers comp	3,480	3,300	3,660	3,660	3,150

Parks Division	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7112 Medical insurance	14,619	15,844	16,261	16,261	17,310
7113 Dental insurance	860	936	995	995	1,000
7114 Vision care	243	243	245	245	250
7115 Medicare insurance	755	704	688	688	720
7121 Service contribution-PERS	9,973	8,573	8,587	8,587	9,460
7123 Deferred comp	1,556	1,006	1,376	1,376	1,490
7124 LI & AD & D	92	95	91	91	150
7125 Unemployment insurance	145	126	128	128	140
7128 LTD	661	570	584	584	630
7129 Chiropractic	52	52	52	52	60
7131 Other benefits	1,381	1,260	1,880	1,880	1,880
100: Personnel Services Total	**85,840**	**81,247**	**80,879**	**80,879**	**86,270**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	287	0	0	0	0
7305 Uniforms	296	0	10	10	0
7306 Safety Equipment	613	417	200	200	200
7307 Office supplies	558	271	250	250	250
7308 Books & periodicals	0	235	0	0	0
7313 Information systems software	0	800	0	0	0
7314 Business expense	535	0	0	0	0
7315 Conference expense	1,282	0	0	0	0
7322 Rental of equipment	177	0	0	0	0
7323 Professional services	0	75	0	0	0
7331 Repairs to Mach & equip	33,037	40,638	46,000	46,000	46,000
7333 Repairs to vehicles	44,696	60,262	65,000	65,000	48,000
7334 Repairs to buildings	0	467	200	200	200
7335 Sublet service contracts	1,289	620	1,000	1,000	1,000
7336 Car wash	207	268	252	252	450
7343 PL & PD/other insurance	2,123	0	1,880	1,880	1,790
7351 Motor veh fuel, lube	62,060	50,904	81,175	81,175	78,000
7352 Special dept materials	21,081	20,181	11,911	11,911	12,000
7355 General supplies	7,880	7,010	5,000	5,000	5,000
7359 Small tools and equip	8,034	13,298	7,000	7,000	8,630
300: Supplies, Materials & Services Total	**184,155**	**195,446**	**219,878**	**219,878**	**201,520**
500: Equipment, Land & Structures					
7719 Other equip	0	3,367	0	0	0
7789 Transfer Out	22,960	0	0	0	0
500: Equipment, Land & Structures Total	**22,960**	**3,367**	**0**	**0**	**0**
107531: Parks - Equipment Maintenance Total	**292,955**	**280,060**	**300,757**	**300,757**	**287,790**
Administration Total	**2,129,408**	**2,303,586**	**2,294,277**	**2,294,277**	**2,292,770**

ADMINISTRATION

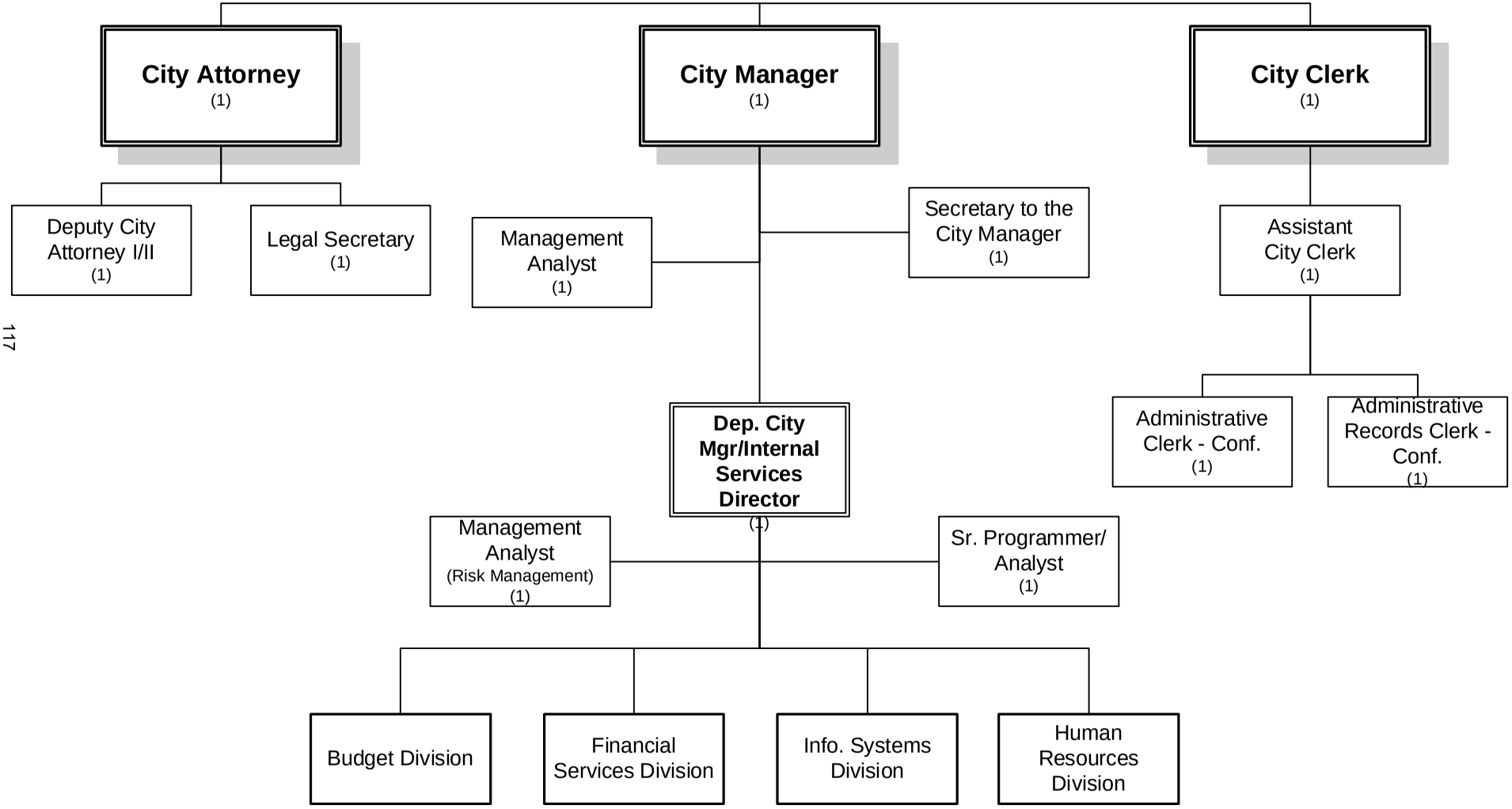
The City of Lodi's administration consists of departments managed by the three City Council appointees: City Manager, City Clerk and City Attorney. The City Manager is the administrative head of the City of Lodi who implements the City Council's policy direction. The City Clerk is responsible for official City records, City elections and provides support to the City Council, and the City Attorney provides legal services for the municipal organization.

The three departments have a combined budget of $1,638,850 in FY 2010/11, compared to $1,548,106 as originally adopted in FY 2009/10. The 2009/10 budget shown in the following pages reflects adjustments made throughout the year. The primary increase is due to the cost of the general municipal election, which is budgeted every other year. Staffing levels are being maintained at 13.

The City Manager is also responsible for administering the Economic Development and Community Promotions activity, which has a budget of $583,050 in FY 2010/11.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Administration



FY 2010-2011

City Clerk	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100: Personnel Services	400,419	452,175	466,902	466,902	481,230
200: Utility Comm. & Transportation	44	0	0	0	0
300: Supplies, Materials & Services	54,004	80,213	61,554	61,554	124,870
City Clerk Total	**454,467**	**532,388**	**528,456**	**528,456**	**606,100**

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
CITY CLERK					
City Clerk	1	1	1	1	1
Administrative Clerk - (C)	1	1	1	1	1
Administrative Records Clerk - C	1	1	1	1	1
Assistant City Clerk	0	0	1	1	1
Deputy City Clerk	1	1	0	0	0
City Clerk Total	**4**	**4**	**4**	**4**	**4**

City Clerk	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7101 Regular emp salary	203,468	224,218	223,651	223,651	229,330	
7102 Overtime	347	193	0	0	0	
7103 Part time salary	31,154	42,000	52,201	52,201	51,610	
7109 Incentive pay	246	1,792	1,748	1,748	1,800	
7110 Admin leave pay	1,857	4,302	3,126	3,126	3,130	
7111 Workers comp	14,087	13,200	14,640	14,640	12,600	Reserve reduction
7112 Medical insurance	80,050	88,559	90,532	90,532	99,430	Rate increase
7113 Dental insurance	6,753	8,618	8,955	8,955	9,000	
7114 Vision care	1,738	2,082	2,205	2,205	2,250	
7115 Medicare insurance	3,439	3,955	4,138	4,138	4,080	
7121 Service contribution-PERS	43,721	49,452	51,986	51,986	53,960	PERS rate increase
7123 Deferred comp	2,746	2,165	0	0	0	
7124 LI & AD & D	961	1,480	1,598	1,598	1,640	
7125 Unemployment insurance	645	735	772	772	800	
7128 LTD	2,464	2,429	2,849	2,849	2,930	
7129 Chiropractic	297	310	311	311	500	
7130 Insurance refund	853	1,303	670	670	650	
7131 Other benefits	5,593	5,382	7,520	7,520	7,520	
100: Personnel Services	**400,419**	**452,175**	**466,902**	**466,902**	**481,230**	
7201 Postage	18	0	0	0	0	
7203 Cellular phone charges	26	0	0	0	0	
200: Utility Comm. & Transportation	**44**	**0**	**0**	**0**	**0**	
7301 Printing,binding,duplication	3,169	1,487	5,000	5,000	5,000	
7302 Photocopying	175	0	0	0	0	
7303 Advertising	5,908	6,248	5,000	5,000	5,200	
7307 Office supplies	6,078	1,100	1,700	1,700	1,700	
7308 Books & periodicals	247	264	127	127	150	
7309 Membership & dues	915	466	500	500	500	
7312 Bank service charges	38	37	0	0	0	
7313 Information systems software	0	0	19,031	19,031	19,050	
7314 Business expense	2,720	2,437	750	750	500	
7315 Conference expense	16,755	7,592	9,900	9,900	15,000	
7323 Professional services	0	52,102	0	0	63,580	Election costs
7332 Repairs to office equip	105	473	250	250	250	
7343 PL & PD/other insurance	8,599	0	7,500	7,500	7,140	
7355 General supplies	8,002	7,493	6,546	6,546	6,550	
7358 Training & education	902	0	5,000	5,000	0	
7359 Small tools and equip	0	308	0	0	0	
7399 Supplies, mat & services	391	206	250	250	250	
300: Supplies, Materials & Services	**54,004**	**80,213**	**61,554**	**61,554**	**124,870**	
City Clerk Total	**454,467**	**532,388**	**528,456**	**528,456**	**606,100**	

ACTIVITY:	**Administration**	**DIVISION:**	**City Clerk**
DEPARTMENT:	**City Clerk**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The Operations and Records Management activity includes both legislative administration and records management. Among other things, the City Clerk's office is responsible for preparing the legislative agenda, ensuring compliance with the open meeting requirements set forth in the Ralph M. Brown Act, and completing the necessary tasks to ensure an effective meeting. In addition, the office oversees the preservation, production, and protection of public records through a coordinated records management program. Key elements of the activity include the following:

- Legislative documentation for Shirtsleeve Sessions, Regular Meetings, and Special Meetings – Prepare agendas, agenda packets, minutes, resolutions, ordinances, council communications, and miscellaneous legal notices pursuant to law.
- Records management – (1) Administer contracts and general liability claims programs, (2) prepare, maintain, and oversee Citywide Records Management Program ensuring proper creation, maintenance, and destruction of City records, (3) research informational requests from Council, staff, and public and respond within time period allotted by law, (4) maintain and update various logs and publications including Municipal Code, Council Protocol Manual, City Directory, and Informational Packet, and (5) administer e-Records program and maintain correlating web pages.
- City Council support services – (1) Make Council travel arrangements, prepare financial documentation regarding same, and track expenditures pursuant to law, (2) schedule and confirm appointments, (3) prepare, maintain, and track event calendar, (4) prepare Council correspondence, and (5) track and respond to Council Member requests.
- Boards and commissions – (1) Prepare, post, and process notices for boards and commissions vacancies, (2) coordinate appointments, (3) maintain and track roster of appointees and terms, and (4) prepare and post Annual Local Appointments List.
- Ministerial duties – Statements of Economic Interest, Conflict of Interest Code, oaths of office, AB 1234 ethics training, certificates and proclamations, budget, taxicab and pedicab programs, bid openings, special City events, department and Council correspondence, and switchboard and reception.

MAJOR 2009/10 ACCOMPLISHMENTS

- Created and implemented electronic contracts database for contracts/agreements filed in City Clerk's office from incorporation to the present.
- Completed the ordinance subsection of e-Records uploading all ordinances for the City from incorporation to the present.
- Obtained training for Administrative Clerk and acquired requisite education to maintain current CMC/Notary certifications in the City Clerk's office.

MAJOR 2010/11 OBJECTIVES

- Implement newly-created electronic public records database for logging and tracking Public Records Act requests.
- Complete the resolution subsection of e-Records uploading all resolutions for the City from incorporation to the present.
- Conduct bi-annual review of Conflict of Interest Code and mandatory AB 1234 ethics training for City Council, boards, committees, and commissions and designated employees.

ACTIVITY: **Administration** **DIVISION:** **City Clerk**
DEPARTMENT: **City Clerk** **FUND:** **General Fund**

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Review, prepare, and process the City Council agenda, agenda packet, and minutes for all Shirtsleeve sessions, and regular and special meetings within the allotted legal time frames of the Ralph M. Brown Act.	Approx. 88	Approx. 93	Approx. 81
Process all ordinances, resolutions, contracts, subpoenas, claims, and public records requests within the allotted legal time frames of the Government Code, 100% of the time.	100%	100%	100%
Review, prepare, and process recruitments and appointments for members of approximately 18 boards, committees, and commissions pursuant to the Municipal Code and Government Code.	18	18	18
Process campaign disclosure filings and Statements of Economic Interest within the allotted legal time frames pursuant to the Fair Political Practices Commission (FPPC) and Conflict of Interest Code.	100%	100%	100%

RELATED COST CENTER(S)

- 100101

City Clerk	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100101: City Clerk Administration					
100: Personnel Services					
7101 Regular emp salary	203,468	223,756	223,651	223,651	229,330
7102 Overtime	347	193	0	0	0
7109 Incentive pay	246	1,792	1,748	1,748	1,800
7110 Admin leave pay	1,857	4,302	3,126	3,126	3,130
7111 Workers comp	14,087	13,200	14,640	14,640	12,600
7112 Medical insurance	48,503	48,625	47,738	47,738	49,470
7113 Dental insurance	2,774	4,058	3,980	3,980	4,000
7114 Vision care	768	970	980	980	1,000
7115 Medicare insurance	2,987	3,339	3,355	3,355	3,330
7121 Service contribution-PERS	38,928	42,978	42,210	42,210	44,110
7123 Deferred comp	2,746	2,165	0	0	0
7124 LI & AD & D	961	1,480	1,598	1,598	1,640
7125 Unemployment insurance	557	616	626	626	650
7128 LTD	2,464	2,429	2,849	2,849	2,930
7129 Chiropractic	142	155	155	155	220
7130 Insurance refund	178	653	20	20	0
7131 Other benefits	5,593	5,382	7,520	7,520	7,520
100: Personnel Services Total	**326,606**	**356,093**	**354,196**	**354,196**	**361,730**
200: Utility Comm. & Transportation					
7201 Postage	18	0	0	0	0
7203 Cellular phone charges	26	0	0	0	0
200: Utility Comm. & Transportation Total	**44**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,108	1,459	5,000	5,000	5,000
7302 Photocopying	175	0	0	0	0
7303 Advertising	5,908	6,054	5,000	5,000	5,000
7307 Office supplies	1,116	1,064	1,200	1,200	1,200
7308 Books & periodicals	107	215	27	27	50
7309 Membership & dues	565	466	500	500	500
7312 Bank service charges	38	37	0	0	0
7313 Information systems software	0	0	19,031	19,031	19,050
7314 Business expense	319	591	500	500	500
7315 Conference expense	4,101	2,385	2,500	2,500	0
7323 Professional services	0	11	0	0	0
7332 Repairs to office equip	105	473	250	250	250
7343 PL & PD/other insurance	8,599	0	7,500	7,500	7,140
7355 General supplies	0	327	46	46	50
7358 Training & education	902	0	0	0	0
7359 Small tools and equip	0	308	0	0	0
7399 Supplies, mat & services	391	206	250	250	250
300: Supplies, Materials & Services Total	**25,434**	**13,596**	**41,804**	**41,804**	**38,990**
100101: City Clerk Administration Total	**352,084**	**369,689**	**396,000**	**396,000**	**400,720**
City Clerk Operations/Records Total	**352,084**	**369,689**	**396,000**	**396,000**	**400,720**

ACTIVITY: **Elections** **DIVISION:** **City Clerk**
DEPARTMENT: **City Clerk** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

This activity includes conducting local elections for City Council officers, initiatives, referendums, and recalls pursuant to the procedures set forth in the Elections Code. In addition, the office assists candidates with meeting their legal responsibilities before, during, and after an election, as required by federal, state, and local laws. The activity has three major elements:

- Election administration – Conduct regular and special elections; process and certify nomination papers, candidate statements, and citizen-generated petitions; prepare and advertise legal notifications in compliance with election rules and regulations; review and update the City's election manual; and assist with voter registration.
- Fair Political Practices Commission reporting – Administer, process and file campaign disclosure statements, and oversee the preparation of candidate conflict of interest statements.
- Register voters and conduct voter outreach pursuant to the Voting Rights Act of 1965 in conjunction with the County Registrar of Voters.

MAJOR 2009/10 ACCOMPLISHMENTS

- Administer Fair Political Practices Commission (FPPC) semi-annual, pre-election, and related campaign disclosure statement filings for open Candidate Controlled Committees and Political Action Committees.
- Assist citizens with voter registration throughout the year and in anticipation of the November 2010 General Municipal Election.

MAJOR 2010/11 OBJECTIVES

- Conduct November 2010 General Municipal Election for the City of Lodi.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Review all candidate and committee campaign filings to ensure compliance with the Political Reform Act, 100% of the time.	100%	100%	100%
Respond to resident requests for voter information within one day of the original request, 100% of the time.	100%	100%	100%
Contact the FPPC with candidate inquiries regarding filing procedures within one day of the original request, 100% of the time.	100%	100%	100%
Seminars attended regarding new laws and current procedures pertaining to elections.	1	1	1

RELATED COST CENTER(S)

- 100102

City Clerk	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100102: Election					
300: Supplies, Materials & Services					
7303 Advertising	0	194	0	0	200
7308 Books & periodicals	140	49	100	100	100
7323 Professional services	0	52,091	0	0	63,580
300: Supplies, Materials & Services Total	**140**	**52,334**	**100**	**100**	**63,880**
100102: Election Total	**140**	**52,334**	**100**	**100**	**63,880**
City Clerk Elections Total	**140**	**52,334**	**100**	**100**	**63,880**

ACTIVITY:	**Legislation and Policy**	**DIVISION:**	**City Council**
DEPARTMENT:	**City Council**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The City Council governs the City of Lodi by enacting and enforcing laws, policies, and regulations concerning municipal affairs, subject only to limitations and restrictions provided for in the statutes and Constitution of the State of California. Various advisory commissions and committees assist the City Council with this work. Activity goals are: (1) open, informed, and democratic public decision-making process; (2) responsive and appropriate legislation; (3) efficient and effective execution of adopted laws, policies, and regulations; and (4) to provide citizens with the best services and facilities within available resources. This activity has three major elements:

- Legislation – Enact ordinances, appropriations, and resolutions while reviewing compliance with adopted laws, policies, and regulations.
- Policy – Review and adopt plans, which guide decisions and actions of the City's activities and capital investment projects.
- Supervision – Direct and evaluate the City Manager, City Attorney, and City Clerk.

RELATED COST CENTER(S)

- 100103
- 100107
- 100110
- 100115
- 100116
- 100118
- 100120

City Clerk	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100103: Council					
100: Personnel Services					
7101 Regular emp salary	0	462	0	0	0
7103 Part time salary	31,154	42,000	52,201	52,201	51,610
7112 Medical insurance	31,547	39,934	42,794	42,794	49,960
7113 Dental insurance	3,979	4,560	4,975	4,975	5,000
7114 Vision care	970	1,112	1,225	1,225	1,250
7115 Medicare insurance	452	616	783	783	750
7121 Service contribution-PERS	4,793	6,474	9,776	9,776	9,850
7125 Unemployment insurance	88	119	146	146	150
7129 Chiropractic	155	155	156	156	280
7130 Insurance refund	675	650	650	650	650
100: Personnel Services Total	**73,813**	**96,082**	**112,706**	**112,706**	**119,500**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	61	0	0	0	0
7307 Office supplies	4,349	36	500	500	500
7314 Business expense	50	0	0	0	0
7355 General supplies	2,584	2,289	1,500	1,500	1,500
300: Supplies, Materials & Services Total	**7,044**	**2,325**	**2,000**	**2,000**	**2,000**
100103: Council Total	**80,857**	**98,407**	**114,706**	**114,706**	**121,500**
100107: Council/Mounce					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	28	0	0	0
7314 Business expense	(177)	104	100	100	0
7315 Conference expense	6,326	3,491	2,900	2,900	2,900
300: Supplies, Materials & Services Total	**6,149**	**3,623**	**3,000**	**3,000**	**2,900**
100107: Council/Mounce Total	**6,149**	**3,623**	**3,000**	**3,000**	**2,900**
100110: Council/Katzakian					
300: Supplies, Materials & Services					
7314 Business expense	175	79	0	0	0
7315 Conference expense	820	1,098	2,000	2,000	3,400
300: Supplies, Materials & Services Total	**995**	**1,177**	**2,000**	**2,000**	**3,400**
100110: Council/Katzakian Total	**995**	**1,177**	**2,000**	**2,000**	**3,400**
100115: Council/Johnson					
300: Supplies, Materials & Services					
7314 Business expense	1,337	1,035	10	10	0
7315 Conference expense	2,372	25	1,000	1,000	2,900
300: Supplies, Materials & Services Total	**3,709**	**1,060**	**1,010**	**1,010**	**2,900**
100115: Council/Johnson Total	**3,709**	**1,060**	**1,010**	**1,010**	**2,900**
100116: Council/Hitchcock					
300: Supplies, Materials & Services					
7314 Business expense	75	25	0	0	0
7315 Conference expense	1,062	150	300	300	2,900
300: Supplies, Materials & Services Total	**1,137**	**175**	**300**	**300**	**2,900**
100116: Council/Hitchcock Total	**1,137**	**175**	**300**	**300**	**2,900**
100118: Council/Hansen					
300: Supplies, Materials & Services					
7314 Business expense	941	603	140	140	0
7315 Conference expense	2,074	443	1,200	1,200	2,900
300: Supplies, Materials & Services Total	**3,015**	**1,046**	**1,340**	**1,340**	**2,900**
100118: Council/Hansen Total	**3,015**	**1,046**	**1,340**	**1,340**	**2,900**
100120: City Protocol					
300: Supplies, Materials & Services					
7307 Office supplies	613	0	0	0	0

City Clerk	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7355 General supplies	5,418	4,877	5,000	5,000	5,000
7358 Training & education	0	0	5,000	5,000	0
300: Supplies, Materials & Services Total	**6,031**	**4,877**	**10,000**	**10,000**	**5,000**
100120: City Protocol Total	**6,031**	**4,877**	**10,000**	**10,000**	**5,000**
City Clerk Legislation/Policy Total	**101,893**	**110,365**	**132,356**	**132,356**	**141,500**

City Attorney	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100: Personnel Services	450,229	440,992	426,848	426,848	428,600
200: Utility Comm. & Transportation	2,507	1,105	1,110	1,110	1,090
300: Supplies, Materials & Services	76,956	82,087	34,495	34,495	38,460
City Attorney Total	**529,692**	**524,184**	**462,453**	**462,453**	**468,150**

STAFFING SUMMARY

	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
CITY ATTORNEY					
City Attorney	1	1	1	1	1
Deputy City Attorney	1	1	1	1	1
Legal Secretary	1	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**	**3**

ACTIVITY: **Legal Services** **DIVISION:** **City Attorney**
DEPARTMENT: **City Attorney** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The City Attorney reviews, monitors and evaluates the conduct of City activities for conformance with laws, regulations, policies and rules; represents the City in civil litigation; and ensures that violators of City laws are prosecuted. Activity goals are: 1) reduce the City's liability exposure; and 2) provide timely and complete legal advice and services. This activity has five major elements:

- Legal review and advice – Review ordinances, resolutions, and contracts and provide advice on employment issues.
- Advise and assist the City Council – Orient new Council members on the services and functions of the City Attorney's Office; advise and assist the City Council and staff with suggested and existing legislation, policies and regulations; process citizen requests; anticipate claims and litigation; and assist in resolving conflict.
- Legal representation – Represent the City at Council meetings and Planning Commission meetings; defend the City against litigation and claims; and represent the City before other government agencies.
- Document preparation – Prepare ordinances, resolutions, contracts, legal pleadings, reports, correspondence and other legal documents.
- Enforcement – Enforce and prosecute violations of the Municipal Code.

MAJOR 2009/10 ACCOMPLISHMENTS

- Negotiated and secured PCE clean-up agreements with land owners.
- Arbitrated dismissal of employee discipline appeal and assisted with multiple Public Employees Relations Board (PERB) complaints.
- Drafted Mobile Food ordinance, medical marijuana moratorium, and Skate Park ordinance.
- Managed Wastewater Discharge Permit appeal and assisted with Central Valley City Water Association writ regarding application of Title 27 to Wastewater Treatment Plant.
- Implemented new CPI indexing for enterprise funds.
- Drafted and negotiated multiple agreements related to Lodi Energy Center and managed White Slough clean-up activities.

MAJOR 2010/11 OBJECTIVES

- Enforce code compliance through court action.
- Draft massage and medical marijuana ordinances.
- Develop wastewater expertise and assist with permit approval and Central Valley City Water Association litigation.
- Continue working with Human Resources to resolve contract, grievances and discipline issues.

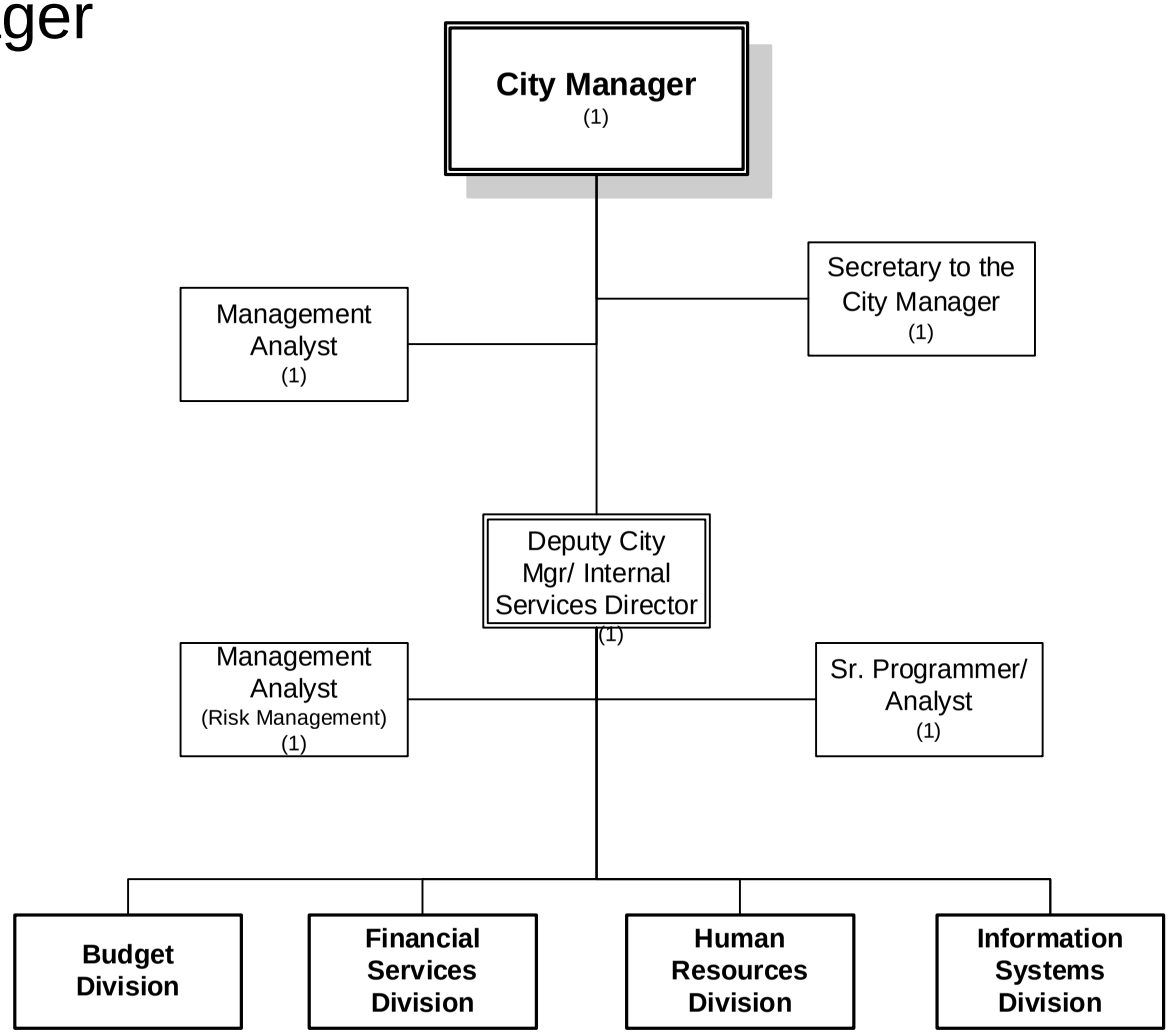
PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Litigation cases filed /managed (excepting PCE/TCE related cases, pitches motions, firearm petitions, Lodi Municipal Code violations, and personnel issues)	25	10	5
Cases resolved	9	6	6
Ordinances drafted	10	9	5
Liability claims filed	57	43	45

RELATED COST CENTER(S)

- 100351

City Attorney	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7101 Regular emp salary	302,893	301,704	293,023	293,023	291,870	
7110 Admin leave pay	0	2,056	4,750	4,750	4,750	
7111 Workers comp	19,059	9,900	10,980	10,980	9,450	Reserve reduction
7112 Medical insurance	39,580	41,791	42,638	42,638	46,300	Rate increase
7113 Dental insurance	2,850	2,926	2,985	2,985	3,000	
7114 Vision care	728	728	735	735	750	
7115 Medicare insurance	4,398	4,414	4,395	4,395	4,240	
7121 Service contribution-PERS	58,216	57,491	54,874	54,874	55,700	PERS rate increase
7123 Deferred comp	8,208	5,642	0	0	0	
7124 LI & AD & D	1,885	2,078	2,119	2,119	2,190	
7125 Unemployment insurance	845	845	820	820	820	
7128 LTD	3,846	3,842	3,733	3,733	3,720	
7129 Chiropractic	155	155	156	156	170	
7131 Other benefits	7,566	7,420	5,640	5,640	5,640	
100: Personnel Services	**450,229**	**440,992**	**426,848**	**426,848**	**428,600**	
7201 Postage	379	145	150	150	130	
7202 Telephone	64	0	0	0	0	
7203 Cellular phone charges	2,064	960	960	960	960	
200: Utility Comm. & Transportation	**2,507**	**1,105**	**1,110**	**1,110**	**1,090**	
7302 Photocopying	6	0	0	0	0	
7307 Office supplies	1,487	449	750	750	750	
7308 Books & periodicals	10,349	13,049	10,000	10,000	10,000	
7309 Membership & dues	980	1,236	1,000	1,000	1,000	
7312 Bank service charges	9	45	0	0	0	
7313 Information systems software	0	0	240	240	600	
7314 Business expense	1,133	961	750	750	750	
7315 Conference expense	2,693	2,488	250	250	0	
7323 Professional services	47,622	63,859	16,140	16,140	20,000	
7343 PL & PD/other insurance	11,634	0	5,360	5,360	5,360	
7355 General supplies	18	0	5	5	0	
7359 Small tools and equip	1,025	0	0	0	0	
300: Supplies, Materials & Services	**76,956**	**82,087**	**34,495**	**34,495**	**38,460**	
City Attorney Total	**529,692**	**524,184**	**462,453**	**462,453**	**468,150**	

City Manager



FY 2010-2011

City Manager	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100: Personnel Services	722,256	539,578	517,881	517,881	548,110
200: Utility Comm. & Transportation	1,663	1,451	1,000	1,000	1,250
300: Supplies, Materials & Services	28,794	9,919	19,250	19,250	15,240
City Manager Total	**752,713**	**550,948**	**538,131**	**538,131**	**564,600**

STAFFING SUMMARY

	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
CITY MANAGER					
City Manager	1	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1	1
Management Analyst	1	1	2	2	2
Secretary to the City Manager	1	1	1	1	1
Senior Programmer/Analyst	0	0	1	1	1
City Manager Total	**4**	**4**	**6**	**6**	**6**

ACTIVITY:	**Administration**	**DIVISION:**	**City Manager**
DEPARTMENT:	**City Manager**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The City Manager's Office provides overall management and coordination of the City of Lodi municipal corporation, implements City Council policy directives, and directly oversees the internal administrative functions of the City including Financial Services, Budget and Treasury, Human Resources, Risk Management, Information Services and economic development. The City Manager's office emphasized the following four areas:

- Efficiency – Seeks out entrepreneurial activities and cost-savings opportunities.
- Economic Development – Business attraction and retention, job creation.
- Land use – General Plan update.
- Internal Services - Manages the city's internal services function of Budgeting, Financial Services, Human Resources and Information Systems.

MAJOR 2009/10 ACCOMPLISHMENTS

- Completed the General Plan.
- Negotiatiated with bargaining groups to meet budgetary challenges.
- Developed a Capital Improvement Program.
- Negotiatiated favorable terms associated with the Lodi Energy Center.
- Hired a Fire Chief and Electric Utility Director.

MAJOR 2010/11 OBJECTIVES

- Implement policies associated with the recently adopted General Plan.
- Proactively respond to economic conditions to maintain financial viability.
- Hire permanent City Manager and Police Chief.

RELATED COST CENTER(S)

- 100401

City Manager	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7101 Regular emp salary	482,853	539,761	559,290	559,290	557,490	
7103 Part time salary	0	622	0	0	0	
7110 Admin leave pay	6,744	6,713	10,047	10,047	10,050	
7111 Workers comp	26,680	19,800	21,960	21,960	18,900	Reserve reduction
7112 Medical insurance	68,158	55,658	56,752	56,752	71,640	Rate increase
7113 Dental insurance	4,839	5,495	5,970	5,970	6,000	
7114 Vision care	1,213	1,354	1,470	1,470	1,500	
7115 Medicare insurance	7,124	7,956	8,389	8,389	8,090	
7121 Service contribution-PERS	92,864	99,880	104,738	104,738	106,380	PERS rate increase
7123 Deferred comp	10,338	9,602	0	0	0	
7124 LI & AD & D	3,119	3,866	4,219	4,219	4,350	
7125 Unemployment insurance	1,347	1,468	1,566	1,566	1,570	
7128 LTD	6,128	6,672	7,125	7,125	7,110	
7129 Chiropractic	259	289	312	312	330	
7130 Insurance refund	0	6,739	10,163	10,163	6,400	Fewer taking refund to deferred comp
7131 Other benefits	10,590	13,703	11,280	11,280	11,280	
7188 Transfer In	0	(240,000)	(285,400)	(285,400)	(262,980)	Allocation of Mgt Analysts, Sr. Programmer
100: Personnel Services	**722,256**	**539,578**	**517,881**	**517,881**	**548,110**	
7201 Postage	130	14	0	0	0	
7202 Telephone	57	0	0	0	0	
7203 Cellular phone charges	1,476	1,437	1,000	1,000	1,250	
200: Utility Comm. & Transportation	**1,663**	**1,451**	**1,000**	**1,000**	**1,250**	
7301 Printing,binding,duplication	0	44	0	0	0	
7307 Office supplies	1,089	1,537	500	500	500	
7308 Books & periodicals	1,694	720	300	300	300	
7309 Membership & dues	800	2,578	1,500	1,500	1,530	
7314 Business expense	3,378	1,437	1,500	1,500	2,000	
7315 Conference expense	4,605	2,241	4,000	4,000	0	Eliminated
7335 Sublet service contracts	0	1,103	0	0	0	
7343 PL & PD/other insurance	16,300	0	11,250	11,250	10,710	
7355 General supplies	471	259	200	200	200	
7358 Training & education	150	0	0	0	0	
7359 Small tools and equip	307	0	0	0	0	
300: Supplies, Materials & Services	**28,794**	**9,919**	**19,250**	**19,250**	**15,240**	
City Manager Total	**752,713**	**550,948**	**538,131**	**538,131**	**564,600**	

ACTIVITY:	**Econ. Development/Community Promotions**	**DIVISION:**	**Econ. Development**
DEPARTMENT:	**Administration**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The focus of Economic Development is to plan, organize and coordinate Economic Development activities throughout the City of Lodi. In general, activity goals are to: 1) retain and expand existing businesses; 2) market Lodi as a tourist and day visitor destination; 3) increase the number of visitor-serving facilities; 4) develop downtown as a "lifestyle" and visitor serving center; and 5) seek and attract new businesses.

For the past several years, Lodi has used "contract" outside economic development organizations to fulfill its economic development objectives. The following is the proposed funding for FY 2010/11:

ORGANIZATION	2009/10	2010/11
Lodi Conference and Visitor's Bureau	$78,080	$76,000
Lodi Downtown Business Partnership	$28,900	$28,500
San Joaquin Partnership*	$0	$30,000
Lodi District Chamber of Commerce	$2,050	$2,120
Fireworks	$16,000	$16,000
SJC Enterprise Zone Administration	$21,766	$22,500
TOTAL	**$146,796**	**$175,120**

*2009/10 amount paid in prior fiscal year.

The following is the proposed funding for the cost of staffing and promoting various community events:

EVENT	2009/10	2010/11
Fourth of July	$20,000	$25,000
Grape Festival	$32,000	$40,000
Parade of Lights	$5,000	$6,000
Celebration on Central	$2,500	$2,500
Miscellaneous Special Events	$5,500	$5,500
TOTAL	**$65,000**	**$79,000**

MAJOR 2009/10 ACCOMPLISHMENTS

- Held downtown summit and began pursuing resulting recommendations.
- Assisted with ensuring that a General Motors dealership successfully appealed its closure.
- Moving forward with the Reynolds Ranch development and have received applications from Costco and Home Depot.
- Kohl's opened in former Mervyns location.

MAJOR 2010/11 OBJECTIVES

- Promote concept of "green" business incubator and work to attract alternative energy start-ups.
- Expand visitor opportunities downtown.
- Continue funding local economic development organizations.
- Continue to recruit additional retailers.
- Promote new development opportunities resulting from revised General Plan.

RELATED COST CENTER(S)

- 100245
- 100431

Economic Development	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7102 Overtime	2,555	7,295	0	0	0	
7103 Part time salary	0	2,957	0	0	0	
7109 Incentive pay	40	72	0	0	0	
7112 Medical insurance	0	2,664	0	0	0	
7113 Dental insurance	0	166	0	0	0	
7114 Vision care	0	51	0	0	0	
7115 Medicare insurance	19	104	0	0	0	
7121 Service contribution-PERS	192	607	0	0	0	
7123 Deferred comp	20	39	0	0	0	
7125 Unemployment insurance	0	9	0	0	0	
7128 LTD	12	32	0	0	0	
7129 Chiropractic	0	11	0	0	0	
7130 Insurance refund	3	22	0	0	0	
100: Personnel Services	**2,841**	**14,029**	**0**	**0**	**0**	
7301 Printing,binding,duplication	905	0	0	0	0	
7303 Advertising	455	256	0	0	0	
7314 Business expense	0	150	0	0	0	
7322 Rental of equipment	0	141	0	0	0	
7323 Professional services	98	2,398	0	0	0	
7352 Special dept materials	0	323	0	0	0	
7355 General supplies	200	758	0	0	0	
7360 Overtime meals	0	151	0	0	0	
300: Supplies, Materials & Services	**1,658**	**4,177**	**0**	**0**	**0**	
8021 Donations	0	200	0	0	0	
8021.1 Donations-LCVB	0	91,848	78,080	78,080	76,000	19% of TOT
8021.2 Donations-DLBP	0	34,000	28,900	28,900	28,500	
8021.3 Donations-SJ Partnership	0	29,750	0	0	30,000	FY 2009/10 payment shown in FY 2008/09
8021.4 Donations-Lodi Dist C	0	1,996	2,050	2,050	2,120	
8021.5 Donations-Fireworks	0	19,000	16,000	16,000	16,000	
8021.6 Donations-SJC Ent Zone	0	24,211	21,766	21,766	22,500	
8099 Special payments	211,339	313,325	393,531	393,531	328,930	
8099.1 Fourth of July	0	0	0	0	25,000	Previously included in Acct 8099
8099.3 Grape Festival	0	0	0	0	40,000	Previously included in Acct 8099
8099.4 Parade of Lights	0	0	0	0	6,000	Previously included in Acct 8099
8099.5 Celebration on Central	0	0	0	0	2,500	Previously included in Acct 8099
8099.6 Miscellaneous Events	0	0	0	0	5,500	Previously included in Acct 8099
600: Special Payments	**211,339**	**514,330**	**540,327**	**540,327**	**583,050**	
Economic Development Total	**215,838**	**532,536**	**540,327**	**540,327**	**583,050**	

Economic Development	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100245: Community Events					
100: Personnel Services					
7102 Overtime	2,555	7,295	0	0	0
7103 Part time salary	0	2,957	0	0	0
7109 Incentive pay	40	72	0	0	0
7112 Medical insurance	0	2,664	0	0	0
7113 Dental insurance	0	166	0	0	0
7114 Vision care	0	51	0	0	0
7115 Medicare insurance	19	104	0	0	0
7121 Service contribution-PERS	192	607	0	0	0
7123 Deferred comp	20	39	0	0	0
7125 Unemployment insurance	0	9	0	0	0
7128 LTD	12	32	0	0	0
7129 Chiropractic	0	11	0	0	0
7130 Insurance refund	3	22	0	0	0
100: Personnel Services Total	**2,841**	**14,029**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	455	256	0	0	0
7322 Rental of equipment	0	141	0	0	0
7323 Professional services	98	2,398	0	0	0
7352 Special dept materials	0	323	0	0	0
7355 General supplies	0	758	0	0	0
7360 Overtime meals	0	151	0	0	0
300: Supplies, Materials & Services Total	**553**	**4,027**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	1,820	105	65,000	65,000	0
8099.1 Fourth of July	0	0	0	0	25,000
8099.3 Grape Festival	0	0	0	0	40,000
8099.4 Parade of Lights	0	0	0	0	6,000
8099.5 Celebration on Central	0	0	0	0	2,500
8099.6 Miscellaneous Events	0	0	0	0	5,500
600: Special Payments Total	**1,820**	**105**	**65,000**	**65,000**	**79,000**
100245: Community Events Total	**5,214**	**18,161**	**65,000**	**65,000**	**79,000**
100431: Economic Development					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	905	0	0	0	0
7314 Business expense	0	150	0	0	0
7355 General supplies	200	0	0	0	0
300: Supplies, Materials & Services Total	**1,105**	**150**	**0**	**0**	**0**
600: Special Payments					
8021 Donations	0	200	0	0	0
8021.1 Donations-LCVB	0	91,848	78,080	78,080	76,000
8021.2 Donations-DLBP	0	34,000	28,900	28,900	28,500
8021.3 Donations-SJ Partnership	0	29,750	0	0	30,000
8021.4 Donations-Lodi Dist C	0	1,996	2,050	2,050	2,120
8021.5 Donations-Fireworks	0	19,000	16,000	16,000	16,000
8021.6 Donations-SJC Ent Zone	0	24,211	21,766	21,766	22,500
8099 Special payments	209,519	253,220	253,531	253,531	253,060
600: Special Payments Total	**209,519**	**454,225**	**400,327**	**400,327**	**428,180**
100431: Economic Development Total	**210,624**	**454,375**	**400,327**	**400,327**	**428,180**
100432: Enterprise Zone Support					
600: Special Payments					
8099 Special payments	0	60,000	75,000	75,000	75,870
600: Special Payments Total	**0**	**60,000**	**75,000**	**75,000**	**75,870**
100432: Enterprise Zone Support Total	**0**	**60,000**	**75,000**	**75,000**	**75,870**
Economic Development Total	**215,838**	**532,536**	**540,327**	**540,327**	**583,050**
Economic Development Total	**215,838**	**532,536**	**540,327**	**540,327**	**583,050**

INTERNAL SERVICES

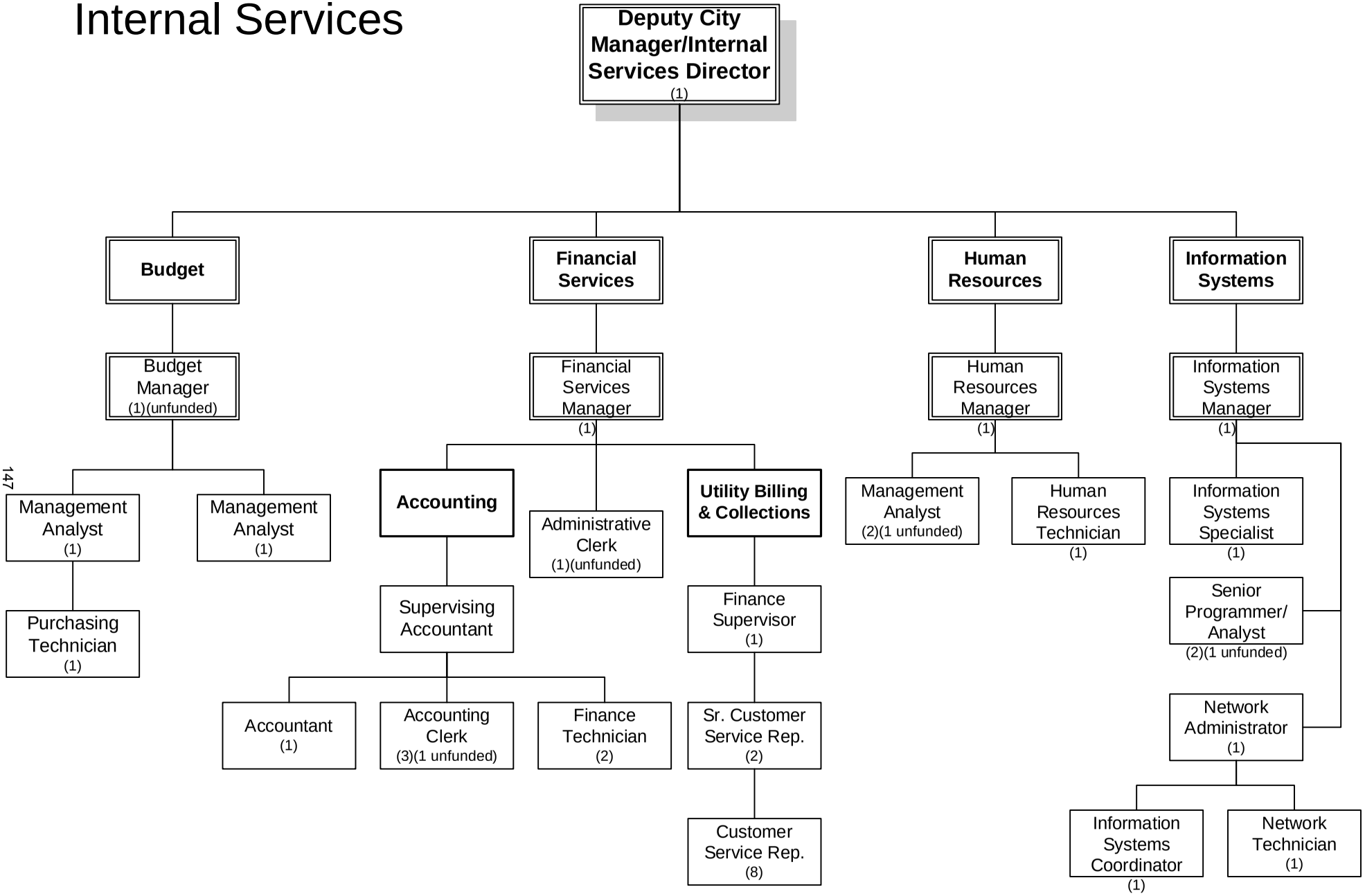
The Internal Services Department comprises the Budget, Financial Services, Human Resources and Information Systems divisions under the direct supervision of the Deputy City Manager/Internal Services Director.

The Internal Services division makes financial projections and is responsible for the City's financial services. It also is responsible for all personnel matters and maintaining the City's computer systems.

Internal Services has a budget of $3,411,600 in FY 2010/11, compared to $3,667,493 as originally adopted in FY 2009/10. The 2009/10 budget shown in the following pages reflects adjustments made throughout the year. Staffing is reduced to 30, down from 32 in 2009/10, which includes the reassignment of two positions to Electric Utility.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Internal Services



FY 2010-2011

Internal Services Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100: Personnel Services	3,179,413	3,234,567	2,991,207	2,991,207	2,914,460
200: Utility Comm. & Transportation	29,189	24,749	19,970	19,970	22,700
300: Supplies, Materials & Services	633,095	438,490	536,595	536,595	474,440
500: Equipment, Land & Structures	3,850	5,743	3,445	3,445	0
600: Special Payments	1,126	3,751	1,000	1,000	0
Internal Services Department Total	**3,846,673**	**3,707,300**	**3,552,217**	**3,552,217**	**3,411,600**

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
INTERNAL SERVICES DEPARTMENT					
Management Analyst	0	1	0	0	0
Sr. Programmer/Analyst	0	1	0	0	0
BUDGET DIVISION					
Administrative Clerk	1	0	0	0	0
Budget Manager	1	1	1	1	0
Buyer	1	1	0	0	0
Management Analyst	2	2	2	2	2
Purchasing Technician	1	1	1	1	1
Senior Storekeeper	1	1	0	0	0
Storekeeper	1	0	0	0	0
	8	6	4	4	3
FINANCIAL SERVICES DIVISION					
Accountant	1	1	1	1	1
Accounting Clerk	3	3	3	3	2
Administrative Clerk	0	1	1	1	0
Customer Service Representative	8	8	8	8	8
Finance Supervisor	0	0	0	1	1
Finance Technician	2	2	2	2	2
Financial Services Manager	1	1	1	1	1
Senior Customer Service Representative	2	2	2	2	2
Supervising Accountant	1	1	1	1	1
Utility Billing & Collections Supervisor	1	1	1	0	0
	19	20	20	20	18
HUMAN RESOURCES DIVISION					
Human Resources Manager	1	1	1	1	1
Human Resources Technician	1	1	1	1	1
Management Analyst	3	2	2	2	1
	5	4	4	4	3
INFORMATION SYSTEMS DIVISION					
Data Processing Manager	1	1	0	0	0
Information Systems Analyst	1	1	0	0	0
Information Systems Coordinator	1	1	1	1	1
Information Systems Manager	1	1	1	1	1
Information Systems Specialist	1	1	1	1	1
Network Administrator	1	1	1	1	1
Network Technician	1	1	1	1	1
Senior Programmer Analyst	1	0	2	2	1
	8	7	7	7	6
Internal Services Total	**40**	**39**	**35**	**35**	**30**

Internal Services Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7100 Personnel Services	0	0	(41,053)	(41,053)	0	
7101 Regular emp salary	2,044,988	1,949,125	1,772,194	1,772,194	1,718,360	
7102 Overtime	8,858	16,616	3,500	3,500	0	
7103 Part time salary	35,558	57,365	52,222	52,222	46,840	
7109 Incentive pay	2,468	4,942	5,201	5,201	5,320	
7110 Admin leave pay	11,918	15,885	17,700	17,700	17,870	
7111 Workers comp	138,075	122,100	117,120	117,120	94,500	Reserve reduction
7112 Medical insurance	313,954	323,666	315,176	315,176	327,190	Rate reduction
7113 Dental insurance	29,038	27,863	27,827	27,827	25,590	
7114 Vision care	7,568	6,992	7,350	7,350	7,500	
7115 Medicare insurance	28,275	27,413	26,624	26,624	25,070	
7121 Service contribution-PERS	392,381	372,366	329,958	329,958	328,930	
7123 Deferred comp	51,306	33,762	0	0	0	
7124 LI & AD & D	10,852	10,939	10,094	10,094	10,760	
7125 Unemployment insurance	5,716	5,550	4,975	4,975	4,870	
7128 LTD	25,721	24,664	22,578	22,578	21,930	
7129 Chiropractic	1,696	1,564	1,560	1,560	1,670	
7130 Insurance refund	17,886	36,368	47,384	47,384	34,550	
7131 Other benefits	56,851	51,618	60,397	60,397	56,400	Fewer taking refund to deferred comp
7188 Transfer In	(3,696)	(21,231)	0	0	0	
7189 Transfer Out	0	167,000	210,400	210,400	187,110	Staff allocation
100: Personnel Services	**3,179,413**	**3,234,567**	**2,991,207**	**2,991,207**	**2,914,460**	
7201 Postage	1,303	843	970	970	800	
7202 Telephone	25,151	19,107	15,000	15,000	18,000	
7203 Cellular phone charges	2,735	4,844	4,000	4,000	3,900	
7204 Pagers	0	(45)	0	0	0	
200: Utility Comm. & Transportation	**29,189**	**24,749**	**19,970**	**19,970**	**22,700**	
7300 Supplies,Materials & Serv	0	0	(2,500)	(2,500)	0	
7301 Printing,binding,duplication	44,995	47,057	47,230	47,230	46,600	
7302 Photocopying	4,952	4,703	5,500	5,500	4,850	
7303 Advertising	13,442	3,945	6,355	6,355	4,300	
7305 Uniforms	200	0	0	0	0	
7306 Safety Equipment	72	762	1,700	1,700	1,550	
7307 Office supplies	28,591	31,096	19,452	19,452	21,470	
7308 Books & periodicals	4,097	3,265	3,640	3,640	3,950	
7309 Membership & dues	3,206	4,577	3,670	3,670	2,900	
7312 Bank service charges	24,857	38,011	13,000	13,000	11,070	
7313 Information systems software	27,719	13,638	29,000	29,000	29,000	
7314 Business expense	2,368	4,092	4,100	4,100	3,000	
7315 Conference expense	4,128	3,826	6,925	6,925	0	Eliminated
7318 Microfilming	24,832	249	0	0	0	
7322 Rental of equipment	32,172	38,607	38,700	38,700	38,700	
7323 Professional services	106,207	114,640	92,888	92,888	78,200	

Internal Services Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7323.1 Negotiations	374	0	0	0	0	
7323.2 Grievances/Arbitration	2,716	0	0	0	0	
7323.3 Investigations	5,662	0	0	0	0	
7330 Repairs to comm equip	0	0	500	500	500	
7332 Repairs to office equip	50,047	8,526	37,250	37,250	36,500	
7333 Repairs to vehicles	8,933	6,240	7,000	7,000	0	
7334 Repairs to buildings	0	81	400	400	0	
7335 Sublet service contracts	86,237	103,572	119,925	119,925	119,700	
7336 Car wash	40	0	0	0	0	
7343 PL & PD/other insurance	87,962	0	60,020	60,020	53,570	
7351 Motor veh fuel, lube	802	673	650	650	0	
7352 Special dept materials	0	90	0	0	0	
7353 Janitorial supplies	0	27	40	40	0	
7355 General supplies	909	767	1,450	1,450	1,100	
7356 Medical supplies	1,134	980	500	500	500	
7358 Training & education	14,678	8,406	13,800	13,800	0	Eliminated
7359 Small tools and equip	14,227	8,516	4,600	4,600	1,280	
7360 Overtime meals	60	670	100	100	0	
7363 Employees physical exams	37,476	16,796	20,700	20,700	15,700	
7366 Tuition Reimbursement	0	3,598	0	0	0	
7369 Software Licensing Cost	0	1,080	0	0	0	
7389 Transfer Out	0	(30,000)	0	0	0	
300: Supplies, Materials & Services	**633,095**	**438,490**	**536,595**	**536,595**	**474,440**	
7789 Transfer Out	3,850	5,743	3,445	3,445	0	
500: Equipment, Land & Structures	**3,850**	**5,743**	**3,445**	**3,445**	**0**	
8099 Special payments	1,126	3,751	1,000	1,000	0	
600: Special Payments	**1,126**	**3,751**	**1,000**	**1,000**	**0**	
Internal Services Department Total	**3,846,673**	**3,707,300**	**3,552,217**	**3,552,217**	**3,411,600**	

ACTIVITY: Administration **DIVISION:** Budget Division
DEPARTMENT: Internal Services **FUND:** General Fund

ACTIVITY DESCRIPTION

The Budget Division organizes and coordinates the preparation of the annual City of Lodi Financial Plan and Budget document. The Division is responsible for developing, recommending and implementing budget policies and procedures as set by City Council; preparing and publishing the annual budget document; monitoring economic conditions in the City of Lodi and recommending appropriate budget adjustments as necessary; maintaining liaison with the City's designated depositories (banks); conducting daily banking involving large monetary transactions; investing City funds not required for immediate use; ensuring safety, liquidity and yield on the City's invested funds; protecting City funds from unauthorized use, diversion or theft; and oversight of the City's Purchasing function. The activity consists of the following five elements:

- Budget preparation and management – Prepare and publish the annual budget document; assist City staff with budget preparation; monitor budget revenues and expenditures; ensure stated revenue sources generate full amounts; monitor expenditures and notify departments when they approach/exceed stated amounts; provide budget projections.
- Daily banking – Handle wire transfers as needed; monitor and report on Local Agency Investment Fund investment earnings; ensure cash availability for paying claims and payroll.
- City property leases – Manage leases for use of city property, ensuring timely payments and contract compliance; maximize uses of city land and facilities.
- Purchasing – Administer the purchasing program for the City of Lodi in compliance with the Lodi Municipal Code. Review invoices, purchases and Purchase Orders to ensure they conform with the City's Purchasing Policies and Procedures.
- Special projects – Perform special projects as directed by the City Manager.

MAJOR 2009/10 ACCOMPLISHMENTS

- Published the 2009/10 City of Lodi Budget.
- Eliminated the central stores and transferred two Purchasing staff to enterprise funds.
- Added asset management function to the division.

MAJOR 2010/11 OBJECTIVES

- Monitor economic conditions and adjust Budget if needed.
- Implement purchasing card program.
- Implement Citywide A-97 cost allocation plan.
- Implement banking services contract.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Publish annual budget document	1	1	1
Presentations of financial updates to City Council	2	2	1
Banking transactions	800	880	960
Purchase orders placed	1,200	1,200	1,200
Facility leases managed			18

RELATED COST CENTER(S)

- 100421
- 100422

Internal Services Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100421: Budget and Treasury					
100: Personnel Services					
7101 Regular emp salary	196,165	173,030	143,774	143,774	143,190
7102 Overtime	24	0	0	0	0
7110 Admin leave pay	1,276	3,148	2,887	2,887	2,890
7111 Workers comp	14,294	9,900	7,320	7,320	6,300
7112 Medical insurance	25,758	32,470	28,588	28,588	28,300
7113 Dental insurance	2,363	2,321	1,990	1,990	2,000
7114 Vision care	576	566	490	490	500
7115 Medicare insurance	2,868	2,560	2,157	2,157	2,080
7121 Service contribution-PERS	37,688	32,972	26,925	26,925	27,330
7123 Deferred comp	5,793	3,519	0	0	0
7124 LI & AD & D	1,534	1,533	1,344	1,344	1,350
7125 Unemployment insurance	535	484	406	406	410
7128 LTD	2,471	2,204	1,832	1,832	1,830
7129 Chiropractic	123	121	104	104	110
7130 Insurance refund	652	148	0	0	0
7131 Other benefits	5,675	5,431	3,670	3,670	3,760
7188 Transfer In	(3,696)	(18,394)	0	0	0
7189 Transfer Out	0	36,000	36,000	36,000	21,500
100: Personnel Services Total	**294,099**	**288,013**	**257,487**	**257,487**	**241,550**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	4,580	3,729	6,000	6,000	6,000
7302 Photocopying	119	293	250	250	250
7303 Advertising	0	109	0	0	0
7307 Office supplies	733	1,547	400	400	400
7309 Membership & dues	300	155	200	200	200
7312 Bank service charges	9,022	3,153	3,000	3,000	3,000
7313 Information systems software	999	0	0	0	0
7314 Business expense	19	0	300	300	300
7315 Conference expense	0	0	1,325	1,325	0
7323 Professional services	0	8,551	9,500	9,500	9,000
7332 Repairs to office equip	557	0	0	0	0
7335 Sublet service contracts	205	(2,597)	600	600	0
7343 PL & PD/other insurance	8,725	0	3,750	3,750	3,570
7355 General supplies	134	10	100	100	100
7358 Training & education	99	0	400	400	0
7359 Small tools and equip	2,564	0	100	100	100
300: Supplies, Materials & Services Total	**28,056**	**14,950**	**25,925**	**25,925**	**22,920**
600: Special Payments					
8099 Special payments	0	3,634	0	0	0
600: Special Payments Total	**0**	**3,634**	**0**	**0**	**0**
100421: Budget and Treasury Total	**322,155**	**306,597**	**283,412**	**283,412**	**264,470**
100422: Purchasing					
100: Personnel Services					
7100 Personnel Services	0	0	(61,500)	(61,500)	0
7101 Regular emp salary	146,090	150,534	148,640	148,640	45,670
7102 Overtime	150	0	0	0	0
7111 Workers comp	9,530	9,900	10,980	10,980	3,150
7112 Medical insurance	14,418	6,561	6,680	6,680	0
7113 Dental insurance	1,855	1,931	2,985	2,985	1,000
7114 Vision care	485	485	735	735	250
7115 Medicare insurance	2,120	2,181	2,230	2,230	670
7121 Service contribution-PERS	27,976	28,795	27,836	27,836	8,720
7123 Deferred comp	3,532	2,102	0	0	0
7124 LI & AD & D	276	286	272	272	150
7125 Unemployment insurance	400	414	416	416	130
7128 LTD	1,834	1,887	1,894	1,894	590
7129 Chiropractic	103	103	156	156	60

Internal Services Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7130 Insurance refund	4,134	11,687	16,627	16,627	8,320
7131 Other benefits	5,817	3,677	5,640	5,640	1,880
7189 Transfer Out	0	18,000	18,000	18,000	0
100: Personnel Services Total	**218,720**	**238,543**	**181,591**	**181,591**	**70,590**
200: Utility Comm. & Transportation					
7201 Postage	246	376	350	350	200
7204 Pagers	0	(45)	0	0	0
200: Utility Comm. & Transportation Total	**246**	**331**	**350**	**350**	**200**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	(2,500)	(2,500)	0
7301 Printing,binding,duplication	114	0	100	100	0
7302 Photocopying	925	568	600	600	0
7303 Advertising	0	0	50	50	0
7305 Uniforms	200	0	0	0	0
7306 Safety Equipment	72	365	200	200	50
7307 Office supplies	1,001	1,322	1,250	1,250	400
7308 Books & periodicals	0	165	0	0	50
7314 Business expense	0	168	0	0	50
7323 Professional services	0	44	0	0	0
7333 Repairs to vehicles	8,933	6,240	7,000	7,000	0
7335 Sublet service contracts	837	891	1,025	1,025	0
7336 Car wash	40	0	0	0	0
7343 PL & PD/other insurance	7,710	0	5,630	5,630	1,790
7351 Motor veh fuel, lube	802	673	650	650	0
7353 Janitorial supplies	0	9	20	20	0
7355 General supplies	349	385	400	400	150
7359 Small tools and equip	430	633	500	500	180
300: Supplies, Materials & Services Total	**21,413**	**11,463**	**14,925**	**14,925**	**2,670**
500: Equipment, Land & Structures					
7789 Transfer Out	3,850	5,743	3,445	3,445	0
500: Equipment, Land & Structures Total	**3,850**	**5,743**	**3,445**	**3,445**	**0**
100422: Purchasing Total	**244,229**	**256,080**	**200,311**	**200,311**	**73,460**
Budget/Treasury Administration Total	**566,384**	**562,677**	**483,723**	**483,723**	**337,930**

ACTIVITY: **Accounting Services** **DIVISION:** **Financial Services**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Accounting Services activity maintains and controls the City's financial records and books of original entry; prepares, analyzes and publishes financial reports; records debt obligations; maintains cost accounting systems and fixed asset records; prepares payroll and associated reports; and pays invoices for purchases made by City. Activity goals are: 1) maintain accurate and complete records; 2) provide timely and accurate financial reports; 3) provide quality service to employees and City customers; and 4) protect the financial integrity of the City. This activity has four major elements:

- Leadership and administration – Plan, organize, coordinate and review the City's accounting operations and services; establish rules, procedures and policies to provide for day-to-day conduct of accounting operations; advise and assist the Financial Services Manager and staff on accounting policies and procedures; foster and promote a positive and efficient workplace; and recognize and reward excellent performance.
- Accounting and reporting – Collect, organize, process, analyze and classify the City's financial transactions for preparation of interim and annual financial reports; distribute reports and respond to inquiries; maintain books of original entry and other financial records; and conduct financial analysis studies.
- Annual audits – Assist independent auditors, County, State and federal auditors in conducting the annual audits; prepare and distribute the City's annual financial reports, single audit report and management letter; and, prepare the City's response to recommendations made by the auditors.
- Accounting services – Provide payroll and accounts payable services; prepare and distribute reports; and respond to employee and customer inquiries.

MAJOR 2009/10 ACCOMPLISHMENTS

- Received clean audit from the independent auditors and received the Government Finance Officers Association Awards for Excellence in Financial Reporting for the 16th year.

MAJOR 2010/11 OBJECTIVES

- Implement the auditor-recommended software module to track fixed assets
- Follow up and close out all audit letter comments.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Payroll checks/direct deposits	16,900	15,800	15,650
Accounts payable checks	11,500	11,530	11,020
Journal vouchers posted	4,500	5,000	5,500

RELATED COST CENTER(S)

- 100503

Internal Services Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100503: Finance Accounting					
100: Personnel Services					
7101 Regular emp salary	444,696	424,341	408,838	408,838	417,890
7102 Overtime	1,304	247	0	0	0
7103 Part time salary	7,280	13,306	15,000	15,000	5,400
7109 Incentive pay	805	412	0	0	0
7110 Admin leave pay	4,848	3,438	5,023	5,023	5,030
7111 Workers comp	29,707	26,400	25,620	25,620	22,050
7112 Medical insurance	66,827	66,227	72,994	72,994	78,380
7113 Dental insurance	6,444	5,895	5,970	5,970	5,900
7114 Vision care	1,657	1,475	1,470	1,470	1,750
7115 Medicare insurance	6,664	6,425	6,133	6,133	6,060
7121 Service contribution-PERS	85,197	80,685	73,563	73,563	79,740
7123 Deferred comp	10,400	7,167	0	0	0
7124 LI & AD & D	2,404	2,602	2,680	2,680	2,830
7125 Unemployment insurance	1,243	1,204	1,145	1,145	1,180
7128 LTD	5,605	5,316	5,209	5,209	5,330
7129 Chiropractic	405	366	364	364	390
7130 Insurance refund	3,764	5,853	7,045	7,045	3,200
7131 Other benefits	11,794	11,172	13,160	13,160	13,160
7189 Transfer Out	0	60,000	60,000	60,000	37,640
100: Personnel Services Total	**691,044**	**722,531**	**704,214**	**704,214**	**685,930**
200: Utility Comm. & Transportation					
7201 Postage	18	108	120	120	100
200: Utility Comm. & Transportation Total	**18**	**108**	**120**	**120**	**100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	8,628	10,087	6,500	6,500	6,000
7302 Photocopying	859	647	1,500	1,500	1,500
7307 Office supplies	2,907	3,593	3,000	3,000	3,000
7308 Books & periodicals	1,641	764	1,700	1,700	1,700
7309 Membership & dues	819	1,426	1,100	1,100	600
7313 Information systems software	0	342	0	0	0
7314 Business expense	0	47	600	600	0
7318 Microfilming	24,832	249	0	0	0
7323 Professional services	5,423	6,193	5,500	5,500	6,000
7332 Repairs to office equip	1,852	1,478	1,500	1,500	1,500
7335 Sublet service contracts	205	1,445	1,700	1,700	1,700
7343 PL & PD/other insurance	18,135	0	13,130	13,130	12,500
7359 Small tools and equip	1,674	1,424	1,500	1,500	0
7360 Overtime meals	11	88	0	0	0
300: Supplies, Materials & Services Total	**66,986**	**27,783**	**37,730**	**37,730**	**34,500**
600: Special Payments					
8099 Special payments	1,126	18	1,000	1,000	0
600: Special Payments Total	**1,126**	**18**	**1,000**	**1,000**	**0**
100503: Finance Accounting Total	**759,174**	**750,440**	**743,064**	**743,064**	**720,530**
Accounting Services Total	**759,174**	**750,440**	**743,064**	**743,064**	**720,530**

ACTIVITY: **Revenue Services** **DIVISION:** **Financial Services**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Revenue Services activity collects, protects and deposits the City's funds; maintains liaison with the City's designated depositories (banks), advises staff on tax policies, collects taxes and issues bills, issues utility and other miscellaneous bills of the City, administers and manages the parking collection contract and assists in preparing the annual budget and financial reports. Activity goals are 1) provide timely, efficient and accurate service to staff and customers; 2) ensure safety, liquidity and yield on the City's invested funds; 3) protect City funds from unauthorized use, diversion or theft; and 4) promote positive customer relations. This activity has three major elements:

- Leadership and administration – Plan, organize, coordinate and review the City's billing, collection and fund control operations; establish rules, procedures and polices to provide for day to day conduct of revenue operations; advise and assist Financial Services Manager and staff on revenue policies and procedures; foster and promote a positive and efficient work place, and recognize and reward excellent performance.
- Collection services – Prepare, collect and reconcile City bills for utilities and other miscellaneous receivables.
- Tax administration and services – Develop and recommend tax policies and legislation; prepare, collect and/or monitor taxes due the City; enforce provisions of City legislation for collection of locally administered and collected taxes; and, reconcile and analyze tax revenues to annual estimates.

MAJOR 2009/10 ACCOMPLISHMENTS

- Implemented pay stations offsite to enhance accessibility and reduce lobby traffic

MAJOR 2010/11 OBJECTIVES

- Smooth transition on the billing of metered water usage.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Utility customers starts/stops	22,400	24,600	26,000
Phone calls answered	69,700	73,100	77,500
Utility payment arrangements made	7,190	8,700	9,800
Business licenses issued	2,600	3,600	4,290

RELATED COST CENTER(S)

- 100505

Internal Services Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100505: Finance Revenue Division					
100: Personnel Services					
7101 Regular emp salary	405,552	432,945	409,610	409,610	447,520
7102 Overtime	6,363	16,074	3,500	3,500	0
7103 Part time salary	14,398	24,897	19,000	19,000	20,200
7109 Incentive pay	940	3,198	3,437	3,437	3,520
7111 Workers comp	29,125	39,600	40,260	40,260	34,650
7112 Medical insurance	91,156	92,864	100,138	100,138	108,350
7113 Dental insurance	8,040	7,685	7,960	7,960	7,690
7114 Vision care	2,021	1,960	2,450	2,450	2,750
7115 Medicare insurance	6,173	6,913	6,144	6,144	6,490
7121 Service contribution-PERS	76,521	82,253	77,351	77,351	86,070
7123 Deferred comp	8,473	7,273	0	0	0
7124 LI & AD & D	963	1,058	1,001	1,001	1,560
7125 Unemployment insurance	1,141	1,253	1,147	1,147	1,260
7128 LTD	5,069	5,490	5,218	5,218	5,710
7129 Chiropractic	461	440	468	468	610
7130 Insurance refund	4,491	17,271	23,042	23,042	23,030
7131 Other benefits	11,563	11,369	20,680	20,680	20,680
7188 Transfer In	0	(2,837)	0	0	0
7189 Transfer Out	0	(13,000)	30,400	30,400	32,270
100: Personnel Services Total	**672,450**	**736,706**	**751,806**	**751,806**	**802,360**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	30,679	33,170	34,000	34,000	34,000
7302 Photocopying	1,612	1,854	1,700	1,700	1,700
7303 Advertising	0	202	0	0	0
7306 Safety Equipment	0	165	0	0	0
7307 Office supplies	9,424	10,959	6,500	6,500	8,570
7308 Books & periodicals	178	364	340	340	200
7309 Membership & dues	96	270	270	270	0
7312 Bank service charges	15,835	34,858	10,000	10,000	8,070
7314 Business expense	18	374	550	550	0
7323 Professional services	32,050	25,176	0	0	0
7332 Repairs to office equip	1,190	427	750	750	0
7334 Repairs to buildings	0	81	400	400	0
7335 Sublet service contracts	8,051	8,857	8,600	8,600	10,000
7343 PL & PD/other insurance	17,780	0	20,630	20,630	19,640
7353 Janitorial supplies	0	18	20	20	0
7355 General supplies	338	82	100	100	0
7358 Training & education	490	0	500	500	0
7359 Small tools and equip	6,797	1,261	1,500	1,500	0
7360 Overtime meals	49	582	100	100	0
7389 Transfer Out	0	(30,000)	0	0	0
300: Supplies, Materials & Services Total	**124,587**	**88,700**	**85,960**	**85,960**	**82,180**
100505: Finance Revenue Division Total	**797,037**	**825,406**	**837,766**	**837,766**	**884,540**
Revenue Services Total	**797,037**	**825,406**	**837,766**	**837,766**	**884,540**

ACTIVITY: Administration **DIVISION:** Human Resources
DEPARTMENT: Internal Services **FUND:** General Fund

ACTIVITY DESCRIPTION

The Human Resources Division is committed to optimizing the potential of all its employees. To meet this commitment our resources are devoted to 1) utilizing the principle HR functions of compensation and classification, performance evaluations, recruitment, discipline, training and development, and employer and employee relations to create a model employer in the community; 2) advising and consulting employees, City management staff and Council on personnel matters and employer/employee relations; 3) promoting personnel policies, rules, regulations and legal mandates to create an effective organization. This activity includes the following major elements:

- Programmatic services – Coordinate personnel support services to include: processing employment inquiries/verifications, pre-employment and fitness for duty medical examinations, drug testing and personnel actions; performance appraisal management; maintain official personnel files; and develop and maintain official personnel policies and procedures.
- Employer/employee relations – Advise and assist staff in resolving complaints in the workplace and in interpreting employment agreements (MOU's, policies, rules, etc.); counsel and assist in preparing disciplinary actions; conduct and advise in negotiation of employment, compensation and benefit agreements; conduct and analyze negotiation surveys.
- Employee recruitment and selection – Develop creative and innovative recruitment/retention strategies and conduct examinations for hiring employees. Ensure employment decisions are nondiscriminatory and do not present artificial barriers to recruitment, examination and promotion practices; develop, maintain and monitor City's affirmative action plan; and respond to Equal Employment Opportunity Commission and Department of Fair Employment and Housing complaints of alleged violations.
- Classification and compensation – Manage the City's benefits programs: health insurance plans, retirement services, employee assistance services, long-term disability insurance, deferred compensation, flexible spending plans and other City self-insured benefits. Develop and maintain the City's position classification and pay system; evaluate and determine employee classification and pay for new and existing positions; and maintain official classification and pay plan.

MAJOR 2009/10 ACCOMPLISHMENTS

- Finalized negotiations with all bargaining groups to achieve needed budget cuts.
- Reconfigured recruitment process including job offer and separation checklist.

MAJOR 2010/11 OBJECTIVES

- Finalize negotiations with five bargaining groups.
- Complete update to Administrative Policy and Procedures Manual, Personnel Rules, and Employer-Employee Relations document.
- Continue updating job descriptions as needed.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Recruitments conducted	79	62	49
Job descriptions updated		43	40

RELATED COST CENTER(S)

- 100402
- 100405

Internal Services Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100402: Human Resources					
100: Personnel Services					
7101 Regular emp salary	239,881	224,574	211,157	211,157	215,560
7103 Part time salary	2,657	10,793	10,722	10,722	12,570
7109 Incentive pay	723	1,332	1,764	1,764	1,800
7110 Admin leave pay	2,392	1,157	3,150	3,150	3,310
7111 Workers comp	10,750	13,200	10,980	10,980	9,450
7112 Medical insurance	44,411	39,783	29,742	29,742	30,080
7113 Dental insurance	3,507	3,257	2,952	2,952	3,000
7114 Vision care	889	808	735	735	750
7115 Medicare insurance	3,566	3,453	3,192	3,192	3,130
7121 Service contribution-PERS	46,282	43,048	39,874	39,874	41,480
7123 Deferred comp	6,157	3,297	0	0	0
7124 LI & AD & D	1,662	1,635	1,552	1,552	1,570
7125 Unemployment insurance	673	656	596	596	610
7128 LTD	3,038	2,870	2,690	2,690	2,750
7129 Chiropractic	190	172	156	156	170
7130 Insurance refund	478	628	20	20	0
7131 Other benefits	4,268	6,670	5,967	5,967	5,640
100: Personnel Services Total	**371,524**	**357,333**	**325,249**	**325,249**	**331,870**
200: Utility Comm. & Transportation					
7201 Postage	907	128	300	300	300
200: Utility Comm. & Transportation Total	**907**	**128**	**300**	**300**	**300**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	994	43	600	600	600
7302 Photocopying	667	728	800	800	800
7303 Advertising	13,192	3,384	6,000	6,000	4,000
7307 Office supplies	3,062	3,064	2,000	2,000	2,000
7308 Books & periodicals	722	384	500	500	800
7309 Membership & dues	655	1,620	800	800	800
7314 Business expense	1,775	2,068	1,500	1,500	1,500
7315 Conference expense	2,470	849	2,000	2,000	0
7323 Professional services	38,188	49,762	35,000	35,000	32,000
7335 Sublet service contracts	2,757	3,460	3,000	3,000	3,000
7343 PL & PD/other insurance	8,344	0	5,630	5,630	5,360
7352 Special dept materials	0	16	0	0	0
7355 General supplies	30	73	250	250	250
7358 Training & education	1,989	815	900	900	0
7359 Small tools and equip	2,168	103	0	0	0
7363 Employees physical exams	33,090	12,905	20,000	20,000	15,000
7366 Tuition Reimbursement	0	3,598	0	0	0
300: Supplies, Materials & Services Total	**110,103**	**82,872**	**78,980**	**78,980**	**66,110**
600: Special Payments					
8099 Special payments	0	99	0	0	0
600: Special Payments Total	**0**	**99**	**0**	**0**	**0**
100402: Human Resources Total	**482,534**	**440,432**	**404,529**	**404,529**	**398,280**
100405: Labor Relations					
300: Supplies, Materials & Services					
7323 Professional services	23,026	21,001	30,000	30,000	20,000
7323.1 Negotiations	374	0	0	0	0
7323.2 Grievances/Arbitration	2,716	0	0	0	0
7323.3 Investigations	5,662	0	0	0	0
300: Supplies, Materials & Services Total	**31,778**	**21,001**	**30,000**	**30,000**	**20,000**
100405: Labor Relations Total	**31,778**	**21,001**	**30,000**	**30,000**	**20,000**
Human Resources Adminsitration Total	**514,312**	**461,433**	**434,529**	**434,529**	**418,280**

ACTIVITY: **Risk Management** **DIVISION:** **City Manager**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Risk Management activity identifies loss exposures in the City, develops loss control techniques designed to prevent or control expenditures that could result from those exposures, and monitors the effectiveness of selected loss control techniques. Activity goals are: 1) identify exposures to loss; 2) develop and manage programs to reduce the frequency and severity of loss; 3) ensure appropriate and adequate risk financing; and 4) obtain recovery or indemnification for losses that do occur. The Risk Management activity is composed of the following:

- General liability – Review all claims against the City; manage claim investigations with the City Attorney's office; determine liability and pursue appropriate action; and identify the causes of claims to develop appropriate loss prevention and control techniques.
- Property loss – Evaluate property risks and develop appropriate loss prevention and control techniques; determine appropriate loss financing; and obtain indemnification and reimbursements when applicable.
- Workers' compensation – Receive and review all claims against the City; manage claim investigations with the City's third-party administrator and appropriate City staff; determine liability and pursue appropriate action; and identify the causes of claims to develop appropriate loss prevention and control techniques.
- Injury and illness prevention – Chair Safety Committee and manage its activities, including identification and mitigation of workplace risks, and review injury accidents to assess causes and recommend preventative measures. This component also ensures compliance with OSHA regulations; coordinates training in safe work practices; and conducts health and wellness education.
- Risk financing – Identify and evaluate alternatives for financing accidental losses; select, implement and monitor appropriate retentions, transfer financing and contractual risk transfer techniques; participate as a member of the boards of joint powers authorities; obtain indemnification agreements; review all contracts to ensure appropriate indemnification and insurance coverage are provided; and review, evaluate and approve certificates of insurance as evidence of the transfer of risk and contractual risk transfers.

MAJOR 2009/10 ACCOMPLISHMENTS

- Established heat illness prevention program
- Provided defensive driver training
- Provided workers' compensation training

MAJOR 2010/11 OBJECTIVES

- Establish wellness program for city employees
- Implement risk control on-line program
- Provide first-aid and CPR training

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Number of general liability claims processed	57	56	57
Number of workers' compensation claims processed	85	70	80
Number of employees receiving safety training	90	150	100

RELATED COST CENTER(S)

- 100403

Internal Services Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100403: Risk Management					
100: Personnel Services					
7103 Part time salary	7,238	8,369	7,500	7,500	8,670
7111 Workers comp	4,446	0	0	0	0
7115 Medicare insurance	105	121	15	15	130
7121 Service contribution-PERS	885	1,009	105	105	0
7125 Unemployment insurance	20	23	5	5	20
7131 Other benefits	1,765	0	0	0	0
7189 Transfer Out	0	48,000	48,000	48,000	84,950
100: Personnel Services Total	**14,459**	**57,522**	**55,625**	**55,625**	**93,770**
200: Utility Comm. & Transportation					
7201 Postage	0	34	0	0	0
200: Utility Comm. & Transportation Total	**0**	**34**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7302 Photocopying	0	12	0	0	0
7306 Safety Equipment	0	232	1,500	1,500	1,500
7307 Office supplies	27	44	100	100	100
7308 Books & periodicals	322	429	100	100	200
7309 Membership & dues	731	676	800	800	800
7314 Business expense	0	918	800	800	800
7315 Conference expense	1,259	0	600	600	0
7323 Professional services	1,682	115	4,000	4,000	4,000
7343 PL & PD/other insurance	2,714	0	0	0	0
7352 Special dept materials	0	74	0	0	0
7355 General supplies	0	204	500	500	500
7356 Medical supplies	1,134	980	500	500	500
7358 Training & education	1,219	1,040	0	0	0
7363 Employees physical exams	3,834	3,585	0	0	0
300: Supplies, Materials & Services Total	**12,922**	**8,309**	**8,900**	**8,900**	**8,400**
100403: Risk Management Total	**27,381**	**65,865**	**64,525**	**64,525**	**102,170**
Risk Management Total	**27,381**	**65,865**	**64,525**	**64,525**	**102,170**

ACTIVITY: **Citywide Training** **DIVISION:** **Human Resources**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

Employees are the City's most valuable assets. This activity is responsible for promoting a quality workforce by providing training and development opportunities for employees to increase productivity and enhance the overall effectiveness of staff. This activity has one major element:

- Employee training and development - provide programs that enhance the knowledge and abilities of City employees.

MAJOR 2009/10 ACCOMPLISHMENTS

- Developed and presented a wide variety of comprehensive supervisory and managerial skillbuilding forums.
- Expanded Human Resources website to include resources to provide supervisors and managers with additional resources to more effectively perform their responsibilities.

MAJOR 2010/11 OBJECTIVES

- Continue to provide supervisory training workshops.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Supervisory training workshops	12	20	20

RELATED COST CENTER(S)

- 100404

Internal Services Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100404: Training-City Wide					
300: Supplies, Materials & Services					
7323 Professional services	4,230	2,888	3,888	3,888	3,200
300: Supplies, Materials & Services Total	**4,230**	**2,888**	**3,888**	**3,888**	**3,200**
100404: Training-City Wide Total	**4,230**	**2,888**	**3,888**	**3,888**	**3,200**
Citywide Training Total	**4,230**	**2,888**	**3,888**	**3,888**	**3,200**

ACTIVITY:	**Administration**	**DIVISION:**	**Information Systems**
DEPARTMENT:	**Internal Services**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The Information Systems Division (ISD) activity centers on the City's goal to "Enhance Access to Information" and the organization's increasing dependency upon accurate, timely information. High availability of needed information translates into faster, more accurate decisions. This leads to increased efficiencies and decreased organization-wide costs. ISD's main functions are to develop, plan and coordinate the City's information systems. Information systems consists of personal computers, local and wide-area networks (LAN and WAN), internet and intranet, computer software, telephone and wireless communications, telecom wiring infrastructure, and radio equipment. ISD also provides ongoing centralized data processing and information access services and support for City departments; provides advice and assistance to staff on the use, application and operation of central computer systems; advises and assists staff in the utilization of applications and/or purchase of "canned" programs and applications; and, maintains and operates the computer that hosts core billing and business information.

Activity goals include: 1) establishing long-range policies and standards for acquiring, maintaining and replacing equipment and software; 2) providing responsive and ongoing support and training for computer equipment and software, telephones, and other miscellaneous equipment; 3) providing efficient, effective and responsive service; 4) maintaining current programs and applications at levels necessary to conduct operations; 5) assisting staff in improving productivity through data processing and information systems; and 6) maintaining operations 24 hours per day. This activity has four major elements:

- Policies and standards – Develop, implement and manage Information System policies, standards, and specifications for computer hardware and software acquisition, maintenance, and replacement.
- System development and support – Provide for system development, ongoing maintenance of equipment, and training of personnel to ensure full utilization of equipment and software. Maintain and operate system applications (payroll, accounting, etc.) in support of City departments; maintain and operate general support applications (word processing, spreadsheet, etc.) in support of City departments; maintain and operate peripheral equipment; maintain central computers; provide backup and recovery support; repair and replace defective equipment; monitor and analyze uses of storage and operating capacity; and, recommend and advise on expanding hardware and software capacity; enhance, design and implement systems and programs to meet user needs; correct, adjust and update defective applications; advise and assist users to update applications; and, assist and advise users with changing application technology.
- Systems and equipment – Manage, maintain and support City equipment and systems including telephone, PCs, voice-mail, call accounting, radio and wireless communications systems, LAN/WAN systems.
- Data and system security – Develop, manage and maintain systems, strategies and procedures for the purpose of protecting internal systems and data from unauthorized access, or accidental or intentional data loss. Coordinate information security measures to be taken by city employees in an effort to maximize the safeguarding of data and city systems. Develop, plan and provide training to city employees on the importance of data and system security, and the specific steps that should be taken in order to keep the enterprise secure.

MAJOR 2009/10 ACCOMPLISHMENTS

- Replaced servers with new high-efficiency blade servers using federal stimulus grant funds.
- Replaced public safety radios using federal Department of Homeland Security grant funds.
- Developed comparative utility bills reflecting metered versus flat rate water costs.
- Assisted with implementation of new OSSI Public Safety CAD/RMS system.

ACTIVITY: **Administration** **DIVISION:** **Information Systems**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

MAJOR 2010/11 OBJECTIVES

- Replace PBX at MSC with new Voice Over IP phone system.
- Assist with implementation of new fixed network for reading electric and water meters.
- Extend fiber network to fire stations.
- Implement new billing methodology for metered water.
- Replace Carnegie Forum audio equipment components.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Helpdesk calls responded to	3,295	3,150	2,970+
Number of PCs and servers supported	669	710	695
Number of phones and radios supported	1,170	1,178	1,170

RELATED COST CENTER(S)

- 100411

Internal Services Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100411: Information Systems					
100: Personnel Services					
7100 Personnel Services	0	0	20,447	20,447	0
7101 Regular emp salary	612,604	543,701	450,175	450,175	448,530
7102 Overtime	1,017	295	0	0	0
7103 Part time salary	3,985	0	0	0	0
7110 Admin leave pay	3,402	8,142	6,640	6,640	6,640
7111 Workers comp	40,223	23,100	21,960	21,960	18,900
7112 Medical insurance	71,384	85,761	77,034	77,034	82,080
7113 Dental insurance	6,829	6,774	5,970	5,970	6,000
7114 Vision care	1,940	1,698	1,470	1,470	1,500
7115 Medicare insurance	6,779	5,760	6,753	6,753	6,510
7121 Service contribution-PERS	117,832	103,604	84,304	84,304	85,590
7123 Deferred comp	16,951	10,404	0	0	0
7124 LI & AD & D	4,013	3,825	3,245	3,245	3,300
7125 Unemployment insurance	1,704	1,516	1,260	1,260	1,260
7128 LTD	7,704	6,897	5,735	5,735	5,720
7129 Chiropractic	414	362	312	312	330
7130 Insurance refund	4,367	781	650	650	0
7131 Other benefits	15,969	13,299	11,280	11,280	11,280
7189 Transfer Out	0	18,000	18,000	18,000	10,750
100: Personnel Services Total	**917,117**	**833,919**	**715,235**	**715,235**	**688,390**
200: Utility Comm. & Transportation					
7201 Postage	132	197	200	200	200
7202 Telephone	25,151	19,107	15,000	15,000	18,000
7203 Cellular phone charges	2,735	4,844	4,000	4,000	3,900
200: Utility Comm. & Transportation Total	**28,018**	**24,148**	**19,200**	**19,200**	**22,100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	28	30	30	0
7302 Photocopying	770	601	650	650	600
7303 Advertising	250	250	305	305	300
7307 Office supplies	11,437	10,432	6,000	6,000	7,000
7308 Books & periodicals	1,234	1,159	1,000	1,000	1,000
7309 Membership & dues	605	430	500	500	500
7313 Information systems software	26,720	13,296	29,000	29,000	29,000
7314 Business expense	556	517	350	350	350
7315 Conference expense	399	2,977	3,000	3,000	0
7322 Rental of equipment	32,172	38,607	38,700	38,700	38,700
7323 Professional services	1,608	910	5,000	5,000	4,000
7330 Repairs to comm equip	0	0	500	500	500
7332 Repairs to office equip	46,448	6,621	35,000	35,000	35,000
7335 Sublet service contracts	74,182	91,516	105,000	105,000	105,000
7343 PL & PD/other insurance	24,554	0	11,250	11,250	10,710
7355 General supplies	58	13	100	100	100
7358 Training & education	10,881	6,551	12,000	12,000	0
7359 Small tools and equip	594	5,095	1,000	1,000	1,000
7363 Employees physical exams	552	306	700	700	700
7369 Software Licensing Cost	0	1,080	0	0	0
300: Supplies, Materials & Services Total	**233,020**	**180,389**	**250,085**	**250,085**	**234,460**
100411: Information Systems Total	**1,178,155**	**1,038,456**	**984,520**	**984,520**	**944,950**
Information Systems Total	**1,178,155**	**1,038,456**	**984,520**	**984,520**	**944,950**

NON-DEPARTMENTAL

This activity encompasses General Fund transfers to other funds and expenditures that are not attributed to a particular City service, such as utilities, postage and other government agency fees.

The Non-Departmental budget is $6,590,030 in FY 2010/11, compared to $6,232,858 as originally adopted in FY 2009/10. The 2009/10 budget shown in the following pages reflects adjustments made throughout the year. The increase is due to a transfer to the Capital Outlay Fund in support of various maintenance projects. A new account for the Digital Infrastructure and Video Competition Act (DIVCA) has been added which allows the City to invest in equipment that will enhance the video broadcasts of City information.

Financial tables are included in the following pages.

