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2011 - 2012
BUDGET

CITY OF LODI
CALIFORNIA

City of Lodi
Mission Statement

"The City of Lodi's purpose is to enhance the quality of life for Lodi residents reflecting our high community standards."

2011-2012

Budget

Bob Johnson, Mayor
JoAnne Mounce, Mayor Pro-Tempore
Larry D. Hansen, Council Member
Phil Katzakian, Council Member
Alan Nakanishi, Council Member

Konradt Bartlam, City Manager

Prepared by the Staff
of the
City of Lodi

CITY OF LODI, CALIFORNIA

2011-2012
CITY OF LODI
FINANCIAL PLAN AND BUDGET

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2011-2012
CITY OF LODI
FINANCIAL PLAN AND BUDGET

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CITY COUNCIL
BOB JOHNSON, Mayor
JOANNE MOUNCE, Mayor Pro Tempore
LARRY D. HANSEN
PHIL KATZAKIAN
ALAN NAKANISHI

CITY OF LODI

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KONRADT BARTLAM
City Manager

RANDI JOHL, City Clerk

D. STEPHEN SCHWABAUER
City Attorney

June 2, 2011

Dear Honorable Mayor and Council Members:

I am pleased to submit for your approval a proposed balanced budget for Fiscal Year (FY) 2011/12. This budget represents my first as your City Manager and was arrived at with a lot of work and tremendous cooperation.

The impacts of the global economic recession continue to affect Lodi's families, businesses, institutions and our municipal corporation. Although economic times continue to be difficult throughout the region, Lodi seems to be weathering the storm. Core base General Fund revenues (excluding one-time sources) are projected not to decline this year as they have for the past two years. Core General Fund revenues in FY 2011/12 are a projected $41,108,340, an increase of $971,490 over FY 2010/11 budgeted revenues. While we are pleased that we are near or at the bottom of the recession, our core General Fund revenues have declined $4 million dollars compared to four years ago.

The viability of the General Fund has been our greatest concern. The General Fund is dependent upon tax revenues and is the most vulnerable to economic downturns. While it is not the largest of the City's funds, it may be its most important. It is the backbone of the municipal corporation and a financially healthy city requires a healthy General Fund. Expenses for police, fire, administration, economic development and other essential public services all come from the General Fund. It houses the majority of city employees.

The case can be made that the City of Lodi is not only surviving the recession, but it is thriving. It is taking the actions necessary to establish the framework for a more sustainable organization. The tax base is now more diverse and less dependent upon a single source of retail sales tax, permanent reductions have been made to the municipal work force and greater efficiency in the delivery of city services has been established. We have examined ways to make every City service more efficient, streamlining and consolidating where possible.

In this past year, the functions of the Parks and Recreation Department and the Community Center were functionally consolidated into a new single department – Parks, Recreation and Cultural Services (PRCS). The staff efficiencies and cross utilization of facilities will be a bonus for our citizenry. The FY 2011/12 budget brings these functions into the new department.

The City has reduced its work force by over 19 percent over the past seven years, from 470 full-time budgeted employees in 2004/05 to 383 full-time budgeted employees in 2011/12. The City reduced monthly work hours for many employees. Although there have been reductions in frequency, or delays in timeliness, the City nevertheless continues to offer the same basic range of municipal services.

We have laid out a plan to implement the State mandate for residential water meters and made progress in reduction of water consumption. In FY 2010/11, Lodi began installing water meters en masse and started billing residents with water meters based upon water consumption and not solely on an unsophisticated method based upon the number of bedrooms per household. In approximately seven years, all Lodi residents will have water meters installed.

In an effort to clarify General Fund reserve policies, the City Council adopted a General Fund reserve policy in conjunction with the FY 2010/11 budget. Cities, like businesses and households, need some type of financial "cushion" against the potential shock of unanticipated circumstances and poor economies. The adopted policy sets a target of 8 percent of General Fund revenue as a "catastrophic" reserve with a target of the next 8 percent of revenues set aside as an "economic" reserve. While the City is not able to fully fund both elements of these reserves at the moment, the adopted policy provides a guideline for the staff and Council in preparing and prioritizing budget requirements.

The recession is a "buyers market" creating the opportunity for Lodi to take advantage of low construction costs to proceed with major capital efforts. Significant projects expected to be undertaken during the year include construction of a Surface Water Treatment Plant ($28.8 million), a biosolids dewatering plant ($4.5 million), water meter installation ($2.3 million), wastewater main replacement ($2.1 million) and underground electric cable maintenance ($1.2 million). As it is proposed, this budget continues to take advantage of the current bid climate and proposes as many projects as possible focusing on maintenance and replacement of existing facilities and projects that reduce the City's recurring operational costs, letting it operate more efficiently.

As we look beyond this next fiscal year into the future, Lodi is very well-positioned. The City Council recently adopted a new Comprehensive General Plan that artfully maintains Lodi's compact urban character yet provides for jobs and economic growth. In the future, Lodi will be a city accommodating a population of 99,000 and 51,000 jobs, while remaining the densest in San Joaquin County.

Fiscal Year 2011/12 Budget Issues

This budget has several unique twists and issues. Three particular points are worthy of highlighting: (1) employee costs and contributions; (2) capital programs; and (3) cost increases beyond the City's control.

The City has been operating under annual concession agreements with all of its bargaining units. The combination of expiring concessions, cost increases beyond the City's control and scheduled cost increases results in approximately a $6.6 million increase in costs over the prior year budget. The City has closed this gap through a combination of concession agreements with bargaining units that will carry the City through the 2011/12 fiscal year, management actions to reduce costs and early retirements.

<u>Employee costs and contributions</u> – Prior to the economic downturn, Lodi aggressively moved to manage employee expenses. Positions not deemed vital to City operations were held vacant, and other departmental expenses were closely monitored. Importantly, as the economy plummeted, in March 2009, City employees made a number of salary and benefit concessions to reduce salary costs, including salary reductions, furloughs, and waiving of the City's deferred compensation match. These concessions alone were valued at over $2.3 million for FY 2009/10, $2.7 million for FY 2010/11 and it is expected that employees will contribute a similar amount for FY 2011/12. Consequently, the City has largely avoided employee layoffs and drastic service cuts so common in other cities.

I am appreciative of the sacrifices and services of our employees. We realize that our primary responsibility is to provide a high level of service to our community, and these sacrifices have allowed the City that high level of quality service to our citizens during a particularly challenging time. Through prudent management, and employee involvement and sacrifice, the City of Lodi has been proud to meet its commitment to those we serve.

The City has also used early retirement to reduce the work force. In FY 2009/10, 13 employees retired with this incentive that produced a salary savings, not including benefits, of $1,148,000. In FY 2010/11, an additional four employees took advantage of early retirement for an additional savings of $457,140. For FY 2011/12, 15 employees have indicated they would accept early retirement, thereby saving the City an additional $1.4 million.

Capital Programs – The City continues to utilize one-time funds for capital maintenance, rather than on-going operations. In prior years, the City assessed its physical plant and is using one-time funds generated by the Lodi Energy Center to address deferred maintenance projects on its buildings. Scheduled to be completed this year are improvement to the heating/cooling systems in City Hall, various roof and gutter replacement projects and a retrofit of a portion of the unused space in the former public safety building. Additionally, the FY 2011/12 budget allocates $300,000 toward the replacement of Fire Station #2. The above projects total just over $1 million.

Costs Beyond the City's Control – While we are pleased that revenues have stabilized, we are seeing costs rise for retirement and insurance. CalPERS has provided estimates for the City's contribution to the pension plan that are significantly higher than past years and are continuing to rise. For FY 2010/11, the total contribution rate for Safety personnel was 32.838 percent while the total contribution rate for Miscellaneous personnel was 18.727 percent. For FY 2011/12, the rates are 39.380 percent for Safety personnel and 20.68 percent for Miscellaneous personnel. CalPERS has projected these rates to increase to 44.5 percent for Safety and 24.9 percent for Miscellaneous personnel for FY 2013/14.

A second cost increase that is a cause of concern is medical insurance. City medical insurance costs are estimated to increase by 12 percent. The estimated General Fund increase is $400,000 with a total City-wide medical premium cost of nearly $5.8 million. It is anticipated that health insurance costs will also continue to climb every year for the next several years.

A third cost increase that is a cause of concern is worker's compensation. The City is self-funded for worker's compensation costs. During FY 2009/10, we saw a significant increase in the cost and severity of our claims. This, in turn, translated into higher projected future liabilities for this program. The combination of events raised the City's projected liability by about $2.2 million. The City has seen moderation of claims activity and is engaging our actuary to update its calculations based upon the new data. It is anticipated that the new trend data will significantly lower the future reserve requirement.

All Funds

The City uses fund accounting to track expenses and revenues for different purposes. Funds are self-balancing sets of accounts, or can be thought of as various businesses under the control of the City Council. For the purposes of comparing year-to-year or against other cities, it is common to add all revenues and expenses from all funds. This is the all-fund budget.

The all-fund budget expenditures for FY 2011/12 are $209,707,740. This is an increase of approximately $30.4 million, or 16.9 percent from the previous year's original budget. The increase in expenditures is mostly attributed to an increase in capital projects resulting from the Surface Water Treatment Plant.

The single-largest fund of the City is the Electric fund at $71,920,380. The second-largest fund, excluding capital outlay, is the General Fund at $41,255,340. Other funds of note: Street Fund, $4,241,290; Water Fund, $41,579,180; Wastewater Fund, $20,276,400; the newly consolidated Parks, Recreation and Cultural Services Fund $5,785,940 and Library Fund, $1,426,950.

The overall staffing levels for all-funds are 383 full-time funded positions. This is 35 positions less than FY 2010/11, or approximately 8 percent. Staffing decreased during the course of the year with employees participating in the early retirement program. The staffing levels for FY 2011/12 reflect the early retirement of 15 employees by June 30, 2011.

