DRAFT

2016 – 2017
BUDGET

CITY OF LODI
CALIFORNIA

City of Lodi
Mission Statement

"The City of Lodi's purpose is to enhance the quality of life for Lodi residents reflecting our high community standards."

2016-2017

Budget

Mark Chandler, Mayor
Doug Kuehne, Mayor Pro-Tempore
Bob Johnson, Council Member
JoAnne Mounce, Council Member
Alan Nakanishi, Council Member

Steve Schwabauer, City Manager

Prepared by the Staff
of the
City of Lodi

CITY OF LODI, CALIFORNIA

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June 1, 2016

Dear Honorable Mayor and Council Members:

I am pleased to submit a proposed near-term sustainable budget for Fiscal Year (FY) 2016/17. Council will note that I referenced the budget as near-term sustainable rather than balanced. That reference reflects Council's considered and conservative decision to pre-fund negotiated and anticipated labor agreements with excess reserves built between 2012 and 2014 but is tempered as a result of the looming major increases from CalPERS and a flattening revenue picture.

General Fund revenue growth is essentially flat from 2015/16 totaling $46,916,020 representing a mere 0.4 percent ($207,760) growth in revenues year over year. However, we are currently spending down reserves at a rate of approximately $1.5 million on labor contracts that run through June of 2017. While we have excess reserves to fund the contracts through that time, stalled revenue growth suggests that we may not have the resources to sustain those costs once the agreements expire. Combined with a PERS projected stair-stepped increase of nearly $5 million between now and 2020/21, it is apparent that caution is required.

There are, of course, reasons for optimism as well. This past year showed continued growth for Costco and Home Depot and construction starts for Dick's Sporting Goods at Reynolds Ranch. Additional junior-major retailers Ross (relocation), Home Goods, PetSmart and Boot Barn are moving forward with plans to complete other sections of this development. The Lodi Shopping Center construction is well under way. The new Walmart is expected to open in late June or early July 2016. Other pads under construction include spaces for Buffalo Wild Wings, Jamba Juice, Panda Express, McDonalds and Kentucky Fried Chicken. Additionally, the existing Walmart space has signed on Hobby Lobby, The Party Store and Petco as tenants. Finally, plans have been submitted to build a 76-room La Quinta Inn and Suites hotel. Occupancy is expected in 2017. And just this week, staff received plans for a similarly sized Candlewood Suites Hotel. All told, it is estimated that these additional businesses will bring about 200 jobs to the City.

Residential development continues to be a bright spot for the local economy. The Rose Gate subdivision phase 1 construction is continuing with robust demand and sales and is expected to be completed in 2017. Phase 2 of this development is under way and sales are expected in the next budget year. Reynolds Ranch residential construction is beginning and some sales are expected in FY 2016/17.

Lodi will see its first apartment construction in over 10 years in the Reynolds Ranch area. It is expected that 156 units will be available in 2017 from this project. Reynolds Ranch is also working on a 140-unit senior housing project. Plans are also on file for approximately 175 units in the Van Ruiten Ranch subdivision.

Lodi will also see construction start on a senior housing project that has been in the works for about 10 years. Eden Housing has acquired all of the financing necessary for this project to move forward. An 80-unit project is on tap for occupancy in late 2016 or early 2017.

The above bodes well for the General Fund which will likely always receive staff's greatest focus. It funds all of the core municipal services including police, fire, administration, economic development, transfers to the parks and library funds and other essential public services. Indeed, the General Fund houses the large majority of City employees.

The City has reduced its work force by about 16 percent over the past 12 years, from 470 full-time budgeted employees in 2004/05 to 397 full-time budgeted employees in 2016/17. Approximately 250 positions (64 percent), are funded by the General Fund, either directly or through transfers from the General Fund. Notwithstanding our positive economic indicators, staff will remain cautious recommending new full-time General Fund positions, in light of negotiated and anticipated labor agreements, and the City's sharply increasing PERS obligations.

The City will add a net of 4 positions this year to address capital maintenance needs, succession planning and operational efficiencies in various departments. A table showing these changes appears later in this letter.

Cities, like businesses and households, need some type of financial cushion against the potential shock of unanticipated circumstances and poor economies. Recognizing this, the City Council adopted a General Fund Reserve Policy with the FY 2010/11 budget. The Policy sets a target of 8 percent of General Fund revenue as a "catastrophic" reserve to meet natural and other physical disasters and an additional 8 percent of General Fund revenue to meet unanticipated economic crises. I am pleased to report that the City has fully funded both elements of these reserves for the fourth year in a row in the 2016/17 budget, even as the reserve target rises with the General Fund revenue tide.

The City will continue its capital efforts in the coming year. Significant projects expected to be undertaken during the year include various electrical system maintenance projects ($4.3 million), water meter and water system maintenance projects ($1.2 million), various wastewater system maintenance projects ($9.85 million) including a recycled wastewater storage facility that is funded by a $2.25 million State grant, and street maintenance ($1.4 million). The City continued its phased financial systems implementation and activated the business license and animal license modules, adding to the existing financials, human resources and payroll modules. Utility billing and fleet maintenance management modules will be brought live during the budget year.

Fiscal Year 2016/17 Budget Issues

Balancing the 2016/17 budget involves balancing several critical factors. Three particular points are worthy of highlighting: (1) employee costs and contributions; (2) capital programs; and (3) a combination of cost increases that were either a) imposed on the City by external forces, or b) negotiated by the City with its bargaining groups.

Employee costs and contributions – Prior to the economic downturn, Lodi and its employees aggressively moved to manage employment costs. Lodi instituted a hiring "chill", leaving vacant all positions not deemed vital to City operations and judiciously filling the remaining critical positions. Other departmental expenses were closely monitored. As the economy plummeted, in March 2009, City employees made a number of temporary salary and benefit concessions to reduce salary costs, including salary reductions, furloughs, and waiving of the City's deferred compensation match. Consequently, the City largely avoided employee layoffs and drastic service cuts so common in other cities. In 2013, the majority of Lodi's employees agreed to a historic restructuring of their salary and benefits, permanently reducing Lodi's employment expenses. Lodi's employees jettisoned the stopgap furlough solution in favor of paying their full 7 or 9 percent retirement contribution, and capping the City's medical costs. The effect of these agreements was to reduce employment costs 7 to 9 percent below 2007/08 levels. For 2014/15, the

City negotiated an additional one-year agreement with all of its bargaining units (except IBEW). For the first time since 2007/08, the City returned a portion of the concessions agreed to by employees, issuing a one-time payment of $2,300 per employee to all employees, and increasing the medical cap to January 2014 rates. In addition, the City increased safety uniform allowances by 1 percent on a 1 year, non-PERSable basis. The one-time dollars were paid for from amounts over the City's General Fund reserve targets at the close of the 2012/13 budget year. The ongoing health costs were funded through the budget.

The City was successful in negotiating labor agreements with all of its bargaining units that provide fiscal certainty through December 31, 2017. These agreements generally called for a 3 percent raise in 2015 and 2 percent raises in 2016 and 2017 (except for IBEW). These amounts essentially help offset the value of the retirement contributions that employees picked up during the recessionary years. City medical contributions were held at the 2014 levels. Funding for the General Fund component of these agreements is provided by reserves in excess of the reserve target established by Council.

I greatly appreciate the sacrifices and services of our employees. Lodi's employees realize that our primary responsibility is to provide a high level of service to our community, and these sacrifices have allowed the City to maintain that quality service to our citizens during a particularly challenging time. The City of Lodi is proud to meet its commitment to those we serve.

Capital programs – The City continues to utilize one-time funds for capital maintenance rather than on-going operations. In prior years, the City assessed its physical plant and is using one-time funds generated by the Lodi Energy Center and triple flip close-out to address deferred maintenance projects on its buildings. Scheduled to be completed this year are financial system implementation and various roof, parking lot and facility maintenance projects totaling about $800,000.

Imposed costs – While we are pleased that revenues have increased slightly, we are very concerned about rising costs for retirement and insurance. In the last few years, CalPERS revised a number of its actuarial assumptions and policies including a reduction in the discount (assumed earnings) rate, shortening the time period for amortizing gains and losses and more costly mortality assumptions. Rates for Miscellaneous plan employees rose 1.803 points (from 19.994% to 21.797%) while Safety plan rates increased 3.884 points (from 40.870% to 44.754%). While these 'point' increases seem relatively small, they represent a 9 percent increase in the Miscellaneous rate and a 9.5 percent increase in the Safety rate. Total additional cost to the City is about $1.3 million following right on the heels of annual increases in prior years of about $500,000.

In December of 2014, PERS released its long-awaited five-year rate projections resulting from its major policy shift regarding the time frame within which it recovers market losses. In years past, PERS recovered these losses over 30 years. In 2013, PERS reduced that time frame. The increase is phased in on a bell curve over five years, levels out for 20 years and decreases for the last five. The discount rate and mortality rate adjustments flow on independent and overlapping schedules with the mortality rate adjustments following two years after the 2013/14 discount rate adjustments. The bell curve structure means Lodi will see its greatest impact in the 2019/20 budget year. For ease of reference, the overlapping rate schedules are combined below to present a total five-year rate projection from PERS:

	2016/17	2017/18*	2018/19*	2019/20*	2020/21*	2021/22*
Miscellaneous	21.797%	23.7%	25.6%	27.4%	27.7%	28.3%
Safety	44.754%	47.7%	50.7%	53.7%	54.5%	55.2%
Estimated Cost**	$9.2M	$10.2M	$11.2M	$12.3M	$12.8M	$13.4M

*Projected by PERS
**Projected by City of Lodi

Rapidly inflating health care costs pose a second fiscal hurdle. While the City has negotiated a medical insurance cap with its bargaining units, costs are expected to increase and impact the net pay of our workforce. Staff has managed the impact of the Affordable Care Act, and through prudent management of part-time hours, has allowed the City to avoid an economic impact.

State legislative actions have affected the City with respect to its part-time work force. The City is now required to provide sick leave benefits to its part-time staff. The City spent about $7,000 for hours used under this benefit during the first 9 months of it being in place. While part-time staff accrue a bank of hours, there is no unfunded liability associated with these hours as they have no monetary value if the employee leaves City service with hours in the bank.

The second legislative action relating to part-time workers is the increase in the minimum wage that goes into effect on January 1, 2017 and annually thereafter, if not deferred by the Governor. State law provides for a 50 cent per hour increase in January 2017 and a $1 per hour increase each January thereafter until 2022 when the minimum wage would be $15 per hour. The initial increase is expected to increase costs annually by about $18,000.

The combination of the actions affecting part-time employees will likely lead to service-level reductions as many services performed by the City's part-time labor force will have to be closely cropped.

Worker's compensation costs are a third source of concern. The City is self-funded for worker's compensation costs. Lodi's claim experience has ebbed and flowed since a spike in 2008/09. Current loss experience is relatively level with costs trending upward with the settlement of old claims. The City has funded its actuarial liability at slightly more than the 90 percent confidence level. Staff continues to manage the program and provide education to employees to minimize injuries and work time losses.

All Funds

The City uses fund accounting to track expenses and revenues. Fund accounting is used in the government sector because it focuses primarily on how money is spent (rather than how it is raised). Funds are self-balancing sets of accounts. They can be thought of as various businesses under the control of the City Council. For the purposes of comparing year-to-year or against other cities, it is common to add all revenues and expenses from all funds. This is the All-Funds budget.

The All-Funds budget expenditures for FY 2016/17 are $193,050,540. This is a decrease of $40.0 million from the previous year's budget. The decrease in expenditures is attributable to reductions in capital projects, debt service and internal cost transfers.

The single-largest City fund is the Electric Fund at $73,705,900. The second-largest fund is the General Fund at $48,480,110. Other funds of note: Wastewater Fund, $20,965,390; Water Fund, $11,632,580; Street Fund, $3,887,610; Parks, Recreation and Cultural Services Fund $6,292,640 and Library Fund, $1,362,400.

The overall staffing levels for All-Funds are 397 full-time funded positions. This is a net of 4 positions more than FY 2015/16. The changes for 2016/17 include:

Classification	Department	Number
Electric Distribution Operator	Electric	1
Electric Lineman/Linewoman	Electric	1
Metering Technician	Electric	1
Library Assistant	Library	(1)
Park Maintenance Worker I/II	PRCS	(1)
Police Records Clerk	Police	1
Public Works Inspector I/II	Public Works	1
Plant and Equipment Mechanic	Public Works	1
Net positions added		4

General Fund

Taxes are the General Fund's primary source of revenue. The General Fund provides money for classic government services such as public safety, parks, recreation, arts, cultural programs, library, administration and economic development. It also makes the debt payment for the 2012 Refunding Lease Revenue bonds for the Police Station, Hutchins Street Square, and downtown improvements. Its greatest emphasis will again be public safety which totals almost 65 percent of the $48.4 million in total expenses, excluding capital project contributions.

During the last several budget cycles, Council and staff have had to apply considerable focus on preserving the stability of the General Fund. The imposed costs described above have forced a level of diligence and fiscal responsibility not required during growth eras. The core of this new fiscally-disciplined approach is creating a fund to respond to unanticipated expenses such as civil emergencies or economic downturns. The City Council established a reserve policy in the 2010/11 budget that sets a target of 8 percent of revenue for a catastrophic reserve, and a second target of 8 percent of revenue for an economic reserve. The projected FY 2016/17 year-end fund balance is expected to be $8,795,208. This level of fund balance represents 18.75 percent of General Fund revenues. As such, the catastrophic and economic reserves are fully-funded with an additional undesignated reserve level of $1,288,644. However, of this amount, $345,294 is restricted to DIVCA-funded projects and $943,350 is designated to fund settled labor agreements through December 31, 2017, effectively leaving the City with no unrestricted dollars over its reserve target.

General Fund revenues are projected to be $207,760 higher than the prior year. Increases in property tax revenues are offset by a net reduction in sales tax revenues. Base sales tax revenue shows an increase of about $518,000, but is offset by the reduction in revenue associated with the one-time payment for triple flip close-out of $767,000 that was included in the prior year revenue.

While every effort has been made to keep the percentage of General Fund revenue allocated to each department the same as in prior years, as expenditures or departmental revenues increased or decreased beyond the City's control, some imbalanced growth was unavoidable. For FY 2016/17, the Police Department represents 41.43 percent of the General Fund, up by 0.75 percent over last year, and the Fire Department represents 24.09 percent of the General Fund, up by 0.11 percent. The two safety departments comprise 65.52 percent of the General Fund budget, an increase of 0.86 percent over last year.

Unfortunately, the Educational Revenue Augmentation Fund (ERAF) shift continues to plague municipal budgets. In 1992, in response to Proposition 98, the State required County auditors to shift property tax away from cities to cover the State's responsibilities to fund schools. This continuing shift cost Lodi approximately $2.2 million per year. Fortunately, Prop 1A (2004) stopped its escalation.

In FY 2012/13, the City refinanced the 2002 General Fund secured Certificates of Participation. The City was able to secure an all-in total interest cost of just over 4 percent and net present value savings on the deal of about $3.25 million. The savings were programmed to fund the land acquisition, design and construction of a replacement for Fire Station 2 which opened in January 2016. The annual debt service is split among the Police department (45 percent), Parks, Recreation and Cultural Services (40 percent), and the General Fund (15 percent).

Special Revenue Funds

Four notable Special Revenue Funds are the Streets Fund; Community Development Fund; Parks, Recreation and Cultural Services Fund; and Library Fund.

The Streets Fund handles all street and pavement activities including street cleaning and sweeping, traffic control devices, street trees, sidewalk and landscape maintenance and management of the storm water collection system. This fund is projecting an increase in fund balance of about $10.9 million during the budget year. The significant increase is due to federal grant revenues associated with the Harney Lane overcrossing.

The Community Development Fund covers the cost of the Community Development Department and its three divisions: Planning, Building, and Neighborhood Services. The Fund turned the corner in FY 2010/11 and erased its prior deficit. Budget year revenues are projected to exceed costs by $176,640, increasing its estimated 2016/17 fund balance to $1,989,500.

The Parks, Recreation and Cultural Services (PRCS) Fund is projected to start FY 2016/17 with a cumulative surplus of about $53,000. The budget reflects a deficit of about $51,000. Staff continues to review the operations of this fund looking for service-level efficiencies and revenue opportunities to further reduce the cumulative deficit.

The Library Fund is projecting a budget year surplus of $64,700 and is expected to end the year with a fund balance of $522,602. The Library has been accumulating funds to complete some major capital renovations. On tap are projects that will enhance the Library for use by teens and expansion of homework help programs.

Utilities and Enterprise Funds

The Electric Fund is the City's largest fund and is seeing increasing stress as capital maintenance needs increase in frequency and urgency. As Council will note, budgets for the last number of years have shown a drawdown of reserves to feed capital maintenance needs. However, staffing shortages have prevented the implementation of most of these projects. During FY 2014/15, the City engaged a consultant to develop a rate model to assist the utility in long-range planning. As a result, staff brought forward a rate increase and added positions funded by the rate action to accommodate projected maintenance projects and new development. The FY 2016/17 budget also includes additional staff to address project delivery and system maintenance.

Bulk power purchases will likely always be the largest expense for the Electric Utility. The Lodi Energy Center, operated by the Northern California Power Agency, began operations and delivering power to the City in FY 2012/13. This power supply has allowed the City to reduce its reliance on other contracted power sources. Over time, power from the Lodi Energy Center is expected to moderate, or reduce utility costs. The Electric Utility is projecting a decrease to reserves of $1.4 million.

The Surface Water Treatment Plant began operations in FY 2012/13. The plant operation allows the City to end its past practices of drawing ground water in excess of the amount that is naturally replenished. The installation of water meters and the transition from a flat-rate water bill to a usage-based water bill are a significant change for the Water Fund and will continue for a number of years. Council expanded this resource by entering into an agreement in 2014 that allows for the purchase of up to an additional 1,000 acre feet of water per year from North San Joaquin Water Conservation District. Staff will also be focusing heavily on implementing the new State Groundwater Management Act in the coming year. The Water Fund is projecting an increase to reserves of about $2.8 million.

The impact of prudent management along with rate increases has brought the wastewater utility to a point where it is expected to have cash reserves of $13.1 million at the end of FY 2016/17, a level well in excess of its target reserve level of $2.8 million.

The City Council preauthorized indexed-based increases to water and wastewater rates for a rolling five-year period pursuant to Proposition 218. Increases are capped at a maximum of 3 percent and will be brought back to Council before implementation. However, staff analysis indicates that a 2 to 2.5 percent annual increase would allow the City to pay off all water and wastewater utility debt by 2024, saving the City and its ratepayers millions of dollars in interest costs.

Capital Budget

Capital projects totaling just under $800,000 funded by General Fund dollars include completion of the financial systems implementation, roof rehabilitation at Hutchins Street Square, parking lot resurfacing, Fire Station 1 kitchen and pay off of the note issued when land was purchased for the Police building. Within All Funds, the most significant capital projects will be the continued installation of water meters, various electrical system maintenance projects, road maintenance projects and upgrades at the wastewater treatment plant.

Acknowledgments

I extend my deepest appreciation to the staff team involved in preparing the 2016/17 budget: Deputy City Manager/Internal Services Director Jordan Ayers, Supervising Budget Analyst Susan Bjork, and Management Analyst Sandra Brage. Additionally, I must thank the department heads and their staff teams for their work and sacrifice in making this sustainable budget possible.

Sincerely,

Stephen Schwabauer
City Manager

2016-2017
CITY OF LODI
FINANCIAL PLAN AND BUDGET

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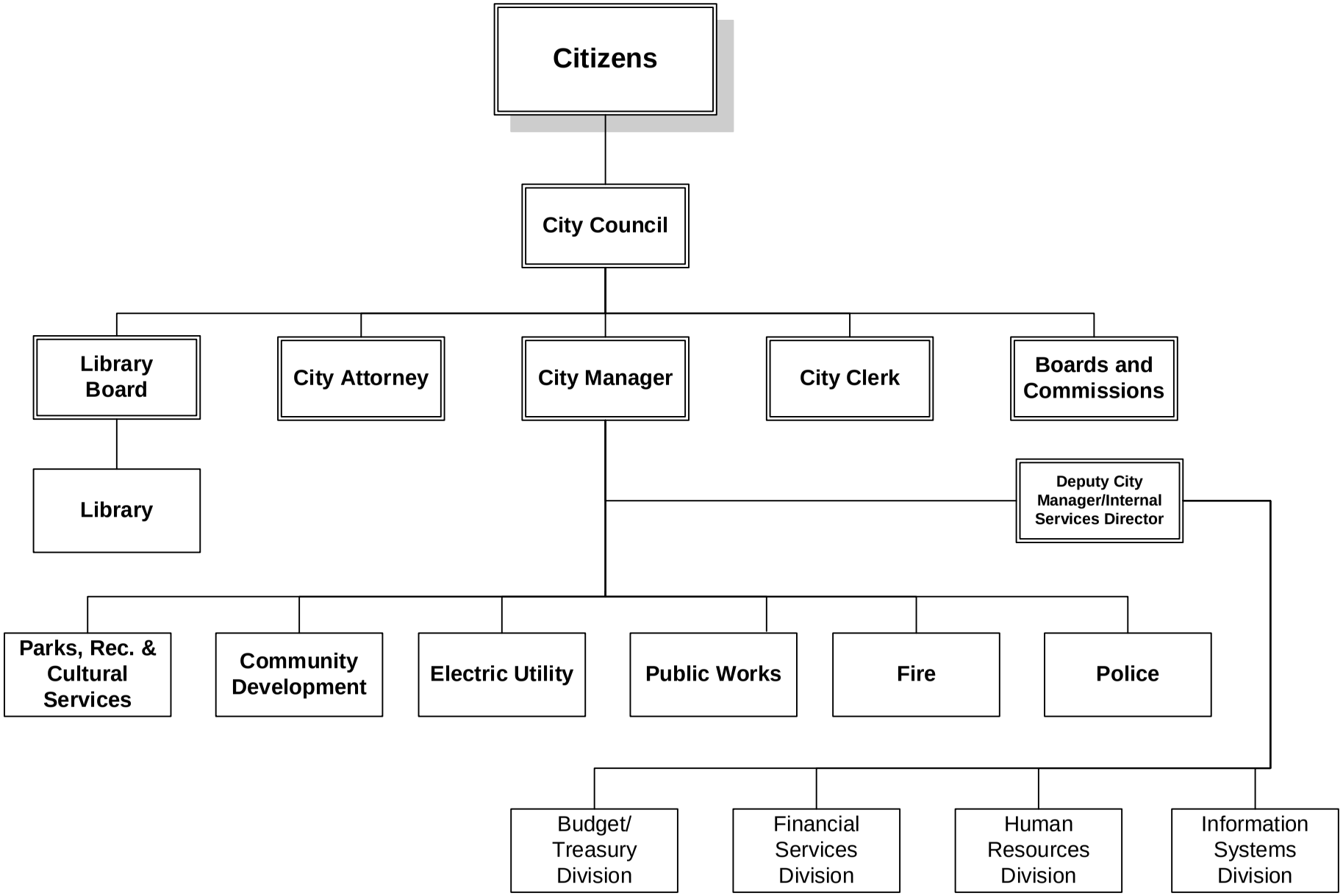
City of Lodi



FY 2016-2017

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
CITY ATTORNEY				
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Legal Secretary	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**
CITY CLERK				
Administrative Clerk - (C)	1	1	1	1
Assistant City Clerk	1	1	0	0
Deputy City Clerk	0	0	1	1
City Clerk	1	1	1	1
City Clerk Total	**3**	**3**	**3**	**3**
CITY MANAGER				
Business Development Manager	1	1	1	1
City Manager	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1
Secretary to the City Manager	1	1	1	1
City Manager Total	**4**	**4**	**4**	**4**
COMMUNITY DEVELOPMENT				
Administrative Secretary	1	1	1	1
Assistant Engineer/Plans Examiner	1	1	1	1
Building Inspector I/II	2	2	3	3
Building Official	1	1	1	1
City Planner	0	0	1	1
Community Development Director	1	1	0	0
Neighborhood Services Manager	1	1	1	1
Permit Technician	2	2	2	2
Senior Planner	1	1	0	0
Youth Outreach Worker	0	1	1	1
Community Development Total	**10**	**11**	**11**	**11**
ELECTRIC UTILITY				
Administrative Clerk	1	1	1	1
Administrative Secretary	1	1	1	1
Construction/Maintenance Supervisor	1	1	1	1
Distribution Planner	2	0	0	0
Electric Distribution Operation Supervisor	0	0	1	1
Electric Distribution Operator	0	0	2	3
Electric Foreman/Forewoman	3	3	3	3
Electric Ground Worker	1	1	1	1
Electric Line Apprentice	0	0	2	2
Electric Lineman/Linewoman	7	7	7	8
Electric Materials Technician	1	2	2	2
Electric Superintendent	1	1	1	1
Electric Troubleshooter	2	2	2	2
Electric Utility Director	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1
Electric Utility Resources Analyst	0	0	1	1
Electrical Drafting Technician	2	0	0	0

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
Electrical Engineer	0	1	1	1
Electrical Engineering Technician	0	2	2	2
Electrical Technician	2	0	0	0
Electrician	0	0	2	2
Field Services Representative	4	4	4	4
Field Services Supervisor	1	1	1	1
Manager Engineering & Operations	1	1	1	1
Metering Technician	1	1	1	2
Rates and Resource Manager	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Senior Electric Troubleshooter	1	1	0	0
Senior Electrical Engineering Technician	0	2	2	2
Senior Electrical Technician	1	0	0	0
Senior Power Engineer	1	1	1	1
Substation Technician	0	2	2	2
Substation/Metering Supervisor	0	1	1	1
Troubleshooting Supervisor	0	0	1	1
Utility Equipment Specialist	1	1	1	1
Utility Service Operator I/II	3	3	0	0
Electric Utility Total	**42**	**44**	**49**	**52**
FIRE DEPARTMENT				
Administrative Secretary	1	1	0	0
Fire Battalion Chief	4	4	4	4
Fire Captain	16	16	16	16
Fire Chief	1	1	1	1
Fire Division Chief	1	1	1	1
Fire Engineer	20	20	19	19
Firefighter I/II	13	13	11	11
Management Analsyt	0	0	1	1
Senior Administrative Clerk	1	1	1	1
Fire Department Total	**57**	**57**	**54**	**54**
INTERNAL SERVICES DEPARTMENT				
Management Analyst	1	1	1	1
BUDGET DIVISION				
Management Analyst	1	1	1	1
Supervising Budget Analyst	1	1	1	1
	2	2	2	2
FINANCIAL SERVICES DIVISION				
Accounting Clerk	2	2	0	0
Customer Service Representative	9	9	6	6
Finance Technician	3	3	5	5
Financial Services Manager	1	1	1	1
Supervising Accountant	1	1	1	1
Supervising Customer Service Representative	2	2	2	2
Utility Billing Specialist	0	0	3	3
	18	18	18	18

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
HUMAN RESOURCES DIVISION				
Human Resources Manager	1	1	1	1
Human Resources Technician	1	1	1	1
Management Analyst	1	1	1	1
	3	3	3	3
INFORMATION SYSTEMS DIVISION				
Information Systems Manager	1	1	1	1
Information Systems Specialist	1	1	1	1
Network Administrator	1	1	1	1
Network Technician	2	2	2	2
Senior Programmer/Analyst	2	2	2	2
	7	7	7	7
Internal Services Total	**31**	**31**	**31**	**31**
LIBRARY				
Administrative Secretary	0	0	1	1
Librarian	2	2	2	2
Library Assistant	3	3	2	1
Library Services Director	1	1	1	1
Library Services Manager	1	1	0	0
Literacy/Volunteer Manager	1	1	1	1
Senior Administrative Clerk	1	1	0	0
Senior Library Assistant	2	2	3	3
Library Total	**11**	**11**	**10**	**9**
PARKS, RECREATION AND CULTURAL SERVICES				
Administrative Clerk	1	1	1	1
Administrative Secretary	1	1	1	1
Building Services Coordinator	1	0	0	0
Building Services Supervisor	0	1	1	1
Community Center Manager	1	0	0	0
Event Coordinator	0	0	1	1
Park Maintenance Worker I/II	8	8	7	6
Park Maintenance Worker III	3	3	3	3
Park Superintendent	1	1	1	1
Park Supervisor	1	2	1	1
Parks Project Coordinator	1	1	1	1
Parks, Recreation and Cultural Services Director	1	1	1	1
Program Coordinator	1	1	1	1
Recreation Manager	3	3	3	3
Recreation Superintendent	1	1	1	1
Senior Administrative Clerk	2	2	1	1
Senior Facilities Maintenance Worker	1	1	1	1
Welder-Mechanic	1	1	1	1
Parks, Recreation and Cultural Services Total	**28**	**28**	**26**	**25**
POLICE DEPARTMENT				
Administrative Secretary	0	1	1	1
Animal Services Supervisor	1	1	1	1
Assistant Animal Services Officer	2	2	2	2
Code Enforcement Officer	2	2	2	2

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
Dispatcher Supervisor	1	1	1	1
Dispatcher/Jailer	17	14	13	13
Lead Dispatcher/Jailer	3	4	4	4
Management Analyst	1	1	1	1
Parking Enforcement Assistant	1	1	0	0
Police Captain	2	2	2	2
Police Chief	1	1	1	1
Police Corporal	6	6	6	6
Police Lieutenant	5	5	5	5
Police Officer	50	50	48	48
Police Records Clerk	4	3	2	3
Police Records Clerk Supervisor	1	1	1	1
Police Sergeant	9	9	9	9
Property/Evidence Technician	1	1	1	1
Senior Administrative Clerk	0	1	1	1
Senior Police Administrative Clerk	2	1	1	1
Police Department Total	**109**	**107**	**102**	**103**
PUBLIC WORKS DEPARTMENT				
ADMINISTRATION				
Administrative Secretary	1	1	1	1
Management Analyst	1	0	0	0
Public Works Director	1	1	1	1
Public Works Management Analyst	0	1	1	1
	3	3	3	3
ENGINEERING DIVISION				
Administrative Clerk	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1
Construction Project Manager	1	1	1	1
Engineering Technician I/II	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	3	3	3	3
Public Works Inspector I/II	1	1	1	2
Senior Civil Engineer	1	1	1	1
Senior Engineering Technician	2	2	2	2
	12	12	12	13
FACILITIES				
Facilities Supervisor	1	1	1	1
Senior Facilities Maintenance Worker	1	1	1	1
	2	2	2	2
FLEET				
Equipment Service Worker	1	1	1	1
Fleet Services Supervisor	1	1	1	1
Heavy Equipment Mechanic	4	4	3	3
Lead Equipment Mechanic	1	1	1	1
Parts Clerk	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Service Writer	0	0	1	1
	9	9	9	9
STREETS & DRAINAGE				
Maintenance Worker I/II	5	5	5	5
Street Maintenance Worker I/II	0	0	1	1

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
Street Maintenance Worker III	5	4	5	5
Street Supervisor	3	3	2	2
Traffic/Sign Making Worker	1	1	1	1
	14	13	14	14
TRANSPORTATION				
Administrative Clerk	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1
Transportation Manager	1	1	1	1
	3	3	3	3
WATER SERVICES				
Administrative Clerk	1	1	2	2
Administrative Secretary	0	1	1	1
Chief Wastewater Plant Operator	1	1	1	1
Chief Water Treatment Plant Operator	1	0	0	0
Compliance Engineer	1	1	1	1
Deputy Public Works Director - Utilities	1	1	0	0
Electrician	3	3	3	3
Engineering Aide	0	1	1	1
Environmental Compliance Inspector	3	3	3	3
Laboratory Supervisor	0	0	1	1
Laboratory Technician I/II	2	2	2	2
Lead Electrician	1	1	1	1
Maintenance Worker I/II	3	3	3	3
Plant & Equipment Mechanic	7	7	7	8
Senior Administrative Clerk	1	1	1	1
Senior Storekeeper	1	1	1	1
Utilities Manager	0	0	1	1
Utility Superintendent	1	1	1	1
Wastewater Plant Operator I/II/III	6	6	5	5
Wastewater Plant Superintendent	1	1	1	1
Water Plant Superintendent	0	1	1	1
Water Services Technician	1	1	1	1
Water Treatment Plant Operator I/II/III	4	3	3	3
Watershed Program Coordinator	0	1	1	1
Water/Wastewater Maintenance Worker I/II	5	5	6	6
Water/Wastewater Maintenance Worker III	5	5	5	5
Water/Wastewater Supervisor	4	4	4	4
	53	55	57	58
Total Public Works	**96**	**97**	**100**	**102**
ALL CITY DEPARTMENTS TOTAL	**394**	**396**	**393**	**397**

FY 2016/17 Proposed Authorized Position Changes				
Dept/Division	**Current Title**	**Proposed Title/Position**	**Barg. Unit**	**Comment**
Electric Utility		Electric Distribution Operator	I.B.E.W.	Add
Electric Utility		Electric Lineman/Linewoman	I.B.E.W.	Add
Electric Utility		Metering Technician	I.B.E.W.	Add
Library	Library Assistant		General Services	Eliminated
Parks, Recreation and Cultural Services	Park Maintenance Worker I/II		Maintenance & Operators	Eliminated
Police		Police Records Clerk	General Services	Add
Public Works - Engineering		Public Works Inspector I/II	General Services	Add
Public Works - Water Services		Plant & Equipment Mechanic	Maintenance & Operators	Add

Fiscal Year 2015/16 Authorized Changes				
Dept/Division	**Previous Title**	**Approved Title/Position**	**Barg. Unit**	**Comment**
Community Dev	Senior Planner	City Planner	Mid-Management	Re-class
Electric Utility	Utility Service Operator I/II	Electric Distribution Operation Supervisor	I.B.E.W.	Re-class
Electric Utility	Utility Service Operator I/II	Electric Distribution Operator	I.B.E.W.	Title change
Electric Utility	Utility Service Operator I/II	Electric Distribution Operator	I.B.E.W.	Title change
Electric Utility		Electric Utility Resources Analyst	Mid-Management	Added
Electric Utility	Senior Electric Troubleshooter	Troubleshooting Supervisor	I.B.E.W.	Title change
Fire		Management Analyst	Mid-Management	Added
Internal Services	Customer Service Representative	Utility Billing Specialist	General Services	Re-class
Internal Services	Customer Service Representative	Utility Billing Specialist	General Services	Re-class
Internal Services	Customer Service Representative	Utility Billing Specialist	General Services	Re-class
Library	Senior Administrative Clerk	Administrative Secretary	General Services	Re-class
Parks, Recreation and Cultural Services	Senior Administrative Clerk	Event Coordinator	General Services	Re-class
Public Works - Streets	Maintenance Worker I/II	Streets Maintenance Worker I/II	Maintenance & Operators	Re-class
Public Works - Streets	Street Supervisor		Maintenance & Operators	Eliminated
Public Works - Streets		Streets Maintenance Worker III	Maintenance & Operators	Added
Public Works - Water Services	Deputy Public Works Director - Utilities		Mid-Management	Eliminated
Public Works - Water Services		Utilities Manager	Mid-Management	Added
Public Works - Water Services	Wastewater Plant Operator I/II/III		Maintenance & Operators	Eliminated
Public Works - Water Services		Water/Wastewater Maintenance Worker I/II	Maintenance & Operators	Added

ALL FUNDS

All City of Lodi funds project total revenues of $203,577,710 in the fiscal year beginning July 1, 2016, and expenditures of $193,050,540.

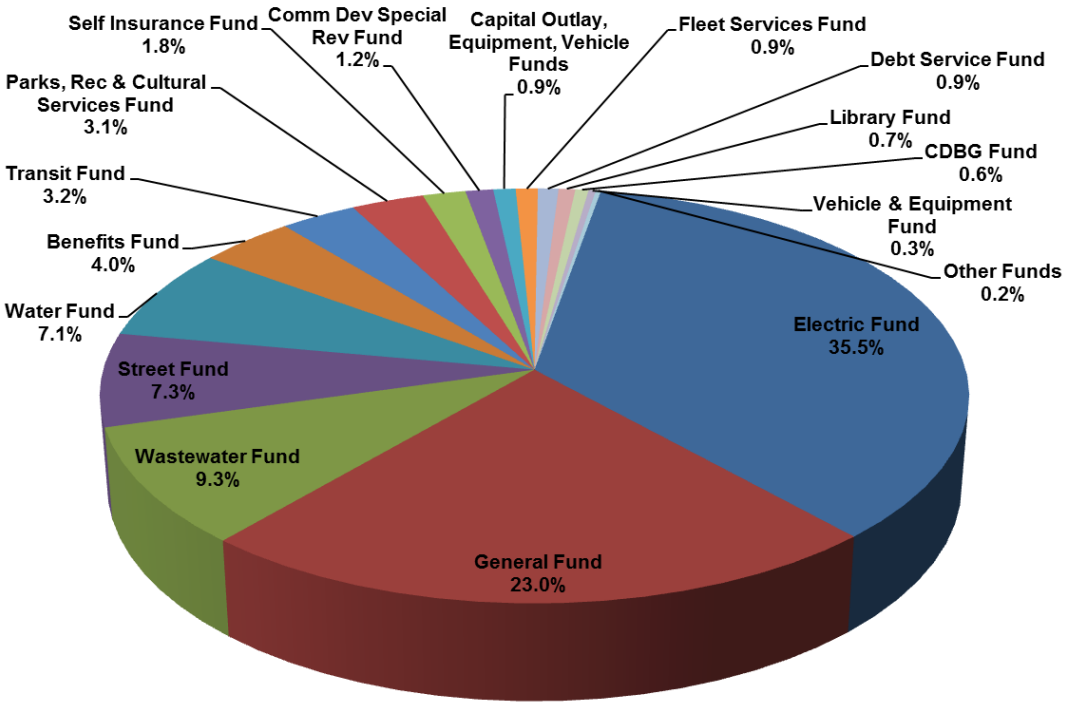
The Electric Fund is the City's largest, with $72,281,240 in projected revenue and $73,705,900 in expenses. The Electric Fund covers the activities of the Lodi Electric Utility, which provides electricity within the Lodi city limits.

The General Fund projects revenues of $46,916,020 and expenditures of $48,480,110 in the fiscal year. The General Fund supports most of the City's discretionary programs, such as Police, Fire and administrative functions.

The All Funds figures overstate the City's actual revenue and spending. For example, $1 received by the Electric Utility and transferred to the General Fund to support general City services is counted by both funds as $1 received and $1 expended.

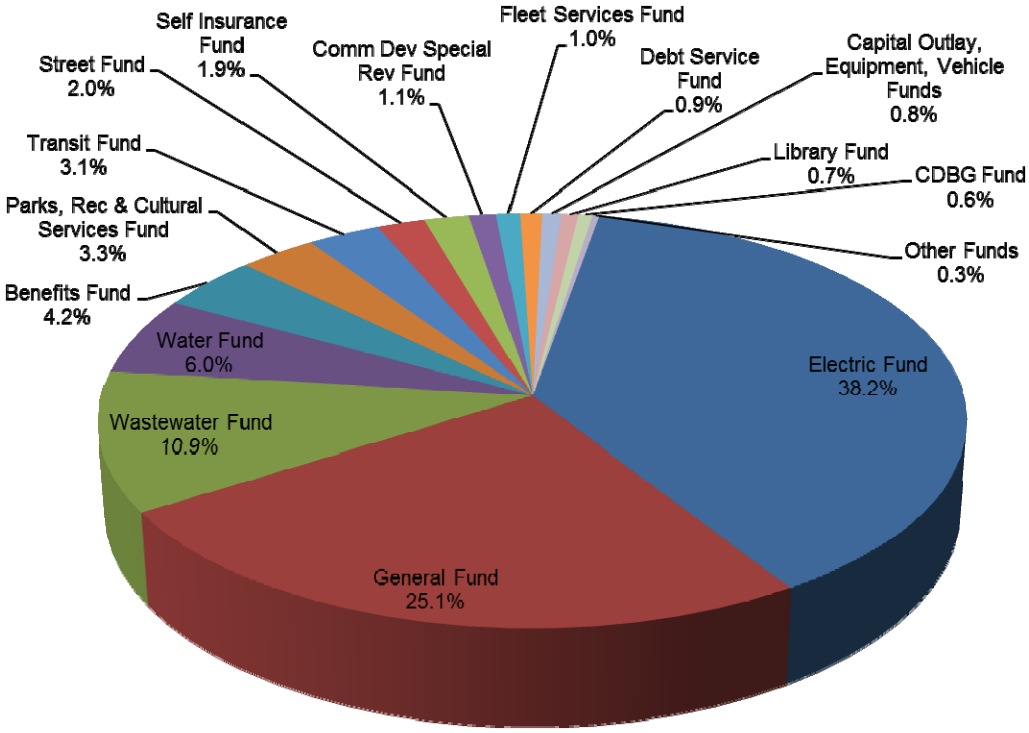
The following pages provide a detailed description of the City of Lodi's funds, including organizational charts, narrative summaries of the various activities and financial tables.

All Funds Revenues



Fund	Budget 2016-17
Electric Fund	$72,281,240
General Fund	$46,916,020
Wastewater Fund	$18,867,980
Street Fund	$14,834,980
Water Fund	$14,504,110
Benefits Fund	$8,201,360
Transit Fund	$6,524,840
Parks, Rec & Cultural Services Fund	$6,241,400
Self Insurance Fund	$3,675,580
Comm Dev Special Rev Fund	$2,368,760
Capital Outlay, Equipment, Vehicle Funds	$1,908,220
Fleet Services Fund	$1,886,930
Debt Service Fund	$1,756,780
Library Fund	$1,427,100
CDBG Fund	$1,128,620
Vehicle & Equipment Fund	$610,500
Other Funds	$443,290
Grand Total	$203,577,710

All Funds Expenditures



Fund	Budget 2016-17
Electric Fund	$73,705,900
General Fund	$48,480,110
Wastewater Fund	$20,965,390
Water Fund	$11,632,580
Benefits Fund	$8,118,440
Parks, Rec & Cultural Services Fund	$6,292,640
Transit Fund	$5,894,270
Street Fund	$3,887,610
Self Insurance Fund	$3,620,720
Comm Dev Special Rev Fund	$2,192,120
Fleet Services Fund	$1,886,930
Debt Service Fund	$1,756,780
Capital Outlay, Equipment, Vehicle Funds	$1,568,740
Library Fund	$1,362,400
CDBG Fund	$1,128,620
Other Funds	$557,290
Grand Total	$193,050,540

City-Wide Object Aggregate	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	27,352,719	26,824,464	30,203,538	29,557,940	30,900,620	Additional positions; COLA
Overtime	1,525,095	2,042,826	2,217,420	2,698,810	2,400,620	
Part-time Salary	2,088,186	2,191,957	2,246,552	2,245,490	2,415,300	Min wage increase
Contract Employee salary	35,179	7,538	0	0	0	
Longevity Pay	0	0	147,000	138,000	130,500	
Uniform Allowance	277,524	158,603	175,900	178,175	177,400	
Meal Allowance	900	696	0	850	8,000	
Incentive Pay	904,122	821,344	770,340	766,610	755,410	
Admin Leave Pay	112,577	80,038	241,560	246,380	316,500	
Workers Compensation	1,481,190	1,585,100	1,592,780	1,592,780	2,142,520	
Medical Insurance	5,450,494	5,593,072	6,151,220	5,825,220	6,140,230	
Dental Insurance	354,442	350,700	396,000	368,300	402,500	
Vision Insurance	92,445	91,704	99,000	93,600	100,500	
Medicare Insurance	449,589	451,311	486,370	511,660	532,280	
Service Contribution-PERS	7,147,907	7,247,889	8,451,100	8,498,570	9,786,040	Rate increase
Deferred Comp	591,925	596,459	656,960	644,320	638,850	
LI & AD & D	88,054	109,483	96,530	96,830	98,950	
Unemployment Insurance	151,997	152,341	171,800	167,555	182,230	
LTD	903	40,885	65,210	66,590	138,830	
Chiropractic	22,194	21,994	23,760	22,340	24,060	
Medical In-lieu	137,211	58,193	0	0	0	
Other Benefits	1,393,190	1,543,050	1,582,250	1,659,120	1,714,850	
Cell Stipend	27,387	33,737	41,200	41,760	58,100	
Personnel Transfer Recovery	(5,775,737)	(5,385,365)	(6,126,620)	(6,043,790)	(6,788,400)	
Personnel Transfer Charges	5,019,073	4,714,512	4,967,320	4,974,490	5,169,750	
Salaries & Benefits Total	**48,928,565**	**49,332,531**	**54,657,190**	**54,351,600**	**57,445,640**	
Postage	233,666	227,768	268,830	242,700	279,480	
Telephone	187,574	237,039	187,620	181,120	183,300	
Cellular phone charges	51,526	60,141	55,080	58,120	61,430	
Pagers	177	175	220	180	150	
Electricity	1,915,662	1,870,220	2,129,480	2,076,500	1,971,100	
Gas	137,759	160,173	147,900	132,870	153,420	
Water	288,600	341,813	296,800	350,850	349,840	
Sewer	65,439	66,987	67,400	67,400	69,250	
Refuse	48,229	38,427	45,000	40,000	40,000	
Printing/Binding/Duplication	125,026	78,070	125,200	115,620	111,300	
Photocopying	47,727	30,984	49,580	49,950	51,330	
Advertising	45,406	49,592	118,150	103,595	115,500	
Laundry & Dry Cleaning	20,828	15,895	29,800	28,670	29,600	
Uniforms	88,505	93,086	90,160	90,860	126,710	
Safety Equipment	280,020	288,762	526,670	522,200	493,060	
Office Supplies	127,964	150,135	157,900	167,160	167,100	

City-Wide Object Aggregate	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Books & Periodicals	118,531	135,011	154,470	150,070	161,860	
Membership & Dues	130,695	126,585	149,570	150,890	150,470	
Uncollectible Acct Expense	167,765	81,392	350,000	315,000	370,000	
Collection Agency Fees	(834)	5,438	8,000	6,450	8,500	
Bank Service Charges	206,292	288,670	183,800	242,300	315,500	
Information Systems Software	80,417	84,110	183,100	190,710	161,210	
Business Expense	22,152	21,712	38,600	33,200	43,900	
Conference Expense	56,747	85,553	213,460	197,750	188,950	
Microfilming	0	0	750	2,000	1,800	
Rent of Land/Facilities	64,672	69,555	123,500	80,600	65,500	
Rental of Equipment	56,682	32,217	91,150	68,300	88,850	
Transport of Materials	2,561	3,237	1,000	1,250	1,000	
Purchased Transp	1,745,062	1,849,060	1,900,000	1,900,000	1,940,000	
Employee Moving Expenses	0	0	2,500	2,500	2,500	
Sponsorships	12,500	1,650	10,000	10,000	10,000	
K-9 Supplies	3,962	9,892	13,000	11,500	14,000	
Special Dept Materials	1,005,058	1,264,786	893,720	857,240	1,126,030	
Janitorial Supplies	48,695	57,400	63,650	61,130	65,350	
Photo Supplies	3,680	3,389	4,250	3,500	4,250	
General Supplies	293,629	363,813	321,520	310,470	375,320	
Medical Supplies	55,976	23,950	34,200	31,200	38,500	
Care of Prisoners	27,397	45,589	30,000	30,000	30,000	
Training and Education	113,187	154,923	312,100	305,360	356,780	
Small Tools and Equipment	348,750	357,606	428,680	438,500	615,180	
Meters	0	0	0	0	60,000	
Laboratory Supplies	40,216	44,211	43,000	94,500	49,500	
Software Licensing Cost	68,403	116,920	242,050	205,790	232,940	
Overtime Meals	2,962	1,515	6,550	4,050	150	
Employee Relations	0	0	400	400	400	
Employees Physical Exams	41,285	34,940	40,000	45,700	47,000	
POST Training	69,956	38,198	60,000	40,000	35,000	
Tuition Reimbursement	32,372	25,436	35,950	24,660	38,150	
Reimbursable Expense	0	303	1,000	800	500	
Supplies & Services NOC	165,086	614,245	1,240,250	1,030,600	1,172,290	
Misc. Professional Services	8,622,785	8,952,143	4,570,030	3,882,430	4,611,540	
Legal Counsel	30,663	7,241	50,000	50,000	50,000	
Recording/Title Services	0	43,323	0	9,800	10,500	
Misc Contract Services	1,524,479	1,470,152	1,956,870	1,965,620	2,270,250	
Repairs to Communication Equip	92,126	90,738	33,220	30,720	36,760	
Repairs to Machines & Equip	890,934	854,978	593,720	574,800	632,120	
Repairs to Office Equip	6,491	4,131	9,640	14,940	13,400	
Repairs to Vehicles	1,665,935	1,742,218	1,902,590	1,896,490	1,951,250	

City-Wide Object Aggregate	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Repairs to Buildings	150,834	113,589	300,000	231,500	161,550	
Car Wash	17,293	14,355	16,660	16,050	15,640	
Tires and Tubes	2,888	2,006	6,000	6,000	6,000	
Motor Vehicle Fuel & Lube	1,154,193	834,151	1,135,260	1,095,530	974,700	
Donations-LCVB	110,878	113,482	124,000	144,120	133,500	
Donations-SJ Partnership	25,290	25,290	25,290	30,290	30,290	
Donations-Lodi Dist C	2,080	2,080	2,080	2,080	2,080	
Donations-Fireworks	15,885	11,909	16,000	16,000	16,000	
Donations-SJC Ent Zone	10,732	21,464	0	0	0	
Donations-Arts Grants	36,218	35,750	36,500	36,500	36,500	
Fourth of July	15,849	13,017	21,000	17,000	21,000	
Concerts	0	0	1,000	0	1,000	
Grape Festival	41,788	46,007	45,000	58,000	50,000	
Parade of Lights	3,859	3,605	0	0	0	
Celebration on Central	893	440	1,000	0	1,000	
Miscellaneous Events	1,000	234	0	0	0	
Sandhill Crane Festival	0	1,434	2,000	1,060	1,200	
Fireworks Task Force	15,764	23,683	15,000	7,020	15,000	
Taxes	129,229	130,104	101,310	101,230	146,350	
Refunds/Rebates	9,278	8,171	10,000	20,000	30,000	
Property Tax Admin Fee	180,651	174,108	183,000	183,000	181,000	
Work for Others	219,645	126,000	116,350	116,350	128,310	
Generation	40,291,968	30,951,164	30,606,342	30,654,910	29,873,610	
Transmission	6,664,945	8,401,525	8,576,540	8,290,470	9,125,930	
Management Services	1,439,468	2,014,585	1,328,360	1,373,840	1,435,440	
Third Party Revenue	(10,151,395)	(2,110,182)	0	0	0	
NCPA - GOR adjustments	(941,979)	(744,688)	0	0	0	
EU PILOT	6,976,670	7,033,360	7,082,070	7,082,070	7,131,330	
Public Benefits Program	1,290,541	986,479	1,191,310	1,624,050	1,604,840	
Lodi CARE Program	40,989	0	50,200	50,200	50,000	
WID Water Purchase	1,311,908	1,338,146	1,364,910	1,364,910	1,392,210	
Special Payments	723,000	631,028	1,641,688	630,490	669,720	
Supplies & Services Total	**71,271,738**	**73,017,791**	**74,590,950**	**72,651,685**	**74,783,970**	
Medical Insurance Premiums	0	0	5,697,840	5,683,690	5,530,350	
Dental Insurance	0	(269)	396,000	368,720	402,500	
Vision Insurance	0	12,199	99,000	93,720	100,500	
Chiropractic Insurance	0	2,146	23,760	22,370	24,060	
ISF Workers comp	343,288	354,672	355,590	420,440	423,900	
ISF Temp disability-WC	122,887	214,089	180,000	342,740	265,130	
ISF Perm disability WC	45,197	158,274	100,000	663,510	509,380	
Retirees Medical Reimbursement	1,057,394	1,124,149	1,483,000	1,521,020	1,628,400	
Employee Assistance program	6,761	6,761	7,100	7,100	7,100	

City-Wide Object Aggregate	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Life Insurance	66,878	69,573	84,900	84,900	86,880	
Accidental Death Insurance	9,289	9,668	11,740	11,970	12,070	
Unemployment Insurance	93,892	83,438	157,080	167,560	182,230	
Long-term Disability	35,471	51,978	65,100	66,590	65,000	
Employee Recognition	8,031	9,703	12,000	12,000	15,000	
Flexible Spending	2,874	2,931	3,850	3,850	3,850	
WC-Medical Services	520,656	383,695	500,000	479,560	478,820	
WC-Legal Counsel	113,888	240,074	110,000	151,920	205,460	
PL & PD/Other Insurance	784,940	893,707	1,202,300	1,202,300	1,571,200	
City Rental Insurance	550	0	1,050	1,050	1,050	
Boiler Insurance	12,838	12,955	13,600	13,120	13,280	
Property Insurance	139,102	140,973	148,020	114,760	148,020	
Surety Bonds	0	23,305	0	0	0	
Insurances Total	**3,363,935**	**3,794,021**	**10,651,930**	**11,432,890**	**11,674,180**	
Bond Interest	9,218,432	8,853,854	8,046,930	8,046,930	7,405,650	
Bond Principal	0	0	1,130,000	1,130,000	1,834,990	
Loan Interest	0	0	0	0	235,000	
Amortization	230,018	0	6,730,000	6,730,000	3,882,150	
Misc Debt Service Charges	0	9,878	3,040	18,095	20,540	
Debt Service Total	**9,448,449**	**8,863,732**	**15,909,970**	**15,925,025**	**13,378,330**	
Intrafund Transfers Out	0	10,638,371	2,179,960	2,179,980	30,000	
Operating Transfer Out	30,963,209	17,300,960	17,696,650	17,696,650	13,325,830	See supplemental info for details
Operating Transfer Out Total	**30,963,209**	**27,939,331**	**19,876,610**	**19,876,630**	**13,355,830**	
Capital Projects	8,486,145	22,641,930	52,330,291	25,568,501	19,377,150	
Machinery and equipment	859,036	362,322	836,500	578,500	886,440	
Vehicles	1,339,814	4,429,648	4,251,254	3,968,999	2,149,000	
Capital Total	**10,684,995**	**27,433,900**	**57,418,046**	**30,116,000**	**22,412,590**	
Total City-Wide Object Aggregate	**174,660,892**	**190,381,306**	**233,104,696**	**204,353,830**	**193,050,540**	

GENERAL FUND

The City of Lodi General Fund projects revenues of $46,916,020 and expenditures of $48,480,110 in Fiscal Year 2016/17.

Sales tax, property tax and Electric Utility in-lieu payments account for 60 percent of General Fund revenue, and the Police and Fire departments consume 67 percent of all General Fund revenue.

The General Fund is the City's discretionary fund. It also supports City administration and overhead, a portion of the Public Works Department, Internal Services and costs that are not associated with a particular department, such as citywide utilities.

In addition, the General Fund contributes to the Street Division, Community Development Department and Parks, Recreation and Cultural Services to support their operations. Funding for the Library is also transferred from the General Fund.

The following pages provide a detailed description of each General Fund activity and financial tables. The 2015/16 budget shown reflects adjustments made throughout the year.

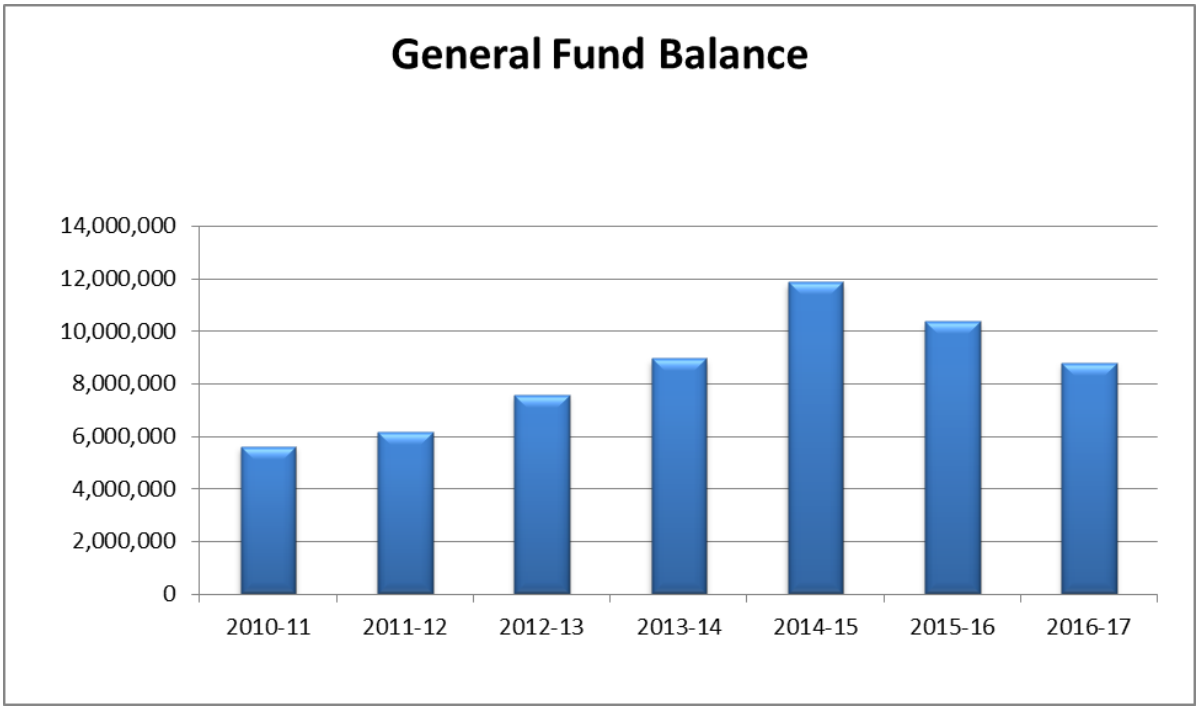
General Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

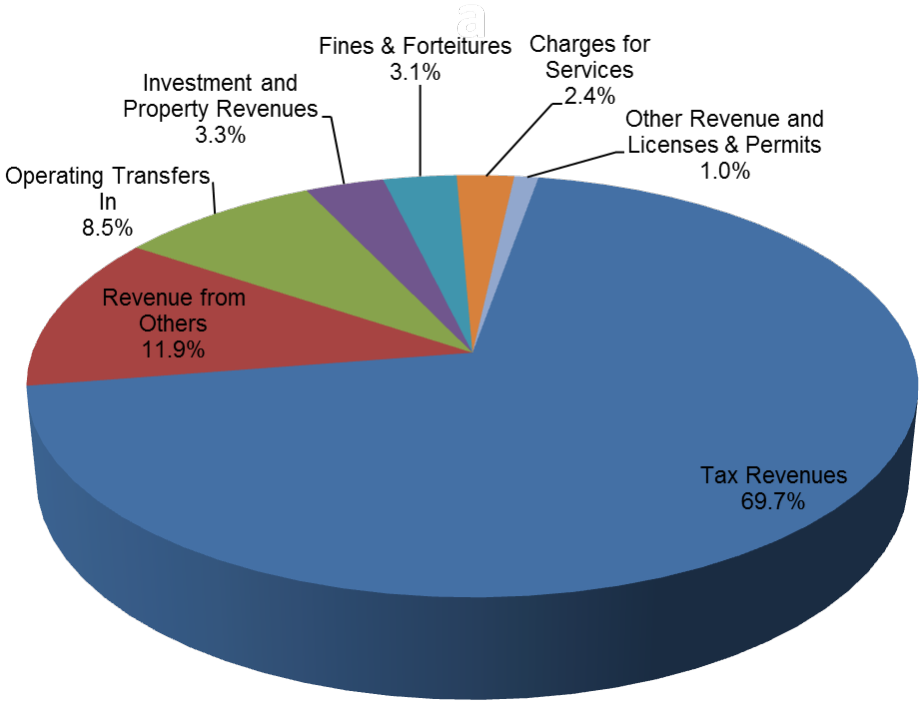
For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

General Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance					
Beginning Fund Balance Unreserved	7,559,467	8,950,876	10,692,396	11,842,218	10,359,298
Revenues	43,428,188	46,181,151	46,708,260	46,307,530	46,916,020
Expenditures	42,036,779	43,289,809	47,790,450	47,790,450	48,480,110
Net Difference (Revenues Less Expenditures)	1,391,409	2,891,342	(1,082,190)	(1,482,920)	(1,564,090)
Fund Balance					
Ending Fund Balance Unreserved	8,950,876	11,842,218	9,610,206	10,359,298	8,795,208



General Fund Revenues



General Fund Revenues	Budget 2016-17
Tax Revenues	$32,707,940
Revenue from Others	$5,576,620
Operating Transfers In	$4,000,000
Investment and Property Revenues	$1,561,000
Fines & Forteitures	$1,454,500
Charges for Services	$1,138,160
Other Revenue and Licenses & Permits	$477,800
Grand Total	$46,916,020

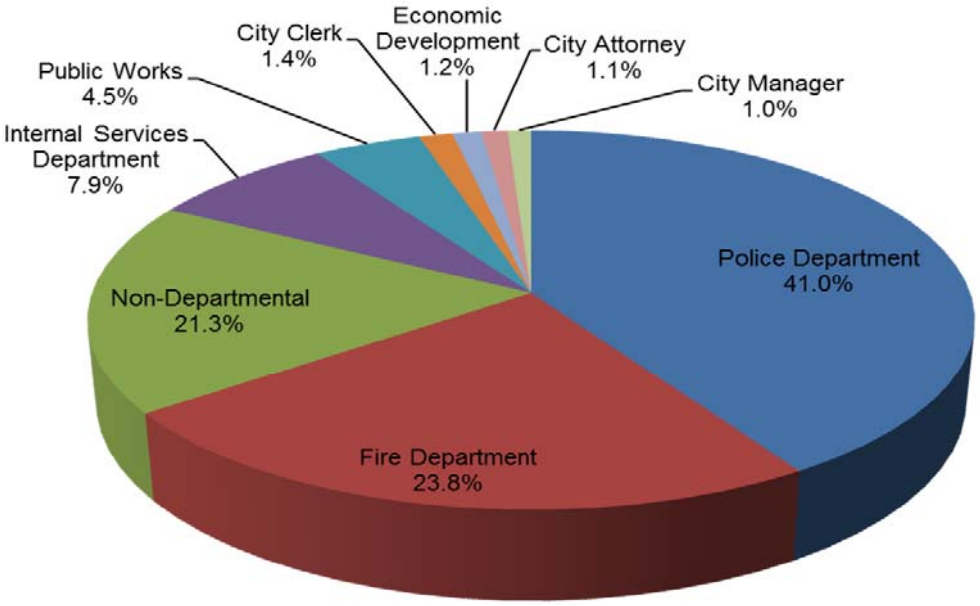
General Fund Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
10030001	57010	Fingerprinting	17,491	15,728	25,000	25,000	25,000	
10030001	57011	Vehicle Towing	84,680	92,195	90,000	90,000	90,000	
10030001	57012	Animal Shelter Fees	21,978	23,180	20,000	22,500	25,000	
10030001	57014	Other Police Fees	3,496	819	1,000	1,000	1,000	
10030001	57015	Fix Ticket/Vin Verification	990	665	1,200	1,200	1,000	
10030001	57016	Lodi Grape Festival Reimb	25,000	25,000	25,000	25,000	25,000	
10030001	57018	Unaltered Fee	3,310	3,325	5,000	5,000	5,000	
10030001	57019	Police Clearance Fee	1,012	1,650	1,200	1,200	1,250	
10030001	57106	Operating Permits	15,853	0	0	0	0	
10031004	57017	Code Enforcement Fees	8,734	15,916	12,500	12,500	12,500	
10040001	57100	Fire Dept.Services-Other	2,452	5,382	1,000	1,000	1,000	
10040001	57101	Site Planning	6,600	4,500	4,000	4,500	4,500	
10040001	57104	State Mandated Inspections	67,855	62,493	65,000	63,000	65,000	
10040001	57105	Misc. Charges & Fees	3,124	2,840	3,500	3,000	1,500	
10040001	57106	Operating Permits	0	17,147	17,000	15,500	17,000	
10041100	57107	Strike Team Reimbursements	93,716	85,943	100,000	100,000	105,000	
10050500	57402	Engineering Inspect. Fees	0	205,496	538,600	301,950	269,540	Reduction in development
10050500	57500	Engineering Fees	270,660	480,869	286,380	358,930	275,170	
10050500	57502	Encroachment Fees	21,845	47,432	14,300	40,000	13,600	
10095000	57617	Admin Fee-RTIF	887	2,422	4,440	2,500	14,000	
10095000	57701	Damage to Property	0	3,567	1,000	1,000	0	
10095000	57703	Photocopy	123	170	100	100	100	
10095000	57704	Outside City Services	67,310	69,217	66,000	66,000	70,000	
10095000	57706	DIVCA-PEG Fees	102,226	118,336	108,000	116,000	116,000	
Charges for Services Total			**819,342**	**1,284,292**	**1,390,220**	**1,256,880**	**1,138,160**	
10030001	53201	Veh Code-Moving Violation	134,967	81,486	100,000	100,000	100,000	
10030001	53202	Court Fines	(54,628)	1,368	2,400	2,400	1,500	
10030001	53203	Overparking	43,646	70,140	60,000	60,000	65,000	
10030001	53204	Parking Fees-DMV Hold	25,258	48,704	30,000	40,000	45,000	
10030001	53205	False Alarm Penalty	45,468	6,085	15,000	0	5,000	
10030001	53206	Nuisance Fines	13,400	30,900	25,000	25,000	25,000	
10031004	53211	Code Enforcement Fine	35,390	54,820	25,000	25,000	30,000	
10095000	53207	Late Pmt-Utilities	1,246,439	1,216,623	1,200,000	1,215,000	1,165,000	
10095000	53209	Returned Check Charge	19,614	19,565	19,500	20,000	18,000	
Fines/Forfeiths & Penalites Total			**1,509,553**	**1,529,689**	**1,476,900**	**1,487,400**	**1,454,500**	
10095000	54332	Investment Earnings	47,657	34,967	15,400	15,400	34,000	
10095000	54361	Rent	1,497,805	1,508,905	1,508,210	1,530,000	1,525,000	
10095000	54391	Sale of City Property	0	6,128	0	6,000	2,000	
From Use of Money/Property Total			**1,545,462**	**1,550,000**	**1,523,610**	**1,551,400**	**1,561,000**	
10095000	50001	Operating Transfer In	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	See supplemental info for details
Interfund Credit Total			**4,000,000**	**4,000,000**	**4,000,000**	**4,000,000**	**4,000,000**	
10030001	56305	Police Hiring Grant	194,984	0	0	0	0	
10030001	56401	Police Other Grants	0	1,337	20,000	20,000	0	

General Fund Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
10030001	56420	Sch Drug Suppression Reimb	251,175	301,410	301,410	301,410	301,410	
10030001	56421	State Special Grants	152,377	144,061	155,000	175,500	165,000	
10030001	56422	Police State Safety Grant	85,918	80,000	80,000	80,000	80,000	
10030001	56424	Police Training-POST	35,794	44,939	40,000	55,000	35,000	
10030001	56504	Vehicle Abate Serv Authori	23,276	31,173	25,000	25,000	32,000	
10050102	56200	State Recycling (CRV)	16,702	0	16,500	16,980	16,980	
10095000	56003	State Motor Veh In-Lieu	4,315,468	4,559,156	4,746,120	4,730,660	4,896,230	
10095000	56502	State Mandates SB90	54,826	1,012,932	0	245,000	50,000	
Intergovernmental Rev Total			**5,130,520**	**6,175,008**	**5,384,030**	**5,649,550**	**5,576,620**	
10030001	52013	Animal Licenses	53,646	56,051	65,000	65,000	65,000	
10030001	52014	Bicycle Licenses	1,400	1,267	1,500	1,500	1,500	
10030001	52143	Alarm Permits	8,635	15,125	15,000	15,000	15,000	
10030001	52144	Transportation Permit	8,158	1,688	4,000	2,000	0	
10030001	52145	Vendor Permit to Operate	3,000	3,325	3,000	3,000	3,500	
10050001	52144	Transportation Permit	0	1,232	0	0	1,280	
10095000	52141	Street & Lot Permits	6,581	7,220	4,500	8,000	7,000	
10095000	52142	Industrial Refuse Collection	2,000	2,000	2,500	2,000	2,000	
Licenses & Permits Total			**83,420**	**87,908**	**95,500**	**96,500**	**95,280**	
10030001	55105	Repairs & Demolition Reimb.	12,042	(3,730)	5,000	5,000	0	
10031004	55105	Repairs & Demolition Reimb.	0	7,370	7,000	7,000	12,000	
10050001	55101	Contract Work For Others	0	7,583	0	0	0	
10050001	55102	Wrk for City-PW	35,247	79,079	55,000	50,000	25,000	
10050001	55201	Wrk for Others-PRCS	45,487	0	0	0	0	
10095000	55020	Reimbursable Charges	44,249	5,867	10,000	10,000	5,000	
10095000	55024	Revenue-Other	128,191	78,040	30,000	50,000	40,000	
10095000	55025	Revenue Over/Short	3,917	2,801	0	600	0	
10095000	55030	Admin fees-CVW	267,820	273,493	280,240	280,240	282,270	
10095000	55040	Admin Fee-LTBID	17,296	19,479	16,000	19,500	18,250	
Miscellaneous Revenue Total			**554,248**	**469,981**	**403,240**	**422,340**	**382,520**	
10095000	59598	Utility Connections	75	(75)	0	0	0	
Other Charges Total			**75**	**(75)**	**0**	**0**	**0**	
10095000	51001	Property Taxes-CY Secured	8,314,328	8,809,521	9,200,030	9,149,130	9,496,810	
10095000	51031	Sales & Use Tax	10,111,136	10,624,808	11,774,880	11,134,170	11,526,070	
10095000	51032	Public Safety -Prop 172	340,542	361,865	374,980	355,290	367,730	
10095000	51034	Transient Occupancy Tax	593,783	666,419	600,000	650,000	650,000	
10095000	51035	Real Prop. Transfer Tax	155,244	159,493	140,000	140,000	160,000	
10095000	51036	Business License Tax	1,219,784	1,133,172	1,100,000	1,100,000	1,150,000	
10095000	51040	Card Room Fee	308,381	353,217	340,000	350,000	320,000	
10095000	51051	Waste Removal Franchise	1,029,702	1,034,383	1,025,000	1,025,000	1,040,000	
10095000	51052	Industrial Waste Franchise	54,277	63,359	55,000	55,000	64,000	
10095000	51053	Gas Franchise	200,608	229,885	180,000	200,000	200,000	
10095000	51054	Cable TV Franchise	553,479	590,537	540,000	580,000	580,000	
10095000	51055	Electric Franchise	23,633	24,328	22,800	22,800	22,000	

General Fund Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
10095000	51081	EU-PILOT	6,976,670	7,033,360	7,082,070	7,082,070	7,131,330	
Taxes Total			**29,881,566**	**31,084,347**	**32,434,760**	**31,843,460**	**32,707,940**	
Total General Fund Revenue			**43,524,187**	**46,181,151**	**46,708,260**	**46,307,530**	**46,916,020**	

General Fund Expenditures

General Fund	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	28,988,296	28,818,935	31,788,760	31,964,380	33,077,100
Supplies & Services Total	5,059,078	5,450,230	6,331,670	6,166,550	6,441,000
Insurances Total	432,530	462,240	614,800	614,800	809,400
Operating Transfer Out Total	7,643,831	8,489,409	8,977,720	8,977,720	8,079,580
Capital	47,978	29,923	77,500	67,000	73,030
Total General Fund	42,176,394	43,250,737	47,790,450	47,790,450	48,480,110



General Fund Expenditures	Budget 2016-17
Police Department	$19,872,500
Fire Department	$11,552,550
Non-Departmental	$8,765,760
Internal Services Department	$3,826,830
Public Works	$2,177,750
City Clerk	$686,170
Economic Development	$589,910
City Attorney	$530,830
City Manager	$477,810
Grand Total	$48,480,110

Department	2015/16 Ratio*	2016/17 Budget	2016/17 Ratio*	Change 2015/16 vs 2016/17*	Ratio Change
City Clerk	1.24%	$686,170	1.43%	$119,670	0.19%
City Manager	1.08%	$477,810	1.00%	($18,680)	-0.09%
City Attorney	1.14%	$530,830	1.11%	$11,210	-0.03%
Internal Services	8.15%	$3,826,830	7.98%	$97,900	-0.17%
Non-Departmental	4.25%	$2,141,980	4.47%	$195,270	0.21%
Economic Development	1.11%	$589,910	1.23%	$79,580	0.11%
Police	41.05%	$19,872,500	41.43%	$1,081,340	0.38%
Fire	24.45%	$11,552,550	24.09%	$363,000	-0.36%
Public Works	4.75%	$2,177,750	4.54%	$3,100	-0.21%
Library	2.95%	$1,373,740	2.86%	$24,560	-0.08%
Community Development	0.36%	$165,000	0.34%	$0	-0.02%
Parks, Recreation, Cultural Services	8.14%	$3,949,800	8.23%	$223,980	0.09%
Streets	1.33%	$620,810	1.29%	$13,650	-0.03%
Capital Projects		$514,430			
Total	100.00%	$48,480,110	100.00%	$2,194,580	

*excluding Capital Projects

General Fund	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	16,845,461	16,138,969	17,897,348	17,433,200	17,780,270	MOU retro pays
Overtime	1,009,846	1,461,395	1,495,150	1,908,060	1,571,390	
Part-time Salary	420,769	511,845	535,292	481,740	487,920	
Longevity Pay	0	0	147,000	138,000	130,500	
Uniform Allowance	254,449	133,389	143,200	143,200	144,300	
Meal Allowance	0	0	0	100	100	
Incentive Pay	655,607	584,082	645,340	641,110	669,380	
Admin Leave Pay	66,094	60,681	139,420	142,210	201,970	
Workers Compensation	842,910	905,140	856,040	856,040	1,165,120	Experience
Medical Insurance	3,108,617	3,143,854	3,301,600	3,245,980	3,307,330	
Dental Insurance	198,604	191,357	218,000	202,820	221,000	
Vision Insurance	53,536	51,812	54,500	52,370	55,250	
Medicare Insurance	275,738	271,738	281,350	307,130	301,940	
Service Contribution-PERS	5,171,442	5,220,421	5,963,850	6,112,160	6,918,090	Rate increase
Deferred Comp	355,227	342,212	350,430	376,030	364,790	
LI & AD & D	34,123	43,601	32,280	32,280	33,010	
Unemployment Insurance	88,066	85,992	92,460	96,250	97,730	
LTD	343	14,917	22,140	22,610	47,560	
Chiropractic	12,851	12,417	13,080	12,480	13,200	
Medical In-lieu	71,643	30,162	0	0	0	
Other Benefits	794,490	870,750	896,950	973,820	934,740	
Cell Stipend	15,892	18,164	19,500	20,130	23,400	
Personnel Transfer Recovery	(1,555,981)	(1,422,549)	(1,403,470)	(1,320,640)	(1,480,220)	
Personnel Transfer Charges	268,569	148,587	87,300	87,300	88,330	
Salaries & Benefits Total	**28,988,296**	**28,818,935**	**31,788,760**	**31,964,380**	**33,077,100**	
Postage	220,225	216,786	254,600	227,650	254,850	
Telephone	144,570	169,670	131,250	131,080	121,860	
Cellular phone charges	18,608	26,041	16,160	17,820	19,960	
Pagers	177	175	220	180	150	
Electricity	621,883	628,909	690,000	633,000	690,000	
Gas	114,537	108,224	115,000	100,000	110,000	
Water	272,815	323,679	279,000	330,000	328,240	
Sewer	63,112	64,605	65,000	65,000	66,410	
Refuse	27,154	24,177	30,000	25,000	25,000	
Printing/Binding/Duplication	64,083	45,057	61,250	62,720	48,850	
Photocopying	16,519	13,667	24,680	21,150	22,980	
Advertising	8,333	6,828	8,950	8,800	8,900	
Laundry & Dry Cleaning	18,173	12,105	24,800	24,600	24,800	
Uniforms	18,457	20,601	8,000	7,300	8,950	
Safety Equipment	121,472	160,457	306,670	316,200	272,250	
Office Supplies	76,137	85,160	74,650	98,650	87,900	
Books & Periodicals	16,234	12,343	19,310	20,160	18,800	

General Fund	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Membership & Dues	52,889	53,043	55,820	58,490	58,220	
Uncollectible Acct Expense	17,302	10,457	40,000	20,000	40,000	
Collection Agency Fees	1,021	0	0	0	0	
Bank Service Charges	12,664	13,175	15,700	46,800	19,200	
Information Systems Software	40,539	25,479	83,800	83,300	67,260	
Business Expense	9,711	11,693	15,900	14,000	16,100	
Conference Expense	17,827	23,637	85,600	73,180	61,400	
Rent of Land/Facilities	10,089	8,826	52,900	12,000	7,000	
Rental of Equipment	3,698	1,637	1,200	0	1,300	
Transport of Materials	2,429	0	0	0	0	
K-9 Supplies	3,962	9,892	13,000	11,500	14,000	
Special Dept Materials	14,283	51,963	81,370	83,290	66,230	
Janitorial Supplies	21,823	28,180	31,900	30,150	32,800	
Photo Supplies	427	0	0	0	0	
General Supplies	9,700	12,726	23,800	17,070	26,400	
Medical Supplies	55,663	23,573	31,500	30,000	35,500	
Care of Prisoners	27,397	45,589	30,000	30,000	30,000	
Training and Education	54,214	77,846	137,100	138,210	168,300	
Small Tools and Equipment	104,536	64,917	110,830	115,790	230,250	DIVCA project
Laboratory Supplies	3,358	6,339	3,000	4,500	4,500	
Software Licensing Cost	24,257	25,430	66,050	78,790	75,440	
Overtime Meals	27	68	200	0	0	
Employees Physical Exams	41,210	34,940	39,500	45,000	46,500	
POST Training	69,956	38,198	60,000	40,000	35,000	
Tuition Reimbursement	25,937	21,641	25,500	20,000	25,500	
Reimbursable Expense	0	303	1,000	800	500	
Supplies & Services NOC	4,289	1,248	50,000	50,200	50,000	
Misc. Professional Services	507,823	1,203,964	1,008,230	1,000,460	1,143,050	Election year
Recording/Title Services	0	0	0	0	500	
Misc Contract Services	529,718	259,859	579,750	602,430	636,250	
Repairs to Communication Equip	87,790	85,922	20,600	14,060	27,600	
Repairs to Machines & Equip	134,146	165,492	135,000	132,500	145,000	
Repairs to Office Equip	2,643	2,293	4,740	4,740	3,500	
Repairs to Vehicles	454,725	410,347	439,080	433,990	421,650	
Repairs to Buildings	68,610	45,066	218,000	135,500	85,000	
Car Wash	6,769	5,976	6,420	6,560	5,950	
Motor Vehicle Fuel & Lube	298,700	248,106	282,770	244,860	261,250	
Donations-LCVB	110,878	113,482	124,000	144,120	133,500	
Donations-SJ Partnership	25,290	25,290	25,290	30,290	30,290	
Donations-Lodi Dist C	2,080	2,080	2,080	2,080	2,080	
Donations-Fireworks	15,885	11,909	16,000	16,000	16,000	
Donations-SJC Ent Zone	10,732	21,464	0	0	0	

General Fund	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Donations-Arts Grants	36,218	35,750	36,500	36,500	36,500	
Fourth of July	15,849	13,017	21,000	17,000	21,000	
Concerts	0	0	1,000	0	1,000	
Grape Festival	41,788	46,007	45,000	58,000	50,000	
Parade of Lights	3,859	3,605	0	0	0	
Celebration on Central	893	440	1,000	0	1,000	
Miscellaneous Events	1,000	234	0	0	0	
Sandhill Crane Festival	0	1,434	2,000	1,060	1,200	
Fireworks Task Force	15,764	23,683	15,000	7,020	15,000	
Property Tax Admin Fee	180,651	174,108	183,000	183,000	181,000	
Special Payments	55,567	41,416	0	4,000	1,380	
Supplies & Services Total	**5,059,078**	**5,450,230**	**6,331,670**	**6,166,550**	**6,441,000**	
PL & PD/Other Insurance	432,280	462,240	614,800	614,800	809,400	Expected case settlements
City Rental Insurance	250	0	0	0	0	
Insurances Total	**432,530**	**462,240**	**614,800**	**614,800**	**809,400**	
Operating Transfer Out	7,643,831	8,489,409	8,977,720	8,977,720	8,079,580	See supplemental info for details
Operating Transfer Out Total	**7,643,831**	**8,489,409**	**8,977,720**	**8,977,720**	**8,079,580**	
Capital Projects	18,944	0	15,000	10,000	0	
Machinery and equipment	29,034	29,923	62,500	57,000	73,030	
Vehicles	4,681	0	0	0	0	
Capital	**47,978**	**29,923**	**77,500**	**67,000**	**73,030**	
Total General Fund	**42,176,394**	**43,250,737**	**47,790,450**	**47,790,450**	**48,480,110**	

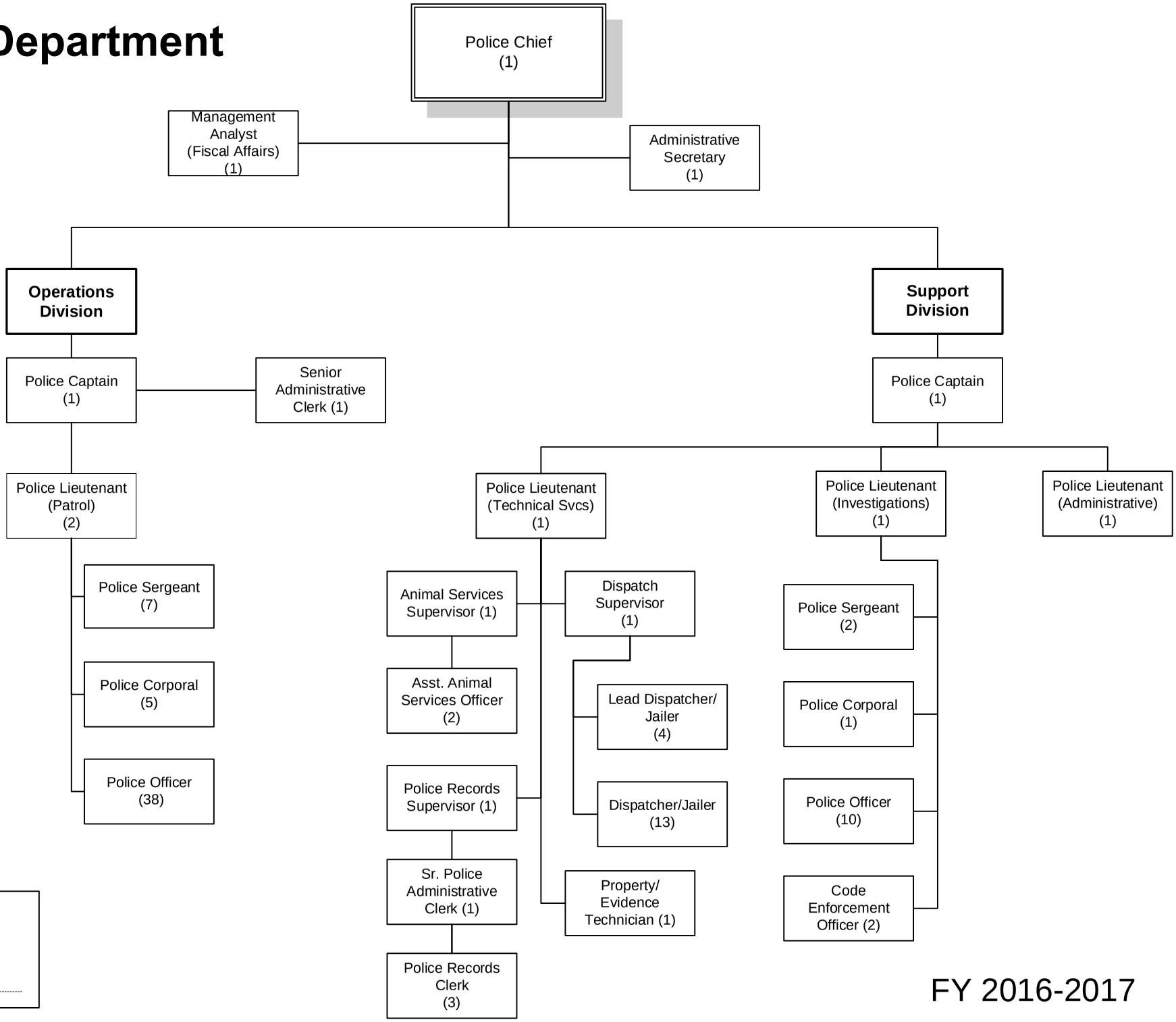
POLICE DEPARTMENT

The Police Department is the City's largest General Fund expense with a FY 2016/17 budget of $19,872,500, compared to $18,241,970 as originally adopted for the FY 2015/16 budget. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year. The Police Department budget comprises Administration, Operations, Support Services and the Animal Shelter.

FY 2016/17 budgeted staffing is being increased by one to 103 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Police Department



FY 2016-2017

Police Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**14,654,278**	**14,531,413**	**16,104,700**	**16,237,870**	**16,725,170**
Supplies & Services Total	**1,798,568**	**1,720,959**	**2,165,660**	**2,032,490**	**2,470,450**
Insurances Total	**210,080**	**224,640**	**295,800**	**295,800**	**387,600**
Operating Transfer Out Total	**50,000**	**637,110**	**225,000**	**225,000**	**289,280**
Capital Total	**4,681**	**0**	**0**	**0**	**0**
Total Police Department	**16,717,608**	**17,114,122**	**18,791,160**	**18,791,160**	**19,872,500**

STAFFING SUMMARY	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
POLICE DEPARTMENT				
Administrative Secretary	0	1	1	1
Animal Services Supervisor	1	1	1	1
Assistant Animal Services Officer	2	2	2	2
Code Enforcement Officer	2	2	2	2
Dispatcher Supervisor	1	1	1	1
Dispatcher/Jailer	17	14	13	13
Lead Dispatcher/Jailer	3	4	4	4
Management Analyst	1	1	1	1
Parking Enforcement Assistant	1	1	0	0
Police Captain	2	2	2	2
Police Chief	1	1	1	1
Police Corporal	6	6	6	6
Police Lieutenant	5	5	5	5
Police Officer	50	50	48	48
Police Records Clerk	4	3	2	3
Police Records Clerk Supervisor	1	1	1	1
Police Sergeant	9	9	9	9
Property/Evidence Technician	1	1	1	1
Senior Administrative Clerk	0	1	1	1
Senior Police Administrative Clerk	2	1	1	1
Police Department Total	**109**	**107**	**102**	**103**

Police Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	7,986,257	7,664,309	8,396,480	8,349,290	8,403,930	
Overtime	407,609	571,651	461,190	556,910	469,780	
Part-time Salary	263,147	290,421	343,120	300,950	292,200	
Longevity Pay	0	0	88,500	84,000	76,500	
Uniform Allowance	162,334	87,027	93,000	93,000	93,850	
Incentive Pay	469,808	408,683	470,040	481,280	472,890	
Admin Leave Pay	23,759	24,292	40,770	41,590	79,190	
Workers Compensation	359,340	385,840	510,000	510,000	675,680	Experience
Medical Insurance	1,479,753	1,487,658	1,621,400	1,546,810	1,593,890	
Dental Insurance	84,847	81,987	102,000	90,230	103,000	
Vision Insurance	25,100	24,394	25,500	24,220	25,750	
Medicare Insurance	133,433	129,390	133,640	149,690	142,930	
Service Contribution-PERS	2,649,141	2,709,069	3,108,750	3,213,150	3,598,920	Rate increase
Deferred Comp	165,451	156,702	165,090	171,500	161,620	
LI & AD & D	9,331	9,401	7,180	7,180	7,280	
Unemployment Insurance	41,984	41,018	44,220	47,570	46,120	
LTD	124	4,826	6,700	6,840	14,010	
Chiropractic	6,025	5,854	6,120	5,790	6,120	
Medical In-lieu	38,327	16,607	0	0	0	
Other Benefits	384,300	421,200	469,600	546,470	447,710	
Cell Stipend	10,204	11,084	11,400	11,400	13,800	
Personnel Transfer Recovery	(45,993)	0	0	0	0	
Salaries & Benefits Total	**14,654,278**	**14,531,413**	**16,104,700**	**16,237,870**	**16,725,170**	
Postage	1,498	735	1,750	600	2,500	
Telephone	8,468	12,602	6,750	6,800	360	
Cellular phone charges	9,428	15,101	6,280	6,480	6,460	
Pagers	177	175	220	180	150	
Printing/Binding/Duplication	9,264	13,009	7,500	10,750	9,000	
Photocopying	15,048	12,541	22,000	18,500	21,000	
Laundry & Dry Cleaning	12,191	4,445	15,000	15,000	15,000	
Uniforms	16,285	12,866	5,800	5,400	6,750	
Safety Equipment	78,640	109,168	155,470	165,750	185,000	
Office Supplies	29,389	33,272	18,000	26,500	32,000	
Books & Periodicals	513	522	250	250	1,000	
Membership & Dues	5,147	6,753	5,000	8,500	6,500	
Collection Agency Fees	970	0	0	0	0	
Bank Service Charges	2,107	3,016	3,000	1,800	4,000	
Information Systems Software	1,983	1,383	6,500	6,500	3,000	
Business Expense	2,850	3,073	5,000	5,000	7,500	
Conference Expense	3,170	5,241	0	0	0	
Rent of Land/Facilities	5,889	4,626	6,600	7,800	7,000	
Transport of Materials	2,429	0	0	0	0	

Police Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
K-9 Supplies	3,962	9,892	13,000	11,500	14,000	
Special Dept Materials	7,558	15,308	16,500	22,000	13,500	
Janitorial Supplies	2,790	4,073	4,000	3,000	5,000	
Photo Supplies	427	0	0	0	0	
General Supplies	476	1,751	7,000	2,500	11,000	
Medical Supplies	32,219	8,873	11,000	11,500	15,000	
Care of Prisoners	27,397	45,286	30,000	30,000	30,000	
Training and Education	31,956	57,879	65,000	70,000	90,000	
Small Tools and Equipment	69,458	27,205	47,500	27,500	62,500	
Laboratory Supplies	3,358	6,339	3,000	4,500	4,500	
Software Licensing Cost	19,681	7,805	20,000	40,000	20,000	
POST Training	69,956	38,198	60,000	40,000	35,000	
Tuition Reimbursement	17,641	15,424	15,000	10,000	15,000	
Supplies & Services NOC	917	0	50,000	50,000	50,000	
Misc. Professional Services	175,210	427,285	550,000	460,000	590,000	
Misc Contract Services	208,940	1,380	0	0	0	
Repairs to Communication Equip	393	1,988	5,000	6,000	20,000	
Repairs to Machines & Equip	58	0	0	0	0	
Repairs to Vehicles	289,792	223,075	243,110	243,110	223,530	
Repairs to Buildings	1,174	5,630	25,000	17,500	0	
Car Wash	6,487	5,722	6,200	6,250	5,730	
Motor Vehicle Fuel & Lube	238,944	194,865	228,810	190,900	207,080	
Special Payments	384,330	384,457	500,420	500,420	751,390	Debt service
Supplies & Services Total	**1,798,568**	**1,720,959**	**2,165,660**	**2,032,490**	**2,470,450**	
PL & PD/Other Insurance	210,080	224,640	295,800	295,800	387,600	
Insurances Total	**210,080**	**224,640**	**295,800**	**295,800**	**387,600**	
Operating Transfer Out	50,000	637,110	225,000	225,000	289,280	Vehicle replacement
Operating Transfer Out Total	**50,000**	**637,110**	**225,000**	**225,000**	**289,280**	
Vehicles	4,681	0	0	0	0	
Capital Total	**4,681**	**0**	**0**	**0**	**0**	
Total Police Department	**16,717,608**	**17,114,122**	**18,791,160**	**18,791,160**	**19,872,500**	

ACTIVITY: Administration
DEPARTMENT: Police
DIVISION: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

Police Administration is responsible for the general planning, direction and evaluation of all police activities. This section provides departmental leadership and guidance in the following areas:

- Direction and vision regarding law enforcement issues.
- Analysis of crimes, staffing, productivity and administrative matters.
- Handling employee personnel matters, Internal Affairs and Professional Standards.
- Oversee budget preparation, fiscal management of department budget, and grant management.

MAJOR 2015-16 ACCOMPLISHMENTS

- Completed implementation of the Department Policy and Procedure manual through Lexipol.
- Implemented ongoing department restructuring to increase productivity and enhance department's focus on crime reduction and prevention efforts.

MAJOR 2016-17 OBJECTIVES

- Conduct a department review and assessment of services provided and make appropriate adjustments.
- Conduct Community Oriented Policing training and refresher training for all staff and volunteers.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Allocated Department Staffing	104	104	104
Calls for service	41,729	39,559	38,795
Cases investigated	7,076	6,521	6,798

RELATED ORGANIZATIONAL UNIT(S)

- 10030001

ACTIVITY: Animal Services
DEPARTMENT: Police
DIVISION: Animal Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Lodi Police Department's Animal Services Division is responsible for the care and control of all companion animals, impounding loose animals, providing education on responsible pet ownership, promoting pet adoptions, promoting spay/neuter of animals and euthanizing animals. This activity has six major elements:

- Enforcement of City animal ordinances and State criminal codes related to the care and treatment of animals.
- Promote responsible pet ownership with emphasis on spay/neutering of all animals to reduce overpopulation.
- Work with community based organizations and rescue organizations to promote animal adoptions from the shelter.
- Focus on the proper care and licensing of companion animals in partnership with People Assisting the Lodi Shelter (PALS).
- Impound loose animals, locate animal owners and provide care for animals while housed at the shelter.
- Euthanize animals that cannot be adopted for health or behavioral issues, or are not adopted or rescued from the shelter.

MAJOR 2015-16 ACCOMPLISHMENTS

- Provide excellent community outreach to promote animal adoptions and enhance animal rescue efforts.
- Offer low cost spay-neuter to low income citizens and seniors.

MAJOR 2016-17 OBJECTIVES

- Continue community outreach to promote animal adoptions and enhance animal rescue efforts.
- Continue offering spay-neuter to low income citizens and seniors.
- Continue to work with local rescues to minimize euthansia rates.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Number of animals adopted and rescued	911	1,017	1,288
Number of animals housed at the Shelter	1,723	1,800	1,721
Calls for Service	2,543	3,005	2,785
Number of euthanized animals	790	780	241

RELATED ORGANIZATIONAL UNIT(S)

- 10031002

ACTIVITY: Support
DEPARTMENT: Police
DIVISION: Support
FUND: General Fund

ACTIVITY DESCRIPTION

Support Services Bureau contains: Investigations, Records, Crime Analysis, Communications Center, Jail, Code Enforcement, Property, Evidence and Crime Prevention. This activity consists of the following elements:

- Investigations Bureau includes General Investigations and Special Investigations. Primary assignments include investigation of felony crimes; operations focusing on narcotics, gangs and repeat offenders.
- Communications Center, Jail and Property/Evidence - Communications receives emergency police and fire calls and dispatches appropriate units for response. The jail provides for processing and housing of individuals arrested in Lodi until transferred to the County. Property and evidence maintains the chain of custody and storage of evidence and property.
- Crime Analysis provides information on crimes, offenders, grant related objectives, staffing productivity and administrative matters.
- Records Unit performs data entry, maintains reports, arrest and criminal records; and provides information to the public and other agencies.
- Crime Prevention coordinates Neighborhood Watch, provides presentations to citizens on safety, participates in special events and coordinates National Night Out and Every 15 minutes.

SERVICE LEVEL ADJUSTMENTS

- Added Records Clerk position.

MAJOR 2015-16 ACCOMPLISHMENTS

- By focusing on intervention and suppression, the SIU team brought the total number of gang related incidents down by 25%.
- Continue development of partnerships with community based organizations to meet the needs of at-risk youth in our community.

MAJOR 2016-17 OBJECTIVES

- Continue focus on gang suppression and intervention, repeat offenders and truancy.
- Continue development of partnerships with community based organizations to meet the needs of at-risk youth in our community.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Code Enforcement Cases Closed	514	1,382	342
Special and General Investigations Arrests	179	231	145

RELATED ORGANIZATIONAL UNIT(S)

- 10031004
- 10031102

ACTIVITY: Operations
DEPARTMENT: Police
DIVISION: Operations
FUND: General Fund

ACTIVITY DESCRIPTION

Police Operations maintains public order, apprehends violators of the law, incarcerates criminals and enforces traffic regulations. Operations staff maintain open communication, focus on problem areas and initiate strategies for resolution. Officers strive to create a safe and secure environment, maintain public trust and provide excellent customer service. This activity consists of the following elements:

- General Patrol - provide patrols for suppression and detection of criminal activity, assist citizens, respond to calls for service, investigate crimes, apprehend violators and implement community-oriented policing strategies to resolve problems.
- Provide education and direction to empower citizens to assist in resolving their problems and issues.
- Enforce local and State vehicle regulations, issue citations, respond to traffic accidents and enforce local parking regulations.
- School Resource Officers - in partnership with the Lodi Unified School District, provide four officers to assist in the safety and security of schools. Officers also provide gang resistance and education training to students.
- Special events - provide security, traffic control and staffing at community events.
- Extraordinary police response - Special Weapons and Tactics (SWAT), Bomb Squad, Major Accident Investigations Team and the Critical Incident Negotiations Team respond to major disturbances and high risk situations.

MAJOR 2015-16 ACCOMPLISHMENTS

- Awarded $120,000 of grant funding for special DUI enforcement and special distracted driving enforcement.
- Awarded $38,000 in grant funding for special ABC enforcement.
- Conducted special enforcement days addressing cellular phone use, warrant service, traffic violations and pedestrian safety. Special operations were also conducted to address problematic locations and repeat offenders.