Non-Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
090: Operating Transfers Out	4,345,471	4,709,733	5,042,324	5,427,553	5,421,020
100: Personnel Services	2,379,804	2,436	7,500	7,500	8,820
200: Utility Comm. & Transportation	1,544,592	1,430,881	1,397,500	1,397,500	1,404,240
300: Supplies, Materials & Services	1,167,570	290,614	259,230	259,230	395,170
500: Equipment, Land & Structures	43,668	103,465	0	0	0
600: Special Payments	294,415	(643,210)	(632,451)	(632,451)	(639,220)
Non-Department Total	**9,775,520**	**5,893,919**	**6,074,103**	**6,459,332**	**6,590,030**

Non-Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	4,345,471	4,709,733	5,042,324	5,427,553	5,421,020	Details in Supplemental Information section
090: Operating Transfers Out	**4,345,471**	**4,709,733**	**5,042,324**	**5,427,553**	**5,421,020**	
7101 Regular emp salary	930,662	0	0	0	0	
7102 Overtime	37,175	1,508	0	0	0	
7103 Part time salary	890,301	642	7,500	7,500	8,670	
7109 Incentive pay	1,733	87	0	0	0	
7110 Admin leave pay	11,464	0	0	0	0	
7111 Workers comp	61,522	0	0	0	0	
7112 Medical insurance	142,296	115	0	0	0	
7113 Dental insurance	15,106	5	0	0	0	
7114 Vision care	3,841	1	0	0	0	
7115 Medicare insurance	26,050	33	0	0	130	
7121 Service contribution-PERS	185,798	44	0	0	0	
7123 Deferred comp	19,287	0	0	0	0	
7124 LI & AD & D	5,135	0	0	0	0	
7125 Unemployment insurance	4,967	1	0	0	20	
7128 LTD	11,504	0	0	0	0	
7129 Chiropractic	757	0	0	0	0	
7130 Insurance refund	7,782	0	0	0	0	
7131 Other benefits	24,424	0	0	0	0	
100: Personnel Services	**2,379,804**	**2,436**	**7,500**	**7,500**	**8,820**	
7201 Postage	228,859	204,754	220,000	220,000	205,000	
7202 Telephone	108,977	114,151	107,500	107,500	113,000	
7203 Cellular phone charges	10,513	0	0	0	0	
7211 Electricity	634,425	652,336	620,000	620,000	627,240	
7212 Gas	176,268	129,668	130,000	130,000	128,000	
7213 Water	207,292	211,760	225,000	225,000	237,000	
7214 Sewer	42,499	43,944	55,000	55,000	64,000	
7215 Refuse	135,759	74,268	40,000	40,000	30,000	
200: Utility Comm. & Transportation	**1,544,592**	**1,430,881**	**1,397,500**	**1,397,500**	**1,404,240**	
7301 Printing,binding,duplication	33,905	824	850	850	850	
7302 Photocopying	4,155	1,409	1,000	1,000	1,000	
7303 Advertising	52,620	0	0	0	0	
7304 Laundry & dry cleaning	1,088	0	0	0	0	
7305 Uniforms	10,716	0	0	0	0	
7306 Safety Equipment	305	0	0	0	0	
7307 Office supplies	13,362	2,087	500	500	1,000	
7308 Books & periodicals	866	0	0	0	0	
7309 Membership & dues	22,583	42,605	42,483	42,483	43,120	
7310 Uncollectible acct expense	47,143	53,871	50,000	50,000	50,000	
7311 Collection agency fees	0	34	0	0	0	
7312 Bank service charges	11,809	0	0	0	0	
7313 Information systems software	691	11,366	0	0	20,000	

Non-Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7314 Business expense	3,700	0	0	0	0	
7315 Conference expense	12,482	0	0	0	0	
7321 Rent of Land, facilities	48,782	0	0	0	0	
7322 Rental of equipment	9,333	1,428	1,000	1,000	1,000	
7323 Professional services	514,789	140,666	136,300	136,300	166,500	
7330 Repairs to comm equip	2,642	983	1,200	1,200	86,200	Includes DIVCA expenses
7331 Repairs to Mach & equip	23,225	0	0	0	0	
7332 Repairs to office equip	1,160	0	0	0	0	
7333 Repairs to vehicles	13,609	0	0	0	0	
7334 Repairs to buildings	20,174	0	0	0	0	
7335 Sublet service contracts	146,260	25,771	25,897	25,897	25,500	
7336 Car wash	182	0	0	0	0	
7343 PL & PD/other insurance	44,060	0	0	0	0	
7345 City rental insurance	200	0	0	0	0	
7351 Motor veh fuel, lube	4,365	40	0	0	0	
7352 Special dept materials	12,519	0	0	0	0	
7353 Janitorial supplies	10,195	18	0	0	0	
7354 Photo supplies	7,432	0	0	0	0	
7355 General supplies	80,877	680	0	0	0	
7356 Medical supplies	209	0	0	0	0	
7358 Training & education	1,716	0	0	0	0	
7359 Small tools and equip	8,927	6,832	0	0	0	
7360 Overtime meals	191	0	0	0	0	
7361 Employee relations	84	0	0	0	0	
7369 Software Licensing Cost	0	2,000	0	0	0	
7399 Supplies, mat & services	1,214	0	0	0	0	
300: Supplies, Materials & Services	**1,167,570**	**290,614**	**259,230**	**259,230**	**395,170**	
7701 Office equip	1,957	0	0	0	0	
7715 Data Processing hrdware	31,125	15,859	0	0	0	
7717 Communication equip	3,022	87,606	0	0	0	
7719 Other equip	3,364	0	0	0	0	
7789 Transfer Out	4,200	0	0	0	0	
500: Equipment, Land & Structures	**43,668**	**103,465**	**0**	**0**	**0**	
8000 Special payments	0	0	0	0	(1,011,720)	Debt Svc offset reclassed from Acct 8099
8021 Donations	50,000	0	42,500	42,500	42,500	Arts Grants
8026 Property tax admin fee	209,216	276,501	276,500	276,500	290,000	
8099 Special payments	35,199	(919,711)	(951,451)	(951,451)	40,000	Debt Svc offset reclassed to Acct 8000
600: Special Payments	**294,415**	**(643,210)**	**(632,451)**	**(632,451)**	**(639,220)**	
Non-Department Total	**9,775,520**	**5,893,919**	**6,074,103**	**6,459,332**	**6,590,030**	

Non-Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100: General Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	4,345,471	4,709,733	5,042,324	5,427,553	5,421,020
090: Operating Transfers Out Total	**4,345,471**	**4,709,733**	**5,042,324**	**5,427,553**	**5,421,020**
100: General Fund B/S Total	**4,345,471**	**4,709,733**	**5,042,324**	**5,427,553**	**5,421,020**
100205: Special Payments-Administratio					
300: Supplies, Materials & Services					
7309 Membership & dues	19,076	42,605	42,483	42,483	43,120
7310 Uncollectible acct expense	47,143	53,871	50,000	50,000	50,000
7311 Collection agency fees	0	34	0	0	0
7323 Professional services	117,575	135,517	132,000	132,000	139,000
300: Supplies, Materials & Services Total	**183,794**	**232,027**	**224,483**	**224,483**	**232,120**
600: Special Payments					
8000 Special payments	0	0	0	0	(1,011,720)
8021 Donations	0	0	42,500	42,500	42,500
8026 Property tax admin fee	209,216	276,501	276,500	276,500	290,000
8099 Special payments	32,073	(919,711)	(951,451)	(951,451)	40,000
600: Special Payments Total	**241,289**	**(643,210)**	**(632,451)**	**(632,451)**	**(639,220)**
100205: Special Payments-Administratio Total	**425,083**	**(411,183)**	**(407,968)**	**(407,968)**	**(407,100)**
100241: Non-Departmental Services					
100: Personnel Services					
7102 Overtime	0	1,508	0	0	0
7103 Part time salary	9,837	642	7,500	7,500	8,670
7109 Incentive pay	0	87	0	0	0
7112 Medical insurance	0	115	0	0	0
7113 Dental insurance	0	5	0	0	0
7114 Vision care	0	1	0	0	0
7115 Medicare insurance	143	33	0	0	130
7121 Service contribution-PERS	1,203	44	0	0	0
7125 Unemployment insurance	28	1	0	0	20
100: Personnel Services Total	**11,211**	**2,436**	**7,500**	**7,500**	**8,820**
200: Utility Comm. & Transportation					
7201 Postage	534	0	0	0	0
200: Utility Comm. & Transportation Total	**534**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	13	12	0	0	0
7302 Photocopying	1,419	1,409	1,000	1,000	1,000
7307 Office supplies	2,440	2,087	500	500	1,000
7312 Bank service charges	116	0	0	0	0
7313 Information systems software	0	11,366	0	0	20,000
7323 Professional services	16,198	3,000	1,200	1,200	25,000
7332 Repairs to office equip	291	0	0	0	0
7335 Sublet service contracts	3,660	4,366	1,500	1,500	1,500
7353 Janitorial supplies	0	18	0	0	0
7355 General supplies	0	680	0	0	0
7359 Small tools and equip	0	3,492	0	0	0
7369 Software Licensing Cost	0	2,000	0	0	0
300: Supplies, Materials & Services Total	**24,137**	**28,430**	**4,200**	**4,200**	**48,500**
500: Equipment, Land & Structures					
7701 Office equip	1,957	0	0	0	0
7715 Data Processing hrdware	31,125	15,859	0	0	0
7717 Communication equip	3,022	87,606	0	0	0
500: Equipment, Land & Structures Total	**36,104**	**103,465**	**0**	**0**	**0**
100241: Non-Departmental Services Total	**71,986**	**134,331**	**11,700**	**11,700**	**57,320**
100242: Telephone Charges					
200: Utility Comm. & Transportation					
7202 Telephone	101,346	114,151	107,500	107,500	113,000

Non-Department	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
200: Utility Comm. & Transportation Total	**101,346**	**114,151**	**107,500**	**107,500**	**113,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	730	812	850	850	850
7323 Professional services	2,513	2,149	3,100	3,100	2,500
7330 Repairs to comm equip	2,358	983	1,200	1,200	1,200
7332 Repairs to office equip	250	0	0	0	0
7335 Sublet service contracts	22,969	21,405	24,397	24,397	24,000
300: Supplies, Materials & Services Total	**28,820**	**25,349**	**29,547**	**29,547**	**28,550**
100242: Telephone Charges Total	**130,166**	**139,500**	**137,047**	**137,047**	**141,550**
100243: City Wide Utilities-GF					
200: Utility Comm. & Transportation					
7211 Electricity	634,425	652,336	620,000	620,000	627,240
7212 Gas	176,268	129,668	130,000	130,000	128,000
7213 Water	207,292	211,760	225,000	225,000	237,000
7214 Sewer	42,499	43,944	55,000	55,000	64,000
7215 Refuse	135,759	74,268	40,000	40,000	30,000
200: Utility Comm. & Transportation Total	**1,196,243**	**1,111,976**	**1,070,000**	**1,070,000**	**1,086,240**
100243: City Wide Utilities-GF Total	**1,196,243**	**1,111,976**	**1,070,000**	**1,070,000**	**1,086,240**
100244: City Wide Postage					
200: Utility Comm. & Transportation					
7201 Postage	218,251	204,754	220,000	220,000	205,000
200: Utility Comm. & Transportation Total	**218,251**	**204,754**	**220,000**	**220,000**	**205,000**
300: Supplies, Materials & Services					
7322 Rental of equipment	930	1,428	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**930**	**1,428**	**1,000**	**1,000**	**1,000**
100244: City Wide Postage Total	**219,181**	**206,182**	**221,000**	**221,000**	**206,000**
100246: Digital Infra & Video-DIVCA					
300: Supplies, Materials & Services					
7330 Repairs to comm equip	0	0	0	0	85,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**85,000**
100246: Digital Infra & Video-DIVCA Total	**0**	**0**	**0**	**0**	**85,000**
Non-Departmental Total	**6,388,130**	**5,890,539**	**6,074,103**	**6,459,332**	**6,590,030**

ENTERPRISE FUNDS

Enterprise Funds are the City's self-supporting funds: Electric Utility, Water, Wastewater and Transit. The Electric Utility, Water and Wastewater funds are funded through user fees, while Transit is funded through a combination of rider fares, federal assistance, San Joaquin County's transportation sales tax (Measure K) and a small amount of State funds.

The following pages will provide details on each fund.

ELECTRIC UTILITY

Lodi Electric Utility provides electricity throughout the City. In 2010, it celebrates its 100th anniversary as a municipal utility.

Lodi Electric has a $76,618,920 million budget in FY 2010/11, compared to $73,473,265 million in FY 2009/10. The increase is mainly due to capital projects. The utility is funded solely through service charges.

The Department has 50 positions budgeted in 2010/11 up from 48 in 2009/10.

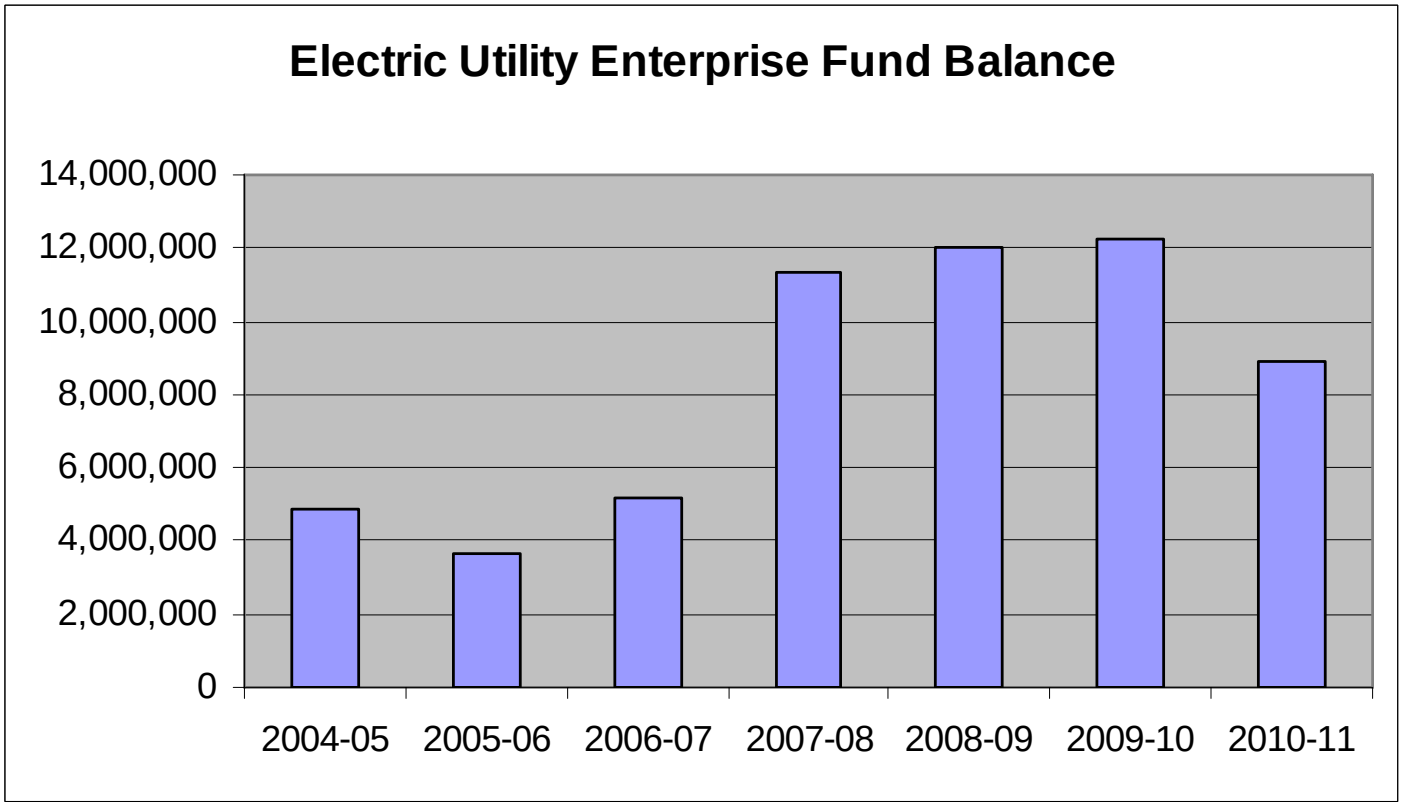
An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Electric Utility Fund
Fund Balance Analysis

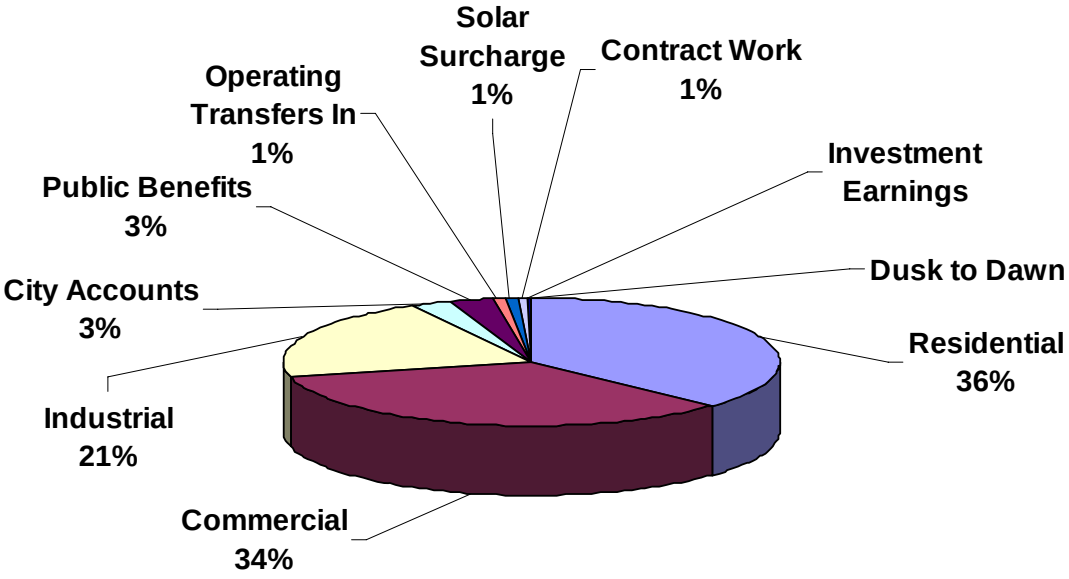
Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2011
With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Electric Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance *	5,162,284	11,339,624	13,072,819	12,003,103	12,232,699
Revenues	69,734,050	135,317,676	73,950,410	73,451,825	73,269,270
Expenditures	63,556,710	134,654,197	73,473,265	73,222,229	76,618,920
Net Difference (Revenues Less Expenditures)	6,177,340	663,479	477,145	229,596	(3,349,650)
Cash Balance					
Ending Cash Balance *	11,339,624	12,003,103	13,549,964	12,232,699	8,883,049

*** Local cash, excluding NCPA General Operating Reserve (GOR)**



Electric Fund Revenues



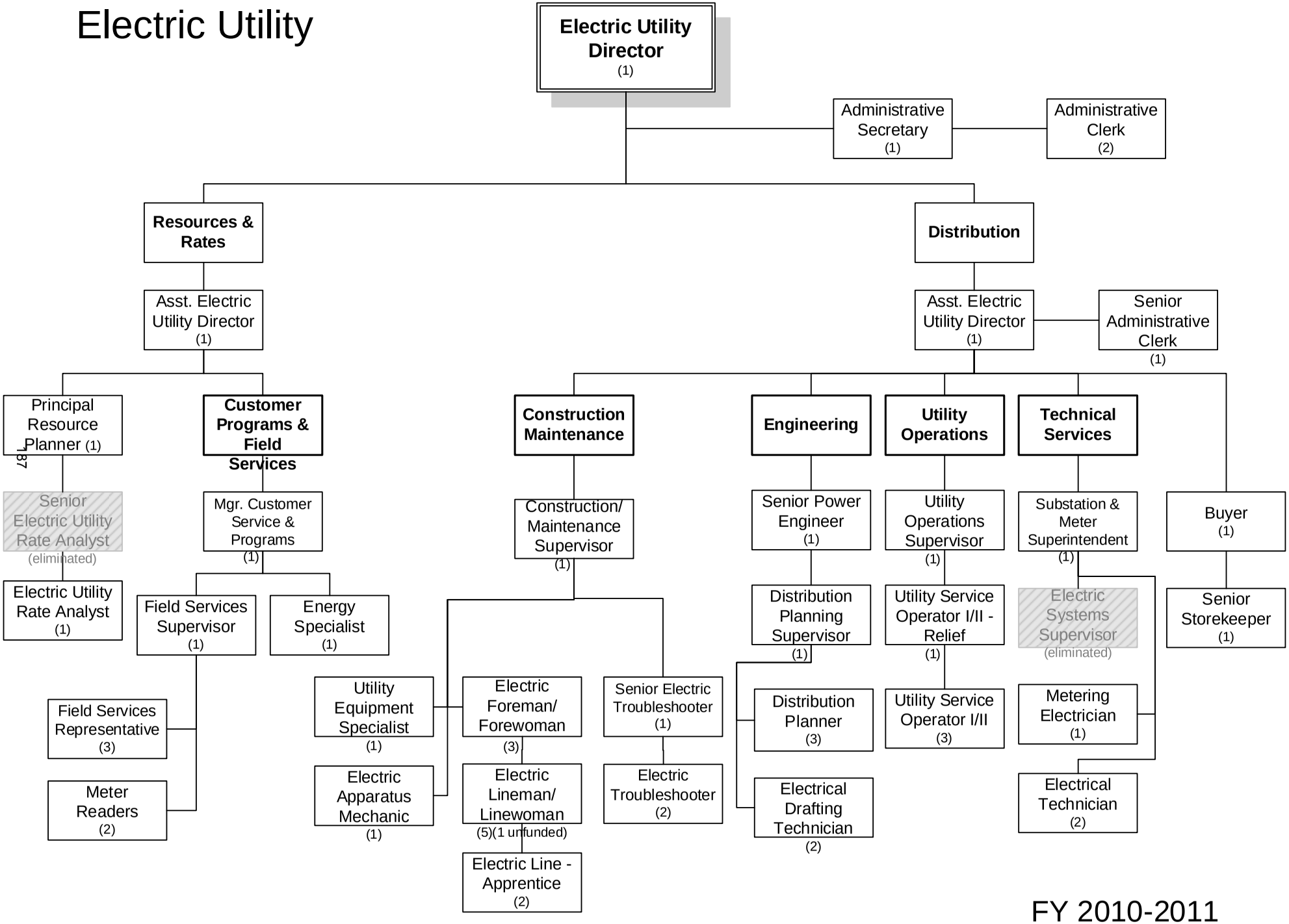
Revenue	Budget 2010-11
Residential	27,013,500
Commercial	25,064,810
Industrial	15,216,920
City Accounts	2,133,240
Public Benefits	1,957,350
Operating Transfers In	746,160
Solar Surcharge	600,000
Contract Work	425,000
Investment Earnings	78,880
Dusk to Dawn	33,410
Grand Total	73,269,270

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
160: Electric Utility Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	903,078	0	602,739	602,739	746,160	Public Benefits transfer
090: Operating Transfers In Total	**903,078**	**0**	**602,739**	**602,739**	**746,160**	
160: Electric Utility Fund B/S Total	**903,078**	**0**	**602,739**	**602,739**	**746,160**	
161: Utility Outlay Reserve Fund B/						
090: Operating Transfers In						
4210 Operating Transfers In	1,290,866	7,786,100	0	0	0	
090: Operating Transfers In Total	**1,290,866**	**7,786,100**	**0**	**0**	**0**	
900: Other Revenue						
1082.2002A COP Construction & Acq	6,562,043	2,919,212	0	0	0	
900: Other Revenue Total	**6,562,043**	**2,919,212**	**0**	**0**	**0**	
161: Utility Outlay Reserve Fund B/ Total	**7,852,909**	**10,705,312**	**0**	**0**	**0**	
1601: Electric Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	331,127	87,280	76,700	28,655	28,650	
5391 Sale of City Property	46,052	42,564	0	0	0	
5392 Sale of Syst-Joint Pole	78,430	0	0	0	0	
400: Investment/Property Revenues Tota	**455,609**	**129,844**	**76,700**	**28,655**	**28,650**	
620: Electric Operating Revenue						
6420 Domestic-Residential-EA	23,525,901	23,391,945	23,791,774	23,532,562	23,026,910	Purchased power costs are down
6420.1000 EA Energy cost adjustment	1,291,794	2,826,135	1,926,148	1,755,726	2,284,720	
6421 Res. Low Income Disc ED	1,186,166	1,247,003	1,208,588	1,236,467	1,229,050	
6421.1000 ED Energy Cost adjustment	99,207	228,185	142,531	142,813	184,460	
6422 Domestic Mobile Home Pks-EM	245,655	250,843	256,489	271,976	247,230	
6422.1000 EM Energy Cost Adjustment	22,559	50,879	32,654	33,836	41,130	
6430 Small Commercial-G1	6,849,457	6,603,377	6,862,790	6,934,325	6,515,200	
6430.1000 G1 Energy Cost adjustment	386,812	803,726	543,317	548,980	649,730	
6431 Large Commercial-G2	16,149,870	16,400,289	16,354,781	15,955,888	16,177,330	
6431.1000 G2 Energy Cost adjustment	1,052,256	2,130,835	1,439,518	1,433,296	1,722,550	
6440 Small Industrial-G3	2,117,645	2,275,222	2,192,147	2,630,231	2,242,490	
6440.1000 G3 Energy Cost adjustment	143,356	332,533	216,851	230,708	268,820	
6441 Medium Industrial-G4	2,341,613	2,296,835	2,464,896	2,867,113	2,263,800	
6441.1000 G4 Energy Cost adjustment	167,582	343,111	233,010	292,953	277,370	
6442 Large Industrial-G5	4,739,148	4,022,175	4,689,524	3,859,742	3,937,790	
6442.1000 G5 Energy Cost adjustment	468,344	776,164	710,185	458,111	627,450	
6444 Large Industrial Option	3,727,727	4,195,066	4,110,037	4,521,498	4,735,280	
6444.1000 I1 Energy Cost adjustment	440,563	1,068,692	632,156	694,331	863,920	
6450 Dusk to Dawn-EL	34,194	33,895	31,431	31,459	33,410	
6460 Contract Sm Industrial	213	2,407	0	(175)	0	
6461 Contract Med Industrial	43,596	8,372	0	0	0	

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
6462 Contract Lg Industrial	(67)	0	0	0	0	
6470 City Accounts-ES	2,029,834	1,961,854	2,005,420	2,150,807	1,961,850	
6470.1000 ES energy Cost adjustment	102,286	211,011	142,380	127,693	171,390	
6490.1000 MCA-EA	(3)	(264)	0	0	0	
6490.1200 MCA-G1	2,491	41	0	0	0	
620: Electric Operating Revenue Total	**67,168,199**	**71,460,331**	**69,986,627**	**69,710,340**	**69,461,880**	
680: Non-Operating Utility Revenue						
5411.9 Wrk for Others-Elec Util	52,684	133,871	125,000	125,000	125,000	
5413.9 Wrk for City-Elec Util	317,188	322,520	300,000	300,000	300,000	
680: Non-Operating Utility Revenue Total	**369,872**	**456,391**	**425,000**	**425,000**	**425,000**	
900: Other Revenue						
5394 Revenue-Other	3,252,090	874	0	0	0	
6152 Damage to Property	9,093	549	0	0	0	
6523 Electric Capacity Revenue	0	69,316	0	0	0	
6529 Line Extension	1,067,919	226,218	0	5,640	0	
6531.2 Meter Equipment Sale	2,729	6,807	0	2,436	0	
900: Other Revenue Total	**4,331,831**	**303,764**	**0**	**8,076**	**0**	
1601: Electric Utility Fund Rev Total	**72,325,511**	**72,350,330**	**70,488,327**	**70,172,071**	**69,915,530**	
1611: Utility Outlay Res Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	351,085	186,506	48,100	30,084	26,270	
5391 Sale of City Property	5,070	19,619	0	0	0	
400: Investment/Property Revenues Total	**356,155**	**206,125**	**48,100**	**30,084**	**26,270**	
1611: Utility Outlay Res Fund Rev Total	**356,155**	**206,125**	**48,100**	**30,084**	**26,270**	
1621: Elec Rate Stabilization Rev						
400: Investment/Property Revenues						
5332 Investment earnings	87,201	49,836	20,200	13,520	9,890	
400: Investment/Property Revenues Total	**87,201**	**49,836**	**20,200**	**13,520**	**9,890**	
1621: Elec Rate Stabilization Rev Total	**87,201**	**49,836**	**20,200**	**13,520**	**9,890**	
1641: Public Benefits Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	39,027	49,415	9,000	19,775	14,070	
400: Investment/Property Revenues Total	**39,027**	**49,415**	**9,000**	**19,775**	**14,070**	
620: Electric Operating Revenue						
6527 Public Benefits	1,856,144	1,979,495	1,984,044	1,815,636	1,957,350	
620: Electric Operating Revenue Total	**1,856,144**	**1,979,495**	**1,984,044**	**1,815,636**	**1,957,350**	
1641: Public Benefits Fund Rev Total	**1,895,171**	**2,028,910**	**1,993,044**	**1,835,411**	**1,971,420**	
1651: IMF EU Substation & Trans Rev						
810: Development Impact Fees						

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
6122 Development Impact Fees	579,994	2,458	0	0	0	
810: Development Impact Fees Total	**579,994**	**2,458**	**0**	**0**	**0**	
1651: IMF EU Substation & Trans Rev Total	**579,994**	**2,458**	**0**	**0**	**0**	
1661: Solar Surcharge Fund Rev						
620: Electric Operating Revenue						
6479 Solar surcharge	260,002	560,115	600,000	600,000	600,000	
620: Electric Operating Revenue Total	**260,002**	**560,115**	**600,000**	**600,000**	**600,000**	
1661: Solar Surcharge Fund Rev Total	**260,002**	**560,115**	**600,000**	**600,000**	**600,000**	
1671: Energy Efficiency &CBGP rev						
900: Other Revenue						
5715 Federal stimulus-ARRA	0	0	198,000	198,000	0	One-time funding
900: Other Revenue Total	**0**	**0**	**198,000**	**198,000**	**0**	
1671: Energy Efficiency &CBGP rev Total	**0**	**0**	**198,000**	**198,000**	**0**	
Electric Utility Revenue Total	**84,260,021**	**85,903,086**	**73,950,410**	**73,451,825**	**73,269,270**	

Electric Utility



FY 2010-2011

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
090: Operating Transfers Out	4,686,081	10,642,483	3,959,122	3,959,122	3,602,550
100: Personnel Services	5,565,580	6,002,167	6,214,474	6,026,759	6,683,070
200: Utility Comm. & Transportation	69,191	77,049	68,750	71,506	70,940
300: Supplies, Materials & Services	1,697,845	1,647,455	2,139,321	2,123,738	2,241,730
400: Work for Others	181	0	0	0	0
500: Equipment, Land & Structures	926,989	602,973	866,879	1,022,852	1,478,600
550: Fleet	520,365	49,878	76,692	76,692	119,000
600: Special Payments	16,143,205	26,225,310	15,289,784	15,366,659	15,542,550
800: Bulk Power Purchase	42,861,551	46,404,576	43,969,873	43,669,569	43,205,800
900: Capital Projects	4	0	888,370	905,332	3,674,680
Electric Utility Total	**72,470,992**	**91,651,891**	**73,473,265**	**73,222,229**	**76,618,920**

STAFFING SUMMARY

	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
ELECTRIC UTILITY					
Administrative Clerk	2	2	2	2	2
Administrative Secretary	1	1	1	1	1
Assistant Electric Utility Director	0	2	2	2	2
Buyer	0	0	1	1	1
Construction/Maintenance Supervisor	1	1	1	1	1
Distribution Planner	0	3	3	3	3
Distribution Planning Supervisor	0	1	1	1	1
Electric Apparatus Mechanic	1	1	1	1	1
Electric Foreman/Forewoman	3	3	3	3	3
Electric Line Apprentice	2	2	2	2	2
Electric Lineman/Linewoman	3	3	5	5	4
Electric Systems Supervisor	1	1	0	0	0
Electric Troubleshooter	2	2	2	2	2
Electric Utility Director	1	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1	1
Electrical Drafting Technician	2	2	2	2	2
Electrical Estimator	3	0	0	0	0
Electrical Technician	1	2	2	2	2
Energy Specialist	1	1	1	1	1
Field Services Representative	2	2	3	3	3
Field Services Supervisor	1	1	1	1	1
Manager, Customer Services & Programs	1	1	1	1	1
Manager, Electric Services	1	0	0	0	0
Manager, Engineering & Operations	1	0	0	0	0
Meter Reader	4	4	3	2	2
Metering Electrician	1	1	1	1	1
Principle Resource Planner	0	0	0	1	1
Senior Administrative Clerk	1	1	1	1	1
Senior Electric Troubleshooter	1	1	1	1	1
Senior Electric Utility Rate Analyst	1	1	1	0	0
Senior Electrical Estimator	1	0	0	0	0
Senior Power Engineer	1	1	1	1	1
Senior Storekeeper	0	0	1	1	1
Substation and Meter Superintendent	0	0	1	1	1
Utility Equipment Specialist	1	1	1	1	1
Utility Operations Supervisor	1	1	1	1	1
Utility Service Operator I/II	3	3	3	3	3
Utility Service Operator I/II - Relief	1	1	1	1	1
Electric Utility Total	**47**	**48**	**52**	**51**	**50**

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	4,686,081	10,642,483	3,959,122	3,959,122	3,602,550	Details in Supplemental Information section
090: Operating Transfers Out	**4,686,081**	**10,642,483**	**3,959,122**	**3,959,122**	**3,602,550**	
7101 Regular emp salary	3,198,955	3,633,971	3,824,980	3,723,851	4,042,650	
7102 Overtime	353,463	306,438	249,277	249,277	336,840	
7103 Part time salary	157,931	186,230	134,553	136,255	203,200	Includes Compliance Officer position
7104 Contract emp salary	132,028	25,418	0	0	0	
7106 Uniform allowance	3,771	8,650	5,690	5,005	7,700	
7108 Meal allowance	2,940	2,040	469	1,749	0	
7109 Incentive pay	97,851	110,647	128,810	111,548	112,440	Reflects actual experience
7110 Admin leave pay	5,653	5,782	15,440	14,738	19,480	
7111 Workers comp	228,775	155,100	175,680	175,680	157,500	Reserve reduction
7112 Medical insurance	395,210	479,645	577,180	509,301	590,580	Rate increase
7113 Dental insurance	36,620	42,041	48,000	44,018	50,000	
7114 Vision care	9,397	10,556	12,000	11,147	12,500	
7115 Medicare insurance	52,572	58,636	52,640	58,530	58,670	
7121 Service contribution-PERS	625,546	695,344	716,340	715,174	794,350	PERS rate increase
7123 Deferred comp	83,841	80,956	57,760	61,630	61,340	
7124 LI & AD & D	21,545	26,742	27,205	26,340	30,760	
7125 Unemployment insurance	9,512	10,503	13,710	10,614	11,360	
7128 LTD	40,983	45,991	48,775	47,149	51,540	
7129 Chiropractic	1,843	1,968	2,665	1,989	2,790	
7130 Insurance refund	16,251	25,137	33,060	32,554	45,370	
7131 Other benefits	90,893	89,643	90,240	90,210	94,000	
7188 Transfer In	0	(72,670)	(358,861)	(358,861)	(416,960)	
7189 Transfer Out	0	73,399	358,861	358,861	416,960	
100: Personnel Services	**5,565,580**	**6,002,167**	**6,214,474**	**6,026,759**	**6,683,070**	
7201 Postage	2,645	3,691	5,100	5,280	4,800	
7202 Telephone	12,182	11,634	13,600	13,600	14,100	
7203 Cellular phone charges	19,358	24,051	16,300	18,741	18,140	
7204 Pagers	1,255	964	750	885	900	
7211 Electricity	29,842	33,196	30,000	30,000	30,000	
7212 Gas	1,485	758	1,000	1,000	1,000	
7213 Water	1,237	1,522	1,100	1,100	1,100	
7214 Sewer	1,187	1,233	900	900	900	
200: Utility Comm. & Transportation	**69,191**	**77,049**	**68,750**	**71,506**	**70,940**	
7301 Printing,binding,duplication	16,755	13,769	31,200	31,200	23,300	Eliminated annual report
7302 Photocopying	3,611	1,998	2,250	2,265	2,070	
7303 Advertising	23,411	9,823	25,600	25,600	28,300	
7304 Laundry & dry cleaning	67	0	100	100	100	
7305 Uniforms	2,631	3,810	3,600	3,600	2,200	
7306 Safety Equipment	34,585	38,929	31,700	34,872	38,920	
7307 Office supplies	26,335	37,653	18,115	19,947	21,020	
7308 Books & periodicals	3,604	1,996	3,450	3,450	3,250	
7309 Membership & dues	11,702	15,948	15,250	15,820	15,870	

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7310 Uncollectible acct expense	297,797	316,890	204,000	204,000	200,000	
7311 Collection agency fees	5,236	3,743	15,000	5,000	5,000	Reflects actual experience
7312 Bank service charges	55,917	61,501	38,000	38,000	38,000	
7313 Information systems software	2,270	4,860	84,275	88,541	74,550	
7314 Business expense	10,557	11,052	12,115	12,854	12,680	
7315 Conference expense	19,887	29,647	67,335	68,209	64,730	
7321 Rent of Land, facilities	779	2,143	2,100	2,100	2,100	
7322 Rental of equipment	13,166	25,704	24,200	24,477	16,500	
7323 Professional services	250,050	220,178	511,674	483,703	490,350	
7324 Purchased transp	113	0	0	0	0	
7330 Repairs to comm equip	1,500	296	2,000	2,000	2,000	
7331 Repairs to Mach & equip	12,294	13,580	12,000	12,212	12,000	
7332 Repairs to office equip	0	935	1,300	1,639	1,950	
7333 Repairs to vehicles	121,367	117,153	156,580	156,580	146,640	
7334 Repairs to buildings	136	0	500	500	0	
7335 Sublet service contracts	476,563	470,490	562,936	567,066	665,650	Tree trimming, sec svc and engr increases
7336 Car wash	446	446	545	545	460	
7338 Sponsorships	0	0	10,000	10,000	5,000	
7340 Representation expense	0	0	2,725	2,725	2,730	
7343 PL & PD/other insurance	139,655	34,075	90,030	90,030	89,290	
7351 Motor veh fuel, lube	49,295	40,742	38,275	38,275	42,470	
7352 Special dept materials	22,202	41,123	36,154	36,939	96,290	Centennial celebration;remote shut-off prog
7353 Janitorial supplies	30	420	200	200	200	
7354 Photo supplies	0	14	500	500	500	
7355 General supplies	4,914	15,283	10,390	10,390	7,850	
7358 Training & education	3,987	19,745	46,350	48,350	42,350	
7359 Small tools and equip	76,713	61,336	66,572	69,749	68,160	
7360 Overtime meals	16	92	500	500	500	
7363 Employees physical exams	130	0	250	250	250	
7366 Tuition Reimbursement	0	1,366	500	500	500	
7369 Software Licensing Cost	694	12,699	8,000	8,000	15,000	
7388 Transfer In	0	18,000	0	0	0	
7399 Supplies, mat & services	9,430	16	3,050	3,050	3,000	
300: Supplies, Materials & Services	**1,697,845**	**1,647,455**	**2,139,321**	**2,123,738**	**2,241,730**	
7601 Work for others	181	0	0	0	0	
400: Work for Others	**181**	**0**	**0**	**0**	**0**	
7701 Office equip	13,820	0	22,483	19,633	27,800	Addressing deferred maintenance needs
7707 Street lighting equip	64,656	36,340	50,000	50,000	112,200	Addressing deferred maintenance needs
7711 Transformers	11,578	135,802	185,494	240,494	375,000	Addressing deferred maintenance needs
7712 Meters	119,204	27,187	50,000	50,000	100,000	Addressing deferred maintenance needs
7713 Wire	296,245	47,213	147,500	135,000	200,000	Addressing deferred maintenance needs
7714 Poles and pole line hrdware	100,942	99,053	87,883	101,918	133,500	Addressing deferred maintenance needs
7715 Data Processing hrdware	11,053	7,688	15,600	15,600	21,600	Addressing deferred maintenance needs
7717 Communication equip	0	1,253	500	1,260	50,500	Addressing deferred maintenance needs

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7719 Other equip	238,151	206,322	167,000	187,633	218,000	Addressing deferred maintenance needs
7720 Other contracts	28,249	14,629	135,419	136,085	155,000	Addressing deferred maintenance needs
7722 Right of way	615	0	0	0	0	
7727 Curb, gutter & sidewalks	0	0	5,000	5,000	5,000	
7730 Underground lines & hrdware	42,476	27,486	0	80,229	80,000	Addressing deferred maintenance needs
500: Equipment, Land & Structures	**926,989**	**602,973**	**866,879**	**1,022,852**	**1,478,600**	
7850 Fleet	0	0	0	0	97,000	Bucket truck-CARB compliance
7851 Vehicles & Equipment	234,967	49,863	76,692	76,692	22,000	
7852 Heavy equipment	285,398	15	0	0	0	
550: Fleet	**520,365**	**49,878**	**76,692**	**76,692**	**119,000**	
7636 Amortization	4,653,401	4,728,694	3,080,000	3,080,000	3,270,000	
7924 Bond interest	3,960,718	4,720,326	4,089,265	4,089,265	4,089,270	
8022 Taxes	100,325	100,883	120,000	120,000	110,000	
8023 Refunds/Rebates	0	4,130	0	0	0	
8097 Lodi CARE Program	6,544	15,787	43,000	43,000	43,000	
8098 Public Benefits Program	313,176	637,523	376,349	448,624	417,000	
8099 Special payments	7,109,041	16,017,967	7,581,170	7,585,770	7,613,280	PILOT; solar rebates
600: Special Payments	**16,143,205**	**26,225,310**	**15,289,784**	**15,366,659**	**15,542,550**	
8201 Power purchase	44,557,595	45,822,652	43,969,873	43,669,569	43,205,800	Power costs down
8202 NCPA - GOR adjustments	(1,696,044)	581,924	0	0	0	
800: Bulk Power Purchase	**42,861,551**	**46,404,576**	**43,969,873**	**43,669,569**	**43,205,800**	
1820 Construction in Progress-CY	(6,510,032)	(570,653)	849,279	418,000	3,674,680	Increased maintenance projects
1825.1700 Contracts	3,079,133	253,871	11,527	250,810	0	
1825.2200 Contracts	95,954	0	0	0	0	
1825.2250 Contracts	180,000	146,656	14,519	15,853	0	
1827.1700 Force Account	338,722	91,152	0	105,158	0	
1827.2300 Force Account	0	0	0	1,033	0	
1829.1700 Equipment	1,203,789	0	0	100,403	0	
1831.1600 Materials	331	0	0	0	0	
1831.1700 Materials	23,710	5,782	0	0	0	
1831.2250 Materials	0	48,399	13,045	13,045	0	
1831.2300 Materials	0	0	0	301	0	
1833.1700 Labor	76,232	16,749	0	0	0	
1835.1700 Acquisition	203,116	0	0	0	0	
1836.1700 Other	339,666	6,687	0	729	0	
1836.2250 Other	0	45	0	0	0	
1836.2300 Other	648	1,312	0	0	0	
1841.1700 Transformers	113,801	0	0	0	0	
1842.1700 Meters	654,864	0	0	0	0	
1843.1700 Wires	108,638	0	0	0	0	
1844.1700 Poles & Pole Line Hardware	91,432	0	0	0	0	
900: Capital Projects	**4**	**0**	**888,370**	**905,332**	**3,674,680**	
Electric Utility Total	**72,470,992**	**91,651,891**	**73,473,265**	**73,222,229**	**76,618,920**	

ACTIVITY: Administration **DIVISION:** Electric Services
DEPARTMENT: Electric Utility **FUND:** Electric Fund

ACTIVITY DESCRIPTION

Electric Utility Administration provides overall direction, leadership, organizational oversight and administrative support for divisions of the Electric Utility Department. Establishes schedules and implements department policies, goals and objectives for the following divisions: 1) Engineering and Operations, 2) Construction and Technical Services, and 3) Business Planning and Resources. This activity has five elements:

- Provide overall management and strategic direction.
- Represent department on a variety of commissions and committees related to department resources.
- Oversee preparation of City Council reports and recommendations.
- Maintain relationships on behalf of department with a number of outside organizations and individuals including customers.
- Monitor and manage overall department fiscal position.

MAJOR 2009/10 ACCOMPLISHMENTS

- Completed Phase 2 development work on Lodi Energy Center and negotiated Phase 3 agreement.
- Closed open power positions through June 2012 in accordance with approved laddering guidelines.
- Commenced environmental work on Westside 60KV power line project.
- Completed environmental work and began engineering work for development of new Westside Substation.
- Pursued an increase in financial rating by Fitch Ratings and Standard & Poor's.
- Pursued and obtained $586,200 in American Recovery and Reinvestment Act stimulus funding for local energy efficiency programs.

MAJOR 2010/11 OBJECTIVES

- Begin construction of Lodi Energy Center.
- Close open power positions through June 2013 in accordance with approved laddering guidelines.
- Complete environmental work on Westside 60kV power line project and pursue rights of way acquisition.
- Complete engineering and begin construction of Westside substation.
- Complete environmental work on White Slough substation

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Power supply open position	7%	9.3%	5.7%
Reserve fund – local cash	$11,339,624	$12,003,819	$12,800,000

RELATED COST CENTER(S)

- 160.4220
- 160311
- 160601
- 160655

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
160: Electric Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	4,083,342	10,642,483	3,356,383	3,356,383	2,856,390
090: Operating Transfers Out Total	**4,083,342**	**10,642,483**	**3,356,383**	**3,356,383**	**2,856,390**
160: Electric Utility Fund B/S Total	**4,083,342**	**10,642,483**	**3,356,383**	**3,356,383**	**2,856,390**
160311: Bonded debt interest/charges					
300: Supplies, Materials & Services					
7323 Professional services	49,781	0	0	0	0
300: Supplies, Materials & Services Total	**49,781**	**0**	**0**	**0**	**0**
600: Special Payments					
7636 Amortization	4,653,401	4,728,694	3,080,000	3,080,000	3,270,000
7924 Bond interest	3,960,718	4,720,326	4,089,265	4,089,265	4,089,270
8099 Special payments	222,613	8,945,441	0	1,600	5,500
600: Special Payments Total	**8,836,732**	**18,394,461**	**7,169,265**	**7,170,865**	**7,364,770**
160311: Bonded debt interest/charges Total	**8,886,513**	**18,394,461**	**7,169,265**	**7,170,865**	**7,364,770**
160601: Policy,Legislative & Regulator					
100: Personnel Services					
7101 Regular emp salary	256,888	264,941	265,910	211,224	273,170
7102 Overtime	3,916	3,789	4,972	4,972	5,760
7103 Part time salary	0	0	0	0	35,200
7109 Incentive pay	0	1,263	1,800	1,628	1,800
7110 Admin leave pay	0	6,122	3,070	1,664	3,170
7111 Workers comp	17,826	13,200	14,640	14,640	12,600
7112 Medical insurance	44,754	52,118	58,930	50,872	62,900
7113 Dental insurance	2,880	3,717	4,000	3,547	4,000
7114 Vision care	788	950	1,000	835	1,000
7115 Medicare insurance	3,792	4,017	3,860	3,204	3,960
7121 Service contribution-PERS	49,419	50,651	49,800	36,297	52,470
7123 Deferred comp	6,608	4,939	0	0	0
7124 LI & AD & D	1,235	1,371	1,550	1,225	1,560
7125 Unemployment insurance	711	737	935	536	770
7128 LTD	3,272	3,391	3,390	2,432	3,480
7129 Chiropractic	181	203	220	186	220
7130 Insurance refund	3	536	0	36	0
7131 Other benefits	7,077	6,675	7,520	7,520	7,520
100: Personnel Services Total	**399,350**	**418,620**	**421,597**	**340,818**	**469,580**
200: Utility Comm. & Transportation					
7201 Postage	441	1,078	800	800	900
7202 Telephone	2,043	2,289	1,800	1,800	1,800
7203 Cellular phone charges	1,808	1,677	1,200	1,200	1,200
7204 Pagers	51	57	100	100	100
7211 Electricity	29,842	33,196	30,000	30,000	30,000
7212 Gas	1,126	758	800	800	800
7213 Water	1,237	1,522	1,100	1,100	1,100
7214 Sewer	1,187	1,233	900	900	900
200: Utility Comm. & Transportation Total	**37,735**	**41,810**	**36,700**	**36,700**	**36,800**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	8,037	295	6,500	6,500	6,500
7302 Photocopying	1,114	1,023	700	700	500
7303 Advertising	0	0	600	600	800
7306 Safety Equipment	22	0	0	0	0
7307 Office supplies	12,983	16,194	8,000	8,000	8,000
7308 Books & periodicals	0	187	500	500	500
7309 Membership & dues	10,874	14,628	14,000	14,000	14,000
7310 Uncollectible acct expense	297,797	316,890	204,000	204,000	200,000
7311 Collection agency fees	5,236	3,743	15,000	5,000	5,000
7312 Bank service charges	55,917	61,501	38,000	38,000	38,000
7313 Information systems software	0	0	1,200	1,200	1,200

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7314 Business expense	2,953	6,200	7,325	7,325	7,230
7315 Conference expense	8,276	9,035	12,635	12,635	12,230
7321 Rent of Land, facilities	54	1,045	100	100	100
7322 Rental of equipment	154	234	200	200	200
7323 Professional services	31,050	38,752	65,000	65,000	50,000
7324 Purchased transp	113	0	0	0	0
7330 Repairs to comm equip	0	94	0	0	0
7331 Repairs to Mach & equip	700	748	0	0	0
7332 Repairs to office equip	0	64	200	200	200
7333 Repairs to vehicles	119,892	114,607	106,580	106,580	116,640
7334 Repairs to buildings	136	0	500	500	0
7335 Sublet service contracts	10,332	6,176	8,000	8,000	8,000
7336 Car wash	446	441	545	545	460
7343 PL & PD/other insurance	10,882	2,900	7,500	7,500	7,140
7351 Motor veh fuel, lube	48,478	40,742	38,275	38,275	42,470
7352 Special dept materials	0	0	1,000	1,000	25,000
7353 Janitorial supplies	30	38	150	150	150
7355 General supplies	138	287	190	190	200
7358 Training & education	110	151	500	500	500
7359 Small tools and equip	8	647	2,000	2,000	2,000
7363 Employees physical exams	0	0	150	150	150
7366 Tuition Reimbursement	0	0	500	500	500
7388 Transfer In	0	18,000	0	0	0
300: Supplies, Materials & Services Total	**625,732**	**654,622**	**539,850**	**529,850**	**547,670**
500: Equipment, Land & Structures					
7701 Office equip	0	0	2,300	2,300	2,300
7715 Data Processing hrdware	0	0	5,500	5,500	5,500
7717 Communication equip	0	0	500	500	500
500: Equipment, Land & Structures Total	**0**	**0**	**8,300**	**8,300**	**8,300**
600: Special Payments					
8022 Taxes	100,325	100,883	120,000	120,000	110,000
8099 Special payments	0	9,953	0	0	0
600: Special Payments Total	**100,325**	**110,836**	**120,000**	**120,000**	**110,000**
160601: Policy,Legislative & Regulator Total	**1,163,142**	**1,225,888**	**1,126,447**	**1,035,668**	**1,172,350**
160655: In Lieu Taxes					
600: Special Payments					
8099 Special payments	6,873,228	6,941,960	6,976,670	6,976,670	6,976,670
600: Special Payments Total	**6,873,228**	**6,941,960**	**6,976,670**	**6,976,670**	**6,976,670**
160655: In Lieu Taxes Total	**6,873,228**	**6,941,960**	**6,976,670**	**6,976,670**	**6,976,670**
Electric Utility Admin. Total	**21,006,225**	**37,204,792**	**18,628,765**	**18,539,586**	**18,370,180**

ACTIVITY:	**Engineering and Operations**	**DIVISION:**	**Engineering and Operations**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

ACTIVITY DESCRIPTION

The Electrical Engineering and Operations activity includes the management, supervision, training and support services for the Engineering, Metering, Utility Operations and Substation Maintenance Sections. Activity goals include: 1) planning for growth; 2) designing an electric system that is cost-effective, reliable, efficient and safe; 3) operating the City's utility systems in the most efficient and reliable manner; 4) restoring service as rapidly as possible following interruptions; 5) being responsive to customer constraints and project schedules; 6) maintaining the substation facilities and fiber optic systems at the least cost and optimum safety to both public and personnel; and 7) responding to calls and inquiries from customers and the public in a courteous, expedient and professional manner. This activity has the following elements:

- Engineering – Engineer, design and prepare plans, specifications, construction drawings and cost estimates. Collect and analyze data for design of projects and prepare written proposals. Prepare bid packages for construction projects, administer the bidding process and perform construction management, inspections and contract administration. Perform short- and long-range system planning to accommodate growth and annexations and to identify system modifications and improvements. Conduct power systems studies, simulation and contingency analysis. Provide and coordinate engineering services for developers, architects, project engineers, other utilities and other City departments. Review building and development plans such as subdivision maps, parcel maps, off-site improvement plans and remodel/modification projects. Acquire encroachment permits, rights-of-way and public utility easements. Respond to questions and provide consultation to staff and the public regarding applicable laws, codes, regulations and construction details. Develop and maintain maps, schematics, diagrams, plans and specifications. Establish standards and policies including engineering, construction and material standards, rules and regulations, and electric service and metering manuals. Conduct electric and magnetic field (EMF), power quality and energy conservation audits. Construct and maintain the fiber optic infrastructure system and extend reliable communication interface. Provide information and training to educate the public in areas involving electric power services.

- Metering – Install revenue metering equipment at industrial and commercial facilities. Install and maintain remote meter reading equipment at larger industrial and commercial customers. Conduct periodic test, calibration, and diagnostic evaluation all metering installations. Procure and maintain inventory of all meters, instrument transformers, test switches, meter sockets and appurtenances. Investigate power diversion and vandalism cases as well as metering and billing complaints. Install and maintain communication equipment for remote data retrieval and radio read metering equipment. Provide customer service relative to energy usage, revenue meter equipment and their performance. Retrieve monthly meter data for time-of-use customers, calculate billing determinants, and establish billing spreadsheet. Prepare load profile, load forecast and load duration curves and analyze meter system abnormalities and failures. Implement the infrastructure for automatic meter reading (AMR) system.

- Substation maintenance – Maintain and ensure proper operation of all power equipment in four 60/12kV substation facilities including power transformers, circuit breakers, instrument transformers, station service transformers, battery systems and chargers. Test, calibrate and repair protective relays, intelligent equipment devices, remote control units, and controllers. Install and maintain perimeter lighting, intrusion alarm and security systems. Perform weekly substation inspections and record observed readings and deficiencies. Install and troubleshoot SCADA systems, fiber optic links and data communication phone lines. Update drawings, schematics, manuals, test and maintenance procedures. Conduct power quality surveys and analysis and provide customer support services.

- Utility operations (system control and dispatch) – Monitor, control and operate the Electric, Water/Wastewater and Storm systems and dispatch personnel for all City operations, with the exception of Public Safety personnel, on a 24-hour basis. Develop, maintain and implement load curtailment and rolling blackout procedures as directed. Control and direct the service restoration process during periods of power interruptions. Call out and dispatch personnel for emergency service restorations. Maintain system maps, records and dispatch boards. Operate and program the System Control and Data Acquisition System (SCADA). Evaluate data received from SCADA, and implement proper corrective measures. Prepare written switching procedures as well as various electric and water system operating reports. Respond to and/or reroute calls from the public. This activity is funded approximately 50 percent by the Public Works Department.

MAJOR 2009/10 ACCOMPLISHMENTS

- Completed the Cable Rejuvenation Project in the Royal Crest subdivision.
- Created electrical distribution system database and model, performed power systems studies, and acquired Milsoft Engineering Software.
- Installed and integrated 6,552 remote-read meters and acquired one drive-by RF equipment for the AMR Project.
- Completed initial plan reviews for Costco and Home Depot projects in the Reynolds Ranch Development site, and Well 27 G-Basin.
- Installed, configured and integrated the security and alarm systems of McLane Substation to the SCADA through the fiber optic communication loop.
- Initiated pilot project for new streetlights using LED's and induction-type lamps.

MAJOR 2010/11 OBJECTIVES

- Complete preliminary engineering and design of the new Westside substation and the environmental study of the 60kV line to the west.
- Complete and/or prepare work orders for the following system reliability projects: Grid 56 English Oaks Phase 1 and 2 cable rejuvenation; Grids 31, 46 and 48 cable rejuvenation and replacement projects; Grids 56 and 57 cable replacement and distribution repair projects; and, 60kV Extension for Henning-Westside and McLane-Westside lines.
- Complete safety and regulatory projects as follows: Grids A and B streetlight grounding and fusing; substation to distribution equipment ARC Flash Study update and extension; Osmose pole inspection and testing as per California Public Utilities Commission; metal platform installation in substation facilities; replacement of defective 12kV DS and faded signs in substation facilities; Arc flash, oil spill prevention and HazMat trainings; and, install local/remote monitor of PCB trip circuit and coil for NERC/WECC compliance.
- Continue the integration of remotely read meters, install approximately 6,500 remote-read meters in total and complete one fixed network pilot project.

ACTIVITY:	**Engineering and Operations**	**DIVISION:**	**Engineering and Operations**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

- Implement technology advancement and smart grid projects as follows: initial GIS/GPS Database programming and configuration; integration of OMS and TCS systems to existing SCADA; incorporate call center and IVR systems to existing SCADA; and, install and integrate the Work Force Management System Phase 1.
- Complete electrical/communication systems projects for other City departments: Fire station fiber optic project; Zupo Field lighting project and DeBenedetti Park Phase 1.

PERFORMANCE MEASURES	**2007/08**	**2008/09**	**2009/10**
Engineering: Projects designed, permits issued and work orders prepared	865	1,192	350
Metering: Number of meters installed, verified, maintained and AMR	1,061	1,448	6,952
Utility Operations: Number of service tickets prepared	2,450	2,100	1,578
Substation Maintenance: Number of equipment maintained and PQ responses	66	49	25

RELATED COST CENTER(S)

- 160611
- 160612
- 160613
- 160626
- 160652
- 160653

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
160611: Electric Engineering & Oper Su					
100: Personnel Services					
7101 Regular emp salary	114,793	133,693	130,095	169,736	224,170
7102 Overtime	0	0	6,000	6,000	5,000
7103 Part time salary	0	0	8,000	8,000	8,000
7110 Admin leave pay	2,276	0	2,630	2,622	2,630
7111 Workers comp	16,581	3,300	3,660	3,660	9,450
7112 Medical insurance	0	0	0	6,126	6,590
7113 Dental insurance	995	995	1,000	1,990	3,000
7114 Vision care	243	243	250	490	750
7115 Medicare insurance	1,703	1,947	1,890	2,546	3,250
7121 Service contribution-PERS	22,098	25,474	24,365	31,787	42,780
7123 Deferred comp	3,264	2,769	0	0	0
7124 LI & AD & D	849	1,098	1,020	1,181	1,420
7125 Unemployment insurance	318	361	455	475	630
7128 LTD	1,449	1,701	1,660	2,162	2,860
7129 Chiropractic	52	52	60	105	170
7130 Insurance refund	1,857	1,859	1,850	1,850	14,710
7131 Other benefits	6,583	3,023	1,880	1,880	5,640
100: Personnel Services Total	**173,061**	**176,515**	**184,815**	**240,610**	**331,050**
200: Utility Comm. & Transportation					
7201 Postage	13	70	100	100	100
7202 Telephone	16	0	100	100	100
7203 Cellular phone charges	0	0	300	300	250
7204 Pagers	51	57	100	100	100
200: Utility Comm. & Transportation Total	**80**	**127**	**600**	**600**	**550**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	71	120	300	300	300
7303 Advertising	263	3,590	1,500	1,500	1,500
7306 Safety Equipment	92	0	0	0	0
7307 Office supplies	205	129	0	0	0
7308 Books & periodicals	0	162	700	700	500
7309 Membership & dues	0	125	350	350	400
7313 Information systems software	0	3,960	40,000	40,000	25,000
7314 Business expense	0	532	600	600	500
7315 Conference expense	0	1,674	5,000	5,000	5,000
7323 Professional services	0	0	25,000	25,000	25,000
7335 Sublet service contracts	17,194	18,555	25,000	25,000	25,000
7343 PL & PD/other insurance	10,122	725	1,880	1,880	5,360
7355 General supplies	102	77	150	150	0
7358 Training & education	0	0	8,000	8,000	8,000
7359 Small tools and equip	0	2,257	1,000	1,000	1,000
7360 Overtime meals	16	71	0	0	0
7363 Employees physical exams	0	0	100	100	100
7366 Tuition Reimbursement	0	371	0	0	0
7369 Software Licensing Cost	0	717	0	0	0
7399 Supplies, mat & services	31	0	50	50	0
300: Supplies, Materials & Services Total	**28,096**	**33,065**	**109,630**	**109,630**	**97,660**
500: Equipment, Land & Structures					
7701 Office equip	0	0	4,000	4,000	7,000
7715 Data Processing hrdware	1,450	0	3,000	3,000	6,000
7719 Other equip	1,771	0	2,000	2,000	3,000
500: Equipment, Land & Structures Total	**3,221**	**0**	**9,000**	**9,000**	**16,000**
160611: Electric Engineering & Oper Su Total	**204,458**	**209,707**	**304,045**	**359,840**	**445,260**
160612: Engineering					
100: Personnel Services					
7101 Regular emp salary	536,695	646,440	659,600	625,147	633,420
7102 Overtime	22,079	5,316	56,000	56,000	56,000
7103 Part time salary	43,975	39,690	57,805	57,805	58,000
7108 Meal allowance	25	80	0	0	0

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7109 Incentive pay	1,427	1,008	1,820	910	900
7110 Admin leave pay	0	0	1,790	1,965	1,970
7111 Workers comp	33,411	26,400	29,280	29,280	22,050
7112 Medical insurance	73,095	95,797	114,110	102,524	111,180
7113 Dental insurance	6,545	7,796	8,000	6,965	7,000
7114 Vision care	1,595	1,901	2,000	1,715	1,750
7115 Medicare insurance	8,783	10,075	9,565	11,075	9,190
7121 Service contribution-PERS	102,057	120,458	123,525	117,242	121,040
7123 Deferred comp	12,083	14,065	13,750	13,741	13,860
7124 LI & AD & D	3,969	5,123	5,400	4,817	5,390
7125 Unemployment insurance	1,590	1,882	2,310	1,750	1,780
7128 LTD	6,713	8,010	8,405	7,964	8,070
7129 Chiropractic	315	356	440	312	390
7130 Insurance refund	1,061	842	0	0	0
7131 Other benefits	13,330	15,764	15,040	15,040	13,160
100: Personnel Services Total	**868,748**	**1,001,003**	**1,108,840**	**1,054,252**	**1,065,150**
200: Utility Comm. & Transportation					
7201 Postage	949	197	900	900	500
7202 Telephone	383	0	0	0	0
7203 Cellular phone charges	4,133	4,691	4,000	4,000	4,000
7204 Pagers	128	57	150	150	150
200: Utility Comm. & Transportation Total	**5,593**	**4,945**	**5,050**	**5,050**	**4,650**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	702	0	1,000	1,000	1,000
7302 Photocopying	1,842	975	1,500	1,500	1,500
7303 Advertising	0	0	500	500	500
7305 Uniforms	71	0	0	0	0
7306 Safety Equipment	98	2,340	1,200	1,200	500
7307 Office supplies	3,498	2,870	1,500	1,500	1,500
7308 Books & periodicals	40	262	500	500	500
7309 Membership & dues	597	490	500	500	500
7313 Information systems software	0	0	32,075	35,994	35,000
7314 Business expense	138	18	150	150	150
7315 Conference expense	2,810	3,994	3,500	4,374	5,000
7323 Professional services	170	648	1,500	1,500	14,000
7332 Repairs to office equip	0	851	1,000	1,339	1,500
7335 Sublet service contracts	19,067	2,485	27,500	52,000	52,000
7343 PL & PD/other insurance	20,396	5,800	15,000	15,000	12,500
7352 Special dept materials	0	39	0	0	0
7355 General supplies	3	56	50	50	50
7358 Training & education	0	0	12,000	12,000	10,000
7359 Small tools and equip	208	2,579	1,000	1,000	2,000
7369 Software Licensing Cost	0	11,982	8,000	8,000	15,000
300: Supplies, Materials & Services Total	**49,640**	**35,389**	**108,475**	**138,107**	**153,200**
500: Equipment, Land & Structures					
7701 Office equip	0	0	6,000	6,000	6,000
7715 Data Processing hrdware	9,603	7,688	4,000	4,000	7,000
500: Equipment, Land & Structures Total	**9,603**	**7,688**	**10,000**	**10,000**	**13,000**
160612: Engineering Total	**933,584**	**1,049,025**	**1,232,365**	**1,207,409**	**1,236,000**
160613: Meter Maintenance					
100: Personnel Services					
7101 Regular emp salary	128,687	101,267	92,800	92,794	93,570
7102 Overtime	3,427	2,467	3,500	3,500	4,500
7106 Uniform allowance	187	75	150	150	150
7109 Incentive pay	3,858	1,034	1,820	909	900
7111 Workers comp	5,249	3,300	3,660	3,660	3,150
7112 Medical insurance	15,262	18,057	17,120	16,176	17,310
7113 Dental insurance	1,159	1,196	1,000	995	1,000
7114 Vision care	283	292	250	245	250
7115 Medicare insurance	1,948	1,513	1,350	1,392	1,360

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7121 Service contribution-PERS	25,554	19,542	17,380	17,576	18,060
7123 Deferred comp	3,617	3,069	2,790	2,784	2,810
7124 LI & AD & D	1,056	893	770	689	800
7125 Unemployment insurance	356	284	330	260	270
7128 LTD	1,670	1,303	1,190	1,182	1,200
7129 Chiropractic	81	51	60	52	60
7130 Insurance refund	1,012	(12)	0	0	0
7131 Other benefits	2,084	1,986	1,880	1,880	1,880
100: Personnel Services Total	**195,490**	**156,317**	**146,050**	**144,244**	**147,270**
200: Utility Comm. & Transportation					
7201 Postage	296	282	400	400	100
7202 Telephone	1,088	1,074	1,200	1,200	1,200
7203 Cellular phone charges	989	3,471	3,500	3,500	3,500
200: Utility Comm. & Transportation Total	**2,373**	**4,827**	**5,100**	**5,100**	**4,800**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	158	188	250	250	100
7303 Advertising	0	218	0	0	0
7305 Uniforms	0	129	0	0	0
7306 Safety Equipment	0	357	500	500	350
7307 Office supplies	0	292	500	500	250
7313 Information systems software	970	900	1,000	1,000	1,000
7314 Business expense	0	60	0	0	0
7315 Conference expense	1,124	0	3,500	3,500	2,500
7331 Repairs to Mach & equip	0	0	500	500	250
7343 PL & PD/other insurance	3,204	725	1,880	1,880	1,790
7351 Motor veh fuel, lube	20	0	0	0	0
7352 Special dept materials	17,933	24,047	18,254	18,254	20,000
7355 General supplies	22	478	300	300	200
7358 Training & education	100	642	4,000	4,000	3,500
7359 Small tools and equip	60	836	500	500	350
7399 Supplies, mat & services	6	0	0	0	0
300: Supplies, Materials & Services Total	**23,597**	**28,872**	**31,184**	**31,184**	**30,290**
500: Equipment, Land & Structures					
7712 Meters	119,204	27,187	50,000	50,000	100,000
7714 Poles and pole line hrdware	0	0	1,000	1,000	500
7719 Other equip	0	35,344	50,000	50,000	75,000
500: Equipment, Land & Structures Total	**119,204**	**62,531**	**101,000**	**101,000**	**175,500**
160613: Meter Maintenance Total	**340,664**	**252,547**	**283,334**	**281,528**	**357,860**
160626: Util Syst Contr Dispatch-Other					
100: Personnel Services					
7101 Regular emp salary	184,641	186,580	0	0	0
7102 Overtime	42,236	54,437	0	0	0
7103 Part time salary	10,652	1,587	0	0	0
7106 Uniform allowance	0	20	0	0	0
7108 Meal allowance	80	0	0	0	0
7109 Incentive pay	16	0	0	0	0
7112 Medical insurance	27,432	27,896	0	0	0
7113 Dental insurance	1,940	1,892	0	0	0
7114 Vision care	473	461	0	0	0
7115 Medicare insurance	3,451	3,525	0	0	0
7121 Service contribution-PERS	35,839	36,190	0	0	0
7123 Deferred comp	4,812	5,520	0	0	0
7124 LI & AD & D	1,378	1,527	0	0	0
7125 Unemployment insurance	530	514	0	0	0
7128 LTD	2,284	2,346	0	0	0
7129 Chiropractic	101	98	0	0	0
7189 Transfer Out	0	0	287,850	287,850	315,000
100: Personnel Services Total	**315,865**	**322,593**	**287,850**	**287,850**	**315,000**
200: Utility Comm. & Transportation					
7201 Postage	0	0	100	100	100

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7202 Telephone	0	0	1,500	1,500	2,000
200: Utility Comm. & Transportation Total	**0**	**0**	**1,600**	**1,600**	**2,100**
300: Supplies, Materials & Services					
7314 Business expense	0	50	0	0	0
7332 Repairs to office equip	0	0	100	100	250
7335 Sublet service contracts	66	0	5,000	5,000	7,250
7352 Special dept materials	0	0	400	400	500
7358 Training & education	481	1,466	3,500	3,500	5,000
7359 Small tools and equip	0	171	0	0	0
300: Supplies, Materials & Services Total	**547**	**1,687**	**9,000**	**9,000**	**13,000**
160626: Util Syst Contr Dispatch-Other Total	**316,412**	**324,280**	**298,450**	**298,450**	**330,100**
160652: Substation Maintenance					
100: Personnel Services					
7101 Regular emp salary	156,439	230,892	177,370	177,400	182,350
7102 Overtime	7,985	23,196	12,000	12,000	15,000
7103 Part time salary	0	28,651	0	0	30,000
7104 Contract emp salary	0	129	0	0	0
7106 Uniform allowance	313	789	240	250	300
7108 Meal allowance	0	0	0	500	0
7109 Incentive pay	4,475	6,312	0	0	0
7111 Workers comp	11,189	9,900	7,320	7,320	6,300
7112 Medical insurance	16,133	24,098	27,260	25,640	28,300
7113 Dental insurance	1,824	1,984	2,000	1,990	2,000
7114 Vision care	444	484	500	490	500
7115 Medicare insurance	2,472	4,217	2,580	2,840	2,650
7121 Service contribution-PERS	31,069	38,503	33,220	33,315	34,860
7123 Deferred comp	2,169	3,320	2,330	2,330	2,460
7124 LI & AD & D	1,240	1,890	870	1,317	1,550
7125 Unemployment insurance	435	716	630	497	520
7128 LTD	2,035	2,539	2,260	2,260	2,330
7129 Chiropractic	87	94	110	52	110
7130 Insurance refund	817	201	0	0	0
7131 Other benefits	4,442	6,270	3,760	3,760	3,760
100: Personnel Services Total	**243,568**	**384,185**	**272,450**	**271,961**	**312,990**
200: Utility Comm. & Transportation					
7201 Postage	61	14	0	0	0
7203 Cellular phone charges	314	0	200	200	100
7204 Pagers	51	47	100	100	100
200: Utility Comm. & Transportation Total	**426**	**61**	**300**	**300**	**200**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	32	356	0	0	250
7303 Advertising	0	1	500	500	500
7305 Uniforms	0	161	0	0	0
7306 Safety Equipment	188	475	1,000	1,000	1,000
7307 Office supplies	27	360	100	100	250
7308 Books & periodicals	0	135	200	200	200
7309 Membership & dues	0	0	150	150	150
7315 Conference expense	0	739	3,500	3,500	3,500
7322 Rental of equipment	0	0	1,000	1,000	1,000
7323 Professional services	1,681	30,627	127,100	93,226	90,000
7331 Repairs to Mach & equip	2,895	6,029	5,000	5,000	5,000
7332 Repairs to office equip	0	20	0	0	0
7335 Sublet service contracts	2,073	3,224	53,403	33,033	53,400
7343 PL & PD/other insurance	6,830	2,175	3,750	3,750	3,570
7352 Special dept materials	2,093	12,410	5,000	5,000	10,000
7353 Janitorial supplies	0	322	0	0	0
7355 General supplies	960	11,347	5,000	5,000	3,000
7358 Training & education	113	2,902	6,000	6,000	5,000
7359 Small tools and equip	2,975	10,994	5,000	5,000	5,000
7399 Supplies, mat & services	96	0	0	0	0

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
300: Supplies, Materials & Services Total	**19,963**	**82,277**	**216,703**	**162,459**	**181,820**
500: Equipment, Land & Structures					
7719 Other equip	2,175	7,839	10,000	10,000	15,000
7720 Other contracts	13,103	3,879	7,615	8,281	10,000
500: Equipment, Land & Structures Total	**15,278**	**11,718**	**17,615**	**18,281**	**25,000**
160652: Substation Maintenance Total	**279,235**	**478,241**	**507,068**	**453,001**	**520,010**
160653: Utility System Control & Dispa					
100: Personnel Services					
7101 Regular emp salary	263,852	290,294	483,610	475,169	534,320
7102 Overtime	48,574	76,094	33,500	33,500	54,000
7103 Part time salary	10,737	1,671	16,748	16,748	20,000
7106 Uniform allowance	0	20	0	0	0
7108 Meal allowance	395	660	469	469	0
7109 Incentive pay	28	69	0	81	0
7110 Admin leave pay	0	(1,182)	1,970	2,069	2,070
7111 Workers comp	30,702	16,500	18,300	18,300	18,900
7112 Medical insurance	34,436	40,680	74,550	71,351	83,570
7113 Dental insurance	2,720	2,978	5,000	4,975	6,000
7114 Vision care	663	726	1,250	1,225	1,500
7115 Medicare insurance	4,700	5,341	7,015	7,878	7,750
7121 Service contribution-PERS	51,077	55,234	90,570	88,985	101,960
7123 Deferred comp	7,179	7,597	11,430	11,169	11,400
7124 LI & AD & D	2,035	2,405	4,035	3,715	4,280
7125 Unemployment insurance	751	796	1,965	1,330	1,500
7128 LTD	3,283	3,619	6,160	6,054	6,810
7129 Chiropractic	141	155	275	260	330
7130 Insurance refund	10	0	0	0	0
7131 Other benefits	12,189	11,352	9,400	9,400	11,280
7188 Transfer In	0	0	(287,850)	(287,850)	(315,000)
100: Personnel Services Total	**473,472**	**515,009**	**478,397**	**464,828**	**550,670**
200: Utility Comm. & Transportation					
7201 Postage	0	0	100	100	100
7202 Telephone	8,631	8,271	9,000	9,000	9,000
7203 Cellular phone charges	1,151	1,116	1,400	1,400	1,400
7204 Pagers	363	283	300	300	300
7212 Gas	359	0	200	200	200
200: Utility Comm. & Transportation Total	**10,504**	**9,670**	**11,000**	**11,000**	**11,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	133	438	150	150	150
7302 Photocopying	655	0	0	0	0
7307 Office supplies	860	2,271	2,100	2,100	2,000
7308 Books & periodicals	105	0	300	300	300
7313 Information systems software	1,300	0	0	0	5,000
7315 Conference expense	98	0	5,200	5,200	5,000
7323 Professional services	0	13,000	0	0	6,000
7330 Repairs to comm equip	1,500	43	2,000	2,000	2,000
7331 Repairs to Mach & equip	0	0	500	500	500
7335 Sublet service contracts	16,432	10,251	35,033	35,033	55,000
7343 PL & PD/other insurance	18,742	3,625	9,380	9,380	10,710
7353 Janitorial supplies	0	60	50	50	50
7355 General supplies	53	782	800	800	500
7358 Training & education	1,738	1,995	5,000	5,000	5,000
7359 Small tools and equip	1,853	1,460	1,466	3,448	3,000
300: Supplies, Materials & Services Total	**43,469**	**33,925**	**61,979**	**63,961**	**95,210**
600: Special Payments					
8099 Special payments	0	0	3,500	3,500	3,500
600: Special Payments Total	**0**	**0**	**3,500**	**3,500**	**3,500**
160653: Utility System Control & Dispa Total	**527,445**	**558,604**	**554,876**	**543,289**	**660,380**
Electric Utility Engineering Total	**2,601,798**	**2,872,404**	**3,180,138**	**3,143,517**	**3,549,610**

ACTIVITY: Construction and Maintenance **DIVISION:** Construction and Maintenance
DEPARTMENT: Electric Utility **FUND:** Electric Fund

ACTIVITY DESCRIPTION

The Construction and Maintenance activity includes the management, supervision, training and support services for the Construction and Maintenance Division as well as personnel and equipment for around-the-clock response capability for system reliability and customer electric problems. This activity has the following elements:

- Construction – Construct overhead and underground line extensions to serve new and additional loads to all customer classes. Construct system upgrades and expansions for capacity, reliability and operating flexibility increases; examples of which are main feeder lines, substation construction and expansion, get-a-ways and distribution system equipment to improve efficiency, system operation and service restoration. A program to systematically replace aged, decaying wood poles is also included in this activity.
- Maintenance – Maintain 132 miles of overhead and 156 miles of underground 12 kV distribution lines as well as 13 miles of 60 kV lines that includes periodic inspections, corrective work and record keeping. Repair and replacement of system components and the installation and maintenance of the City's Dusk to Dawn Lighting Program are included in this activity as well as "work for others," which includes customer-requested system modifications and damage to equipment.
- Customer service – Provide response to electric system and customer trouble around the clock. Locate underground facilities in response to requests by contractors, citizens, and others through Underground Service Alert. Obtain system data such as voltage and current readings. Connect and disconnect customers, and set meters at new customer locations.
- Streetlight maintenance – Maintain the 7,146 units of street and alley lighting system. Electrical energy utilized by the lighting system is also included.
- Tree trimming – Provide line clearance for overhead power lines from trees. This element is performed via a private contractor supervised by department staff.

MAJOR 2008/09 ACCOMPLISHMENTS

- Completed first phase of reconstruction and rejuvenation of aged underground facilities.
- Completed first phase of underground cable replacement project in southwest area.
- Completed the conversion of Delta connected pad-mounted transformers to YWE connected pad-mounted transformers.
- Converted the Grape Bowl and Zupo Field facilities from 4kV to 12kV systems.

MAJOR 2009/10 OBJECTIVES

- Begin second phase of comprehensive program to reconstruct and rejuvenate aged underground facilities.
- Continue to implement a cost effective and structured tree trimming program.
- Complete Mills Avenue feeder circuit from Century Boulevard to Harney Lane.
- Install underground facilities for the new DeBenedetti Park.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Wood pole replacements	25	33	50
Customer service calls	4,195	1,947	2,213
Streetlight calls	800	790	780
Tree line clearance	2,294	2,000	2,919

ACTIVITY:	**Construction and Maintenance**	**DIVISION:**	**Construction and Maintenance**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

RELATED COST CENTER(S)

- 160602
- 160622
- 160649
- 160650
- 160651
- 160654

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
160602: Electric Const & Maint-Supervi					
100: Personnel Services					
7101 Regular emp salary	341,218	391,447	569,240	731,182	750,850
7102 Overtime	24,653	16,478	19,815	19,815	22,250
7103 Part time salary	31,113	20,483	0	663	0
7104 Contract emp salary	11,249	2,324	0	0	0
7106 Uniform allowance	2,371	2,296	1,750	2,150	2,150
7108 Meal allowance	30	40	0	0	0
7109 Incentive pay	33,628	36,363	44,640	52,874	53,320
7111 Workers comp	11,617	6,600	25,620	25,620	28,350
7112 Medical insurance	37,443	40,740	69,340	77,198	82,690
7113 Dental insurance	3,397	3,201	7,000	7,960	9,000
7114 Vision care	901	989	1,750	2,205	2,250
7115 Medicare insurance	5,769	6,442	8,260	10,968	10,890
7121 Service contribution-PERS	68,777	79,498	106,610	147,233	153,850
7123 Deferred comp	9,555	9,376	9,660	16,990	17,540
7124 LI & AD & D	2,673	3,178	3,790	5,418	6,060
7125 Unemployment insurance	1,003	1,108	2,000	2,047	2,100
7128 LTD	4,484	5,150	7,260	9,315	9,570
7129 Chiropractic	160	162	390	312	500
7130 Insurance refund	1,658	1,637	1,850	2,500	2,500
7131 Other benefits	4,612	4,216	13,160	13,160	16,920
100: Personnel Services Total	**596,311**	**631,728**	**892,135**	**1,127,610**	**1,170,790**
200: Utility Comm. & Transportation					
7201 Postage	57	0	0	0	0
7203 Cellular phone charges	4,865	6,866	0	1,887	1,990
7204 Pagers	611	463	0	135	150
200: Utility Comm. & Transportation Total	**5,533**	**7,329**	**0**	**2,022**	**2,140**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	357	32	0	0	0
7303 Advertising	404	0	0	0	0
7306 Safety Equipment	24,907	25,848	28,000	28,000	28,000
7307 Office supplies	1,590	1,257	2,500	2,500	2,500
7308 Books & periodicals	0	722	250	250	250
7309 Membership & dues	0	500	0	0	0
7314 Business expense	0	0	300	300	300
7315 Conference expense	1,167	4,532	9,000	9,000	9,000
7322 Rental of equipment	216	1,860	15,000	15,000	15,000
7323 Professional services	18,611	14,779	25,000	25,000	25,000
7331 Repairs to Mach & equip	11	45	0	0	0
7333 Repairs to vehicles	1,475	2,263	50,000	50,000	30,000
7343 PL & PD/other insurance	7,091	1,450	13,130	13,130	16,070
7352 Special dept materials	214	40	500	500	500
7354 Photo supplies	0	0	200	200	200
7355 General supplies	299	429	500	500	500
7358 Training & education	0	7,824	1,100	1,100	1,100
7359 Small tools and equip	226	949	0	345	350
7363 Employees physical exams	130	0	0	0	0
7366 Tuition Reimbursement	0	995	0	0	0
300: Supplies, Materials & Services Total	**56,698**	**63,525**	**145,480**	**145,825**	**128,770**
160602: Electric Const & Maint-Supervi Total	**658,542**	**702,582**	**1,037,615**	**1,275,457**	**1,301,700**
160622: Customer Service Maintenance					
100: Personnel Services					
7101 Regular emp salary	80,771	99,992	261,480	261,474	263,660
7102 Overtime	38,232	39,389	34,824	34,824	70,710
7104 Contract emp salary	27	0	0	0	0
7106 Uniform allowance	0	375	750	750	750
7108 Meal allowance	115	60	0	20	0
7109 Incentive pay	11,726	13,833	26,150	26,147	26,370

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7111 Workers comp	16,270	9,900	10,980	10,980	9,450
7112 Medical insurance	14,961	15,127	46,090	35,725	41,200
7113 Dental insurance	1,022	1,291	3,000	2,985	3,000
7114 Vision care	249	314	750	490	750
7115 Medicare insurance	1,095	1,230	2,450	2,531	3,830
7121 Service contribution-PERS	17,353	21,250	48,970	54,003	55,490
7123 Deferred comp	2,669	3,292	7,850	7,844	7,910
7124 LI & AD & D	606	855	2,260	1,942	2,090
7125 Unemployment insurance	222	274	920	732	740
7128 LTD	1,133	1,404	3,340	3,331	3,360
7129 Chiropractic	53	67	170	156	170
7130 Insurance refund	278	(470)	0	650	650
7131 Other benefits	6,460	6,158	5,640	5,640	5,640
100: Personnel Services Total	**193,242**	**214,341**	**455,624**	**450,224**	**495,770**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	9,932	2,175	5,630	5,630	5,360
7358 Training & education	100	0	3,000	3,000	3,000
7359 Small tools and equip	0	411	5,000	5,000	5,000
300: Supplies, Materials & Services Total	**10,032**	**2,586**	**13,630**	**13,630**	**13,360**
160622: Customer Service Maintenance Total	**203,274**	**216,927**	**469,254**	**463,854**	**509,130**
160649: Hazardous Material Handling (P					
600: Special Payments					
8099 Special payments	0	963	1,000	1,000	9,000
600: Special Payments Total	**0**	**963**	**1,000**	**1,000**	**9,000**
160649: Hazardous Material Handling (P Total	**0**	**963**	**1,000**	**1,000**	**9,000**
160650: System Maintenance-Overhead					
100: Personnel Services					
7101 Regular emp salary	207,943	315,459	342,060	225,013	271,510
7102 Overtime	72,522	43,793	29,945	29,945	45,510
7103 Part time salary	10,653	8,680	0	62	0
7104 Contract emp salary	46,536	8,173	0	0	0
7106 Uniform allowance	0	375	1,000	500	500
7108 Meal allowance	1,155	200	0	540	0
7109 Incentive pay	23,760	28,244	34,210	17,720	17,870
7110 Admin leave pay	0	0	0	0	1,870
7111 Workers comp	21,797	16,500	14,640	14,640	9,450
7112 Medical insurance	23,878	45,801	68,470	40,755	51,920
7113 Dental insurance	2,147	4,020	4,000	2,490	3,000
7114 Vision care	578	987	1,000	715	750
7115 Medicare insurance	4,826	5,516	4,960	3,375	3,940
7121 Service contribution-PERS	43,038	63,190	64,060	45,550	55,310
7123 Deferred comp	5,793	6,875	7,790	6,750	5,360
7124 LI & AD & D	1,445	2,644	2,330	2,026	2,370
7125 Unemployment insurance	722	904	1,200	630	760
7128 LTD	2,825	4,200	4,360	2,867	3,460
7129 Chiropractic	110	171	220	129	170
7130 Insurance refund	562	(28)	0	0	0
7131 Other benefits	8,654	9,301	7,520	7,520	5,640
100: Personnel Services Total	**478,944**	**565,005**	**587,765**	**401,227**	**479,390**
300: Supplies, Materials & Services					
7306 Safety Equipment	8,053	9,428	0	3,109	8,000
7307 Office supplies	0	57	0	0	0
7322 Rental of equipment	0	4,752	0	142	150
7323 Professional services	5,300	0	0	1,600	8,100
7331 Repairs to Mach & equip	3,968	6,758	6,000	6,000	6,000
7333 Repairs to vehicles	0	283	0	0	0
7335 Sublet service contracts	6,503	11,638	10,000	10,000	10,000
7343 PL & PD/other insurance	13,306	3,625	7,500	7,500	5,360

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7352 Special dept materials	372	1,539	0	0	0
7355 General supplies	2,187	198	1,000	1,000	1,000
7359 Small tools and equip	11,951	20,242	20,456	20,456	20,460
7399 Supplies, mat & services	6,670	0	0	0	0
300: Supplies, Materials & Services Total	**58,310**	**58,520**	**44,956**	**49,807**	**59,070**
500: Equipment, Land & Structures					
7707 Street lighting equip	37,674	35,363	30,000	30,000	82,200
7711 Transformers	0	21,981	50,000	50,000	75,000
7713 Wire	86,357	16,113	4,800	75,000	100,000
7714 Poles and pole line hrdware	86,396	85,849	74,383	74,383	100,000
7717 Communication equip	0	1,253	0	760	50,000
7719 Other equip	37,921	45,619	30,000	50,000	50,000
7720 Other contracts	0	0	5,804	5,804	15,000
7722 Right of way	615	0	0	0	0
7730 Underground lines & hrdware	41,992	0	0	0	0
500: Equipment, Land & Structures Total	**290,955**	**206,178**	**194,987**	**285,947**	**472,200**
160650: System Maintenance-Overhead Total	**828,209**	**829,703**	**827,708**	**736,981**	**1,010,660**
160651: System Maintenance-Underground					
100: Personnel Services					
7101 Regular emp salary	162,666	236,597	166,460	94,778	95,570
7102 Overtime	77,863	32,353	42,721	42,721	50,710
7103 Part time salary	12,285	10,855	0	977	0
7104 Contract emp salary	68,770	12,641	0	0	0
7106 Uniform allowance	0	200	400	250	250
7108 Meal allowance	1,005	1,000	0	220	0
7109 Incentive pay	15,981	18,921	16,650	9,478	9,560
7111 Workers comp	15,486	9,900	7,320	7,320	3,150
7112 Medical insurance	23,205	34,156	13,170	12,442	13,320
7113 Dental insurance	1,867	2,867	2,000	995	1,000
7114 Vision care	512	670	500	245	250
7115 Medicare insurance	4,758	4,445	2,420	2,067	1,390
7121 Service contribution-PERS	32,527	46,743	31,180	19,571	20,110
7123 Deferred comp	3,979	4,986	2,160	0	0
7124 LI & AD & D	1,333	2,061	1,460	704	810
7125 Unemployment insurance	640	691	590	265	270
7128 LTD	2,134	3,124	2,130	1,207	1,220
7129 Chiropractic	98	124	110	52	60
7130 Insurance refund	668	216	1,850	0	0
7131 Other benefits	6,148	5,861	3,760	3,760	1,880
7189 Transfer Out	0	729	0	0	0
100: Personnel Services Total	**431,925**	**429,140**	**294,881**	**197,052**	**199,550**
200: Utility Comm. & Transportation					
7201 Postage	571	476	0	180	300
200: Utility Comm. & Transportation Total	**571**	**476**	**0**	**180**	**300**
300: Supplies, Materials & Services					
7303 Advertising	484	210	0	0	0
7306 Safety Equipment	2	51	0	63	70
7307 Office supplies	0	2,748	0	68	70
7322 Rental of equipment	4,985	7,113	0	135	150
7323 Professional services	1,502	0	8,000	9,210	11,000
7331 Repairs to Mach & equip	4,720	0	0	212	250
7335 Sublet service contracts	0	13,095	10,000	10,000	20,000
7343 PL & PD/other insurance	9,454	2,175	3,750	3,750	1,790
7352 Special dept materials	997	1,689	11,000	11,000	11,000
7355 General supplies	859	1,304	2,000	2,000	2,000
7359 Small tools and equip	18,495	12,267	20,000	20,000	20,000
7399 Supplies, mat & services	0	8	0	0	0
300: Supplies, Materials & Services Total	**41,498**	**40,660**	**54,750**	**56,438**	**66,330**
500: Equipment, Land & Structures					

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7707 Street lighting equip	381	977	20,000	20,000	30,000
7711 Transformers	11,578	113,821	135,494	190,494	300,000
7713 Wire	208,746	28,180	142,700	60,000	100,000
7714 Poles and pole line hrdware	10,826	5,696	12,500	25,000	30,000
7719 Other equip	149,411	106,440	75,000	75,000	75,000
7720 Other contracts	15,146	10,750	122,000	122,000	130,000
7727 Curb, gutter & sidewalks	0	0	5,000	5,000	5,000
7730 Underground lines & hrdware	484	27,486	0	80,229	80,000
500: Equipment, Land & Structures Total	**396,572**	**293,350**	**512,694**	**577,723**	**750,000**
600: Special Payments					
8023 Refunds/Rebates	0	4,130	0	0	0
8099 Special payments	0	191	0	0	0
600: Special Payments Total	**0**	**4,321**	**0**	**0**	**0**
160651: System Maintenance-Underground To	**870,566**	**767,947**	**862,325**	**831,393**	**1,016,180**
160654: Tree Trimming					
100: Personnel Services					
7101 Regular emp salary	2,202	436	0	0	0
7102 Overtime	260	0	0	0	0
7109 Incentive pay	179	0	0	0	0
7112 Medical insurance	343	51	0	0	0
7113 Dental insurance	29	5	0	0	0
7114 Vision care	7	1	0	0	0
7115 Medicare insurance	39	6	0	0	0
7121 Service contribution-PERS	458	83	0	0	0
7123 Deferred comp	71	13	0	0	0
7124 LI & AD & D	16	1	0	0	0
7125 Unemployment insurance	6	1	0	0	0
7128 LTD	30	6	0	0	0
7129 Chiropractic	1	0	0	0	0
100: Personnel Services Total	**3,641**	**603**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7335 Sublet service contracts	402,860	398,947	375,000	375,000	425,000
7351 Motor veh fuel, lube	797	0	0	0	0
300: Supplies, Materials & Services Total	**403,657**	**398,947**	**375,000**	**375,000**	**425,000**
500: Equipment, Land & Structures					
7714 Poles and pole line hrdware	0	0	0	1,535	3,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**1,535**	**3,000**
160654: Tree Trimming Total	**407,298**	**399,550**	**375,000**	**376,535**	**428,000**
Electric Utility Construction Total	**2,967,889**	**2,917,672**	**3,572,902**	**3,685,220**	**4,274,670**

ACTIVITY:	**Business Planning & Marketing**	**DIVISION:**	**Business Planning & Marketing**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

ACTIVITY DESCRIPTION

The Business Planning and Marketing activity includes the management, supervision, training and support services for resource planning and development as well as our legislative and regulatory activities and Public Benefits. Activity goals include: 1) providing reliable power at the lowest practical cost in accordance with sound business and engineering principles; 2) rate design and implementation; 3) planning and marketing to ensure the continued benefits of the City of Lodi's electric utility partnership with the customer owners; 4) active participation in legislative and regulatory advocacy programs; 5) administer and implement Public Benefits programs in compliance with AB 1890, as well as other state-mandated programs such as solar rebates and energy efficiency goal-setting and annual reporting; 6) maintain a Key Account Program to interface with commercial/industrial customers; 7) aggressively participate in economic development activities on behalf of the City of Lodi; and 8) read all electric and water meters, and provide electric utility service connections and disconnections. This activity has five major elements:

- Resource development, acquisition and operation – Develop, acquire and monitor power generation and transmission resources in accordance with forecasted City needs. Provide forecasted bulk power cost analysis for incorporation into the department's budget process. Identify excess resources available for potential wholesale marketing. Purchase energy, capacity and other attributes to close open positions consistent with the department's Risk Management Policy, Resource Adequacy Policy and external mandates. Market any excess resources and develop new electric services and financial products as required. Maintain the department's Risk Management Policy for energy trading process, procedures, limits, authorities, and coordination with Joint Power Agency (JPA).
- Financial planning and rates – Provide forecasted revenue and customer usage analysis for incorporation into the department's budget process. Develop and maintain competitive electric rate and service schedules to achieve revenue requirements. Collect and translate load research data for system analysis, cost-of-service and time-of-use billing determinants. Coordinate the department's budget process and participate in the development and monitoring of JPA budgets. Monitor local electric and JPA capital projects and make recommendations for project financing/refinancing in accordance with applicable federal, State and City guidelines. Coordinate related department activities with Financial Services Division.
- Legislative and regulatory advocacy – Maintain a proactive approach to the continuous political challenges at the state and federal level. These challenges include ongoing efforts to erode local control through new mandates and reporting requirements, many of which would have negative rate impacts on our customer/owners. Maintain a presence at both the state and federal level with the legislature and the joint advocacy activities of CMUA and NCPA, as well as at the local level with the Lodi Chamber of Commerce Governmental Relations Committee.
- Customer field services – Responsible for electric and water utility meter reading. This section is also responsible for service shut-off for non-payment, and provides turn-on services for new or re-established accounts. Identifies customer concerns and needs as they apply to electric services and implement appropriate solutions.
- Customer outreach and programs – Responsible for the delivery and maintenance of the Public Benefits Program, a State-mandated program, as well as various other State-required ratepayer programs. Incorporated with these programs, are energy conservation/efficiency efforts, assistance to low-income customers, renewable energy resources, energy research, development and demonstration projects, energy education, electric safety presentations, solar power education and rebates, energy audits, and more. In addition, the utility maintains an aggressive key accounts program, with daily contact to various major energy users in Lodi.