By comparison, in FY 2003/04 the City had 478 authorized positions, and this figure did not include the contract positions in Electric Utility.

General Fund

The General Fund's primary source of revenue is taxes. It is the discretionary fund for basic government services such as public safety, economic development, and provides financial support via transfers for parks, recreation, arts, library, and cultural programs. It supports the debt payment related to the 2002 General Fund bond for the Police Station, Hutchins Street Square, and downtown improvements. The FY 2011/12 budget again provides basic funding for the full range of municipal services with the greatest emphasis on public safety.

In recent budgets, one of the primary tasks has been to maintain the viability of the General Fund. A measurement of the funds viability is the amount available to spend on unanticipated expenses such as emergencies. With the adoption of the FY 2010/11 budget the City Council established a reserve policy that sets a target of 8 percent of revenue for a catastrophic reserve, with the next 8 percent of revenue for an economic reserve. The projected FY 2011/12 year-end fund balance is expected to be $3,961,428. This level of fund balance represents 9.6 percent of General Fund revenues. As such, the catastrophic reserve is fully funded ($3.3 million) while the economic reserve has an expected balance of about $600,000.

Due to the concessions agreed to by employees, management is making every possible attempt to maintain the reserve level while not seeking to increase the actual reserve beyond the noted levels.

General Fund revenues are projected to be approximately $66,000 lower than the prior year. Total FY 2011/12 General Fund revenue is budgeted at $41,255,340. While the FY 2010/11 budget relied on one-time sales tax revenue from the Lodi Energy Center (total of $1.2 million, of which about half was directed to on-going operations and half to capital projects), little one-time revenue is projected in the FY 2011/12 budget. The addition of Costco and other businesses to the tax base helps to replace a significant portion of the prior year one-time revenue.

While every effort has been made to keep the percentage of General Fund revenue allocated to each department the same as in prior years, as expenditures increased beyond the City's control, specifically related to personnel, those departments with the most personnel received a greater percentage of the General Fund revenue. For FY 2011/12, the Police Department represents 39.80 percent of the General Fund, up by 0.59 percent from last year, and the Fire Department represents 23.19 percent of the General Fund, up by 0.79 percent. The two departments comprise 62.99 percent of the General Fund budget, an increase of 1.38 percent from last year.

Staff is compelled to bring to the Council's attention hidden expenses resulting from State action. One is the growth of the property tax administration fee and the other is the continuing ongoing ERAF shift. In the late 1980s, the State allowed counties to collect a fee from cities and other agencies to collect property tax. In the mid 1990s, the State began a practice of taking local Bradley Burns Sales Tax revenue (1 percent) and back-filling with State-controlled property tax. Since this was property tax and the County was collecting a fee for administering property tax, it began to charge for the collection and administration of the back-filled portion of property tax as well. What was intended to be revenue neutral was not and, consequently, local entity revenue was reduced. The property tax collection fee, which is not actually a fee but money deducted from the City's property tax receipts, is estimated to be $325,000 this fiscal year, a $35,000 (12 percent) increase over the prior year.

The second issue of note is the Educational Revenue Augmentation Fund (ERAF). In 1992, in response to Proposition 98, the State required County Auditors to shift property tax away from cities to cover the State's responsibilities to fund schools. This shift continues to this day and, although Prop 1A stopped the escalation, the cost for Lodi continues to be approximately $2.4 million per year.

The General Fund provides debt service for the 2002 General Fund secured Certificates of Participation. The annual debt service of $1,669,020 is broken down as $756,480 (45 percent) for the Police Station, $660,200 (40 percent) for Hutchins Street Square, and $252,340 (15 percent) for School Street.

Special Revenue Funds

Four Special Revenue Funds of note are the Streets and Drainage Fund; Community Development Fund; newly consolidated Parks, Recreation and Cultural Services Fund; and Library.

The Street Fund handles all street and pavement activities including street cleaning and sweeping, traffic control devices, street trees, sidewalk and landscape maintenance and management of the stormwater collection system. This fund is projecting a reduction in fund balance of about $242,000 during the budget year.

The Community Development Fund covers the cost of the Community Development Department and its three divisions: Planning, Building, and Neighborhood Services. The fund is carrying a deficit forward from previous years, but its projected revenues are expected to exceed expenses in the budget year and end the year with a small cumulative deficit.

The Parks department and the Recreation Fund and Community Center Fund have shared a director for a number of years. During this past year, the City Council approved a consolidation of the three functions. The consolidated department is starting with a $514,000 deficit accumulated by the Recreation Fund and the Community Center Fund. The consolidated fund is expecting to reduce this deficit by $169,450 during the budget year. The consolidated Parks, Recreation and Cultural Services Fund will reduce the remaining deficit over time.

The Library Fund continues to operate with a very small reserve of $26,909 projected for June 30, 2012.

Utilities and Enterprise Funds

The Electric Fund is the City's largest fund. Operations continue as expected and the City looks forward to the operational start of the Lodi Energy Center late this fiscal year or early next fiscal year. Bulk power purchases continue to be the largest expense for the Electric Utility. Over time, power from the Lodi Energy Center will reduce utility costs and, with it, rates.

The installation of water meters and the transition from a flat-rate water bill to a usage-based water bill are a significant change for the Water Fund. In addition to water meters, due to the structure of the agreement with the Woodbridge Irrigation District approved in April 2003, the City must build a Water Treatment Plant or lose the value of the funds already paid to purchase 6,000 acre feet of water annually. The plant is currently under construction and is expected to be operational next fiscal year.

The City Council was placed in a difficult position to raise wastewater rates in FY 2009/10. Increased regulations and stricter enforcement required the City to invest $60 million in improvements to the White Slough Plant. The annual debt service for these improvements is approximately $4.1 million per year. Part of the debt service payment was to be made from impact fees, but due to the decline in new development, impact fee revenue was not realized. The Wastewater Fund was operating at a deficit. To support the debt service, as well as additional costs due to increased regulations and stricter enforcement, a series of rate increases were approved. The increase in 2010, as well as the pre-approved stair-step increases, is expected to bring the utility back to a financially healthy condition.

Capital Budget

Capital Projects funded by General Fund dollars include a number of deferred maintenance projects and funding for some critical need projects. Deferred maintenance projects include various roof, gutter, drainage and air conditioning projects at City buildings. Critical need projects include partial refurbishment of the old Public Safety building, funding for the initial phase of the replacement of Fire Station #2 and setting aside funds for the replacement of the city's financial and billing systems.

Within All Funds, the more significant capital projects will be the water treatment plant, the installation of water meters, the replacement of wastewater transmission lines, installation of an automated meter reading system, underground electric cable rejuvenation and road maintenance projects.

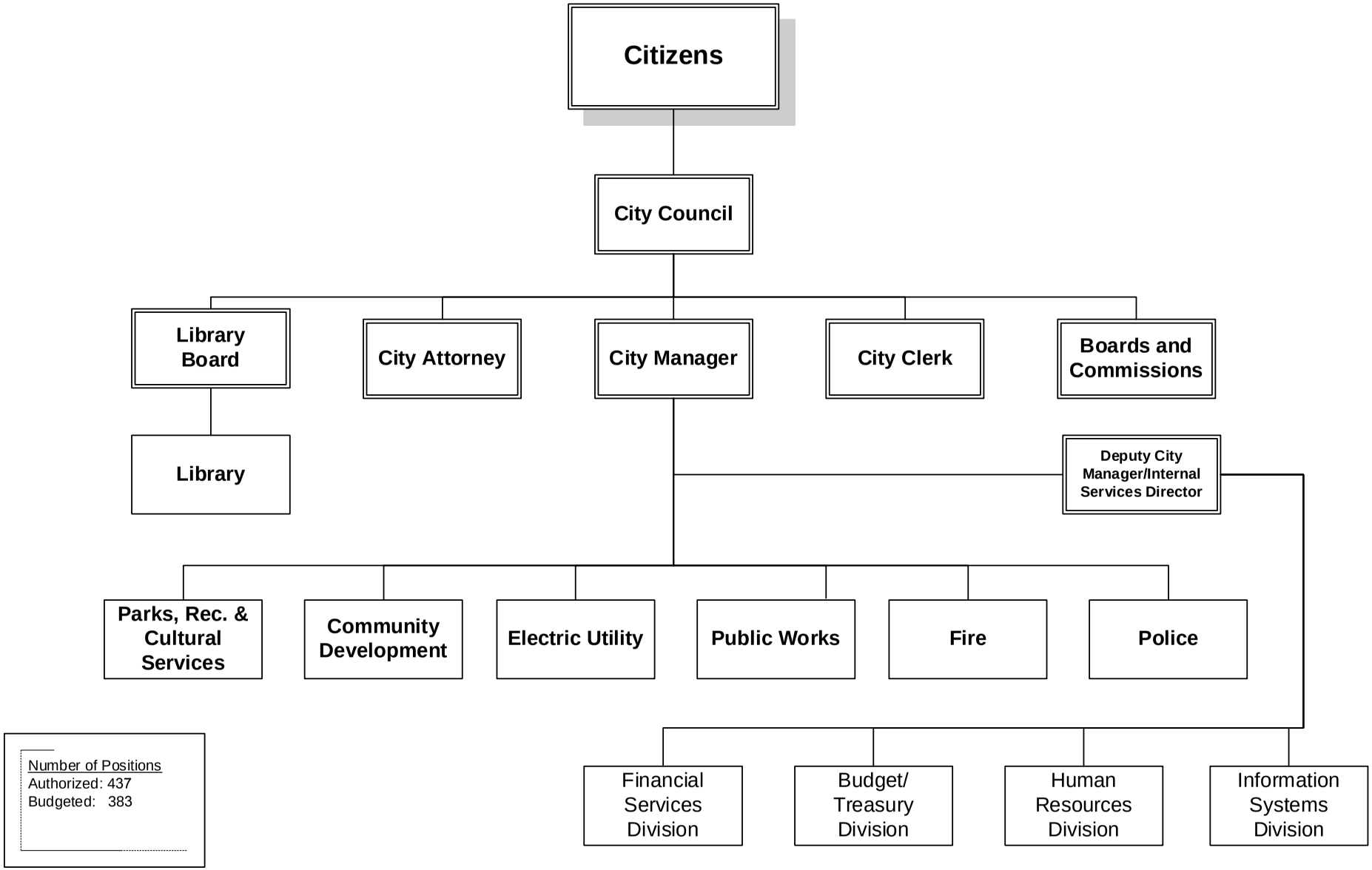
Acknowledgments

My appreciation is extended to the staff team involved in preparing the 2011/12 budget: Deputy City Manager/Internal Services Director Jordan Ayers, Budget Division staff Susan Bjork and Kirk Evans, and Senior Programmer Analyst Tyson Mordhorst. Thank you to each department's staff who worked on the budget. Cooperation was needed from each labor group. Human Resources Manager Dean Gualco who worked with City Attorney Stephen Schwabauer to secure agreements. Special thanks are extended to Financial Services Manager Ruby Paiste and Communications Specialist Jeff Hood.