MAJOR 2016-17 OBJECTIVES

- Work within the community to develop and foster continued positive relationships.
- Continue with special operations utilizing patrol officers to target crime trends, gang activity, problematic areas and repeat offenders.
- Increase police officer training with emphasis on officer safety due to the increase in parolees in the community and more frequent high-risk contacts being experienced by officers.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Arrests	3,087	3,658	3,188
Traffic Citations	4,586	5,390	2,365
Drunk Driving Arrests	230	281	270

RELATED ORGANIZATIONAL UNIT(S)

- 10032000

Police Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Police Administration					
10030001 71001 Regular Employee Salary	282,293	378,049	248,330	203,600	340,620
10030001 71002 Overtime	0	1,672	0	1,460	3,810
10030001 71003 Part-time Salary	0	0	73,740	68,760	69,830
10030001 71007 Uniform Allowance	950	804	0	0	0
10030001 71009 Incentive Pay	0	0	0	0	480
10030001 71010 Admin Leave Pay	3,332	2,721	7,860	8,020	9,580
10030001 71011 Workers Compensation	10,370	11,130	10,000	10,000	26,240
10030001 71012 Medical Insurance	39,512	27,789	24,090	45,920	77,300
10030001 71013 Dental Insurance	2,833	2,278	2,000	2,140	4,000
10030001 71014 Vision Insurance	708	570	500	540	1,000
10030001 71015 Medicare Insurance	4,298	5,499	4,790	4,150	6,160
10030001 71021 Service Contribution-PERS	79,763	78,161	86,360	61,290	114,320
10030001 71023 Deferred Comp	5,217	5,162	5,280	1,750	4,660
10030001 71024 LI & AD & D	1,721	2,639	1,750	1,750	1,850
10030001 71025 Unemployment Insurance	1,514	1,340	1,370	1,650	2,250
10030001 71028 LTD	16	609	870	890	2,380
10030001 71029 Chiropractic	170	137	120	130	240
10030001 71031 Other Benefits	11,090	12,150	7,700	7,700	17,240
10030001 71032 Cell Stipend	869	1,165	1,200	1,200	1,200
Salaries & Benefits Total	**444,657**	**531,876**	**475,960**	**420,950**	**683,160**
10030001 72201 Postage	426	580	750	100	1,500
10030001 72202 Telephone	8,468	7,806	6,750	6,800	0
10030001 72203 Cellular phone charges	0	16	0	0	0
10030001 72204 Pagers	177	16	0	0	0
10030001 72301 Printing/Binding/Duplication	3,708	6,272	4,000	6,000	5,000
10030001 72302 Photocopying	14,035	11,119	20,000	17,000	21,000
10030001 72304 Laundry & Dry Cleaning	0	16	0	0	0
10030001 72305 Uniforms	836	313	0	0	0
10030001 72306 Safety Equipment	0	10	0	0	0
10030001 72307 Office Supplies	7,794	2,774	1,000	1,000	0
10030001 72308 Books & Periodicals	149	196	250	250	1,000
10030001 72309 Membership & Dues	3,325	5,783	5,000	8,500	6,500
10030001 72312 Bank Service Charges	466	1,331	1,000	0	2,000
10030001 72313 Information Systems Software	600	0	0	0	0
10030001 72314 Business Expense	2,841	3,073	5,000	5,000	7,500
10030001 72315 Conference Expense	2,928	4,868	0	0	0
10030001 72352 Special Dept Materials	2,014	408	1,000	4,000	3,000
10030001 72354 Photo Supplies	427	0	0	0	0
10030001 72355 General Supplies	173	344	1,000	500	1,000
10030001 72356 Medical Supplies	20	0	0	0	0
10030001 72358 Training and Education	24,638	55,642	65,000	70,000	90,000
10030001 72359 Small Tools and Equipment	8,842	4,418	2,500	5,000	2,500
10030001 72369 Software Licensing Cost	9,750	2,449	0	0	20,000
10030001 72375 POST Training	69,956	37,648	60,000	40,000	35,000
10030001 72376 Tuition Reimbursement	7,914	14,399	15,000	10,000	15,000
10030001 72399 Supplies & Services NOC	0	0	50,000	50,000	50,000
10030001 72450 Misc. Professional Services	1,036	6,883	10,000	10,000	10,000
10030001 72499 Misc Contract Services	16,167	1,380	0	0	0
10030001 72533 Repairs to Vehicles	72,434	0	0	0	0
10030001 72534 Repairs to Buildings	429	5,630	15,000	15,000	0
10030001 72536 Car Wash	7	0	0	0	0
10030001 72551 Motor Vehicle Fuel & Lube	25	0	0	0	0
10030001 72990 Special Payments	384,330	384,457	500,420	500,420	751,390
Supplies & Services Total	**643,915**	**557,832**	**763,670**	**749,570**	**1,022,390**
10030001 74070 PL & PD/Other Insurance	6,060	6,480	5,800	5,800	15,200
Insurances Total	**6,060**	**6,480**	**5,800**	**5,800**	**15,200**

Police Department		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10030001 76220	Operating Transfer Out	50,000	637,110	225,000	225,000	289,280
Operating Transfer Out Total		**50,000**	**637,110**	**225,000**	**225,000**	**289,280**
Police Administration Total		**1,144,633**	**1,733,298**	**1,470,430**	**1,401,320**	**2,010,030**
Animal Services						
10031002 71001	Regular Employee Salary	88,834	91,720	133,090	135,270	138,910
10031002 71002	Overtime	5,430	10,129	12,370	8,710	13,390
10031002 71003	Part-time Salary	52,759	56,877	43,130	38,070	47,950
10031002 71007	Uniform Allowance	1,450	1,700	2,550	2,550	2,550
10031002 71011	Workers Compensation	6,910	7,420	15,000	15,000	19,680
10031002 71012	Medical Insurance	38,941	42,216	61,530	47,110	47,410
10031002 71013	Dental Insurance	1,917	2,059	3,000	2,560	3,000
10031002 71014	Vision Insurance	479	515	750	640	750
10031002 71015	Medicare Insurance	2,150	2,324	2,760	3,100	2,920
10031002 71021	Service Contribution-PERS	15,326	16,770	26,950	28,000	30,140
10031002 71023	Deferred Comp	2,130	2,346	2,820	2,450	2,890
10031002 71024	LI & AD & D	182	184	200	200	200
10031002 71025	Unemployment Insurance	752	817	970	1,230	1,110
10031002 71028	LTD	5	229	470	480	960
10031002 71029	Chiropractic	115	124	180	150	180
10031002 71031	Other Benefits	7,390	8,100	11,550	11,550	12,930
Salaries & Benefits Total		**224,770**	**243,530**	**317,320**	**297,070**	**324,970**
10031002 72201	Postage	1,072	155	1,000	500	1,000
10031002 72202	Telephone	0	3,480	0	0	0
10031002 72203	Cellular phone charges	1,085	2,228	1,200	1,600	1,200
10031002 72301	Printing/Binding/Duplication	865	2,668	1,500	1,250	1,500
10031002 72305	Uniforms	931	124	800	400	250
10031002 72306	Safety Equipment	0	138	1,500	750	2,500
10031002 72307	Office Supplies	573	910	1,000	500	1,000
10031002 72308	Books & Periodicals	0	54	0	0	0
10031002 72309	Membership & Dues	230	0	0	0	0
10031002 72312	Bank Service Charges	1,640	1,685	2,000	1,800	2,000
10031002 72321	Rent of Land/Facilities	5,889	4,626	6,600	7,800	7,000
10031002 72352	Special Dept Materials	4,993	6,903	4,500	4,500	4,500
10031002 72353	Janitorial Supplies	1,594	3,880	2,500	2,000	2,500
10031002 72356	Medical Supplies	5,334	5,773	6,000	10,000	10,000
10031002 72358	Training and Education	284	875	0	0	0
10031002 72359	Small Tools and Equipment	2,014	3,046	5,000	2,500	5,000
10031002 72450	Misc. Professional Services	76,162	101,474	125,000	135,000	150,000
10031002 72533	Repairs to Vehicles	1,877	1,778	2,080	2,080	5,500
10031002 72534	Repairs to Buildings	745	0	10,000	2,500	0
10031002 72536	Car Wash	0	0	0	50	630
10031002 72551	Motor Vehicle Fuel & Lube	2,823	2,292	2,700	2,850	3,050
Supplies & Services Total		**108,111**	**142,090**	**173,380**	**176,080**	**197,630**
10031002 74070	PL & PD/Other Insurance	4,040	4,320	8,700	8,700	11,400
Insurances Total		**4,040**	**4,320**	**8,700**	**8,700**	**11,400**
Animal Services Total		**336,921**	**389,940**	**499,400**	**481,850**	**534,000**
Support Services						
10031004 71001	Regular Employee Salary	3,087,993	2,876,241	3,094,289	3,280,430	1,584,560
10031004 71002	Overtime	128,918	233,138	218,220	227,240	39,980
10031004 71003	Part-time Salary	209,960	229,359	226,250	194,120	174,420
10031004 71006	Longevity Pay	0	0	40,500	36,000	19,500
10031004 71007	Uniform Allowance	64,343	36,834	39,300	39,300	24,000
10031004 71009	Incentive Pay	187,516	178,397	252,210	203,410	45,960
10031004 71010	Admin Leave Pay	7,983	7,079	15,470	15,780	2,930
10031004 71011	Workers Compensation	162,390	159,530	220,000	220,000	170,560
10031004 71012	Medical Insurance	619,218	612,853	662,210	625,270	385,150
10031004 71013	Dental Insurance	37,166	34,816	44,000	39,470	26,000

Police Department		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10031004 71014	Vision Insurance	10,798	10,294	11,000	10,620	6,500
10031004 71015	Medicare Insurance	52,960	51,921	52,340	62,200	27,400
10031004 71021	Service Contribution-PERS	840,804	871,414	1,035,290	1,074,420	383,610
10031004 71023	Deferred Comp	73,594	67,959	71,220	72,900	34,980
10031004 71024	LI & AD & D	3,942	3,598	2,820	2,820	1,740
10031004 71025	Unemployment Insurance	17,012	16,451	18,390	20,760	9,160
10031004 71028	LTD	90	3,663	5,360	5,470	10,670
10031004 71029	Chiropractic	2,592	2,470	2,640	2,540	1,500
10031004 71030	Medical In-lieu	15,587	6,991	0	0	0
10031004 71031	Other Benefits	173,670	174,150	246,300	323,170	115,840
10031004 71032	Cell Stipend	4,782	5,487	6,600	6,600	300
10031004 71188	Personnel Transfer Recovery	(45,993)	0	0	0	0
Salaries & Benefits Total		**5,655,323**	**5,582,645**	**6,264,409**	**6,462,520**	**3,064,760**
10031004 72202	Telephone	0	1,316	0	0	0
10031004 72203	Cellular phone charges	377	1,106	400	380	460
10031004 72301	Printing/Binding/Duplication	86	1,739	1,000	2,500	1,000
10031004 72302	Photocopying	1,014	1,422	2,000	1,500	0
10031004 72304	Laundry & Dry Cleaning	12,191	4,429	15,000	15,000	15,000
10031004 72305	Uniforms	4,434	3,456	2,500	2,500	1,500
10031004 72306	Safety Equipment	5,242	19,379	53,970	65,000	7,500
10031004 72307	Office Supplies	19,719	27,671	15,000	25,000	30,000
10031004 72308	Books & Periodicals	204	15	0	0	0
10031004 72309	Membership & Dues	1,017	95	0	0	0
10031004 72311	Collection Agency Fees	970	0	0	0	0
10031004 72313	Information Systems Software	1,383	1,383	6,500	6,500	3,000
10031004 72314	Business Expense	9	0	0	0	0
10031004 72323	Transport of Materials	2,429	0	0	0	0
10031004 72352	Special Dept Materials	21	5,018	10,000	7,500	1,000
10031004 72353	Janitorial Supplies	1,196	192	1,500	1,000	2,500
10031004 72355	General Supplies	0	1,247	5,000	1,500	5,000
10031004 72356	Medical Supplies	23,229	2,822	5,000	1,500	5,000
10031004 72357	Care of Prisoners	27,397	35,950	30,000	30,000	30,000
10031004 72358	Training and Education	6,123	585	0	0	0
10031004 72359	Small Tools and Equipment	23,084	14,400	25,000	15,000	25,000
10031004 72362	Laboratory Supplies	3,308	5,297	3,000	4,500	4,500
10031004 72369	Software Licensing Cost	8,591	670	20,000	40,000	0
10031004 72376	Tuition Reimbursement	6,229	0	0	0	0
10031004 72399	Supplies & Services NOC	917	0	0	0	0
10031004 72450	Misc. Professional Services	43,481	309,774	415,000	315,000	430,000
10031004 72499	Misc Contract Services	11,607	0	0	0	0
10031004 72530	Repairs to Communication Equip	0	686	5,000	2,500	5,000
10031004 72533	Repairs to Vehicles	0	29	0	0	0
Supplies & Services Total		**204,258**	**438,679**	**615,870**	**536,880**	**566,460**
10031004 74070	PL & PD/Other Insurance	94,940	92,880	127,600	127,600	95,000
Insurances Total		**94,940**	**92,880**	**127,600**	**127,600**	**95,000**
Support Services Total		**5,954,520**	**6,114,204**	**7,007,879**	**7,127,000**	**3,726,220**
AB109 Comm.Corrections Prtnshp						
10031102 71001	Regular Employee Salary	82,955	48,177	77,240	95,540	81,960
10031102 71002	Overtime	10,193	15,519	0	0	5,900
10031102 71007	Uniform Allowance	1,727	950	950	950	950
10031102 71009	Incentive Pay	14,939	12,961	12,950	9,600	10,050
10031102 71011	Workers Compensation	3,460	3,710	5,000	5,000	6,560
10031102 71012	Medical Insurance	14,603	16,044	15,780	18,740	20,510
10031102 71013	Dental Insurance	1,000	1,004	1,000	960	1,000
10031102 71014	Vision Insurance	250	254	250	250	250
10031102 71015	Medicare Insurance	1,605	1,521	1,320	1,580	1,430
10031102 71021	Service Contribution-PERS	35,110	34,056	37,250	41,420	41,430
10031102 71023	Deferred Comp	2,657	2,603	2,320	1,920	1,280

Police Department		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10031102 71024	LI & AD & D	34	33	30	30	40
10031102 71025	Unemployment Insurance	427	409	430	460	0
10031102 71029	Chiropractic	60	61	60	60	60
10031102 71031	Other Benefits	3,700	4,050	3,850	3,850	4,310
Salaries & Benefits Total		**172,721**	**141,351**	**158,430**	**180,360**	**175,730**
10031102 72375	POST Training	0	550	0	0	0
Supplies & Services Total		**0**	**550**	**0**	**0**	**0**
10031102 74070	PL & PD/Other Insurance	0	2,160	2,900	2,900	3,800
Insurances Total		**0**	**2,160**	**2,900**	**2,900**	**3,800**
10031102 77040	Vehicles	**4,681**	**0**	**0**	**0**	**0**
Capital Total		**4,681**	**0**	**0**	**0**	**0**
AB109 Comm.Corrections Prtnshp Total		**177,402**	**144,061**	**161,330**	**183,260**	**179,530**
Police Operations						
10032000 71001	Regular Employee Salary	4,444,182	4,270,122	4,843,531	4,634,450	6,257,880
10032000 71002	Overtime	263,067	311,193	230,600	319,500	406,700
10032000 71003	Part-time Salary	428	4,185	0	0	0
10032000 71006	Longevity Pay	0	0	48,000	48,000	57,000
10032000 71007	Uniform Allowance	93,864	46,739	50,200	50,200	66,350
10032000 71009	Incentive Pay	267,353	217,325	204,880	268,270	416,400
10032000 71010	Admin Leave Pay	12,445	14,492	17,440	17,790	66,680
10032000 71011	Workers Compensation	176,210	204,050	260,000	260,000	452,640
10032000 71012	Medical Insurance	767,478	788,755	857,790	809,770	1,063,520
10032000 71013	Dental Insurance	41,931	41,830	52,000	45,100	69,000
10032000 71014	Vision Insurance	12,865	12,761	13,000	12,170	17,250
10032000 71015	Medicare Insurance	72,420	68,124	72,430	78,660	105,020
10032000 71021	Service Contribution-PERS	1,678,137	1,708,669	1,922,900	2,008,020	3,029,420
10032000 71023	Deferred Comp	81,852	78,632	83,450	92,480	117,810
10032000 71024	LI & AD & D	3,453	2,947	2,380	2,380	3,450
10032000 71025	Unemployment Insurance	22,280	22,001	23,060	23,470	33,600
10032000 71028	LTD	12	325	0	0	0
10032000 71029	Chiropractic	3,088	3,062	3,120	2,910	4,140
10032000 71030	Medical In-lieu	22,741	9,616	0	0	0
10032000 71031	Other Benefits	188,450	222,750	200,200	200,200	297,390
10032000 71032	Cell Stipend	4,553	4,432	3,600	3,600	12,300
Salaries & Benefits Total		**8,156,808**	**8,032,011**	**8,888,581**	**8,876,970**	**12,476,550**
10032000 72202	Telephone	0	0	0	0	360
10032000 72203	Cellular phone charges	7,966	11,751	4,680	4,500	4,800
10032000 72204	Pagers	0	159	220	180	150
10032000 72301	Printing/Binding/Duplication	4,605	2,331	1,000	1,000	1,500
10032000 72305	Uniforms	10,085	8,972	2,500	2,500	5,000
10032000 72306	Safety Equipment	73,398	89,641	100,000	100,000	175,000
10032000 72307	Office Supplies	1,303	1,917	1,000	0	1,000
10032000 72308	Books & Periodicals	160	257	0	0	0
10032000 72309	Membership & Dues	575	875	0	0	0
10032000 72315	Conference Expense	242	373	0	0	0
10032000 72346	K-9 Supplies	3,962	9,892	13,000	11,500	14,000
10032000 72352	Special Dept Materials	530	2,978	1,000	6,000	5,000
10032000 72355	General Supplies	302	160	1,000	500	5,000
10032000 72356	Medical Supplies	3,636	277	0	0	0
10032000 72357	Care of Prisoners	0	9,336	0	0	0
10032000 72358	Training and Education	910	777	0	0	0
10032000 72359	Small Tools and Equipment	35,517	5,341	15,000	5,000	30,000
10032000 72362	Laboratory Supplies	50	1,041	0	0	0
10032000 72369	Software Licensing Cost	1,340	4,686	0	0	0
10032000 72376	Tuition Reimbursement	3,498	1,025	0	0	0
10032000 72450	Misc. Professional Services	54,531	9,154	0	0	0
10032000 72499	Misc Contract Services	181,166	0	0	0	0
10032000 72530	Repairs to Communication Equip	393	1,303	0	3,500	15,000

Police Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10032000 72531 Repairs to Machines & Equip	58	0	0	0	0
10032000 72533 Repairs to Vehicles	215,481	221,268	241,030	241,030	218,030
10032000 72536 Car Wash	6,480	5,722	6,200	6,200	5,100
10032000 72551 Motor Vehicle Fuel & Lube	236,096	192,573	226,110	188,050	204,030
Supplies & Services Total	**842,284**	**581,808**	**612,740**	**569,960**	**683,970**
10032000 74070 PL & PD/Other Insurance	105,040	118,800	150,800	150,800	262,200
Insurances Total	**105,040**	**118,800**	**150,800**	**150,800**	**262,200**
Police Operations Total	**9,104,132**	**8,732,619**	**9,652,121**	**9,597,730**	**13,422,720**
Police Department Total	**16,717,608**	**17,114,122**	**18,791,160**	**18,791,160**	**19,872,500**

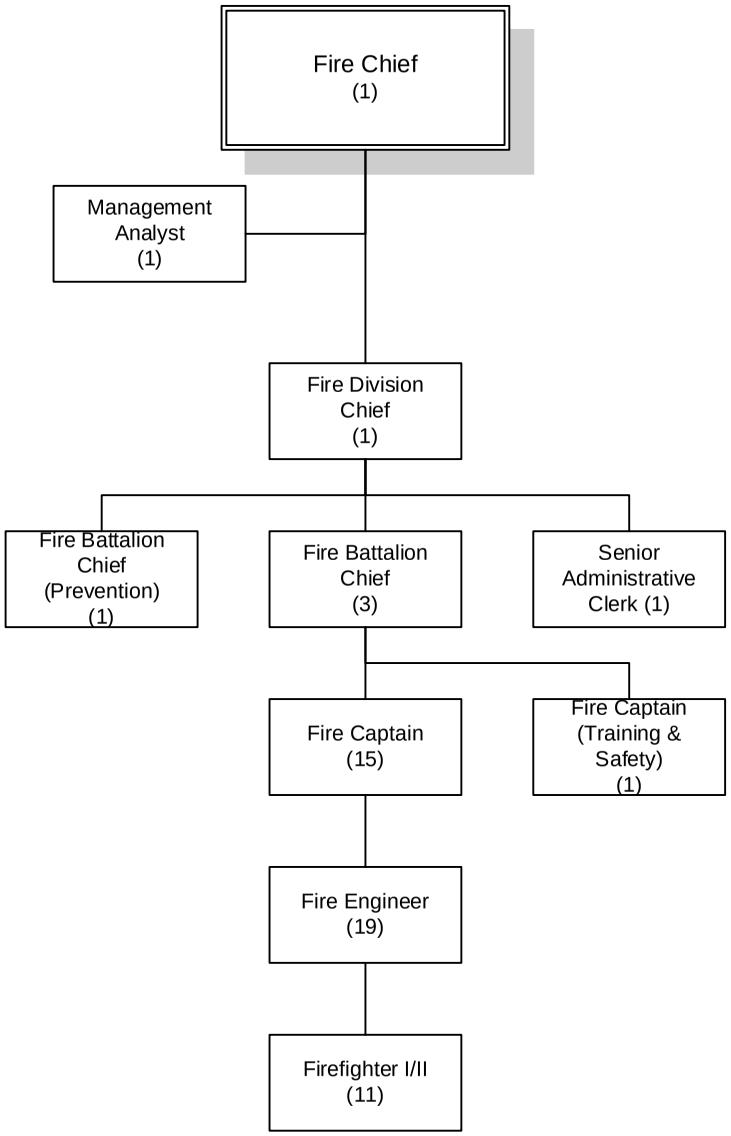
FIRE DEPARTMENT

The Fire Department has a budget of $11,552,550 for FY 2016/17, compared to $10,749,150 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year. The Fire Department is responsible for providing a variety of fire service programs for the City of Lodi.

FY 2016/17 budgeted staffing is being maintained at 54 positions.

An organizational chart, staffing summary, detailed descriptions and financial tables are included in the following pages.

Fire Department



Number of Positions
Authorized: 54

FY 2016-2017

Fire Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**9,285,755**	**9,227,511**	**9,890,220**	**9,890,580**	**10,274,910**
Supplies & Services Total	**409,434**	**569,168**	**930,630**	**930,270**	**911,750**
Insurances Total	**107,310**	**114,480**	**153,700**	**153,700**	**205,200**
Operating Transfer Out Total	**100,690**	**100,690**	**215,000**	**215,000**	**160,690**
Total Fire Department	**9,903,189**	**10,011,849**	**11,189,550**	**11,189,550**	**11,552,550**

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
FIRE DEPARTMENT				
Administrative Secretary	1	1	0	0
Fire Battalion Chief	4	4	4	4
Fire Captain	16	16	16	16
Fire Chief	1	1	1	1
Fire Division Chief	1	1	1	1
Fire Engineer	20	20	19	19
Firefighter I/II	13	13	11	11
Management Analsyt	0	0	1	1
Senior Administrative Clerk	1	1	1	1
Fire Department Total	**57**	**57**	**54**	**54**

Fire Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	4,795,087	4,534,380	5,039,488	4,688,440	4,836,160	MOU retro pays; new step A staff
Overtime	592,696	855,669	1,009,860	1,312,940	1,081,700	
Part-time Salary	0	27,859	5,742	11,030	0	
Longevity Pay	0	0	58,500	54,000	54,000	
Uniform Allowance	90,465	44,862	48,450	48,450	48,450	
Meal Allowance	0	0	0	0	100	
Incentive Pay	176,133	166,362	165,640	147,670	185,300	
Admin Leave Pay	9,029	7,340	15,460	15,770	20,470	
Workers Compensation	475,410	510,660	334,960	334,960	439,020	
Medical Insurance	775,268	799,837	776,900	802,600	818,380	
Dental Insurance	52,915	49,601	53,000	50,590	54,000	
Vision Insurance	13,227	12,401	13,250	12,680	13,500	
Medicare Insurance	79,603	80,591	83,130	91,060	88,350	
Service Contribution-PERS	1,855,570	1,798,029	1,997,180	2,026,190	2,316,560	Rate increase
Deferred Comp	96,472	93,163	94,820	100,120	99,240	
LI & AD & D	2,145	2,693	1,670	1,670	2,270	
Unemployment Insurance	24,258	23,035	24,150	24,530	25,640	
LTD	11	489	690	700	1,940	
Chiropractic	3,175	2,976	3,180	3,030	3,240	
Medical In-lieu	0	0	0	0	0	
Other Benefits	195,850	214,650	204,050	204,050	232,740	
Cell Stipend	2,445	2,914	3,300	3,300	4,800	
Personnel Transfer Recovery	0	0	(43,200)	(43,200)	(50,950)	Transfer to PRCS
Personnel Transfer Charges	45,993	0	0	0	0	
Salaries & Benefits Total	**9,285,755**	**9,227,511**	**9,890,220**	**9,890,580**	**10,274,910**	
Postage	693	779	1,050	750	1,050	
Telephone	3,933	6,227	5,500	5,280	5,500	
Cellular phone charges	5,856	5,968	6,400	6,240	6,400	
Printing/Binding/Duplication	1,608	572	1,500	1,000	1,500	
Laundry & Dry Cleaning	5,982	7,660	9,800	9,600	9,800	
Uniforms	361	6,933	700	700	700	
Safety Equipment	41,299	50,719	149,700	149,700	86,000	Transfer to equipment fund
Office Supplies	3,387	4,512	6,000	18,500	7,000	
Books & Periodicals	1,310	1,045	2,700	3,100	2,800	
Membership & Dues	1,064	864	1,900	1,200	1,900	
Collection Agency Fees	51	0	0	0	0	
Bank Service Charges	0	0	0	0	0	
Business Expense	627	412	300	400	300	
Conference Expense	5,603	3,241	32,600	26,380	12,400	
Special Dept Materials	3,453	7,432	33,670	33,590	25,230	
Janitorial Supplies	7,026	4,781	7,800	7,150	7,800	
General Supplies	1,492	3,804	1,800	1,400	1,800	

Fire Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Medical Supplies	23,369	14,434	20,000	18,000	20,000	
Care of Prisoners	0	303	0	0	0	
Training and Education	9,493	17,294	30,000	33,500	33,500	
Small Tools and Equipment	21,264	28,376	30,250	24,410	37,750	
Software Licensing Cost	4,181	10,057	42,550	35,290	51,840	
Overtime Meals	0	68	100	0	0	
Employees Physical Exams	15,490	14,844	16,500	15,000	16,500	
Tuition Reimbursement	8,296	6,217	10,500	10,000	10,500	
Misc. Professional Services	11,020	118,921	8,050	28,550	26,620	
Misc Contract Services	29,891	33,921	233,000	243,000	319,150	Contracted dispatch
Repairs to Communication Equip	8,661	10,322	15,000	7,500	7,500	
Repairs to Machines & Equip	10,287	10,268	10,000	7,500	5,000	
Repairs to Vehicles	131,979	153,650	163,480	152,710	163,480	
Repairs to Buildings	197	952	43,000	43,000	5,000	
Car Wash	93	77	90	130	80	
Motor Vehicle Fuel & Lube	51,467	44,514	46,690	46,690	44,650	
Supplies & Services Total	**409,434**	**569,168**	**930,630**	**930,270**	**911,750**	
PL & PD/Other Insurance	107,060	114,480	153,700	153,700	205,200	
City Rental Insurance	250	0	0	0	0	
Insurances Total	**107,310**	**114,480**	**153,700**	**153,700**	**205,200**	
Operating Transfer Out	100,690	100,690	215,000	215,000	160,690	Debt service; equipment replacement
Operating Transfer Out Total	100,690	100,690	215,000	215,000	160,690	
Total Fire Department	**9,903,189**	**10,011,849**	**11,189,550**	**11,189,550**	**11,552,550**	

ACTIVITY:	Administration	**DIVISION:**	Administration
DEPARTMENT:	Fire	**FUND:**	General Fund

ACTIVITY DESCRIPTION

The Fire Department Administration plans, directs and evaluates all Fire Department programs and activities. Fire Department Administration goals are: 1) create responsive, efficient, and effective Fire Department programs; 2) develop long-term plans for future Fire Department programs; and 3) interact with City departments, associated agencies and the community. The Fire and Life Safety activity has administrative responsibility for documentation of fire risk assessment, area characteristics and response strategies, non-fire risk assessment and response strategies, fire prevention and life safety programs, fire code interpretation, public education and fire investigation.

- Fire Department leadership – develop, implement and maintain Fire Department policies; provide fiscal management and statistical analysis; recruitment and screening of new firefighters; develop plans to meet changing demands for fire and emergency services; represent the City on fire and life safety-related issues; advise City management on fire and life safety issues.
- Long-range planning – prepare ordinances, resolutions and policies necessary for long-term development of the department and City; anticipate community needs for fire and emergency medical services and plan required changes in facilities, equipment and staffing; identify special hazards within or near the City.
- Personnel administration – coordinate and administer personnel policies and programs; provide advice and assistance on personnel issues; work with the Human Resources Division to develop job descriptions and review personnel action forms; develop internal personnel policies and procedures.
- External agency relationships – ensure department's strategic plan is in line with other agencies; develop and negotiate joint agency agreements, participate in interagency and statewide associations; maintain mutual and automatic aid agreements and joint agency agreements; assess political developments and their effects on the department and City.
- Emergency preparedness and Emergency Operations Center (EOC) management - develop and manage the City's Emergency Plan and EOC.
- Community relations - participate in the community by involvement in a variety of civic groups, news media and other community and interest groups.
- Fire hazard inspection and abatement - periodically inspect commercial, government and industrial sites for fire hazards and respond to citizen complaints about fire hazards.

MAJOR 2015-16 ACCOMPLISHMENTS

- Improved overtime tracking with new TeleStaff and project codes.
- Established the Vial of Life program in the community.
- Worked with Code Enforcement on Administrative Citations.
- Replacement and upgrades of station equipment as well as a mass clean-up of each fire station.
- Began weekly meetings with building department for operational consistency.
- Established personal development classes for staff.
- Moved towards paperless records keeping for the fire prevention department.

MAJOR 2016-17 OBJECTIVES

- Professional development and succession planning - continue to provide opportunities for professional growth and increased responsibility, focusing on team building, time and project management.
- Meeting State Fire mandated inspections.
- Contract with an outside agency to assist in reducing false fire alarms and false alarm billing.
- Implementation of the new fire prevention software.
- Implement a new digital training manual.
- Improve community outreach via social media outlets.

ACTIVITY: Administration
DEPARTMENT: Fire
DIVISION: Administration
FUND: General Fund

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Inspections	980	1,005	1,059
False Alarm & False Calls	327	289	189

RELATED ORGANIZATIONAL UNIT(S)

- 10040001

ACTIVITY: Emergency Operations **DIVISION:** Emergency Operations
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

Emergency Operations plans, directs and evaluates all Fire Department programs for emergency response and their related activities. These include: protecting life and property by responding to medical emergencies, rescues, fires, hazardous material incidents and other emergencies. Activity goals are: 1) safe, effective and efficient emergency response programs; 2) timely response to calls for services; 3) no loss of life from reported emergencies; and 4) minimize property damage from reported emergencies. This activity has the following elements:

- Emergency Medical Response – provide victims of acute trauma and illness with basic life support from certified personnel.
- Fire Emergency Response – respond to fire emergency calls within six minutes on at least 90 percent of calls.
- Hazardous Material Response – contain and mitigate hazardous material incidents.
- Rescue – Free trapped or incapacitated victims of vehicle accidents, water-related incidents, cave-in trenches, collapsed building and confined spaces.
- Non-Emergency Activity – conduct fire inspections, input information for required reports and maintenance of fire apparatus and facilities.
- Training – conduct fire company training for preparation and readiness for various emergency conditions.
- Public Education – conduct station tours, fire safety presentations to schools, business and community.

MAJOR 2015-16 ACCOMPLISHMENTS

- Completed the construction on Station 2 and the new administration offices.
- Partnered with regional fire agencies to create the Joint Powers Agreement.
- Purchase of Two New Fire Engines.
- Improved Training & Safety by implementing 2 in/out fire ground understanding.
- Successfully completed the third year of Division C training.

MAJOR 2016-17 OBJECTIVES

- Empowering staff to expand leadership opportunities preparing them for next steps in succession planning.
- The Lodi Fire Department is committed to providing the highest levels of service and returning Engine 1 into full service will ensure these standards.
- Upgrading firehouse and TeleStaff software.
- Delivery of the two new fire engines.
- Set up training ground at Fire Station 2.
- Develop a comprehensive asset management and savings plan.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Emergency Responses	5,081	5,923	5,475
Percentage of Responses Under Six Minutes	94%	95%	85%

RELATED ORGANIZATIONAL UNIT(S)

- 10041000
- 10041100

Fire Department		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Fire Administration						
10040001 71001	Regular Employee Salary	451,701	456,884	544,678	514,450	523,790
10040001 71002	Overtime	1,843	8,607	2,000	1,000	2,000
10040001 71003	Part-time Salary	0	27,859	5,742	11,030	0
10040001 71006	Longevity Pay	0	0	3,000	3,000	3,000
10040001 71007	Uniform Allowance	3,690	1,663	1,900	1,900	1,900
10040001 71008	Meal Allowance	0	0	0	0	100
10040001 71009	Incentive Pay	7,238	10,163	10,950	7,620	5,460
10040001 71010	Admin Leave Pay	2,550	2,023	9,200	9,380	13,710
10040001 71011	Workers Compensation	26,910	38,540	25,280	25,280	40,650
10040001 71012	Medical Insurance	64,371	62,646	55,730	70,970	71,500
10040001 71013	Dental Insurance	4,000	3,940	4,000	4,540	5,000
10040001 71014	Vision Insurance	1,000	985	1,000	1,140	1,250
10040001 71015	Medicare Insurance	7,209	7,505	7,380	8,090	7,970
10040001 71021	Service Contribution-PERS	159,046	162,780	178,700	201,050	212,460
10040001 71023	Deferred Comp	13,072	12,406	13,270	14,970	15,690
10040001 71024	LI & AD & D	1,580	2,129	1,360	1,360	1,960
10040001 71025	Unemployment Insurance	2,332	2,392	2,740	2,790	2,880
10040001 71028	LTD	11	489	690	700	1,940
10040001 71029	Chiropractic	240	236	240	270	300
10040001 71031	Other Benefits	11,090	16,200	15,400	15,400	21,550
10040001 71032	Cell Stipend	870	1,204	1,200	1,200	1,800
10040001 71188	Personnel Transfer Recovery	0	0	(43,200)	(43,200)	(50,950)
Salaries & Benefits Total		**758,752**	**818,651**	**841,260**	**852,940**	**883,960**
10040001 72201	Postage	0	263	500	250	500
10040001 72301	Printing/Binding/Duplication	1,608	151	1,000	500	1,000
10040001 72305	Uniforms	189	81	200	200	200
10040001 72307	Office Supplies	2,645	3,996	3,000	17,000	3,000
10040001 72308	Books & Periodicals	1,139	149	2,000	1,600	2,000
10040001 72309	Membership & Dues	1,064	734	1,600	1,100	1,600
10040001 72314	Business Expense	83	249	300	400	300
10040001 72315	Conference Expense	5,603	2,717	32,600	26,380	12,400
10040001 72352	Special Dept Materials	1,730	4,293	32,170	28,590	23,730
10040001 72353	Janitorial Supplies	0	119	300	150	300
10040001 72355	General Supplies	0	285	0	0	0
10040001 72358	Training and Education	1,331	1,153	1,500	5,000	1,500
10040001 72359	Small Tools and Equipment	365	143	250	250	250
10040001 72369	Software Licensing Cost	3,282	395	42,550	35,290	18,150
10040001 72370	Overtime Meals	0	68	100	0	0
10040001 72450	Misc. Professional Services	858	2,504	1,550	3,000	1,550
10040001 72499	Misc Contract Services	7,589	5,942	8,000	8,000	8,000
10040001 72531	Repairs to Machines & Equip	10	0	0	0	0
10040001 72533	Repairs to Vehicles	181	6,438	0	0	0
10040001 72551	Motor Vehicle Fuel & Lube	0	24	0	0	0
Supplies & Services Total		**27,677**	**29,705**	**127,620**	**127,710**	**74,480**
10040001 74070	PL & PD/Other Insurance	6,060	8,640	11,600	11,600	19,000
Insurances Total		**6,060**	**8,640**	**11,600**	**11,600**	**19,000**
Fire Administration Total		**792,489**	**856,996**	**980,480**	**992,250**	**977,440**
Emergency Operations						
10041000 71001	Regular Employee Salary	4,343,386	4,077,497	4,494,810	4,173,990	4,312,370
10041000 71002	Overtime	509,503	781,363	907,860	1,211,940	979,700
10041000 71006	Longevity Pay	0	0	55,500	51,000	51,000
10041000 71007	Uniform Allowance	86,776	43,200	46,550	46,550	46,550
10041000 71009	Incentive Pay	166,132	153,980	154,690	140,050	179,840
10041000 71010	Admin Leave Pay	6,480	5,317	6,260	6,390	6,760
10041000 71011	Workers Compensation	448,500	472,120	309,680	309,680	398,370
10041000 71012	Medical Insurance	710,897	737,191	721,170	726,570	746,880
10041000 71013	Dental Insurance	48,915	45,662	49,000	45,740	49,000

Fire Department		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10041000 71014	Vision Insurance	12,227	11,416	12,250	11,460	12,250
10041000 71015	Medicare Insurance	71,203	72,096	75,750	81,640	80,380
10041000 71021	Service Contribution-PERS	1,696,478	1,635,248	1,818,480	1,825,140	2,104,100
10041000 71023	Deferred Comp	83,360	80,687	81,550	85,150	83,550
10041000 71024	LI & AD & D	565	564	310	310	310
10041000 71025	Unemployment Insurance	21,927	20,642	21,410	21,740	22,760
10041000 71029	Chiropractic	2,935	2,740	2,940	2,740	2,940
10041000 71031	Other Benefits	184,760	198,450	188,650	188,650	211,190
10041000 71032	Cell Stipend	1,576	1,710	2,100	2,100	3,000
10041000 71189	Personnel Transfer Charges	45,993	0	0	0	0
Salaries & Benefits Total		**8,441,612**	**8,339,882**	**8,948,960**	**8,930,840**	**9,290,950**
10041000 72201	Postage	693	516	550	500	550
10041000 72202	Telephone	3,933	6,227	5,500	5,280	5,500
10041000 72203	Cellular phone charges	5,856	5,968	6,400	6,240	6,400
10041000 72301	Printing/Binding/Duplication	0	421	500	500	500
10041000 72304	Laundry & Dry Cleaning	5,982	7,660	9,800	9,600	9,800
10041000 72305	Uniforms	172	6,852	500	500	500
10041000 72306	Safety Equipment	41,299	50,719	149,700	149,700	86,000
10041000 72307	Office Supplies	742	516	3,000	1,500	4,000
10041000 72308	Books & Periodicals	172	896	700	1,500	800
10041000 72309	Membership & Dues	0	130	300	100	300
10041000 72311	Collection Agency Fees	51	0	0	0	0
10041000 72314	Business Expense	146	163	0	0	0
10041000 72315	Conference Expense	0	524	0	0	0
10041000 72352	Special Dept Materials	1,722	3,139	1,500	5,000	1,500
10041000 72353	Janitorial Supplies	7,026	4,661	7,500	7,000	7,500
10041000 72355	General Supplies	1,492	3,519	1,800	1,400	1,800
10041000 72356	Medical Supplies	23,369	14,434	20,000	18,000	20,000
10041000 72357	Care of Prisoners	0	303	0	0	0
10041000 72358	Training and Education	8,163	16,141	28,500	28,500	32,000
10041000 72359	Small Tools and Equipment	20,899	28,233	30,000	24,160	37,500
10041000 72369	Software Licensing Cost	899	9,662	0	0	33,690
10041000 72373	Employees Physical Exams	15,490	14,844	16,500	15,000	16,500
10041000 72376	Tuition Reimbursement	8,296	6,217	10,500	10,000	10,500
10041000 72450	Misc. Professional Services	10,162	116,417	6,500	25,550	25,070
10041000 72499	Misc Contract Services	22,302	27,979	225,000	235,000	311,150
10041000 72530	Repairs to Communication Equip	8,661	10,322	15,000	7,500	7,500
10041000 72531	Repairs to Machines & Equip	10,276	10,268	10,000	7,500	5,000
10041000 72533	Repairs to Vehicles	131,798	147,212	163,480	152,710	163,480
10041000 72534	Repairs to Buildings	197	952	43,000	43,000	5,000
10041000 72536	Car Wash	93	77	90	130	80
10041000 72551	Motor Vehicle Fuel & Lube	51,467	44,491	46,690	46,690	44,650
Supplies & Services Total		**381,359**	**539,463**	**803,010**	**802,560**	**837,270**
10041000 74070	PL & PD/Other Insurance	101,000	105,840	142,100	142,100	186,200
10041000 74075	City Rental Insurance	250	0	0	0	0
Insurances Total		**101,250**	**105,840**	**142,100**	**142,100**	**186,200**
10041000 76220	Operating Transfer Out	100,690	100,690	215,000	215,000	160,690
Operating Transfer Out Total		**100,690**	**100,690**	**215,000**	**215,000**	**160,690**
Emergency Operations Total		**9,024,911**	**9,085,875**	**10,109,070**	**10,090,500**	**10,475,110**
Strike Team Operations						
10041100 71002	Overtime	81,350	65,699	100,000	100,000	100,000
10041100 71009	Incentive Pay	2,764	2,219	0	0	0
10041100 71012	Medical Insurance	0	0	0	5,060	0
10041100 71013	Dental Insurance	0	0	0	310	0
10041100 71014	Vision Insurance	0	0	0	80	0
10041100 71015	Medicare Insurance	1,191	991	0	1,330	0
10041100 71021	Service Contribution-PERS	46	0	0	0	0
10041100 71023	Deferred Comp	40	70	0	0	0

Fire Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10041100 71029 Chiropractic	0	0	0	20	0
Salaries & Benefits Total	**85,391**	**68,978**	**100,000**	**106,800**	**100,000**
10041100 72314 Business Expense	398	0	0	0	0
Supplies & Services Total	**398**	**0**	**0**	**0**	**0**
Strike Team Operations Total	**85,789**	**68,978**	**100,000**	**106,800**	**100,000**
Fire Department Total	**9,903,189**	**10,011,849**	**11,189,550**	**11,189,550**	**11,552,550**

PUBLIC WORKS – General Fund

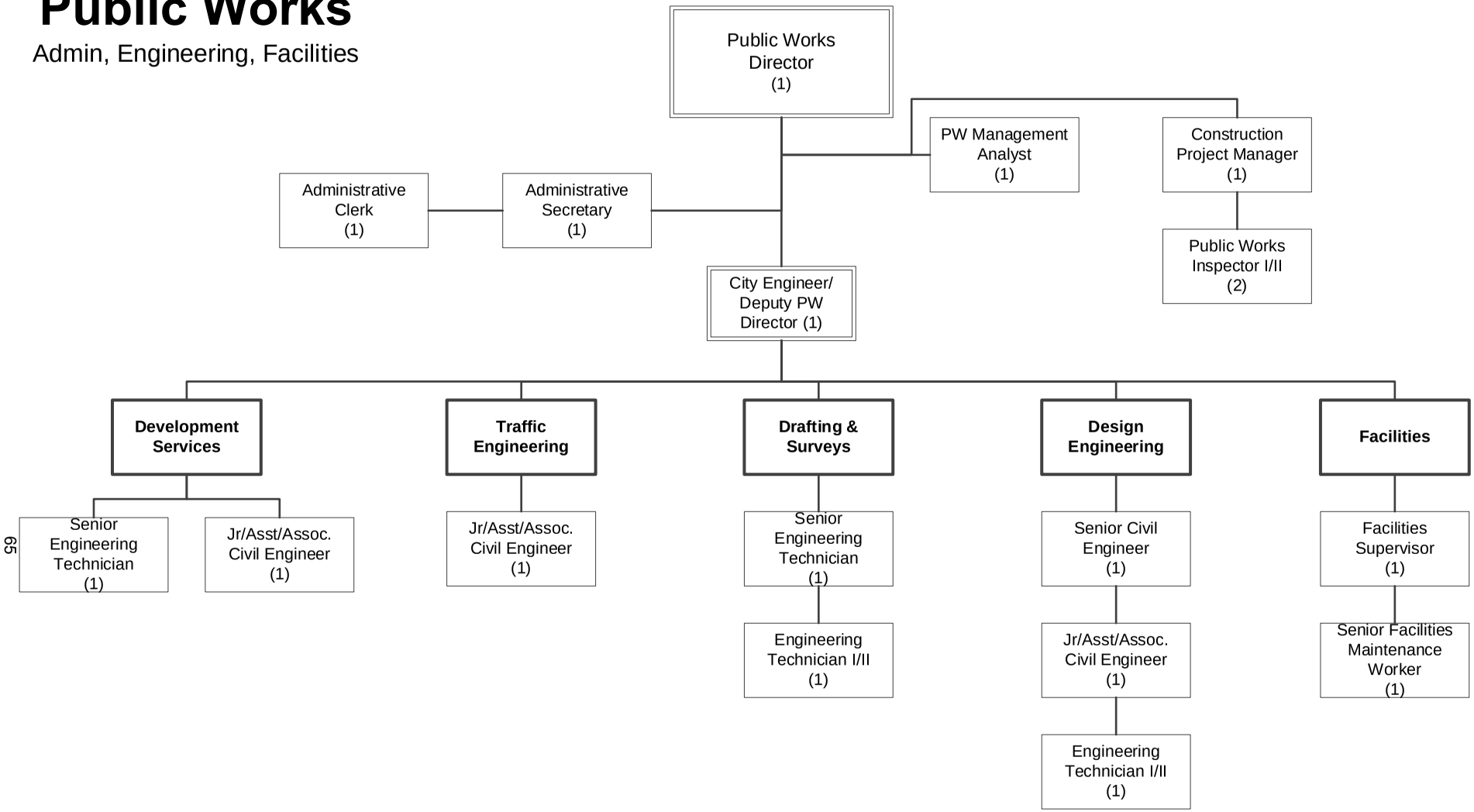
The Public Works Department comprises several functions supported by many funding sources. The General Fund allocation to Public Works supports engineering, public facilities maintenance and some administrative functions. Public Works - General Fund has a budget of $2,177,750 in FY 2016/17, compared to $2,345,820 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year.

FY 2016/17 budgeted staffing is being increased by one to 18 positions.

An organizational chart, staffing summary, detailed descriptions and financial tables are included in the following pages.

Public Works

Admin, Engineering, Facilities



Number of positions
Authorized: 18

FY 2016-2017

Public Works	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**1,022,038**	**1,107,291**	**1,276,220**	**1,415,310**	**1,483,760**
Supplies & Services Total	**479,461**	**737,775**	**825,150**	**693,560**	**623,910**
Insurances Total	**34,340**	**36,720**	**49,300**	**49,300**	**64,600**
Operating Transfer Out Total	**3,980**	**3,980**	**3,980**	**3,980**	**3,980**
Capital Total	**18,944**	**464**	**20,000**	**12,500**	**1,500**
Total Public Works	**1,558,763**	**1,886,230**	**2,174,650**	**2,174,650**	**2,177,750**

STAFFING SUMMARY	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
PUBLIC WORKS DEPARTMENT				
ADMINISTRATION				
Administrative Secretary	1	1	1	1
Management Analyst	1	0	0	0
Public Works Director	1	1	1	1
Public Works Management Analyst	0	1	1	1
	3	3	3	3
ENGINEERING DIVISION				
Administrative Clerk	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1
Construction Project Manager	1	1	1	1
Engineering Technician I/II	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	3	3	3	3
Public Works Inspector I/II	1	1	1	2
Senior Civil Engineer	1	1	1	1
Senior Engineering Technician	2	2	2	2
	12	12	12	13
FACILITIES				
Facilities Supervisor	1	1	1	1
Senior Facilities Maintenance Worker	1	1	1	1
	2	2	2	2
Public Works - General Fund Total	**17**	**17**	**17**	**18**

Public Works	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	1,270,177	1,252,217	1,329,810	1,371,440	1,463,490	Additional position; COLA
Overtime	3,547	11,743	5,020	6,630	6,830	
Part-time Salary	34,950	41,788	52,490	52,490	46,680	
Uniform Allowance	1,650	1,500	1,750	1,750	2,000	
Incentive Pay	2,475	3,342	4,260	4,890	3,010	
Admin Leave Pay	9,759	3,982	29,480	30,070	32,440	
Workers Compensation	1,270	1,330	1,260	1,260	37,480	
Medical Insurance	241,031	243,209	267,890	267,320	269,120	
Dental Insurance	16,583	16,045	17,000	16,300	18,000	
Vision Insurance	4,145	4,086	4,250	4,080	4,500	
Medicare Insurance	19,469	19,438	20,620	20,170	22,550	
Service Contribution-PERS	208,912	225,814	267,090	270,550	318,640	Rate increase
Deferred Comp	34,216	32,430	31,060	34,200	31,110	
LI & AD & D	7,019	9,949	7,410	7,410	7,470	
Unemployment Insurance	6,930	6,988	7,660	7,530	8,270	
LTD	66	3,072	4,650	4,750	10,200	
Chiropractic	995	981	1,020	970	1,080	
Medical In-lieu	8,358	3,977	0	0	0	
Other Benefits	62,820	68,850	65,450	65,450	77,580	
Cell Stipend	1,205	1,205	1,200	1,200	600	
Personnel Transfer Recovery	(958,510)	(893,344)	(900,000)	(810,000)	(933,290)	
Personnel Transfer Charges	44,971	48,687	56,850	56,850	56,000	
Salaries & Benefits Total	**1,022,038**	**1,107,291**	**1,276,220**	**1,415,310**	**1,483,760**	
Postage	1,016	295	1,250	750	850	
Telephone	4,264	7,000	5,000	5,000	6,000	
Cellular phone charges	3,324	4,973	3,480	5,100	7,100	
Printing/Binding/Duplication	9,845	355	950	250	850	
Advertising	2,427	2,403	1,800	1,650	2,700	
Uniforms	1,810	802	1,500	1,200	1,500	
Safety Equipment	621	571	1,500	750	1,250	
Office Supplies	5,625	8,601	6,200	6,200	6,200	
Books & Periodicals	1,684	484	500	500	500	
Membership & Dues	1,607	1,380	1,600	1,660	1,660	
Information Systems Software	2,796	2,129	4,000	4,000	2,500	
Business Expense	433	414	300	300	300	
Conference Expense	103	50	1,500	1,000	1,000	
Rent of Land/Facilities	4,200	4,200	46,300	4,200	0	Fire station #2 portable not needed
Special Dept Materials	3,273	29,223	31,200	27,700	27,500	
Janitorial Supplies	11,955	19,317	20,000	20,000	20,000	
General Supplies	3,248	601	4,000	2,000	3,500	
Training and Education	4,762	1,898	9,000	5,110	7,000	
Small Tools and Equipment	6,678	1,877	6,000	4,500	8,000	

Public Works	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Software Licensing Cost	395	2,769	3,500	3,500	3,600	
Supplies & Services NOC	454	1,150	0	200	0	
Misc. Professional Services	62,011	304,120	183,830	200,000	105,000	Reduced outside engineering srvs
Recording/Title Services	0	0	0	0	500	
Misc Contract Services	118,963	109,349	176,750	152,330	152,000	
Repairs to Communication Equip	60	35	100	60	100	
Repairs to Machines & Equip	123,802	155,224	125,000	125,000	140,000	
Repairs to Office Equip	35	0	0	0	0	
Repairs to Vehicles	28,527	31,463	32,490	38,170	34,640	
Repairs to Buildings	67,238	38,485	150,000	75,000	80,000	
Car Wash	123	140	130	160	140	
Motor Vehicle Fuel & Lube	7,825	8,345	7,270	7,270	9,520	
Special Payments	358	120	0	0	0	
Supplies & Services Total	**479,461**	**737,775**	**825,150**	**693,560**	**623,910**	
PL & PD/Other Insurance	34,340	36,720	49,300	49,300	64,600	
Insurances Total	**34,340**	**36,720**	**49,300**	**49,300**	**64,600**	
Operating Transfer Out	3,980	3,980	3,980	3,980	3,980	Vehicle replacement
Operating Transfer Out Total	**3,980**	**3,980**	**3,980**	**3,980**	**3,980**	
Capital Projects	18,944	0	15,000	10,000	0	
Machinery and equipment	0	464	5,000	2,500	1,500	
Capital Total	**18,944**	**464**	**20,000**	**12,500**	**1,500**	
Total Public Works	**1,558,763**	**1,886,230**	**2,174,650**	**2,174,650**	**2,177,750**	

ACTIVITY: Administration
DEPARTMENT: Public Works
DIVISION: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

Public Works Administration provides overall direction, administrative support and management for the Engineering, Fleet, Facilities Services, Streets, Transit and Water/Wastewater Service divisions of Public Works, administers the solid waste franchise and oversees PCE/TCE remediation activities. Administration also provides clerical support for Facilities Services, Engineering and Transit. In addition, Administration staff handles right-of-way acquisition, prevailing wage requirements, water and wastewater rate analyses and budget administration. The activity has five main elements:

- Clerical support - prepare correspondence, Council Communications, reports and specifications; organize, maintain and research correspondence and computer files; route/file contract documents, purchase orders, claims and public inquiries.
- Department management and representation - establish department rules, policies and procedures; monitor and evaluate department activities; represent the City with other government agencies, private firms and organizations.
- Budget administration - coordinate and compile the total Public Works Department operation, maintenance and capital improvement budgets; review and approve all procurement documents and purchase orders; ensure expenditures conform to budget.
- Enterprise management - oversee the water and wastewater utility services, White Slough Water Pollution Control Facility and Surface Water Plant upgrades and the solid waste contract and ensure compliance with Federal, State and local health requirements.
- Personnel administration - develop departmental policies and work rules; interpret City personnel rules, policies and employment contracts; develop and coordinate in-service safety and training programs.

MAJOR 2015-16 ACCOMPLISHMENTS

- Wastewater bond refinancing to save approximately $200,000 per year.

MAJOR 2016-17 OBJECTIVES

- Continue to maximize staff time cost recovery on capital and development projects.

RELATED ORGANIZATIONAL UNIT(S)

- 10050001
- 10050102

ACTIVITY: Engineering
DEPARTMENT: Public Works
DIVISION: Engineering
FUND: General Fund

ACTIVITY DESCRIPTION

The Engineering Division plans, designs and oversees construction of City streets, water, wastewater and drainage systems in conformance with the General Plan, capital improvement budget and development policies and provides engineering services for many other departments and special projects. This activity has the following five elements:

- Design of capital improvement and maintenance projects.
- Planning and financing of major capital improvements including street maintenance, water and wastewater replacements, storm drainage maintenance, wastewater maintenance and water maintenance.
- Facilitates expansion of the community through annexations, utility master planning, entitlement processing, subdivision mapping, improvement plan approval, building permit review and related services.
- Provides construction and inspection services through the encroachment permit program, development improvement agreements and associated services provided to other departments.
- Provides traffic engineering services, including the annual monitoring of critical intersection and accident data, overseeing traffic operations, designing of traffic control facilities and responding to related public inquiries.

SERVICE LEVEL ADJUSTMENTS

- Added one Building Inspector I/II position.

MAJOR 2015-16 ACCOMPLISHMENTS

- Signal Modifications to Ham Lane.
- Water Meter Program Phase 5.
- Lodi Lake Boat Ramp Improvements.
- Lodi Shopping Center.

MAJOR 2016-17 OBJECTIVES

- Alley Improvement Project Phase 5.
- Cherokee Lane.
- Van Ruiten Residential Development.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Capital improvements awarded (in-house design)	$3.1M	$3.7M	$3.0M
Building permits issued	140	222	300
Encroachment permits issued	121	287	200
Capital improvements awarded (outside design)	$5.0M	$10.0M	$19.5M

RELATED ORGANIZATIONAL UNIT(S)

- 10050500

ACTIVITY: Facility Services
DEPARTMENT: Public Works
DIVISION: Facility Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Facilities Services activity maintains and manages all City facilities except for Parks, Recreation and Cultural Services facilities; administers construction projects, primarily for building remodels and renovations/additions; and supervises contract labor and vendors for janitorial and other building maintenance services. Activity goals are to provide: 1) maximum building service life, 2) a productive work environment, 3) safe and energy-efficient buildings, and 4) a positive image for the City. This activity has four major elements:

- Administration – provide overall direction, supervision and planning.
- Maintenance and remodeling – perform general and preventive maintenance, carpentry, painting, plumbing, electrical and mechanical repairs and improvements.
- Contract administration – coordinate and manage contracts for janitorial and other maintenance services; remodel and repair projects; and provide contract administration and supervision for maintenance, remodel and construction projects, including all phases from planning to project construction.
- Damage to City property – repairs to General Fund-maintained facilities damaged by unforeseen circumstances such as weather or accidents.

MAJOR 2015-16 ACCOMPLISHMENTS

- Hutchins Street Square Roof Repair (Phase 2).
- Animal Shelter Improvements.
- City Hall Annex Improvements.

MAJOR 2016-17 OBJECTIVES

- Hutchins Street Square Roof Repair (Phase 3).
- Reconstruct City Parking Lot (Finance).

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Square footage of buildings maintained	401,530	401,530	407,013
Program cost/square foot of buildings maintained	$1.34	$1.37	$1.84

RELATED ORANIZATIONAL UNIT(S)

- 10051000
- 10051100

ACTIVITY: Graffiti Abatement
DEPARTMENT: Public Works
DIVISION: Streets
FUND: General Fund

ACTIVITY DESCRIPTION

Graffiti Abatement activity removes graffiti from public facilities as well as privately owned facilities when the graffiti can be seen from the public right-of-way or from areas where the public has a right to be. This position is staffed full-time by a Street Maintenance Worker. Activity goals are: 1) to maintain property values, 2) to suppress gang activities, and 3) to ensure an attractive and safe community. This activity has four major elements:

- Education and promotion – educate the public regarding the service provided by the City to remove gang-related graffiti from buildings, fences and other structures and to promote citizen participation in the early reporting of gang graffiti.
- Obtaining releases – identify and contact property owners to obtain release and hold harmless agreement for the City to remove graffiti.
- Graffiti removal – inspect highly vandalized areas routinely; remove graffiti within two business days of notification or discovery; and communicate suspicious graffiti to gang task force.
- Record-keeping – keep accurate records of all abatement actions to monitor frequencies and reoccurrences.

MAJOR 2015-16 ACCOMPLISHMENTS

- Compliments from customers and City departments.
- Increased the number of Graffiti Abatements.

MAJOR 2016-17 OBJECTIVES

- Respond to graffiti reports within 48 hours.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Sites abated per year	1,944	1,581	2,027

RELATED ORGANIZATIONAL UNIT(S)

- 10051600

Public Works Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Public Works Administration					
10050001 71001 Regular Employee Salary	259,134	271,640	273,910	272,910	284,910
10050001 71002 Overtime	0	127	0	0	0
10050001 71010 Admin Leave Pay	0	0	7,460	7,610	9,200
10050001 71011 Workers Compensation	0	0	0	0	2,280
10050001 71012 Medical Insurance	59,331	52,714	49,330	59,720	56,790
10050001 71013 Dental Insurance	3,000	2,974	3,000	2,570	3,000
10050001 71014 Vision Insurance	750	744	750	640	750
10050001 71015 Medicare Insurance	3,791	4,222	4,080	4,090	4,270
10050001 71021 Service Contribution-PERS	41,537	51,017	54,770	53,850	62,100
10050001 71023 Deferred Comp	7,335	7,312	6,930	6,730	2,550
10050001 71024 LI & AD & D	1,829	2,777	1,900	1,900	1,880
10050001 71025 Unemployment Insurance	1,386	1,477	1,540	1,480	1,570
10050001 71028 LTD	14	671	960	980	1,990
10050001 71029 Chiropractic	180	178	180	150	180
10050001 71031 Other Benefits	11,090	12,150	11,550	11,550	12,930
10050001 71032 Cell Stipend	602	602	600	600	0
10050001 71188 Personnel Transfer Recovery	(274,096)	(315,520)	(300,000)	(310,000)	(315,000)
Salaries & Benefits Total	**115,884**	**93,085**	**116,960**	**114,780**	**129,400**
10050001 72201 Postage	0	50	250	250	150
10050001 72301 Printing/Binding/Duplication	9,617	97	250	0	250
10050001 72303 Advertising	1,876	1,780	1,000	1,000	1,800
10050001 72307 Office Supplies	351	462	1,000	1,000	1,000
10050001 72309 Membership & Dues	75	75	100	160	160
10050001 72313 Information Systems Software	886	0	2,000	2,000	500
10050001 72314 Business Expense	0	27	0	0	0
10050001 72358 Training and Education	0	410	5,000	2,500	3,000
10050001 72399 Supplies & Services NOC	70	0	0	0	0
10050001 72450 Misc. Professional Services	0	388	0	0	0
10050001 72499 Misc Contract Services	611	989	1,000	1,300	1,000
10050001 72530 Repairs to Communication Equip	0	(20)	0	0	0
10050001 72532 Repairs to Office Equip	35	0	0	0	0
Supplies & Services Total	**13,522**	**4,259**	**10,600**	**8,210**	**7,860**
10050001 74070 PL & PD/Other Insurance	6,060	6,480	8,700	8,700	11,400
Insurances Total	**6,060**	**6,480**	**8,700**	**8,700**	**11,400**
Public Works Administration Total	**135,466**	**103,824**	**136,260**	**131,690**	**148,660**
State Recycling (CRV Act)					
10050102 71189 Personnel Transfer Charges	0	509	1,000	1,000	1,000
Salaries & Benefits Total	**0**	**509**	**1,000**	**1,000**	**1,000**
10050102 72352 Special Dept Materials	0	23,767	22,000	22,000	20,000
Supplies & Services Total	**0**	**23,767**	**22,000**	**22,000**	**20,000**
State Recycling (CRV Act) Total	**0**	**24,276**	**23,000**	**23,000**	**21,000**
Public Works Engineering					
10050500 71001 Regular Employee Salary	892,613	864,430	940,660	972,060	1,053,940
10050500 71002 Overtime	859	6,175	1,130	1,130	1,280
10050500 71003 Part-time Salary	25,598	25,492	36,540	36,540	27,600
10050500 71007 Uniform Allowance	1,100	1,000	1,250	1,250	1,500
10050500 71009 Incentive Pay	2,475	3,342	4,260	4,890	3,010
10050500 71010 Admin Leave Pay	9,759	3,982	22,020	22,460	23,240
10050500 71011 Workers Compensation	0	0	0	0	33,540
10050500 71012 Medical Insurance	165,780	173,897	202,360	191,150	196,130
10050500 71013 Dental Insurance	11,583	11,020	12,000	11,700	13,000
10050500 71014 Vision Insurance	2,895	2,830	3,000	2,930	3,250
10050500 71015 Medicare Insurance	13,657	13,098	14,570	14,880	16,110
10050500 71021 Service Contribution-PERS	146,768	153,728	189,180	191,810	229,810
10050500 71023 Deferred Comp	23,475	21,632	20,670	23,760	24,890
10050500 71024 LI & AD & D	4,998	6,989	5,380	5,380	5,460

Public Works Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10050500 71025 Unemployment Insurance	4,868	4,783	5,370	5,320	5,920
10050500 71028 LTD	45	2,111	3,290	3,360	7,350
10050500 71029 Chiropractic	695	679	720	700	780
10050500 71030 Medical In-lieu	8,358	3,977	0	0	0
10050500 71031 Other Benefits	44,340	48,600	46,200	46,200	56,030
10050500 71032 Cell Stipend	602	602	600	600	600
10050500 71188 Personnel Transfer Recovery	(684,413)	(577,824)	(600,000)	(500,000)	(618,290)
Salaries & Benefits Total	**676,056**	**770,542**	**909,200**	**1,036,120**	**1,085,150**
10050500 72201 Postage	1,016	245	1,000	500	700
10050500 72203 Cellular phone charges	1,882	3,093	2,000	3,000	5,000
10050500 72301 Printing/Binding/Duplication	227	257	500	250	400
10050500 72303 Advertising	309	380	500	650	600
10050500 72305 Uniforms	971	0	500	200	500
10050500 72306 Safety Equipment	0	260	500	250	500
10050500 72307 Office Supplies	5,172	7,699	5,000	5,000	5,000
10050500 72308 Books & Periodicals	1,684	484	500	500	500
10050500 72309 Membership & Dues	1,532	1,305	1,500	1,500	1,500
10050500 72313 Information Systems Software	1,910	2,129	2,000	2,000	2,000
10050500 72314 Business Expense	387	387	300	300	300
10050500 72315 Conference Expense	103	50	1,500	1,000	1,000
10050500 72352 Special Dept Materials	119	1,938	5,000	2,500	3,000
10050500 72355 General Supplies	745	204	2,000	1,000	1,500
10050500 72358 Training and Education	4,713	1,488	4,000	2,500	4,000
10050500 72359 Small Tools and Equipment	5,018	933	3,500	2,500	6,000
10050500 72369 Software Licensing Cost	395	2,769	3,500	3,500	3,600
10050500 72399 Supplies & Services NOC	281	562	0	200	0
10050500 72450 Misc. Professional Services	61,731	303,732	178,830	200,000	105,000
10050500 72495 Recording/Title Services	0	0	0	0	500
10050500 72499 Misc Contract Services	655	449	750	1,030	1,000
10050500 72530 Repairs to Communication Equip	60	55	100	60	100
10050500 72533 Repairs to Vehicles	3,710	8,907	4,100	6,000	9,760
10050500 72536 Car Wash	119	140	120	150	140
10050500 72551 Motor Vehicle Fuel & Lube	2,879	3,864	2,500	2,500	4,910
Supplies & Services Total	**95,619**	**341,333**	**220,200**	**237,090**	**157,510**
10050500 74070 PL & PD/Other Insurance	24,240	25,920	34,800	34,800	45,600
Insurances Total	**24,240**	**25,920**	**34,800**	**34,800**	**45,600**
10050500 76220 Operating Transfer Out	2,230	2,230	2,230	2,230	2,230
Operating Transfer Out Total	**2,230**	**2,230**	**2,230**	**2,230**	**2,230**
10050500 77030 Machinery and equipment	0	464	5,000	2,500	1,500
Capital Total	**0**	**464**	**5,000**	**2,500**	**1,500**
Public Works Engineering Total	**798,145**	**1,140,489**	**1,171,430**	**1,312,740**	**1,291,990**
Facility Services					
10051000 71001 Regular Employee Salary	118,431	116,148	115,240	126,470	124,640
10051000 71002 Overtime	2,687	5,441	3,890	5,500	5,550
10051000 71003 Part-time Salary	9,352	16,296	15,950	15,950	19,080
10051000 71007 Uniform Allowance	550	500	500	500	500
10051000 71011 Workers Compensation	1,270	1,330	1,260	1,260	1,660
10051000 71012 Medical Insurance	15,920	16,598	16,200	16,450	16,200
10051000 71013 Dental Insurance	2,000	2,051	2,000	2,030	2,000
10051000 71014 Vision Insurance	500	513	500	510	500
10051000 71015 Medicare Insurance	2,021	2,118	1,970	1,200	2,170
10051000 71021 Service Contribution-PERS	20,607	21,070	23,140	24,890	26,730
10051000 71023 Deferred Comp	3,405	3,487	3,460	3,710	3,670
10051000 71024 LI & AD & D	191	184	130	130	130
10051000 71025 Unemployment Insurance	676	729	750	730	780
10051000 71028 LTD	6	291	400	410	860
10051000 71029 Chiropractic	120	123	120	120	120
10051000 71031 Other Benefits	7,390	8,100	7,700	7,700	8,620

Public Works Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10051000 71189 Personnel Transfer Charges	4,736	1,348	5,850	5,850	5,000
Salaries & Benefits Total	**189,863**	**196,325**	**199,060**	**213,410**	**218,210**
10051000 72202 Telephone	4,264	7,000	5,000	5,000	6,000
10051000 72203 Cellular phone charges	865	1,432	880	1,500	1,500
10051000 72301 Printing/Binding/Duplication	0	0	200	0	200
10051000 72303 Advertising	0	243	300	0	300
10051000 72305 Uniforms	839	802	1,000	1,000	1,000
10051000 72306 Safety Equipment	621	310	1,000	500	750
10051000 72307 Office Supplies	101	440	200	200	200
10051000 72314 Business Expense	45	0	0	0	0
10051000 72321 Rent of Land/Facilities	4,200	4,200	46,300	4,200	0
10051000 72353 Janitorial Supplies	11,955	19,317	20,000	20,000	20,000
10051000 72355 General Supplies	2,503	396	2,000	1,000	2,000
10051000 72359 Small Tools and Equipment	1,660	944	2,000	1,500	1,500
10051000 72399 Supplies & Services NOC	103	588	0	0	0
10051000 72450 Misc. Professional Services	280	0	5,000	0	0
10051000 72499 Misc Contract Services	117,696	107,911	175,000	150,000	150,000
10051000 72531 Repairs to Machines & Equip	123,802	155,224	125,000	125,000	140,000
10051000 72533 Repairs to Vehicles	3,286	4,923	3,600	5,000	4,320
10051000 72534 Repairs to Buildings	67,238	38,485	150,000	75,000	65,000
10051000 72536 Car Wash	4	0	10	10	0
10051000 72551 Motor Vehicle Fuel & Lube	3,538	3,913	3,950	3,950	3,570
10051000 72990 Special Payments	358	120	0	0	0
Supplies & Services Total	**343,359**	**346,247**	**541,440**	**393,860**	**396,340**
10051000 74070 PL & PD/Other Insurance	4,040	4,320	5,800	5,800	7,600
Insurances Total	**4,040**	**4,320**	**5,800**	**5,800**	**7,600**
10051000 76220 Operating Transfer Out	1,750	1,750	1,750	1,750	1,750
Facility Services Total	**539,012**	**548,642**	**748,050**	**614,820**	**623,900**
Damage To City Property					
10051100 72303 Advertising	243	0	0	0	0
10051100 72352 Special Dept Materials	0	0	1,000	0	1,000
10051100 72533 Repairs to Vehicles	12,484	13,820	15,000	16,170	15,000
10051100 72534 Repairs to Buildings	0	0	0	0	15,000
Supplies & Services Total	**12,727**	**13,820**	**16,000**	**16,170**	**31,000**
10051100 77020 Capital Projects	18,944	0	15,000	10,000	0
Capital Total	**18,944**	**0**	**15,000**	**10,000**	**0**
Damage To City Property Total	**31,671**	**13,820**	**31,000**	**26,170**	**31,000**
Graffiti Abatement					
10051600 71189 Personnel Transfer Charges	40,236	46,830	50,000	50,000	50,000
Salaries & Benefits Total	**40,236**	**46,830**	**50,000**	**50,000**	**50,000**
10051600 72203 Cellular phone charges	577	448	600	600	600
10051600 72352 Special Dept Materials	3,154	3,518	3,200	3,200	3,500
10051600 72358 Training and Education	49	0	0	110	0
10051600 72359 Small Tools and Equipment	0	0	500	500	500
10051600 72533 Repairs to Vehicles	9,047	3,813	9,790	11,000	5,560
10051600 72551 Motor Vehicle Fuel & Lube	1,408	569	820	820	1,040
Supplies & Services Total	**14,235**	**8,349**	**14,910**	**16,230**	**11,200**
Graffiti Abatement Total	**54,471**	**55,179**	**64,910**	**66,230**	**61,200**
Public Works Department Total	**1,558,763**	**1,886,230**	**2,174,650**	**2,174,650**	**2,177,750**

ADMINISTRATION

The City of Lodi's Administration consists of departments managed by the three City Council appointees: City Manager, City Clerk and City Attorney. The City Manager is the administrative head of the City of Lodi who implements the City Council's policy direction. The City Clerk is responsible for official City records, City elections and provides support to the City Council. The City Attorney provides legal services for the municipal organization.

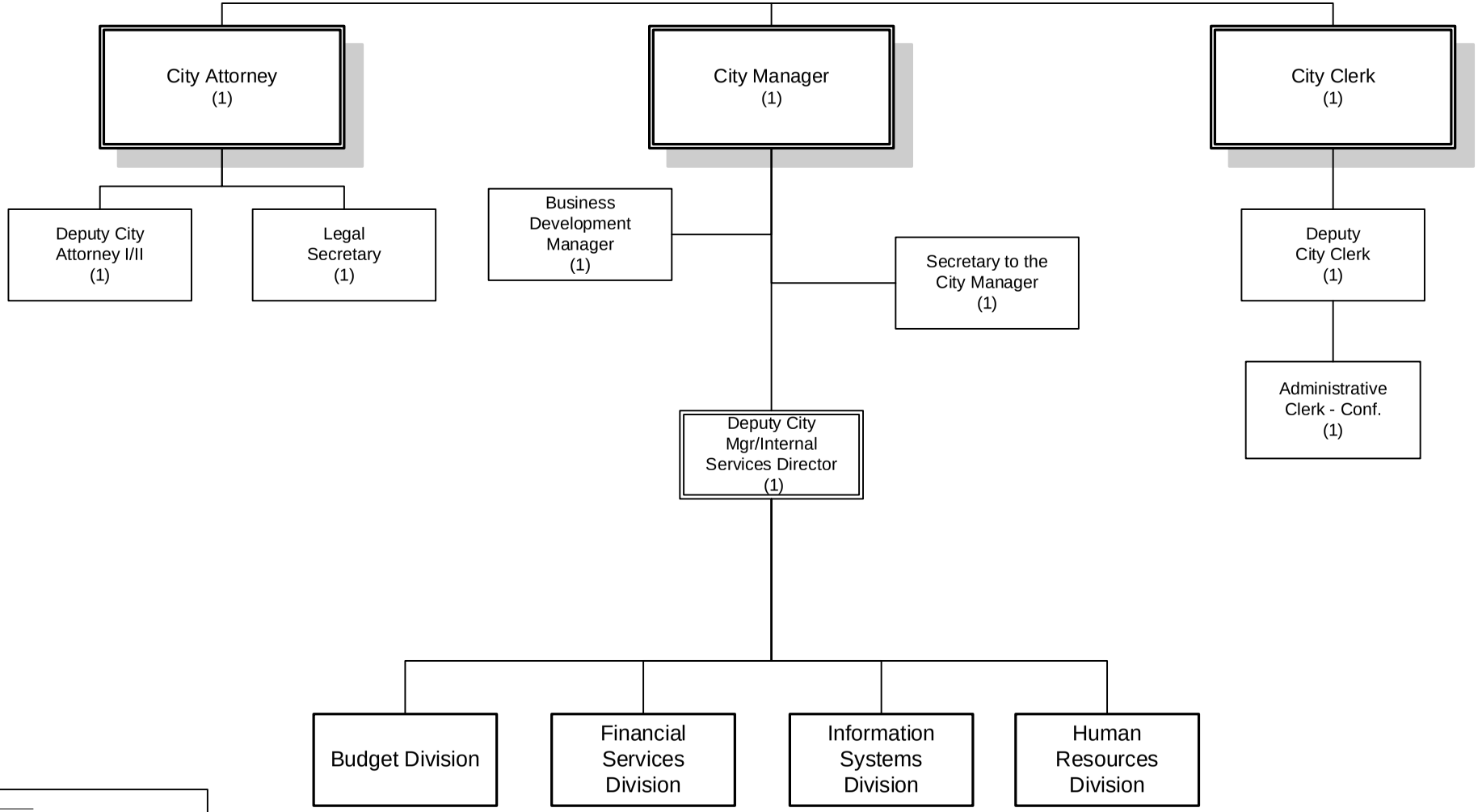
The three departments have a combined budget of $1,694,810 in FY 2016/17, compared to $1,483,770 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year.

FY 2016/17 budgeted staffing is being maintained at 10 positions.

The City Manager is also responsible for administering the Economic Development and Community Promotions activity, which has a budget of $589,910 in FY 2016/17, compared to $486,130 in FY 2015/16.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Administration



Number of Positions
Authorized: 10

FY 2016-2017

City Clerk	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**477,783**	**421,804**	**457,950**	**457,950**	**473,170**
Supplies & Services Total	**45,593**	**93,885**	**99,850**	**99,850**	**201,600**
Insurances Total	**6,060**	**6,480**	**8,700**	**8,700**	**11,400**
Total City Clerk	**529,437**	**522,168**	**566,500**	**566,500**	**686,170**

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
CITY CLERK				
Administrative Clerk - (C)	1	1	1	1
Assistant City Clerk	1	1	0	0
Deputy City Clerk	0	0	1	1
City Clerk	1	1	1	1
City Clerk Total	**3**	**3**	**3**	**3**

City Clerk	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	229,207	182,007	217,050	207,290	209,890	
Overtime	0	3,110	3,080	3,080	3,230	
Part-time Salary	58,369	52,396	52,940	53,810	52,940	
Incentive Pay	1,699	136	0	1,290	2,300	
Admin Leave Pay	1,652	0	2,970	3,030	4,240	
Medical Insurance	108,348	107,101	98,090	106,140	105,550	
Dental Insurance	8,000	7,385	8,000	7,720	8,000	
Vision Insurance	2,000	1,846	2,000	1,930	2,000	
Medicare Insurance	4,223	3,615	3,740	3,630	3,950	
Service Contribution-PERS	39,827	39,617	49,820	49,660	57,150	Rate increase
Deferred Comp	287	4,203	5,070	5,140	6,260	
LI & AD & D	1,578	1,579	1,050	1,050	1,350	
Unemployment Insurance	1,439	1,322	1,410	1,460	1,440	
LTD	12	449	700	710	1,460	
Chiropractic	480	443	480	460	480	
Medical In-lieu	9,574	4,445	0	0	0	
Other Benefits	11,090	12,150	11,550	11,550	12,930	
Salaries & Benefits Total	**477,783**	**421,804**	**457,950**	**457,950**	**473,170**	
Printing/Binding/Duplication	4,997	1,944	5,500	5,500	4,500	
Advertising	4,356	3,442	5,700	5,700	5,000	
Office Supplies	4,806	2,739	5,000	5,000	4,500	
Books & Periodicals	153	55	500	500	500	
Membership & Dues	510	805	850	850	600	
Information Systems Software	20,265	19,195	52,800	52,800	40,000	
Business Expense	2,200	2,942	2,000	2,000	2,000	
Conference Expense	5,960	6,996	18,000	18,000	21,000	
General Supplies	2,347	6,237	9,500	9,500	9,500	
Misc. Professional Services	0	49,531	0	0	114,000	Election costs
Supplies & Services Total	**45,593**	**93,885**	**99,850**	**99,850**	**201,600**	
PL & PD/Other Insurance	6,060	6,480	8,700	8,700	11,400	
Insurances Total	**6,060**	**6,480**	**8,700**	**8,700**	**11,400**	
Total City Clerk	**529,437**	**522,168**	**566,500**	**566,500**	**686,170**	

ACTIVITY: Administration
DIVISION: City Clerk
DEPARTMENT: City Clerk
FUND: General Fund

ACTIVITY DESCRIPTION

The City Clerk's Office has three major functions. Legislation and Policy - City Council governs the City of Lodi by enacting and enforcing laws, policies and regulations concerning municipal affairs subject only to limitations and restrictions provided for in the statutes and Constitution of the State of California. Operations and Records Management - includes responsibility for preparing and maintaining legislative documents and ensuring compliance with a variety of laws and oversees the preservation, production and protection of public records. Elections - conducting local elections for City Council Members, initiatives, referendums and recalls pursuant to the procedures set forth in the Elections Code. Key elements of these functions include:

- Enacting ordinances, appropriations and resolutions while reviewing compliance with adopted laws, policies and regulations.
- Preparing and maintaining agendas, agenda packets, minutes, resolutions, ordinances, Council Communications and miscellaneous legal notices pursuant to law.
- Administering contracts/general liability claims programs; overseeing citywide records management program to ensure proper creation, maintenance and destruction of city records; researching and responding to informational requests from Council, staff and public; maintaining and updating various publications including Municipal Code; administering e-Records program.
- Conducting regular and special elections; processing and certifying nomination papers, candidate statements and citizen-generated petitions; preparing and advertising legal notifications in compliance with election rules and regulations; reviewing and updating the City's election manual; assisting with voter registration.
- Ministerial duties including Statements of Economic Interest; Conflict of Interest Code; oaths of office; AB 1234 ethics training; certificates and proclamations; budget; taxicab and pedicab programs; bid openings; special City events; department and Council correspondence.

MAJOR 2015-16 ACCOMPLISHMENTS

- Implemented Granicus board/commission program, which simplifies the labor-intensive process of managing the required paperwork for these groups and provides an on-line application process utilizing the City’s website.
- Issued an RFI for a replacement e-Records system with a vendor contract to be approved by Council by end of FY 2015/16.
- Prepared for the November 2016 General Municipal Election by revamping the Elections Manual by offering certain papers electronically; providing forms and informational data on thumb drives to reduce the bulk of the manual and making it less confusing.

MAJOR 2016-17 OBJECTIVES

- Following approval of the contract, initiate the e-Records program replacement by transferring data to the new system and adding the backlogged data (i.e. resolutions, ordinances, Council Communications and campaign filings) from the last two years onto the new system.
- Update the Council Protocol Manual by adding board/commission regulations pertaining to completion of oath of office before service, ethics training within 30 days of appointment and acknowledgements on the applications and add annual ethics training requirements.
- Assist citizens with voter registration and prepare for November 2016 General Municipal Election.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Regular meetings, special meetings and Shirtsleeve Sessions	Approx 65	Approx 62	Approx 98
Boards, committees and commission appointments	Approx 20	Approx 18	Approx 30
FPPC filing compliance	100%	100%	100%

RELATED ORGANIZATIONAL UNIT(S)

- 10005000

City Clerk		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10005000 71001	Regular Employee Salary	229,207	182,007	217,050	207,290	209,890
10005000 71002	Overtime	0	3,110	3,080	3,080	3,230
10005000 71003	Part-time Salary	58,369	52,396	52,940	53,810	52,940
10005000 71009	Incentive Pay	1,699	136	0	1,290	2,300
10005000 71010	Admin Leave Pay	1,652	0	2,970	3,030	4,240
10005000 71012	Medical Insurance	108,348	107,101	98,090	106,140	105,550
10005000 71013	Dental Insurance	8,000	7,385	8,000	7,720	8,000
10005000 71014	Vision Insurance	2,000	1,846	2,000	1,930	2,000
10005000 71015	Medicare Insurance	4,223	3,615	3,740	3,630	3,950
10005000 71021	Service Contribution-PERS	39,827	39,617	49,820	49,660	57,150
10005000 71023	Deferred Comp	287	4,203	5,070	5,140	6,260
10005000 71024	LI & AD & D	1,578	1,579	1,050	1,050	1,350
10005000 71025	Unemployment Insurance	1,439	1,322	1,410	1,460	1,440
10005000 71028	LTD	12	449	700	710	1,460
10005000 71029	Chiropractic	480	443	480	460	480
10005000 71030	Medical In-lieu	9,574	4,445	0	0	0
10005000 71031	Other Benefits	11,090	12,150	11,550	11,550	12,930
Salaries & Benefits Total		**477,783**	**421,804**	**457,950**	**457,950**	**473,170**
10005000 72301	Printing/Binding/Duplication	4,997	1,944	5,500	5,500	4,500
10005000 72303	Advertising	4,356	3,442	5,700	5,700	5,000
10005000 72307	Office Supplies	4,806	2,739	5,000	5,000	4,500
10005000 72308	Books & Periodicals	153	55	500	500	500
10005000 72309	Membership & Dues	510	805	850	850	600
10005000 72313	Information Systems Software	20,265	19,195	52,800	52,800	40,000
10005000 72314	Business Expense	2,200	2,942	2,000	2,000	2,000
10005000 72315	Conference Expense	5,960	6,996	18,000	18,000	21,000
10005000 72355	General Supplies	2,347	6,237	9,500	9,500	9,500
10005000 72450	Misc. Professional Services	0	49,531	0	0	114,000
Supplies & Services Total		**45,593**	**93,885**	**99,850**	**99,850**	**201,600**
10005000 74070	PL & PD/Other Insurance	6,060	6,480	8,700	8,700	11,400
Insurances Total		**6,060**	**6,480**	**8,700**	**8,700**	**11,400**
City Clerk Total		**529,437**	**522,168**	**566,500**	**566,500**	**686,170**

City Attorney	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**412,565**	**358,943**	**483,880**	**483,960**	**500,930**
Supplies & Services Total	**36,267**	**31,090**	**27,040**	**26,960**	**18,500**
Insurances Total	**6,060**	**6,480**	**8,700**	**8,700**	**11,400**
Total City Attorney	**454,892**	**396,514**	**519,620**	**519,620**	**530,830**

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
CITY ATTORNEY				
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Legal Secretary	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**

City Attorney	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	281,771	237,899	340,440	331,490	334,600	
Admin Leave Pay	2,056	6,510	7,150	7,290	10,410	
Medical Insurance	52,495	40,894	44,170	44,770	44,170	
Dental Insurance	2,667	2,443	3,000	3,040	3,000	
Vision Insurance	667	611	750	760	750	
Medicare Insurance	4,141	3,568	4,590	4,930	5,000	
Service Contribution-PERS	45,859	43,914	61,880	64,350	72,670	Rate increase
Deferred Comp	8,010	6,136	4,090	9,430	9,800	
LI & AD & D	1,822	2,444	2,100	2,100	2,060	
Unemployment Insurance	1,203	1,021	1,700	1,770	1,830	
LTD	20	605	1,080	1,100	2,330	
Chiropractic	160	147	180	180	180	
Other Benefits	11,090	12,150	11,550	11,550	12,930	
Cell Stipend	602	602	1,200	1,200	1,200	
Salaries & Benefits Total	**412,565**	**358,943**	**483,880**	**483,960**	**500,930**	
Postage	100	164	150	150	50	
Printing/Binding/Duplication	38	27	0	0	0	
Office Supplies	510	353	750	750	500	
Books & Periodicals	10,227	9,075	11,460	11,460	10,500	
Membership & Dues	1,136	1,176	1,180	1,100	1,050	
Business Expense	880	1,393	1,200	1,200	500	
Conference Expense	0	2,155	3,000	3,000	2,400	
Training and Education	0	0	0	0	500	
Small Tools and Equipment	3,126	1,390	1,800	1,800	500	
Misc. Professional Services	20,251	15,357	7,500	7,500	2,500	
Supplies & Services Total	**36,267**	**31,090**	**27,040**	**26,960**	**18,500**	
PL & PD/Other Insurance	6,060	6,480	8,700	8,700	11,400	
Insurances Total	**6,060**	**6,480**	**8,700**	**8,700**	**11,400**	
Total City Attorney	**454,892**	**396,514**	**519,620**	**519,620**	**530,830**	

GENERAL GOVERNMENT

ACTIVITY: Legal Services
DEPARTMENT: City Attorney
DIVISION: City Attorney
FUND: General Fund

ACTIVITY DESCRIPTION

The City Attorney reviews, monitors and evaluates the conduct of City activities for conformance with laws, regulations, policies and rules; represents the City in state and federal civil litigation; and ensures that violators of City laws are prosecuted. Activity goals are: 1) reduce the City's liability exposure, and 2) provide timely and complete legal advice and services to the Council and City departments and divisions. The goals have five major elements:

- Legal review and advice - review ordinances, resolutions and contracts, and provide advice on employment issues.
- Advise and assist the City Council - acquaint new Council Members with the services and functions of the City Attorney's office; advise and assist the City Council and staff with suggested and existing legislation, policies and regulations; process citizen requests; anticipate claims and litigation; and assist in resolving conflict.
- Legal Representation - represent the City at Council meetings and Planning Commission meetings; defend the City against litigation and claims; and represent the City before other governmental agencies.
- Document Preparation - prepare ordinances, resolutions, contracts, legal pleadings, reports, correspondence and other legal documents.
- Enforcement - enforce and prosecute violations of the Municipal Code.

MAJOR 2015-16 ACCOMPLISHMENTS

- Continued working with City staff on revisions to and implementation of City's ADA Transition Plan.
- Continued working with Human Resources staff in the resolution of employment related grievances and disciplinary issues.
- Worked with City staff to finalize construction financing for Tienda Drive Senior Housing Project.
- Assisted staff in the issuance of the 2016 Refunding Wastewater Revenue Bonds.
- Assisted staff in the amendment of the Storm Water Management and Discharge Control Ordinance, Public Services (Water) Ordinances, Ordinance for Special Tax to CFD 2007-01 for three annexations, Medical Marijuana Ordinance, Taxi Cab and Pedicab Ordinances.
- Assisted LPD staff with drafting of Automated License Plate Reader Policy.
- Assisted Public Works staff with the CalTrans Title VI and DBE Program Compliance Review.

MAJOR 2016-17 OBJECTIVES

- Continue to oversee work of outside legal counsel regarding pending litigation.
- Continue working with Human Resources staff in the resolution of employment related grievances and disciplinary issues.
- Amend City's Massage Ordinance to comply with amended State law.
- Continue to assist Police Department with implementation of new policy and procedure manual.
- Provide legal support to Code Enforcement for targeted operations.
- Continue to enforce Municipal Code compliance through judicial and administrative proceedings.

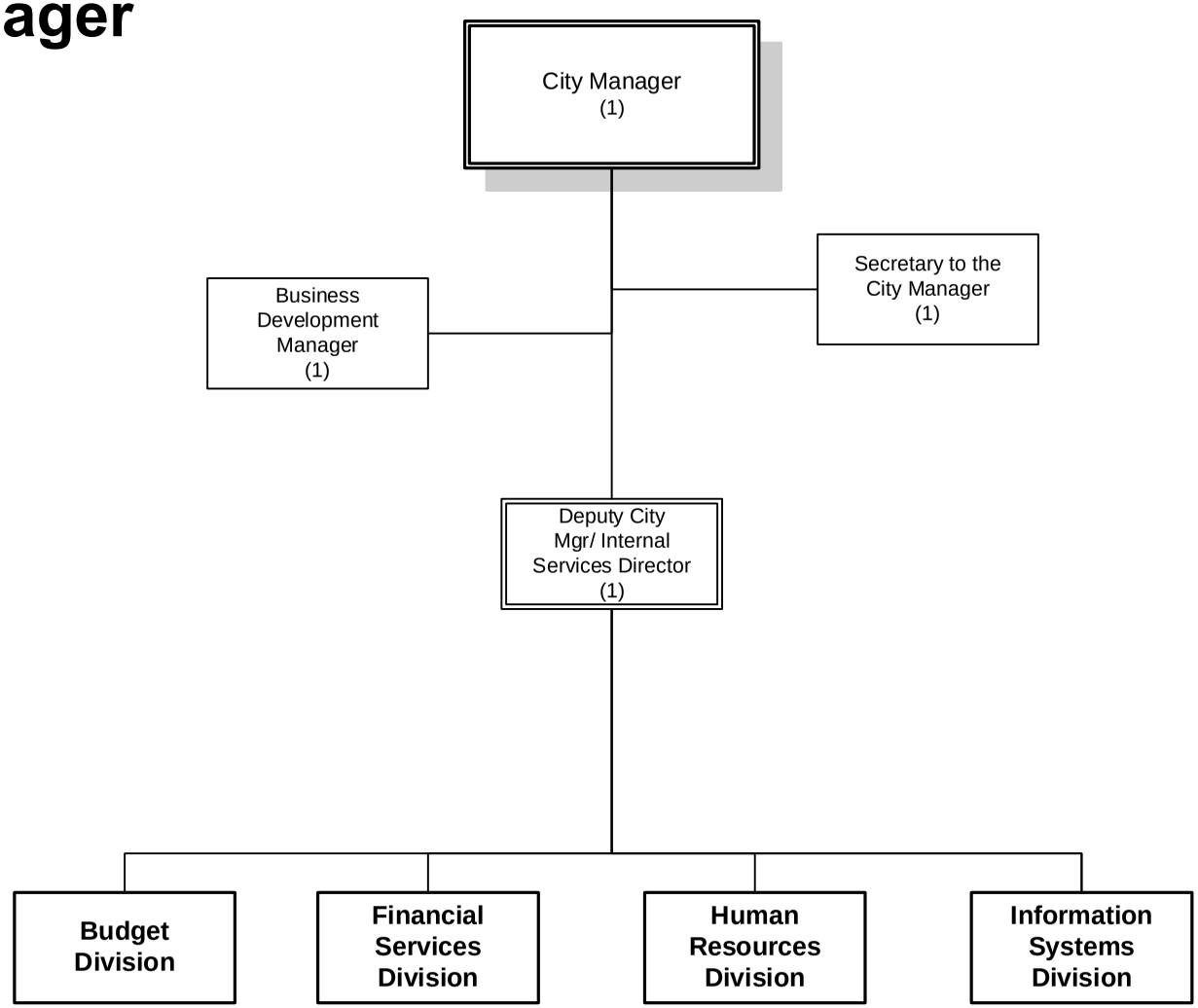
PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Litigation cases filed/managed (excluding pitches motions)	8	11	9
Ordinances drafted	14	10	14
Contracts reviewed and approved (approximately)	420	185	201
Claims reviewed and evaluated	33 (at 4-25-14)	44 (at 4-21-15)	53 (at 4/13/16)
Municipal Code Violations Prosecuted	n/a	171	n/a

RELATED ORGANIZATIONAL UNIT(S):

- 10015000

City Attorney		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10015000 71001	Regular Employee Salary	281,771	237,899	340,440	331,490	334,600
10015000 71010	Admin Leave Pay	2,056	6,510	7,150	7,290	10,410
10015000 71012	Medical Insurance	52,495	40,894	44,170	44,770	44,170
10015000 71013	Dental Insurance	2,667	2,443	3,000	3,040	3,000
10015000 71014	Vision Insurance	667	611	750	760	750
10015000 71015	Medicare Insurance	4,141	3,568	4,590	4,930	5,000
10015000 71021	Service Contribution-PERS	45,859	43,914	61,880	64,350	72,670
10015000 71023	Deferred Comp	8,010	6,136	4,090	9,430	9,800
10015000 71024	LI & AD & D	1,822	2,444	2,100	2,100	2,060
10015000 71025	Unemployment Insurance	1,203	1,021	1,700	1,770	1,830
10015000 71028	LTD	20	605	1,080	1,100	2,330
10015000 71029	Chiropractic	160	147	180	180	180
10015000 71031	Other Benefits	11,090	12,150	11,550	11,550	12,930
10015000 71032	Cell Stipend	602	602	1,200	1,200	1,200
Salaries & Benefits Total		**412,565**	**358,943**	**483,880**	**483,960**	**500,930**
10015000 72201	Postage	100	164	150	150	50
10015000 72301	Printing/Binding/Duplication	38	27	0	0	0
10015000 72307	Office Supplies	510	353	750	750	500
10015000 72308	Books & Periodicals	10,227	9,075	11,460	11,460	10,500
10015000 72309	Membership & Dues	1,136	1,176	1,180	1,100	1,050
10015000 72314	Business Expense	880	1,393	1,200	1,200	500
10015000 72315	Conference Expense	0	2,155	3,000	3,000	2,400
10015000 72358	Training and Education	0	0	0	0	500
10015000 72359	Small Tools and Equipment	3,126	1,390	1,800	1,800	500
10015000 72450	Misc. Professional Services	20,251	15,357	7,500	7,500	2,500
Supplies & Services Total		**36,267**	**31,090**	**27,040**	**26,960**	**18,500**
10015000 74070	PL & PD/Other Insurance	6,060	6,480	8,700	8,700	11,400
Insurances Total		**6,060**	**6,480**	**8,700**	**8,700**	**11,400**
Counsel & Legal Advice Total		**454,892**	**396,514**	**519,620**	**519,620**	**530,830**

City Manager



Number of Positions
Authorized: 4

FY 2016-2017

City Manager	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**395,183**	**387,000**	**466,290**	**473,490**	**450,010**
Supplies & Services Total	**3,498**	**5,886**	**18,600**	**11,400**	**12,600**
Insurances Total	**8,080**	**8,640**	**11,600**	**11,600**	**15,200**
Total City Manager	**406,761**	**401,525**	**496,490**	**496,490**	**477,810**

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
CITY MANAGER				
Business Development Manager	1	1	1	1
City Manager	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1
Secretary to the City Manager	1	1	1	1
City Manager Total	**4**	**4**	**4**	**4**

City Manager	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	484,713	461,801	544,110	541,910	529,400	
Admin Leave Pay	3,349	5,084	12,440	12,690	17,830	
Medical Insurance	60,666	62,234	69,840	71,090	69,840	
Dental Insurance	3,825	3,737	4,000	4,070	4,000	
Vision Insurance	956	934	1,000	1,020	1,000	
Medicare Insurance	7,224	6,918	7,370	8,110	7,940	
Service Contribution-PERS	71,408	81,977	99,120	105,120	115,390	Rate increase
Deferred Comp	12,981	11,508	11,800	12,700	12,290	
LI & AD & D	2,859	4,520	3,150	3,150	3,120	
Unemployment Insurance	2,380	2,484	2,730	2,850	2,910	
LTD	11	1,129	1,740	1,780	3,710	
Chiropractic	230	224	240	240	240	
Other Benefits	14,780	16,200	15,400	15,400	17,240	
Cell Stipend	0	454	600	610	600	
Personnel Transfer Recovery	(270,197)	(272,206)	(307,250)	(307,250)	(335,500)	
Salaries & Benefits Total	**395,183**	**387,000**	**466,290**	**473,490**	**450,010**	
Postage	53	0	0	0	0	
Office Supplies	1,297	1,391	1,000	1,000	1,000	
Books & Periodicals	99	435	400	400	400	
Membership & Dues	263	273	1,000	1,000	1,000	
Business Expense	519	869	2,000	2,000	2,000	
Conference Expense	1,202	2,784	14,000	6,000	8,000	
Janitorial Supplies	52	0	0	0	0	
General Supplies	14	78	200	1,000	200	
Training and Education	0	55	0	0	0	
Supplies & Services Total	**3,498**	**5,886**	**18,600**	**11,400**	**12,600**	
PL & PD/Other Insurance	8,080	8,640	11,600	11,600	15,200	
Insurances Total	**8,080**	**8,640**	**11,600**	**11,600**	**15,200**	
Total City Manager	**406,761**	**401,525**	**496,490**	**496,490**	**477,810**	

ACTIVITY: Administration
DEPARTMENT: City Manager
DIVISION: City Manager
FUND: General Fund

ACTIVITY DESCRIPTION

The City Manager's Office provides overall management and coordination of the City of Lodi municipal corporation, implements City Council policy directives and directly oversees the internal administrative functions of the City including Financial Services, Budget and Treasury, Human Resources, Risk Management, Information Services and Economic Development. The City Manager's office emphasizes the following four areas:

- Efficiency – seeks out entrepreneurial activities and cost-savings opportunities.
- Economic Development – business attraction and retention, job creation.
- Land Use – General Plan update.
- Internal Services - manages the City's Internal Services functions of Budgeting, Financial Services, Human Resources, Risk Management and Information Systems.