ACTIVITY: Business Planning & Marketing **DIVISION:** Business Planning & Marketing
DEPARTMENT: Electric Utility **FUND:** Electric Fund

MAJOR 2009/10 ACCOMPLISHMENTS

- Continued active participation in the NCPA External Affairs Task Force, mobilizing community groups and providing grassroots support and advocacy to influence energy policy at local, state and federal levels.
- Provided energy efficiency services (audits, rebates, presentations to over 4,500 customers); these services assisted our customers in saving 1 million kilowatt hours of energy.
- Successfully implemented and conducted the utility's first-ever Youth Energy Summit event.
- Achieved goal of providing same- or next-day turn-on service for new customers.
- Achieved goal of meeting with utility's major customers at least once per month on various issues of interest/concern to utility, the customer and the City of Lodi.

MAJOR 2010/11 OBJECTIVES

- Complete AMR meter installation for all residential utility customers.
- Implement computers in field service vehicles to enhance work efficiencies.
- Attempt to secure an additional $5 million in federal stimulus funds for designated energy efficiency or renewable technologies.
- Restore field services detection and enforcement activities regarding energy diversion.

PERFORMANCE MEASURES	2006/07	2007/08	2008/09
Number of customers (meters)	25,712	25,575	25,600
kWh sales	458,740,745	450,407,709	454,165,917
Sales revenue	$65,916,132	$64,879,709	$69,024,340
Discount rate participation (# of meters)	2,539	2,381	2,414

RELATED COST CENTER(S)

- 160603
- 160621
- 160642
- 164.4220
- 164604
- 164605
- 164606
- 164607
- 164608
- 164609
- 166601

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
164: Public Benefits Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	602,739	0	602,739	602,739	746,160
090: Operating Transfers Out Total	**602,739**	**0**	**602,739**	**602,739**	**746,160**
164: Public Benefits Fund B/S Total	**602,739**	**0**	**602,739**	**602,739**	**746,160**
160603: Business Planning & Marketing					
100: Personnel Services					
7101 Regular emp salary	266,545	226,827	205,960	226,853	294,050
7103 Part time salary	1,925	22,077	0	0	0
7110 Admin leave pay	1,485	842	4,080	4,518	5,870
7111 Workers comp	19,894	9,900	7,320	7,320	9,450
7112 Medical insurance	16,234	14,076	15,410	14,693	33,390
7113 Dental insurance	2,819	2,073	2,000	1,990	3,000
7114 Vision care	687	505	500	490	750
7115 Medicare insurance	2,756	3,587	2,990	3,403	4,270
7121 Service contribution-PERS	50,624	40,312	38,570	42,483	56,110
7123 Deferred comp	7,576	4,438	0	0	0
7124 LI & AD & D	2,179	1,818	1,730	1,770	2,590
7125 Unemployment insurance	743	681	725	635	820
7128 LTD	3,358	2,698	2,625	2,890	3,750
7129 Chiropractic	95	56	110	52	170
7130 Insurance refund	2,648	5,707	8,320	8,314	8,320
7131 Other benefits	7,898	7,409	3,760	3,760	5,640
100: Personnel Services Total	**387,466**	**343,006**	**294,100**	**319,171**	**428,180**
200: Utility Comm. & Transportation					
7201 Postage	23	42	0	0	0
7203 Cellular phone charges	1,975	1,929	0	554	1,000
200: Utility Comm. & Transportation Total	**1,998**	**1,971**	**0**	**554**	**1,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	5,852	6,133	14,000	14,000	6,000
7307 Office supplies	70	115	115	115	150
7309 Membership & dues	0	125	0	570	570
7314 Business expense	5,558	3,459	240	979	1,000
7315 Conference expense	5,647	7,700	19,500	19,500	19,500
7323 Professional services	67,938	10,642	36,907	40,000	30,000
7335 Sublet service contracts	0	619	0	0	0
7340 Representation expense	0	0	2,725	2,725	2,730
7343 PL & PD/other insurance	12,144	2,175	3,750	3,750	5,360
7352 Special dept materials	0	0	0	785	6,000
7355 General supplies	18	0	0	0	0
7358 Training & education	595	752	750	750	750
7359 Small tools and equip	143	562	1,000	1,000	1,000
7399 Supplies, mat & services	0	8	0	0	0
300: Supplies, Materials & Services Total	**97,965**	**32,290**	**78,987**	**84,174**	**73,060**
500: Equipment, Land & Structures					
7701 Office equip	2,126	0	500	500	500
7715 Data Processing hrdware	0	0	3,100	3,100	3,100
500: Equipment, Land & Structures Total	**2,126**	**0**	**3,600**	**3,600**	**3,600**
160603: Business Planning & Marketing Total	**489,555**	**377,267**	**376,687**	**407,499**	**505,840**
160621: Meter Reading Services					
100: Personnel Services					
7101 Regular emp salary	336,201	339,650	335,530	297,042	291,170
7102 Overtime	4,924	8,701	6,000	6,000	3,700
7103 Part time salary	34,529	50,846	52,000	52,000	52,000
7106 Uniform allowance	900	4,500	1,400	955	3,600
7108 Meal allowance	15	0	0	0	0
7109 Incentive pay	904	1,588	1,720	1,735	1,720
7111 Workers comp	19,666	23,100	25,620	25,620	18,900

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7112 Medical insurance	49,043	47,161	52,500	36,846	37,760
7113 Dental insurance	5,160	5,615	7,000	5,123	6,000
7114 Vision care	1,455	1,455	1,750	1,506	1,500
7115 Medicare insurance	3,909	4,229	3,345	5,210	4,230
7121 Service contribution-PERS	64,993	65,898	62,835	55,644	56,580
7123 Deferred comp	10,111	7,176	0	0	0
7124 LI & AD & D	634	659	990	558	850
7125 Unemployment insurance	1,024	1,075	1,175	1,076	820
7128 LTD	4,294	4,339	4,275	3,751	3,710
7129 Chiropractic	259	259	390	216	330
7130 Insurance refund	5,656	13,453	19,190	19,185	19,190
7131 Other benefits	7,808	8,326	13,160	13,130	11,280
7189 Transfer Out	0	72,670	71,011	71,011	101,960
100: Personnel Services Total	**551,485**	**660,700**	**659,891**	**596,608**	**615,300**
200: Utility Comm. & Transportation					
7201 Postage	26	1,532	1,200	1,200	1,200
7203 Cellular phone charges	2,270	2,482	3,500	3,500	2,500
200: Utility Comm. & Transportation Total	**2,296**	**4,014**	**4,700**	**4,700**	**3,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	923	3,964	2,000	2,000	2,000
7302 Photocopying	0	0	50	65	70
7304 Laundry & dry cleaning	67	0	100	100	100
7305 Uniforms	2,389	3,213	3,200	3,200	2,200
7306 Safety Equipment	1,223	430	1,000	1,000	1,000
7307 Office supplies	1,997	4,873	0	1,764	3,000
7313 Information systems software	0	0	10,000	10,000	7,000
7315 Conference expense	0	1,483	2,000	2,000	2,000
7322 Rental of equipment	0	3,915	0	0	0
7323 Professional services	0	29	1,167	1,167	2,000
7330 Repairs to comm equip	0	159	0	0	0
7335 Sublet service contracts	2,036	5,500	14,000	14,000	10,000
7343 PL & PD/other insurance	12,005	5,075	13,130	13,130	10,710
7352 Special dept materials	0	169	0	0	23,290
7354 Photo supplies	0	14	300	300	300
7355 General supplies	133	201	400	400	400
7358 Training & education	0	3,500	0	2,000	0
7359 Small tools and equip	2,713	4,247	4,150	5,000	3,000
7360 Overtime meals	0	21	500	500	500
300: Supplies, Materials & Services Total	**23,486**	**36,793**	**51,997**	**56,626**	**67,570**
500: Equipment, Land & Structures					
7701 Office equip	0	0	6,683	3,833	10,000
500: Equipment, Land & Structures Total	**0**	**0**	**6,683**	**3,833**	**10,000**
600: Special Payments					
8099 Special payments	78	0	0	0	0
600: Special Payments Total	**78**	**0**	**0**	**0**	**0**
160621: Meter Reading Services Total	**577,345**	**701,507**	**723,271**	**661,767**	**696,570**
160642: Bulk Power Purchase					
800: Bulk Power Purchase					
8201 Power purchase	44,557,595	45,822,652	43,969,873	43,669,569	43,205,800
8202 NCPA - GOR adjustments	(1,696,044)	581,924	0	0	0
800: Bulk Power Purchase Total	**42,861,551**	**46,404,576**	**43,969,873**	**43,669,569**	**43,205,800**
160642: Bulk Power Purchase Total	**42,861,551**	**46,404,576**	**43,969,873**	**43,669,569**	**43,205,800**
164604: Public Benefits					
100: Personnel Services					
7101 Regular emp salary	138,227	139,208	134,865	135,144	134,840
7102 Overtime	38	0	0	0	3,700
7110 Admin leave pay	1,892	0	1,900	1,900	1,900
7111 Workers comp	9,087	6,600	7,320	7,320	6,300

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7112 Medical insurance	17,358	18,763	20,230	18,605	20,450
7113 Dental insurance	1,990	1,990	2,000	1,990	2,000
7114 Vision care	485	485	500	490	500
7115 Medicare insurance	2,035	2,022	1,955	2,027	1,960
7121 Service contribution-PERS	26,602	26,527	25,255	25,308	25,730
7123 Deferred comp	3,957	2,872	0	0	0
7124 LI & AD & D	823	919	1,000	961	990
7125 Unemployment insurance	384	389	475	378	380
7128 LTD	1,750	1,773	1,720	1,722	1,720
7129 Chiropractic	103	103	110	104	110
7130 Insurance refund	0	1,181	0	19	0
7131 Other benefits	3,608	3,302	3,760	3,760	3,760
7188 Transfer In	0	(72,670)	(71,011)	(71,011)	(101,960)
100: Personnel Services Total	**208,339**	**133,464**	**130,079**	**128,717**	**102,380**
200: Utility Comm. & Transportation					
7201 Postage	41	0	1,500	1,500	1,500
7202 Telephone	21	0	0	0	0
7203 Cellular phone charges	1,853	1,819	2,200	2,200	2,200
200: Utility Comm. & Transportation Total	**1,915**	**1,819**	**3,700**	**3,700**	**3,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	490	1,356	7,000	7,000	7,000
7303 Advertising	14,007	5,804	22,500	22,500	25,000
7305 Uniforms	171	307	400	400	0
7307 Office supplies	5,105	6,487	3,300	3,300	3,300
7308 Books & periodicals	3,459	528	1,000	1,000	1,000
7309 Membership & dues	0	80	250	250	250
7313 Information systems software	0	0	0	347	350
7314 Business expense	1,908	733	3,500	3,500	3,500
7315 Conference expense	765	490	3,500	3,500	1,000
7321 Rent of Land, facilities	725	1,098	2,000	2,000	2,000
7322 Rental of equipment	7,811	7,830	8,000	8,000	0
7323 Professional services	4,728	1,035	5,000	5,000	5,000
7336 Car wash	0	5	0	0	0
7338 Sponsorships	0	0	10,000	10,000	5,000
7343 PL & PD/other insurance	5,547	1,450	3,750	3,750	3,570
7352 Special dept materials	593	0	0	0	0
7355 General supplies	99	76	0	0	0
7358 Training & education	750	290	2,500	2,500	500
7359 Small tools and equip	2,012	0	5,000	5,000	5,000
7399 Supplies, mat & services	2,441	0	3,000	3,000	3,000
300: Supplies, Materials & Services Total	**50,611**	**27,569**	**80,700**	**81,047**	**65,470**
500: Equipment, Land & Structures					
7701 Office equip	1,924	0	3,000	3,000	2,000
500: Equipment, Land & Structures Total	**1,924**	**0**	**3,000**	**3,000**	**2,000**
550: Fleet					
7851 Vehicles & Equipment	0	0	0	0	22,000
550: Fleet Total	**0**	**0**	**0**	**0**	**22,000**
600: Special Payments					
8099 Special payments	0	0	0	0	18,610
600: Special Payments Total	**0**	**0**	**0**	**0**	**18,610**
164604: Public Benefits Total	**262,789**	**162,852**	**217,479**	**216,464**	**214,160**
164605: Demand-Side Management Service					
200: Utility Comm. & Transportation					
7201 Postage	167	0	0	0	0
200: Utility Comm. & Transportation Total	**167**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	8,253	0	0	0	0
7323 Professional services	21,741	72,245	125,000	125,000	199,250
7352 Special dept materials	0	790	0	0	0

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
300: Supplies, Materials & Services Total	**29,994**	**73,035**	**125,000**	**125,000**	**199,250**
500: Equipment, Land & Structures					
7719 Other equip	850	0	0	0	0
500: Equipment, Land & Structures Total	**850**	**0**	**0**	**0**	**0**
600: Special Payments					
8098 Public Benefits Program	178,955	222,332	376,349	376,349	397,000
8099 Special payments	0	17,357	0	0	0
600: Special Payments Total	**178,955**	**239,689**	**376,349**	**376,349**	**397,000**
164605: Demand-Side Management Service To	**209,966**	**312,724**	**501,349**	**501,349**	**596,250**
164606: Low-Income Services					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	657	0	0	0
7323 Professional services	13,820	20,800	75,000	75,000	13,000
300: Supplies, Materials & Services Total	**13,820**	**21,457**	**75,000**	**75,000**	**13,000**
164606: Low-Income Services Total	**13,820**	**21,457**	**75,000**	**75,000**	**13,000**
164607: Research, Dev & Demonstration					
600: Special Payments					
8098 Public Benefits Program	0	0	0	0	20,000
600: Special Payments Total	**0**	**0**	**0**	**0**	**20,000**
164607: Research, Dev & Demonstration Total	**0**	**0**	**0**	**0**	**20,000**
164608: Renewable Energy Resource/Tech					
300: Supplies, Materials & Services					
7323 Professional services	19,948	9,341	10,000	10,000	5,000
300: Supplies, Materials & Services Total	**19,948**	**9,341**	**10,000**	**10,000**	**5,000**
164608: Renewable Energy Resource/Tech To	**19,948**	**9,341**	**10,000**	**10,000**	**5,000**
164609: Lodi CARE Program					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	230	0	0	0
7323 Professional services	2,780	8,280	7,000	7,000	7,000
300: Supplies, Materials & Services Total	**2,780**	**8,510**	**7,000**	**7,000**	**7,000**
600: Special Payments					
8097 Lodi CARE Program	6,544	15,787	43,000	43,000	43,000
600: Special Payments Total	**6,544**	**15,787**	**43,000**	**43,000**	**43,000**
164609: Lodi CARE Program Total	**9,324**	**24,297**	**50,000**	**50,000**	**50,000**
166601: Solar rebates					
600: Special Payments					
8098 Public Benefits Program	134,221	415,191	0	72,275	0
8099 Special payments	0	0	600,000	600,000	600,000
600: Special Payments Total	**134,221**	**415,191**	**600,000**	**672,275**	**600,000**
166601: Solar rebates Total	**134,221**	**415,191**	**600,000**	**672,275**	**600,000**
Electric Utility Marketing Total	**45,181,258**	**48,429,212**	**47,126,398**	**46,866,662**	**46,652,780**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Electric Utility Capital Outlay**
DEPARTMENT: **Electric Utility**

Capital Improvement Project Descriptions:

Westside Substation Preliminary engineering and design of the Westside Substation.	**175,000**
Westside Line Extensions Extend overhead lines from McLane-Westside Line and Henning-Westside Line to Westside Substation at Westgate Drive and Kettleman Lane.	**116,000**
DeBenedetti Park Improvements Improvements to DeBenedetti Park including storm pump station, storm drain piping, control structures, fencing, irrigation, landscaping, electrical and lighting. This is a jointly funded project with additional funding from the Capital Outlay and Streets funds ($1,272,000 project total).	**250,000**
Cable Rejuvenation Transformer and cable/conductor rejuvenation or placement in grids 14, 19, 20, 31, 46, 47, 48, 56, and 57.	**1,496,110**
Substation Compliance Update substations to meet safety or compliance requirements.	**173,000**
MSC Improvements Security improvements and replace rusted out gutters on the warehouse building at MSC. The gutter replacement is a joint project with funding from Water and Wastewater funds ($40,000 project total).	**50,000**
AMR System Installation Phase 3 residential and Phase 1 commercial AMR meter and fixed network installation.	**916,750**
SCADA and Fiber Optics Project Update SCADA system, extend fiber optics to fire stations and attach to fiber loop.	**149,300**
Streetlights Update streetlight grounding and fusing in grids A and B.	**348,520**

ACTIVITY:	**Equipment Purchase**	**FUND:**	**Electric Utility Capital Outlay**
DEPARTMENT:	**Electric Utility**		**Public Benefits Fund**

Equipment - New or Replacement Description:

Replacement of Bucket Truck Replace bucket truck used in distribution sytem extensions/replacements due to carb compliance.	**97,000**
Replacement of Vehicle 09-018 Replace 1997 Plymouth with Toyota Prius. This vehicle is used daily by the Manager of Customer Service and Programs.	**22,000**

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
161000: Install Electric Meters					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	109,945	0	916,750
1825.1700 Contracts	0	62,225	3,093	88,000	0
1836.1700 Other	0	33	0	484	0
900: Capital Projects Total	**0**	**62,258**	**113,038**	**88,484**	**916,750**
161000: Install Electric Meters Total	**0**	**62,258**	**113,038**	**88,484**	**916,750**
161002: Electric Capital-New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	20,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**20,000**
161002: Electric Capital-New Total	**0**	**0**	**0**	**0**	**20,000**
161013: MSC Security Improvements					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	30,000
1825.2250 Contracts	0	11,285	0	0	0
1831.2250 Materials	0	48,399	13,045	13,045	0
900: Capital Projects Total	**0**	**59,684**	**13,045**	**13,045**	**30,000**
161013: MSC Security Improvements Total	**0**	**59,684**	**13,045**	**13,045**	**30,000**
161633: Street Light Improvement					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	25,000	0	348,520
1827.1700 Force Account	5,586	0	0	25,000	0
1831.1700 Materials	98	0	0	0	0
900: Capital Projects Total	**5,684**	**0**	**25,000**	**25,000**	**348,520**
161633: Street Light Improvement Total	**5,684**	**0**	**25,000**	**25,000**	**348,520**
161651: EUIP-Line Extensions					
500: Equipment, Land & Structures					
7719 Other equip	5,294	0	0	633	0
500: Equipment, Land & Structures Total	**5,294**	**0**	**0**	**633**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	0	0	100,000	0	250,000
1827.1700 Force Account	17,096	20,470	0	1,495	0
1829.1700 Equipment	360,261	0	0	100,000	0
1831.1700 Materials	5	0	0	0	0
1833.1700 Labor	8,600	12,750	0	0	0
1836.1700 Other	950	0	0	0	0
1841.1700 Transformers	113,801	0	0	0	0
1842.1700 Meters	564,686	0	0	0	0
1844.1700 Poles & Pole Line Hardware	1,781	0	0	0	0
900: Capital Projects Total	**1,067,180**	**33,220**	**100,000**	**101,495**	**250,000**
161651: EUIP-Line Extensions Total	**1,072,474**	**33,220**	**100,000**	**102,128**	**250,000**
161652: EUIP-Distribution Systm Imprv					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	1,496,110
1825.1700 Contracts	30,250	0	0	0	0
1827.1700 Force Account	69,195	41,294	0	1,846	0
1829.1700 Equipment	846	0	0	0	0
1831.1700 Materials	328	96	0	0	0
1836.1700 Other	2,556	0	0	0	0
1843.1700 Wires	1,200	0	0	0	0
1844.1700 Poles & Pole Line Hardware	2,828	0	0	0	0
900: Capital Projects Total	**107,203**	**41,390**	**0**	**1,846**	**1,496,110**
161652: EUIP-Distribution Systm Imprv Total	**107,203**	**41,390**	**0**	**1,846**	**1,496,110**

Electric Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
161657: EUIP-Substation Const-Hi Volt					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	173,000
1825.1700 Contracts	0	0	3,534	3,534	0
1836.1700 Other	0	0	0	245	0
900: Capital Projects Total	**0**	**0**	**3,534**	**3,779**	**173,000**
161657: EUIP-Substation Const-Hi Volt Total	**0**	**0**	**3,534**	**3,779**	**173,000**
161677: Killelea Substation Construct					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	120,000	0	175,000
1825.1700 Contracts	3,020,087	12,006	0	154,376	0
1827.1700 Force Account	220,820	3,249	0	0	0
1829.1700 Equipment	778,397	0	0	0	0
1831.1700 Materials	23,275	5,598	0	0	0
1833.1700 Labor	67,632	0	0	0	0
1835.1700 Acquisition	203,116	0	0	0	0
1836.1700 Other	336,160	5,024	0	0	0
1836.2300 Other	648	206	0	0	0
1843.1700 Wires	87,569	0	0	0	0
1844.1700 Poles & Pole Line Hardware	23,708	0	0	0	0
900: Capital Projects Total	**4,761,412**	**26,083**	**120,000**	**154,376**	**175,000**
161677: Killelea Substation Construct Total	**4,761,412**	**26,083**	**120,000**	**154,376**	**175,000**
161680: EUIP-60KV Line Ind Subs-Harney					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	116,000
1827.1700 Force Account	97	0	0	0	0
900: Capital Projects Total	**97**	**0**	**0**	**0**	**116,000**
161680: EUIP-60KV Line Ind Subs-Harney Tota	**97**	**0**	**0**	**0**	**116,000**
161685: Fiber Optic System					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	149,300
900: Capital Projects Total	**0**	**0**	**0**	**0**	**149,300**
161685: Fiber Optic System Total	**0**	**0**	**0**	**0**	**149,300**
1611201: EUIP-Capital Equipment					
300: Supplies, Materials & Services					
7359 Small tools and equip	35,988	3,714	0	0	0
7369 Software Licensing Cost	694	0	0	0	0
300: Supplies, Materials & Services Total	**36,682**	**3,714**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7701 Office equip	9,770	0	0	0	0
7719 Other equip	39,106	0	0	0	0
500: Equipment, Land & Structures Total	**48,876**	**0**	**0**	**0**	**0**
550: Fleet					
7850 Fleet	0	0	0	0	97,000
7851 Vehicles & Equipment	234,967	49,863	76,692	76,692	0
7852 Heavy equipment	285,398	15	0	0	0
550: Fleet Total	**520,365**	**49,878**	**76,692**	**76,692**	**97,000**
1611201: EUIP-Capital Equipment Total	**605,923**	**53,592**	**76,692**	**76,692**	**97,000**
Electric Utility Capital Total	**6,552,793**	**276,227**	**451,309**	**465,350**	**3,771,680**

WATER UTILITY

Lodi's Water Utility provides clean drinking water each day to nearly 23,000 customers.

The Water Utility, managed by the Public Works Department, is responsible for delivering clean water, repairing aging infrastructure and removing industrial contaminants PCE and TCE from Lodi's groundwater. The utility's budget is $11,528,790 in FY 2010/11, compared to $22,810,040 in FY 2009/10. The utility is maintaining a shared 43-person staff with the Wastewater Utility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

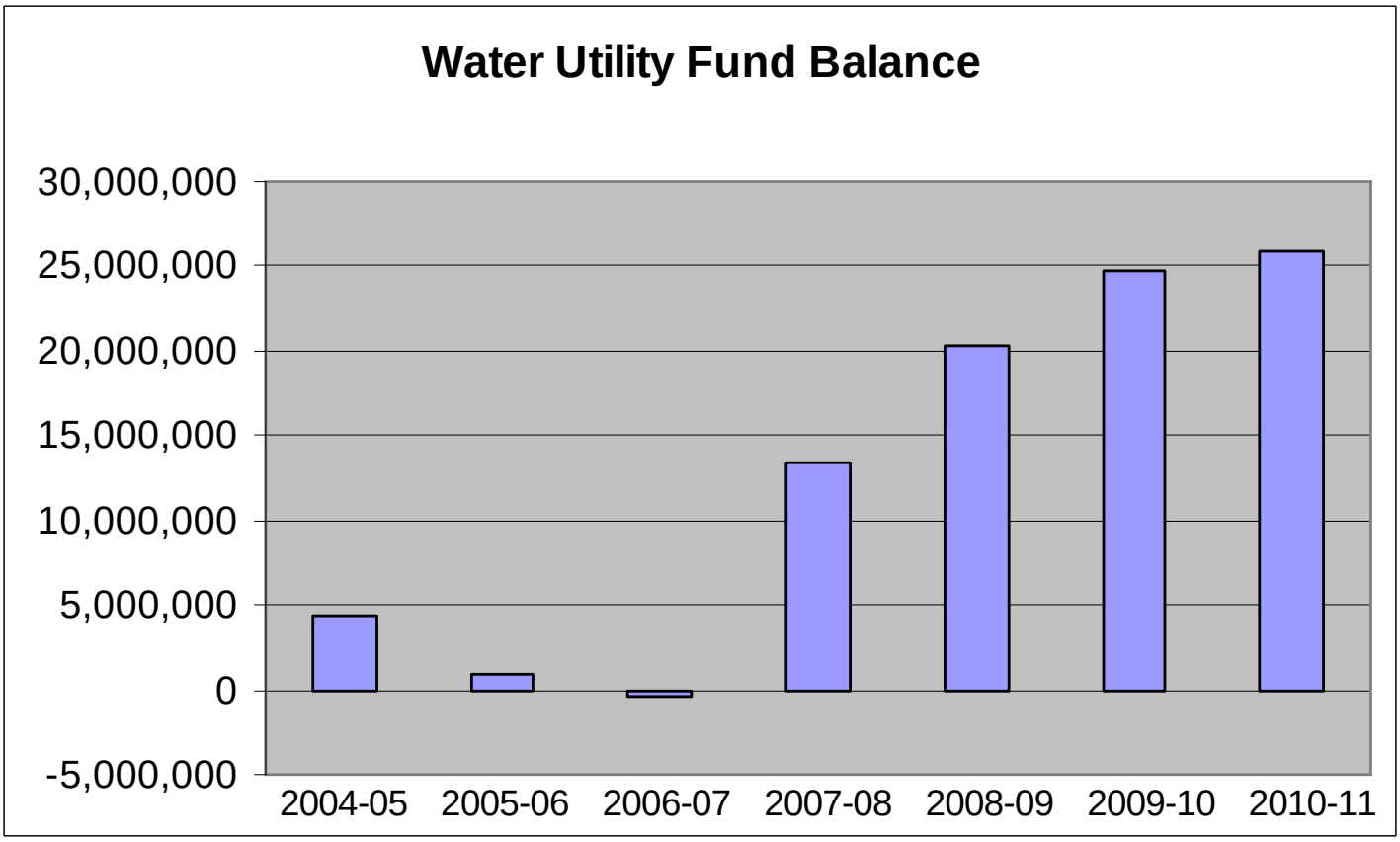
Water Fund
Fund balance Analysis

Statement of Estimated Changes in Fund Balance

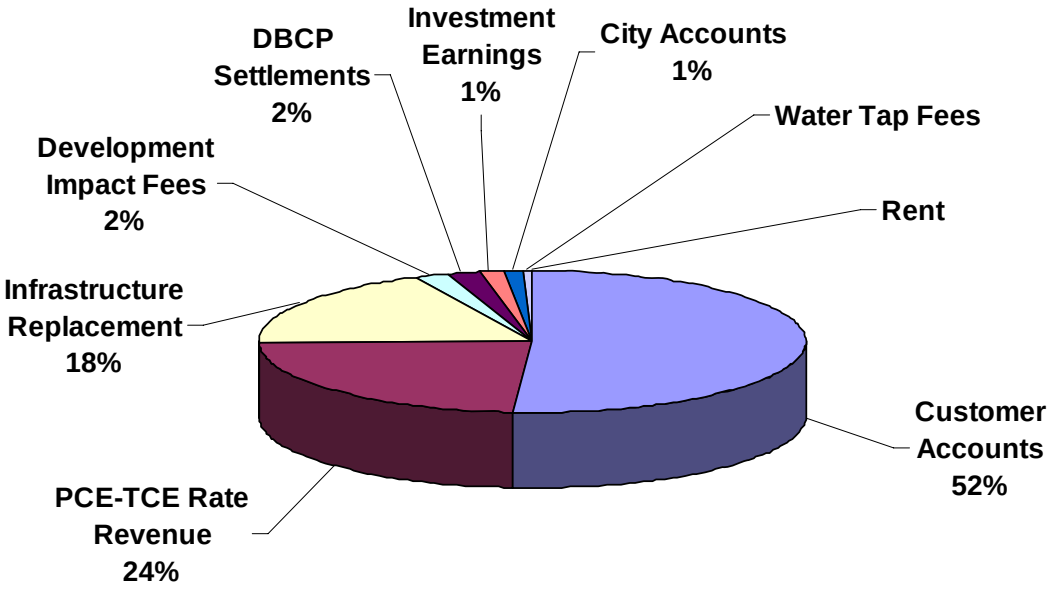
For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Water Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance	(475,262)	13,434,921	15,761,074	20,272,801	24,717,657
Revenues	23,293,009	17,343,265	14,186,738	13,992,174	12,741,980
Expenditures	9,382,826	10,505,385	22,810,040	9,547,318	11,528,790
Net Difference (Revenues Less Expenditures)	13,910,183	6,837,880	(8,623,302)	4,444,856	1,213,190
Cash Balance					
Ending Cash Balance	13,434,921	20,272,801	7,137,772	24,717,657	25,930,847



Water Fund Revenues



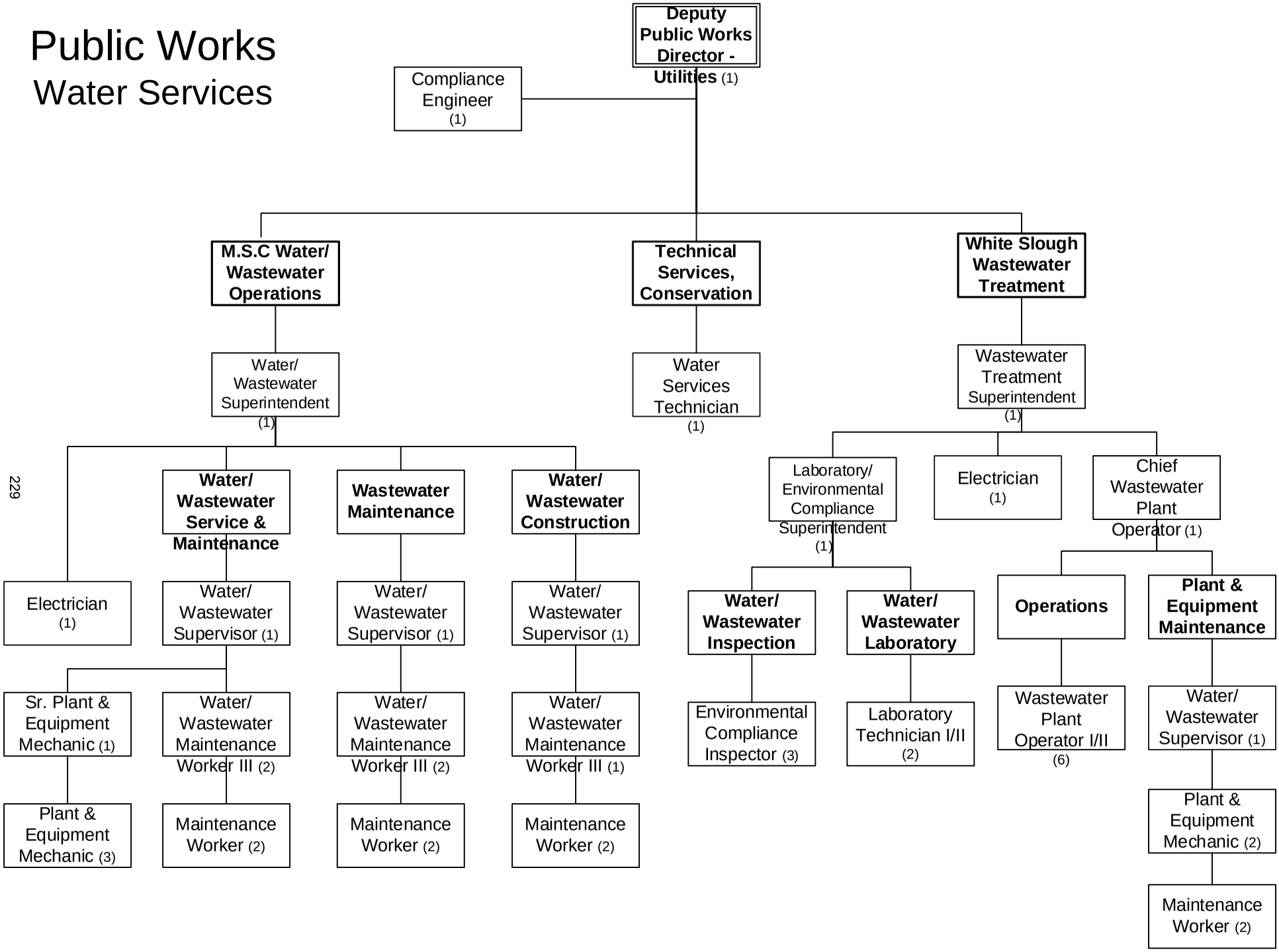
Revenue	Budget 2010-11
Customer Accounts	6,507,490
PCE-TCE Rate Revenue	2,997,650
Infrastructure Replacement	2,336,400
Development Impact Fees	271,480
DBCP Settlements	250,000
Investment Earnings	152,860
City Accounts	151,100
Water Tap Fees	60,000
Rent	15,000
Grand Total	12,741,980

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
181: Water Utility - Capital Outlay						
090: Operating Transfers In						
4210 Operating Transfers In	2,411,914	2,420,065	0	0	0	
090: Operating Transfers In Total	**2,411,914**	**2,420,065**	**0**	**0**	**0**	
181: Water Utility - Capital Outlay Total	**2,411,914**	**2,420,065**	**0**	**0**	**0**	
183: Water Pce-Tce B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	15,210,318	0	0	0	
090: Operating Transfers In Total	**0**	**15,210,318**	**0**	**0**	**0**	
900: Other Revenue						
1082.2000 COP Construction & Acq	(34)	(11)	0	0	0	
900: Other Revenue Total	**(34)**	**(11)**	**0**	**0**	**0**	
183: Water Pce-Tce B/S Total	**(34)**	**15,210,307**	**0**	**0**	**0**	
1801: Water Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	341,648	58,873	79,200	23,575	14,540	
5361 Rent	11,534	15,981	15,000	12,435	15,000	
5391 Sale of City Property	153	209	0	33	0	
400: Investment/Property Revenues Tota	**353,335**	**75,063**	**94,200**	**36,043**	**29,540**	
660: Water Operating Revenue						
6471 City Accounts	144,434	147,926	150,000	150,000	151,100	
6480 Customer Accounts	6,204,856	6,396,304	6,643,974	6,460,267	6,507,490	
6481 Infrastructure Replacement	2,223,213	2,296,480	2,384,556	2,319,445	2,336,400	
660: Water Operating Revenue Total	**8,572,503**	**8,840,710**	**9,178,530**	**8,929,712**	**8,994,990**	
680: Non-Operating Utility Revenue						
5413.4 Wrk for City-PW	0	0	0	7,495	0	
6522 Water Tap Fees	161,914	64,189	100,000	66,000	60,000	
6526 Water Reimbursements	2,523	0	0	0	0	
680: Non-Operating Utility Revenue Total	**164,437**	**64,189**	**100,000**	**73,495**	**60,000**	
900: Other Revenue						
5394 Revenue-Other	3,909	751	0	0	0	
5398 Reimbursable Charges	0	6,665	0	3,620	0	
6152 Damage to Property	31,870	0	0	0	0	
900: Other Revenue Total	**35,779**	**7,416**	**0**	**3,620**	**0**	
1801: Water Utility Fund Rev Total	**9,126,054**	**8,987,378**	**9,372,730**	**9,042,870**	**9,084,530**	
1811: Water Utility - Capital Outlay						
400: Investment/Property Revenues						
5332 Investment earnings	380,421	255,007	88,200	78,375	57,410	
400: Investment/Property Revenues Tota	**380,421**	**255,007**	**88,200**	**78,375**	**57,410**	
900: Other Revenue						

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
5396 DBCP settlements	196,085	256,405	200,000	287,289	250,000	
900: Other Revenue Total	**196,085**	**256,405**	**200,000**	**287,289**	**250,000**	
1811: Water Utility - Capital Outlay Total	**576,506**	**511,412**	**288,200**	**365,664**	**307,410**	
1821: Imf Water Facilities Rev						
400: Investment/Property Revenues						
5332 Investment earnings	9,178	(5,079)	0	0	0	
400: Investment/Property Revenues Tota	**9,178**	**(5,079)**	**0**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	30,783	13,086	13,768	511	271,480	
810: Development Impact Fees Total	**30,783**	**13,086**	**13,768**	**511**	**271,480**	
900: Other Revenue						
5398 Reimbursable Charges	0	6,750	0	0	0	
900: Other Revenue Total	**0**	**6,750**	**0**	**0**	**0**	
1821: Imf Water Facilities Rev Total	**39,961**	**14,757**	**13,768**	**511**	**271,480**	
1831: Water Pce-Tce Rev						
400: Investment/Property Revenues						
5332 Investment earnings	(658,424)	(50,339)	0	220	0	
400: Investment/Property Revenues Tota	**(658,424)**	**(50,339)**	**0**	**220**	**0**	
1831: Water Pce-Tce Rev Total	**(658,424)**	**(50,339)**	**0**	**220**	**0**	
1841: Water PCE-TCE Settlements-Rev						
900: Other Revenue						
5397 PCE/TCE settlements	3,375,000	900,000	0	0	0	
900: Other Revenue Total	**3,375,000**	**900,000**	**0**	**0**	**0**	
1841: Water PCE-TCE Settlements-Rev Tota	**3,375,000**	**900,000**	**0**	**0**	**0**	
1851: PCE-TCE Rate Abatement						
660: Water Operating Revenue						
6495 PCE-TCE Rate Revenue	2,777,483	2,946,430	2,884,700	2,975,894	2,997,650	
660: Water Operating Revenue Total	**2,777,483**	**2,946,430**	**2,884,700**	**2,975,894**	**2,997,650**	
1851: PCE-TCE Rate Abatement Total	**2,777,483**	**2,946,430**	**2,884,700**	**2,975,894**	**2,997,650**	
1901: Central Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	275,297	144,534	72,000	59,745	49,720	
400: Investment/Property Revenues Tota	**275,297**	**144,534**	**72,000**	**59,745**	**49,720**	
900: Other Revenue						
5397 PCE/TCE settlements	260,066	260,085	0	0	0	
900: Other Revenue Total	**260,066**	**260,085**	**0**	**0**	**0**	
1901: Central Plume-Revenue Total	**535,363**	**404,619**	**72,000**	**59,745**	**49,720**	

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
1911: Southern Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	12,186	16,779	2,800	4,555	3,330	
400: Investment/Property Revenues Tota	**12,186**	**16,779**	**2,800**	**4,555**	**3,330**	
900: Other Revenue						
5397 PCE/TCE settlements	686,250	0	675,000	675,000	0	
900: Other Revenue Total	**686,250**	**0**	**675,000**	**675,000**	**0**	
1911: Southern Plume-Revenue Total	**698,436**	**16,779**	**677,800**	**679,555**	**3,330**	
1921: Busy Bee Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	4,476	2,155	1,000	585	430	
400: Investment/Property Revenues Tota	**4,476**	**2,155**	**1,000**	**585**	**430**	
1921: Busy Bee Plume-Revenue Total	**4,476**	**2,155**	**1,000**	**585**	**430**	
1931: Northern Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	12,725	140,625	45,000	32,880	25,220	
400: Investment/Property Revenues Tota	**12,725**	**140,625**	**45,000**	**32,880**	**25,220**	
900: Other Revenue						
5397 PCE/TCE settlements	4,269,999	745,000	250,000	250,000	0	
900: Other Revenue Total	**4,269,999**	**745,000**	**250,000**	**250,000**	**0**	
1931: Northern Plume-Revenue Total	**4,282,724**	**885,625**	**295,000**	**282,880**	**25,220**	
1941: South Central Western Plume-Rv						
400: Investment/Property Revenues						
5332 Investment earnings	3,061	8,107	0	2,710	2,210	
400: Investment/Property Revenues Tota	**3,061**	**8,107**	**0**	**2,710**	**2,210**	
900: Other Revenue						
5397 PCE/TCE settlements	300,000	105,000	581,540	581,540	0	
900: Other Revenue Total	**300,000**	**105,000**	**581,540**	**581,540**	**0**	
1941: South Central Western Plume-Rv Tota	**303,061**	**113,107**	**581,540**	**584,250**	**2,210**	
Water Utility Revenue Total	**23,472,520**	**32,362,295**	**14,186,738**	**13,992,174**	**12,741,980**	

Public Works
Water Services



FY 2010-2011

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
090: Operating Transfers Out	3,036,210	18,690,505	1,060,122	1,060,122	1,060,120
100: Personnel Services	1,128,576	1,463,249	1,307,549	1,337,017	1,403,580
200: Utility Comm. & Transportation	780,260	804,908	917,040	811,290	721,150
300: Supplies, Materials & Services	3,510,338	2,957,276	1,442,311	1,449,387	722,810
400: Work for Others	316,117	322,520	345,000	345,000	345,000
500: Equipment, Land & Structures	2,698	6,855	2,004,000	4,000	1,045,000
550: Fleet	0	29,421	50,000	50,000	50,000
600: Special Payments	857,312	1,524,708	492,274	332,168	492,130
800: Bulk Power Purchase	1,200,000	1,200,000	1,200,000	1,200,000	1,224,000
900: Capital Projects	0	(1)	13,991,744	2,958,334	4,465,000
Water Utility Total	**10,831,511**	**26,999,441**	**22,810,040**	**9,547,318**	**11,528,790**

STAFFING SUMMARY

	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
WATER SERVICES					
Chief Wastewater Plant Operator	1	1	1	1	1
Compliance Engineer	0	0	1	1	1
Deputy Public Works Director - Utilities	0	0	1	1	1
Electrician	2	2	2	2	2
Environmental Compliance Inspector	2	2	3	3	3
Laboratory Services Supervisor	1	1	1	0	0
Laboratory/Environmental Compliance Superintenc	0	0	0	1	1
Laboratory Technician I/II	2	2	2	2	2
Maintenance Worker I/II	8	8	8	8	8
Plant & Equipment Mechanic	4	4	4	5	5
Senior Plant & Equipment Mechanic	3	2	2	1	1
Wastewater Plant Operator I/II/III	6	6	6	6	6
Wastewater Treatment Superintendent	1	1	1	1	1
Water Services Manager	1	1	0	0	0
Water Services Technician	1	1	1	1	1
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	3	3	4	4	4
Water Services Total	**41**	**40**	**43**	**43**	**43**

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	3,036,210	18,690,505	1,060,122	1,060,122	1,060,120	General Fund cost of service
090: Operating Transfers Out	**3,036,210**	**18,690,505**	**1,060,122**	**1,060,122**	**1,060,120**	
7101 Regular emp salary	12,805	46	0	0	0	
7102 Overtime	17,884	23,545	22,097	19,214	25,670	
7103 Part time salary	31,310	31,544	0	29,555	29,560	
7109 Incentive pay	937	1,152	0	17	0	
7112 Medical insurance	20,164	4,837	0	254	0	
7113 Dental insurance	1,541	384	0	17	0	
7114 Vision care	388	94	0	4	0	
7115 Medicare insurance	888	791	0	4	0	
7121 Service contribution-PERS	3,228	420	0	0	0	
7123 Deferred comp	85	12	0	0	0	
7124 LI & AD & D	39	0	0	0	0	
7125 Unemployment insurance	122	86	0	0	0	
7128 LTD	171	1	0	0	0	
7129 Chiropractic	66	19	0	0	0	
7130 Insurance refund	30	159	0	0	0	
7189 Transfer Out	1,038,918	1,400,159	1,285,452	1,287,952	1,348,350	Staff allocation from Wastewater
100: Personnel Services	**1,128,576**	**1,463,249**	**1,307,549**	**1,337,017**	**1,403,580**	
7201 Postage	454	218	400	250	400	
7202 Telephone	25,603	26,003	20,650	20,650	20,650	
7203 Cellular phone charges	3,500	3,067	4,350	4,350	4,100	
7204 Pagers	27	0	40	40	0	
7211 Electricity	745,197	769,967	888,000	780,000	690,000	Reflects budgetary correction
7213 Water	5,479	5,653	3,600	6,000	6,000	
200: Utility Comm. & Transportation	**780,260**	**804,908**	**917,040**	**811,290**	**721,150**	
7301 Printing,binding,duplication	2,095	2,283	4,500	3,000	4,750	
7302 Photocopying	833	317	250	300	250	
7303 Advertising	17,188	240	1,150	1,150	1,150	
7305 Uniforms	3,584	5,200	3,000	3,000	4,000	
7306 Safety Equipment	4,993	4,419	5,500	5,500	6,000	
7307 Office supplies	2,347	4,636	5,700	5,700	3,700	
7308 Books & periodicals	615	772	1,550	1,550	1,550	
7309 Membership & dues	9,152	9,906	8,800	8,800	8,800	
7310 Uncollectible acct expense	126,950	115,841	45,000	130,000	110,000	
7311 Collection agency fees	799	565	2,500	2,500	2,500	
7312 Bank service charges	10,995	11,265	8,000	8,000	8,000	
7313 Information systems software	3,266	16,865	10,499	10,000	10,000	
7314 Business expense	1,522	1,475	2,050	2,050	1,800	
7315 Conference expense	326	3,364	5,000	5,000	5,000	
7321 Rent of Land, facilities	4,223	4,328	6,350	6,350	6,400	
7322 Rental of equipment	131	129	0	64,101	2,000	
7323 Professional services	2,997,456	2,359,645	854,156	680,245	101,000	Reduced PCE/TCE legal work

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7330 Repairs to comm equip	1,127	1,011	1,000	1,000	1,000	
7331 Repairs to Mach & equip	69,247	76,852	72,130	72,130	15,000	
7332 Repairs to office equip	456	0	0	50	100	
7333 Repairs to vehicles	51,851	70,691	48,785	48,785	48,260	
7334 Repairs to buildings	422	0	0	0	0	
7335 Sublet service contracts	16,394	16,354	10,946	13,246	14,000	
7336 Car wash	138	107	170	125	130	
7343 PL & PD/other insurance	1,900	0	0	0	0	
7351 Motor veh fuel, lube	19,968	18,283	15,775	17,000	18,820	
7352 Special dept materials	146,334	201,557	309,800	338,300	325,800	
7353 Janitorial supplies	11	177	100	244	100	
7354 Photo supplies	0	0	250	250	250	
7355 General supplies	1,257	4,499	200	1,261	200	
7356 Medical supplies	6	93	2,000	2,000	500	
7358 Training & education	2,249	6,157	3,650	3,650	3,650	
7359 Small tools and equip	9,908	8,931	10,300	10,300	12,800	
7360 Overtime meals	317	494	0	600	600	
7363 Employees physical exams	0	65	200	200	200	
7366 Tuition Reimbursement	0	743	500	500	500	
7369 Software Licensing Cost	2,059	2,468	2,500	2,500	4,000	
7388 Transfer In	0	7,500	0	0	0	
7399 Supplies, mat & services	219	44	0	0	0	
300: Supplies, Materials & Services	**3,510,338**	**2,957,276**	**1,442,311**	**1,449,387**	**722,810**	
7601 Work for others	316,117	322,520	345,000	345,000	345,000	
400: Work for Others	**316,117**	**322,520**	**345,000**	**345,000**	**345,000**	
7700 Equipment, Land & Structures	0	0	0	0	1,000,000	PCE/TCE cleanup project
7701 Office equip	327	4,431	2,000	2,000	0	
7709 Shop equipment	0	2,424	0	0	0	
7715 Data Processing hrdware	2,371	0	2,000	2,000	0	
7719 Other equip	0	0	0	0	45,000	
7720 Other contracts	0	0	2,000,000	0	0	Main replacement project
500: Equipment, Land & Structures	**2,698**	**6,855**	**2,004,000**	**4,000**	**1,045,000**	
7850 Fleet	0	0	50,000	50,000	50,000	
7851 Vehicles & Equipment	0	29,421	0	0	0	
550: Fleet	**0**	**29,421**	**50,000**	**50,000**	**50,000**	
7900 Debt service	0	0	228,024	0	181,500	
7924 Bond interest	31,367	0	0	0	46,530	
7927 Loan interest	31,309	56,868	0	55,000	0	
8022 Taxes	34	6	1,000	100	100	
8023 Refunds/Rebates	437	219	1,000	1,000	2,000	
8097 Lodi CARE Program	317	0	0	0	0	
8099 Special payments	793,848	1,467,615	262,250	276,068	262,000	
600: Special Payments	**857,312**	**1,524,708**	**492,274**	**332,168**	**492,130**	

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
8301 WID Water Purchase	1,200,000	1,200,000	1,200,000	1,200,000	1,224,000	
800: Bulk Power Purchase	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**1,224,000**	
1820 Construction in Progress-CY	(748,715)	(1,414,758)	13,151,875	300,000	4,465,000	Primarily water meter program costs
1825.2150 Contracts	28,461	45,517	13,062	64,500	0	
1825.2200 Contracts	321,276	130,259	821,905	818,653	0	
1825.2250 Contracts	0	320,482	4,902	40,000	0	
1825.2300 Contracts	0	1,494	0	0	0	
1827.1800 Force Account	0	4,468	0	1,000,000	0	
1827.1850 Force Account	0	12,846	0	0	0	
1827.2000 Force Account	24,429	6,198	0	0	0	
1827.2100 Force Account	0	32,464	0	0	0	
1827.2150 Force Account	53,440	71,327	0	0	0	
1827.2300 Force Account	44,867	40,621	0	0	0	
1829.2100 Equipment	0	19,868	0	0	0	
1829.2275 Machinery & equipment	0	3,403	0	0	0	
1829.2300 Equipment	3,215	0	0	0	0	
1831.2000 Materials	832	0	0	0	0	
1831.2100 Materials	33,174	25,608	0	0	0	
1831.2150 Materials	27,095	17,637	0	75,000	0	
1833.2100 Labor	1,336	0	0	0	0	
1836.2000 Other	650	0	0	0	0	
1836.2100 Other	289	0	0	0	0	
1836.2150 Other	55,603	218,033	0	657,110	0	
1836.2300 Other	45,496	43,569	0	2,232	0	
1842.2150 Meters	108,552	420,963	0	839	0	
900: Capital Projects	**0**	**(1)**	**13,991,744**	**2,958,334**	**4,465,000**	
Water Utility Total	**10,831,511**	**26,999,441**	**22,810,040**	**9,547,318**	**11,528,790**	

ACTIVITY:	**Water Utility**	**DIVISION:**	**Utilities - Water**
DEPARTMENT:	**Public Works**	**FUND:**	**Water Fund**

ACTIVITY DESCRIPTION

The Water Utility activity provides potable water to approximately 23,000 residential, commercial and industrial customers. The utility provides water for fire suppression to both public and private fire hydrants and fire suppression systems. Activity goals are to provide a reliable supply of safe drinking water, ensure prudent and responsible water use, provide a well maintained system of pumping, distribution and treatment facilities and equipment, and to recruit and maintain a highly trained and motivated staff. This activity has five major elements:

- Administration – Provides overall direction, supervision and planning for the water utility activity; prepares studies and reports on water utility service operations and facilities; ensures compliance with existing, and reviews and researches pending federal and State water and groundwater regulations, legislation, and grants; represents the City on water and groundwater related issues, including TCE/PCE technical issues; participates in designing and specifying related capital projects; and, coordinates and provides liaison with other utilities and public agencies and private firms.
- Water conservation – Plans, promotes and enforces the City's Water Conservation Program, responds to complaints; and, distributes water conservation material and offers rebates for water saving plumbing fixtures.
- Water production – Operates, maintains, repairs, and monitors the City’s potable water system; 27 wells, six granular activated carbon treatment systems, emergency generators, chlorinators, sand separators, one elevated water tank, a 1 million-gallon tank and pump station, and the production of over 5 billion gallons of drinking water. This function also tests for compliance with State and federal safe drinking water standards and includes DBCP monitoring and some TCE/PCE monitoring and groundwater clean-up systems.
- Water distribution – Operates, repairs and maintains approximately 240 miles of water mains (ranging in size from 2 to 14 inches in diameter), service lines, just under 5,000 water valves, and approximately 1,860 fire hydrants, responds to customer complaints and monitors for compliance with State and federal bacteriological standards.
- Work for others/capital improvement – Construct water main connection for new development and new wells and storage tanks; installs fire service lines, hydrants and large water services for new or existing customers; upgrades existing water systems and installs underground and above ground piping for new well sites and new water treatment systems.

MAJOR 2009/10 ACCOMPLISHMENTS

- Fully implemented valve exercising program.
- Completed advisory water rate structure.
- Implemented computer maintenance management system.

MAJOR 2010/11 OBJECTIVES

- Continue improving infrastructure mapping and cost tracking information.
- Continue future phases of the City's residential water meter retrofit program for compliance with 2010 legislative mandate to begin charging metered rates to those with water meters installed.
- Increase public education on the value of conserving our potable water supply.

ACTIVITY: **Water Utility** **DIVISION:** **Utilities - Water**
DEPARTMENT: **Public Works** **FUND:** **Water Fund**

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Total potable water production (million gallons/year)	5,582	5,593	5,230
Number of water wells	27	27	27
Water use (gallons per capita per day)	241	242	226

RELATED COST CENTER(S)

- 180.4220
- 180152
- 180413
- 180451
- 180453
- 180454
- 180456
- 180459
- 180611

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
180: Water Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	3,029,444	9,780,187	1,060,122	1,060,122	1,060,120
090: Operating Transfers Out Total	**3,029,444**	**9,780,187**	**1,060,122**	**1,060,122**	**1,060,120**
180: Water Utility Fund B/S Total	**3,029,444**	**9,780,187**	**1,060,122**	**1,060,122**	**1,060,120**
180152: Damage To City Property-Water					
100: Personnel Services					
7102 Overtime	655	803	1,773	1,000	1,420
7109 Incentive pay	50	49	0	17	0
7112 Medical insurance	151	73	0	254	0
7113 Dental insurance	9	5	0	17	0
7114 Vision care	2	1	0	4	0
7115 Medicare insurance	10	12	0	4	0
7123 Deferred comp	0	3	0	0	0
7130 Insurance refund	0	3	0	0	0
7189 Transfer Out	174	1,604	0	2,500	0
100: Personnel Services Total	**1,051**	**2,553**	**1,773**	**3,796**	**1,420**
300: Supplies, Materials & Services					
7352 Special dept materials	0	1,147	4,000	29,000	5,000
300: Supplies, Materials & Services Total	**0**	**1,147**	**4,000**	**29,000**	**5,000**
600: Special Payments					
8099 Special payments	(978)	15,869	0	0	0
600: Special Payments Total	**(978)**	**15,869**	**0**	**0**	**0**
180152: Damage To City Property-Water Total	**73**	**19,569**	**5,773**	**32,796**	**6,420**
180413: Water Conservation Program					
100: Personnel Services					
7101 Regular emp salary	0	20	0	0	0
7102 Overtime	0	81	0	0	440
7103 Part time salary	30,645	30,976	0	29,555	29,560
7109 Incentive pay	0	1	0	0	0
7115 Medicare insurance	444	450	0	0	0
7121 Service contribution-PERS	647	395	0	0	0
7125 Unemployment insurance	85	85	0	0	0
100: Personnel Services Total	**31,821**	**32,008**	**0**	**29,555**	**30,000**
200: Utility Comm. & Transportation					
7201 Postage	0	0	100	100	100
7202 Telephone	0	0	200	200	200
7203 Cellular phone charges	151	0	250	250	0
200: Utility Comm. & Transportation Total	**151**	**0**	**550**	**550**	**300**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	352	500	500	750
7303 Advertising	0	0	150	150	150
7307 Office supplies	55	61	200	200	200
7308 Books & periodicals	0	0	50	50	50
7309 Membership & dues	345	0	300	300	300
7314 Business expense	0	0	200	200	200
7321 Rent of Land, facilities	380	310	350	350	400
7343 PL & PD/other insurance	1,900	0	0	0	0
7352 Special dept materials	1	846	800	800	800
7358 Training & education	0	0	250	250	250
7359 Small tools and equip	0	0	100	100	100
300: Supplies, Materials & Services Total	**2,681**	**1,569**	**2,900**	**2,900**	**3,200**
180413: Water Conservation Program Total	**34,653**	**33,577**	**3,450**	**33,005**	**33,500**
180451: Water Administration					
100: Personnel Services					
7101 Regular emp salary	12,515	0	0	0	0
7102 Overtime	2,061	2,225	2,497	2,497	1,570

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7103 Part time salary	0	42	0	0	0
7109 Incentive pay	33	66	0	0	0
7112 Medical insurance	6,987	396	0	0	0
7113 Dental insurance	486	35	0	0	0
7114 Vision care	129	9	0	0	0
7115 Medicare insurance	191	18	0	0	0
7121 Service contribution-PERS	2,407	0	0	0	0
7123 Deferred comp	56	(5)	0	0	0
7124 LI & AD & D	38	0	0	0	0
7125 Unemployment insurance	35	0	0	0	0
7128 LTD	160	0	0	0	0
7129 Chiropractic	10	2	0	0	0
7130 Insurance refund	3	4	0	0	0
7189 Transfer Out	340,572	511,048	471,555	471,555	597,290
100: Personnel Services Total	**365,683**	**513,840**	**474,052**	**474,052**	**598,860**
200: Utility Comm. & Transportation					
7201 Postage	39	61	250	100	250
7202 Telephone	503	244	250	250	250
7203 Cellular phone charges	3,349	3,067	3,900	3,900	3,900
7204 Pagers	27	0	40	40	0
200: Utility Comm. & Transportation Total	**3,918**	**3,372**	**4,440**	**4,290**	**4,400**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	2,042	1,931	4,000	2,500	4,000
7302 Photocopying	295	317	250	300	250
7303 Advertising	0	0	1,000	1,000	1,000
7305 Uniforms	3,574	5,200	3,000	3,000	4,000
7306 Safety Equipment	4,575	4,022	5,000	5,000	5,000
7307 Office supplies	2,215	4,554	3,500	3,500	3,500
7308 Books & periodicals	545	772	1,500	1,500	1,500
7309 Membership & dues	8,807	9,906	8,500	8,500	8,500
7310 Uncollectible acct expense	126,950	115,841	45,000	130,000	110,000
7311 Collection agency fees	799	565	2,500	2,500	2,500
7312 Bank service charges	10,995	11,265	8,000	8,000	8,000
7313 Information systems software	1,915	16,865	10,000	10,000	10,000
7314 Business expense	1,148	1,223	1,600	1,600	1,600
7315 Conference expense	326	1,821	5,000	5,000	5,000
7321 Rent of Land, facilities	3,843	4,018	6,000	6,000	6,000
7323 Professional services	4,413	53,425	46,671	45,000	25,000
7330 Repairs to comm equip	1,127	1,011	1,000	1,000	1,000
7332 Repairs to office equip	207	0	0	50	100
7333 Repairs to vehicles	51,851	70,691	48,785	48,785	48,260
7335 Sublet service contracts	4,019	5,640	4,000	4,000	4,000
7336 Car wash	138	107	170	125	130
7351 Motor veh fuel, lube	19,968	18,283	15,775	17,000	18,820
7352 Special dept materials	1,395	1,378	1,000	4,500	2,000
7353 Janitorial supplies	11	0	100	100	100
7354 Photo supplies	0	0	250	250	250
7355 General supplies	109	133	200	200	200
7356 Medical supplies	6	93	2,000	2,000	500
7358 Training & education	1,999	5,807	3,000	3,000	3,000
7359 Small tools and equip	4,503	4,109	6,500	6,500	7,000
7360 Overtime meals	293	471	0	600	600
7363 Employees physical exams	0	0	200	200	200
7366 Tuition Reimbursement	0	743	500	500	500
7369 Software Licensing Cost	2,059	2,468	2,500	2,500	4,000
7388 Transfer In	0	7,500	0	0	0
7399 Supplies, mat & services	157	44	0	0	0
300: Supplies, Materials & Services Total	**260,284**	**350,203**	**237,501**	**324,710**	**286,510**
400: Work for Others					
7601 Work for others	71	0	0	0	0

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
400: Work for Others Total	**71**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7701 Office equip	327	4,431	2,000	2,000	0
7715 Data Processing hrdware	2,371	0	2,000	2,000	0
500: Equipment, Land & Structures Total	**2,698**	**4,431**	**4,000**	**4,000**	**0**
600: Special Payments					
8023 Refunds/Rebates	437	219	1,000	1,000	2,000
8099 Special payments	41,734	245,918	262,250	262,250	262,000
600: Special Payments Total	**42,171**	**246,137**	**263,250**	**263,250**	**264,000**
180451: Water Administration Total	**674,825**	**1,117,983**	**983,243**	**1,070,302**	**1,153,770**
180453: Production-Water					
100: Personnel Services					
7102 Overtime	1,225	1,164	2,110	0	2,220
7109 Incentive pay	35	66	0	0	0
7112 Medical insurance	1,373	221	0	0	0
7113 Dental insurance	98	17	0	0	0
7114 Vision care	24	4	0	0	0
7115 Medicare insurance	18	18	0	0	0
7129 Chiropractic	5	1	0	0	0
7189 Transfer Out	145,869	144,401	176,330	176,330	159,960
100: Personnel Services Total	**148,647**	**145,892**	**178,440**	**176,330**	**162,180**
200: Utility Comm. & Transportation					
7202 Telephone	24,919	25,556	20,000	20,000	20,000
7203 Cellular phone charges	0	0	200	200	200
7211 Electricity	745,197	769,967	888,000	780,000	690,000
7213 Water	5,479	5,653	3,600	6,000	6,000
200: Utility Comm. & Transportation Total	**775,595**	**801,176**	**911,800**	**806,200**	**716,200**
300: Supplies, Materials & Services					
7303 Advertising	0	13	0	0	0
7306 Safety Equipment	15	0	0	0	0
7314 Business expense	0	25	0	0	0
7323 Professional services	10,590	23,239	60,000	60,000	45,000
7331 Repairs to Mach & equip	69,247	73,162	62,130	62,130	10,000
7334 Repairs to buildings	422	0	0	0	0
7335 Sublet service contracts	10,339	8,100	6,946	8,500	10,000
7352 Special dept materials	7,386	11,745	10,000	10,000	13,000
7355 General supplies	41	85	0	0	0
7359 Small tools and equip	311	365	500	500	500
300: Supplies, Materials & Services Total	**98,351**	**116,734**	**139,576**	**141,130**	**78,500**
400: Work for Others					
7601 Work for others	316,046	322,520	345,000	345,000	345,000
400: Work for Others Total	**316,046**	**322,520**	**345,000**	**345,000**	**345,000**
500: Equipment, Land & Structures					
7719 Other equip	0	0	0	0	45,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**45,000**
600: Special Payments					
8022 Taxes	34	6	1,000	100	100
8099 Special payments	24	0	0	0	0
600: Special Payments Total	**58**	**6**	**1,000**	**100**	**100**
180453: Production-Water Total	**1,338,697**	**1,386,328**	**1,575,816**	**1,468,760**	**1,346,980**
180454: DBCP Monitoring Program					
100: Personnel Services					
7102 Overtime	333	1,466	1,120	1,120	1,130
7109 Incentive pay	24	50	0	0	0
7112 Medical insurance	233	250	0	0	0
7113 Dental insurance	16	17	0	0	0
7114 Vision care	4	4	0	0	0
7115 Medicare insurance	5	22	0	0	0

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7129 Chiropractic	1	1	0	0	0
7189 Transfer Out	46,021	44,856	52,810	52,810	35,270
100: Personnel Services Total	**46,637**	**46,666**	**53,930**	**53,930**	**36,400**
200: Utility Comm. & Transportation					
7201 Postage	0	0	50	50	50
7202 Telephone	181	203	200	200	200
200: Utility Comm. & Transportation Total	**181**	**203**	**250**	**250**	**250**
300: Supplies, Materials & Services					
7323 Professional services	10,548	10,265	11,000	11,000	11,000
7331 Repairs to Mach & equip	0	3,690	10,000	10,000	5,000
7352 Special dept materials	91,069	124,664	219,000	219,000	210,000
7358 Training & education	0	0	400	400	400
7359 Small tools and equip	0	35	200	200	200
300: Supplies, Materials & Services Total	**101,617**	**138,654**	**240,600**	**240,600**	**226,600**
180454: DBCP Monitoring Program Total	**148,435**	**185,523**	**294,780**	**294,780**	**263,250**
180456: Distribution-Water					
100: Personnel Services					
7101 Regular emp salary	290	0	0	0	0
7102 Overtime	13,547	17,690	14,597	14,597	18,890
7109 Incentive pay	794	911	0	0	0
7112 Medical insurance	10,458	3,897	0	0	0
7113 Dental insurance	849	310	0	0	0
7114 Vision care	209	76	0	0	0
7115 Medicare insurance	210	261	0	0	0
7121 Service contribution-PERS	174	20	0	0	0
7123 Deferred comp	29	13	0	0	0
7124 LI & AD & D	1	0	0	0	0
7125 Unemployment insurance	1	0	0	0	0
7128 LTD	11	1	0	0	0
7129 Chiropractic	45	15	0	0	0
7130 Insurance refund	27	152	0	0	0
7189 Transfer Out	498,213	604,104	584,757	584,757	555,830
100: Personnel Services Total	**524,858**	**627,450**	**599,354**	**599,354**	**574,720**
200: Utility Comm. & Transportation					
7201 Postage	0	15	0	0	0
200: Utility Comm. & Transportation Total	**0**	**15**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	53	0	0	0	0
7305 Uniforms	10	0	0	0	0
7306 Safety Equipment	403	397	500	500	1,000
7307 Office supplies	42	21	2,000	2,000	0
7308 Books & periodicals	70	0	0	0	0
7314 Business expense	0	0	250	250	0
7322 Rental of equipment	131	129	0	0	2,000
7323 Professional services	6,561	558	31,185	31,185	20,000
7332 Repairs to office equip	249	0	0	0	0
7335 Sublet service contracts	2,036	2,614	0	746	0
7352 Special dept materials	46,171	61,739	75,000	75,000	95,000
7353 Janitorial supplies	0	177	0	144	0
7355 General supplies	1,107	4,281	0	1,061	0
7358 Training & education	250	350	0	0	0
7359 Small tools and equip	5,094	4,150	3,000	3,000	5,000
7360 Overtime meals	0	23	0	0	0
7363 Employees physical exams	0	65	0	0	0
7399 Supplies, mat & services	62	0	0	0	0
300: Supplies, Materials & Services Total	**62,239**	**74,504**	**111,935**	**113,886**	**123,000**
600: Special Payments					
8099 Special payments	17,607	1,932	0	13,593	0
600: Special Payments Total	**17,607**	**1,932**	**0**	**13,593**	**0**

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
180456: Distribution-Water Total	**604,704**	**703,901**	**711,289**	**726,833**	**697,720**
180459: WID Water Purchase					
800: Bulk Power Purchase					
8301 WID Water Purchase	1,200,000	1,200,000	1,200,000	1,200,000	1,224,000
800: Bulk Power Purchase Total	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**1,224,000**
180459: WID Water Purchase Total	**1,200,000**	**1,200,000**	**1,200,000**	**1,200,000**	**1,224,000**
180611: Water Loan-Interest & Fees					
600: Special Payments					
7900 Debt service	0	0	228,024	0	181,500
7924 Bond interest	31,367	0	0	0	46,530
7927 Loan interest	31,309	56,868	0	55,000	0
600: Special Payments Total	**62,676**	**56,868**	**228,024**	**55,000**	**228,030**
180611: Water Loan-Interest & Fees Total	**62,676**	**56,868**	**228,024**	**55,000**	**228,030**
Water Utility Total	**7,093,507**	**14,483,936**	**6,062,497**	**5,941,598**	**6,013,790**

ACTIVITY:	**Capital Improvement Project(s)**	**FUND:**	**Water Capital Outlay, Impact Fee and Plume Funds**
DEPARTMENT:	**Public Works**		

Capital Improvement Project Descriptions:

Development Impact Fee Program Update **100,000**
Develop cost estimates and prepare recommended Development Impact Fee Program update per the newly adopted General Plan. This is a jointly funded project across all the Impact Fee Funds ($645,000 project total).

Decommission Old Fleet Services Shop **15,000**
Work to prepare old fleet shop for other uses: abandon/remove underground oil tank; remove oil containers and piping; remove lifts, remove methane detection system; reconfigure electrical services; repairs to mezzanine. This is a jointly funded project with additional funding from Wastewater and Streets funds ($45,000 project total).

MSC Parking Lot and Yard Repaving **50,000**
Remove and replace approximately 100,000 square feet of asphalt paving in the corporation yard and parking lot. This is a jointly funded project with additional funding from Wastewater and Streets funds ($130,000 project total).

PCE/TCE Cleanup **1,000,000**
Construction of two groundwater extraction and nine soil vapor extraction wells and two year operation of Phase I Central Plume source area cleanup facilities.

Miscellaneous Capital Maintenance Porjects **4,285,000**
Maintenance projects including: Mokelumne River water treatment facility design ($100,000); water taps and miscellaneous system relocations ($130,000); water meter program design ($775,000); water meter program construction ($3,000,000); construct main replacement project #3 ($270,000); and pavement repairs ($10,000).

Miscellaneous **15,000**
Replacement of warehouse gutters ($40,000); repair and painting of equipment bay ($10,000). These are joint projects with additional funding from Wastewater (gutters and bay) and Electric funds (gutters).

ACTIVITY: **Equipment Purchase** **FUND:** **Water Capital Outlay Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-116 **50,000**
Replace crane truck used by the Water Services construction and maintenance staff. One-half of the total replacement cost to be funded by Wasterwater Fund (vehicle total $100,000).

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
181000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	6,311,000	0	3,090,000
900: Capital Projects Total	**0**	**0**	**6,311,000**	**0**	**3,090,000**
181000: Capital Projects - New Total	**0**	**0**	**6,311,000**	**0**	**3,090,000**
181009: Treatment Plant Design					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	100,000
1825.2200 Contracts	0	40,929	816,995	816,995	0
1827.1850 Force Account	0	12,846	0	0	0
900: Capital Projects Total	**0**	**53,775**	**816,995**	**816,995**	**100,000**
181009: Treatment Plant Design Total	**0**	**53,775**	**816,995**	**816,995**	**100,000**
181402: Water Taps - Pw(Cm)					
100: Personnel Services					
7102 Overtime	63	0	0	0	0
7109 Incentive pay	1	0	0	0	0
7112 Medical insurance	250	0	0	0	0
7113 Dental insurance	32	0	0	0	0
7114 Vision care	8	0	0	0	0
7129 Chiropractic	2	0	0	0	0
100: Personnel Services Total	**356**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7352 Special dept materials	309	0	0	0	0
7360 Overtime meals	24	0	0	0	0
300: Supplies, Materials & Services Total	**333**	**0**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	78,000
1825.2150 Contracts	0	8,917	1,083	0	0
1827.2100 Force Account	0	32,464	0	0	0
1827.2150 Force Account	53,440	35,659	0	0	0
1831.2100 Materials	27,211	25,608	0	0	0
1831.2150 Materials	27,095	11,973	0	75,000	0
1833.2100 Labor	1,336	0	0	0	0
1836.2150 Other	6,885	675	0	0	0
900: Capital Projects Total	**115,967**	**115,296**	**1,083**	**75,000**	**78,000**
181402: Water Taps - Pw(Cm) Total	**116,656**	**115,296**	**1,083**	**75,000**	**78,000**
181457: Misc. Syst Relocations-CM					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	52,000
1825.2150 Contracts	0	9,500	0	55,000	0
1836.2150 Other	0	4,034	0	0	0
900: Capital Projects Total	**0**	**13,534**	**0**	**55,000**	**52,000**
181457: Misc. Syst Relocations-CM Total	**0**	**13,534**	**0**	**55,000**	**52,000**
181463: Water Meter Planning/Design					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	3,250,000	300,000	775,000
900: Capital Projects Total	**0**	**0**	**3,250,000**	**300,000**	**775,000**
181463: Water Meter Planning/Design Total	**0**	**0**	**3,250,000**	**300,000**	**775,000**
181678: Water Main Repl-Project#3					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	850,000	0	270,000
1827.1800 Force Account	0	4,468	0	1,000,000	0
900: Capital Projects Total	**0**	**4,468**	**850,000**	**1,000,000**	**270,000**
181678: Water Main Repl-Project#3 Total	**0**	**4,468**	**850,000**	**1,000,000**	**270,000**

Water Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
182034: DIM Fee Update					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	100,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**100,000**
182034: DIM Fee Update Total	**0**	**0**	**0**	**0**	**100,000**
190122: Phase 1 Clean up					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	1,000,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**1,000,000**
190122: Phase 1 Clean up Total	**0**	**0**	**0**	**0**	**1,000,000**
1811201: Capital Equipment					
300: Supplies, Materials & Services					
7352 Special dept materials	0	38	0	0	0
300: Supplies, Materials & Services Total	**0**	**38**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7709 Shop equipment	0	2,424	0	0	0
500: Equipment, Land & Structures Total	**0**	**2,424**	**0**	**0**	**0**
550: Fleet					
7850 Fleet	0	0	50,000	50,000	50,000
7851 Vehicles & Equipment	0	29,421	0	0	0
550: Fleet Total	**0**	**29,421**	**50,000**	**50,000**	**50,000**
1811201: Capital Equipment Total	**0**	**31,883**	**50,000**	**50,000**	**50,000**
Water Utility Capital Total	**116,656**	**218,956**	**11,279,078**	**2,296,995**	**5,515,000**

WASTEWATER UTILITY

This utility is responsible for collecting, conveying and treating 2.4 billion gallons of wastewater a year at the White Slough Water Pollution Control Facility. It also manages the City's storm drain system. The Wastewater Utility is managed by the Public Works Department.

The utility has a budget of $14,194,540 in FY 2010/11, compared to $18,345,451 in FY 2009/10. The utility is maintaining a shared 43-person staff with the Water Utility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

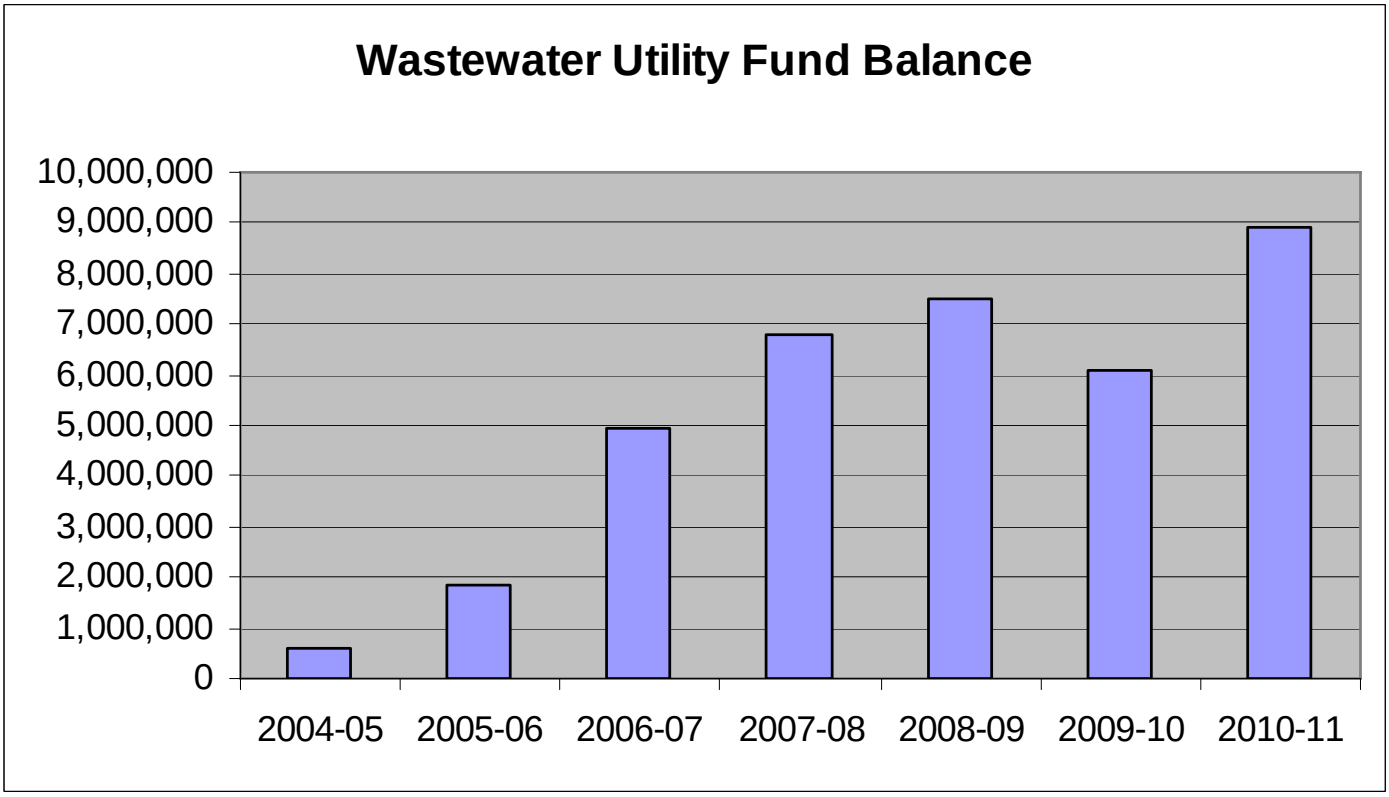
Wastewater Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

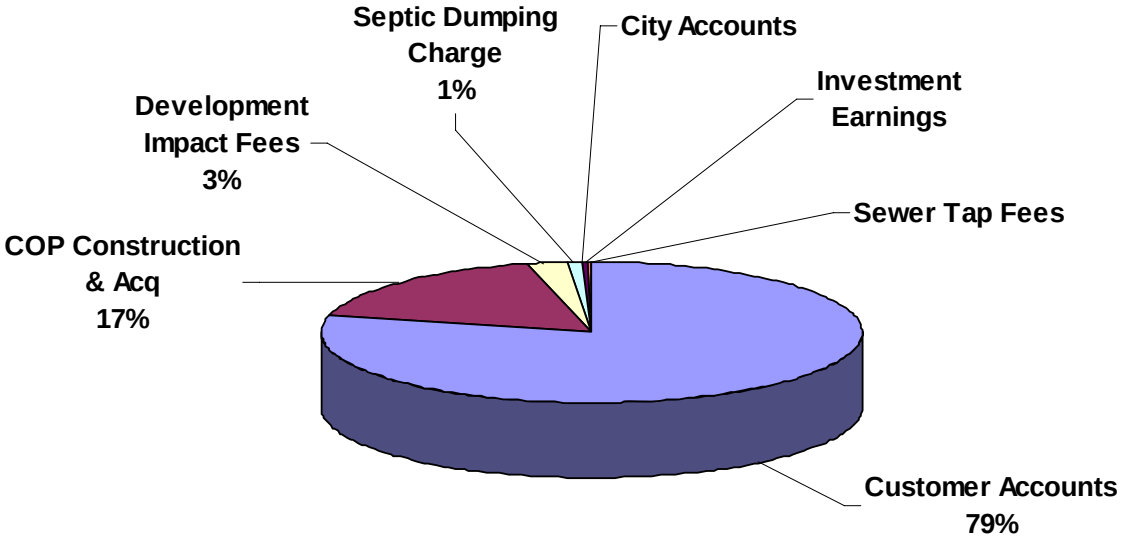
For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Wastewater Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance	4,956,069	6,766,472	4,568,929	7,499,323	6,077,513
Revenues	38,421,977	11,146,850	15,572,730	15,433,571	17,054,390
Expenditures	36,611,574	10,413,999	18,345,451	16,855,381	14,194,540
Net Difference (Revenues Less Expenditures)	1,810,403	732,851	(2,772,721)	(1,421,810)	2,859,850
Cash Balance					
Ending Cash Balance	6,766,472	7,499,323	1,796,208	6,077,513	8,937,363



Wastewater Fund Revenues

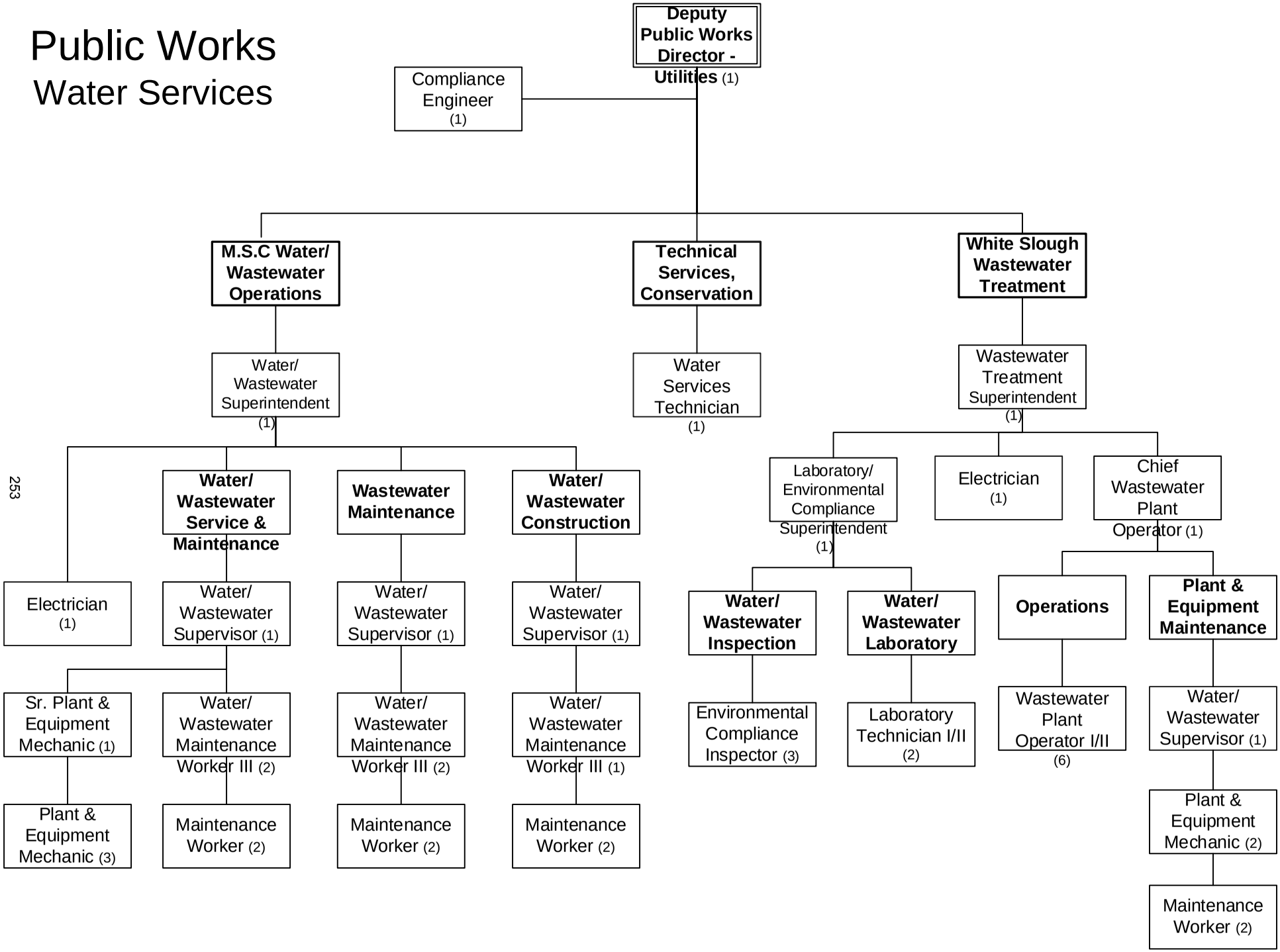


Revenue	Budget 2010-11
Customer Accounts	13,477,230
COP Construction & Acq	2,900,000
Development Impact Fees	447,750
Septic Dumping Charge	150,000
City Accounts	49,950
Investment Earnings	23,960
Sewer Tap Fees	5,500
Grand Total	17,054,390

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
170: Wastewater Utility Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	1,146,961	0	0	0	
090: Operating Transfers In Total	**0**	**1,146,961**	**0**	**0**	**0**	
170: Wastewater Utility Fund B/S Total	**0**	**1,146,961**	**0**	**0**	**0**	
171: Wastewtr-Capital Outlay B/S						
090: Operating Transfers In						
4210 Operating Transfers In	3,595,181	3,663,187	0	0	0	
090: Operating Transfers In Total	**3,595,181**	**3,663,187**	**0**	**0**	**0**	
171: Wastewtr-Capital Outlay B/S Total	**3,595,181**	**3,663,187**	**0**	**0**	**0**	
172: Waste Water Capital Res B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	5,930,000	0	0	0	
090: Operating Transfers In Total	**0**	**5,930,000**	**0**	**0**	**0**	
900: Other Revenue						
1082.2003B COP Construction & Acq	(9)	2,424	0	0	0	
1082.2004A COP Construction & Acq	8,792,937	1,882	0	0	0	
1082.2007 COP Construction & Acq	(10,232,014)	4,601,102	3,900,000	3,900,000	2,900,000	
900: Other Revenue Total	**(1,439,086)**	**4,605,408**	**3,900,000**	**3,900,000**	**2,900,000**	
172: Waste Water Capital Res B/S Total	**(1,439,086)**	**10,535,408**	**3,900,000**	**3,900,000**	**2,900,000**	
1701: Wastewater Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	(34,539)	(87,826)	0	0	0	
5361 Rent	165,931	221,422	0	0	0	
5391 Sale of City Property	153	594	0	5,222	0	
400: Investment/Property Revenues Tota	**131,545**	**134,190**	**0**	**5,222**	**0**	
500: Revenue from Others						
5604 State Special Grants	17,526	441,276	0	0	0	
500: Revenue from Others Total	**17,526**	**441,276**	**0**	**0**	**0**	
640: Sewer Operating Revenue						
6471 City Accounts	32,108	33,297	33,300	41,625	49,950	
6480 Customer Accounts	6,564,348	6,653,233	8,568,600	10,993,200	13,477,230	Reflects approved rate increase
6481 Infrastructure Replacement	2,494,764	2,589,687	2,591,100	196,202	0	
640: Sewer Operating Revenue Total	**9,091,220**	**9,276,217**	**11,193,000**	**11,231,027**	**13,527,180**	
680: Non-Operating Utility Revenue						
6524 Sewer Reimbursements	3,440	0	0	0	0	
6525 Sewer Tap Fees	41,009	5,725	10,000	6,600	5,500	
6530.1 Kettleman Liftstation	3,299	3,015	0	782	0	
680: Non-Operating Utility Revenue Total	**47,748**	**8,740**	**10,000**	**7,382**	**5,500**	
900: Other Revenue						

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
5386 Septic Dumping charge	190,435	172,960	170,000	160,000	150,000	
5394 Revenue-Other	5,463	27,872	0	95	0	
5398 Reimbursable Charges	70,743	186,565	0	0	0	
6152 Damage to Property	10,077	0	0	0	0	
900: Other Revenue Total	**276,718**	**387,397**	**170,000**	**160,095**	**150,000**	
1701: Wastewater Utility Fund Rev Total	**9,564,757**	**10,247,820**	**11,373,000**	**11,403,726**	**13,682,680**	
1711: Wastewtr-Capital Outlay Rev						
900: Other Revenue						
5398 Reimbursable Charges	69,606	0	0	0	0	
6152 Damage to Property	24,184	0	0	0	0	
900: Other Revenue Total	**93,790**	**0**	**0**	**0**	**0**	
1711: Wastewtr-Capital Outlay Rev Total	**93,790**	**0**	**0**	**0**	**0**	
1721: Waste Water Capital Res Rev						
400: Investment/Property Revenues						
5332 Investment earnings	640,906	342,845	20,060	20,060	14,100	
400: Investment/Property Revenues Tota	**640,906**	**342,845**	**20,060**	**20,060**	**14,100**	
1721: Waste Water Capital Res Rev Total	**640,906**	**342,845**	**20,060**	**20,060**	**14,100**	
1731: Imf Wastewater Facilities Rev						
400: Investment/Property Revenues						
5332 Investment earnings	230,496	173,567	53,400	29,785	9,860	
400: Investment/Property Revenues Tota	**230,496**	**173,567**	**53,400**	**29,785**	**9,860**	
810: Development Impact Fees						
6122 Development Impact Fees	6,384,631	261,889	226,270	80,000	447,750	
810: Development Impact Fees Total	**6,384,631**	**261,889**	**226,270**	**80,000**	**447,750**	
1731: Imf Wastewater Facilities Rev Total	**6,615,127**	**435,456**	**279,670**	**109,785**	**457,610**	
Wastewater Utility Revenue Total	**19,070,675**	**26,371,677**	**15,572,730**	**15,433,571**	**17,054,390**	

Public Works
Water Services



FY 2010-2011

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
090: Operating Transfers Out	4,170,507	12,191,626	1,451,478	1,451,478	1,451,480
100: Personnel Services	2,833,603	2,989,408	2,842,298	2,686,946	3,282,310
200: Utility Comm. & Transportation	798,652	869,129	925,550	874,100	818,500
300: Supplies, Materials & Services	1,245,901	1,811,691	2,706,583	2,419,533	2,464,610
400: Work for Others	0	0	43,700	43,700	36,700
500: Equipment, Land & Structures	60,383	60,769	49,082	40,788	56,000
550: Fleet	218,625	29,421	141,194	100,000	575,000
600: Special Payments	3,388,711	3,113,329	4,299,190	4,309,690	4,314,940
900: Capital Projects	0	2	5,886,376	4,929,146	1,195,000
Wastewater Utility Total	**12,716,382**	**21,065,375**	**18,345,451**	**16,855,381**	**14,194,540**

STAFFING SUMMARY

	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
WATER SERVICES					
Chief Wastewater Plant Operator	1	1	1	1	1
Compliance Engineer	0	0	1	1	1
Deputy Public Works Director - Utilities	0	0	1	1	1
Electrician	2	2	2	2	2
Environmental Compliance Inspector	2	2	3	3	3
Laboratory Services Supervisor	1	1	1	0	0
Laboratory/Environmental Compliance Superintenc	0	0	0	1	1
Laboratory Technician I/II	2	2	2	2	2
Maintenance Worker I/II	8	8	8	8	8
Plant & Equipment Mechanic	4	4	4	5	5
Senior Plant & Equipment Mechanic	3	2	2	1	1
Wastewater Plant Operator I/II/III	6	6	6	6	6
Wastewater Treatment Superintendent	1	1	1	1	1
Water Services Manager	1	1	0	0	0
Water Services Technician	1	1	1	1	1
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	3	3	4	4	4
Water Services Total	**41**	**40**	**43**	**43**	**43**

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	4,170,507	12,191,626	1,451,478	1,451,478	1,451,480	General Fund cost of services
090: Operating Transfers Out	**4,170,507**	**12,191,626**	**1,451,478**	**1,451,478**	**1,451,480**	
7101 Regular emp salary	2,068,054	2,192,892	2,313,545	2,224,019	2,503,580	
7102 Overtime	90,717	96,053	102,350	100,000	67,100	
7103 Part time salary	9,668	10,545	0	16,030	8,400	
7106 Uniform allowance	0	0	0	0	300	
7109 Incentive pay	101,584	70,939	65,910	65,302	61,470	
7110 Admin leave pay	5,810	2,469	5,820	3,954	8,920	
7111 Workers comp	150,160	145,296	146,400	146,400	135,450	Reserve reduction
7112 Medical insurance	381,932	448,352	532,740	480,548	580,560	Rate increase
7113 Dental insurance	28,717	33,715	40,000	35,800	43,000	
7114 Vision care	7,877	8,630	10,000	9,485	10,750	
7115 Medicare insurance	25,161	27,195	27,580	32,986	36,310	
7121 Service contribution-PERS	418,499	432,341	433,260	429,252	489,500	PERS rate increase
7123 Deferred comp	58,528	55,461	47,870	45,820	42,950	
7124 LI & AD & D	6,089	6,887	8,390	6,468	9,760	
7125 Unemployment insurance	5,702	5,799	8,105	6,239	7,020	
7128 LTD	26,967	28,546	29,480	28,334	31,910	
7129 Chiropractic	1,615	1,687	2,210	1,814	2,370	
7130 Insurance refund	7,189	13,833	16,630	13,485	16,630	
7131 Other benefits	59,622	56,506	75,200	75,200	80,840	
7188 Transfer In	(2,532,131)	(2,765,723)	(3,026,429)	(3,026,429)	(3,039,640)	
7189 Transfer Out	1,911,843	2,117,985	2,003,237	1,992,239	2,185,130	
100: Personnel Services	**2,833,603**	**2,989,408**	**2,842,298**	**2,686,946**	**3,282,310**	
7201 Postage	962	738	4,450	3,450	4,450	
7202 Telephone	13,064	13,353	13,350	12,950	13,350	
7203 Cellular phone charges	5,176	4,707	5,600	5,600	5,600	
7204 Pagers	7	0	50	0	0	
7211 Electricity	723,866	771,370	868,000	808,500	749,000	Reflects budgetary correction
7212 Gas	50,855	53,535	21,500	31,000	31,500	
7213 Water	2,562	2,662	2,600	2,600	2,600	
7215 Refuse	2,160	22,764	10,000	10,000	12,000	
200: Utility Comm. & Transportation	**798,652**	**869,129**	**925,550**	**874,100**	**818,500**	
7301 Printing,binding,duplication	717	2,049	2,450	2,450	5,200	
7302 Photocopying	522	562	400	400	400	
7303 Advertising	2,518	948	3,550	3,500	5,550	
7305 Uniforms	4,509	6,515	5,700	6,500	7,000	
7306 Safety Equipment	14,277	11,644	16,000	15,250	17,000	
7307 Office supplies	6,641	9,737	7,000	7,137	6,000	
7308 Books & periodicals	135	559	750	750	750	
7309 Membership & dues	11,282	15,812	18,200	18,200	18,910	
7310 Uncollectible acct expense	99,390	90,543	50,000	50,000	70,000	
7311 Collection agency fees	905	3,621	3,000	3,000	3,000	

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7312 Bank service charges	7,887	7,645	6,000	6,000	6,000	
7313 Information systems software	2,088	26,259	15,000	19,400	20,400	
7314 Business expense	2,588	1,932	4,300	3,850	3,950	
7315 Conference expense	8,242	3,167	11,120	12,420	14,440	
7321 Rent of Land, facilities	4,223	4,153	5,500	5,702	6,000	
7322 Rental of equipment	4,574	13,717	5,500	8,130	8,500	
7323 Professional services	140,250	678,044	1,232,752	727,433	841,000	Fewer reports/studies needed for permit
7330 Repairs to comm equip	1,577	1,551	1,300	1,780	1,780	
7331 Repairs to Mach & equip	358,866	384,976	457,736	658,000	624,000	UV repair parts contract
7332 Repairs to office equip	2,382	24	300	400	400	
7333 Repairs to vehicles	170,646	161,685	155,785	155,785	156,730	
7334 Repairs to buildings	1,756	552	5,000	5,000	5,000	
7335 Sublet service contracts	42,313	50,372	63,627	63,634	42,000	
7336 Car wash	400	371	490	490	0	
7343 PL & PD/other insurance	91,673	29,725	75,010	75,010	76,760	
7351 Motor veh fuel, lube	48,535	51,975	38,340	48,340	74,890	
7352 Special dept materials	61,951	56,447	91,199	90,012	102,000	
7353 Janitorial supplies	858	1,275	1,200	1,206	1,300	
7354 Photo supplies	0	0	400	400	400	
7355 General supplies	107,812	136,021	353,231	353,931	270,200	Reduction in prior year roll over expenditures
7356 Medical supplies	6	93	0	150	150	
7358 Training & education	4,154	5,419	10,000	10,000	13,000	
7359 Small tools and equip	18,994	24,751	37,700	33,700	30,000	
7360 Overtime meals	876	697	0	450	700	
7362 Laboratory supplies	19,480	17,629	26,050	26,050	26,000	
7366 Tuition Reimbursement	0	0	500	500	500	
7369 Software Licensing Cost	2,059	6,125	493	3,573	3,700	
7388 Transfer In	0	4,500	0	0	0	
7398 Reimbursable Expense	508	552	1,000	1,000	1,000	
7399 Supplies, mat & services	307	44	0	0	0	
300: Supplies, Materials & Services	**1,245,901**	**1,811,691**	**2,706,583**	**2,419,533**	**2,464,610**	
7601 Work for others	0	0	43,700	43,700	36,700	
400: Work for Others	**0**	**0**	**43,700**	**43,700**	**36,700**	
7701 Office equip	5,030	4,431	1,500	1,500	1,500	
7709 Shop equipment	0	2,424	0	0	0	
7715 Data Processing hrdware	2,371	0	2,000	5,138	8,000	
7719 Other equip	26,197	23,695	34,082	33,000	35,000	
7731 Storm drains	26,785	30,219	11,500	1,150	11,500	
500: Equipment, Land & Structures	**60,383**	**60,769**	**49,082**	**40,788**	**56,000**	
7850 Fleet	0	0	100,000	0	575,000	Includes replacement Vactor truck
7851 Vehicles & Equipment	218,625	29,421	41,194	100,000	0	
550: Fleet	**218,625**	**29,421**	**141,194**	**100,000**	**575,000**	
7636 Amortization	47,636	51,525	0	0	1,370,000	

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7924 Bond interest	2,333,676	2,882,078	0	4,126,833	2,749,990	
8022 Taxes	713	692	100	100	100	
8023 Refunds/Rebates	437	219	2,000	2,000	2,000	
8097 Lodi CARE Program	222	0	0	0	0	
8099 Special payments	1,006,027	178,815	4,297,090	180,757	192,850	
600: Special Payments	**3,388,711**	**3,113,329**	**4,299,190**	**4,309,690**	**4,314,940**	
1820 Construction in Progress-CY	(20,516,579)	(6,100,497)	4,868,690	50,000	1,195,000	
1825.1800 Contracts	255,478	132,923	83,345	110,600	0	
1825.1850 Contracts	16,003,222	5,021,166	487,985	575,000	0	
1825.2100 Contracts	81,807	50,689	0	0	0	
1825.2200 Contracts	270,550	179,517	211,474	3,900,000	0	
1825.2250 Contracts	0	297,478	4,902	40,000	0	
1825.2275 Contracts	46,721	0	0	0	0	
1825.2300 Contracts	156,280	67,343	229,980	210,000	0	
1827.1800 Force Account	502	49,073	0	0	0	
1827.1850 Force Account	178,949	186,768	0	0	0	
1827.2100 Force Account	2,026	231	0	0	0	
1829.1800 Equipment	974	3,433	0	0	0	
1829.2275 Machinery & equipment	614,474	0	0	0	0	
1831.1800 Materials	2,775,425	2,564	0	0	0	
1831.1850 Materials	1,011	783	0	0	0	
1831.1900 Materials	13,351	0	0	0	0	
1831.2100 Materials	528	15	0	0	0	
1831.2150 Materials	120	28	0	0	0	
1836.1800 Other	447	6,341	0	0	0	
1836.1850 Other	2,773	5,387	0	0	0	
1836.2150 Other	0	0	0	40,000	0	
1836.2200 Other	1,080	0	0	0	0	
1836.2250 Other	0	4,597	0	0	0	
1836.2300 Other	110,861	92,163	0	3,546	0	
900: Capital Projects	**0**	**2**	**5,886,376**	**4,929,146**	**1,195,000**	
Wastewater Utility Total	**12,716,382**	**21,065,375**	**18,345,451**	**16,855,381**	**14,194,540**	

ACTIVITY:	**Wastewater Utility**	**DIVISION:**	**Utilities - Wastewater**
DEPARTMENT:	**Public Works**	**FUND:**	**Wastewater Fund**

ACTIVITY DESCRIPTION

The Wastewater Utility activity includes the operation of the White Slough Water Pollution Control Facility (treatment plant), which treats the City's wastewater to tertiary levels and is located approximately 6 miles west of town. Activity goals are to provide uninterrupted wastewater service from source to treatment facilities without blockages or overflows, minimize the City's impact on the environment by consistantly treating wastewater that meets all federal and State standards; continue recycling and land disposal for treatment effluent and industrial wastewater (cannery); and to continue the replacement/rehabilitation of aging infrastructure. This activity has six major elements:

- Wastewater administration – Directs, supervises, and plans operation of the wastewater utility, prepares studies and reports, reviews and researches State and federal regulations and legislation on wastewater operations and discharge requirements, represents the City with other agencies and committees on matters regarding wastewater operations and treatment and establishes sewer connection fees.
- Domestic collection system – Operates, maintains and repairs the domestic wastewater collection system including approximately 190 miles of domestic wastewater collection mains (ranging in size from 6 to 42 inches in diameter), service laterals for over 23,000 customers, approximately 3,200 manholes, and eight domestic pumping stations; responds to customer complaints; and performs regular systematic rodding, hydrocleaning to periodically remove grease and other obstructions. Also performs closed circuit television (CCTV) operations to assess the condition of wastewater mains.
- Industrial collection system – Operates, maintains and repairs the industrial wastewater collection system including 10 miles of industrial wastewater collection mains, 83 manholes, 4.5 miles of 30-inch diameter line, one pumping station and seven service laterals.
- Treatment facility – Operation and maintenance of a tertiary treatment facility which operates seven days per week, 24 hours per day, and manned 16 hours per day. Treats an annual average domestic flow of 2.4 billion gallons and an annual average industrial flow of 100 million gallons per year; utilizes recycled biosolids in accordance with discharge permit requirements.
- Laboratory services – This State-certified laboratory analyzes untreated and treated wastewater to determine its chemical, physical and bacteriological characteristics for the purpose of evaluating treatment plant effectiveness; samples and analyzes City drinking water for the purpose of monitoring water quality and compliance with state regulations, and administers the enforcement of the City's pretreatment and cross connection control programs.
- Work for others/capital improvement – Construct wastewater main connections for new development, provides services during construction on capital improvement projects.