Sincerely,

Konradt Bartlam
City Manager

City of Lodi



FY 2011-2012

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
CITY ATTORNEY					
City Attorney	1	1	1	1	1
Deputy City Attorney	1	1	1	1	1
Legal Secretary	1	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**	**3**
CITY CLERK					
Administrative Clerk - (C)	1	1	1	1	1
Administrative Records Clerk - C	1	1	1	1	0
Assistant City Clerk	0	1	1	1	1
City Clerk	1	1	1	1	1
Deputy City Clerk	1	0	0	0	0
City Clerk Total	**4**	**4**	**4**	**4**	**3**
CITY MANAGER					
City Manager	1	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1	1
Management Analyst	1	2	2	2	2
Secretary to the City Manager	1	1	1	1	1
Senior Programmer/Analyst	0	1	1	1	1
City Manager Total	**4**	**6**	**6**	**6**	**6**
COMMUNITY DEVELOPMENT					
Administrative Clerk	1	1	1	1	0
Administrative Secretary	1	1	1	1	1
Building Inspector I/II	4	3	3	3	2
Building Official	1	1	1	1	1
Community Development Director	1	1	1	1	0
Community Improvement Manager	1	0	0	0	0
Junior Plans Examiner/Engineer	0	1	1	1	1
Junior/Assistant/Associate Planner	1	1	1	1	1
Neighborhood Services Manager	0	1	1	1	1
Permit Technician	2	2	2	2	2
Planning Manager	1	1	1	1	0
Senior Planner	1	0	0	0	0
Community Development Total	**14**	**13**	**13**	**13**	**9**
ELECTRIC UTILITY					
Administrative Clerk	2	2	2	1	1
Administrative Secretary	1	1	1	1	1
Assistant Electric Utility Director	2	2	2	0	0
Buyer	0	1	1	0	0
Construction/Maintenance Supervisor	1	1	1	1	1
Distribution Planner	3	3	3	3	3
Distribution Planning Supervisor	1	1	1	1	1
Electric Apparatus Mechanic	1	1	1	0	0
Electric Foreman/Forewoman	3	3	3	3	3
Electric Line Apprentice	2	2	2	1	1
Electric Lineman/Linewoman	3	5	5	5	5
Electric Materials Technician	0	0	0	1	1
Electric Operations Superintendent	0	0	0	1	1
Electric Systems Supervisor	1	1	0	0	0
Electric Troubleshooter	2	2	2	2	2
Electric Utility Director	1	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1	1
Electrical Drafting Technician	2	2	2	2	2
Electrical Technician	2	2	2	2	2
Energy Specialist	1	1	1	0	0
Field Services Representative	2	3	3	3	3
Field Services Supervisor	1	1	1	1	1
Manager, Customer Services & Programs	1	1	1	1	1

STAFFING SUMMARY

	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
Meter Reader	4	3	2	0	0
Metering Electrician	1	1	1	1	1
Principle Resource Planner	0	0	1	0	0
Rates and Resources Manager	0	0	0	1	1
SCADA Technician	0	0	0	0	0
Senior Administrative Clerk	1	1	1	1	1
Senior Electrical Technician	0	0	0	1	1
Senior Electric Troubleshooter	1	1	1	1	1
Senior Electric Utility Rate Analyst	1	1	0	0	0
Senior Power Engineer	1	1	1	1	1
Senior Storekeeper	0	1	1	0	0
Substation and Meter Superintendent	0	0	1	0	0
Utility Equipment Specialist	1	1	1	1	1
Utility Operations Supervisor	1	1	1	0	0
Utility Service Operator - Relief	1	1	1	0	0
Utility Service Operator I/II	3	3	3	3	3
Electric Utility Total	**48**	**52**	**51**	**41**	**41**
FIRE DEPARTMENT					
Administrative Secretary	1	1	1	1	1
Fire Battalion Chief	4	4	4	4	4
Fire Captain	15	15	15	15	15
Fire Chief	1	1	1	1	1
Fire Division Chief	2	2	2	2	1
Fire Engineer	21	21	21	21	20
Fire Inspector	1	1	1	1	0
Firefighter I/II	18	18	18	18	13
Senior Administrative Clerk	1	1	1	1	1
Fire Department Total	**64**	**64**	**64**	**64**	**56**
INTERNAL SERVICES DEPARTMENT					
Management Analyst	1	0	0	0	0
Sr. Programmer/Analyst	1	0	0	0	0
BUDGET DIVISION					
Budget Manager	1	1	1	1	0
Buyer	1	0	0	0	0
Management Analyst	2	2	2	1	1
Purchasing Technician	1	1	1	1	1
Senior Storekeeper	1	0	0	0	0
Supervising Budget Analyst	0	0	0	1	1
	6	4	4	4	3
FINANCIAL SERVICES DIVISION					
Accountant	1	1	1	1	0
Accounting Clerk	3	3	3	3	2
Administrative Clerk	1	1	1	1	0
Customer Service Representative	8	8	8	8	8
Finance Supervisor	0	0	1	0	0
Finance Technician	2	2	2	3	3
Financial Services Manager	1	1	1	1	1
Senior Customer Service Representative	2	2	2	0	0
Supervising Accountant	1	1	1	1	1
Supervising Customer Service Representative	0	0	0	2	2
Utility Billing & Collections Supervisor	1	1	0	0	0
	20	20	20	20	17
HUMAN RESOURCES DIVISION					
Human Resources Manager	1	1	1	1	1
Human Resources Technician	1	1	1	1	1
Management Analyst	2	2	2	2	1
	4	4	4	4	3

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
INFORMATION SYSTEMS DIVISION					
Data Processing Manager	1	0	0	0	0
Information Systems Analyst	1	0	0	0	0
Information Systems Coordinator	1	1	1	1	1
Information Systems Manager	1	1	1	1	1
Information Systems Specialist	1	1	1	1	1
Network Administrator	1	1	1	1	1
Network Technician	1	1	1	1	1
Senior Programmer/Analyst	0	2	2	2	1
	7	7	7	7	6
Internal Services Total	**39**	**35**	**35**	**35**	**29**
LIBRARY					
Administrative Secretary	1	1	1	1	1
Librarian	3	3	3	3	3
Library Assistant	4	4	4	4	3
Library Services Director	1	1	1	1	1
Literacy Services Coordinator	1	1	1	1	0
Senior Library Assistant	0	3	3	3	3
Supervising Librarian	1	1	1	1	1
Supervising Library Assistant	3	0	0	0	0
Library Total	**14**	**14**	**14**	**14**	**12**
PARKS, RECREATION AND CULTURAL SERVICES					
Administrative Clerk	2	3	2	1	1
Administrative Secretary	1	1	1	1	1
Aquatics Coordinator	1	1	1	0	0
Art & Events Coordinator	1	0	0	0	0
Art & Events Manager	0	1	1	0	0
Building Services/Event Coordinator	0	1	1	1	1
Community Center Director	0.5	0.5	0.5	0	0
Community Center Manager	0	0	0	1	1
Park Maintenance Worker I/II	11	11	11	11	7
Park Maintenance Worker III	5	5	5	5	5
Parks & Recreation Director	0.5	0.5	0.5	0	0
Parks Project Coordinator	1	1	1	1	1
Parks Superintendent	1	1	1	1	1
Parks Supervisor	2	2	2	2	1
Parks, Recreation and Cultural Services Director	0	0	0	1	1
Program Coordinator	1	1	1	2	2
Recreation Manager	0	0	3	3	3
Recreation Superintendent	0	0	1	1	1
Recreation Supervisor	4	4	0	0	0
Senior Administrative Clerk	1	1	2	2	2
Senior Facilities Maintenance Worker	3	1	1	1	1
Senior Services Coordinator	1	0	0	0	0
Senior Services Manager	0	1	1	0	0
Stage Technician	1	1	1	1	1
Welder-Mechanic	1	1	1	1	1
Parks, Recreation and Cultural Services Total	**38**	**38**	**38**	**36**	**31**
POLICE DEPARTMENT					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	1	1	1	1	0
Animal Services Supervisor	1	1	1	1	1
Assistant Animal Services Officer	2	2	2	2	2
Community Improvement Officer I/II	2	2	2	1	1
Community Service Officer	1	1	1	1	1
Dispatcher Supervisor	2	2	2	2	1
Dispatcher/Jailer	21	21	21	21	16
Lead Dispatcher/Jailer	3	3	3	3	3