MAJOR 2015-16 ACCOMPLISHMENTS

- Implemented the business license, animal license and fleet work order Munis systems.
- Refinanced Wastewater bonds resulting in a net present value savings of $3.7 million.
- Implemented market based adjustment to Community Facilities District program.
- Recovered vested impact fee discounts.

MAJOR 2016-17 OBJECTIVES

- Continue to explore revenue generation opportunities.
- Implement policies associated with the General Plan, especially those that encourage economic development.
- Implement Munis utility billing.
- Adopt comprehensive financial policies.
- Continue to closely monitor City finances to retain strong credit ratings of various City funds.

RELATED ORGANIZATIONAL UNIT(S)

- 10010000

City Manager		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10010000 71001	Regular Employee Salary	484,713	461,801	544,110	541,910	529,400
10010000 71010	Admin Leave Pay	3,349	5,084	12,440	12,690	17,830
10010000 71012	Medical Insurance	60,666	62,234	69,840	71,090	69,840
10010000 71013	Dental Insurance	3,825	3,737	4,000	4,070	4,000
10010000 71014	Vision Insurance	956	934	1,000	1,020	1,000
10010000 71015	Medicare Insurance	7,224	6,918	7,370	8,110	7,940
10010000 71021	Service Contribution-PERS	71,408	81,977	99,120	105,120	115,390
10010000 71023	Deferred Comp	12,981	11,508	11,800	12,700	12,290
10010000 71024	LI & AD & D	2,859	4,520	3,150	3,150	3,120
10010000 71025	Unemployment Insurance	2,380	2,484	2,730	2,850	2,910
10010000 71028	LTD	11	1,129	1,740	1,780	3,710
10010000 71029	Chiropractic	230	224	240	240	240
10010000 71031	Other Benefits	14,780	16,200	15,400	15,400	17,240
10010000 71032	Cell Stipend	0	454	600	610	600
10010000 71188	Personnel Transfer Recovery	(270,197)	(272,206)	(307,250)	(307,250)	(335,500)
Salaries & Benefits Total		**395,183**	**387,000**	**466,290**	**473,490**	**450,010**
10010000 72201	Postage	53	0	0	0	0
10010000 72307	Office Supplies	1,297	1,391	1,000	1,000	1,000
10010000 72308	Books & Periodicals	99	435	400	400	400
10010000 72309	Membership & Dues	263	273	1,000	1,000	1,000
10010000 72314	Business Expense	519	869	2,000	2,000	2,000
10010000 72315	Conference Expense	1,202	2,784	14,000	6,000	8,000
10010000 72353	Janitorial Supplies	52	0	0	0	0
10010000 72355	General Supplies	14	78	200	1,000	200
10010000 72358	Training and Education	0	55	0	0	0
Supplies & Services Total		**3,498**	**5,886**	**18,600**	**11,400**	**12,600**
10010000 74070	PL & PD/Other Insurance	8,080	8,640	11,600	11,600	15,200
Insurances Total		**8,080**	**8,640**	**11,600**	**11,600**	**15,200**
City Manager - Administration Total		**406,761**	**401,525**	**496,490**	**496,490**	**477,810**

ACTIVITY: Economic Development/Community Promotions **DIVISION:** Economic Development
DEPARTMENT: Administration **FUND:** General Fund

ACTIVITY DESCRIPTION

The focus of Economic Development is to plan, organize and coordinate Economic Development activities throughout the City of Lodi. In general, activity goals are to: 1) retain and expand existing businesses; 2) market Lodi as a tourist and day visitor destination; 3) increase the number of visitor-serving facilities; 4) develop downtown as a "lifestyle" and visitor serving center; and 5) seek and attract new businesses.

Lodi contracts with outside economic development organizations to fulfill many of its economic development objectives. The following is the proposed funding of these organizations for FY 2016/17:

ORGANIZATION	2015/16	2016/17
Lodi Conference and Visitor's Bureau	$124,000	$133,500
San Joaquin Partnership	$25,290	$30,290
Lodi District Chamber of Commerce	$2,080	$2,080
Fireworks	$16,000	$16,000
Arts Grants	$36,500	$36,500
TOTAL	**$203,870**	**$218,370**

The following is the proposed funding for the cost of staffing and promoting various community events:

EVENT	2015/16	2016/17
Fourth of July	$21,000	$21,000
Concerts	$1,000	$1,000
Grape Festival	$45,000	$50,000
Celebration on Central	$1,000	$1,000
Sand Hill Crane Festival	$2,000	$1,200
Fireworks Task Force	$15,000	$15,000
TOTAL	**$85,000**	**$89,200**

MAJOR 2015-16 ACCOMPLISHMENTS

- Partnered with the General Mills team on property disposition/reuse.
- Facilitated Cepheid expansion/property acquisition (250+ new jobs).
- Reestablished Lodi Tourism Business Improvement District with increased assessment.

MAJOR 2016-17 OBJECTIVES

- Facilitate disposition of the former Fire Station 2 property.
- Continue efforts toward establishment of a downtown property-based Business Improvement District.
- Continue funding local economic development organizations.
- Continue to recruit additional businesses.

RELATED ORGANIZATIONAL UNIT(S)

- 10010102

Economic Development	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	0	0	24,200	0	0	
Medicare Insurance	0	30	0	0	0	
Service Contribution-PERS	0	8	0	0	0	
Unemployment Insurance	0	11	0	0	0	
Personnel Transfer Charges	0	0	30,450	30,450	32,330	
Salaries & Benefits Total	0	48	54,650	30,450	32,330	
Office Supplies	14	0	0	1,000	0	
Membership & Dues	570	0	0	0	0	
Business Expense	727	398	0	0	0	
Donations-LCVB	110,878	113,482	124,000	144,120	133,500	
Donations-SJ Partnership	25,290	25,290	25,290	30,290	30,290	
Donations-Lodi Dist C	2,080	2,080	2,080	2,080	2,080	
Donations-Fireworks	15,885	11,909	16,000	16,000	16,000	
Donations-SJC Ent Zone	10,732	21,464	0	0	0	
Donations-Arts Grants	36,218	35,750	36,500	36,500	36,500	
Fourth of July	15,849	13,017	21,000	17,000	21,000	
Concerts	0	0	1,000	0	1,000	
Grape Festival	41,788	46,007	45,000	58,000	50,000	
Parade of Lights	3,859	3,605	0	0	0	
Celebration on Central	893	440	1,000	0	1,000	
Miscellaneous Events	1,000	234	0	0	0	
Sandhill Crane Festival	0	1,434	2,000	1,060	1,200	
Fireworks Task Force	15,764	23,683	15,000	7,020	15,000	
Special Payments	183,950	182,713	166,810	166,810	250,010	Debt service
Supplies & Services Total	465,496	481,505	455,680	479,880	557,580	
Total Ecnomic Development	**465,496**	**481,553**	**510,330**	**510,330**	**589,910**	

Economic Development		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10010102 71001	Regular Employee Salary	0	0	24,200	0	0
10010102 71015	Medicare Insurance	0	30	0	0	0
10010102 71021	Service Contribution-PERS	0	8	0	0	0
10010102 71025	Unemployment Insurance	0	11	0	0	0
10010102 71189	Personnel Transfer Charges	0	0	30,450	30,450	32,330
Salaries & Benefits Total		**0**	**48**	**54,650**	**30,450**	**32,330**
10010102 72307	Office Supplies	14	0	0	1,000	0
10010102 72309	Membership & Dues	570	0	0	0	0
10010102 72314	Business Expense	727	398	0	0	0
10010102 72601	Donations-LCVB	110,878	113,482	124,000	144,120	133,500
10010102 72603	Donations-SJ Partnership	25,290	25,290	25,290	30,290	30,290
10010102 72604	Donations-Lodi Dist C	2,080	2,080	2,080	2,080	2,080
10010102 72605	Donations-Fireworks	15,885	11,909	16,000	16,000	16,000
10010102 72606	Donations-SJC Ent Zone	10,732	21,464	0	0	0
10010102 72607	Donations-Arts Grants	36,218	35,750	36,500	36,500	36,500
10010102 72750	Fourth of July	15,849	13,017	21,000	17,000	21,000
10010102 72751	Concerts	0	0	1,000	0	1,000
10010102 72752	Grape Festival	41,788	46,007	45,000	58,000	50,000
10010102 72753	Parade of Lights	3,859	3,605	0	0	0
10010102 72754	Celebration on Central	893	440	1,000	0	1,000
10010102 72755	Miscellaneous Events	1,000	234	0	0	0
10010102 72756	Sandhill Crane Festival	0	1,434	2,000	1,060	1,200
10010102 72757	Fireworks Task Force	15,764	23,683	15,000	7,020	15,000
10010102 72990	Special Payments	183,950	182,713	166,810	166,810	250,010
Supplies & Services Total		**465,496**	**481,505**	**455,680**	**479,880**	**557,580**
Economic Development Total		**465,496**	**481,553**	**510,330**	**510,330**	**589,910**

INTERNAL SERVICES

The Internal Services Department comprises of Budget, Financial Services, Human Resources, Risk Management and Information Systems divisions under the direct supervision of the Deputy City Manager/Internal Services Director.

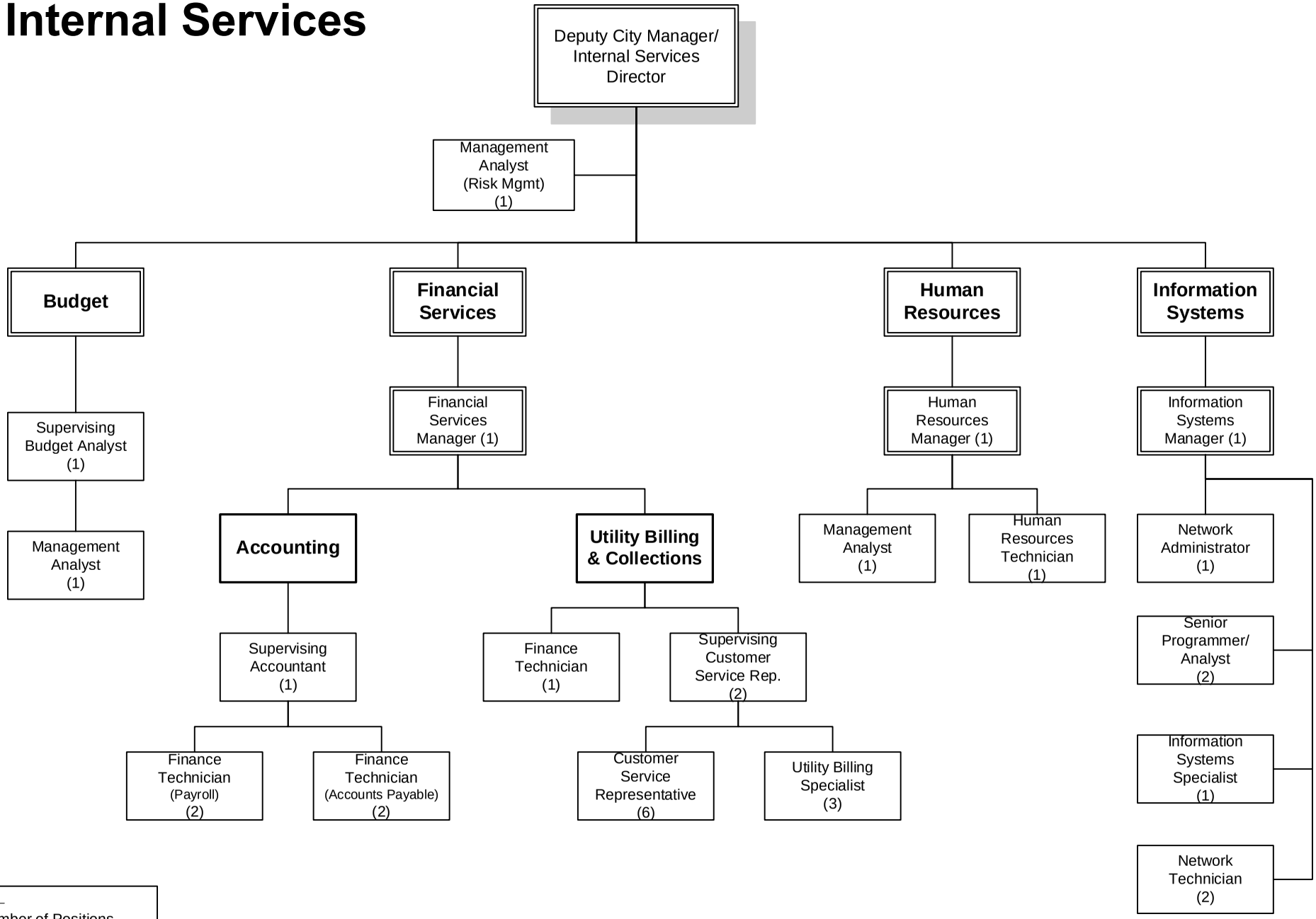
The Internal Services Department makes financial projections and is responsible for the City's financial services. It also is responsible for all personnel matters and maintaining the City's computer systems.

Internal Services has a budget of $3,826,830 in FY 2016/17, compared to $3,606,320 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year.

FY 2016/17 budgeted staffing is being maintained at 31 positions.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Internal Services



Number of Positions
Authorized: 31

FY 2016-2017

Internal Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**2,689,247**	**2,746,138**	**3,046,920**	**2,964,820**	**3,124,270**
Supplies & Services Total	**440,734**	**366,181**	**537,510**	**622,610**	**517,030**
Insurances Total	**60,600**	**64,800**	**87,000**	**87,000**	**114,000**
Capital Total	**29,034**	**29,459**	**57,500**	**54,500**	**71,530**
Total Internal Services	**3,219,615**	**3,206,578**	**3,728,930**	**3,728,930**	**3,826,830**

STAFFING SUMMARY	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
INTERNAL SERVICES DEPARTMENT				
Management Analyst	1	1	1	1
BUDGET DIVISION				
Management Analyst	1	1	1	1
Supervising Budget Analyst	1	1	1	1
	2	2	2	2
FINANCIAL SERVICES DIVISION				
Accounting Clerk	2	2	0	0
Customer Service Representative	9	9	6	6
Finance Technician	3	3	5	5
Financial Services Manager	1	1	1	1
Supervising Accountant	1	1	1	1
Supervising Customer Service Representative	2	2	2	2
Utility Billing Specialist	0	0	3	3
	18	18	18	18
HUMAN RESOURCES DIVISION				
Human Resources Manager	1	1	1	1
Human Resources Technician	1	1	1	1
Management Analyst	1	1	1	1
	3	3	3	3
INFORMATION SYSTEMS DIVISION				
Information Systems Manager	1	1	1	1
Information Systems Specialist	1	1	1	1
Network Administrator	1	1	1	1
Network Technician	2	2	2	2
Senior Programmer/Analyst	2	2	2	2
	7	7	7	7
Internal Services Total	**31**	**31**	**31**	**31**

Internal Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	1,798,248	1,806,355	2,005,770	1,943,340	2,002,800	
Overtime	5,995	19,223	16,000	28,500	9,850	
Part-time Salary	15,327	63,030	74,500	55,310	85,990	
Meal Allowance	0	0	0	100	0	
Incentive Pay	5,491	5,559	5,400	5,980	5,880	
Admin Leave Pay	16,491	13,471	31,150	31,770	37,390	
Workers Compensation	6,890	7,310	9,820	9,820	12,940	
Medical Insurance	391,055	402,922	423,310	407,250	406,380	
Dental Insurance	29,769	30,158	31,000	30,870	31,000	
Vision Insurance	7,441	7,540	7,750	7,680	7,750	
Medicare Insurance	26,935	27,661	28,170	29,420	31,070	
Service Contribution-PERS	299,229	320,284	378,710	381,510	436,550	Rate increase
Deferred Comp	37,810	38,069	38,500	42,940	44,470	
LI & AD & D	9,370	13,015	9,720	9,720	9,460	
Unemployment Insurance	9,608	9,913	10,550	10,490	11,440	
LTD	99	4,348	6,580	6,730	13,910	
Chiropractic	1,786	1,793	1,860	1,810	1,860	
Medical In-lieu	15,383	5,132	0	0	0	
Other Benefits	114,560	125,550	119,350	119,350	133,610	
Cell Stipend	1,436	1,905	1,800	2,420	2,400	
Personnel Transfer Recovery	(281,281)	(256,999)	(153,020)	(160,190)	(160,480)	
Personnel Transfer Charges	177,604	99,900	0	0	0	
Salaries & Benefits Total	**2,689,247**	**2,746,138**	**3,046,920**	**2,964,820**	**3,124,270**	
Postage	208	488	400	400	400	
Telephone	13,297	10,243	14,000	14,000	10,000	
Printing/Binding/Duplication	37,453	29,152	45,800	45,220	33,000	
Photocopying	1,435	1,126	2,680	2,650	1,980	
Advertising	1,549	983	1,450	1,450	1,200	
Safety Equipment	913	0	0	0	0	
Office Supplies	26,104	28,759	35,700	37,200	33,700	
Books & Periodicals	2,247	727	3,500	3,950	3,100	
Membership & Dues	1,182	742	2,860	2,750	1,710	
Bank Service Charges	10,557	10,159	12,700	45,000	15,200	
Information Systems Software	15,496	2,773	20,500	20,000	21,760	
Business Expense	1,476	2,192	5,100	3,100	3,500	
Conference Expense	1,788	3,169	16,500	18,800	16,600	
Rental of Equipment	0	439	0	0	0	
Janitorial Supplies	0	9	100	0	0	
General Supplies	2,024	228	1,300	670	400	
Medical Supplies	75	266	500	500	500	
Training and Education	8,003	720	33,100	29,600	37,300	
Small Tools and Equipment	4,010	2,374	25,280	29,580	21,500	

Internal Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Software Licensing Cost	0	4,799	0	0	0	
Overtime Meals	27	0	100	0	0	
Employees Physical Exams	25,720	20,096	23,000	30,000	30,000	
Reimbursable Expense	0	303	1,000	800	500	
Supplies & Services NOC	467	98	0	0	0	
Misc. Professional Services	113,512	129,537	116,700	122,100	116,080	
Misc Contract Services	170,553	114,506	170,000	205,600	165,100	
Repairs to Communication Equip	0	0	500	500	0	
Repairs to Office Equip	2,608	2,293	4,740	4,740	3,500	
Special Payments	30	0	0	4,000	0	
Supplies & Services Total	**440,734**	**366,181**	**537,510**	**622,610**	**517,030**	
PL & PD/Other Insurance	60,600	64,800	87,000	87,000	114,000	
Insurances Total	**60,600**	**64,800**	**87,000**	**87,000**	**114,000**	
Machinery and equipment	29,034	29,459	57,500	54,500	71,530	
Capital Total	**29,034**	**29,459**	**57,500**	**54,500**	**71,530**	
Total Internal Services	**3,219,615**	**3,206,578**	**3,728,930**	**3,728,930**	**3,826,830**	

ACTIVITY: Administration
DEPARTMENT: Internal Services
DIVISION: Budget and Treasury
FUND: General Fund

ACTIVITY DESCRIPTION

The Budget Division organizes and coordinates the preparation of the annual City of Lodi Financial Plan and Budget document. The Division is responsible for developing, recommending and implementing budget policies and procedures as set by City Council; preparing and publishing the annual budget document; monitoring economic conditions in the City of Lodi and recommending appropriate budget adjustments as necessary; maintaining liaison with the City's designated depositories (banks); conducting daily banking involving large monetary transactions; investing City funds not required for immediate use; ensuring safety, liquidity and yield on the City's invested funds; protecting City funds from unauthorized use, diversion or theft; and oversight of the City's Purchasing function. The activity consists of the following three elements:

- Budget Preparation and Management - prepare and publish the annual budget document; assist City staff with budget preparation; monitor budget revenues and expenditures; ensure stated revenue sources generate full amounts; monitor expenditures and notify departments when they approach/exceed stated amounts; and provide budget projections.
- Daily banking - handle wire transfers as needed; monitor and report on investment earnings; and ensure cash availability for paying claims and payroll.
- Purchasing - administer the purchasing program for the City of Lodi in compliance with the Lodi Municipal Code; review requisitions and issue purchase orders; review professional services agreements to ensure conformance with the City's Purchasing Policies and Procedures; and administer City's Cal-Card program.

MAJOR 2015-16 ACCOMPLISHMENTS

- Published 2015-16 Budget documents.

MAJOR 2016-17 OBJECTIVES

- Implement purchasing card functionality in Munis.
- Review and update current practices and presentation of annual budget document preparation.
- Monitor City's cash balances to optimize investment return.
- Provide additional training on purchasing and budget functions of new financial system.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Publish annual budget document	1	1	1
Presentations of financial updates to City Council	2	2	2
Banking transactions	1,000	1,000	1,200

RELATED ORGANIZATIONAL UNIT(S)

- 10020100

ACTIVITY: Accounting Services
DEPARTMENT: Internal Services
DIVISION: Financial Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Accounting Services activity maintains and controls the City's financial records and books of original entry; prepares, analyzes and publishes financial reports; records debt obligations; maintains cost accounting systems and fixed asset records; prepares payroll and associated reports; and pays invoices for purchases made by City. Activity goals are: 1) maintain accurate and complete records; 2) provide timely and accurate financial reports; 3) provide quality service to employees and City customers; 4) protect the financial integrity of the City. This activity has four major elements:

- Administration – plan, organize, coordinate and review the City's accounting operations and services; establish rules, procedures and policies to provide for day-to-day conduct of accounting operations; advise and assist the Financial Services Manager and staff on accounting policies and procedures; foster and promote a positive and efficient workplace.
- Accounting and reporting – collect, organize, process, analyze and classify the City's financial transactions for preparation of interim and annual financial reports; distribute reports and respond to inquiries; maintain books of original entry and other financial records; conduct financial analysis studies.
- Annual audits – assist independent, County, State and Federal auditors in conducting the annual audits; prepare and distribute the City's annual financial reports, single audit report and report on internal controls; prepare the City's response to recommendations made by the auditors.
- Accounting services – provide payroll and accounts payable services; prepare and distribute reports; respond to employee and customer inquiries.

MAJOR 2015-16 ACCOMPLISHMENTS

- Received clean audit from independent auditors and received Government Finance Officers Association award.
- Converted all Fixed Assets into the MUNIS Fixed Assets module therefore eliminating the Auditor's comments regarding fixed assets.
- Successfully completed first full fiscal year for financial reporting, payroll and accounts payable operations in the Tyler Financial System.

MAJOR 2016-17 OBJECTIVES

- Complete implementation of the Tyler Financial Systems remaining modules.
- Fully implement the fixed asset module with the project accounting module.
- Review, maintain, and upgrade the coding and format of the CAFR builder program.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Payroll checks/direct deposits	16,770	16,354	13,886
Accounts payable checks	9,796	9,197	10,238
Journal vouchers posted	6,128	4,000	4,678

RELATED ORGANIZATIONAL UNIT(S)

- 10020202

ACTIVITY: Revenue Services
DEPARTMENT: Internal Services
DIVISION: Financial Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Revenue Services activity collects, protects and deposits the City's funds; maintains liaison with the City's designated depositories (banks); advises staff on tax policies, collects taxes and issues bills; issues utility and other miscellaneous bills of the City; and assists in preparing the annual financial reports. Activity goals are: 1) provide timely, efficient and accurate service to staff and customers; 2) protect City funds from unauthorized use, diversion or theft; 3) promote positive customer relations. This activity has three major elements:

- Administration – plan, organize, coordinate and review the City's billing, collection and fund control operations; establish rules, procedures and policies to provide for day to day conduct of revenue operations; advise and assist Financial Services Manager and staff on revenue policies and procedures; foster and promote a positive and efficient work place.
- Collection services – prepare, collect and reconcile City bills for utilities and other miscellaneous receivables.
- Tax administration and services – develop and recommend tax policies and legislation; prepare, collect and/or monitor taxes due the City; enforce provisions of City legislation for collection of locally administered and collected taxes; reconcile and analyze tax revenues to annual estimates.

MAJOR 2015-16 ACCOMPLISHMENTS

- Successfully implemented MUNIS Business License program and the Accounts Receivable/General Billing (ARGB) program.
- Conversion of the CIS data to the new Tyler systems.

MAJOR 2016-17 OBJECTIVES

- Smooth transition to Tyler Cashiering and Utility Billing Systems.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Utility customers starts/stops	25,730	26,025	27,133
Phone calls answered	77,095	74,923	72,008
Utility payment arrangements made	2,745	2,138	2,468
Business licenses issued	5,500	4,457	4,700

RELATED ORGANIZATIONAL UNIT(S)

- 10020203

ACTIVITY: Administration and Training
DIVISION: Human Resources
DEPARTMENT: Internal Services
FUND: General Fund

ACTIVITY DESCRIPTION

Human Resources is committed to optimizing the potential of all City employees. To meet this commitment, our resources are devoted to: 1) using the principle HR functions of compensation and classification, performance evaluations, recruitment, discipline, training and development and employer and employee relations to create a model employer in the community; 2) advising and consulting employees, city management staff and Council on personnel matters and employer/employee relations; 3) promoting personnel policies, rules, regulations and legal mandates to create an effective organization. This activity includes the following major elements:

- Programmatic services - coordinate personnel support services to include processing employment inquiries/verifications, pre-employment and fitness for duty medical examinations, drug testing and personnel actions; performance appraisal management; maintain official personnel files; develop and maintain official personnel policies and procedures.
- Employer/employee relations - advise and assist staff in resolving complaints in the workplace and in interpreting employment agreements (Memoranda of Understanding, policies, rules, etc.)
- Employee recruitment and selection - develop creative and innovative recruitment strategies and conduct examinations for hiring employees; ensure employment decisions are nondiscriminatory and do not present artificial barriers to recruitment, examination and promotion practices; develop, maintain and monitor City's affirmative action plan and respond to complaints of alleged violations.
- Classification and compensation - manage the City's benefits programs including health insurance plans, retirement services, employee assistance services, long-term disability insurance, deferred compensation, flexible spending plans and other City self-insured benefits; develop the City's position classification system and pay plan; conduct reclassification studies as requested.
- Leave administration - educate, advise and assist employees and supervisors on the various City, State and Federal leaves available, including Pregnancy Disability Leave (PDL), Family Medical Leave Act (FMLA), California Family Rights Act (CFRA) and Military Leave.
- Employee training and development - promote a quality workforce by providing training and development opportunities for employees to increase productivity and enhance the overall effectiveness of staff; provide programs that enhance the knowledge and abilities of City employees.

MAJOR 2015-16 ACCOMPLISHMENTS

- Completed 72 full-time and part-time recruitments.
- IRS report for compliance with Affordable Care Act (ACA) completed.
- Implemented AB 1522, California's new Paid Sick Leave law.

MAJOR 2016-17 OBJECTIVES

- Review various benefits programs (i.e. Cafeteria Plan).
- Restructure HR policies and procedures.
- Develop and present a wide variety of comprehensive supervisory and managerial skill building forums.
- Review/update City of Lodi Policies and Procedures as needed.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Recruitments conducted	69	75	72
Supervisory training workshops	4	12	14
Reclassification studies	n/a	4	7

RELATED ORGANIZATIONAL UNIT(S)

- 10020300
- 10020302

ACTIVITY: Administration
DEPARTMENT: Internal Services
DIVISION: Information Technology
FUND: General Fund

ACTIVITY DESCRIPTION

Information Systems Division (ISD) activity centers on the City's goal to "Enhance Access to Information" and the organization's increasing dependency upon accurate, timely information. High availability of needed information translates into faster, more accurate decisions. This leads to increased efficiencies and decreased organization-wide costs. ISD's main functions are to develop, plan and coordinate the City's information systems. Information systems consists of personal computers, local and wide-area networks (LAN and WAN), internet and intranet, computer software, telephone and wireless communications, telecom wiring infrastructure and radio equipment. ISD also provides ongoing centralized data processing and information access services and support for City departments; and provides advice and assistance to staff on the use, application and operation of central computer systems.

- Policies and standards – develop, implement and manage Information System policies, standards and specifications for computer hardware and software acquisition, maintenance and replacement.
- System development and support – provide for system development, ongoing maintenance of equipment and training of personnel to ensure full utilization of equipment and software; maintain and operate system applications (payroll, accounting, etc.) in support of City departments; maintain and operate general support applications (word processing, spreadsheet, etc.) in support of City departments.
- Systems and equipment – manage, maintain and support City equipment and systems including telephone, PCs, voice-mail, call accounting, radio and wireless communications systems and LAN/WAN systems.
- Data and system security – develop, manage and maintain systems, strategies and procedures for the purpose of protecting internal systems and data from unauthorized access or accidental or intentional data loss; coordinate information security measures to be taken by City employees in an effort to maximize the safeguarding of data and City systems; develop, plan and provide training to employees.

MAJOR 2015-16 ACCOMPLISHMENTS

- Improved the City's security with regards to the City website.
- Implemented redundant ISP connections for improved connectivity.
- Improved Customer Service levels.
- Development of more secured web services.

MAJOR 2016-17 OBJECTIVES

- Launch a new data center and redesigned network infrastructure.
- Work with San Joaquin County on migrating City radio equipment to the new radio room.
- Move IT to a new ticket and inventory management system.

RELATED ORGANIZATIONAL UNIT(S)

- 10020400

ACTIVITY: Risk Management
DEPARTMENT: Internal Services
DIVISION: Risk Management
FUND: General Fund

ACTIVITY DESCRIPTION

The Risk Management activity identifies loss exposures in the City, develops loss control techniques to prevent or mitigate expenditures that could potentially result from those exposures and monitors the effectiveness of the implemented loss control techniques. Activity goals are: 1) identify loss exposures; 2) develop and manage programs to reduce the frequency and severity of loss; 3) ensure appropriate and adequate risk financing; 4) obtain recovery or indemnification for any losses that do occur.
The Risk Management activity is composed of the following:

- General Liability – review all claims against the City; coordinate claim investigations with the City Attorney's office; determine liability and pursue appropriate action; identify causes of claims to develop appropriate loss prevention techniques.
- Property Loss - evaluate property risks and develop appropriate loss prevention and control techniques; determine appropriate loss financing; obtain indemnification and reimbursements.
- Workers' Compensation - receive and review all claims against the City; coordinate claim investigations with the City's third-party administrator and appropriate City staff; determine acceptance or denial of claims and pursue appropriate action; identify causes of claims to develop appropriate loss prevention techniques.
- Injury and Illness prevention - chair and manage Safety Committee, including identification and mitigation of workplace risks, and review injury incidents to assess causes and recommend preventive measures; ensure compliance with OSHA regulations; coordinate training in safe work practices; conduct health and wellness education.
- Risk Financing - identify and evaluate alternatives for financing loss; select, implement and monitor appropriate retentions and contractual risk transfer techniques; participate as a member of boards of joint powers authorities; obtain indemnification agreements; review all contracts to ensure appropriate indemnification and insurance coverage is provided.
- Wellness Program - coordinate the Wellness Program to enhance the overall health and well-being of City of Lodi employees while containing or reducing costs associated with chronic illness, presenteeism, absenteeism and secondary effects on the workers compensation program.

MAJOR 2015-16 ACCOMPLISHMENTS

- Settled and closed significant open workers compensation claim files.
- Maintained "Thrive Across America" activity and exercise program.
- Updated contracts with our General Liability and Workers Compensation third party administrators.

MAJOR 2016-17 OBJECTIVES

- Increase participation levels in the City of Lodi Wellness Program.
- Provide health and safety training as required.
- Revive sidewalk inspection program and update sidewalk survey.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Participants in Thrive Across America Wellness Program	n/a	105	91
Number of general liability claims processed	59	42	63
Number of workers compensation claims processed	79	86	70

RELATED ORGANIZATIONAL UNIT(S)

- 10020500

Internal Services Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Budget and Treasury					
10020100 71001 Regular Employee Salary	153,976	152,585	151,780	154,900	158,860
10020100 71003 Part-time Salary	0	0	20,000	0	0
10020100 71010 Admin Leave Pay	3,856	1,470	4,380	4,470	6,110
10020100 71011 Workers Compensation	2,520	3,980	0	0	0
10020100 71012 Medical Insurance	36,829	29,395	28,400	28,730	28,400
10020100 71013 Dental Insurance	2,000	2,082	2,000	2,020	2,000
10020100 71014 Vision Insurance	500	520	500	510	500
10020100 71015 Medicare Insurance	2,297	2,242	2,260	2,320	2,390
10020100 71021 Service Contribution-PERS	24,371	26,124	30,350	30,970	34,630
10020100 71023 Deferred Comp	4,481	4,339	4,550	4,650	4,770
10020100 71024 LI & AD & D	1,372	1,978	1,370	1,370	1,350
10020100 71025 Unemployment Insurance	822	790	830	850	870
10020100 71028 LTD	8	359	530	540	1,110
10020100 71029 Chiropractic	120	125	120	120	120
10020100 71031 Other Benefits	7,390	8,100	7,700	7,700	8,620
10020100 71188 Personnel Transfer Recovery	(35,243)	0	0	0	0
10020100 71189 Personnel Transfer Charges	21,650	22,200	0	0	0
Salaries & Benefits Total	**226,948**	**256,291**	**254,770**	**239,150**	**249,730**
10020100 72301 Printing/Binding/Duplication	1,385	1,623	2,500	1,800	2,500
10020100 72302 Photocopying	0	0	500	500	500
10020100 72306 Safety Equipment	913	0	0	0	0
10020100 72307 Office Supplies	1,712	1,135	1,200	700	1,200
10020100 72308 Books & Periodicals	0	0	500	150	500
10020100 72309 Membership & Dues	198	198	300	300	210
10020100 72312 Bank Service Charges	3	0	200	0	200
10020100 72313 Information Systems Software	0	0	500	0	0
10020100 72355 General Supplies	804	0	200	170	200
10020100 72358 Training and Education	0	0	3,000	0	3,500
10020100 72359 Small Tools and Equipment	0	0	2,700	4,000	0
10020100 72450 Misc. Professional Services	7,734	7,084	0	0	0
10020100 72499 Misc Contract Services	337	503	1,000	600	600
Supplies & Services Total	**13,086**	**10,543**	**12,600**	**8,220**	**9,410**
10020100 74070 PL & PD/Other Insurance	4,040	4,320	5,800	5,800	7,600
Insurances Total	**4,040**	**4,320**	**5,800**	**5,800**	**7,600**
Budget and Treasury Total	**244,074**	**271,153**	**273,170**	**253,170**	**266,740**
Accounting					
10020202 71001 Regular Employee Salary	374,782	381,331	396,650	389,170	405,350
10020202 71002 Overtime	1,580	10,982	8,000	8,000	1,980
10020202 71003 Part-time Salary	0	25,749	22,000	22,000	10,080
10020202 71008 Meal Allowance	0	0	0	100	0
10020202 71010 Admin Leave Pay	3,139	2,376	6,560	6,690	7,350
10020202 71011 Workers Compensation	1,050	1,050	1,500	1,500	1,980
10020202 71012 Medical Insurance	84,465	89,184	89,280	81,070	84,550
10020202 71013 Dental Insurance	6,000	5,906	6,000	5,800	6,000
10020202 71014 Vision Insurance	1,500	1,477	1,500	1,410	1,500
10020202 71015 Medicare Insurance	5,885	6,286	6,100	5,900	6,150
10020202 71021 Service Contribution-PERS	62,121	66,479	79,310	76,770	87,910
10020202 71023 Deferred Comp	8,366	8,145	8,970	9,850	10,510
10020202 71024 LI & AD & D	2,060	2,663	2,030	2,030	1,860
10020202 71025 Unemployment Insurance	2,072	2,151	2,340	2,100	2,290
10020202 71028 LTD	22	913	1,390	1,420	2,820
10020202 71029 Chiropractic	360	354	360	340	360
10020202 71030 Medical In-lieu	2,558	0	0	0	0
10020202 71031 Other Benefits	22,170	24,300	23,100	23,100	25,860
10020202 71188 Personnel Transfer Recovery	0	(20,000)	(20,000)	(20,000)	0
10020202 71189 Personnel Transfer Charges	37,900	38,850	0	0	0
Salaries & Benefits Total	**616,029**	**648,198**	**635,090**	**617,250**	**656,550**

Internal Services Department		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10020202 72201	Postage	83	0	0	0	0
10020202 72301	Printing/Binding/Duplication	5,896	4,431	10,000	10,000	5,000
10020202 72302	Photocopying	227	446	450	450	480
10020202 72303	Advertising	324	165	200	200	200
10020202 72307	Office Supplies	1,825	3,555	10,000	10,000	10,000
10020202 72308	Books & Periodicals	123	0	1,700	1,700	1,700
10020202 72309	Membership & Dues	563	543	1,200	1,200	1,000
10020202 72314	Business Expense	34	52	1,000	1,000	1,000
10020202 72315	Conference Expense	0	1,565	3,000	6,000	4,800
10020202 72358	Training and Education	151	0	1,600	1,600	3,000
10020202 72359	Small Tools and Equipment	0	386	5,000	5,000	5,000
10020202 72398	Reimbursable Expense	0	0	500	500	300
10020202 72450	Misc. Professional Services	7,228	7,564	13,700	13,700	6,000
10020202 72499	Misc Contract Services	2,575	1,510	3,000	3,000	3,000
10020202 72532	Repairs to Office Equip	445	766	3,740	3,740	2,500
10020202 72990	Special Payments	30	0	0	4,000	0
Supplies & Services Total		**19,506**	**20,983**	**55,090**	**62,090**	**43,980**
10020202 74070	PL & PD/Other Insurance	12,120	12,960	17,400	17,400	22,800
Insurances Total		**12,120**	**12,960**	**17,400**	**17,400**	**22,800**
10020202 77030	Machinery and equipment	0	0	2,500	2,500	15,000
Capital Total		**0**	**0**	**2,500**	**2,500**	**15,000**
Accounting Total		**647,654**	**682,141**	**710,080**	**699,240**	**738,330**
Billing						
10020203 71001	Regular Employee Salary	494,541	468,953	559,880	524,810	558,740
10020203 71002	Overtime	3,108	6,526	8,000	15,000	7,870
10020203 71003	Part-time Salary	5,207	23,405	24,000	24,000	44,980
10020203 71009	Incentive Pay	3,632	3,613	3,600	3,650	3,600
10020203 71011	Workers Compensation	3,190	2,100	3,000	3,000	3,960
10020203 71012	Medical Insurance	128,512	130,966	145,350	132,170	128,420
10020203 71013	Dental Insurance	11,762	11,570	12,000	12,070	12,000
10020203 71014	Vision Insurance	2,940	2,893	3,000	3,020	3,000
10020203 71015	Medicare Insurance	7,924	7,856	7,270	8,380	8,920
10020203 71021	Service Contribution-PERS	86,169	84,895	100,210	103,640	120,570
10020203 71023	Deferred Comp	8,650	8,604	8,940	10,260	10,680
10020203 71024	LI & AD & D	1,112	1,035	780	780	790
10020203 71025	Unemployment Insurance	2,614	2,694	2,740	2,890	3,270
10020203 71028	LTD	25	1,166	1,740	1,780	3,850
10020203 71029	Chiropractic	706	694	720	720	720
10020203 71030	Medical In-lieu	6,403	2,073	0	0	0
10020203 71031	Other Benefits	44,340	48,600	46,200	46,200	51,720
10020203 71188	Personnel Transfer Recovery	0	0	0	0	(20,000)
10020203 71189	Personnel Transfer Charges	37,900	38,850	0	0	0
Salaries & Benefits Total		**848,734**	**846,492**	**927,430**	**892,370**	**943,090**
10020203 72201	Postage	14	0	0	0	0
10020203 72301	Printing/Binding/Duplication	29,529	23,098	33,000	33,000	25,000
10020203 72302	Photocopying	1,208	680	1,730	1,700	1,000
10020203 72307	Office Supplies	8,946	16,055	10,000	12,000	10,000
10020203 72308	Books & Periodicals	810	727	0	800	500
10020203 72309	Membership & Dues	0	0	110	0	0
10020203 72312	Bank Service Charges	10,554	10,159	12,500	45,000	15,000
10020203 72313	Information Systems Software	379	0	0	0	0
10020203 72314	Business Expense	0	0	2,000	0	500
10020203 72315	Conference Expense	0	0	2,000	0	1,000
10020203 72353	Janitorial Supplies	0	9	100	0	0
10020203 72355	General Supplies	1,220	228	1,100	500	200
10020203 72356	Medical Supplies	75	266	500	500	500
10020203 72358	Training and Education	1,003	392	2,500	2,000	5,000
10020203 72359	Small Tools and Equipment	2,798	1,030	7,000	10,000	1,500

Internal Services Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10020203 72370 Overtime Meals	27	0	100	0	0
10020203 72398 Reimbursable Expense	0	303	500	300	200
10020203 72399 Supplies & Services NOC	174	98	0	0	0
10020203 72450 Misc. Professional Services	573	364	3,000	8,400	8,800
10020203 72499 Misc Contract Services	3,757	4,881	5,000	5,000	1,500
10020203 72532 Repairs to Office Equip	727	747	1,000	1,000	1,000
Supplies & Services Total	**61,795**	**59,038**	**82,140**	**120,200**	**71,700**
10020203 74070 PL & PD/Other Insurance	24,240	25,920	34,800	34,800	45,600
Insurances Total	**24,240**	**25,920**	**34,800**	**34,800**	**45,600**
10020203 77030 Machinery and equipment	3,490	0	5,000	2,000	6,530
Capital Total	**3,490**	**0**	**5,000**	**2,000**	**6,530**
Billing Total	**938,258**	**931,450**	**1,049,370**	**1,049,370**	**1,066,920**
Human Resources					
10020300 71001 Regular Employee Salary	158,924	215,867	238,410	230,960	238,230
10020300 71003 Part-time Salary	1,014	4,408	0	0	20,830
10020300 71009 Incentive Pay	1,859	1,947	1,800	2,330	2,280
10020300 71010 Admin Leave Pay	2,010	2,582	5,050	5,150	7,280
10020300 71012 Medical Insurance	30,363	45,433	44,600	47,050	49,330
10020300 71013 Dental Insurance	2,333	3,047	3,000	2,890	3,000
10020300 71014 Vision Insurance	583	762	750	720	750
10020300 71015 Medicare Insurance	2,500	3,394	3,430	3,520	3,890
10020300 71021 Service Contribution-PERS	26,405	39,342	46,260	43,550	52,230
10020300 71023 Deferred Comp	4,684	6,540	6,890	5,660	5,680
10020300 71024 LI & AD & D	1,032	2,156	1,630	1,630	1,660
10020300 71025 Unemployment Insurance	855	1,207	1,260	1,190	1,430
10020300 71028 LTD	11	538	800	820	1,660
10020300 71029 Chiropractic	140	183	180	170	180
10020300 71031 Other Benefits	11,090	12,150	11,550	11,550	12,930
10020300 71032 Cell Stipend	0	500	600	600	600
10020300 71189 Personnel Transfer Charges	44,911	0	0	0	0
Salaries & Benefits Total	**288,713**	**340,056**	**366,210**	**357,790**	**401,960**
10020300 72201 Postage	110	488	400	400	400
10020300 72301 Printing/Binding/Duplication	643	0	300	420	500
10020300 72303 Advertising	975	568	1,000	1,000	1,000
10020300 72307 Office Supplies	1,277	1,231	1,500	1,500	2,500
10020300 72308 Books & Periodicals	599	0	800	800	400
10020300 72309 Membership & Dues	185	0	750	750	0
10020300 72314 Business Expense	1,442	1,869	2,000	2,000	2,000
10020300 72315 Conference Expense	707	1,604	1,500	2,800	2,800
10020300 72358 Training and Education	0	327	1,000	1,000	800
10020300 72373 Employees Physical Exams	25,501	20,096	23,000	30,000	30,000
10020300 72450 Misc. Professional Services	15,964	20,403	25,000	25,000	25,000
10020300 72499 Misc Contract Services	4,858	2,358	6,000	6,000	5,000
Supplies & Services Total	**52,261**	**48,944**	**63,250**	**71,670**	**70,400**
10020300 74070 PL & PD/Other Insurance	6,060	6,480	8,700	8,700	11,400
Insurances Total	**6,060**	**6,480**	**8,700**	**8,700**	**11,400**
Human Resources Total	**347,034**	**395,480**	**438,160**	**438,160**	**483,760**
Labor Relations					
10020302 72314 Business Expense	0	271	0	0	0
10020302 72373 Employees Physical Exams	219	0	0	0	0
10020302 72450 Misc. Professional Services	38,040	42,081	20,000	20,000	21,280
Supplies & Services Total	**38,259**	**42,353**	**20,000**	**20,000**	**21,280**
Labor Relations Total	**38,259**	**42,353**	**20,000**	**20,000**	**21,280**
Information Systems					
10020400 71001 Regular Employee Salary	546,234	509,893	582,090	562,280	564,660
10020400 71002 Overtime	1,307	1,714	0	5,500	0

Internal Services Department		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10020400 71003	Part-time Salary	0	0	2,000	0	0
10020400 71010	Admin Leave Pay	7,262	4,822	12,940	13,200	13,690
10020400 71011	Workers Compensation	130	180	5,320	5,320	7,000
10020400 71012	Medical Insurance	95,453	86,733	95,170	97,570	95,170
10020400 71013	Dental Insurance	6,962	6,520	7,000	7,080	7,000
10020400 71014	Vision Insurance	1,740	1,630	1,750	1,770	1,750
10020400 71015	Medicare Insurance	7,173	6,579	7,870	8,020	8,390
10020400 71021	Service Contribution-PERS	89,854	87,694	105,890	110,060	122,220
10020400 71023	Deferred Comp	10,010	8,108	6,840	10,170	10,520
10020400 71024	LI & AD & D	3,304	4,172	3,220	3,220	3,140
10020400 71025	Unemployment Insurance	2,899	2,590	2,910	3,010	3,080
10020400 71028	LTD	29	1,177	1,850	1,890	3,930
10020400 71029	Chiropractic	418	375	420	400	420
10020400 71030	Medical In-lieu	6,423	3,059	0	0	0
10020400 71031	Other Benefits	25,870	28,350	26,950	26,950	30,170
10020400 71032	Cell Stipend	1,205	1,405	1,200	1,820	1,800
10020400 71188	Personnel Transfer Recovery	(97,450)	(99,900)	0	0	0
Salaries & Benefits Total		**708,823**	**655,101**	**863,420**	**858,260**	**872,940**
10020400 72202	Telephone	13,297	10,243	14,000	14,000	10,000
10020400 72303	Advertising	250	250	250	250	0
10020400 72307	Office Supplies	12,344	6,784	13,000	13,000	10,000
10020400 72308	Books & Periodicals	714	0	500	500	0
10020400 72309	Membership & Dues	235	0	500	500	500
10020400 72313	Information Systems Software	15,117	2,773	20,000	20,000	21,760
10020400 72314	Business Expense	0	0	100	100	0
10020400 72315	Conference Expense	1,081	0	10,000	10,000	8,000
10020400 72322	Rental of Equipment	0	439	0	0	0
10020400 72358	Training and Education	6,849	0	25,000	25,000	25,000
10020400 72359	Small Tools and Equipment	1,212	957	10,580	10,580	15,000
10020400 72369	Software Licensing Cost	0	4,799	0	0	0
10020400 72399	Supplies & Services NOC	293	0	0	0	0
10020400 72450	Misc. Professional Services	43,974	52,041	55,000	55,000	55,000
10020400 72499	Misc Contract Services	159,026	105,253	155,000	191,000	155,000
10020400 72530	Repairs to Communication Equip	0	0	500	500	0
10020400 72532	Repairs to Office Equip	1,436	781	0	0	0
Supplies & Services Total		**255,829**	**184,320**	**304,430**	**340,430**	**300,260**
10020400 74070	PL & PD/Other Insurance	14,140	15,120	20,300	20,300	26,600
Insurances Total		**14,140**	**15,120**	**20,300**	**20,300**	**26,600**
10020400 77030	Machinery and equipment	25,544	29,459	50,000	50,000	50,000
Capital Total		**25,544**	**29,459**	**50,000**	**50,000**	**50,000**
Information Systems Total		**1,004,335**	**884,000**	**1,238,150**	**1,268,990**	**1,249,800**
Risk Management						
10020500 71001	Regular Employee Salary	69,792	77,726	76,960	81,220	76,960
10020500 71003	Part-time Salary	9,107	9,467	6,500	9,310	10,100
10020500 71010	Admin Leave Pay	223	2,220	2,220	2,260	2,960
10020500 71012	Medical Insurance	15,433	21,211	20,510	20,660	20,510
10020500 71013	Dental Insurance	712	1,034	1,000	1,010	1,000
10020500 71014	Vision Insurance	178	259	250	250	250
10020500 71015	Medicare Insurance	1,156	1,304	1,240	1,280	1,330
10020500 71021	Service Contribution-PERS	10,310	15,750	16,690	16,520	18,990
10020500 71023	Deferred Comp	1,619	2,332	2,310	2,350	2,310
10020500 71024	LI & AD & D	489	1,011	690	690	660
10020500 71025	Unemployment Insurance	347	479	470	450	500
10020500 71028	LTD	4	194	270	280	540
10020500 71029	Chiropractic	43	62	60	60	60
10020500 71031	Other Benefits	3,700	4,050	3,850	3,850	4,310
10020500 71032	Cell Stipend	231	0	0	0	0
10020500 71188	Personnel Transfer Recovery	(148,588)	(137,099)	(133,020)	(140,190)	(140,480)

Internal Services Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10020500 71189 Personnel Transfer Charges	35,243	0	0	0	0
Salaries & Benefits Total	0	(0)	0	0	0
Risk Management Total	**0**	**(0)**	**0**	**0**	**0**
Internal Services Department Total	**3,219,615**	**3,206,578**	**3,728,930**	**3,728,930**	**3,826,830**

NON-DEPARTMENTAL

This activity encompasses General Fund transfers to other funds and expenditures that are not attributed to a particular City service, such as utilities, postage and other government agency fees.

The Non-Departmental budget is $8,765,760 in FY 2016/17, compared to $9,949,380 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year.

Financial tables are included in the following pages.

Non-Departmental	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	51,447	38,787	7,930	9,950	12,550
Supplies & Services Total	1,380,026	1,443,783	1,271,550	1,269,530	1,127,580
Operating Transfer Out Total	7,489,161	7,747,629	8,533,740	8,533,740	7,625,630
Total Non-Departmental	8,920,634	9,230,198	9,813,220	9,813,220	8,765,760

Non-Departmental	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Part-time Salary	48,977	36,351	6,500	8,150	10,110	
Medicare Insurance	710	527	90	120	150	
Service Contribution-PERS	1,496	1,710	1,300	1,630	2,210	
Unemployment Insurance	264	199	40	50	80	
Salaries & Benefits Total	**51,447**	**38,787**	**7,930**	**9,950**	**12,550**	
Postage	216,658	214,324	250,000	225,000	250,000	
Telephone	114,607	133,599	100,000	100,000	100,000	
Electricity	621,883	628,909	690,000	633,000	690,000	
Gas	114,537	108,224	115,000	100,000	110,000	
Water	272,815	323,679	279,000	330,000	328,240	
Sewer	63,112	64,605	65,000	65,000	66,410	
Refuse	27,154	24,177	30,000	25,000	25,000	
Printing/Binding/Duplication	881	0	0	0	0	
Photocopying	36	0	0	0	0	
Office Supplies	5,005	5,534	2,000	2,500	3,000	
Membership & Dues	41,411	41,050	41,430	41,430	43,800	
Uncollectible Acct Expense	17,302	10,457	40,000	20,000	40,000	
Rental of Equipment	3,698	1,198	1,200	0	1,300	
General Supplies	99	29	0	0	0	
Small Tools and Equipment	0	3,694	0	28,000	100,000	DIVCA project
Supplies & Services NOC	2,450	0	0	0	0	
Misc. Professional Services	125,819	159,214	142,150	182,310	188,850	
Misc Contract Services	1,372	703	0	1,500	0	
Repairs to Communication Equip	78,677	73,576	0	0	0	
Repairs to Vehicles	4,427	2,158	0	0	0	
Car Wash	68	37	0	20	0	
Motor Vehicle Fuel & Lube	465	382	0	0	0	
Property Tax Admin Fee	180,651	174,108	183,000	183,000	181,000	
Special Payments	(513,100)	(525,874)	(667,230)	(667,230)	(1,000,020)	Debt service offset
Supplies & Services Total	**1,380,026**	**1,443,783**	**1,271,550**	**1,269,530**	**1,127,580**	
Operating Transfer Out	7,489,161	7,747,629	8,533,740	8,533,740	7,625,630	See supplemental info for details
Operating Transfer Out Total	**7,489,161**	**7,747,629**	**8,533,740**	**8,533,740**	**7,625,630**	
Total Non-Departmental	**8,920,634**	**9,230,198**	**9,813,220**	**9,813,220**	**8,765,760**	

Non-Departmental		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
10095000 71003	Part-time Salary	48,977	36,351	6,500	8,150	10,110
10095000 71015	Medicare Insurance	710	527	90	120	150
10095000 71021	Service Contribution-PERS	1,496	1,710	1,300	1,630	2,210
10095000 71025	Unemployment Insurance	264	199	40	50	80
Salaries & Benefits Total		**51,447**	**38,787**	**7,930**	**9,950**	**12,550**
10095000 72201	Postage	216,658	214,324	250,000	225,000	250,000
10095000 72202	Telephone	114,607	133,599	100,000	100,000	100,000
10095000 72211	Electricity	621,883	628,909	690,000	633,000	690,000
10095000 72212	Gas	114,537	108,224	115,000	100,000	110,000
10095000 72213	Water	272,815	323,679	279,000	330,000	328,240
10095000 72214	Sewer	63,112	64,605	65,000	65,000	66,410
10095000 72215	Refuse	27,154	24,177	30,000	25,000	25,000
10095000 72301	Printing/Binding/Duplication	881	0	0	0	0
10095000 72302	Photocopying	36	0	0	0	0
10095000 72307	Office Supplies	5,005	5,534	2,000	2,500	3,000
10095000 72309	Membership & Dues	41,411	41,050	41,430	41,430	43,800
10095000 72310	Uncollectible Acct Expense	17,302	10,457	40,000	20,000	40,000
10095000 72322	Rental of Equipment	3,698	1,198	1,200	0	1,300
10095000 72355	General Supplies	99	29	0	0	0
10095000 72359	Small Tools and Equipment	0	3,694	0	28,000	100,000
10095000 72399	Supplies & Services NOC	2,450	0	0	0	0
10095000 72450	Misc. Professional Services	125,819	159,214	142,150	182,310	188,850
10095000 72499	Misc Contract Services	1,372	703	0	1,500	0
10095000 72530	Repairs to Communication Equip	78,677	73,576	0	0	0
10095000 72533	Repairs to Vehicles	4,427	2,158	0	0	0
10095000 72536	Car Wash	68	37	0	20	0
10095000 72551	Motor Vehicle Fuel & Lube	465	382	0	0	0
10095000 72826	Property Tax Admin Fee	180,651	174,108	183,000	183,000	181,000
10095000 72990	Special Payments	(513,100)	(525,874)	(667,230)	(667,230)	(1,000,020)
Supplies & Services Total		**1,380,026**	**1,443,783**	**1,271,550**	**1,269,530**	**1,127,580**
10095000 76220	Operating Transfer Out	7,489,161	7,747,629	8,533,740	8,533,740	7,625,630
Operating Transfer Out Total		**7,489,161**	**7,747,629**	**8,533,740**	**8,533,740**	**7,625,630**
Non-Departmental Services Total		**8,920,634**	**9,230,198**	**9,813,220**	**9,813,220**	**8,765,760**

ENTERPRISE FUNDS

Enterprise Funds are the City's self-supporting funds: Electric Utility, Water, Wastewater and Transit. The Electric Utility, Water and Wastewater funds are funded through user fees, while Transit is funded through a combination of rider fares, Federal assistance, San Joaquin County's transportation sales tax (Measure K) and State funds.

The following pages provide details on each fund.

ELECTRIC UTILITY

Lodi Electric Utility provides electricity throughout the City. Lodi Electric has a $73,705,900 budget in FY 2016/17, compared to $78,614,820 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year. The utility is funded primarily through service charges.

FY 2016/17 budgeted staffing is being increased by 3 to 52 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Electric Utility Fund
Fund Balance Analysis

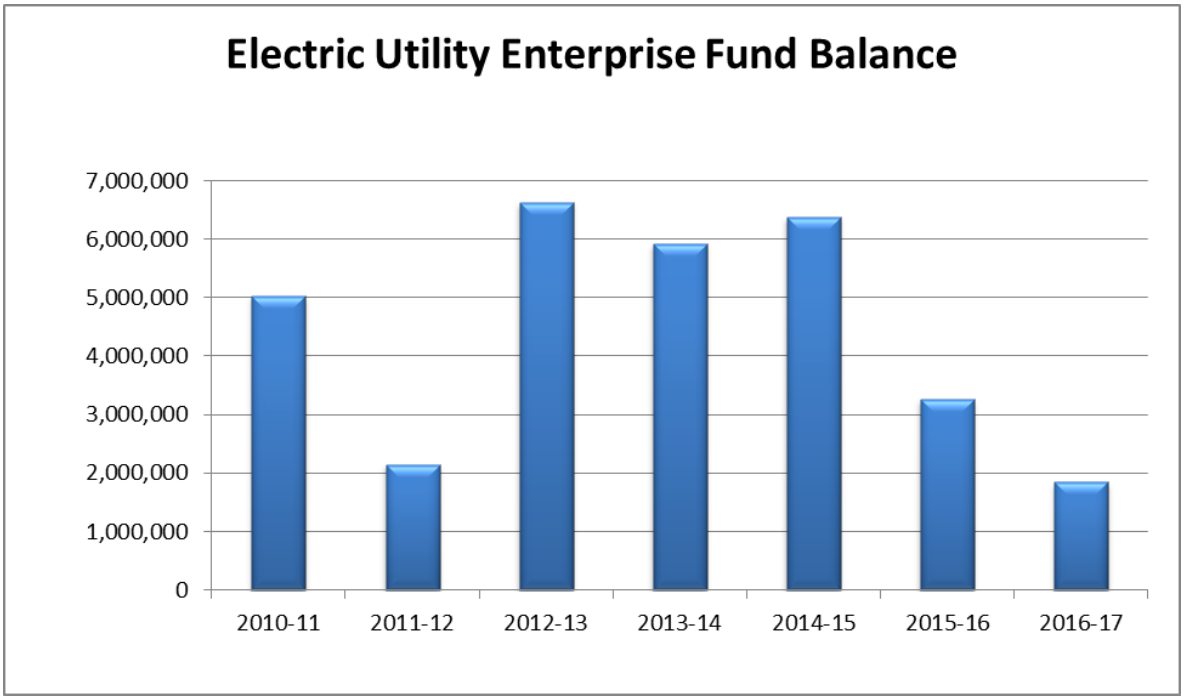
Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2017

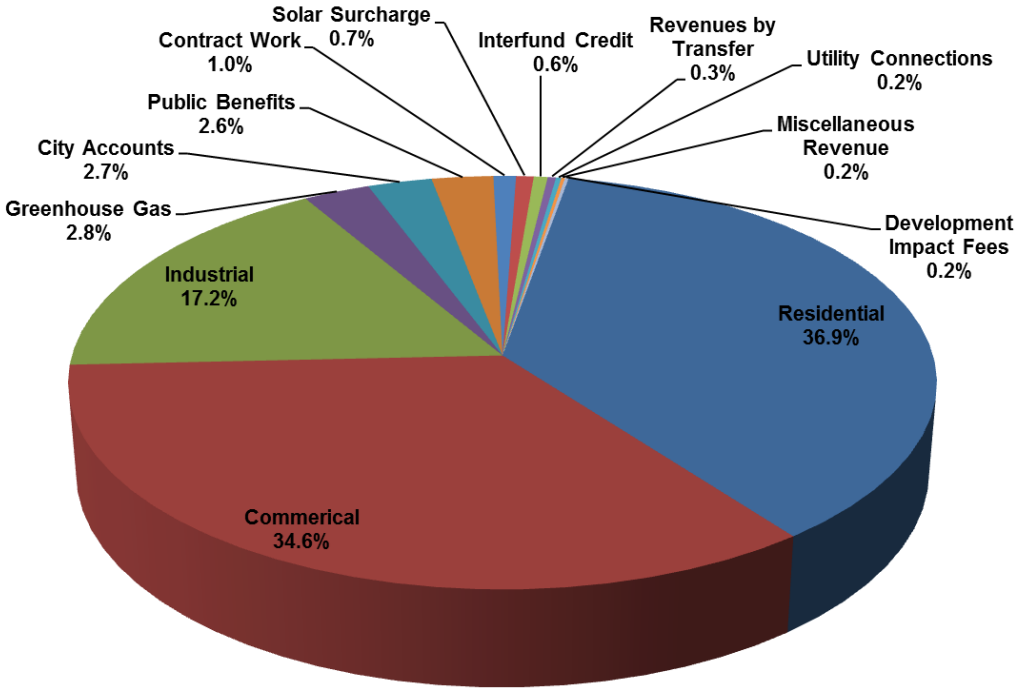
With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Electric Utility Enterprise Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2014-15 Actuals	2016-17 Budget
Cash Balance					
Beginning Cash Balance *	6,636,200	5,929,528	6,140,828	6,383,017	3,267,477
Revenues	65,618,005	70,972,285	78,366,740	78,579,250	72,281,240
Expenditures	66,324,677	70,518,796	82,349,350	81,694,790	73,705,900
Net Difference (Revenues Less Expenditures)	(706,672)	453,489	(3,982,610)	(3,115,540)	(1,424,660)
Cash Balance					
Ending Cash Balance *	5,929,528	6,383,017	2,158,218	3,267,477	1,842,817

* Local cash, excluding NCPA General Operating Reserve (GOR)



Electric Fund Revenues

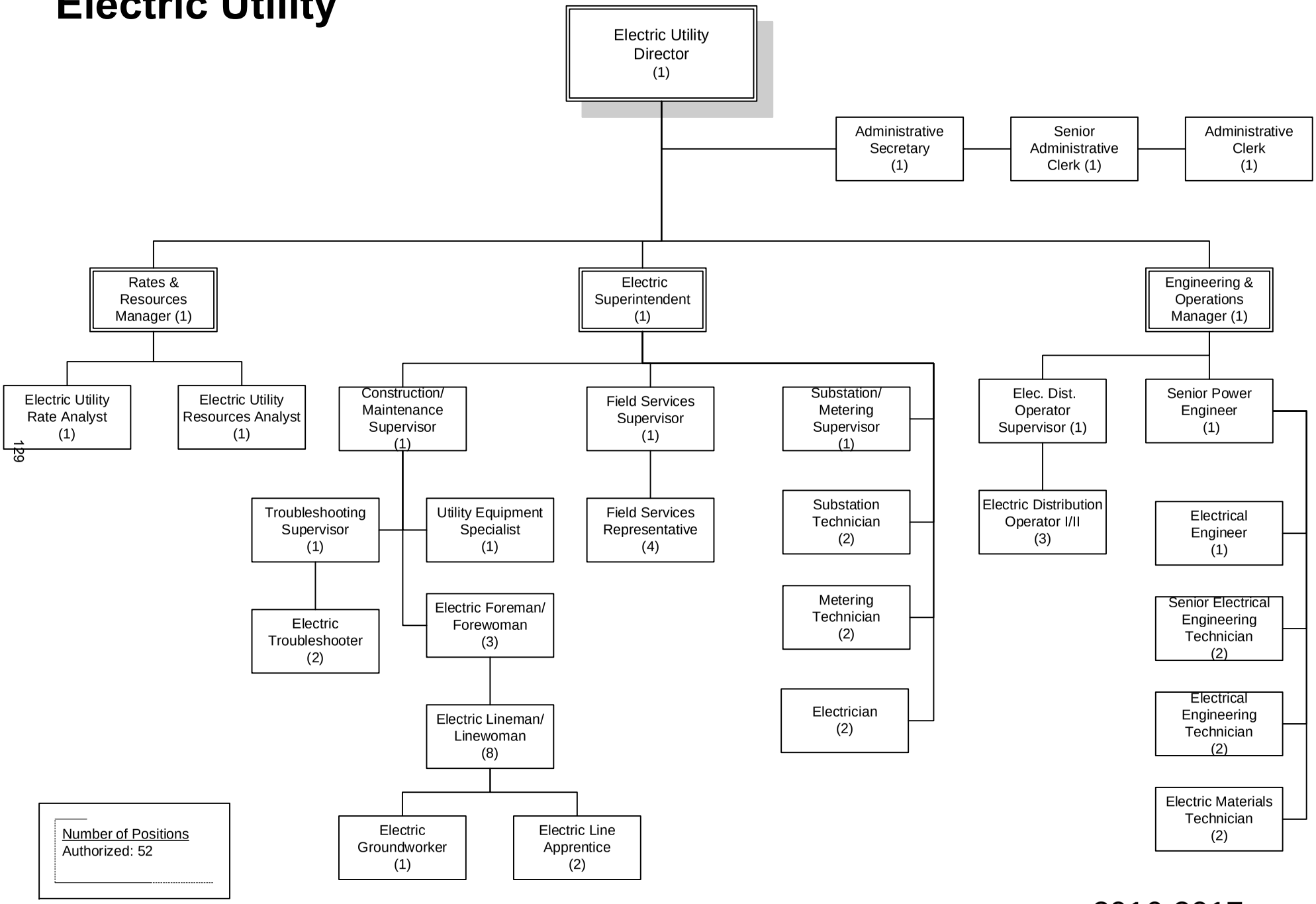


Revenue	Budget 2016-17
Residential	$26,665,910
Commerical	$25,017,850
Industrial	$12,434,860
Greenhouse Gas	$2,033,570
City Accounts	$1,962,580
Public Benefits	$1,881,780
Contract Work	$688,850
Solar Surcharge	$536,370
Interfund Credit	$424,840
Revenues by Transfer	$250,000
Utility Connections	$160,000
Miscellaneous Revenue	$112,650
Development Impact Fees	$111,980
Grand Total	$72,281,240

Electric Utility Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
50000000	57701	Damage to Property	93,064	54,490	0	10,000	10,000	
50000000	58781	Large Industrial-G5	1,284,271	1,291,967	1,244,910	1,300,150	1,281,730	
50000000	58800	Domestic-Residential-EA	21,384,482	21,603,585	23,807,670	23,056,390	23,068,190	
50000000	58801	EA Energy cost Adjustment	871,155	439,355	1,149,620	1,207,520	1,464,550	
50000000	58802	Res. Low Income Disc ED	1,765,637	1,926,836	1,724,970	1,673,730	1,652,150	
50000000	58803	ED Energy Cost Adjustment	107,820	57,615	150,190	158,050	189,130	
50000000	58804	Domestic Mobile Home Pks-EM	251,603	259,410	275,490	264,080	263,360	
50000000	58805	EM Energy Cost Adjustment	16,394	8,199	22,700	23,600	28,530	
50000000	58806	Small Commercial-G1	6,732,758	6,938,287	6,994,580	7,277,820	7,202,050	
50000000	58807	G1 Energy Cost Adjustment	293,396	179,873	358,380	404,430	485,170	
50000000	58808	Large Commercial-G2	14,577,707	15,360,162	15,197,790	15,992,650	16,105,380	
50000000	58809	G2 Energy Cost Adjustment	703,321	461,654	879,380	1,003,660	1,225,250	
50000000	58810	**Small Industrial-G3**	1,839,683	1,753,857	1,764,260	1,520,900	1,493,250	
50000000	58811	G3 Energy Cost Adjustment	84,064	46,971	111,630	104,370	124,220	
50000000	58812	Medium Industrial-G4	3,730,937	3,896,386	3,625,020	4,075,510	4,404,540	
50000000	58813	G4 Energy Cost Adjustment	233,510	155,684	257,800	314,350	411,840	
50000000	58815	G5 Energy Cost Adjustment	78,968	51,012	93,360	105,750	126,380	
50000000	58816	Large Industrial Option	6,175,297	6,228,524	5,476,110	4,817,560	3,998,760	
50000000	58817	I1 Energy Cost Adjustment	394,303	427,680	618,830	590,470	594,140	
50000000	58818	Dusk to Dawn-EL	31,236	31,193	28,480	28,480	27,100	
50000000	58822	City Accounts-ES	1,793,761	1,786,205	2,031,010	1,742,790	1,834,880	
50000000	58823	ES energy Cost Adjustment	72,916	38,633	107,510	100,060	127,700	
50400000	58881	Public Benefits	1,725,575	1,748,432	1,933,830	1,875,150	1,881,780	
50500000	57501	Development Impact Fees	89,641	163,985	126,620	126,620	111,980	
50600000	58880	Solar Surcharge	544,014	545,800	552,980	546,130	536,370	
Charges for Services Total			**64,875,513**	**65,455,796**	**68,533,120**	**68,320,220**	**68,648,430**	
50000000	54332	Investment Earnings	6,025	5,876	40,440	40,440	73,300	
50000000	54391	Sale of City Property	13,445	20,796	0	17,040	0	
50000000	54392	Sale of System-Joint Pole	187	3,368	0	0	0	
50100000	54332	Investment Earnings	73,946	82,660	0	0	0	
50100000	54391	Sale of City Property	4,615	0	0	0	0	
50200000	54332	Investment Earnings	13,783	9,175	0	0	0	
50400000	54332	Investment Earnings	28,634	19,571	0	0	0	
50600000	54332	Investment Earnings	(470)	792	0	0	0	
50800000	54332	Investment Earnings	14,605	17,323	0	0	0	
From Use of Money/Property Total			**154,771**	**159,561**	**40,440**	**57,480**	**73,300**	
500	50050	Intrafund Transfers In	0	0	2,179,960	2,179,980	0	One time fund close-out
50000000	50001	Operating Transfer In	481,746	0	3,500,000	3,500,000	0	One time transfer
501	50050	Intrafund Transfers In	0	5,070,014	0	0	0	
50100000	50001	Operating Transfer In	5,173,322	0	375,000	375,000	250,000	
Interfund Credit Total			**5,655,068**	**5,070,014**	**6,054,960**	**6,054,980**	**250,000**	
50000000	55026	Inventory Adjustments	0	(28,257)	0	15,500	0	

Electric Utility Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
50060001	55026	Inventory Adjustments	0	116,403	0	0	0	
Intergovernmental Rev Total			**0**	**88,146**	**0**	**15,500**	**0**	
50000000	55020	Reimbursable Charges	4,402	0	0	0	0	
50000000	55024	Revenue-Other	5,992	1,557	0	960	1,000	
50000000	55025	Revenue Over/Short	0	57	0	0	0	
50000000	55103	Interfund Credit	0	495,472	444,000	444,000	424,840	
50000000	55301	Wrk for Others-Elec Util	0	108,572	1,020,280	1,313,800	580,000	Reduced customer work
50000000	55302	Wrk for City-Elec Util	76,582	257,410	108,850	295,000	108,850	
50000000	55999	Revenue - NOC	219,645	34,682	0	0	0	
Miscellaneous Revenue Total			**306,621**	**897,749**	**1,573,130**	**2,053,760**	**1,114,690**	
50000000	59500	Line Extension	1,111,632	234,550	0	9,170	0	
50000000	59532	Meter Equipment Sale	39,426	60,956	30,000	17,000	0	
50000000	59533	Theft Inspection Fee	930	1,178	0	350	0	
50000000	59534	Service Cut-At-Pole Fee	2,520	2,595	1,000	730	1,000	
50000000	59535	Meter Set Fee	1,150	575	250	460	250	
50000000	59536	Damaged Meter Test Fee	230	115	0	120	0	
50000000	59598	Utility Connections	169,950	174,450	240,000	155,640	160,000	Reflects actuals
50800000	59541	Greenhouse Gas	453,104	2,322,776	1,893,840	1,893,840	2,033,570	
Other Charges Total			**1,778,942**	**2,797,195**	**2,165,090**	**2,077,310**	**2,194,820**	
Total Electric Utility Revenue			**72,770,915**	**74,468,461**	**78,366,740**	**78,579,250**	**72,281,240**	

Electric Utility



2016-2017

Electric Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**5,923,127**	**6,398,577**	**7,683,990**	**7,422,890**	**8,576,220**
Supplies & Services Total	**48,005,573**	**49,088,421**	**52,551,850**	**52,439,940**	**52,717,960**
Insurances Total	**80,800**	**96,980**	**139,200**	**139,200**	**186,200**
Debt Service Total	**3,903,447**	**3,534,176**	**8,158,280**	**8,166,280**	**5,528,520**
Operating Transfer Out Total	**7,367,322**	**8,893,872**	**8,033,960**	**8,033,980**	**2,387,000**
Capital Total	**1,329,651**	**2,474,522**	**5,782,070**	**5,492,500**	**4,310,000**
Total Electric Utility	**66,609,920**	**70,486,548**	**82,349,350**	**81,694,790**	**73,705,900**

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
ELECTRIC UTILITY				
Administrative Clerk	1	1	1	1
Administrative Secretary	1	1	1	1
Construction/Maintenance Supervisor	1	1	1	1
Distribution Planner	2	0	0	0
Electric Distribution Operation Supervisor	0	0	1	1
Electric Distribution Operator	0	0	2	3
Electric Foreman/Forewoman	3	3	3	3
Electric Ground Worker	1	1	1	1
Electric Line Apprentice	0	0	2	2
Electric Lineman/Linewoman	7	7	7	8
Electric Materials Technician	1	2	2	2
Electric Superintendent	1	1	1	1
Electric Troubleshooter	2	2	2	2
Electric Utility Director	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1
Electric Utility Resources Analyst	0	0	1	1
Electrical Drafting Technician	2	0	0	0
Electrical Engineer	0	1	1	1
Electrical Engineering Technician	0	2	2	2
Electrical Technician	2	0	0	0
Electrician	0	0	2	2
Field Services Representative	4	4	4	4
Field Services Supervisor	1	1	1	1
Manager Engineering & Operations	1	1	1	1
Metering Technician	1	1	1	2
Rates and Resource Manager	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Senior Electric Troubleshooter	1	1	0	0
Senior Electrical Engineering Technician	0	2	2	2
Senior Electrical Technician	1	0	0	0
Senior Power Engineer	1	1	1	1
Substation Technician	0	2	2	2
Substation/Metering Supervisor	0	1	1	1
Troubleshooting Supervisor	0	0	1	1
Utility Equipment Specialist	1	1	1	1
Utility Service Operator I/II	3	3	0	0
Electric Utility Total	**42**	**44**	**49**	**52**

Electric Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	3,523,220	3,944,153	4,757,200	4,719,440	5,223,900	Additional positions; MOU changes
Overtime	172,901	162,431	217,720	175,280	255,650	
Part-time Salary	25,766	28,337	37,520	33,950	38,490	
Contract Employee salary	35,179	7,538	0	0	0	
Uniform Allowance	6,338	6,336	11,400	12,300	12,300	
Meal Allowance	860	550	0	750	1,750	
Incentive Pay	155,381	145,280	14,400	17,620	7,200	
Admin Leave Pay	7,828	8,423	34,050	34,730	41,460	
Workers Compensation	157,600	162,130	198,720	198,720	280,800	
Medical Insurance	675,847	670,302	832,680	748,160	884,040	
Dental Insurance	38,495	40,430	48,000	44,830	52,000	
Vision Insurance	9,623	10,098	12,000	11,010	13,000	
Medicare Insurance	54,675	58,854	69,870	70,310	80,540	
Service Contribution-PERS	750,746	784,603	956,320	897,700	1,139,430	Rate increase
Deferred Comp	84,107	99,978	136,910	101,790	108,390	
LI & AD & D	27,341	32,553	37,850	37,850	39,840	
Unemployment Insurance	18,884	20,862	26,180	24,560	28,910	
LTD	203	9,397	16,660	17,040	36,460	
Chiropractic	2,310	2,423	2,880	2,620	3,120	
Medical In-lieu	444	271	0	0	0	
Other Benefits	147,840	174,150	184,800	184,800	224,120	
Cell Stipend	4,850	7,636	12,700	13,300	24,000	
Personnel Transfer Charges	22,691	21,841	76,130	76,130	80,820	
Salaries & Benefits Total	**5,923,127**	**6,398,577**	**7,683,990**	**7,422,890**	**8,576,220**	
Postage	4,299	2,879	2,500	3,250	13,000	Increasing outreach
Telephone	9,897	16,204	11,000	8,250	14,700	
Cellular phone charges	6,353	7,370	7,010	8,130	13,100	
Electricity	26,205	25,195	25,000	25,500	30,000	
Gas	1,047	771	500	350	1,100	
Water	1,745	1,841	1,500	1,550	2,000	
Sewer	1,913	1,958	2,000	2,000	2,400	
Printing/Binding/Duplication	5,176	4,781	18,400	12,200	14,200	
Photocopying	6,930	8,958	6,400	13,400	13,000	
Advertising	9,510	10,143	45,000	37,000	35,000	
Uniforms	629	0	0	0	0	
Safety Equipment	106,917	65,396	81,600	106,100	97,250	
Office Supplies	11,160	11,357	15,000	11,000	15,000	
Books & Periodicals	3,345	1,292	6,000	3,500	7,500	
Membership & Dues	41,769	34,536	43,500	45,000	44,500	
Uncollectible Acct Expense	56,355	12,965	200,000	200,000	220,000	
Collection Agency Fees	(1,556)	4,561	6,000	4,700	6,500	
Bank Service Charges	110,865	160,757	80,000	108,000	190,000	Actuals; trending upwards

Electric Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Information Systems Software	7,430	4,006	9,100	10,700	11,600	
Business Expense	3,232	4,124	6,750	5,250	9,000	
Conference Expense	29,280	41,574	100,590	100,090	93,430	
Rent of Land/Facilities	0	0	100	100	0	
Rental of Equipment	2,548	1,415	0	0	0	
Transport of Materials	0	2,700	0	250	0	
Employee Moving Expenses	0	0	2,500	2,500	2,500	
Sponsorships	12,500	1,650	10,000	10,000	10,000	
Special Dept Materials	14,227	446,730	22,000	22,000	17,000	
Janitorial Supplies	318	476	500	550	800	
General Supplies	3,219	1,089	5,300	5,300	0	
Training and Education	25,365	28,723	108,500	108,000	117,430	
Small Tools and Equipment	113,005	169,240	142,500	165,500	227,100	Surveillance system for substations
Meters	0	0	0	0	60,000	
Software Licensing Cost	9,114	44,095	72,500	72,500	75,000	
Overtime Meals	0	0	150	150	150	
Tuition Reimbursement	426	0	750	750	3,250	
Supplies & Services NOC	257	0	403,000	3,000	3,000	Moved to Public Benefits line
Misc. Professional Services	779,722	542,624	1,400,200	1,365,200	1,202,500	Strategic plan implementation
Legal Counsel	30,663	7,241	50,000	50,000	50,000	
Misc Contract Services	438,613	466,224	544,700	541,500	553,000	
Repairs to Communication Equip	273	1,125	3,000	2,500	2,500	
Repairs to Machines & Equip	9,073	4,267	1,000	1,000	5,500	
Repairs to Office Equip	81	0	1,000	6,000	6,000	
Repairs to Vehicles	94,252	89,300	92,760	92,760	91,340	
Repairs to Buildings	3,860	14,922	28,000	38,000	12,000	
Car Wash	667	522	640	640	530	
Motor Vehicle Fuel & Lube	46,323	37,215	45,280	45,280	40,930	
Taxes	128,741	129,068	100,000	100,000	145,000	
Generation	40,291,968	30,951,164	30,606,342	30,654,910	29,873,610	
Transmission	6,664,945	8,401,525	8,576,540	8,290,470	9,125,930	
Management Services	1,439,468	2,014,585	1,328,360	1,373,840	1,435,440	
Third Party Revenue	(10,151,395)	(2,110,182)	0	0	0	
NCPA - GOR adjustments	(941,979)	(744,688)	0	0	0	
EU PILOT	6,976,670	7,033,360	7,082,070	7,082,070	7,131,330	
Public Benefits Program	1,290,541	986,437	1,191,310	1,624,000	1,604,840	See above note
Lodi CARE Program	40,825	0	50,000	50,000	50,000	
Special Payments	238,782	146,926	14,998	25,200	38,000	
Supplies & Services Total	**48,005,573**	**49,088,421**	**52,551,850**	**52,439,940**	**52,717,960**	
PL & PD/Other Insurance	80,800	96,980	139,200	139,200	186,200	
Insurances Total	**80,800**	**96,980**	**139,200**	**139,200**	**186,200**	
Bond Interest	3,787,607	3,532,168	2,963,280	2,963,280	2,898,020	

Electric Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Loan Interest	0	0	0	0	235,000	LED street light loan
Amortization	115,840	0	5,195,000	5,195,000	2,390,000	2002 COPS paid off in 15/16
Misc Debt Service Charges	0	2,008	0	8,000	5,500	
Debt Service Total	**3,903,447**	**3,534,176**	**8,158,280**	**8,166,280**	**5,528,520**	
Intrafund Transfers Out	0	5,070,014	2,179,960	2,179,980	0	One time fund close-out
Operating Transfer Out	7,367,322	3,823,858	5,854,000	5,854,000	2,387,000	Prior year includes one-time transfer
Operating Transfer Out Total	**7,367,322**	**8,893,872**	**8,033,960**	**8,033,980**	**2,387,000**	
Capital Projects	336,028	1,682,190	5,276,070	5,002,500	3,955,000	
Machinery and equipment	716,355	258,097	146,000	130,000	5,000	
Vehicles	277,267	534,235	360,000	360,000	350,000	
Capital Total	**1,329,651**	**2,474,522**	**5,782,070**	**5,492,500**	**4,310,000**	
Total Electric Utility	**66,609,920**	**70,486,548**	**82,349,350**	**81,694,790**	**73,705,900**	

ACTIVITY: Management Services
DIVISION: Management Services
DEPARTMENT: Electric Utility
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Electric Utility (EU) Management Services Division provides overall direction, leadership, organizational oversight and administrative support for the EU and establishes schedules and implements department policies, goals and objectives for various functions within the EU. Specific activities include:

- Providing overall management and strategic direction.
- Representing EU on a variety of commissions and committees related to department resources.
- Overseeing preparation of City Council reports and recommendations.
- Maintaining relationships with outside organizations and individuals, including customers.
- Monitoring and managing the overall department fiscal position.
- Managing the Risk Management and Internal Compliance Program.

MAJOR 2015-16 ACCOMPLISHMENTS

- Moody's Investors Service maintained EU revenue bonds rating at A2 with a stable outlook.
- Paid off 2002 Series D Certificates of Participation debt.
- Held Town Hall meetings to address customer concerns.
- Initiated a formal Strategic Planning process.
- Filled newly established positions.
- Maintained regulatory compliance.
- Awarded American Public Power Association Certificate of Excellence in Reliability.

MAJOR 2016-17 OBJECTIVES

- Maintain or increase EU financial ratings: Fitch A-; S&P A-; Moody's A2.
- Ensure rates provide sufficient revenue to fund CIP.
- Complete EU Strategic Plan.
- Fill newly established positions and vacancies.
- Maintain regulatory compliance.
- Maintain or increase electric service reliability.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
RP3 Ranking	Gold	Platinum	Platinum
Cash Reserves	$22.1M	$23.4M	$21.4M
Percent of Reserve Target	95%	99%	92%

RELATED ORGANIZATIONAL UNIT(S)

- 50060001

ACTIVITY: Power Supply
DIVISION: Power Supply
DEPARTMENT: Electric Utility
FUND: Electric and Environmental Compliance Funds

ACTIVITY DESCRIPTION

The Power Supply Division includes management, supervision, training and support services for power resource planning and development by providing power at the lowest practical cost in accordance with sound business and engineering practices through effective rate design and implementation. Specific activities include:

- Determining short-term and long-term power requirements and evaluating new power resources.
- Maintaining and ensuring compliance with the City's Energy Risk Management policies including, but not limited to, resource adequacy and open portfolio position.
- Forecasting customer load, sales and revenue for incorporation into annual budget projections.
- Developing and maintaining competitive electric rates and service schedules to meet revenue requirements and ensure financial stability.
- Ensuring compliance with Renewables Portfolio Standard (RPS) and Cap and Trade requirements.
- Monitoring local, Northern California Power Agency (NCPA) and other Joint Powers Agency (JPA) projects with regard to power supply planning and resource utilization.

MAJOR 2015-16 ACCOMPLISHMENTS

- Completed gas and power purchases in accordance with Energy Risk Management policies.
- Issued, as part of NCPA, a Request for Proposals for RPS eligible solar power resources.
- Provided Council with alternative residential rate structure options.
- Completed 2015 RPS Compliance Report.

MAJOR 2016-17 OBJECTIVES

- Procure additional RPS resources to help meet 50% target by 2030.
- Review and update baseline energy cost.
- Complete 2016 RPS Compliance Report.
- Begin accepting energy and renewable attributes from Astoria Solar Project.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Energy Sales (MWh)	437,294	438,781	436,906
Power Supply Costs	$38.1M	$39.4M	$40.3M
Average Rate ($/kWh)	$0.1479	$0.1487	$0.1560
Met RPS Compliance Target	Yes	Yes	Yes

RELATED ORGANIZATIONAL UNIT(S)

- 50060500
- 50862500

ACTIVITY: Engineering and Operations
DEPARTMENT: Electric Utility
DIVISION: Engineering and Operation
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Engineering and Operations Division includes management, supervision, training and support services including planning, design, dispatch and inventory control. Specific activities include:

- Engineering, design and preparation of plans, specifications, construction drawings and cost estimates for developers, architects, project engineers, other utilities and other City departments.
- Performing distribution system planning, studies, simulation and contingency analysis to accommodate growth; identify system modifications and improvements.
- Establishing standards and policies including engineering, construction and material standards, rules and regulations and electric service requirements.
- Planning, procuring, receiving and distributing materials, equipment and tools.
- Monitoring, controlling and operating the electric distribution system for daily and emergency conditions.
- Dispatching crews for patrols and inspections.

SERVICE LEVEL ADJUSTMENTS

- Added one Utility Service Operator I/II position.

MAJOR 2015-16 ACCOMPLISHMENTS

- Completed bid specification and awarded contract for 35 MVA power transformer for Killelea Substation.
- Completed Hale Drive line extension and associated load transfer from Industrial Feeder 1276 to 1264.
- Completed Lodi Shopping Center project.
- Completed designs for Tienda Square residential development and Vintners Square development.
- Completed Phase I (cobra head) of LED street light retrofit project.

MAJOR 2016-17 OBJECTIVES

- Replace Bank 1 power transformer at Killelea Substation.
- Execute distribution capacity project to move Reynolds Ranch load onto Industrial 1267 Feeder.
- Cascade load, ultimately off Henning 1247 Feeder so it can serve the Lodi Shopping Center.
- Support continued Reynolds Ranch commercial and residential development projects.
- Support Rosegate Phase II development project.
- Complete ergonomic upgrade of the Operations Center.
- Complete Phase IIA (decorative) of LED street light retrofit project.
- Initiate an RPF to upgrade McLane Substation.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Completed Engineering Work Orders (including permits)	469	479	510
Average System Availability Index (ASAI)	99.9961%	99.9943%	99.9964%
Customer Average Interruption Duration Index (CAIDI)	68.065 minutes	43.005 minutes	98.873 minutes
System Average Interruption Duration Index (SAIDI)	18.934 minutes	31.179 minutes	18.099 minutes

RELATED ORGANIZATIONAL UNIT(S)

- 50061000
- 50061500

ACTIVITY: Construction and Maintenance
DIVISION: Construction and Maintenance
DEPARTMENT: Electric Utility
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Construction and Maintenance Division includes line construction, metering, troubleshooting, field services, substation maintenance, vegetation management and the associated training, support and management services to effectively maintain the City's electrical grid. Specific activities include:

- Maintaining 117 miles of overhead and 114 miles of underground 12 kV distribution lines.
- Maintaining 14 miles of 60 kV lines and four distribution substations.
- Maintaining 7,365 lighting units, including dusk-to-dawn lights and street lights.
- Maintaining the City's communication systems, including fiber optic system and fixed network.
- Constructing system upgrades and expansions for capacity, reliability and operating flexibility.
- Constructing system expansions for new developments.
- Clearing and maintaining vegetation around the distribution system to mitigate outages.
- Installing meters for new construction and replacing meters for existing structures.
- Locating underground facilities via the Underground Safety Alert system.

SERVICE LEVEL ADJUSTMENTS

- Added one Electric Lineman/Linewoman position.
- Added one Metering Technician position.

MAJOR 2015-16 ACCOMPLISHMENTS

- Received American Public Power Association’s Safety Award of Excellence for safe work practices.
- Maintained compliance with evolving OSHA mandates.
- Repaired SF6 circuit breakers.
- Provided project management and construction resources to rebuild the distribution system and fiber communication at the NCPA Geysers that was damaged due to the Valley Fire.
- Supported new developments with timely construction of projects.
- Continued progress on the 10-year Capital Improvement Plan.

MAJOR 2016-17 OBJECTIVES

- Maintain and enhance a safety-focused culture.
- Continue with 10-year Capital Improvement Plan.
- Support replacement of Bank 1 at Killelea Substation.
- Install Phase IIA (decorative) of LED street light retrofit project.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Customer Service Calls	2,003	1,658	1,470
Streetlight Calls	780	912	851
Meters Installed, Verified, Maintained	759	907	544
Vegetation Management Calls	191	153	173

RELATED ORGANIZATIONAL UNIT(S)

- 50064001
- 50064100
- 50062000
- 50062500
- 50064200
- 50064400

ACTIVITY: Customer Programs
DIVISION: Customer Programs
DEPARTMENT: Electric Utility
FUND: Public Benefits and Solar Surcharge Funds

ACTIVITY DESCRIPTION

The Customer Programs Division includes management, supervision, marketing and support of the Lodi Public Benefits and Solar Rebate Programs, including administration and implementation of all energy efficiency and solar programs to remain in compliance with AB1890 and SB1, in addition to all State mandated reporting requirements and target setting. Specific activities include:

- Implementation of Energy Efficiency Programs for Residential and Nonresidential Customers.
- Implementation of the Solar Rebate Program for Residential and Nonresidential Customers.
- Annual evaluation, measurement and verification of claimed energy savings.
- Annual reporting of energy savings and related costs for energy efficiency programs.
- Participation in the development and implementation of new and emerging technologies through research, development and demonstration (RD&D).
- Participation in the California Municipal Utilities Association (CMUA) legislative and regulatory committees and Northern California Power Agency (NCPA) Public Benefits Committee to stay apprised of emerging regulatory and legislative issues affecting public power.

MAJOR 2015-16 ACCOMPLISHMENTS

- Designed and implemented a new in-home residential audit and direct install program.
- Improved customer communication through social media and a new quarterly newsletter.
- Provided energy efficiency rebates to 500 customers.
- Achieved a Total Resource Cost score of 1.33 for claimed energy savings in the annual SB1037 report on energy efficiency.

MAJOR 2016-17 OBJECTIVES

- Continue to meet or exceed City Council approved energy efficiency targets.
- Ensure rebate programs are cost-effective and communicated effectively to customers.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Energy Efficiency Rebates	519	530	500
Solar Rebates	61	38	75
Residential Audits and Direct Install Measures	n/a	n/a	300
Online Energy Audits	182	132	150

RELATED ORGANIZATIONAL UNIT(S)

- 50465001
- 50465100
- 50465300
- 50465400
- 50665200

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Electric Utility Capital Outlay**
DEPARTMENT: **Electric Utility**

Capital Improvement Project Descriptions:

Underground System Improvements **1,300,000**
Replace and upgrade underground infrastructure, cable and transformers. Replace approximately 15,000 lineal feet of underground cable and replace pad-mounted transformers that contain PCB.

Distribution Capacity Program **650,000**
Improve distribution capacity to maintain feeder loading below 50% during peak demand. Engage design engineer, purchase materials and begin construction of new McLane Feeder 1225 (portion outside the substation).

Overhead System Improvements **600,000**
Replace deteriorated poles, reconductor overhead lines and failing equipment as needed. Replace remaining overhead transformers that contain PCB, replace deteriorated poles and copper conductor with aluminum conductor.

Killelea Bank 1 Replacement **350,000**
Replace the 60/12kV 35MVA Bank 1 power transformer at Killelea Substation with a new transformer and the associated 6002 high side 60kV breaker. Remove and store existing Bank 1 transformer. Install, test and energize new Bank 1 transformer and 60kV high side breaker. Complete coordination and arc flash studies on new transformer bank.

Streetlight Grounding/Fusing, Repairs and Maintenance **325,000**
Field test street light standards and reconstruct as needed to enhance safety. Repair and replace damaged and vandalized portions of the street lighting system. Patrol and repair three street light grids and repair damage due to vandalism.

Meter Data Management System **250,000**
Procure an MDMS for the benefit of the Electric Utility and Public Works. An MDMS is a tool to gather and analyze customer usage and billing data for utility customers.

Operations Dispatch Center Ergonomic Upgrade **184,000**
EU Operations Dispatch has ergonomic deficiencies and a need to install clean agent fire suppression in the server room. Complete ergonomics assessment and architectural design options and install upgrades.

230 kV Interconnection Project **150,000**
Upgrade the interconnection between the City's electric distribution system and the adjacent transmission grid to provide capacity for projected growth, mitigate outages and reduce transmission expenses. Begin Environmental Impact Studies for new 230/60kV substation.

LED Street Light Retrofit **90,000**
Replace high-pressure sodium decorative street light luminaires with energy efficient light emitting diode (LED) luminaires. Retrofit approximately 300 decorative street lights.

Electric Utility Municipal Service Center (MSC) Security Improvements **56,000**
Replace existing gate on Ham Lane entrance (Public Works to share costs) and other building improvements. Replace carpet in the Engineering area.