MAJOR 2009/10 ACCOMPLISHMENTS

- Council approved minor reorganization to WWTP and added the positions of compliance engineer and a third environmental compliance officer.
- Implemented computer maintenance management system for wastewater maintenance.
- Adopted Sanitary Sewer Management Plan in compliance with State of California Statewide General Waste Discharge Requirements for sanitary sewer systems.

MAJOR 2010/11 OBJECTIVES

- Design and construct Washington Street inter-tie project.
- Comply with monitoring and reporting requirements of new NPDES permit
- Continue groundwater monitoring at treatment facility.
- Reduce sanitary sewer overflows to less than three per hundred miles of sewer main.

ACTIVITY: **Wastewater Utility** **DIVISION:** **Utilities - Wastewater**
DEPARTMENT: **Public Works** **FUND:** **Wastewater Fund**

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Wastewater treated (million gallons/year)*	2,400.9	2,334	2,236.8
Cost per million gallons treated *	$1,003	$1,469	$1,551
Miles of wastewater main *	187	194	194
Miles of wastewater main cleaned*	83.6	55.9	68.2
Public sewer overflows per 100 miles of main*	5.88	4.6	5.15

*(Calendar year calculations)

RELATED COST CENTER(S)

- 170.4220
- 170152
- 170301
- 170401
- 170403
- 170404
- 170414
- 170442
- 170501

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
170: Wastewater Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	4,170,507	5,114,665	1,451,478	1,451,478	1,451,480
090: Operating Transfers Out Total	**4,170,507**	**5,114,665**	**1,451,478**	**1,451,478**	**1,451,480**
170: Wastewater Utility Fund B/S Total	**4,170,507**	**5,114,665**	**1,451,478**	**1,451,478**	**1,451,480**
170152: Damage To Property-Wastewtr					
100: Personnel Services					
7102 Overtime	73	0	400	400	410
7109 Incentive pay	3	0	0	0	0
7130 Insurance refund	1	0	0	0	0
7189 Transfer Out	3,493	35	0	0	0
100: Personnel Services Total	**3,570**	**35**	**400**	**400**	**410**
300: Supplies, Materials & Services					
7322 Rental of equipment	159	0	0	0	0
7352 Special dept materials	0	0	4,697	2,500	5,000
300: Supplies, Materials & Services Total	**159**	**0**	**4,697**	**2,500**	**5,000**
600: Special Payments					
8099 Special payments	0	1,152	0	0	0
600: Special Payments Total	**0**	**1,152**	**0**	**0**	**0**
170152: Damage To Property-Wastewtr Total	**3,729**	**1,187**	**5,097**	**2,900**	**5,410**
170301: Bonded Debt-Interest-Wastewtr					
600: Special Payments					
7636 Amortization	47,636	51,525	0	0	1,370,000
7924 Bond interest	2,333,676	2,882,078	0	4,126,833	2,749,990
8099 Special payments	9,177	2,685	4,126,833	0	7,850
600: Special Payments Total	**2,390,489**	**2,936,288**	**4,126,833**	**4,126,833**	**4,127,840**
170301: Bonded Debt-Interest-Wastewtr Total	**2,390,489**	**2,936,288**	**4,126,833**	**4,126,833**	**4,127,840**
170401: Wastewater Administration					
100: Personnel Services					
7102 Overtime	1,749	1,492	1,850	0	1,800
7103 Part time salary	32	42	0	0	0
7109 Incentive pay	24	37	0	0	0
7112 Medical insurance	2,659	235	0	0	0
7113 Dental insurance	191	22	0	0	0
7114 Vision care	49	5	0	0	0
7115 Medicare insurance	8	7	0	0	0
7129 Chiropractic	11	1	0	0	0
7130 Insurance refund	2	3	0	0	0
7189 Transfer Out	365,475	535,532	382,725	380,000	644,840
100: Personnel Services Total	**370,200**	**537,376**	**384,575**	**380,000**	**646,640**
200: Utility Comm. & Transportation					
7201 Postage	210	89	200	200	200
7202 Telephone	242	199	350	350	350
7203 Cellular phone charges	3,558	3,067	3,900	3,900	3,900
7204 Pagers	7	0	50	0	0
200: Utility Comm. & Transportation Total	**4,017**	**3,355**	**4,500**	**4,450**	**4,450**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	362	329	250	500	1,000
7302 Photocopying	268	310	200	200	200
7303 Advertising	0	136	200	200	200
7305 Uniforms	4,449	6,489	4,500	4,500	5,000
7306 Safety Equipment	8,228	4,201	5,000	5,000	5,000
7307 Office supplies	2,811	4,268	4,000	4,000	3,000
7308 Books & periodicals	85	311	500	500	500
7309 Membership & dues	4,144	5,411	7,000	7,000	7,700
7310 Uncollectible acct expense	99,390	90,543	50,000	50,000	70,000
7311 Collection agency fees	905	3,621	3,000	3,000	3,000

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7312 Bank service charges	7,887	7,645	6,000	6,000	6,000
7313 Information systems software	477	16,865	10,000	10,000	10,000
7314 Business expense	875	1,102	1,250	1,250	1,250
7315 Conference expense	2,548	1,166	2,200	3,500	5,500
7321 Rent of Land, facilities	3,843	3,843	5,500	5,500	5,500
7323 Professional services	2,568	55,836	33,009	33,000	20,000
7330 Repairs to comm equip	977	831	1,300	1,300	1,300
7332 Repairs to office equip	456	0	0	100	100
7333 Repairs to vehicles	131,764	130,289	121,320	121,320	122,340
7335 Sublet service contracts	3,747	4,066	5,000	5,000	5,000
7336 Car wash	400	371	490	490	0
7351 Motor veh fuel, lube	41,301	36,528	32,625	32,625	37,560
7352 Special dept materials	1,362	1,342	1,500	2,000	1,500
7353 Janitorial supplies	11	0	0	6	100
7354 Photo supplies	0	0	300	300	300
7355 General supplies	353	130	0	200	200
7356 Medical supplies	6	93	0	150	150
7358 Training & education	1,385	2,006	2,500	2,500	3,000
7359 Small tools and equip	5,657	4,332	16,000	12,000	7,000
7360 Overtime meals	447	205	0	250	250
7366 Tuition Reimbursement	0	0	500	500	500
7369 Software Licensing Cost	2,059	6,125	0	3,080	3,200
7388 Transfer In	0	4,500	0	0	0
7399 Supplies, mat & services	237	44	0	0	0
300: Supplies, Materials & Services Total	**329,002**	**392,938**	**314,144**	**315,971**	**326,350**
500: Equipment, Land & Structures					
7701 Office equip	327	4,431	1,500	1,500	1,500
7715 Data Processing hrdware	2,371	0	2,000	2,000	3,000
500: Equipment, Land & Structures Total	**2,698**	**4,431**	**3,500**	**3,500**	**4,500**
600: Special Payments					
8022 Taxes	624	617	0	0	0
8023 Refunds/Rebates	437	219	2,000	2,000	2,000
600: Special Payments Total	**1,061**	**836**	**2,000**	**2,000**	**2,000**
170401: Wastewater Administration Total	**706,978**	**938,936**	**708,719**	**705,921**	**983,940**
170403: Plant Maintenance					
100: Personnel Services					
7101 Regular emp salary	401,950	475,191	541,410	510,684	597,620
7102 Overtime	60,826	68,127	85,000	85,000	44,770
7109 Incentive pay	4,782	7,034	5,160	5,887	7,700
7110 Admin leave pay	1,856	0	1,860	1,856	1,860
7111 Workers comp	28,970	39,696	32,940	32,940	31,500
7112 Medical insurance	63,296	82,883	113,190	95,934	110,950
7113 Dental insurance	5,589	6,743	9,000	7,690	10,000
7114 Vision care	1,303	1,459	2,250	1,960	2,500
7115 Medicare insurance	5,255	5,673	5,960	8,045	8,670
7121 Service contribution-PERS	78,113	93,646	101,390	96,738	115,500
7123 Deferred comp	7,660	8,887	6,860	7,692	10,130
7124 LI & AD & D	1,255	1,465	1,980	1,574	2,110
7125 Unemployment insurance	1,085	1,295	1,900	1,430	1,680
7128 LTD	5,053	6,120	6,900	6,506	7,620
7129 Chiropractic	277	310	500	416	550
7130 Insurance refund	1,039	672	0	20	0
7131 Other benefits	11,510	12,511	16,920	16,920	18,800
7189 Transfer Out	649,868	741,061	795,727	795,727	778,440
100: Personnel Services Total	**1,329,687**	**1,552,773**	**1,728,947**	**1,677,019**	**1,750,400**
200: Utility Comm. & Transportation					
7201 Postage	715	599	1,000	1,000	1,000
7202 Telephone	173	193	1,000	1,000	1,000
7203 Cellular phone charges	1,618	1,640	1,700	1,700	1,700

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7211 Electricity	712,936	759,546	850,000	782,000	728,000
7212 Gas	50,113	52,655	20,000	30,000	30,000
7215 Refuse	2,160	22,764	10,000	10,000	12,000
200: Utility Comm. & Transportation Total	**767,715**	**837,397**	**883,700**	**825,700**	**773,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	211	200	200	200
7302 Photocopying	247	252	200	200	200
7303 Advertising	306	312	600	600	600
7305 Uniforms	60	26	1,200	2,000	2,000
7306 Safety Equipment	5,050	5,465	5,000	5,000	5,000
7307 Office supplies	3,788	3,899	3,000	3,000	3,000
7308 Books & periodicals	50	248	250	250	250
7309 Membership & dues	5,706	7,209	9,200	9,200	9,210
7313 Information systems software	1,611	6,994	4,000	7,000	7,000
7314 Business expense	1,030	540	1,750	1,300	1,400
7315 Conference expense	5,694	2,001	8,920	8,920	8,940
7322 Rental of equipment	4,415	5,548	5,000	7,000	7,000
7323 Professional services	125,823	600,343	1,086,198	580,888	750,000
7330 Repairs to comm equip	300	390	0	120	120
7331 Repairs to Mach & equip	352,443	377,331	433,736	633,000	600,000
7332 Repairs to office equip	1,926	24	300	300	300
7334 Repairs to buildings	1,756	552	5,000	5,000	5,000
7335 Sublet service contracts	21,307	32,327	34,234	34,234	34,000
7343 PL & PD/other insurance	17,690	6,525	16,880	16,880	17,850
7351 Motor veh fuel, lube	0	8,560	0	10,000	30,000
7352 Special dept materials	17,272	11,407	30,000	30,000	30,000
7353 Janitorial supplies	840	1,154	1,200	1,200	1,200
7354 Photo supplies	0	0	100	100	100
7355 General supplies	106,717	135,295	353,231	353,231	270,000
7358 Training & education	661	1,754	5,000	5,000	5,000
7359 Small tools and equip	9,096	12,881	10,000	10,000	10,000
7360 Overtime meals	394	402	0	0	350
7362 Laboratory supplies	19,480	17,629	26,050	26,050	26,000
7369 Software Licensing Cost	0	0	493	493	500
7398 Reimbursable Expense	508	552	1,000	1,000	1,000
7399 Supplies, mat & services	70	0	0	0	0
300: Supplies, Materials & Services Total	**704,240**	**1,239,831**	**2,042,742**	**1,752,166**	**1,826,220**
400: Work for Others					
7601 Work for others	0	0	7,000	7,000	0
400: Work for Others Total	**0**	**0**	**7,000**	**7,000**	**0**
500: Equipment, Land & Structures					
7719 Other equip	10,866	15,134	21,082	20,000	20,000
500: Equipment, Land & Structures Total	**10,866**	**15,134**	**21,082**	**20,000**	**20,000**
600: Special Payments					
8022 Taxes	89	75	100	100	100
8099 Special payments	66,793	63,831	75,000	75,000	75,000
600: Special Payments Total	**66,882**	**63,906**	**75,100**	**75,100**	**75,100**
170403: Plant Maintenance Total	**2,879,390**	**3,709,041**	**4,758,571**	**4,356,985**	**4,445,420**
170404: Sanitary System Maintenance					
100: Personnel Services					
7101 Regular emp salary	43,349	0	0	0	0
7102 Overtime	14,228	14,328	14,600	14,600	19,450
7109 Incentive pay	5,252	732	0	0	0
7111 Workers comp	3,960	0	0	0	0
7112 Medical insurance	18,537	3,716	0	0	0
7113 Dental insurance	1,241	239	0	0	0
7114 Vision care	344	58	0	0	0
7115 Medicare insurance	212	210	0	220	0
7121 Service contribution-PERS	9,229	16	0	0	0

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7123 Deferred comp	1,471	7	0	0	0
7124 LI & AD & D	71	0	0	0	0
7125 Unemployment insurance	121	0	0	0	0
7128 LTD	578	1	0	0	0
7129 Chiropractic	73	12	0	0	0
7130 Insurance refund	27	78	0	0	0
7131 Other benefits	1,570	0	0	0	0
7189 Transfer Out	477,470	476,311	597,956	597,956	469,400
100: Personnel Services Total	**577,733**	**495,708**	**612,556**	**612,776**	**488,850**
200: Utility Comm. & Transportation					
7201 Postage	5	50	250	250	250
7202 Telephone	6,676	6,679	6,500	6,500	6,500
7211 Electricity	9,750	10,574	15,000	15,000	10,000
7212 Gas	742	880	1,500	1,000	1,500
7213 Water	1,863	1,936	2,000	2,000	2,000
200: Utility Comm. & Transportation Total	**19,036**	**20,119**	**25,250**	**24,750**	**20,250**
300: Supplies, Materials & Services					
7306 Safety Equipment	999	1,978	6,000	5,000	6,000
7307 Office supplies	42	95	0	0	0
7313 Information systems software	0	0	1,000	0	1,000
7322 Rental of equipment	0	0	500	500	500
7323 Professional services	3,723	666	0	0	0
7331 Repairs to Mach & equip	6,064	6,141	10,000	11,000	10,000
7335 Sublet service contracts	242	177	1,893	1,900	1,000
7343 PL & PD/other insurance	2,420	0	0	0	0
7352 Special dept materials	28,316	21,471	24,302	24,300	30,000
7353 Janitorial supplies	7	121	0	0	0
7355 General supplies	742	596	0	500	0
7359 Small tools and equip	3,963	3,003	8,000	8,000	8,000
7360 Overtime meals	0	40	0	100	0
300: Supplies, Materials & Services Total	**46,518**	**34,288**	**51,695**	**51,300**	**56,500**
400: Work for Others					
7601 Work for others	0	0	20,000	20,000	20,000
400: Work for Others Total	**0**	**0**	**20,000**	**20,000**	**20,000**
600: Special Payments					
8099 Special payments	3,262	6,690	0	300	0
600: Special Payments Total	**3,262**	**6,690**	**0**	**300**	**0**
170404: Sanitary System Maintenance Total	**646,549**	**556,805**	**709,501**	**709,126**	**585,600**
170414: Watershed Education Grant					
100: Personnel Services					
7103 Part time salary	0	0	0	0	8,400
100: Personnel Services Total	**0**	**0**	**0**	**0**	**8,400**
300: Supplies, Materials & Services					
7314 Business expense	401	51	1,000	1,000	1,000
7323 Professional services	4,753	2,983	21,000	21,000	21,000
7352 Special dept materials	1,129	6,429	15,000	15,000	15,000
300: Supplies, Materials & Services Total	**6,283**	**9,463**	**37,000**	**37,000**	**37,000**
600: Special Payments					
8099 Special payments	881	0	1,000	1,000	0
600: Special Payments Total	**881**	**0**	**1,000**	**1,000**	**0**
170414: Watershed Education Grant Total	**7,164**	**9,463**	**38,000**	**38,000**	**45,400**
170442: Industrial System Maintenance					
100: Personnel Services					
7102 Overtime	116	0	500	0	670
7109 Incentive pay	4	0	0	0	0
7112 Medical insurance	78	0	0	0	0
7113 Dental insurance	5	0	0	0	0
7114 Vision care	1	0	0	0	0

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7115 Medicare insurance	2	0	0	0	0
7189 Transfer Out	5,482	13,892	25,273	17,000	25,230
100: Personnel Services Total	**5,688**	**13,892**	**25,773**	**17,000**	**25,900**
200: Utility Comm. & Transportation					
7202 Telephone	834	2,671	1,500	1,500	1,500
7211 Electricity	1,180	1,250	3,000	3,000	2,000
7213 Water	699	726	600	600	600
200: Utility Comm. & Transportation Total	**2,713**	**4,647**	**5,100**	**5,100**	**4,100**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	0	1,504	3,000	3,000	3,000
7352 Special dept materials	0	48	500	500	500
300: Supplies, Materials & Services Total	**0**	**1,552**	**3,500**	**3,500**	**3,500**
170442: Industrial System Maintenance Total	**8,401**	**20,091**	**34,373**	**25,600**	**33,500**
170501: Wastewtr/Wtr Service Personnel					
100: Personnel Services					
7101 Regular emp salary	1,622,755	1,717,677	1,772,135	1,713,335	1,905,960
7102 Overtime	3,558	7,672	0	0	0
7106 Uniform allowance	0	0	0	0	300
7109 Incentive pay	91,346	63,026	60,750	59,415	53,770
7110 Admin leave pay	3,954	2,469	3,960	2,098	7,060
7111 Workers comp	117,230	105,600	113,460	113,460	103,950
7112 Medical insurance	294,333	360,913	419,550	384,614	469,610
7113 Dental insurance	21,443	26,645	31,000	28,110	33,000
7114 Vision care	6,119	7,092	7,750	7,525	8,250
7115 Medicare insurance	19,460	21,127	21,620	24,661	27,640
7121 Service contribution-PERS	330,000	337,365	331,870	332,039	374,000
7123 Deferred comp	49,386	46,555	41,010	38,128	32,820
7124 LI & AD & D	4,763	5,422	6,410	4,894	7,650
7125 Unemployment insurance	4,470	4,475	6,205	4,797	5,340
7128 LTD	21,336	22,421	22,580	21,828	24,290
7129 Chiropractic	1,241	1,361	1,710	1,398	1,820
7130 Insurance refund	6,107	13,027	16,630	13,465	16,630
7131 Other benefits	46,542	43,995	58,280	58,280	62,040
7188 Transfer In	(2,532,131)	(2,765,723)	(3,026,429)	(3,026,429)	(3,039,640)
7189 Transfer Out	500	2,817	0	0	0
100: Personnel Services Total	**112,412**	**23,936**	**(111,509)**	**(218,382)**	**94,490**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	71,563	23,200	58,130	58,130	58,910
300: Supplies, Materials & Services Total	**71,563**	**23,200**	**58,130**	**58,130**	**58,910**
170501: Wastewtr/Wtr Service Personnel Total	**183,975**	**47,136**	**(53,379)**	**(160,252)**	**153,400**
Wastewater Utility Total	**10,997,182**	**13,333,612**	**11,779,193**	**11,256,591**	**11,831,990**

ACTIVITY:	**Storm Drain Maintenance**	**DIVISION:**	**Streets and Drainage**
DEPARTMENT:	**Public Works**	**FUND:**	**Wastewater Fund**

ACTIVITY DESCRIPTION

Streets and Drainage Division staff are responsible for maintaining the City's storm drain system, coordinating emergency response during storms, and meeting the requirements of the National Pollutant Discharge Elimination System (NPDES) Phase II Permit and Storm Water Discharge Agreement with Woodbridge Irrigation District. Activity goals are: 1) prevent damage to property from flooding; 2) maintain the infrastructure of the storm system; 3) comply with the requirements in the NPDES Phase II permit. This activity has two major elements:

- Storm water management and maintenance – Maintain the City's 161 miles of storm drains, 45 pumps at 13 pump stations, and 18 stormwater outlets into the Mokelumne River and the Woodbridge Irrigation District canal.
- National Pollutant Discharge Eliminations System Permit (NPDES) – This permit is a requirement of Environmental Protection Agency. This program is implemented by Streets and Drainage Administration. There are six basic requirements to this program: public education, public involvement, illicit discharge detection and elimination, construction site runoff, post construction storm water management, and pollution prevention/good housekeeping.

MAJOR 2009/2010 ACCOMPLISHMENTS

- Installed new pump controller and submersible pump at Vinewood pump station.

MAJOR 2010/11 OBJECTIVES

- Prepare a new five-year Storm Water Management Plan.
- Renew storm water discharge permit with Regional Water Quality Control Board including: 1) implementation of a dry weather screening program – monitoring outfalls along the river, collecting samples; and 2) inspection of post construction best management practices as required by the Development Design Standard Plan related to low impact development and hydromodification requirements.
- Replace pumps at Shady Acres storm pumping station.
- Install new controller at Cluff Avenue storm pumping station.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10*
Miles of storm line	119	161	161
Percentage of small storm line cleaned	14%	17%	1%
Storm pumps stations	13	13	13
Storm pumps stations cleaned	13	13	13
Catch basins	3,250	3,365	3,365
Catch basins cleaned	2,887	2,441	0
Number of illicit discharges reported/corrected	15	44	7
Requests for service	360	73	29
Construction sites inspected	115	76	6

* as of February 22, 2010

RELATED COST CENTER(S)

- 170405

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
170405: Storm Drain Maintenance					
100: Personnel Services					
7102 Overtime	10,167	4,434	0	0	0
7109 Incentive pay	173	110	0	0	0
7112 Medical insurance	2,982	605	0	0	0
7113 Dental insurance	240	66	0	0	0
7114 Vision care	59	16	0	0	0
7115 Medicare insurance	84	25	0	0	0
7121 Service contribution-PERS	0	63	0	0	0
7123 Deferred comp	11	12	0	0	0
7128 LTD	0	4	0	0	0
7129 Chiropractic	13	3	0	0	0
7130 Insurance refund	13	53	0	0	0
7189 Transfer Out	409,555	348,337	201,556	201,556	267,220
100: Personnel Services Total	**423,297**	**353,728**	**201,556**	**201,556**	**267,220**
200: Utility Comm. & Transportation					
7201 Postage	32	0	3,000	2,000	3,000
7202 Telephone	5,114	3,611	4,000	3,600	4,000
7211 Electricity	0	0	0	8,500	9,000
200: Utility Comm. & Transportation Total	**5,146**	**3,611**	**7,000**	**14,100**	**16,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	355	1,509	2,000	1,750	4,000
7302 Photocopying	7	0	0	0	0
7303 Advertising	2,212	500	2,750	2,700	4,750
7306 Safety Equipment	0	0	0	250	1,000
7307 Office supplies	0	1,475	0	137	0
7309 Membership & dues	1,432	3,192	2,000	2,000	2,000
7313 Information systems software	0	2,400	0	2,400	2,400
7314 Business expense	282	239	300	300	300
7321 Rent of Land, facilities	380	310	0	202	500
7322 Rental of equipment	0	8,169	0	630	1,000
7323 Professional services	3,383	3,550	90,000	90,000	50,000
7330 Repairs to comm equip	300	330	0	360	360
7331 Repairs to Mach & equip	359	0	11,000	11,000	11,000
7333 Repairs to vehicles	38,882	31,396	34,465	34,465	34,390
7335 Sublet service contracts	17,017	13,802	22,500	22,500	2,000
7351 Motor veh fuel, lube	7,234	6,887	5,715	5,715	7,330
7352 Special dept materials	13,760	15,712	15,200	15,712	20,000
7358 Training & education	2,108	1,659	2,500	2,500	5,000
7359 Small tools and equip	278	4,535	3,700	3,700	5,000
7360 Overtime meals	35	50	0	100	100
300: Supplies, Materials & Services Total	**88,024**	**95,715**	**192,130**	**196,421**	**151,130**
400: Work for Others					
7601 Work for others	0	0	16,700	16,700	16,700
400: Work for Others Total	**0**	**0**	**16,700**	**16,700**	**16,700**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	0	0	3,138	5,000
7719 Other equip	15,331	8,561	13,000	13,000	15,000
7731 Storm drains	26,785	30,219	11,500	1,150	11,500
500: Equipment, Land & Structures Total	**42,116**	**38,780**	**24,500**	**17,288**	**31,500**
600: Special Payments					
8099 Special payments	95,914	104,457	94,257	104,457	110,000
600: Special Payments Total	**95,914**	**104,457**	**94,257**	**104,457**	**110,000**
170405: Storm Drain Maintenance Total	**654,497**	**596,291**	**536,143**	**550,522**	**592,550**
Storm Drain Maintenance Total	**654,497**	**596,291**	**536,143**	**550,522**	**592,550**

ACTIVITY:	**Capital Improvement Project(s)**	**FUND:**	**Wastewater Capital Outlay and Impact Fee Funds**
DEPARTMENT:	**Public Works**		

Capital Improvement Project Descriptions:

Development Impact Fee Program Update **100,000**
Develop cost estimates and prepare recommended Development Impact Fee Program update per the newly adopted General Plan. This is a jointly funded project across all the Impact Fee Funds ($645,000 project total).

Decommission Old Fleet Services Shop **15,000**
Work to prepare old fleet shop for other uses: abandon/remove underground oil tank; remove oil containers and piping; remove lifts, remove methane detection system; reconfigure electrical services; repairs to mezzanine. This is a jointly funded project with additional funding from Water and Streets funds ($45,000 project total).

MSC Parking Lot and Yard Repaving **50,000**
Remove and replace approximately 100,000 square feet of asphalt paving in the corporation yard and parking lot. This is a jointly funded project with additional funding from Water and Streets funds ($130,000 project total).

White Slough Water Pollution Control Facility **410,000**
Various required studies and reports related to the collection system waste discharge permit; plant maintenance and land application area improvements.

Miscellaneous Capital Maintenance Projects **465,000**
Maintenance projects including: system relocations ($35,000); wastewater taps ($40,000); collection system capacity enhancements ($150,000); design wastewater main replacement project #5 ($100,000); Peterson Park lift station generator replacement ($100,000); lift station RTU replacements ($20,000); and pavement repairs ($20,000).

Storm Drain Projects **140,000**
Update Shady Acres storm pump station ($100,000); replace existing storm drainpipes with larger pipes on Elm Street, Charleston Way and Normandy Way ($40,000).

Miscellaneous **15,000**
Replacement of warehouse gutters ($40,000); repair and painting of equipment bay ($10,000). These are joint projects with additional funding from Water (gutters and bay) and Electric funds (gutters).

ACTIVITY: **Equipment Purchase** **FUND:** **Wastewater Capital Outlay Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Upgrade Closed Circuit Television (CCTV) Equpment Purchase of new main line camera, transporter and electronic components to upgrade system in the CCTV van. This equipment is used to confirm the quality of newly constructed wastewater and storm drain pipelines and assess condition of existing pipelines.	**60,000**
Replacement of Vehicle 04-116 Replace crane truck used by the Water Services construction and maintenance staff. One-half of the total replacement cost to be funded by Water Capital Outlay Fund (vehicle total $100,000).	**50,000**
Replacement of Utility Vehicle Replace utility vehicle used by operations and maintenance staff to transport parts, equipment and staff to various locations at White Slough.	**12,000**
New Forklift Purchase new forklift to be used by operations and maintenance staff to move chemical totes throughout the White Slough facility.	**20,000**
Miscellaneous Equipment Replacements Replacement of 12 year old milling lathe that no longer performs as needed; replacement of 12 year old laser alignment tool; and replacement of 1989 sludge pump that no longer is California Air Board compliant.	**93,000**
Replacement of Vehicle 04-095 Replace vehicle 04-095, a 1968 Ford rodding truck with a new sewer vac truck for cleaning and televising wastewater main lines.	**340,000**

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
171000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	295,000	0	380,000
900: Capital Projects Total	**0**	**0**	**295,000**	**0**	**380,000**
171000: Capital Projects - New Total	**0**	**0**	**295,000**	**0**	**380,000**
171041: Elm Street Storm Imprv					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	30,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**30,000**
171041: Elm Street Storm Imprv Total	**0**	**0**	**0**	**0**	**30,000**
171405: Misc System Relocation(Cm)					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	35,000
1825.1800 Contracts	19,637	0	0	35,000	0
1825.1850 Contracts	42,987	9,500	0	0	0
1827.1800 Force Account	502	13,945	0	0	0
1831.1800 Materials	0	357	0	0	0
1831.1850 Materials	0	585	0	0	0
900: Capital Projects Total	**63,126**	**24,387**	**0**	**35,000**	**35,000**
171405: Misc System Relocation(Cm) Total	**63,126**	**24,387**	**0**	**35,000**	**35,000**
171416: Shady Acres Storm Pump					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	50,000	50,000	100,000
900: Capital Projects Total	**0**	**0**	**50,000**	**50,000**	**100,000**
171416: Shady Acres Storm Pump Total	**0**	**0**	**50,000**	**50,000**	**100,000**
171471: Wastewtr Taps-PW/CM					
100: Personnel Services					
7113 Dental insurance	5	0	0	0	0
7114 Vision care	1	0	0	0	0
100: Personnel Services Total	**6**	**0**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	40,000
1825.1800 Contracts	0	8,917	1,083	0	0
1827.1800 Force Account	0	8,262	0	0	0
1827.1850 Force Account	13,304	10,179	0	0	0
1831.1800 Materials	475	41	0	0	0
1831.1850 Materials	1,011	198	0	0	0
1831.2100 Materials	528	15	0	0	0
1831.2150 Materials	120	28	0	0	0
1836.1850 Other	360	675	0	0	0
1836.2150 Other	0	0	0	40,000	0
900: Capital Projects Total	**15,798**	**28,315**	**1,083**	**40,000**	**40,000**
171471: Wastewtr Taps-PW/CM Total	**15,804**	**28,315**	**1,083**	**40,000**	**40,000**
171680: Main Repl-Project #5					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	100,000
1827.1850 Force Account	0	13,495	0	0	0
900: Capital Projects Total	**0**	**13,495**	**0**	**0**	**100,000**
171680: Main Repl-Project #5 Total	**0**	**13,495**	**0**	**0**	**100,000**
172028: WSWPCF-Work Plans/Permit Asst					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	144,690	0	410,000
1825.1800 Contracts	212,894	124,006	75,600	75,600	0
1836.1800 Other	0	273	0	0	0

Wastewater Utility	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
900: Capital Projects Total	**212,894**	**124,279**	**220,290**	**75,600**	**410,000**
172028: WSWPCF-Work Plans/Permit Asst Tot	**212,894**	**124,279**	**220,290**	**75,600**	**410,000**
173034: DIM Fee Update					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	100,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**100,000**
173034: DIM Fee Update Total	**0**	**0**	**0**	**0**	**100,000**
1711201: Capital Equipment					
300: Supplies, Materials & Services					
7352 Special dept materials	0	38	0	0	0
300: Supplies, Materials & Services Total	**0**	**38**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7701 Office equip	4,703	0	0	0	0
7709 Shop equipment	0	2,424	0	0	0
500: Equipment, Land & Structures Total	**4,703**	**2,424**	**0**	**0**	**0**
550: Fleet					
7850 Fleet	0	0	100,000	0	450,000
7851 Vehicles & Equipment	218,625	29,421	41,194	100,000	0
550: Fleet Total	**218,625**	**29,421**	**141,194**	**100,000**	**450,000**
1711201: Capital Equipment Total	**223,328**	**31,883**	**141,194**	**100,000**	**450,000**
1721201: WS-Capital Equipment					
550: Fleet					
7850 Fleet	0	0	0	0	125,000
550: Fleet Total	**0**	**0**	**0**	**0**	**125,000**
1721201: WS-Capital Equipment Total	**0**	**0**	**0**	**0**	**125,000**
Wastewater Utility Capital Total	**515,152**	**222,359**	**707,567**	**300,600**	**1,770,000**

TRANSIT

The Transit Division operates the City's GrapeLine, Dial-A-Ride and VineLine transportation services. The services are available seven days a week.

The Transit Division, part of the Public Works Department, has a budget of $6,113,210 in FY 2010/11, compared to $4,483,657 in FY 2009/10. The increase is due to capital projects and equipment. The City contracts with MV Transit to provide drivers and support staff for the transit services. Transit is maintaining three budgeted positions in FY 2010/11.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

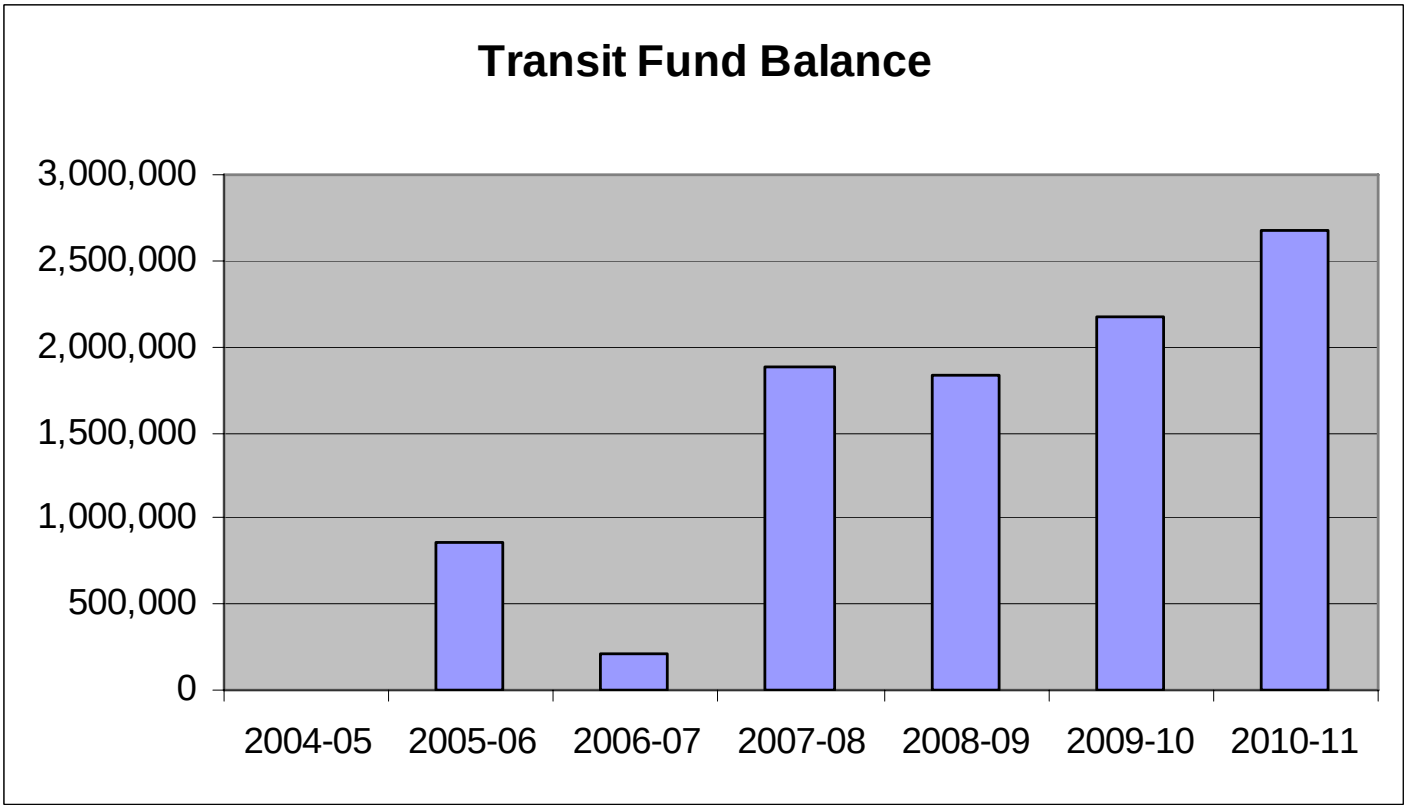
Transit Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

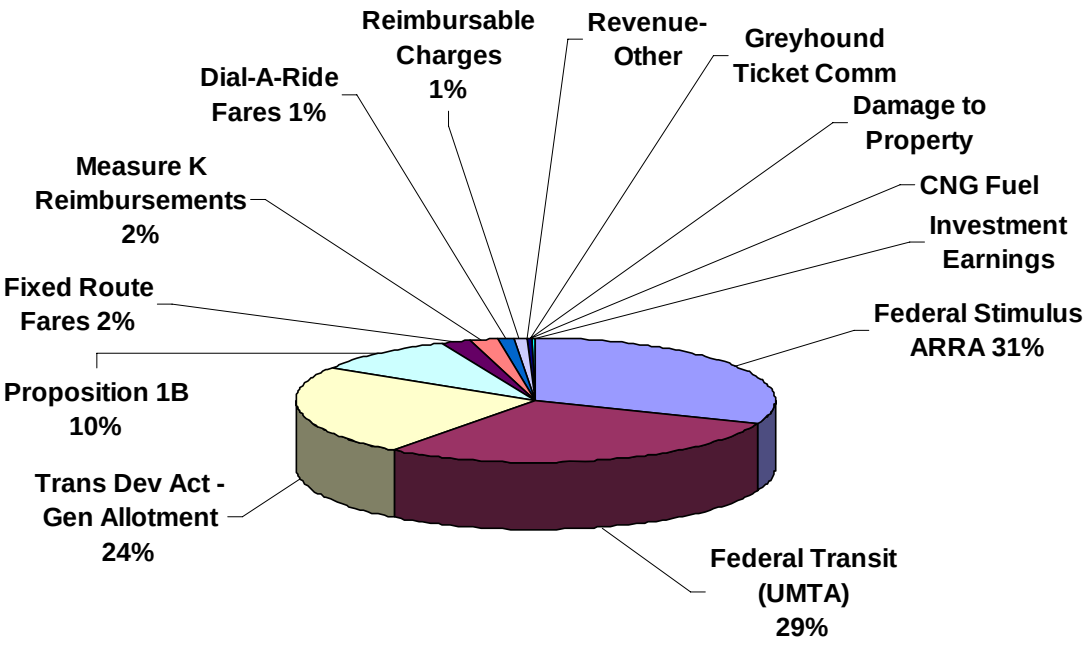
For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Transit Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	1,445,398	1,883,660	1,856,155	1,826,897	2,165,636
Revenues	4,391,974	4,844,254	4,232,831	4,072,817	6,624,560
Expenditures	3,953,712	4,901,017	4,483,657	3,734,078	6,113,210
Net Difference (Revenues Less Expenditures)	438,262	(56,763)	162,386	338,739	511,350
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	1,883,660	1,826,897	2,018,541	2,165,636	2,676,986



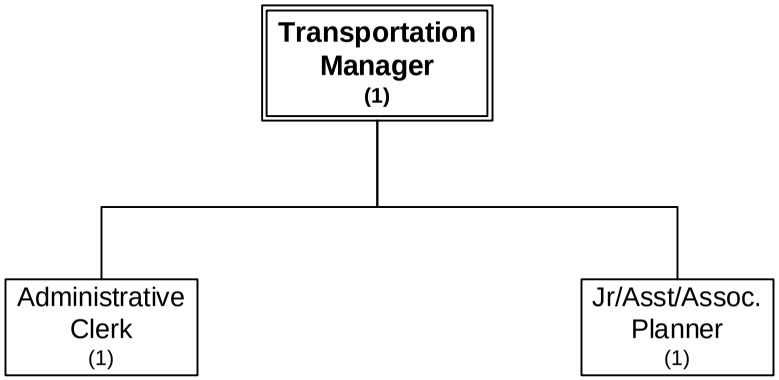
Transit Fund Revenues



Revenue	Budget 2010-11
Federal Stimulus - ARRA	2,054,610
Federal Transit (UMTA)	1,914,360
Trans Dev Act - Gen Allotment	1,586,570
Proposition 1B	642,630
Fixed Route Fares	141,000
Measure K Reimbursements	120,000
Dial-A-Ride Fares	80,300
Reimbursable Charges	50,000
Revenue-Other	10,630
Greyhound Ticket Commission	7,200
Damage to Property	6,680
CNG Fuel	6,200
Investment Earnings	4,380
Grand Total	6,624,556

Transit	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
12501: Dial-A-ride/Transp Rev						
400: Investment/Property Revenues						
5332 Investment earnings	(6,085)	(10,246)	0	6,624	1,230	
5361 Rent	4,200	4,200	0	4,200	4,200	
5391 Sale of City Property	2,505	366	0	1,185	400	
400: Investment/Property Revenues Tota	**620**	**(5,680)**	**0**	**12,009**	**5,830**	
500: Revenue from Others						
5493 Trans Dev Act-Gen Allotment	1,943,873	1,650,412	1,876,800	1,422,123	1,586,570	
5496 Federal Transit(UMTA)	1,062,908	1,365,708	1,552,811	1,217,047	1,559,580	
5496.1 Federal Transit-Galt	381,433	678,742	320,000	335,000	354,780	Pass through
5604 State Special Grants	0	1,850,000	0	0	0	
5715 Federal stimulus-ARRA	0	0	0	0	1,623,140	Capital projects
5715.1 Federal stimulus-ARRA-Galt	0	0	0	0	431,470	Pass through
6005.1 Measure K Reimb-Operating	85,860	137,010	123,420	120,000	120,000	
6005.2 Measure K Reimb-Capital	266,733	158,267	0	0	0	
500: Revenue from Others Total	**3,740,807**	**5,840,139**	**3,873,031**	**3,094,170**	**5,675,540**	
720: Transit Fees						
6002 Dial-A-Ride Fares	102,439	80,542	110,000	84,500	80,300	Reduced hours/riders
6003 Fixed Route Fares	161,969	163,458	190,000	148,500	141,000	Reduced hours/riders
6004 CNG Fuel	106,887	11,480	7,500	6,200	6,200	
6006 Greyhound Ticket Commission	13,093	6,946	7,500	7,500	7,200	
720: Transit Fees Total	**384,388**	**262,426**	**315,000**	**246,700**	**234,700**	
900: Other Revenue						
5394 Revenue-Other	(43,748)	21,256	0	2,045	6,030	
5395 Revenue Over/Short	1,601	(1,552)	0	0	0	
5398 Reimbursable Charges	67,557	57,272	43,000	53,119	50,000	
5411.4 Wrk for Others-PW	4,760	0	0	0	0	
6152 Damage to Property	0	6,088	0	0	6,680	
900: Other Revenue Total	**30,170**	**83,064**	**43,000**	**55,164**	**62,710**	
12501: Dial-A-ride/Transp Rev Total	**4,155,985**	**6,179,949**	**4,231,031**	**3,408,043**	**5,978,780**	
12521: Transit-Prop.1B Rev						
400: Investment/Property Revenues						
5332 Investment earnings	8,150	22,895	1,800	4,225	3,150	
400: Investment/Property Revenues Tota	**8,150**	**22,895**	**1,800**	**4,225**	**3,150**	
500: Revenue from Others						
5501 Prop.1B	0	395,708	0	634,526	634,530	
5502 Prop.1B Transit-Safety	0	27,708	0	26,023	8,100	
500: Revenue from Others Total	**0**	**423,416**	**0**	**660,549**	**642,630**	
12521: Transit-Prop.1B Rev Total	**8,150**	**446,311**	**1,800**	**664,774**	**645,780**	
Transit Revenue Total	**4,164,135**	**6,626,260**	**4,232,831**	**4,072,817**	**6,624,560**	

Public Works
Transportation



FY 2010-2011

Transit	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
090: Operating Transfers Out	1,000	0	0	0	0
100: Personnel Services	137,318	246,943	258,345	257,991	265,940
200: Utility Comm. & Transportation	74,284	70,788	76,910	115,920	76,540
300: Supplies, Materials & Services	2,556,610	2,966,996	3,158,530	3,007,432	2,796,180
500: Equipment, Land & Structures	39,330	192,769	302,872	17,735	1,935,610
550: Fleet	532,273	395,516	300,000	0	684,160
600: Special Payments	381,433	678,742	320,000	335,000	354,780
900: Capital Projects	0	0	67,000	0	0
Transit Total	**3,722,248**	**4,551,754**	**4,483,657**	**3,734,078**	**6,113,210**

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
TRANSPORTATION & COMMUNICATIONS					
Administrative Clerk	0	0	1	1	1
Jr/Asst/Assoc Planner	0	1	1	1	1
Transportation Manager	1	1	1	1	1
Transportation Technician	1	0	0	0	0
Transportation & Communications Total	**2**	**2**	**3**	**3**	**3**

Transit	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	1,000	0	0	0	0	
090: Operating Transfers Out	**1,000**	**0**	**0**	**0**	**0**	
7101 Regular emp salary	83,330	164,260	170,795	170,359	174,310	
7103 Part time salary	0	470	0	0	0	
7109 Incentive pay	0	542	0	1,708	1,800	
7110 Admin leave pay	0	981	2,300	1,840	2,320	
7111 Workers comp	5,426	6,600	10,980	10,980	9,450	
7112 Medical insurance	13,380	25,243	27,700	26,468	28,530	
7113 Dental insurance	995	2,819	3,000	2,985	3,000	
7114 Vision care	243	687	750	735	750	
7115 Medicare insurance	1,210	1,516	1,155	1,182	2,530	
7121 Service contribution-PERS	16,026	30,798	31,985	32,223	33,610	
7123 Deferred comp	2,427	2,372	0	0	0	
7124 LI & AD & D	650	949	1,090	1,028	1,110	
7125 Unemployment insurance	231	452	600	477	490	
7128 LTD	1,052	2,057	2,180	2,170	2,230	
7129 Chiropractic	52	116	170	156	170	
7130 Insurance refund	0	1,012	0	40	0	
7131 Other benefits	3,312	3,301	5,640	5,640	5,640	
7188 Transfer In	0	2,768	0	0	0	
7189 Transfer Out	8,984	0	0	0	0	
100: Personnel Services	**137,318**	**246,943**	**258,345**	**257,991**	**265,940**	
7201 Postage	740	71	130	45,000	0	
7202 Telephone	5,739	8,744	5,900	8,400	8,700	
7203 Cellular phone charges	10,654	7,049	8,700	7,000	7,000	
7211 Electricity	51,227	48,741	55,900	48,500	53,500	
7212 Gas	1,138	1,255	1,180	1,300	1,600	
7213 Water	4,530	4,662	4,800	5,400	5,400	
7214 Sewer	256	266	300	320	340	
200: Utility Comm. & Transportation	**74,284**	**70,788**	**76,910**	**115,920**	**76,540**	
7301 Printing,binding,duplication	750	1,321	2,850	201,500	500	
7302 Photocopying	48	332	0	60	100	
7303 Advertising	9,920	655	7,400	29,400	7,100	
7306 Safety Equipment	0	164	0	0	0	
7307 Office supplies	578	167	800	800	800	
7309 Membership & dues	2,203	2,240	2,500	2,500	1,500	
7312 Bank service charges	13,345	15,935	15,000	15,000	13,000	
7313 Information systems software	0	0	500	0	0	
7314 Business expense	1,192	1,052	1,000	500	500	
7315 Conference expense	2,124	4,816	5,000	2,500	2,500	
7323 Professional services	8,165	12,300	12,626	13,426	11,500	
7324 Purchased transp	1,641,426	1,982,729	2,219,000	1,876,000	1,850,000	Route hours reductions
7331 Repairs to Mach & equip	29,622	21,216	20,000	6,500	16,200	

Transit	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7332 Repairs to office equip	0	1,013	0	0	0	
7333 Repairs to vehicles	411,628	539,071	464,665	501,002	466,530	
7334 Repairs to buildings	2,283	3,142	500	500	26,800	
7335 Sublet service contracts	151,286	151,717	162,214	152,000	156,000	
7343 PL & PD/other insurance	61,368	53,598	75,500	106,238	106,000	
7351 Motor veh fuel, lube	150,862	109,372	117,825	66,352	119,300	
7352 Special dept materials	0	3,344	0	600	600	
7353 Janitorial supplies	0	0	500	500	200	
7355 General supplies	1,750	2,685	2,150	2,650	2,650	
7356 Medical supplies	0	243	0	0	0	
7358 Training & education	405	653	2,000	1,000	1,000	
7359 Small tools and equip	1,302	1,965	0	354	400	
7369 Software Licensing Cost	347	1,001	0	0	0	
7398 Reimbursable Expense	61,368	54,999	43,000	25,000	10,000	
7399 Supplies, mat & services	4,638	1,266	3,500	3,050	3,000	
300: Supplies, Materials & Services	**2,556,610**	**2,966,996**	**3,158,530**	**3,007,432**	**2,796,180**	
7700 Equipment, Land & Structures	0	0	0	0	1,935,610	ARRA Funded $1.8M
7709 Shop equipment	0	132,986	51,247	0	0	
7715 Data Processing hrdware	1,619	0	0	0	0	
7718 Grant equip	7,634	0	0	0	0	
7719 Other equip	0	27,708	16,197	17,735	0	
7720 Other contracts	23,819	0	209,069	0	0	
7724 Buildings	0	5,392	2,359	0	0	
7730 Underground lines & hrdware	0	8,173	0	0	0	
7797 Bus shelters	6,258	6,110	0	0	0	
7798 Bus benches	0	12,400	0	0	0	
7799 Bus signs	0	0	24,000	0	0	
500: Equipment, Land & Structures	**39,330**	**192,769**	**302,872**	**17,735**	**1,935,610**	
7851 Vehicles & Equipment	532,273	395,516	300,000	0	684,160	
550: Fleet	**532,273**	**395,516**	**300,000**	**0**	**684,160**	
8099 Special payments	381,433	678,742	320,000	335,000	354,780	Galt pass through
600: Special Payments	**381,433**	**678,742**	**320,000**	**335,000**	**354,780**	
1820 Construction in Progress-CY	(3,312)	(2,051,102)	67,000	0	0	
1825.2250 Contracts	3,312	2,006,047	0	0	0	
1836.2250 Other	0	45,055	0	0	0	
900: Capital Projects	**0**	**0**	**67,000**	**0**	**0**	
Transit Total	**3,722,248**	**4,551,754**	**4,483,657**	**3,734,078**	**6,113,210**	

ACTIVITY: **Transit** **DIVISION:** **Transit**
DEPARTMENT: **Public Works** **FUND:** **Transit Fund**

ACTIVITY DESCRIPTION

The Transit activity provides a daily fixed route bus system known as the GrapeLine within the City limits, ADA Paratransit service known as the VineLine and a door-to-door Dial-A-Ride service for the general public (including discounted fares for seniors/disabled/Medicare) within the City limits and immediately adjacent areas. Nearly all of this activity is performed by contracted services. In addition, transportation funding and related activities are handled by this division. Transit staff manages operator contracts, plans future services and operations, files reports and claims for transportation funding, attends various meetings with partner agencies on transportation issues, manages transit claim files, assists with preparation of applications for transportation grant funding, as well as provides assistance with the administration of successful grants. This activity includes the following elements:

- Dial-A-Ride/VineLine Service.
- Fixed-route service.
- Transit administration.
- Property maintenance.

MAJOR 2009/10 ACCOMPLISHMENTS

- Held public meetings and hearing on service reductions.
- Implemented fare increase.
- Implemented a summer youth pass.
- Installed bus shelters, benches and signs throughout city.
- Provided new fixed-route bus schedules and maps.
- Modified fixed-route system per Short Range Transit Plan.
- Revised the VineLine ADA paratransit handbook.
- Participated in 2010 FTA triennial review.
- Participated in 2010 TDA performance audit.
- Implemented Google Transit, an online transit trip planning tool.

MAJOR 2010/11 OBJECTIVES

- Implement Short Range Transit Plan recommendations.
- Purchase 35-foot CNG bus.
- Implement transit system marketing plan.
- Administer American Recovery and Reinvestment Act-funded projects.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10 (Estimated)
Operating cost per passenger for fixed route	$4.88	$5.41	$8.61
Operating cost per passenger for Dial-A-Ride	$20.93	$28.92	$48.47
Total number of fixed route passengers	242,000	242,100	170,000
Total number of Dial-A-Ride passengers (general public and senior/disabled/ Medicare)	65,200	53,000	30,000
Total number of Dial-A-Ride senior/disabled/Medicare passengers (reduced fare)	62,200	50,000	27,000
Revenue miles for fixed route	272,500	263,000	231,000
Revenue miles for Dial-A-Ride	247,000	246,000	169,000
Passengers per revenue mile for fixed route	0.89	0.92	0.74
Passengers per revenue miles for Dial-A-Ride	0.26	0.22	0.18

ACTIVITY:	**Transit**	**DIVISION:**	**Transit**
DEPARTMENT:	**Public Works**	**FUND:**	**Transit Fund**

RELATED COST CENTER(S)

- 125051
- 125052
- 125053
- 125055
- 125057
- 125058
- 125152
- 1250600

Transit	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
125051: Dial-A-Ride Transit					
200: Utility Comm. & Transportation					
7203 Cellular phone charges	5,548	2,537	2,000	3,500	3,500
7211 Electricity	5,308	6,168	6,800	6,200	6,200
7212 Gas	328	399	300	400	500
7213 Water	2,265	2,331	2,400	2,700	2,700
7214 Sewer	128	133	150	170	170
200: Utility Comm. & Transportation Total	**13,577**	**11,568**	**11,650**	**12,970**	**13,070**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	640	850	0	0
7303 Advertising	338	0	2,000	2,000	2,000
7307 Office supplies	0	13	0	0	0
7324 Purchased transp	922,314	1,072,562	1,212,000	884,000	850,000
7333 Repairs to vehicles	176,306	282,765	213,130	300,000	219,030
7335 Sublet service contracts	0	0	1,000	0	0
7343 PL & PD/other insurance	30,684	26,799	40,500	53,119	53,000
7351 Motor veh fuel, lube	88,775	68,561	70,120	43,700	75,100
7355 General supplies	0	1	0	0	0
7359 Small tools and equip	316	0	0	200	200
7398 Reimbursable Expense	30,684	26,799	0	0	5,000
7399 Supplies, mat & services	1,600	1,150	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**1,251,017**	**1,479,290**	**1,540,600**	**1,284,019**	**1,205,330**
125051: Dial-A-Ride Transit Total	**1,264,594**	**1,490,858**	**1,552,250**	**1,296,989**	**1,218,400**
125052: Grapeline Fixed Route					
200: Utility Comm. & Transportation					
7201 Postage	141	0	0	0	0
7202 Telephone	4,159	4,478	4,500	4,500	4,500
7203 Cellular phone charges	4,164	4,215	6,100	3,500	3,500
7211 Electricity	5,308	6,168	6,800	6,000	6,000
7212 Gas	269	399	300	400	600
7213 Water	2,265	2,331	2,400	2,700	2,700
7214 Sewer	128	133	150	150	170
200: Utility Comm. & Transportation Total	**16,434**	**17,724**	**20,250**	**17,250**	**17,470**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	640	1,500	1,500	500
7302 Photocopying	3	0	0	0	0
7303 Advertising	5,732	1,406	4,300	4,300	4,000
7306 Safety Equipment	0	164	0	0	0
7307 Office supplies	0	0	300	300	300
7324 Purchased transp	718,614	910,167	1,007,000	992,000	1,000,000
7331 Repairs to Mach & equip	714	0	0	0	0
7333 Repairs to vehicles	196,313	203,860	218,740	165,002	232,500
7335 Sublet service contracts	16,114	20,110	31,214	22,000	27,000
7343 PL & PD/other insurance	30,684	26,799	35,000	53,119	53,000
7351 Motor veh fuel, lube	62,087	40,811	47,705	22,652	44,200
7352 Special dept materials	0	2,059	0	600	600
7353 Janitorial supplies	0	0	500	500	200
7355 General supplies	0	0	150	150	150
7356 Medical supplies	0	243	0	0	0
7359 Small tools and equip	822	0	0	154	200
7398 Reimbursable Expense	30,684	28,200	43,000	25,000	5,000
7399 Supplies, mat & services	2,867	0	2,000	2,000	2,000
300: Supplies, Materials & Services Total	**1,064,634**	**1,234,459**	**1,391,409**	**1,289,277**	**1,369,650**
125052: Grapeline Fixed Route Total	**1,081,068**	**1,252,183**	**1,411,659**	**1,306,527**	**1,387,120**
125053: Transit Administration					
100: Personnel Services					
7101 Regular emp salary	83,330	164,260	170,795	170,359	174,310
7103 Part time salary	0	470	0	0	0

Transit	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7109 Incentive pay	0	542	0	1,708	1,800
7110 Admin leave pay	0	981	2,300	1,840	2,320
7111 Workers comp	5,426	6,600	10,980	10,980	9,450
7112 Medical insurance	13,380	25,243	27,700	26,468	28,530
7113 Dental insurance	995	2,819	3,000	2,985	3,000
7114 Vision care	243	687	750	735	750
7115 Medicare insurance	1,210	1,516	1,155	1,182	2,530
7121 Service contribution-PERS	16,026	30,798	31,985	32,223	33,610
7123 Deferred comp	2,427	2,372	0	0	0
7124 LI & AD & D	650	949	1,090	1,028	1,110
7125 Unemployment insurance	231	452	600	477	490
7128 LTD	1,052	2,057	2,180	2,170	2,230
7129 Chiropractic	52	116	170	156	170
7130 Insurance refund	0	1,012	0	40	0
7131 Other benefits	3,312	3,301	5,640	5,640	5,640
7188 Transfer In	0	2,768	0	0	0
7189 Transfer Out	8,984	0	0	0	0
100: Personnel Services Total	**137,318**	**246,943**	**258,345**	**257,991**	**265,940**
200: Utility Comm. & Transportation					
7201 Postage	517	71	130	0	0
7202 Telephone	1,580	1,773	1,400	1,400	1,700
7203 Cellular phone charges	942	297	600	0	0
7211 Electricity	998	963	1,300	2,300	2,300
7212 Gas	541	457	580	500	500
200: Utility Comm. & Transportation Total	**4,578**	**3,561**	**4,010**	**4,200**	**4,500**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	87	28	500	0	0
7302 Photocopying	45	0	0	60	100
7303 Advertising	3,850	(751)	1,100	1,100	1,100
7307 Office supplies	578	154	500	500	500
7309 Membership & dues	2,203	2,240	2,500	2,500	1,500
7312 Bank service charges	13,345	15,935	15,000	15,000	13,000
7313 Information systems software	0	0	500	0	0
7314 Business expense	1,192	308	1,000	500	500
7315 Conference expense	2,124	4,816	5,000	2,500	2,500
7323 Professional services	0	880	7,126	7,126	5,000
7335 Sublet service contracts	30,834	13,997	20,000	15,000	14,000
7355 General supplies	1,750	2,684	2,000	2,500	2,500
7358 Training & education	405	653	2,000	1,000	1,000
7359 Small tools and equip	0	1,965	0	0	0
7369 Software Licensing Cost	347	1,001	0	0	0
7399 Supplies, mat & services	171	10	500	50	0
300: Supplies, Materials & Services Total	**56,931**	**43,920**	**57,726**	**47,836**	**41,700**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	1,619	0	0	0	0
500: Equipment, Land & Structures Total	**1,619**	**0**	**0**	**0**	**0**
125053: Transit Administration Total	**200,446**	**294,424**	**320,081**	**310,027**	**312,140**
125055: Lodi Station Parking Structure					
200: Utility Comm. & Transportation					
7201 Postage	33	0	0	0	0
7202 Telephone	0	2,001	0	2,000	2,000
7211 Electricity	18,270	20,555	26,000	19,000	24,000
200: Utility Comm. & Transportation Total	**18,303**	**22,556**	**26,000**	**21,000**	**26,000**
300: Supplies, Materials & Services					
7334 Repairs to buildings	275	949	500	500	1,000
7335 Sublet service contracts	104,338	115,245	110,000	115,000	115,000
300: Supplies, Materials & Services Total	**104,613**	**116,194**	**110,500**	**115,500**	**116,000**
125055: Lodi Station Parking Structure Total	**122,916**	**138,750**	**136,500**	**136,500**	**142,000**

Transit	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
125057: Outside CNG Fueling					
200: Utility Comm. & Transportation					
7202 Telephone	0	492	0	500	500
7211 Electricity	21,343	14,887	15,000	15,000	15,000
200: Utility Comm. & Transportation Total	**21,343**	**15,379**	**15,000**	**15,500**	**15,500**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	22,041	14,298	20,000	6,500	16,200
7333 Repairs to vehicles	23,191	30,263	24,795	28,000	0
7334 Repairs to buildings	876	0	0	0	25,800
300: Supplies, Materials & Services Total	**46,108**	**44,561**	**44,795**	**34,500**	**42,000**
125057: Outside CNG Fueling Total	**67,451**	**59,940**	**59,795**	**50,000**	**57,500**
125058: Greyhound Pass-thru					
300: Supplies, Materials & Services					
7323 Professional services	8,165	3,420	5,500	6,300	6,500
300: Supplies, Materials & Services Total	**8,165**	**3,420**	**5,500**	**6,300**	**6,500**
125058: Greyhound Pass-thru Total	**8,165**	**3,420**	**5,500**	**6,300**	**6,500**
125152: Damage to City Property					
300: Supplies, Materials & Services					
7333 Repairs to vehicles	4,002	22,183	8,000	8,000	15,000
300: Supplies, Materials & Services Total	**4,002**	**22,183**	**8,000**	**8,000**	**15,000**
125152: Damage to City Property Total	**4,002**	**22,183**	**8,000**	**8,000**	**15,000**
1250600: Transit-Galt					
600: Special Payments					
8099 Special payments	381,433	678,742	320,000	335,000	354,780
600: Special Payments Total	**381,433**	**678,742**	**320,000**	**335,000**	**354,780**
1250600: Transit-Galt Total	**381,433**	**678,742**	**320,000**	**335,000**	**354,780**
Transit Utility Total	**3,130,075**	**3,940,500**	**3,813,785**	**3,449,343**	**3,493,440**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

American Recovery and Reinvestment Act Projects Construct ancillary structure and solar panels for Transit maintenance shop ($1,000,000); purchase and installation of cameras and security lighting at Lodi Transit Station ($323,140); purchase and install automated fare boxes on buses ($20,160); and Galt pass-through ($431,470).	**1,774,770**
Lodi Transit Station Improvements Lodi Transit Station improvements including roof, gutter, downspout repairs; painting passenger shelter; install louver covers; and painting of south annex, north annex and main depot.	**131,000**
CNG Fueling Station Improvements Replace CNG control panel and ongoing maintenance to fueling station.	**50,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Transit Maintenance Shop Repair tools, equipment and a lift for the Transit Maintenance Shop.	**30,000**
Replacement of 1991 Senator Bus Replace 1991 Senator Bus with 35 foot CNG transit bus for the fixed route system.	**634,000**

Transit	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
125079: Facility Upgrades					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	200,000	0
7302 Photocopying	0	332	0	0	0
7331 Repairs to Mach & equip	6,867	6,918	0	0	0
7334 Repairs to buildings	1,132	2,193	0	0	0
7335 Sublet service contracts	0	2,365	0	0	0
7352 Special dept materials	0	1,285	0	0	0
300: Supplies, Materials & Services Total	**7,999**	**13,093**	**0**	**200,000**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	181,000
7709 Shop equipment	0	132,986	51,247	0	0
7718 Grant equip	7,634	0	0	0	0
7720 Other contracts	0	0	200,000	0	0
7724 Buildings	0	5,392	2,359	0	0
7730 Underground lines & hrdware	0	6,130	0	0	0
500: Equipment, Land & Structures Total	**7,634**	**144,508**	**253,606**	**0**	**181,000**
125079: Facility Upgrades Total	**15,633**	**157,601**	**253,606**	**200,000**	**181,000**
125090: ARRA-Fair Boxes					
550: Fleet					
7851 Vehicles & Equipment	0	0	300,000	0	20,160
550: Fleet Total	**0**	**0**	**300,000**	**0**	**20,160**
125090: ARRA-Fair Boxes Total	**0**	**0**	**300,000**	**0**	**20,160**
125091: ARRA-Transit/MSC Solar Project					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	1,000,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**1,000,000**
125091: ARRA-Transit/MSC Solar Project Tota	**0**	**0**	**0**	**0**	**1,000,000**
125092: ARRA-Lodi Station Security					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	323,140
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**323,140**
125092: ARRA-Lodi Station Security Total	**0**	**0**	**0**	**0**	**323,140**
125283: CNG Buses					
300: Supplies, Materials & Services					
7314 Business expense	0	744	0	0	0
300: Supplies, Materials & Services Total	**0**	**744**	**0**	**0**	**0**
550: Fleet					
7851 Vehicles & Equipment	0	394,964	0	0	634,000
550: Fleet Total	**0**	**394,964**	**0**	**0**	**634,000**
125283: CNG Buses Total	**0**	**395,708**	**0**	**0**	**634,000**
1250601: ARRA-Galt					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	431,470
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**431,470**
1250601: ARRA-Galt Total	**0**	**0**	**0**	**0**	**431,470**
12501201: Capital Equipment					
550: Fleet					
7851 Vehicles & Equipment	0	0	0	0	30,000
550: Fleet Total	**0**	**0**	**0**	**0**	**30,000**
12501201: Capital Equipment Total	**0**	**0**	**0**	**0**	**30,000**
Transit Capital Total	**15,633**	**553,309**	**553,606**	**200,000**	**2,619,770**

SPECIAL REVENUE FUNDS

Special Revenue Funds are those that receive financial support from the General Fund and have other revenue sources, such as user fees, transfers from other funds or restricted government grants.

The Special Revenue category includes the Streets and Drainage Division, Community Development Department, Recreation, Community Center and Library.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

STREETS AND DRAINAGE

The Streets and Drainage Division of the Public Works Department is responsible for maintaining City streets, City-owned parking lots and sidewalks, street lights and signs. In addition, it maintains the City's storm drain system.

Most of the division's revenue comes from State and local taxes. It has a budget of $5,903,360 in FY 2010/11, compared to $8,137,000 in FY 2009/10. The division has 20 budgeted positions in FY 2010/11, down from 24.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

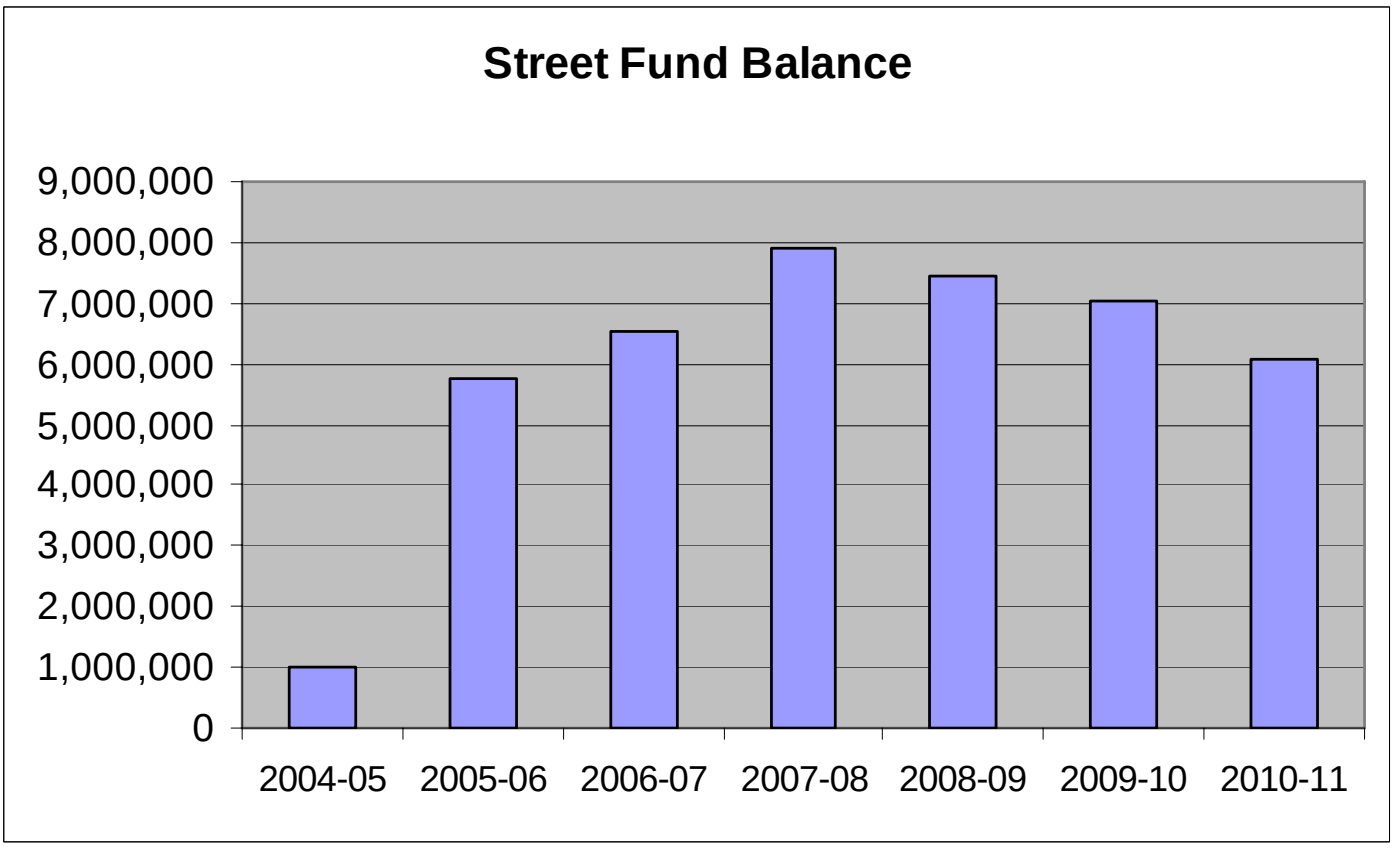
Street Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

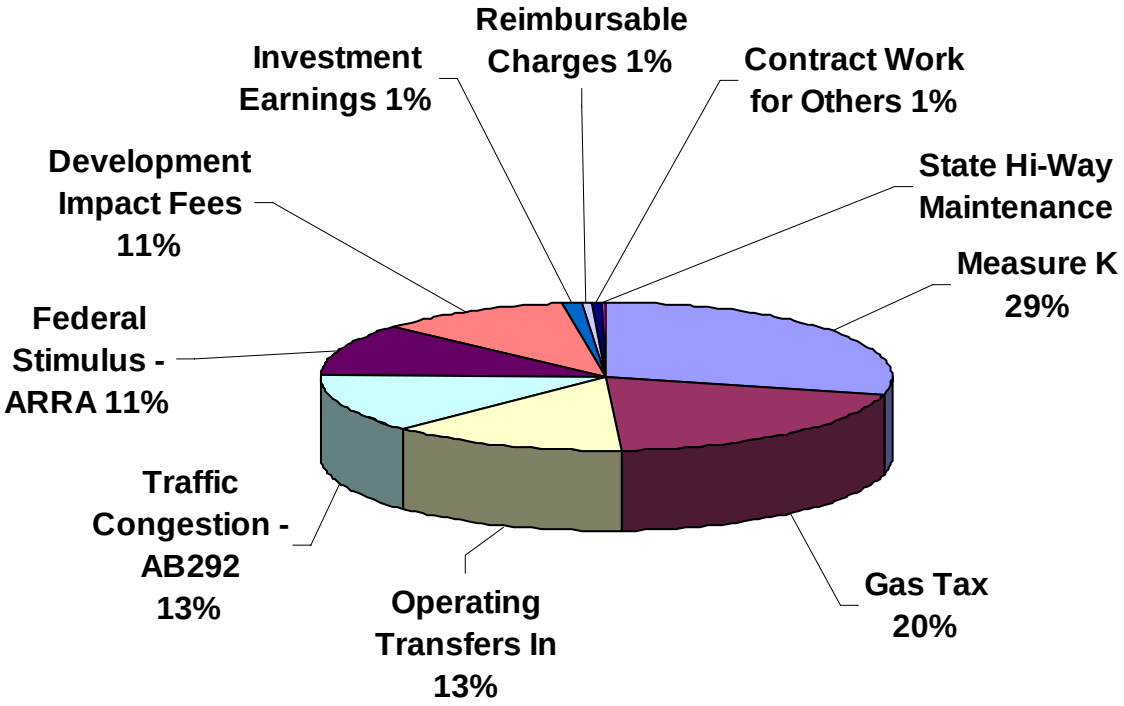
For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Street Fund					
Fund Balance					
Beginning Fund Balance Unreserved	6,546,231	7,907,130	8,512,374	7,443,639	7,035,734
Revenues	5,612,485	4,054,484	5,754,174	4,688,909	4,940,150
Expenditures	4,251,586	4,517,975	8,137,000	5,096,814	5,903,360
Net Difference (Revenues Less Expenditures)	1,360,899	(463,491)	(2,382,826)	(407,905)	(963,210)
Fund Balance					
Ending Fund Balance Unreserved	7,907,130	7,443,639	6,129,548	7,035,734	6,072,524



Street Fund Revenues



Revenue	Budget 2010-11
Measure K	1,427,750
Gas Tax	1,002,460
Operating Transfers In	661,270
Traffic Congestion - AB292	631,310
Federal Stimulus - ARRA	561,000
Development Impact Fees	535,350
Investment Earnings	49,610
Reimbursable Charges	30,000
Contract Work for Others	30,000
State Hi-Way Maintenance	11,400
Grand Total	4,940,150

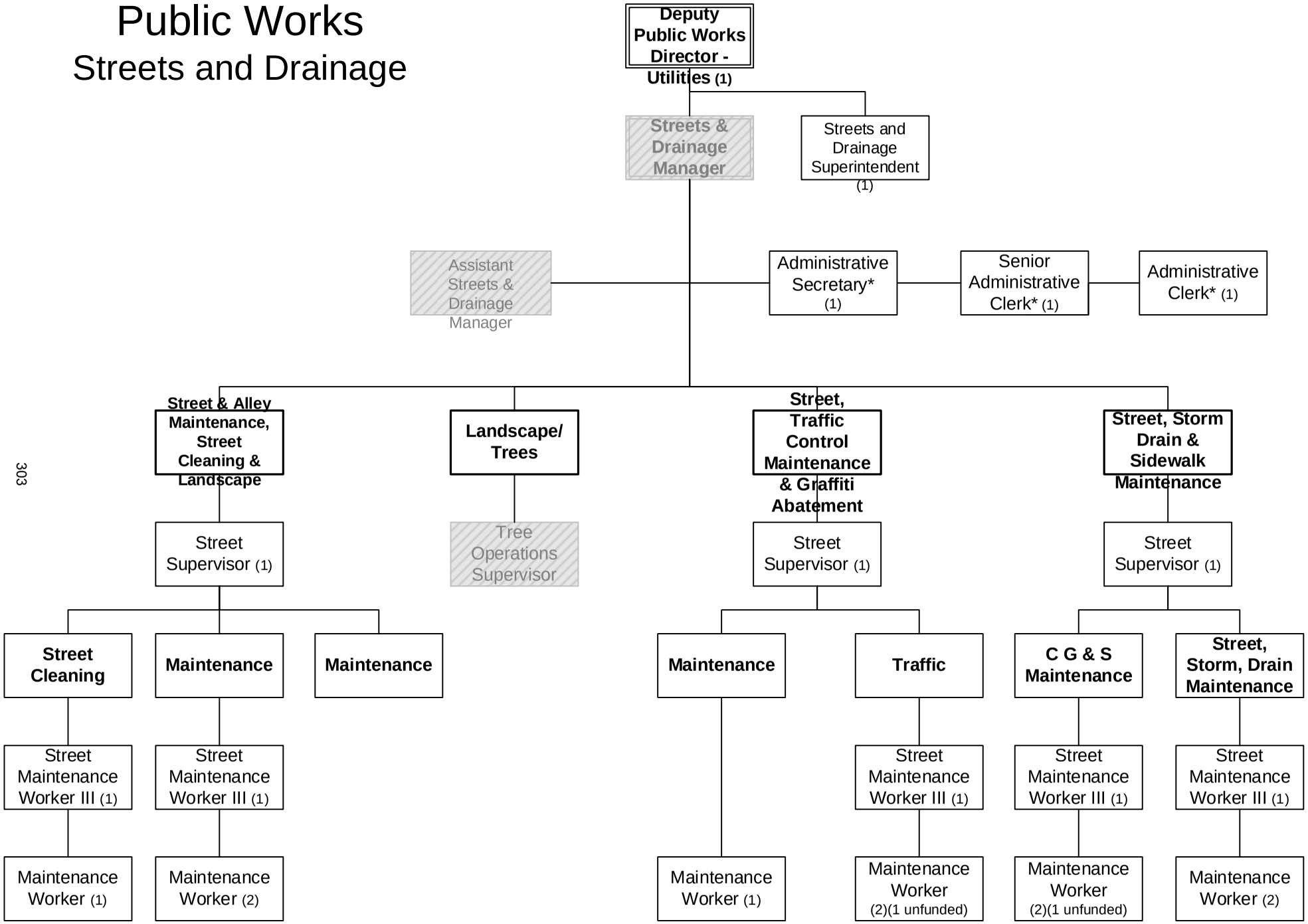
Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
320: Street Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	60,082	253,369	0	0	0	
090: Operating Transfers In Total	**60,082**	**253,369**	**0**	**0**	**0**	
320: Street Fund B/S Total	**60,082**	**253,369**	**0**	**0**	**0**	
321: Gas Tax						
090: Operating Transfers In						
4210 Operating Transfers In	320,061	421,978	789,371	682,771	661,270	General Fund support
090: Operating Transfers In Total	**320,061**	**421,978**	**789,371**	**682,771**	**661,270**	
321: Gas Tax Total	**320,061**	**421,978**	**789,371**	**682,771**	**661,270**	
332: IMF (Regional)Streets B/S						
090: Operating Transfers In						
4210 Operating Transfers In	9,218	0	0	0	0	
090: Operating Transfers In Total	**9,218**	**0**	**0**	**0**	**0**	
332: IMF (Regional)Streets B/S Total	**9,218**	**0**	**0**	**0**	**0**	
3201: Street Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	22,640	12,021	5,200	5,370	2,910	
400: Investment/Property Revenues Tota	**22,640**	**12,021**	**5,200**	**5,370**	**2,910**	
900: Other Revenue						
5391 Sale of City Property	0	103	0	0	0	
5394 Revenue-Other	5,663	1,295	0	4,383	0	
5398 Reimbursable Charges	5,193	42,195	0	0	0	
900: Other Revenue Total	**10,856**	**43,593**	**0**	**4,383**	**0**	
3201: Street Fund Rev Total	**33,496**	**55,614**	**5,200**	**9,753**	**2,910**	
3211: Gas Tax - 2107 Rev						
500: Revenue from Others						
5531 Gas Tax 2105 Subventions	377,679	344,786	350,000	345,000	336,500	
5532 Gas Tax 2106 Subventions	232,902	215,248	217,000	217,000	210,190	
5533 Gas Tax 2107 Subventions	513,806	466,827	495,000	470,000	455,770	
5692 State Hi-Way Maintenance	8,875	11,407	11,405	11,407	11,400	
500: Revenue from Others Total	**1,133,262**	**1,038,268**	**1,073,405**	**1,043,407**	**1,013,860**	
900: Other Revenue						
5391 Sale of City Property	0	15,525	0	13,725	0	
5394 Revenue-Other	39,926	2,013	0	6,023	0	
5398 Reimbursable Charges	56,149	88,082	20,000	30,000	30,000	
5411.4 Wrk for Others-PW	120,090	25,414	20,000	30,000	30,000	
5413.4 Wrk for City-PW	7,828	0	0	0	0	
900: Other Revenue Total	**223,993**	**131,034**	**40,000**	**79,748**	**60,000**	

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
3211: Gas Tax - 2107 Rev Total	**1,357,255**	**1,169,302**	**1,113,405**	**1,123,155**	**1,073,860**	
3251: Measure K Funds Rev						
100: Tax Revenues						
5033 Street Maint.-Measure K	918,267	813,490	900,000	800,000	750,000	
5037 Reimb-Measure K	1,559,298	400,670	0	0	677,750	Lodi Ave, Harney Lane
100: Tax Revenues Total	**2,477,565**	**1,214,160**	**900,000**	**800,000**	**1,427,750**	
400: Investment/Property Revenues						
5332 Investment earnings	64,932	56,574	15,000	13,795	13,110	
400: Investment/Property Revenues Tota	**64,932**	**56,574**	**15,000**	**13,795**	**13,110**	
900: Other Revenue						
5394 Revenue-Other	2,269	0	0	0	0	
5398 Reimbursable Charges	0	32,180	0	0	0	
6152 Damage to Property	24,184	0	0	0	0	
900: Other Revenue Total	**26,453**	**32,180**	**0**	**0**	**0**	
3251: Measure K Funds Rev Total	**2,568,950**	**1,302,914**	**915,000**	**813,795**	**1,440,860**	
3261: IMF Storm Facilities Rev						
400: Investment/Property Revenues						
5332 Investment earnings	165,674	97,190	38,400	26,355	17,230	
400: Investment/Property Revenues Tota	**165,674**	**97,190**	**38,400**	**26,355**	**17,230**	
810: Development Impact Fees						
6122 Development Impact Fees	34,981	178,208	3,885	3,885	0	
810: Development Impact Fees Total	**34,981**	**178,208**	**3,885**	**3,885**	**0**	
900: Other Revenue						
5398 Reimbursable Charges	0	115,970	0	0	0	
900: Other Revenue Total	**0**	**115,970**	**0**	**0**	**0**	
3261: IMF Storm Facilities Rev Total	**200,655**	**391,368**	**42,285**	**30,240**	**17,230**	
3271: IMF (Local)Streets Facil. Rev						
400: Investment/Property Revenues						
5332 Investment earnings	224	0	0	0	0	
400: Investment/Property Revenues Tota	**224**	**0**	**0**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	1,118	0	0	0	0	
810: Development Impact Fees Total	**1,118**	**0**	**0**	**0**	**0**	
3271: IMF (Local)Streets Facil. Rev Total	**1,342**	**0**	**0**	**0**	**0**	
3291: TDA - Streets Rev						
500: Revenue from Others						
5493 Trans Dev Act-Gen Allotment	50,000	0	0	0	0	
500: Revenue from Others Total	**50,000**	**0**	**0**	**0**	**0**	
3291: TDA - Streets Rev Total	**50,000**	**0**	**0**	**0**	**0**	