STAFFING SUMMARY

	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
Management Analyst	1	2	2	2	1
Parking Enforcement Assistant	2	2	2	2	1
Police Captain	2	2	2	2	2
Police Chief	1	1	1	1	1
Police Corporal	8	8	8	8	8
Police Lieutenant	6	6	6	6	4
Police Officer	52	52	52	52	48
Police Records Clerk	5	5	5	5	4
Police Records Clerk Supervisor	1	1	1	1	1
Police Sergeant	9	9	9	9	8
Senior Police Administrative Clerk	2	2	2	2	1
Special Services Manager	1	0	0	0	0
Supervising Code/Community Imp. Off.	1	1	1	1	1
Police Department Total	**125**	**125**	**125**	**124**	**106**
PUBLIC WORKS DEPARTMENT					
ADMINISTRATION					
Administrative Secretary	1	1	1	1	1
Management Analyst	1	1	1	1	1
Public Works Director	1	1	1	1	1
	3	3	3	3	3
ENGINEERING DIVISION					
Administrative Clerk	2	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1	0
Construction Project Manager	1	1	1	1	1
Engineering Technician I/II	2	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	2	3	2	2	1
Public Works Inspector I/II	2	2	2	2	1
Senior Civil Engineer	3	3	3	2	1
Senior Engineering Technician	4	3	4	4	3
Senior Traffic Engineer	1	0	0	0	0
	18	16	16	15	10
FLEET & FACILITIES					
Equipment Service Worker	1	1	1	1	1
Facilities Maintenance Worker	1	0	0	0	0
Facilities Supervisor	1	1	1	1	1
Fleet & Facilities Manager	1	1	1	0	0
Fleets Services Supervisor	1	1	1	1	1
Heavy Equipment Mechanic	4	4	4	4	4
Lead Equipment Mechanic	2	2	2	2	1
Parts Clerk	1	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Senior Facilities Maintenance Worker	1	2	2	2	1
Welder-Mechanic	1	1	1	0	0
	15	15	15	13	11
STREETS & DRAINAGE					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	0	1	1	1	0
Assistant Streets & Drainage Manager	1	0	0	0	0
Maintenance Worker I/II	12	10	10	7	5
Office Supervisor	1	0	0	0	0
Senior Administrative Clerk	1	1	1	1	1
Street Maintenance Worker III	8	6	5	5	5
Street Supervisor	3	3	3	3	3
Streets & Drainage Manager	1	1	0	0	0
Streets & Drainage Superintendent	0	1	1	0	0
Traffic/Sign Making Worker	0	0	0	1	1
Tree Operations Supervisor	1	1	0	0	0
	29	25	22	19	16

STAFFING SUMMARY

	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
TRANSPORTATION					
Administrative Clerk	0	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1	1
Transportation Manager	1	1	1	1	1
	2	3	3	3	3
WATER SERVICES					
Chief Wastewater Plant Operator	1	1	1	1	1
Compliance Engineer	0	1	1	1	1
Deputy Public Works Director - Utilities	0	1	1	1	1
Electrician	2	2	2	2	2
Environmental Compliance Inspector	2	3	3	3	3
Laboratory Services Supervisor	1	0	0	0	0
Laboratory Technician I/II	2	2	2	2	2
Laboratory/Environmental Compliance Superintendent	0	1	1	1	1
Maintenance Worker I/II	8	8	8	8	8
Plant & Equipment Mechanic	4	5	5	5	5
Senior Plant & Equipment Mechanic	2	1	1	1	1
Senior Storekeeper	0	0	0	1	1
Wastewater Plant Operator I/II/III	6	6	6	6	6
Wastewater Treatment Superintendent	1	1	1	1	1
Water Services Manager	1	0	0	0	0
Water Services Technician	1	1	1	1	1
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	3	4	4	4	4
	40	43	43	44	44
Total Public Works	**107**	**105**	**102**	**97**	**87**
ALL CITY DEPARTMENTS TOTAL	**460**	**459**	**455**	**437**	**383**

Proposed Position Changes				
	FY 10/11	FY 11/12		
Dept/Division	Current Title	Proposed Title/Position	Barg. Unit	Comment
Electric Utility	Buyer		General Services	Lay-off 12/31/11
Electric Utility	Electric Apparatus Mechanic		IBEW	Eliminated
Electric Utility	Electric Line Apprentice		IBEW	Eliminated
Electric Utility	Meter Reader		General Services	Lay-off
Electric Utility	SCADA Technician		IBEW	Eliminated
Electric Utility	Senior Storekeeper		General Services	Transfer to Public Works
Electric Utility	Utility Services Operator		IBEW	Lay-off
Electric Utility		Electric Materials Technician	IBEW	New Position
Electric Utility		Electrical Technician	IBEW	New Position
Police	Community Improvement Officer		General Services	Eliminated
PR and Cultural Services	Administrative Clerk		General Services	Eliminated
PW - Engineering	Senior Civil Engineer		Mid-Management	Eliminated
PW - Fleet and Facilities	Fleet and Facilities Manager		Mid-Management	Eliminated
PW - Fleet and Facilities	Welder/Mechanic		Maintenance & Operators	Eliminated
PW - Streets	Maintenance Worker I/II		Operators	Eliminated
PW - Streets	Maintenance Worker I/II		Operators	Eliminated
PW - Streets	Streets & Drainage Superintendent		Mid-Management	Eliminated

Fiscal Year 2010/11 Authorized Changes				
Dept/Division	Current Title	Approved Title/Position	Barg. Unit	Comment
Electric Utility	Administrative Clerk		General Services	Eliminated
Electric Utility	Assistant Electric Utiltiy Director		Mid-Management	Eliminated
Electric Utility	Assistant Electric Utiltiy Director		Mid-Management	Eliminated
Electric Utility	Electrical Technician	Senior Electrical Technician	I.B.E.W.	Re-classified
Electric Utility	Energy Specialist		General Services	Eliminated
Electric Utility	Meter Reader		General Services	Eliminated
Electric Utility	Principle Resource Planner	Rates and Resources Manager	Mid-Management	Re-classified
Electric Utility	Substation and Meter Superintendent	Electric Operations Superintendent	Mid-Management	Re-classified
Electric Utility	Utility Operations Supervisor	SCADA Technician	Mid-Management to I.B.E.W.	Re-classified
Internal Services	Finance Supervisor	Finance Technician	General Services	Re-classified
Internal Services	Management Analyst	Supervising Budget Analyst	Mid-Management to Confidential	Re-classified
Internal Services	Senior Customer Service Representative	Supervising Customer Service Represenative	General Services	Re-classified
Internal Services	Senior Customer Service Representative	Supervising Customer Service Represenative	General Services	Re-classified
PR and Cultural Services	Administrative Clerk	Senior Administrative Clerk	General Services	Re-classified
PR and Cultural Services	Aquatics Coordinator		General Services	Eliminated
PR and Cultural Services	Arts & Events Manager	Community Center Manager	Mid-Management	Re-classified
PR and Cultural Services	Community Center Director/Parks & Recreation Director	Parks, Recreation and Cultural Services Director	Executive	Re-classified
PR and Cultural Services	Senior Services Manager	Program Coordinator	Mid-Management to General Services	Re-classified
PW - Streets	Maintenance Worker I/II		Maintenance & Operators	Eliminated
PW - Streets	Traffic/Sign Making Worker		Maintenance & Operators	New position

Unfunded Positions			
Department	Title	Number unfunded	Bargaining Group
City Clerk	Administrative Records Clerk - Conf.	1	Confidential
Community Development	Administrative Clerk	1	General Services

Unfunded Positions			
Department	**Title**	**Number unfunded**	**Bargaining Group**
Community Development	Building Inspector I/II	1	General Services
Community Development	Community Development Director	1	Executive Management
Community Development	Planning Manager	1	Mid-Management
Fire	Fire Division Chief	1	Fire Mid-Mgmt
Fire	Fire Engineer	1	Firefighters
Fire	Fire Inspector	1	Firefighters
Fire	Firefighter I/II	5	Firefighters
Internal Services - Budget	Budget Manager	1	Mid-Management
Internal Services - Financial Services	Accountant	1	Mid-Management
Internal Services - Financial Services	Accounting Clerk	1	General Services
Internal Services - Financial Services	Administrative Clerk	1	General Services
Internal Services - Human Resources	Management Analyst	1	Mid-Management
Internal Services - Information Systems	Senior Programmer/Analyst	1	Mid-Management
Library	Library Assistant	1	General Services
Library	Literacy Services Coordinator	1	Mid-Management
Police	Administrative Secretary	1	General Services
Police	Dispatcher/Jailer	5	Dispatchers
Police	Dispatch Supervisor	1	Dispatchers
Police	Management Analyst	1	Mid-Management
Police	Parking Enforcement Assistant	1	General Services
Police	Police Lieutenant	2	Police Mid-Mgmt
Police	Police Officer	4	Police
Police	Police Records Clerk	1	General Services
Police	Police Sergeant	1	Police Mid-Mgmt
Police	Senior Police Administrative Clerk	1	General Services
PR and Cultural Services	Park Maintenance Worker I/II	4	Maintenance & Operators
PR and Cultural Services	Park Supervisor	1	Maintenance & Operators
PW - Engineering	City Engineer/Deputy PW Director	1	Mid-Management
PW - Engineering	Jr./Asst/Assoc. Civil Engineer	1	General Services
PW - Engineering	Public Works Inspector I/II	1	General Services
PW - Engineering	Senior Civil Engineer	1	Mid-Management
PW - Engineering	Senior Engineering Technician	1	General Services
PW - Fleet and Facilities	Lead Equipment Mechanic	1	Maintenance & Operators
PW - Fleet and Facilities	Sr. Facilities Maintenance Worker	1	Maintenance & Operators
PW - Streets	Administrative Secretary	1	General Services
PW - Streets	Maintenance Worker I/II	2	Maintenance & Operators
Total Unfunded Positions for FY 2011/12		**54**	

Two Years Additional Service Credit

Positions That Accepted
Accountant (1)
Administrative Clerk (1)
Administrative Secretary (2)
Dispatch Supervisor (1)
Fire Engineer (1)
Fleet and Facilities Manager (1)
Park Maintenance Worker I/II (1)
Parks Supervisor (1)
Senior Civil Engineer (1)
Senior Facilities Maintenance Worker (1)
Senior Police Administrative Clerk (1)
Streets and Drainage Superintendent (1)
Supervising Accountant (1)
Welder/Mechanic (1)

ALL FUNDS

All City of Lodi funds project total revenues of $206,255,790 in the fiscal year beginning July 1, 2011, and expenditures of $209,707,740.