ACTIVITY: **Equipment Purchase** **FUND:** **Electric Utility Capital Outlay**
DEPARTMENT: **Electric Utility**

Equipment - New or Replacement Description:

Purchase New Vehicles Purchase new streetlight bucket truck ($200,000), replace vehicle #004 for Field Services ($35,000).	**235,000**
Purchase New Equipment Purchase new meter test board ($65,000).	**65,000**
Purchase Replacement Equipment Replacement of cable reel stands ($50,000).	**50,000**

Electric Utility Department			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Electric Utility							
500	76050	Intrafund Transfers Out	0	5,070,014	0	0	0
Operating Transfer Out Total			**0**	**5,070,014**	**0**	**0**	**0**
Electric Utility Total			**0**	**5,070,014**	**0**	**0**	**0**
Management Services							
50060001	71001	Regular Employee Salary	495,121	525,974	528,410	556,500	672,470
50060001	71002	Overtime	749	12,665	3,650	2,500	3,940
50060001	71010	Admin Leave Pay	5,660	1,565	13,800	14,080	20,580
50060001	71011	Workers Compensation	23,640	25,260	24,840	24,840	37,800
50060001	71012	Medical Insurance	81,870	90,833	89,200	79,970	104,970
50060001	71013	Dental Insurance	5,754	6,152	6,000	6,050	7,000
50060001	71014	Vision Insurance	1,438	1,538	1,500	1,520	1,750
50060001	71015	Medicare Insurance	7,488	8,114	7,860	8,420	10,110
50060001	71021	Service Contribution-PERS	79,921	94,233	105,650	108,560	146,360
50060001	71023	Deferred Comp	6,285	12,873	14,620	13,370	12,350
50060001	71024	LI & AD & D	3,086	4,895	3,190	3,190	4,190
50060001	71025	Unemployment Insurance	2,592	2,855	2,910	2,980	3,690
50060001	71028	LTD	28	1,298	1,850	1,890	4,700
50060001	71029	Chiropractic	345	369	360	360	420
50060001	71031	Other Benefits	22,170	24,300	23,100	23,100	30,170
50060001	71032	Cell Stipend	1,054	1,204	1,200	1,200	1,800
Salaries & Benefits Total			**737,202**	**814,129**	**828,140**	**848,530**	**1,062,300**
50060001	72201	Postage	4,299	2,879	2,500	3,250	13,000
50060001	72202	Telephone	2,194	3,517	2,500	1,750	3,000
50060001	72203	Cellular phone charges	4,499	290	0	0	0
50060001	72211	Electricity	26,205	25,195	25,000	25,500	30,000
50060001	72212	Gas	1,047	771	500	350	1,100
50060001	72213	Water	1,745	1,841	1,500	1,550	2,000
50060001	72214	Sewer	1,913	1,958	2,000	2,000	2,400
50060001	72301	Printing/Binding/Duplication	5,176	336	10,000	10,000	6,000
50060001	72302	Photocopying	6,488	7,797	5,000	8,800	8,000
50060001	72303	Advertising	371	7,025	15,000	15,000	10,000
50060001	72307	Office Supplies	11,160	11,357	15,000	11,000	15,000
50060001	72308	Books & Periodicals	2,119	401	2,500	1,000	3,000
50060001	72309	Membership & Dues	41,769	31,889	40,000	40,000	38,000
50060001	72310	Uncollectible Acct Expense	56,355	12,965	200,000	200,000	220,000
50060001	72311	Collection Agency Fees	(1,556)	4,561	6,000	4,700	6,500
50060001	72312	Bank Service Charges	110,865	160,757	80,000	108,000	190,000
50060001	72313	Information Systems Software	176	0	1,000	1,000	500
50060001	72314	Business Expense	2,035	2,227	1,500	2,000	4,000
50060001	72315	Conference Expense	14,041	17,306	22,590	22,590	20,930
50060001	72321	Rent of Land/Facilities	0	0	100	100	0
50060001	72337	Employee Moving Expenses	0	0	2,500	2,500	2,500
50060001	72352	Special Dept Materials	3,691	3,950	7,000	7,000	7,000
50060001	72353	Janitorial Supplies	318	476	500	550	800
50060001	72355	General Supplies	414	318	500	500	0
50060001	72358	Training and Education	2,616	890	15,000	15,000	20,930
50060001	72359	Small Tools and Equipment	12,959	2,762	6,000	6,000	4,500
50060001	72369	Software Licensing Cost	2,900	2,400	2,500	2,500	3,500
50060001	72376	Tuition Reimbursement	426	0	750	750	3,250
50060001	72450	Misc. Professional Services	174,005	119,902	252,700	252,700	242,000
50060001	72499	Misc Contract Services	9,254	4,924	10,000	10,000	7,500
50060001	72531	Repairs to Machines & Equip	0	440	1,000	1,000	500
50060001	72533	Repairs to Vehicles	86,771	85,798	92,760	92,760	91,340
50060001	72534	Repairs to Buildings	3,860	6,036	25,000	25,000	10,000
50060001	72536	Car Wash	667	522	640	640	530
50060001	72551	Motor Vehicle Fuel & Lube	46,323	37,215	45,280	45,280	40,930
50060001	72822	Taxes	128,741	129,068	100,000	100,000	145,000

Electric Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
50060001 72915 EU PILOT	6,976,670	7,033,360	7,082,070	7,082,070	7,131,330
50060001 72990 Special Payments	4,902	16,470	0	200	1,000
Supplies & Services Total	**7,745,420**	**7,737,603**	**8,076,890**	**8,103,040**	**8,286,040**
50060001 74070 PL & PD/Other Insurance	12,120	12,960	17,400	17,400	26,600
Insurances Total	**12,120**	**12,960**	**17,400**	**17,400**	**26,600**
50060001 75024 Bond Interest	3,787,607	3,532,168	2,963,280	2,963,280	2,898,020
50060001 75045 Amortization	115,840	0	5,195,000	5,195,000	2,390,000
50060001 75099 Misc Debt Service Charges	0	2,008	0	8,000	5,500
Debt Service Total	**3,903,447**	**3,534,176**	**8,158,280**	**8,166,280**	**5,293,520**
50060001 76220 Operating Transfer Out	7,277,322	2,104,000	2,354,000	2,354,000	2,387,000
Operating Transfer Out Total	**7,277,322**	**2,104,000**	**2,354,000**	**2,354,000**	**2,387,000**
50060001 77030 Machinery and equipment	12,451	16,257	20,000	20,000	0
Capital Total	**12,451**	**16,257**	**20,000**	**20,000**	**0**
Management Services Total	**19,687,962**	**14,219,124**	**19,454,710**	**19,509,250**	**17,055,460**
Bulk Power Purchase					
50060500 72901 Generation	40,291,968	30,951,164	30,469,130	30,543,390	29,414,200
50060500 72902 Transmission	6,664,945	8,401,525	8,576,540	8,290,470	9,125,930
50060500 72903 Management Services	1,439,468	2,014,585	1,316,680	1,362,160	1,423,020
50060500 72904 Third Party Revenue	(10,151,395)	(2,110,182)	0	0	0
50060500 72910 NCPA - GOR adjustments	(941,979)	(744,688)	0	0	0
Supplies & Services Total	**37,303,007**	**38,512,404**	**40,362,350**	**40,196,020**	**39,963,150**
Bulk Power Purchase Total	**37,303,007**	**38,512,404**	**40,362,350**	**40,196,020**	**39,963,150**
EU Operations					
50061000 71001 Regular Employee Salary	324,516	339,217	313,220	323,350	442,340
50061000 71002 Overtime	84,716	70,337	119,960	85,000	98,430
50061000 71003 Part-time Salary	5,602	7,429	10,570	7,000	8,950
50061000 71007 Uniform Allowance	0	150	600	600	800
50061000 71008 Meal Allowance	20	75	0	100	500
50061000 71009 Incentive Pay	0	87	0	0	0
50061000 71011 Workers Compensation	11,820	12,630	12,420	12,420	21,600
50061000 71012 Medical Insurance	54,710	55,942	52,060	52,750	67,840
50061000 71013 Dental Insurance	3,000	3,109	3,000	3,040	4,000
50061000 71014 Vision Insurance	750	777	750	760	1,000
50061000 71015 Medicare Insurance	6,045	6,095	4,550	5,270	7,990
50061000 71021 Service Contribution-PERS	75,390	69,582	62,750	63,130	94,770
50061000 71023 Deferred Comp	9,525	9,641	9,400	9,450	13,020
50061000 71024 LI & AD & D	2,721	2,750	2,730	2,730	3,630
50061000 71025 Unemployment Insurance	1,777	1,807	1,720	1,740	2,440
50061000 71028 LTD	18	803	1,100	1,220	3,040
50061000 71029 Chiropractic	180	187	180	180	240
50061000 71031 Other Benefits	11,090	12,150	11,550	11,550	17,240
50061000 71032 Cell Stipend	387	1,805	1,800	1,800	2,400
Salaries & Benefits Total	**592,266**	**594,571**	**608,360**	**582,090**	**790,230**
50061000 72202 Telephone	7,014	11,801	7,500	6,000	8,500
50061000 72203 Cellular phone charges	520	299	360	630	1,100
50061000 72306 Safety Equipment	0	0	1,000	1,000	1,750
50061000 72313 Information Systems Software	0	0	5,100	5,100	8,100
50061000 72355 General Supplies	207	318	300	300	0
50061000 72358 Training and Education	1,253	0	8,000	8,000	5,000
50061000 72359 Small Tools and Equipment	59	9,109	5,000	4,000	15,000
50061000 72450 Misc. Professional Services	12,082	22,418	38,000	38,000	38,000
50061000 72499 Misc Contract Services	0	0	5,000	5,000	12,000
50061000 72534 Repairs to Buildings	0	0	3,000	3,000	2,000
Supplies & Services Total	**21,135**	**43,945**	**73,260**	**71,030**	**91,450**
50061000 74070 PL & PD/Other Insurance	6,060	6,480	8,700	8,700	11,400
Insurances Total	**6,060**	**6,480**	**8,700**	**8,700**	**11,400**

Electric Utility Department		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
50061000 77030	Machinery and equipment	567	12,691	20,000	20,000	5,000
Capital Total		**567**	**12,691**	**20,000**	**20,000**	**5,000**
EU Operations Total		**620,028**	**657,687**	**710,320**	**681,820**	**898,080**
EU Engineering						
50061500 71001	Regular Employee Salary	922,977	775,563	913,980	878,310	906,610
50061500 71002	Overtime	61,904	32,448	12,330	6,000	10,720
50061500 71003	Part-time Salary	148	0	0	0	0
50061500 71007	Uniform Allowance	938	200	1,200	1,200	1,800
50061500 71008	Meal Allowance	60	50	0	100	500
50061500 71009	Incentive Pay	35,640	20,877	1,800	2,930	1,800
50061500 71010	Admin Leave Pay	1,311	6,858	14,730	15,020	15,250
50061500 71011	Workers Compensation	39,400	46,310	37,260	37,260	48,600
50061500 71012	Medical Insurance	182,680	131,272	179,850	148,230	148,380
50061500 71013	Dental Insurance	9,310	7,629	9,000	8,530	9,000
50061500 71014	Vision Insurance	2,327	1,897	2,250	2,040	2,250
50061500 71015	Medicare Insurance	13,052	11,514	13,510	13,130	13,580
50061500 71021	Service Contribution-PERS	198,883	157,861	183,340	173,250	198,400
50061500 71023	Deferred Comp	23,181	17,580	25,800	17,570	19,700
50061500 71024	LI & AD & D	7,787	8,420	7,730	7,730	7,420
50061500 71025	Unemployment Insurance	4,864	4,125	5,030	4,740	4,990
50061500 71028	LTD	44	1,875	3,200	3,200	6,350
50061500 71029	Chiropractic	559	455	540	490	540
50061500 71031	Other Benefits	36,960	44,550	34,650	34,650	38,790
50061500 71032	Cell Stipend	1,700	1,660	5,400	5,400	4,800
Salaries & Benefits Total		**1,543,724**	**1,271,144**	**1,451,600**	**1,359,780**	**1,439,480**
50061500 72203	Cellular phone charges	167	229	500	0	500
50061500 72301	Printing/Binding/Duplication	0	65	1,200	1,000	1,000
50061500 72302	Photocopying	442	1,161	1,400	4,600	5,000
50061500 72303	Advertising	924	1,053	10,000	7,000	5,000
50061500 72306	Safety Equipment	0	874	3,600	3,600	2,000
50061500 72308	Books & Periodicals	0	835	1,000	1,500	2,500
50061500 72309	Membership & Dues	0	1,155	2,000	2,000	2,500
50061500 72313	Information Systems Software	0	335	2,500	2,500	2,500
50061500 72314	Business Expense	598	1,132	750	750	500
50061500 72315	Conference Expense	8,493	8,621	20,500	20,500	20,000
50061500 72355	General Supplies	458	100	500	500	0
50061500 72358	Training and Education	5,194	9,050	25,500	25,500	25,000
50061500 72359	Small Tools and Equipment	8,803	7,900	6,000	15,000	16,500
50061500 72369	Software Licensing Cost	6,214	41,695	70,000	70,000	71,500
50061500 72450	Misc. Professional Services	137,354	39,328	225,000	185,000	175,000
50061500 72499	Misc Contract Services	5,666	7,625	20,000	15,000	15,000
50061500 72532	Repairs to Office Equip	62	0	1,000	6,000	6,000
50061500 72534	Repairs to Buildings	0	2,990	0	10,000	0
Supplies & Services Total		**174,375**	**124,150**	**391,450**	**370,450**	**350,500**
50061500 74070	PL & PD/Other Insurance	20,200	23,760	26,100	26,100	34,200
Insurances Total		**20,200**	**23,760**	**26,100**	**26,100**	**34,200**
50061500 77030	Machinery and equipment	23,175	44,995	46,000	40,000	0
Capital Total		**23,175**	**44,995**	**46,000**	**40,000**	**0**
EU Engineering Total		**1,761,474**	**1,464,049**	**1,915,150**	**1,796,330**	**1,824,180**
Field Services						
50062000 71001	Regular Employee Salary	261,066	262,730	263,280	292,070	279,370
50062000 71002	Overtime	3,756	5,466	5,440	5,440	6,380
50062000 71003	Part-time Salary	19,186	20,909	26,950	26,950	29,540
50062000 71007	Uniform Allowance	1,500	0	0	0	0
50062000 71009	Incentive Pay	1,902	1,914	1,800	1,820	1,800
50062000 71011	Workers Compensation	19,700	21,050	20,700	20,700	27,000
50062000 71012	Medical Insurance	69,721	74,311	72,570	73,520	72,570

Electric Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
50062000 71013 Dental Insurance	5,000	5,138	5,000	5,070	5,000
50062000 71014 Vision Insurance	1,250	1,285	1,250	1,270	1,250
50062000 71015 Medicare Insurance	3,333	3,359	3,840	3,980	4,600
50062000 71021 Service Contribution-PERS	46,346	48,875	53,000	56,450	61,290
50062000 71023 Deferred Comp	4,741	5,654	6,370	7,790	7,880
50062000 71024 LI & AD & D	380	397	330	330	330
50062000 71025 Unemployment Insurance	1,486	1,563	1,450	1,590	1,760
50062000 71028 LTD	14	656	920	940	1,960
50062000 71029 Chiropractic	300	308	300	300	300
50062000 71031 Other Benefits	18,480	20,250	19,250	19,250	21,550
Salaries & Benefits Total	**458,160**	**473,864**	**482,450**	**517,470**	**522,580**
50062000 72203 Cellular phone charges	0	2,995	2,000	2,500	4,000
50062000 72301 Printing/Binding/Duplication	0	983	1,200	1,200	1,200
50062000 72305 Uniforms	629	0	0	0	0
50062000 72306 Safety Equipment	0	104	3,000	5,000	3,000
50062000 72313 Information Systems Software	7,254	3,337	0	2,100	0
50062000 72315 Conference Expense	1,648	700	0	0	0
50062000 72352 Special Dept Materials	0	756	1,000	1,000	1,000
50062000 72358 Training and Education	316	1,382	7,000	7,000	8,500
50062000 72359 Small Tools and Equipment	362	5,393	500	500	700
50062000 72370 Overtime Meals	0	0	150	150	150
50062000 72450 Misc. Professional Services	0	3,197	5,000	5,000	5,000
50062000 72499 Misc Contract Services	9,713	1,687	3,200	3,200	3,500
Supplies & Services Total	**19,922**	**20,535**	**23,050**	**27,650**	**27,050**
50062000 74070 PL & PD/Other Insurance	10,100	10,800	14,500	14,500	19,000
Insurances Total	**10,100**	**10,800**	**14,500**	**14,500**	**19,000**
50062000 77030 Machinery and equipment	28,943	0	0	0	0
Capital Total	**28,943**	**0**	**0**	**0**	**0**
Field Services Total	**517,126**	**505,199**	**520,000**	**559,620**	**568,630**
Environmental Compliance					
50062500 72990 Special Payments	6,695	4,239	15,000	25,000	37,000
Supplies & Services Total	**6,695**	**4,239**	**15,000**	**25,000**	**37,000**
Environmental Compliance Total	**6,695**	**4,239**	**15,000**	**25,000**	**37,000**
EU Administration					
50064001 71001 Regular Employee Salary	257,425	321,397	281,490	321,870	284,360
50064001 71002 Overtime	4,632	736	10,100	10,100	13,260
50064001 71004 Contract Employee salary	1,497	0	0	0	0
50064001 71007 Uniform Allowance	625	500	500	500	500
50064001 71009 Incentive Pay	15,367	14,221	600	600	0
50064001 71010 Admin Leave Pay	144	0	5,520	5,630	5,630
50064001 71011 Workers Compensation	11,820	8,420	8,280	8,280	10,800
50064001 71012 Medical Insurance	27,352	29,193	23,660	30,250	28,590
50064001 71013 Dental Insurance	2,102	2,314	2,000	2,070	2,000
50064001 71014 Vision Insurance	525	579	500	510	500
50064001 71015 Medicare Insurance	4,116	4,799	4,180	4,790	4,210
50064001 71021 Service Contribution-PERS	55,329	62,300	56,500	57,880	62,090
50064001 71023 Deferred Comp	7,057	8,211	8,450	8,430	8,530
50064001 71024 LI & AD & D	2,238	2,909	2,300	2,300	2,230
50064001 71025 Unemployment Insurance	1,375	1,613	1,550	1,580	1,560
50064001 71028 LTD	18	733	990	1,010	1,990
50064001 71029 Chiropractic	126	139	120	120	120
50064001 71031 Other Benefits	11,090	8,100	7,700	7,700	8,620
50064001 71032 Cell Stipend	477	602	600	1,200	1,200
Salaries & Benefits Total	**403,314**	**466,766**	**415,040**	**464,820**	**436,190**
50064001 72203 Cellular phone charges	988	75	150	0	0
50064001 72301 Printing/Binding/Duplication	0	38	1,000	0	1,000
50064001 72306 Safety Equipment	106,917	34,973	5,000	2,500	5,000

Electric Utility Department		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
50064001 72308	Books & Periodicals	1,226	0	2,500	1,000	2,000
50064001 72309	Membership & Dues	0	1,491	1,500	3,000	4,000
50064001 72313	Information Systems Software	0	335	500	0	500
50064001 72314	Business Expense	0	502	2,500	1,500	2,500
50064001 72315	Conference Expense	5,098	11,731	20,000	20,000	20,000
50064001 72322	Rental of Equipment	2,548	1,415	0	0	0
50064001 72352	Special Dept Materials	5,050	4,101	0	0	4,000
50064001 72355	General Supplies	2,140	353	4,000	4,000	0
50064001 72358	Training and Education	15,986	3,977	6,000	6,000	3,000
50064001 72359	Small Tools and Equipment	71,099	35,297	2,500	2,500	2,500
50064001 72450	Misc. Professional Services	32,208	26,610	20,000	20,000	35,000
50064001 72499	Misc Contract Services	4,439	3,468	0	1,800	0
50064001 72530	Repairs to Communication Equip	273	1,125	1,000	500	0
50064001 72531	Repairs to Machines & Equip	6,894	3,569	0	0	0
50064001 72532	Repairs to Office Equip	19	0	0	0	0
50064001 72533	Repairs to Vehicles	7,480	3,502	0	0	0
50064001 72534	Repairs to Buildings	0	5,896	0	0	0
50064001 72990	Special Payments	992	0	0	0	0
Supplies & Services Total		**263,357**	**138,459**	**66,650**	**62,800**	**79,500**
50064001 74070	PL & PD/Other Insurance	6,060	4,320	5,800	5,800	7,600
Insurances Total		**6,060**	**4,320**	**5,800**	**5,800**	**7,600**
50064001 77030	Machinery and equipment	2,044	0	0	0	0
Capital Total		**2,044**	**0**	**0**	**0**	**0**
EU Administration Total		**674,776**	**609,545**	**487,490**	**533,420**	**523,290**
Distribution System						
50064100 71001	Regular Employee Salary	978,947	1,214,620	1,792,370	1,677,070	1,736,250
50064100 71002	Overtime	15,059	37,480	53,950	53,950	107,110
50064100 71003	Part-time Salary	393	0	0	0	0
50064100 71004	Contract Employee salary	33,682	7,538	0	0	0
50064100 71007	Uniform Allowance	2,813	4,508	7,900	7,900	7,400
50064100 71008	Meal Allowance	3,675	400	0	500	500
50064100 71009	Incentive Pay	81,523	75,233	7,800	7,710	1,800
50064100 71011	Workers Compensation	39,400	23,200	70,380	70,380	86,400
50064100 71012	Medical Insurance	217,556	204,416	301,750	251,740	298,600
50064100 71013	Dental Insurance	10,840	11,507	17,000	13,780	16,000
50064100 71014	Vision Insurance	2,710	2,877	4,250	3,360	4,000
50064100 71015	Medicare Insurance	16,187	17,068	26,230	24,840	26,860
50064100 71021	Service Contribution-PERS	237,525	243,359	361,510	308,530	379,840
50064100 71023	Deferred Comp	25,819	32,599	52,330	30,800	33,170
50064100 71024	LI & AD & D	8,884	8,933	15,840	15,840	14,510
50064100 71025	Unemployment Insurance	5,443	6,186	9,860	8,400	9,530
50064100 71028	LTD	64	2,798	6,270	6,400	12,130
50064100 71029	Chiropractic	650	690	1,020	800	960
50064100 71030	Medical In-lieu	444	271	0	0	0
50064100 71031	Other Benefits	36,960	40,500	65,450	65,450	68,960
50064100 71032	Cell Stipend	602	1,024	1,200	1,200	9,600
50064100 71189	Personnel Transfer Charges	355	0	0	0	0
Salaries & Benefits Total		**1,719,531**	**1,935,208**	**2,795,110**	**2,548,650**	**2,813,620**
50064100 72202	Telephone	689	724	0	500	700
50064100 72203	Cellular phone charges	180	1,140	1,500	1,500	1,500
50064100 72306	Safety Equipment	0	27,026	40,000	65,000	55,000
50064100 72314	Business Expense	0	100	0	0	0
50064100 72315	Conference Expense	0	1,738	30,000	30,000	25,000
50064100 72323	Transport of Materials	0	2,700	0	250	0
50064100 72352	Special Dept Materials	72	430,257	0	0	0
50064100 72358	Training and Education	0	891	20,000	20,000	28,000
50064100 72359	Small Tools and Equipment	47	63,580	45,000	60,000	95,000
50064100 72450	Misc. Professional Services	974	12,035	30,000	30,000	30,000

Electric Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
50064100 72499 Misc Contract Services	408,048	444,556	500,000	500,000	510,000
50064100 72530 Repairs to Communication Equip	0	0	1,500	1,500	2,000
50064100 72531 Repairs to Machines & Equip	0	0	0	0	5,000
50064100 72990 Special Payments	10,913	1,513	0	0	0
Supplies & Services Total	**420,923**	**986,260**	**668,000**	**708,750**	**752,200**
50064100 74070 PL & PD/Other Insurance	20,200	21,600	49,300	49,300	57,000
Insurances Total	**20,200**	**21,600**	**49,300**	**49,300**	**57,000**
50064100 77020 Capital Projects	86,028	5,385	0	0	0
50064100 77030 Machinery and equipment	640,828	106,400	0	0	0
Capital Total	**726,856**	**111,785**	**0**	**0**	**0**
Distribution System Total	**2,887,511**	**3,054,853**	**3,512,410**	**3,306,700**	**3,622,820**
Substation Maintenance					
50064200 71001 Regular Employee Salary	283,168	273,564	564,930	567,560	703,460
50064200 71002 Overtime	2,085	1,603	10,120	10,120	11,980
50064200 71003 Part-time Salary	437	0	0	0	0
50064200 71007 Uniform Allowance	463	328	1,000	1,800	1,400
50064200 71008 Meal Allowance	(2,895)	25	0	50	250
50064200 71009 Incentive Pay	20,950	25,963	600	2,740	1,800
50064200 71010 Admin Leave Pay	713	0	0	0	0
50064200 71011 Workers Compensation	11,820	12,630	20,700	20,700	37,800
50064200 71012 Medical Insurance	41,957	41,992	93,080	90,950	122,070
50064200 71013 Dental Insurance	2,489	2,417	5,000	5,280	7,000
50064200 71014 Vision Insurance	622	604	1,250	1,300	1,750
50064200 71015 Medicare Insurance	4,455	4,409	8,230	8,360	10,250
50064200 71021 Service Contribution-PERS	57,353	60,383	113,270	109,690	154,030
50064200 71023 Deferred Comp	7,500	8,560	16,950	11,390	13,740
50064200 71024 LI & AD & D	2,245	2,158	4,860	4,860	5,890
50064200 71025 Unemployment Insurance	1,347	1,452	3,110	2,990	3,870
50064200 71028 LTD	17	660	1,980	2,020	4,920
50064200 71029 Chiropractic	149	145	300	310	420
50064200 71031 Other Benefits	11,090	12,150	19,250	19,250	30,170
50064200 71032 Cell Stipend	631	1,342	2,500	2,500	4,200
Salaries & Benefits Total	**446,593**	**450,386**	**867,130**	**861,870**	**1,115,000**
50064200 72306 Safety Equipment	0	2,418	25,000	25,000	20,000
50064200 72315 Conference Expense	0	537	0	1,000	0
50064200 72352 Special Dept Materials	3,674	6,993	8,000	8,000	0
50064200 72358 Training and Education	0	7,592	25,000	25,000	15,000
50064200 72359 Small Tools and Equipment	19,676	42,409	75,000	75,000	82,900
50064200 72450 Misc. Professional Services	0	11,601	15,000	5,000	5,000
50064200 72499 Misc Contract Services	1,493	3,964	6,500	6,500	5,000
50064200 72531 Repairs to Machines & Equip	2,179	258	0	0	0
Supplies & Services Total	**27,021**	**75,772**	**154,500**	**145,500**	**127,900**
50064200 74070 PL & PD/Other Insurance	6,060	6,480	14,500	14,500	26,600
Insurances Total	**6,060**	**6,480**	**14,500**	**14,500**	**26,600**
50064200 77030 Machinery and equipment	8,347	25,257	10,000	0	0
Capital Total	**8,347**	**25,257**	**10,000**	**0**	**0**
Substation Maintenance Total	**488,022**	**557,896**	**1,046,130**	**1,021,870**	**1,269,500**
Street Lights					
50064300 71001 Regular Employee Salary	0	136,655	0	0	0
50064300 71002 Overtime	0	1,505	0	0	0
50064300 71007 Uniform Allowance	0	500	0	0	0
50064300 71009 Incentive Pay	0	5,244	0	0	0
50064300 71011 Workers Compensation	0	8,420	0	0	0
50064300 71012 Medical Insurance	0	22,361	0	0	0
50064300 71013 Dental Insurance	0	1,220	0	0	0
50064300 71014 Vision Insurance	0	305	0	0	0
50064300 71015 Medicare Insurance	0	2,092	0	0	0

Electric Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
50064300 71021 Service Contribution-PERS	0	26,686	0	0	0
50064300 71023 Deferred Comp	0	1,972	0	0	0
50064300 71024 LI & AD & D	0	1,227	0	0	0
50064300 71025 Unemployment Insurance	0	741	0	0	0
50064300 71028 LTD	0	337	0	0	0
50064300 71029 Chiropractic	0	73	0	0	0
50064300 71031 Other Benefits	0	8,100	0	0	0
Salaries & Benefits Total	**0**	**217,439**	**0**	**0**	**0**
50064300 72203 Cellular phone charges	0	368	0	0	0
Supplies & Services Total	**0**	**368**	**0**	**0**	**0**
50064300 74070 PL & PD/Other Insurance	0	8,420	0	0	0
Insurances Total	**0**	**8,420**	**0**	**0**	**0**
50064300 77020 Capital Projects	0	20,885	0	0	0
50064300 77030 Machinery and equipment	0	7,113	0	0	0
Street Lights Total	**0**	**254,225**	**0**	**0**	**0**
Meter Maintenance					
50064400 71001 Regular Employee Salary	0	94,433	99,520	102,710	199,040
50064400 71002 Overtime	0	192	2,170	2,170	3,830
50064400 71007 Uniform Allowance	0	150	200	300	400
50064400 71009 Incentive Pay	0	1,740	1,800	1,820	0
50064400 71011 Workers Compensation	0	4,210	4,140	4,140	10,800
50064400 71012 Medical Insurance	0	19,982	20,510	20,750	41,020
50064400 71013 Dental Insurance	0	942	1,000	1,010	2,000
50064400 71014 Vision Insurance	0	236	250	250	500
50064400 71015 Medicare Insurance	0	1,404	1,470	1,520	2,940
50064400 71021 Service Contribution-PERS	0	21,324	20,300	20,210	42,650
50064400 71023 Deferred Comp	0	2,888	2,990	2,990	0
50064400 71024 LI & AD & D	0	865	870	870	1,640
50064400 71025 Unemployment Insurance	0	520	550	540	1,070
50064400 71028 LTD	0	236	350	360	1,370
50064400 71029 Chiropractic	0	57	60	60	120
50064400 71031 Other Benefits	0	4,050	3,850	3,850	8,620
Salaries & Benefits Total	**0**	**153,229**	**160,030**	**163,550**	**316,000**
50064400 72202 Telephone	0	162	1,000	0	2,500
50064400 72203 Cellular phone charges	0	1,973	2,500	3,500	6,000
50064400 72306 Safety Equipment	0	0	4,000	4,000	10,500
50064400 72315 Conference Expense	0	0	2,500	2,500	2,500
50064400 72358 Training and Education	0	0	2,000	0	10,000
50064400 72359 Small Tools and Equipment	0	2,791	2,500	2,500	10,000
50064400 72360 Meters	0	0	0	0	60,000
50064400 72450 Misc. Professional Services	0	21,751	182,000	182,000	220,000
50064400 72530 Repairs to Communication Equip	0	0	500	500	500
Supplies & Services Total	**0**	**26,676**	**197,000**	**195,000**	**322,000**
50064400 74070 PL & PD/Other Insurance	0	2,160	2,900	2,900	3,800
Insurances Total	**0**	**2,160**	**2,900**	**2,900**	**3,800**
50064400 77030 Machinery and equipment	0	45,385	50,000	50,000	0
Capital Total	**0**	**45,385**	**50,000**	**50,000**	**0**
Meter Maintenance Total	**0**	**227,450**	**409,930**	**411,450**	**641,800**
Capital Projects					
50199000 76220 Operating Transfer Out	0	826,378	0	0	0
Operating Transfer Out Total	**0**	**826,378**	**0**	**0**	**0**
50199000 77020 Capital Projects	250,000	1,655,920	5,276,070	5,002,500	3,955,000
50199000 77040 Vehicles	170,661	534,235	360,000	360,000	350,000
Capital Total	**420,661**	**2,190,155**	**5,636,070**	**5,362,500**	**4,305,000**
Capital Projects Total	**420,661**	**3,016,533**	**5,636,070**	**5,362,500**	**4,305,000**

Electric Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
EU Rate Stabilization					
502 76050 Intrafund Transfers Out	0	0	2,179,960	2,179,980	0
Operating Transfer Out Total	**0**	**0**	**2,179,960**	**2,179,980**	**0**
EU Rate Stabilization Total	**0**	**0**	**2,179,960**	**2,179,980**	**0**
Public Benefits Administration					
50465001 71189 Personnel Transfer Charges	22,336	21,841	76,130	76,130	80,820
Salaries & Benefits Total	**22,336**	**21,841**	**76,130**	**76,130**	**80,820**
50465001 72301 Printing/Binding/Duplication	0	3,360	5,000	0	5,000
50465001 72303 Advertising	8,215	2,065	20,000	15,000	20,000
50465001 72308 Books & Periodicals	0	56	0	0	0
50465001 72314 Business Expense	599	163	2,000	1,000	2,000
50465001 72315 Conference Expense	0	941	5,000	3,500	5,000
50465001 72338 Sponsorships	12,500	1,650	10,000	10,000	10,000
50465001 72352 Special Dept Materials	1,740	671	6,000	6,000	5,000
50465001 72358 Training and Education	0	4,941	0	1,500	2,000
50465001 72399 Supplies & Services NOC	257	0	3,000	3,000	3,000
50465001 72450 Misc. Professional Services	0	79,045	100,000	120,000	100,000
50465001 72901 Generation	0	0	137,212	111,520	114,520
50465001 72903 Management Services	0	0	11,680	11,680	12,420
50465001 72990 Special Payments	215,280	124,704	(2)	0	0
Supplies & Services Total	**238,591**	**217,595**	**299,890**	**283,200**	**278,940**
50465001 76220 Operating Transfer Out	90,000	11,600	3,500,000	3,500,000	0
Operating Transfer Out Total	**90,000**	**11,600**	**3,500,000**	**3,500,000**	**0**
Public Benefits Administration Total	**350,927**	**251,037**	**3,876,020**	**3,859,330**	**359,760**
Demand-Side Management Service					
50465100 72450 Misc. Professional Services	324,628	145,043	350,000	110,000	200,000
50465100 72920 Public Benefits Program	208,996	315,425	511,310	500,000	500,000
Supplies & Services Total	**533,624**	**460,468**	**861,310**	**610,000**	**700,000**
50465100 76220 Operating Transfer Out	0	881,880	0	0	0
Operating Transfer Out Total	**0**	**881,880**	**0**	**0**	**0**
Demand-Side Management Service Total	**533,624**	**1,342,348**	**861,310**	**610,000**	**700,000**
Low Income Services					
50465300 72399 Supplies & Services NOC	0	0	400,000	0	0
50465300 72450 Misc. Professional Services	20,731	0	130,000	130,000	100,000
50465300 72920 Public Benefits Program	481,746	495,472	0	444,000	424,840
50465300 72921 Lodi CARE Program	40,825	0	50,000	50,000	50,000
Supplies & Services Total	**543,303**	**495,472**	**580,000**	**624,000**	**574,840**
Low Income Services Total	**543,303**	**495,472**	**580,000**	**624,000**	**574,840**
Research Dev & Demonstration					
50465400 72450 Misc. Professional Services	0	0	2,500	2,500	2,500
50465400 72920 Public Benefits Program	5,000	0	70,000	70,000	70,000
Supplies & Services Total	**5,000**	**0**	**72,500**	**72,500**	**72,500**
50465400 77040 Vehicles	106,607	0	0	0	0
Capital Total	**106,607**	**0**	**0**	**0**	**0**
Research Dev & Demonstration Total	**111,607**	**0**	**72,500**	**72,500**	**72,500**
Solar rebates					
50665200 72920 Public Benefits Program	594,799	175,539	610,000	610,000	610,000
Solar rebates Total	**594,799**	**175,539**	**610,000**	**610,000**	**610,000**
Environmental Compliance					
50862500 72450 Misc. Professional Services	77,739	61,694	50,000	285,000	50,000
50862500 72452 Legal Counsel	30,663	7,241	50,000	50,000	50,000

Electric Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
50862500 72901 Generation	0	0	0	0	344,890
Supplies & Services Total	108,402	68,935	100,000	335,000	444,890
50862500 75027 Loan Interest	0	0	0	0	235,000
Debt Service Total	0	0	0	0	235,000
Environmental Compliance Total	**108,402**	**68,935**	**100,000**	**335,000**	**679,890**
Electric Utility Department Total	**66,609,920**	**70,486,548**	**82,349,350**	**81,694,790**	**73,705,900**

WATER UTILITY

Lodi's Water Utility provides clean drinking water each day to over 23,000 customer accounts.

The Water Utility, managed by the Public Works Department, is responsible for delivering clean water, repairing aging infrastructure and removing industrial contaminants PCE and TCE from Lodi's groundwater. The utility's budget is $11,632,580 in FY 2016/17, compared to $12,264,400 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year.

FY 2016/17 Water Services budgeted staffing is being increased by 1 to 58 positions. The Water utility shares staff with the Wastewater Utility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

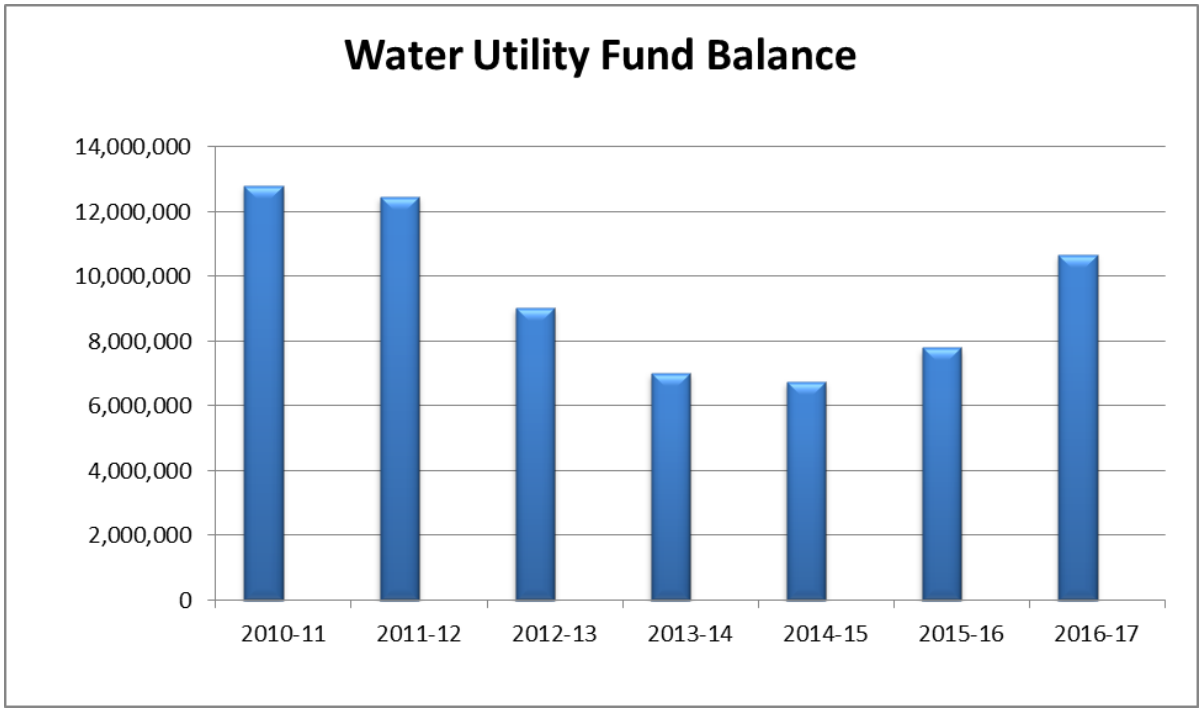
Water Utility Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

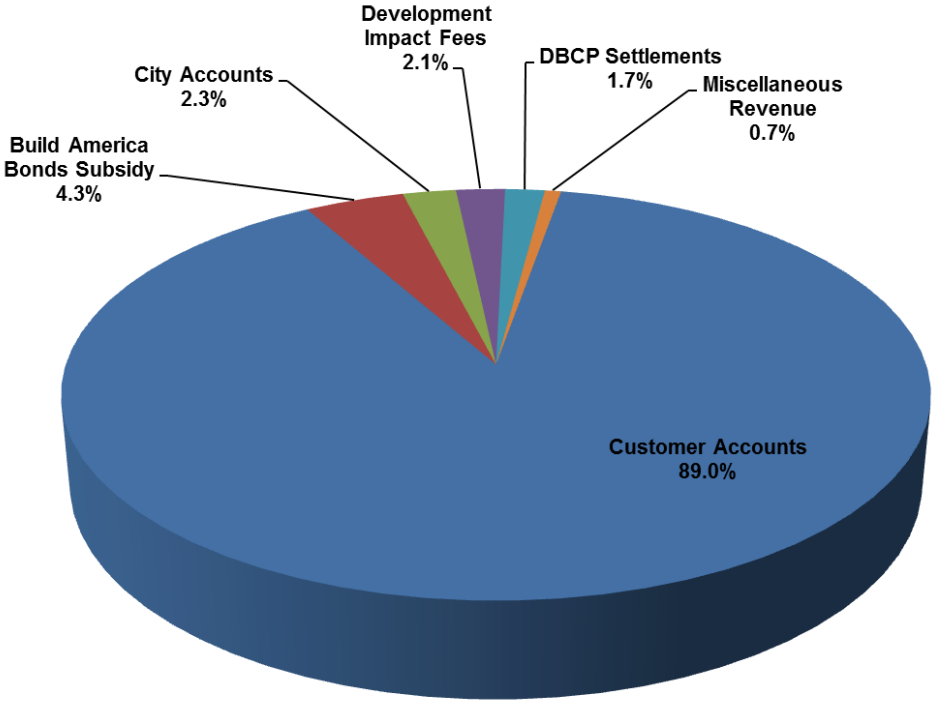
For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Water Utility Enterprise Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Cash Balance					
Beginning Cash Balance	9,044,659	7,027,567	7,432,927	6,755,522	7,807,772
Revenues	14,937,465	15,464,665	14,557,130	14,561,540	14,504,110
Expenditures	16,954,557	15,736,710	20,552,139	13,509,290	11,632,580
Net Difference (Revenues Less Expenditures)	(2,017,092)	(272,045)	(5,995,009)	1,052,250	2,871,530
Cash Balance					
Ending Cash Balance	7,027,567	6,755,522	1,437,918	7,807,772	10,679,302



Water Utility Revenues

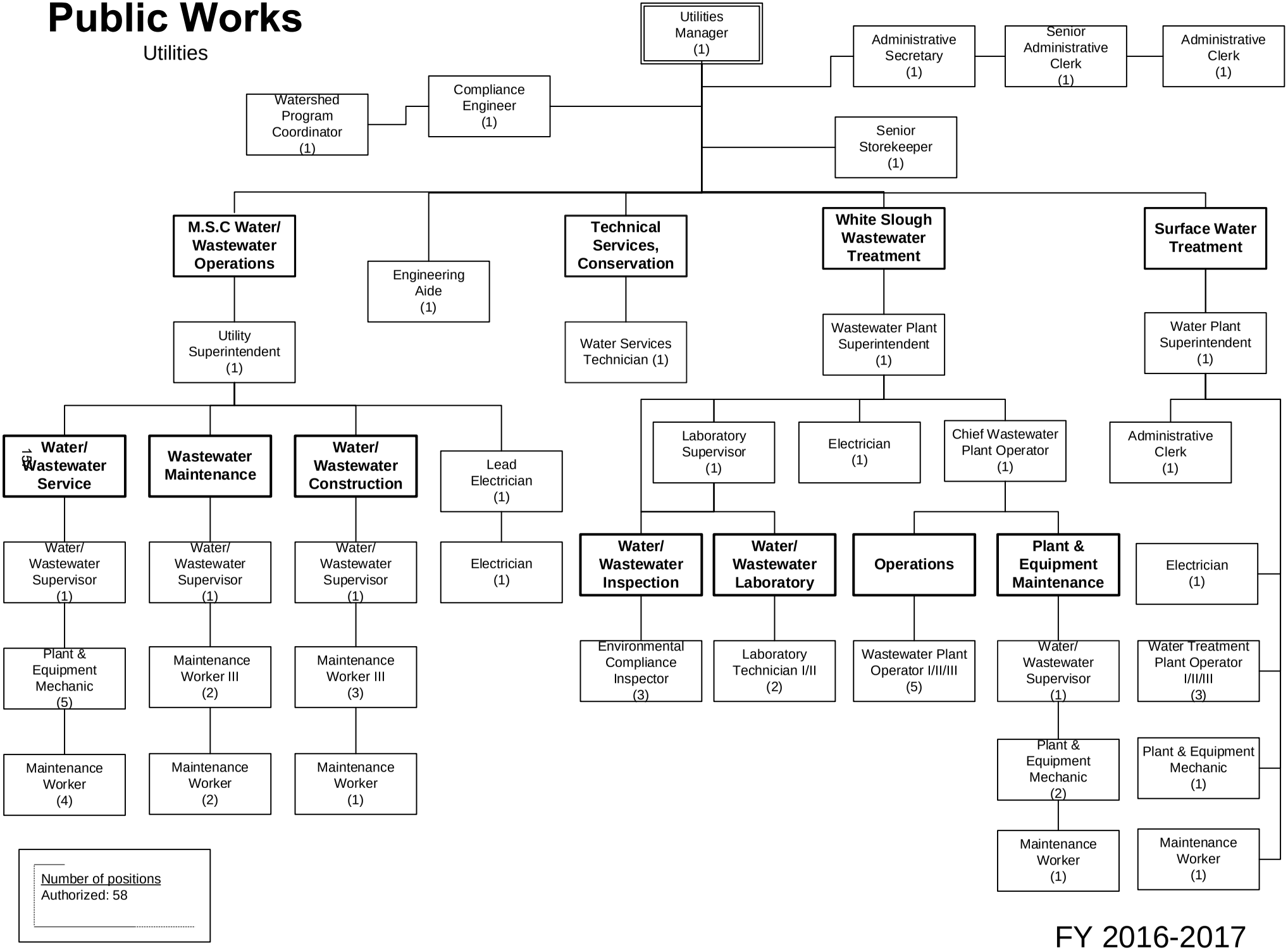


Revenue	Budget 2016-17
Customer Accounts	$12,905,300
Build America Bonds Subsidy	$617,020
City Accounts	$331,320
Development Impact Fees	$303,940
DBCP Settlements	$246,000
Miscellaneous Revenue	$100,530
Grand Total	$14,504,110

Water Utility Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
56000000	57701	Damage to Property	0	350	0	0	0	
56000000	58890	City Accounts	283,429	318,451	296,900	300,000	331,320	
56000000	58891	Customer Accounts	12,472,479	12,404,168	13,065,500	13,065,500	12,905,300	
56000000	58910	Water Tap Fees	17,664	(1,403)	20,000	20,000	2,000	
56200000	57501	Development Impact Fees	60,001	20,299	202,630	140,000	303,940	
56500000	58900	PCE-TCE Rate Revenue	168	0	0	0	0	
Charges for Services Total			**12,833,742**	**12,741,865**	**13,585,030**	**13,525,500**	**13,542,560**	
56000000	54332	Investment Earnings	86,686	54,015	60,060	0	98,530	
56000000	54391	Sale of City Property	16,632	10,696	0	1,000	0	
56100000	54332	Investment Earnings	31,605	32,870	0	0	0	
56100000	54391	Sale of City Property	5,938	0	0	0	0	
56200000	54332	Investment Earnings	407	259	0	0	0	
56300000	54332	Investment Earnings	101	67	0	0	0	
59000000	54332	Investment Earnings	12,717	12,058	0	0	0	
59100000	54332	Investment Earnings	8,367	5,480	0	0	0	
59200000	54332	Investment Earnings	54	(113)	0	0	0	
59300000	54332	Investment Earnings	35,142	23,237	0	0	0	
59400000	54332	Investment Earnings	4,654	2,742	0	0	0	
From Use of Money/Property Total			**202,304**	**141,312**	**60,060**	**1,000**	**98,530**	
561	50050	Intrafund Transfers In	0	4,000,000	0	0	0	
56100000	50001	Operating Transfer In	6,658,124	0	0	0	0	
Interfund Credit Total			**6,658,124**	**4,000,000**	**0**	**0**	**0**	
56000000	55026	Inventory Adjustments	0	(63,119)	0	0	0	
56000000	56403	Build America-BABs subsidy	614,377	613,715	662,040	662,040	617,020	Reflects actuals
56052001	55026	Inventory Adjustments	0	67,758	0	0	0	
Intergovernmental Rev Total			**614,377**	**618,355**	**662,040**	**662,040**	**617,020**	
56000000	55024	Revenue-Other	16,959	6,442	0	15,000	0	
Miscellaneous Revenue Total			**16,959**	**6,442**	**0**	**15,000**	**0**	
56000000	59525	Water Meter Installation	405,677	56,052	0	8,000	0	
56000000	59542	Infrastructure Replacement	(0)	0	0	0	0	
56100000	59596	DBCP Settlements	768,120	462,985	250,000	250,000	246,000	
59400000	59597	PCE/TCE Settlements	0	0	0	100,000	0	
Other Charges Total			**1,173,797**	**519,037**	**250,000**	**358,000**	**246,000**	
Total Water Utility Revenue			**21,499,302**	**18,027,010**	**14,557,130**	**14,561,540**	**14,504,110**	

Public Works

Utilities



FY 2016-2017

Water Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	2,356,349	2,309,986	2,470,280	2,655,820	2,859,290
Supplies & Services Total	3,661,196	3,111,614	3,804,910	3,642,730	3,745,690
Insurances Total	10,100	8,640	11,600	11,600	19,000
Debt Service Total	2,158,622	2,121,395	2,968,610	2,971,720	2,970,100
Operating Transfer Out Total	7,438,124	5,795,378	780,000	780,000	813,500
Capital Total	1,043,753	5,733,770	10,516,739	3,447,420	1,225,000
Total Water Utility	**16,668,144**	**19,080,783**	**20,552,139**	**13,509,290**	**11,632,580**

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
WATER SERVICES				
Administrative Clerk	1	1	2	2
Administrative Secretary	0	1	1	1
Chief Wastewater Plant Operator	1	1	1	1
Chief Water Treatment Plant Operator	1	0	0	0
Compliance Engineer	1	1	1	1
Deputy Public Works Director - Utilities	1	1	0	0
Electrician	3	3	3	3
Engineering Aide	0	1	1	1
Environmental Compliance Inspector	3	3	3	3
Laboratory Supervisor	0	0	1	1
Laboratory Technician I/II	2	2	2	2
Lead Electrician	1	1	1	1
Maintenance Worker I/II	3	3	3	3
Plant & Equipment Mechanic	7	7	7	8
Senior Administrative Clerk	1	1	1	1
Senior Storekeeper	1	1	1	1
Utilities Manager	0	0	1	1
Utility Superintendent	1	1	1	1
Wastewater Plant Operator I/II/III	6	6	5	5
Wastewater Plant Superintendent	1	1	1	1
Water Plant Superintendent	0	1	1	1
Water Services Technician	1	1	1	1
Water Treatment Plant Operator I/II/III	4	3	3	3
Watershed Program Coordinator	0	1	1	1
Water/Wastewater Maintenance Worker I/II	5	5	6	6
Water/Wastewater Maintenance Worker III	5	5	5	5
Water/Wastewater Supervisor	4	4	4	4
Water Services Total	**53**	**55**	**57**	**58**

Water Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	262,853	250,473	253,710	364,430	404,920	Additional position; COLA's
Overtime	132,776	132,027	163,460	190,550	171,820	
Part-time Salary	28,880	42,469	69,840	62,610	94,590	
Uniform Allowance	525	500	500	500	1,000	
Meal Allowance	20	10	0	0	2,900	
Incentive Pay	1,796	1,131	0	0	0	
Admin Leave Pay	2,108	0	3,240	3,300	4,010	
Workers Compensation	19,700	16,840	16,560	16,560	32,400	
Medical Insurance	67,882	69,813	72,570	96,220	108,860	
Dental Insurance	4,000	4,207	4,000	5,510	6,000	
Vision Insurance	1,000	1,052	1,000	1,380	1,500	
Medicare Insurance	6,248	6,142	3,670	6,850	9,850	
Service Contribution-PERS	48,987	46,096	50,180	70,900	88,000	Rate Increase
Deferred Comp	5,396	4,848	5,090	9,740	10,640	
LI & AD & D	1,256	1,582	930	970	1,210	
Unemployment Insurance	1,557	1,580	1,380	2,050	2,550	
LTD	11	612	880	890	2,820	
Chiropractic	240	252	240	330	360	
Medical In-lieu	47	0	0	0	0	
Other Benefits	18,480	16,200	15,400	15,400	25,860	
Personnel Transfer Charges	1,752,590	1,714,151	1,807,630	1,807,630	1,890,000	
Salaries & Benefits Total	**2,356,349**	**2,309,986**	**2,470,280**	**2,655,820**	**2,859,290**	
Postage	1,068	221	1,850	800	1,350	
Telephone	2,755	4,986	5,800	5,800	5,900	
Cellular phone charges	6,442	8,043	8,000	8,000	10,500	
Electricity	611,134	547,383	675,000	680,000	546,700	Est. based on projected usage
Gas	7,924	11,276	10,000	10,000	15,000	
Water	5,619	7,865	6,000	9,000	9,500	
Refuse	754	0	0	0	0	
Printing/Binding/Duplication	17,484	1,340	7,000	3,500	7,500	
Photocopying	5,890	336	2,500	1,500	1,750	
Advertising	2,679	2,331	13,000	13,000	20,000	
Uniforms	16,130	15,598	19,000	21,500	38,000	
Safety Equipment	30,088	26,586	44,500	42,000	44,500	
Office Supplies	9,723	14,509	24,500	17,000	22,500	
Books & Periodicals	523	1,664	3,250	2,750	2,750	
Membership & Dues	7,104	9,753	10,500	10,000	11,500	
Uncollectible Acct Expense	54,687	(964)	60,000	45,000	60,000	
Collection Agency Fees	(239)	706	1,500	1,500	1,500	
Bank Service Charges	43,303	63,581	45,000	45,000	55,000	
Information Systems Software	5,544	13,400	50,000	60,000	35,000	
Business Expense	2,220	503	3,500	2,500	3,500	

Water Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Conference Expense	4,082	5,828	6,000	6,000	8,000	
Rent of Land/Facilities	1,000	1,000	1,000	1,000	1,000	
Rental of Equipment	24,380	572	15,000	7,500	15,000	
Transport of Materials	132	537	1,000	1,000	1,000	
Special Dept Materials	709,820	459,093	464,500	454,500	500,000	
Janitorial Supplies	736	1,211	2,000	2,000	2,000	
General Supplies	1,131	4,217	3,700	7,600	12,500	
Medical Supplies	0	0	500	0	500	
Training and Education	14,392	19,242	20,000	19,500	16,600	
Small Tools and Equipment	33,800	32,541	43,700	39,200	42,700	
Laboratory Supplies	13,370	15,018	15,000	15,000	15,000	
Software Licensing Cost	24,643	27,941	50,000	30,000	40,000	
Overtime Meals	1,345	949	2,950	1,550	0	
Employees Physical Exams	75	0	0	200	0	
Tuition Reimbursement	2,736	2,736	8,000	3,000	8,000	
Supplies & Services NOC	3,640	771	4,050	1,450	3,550	
Misc. Professional Services	278,022	115,681	355,500	272,000	321,500	
Recording/Title Services	0	43,323	0	9,800	10,000	
Misc Contract Services	38,918	41,442	75,000	50,000	65,000	
Repairs to Communication Equip	859	795	1,000	1,000	1,000	
Repairs to Machines & Equip	36,462	31,606	83,000	73,000	95,000	
Repairs to Office Equip	19	0	550	0	550	
Repairs to Vehicles	42,900	39,879	39,230	39,230	42,200	
Repairs to Buildings	5,034	1,487	10,000	2,500	6,500	
Car Wash	203	151	200	200	150	
Motor Vehicle Fuel & Lube	24,619	23,943	23,720	23,720	27,230	
Taxes	280	855	1,050	1,020	1,050	
Refunds/Rebates	4,713	4,085	5,000	10,000	20,000	
Work for Others	209,645	95,000	108,850	108,850	100,000	
Public Benefits Program	0	42	0	50	0	
Lodi CARE Program	72	0	100	100	0	
WID Water Purchase	1,311,908	1,338,146	1,364,910	1,364,910	1,392,210	
Special Payments	41,430	74,404	108,500	118,000	105,000	
Supplies & Services Total	**3,661,196**	**3,111,614**	**3,804,910**	**3,642,730**	**3,745,690**	
PL & PD/Other Insurance	10,100	8,640	11,600	11,600	19,000	
Insurances Total	**10,100**	**8,640**	**11,600**	**11,600**	**19,000**	
Bond Interest	2,142,544	2,118,085	2,098,610	2,098,610	2,055,100	
Bond Principal	0	0	870,000	870,000	915,000	
Amortization	16,078	0	0	0	0	
Misc Debt Service Charges	0	3,310	0	3,110	0	
Debt Service Total	**2,158,622**	**2,121,395**	**2,968,610**	**2,971,720**	**2,970,100**	
Intrafund Transfers Out	0	4,000,000	0	0	0	

Water Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Operating Transfer Out	7,438,124	1,795,378	780,000	780,000	813,500	See supplemental info for details
Operating Transfer Out Total	**7,438,124**	**5,795,378**	**780,000**	**780,000**	**813,500**	
Capital Projects	995,370	5,635,588	10,282,480	3,257,420	1,000,000	
Machinery and equipment	17,356	30,566	122,000	100,000	110,000	
Vehicles	31,027	67,616	112,259	90,000	115,000	
Capital Total	**1,043,753**	**5,733,770**	**10,516,739**	**3,447,420**	**1,225,000**	
Total Water Utility	**16,668,144**	**19,080,783**	**20,552,139**	**13,509,290**	**11,632,580**	

ACTIVITY: Water Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Water
FUND: Water Fund

ACTIVITY DESCRIPTION

The Water Utility activity provides potable water to approximately 23,500 residential, commercial and industrial customers. The utility provides water for fire suppression to both public and private fire hydrants and fire suppression systems. Activity goals are to provide a reliable supply of safe drinking water, ensure prudent and responsible water use, provide a well maintained system of pumping, distribution and treatment facilities and equipment and to recruit and maintain a highly trained and motivated staff. This activity has five major elements:

- Administration - provides direction/supervision/planning for water utility activity; prepares studies/ reports on service operations and facilities; ensures compliance with existing and reviews/researches pending Federal and State water and groundwater regulations/legislation/ grants; represents City on water/groundwater related issues, including TCE/PCE; participates in design of capital projects.
- Water Conservation - promotes public education and enforces City's Water Conservation Program; responds to complaints; distributes water conservation material; offers rebates for water saving plumbing fixtures.
- Water Distribution - operates/repairs/maintains approx. 240 miles of water mains (ranging in diameter from 2"-14"), service lines, just under 5,000 water valves and approx. 1,860 fire hydrants; responds to customer complaints; monitors for compliance with State/Federal bacteriological standards.
- Work for others/capital improvement - constructs water main connection for new development and new wells and storage tanks; installs fire service lines, hydrants and large water services for new or existing customers; upgrades existing water systems; installs underground and above ground piping for new well sites and new water treatment systems.

SERVICE LEVEL ADJUSTMENTS

- Added one Plant and Equipment Mechanic position.

MAJOR 2015-16 ACCOMPLISHMENTS

- Water Meter Program Phase 5.
- 10C Water Well Rehabilitation.
- Well 23 GAC Replacement.

MAJOR 2016-17 OBJECTIVES

- Water Meter Program Phase 6.
- Well 22 Water Well Rehabilitation.
- Design/Specifications Meter Shop.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Potable water production (million gallons/year)	5,190	5,227	4,646
Number of water wells	27	28	28
Water use (gallons per capita per day)	225	225	200

RELATED ORGANIZATIONAL UNIT(S)

- 56052001
- 56052002
- 56052003
- 56052004
- 56052005
- 56052006
- 56052008

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Water Capital Outlay**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Miscellaneous Water Capital Outlay and Water Meter Program Granulated activated carbon replacement ($300,000), Phase 7 water meter program ($200,000), well 22 rehab ($150,000), water taps/misc water mains ($125,000), meter shop design ($50,000) and MSC security improvements ($25,000).	**850,000**
PCE/TCE Oversight costs ($100,000) and Central Plume extract and treatment system ($50,000).	**150,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Water Capital Outlay**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement Vehicles **115,000**
Replacement of construction vehicle #04-001 ($60,000), purchase new inspector vehicle ($30,000) and new water conservation vehicle ($25,000).

Water Utility Department			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
PW Water Administration							
560	76050	Intrafund Transfers Out	0	4,000,000	0	0	0
Operating Transfer Out Total			**0**	**4,000,000**	**0**	**0**	**0**
56052001	71001	Regular Employee Salary	0	19,614	45,510	49,700	49,220
56052001	71002	Overtime	0	9,871	2,910	30,000	20,100
56052001	71003	Part-time Salary	0	0	7,230	0	0
56052001	71008	Meal Allowance	0	0	0	0	500
56052001	71011	Workers Compensation	0	0	4,140	4,140	5,400
56052001	71012	Medical Insurance	0	9,913	20,510	23,080	20,510
56052001	71013	Dental Insurance	0	509	1,000	1,140	1,000
56052001	71014	Vision Insurance	0	127	250	290	250
56052001	71015	Medicare Insurance	0	366	660	920	1,000
56052001	71021	Service Contribution-PERS	0	3,524	9,100	9,780	10,530
56052001	71023	Deferred Comp	0	583	1,370	1,460	1,450
56052001	71024	LI & AD & D	0	118	70	70	70
56052001	71025	Unemployment Insurance	0	107	250	260	270
56052001	71028	LTD	0	49	160	160	340
56052001	71029	Chiropractic	0	31	60	70	60
56052001	71031	Other Benefits	0	0	3,850	3,850	4,310
56052001	71189	Personnel Transfer Charges	885,469	709,799	869,840	869,840	750,000
Salaries & Benefits Total			**885,469**	**754,611**	**966,910**	**994,760**	**865,010**
56052001	72201	Postage	29	163	200	200	200
56052001	72202	Telephone	312	404	500	500	500
56052001	72203	Cellular phone charges	3,696	4,803	4,500	4,500	6,000
56052001	72301	Printing/Binding/Duplication	12,743	113	4,000	1,000	2,000
56052001	72302	Photocopying	5,890	79	2,000	500	1,000
56052001	72303	Advertising	2,235	138	500	500	500
56052001	72305	Uniforms	11,354	11,393	13,000	13,000	30,000
56052001	72306	Safety Equipment	3,349	1,315	7,500	5,000	7,500
56052001	72307	Office Supplies	2,634	2,244	3,000	3,000	8,000
56052001	72308	Books & Periodicals	263	839	1,000	1,000	500
56052001	72309	Membership & Dues	6,431	7,252	8,000	8,000	9,000
56052001	72310	Uncollectible Acct Expense	54,687	(964)	60,000	45,000	60,000
56052001	72311	Collection Agency Fees	(239)	706	1,500	1,500	1,500
56052001	72312	Bank Service Charges	43,303	63,581	45,000	45,000	55,000
56052001	72313	Information Systems Software	3,255	7,682	20,000	20,000	20,000
56052001	72314	Business Expense	1,658	208	2,000	1,000	2,000
56052001	72315	Conference Expense	2,438	2,219	3,000	3,000	5,000
56052001	72352	Special Dept Materials	6,095	6,871	8,000	8,000	7,000
56052001	72353	Janitorial Supplies	277	476	500	500	500
56052001	72355	General Supplies	0	12	200	600	1,000
56052001	72356	Medical Supplies	0	0	500	0	500
56052001	72358	Training and Education	8,916	12,703	10,000	10,000	10,000
56052001	72359	Small Tools and Equipment	4,149	1,909	8,000	3,500	7,000
56052001	72369	Software Licensing Cost	24,643	27,941	50,000	30,000	40,000
56052001	72370	Overtime Meals	61	104	500	250	0
56052001	72376	Tuition Reimbursement	2,736	0	5,000	0	5,000
56052001	72399	Supplies & Services NOC	2,097	66	3,500	500	2,000
56052001	72450	Misc. Professional Services	53,348	17,801	60,000	50,000	60,000
56052001	72495	Recording/Title Services	0	43,323	0	9,800	10,000
56052001	72499	Misc Contract Services	12,376	8,760	15,000	10,000	15,000
56052001	72530	Repairs to Communication Equip	859	795	1,000	1,000	1,000
56052001	72531	Repairs to Machines & Equip	0	604	1,000	1,000	3,000
56052001	72532	Repairs to Office Equip	0	0	500	0	500
56052001	72533	Repairs to Vehicles	40,288	36,078	36,030	36,030	40,000
56052001	72534	Repairs to Buildings	4,722	987	8,500	1,000	5,000
56052001	72536	Car Wash	203	151	200	200	150
56052001	72551	Motor Vehicle Fuel & Lube	23,935	23,196	22,970	22,970	26,480
56052001	72823	Refunds/Rebates	4,713	4,085	5,000	10,000	20,000

Water Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
56052001 72920 Public Benefits Program	0	42	0	50	0
56052001 72921 Lodi CARE Program	72	0	100	100	0
56052001 72950 WID Water Purchase	1,311,908	1,338,146	1,364,910	1,364,910	1,392,210
56052001 72990 Special Payments	41,428	65,692	60,000	60,000	50,000
Supplies & Services Total	**1,696,865**	**1,691,918**	**1,837,110**	**1,773,110**	**1,905,040**
56052001 74070 PL & PD/Other Insurance	0	0	2,900	2,900	3,800
Insurances Total	**0**	**0**	**2,900**	**2,900**	**3,800**
56052001 75024 Bond Interest	2,142,544	2,118,085	2,098,610	2,098,610	2,055,100
56052001 75025 Bond Principal	0	0	870,000	870,000	915,000
56052001 75045 Amortization	16,078	0	0	0	0
56052001 75099 Misc Debt Service Charges	0	3,310	0	3,110	0
Debt Service Total	**2,158,622**	**2,121,395**	**2,968,610**	**2,971,720**	**2,970,100**
56052001 76220 Operating Transfer Out	7,438,124	780,000	780,000	780,000	813,500
Operating Transfer Out Total	**7,438,124**	**780,000**	**780,000**	**780,000**	**813,500**
56052001 77030 Machinery and equipment	9,585	9,611	22,000	10,000	10,000
Capital Total	**9,585**	**9,611**	**22,000**	**10,000**	**10,000**
PW Water Administration Total	**12,188,664**	**9,357,536**	**6,577,530**	**6,532,490**	**6,567,450**
Damage To City Property					
56052002 71002 Overtime	182	151	1,020	1,020	1,080
56052002 71009 Incentive Pay	9	11	0	0	0
56052002 71015 Medicare Insurance	3	2	0	0	0
56052002 71189 Personnel Transfer Charges	339	0	0	0	0
Salaries & Benefits Total	**533**	**164**	**1,020**	**1,020**	**1,080**
56052002 72352 Special Dept Materials	12	161	1,000	1,000	1,000
56052002 72370 Overtime Meals	0	0	50	0	0
56052002 72533 Repairs to Vehicles	603	0	1,000	1,000	0
56052002 72990 Special Payments	485	(31,746)	1,000	1,000	2,000
Supplies & Services Total	**1,099**	**(31,585)**	**3,050**	**3,000**	**3,000**
Damage To City Property Total	**1,632**	**(31,420)**	**4,070**	**4,020**	**4,080**
Water Wells					
56052003 71002 Overtime	7,333	12,912	15,280	15,280	14,840
56052003 71008 Meal Allowance	0	0	0	0	200
56052003 71009 Incentive Pay	109	54	0	0	0
56052003 71012 Medical Insurance	0	683	0	790	0
56052003 71013 Dental Insurance	0	46	0	50	0
56052003 71014 Vision Insurance	0	12	0	10	0
56052003 71015 Medicare Insurance	109	186	0	80	220
56052003 71023 Deferred Comp	29	8	0	0	0
56052003 71024 LI & AD & D	0	4	0	10	0
56052003 71029 Chiropractic	0	3	0	0	0
56052003 71189 Personnel Transfer Charges	182,407	222,335	200,000	200,000	250,000
Salaries & Benefits Total	**189,987**	**236,242**	**215,280**	**216,220**	**265,260**
56052003 72201 Postage	63	0	150	0	150
56052003 72202 Telephone	2,263	4,289	5,000	5,000	5,000
56052003 72203 Cellular phone charges	180	260	500	500	500
56052003 72211 Electricity	500,390	434,089	550,000	550,000	376,700
56052003 72213 Water	5,619	7,590	6,000	6,000	7,000
56052003 72306 Safety Equipment	1,059	87	5,000	5,000	5,000
56052003 72307 Office Supplies	197	725	1,000	1,000	1,000
56052003 72352 Special Dept Materials	109,941	86,916	120,000	100,000	100,000
56052003 72355 General Supplies	0	317	500	500	500
56052003 72358 Training and Education	800	282	1,000	500	1,000
56052003 72359 Small Tools and Equipment	7,581	9,724	10,000	10,000	10,000
56052003 72370 Overtime Meals	69	19	200	100	0
56052003 72399 Supplies & Services NOC	240	0	500	250	500
56052003 72450 Misc. Professional Services	28,188	33,498	74,000	35,000	40,000
56052003 72499 Misc Contract Services	9,798	14,468	15,000	15,000	15,000

Water Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
56052003 72531 Repairs to Machines & Equip	33,018	26,236	40,000	30,000	40,000
56052003 72822 Taxes	18	18	50	20	50
56052003 72861 Work for Others	209,645	95,000	108,850	108,850	100,000
56052003 72990 Special Payments	2,139	1,965	3,000	3,000	3,000
Supplies & Services Total	**911,208**	**715,483**	**940,750**	**870,720**	**705,400**
56052003 77030 Machinery and equipment	1,188	0	40,000	30,000	40,000
Capital Total	**1,188**	**0**	**40,000**	**30,000**	**40,000**
Water Wells Total	**1,102,383**	**951,725**	**1,196,030**	**1,116,940**	**1,010,660**
Distribution Capacity					
56052004 71002 Overtime	49,017	47,192	59,020	59,020	48,840
56052004 71003 Part-time Salary	0	0	0	0	14,380
56052004 71008 Meal Allowance	0	0	0	0	2,000
56052004 71009 Incentive Pay	1,593	999	0	0	0
56052004 71012 Medical Insurance	0	3,632	0	3,050	0
56052004 71013 Dental Insurance	0	369	0	290	0
56052004 71014 Vision Insurance	0	92	0	70	0
56052004 71015 Medicare Insurance	757	716	0	290	920
56052004 71021 Service Contribution-PERS	98	28	0	0	0
56052004 71023 Deferred Comp	250	101	0	0	0
56052004 71024 LI & AD & D	0	30	0	30	0
56052004 71029 Chiropractic	0	22	0	20	0
56052004 71030 Medical In-lieu	47	0	0	0	0
56052004 71189 Personnel Transfer Charges	542,179	657,516	595,000	595,000	660,000
Salaries & Benefits Total	**593,941**	**710,696**	**654,020**	**657,770**	**726,140**
56052004 72201 Postage	511	0	1,000	0	500
56052004 72305 Uniforms	525	0	1,000	500	2,000
56052004 72306 Safety Equipment	21,306	24,578	20,000	20,000	20,000
56052004 72307 Office Supplies	3,339	281	5,000	2,500	3,000
56052004 72308 Books & Periodicals	0	434	1,000	500	1,000
56052004 72322 Rental of Equipment	24,380	572	15,000	7,500	15,000
56052004 72352 Special Dept Materials	469,648	196,437	175,000	175,000	175,000
56052004 72355 General Supplies	638	259	1,000	500	1,000
56052004 72359 Small Tools and Equipment	11,446	12,502	15,000	15,000	15,000
56052004 72370 Overtime Meals	1,144	747	2,000	1,000	0
56052004 72399 Supplies & Services NOC	0	(4)	50	0	50
56052004 72450 Misc. Professional Services	0	0	36,500	20,000	20,000
56052004 72499 Misc Contract Services	12,343	5,800	15,000	15,000	15,000
56052004 72531 Repairs to Machines & Equip	966	850	2,000	0	2,000
56052004 72532 Repairs to Office Equip	19	0	50	0	50
56052004 72990 Special Payments	(7,123)	38,491	40,000	40,000	40,000
Supplies & Services Total	**539,142**	**280,947**	**329,600**	**297,500**	**309,600**
56052004 77020 Capital Projects	660	0	0	0	0
Capital Total	**660**	**0**	**0**	**0**	**0**
Distribution Capacity Total	**1,133,743**	**991,643**	**983,620**	**955,270**	**1,035,740**
Surface Water Treatment Plant					
56052005 71001 Regular Employee Salary	262,503	230,828	208,200	314,730	355,700
56052005 71002 Overtime	75,583	59,295	82,670	82,670	84,420
56052005 71003 Part-time Salary	17,566	16,714	20,300	20,300	19,860
56052005 71007 Uniform Allowance	525	500	500	500	1,000
56052005 71008 Meal Allowance	20	10	0	0	200
56052005 71009 Incentive Pay	84	41	0	0	0
56052005 71010 Admin Leave Pay	2,108	0	3,240	3,300	4,010
56052005 71011 Workers Compensation	19,700	16,840	12,420	12,420	27,000
56052005 71012 Medical Insurance	67,882	55,585	52,060	69,300	88,350
56052005 71013 Dental Insurance	4,000	3,272	3,000	4,030	5,000
56052005 71014 Vision Insurance	1,000	818	750	1,010	1,250
56052005 71015 Medicare Insurance	5,201	4,459	3,010	5,280	6,830

Water Utility Department		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
56052005 71021	Service Contribution-PERS	48,889	42,544	41,080	61,120	77,470
56052005 71023	Deferred Comp	5,117	4,154	3,720	8,280	9,190
56052005 71024	LI & AD & D	1,256	1,430	860	860	1,140
56052005 71025	Unemployment Insurance	1,495	1,331	1,130	1,690	1,950
56052005 71028	LTD	11	563	720	730	2,480
56052005 71029	Chiropractic	240	196	180	240	300
56052005 71031	Other Benefits	18,480	16,200	11,550	11,550	21,550
56052005 71189	Personnel Transfer Charges	125,634	97,674	120,000	120,000	200,000
Salaries & Benefits Total		**657,292**	**552,456**	**565,390**	**718,010**	**907,700**
56052005 72201	Postage	464	57	500	600	500
56052005 72203	Cellular phone charges	2,566	2,981	3,000	3,000	4,000
56052005 72211	Electricity	110,744	113,294	125,000	130,000	170,000
56052005 72212	Gas	7,924	11,276	10,000	10,000	15,000
56052005 72213	Water	0	275	0	3,000	2,500
56052005 72215	Refuse	754	0	0	0	0
56052005 72301	Printing/Binding/Duplication	1,641	0	1,500	1,000	1,500
56052005 72302	Photocopying	0	257	500	1,000	750
56052005 72303	Advertising	0	267	500	500	500
56052005 72305	Uniforms	4,251	4,205	5,000	8,000	6,000
56052005 72306	Safety Equipment	4,373	606	12,000	12,000	12,000
56052005 72307	Office Supplies	3,490	11,259	15,000	10,000	10,000
56052005 72308	Books & Periodicals	260	390	1,000	1,000	1,000
56052005 72309	Membership & Dues	673	2,423	2,500	2,000	2,500
56052005 72313	Information Systems Software	2,288	5,719	30,000	40,000	15,000
56052005 72314	Business Expense	563	261	1,500	1,500	1,500
56052005 72315	Conference Expense	1,643	3,609	3,000	3,000	3,000
56052005 72321	Rent of Land/Facilities	1,000	1,000	1,000	1,000	1,000
56052005 72323	Transport of Materials	132	537	1,000	1,000	1,000
56052005 72352	Special Dept Materials	121,024	154,689	150,000	160,000	205,000
56052005 72353	Janitorial Supplies	458	736	1,500	1,500	1,500
56052005 72355	General Supplies	494	3,629	2,000	6,000	10,000
56052005 72358	Training and Education	4,676	5,766	8,000	8,000	5,000
56052005 72359	Small Tools and Equipment	10,534	8,308	10,000	10,000	10,000
56052005 72362	Laboratory Supplies	13,370	15,018	15,000	15,000	15,000
56052005 72370	Overtime Meals	70	0	200	200	0
56052005 72373	Employees Physical Exams	75	0	0	200	0
56052005 72376	Tuition Reimbursement	0	2,736	3,000	3,000	3,000
56052005 72399	Supplies & Services NOC	1,303	709	0	700	1,000
56052005 72450	Misc. Professional Services	185,327	53,340	163,500	145,500	150,000
56052005 72499	Misc Contract Services	4,401	12,415	30,000	10,000	20,000
56052005 72531	Repairs to Machines & Equip	0	615	30,000	32,000	40,000
56052005 72533	Repairs to Vehicles	2,010	3,802	2,200	2,200	2,200
56052005 72534	Repairs to Buildings	312	500	1,500	1,500	1,500
56052005 72551	Motor Vehicle Fuel & Lube	684	747	750	750	750
56052005 72822	Taxes	262	837	1,000	1,000	1,000
56052005 72990	Special Payments	4,500	0	4,500	14,000	10,000
Supplies & Services Total		**492,265**	**422,264**	**636,150**	**640,150**	**723,700**
56052005 74070	PL & PD/Other Insurance	10,100	8,640	8,700	8,700	15,200
Insurances Total		**10,100**	**8,640**	**8,700**	**8,700**	**15,200**
56052005 77030	Machinery and equipment	6,583	20,955	60,000	60,000	60,000
Capital Total		**6,583**	**20,955**	**60,000**	**60,000**	**60,000**
Surface Water Treatment Plant Total		**1,166,240**	**1,004,315**	**1,270,240**	**1,426,860**	**1,706,600**
Water Conservation Program						
56052006 71001	Regular Employee Salary	350	30	0	0	0
56052006 71002	Overtime	477	104	500	500	540
56052006 71003	Part-time Salary	11,313	25,755	42,310	42,310	60,350

Water Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
56052006 71015 Medicare Insurance	176	375	0	280	880
56052006 71025 Unemployment Insurance	62	142	0	100	330
Salaries & Benefits Total	**12,379**	**26,406**	**42,810**	**43,190**	**62,100**
56052006 72301 Printing/Binding/Duplication	3,100	1,227	1,500	1,500	4,000
56052006 72303 Advertising	444	1,926	12,000	12,000	19,000
56052006 72307 Office Supplies	63	0	500	500	500
56052006 72308 Books & Periodicals	0	0	250	250	250
56052006 72309 Membership & Dues	0	78	0	0	0
56052006 72314 Business Expense	0	34	0	0	0
56052006 72352 Special Dept Materials	1,422	2,945	2,500	2,500	4,000
56052006 72358 Training and Education	0	491	1,000	1,000	600
56052006 72359 Small Tools and Equipment	3	0	500	500	500
56052006 72450 Misc. Professional Services	125	571	1,500	1,500	31,500
Supplies & Services Total	**5,159**	**7,272**	**19,750**	**19,750**	**60,350**
Water Conservation Program Total	**17,538**	**33,678**	**62,560**	**62,940**	**122,450**
DBCP Monitoring Program					
56052008 71002 Overtime	183	2,503	2,060	2,060	2,000
56052008 71009 Incentive Pay	0	26	0	0	0
56052008 71013 Dental Insurance	0	11	0	0	0
56052008 71014 Vision Insurance	0	3	0	0	0
56052008 71015 Medicare Insurance	3	37	0	0	0
56052008 71023 Deferred Comp	0	2	0	0	0
56052008 71024 LI & AD & D	0	1	0	0	0
56052008 71029 Chiropractic	0	1	0	0	0
56052008 71189 Personnel Transfer Charges	16,562	26,828	22,790	22,790	30,000
Salaries & Benefits Total	**16,748**	**29,411**	**24,850**	**24,850**	**32,000**
56052008 72202 Telephone	180	292	300	300	400
56052008 72352 Special Dept Materials	1,679	11,075	8,000	8,000	8,000
56052008 72359 Small Tools and Equipment	87	97	200	200	200
56052008 72370 Overtime Meals	0	79	0	0	0
56052008 72450 Misc. Professional Services	11,034	10,470	20,000	20,000	20,000
56052008 72531 Repairs to Machines & Equip	2,478	3,301	10,000	10,000	10,000
Supplies & Services Total	**15,458**	**25,314**	**38,500**	**38,500**	**38,600**
DBCP Monitoring Program Total	**32,206**	**54,725**	**63,350**	**63,350**	**70,600**
Capital Projects					
56199000 76220 Operating Transfer Out	0	1,015,378	0	0	0
Operating Transfer Out Total	**0**	**1,015,378**	**0**	**0**	**0**
56199000 77020 Capital Projects	250,000	5,114,292	8,975,004	2,777,900	850,000
56199000 77040 Vehicles	31,027	67,616	112,259	90,000	115,000
56499000 77020 Capital Projects	2,672	420	0	0	0
56599000 77020 Capital Projects	47,823	135,614	127,774	67,510	25,000
59099000 77020 Capital Projects	294,914	200,297	1,030,505	356,180	50,000
59199000 77020 Capital Projects	66,618	4,404	0	1,200	25,000
59299000 77020 Capital Projects	75,801	0	0	0	0
59399000 77020 Capital Projects	0	175,732	99,197	36,620	25,000
59499000 77020 Capital Projects	256,882	4,830	50,000	18,010	25,000
Capital Total	**1,025,737**	**5,703,204**	**10,394,739**	**3,347,420**	**1,115,000**
Capital Projects Total	**1,025,737**	**6,718,582**	**10,394,739**	**3,347,420**	**1,115,000**
Water Utility Department Total	**16,668,144**	**19,080,783**	**20,552,139**	**13,509,290**	**11,632,580**

WASTEWATER UTILITY

The Wastewater Utility, managed by the Public Works Department, is responsible for collecting, conveying and treating 2.4 billion gallons of wastewater a year at the White Slough Water Pollution Control Facility. It also manages the City's storm drain system.

The utility has a budget of $20,965,390 in FY 2016/17, compared to $17,518,680 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year.

FY 2016/17 Water Services budgeted staffing is being increased by 1 to 58 positions. The Wastewater utility shares staff with the Water Utility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

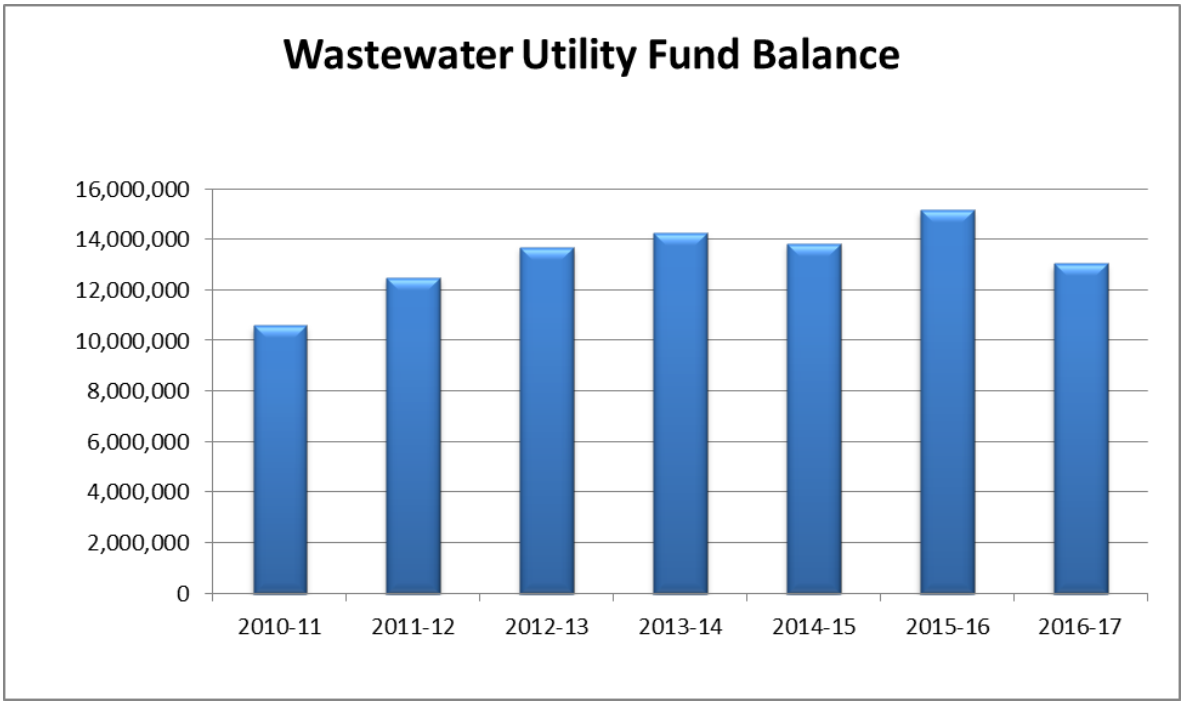
Wastewater Utility Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

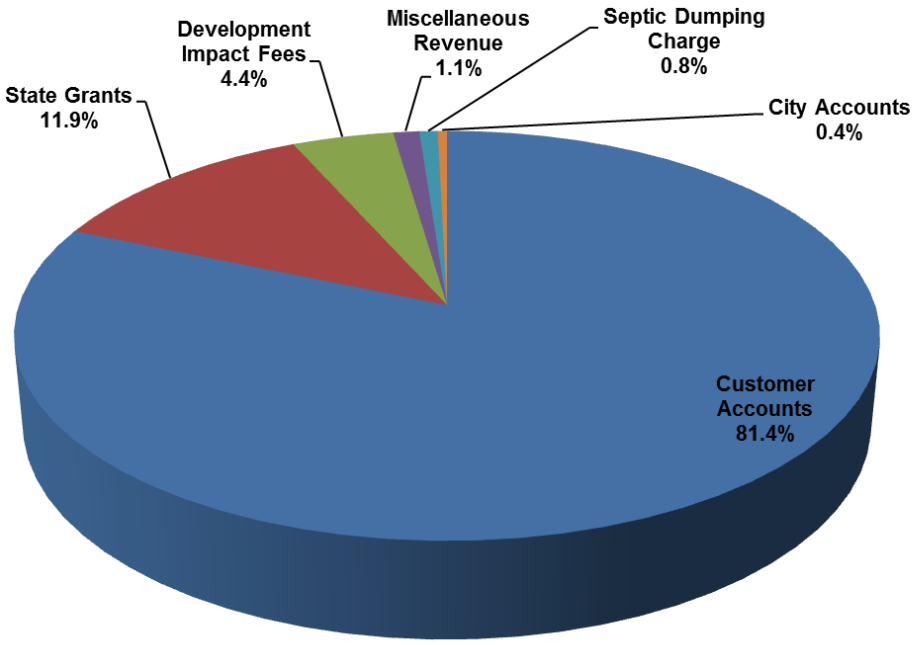
For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Wastewater Utility Enterprise Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Cash Balance					
Beginning Cash Balance	13,695,513	14,249,392	12,264,212	13,853,935	15,162,625
Revenues	14,990,584	15,796,825	16,426,930	16,404,260	18,867,980
Expenditures	14,436,705	16,192,282	19,605,680	15,095,570	20,965,390
Net Difference (Revenues Less Expenditures)	553,879	(395,457)	(3,178,750)	1,308,690	(2,097,410)
Cash Balance					
Ending Cash Balance	14,249,392	13,853,935	9,085,462	15,162,625	13,065,215



Wastewater Utility Revenues

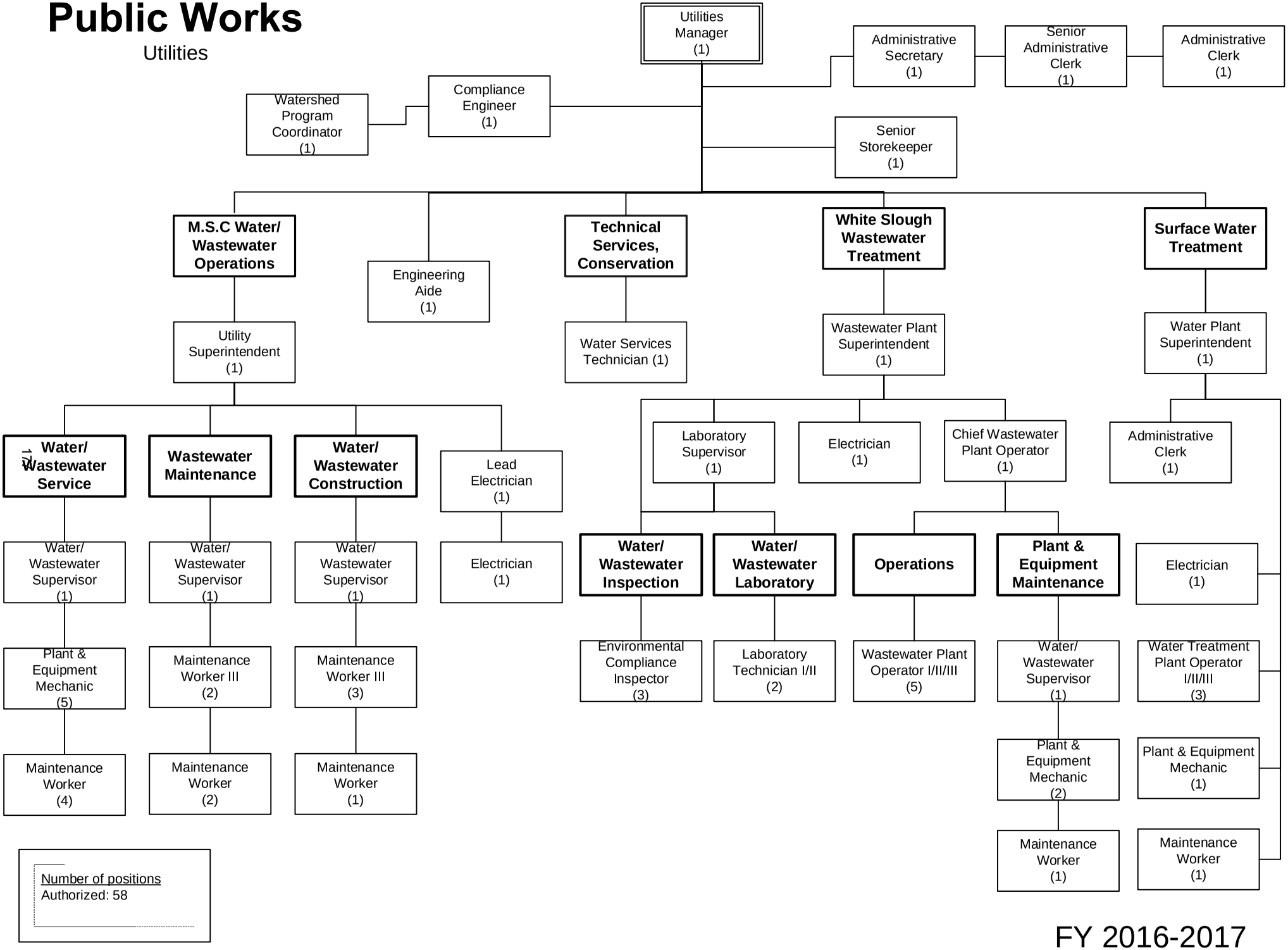


Revenue	Budget 2016-17
Customer Accounts	$15,353,490
State Grants	$2,250,000
Development Impact Fees	$827,570
Miscellaneous Revenue	$211,760
Septic Dumping Charge	$150,000
City Accounts	$75,160
Grand Total	$18,867,980

Wastewater Utility Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
53000000	57701	Damage to Property	18,936	0	0	0	0	
53000000	58890	City Accounts	69,283	71,675	72,800	73,000	75,160	
53000000	58891	Customer Accounts	14,186,357	14,642,448	14,904,500	14,920,000	15,353,490	
53000000	58920	Sewer Tap Fees	5,165	50,685	25,000	45,000	50,000	
53000000	58921	Sewer Reimbursements	0	50,234	0	0	0	
53300000	57501	Development Impact Fees	45,777	76,480	297,050	211,480	718,650	Increased development
53500000	57501	Development Impact Fees	130,364	107,514	0	4,000	108,920	Rosegate development
Charges for Services Total			**14,455,882**	**14,999,035**	**15,299,350**	**15,253,480**	**16,306,220**	
53000000	54332	Investment Earnings	82,037	56,679	34,990	34,990	161,760	
53000000	54391	Sale of City Property	8,400	3,480	0	0	0	
53100000	54332	Investment Earnings	2,025	1,575	0	0	0	
53100000	54391	Sale of City Property	0	429	0	0	0	
53200000	54332	Investment Earnings	334,998	292,948	0	0	0	
53300000	54332	Investment Earnings	3,116	1,583	0	0	0	
53500000	54332	Investment Earnings	5,133	3,806	0	0	0	
From Use of Money/Property Total			**435,708**	**360,499**	**34,990**	**34,990**	**161,760**	
53100000	50001	Operating Transfer In	3,122,468	0	0	0	0	
532	50050	Intrafund Transfers In	0	1,206,188	0	0	0	
53200000	50001	Operating Transfer In	3,589,041	0	0	0	0	
Interfund Credit Total			**6,711,509**	**1,206,188**	**0**	**0**	**0**	
53000000	55026	Inventory Adjustments	0	(2,050)	0	0	0	
53100000	56421	State Special Grants	0	0	0	0	2,250,000	
Intergovernmental Rev Total			**0**	**(2,050)**	**0**	**0**	**2,250,000**	
53000000	55024	Revenue-Other	25,236	12,411	0	8,200	0	
53000000	55025	Revenue Over/Short	0	1	0	0	0	
53000000	55102	Wrk for City-PW	6,338	0	0	0	0	
53100000	55024	Revenue-Other	75,000	0	942,590	957,590	0	
Miscellaneous Revenue Total			**106,573**	**12,412**	**942,590**	**965,790**	**0**	
53000000	59542	Infrastructure Replacement	49,453	0	0	0	0	
53000000	59586	Septic Disposal Charge	138,582	474,823	150,000	150,000	150,000	
Other Charges Total			**188,035**	**474,823**	**150,000**	**150,000**	**150,000**	
Total Wastewater Utility Revenue			**21,897,708**	**17,050,907**	**16,426,930**	**16,404,260**	**18,867,980**	

Public Works

Utilities



FY 2016-2017

Wastewater Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**3,255,490**	**3,273,693**	**3,498,010**	**3,248,020**	**3,173,900**
Supplies & Services Total	**2,662,713**	**3,075,410**	**3,042,340**	**2,907,550**	**3,519,460**
Insurances Total	**92,920**	**105,840**	**153,700**	**153,700**	**197,600**
Debt Service Total	**2,541,568**	**2,363,348**	**3,679,130**	**3,683,075**	**3,122,930**
Operating Transfer Out Total	**7,779,509**	**3,100,566**	**1,068,000**	**1,068,000**	**1,101,500**
Capital Total	**450,128**	**4,978,032**	**8,164,500**	**4,035,225**	**9,850,000**
Total Wastewater Utility	**16,782,328**	**16,896,889**	**19,605,680**	**15,095,570**	**20,965,390**

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
WATER SERVICES				
Administrative Clerk	1	1	2	2
Administrative Secretary	0	1	1	1
Chief Wastewater Plant Operator	1	1	1	1
Chief Water Treatment Plant Operator	1	0	0	0
Compliance Engineer	1	1	1	1
Deputy Public Works Director - Utilities	1	1	0	0
Electrician	3	3	3	3
Engineering Aide	0	1	1	1
Environmental Compliance Inspector	3	3	3	3
Laboratory Supervisor	0	0	1	1
Laboratory Technician I/II	2	2	2	2
Lead Electrician	1	1	1	1
Maintenance Worker I/II	3	3	3	3
Plant & Equipment Mechanic	7	7	7	8
Senior Administrative Clerk	1	1	1	1
Senior Storekeeper	1	1	1	1
Utilities Manager	0	0	1	1
Utility Superintendent	1	1	1	1
Wastewater Plant Operator I/II/III	6	6	5	5
Wastewater Plant Superintendent	1	1	1	1
Water Plant Superintendent	0	1	1	1
Water Services Technician	1	1	1	1
Water Treatment Plant Operator I/II/III	4	3	3	3
Watershed Program Coordinator	0	1	1	1
Water/Wastewater Maintenance Worker I/II	5	5	6	6
Water/Wastewater Maintenance Worker III	5	5	5	5
Water/Wastewater Supervisor	4	4	4	4
Water Services Total	**53**	**55**	**57**	**58**

Wastewater Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	2,780,724	2,630,526	3,162,850	3,052,130	3,262,760	
Overtime	156,427	230,590	160,370	203,340	204,540	
Part-time Salary	16,705	5,405	7,230	0	0	
Uniform Allowance	8,288	9,597	10,550	10,550	10,300	
Meal Allowance	20	136	0	0	2,550	
Incentive Pay	65,696	63,408	73,220	75,650	58,130	
Admin Leave Pay	7,302	0	15,790	16,100	16,150	
Workers Compensation	181,240	206,290	219,420	219,420	280,800	
Medical Insurance	666,066	668,527	857,920	719,090	775,740	
Dental Insurance	45,165	44,733	53,000	48,950	52,000	
Vision Insurance	11,290	11,163	13,250	12,250	13,000	
Medicare Insurance	42,610	41,657	47,300	46,510	51,500	
Service Contribution-PERS	498,387	498,007	649,130	619,360	723,350	Rate increase
Deferred Comp	67,541	69,143	77,530	75,050	74,380	
LI & AD & D	8,986	9,544	9,770	9,980	9,510	
Unemployment Insurance	14,387	14,355	17,390	16,360	17,880	
LTD	141	6,508	11,170	11,400	22,750	
Chiropractic	2,710	2,679	3,180	2,940	3,120	
Medical In-lieu	12,877	7,051	0	0	0	
Other Benefits	169,980	198,450	204,050	204,050	224,120	
Cell Stipend	1,726	2,824	3,000	3,000	4,200	
Personnel Transfer Recovery	(3,324,611)	(3,145,249)	(3,923,150)	(3,923,150)	(4,488,180)	Transfers to Water, Streets, Capital
Personnel Transfer Charges	1,821,834	1,698,350	1,825,040	1,825,040	1,855,300	
Salaries & Benefits Total	**3,255,490**	**3,273,693**	**3,498,010**	**3,248,020**	**3,173,900**	
Postage	85	177	700	350	1,000	
Telephone	7,442	14,254	14,400	11,750	14,200	
Cellular phone charges	5,703	6,680	6,000	6,500	8,000	
Electricity	592,277	598,885	662,480	661,000	632,100	
Gas	13,279	39,225	21,000	21,000	26,000	
Water	3,402	3,367	4,300	4,300	4,100	
Refuse	20,320	14,250	15,000	15,000	15,000	
Printing/Binding/Duplication	9,617	28	3,700	3,200	6,200	
Photocopying	8,818	49	2,150	1,150	1,000	
Advertising	2,134	599	2,300	2,000	2,000	
Uniforms	19,849	21,865	22,000	21,500	37,000	
Safety Equipment	12,827	18,158	70,000	35,000	55,000	
Office Supplies	9,178	14,356	14,800	13,500	14,900	
Books & Periodicals	253	580	700	500	1,100	
Membership & Dues	12,999	13,361	15,700	15,000	15,700	
Uncollectible Acct Expense	39,422	58,934	50,000	50,000	50,000	
Collection Agency Fees	(60)	171	500	250	500	
Bank Service Charges	26,439	38,729	30,000	30,000	30,000	

Wastewater Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Information Systems Software	15,214	31,209	20,700	17,500	23,700	
Business Expense	3,641	2,544	4,200	5,350	5,700	
Conference Expense	3,202	8,270	9,650	10,280	10,500	
Rental of Equipment	14,818	25,756	52,500	51,000	52,500	
Special Dept Materials	64,477	84,931	104,750	82,550	326,800	Plant supplies moved from capital
Janitorial Supplies	691	1,189	1,450	1,400	1,800	
General Supplies	195,633	265,766	159,000	158,500	194,300	
Medical Supplies	0	281	1,000	300	1,000	
Training and Education	12,413	19,033	25,250	20,750	25,500	
Small Tools and Equipment	42,776	42,845	55,000	52,000	55,000	
Laboratory Supplies	23,488	22,855	25,000	75,000	30,000	
Software Licensing Cost	6,920	18,270	51,000	22,000	40,000	
Overtime Meals	1,453	418	2,550	2,100	0	
Tuition Reimbursement	0	0	300	0	0	
Supplies & Services NOC	4,157	1,241	4,000	2,610	4,000	
Misc. Professional Services	414,028	604,363	723,800	590,300	881,000	Pipeline video inspection
Misc Contract Services	20,258	13,563	47,500	68,500	47,500	
Repairs to Communication Equip	1,682	1,450	7,000	11,500	4,000	
Repairs to Machines & Equip	624,857	586,923	287,000	280,500	297,000	
Repairs to Office Equip	0	0	500	0	500	
Repairs to Vehicles	138,092	138,738	137,070	135,070	145,790	
Repairs to Buildings	4,409	16,513	9,000	21,500	15,000	
Car Wash	479	393	470	490	430	
Motor Vehicle Fuel & Lube	70,235	56,849	68,310	68,310	61,130	
Taxes	127	128	160	160	200	
Refunds/Rebates	4,565	4,085	5,000	10,000	10,000	
Work for Others	10,000	31,000	7,500	7,500	28,310	
Lodi CARE Program	92	0	100	100	0	
Special Payments	201,023	253,132	296,850	320,280	344,000	Regulatory; Aquatics Science Center
Supplies & Services Total	**2,662,713**	**3,075,410**	**3,042,340**	**2,907,550**	**3,519,460**	
PL & PD/Other Insurance	92,920	105,840	153,700	153,700	197,600	
Insurances Total	**92,920**	**105,840**	**153,700**	**153,700**	**197,600**	
Bond Interest	2,443,469	2,358,788	2,144,130	2,144,130	1,618,780	Reflects 2016 refinancing
Amortization	98,100	0	1,535,000	1,535,000	1,492,150	
Misc Debt Service Charges	0	4,560	0	3,945	12,000	
Debt Service Total	**2,541,568**	**2,363,348**	**3,679,130**	**3,683,075**	**3,122,930**	
Intrafund Transfers Out	0	1,206,188	0	0	0	
Operating Transfer Out	7,779,509	1,894,378	1,068,000	1,068,000	1,101,500	
Operating Transfer Out Total	**7,779,509**	**3,100,566**	**1,068,000**	**1,068,000**	**1,101,500**	
Capital Projects	254,100	4,525,408	6,934,742	3,277,966	9,130,000	
Machinery and equipment	82,790	36,963	447,500	235,000	525,000	

Wastewater Utility	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Vehicles	113,237	415,661	782,259	522,259	195,000	
Capital Total	**450,128**	**4,978,032**	**8,164,500**	**4,035,225**	**9,850,000**	
Total Wastewater Utility	**16,782,328**	**16,896,889**	**19,605,680**	**15,095,570**	**20,965,390**	

ACTIVITY: Wastewater Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Wastewater
FUND: Wastewater Fund

ACTIVITY DESCRIPTION

The Wastewater Utility activity includes the operation of the White Slough Water Pollution Control facility (Treatment Plant) which treats the City's wastewater to tertiary levels (located approximately six miles west of town); the maintenance of wastewater pipelines and lift stations that convey wastewater to the Treatment Plant; and the maintenance of storm drain pipelines and lift stations that convey storm water to various points of discharge. Activity goals are to provide uninterrupted service from source to treatment facilities and/or points of discharge without blockages or overflows; minimize the City's impact on the environment by consistently treating wastewater that meets all Federal and State standards; and continue recycling and land disposal of treatment effluent and industrial wastewater (cannery). This activity has six major elements:

- Wastewater Administration - directs, supervises and plans operation of wastewater utility, prepares studies/reports, responsible for compliance with State and Federal regulations/legislation on operations and discharge requirements, budget preparation/control, and represents City with other agencies and committees on matters regarding wastewater operations and treatment.
- Domestic Collection System - operates, maintains and repairs domestic wastewater collection system, including 190 miles of domestic wastewater collection mains, service laterals for over 23,000 customers, approx. 3,200 manholes and 8 domestic pumping stations. Maintains compliance with Sewer System Management Plan by performing hydro cleaning and closed circuit TV operations.
- Industrial Collection System - operates, maintains and repairs industrial wastewater collection system, including 10 miles of industrial wastewater collection mains, 83 manholes, 4.5 miles of 30-inch diameter "IW outfall" line, one pumping station and seven service laterals.
- Treatment Facility - operates and maintains a tertiary treatment facility which operates 7 days per week, 24 hours per day and manned 16 hours per day. Treats an annual average domestic flow of 2.4 billion gallons and an annual average industrial flow of 100 million gallons per year. Utilizes recycled biosolids in accordance with discharge permit requirements.
- Laboratory Services - State-certified lab analyzes untreated and treated wastewater to determine chemical/physical/bacteriological characteristics to evaluate treatment plant effectiveness; samples and analyzes City drinking water to monitor water quality and compliance with State regulations; and administers enforcement of City's pretreatment and cross connection programs.
- Storm Drain Collection System - operates, maintains and repairs storm drain collection system, including approx. 162 miles of storm drain pipeline, 13 pump stations and over 3,300 catch basins. Includes compliance with City's discharge permit requirements, including public education, illicit discharge detection and elimination, construction site storm water management and pollution prevention.