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
3301: Transportation Investment Rev						
400: Investment/Property Revenues						
5332 Investment earnings	0	0	0	18	0	
400: Investment/Property Revenues Tota	**0**	**0**	**0**	**18**	**0**	
3301: Transportation Investment Rev Total	**0**	**0**	**0**	**18**	**0**	
3311: Federal - Streets Rev						
400: Investment/Property Revenues						
5332 Investment earnings	0	0	0	3	0	
400: Investment/Property Revenues Tota	**0**	**0**	**0**	**3**	**0**	
500: Revenue from Others						
5715 Federal stimulus-ARRA	0	0	2,244,461	0	561,000	Lodi Ave
500: Revenue from Others Total	**0**	**0**	**2,244,461**	**0**	**561,000**	
3311: Federal - Streets Rev Total	**0**	**0**	**2,244,461**	**3**	**561,000**	
3321: IMF (Regional)Streets Rev						
810: Development Impact Fees						
5332 Investment earnings	47,314	21,055	0	5,200	1,010	
6122 Development Impact Fees	778,673	33,984	495,011	4,727	287,070	
810: Development Impact Fees Total	**825,987**	**55,039**	**495,011**	**9,927**	**288,080**	
900: Other Revenue						
5394 Revenue-Other	34,785	232	0	0	0	
900: Other Revenue Total	**34,785**	**232**	**0**	**0**	**0**	
3321: IMF (Regional)Streets Rev Total	**860,772**	**55,271**	**495,011**	**9,927**	**288,080**	
3331: State Bike Lane Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	38	25	0	110	0	
400: Investment/Property Revenues Tota	**38**	**25**	**0**	**110**	**0**	
3331: State Bike Lane Fund Rev Total	**38**	**25**	**0**	**110**	**0**	
3351: CALTRANS Imp. Program Rev						
500: Revenue from Others						
5604 State Special Grants	42,800	134,875	0	0	0	
500: Revenue from Others Total	**42,800**	**134,875**	**0**	**0**	**0**	
3351: CALTRANS Imp. Program Rev Total	**42,800**	**134,875**	**0**	**0**	**0**	
3361: Fence & Lanscape Maint.Rev						
400: Investment/Property Revenues						
5332 Investment earnings	15,145	8,654	3,500	2,225	1,680	
400: Investment/Property Revenues Tota	**15,145**	**8,654**	**3,500**	**2,225**	**1,680**	
3361: Fence & Lanscape Maint.Rev Total	**15,145**	**8,654**	**3,500**	**2,225**	**1,680**	

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
3371: Traffic Congestion Relf-AB2928						
400: Investment/Property Revenues						
5332 Investment earnings	26,735	495	0	2,585	1,110	
400: Investment/Property Revenues Tota	**26,735**	**495**	**0**	**2,585**	**1,110**	
500: Revenue from Others						
5498 Traffic CongestionAB2928	0	536,021	0	0	631,310	Based upon State published estimate
500: Revenue from Others Total	**0**	**536,021**	**0**	**0**	**631,310**	
3371: Traffic Congestion Relf-AB2928 Total	**26,735**	**536,516**	**0**	**2,585**	**632,420**	
3381: IMF Regional Transporation						
810: Development Impact Fees						
5332 Investment earnings	20,356	15,628	4,700	4,335	3,180	
6122 Development Impact Fees	416,350	102,761	137,041	35,000	248,280	
810: Development Impact Fees Total	**436,706**	**118,389**	**141,741**	**39,335**	**251,460**	
3381: IMF Regional Transporation Total	**436,706**	**118,389**	**141,741**	**39,335**	**251,460**	
3391: Prop.1B Spec Rev Fund Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	18,449	28,189	4,200	12,875	9,380	
400: Investment/Property Revenues Tota	**18,449**	**28,189**	**4,200**	**12,875**	**9,380**	
500: Revenue from Others						
5501 Prop.1B	0	0	0	1,962,117	0	
500: Revenue from Others Total	**0**	**0**	**0**	**1,962,117**	**0**	
3391: Prop.1B Spec Rev Fund Revenue Tota	**18,449**	**28,189**	**4,200**	**1,974,992**	**9,380**	
Streets Revenue Total	**6,001,704**	**4,476,464**	**5,754,174**	**4,688,909**	**4,940,150**	

Public Works
Streets and Drainage



*Administrative staff shared with Water Services Divison

FY 2010-2011

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
090: Operating Transfers Out	485,324	518,084	0	12,622	0
100: Personnel Services	1,912,004	1,929,936	1,710,291	1,239,798	1,297,300
200: Utility Comm. & Transportation	4,567	4,733	3,800	3,853	3,800
300: Supplies, Materials & Services	856,289	825,396	1,167,421	921,707	780,640
400: Work for Others	0	45	31,150	31,150	0
500: Equipment, Land & Structures	2,112,037	2,396,127	4,949,338	2,685,170	2,853,600
550: Fleet	123,347	186,184	275,000	200,000	180,000
600: Special Payments	100,060	48,885	0	2,514	20
700: Interfund Transfers	(969,440)	(969,440)	0	0	0
900: Capital Projects	0	0	0	0	788,000
Streets Total	**4,624,188**	**4,939,950**	**8,137,000**	**5,096,814**	**5,903,360**

STAFFING SUMMARY

	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
STREETS & DRAINAGE					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	0	0	1	1	1
Assistant Streets & Drainage Manager	1	1	1	0	0
Maintenance Worker I/II	12	12	10	10	8
Office Supervisor	1	1	0	0	0
Senior Administrative Clerk	1	1	1	1	1
Street Maintenance Worker III	8	8	6	5	5
Streets & Drainage Manager	1	1	1	0	0
Streets & Drainage Superintendent	0	0	0	1	1
Street Supervisor	3	3	3	3	3
Tree Operations Supervisor	1	1	1	0	0
Streets & Drainage Total	**29**	**29**	**25**	**22**	**20**

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	485,324	518,084	0	12,622	0	
090: Operating Transfers Out	**485,324**	**518,084**	**0**	**12,622**	**0**	
7100 Personnel Services	0	0	0	76,358	0	
7101 Regular emp salary	1,404,579	1,340,326	1,225,240	852,691	1,007,660	Staff reductions
7102 Overtime	20,100	20,864	24,650	10,938	7,890	
7103 Part time salary	0	0	3,425	7,141	22,860	
7109 Incentive pay	21,030	24,706	22,590	16,858	17,350	
7110 Admin leave pay	3,139	3,281	1,570	1,717	1,720	
7111 Workers comp	97,364	89,100	88,450	88,450	63,000	
7112 Medical insurance	292,973	290,991	291,910	198,046	245,250	
7113 Dental insurance	23,409	23,505	24,170	16,915	20,000	
7114 Vision care	6,590	6,248	6,045	4,165	5,000	
7115 Medicare insurance	13,320	12,215	11,020	8,312	14,610	
7121 Service contribution-PERS	274,527	260,609	229,315	162,840	195,580	
7123 Deferred comp	37,373	34,676	27,450	17,495	21,470	
7124 LI & AD & D	3,572	3,707	3,975	2,248	3,420	
7125 Unemployment insurance	3,745	3,576	4,290	2,388	2,820	
7128 LTD	18,088	17,311	15,600	10,863	12,840	
7129 Chiropractic	1,406	1,332	1,330	884	1,100	
7130 Insurance refund	5,248	8,395	7,050	7,045	6,400	
7131 Other benefits	38,655	33,517	45,435	0	37,600	
7188 Transfer In	(1,688,105)	(1,456,695)	(1,662,441)	(1,498,219)	(1,360,070)	
7189 Transfer Out	1,334,991	1,212,272	1,339,217	1,252,663	970,800	
100: Personnel Services	**1,912,004**	**1,929,936**	**1,710,291**	**1,239,798**	**1,297,300**	
7201 Postage	359	139	200	200	200	
7202 Telephone	270	282	0	53	0	
7203 Cellular phone charges	3,938	4,312	3,600	3,600	3,600	
200: Utility Comm. & Transportation	**4,567**	**4,733**	**3,800**	**3,853**	**3,800**	
7301 Printing,binding,duplication	2,132	705	800	800	800	
7302 Photocopying	446	269	0	86	270	
7303 Advertising	1,322	1,177	1,800	1,945	1,950	
7305 Uniforms	7,039	9,017	9,400	9,502	9,400	
7306 Safety Equipment	6,686	6,255	6,000	6,019	6,000	
7307 Office supplies	3,008	4,023	2,800	2,800	2,800	
7308 Books & periodicals	131	0	150	150	150	
7309 Membership & dues	1,647	1,958	2,190	2,190	2,200	
7311 Collection agency fees	0	40	0	0	0	
7313 Information systems software	1,351	2,400	2,800	2,800	2,800	
7314 Business expense	2,629	858	2,100	2,100	2,100	
7315 Conference expense	8,431	1,597	500	500	500	
7321 Rent of Land, facilities	22,399	23,384	23,850	23,850	23,900	
7322 Rental of equipment	46,852	20,696	20,000	20,000	20,000	
7323 Professional services	30,305	118,661	398,846	178,048	32,000	Consultant contract completed-Harney Lane

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7330 Repairs to comm equip	1,224	1,524	1,380	1,380	1,400	
7331 Repairs to Mach & equip	0	806	0	0	0	
7332 Repairs to office equip	459	0	200	200	200	
7333 Repairs to vehicles	84,750	208,180	207,825	207,825	214,690	
7335 Sublet service contracts	143,845	175,243	289,875	263,375	264,500	
7336 Car wash	157	125	190	190	150	
7343 PL & PD/other insurance	201,556	19,575	45,315	45,315	35,700	
7351 Motor veh fuel, lube	67,914	55,154	53,600	53,600	56,830	
7352 Special dept materials	206,905	160,483	85,400	85,400	88,500	
7353 Janitorial supplies	16	87	0	6	0	
7354 Photo supplies	427	234	200	200	200	
7355 General supplies	4,132	2,708	200	659	200	
7356 Medical supplies	7	96	0	26	0	
7358 Training & education	1,505	2,370	5,000	5,000	3,000	
7359 Small tools and equip	4,411	7,096	7,000	7,430	10,000	
7360 Overtime meals	691	631	0	311	400	
7369 Software Licensing Cost	3,720	0	0	0	0	
7399 Supplies, mat & services	192	44	0	0	0	
300: Supplies, Materials & Services	**856,289**	**825,396**	**1,167,421**	**921,707**	**780,640**	
7601 Work for others	0	45	31,150	31,150	0	
400: Work for Others	**0**	**45**	**31,150**	**31,150**	**0**	
7700 Equipment, Land & Structures	0	0	1,000,053	234,053	3,546,800	See Capital Summary sheet for project list
7701 Office equip	18,846	8,863	2,000	2,000	2,000	
7706 Traffic signal equip	25,568	28,479	8,900	8,900	10,000	
7709 Shop equipment	0	2,133	13,897	30,000	0	
7715 Data Processing hrdware	1,815	0	0	0	0	
7717 Communication equip	204	0	2,800	2,800	2,800	
7719 Other equip	39,517	0	5,000	5,000	5,000	
7720 Other contracts	1,959,684	1,847,007	3,912,615	2,396,021	75,000	
7725 Other Structures	0	0	4,073	4,072	0	
7726 Streets	0	162,561	0	0	0	
7727 Curb, gutter & sidewalks	66,403	125,248	0	2,324	0	
7731 Storm drains	0	221,836	0	0	0	
500: Equipment, Land & Structures	**2,112,037**	**2,396,127**	**4,949,338**	**2,685,170**	**3,641,600**	
7851 Vehicles & Equipment	123,347	186,184	275,000	200,000	180,000	
550: Fleet	**123,347**	**186,184**	**275,000**	**200,000**	**180,000**	
8022 Taxes	93	0	0	14	20	
8099 Special payments	99,967	48,885	0	2,500	0	
600: Special Payments	**100,060**	**48,885**	**0**	**2,514**	**20**	
7788 Transfer In	(969,440)	(969,440)	0	0	0	
700: Interfund Transfers	**(969,440)**	**(969,440)**	**0**	**0**	**0**	
Streets Total	**4,624,188**	**4,939,950**	**8,137,000**	**5,096,814**	**5,903,360**	

ACTIVITY:	**Street Maintenance**	**DIVISION:**	**Streets and Drainage**
DEPARTMENT:	**Public Works**	**FUND:**	**Street Fund**

ACTIVITY DESCRIPTION

Street Maintenance activity includes the administration, management, and maintenance for the following: streets, alleys, curb and gutters, sidewalks, traffic signals, traffic control signs, street markings, street sweeping, street trees, all landscape maintenance in the public right-of-way and for most public buildings, storm water system maintenance and discharge permit compliance and enforcement. This activity includes four Highway 99 over-crossings. Activity goals are: 1) safe and smooth streets and sidewalks; 2) safe and efficient traffic circulation; 3) efficient and effective street services; 4) safe and properly maintained street trees; and 5) proper stormwater management. This activity has the following elements:

- Street administration – Providing the overall direction, supervision, and planning for the Streets and Drainage Division in the preparation of reports and studies; coordinating with utilities, public agencies and private firms; providing equipment maintenance and safety equipment; overseeing contracts; and promoting public relations.
- Street maintenance – Maintaining 200 miles of streets and 16 miles of alleys. This includes patching and sealing as needed; repaving utility trenches and pavement cuts. This effort is to maintain 4,112,666 square yards of pavement.
- Curb, gutter and sidewalk maintenance – Removing, replacing, and repairing curb, gutter, sidewalk (both private and public responsibilities), including handicap ramps and alley approaches; and patching existing sidewalks.
- Traffic control maintenance – Maintaining 5,516 street signs, warning, regulatory and guide signs; painting of curbs, pavement legends, crosswalks, applying of 17 miles of thermoplastic lane lines, railroad crossings, and parking stalls; installing new signs and pavement markings; maintaining 48 City signalized intersections and three flashing/crosswalk beacon intersections; and providing 50-percent funding for 13 Caltrans-maintained intersections.
- Street cleaning – Sweeping approximately 14,212 curb miles in the public right-of-way and removing more than 5,500 cubic yards of leaves in an effort to minimize the amount of debris that enters the storm system, as well as provide the aesthetics of a clean and well-maintained city.
- Street trees and landscape – Maintaining in excess of 10,500 City trees in the public right-of-way and implementing the contract landscape maintenance of 200 different sites, totaling 50 acres.
- Graffiti abatement – Removing graffiti from the area viewed by the public from streets, alleys, and parks and from private property.
- Storm drain maintenance – Maintaining the City's 161 miles of storm drains, 45 pumps at 13 pump stations, and 18 stormwater outlets.
- Parking lots – Maintaining the City's five Downtown public parking lots to provide adequate and safe parking for visitors, customers and employees.

MAJOR 2009/10 ACCOMPLISHMENTS

- Continued to maintain the Pavement Condition Index average rating at 67 ("Good" on 100-point scale).

MAJOR 2010/11 OBJECTIVES

- Reduce sidewalk-related claims against the City.
- Implement a supplemental crack seal program by contract.

ACTIVITY: **Street Maintenance** **DIVISION:** **Streets and Drainage**
DEPARTMENT: **Public Works** **FUND:** **Street Fund**

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Requests for service	873	730	
Center line miles	200.01+	201.8+	201.8+
Tons of asphalt placed by City workers	4,300	1,000	408*
Percent of streets treated	7%	7%	1%
Square feet of sidewalk removed and replaced	13,434	10,492	7,500*
Square feet of traffic paint applied	41,694	53,450	34,150
Traffic signals maintained	48	48	48
Pavement Condition Index rating (PCI)	66.7	67.22	67

*estimated based on work performed up to March.

RELATED COST CENTER(S)

- 3215011
- 3215012
- 3215031

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
3215011: PW Street Administration					
100: Personnel Services					
7100 Personnel Services	0	0	0	76,358	0
7101 Regular emp salary	1,404,457	1,340,214	1,225,240	852,691	1,007,660
7102 Overtime	5,060	3,263	24,650	3,290	0
7103 Part time salary	0	0	3,425	7,141	22,860
7109 Incentive pay	20,736	24,379	22,590	16,858	17,350
7110 Admin leave pay	3,139	3,281	1,570	1,717	1,720
7111 Workers comp	97,364	89,100	88,450	88,450	63,000
7112 Medical insurance	275,222	288,270	291,910	198,046	245,250
7113 Dental insurance	21,929	23,275	24,170	16,915	20,000
7114 Vision care	6,211	6,192	6,045	4,165	5,000
7115 Medicare insurance	13,178	12,059	11,020	8,312	14,610
7121 Service contribution-PERS	274,503	260,503	229,315	162,840	195,580
7123 Deferred comp	37,334	34,642	27,450	17,495	21,470
7124 LI & AD & D	3,572	3,705	3,975	2,248	3,420
7125 Unemployment insurance	3,745	3,576	4,290	2,388	2,820
7128 LTD	18,086	17,304	15,600	10,863	12,840
7129 Chiropractic	1,324	1,321	1,330	884	1,100
7130 Insurance refund	5,214	8,305	7,050	7,045	6,400
7131 Other benefits	38,655	33,517	45,435	0	37,600
7188 Transfer In	(1,607,061)	(1,456,695)	(1,662,441)	(1,498,219)	(1,360,070)
7189 Transfer Out	0	9,724	0	0	0
100: Personnel Services Total	**622,668**	**705,935**	**371,074**	**(20,513)**	**318,610**
200: Utility Comm. & Transportation					
7201 Postage	99	96	200	200	200
7203 Cellular phone charges	3,938	4,312	3,600	3,600	3,600
200: Utility Comm. & Transportation Total	**4,037**	**4,408**	**3,800**	**3,800**	**3,800**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,536	593	800	800	800
7302 Photocopying	311	269	0	86	270
7303 Advertising	1,121	668	800	800	800
7305 Uniforms	6,938	8,571	9,400	9,400	9,400
7306 Safety Equipment	6,663	5,083	6,000	6,000	6,000
7307 Office supplies	2,938	4,007	2,800	2,800	2,800
7308 Books & periodicals	131	0	150	150	150
7309 Membership & dues	1,397	1,918	1,940	1,940	2,000
7311 Collection agency fees	0	40	0	0	0
7313 Information systems software	0	2,400	2,800	2,800	2,800
7314 Business expense	2,629	794	1,900	1,900	1,900
7315 Conference expense	8,431	1,597	500	500	500
7321 Rent of Land, facilities	3,843	3,843	3,850	3,850	3,900
7322 Rental of equipment	645	0	0	0	0
7323 Professional services	0	6,458	0	2,958	12,000
7330 Repairs to comm equip	1,224	1,524	1,380	1,380	1,400
7332 Repairs to office equip	459	0	200	200	200
7333 Repairs to vehicles	226,445	208,180	207,825	207,825	214,690
7335 Sublet service contracts	3,906	3,793	3,500	3,500	3,500
7336 Car wash	157	125	190	190	150
7343 PL & PD/other insurance	59,436	19,575	45,315	45,315	35,700
7351 Motor veh fuel, lube	67,914	55,154	53,600	53,600	56,830
7352 Special dept materials	1,541	1,131	750	750	1,000
7353 Janitorial supplies	16	0	0	6	0
7354 Photo supplies	427	234	200	200	200
7355 General supplies	265	185	200	200	200
7356 Medical supplies	7	96	0	26	0
7358 Training & education	1,505	2,370	3,000	3,000	3,000
7359 Small tools and equip	115	114	0	430	1,000
7360 Overtime meals	483	631	0	311	400
7399 Supplies, mat & services	192	44	0	0	0

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
300: Supplies, Materials & Services Total	**400,675**	**329,397**	**347,100**	**350,917**	**361,590**
500: Equipment, Land & Structures					
7701 Office equip	1,120	8,863	2,000	2,000	2,000
7715 Data Processing hrdware	1,815	0	0	0	0
7717 Communication equip	204	0	2,800	2,800	2,800
500: Equipment, Land & Structures Total	**3,139**	**8,863**	**4,800**	**4,800**	**4,800**
600: Special Payments					
8099 Special payments	0	319	0	0	0
600: Special Payments Total	**0**	**319**	**0**	**0**	**0**
3215011: PW Street Administration Total	**1,030,519**	**1,048,922**	**726,774**	**339,004**	**688,800**
3215012: Street Work for Others					
100: Personnel Services					
7101 Regular emp salary	0	112	0	0	0
7102 Overtime	9,883	9,962	0	3,398	0
7109 Incentive pay	201	187	0	0	0
7112 Medical insurance	3,346	1,427	0	0	0
7113 Dental insurance	283	119	0	0	0
7114 Vision care	69	29	0	0	0
7115 Medicare insurance	78	67	0	0	0
7121 Service contribution-PERS	0	94	0	0	0
7123 Deferred comp	27	23	0	0	0
7124 LI & AD & D	0	2	0	0	0
7128 LTD	0	6	0	0	0
7129 Chiropractic	15	6	0	0	0
7130 Insurance refund	14	65	0	0	0
7189 Transfer Out	273,886	320,570	260,731	174,177	243,390
100: Personnel Services Total	**287,802**	**332,669**	**260,731**	**177,575**	**243,390**
300: Supplies, Materials & Services					
7322 Rental of equipment	0	49	0	0	0
7323 Professional services	3,763	1,600	0	0	0
7352 Special dept materials	23,074	9,688	5,000	5,000	5,000
7360 Overtime meals	208	0	0	0	0
300: Supplies, Materials & Services Total	**27,045**	**11,337**	**5,000**	**5,000**	**5,000**
500: Equipment, Land & Structures					
7720 Other contracts	20,771	9,600	0	0	0
500: Equipment, Land & Structures Total	**20,771**	**9,600**	**0**	**0**	**0**
3215012: Street Work for Others Total	**335,618**	**353,606**	**265,731**	**182,575**	**248,390**
3215031: Street Maintenance					
100: Personnel Services					
7102 Overtime	1,642	4,809	0	2,000	7,890
7109 Incentive pay	10	64	0	0	0
7112 Medical insurance	10,582	981	0	0	0
7113 Dental insurance	845	68	0	0	0
7114 Vision care	218	17	0	0	0
7115 Medicare insurance	24	51	0	0	0
7123 Deferred comp	5	4	0	0	0
7129 Chiropractic	47	3	0	0	0
7130 Insurance refund	0	4	0	0	0
7189 Transfer Out	633,957	448,018	659,864	659,864	473,420
100: Personnel Services Total	**647,330**	**454,019**	**659,864**	**661,864**	**481,310**
200: Utility Comm. & Transportation					
7201 Postage	4	16	0	0	0
7202 Telephone	270	282	0	53	0
200: Utility Comm. & Transportation Total	**274**	**298**	**0**	**53**	**0**
300: Supplies, Materials & Services					
7303 Advertising	0	58	1,000	1,000	1,000
7305 Uniforms	101	446	0	102	0
7306 Safety Equipment	12	1,172	0	19	0

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
7307 Office supplies	70	0	0	0	0
7309 Membership & dues	250	40	250	250	200
7314 Business expense	0	0	200	200	200
7321 Rent of Land, facilities	18,556	19,541	20,000	20,000	20,000
7322 Rental of equipment	46,207	2,485	20,000	20,000	20,000
7331 Repairs to Mach & equip	0	806	0	0	0
7333 Repairs to vehicles	425	0	0	0	0
7335 Sublet service contracts	19,242	19,788	1,000	1,000	1,000
7352 Special dept materials	172,280	77,845	72,150	72,150	75,000
7353 Janitorial supplies	0	87	0	0	0
7355 General supplies	3,828	1,965	0	459	0
7358 Training & education	0	0	2,000	2,000	0
7359 Small tools and equip	3,690	4,368	5,000	5,000	7,000
300: Supplies, Materials & Services Total	**264,661**	**128,601**	**121,600**	**122,180**	**124,400**
400: Work for Others					
7601 Work for others	0	0	31,150	31,150	0
400: Work for Others Total	**0**	**0**	**31,150**	**31,150**	**0**
500: Equipment, Land & Structures					
7706 Traffic signal equip	775	0	8,900	8,900	10,000
7719 Other equip	2,774	0	5,000	5,000	5,000
7720 Other contracts	41,694	0	0	0	0
7727 Curb, gutter & sidewalks	1,403	2,950	0	2,324	0
500: Equipment, Land & Structures Total	**46,646**	**2,950**	**13,900**	**16,224**	**15,000**
600: Special Payments					
8022 Taxes	93	0	0	14	20
600: Special Payments Total	**93**	**0**	**0**	**14**	**20**
3215031: Street Maintenance Total	**959,004**	**585,868**	**826,514**	**831,485**	**620,730**
Streets Maintenance Total	**2,325,141**	**1,988,396**	**1,819,019**	**1,353,064**	**1,557,920**

ACTIVITY: **Street Trees and Landscape** **DIVISION:** **Streets and Drainage**
DEPARTMENT: **Public Works** **FUND:** **Street Fund**

ACTIVITY DESCRIPTION

Street Trees and Landscape activity is responsible for the maintenance and growth of the City's urban forest and the maintenance of landscape in the public right-of-way. This activity has three major elements:

- Tree maintenance – By the use of contract maintenance, this activity provides for pruning, trimming, re-staking, and root surgery on the City's 10,510 street trees. This maintenance effort cares for 56 different species located in parkways, tree wells, public parking lots, medians, and public buildings. The maintenance provides for removing dead and diseased trees and responding during emergencies to downed trees in the right-of-way.
- Landscape maintenance – By the utilization of contract services since 1982, this activity provides for the ongoing mowing, pruning, spraying, and irrigation of landscaped areas in the public right-of-way, reverse frontages, street medians, as well as public facilities such as City Hall, parking lots, substations, water wells, sewer lift stations, White Slough, the Police Building, and four fire stations. The landscape is now in excess of 46 acres in area.
- Grid pruning – The utilization of a grid pruning program has reduced the per-tree trimming cost by half ($59 per tree), allowing for an increase in the number of trees trimmed each year. The current program allows for the pruning of two to three grids, which will provide a 10-year cycle to trim the City's urban forest.

MAJOR 2009/10 ACCOMPLISHMENTS

- Awarded the designation of Tree City USA for eighth year.
- Removed 45 Modesto ash trees.

MAJOR 2010/11 OBJECTIVES

- Formation of Landscape Lighting Districts (LLD's) and Community Facilities District (CFD) to fund large landscape areas in new commercial areas.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10*
Street trees (beginning of FY)	8,967	9,041	10,510
Trees removed	53	92	168
Trees planted	127	93	40
Trees pruned by contract	875	1,228	372
Percentage of total trees trimmed by contract grid pruning	10%	14%	3%
Total street trees	8,967	10,510**	10,382

* as of February 22, 2010
** added trees in medians

RELATED COST CENTER(S)

- 3215036

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
3215036: PW Tree Maintenance					
100: Personnel Services					
7102 Overtime	2,303	2,368	0	2,000	0
7109 Incentive pay	54	56	0	0	0
7112 Medical insurance	475	313	0	0	0
7113 Dental insurance	62	43	0	0	0
7114 Vision care	17	10	0	0	0
7115 Medicare insurance	26	33	0	0	0
7121 Service contribution-PERS	0	12	0	0	0
7123 Deferred comp	0	2	0	0	0
7128 LTD	0	1	0	0	0
7129 Chiropractic	4	2	0	0	0
7130 Insurance refund	15	19	0	0	0
7189 Transfer Out	77,230	76,072	80,141	80,141	76,940
100: Personnel Services Total	**80,186**	**78,931**	**80,141**	**82,141**	**76,940**
300: Supplies, Materials & Services					
7303 Advertising	0	141	0	145	150
7306 Safety Equipment	11	0	0	0	0
7323 Professional services	16,670	6,473	17,000	20,000	20,000
7333 Repairs to vehicles	(142,120)	0	0	0	0
7335 Sublet service contracts	107,825	111,322	228,875	208,875	210,000
7343 PL & PD/other insurance	142,120	0	0	0	0
7352 Special dept materials	1,219	3,328	2,500	2,500	2,500
7359 Small tools and equip	46	0	500	500	500
300: Supplies, Materials & Services Total	**125,771**	**121,264**	**248,875**	**232,020**	**233,150**
500: Equipment, Land & Structures					
7720 Other contracts	47,926	120,193	50,000	70,000	75,000
500: Equipment, Land & Structures Total	**47,926**	**120,193**	**50,000**	**70,000**	**75,000**
3215036: PW Tree Maintenance Total	**253,883**	**320,388**	**379,016**	**384,161**	**385,090**
Streets Trees and Landscape Total	**253,883**	**320,388**	**379,016**	**384,161**	**385,090**

ACTIVITY: **Street Cleaning** **DIVISION:** **Streets and Drainage**
DEPARTMENT: **Public Works** **FUND:** **Street Fund**

ACTIVITY DESCRIPTION

Street Cleaning provides for sweeping of City streets, alleys, and parking lots; removal of leaves during leaf season; and weed abatement. The activity goals are to ensure streets are clean and free of debris, leaves and weeds. This activity has three major elements:

- Street sweeping – Sweeping approximately 14,212 miles of curb, 16 miles of alleys, and 19 public parking lots on the following schedule: Downtown area three times a week; arterials once a week; all other streets twice a month; alleys and parking lots monthly or as needed; and State Highway 12 bi-monthly, per agreement with Caltrans.
- Leaf removal – Removing approximately 5,000 cubic yards of leaves placed in the street right-of-way during leaf season (November through January) on a 10-day frequency.
- Weed abatement – Spraying weeds with herbicide and removing weeds and other debris along street shoulders, alleys, and within 2.6 miles of street medians.

MAJOR 2009/10 ACCOMPLISHMENTS

- Continued using United Cerebral Palsy for downtown cleaning ($50,000), 80 hours per week.

MAJOR 2010/11 OBJECTIVES

- Strive to eliminate customer complaints.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Curb miles of street swept	13,080	14,212	14,342
Cost per curb mile swept	16.16	$15.36	$14.60
Cubic yards of leaves removed	4,694	5,135	4,299
Cost per curb mile for leaf removal	$39.30	$39.57	$36.48

RELATED COST CENTER(S)

- 3215037

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
3215037: PW Street Cleaning					
100: Personnel Services					
7101 Regular emp salary	122	0	0	0	0
7102 Overtime	1,212	462	0	250	0
7109 Incentive pay	29	20	0	0	0
7112 Medical insurance	3,348	0	0	0	0
7113 Dental insurance	290	0	0	0	0
7114 Vision care	75	0	0	0	0
7115 Medicare insurance	14	5	0	0	0
7121 Service contribution-PERS	24	0	0	0	0
7123 Deferred comp	7	5	0	0	0
7128 LTD	2	0	0	0	0
7129 Chiropractic	16	0	0	0	0
7130 Insurance refund	5	2	0	0	0
7189 Transfer Out	257,894	185,978	338,481	338,481	177,050
100: Personnel Services Total	**263,038**	**186,472**	**338,481**	**338,731**	**177,050**
300: Supplies, Materials & Services					
7307 Office supplies	0	16	0	0	0
7314 Business expense	0	64	0	0	0
7335 Sublet service contracts	12,486	30,534	50,000	50,000	50,000
7352 Special dept materials	8,791	4,212	5,000	5,000	5,000
7359 Small tools and equip	560	1,406	1,500	1,500	1,500
300: Supplies, Materials & Services Total	**21,837**	**36,232**	**56,500**	**56,500**	**56,500**
3215037: PW Street Cleaning Total	**284,875**	**222,704**	**394,981**	**395,231**	**233,550**
Streets Cleaning Total	**284,875**	**222,704**	**394,981**	**395,231**	**233,550**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Street Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Development Impact Fee Program Update Develop cost estimates and prepare recommended Development Impact Fee Program update per the newly adopted General Plan. This is a jointly funded project across all the Impact Fee Funds ($645,000 project total).	**175,000**
Decommission Old Fleet Services Shop Work to prepare old fleet shop for other uses: abandon/remove underground oil tank; remove oil containers and piping; remove lifts, remove methane detection system; reconfigure electrical services; repairs to mezzanine. This is a jointly funded project with additional funding from Water and Wastewater funds ($45,000 project total).	**15,000**
Lodi Avenue Reconstruction Complete the reconstruction of Lodi Avenue.	**150,000**
Removal of Rail Crossing Remove the Kentucky House Branch rail crossing along Lockeford Street.	**418,800**
Asphalt Overlays Asphalt overlays of Vine Street (Fairmont Avenue to Mills Avenue) and Ham Lane (Kettleman Lane to Harney Lane).	**1,000,000**
Modesto Ash Trees Removal of up to 30 diseased Modesto Ash trees.	**15,000**
DeBenedetti Park Improvements Improvements to DeBenedetti Park including storm pump station, storm drain piping, control structures, fencing, irrigation, landscaping, electrical and lighting. This is a jointly funded project with additional funding from the Capital Outlay and Electric Utility funds ($1,272,000 project total).	**895,000**
Miscellaneous Capital Maintenance Projects Replace approximately 500 tons of asphalt and four tons of crack sealant ($198,000); lane line painting ($40,000).	**238,000**
Harney Lane Improvements Various studies and reports for widening Harney Lane between Hutchins Street and easterly of Highway 99: specific plan ($30,000); interchange project study report ($30,000); grade separation design, environmental and feasibility study ($410,000).	**470,000**
Traffic Signal Maintenance Preventative maintenance for 48 signalized intersections and three flashing/crosswalk beacon intersections to include signal cabinet/traffic controller replacement; battery backups; and signal maintenance.	**140,000**
MSC Parking Lot and Yard Repaving Remove and replace approximately 100,000 square feet of asphalt paving in the corporation yard and parking lot. This is a jointly funded project with additional funding from Water and Wastewater funds ($130,000 project total).	**30,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Street Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-185 Replace a 1996 1/2 ton Dodge Dakota truck used in the Tree Maintenance Division.	**30,000**
New Hot Thermoplastic Applicator Purchase a new hot thermoplastic applicator for use in applying hot melt thermoplastic material for lane lines and traffic legends.	**75,000**
New Asphalt Hot Box Purchase a new asphalt hot box to provide for a longer, more effective patch season and to eliminate waste due to the need to keep asphalt over 250 degrees.	**75,000**

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
320000: Capital Projects - New					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	10,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**10,000**
320000: Capital Projects - New Total	**0**	**0**	**0**	**0**	**10,000**
325000: Capital Projects - New					
900: Capital Projects					
7700 Equipment, Land & Structures	0	0	0	0	788,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**788,000**
325000: Capital Projects - New Total	**0**	**0**	**0**	**0**	**788,000**
325026: Hwy 99/Harney Interchange					
100: Personnel Services					
7189 Transfer Out	1,987	4,006	0	0	0
100: Personnel Services Total	**1,987**	**4,006**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	30,000
7720 Other contracts	67,553	202,155	399,162	54,000	0
500: Equipment, Land & Structures Total	**67,553**	**202,155**	**399,162**	**54,000**	**30,000**
325026: Hwy 99/Harney Interchange Total	**69,540**	**206,161**	**399,162**	**54,000**	**30,000**
325035: Street Striping					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	30,000	30,000	40,000
500: Equipment, Land & Structures Total	**0**	**0**	**30,000**	**30,000**	**40,000**
325035: Street Striping Total	**0**	**0**	**30,000**	**30,000**	**40,000**
325036: Harney Lane Widening					
100: Personnel Services					
7189 Transfer Out	0	1,172	0	0	0
100: Personnel Services Total	**0**	**1,172**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	0	52,597	357,797	150,000	0
300: Supplies, Materials & Services Total	**0**	**52,597**	**357,797**	**150,000**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	440,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**440,000**
325036: Harney Lane Widening Total	**0**	**53,769**	**357,797**	**150,000**	**440,000**
326034: DIM Fee Update					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	75,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**75,000**
326034: DIM Fee Update Total	**0**	**0**	**0**	**0**	**75,000**
326040: Debenedetti Park Phase I					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	895,000
7720 Other contracts	0	0	341,365	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**341,365**	**0**	**895,000**
326040: Debenedetti Park Phase I Total	**0**	**0**	**341,365**	**0**	**895,000**
332000: Capital Projects -New					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	18,800
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**18,800**
332000: Capital Projects -New Total	**0**	**0**	**0**	**0**	**18,800**
332034: DIM Fee Update					

Streets	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	100,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**100,000**
332034: DIM Fee Update Total	**0**	**0**	**0**	**0**	**100,000**
337010: Lodi Ave Reconstruction					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	200,000	0	150,000
500: Equipment, Land & Structures Total	**0**	**0**	**200,000**	**0**	**150,000**
337010: Lodi Ave Reconstruction Total	**0**	**0**	**200,000**	**0**	**150,000**
339000: Capital Projects - New					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	1,000,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**1,000,000**
339000: Capital Projects - New Total	**0**	**0**	**0**	**0**	**1,000,000**
3251201: Vehicle Replacement					
300: Supplies, Materials & Services					
7352 Special dept materials	0	454	0	0	0
300: Supplies, Materials & Services Total	**0**	**454**	**0**	**0**	**0**
550: Fleet					
7851 Vehicles & Equipment	123,347	186,184	275,000	200,000	180,000
550: Fleet Total	**123,347**	**186,184**	**275,000**	**200,000**	**180,000**
3251201: Vehicle Replacement Total	**123,347**	**186,638**	**275,000**	**200,000**	**180,000**
Streets Captial Total	**192,887**	**446,568**	**1,603,324**	**434,000**	**3,726,800**

COMMUNITY DEVELOPMENT

The Community Development Department includes the Planning, Building and Safety, and Neighborhood Services divisions. They oversee the City's growth and development, ensure dwellings are constructed safely, and provide housing assistance.

The Department is funded through user fees and the General Fund. The Department's budget is $1,065,500 in FY 2010/11, compared to $1,126,074 in FY 2009/10. The budgeted staffing level is being maintained at 11.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

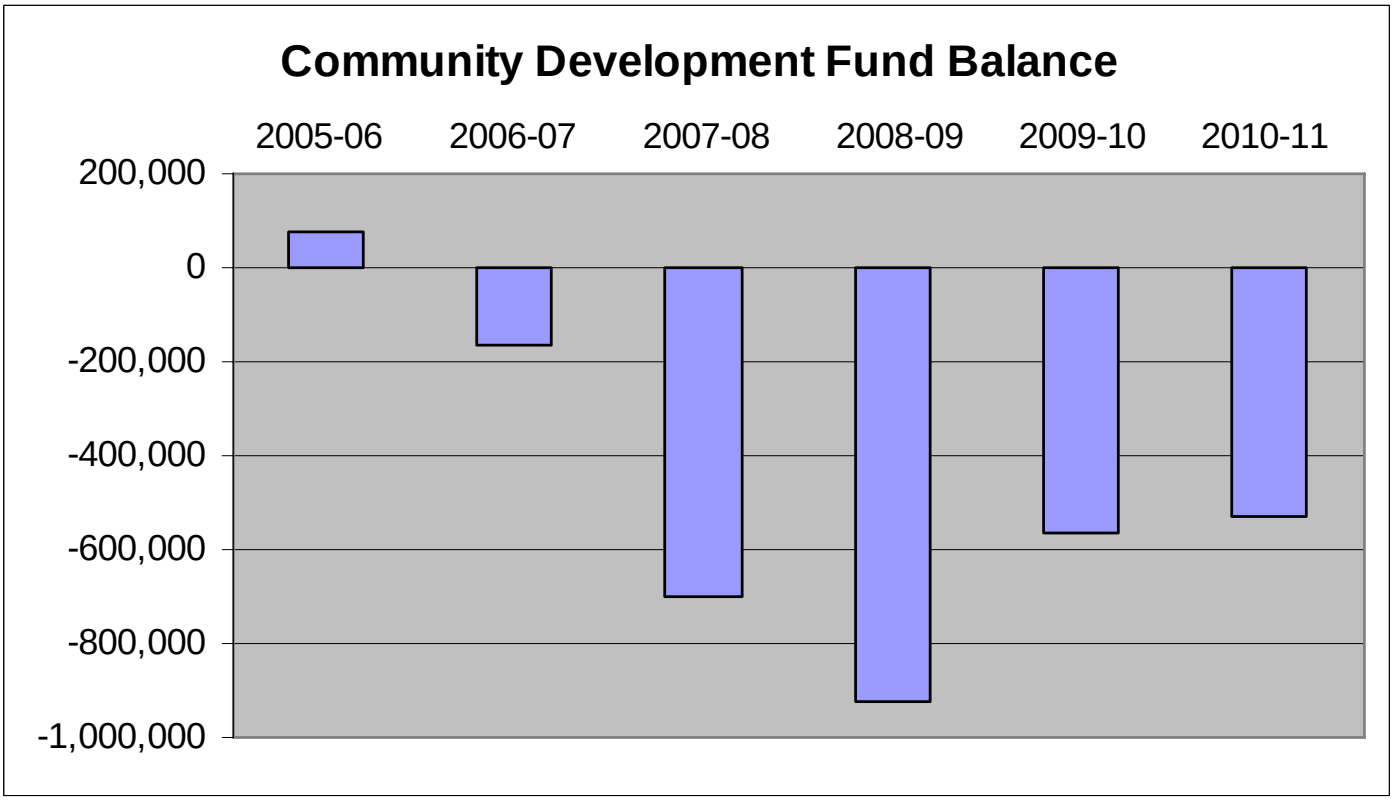
Community Development Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

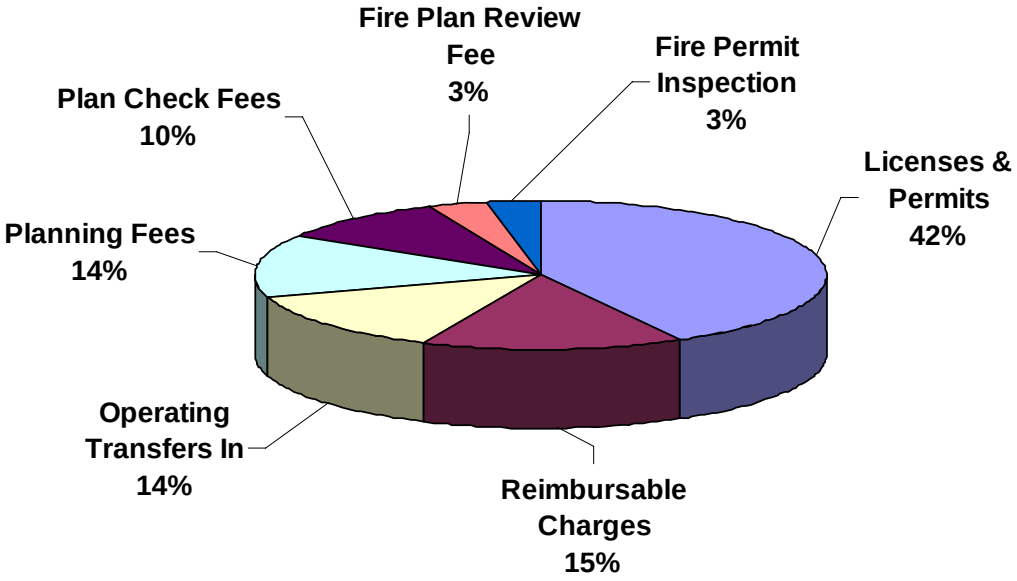
For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Community Development Fund					
Fund Balance					
Beginning Fund Balance Unreserved	(167,024)	(702,127)	(713,886)	(921,716)	(566,223)
Revenues	1,479,536	1,126,039	1,427,891	1,468,290	1,102,990
Expenditures	2,014,639	1,345,628	1,126,074	1,112,797	1,065,500
Net Difference (Revenues Less Expenditures)	(535,103)	(219,589)	301,817	355,493	37,490
Fund Balance					
Ending Fund Balance Unreserved	(702,127)	(921,716)	(412,069)	(566,223)	(528,733)



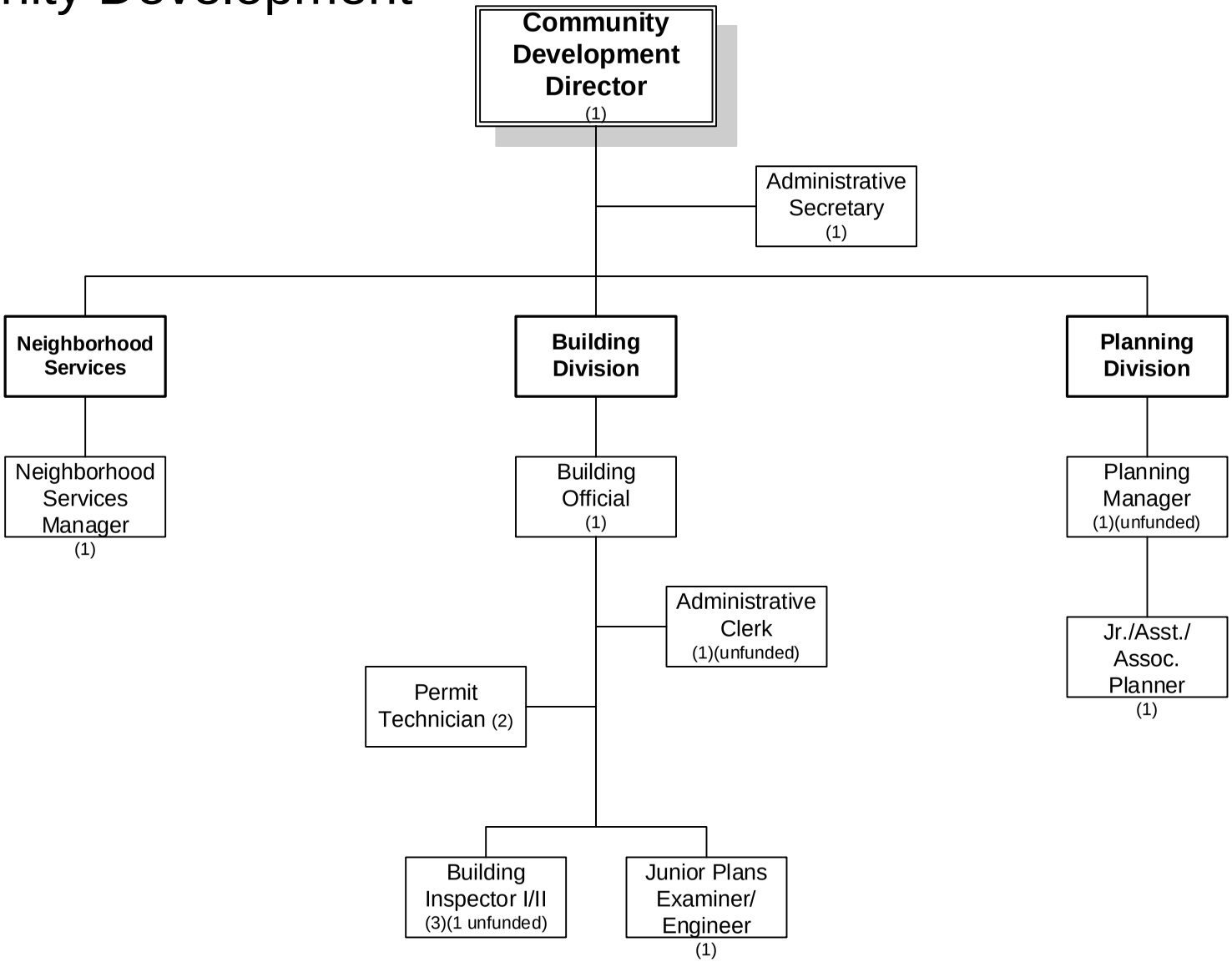
Community Development Fund Revenues



Revenues	Budget 2010-11
Licenses & Permits	461,850
Reimbursable Charges	162,120
Operating Transfers In	150,200
Planning Fees	150,000
Plan Check Fees	109,400
Fire Plan Review Fee	36,700
Fire Permit Inspection	32,720
Grand Total	1,102,990

Community Development	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
340: Comm Dev Special Rev Fund						
090: Operating Transfers In						
4210 Operating Transfers In	334,139	239,947	162,100	162,100	150,200	General Fund support
090: Operating Transfers In Total	**334,139**	**239,947**	**162,100**	**162,100**	**150,200**	
340: Comm Dev Special Rev Fund Total	**334,139**	**239,947**	**162,100**	**162,100**	**150,200**	
3401: Comm Dev Spec Rev Fund Revenue						
200: Licenses & Permits						
5145 Vendor Permit to Operate	2,850	2,175	1,800	1,050	0	
5171 Building Permit	477,239	279,861	550,000	463,388	395,410	
5172 Electrical Permit	51,034	38,317	2,679	19,482	17,330	
5173 Mechanical-Gas Permit	32,643	26,038	3,896	29,676	29,930	
5174 Plumbing-Planning & Mech	26,430	17,104	5,104	13,296	10,240	
5175 Building Plans Maintenance	11,388	6,153	17,166	11,472	8,940	
200: Licenses & Permits Total	**601,584**	**369,648**	**580,645**	**538,364**	**461,850**	
400: Investment/Property Revenues						
5332 Investment earnings	(17,416)	(19,380)	0	0	0	
400: Investment/Property Revenues Tota	**(17,416)**	**(19,380)**	**0**	**0**	**0**	
500: Revenue from Others						
5604 State Special Grants	57,839	17,161	0	145,000	0	
500: Revenue from Others Total	**57,839**	**17,161**	**0**	**145,000**	**0**	
610: Public Safety Fees						
5974 Fire Plan Review Fee	451	43,857	46,000	50,925	36,700	
610: Public Safety Fees Total	**451**	**43,857**	**46,000**	**50,925**	**36,700**	
780: Community Development Fees						
6101 Plan Check Fees	248,547	139,607	220,000	134,533	109,400	
6102 Planning Fees	233,148	196,095	175,000	150,000	150,000	
6106 Fire Permit Inspection	0	0	0	47,126	32,720	
780: Community Development Fees Tota	**481,695**	**335,702**	**395,000**	**331,659**	**292,120**	
900: Other Revenue						
5394 Revenue-Other	340	13	0	0	0	
5398 Reimbursable Charges	2,071	119,710	244,146	240,242	162,120	
5411.3 Wrk for Others-Comm Dev	1,417	0	0	0	0	
900: Other Revenue Total	**3,828**	**119,723**	**244,146**	**240,242**	**162,120**	
3401: Comm Dev Spec Rev Fund Revenue T	**1,127,981**	**866,711**	**1,265,791**	**1,306,190**	**952,790**	
Community Development Revenue Total	**1,462,120**	**1,106,658**	**1,427,891**	**1,468,290**	**1,102,990**	

Community Development



FY 2010-2011

Community Development	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
090: Operating Transfers Out	3,000	0	0	0	0
100: Personnel Services	1,419,114	1,115,246	969,065	895,730	931,940
200: Utility Comm. & Transportation	5,817	4,308	5,224	4,524	4,080
300: Supplies, Materials & Services	556,520	202,506	149,275	210,033	126,970
500: Equipment, Land & Structures	12,777	4,183	2,510	2,510	2,510
Community Development Total	**1,997,228**	**1,326,243**	**1,126,074**	**1,112,797**	**1,065,500**

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
COMMUNITY DEVELOPMENT					
Administrative Clerk	1	1	1	1	0
Administrative Secretary	1	1	1	1	1
Building Inspector I/II	3	4	3	3	2
Building Official	1	1	1	1	1
Community Development Director	1	1	1	1	1
Community Improvement Manager	1	1	0	0	0
Junior/Assistant/Associate Planner	2	1	1	1	1
Junior Plans Examiner/Engineer	0	0	1	1	1
Neighborhood Services Manager	0	0	1	1	1
Permit Technician	2	2	2	2	2
Plan Check Engineer	1	0	0	0	0
Planning Manager	1	1	1	1	0
Senior Planner	1	1	0	0	0
Community Development Total	**15**	**14**	**13**	**13**	**10**

Community Development	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	3,000	0	0	0	0	
090: Operating Transfers Out	**3,000**	**0**	**0**	**0**	**0**	
7100 Personnel Services	0	0	0	52,140	0	
7101 Regular emp salary	929,728	729,197	651,365	555,200	611,500	
7102 Overtime	233	1,126	0	0	0	
7103 Part time salary	6,200	11,922	3,400	2,500	2,500	
7106 Uniform allowance	900	0	0	0	0	
7109 Incentive pay	906	1,789	1,800	3,283	1,820	
7110 Admin leave pay	6,710	2,016	5,660	3,863	6,910	
7111 Workers comp	76,264	46,200	34,770	34,770	29,850	Reserve reduction
7112 Medical insurance	138,772	108,331	103,015	90,449	104,220	Rate increase
7113 Dental insurance	12,817	10,796	9,500	8,955	9,420	
7114 Vision care	3,294	2,729	2,380	2,205	2,360	
7115 Medicare insurance	12,485	9,593	8,975	8,328	8,920	
7121 Service contribution-PERS	175,351	137,787	115,855	104,587	117,040	PERS rate increase
7123 Deferred comp	13,851	7,570	0	0	0	
7124 LI & AD & D	4,677	3,395	3,845	2,405	3,210	
7125 Unemployment insurance	2,542	2,034	2,170	1,554	1,740	
7128 LTD	11,533	9,157	7,890	7,073	7,810	
7129 Chiropractic	702	582	530	468	530	
7130 Insurance refund	855	7,251	0	40	6,400	
7131 Other benefits	30,278	23,771	17,910	17,910	17,710	
7188 Transfer In	(8,984)	0	0	0	0	
100: Personnel Services	**1,419,114**	**1,115,246**	**969,065**	**895,730**	**931,940**	
7201 Postage	2,060	458	1,600	1,100	1,050	
7202 Telephone	293	426	200	200	200	
7203 Cellular phone charges	3,464	3,424	3,424	3,224	2,830	
200: Utility Comm. & Transportation	**5,817**	**4,308**	**5,224**	**4,524**	**4,080**	
7301 Printing,binding,duplication	1,021	1,447	3,050	2,550	1,150	
7302 Photocopying	923	954	1,584	1,584	1,340	
7303 Advertising	3,177	3,383	2,000	2,000	2,000	
7306 Safety Equipment	117	0	0	350	350	
7307 Office supplies	8,744	6,064	5,450	5,350	4,900	
7308 Books & periodicals	9,189	2,666	2,250	750	11,250	New code books
7309 Membership & dues	2,527	965	1,600	1,350	750	
7312 Bank service charges	1,294	1,055	1,000	1,250	0	
7313 Information systems software	4,886	10,534	8,000	7,500	7,500	
7314 Business expense	2,689	1,435	2,100	2,470	1,650	
7315 Conference expense	11,449	3,456	500	500	0	Eliminated
7322 Rental of equipment	0	351	0	0	0	
7323 Professional services	429,603	135,917	77,856	139,145	60,000	
7331 Repairs to Mach & equip	539	0	0	0	0	
7332 Repairs to office equip	3,297	4,019	3,000	3,337	3,500	

Community Development	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7333 Repairs to vehicles	7,450	11,314	7,260	7,260	7,210	
7335 Sublet service contracts	0	2,038	0	512	0	
7336 Car wash	104	75	125	125	90	
7343 PL & PD/other insurance	56,005	0	17,880	17,880	16,830	
7351 Motor veh fuel, lube	3,886	3,449	3,070	3,070	3,550	
7353 Janitorial supplies	0	9	50	50	50	
7355 General supplies	740	218	350	350	350	
7358 Training & education	3,662	3,475	5,650	6,150	0	
7359 Small tools and equip	5,104	9,150	6,500	6,500	4,500	
7363 Employees physical exams	0	532	0	0	0	
7399 Supplies, mat & services	114	0	0	0	0	
300: Supplies, Materials & Services	**556,520**	**202,506**	**149,275**	**210,033**	**126,970**	
7701 Office equip	6,867	0	0	0	0	
7789 Transfer Out	5,910	4,183	2,510	2,510	2,510	
500: Equipment, Land & Structures	**12,777**	**4,183**	**2,510**	**2,510**	**2,510**	
Community Development Total	**1,997,228**	**1,326,243**	**1,126,074**	**1,112,797**	**1,065,500**	

ACTIVITY:	**Administration**	**DIVISION:**	**Administration**
DEPARTMENT:	**Community Development**	**FUND:**	**Community Development Fund**

ACTIVITY DESCRIPTION

Community Development Administration provides overall direction, administrative support and management for the Building and Safety, Neighborhood Services and Planning Divisions.

- Department management and representation – Establish department policy and procedure, monitor division activities, represent the City with outside agencies and organizations.
- Budget administration – Coordinate the Community Development Department budget and special revenue fund activities.
- Personnel administration – Develop department implementation programs following the City's rules and regulations. Evaluate policies including training, safety and work load issues.
- Clerical support – Prepare correspondence, staff reports and advisory Commission/Committee packets and minutes. Coordinate contract documents, purchase orders, payroll and public inquiries.

MAJOR 2009/10 ACCOMPLISHMENTS

- Assisted in transition from Urban County CDBG program.
- Managed the General Plan adoption.
- Implemented a new cost recovery program for Building and Planning divisions.

MAJOR 2010/11 OBJECTIVES

- Adopt the updated Development Code.
- Initiate the Agriculture Mitigation Program.

RELATED COST CENTER(S)

- 340450
- 340455

Community Development	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
340450: Community Dev-Admin					
100: Personnel Services					
7101 Regular emp salary	0	0	143,840	47,638	98,040
7110 Admin leave pay	0	0	1,230	0	2,450
7111 Workers comp	0	0	5,490	5,490	4,650
7112 Medical insurance	0	0	25,680	16,196	24,740
7113 Dental insurance	0	0	1,500	995	1,420
7114 Vision care	0	0	380	245	360
7115 Medicare insurance	0	0	1,615	715	1,420
7121 Service contribution-PERS	0	0	20,805	8,921	18,710
7124 LI & AD & D	0	0	1,280	91	630
7125 Unemployment insurance	0	0	390	133	280
7128 LTD	0	0	1,415	607	1,250
7129 Chiropractic	0	0	80	52	80
7131 Other benefits	0	0	2,870	2,870	2,670
100: Personnel Services Total	**0**	**0**	**206,575**	**83,953**	**156,700**
200: Utility Comm. & Transportation					
7201 Postage	0	0	50	50	0
7203 Cellular phone charges	0	0	600	600	0
200: Utility Comm. & Transportation Total	**0**	**0**	**650**	**650**	**0**
300: Supplies, Materials & Services					
7302 Photocopying	0	0	200	200	100
7303 Advertising	0	0	250	250	0
7307 Office supplies	0	0	500	500	200
7309 Membership & dues	0	0	500	500	0
7312 Bank service charges	0	0	1,000	1,000	0
7314 Business expense	0	0	600	600	0
7323 Professional services	0	0	0	0	50,000
7343 PL & PD/other insurance	0	0	2,870	2,870	2,540
300: Supplies, Materials & Services Total	**0**	**0**	**5,920**	**5,920**	**52,840**
340450: Community Dev-Admin Total	**0**	**0**	**213,145**	**90,523**	**209,540**
340455: Planning Commission/Committee					
100: Personnel Services					
7103 Part time salary	1,000	3,100	3,400	2,500	2,500
7115 Medicare insurance	15	45	0	0	40
7125 Unemployment insurance	3	9	0	0	10
100: Personnel Services Total	**1,018**	**3,154**	**3,400**	**2,500**	**2,550**
300: Supplies, Materials & Services					
7307 Office supplies	524	189	0	0	0
7315 Conference expense	852	0	0	0	0
7358 Training & education	160	0	0	0	0
300: Supplies, Materials & Services Total	**1,536**	**189**	**0**	**0**	**0**
340455: Planning Commission/Committee Tot	**2,554**	**3,343**	**3,400**	**2,500**	**2,550**
Community Development Admin. Total	**2,554**	**3,343**	**216,545**	**93,023**	**212,090**

ACTIVITY: Planning **DIVISION:** Planning
DEPARTMENT: Community Development **FUND:** Community Development Fund

ACTIVITY DESCRIPTION

Provide advice and technical expertise to assist the City Council, appointed commissions/committees, public agencies and citizens in understanding community issues related to the built environment. Focus on the City's commitment to economic vitality, environmental integrity and development quality. Activity goals include: 1) a well-planned community; 2) managed community growth; 3) balanced economic development; 4) protection of environmental resources; and 5) a high level of public service.

- Development review and environmental assessment – Prepare and implement policies and ordinances that set standards for development activity. Coordinate with other City departments and outside agencies in review of projects. Perform environmental assessments and monitor mitigation measures. Respond to inquiries from the public on development related issues.
- Long-range planning – Prepare and implement policies and ordinances necessary for long-term development of the City. Maintain and update the General Plan. Coordinate with outside agencies on planning-related issues.
- City Council and appointed commission/committee support – Provide necessary support for these bodies concerning planning-related matters.
- Economic development – Assist the City's economic development effort. Maintain an appropriate data base of information and provide an easily understood process for project processing.

MAJOR 2009/10 ACCOMPLISHMENTS

- Adoption of the General Plan.
- Processed the Reynolds Ranch project.
- Initiated the Westside Power Line Environmental Impact Report.

MAJOR 2010/11 OBJECTIVES

- Assist with the update of the Impact Mitigation Fee program.
- Implement the Reynolds Ranch project.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Use permits	16	12	11
SPARC applications	10	6	5
Tentative maps	10	7	2
Planning Commission items	48	35	19

RELATED COST CENTER(S)

- 340451

Community Development	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
340451: Planning - Administration					
100: Personnel Services					
7100 Personnel Services	0	0	0	38,712	0
7101 Regular emp salary	456,506	211,900	54,435	54,494	57,400
7102 Overtime	117	307	0	0	0
7103 Part time salary	564	2,892	0	0	0
7110 Admin leave pay	6,710	2,016	550	0	580
7111 Workers comp	29,861	16,500	3,660	3,660	3,150
7112 Medical insurance	71,677	41,014	6,080	5,850	6,290
7113 Dental insurance	5,834	3,174	1,000	995	1,000
7114 Vision care	1,455	788	250	245	250
7115 Medicare insurance	5,527	1,917	790	817	840
7121 Service contribution-PERS	84,167	38,947	10,195	10,205	10,960
7123 Deferred comp	9,125	3,497	0	0	0
7124 LI & AD & D	2,678	1,141	150	91	150
7125 Unemployment insurance	1,221	574	195	153	170
7128 LTD	5,550	2,576	695	694	740
7129 Chiropractic	310	168	60	52	60
7130 Insurance refund	53	653	0	20	0
7131 Other benefits	11,855	10,010	1,880	1,880	1,880
7188 Transfer In	(8,984)	0	0	0	0
100: Personnel Services Total	**684,226**	**338,074**	**79,940**	**117,868**	**83,470**
200: Utility Comm. & Transportation					
7201 Postage	557	109	0	0	0
7202 Telephone	0	30	0	0	0
7203 Cellular phone charges	1,035	217	0	0	0
200: Utility Comm. & Transportation Total	**1,592**	**356**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	113	61	2,000	1,500	100
7302 Photocopying	236	401	300	300	150
7303 Advertising	685	920	750	750	1,000
7307 Office supplies	3,124	1,641	1,000	750	500
7308 Books & periodicals	683	477	250	250	250
7309 Membership & dues	1,977	415	500	250	150
7312 Bank service charges	1,294	1,055	0	250	0
7313 Information systems software	4,510	10,534	1,500	1,000	1,000
7314 Business expense	2,421	55	250	250	0
7315 Conference expense	9,304	988	500	0	0
7322 Rental of equipment	0	351	0	0	0
7323 Professional services	93,311	70,215	32,856	84,500	0
7332 Repairs to office equip	720	1,349	0	337	500
7335 Sublet service contracts	0	2,038	0	512	0
7343 PL & PD/other insurance	26,265	0	1,880	1,880	1,790
7355 General supplies	11	11	0	0	0
7358 Training & education	979	2,839	500	500	0
7359 Small tools and equip	4,148	2,539	500	500	500
300: Supplies, Materials & Services Total	**149,781**	**95,889**	**42,786**	**93,529**	**5,940**
340451: Planning - Administration Total	**835,599**	**434,319**	**122,726**	**211,397**	**89,410**
Community Development Planning Total	**835,599**	**434,319**	**122,726**	**211,397**	**89,410**

ACTIVITY: **Building and Safety** **DIVISION:** **Building Division**
DEPARTMENT: **Community Development** **FUND:** **Community Development Fund**

ACTIVITY DESCRIPTION

The Building and Safety activity enforces the minimum standards mandated by State and local law to safeguard life, health, property and public welfare. State law also requires enforcement of minimum disabled access and energy conservation regulations. Activity goals are: 1) continue to maintain turn-around times for plan check; 2) verify compliance with all codes and ordinances; 3) perform all structural plan check- in house; and 4) provide training for staff in the new codes which includes specialized training for fire Inspection and structural review. The activity has the following five major elements

- Public information – Answer questions and offer interpretations about construction codes and regulations.
- Construction and fire permit application review – Review construction permit applications and plans for compliance with applicable codes and ordinances; issue permits; and collect fees.
- Code training in house and off site.
- Development review coordination – Coordinated permit application reviews with other agencies and departments to ensure compliance with other development regulations.
- Construction and fire inspection – Inspect construction projects to ensure compliance with codes, ordinances, permits, and approved plans.

MAJOR 2009/10 ACCOMPLISHMENTS

- Performed all structural and fire review in-house.
- Reduced the need for professional services.
- Increased public knowledge in the new code changes by continuing to provide new handouts at the counter, as well as City web site.
- Provide code update classes and training for the Building Industry Association and contractors.
- Assumed fire inspection services for new construction, alterations and repairs.

MAJOR 2010/11 OBJECTIVES

- Implement new changes with the pending transition to the 2010 Building Codes.
- Provide training for staff on the new codes and education for the public and construction industry.
- Continue to improve the fire inspections operation and service to the public.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Permits issued	1,634	1,731	1,760
New residential	13	6	4
Remodeled residential	266	281	300
New/add/alt repair commercial/industrial	204	150	160

RELATED COST CENTER(S)

- 340452

Community Development	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
340452: Building Inspection					
100: Personnel Services					
7100 Personnel Services	0	0	0	13,428	0
7101 Regular emp salary	374,770	415,873	357,250	356,862	360,230
7102 Overtime	116	819	0	0	0
7103 Part time salary	4,636	5,930	0	0	0
7106 Uniform allowance	900	0	0	0	0
7109 Incentive pay	906	1,789	1,800	3,283	1,820
7110 Admin leave pay	0	0	1,940	1,931	1,940
7111 Workers comp	29,689	26,400	21,960	21,960	18,900
7112 Medical insurance	51,552	52,368	56,695	53,960	58,080
7113 Dental insurance	5,822	6,627	6,000	5,970	6,000
7114 Vision care	1,556	1,698	1,500	1,470	1,500
7115 Medicare insurance	5,512	6,157	5,180	5,353	5,230
7121 Service contribution-PERS	72,249	79,513	66,905	67,444	69,080
7123 Deferred comp	1,773	1,941	0	0	0
7124 LI & AD & D	1,253	1,409	1,535	1,339	1,570
7125 Unemployment insurance	1,045	1,170	1,250	999	1,010
7128 LTD	4,741	5,301	4,555	4,546	4,590
7129 Chiropractic	332	362	330	312	330
7130 Insurance refund	802	6,598	0	20	6,400
7131 Other benefits	11,787	11,312	11,280	11,280	11,280
100: Personnel Services Total	**569,441**	**625,267**	**538,180**	**550,157**	**547,960**
200: Utility Comm. & Transportation					
7201 Postage	1,486	336	1,500	1,000	1,000
7203 Cellular phone charges	1,845	2,286	1,824	1,824	1,830
200: Utility Comm. & Transportation Total	**3,331**	**2,622**	**3,324**	**2,824**	**2,830**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	817	1,344	800	800	800
7302 Photocopying	687	553	984	984	990
7303 Advertising	0	46	0	0	0
7306 Safety Equipment	117	0	0	350	350
7307 Office supplies	4,732	3,957	3,700	3,700	3,700
7308 Books & periodicals	8,349	2,023	2,000	500	11,000
7309 Membership & dues	360	550	600	600	600
7313 Information systems software	0	0	6,500	6,500	6,500
7314 Business expense	185	1,062	1,000	1,500	1,500
7315 Conference expense	0	349	0	500	0
7323 Professional services	299,029	65,702	10,000	19,645	10,000
7331 Repairs to Mach & equip	539	0	0	0	0
7332 Repairs to office equip	2,577	2,670	3,000	3,000	3,000
7333 Repairs to vehicles	7,450	11,314	7,260	7,260	7,210
7336 Car wash	104	75	125	125	90
7343 PL & PD/other insurance	19,520	0	11,250	11,250	10,710
7351 Motor veh fuel, lube	3,886	3,449	3,070	3,070	3,550
7353 Janitorial supplies	0	9	50	50	50
7355 General supplies	729	0	350	350	350
7358 Training & education	2,188	636	5,000	5,500	0
7359 Small tools and equip	889	6,611	6,000	6,000	4,000
7363 Employees physical exams	0	532	0	0	0
300: Supplies, Materials & Services Total	**352,158**	**100,882**	**61,689**	**71,684**	**64,400**
500: Equipment, Land & Structures					
7701 Office equip	6,867	0	0	0	0
7789 Transfer Out	4,930	4,183	2,510	2,510	2,510
500: Equipment, Land & Structures Total	**11,797**	**4,183**	**2,510**	**2,510**	**2,510**
340452: Building Inspection Total	**936,727**	**732,954**	**605,703**	**627,175**	**617,700**
Community Development Building Total	**936,727**	**732,954**	**605,703**	**627,175**	**617,700**

ACTIVITY: Neighborhood Services **DIVISION:** Neighborhood Services
DEPARTMENT: Community Development **FUND:** Community Development Fund

ACTIVITY DESCRIPTION

Responsible for the overall coordination of services and programs for the improvement of conditions within the community and the development, improvement and maintenance of housing, especially affordable housing, throughout Lodi. This activity has three major elements:

- Neighborhood Services – The administration and clerical duties which support all of the activities under the Neighborhood Services Division. This includes staff's support and participation with community groups and functions, as well as the development and implementation of housing programs and policies for the maintenance, improvement and rehabilitation of the existing housing stock and residential neighborhoods.
- Community Development Block Grant (CDBG) administration – Administer the City's block grant program, which includes CDBG-R and Neighborhood Stabilization Program (NSP); monitor funded programs for compliance with governing policies and regulation; and assist community-based organizations with their submission of applications for funding.
- Council/Commission support – Provide necessary support for the City Council, the Planning Commission and the Lodi Improvement Committee.

MAJOR 2009/10 ACCOMPLISHMENTS

- Completed the purchase option and subsequent Purchase and Development Agreement with Eden Housing and Development for the development of the Tienda Drive Senior Housing Project.
- Received a grant award of $800,000 in State HOME Program funds from the Department of Housing and Community Development for a new first-time home buyer loan program.
- Provided funding for the development of four new single-family dwellings as affordable housing units on East Oak Street, using a combination of Neighborhood Stabilization Program and HOME Program funding.

MAJOR 2010/11 OBJECTIVES

- Implement the new first-time home buyer loan program to provide down-payment assistance to qualified low-income homebuyers.
- Manage the timely expenditure of CDBG program funding to ensure that we have no more than 1.5 times our annual allocation of CDBG funds at the end of the fiscal year.
- Complete a local Analysis of Impediments to Fair Housing (AI Study) as an element of our Consolidated Plan, and submit that to the Department of Housing and Urban Development.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
CDBG funds allocated during year	$758,189	$764,565	$751,211
CDBG funds expended during year	$711,150	$1,049,026	$1,718,049
Down-payment assistance loans	13	8	5
Housing rehab/construction loans	1	0	4

RELATED COST CENTER(S)

- 340456

Community Development	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
340456: Neighborhood Services					
100: Personnel Services					
7101 Regular emp salary	98,452	101,424	95,840	96,206	95,830
7110 Admin leave pay	0	0	1,940	1,932	1,940
7111 Workers comp	16,714	3,300	3,660	3,660	3,150
7112 Medical insurance	15,543	14,949	14,560	14,443	15,110
7113 Dental insurance	1,161	995	1,000	995	1,000
7114 Vision care	283	243	250	245	250
7115 Medicare insurance	1,431	1,474	1,390	1,443	1,390
7121 Service contribution-PERS	18,935	19,327	17,950	18,017	18,290
7123 Deferred comp	2,953	2,132	0	0	0
7124 LI & AD & D	746	845	880	884	860
7125 Unemployment insurance	273	281	335	269	270
7128 LTD	1,242	1,280	1,225	1,226	1,230
7129 Chiropractic	60	52	60	52	60
7131 Other benefits	6,636	2,449	1,880	1,880	1,880
100: Personnel Services Total	**164,429**	**148,751**	**140,970**	**141,252**	**141,260**
200: Utility Comm. & Transportation					
7201 Postage	17	13	50	50	50
7202 Telephone	293	396	200	200	200
7203 Cellular phone charges	584	921	1,000	800	1,000
200: Utility Comm. & Transportation Total	**894**	**1,330**	**1,250**	**1,050**	**1,250**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	91	42	250	250	250
7302 Photocopying	0	0	100	100	100
7303 Advertising	2,492	2,417	1,000	1,000	1,000
7307 Office supplies	364	277	250	400	500
7308 Books & periodicals	157	166	0	0	0
7309 Membership & dues	190	0	0	0	0
7313 Information systems software	376	0	0	0	0
7314 Business expense	83	318	250	120	150
7315 Conference expense	1,293	2,119	0	0	0
7323 Professional services	35,798	0	35,000	35,000	0
7343 PL & PD/other insurance	10,220	0	1,880	1,880	1,790
7355 General supplies	0	207	0	0	0
7358 Training & education	335	0	150	150	0
7359 Small tools and equip	67	0	0	0	0
7399 Supplies, mat & services	114	0	0	0	0
300: Supplies, Materials & Services Total	**51,580**	**5,546**	**38,880**	**38,900**	**3,790**
500: Equipment, Land & Structures					
7789 Transfer Out	980	0	0	0	0
500: Equipment, Land & Structures Total	**980**	**0**	**0**	**0**	**0**
340456: Neighborhood Services Total	**217,883**	**155,627**	**181,100**	**181,202**	**146,300**
Comm. Develop. Neighborhood Total	**217,883**	**155,627**	**181,100**	**181,202**	**146,300**

RECREATION

The Recreation Division of the Parks & Recreation Department provides recreational programs for the Lodi community. Among the activities are adult and youth sports, after school programs, boat rentals at Lodi Lake Park and aquatics.

The Department is funded through user fees and the General Fund. The Department's budget is $2,004,790 in FY 2010/11 compared to $1,856,178 in FY 2009/10. The budgeted staffing level is being maintained at 9.5.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

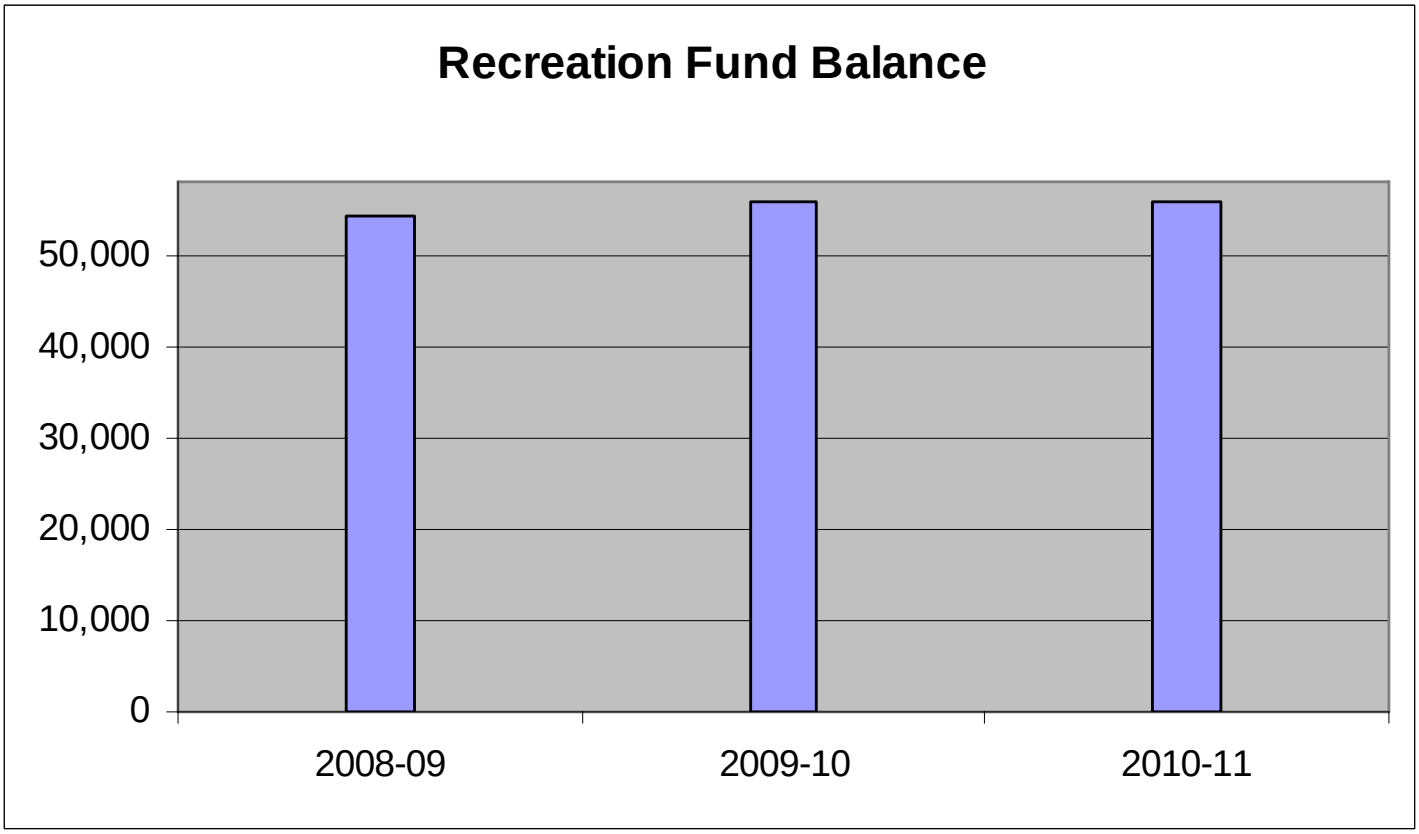
Recreation Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

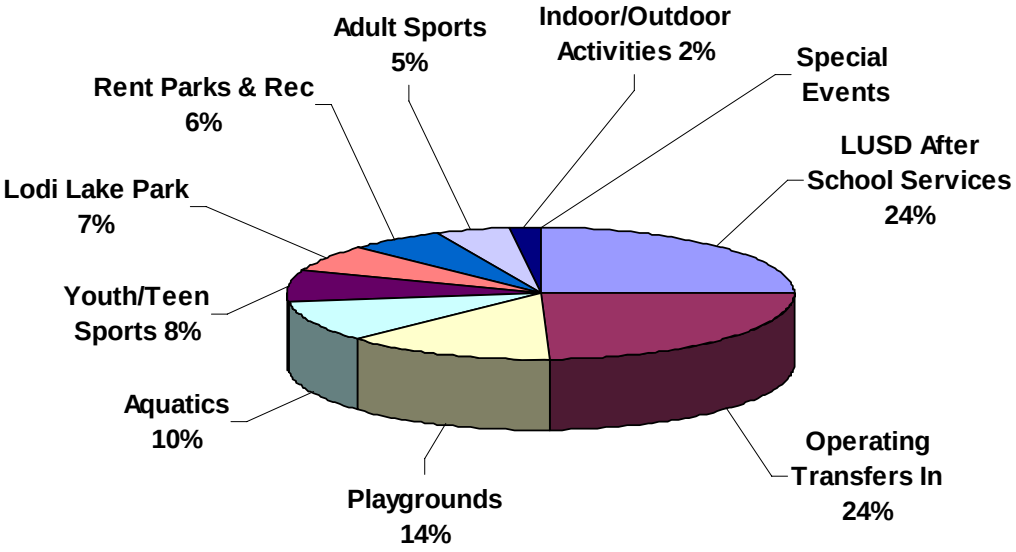
For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Recreation Fund					
Fund Balance					
Beginning Fund Balance Unreserved	-	-	-	54,410	55,722
Revenues	-	1,675,808	1,844,318	1,858,318	2,004,990
Expenditures	-	1,621,398	1,856,178	1,857,006	2,004,790
Net Difference (Revenues Less Expenditures)	-	54,410	(11,860)	1,312	200
Fund Balance					
Ending Fund Balance Unreserved	-	54,410	(11,860)	55,722	55,922



Recreation Fund Revenues

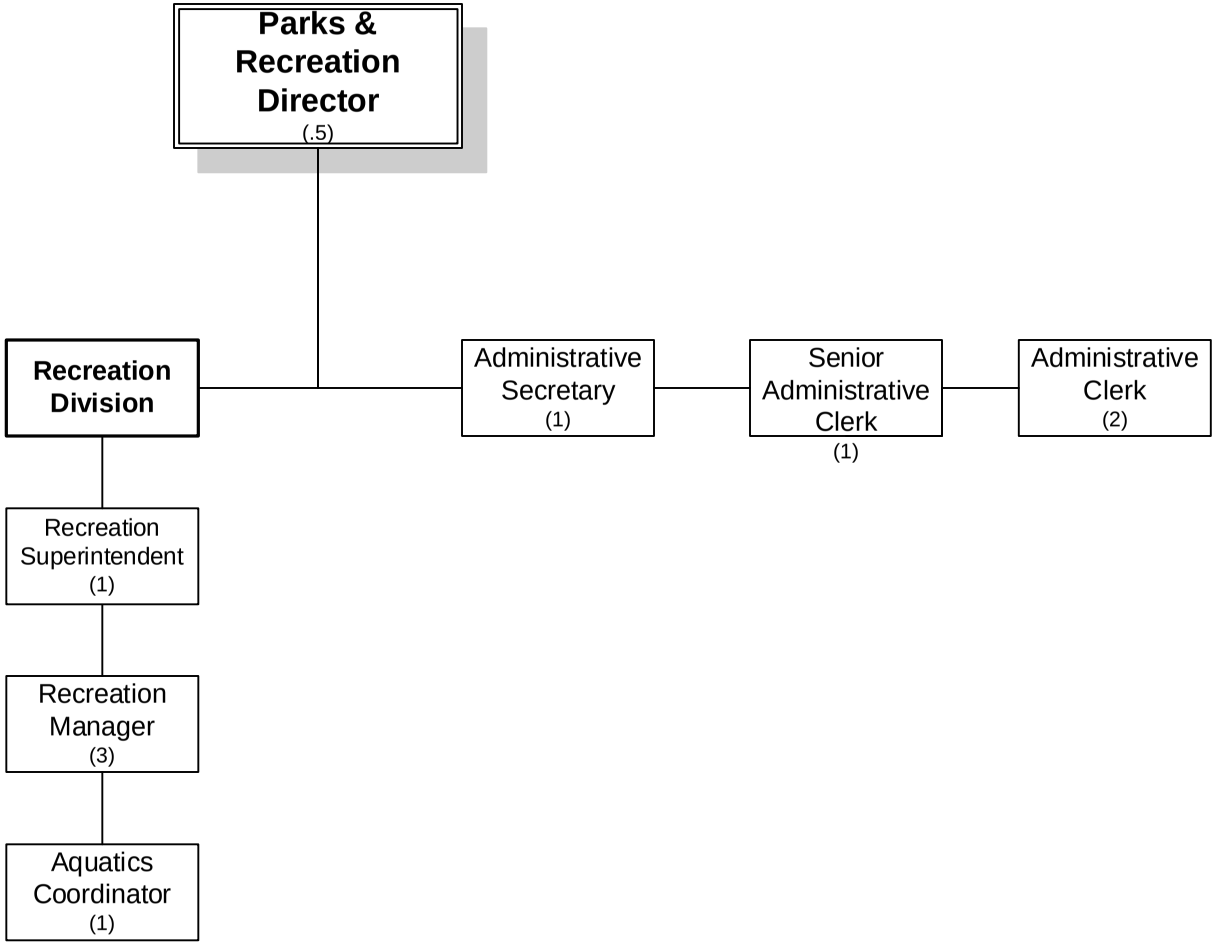


Revenue	Budget 2010-11
LUSD After School Services	495,710
Operating Transfers In	493,180
Playgrounds	272,350
Aquatics	200,750
Youth/Teen Sports	152,000
Lodi Lake Park	135,500
Rent Parks & Rec	120,000
Adult Sports	95,000
Indoor/Outdoor Activities	39,000
Special Events	1,500
Grand Total	2,004,990

Recreation	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
346: Recreation Fund						
090: Operating Transfers In						
4210 Operating Transfers In	0	534,615	494,130	494,130	493,180	General Fund support
090: Operating Transfers In Total	**0**	**534,615**	**494,130**	**494,130**	**493,180**	
346: Recreation Fund Total	**0**	**534,615**	**494,130**	**494,130**	**493,180**	
3461: Recreation Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	0	(301)	0	0	0	
400: Investment/Property Revenues Tota	**0**	**(301)**	**0**	**0**	**0**	
740: Park & Recreation Fees						
6031 Youth/Teen Sports	0	141,271	146,550	146,550	152,000	
6033 Adult Sports	0	61,175	90,000	90,000	95,000	
6034 Playgrounds	0	265,995	251,489	251,489	272,350	
6035 LUSD After School Services	0	335,640	395,400	395,400	495,710	New sites
6036 Aquatics	0	101,515	200,749	200,749	200,750	
6037 BOBS Reimbursement	0	14,779	35,000	35,000	0	BOBS now hires staff directly
6038 Indoor/Outdoor Activities	0	15,681	6,000	20,000	39,000	Additional programming
6041 Lodi Lake Park	0	96,183	135,000	135,000	135,500	
6042 Other Parks	0	75	0	0	0	
6043 Admin.Services-Parks/Rec.	0	2,493	0	0	0	
6044 Special Events	0	0	0	0	1,500	
740: Park & Recreation Fees Total	**0**	**1,034,807**	**1,260,188**	**1,274,188**	**1,391,810**	
760: Community Center Fees						
5362 Rent Parks & Rec	0	106,171	90,000	90,000	120,000	Additional programming
760: Community Center Fees Total	**0**	**106,171**	**90,000**	**90,000**	**120,000**	
900: Other Revenue						
5394 Revenue-Other	0	102	0	0	0	
5395 Revenue Over/Short	0	113	0	0	0	
900: Other Revenue Total	**0**	**215**	**0**	**0**	**0**	
3461: Recreation Revenue Total	**0**	**1,140,892**	**1,350,188**	**1,364,188**	**1,511,810**	
Recreation Revenue Total	**0**	**1,675,507**	**1,844,318**	**1,858,318**	**2,004,990**	

Parks and Recreation

Recreation Division



FY 2010-2011

Recreation	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100: Personnel Services	20	1,385,450	1,601,422	1,597,904	1,705,070
200: Utility Comm. & Transportation	0	8,381	8,400	9,100	8,280
300: Supplies, Materials & Services	0	212,118	242,956	246,602	288,040
500: Equipment, Land & Structures	0	15,129	3,400	3,400	3,400
Recreation Total	**20**	**1,621,078**	**1,856,178**	**1,857,006**	**2,004,790**

STAFFING SUMMARY

	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
RECREATION DIVISION					
Administrative Clerk	1	1	2	2	2
Administrative Secretary	1	1	1	1	1
Aquatics Coordinator	0	0	1	1	1
Parks & Recreation Director	1	0.5	0.5	0.5	0.5
Recreation Manager	0	0	0	3	3
Recreation Superintendent	0	0	0	1	1
Recreation Supervisor	4	4	4	0	0
Senior Administrative Clerk	1	1	1	1	1
Recreation Division Total	**8**	**7.5**	**9.5**	**9.5**	**9.5**

Recreation	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7100 Personnel Services	0	0	0	0	7,210	
7101 Regular emp salary	0	394,562	437,310	438,621	443,480	
7102 Overtime	0	1,477	1,436	1,436	1,650	
7103 Part time salary	20	744,331	851,343	858,043	953,010	Additional staff for LUSD sites
7109 Incentive pay	0	69	0	0	0	
7110 Admin leave pay	0	2,498	5,912	4,825	4,880	
7111 Workers comp	0	23,100	32,940	33,480	28,350	Reserve reduction
7112 Medical insurance	0	83,817	111,090	102,337	103,580	
7113 Dental insurance	0	6,658	9,000	8,955	9,000	
7114 Vision care	0	1,652	2,250	2,205	2,250	
7115 Medicare insurance	0	15,632	14,206	12,962	18,980	
7121 Service contribution-PERS	0	83,957	85,160	85,400	84,940	
7123 Deferred comp	0	3,501	0	0	0	
7124 LI & AD & D	0	2,716	3,215	2,232	3,000	
7125 Unemployment insurance	0	3,164	4,510	4,337	3,560	
7128 LTD	0	5,023	5,575	5,588	5,660	
7129 Chiropractic	0	330	500	468	500	
7130 Insurance refund	0	2,509	1,850	1,890	8,320	
7131 Other benefits	0	10,454	16,920	16,920	16,920	
7188 Transfer In	0	0	(30,235)	(30,235)	(31,190)	
7189 Transfer Out	0	0	48,440	48,440	40,970	
100: Personnel Services	**20**	**1,385,450**	**1,601,422**	**1,597,904**	**1,705,070**	
7201 Postage	0	1,102	400	1,100	1,000	
7202 Telephone	0	2,365	2,250	2,250	1,530	
7203 Cellular phone charges	0	4,914	5,750	5,750	5,750	
200: Utility Comm. & Transportation	**0**	**8,381**	**8,400**	**9,100**	**8,280**	
7301 Printing,binding,duplication	0	5,599	4,100	8,350	15,100	Expanded activity guide
7302 Photocopying	0	1,182	3,000	3,000	1,000	
7303 Advertising	0	194	1,400	1,400	2,150	
7304 Laundry & dry cleaning	0	1,383	1,100	1,100	1,100	
7305 Uniforms	0	10,329	14,813	14,813	12,820	
7306 Safety Equipment	0	31	350	350	350	
7307 Office supplies	0	5,775	4,550	4,675	4,230	
7308 Books & periodicals	0	170	225	225	330	
7309 Membership & dues	0	2,892	2,700	2,875	3,000	
7312 Bank service charges	0	1,038	0	100	0	
7313 Information systems software	0	140	300	300	300	
7314 Business expense	0	49	350	350	350	
7315 Conference expense	0	220	200	200	0	
7321 Rent of Land, facilities	0	37,232	45,000	45,000	47,000	
7322 Rental of equipment	0	0	250	250	150	
7323 Professional services	0	28,479	34,620	34,620	43,750	
7331 Repairs to Mach & equip	0	1,179	100	0	0	

Recreation	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7333 Repairs to vehicles	0	7,997	7,145	7,145	6,670	
7334 Repairs to buildings	0	1,875	400	521	550	
7335 Sublet service contracts	0	13,592	15,726	15,726	15,870	
7336 Car wash	0	140	210	210	170	
7343 PL & PD/other insurance	0	0	16,880	16,880	16,070	
7345 City rental insurance	0	0	200	200	200	
7351 Motor veh fuel, lube	0	2,296	2,150	2,150	3,030	
7352 Special dept materials	0	12,413	10,740	10,740	10,450	
7354 Photo supplies	0	6,908	6,500	6,500	6,500	
7355 General supplies	0	64,907	65,400	65,400	94,500	Add'l expense for LUSD after school prog
7356 Medical supplies	0	0	300	100	100	
7358 Training & education	0	1,346	700	725	0	
7359 Small tools and equip	0	4,198	2,947	2,697	2,300	
7369 Software Licensing Cost	0	354	0	0	0	
7399 Supplies, mat & services	0	200	600	0	0	
300: Supplies, Materials & Services	**0**	**212,118**	**242,956**	**246,602**	**288,040**	
7701 Office equip	0	6,416	0	0	0	
7710 Recreation equip	0	3,041	0	0	0	
7789 Transfer Out	0	5,672	3,400	3,400	3,400	
500: Equipment, Land & Structures	**0**	**15,129**	**3,400**	**3,400**	**3,400**	
Recreation Total	**20**	**1,621,078**	**1,856,178**	**1,857,006**	**2,004,790**	

ACTIVITY:	**Administration**	**DIVISION:**	**Recreation Division**
DEPARTMENT:	**Parks and Recreation**	**FUND:**	**Recreation Fund**

ACTIVITY DESCRIPTION

The Parks and Recreation Administration activity plans, directs and evaluates all Park and Recreation programs and activities; plans and coordinates facility development; prepares and revises long-range plans; and works with the Recreation Commission to review projects, fees and charges. Activity goals are: 1) responsive, cost-effective and well-organized recreation programs; 2) a cost-recovery program within budgetary guidelines; 3) a balance of programs and facilities based on age, interests, opportunity and location; 4) adequately maintained facilities; 5) coordination of parks and facilities for rental, tournament and passive uses; and 6) coordinate all Parks and Recreation capital, CDBG and internal projects. This activity has five major elements:

- Leadership and administration – Plan, organize, coordinate and evaluate the City's Parks and Recreation activities, programs and maintenance; develop and recommend budget, cost-recovery fees, grant applications, and funding through public/private partnerships; establish rules, procedures and policies to govern the day to day conduct of Park and Recreation services; advise and assist the City Manager, Parks and Recreation Commission and City Council on programs, development of new parks, facilities and cost recovery goals; foster and promote a positive and efficient work place; recognize and reward excellent performance of employees and participants; recruit, hire and train over 300 part-time employees; set fees in accordance with the City's fee policy; and negotiate and coordinate major department contracts and agreements and oversee same.
- Public relations and information – Develop and distribute brochures and advertising on recreation programs, events and activities; prepare press releases; and represent the City at citywide fuctions and with other agencies or private groups.
- Commission and board support – Provide necessary support for the Recreation Commission, Lodi Sports Foundation, Nature Area Advisory Committee, Lodi Lake Docents, and Adults Sports Board. Also advise Boosters of Boys/Girls Sports and City Council-appointed committees.
- Parks and Recreation facility planning, capital improvement and general project development – Develop current and long-range plans for new Parks and Recreation facilities for both indoor and outdoor space needs; and develop, prioritize and coordinate requests for and manage capital improvement projects and department general projects.
- Activity administration – Collect, receive and deposit department fees and charges; receive and schedule reservations for facilities and activities; provide over-the-counter information to customers.