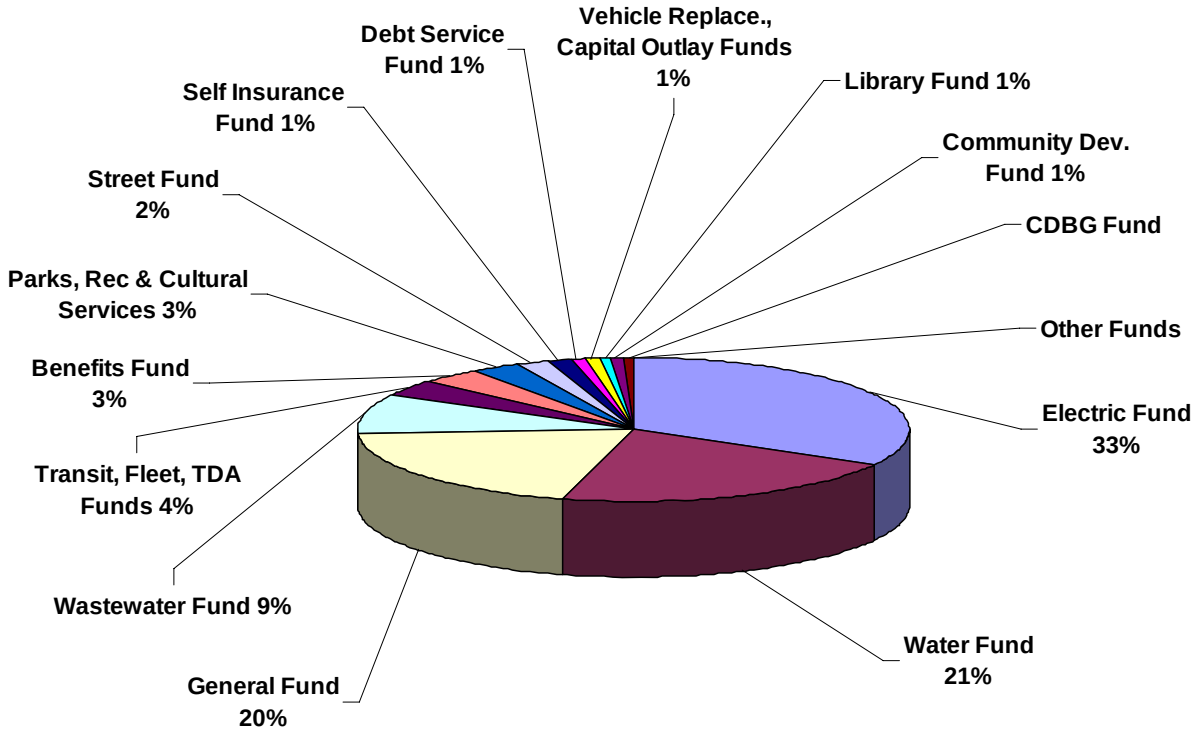
The Electric Fund is the City's largest, with $68,016,190 in projected revenue and $71,920,380 in expenditures. The Electric Fund covers the activities of the Lodi Electric Utility, which provides electricity within the Lodi city limits.

The General Fund projects revenues and expenditures of $41,255,340 in the fiscal year. The General Fund supports most of the City's discretionary programs, such as Police, Fire, and administrative functions.

The All Funds figures overstate the City's actual revenue and spending. For example, $1 received by the Electric Utility and transferred to the General Fund to support general City services is counted by both funds as $1 received and $1 expended.

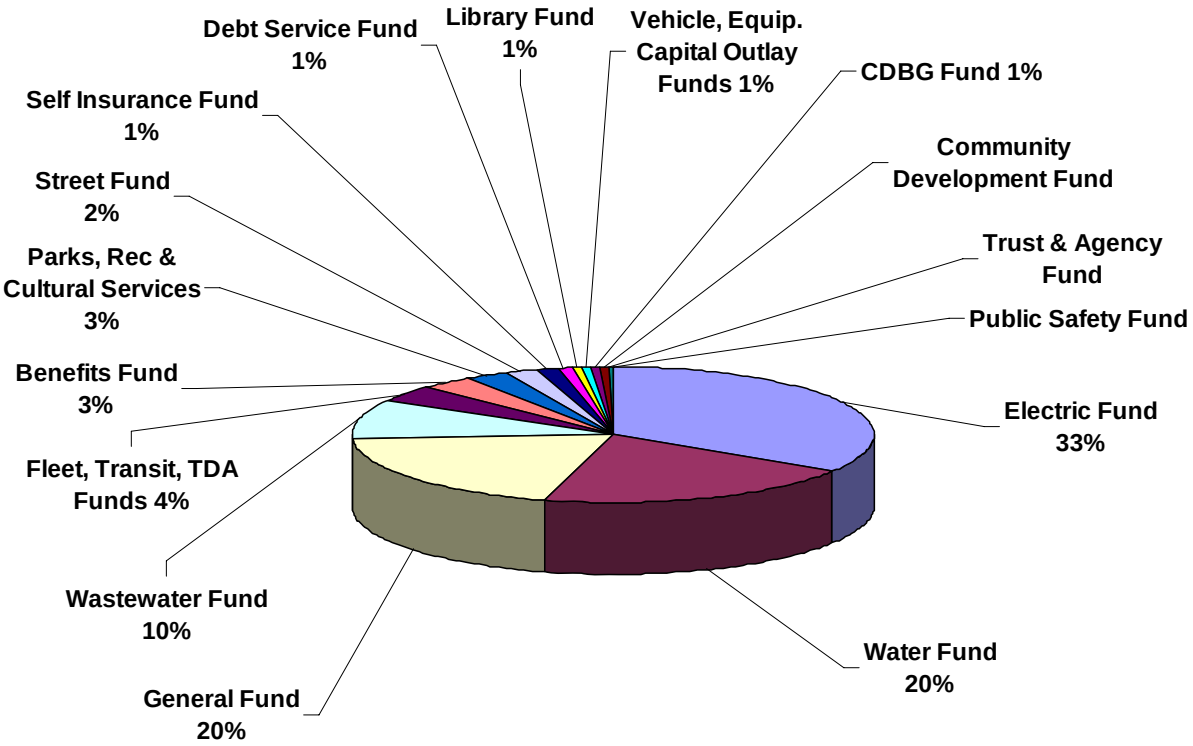
The following pages provide a detailed description of the City of Lodi's funds, including organizational charts, narrative summaries of the various activities, and financial tables.

All Funds Revenues



Fund	Budget 2011-12
Electric Fund	68,016,190
Water Fund	43,723,940
General Fund	41,255,340
Wastewater Fund	18,050,750
Transit, Fleet, TDA Funds	7,894,170
Benefits Fund	7,210,210
Parks, Rec & Cultural Services	5,955,390
Street Fund	3,998,860
Self Insurance Fund	2,798,440
Debt Service Fund	1,669,020
Vehicle Replace., Capital Outlay Funds	1,664,070
Library Fund	1,400,720
Community Development Fund	1,297,930
CDBG Fund	1,134,220
Other Funds	186,540
Grand Total	206,255,790

All Funds Expenditures



Fund	Budget 2011-12
Electric Fund	71,920,380
Water Fund	41,579,180
General Fund	41,255,340
Wastewater Fund	20,276,400
Fleet, Transit, TDA Funds	7,787,340
Benefits Fund	7,210,210
Parks, Rec & Cultural Services	5,785,940
Street Fund	4,241,290
Self Insurance Fund	2,498,000
Debt Service Fund	1,669,020
Library Fund	1,426,950
Vehicle, Equip. Capital Outlay Funds	1,384,380
CDBG Fund	1,134,220
Community Development Fund	1,110,500
Trust and Agency Fund	328,590
Public Safety Fund	100,000
Grand Total	209,707,740