MAJOR 2015-16 ACCOMPLISHMENTS

- Purchased CCTV Van.
- White Slough Wastewater structural corrosion assessment.
- Maintained district sewer cleaning schedules.

MAJOR 2016-17 OBJECTIVES

- CCTV Rehabilitation Ham and Century.
- White Slough Wastewater Structural Corrosion Repair.
- Increase CCTV inspections.

ACTIVITY: Wastewater Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Wastewater
FUND: Wastewater Fund

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Wastewater treated (million gallons/year)	1,875	1,822	1,699
Miles of wastewater main cleaned	58	54.2	43
Public sewer overflows per 100 miles of main	2	2	1

RELATED ORGANIZATIONAL UNIT(S)

- 53053001
- 53053002
- 53053003
- 53053004
- 53053005
- 53053006
- 53053007
- 53053008
- 53053009

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Wastewater Capital Outlay**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

White Slough Water Pollution Control Facility **8,350,000**
Projects include electrical upgrades/coarse screen/SCADA construction ($3,100,000), recycled water storage facilities ($3,000,000), corrosion repairs ($1,750,000) and electrical upgrades/coarse screen/SCADA design ($500,000).

Maintenance and Repairs to the Wastewater and Storm System **780,000**
2016 storm drain improvements (School Street/Lee Street) ($380,000), Vinewood storm water pump rehab ($200,000), domestic trunk assessment/rehab ($100,000), wastewater taps/system relocations ($75,000), and MSC security improvements ($25,000).

ACTIVITY: **Equipment Purchase** **FUND:** **Wastewater Capital Outlay**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Pump and Equipment Upgrades Replace/upgrade pump and equipment for the White Slough Wastewater Treatment plant.	**200,000**
New Vehicles New loader to remove biosolids to the fields at the White Slough Wastewater Treatment plant ($150,000); new truck for Plant and Equipment Mechanic ($45,000).	**195,000**

Wastewater Utility Department			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
PW Wastewater Administration							
530	76050	Intrafund Transfers Out	0	1,106,188	0	0	0
Operating Transfer Out Total			**0**	**1,106,188**	**0**	**0**	**0**
53053001	71001	Regular Employee Salary	0	193	0	260	0
53053001	71002	Overtime	0	7,320	2,030	30,000	19,870
53053001	71003	Part-time Salary	0	0	7,230	0	0
53053001	71008	Meal Allowance	0	0	0	0	200
53053001	71012	Medical Insurance	0	1,144	0	2,160	0
53053001	71013	Dental Insurance	0	60	0	120	0
53053001	71014	Vision Insurance	0	15	0	30	0
53053001	71015	Medicare Insurance	0	109	0	190	290
53053001	71021	Service Contribution-PERS	0	4	0	50	0
53053001	71023	Deferred Comp	0	1	0	10	0
53053001	71024	LI & AD & D	0	90	0	170	0
53053001	71025	Unemployment Insurance	0	0	0	0	0
53053001	71029	Chiropractic	0	4	0	10	0
53053001	71189	Personnel Transfer Charges	858,749	691,679	772,840	772,840	750,000
Salaries & Benefits Total			**858,749**	**700,618**	**782,100**	**805,840**	**770,360**
53053001	72201	Postage	0	0	100	50	100
53053001	72202	Telephone	412	323	500	350	500
53053001	72203	Cellular phone charges	3,656	4,803	4,500	5,000	6,500
53053001	72301	Printing/Binding/Duplication	9,617	28	1,000	500	500
53053001	72302	Photocopying	8,818	49	2,000	1,000	1,000
53053001	72303	Advertising	1,876	264	500	500	500
53053001	72305	Uniforms	10,760	10,293	12,000	12,000	26,000
53053001	72306	Safety Equipment	1,064	2,504	6,000	3,000	6,000
53053001	72307	Office Supplies	2,545	1,521	3,000	2,000	3,000
53053001	72308	Books & Periodicals	132	36	0	0	200
53053001	72309	Membership & Dues	3,704	4,289	5,000	5,000	5,000
53053001	72310	Uncollectible Acct Expense	39,422	58,934	50,000	50,000	50,000
53053001	72311	Collection Agency Fees	(60)	171	500	250	500
53053001	72312	Bank Service Charges	26,439	38,729	30,000	30,000	30,000
53053001	72313	Information Systems Software	2,789	5,877	10,000	10,000	15,000
53053001	72314	Business Expense	1,149	220	1,500	500	1,500
53053001	72315	Conference Expense	1,590	1,204	2,000	1,500	2,000
53053001	72352	Special Dept Materials	2,965	2,585	4,500	3,000	3,500
53053001	72353	Janitorial Supplies	277	476	800	800	800
53053001	72355	General Supplies	23	581	800	800	800
53053001	72358	Training and Education	2,640	4,651	6,000	5,000	6,000
53053001	72359	Small Tools and Equipment	3,161	2,187	8,000	5,000	8,000
53053001	72369	Software Licensing Cost	6,920	17,997	50,000	20,000	30,000
53053001	72370	Overtime Meals	0	0	200	0	0
53053001	72399	Supplies & Services NOC	3,931	766	1,500	100	1,500
53053001	72450	Misc. Professional Services	29,667	56,093	50,000	50,000	75,000
53053001	72499	Misc Contract Services	6,150	6,327	7,500	7,500	7,500
53053001	72530	Repairs to Communication Equip	799	740	1,500	1,000	1,500
53053001	72531	Repairs to Machines & Equip	38	617	500	500	500
53053001	72533	Repairs to Vehicles	90,792	109,156	92,410	92,410	114,100
53053001	72534	Repairs to Buildings	0	1,165	5,000	1,500	5,000
53053001	72536	Car Wash	410	283	400	400	300
53053001	72551	Motor Vehicle Fuel & Lube	56,621	49,961	54,930	54,930	55,080
53053001	72823	Refunds/Rebates	4,565	4,085	5,000	10,000	10,000
53053001	72921	Lodi CARE Program	92	0	100	100	0
53053001	72990	Special Payments	5,007	8,303	13,150	10,000	10,000
Supplies & Services Total			**327,969**	**395,219**	**430,890**	**384,690**	**477,880**
53053001	75024	Bond Interest	2,443,469	2,358,788	2,144,130	2,144,130	1,618,780
53053001	75045	Amortization	98,100	0	1,535,000	1,535,000	1,492,150
53053001	75099	Misc Debt Service Charges	0	4,560	0	3,945	12,000
Debt Service Total			**2,541,568**	**2,363,348**	**3,679,130**	**3,683,075**	**3,122,930**

Wastewater Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
53053001 76220 Operating Transfer Out	7,779,509	1,068,000	1,068,000	1,068,000	1,101,500
Operating Transfer Out Total	**7,779,509**	**1,068,000**	**1,068,000**	**1,068,000**	**1,101,500**
53053001 77030 Machinery and equipment	7,169	8,564	20,000	10,000	20,000
Capital Total	**7,169**	**8,564**	**20,000**	**10,000**	**20,000**
PW Wastewater Administration Total	**11,514,964**	**5,641,937**	**5,980,120**	**5,951,605**	**5,492,670**
Damage To City Property					
53053002 71002 Overtime	0	0	330	330	0
53053002 71189 Personnel Transfer Charges	103	95	0	0	300
Salaries & Benefits Total	**103**	**95**	**330**	**330**	**300**
53053002 72352 Special Dept Materials	0	0	1,000	500	1,500
53053002 72533 Repairs to Vehicles	1,236	4,001	2,500	500	4,000
53053002 72990 Special Payments	660	(33,837)	1,000	500	0
Supplies & Services Total	**1,896**	**(29,836)**	**4,500**	**1,500**	**5,500**
Damage To City Property Total	**1,999**	**(29,741)**	**4,830**	**1,830**	**5,800**
Plant Maintenance					
53053003 71001 Regular Employee Salary	727,955	711,680	809,610	724,460	752,600
53053003 71002 Overtime	114,795	121,534	100,650	100,650	132,400
53053003 71007 Uniform Allowance	2,375	2,722	3,000	3,000	2,500
53053003 71008 Meal Allowance	20	136	0	0	1,500
53053003 71009 Incentive Pay	11,536	12,455	14,430	18,140	13,730
53053003 71010 Admin Leave Pay	2,453	0	3,570	3,640	4,010
53053003 71011 Workers Compensation	43,340	46,310	53,820	53,820	59,400
53053003 71012 Medical Insurance	151,673	151,946	192,340	152,200	156,050
53053003 71013 Dental Insurance	11,416	10,512	13,000	10,620	11,000
53053003 71014 Vision Insurance	2,854	2,628	3,250	2,660	2,750
53053003 71015 Medicare Insurance	11,559	11,725	12,040	11,510	13,130
53053003 71021 Service Contribution-PERS	130,342	131,986	165,360	147,700	167,580
53053003 71023 Deferred Comp	17,938	18,942	19,920	19,560	21,080
53053003 71024 LI & AD & D	1,793	2,207	1,610	1,610	1,530
53053003 71025 Unemployment Insurance	3,846	3,873	4,450	3,900	4,140
53053003 71028 LTD	36	1,760	2,830	2,890	5,270
53053003 71029 Chiropractic	685	631	780	640	660
53053003 71030 Medical In-lieu	10,139	3,074	0	0	0
53053003 71031 Other Benefits	40,650	44,550	50,050	50,050	47,410
53053003 71032 Cell Stipend	1,205	1,205	1,200	1,200	1,800
53053003 71189 Personnel Transfer Charges	429,420	496,042	510,000	510,000	560,000
Salaries & Benefits Total	**1,716,031**	**1,775,919**	**1,961,910**	**1,818,250**	**1,958,540**
53053003 72201 Postage	77	168	500	250	500
53053003 72202 Telephone	122	647	200	200	500
53053003 72203 Cellular phone charges	2,047	1,876	1,500	1,500	1,500
53053003 72211 Electricity	561,386	561,744	625,000	625,000	594,810
53053003 72212 Gas	12,480	38,421	20,000	20,000	25,000
53053003 72215 Refuse	20,320	14,250	15,000	15,000	15,000
53053003 72301 Printing/Binding/Duplication	0	0	200	200	200
53053003 72302 Photocopying	0	0	150	150	0
53053003 72303 Advertising	258	36	300	0	300
53053003 72305 Uniforms	8,564	10,953	8,500	8,500	10,000
53053003 72306 Safety Equipment	9,892	13,593	60,000	30,000	45,000
53053003 72307 Office Supplies	6,318	12,717	11,000	11,000	11,000
53053003 72308 Books & Periodicals	121	508	500	500	500
53053003 72309 Membership & Dues	8,122	6,630	7,500	7,500	7,500
53053003 72313 Information Systems Software	8,757	23,456	5,500	5,500	3,500
53053003 72314 Business Expense	1,525	1,726	1,500	4,000	3,000
53053003 72315 Conference Expense	309	4,764	4,500	6,130	5,000
53053003 72322 Rental of Equipment	14,818	25,756	50,000	50,000	50,000
53053003 72352 Special Dept Materials	24,364	13,448	30,000	15,000	250,000
53053003 72353 Janitorial Supplies	414	713	600	600	1,000

Wastewater Utility Department		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
53053003 72355	General Supplies	191,294	259,140	150,000	150,000	185,000
53053003 72356	Medical Supplies	0	281	1,000	300	1,000
53053003 72358	Training and Education	9,773	13,103	12,000	12,000	12,000
53053003 72359	Small Tools and Equipment	29,702	21,408	25,000	25,000	25,000
53053003 72362	Laboratory Supplies	23,488	22,855	25,000	75,000	30,000
53053003 72369	Software Licensing Cost	0	273	1,000	2,000	10,000
53053003 72370	Overtime Meals	1,077	(204)	1,500	1,000	0
53053003 72376	Tuition Reimbursement	0	0	300	0	0
53053003 72399	Supplies & Services NOC	226	107	1,000	500	1,000
53053003 72450	Misc. Professional Services	366,498	481,593	633,500	500,000	633,500
53053003 72499	Misc Contract Services	13,089	6,183	15,000	50,000	15,000
53053003 72530	Repairs to Communication Equip	523	380	5,000	10,000	2,000
53053003 72531	Repairs to Machines & Equip	605,575	560,046	255,000	255,000	255,000
53053003 72532	Repairs to Office Equip	0	0	500	0	500
53053003 72533	Repairs to Vehicles	564	0	0	0	0
53053003 72534	Repairs to Buildings	4,409	15,347	4,000	20,000	10,000
53053003 72536	Car Wash	0	0	0	20	0
53053003 72551	Motor Vehicle Fuel & Lube	4,089	432	5,000	5,000	0
53053003 72822	Taxes	127	128	160	160	200
53053003 72990	Special Payments	94,400	141,351	150,000	150,000	150,000
Supplies & Services Total		**2,024,728**	**2,253,830**	**2,127,410**	**2,057,010**	**2,354,510**
53053003 74070	PL & PD/Other Insurance	22,220	23,760	37,700	37,700	41,800
Insurances Total		**22,220**	**23,760**	**37,700**	**37,700**	**41,800**
53053003 77020	Capital Projects	4,100	524	0	0	0
53053003 77030	Machinery and equipment	52,401	9,974	390,000	200,000	265,000
Capital Total		**56,501**	**10,498**	**390,000**	**200,000**	**265,000**
Plant Maintenance Total		**3,819,481**	**4,064,007**	**4,517,020**	**4,112,960**	**4,619,850**
Sanitary System Maintenance						
53053004 71001	Regular Employee Salary	(104)	0	0	0	0
53053004 71002	Overtime	17,769	31,084	39,960	39,960	34,550
53053004 71008	Meal Allowance	0	0	0	0	600
53053004 71009	Incentive Pay	542	500	0	0	0
53053004 71012	Medical Insurance	(84)	2,564	0	1,200	0
53053004 71013	Dental Insurance	(4)	275	0	140	0
53053004 71014	Vision Insurance	(1)	69	0	30	0
53053004 71015	Medicare Insurance	271	465	0	130	500
53053004 71021	Service Contribution-PERS	154	86	0	0	0
53053004 71023	Deferred Comp	117	68	0	0	0
53053004 71024	LI & AD & D	(0)	29	0	20	0
53053004 71025	Unemployment Insurance	(1)	0	0	0	0
53053004 71029	Chiropractic	(0)	16	0	10	0
53053004 71189	Personnel Transfer Charges	370,791	375,725	370,000	370,000	400,000
Salaries & Benefits Total		**389,448**	**410,881**	**409,960**	**411,490**	**435,650**
53053004 72201	Postage	0	0	50	0	0
53053004 72202	Telephone	2,443	3,912	6,500	4,000	6,000
53053004 72211	Electricity	9,931	9,559	11,480	10,000	10,170
53053004 72212	Gas	800	804	1,000	1,000	1,000
53053004 72213	Water	2,094	2,029	2,200	2,200	2,000
53053004 72305	Uniforms	525	619	1,000	1,000	1,000
53053004 72306	Safety Equipment	1,378	2,061	3,500	2,000	3,500
53053004 72307	Office Supplies	0	0	200	0	200
53053004 72308	Books & Periodicals	0	36	200	0	200
53053004 72309	Membership & Dues	148	0	200	0	200
53053004 72313	Information Systems Software	0	0	200	0	200
53053004 72314	Business Expense	0	85	200	100	200
53053004 72315	Conference Expense	0	797	1,000	1,000	1,000
53053004 72322	Rental of Equipment	0	0	2,000	1,000	2,000
53053004 72352	Special Dept Materials	23,921	54,293	45,000	45,000	45,000

Wastewater Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
53053004 72355 General Supplies	2,386	1,914	3,000	2,000	2,500
53053004 72358 Training and Education	0	543	1,250	750	1,500
53053004 72359 Small Tools and Equipment	7,962	12,245	10,000	10,000	10,000
53053004 72370 Overtime Meals	280	527	600	600	0
53053004 72450 Misc. Professional Services	0	95	300	300	50,000
53053004 72499 Misc Contract Services	299	235	5,000	1,000	5,000
53053004 72531 Repairs to Machines & Equip	9,600	19,944	15,000	15,000	25,000
53053004 72861 Work for Others	5,000	15,500	2,500	2,500	2,500
53053004 72990 Special Payments	(8,703)	41	200	2,070	3,000
Supplies & Services Total	**58,064**	**125,238**	**112,580**	**101,520**	**172,170**
53053004 77030 Machinery and equipment	15,427	15,317	20,000	20,000	20,000
Capital Total	**15,427**	**15,317**	**20,000**	**20,000**	**20,000**
Sanitary System Maintenance Total	**462,939**	**551,436**	**542,540**	**533,010**	**627,820**
Storm Drain Maintenance					
53053005 71001 Regular Employee Salary	(291)	0	0	0	0
53053005 71002 Overtime	7,462	15,533	14,840	14,840	15,450
53053005 71003 Part-time Salary	233	0	0	0	0
53053005 71008 Meal Allowance	0	0	0	0	250
53053005 71009 Incentive Pay	156	124	0	0	0
53053005 71012 Medical Insurance	(143)	2,073	0	2,480	0
53053005 71013 Dental Insurance	(16)	140	0	140	0
53053005 71014 Vision Insurance	(4)	35	0	40	0
53053005 71015 Medicare Insurance	52	135	0	80	230
53053005 71021 Service Contribution-PERS	(58)	0	0	0	0
53053005 71023 Deferred Comp	19	36	0	0	0
53053005 71024 LI & AD & D	(1)	14	0	20	0
53053005 71025 Unemployment Insurance	(2)	0	0	0	0
53053005 71029 Chiropractic	(1)	8	0	10	0
53053005 71189 Personnel Transfer Charges	160,775	132,040	163,800	163,800	140,000
Salaries & Benefits Total	**168,181**	**150,137**	**178,640**	**181,410**	**155,930**
53053005 72202 Telephone	3,969	7,228	5,200	5,200	5,200
53053005 72211 Electricity	20,122	26,767	25,000	25,000	26,330
53053005 72213 Water	523	535	600	600	600
53053005 72305 Uniforms	0	0	500	0	0
53053005 72306 Safety Equipment	493	0	500	0	500
53053005 72307 Office Supplies	0	0	50	0	200
53053005 72308 Books & Periodicals	0	0	0	0	200
53053005 72309 Membership & Dues	1,025	2,441	3,000	2,500	3,000
53053005 72313 Information Systems Software	3,668	1,876	5,000	2,000	5,000
53053005 72314 Business Expense	155	57	500	250	500
53053005 72315 Conference Expense	1,303	1,505	2,000	1,500	2,000
53053005 72322 Rental of Equipment	0	0	500	0	500
53053005 72352 Special Dept Materials	7,369	8,581	15,000	10,000	15,000
53053005 72353 Janitorial Supplies	0	0	50	0	0
53053005 72355 General Supplies	0	394	200	700	1,000
53053005 72358 Training and Education	0	736	6,000	3,000	6,000
53053005 72359 Small Tools and Equipment	1,835	4,303	5,000	5,000	5,000
53053005 72370 Overtime Meals	96	38	250	0	0
53053005 72450 Misc. Professional Services	6,665	54,846	30,000	30,000	100,000
53053005 72499 Misc Contract Services	720	818	20,000	10,000	20,000
53053005 72530 Repairs to Communication Equip	360	330	500	500	500
53053005 72531 Repairs to Machines & Equip	9,645	6,316	15,000	10,000	15,000
53053005 72533 Repairs to Vehicles	45,500	25,581	42,160	42,160	27,690
53053005 72536 Car Wash	69	110	70	70	130
53053005 72551 Motor Vehicle Fuel & Lube	9,525	6,457	8,380	8,380	6,050
53053005 72861 Work for Others	5,000	15,500	5,000	5,000	25,810
53053005 72990 Special Payments	109,660	134,034	125,000	150,210	175,000
Supplies & Services Total	**227,701**	**298,452**	**315,460**	**312,070**	**441,210**

Wastewater Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
53053005 77030 Machinery and equipment	7,793	3,107	17,500	5,000	20,000
Capital Total	**7,793**	**3,107**	**17,500**	**5,000**	**20,000**
Storm Drain Maintenance Total	**403,675**	**451,697**	**511,600**	**498,480**	**617,140**
Industrial System Maintenance					
53053006 71002 Overtime	1,145	137	1,060	1,060	1,170
53053006 71012 Medical Insurance	0	0	0	40	0
53053006 71015 Medicare Insurance	17	2	0	0	20
53053006 71023 Deferred Comp	10	0	0	0	0
53053006 71189 Personnel Transfer Charges	1,998	2,698	8,400	8,400	5,000
Salaries & Benefits Total	**3,169**	**2,838**	**9,460**	**9,500**	**6,190**
53053006 72202 Telephone	495	2,144	2,000	2,000	2,000
53053006 72211 Electricity	838	814	1,000	1,000	790
53053006 72213 Water	785	803	1,500	1,500	1,500
53053006 72307 Office Supplies	0	8	50	0	0
53053006 72352 Special Dept Materials	0	18	250	50	0
53053006 72531 Repairs to Machines & Equip	0	0	1,500	0	1,500
Supplies & Services Total	**2,119**	**3,787**	**6,300**	**4,550**	**5,790**
Industrial System Maintenance Total	**5,288**	**6,625**	**15,760**	**14,050**	**11,980**
Service Personnel					
53053007 71001 Regular Employee Salary	2,053,164	1,918,653	2,353,240	2,327,410	2,510,160
53053007 71002 Overtime	15,016	54,745	0	15,000	0
53053007 71007 Uniform Allowance	5,913	6,875	7,550	7,550	7,800
53053007 71009 Incentive Pay	53,462	50,329	58,790	57,510	44,400
53053007 71010 Admin Leave Pay	4,849	0	12,220	12,460	12,140
53053007 71011 Workers Compensation	137,900	159,980	165,600	165,600	221,400
53053007 71012 Medical Insurance	514,620	510,800	665,580	561,010	619,690
53053007 71013 Dental Insurance	33,769	33,746	40,000	37,930	41,000
53053007 71014 Vision Insurance	8,441	8,416	10,000	9,490	10,250
53053007 71015 Medicare Insurance	30,471	29,138	35,260	34,600	37,330
53053007 71021 Service Contribution-PERS	365,280	364,958	483,770	471,610	555,770
53053007 71023 Deferred Comp	49,458	50,096	57,610	55,480	53,300
53053007 71024 LI & AD & D	7,194	7,206	8,160	8,160	7,980
53053007 71025 Unemployment Insurance	10,452	10,452	12,940	12,460	13,740
53053007 71028 LTD	105	4,748	8,340	8,510	17,480
53053007 71029 Chiropractic	2,026	2,020	2,400	2,270	2,460
53053007 71030 Medical In-lieu	2,738	3,977	0	0	0
53053007 71031 Other Benefits	129,330	153,900	154,000	154,000	176,710
53053007 71032 Cell Stipend	520	1,619	1,800	1,800	2,400
53053007 71188 Personnel Transfer Recovery	(3,324,611)	(3,145,249)	(3,923,150)	(3,923,150)	(4,488,180)
Salaries & Benefits Total	**100,097**	**226,409**	**154,110**	**19,700**	**(154,170)**
53053007 72370 Overtime Meals	0	57	0	500	0
53053007 72399 Supplies & Services NOC	0	333	0	510	0
Supplies & Services Total	**0**	**390**	**0**	**1,010**	**0**
53053007 74070 PL & PD/Other Insurance	70,700	82,080	116,000	116,000	155,800
Insurances Total	**70,700**	**82,080**	**116,000**	**116,000**	**155,800**
Service Personnel Total	**170,797**	**308,879**	**270,110**	**136,710**	**1,630**
Supplement Environ Program					
53053008 71189 Personnel Transfer Charges	0	70	0	0	0
Salaries & Benefits Total	**0**	**70**	**0**	**0**	**0**
53053008 72201 Postage	0	3	0	0	0
Supplies & Services Total	**0**	**3**	**0**	**0**	**0**
Supplement Environ Program Total	**0**	**73**	**0**	**0**	**0**
Watershed Education Grant					
53053009 71002 Overtime	240	236	1,500	1,500	1,100
53053009 71003 Part-time Salary	16,472	5,405	0	0	0

Wastewater Utility Department	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
53053009 71015 Medicare Insurance	241	82	0	0	0
53053009 71021 Service Contribution-PERS	2,669	973	0	0	0
53053009 71025 Unemployment Insurance	91	30	0	0	0
Salaries & Benefits Total	**19,712**	**6,726**	**1,500**	**1,500**	**1,100**
53053009 72201 Postage	8	6	50	50	400
53053009 72301 Printing/Binding/Duplication	0	0	2,500	2,500	5,500
53053009 72303 Advertising	0	299	1,500	1,500	1,200
53053009 72307 Office Supplies	314	110	500	500	500
53053009 72314 Business Expense	812	456	500	500	500
53053009 72315 Conference Expense	0	0	150	150	500
53053009 72352 Special Dept Materials	5,857	6,007	9,000	9,000	11,800
53053009 72355 General Supplies	1,931	3,736	5,000	5,000	5,000
53053009 72359 Small Tools and Equipment	115	2,703	7,000	7,000	7,000
53053009 72399 Supplies & Services NOC	0	35	1,500	1,500	1,500
53053009 72450 Misc. Professional Services	11,198	11,735	10,000	10,000	22,500
53053009 72990 Special Payments	0	3,240	7,500	7,500	6,000
Supplies & Services Total	**20,236**	**28,327**	**45,200**	**45,200**	**62,400**
Watershed Education Grant Total	**39,948**	**35,053**	**46,700**	**46,700**	**63,500**
Capital Projects					
53199000 76220 Operating Transfer Out	0	826,378	0	0	0
Operating Transfer Out Total	**0**	**826,378**	**0**	**0**	**0**
53199000 77020 Capital Projects	250,000	4,524,884	6,934,742	3,277,966	9,130,000
53199000 77030 Machinery and equipment	0	0	0	0	200,000
53199000 77040 Vehicles	113,237	415,661	782,259	522,259	195,000
Capital Total	**363,237**	**4,940,545**	**7,717,000**	**3,800,225**	**9,525,000**
533 76050 Intrafund Transfers Out	0	100,000	0	0	0
Operating Transfer Out Total	**0**	**100,000**	**0**	**0**	**0**
Capital Projects Total	**363,237**	**5,866,923**	**7,717,000**	**3,800,225**	**9,525,000**
Wastewater Utility Department Total	**16,782,328**	**16,896,889**	**19,605,680**	**15,095,570**	**20,965,390**

TRANSIT

The Transit Division operates the City's GrapeLine, Dial-A-Ride and VineLine transportation services. The services are available seven days a week.

The Transit Division, part of the Public Works Department, has a budget of $5,894,270 in FY 2016/17, compared to $6,026,830 as originally budgeted in FY 2015/16. The City contracts with MV Transit to provide drivers and support staff for transit services. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year.

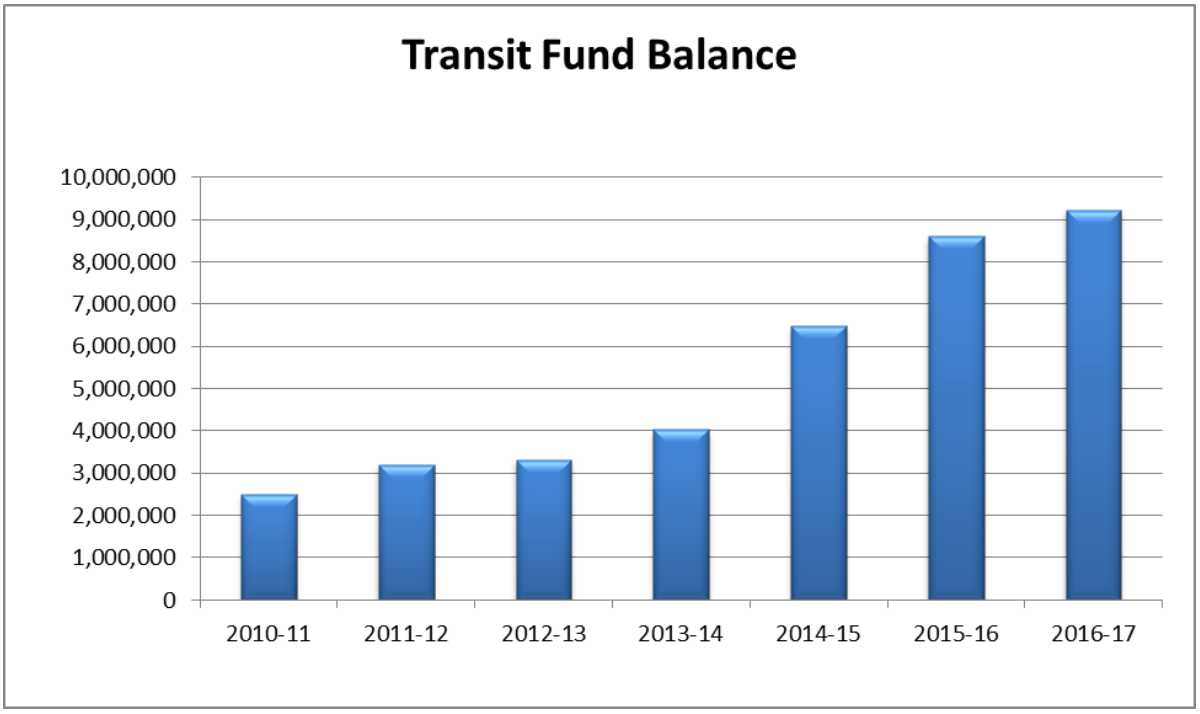
FY 2016/17 budgeted staffing is being maintained at 3 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

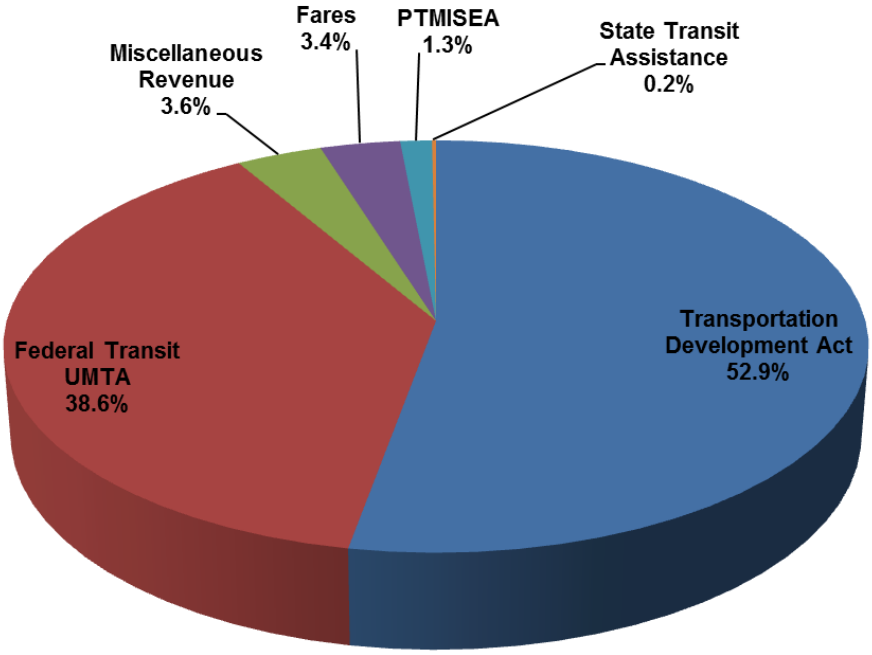
Transit Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2017
With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Transit Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	3,318,065	4,039,137	5,024,857	6,473,334	8,603,244
Revenues	4,106,677	6,567,876	5,302,630	7,516,270	6,524,840
Expenditures	3,385,605	4,133,679	6,506,424	5,386,360	5,894,270
Net Difference (Revenues Less Expenditures)	721,072	2,434,197	(1,203,794)	2,129,910	630,570
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	4,039,137	6,473,334	3,821,063	8,603,244	9,233,814



Transit Fund Revenues

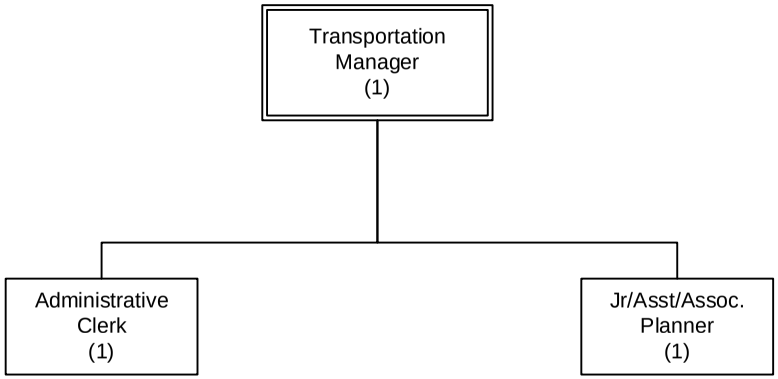


Revenue	Budget 2016-17
Transportation Development Act	$3,450,000
Federal Transit UMTA	$2,520,000
Miscellaneous Revenue	$236,840
Fares	$220,000
PTMISEA	$87,000
State Transit Assistance	$11,000
Grand Total	$6,524,840

Transit Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
60000000	57701	Damage to Property	0	9,461	6,000	6,000	6,000	
60000000	58580	DAR-Woodbridge	0	31	0	0	0	
60000000	58581	Dial-A-Ride Fares	58,328	61,920	60,000	60,000	62,000	
60000000	58582	Fixed Route Fares	138,453	152,270	140,000	140,000	158,000	
60000000	58583	CNG Fuel	4,236	5,066	5,000	5,000	40,000	
60000000	58585	Greyhound Ticket Commission	5,019	5,800	7,000	7,000	2,700	
Charges for Services Total			**206,036**	**234,548**	**218,000**	**218,000**	**268,700**	
60000000	54332	Investment Earnings	11,429	7,218	7,630	7,630	0	
60000000	54361	Rent	4,200	4,200	4,200	4,200	0	
60000000	54391	Sale of City Property	0	33,828	0	0	0	
60100000	54332	Investment Earnings	(1,872)	236	0	0	9,940	
60200000	54332	Investment Earnings	3,728	(1,757)	0	0	0	
60300000	54332	Investment Earnings	444	3,246	0	0	0	
From Use of Money/Property Total			**17,928**	**46,971**	**11,830**	**11,830**	**9,940**	
60000000	56002	Trans Dev Act-Gen Allotment	613,172	656,996	1,600,000	1,600,000	1,650,000	
60000000	56004	Federal Grants	1,220,000	1,357,538	1,300,000	1,300,000	1,320,000	
60100000	56002	Trans Dev Act-Gen Allotment	1,032,054	1,049,406	1,400,000	1,400,000	1,800,000	Capital projects
60100000	56004	Federal Grants	106,573	2,140,644	371,000	2,296,340	1,200,000	Bus purchases
60100000	56006	State Transit Assistance	168,315	265,894	220,000	485,890	0	
60100000	56505	Federal stimulus-ARRA	102,879	0	0	0	0	
60200000	56100	Prop.1B	4,576	541,433	29,300	29,300	0	
60300000	56101	Prop.1B Transit-Safety	66,577	2,746	84,000	84,000	87,000	
60400000	56421	State Special Grants	0	0	0	12,410	11,000	
Intergovernmental Rev Total			**3,314,145**	**6,014,657**	**5,004,300**	**7,207,940**	**6,068,000**	
60000000	55020	Reimbursable Charges	3,291	881	2,500	2,500	2,500	
60000000	55024	Revenue-Other	131,517	254,713	50,000	60,000	160,000	Reflects actuals
60000000	55025	Revenue Over/Short	34	184	0	0	0	
Miscellaneous Revenue Total			**134,843**	**255,778**	**52,500**	**62,500**	**162,500**	
60000000	59604	Measure K Reimb-Operating	418,973	0	0	0	0	
60000000	59607	Solar revenue	8,636	8,034	10,000	10,000	8,000	
60000000	59608	Solar revenue-MSC	6,116	7,888	6,000	6,000	7,700	
Other Charges Total			**433,725**	**15,922**	**16,000**	**16,000**	**15,700**	
Total Transit Revenue			**4,106,678**	**6,567,876**	**5,302,630**	**7,516,270**	**6,524,840**	

Public Works

Transportation



Number of Positions
Authorized: 3

FY 2016-2017

Transit	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**323,842**	**327,968**	**336,100**	**348,390**	**369,780**
Supplies & Services Total	**2,497,614**	**2,600,412**	**2,888,730**	**2,892,765**	**2,951,480**
Insurances Total	**31,480**	**77,447**	**80,000**	**80,000**	**93,000**
Capital Total	**531,578**	**3,573,703**	**3,201,594**	**2,065,205**	**2,480,010**
Total Transit	**3,384,514**	**6,579,530**	**6,506,424**	**5,386,360**	**5,894,270**

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
TRANSPORTATION				
Administrative Clerk	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1
Transportation Manager	1	1	1	1
Transportation Total	**3**	**3**	**3**	**3**

Transit	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	205,379	202,894	203,850	221,270	221,590	
Overtime	0	344	0	0	0	
Part-time Salary	0	40	6,600	0	6,540	
Incentive Pay	2,171	2,885	1,800	1,820	1,800	
Admin Leave Pay	3,608	2,760	6,600	6,730	7,040	
Workers Compensation	11,820	12,630	12,240	12,240	16,200	
Medical Insurance	42,591	42,467	36,710	37,250	36,710	
Dental Insurance	2,995	2,682	3,000	2,570	3,000	
Vision Insurance	749	768	750	760	750	
Medicare Insurance	1,608	1,626	3,080	2,630	3,440	
Service Contribution-PERS	33,351	37,078	41,120	42,900	48,540	Rate increase
Deferred Comp	5,673	5,461	5,150	5,000	6,630	
LI & AD & D	1,533	2,385	1,600	1,600	1,610	
Unemployment Insurance	1,084	1,109	1,160	1,170	1,270	
LTD	11	504	710	720	1,550	
Chiropractic	180	184	180	180	180	
Medical In-lieu	0	0	0	0	0	
Other Benefits	11,090	12,150	11,550	11,550	12,930	
Salaries & Benefits Total	**323,842**	**327,968**	**336,100**	**348,390**	**369,780**	
Postage	69	0	80	50	80	
Telephone	7,444	10,914	7,900	7,900	9,350	
Cellular phone charges	6,284	2,908	6,300	6,380	950	
Electricity	49,595	54,985	57,000	57,000	57,300	
Gas	682	553	1,400	1,400	1,320	
Water	5,018	5,061	6,000	6,000	6,000	
Sewer	413	423	400	400	440	
Printing/Binding/Duplication	112	348	700	700	1,200	
Advertising	3,082	2,421	6,500	6,605	7,000	
Safety Equipment	0	67	0	0	0	
Office Supplies	834	1,265	1,100	1,100	1,100	
Membership & Dues	2,547	2,581	2,700	2,700	2,700	
Bank Service Charges	773	857	800	800	1,500	
Information Systems Software	886	0	900	900	900	
Business Expense	0	661	600	600	1,100	
Conference Expense	2,052	1,732	2,100	2,100	3,000	
Purchased Transp	1,745,062	1,849,060	1,900,000	1,900,000	1,940,000	
Special Dept Materials	4,096	3,312	4,100	4,100	2,000	
Janitorial Supplies	139	238	350	350	500	
General Supplies	6,502	5,263	6,700	6,700	7,300	
Training and Education	0	45	1,000	1,000	1,000	
Small Tools and Equipment	3,726	6,689	4,200	4,200	8,700	
Supplies & Services NOC	1,045	8,681	7,500	7,500	8,500	

Transit	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Misc. Professional Services	4,359	4,426	5,000	5,000	2,500	
Misc Contract Services	128,352	161,489	180,200	180,200	235,000	
Repairs to Machines & Equip	12,460	13,946	15,000	18,850	21,200	
Repairs to Vehicles	414,297	363,758	572,000	572,000	525,190	
Repairs to Buildings	2,029	4,420	2,000	2,000	9,800	
Car Wash	14	39	0	30	490	
Motor Vehicle Fuel & Lube	95,742	94,269	96,200	96,200	95,360	
Supplies & Services Total	**2,497,614**	**2,600,412**	**2,888,730**	**2,892,765**	**2,951,480**	
PL & PD/Other Insurance	31,480	77,447	80,000	80,000	93,000	
Insurances Total	**31,480**	**77,447**	**80,000**	**80,000**	**93,000**	
Capital Projects	502,009	978,326	2,103,488	969,095	1,379,000	
Machinery and equipment	2,016	786	2,000	0	1,010	
Vehicles	27,553	2,594,592	1,096,106	1,096,110	1,100,000	
Capital Total	**531,578**	**3,573,703**	**3,201,594**	**2,065,205**	**2,480,010**	
Total Transit	**3,384,514**	**6,579,530**	**6,506,424**	**5,386,360**	**5,894,270**	

ACTIVITY: Transit
DEPARTMENT: Public Works
DIVISION: Transit
FUND: Transit Fund

ACTIVITY DESCRIPTION

Transit provides a daily fixed route bus system (GrapeLine) within city limits, ADA paratransit service (VineLine) and a door-to-door Dial-A-Ride (DAR) service for the general public (including discounted fares for seniors/disabled/Medicare) within city limits and immediately adjacent areas. Nearly all of this activity is performed by contracted services. Transportation funding and related activities are also handled by this Division. The Division Manager, with assistance from Transportation Planner and clerical staff, manages operator contracts, plans future services and operations, files reports and claims for transportation funding, attends meetings with partner agencies on transportation issues, manages transit claim files, assists in preparation of applications for transportation grant funding and provides assistance with administration of successful grants. This includes:

- Dial-A-Ride/VineLine service.
- Fixed-route service.
- Transit administration.
- Property maintenance.

MAJOR 2015-16 ACCOMPLISHMENTS

- Completed construction of the Transit Station Restroom remodel/vault installation.
- Began purchase of Intelligent Transportation System (ITS) and equipment.
- Provided facility upgrades (new carpet, electrical and cameras) at the transit station.
- Advertised for additional bus stop improvements.

MAJOR 2016-17 OBJECTIVES

- Construct Bus Wash at Municipal Utility Center.
- Construct additional bus stop improvements and miscellaneous transit facility improvements.
- Purchase six replacement CNG buses.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Operating cost per passenger for Fixed Route	$7.61	$7.20	$7.00
Operating cost per passenger of Dial-A-Ride/VineLine	$32.11	$36.86	$37.00
Total number of passengers (Fixed Route/DAR/VL)	244,891	281,425	280,000

RELATED ORGANIZATIONAL UNIT(S)

- 60054101
- 60054102
- 60054103
- 60054104
- 60054105
- 60054106
- 60454108

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Transit Facility Improvements Bus shelter/stop improvements ($700,000), facility upgrades ($100,000) and parking structure facility improvements ($100,000).	**900,000**
Transit Facility Upgrade Purchase and install: CNG replacement equipment ($300,000); security cameras, fencing and equipment ($129,000); and fleet facility and equipment upgrades ($50,000)	**479,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Bus Purchase Purchase six CNG replacement vehicles for fixed route and demand response services.	**1,050,000**
. **Fleet Equipment** Purchase compressor, welder and miscellaneous equipment for transit vehicle repairs.	**50,000**

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Transit		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Transit Administration						
60054101 71001	Regular Employee Salary	205,379	202,894	203,850	221,270	221,590
60054101 71002	Overtime	0	344	0	0	0
60054101 71003	Part-time Salary	0	40	6,600	0	6,540
60054101 71009	Incentive Pay	2,171	2,885	1,800	1,820	1,800
60054101 71010	Admin Leave Pay	3,608	2,760	6,600	6,730	7,040
60054101 71011	Workers Compensation	11,820	12,630	12,240	12,240	16,200
60054101 71012	Medical Insurance	42,591	42,467	36,710	37,250	36,710
60054101 71013	Dental Insurance	2,995	2,682	3,000	2,570	3,000
60054101 71014	Vision Insurance	749	768	750	760	750
60054101 71015	Medicare Insurance	1,608	1,626	3,080	2,630	3,440
60054101 71021	Service Contribution-PERS	33,351	37,078	41,120	42,900	48,540
60054101 71023	Deferred Comp	5,673	5,461	5,150	5,000	6,630
60054101 71024	LI & AD & D	1,533	2,385	1,600	1,600	1,610
60054101 71025	Unemployment Insurance	1,084	1,109	1,160	1,170	1,270
60054101 71028	LTD	11	504	710	720	1,550
60054101 71029	Chiropractic	180	184	180	180	180
60054101 71031	Other Benefits	11,090	12,150	11,550	11,550	12,930
Salaries & Benefits Total		**323,842**	**327,968**	**336,100**	**348,390**	**369,780**
60054101 72201	Postage	18	0	30	0	30
60054101 72202	Telephone	1,536	2,330	1,600	1,600	2,850
60054101 72203	Cellular phone charges	277	912	300	380	950
60054101 72211	Electricity	2,457	2,624	3,000	3,000	2,800
60054101 72212	Gas	271	197	400	400	350
60054101 72301	Printing/Binding/Duplication	112	348	500	500	500
60054101 72303	Advertising	2,458	1,700	2,500	2,500	2,000
60054101 72306	Safety Equipment	0	67	0	0	0
60054101 72307	Office Supplies	694	1,214	700	700	700
60054101 72309	Membership & Dues	2,547	2,581	2,700	2,700	2,700
60054101 72312	Bank Service Charges	773	857	800	800	1,500
60054101 72313	Information Systems Software	886	0	900	900	900
60054101 72314	Business Expense	0	661	500	500	1,000
60054101 72315	Conference Expense	2,052	868	2,100	2,100	2,100
60054101 72352	Special Dept Materials	0	82	0	0	0
60054101 72355	General Supplies	1,693	483	1,700	1,700	500
60054101 72358	Training and Education	0	45	1,000	1,000	1,000
60054101 72359	Small Tools and Equipment	3,726	2,550	3,800	3,800	4,000
60054101 72399	Supplies & Services NOC	95	340	2,000	2,000	1,000
60054101 72450	Misc. Professional Services	4,359	4,426	5,000	5,000	2,500
60054101 72499	Misc Contract Services	1,164	0	1,200	1,200	1,000
60054101 72534	Repairs to Buildings	0	281	0	0	0
Supplies & Services Total		**25,118**	**22,567**	**30,730**	**30,780**	**28,380**
60054101 77030	Machinery and equipment	2,016	786	2,000	0	1,010
Capital Total		**2,016**	**786**	**2,000**	**0**	**1,010**
Transit Administration Total		**350,976**	**351,320**	**368,830**	**379,170**	**399,170**
Damage to City Property						
60054102 72531	Repairs to Machines & Equip	0	130	0	0	0
60054102 72533	Repairs to Vehicles	8,152	307	10,000	10,000	5,000
Supplies & Services Total		**8,152**	**436**	**10,000**	**10,000**	**5,000**
Damage to City Property Total		**8,152**	**436**	**10,000**	**10,000**	**5,000**
Dial-A-Ride Transit						
60054103 72203	Cellular phone charges	2,512	1,036	3,000	3,000	0
60054103 72211	Electricity	5,945	6,013	7,000	7,000	6,000
60054103 72212	Gas	205	314	500	500	470
60054103 72213	Water	2,509	2,531	3,000	3,000	3,000
60054103 72214	Sewer	207	211	200	200	220
60054103 72303	Advertising	112	0	2,000	2,000	2,000

Transit		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
60054103 72307	Office Supplies	140	51	200	200	200
60054103 72324	Purchased Transp	701,389	733,936	800,000	800,000	770,000
60054103 72359	Small Tools and Equipment	0	0	200	200	200
60054103 72399	Supplies & Services NOC	950	2,772	1,500	1,500	1,500
60054103 72531	Repairs to Machines & Equip	1,634	5,420	2,000	2,000	6,000
60054103 72533	Repairs to Vehicles	117,446	123,601	150,000	150,000	168,310
60054103 72551	Motor Vehicle Fuel & Lube	17,651	20,715	18,000	18,000	21,000
Supplies & Services Total		**850,700**	**896,599**	**987,600**	**987,600**	**978,900**
60054103 74070	PL & PD/Other Insurance	15,740	38,724	40,000	40,000	46,500
Insurances Total		**15,740**	**38,724**	**40,000**	**40,000**	**46,500**
Dial-A-Ride Transit Total		**866,440**	**935,323**	**1,027,600**	**1,027,600**	**1,025,400**
Grapeline Fixed Route						
60054104 72201	Postage	51	0	50	50	50
60054104 72202	Telephone	3,939	5,706	4,200	4,200	4,000
60054104 72203	Cellular phone charges	3,495	960	3,000	3,000	0
60054104 72211	Electricity	5,945	6,013	7,000	7,000	6,000
60054104 72212	Gas	205	43	500	500	500
60054104 72213	Water	2,509	2,531	3,000	3,000	3,000
60054104 72214	Sewer	207	211	200	200	220
60054104 72301	Printing/Binding/Duplication	0	0	200	200	200
60054104 72303	Advertising	512	721	2,000	2,000	2,000
60054104 72307	Office Supplies	0	0	200	200	200
60054104 72314	Business Expense	0	0	100	100	100
60054104 72315	Conference Expense	0	864	0	0	900
60054104 72324	Purchased Transp	1,043,673	1,115,124	1,100,000	1,100,000	1,170,000
60054104 72352	Special Dept Materials	4,096	3,229	4,100	4,100	2,000
60054104 72353	Janitorial Supplies	0	0	200	200	200
60054104 72355	General Supplies	0	4,781	200	200	4,800
60054104 72359	Small Tools and Equipment	0	2,434	200	200	2,500
60054104 72399	Supplies & Services NOC	0	4,018	4,000	4,000	4,000
60054104 72499	Misc Contract Services	46,007	48,188	47,000	47,000	25,000
60054104 72531	Repairs to Machines & Equip	10,826	8,315	11,000	11,000	8,400
60054104 72533	Repairs to Vehicles	228,854	198,768	350,000	350,000	306,940
60054104 72534	Repairs to Buildings	0	3,754	0	0	3,800
60054104 72536	Car Wash	14	39	0	30	490
60054104 72551	Motor Vehicle Fuel & Lube	78,091	73,385	78,100	78,100	74,000
Supplies & Services Total		**1,428,424**	**1,479,082**	**1,615,250**	**1,615,280**	**1,619,300**
60054104 74070	PL & PD/Other Insurance	15,740	38,724	40,000	40,000	46,500
Insurances Total		**15,740**	**38,724**	**40,000**	**40,000**	**46,500**
Grapeline Fixed Route Total		**1,444,164**	**1,517,805**	**1,655,250**	**1,655,280**	**1,665,800**
Transit Facilities						
60054105 72202	Telephone	1,629	2,344	1,700	1,700	2,000
60054105 72211	Electricity	13,656	16,035	15,000	15,000	17,500
60054105 72353	Janitorial Supplies	139	238	150	150	300
60054105 72355	General Supplies	4,809	0	4,800	4,800	1,500
60054105 72359	Small Tools and Equipment	0	2,007	0	0	2,000
60054105 72399	Supplies & Services NOC	0	1,551	0	0	2,000
60054105 72499	Misc Contract Services	81,181	113,301	132,000	132,000	200,000
60054105 72531	Repairs to Machines & Equip	0	81	0	3,850	4,800
60054105 72534	Repairs to Buildings	2,029	385	2,000	2,000	6,000
Supplies & Services Total		**103,442**	**135,941**	**155,650**	**159,500**	**236,100**
Transit Facilities Total		**103,442**	**135,941**	**155,650**	**159,500**	**236,100**
CNG Fueling						
60054106 72202	Telephone	340	535	400	400	500
60054106 72211	Electricity	21,592	24,302	25,000	25,000	25,000
60054106 72531	Repairs to Machines & Equip	0	0	2,000	2,000	2,000

Transit		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
60054106 72533	Repairs to Vehicles	59,845	41,083	62,000	62,000	44,940
60054106 72551	Motor Vehicle Fuel & Lube	0	170	100	100	360
60054107 72359	Small Tools and Equipment	0	(302)	0	0	0
Supplies & Services Total		**81,777**	**65,787**	**89,500**	**89,500**	**72,800**
CNG Fueling Total		**81,777**	**65,787**	**89,500**	**89,500**	**72,800**
Capital Projects						
60199000 77020	Capital Projects	430,857	937,737	1,973,393	839,000	1,379,000
60199000 77040	Vehicles	27,553	2,038,310	1,096,106	1,096,110	1,100,000
60299000 77020	Capital Projects	4,576	37,843	0	0	0
60299000 77040	Vehicles	0	556,282	0	0	0
60399000 77020	Capital Projects	66,577	2,746	130,095	130,095	0
Capital Total		**529,562**	**3,572,918**	**3,199,594**	**2,065,205**	**2,479,000**
Capital Projects Total		**529,562**	**3,572,918**	**3,199,594**	**2,065,205**	**2,479,000**
LCTOP Program						
60454108 72301	Printing/Binding/Duplication	0	0	0	0	500
60454108 72303	Advertising	0	0	0	105	1,000
60454108 72355	General Supplies	0	0	0	0	500
60454108 72499	Misc Contract Services	0	0	0	0	9,000
Supplies & Services Total		**0**	**0**	**0**	**105**	**11,000**
LCTOP Program Total		**0**	**0**	**0**	**105**	**11,000**
Transit Total		**3,384,514**	**6,579,530**	**6,506,424**	**5,386,360**	**5,894,270**

SPECIAL REVENUE FUNDS

Special Revenue Funds are those that receive financial support from the General Fund and have other revenue sources, such as user fees, transfers from other funds or restricted government grants.

The Special Revenue category includes the Streets and Drainage Division, Community Development Department, Parks, Recreation and Cultural Services and the Library.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

STREETS AND DRAINAGE

The Streets and Drainage Division of the Public Works Department is responsible for maintaining City streets, City-owned parking lots and sidewalks, traffic lights and signs. In addition, it maintains the City's storm drain system.

Most of the division's revenue comes from State and local taxes. It has a budget of $3,887,610 in FY 2016/17, compared to $4,733,990 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year.

FY 2016/17 budgeted staffing is being maintained at 14 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

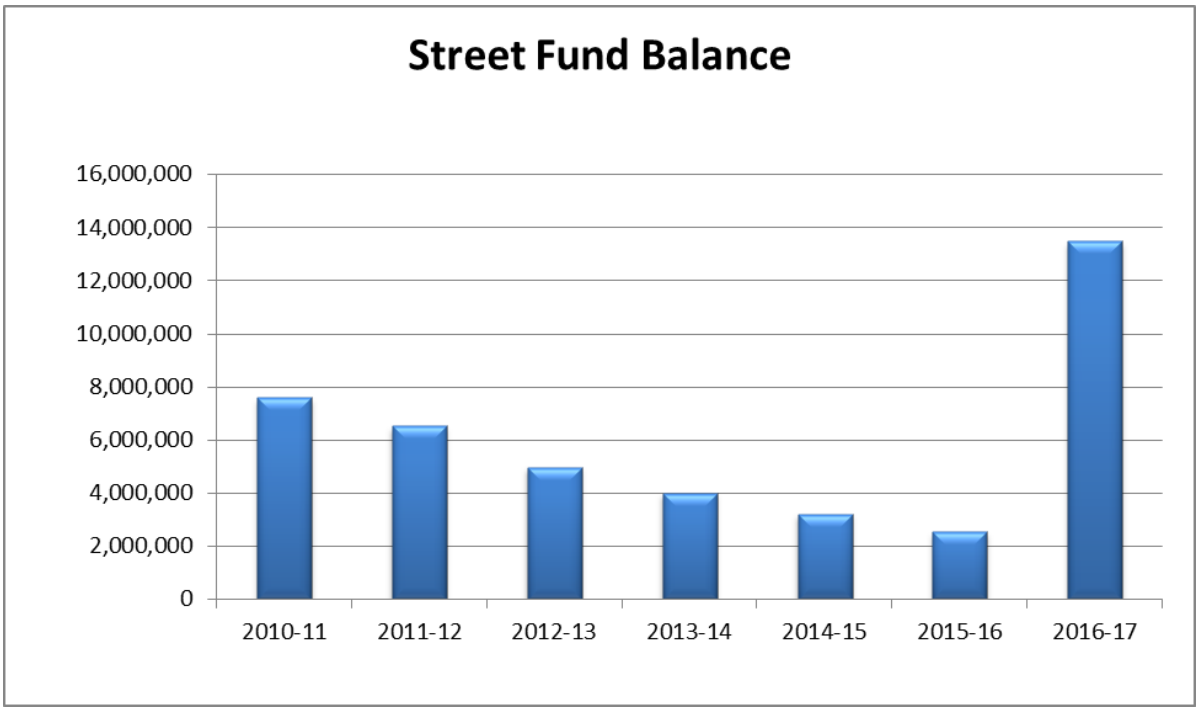
Street Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

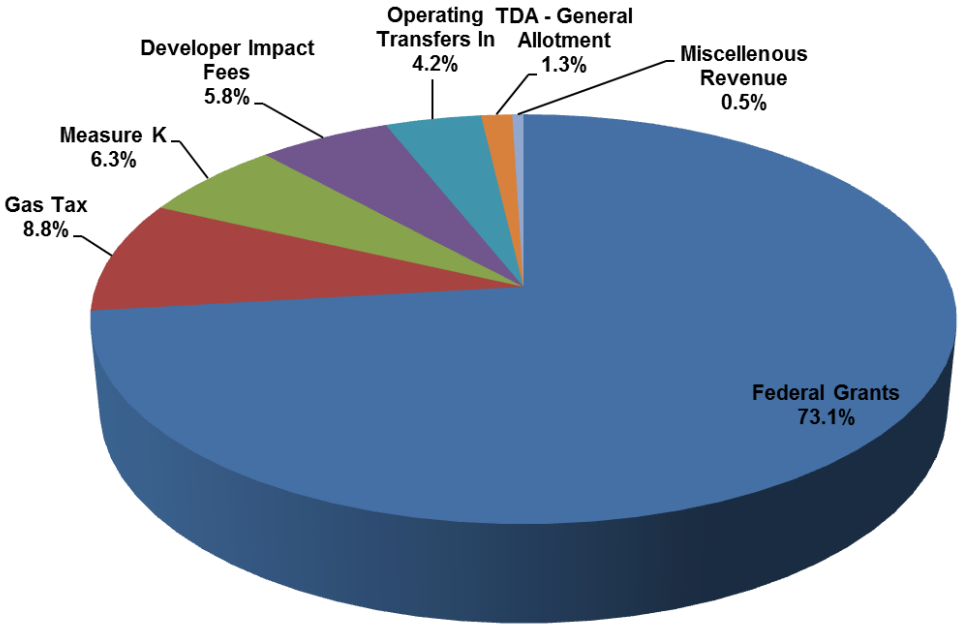
For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Street Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance					
Beginning Fund Balance	4,964,236	3,987,299	2,968,959	3,192,312	2,535,772
Revenues	5,402,639	5,046,221	20,908,392	8,408,010	14,834,980
Expenditures	6,379,576	5,841,208	22,395,164	9,064,550	3,887,610
Net Difference (Revenues Less Expenditures)	(976,937)	(794,987)	(1,486,772)	(656,540)	10,947,370
Fund Balance					
Ending Fund Balance	3,987,299	3,192,312	1,482,187	2,535,772	13,483,142



Street Fund Revenues

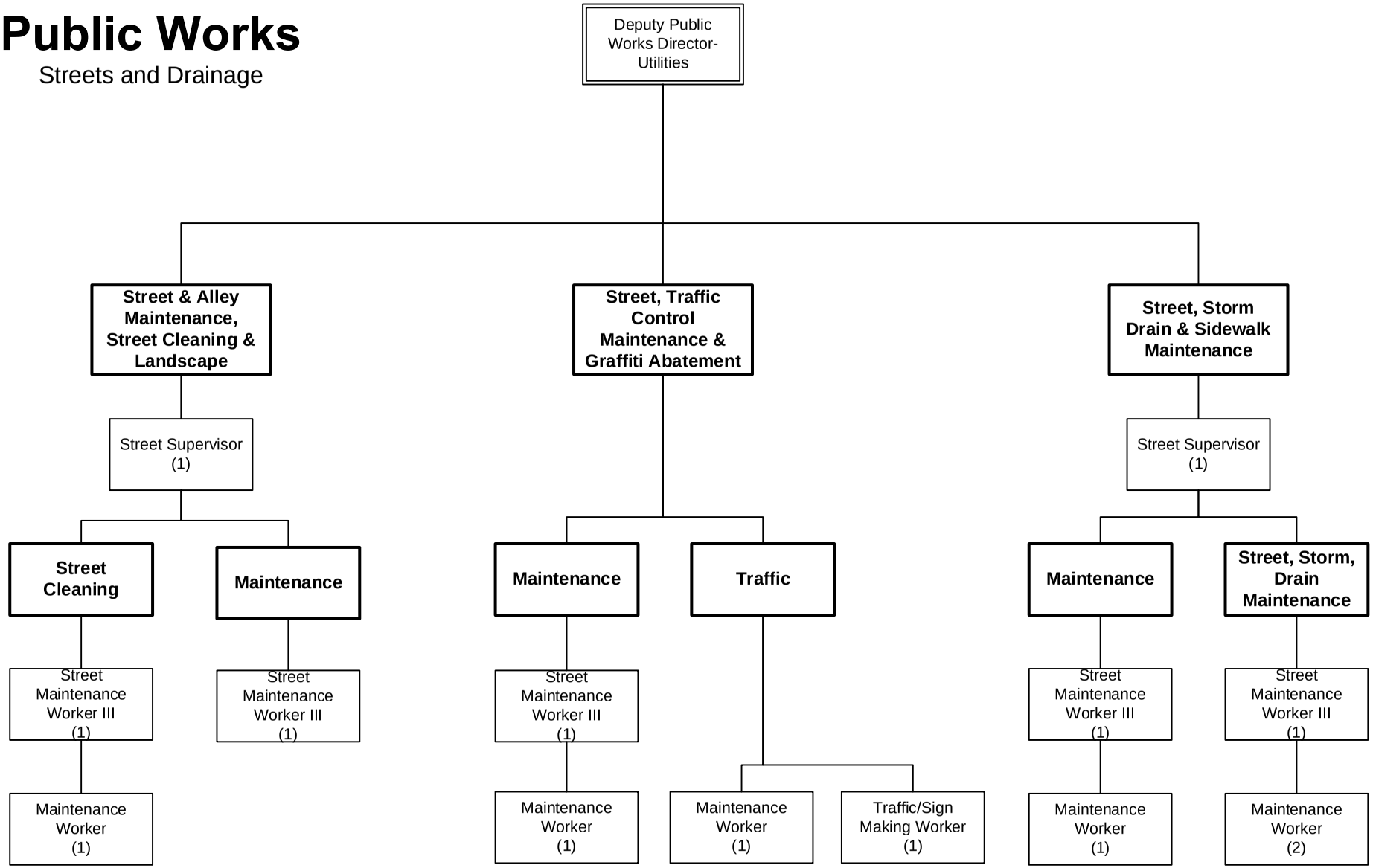


Fund	Budget 2016-17
Federal Grants	$10,849,090
Gas Tax	$1,307,450
Measure K	$930,000
Developer Impact Fees	$855,010
Operating Transfers In	$620,810
TDA - General Allotment	$200,000
Miscellenous Revenue	$72,620
Grand Total	$14,834,980

Streets Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
30100000	57701	Damage to Property	0	150	0	0	0	
30800000	57501	Development Impact Fees	94,454	22,123	365,150	275,000	150,040	
31400000	57501	Development Impact Fees	32,372	90,121	166,640	350,000	704,970	New housing development
Charges for Services Total			**126,826**	**112,394**	**531,790**	**625,000**	**855,010**	
30000000	54332	Investment Earnings	1,940	1,006	3,930	3,930	11,220	
30000000	54391	Sale of City Property	0	28,000	0	0	0	
30100000	54391	Sale of City Property	0	576	0	600	0	
30300000	54332	Investment Earnings	10,148	1,196	0	0	0	
30500000	54332	Investment Earnings	79	(1,253)	0	0	0	
30600000	54332	Investment Earnings	20	38	0	0	0	
30800000	54332	Investment Earnings	2,812	2,039	0	0	0	
30900000	54332	Investment Earnings	5	4	0	0	0	
31200000	54332	Investment Earnings	2,289	1,525	0	0	0	
31400000	54332	Investment Earnings	4,669	2,397	0	0	0	
31500000	54332	Investment Earnings	281	188	0	0	0	
From Use of Money/Property Total			**22,242**	**35,716**	**3,930**	**4,530**	**11,220**	
301	50050	Intrafund Transfers In	0	362,169	0	0	0	
30100000	50001	Operating Transfer In	848,380	591,800	607,160	607,160	620,810	From General Fund
Interfund Credit Total			**848,380**	**953,969**	**607,160**	**607,160**	**620,810**	
30100000	56205	Gas Tax 2105 Subventions	417,726	377,308	363,650	386,010	397,970	
30100000	56206	Gas Tax 2106 Subventions	202,269	233,182	192,290	192,990	199,050	
30100000	56207	Gas Tax 2107 Subventions	451,975	500,878	504,680	535,430	560,140	
30100000	56501	State Hi-Way Maintenance	11,407	2,852	11,400	7,500	11,400	
30200000	56203	Gas Tax 2103 Subventions	841,236	673,496	288,310	297,140	150,290	
30300000	56037	Reimb-Measure K	0	829,782	27,000	27,000	0	
30500000	56002	Trans Dev Act-Gen Allotment	0	300,000	400,000	400,000	200,000	
30700000	56402	Other Federal Grants	1,761,762	274,248	17,018,182	4,254,550	10,849,090	Harney Lane over crossing
Intergovernmental Rev Total			**3,686,376**	**3,191,746**	**18,805,512**	**6,100,620**	**12,367,940**	
30000000	55024	Revenue-Other	12,500	105,362	0	95,000	0	
30100000	55020	Reimbursable Charges	42,060	32,371	40,000	40,000	40,000	
30100000	55024	Revenue-Other	3,194	37,117	0	5,700	0	
30100000	55101	Contract Work For Others	4,496	934	0	0	0	
30100000	55102	Wrk for City-PW	36,722	8,576	30,000	30,000	10,000	
30300000	55024	Revenue-Other	3,800	0	0	0	0	
Miscellaneous Revenue Total			**102,773**	**184,360**	**70,000**	**170,700**	**50,000**	
30300000	51033	Street Maint.-Measure K	896,473	930,204	890,000	900,000	930,000	
Taxes Total			**896,473**	**930,204**	**890,000**	**900,000**	**930,000**	
Total Streets Revenue			**5,683,070**	**5,408,390**	**20,908,392**	**8,408,010**	**14,834,980**	

Public Works

Streets and Drainage



Number of positions
Authorized: 14

2016-2017

Streets	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**1,258,717**	**1,333,987**	**1,440,910**	**1,352,530**	**1,526,530**
Supplies & Services Total	**485,522**	**693,414**	**645,480**	**615,400**	**866,880**
Insurances Total	**26,260**	**28,080**	**40,600**	**40,600**	**53,200**
Operating Transfer Out Total	**0**	**551,169**	**0**	**0**	**0**
Capital Total	**4,876,077**	**3,596,728**	**20,268,174**	**7,056,020**	**1,441,000**
Total Streets	**6,646,576**	**6,203,378**	**22,395,164**	**9,064,550**	**3,887,610**

STAFFING SUMMARY	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
STREETS & DRAINAGE				
Maintenance Worker I/II	5	5	5	5
Street Maintenance Worker I/II	0	0	1	1
Street Maintenance Worker III	5	4	5	5
Street Supervisor	3	3	2	2
Traffic/Sign Making Worker	1	1	1	1
Streets & Drainage Total	**14**	**13**	**14**	**14**

Streets	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	696,524	676,291	712,640	674,070	734,140	MOU changes
Overtime	16,426	22,611	23,710	22,100	25,560	
Part-time Salary	53,959	72,954	84,790	84,790	100,100	
Uniform Allowance	2,925	3,250	3,500	3,500	3,500	
Meal Allowance	0	0	0	0	700	
Incentive Pay	13,632	13,640	21,360	15,680	6,960	
Workers Compensation	51,220	54,730	57,960	57,960	75,600	
Medical Insurance	168,702	205,592	222,870	215,840	235,490	
Dental Insurance	12,749	13,094	14,000	12,470	14,000	
Vision Insurance	3,187	3,274	3,500	3,130	3,500	
Medicare Insurance	7,270	7,698	12,210	9,450	12,360	
Service Contribution-PERS	125,346	125,202	147,460	136,770	160,000	Rate increase
Deferred Comp	14,254	14,767	14,210	14,790	12,920	
LI & AD & D	1,224	1,180	910	950	920	
Unemployment Insurance	3,674	3,952	4,560	3,840	4,530	
LTD	36	1,670	2,490	2,540	5,070	
Chiropractic	765	786	840	750	840	
Medical In-lieu	6,894	640	0	0	0	
Other Benefits	48,040	52,650	53,900	53,900	60,340	
Personnel Transfer Recovery	(768,342)	(771,475)	(780,000)	(800,000)	(800,000)	
Personnel Transfer Charges	800,233	831,483	840,000	840,000	870,000	
Salaries & Benefits Total	**1,258,717**	**1,333,987**	**1,440,910**	**1,352,530**	**1,526,530**	
Postage	17	4	100	100	100	
Telephone	220	331	400	400	400	
Cellular phone charges	2,848	2,795	3,500	3,000	3,000	
Printing/Binding/Duplication	0	0	500	500	250	
Photocopying	1,136	63	2,000	1,000	1,000	
Advertising	277	1,569	700	700	700	
Uniforms	7,777	6,010	8,000	8,000	8,000	
Safety Equipment	2,229	8,311	10,000	10,000	10,000	
Office Supplies	3,967	1,996	3,800	2,750	3,000	
Books & Periodicals	47	72	200	0	200	
Membership & Dues	578	800	1,200	1,100	1,200	
Information Systems Software	886	0	1,000	1,000	3,500	
Business Expense	1,006	370	1,200	500	1,200	
Conference Expense	0	1,180	2,000	1,000	1,500	
Rent of Land/Facilities	17,761	19,282	20,000	20,000	20,000	
Rental of Equipment	1,050	1,700	10,000	5,000	10,000	
Special Dept Materials	94,515	110,634	118,000	114,000	115,000	
General Supplies	1,687	3,968	6,000	5,000	5,500	
Training and Education	1,470	2,148	6,000	6,000	6,000	
Small Tools and Equipment	2,363	15,196	24,000	16,500	19,000	

Streets	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Overtime Meals	137	80	700	250	0	
Supplies & Services NOC	68	1,960	2,200	0	2,200	
Misc. Professional Services	3,388	0	4,500	500	1,500	
Misc Contract Services	189,240	339,300	260,000	258,770	465,000	Contracts moved from capital
Repairs to Communication Equip	1,402	1,291	1,500	1,500	1,500	
Repairs to Vehicles	101,759	131,232	111,100	111,100	141,610	
Car Wash	82	14	80	80	20	
Motor Vehicle Fuel & Lube	49,402	43,057	46,500	46,500	45,200	
Taxes	49	52	100	50	100	
Special Payments	159	0	200	100	200	
Supplies & Services Total	**485,522**	**693,414**	**645,480**	**615,400**	**866,880**	
PL & PD/Other Insurance	26,260	28,080	40,600	40,600	53,200	
Insurances Total	**26,260**	**28,080**	**40,600**	**40,600**	**53,200**	
Intrafund Transfers Out	0	362,169	0	0	0	
Operating Transfer Out	0	189,000	0	0	0	
Operating Transfer Out Total	**0**	**551,169**	**0**	**0**	**0**	
Capital Projects	4,876,077	3,471,593	19,999,609	6,787,450	1,440,000	Harney Lane encumbered in 15/16
Machinery and equipment	0	(12,626)	26,000	26,000	1,000	
Vehicles	0	137,760	242,566	242,570	0	
Capital Total	**4,876,077**	**3,596,728**	**20,268,174**	**7,056,020**	**1,441,000**	
Total Streets	**6,646,576**	**6,203,378**	**22,395,164**	**9,064,550**	**3,887,610**	

ACTIVITY: Street Maintenance
DEPARTMENT: Public Works
DIVISION: Streets
FUND: Street Fund

ACTIVITY DESCRIPTION

The Street Maintenance activity includes administration, management and maintenance for the following: streets, alleys, curbs and gutters; sidewalks; traffic signals and traffic control signs; street markings; street sweeping; street trees; all landscape maintenance in the public right-of-way and for most public buildings; and storm water system maintenance and discharge permit compliance and enforcement. This activity includes parts of four Highway 99 over-crossings. Activity goals are: 1) safe and smooth streets and sidewalks, 2) safe and efficient traffic circulation, 3) efficient and effective street services, 4) safe and properly maintained street trees, and 5) proper storm water management. This activity has the following major elements:

- Street administration – provide overall direction, supervision and planning for the Streets and Drainage Division in the preparation of reports and studies; coordinate with utilities, public agencies and private firms; provide equipment maintenance and safety equipment; oversee contracts; and promote public relations.
- Street/curb, gutter and sidewalk maintenance – maintain over 200 miles of streets and 16 miles (4,196,802 square yards of pavement) of alleys, including patching and sealing, and repaving utility trenches and pavement cuts; removing, replacing, repairing and patching curb, gutter, sidewalk (both private and public responsibilities), including handicap ramps and alley approaches.
- Traffic control maintenance – maintain 5,516 street signs, warning, regulatory and guide signs; paint curbs, pavement legends, crosswalks; apply thermoplastic lane lines, railroad crossings and parking stalls; install new signs and pavement markings; maintain 52 City-signalized intersections; and provide 50-percent funding for Caltrans-maintained intersections.
- Tree/landscape maintenance – contract pruning, trimming, re-staking and root surgery on the City's street trees, including removing dead/diseased trees and emergency response to downed trees in the public right-of-way; contract mowing, pruning, spraying and irrigation of landscaped areas in the public right-of-way, reverse frontages, street medians and public facilities.
- Street sweeping/leaf removal/weed abatement – sweep approximately 360 miles of curb, 16 miles of alleys and 19 public parking lots; remove approximately 4,500 cubic yards of leaves placed in the street right-of-way during leaf season (November through January) on a 10-day frequency; and spray and remove weeds and other debris along street shoulders, alleys and street medians.
- Storm drain maintenance – maintain the City’s 161 miles of storm drains, 45 pumps at 13 pump stations and 18 storm water outlets into the Mokelumne River and the Woodbridge Irrigation District canal.

MAJOR 2015-16 ACCOMPLISHMENTS

- Trash handling apparatus at Shady Acres pump station.
- Purchased Street Sweeper.
- Completed rehabilitation of Henry Glaves pump station.

MAJOR 2016-17 OBJECTIVES

- Continue replacing traffic signs to meet FHWA standards.
- Vinewood Pump Station Rehabilitation.
- School Street Storm Drainage Improvements.

ACTIVITY: Street Maintenance
DEPARTMENT: Public Works
DIVISION: Streets
FUND: Street Fund

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Tons of asphalt placed by City	351	1,354	500
Square feet of sidewalk removed and replaced	16,330	26,197	5,000
Traffic signals maintained	52	52	52

RELATED ORGANIZATIONAL UNIT(S)

- 30156001
- 30156002
- 30156003
- 30156004

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Street Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Street Maintenance Rehabilitation and/or reconstruction of various streets: Harney Lane grade separation miscellaneous project costs ($400,000); Lockeford Street improvements ($250,000); Church Street resurfacing ($200,000); Lower Sacramento Road median repairs ($75,000); and staff time for project planning ($25,000).	**950,000**
Street/Sidewalk Maintenance Pavement maintenance ($100,000); sidewalk repairs ($70,000*); crack sealing ($50,000); fog sealing ($20,000); and reverse frontage wall repairs ($20,000). *Additional funds from TDA will be using in this project.	**260,000**
Traffic Signal Maintenance/Intallation Preventative signal maintenance ($90,000); Harney/Mills signal ($40,000); and Guild/Victor signal ($40,000).	**170,000**

Streets	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Gas Tax Administration					
30156001 71001 Regular Employee Salary	696,524	676,291	712,640	674,070	734,140
30156001 71002 Overtime	2,640	1,432	3,210	1,500	2,970
30156001 71003 Part-time Salary	1,541	23,974	0	0	0
30156001 71007 Uniform Allowance	2,925	3,250	3,500	3,500	3,500
30156001 71008 Meal Allowance	0	0	0	0	500
30156001 71009 Incentive Pay	13,427	13,526	21,360	15,680	6,960
30156001 71011 Workers Compensation	51,220	54,730	57,960	57,960	75,600
30156001 71012 Medical Insurance	168,702	202,076	222,870	212,720	235,490
30156001 71013 Dental Insurance	12,749	12,871	14,000	12,270	14,000
30156001 71014 Vision Insurance	3,187	3,218	3,500	3,080	3,500
30156001 71015 Medicare Insurance	6,415	6,816	10,690	9,270	10,800
30156001 71021 Service Contribution-PERS	125,308	125,150	147,460	136,770	160,000
30156001 71023 Deferred Comp	14,240	14,755	14,210	14,790	12,920
30156001 71024 LI & AD & D	1,224	1,157	910	910	920
30156001 71025 Unemployment Insurance	3,386	3,686	3,920	3,820	3,980
30156001 71028 LTD	36	1,670	2,490	2,540	5,070
30156001 71029 Chiropractic	765	772	840	740	840
30156001 71030 Medical In-lieu	6,870	640	0	0	0
30156001 71031 Other Benefits	48,040	52,650	53,900	53,900	60,340
30156001 71188 Personnel Transfer Recovery	(768,342)	(771,475)	(780,000)	(800,000)	(800,000)
30156001 71189 Personnel Transfer Charges	56,433	59,740	60,000	60,000	60,000
Salaries & Benefits Total	**447,292**	**486,928**	**553,460**	**463,520**	**591,530**
30156001 72201 Postage	0	4	50	50	50
30156001 72203 Cellular phone charges	2,848	2,795	3,500	3,000	3,000
30156001 72301 Printing/Binding/Duplication	0	0	500	500	250
30156001 72302 Photocopying	1,136	63	2,000	1,000	1,000
30156001 72305 Uniforms	7,777	6,010	8,000	8,000	8,000
30156001 72306 Safety Equipment	1,064	2,964	4,000	4,000	4,000
30156001 72307 Office Supplies	2,701	1,464	2,500	2,000	2,000
30156001 72308 Books & Periodicals	47	72	200	0	200
30156001 72309 Membership & Dues	578	730	1,000	1,000	1,000
30156001 72313 Information Systems Software	886	0	1,000	1,000	3,500
30156001 72314 Business Expense	1,006	370	1,000	500	1,000
30156001 72315 Conference Expense	0	905	2,000	1,000	1,500
30156001 72352 Special Dept Materials	336	3,633	1,500	1,500	1,500
30156001 72355 General Supplies	0	465	1,000	500	1,000
30156001 72358 Training and Education	1,470	2,148	6,000	6,000	6,000
30156001 72359 Small Tools and Equipment	0	836	10,000	5,000	5,000
30156001 72370 Overtime Meals	117	0	500	250	0
30156001 72399 Supplies & Services NOC	68	0	200	0	200
30156001 72450 Misc. Professional Services	3,388	0	3,500	0	1,500
30156001 72499 Misc Contract Services	2,803	2,708	5,000	3,500	5,000
30156001 72530 Repairs to Communication Equip	1,402	1,291	1,500	1,500	1,500
30156001 72533 Repairs to Vehicles	101,759	131,232	111,100	111,100	141,610
30156001 72536 Car Wash	82	14	80	80	20
30156001 72551 Motor Vehicle Fuel & Lube	49,402	43,057	46,500	46,500	45,200
30156001 72990 Special Payments	159	0	200	100	200
Supplies & Services Total	**179,030**	**200,761**	**212,830**	**198,080**	**234,230**
30156001 74070 PL & PD/Other Insurance	26,260	28,080	40,600	40,600	53,200
Insurances Total	**26,260**	**28,080**	**40,600**	**40,600**	**53,200**
30156001 77030 Machinery and equipment	0	0	1,000	1,000	1,000
Capital Total	**0**	**0**	**1,000**	**1,000**	**1,000**
Gas Tax Administration Total	**652,582**	**715,768**	**807,890**	**703,200**	**879,960**
Street Maintenance					
30156002 71002 Overtime	8,551	13,392	12,420	12,420	15,000
30156002 71003 Part-time Salary	52,272	47,741	84,790	84,790	100,100
30156002 71008 Meal Allowance	0	0	0	0	200

Streets		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
30156002 71009	Incentive Pay	92	61	0	0	0
30156002 71012	Medical Insurance	0	2,606	0	2,210	0
30156002 71013	Dental Insurance	0	152	0	140	0
30156002 71014	Vision Insurance	0	38	0	40	0
30156002 71015	Medicare Insurance	831	823	1,410	140	1,450
30156002 71021	Service Contribution-PERS	38	52	0	0	0
30156002 71023	Deferred Comp	8	9	0	0	0
30156002 71024	LI & AD & D	0	16	0	40	0
30156002 71025	Unemployment Insurance	287	260	640	20	550
30156002 71029	Chiropractic	0	9	0	10	0
30156002 71030	Medical In-lieu	23	0	0	0	0
30156002 71189	Personnel Transfer Charges	515,377	563,061	525,000	525,000	580,000
Salaries & Benefits Total		**577,480**	**628,220**	**624,260**	**624,810**	**697,300**
30156002 72201	Postage	17	0	50	50	50
30156002 72202	Telephone	220	331	400	400	400
30156002 72303	Advertising	0	546	200	200	200
30156002 72306	Safety Equipment	1,165	5,330	5,000	5,000	5,000
30156002 72307	Office Supplies	1,267	532	1,300	750	1,000
30156002 72309	Membership & Dues	0	70	200	100	200
30156002 72314	Business Expense	0	0	200	0	200
30156002 72315	Conference Expense	0	275	0	0	0
30156002 72321	Rent of Land/Facilities	17,761	19,282	20,000	20,000	20,000
30156002 72322	Rental of Equipment	1,050	1,700	10,000	5,000	10,000
30156002 72352	Special Dept Materials	74,227	95,357	100,000	100,000	100,000
30156002 72355	General Supplies	1,687	1,715	2,000	2,500	3,000
30156002 72359	Small Tools and Equipment	2,363	12,296	8,000	8,000	8,000
30156002 72370	Overtime Meals	20	80	200	0	0
30156002 72399	Supplies & Services NOC	0	1,960	2,000	0	2,000
30156002 72499	Misc Contract Services	0	0	0	270	0
30156002 72822	Taxes	49	52	100	50	100
Supplies & Services Total		**99,827**	**139,527**	**149,650**	**142,320**	**150,150**
30156002 77020	Capital Projects	56,927	25,735	40,000	25,000	40,000
30156002 77030	Machinery and equipment	0	(12,626)	5,000	5,000	0
Capital Total		**56,927**	**13,109**	**45,000**	**30,000**	**40,000**
Street Maintenance Total		**734,233**	**780,855**	**818,910**	**797,130**	**887,450**
Street Cleaning						
30156003 71002	Overtime	4,393	4,978	5,070	5,070	4,950
30156003 71003	Part-time Salary	145	1,239	0	0	0
30156003 71009	Incentive Pay	103	19	0	0	0
30156003 71012	Medical Insurance	0	726	0	630	0
30156003 71013	Dental Insurance	0	59	0	40	0
30156003 71014	Vision Insurance	0	15	0	10	0
30156003 71015	Medicare Insurance	20	49	70	30	70
30156003 71023	Deferred Comp	6	0	0	0	0
30156003 71024	LI & AD & D	0	6	0	0	0
30156003 71025	Unemployment Insurance	0	6	0	0	0
30156003 71029	Chiropractic	0	4	0	0	0
30156003 71189	Personnel Transfer Charges	201,945	205,045	225,000	225,000	200,000
Salaries & Benefits Total		**206,611**	**212,146**	**230,140**	**230,780**	**205,020**
30156003 72306	Safety Equipment	0	16	1,000	1,000	1,000
30156003 72352	Special Dept Materials	12,100	9,893	8,500	8,500	8,500
30156003 72355	General Supplies	0	1,788	3,000	2,000	1,500
30156003 72359	Small Tools and Equipment	0	1,514	3,000	2,000	3,000
30156003 72499	Misc Contract Services	46,686	50,911	60,000	60,000	60,000
Supplies & Services Total		**58,786**	**64,123**	**75,500**	**73,500**	**74,000**
Street Cleaning Total		**265,398**	**276,269**	**305,640**	**304,280**	**279,020**

Streets		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Tree Maintenance						
30156004 71002	Overtime	842	2,669	3,010	3,010	2,640
30156004 71009	Incentive Pay	10	31	0	0	0
30156004 71012	Medical Insurance	0	184	0	270	0
30156004 71013	Dental Insurance	0	12	0	20	0
30156004 71014	Vision Insurance	0	3	0	0	0
30156004 71015	Medicare Insurance	5	10	40	10	40
30156004 71023	Deferred Comp	0	2	0	0	0
30156004 71024	LI & AD & D	0	1	0	0	0
30156004 71029	Chiropractic	0	1	0	0	0
30156004 71189	Personnel Transfer Charges	26,478	3,637	30,000	30,000	30,000
Salaries & Benefits Total		**27,334**	**6,552**	**33,050**	**33,310**	**32,680**
30156004 72303	Advertising	277	1,023	500	500	500
30156004 72352	Special Dept Materials	7,851	1,751	8,000	4,000	5,000
30156004 72359	Small Tools and Equipment	0	550	3,000	1,500	3,000
30156004 72450	Misc. Professional Services	0	0	1,000	500	0
30156004 72499	Misc Contract Services	139,751	285,680	195,000	195,000	400,000
Supplies & Services Total		**147,879**	**289,004**	**207,500**	**201,500**	**408,500**
30156004 77020	Capital Projects	217,976	72,420	196,355	200,000	20,000
Capital Total		**217,976**	**72,420**	**196,355**	**200,000**	**20,000**
Tree Maintenance Total		**393,189**	**367,976**	**436,905**	**434,810**	**461,180**
Parking Lot Maintenance						
30156005 71002	Overtime	0	140	0	100	0
30156005 71009	Incentive Pay	0	2	0	0	0
30156005 71012	Medical Insurance	0	0	0	10	0
Salaries & Benefits Total		**0**	**142**	**0**	**110**	**0**
Parking Lot Maintenance Total		**0**	**142**	**0**	**110**	**0**
Capital Projects						
30099000 77020	Capital Projects	237,455	21,092	103,070	0	215,000
30299000 77020	Capital Projects	979,010	535,206	905,570	905,570	350,000
30399000 77020	Capital Projects	1,622,947	1,737,077	917,898	917,900	205,000
30599000 77020	Capital Projects	0	300,000	400,000	400,000	170,000
30799000 77020	Capital Projects	1,761,762	274,248	17,022,286	4,254,550	100,000
30899000 77020	Capital Projects	0	0	40,000	40,000	40,000
31499000 77020	Capital Projects	0	505,815	330,000	0	300,000
31599000 77020	Capital Projects	0	0	44,430	44,430	0
30399000 77030	Machinery and equipment	0	0	20,000	20,000	0
30399000 77040	Vehicles	0	137,760	242,566	242,570	0
Capital Total		**4,601,174**	**3,511,198**	**20,025,819**	**6,825,020**	**1,380,000**
303 76050	Intrafund Transfers Out	0	362,169	0	0	0
30399000 76220	Operating Transfer Out	0	189,000	0	0	0
Operating Transfer Out Total		**0**	**551,169**	**0**	**0**	**0**
Capital Projects Total		**4,601,174**	**4,062,367**	**20,025,819**	**6,825,020**	**1,380,000**
Streets Total		**6,646,576**	**6,203,378**	**22,395,164**	**9,064,550**	**3,887,610**

COMMUNITY DEVELOPMENT

The Community Development Department includes the Planning, Building and Safety, and Neighborhood Services divisions. They oversee the City's growth and development, ensure dwellings are constructed safely and provide housing assistance.

The Department is funded through user fees and the General Fund. The Department's budget is $2,192,120 in FY 2016/17, compared to $1,538,410 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year.