SERVICE LEVEL ADJUSTMENTS

- Create one Recreation Superintendent position and fill from within from the Recreation Manager class.

MAJOR 2009/10 ACCOMPLISHMENTS

- Maintain program cost-recovery goals.
- Continued benefical relationships with clubs and organizations and developed new partnerships when opportunities presented themselves.

MAJOR 2010/11 OBJECTIVES

- Implement park maintenance standards.
- Develop programming and maintenance strategies for DeBenedetti Park Phase I.
- Develop programming and maintenance strategies for Roget Park.

ACTIVITY: **Administration** **DIVISION:** **Recreation Division**
DEPARTMENT: **Parks and Recreation** **FUND:** **Recreation Fund**

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Program park/facility impacts	395,000	508,749	467,565
Revenue produced	$995,000	$1,010,059	$995,000
Programs offered	57	63	70
Projects completed	8	8	10

RELATED COST CENTER(S)

- 346011

Recreation	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
346011: Recreation Administration					
100: Personnel Services					
7100 Personnel Services	0	0	0	0	7,210
7101 Regular emp salary	0	394,508	390,260	391,891	396,430
7102 Overtime	0	1,477	1,436	1,436	1,650
7103 Part time salary	0	8,567	0	0	0
7109 Incentive pay	0	69	0	0	0
7110 Admin leave pay	0	2,498	5,912	4,825	4,880
7111 Workers comp	0	23,100	29,280	29,820	25,200
7112 Medical insurance	0	72,688	99,280	89,407	96,990
7113 Dental insurance	0	6,657	8,000	7,960	8,000
7114 Vision care	0	1,652	2,000	1,960	2,000
7115 Medicare insurance	0	4,962	4,760	4,945	5,750
7121 Service contribution-PERS	0	75,840	73,085	73,389	75,650
7123 Deferred comp	0	3,501	0	0	0
7124 LI & AD & D	0	2,716	3,065	2,141	2,850
7125 Unemployment insurance	0	1,108	1,370	1,097	1,110
7128 LTD	0	5,023	4,975	4,993	5,060
7129 Chiropractic	0	330	440	416	440
7130 Insurance refund	0	2,507	1,850	1,870	8,320
7131 Other benefits	0	10,454	15,040	15,040	15,040
7188 Transfer In	0	0	(30,235)	(30,235)	(31,190)
7189 Transfer Out	0	0	48,440	48,440	40,970
100: Personnel Services Total	**0**	**617,657**	**658,958**	**649,395**	**666,360**
200: Utility Comm. & Transportation					
7201 Postage	0	1,026	400	1,100	1,000
7202 Telephone	0	671	600	600	700
7203 Cellular phone charges	0	2,435	1,500	1,500	1,500
200: Utility Comm. & Transportation Total	**0**	**4,132**	**2,500**	**3,200**	**3,200**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	5,571	750	5,000	12,000
7302 Photocopying	0	889	3,000	3,000	1,000
7303 Advertising	0	0	500	500	750
7304 Laundry & dry cleaning	0	1,376	1,100	1,100	1,100
7306 Safety Equipment	0	6	100	100	100
7307 Office supplies	0	4,397	4,200	4,200	3,500
7308 Books & periodicals	0	102	125	125	130
7309 Membership & dues	0	1,010	1,100	1,100	1,100
7312 Bank service charges	0	1,038	0	100	0
7313 Information systems software	0	0	300	300	300
7314 Business expense	0	49	150	150	150
7315 Conference expense	0	200	200	200	0
7321 Rent of Land, facilities	0	37,232	45,000	45,000	47,000
7322 Rental of equipment	0	0	250	250	150
7323 Professional services	0	3,383	8,120	8,120	8,200
7333 Repairs to vehicles	0	7,997	7,145	7,145	6,670
7334 Repairs to buildings	0	199	400	400	400
7335 Sublet service contracts	0	11,008	13,851	13,851	11,500
7336 Car wash	0	140	210	210	170
7343 PL & PD/other insurance	0	0	15,000	15,000	14,280
7351 Motor veh fuel, lube	0	2,282	2,150	2,150	3,030
7352 Special dept materials	0	344	4,490	4,490	4,200
7355 General supplies	0	0	400	400	500
7356 Medical supplies	0	0	100	100	100
7358 Training & education	0	979	500	500	0
7359 Small tools and equip	0	715	850	850	450
300: Supplies, Materials & Services Total	**0**	**78,917**	**109,991**	**114,341**	**116,780**
500: Equipment, Land & Structures					
7789 Transfer Out	0	5,672	3,400	3,400	3,400
500: Equipment, Land & Structures Total	**0**	**5,672**	**3,400**	**3,400**	**3,400**
346011: Recreation Administration Total	**0**	**706,378**	**774,849**	**770,336**	**789,740**

ACTIVITY: Child Care Programs **DIVISION:** Recreation
DEPARTMENT: Parks and Recreation **FUND:** Recreation Fund

ACTIVITY DESCRIPTION

This activity provides child care programs after school when schools are in session and day camps when schools are closed. This activity operates both fee-based after-school programs and contracted services for Lodi Unified School District (LUSD). The goals of the program are: 1) provide safe, attentive and reliable child care programs and 2) recover 100 percent of costs. This activity has the following elements:

- After-school programs – Provide child care services at three fee-based and nine contracted school sites after school until 6 p.m. each day school is in session.
- Camps – Provide all-day child care services when school is closed during summer, fall and spring breaks.

MAJOR 2009/10 ACCOMPLISHMENTS

- Recovered 100 percent cost of fee-based after-school and camp programs.
- Provided contracted services for LUSD grant-based after-school programs.
- Provided child care camps during school breaks.

MAJOR 2010/11 OBJECTIVES

- Maintain and/or increase program attendance.
- Recover 100 percent of program costs and full reimbursement from LUSD.
- Provide well-trained and qualified staff.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Fee-based programs	5	8	7
Attendance	10,000	47,941	29,754
Revenue	$748,000	$606,938	$586,640

RELATED COST CENTER(S)

- 346021
- 346035

Recreation	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
346021: Recreation - Playgrounds					
100: Personnel Services					
7101 Regular emp salary	0	8	0	0	0
7103 Part time salary	0	170,077	169,245	169,245	169,550
7115 Medicare insurance	0	2,466	2,454	2,454	2,460
7125 Unemployment insurance	0	476	474	474	470
100: Personnel Services Total	**0**	**173,027**	**172,173**	**172,173**	**172,480**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	2,309	4,000	4,000	4,000
200: Utility Comm. & Transportation Total	**0**	**2,309**	**4,000**	**4,000**	**4,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	28	400	400	400
7302 Photocopying	0	293	0	0	0
7305 Uniforms	0	2,174	3,063	3,063	3,070
7307 Office supplies	0	1,116	0	0	0
7313 Information systems software	0	140	0	0	0
7315 Conference expense	0	20	0	0	0
7323 Professional services	0	13,252	18,000	18,000	18,000
7334 Repairs to buildings	0	1,616	0	121	150
7355 General supplies	0	42,383	52,000	52,000	52,000
7359 Small tools and equip	0	853	1,847	1,847	1,850
300: Supplies, Materials & Services Total	**0**	**61,875**	**75,310**	**75,431**	**75,470**
500: Equipment, Land & Structures					
7701 Office equip	0	2,000	0	0	0
500: Equipment, Land & Structures Total	**0**	**2,000**	**0**	**0**	**0**
346021: Recreation - Playgrounds Total	**0**	**239,211**	**251,483**	**251,604**	**251,950**
346035: LUSD-ASES Program					
100: Personnel Services					
7101 Regular emp salary	0	9	0	0	0
7103 Part time salary	0	237,242	330,640	330,640	434,190
7115 Medicare insurance	0	3,440	0	0	6,300
7125 Unemployment insurance	0	664	0	0	1,220
100: Personnel Services Total	**0**	**241,355**	**330,640**	**330,640**	**441,710**
200: Utility Comm. & Transportation					
7202 Telephone	0	399	0	0	0
200: Utility Comm. & Transportation Total	**0**	**399**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7307 Office supplies	0	174	0	0	0
7351 Motor veh fuel, lube	0	14	0	0	0
7355 General supplies	0	11,961	0	0	22,000
300: Supplies, Materials & Services Total	**0**	**12,149**	**0**	**0**	**22,000**
346035: LUSD-ASES Program Total	**0**	**253,903**	**330,640**	**330,640**	**463,710**
Recreation After School Pgms Total	**0**	**493,114**	**582,123**	**582,244**	**715,660**

ACTIVITY: Youth and Teen Sports **DIVISION:** Recreation
DEPARTMENT: Parks & Recreation **FUND:** Recreation Fund

ACTIVITY DESCRIPTION

The Youth and Teen Sports activity offers a wide range of youth sports opportunities. The activity area is broken into two basic categories: competitive and introductory/instructional. More than 4,000 youth and teens participate annually in these programs. Activity goals are: 1) provide quality sports experiences in a wide variety of programs; 2) organize well-run and coordinated leagues, tournaments, camps, and clinics that instruct, and meet social, emotional and physical needs of participants; 3) cost recovery per budgetary guidelines; 4) provide work experience for youths, teens and young adults; 5) coordinate and facilitate volunteers in our program offerings; and 6) recruit and screen for qualified coaches. This activity has two major elements:

- Recreational and competitive sports – Some of the recreational and competitive sports programs are co-sponsored by a local advisory organization (which is affiliated directly with the department). This joint involvement produces programs in baseball, softball, soccer, basketball, football programs, clinics and camps. More than 3,000 youth and teens participate in these programs.
- Introductory/instructional programs – These programs are operated 100 percent by the City. They include basketball, volleyball, tot programs, sports camps, and other club sports and clinics. More than 1,000 youth and teens participate in these programs.

MAJOR 2009/10 ACCOMPLISHMENTS

- Programmed for 4,000+ youth and teens.

MAJOR 2010/11 OBJECTIVES

- Offer and encourage more participation by underprivileged and low-income youth through collaborative scholarship efforts with locally based non-profit organizations.
- Encourage continuation of facility development to support programs.
- Review and improve programs within budget limits.
- Develop collaborative efforts with community interest groups.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Registered participants	3,654	4,463	4,251
Park/facility impacts by user (practices and games)	79,436	84,294	83,012

RELATED COST CENTER(S)

- 346022

Recreation	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
346022: Youth - Teen Sports					
100: Personnel Services					
7103 Part time salary	20	111,909	116,865	116,865	109,530
7112 Medical insurance	0	2,858	0	1,525	0
7115 Medicare insurance	0	1,623	1,695	1,695	590
7121 Service contribution-PERS	0	2,464	0	0	310
7125 Unemployment insurance	0	313	327	327	0
100: Personnel Services Total	**20**	**119,167**	**118,887**	**120,412**	**110,430**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	100	100	0
7303 Advertising	0	0	250	250	0
7305 Uniforms	0	8,048	11,000	11,000	9,000
7323 Professional services	0	0	500	500	0
7354 Photo supplies	0	6,908	6,500	6,500	6,500
7355 General supplies	0	345	1,500	1,500	1,500
300: Supplies, Materials & Services Total	**0**	**15,301**	**19,850**	**19,850**	**17,000**
346022: Youth - Teen Sports Total	**20**	**134,468**	**138,737**	**140,262**	**127,430**
Recreation Youth/Teen Sports Total	**20**	**134,468**	**138,737**	**140,262**	**127,430**

ACTIVITY: Misc. Indoor /Outdoor **DIVISION:** Recreation
DEPARTMENT: Parks and Recreation **FUND:** Recreation Fund

ACTIVITY DESCRIPTION

The Indoor/Outdoor activity offers a wide selection of youth, teen and adult activities, physical activity and instructional classes, and special events. Activity goals are: 1) well-organized, fun, and challenging activities and events; 2) well-organized traditional community-wide events for all ages; 3) instructional classes enhancing physical and cultural awareness; and 4) cost recovery per budgetary guidelines, and a high level of cost recovery in youth and teen special interest classes. This activity has three major elements:

- Instructional classes – Provide administration, instructors, equipment, and facilities for tennis, exercise, and professional growth.
- Traditional events – Provide administration, organization, and coordinates community events (Christmas Tree Run and All-City Youth and Track Meet).
- Special events – Plan, organize, coordinate, and implement special events (Delta Velo bicycle race, Holiday at the Lake and Lodi Lake Farmers Market).

MAJOR 2009/10 ACCOMPLISHMENTS

- Aikido, tumbling, tennis and driver's education classes have increased.
- Resumed skate board and Zumba classes and added a table tennis class.
- Indoor soccer has tripled its participants.

MAJOR 2010/11 OBJECTIVES

- Begin a kick-boxing class.
- Start junior golf lessons.
- Re-introduce bowling classes.
- Maintain all current classes.
- Increase attendance in all classes and make necessary adjustments to recover all costs.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Registered participants	149	200	234
Park/facility impacts by user (x days of attendance)	4,618	6,616	10,632
New classes offered	3	10	4
Revenue produced	$20,100	$24,058	$15,681

RELATED COST CENTER(S)

- 346023

Recreation	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
346023: Misc Indoor/Outdoor Activities					
100: Personnel Services					
7103 Part time salary	0	1,246	800	7,500	22,010
7115 Medicare insurance	0	18	29	30	320
7125 Unemployment insurance	0	3	6	6	60
100: Personnel Services Total	**0**	**1,267**	**835**	**7,536**	**22,390**
200: Utility Comm. & Transportation					
7202 Telephone	0	470	300	300	0
200: Utility Comm. & Transportation Total	**0**	**470**	**300**	**300**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	150	150	0
7323 Professional services	0	9,360	4,000	4,000	14,000
7335 Sublet service contracts	0	747	375	375	2,870
7355 General supplies	0	1,045	500	500	8,500
300: Supplies, Materials & Services Total	**0**	**11,152**	**5,025**	**5,025**	**25,370**
346023: Misc Indoor/Outdoor Activities Total	**0**	**12,889**	**6,160**	**12,861**	**47,760**
Recreation Indoor/Outdoor Act. Total	**0**	**12,889**	**6,160**	**12,861**	**47,760**

ACTIVITY: Aquatics **DIVISION:** Recreation
DEPARTMENT: Parks and Recreation **FUND:** Recreation Fund

ACTIVITY DESCRIPTION

The Aquatics activity schedules, organizes and conducts swimming activities (recreational swimming, swim lessons, recreational swim league, competitive swim program, swimming instruction, and special events). Activity goals are: 1) a comprehensive recreational swim program for all ages and abilities; and 2) cost-recovery per budgetary guidelines. This activity has eight major elements:

- Recreational swimming – Hire, train and coordinate staff to provide safe recreational swimming.
- Recreation swim league – Provide an introductory competitive swim league; screen and obtain qualified coaches for six teams.
- Competitive swimming – Provide assistance and facilities for a year-round competitive swimming program.
- Swimming instruction – Plan, promote, and facilitate a comprehensive schedule of swimming instruction for all ages.
- Therapeutic swim pool – Program, schedule and conduct various therapeutic swimming activities, vacuum, scrub tiles, maintain water temperature, maintain chemical balance and cleanliness of facilities.
- Miscellaneous aquatics – Offer pool rentals, special events and special interest aquatic classes.
- Community aquatics – Exercise classes, lap swim, family swim, baby-and-me and disabled swim.
- Safety – Provide basic water rescue, waterfront safety, lifeguard instruction, community first aid and CPR certifications.

MAJOR 2008/09 ACCOMPLISHMENTS

- Offering various Red Cross classes throughout the year.
- Offering gazebo rental at Lodi Lake Beach.
- Assume operation of the Hutchins Street Square Community Center aquatics program.
- Offering private pool rentals at Hutchins Street Square Pool.
- Offering swim lessons year round.

MAJOR 2009/10 OBJECTIVES

- Utilize Lodi Lake Beach for special events, like family friendly concerts and movies.
- Offer more Red Cross classes such as: Basic Water Rescue, Lifeguard Training, Water Safety Instructor.
- Increase rental opportunities.
- Create more recreation programs at Hutchins Street Square pool.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Participants in recreation programs	59,000	59,000	76,935
Recreation Department-based programs	8	8	12
Recreation Department aquatics revenue	$88,425	$89,885	$89,885
Community Center aquatics revenue	$69,640	$73,455	$73,455
Number of participants at Community Center pool	29,406	31,262	28,462

RELATED COST CENTER(S)

- 346024

Recreation	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
346024: Aquatics					
100: Personnel Services					
7101 Regular emp salary	0	4	47,050	46,730	47,050
7103 Part time salary	0	86,773	109,554	109,554	87,030
7111 Workers comp	0	0	3,660	3,660	3,150
7112 Medical insurance	0	0	6,410	6,005	6,590
7113 Dental insurance	0	0	1,000	995	1,000
7114 Vision care	0	0	250	245	250
7115 Medicare insurance	0	1,258	3,720	2,290	1,660
7121 Service contribution-PERS	0	0	8,815	8,751	8,980
7124 LI & AD & D	0	0	150	91	150
7125 Unemployment insurance	0	241	338	438	330
7128 LTD	0	0	600	595	600
7129 Chiropractic	0	0	60	52	60
7130 Insurance refund	0	0	0	20	0
7131 Other benefits	0	0	1,880	1,880	1,880
100: Personnel Services Total	**0**	**88,276**	**183,487**	**181,306**	**158,730**
200: Utility Comm. & Transportation					
7201 Postage	0	76	0	0	0
7202 Telephone	0	543	950	950	430
7203 Cellular phone charges	0	170	250	250	250
200: Utility Comm. & Transportation Total	**0**	**789**	**1,200**	**1,200**	**680**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	200	200	200
7303 Advertising	0	0	250	250	1,000
7305 Uniforms	0	0	500	500	500
7306 Safety Equipment	0	25	100	100	100
7307 Office supplies	0	0	250	250	500
7308 Books & periodicals	0	68	100	100	200
7309 Membership & dues	0	0	100	100	100
7323 Professional services	0	1,604	2,200	2,200	1,750
7343 PL & PD/other insurance	0	0	1,880	1,880	1,790
7352 Special dept materials	0	3,636	1,250	1,250	1,250
7355 General supplies	0	4,190	5,000	5,000	4,000
7356 Medical supplies	0	0	200	0	0
7359 Small tools and equip	0	0	250	0	0
7399 Supplies, mat & services	0	0	600	0	0
300: Supplies, Materials & Services Total	**0**	**9,523**	**12,880**	**11,830**	**11,390**
346024: Aquatics Total	**0**	**98,588**	**197,567**	**194,336**	**170,800**
Recreation Aquatics Total	**0**	**98,588**	**197,567**	**194,336**	**170,800**

ACTIVITY: **Adult Sports** **DIVISION:** **Recreation**
DEPARTMENT: **Parks and Recreation** **FUND:** **Recreation Fund**

ACTIVITY DESCRIPTION

The Adult Sports activity offers a wide range of athletic leagues and tournaments. Activity goals are: 1) well-organized and competitive sports leagues and tournaments for adults and older teens; and, 2) a high recovery of the direct costs for adult leagues and tournaments. This activity has the following element:

- Provide officials, scorekeepers, equipment, promotion, administration, and facilities for league and tournament play for softball, basketball and volleyball leagues.

MAJOR 2009/10 ACCOMPLISHMENTS

- A third season of Late Nite Basketball was offered.
- A wooden bat league was offered in adult softball, which was more competitive and safer for the participants.
- Regional softball tournament (Western United States) was held in July for girls' fast-pitch.

MAJOR 2010/11 OBJECTIVES

- Continue growth in basketball and softball offerings.
- Increase number of weekend softball tournaments.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Registered participants	2,278	2,572	2,528
Park/facility impacts by user (practices and games)	24,500	27,702	28,466
Programs offered	14	13	16
Revenue produced	$53,615	$56,750	$64,285

RELATED COST CENTER(S)

- 346025

Recreation	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
346025: Adult Sports					
100: Personnel Services					
7103 Part time salary	0	40,125	44,719	44,719	51,040
7112 Medical insurance	0	160	0	0	0
7113 Dental insurance	0	1	0	0	0
7115 Medicare insurance	0	582	648	648	740
7121 Service contribution-PERS	0	307	0	0	0
7125 Unemployment insurance	0	112	125	125	150
7130 Insurance refund	0	2	0	0	0
100: Personnel Services Total	**0**	**41,289**	**45,492**	**45,492**	**51,930**
200: Utility Comm. & Transportation					
7202 Telephone	0	204	200	200	200
200: Utility Comm. & Transportation Total	**0**	**204**	**200**	**200**	**200**
300: Supplies, Materials & Services					
7309 Membership & dues	0	1,469	1,500	1,500	1,800
7345 City rental insurance	0	0	200	200	200
7355 General supplies	0	4,861	5,000	5,000	5,000
7399 Supplies, mat & services	0	200	0	0	0
300: Supplies, Materials & Services Total	**0**	**6,530**	**6,700**	**6,700**	**7,000**
346025: Adult Sports Total	**0**	**48,023**	**52,392**	**52,392**	**59,130**
Recreation Adult Sports Total	**0**	**48,023**	**52,392**	**52,392**	**59,130**

ACTIVITY: **Lodi Lake Programs** **DIVISION:** **Parks Division**
DEPARTMENT: **Park and Recreation** **FUND:** **Recreation Fund**

ACTIVITY DESCRIPTION

This activity provides interpretive programs, coordinates special events and schedules park and gate attendants for Lodi Lake Park. Activity goals are: 1) educational programs that promote respect for nature and parks in general; 2) interpretive programs and tours of Lodi Lake and river environments; and, 3) promotion of Lodi Lake as a major citywide and regional tourism element. This activity has six major elements:

- Project programs – Plan, develop and coordinate docent programs for the Nature Area.
- Facility operations – Provide support for facility, picnic and campground rentals.
- Park, gate and boat attendants – Coordinate and schedule part-time attendants.
- Rental/tour boat concessions – Coordinate and schedule part-time attendants, provide oversight to rental operations and tour scheduling.
- Discovery Center exhibits – Maintain inventory, coordinate upgrades and change outs.
- Special events – Provide support and coordination for all major events.

MAJOR 2009/10 ACCOMPLISHMENTS

- Continued participation in boat tour programs.
- Increased participation in community service groups, scout groups and senior projects.
- Successfully completed the first-year management and operations of the Boat House.
- Completed our Going Green efforts by replacing boat motors with new cleaner-burning engines.

MAJOR 2010/11 OBJECTIVES

- Increase revenue by program expansions and offerings.
- Expand marketing information and educational brochures related to docent programs.
- Explore power vessel fleet replacement opportunities through partnerships.
- Develop additional Boat House operational efficiencies through storage and organizational opportunities.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Program attendance	26,000	26,000	28,000
Programs offered	7	7	8
Revenue produced	$88,550	$105,000	$125,000

RELATED COST CENTER(S)

- 346028

Recreation	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
346028: Lodi Lake Programs					
100: Personnel Services					
7101 Regular emp salary	0	33	0	0	0
7103 Part time salary	0	78,280	79,520	79,520	79,660
7112 Medical insurance	0	5,764	5,400	5,400	0
7115 Medicare insurance	0	1,136	900	900	1,160
7121 Service contribution-PERS	0	4,442	3,260	3,260	0
7125 Unemployment insurance	0	219	1,870	1,870	220
100: Personnel Services Total	**0**	**89,874**	**90,950**	**90,950**	**81,040**
200: Utility Comm. & Transportation					
7202 Telephone	0	78	200	200	200
200: Utility Comm. & Transportation Total	**0**	**78**	**200**	**200**	**200**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	2,500	2,500	2,500
7303 Advertising	0	194	400	400	400
7304 Laundry & dry cleaning	0	7	0	0	0
7305 Uniforms	0	107	250	250	250
7306 Safety Equipment	0	0	150	150	150
7307 Office supplies	0	88	100	225	230
7309 Membership & dues	0	238	0	0	0
7314 Business expense	0	0	200	200	200
7323 Professional services	0	880	1,800	1,800	1,800
7331 Repairs to Mach & equip	0	1,179	100	0	0
7334 Repairs to buildings	0	60	0	0	0
7335 Sublet service contracts	0	1,837	1,500	1,500	1,500
7352 Special dept materials	0	8,433	5,000	5,000	5,000
7355 General supplies	0	67	1,000	1,000	1,000
7358 Training & education	0	0	200	200	0
7359 Small tools and equip	0	2,630	0	0	0
7369 Software Licensing Cost	0	354	0	0	0
300: Supplies, Materials & Services Total	**0**	**16,074**	**13,200**	**13,225**	**13,030**
500: Equipment, Land & Structures					
7701 Office equip	0	4,416	0	0	0
7710 Recreation equip	0	3,041	0	0	0
500: Equipment, Land & Structures Total	**0**	**7,457**	**0**	**0**	**0**
346028: Lodi Lake Programs Total	**0**	**113,483**	**104,350**	**104,375**	**94,270**
Recreation Lodi Lake Programs Total	**0**	**113,483**	**104,350**	**104,375**	**94,270**

COMMUNITY CENTER

The Hutchins Street Square Community Center provides a venue for performing arts, meeting and party rentals, and the Senior Center. This Department also provides support for the Senior Citizen, Arts and Youth commissions, and the Art Advisory Board.

The Department is funded through user fees and the General Fund. The Department's budget is $1,850,570 in 2010/11, compared to $1,861,923 in FY 2009/10. Staffing is being reduced to 6.5 positions in FY 2010/11 down from 7.5.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

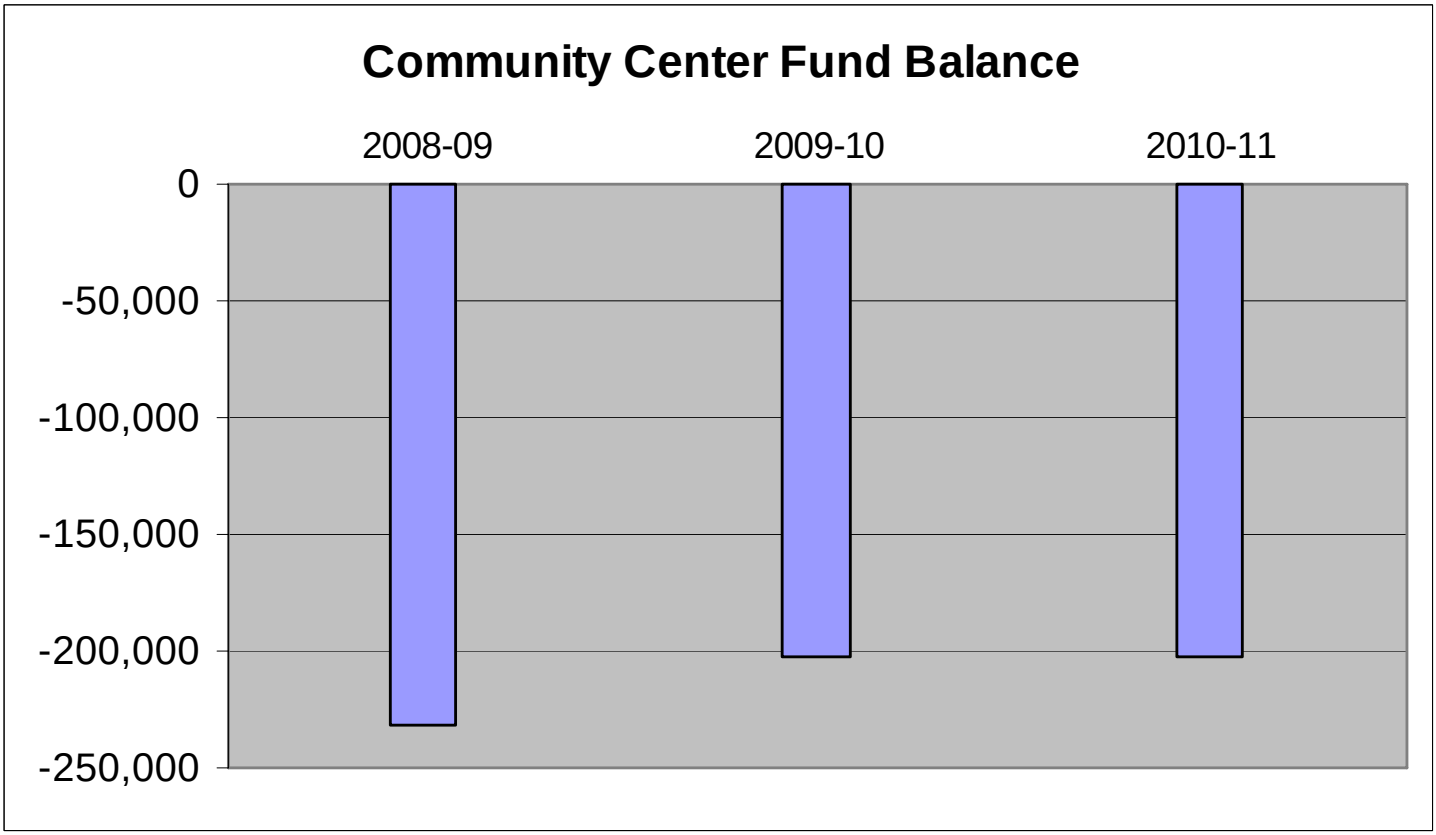
Community Center Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

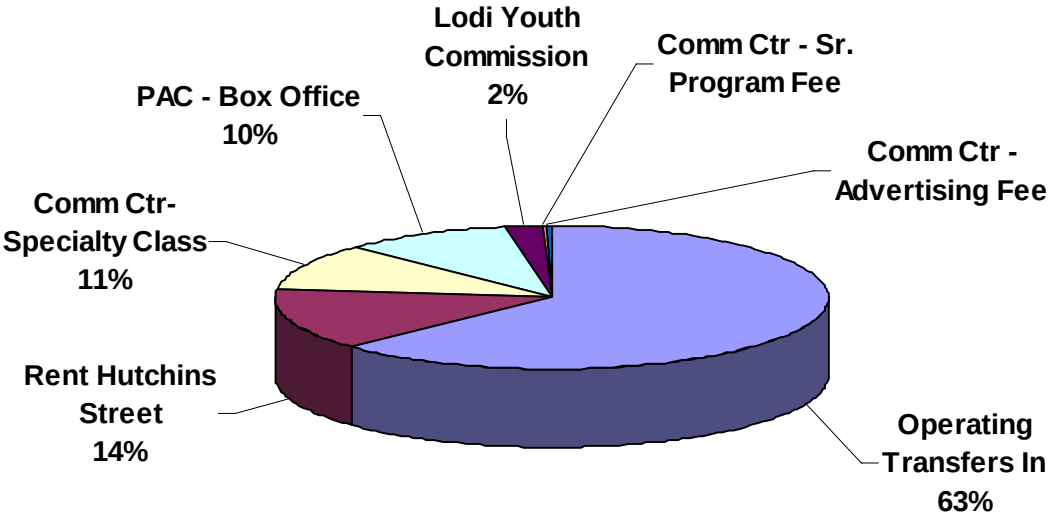
For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Community Center Fund					
Fund Balance					
Beginning Fund Balance Unreserved	-	-	-	(232,211)	(201,833)
Revenues	-	1,944,784	1,859,673	1,859,673	1,850,570
Expenditures	-	2,176,995	1,861,923	1,829,295	1,850,570
Net Difference (Revenues Less Expenditures)	-	(232,211)	(2,250)	30,378	-
Fund Balance					
Ending Fund Balance Unreserved	-	(232,211)	(2,250)	(201,833)	(201,833)



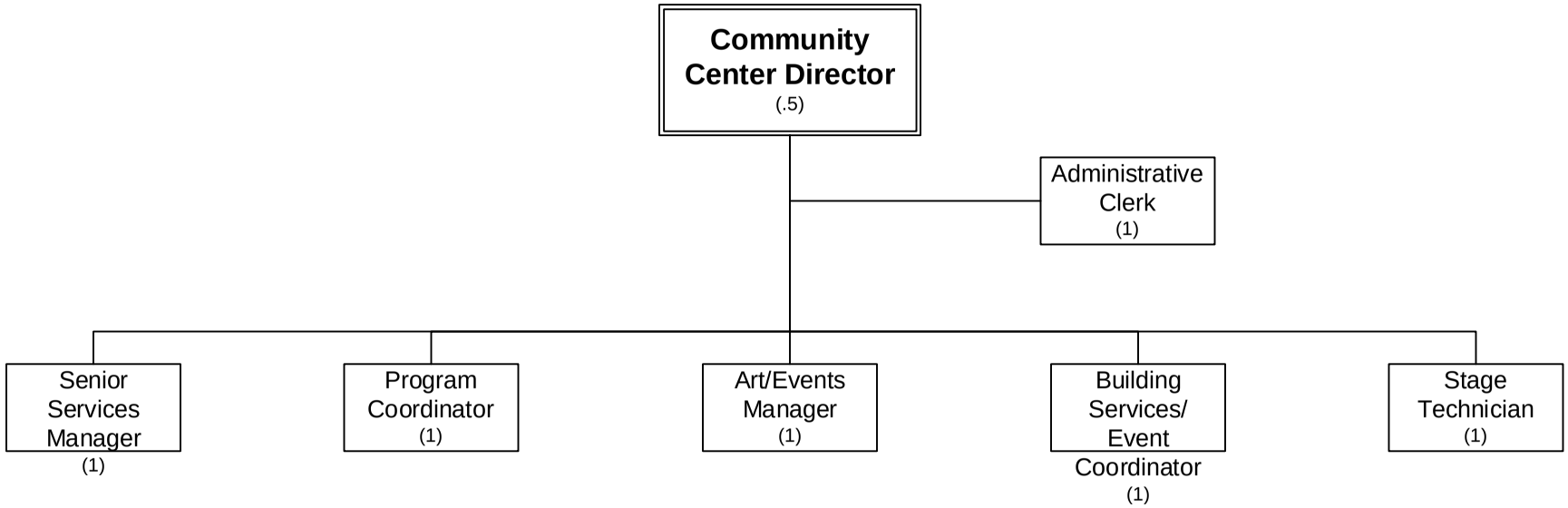
Community Center Revenues



Revenue	Budget 2010-11
Operating Transfers In	1,162,570
Rent Hutchins Street	260,000
Comm Ctr-Specialty Class	195,000
PAC - Box Office	180,000
Lodi Youth Commission	45,000
Comm Ctr - Sr. Program Fee	5,000
Comm Ctr - Advertising Fee	3,000
Grand Total	1,850,570

Community Center	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
345: Community Center Fund						
090: Operating Transfers In						
4210 Operating Transfers In	0	1,261,872	1,166,095	1,166,095	1,162,570	General Fund support
090: Operating Transfers In Total	**0**	**1,261,872**	**1,166,095**	**1,166,095**	**1,162,570**	
345: Community Center Fund Total	**0**	**1,261,872**	**1,166,095**	**1,166,095**	**1,162,570**	
3451: Community Center Revenue						
400: Investment/Property Revenues						
5332 Investment earnings	0	(4,353)	0	0	0	
400: Investment/Property Revenues Tota	**0**	**(4,353)**	**0**	**0**	**0**	
760: Community Center Fees						
5363 Rent Hutchins Street	0	240,306	250,000	250,000	260,000	
6039 Lodi Youth Commission	0	48,379	55,000	55,000	45,000	
6071 Comm Ctr-Specialty Class	0	174,760	200,000	200,000	195,000	
6072 Comm Ctr-Swimming	0	75,762	0	0	0	
6074 Comm Ctr-Advertising Fee	0	2,885	3,000	3,000	3,000	
6075 Comm Ctr-Sr. Program fees	0	3,760	4,800	4,800	5,000	
6076 PAC-Box office	0	136,625	180,778	180,778	180,000	
760: Community Center Fees Total	**0**	**682,477**	**693,578**	**693,578**	**688,000**	
900: Other Revenue						
5394 Revenue-Other	0	435	0	0	0	
900: Other Revenue Total	**0**	**435**	**0**	**0**	**0**	
3451: Community Center Revenue Total	**0**	**678,559**	**693,578**	**693,578**	**688,000**	
Community Center Revenue Total	**0**	**1,940,431**	**1,859,673**	**1,859,673**	**1,850,570**	

Community Center



FY 2010-2011

Community Center	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
090: Operating Transfers Out	0	662,515	663,329	663,329	662,100
100: Personnel Services	0	947,125	839,484	750,031	820,270
200: Utility Comm. & Transportation	0	18,347	14,225	16,811	14,440
300: Supplies, Materials & Services	0	479,276	341,695	362,534	350,570
500: Equipment, Land & Structures	0	13,883	3,190	34,190	3,190
600: Special Payments	0	51,500	0	2,400	0
Community Center Total	**0**	**2,172,646**	**1,861,923**	**1,829,295**	**1,850,570**

STAFFING SUMMARY

	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
COMMUNITY CENTER					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	1	0	0	0	0
Aquatics Coordinator	1	1	0	0	0
Art & Events Coordinator	0	1	0	0	0
Art & Events Manager	0	0	1	1	1
Community Center Director	1	0.5	0.5	0.5	0.5
Building Services/Event Coordinator	1	0	0	1	1
Facilities Maintenance Worker	1	0	0	0	0
Program Coordinator	0	1	1	1	1
Senior Services Coordinator	1	1	0	0	0
Senior Services Manager	0	0	1	1	1
Senior Facilities Maintenance Worker	1	2	2	0	0
Stage Technician	1	1	1	1	1
Community Center Total	**9**	**8.5**	**7.5**	**6.5**	**6.5**

Community Center	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	0	662,515	663,329	663,329	662,100	Debt Service
090: Operating Transfers Out	**0**	**662,515**	**663,329**	**663,329**	**662,100**	
7100 Personnel Services	0	0	0	0	(2,000)	
7101 Regular emp salary	0	441,279	454,870	410,032	410,920	Position transferred to PW in 2009/10
7102 Overtime	0	21,114	22,250	22,250	24,460	
7103 Part time salary	0	236,088	205,089	190,089	224,990	
7109 Incentive pay	0	2,017	1,760	1,765	1,720	
7110 Admin leave pay	0	2,047	4,450	4,491	4,630	
7111 Workers comp	0	26,400	29,220	29,220	22,050	
7112 Medical insurance	0	74,900	82,430	64,996	89,740	
7113 Dental insurance	0	7,950	8,000	7,229	7,000	
7114 Vision care	0	2,001	2,000	1,780	1,750	
7115 Medicare insurance	0	10,200	9,930	9,218	9,430	
7121 Service contribution-PERS	0	87,036	85,195	77,613	78,760	
7123 Deferred comp	0	9,274	4,645	3,048	1,690	
7124 LI & AD & D	0	2,179	2,730	2,451	2,640	
7125 Unemployment insurance	0	1,880	1,870	1,456	1,800	
7128 LTD	0	5,631	5,805	5,247	5,260	
7129 Chiropractic	0	398	460	326	410	
7130 Insurance refund	0	4,321	2,500	2,540	0	
7131 Other benefits	0	10,858	13,160	13,160	13,160	
7188 Transfer In	0	0	(96,880)	(96,880)	(78,140)	
7189 Transfer Out	0	1,552	0	0	0	
100: Personnel Services	**0**	**947,125**	**839,484**	**750,031**	**820,270**	
7201 Postage	0	9,207	8,000	10,122	8,500	
7202 Telephone	0	5,129	2,425	2,889	3,090	
7203 Cellular phone charges	0	4,011	3,800	3,800	2,850	
200: Utility Comm. & Transportation	**0**	**18,347**	**14,225**	**16,811**	**14,440**	
7301 Printing,binding,duplication	0	31,650	19,750	19,250	14,800	Activity Guide costs shared with Rec
7302 Photocopying	0	867	1,400	1,350	1,200	
7303 Advertising	0	19,021	14,000	15,879	21,750	Increased programming
7304 Laundry & dry cleaning	0	401	1,000	1,000	800	
7305 Uniforms	0	8,291	3,500	3,900	3,900	
7306 Safety Equipment	0	653	500	500	500	
7307 Office supplies	0	2,444	2,550	2,500	1,700	
7308 Books & periodicals	0	667	500	500	600	
7309 Membership & dues	0	2,265	1,000	1,000	1,000	
7312 Bank service charges	0	6,291	4,750	4,750	5,150	
7313 Information systems software	0	1,818	1,200	1,200	1,000	
7314 Business expense	0	1,855	3,700	3,950	3,200	
7315 Conference expense	0	2,394	2,000	2,000	0	Eliminated
7321 Rent of Land, facilities	0	10,429	5,000	5,000	5,000	
7322 Rental of equipment	0	1,514	1,900	2,900	4,500	

Community Center	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7323 Professional services	0	222,551	139,750	149,750	126,500	Reduced instructor costs
7331 Repairs to Mach & equip	0	17,158	7,650	7,450	10,000	
7332 Repairs to office equip	0	180	450	450	450	
7333 Repairs to vehicles	0	3,409	5,110	5,110	5,410	
7334 Repairs to buildings	0	11,586	12,500	12,500	20,500	Increased costs due to deferred maint
7335 Sublet service contracts	0	89,644	61,500	61,500	81,500	Increased cleaning contract costs
7343 PL & PD/other insurance	0	242	15,020	15,020	12,520	
7351 Motor veh fuel, lube	0	1,186	615	615	540	
7352 Special dept materials	0	8,421	5,500	9,340	5,400	
7353 Janitorial supplies	0	8,633	8,000	8,000	6,500	
7354 Photo supplies	0	350	0	0	0	
7355 General supplies	0	15,551	15,050	15,000	10,350	
7358 Training & education	0	359	0	300	0	
7359 Small tools and equip	0	8,462	6,300	10,500	4,500	
7360 Overtime meals	0	116	0	20	0	
7361 Employee relations	0	398	500	500	500	
7369 Software Licensing Cost	0	354	0	0	0	
7399 Supplies, mat & services	0	116	1,000	800	800	
300: Supplies, Materials & Services	**0**	**479,276**	**341,695**	**362,534**	**350,570**	
7717 Communication equip	0	3,492	0	0	0	
7719 Other equip	0	5,074	0	31,000	0	
7789 Transfer Out	0	5,317	3,190	3,190	3,190	
500: Equipment, Land & Structures	**0**	**13,883**	**3,190**	**34,190**	**3,190**	
8021 Donations	0	50,000	0	0	0	
8099 Special payments	0	1,500	0	2,400	0	
600: Special Payments	**0**	**51,500**	**0**	**2,400**	**0**	
Community Center Total	**0**	**2,172,646**	**1,861,923**	**1,829,295**	**1,850,570**	

ACTIVITY:	**General Administration**	**DIVISION:**	**Cultural Services**
DEPARTMENT:	**Community Center**	**FUND:**	**Community Center**

ACTIVITY DESCRIPTION

The Community Center at Hutchins Street Square is a focal point for cultural, fine art, performing art and senior programs for the Lodi community and surrounding areas. The Center provides facilities for meetings, conferences, recreational activities and events sponsored by the city, community groups and private individuals and organizations. The Center staff work with the Senior Citizen's Commission, Lodi Arts Commission, and Lodi Youth Commission. In addition, staff works with the Hutchins Street Square Foundation, the Lodi Arts Project Fund, and the Senior Foundation as well as other local nonprofit groups. The goals of the department include well-maintained facilities, well-balanced programs for seniors, promotion of fine art and performing art with the City and increasing revenues to offset the operating costs of the Center. The department offers a variety of programs, services and events with six major areas of emphasis:

- Senior Center – The Senior Center offers recreation and social activities, referrals to social service agencies, emotional and physical wellness activities, legal, consumer, financial and educational services and counseling.
- Cultural programs – Plan and promote workshops for crafts, arts, music and other fine arts, provide for display of crafts and fine arts of local residents, plan promote and organize activities in arts, crafts, music, dance, and drama.
- Public relations and information – Prepare and distribute brochures and schedules for senior, fine art and performing art activities, works with the adult day care advisory committee, the Senior Citizens commissions, Lodi Arts Commission, and Hutchins Street Square Foundation to develop programs, plan facilities and obtain funds from private and public sources.
- Facility scheduling and administration – Process reservations for facilities, liability review, receive and deposit fees and maintain responsive relations with customers.
- Special events management – Plan, organize, and coordinate special events sponsored by the City, create, design and distribute flyers, prepare news releases, solicit and schedule vendors, entertainers and participants
- Facility and janitorial maintenance – Clean, remove trash, maintain equipment, install new equipment, perform minor repairs, and coordinate major repairs to keep the Hutchins Street Square facilities in top condition to attract users and events.

MAJOR 2009/10 ACCOMPLISHMENTS

- Continued to refine box office operations.
- Evolved facility supervision to event attendants.
- Increased exposure of the facility through establishing social media links.
- Worked across multiple departments to produce and manage city wide events.

MAJOR 2010/11 OBJECTIVES

- Continue to expand on events outside of the operation.
- Continue to capture early and mid week business.
- Establish an "in house" catering division through subcontracting.

RELATED COST CENTER(S)

- 345.4220
- 345403

Community Center	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
345: Community Center Fund					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	662,515	663,329	663,329	662,100
090: Operating Transfers Out Total	**0**	**662,515**	**663,329**	**663,329**	**662,100**
345: Community Center Fund Total	**0**	**662,515**	**663,329**	**663,329**	**662,100**
345403: Community Center Administratio					
100: Personnel Services					
7101 Regular emp salary	0	90,440	137,270	136,887	143,120
7102 Overtime	0	1,547	2,500	2,500	2,750
7103 Part time salary	0	1,704	0	0	0
7110 Admin leave pay	0	2,047	2,050	2,050	2,170
7111 Workers comp	0	6,600	7,320	7,320	6,300
7112 Medical insurance	0	20,484	28,970	22,281	23,890
7113 Dental insurance	0	1,428	2,000	1,990	2,000
7114 Vision care	0	360	500	490	500
7115 Medicare insurance	0	1,390	1,990	2,053	2,120
7121 Service contribution-PERS	0	17,230	25,710	25,635	27,310
7123 Deferred comp	0	647	0	0	0
7124 LI & AD & D	0	607	1,000	1,025	1,050
7125 Unemployment insurance	0	250	480	383	390
7128 LTD	0	1,151	1,750	1,744	1,820
7129 Chiropractic	0	47	110	52	110
7131 Other benefits	0	3,533	3,760	3,760	3,760
7188 Transfer In	0	0	(96,880)	(96,880)	(78,140)
100: Personnel Services Total	**0**	**149,465**	**118,530**	**111,290**	**139,150**
200: Utility Comm. & Transportation					
7201 Postage	0	5,875	8,000	8,000	6,200
7202 Telephone	0	610	1,200	1,200	900
7203 Cellular phone charges	0	4,011	1,800	1,800	1,250
200: Utility Comm. & Transportation Total	**0**	**10,496**	**11,000**	**11,000**	**8,350**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	95	500	500	300
7302 Photocopying	0	867	800	800	800
7303 Advertising	0	1,313	1,500	1,500	1,500
7304 Laundry & dry cleaning	0	84	0	0	0
7305 Uniforms	0	3,944	1,000	1,000	1,000
7307 Office supplies	0	684	1,000	1,000	800
7308 Books & periodicals	0	475	300	300	400
7309 Membership & dues	0	2,015	700	700	700
7312 Bank service charges	0	1,880	1,000	1,000	1,400
7313 Information systems software	0	1,818	1,200	1,200	1,000
7314 Business expense	0	1,465	1,000	1,000	750
7315 Conference expense	0	1,539	2,000	2,000	0
7322 Rental of equipment	0	106	0	0	0
7323 Professional services	0	33,307	10,000	10,000	10,000
7331 Repairs to Mach & equip	0	0	150	150	0
7332 Repairs to office equip	0	150	0	0	0
7334 Repairs to buildings	0	400	0	0	0
7335 Sublet service contracts	0	12,266	1,500	1,500	6,500
7343 PL & PD/other insurance	0	0	3,750	3,750	3,570
7352 Special dept materials	0	304	400	4,240	0
7355 General supplies	0	3,443	2,000	2,000	2,800
7358 Training & education	0	263	0	300	0
7359 Small tools and equip	0	1,384	1,800	3,000	1,500
7369 Software Licensing Cost	0	354	0	0	0
300: Supplies, Materials & Services Total	**0**	**68,156**	**30,600**	**35,940**	**33,020**
345403: Community Center Administratio Tota	**0**	**228,117**	**160,130**	**158,230**	**180,520**
Community Center Admin. Total	**0**	**890,632**	**823,459**	**821,559**	**842,620**

ACTIVITY:	**Boards and Commisions**	**DIVISION:**	**Boards and Commissions**
DEPARTMENT:	**Community Center**	**FUND:**	**Community Center**

ACTIVITY DESCRIPTION

Four boards/commissions advise the City Council on cultural programs:

- Senior Citizen Commission – The Senior Citizen Commission advises the City Council on programs, policies and activities which serve seniors in the community. Activity goals are: 1) identify needs of the aging; 2) create community awareness; 3) explore improved standards of service; and 4) develop services and programs.
- Arts Commission – The Arts Commission advises and assists the City Council in establishing and promoting fine and performing arts programs. Activity goals are: 1) enrichment of the community through fine art and performing art programs; 2) evaluate grant requests and recommend funding for local non-profit organizations that promote cultural activities; 3) celebrate the cultural heritage of the community; and 4) recognize artistic, creative and cultural achievements of Lodi citizens.
- Art Advisory Board (Formerly the Art in Public Places Advisory Board) – The Art Advisory Board advises and assists the City Council with oversight of the Public Art Program. Activity goals are: 1) recommend policies and guidelines for the Public Art Program; 2) review the City's annual Master Art Plan and oversee art purchases for the City's fine art collection.
- Youth Commission – The Youth Commission communicates with young people and takes a leadership role in developing their futures. Activity goals are: 1) provide youth services in a safe and non-discriminatory environment; 2) provide support programs and services; and, 3) assist in developing future leaders in business, government and communities.

MAJOR 2009/10 ACCOMPLISHMENTS

- Arts Commission worked with local arts organizations to continue and increase capacity (e.g. funding, business managements, etc), continued to present Arts Festival, First Friday Art Hops and Smooth Jazz series; evaluated grant requests and recommended funding.
- Youth Commision increased opportunities for leadership training as well as attended youth conferences during the year.
- Art Advisory Board helped develop and support art projects for public placement throughout the city.
- Senior Commission worked with various entities to create cohesive resources for senior information, referral, and recreational opportunities throughout the community.

MAJOR 2010/11 OBJECTIVES

- Arts Commission – Expand community arts programs and continue to provide scholarships for access to specialty classes.
- Youth Commission – Continue to sponsor community dances and fund-raise for charities as well as provide leadership opportunities for Lodi youth.
- Art Advisory Board – Continue to develop and support public access to art for the Lodi community.
- Senior Commission – Continue to identify issues related to the senior population of Lodi.

RELATED COST CENTER(S)

- 345013

Community Center	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
345013: Youth Commission					
100: Personnel Services					
7103 Part time salary	0	15,916	18,510	18,510	18,510
7115 Medicare insurance	0	231	565	270	270
7125 Unemployment insurance	0	44	40	40	50
100: Personnel Services Total	**0**	**16,191**	**19,115**	**18,820**	**18,830**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	3,261	2,000	1,500	250
7302 Photocopying	0	0	100	50	100
7303 Advertising	0	929	1,500	1,000	1,500
7305 Uniforms	0	311	0	400	400
7307 Office supplies	0	121	200	150	50
7309 Membership & dues	0	150	200	200	200
7314 Business expense	0	0	1,000	1,500	1,500
7315 Conference expense	0	855	0	0	0
7321 Rent of Land, facilities	0	9,279	5,000	5,000	5,000
7322 Rental of equipment	0	512	700	700	500
7323 Professional services	0	7,371	5,000	5,000	5,500
7352 Special dept materials	0	0	100	100	0
7355 General supplies	0	0	300	250	450
7399 Supplies, mat & services	0	60	1,000	800	800
300: Supplies, Materials & Services Total	**0**	**22,849**	**17,100**	**16,650**	**16,250**
600: Special Payments					
8099 Special payments	0	1,500	0	2,400	0
600: Special Payments Total	**0**	**1,500**	**0**	**2,400**	**0**
345013: Youth Commission Total	**0**	**40,540**	**36,215**	**37,870**	**35,080**
Community Center Boards Total	**0**	**40,540**	**36,215**	**37,870**	**35,080**

ACTIVITY: **Arts Specialty Classes** **DIVISION:** **Cultural Services**
DEPARTMENT: **Community Center** **FUND:** **Community Center**

ACTIVITY DESCRIPTION

The Division of Arts & Culture plans, develops and evaluates the City's artistic and cultural resources; prepares and revises long-range plans; and, works with the Arts Commission to review projects and fees. Activity goals are: 1) responsive, cost-effective and well organized arts and cultural programs; 2) a balance of programs and activities based on age, interests, opportunity and location; 3) a combined 30 percent cost recovery from all Arts & Culture programs; and 4) improve quality of life for the citizens of Lodi. This activity has four major compenents:

- Arts instruction – Provide a wide variety of arts, crafts, music, dance, theater, literary and culinary classes for children and adults.
- Events – Present and manage arts events that further the development and public awareness of the fine and performing arts within the City of Lodi.
- Commission and board support – Provide necessary support for the Arts Commission and the Lodi Arts Project Fund trustees.
- Public relations and information – Develop and distribute brochures, posters and other forms of promotion for arts and cultural programs, events and activities; prepare press releases; maintain and promote website; and, represent the City at citywide functions and with other agencies and civic groups.

MAJOR 2009/10 ACCOMPLISHMENTS

- Held 7th Annual Arts Open House.
- Continued to develop a working relationship with Parks and Recreation Department.
- Combined summer and school break programs with Parks and Recreation Department to include half-day art classes and art camps.
- Developed, promoted and facilitated Project Lodi Art, Lodi's first community arts project.

MAJOR 2010/11 OBJECTIVES

- Grow programming in conjunction with Parks and Recreation.
- Maintain revenue targets.
- Continue to program new classes for the community.
- Expand Project Lodi Art to other Lodi locations.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Class revenue	$177,777	$174,760	$180,000
Advertising revenue	$4,437	$2,420	$4,300
Number of students	3,600	3,316	3,000

RELATED COST CENTER(S)

- 345026

Community Center	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
345026: Arts Specialty Classes					
100: Personnel Services					
7101 Regular emp salary	0	40,652	41,740	41,014	41,730
7102 Overtime	0	2,006	1,750	1,750	2,040
7103 Part time salary	0	0	12,380	12,380	14,950
7111 Workers comp	0	3,300	3,600	3,600	3,150
7112 Medical insurance	0	15,863	17,120	12,984	13,320
7113 Dental insurance	0	936	1,000	995	1,000
7114 Vision care	0	243	250	245	250
7115 Medicare insurance	0	619	605	820	830
7121 Service contribution-PERS	0	7,747	7,820	7,681	7,970
7123 Deferred comp	0	845	0	0	0
7124 LI & AD & D	0	95	150	91	150
7125 Unemployment insurance	0	114	150	115	160
7128 LTD	0	517	535	523	540
7129 Chiropractic	0	52	60	52	60
7131 Other benefits	0	886	1,880	1,880	1,880
100: Personnel Services Total	**0**	**73,875**	**89,040**	**84,130**	**88,030**
200: Utility Comm. & Transportation					
7201 Postage	0	2,574	0	1,207	2,300
200: Utility Comm. & Transportation Total	**0**	**2,574**	**0**	**1,207**	**2,300**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	26,753	17,000	17,000	13,500
7302 Photocopying	0	0	500	500	300
7303 Advertising	0	2,577	3,000	1,800	1,750
7304 Laundry & dry cleaning	0	43	0	0	0
7307 Office supplies	0	233	400	400	300
7312 Bank service charges	0	625	250	250	250
7314 Business expense	0	46	1,000	750	500
7321 Rent of Land, facilities	0	1,150	0	0	0
7323 Professional services	0	101,305	100,000	100,000	85,000
7331 Repairs to Mach & equip	0	0	500	300	0
7343 PL & PD/other insurance	0	0	1,880	1,880	1,790
7352 Special dept materials	0	671	750	750	400
7355 General supplies	0	252	500	500	500
7358 Training & education	0	24	0	0	0
300: Supplies, Materials & Services Total	**0**	**133,679**	**125,780**	**124,130**	**104,290**
345026: Arts Specialty Classes Total	**0**	**210,128**	**214,820**	**209,467**	**194,620**
Community Center Arts Classes Total	**0**	**210,128**	**214,820**	**209,467**	**194,620**

ACTIVITY: **Arts and Culture** **DIVISION:** **Event/Arts Services**
DEPARTMENT: **Community Center** **FUND:** **Community Center**

ACTIVITY DESCRIPTION

The Division of Event/Arts Services plans, develops and evaluates the City's artistic and cultural resources; prepares and revises long-range plans; and works with the Arts Commission to review projects and fees. The event component manages all aspects of events that occur within the facility and grounds of the community center. Activity goals are: 1) responsive, cost-effective and well organized arts and cultural programs; 2) a balance of programs and activites based on age, interest, opportunity and location; 3) a combined 30-percent cost recovery from all Arts and Culture programs; and 4) improve quality of life for the citizens of Lodi.

- Events – Present and manage arts events that further the development and public awareness of the fine and performing arts within the City of Lodi.
- Commission and board support – Provide necessary programs and projects support for the Arts Commission and the Lodi Arts Project Fund Trustees.
- Public relations and information – Develop and distribute brochures, posters and other forms of promotion for the arts and cultural programs, events and activities; prepare press releases; maintain and promote website, and, represent the City at citywide functions and with other agencies and civic groups.
- Events and rentals – Oversee and increase Hutchins Street Square rentals for a wide variety of uses including but not limited to theater, business meetings and weddings.

MAJOR 2009/2010 ACCOMPLISHMENTS

- Backfilled the loss of major events with smaller events to minimize effects of the economy during the first six months of the fiscal year.
- Increased the use of event attendants.
- Continued to market the facility for use.

MAJOR 2010/11 OBJECTIVES

- Increase rental revenue.
- Increase Monday through Thursday rental by corporate customers.
- Establish on-site food service unit.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Rental revenue	$238,518	$235,000	$250,000

RELATED COST CENTER(S)

- 345028

Community Center	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
345028: Arts and Culture					
100: Personnel Services					
7101 Regular emp salary	0	54,848	56,195	52,783	58,400
7102 Overtime	0	2	0	0	0
7103 Part time salary	0	13,150	11,400	11,400	13,200
7110 Admin leave pay	0	0	1,080	1,130	1,140
7111 Workers comp	0	0	3,660	3,660	3,150
7112 Medical insurance	0	5,790	6,080	5,850	6,290
7113 Dental insurance	0	995	1,000	995	1,000
7114 Vision care	0	243	250	245	250
7115 Medicare insurance	0	991	815	975	1,040
7121 Service contribution-PERS	0	10,408	10,525	10,072	11,150
7123 Deferred comp	0	1,134	0	0	0
7124 LI & AD & D	0	508	540	514	530
7125 Unemployment insurance	0	189	200	151	210
7128 LTD	0	695	720	685	750
7129 Chiropractic	0	52	60	52	60
7130 Insurance refund	0	653	650	650	0
7131 Other benefits	0	0	0	0	1,880
100: Personnel Services Total	**0**	**89,658**	**93,175**	**89,162**	**99,050**
200: Utility Comm. & Transportation					
7201 Postage	0	(35)	0	0	0
200: Utility Comm. & Transportation Total	**0**	**(35)**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	0	0	8,000	8,000	16,500
7307 Office supplies	0	0	100	100	100
7323 Professional services	0	887	2,500	2,500	3,500
7343 PL & PD/other insurance	0	0	1,880	1,880	1,790
7355 General supplies	0	0	2,000	2,000	500
300: Supplies, Materials & Services Total	**0**	**887**	**14,480**	**14,480**	**22,390**
600: Special Payments					
8021 Donations	0	50,000	0	0	0
600: Special Payments Total	**0**	**50,000**	**0**	**0**	**0**
345028: Arts and Culture Total	**0**	**140,510**	**107,655**	**103,642**	**121,440**
Community Center Arts/Culture Total	**0**	**140,510**	**107,655**	**103,642**	**121,440**

ACTIVITY: Performing Arts Theater **DIVISION:** Cultural Services
DEPARTMENT: Community Center **FUND:** Community Center

ACTIVITY DESCRIPTION

The performing arts theater and box office provide the premier Lodi venue for theatrical productions, business conferences and seminars. With state-of-the-art facilities and full-time technical staffing, the Hutchins Street Square Performing Arts Theatre is the hub of cultural activities in Lodi. This area has two major components:

- Technical – Responsible for purchasing, maintaining, and repairing all theatrical equipment, including but not limited to sound systems, communication systems, lighting instrumentation, lighting control, fly system rigging and function, state condition, and stage draperies. The technical staff also assists in the production of theatrical presentations both amateur and professional; education of theatrical groups; research of feasibility and the subsequent booking of professional productions; aiding in the promotion and marketing of production; maintaining a solid network of theater industry professionals; establishing theatre use and guidelines; establishing pricing rates for labor and equipment rental.
- Box office – Responsible for all ticket sales at the Community Center and is the first contact with the public. Currently staffed by three part-time employees, the box office is open Monday through Friday from 10 a.m. to 5 p.m., Wednesdays until 6:30 p.m. and two hours before curtain for all productions.

MAJOR 2009/10 ACCOMPLISHMENTS

- Produced numerous successful events.
- Hired, developed, and improve existing technical staff.
- Provided staffing and operations for other events within Hutchins Street Square facilities.
- Improved sound and lighting capabilities through acquisition of new equipment and additional training.

MAJOR 2010/11 OBJECTIVES

- Continue to produce successful events.
- Continue to upgrade the technical systems.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Number of events	40	45	53
Program series	12	8	10
Revenue	$112,174	$125,000	$155,000

RELATED COST CENTER(S)

- 345404

Community Center	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
345404: Performing Arts Center					
100: Personnel Services					
7100 Personnel Services	0	0	0	0	(2,000)
7101 Regular emp salary	0	36,098	49,875	49,042	46,380
7102 Overtime	0	7,369	9,000	9,000	9,670
7103 Part time salary	0	36,415	79,998	64,998	79,680
7111 Workers comp	0	3,300	3,660	3,660	3,150
7112 Medical insurance	0	4,342	6,080	5,850	17,310
7113 Dental insurance	0	721	1,000	995	1,000
7114 Vision care	0	182	250	245	250
7115 Medicare insurance	0	1,158	2,015	1,810	1,830
7121 Service contribution-PERS	0	6,917	9,340	9,493	8,850
7123 Deferred comp	0	1,078	1,500	1,471	0
7124 LI & AD & D	0	73	110	91	150
7125 Unemployment insurance	0	202	170	137	350
7128 LTD	0	457	635	625	600
7129 Chiropractic	0	39	60	52	60
7130 Insurance refund	0	505	0	20	0
7131 Other benefits	0	1,151	1,880	1,880	1,880
100: Personnel Services Total	**0**	**100,007**	**165,573**	**149,369**	**169,160**
200: Utility Comm. & Transportation					
7201 Postage	0	793	0	915	0
7202 Telephone	0	1,496	1,000	1,000	0
7203 Cellular phone charges	0	0	600	600	0
200: Utility Comm. & Transportation Total	**0**	**2,289**	**1,600**	**2,515**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	250	250	250
7303 Advertising	0	14,202	0	3,579	500
7304 Laundry & dry cleaning	0	274	200	200	0
7307 Office supplies	0	139	200	200	0
7312 Bank service charges	0	3,786	3,500	3,500	3,500
7314 Business expense	0	344	500	500	250
7322 Rental of equipment	0	210	1,000	2,000	3,000
7323 Professional services	0	72,215	10,000	20,000	10,000
7331 Repairs to Mach & equip	0	90	0	0	0
7334 Repairs to buildings	0	0	500	500	500
7343 PL & PD/other insurance	0	0	1,880	1,880	1,790
7352 Special dept materials	0	188	750	750	2,500
7355 General supplies	0	1,033	3,500	3,500	0
7359 Small tools and equip	0	786	500	3,500	0
7360 Overtime meals	0	116	0	20	0
7361 Employee relations	0	398	500	500	500
300: Supplies, Materials & Services Total	**0**	**93,781**	**23,280**	**40,879**	**22,790**
500: Equipment, Land & Structures					
7719 Other equip	0	5,074	0	31,000	0
500: Equipment, Land & Structures Total	**0**	**5,074**	**0**	**31,000**	**0**
345404: Performing Arts Center Total	**0**	**201,151**	**190,453**	**223,763**	**191,950**
Community Center Theater Total	**0**	**201,151**	**190,453**	**223,763**	**191,950**

ACTIVITY: Senior Services
DIVISION: Senior Information Center
DEPARTMENT: Community Center
FUND: Community Center

ACTIVITY DESCRIPTION

The Senior Information Center at Hutchins Street Square offers local seniors and their families access to programs and services related to the needs of Lodi's aging population.

- The Health Insurance Counseling and Advocacy Program (HICAP) operates out of the Senior Center and its volunteers assist seniors with Medicare and related health insurance issues.
- Computer classes are offered to seniors in cooperation with the Lodi Adult School.
- The Center provides income tax assistance through the AARP tax counseling for the elderly program. Preparers are volunteers.
- Free legal assistance is provided by a grant through the San Joaquin County Department of Aging.
- Mature adult learning – Programs offered in cooperation with University of the Pacific (UOP) and through a grant from the Osher Institute.
- In cooperation with Lodi Memorial Hospital, offer “Brain Builders,” an early memory loss program.

MAJOR 2009/10 ACCOMPLISHMENTS

- Receiving a semester site fee from UOP for Osher learning opportunities.
- Brought back ”Senior Follies.”
- Offered a day-long Medicare Part D sign-up for local seniors in cooperation with UOP School of Pharmacy

MAJOR 2010/11 OBJECTIVES

- Continue to investigate revenue-generating opportunities.
- Complete renovation of patio and use for rental space.

PERFORMANCE MEASURES	2007/08	2008/08	2009/10
Number of Seniors Served	13,118	13,084	12,261
Volunteer Hours	1,233	1,061	1,010

RELATED COST CENTER(S)

- 345042

Community Center	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
345042: Senior Information & Referral					
100: Personnel Services					
7101 Regular emp salary	0	67,347	65,055	65,304	65,050
7103 Part time salary	0	23,827	16,020	16,020	21,050
7110 Admin leave pay	0	0	1,320	1,311	1,320
7111 Workers comp	0	3,300	3,660	3,660	3,150
7112 Medical insurance	0	0	0	0	11,620
7113 Dental insurance	0	995	1,000	995	1,000
7114 Vision care	0	243	250	245	250
7115 Medicare insurance	0	1,328	1,320	1,215	1,250
7121 Service contribution-PERS	0	15,685	12,185	12,229	12,420
7123 Deferred comp	0	1,407	0	0	0
7124 LI & AD & D	0	610	640	615	620
7125 Unemployment insurance	0	252	230	230	240
7128 LTD	0	858	830	832	830
7129 Chiropractic	0	52	60	52	60
7130 Insurance refund	0	1,857	1,850	1,850	0
7131 Other benefits	0	1,583	1,880	1,880	1,880
100: Personnel Services Total	**0**	**119,344**	**106,300**	**106,438**	**120,740**
200: Utility Comm. & Transportation					
7202 Telephone	0	1,892	0	464	1,890
200: Utility Comm. & Transportation Total	**0**	**1,892**	**0**	**464**	**1,890**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	1,241	0	0	500
7307 Office supplies	0	527	500	500	300
7308 Books & periodicals	0	192	200	200	200
7309 Membership & dues	0	0	100	100	100
7332 Repairs to office equip	0	0	450	450	450
7343 PL & PD/other insurance	0	0	1,880	1,880	1,790
7355 General supplies	0	0	750	750	100
300: Supplies, Materials & Services Total	**0**	**1,960**	**3,880**	**3,880**	**3,440**
345042: Senior Information & Referral Total	**0**	**123,196**	**110,180**	**110,782**	**126,070**
Community Center Senior Info Total	**0**	**123,196**	**110,180**	**110,782**	**126,070**

ACTIVITY:	**Maintenance**	**DIVISION:**	**Building Maint. and Equipment**
DEPARTMENT:	**Community Center**	**FUND:**	**Community Center**

ACTIVITY DESCRIPTION

Maintain 70,000 square feet of facility, including 70,000-gallon indoor swimming pool, 789-seat theater, and 7+ acres of grounds. Service and repair 29 HVAC units, monitor and schedule operating systems, landscape sprinkler systems and fire and alarm systems. General maintenance, including but not limited to, floor maintenance, wall repair, painting, mechanical maintenance, electrical, and plumbing. Oversee contracts and vendors for custodial and landscape.

MAJOR 2009/10 ACCOMPLISHMENTS

- Pool area HVAC installation.
- Renovation of the senior patio.
- Transitioned maintenance to Public Works.
- Repainted major traffic hallways in the facility.

MAJOR 2010/11 OBJECTIVES

- Identify major maintenance projects.
- Work with management to secure funding for deferred maintenance.
- Complete the HVAC control system, funded by the Energy Efficiency and Conservation Block Grant.

RELATED COST CENTER(S)

- 345525

Community Center	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
345525: Hutchins Street Square Mainten					
100: Personnel Services					
7101 Regular emp salary	0	103,754	104,735	65,002	56,240
7102 Overtime	0	9,284	9,000	9,000	10,000
7103 Part time salary	0	87,127	66,781	66,781	77,600
7109 Incentive pay	0	2,017	1,760	1,765	1,720
7111 Workers comp	0	6,600	7,320	7,320	3,150
7112 Medical insurance	0	22,547	24,180	18,031	17,310
7113 Dental insurance	0	1,880	2,000	1,259	1,000
7114 Vision care	0	487	500	310	250
7115 Medicare insurance	0	2,932	2,620	2,075	2,090
7121 Service contribution-PERS	0	19,880	19,615	12,503	11,060
7123 Deferred comp	0	3,163	3,145	1,577	1,690
7124 LI & AD & D	0	191	290	115	140
7125 Unemployment insurance	0	532	600	400	400
7128 LTD	0	1,341	1,335	838	720
7129 Chiropractic	0	104	110	66	60
7130 Insurance refund	0	653	0	20	0
7131 Other benefits	0	2,537	3,760	3,760	1,880
7189 Transfer Out	0	1,552	0	0	0
100: Personnel Services Total	**0**	**266,581**	**247,751**	**190,822**	**185,310**
200: Utility Comm. & Transportation					
7202 Telephone	0	354	225	225	300
7203 Cellular phone charges	0	0	1,400	1,400	1,600
200: Utility Comm. & Transportation Total	**0**	**354**	**1,625**	**1,625**	**1,900**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	800	800	800
7305 Uniforms	0	4,036	2,500	2,500	2,500
7306 Safety Equipment	0	653	500	500	500
7307 Office supplies	0	200	150	150	150
7314 Business expense	0	0	200	200	200
7322 Rental of equipment	0	686	200	200	1,000
7323 Professional services	0	7,174	12,250	12,250	12,500
7331 Repairs to Mach & equip	0	17,068	7,000	7,000	10,000
7332 Repairs to office equip	0	30	0	0	0
7333 Repairs to vehicles	0	3,409	5,110	5,110	5,410
7334 Repairs to buildings	0	11,186	12,000	12,000	20,000
7335 Sublet service contracts	0	77,378	60,000	60,000	75,000
7343 PL & PD/other insurance	0	0	3,750	3,750	1,790
7351 Motor veh fuel, lube	0	1,186	615	615	540
7352 Special dept materials	0	5,719	3,500	3,500	2,500
7353 Janitorial supplies	0	8,633	8,000	8,000	6,500
7355 General supplies	0	10,781	6,000	6,000	6,000
7359 Small tools and equip	0	6,292	4,000	4,000	3,000
300: Supplies, Materials & Services Total	**0**	**154,431**	**126,575**	**126,575**	**148,390**
500: Equipment, Land & Structures					
7717 Communication equip	0	3,492	0	0	0
7789 Transfer Out	0	5,317	3,190	3,190	3,190
500: Equipment, Land & Structures Total	**0**	**8,809**	**3,190**	**3,190**	**3,190**
345525: Hutchins Street Square Mainten Total	**0**	**430,175**	**379,141**	**322,212**	**338,790**
Community Center Maintenance Total	**0**	**430,175**	**379,141**	**322,212**	**338,790**

LIBRARY

The Lodi Public Library provides library services to the Lodi community. It is funded by the General Fund, Library fines and fees, and grants.

The Department's budget is $1,427,930 in FY 2010/11 compared to $1,667,519 in FY 2009/10. The budget reduction is due to the completion of several capital projects. The budgeted staffing level is being maintained at 12.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

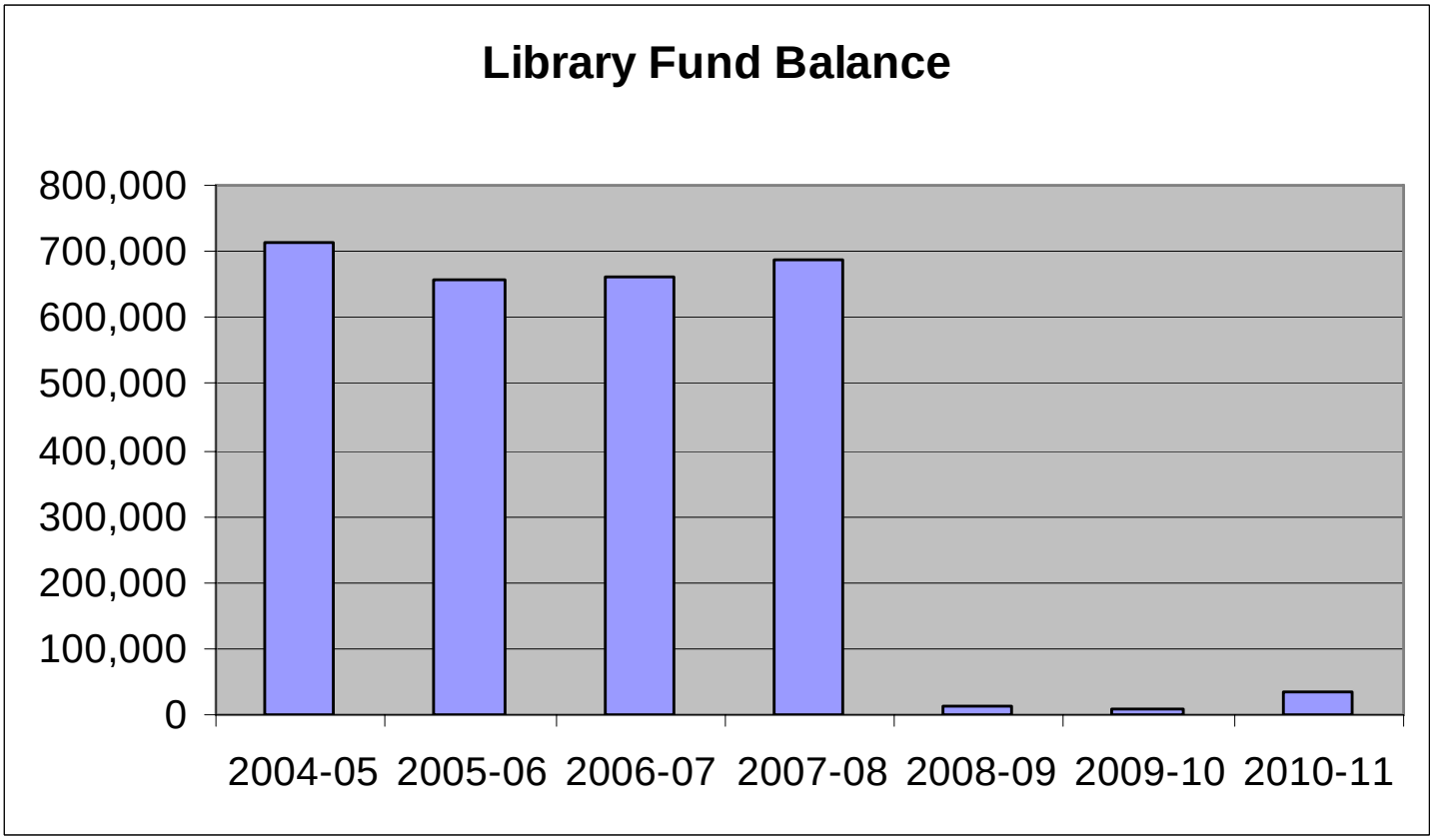
Library Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

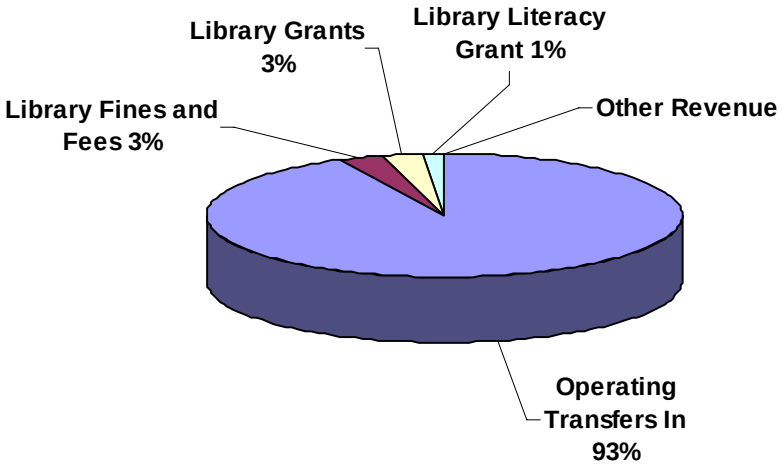
For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Library Fund					
Fund Balance					
Beginning Fund Balance Unreserved	659,572	685,687	79,758	11,903	9,974
Revenues	1,764,025	1,573,856	1,453,901	1,692,009	1,452,700
Expenditures	1,737,910	2,247,640	1,667,519	1,693,938	1,427,930
Net Difference (Revenues Less Expenditures)	26,115	(673,784)	(213,618)	(1,929)	24,770
Fund Balance					
Ending Fund Balance Unreserved	685,687	11,903	(133,860)	9,974	34,744



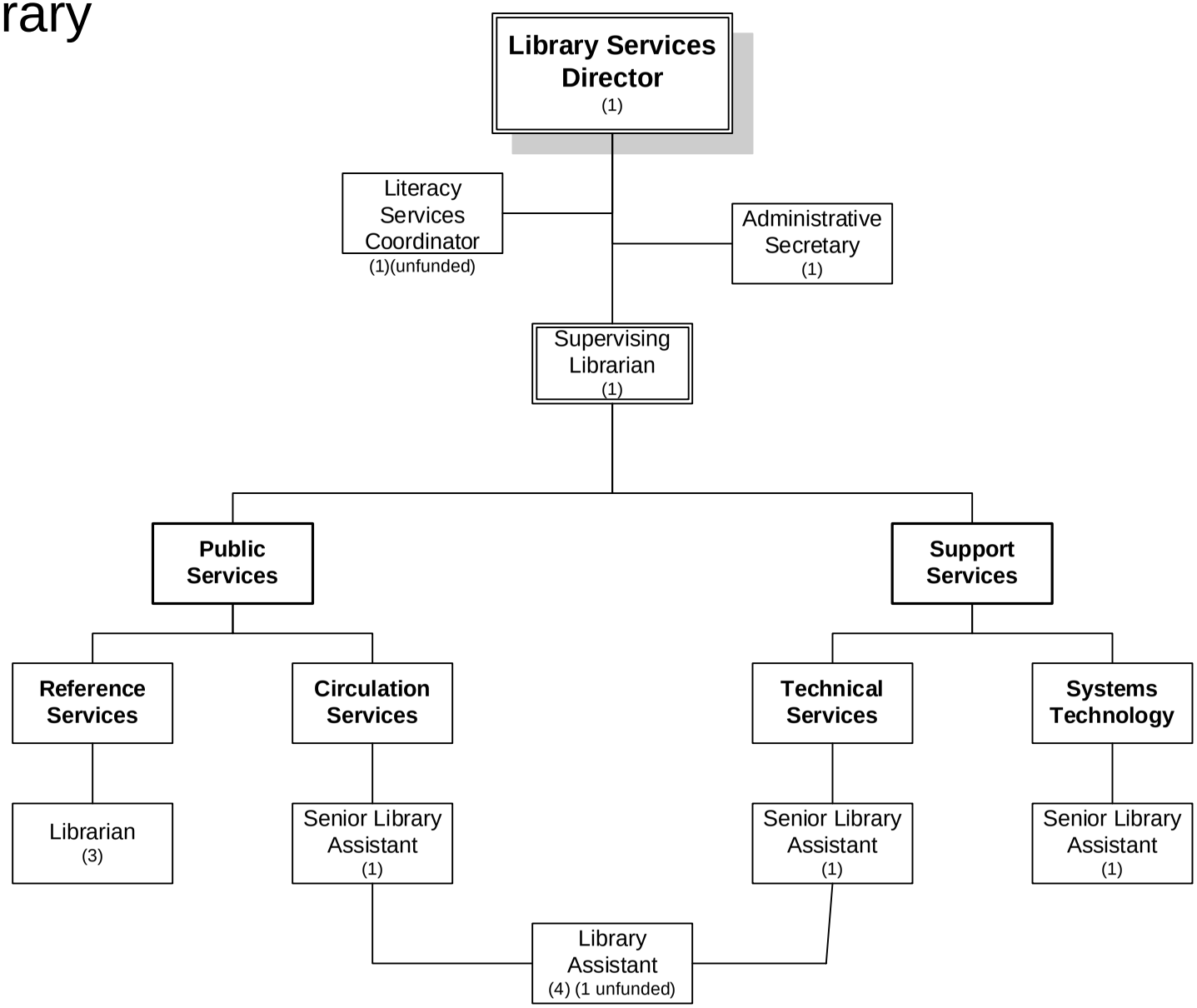
Library fund Revenues



Revenues	Budget 2010-11
Operating Transfers In	1,349,180
Library Fines and Fees	45,000
Library Grants	40,000
Library Literacy Grant	17,000
Other Revenue	1,520
Grand Total	1,452,700

Library	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
210: Library Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	1,578,580	1,463,074	1,352,026	1,352,026	1,349,180	General Fund support
090: Operating Transfers In Total	**1,578,580**	**1,463,074**	**1,352,026**	**1,352,026**	**1,349,180**	
210: Library Fund B/S Total	**1,578,580**	**1,463,074**	**1,352,026**	**1,352,026**	**1,349,180**	
211: Library Capital Account B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	685,000	0	12,000	0	
090: Operating Transfers In Total	**0**	**685,000**	**0**	**12,000**	**0**	
211: Library Capital Account B/S Total	**0**	**685,000**	**0**	**12,000**	**0**	
2101: Library Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	29,070	10,722	0	0	320	
5361 Rent	225	492	375	375	200	
400: Investment/Property Revenues Tota	**29,295**	**11,214**	**375**	**375**	**520**	
500: Revenue from Others						
5651 Library Grants	53,960	34,563	40,000	40,000	40,000	
5653 Library Literacy Grant	22,020	18,318	10,000	17,408	17,000	
500: Revenue from Others Total	**75,980**	**52,881**	**50,000**	**57,408**	**57,000**	
900: Other Revenue						
5210 Library Fines and Fees	52,656	44,167	50,000	42,000	45,000	
5394 Revenue-Other	719	798	500	0	0	
5398 Reimbursable Charges	12,384	150	0	0	0	
6151 Other Service Charges	55	0	0	0	0	
6153 Donations	2,565	1,573	1,000	1,200	1,000	
900: Other Revenue Total	**68,379**	**46,688**	**51,500**	**43,200**	**46,000**	
2101: Library Fund Rev Total	**173,654**	**110,783**	**101,875**	**100,983**	**103,520**	
2111: Library Capital Account Rev						
900: Other Revenue						
6153 Donations	0	555,000	0	227,000	0	
900: Other Revenue Total	**0**	**555,000**	**0**	**227,000**	**0**	
2111: Library Capital Account Rev Total	**0**	**555,000**	**0**	**227,000**	**0**	
Library Revenue Total	**1,752,234**	**2,813,857**	**1,453,901**	**1,692,009**	**1,452,700**	

Library



FY 2010-2011

Library	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
090: Operating Transfers Out	65,000	750,000	65,000	65,000	65,000
100: Personnel Services	1,303,452	1,202,771	1,119,930	1,111,593	1,146,690
200: Utility Comm. & Transportation	8,335	8,699	8,450	8,220	8,320
300: Supplies, Materials & Services	358,242	286,267	226,530	221,800	207,920
600: Special Payments	2,880	1,980	0	0	0
900: Capital Projects	0	0	247,609	287,325	0
Library Total	**1,737,909**	**2,249,717**	**1,667,519**	**1,693,938**	**1,427,930**

STAFFING SUMMARY

	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
LIBRARY					
Administrative Secretary	1	1	1	1	1
Librarian	3	3	3	3	3
Library Assistant	4	4	4	4	3
Library Services Director	1	1	1	1	1
Literacy Services Coordinator	1	1	1	1	0
Senior Library Assistant	0	0	3	3	3
Supervising Librarian	1	1	1	1	1
Supervising Library Assistant	3	3	0	0	0
Library Total	**14**	**14**	**14**	**14**	**12**

Library	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	65,000	750,000	65,000	65,000	65,000	General Fund cost of services
090: Operating Transfers Out	**65,000**	**750,000**	**65,000**	**65,000**	**65,000**	
7101 Regular emp salary	718,753	650,642	625,945	628,720	627,770	
7102 Overtime	893	1,454	500	500	530	
7103 Part time salary	193,652	193,962	132,600	140,000	146,230	
7110 Admin leave pay	4,044	3,561	5,150	3,249	5,150	
7111 Workers comp	49,126	46,200	43,920	43,920	37,800	Reserve reduction
7112 Medical insurance	108,799	104,762	128,130	106,230	133,470	Rate increase
7113 Dental insurance	13,250	11,449	12,000	9,950	12,000	
7114 Vision care	3,514	3,032	3,000	2,695	3,000	
7115 Medicare insurance	10,232	10,041	8,165	9,382	11,230	
7121 Service contribution-PERS	139,814	124,952	117,220	117,740	119,790	PERS rate increase
7123 Deferred comp	19,167	11,822	0	0	0	
7124 LI & AD & D	2,690	2,531	2,860	2,413	2,890	
7125 Unemployment insurance	2,537	2,344	2,195	2,152	2,170	
7128 LTD	9,101	8,199	7,975	8,010	8,000	
7129 Chiropractic	699	622	660	572	660	
7130 Insurance refund	7,677	9,224	7,050	13,500	13,440	Policy change
7131 Other benefits	19,504	17,974	22,560	22,560	22,560	
100: Personnel Services	**1,303,452**	**1,202,771**	**1,119,930**	**1,111,593**	**1,146,690**	
7201 Postage	2,675	2,372	2,800	2,800	2,600	
7202 Telephone	5,120	5,884	5,200	5,000	5,300	
7203 Cellular phone charges	540	443	450	420	420	
200: Utility Comm. & Transportation	**8,335**	**8,699**	**8,450**	**8,220**	**8,320**	
7301 Printing,binding,duplication	1,269	961	2,000	2,000	1,500	
7302 Photocopying	2,461	1,500	1,000	1,200	1,200	
7303 Advertising	4,990	4,310	4,930	5,000	5,500	
7304 Laundry & dry cleaning	20	10	0	0	0	
7306 Safety Equipment	0	121	0	0	0	
7307 Office supplies	11,638	7,773	8,000	8,000	8,000	
7308 Books & periodicals	174,919	170,870	65,000	70,000	70,000	
7309 Membership & dues	2,062	6,712	6,800	6,800	6,800	
7312 Bank service charges	46	288	0	400	0	
7313 Information systems software	4,876	818	1,000	1,000	1,000	
7314 Business expense	3,797	3,751	2,500	2,800	2,500	
7315 Conference expense	4,818	2,324	2,000	2,000	0	Eliminated
7318 Microfilming	0	0	1,200	1,200	1,200	
7322 Rental of equipment	283	0	0	0	0	
7323 Professional services	49,834	33,178	42,050	40,550	37,500	
7324 Purchased transp	315	0	0	800	800	
7330 Repairs to comm equip	332	0	0	0	0	
7332 Repairs to office equip	2,409	1,788	0	2,000	2,000	
7334 Repairs to buildings	0	84	0	0	200	

Library	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7335 Sublet service contracts	42,908	34,991	52,000	40,000	35,000	
7343 PL & PD/other insurance	29,989	0	22,500	22,500	21,420	
7352 Special dept materials	8,595	7,915	9,000	9,000	9,000	
7353 Janitorial supplies	295	242	0	0	300	
7354 Photo supplies	0	48	0	0	0	
7355 General supplies	1,131	291	500	450	450	
7358 Training & education	433	562	1,050	1,050	0	
7359 Small tools and equip	10,822	7,695	5,000	5,000	3,500	
7369 Software Licensing Cost	0	35	0	50	50	
300: Supplies, Materials & Services	**358,242**	**286,267**	**226,530**	**221,800**	**207,920**	
8099 Special payments	2,880	1,980	0	0	0	
600: Special Payments	**2,880**	**1,980**	**0**	**0**	**0**	
1820 Construction in Progress-CY	(11,732)	(1,069,717)	29,000	287,325	0	Phase I project complete
1825.2250 Contracts	0	987,153	161,430	0	0	
1829.2300 Equipment	11,732	0	46,154	0	0	
1836.2250 Other	0	2,841	0	0	0	
1836.2300 Other	0	79,723	11,025	0	0	
900: Capital Projects	**0**	**0**	**247,609**	**287,325**	**0**	
Library Total	**1,737,909**	**2,249,717**	**1,667,519**	**1,693,938**	**1,427,930**	

ACTIVITY: **Administration** **DIVISION:** **Library**
DEPARTMENT: **Library** **FUND:** **Library Fund**

ACTIVITY DESCRIPTION

Library Administration and Technical Services provides general administrative direction to the department to ensure that library collections and programs meet the needs of users by the following:

- Provide direction and guidance to library staff so that established goals and objectives can be achieved.
- Provide a variety of library materials that are current and relevant in meeting the needs and demands of library customers.
- Develop and implement policies to improve effectiveness and efficiency.
- Provide library facilities that are comfortable, attractive, inviting, and well-equipped for reading and information access.
- Increase the visibility of the library within the community and encourage the growth of partnerships with other agencies, most especially the local schools.