City-Wide Object Aggregate	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
090: Operating Transfers Out						
4220 Operating Transfers Out	49,681,818	34,295,266	12,262,270	12,334,770	14,837,420	
090: Operating Transfers Out Total	**49,681,818**	**34,295,266**	**12,262,270**	**12,334,770**	**14,837,420**	
100: Personnel Services						
7100 Personnel Services	0	0	97,690	(3,000)	(65,300)	
7101 Regular emp salary	28,757,769	27,394,567	28,298,280	27,491,017	26,363,300	Staff retirements/concessions
7102 Overtime	1,363,341	699,651	1,171,470	1,323,448	1,067,850	
7103 Part time salary	1,780,396	1,854,194	1,904,410	1,938,956	1,830,670	
7104 Contract emp salary	25,418	0	0	360	11,500	
7106 Uniform allowance	113,443	153,984	156,600	152,219	143,490	
7108 Meal allowance	2,040	2,440	0	0	3,850	
7109 Incentive pay	879,249	881,646	820,990	885,671	848,290	
7110 Admin leave pay	96,572	125,230	146,060	138,599	117,970	
7111 Workers comp	1,514,796	1,548,730	1,315,050	1,315,050	1,989,910	Reserve increase for liability
7112 Medical insurance	4,548,533	4,464,271	4,984,980	5,055,289	5,331,050	Anticipated rate increase
7113 Dental insurance	389,023	380,704	418,010	414,714	389,500	
7114 Vision care	100,840	97,119	105,610	101,761	77,600	
7115 Medicare insurance	414,416	398,121	424,590	457,417	419,190	
7121 Service contribution-PERS	7,286,761	6,919,249	7,182,460	7,107,418	7,044,710	Rate increase/all staff contributing a share
7123 Deferred comp	566,620	215,614	211,550	218,174	125,070	
7124 LI & AD & D	90,389	90,192	104,610	103,557	92,440	
7125 Unemployment insurance	81,971	78,119	82,010	84,928	123,350	
7128 LTD	227,747	214,911	223,680	219,512	0	
7129 Chiropractic	20,572	19,881	23,410	22,882	21,520	
7130 Insurance refund	224,144	253,989	257,840	185,874	152,150	
7131 Other benefits	723,099	793,962	784,750	784,750	808,120	
7188 Transfer In	(5,516,650)	(5,472,481)	(6,227,020)	(6,227,320)	(5,848,020)	
7189 Transfer Out	5,075,063	5,049,762	5,535,180	5,544,405	5,239,040	
100: Personnel Services Total	**48,765,552**	**46,163,855**	**48,022,210**	**47,315,681**	**46,287,250**	
200: Utility Comm. & Transportation						
7201 Postage	226,591	230,261	232,270	222,754	215,920	
7202 Telephone	243,760	230,805	227,870	214,575	213,100	
7203 Cellular phone charges	124,219	131,104	118,680	108,696	104,760	
7204 Pagers	4,346	3,722	3,700	3,050	1,200	
7211 Electricity	2,277,067	2,149,860	2,114,740	2,086,500	2,130,100	
7212 Gas	185,216	172,033	162,100	159,150	178,950	
7213 Water	226,259	209,713	252,100	290,600	206,200	
7214 Sewer	45,443	55,118	65,240	65,240	56,900	
7215 Refuse	97,032	40,182	42,000	40,000	47,000	
200: Utility Comm. & Transportation Total	**3,429,933**	**3,222,798**	**3,218,700**	**3,190,565**	**3,154,130**	
300: Supplies, Materials & Services						
7300 Supplies,Materials & Serv	0	0	9,520	(25,085)	0	

City-Wide Object Aggregate	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7301 Printing,binding,duplication	121,608	109,179	135,311	123,411	115,800	
7302 Photocopying	33,916	35,196	31,230	28,280	27,740	
7303 Advertising	53,993	85,824	86,900	82,430	78,850	
7304 Laundry & dry cleaning	18,339	16,802	15,800	16,482	16,660	
7305 Uniforms	60,653	56,796	57,570	53,534	53,000	
7306 Safety Equipment	156,079	148,849	231,180	225,075	220,600	
7307 Office supplies	149,465	139,561	109,070	107,655	107,825	
7308 Books & periodicals	199,342	93,599	107,230	107,267	75,050	Reduction in Library books
7309 Membership & dues	117,945	103,894	117,260	116,596	158,385	EU dues no longer paid on All Resource bill
7310 Uncollectible acct expense	577,145	459,707	430,000	430,000	375,000	
7311 Collection agency fees	8,003	(2,696)	10,500	30,000	19,000	
7312 Bank service charges	143,476	138,387	81,520	145,294	140,020	Reflects historic actuals
7313 Information systems software	99,826	97,626	189,325	186,128	154,400	
7314 Business expense	35,564	25,632	38,320	35,495	31,245	
7315 Conference expense	88,801	72,185	102,170	84,600	83,100	
7318 Microfilming	249	0	1,200	0	1,300	
7321 Rent of Land, facilities	203,775	88,754	100,400	100,400	102,690	
7322 Rental of equipment	252,073	265,788	240,350	240,728	233,750	
7323 Professional services	10,228,912	7,745,595	10,062,114	9,190,568	8,187,525	Completion of prior year purchase orders
7324 Purchased transp	1,982,729	1,789,704	1,850,800	1,850,000	1,850,000	
7330 Repairs to comm equip	18,546	33,860	93,510	107,010	129,590	
7331 Repairs to Mach & equip	715,540	752,074	1,042,938	1,004,139	865,000	Completion of prior year purchase orders
7332 Repairs to office equip	20,215	29,304	45,700	40,500	39,000	
7333 Repairs to vehicles	1,718,045	1,783,893	1,926,170	1,930,740	1,756,430	Savings due to Fleet staff retirements
7334 Repairs to buildings	84,860	105,712	146,660	117,185	107,200	
7335 Sublet service contracts	1,462,504	1,588,632	1,974,751	1,944,174	1,770,050	
7336 Car wash	16,160	15,265	19,030	17,400	19,370	
7338 Sponsorships	0	10,000	5,000	5,000	5,000	
7340 Representation expense	0	0	2,730	2,730	0	
7343 PL & PD/other insurance	229,967	977,759	925,910	925,910	1,419,300	
7345 City rental insurance	0	137	200	200	300	
7346 K-9 supplies	10,373	7,421	7,620	7,620	6,500	
7350 Tires and tubes	0	0	0	0	1,500	
7351 Motor veh fuel, lube	540,083	461,563	1,154,940	982,119	1,143,120	
7352 Special dept materials	633,009	453,292	822,708	795,165	519,200	
7353 Janitorial supplies	41,752	46,477	40,150	40,950	41,200	
7354 Photo supplies	7,936	6,917	8,000	7,700	7,700	
7355 General supplies	276,142	158,204	490,227	321,037	343,620	
7356 Medical supplies	48,015	51,302	37,000	47,575	50,600	
7357 Care of prisoners	43,821	38,084	38,000	38,000	38,000	
7358 Training & education	108,060	73,121	69,240	83,954	104,130	
7359 Small tools and equip	252,463	233,905	192,755	196,315	223,350	

City-Wide Object Aggregate	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7360 Overtime meals	3,359	1,191	2,300	2,975	3,550	
7361 Employee relations	398	497	500	500	300	
7362 Laboratory supplies	21,582	27,309	31,500	31,500	31,000	
7363 Employees physical exams	39,453	31,466	38,580	36,680	36,180	
7365 POST training	73,907	44,978	60,000	25,000	25,000	
7366 Tuition Reimbursement	35,716	37,520	28,500	41,538	48,000	
7367 Transport of materials	6,089	7,879	7,000	6,000	6,000	
7369 Software Licensing Cost	48,831	31,857	35,950	40,243	36,150	
7388 Transfer In	30,000	77,787	0	0	0	
7389 Transfer Out	(30,000)	(77,787)	12,000	0	0	
7398 Reimbursable Expense	55,551	179	11,000	11,000	6,000	
7399 Supplies, mat & services	52,865	75,701	516,030	1,011,335	520,050	
8099 Special payments	919	323	0	0	1,700	
300: Supplies, Materials & Services Total	**21,098,054**	**18,556,204**	**23,794,369**	**22,951,052**	**21,336,030**	
400: Work for Others						
7601 Work for others	322,565	287,850	381,700	380,000	335,000	
400: Work for Others Total	**322,565**	**287,850**	**381,700**	**380,000**	**335,000**	
500: Equipment, Land & Structures						
7700 Equipment, Land & Structures	0	0	7,403,271	5,469,174	5,105,920	
7701 Office equip	38,795	13,100	33,800	33,800	19,800	
7706 Traffic signal equip	28,479	68,856	31,096	30,000	30,000	
7707 Street lighting equip	36,340	47,769	112,200	112,200	0	
7709 Shop equipment	160,052	119,069	1,623	0	0	
7710 Recreation equip	3,041	0	0	0	0	
7711 Transformers	135,802	4,476	418,632	418,632	375,000	
7712 Meters	27,187	374,413	100,000	100,000	20,000	
7713 Wire	47,213	21,541	200,000	200,000	250,000	
7714 Poles and pole line hrdware	99,053	105,798	133,500	133,500	80,500	
7715 Data Processing hrdware	40,959	23,548	61,162	52,198	87,500	
7717 Communication equip	97,351	379,566	232,674	118,700	2,500	
7718 Grant equip	112,278	203,017	62,196	0	15,200	
7719 Other equip	303,408	337,866	365,237	399,128	265,000	
7720 Other contracts	1,901,492	1,926,624	6,858,829	6,411,385	158,400	Completion of capital Streets capital projects
7723 Easements	0	0	0	0	0	
7724 Buildings	5,392	0	0	0	0	
7725 Other Structures	0	4,072	0	0	0	
7726 Streets	162,561	0	0	0	0	
7727 Curb, gutter & sidewalks	125,248	2,324	5,000	55,000	0	
7730 Underground lines & hrdware	35,659	80,229	80,000	80,000	80,000	
7731 Storm drains	252,055	0	11,500	10,000	10,000	
7789 Transfer Out	1,516,490	386,235	332,810	329,683	342,770	
7797 Bus shelters	6,110	30	0	0	0	