FY 2016/17 budgeted staffing is being maintained at 11 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

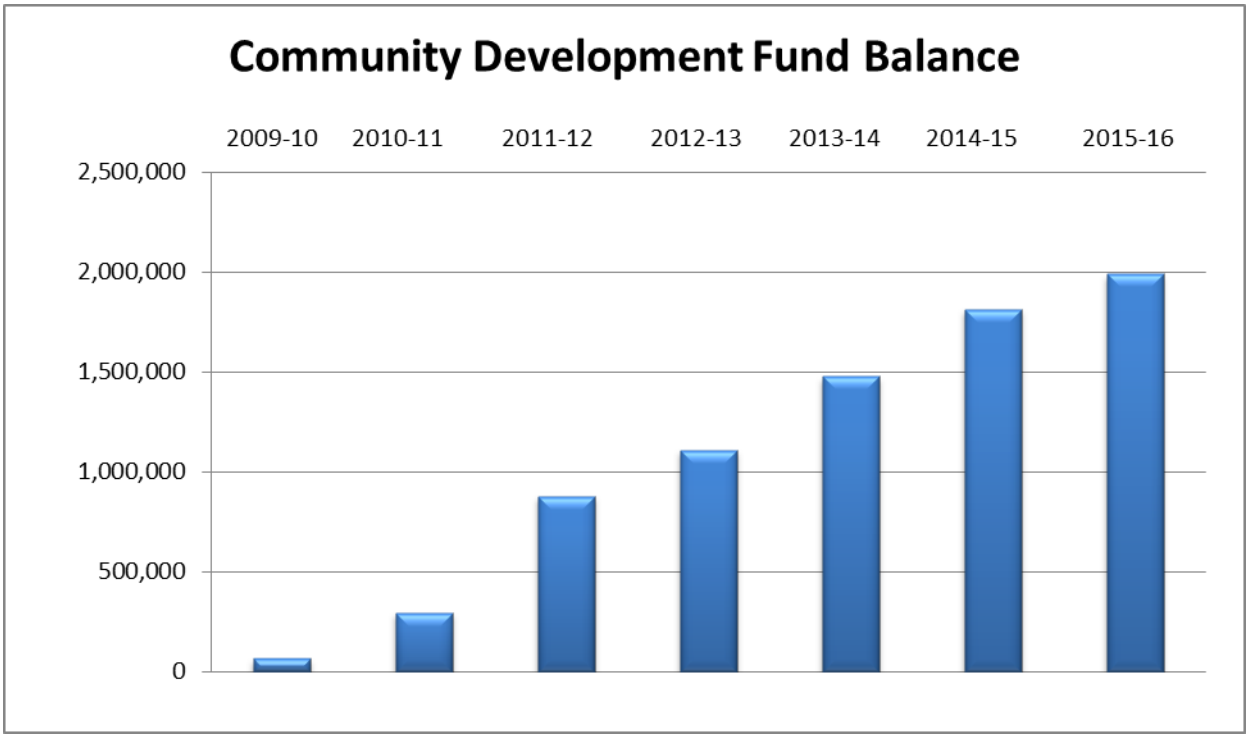
Community Development Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

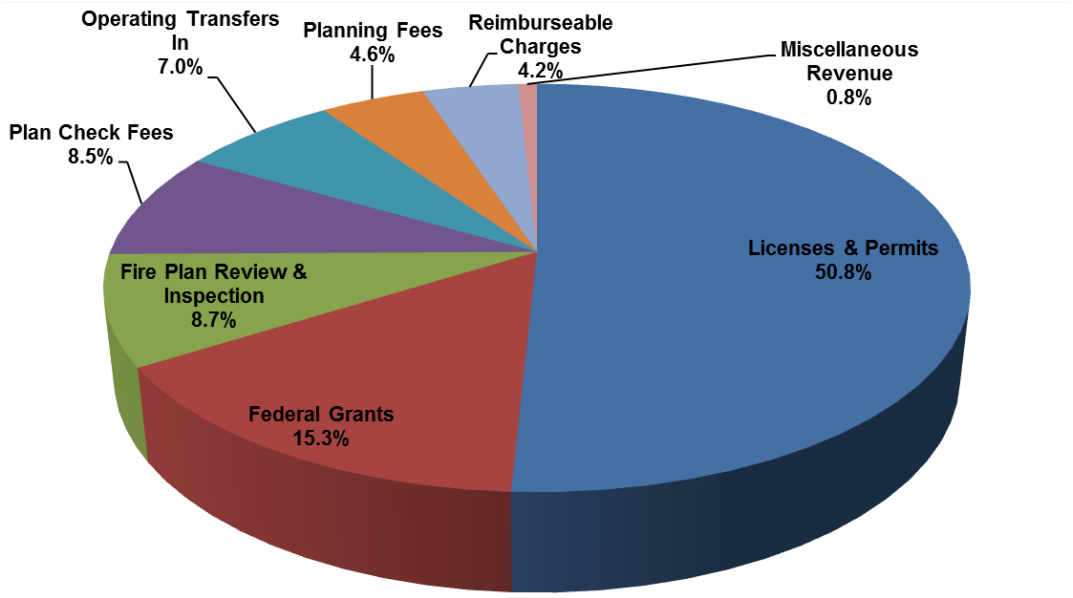
For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Community Development Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance					
Beginning Fund Balance Unreserved	875,801	1,108,043	1,270,313	1,474,880	1,812,860
Revenues	1,403,928	1,595,654	1,859,500	2,003,930	2,368,760
Expenditures	1,171,686	1,228,817	2,058,410	1,665,950	2,192,120
Net Difference (Revenues Less Expenditures)	232,242	366,837	(198,910)	337,980	176,640
Fund Balance					
Ending Fund Balance Unreserved	1,108,043	1,474,880	1,071,403	1,812,860	1,989,500



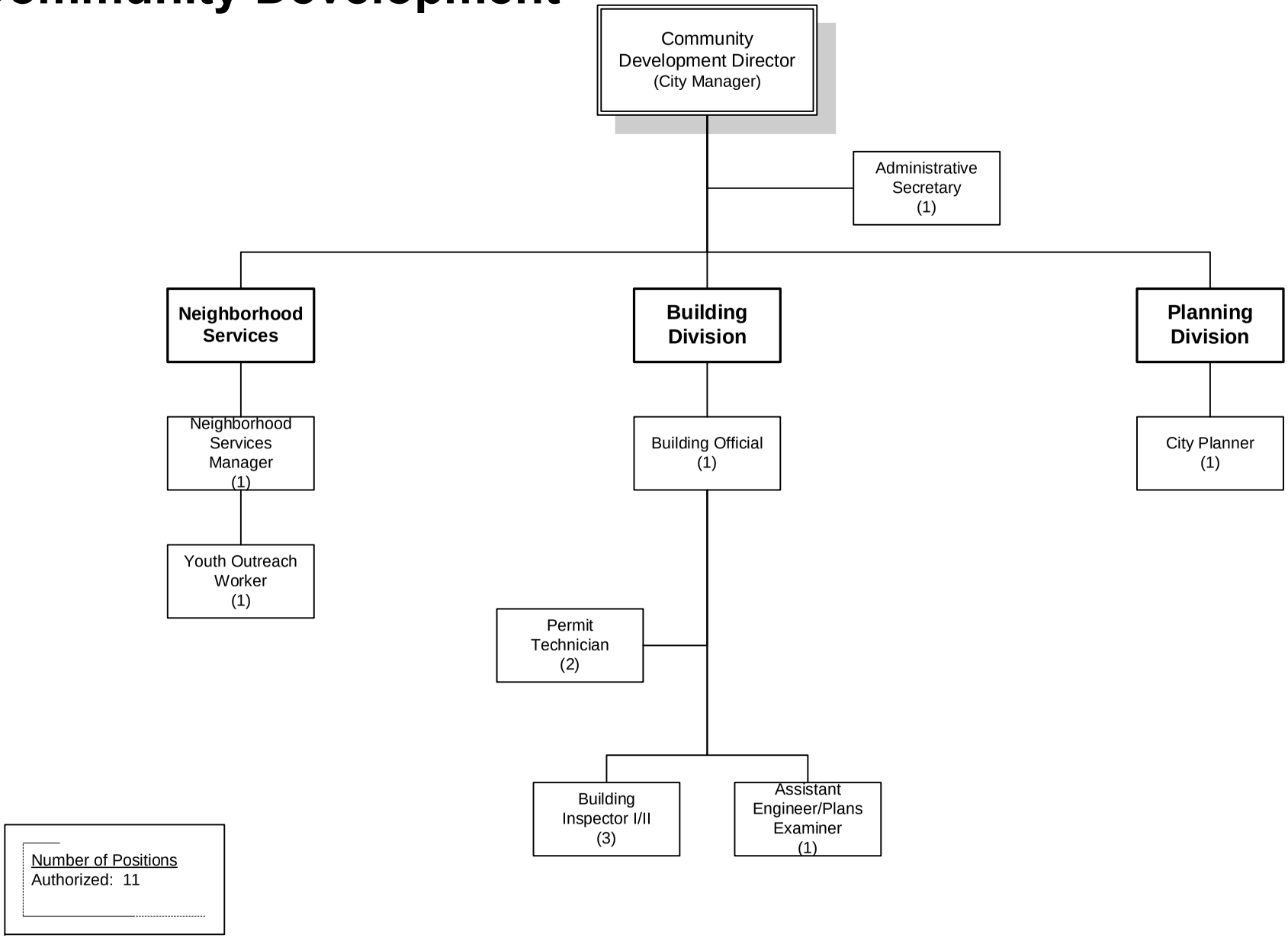
Community Development Fund Revenues



Fund	Budget 2016-17
Licenses & Permits	$1,203,200
Federal Grants	$362,000
Fire Plan Review & Inspection	$207,200
Plan Check Fees	$201,300
Operating Transfers In	$165,000
Planning Fees	$110,000
Reimburseable Charges	$100,620
Miscellaneous Revenue	$19,440
Grand Total	$2,368,760

Community Development Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
27080000	57404	Disability Access Edu fee	11,594	14,023	0	0	9,000	
27081000	57102	Fire Plan Review Fee	31,195	39,481	26,900	36,040	49,200	New development
27081000	57400	Plan Check Fees	0	269,623	202,600	182,800	201,300	
27081000	57403	Fire Permit Inspection	69,043	65,848	63,900	126,600	158,000	New development
27081000	57404	Disability Access Edu fee	0	125	9,400	25,000	1,800	
27082000	57400	Plan Check Fees	221,152	843	0	0	0	
27082000	57401	Planning Fees	117,235	108,547	110,000	110,000	110,000	
Charges for Services Total			**450,220**	**498,490**	**412,800**	**480,440**	**529,300**	
27080000	54332	Investment Earnings	6,586	5,895	3,520	3,520	8,640	
From Use of Money/Property Total			**6,586**	**5,895**	**3,520**	**3,520**	**8,640**	
27000000	50001	Operating Transfer In	100,000	126,160	165,000	165,000	165,000	General Fund support
Interfund Credit Total			**100,000**	**126,160**	**165,000**	**165,000**	**165,000**	
27083000	56004	Federal Grants	0	0	400,000	0	362,000	Brown field grant
Intergovernmental Rev Total			**0**	**0**	**400,000**	**0**	**362,000**	
27081000	52171	Building Permit	641,139	708,233	611,700	1,035,380	1,061,000	
27081000	52172	Electrical Permit	63,981	92,732	65,700	84,250	73,800	
27081000	52173	Mechanical-Gas Permit	39,673	52,404	50,400	47,980	43,000	
27081000	52174	Plumbing-Planning & Mech	0	9,133	9,700	7,260	6,600	
27081000	52175	Building Plans Maintenance	16,867	16,725	18,000	25,920	18,800	
27082000	52174	Plumbing-Planning & Mech	6,926	0	0	0	0	
Licenses & Permits Total			**768,585**	**879,227**	**755,500**	**1,200,790**	**1,203,200**	
27080000	55020	Reimbursable Charges	78,537	84,954	122,680	154,180	100,620	
27080000	55101	Contract Work For Others	0	930	0	0	0	
Miscellaneous Revenue Total			**78,537**	**85,884**	**122,680**	**154,180**	**100,620**	
Total Community Development Revenue			**1,403,928**	**1,595,656**	**1,859,500**	**2,003,930**	**2,368,760**	

Community Development



FY 2016-2017

Community Development	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**1,090,907**	**1,132,983**	**1,360,090**	**1,348,730**	**1,521,190**
Supplies & Services Total	**60,089**	**65,197**	**622,420**	**241,320**	**606,130**
Insurances Total	**18,180**	**19,440**	**31,900**	**31,900**	**41,800**
Operating Transfer Out Total	**2,510**	**2,510**	**35,000**	**35,000**	**21,000**
Capital Total	**0**	**8,688**	**9,000**	**9,000**	**2,000**
Total Community Development	**1,171,685**	**1,228,819**	**2,058,410**	**1,665,950**	**2,192,120**

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
COMMUNITY DEVELOPMENT				
Administrative Secretary	1	1	1	1
Assistant Engineer/Plans Examiner	1	1	1	1
Building Inspector I/II	2	2	3	3
Building Official	1	1	1	1
City Planner	0	0	1	1
Community Development Director	1	1	0	0
Neighborhood Services Manager	1	1	1	1
Permit Technician	2	2	2	2
Senior Planner	1	1	0	0
Youth Outreach Worker	0	1	1	1
Community Development Total	**10**	**11**	**11**	**11**

Community Development	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	621,051	640,078	743,610	730,840	806,200	MOU changes
Overtime	727	602	0	2,500	2,280	
Part-time Salary	640	1,320	0	5,000	14,300	
Uniform Allowance	450	500	750	750	750	
Incentive Pay	1,808	1,806	1,800	3,000	3,600	
Admin Leave Pay	7,727	810	14,210	14,500	15,340	
Workers Compensation	35,460	37,890	45,540	45,540	59,400	
Medical Insurance	129,439	142,203	179,120	157,780	174,400	
Dental Insurance	8,916	9,097	11,000	9,690	11,000	
Vision Insurance	2,229	2,274	2,750	2,340	2,750	
Medicare Insurance	9,399	9,624	11,030	11,030	11,830	
Service Contribution-PERS	102,102	113,854	149,190	144,820	170,230	Rate increase
Deferred Comp	7,079	8,170	12,040	11,920	12,950	
LI & AD & D	3,489	5,167	3,760	3,760	3,800	
Unemployment Insurance	3,275	3,517	4,080	4,100	4,390	
LTD	34	1,565	2,600	2,650	5,440	
Chiropractic	535	546	660	560	660	
Medical In-lieu	0	0	0	0	0	
Other Benefits	33,270	36,450	42,350	42,350	47,410	
Cell Stipend	602	602	600	600	600	
Personnel Transfer Recovery	(35,842)	(46,092)	(20,000)	0	(20,000)	
Personnel Transfer Charges	158,518	163,000	155,000	155,000	193,860	
Salaries & Benefits Total	**1,090,907**	**1,132,983**	**1,360,090**	**1,348,730**	**1,521,190**	
Postage	0	0	500	500	500	
Telephone	307	180	200	200	200	
Cellular phone charges	542	719	490	1,440	1,000	
Printing/Binding/Duplication	76	812	1,300	1,100	1,300	
Photocopying	206	0	900	900	900	
Advertising	1,153	911	500	1,600	1,500	
Uniforms	60	0	160	160	160	
Safety Equipment	0	0	350	350	350	
Office Supplies	3,803	4,823	4,200	5,500	4,400	
Books & Periodicals	5,077	472	3,700	2,200	10,200	
Membership & Dues	2,647	2,500	3,000	3,000	3,000	
Bank Service Charges	6,081	6,269	6,000	6,000	10,000	
Information Systems Software	6,108	5,833	9,750	9,750	9,750	
Business Expense	380	55	1,000	1,000	3,000	
Conference Expense	0	0	4,000	0	4,000	
Janitorial Supplies	0	0	50	50	50	
General Supplies	0	0	350	350	350	
Training and Education	509	0	3,000	3,000	6,200	
Small Tools and Equipment	7,267	1,070	6,000	4,000	2,000	

Community Development	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Misc. Professional Services	13,123	31,045	561,000	180,000	528,000	
Misc Contract Services	872	2,295	3,700	4,700	4,200	
Repairs to Machines & Equip	0	0	220	220	420	
Repairs to Office Equip	2,904	1,838	1,500	3,000	1,500	
Repairs to Vehicles	5,454	3,470	6,450	6,500	8,400	
Car Wash	45	25	100	100	150	
Motor Vehicle Fuel & Lube	3,475	2,879	4,000	5,700	4,600	
Supplies & Services Total	**60,089**	**65,197**	**622,420**	**241,320**	**606,130**	
PL & PD/Other Insurance	18,180	19,440	31,900	31,900	41,800	
Insurances Total	**18,180**	**19,440**	**31,900**	**31,900**	**41,800**	
Operating Transfer Out	2,510	2,510	35,000	35,000	21,000	Vehicle replacement
Operating Transfer Out Total	**2,510**	**2,510**	**35,000**	**35,000**	**21,000**	
Machinery and equipment	0	8,688	9,000	9,000	2,000	
Capital Total	**0**	**8,688**	**9,000**	**9,000**	**2,000**	
Total Community Development	**1,171,685**	**1,228,819**	**2,058,410**	**1,665,950**	**2,192,120**	

ACTIVITY: Administration
DEPARTMENT: Community Development
DIVISION: Administration
FUND: Community Development Fund

ACTIVITY DESCRIPTION

Community Development Administration provides overall direction, administrative support and management for the Building and Safety, Neighborhood Services and Planning Divisions.

- Department management and representation – establish department policy and procedure, monitor division activities, represent the City with outside businesses agencies and organizations.
- Budget administration – coordinate the Community Development Department budget and special revenue fund activities.
- Personnel administration – develop department implementation programs following the City's rules and regulations. Evaluate policies including training, safety and work load issues.
- Clerical support – prepare correspondence, staff reports and advisory Commission/Committee packets and minutes. Coordinate contract documents, purchase orders, payroll and public inquiries.
- Planning and Development - promote business development through proactive engagement of business entities while ensuring safe and orderly development.
- General Plan Execution - execute General Plan policies to preserve Lodi's sense of place and preserve a sustainable urban environment.
- Housing - manage housing and Community Development Block Grant programs to preserve Lodi as a safe, accessible, welcoming and affordable community for all.

MAJOR 2015-16 ACCOMPLISHMENTS

- Maintained building plan initial turnaround time of ten business days.
- Returned building plans for time sensitive projects (Wal-Mart/Dicks Sporting Goods) on shortened time to preserve project viability.
- Work with and implement the Development Code.
- Work on developing the Housing Element.

MAJOR 2016-17 OBJECTIVES

- Support economic development through rapid plan turnaround times.
- Support economic development through business engagement to find solutions to business objectives.
- Present policies for Council approval to ensure Lodi is an accessible and welcoming community for all.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Building Permits Issued	1,513	1,880	1,938
Planning/Zoning Applications Processed	32	26	28
Grant Programs Administered	4	3	3

RELATED ORGANIZATIONAL UNIT(S)

- 27080000

ACTIVITY: Neighborhood Services
DEPARTMENT: Community Development
DIVISION: Neighborhood Services
FUND: Community Development Fund

ACTIVITY DESCRIPTION

Coordinate services and programs for the improvement of conditions within the community housing and living, especially affordable housing, throughout Lodi. This activity has five major elements:

- Neighborhood Services - administration and support, including support and participation with community groups and functions, development and implementation of housing programs and policies for maintenance, improvement and rehabilitation of existing housing and residential neighborhoods, and first-time homebuyers assistance for qualified, low-income persons.
- Community Development Block Grant (CDBG) Administration - administration of the City's block grant program as an Entitlement Community with the U.S. Department of Housing and Urban Development (HUD). Monitor funded programs for compliance with governing policies and regulations, and assist community-based organizations with their submission of applications for funding.
- Gang Intervention/Prevention - management of the Youth Outreach element in support of the Lodi Gang Reduction Intervention Prevention (LodiGRIP) Program, coordinating with partnering community-based organizations that provide supportive services to the at-risk youth and their families.
- Council/Commission Support - provide necessary support for City Council, Planning Commission and Lodi Improvement Committee.
- ADA/Section 504 Coordinator - oversight and implementation of projects and activities related to the development and update of the ADA Transition Plan.

MAJOR 2015-16 ACCOMPLISHMENTS

- Began development of the Tienda Drive Senior Apartments.
- Received $400,000 funding from U.S. Environmental Protection Agency (EPA) for a City Wide Brownfields Assessment Grant.
- Completed updates of the Housing Element and the Analysis of Impediments to Fair Housing Choice.

MAJOR 2016-17 OBJECTIVES

- Complete the update of the ADA Transition Plan.
- Establish a Neighborhood Revitalization Strategy Area to address concentrations of poverty within an identified neighborhood.
- Develop affordable housing program activities that include a modest housing rehab/emergency repair program and a down payment assistance program.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
CDBG Funds Allocated During Year	$649,980	$602,382	$613,405
CDBG Funds Expended During Year	$792,750	$435,000	$431,632
Youth Participants in Junior Giants Program	n/a	166	440

RELATED ORGANIZATIONAL UNIT(S)

- 27080000
- 27083000
-

ACTIVITY: Building and Safety
DEPARTMENT: Community Development
DIVISION: Building Division
FUND: Community Development

ACTIVITY DESCRIPTION

The Building and Safety activity enforces the minimum standards mandated by State and local law to safeguard life, health, property and public welfare. State law also requires enforcement of minimum disabled access and energy conservation regulations. Activity goals are: 1) continue to maintain turn-around times for plan check (10-day review for residential, 15-day review for commercial); 2) verify compliance with all codes and ordinances; 3) perform all structural plan-check in-house; 4) provide code training for staff, including specialized training for fire inspection and structural review. The activity has the following five major elements:

- Public information – answer questions and offer interpretations about construction codes and regulations.
- Construction and Fire Permit application review – review construction permit applications and plans for compliance with applicable codes and ordinances, issue permits and collect fees.
- Code training in-house and off-site.
- Development review coordination – coordinate permit application reviews with other departments/agencies to ensure compliance with other development regulations.
- Construction and Fire inspection – inspect construction projects to ensure compliance with codes, ordinances, permits and approved plans.

MAJOR 2015-16 ACCOMPLISHMENTS

- Hired a Building Inspector I.
- Maintained consistent plan review turnaround times.
- Provided prompt and thorough daily inspections.

MAJOR 2016-17 OBJECTIVES

- Adopt the new 2016 California Codes and related ordinances.
- Create and amend informational handouts to reflect the new codes.
- Continue to provide prompt and thorough daily inspections.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Permits Issued	1,514	1,880	1,938
New Residential	17	40	95
Remodeled Residential	358	484	431
New/Add/Alt/Repair Commercial	136	141	123

RELATED ORGANIZATIONAL UNIT(S)

- 27081000

ACTIVITY: Planning
DEPARTMENT: Community Development
DIVISION: Planning Division
FUND: Community Development Fund

ACTIVITY DESCRIPTION

Provide advice and technical expertise to assist the City Council, appointed commissions/committees, public agencies and citizens in understanding community issues related to the built environment. Focus on the City's commitment to economic vitality, environmental integrity and development quality. Activity goals include: 1) a well-planned community; 2) managed community growth; 3) balanced economic development; 4) protection of environmental resources; and 5) a high level of public service.

- Development review and environmental assessment - prepare and implement policies and ordinances that set standards for development activity. Coordinate with other City departments and outside agencies in review of projects. Perform environmental assessments and monitor mitigation measures. Respond to inquiries from the public on development related issues.
- Long-range planning - prepare and implement policies and ordinances necessary for long-term development of the City. Maintain and update the General Plan. Coordinate with outside agencies on planning-related issues.
- City Council and appointed commission/committee support - provide necessary support for these bodies concerning planning-related matters.
- Economic development - assist the City's economic development effort. Maintain an appropriate data base of information and provide an easily understood process for project processing.

MAJOR 2015-16 ACCOMPLISHMENTS

- General Plan 2015 – 2023 Housing Element Update and adoption.
- Zoning Code updates to support new Housing Element.
- In-fill residential project review and approval – 4 projects.
- Rose Gate Phase 2 development.
- Super Wal-Mart site review and approval.
- La Quinta Inn and Suites review.
- Continued support for new businesses, restaurants and retail in the downtown area.

MAJOR 2016-17 OBJECTIVES

- Continued support for downtown revitalization.
- Continued implementation of Reynolds Ranch and Lodi Shopping Center projects.
- Staffing and review for development of Westside and Southwest Gateway Project areas.
- Support economic efforts to enhance City commercial and industrial opportunities in southeast expansion area.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Use Permits	21	17	20
Site Plan & Architectural Review Committee Applications	8	8	6
Tentative Maps & Zoning Applications	7	5	7
Planning Commission Items	32	26	28

RELATED ORGANIZATIONAL UNIT(S)

- 27082000

Community Development	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Community Development Admin					
27080000 71001 Regular Employee Salary	154,609	166,639	200,700	209,030	210,580
27080000 71002 Overtime	727	602	0	2,500	2,280
27080000 71003 Part-time Salary	640	1,320	0	5,000	14,300
27080000 71009 Incentive Pay	0	0	0	1,180	1,800
27080000 71010 Admin Leave Pay	4,830	0	4,020	4,100	4,100
27080000 71011 Workers Compensation	7,880	8,420	12,420	12,420	16,200
27080000 71012 Medical Insurance	33,457	31,067	49,330	37,660	37,140
27080000 71013 Dental Insurance	2,000	2,054	3,000	2,570	3,000
27080000 71014 Vision Insurance	500	514	750	640	750
27080000 71015 Medicare Insurance	2,401	2,592	2,970	3,260	3,380
27080000 71021 Service Contribution-PERS	25,338	29,234	40,130	41,650	45,880
27080000 71023 Deferred Comp	3,680	3,719	5,180	5,820	6,260
27080000 71024 LI & AD & D	988	1,494	1,060	1,060	1,020
27080000 71025 Unemployment Insurance	828	960	1,100	1,290	1,260
27080000 71028 LTD	8	403	700	710	1,460
27080000 71029 Chiropractic	120	123	180	150	180
27080000 71031 Other Benefits	7,400	8,100	11,550	11,550	12,930
27080000 71188 Personnel Transfer Recovery	(35,842)	(46,092)	(20,000)	0	(20,000)
27080000 71189 Personnel Transfer Charges	158,518	163,000	155,000	155,000	173,860
Salaries & Benefits Total	**368,081**	**374,147**	**468,090**	**495,590**	**516,380**
27080000 72202 Telephone	307	180	200	200	200
27080000 72307 Office Supplies	40	272	300	300	500
27080000 72314 Business Expense	191	0	0	0	0
27080000 72450 Misc. Professional Services	760	367	0	0	0
27080000 72499 Misc Contract Services	0	0	500	0	500
27080000 72531 Repairs to Machines & Equip	0	0	0	0	200
27080000 72533 Repairs to Vehicles	0	0	0	0	2,400
27080000 72536 Car Wash	0	0	0	0	50
27080000 72551 Motor Vehicle Fuel & Lube	0	0	0	0	600
Supplies & Services Total	**1,298**	**819**	**1,000**	**500**	**4,450**
27080000 74070 PL & PD/Other Insurance	4,040	4,320	8,700	8,700	11,400
Insurances Total	**4,040**	**4,320**	**8,700**	**8,700**	**11,400**
Community Development Admin Total	**373,419**	**379,286**	**477,790**	**504,790**	**532,230**
Building Inspection					
27081000 71001 Regular Employee Salary	391,700	387,564	455,230	430,050	494,130
27081000 71007 Uniform Allowance	450	500	750	750	750
27081000 71009 Incentive Pay	1,808	1,806	1,800	1,820	1,800
27081000 71010 Admin Leave Pay	2,897	0	6,820	6,960	7,340
27081000 71011 Workers Compensation	23,640	25,260	28,980	28,980	37,800
27081000 71012 Medical Insurance	87,139	94,916	114,010	104,130	121,480
27081000 71013 Dental Insurance	6,000	6,015	7,000	6,110	7,000
27081000 71014 Vision Insurance	1,500	1,504	1,750	1,450	1,750
27081000 71015 Medicare Insurance	5,913	5,772	6,740	6,390	6,920
27081000 71021 Service Contribution-PERS	65,717	69,116	91,530	85,420	102,230
27081000 71023 Deferred Comp	2,397	3,084	4,230	3,510	3,640
27081000 71024 LI & AD & D	1,865	2,503	1,910	1,910	1,930
27081000 71025 Unemployment Insurance	2,075	2,088	2,500	2,320	2,570
27081000 71028 LTD	21	949	1,590	1,620	3,270
27081000 71029 Chiropractic	360	361	420	350	420
27081000 71031 Other Benefits	22,170	24,300	26,950	26,950	30,170
27081000 71032 Cell Stipend	602	602	600	600	600
Salaries & Benefits Total	**616,252**	**626,341**	**752,810**	**709,320**	**823,800**
27081000 72201 Postage	0	0	500	500	500
27081000 72203 Cellular phone charges	542	719	490	1,440	1,000
27081000 72301 Printing/Binding/Duplication	38	812	800	1,000	800
27081000 72302 Photocopying	206	0	900	900	900

Community Development	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
27081000 72305 Uniforms	60	0	160	160	160
27081000 72306 Safety Equipment	0	0	350	350	350
27081000 72307 Office Supplies	3,664	4,348	3,700	5,000	3,700
27081000 72308 Books & Periodicals	5,077	472	3,500	2,000	10,000
27081000 72309 Membership & Dues	2,307	2,500	3,000	3,000	3,000
27081000 72312 Bank Service Charges	0	0	6,000	6,000	10,000
27081000 72313 Information Systems Software	6,108	5,833	9,000	9,000	9,000
27081000 72314 Business Expense	189	55	1,000	1,000	3,000
27081000 72353 Janitorial Supplies	0	0	50	50	50
27081000 72355 General Supplies	0	0	350	350	350
27081000 72358 Training and Education	509	0	3,000	3,000	6,000
27081000 72359 Small Tools and Equipment	7,267	1,070	6,000	4,000	2,000
27081000 72450 Misc. Professional Services	0	28,446	165,000	160,000	170,000
27081000 72499 Misc Contract Services	0	1,948	1,500	3,000	2,000
27081000 72531 Repairs to Machines & Equip	0	0	220	220	220
27081000 72532 Repairs to Office Equip	2,904	1,838	1,500	3,000	1,500
27081000 72533 Repairs to Vehicles	5,454	3,470	6,450	6,500	6,000
27081000 72536 Car Wash	45	25	100	100	100
27081000 72551 Motor Vehicle Fuel & Lube	3,475	2,879	4,000	5,700	4,000
Supplies & Services Total	**37,845**	**54,416**	**217,570**	**216,270**	**234,630**
27081000 74070 PL & PD/Other Insurance	12,120	12,960	20,300	20,300	26,600
Insurances Total	**12,120**	**12,960**	**20,300**	**20,300**	**26,600**
27081000 76220 Operating Transfer Out	2,510	2,510	35,000	35,000	21,000
Operating Transfer Out Total	**2,510**	**2,510**	**35,000**	**35,000**	**21,000**
27081000 77030 Machinery and equipment	0	8,688	9,000	9,000	2,000
Capital Total	**0**	**8,688**	**9,000**	**9,000**	**2,000**
Building Inspection Total	**668,727**	**704,915**	**1,034,680**	**989,890**	**1,108,030**
Planning					
27082000 71001 Regular Employee Salary	74,743	85,875	87,680	91,760	101,490
27082000 71010 Admin Leave Pay	0	810	3,370	3,440	3,900
27082000 71011 Workers Compensation	3,940	4,210	4,140	4,140	5,400
27082000 71012 Medical Insurance	8,843	16,220	15,780	15,990	15,780
27082000 71013 Dental Insurance	917	1,028	1,000	1,010	1,000
27082000 71014 Vision Insurance	229	257	250	250	250
27082000 71015 Medicare Insurance	1,085	1,260	1,320	1,380	1,530
27082000 71021 Service Contribution-PERS	11,046	15,504	17,530	17,750	22,120
27082000 71023 Deferred Comp	1,002	1,367	2,630	2,590	3,050
27082000 71024 LI & AD & D	636	1,171	790	790	850
27082000 71025 Unemployment Insurance	372	469	480	490	560
27082000 71028 LTD	5	213	310	320	710
27082000 71029 Chiropractic	55	62	60	60	60
27082000 71031 Other Benefits	3,700	4,050	3,850	3,850	4,310
Salaries & Benefits Total	**106,573**	**132,495**	**139,190**	**143,820**	**161,010**
27082000 72301 Printing/Binding/Duplication	38	0	500	100	500
27082000 72303 Advertising	1,153	911	500	1,600	1,500
27082000 72307 Office Supplies	99	204	200	200	200
27082000 72308 Books & Periodicals	0	0	200	200	200
27082000 72309 Membership & Dues	340	0	0	0	0
27082000 72312 Bank Service Charges	6,081	6,269	0	0	0
27082000 72313 Information Systems Software	0	0	750	750	750
27082000 72358 Training and Education	0	0	0	0	200
27082000 72450 Misc. Professional Services	12,364	2,232	20,000	20,000	20,000
27082000 72499 Misc Contract Services	872	346	1,700	1,700	1,700
Supplies & Services Total	**20,946**	**9,963**	**23,850**	**24,550**	**25,050**
27082000 74070 PL & PD/Other Insurance	2,020	2,160	2,900	2,900	3,800
Insurances Total	**2,020**	**2,160**	**2,900**	**2,900**	**3,800**
Planning Total	**129,539**	**144,618**	**165,940**	**171,270**	**189,860**

Community Development	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
EPA Grant					
27083000 71189 Personnel Transfer Charges	0	0	0	0	20,000
Salaries & Benefits Total	**0**	**0**	**0**	**0**	**20,000**
27083000 72315 Conference Expense	0	0	4,000	0	4,000
27083000 72450 Misc. Professional Services	0	0	376,000	0	338,000
Supplies & Services Total	**0**	**0**	**380,000**	**0**	**342,000**
EPA Grant Total	**0**	**0**	**380,000**	**0**	**362,000**
Community Development Total	**1,171,685**	**1,228,819**	**2,058,410**	**1,665,950**	**2,192,120**

PARK, RECREATION AND CULTURAL SERVICES

The Parks, Recreation and Cultural Services Department provides park maintenance, coordination of park activities, recreational programs, adult and youth sports, after school programs, boat rentals at Lodi Lake and aquatics, a venue for performing arts, and meeting and party rentals.

The Department is funded through user fees and the General Fund. The Department's budget is $6,292,640 in FY 2016/17, compared to $5,822,480 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year.

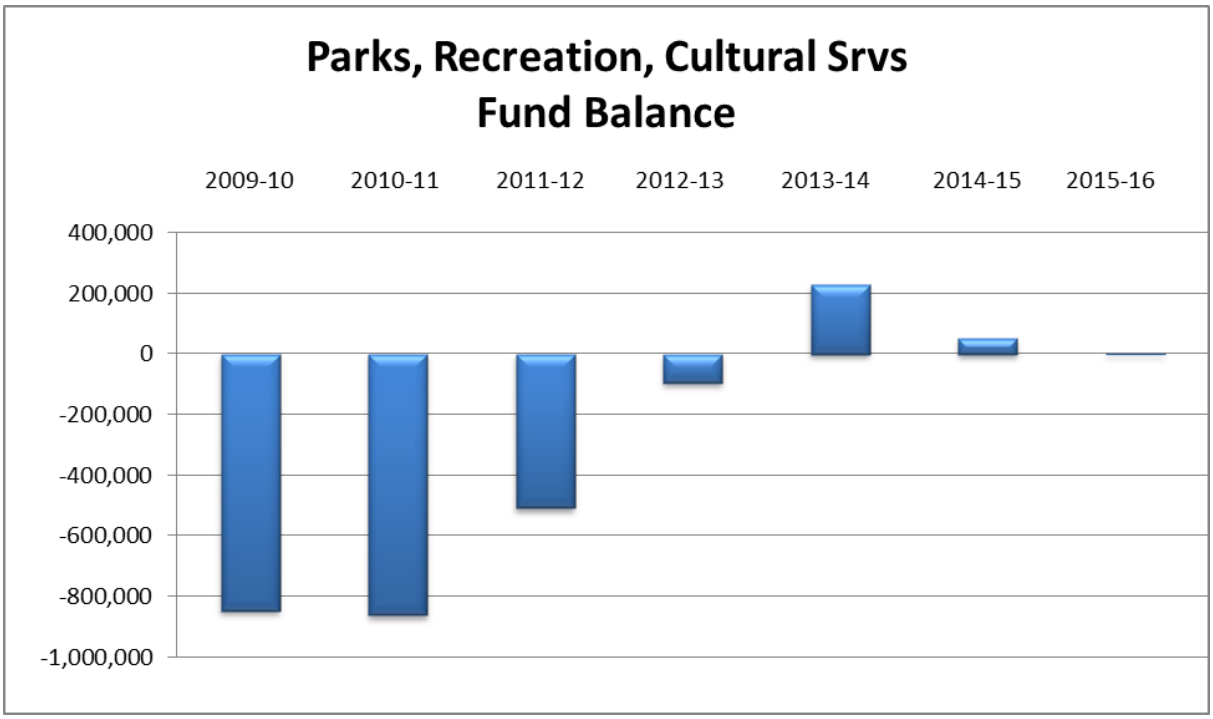
FY 2016/17 budgeted staffing is being reduced by 1 to 25 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

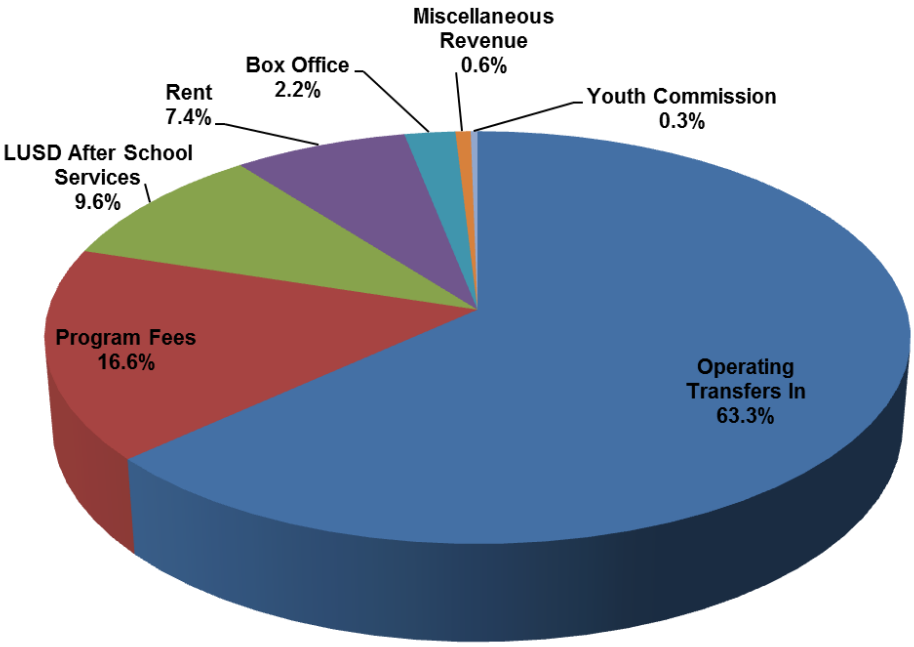
Parks, Recreation and Cultural Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2017
With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Parks, Recreation & Cultural Svcs Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance					
Beginning Fund Balance Unreserved	(508,866)	(94,785)	(95)	229,264	52,994
Revenues	5,781,633	5,687,681	5,871,520	5,833,870	6,241,400
Expenditures	5,367,552	5,363,632	6,010,180	6,010,140	6,292,640
Net Difference (Revenues Less Expenditures)	414,081	324,049	(138,660)	(176,270)	(51,240)
Fund Balance					
Ending Fund Balance Unreserved	(94,785)	229,264	(138,755)	52,994	1,754



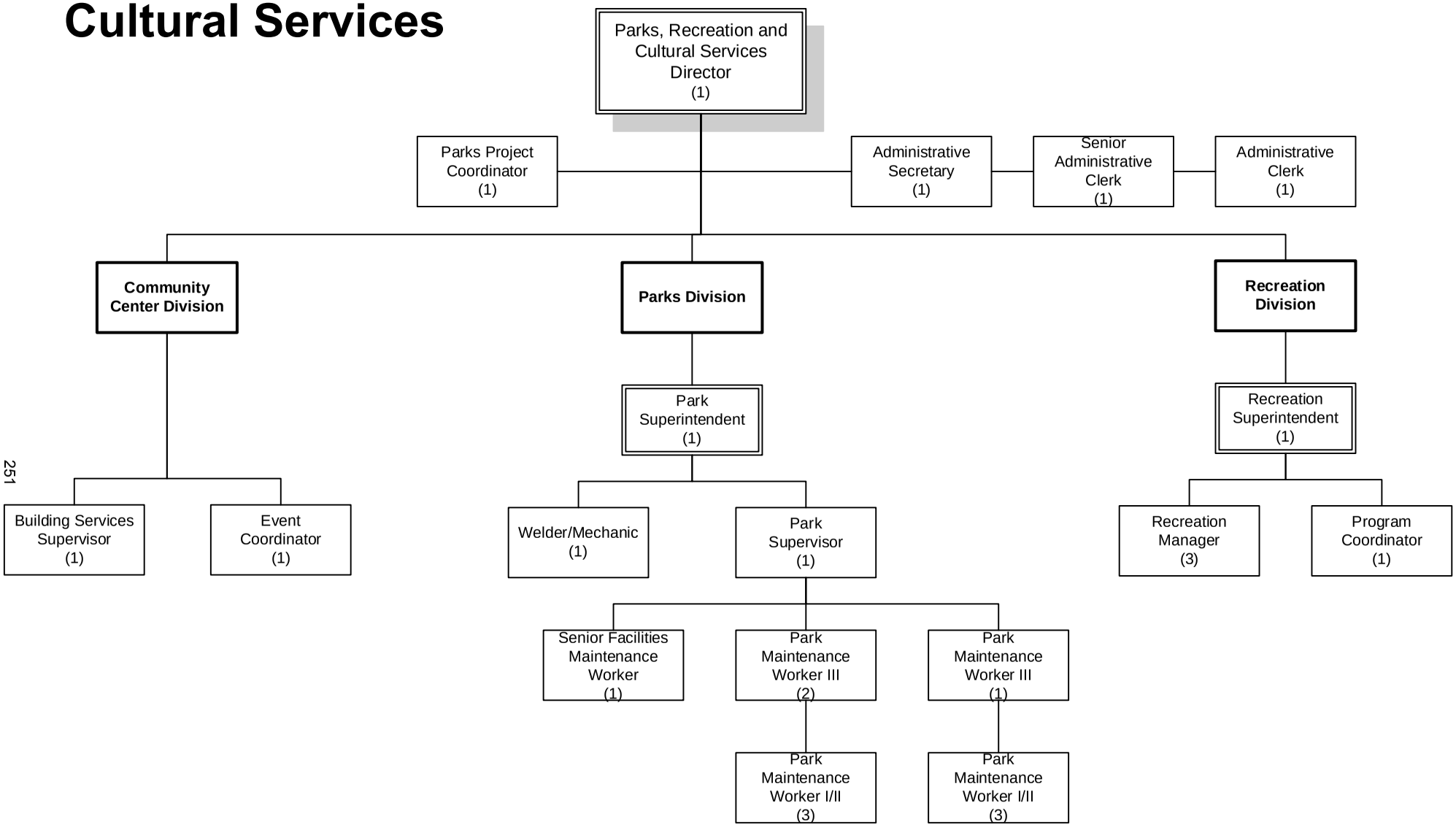
Parks, Recreation and Cultural Services Fund Revenues



Fund	Budget 2016-17
Operating Transfers In	$3,949,800
Program Fees	$1,035,070
LUSD After School Services	$601,300
Rent	$462,000
Box Office	$135,000
Miscellaneous Revenue	$40,230
Youth Commission	$18,000
Grand Total	$6,241,400

Parks, Recreation and Cultural Services Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
20000000	57701	Damage to Property	0	3,635	0	0	0	
20070001	57306	Lodi Youth Commission	19,300	15,503	20,000	20,000	18,000	
20070001	57309	Special Events	700	2,303	2,500	3,080	7,500	
20070001	57702	Donations	19,560	5,377	10,000	40,000	7,500	
20071001	57320	Comm Ctr-Specialty Class	171,747	181,011	145,000	145,000	145,000	
20071001	57321	Comm Ctr-Advertising Fee	3,170	2,450	2,500	2,500	2,500	
20071001	57322	Comm Ctr-Sr. Program fees	200	0	0	0	0	
20071300	57323	PAC-Box office	112,910	118,946	155,000	119,000	135,000	
20072001	57302	Playgrounds	307,186	710	0	0	0	
20072001	57307	Lodi Lake Park	0	63,164	0	0	0	
20073001	57302	Playgrounds	0	196,670	356,600	0	0	Moved to org unit 20073100
20073001	57307	Lodi Lake Park	0	103,518	175,000	175,000	180,000	
20073001	57308	Admin Services-PRCS	2,959	499	0	0	0	
20073100	57302	Playgrounds	0	117,529	0	314,000	376,070	Moved from above
20073103	57303	LUSD After School Services	580,320	534,179	557,300	557,300	601,300	
20073202	57300	Youth/Teen Sports	190,213	189,273	186,750	186,750	188,000	
20073203	57301	Adult Sports	54,325	50,429	60,000	50,000	54,000	
20073402	57304	Aquatics	90,775	83,213	75,000	80,000	75,000	
20073500	57305	Indoor/Outdoor Activities	4,429	3,293	17,000	17,000	17,000	
Charges for Services Total			**1,557,794**	**1,671,701**	**1,762,650**	**1,709,630**	**1,806,870**	
20070001	54332	Investment Earnings	(1,538)	503	50	50	1,920	
20071200	54363	Rent Hutchins Street	308,218	317,218	310,000	310,000	355,000	
20071200	54391	Sale of City Property	359	0	0	0	0	
20073001	54362	Rent PRCS	97,991	113,529	100,000	115,000	107,000	
From Use of Money/Property Total			**405,029**	**431,249**	**410,050**	**425,050**	**463,920**	
20000000	50001	Operating Transfer In	3,591,100	3,583,243	3,698,820	3,698,820	3,949,800	General Fund support
Interfund Credit Total			**3,591,100**	**3,583,243**	**3,698,820**	**3,698,820**	**3,949,800**	
20070001	55020	Reimbursable Charges	0	5	0	370	0	
20070001	55024	Revenue-Other	60	1,655	0	0	0	
20070001	55025	Revenue Over/Short	(1,098)	(174)	0	0	0	
20072001	55102	Wrk for City-PW	0	0	0	0	20,810	
20073001	55301	Wrk for Others-Elec Util	57,085	0	0	0	0	
Miscellaneous Revenue Total			**56,046**	**1,486**	**0**	**370**	**20,810**	
Total Parks, Recreation and Cultural Services			**5,609,969**	**5,687,679**	**5,871,520**	**5,833,870**	**6,241,400**	

Parks, Recreation and Cultural Services



Number of Positions
Authorized: 25

2016-2017

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**3,852,053**	**3,861,787**	**4,006,740**	**4,079,070**	**4,241,890**
Supplies & Services Total	**916,153**	**858,747**	**1,096,560**	**1,024,190**	**1,071,250**
Insurances Total	**54,840**	**74,673**	**76,450**	**76,450**	**99,850**
Operating Transfer Out Total	**531,820**	**558,500**	**808,930**	**808,930**	**875,250**
Capital Total	**12,684**	**9,925**	**21,500**	**21,500**	**4,400**
Total Parks, Recreation and Cultural Services	**5,367,550**	**5,363,631**	**6,010,180**	**6,010,140**	**6,292,640**

STAFFING SUMMARY

	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
PARKS, RECREATION AND CULTURAL SERVICES				
Administrative Clerk	1	1	1	1
Administrative Secretary	1	1	1	1
Building Services Coordinator	1	0	0	0
Building Services Supervisor	0	1	1	1
Community Center Manager	1	0	0	0
Event Coordinator	0	0	1	1
Park Maintenance Worker I/II	8	8	7	6
Park Maintenance Worker III	3	3	3	3
Park Superintendent	1	1	1	1
Park Supervisor	1	2	1	1
Parks Project Coordinator	1	1	1	1
Parks, Recreation and Cultural Services Director	1	1	1	1
Program Coordinator	1	1	1	1
Recreation Manager	3	3	3	3
Recreation Superintendent	1	1	1	1
Senior Administrative Clerk	2	2	1	1
Senior Facilities Maintenance Worker	1	1	1	1
Welder-Mechanic	1	1	1	1
Parks, Recreation and Cultural Services Total	**28**	**28**	**26**	**25**

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	1,414,629	1,390,055	1,466,920	1,480,200	1,475,740	
Overtime	26,879	30,265	35,140	33,360	31,850	
Part-time Salary	1,393,394	1,407,514	1,383,910	1,456,030	1,551,480	Reflects minimum wage increase
Uniform Allowance	2,975	3,281	4,000	5,375	3,250	
Incentive Pay	3,462	3,341	3,720	3,280	3,240	
Admin Leave Pay	9,039	5,981	17,740	18,090	19,460	
Workers Compensation	106,380	109,460	107,640	107,640	135,000	
Medical Insurance	398,369	415,998	413,670	401,780	395,690	
Dental Insurance	24,749	25,253	26,000	24,910	25,000	
Vision Insurance	6,187	6,314	6,500	6,230	6,250	
Medicare Insurance	36,802	37,838	41,220	43,060	44,370	
Service Contribution-PERS	247,920	249,654	290,690	294,870	321,190	Rate increase
Deferred Comp	30,612	29,255	30,970	30,290	29,210	
LI & AD & D	6,108	8,271	5,730	5,730	5,550	
Unemployment Insurance	15,068	15,183	18,190	14,145	18,860	
LTD	73	3,389	5,040	5,150	10,250	
Chiropractic	1,485	1,515	1,560	1,500	1,500	
Medical In-lieu	24,801	10,012	0	0	0	
Other Benefits	99,790	105,300	100,100	100,100	107,750	
Cell Stipend	3,332	3,910	4,800	4,130	5,300	
Personnel Transfer Recovery	(46,050)	0	0	0	0	
Personnel Transfer Charges	46,050	0	43,200	43,200	50,950	
Salaries & Benefits Total	**3,852,053**	**3,861,787**	**4,006,740**	**4,079,070**	**4,241,890**	
Postage	4,921	4,157	5,500	6,600	5,100	
Telephone	8,731	11,891	10,120	8,920	9,870	
Cellular phone charges	4,505	4,934	7,000	6,230	4,300	
Gas	290	124	0	120	0	
Printing/Binding/Duplication	26,640	23,073	30,150	29,500	29,600	
Photocopying	498	0	1,850	1,850	1,600	
Advertising	14,909	20,938	37,200	29,890	36,400	
Laundry & Dry Cleaning	2,655	3,789	5,000	4,070	4,800	
Uniforms	16,275	20,061	23,500	22,900	25,100	
Safety Equipment	5,225	5,499	7,550	7,350	7,710	
Office Supplies	8,055	7,774	12,650	11,010	11,100	
Books & Periodicals	518	621	810	860	810	
Membership & Dues	4,092	3,604	9,950	8,300	6,350	
Bank Service Charges	5,678	4,669	5,800	5,200	8,300	
Information Systems Software	578	1,175	4,350	4,060	6,000	
Business Expense	1,032	1,151	3,600	2,650	2,450	
Conference Expense	304	2,953	3,100	3,100	5,850	
Rent of Land/Facilities	35,822	40,447	49,500	47,500	37,500	
Rental of Equipment	9,924	1,136	12,450	4,800	10,050	

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Special Dept Materials	90,625	89,215	83,500	81,300	83,500	
Janitorial Supplies	18,787	19,694	20,200	19,430	20,200	
Photo Supplies	3,253	3,389	4,250	3,500	4,250	
General Supplies	72,106	66,435	108,100	104,250	122,400	
Medical Supplies	52	0	200	200	200	
Training and Education	3,330	6,188	8,250	5,900	10,750	
Small Tools and Equipment	11,505	15,988	19,450	18,310	19,430	
Employee Relations	0	0	400	400	400	
Tuition Reimbursement	3,274	1,059	1,400	910	1,400	
Supplies & Services NOC	1,893	333	0	0	40	
Misc. Professional Services	252,708	212,577	271,400	249,750	261,650	
Misc Contract Services	68,386	88,612	118,400	111,900	102,300	
Repairs to Machines & Equip	72,710	49,350	67,500	63,730	62,500	
Repairs to Office Equip	40	0	600	450	600	
Repairs to Vehicles	41,481	57,871	54,900	55,840	65,070	
Repairs to Buildings	66,791	22,051	33,000	32,000	33,250	
Car Wash	296	263	450	450	420	
Tires and Tubes	2,888	2,006	6,000	6,000	6,000	
Motor Vehicle Fuel & Lube	55,377	65,721	68,480	64,960	64,000	
Supplies & Services Total	**916,153**	**858,747**	**1,096,560**	**1,024,190**	**1,071,250**	
Long-term Disability	0	18,513	0	0	0	
PL & PD/Other Insurance	54,540	56,160	75,400	75,400	98,800	
City Rental Insurance	300	0	1,050	1,050	1,050	
Insurances Total	**54,840**	**74,673**	**76,450**	**76,450**	**99,850**	
Operating Transfer Out	531,820	558,500	808,930	808,930	875,250	See supplemental info for details
Operating Transfer Out Total	**531,820**	**558,500**	**808,930**	**808,930**	**875,250**	
Capital Projects	1,200	0	0	0	0	
Machinery and equipment	11,484	9,925	21,500	21,500	4,400	
Capital Total	**12,684**	**9,925**	**21,500**	**21,500**	**4,400**	
Total Parks, Recreation and Cultural Services	**5,367,550**	**5,363,631**	**6,010,180**	**6,010,140**	**6,292,640**	

ACTIVITY: Administration
DIVISION: Administration
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The Parks, Recreation and Cultural Services Department comprises three divisions: Parks, Recreation and Hutchins Street Square. These divisions provide facilities and services for sports, recreational activities, child-care programs, after-school programs, meetings, conferences and events. The divisions function as liaisons for the Boosters of Boys/Girls Sports, Lodi Arts Foundation, Lodi Arts Commission, Recreation Commission, Senior Citizens Commission, Art Advisory Board and Lodi Youth Commission. In addition, staff works with the Hutchins Street Square Foundation, the Lodi Arts Foundation and other local nonprofit groups. The following is a list of administrative functions performed for each division:

- Full-time and part-time staff recruitments, hiring and training.
- Budget development and management.
- Staff and facility management, planning and evaluation.
- Contract development and planning.
- Liaison and support to various boards and commissions.
- Public relations.

MAJOR 2015-16 ACCOMPLISHMENTS

- Eliminated Department's cumulative deficit.
- Saw significant revenue growth from concession contract at Lodi Lake with Headwaters.
- Completed development of Strategic Action Plan and began public outreach to meet plan goals.
- Leveraged State grant for new boating facilities and other upgrades at Lodi Lake Park.

MAJOR 2016-17 OBJECTIVES

- Continue implementation of Strategic Plan.
- Seek grant funding for park improvements.
- Expand staff training efforts.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Net revenue	$414,081	$324,048	$100,000 (est.)
Transfer out to Parks capital	$110,720	$150,500	$182,390

RELATED ORGANIZATIONAL UNIT(S)

- 20070001
- 20070002
- 20070003
- 20070004
- 20071001
- 20072001
- 20072100
- 20073001

ACTIVITY: Rentals and Events
DIVISION: Hutchins Street Square
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

Rentals and Events Services manages all aspects of events that occur within the facility and grounds of Hutchins Street Square. These activities include:

- Facility Scheduling and Administration -- process reservations for facilities, liability review, receive and deposit fees and maintain responsive relations with customers.
- Public Relations and Information -- develop and distribute brochures, press releases and advertisements promoting the rental of Hutchins Street Square.
- Coordinate scheduling of event attendants, security guards and facilities staff for rentals and events.

MAJOR 2015-16 ACCOMPLISHMENTS

- Use of Holz Room as rental venue.
- Expanded table and chair inventory for greater renter flexibility.
- Continued revenue growth and use of facility.
- Enhanced service with bilingual staff.

MAJOR 2016-17 OBJECTIVES

- Begin offering robust wifi system for more business rentals.
- Continue facility upgrades with assistance from Hutchins Street Square Foundation.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Rental revenue	$308,218	$317,218	$330,000 (est.)

RELATED ORGANIZATIONAL UNIT(S)

- 20071100
- 20071200

ACTIVITY: Performing Arts Theatre
DIVISION: Hutchins Street Square
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The Performing Arts Theatre provides the premier Lodi venue for theatrical productions, business conferences and seminars. With state-of-the-art facilities and full-time technical staffing, the Charlene Powers Lange Performing Arts Theatre at Hutchins Street Square is the hub of cultural activities in Lodi. Staff assigned to the theater assists with performances at other City venues. This area has three major components:

- Technical – responsible for purchasing, maintaining and repairing all theatrical equipment, including but not limited to sound systems, communication systems, lighting instrumentation, lighting control, fly system rigging and function, stage condition and stage draperies. The technical staff also assists in the production of theatrical presentations, both amateur and professional.
- Box Office – responsible for all ticket sales at the Community Center. The office is the first contact with the public.
- House Manager – responsible for front-of-house duties during productions. These duties include working closely with the stage manager, ushers, box office, patrons and promoters.

MAJOR 2015-16 ACCOMPLISHMENTS

- Expanded presence on social media.
- Three sold out shows.
- Expanded multi-cultural programs.
- Expanded use with low-cost movie nights.
- Redesigned website, now able to make more timely updates.

MAJOR 2016-17 OBJECTIVES

- Expand Spanish-language programs.
- Expand volunteer base.
- Increase number of events.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Number of events	47	66	67
Revenue	$112,910	$118,846	$120,000 (est.)

RELATED ORGANIZATIONAL UNIT(S)

- 20071001
- 20071300

ACTIVITY: Childcare Programs
DIVISION: Recreation
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

This activity provides afternoon child care programs when schools are in session and day camps when schools are closed. This activity operates both fee-based and contracted services for Lodi Unified School District (LUSD). The goals of the program are: 1) provide safe, attentive and reliable child care programs and 2) recover 100 percent of costs. This activity has the following elements:

- After School Programs – provide child care services at four fee-based and 13 contracted school sites after school until 6 p.m. each day school is in session.
- Safari Camps – provide all-day child care services when school is closed during fall and spring breaks.

MAJOR 2015-16 ACCOMPLISHMENTS

- Provided contracted services for 13 LUSD grant-based after-school programs.
- Provided child care camps during the school breaks.
- Moved closer to meeting cost-recovery goals.

MAJOR 2016-17 OBJECTIVES

- Maintain and/or increase fee-based after-school and camp program attendance.
- Recover 100 percent of program costs and full reimbursement from LUSD for Bridge program.
- Continue providing well-trained and qualified staff and maintain high customer satisfaction.
- Add Summer Program to meet community need and increase revenue.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Fee based programs	7	6	6
Grant Programs-LUSD Bridge	13	13	13
Attendance (registered participants)	22,485	30,130	15,341
Revenue	$830,321	$834,290	$859,480

RELATED ORGANIZATIONAL UNIT(S)

- 20073100
- 20073102
- 20073103

ACTIVITY: Maintenance
DIVISION: Parks, Hutchins Street Square
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

Maintenance is performed by the Parks Division and Hutchins Street Square. The Parks Division plans, manages, maintains and evaluates 28 city parks encompassing more than 380 park acres that include open space, active and passive use areas, multi-use fields, a multi-use stadium, pools, a one-of-a-kind regional park and a 58-acre native riparian area. The division also provides landscape and building maintenance services at numerous non-city facilities for the benefit of recreational programming. The Community Center covers 10 acres of grounds and buildings. This activity has the following elements:

- Administration, facility planning, public relations, boards and commission support - plan, organize and evaluate park system maintenance management program, develop current and long-range plans and manage capital improvement projects and department general projects.
- Field, court and playground equipment maintenance - renovate, groom and mark both natural and all-weather playing surfaces, maintain tennis courts, basketball courts and lighting systems. Monitor, inspect, repair and replace playground equipment and playground areas within American Society for Testing and Materials (ASTM) and Consumer Product Safety Commission Standards.
- Landscape maintenance - mowing, edging, pruning, fertilizing, weeding and watering parks and open spaces.
- General Maintenance - clean public restrooms/buildings, trash/debris removal, wall and floor repair, painting, mechanical, electrical and plumbing.
- Repair, service and remodel - perform carpentry, paint, plumbing, heating ventilation A/C, electrical and mechanical repairs and perform minor repairs with in-house or contract resources.
- Inter-departmental activities and special events - provide assistance in delivering services before, during and following recreation programs, activities, special events and rentals.

SERVICE LEVEL ADJUSTMENTS

- Eliminated one vacant Parks Maintenance Worker I/II position.

MAJOR 2015-16 ACCOMPLISHMENTS

- Received Tree City USA designation for 14th year.
- Continued phased repairs of Hutchins Street Square roof.
- Completed sports lighting upgrade at Salas Park.
- Removed abandoned irrigation system in Lodi Lake Park Nature Area.

MAJOR 2016-17 OBJECTIVES

- Upgrade park playground equipment.
- Refine water conservation measures, approaches to turf management.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Projects completed	9	7	6
Level of park standards as percentage of goal	60%	70%	60%

RELATED ORGANIZATIONAL UNIT(S)

- 20071402
- 20072202
- 20072203
- 20072204
- 20072300

ACTIVITY: Youth, Teen and Adult Sports
DIVISION: Recreation
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The youth, teen and adult sports activity offers a wide range of sporting and recreational opportunities for all ages. The activity is divided into two basic categories: recreational or competitive and instructional or introductory. More than 9,000 youth, teens and adults participate annually in these programs. Activity goals are to: 1) provide safe and fun quality sports experiences in a wide variety of programming; 2) organize and coordinate leagues, tournaments, camps and clinics that instruct and meet social, emotional and physical needs of the participants; 3) cost recovery per budgetary guidelines; 4) provide work experience for youth, teens and adults; 5) coordinate and facilitate volunteers in our program offerings; and 6) recruit, screen and train qualified coaches for various programs. This activity has three major elements:

- Youth Instructional and Recreational Sports – instructional programs include junior basketball, volleyball, tot programs, sports camps and other club sports and clinics. More than 1,200 youth and teens participated in these programs. The recreational and competitive sports programs include baseball, softball, soccer, basketball and football with more than 3,300 participants.
- Adult Sports – softball, basketball and volleyball programs are offered to teens and adults with the City providing officials, scorekeepers, equipment, promotion, administration and facilities for league play.
- Summer Swim League – this introduction to competitive swimming was moved to this service area in 2013 in keeping with the consolidation of competitive team sports.

MAJOR 2015-16 ACCOMPLISHMENTS

- Participation in tackle football and fall baseball programs increased.
- Participation in older teen programs (15-19) increased for third consecutive year.
- Hosted state and regional softball tournaments benefitting our youth programs.

MAJOR 2016-17 OBJECTIVES

- Increase use of volunteers to improve offerings.
- Offer and encourage participation by low-income youth through collaborative scholarship efforts with non-profit organizations.
- Offer new programs in soccer and kickball for adults, and restructure youth basketball.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Registered participants	8,170	9,058	9,017
Park/Facility impacts by user (games and practices)	143,256	144,328	143,862
Programs offered	68	66	66

RELATED ORGANIZATIONAL UNIT(S)

- 20073202
- 20073203

ACTIVITY: Activities and Events **DIVISION:** Recreation
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The General Activities and Events offers a wide selection of youth, teen and adult activities, physical activity and instructional classes and special events. Activity goals are: 1) well-organized, fun and challenging activities and events; 2) well-organized traditional community-wide events for all ages; 3) instructional classes enhancing physical and cultural awareness; 4) cost recovery per budgetary guidelines and a high level of cost recovery in youth and teen special interest classes. This activity has these major elements:

- Instructional Classes – provide administration, instructors, equipment and facilities for tennis, exercise, cooking, arts and professional growth.
- Traditional Events – provide administration, organization and cooperation for community events (Christmas Tree Run and the All City Youth Track Meet).
- Special Events – plan, organize, coordinate and implement special events including Bluegrass at the Lake, Music in the Park Concert Series, Spring Egg Hunt, Family Movie Night, Blues & Brews, Haunted Hutchins, and Holiday Boutique.
- Supervision and Facility Management – all rentals of sports fields and facilities by outside groups requiring event supervision.

MAJOR 2015-16 ACCOMPLISHMENTS

- Increased class offerings and attendance.
- Offered new special events to the community.
- Increased revenue while lowering expenditures.
- Increased special event attendance.

MAJOR 2016-17 OBJECTIVES

- Increase the number of special events for the community.
- Build attendance at existing special events.
- Collaborate with Lodi Youth Commission on community events.
- Celebrate the Parks and Recreation Department's 75th anniversary with monthly events for the community.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Community Center participants	2,679	2,900	3,150
Recreation Division participants	900	1,200	1,400

RELATED ORGANIZATIONAL UNIT(S)

- 20073300
- 20073500

25,881LEISURE AND CULTURAL SERVICES

ACTIVITY: Aquatics and Lodi Lake Programs **DIVISION:** Administration
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

This activity organizes and conducts swimming activities (recreational swimming, swim lessons, therapeutic swimming and pool/beach rentals), Lake and Mokelumne River tours, provides interpretive programs and the scheduling of park and gate attendants at Lodi Lake Park. Activity goals include a comprehensive recreational swim program for all ages and abilities, educational programs that promote respect for nature and parks, interpretive programs and tours of Lodi Lake and river environments and promotion of Lodi Lake as a major citywide and regional tourism destination. This activity has six major elements:

- Recreational swimming – at Hutchins Street Square and Lodi Lake Park beach.
- Therapeutic swimming and exercise classes – year-round at Hutchins Street Square.
- Rentals – for parties, special events.
- Project programs – plan, develop and coordinate docent programs for the Nature Area.
- Facility operations – provide support for facility, picnic and campground rentals.
- Special events - provide support and coordination for all major events.

MAJOR 2015-16 ACCOMPLISHMENTS

- Completed season at Lodi Lake Park without any bacteria-related closures.

MAJOR 2016-17 OBJECTIVES

- Expand aquatics features/events at Hutchins Street Square to create additional interest.
- Provide year-round swim lessons at Hutchins Street Square.
- Expand events at Lodi Lake Park to increase community interest.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Program attendance	35,000	41,521	25,881
Programs offered	6	6	7

RELATED ORGANIZATIONAL UNIT(S)

- 20073402
- 20073600

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
PRCS Administration					
20070001 71001 Regular Employee Salary	175,791	176,816	187,200	187,240	185,070
20070001 71002 Overtime	0	404	440	440	440
20070001 71010 Admin Leave Pay	2,274	2,387	3,640	3,710	5,070
20070001 71011 Workers Compensation	7,880	8,420	8,280	8,280	10,800
20070001 71012 Medical Insurance	38,879	41,552	41,020	41,400	41,020
20070001 71013 Dental Insurance	2,000	2,056	2,000	2,020	2,000
20070001 71014 Vision Insurance	500	514	500	510	500
20070001 71015 Medicare Insurance	2,595	2,616	2,600	2,780	2,760
20070001 71021 Service Contribution-PERS	28,705	31,949	35,150	36,650	40,230
20070001 71023 Deferred Comp	3,662	3,803	3,780	3,910	3,950
20070001 71024 LI & AD & D	1,173	1,802	1,160	1,160	1,160
20070001 71025 Unemployment Insurance	941	968	970	1,010	1,020
20070001 71028 LTD	10	440	620	630	1,290
20070001 71029 Chiropractic	120	123	120	120	120
20070001 71031 Other Benefits	7,390	8,100	7,700	7,700	8,620
20070001 71189 Personnel Transfer Charges	0	0	43,200	43,200	50,950
Salaries & Benefits Total	**271,919**	**281,949**	**338,380**	**340,760**	**355,000**
20070001 72307 Office Supplies	0	4	200	200	200
20070001 72358 Training and Education	0	0	500	500	3,000
20070001 72376 Tuition Reimbursement	274	0	0	0	0
20070001 72450 Misc. Professional Services	1,441	367	600	400	600
Supplies & Services Total	**1,715**	**371**	**1,300**	**1,100**	**3,800**
20070001 74070 PL & PD/Other Insurance	4,040	4,320	5,800	5,800	7,600
Insurances Total	**4,040**	**4,320**	**5,800**	**5,800**	**7,600**
20070001 76220 Operating Transfer Out	446,130	485,910	736,230	736,230	819,950
Operating Transfer Out Total	**446,130**	**485,910**	**736,230**	**736,230**	**819,950**
PRCS Administration Total	**723,803**	**772,551**	**1,081,710**	**1,083,890**	**1,186,350**
Parks & Recreation Commission					
20070002 71002 Overtime	1,257	521	1,100	1,100	1,100
20070002 71003 Part-time Salary	0	173	0	0	0
20070002 71012 Medical Insurance	0	97	0	180	0
20070002 71013 Dental Insurance	0	5	0	10	0
20070002 71014 Vision Insurance	0	1	0	0	0
20070002 71015 Medicare Insurance	13	10	0	10	0
20070002 71021 Service Contribution-PERS	0	13	0	0	0
20070002 71024 LI & AD & D	0	0	0	0	0
20070002 71025 Unemployment Insurance	0	1	0	0	0
20070002 71029 Chiropractic	0	0	0	0	0
Salaries & Benefits Total	**1,270**	**821**	**1,100**	**1,300**	**1,100**
20070002 72307 Office Supplies	0	0	0	10	0
20070002 72309 Membership & Dues	0	0	600	600	600
20070002 72315 Conference Expense	0	556	0	0	1,600
20070002 72355 General Supplies	0	83	0	0	0
Supplies & Services Total	**0**	**639**	**600**	**610**	**2,200**
Parks & Recreation Commission Total	**1,270**	**1,460**	**1,700**	**1,910**	**3,300**
Lodi Youth Commission					
20070003 72301 Printing/Binding/Duplication	895	201	700	700	700
20070003 72303 Advertising	0	0	200	200	200
20070003 72307 Office Supplies	635	0	100	100	100
20070003 72314 Business Expense	0	0	250	250	250
20070003 72321 Rent of Land/Facilities	0	2,131	5,000	5,000	5,000
20070003 72322 Rental of Equipment	2,125	0	2,000	2,000	2,000
20070003 72352 Special Dept Materials	0	710	500	500	500
20070003 72355 General Supplies	353	392	500	500	500

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
20070003 72450 Misc. Professional Services	550	2,369	3,000	3,000	3,000
Supplies & Services Total	**4,558**	**5,804**	**12,250**	**12,250**	**12,250**
Lodi Youth Commission Total	**4,558**	**5,804**	**12,250**	**12,250**	**12,250**
Other Commission					
20070004 72301 Printing/Binding/Duplication	144	16	250	250	250
20070004 72303 Advertising	681	300	300	300	300
20070004 72307 Office Supplies	0	17	0	0	0
20070004 72309 Membership & Dues	0	132	0	0	0
20070004 72314 Business Expense	96	200	0	0	200
20070004 72322 Rental of Equipment	0	200	200	200	200
20070004 72355 General Supplies	0	147	100	100	100
Supplies & Services Total	**921**	**1,012**	**850**	**850**	**1,050**
Other Commission Total	**921**	**1,012**	**850**	**850**	**1,050**
PRCS Community Center Admin					
20071001 71001 Regular Employee Salary	48,442	44,564	45,300	46,820	51,470
20071001 71002 Overtime	0	1,020	760	400	500
20071001 71003 Part-time Salary	13,199	9,392	19,610	14,000	17,620
20071001 71010 Admin Leave Pay	(138)	0	0	0	0
20071001 71011 Workers Compensation	7,880	4,210	4,140	4,140	5,400
20071001 71012 Medical Insurance	22,503	20,844	20,510	20,790	20,510
20071001 71013 Dental Insurance	1,083	1,016	1,000	1,010	1,000
20071001 71014 Vision Insurance	271	254	250	250	250
20071001 71015 Medicare Insurance	896	797	890	750	1,020
20071001 71021 Service Contribution-PERS	7,889	8,230	10,600	9,190	11,220
20071001 71023 Deferred Comp	1,373	1,367	1,590	1,380	1,540
20071001 71024 LI & AD & D	212	91	70	70	70
20071001 71025 Unemployment Insurance	325	302	380	280	390
20071001 71028 LTD	2	114	140	140	360
20071001 71029 Chiropractic	65	61	60	60	60
20071001 71031 Other Benefits	7,390	4,050	3,850	3,850	4,310
20071001 71032 Cell Stipend	128	0	600	120	600
Salaries & Benefits Total	**111,521**	**96,313**	**109,750**	**103,250**	**116,320**
20071001 72201 Postage	344	8	500	250	100
20071001 72202 Telephone	2,382	2,804	3,000	3,000	3,000
20071001 72301 Printing/Binding/Duplication	109	0	250	250	250
20071001 72302 Photocopying	301	0	400	400	400
20071001 72303 Advertising	328	1,000	1,000	1,000	0
20071001 72305 Uniforms	175	0	400	400	400
20071001 72307 Office Supplies	30	25	250	250	100
20071001 72308 Books & Periodicals	210	399	350	400	350
20071001 72309 Membership & Dues	0	75	3,500	2,000	0
20071001 72312 Bank Service Charges	2,455	1,876	2,500	2,000	5,000
20071001 72313 Information Systems Software	0	0	1,000	1,100	1,000
20071001 72314 Business Expense	99	18	1,200	600	200
20071001 72315 Conference Expense	220	145	500	500	500
20071001 72355 General Supplies	1,543	2,413	2,250	2,250	2,250
20071001 72356 Medical Supplies	52	0	100	100	100
20071001 72376 Tuition Reimbursement	3,000	0	0	0	0
20071001 72450 Misc. Professional Services	2,543	2,660	1,500	1,500	2,750
20071001 72499 Misc Contract Services	9,868	3,761	9,500	5,000	5,000
Supplies & Services Total	**23,660**	**15,184**	**28,200**	**21,000**	**21,400**
20071001 74070 PL & PD/Other Insurance	4,040	2,160	2,900	2,900	3,800
Insurances Total	**4,040**	**2,160**	**2,900**	**2,900**	**3,800**
PRCS Community Center Admin Total	**139,221**	**113,657**	**140,850**	**127,150**	**141,520**
General Operations					
20071100 71002 Overtime	77	0	0	0	0

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
20071100 71003 Part-time Salary	24,251	7,977	6,270	6,270	6,270
20071100 71009 Incentive Pay	3	0	0	0	0
20071100 71015 Medicare Insurance	353	116	100	100	100
20071100 71025 Unemployment Insurance	133	44	50	50	50
Salaries & Benefits Total	**24,817**	**8,137**	**6,420**	**6,420**	**6,420**
20071100 72202 Telephone	645	379	650	100	500
Supplies & Services Total	**645**	**379**	**650**	**100**	**500**
General Operations Total	**25,462**	**8,515**	**7,070**	**6,520**	**6,920**
Rentals & Events					
20071200 71001 Regular Employee Salary	0	224	0	0	0
20071200 71002 Overtime	77	0	0	0	0
20071200 71003 Part-time Salary	32,447	37,690	43,510	43,510	63,980
20071200 71009 Incentive Pay	3	0	0	0	0
20071200 71015 Medicare Insurance	472	550	640	640	930
20071200 71025 Unemployment Insurance	178	207	330	330	350
Salaries & Benefits Total	**33,177**	**38,671**	**44,480**	**44,480**	**65,260**
20071200 72202 Telephone	356	593	650	650	500
20071200 72301 Printing/Binding/Duplication	0	0	1,500	1,500	1,500
20071200 72302 Photocopying	0	0	250	250	0
20071200 72303 Advertising	3,119	844	5,000	250	5,000
20071200 72307 Office Supplies	0	67	200	200	200
20071200 72314 Business Expense	81	0	500	500	500
20071200 72315 Conference Expense	66	0	0	0	0
20071200 72355 General Supplies	0	10	100	250	100
20071200 72359 Small Tools and Equipment	0	458	0	0	0
20071200 72450 Misc. Professional Services	27,417	29,028	38,000	38,000	43,000
20071200 72499 Misc Contract Services	43	0	100	100	3,500
Supplies & Services Total	**31,081**	**30,999**	**46,300**	**41,700**	**54,300**
20071200 77030 Machinery and equipment	10,000	1,796	10,000	10,000	1,500
Capital Total	**10,000**	**1,796**	**10,000**	**10,000**	**1,500**
Rentals & Events Total	**74,258**	**71,467**	**100,780**	**96,180**	**121,060**
Performing Arts Center					
20071300 71001 Regular Employee Salary	0	0	0	670	0
20071300 71002 Overtime	358	1,278	1,810	1,000	1,500
20071300 71003 Part-time Salary	73,247	74,425	86,030	80,000	91,760
20071300 71012 Medical Insurance	0	172	0	0	0
20071300 71013 Dental Insurance	0	8	0	0	0
20071300 71014 Vision Insurance	0	2	0	0	0
20071300 71015 Medicare Insurance	1,067	1,098	1,250	1,250	1,350
20071300 71024 LI & AD & D	0	1	0	0	0
20071300 71025 Unemployment Insurance	392	409	650	175	510
20071300 71029 Chiropractic	0	1	0	0	0
Salaries & Benefits Total	**75,064**	**77,395**	**89,740**	**83,095**	**95,120**
20071300 72201 Postage	0	0	500	100	500
20071300 72202 Telephone	1,148	1,876	1,800	800	1,800
20071300 72301 Printing/Binding/Duplication	0	140	1,750	500	1,200
20071300 72303 Advertising	9,596	14,056	22,000	19,000	22,000
20071300 72304 Laundry & Dry Cleaning	397	626	1,000	600	1,000
20071300 72305 Uniforms	0	442	500	250	500
20071300 72306 Safety Equipment	0	0	100	100	100
20071300 72307 Office Supplies	26	896	1,000	400	400
20071300 72308 Books & Periodicals	0	105	0	0	0
20071300 72309 Membership & Dues	1,352	662	1,500	1,500	1,400
20071300 72312 Bank Service Charges	1,589	1,530	1,800	1,600	1,800
20071300 72314 Business Expense	191	0	200	200	200
20071300 72315 Conference Expense	0	714	750	750	1,500
20071300 72321 Rent of Land/Facilities	602	1,766	4,500	2,500	2,500

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
20071300 72322 Rental of Equipment	7,261	581	7,000	0	5,000
20071300 72352 Special Dept Materials	99	1,370	2,500	0	2,500
20071300 72355 General Supplies	1,497	5,100	4,000	0	4,000
20071300 72358 Training and Education	46	325	450	50	450
20071300 72371 Employee Relations	0	0	400	400	400
20071300 72450 Misc. Professional Services	21,133	16,804	35,000	25,000	30,000
20071300 72531 Repairs to Machines & Equip	0	0	1,000	1,000	1,000
20071300 72532 Repairs to Office Equip	40	0	100	100	100
20071300 72534 Repairs to Buildings	0	163	1,000	1,000	1,000
Supplies & Services Total	**44,975**	**47,155**	**88,850**	**55,850**	**79,350**
20071300 74075 City Rental Insurance	0	0	750	750	750
Insurances Total	**0**	**0**	**750**	**750**	**750**
Performing Arts Center Total	**120,039**	**124,550**	**179,340**	**139,695**	**175,220**
General					
20071402 71001 Regular Employee Salary	55,368	63,098	58,960	63,930	62,560
20071402 71002 Overtime	5,122	4,260	5,400	3,500	3,490
20071402 71003 Part-time Salary	68,930	68,278	37,110	60,000	13,500
20071402 71007 Uniform Allowance	175	250	250	1,625	250
20071402 71009 Incentive Pay	1,980	1,848	1,800	1,820	1,800
20071402 71011 Workers Compensation	3,940	4,210	4,140	4,140	5,400
20071402 71012 Medical Insurance	19,777	21,146	20,510	21,180	20,510
20071402 71013 Dental Insurance	1,000	1,031	1,000	1,040	1,000
20071402 71014 Vision Insurance	250	258	250	260	250
20071402 71015 Medicare Insurance	1,917	2,006	1,430	1,410	1,190
20071402 71021 Service Contribution-PERS	10,021	11,809	12,200	12,950	14,080
20071402 71023 Deferred Comp	1,636	1,828	1,770	1,900	1,870
20071402 71024 LI & AD & D	96	92	70	70	70
20071402 71025 Unemployment Insurance	669	700	600	500	440
20071402 71028 LTD	3	148	210	210	440
20071402 71029 Chiropractic	60	62	60	60	60
20071402 71031 Other Benefits	3,700	4,050	3,850	3,850	4,310
20071402 71032 Cell Stipend	603	604	600	600	600
Salaries & Benefits Total	**175,246**	**185,678**	**150,210**	**179,045**	**131,820**
20071402 72202 Telephone	0	319	270	320	320
20071402 72203 Cellular phone charges	698	1,221	1,250	800	800
20071402 72304 Laundry & Dry Cleaning	27	74	200	200	200
20071402 72305 Uniforms	758	1,207	1,000	1,000	1,000
20071402 72306 Safety Equipment	599	392	750	750	750
20071402 72307 Office Supplies	142	0	250	250	250
20071402 72314 Business Expense	90	0	250	250	250
20071402 72315 Conference Expense	18	0	250	250	250
20071402 72322 Rental of Equipment	0	55	750	750	750
20071402 72352 Special Dept Materials	4,931	6,752	3,000	3,000	3,000
20071402 72353 Janitorial Supplies	5,032	6,967	5,100	5,100	5,100
20071402 72355 General Supplies	4,497	(943)	5,000	5,000	5,000
20071402 72359 Small Tools and Equipment	1,733	1,347	2,000	2,000	2,000
20071402 72450 Misc. Professional Services	25,308	852	15,000	15,000	15,000
20071402 72499 Misc Contract Services	34,585	45,752	55,000	55,000	50,000
20071402 72531 Repairs to Machines & Equip	6,874	7,083	10,000	10,000	10,000
20071402 72533 Repairs to Vehicles	515	3,900	540	540	8,680
20071402 72534 Repairs to Buildings	58,358	13,959	18,000	18,000	18,000
20071402 72551 Motor Vehicle Fuel & Lube	547	447	180	400	250
Supplies & Services Total	**144,712**	**89,385**	**118,790**	**118,610**	**121,600**
20071402 74070 PL & PD/Other Insurance	2,020	2,160	2,900	2,900	3,800
Insurances Total	**2,020**	**2,160**	**2,900**	**2,900**	**3,800**
20071402 76220 Operating Transfer Out	3,190	3,190	3,300	3,300	3,300
Operating Transfer Out Total	**3,190**	**3,190**	**3,300**	**3,300**	**3,300**
General Total	**325,167**	**280,413**	**275,200**	**303,855**	**260,520**

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Senior Programs & Services					
20071500 71002 Overtime	0	198	0	0	0
20071500 71003 Part-time Salary	0	28	0	0	0
20071500 71015 Medicare Insurance	0	3	0	0	0
20071500 71025 Unemployment Insurance	0	0	0	0	0
Salaries & Benefits Total	**0**	**230**	**0**	**0**	**0**
20071500 72202 Telephone	93	0	0	0	0
Supplies & Services Total	**93**	**0**	**0**	**0**	**0**
Senior Programs & Services Total	**93**	**230**	**0**	**0**	**0**
Parks Administration					
20072001 71001 Regular Employee Salary	92,169	87,862	94,690	93,370	91,500
20072001 71003 Part-time Salary	45,796	55,630	49,780	49,780	57,960
20072001 71010 Admin Leave Pay	1,658	1,658	3,450	3,520	3,520
20072001 71011 Workers Compensation	3,940	4,210	4,140	4,140	5,400
20072001 71012 Medical Insurance	15,213	16,735	5,780	15,990	15,780
20072001 71013 Dental Insurance	1,000	1,028	1,000	1,010	1,000
20072001 71014 Vision Insurance	250	257	250	250	250
20072001 71015 Medicare Insurance	2,061	2,136	2,070	1,800	2,220
20072001 71021 Service Contribution-PERS	14,133	15,863	17,940	18,160	19,940
20072001 71023 Deferred Comp	2,598	2,636	2,690	2,720	2,750
20072001 71024 LI & AD & D	774	1,197	800	800	770
20072001 71025 Unemployment Insurance	742	785	850	630	940
20072001 71028 LTD	5	218	310	320	640
20072001 71029 Chiropractic	60	62	60	60	60
20072001 71031 Other Benefits	3,700	4,050	3,850	3,850	4,310
Salaries & Benefits Total	**184,099**	**194,326**	**187,660**	**196,400**	**207,040**
20072001 72202 Telephone	560	911	500	500	500
20072001 72301 Printing/Binding/Duplication	0	0	100	100	100
20072001 72302 Photocopying	0	0	1,000	1,000	1,000
20072001 72306 Safety Equipment	248	331	50	0	50
20072001 72307 Office Supplies	1,555	1,579	2,000	2,000	2,000
20072001 72308 Books & Periodicals	99	62	100	100	100
20072001 72309 Membership & Dues	265	435	750	750	750
20072001 72313 Information Systems Software	34	0	750	750	800
20072001 72314 Business Expense	126	379	400	200	350
20072001 72352 Special Dept Materials	54	143	2,500	2,600	2,500
20072001 72353 Janitorial Supplies	277	476	100	300	100
20072001 72355 General Supplies	38	256	100	1,200	100
20072001 72358 Training and Education	1,865	2,209	2,000	1,800	2,000
20072001 72359 Small Tools and Equipment	0	0	100	300	100
20072001 72376 Tuition Reimbursement	0	390	400	650	400
20072001 72450 Misc. Professional Services	233	750	0	0	0
20072001 72499 Misc Contract Services	2,442	3,018	3,600	3,600	3,600
Supplies & Services Total	**7,796**	**10,938**	**14,450**	**15,850**	**14,450**
20072001 74070 PL & PD/Other Insurance	2,020	2,160	2,900	2,900	3,800
Insurances Total	**2,020**	**2,160**	**2,900**	**2,900**	**3,800**
20072001 76220 Operating Transfer Out	66,000	66,000	66,000	66,000	52,000
Operating Transfer Out Total	**66,000**	**66,000**	**66,000**	**66,000**	**52,000**
Parks Administration Total	**259,915**	**273,424**	**271,010**	**281,150**	**277,290**
PRCS Planning					
20072100 71001 Regular Employee Salary	71,348	70,515	70,080	76,080	74,360
20072100 71002 Overtime	0	0	360	360	420
20072100 71003 Part-time Salary	3,638	3,713	5,830	5,400	5,100
20072100 71011 Workers Compensation	3,940	4,210	4,140	4,140	5,400
20072100 71012 Medical Insurance	15,213	16,220	15,780	15,990	8,310
20072100 71013 Dental Insurance	1,000	1,028	1,000	1,010	1,000

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
20072100 71014 Vision Insurance	250	257	250	250	250
20072100 71015 Medicare Insurance	1,087	1,076	1,020	1,130	1,160
20072100 71021 Service Contribution-PERS	13,076	8,477	14,010	14,930	16,210
20072100 71023 Deferred Comp	2,067	2,115	2,100	2,240	2,230
20072100 71024 LI & AD & D	96	92	70	70	70
20072100 71025 Unemployment Insurance	399	408	390	420	450
20072100 71028 LTD	4	176	250	260	520
20072100 71029 Chiropractic	60	62	60	60	60
20072100 71031 Other Benefits	3,700	4,050	3,850	3,850	4,310
Salaries & Benefits Total	**115,877**	**112,399**	**119,190**	**126,190**	**119,850**
20072100 72307 Office Supplies	2,192	1,256	3,000	3,000	2,200
20072100 72313 Information Systems Software	0	425	400	670	800
Supplies & Services Total	**2,192**	**1,681**	**3,400**	**3,670**	**3,000**
20072100 74070 PL & PD/Other Insurance	2,020	2,160	2,900	2,900	3,800
Insurances Total	**2,020**	**2,160**	**2,900**	**2,900**	**3,800**
20072100 77030 Machinery and equipment	1,484	8,128	1,500	1,500	2,500
Capital Total	**1,484**	**8,128**	**1,500**	**1,500**	**2,500**
PRCS Planning Total	**121,573**	**124,369**	**126,990**	**134,260**	**129,150**
Parks Maintenance					
20072202 71001 Regular Employee Salary	209,507	195,249	188,330	242,480	206,840
20072202 71002 Overtime	2,869	4,015	3,840	3,840	3,780
20072202 71003 Part-time Salary	91,177	103,884	101,960	106,960	109,260
20072202 71007 Uniform Allowance	950	1,125	1,500	1,500	1,000
20072202 71009 Incentive Pay	486	30	480	0	0
20072202 71011 Workers Compensation	23,640	25,260	16,560	16,560	21,600
20072202 71012 Medical Insurance	58,147	60,592	56,790	71,280	56,790
20072202 71013 Dental Insurance	4,416	4,237	4,000	4,620	4,000
20072202 71014 Vision Insurance	1,104	1,059	1,000	1,160	1,000
20072202 71015 Medicare Insurance	3,629	3,629	4,230	3,580	4,550
20072202 71021 Service Contribution-PERS	38,800	37,043	37,850	47,690	43,780
20072202 71023 Deferred Comp	4,987	4,017	4,050	3,890	3,110
20072202 71024 LI & AD & D	413	383	260	260	260
20072202 71025 Unemployment Insurance	1,597	1,640	1,810	1,470	2,070
20072202 71028 LTD	11	488	660	670	1,400
20072202 71029 Chiropractic	265	254	240	280	240
20072202 71030 Medical In-lieu	8,094	2,058	0	0	0
20072202 71031 Other Benefits	22,170	24,300	15,400	15,400	17,240
20072202 71188 Personnel Transfer Recovery	(46,050)	0	0	0	0
Salaries & Benefits Total	**426,214**	**469,264**	**438,960**	**521,640**	**476,920**
20072202 72202 Telephone	208	331	250	250	250
20072202 72203 Cellular phone charges	1,917	2,094	2,250	2,250	2,250
20072202 72304 Laundry & Dry Cleaning	502	773	1,500	1,000	1,500
20072202 72305 Uniforms	4,830	5,285	5,000	5,000	5,000
20072202 72306 Safety Equipment	2,200	2,318	2,000	2,000	2,000
20072202 72309 Membership & Dues	265	80	500	500	500
20072202 72322 Rental of Equipment	0	0	1,000	500	750
20072202 72352 Special Dept Materials	19,048	16,403	16,000	16,000	16,000
20072202 72353 Janitorial Supplies	7,284	4,996	7,000	6,500	7,000
20072202 72355 General Supplies	7,437	2,136	2,000	2,000	2,000
20072202 72358 Training and Education	781	2,622	2,500	1,500	2,500
20072202 72359 Small Tools and Equipment	1,963	4,316	2,000	2,000	2,000
20072202 72376 Tuition Reimbursement	0	670	0	0	0
20072202 72450 Misc. Professional Services	17,755	10,623	15,000	15,000	15,000
20072202 72499 Misc Contract Services	312	1,327	3,000	3,000	3,000
20072202 72531 Repairs to Machines & Equip	4,871	2,888	7,500	7,000	7,500
20072202 72534 Repairs to Buildings	4,619	2,713	7,500	7,000	7,500
Supplies & Services Total	**73,992**	**59,574**	**75,000**	**71,500**	**74,750**

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
20072202 74070 PL & PD/Other Insurance	12,120	12,960	11,600	11,600	19,000
Insurances Total	**12,120**	**12,960**	**11,600**	**11,600**	**19,000**
20072202 77020 Capital Projects	1,200	0	0	0	0
Capital Total	**1,200**	**0**	**0**	**0**	**0**
Parks Maintenance Total	**513,525**	**541,798**	**525,560**	**604,740**	**570,670**
Sports Facility Maintenance					
20072203 71001 Regular Employee Salary	261,641	237,121	270,790	169,880	201,750
20072203 71002 Overtime	14,081	14,615	14,840	14,840	14,610
20072203 71003 Part-time Salary	121,395	114,452	133,670	133,670	131,970
20072203 71007 Uniform Allowance	1,175	1,281	1,500	1,500	1,000
20072203 71009 Incentive Pay	987	1,459	1,440	1,460	1,440
20072203 71011 Workers Compensation	19,700	21,050	24,840	24,840	21,600
20072203 71012 Medical Insurance	62,327	75,852	85,620	38,290	57,220
20072203 71013 Dental Insurance	5,250	5,363	6,000	3,110	4,000
20072203 71014 Vision Insurance	1,312	1,341	1,500	780	1,000
20072203 71015 Medicare Insurance	3,102	3,725	5,900	2,580	4,880
20072203 71021 Service Contribution-PERS	45,128	42,990	54,630	34,030	44,250
20072203 71023 Deferred Comp	5,799	4,193	5,330	4,310	4,970
20072203 71024 LI & AD & D	499	490	390	390	260
20072203 71025 Unemployment Insurance	2,018	1,888	2,490	1,180	2,090
20072203 71028 LTD	11	573	950	970	1,400
20072203 71029 Chiropractic	315	322	360	190	240
20072203 71030 Medical In-lieu	8,358	3,977	0	0	0
20072203 71031 Other Benefits	18,480	20,250	23,100	23,100	17,240
Salaries & Benefits Total	**571,578**	**550,941**	**633,350**	**455,120**	**509,920**
20072203 72202 Telephone	180	275	200	200	200
20072203 72304 Laundry & Dry Cleaning	449	796	1,000	800	800
20072203 72305 Uniforms	3,195	4,134	5,500	5,500	5,250
20072203 72306 Safety Equipment	1,675	1,543	2,500	2,500	2,500
20072203 72307 Office Supplies	55	0	100	100	100
20072203 72309 Membership & Dues	185	325	300	150	300
20072203 72322 Rental of Equipment	238	0	1,000	500	850
20072203 72352 Special Dept Materials	41,641	38,122	35,000	35,000	35,000
20072203 72353 Janitorial Supplies	3,301	3,208	5,000	5,000	5,000
20072203 72355 General Supplies	3,024	996	1,200	1,200	1,000
20072203 72358 Training and Education	150	80	2,000	1,800	2,000
20072203 72359 Small Tools and Equipment	2,469	1,470	1,500	1,500	1,500
20072203 72450 Misc. Professional Services	26,354	17,742	22,000	22,000	22,000
20072203 72499 Misc Contract Services	5,965	24,314	25,000	25,000	20,000
20072203 72531 Repairs to Machines & Equip	5,670	3,822	3,500	3,000	3,500
20072203 72534 Repairs to Buildings	958	3,226	2,500	2,500	2,500
Supplies & Services Total	**95,508**	**100,053**	**108,300**	**106,750**	**102,500**
20072203 74054 Long-term Disability	0	18,513	0	0	0
20072203 74070 PL & PD/Other Insurance	10,100	10,800	17,400	17,400	15,200
Insurances Total	**10,100**	**29,313**	**17,400**	**17,400**	**15,200**
Sports Facility Maintenance Total	**677,186**	**680,306**	**759,050**	**579,270**	**627,620**
Lodi Lake Maintenance					
20072204 71001 Regular Employee Salary	92,239	69,223	88,420	129,690	132,780
20072204 71002 Overtime	2,350	3,616	4,070	4,070	3,920
20072204 71003 Part-time Salary	19,575	29,077	28,430	28,430	27,170
20072204 71007 Uniform Allowance	450	375	500	500	750
20072204 71009 Incentive Pay	0	4	0	0	0
20072204 71011 Workers Compensation	7,880	4,210	8,280	8,280	16,200
20072204 71012 Medical Insurance	39,838	34,591	41,020	47,990	48,910
20072204 71013 Dental Insurance	2,000	1,598	2,000	2,950	3,000
20072204 71014 Vision Insurance	500	399	500	740	750
20072204 71015 Medicare Insurance	1,655	1,483	1,700	2,080	2,340

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
20072204 71021 Service Contribution-PERS	15,811	12,507	17,780	25,590	28,940
20072204 71023 Deferred Comp	0	39	0	0	0
20072204 71024 LI & AD & D	190	145	130	130	200
20072204 71025 Unemployment Insurance	581	537	610	750	890
20072204 71028 LTD	5	173	310	320	920
20072204 71029 Chiropractic	120	96	120	180	180
20072204 71031 Other Benefits	7,390	4,050	7,700	7,700	12,930
Salaries & Benefits Total	**190,584**	**162,123**	**201,570**	**259,400**	**279,880**
20072204 72306 Safety Equipment	416	872	600	600	600
20072204 72322 Rental of Equipment	300	0	500	500	500
20072204 72352 Special Dept Materials	6,934	9,236	7,000	7,000	7,000
20072204 72353 Janitorial Supplies	2,465	3,487	2,500	2,000	2,500
20072204 72355 General Supplies	1,084	624	1,000	1,000	1,000
20072204 72359 Small Tools and Equipment	383	935	1,000	1,000	1,000
20072204 72450 Misc. Professional Services	13,876	11,361	11,000	11,000	11,000
20072204 72499 Misc Contract Services	1,353	1,217	1,500	1,500	1,500
20072204 72531 Repairs to Machines & Equip	0	345	500	2,500	500
20072204 72534 Repairs to Buildings	1,615	1,158	1,500	1,000	1,500
Supplies & Services Total	**28,428**	**29,236**	**27,100**	**28,100**	**27,100**
20072204 74070 PL & PD/Other Insurance	4,040	2,160	5,800	5,800	11,400
Insurances Total	**4,040**	**2,160**	**5,800**	**5,800**	**11,400**
Lodi Lake Maintenance Total	**223,051**	**193,519**	**234,470**	**293,300**	**318,380**
Landscape & Lighting Districts					
20072205 71189 Personnel Transfer Charges	46,050	0	0	0	0
Salaries & Benefits Total	**46,050**	**0**	**0**	**0**	**0**
20072205 72203 Cellular phone charges	141	0	0	0	0
20072205 72352 Special Dept Materials	1,021	0	0	0	0
20072205 72531 Repairs to Machines & Equip	2,559	0	0	0	0
Supplies & Services Total	**3,720**	**0**	**0**	**0**	**0**
Landscape & Lighting Districts Total	49,770	0	0	0	0
Equipment Maintenance					
20072300 71001 Regular Employee Salary	55,224	53,079	53,210	57,330	56,870
20072300 71002 Overtime	688	0	390	390	390
20072300 71003 Part-time Salary	243	0	0	0	0
20072300 71007 Uniform Allowance	225	250	250	250	250
20072300 71009 Incentive Pay	4	0	0	0	0
20072300 71011 Workers Compensation	3,940	4,210	4,140	4,140	5,400
20072300 71012 Medical Insurance	19,411	21,085	20,510	20,740	20,510
20072300 71013 Dental Insurance	1,000	1,028	1,000	1,010	1,000
20072300 71014 Vision Insurance	250	257	250	250	250
20072300 71015 Medicare Insurance	808	773	780	840	830
20072300 71021 Service Contribution-PERS	9,562	9,584	10,690	11,390	12,360
20072300 71023 Deferred Comp	1,530	1,592	1,600	1,700	1,690
20072300 71024 LI & AD & D	97	91	70	70	70
20072300 71025 Unemployment Insurance	291	292	290	310	310
20072300 71028 LTD	4	133	190	200	400
20072300 71029 Chiropractic	60	62	60	60	60
20072300 71031 Other Benefits	3,700	4,050	3,850	3,850	4,310
Salaries & Benefits Total	**97,036**	**96,486**	**97,280**	**102,530**	**104,700**
20072300 72304 Laundry & Dry Cleaning	816	834	800	800	800
20072300 72306 Safety Equipment	87	43	300	150	300
20072300 72307 Office Supplies	143	954	150	100	150
20072300 72313 Information Systems Software	408	0	450	450	750
20072300 72315 Conference Expense	0	389	0	0	0
20072300 72352 Special Dept Materials	14,478	14,966	15,000	15,000	15,000
20072300 72353 Janitorial Supplies	185	30	0	0	0
20072300 72355 General Supplies	1,026	2,589	5,000	5,000	5,000

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
20072300 72358 Training and Education	219	0	300	0	300
20072300 72359 Small Tools and Equipment	1,539	6,068	10,000	10,000	10,000
20072300 72450 Misc. Professional Services	1,210	1,069	1,500	1,200	1,500
20072300 72499 Misc Contract Services	4,205	1,316	1,200	1,200	1,200
20072300 72531 Repairs to Machines & Equip	52,736	34,451	45,000	40,000	40,000
20072300 72533 Repairs to Vehicles	37,385	48,131	50,470	50,470	50,000
20072300 72534 Repairs to Buildings	0	0	1,000	500	750
20072300 72536 Car Wash	147	151	150	150	150
20072300 72550 Tires and Tubes	2,888	2,006	6,000	6,000	6,000
20072300 72551 Motor Vehicle Fuel & Lube	51,394	62,030	65,000	60,000	60,000
Supplies & Services Total	**168,866**	**175,026**	**202,320**	**191,020**	**191,900**
20072300 74070 PL & PD/Other Insurance	2,020	2,160	2,900	2,900	3,800
Insurances Total	**2,020**	**2,160**	**2,900**	**2,900**	**3,800**
Equipment Maintenance Total	**267,923**	**273,672**	**302,500**	**296,450**	**300,400**
PRCS Recreation Administration					
20073001 71001 Regular Employee Salary	352,164	352,193	366,190	366,190	365,950
20073001 71002 Overtime	0	339	460	2,000	0
20073001 71003 Part-time Salary	46	0	0	0	0
20073001 71010 Admin Leave Pay	5,245	1,936	10,650	10,860	10,870
20073001 71011 Workers Compensation	23,640	25,260	24,840	24,840	32,400
20073001 71012 Medical Insurance	99,453	98,972	98,240	99,800	98,240
20073001 71013 Dental Insurance	6,000	6,155	6,000	6,100	6,000
20073001 71014 Vision Insurance	1,500	1,539	1,500	1,530	1,500
20073001 71015 Medicare Insurance	4,098	4,135	5,310	5,040	5,460
20073001 71021 Service Contribution-PERS	56,567	62,458	71,090	72,780	79,770
20073001 71023 Deferred Comp	6,960	7,665	8,060	8,240	7,100
20073001 71024 LI & AD & D	2,559	3,825	2,640	2,640	2,550
20073001 71025 Unemployment Insurance	1,860	1,888	1,960	2,000	2,010
20073001 71028 LTD	18	858	1,250	1,280	2,560
20073001 71029 Chiropractic	360	369	360	370	360
20073001 71030 Medical In-lieu	8,349	3,977	0	0	0
20073001 71031 Other Benefits	22,170	24,300	23,100	23,100	25,860
20073001 71032 Cell Stipend	2,132	2,408	2,400	2,400	2,400
Salaries & Benefits Total	**593,122**	**598,278**	**624,050**	**629,170**	**643,030**
20073001 72201 Postage	4,546	4,012	4,500	6,000	4,500
20073001 72202 Telephone	869	1,335	1,000	1,000	1,000
20073001 72203 Cellular phone charges	0	1,176	0	430	750
20073001 72301 Printing/Binding/Duplication	21,772	22,389	22,000	23,000	22,000
20073001 72302 Photocopying	197	0	200	200	200
20073001 72303 Advertising	1,185	3,433	1,000	1,490	1,200
20073001 72304 Laundry & Dry Cleaning	449	673	500	670	500
20073001 72305 Uniforms	29	0	250	250	300
20073001 72306 Safety Equipment	0	0	100	100	260
20073001 72307 Office Supplies	2,688	2,381	2,800	2,800	2,800
20073001 72308 Books & Periodicals	209	55	210	210	210
20073001 72309 Membership & Dues	1,140	995	1,200	1,200	1,200
20073001 72313 Information Systems Software	136	750	750	750	1,250
20073001 72314 Business Expense	103	529	600	450	300
20073001 72315 Conference Expense	0	1,149	1,600	1,600	2,000
20073001 72321 Rent of Land/Facilities	35,220	36,551	40,000	40,000	30,000
20073001 72352 Special Dept Materials	970	1,358	1,000	1,200	1,000
20073001 72353 Janitorial Supplies	244	476	500	500	500
20073001 72355 General Supplies	0	934	1,200	1,200	1,200
20073001 72356 Medical Supplies	0	0	100	100	100
20073001 72358 Training and Education	269	572	500	250	500
20073001 72359 Small Tools and Equipment	400	313	440	400	400
20073001 72376 Tuition Reimbursement	0	0	1,000	260	1,000
20073001 72399 Supplies & Services NOC	0	333	0	0	40

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
20073001 72450 Misc. Professional Services	596	3,944	5,000	5,000	5,000
20073001 72499 Misc Contract Services	7,509	4,944	12,500	12,500	7,500
20073001 72532 Repairs to Office Equip	0	0	500	350	500
20073001 72533 Repairs to Vehicles	3,582	5,840	3,890	4,580	6,390
20073001 72534 Repairs to Buildings	651	276	1,500	1,500	1,500
20073001 72536 Car Wash	149	112	150	150	120
20073001 72551 Motor Vehicle Fuel & Lube	3,435	3,203	3,300	2,000	3,550
Supplies & Services Total	**86,349**	**97,732**	**108,290**	**110,140**	**97,770**
20073001 74070 PL & PD/Other Insurance	12,120	12,960	17,400	17,400	22,800
Insurances Total	**12,120**	**12,960**	**17,400**	**17,400**	**22,800**
20073001 76220 Operating Transfer Out	16,500	3,400	3,400	3,400	0
Operating Transfer Out Total	**16,500**	**3,400**	**3,400**	**3,400**	**0**
20073001 77030 Machinery and equipment	0	0	10,000	10,000	400
Capital Total	**0**	**0**	**10,000**	**10,000**	**400**
PRCS Recreation Administration Total	**708,091**	**712,370**	**763,140**	**770,110**	**764,000**
Child Care Programs					
20073100 71001 Regular Employee Salary	0	3,260	0	0	0
20073100 71003 Part-time Salary	110,375	120,400	127,660	129,620	194,240
20073100 71015 Medicare Insurance	1,602	1,794	1,850	1,030	2,820
20073100 71021 Service Contribution-PERS	0	0	0	40	0
20073100 71025 Unemployment Insurance	607	664	960	390	1,460
20073100 71032 Cell Stipend	0	0	0	10	500
Salaries & Benefits Total	**112,583**	**126,119**	**130,470**	**131,090**	**199,020**
20073100 72203 Cellular phone charges	1,749	444	3,500	2,750	500
20073100 72301 Printing/Binding/Duplication	38	38	500	100	500
20073100 72305 Uniforms	432	80	500	500	800
20073100 72307 Office Supplies	99	593	100	100	100
20073100 72313 Information Systems Software	0	0	0	120	400
20073100 72322 Rental of Equipment	0	300	0	0	0
20073100 72355 General Supplies	25,362	28,995	32,000	32,000	40,000
20073100 72359 Small Tools and Equipment	475	310	500	100	500
20073100 72450 Misc. Professional Services	3,800	822	2,000	1,000	2,000
Supplies & Services Total	**31,954**	**31,581**	**39,100**	**36,670**	**44,800**
Child Care Programs Total	**144,537**	**157,700**	**169,570**	**167,760**	**243,820**
Camps					
20073102 71003 Part-time Salary	26,683	23,914	22,920	11,500	10,010
20073102 71015 Medicare Insurance	387	347	330	160	150
20073102 71025 Unemployment Insurance	147	132	180	60	80
Salaries & Benefits Total	**27,217**	**24,393**	**23,430**	**11,720**	**10,240**
20073102 72305 Uniforms	0	0	300	300	700
20073102 72313 Information Systems Software	0	0	0	110	0
20073102 72355 General Supplies	3,510	5,726	500	2,700	4,000
20073102 72359 Small Tools and Equipment	475	0	400	0	400
20073102 72450 Misc. Professional Services	2,740	2,858	0	150	0
20073102 72534 Repairs to Buildings	0	0	0	0	500
20073102 72551 Motor Vehicle Fuel & Lube	0	41	0	100	200
Supplies & Services Total	**6,725**	**8,624**	**1,200**	**3,360**	**5,800**
Camps Total	**33,942**	**33,017**	**24,630**	**15,080**	**16,040**
LUSD - ASES					
20073103 71001 Regular Employee Salary	394	9,382	0	220	0
20073103 71002 Overtime	0	0	0	130	0
20073103 71003 Part-time Salary	399,087	416,892	337,860	403,710	468,990
20073103 71015 Medicare Insurance	5,798	6,187	4,900	13,350	6,800
20073103 71021 Service Contribution-PERS	0	0	0	2,400	0
20073103 71025 Unemployment Insurance	2,196	2,295	2,540	2,840	3,520

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
20073103 71032 Cell Stipend	469	511	600	400	600
Salaries & Benefits Total	**407,943**	**435,267**	**345,900**	**423,050**	**479,910**
20073103 72202 Telephone	342	555	600	600	600
20073103 72301 Printing/Binding/Duplication	38	0	100	100	100
20073103 72305 Uniforms	0	1,511	1,550	1,550	2,500
20073103 72307 Office Supplies	0	0	1,500	500	1,500
20073103 72313 Information Systems Software	0	0	1,000	110	1,000
20073103 72355 General Supplies	7,484	10,324	26,800	26,800	26,800
20073103 72359 Small Tools and Equipment	475	593	500	0	500
20073103 72450 Misc. Professional Services	6,516	1,881	2,000	1,200	2,000
20073103 72533 Repairs to Vehicles	0	0	0	250	0
20073103 72536 Car Wash	0	0	150	150	150
20073103 72551 Motor Vehicle Fuel & Lube	0	0	0	2,460	0
Supplies & Services Total	**14,855**	**14,864**	**34,200**	**33,720**	**35,150**
LUSD - ASES Total	**422,798**	**450,131**	**380,100**	**456,770**	**515,060**
Youth & Teen Sports					
20073202 71001 Regular Employee Salary	0	386	0	450	0
20073202 71003 Part-time Salary	102,402	103,925	104,660	104,660	101,450
20073202 71012 Medical Insurance	0	0	0	180	0
20073202 71013 Dental Insurance	0	0	0	10	0
20073202 71015 Medicare Insurance	1,475	1,513	1,520	400	1,470
20073202 71021 Service Contribution-PERS	1,122	1,195	0	0	0
20073202 71025 Unemployment Insurance	560	572	790	190	560
Salaries & Benefits Total	**105,560**	**107,590**	**106,970**	**105,890**	**103,480**
20073202 72304 Laundry & Dry Cleaning	14	0	0	0	0
20073202 72305 Uniforms	6,856	7,315	7,250	7,000	7,250
20073202 72354 Photo Supplies	3,253	3,389	4,250	3,500	4,250
20073202 72355 General Supplies	2,689	1,640	2,500	3,200	2,500
20073202 72450 Misc. Professional Services	1,500	1,665	1,000	1,500	0
Supplies & Services Total	**14,312**	**14,009**	**15,000**	**15,200**	**14,000**
Youth & Teen Sports Total	**119,871**	**121,598**	**121,970**	**121,090**	**117,480**
Adult Sports					
20073203 71001 Regular Employee Salary	122	0	0	0	0
20073203 71003 Part-time Salary	28,230	24,412	42,970	41,000	39,180
20073203 71015 Medicare Insurance	411	354	630	300	570
20073203 71021 Service Contribution-PERS	0	0	0	0	290
20073203 71025 Unemployment Insurance	156	134	320	100	290
Salaries & Benefits Total	**28,919**	**24,900**	**43,920**	**41,400**	**40,330**
20073203 72201 Postage	0	136	0	0	0
20073203 72202 Telephone	180	292	200	200	200
20073203 72309 Membership & Dues	885	900	1,500	1,500	1,500
20073203 72355 General Supplies	5,937	2,784	5,250	5,250	5,750
Supplies & Services Total	**7,002**	**4,112**	**6,950**	**6,950**	**7,450**
20073203 74075 City Rental Insurance	300	0	300	300	300
Insurances Total	**300**	**0**	**300**	**300**	**300**
Adult Sports Total	**36,221**	**29,012**	**51,170**	**48,650**	**48,080**
General Activities & Events					
20073300 71003 Part-time Salary	6,653	4,059	7,010	7,010	14,230
20073300 71015 Medicare Insurance	96	59	110	400	210
20073300 71025 Unemployment Insurance	36	22	60	180	80
Salaries & Benefits Total	**6,785**	**4,140**	**7,180**	**7,590**	**14,520**
20073300 72202 Telephone	1,345	1,551	1,000	1,000	1,000
20073300 72212 Gas	290	124	0	120	0
20073300 72303 Advertising	0	0	5,600	5,600	6,600
20073300 72305 Uniforms	0	0	500	500	500
20073300 72307 Office Supplies	0	0	500	500	500

Parks, Recreation and Cultural Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
20073300 72322 Rental of Equipment	0	0	0	350	0
20073300 72355 General Supplies	2,813	810	14,000	10,000	16,500
20073300 72450 Misc. Professional Services	1,962	60	6,000	6,000	6,000
20073300 72499 Misc Contract Services	0	102	4,000	4,000	4,000
Supplies & Services Total	**6,410**	**2,646**	**31,600**	**28,070**	**35,100**
General Activities & Events Total	**13,195**	**6,785**	**38,780**	**35,660**	**49,620**
Blakely					
20073402 71001 Regular Employee Salary	176	100	0	10	0
20073402 71003 Part-time Salary	123,590	127,613	142,500	143,070	113,400
20073402 71015 Medicare Insurance	1,795	1,852	2,070	1,700	1,640
20073402 71025 Unemployment Insurance	681	702	1,070	640	620
Salaries & Benefits Total	**126,241**	**130,267**	**145,640**	**145,420**	**115,660**
20073402 72202 Telephone	423	671	0	300	0
20073402 72303 Advertising	0	0	0	250	0
20073402 72305 Uniforms	0	0	250	250	400
20073402 72306 Safety Equipment	0	0	1,000	1,000	1,000
20073402 72307 Office Supplies	0	0	250	250	250
20073402 72308 Books & Periodicals	0	0	150	150	150
20073402 72309 Membership & Dues	0	0	100	100	100
20073402 72355 General Supplies	1,709	116	3,000	3,000	3,000
20073402 72358 Training and Education	0	380	0	0	0
20073402 72399 Supplies & Services NOC	1,893	0	0	0	0
20073402 72450 Misc. Professional Services	133	0	1,000	1,000	1,000
Supplies & Services Total	**4,159**	**1,167**	**5,750**	**6,300**	**5,900**
Blakely Total	**130,399**	**131,433**	**151,390**	**151,720**	**121,560**
Arts & Specialty Classes					
20073500 71001 Regular Employee Salary	43	34	0	0	0
20073500 71003 Part-time Salary	35,864	47,117	59,540	60,850	56,010
20073500 71015 Medicare Insurance	521	684	870	900	810
20073500 71025 Unemployment Insurance	197	259	450	330	310
Salaries & Benefits Total	36,625	48,094	60,860	62,080	57,130
20073500 72201 Postage	32	0	0	250	0
20073500 72303 Advertising	0	1,305	1,500	1,500	500
20073500 72312 Bank Service Charges	1,634	1,263	1,500	1,600	1,500
20073500 72355 General Supplies	72	80	100	100	100
20073500 72359 Small Tools and Equipment	1,594	(92)	710	710	730
20073500 72450 Misc. Professional Services	96,902	106,434	110,000	100,000	100,000
Supplies & Services Total	**100,233**	**108,990**	**113,810**	**104,160**	**102,830**
Arts & Specialty Classes Total	**136,858**	**157,084**	**174,670**	**166,240**	**159,960**
Lodi Lake Programs					
20073600 71001 Regular Employee Salary	0	26,950	43,750	45,840	46,590
20073600 71002 Overtime	0	0	1,670	1,290	1,700
20073600 71003 Part-time Salary	66,568	34,465	26,590	26,590	29,380
20073600 71011 Workers Compensation	0	4,210	4,140	4,140	5,400
20073600 71012 Medical Insurance	7,607	8,139	7,890	7,970	7,890
20073600 71013 Dental Insurance	0	699	1,000	1,010	1,000
20073600 71014 Vision Insurance	0	175	250	250	250
20073600 71015 Medicare Insurance	965	896	1,020	830	1,110
20073600 71021 Service Contribution-PERS	7,105	7,536	8,750	9,070	10,120
20073600 71024 LI & AD & D	0	61	70	70	70
20073600 71025 Unemployment Insurance	363	331	440	310	420
20073600 71028 LTD	0	67	150	150	320
20073600 71029 Chiropractic	0	42	60	60	60
20073600 71031 Other Benefits	0	4,050	3,850	3,850	4,310
20073600 71032 Cell Stipend	0	387	600	600	600
Salaries & Benefits Total	**82,607**	**88,007**	**100,230**	**102,030**	**109,220**

Parks, Recreation and Cultural Services		2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
20073600 72301	Printing/Binding/Duplication	3,645	289	3,000	3,000	3,000
20073600 72303	Advertising	0	0	600	300	600
20073600 72304	Laundry & Dry Cleaning	0	13	0	0	0
20073600 72305	Uniforms	0	87	500	400	500
20073600 72306	Safety Equipment	0	0	150	150	150
20073600 72307	Office Supplies	490	0	250	250	250
20073600 72314	Business Expense	247	25	200	200	200
20073600 72352	Special Dept Materials	1,448	153	1,000	1,000	1,000
20073600 72353	Janitorial Supplies	0	54	0	30	0
20073600 72355	General Supplies	2,032	1,226	1,500	1,500	1,500
20073600 72359	Small Tools and Equipment	0	270	300	300	300
20073600 72450	Misc. Professional Services	738	1,289	1,800	1,800	1,800
20073600 72499	Misc Contract Services	2,104	2,861	3,000	1,000	3,000
20073600 72531	Repairs to Machines & Equip	0	762	0	230	0
20073600 72534	Repairs to Buildings	590	557	0	500	0
Supplies & Services Total		**11,294**	**7,585**	**12,300**	**10,660**	**12,300**
20073600 74070	PL & PD/Other Insurance	0	2,160	2,900	2,900	3,800
Insurances Total		**0**	**2,160**	**2,900**	**2,900**	**3,800**
Lodi Lake Programs Total		**93,902**	**97,752**	**115,430**	**115,590**	**125,320**
Parks, Recreation and Cultural Services Total		**5,367,550**	**5,363,631**	**6,010,180**	**6,010,140**	**6,292,640**

LIBRARY

The Lodi Public Library provides library services to the Lodi community. It is funded by the General Fund, Library fines and fees and donations.