MAJOR 2009/10 ACCOMPLISHMENTS

- Increased and improved partnering and cooperation with community organizations, agencies, and educational institutions.
- Developed and began implementation of the 2009 Technology Plan.
- Began working with the Lodi Public Library Foundation towards the completion of the Library Renovation Project.

MAJOR 2010/11 OBJECTIVES

- Implement online invoicing with major library materials vendors.
- Revise, adopt, and implement patron behavior policy.
- Continue to develop targeted marketing strategies.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
New titles added to collections	n/a	8,912	8,000
Library brochures and flyers updated/created	2	2	12
Newspaper articles and advertisements placed	12	10	12
Conduct online and in-person surveys	0	1	1

RELATED COST CENTER(S)

- 210.4220
- 210801

ACTIVITY: Library Public Services **DIVISION:** Library
DEPARTMENT: Library **FUND:** Library Fund

ACTIVITY DESCRIPTION

The Library Public Services activity helps the Lodi community meet its need for educational and recreational materials of all kinds by providing comprehensive and efficient library services, along with a wide variety of materials for library customers' reading pleasure. This activity has the following elements:

- Provide access and assistance to information using state-of-the-art technologies, computers, and on-line services, as well as books and other materials, library personnel, and other resources to meet the diverse needs of library customers.
- Provide programs and special events that promote literacy and reading for pleasure as well as for education and general information, which encourages individuals and families to frequent the library.
- Assist school-age children and youth by offering resources and services related to their homework needs.
- Provide staff and appropriate systems to allow library customers to take materials out of the library, return them, place holds on them, and protect customers' privacy.

MAJOR 2009/10 ACCOMPLISHMENTS

- Provided more public access computers for more hours.
- Improved and stabilized Homework Help program.
- Maintained service standards despite decreased hours.

MAJOR 2010/11 OBJECTIVES

- Increase attendance at library programs.
- Seek grant funding for online homework help program.
- Re-institute the Computer Learning Center and basic computer classes.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10
Programs offered/attendance	337/11,242	316/8,765	302/9,970
Materials checked out	280,466	219,711	252,381
Public computer usage	38,999	38,388	40,000
Library visits	296,793	n/a	210,723

RELATED COST CENTER(S)

- 210801

Library	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
210: Library Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	65,000	750,000	65,000	65,000	65,000
090: Operating Transfers Out Total	**65,000**	**750,000**	**65,000**	**65,000**	**65,000**
210: Library Fund B/S Total	**65,000**	**750,000**	**65,000**	**65,000**	**65,000**
210801: Library Administration					
100: Personnel Services					
7101 Regular emp salary	718,753	650,642	625,945	628,720	627,770
7102 Overtime	893	1,454	500	500	530
7103 Part time salary	193,652	193,962	132,600	140,000	146,230
7110 Admin leave pay	4,044	3,561	5,150	3,249	5,150
7111 Workers comp	49,126	46,200	43,920	43,920	37,800
7112 Medical insurance	108,799	104,762	128,130	106,230	133,470
7113 Dental insurance	13,250	11,449	12,000	9,950	12,000
7114 Vision care	3,514	3,032	3,000	2,695	3,000
7115 Medicare insurance	10,232	10,041	8,165	9,382	11,230
7121 Service contribution-PERS	139,814	124,952	117,220	117,740	119,790
7123 Deferred comp	19,167	11,822	0	0	0
7124 LI & AD & D	2,690	2,531	2,860	2,413	2,890
7125 Unemployment insurance	2,537	2,344	2,195	2,152	2,170
7128 LTD	9,101	8,199	7,975	8,010	8,000
7129 Chiropractic	699	622	660	572	660
7130 Insurance refund	7,677	9,224	7,050	13,500	13,440
7131 Other benefits	19,504	17,974	22,560	22,560	22,560
100: Personnel Services Total	**1,303,452**	**1,202,771**	**1,119,930**	**1,111,593**	**1,146,690**
200: Utility Comm. & Transportation					
7201 Postage	2,675	2,372	2,800	2,800	2,600
7202 Telephone	5,120	5,884	5,200	5,000	5,300
7203 Cellular phone charges	540	443	450	420	420
200: Utility Comm. & Transportation Total	**8,335**	**8,699**	**8,450**	**8,220**	**8,320**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,269	961	2,000	2,000	1,500
7302 Photocopying	2,461	1,500	1,000	1,200	1,200
7303 Advertising	4,990	4,310	4,930	5,000	5,500
7304 Laundry & dry cleaning	20	10	0	0	0
7306 Safety Equipment	0	121	0	0	0
7307 Office supplies	11,638	7,773	8,000	8,000	8,000
7308 Books & periodicals	174,919	170,870	65,000	70,000	70,000
7309 Membership & dues	1,149	6,068	6,000	6,000	6,000
7312 Bank service charges	46	288	0	400	0
7313 Information systems software	4,876	818	1,000	1,000	1,000
7314 Business expense	3,296	3,660	2,000	2,000	2,000
7315 Conference expense	4,818	2,324	2,000	2,000	0
7318 Microfilming	0	0	1,200	1,200	1,200
7322 Rental of equipment	283	0	0	0	0
7323 Professional services	49,289	32,133	41,500	40,000	37,000
7324 Purchased transp	315	0	0	800	800
7330 Repairs to comm equip	332	0	0	0	0
7332 Repairs to office equip	2,409	1,788	0	2,000	2,000
7334 Repairs to buildings	0	84	0	0	200
7335 Sublet service contracts	42,908	34,991	52,000	40,000	35,000
7343 PL & PD/other insurance	29,989	0	22,500	22,500	21,420
7352 Special dept materials	8,595	7,915	9,000	9,000	9,000
7353 Janitorial supplies	295	242	0	0	300
7354 Photo supplies	0	48	0	0	0
7355 General supplies	851	291	300	250	250
7358 Training & education	433	562	1,050	1,050	0
7359 Small tools and equip	10,619	7,695	5,000	5,000	3,500
7369 Software Licensing Cost	0	35	0	50	50

Library	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
300: Supplies, Materials & Services Total	**355,800**	**284,487**	**224,480**	**219,450**	**205,920**
600: Special Payments					
8099 Special payments	2,880	1,980	0	0	0
600: Special Payments Total	**2,880**	**1,980**	**0**	**0**	**0**
210801: Library Administration Total	**1,670,467**	**1,497,937**	**1,352,860**	**1,339,263**	**1,360,930**
Library Administration Total	**1,735,467**	**2,247,937**	**1,417,860**	**1,404,263**	**1,425,930**

ACTIVITY:	**Library Board of Trustees**	**DIVISION:**	**Library Board of Trustees**
DEPARTMENT:	**Library**	**FUND:**	**Library Fund**

ACTIVITY DESCRIPTION

The Library Board of Trustees governs operation of the library. It is responsible for working with the City Council and the California State Legislature to ensure full funding for operations now and into the future. The trustees speak for the citizens of the community regarding their information and education needs.

- Ensure well-planned and well-maintained Library services.
- Ensure well-organized and responsive Library programs.
- Ensure adequate funding for Library services.
- Provide community input for Library planning.

MAJOR 2009/10 ACCOMPLISHMENTS

- Adopted and funded the implementation of the Library Technology Plan.
- Reviewed and adopted a revised Library Strategic and Operating Plans.

MAJOR 2010/11 OBJECTIVES

- Continue implementation of the Library Strategic and Operating Plans.
- Participate in advocacy opportunities on behalf of the Library.

RELATED COST CENTER(S)

- 210802

Library	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
210802: Library Board					
300: Supplies, Materials & Services					
7309 Membership & dues	913	644	800	800	800
7314 Business expense	501	91	500	800	500
7323 Professional services	545	1,045	550	550	500
7355 General supplies	280	0	200	200	200
7359 Small tools and equip	203	0	0	0	0
300: Supplies, Materials & Services Total	**2,442**	**1,780**	**2,050**	**2,350**	**2,000**
210802: Library Board Total	**2,442**	**1,780**	**2,050**	**2,350**	**2,000**
Library Board Total	**2,442**	**1,780**	**2,050**	**2,350**	**2,000**

Transportation Development Act Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Transportation Development Act Fund					
Fund Balance					
Beginning Fund Balance Unreserved	92,717	103,471	50,764	73,229	55,447
Revenues	54,909	46,107	-	32,218	33,800
Expenditures	44,155	76,349	50,000	50,000	50,000
Net Difference (Revenues Less Expenditures)	10,754	(30,242)	(50,000)	(17,782)	(16,200)
Fund Balance					
Ending Fund Balance Unreserved	103,471	73,229	764	55,447	39,247

Transportation Dev. Act	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
12411: LTF-Pedestrian/Bike Rev						
400: Investment/Property Revenues						
5332 Investment earnings	2,933	964	0	820	200	
400: Investment/Property Revenues Tota	**2,933**	**964**	**0**	**820**	**200**	
500: Revenue from Others						
5492 Trans Dev Act-Ped/Bike	51,976	45,143	0	31,398	33,600	
500: Revenue from Others Total	**51,976**	**45,143**	**0**	**31,398**	**33,600**	
12411: LTF-Pedestrian/Bike Rev Total	**54,909**	**46,107**	**0**	**32,218**	**33,800**	
Trans. Dev. Act Revenue Total	**54,909**	**46,107**	**0**	**32,218**	**33,800**	

Transportation Dev. Act	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
1820 Construction in Progress-CY	(44,155)	(76,349)	50,000	0	50,000	
1825.1050 Contracts	0	1,869	0	0	0	
1825.1200 Contracts	(3,038)	0	0	0	0	
1825.1300 Contracts	41,367	67,872	0	50,000	0	
1825.2300 Contracts	5,200	0	0	0	0	
1827.1050 Force account	0	3,131	0	0	0	
1827.2300 Force Account	191	0	0	0	0	
1833.2400 Labor	0	1,500	0	0	0	
1836.1300 Other	6	0	0	0	0	
1836.2300 Other	428	0	0	0	0	
1836.2400 Other	0	1,977	0	0	0	
900: Capital Projects	**(1)**	**0**	**50,000**	**50,000**	**50,000**	
Transportation Dev. Act Total	**(1)**	**0**	**50,000**	**50,000**	**50,000**	

Transportation Dev. Act	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
1241: LTF-Pedestrian/Bike B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(44,155)	(76,349)	0	0	0
900: Capital Projects Total	**(44,155)**	**(76,349)**	**0**	**0**	**0**
1241: LTF-Pedestrian/Bike B/S Total	**(44,155)**	**(76,349)**	**0**	**0**	**0**
1241006: Bike Imprv-Church St					
900: Capital Projects					
1825.1200 Contracts	(3,038)	0	0	0	0
1836.2300 Other	428	0	0	0	0
900: Capital Projects Total	**(2,610)**	**0**	**0**	**0**	**0**
1241006: Bike Imprv-Church St Total	**(2,610)**	**0**	**0**	**0**	**0**
1241011: Bike Master Plan					
900: Capital Projects					
1827.2300 Force Account	191	0	0	0	0
900: Capital Projects Total	**191**	**0**	**0**	**0**	**0**
1241011: Bike Master Plan Total	**191**	**0**	**0**	**0**	**0**
1241013: School Crosswalk					
900: Capital Projects					
1825.1050 Contracts	0	1,869	0	0	0
1827.1050 Force account	0	3,131	0	0	0
900: Capital Projects Total	**0**	**5,000**	**0**	**0**	**0**
1241013: School Crosswalk Total	**0**	**5,000**	**0**	**0**	**0**
1241014: Sidewalk Installation					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	50,000	0	50,000
1825.1300 Contracts	41,367	67,872	0	50,000	0
1836.1300 Other	6	0	0	0	0
900: Capital Projects Total	**41,373**	**67,872**	**50,000**	**50,000**	**50,000**
1241014: Sidewalk Installation Total	**41,373**	**67,872**	**50,000**	**50,000**	**50,000**
1241015: Citywide School Signage					
900: Capital Projects					
1825.2300 Contracts	5,200	0	0	0	0
900: Capital Projects Total	**5,200**	**0**	**0**	**0**	**0**
1241015: Citywide School Signage Total	**5,200**	**0**	**0**	**0**	**0**
1241017: Lodi Lake Ped Trail					
900: Capital Projects					
1833.2400 Labor	0	1,500	0	0	0
1836.2400 Other	0	1,977	0	0	0
900: Capital Projects Total	**0**	**3,477**	**0**	**0**	**0**
1241017: Lodi Lake Ped Trail Total	**0**	**3,477**	**0**	**0**	**0**
Transportation Development Act Total	**(1)**	**0**	**50,000**	**50,000**	**50,000**
Transportation Dev. Act Total	**(1)**	**0**	**50,000**	**50,000**	**50,000**

Community Development Block Grant Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Community Dev. Block Grant Fund					
Fund Balance					
Beginning Fund Balance	-	-	-	-	3,136
Revenues	11,660	117,893	751,256	451,378	1,160,610
Expenditures	11,660	117,893	751,256	448,242	1,160,610
Net Difference (Revenues Less Expenditures)	-	-	-	3,136	-
Fund Balance					
Ending Fund Balance	-	-	-	3,136	3,136

CDBG	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4471: Home Funds 10/11 Rev						
500: Revenue from Others						
5563 Home Funds	0	0	0	0	350,000	
500: Revenue from Others Total	**0**	**0**	**0**	**0**	**350,000**	
4471: Home Funds 10/11 Rev Total	**0**	**0**	**0**	**0**	**350,000**	
4561: Hud 2000/01						
500: Revenue from Others						
5564 Comm Dev Block Grants	0	0	0	3,136	0	
500: Revenue from Others Total	**0**	**0**	**0**	**3,136**	**0**	
4561: Hud 2000/01 Total	**0**	**0**	**0**	**3,136**	**0**	
4571: HUD 01/02 Rev						
500: Revenue from Others						
5564 Comm Dev Block Grants	965	0	0	0	0	
500: Revenue from Others Total	**965**	**0**	**0**	**0**	**0**	
4571: HUD 01/02 Rev Total	**965**	**0**	**0**	**0**	**0**	
4591: HUD 2003-05 Rev						
500: Revenue from Others						
5564 Comm Dev Block Grants	10,696	117,893	751,256	448,242	810,610	
500: Revenue from Others Total	**10,696**	**117,893**	**751,256**	**448,242**	**810,610**	
4591: HUD 2003-05 Rev Total	**10,696**	**117,893**	**751,256**	**448,242**	**810,610**	
CDBG Revenue Total	**11,661**	**117,893**	**751,256**	**451,378**	**1,160,610**	

CDBG	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7201 Postage	0	132	0	0	0	
200: Utility Comm. & Transportation	**0**	**132**	**0**	**0**	**0**	
7303 Advertising	0	0	0	8,000	0	
7315 Conference expense	0	698	0	0	0	
7323 Professional services	0	0	0	265,242	0	
7399 Supplies, mat & services	965	0	0	0	0	
300: Supplies, Materials & Services	**965**	**698**	**0**	**273,242**	**0**	
7700 Equipment, Land & Structures	0	0	751,256	175,000	810,610	
500: Equipment, Land & Structures	**0**	**0**	**751,256**	**175,000**	**810,610**	
8099 Special payments	10,696	117,062	0	0	350,000	
600: Special Payments	**10,696**	**117,062**	**0**	**0**	**350,000**	
CDBG Total	**11,661**	**117,892**	**751,256**	**448,242**	**1,160,610**	

CDBG	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
457108: Target Area Cleanup 01/02					
300: Supplies, Materials & Services					
7399 Supplies, mat & services	965	0	0	0	0
300: Supplies, Materials & Services Total	**965**	**0**	**0**	**0**	**0**
457108: Target Area Cleanup 01/02 Total	**965**	**0**	**0**	**0**	**0**
459000: CDBG Allocations					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	45	0	810,610
500: Equipment, Land & Structures Total	**0**	**0**	**45**	**0**	**810,610**
459000: CDBG Allocations Total	**0**	**0**	**45**	**0**	**810,610**
4472009: First Time Home Buyers Program					
600: Special Payments					
8099 Special payments	0	0	0	0	350,000
600: Special Payments Total	**0**	**0**	**0**	**0**	**350,000**
4472009: First Time Home Buyers Program To	**0**	**0**	**0**	**0**	**350,000**
4590901: Program Administration					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	150,242	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**150,242**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	150,242	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**150,242**	**0**	**0**
4590901: Program Administration Total	**0**	**0**	**150,242**	**150,242**	**0**
4590902: Alley Drainage Improvements					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	100,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**100,000**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	249,886	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**249,886**	**0**	**0**
4590902: Alley Drainage Improvements Total	**0**	**0**	**249,886**	**100,000**	**0**
4590903: Blakely Park-Swing Area Resurf					
300: Supplies, Materials & Services					
7303 Advertising	0	0	0	8,000	0
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**8,000**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	10,000	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**10,000**	**0**	**0**
4590903: Blakely Park-Swing Area Resurf Tota	**0**	**0**	**10,000**	**8,000**	**0**
4590904: Fair Housing					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	20,000	17,500	0
500: Equipment, Land & Structures Total	**0**	**0**	**20,000**	**17,500**	**0**
4590904: Fair Housing Total	**0**	**0**	**20,000**	**17,500**	**0**
4590905: Graffiti Abatemnt-Private Prop					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	50,681	50,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**50,681**	**50,000**	**0**
4590905: Graffiti Abatemnt-Private Prop Total	**0**	**0**	**50,681**	**50,000**	**0**
4590906: Spay/Neuter Program					
300: Supplies, Materials & Services					
7323 Professional services	0	0	0	15,000	0

CDBG	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**15,000**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	32,000	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**32,000**	**0**	**0**
4590906: Spay/Neuter Program Total	**0**	**0**	**32,000**	**15,000**	**0**
4590907: Loel Foundation-Kitchen Renov					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	228,402	100,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**228,402**	**100,000**	**0**
4590907: Loel Foundation-Kitchen Renov Tota	**0**	**0**	**228,402**	**100,000**	**0**
4590908: Second Harvest Food Bank					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	10,000	7,500	0
500: Equipment, Land & Structures Total	**0**	**0**	**10,000**	**7,500**	**0**
4590908: Second Harvest Food Bank Total	**0**	**0**	**10,000**	**7,500**	**0**
4591392: Library Entrance ADA Retrofit					
200: Utility Comm. & Transportation					
7201 Postage	0	132	0	0	0
200: Utility Comm. & Transportation Total	**0**	**132**	**0**	**0**	**0**
4591392: Library Entrance ADA Retrofit Total	**0**	**132**	**0**	**0**	**0**
4591397: Adult Literacy Program					
600: Special Payments					
8099 Special payments	10,696	0	0	0	0
600: Special Payments Total	**10,696**	**0**	**0**	**0**	**0**
4591397: Adult Literacy Program Total	**10,696**	**0**	**0**	**0**	**0**
4591400: Land Acquisition For Housing					
600: Special Payments					
8099 Special payments	0	7,224	0	0	0
600: Special Payments Total	**0**	**7,224**	**0**	**0**	**0**
4591400: Land Acquisition For Housing Total	**0**	**7,224**	**0**	**0**	**0**
4591502: Grape Bowl ADA Access Improv					
600: Special Payments					
8099 Special payments	0	3,015	0	0	0
600: Special Payments Total	**0**	**3,015**	**0**	**0**	**0**
4591502: Grape Bowl ADA Access Improv Tota	**0**	**3,015**	**0**	**0**	**0**
4591508: Administration					
600: Special Payments					
8099 Special payments	0	33,828	0	0	0
600: Special Payments Total	**0**	**33,828**	**0**	**0**	**0**
4591508: Administration Total	**0**	**33,828**	**0**	**0**	**0**
4591671: Blakely Park N Pool Deck					
600: Special Payments					
8099 Special payments	0	880	0	0	0
600: Special Payments Total	**0**	**880**	**0**	**0**	**0**
4591671: Blakely Park N Pool Deck Total	**0**	**880**	**0**	**0**	**0**
4591672: Library ADA Improvements					
600: Special Payments					
8099 Special payments	0	1,419	0	0	0
600: Special Payments Total	**0**	**1,419**	**0**	**0**	**0**
4591672: Library ADA Improvements Total	**0**	**1,419**	**0**	**0**	**0**

CDBG	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
4591673: Elm Street Demolition Project					
600: Special Payments					
8099 Special payments	0	1,947	0	0	0
600: Special Payments Total	**0**	**1,947**	**0**	**0**	**0**
4591673: Elm Street Demolition Project Total	**0**	**1,947**	**0**	**0**	**0**
4591676: Salvation Army Hope Ave Impr					
600: Special Payments					
8099 Special payments	0	188	0	0	0
600: Special Payments Total	**0**	**188**	**0**	**0**	**0**
4591676: Salvation Army Hope Ave Impr Total	**0**	**188**	**0**	**0**	**0**
4591677: Economic Development RLF					
600: Special Payments					
8099 Special payments	0	1,947	0	0	0
600: Special Payments Total	**0**	**1,947**	**0**	**0**	**0**
4591677: Economic Development RLF Total	**0**	**1,947**	**0**	**0**	**0**
4591679: Loel Center Kitchen Renovation					
600: Special Payments					
8099 Special payments	0	503	0	0	0
600: Special Payments Total	**0**	**503**	**0**	**0**	**0**
4591679: Loel Center Kitchen Renovation Tota	**0**	**503**	**0**	**0**	**0**
4591680: Administration					
300: Supplies, Materials & Services					
7315 Conference expense	0	698	0	0	0
300: Supplies, Materials & Services Total	**0**	**698**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	0	64,352	0	0	0
600: Special Payments Total	**0**	**64,352**	**0**	**0**	**0**
4591680: Administration Total	**0**	**65,050**	**0**	**0**	**0**
4591712: Library Restroom Improvements					
600: Special Payments					
8099 Special payments	0	1,759	0	0	0
600: Special Payments Total	**0**	**1,759**	**0**	**0**	**0**
4591712: Library Restroom Improvements Tot	**0**	**1,759**	**0**	**0**	**0**
Community Dev. Block Grant Total	**11,661**	**117,892**	**751,256**	**448,242**	**1,160,610**
CDBG Total	**11,661**	**117,892**	**751,256**	**448,242**	**1,160,610**

Public Safety Special Revenue Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Public Safety Special Revenue Funds					
Fund Balance					
Beginning Fund Balance Unreserved	190,544	140,206	255,303	153,277	144,746
Revenues	157,041	264,815	587,151	614,824	172,850
Expenditures	207,379	251,744	580,151	623,355	119,000
Net Difference (Revenues Less Expenditures)	(50,338)	13,071	7,000	(8,531)	53,850
Fund Balance					
Ending Fund Balance Unreserved	140,206	153,277	262,303	144,746	198,596

Public Safety Special Revenue	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
231: Auto Theft Prosecution Fund B/						
090: Operating Transfers In						
4210 Operating Transfers In	0	1,211	0	0	0	
090: Operating Transfers In Total	**0**	**1,211**	**0**	**0**	**0**	
231: Auto Theft Prosecution Fund B/ Total	**0**	**1,211**	**0**	**0**	**0**	
2301: Asset Seizure Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	1,970	1,096	0	285	380	
400: Investment/Property Revenues Tota	**1,970**	**1,096**	**0**	**285**	**380**	
500: Revenue from Others						
5698 Asset Forfeiture-County	3,722	17,508	4,000	3,400	25,000	
500: Revenue from Others Total	**3,722**	**17,508**	**4,000**	**3,400**	**25,000**	
2301: Asset Seizure Fund Rev Total	**5,692**	**18,604**	**4,000**	**3,685**	**25,380**	
2311: Auto Theft Prosecution Fund Rv						
400: Investment/Property Revenues						
5332 Investment earnings	(28)	(26)	0	0	0	
400: Investment/Property Revenues Tota	**(28)**	**(26)**	**0**	**0**	**0**	
2311: Auto Theft Prosecution Fund Rv Total	**(28)**	**(26)**	**0**	**0**	**0**	
2321: Federal Asset Seizure Rev						
400: Investment/Property Revenues						
5332 Investment earnings	104	54	0	8	0	
400: Investment/Property Revenues Tota	**104**	**54**	**0**	**8**	**0**	
2321: Federal Asset Seizure Rev Total	**104**	**54**	**0**	**8**	**0**	
2341: Local Law Enforcement Blk Rev						
400: Investment/Property Revenues						
5332 Investment earnings	1,325	1,207	0	0	570	
400: Investment/Property Revenues Tota	**1,325**	**1,207**	**0**	**0**	**570**	
500: Revenue from Others						
5566 Local Law Enforce-Block	0	93,530	0	0	25,000	
500: Revenue from Others Total	**0**	**93,530**	**0**	**0**	**25,000**	
2341: Local Law Enforcement Blk Rev Total	**1,325**	**94,737**	**0**	**0**	**25,570**	
2351: LPD-Public Safety Prgm AB 1913						
400: Investment/Property Revenues						
5332 Investment earnings	2,723	535	0	715	400	
400: Investment/Property Revenues Tota	**2,723**	**535**	**0**	**715**	**400**	
500: Revenue from Others						
5605 Police State Safety Grant	121,903	100,000	100,000	100,000	100,000	
500: Revenue from Others Total	**121,903**	**100,000**	**100,000**	**100,000**	**100,000**	

Public Safety Special Revenue	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
900: Other Revenue						
5394 Revenue-Other	0	182	0	0	1,500	
900: Other Revenue Total	**0**	**182**	**0**	**0**	**1,500**	
2351: LPD-Public Safety Prgm AB 1913 Tota	**124,626**	**100,717**	**100,000**	**100,715**	**101,900**	
2361: LPD-OTS Grants						
500: Revenue from Others						
5604 State Special Grants	21,202	36,495	0	30,000	20,000	
500: Revenue from Others Total	**21,202**	**36,495**	**0**	**30,000**	**20,000**	
2361: LPD-OTS Grants Total	**21,202**	**36,495**	**0**	**30,000**	**20,000**	
2371: LPD-Disabled Parking Viol Fd						
300: Fines & Forfeitures						
5203 Overparking	3,500	900	3,000	0	0	
300: Fines & Forfeitures Total	**3,500**	**900**	**3,000**	**0**	**0**	
400: Investment/Property Revenues						
5332 Investment earnings	612	590	0	265	0	
400: Investment/Property Revenues Tota	**612**	**590**	**0**	**265**	**0**	
2371: LPD-Disabled Parking Viol Fd Total	**4,112**	**1,490**	**3,000**	**265**	**0**	
2381: LPD-Federal Grants						
400: Investment/Property Revenues						
5332 Investment earnings	6	(6)	0	0	0	
400: Investment/Property Revenues Tota	**6**	**(6)**	**0**	**0**	**0**	
2381: LPD-Federal Grants Total	**6**	**(6)**	**0**	**0**	**0**	
2501: LFD-Federal Grants						
500: Revenue from Others						
5569 Other Federal Grants	0	12,750	480,151	480,151	0	Radio Grant funding
500: Revenue from Others Total	**0**	**12,750**	**480,151**	**480,151**	**0**	
2501: LFD-Federal Grants Total	**0**	**12,750**	**480,151**	**480,151**	**0**	
Public Safety SR Revenue Total	**157,039**	**266,026**	**587,151**	**614,824**	**172,850**	

Public Safety Special Revenue	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	0	1,211	0	0	0	
090: Operating Transfers Out	**0**	**1,211**	**0**	**0**	**0**	
7100 Personnel Services	0	0	100,000	0	0	
7101 Regular emp salary	58,914	18,797	0	0	0	
7102 Overtime	20,635	36,718	0	37,000	19,000	
7103 Part time salary	42,633	46,934	0	96,133	94,200	
7109 Incentive pay	392	1,045	0	0	0	
7115 Medicare insurance	1,647	1,150	0	900	0	
7123 Deferred comp	0	34	0	0	0	
7125 Unemployment insurance	283	182	0	41	0	
7130 Insurance refund	0	72	0	0	0	
100: Personnel Services	**124,504**	**104,932**	**100,000**	**134,074**	**113,200**	
7202 Telephone	2,834	3,723	0	600	800	
200: Utility Comm. & Transportation	**2,834**	**3,723**	**0**	**600**	**800**	
7313 Information systems software	0	0	2,500	0	0	
7323 Professional services	0	12,750	0	25,592	0	
7358 Training & education	0	530	0	0	5,000	
7359 Small tools and equip	4,592	7,194	0	0	0	
300: Supplies, Materials & Services	**4,592**	**20,474**	**2,500**	**25,592**	**5,000**	
7715 Data Processing hrdware	0	4,638	0	0	0	
7717 Communication equip	0	0	480,151	0	0	Radio grant
7718 Grant equip	75,448	112,278	0	463,089	0	Radio grant
7719 Other equip	0	5,699	0	0	0	
500: Equipment, Land & Structures	**75,448**	**122,615**	**480,151**	**463,089**	**0**	
Public Safety Special Revenue Total	**207,378**	**252,955**	**582,651**	**623,355**	**119,000**	

Public Safety Special Revenue	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
235: LPD-Public Safety Prgm AB 1913					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	1,211	0	0	0
090: Operating Transfers Out Total	**0**	**1,211**	**0**	**0**	**0**
235: LPD-Public Safety Prgm AB 1913 Total	**0**	**1,211**	**0**	**0**	**0**
236006: Avoid The 10 Grant					
100: Personnel Services					
7102 Overtime	8,018	12,426	0	15,000	15,000
7109 Incentive pay	392	747	0	0	0
100: Personnel Services Total	**8,410**	**13,173**	**0**	**15,000**	**15,000**
236006: Avoid The 10 Grant Total	**8,410**	**13,173**	**0**	**15,000**	**15,000**
236007: Sobriety Checkpoint Program					
100: Personnel Services					
7102 Overtime	4,815	5,081	0	2,000	2,000
7109 Incentive pay	0	223	0	0	0
7115 Medicare insurance	56	59	0	0	0
7123 Deferred comp	0	34	0	0	0
7130 Insurance refund	0	72	0	0	0
100: Personnel Services Total	**4,871**	**5,469**	**0**	**2,000**	**2,000**
236007: Sobriety Checkpoint Program Total	**4,871**	**5,469**	**0**	**2,000**	**2,000**
236008: Click It or Ticket Grant 2008					
100: Personnel Services					
7102 Overtime	7,802	0	0	0	0
7115 Medicare insurance	119	0	0	0	0
100: Personnel Services Total	**7,921**	**0**	**0**	**0**	**0**
236008: Click It or Ticket Grant 2008 Total	**7,921**	**0**	**0**	**0**	**0**
236009: Click It or Ticket Grant 2009					
100: Personnel Services					
7102 Overtime	0	13,368	0	20,000	2,000
7109 Incentive pay	0	75	0	0	0
7115 Medicare insurance	0	138	0	0	0
100: Personnel Services Total	**0**	**13,581**	**0**	**20,000**	**2,000**
236009: Click It or Ticket Grant 2009 Total	**0**	**13,581**	**0**	**20,000**	**2,000**
236010: Sobriety Checkpoint Program					
100: Personnel Services					
7102 Overtime	0	5,843	0	0	0
100: Personnel Services Total	**0**	**5,843**	**0**	**0**	**0**
236010: Sobriety Checkpoint Program Total	**0**	**5,843**	**0**	**0**	**0**
238001: Homeland Security					
500: Equipment, Land & Structures					
7718 Grant equip	(822)	0	0	0	0
500: Equipment, Land & Structures Total	**(822)**	**0**	**0**	**0**	**0**
238001: Homeland Security Total	**(822)**	**0**	**0**	**0**	**0**
250002: Assistance to Firefighters					
300: Supplies, Materials & Services					
7323 Professional services	0	12,750	0	25,592	0
300: Supplies, Materials & Services Total	**0**	**12,750**	**0**	**25,592**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	0	0	0	454,559	0
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**454,559**	**0**
250002: Assistance to Firefighters Total	**0**	**12,750**	**0**	**480,151**	**0**
250003: Public Safety Radio Equipment					

Public Safety Special Revenue	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
500: Equipment, Land & Structures					
7717 Communication equip	0	0	480,151	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**480,151**	**0**	**0**
250003: Public Safety Radio Equipment Total	**0**	**0**	**480,151**	**0**	**0**
2301201: Capital Equipment					
300: Supplies, Materials & Services					
7359 Small tools and equip	4,592	4,472	0	0	0
300: Supplies, Materials & Services Total	**4,592**	**4,472**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	4,638	0	0	0
7719 Other equip	0	5,699	0	0	0
500: Equipment, Land & Structures Total	**0**	**10,337**	**0**	**0**	**0**
2301201: Capital Equipment Total	**4,592**	**14,809**	**0**	**0**	**0**
2311201: Capital Equipment					
500: Equipment, Land & Structures					
7718 Grant equip	1,423	0	0	0	0
500: Equipment, Land & Structures Total	**1,423**	**0**	**0**	**0**	**0**
2311201: Capital Equipment Total	**1,423**	**0**	**0**	**0**	**0**
2321201: Capital Equipment					
300: Supplies, Materials & Services					
7359 Small tools and equip	0	1,789	0	0	0
300: Supplies, Materials & Services Total	**0**	**1,789**	**0**	**0**	**0**
2321201: Capital Equipment Total	**0**	**1,789**	**0**	**0**	**0**
2341201: Capital Equipment					
200: Utility Comm. & Transportation					
7202 Telephone	2,122	2,291	0	0	0
200: Utility Comm. & Transportation Total	**2,122**	**2,291**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7313 Information systems software	0	0	2,500	0	0
7359 Small tools and equip	0	933	0	0	0
300: Supplies, Materials & Services Total	**0**	**933**	**2,500**	**0**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	33,978	14,583	0	8,530	0
500: Equipment, Land & Structures Total	**33,978**	**14,583**	**0**	**8,530**	**0**
2341201: Capital Equipment Total	**36,100**	**17,807**	**2,500**	**8,530**	**0**
2341202: McNerney Public Safety Grant					
500: Equipment, Land & Structures					
7718 Grant equip	0	93,530	0	0	0
500: Equipment, Land & Structures Total	**0**	**93,530**	**0**	**0**	**0**
2341202: McNerney Public Safety Grant Total	**0**	**93,530**	**0**	**0**	**0**
2351001: Park Provisional Officers					
100: Personnel Services					
7100 Personnel Services	0	0	100,000	0	0
7101 Regular emp salary	58,914	18,797	0	0	0
7103 Part time salary	42,633	46,934	0	96,133	94,200
7115 Medicare insurance	1,472	953	0	900	0
7125 Unemployment insurance	283	182	0	41	0
100: Personnel Services Total	**103,302**	**66,866**	**100,000**	**97,074**	**94,200**
200: Utility Comm. & Transportation					
7202 Telephone	712	1,432	0	600	800
200: Utility Comm. & Transportation Total	**712**	**1,432**	**0**	**600**	**800**
300: Supplies, Materials & Services					
7358 Training & education	0	530	0	0	5,000
300: Supplies, Materials & Services Total	**0**	**530**	**0**	**0**	**5,000**

Public Safety Special Revenue	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
500: Equipment, Land & Structures					
7718 Grant equip	40,869	4,165	0	0	0
500: Equipment, Land & Structures Total	**40,869**	**4,165**	**0**	**0**	**0**
2351001: Park Provisional Officers Total	**144,883**	**72,993**	**100,000**	**97,674**	**100,000**
Public Safety Special Revenue Total	**207,378**	**252,955**	**582,651**	**623,355**	**119,000**
Public Safety Special Revenue Total	**207,378**	**252,955**	**582,651**	**623,355**	**119,000**

Capital Outlay Fund
Fund balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Capital Outlay Fund					
Fund Balance					
Beginning Fund Balance Unreserved	4,547,189	3,884,225	1,852,050	2,822,901	2,391,931
Revenues	671,156	406,052	809,636	971,918	788,640
Expenditures	1,334,120	1,467,376	2,130,101	1,402,888	1,727,000
Net Difference (Revenues Less Expenditures)	(662,964)	(1,061,324)	(1,320,465)	(430,970)	(938,360)
Fund Balance					
Ending Fund Balance Unreserved	3,884,225	2,822,901	531,585	2,391,931	1,453,571

Capital Outlay	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
1211: Capital Outlay/Gen Fnd B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	170,357	0	541,829	592,900	One-time funding from General Fund
090: Operating Transfers In Total	**0**	**170,357**	**0**	**541,829**	**592,900**	
1211: Capital Outlay/Gen Fnd B/S Total	**0**	**170,357**	**0**	**541,829**	**592,900**	
1212: Capital Outlay/General Fnd BS						
090: Operating Transfers In						
4210 Operating Transfers In	7,225	53,339	0	0	0	
090: Operating Transfers In Total	**7,225**	**53,339**	**0**	**0**	**0**	
1212: Capital Outlay/General Fnd BS Total	**7,225**	**53,339**	**0**	**0**	**0**	
1215: IMF Police Facilities B/S						
090: Operating Transfers In						
4210 Operating Transfers In	5,063	0	0	0	0	
090: Operating Transfers In Total	**5,063**	**0**	**0**	**0**	**0**	
1215: IMF Police Facilities B/S Total	**5,063**	**0**	**0**	**0**	**0**	
1216: IMF Fire Facilities B/S						
090: Operating Transfers In						
4210 Operating Transfers In	726	0	0	0	0	
090: Operating Transfers In Total	**726**	**0**	**0**	**0**	**0**	
1216: IMF Fire Facilities B/S Total	**726**	**0**	**0**	**0**	**0**	
12111: Capital Outlay/Gen Fnd Rev						
400: Investment/Property Revenues						
5332 Investment earnings	96,883	14,894	1,000	2,555	330	
5361 Rent	4,228	0	0	0	0	
400: Investment/Property Revenues Tota	**101,111**	**14,894**	**1,000**	**2,555**	**330**	
500: Revenue from Others						
5604 State Special Grants	0	59,090	0	0	0	
5715 Federal stimulus-ARRA	0	0	388,200	388,200	0	
500: Revenue from Others Total	**0**	**59,090**	**388,200**	**388,200**	**0**	
840: Benefit & Insurance Fees						
6341 Revenues by Transfer	0	0	50,000	0	0	
840: Benefit & Insurance Fees Total	**0**	**0**	**50,000**	**0**	**0**	
12111: Capital Outlay/Gen Fnd Rev Total	**101,111**	**73,984**	**439,200**	**390,755**	**330**	
12121: Parks & Rec Capital Rev						
400: Investment/Property Revenues						
5332 Investment earnings	(1,947)	(2,388)	0	1,250	1,070	
400: Investment/Property Revenues Tota	**(1,947)**	**(2,388)**	**0**	**1,250**	**1,070**	
500: Revenue from Others						

Capital Outlay	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
5604 State Special Grants	365,074	515,431	0	0	0	
5703 County Grants	0	323,356	0	0	0	
500: Revenue from Others Total	**365,074**	**838,787**	**0**	**0**	**0**	
900: Other Revenue						
5398 Reimbursable Charges	0	1,875	3,000	3,000	3,000	
6158 Facility Renov/Maint Fee	0	0	0	7,105	0	
900: Other Revenue Total	**0**	**1,875**	**3,000**	**10,105**	**3,000**	
12121: Parks & Rec Capital Rev Total	**363,127**	**838,274**	**3,000**	**11,355**	**4,070**	
12141: Art in Public Places Rev						
400: Investment/Property Revenues						
5332 Investment earnings	21,717	6,789	0	1,370	940	
400: Investment/Property Revenues Tota	**21,717**	**6,789**	**0**	**1,370**	**940**	
800: Public Works Fees						
6127 Public art revenue	26,481	6,137	19,216	480	4,520	
800: Public Works Fees Total	**26,481**	**6,137**	**19,216**	**480**	**4,520**	
12141: Art in Public Places Rev Total	**48,198**	**12,926**	**19,216**	**1,850**	**5,460**	
12151: IMF Police Facilities Rev						
400: Investment/Property Revenues						
5332 Investment earnings	10,744	7,348	2,400	2,865	1,290	
400: Investment/Property Revenues Tota	**10,744**	**7,348**	**2,400**	**2,865**	**1,290**	
810: Development Impact Fees						
6122 Development Impact Fees	123,276	5,735	135,498	637	78,570	
810: Development Impact Fees Total	**123,276**	**5,735**	**135,498**	**637**	**78,570**	
12151: IMF Police Facilities Rev Total	**134,020**	**13,083**	**137,898**	**3,502**	**79,860**	
12161: IMF Fire Facilities Rev						
400: Investment/Property Revenues						
5332 Investment earnings	(5,782)	(2,511)	0	0	0	
400: Investment/Property Revenues Tota	**(5,782)**	**(2,511)**	**0**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	79,953	4,970	86,443	1,293	50,110	
810: Development Impact Fees Total	**79,953**	**4,970**	**86,443**	**1,293**	**50,110**	
12161: IMF Fire Facilities Rev Total	**74,171**	**2,459**	**86,443**	**1,293**	**50,110**	
12171: IMF Parks & Rec Facil Rev						
400: Investment/Property Revenues						
5332 Investment earnings	105,035	63,566	24,300	19,380	12,190	
400: Investment/Property Revenues Tota	**105,035**	**63,566**	**24,300**	**19,380**	**12,190**	
810: Development Impact Fees						
6122 Development Impact Fees	(42,271)	50,269	51,750	825	0	
810: Development Impact Fees Total	**(42,271)**	**50,269**	**51,750**	**825**	**0**	

Capital Outlay	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
12171: IMF Parks & Rec Facil Rev Total	**62,764**	**113,835**	**76,050**	**20,205**	**12,190**	
12181: IMF Gen Facil-Adm Rev						
400: Investment/Property Revenues						
5332 Investment earnings	20,106	5,652	4,600	0	0	
400: Investment/Property Revenues Tota	**20,106**	**5,652**	**4,600**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	216,937	9,526	43,229	1,129	43,720	
810: Development Impact Fees Total	**216,937**	**9,526**	**43,229**	**1,129**	**43,720**	
900: Other Revenue						
5398 Reimbursable Charges	8,063	0	0	0	0	
900: Other Revenue Total	**8,063**	**0**	**0**	**0**	**0**	
12181: IMF Gen Facil-Adm Rev Total	**245,106**	**15,178**	**47,829**	**1,129**	**43,720**	
Capital Outlay Revenue Total	**1,041,511**	**1,293,435**	**809,636**	**971,918**	**788,640**	

Capital Outlay	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	684,139	0	0	0	0	
090: Operating Transfers Out	**684,139**	**0**	**0**	**0**	**0**	
7323 Professional services	96	0	0	0	0	
300: Supplies, Materials & Services	**96**	**0**	**0**	**0**	**0**	
1820 Construction in Progress-CY	(1,049,141)	(2,296,606)	1,911,087	434,000	1,727,000	See Capital Summary sheet for project list
1825.1050 Contracts	37,859	0	70	0	0	
1825.1150 Contracts	0	0	0	123,000	0	
1825.2200 Contracts	61,434	14,000	0	78,133	0	
1825.2250 Contracts	80,974	963,076	1,400	4,211	0	
1825.2275 Contracts	0	20,081	0	0	0	
1825.2300 Contracts	338,452	412,897	199,049	392,760	0	
1825.2400 Contracts	434,997	445,228	10,557	100,723	0	
1827.2300 Force Account	3,538	4,270	0	0	0	
1827.2400 Force Account	331	0	0	0	0	
1829.2275 Machinery & equipment	12,729	52,873	22,938	228,138	0	
1829.2400 Equipment	287	0	0	0	0	
1831.2400 Materials	20,527	5,593	0	0	0	
1835.2225 Acquisition	14,730	14,680	0	15,000	0	
1836.2250 Other	0	3,482	0	15,000	0	
1836.2300 Other	9,400	206,742	0	3,007	0	
1836.2400 Other	33,884	153,684	0	8,916	0	
900: Capital Projects	**1**	**0**	**2,145,101**	**1,402,888**	**1,727,000**	
Capital Outlay Total	**684,236**	**0**	**2,145,101**	**1,402,888**	**1,727,000**	

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Capital Outlay Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Development Impact Fee Program Update **270,000**
Develop cost estimates and prepare recommended Development Impact Fee Program update per the newly adopted General Plan. This is a jointly funded project across all the Impact Fee Funds ($645,000 project total).

DeBenedetti Park Improvements **557,000**
Improvements to DeBenedetti Park including storm pump station, storm drain piping, control structures, fencing, irrigation, landscaping, electrical and lighting. This also includes equipment, a turf truck and mower for the new facility. This is a jointly funded project with additional funding from the Streets and Electric Utility funds ($1,272,000 project total).

Miscellaneous Projects **900,000**
Various maintenance projects such as City Hall HVAC repairs ($105,000); Carnegie Forum roof replacement ($20,000); Carnegie Forum repairs ($10,000); City Hall carpet replacement ($75,000); Fire Station #2 roof replacement ($41,500); Information Systems Computer upgrades ($65,000); Phase I Public Safety Building retrofit ($500,000); Contingency ($83,500)

Capital Outlay	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
1211: Capital Outlay/Gen Fnd B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	300,000	0	0	0	0
090: Operating Transfers Out Total	**300,000**	**0**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	(115,909)	(1,140,154)	0	0	0
900: Capital Projects Total	**(115,909)**	**(1,140,154)**	**0**	**0**	**0**
1211: Capital Outlay/Gen Fnd B/S Total	**184,091**	**(1,140,154)**	**0**	**0**	**0**
1212: Capital Outlay/General Fnd BS					
900: Capital Projects					
1820 Construction in Progress-CY	(463,363)	(600,921)	0	0	0
900: Capital Projects Total	**(463,363)**	**(600,921)**	**0**	**0**	**0**
1212: Capital Outlay/General Fnd BS Total	**(463,363)**	**(600,921)**	**0**	**0**	**0**
1214: Arts in Public Places					
900: Capital Projects					
1820 Construction in Progress-CY	(137,934)	(166,334)	0	0	0
900: Capital Projects Total	**(137,934)**	**(166,334)**	**0**	**0**	**0**
1214: Arts in Public Places Total	**(137,934)**	**(166,334)**	**0**	**0**	**0**
1217: IMF Parks & Rec Facili B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(26,663)	0	0	0	0
900: Capital Projects Total	**(26,663)**	**0**	**0**	**0**	**0**
1217: IMF Parks & Rec Facili B/S Total	**(26,663)**	**0**	**0**	**0**	**0**
1218: IMF Gen Facil-Adm B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	384,139	0	0	0	0
090: Operating Transfers Out Total	**384,139**	**0**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	(305,272)	(389,197)	0	0	0
900: Capital Projects Total	**(305,272)**	**(389,197)**	**0**	**0**	**0**
1218: IMF Gen Facil-Adm B/S Total	**78,867**	**(389,197)**	**0**	**0**	**0**
1211000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	75,000	0	900,000
900: Capital Projects Total	**0**	**0**	**75,000**	**0**	**900,000**
1211000: Capital Projects - New Total	**0**	**0**	**75,000**	**0**	**900,000**
1211002: Prop Purch 307 W Elm					
900: Capital Projects					
1835.2225 Acquisition	14,730	14,680	0	15,000	0
900: Capital Projects Total	**14,730**	**14,680**	**0**	**15,000**	**0**
1211002: Prop Purch 307 W Elm Total	**14,730**	**14,680**	**0**	**15,000**	**0**
1211016: Animal Shelter Improvements					
900: Capital Projects					
1825.2250 Contracts	0	7,081	0	0	0
1836.2250 Other	0	525	0	15,000	0
900: Capital Projects Total	**0**	**7,606**	**0**	**15,000**	**0**
1211016: Animal Shelter Improvements Total	**0**	**7,606**	**0**	**15,000**	**0**
1211017: Facilities Replmt Projects					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	50,000	0	0
900: Capital Projects Total	**0**	**0**	**50,000**	**0**	**0**
1211017: Facilities Replmt Projects Total	**0**	**0**	**50,000**	**0**	**0**

Capital Outlay	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
1211032: Community Ctr. Energy Mgt-ARRA					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	18,000	18,000	0
900: Capital Projects Total	**0**	**0**	**18,000**	**18,000**	**0**
1211032: Community Ctr. Energy Mgt-ARRA T	**0**	**0**	**18,000**	**18,000**	**0**
1211033: Computer Server Project-ARRA					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	205,200	0	0
1829.2275 Machinery & equipment	0	0	0	205,200	0
900: Capital Projects Total	**0**	**0**	**205,200**	**205,200**	**0**
1211033: Computer Server Project-ARRA Tota	**0**	**0**	**205,200**	**205,200**	**0**
1211035: Finance Dept.Relocation					
900: Capital Projects					
1825.2250 Contracts	80,974	700,430	1,400	4,211	0
1827.2300 Force Account	2,635	0	0	0	0
1836.2250 Other	0	2,957	0	0	0
1836.2300 Other	4,842	39,147	0	0	0
900: Capital Projects Total	**88,451**	**742,534**	**1,400**	**4,211**	**0**
1211035: Finance Dept.Relocation Total	**88,451**	**742,534**	**1,400**	**4,211**	**0**
1211074: Solar-Power Trash Compact-ARRA					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	56,000	56,000	0
900: Capital Projects Total	**0**	**0**	**56,000**	**56,000**	**0**
1211074: Solar-Power Trash Compact-ARRA T	**0**	**0**	**56,000**	**56,000**	**0**
1211210: CFD Formation					
300: Supplies, Materials & Services					
7323 Professional services	96	0	0	0	0
300: Supplies, Materials & Services Total	**96**	**0**	**0**	**0**	**0**
1211210: CFD Formation Total	**96**	**0**	**0**	**0**	**0**
1211353: MSC Fleet Services Shop					
900: Capital Projects					
1825.2250 Contracts	0	206,835	0	0	0
1825.2300 Contracts	0	904	0	0	0
1836.2300 Other	0	482	0	0	0
900: Capital Projects Total	**0**	**208,221**	**0**	**0**	**0**
1211353: MSC Fleet Services Shop Total	**0**	**208,221**	**0**	**0**	**0**
1211378: CA Law Enforcement Equip.Grant					
900: Capital Projects					
1829.2275 Machinery & equipment	12,729	0	0	0	0
900: Capital Projects Total	**12,729**	**0**	**0**	**0**	**0**
1211378: CA Law Enforcement Equip.Grant To	**12,729**	**0**	**0**	**0**	**0**
1211381: Sungard System					
900: Capital Projects					
1836.2300 Other	0	167,113	0	2,500	0
900: Capital Projects Total	**0**	**167,113**	**0**	**2,500**	**0**
1211381: Sungard System Total	**0**	**167,113**	**0**	**2,500**	**0**
1211722: Kofu Park Comm.Bldg-ARRA					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	20,000	20,000	0
900: Capital Projects Total	**0**	**0**	**20,000**	**20,000**	**0**
1211722: Kofu Park Comm.Bldg-ARRA Total	**0**	**0**	**20,000**	**20,000**	**0**

Capital Outlay	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
1211723: Grape Bowl Lighting-ARRA					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	184,000	184,000	0
900: Capital Projects Total	**0**	**0**	**184,000**	**184,000**	**0**
1211723: Grape Bowl Lighting-ARRA Total	**0**	**0**	**184,000**	**184,000**	**0**
1212029: Small Capital Projects					
900: Capital Projects					
1825.2400 Contracts	60,701	5,325	0	0	0
1831.2400 Materials	954	2,009	0	0	0
1836.2400 Other	2,045	57,865	0	0	0
900: Capital Projects Total	**63,700**	**65,199**	**0**	**0**	**0**
1212029: Small Capital Projects Total	**63,700**	**65,199**	**0**	**0**	**0**
1212803: Henry Glaves Park Restroom					
900: Capital Projects					
1825.2400 Contracts	187,078	0	0	0	0
1836.2400 Other	10,325	0	0	0	0
900: Capital Projects Total	**197,403**	**0**	**0**	**0**	**0**
1212803: Henry Glaves Park Restroom Total	**197,403**	**0**	**0**	**0**	**0**
1212804: Beckman Park Restroom					
900: Capital Projects					
1825.2400 Contracts	181,873	0	0	0	0
1836.2400 Other	9,221	0	0	0	0
900: Capital Projects Total	**191,094**	**0**	**0**	**0**	**0**
1212804: Beckman Park Restroom Total	**191,094**	**0**	**0**	**0**	**0**
1212806: Legion Pk Community Bldg Roof					
900: Capital Projects					
1825.2400 Contracts	2,920	0	0	0	0
900: Capital Projects Total	**2,920**	**0**	**0**	**0**	**0**
1212806: Legion Pk Community Bldg Roof Tot	**2,920**	**0**	**0**	**0**	**0**
1212808: Lodi Lake-Boathouse/Discovery					
900: Capital Projects					
1825.2400 Contracts	2,425	431,303	10,557	10,557	0
1836.2400 Other	5,821	93,734	0	0	0
900: Capital Projects Total	**8,246**	**525,037**	**10,557**	**10,557**	**0**
1212808: Lodi Lake-Boathouse/Discovery Tota	**8,246**	**525,037**	**10,557**	**10,557**	**0**
1212809: Grape Bowl Improvements					
900: Capital Projects					
1825.2400 Contracts	0	8,600	0	88,750	0
1836.2400 Other	0	2,085	0	8,916	0
900: Capital Projects Total	**0**	**10,685**	**0**	**97,666**	**0**
1212809: Grape Bowl Improvements Total	**0**	**10,685**	**0**	**97,666**	**0**
1214001: Art in Public Places					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	381	0	0
1836.2300 Other	0	0	0	507	0
900: Capital Projects Total	**0**	**0**	**381**	**507**	**0**
1214001: Art in Public Places Total	**0**	**0**	**381**	**507**	**0**
1214004: Animal Shelter Mural					
900: Capital Projects					
1825.2200 Contracts	61,434	0	0	0	0
900: Capital Projects Total	**61,434**	**0**	**0**	**0**	**0**

Capital Outlay	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
1214004: Animal Shelter Mural Total	**61,434**	**0**	**0**	**0**	**0**
1214005: Celebrate the Harvest					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	42,133	0	0
1825.2200 Contracts	0	0	0	42,133	0
1825.2300 Contracts	76,500	38,250	0	0	0
900: Capital Projects Total	**76,500**	**38,250**	**42,133**	**42,133**	**0**
1214005: Celebrate the Harvest Total	**76,500**	**38,250**	**42,133**	**42,133**	**0**
1214006: Sacramento Street Mural					
900: Capital Projects					
1825.2300 Contracts	0	46,000	0	0	0
900: Capital Projects Total	**0**	**46,000**	**0**	**0**	**0**
1214006: Sacramento Street Mural Total	**0**	**46,000**	**0**	**0**	**0**
1214007: Better Days					
900: Capital Projects					
1825.2200 Contracts	0	0	0	21,000	0
1825.2300 Contracts	0	64,500	0	0	0
900: Capital Projects Total	**0**	**64,500**	**0**	**21,000**	**0**
1214007: Better Days Total	**0**	**64,500**	**0**	**21,000**	**0**
1214008: Project Lodi Art					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	1,416	0	0
1825.2400 Contracts	0	0	0	1,416	0
1831.2400 Materials	0	3,584	0	0	0
900: Capital Projects Total	**0**	**3,584**	**1,416**	**1,416**	**0**
1214008: Project Lodi Art Total	**0**	**3,584**	**1,416**	**1,416**	**0**
1214009: Japantown Mural					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	15,000	0	0
1825.2200 Contracts	0	14,000	0	15,000	0
900: Capital Projects Total	**0**	**14,000**	**15,000**	**15,000**	**0**
1214009: Japantown Mural Total	**0**	**14,000**	**15,000**	**15,000**	**0**
1214010: Rite of Spring					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	30,000	0	0
900: Capital Projects Total	**0**	**0**	**30,000**	**0**	**0**
1214010: Rite of Spring Total	**0**	**0**	**30,000**	**0**	**0**
1215034: DIM Fee Update					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	25,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**25,000**
1215034: DIM Fee Update Total	**0**	**0**	**0**	**0**	**25,000**
1216034: DIM Fee Update					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	25,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**25,000**
1216034: DIM Fee Update Total	**0**	**0**	**0**	**0**	**25,000**
1217004: MPR059 Century Meadows Park					
900: Capital Projects					
1827.2400 Force Account	331	0	0	0	0
1831.2400 Materials	19,573	0	0	0	0

Capital Outlay	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
1836.2400 Other	6,472	0	0	0	0
900: Capital Projects Total	**26,376**	**0**	**0**	**0**	**0**
1217004: MPR059 Century Meadows Park Tota	**26,376**	**0**	**0**	**0**	**0**
1217005: Grape Bowl Surface					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	156,000	156,000	0
900: Capital Projects Total	**0**	**0**	**156,000**	**156,000**	**0**
1217005: Grape Bowl Surface Total	**0**	**0**	**156,000**	**156,000**	**0**
1217017: MPR052-G Basin					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	123,000	0	0
1825.1150 Contracts	0	0	0	123,000	0
900: Capital Projects Total	**0**	**0**	**123,000**	**123,000**	**0**
1217017: MPR052-G Basin Total	**0**	**0**	**123,000**	**123,000**	**0**
1217034: DIM Fee Update					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	75,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**75,000**
1217034: DIM Fee Update Total	**0**	**0**	**0**	**0**	**75,000**
1217040: Debenedetti Park Phase I					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	542,197	0	557,000
900: Capital Projects Total	**0**	**0**	**542,197**	**0**	**557,000**
1217040: Debenedetti Park Phase I Total	**0**	**0**	**542,197**	**0**	**557,000**
1217750: Parks Mower HR9016					
900: Capital Projects					
1829.2400 Equipment	287	0	0	0	0
900: Capital Projects Total	**287**	**0**	**0**	**0**	**0**
1217750: Parks Mower HR9016 Total	**287**	**0**	**0**	**0**	**0**
1218003: Library Phase I Remodel					
900: Capital Projects					
1825.2250 Contracts	0	48,730	0	0	0
1825.2275 Contracts	0	20,081	0	0	0
1829.2275 Machinery & equipment	0	52,873	22,938	22,938	0
900: Capital Projects Total	**0**	**121,684**	**22,938**	**22,938**	**0**
1218003: Library Phase I Remodel Total	**0**	**121,684**	**22,938**	**22,938**	**0**
1218034: DIM Fee Update					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	145,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**145,000**
1218034: DIM Fee Update Total	**0**	**0**	**0**	**0**	**145,000**
1218050: General Plan					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	392,760	0	0
1825.2300 Contracts	261,952	263,243	199,049	392,760	0
1827.2300 Force Account	903	4,270	0	0	0
1836.2300 Other	4,558	0	0	0	0
900: Capital Projects Total	**267,413**	**267,513**	**591,809**	**392,760**	**0**
1218050: General Plan Total	**267,413**	**267,513**	**591,809**	**392,760**	**0**
1218051: Circulation Master Plan					
900: Capital Projects					

Capital Outlay	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
1825.1050 Contracts	37,859	0	70	0	0
900: Capital Projects Total	**37,859**	**0**	**70**	**0**	**0**
1218051: Circulation Master Plan Total	**37,859**	**0**	**70**	**0**	**0**
Capital Outlay Total	**684,236**	**0**	**2,145,101**	**1,402,888**	**1,727,000**
Capital Outlay Total	**684,236**	**0**	**2,145,101**	**1,402,888**	**1,727,000**

Vehicle and Equipment Replacement Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Vehicle and Equipment Replacement Funds					
Fund Balance					
Beginning Fund Balance Unreserved	1,291,194	1,611,545	1,945,556	1,935,157	2,173,236
Revenues	911,724	614,522	430,579	430,579	332,810
Expenditures	591,373	290,910	415,000	192,500	198,500
Net Difference (Revenues Less Expenditures)	320,351	323,612	15,579	238,079	134,310
Fund Balance					
Ending Fund Balance Unreserved	1,611,545	1,935,157	1,961,135	2,173,236	2,307,546

Vehicle and Equipment	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
120: Vehicle Replacement Fund						
090: Operating Transfers In						
4210 Operating Transfers In	43,038	0	0	0	0	
090: Operating Transfers In Total	**43,038**	**0**	**0**	**0**	**0**	
120: Vehicle Replacement Fund Total	**43,038**	**0**	**0**	**0**	**0**	
122: Equipment Replacement						
090: Operating Transfers In						
4210 Operating Transfers In	154,447	0	0	0	0	
090: Operating Transfers In Total	**154,447**	**0**	**0**	**0**	**0**	
122: Equipment Replacement Total	**154,447**	**0**	**0**	**0**	**0**	
123: Info Systems Repl Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	94,553	65,000	65,000	65,000	0	
090: Operating Transfers In Total	**94,553**	**65,000**	**65,000**	**65,000**	**0**	
123: Info Systems Repl Fund B/S Total	**94,553**	**65,000**	**65,000**	**65,000**	**0**	
1201: Vehicle Replacement Fund Rev						
400: Investment/Property Revenues						
5391 Sale of City Property	5,631	2,470	0	0	0	
400: Investment/Property Revenues Tota	**5,631**	**2,470**	**0**	**0**	**0**	
900: Other Revenue						
6341 Revenues by Transfer	614,055	547,050	365,579	365,579	332,810	Vehicles
900: Other Revenue Total	**614,055**	**547,050**	**365,579**	**365,579**	**332,810**	
1201: Vehicle Replacement Fund Rev Total	**619,686**	**549,520**	**365,579**	**365,579**	**332,810**	
Vehicle and Equipment Revenue Total	**911,724**	**614,520**	**430,579**	**430,579**	**332,810**	

Vehicle and Equipment	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	0	25,000	0	0	0	
090: Operating Transfers Out	**0**	**25,000**	**0**	**0**	**0**	
7335 Sublet service contracts	1,800	4,550	0	0	0	
7352 Special dept materials	0	1,040	0	0	0	
7359 Small tools and equip	627	41,210	748	0	0	
300: Supplies, Materials & Services	**2,427**	**46,800**	**748**	**0**	**0**	
7700 Equipment, Land & Structures	0	0	65,000	0	0	
7701 Office equip	118,806	10,654	0	0	0	
7715 Data Processing hrdware	103,239	12,774	0	57,000	0	
7717 Communication equip	86,859	5,000	0	0	0	
500: Equipment, Land & Structures	**308,904**	**28,428**	**65,000**	**57,000**	**0**	
7851 Vehicles & Equipment	280,041	190,681	350,000	135,500	198,500	See Capital Summary sheet for vehicle list
550: Fleet	**280,041**	**190,681**	**350,000**	**135,500**	**198,500**	
Vehicle and Equipment Total	**591,372**	**290,909**	**415,748**	**192,500**	**198,500**	

ACTIVITY: **Equipment Purchase** **FUND:** **Vehicle Replacement Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement Vehicles - Police Department Replacement of patrol vehicles #05-015 and #05-039 and motocycle #05-047 which have reached their useful lives.	**105,000**
Replacement Vehicles - Parks Division Replacement of vehicle #07-030, a 1980 Chevy truck, and turf vehicles #21 and #23 which have reached their useful lives.	**65,500**
Replacement Vehicle - Fleet Division Replacement of vehicle #04-122, a 1989 Dodge truck that has reached its useful life.	**28,000**

Vehicle and Equipment	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
122: Equipment Replacement					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	25,000	0	0	0
090: Operating Transfers Out Total	**0**	**25,000**	**0**	**0**	**0**
122: Equipment Replacement Total	**0**	**25,000**	**0**	**0**	**0**
123001: Information System Replacement					
300: Supplies, Materials & Services					
7335 Sublet service contracts	1,800	4,550	0	0	0
7352 Special dept materials	0	1,040	0	0	0
7359 Small tools and equip	627	41,210	748	0	0
300: Supplies, Materials & Services Total	**2,427**	**46,800**	**748**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	65,000	0	0
7715 Data Processing hrdware	103,239	12,774	0	57,000	0
7717 Communication equip	0	5,000	0	0	0
500: Equipment, Land & Structures Total	**103,239**	**17,774**	**65,000**	**57,000**	**0**
123001: Information System Replacement Tota	**105,666**	**64,574**	**65,748**	**57,000**	**0**
1200401: Administration					
550: Fleet					
7851 Vehicles & Equipment	0	0	193,000	1,500	0
550: Fleet Total	**0**	**0**	**193,000**	**1,500**	**0**
1200401: Administration Total	**0**	**0**	**193,000**	**1,500**	**0**
1201031: Police					
550: Fleet					
7851 Vehicles & Equipment	257,503	115,888	94,000	94,000	105,000
550: Fleet Total	**257,503**	**115,888**	**94,000**	**94,000**	**105,000**
1201031: Police Total	**257,503**	**115,888**	**94,000**	**94,000**	**105,000**
1203011: Public Works					
550: Fleet					
7851 Vehicles & Equipment	0	0	1,500	0	28,000
550: Fleet Total	**0**	**0**	**1,500**	**0**	**28,000**
1203011: Public Works Total	**0**	**0**	**1,500**	**0**	**28,000**
1207011: Recreation					
550: Fleet					
7851 Vehicles & Equipment	0	0	21,500	0	0
550: Fleet Total	**0**	**0**	**21,500**	**0**	**0**
1207011: Recreation Total	**0**	**0**	**21,500**	**0**	**0**
1207511: Parks					
550: Fleet					
7851 Vehicles & Equipment	22,538	74,793	40,000	40,000	65,500
550: Fleet Total	**22,538**	**74,793**	**40,000**	**40,000**	**65,500**
1207511: Parks Total	**22,538**	**74,793**	**40,000**	**40,000**	**65,500**
1220401: Administration					
500: Equipment, Land & Structures					
7701 Office equip	34,566	0	0	0	0
500: Equipment, Land & Structures Total	**34,566**	**0**	**0**	**0**	**0**
1220401: Administration Total	**34,566**	**0**	**0**	**0**	**0**
1220411: Community Center					
500: Equipment, Land & Structures					
7701 Office equip	18,228	4,825	0	0	0
500: Equipment, Land & Structures Total	**18,228**	**4,825**	**0**	**0**	**0**
1220411: Community Center Total	**18,228**	**4,825**	**0**	**0**	**0**

Vehicle and Equipment	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
1220501: Finance					
500: Equipment, Land & Structures					
7701 Office equip	32,335	5,829	0	0	0
500: Equipment, Land & Structures Total	**32,335**	**5,829**	**0**	**0**	**0**
1220501: Finance Total	**32,335**	**5,829**	**0**	**0**	**0**
1221031: Police					
500: Equipment, Land & Structures					
7717 Communication equip	86,859	0	0	0	0
500: Equipment, Land & Structures Total	**86,859**	**0**	**0**	**0**	**0**
1221031: Police Total	**86,859**	**0**	**0**	**0**	**0**
1222011: Fire					
500: Equipment, Land & Structures					
7701 Office equip	15,951	0	0	0	0
500: Equipment, Land & Structures Total	**15,951**	**0**	**0**	**0**	**0**
1222011: Fire Total	**15,951**	**0**	**0**	**0**	**0**
1227011: Recreation					
500: Equipment, Land & Structures					
7701 Office equip	17,726	0	0	0	0
500: Equipment, Land & Structures Total	**17,726**	**0**	**0**	**0**	**0**
1227011: Recreation Total	**17,726**	**0**	**0**	**0**	**0**
Vehicle and Equipment Total	**591,372**	**290,909**	**415,748**	**192,500**	**198,500**
Vehicle and Equipment Total	**591,372**	**290,909**	**415,748**	**192,500**	**198,500**

Debt Service Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Debt Service Funds					
Fund Balance					
Beginning Fund Balance Unreserved	-		-	-	-
Revenues	1,777,607	1,768,840	1,676,931	1,676,931	1,673,820
Expenditures	1,777,607	1,768,840	1,676,931	1,676,931	1,673,820
Net Difference (Revenues Less Expenditures)	-	-	-	-	-
Fund Balance					
Ending Fund Balance Unreserved	-	-	-	-	-

Debt Service	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
410: Bond Interest & Redemption BS						
090: Operating Transfers In						
4210 Operating Transfers In	1,687,642	1,672,734	1,676,931	1,676,931	1,673,820	
090: Operating Transfers In Total	**1,687,642**	**1,672,734**	**1,676,931**	**1,676,931**	**1,673,820**	
410: Bond Interest & Redemption BS Total	**1,687,642**	**1,672,734**	**1,676,931**	**1,676,931**	**1,673,820**	
411: Notes Payable-Debt Service						
090: Operating Transfers In						
4210 Operating Transfers In	96,106	96,106	0	0	0	
090: Operating Transfers In Total	**96,106**	**96,106**	**0**	**0**	**0**	
411: Notes Payable-Debt Service Total	**96,106**	**96,106**	**0**	**0**	**0**	
Debt Service Revenue Total	**1,783,748**	**1,768,840**	**1,676,931**	**1,676,931**	**1,673,820**	

Debt Service	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	6,141	0	0	0	0	
090: Operating Transfers Out	**6,141**	**0**	**0**	**0**	**0**	
7900 Debt service	0	0	1,676,931	1,084,071	0	
7924 Bond interest	1,123,641	1,104,874	0	590,000	1,060,960	
7925 Bond principal	647,829	659,453	0	2,860	610,000	
7927 Loan interest	3,277	1,653	0	0	0	
8099 Special payments	2,860	2,860	0	0	2,860	
600: Special Payments	**1,777,607**	**1,768,840**	**1,676,931**	**1,676,931**	**1,673,820**	
Debt Service Total	**1,783,748**	**1,768,840**	**1,676,931**	**1,676,931**	**1,673,820**	

Debt Service	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
410: Bond Interest & Redemption BS					
090: Operating Transfers Out					
4220 Operating Transfers Out	6,141	0	0	0	0
090: Operating Transfers Out Total	**6,141**	**0**	**0**	**0**	**0**
410: Bond Interest & Redemption BS Total	**6,141**	**0**	**0**	**0**	**0**
410032: COP Debt Service					
600: Special Payments					
7900 Debt service	0	0	1,676,931	1,084,071	0
7924 Bond interest	1,123,641	1,104,874	0	590,000	1,060,960
7925 Bond principal	555,000	565,000	0	2,860	610,000
8099 Special payments	2,860	2,860	0	0	2,860
600: Special Payments Total	**1,681,501**	**1,672,734**	**1,676,931**	**1,676,931**	**1,673,820**
410032: COP Debt Service Total	**1,681,501**	**1,672,734**	**1,676,931**	**1,676,931**	**1,673,820**
411031: Principal & Interest Payments					
600: Special Payments					
7925 Bond principal	92,829	94,453	0	0	0
7927 Loan interest	3,277	1,653	0	0	0
600: Special Payments Total	**96,106**	**96,106**	**0**	**0**	**0**
411031: Principal & Interest Payments Total	**96,106**	**96,106**	**0**	**0**	**0**
Debt Service Total	**1,783,748**	**1,768,840**	**1,676,931**	**1,676,931**	**1,673,820**
Debt Service Total	**1,783,748**	**1,768,840**	**1,676,931**	**1,676,931**	**1,673,820**

Employee Benefits Internal Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Employee Benefits Internal Services Fund					
Cash Balance					
Beginning Cash Balance	-	-	-	167,935	167,935
Revenues	6,346,991	6,502,312	6,909,090	6,487,864	6,999,300
Expenditures	6,346,991	6,334,377	6,909,090	6,487,864	6,999,300
Net Difference (Revenues Less Expenditures)	-	167,935	-	-	-
Cash Balance					
Ending Cash Balance	-	167,935	-	167,935	167,935

Benefits	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
270: Employee Benefits B/S						
090: Operating Transfers In						
4210 Operating Transfers In	807,711	0	0	0	0	
090: Operating Transfers In Total	**807,711**	**0**	**0**	**0**	**0**	
270: Employee Benefits B/S Total	**807,711**	**0**	**0**	**0**	**0**	
2701: Employee Benefits Rev						
400: Investment/Property Revenues						
5332 Investment earnings	38,010	(5,149)	0	0	0	
400: Investment/Property Revenues Tota	**38,010**	**(5,149)**	**0**	**0**	**0**	
840: Benefit & Insurance Fees						
6271 R/T Medical Care	4,654,198	4,766,755	5,112,990	4,829,907	5,229,000	
6274 R/T Dental Insurance	416,613	421,273	431,170	373,635	408,000	
6275 R/T Vision Care	102,136	102,827	107,795	97,446	80,400	
6276 R/T Chiropractic	20,797	20,748	23,715	19,637	24,000	
6277 R/T Life Insurance	78,078	78,812	72,125	62,133	70,000	
6278 R/T Accidental Death Insuran	12,572	12,504	26,690	22,981	13,000	
6279 R/T Unemployment Insurance	78,482	81,768	97,055	75,070	90,000	
6282 R/T Long-term disability	235,423	228,202	233,430	212,536	204,000	
6284 Cobra-Medical Ins Premium	104	0	0	0	0	
6285 Cobra-Dental Ins Premium	3,681	6,034	0	557	0	
6289 R/T Other Benefits	744,908	723,095	804,120	793,962	880,900	
840: Benefit & Insurance Fees Total	**6,346,992**	**6,442,018**	**6,909,090**	**6,487,864**	**6,999,300**	
900: Other Revenue						
5394 Revenue-Other	20,567	21,540	0	0	0	
900: Other Revenue Total	**20,567**	**21,540**	**0**	**0**	**0**	
2701: Employee Benefits Rev Total	**6,405,569**	**6,458,409**	**6,909,090**	**6,487,864**	**6,999,300**	
Benefits Revenue Total	**7,213,280**	**6,458,409**	**6,909,090**	**6,487,864**	**6,999,300**	

Benefits	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	1,043,172	0	0	0	0	
090: Operating Transfers Out	**1,043,172**	**0**	**0**	**0**	**0**	
7323 Professional services	5,321,567	5,452,996	5,857,265	5,478,408	5,944,000	
7361 Employee relations	229	0	0	0	0	
7363 Employees physical exams	395	526	1,000	300	1,000	
300: Supplies, Materials & Services	**5,322,191**	**5,453,522**	**5,858,265**	**5,478,708**	**5,945,000**	
8041 Retiree's Medical Reimb.	551,076	589,652	600,000	621,400	660,000	
8050 Employee Assistance program	5,829	1,936	2,400	1,936	2,200	
8051 Life Insurance	67,564	67,733	72,125	62,133	70,000	
8052 Accidental Death Ins	13,012	12,991	26,690	22,981	13,000	
8053 Unemployment Ins	67,492	31,959	97,055	75,070	90,000	
8054 Long-term Disability	211,368	187,275	233,430	212,536	204,000	
8055 Employee Recognition	22,851	7,695	14,025	8,000	10,000	
8056 Flexible Spending	5,379	5,160	5,100	5,100	5,100	
600: Special Payments	**944,571**	**904,401**	**1,050,825**	**1,009,156**	**1,054,300**	
Benefits Total	**7,309,934**	**6,357,923**	**6,909,090**	**6,487,864**	**6,999,300**	

Benefits	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
270: Employee Benefits B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	1,043,172	0	0	0	0
090: Operating Transfers Out Total	**1,043,172**	**0**	**0**	**0**	**0**
270: Employee Benefits B/S Total	**1,043,172**	**0**	**0**	**0**	**0**
270201: Benefits Administration Fees					
300: Supplies, Materials & Services					
7323 Professional services	33,794	7,343	8,000	8,700	10,600
300: Supplies, Materials & Services Total	**33,794**	**7,343**	**8,000**	**8,700**	**10,600**
270201: Benefits Administration Fees Total	**33,794**	**7,343**	**8,000**	**8,700**	**10,600**
270204: Medical Care					
300: Supplies, Materials & Services					
7323 Professional services	4,641,239	4,767,558	5,112,125	4,812,760	5,229,000
7363 Employees physical exams	0	202	0	0	0
300: Supplies, Materials & Services Total	**4,641,239**	**4,767,760**	**5,112,125**	**4,812,760**	**5,229,000**
270204: Medical Care Total	**4,641,239**	**4,767,760**	**5,112,125**	**4,812,760**	**5,229,000**
270205: Retiree's Medical Care					
300: Supplies, Materials & Services					
7323 Professional services	145,822	171,339	175,000	166,500	192,000
300: Supplies, Materials & Services Total	**145,822**	**171,339**	**175,000**	**166,500**	**192,000**
600: Special Payments					
8041 Retiree's Medical Reimb.	551,076	589,652	600,000	621,400	660,000
600: Special Payments Total	**551,076**	**589,652**	**600,000**	**621,400**	**660,000**
270205: Retiree's Medical Care Total	**696,898**	**760,991**	**775,000**	**787,900**	**852,000**
270206: Medical Co-Pay Reimbursement					
300: Supplies, Materials & Services					
7363 Employees physical exams	395	324	1,000	300	1,000
300: Supplies, Materials & Services Total	**395**	**324**	**1,000**	**300**	**1,000**
270206: Medical Co-Pay Reimbursement Total	**395**	**324**	**1,000**	**300**	**1,000**
270207: Dental Insurance					
300: Supplies, Materials & Services					
7323 Professional services	397,744	407,686	431,170	373,365	408,000
300: Supplies, Materials & Services Total	**397,744**	**407,686**	**431,170**	**373,365**	**408,000**
270207: Dental Insurance Total	**397,744**	**407,686**	**431,170**	**373,365**	**408,000**
270208: Vision Care					
300: Supplies, Materials & Services					
7323 Professional services	81,870	78,480	107,795	97,446	80,400
300: Supplies, Materials & Services Total	**81,870**	**78,480**	**107,795**	**97,446**	**80,400**
270208: Vision Care Total	**81,870**	**78,480**	**107,795**	**97,446**	**80,400**
270209: Chiropractic Expense					
300: Supplies, Materials & Services					
7323 Professional services	21,098	20,590	23,175	19,637	24,000
300: Supplies, Materials & Services Total	**21,098**	**20,590**	**23,175**	**19,637**	**24,000**
270209: Chiropractic Expense Total	**21,098**	**20,590**	**23,175**	**19,637**	**24,000**
270210: Employee Assistance Program					
600: Special Payments					
8050 Employee Assistance program	5,829	1,936	2,400	1,936	2,200
600: Special Payments Total	**5,829**	**1,936**	**2,400**	**1,936**	**2,200**
270210: Employee Assistance Program Total	**5,829**	**1,936**	**2,400**	**1,936**	**2,200**
270211: Life Insurance					
600: Special Payments					

Benefits	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
8051 Life Insurance	67,564	67,733	72,125	62,133	70,000
600: Special Payments Total	**67,564**	**67,733**	**72,125**	**62,133**	**70,000**
270211: Life Insurance Total	**67,564**	**67,733**	**72,125**	**62,133**	**70,000**
270212: Accidental Death Insurance					
600: Special Payments					
8052 Accidental Death Ins	13,012	12,991	26,690	22,981	13,000
600: Special Payments Total	**13,012**	**12,991**	**26,690**	**22,981**	**13,000**
270212: Accidental Death Insurance Total	**13,012**	**12,991**	**26,690**	**22,981**	**13,000**
270213: Unemployment Insurance					
600: Special Payments					
8053 Unemployment Ins	67,492	31,959	97,055	75,070	90,000
600: Special Payments Total	**67,492**	**31,959**	**97,055**	**75,070**	**90,000**
270213: Unemployment Insurance Total	**67,492**	**31,959**	**97,055**	**75,070**	**90,000**
270214: Long Term Disability					
600: Special Payments					
8054 Long-term Disability	211,368	187,275	233,430	212,536	204,000
600: Special Payments Total	**211,368**	**187,275**	**233,430**	**212,536**	**204,000**
270214: Long Term Disability Total	**211,368**	**187,275**	**233,430**	**212,536**	**204,000**
270215: Employee Recognition					
300: Supplies, Materials & Services					
7361 Employee relations	229	0	0	0	0
300: Supplies, Materials & Services Total	**229**	**0**	**0**	**0**	**0**
600: Special Payments					
8055 Employee Recognition	22,851	7,695	14,025	8,000	10,000
600: Special Payments Total	**22,851**	**7,695**	**14,025**	**8,000**	**10,000**
270215: Employee Recognition Total	**23,080**	**7,695**	**14,025**	**8,000**	**10,000**
270216: Flexible Spending Account					
600: Special Payments					
8056 Flexible Spending	5,379	5,160	5,100	5,100	5,100
600: Special Payments Total	**5,379**	**5,160**	**5,100**	**5,100**	**5,100**
270216: Flexible Spending Account Total	**5,379**	**5,160**	**5,100**	**5,100**	**5,100**
Benefits Total	**7,309,934**	**6,357,923**	**6,909,090**	**6,487,864**	**6,999,300**
Benefits Total	**7,309,934**	**6,357,923**	**6,909,090**	**6,487,864**	**6,999,300**

Self Insurance Internal Services Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Self Insurance Internal Services Funds					
Cash Balance					
Beginning Cash Balance	5,446,130	7,282,069	6,533,577	7,003,431	7,259,378
Revenues	3,844,574	1,550,352	2,483,520	2,375,150	2,109,360
Expenditures	2,008,635	1,828,990	2,340,000	2,119,203	2,803,000
Net Difference (Revenues Less Expenditures)	1,835,939	(278,638)	143,520	255,947	(693,640)
Cash Balance					
Ending Cash Balance	7,282,069	7,003,431	6,677,097	7,259,378	6,565,738

Self-Insurance	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
301: Other Insurance B/S						
090: Operating Transfers In						
4210 Operating Transfers In	154,655	172,430	0	0	0	
090: Operating Transfers In Total	**154,655**	**172,430**	**0**	**0**	**0**	
301: Other Insurance B/S Total	**154,655**	**172,430**	**0**	**0**	**0**	
310: Workers' Compensation Ins B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	500,000	0	0	0	
090: Operating Transfers In Total	**0**	**500,000**	**0**	**0**	**0**	
310: Workers' Compensation Ins B/S Total	**0**	**500,000**	**0**	**0**	**0**	
3001: PL and PD Insurance Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	94,631	42,738	21,900	5,455	7,180	
400: Investment/Property Revenues Tota	**94,631**	**42,738**	**21,900**	**5,455**	**7,180**	
500: Revenue from Others						
6154 Experience Rebate	31,293	37,070	0	0	0	
500: Revenue from Others Total	**31,293**	**37,070**	**0**	**0**	**0**	
840: Benefit & Insurance Fees						
6290 R/T PL & PD insurance	1,159,012	91,491	820,000	787,730	760,000	
840: Benefit & Insurance Fees Total	**1,159,012**	**91,491**	**820,000**	**787,730**	**760,000**	
900: Other Revenue						
5398 Reimbursable Charges	165,230	0	0	0	0	
900: Other Revenue Total	**165,230**	**0**	**0**	**0**	**0**	
3001: PL and PD Insurance Fund Rev Total	**1,450,166**	**171,299**	**841,900**	**793,185**	**767,180**	
3011: Other Insurance Rev						
900: Other Revenue						
5332 Investment earnings	(1,193)	1,807	0	1,435	0	
5394 Revenue-Other	0	3,814	0	0	0	
900: Other Revenue Total	**(1,193)**	**5,621**	**0**	**1,435**	**0**	
3011: Other Insurance Rev Total	**(1,193)**	**5,621**	**0**	**1,435**	**0**	
3101: Workers' Compensation Ins Rev						
400: Investment/Property Revenues						
5332 Investment earnings	182,108	121,292	42,200	31,800	27,130	
400: Investment/Property Revenues Tota	**182,108**	**121,292**	**42,200**	**31,800**	**27,130**	
840: Benefit & Insurance Fees						
6281 Workers Compensation	2,087,054	1,714,956	1,599,420	1,548,730	1,315,050	
840: Benefit & Insurance Fees Total	**2,087,054**	**1,714,956**	**1,599,420**	**1,548,730**	**1,315,050**	
900: Other Revenue						
5398 Reimbursable Charges	63,934	0	0	0	0	
900: Other Revenue Total	**63,934**	**0**	**0**	**0**	**0**	
3101: Workers' Compensation Ins Rev Total	**2,333,096**	**1,836,248**	**1,641,620**	**1,580,530**	**1,342,180**	
Self-Insurance Revenue Total	**3,936,724**	**2,685,598**	**2,483,520**	**2,375,150**	**2,109,360**	

Self-Insurance	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	154,655	1,172,430	0	0	0	
090: Operating Transfers Out	**154,655**	**1,172,430**	**0**	**0**	**0**	
7103 Part time salary	0	6,353	0	2,500	0	
7115 Medicare insurance	0	92	0	36	0	
7121 Service contribution-PERS	0	766	0	290	0	
7125 Unemployment insurance	0	17	0	6	0	
100: Personnel Services	**0**	**7,228**	**0**	**2,832**	**0**	
7312 Bank service charges	22	0	0	0	0	
7323 Professional services	124,383	146,960	150,000	124,000	158,000	
7333 Repairs to vehicles	2,859	0	0	0	0	
7343 PL & PD/other insurance	316,787	84,877	215,000	82,607	80,000	
7399 Supplies, mat & services	235,272	50,741	500,000	200,000	508,000	
300: Supplies, Materials & Services	**679,323**	**282,578**	**865,000**	**406,607**	**746,000**	
8031 ISF Workers comp	314,181	299,520	300,000	276,322	300,000	
8032 ISF Temp disability-WC	250,052	247,843	0	276,000	240,000	
8033 ISF Perm disability WC	116,692	202,025	0	400,000	347,000	
8057 Boiler Insurance	0	14,661	15,000	16,130	16,000	
8058 Property Insurance	0	110,550	115,000	131,812	133,000	
8059 Surety Bonds	5,425	29,400	0	0	0	
8065 WC-Medical Services	398,129	524,917	0	550,000	950,000	
8066 WC-Vocational Rehab	8,170	3,076	0	6,000	0	
8067 WC-Legal Counsel	44,615	46,251	0	25,000	41,000	
8099 Special payments	190,853	30,512	1,045,000	28,500	30,000	
600: Special Payments	**1,328,117**	**1,508,755**	**1,475,000**	**1,709,764**	**2,057,000**	
Self-Insurance Total	**2,162,095**	**2,970,991**	**2,340,000**	**2,119,203**	**2,803,000**	

Self-Insurance	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
300: PL and PD Insurance Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	154,655	1,172,430	0	0	0
090: Operating Transfers Out Total	**154,655**	**1,172,430**	**0**	**0**	**0**
300: PL and PD Insurance Fund B/S Total	**154,655**	**1,172,430**	**0**	**0**	**0**
300202: General Liabilities					
100: Personnel Services					
7103 Part time salary	0	1,269	0	2,500	0
7115 Medicare insurance	0	18	0	36	0
7121 Service contribution-PERS	0	153	0	290	0
7125 Unemployment insurance	0	3	0	6	0
100: Personnel Services Total	**0**	**1,443**	**0**	**2,832**	**0**
300: Supplies, Materials & Services					
7312 Bank service charges	22	0	0	0	0
7323 Professional services	14,202	26,527	20,000	10,000	23,000
7333 Repairs to vehicles	2,859	0	0	0	0
7343 PL & PD/other insurance	316,787	84,877	215,000	82,607	80,000
7399 Supplies, mat & services	235,272	50,741	500,000	200,000	508,000
300: Supplies, Materials & Services Total	**569,142**	**162,145**	**735,000**	**292,607**	**611,000**
600: Special Payments					
8099 Special payments	16,675	8,062	20,000	10,000	0
600: Special Payments Total	**16,675**	**8,062**	**20,000**	**10,000**	**0**
300202: General Liabilities Total	**585,817**	**171,650**	**755,000**	**305,439**	**611,000**
301201: Other Insurance					
300: Supplies, Materials & Services					
7323 Professional services	0	2,700	0	0	0
300: Supplies, Materials & Services Total	**0**	**2,700**	**0**	**0**	**0**
600: Special Payments					
8057 Boiler Insurance	0	14,661	15,000	16,130	16,000
8058 Property Insurance	0	110,550	115,000	131,812	133,000
8059 Surety Bonds	5,425	29,400	0	0	0
8099 Special payments	149,230	18,933	25,000	4,000	0
600: Special Payments Total	**154,655**	**173,544**	**155,000**	**151,942**	**149,000**
301201: Other Insurance Total	**154,655**	**176,244**	**155,000**	**151,942**	**149,000**
310202: Workers Compensation Charges					
100: Personnel Services					
7103 Part time salary	0	5,084	0	0	0
7115 Medicare insurance	0	74	0	0	0
7121 Service contribution-PERS	0	613	0	0	0
7125 Unemployment insurance	0	14	0	0	0
100: Personnel Services Total	**0**	**5,785**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	110,181	117,733	130,000	114,000	135,000
300: Supplies, Materials & Services Total	**110,181**	**117,733**	**130,000**	**114,000**	**135,000**
600: Special Payments					
8031 ISF Workers comp	314,181	299,520	300,000	276,322	300,000
8032 ISF Temp disability-WC	250,052	247,843	0	276,000	240,000
8033 ISF Perm disability WC	116,692	202,025	0	400,000	347,000
8065 WC-Medical Services	398,129	524,917	0	550,000	950,000
8066 WC-Vocational Rehab	8,170	3,076	0	6,000	0
8067 WC-Legal Counsel	44,615	46,251	0	25,000	41,000
8099 Special payments	24,948	3,517	1,000,000	14,500	30,000
600: Special Payments Total	**1,156,787**	**1,327,149**	**1,300,000**	**1,547,822**	**1,908,000**
310202: Workers Compensation Charges Tota	**1,266,968**	**1,450,667**	**1,430,000**	**1,661,822**	**2,043,000**
Self-Insurance Total	**2,162,095**	**2,970,991**	**2,340,000**	**2,119,203**	**2,803,000**
Self-Insurance Total	**2,162,095**	**2,970,991**	**2,340,000**	**2,119,203**	**2,803,000**

Trust and Agency Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Trust and Agency Funds					
Cash Balance					
Beginning Cash Balance	1,522,837	1,599,812	1,609,012	946,603	946,603
Revenues	1,075,526	646,374	388,064	357,379	150,380
Expenditures	998,551	1,299,583	388,064	357,379	520,280
Net Difference (Revenues Less Expenditures)	76,975	(653,209)	-	-	(369,900)
Cash Balance					
Ending Cash Balance	1,599,812	946,603	1,609,012	946,603	576,703

Trust and Agency	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
2121: Private Sector Trust Fund Rev						
400: Investment/Property Revenues						
5332 Investment earnings	6,037	(186,691)	0	100	0	
400: Investment/Property Revenues Tota	**6,037**	**(186,691)**	**0**	**100**	**0**	
2121: Private Sector Trust Fund Rev Total	**6,037**	**(186,691)**	**0**	**100**	**0**	
5011: Lcr Assessment 95-1 Rev						
100: Tax Revenues						
5021 Special Assessments	202,221	201,299	200,460	199,250	0	
100: Tax Revenues Total	**202,221**	**201,299**	**200,460**	**199,250**	**0**	
400: Investment/Property Revenues						
5332 Investment earnings	13,849	7,337	0	2,215	1,440	
400: Investment/Property Revenues Tota	**13,849**	**7,337**	**0**	**2,215**	**1,440**	
5011: Lcr Assessment 95-1 Rev Total	**216,070**	**208,636**	**200,460**	**201,465**	**1,440**	
5021: L&L Dist Z1-Almond Estates						
400: Investment/Property Revenues						
5332 Investment earnings	597	331	0	127	0	
400: Investment/Property Revenues Tota	**597**	**331**	**0**	**127**	**0**	
800: Public Works Fees						
6128 L & L-Almond Estates	25,309	24,127	24,349	18,375	18,560	
800: Public Works Fees Total	**25,309**	**24,127**	**24,349**	**18,375**	**18,560**	
5021: L&L Dist Z1-Almond Estates Total	**25,906**	**24,458**	**24,349**	**18,502**	**18,560**	
5031: L&L Dist Z2-Century Meadows I						
400: Investment/Property Revenues						
5332 Investment earnings	1,454	898	0	300	250	
400: Investment/Property Revenues Tota	**1,454**	**898**	**0**	**300**	**250**	
800: Public Works Fees						
6128 L & L-Century Meadows	39,409	38,571	38,961	30,200	30,500	
800: Public Works Fees Total	**39,409**	**38,571**	**38,961**	**30,200**	**30,500**	
5031: L&L Dist Z2-Century Meadows I Total	**40,863**	**39,469**	**38,961**	**30,500**	**30,750**	
5041: L&L Dist Z3-Millsbridge II						
400: Investment/Property Revenues						
5332 Investment earnings	147	83	0	25	0	
400: Investment/Property Revenues Tota	**147**	**83**	**0**	**25**	**0**	
800: Public Works Fees						
6128 L & L-Millsbridge II	8,583	9,245	9,248	8,041	8,120	
800: Public Works Fees Total	**8,583**	**9,245**	**9,248**	**8,041**	**8,120**	
5041: L&L Dist Z3-Millsbridge II Total	**8,730**	**9,328**	**9,248**	**8,066**	**8,120**	
5051: L&L Dist Z4-Almond North						