City-Wide Object Aggregate	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7798 Bus benches	12,400	14,385	0	0	0	
7799 Bus signs	0	3,932	0	0	0	
500: Equipment, Land & Structures Total	**5,147,365**	**4,116,850**	**16,443,530**	**13,953,400**	**6,842,590**	Less capital projects in Streets and Transit
550: Fleet						
7850 Fleet	0	0	722,000	625,000	352,000	
7851 Vehicles & Equipment	881,086	718,998	1,445,339	1,360,062	1,156,900	
7852 Heavy equipment	15	99	0	0	0	
550: Fleet Total	**881,101**	**719,097**	**2,167,339**	**1,985,062**	**1,508,900**	
600: Special Payments						
7636 Amortization	4,780,219	4,780,219	4,640,000	4,640,000	4,700,000	
7900 Debt service	0	0	181,500	228,030	0	
7924 Bond interest	8,741,768	8,457,960	7,968,690	9,219,008	9,879,290	
7925 Bond principal	799,453	735,000	945,000	765,000	1,570,000	
7927 Loan interest	69,441	61,983	0	0	0	
8021 Donations	405,200	69,150	42,500	42,500	36,120	
8021 Donations-LCVB	91,848	75,094	76,000	76,000	76,000	
8021 Donations-DLBP	34,000	28,900	28,500	28,500	24,230	
8021 Donations-SJ Partnership	29,750	0	30,000	29,750	25,290	
8021 Donations-Lodi Dist C	1,996	2,050	2,120	2,050	2,050	
8021 Donations-Fireworks	19,000	16,000	16,000	16,000	16,000	
8021 Donations-SJC Ent Zone	24,211	21,766	22,500	21,766	22,000	
8022 Taxes	111,200	97,324	110,220	110,220	75,250	
8023 Refunds/Rebates	4,568	88	4,000	4,000	4,000	
8026 Property tax admin fee	276,501	286,359	290,000	290,000	325,000	
8031 ISF Workers comp	299,520	295,661	300,000	326,172	307,000	
8032 ISF Temp disability-WC	247,843	407,417	240,000	240,000	291,000	
8033 ISF Perm disability WC	202,025	216,446	347,000	120,000	250,000	
8041 Retiree's Medical Reimb.	589,652	625,772	660,000	660,000	660,000	
8050 Employee Assistance program	1,936	1,936	2,200	1,936	2,150	
8051 Life Insurance	67,733	64,105	70,000	65,000	67,000	
8052 Accidental Death Ins	12,991	10,458	13,000	14,200	14,600	
8053 Unemployment Ins	31,959	125,416	90,000	90,000	125,000	
8054 Long-term Disability	187,275	175,857	204,000	180,000	7,660	
8055 Employee Recognition	7,695	9,239	10,000	9,800	10,000	
8056 Flexible Spending	5,160	4,320	5,100	4,300	5,000	
8057 Boiler Insurance	14,661	16,130	16,000	14,342	15,000	
8058 Property Insurance	110,550	131,812	133,000	130,283	144,000	
8059 Surety Bonds	29,400	0	0	0	30,000	
8065 WC-Medical Services	524,917	630,701	950,000	620,000	650,000	
8066 WC-Vocational Rehab	3,076	0	0	0	0	
8067 WC-Legal Counsel	46,251	32,646	41,000	50,000	40,000	
8097 Lodi CARE Program	15,787	32,471	43,000	43,000	50,000	

City-Wide Object Aggregate	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
8098 Public Benefits Program	637,523	599,095	417,000	417,500	500,000	
8099 Special payments	18,993,609	8,547,562	10,831,130	8,372,739	8,587,550	
8099 Fourth of July	0	24,766	25,000	21,749	21,250	
8099 Concerts	0	1,772	0	388	500	
8099 Grape Festival	0	39,436	40,000	43,818	34,000	
8099 Parade of Lights	0	5,609	6,000	7,700	5,100	
8099 Celebration on Central	0	0	2,500	0	0	
8099 Miscellaneous Events	0	0	5,500	4,000	2,670	
8099 Sandhill Crane Festival	0	0	0	1,369	1,500	
600: Special Payments Total	**37,418,718**	**26,630,520**	**28,808,460**	**26,911,120**	**28,576,210**	
700: Interfund Transfers						
7788 Transfer In	(969,440)	0	0	0	0	
700: Interfund Transfers Total	**(969,440)**	**0**	**0**	**0**	**0**	
800: Bulk Power Purchase						
8201 Power purchase	45,822,652	43,425,893	43,205,800	37,013,625	40,468,090	
8202 NCPA - GOR adjustments	581,924	(5,877,779)	0	0	0	
8301 WID Water Purchase	1,200,000	1,212,000	1,224,000	1,224,000	1,236,240	
800: Bulk Power Purchase Total	**47,604,576**	**38,760,114**	**44,429,800**	**38,237,625**	**41,704,330**	
900: Capital Projects						
1820 Construction in Progress-CY	(13,579,682)	(7,609,869)	22,431,308	12,830,781	11,392,880	
1825 Contracts	11,565,618	5,869,762	5,679,557	10,239,664	33,733,000	
1827 Force account	502,549	412,957	52,000	540	0	
1829 Equipment	79,577	346,572	99,217	1,665	0	
1831 Materials	106,409	347,936	699,243	13,430	0	
1833 Labor	18,249	0	0	0	0	
1835 Acquisition	14,680	105,915	0	14,820	0	
1836 Other	871,638	525,895	560,867	16,412	0	
1842 Meters	420,963	834	0	0	0	
900: Capital Projects Total	**1**	**2**	**29,522,192**	**23,117,312**	**45,125,880**	
City Wide Object Aggregate Total	**213,380,243**	**172,752,556**	**209,050,570**	**190,376,587**	**209,707,740**	

GENERAL FUND

The City of Lodi General Fund projects revenues and expenditures of $41,255,340 in Fiscal Year 2011/12.

Sales tax, property tax and Electric Utility in-lieu payments account for 58 percent of General Fund revenue, and the Police and Fire departments consume 62 percent of all General Fund revenue.

General Fund revenue is the City's discretionary fund. It also supports City administration and overhead, a portion of the Public Works Department, Internal Services and costs that are not associated with a particular department, such as citywide utilities.

In addition, the General Fund contributes to the Street Division, Community Development Department and Parks, Recreation and Cultural Services to support their operations. Funding for the Library is transferred from the General Fund.

The following pages provide a detailed description of each General Fund activity and financial tables. The 2010/11 budget shown reflects adjustments made throughout the year.

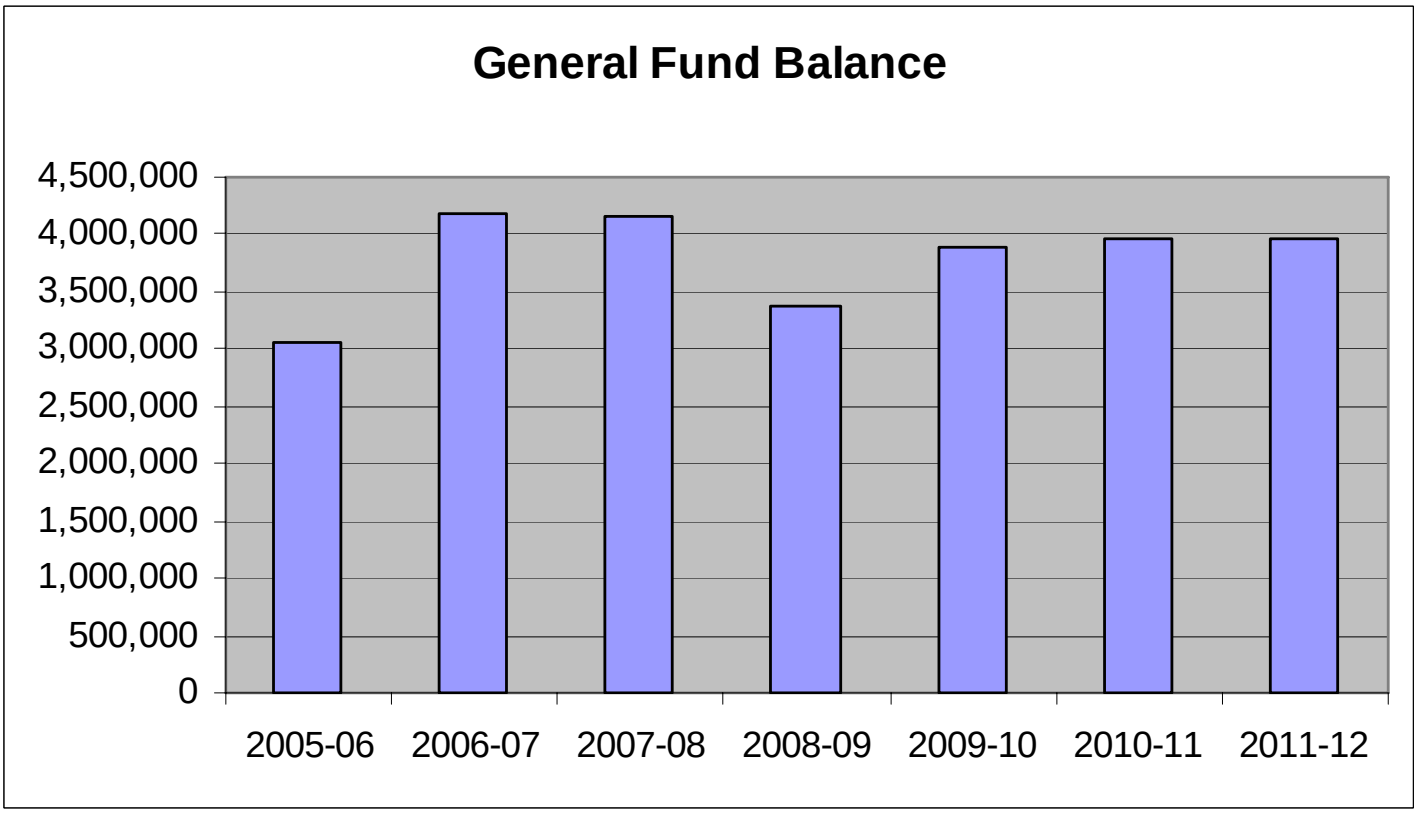
General Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