The Department's budget is $1,362,400 in FY 2016/17, compared to $1,388,940 as originally budgeted in FY 2015/16. The 2015/16 budget shown in the following pages reflects adjustments made throughout the year.

FY 2016/17 budgeted staffing is being reduced by one to 9 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

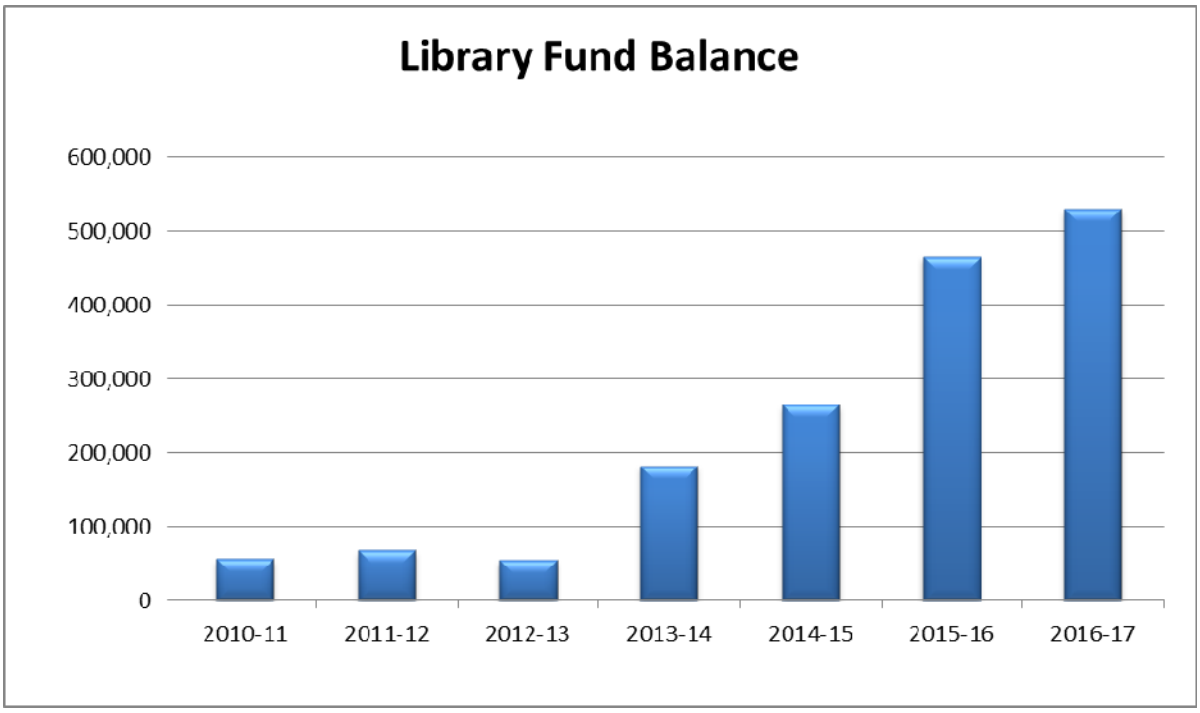
Library Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

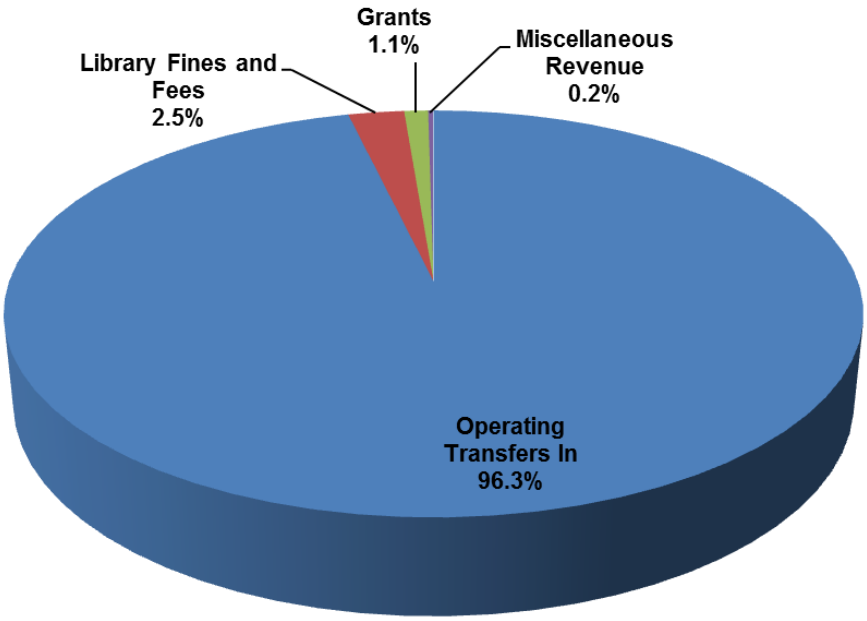
For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Library Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance					
Beginning Fund Balance Unreserved	54,577	182,490	236,590	264,822	457,902
Revenues	1,451,316	1,433,747	1,400,561	1,433,140	1,427,100
Expenditures	1,323,403	1,351,415	1,396,831	1,240,060	1,362,400
Net Difference (Revenues Less Expenditures)	127,913	82,332	3,730	193,080	64,700
Fund Balance					
Ending Fund Balance Unreserved	182,490	264,822	240,320	457,902	522,602



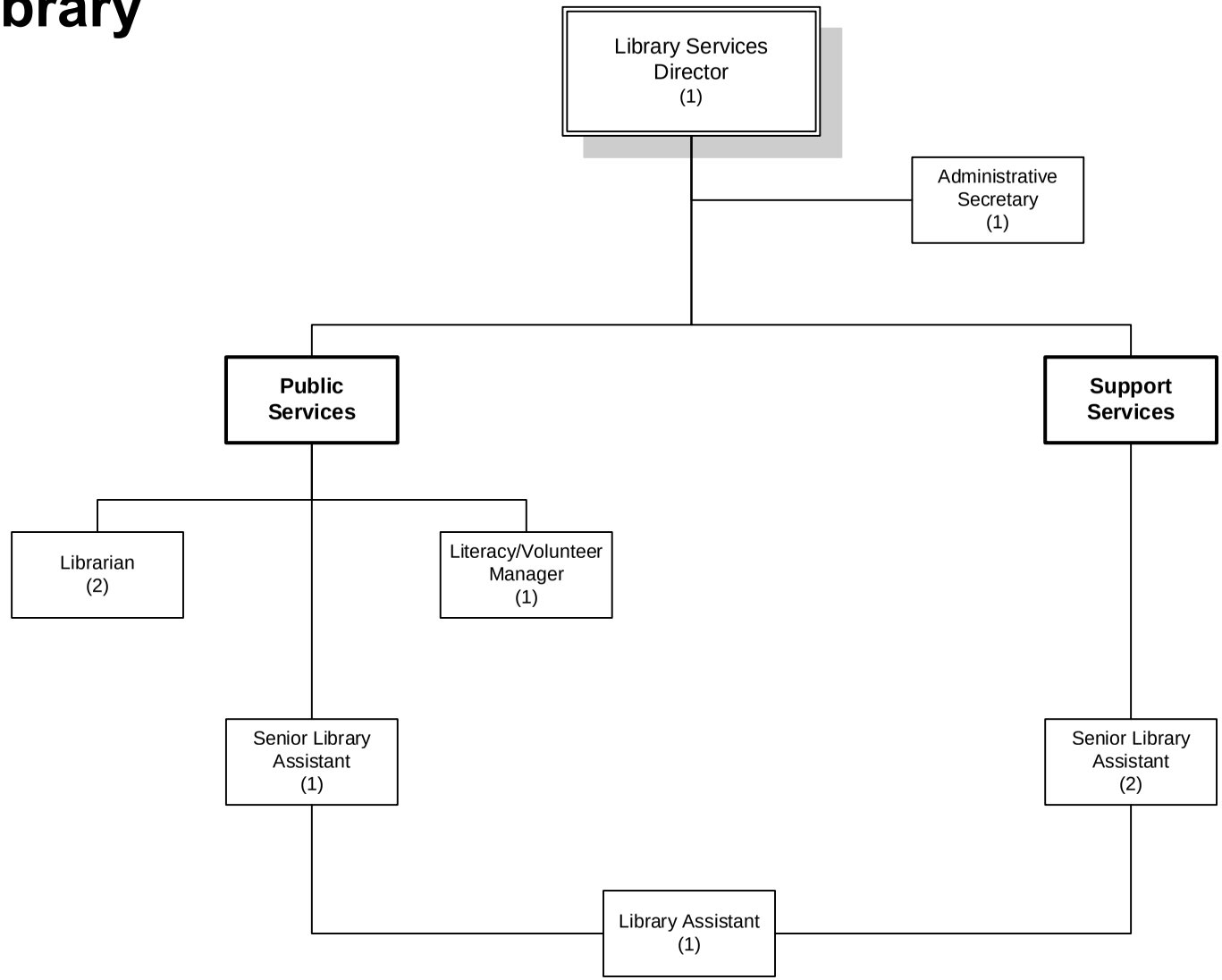
Library Fund Revenues



Fund	Budget 2016-17
Operating Transfers In	$1,373,740
Library Fines and Fees	$35,000
Grants	$15,000
Miscellaneous Revenue	$3,360
Grand Total	$1,427,100

Library Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
12000000	57702	Donations	6,315	6,440	0	1,000	0	
41000000	57702	Donations	350,000	(28,890)	7,891	0	0	
Charges for Services Total			**356,315**	**(22,450)**	**7,891**	**1,000**	**0**	
12000000	53210	Library Fines and Fees	42,902	43,456	27,000	45,000	35,000	
Fines/Forfeiths & Penalites Total			**42,902**	**43,456**	**27,000**	**45,000**	**35,000**	
12000000	54332	Investment Earnings	1,630	1,148	490	490	2,360	
12000000	54361	Rent	1,695	1,825	1,000	1,000	1,000	
From Use of Money/Property Total			**3,325**	**2,973**	**1,490**	**1,490**	**3,360**	
12000000	50001	Operating Transfer In	1,374,480	1,360,823	1,349,180	1,349,180	1,373,740	General Fund support
Interfund Credit Total			**1,374,480**	**1,360,823**	**1,349,180**	**1,349,180**	**1,373,740**	
12000000	56451	Library Literacy Grant	12,294	19,670	10,000	31,470	15,000	
12000000	56452	Corporate & Community Grants	12,000	0	5,000	5,000	0	
Intergovernmental Rev Total			**24,294**	**19,670**	**15,000**	**36,470**	**15,000**	
12000000	55024	Revenue-Other	0	385	0	0	0	
Miscellaneous Revenue Total			**0**	**385**	**0**	**0**	**0**	
Total Library Revenue			**1,801,316**	**1,404,857**	**1,400,561**	**1,433,140**	**1,427,100**	

Library



Number of Positions
Authorized: 9

FY 2016-2017

Library	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**1,012,301**	**1,022,294**	**1,033,340**	**874,120**	**1,006,600**
Supplies & Services Total	**233,330**	**267,471**	**278,600**	**281,050**	**269,800**
Insurances Total	**22,220**	**21,600**	**29,000**	**29,000**	**38,000**
Operating Transfer Out Total	**48,000**	**48,000**	**48,000**	**48,000**	**48,000**
Capital Total	**0**	**0**	**7,891**	**7,890**	**0**
Total Library	**1,315,851**	**1,359,366**	**1,396,831**	**1,240,060**	**1,362,400**

STAFFING SUMMARY	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
LIBRARY				
Administrative Secretary	0	0	1	1
Librarian	2	2	2	2
Library Assistant	3	3	2	1
Library Services Director	1	1	1	1
Library Services Manager	1	1	0	0
Literacy/Volunteer Manager	1	1	1	1
Senior Administrative Clerk	1	1	0	0
Senior Library Assistant	2	2	3	3
Library Total	**11**	**11**	**10**	**9**

Library	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	583,446	542,457	546,720	435,980	515,790	
Overtime	5,177	0	0	0	0	
Part-time Salary	119,675	121,314	121,370	121,370	121,880	
Incentive Pay	2,005	3,650	3,600	3,650	3,600	
Admin Leave Pay	8,871	1,383	10,510	10,720	11,070	
Workers Compensation	43,340	42,100	41,400	41,400	48,600	
Medical Insurance	99,207	118,255	114,100	95,900	111,450	
Dental Insurance	10,852	11,024	10,000	8,080	9,500	
Vision Insurance	2,667	2,709	2,500	2,000	2,250	
Medicare Insurance	8,908	8,621	9,890	7,060	9,460	
Service Contribution-PERS	96,508	98,545	110,030	89,350	113,080	
Deferred Comp	13,853	14,789	15,220	11,890	10,570	
LI & AD & D	3,239	4,407	3,110	3,110	2,910	
Unemployment Insurance	3,677	3,566	3,880	2,680	3,500	
LTD	30	1,316	1,910	1,950	3,610	
Chiropractic	644	654	600	480	540	
Medical In-lieu	14,081	7,004	0	0	0	
Other Benefits	40,650	40,500	38,500	38,500	38,790	
Cell Stipend	382	0	0	0	0	
Personnel Transfer Recovery	(44,911)	0	0	0	0	
Salaries & Benefits Total	**1,012,301**	**1,022,294**	**1,033,340**	**874,120**	**1,006,600**	
Postage	2,019	2,032	2,000	2,400	2,000	
Telephone	5,713	7,791	6,000	6,000	6,000	
Printing/Binding/Duplication	1,838	2,459	2,000	2,000	2,000	
Photocopying	7,730	7,911	9,000	9,000	9,000	
Advertising	3,329	3,851	4,000	4,000	4,000	
Safety Equipment	0	39	0	0	0	
Office Supplies	3,748	8,251	5,500	5,500	5,500	
Books & Periodicals	92,534	117,967	120,000	120,000	120,000	
Membership & Dues	5,871	5,367	6,400	6,400	6,400	
Bank Service Charges	489	632	500	500	1,500	
Information Systems Software	844	494	1,000	1,000	1,000	
Business Expense	513	590	1,100	1,100	1,100	
Conference Expense	0	0	0	1,500	850	
Microfilming	0	0	750	2,000	1,800	
Rental of Equipment	266	0	0	0	0	
Special Dept Materials	6,886	11,667	7,500	7,500	7,500	
Janitorial Supplies	3,227	3,566	4,200	4,200	4,200	
General Supplies	2,563	2,872	3,400	3,400	3,400	
Medical Supplies	260	96	0	300	300	
Training and Education	70	940	2,000	1,000	2,000	
Small Tools and Equipment	24,173	9,688	17,000	17,000	5,000	

Library	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Software Licensing Cost	3,469	1,184	2,500	2,500	2,500	
Supplies & Services NOC	0	0	1,000	1,000	1,000	
Misc. Professional Services	26,702	27,349	33,000	33,000	33,000	
Misc Contract Services	39,794	43,935	47,000	47,000	47,000	
Repairs to Machines & Equip	421	35	2,000	2,000	2,000	
Repairs to Office Equip	769	0	750	750	750	
Repairs to Buildings	101	9,130	0	0	0	
Special Payments	0	(378)	0	0	0	
Supplies & Services Total	**233,330**	**267,471**	**278,600**	**281,050**	**269,800**	
PL & PD/Other Insurance	22,220	21,600	29,000	29,000	38,000	
Insurances Total	**22,220**	**21,600**	**29,000**	**29,000**	**38,000**	
Operating Transfer Out	48,000	48,000	48,000	48,000	48,000	
Operating Transfer Out Total	**48,000**	**48,000**	**48,000**	**48,000**	**48,000**	
Capital Projects	0	0	7,891	7,890	0	
Capital Total	**0**	**0**	**7,891**	**7,890**	**0**	
Total Library	**1,315,851**	**1,359,366**	**1,396,831**	**1,240,060**	**1,362,400**	

ACTIVITY: Administration and Public Services **DIVISION:** Library
DEPARTMENT: Library **FUND:** Library Fund

ACTIVITY DESCRIPTION

Library Administration and Technical Services provide general administrative direction to the department to ensure that library collections and programs meet the needs of users. Library Public Services helps the Lodi community meet its needs for educational and recreational materials by providing comprehensive and efficient library service. These activities include:

- Provide direction to staff to achieve goals and objectives, and develop policies and procedures to improve effectiveness and efficiency.
- Provide a variety of current and relevant materials, both online and physical, to meet customer needs.
- Provide library facilities that are comfortable, inviting and well-equipped for reading, information access and holding meetings.
- Increase visibility and support of the library through marketing and public relations partnerships.
- Seek, apply for and receive grant funding to enhance library services.
- Provide access to information through library personnel, current technologies, computers and library collections.

SERVICE LEVEL ADJUSTMENTS

- Eliminated one Library Assistant position.

MAJOR 2015-16 ACCOMPLISHMENTS

- Completed $53,000 renovation of the Rott Children's Area with Leadership Lodi Class of 2015.
- Expanded Homework Help from 3 days per week to 4 days per week; added "Math POWER Hour".
- Doubled size of the Friends Bookstore.

MAJOR 2016-17 OBJECTIVES

- Complete renovation of library patio into new Homework Help Tutoring Center.
- Complete renovation of library area to become proposed Teen Scene Area.
- Installation of a new eBook system.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Volunteer Hours	29,605	29,000	30,567
Programs offered/attendance	708/19,256	407/17,648	434/17,009
Materials checked out	211,000	216,597	195,915
Library visits, virtual and onsite	328,048	326,022	307,194

RELATED ORGANIZATIONAL UNIT(S)

- 12090000

ACTIVITY: Library Board of Trustees
DEPARTMENT: Library
DIVISION: Library
FUND: Library Fund

ACTIVITY DESCRIPTION

The Library Board of Trustees governs operation of the Library. It is responsible for working with the City Council and the California legislature to ensure full funding for operations now and into the future. The Trustees speak for the citizens of the community regarding their needs for library services. This activity has five major elements:

- Ensure well-planned and well-maintained Library services.
- Ensure well-organized and responsive Library programs.
- Ensure adequate funding for Library services.
- Provide community input for Library planning.
- Advocate for Library funding at all jurisdictional levels.

MAJOR 2015-16 ACCOMPLISHMENTS

- Completed $53,000 renovation of the Rott Children's Area with Leadership Lodi Class of 2016.
- Doubled number of books purchased from 2014/2015 to 2015/2016.
- Maintain open communication channels with library staff, Friends and Foundation.

MAJOR 2016-17 OBJECTIVES

- Ensure financial stability of the library.
- Direct the expansion of a teen area.
- Direct the completion of the patio renovation.

RELATED ORGANIZATIONAL UNIT(S)

- 12090000

Library	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Library Operations					
12090000 71001 Regular Employee Salary	583,446	542,457	546,720	435,980	515,790
12090000 71002 Overtime	5,177	0	0	0	0
12090000 71003 Part-time Salary	119,675	121,314	121,370	121,370	121,880
12090000 71009 Incentive Pay	2,005	3,650	3,600	3,650	3,600
12090000 71010 Admin Leave Pay	8,871	1,383	10,510	10,720	11,070
12090000 71011 Workers Compensation	43,340	42,100	41,400	41,400	48,600
12090000 71012 Medical Insurance	99,207	118,255	114,100	95,900	111,450
12090000 71013 Dental Insurance	10,852	11,024	10,000	8,080	9,500
12090000 71014 Vision Insurance	2,667	2,709	2,500	2,000	2,250
12090000 71015 Medicare Insurance	8,908	8,621	9,890	7,060	9,460
12090000 71021 Service Contribution-PERS	96,508	98,545	110,030	89,350	113,080
12090000 71023 Deferred Comp	13,853	14,789	15,220	11,890	10,570
12090000 71024 LI & AD & D	3,239	4,407	3,110	3,110	2,910
12090000 71025 Unemployment Insurance	3,677	3,566	3,880	2,680	3,500
12090000 71028 LTD	30	1,316	1,910	1,950	3,610
12090000 71029 Chiropractic	644	654	600	480	540
12090000 71030 Medical In-lieu	14,081	7,004	0	0	0
12090000 71031 Other Benefits	40,650	40,500	38,500	38,500	38,790
12090000 71032 Cell Stipend	382	0	0	0	0
12090000 71188 Personnel Transfer Recovery	(44,911)	0	0	0	0
Salaries & Benefits Total	**1,012,301**	**1,022,294**	**1,033,340**	**874,120**	**1,006,600**
12090000 72201 Postage	2,019	2,032	2,000	2,400	2,000
12090000 72202 Telephone	5,713	7,791	6,000	6,000	6,000
12090000 72301 Printing/Binding/Duplication	1,838	2,459	2,000	2,000	2,000
12090000 72302 Photocopying	7,730	7,911	9,000	9,000	9,000
12090000 72303 Advertising	3,329	3,851	4,000	4,000	4,000
12090000 72306 Safety Equipment	0	39	0	0	0
12090000 72307 Office Supplies	3,748	8,251	5,500	5,500	5,500
12090000 72308 Books & Periodicals	92,534	117,967	120,000	120,000	120,000
12090000 72309 Membership & Dues	5,871	5,367	6,400	6,400	6,400
12090000 72312 Bank Service Charges	489	632	500	500	1,500
12090000 72313 Information Systems Software	844	494	1,000	1,000	1,000
12090000 72314 Business Expense	513	590	1,100	1,100	1,100
12090000 72315 Conference Expense	0	0	0	1,500	850
12090000 72318 Microfilming	0	0	750	2,000	1,800
12090000 72322 Rental of Equipment	266	0	0	0	0
12090000 72352 Special Dept Materials	6,886	11,667	7,500	7,500	7,500
12090000 72353 Janitorial Supplies	3,227	3,566	4,200	4,200	4,200
12090000 72355 General Supplies	2,563	2,872	3,400	3,400	3,400
12090000 72356 Medical Supplies	260	96	0	300	300
12090000 72358 Training and Education	70	940	2,000	1,000	2,000
12090000 72359 Small Tools and Equipment	24,173	9,688	17,000	17,000	5,000
12090000 72369 Software Licensing Cost	3,469	1,184	2,500	2,500	2,500
12090000 72399 Supplies & Services NOC	0	0	1,000	1,000	1,000
12090000 72450 Misc. Professional Services	26,702	27,349	33,000	33,000	33,000
12090000 72499 Misc Contract Services	39,794	43,935	47,000	47,000	47,000
12090000 72531 Repairs to Machines & Equip	421	35	2,000	2,000	2,000
12090000 72532 Repairs to Office Equip	769	0	750	750	750
12090000 72534 Repairs to Buildings	101	9,130	0	0	0
12090000 72990 Special Payments	0	(378)	0	0	0
Supplies & Services Total	**233,330**	**267,471**	**278,600**	**281,050**	**269,800**
12090000 74070 PL & PD/Other Insurance	22,220	21,600	29,000	29,000	38,000
Insurances Total	**22,220**	**21,600**	**29,000**	**29,000**	**38,000**
12090000 76220 Operating Transfer Out	48,000	48,000	48,000	48,000	48,000
Operating Transfer Out Total	**48,000**	**48,000**	**48,000**	**48,000**	**48,000**
Library Operations Total	**1,315,851**	**1,359,366**	**1,388,940**	**1,232,170**	**1,362,400**

Library	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Library Capital					
41099000 77020 Capital Projects	0	0	7,891	7,890	0
Capital Total	**0**	**0**	**7,891**	**7,890**	**0**
Library Capital Total	**0**	**0**	**7,891**	**7,890**	**0**
Library Total	**1,315,851**	**1,359,366**	**1,396,831**	**1,240,060**	**1,362,400**

Transportation Development Act Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Transportation Development Act Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance					
Beginning Fund Balance Unreserved	366	-	9,760	14,573	14,683
Revenues	39,197	43,991	44,100	44,110	47,100
Expenditures	39,563	29,418	44,000	44,000	30,000
Net Difference (Revenues Less Expenditures)	(366)	14,573	100	110	17,100
Fund Balance					
Ending Fund Balance Unreserved	-	14,573	9,860	14,683	31,783

Transportation Dev Act Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
33100000	54332	Investment Earnings	(242)	(120)	0	0	0	
From Use of Money/Property Total			**(242)**	**(120)**	**0**	**0**	**0**	
33100000	56001	Trans Dev Act-Ped/Bike	39,439	44,111	44,100	44,110	47,100	
Intergovernmental Rev Total			**39,439**	**44,111**	**44,100**	**44,110**	**47,100**	
Total Transportation Dev Act Revenue			**39,197**	**43,991**	**44,100**	**44,110**	**47,100**	

Transportation Dev Act	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
33199000 77020 Capital Projects	0	29,418	44,000	44,000	30,000	
Capital Projects	0	29,418	44,000	44,000	30,000	
Total Transportation Dev Act	**0**	**29,418**	**44,000**	**44,000**	**30,000**	

Community Development Block Grant Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Community Dev. Block Grant Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance					
Beginning Fund Balance	-	108	108	239	239
Revenues	815,583	484,889	1,008,950	479,430	1,128,620
Expenditures	815,475	484,758	1,008,950	479,430	1,128,620
Net Difference (Revenues Less Expenditures)	108	131	-	-	-
Fund Balance					
Ending Fund Balance	108	239	108	239	239

Community Development Block Grant Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
36200000	54332	Investment Earnings	108	131	0	0	0	
From Use of Money/Property Total			**108**	**131**	**0**	**0**	**0**	
35000000	56304	Comm Dev Block Grants	792,750	484,758	1,008,950	479,430	1,128,620	
35100000	56402	Other Federal Grants	22,725	0	0	0	0	
Intergovernmental Rev Total			**815,475**	**484,758**	**1,008,950**	**479,430**	**1,128,620**	
Total Community Development Block Grant Revenue			**815,583**	**484,889**	**1,008,950**	**479,430**	**1,128,620**	

ACTIVITY:	**Capital Improvement Project(s)**	**FUND:**	**Community Development Block Grant Fund**
DEPARTMENT:	**Community Development**		

Capital Improvement Project Descriptions:

Miscellaneous CDBG Capital Outlay Projects for FY 2016/2017 **613,960**

Affordable Housing Set-Aside ($360,700); Program Administration ($122,790); Community Partnership – LodiGRIP ($44,090); Graffiti Abatement ($32,000); Housing Authority – Phase IV ($27,000); Grace & Mercy – ADA Improvements ($11,380); Second Harvest Food Bank ($7,000); LOEL Center –Meals on Wheels ($7,000); Lodi GRIP ($2,000).

Miscellaneous CDBG Capital Outlay Projects Carried Forward from FY 2015/2016 **514,660**

Hutchins Street Square North Entrance ($146,660); Cherokee Lane ADA Improvements ($150,000); Hutchins Street Square North Entrance ($143,000); Blakely Park Restroom Demolition ($25,000); Community Partnership – FRC ($20,000); Small Business Development Center ($18,000); Small Business Development Center ($10,000); Grace & Mercy – ADA Improvements Phase I ($2,000).

Community Dev Block Grant				2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
HUD	35099000	77020	Capital Projects	792,750	484,758	1,008,950	479,430	1,128,620	
HUD-Federal Sustainable Comm	35199000	77020	Capital Projects	22,725	0	0	0	0	
Total Community Dev Block Grant				**815,475**	**484,758**	**1,008,950**	**479,430**	**1,128,620**	

Public Safety Special Revenue Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Public Safety Special Revenue Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance					
Beginning Fund Balance Unreserved	289,899	271,213	244,723	249,258	328,048
Revenues	603,761	267,799	465,118	407,190	353,980
Expenditures	622,447	289,754	488,671	328,400	464,790
Net Difference (Revenues Less Expenditures)	(18,686)	(21,955)	(23,553)	78,790	(110,810)
Fund Balance					
Ending Fund Balance Unreserved	271,213	249,258	221,170	328,048	217,238

Public Safety Special Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
21500000	53203	Overparking	3,900	0	3,000	0	3,000	
Fines/Forfeiths & Penalites Total			**3,900**	**0**	**3,000**	**0**	**3,000**	
21000000	54332	Investment Earnings	554	376	0	0	0	
21100000	54332	Investment Earnings	10	6	0	0	0	
21200000	54332	Investment Earnings	(81)	95	0	0	0	
21300000	54332	Investment Earnings	918	828	480	480	1,700	
21500000	54332	Investment Earnings	195	(8)	0	0	0	
25000000	54332	Investment Earnings	0	292	0	0	0	
From Use of Money/Property Total			**1,595**	**1,589**	**480**	**480**	**1,700**	
21000000	56503	Asset Forfeiture-County	2,219	5,899	0	1,930	0	
21200000	56400	Local Law Enforce-Block	62,995	9,846	42,738	40,480	39,780	
21300000	56422	Police State Safety Grant	101,562	(853)	100,000	100,000	100,000	
21400000	56421	State Special Grants	175,125	170,139	318,900	236,700	170,000	
21700000	56423	CalGRIP	256,365	78,589	0	0	0	
21900000	56401	Police Other Grants	0	0	0	27,600	39,500	
Intergovernmental Rev Total			**598,265**	**263,621**	**461,638**	**406,710**	**349,280**	
21200000	55025	Revenue Over/Short	0	2,401	0	0	0	
21300000	55025	Revenue Over/Short	0	188	0	0	0	
Miscellaneous Revenue Total			**0**	**2,589**	**0**	**0**	**0**	
Total Public Safety Special Revenue			**603,760**	**267,799**	**465,118**	**407,190**	**353,980**	

Public Safety Special Revenue				2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Asset Seizure Fund	21031100	72306	Safety Equipment	0	165	0	0	0	
Asset Seizure Fund	21099000	77020	Capital Projects	0	0	0	0	25,000	
Asset Seizure Fund Total				**0**	**165**	**0**	**0**	**25,000**	
Local Law Enforcement Block Grant	21299000	77020	Capital Projects	62,995	9,846	20,738	20,740	39,790	
Local Law Enforcement Block Grant Total				**62,995**	**9,846**	**20,738**	**20,740**	**39,790**	
LPD-Public Safety Prog AB 1913	21399000	77020	Capital Projects	127,965	(853)	120,233	120,230	225,000	
LPD-Public Safety Prog AB 1913 Total				**127,965**	**(853)**	**120,233**	**120,230**	**225,000**	
LPD-OTS Grants	21499000	71002	Overtime	0	0	116,750	158,500	135,000	
LPD-OTS Grants	21499000	71012	Medical Insurance	0	9,348	0	0	0	
LPD-OTS Grants	21499000	71013	Dental Insurance	0	470	0	0	0	
Total Capital Outlay	21499000	71014	Vision Insurance	0	142	0	0	0	
LPD-OTS Grants	21499000	71015	Medicare Insurance	0	1,065	0	840	0	
LPD-OTS Grants	21499000	71021	Service Contribution-PERS	0	117	0	0	0	
LPD-OTS Grants	21499000	71023	Deferred Comp	0	(0)	0	0	0	
LPD-OTS Grants	21499000	71024	LI & AD & D	0	47	0	0	0	
LPD-OTS Grants	21499000	71025	Unemployment Insurance	0	1	0	0	0	
LPD-OTS Grants	21499000	71028	LTD	0	(0)	0	0	0	
LPD-OTS Grants	21499000	71029	Chiropractic	0	34	0	0	0	
LPD-OTS Grants	21499000	77020	Capital Projects	175,125	158,916	230,950	0	0	
LPD-OTS Grants Total				**175,125**	**170,139**	**347,700**	**159,340**	**135,000**	
LPD-Disabled Parking Viol Fund	215	76220	Operating Transfer Out	0	31,867	0	0	0	
LPD-Disabled Parking Viol Fund Total				**0**	**31,867**	**0**	**0**	**0**	
CalGRIP	21799000	71012	Medical Insurance	0	2,538	0	0	0	
CalGRIP	21799000	71013	Dental Insurance	0	156	0	0	0	
CalGRIP	21799000	71014	Vision Insurance	0	48	0	0	0	
CalGRIP	21799000	71015	Medicare Insurance	0	349	0	0	0	
CalGRIP	21799000	71021	Service Contribution-PERS	0	(47)	0	0	0	
CalGRIP	21799000	71023	Deferred Comp	0	(6)	0	0	0	
CalGRIP	21799000	71024	LI & AD & D	0	14	0	0	0	
CalGRIP	21799000	71025	Unemployment Insurance	0	(1)	0	0	0	
CalGRIP	21799000	71028	LTD	0	(1)	0	0	0	
CalGRIP	21799000	71029	Chiropractic	0	12	0	0	0	
CalGRIP	21799000	77020	Capital Projects	256,363	75,526	0	0	0	
CalGRIP Total				**256,363**	**78,589**	**0**	**0**	**0**	
ABC Grant	21999000	71012	Medical Insurance	0	0	0	730	0	
ABC Grant	21999000	71013	Dental Insurance	0	0	0	30	0	
ABC Grant	21999000	71014	Vision Insurance	0	0	0	10	0	
ABC Grant	21999000	71015	Medicare Insurance	0	0	0	90	0	
ABC Grant	21999000	77020	Capital Projects	0	0	0	27,230	40,000	
ABC Grant Total				**0**	**0**	**0**	**28,090**	**40,000**	
Total Public Safety Special Revenue				**622,447**	**289,754**	**488,671**	**328,400**	**464,790**	

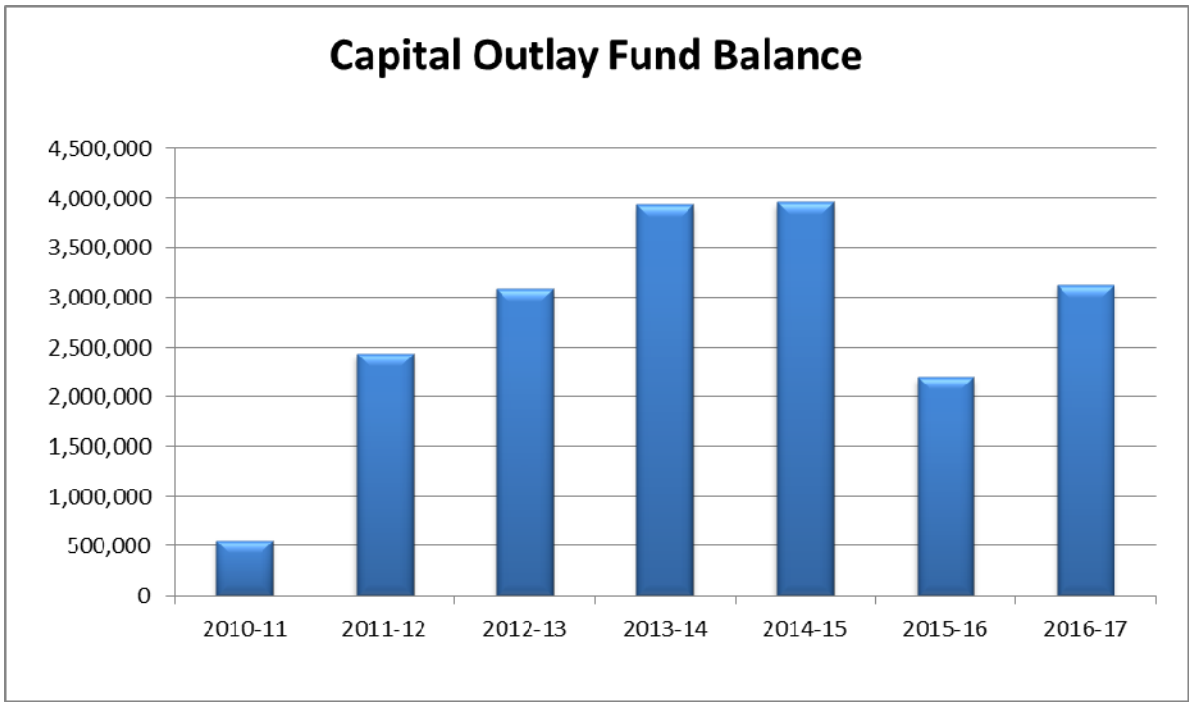
Capital Outlay Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Capital Outlay Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance					
Beginning Fund Balance Unreserved	3,093,350	3,937,260	4,371,860	3,961,407	2,211,167
Revenues	2,278,923	5,513,518	3,973,560	3,578,100	1,908,220
Expenditures	1,435,013	5,489,371	6,049,932	5,328,340	984,740
Net Difference (Revenues Less Expenditures)	843,910	24,147	(2,076,372)	(1,750,240)	923,480
Fund Balance					
Ending Fund Balance Unreserved	3,937,260	3,961,407	2,295,488	2,211,167	3,134,647



Capital Outlay Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
43200000	57702	Donations	128,571	180,196	138,570	138,570	135,070	
43200000	57705	Facility Renov/Maint Fee	3,000	4,000	0	7,050	0	
43300000	57702	Donations	0	1,090	0	0	0	
43400000	57504	Public Art Revenue	4,103	1,584	7,500	12,000	11,630	
43500000	57501	Development Impact Fees	34,340	10,676	132,810	90,000	108,640	
43600000	57501	Development Impact Fees	34,357	8,357	123,400	80,000	66,400	
43700000	57501	Development Impact Fees	42,043	28,644	252,100	275,000	487,730	
43800000	57501	Development Impact Fees	29,286	8,807	108,700	75,000	77,750	
Charges for Services Total			**275,700**	**243,354**	**763,080**	**677,620**	**887,220**	
43100000	54332	Investment Earnings	28,953	26,944	17,830	17,830	21,800	
43100000	54391	Sale of City Property	0	0	400,000	0	400,000	
43200000	54332	Investment Earnings	7,283	5,224	0	0	0	
43300000	54332	Investment Earnings	0	5	0	0	0	
43400000	54332	Investment Earnings	1,079	650	0	0	0	
43500000	54332	Investment Earnings	435	330	0	0	0	
43600000	54332	Investment Earnings	238	113	0	0	0	
43700000	54332	Investment Earnings	2,627	1,686	0	2,000	0	
43800000	54332	Investment Earnings	264	212	0	0	0	
From Use of Money/Property Total			**40,878**	**35,165**	**417,830**	**19,830**	**421,800**	
43100000	50001	Operating Transfer In	2,101,200	5,425,514	1,783,140	1,783,140	435,000	From General Fund
43200000	50001	Operating Transfer In	110,720	162,100	299,510	387,510	164,200	From PRCS
43200000	50050	Intrafund Transfers In	0	16,000	0	0	0	
Interfund Credit Total			**2,211,920**	**5,603,614**	**2,082,650**	**2,170,650**	**599,200**	
20500000	56421	State Special Grants	0	0	710,000	710,000	0	
Intergovernmental Rev Total			**0**	**0**	**710,000**	**710,000**	**0**	
Total Capital Outlay Revenue			**2,528,498**	**5,882,133**	**3,973,560**	**3,578,100**	**1,908,220**	

ACTIVITY: **Capital Improvement Projects(s)** **FUND:** **Capital Outlay Fund**
DEPARTMENT: **Various**

Capital Improvement Project Descriptions:

Miscellaneous Facilities Maintenance Miscellaneous maintenance on City owned facilities; city parking lot ($150,000); Hutchins Street Square roof replacement phase 3 ($65,000); Carnegie Forum boiler replacement ($50,000); Lodi arch rehab ($50,000); and Fire Station 1 kitchen ($50,000).	**365,000**
Purchase Property Purchase property at 307 West Elm Street, interest and final payment ($256,040)	**256,040**
ERP/CIS Replacement Continued implementation of Enterprise Resource Planning and Customer Information systems.	**170,000**
Various Parks Small Capital Projects Candy Cane Park playground renovation ($55,000); roof repair/replacements at Hale Park and Salas Park ($36,700); renovate former Recreation Division office on Stockton Street ($33,000); replace Holz Room flooring ($18,000) and upgrade/repair other facilities as needed ($7,000); emergency repairs due to vandalism, tree damage, unforeseen events ($15,000).	**164,700**
Art in Public Places Various small Art in Public Places projects.	**29,000**

Capital Outlay				2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Boating & Waterways Grant	20599000	77020	Capital Projects	0	0	710,000	710,000	0	
Boating & Waterways Grant Total				**0**	**0**	**710,000**	**710,000**	**0**	
Capital Outlay/General Fund	43199000	77020	Capital Projects	0	5,409,478	4,412,416	3,800,000	791,040	
Capital Outlay/General Fund Total				**0**	**5,409,478**	**4,412,416**	**3,800,000**	**791,040**	
Parks & Rec Capital	43299000	77020	Capital Projects	0	82,516	814,939	734,940	164,700	
Parks & Rec Capital Total				**0**	**82,516**	**814,939**	**734,940**	**164,700**	
Arts in Public Places-IMF	43499000	77020	Capital Projects	0	25,950	10,000	10,000	29,000	
Arts in Public Places-IMF Total				**0**	**25,950**	**10,000**	**10,000**	**29,000**	
IMF Parks & Rec Facilities	43799000	77020	Capital Projects	0	53,643	102,576	73,400	0	
IMF Parks & Rec Facilities Total				**0**	**53,643**	**102,576**	**73,400**	**0**	
Total Capital Outlay				**0**	**5,571,587**	**6,049,932**	**5,328,340**	**984,740**	

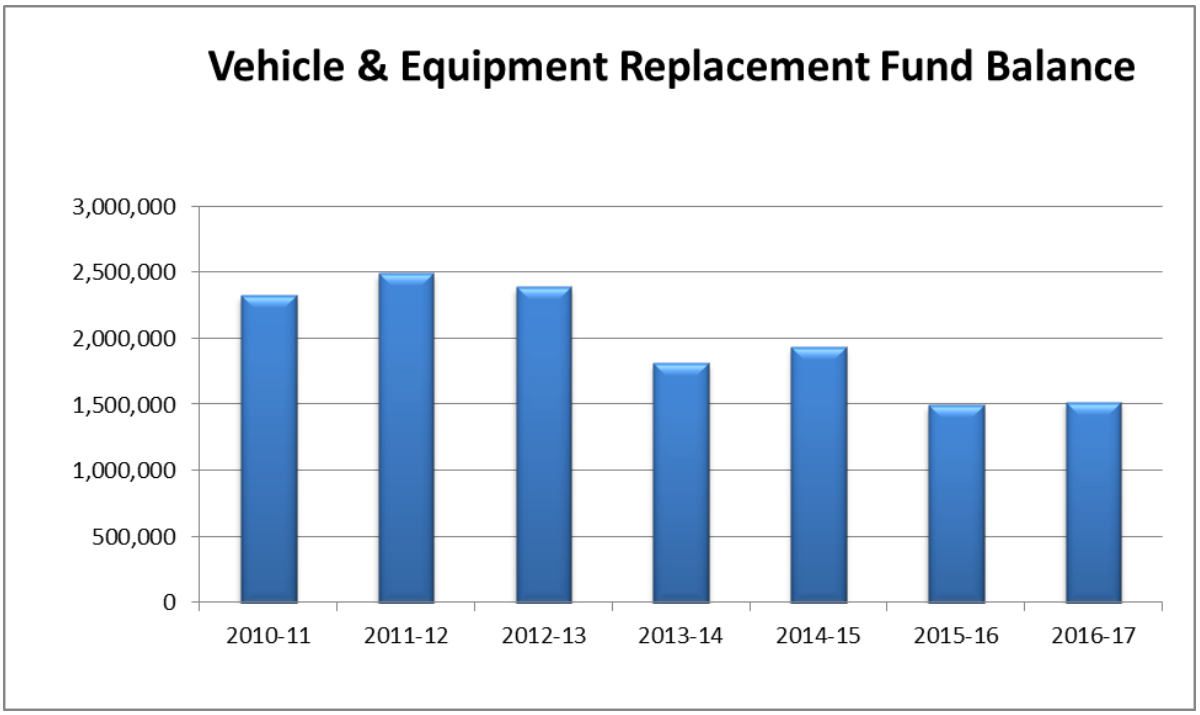
Vehicle and Equipment Replacement Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Vehicle and Equip. Replacement Funds	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance					
Beginning Fund Balance Unreserved	2,393,243	1,814,070	1,653,182	1,933,490	1,495,440
Revenues	371,370	944,130	837,890	1,456,220	610,500
Expenditures	950,543	824,710	1,894,275	1,894,270	584,000
Net Difference (Revenues Less Expenditures)	(579,173)	119,420	(1,056,385)	(438,050)	26,500
Fund Balance					
Ending Fund Balance Unreserved	1,814,070	1,933,490	596,797	1,495,440	1,521,940



Vehicle & Equip Replacement Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
40300000	57702	Donations	0	22,417	50,000	200,000	0	
Charges for Services Total			**0**	**22,417**	**50,000**	**200,000**	**0**	
40000000	54391	Sale of City Property	13,500	0	0	0	0	
40300000	54391	Sale of City Property	0	408	0	0	0	
40400000	54391	Sale of City Property	0	5,801	0	0	0	
40700000	54391	Sale of City Property	0	1,470	0	1,800	0	
From Use of Money/Property Total			**13,500**	**7,679**	**0**	**1,800**	**0**	
40000000	50001	Operating Transfer In	242,870	0	0	0	0	
40100000	50001	Operating Transfer In	0	0	0	0	161,510	
40200000	50001	Operating Transfer In	65,000	65,000	236,210	236,210	79,430	
40300000	50001	Operating Transfer In	0	668,977	225,000	225,000	289,280	
404	50005	Loan Proceeds	0	0	0	466,530	0	
40400000	50001	Operating Transfer In	0	100,690	215,000	215,000	0	
40500000	50001	Operating Transfer In	0	3,980	3,980	3,980	3,980	
40600000	50001	Operating Transfer In	0	2,510	35,000	35,000	21,000	
40700000	50001	Operating Transfer In	0	72,590	72,700	72,700	55,300	
Interfund Credit Total			**307,870**	**913,747**	**787,890**	**1,254,420**	**610,500**	
40000000	56421	State Special Grants	50,000	0	0	0	0	
Intergovernmental Rev Total			**50,000**	**0**	**0**	**0**	**0**	
40100000	55025	Revenue Over/Short	0	109	0	0	0	
40500000	55024	Revenue-Other	0	179	0	0	0	
Miscellaneous Revenue Total			**0**	**288**	**0**	**0**	**0**	
Total Vehicle & Equip Replacement Revenue			**371,370**	**944,131**	**837,890**	**1,456,220**	**610,500**	

ACTIVITY:	**Equipment Purchase**	**FUND:**	**Vehicle Replacement Fund**
DEPARTMENT:	**Various**		**IS Replacement Fund**

Equipment - New or Replacement Description:

Replacement Vehicles – Fire Department Equip New Engines #06-032 ($100,000) and #06-033 ($100,000)	**200,000**
Replacement Vehicles - Police Department Replace two patrol vehicles, 2000 and 2002 Ford Crown Victoria (#05-101 and #005-093) ($100,000) and one detective vehicle, a Ford Windstar van (#05-121) ($25,000)	**125,000**
Upgrade Security Camera System – Internal Services/Finance Upgrade Finance camera system ($100,000)	**100,000**
Replacement IT Equipment – Internal Services Various PC/network replacements including: PC replacements ($20,000), server replacements ($25,000), SAN storage replacements ($10,000), and network equipment replacements ($10,000).	**65,000**
Replacement Vehicles – Parks, Recreation and Cultural Services Replace Jacobson Turfcat Mower #MJ-628B ($35,000) and a 2000 Jacobson Truckster #29 ($29,000).	**64,000**
Replacement Vehicle – Public Works Engineering Replace Public Works traffic vehicle (#04-043)	**30,000**

Vehicle & Equipment Replacement				2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Vehicle Replacement Fund	40099100	77040	Vehicles	886,048	0	0	0	0	
Vehicle Replacement Fund Total				**886,048**	**0**	**0**	**0**	**0**	
Equipment Replacement Fund	40199000	77030	Machinery and equipment	0	0	0	0	100,000	
Equipment Replacement Fund Total				**0**	**0**	**0**	**0**	**100,000**	
Info Systems Replacement Fund	40299000	77020	Capital Projects	64,494	19,625	236,210	236,210	0	
Info Systems Replacement Fund	40299000	77030	Machinery and equipment	0	0	0	0	65,000	
Info Systems Replacement Fund Total				**64,494**	**19,625**	**236,210**	**236,210**	**65,000**	
Vehicle Replacement Fund - PD	40399100	77040	Vehicles	0	457,709	629,065	629,060	125,000	
Vehicle Replacement Fund - PD Total				**0**	**457,709**	**629,065**	**629,060**	**125,000**	
Vehicle Replacement Fund - FD	40499100	76220	Operating Transfer Out	0	125,300	0	0	0	
Vehicle Replacement Fund - FD	40499100	77040	Vehicles	0	65,885	932,000	932,000	200,000	
Vehicle Replacement Fund - FD Total				**0**	**191,185**	**932,000**	**932,000**	**200,000**	
Vehicle Replacement Fund - PW	40599100	76050	Intrafund Transfers Out	0	0	0	0	30,000	
Vehicle Replacement Fund - PW	40599100	77040	Vehicles	0	43,576	0	0	0	
Vehicle Replacement Fund - PW Total				**0**	**43,576**	**0**	**0**	**30,000**	
Vehicle Replacement Fund - CDD	40699100	77040	Vehicles	0	21,416	45,000	45,000	0	
Vehicle Replacement Fund - CDD Total				**0**	**21,416**	**45,000**	**45,000**	**0**	
Vehicle Replacement Fund- PRCS	40799100	77040	Vehicles	0	91,199	52,000	52,000	64,000	
Vehicle Replacement Fund- PRCS Total				**0**	**91,199**	**52,000**	**52,000**	**64,000**	
Total Vehicle & Equipment Replacement				**950,542**	**824,710**	**1,894,275**	**1,894,270**	**584,000**	

Debt Service Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Debt Service Funds	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance					
Beginning Fund Balance Unreserved	-	-	-	-	-
Revenues	851,411	844,812	1,103,950	1,103,950	1,756,780
Expenditures	851,411	844,812	1,103,950	1,103,950	1,756,780
Net Difference (Revenues Less Expenditures)	-	-	-	-	-
Fund Balance					
Ending Fund Balance Unreserved	-	-	-	-	-

Debt Service Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
49000000	50001	Operating Transfer In	851,411	844,813	1,103,950	1,103,950	1,756,780	
Interfund Credit Total			**851,411**	**844,813**	**1,103,950**	**1,103,950**	**1,756,780**	
Total Debt Service Revenue			**851,411**	**844,813**	**1,103,950**	**1,103,950**	**1,756,780**	

Debt Service				2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Bond Interest & Redemption	49098100	72990	Special Payments	6,599	0	0	0	0	
Bond Interest & Redemption	49098100	75024	Bond Interest	844,813	844,813	840,910	840,910	833,750	
Bond Interest & Redemption	49098100	75025	Bond Principal	0	0	260,000	260,000	919,990	
Bond Interest & Redemption	49098100	75099	Misc Debt Service Charges	0	0	3,040	3,040	3,040	
Bond Interest & Redemption Total				**851,411**	**844,813**	**1,103,950**	**1,103,950**	**1,756,780**	
Total Debt Service				**851,411**	**844,813**	**1,103,950**	**1,103,950**	**1,756,780**	

Employee Benefits Internal Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Employee Benefits Internal Svcs. Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Cash Balance					
Beginning Cash Balance	1,088,103	1,249,353	1,249,353	1,681,977	1,681,977
Revenues	7,608,075	7,798,463	8,056,870	8,059,720	8,201,360
Expenditures	7,446,825	7,365,839	8,056,870	8,059,720	8,118,440
Net Difference (Revenues Less Expenditures)	161,250	432,624	-	-	82,920
Cash Balance					
Ending Cash Balance	1,249,353	1,681,977	1,249,353	1,681,977	1,764,897

Employee Benefits Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
65500000	54332	Investment Earnings	7,842	6,568	0	0	9,090	
From Use of Money/Property Total			**7,842**	**6,568**	**0**	**0**	**9,090**	
65500000	55020	Reimbursable Charges	0	365	0	0	0	
65500000	55024	Revenue-Other	16,809	29,032	0	37,890	0	
Miscellaneous Revenue Total			**16,809**	**29,397**	**0**	**37,890**	**0**	
65500000	59900	Medical Care	5,412,054	5,402,734	5,697,840	5,546,880	5,530,350	
65500000	59901	Dental Insurance	392,919	383,801	396,000	368,720	402,500	
65500000	59902	Vision Care	97,555	95,996	99,000	93,720	100,500	
65500000	59903	Chiropractic	22,399	22,189	23,760	22,370	24,060	
65500000	59904	Life Insurance	77,048	103,477	84,900	84,900	86,880	
65500000	59905	Accidental Death Insuran	10,727	11,053	11,740	11,970	12,070	
65500000	59906	Unemployment Insurance	152,465	156,792	157,080	167,560	182,230	
65500000	59908	Long-term disability	0	42,149	65,100	66,590	138,830	
65500000	59911	Cobra-Dental Ins Premium	1,422	1,463	0	0	0	
65500000	59912	Cobra-Employee Assistance	16	13	0	0	0	
65500000	59913	Cobra-Vision Ins Premium	663	495	0	0	0	
65500000	59914	Cobra-Chiropractic Premium	60	26	0	0	0	
65500000	59915	Other Benefits	1,393,190	1,543,050	1,521,450	1,659,120	1,714,850	
Revenue by Transfer Total			**7,560,518**	**7,763,238**	**8,056,870**	**8,021,830**	**8,192,270**	
Total Employee Benefits Revenue			**7,585,169**	**7,799,204**	**8,056,870**	**8,059,720**	**8,201,360**	

Employee Benefits				2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Employee Benefits	65522000	71012	Medical Insurance	0	0	0	570	0	
Employee Benefits	65522000	71013	Dental Insurance	0	0	0	70	0	
Employee Benefits	65522000	71014	Vision Insurance	0	0	0	20	0	
Employee Benefits	65522000	71015	Medicare Insurance	0	14	0	60	0	
Employee Benefits	65522000	71024	LI & AD & D	0	0	0	10	0	
Employee Benefits	65522000	72373	Employees Physical Exams	0	0	500	500	500	
Employee Benefits	65522000	72450	Misc. Professional Services	6,151,582	6,013,644	15,000	15,000	15,000	
Employee Benefits	65522000	74001	Medical Insurance Premium	0	0	5,697,840	5,683,690	5,530,350	
Employee Benefits	65522000	74002	Dental Insurance	0	(269)	396,000	368,720	402,500	
Employee Benefits	65522000	74003	Vision Insurance	0	12,199	99,000	93,720	100,500	
Employee Benefits	65522000	74004	Chiropractic Insurance	0	2,146	23,760	22,370	24,060	
Employee Benefits	65522000	74041	Retirees Medical Reimburse	1,057,394	1,124,149	1,483,000	1,521,020	1,628,400	
Employee Benefits	65522000	74050	Employee Assistance progr	6,761	6,761	7,100	7,100	7,100	
Employee Benefits	65522000	74051	Life Insurance	66,878	69,573	84,900	84,900	86,880	
Employee Benefits	65522000	74052	Accidental Death Insurance	9,289	9,668	11,740	11,970	12,070	
Employee Benefits	65522000	74053	Unemployment Insurance	93,892	83,438	157,080	167,560	182,230	
Employee Benefits	65522000	74054	Long-term Disability	35,471	33,466	65,100	66,590	65,000	
Employee Benefits	65522000	74055	Employee Recognition	8,031	9,703	12,000	12,000	15,000	
Employee Benefits	65522000	74056	Flexible Spending	2,874	2,931	3,850	3,850	3,850	
Employee Benefits	65522100	72450	Misc. Professional Services	0	0	0	0	45,000	
Total Employee Benefits				**7,432,172**	**7,367,422**	**8,056,870**	**8,059,720**	**8,118,440**	

Self Insurance Internal Service Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Self Insurance Internal Services Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Cash Balance					
Beginning Cash Balance	11,593,365	12,253,198	12,485,398	12,382,662	11,602,252
Revenues	2,479,175	2,709,197	2,772,860	2,942,720	3,675,580
Expenditures	1,819,342	2,579,733	3,723,130	3,723,130	3,620,720
Net Difference (Revenues Less Expenditures)	659,833	129,464	(950,270)	(780,410)	54,860
Cash Balance					
Ending Cash Balance	12,253,198	12,382,662	11,535,128	11,602,252	11,657,112

Self Insurance Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
66000000	54332	Investment Earnings	18,298	12,190	7,560	7,560	18,000	
66500000	54332	Investment Earnings	57,764	39,796	23,940	23,940	36,860	
From Use of Money/Property Total			**76,061**	**51,986**	**31,500**	**31,500**	**54,860**	
66000000	50001	Operating Transfer In	152,092	0	0	0	0	
Interfund Credit Total			**152,092**	**0**	**0**	**0**	**0**	
66500000	55020	Reimbursable Charges	26,932	48,757	0	10,000	0	
66500000	55024	Revenue-Other	24,401	2,191	0	0	0	
Miscellaneous Revenue Total			**51,333**	**50,948**	**0**	**10,000**	**0**	
66000000	59916	PL & PD insurance	753,460	816,260	1,148,400	1,148,400	1,478,200	
66500000	59907	Workers' Compensation	1,595,076	1,794,645	1,592,960	1,752,820	2,142,520	
Revenue by Transfer Total			**2,348,536**	**2,610,905**	**2,741,360**	**2,901,220**	**3,620,720**	
Total Self Insurance Revenue			**2,628,023**	**2,713,839**	**2,772,860**	**2,942,720**	**3,675,580**	

Self Insurance				2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
General Liabilities	66025000	71189	Personnel Transfer Charge:	59,435	43,400	53,210	56,080	56,200	
General Liabilities	66025000	72308	Books & Periodicals	0	0	500	100	500	
General Liabilities	66025000	72309	Membership & Dues	100	0	0	100	100	
General Liabilities	66025000	72314	Business Expense	358	0	600	200	600	
General Liabilities	66025000	72315	Conference Expense	0	181	420	500	420	
General Liabilities	66025000	72355	General Supplies	0	0	1,470	500	1,470	
General Liabilities	66025000	72358	Training and Education	0	0	0	0	1,000	
General Liabilities	66025000	72399	Supplies & Services NOC	149,739	600,011	768,500	964,840	1,100,000	
General Liabilities	66025000	72450	Misc. Professional Services	23,336	28,343	35,000	30,000	30,000	
General Liabilities	66025000	72990	Special Payments	67,675	94,034	279,750	120,870	138,900	
General Liabilities	66025000	74076	Boiler Insurance	12,838	12,955	13,600	13,120	13,280	
General Liabilities	66025000	74078	Property Insurance	139,102	140,973	148,020	114,760	148,020	
General Liabilities	66025000	74079	Surety Bonds	0	23,305	0	0	0	
General Liabilities	66025000	76220	Operating Transfer Out	152,092	50,000	0	0	0	
General Liabilities Total				**604,676**	**993,203**	**1,301,070**	**1,301,070**	**1,490,490**	
Worker's Comp Insurance	66525100	71189	Personnel Transfer Charge:	89,153	93,699	79,810	84,110	84,290	
Worker's Comp Insurance	66525100	72203	Cellular phone charges	241	649	620	620	620	
Worker's Comp Insurance	66525100	72306	Safety Equipment	0	0	1,000	200	1,000	
Worker's Comp Insurance	66525100	72307	Office Supplies	255	151	700	150	700	
Worker's Comp Insurance	66525100	72309	Membership & Dues	100	840	600	600	600	
Worker's Comp Insurance	66525100	72314	Business Expense	42	0	50	50	50	
Worker's Comp Insurance	66525100	72315	Conference Expense	0	0	0	0	0	
Worker's Comp Insurance	66525100	72355	General Supplies	428	646	700	300	700	
Worker's Comp Insurance	66525100	72356	Medical Supplies	0	0	1,000	400	1,000	
Worker's Comp Insurance	66525100	72358	Training and Education	585	0	0	1,000	1,000	
Worker's Comp Insurance	66525100	72450	Misc. Professional Services	130,999	124,516	141,400	125,220	131,340	
Worker's Comp Insurance	66525100	72990	Special Payments	16,588	10,924	825,590	26,240	26,240	
Worker's Comp Insurance	66525100	74031	ISF Workers comp	343,288	354,672	355,590	420,440	423,900	
Worker's Comp Insurance	66525100	74032	ISF Temp disability-WC	122,887	214,089	180,000	342,740	265,130	
Worker's Comp Insurance	66525100	74033	ISF Perm disability WC	45,197	158,274	100,000	663,510	509,380	
Worker's Comp Insurance	66525100	74065	WC-Medical Services	520,656	383,695	500,000	479,560	478,820	
Worker's Comp Insurance	66525100	74067	WC-Legal Counsel	113,888	240,074	110,000	151,920	205,460	
Worker's Comp Insurance	66525100	76220	Operating Transfer Out	0	0	125,000	125,000	0	
Worker's Comp Insurance Total				**1,384,306**	**1,582,229**	**2,422,060**	**2,422,060**	**2,130,230**	
Total Self Insurance				**1,988,982**	**2,575,432**	**3,723,130**	**3,723,130**	**3,620,720**	

Trust and Agency Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2017

With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Trust and Agency Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Cash Balance					
Beginning Cash Balance	672,124	698,416	716,726	668,155	633,795
Revenues	251,936	35,720	138,760	38,760	42,210
Expenditures	225,644	65,981	173,120	73,120	62,500
Net Difference (Revenues Less Expenditures)	26,292	(30,261)	(34,360)	(34,360)	(20,290)
Cash Balance					
Ending Cash Balance	698,416	668,155	682,366	633,795	613,505

Trust & Agency Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
70000000	57501	Development Impact Fees	0	0	100,000	0	0	
80100000	57600	Special Assessments	16,563	33,825	34,000	34,000	34,000	
80200000	57600	Special Assessments	27,145	0	0	0	0	
80300000	57600	Special Assessments	7,169	0	0	0	0	
80400000	57600	Special Assessments	5,763	0	0	0	0	
80500000	57600	Special Assessments	42,719	0	0	0	0	
80600000	57600	Special Assessments	24,587	0	0	0	0	
80700000	57600	Special Assessments	637	0	0	0	0	
80800000	57600	Special Assessments	4,217	0	0	0	0	
80900000	57600	Special Assessments	2,063	0	0	0	0	
81000000	57600	Special Assessments	937	0	0	0	0	
81100000	57600	Special Assessments	1,270	0	0	0	0	
81200000	57600	Special Assessments	1,630	0	0	0	0	
81300000	57600	Special Assessments	1,416	0	0	0	0	
81400000	57600	Special Assessments	962	0	0	0	0	
81500000	57600	Special Assessments	1,258	0	0	0	0	
81600000	57600	Special Assessments	394	0	0	0	0	
Charges for Services Total			**138,729**	**33,825**	**134,000**	**34,000**	**34,000**	
70000000	54332	Investment Earnings	329	219	0	0	0	
70300000	54332	Investment Earnings	26,544	(12,598)	0	0	0	
71000000	54332	Investment Earnings	10	6	0	0	0	
72000000	54332	Investment Earnings	127	84	0	0	0	
72100000	54332	Investment Earnings	219	146	0	0	0	
80100000	54332	Investment Earnings	214	1,402	4,760	4,760	8,210	
80200000	54332	Investment Earnings	471	(19)	0	0	0	
80300000	54332	Investment Earnings	70	(3)	0	0	0	
80400000	54332	Investment Earnings	108	(4)	0	0	0	
80500000	54332	Investment Earnings	284	(11)	0	0	0	
80600000	54332	Investment Earnings	728	(30)	0	0	0	
80700000	54332	Investment Earnings	5	(0)	0	0	0	
80800000	54332	Investment Earnings	101	(4)	0	0	0	
80900000	54332	Investment Earnings	11	(0)	0	0	0	
81000000	54332	Investment Earnings	2	0	0	0	0	
81100000	54332	Investment Earnings	26	(1)	0	0	0	
81200000	54332	Investment Earnings	7	(0)	0	0	0	
81300000	54332	Investment Earnings	53	(2)	0	0	0	
81400000	54332	Investment Earnings	34	(1)	0	0	0	
81500000	54332	Investment Earnings	9	(0)	0	0	0	
81600000	54332	Investment Earnings	2	0	0	0	0	
From Use of Money/Property Total			**29,353**	**(10,816)**	**4,760**	**4,760**	**8,210**	
801	50001	Operating Transfer In	0	292,760	0	0	0	
Interfund Credit Total			**0**	**292,760**	**0**	**0**	**0**	
Total Trust & Agancy			**168,083**	**315,769**	**138,760**	**38,760**	**42,210**	

Trust and Agency				2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
SJ MultiSpecies Habitat Conser	70098200	72990	Special Payments	0	0	100,000	0	0	
SJ MultiSpecies Habitat Conser Total				**0**	**0**	**100,000**	**0**	**0**	
Private Sector Trust	70390200	72450	Misc. Professional Services	28,760	28,760	0	0	0	
Private Sector Trust Total				**28,760**	**28,760**	**0**	**0**	**0**	
L&L Dist Z1-Almond Estates	80198200	72450	Misc. Professional Services	0	12,161	12,500	12,500	12,500	
L&L Dist Z1-Almond Estates	80198200	72499	Misc Contract Services	1,617	14,540	50,620	50,620	40,000	
L&L Dist Z1-Almond Estates	80198200	72990	Special Payments	9,880	4,419	10,000	10,000	10,000	
L&L Dist Z1-Almond Estates Total				**11,497**	**31,120**	**73,120**	**73,120**	**62,500**	
L&L Dist Z2-Century Meadows I	802	76220	Operating Transfer Out	0	71,191	0	0	0	
L&L Dist Z2-Century Meadows I	80298200	72450	Misc. Professional Services	4,670	0	0	0	0	
L&L Dist Z2-Century Meadows I	80298200	72499	Misc Contract Services	1,244	0	0	0	0	
L&L Dist Z2-Century Meadows I	80298200	72990	Special Payments	17,429	0	0	0	0	
L&L Dist Z2-Century Meadows I Total				**23,343**	**71,191**	**0**	**0**	**0**	
L&L Dist Z3-Millsbridge II	803	76220	Operating Transfer Out	0	10,374	0	0	0	
L&L Dist Z3-Millsbridge II	80398200	72990	Special Payments	5,468	0	0	0	0	
L&L Dist Z3-Millsbridge II Total				**5,468**	**10,374**	**0**	**0**	**0**	
L&L Dist Z4-Almond North	80498200	72990	Special Payments	4,363	0	0	0	0	
L&L Dist Z4-Almond North	80498200	76220	Operating Transfer Out	0	16,621	0	0	0	
L&L Dist Z4-Almond North Total				**4,363**	**16,621**	**0**	**0**	**0**	
L&L Dist Z5-Legacy I,II,Kirst	805	76220	Operating Transfer Out	0	41,952	0	0	0	
L&L Dist Z5-Legacy I,II,Kirst	80598200	72499	Misc Contract Services	2,573	0	0	0	0	
L&L Dist Z5-Legacy I,II,Kirst	80598200	72990	Special Payments	31,074	0	0	0	0	
L&L Dist Z5-Legacy I,II,Kirst Total				**33,647**	**41,952**	**0**	**0**	**0**	
L&L Dist Z6-The Villas	806	76220	Operating Transfer Out	0	114,452	0	0	0	
L&L Dist Z6-The Villas	80698200	72499	Misc Contract Services	6,136	0	0	0	0	
L&L Dist Z6-The Villas	80698200	72990	Special Payments	11,964	0	0	0	0	
L&L Dist Z6-The Villas Total				**18,100**	**114,452**	**0**	**0**	**0**	
L&L Dist Z7-Woodlake Meadow	807	76220	Operating Transfer Out	0	804	0	0	0	
L&L Dist Z7-Woodlake Meadow	80798200	72990	Special Payments	592	0	0	0	0	
L&L Dist Z7-Woodlake Meadow Total				**592**	**804**	**0**	**0**	**0**	
L&L Dist Z8-Vintage Oaks	808	76220	Operating Transfer Out	0	15,638	0	0	0	
L&L Dist Z8-Vintage Oaks	80898200	72499	Misc Contract Services	445	0	0	0	0	
L&L Dist Z8-Vintage Oaks	80898200	72990	Special Payments	2,339	0	0	0	0	
L&L Dist Z8-Vintage Oaks Total				**2,784**	**15,638**	**0**	**0**	**0**	
L&L Dist Z9-Interlake Square	809	76220	Operating Transfer Out	0	1,338	0	0	0	
L&L Dist Z9-Interlake Square	80998200	72990	Special Payments	1,824	0	0	0	0	
L&L Dist Z9-Interlake Square Total				**1,824**	**1,338**	**0**	**0**	**0**	
L&L Dist Z10-Lakeshore Prop.	810	76220	Operating Transfer Out	0	255	0	0	0	
L&L Dist Z10-Lakeshore Prop.	81098200	72990	Special Payments	875	0	0	0	0	
L&L Dist Z10-Lakeshore Prop. Total				**875**	**255**	**0**	**0**	**0**	
L&L Dist Z11-Tate Property	811	76220	Operating Transfer Out	0	3,992	0	0	0	
L&L Dist Z11-Tate Property	81198200	72499	Misc Contract Services	145	0	0	0	0	
L&L Dist Z11-Tate Property	81198200	72990	Special Payments	912	0	0	0	0	
L&L Dist Z11-Tate Property Total				**1,057**	**3,992**	**0**	**0**	**0**	
L&L Dist Z12-Winchester Woods	812	76220	Operating Transfer Out	0	488	0	0	0	
L&L Dist Z12-Winchester Woods	81298200	72990	Special Payments	1,634	0	0	0	0	
L&L Dist Z12-Winchester Woods Total				**1,634**	**488**	**0**	**0**	**0**	

Trust and Agency				2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
L&L Dist Z13	81398200	72499	Misc Contract Services	829	0	0	0	0	
L&L Dist Z13	81398200	72990	Special Payments	438	0	0	0	0	
L&L Dist Z13	81398200	76220	Operating Transfer Out	0	8,628	0	0	0	
L&L Dist Z13 Total				**1,267**	**8,628**	**0**	**0**	**0**	
L&L Dist Z14-Luca Place	814	76220	Operating Transfer Out	0	5,462	0	0	0	
L&L Dist Z14-Luca Place	81498200	72499	Misc Contract Services	260	0	0	0	0	
L&L Dist Z14-Luca Place	81498200	72990	Special Payments	126	0	0	0	0	
L&L Dist Z14-Luca Place Total				**386**	**5,462**	**0**	**0**	**0**	
L&L Dist Z15-Guild Ave Indust.	815	76220	Operating Transfer Out	0	1,248	0	0	0	
L&L Dist Z15-Guild Ave Indust.	81598200	72499	Misc Contract Services	829	0	0	0	0	
L&L Dist Z15-Guild Ave Indust.	81598200	72990	Special Payments	325	0	0	0	0	
L&L Dist Z15-Guild Ave Indust. Total				**1,154**	**1,248**	**0**	**0**	**0**	
L&L Dist Z16-W.Kettleman Comm.	816	76220	Operating Transfer Out	0	316	0	0	0	
L&L Dist Z16-W.Kettleman Comm.	81698200	72499	Misc Contract Services	461	0	0	0	0	
L&L Dist Z16-W.Kettleman Comm.	81698200	72990	Special Payments	157	0	0	0	0	
L&L Dist Z16-W.Kettleman Comm. Total				**618**	**316**	**0**	**0**	**0**	
Total Trust and Agency				**137,370**	**352,640**	**173,120**	**73,120**	**62,500**	

Fleet Services Internal Service Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2017

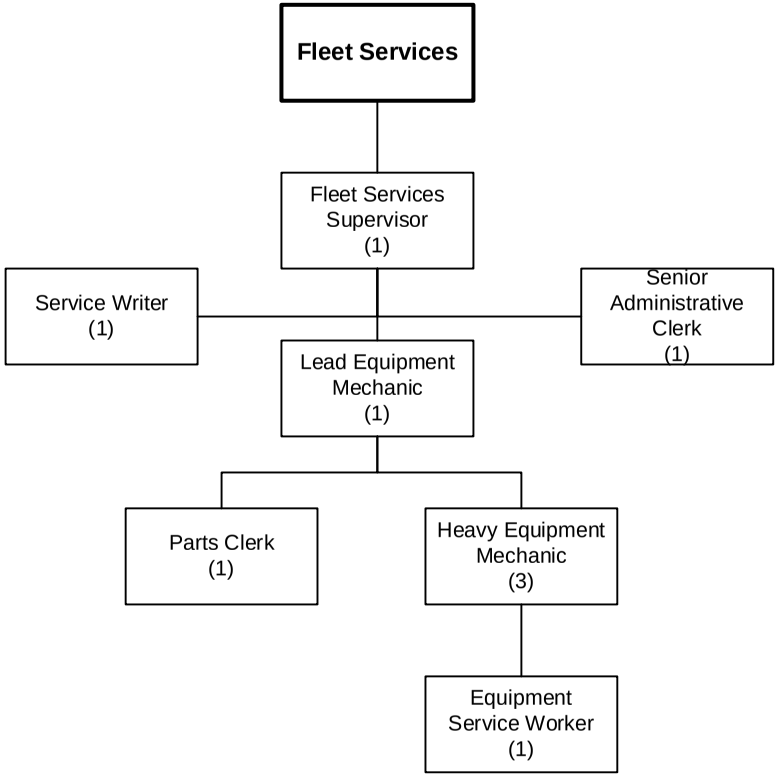
With Audited Actuals for FY 2013-14 and FY 2014-15 and Comparative Budget FY 2015-16

Fleet Services Internal Services Fund	Audited 2013-14 Actuals	Audited 2014-15 Actuals	2015-16 Budget	Estimated 2015-16 Actuals	2016-17 Budget
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	1,949	48,971	48,971	123,676	158,536
Revenues	1,775,836	1,639,276	1,897,170	1,897,170	1,886,930
Expenditures	1,728,814	1,564,571	1,897,170	1,862,310	1,886,930
Net Difference (Revenues Less Expenditures)	47,022	74,705	-	34,860	-
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	48,971	123,676	48,971	158,536	158,536

Fleet Services Revenue			2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
65000000	54332	Investment Earnings	(343)	196	0	0	0	
From Use of Money/Property Total			**(343)**	**196**	**0**	**0**	**0**	
65000000	55024	Revenue-Other	1,528	2,294	0	0	0	
65000000	55103	Interfund Credit	1,774,308	1,636,786	1,897,170	1,897,170	1,886,930	
Miscellaneous Revenue Total			**1,775,835**	**1,639,080**	**1,897,170**	**1,897,170**	**1,886,930**	
Total Fleet Services Revenue			**1,775,493**	**1,639,276**	**1,897,170**	**1,897,170**	**1,886,930**	

Public Works

Fleet Services



Number of Positions
Authorized: 9

FY 2016-2017

Fleet Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Salaries & Benefits Total	**718,896**	**700,922**	**789,200**	**756,530**	**817,650**
Supplies & Services Total	**1,004,474**	**872,891**	**1,081,870**	**1,079,680**	**1,035,080**
Insurances Total	**16,160**	**17,280**	**26,100**	**26,100**	**34,200**
Total Fleet Services	**1,739,530**	**1,591,093**	**1,897,170**	**1,862,310**	**1,886,930**

STAFFING SUMMARY	2013-14 Positions	2014-15 Positions	2015-16 Positions	2016-17 Positions
FLEET				
Equipment Service Worker	1	1	1	1
Fleet Services Supervisor	1	1	1	1
Heavy Equipment Mechanic	4	4	3	3
Lead Equipment Mechanic	1	1	1	1
Parts Clerk	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Service Writer	0	0	1	1
Fleet Total	**9**	**9**	**9**	**9**

Fleet Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Regular Employee Salary	419,433	408,569	458,690	446,380	475,310	MOU changes
Overtime	3,937	2,561	5,120	5,120	2,530	
Part-time Salary	28,399	757	0	0	0	
Uniform Allowance	1,575	1,750	2,000	2,000	2,000	
Meal Allowance	0	0	0	0	0	
Incentive Pay	2,564	2,119	5,100	4,800	1,500	
Workers Compensation	31,520	37,890	37,260	37,260	48,600	
Medical Insurance	93,774	104,174	119,980	105,920	110,520	
Dental Insurance	7,916	8,199	9,000	8,370	9,000	
Vision Insurance	1,979	2,050	2,250	2,100	2,250	
Medicare Insurance	6,333	6,086	6,750	6,640	6,990	
Service Contribution-PERS	73,118	74,359	93,130	89,740	104,130	Rate increase
Deferred Comp	8,183	7,843	9,410	7,820	8,370	
LI & AD & D	756	732	590	590	590	
Unemployment Insurance	2,325	2,226	2,520	2,400	2,610	
LTD	22	1,010	1,610	1,640	3,320	
Chiropractic	475	492	540	500	540	
Medical In-lieu	6,425	3,053	0	0	0	
Other Benefits	29,560	36,450	34,650	34,650	38,790	
Cell Stipend	603	601	600	600	600	
Salaries & Benefits Total	**718,896**	**700,922**	**789,200**	**756,530**	**817,650**	
Postage	963	1,514	1,000	1,000	1,500	
Telephone	494	818	550	820	820	
Electricity	14,568	14,862	20,000	20,000	15,000	
Printing/Binding/Duplication	0	171	200	200	200	
Photocopying	0	0	100	0	100	
Uniforms	9,328	8,950	9,500	9,500	9,500	
Safety Equipment	1,263	4,083	5,000	5,000	5,000	
Office Supplies	1,104	494	1,000	1,000	1,000	
Membership & Dues	0	200	200	200	200	
Information Systems Software	2,386	2,514	2,500	2,500	2,500	
Business Expense	17	20	100	0	100	
Conference Expense	0	199	0	0	0	
Special Dept Materials	6,129	7,241	8,000	8,000	8,000	
Janitorial Supplies	2,973	2,847	3,000	3,000	3,000	
General Supplies	660	831	3,000	1,500	1,000	
Training and Education	840	758	1,000	1,000	1,000	
Small Tools and Equipment	5,599	(569)	6,000	6,000	6,000	
Misc. Professional Services	3,563	2,690	3,500	3,500	3,000	
Misc Contract Services	55,788	38,893	50,000	50,000	75,000	
Repairs to Communication Equip	120	157	120	160	160	
Repairs to Machines & Equip	804	3,358	3,000	3,000	3,500	

Fleet Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend	Comments
Repairs to Office Equip	35	0	0	0	0	
Repairs to Vehicles	372,975	507,622	450,000	450,000	510,000	
Car Wash	8,738	6,974	8,300	7,500	7,500	
Motor Vehicle Fuel & Lube	510,320	262,111	500,000	500,000	375,000	
Taxes	33	0	0	0	0	
Special Payments	5,777	6,151	5,800	5,800	6,000	
Supplies & Services Total	**1,004,474**	**872,891**	**1,081,870**	**1,079,680**	**1,035,080**	
PL & PD/Other Insurance	16,160	17,280	26,100	26,100	34,200	
Insurances Total	**16,160**	**17,280**	**26,100**	**26,100**	**34,200**	
Total Fleet Services	**1,739,530**	**1,591,093**	**1,897,170**	**1,862,310**	**1,886,930**	

ACTIVITY: Fleet Services and Motor Pool
DEPARTMENT: Public Works
DIVISION: Fleet Services
FUND: Internal Services Fund

ACTIVITY DESCRIPTION

The Fleet Services section maintains a fleet of approximately 420 vehicles and equipment, serving the entire City fleet except Parks and Recreation's mowing and scooters. Included are repairs to vehicles and equipment of all types and sizes; managing the parts inventory; troubleshooting and repair of mechanical operation problems in electric, hydraulic and mechanical systems; welding/fabricating projects; providing preventive maintenance for all vehicles and equipment; overseeing the fleet management systems and software; preparing vehicle purchase specifications; working with City fleet coordinators from all departments; and supervising contract labor and outside vendors.

The total cost of this activity is distributed as an internal service fund in which costs for vehicles and maintenance are allocated to individual departmental activities.

- Administration - direct, supervise and plan Fleet Services activities; provide clerical and administrative support; establish shop rules and procedures; train and develop staff; promote and foster a positive, safe and efficient work place; and maintain shop materials and supplies.
- Repairs - repair vehicle and equipment malfunctions and overhaul engines and transmissions.
- Preventive Maintenance - schedule, inspect and service vehicles, heavy equipment and other equipment.
- Vehicle Support Operations - purchase and provide parts, tires, gas and oil; coordinate administration of purchasing and disposition of vehicles and equipment; and oversee Fleet Policies and Procedures.
- Fabrication and Repair - fabricate parts and equipment and perform welding and machine work.
- Motor Pool Operations - provide and maintain a pool of vehicles and equipment for use by staff in conducting City business.

MAJOR 2015-16 ACCOMPLISHMENTS

- Repower Santa truck.
- Placed 22 new Police vehicles in service.
- Added Service Writer to Fleet staff.
- Implement new Tyler work order management system.

MAJOR 2016-17 OBJECTIVES

- Upgrade CNG station.
- Install new heavy duty lift in Fleet Service shop for new Transit buses.
- Purchase six new CNG buses.