Trust and Agency	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
400: Investment/Property Revenues						
5332 Investment earnings	(33)	12	0	25	0	
400: Investment/Property Revenues Tota	**(33)**	**12**	**0**	**25**	**0**	
800: Public Works Fees						
6128 L & L-Almond North	8,293	8,665	8,685	6,037	6,100	
800: Public Works Fees Total	**8,293**	**8,665**	**8,685**	**6,037**	**6,100**	
5051: L&L Dist Z4-Almond North Total	**8,260**	**8,677**	**8,685**	**6,062**	**6,100**	
5061: L&L Dist Z5-Legacy I,II,Kirst						
400: Investment/Property Revenues						
5332 Investment earnings	562	(186)	0	20	0	
400: Investment/Property Revenues Tota	**562**	**(186)**	**0**	**20**	**0**	
800: Public Works Fees						
6128 L & L-Legacy I,II Kirst	58,548	60,162	60,165	45,304	45,760	
800: Public Works Fees Total	**58,548**	**60,162**	**60,165**	**45,304**	**45,760**	
810: Development Impact Fees						
6122 Development Impact Fees	(24,114)	0	0	0	0	
810: Development Impact Fees Total	**(24,114)**	**0**	**0**	**0**	**0**	
5061: L&L Dist Z5-Legacy I,II,Kirst Total	**34,996**	**59,976**	**60,165**	**45,324**	**45,760**	
5071: L&L Dist Z6-The Villas						
400: Investment/Property Revenues						
5332 Investment earnings	2,943	1,829	0	540	430	
400: Investment/Property Revenues Tota	**2,943**	**1,829**	**0**	**540**	**430**	
800: Public Works Fees						
6128 L & L-The Villas	32,352	28,757	29,534	27,575	27,850	
800: Public Works Fees Total	**32,352**	**28,757**	**29,534**	**27,575**	**27,850**	
5071: L&L Dist Z6-The Villas Total	**35,295**	**30,586**	**29,534**	**28,115**	**28,280**	
5081: L&L Dist Z7-Woodlake Meadow						
400: Investment/Property Revenues						
5332 Investment earnings	22	16	0	5	0	
400: Investment/Property Revenues Tota	**22**	**16**	**0**	**5**	**0**	
800: Public Works Fees						
6128 L & L-Woodlake Meadows	1,031	873	885	689	700	
800: Public Works Fees Total	**1,031**	**873**	**885**	**689**	**700**	
5081: L&L Dist Z7-Woodlake Meadow Total	**1,053**	**889**	**885**	**694**	**700**	
5091: L&L Dist Z8-Vintage Oaks						
400: Investment/Property Revenues						
5332 Investment earnings	287	184	0	55	0	
400: Investment/Property Revenues Tota	**287**	**184**	**0**	**55**	**0**	
800: Public Works Fees						

Trust and Agency	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
6128 L & L-Vintage Oaks	8,186	7,743	7,753	4,274	4,300	
800: Public Works Fees Total	**8,186**	**7,743**	**7,753**	**4,274**	**4,300**	
5091: L&L Dist Z8-Vintage Oaks Total	**8,473**	**7,927**	**7,753**	**4,329**	**4,300**	
5101: SJMSCP Development Fees Rev						
400: Investment/Property Revenues						
5332 Investment earnings	7,712	1,252	0	320	240	
400: Investment/Property Revenues Tota	**7,712**	**1,252**	**0**	**320**	**240**	
810: Development Impact Fees						
6122 Development Impact Fees	202,571	6,658	0	0	0	
810: Development Impact Fees Total	**202,571**	**6,658**	**0**	**0**	**0**	
5101: SJMSCP Development Fees Rev Total	**210,283**	**7,910**	**0**	**320**	**240**	
5111: L&L Dist Z9-Interlake Square						
400: Investment/Property Revenues						
5332 Investment earnings	25	6	0	10	0	
400: Investment/Property Revenues Tota	**25**	**6**	**0**	**10**	**0**	
800: Public Works Fees						
6128 L & L-Interlake Square	1,912	1,905	1,956	1,406	1,420	
800: Public Works Fees Total	**1,912**	**1,905**	**1,956**	**1,406**	**1,420**	
5111: L&L Dist Z9-Interlake Square Total	**1,937**	**1,911**	**1,956**	**1,416**	**1,420**	
5121: L&L Dist Z10-Lakeshore Prop.						
400: Investment/Property Revenues						
5332 Investment earnings	18	2	0	2	0	
400: Investment/Property Revenues Tota	**18**	**2**	**0**	**2**	**0**	
800: Public Works Fees						
6128 L & L-Lakeshore Prop.	960	749	989	795	800	
800: Public Works Fees Total	**960**	**749**	**989**	**795**	**800**	
5121: L&L Dist Z10-Lakeshore Prop. Total	**978**	**751**	**989**	**797**	**800**	
5131: L&L Dist Z11-Tate Property						
400: Investment/Property Revenues						
5332 Investment earnings	39	32	0	15	0	
400: Investment/Property Revenues Tota	**39**	**32**	**0**	**15**	**0**	
800: Public Works Fees						
6128 L & L-Tate Prop.	1,809	1,826	1,910	1,352	1,370	
800: Public Works Fees Total	**1,809**	**1,826**	**1,910**	**1,352**	**1,370**	
5131: L&L Dist Z11-Tate Property Total	**1,848**	**1,858**	**1,910**	**1,367**	**1,370**	
5141: L&L Dist Z12-Winchester Woods						
400: Investment/Property Revenues						
5332 Investment earnings	10	3	0	0	0	

Trust and Agency	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
400: Investment/Property Revenues Tota	**10**	**3**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Winchester Woods	1,081	1,185	1,189	909	920	
800: Public Works Fees Total	**1,081**	**1,185**	**1,189**	**909**	**920**	
5141: L&L Dist Z12-Winchester Woods Tota	**1,091**	**1,188**	**1,189**	**909**	**920**	
5151: L&L Dist Z13-Guild Industrial						
400: Investment/Property Revenues						
5332 Investment earnings	409	314	0	85	0	
400: Investment/Property Revenues Tota	**409**	**314**	**0**	**85**	**0**	
800: Public Works Fees						
6128 L & L-Guild Industrial	1,888	1,950	1,980	701	700	
800: Public Works Fees Total	**1,888**	**1,950**	**1,980**	**701**	**700**	
5151: L&L Dist Z13-Guild Industrial Total	**2,297**	**2,264**	**1,980**	**786**	**700**	
5161: L&L Dist Z16-Luca Place						
400: Investment/Property Revenues						
5332 Investment earnings	0	13	0	15	0	
400: Investment/Property Revenues Tota	**0**	**13**	**0**	**15**	**0**	
800: Public Works Fees						
6128 L & L-Luca Place	0	2,934	0	0	0	
800: Public Works Fees Total	**0**	**2,934**	**0**	**0**	**0**	
5161: L&L Dist Z16-Luca Place Total	**0**	**2,947**	**0**	**15**	**0**	
5171: L&L Dist Z15-Guild Ave Indust						
400: Investment/Property Revenues						
5332 Investment earnings	0	(4)	0	2	0	
400: Investment/Property Revenues Tota	**0**	**(4)**	**0**	**2**	**0**	
800: Public Works Fees						
6128 L & L-Guild Ave. Industrial	0	(135)	0	630	640	
800: Public Works Fees Total	**0**	**(135)**	**0**	**630**	**640**	
5171: L&L Dist Z15-Guild Ave Indust Total	**0**	**(139)**	**0**	**632**	**640**	
5181: L&L Dist Z16-W.Kettleman Ln						
400: Investment/Property Revenues						
5332 Investment earnings	0	1	0	0	0	
400: Investment/Property Revenues Tota	**0**	**1**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-W. Kettleman Lane	0	256	0	117	120	
800: Public Works Fees Total	**0**	**256**	**0**	**117**	**120**	
5181: L&L Dist Z16-W.Kettleman Ln Total	**0**	**257**	**0**	**117**	**120**	
5501: SJC Facilities Fees-Future Dev						

Trust and Agency	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
810: Development Impact Fees						
6122 Development Impact Fees	205,142	26,887	0	7,518	0	
810: Development Impact Fees Total	**205,142**	**26,887**	**0**	**7,518**	**0**	
5501: SJC Facilities Fees-Future Dev Total	**205,142**	**26,887**	**0**	**7,518**	**0**	
12021: Hutchins StSq/holz Bequest Rv						
400: Investment/Property Revenues						
5332 Investment earnings	60	37	0	5	0	
400: Investment/Property Revenues Tota	**60**	**37**	**0**	**5**	**0**	
12021: Hutchins StSq/holz Bequest Rv Tota	**60**	**37**	**0**	**5**	**0**	
Trust and Agency Revenue Total	**809,319**	**249,126**	**388,064**	**357,039**	**150,220**	

Trust and Agency	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
4220 Operating Transfers Out	32,367	318,231	0	0	0	
090: Operating Transfers Out	**32,367**	**318,231**	**0**	**0**	**0**	
7323 Professional services	0	64,444	0	0	0	
7335 Sublet service contracts	28,262	26,279	11,133	18,844	47,240	
8099 Special payments	0	919	0	0	0	
300: Supplies, Materials & Services	**28,262**	**91,642**	**11,133**	**18,844**	**47,240**	
7924 Bond interest	42,930	34,490	0	26,500	21,940	
7925 Bond principal	130,000	140,000	0	145,000	335,000	
8021 Donations	0	355,000	0	0	0	
8099 Special payments	405,644	284,285	388,064	167,035	116,100	
600: Special Payments	**578,574**	**813,775**	**388,064**	**338,535**	**473,040**	
Trust and Agency Total	**639,203**	**1,223,648**	**399,197**	**357,379**	**520,280**	

Trust and Agency	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
1410: Expendable Trust B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	32,367	318,231	0	0	0
090: Operating Transfers Out Total	**32,367**	**318,231**	**0**	**0**	**0**
1410: Expendable Trust B/S Total	**32,367**	**318,231**	**0**	**0**	**0**
212801: Private Sector Trust Fund Exp					
300: Supplies, Materials & Services					
7323 Professional services	0	64,277	0	0	0
300: Supplies, Materials & Services Total	**0**	**64,277**	**0**	**0**	**0**
600: Special Payments					
8021 Donations	0	355,000	0	0	0
8099 Special payments	0	10	0	0	0
600: Special Payments Total	**0**	**355,010**	**0**	**0**	**0**
212801: Private Sector Trust Fund Exp Total	**0**	**419,287**	**0**	**0**	**0**
501031: Lcr Assessment 95-1					
300: Supplies, Materials & Services					
7323 Professional services	0	167	0	0	0
300: Supplies, Materials & Services Total	**0**	**167**	**0**	**0**	**0**
600: Special Payments					
7924 Bond interest	42,930	34,490	0	26,500	21,940
7925 Bond principal	130,000	140,000	0	145,000	335,000
8099 Special payments	8,970	8,915	200,460	9,000	9,000
600: Special Payments Total	**181,900**	**183,405**	**200,460**	**180,500**	**365,940**
501031: Lcr Assessment 95-1 Total	**181,900**	**183,572**	**200,460**	**180,500**	**365,940**
502501: Landscape & Lighting Dist Z-1					
300: Supplies, Materials & Services					
7335 Sublet service contracts	8,074	4,227	2,932	0	4,670
300: Supplies, Materials & Services Total	**8,074**	**4,227**	**2,932**	**0**	**4,670**
600: Special Payments					
8099 Special payments	14,781	16,010	24,349	0	16,000
600: Special Payments Total	**14,781**	**16,010**	**24,349**	**0**	**16,000**
502501: Landscape & Lighting Dist Z-1 Total	**22,855**	**20,237**	**27,281**	**0**	**20,670**
503501: Landscape & Lighting Dist Z-2					
300: Supplies, Materials & Services					
7335 Sublet service contracts	6,145	2,690	2,265	2,853	2,880
300: Supplies, Materials & Services Total	**6,145**	**2,690**	**2,265**	**2,853**	**2,880**
600: Special Payments					
8099 Special payments	26,458	29,942	38,961	21,967	22,190
600: Special Payments Total	**26,458**	**29,942**	**38,961**	**21,967**	**22,190**
503501: Landscape & Lighting Dist Z-2 Total	**32,603**	**32,632**	**41,226**	**24,820**	**25,070**
504501: Landscape & Lighting Dist Z-3					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	2,881	0	0	2,880
300: Supplies, Materials & Services Total	**0**	**2,881**	**0**	**0**	**2,880**
600: Special Payments					
8099 Special payments	7,430	7,975	9,248	6,955	7,030
600: Special Payments Total	**7,430**	**7,975**	**9,248**	**6,955**	**7,030**
504501: Landscape & Lighting Dist Z-3 Total	**7,430**	**10,856**	**9,248**	**6,955**	**9,910**
505501: Landscape & Lighting Dist Z-3					
600: Special Payments					
8099 Special payments	6,360	6,628	8,685	4,939	4,990
600: Special Payments Total	**6,360**	**6,628**	**8,685**	**4,939**	**4,990**
505501: Landscape & Lighting Dist Z-3 Total	**6,360**	**6,628**	**8,685**	**4,939**	**4,990**

Trust and Agency	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
506501: Landscape & Lighting Dist Z-5					
300: Supplies, Materials & Services					
7335 Sublet service contracts	10,433	6,959	4,083	7,384	7,460
300: Supplies, Materials & Services Total	**10,433**	**6,959**	**4,083**	**7,384**	**7,460**
600: Special Payments					
8099 Special payments	41,411	47,019	60,165	35,335	35,690
600: Special Payments Total	**41,411**	**47,019**	**60,165**	**35,335**	**35,690**
506501: Landscape & Lighting Dist Z-5 Total	**51,844**	**53,978**	**64,248**	**42,719**	**43,150**
507501: Landscape & Lighting Dist Z-6					
300: Supplies, Materials & Services					
7335 Sublet service contracts	3,075	5,912	1,336	6,206	6,270
300: Supplies, Materials & Services Total	**3,075**	**5,912**	**1,336**	**6,206**	**6,270**
600: Special Payments					
8099 Special payments	15,115	16,965	29,534	13,663	13,800
600: Special Payments Total	**15,115**	**16,965**	**29,534**	**13,663**	**13,800**
507501: Landscape & Lighting Dist Z-6 Total	**18,190**	**22,877**	**30,870**	**19,869**	**20,070**
508501: Landscape & Lighting Dist Z-7					
600: Special Payments					
8099 Special payments	784	811	885	640	650
600: Special Payments Total	**784**	**811**	**885**	**640**	**650**
508501: Landscape & Lighting Dist Z-7 Total	**784**	**811**	**885**	**640**	**650**
509501: L&L Dist Z8-Vintage Oaks					
300: Supplies, Materials & Services					
7335 Sublet service contracts	535	2,940	517	2,401	22,430
300: Supplies, Materials & Services Total	**535**	**2,940**	**517**	**2,401**	**22,430**
600: Special Payments					
8099 Special payments	3,020	3,539	7,753	2,250	2,270
600: Special Payments Total	**3,020**	**3,539**	**7,753**	**2,250**	**2,270**
509501: L&L Dist Z8-Vintage Oaks Total	**3,555**	**6,479**	**8,270**	**4,651**	**24,700**
510501: SJMSCP-remittance to County					
600: Special Payments					
8099 Special payments	243,016	40,257	0	0	1,320
600: Special Payments Total	**243,016**	**40,257**	**0**	**0**	**1,320**
510501: SJMSCP-remittance to County Total	**243,016**	**40,257**	**0**	**0**	**1,320**
511501: L&L Dist Z9-Interlake Square					
600: Special Payments					
8099 Special payments	1,802	1,793	1,956	1,307	750
600: Special Payments Total	**1,802**	**1,793**	**1,956**	**1,307**	**750**
511501: L&L Dist Z9-Interlake Square Total	**1,802**	**1,793**	**1,956**	**1,307**	**750**
512501: L&L Dist Z10-Lakeshore Prop.					
600: Special Payments					
8099 Special payments	902	901	989	740	890
600: Special Payments Total	**902**	**901**	**989**	**740**	**890**
512501: L&L Dist Z10-Lakeshore Prop. Total	**902**	**901**	**989**	**740**	**890**
513501: L&L Dist Z11-Tate Property .					
600: Special Payments					
8099 Special payments	1,057	1,229	1,910	883	850
600: Special Payments Total	**1,057**	**1,229**	**1,910**	**883**	**850**
513501: L&L Dist Z11-Tate Property . Total	**1,057**	**1,229**	**1,910**	**883**	**850**
514501: L&L Dist Z12-Winchester Woods					
600: Special Payments					
8099 Special payments	1,013	1,109	1,189	845	670

Trust and Agency	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
600: Special Payments Total	**1,013**	**1,109**	**1,189**	**845**	**670**
514501: L&L Dist Z12-Winchester Woods Total	**1,013**	**1,109**	**1,189**	**845**	**670**
515501: L&L Dist Z13-Guild Industrial					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	670	0	0	650
300: Supplies, Materials & Services Total	**0**	**670**	**0**	**0**	**650**
600: Special Payments					
8099 Special payments	155	650	1,980	0	0
600: Special Payments Total	**155**	**650**	**1,980**	**0**	**0**
515501: L&L Dist Z13-Guild Industrial Total	**155**	**1,320**	**1,980**	**0**	**650**
516501: L&L Dist Z14-Luca Place					
300: Supplies, Materials & Services					
8099 Special payments	0	889	0	0	0
300: Supplies, Materials & Services Total	**0**	**889**	**0**	**0**	**0**
516501: L&L Dist Z14-Luca Place Total	**0**	**889**	**0**	**0**	**0**
517501: L&L Dist Z15-Guild Ave Indust					
300: Supplies, Materials & Services					
8099 Special payments	0	27	0	0	0
300: Supplies, Materials & Services Total	**0**	**27**	**0**	**0**	**0**
517501: L&L Dist Z15-Guild Ave Indust Total	**0**	**27**	**0**	**0**	**0**
518501: L&L Dist Z16-Kettleman Ln					
300: Supplies, Materials & Services					
8099 Special payments	0	3	0	0	0
300: Supplies, Materials & Services Total	**0**	**3**	**0**	**0**	**0**
518501: L&L Dist Z16-Kettleman Ln Total	**0**	**3**	**0**	**0**	**0**
550501: SJCFF remittance to County					
600: Special Payments					
8099 Special payments	33,370	100,532	0	68,511	0
600: Special Payments Total	**33,370**	**100,532**	**0**	**68,511**	**0**
550501: SJCFF remittance to County Total	**33,370**	**100,532**	**0**	**68,511**	**0**
Trust and Agency Total	**639,203**	**1,223,648**	**399,197**	**357,379**	**520,280**
Trust and Agency Total	**639,203**	**1,223,648**	**399,197**	**357,379**	**520,280**

Fleet Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

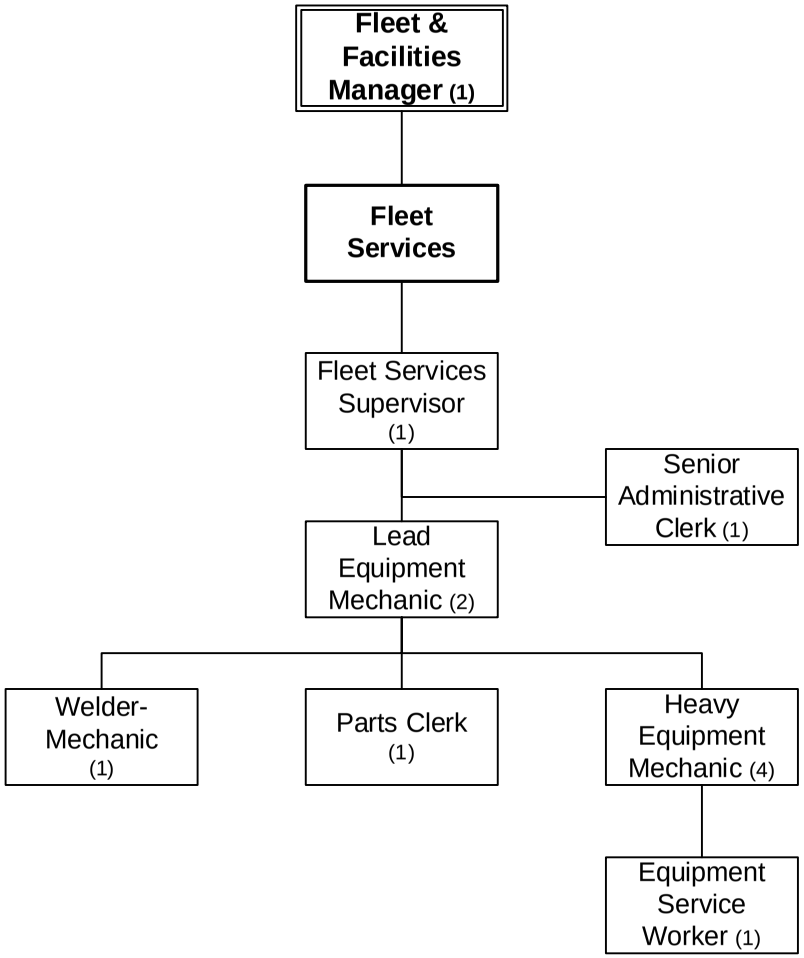
For the Fiscal Year Ended June 30, 2011

With Audited Actuals for FY 2007-08 and 2008-09 and Comparative Budget FY 2009-10

	Audited 2007-08 Actuals	Audited 2008-09 Actuals	2009-10 Budget	Estimated 2009-10 Actuals	2010-11 Budget
Fleet Services Internal Services Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	-	-	-	8,472	8,472
Revenues	1,090,871	1,240,230	1,960,170	1,897,467	2,052,770
Expenditures	1,090,871	1,231,758	1,960,170	1,897,467	2,052,770
Net Difference (Revenues Less Expenditures)	-	8,472	-	-	-
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	-	8,472	-	8,472	8,472

Fleet Services	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
2601: Internal Srvc-Equip Maint Rev						
400: Investment/Property Revenues						
5332 Investment earnings	(13,432)	(5,294)	0	0	0	
400: Investment/Property Revenues Tota	**(13,432)**	**(5,294)**	**0**	**0**	**0**	
900: Other Revenue						
5394 Revenue-Other	0	33	0	0	0	
6004 CNG Fuel	58,333	0	0	0	0	
6341 Revenues by Transfer	1,017,324	1,240,197	1,960,170	1,897,467	2,052,770	
900: Other Revenue Total	**1,075,657**	**1,240,230**	**1,960,170**	**1,897,467**	**2,052,770**	
2601: Internal Srvc-Equip Maint Rev Total	**1,062,225**	**1,234,936**	**1,960,170**	**1,897,467**	**2,052,770**	
Fleet Services Revenue Total	**1,062,225**	**1,234,936**	**1,960,170**	**1,897,467**	**2,052,770**	

Public Works
Fleet Services



FY 2010-2011

Fleet Services	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final
100: Personnel Services	874,937	935,926	967,205	954,502	981,170
200: Utility Comm. & Transportation	2,246	3,417	2,050	2,050	1,850
300: Supplies, Materials & Services	146,090	201,096	963,760	913,760	1,042,590
500: Equipment, Land & Structures	13,100	40,740	20,655	20,655	20,660
600: Special Payments	5,888	6,787	6,500	6,500	6,500
Fleet Services Total	**1,042,261**	**1,187,966**	**1,960,170**	**1,897,467**	**2,052,770**

STAFFING SUMMARY	2007-08 Positions	2008-09 Positions	2009-10 Positions	2010-11 Authorized Positions	2010-11 Budgeted Positions
FLEET					
Equipment Service Worker	1	1	1	1	1
Fleets Services Supervisor	1	1	1	1	1
Heavy Equipment Mechanic	4	4	4	4	4
Lead Equipment Mechanic	2	2	2	2	2
Parts Clerk	1	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Welder-Mechanic	1	1	1	1	1
Fleet Total	**11**	**11**	**11**	**11**	**11**

ACTIVITY: Fleet Services and Motor Pool **DIVISION:** Fleet and Facilities Services
DEPARTMENT: Public Works **FUND:** Internal Services Fund

ACTIVITY DESCRIPTION

The Fleet Services Section maintains a fleet of approximately 430 vehicles and equipment, serving the entire City fleet except Parks and Recreation's mowing equipment and scooters. Included are repairs to vehicles and equipment of all types and sizes; managing the parts inventory; troubleshooting and repair of mechanical operation problems in electric, hydraulic, and mechanical systems; welding/fabricating projects; providing preventative maintenance to all vehicles and equipment; overseeing the fleet management system and software; preparing vehicle purchase specifications; working with the City fleet coordinators from all departments/divisions and supervising contract labor and outside vendors. Activity goals are: 1) safe and reliable City vehicles and equipment; 2) maximum service life; and 3) a positive image for the City. This activity has six major elements:

- Administration – Direct, supervise, and plan Fleet Services activities; provide clerical and administrative support; establish shop rules and procedures; train and develop staff; promote and foster a positive, safe and efficient work place; and maintain shop materials and supplies.
- Repairs – Repair vehicle and equipment malfunctions and overhaul engines and transmissions.
- Preventive maintenance – Schedule, inspect and service vehicles, heavy equipment and other equipment.
- Vehicle support operations – Purchase and provide parts, tires, gas and oil for vehicles and equipment. Coordinate administration of purchasing and disposition of vehicles and equipment, and oversee Fleet Policies and Procedures.
- Fabrication and repair – Fabricate parts and equipment and perform welding and machine work as needed.
- Motor pool operations – Provide and maintain a pool of vehicles and equipment for use by staff in conducting City business as needed.

MAJOR 2009/10 ACCOMPLISHMENTS

- Replaced four aging buses.
- Down-sized transit fleet through reduction of number of spare buses.
- Completed MSC CNG Fueling Station Improvements Project.
- Replaced aging shop equipment.

MAJOR 2010/11 OBJECTIVES

- Add shop security system and masonry security wall.
- Add solar project.

PERFORMANCE MEASURES	2007/08	2008/09	2009/10	2010/11
Vehicle and heavy equipment fleet size	430	431	431	430
Work order tasks completed	6,277	7,456	7,110	7,100
Smog certifications	73	57	76	60
Services/safety checks/tune-ups	1,018	1,160	1,040	1,040

RELATED COST CENTER(S)

- 260561

Fleet Services	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7101 Regular emp salary	516,511	547,346	556,440	554,022	566,790	
7102 Overtime	2,279	2,737	3,000	2,000	1,500	
7109 Incentive pay	2,024	3,259	2,560	0	4,820	
7111 Workers comp	36,220	36,300	40,260	40,260	34,650	Reserve reduction
7112 Medical insurance	102,420	120,781	131,930	126,547	135,730	Rate increase
7113 Dental insurance	8,920	10,437	11,000	10,945	11,000	
7114 Vision care	2,445	2,674	2,750	2,695	2,750	
7115 Medicare insurance	7,546	7,997	8,070	8,310	8,220	
7121 Service contribution-PERS	98,915	105,459	104,205	103,752	109,070	PERS rate increase
7123 Deferred comp	12,438	11,325	11,530	11,384	11,640	
7124 LI & AD & D	922	1,003	1,450	1,001	1,560	
7125 Unemployment insurance	1,384	1,487	1,950	1,551	1,590	
7128 LTD	6,541	7,001	7,090	7,058	7,220	
7129 Chiropractic	522	570	610	572	610	
7130 Insurance refund	1,173	1,300	0	45	0	
7131 Other benefits	14,380	13,281	20,680	20,680	20,680	
7189 Transfer Out	60,297	62,969	63,680	63,680	63,340	
100: Personnel Services	**874,937**	**935,926**	**967,205**	**954,502**	**981,170**	
7201 Postage	680	384	400	400	400	
7202 Telephone	776	906	1,000	1,000	800	
7203 Cellular phone charges	790	670	650	650	650	
7211 Electricity	0	1,457	0	0	0	
200: Utility Comm. & Transportation	**2,246**	**3,417**	**2,050**	**2,050**	**1,850**	
7301 Printing,binding,duplication	328	28	200	200	200	
7302 Photocopying	121	131	50	50	50	
7304 Laundry & dry cleaning	1,930	2,558	2,250	2,250	3,000	
7305 Uniforms	2,732	3,490	2,500	2,500	3,700	
7306 Safety Equipment	4,030	4,370	3,700	3,700	5,000	
7307 Office supplies	1,283	1,493	1,000	1,000	1,000	
7308 Books & periodicals	0	0	100	100	100	
7309 Membership & dues	134	100	200	200	200	
7313 Information systems software	2,136	3,232	2,750	2,750	2,750	
7314 Business expense	184	255	300	300	250	
7315 Conference expense	1,792	1,366	0	0	0	
7322 Rental of equipment	3,879	0	0	0	0	
7323 Professional services	3,654	6,148	4,200	4,200	3,500	
7330 Repairs to comm equip	100	120	120	120	130	
7331 Repairs to Mach & equip	152	9,292	2,800	2,800	3,600	
7333 Repairs to vehicles	103,012	140,793	400,000	400,000	400,000	
7335 Sublet service contracts	7,827	8,848	8,000	8,000	26,000	
7336 Car wash	8,663	8,499	10,000	10,000	10,000	
7343 PL & PD/other insurance	22,110	7,875	21,570	21,570	19,640	
7351 Motor veh fuel, lube	(42,615)	(20,152)	480,000	430,000	540,000	

Fleet Services	2007-2008 Actuals	2008-2009 Actuals	2009-2010 Budget	2009-2010 Estimated Actuals	2010-2011 Final	Comments
7352 Special dept materials	15,448	11,747	14,000	12,000	8,600	
7353 Janitorial supplies	386	421	300	300	350	
7355 General supplies	1,256	1,154	1,500	3,500	6,200	
7358 Training & education	1,458	1,530	1,240	1,240	1,240	
7359 Small tools and equip	6,055	7,664	6,450	6,450	6,450	
7360 Overtime meals	0	105	0	0	100	
7363 Employees physical exams	0	0	330	330	330	
7399 Supplies, mat & services	35	29	200	200	200	
300: Supplies, Materials & Services	**146,090**	**201,096**	**963,760**	**913,760**	**1,042,590**	
7709 Shop equipment	0	20,085	0	0	0	
7789 Transfer Out	13,100	20,655	20,655	20,655	20,660	
500: Equipment, Land & Structures	**13,100**	**40,740**	**20,655**	**20,655**	**20,660**	
8099 Special payments	5,888	6,787	6,500	6,500	6,500	
600: Special Payments	**5,888**	**6,787**	**6,500**	**6,500**	**6,500**	
Fleet Services Total	**1,042,261**	**1,187,966**	**1,960,170**	**1,897,467**	**2,052,770**	

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Accountant	348	4797.90	5037.75	5289.68	5554.18	5831.86
Accounting Clerk I	5	2576.81	2705.65	2840.93	2982.97	3132.12
Accounting Clerk II	3	2834.48	2976.20	3125.01	3281.26	3445.33
Administrative Clerk	372	2566.79	2695.13	2829.89	2971.38	3119.95
Administrative Clerk - Conf	373	2695.22	2829.99	2971.49	3120.06	3276.06
Administrative Records Clerk - Conf.	312	2829.99	2971.48	3120.06	3276.06	3439.86
Administrative Secretary	376	3414.27	3584.99	3764.24	3952.45	4150.07
Animal Services Supervisor	25	3331.07	3497.63	3672.51	3856.13	4048.94
Aquatics Coordinator	440	3381.11	3550.17	3727.68	3914.06	4109.76
Art and Events Coordinator	115	4452.16	4674.80	4908.59	5154.01	5411.68
Assistant Animal Services Officer	39	2896.66	3041.49	3193.57	3353.25	3520.91
Assistant City Clerk	94	4193.70	4403.86	4623.56	4854.73	5097.47
Assistant Electric Utility Director	419	9349.01	9816.46	10307.28	10822.64	11363.77
Assistant Engineer	51	5284.75	5548.99	5826.44	6117.76	6423.64
Assistant Planner	56	4312.81	4528.45	4754.87	4992.61	5242.24
Associate Civil Engineer	66	5813.22	6103.88	6409.07	6729.53	7066.00
Associate Planner	68	4744.09	4981.30	5230.36	5491.88	5766.47
Budget Manager	439	7460.53	7833.56	8225.24	8636.50	9068.33
Building Inspector I	74	3942.37	4129.79	4336.28	4553.10	4780.75
Building Inspector II	75	4326.45	4542.77	4769.91	5008.41	5258.83
Building Official	87	6885.38	7229.59	7591.09	7970.59	8369.18
Building Services/Event Coordinator	85	3674.67	3858.40	4051.32	4253.89	4466.59
Buyer	76	3939.96	4136.96	4343.80	4560.99	4789.04
Chief Wastewater Plant Operator	358	5009.46	5259.93	5522.93	5799.07	6089.03
City Attorney	96	11666.67				
City Clerk	97	8448.67				
City Engineer/Deputy PW Director	46	9065.32	9518.58	9994.49	10494.24	11012.40
City Manager	103	13333.33				
Community Center Director	114	8446.17				
Community Development Director	111	10595.00				
Community Improvement Officer I	116	3745.85	3933.14	4129.80	4336.28	4553.10
Community Improvement Officer II	118	4120.43	4326.45	4542.77	4769.91	5008.41
Community Service Officer-P.D.	109	3585.36	3764.63	3952.87	4150.51	4358.03
Compliance Engineer	65	5813.22	6103.88	6409.07	6729.53	7066.00
Construction Project Manager	442	5299.02	5563.97	5842.16	6134.28	6440.99
Construction/Maintenance Supervisor	119	7219.85	7579.52	7958.77	8357.61	8774.31
Customer Service Representative I	354	2576.81	2705.65	2840.93	2982.97	3132.12
Customer Service Representative II	353	2834.48	2976.20	3125.01	3281.26	3445.33
Deputy City Attorney	100	7331.18	7697.74	8082.63	8486.76	8911.10
Deputy City Manager	49	12083.33				
Deputy Public Works Director-WWS	47	9065.32	9518.58	9994.49	10494.24	11012.40
Dispatch Supervisor	129	4830.05	5071.57	5325.14	5591.39	5870.96
Dispatcher/Jailer	126	4000.08	4200.08	4410.08	4630.59	4862.12
Distribution Planner	152	6561.71	6890.52	7235.11	7597.37	7976.28
Distribution Planning Supervisor	151	7219.85	7579.52	7958.77	8357.61	8774.31
Electric Apparatus Mechanic	136	5704.92	5990.40	6291.31	6605.21	6936.80
Electric Foreman/Forewoman	240	6561.71	6890.52	7235.11	7597.37	7976.28
Electric Line Apprentice I	236	4695.88	4930.67	5177.20	5436.06	5707.87
Electric Lineman/Linewoman	237	5706.92	5992.27	6291.88	6606.48	6936.80
Electric Meter Technician	145	6424.77	6745.61	7081.53	7436.87	7807.45
Electric Troubleshooter	146	5839.25	6132.01	6437.60	6760.87	7098.87

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Electric Utility Director	417	13728.50				
Electric Utility Rate Analyst	418	6012.43	6313.13	6628.75	6960.15	7308.23
Electrical Drafting Technician	143	4807.57	5048.16	5299.84	5565.21	5843.59
Electrical Technician	138	5929.56	6225.27	6536.23	6862.44	7205.99
Electrician	153	5646.34	5927.49	6223.40	6534.47	6862.60
Energy Specialist	150	2947.05	3094.40	3249.12	3411.58	3582.16
Engineering Technician I	157	3970.52	4169.04	4377.49	4596.37	4826.19
Engineering Technician II	159	4367.57	4585.94	4815.24	5056.00	5308.80
Environmental Compliance Inspector	425	4148.20	4355.61	4573.39	4802.06	5042.16
Equipment Service Worker	166	3039.45	3191.42	3350.99	3518.54	3694.47
Facilities Supervisor	78	4226.16	4437.47	4659.34	4892.31	5136.92
Field Services Representative	36	3504.16	3679.37	3863.34	4056.51	4259.33
Field Services Supervisor	35	4033.72	4235.41	4447.18	4669.53	4903.01
Finance Supervisor	356	4117.89	4323.79	4539.98	4766.98	5005.33
Finance Technician	355	3429.72	3601.21	3781.27	3970.34	4168.85
Financial Services Manager	50	7460.53	7833.56	8225.24	8636.50	9068.33
Fire Battalion Chief	189	7389.53	7759.01	8146.96	8554.31	8982.03
Fire Battalion Chief - 112 Hrs	190	7389.53	7759.01	8146.96	8554.31	8982.03
Fire Captain	177	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Captain - 80 Hours	178	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Captain - Acting	179	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Chief	180	12083.33				
Fire Division Chief	90	8867.44	9310.81	9776.35	10265.17	10778.43
Fire Engineer	183	5143.13	5400.28	5670.30	5953.81	6251.50
Fire Engineer - 80 Hours	182	5143.13	5400.28	5670.30	5953.81	6251.50
Fire Fighter I	185	4029.77				
Fire Fighter I - 112 Hours	184	4029.77				
Fire Fighter II	186	4442.79	4664.93	4898.17	5143.08	5400.23
Fleet & Facilities Manager	164	5828.84	6120.21	6426.26	6747.58	7084.95
Fleet Services Supervisor	265	4614.03	4844.73	5086.97	5341.32	5608.38
Heavy Equipment Mechanic	264	3647.72	3830.11	4021.61	4222.69	4433.83
Human Resources Manager	295	7460.53	7833.56	8225.24	8636.50	9068.33
Human Resources Technician	293	3586.56	3765.89	3954.19	4151.89	4359.48
Information Systems Coordinator	19	5355.37	5623.10	5904.22	6199.42	6509.43
Information Systems Manager	15	6774.18	7112.89	7468.54	7841.96	8234.06
Information Systems Specialist	127	3895.39	4090.17	4294.94	4509.40	4734.87
Junior Engineer	207	4804.32	5044.54	5296.76	5561.60	5839.68
Junior Planner	210	3920.74	4116.77	4322.61	4538.74	4765.68
Junior Plans Examiner/Engineer	71	4326.45	4542.77	4769.91	5008.41	5258.83
Laboratory Technician I	212	3304.12	3469.33	3642.80	3824.94	4016.18
Laboratory Technician II	213	3634.25	3815.96	4006.76	4207.10	4417.45
Laboratory/Environmental Compliance Superintendent	386	6120.87	6426.83	6748.22	7085.64	7439.90
Lead Dispatcher/Jailer	128	4200.04	4410.05	4630.56	4862.08	5105.18
Lead Equipment Mechanic	266	4012.49	4213.12	4423.77	4644.96	4877.21
Legal Secretary	377	4048.75	4251.19	4463.74	4686.93	4921.28
Librarian I	220	4107.43	4312.80	4528.44	4754.86	4992.61
Librarian II	222	4518.18	4744.09	4981.29	5230.36	5491.87
Library Assistant	228	2695.14	2829.89	2971.39	3119.96	3275.95
Library Services Director	219	6482.00	6806.00	7146.00	7503.00	7879.00
Literacy Services Coordinator	224	3624.41	3805.63	3995.92	4194.49	4405.49

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Maintenance Worker I	252	2893.11	3037.84	3189.68	3349.15	3516.76
Maintenance Worker II	255	3181.89	3340.99	3508.04	3683.44	3867.61
Management Analyst	438	4776.43	5015.25	5265.96	5529.36	5805.78
Manager, Customer Service & Programs	142	6744.66	7081.88	7435.99	7807.79	8198.18
Meter Reader	267	3188.71	3348.14	3515.55	3691.33	3875.89
Metering Electrician	144	5839.25	6132.01	6437.60	6760.87	7098.87
Neighborhood Services Manager	117	6887.27	7231.54	7593.17	7972.82	8371.47
Network Administrator	122	5891.81	6186.37	6495.64	6820.41	7161.47
Network Technician	426	4671.51	4905.09	5150.34	5407.86	5678.26
Park Maintenance Worker I	273	2755.52	2893.30	3037.96	3189.86	3349.35
Park Maintenance Worker II	276	3030.79	3182.32	3341.44	3508.51	3683.94
Park Maintenance Worker III	279	3333.96	3502.47	3675.69	3859.48	4052.45
Park Superintendent	285	5829.40	6120.79	6426.88	6748.22	7085.62
Park Supervisor	270	4226.16	4437.47	4659.34	4892.31	5136.92
Parking Enforcement Assistant	288	2918.97	3064.92	3218.17	3379.08	3548.03
Parks & Recreation Director	330	9383.75				
Parks Project Coordinator	271	4804.32	5044.54	5296.76	5561.60	5839.68
Parts Clerk	135	2895.08	3039.83	3191.82	3351.42	3518.99
Permit Technician	69	3242.65	3404.82	3575.06	3753.82	3941.51
Planning Manager	459	7041.86	7393.95	7763.64	8151.83	8559.42
Plant & Equipment Mechanic	430	3771.02	3959.50	4157.37	4365.17	4583.44
Police Captain	297	9150.42	9607.93	10088.33	10592.74	11122.38
Police Chief	300	13169.63				
Police Corporal	310	5613.09	5893.75	6188.44	6497.86	6822.75
Police Lieutenant	303	7625.35	8006.61	8406.94	8827.29	9268.65
Police Officer	306	5295.37	5560.14	5838.15	6130.06	6436.56
Police Officer Trainee	307	4572.86	4801.50	5041.58	5293.66	5558.34
Police Records Clerk I	313	2547.71	2675.09	2808.85	2949.29	3096.76
Police Records Clerk II	314	2802.49	2942.61	3089.74	3244.23	3406.44
Police Records Clerk Supervisor	316	3222.37	3383.49	3552.66	3730.29	3916.81
Police Sergeant	309	6354.46	6672.17	7005.78	7356.07	7723.88
Program Coordinator	286	2999.32	3149.28	3306.74	3472.08	3645.69
Public Works Director	317	11562.50				
Public Works Inspector I	320	3933.14	4129.79	4336.28	4553.10	4780.75
Public Works Inspector II	321	4326.45	4542.77	4769.91	5008.41	5258.83
Purchasing Technician	324	3282.49	3446.62	3618.95	3799.89	3989.89
Recreation Manager	337	4452.16	4674.80	4908.59	5154.01	5411.68
Secretary To The City Manager	106	4251.19	4463.74	4686.93	4921.28	5167.34
Senior Administrative Clerk	375	2823.47	2964.64	3112.88	3268.52	3431.95
Senior Civil Engineer	155	6558.36	6886.48	7230.74	7592.48	7971.70
Senior Customer Service Representative	351	3118.90	3274.84	3438.59	3610.51	3791.04
Senior Electric Troubleshooter	147	6424.77	6745.61	7081.53	7436.87	7807.45
Senior Engineering Technician	161	4804.32	5044.54	5296.76	5561.60	5839.68
Senior Facilities Maintenance Worker	73	3674.67	3858.40	4051.32	4253.89	4466.59
Senior Library Assistant	231	2964.64	3112.88	3268.52	3431.95	3603.54
Senior Plant & Equipment Mechanic	434	4148.26	4355.69	4573.47	4802.14	5042.24
Senior Police Administrative Clerk	315	2988.78	3138.23	3295.13	3459.88	3632.88
Senior Power Engineer	149	7356.09	7723.79	8109.36	8515.05	8940.86
Senior Programmer/Analyst	134	5355.35	5623.09	5904.20	6199.40	6509.41
Senior Services Manager	339	4452.21	4674.83	4908.57	5153.99	5411.69
Senior Storekeeper	77	3426.06	3597.36	3777.23	3966.09	4164.40

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Special Services Manager	311	4452.24	4674.75	4908.56	5153.91	5411.66
Stage Technician	113	3674.67	3858.40	4051.32	4253.89	4466.59
Street Maintenance Worker III	258	3500.47	3675.49	3859.26	4052.23	4254.84
Street Supervisor	381	4436.94	4658.79	4891.73	5136.31	5393.13
Streets and Drainage Superintendent	154	6120.87	6426.83	6748.22	7085.64	7439.90
Substation and Meter Superintendent	156	7356.09	7723.79	8109.36	8515.05	8940.86
Superivising Code/Community Improvement Officer	110	4738.48	4975.41	5224.17	5485.38	5759.65
Supervising Accountant	342	5647.31	5929.67	6226.16	6537.47	6864.34
Supervising Librarian	223	5409.25	5679.66	5963.69	6261.89	6574.95
Transportation Manager	42	6559.00	6887.15	7231.44	7593.20	7972.46
Tree Operations Supervisor	410	4436.94	4658.79	4891.73	5136.31	5393.13
Utility Equipment Specialist	457	4961.32	5210.05	5471.44	5744.09	6032.00
Utility Operations Supervisor	248	7745.27	8132.52	8539.17	8966.11	9414.41
Utility Service Operator - Relief	137	7076.51	7430.11	7801.73	8191.56	8601.15
Utility Service Operator I	421	5360.16	5628.31	5909.97	6204.81	6515.60
Utility Service Operator II	420	6432.23	6752.03	7092.28	7445.71	7819.76
Wastewater Plant Operator I	361	3598.54	3778.47	3967.39	4165.76	4374.05
Wastewater Plant Operator II	360	3958.50	4156.43	4364.25	4582.46	4811.58
Wastewater Plant Operator III	362	4354.36	4572.07	4800.67	5040.71	5292.74
Wastewater Treatment Superintendent	424	6617.49	6948.36	7295.78	7660.57	8043.60
Water Services Technician I	427	4664.39	4897.61	5142.49	5399.61	5669.59
Water Services Technician II	428	5130.82	5387.36	5656.73	5939.57	6236.55
Water/Wastewater Maintenance Worker III	431	3500.47	3675.48	3859.27	4052.23	4254.84
Water/Wastewater Superintendent	432	6120.87	6426.83	6748.22	7085.64	7439.90
Water/Wastewater Supervisor	429	4770.83	5009.52	5259.78	5522.93	5799.13
Welder - Mechanic	171	3647.63	3830.15	4021.68	4222.75	4433.87

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Electric Utility Director	417					13728.50
City Manager	103					13333.33
Police Chief	300					13169.63
Deputy City Manager	49					12083.33
Fire Chief	180					12083.33
City Attorney	96					11666.67
Public Works Director	317					11562.50
Assistant Electric Utility Director	419	9349.01	9816.46	10307.28	10822.64	11363.77
Police Captain	297	9150.42	9607.93	10088.33	10592.74	11122.38
City Engineer/Deputy PW Director	46	9065.32	9518.58	9994.49	10494.24	11012.40
Deputy Public Works Director-WWS	47	9065.32	9518.58	9994.49	10494.24	11012.40
Fire Division Chief	90	8867.44	9310.81	9776.35	10265.17	10778.43
Community Development Director	111					10595.00
Utility Operations Supervisor	248	7745.27	8132.52	8539.17	8966.11	9414.41
Parks & Recreation Director	330					9383.75
Police Lieutenant	303	7625.35	8006.61	8406.94	8827.29	9268.65
Budget Manager	439	7460.53	7833.56	8225.24	8636.50	9068.33
Financial Services Manager	50	7460.53	7833.56	8225.24	8636.50	9068.33
Human Resources Manager	295	7460.53	7833.56	8225.24	8636.50	9068.33
Fire Battalion Chief	189	7389.53	7759.01	8146.96	8554.31	8982.03
Fire Battalion Chief - 112 Hrs	190	7389.53	7759.01	8146.96	8554.31	8982.03
Senior Power Engineer	149	7356.09	7723.79	8109.36	8515.05	8940.86
Substation and Meter Superintendent	156	7356.09	7723.79	8109.36	8515.05	8940.86
Deputy City Attorney	100	7331.18	7697.74	8082.63	8486.76	8911.10
Construction/Maintenance Supervisor	119	7219.85	7579.52	7958.77	8357.61	8774.31
Distribution Planning Supervisor	151	7219.85	7579.52	7958.77	8357.61	8774.31
Utility Service Operator - Relief	137	7076.51	7430.11	7801.73	8191.56	8601.15
Planning Manager	459	7041.86	7393.95	7763.64	8151.83	8559.42
City Clerk	97					8448.67
Community Center Director	114					8446.17
Neighborhood Services Manager	117	6887.27	7231.54	7593.17	7972.82	8371.47
Building Official	87	6885.38	7229.59	7591.09	7970.59	8369.18
Information Systems Manager	15	6774.18	7112.89	7468.54	7841.96	8234.06
Manager, Customer Service & Programs	142	6744.66	7081.88	7435.99	7807.79	8198.18
Wastewater Treatment Superintendent	424	6617.49	6948.36	7295.78	7660.57	8043.60
Distribution Planner	152	6561.71	6890.52	7235.11	7597.37	7976.28
Electric Foreman/Forewoman	240	6561.71	6890.52	7235.11	7597.37	7976.28
Transportation Manager	42	6559.00	6887.15	7231.44	7593.20	7972.46
Senior Civil Engineer	155	6558.36	6886.48	7230.74	7592.48	7971.70
Library Services Director	219	6482.00	6806.00	7146.00	7503.00	7879.00
Utility Service Operator II	420	6432.23	6752.03	7092.28	7445.71	7819.76
Electric Meter Technician	145	6424.77	6745.61	7081.53	7436.87	7807.45
Senior Electric Troubleshooter	147	6424.77	6745.61	7081.53	7436.87	7807.45
Police Sergeant	309	6354.46	6672.17	7005.78	7356.07	7723.88
Laboratory/Environmental Compliance Superintendent	386	6120.87	6426.83	6748.22	7085.64	7439.90
Streets and Drainage Superintendent	154	6120.87	6426.83	6748.22	7085.64	7439.90
Water/Wastewater Superintendent	432	6120.87	6426.83	6748.22	7085.64	7439.90
Electric Utility Rate Analyst	418	6012.43	6313.13	6628.75	6960.15	7308.23
Fire Captain	177	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Captain - 80 Hours	178	5953.81	6251.50	6564.07	6892.27	7236.89

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Fire Captain - Acting	179	5953.81	6251.50	6564.07	6892.27	7236.89
Electrical Technician	138	5929.56	6225.27	6536.23	6862.44	7205.99
Network Administrator	122	5891.81	6186.37	6495.64	6820.41	7161.47
Electric Troubleshooter	146	5839.25	6132.01	6437.60	6760.87	7098.87
Metering Electrician	144	5839.25	6132.01	6437.60	6760.87	7098.87
Park Superintendent	285	5829.40	6120.79	6426.88	6748.22	7085.62
Fleet & Facilities Manager	164	5828.84	6120.21	6426.26	6747.58	7084.95
Associate Civil Engineer	66	5813.22	6103.88	6409.07	6729.53	7066.00
Compliance Engineer	65	5813.22	6103.88	6409.07	6729.53	7066.00
Electric Apparatus Mechanic	136	5704.92	5990.40	6291.31	6605.21	6936.80
Electric Lineman/Linewoman	237	5706.92	5992.27	6291.88	6606.48	6936.80
Supervising Accountant	342	5647.31	5929.67	6226.16	6537.47	6864.34
Electrician	153	5646.34	5927.49	6223.40	6534.47	6862.60
Police Corporal	310	5613.09	5893.75	6188.44	6497.86	6822.75
Supervising Librarian	223	5409.25	5679.66	5963.69	6261.89	6574.95
Utility Service Operator I	421	5360.16	5628.31	5909.97	6204.81	6515.60
Information Systems Coordinator	19	5355.37	5623.10	5904.22	6199.42	6509.43
Senior Programmer/Analyst	134	5355.35	5623.09	5904.20	6199.40	6509.41
Construction Project Manager	442	5299.02	5563.97	5842.16	6134.28	6440.99
Police Officer	306	5295.37	5560.14	5838.15	6130.06	6436.56
Assistant Engineer	51	5284.75	5548.99	5826.44	6117.76	6423.64
Fire Engineer	183	5143.13	5400.28	5670.30	5953.81	6251.50
Fire Engineer - 80 Hours	182	5143.13	5400.28	5670.30	5953.81	6251.50
Water Services Technician II	428	5130.82	5387.36	5656.73	5939.57	6236.55
Chief Wastewater Plant Operator	358	5009.46	5259.93	5522.93	5799.07	6089.03
Utility Equipment Specialist	457	4961.32	5210.05	5471.44	5744.09	6032.00
Dispatch Supervisor	129	4830.05	5071.57	5325.14	5591.39	5870.96
Electrical Drafting Technician	143	4807.57	5048.16	5299.84	5565.21	5843.59
Junior Engineer	207	4804.32	5044.54	5296.76	5561.60	5839.68
Parks Project Coordinator	271	4804.32	5044.54	5296.76	5561.60	5839.68
Senior Engineering Technician	161	4804.32	5044.54	5296.76	5561.60	5839.68
Accountant	348	4797.90	5037.75	5289.68	5554.18	5831.86
Management Analyst	438	4776.43	5015.25	5265.96	5529.36	5805.78
Water/Wastewater Supervisor	429	4770.83	5009.52	5259.78	5522.93	5799.13
Associate Planner	68	4744.09	4981.30	5230.36	5491.88	5766.47
Superivising Code/Community Improvement Officer	110	4738.48	4975.41	5224.17	5485.38	5759.65
Electric Line Apprentice I	236	4695.88	4930.67	5177.20	5436.06	5707.87
Network Technician	426	4671.51	4905.09	5150.34	5407.86	5678.26
Water Services Technician I	427	4664.39	4897.61	5142.49	5399.61	5669.59
Fleet Services Supervisor	265	4614.03	4844.73	5086.97	5341.32	5608.38
Police Officer Trainee	307	4572.86	4801.50	5041.58	5293.66	5558.34
Librarian II	222	4518.18	4744.09	4981.29	5230.36	5491.87
Senior Services Manager	339	4452.21	4674.83	4908.57	5153.99	5411.69
Art and Events Coordinator	115	4452.16	4674.80	4908.59	5154.01	5411.68
Recreation Manager	337	4452.16	4674.80	4908.59	5154.01	5411.68
Special Services Manager	311	4452.24	4674.75	4908.56	5153.91	5411.66
Fire Fighter II	186	4442.79	4664.93	4898.17	5143.08	5400.23
Street Supervisor	381	4436.94	4658.79	4891.73	5136.31	5393.13
Tree Operations Supervisor	410	4436.94	4658.79	4891.73	5136.31	5393.13
Engineering Technician II	159	4367.57	4585.94	4815.24	5056.00	5308.80

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Wastewater Plant Operator III	362	4354.36	4572.07	4800.67	5040.71	5292.74
Building Inspector II	75	4326.45	4542.77	4769.91	5008.41	5258.83
Junior Plans Examiner/Engineer	71	4326.45	4542.77	4769.91	5008.41	5258.83
Public Works Inspector II	321	4326.45	4542.77	4769.91	5008.41	5258.83
Assistant Planner	56	4312.81	4528.45	4754.87	4992.61	5242.24
Secretary To The City Manager	106	4251.19	4463.74	4686.93	4921.28	5167.34
Facilities Supervisor	78	4226.16	4437.47	4659.34	4892.31	5136.92
Park Supervisor	270	4226.16	4437.47	4659.34	4892.31	5136.92
Lead Dispatcher/Jailer	128	4200.04	4410.05	4630.56	4862.08	5105.18
Assistant City Clerk	94	4193.70	4403.86	4623.56	4854.73	5097.47
Senior Plant & Equipment Mechanic	434	4148.26	4355.69	4573.47	4802.14	5042.24
Environmental Compliance Inspector	425	4148.20	4355.61	4573.39	4802.06	5042.16
Community Improvement Officer II	118	4120.43	4326.45	4542.77	4769.91	5008.41
Finance Supervisor	356	4117.89	4323.79	4539.98	4766.98	5005.33
Librarian I	220	4107.43	4312.80	4528.44	4754.86	4992.61
Legal Secretary	377	4048.75	4251.19	4463.74	4686.93	4921.28
Field Services Supervisor	35	4033.72	4235.41	4447.18	4669.53	4903.01
Lead Equipment Mechanic	266	4012.49	4213.12	4423.77	4644.96	4877.21
Dispatcher/Jailer	126	4000.08	4200.08	4410.08	4630.59	4862.12
Engineering Technician I	157	3970.52	4169.04	4377.49	4596.37	4826.19
Wastewater Plant Operator II	360	3958.50	4156.43	4364.25	4582.46	4811.58
Buyer	76	3939.96	4136.96	4343.80	4560.99	4789.04
Building Inspector I	74	3942.37	4129.79	4336.28	4553.10	4780.75
Public Works Inspector I	320	3933.14	4129.79	4336.28	4553.10	4780.75
Junior Planner	210	3920.74	4116.77	4322.61	4538.74	4765.68
Information Systems Specialist	127	3895.39	4090.17	4294.94	4509.40	4734.87
Plant & Equipment Mechanic	430	3771.02	3959.50	4157.37	4365.17	4583.44
Community Improvement Officer I	116	3745.85	3933.14	4129.80	4336.28	4553.10
Building Services/Event Coordinator	85	3674.67	3858.40	4051.32	4253.89	4466.59
Senior Facilities Maintenance Worker	73	3674.67	3858.40	4051.32	4253.89	4466.59
Stage Technician	113	3674.67	3858.40	4051.32	4253.89	4466.59
Welder - Mechanic	171	3647.63	3830.15	4021.68	4222.75	4433.87
Heavy Equipment Mechanic	264	3647.72	3830.11	4021.61	4222.69	4433.83
Laboratory Technician II	213	3634.25	3815.96	4006.76	4207.10	4417.45
Literacy Services Coordinator	224	3624.41	3805.63	3995.92	4194.49	4405.49
Wastewater Plant Operator I	361	3598.54	3778.47	3967.39	4165.76	4374.05
Human Resources Technician	293	3586.56	3765.89	3954.19	4151.89	4359.48
Community Service Officer-P.D.	109	3585.36	3764.63	3952.87	4150.51	4358.03
Field Services Representative	36	3504.16	3679.37	3863.34	4056.51	4259.33
Street Maintenance Worker III	258	3500.47	3675.49	3859.26	4052.23	4254.84
Water/Wastewater Maintenance Worker III	431	3500.47	3675.48	3859.27	4052.23	4254.84
Finance Technician	355	3429.72	3601.21	3781.27	3970.34	4168.85
Senior Storekeeper	77	3426.06	3597.36	3777.23	3966.09	4164.40
Administrative Secretary	376	3414.27	3584.99	3764.24	3952.45	4150.07
Aquatics Coordinator	440	3381.11	3550.17	3727.68	3914.06	4109.76
Park Maintenance Worker III	279	3333.96	3502.47	3675.69	3859.48	4052.45
Animal Services Supervisor	25	3331.07	3497.63	3672.51	3856.13	4048.94
Fire Fighter I	185					4029.77
Fire Fighter I - 112 Hours	184					4029.77
Laboratory Technician I	212	3304.12	3469.33	3642.80	3824.94	4016.18
Purchasing Technician	324	3282.49	3446.62	3618.95	3799.89	3989.89

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Permit Technician	69	3242.65	3404.82	3575.06	3753.82	3941.51
Police Records Clerk Supervisor	316	3222.37	3383.49	3552.66	3730.29	3916.81
Meter Reader	267	3188.71	3348.14	3515.55	3691.33	3875.89
Maintenance Worker II	255	3181.89	3340.99	3508.04	3683.44	3867.61
Senior Customer Service Representative	351	3118.90	3274.84	3438.59	3610.51	3791.04
Equipment Service Worker	166	3039.45	3191.42	3350.99	3518.54	3694.47
Park Maintenance Worker II	276	3030.79	3182.32	3341.44	3508.51	3683.94
Program Coordinator	286	2999.32	3149.28	3306.74	3472.08	3645.69
Senior Police Administrative Clerk	315	2988.78	3138.23	3295.13	3459.88	3632.88
Senior Library Assistant	231	2964.64	3112.88	3268.52	3431.95	3603.54
Energy Specialist	150	2947.05	3094.40	3249.12	3411.58	3582.16
Parking Enforcement Assistant	288	2918.97	3064.92	3218.17	3379.08	3548.03
Assistant Animal Services Officer	39	2896.66	3041.49	3193.57	3353.25	3520.91
Parts Clerk	135	2895.08	3039.83	3191.82	3351.42	3518.99
Maintenance Worker I	252	2893.11	3037.84	3189.68	3349.15	3516.76
Accounting Clerk II	3	2834.48	2976.20	3125.01	3281.26	3445.33
Customer Service Representative II	353	2834.48	2976.20	3125.01	3281.26	3445.33
Administrative Records Clerk - Conf.	312	2829.99	2971.48	3120.06	3276.06	3439.86
Senior Administrative Clerk	375	2823.47	2964.64	3112.88	3268.52	3431.95
Police Records Clerk II	314	2802.49	2942.61	3089.74	3244.23	3406.44
Park Maintenance Worker I	273	2755.52	2893.30	3037.96	3189.86	3349.35
Administrative Clerk - Conf	373	2695.22	2829.99	2971.49	3120.06	3276.06
Library Assistant	228	2695.14	2829.89	2971.39	3119.96	3275.95
Accounting Clerk I	5	2576.81	2705.65	2840.93	2982.97	3132.12
Customer Service Representative I	354	2576.81	2705.65	2840.93	2982.97	3132.12
Administrative Clerk	372	2566.79	2695.13	2829.89	2971.38	3119.95
Police Records Clerk I	313	2547.71	2675.09	2808.85	2949.29	3096.76

Memoranda of Understanding
Term Dates

BARGAINING GROUP	MOU TERM DATES
American Federation of State, County and Municipal Employees – General Services Unit	7/1/2008 – 12/31/2010
American Federation of State, County and Municipal Employees – Maintenance and Operators Unit	7/1/2008 – 12/31/2010
International Brotherhood of Electrical Workers	1/1/2008 – 12/31/2013
Lodi City Mid-Management Association	1/1/2008 – 12/31/2010
Lodi Police Dispatchers Association	11/6/2007 – 4/30/2011
Lodi Police Mid-Management Association	7/1/2007 – 9/30/2011
Lodi Professional Firefighters	7/1/2007 – 12/31/2010
Police Officers Association of Lodi	10/9/2007 – 10/8/2011
Confidential	There is no MOU
Fire Mid-Management	There is no MOU
Executive Management	There is no MOU

ANNUAL DEBT SERVICE PAYMENTS BY SOURCE

			2007-08 Budget	2008-09 Budget	2009-10 Budget	2010-11 Budget
DEBT SERVICE FUND						
	Source of Funding					
Note Payable -COG	**Street Fund -332**					
Principal			92,828	94,453	-	-
Interest			3,277	1,653	-	-
Fiscal Charges					-	-
		Subtotal	96,105	96,106	-	-
2002 Certificates of Participation	**General Fund Transfer**					
Principal			555,000	565,000	590,000	610,000
Interest			1,123,642	1,104,874	1,084,071	1,060,960
Fiscal Charges			9,000	5,000	2,860	2,860
		Subtotal	1,687,642	1,674,874	1,676,931	1,673,820
Total Debt Service			**1,783,747**	**1,770,980**	**1,676,931**	**1,673,820**
ELECTRIC FUND						
2002 Certificates of Participation Series A						
Principal				-	-	-
Interest			1,971,716	1,843,330	-	-
Fiscal Charges	remarketing fees		201,000	201,000	-	-
		Subtotal	2,172,716	2,044,330	-	-
2002 Certificates of Participation Series B						
Principal			-			
Interest			-			
		Subtotal	-	-	-	-
2002 Certificates of Participation Series C						
Principal			2,375,000	2,445,000	2,545,000	2,645,000
Interest			444,150	372,900	275,100	173,300
		Subtotal	2,819,150	2,817,900	2,820,100	2,818,300
2002 Certificates of Participation Series D						
Principal			2,865,000	475,000	535,000	625,000
Interest			1,114,622	1,002,601	982,319	958,190
		Subtotal	3,979,622	1,477,601	1,517,319	1,583,190
2008 Certificates of Participation Series A						
Principal			-	-	-	-
Interest			-	-	2,957,775	2,957,780
Fiscal Charges						5,500
		Subtotal	-	-	2,957,775	2,963,280
Total Electric Fund			**8,971,488**	**6,339,831**	**7,295,194**	**7,364,770**
WASTEWATER FUND						
1991 Certificates of Participation						
Principal			225,000	-	-	-
Interest			574,525	-	-	-
		Subtotal	799,525	-	-	-
2003 Certificates of Participation Series B						
Principal	26% IMF		195,000	200,000	205,000	210,000
Interest	74% User fees		188,798	184,898	179,983	173,640
		Subtotal	383,798	384,898	384,983	383,640
2004 Certificates of Participation Series A						
Principal	24.2% IMF		935,000	965,000	1,010,000	1,050,000
Interest	75.8 User fees		1,216,450	1,180,713	1,138,800	1,097,600
Fiscal Charges			5,000	5,000	5,000	5,000
		Subtotal	2,156,450	2,150,713	2,153,800	2,152,600
2007 Certificates of Participation						
Principal	58.42% IMF			105,000	105,000	110,000
Interest	41.58% User Fees			1,487,250	1,483,050	1,478,750
Fiscal Charges						2,850

ANNUAL DEBT SERVICE PAYMENTS BY SOURCE

	2007-08 Budget	2008-09 Budget	2009-10 Budget	2010-11 Budget
Subtotal	-	1,592,250	1,588,050	1,591,600
Total Sewer Fund	**3,339,773**	**4,127,861**	**4,126,833**	**4,127,840**
WATER FUND				
1992 Construction Loan-DBCP				
Principal	163,859	169,746	175,462	181,500
Interest	64,166	58,278	52,562	46,530
Total Water Fund	**228,025**	**228,024**	**228,024**	**228,030**

GRANT FUNDED POSITIONS

Department	Classification	Annual Salary & Benefits
Police Department	Police Officer (5)	$576,790
Community Development	Neighborhood Services Manager	$141,210

2010-11 Transfers In and Out		
From Fund	**To Fund**	**Amount**
100 General Fund	210 Library Fund	1,349,180
	320 Streets Fund	661,270
	340 Community Development Fund	150,200
	345 Community Center Fund	1,162,570
	346 Recreation Fund	493,180
	410 Debt Service Fund	1,011,720
	1211 Capital Outlay Fund	592,900
Total from General Fund		**5,421,020**
160 Electric Utility Fund	100 General Fund	2,856,390
170 Wastewater Fund	100 General Fund	1,451,480
180 Water Fund	100 General Fund	1,060,120
210 Library Fund	100 General Fund	65,000
	Total to General Fund	**5,432,990**
345 Community Center Fund	410 Debt Service Fund	**662,100**
Total to Debt Service Fund including $1,011,720 from General Fund		1,673,820
164 Public Benefits Fund	160 Electric Utility Fund	746,160
	Total to Electric Utility Fund	**746,160**
GRAND TOTAL		**12,262,270**

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
03-052	COMM DEV	1997	DODGE	INTREPID
03-079	COMM DEV	2002	DODGE	DAKOTA
03-086	COMM DEV	2002	DODGE	DAKOTA
03-089	COMM DEV	2002	DODGE	DAKOTA
COMM DEV Count	**4**			
05-D057	EUD	1974	CHEVROLET	C30
09-001	EUD	2000	FREIGHTLINER	FL80
09-002	EUD	2009	FREIGHTLINER	M2-106
09-004	EUD	2002	DODGE	DAKOTA SPORT
09-007	EUD	1994	PLYMOUTH	ACCLAIM
09-008	EUD	1997	DODGE	INTREPID
09-010	EUD	2005	INTERNATIONAL	7400
09-011	EUD	2005	INTERNATIONAL	7400
09-012	EUD	2000	FREIGHTLINER	FL80
09-013	EUD	1998	FORD	WINDSTAR
09-014	EUD	1999	FORD	F-150
09-015	EUD	2000	FORD	WINDSTAR
09-016	EUD	1999	CHEVROLET	BLAZER
09-017	EUD	2008	FORD	ESCAPE
09-018	EUD	1997	PLYMOUTH	BREEZE
09-021	EUD	2000	CHEVROLET	C-35
09-023	EUD	2000	FORD	F550 XL SUPER D
09-024	EUD	1999	CHEVROLET	ASTRO
09-027	EUD	1989	FORD	E-350
09-037	EUD	2008	CHEVROLET	COLORADO
09-040	EUD	2009	TOYOTA	PRIUS
09-041	EUD	2009	TOYOTA	PRIUS
09-042	EUD	1979	FORD	F800
09-045	EUD	2008	CHEVROLET	COLORADO
09-046	EUD	2010	FORD	F550
09-049	EUD	2000	CHEVROLET	ASTRO
09-050	EUD	2000	CHEVROLET	C-35
09-056	EUD	1999	FORD	F150
09-060	EUD	1995	DODGE	INTREPID
09-072	EUD	1997	DODGE	RAM 3500
09-075	EUD	1997	DODGE	RAM 3500
09-077	EUD	2000	FORD	F550 XL SUPER D
09-083	EUD	1961	X	TRAILER
09-086	EUD	2000	CHEVROLET	EXPRESS
09-087	EUD	2000	CHEVROLET	C-35
09-088	EUD	2002	DODGE	STRATUS
09-092	EUD	2010	AIRMAN	185CFM
09-093	EUD	2000	CHEVROLET	C-35
09-098	EUD	1965	X	TCP4
09-100	EUD	1991	SAUBER	1539-5
09-101	EUD	1993	SHERMAN-REILLY	UDH-70-T
09-102	EUD	2001	SAUBER	1570B
09-103	EUD	2003	WALTON	15 KFP
09-104	EUD	2008	DITCH WITCH	FX60
09-105	EUD	1986	DODGE	RAM 250
09-106	EUD	2008	EZ HAULER	2500 MINI

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
09-107	EUD	2008	FABRIQUE PAR	S.D.P.
09-108	EUD	2003	MITSUBISHI	FGC15K
09-109	EUD	1990	BUTLER	8031
09-110	EUD	1990	HYSTER	H100XL
09-111	EUD	2009	TSE	UP7O-BD
09-119	EUD	1970	AB CHANCE	Y0010
09-122	EUD	1998	PLYMOUTH	VOYAGER
09-123	EUD	1969	X	TCP10
09-126	EUD	1982	TMS	X
09-128	EUD	1985	TUFF BOY	X
09-136	EUD	1990	CASE	580K
09-149	EUD	1997	CHRYSLER	CIRRUS
09-318	EUD	1990	WACKER	BS60Y
09-320	EUD	2002	EDCO	SS20
09-321	EUD	1993	CLIPPER	X
09-332	EUD	1984	KUBOTA	A2100
09-334	EUD	1996	YAMAHA	EF1000
09-335	EUD	1996	YAMAHA	EF2600
09-336	EUD	1996	YAMAHA	EF2600
09-338	EUD	2003	YAMAHA	EF2800I
09-339	EUD	1996	YAMAHA	EF2600
09-340	EUD	1996	YAMAHA	EF6600DE
09-347	EUD	1974	ENER PACK	P-84006
09-350	EUD	1984	KUBOTA	A2100
09-357	EUD	2009	HONDA	E-3000
09-363	EUD	1988	HONDA	EM650
09-372	EUD	1992	MILLER	BIG 40G
09-E003	EUD	2001	TOYOTA	RAV4
09-E005	EUD	2001	TOYOTA	RAV4
09-E100	EUD	2001	TOYOTA	RAV4
EUD Count	**76**			
06-001	FIRE	1997	DODGE	INTREPID
06-002	FIRE	1995	FORD	CROWN VICTORIA
06-003	FIRE	2003	FORD	EXPEDITION
06-004	FIRE	1997	CHEVROLET	MONTE CARLO
06-005	FIRE	1997	DODGE	INTREPID
06-006	FIRE	1997	DODGE	INTREPID
06-007	FIRE	2002	FORD	EXPEDITION XLT
06-008	FIRE	2000	FORD	F450
06-009	FIRE	1995	GMC	VANDURA 3500
06-011	FIRE	1994	HIGH TECH	FIRE ENGINE
06-012	FIRE	1989	EMERG-1	FIRE TRUCK
06-013	FIRE	2005	SURREY	LTB
06-014	FIRE	2005	WELL CARGO	X
06-015	FIRE	2006	METRO UTILITY	LIBERTY II
06-021	FIRE	2002	LA FRANCE	QS-100
06-022	FIRE	1967	GMC	FIRE TRUCK
06-023	FIRE	1997	HITECH	FT
06-024	FIRE	2004	PIERCE	QUANTAM
06-030	FIRE	2004	PIERCE	QUANTAM
06-031	FIRE	1997	HITECH	FT

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
06-032	FIRE	1972	VANPELT	FIRE ENGINE
06-033	FIRE	1998	FREIGHTLINER	FL70
06-338	FIRE	2006	HME/WEST STATES	TYPE 1 FIRE
06-D010	FIRE	1994	PLYMOUTH	ACCLAIM
FIRE Count	**24**			
07-101	HSS	1987	DODGE	RAM 150
HSS Count	**1**			
04-263	LIBRARY	1997	CAT OLYMPIAN	CD020
LIBRARY Count	**1**			
05-001	POLICE	2002	EAGLE	CCH
05-001A	POLICE	2002	ONAN	12.5KW
05-003	POLICE	2007	FORD	CRWN VIC-PATROL
05-005	POLICE	2010	FORD	CRWN VIC-PATROL
05-008	POLICE	2008	FORD	CRWN VIC-PATROL
05-009	POLICE	2007	FORD	CRWN VIC-PATROL
05-010	POLICE	2000	FORD	CRWN VIC-ADMIN
05-012	POLICE	2008	FORD	CRWN VIC-PATROL
05-014	POLICE	2007	FORD	CRWN VIC-PATROL
05-015	POLICE	2005	FORD	CRWN VIC-PATROL
05-016	POLICE	2003	FORD	CRWN VIC-PATROL
05-017	POLICE	2005	FORD	CRWN VIC-PATROL
05-018	POLICE	2005	FORD	CRWN VIC-PATROL
05-019	POLICE	2008	FORD	CRWN VIC-PATROL
05-020	POLICE	2005	FORD	CRWN VIC-PATROL
05-021	POLICE	2009	FORD	CRWN VIC-PATROL
05-022	POLICE	2007	FORD	CRWN VIC-PATROL
05-024	POLICE	2008	FORD	CRWN VIC-PATROL
05-028	POLICE	2010	FORD	CRWN VIC-PATROL
05-029	POLICE	2009	FORD	CRWN VIC-PATROL
05-030	POLICE	2004	FORD	CRWN VIC-PATROL
05-032	POLICE	2009	FORD	CRWN VIC-PATROL
05-033	POLICE	2008	FORD	CRWN VIC-PATROL
05-034	POLICE	2005	FORD	CRWN VIC-PATROL
05-038	POLICE	2007	FORD	CRWN VIC-PATROL
05-039	POLICE	2004	FORD	CRWN VIC-PATROL
05-043	POLICE	2006	HARLEY DAVIDSON	FHLP- I
05-044	POLICE	2006	HARLEY DAVIDSON	FHLP- I
05-047	POLICE	2005	HARLEY DAVIDSON	FHLP-I
05-048	POLICE	2010	HARLEY DAVIDSON	RS
05-055	POLICE	1998	KUSTOM SIGNAL	X
05-058	POLICE	2001	KUSTOM	I
05-059	POLICE	2005	FORD	E-450
05-063	POLICE	2000	DODGE	RAM 250
05-066	POLICE	2002	MIGHTY MOVER	31095-22
05-071	POLICE	1996	FORD	CRWN VIC-ADMIN
05-072	POLICE	2004	CHEVROLET	IMPALA
05-073	POLICE	1999	JEEP	CHEROKEE
05-074	POLICE	1999	JEEP	CHEROKEE
05-075	POLICE	1999	PONTIAC	GRAND PRIX GT
05-076	POLICE	1999	CHEVROLET	ASTRO
05-077	POLICE	2004	JEEP	GRAND CHEROKEE

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
05-078	POLICE	2008	FORD	CRWN VIC-ADMIN
05-079	POLICE	2005	FORD	CRWN VIC-PATROL
05-083	POLICE	1997	CHEVROLET	S-10
05-085	POLICE	2004	FORD	EXPLORER
05-086	POLICE	1998	CHEVROLET	LUMINA
05-087	POLICE	1998	CHEVROLET	LUMINA
05-090	POLICE	2000	GMC	SAFARI
05-091	POLICE	2000	FORD	CRWN VIC-ADMIN
05-092	POLICE	2002	FORD	CRWN VIC-ADMIN
05-093	POLICE	2002	FORD	CRWN VIC-ADMIN
05-094	POLICE	2004	FORD	EXPEDITION
05-095	POLICE	2008	FORD	CROWN VIC-ADMIN
05-096	POLICE	2008	FORD	CROWN VIC
05-104	POLICE	1998	CHEVROLET	LUMINA
05-109	POLICE	2007	DODGE	GRAND CARAVAN
05-120	POLICE	2004	DODGE	CARAVAN
05-121	POLICE	2001	FORD	WINDSTAR
05-122	POLICE	2002	DODGE	CARAVAN
05-124	POLICE	2002	INTERCEPTOR II	GO-4
05-D052	POLICE	1984	CHEVROLET	2500
05-D056	POLICE	2001	FORD	E150
05-D062	POLICE	1994	FORD	F350
05-D065	POLICE	1990	FORD	AR
05-D067	POLICE	2002	CHEVROLET	ASTRO
05-D100	POLICE	2005	CHEVROLET	COLORADO
05-D101	POLICE	1992	DODGE	DAKOTA
05-D102	POLICE	2005	FORD	CRWN VIC
05-D110	POLICE	2003	CHEVROLET	MALIBU
05-050	POLICE	2002	DODGE	RAM 2500
05-052	POLICE	1995	DODGE	DAKOTA
POLICE Count	**72**			
07-002	PARKS/REC	1999	CHEVROLET	SILVERADO 1500
07-004	PARKS/REC	2002	SATURN	L200
07-006	PARKS/REC	2001	DODGE	RAM 2500HD SLT
07-008	PARKS/REC	2008	CHEVROLET	SILVERADO
07-009	PARKS/REC	1999	FORD	F-150
07-018	PARKS/REC	2003	FREIGHTLINER	FL60
07-022	PARKS/REC	2001	CHEVROLET	G30 EXPRESS
07-030	PARKS/REC	1986	CHEVROLET	C30
07-037	PARKS/REC	2008	GMC	SIERRA
07-038	PARKS/REC	1996	DODGE	RAM 1500
07-048	PARKS/REC	2003	JOHN DEERE	110
07-069	PARKS/REC	2001	GMC	SIERRA
07-072	PARKS/REC	1991	DODGE	D250
07-073	PARKS/REC	2003	FORD	F150
07-086	PARKS/REC	1999	CHEVROLET	C3500
07-126	PARKS/REC	1998	DODGE	RAM 3500
07-D015	PARKS/REC	1994	PLYMOUTH	ACCLAIM
07-D029	PARKS/REC	1996	FORD	CRWN VIC
07-005	PARKS/REC	2000	DODGE	CARAVAN
07-014	PARKS/REC	2001	DODGE	DAKOTA

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
07-035	PARKS/REC	1989	DODGE	CARAVAN
07-079	PARKS/REC	1994	PLYMOUTH	VOYAGER
PARKS/REC Count	**22**			
04-013	ENG	2000	DODGE	RAM 250
04-043	ENG	2000	FORD	F150
04-060	ENG	2002	CHEVROLET	C1500
04-085	ENG	1999	FORD	F-150
04-090	ENG	2000	HONDA	CIVIC GX
44-097	ENG	1988	DODGE	CARAVAN
ENG Count	**6**			
04-047	FACILITIES	2000	HONDA	CIVIC GX
04-048	FACILITIES	1986	DODGE	B250
04-049	FACILITIES	1981	CHEVROLET	C30
04-080	FACILITIES	2001	GMC	SONOMA
04-203	FACILITIES	1988	CAT	580E
04-261	FACILITIES	1981	ONAN	6 KW
04-262	FACILITIES	1975	KOHLER	7.5 KW
04-270	FACILITIES	1986	HONDA	ES6500 - 6 KW
04-273	FACILITIES	2003	CUMMINS	COSM11
04-358	FACILITIES	1986	HONDA	EX1000
FACILITIES Count	**10**			
04-022	FLEET	1989	DODGE	RAM 350
04-062	FLEET	1996	DAEWOO	G30S-2
04-122	FLEET	1989	DODGE	D100
04-267	FLEET	2009	OLYMPIAN	D80-6
04-300	FLEET	2009	QUINCY	QT15
04-328	FLEET	1991	AALADIN	5523
04-333	FLEET	1985	KOHLER	K241S
FLEET Count	**7**			
04-068	MOTOR POOL	1997	CHRYSLER	CONCORDE
04-104	MOTOR POOL	1997	CHEVROLET	LUMINA
04-106	MOTOR POOL	2001	DODGE	INTREPID
04-109	MOTOR POOL	2000	TOYOTA	CAMRY LE
04-145	MOTOR POOL	1992	CHEVROLET	S10
04-146	MOTOR POOL	1998	CHEVROLET	LUMINA
04-147	MOTOR POOL	1999	DODGE	INTREPID
04-180	MOTOR POOL	1987	FORD	CLUB WAGON
04-181	MOTOR POOL	1999	DODGE	INTREPID
04-184	MOTOR POOL	1996	FORD	CRWN VIC-ADMIN
04-E079	MOTOR POOL	2001	TOYOTA	RAV4
MOTOR POOL Count	**11**			
04-002	STREET	2009	FORD	F350XL
04-005	STREET	1995	GMC	3500 SL
04-006	STREET	1998	GMC	3500HD
04-006A	STREET	1998	HONDA	GNEM-3500
04-009	STREET	2000	DODGE	STRATUS
04-010	STREET	1997	DODGE	DAKOTA
04-015	STREET	1990	INTERNATIONAL	4900
04-016	STREET	1991	INTERNATIONAL	4900
04-019	STREET	1992	INTERNATIONAL	4900
04-023	STREET	2002	CASE	570MXT

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-026	STREET	1974	HYSTER	C340 AD
04-034	STREET	1991	TANDEN	
04-040	STREET	2009	JOHN DEERE	244J
04-050	STREET	1997	ZIEMAN	1150E
04-051	STREET	1968	FORD	C600
04-059	STREET	1991	INTERNATIONAL	4900
04-061	STREET	1999	FORD	F-450
04-064	STREET	1998	FORD	RANGER
04-066	STREET	1978	HOMEMADE	X
04-067	STREET	2001	FORD	F350 SUPER DUTY
04-071	STREET	1974	TUFFBOY	FB TILT
04-077	STREET	2002	JACOBSON	H683
04-078	STREET	1997	FORD	F350
04-084	STREET	2003	FREIGHTLINER	FL80
04-091	STREET	1978	FORD	C7000
04-093	STREET	2003	INGERSOLL RAND	P185WJD
04-102	STREET	1978	CHEVROLET	C20
04-107	STREET	2001	HYSTER	HYPAC 530AH
04-108	STREET	2000	GREEN MACHINE	414RS
04-110	STREET	2007	INGERSOLL RAND	DD-31HF
04-111	STREET	1992	ZIEMAN	1140E
04-114	STREET	2009	CRAFCO	3CD1-DZP01
04-115	STREET	1984	BRUSH BANDIT	TMD27
04-117	STREET	1981	BOBCAT	631
04-118	STREET	1986	ROADLINE	X
04-119	STREET	1994	SWEEPSTER	CP86
04-120	STREET	1981	VERMEER	T300A
04-121	STREET	1998	FORD	RANGER
04-128	STREET	2009	JOHN DEERE	310SJ
04-133	STREET	1985	INGERSOLL-RAND	P185 WJD
04-134	STREET	2006	MIRAGE	MKL610SA
04-135	STREET	1997	INGERSOLL RAND	DD-22
04-179	STREET	2001	FORD	F350
04-185	STREET	1996	DODGE	DAKOTA SPORT
04-301	STREET	1972	GROUND HOG	C17
04-302	STREET	1990	TAMPER	VPG160K
04-305	STREET	1994	WACKER	VPG160A
04-307	STREET	1982	CHAMPION	1WCV20C
04-308	STREET	1970	TENNANT	PORTABLE
04-311	STREET	1999	EDCO	TLR7-11H
04-315	STREET	1971	FONTANA	EF45
04-316	STREET	1989	HONDA	EB3500-X
04-317	STREET	1988	WACKER	UPG160K
04-318	STREET	1999	WACKER	BS600
04-319	STREET	2001	WACKER	BS600
04-321	STREET	2006	ATLAS COPCO	COBRA COMBI
04-322	STREET	1972	BURCH	CO-65
04-324	STREET	1976	SARLO	8261/C
04-325	STREET	1964	TOWNER	DISC
04-326	STREET	1987	WACKER	BS60Y
04-327	STREET	1976	SARACCO	44000

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-330	STREET	1981	BILLY GOAT	BG60A
04-343	STREET	1981	THOR	51T
04-344	STREET	1982	PB	X
04-345	STREET	1978	PB	X
04-346	STREET	1995	PB LOADER	PB
04-353	STREET	2007	WACKER	VP1135AW
04-355	STREET	1986	HOMELITE	121TP21A
04-356	STREET	1992	GRACO LINELAZER	3500
04-360	STREET	2006	MK	1613H
04-362	STREET	1983	HONDA	3000
04-364	STREET	1988	HOME MADE	X
04-365	STREET	1988	REARS	AR703
04-366	STREET	1989	KEW	4503KB
04-367	STREET	1990	LAYTON	HSF 525
04-368	STREET	1991	X	1991
04-369	STREET	1978	PB LOADER	1978
04-370	STREET	2006	SMITH	SPS8
44-040	STREET	1994	JOHN DEERE	244E
04-105	STREET	2005	ELGIN	CROSSWIND J+
04-105A	STREET	2005	ESG 642	POWER TECH
04-123	STREET	2001	TYMCO	FL70
04-131	STREET	2007	TYMCO	600/BAH
04-130	STREET	1986	HOMEMADE	DEMPSEY
04-148	STREET	2000	DODGE	RAM 250
04-039	STREET	1990	INTERNATIONAL	2654
04-039A	STREET	2010	JOHN DEERE	4045HF285
04-058	STREET	1988	DODGE	RAM 250
04-081	STREET	1998	FORD	RANGER
STREET Count	**89**			
04-003	WASTE	1996	FORD	F150
04-004	WASTE	1994	DODGE	INTREPID
04-024	WASTE	1990	CASE	580 K
04-032	WASTE	1992	FORD	E350
04-038	WASTE	1998	INTERNATIONAL	1300
04-038A	WASTE	1998	JOHN DEERE	4045TF150
04-095	WASTE	1968	FORD	C600
04-100	WASTE	1980	NORWEST	TE 1212
04-112	WASTE	2002	BUSH HOG	GT48
04-127	WASTE	2000	CHEVROLET	ASTRO
04-137	WASTE	1996	DODGE	CARAVAN
04-138	WASTE	1990	JOHN DEERE	4039T
04-139	WASTE	2003	GMC	2500 SIERRA
04-140	WASTE	2007	KUBOTA	RTV900G6-K
04-141	WASTE	2000	KAWASAKI	2500
04-142	WASTE	2008	VOLVO	TAD721VE
04-182	WASTE	1983	FORD	E350
04-264	WASTE	1983	KOHLER	30RHZ02 - 10 KW
04-266	WASTE	2003	OLYMPIAN	G20F3
04-268	WASTE	1986	KOHLER	20RZ - 20 KW
04-269	WASTE	1986	ONAN	20OES15R/24164B
04-271	WASTE	1998	OLYMPIAN	98A00423S

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-272	WASTE	2003	OLYMPIAN	G80431
04-306	WASTE	1999	HONDA	2500
04-309	WASTE	1989	WACKER	PT2A
04-314	WASTE	1989	WACKER	PT3A
04-323	WASTE	1958	GORMAN-RUPP	14C2VH4D
04-348	WASTE	1989	HONDA	2200
04-354	WASTE	1984	GORMAN-RUPP	16D2VH4D
04-371	WASTE	1992	LINCOLN	G8000
04-373	WASTE	1992	WACKER	PT2A
WASTE Count	**31**			
04-069	WATER	2003	CHEVROLET	S-10
04-200	WATER	1995	CAT	SR4B
04-222	WATER	2005	OLYMPIAN	D150P6
04-255	WATER	1995	CAT	S4RB
04-256	WATER	1969	GM	100 KW
04-257	WATER	1996	CAT	SR4B
04-258	WATER	2001	CAT	SR4B
04-259	WATER	1995	CAT	SR4B
04-260	WATER	1996	CAT	SN4
04-304	WATER	1996	HONDA	SS18
04-312	WATER	2001	TARGET	ES-14
04-320	WATER	1970	HOMELITE	X
WATER Count	**12**			
04-001	WWW	1991	DODGE	RAM 350
04-017	WWW	1998	GMC	2500 SLE
04-025	WWW	1997	DODGE	INTREPID
04-027	WWW	1996	JOHN DEERE	310D
04-028	WWW	2010	AIRMAN	185CFM
04-030	WWW	1997	DODGE	INTREPID
04-033	WWW	2007	JOHN DEERE	310J
04-041	WWW	1966	CHEVROLET	C60
04-045	WWW	2006	CHEVROLET	SILVERADO 3500
04-053	WWW	2001	DODGE	RAM 2500HD
04-063	WWW	2000	GMC	C2500
04-070	WWW	2009	FORD	F550
04-073	WWW	1995	FORD	F350
04-074	WWW	1997	FORD	F-350
04-076	WWW	2001	DODGE	BR2500
04-082	WWW	2000	GMC	SIERRA 2500
04-083	WWW	1997	DODGE	2500HD
04-094	WWW	1985	JOY	D185Q
04-103	WWW	1991	X	TRAILER
04-116	WWW	1969	FORD	C600
04-124	WWW	2004	UNGRD	VARIED
04-125	WWW	2003	FREIGHTLINER	FL60
04-132	WWW	2010	AIRMAN	185CFM
04-136	WWW	1991	INTERNATIONAL	4900
04-265	WWW	2003	S & L	XXX
04-303	WWW	2007	EDCO	SK14-13H
04-310	WWW	1993	WACKER	BS60Y
04-313	WWW	1970	MCCOLLUTH	X

CITY OF LODI VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-329	WWW	1962	X	RODDER
04-332	WWW	2009	HONDA	2000
04-341	WWW	1984	KUBOTA	A2200
04-342	WWW	1999	WACKER	BS600
04-349	WWW	1990	WACKER	BS60Y
04-351	WWW	1997	WACKER	BS62Y
04-352	WWW	2001	WACKER	B552Y
04-359	WWW	1983	HONDA	E1500
WWW Count	**36**			
10-006	TRAN-D	2009	FORD	E450
10-007	TRAN-D	2009	FORD	E450
10-008	TRAN-D	2009	FORD	E450
10-009	TRAN-D	2009	FORD	E450
10-010	TRAN-D	2007	FORD	E450
10-011	TRAN-D	2007	FORD	E450
10-012	TRAN-D	2007	FORD	E450
10-013	TRAN-D	2007	FORD	E450
10-014	TRAN-D	2007	FORD	E450
10-015	TRAN-D	2007	FORD	E450
10-016	TRAN-D	2007	FORD	E450
10-017	TRAN-D	2007	FORD	E450
10-018	TRAN-D	2007	FORD	E450
10-019	TRAN-D	2007	FORD	E450
10-020	TRAN-D	2007	FORD	E450
10-021	TRAN-D	2007	FORD	E450
10-022	TRAN-D	2007	FORD	E450
10-023	TRAN-D	2002	ELDORADO	AEROTECH
10-024	TRAN-D	2002	ELDORADO	AEROTECH
10-025	TRAN-D	2002	ELDORADO	AEROTECH
10-026	TRAN-D	2002	ELDORADO	AEROTECH
10-027	TRAN-D	2002	ELDORADO	AEROTECH
10-028	TRAN-D	2002	ELDORADO	AEROTECH
TRAN-D Count	**23**			
10-041	TRAN-G	1991	AMTRAN	KC3510
10-044	TRAN-G	2000	NABI	040.11
10-045	TRAN-G	2000	NABI	040.11
10-046	TRAN-G	2000	NABI	040.11
10-047	TRAN-G	2000	NABI	040.11
10-048	TRAN-G	2000	NABI	040.11
10-050	TRAN-G	2001	CHAMPLAIN	1608, CT277
TRAN-G Count	**7**			

Grand Count **432**