PERFORMANCE MEASURES	2013-14	2014-15	2015-16
Vehicle and Heavy Equipment Fleet Size	423	423	427
Work Orders Tasks Completed	4,785	4,850	4,462
Smog Certifications	50	60	39
Services/ Safety Checks /Tune Ups	922	860	887

RELATED ORGANIZATIONAL UNIT(S)

- 65055000

Fleet Services	2013/2014 Actuals	2014/2015 Actuals	2015/2016 Budget	2015/2016 Estimated Actuals	2016/2017 City Mgr Recommend
Fleet & Equipment Maintenance					
65055000 71001 Regular Employee Salary	419,433	408,569	458,690	446,380	475,310
65055000 71002 Overtime	3,937	2,561	5,120	5,120	2,530
65055000 71003 Part-time Salary	28,399	757	0	0	0
65055000 71007 Uniform Allowance	1,575	1,750	2,000	2,000	2,000
65055000 71008 Meal Allowance	0	0	0	0	0
65055000 71009 Incentive Pay	2,564	2,119	5,100	4,800	1,500
65055000 71011 Workers Compensation	31,520	37,890	37,260	37,260	48,600
65055000 71012 Medical Insurance	93,774	104,174	119,980	105,920	110,520
65055000 71013 Dental Insurance	7,916	8,199	9,000	8,370	9,000
65055000 71014 Vision Insurance	1,979	2,050	2,250	2,100	2,250
65055000 71015 Medicare Insurance	6,333	6,086	6,750	6,640	6,990
65055000 71021 Service Contribution-PERS	73,118	74,359	93,130	89,740	104,130
65055000 71023 Deferred Comp	8,183	7,843	9,410	7,820	8,370
65055000 71024 LI & AD & D	756	732	590	590	590
65055000 71025 Unemployment Insurance	2,325	2,226	2,520	2,400	2,610
65055000 71028 LTD	22	1,010	1,610	1,640	3,320
65055000 71029 Chiropractic	475	492	540	500	540
65055000 71030 Medical In-lieu	6,425	3,053	0	0	0
65055000 71031 Other Benefits	29,560	36,450	34,650	34,650	38,790
65055000 71032 Cell Stipend	603	601	600	600	600
Salaries & Benefits Total	**718,896**	**700,922**	**789,200**	**756,530**	**817,650**
65055000 72201 Postage	963	1,514	1,000	1,000	1,500
65055000 72202 Telephone	494	818	550	820	820
65055000 72211 Electricity	14,568	14,862	20,000	20,000	15,000
65055000 72301 Printing/Binding/Duplication	0	171	200	200	200
65055000 72302 Photocopying	0	0	100	0	100
65055000 72305 Uniforms	9,328	8,950	9,500	9,500	9,500
65055000 72306 Safety Equipment	1,263	4,083	5,000	5,000	5,000
65055000 72307 Office Supplies	1,104	494	1,000	1,000	1,000
65055000 72309 Membership & Dues	0	200	200	200	200
65055000 72313 Information Systems Software	2,386	2,514	2,500	2,500	2,500
65055000 72314 Business Expense	17	20	100	0	100
65055000 72315 Conference Expense	0	199	0	0	0
65055000 72352 Special Dept Materials	6,129	7,241	8,000	8,000	8,000
65055000 72353 Janitorial Supplies	2,973	2,847	3,000	3,000	3,000
65055000 72355 General Supplies	660	831	3,000	1,500	1,000
65055000 72358 Training and Education	840	758	1,000	1,000	1,000
65055000 72359 Small Tools and Equipment	5,599	(569)	6,000	6,000	6,000
65055000 72450 Misc. Professional Services	3,563	2,690	3,500	3,500	3,000
65055000 72499 Misc Contract Services	55,788	38,893	50,000	50,000	75,000
65055000 72530 Repairs to Communication Equip	120	157	120	160	160
65055000 72531 Repairs to Machines & Equip	804	3,358	3,000	3,000	3,500
65055000 72532 Repairs to Office Equip	35	0	0	0	0
65055000 72533 Repairs to Vehicles	372,975	507,622	450,000	450,000	510,000
65055000 72536 Car Wash	8,738	6,974	8,300	7,500	7,500
65055000 72551 Motor Vehicle Fuel & Lube	510,320	262,111	500,000	500,000	375,000
65055000 72822 Taxes	33	0	0	0	0
65055000 72990 Special Payments	5,777	6,151	5,800	5,800	6,000
Supplies & Services Total	**1,004,474**	**872,891**	**1,081,870**	**1,079,680**	**1,035,080**
65055000 74070 PL & PD/Other Insurance	16,160	17,280	26,100	26,100	34,200
Insurances Total	**16,160**	**17,280**	**26,100**	**26,100**	**34,200**
Fleet Services Total	**1,739,530**	**1,591,093**	**1,897,170**	**1,862,310**	**1,886,930**

JOB CODE	DESCRIPTION	Step 0	Step 1	Step 2	Step 3	Step 4
2700	ADMINISTRATIVE CLERK	$2,696.67	$2,831.50	$2,973.08	$3,121.73	$3,277.82
1900	ADMINISTRATIVE CLERK - CONF	$2,831.60	$2,973.18	$3,121.84	$3,277.93	$3,441.83
2702	ADMINISTRATIVE SECRETARY	$3,587.03	$3,766.39	$3,954.71	$4,152.44	$4,360.06
2021	ANIMAL SERVICES SUPERVISOR	$3,499.62	$3,674.61	$3,858.34	$4,051.25	$4,253.82
2020	ASSISTANT ANIMAL SERVICES OFFICER	$3,043.23	$3,195.39	$3,355.17	$3,522.92	$3,699.07
1230	ASSISTANT ENGINEER	$5,996.33	$6,296.15	$6,610.96	$6,941.50	$7,288.57
1300	ASSISTANT ENGINEER/PLANS EXAMINER	$5,996.33	$6,296.15	$6,610.96	$6,941.50	$7,288.57
1235	ASSISTANT PLANNER	$4,531.04	$4,757.59	$4,995.47	$5,245.24	$5,507.50
1240	ASSOCIATE CIVIL ENGINEER	$6,595.96	$6,925.76	$7,272.04	$7,635.65	$8,017.42
1245	ASSOCIATE PLANNER	$4,984.14	$5,233.35	$5,495.02	$5,769.77	$6,058.25
2072	BUILDING INSPECTOR I	$4,141.85	$4,338.76	$4,555.70	$4,783.49	$5,022.66
2073	BUILDING INSPECTOR II	$4,545.37	$4,772.63	$5,011.27	$5,261.84	$5,524.93
1310	BUILDING OFFICIAL	$7,233.78	$7,595.41	$7,975.20	$8,373.90	$8,792.66
4701	BUILDING SERVICES SUPERVISOR	$4,246.67	$4,459.00	$4,681.95	$4,916.05	$5,161.86
1530	BUSINESS DEVELOPMENT MANAGER	$7,085.94	$7,440.24	$7,812.25	$8,202.87	$8,613.01
4150	CHIEF WASTEWATER PLANT OPERATOR	$5,262.94	$5,526.08	$5,802.39	$6,092.50	$6,397.14
1002	CITY ATTORNEY					$13,421.42
1003	CITY CLERK					$9,098.07
1250	CITY ENGINEER/DEP PW DIRECTOR	$9,524.03	$10,000.22	$10,500.21	$11,025.25	$11,569.63
1001	CITY MANAGER					$15,673.64
1306	CITY PLANNER	$7,233.78	$7,595.41	$7,975.20	$8,373.90	$8,792.66
2022	CODE ENFORCEMENT OFFICER	$4,328.92	$4,545.37	$4,772.63	$5,011.27	$5,261.84
1170	COMMUNITY DEVELOPMENT DIRECTOR					$11,131.11
6400	COMMUNITY SERVICE OFFICER-P.D.	$3,766.78	$3,955.12	$4,152.89	$4,360.53	$4,578.55
1255	COMPLIANCE ENGINEER	$6,595.96	$6,925.76	$7,272.04	$7,635.65	$8,017.42
1260	CONSTRUCTION PROJECT MANAGER	$6,290.89	$6,605.44	$6,935.70	$7,282.49	$7,646.61
6550	CONSTRUCTION/MAINTENANCE SUPERVISOR	$9,458.17	$9,929.10	$10,425.98	$10,948.49	$11,494.28
2011	CUSTOMER SERVICE REPRESENTATIVE I	$2,707.20	$2,842.56	$2,984.68	$3,133.91	$3,290.61
2012	CUSTOMER SERVICE REPRESENTATIVE II	$2,977.90	$3,126.80	$3,283.14	$3,447.29	$3,619.66
1520	DEPUTY CITY ATTORNEY	$7,702.14	$8,087.25	$8,491.61	$8,916.19	$9,362.00
1920	DEPUTY CITY CLERK	$3,857.15	$4,050.00	$4,252.51	$4,465.13	$4,688.39
1100	DEPUTY CITY MANAGER					$12,694.75
6430	DISPATCH SUPERVISOR	$5,175.94	$5,434.74	$5,706.48	$5,991.80	$6,291.39
6410	DISPATCHER/JAILER	$4,286.53	$4,500.85	$4,725.90	$4,962.19	$5,210.30
6513	DISTRIBUTION PLANNER	$7,163.35	$7,522.15	$7,898.28	$8,293.83	$8,707.57
6503	ELECTRIC APPARATUS MECHANIC	$6,227.87	$6,539.52	$6,868.16	$7,210.67	$7,572.76
6531	ELECTRIC DISTRIBUTION OPERATOR I	$5,851.56	$6,144.15	$6,451.79	$6,773.52	$7,113.08
6532	ELECTRIC DISTRIBUTION OPERATOR II	$7,255.97	$7,616.70	$8,000.50	$8,399.21	$8,821.02
6535	ELECTRIC DISTRIBUTION OPERATOR SUPERVISOR	$7,981.57	$8,378.37	$8,800.57	$9,239.14	$9,703.14
6505	ELECTRIC FOREMAN/FOREWOMAN	$8,596.01	$9,026.57	$9,477.93	$9,952.58	$10,449.10
6500	ELECTRIC GROUNDWORKER	$4,924.40	$5,170.53	$5,428.80	$5,700.93	$5,985.20
6502	ELECTRIC LINE APPRENTICE II	$5,652.05	$5,932.33	$6,231.16	$6,543.33	$6,872.49
6504	ELECTRIC LINEMAN/LINEWOMAN	$7,473.44	$7,847.43	$8,241.78	$8,652.80	$9,087.30
6507	ELECTRIC MATERIALS TECHNICIAN	$5,576.13	$5,854.85	$6,147.79	$6,455.11	$6,777.68
1330	ELECTRIC SUPERINTENDENT	$9,939.81	$10,436.80	$10,958.64	$11,506.57	$12,081.90
6520	ELECTRIC TROUBLESHOOTER	$7,649.42	$8,032.74	$8,433.36	$8,856.64	$9,299.68
1103	ELECTRIC UTILITY DIRECTOR					$14,248.58
1340	ELECTRIC UTILITY RATE ANALYST	$6,316.66	$6,632.58	$6,964.17	$7,312.33	$7,678.03
6509	ELECTRICAL DRAFTING TECHNICIAN	$5,248.19	$5,510.96	$5,785.69	$6,075.33	$6,379.19
1343	ELECTRICAL ENGINEER	$8,079.00	$8,482.95	$8,907.09	$9,352.45	$9,820.07
6554	ELECTRICAL ENGINEERING TECHNICIAN	$5,773.73	$6,061.47	$6,364.80	$6,683.73	$7,016.53
6511	ELECTRICAL TECHNICIAN	$8,309.82	$8,725.19	$9,161.36	$9,619.37	$10,100.70
6506	ELECTRICIAN	$6,163.92	$6,470.84	$6,793.88	$7,133.46	$7,491.67
2199	ENGINEERING AIDE	$3,277.87	$3,441.77	$3,613.85	$3,794.55	$3,984.28
2200	ENGINEERING TECHNICIAN I	$4,171.43	$4,379.99	$4,598.99	$4,828.95	$5,070.40
2201	ENGINEERING TECHNICIAN II	$4,588.57	$4,817.99	$5,058.89	$5,311.83	$5,577.43

JOB CODE	DESCRIPTION	Step 0	Step 1	Step 2	Step 3	Step 4
4160	ENVIRONMENTAL COMPLIANCE INSPECTOR	$4,358.10	$4,576.00	$4,804.80	$5,045.04	$5,297.29
4161	ENVIRONMENTAL COMPLIANCE INSPECTOR (A)	$4,392.67	$4,612.30	$4,842.92	$5,085.06	$5,339.32
4000	EQUIPMENT SERVICE WORKER	$3,193.25	$3,352.91	$3,520.55	$3,696.58	$3,881.41
4001	EQUIPMENT SERVICE WORKER (A)	$3,236.46	$3,398.28	$3,568.20	$3,746.61	$3,933.94
1328	EU RESOURCES ANALYST	$7,951.85	$8,349.44	$8,766.91	$9,205.26	$9,665.52
2605	EVENT COORDINATOR	$4,246.67	$4,459.00	$4,681.95	$4,916.05	$5,161.86
4050	FACILITIES SUPERVISOR	$4,440.00	$4,662.01	$4,895.10	$5,139.86	$5,396.85
2050	FIELD SERVICES REPRESENTATIVE	$3,681.47	$3,865.55	$4,058.83	$4,261.77	$4,474.85
2051	FIELD SERVICES SUPERVISOR	$4,237.83	$4,449.72	$4,672.21	$4,905.81	$5,151.10
2014	FINANCE TECHNICIAN	$3,603.26	$3,783.43	$3,972.60	$4,171.24	$4,379.79
1540	FINANCIAL SERVICES MANAGER	$7,838.04	$8,229.94	$8,641.44	$9,073.51	$9,527.19
6100	FIRE BATTALION CHIEF	$7,957.54	$8,355.41	$8,773.18	$9,211.84	$9,672.43
6101	FIRE BATTALION CHIEF - 112 HRS	$7,957.54	$8,355.41	$8,773.18	$9,211.84	$9,672.43
6040	FIRE CAPTAIN	$6,603.80	$6,933.98	$7,280.68	$7,644.70	$8,026.95
6041	FIRE CAPTAIN - 80 HOURS	$6,603.80	$6,933.98	$7,280.68	$7,644.70	$8,026.95
6042	FIRE CAPTAIN - ACTING	$6,411.46	$6,732.02	$7,068.62	$7,422.05	$7,793.15
1102	FIRE CHIEF					$13,467.29
6120	FIRE DIVISION CHIEF	$9,549.04	$10,026.49	$10,527.81	$11,054.20	$11,606.91
6021	FIRE ENGINEER	$5,704.61	$5,989.84	$6,289.33	$6,603.80	$6,933.98
6020	FIRE ENGINEER - 80 HOURS	$5,704.61	$5,989.84	$6,289.33	$6,603.80	$6,933.98
6001	FIRE FIGHTER I					$4,469.70
6000	FIRE FIGHTER I - 112 HOURS					$4,469.70
6002	FIRE FIGHTER II	$4,927.82	$5,174.21	$5,432.91	$5,704.56	$5,989.78
6003	FIRE FIGHTER II-80	$4,927.82	$5,174.21	$5,432.91	$5,704.56	$5,989.78
6050	FIRE INSPECTOR	$5,989.84	$6,289.33	$6,603.80	$6,933.98	$7,280.69
4040	FLEET SERVICES SUPERVISOR	$4,847.50	$5,089.87	$5,344.37	$5,611.59	$5,892.16
4020	HEAVY EQUIPMENT MECHANIC	$3,832.30	$4,023.91	$4,225.10	$4,436.36	$4,658.18
4021	HEAVY EQUIPMENT MECHANIC (A)	$4,005.16	$4,205.43	$4,415.69	$4,636.48	$4,868.30
1550	HUMAN RESOURCES MANAGER	$7,838.04	$8,229.94	$8,641.44	$9,073.51	$9,527.19
1930	HUMAN RESOURCES TECHNICIAN	$3,768.04	$3,956.44	$4,154.26	$4,361.97	$4,580.07
1225	INFORMATION SYSTEMS MANAGER	$7,116.95	$7,472.80	$7,846.45	$8,238.76	$8,650.70
2400	INFORMATION SYSTEMS SPECIALIST	$4,092.50	$4,297.13	$4,512.26	$4,737.58	$4,974.45
2203	JUNIOR ENGINEER	$5,451.21	$5,723.78	$6,009.96	$6,310.46	$6,625.98
2208	JUNIOR PLANNER	$4,119.13	$4,325.08	$4,541.33	$4,768.40	$5,006.82
4075	LABORATORY SUPERVISOR	$5,262.94	$5,526.09	$5,802.39	$6,092.51	$6,397.14
4070	LABORATORY TECHNICIAN I	$3,471.31	$3,644.88	$3,827.13	$4,018.48	$4,219.40
4071	LABORATORY TECHNICIAN II	$3,818.14	$4,009.05	$4,209.50	$4,419.98	$4,640.97
6420	LEAD DISPATCHER/JAILER	$4,500.82	$4,725.86	$4,962.15	$5,210.26	$5,470.77
4010	LEAD EQUIPMENT MECHANIC	$4,215.52	$4,426.30	$4,647.61	$4,880.00	$5,124.00
4011	LEAD EQUIPMENT MECHANIC (A)	$4,388.39	$4,607.81	$4,838.20	$5,080.11	$5,334.12
1940	LEGAL SECRETARY	$4,253.62	$4,466.30	$4,689.61	$4,924.09	$5,170.30
1350	LIBRARIAN I	$4,315.27	$4,531.03	$4,757.58	$4,995.46	$5,245.24
1351	LIBRARIAN II	$4,746.80	$4,984.14	$5,233.34	$5,495.02	$5,769.76
2500	LIBRARY ASSISTANT	$2,831.51	$2,973.08	$3,121.74	$3,277.83	$3,441.71
1105	LIBRARY SERVICES DIRECTOR					$9,630.50
1356	LIBRARY SERVICES MANAGER	$5,682.96	$5,967.05	$6,265.45	$6,578.74	$6,907.64
1355	LITERACY/VOLUNTEER MANAGER	$3,807.81	$3,998.20	$4,198.11	$4,406.73	$4,628.41
4080	MAINTENANCE WORKER I	$3,039.50	$3,191.55	$3,351.08	$3,518.62	$3,694.71
4081	MAINTENANCE WORKER II	$3,342.89	$3,510.04	$3,685.55	$3,869.82	$4,063.31
1380	MANAGEMENT ANALYST	$5,018.12	$5,269.02	$5,532.42	$5,809.15	$6,099.55
1570	MANAGEMENT ANALYST - CONF	$5,018.12	$5,269.02	$5,532.47	$5,809.10	$6,099.55
1320	MANAGER ENGINEERING & OPERATIONS	$9,939.81	$10,436.80	$10,958.64	$11,506.57	$12,081.90
6540	METERING TECHNICIAN	$6,693.79	$7,029.19	$7,380.51	$7,749.71	$8,136.79
1315	NEIGHBORHOOD SERVICES MANAGER	$7,235.77	$7,597.46	$7,977.38	$8,376.25	$8,795.07
1220	NETWORK ADMINISTRATOR	$6,189.94	$6,499.40	$6,824.32	$7,165.52	$7,523.84
2401	NETWORK TECHNICIAN	$4,907.89	$5,153.29	$5,410.95	$5,681.50	$5,965.58

JOB CODE	DESCRIPTION	Step 0	Step 1	Step 2	Step 3	Step 4
4710	PARK MAINTENANCE WORKER I	$2,894.95	$3,039.70	$3,191.68	$3,351.27	$3,518.83
4711	PARK MAINTENANCE WORKER II	$3,184.15	$3,343.35	$3,510.52	$3,686.04	$3,870.35
4712	PARK MAINTENANCE WORKER III	$3,502.66	$3,679.70	$3,861.68	$4,054.77	$4,257.50
1360	PARK SUPERINTENDENT	$6,210.76	$6,521.30	$6,847.36	$7,189.73	$7,549.21
4740	PARK SUPERVISOR	$4,440.00	$4,662.01	$4,895.10	$5,139.86	$5,396.85
2027	PARKING ENFORCEMENT ASSISTANT	$3,066.67	$3,220.01	$3,381.01	$3,550.06	$3,727.56
2600	PARKS PROJECT COORDINATOR	$5,047.42	$5,299.79	$5,564.78	$5,843.02	$6,135.17
1104	PARKS,REC & CULTURAL SERVICES DIRECTOR					$10,868.04
4030	PARTS CLERK	$3,041.57	$3,193.65	$3,353.33	$3,521.00	$3,697.05
2070	PERMIT TECHNICIAN	$3,406.73	$3,577.10	$3,755.96	$3,943.76	$4,140.95
4130	PLANT & EQUIPMENT MECHANIC	$3,961.83	$4,159.85	$4,367.73	$4,586.05	$4,815.36
4131	PLANT & EQUIPMENT MECHANIC (A)	$4,301.59	$4,516.67	$4,742.50	$4,979.62	$5,228.61
6300	POLICE CAPTAIN	$9,613.43	$10,094.09	$10,598.80	$11,128.73	$11,685.17
1101	POLICE CHIEF					$14,445.75
6220	POLICE CORPORAL	$5,897.11	$6,191.97	$6,501.58	$6,826.65	$7,167.98
6310	POLICE LIEUTENANT	$8,011.19	$8,411.74	$8,832.33	$9,273.95	$9,737.64
6210	POLICE OFFICER	$5,563.32	$5,841.48	$6,133.56	$6,440.24	$6,762.25
6200	POLICE OFFICER TRAINEE	$4,804.25	$5,044.46	$5,296.68	$5,561.52	$5,839.59
2024	POLICE RECORD CLERK I	$2,676.62	$2,810.45	$2,950.98	$3,098.52	$3,253.46
2023	POLICE RECORDS CLERK II	$2,944.30	$3,091.51	$3,246.08	$3,408.39	$3,578.81
2026	POLICE RECORDS CLERK SUPERVISOR	$3,385.42	$3,554.70	$3,732.43	$3,919.04	$4,115.00
6320	POLICE SERGEANT	$6,676.00	$7,009.78	$7,360.27	$7,728.29	$8,114.71
2602	PROGRAM COORDINATOR	$3,151.09	$3,308.63	$3,474.06	$3,647.77	$3,830.16
6440	PROPERTY & EVIDENCE TECHNICIAN	$3,766.78	$3,955.12	$4,152.89	$4,360.53	$4,578.55
1390	PUBLIC WORK MANAGEMENT ANALYST	$5,770.83	$6,059.38	$6,362.35	$6,680.46	$7,014.49
1106	PUBLIC WORKS DIRECTOR					$12,726.59
2204	PUBLIC WORKS INSPECTOR I	$4,132.16	$4,338.76	$4,555.70	$4,783.49	$5,022.66
2205	PUBLIC WORKS INSPECTOR II	$4,545.37	$4,772.63	$5,011.27	$5,261.84	$5,524.93
1325	RATES AND RESOURCE MANAGER	$9,939.81	$10,436.80	$10,958.64	$11,506.57	$12,081.90
1365	RECREATION MANAGER	$4,677.44	$4,911.35	$5,156.96	$5,414.80	$5,685.51
1370	RECREATION SUPERINTENDENT	$5,145.23	$5,402.50	$5,672.62	$5,956.25	$6,254.06
1950	SECRETARY TO THE CITY MANAGER	$4,466.29	$4,689.61	$4,924.09	$5,170.29	$5,428.81
2701	SENIOR ADMINISTRATIVE CLERK	$2,966.34	$3,114.65	$3,270.39	$3,433.91	$3,605.61
1270	SENIOR CIVIL ENGINEER	$7,441.43	$7,813.73	$8,204.35	$8,614.79	$9,045.07
6512	SENIOR ELECTRICAL TECHNICIAN	$9,157.61	$9,616.06	$10,095.91	$10,601.54	$11,130.90
2202	SENIOR ENGINEERING TECHNICIAN	$5,047.42	$5,299.79	$5,564.78	$5,843.02	$6,135.17
4060	SENIOR FACILITIES MAINTENANCE WORKER	$3,860.61	$4,053.64	$4,256.32	$4,469.14	$4,692.60
2505	SENIOR LIBRARY ASSISTANT	$3,114.65	$3,270.39	$3,433.91	$3,605.61	$3,785.88
1305	SENIOR PLANNER	$6,070.35	$6,373.90	$6,692.53	$7,027.22	$7,378.56
2025	SENIOR POLICE ADMIN. CLERK	$3,140.01	$3,297.02	$3,461.86	$3,634.95	$3,816.70
1335	SENIOR POWER ENGINEER	$8,886.98	$9,331.34	$9,797.90	$10,287.79	$10,802.19
1215	SENIOR PROGRAMMER/ANALYST	$5,626.33	$5,907.62	$6,202.95	$6,513.09	$6,838.79
4140	SENIOR STOREKEEPER	$3,599.42	$3,779.39	$3,968.36	$4,166.77	$4,375.12
4035	SERVICE WRITER	$3,041.57	$3,193.65	$3,353.33	$3,521.00	$3,697.05
6555	SR ELECTRICAL ENGINEERING TECHNICIAN	$6,350.93	$6,668.13	$7,000.93	$7,351.07	$7,718.53
4090	STREET MAINTENANCE WORKER I	$3,117.43	$3,273.30	$3,436.98	$3,608.82	$3,789.26
4092	STREET MAINTENANCE WORKER II	$3,420.69	$3,591.72	$3,771.31	$3,959.87	$4,157.87
4100	STREET MAINTENANCE WORKER III	$3,677.59	$3,861.47	$4,054.54	$4,257.27	$4,470.14
4101	STREET MAINTENANCE WORKER III (A)	$3,789.96	$3,979.45	$4,178.43	$4,387.35	$4,606.71
4111	STREET SUPERVISOR	$4,808.39	$5,048.81	$5,301.24	$5,566.31	$5,844.63
4110	STREET SUPERVISOR	$4,661.45	$4,894.52	$5,139.25	$5,396.21	$5,666.02
6565	SUBSTATION TECHNICIAN	$8,309.82	$8,725.19	$9,161.36	$9,619.37	$10,100.70
6560	SUBSTATION/METERING SUPERVISOR	$9,458.17	$9,929.10	$10,425.98	$10,948.49	$11,494.28
1205	SUPERVISING ACCOUNTANT	$5,933.06	$6,229.71	$6,541.20	$6,868.27	$7,211.68
1510	SUPERVISING BUDGET ANALYST	$6,176.49	$6,483.53	$6,807.71	$7,148.10	$7,505.50
2013	SUPERVISING CUSTOMER SERVICE REPRESENTATIVE	$3,603.26	$3,783.43	$3,972.60	$4,171.24	$4,379.79

JOB CODE	DESCRIPTION	Step 0	Step 1	Step 2	Step 3	Step 4
4120	TRAFFIC/SIGN MAKING WORKER	$3,184.15	$3,343.35	$3,510.52	$3,686.04	$3,870.35
1275	TRANSPORTATION MGR/SR TRAFFIC ENGINEER	$7,442.16	$7,814.49	$8,205.14	$8,615.61	$9,045.94
6521	TROUBLESHOOTING SUPERVISOR	$8,416.31	$8,836.88	$9,276.80	$9,742.31	$10,227.77
1267	UTILITIES MANAGER	$8,653.10	$9,085.76	$9,540.05	$10,017.04	$10,517.90
2015	UTILITY BILLING SPECIALIST	$3,275.70	$3,439.48	$3,611.46	$3,792.03	$3,981.63
6530	UTILITY EQUIPMENT SPECIALIST	$5,416.15	$5,687.76	$5,972.87	$6,270.68	$6,584.91
1280	UTILITY SUPERINTENDENT	$7,507.14	$7,882.50	$8,276.62	$8,690.45	$9,124.98
4170	WASTEWATER PLANT OPERATOR I	$3,780.63	$3,969.66	$4,168.14	$4,376.55	$4,595.38
4172	WASTEWATER PLANT OPERATOR II	$4,158.80	$4,366.75	$4,585.08	$4,814.33	$5,055.05
4173	WASTEWATER PLANT OPERATOR III	$4,574.69	$4,803.42	$5,043.58	$5,295.77	$5,560.55
1285	WASTEWATER PLANT SUPERINTENDENT	$7,073.65	$7,427.23	$7,798.65	$8,188.59	$8,598.00
4180	WATER / WASTEWATER SUPERVISOR	$5,012.23	$5,263.00	$5,525.93	$5,802.39	$6,092.57
4200	WATER PLANT OPERATOR II	$4,158.80	$4,366.75	$4,585.08	$4,814.33	$5,055.05
4201	WATER PLANT OPERATOR III	$4,574.69	$4,803.42	$5,043.58	$5,295.77	$5,560.55
1290	WATER PLANT SUPERINTENDENT	$7,073.65	$7,427.23	$7,798.65	$8,188.59	$8,598.00
2206	WATER SERVICES TECHNICIAN I	$4,900.41	$5,145.43	$5,402.70	$5,672.83	$5,956.47
2207	WATER SERVICES TECHNICIAN II	$5,390.44	$5,659.96	$5,942.96	$6,240.11	$6,552.12
4210	WATER/WASTEWATER MAINT WORKER I	$3,143.66	$3,300.84	$3,465.89	$3,639.17	$3,821.14
4211	WATER/WASTEWATER MAINT WORKER II	$3,487.54	$3,661.92	$3,845.02	$4,037.27	$4,239.13
4212	WATER/WASTEWATER MAINT WORKER III	$3,677.59	$3,861.46	$4,054.55	$4,257.27	$4,470.14
4213	WATER/WASTEWATER MAINT WORKER III (A)	$3,937.05	$4,133.91	$4,340.61	$4,557.63	$4,785.51
4181	WATER/WASTEWATER SUPERVISOR	$5,428.95	$5,700.40	$5,985.42	$6,284.69	$6,598.92
2209	WATERSHED PROGRAM COORDINATOR	$3,151.09	$3,308.63	$3,474.06	$3,647.77	$3,830.16
4220	WELDER - MECHANIC	$3,832.20	$4,023.96	$4,225.18	$4,436.42	$4,658.22
2028	YOUTH OUTREACH WORKER	$3,441.77	$3,649.36	$3,867.89	$4,099.16	$4,386.89

JOB CODE	DESCRIPTION	Step 0	Step 1	Step 2	Step 3	Step 4
1001	CITY MANAGER					$15,673.64
1101	POLICE CHIEF					$14,445.75
1103	ELECTRIC UTILITY DIRECTOR					$14,248.58
1102	FIRE CHIEF					$13,467.29
1002	CITY ATTORNEY					$13,421.42
1106	PUBLIC WORKS DIRECTOR					$12,726.59
1100	DEPUTY CITY MANAGER					$12,694.75
1320	MANAGER ENGINEERING & OPERATIONS	$9,939.81	$10,436.80	$10,958.64	$11,506.57	$12,081.90
1325	RATES AND RESOURCE MANAGER	$9,939.81	$10,436.80	$10,958.64	$11,506.57	$12,081.90
1330	ELECTRIC SUPERINTENDENT	$9,939.81	$10,436.80	$10,958.64	$11,506.57	$12,081.90
6300	POLICE CAPTAIN	$9,613.43	$10,094.09	$10,598.80	$11,128.73	$11,685.17
6120	FIRE DIVISION CHIEF	$9,549.04	$10,026.49	$10,527.81	$11,054.20	$11,606.91
1250	CITY ENGINEER/DEP PW DIRECTOR	$9,524.03	$10,000.22	$10,500.21	$11,025.25	$11,569.63
6550	CONSTRUCTION/MAINTENANCE SUPERVISOR	$9,458.17	$9,929.10	$10,425.98	$10,948.49	$11,494.28
6560	SUBSTATION/METERING SUPERVISOR	$9,458.17	$9,929.10	$10,425.98	$10,948.49	$11,494.28
1170	COMMUNITY DEVELOPMENT DIRECTOR					$11,131.11
6512	SENIOR ELECTRICAL TECHNICIAN	$9,157.61	$9,616.06	$10,095.91	$10,601.54	$11,130.90
1104	PARKS,REC & CULTURAL SERVICES DIRECTOR					$10,868.04
1335	SENIOR POWER ENGINEER	$8,886.98	$9,331.34	$9,797.90	$10,287.79	$10,802.19
1267	UTILITIES MANAGER	$8,653.10	$9,085.76	$9,540.05	$10,017.04	$10,517.90
6505	ELECTRIC FOREMAN/FOREWOMAN	$8,596.01	$9,026.57	$9,477.93	$9,952.58	$10,449.10
6521	TROUBLESHOOTING SUPERVISOR	$8,416.31	$8,836.88	$9,276.80	$9,742.31	$10,227.77
6511	ELECTRICAL TECHNICIAN	$8,309.82	$8,725.19	$9,161.36	$9,619.37	$10,100.70
6565	SUBSTATION TECHNICIAN	$8,309.82	$8,725.19	$9,161.36	$9,619.37	$10,100.70
1343	ELECTRICAL ENGINEER	$8,079.00	$8,482.95	$8,907.09	$9,352.45	$9,820.07
6310	POLICE LIEUTENANT	$8,011.19	$8,411.74	$8,832.33	$9,273.95	$9,737.64
6535	ELECTRIC DISTRIBUTION OPERATOR SUPERVISOR	$7,981.57	$8,378.37	$8,800.57	$9,239.14	$9,703.14
6100	FIRE BATTALION CHIEF	$7,957.54	$8,355.41	$8,773.18	$9,211.84	$9,672.43
6101	FIRE BATTALION CHIEF - 112 HRS	$7,957.54	$8,355.41	$8,773.18	$9,211.84	$9,672.43
1328	EU RESOURCES ANALYST	$7,951.85	$8,349.44	$8,766.91	$9,205.26	$9,665.52
1105	LIBRARY SERVICES DIRECTOR					$9,630.50
1540	FINANCIAL SERVICES MANAGER	$7,838.04	$8,229.94	$8,641.44	$9,073.51	$9,527.19
1550	HUMAN RESOURCES MANAGER	$7,838.04	$8,229.94	$8,641.44	$9,073.51	$9,527.19
1520	DEPUTY CITY ATTORNEY	$7,702.14	$8,087.25	$8,491.61	$8,916.19	$9,362.00
6520	ELECTRIC TROUBLESHOOTER	$7,649.42	$8,032.74	$8,433.36	$8,856.64	$9,299.68
1280	UTILITY SUPERINTENDENT	$7,507.14	$7,882.50	$8,276.62	$8,690.45	$9,124.98
1003	CITY CLERK					$9,098.07
6504	ELECTRIC LINEMAN/LINEWOMAN	$7,473.44	$7,847.43	$8,241.78	$8,652.80	$9,087.30
1275	TRANSPORTATION MGR/SR TRAFFIC ENGINEER	$7,442.16	$7,814.49	$8,205.14	$8,615.61	$9,045.94
1270	SENIOR CIVIL ENGINEER	$7,441.43	$7,813.73	$8,204.35	$8,614.79	$9,045.07
6532	ELECTRIC DISTRIBUTION OPERATOR II	$7,255.97	$7,616.70	$8,000.50	$8,399.21	$8,821.02
1315	NEIGHBORHOOD SERVICES MANAGER	$7,235.77	$7,597.46	$7,977.38	$8,376.25	$8,795.07
1306	CITY PLANNER	$7,233.78	$7,595.41	$7,975.20	$8,373.90	$8,792.66
1310	BUILDING OFFICIAL	$7,233.78	$7,595.41	$7,975.20	$8,373.90	$8,792.66
6513	DISTRIBUTION PLANNER	$7,163.35	$7,522.15	$7,898.28	$8,293.83	$8,707.57
1225	INFORMATION SYSTEMS MANAGER	$7,116.95	$7,472.80	$7,846.45	$8,238.76	$8,650.70
1530	BUSINESS DEVELOPMENT MANAGER	$7,085.94	$7,440.24	$7,812.25	$8,202.87	$8,613.01
1285	WASTEWATER PLANT SUPERINTENDENT	$7,073.65	$7,427.23	$7,798.65	$8,188.59	$8,598.00
1290	WATER PLANT SUPERINTENDENT	$7,073.65	$7,427.23	$7,798.65	$8,188.59	$8,598.00
6540	METERING TECHNICIAN	$6,693.79	$7,029.19	$7,380.51	$7,749.71	$8,136.79
6320	POLICE SERGEANT	$6,676.00	$7,009.78	$7,360.27	$7,728.29	$8,114.71
6040	FIRE CAPTAIN	$6,603.80	$6,933.98	$7,280.68	$7,644.70	$8,026.95
6041	FIRE CAPTAIN - 80 HOURS	$6,603.80	$6,933.98	$7,280.68	$7,644.70	$8,026.95
1240	ASSOCIATE CIVIL ENGINEER	$6,595.96	$6,925.76	$7,272.04	$7,635.65	$8,017.42
1255	COMPLIANCE ENGINEER	$6,595.96	$6,925.76	$7,272.04	$7,635.65	$8,017.42
6042	FIRE CAPTAIN - ACTING	$6,411.46	$6,732.02	$7,068.62	$7,422.05	$7,793.15

JOB CODE	DESCRIPTION	Step 0	Step 1	Step 2	Step 3	Step 4
6555	SR ELECTRICAL ENGINEERING TECHNICIAN	$6,350.93	$6,668.13	$7,000.93	$7,351.07	$7,718.53
1340	ELECTRIC UTILITY RATE ANALYST	$6,316.66	$6,632.58	$6,964.17	$7,312.33	$7,678.03
1260	CONSTRUCTION PROJECT MANAGER	$6,290.89	$6,605.44	$6,935.70	$7,282.49	$7,646.61
6503	ELECTRIC APPARATUS MECHANIC	$6,227.87	$6,539.52	$6,868.16	$7,210.67	$7,572.76
1360	PARK SUPERINTENDENT	$6,210.76	$6,521.30	$6,847.36	$7,189.73	$7,549.21
1220	NETWORK ADMINISTRATOR	$6,189.94	$6,499.40	$6,824.32	$7,165.52	$7,523.84
1510	SUPERVISING BUDGET ANALYST	$6,176.49	$6,483.53	$6,807.71	$7,148.10	$7,505.50
6506	ELECTRICIAN	$6,163.92	$6,470.84	$6,793.88	$7,133.46	$7,491.67
1305	SENIOR PLANNER	$6,070.35	$6,373.90	$6,692.53	$7,027.22	$7,378.56
1230	ASSISTANT ENGINEER	$5,996.33	$6,296.15	$6,610.96	$6,941.50	$7,288.57
1300	ASSISTANT ENGINEER/PLANS EXAMINER	$5,996.33	$6,296.15	$6,610.96	$6,941.50	$7,288.57
6050	FIRE INSPECTOR	$5,989.84	$6,289.33	$6,603.80	$6,933.98	$7,280.69
1205	SUPERVISING ACCOUNTANT	$5,933.06	$6,229.71	$6,541.20	$6,868.27	$7,211.68
6220	POLICE CORPORAL	$5,897.11	$6,191.97	$6,501.58	$6,826.65	$7,167.98
6531	ELECTRIC DISTRIBUTION OPERATOR I	$5,851.56	$6,144.15	$6,451.79	$6,773.52	$7,113.08
6554	ELECTRICAL ENGINEERING TECHNICIAN	$5,773.73	$6,061.47	$6,364.80	$6,683.73	$7,016.53
1390	PUBLIC WORK MANAGEMENT ANALYST	$5,770.83	$6,059.38	$6,362.35	$6,680.46	$7,014.49
6020	FIRE ENGINEER - 80 HOURS	$5,704.61	$5,989.84	$6,289.33	$6,603.80	$6,933.98
6021	FIRE ENGINEER	$5,704.61	$5,989.84	$6,289.33	$6,603.80	$6,933.98
1356	LIBRARY SERVICES MANAGER	$5,682.96	$5,967.05	$6,265.45	$6,578.74	$6,907.64
6502	ELECTRIC LINE APPRENTICE II	$5,652.05	$5,932.33	$6,231.16	$6,543.33	$6,872.49
1215	SENIOR PROGRAMMER/ANALYST	$5,626.33	$5,907.62	$6,202.95	$6,513.09	$6,838.79
6507	ELECTRIC MATERIALS TECHNICIAN	$5,576.13	$5,854.85	$6,147.79	$6,455.11	$6,777.68
6210	POLICE OFFICER	$5,563.32	$5,841.48	$6,133.56	$6,440.24	$6,762.25
2203	JUNIOR ENGINEER	$5,451.21	$5,723.78	$6,009.96	$6,310.46	$6,625.98
4181	WATER/WASTEWATER SUPERVISOR	$5,428.95	$5,700.40	$5,985.42	$6,284.69	$6,598.92
6530	UTILITY EQUIPMENT SPECIALIST	$5,416.15	$5,687.76	$5,972.87	$6,270.68	$6,584.91
2207	WATER SERVICES TECHNICIAN II	$5,390.44	$5,659.96	$5,942.96	$6,240.11	$6,552.12
4075	LABORATORY SUPERVISOR	$5,262.94	$5,526.09	$5,802.39	$6,092.51	$6,397.14
4150	CHIEF WASTEWATER PLANT OPERATOR	$5,262.94	$5,526.08	$5,802.39	$6,092.50	$6,397.14
6509	ELECTRICAL DRAFTING TECHNICIAN	$5,248.19	$5,510.96	$5,785.69	$6,075.33	$6,379.19
6430	DISPATCH SUPERVISOR	$5,175.94	$5,434.74	$5,706.48	$5,991.80	$6,291.39
1370	RECREATION SUPERINTENDENT	$5,145.23	$5,402.50	$5,672.62	$5,956.25	$6,254.06
2202	SENIOR ENGINEERING TECHNICIAN	$5,047.42	$5,299.79	$5,564.78	$5,843.02	$6,135.17
2600	PARKS PROJECT COORDINATOR	$5,047.42	$5,299.79	$5,564.78	$5,843.02	$6,135.17
1380	MANAGEMENT ANALYST	$5,018.12	$5,269.02	$5,532.42	$5,809.15	$6,099.55
1570	MANAGEMENT ANALYST - CONF	$5,018.12	$5,269.02	$5,532.47	$5,809.10	$6,099.55
4180	WATER / WASTEWATER SUPERVISOR	$5,012.23	$5,263.00	$5,525.93	$5,802.39	$6,092.57
1245	ASSOCIATE PLANNER	$4,984.14	$5,233.35	$5,495.02	$5,769.77	$6,058.25
6002	FIRE FIGHTER II	$4,927.82	$5,174.21	$5,432.91	$5,704.56	$5,989.78
6003	FIRE FIGHTER II-80	$4,927.82	$5,174.21	$5,432.91	$5,704.56	$5,989.78
6500	ELECTRIC GROUNDWORKER	$4,924.40	$5,170.53	$5,428.80	$5,700.93	$5,985.20
2401	NETWORK TECHNICIAN	$4,907.89	$5,153.29	$5,410.95	$5,681.50	$5,965.58
2206	WATER SERVICES TECHNICIAN I	$4,900.41	$5,145.43	$5,402.70	$5,672.83	$5,956.47
4040	FLEET SERVICES SUPERVISOR	$4,847.50	$5,089.87	$5,344.37	$5,611.59	$5,892.16
4111	STREET SUPERVISOR	$4,808.39	$5,048.81	$5,301.24	$5,566.31	$5,844.63
6200	POLICE OFFICER TRAINEE	$4,804.25	$5,044.46	$5,296.68	$5,561.52	$5,839.59
1351	LIBRARIAN II	$4,746.80	$4,984.14	$5,233.34	$5,495.02	$5,769.76
1365	RECREATION MANAGER	$4,677.44	$4,911.35	$5,156.96	$5,414.80	$5,685.51
4110	STREET SUPERVISOR	$4,661.45	$4,894.52	$5,139.25	$5,396.21	$5,666.02
2201	ENGINEERING TECHNICIAN II	$4,588.57	$4,817.99	$5,058.89	$5,311.83	$5,577.43
4173	WASTEWATER PLANT OPERATOR III	$4,574.69	$4,803.42	$5,043.58	$5,295.77	$5,560.55
4201	WATER PLANT OPERATOR III	$4,574.69	$4,803.42	$5,043.58	$5,295.77	$5,560.55
2073	BUILDING INSPECTOR II	$4,545.37	$4,772.63	$5,011.27	$5,261.84	$5,524.93
2205	PUBLIC WORKS INSPECTOR II	$4,545.37	$4,772.63	$5,011.27	$5,261.84	$5,524.93
1235	ASSISTANT PLANNER	$4,531.04	$4,757.59	$4,995.47	$5,245.24	$5,507.50

JOB CODE	DESCRIPTION	Step 0	Step 1	Step 2	Step 3	Step 4
6420	LEAD DISPATCHER/JAILER	$4,500.82	$4,725.86	$4,962.15	$5,210.26	$5,470.77
1950	SECRETARY TO THE CITY MANAGER	$4,466.29	$4,689.61	$4,924.09	$5,170.29	$5,428.81
4050	FACILITIES SUPERVISOR	$4,440.00	$4,662.01	$4,895.10	$5,139.86	$5,396.85
4740	PARK SUPERVISOR	$4,440.00	$4,662.01	$4,895.10	$5,139.86	$5,396.85
4161	ENVIRONMENTAL COMPLIANCE INSPECTOR (A)	$4,392.67	$4,612.30	$4,842.92	$5,085.06	$5,339.32
4011	LEAD EQUIPMENT MECHANIC (A)	$4,388.39	$4,607.81	$4,838.20	$5,080.11	$5,334.12
4160	ENVIRONMENTAL COMPLIANCE INSPECTOR	$4,358.10	$4,576.00	$4,804.80	$5,045.04	$5,297.29
2022	CODE ENFORCEMENT OFFICER	$4,328.92	$4,545.37	$4,772.63	$5,011.27	$5,261.84
1350	LIBRARIAN I	$4,315.27	$4,531.03	$4,757.58	$4,995.46	$5,245.24
4131	PLANT & EQUIPMENT MECHANIC (A)	$4,301.59	$4,516.67	$4,742.50	$4,979.62	$5,228.61
6410	DISPATCHER/JAILER	$4,286.53	$4,500.85	$4,725.90	$4,962.19	$5,210.30
1940	LEGAL SECRETARY	$4,253.62	$4,466.30	$4,689.61	$4,924.09	$5,170.30
2605	EVENT COORDINATOR	$4,246.67	$4,459.00	$4,681.95	$4,916.05	$5,161.86
4701	BUILDING SERVICES SUPERVISOR	$4,246.67	$4,459.00	$4,681.95	$4,916.05	$5,161.86
2051	FIELD SERVICES SUPERVISOR	$4,237.83	$4,449.72	$4,672.21	$4,905.81	$5,151.10
4010	LEAD EQUIPMENT MECHANIC	$4,215.52	$4,426.30	$4,647.61	$4,880.00	$5,124.00
2200	ENGINEERING TECHNICIAN I	$4,171.43	$4,379.99	$4,598.99	$4,828.95	$5,070.40
4172	WASTEWATER PLANT OPERATOR II	$4,158.80	$4,366.75	$4,585.08	$4,814.33	$5,055.05
4200	WATER PLANT OPERATOR II	$4,158.80	$4,366.75	$4,585.08	$4,814.33	$5,055.05
2072	BUILDING INSPECTOR I	$4,141.85	$4,338.76	$4,555.70	$4,783.49	$5,022.66
2204	PUBLIC WORKS INSPECTOR I	$4,132.16	$4,338.76	$4,555.70	$4,783.49	$5,022.66
2208	JUNIOR PLANNER	$4,119.13	$4,325.08	$4,541.33	$4,768.40	$5,006.82
2400	INFORMATION SYSTEMS SPECIALIST	$4,092.50	$4,297.13	$4,512.26	$4,737.58	$4,974.45
4021	HEAVY EQUIPMENT MECHANIC (A)	$4,005.16	$4,205.43	$4,415.69	$4,636.48	$4,868.30
4130	PLANT & EQUIPMENT MECHANIC	$3,961.83	$4,159.85	$4,367.73	$4,586.05	$4,815.36
4213	WATER/WASTEWATER MAINT WORKER III (A)	$3,937.05	$4,133.91	$4,340.61	$4,557.63	$4,785.51
4060	SENIOR FACILITIES MAINTENANCE WORKER	$3,860.61	$4,053.64	$4,256.32	$4,469.14	$4,692.60
1920	DEPUTY CITY CLERK	$3,857.15	$4,050.00	$4,252.51	$4,465.13	$4,688.39
4220	WELDER - MECHANIC	$3,832.20	$4,023.96	$4,225.18	$4,436.42	$4,658.22
4020	HEAVY EQUIPMENT MECHANIC	$3,832.30	$4,023.91	$4,225.10	$4,436.36	$4,658.18
4071	LABORATORY TECHNICIAN II	$3,818.14	$4,009.05	$4,209.50	$4,419.98	$4,640.97
1355	LITERACY/VOLUNTEER MANAGER	$3,807.81	$3,998.20	$4,198.11	$4,406.73	$4,628.41
4101	STREET MAINTENANCE WORKER III (A)	$3,789.96	$3,979.45	$4,178.43	$4,387.35	$4,606.71
4170	WASTEWATER PLANT OPERATOR I	$3,780.63	$3,969.66	$4,168.14	$4,376.55	$4,595.38
1930	HUMAN RESOURCES TECHNICIAN	$3,768.04	$3,956.44	$4,154.26	$4,361.97	$4,580.07
6400	COMMUNITY SERVICE OFFICER-P.D.	$3,766.78	$3,955.12	$4,152.89	$4,360.53	$4,578.55
6440	PROPERTY & EVIDENCE TECHNICIAN	$3,766.78	$3,955.12	$4,152.89	$4,360.53	$4,578.55
2050	FIELD SERVICES REPRESENTATIVE	$3,681.47	$3,865.55	$4,058.83	$4,261.77	$4,474.85
4100	STREET MAINTENANCE WORKER III	$3,677.59	$3,861.47	$4,054.54	$4,257.27	$4,470.14
4212	WATER/WASTEWATER MAINT WORKER III	$3,677.59	$3,861.46	$4,054.55	$4,257.27	$4,470.14
6000	FIRE FIGHTER I - 112 HOURS					$4,469.70
6001	FIRE FIGHTER I					$4,469.70
2028	YOUTH OUTREACH WORKER	$3,441.77	$3,649.36	$3,867.89	$4,099.16	$4,386.89
2013	SUPERVISING CUSTOMER SERVICE REPRESENTATIVE	$3,603.26	$3,783.43	$3,972.60	$4,171.24	$4,379.79
2014	FINANCE TECHNICIAN	$3,603.26	$3,783.43	$3,972.60	$4,171.24	$4,379.79
4140	SENIOR STOREKEEPER	$3,599.42	$3,779.39	$3,968.36	$4,166.77	$4,375.12
2702	ADMINISTRATIVE SECRETARY	$3,587.03	$3,766.39	$3,954.71	$4,152.44	$4,360.06
4712	PARK MAINTENANCE WORKER III	$3,502.66	$3,679.70	$3,861.68	$4,054.77	$4,257.50
2021	ANIMAL SERVICES SUPERVISOR	$3,499.62	$3,674.61	$3,858.34	$4,051.25	$4,253.82
4211	WATER/WASTEWATER MAINT WORKER II	$3,487.54	$3,661.92	$3,845.02	$4,037.27	$4,239.13
4070	LABORATORY TECHNICIAN I	$3,471.31	$3,644.88	$3,827.13	$4,018.48	$4,219.40
4092	STREET MAINTENANCE WORKER II	$3,420.69	$3,591.72	$3,771.31	$3,959.87	$4,157.87
2070	PERMIT TECHNICIAN	$3,406.73	$3,577.10	$3,755.96	$3,943.76	$4,140.95
2026	POLICE RECORDS CLERK SUPERVISOR	$3,385.42	$3,554.70	$3,732.43	$3,919.04	$4,115.00
4081	MAINTENANCE WORKER II	$3,342.89	$3,510.04	$3,685.55	$3,869.82	$4,063.31
2199	ENGINEERING AIDE	$3,277.87	$3,441.77	$3,613.85	$3,794.55	$3,984.28

JOB CODE	DESCRIPTION	Step 0	Step 1	Step 2	Step 3	Step 4
2015	UTILITY BILLING SPECIALIST	$3,275.70	$3,439.48	$3,611.46	$3,792.03	$3,981.63
4001	EQUIPMENT SERVICE WORKER (A)	$3,236.46	$3,398.28	$3,568.20	$3,746.61	$3,933.94
4000	EQUIPMENT SERVICE WORKER	$3,193.25	$3,352.91	$3,520.55	$3,696.58	$3,881.41
4120	TRAFFIC/SIGN MAKING WORKER	$3,184.15	$3,343.35	$3,510.52	$3,686.04	$3,870.35
4711	PARK MAINTENANCE WORKER II	$3,184.15	$3,343.35	$3,510.52	$3,686.04	$3,870.35
2209	WATERSHED PROGRAM COORDINATOR	$3,151.09	$3,308.63	$3,474.06	$3,647.77	$3,830.16
2602	PROGRAM COORDINATOR	$3,151.09	$3,308.63	$3,474.06	$3,647.77	$3,830.16
4210	WATER/WASTEWATER MAINT WORKER I	$3,143.66	$3,300.84	$3,465.89	$3,639.17	$3,821.14
2025	SENIOR POLICE ADMIN. CLERK	$3,140.01	$3,297.02	$3,461.86	$3,634.95	$3,816.70
4090	STREET MAINTENANCE WORKER I	$3,117.43	$3,273.30	$3,436.98	$3,608.82	$3,789.26
2505	SENIOR LIBRARY ASSISTANT	$3,114.65	$3,270.39	$3,433.91	$3,605.61	$3,785.88
2027	PARKING ENFORCEMENT ASSISTANT	$3,066.67	$3,220.01	$3,381.01	$3,550.06	$3,727.56
2020	ASSISTANT ANIMAL SERVICES OFFICER	$3,043.23	$3,195.39	$3,355.17	$3,522.92	$3,699.07
4030	PARTS CLERK	$3,041.57	$3,193.65	$3,353.33	$3,521.00	$3,697.05
4035	SERVICE WRITER	$3,041.57	$3,193.65	$3,353.33	$3,521.00	$3,697.05
4080	MAINTENANCE WORKER I	$3,039.50	$3,191.55	$3,351.08	$3,518.62	$3,694.71
2012	CUSTOMER SERVICE REPRESENTATIVE II	$2,977.90	$3,126.80	$3,283.14	$3,447.29	$3,619.66
2701	SENIOR ADMINISTRATIVE CLERK	$2,966.34	$3,114.65	$3,270.39	$3,433.91	$3,605.61
2023	POLICE RECORDS CLERK II	$2,944.30	$3,091.51	$3,246.08	$3,408.39	$3,578.81
4710	PARK MAINTENANCE WORKER I	$2,894.95	$3,039.70	$3,191.68	$3,351.27	$3,518.83
1900	ADMINISTRATIVE CLERK - CONF	$2,831.60	$2,973.18	$3,121.84	$3,277.93	$3,441.83
2500	LIBRARY ASSISTANT	$2,831.51	$2,973.08	$3,121.74	$3,277.83	$3,441.71
2011	CUSTOMER SERVICE REPRESENTATIVE I	$2,707.20	$2,842.56	$2,984.68	$3,133.91	$3,290.61
2700	ADMINISTRATIVE CLERK	$2,696.67	$2,831.50	$2,973.08	$3,121.73	$3,277.82
2024	POLICE RECORD CLERK I	$2,676.62	$2,810.45	$2,950.98	$3,098.52	$3,253.46

Memoranda of Understanding
Term Dates

BARGAINING GROUP	MOU TERM DATES
American Federation of State, County and Municipal Employees – General Services Unit	1/1/2015 – 12/31/2017
American Federation of State, County and Municipal Employees – Maintenance and Operators Unit	1/1/2015 – 12/31/2017
International Brotherhood of Electrical Workers	5/1/2014 – 12/31/2017
Lodi City Mid-Management Association	1/1/2015 – 12/31/2017
Lodi Police Dispatchers Association	1/1/2015 – 12/31/2017
Lodi Police Mid-Management Association	1/1/2015 – 12/31/2017
Lodi Professional Firefighters	1/1/2015 – 12/31/2017
Police Officers Association of Lodi	1/1/2015 – 12/31/2017
Confidential	There is no MOU
Fire Mid-Management	1/1/2015 – 12/31/2017
Executive Management	Statement of Benefits

ANNUAL BONDED DEBT SERVICE PAYMENTS BY SOURCE

	Source of Funding		2013-14 Budget	2014-15 Budget	2015-16 Budget	2016-17 Budget
DEBT SERVICE FUND						
2012 Lease Revenue Bonds	General Fund Transfer					
Principal			-	-	260,000	830,000
Interest			844,810	844,810	840,910	824,560
Fiscal Charges			2,860	4,500	3,040	3,040
		Subtotal	847,670	849,310	1,103,950	1,657,600
Bank Loan - Fire Engine Purchase	Fire Operating Transfer					
Principal			-	-	-	89,990
Interest			-	-	2,260	9,190
		Subtotal	-	-	2,260	99,180
Total General Fund			**847,670**	**849,310**	**1,106,210**	**1,756,780**
ELECTRIC FUND						
2002 Certificates of Participation Series D						
Principal			4,750,000	4,960,000	5,195,000	-
Interest			528,180	272,740	-	-
		Subtotal	5,278,180	5,232,740	5,195,000	-
2008 Certificates of Participation Series A						
Principal			-	-	-	2,390,000
Interest			2,957,780	2,957,780	2,957,780	2,898,020
Fiscal Charges			5,500	5,500	5,500	5,500
		Subtotal	2,963,280	2,963,280	2,963,280	5,293,520
Bank Loan - LED Lighting Project						
Principal			-	-	-	199,680
Interest			-	-	11,310	35,080
		Subtotal	-	-	11,310	234,760
Total Electric Fund			**8,241,460**	**8,196,020**	**8,169,590**	**5,528,280**
WASTEWATER FUND						
2003 Certificates of Participation Series B						
Principal	26% IMF		3,190,000	-	-	-
Interest	74% User fees		147,310	-	-	-
Fiscal Charges			2,250	-	-	-
		Subtotal	3,339,560	-	-	-
2004 Certificates of Participation Series A						
Principal	24.2% IMF		-	-	-	-
Interest	75.8% User fees		98,330	98,330	98,330	98,330
Fiscal Charges			5,000	5,000	5,000	5,000
		Subtotal	103,330	103,330	103,330	103,330
2007 Certificates of Participation						
Principal	58.42% IMF		140,000	145,000	155,000	160,000
Interest	41.58% User Fees		1,463,550	1,457,850	1,451,850	387,610
Fiscal Charges			2,850	2,850	2,850	-
		Subtotal	1,606,400	1,605,700	1,609,700	547,610
2012 Refunding Revenue Bonds						
Principal			1,280,000	1,355,000	1,380,000	1,415,000
Interest			641,700	615,350	581,100	532,100
Fiscal Charges			5,000	5,000	5,000	5,000
		Subtotal	1,926,700	1,975,350	1,966,100	1,952,100

ANNUAL BONDED DEBT SERVICE PAYMENTS BY SOURCE

	Source of Funding		2013-14 Budget	2014-15 Budget	2015-16 Budget	2016-17 Budget
2016 Refunding Revenue Bonds						
Principal			-	-	-	-
Interest			-	-	-	474,110
Fiscal Charges	COI/Underwriters'Disc		-	-	261,040	2,000
		Subtotal	-	-	261,040	476,110
Total Wastewater Fund			**6,975,990**	**3,684,380**	**3,679,130**	**3,079,150**
2010 Water Revenue Bonds Series A						
Principal			825,000	850,000	870,000	915,000
Interest		Subtotal	253,050	228,300	207,050	163,550
			1,078,050	1,078,300	1,077,050	1,078,550
2010 Water Revenue Bonds Series B						
Principal			-	-	-	-
Interest			1,891,560	1,891,560	1,891,560	1,891,560
		Subtotal	1,891,560	1,891,560	1,891,560	1,891,560
Total Water Fund			**2,969,610**	**2,969,860**	**2,968,610**	**2,970,110**

GRANT/CONTRACT FUNDED POSITIONS

Department	Classification	Revenue Offset
Police Department	Police Officer (3.5)	$546,410
Community Development	Neighborhood Services Manager	$56,790

2016-2017 Transfers In and Out		
From Fund	**To Fund**	**Amount**
General Fund (Non-Departmental)	Information Systems Replacement Fund	79,430
	Library Fund	1,373,740
	Community Development Fund	165,000
	Parks, Recreation and Cultural Services Fund	3,949,800
	Streets Fund	620,810
	Debt Service Fund	1,001,850
	Capital Outlay Fund	435,000
From General Fund		**7,625,630**
Fire Department	Debt Service Fund	99,180
Parks, Recreation and Cultural Services Fund	Debt Service Fund	655,750
	To Debt Service Fund	**754,930**
Police Department	Vehicle Replacement PD Fund	289,280
Public Works (Engineering and Facilities)	Vehicle Replacement PW Fund	3,980
Community Development	Vehicle Replacement CDD Fund	21,000
Parks, Recreation and Cultural Services	Vehicle Replacement PRCS Fund	55,300
	To Vehicle Replacement Funds	**369,560**
Fire Department	Equipment Replacement Fund	61,510
Electric Utility Fund	Equipment Replacement Fund	33,000
Wastewater Fund	Equipment Replacement Fund	33,500
Water Fund	Equipment Replacement Fund	33,500
	To Equipment Replacement Fund	**161,510**
Electric Utility Fund	General Fund	2,104,000
Wastewater Fund	General Fund	1,068,000
Water Fund	General Fund	780,000
Library Fund	General Fund	48,000
	To General Fund	**4,000,000**
Parks, Recreation and Cultural Services Fund	PRCS Capital Fund	164,200
	To PRCS Capital Fund	**164,200**
Electric Utility Operating Fund	Electric Utility Capital Outlay Fund	250,000
	To Electric Utility Capital Outlay Fund	**250,000**
GRAND TOTAL TRANSFERS IN AND OUT		**13,325,830**

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
03-044	COMM DEV	2011	VAN, MINI	DODGE	CARAVAN
03-079	COMM DEV	2015	SUV	JEEP	PATRIOT
03-086	COMM DEV	2015	SUV	CHEVROLET	TRAX
03-089	COMM DEV	2002	PICKUP, 1/2 TON EXT CAB	DODGE	DAKOTA
	COMM DEV Count	**4**			
04-013	ENG	2015	VAN	CHEVROLET	EXPRESS 2500
04-043	ENG	2000	PICKUP, 1/2 TON EXT CAB	FORD	F150
04-060	ENG	2002	PICKUP, 1/2 TON EXT CAB	CHEVROLET	C1500
04-090	ENG	2015	SEDAN, 4 DOOR	CHEVROLET	IMPALA
	ENG Count	**4**			
04-267	EUD	2009	GENERATOR, (HENNING SUBSTATION)	CATERPILLAR	D80-6
09-001	EUD	2000	TRUCK, DERRICK DIGGER	FREIGHTLINER	FL80
09-002	EUD	2009	TRUCK, BUCKET	FREIGHTLINER	M2-106
09-004	EUD	2002	PICKUP, 1/2 TON EXT CAB	DODGE	DAKOTA SPORT
09-010	EUD	2005	TRUCK, DERRICK DIGGER	INTERNATIONAL	7400
09-011	EUD	2005	TRUCK, DERRICK DIGGER	INTERNATIONAL	7400
09-012	EUD	2014	TRUCK, BUCKET	INTERNATIONAL	7400 SBA
09-013	EUD	2013	PICKUP, 1/2 TON	FORD	F150
09-014	EUD	1999	PICKUP, 1/2 TON	FORD	F-150
09-016	EUD	1999	SPORT VEH, 4 DOOR	CHEVROLET	BLAZER
09-017	EUD	2008	SUV, HYBRID FWD	FORD	ESCAPE
09-018	EUD	2010	SEDAN, 4 DOOR (City Manager)	TOYOTA	PRIUS
09-021	EUD	2015	PICKUP, 1 TON	FORD	F450
09-023	EUD	2011	TRUCK, BUCKET	FORD	F550 XL SUPER D
09-024	EUD	1999	VAN, MINI	CHEVROLET	ASTRO
09-027	EUD	1989	TRUCK, 1 TON SERVICE	FORD	E-350
09-037	EUD	2008	PICKUP, 1/2 TON	CHEVROLET	COLORADO
09-040	EUD	2009	SEDAN, 4 DOOR ELEC HYBRID	TOYOTA	PRIUS
09-041	EUD	2009	SEDAN, 4 DOOR ELEC HYBRID	TOYOTA	PRIUS
09-042	EUD	2010	TRUCK, FLATBED DUMP	FORD	F450
09-045	EUD	2008	PICKUP, 1/2 TON	CHEVROLET	COLORADO
09-046	EUD	2010	TRUCK, BUCKET	FORD	F550
09-049	EUD	2000	VAN	CHEVROLET	ASTRO
09-050	EUD	2011	PICKUP, 1 TON	FORD	F350
09-056	EUD	2015	PICKUP, 1/2 TON EXT CAB	FORD	F250
09-072	EUD	2015	PICKUP, 2 TON	FORD	F550
09-075	EUD	2014	PICKUP, 1 TON	FORD	F450
09-077	EUD	2012	TRUCK, BUCKET	FORD	F550 XL SUPER D
09-083	EUD	2014	TRAILER, SPILL RESPONSE	VICTORY	VICT714TA2
09-086	EUD	2000	VAN, 3/4 TON CARGO	CHEVROLET	2500 EXPRESS
09-087	EUD	2000	PICKUP, 1 TON	CHEVROLET	C-35
09-088	EUD	2013	PICKUP, 1/2 TON	FORD	F150
09-092	EUD	2010	COMPRESSOR	AIRMAN	185CFM
09-093	EUD	2011	PICKUP, 1 TON	FORD	F350
09-098	EUD	1965	TRAILER, UTILITY POLE	X	TCP4
09-100	EUD	1991	TRAILER, WIRE	SAUBER	1539-5
09-101	EUD	1993	PULLER, TRAILER MOUNTED UNDERGROUND	SHERMAN-REILLY	UDH-70-T
09-102	EUD	2001	TRAILER, WIRE PULLER	SAUBER	1570B
09-103	EUD	2003	TRAILER, FLATBED	WALTON	15 KFP
09-104	EUD	2008	TRAILER, EXCAVATOR W/800 GAL TANK	DITCH WITCH	FX60
09-105	EUD	2014	TRAILER, FIBER OPTIC	FOREST RIVER	CONTIN'L CARGO
09-106	EUD	2008	DIGGER, TRLR MOUNTED DERRICK	EZ HAULER	2500 MINI
09-107	EUD	2008	TRAILER, TANDEM AXLE	FABRIQUE PAR	S.D.P.
09-108	EUD	2003	FORKLIFT	MITSUBISHI	FGC15K
09-109	EUD	1990	TRAILER, UTILITY POLE	BUTLER	8031
09-110	EUD	1990	FORKLIFT	HYSTER	H100XL

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
09-111	EUD	2008	TRAILER, WITH UG CABLE PULLER	TSE	UP7O-BD
09-119	EUD	1970	TRAILER, EQUIP (HOT STICK TRAILER)	AB CHANCE	Y0010
09-123	EUD	1969	TRAILER, 2 WHEEL UTILITY	X	TCP10
09-126	EUD	1982	TRAILER, 6 X 10 FLATBED	TMS	X
09-128	EUD	1985	TRAILER, SINGLE REEL	TUFF BOY	X
09-136	EUD	2015	TRACTOR, 2WD	JOHN DEERE	310 SL
09-320	EUD	2002	SAW, WALK BEHIND ASPHALT	EDCO	SS20
09-321	EUD	1993	SAW, CLIPPER CEMENT	CLIPPER	X
09-334	EUD	1996	GENERATOR (ON TRK #23)	YAMAHA	EF1000
09-335	EUD	1996	GENERATOR (ON TRUCK #93)	YAMAHA	EF2600
09-336	EUD	1996	GENERATOR (ON TRK #50)	YAMAHA	EF2600
09-338	EUD	2003	GENERATOR	YAMAHA	EF2800I
09-339	EUD	1996	GENERATOR, PORTABLE (ON TRK #87)	YAMAHA	EF2600
09-347	EUD	1974	PRESS, HYDRAULIC	ENER PACK	P-84006
09-357	EUD	2009	GENERATOR, PORTABLE	HONDA	E-3000
09-363	EUD	1988	GENERATOR, PORTABLE	HONDA	EM650
09-372	EUD	1992	WELDER/GENERATOR PROTABLE	MILLER	BIG 40G
09-E003	EUD	2013	SPORT VEH, 4 DOOR ELECTRIC	NISSAN	LEAF SV
09-E005	EUD	2013	SPORT VEH, 4 DOOR ELECTRIC	NISSAN	LEAF SV
09-E079	EUD	2013	SPORT VEH, 4 DOOR ELECTRIC	NISSAN	LEAF SV
	EUD Count	**66**			
04-049	FACILITY	2012	TRUCK, 1 TON FLATBED W/STAKEBED	FORD	F450 SUPER DUTY
04-052	FACILITY	2010	BOOM, TELESCOPIC (SETS ON 04-101)	GENIE	Z-34/22
04-261	FACILITY	1981	GENERATOR, (2 FIREHOUSE)	ONAN	6KW
04-262	FACILITY	1975	GENERATOR, (3 FIREHOUSE)	KOHLER	7.5 KW
04-273	FACILITY	2003	GENERATOR (P.D.)	CUMMINS	COSM11
04-358	FACILITY	1986	GENERATOR, PORTABLE (TRK #48)	HONDA	EX1000
44-069	FACILITY	2003	PICKUP, 1/2 TON EXT CAB	CHEVROLET	S-10
04-080	FACILITY	2001	PICKUP, 1/2 TON	GMC	SONOMA
	FACILITY Count	**8**			
06-001	FIRE DEPT	2012	SEDAN, 4 DOOR	DODGE	CHARGER SE
06-002	FIRE DEPT	2013	PICKUP, 1/2 TON	CHEVROLET	SILVERADO
06-003	FIRE DEPT	2003	SPORT VEH, 4 DOOR 2X2	FORD	EXPEDITION
06-005	FIRE DEPT	2013	SUV, 4 DOOR	CHEVROLET	SUBURBAN
06-007	FIRE DEPT	2002	SPORT VEH, 4 DOOR 4X4	FORD	EXPEDITION XLT
06-008	FIRE DEPT	2000	PICKUP, 2-1/2 TON	FORD	F450
06-008A	FIRE DEPT	2013	PUMP	KUBOTA	E501C
06-009	FIRE DEPT	2013	VAN, HAZ MAT (WE DID NOT PURCH, STATE GRANT)	GMC	VANDURA 3500
06-011	FIRE DEPT	2004	ENGINE, FIRE	HIGH TECH	FIRE ENGINE
06-012	FIRE DEPT	2008	TRUCK, QUINT TILLER FIRE	AMLAF	TILLER
06-013	FIRE DEPT	2005	TRAILER, SAFETY HOUSE	SURREY	LTB
06-014	FIRE DEPT	2005	TRAILER, RESCUE TEAM GRANT	WELL CARGO	X
06-015	FIRE DEPT	2006	TRAILER, S.C.B.A.	METRO UTILITY	LIBERTY II
06-021	FIRE DEPT	2002	TRUCK, QUINT TILLER FIRE	LA FRANCE	QS-100
06-022	FIRE DEPT	1967	TRUCK, FIRE	GMC	FIRE TRUCK
06-023	FIRE DEPT	1997	ENGINE, FIRE	HITECH	FT
06-024	FIRE DEPT	2004	ENGINE, FIRE	PIERCE	QUANTAM
06-030	FIRE DEPT	2004	ENGINE, FIRE	PIERCE	QUANTAM
06-031	FIRE DEPT	1997	ENGINE, FIRE (#2032)	HITECH	FT
06-033	FIRE DEPT	1998	TRUCK, 2 TON UTILITY	FREIGHTLINER	FL70
06-338	FIRE DEPT	2006	TRUCK, FIRE (STATE LOANER) **NOT A CITY ASSET	HME/WEST STATES	TYPE 1 FIRE
	FIRE DEPT Count	**21**			
04-022	FLEET	2016	PICKUP, 1 TON UTILITY	FORD	F450
04-062	FLEET	1996	FORKLIFT, HEAVY DUTY	DAEWOO	G30S-2
04-122	FLEET	2011	PICKUP, 1/2 TON	FORD	F-150 XL
04-300	FLEET	2009	COMPRESSOR, LUBE ROOM	QUINCY	QT15

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
04-328	FLEET	1991	WASTEHER, STEAM & PRESSURE	AALADIN	5523
04-333	FLEET	1985	COMPRESSOR, AIR (VAN AIR COMPRESSOR)	KOHLER	K241S
04-335	FLEET	2009	FLOOR SCRUBER	NOBLES	ECH20
	FLEET Count	**7**			
07-101	HHS	1999	PICKUP, 1/2 TON EXT CAB	FORD	F150
	HHS Count	**1**			
04-263	LIBRARY	1997	GENERATOR, EMERGENCY	CAT OLYMPIAN	CD020
	LIBRARY Count	**1**			
04-104	MOTOR POOL	1997	SEDAN, 4 DOOR	PLYMOUTH	BREEZE
04-147	MOTOR POOL	2000	SEDAN, 4 DOOR	DODGE	STRATUS
04-181	MOTOR POOL	1999	SEDAN, 4 DOOR	DODGE	INTREPID
44-047	MOTOR POOL	2000	SEDAN, 4 DOOR CNG	HONDA	CIVIC GX
44-049	MOTOR POOL	1981	TRUCK, 1 TON FLATBED W/STAKEBED	CHEVROLET	C30
	MOTOR POOL Count	**5**			
04-145	PARKS & REC	1992	PICKUP, 1/2 TON EXT CAB	CHEVROLET	S10
07-002	PARKS & REC	1999	PICKUP, 1/2 TONN	CHEVROLET	SILVERADO 1500
07-004	PARKS & REC	2002	SEDAN, 4 DOOR	SATURN	L200
07-005	PARKS & REC	2000	VAN, 7 PASSENGER	DODGE	CARAVAN
07-006	PARKS & REC	2001	PICKUP, 3/4 TON	DODGE	RAM 2500HD SLT
07-008	PARKS & REC	2008	PICKUP, 1/2 TON	CHEVROLET	SILVERADO
07-009	PARKS & REC	1999	PICKUP, 1/2 TON EXT CAB	FORD	F-150
07-014	PARKS & REC	2001	PICKUP, 1/2 TON	DODGE	DAKOTA
07-018	PARKS & REC	2003	TRUCK, CNG DUMP	FREIGHTLINER	FL60
07-022	PARKS & REC	2001	VAN	CHEVROLET	G30 EXPRESS
07-029	PARKS & REC	2002	SEDAN, 4 DOOR	DODGE	STRATUS
07-030	PARKS & REC	2011	PICKUP, 1/2 TON	FORD	F-150
07-035	PARKS & REC	2010	VAN	CHEVROLET	EXPRESS
07-037	PARKS & REC	2008	PICKUP, 1/2 TON	GMC	SIERRA
07-038	PARKS & REC	1996	PICKUP, 1/2 TON	DODGE	RAM 1500
07-048	PARKS & REC	2003	BACKHOE, LOADER	JOHN DEERE	110
07-049	PARKS & REC	2014	TRACTOR, 2WD	MASSEY FERGUSON	2635
07-069	PARKS & REC	2001	TRUCK, FLATBED	GMC	SIERRA
07-072	PARKS & REC	2013	PICKUP, 3/4 TON	CHEVROLET	SILVERADO
07-073	PARKS & REC	2014	PICKUP, 1/2 TON	FORD	F150
07-079	PARKS & REC	2014	PICKUP, 1/2 TON	FORD	F150
07-086	PARKS & REC	2012	PICKUP. 1 TON CLUB CAB	CHEVROLET	C3500
07-126	PARKS & REC	1998	TRUCK, 1 TON DUMP	DODGE	RAM 3500
	PARKS & REC Count	**23**			
05-001	POLICE DEPT	2002	TRAILER, 38' MOBILE COMMAND (PULLED BY FIRE DEPT TRK)	EAGLE	CCH
05-001A	POLICE DEPT	2002	GENERATOR (PURCH W/2002 38' MOBILE COMMAND TRLR)	ONAN	12.5KW
05-003	POLICE DEPT	2014	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-005	POLICE DEPT	2015	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-008	POLICE DEPT	2014	SEDAN, 4 DOOR	FORD	INTERCEPTOR
05-009	POLICE DEPT	2014	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-012	POLICE DEPT	2008	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-014	POLICE DEPT	2016	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-015	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-016	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-017	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
05-018	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-019	POLICE DEPT	2014	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-020	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-021	POLICE DEPT	2015	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-022	POLICE DEPT	2013	SUV, 4 DOOR	FORD	EXPLORER AWD
05-024	POLICE DEPT	2016	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-028	POLICE DEPT	2010	SEDAN, 4 DOOR (REPL'S 45-030)	FORD	CRWN VIC-PATROL
05-029	POLICE DEPT	2016	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-030	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-032	POLICE DEPT	2015	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-033	POLICE DEPT	2014	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-034	POLICE DEPT	2013	SUV, 4 DOOR	FORD	EXPLORER AWD
05-038	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-039	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-040	POLICE DEPT	2015	MOTORCYCLE	ZERO MOTORCYCLE	DS Z-FORCE 12.5
05-041	POLICE DEPT	2015	MOTORCYCLE	ZERO MOTORCYCLE	DS Z-FORCE 12.5
05-043	POLICE DEPT	2011	MOTORCYCLE	HARLEY DAVIDSON	ROADKING
05-044	POLICE DEPT	2006	MOTORCYCLE	HARLEY DAVIDS	FHLP- I
05-047	POLICE DEPT	2011	MOTORCYCLE	HARLEY DAVIDSON	ROADKING
05-048	POLICE DEPT	2010	MOTORCYCLE	HARLEY DAVIDSON	RS
05-050	POLICE DEPT	2002	PICKUP, 3/4 TON (ANIMAL CONTROL)	DODGE	RAM 2500
05-052	POLICE DEPT	2012	PICKUP, 1/2 TON	FORD	F250
05-053	POLICE DEPT	2015	RADAR, TRAILER	ALLMAND	
05-054	POLICE DEPT	2014	TRAILER, MESSAGE BOARD	STALKER	360
05-055	POLICE DEPT	2013	TRAILER, RADAR	KUSTOM SIGNAL	X
05-057	POLICE DEPT	2013	TRAILER, MESSAGE BOARD	STALKER	360
05-058	POLICE DEPT	2001	TRAILER, RADAR	KUSTOM	I
05-059	POLICE DEPT	2005	VAN, UNDERCOVER SWAT	FORD	E-450
05-063	POLICE DEPT	2006	VAN	CHEVROLET	EXPRESS 2500
05-065	POLICE DEPT	2014	SWAT, BATT	FORD	F550
05-066	POLICE DEPT	2002	TRAILER, DUI	MIGHTY MOVER	31095-22
05-072	POLICE DEPT	2012	SEDAN, 4 DOOR (REPL'S '97 MUSTANG NOW IN MTR POOL)	CHEVROLET	IMPALA
05-073	POLICE DEPT	2012	PICKUP, 1/2 TON CREW CAB 4x2	FORD	F150
05-074	POLICE DEPT	2012	SEDAN, 4 DOOR	FORD	FUSION SE
05-075	POLICE DEPT	2014	SEDAN, 4 DOOR	BUICK	LACROSSE
05-076	POLICE DEPT	2014	VAN	CHRYSLER	TOWN & COUNTRY
05-077	POLICE DEPT	2015	SEDAN, 4 DOOR	HYUNDAI	SONATA
05-078	POLICE DEPT	2008	SEDAN, 4 DOOR	FORD	CRWN VIC-ADMIN
05-079	POLICE DEPT	2015	SEDAN, 4 DOOR	CHEVROLET	IMPALA LTZ
05-083	POLICE DEPT	2014	SEDAN 4 DOOR	TOYOTA	COROLLA
05-085	POLICE DEPT	2015	SEDAN, 4 DOOR	HYUNDAI	SONATA
05-086	POLICE DEPT	2013	SEDAN, 4 DOOR	FORD	TAURUS-ADMIN
05-087	POLICE DEPT	2012	SEDAN, 4 DOOR	TOYOTA	CAMRY
05-090	POLICE DEPT	2013	SEDAN, 4 DOOR	FORD	TAURUS SEL
05-091	POLICE DEPT	2014	SEDAN, 4 DOOR	HYUNDAI	SONATA

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
05-092	POLICE DEPT	2014	SEDAN, 4 DOOR	CHEVROLET	IMPALA LTZ
05-093	POLICE DEPT	2002	SEDAN, 4 DOOR	FORD	CRWN VIC-ADMIN
05-094	POLICE DEPT	2009	PICKUP, 1/2 TON (Leased)	GMC	SIERRA
05-095	POLICE DEPT	2008	SEDAN, 4 DOOR	FORD	CROWN VIC-ADMIN
05-096	POLICE DEPT	2008	SEDAN, 4 DOOR	FORD	CROWN VIC
05-097	POLICE DEPT	2013	SEDAN, 4 DOOR	FORD	TAURUS-ADMIN
05-098	POLICE DEPT	2015	SEDAN, 4 DOOR	CHEVROLET	IMPALA LTZ
05-099	POLICE DEPT	2013	SEDAN, 4 DOOR	FORD	FUSION-AB 109
05-101	POLICE DEPT	2000	SEDAN, 4 DOOR	FORD	CRWN VIC-CADET
05-104	POLICE DEPT	2015	SEDAN, 4 DOOR	CHEVROLET	MALIBU 2LT4
05-109	POLICE DEPT	2007	VAN, MINI	FORD	FREESTAR
05-120	POLICE DEPT	2004	VAN, MINI	DODGE	CARAVAN
05-121	POLICE DEPT	2001	VAN, MINI	FORD	WINDSTAR
05-122	POLICE DEPT	2002	VAN, MINI	DODGE	CARAVAN
05-124	POLICE DEPT	2015	SCOOTER, PARKING ENFORCEMENT	INTERCEPTOR II	GO-4
05-D052	POLICE DEPT	1994	TRUCK, 1 TON (BOMB)	FORD	ECONOLINE E350
05-D056	POLICE DEPT	2001	VAN (DONATED BY FORD CONST CO)	FORD	E150
05-D065	POLICE DEPT	1990	TRUCK, ARMORED SWAT 2 TON	FORD	F700
05-D067	POLICE DEPT	2002	VAN (DONATED FROM CRIME STOPPERS)	CHEVROLET	ASTRO
05-D100	POLICE DEPT	2008	PICKUP, 1/2 TON	DODGE	RAM 1500
05-D102	POLICE DEPT	2015	SUV	CHEVROLET	EQUINOX
05-D110	POLICE DEPT	1996	SEDAN, 4 DOOR	FORD	CRWN VIC-ADMIN
	POLICE DEPT Count	**78**			
04-002	STREETS	2009	TRUCK, 1 TON DUMP	FORD	F350XL
04-005	STREETS	1995	TRUCK, 1 TON DUMP	GMC	3500 SL
04-006	STREETS	1998	TRUCK, 1 1/2 TON AERIAL	GMC	3500HD
04-006A	STREETS	2010	GENERATOR (TRK #04-006)	HONDA	EB3000
04-010	STREETS	1997	PICKUP, 1/2 TON	DODGE	DAKOTA
04-015	STREETS	1990	TRUCK, DUMP	INTERNATIONAL	4900
04-016	STREETS	2015	TRUCK, DUMP W/SCRAPER	FREIGHTLINER	PB LOADER
04-019	STREETS	1992	TRUCK, W/DUMP BODY	INTERNATIONAL	4900
04-023	STREETS	2002	LOADER, TRACTOR	CASE	570MXT
04-039A	STREETS	2010	MOTOR, PONY (WASTE purchased w/original Vac-con)	JOHN DEERE	4045HF285
04-040	STREETS	2009	LOADER, TRACTOR	JOHN DEERE	244J
04-050	STREETS	1997	TRAILER, 5 TON TANDEM	ZIEMAN	1150E
04-051	STREETS	1968	TRUCK, 2 TON BOOT	FORD	C600
04-059	STREETS	1991	TRUCK, DUMP	INTERNATIONAL	4900
04-061	STREETS	1999	TRUCK, 1 1/4 TON PAINT	FORD	F-450
04-064	STREETS	2013	PICKUP, 1/2 TON EXT CAB	CHEVROLET	SILVERADO 1500
04-066	STREETS	1978	TRAILER, 3 TON TANDEM AXLE	HOMEMADE	X
04-067	STREETS	2001	TRUCK, 2 TON DUMP	FORD	F350 SUPER DUTY
04-071	STREETS	1974	TRAILER, 10 TON TILTBED	TUFFBOY	FB TILT
04-077	STREETS	2002	TRAILER, UTILITY	JACOBSON	H683
04-078	STREETS	1997	TRUCK, 1 TON DUMP	FORD	F350
04-081	STREETS	2013	PICKUP, 1/2 TON EXT CAB	CHEVROLET	SILVERADO 1500
04-084	STREETS	2003	TRUCK, CNG DUMP	FREIGHTLINER	FL80
04-091	STREETS	1978	TRUCK, UTIL BODY	FORD	C7000
04-102	STREETS	1978	PICKUP, 3/4 TON FLATBED	CHEVROLET	C20
04-105	STREETS	2005	SWEEPER, CNG STREET	ELGIN	CROSSWIND J+

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
04-105A	STREETS	2005	PONY MOTOR	ESG 642	POWER TECH
04-107	STREETS	2001	ROLLER, RUBBER TIRE	HYSTER	HYPAC 530AH
04-108	STREETS	2000	SWEEPER, PORTABLE STREET	GREEN MACHINE	414RS
04-110	STREETS	2007	ROLLER	INGERSOLL RAND	DD-31HF
04-111	STREETS	1992	TRAILER, 4 TON TILTBED	ZIEMAN	1140E
04-114	STREETS	2009	APPLICATOR, ASPHALT SEALER	CRAFCO	3CD1-DZP01
04-117	STREETS	2009	LOADER, TRACTOR W/HOE & BUCKET	CATERPILLAR	257B2
04-118	STREETS	1986	TRAILER, 3 TON TANDEM TILTBED	ROADLINE	X
04-119	STREETS	1994	SWEEPER, PORTABLE	SWEEPSTER	CP86
04-121	STREETS	1998	PICKUP, 1/2 TON EXT CAB	FORD	RANGER
04-123	STREETS	2001	SWEEPER, STREET	TYMCO	FL70
04-128	STREETS	2009	BACKHOE	JOHN DEERE	310SJ
04-130	STREETS	1986	TRAILER, 1/2 TON 2 - WHEEL	HOMEMADE	DEMPSEY
04-131	STREETS	2007	SWEEPER, CNG STREET	TYMCO	600/BAH
04-133	STREETS	2003	COMPRESSOR, TOWABLE AIR	INGERSOLL RAND	P185WJD
04-134	STREETS	2006	TRAILER	MIRAGE	MKL610SA
04-135	STREETS	1997	ROLLER, VIBRATORY	INGERSOLL RAND	DD-22
04-148	STREETS	2015	VAN, GRAFFITI	FORD	TRANSIT VAN
04-179	STREETS	2001	TRUCK, 2 TON DUMP	FORD	F350
04-185	STREETS	1996	PICKUP, 1/2 TON	DODGE	DAKOTA SPORT
04-301	STREETS	1972	DRILL, EARTH	GROUND HOG	C17
04-302	STREETS	1990	PLATE, VIBRO	TAMPER	VPG160K
04-305	STREETS	2011	WACKER, VIBROPLATE	WACKER	2470#-CF
04-307	STREETS	1982	COMPRESSOR, AIR 5.0 HP	CHAMPION	1WCV20C
04-308	STREETS	2010	BLOWER (ON WHEELS)	LITTLE WONDER	
04-311	STREETS	1999	GRINDER, TRAFFIC LINE	EDCO	TLR7-11H
04-315	STREETS	1971	OPENER, HYDRAULIC VALVE	FONTANA	EF45
04-316	STREETS	1989	GENERATOR, PORTABLE	HONDA	EB3500-X
04-317	STREETS	1988	PLATE, VIBRO	WACKER	UPG160K
04-318	STREETS	1999	TAMPER, WACKER	WACKER	BS600
04-319	STREETS	2001	TAMPER	WACKER	BS600
04-321	STREETS	2006	HAMMER, JACK	ATLAS COPCO	COBRA COMBI
04-322	STREETS	1972	SPREADER, SAND	BURCH	CO-65
04-324	STREETS	1976	MOWER, PORTABLE	SARLO	8261/C
04-325	STREETS	1964	DISK, 2 - ROW TOWED	TOWNER	DISC
04-326	STREETS	1987	TAMPER	WACKER	BS60Y
04-327	STREETS	1976	BLASTER, SAND	SARACCO	44000
04-330	STREETS	1981	SWEEPER, VACUUM	BILLY GOAT	BG60A
04-336	STREETS	1998	GENERATOR (TRK #04-006)	HONDA	GNEM-3500
04-343	STREETS	1981	PUMP, WATER	THOR	51T
04-344	STREETS	1982	BUCKET, LEAF	PB	X
04-345	STREETS	1978	BUCKET, LEAF	PB	X
04-346	STREETS	1995	BUCKET LEAF	PB LOADER	PB
04-353	STREETS	2007	TAMPER, WACKER	WACKER	VP1135AW
04-355	STREETS	1986	PUMP, PORTABLE TRASH	HOMELITE	121TP21A
04-356	STREETS	1992	SPRAYER, AIRLESS	GRACO LINELAZER	3500
04-360	STREETS	2006	SAW, CONCRETE	MK	1613H
04-362	STREETS	1983	GENERATOR, PORTABLE	HONDA	3000
04-364	STREETS	1988	BUCKET, LEAF	HOME MADE	X
04-365	STREETS	1988	SPRAYER, WEED	REARS	AR703
04-366	STREETS	1989	BLASTER, WATER SAND	KEW	4503KB
04-367	STREETS	2014	PAVER, ASPHALT	LEEBOY	8500C
04-368	STREETS	1991	BROOM, PUSH	X	1991
04-369	STREETS	1978	BROOM, PUSH	PB LOADER	1978
04-370	STREETS	2006	GRINDER, PORTABLE	SMITH	SPS8
	STREETS Count	**81**			

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
04-085	SWTP	1999	PICKUP, 1/2 TON EXT CAB	FORD	F-150
04-144	SWTP	2013	FORKLIFT, TURNER PLANT	MITSUBISHI	FGC25N3
04-149	SWTP	2015	CUSHMAN	CUSHMAN	HAULER
	SWTP Count	**3**			
10-051	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-052	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-053	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-054	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-055	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-056	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-057	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-058	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-059	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-060	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-061	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-062	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-063	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
	TRAN-D Count	**13**			
04-047	TRAN-G	2014	SUV, 4 DOOR	CHEVROLET	TRAVERSE
10-006	TRAN-G	2009	STARCRAFT DAR BUS	FORD	E450
10-007	TRAN-G	2009	STARCRAFT DAR BUS	FORD	E450
10-008	TRAN-G	2009	STARCRAFT DAR BUS	FORD	E450
10-009	TRAN-G	2009	STARCRAFT DAR BUS	FORD	E450
10-030	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-031	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-032	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-033	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-034	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-035	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-050	TRAN-G	2001	TROLLEY CNG	CHAMPLAIN	1608, CT277
	TRAN-G Count	**12**			
04-003	WASTE	2010	PICKUP, 1/2 TON 4X4	FORD	F150
04-004	WASTE	2014	SUV, 4 DOOR	CHEVROLET	TRAVERSE
04-024	WASTE	1990	BACKHOE, TRACTOR	CASE	580 K
04-032	WASTE	1992	VAN, TV CAMERA	FORD	E350
04-037	WASTE	2011	CLEANER, VAC-CON SEWER	INTERNATIONAL	7500
04-037A	WASTE	2011	PONY MOTOR (In above price)	INTERNATIONAL	TCD2012L042V
04-038	WASTE	2015	CLEANER, VAC-CON SEWER	FREIGHTLINER	114SD
04-038A	WASTE	1998	MOTOR, PONY (in above price)	JOHN DEERE	4045TF150
04-100	WASTE	1980	TRAILER, TILTBED	NORWEST	TE 1212
04-112	WASTE	2012	MOWER, FLAIL	VRISIMO	C172
04-113	WASTE	2002	FORKLIFT	MITSUBISHI	FG25K
04-127	WASTE	2014	VAN, 8 PASSENGER	DODGE	GRAND CARAVAN
04-129	WASTE	2012	LOADER, TRACTOR	JOHN DEERE	210K
04-137	WASTE	2010	VAN, MINI	DODGE	GRAND CARAVAN
04-138	WASTE	1990	PUMPER, PIT HOG SLUDGE	JOHN DEERE	4039T
04-139	WASTE	2003	PICKUP, 3/4 TON	GMC	2500 SIERRA
04-140	WASTE	2007	MULE, UTILITY VEHICLE	KUBOTA	RTV900G6-K
04-141	WASTE	2010	MULE, UTILITY VEHICLE	KUBOTA	RTV900G9-H
04-142	WASTE	2008	PUMP, STORM/WASTETEWATER	VOLVO	TAD721VE
04-143	WASTE	2013	UTILITY VEHICLE, 4 SEAT	KUBOTA	RTV114OCPX-H
04-146	WASTE	2010	VAN, MINI	DODGE	GRAND CARAVAN
04-182	WASTE	1983	VAN, STEP	FORD	E350
04-264	WASTE	1997	GENERATOR, N/E SANITARY (N.E. LIFT STATION ON CLUFF)	KOHLER	30RHZ02 - 10 KW
04-266	WASTE	2003	GENERATOR, RIVERGATE SANITARY	OLYMPIAN	G20F3
04-268	WASTE	1986	GENERATOR, PARKWEST SANITARY LIFT STATION	KOHLER	20RZ - 20 KW

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
04-269	WASTE	1986	GENERATOR, WOODLAKE SANITARY LIFT STATION	ONAN	20OES15R/24164B
04-271	WASTE	1998	GENERATOR, TIENDA DRIVE SANITARY LIFT STATION	OLYMPIAN	98A00423S
04-272	WASTE	2003	GENERATOR, HARNEY LANE	OLYMPIAN	G80431
04-306	WASTE	1999	GENERATOR, (TRK #70) PORTABLE	HONDA	2500
04-309	WASTE	1989	PUMP, WATER	WACKER	PT2A
04-314	WASTE	1989	PUMP, WATER	WACKER	PT3A
04-323	WASTE	2015	SAW, CONCRETE/ASPHALT SELF PROPELLED	WACKER	PUMP PTS4V
04-337	WASTE	2012	GENERATOR (04-032)	HONDA	EU2000i
04-338	WASTE	2012	PUMP, BYPASS TRASH	HONDA	WT30X
04-348	WASTE	1989	GENERATOR, (TRK #125) PORTABLE	HONDA	2200
04-351	WASTE	1997	TAMPER (TRK #41 SPARE)	WACKER	BS62Y
04-354	WASTE	2015	PUMP, TRAILER MOUNTED 6" TRASH	GODWIN	CD150M
04-371	WASTE	1992	WELDER, PORTABLE (WELDAN PWR G800, MAINT BY WS MECH)	LINCOLN	G8000
04-373	WASTE	1992	PUMP, PORTABLE TRASH (SHED #2 MSC)	WACKER	PT2A
44-040	WASTE	1994	LOADER, TRACTOR	JOHN DEERE	244E
	WASTE Count	**40**			
04-069	WATER	2015	SUV	CHEVROLET	EQUINOX
04-072	WATER	2015	PICKUP, 1/2 TON CREW CAB	DODGE	1500
04-200	WATER	1995	GENERATOR, (WELL # 7) EMERGENCY	CAT	SR4B
04-222	WATER	2005	GENERATOR, (WELL # 22) EMERGENCY	OLYMPIAN	D150P6
04-255	WATER	1995	GENERATOR, (WELL # 9) EMERGENCY	CAT	S4RB
04-256	WATER	1969	GENERATOR, (WELL # 13) EMERGENCY	GM	100 KW
04-257	WATER	1996	GENERATOR, (WELL # 5) EMERGENCY	CAT	SR4B
04-258	WATER	2001	GENERATOR, (WELL # 21) EMERGENCY	CAT	SR4B
04-259	WATER	1995	GENERATOR, (WELL # 16) EMERGENCY	CAT	SR4B
04-260	WATER	1996	GENERATOR, (WELL # 4 R) EMERGENCY	CAT	SN4
04-274	WATER	2005	GENERATOR, (W SLOUGH) EMERGENCY	CAT	SR414V
04-275	WATER	2005	GENERATOR, (W SLOUGH) EMERGENCY	CAT	3516B TA
04-304	WATER	1996	SAW, CONCRETE/ASPHALT SELF PROPELLED	HONDA	SS18
04-312	WATER	2001	SAW, ASPHALT/CONCRETE	TARGET	ES-14
04-320	WATER	1970	BLOWER, FRESH AIR MANHOLE	HOMELITE	X
	WATER Count	**15**			
04-001	WWW	1991	TRUCK, DUMP (CUMMINS)	DODGE	RAM 350
04-017	WWW	2013	PICKUP, 1/2 TON	CHEVROLET	SILVERADO
04-025	WWW	2015	SEDAN, 4 DOOR	FORD	FUSION
04-027	WWW	1996	BACKHOE, LOADER	JOHN DEERE	310D
04-028	WWW	2010	COMPRESSOR, AIR 4-CYL DSL	AIRMAN	185CFM
04-030	WWW	2015	SEDAN, 4 DOOR	FORD	FUSION
04-033	WWW	2007	BACKHOE	JOHN DEERE	310J
04-041	WWW	2012	TRUCK, 2 TON SUPERCAB	FORD	F550
04-045	WWW	2006	PICKUP, 1 TON UTILITY	CHEVROLET	SILVERADO 3500
04-046	WWW	2013	PICKUP, 1 TON UTILITY	CHEVROLET	SILVERADO 3500
04-053	WWW	2001	PICKUP, 3/4 UTIL	DODGE	RAM 2500HD
04-063	WWW	2000	PICKUP, 3/4 TON UTILITY	GMC	C2500
04-070	WWW	2009	TRUCK, W/UTIL BOX	FORD	F550
04-082	WWW	2000	PICKUP, 3/4 TON UTILITY	GMC	SIERRA 2500
04-083	WWW	2012	PICKUP, 3/4 TON EXT CAB	FORD	F250
04-093	WWW	2014	PICKUP, 3/4 TON UTILITY	FORD	F250
04-103	WWW	1991	TRAILER, 2 WHEEL	X	TRAILER
04-106	WWW	2001	SEDAN, 4 DOOR	DODGE	INTREPID
04-109	WWW	2014	COMPRESSOR, AIR 185 CFM	AIRMAN	185CFM
04-116	WWW	2010	TRUCK, 2 1/2 TON FLATBED	FORD	F750
04-124	WWW	2004	TRAILER, PIPEHUNTER VAC	UNGRD	VARIED
04-125	WWW	2003	TRUCK, CNG	FREIGHTLINER	FL60

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
04-132	WWW	2010	COMPRESSOR, AIR 185 CFM	AIRMAN	185CFM
04-136	WWW	1991	TRUCK, BOOM	INTERNATIONAL	4900
04-265	WWW	2003	GEN, MOKE SANITARY (TURNER/WINTON, ADD'L 5 YR WARR)	S & L	XXX
04-303	WWW	2007	SAW, CONCRETE	EDCO	SK14-13H
04-310	WWW	2010	TAMPER, WACKER	WACKER	BS6021
04-313	WWW	1970	GENERATOR, PORTABLE	MCCOLLUTH	X
04-329	WWW	1962	RODDER, FLEXIBLE SEWER	X	RODDER
04-331	WWW	2009	GENERATOR, (TRK #70) PORTABLE	HONDA	2000
04-332	WWW	2009	GENERATOR, (TRK #125) PORTABLE	HONDA	2000
04-334	WWW	2012	RAMMER, TAMPER	MULTIEQUP	MTX60
04-341	WWW	1984	GENERATOR, PORTABLE	KUBOTA	A2200
04-352	WWW	2010	TAMPER, WACKER	WACKER	BS6021
04-359	WWW	1983	GENERATOR, PORTABLE	HONDA	E1500
04-073	WWW	2014	PICKUP, SUPERCAB 1 TON UTIL	FORD	F250
04-074	WWW	2015	TRUCK, 1 TON UTILITY BODY	FORD	F-350
04-076	WWW	2001	PICKUP, 3/4 TON	DODGE	BR2500
	WWW Count	**38**			
	Grand Count	**420**			