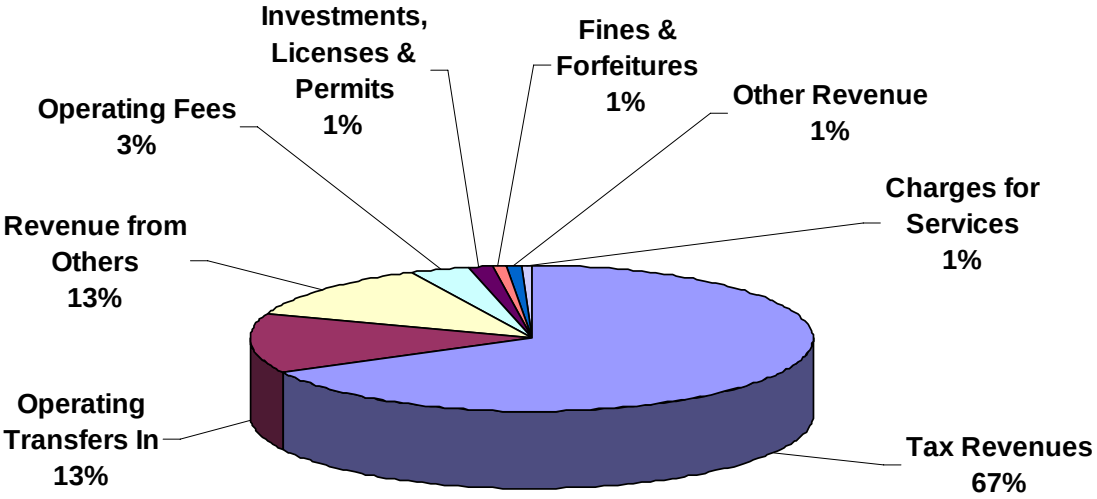
For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
General Fund					
Fund Balance					
Beginning Fund Balance Unreserved	4,159,007	3,383,191	3,831,962	3,896,576	3,961,428
Revenues	41,015,454	40,547,920	41,321,750	41,321,690	41,255,340
Expenditures	41,791,270	40,034,535	41,371,750	41,256,838	41,255,340
Net Difference (Revenues Less Expenditures)	(775,816)	513,385	(50,000)	64,852	-
Fund Balance					
Ending Fund Balance Unreserved	3,383,191	3,896,576	3,781,962	3,961,428	3,961,428



General Fund Revenues



General Fund Revenues	Budget 2011-12
Tax Revenues	27,746,920
Operating Transfers In	5,432,990
Revenue from Others	5,218,820
Operating Fees	1,398,600
Investments, Licenses & Permits	527,130
Fines & Forfeitures	380,000
Other Revenue	295,750
Charges for Services	255,130
Grand Total	41,255,340

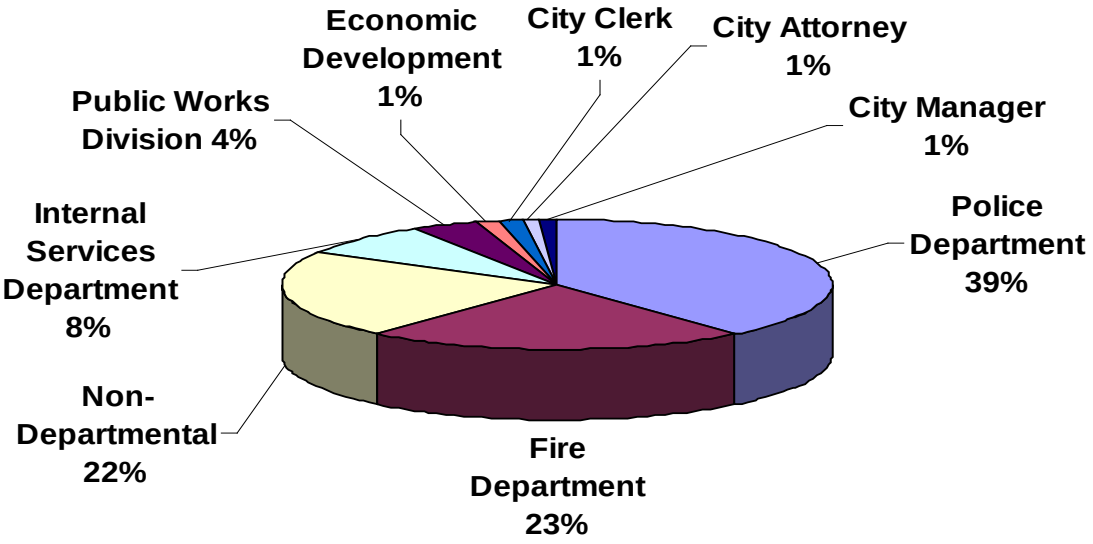
General Fund Revenue	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
100: General Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	5,934,156	5,932,983	5,432,990	5,432,990	5,432,990	Details in Supplemantal Information section
090: Operating Transfers In Total	**5,934,156**	**5,932,983**	**5,432,990**	**5,432,990**	**5,432,990**	
100: General Fund B/S Total	**5,934,156**	**5,932,983**	**5,432,990**	**5,432,990**	**5,432,990**	
1001: General Fund Rev						
100: Tax Revenues						
5011 Property Taxes-CY Secured	8,887,149	8,342,161	8,308,480	8,327,860	8,161,300	2% reduction
5031 Sales & Use Tax	8,027,678	6,872,696	8,797,140	8,617,900	8,856,240	Full year of Costco
5032 Public Safety -Prop 172	295,903	266,730	266,200	266,200	290,290	
5034 Transient Occupancy Tax	405,487	382,365	400,000	400,000	400,000	
5035 Real Prop. Transfer Tax	113,607	116,548	104,410	116,540	114,000	
5036 Business License Tax	1,037,709	961,718	950,000	950,000	950,000	
5040 Card Room Fee	152,661	280,240	230,000	257,000	300,000	Reflects actual activity
5051 Waste Removal Franchise	660,766	944,107	966,300	944,110	957,600	
5052 Industrial Waste Franchise	67,744	80,136	45,000	67,300	63,800	
5053 Gas Franchise	221,817	158,521	205,000	160,000	160,000	
5054 Cable TV Franchise	441,318	475,775	425,000	491,135	494,250	
5055 Electric Franchise	23,151	22,767	24,500	22,765	22,770	
5081 In-lieu Franchise-Electric	6,941,960	6,976,670	6,976,670	6,976,670	6,976,670	Customer accounts have not increased
100: Tax Revenues Total	**27,276,950**	**25,880,434**	**27,698,700**	**27,597,480**	**27,746,920**	
200: Licenses & Permits						
5113 Animal Licenses	16,086	25,441	50,000	25,545	27,000	Reflects actual activity
5114 Bicycle Licenses	2,236	1,557	2,200	1,870	1,800	
5141 Street & Lot Permits	9,033	7,552	9,000	8,120	8,000	
5142 Industrial Refuse Collection	2,500	3,000	2,500	2,000	2,000	
5143 Alarm Permits	27,375	29,075	26,000	29,075	30,000	
5144 Transportation Permit	4,553	4,046	3,500	3,500	3,500	
5145 Vendor Permit to Operate	0	1,500	1,500	1,500	1,500	
200: Licenses & Permits Total	**61,783**	**72,171**	**94,700**	**71,610**	**73,800**	
300: Fines & Forfeitures						
5201 Veh Code-Moving Violation	344,994	312,765	290,000	290,000	285,000	
5202 Court Fines	8,385	6,680	7,000	6,210	6,000	
5203 Overparking	63,097	38,223	36,000	53,960	54,000	
5204 Parking Fees-DMV Hold	27,620	30,044	20,000	20,000	20,000	
5205 False Alarm Penalty	16,905	8,800	15,000	15,000	15,000	
5211 Code Enforcement Fine	4,422	15,795	12,000	(675)	0	
300: Fines & Forfeitures Total	**465,423**	**412,307**	**380,000**	**384,495**	**380,000**	
400: Investment/Property Revenues						
5332 Investment Earnings	(23,071)	16,310	0	0	0	
5361 Rent	243,038	498,100	413,000	429,295	449,830	

General Fund Revenue	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
5391 Sale of City Property	342,497	9,062	3,500	3,500	3,500	
400: Investment/Property Revenues Tota	**562,464**	**523,472**	**416,500**	**432,795**	**453,330**	
500: Revenue from Others						
5494 State Motor Veh In-Lieu	220,929	191,066	85,000	123,500	133,500	
5499 In-lieu - VLF	4,562,795	4,377,453	4,250,000	4,316,785	4,230,450	Reduced in proportion to property tax
5535 State Recycling (CRV)	0	0	0	0	16,370	
5565 Police Hiring Grant	0	73,112	476,790	453,000	480,000	4 positions
5567 Police Other Grants	(1,767)	4,482	7,500	7,500	5,000	
5602 Sch Drug Suppression Reimb	214,860	214,860	238,000	214,860	254,000	
5691 Police Training-POST	114,157	26,093	60,000	25,000	25,000	Matches POST expenses
5696 State Mandates SB90	27,769	45,600	45,000	107,000	50,000	
5940 Lodi Grape Festival Reimb	15,000	17,500	20,000	20,000	20,000	
5941 Code Enf-Reinspection Fees	0	2,851	2,500	(1,115)	3,000	
5942 Unaltered Fee	0	1,255	200	1,175	1,500	
500: Revenue from Others Total	**5,153,743**	**4,954,272**	**5,184,990**	**5,267,705**	**5,218,820**	
600: Charges for Services						
5084 Admin fees-CVW	240,945	246,805	250,700	250,700	255,130	Includes CPI increase
600: Charges for Services Total	**240,945**	**246,805**	**250,700**	**250,700**	**255,130**	
610: Public Safety Fees						
5206 Nuisance Fines	(500)	5,320	1,000	(2,300)	0	
5399 Repairs & Demolition Reimb.	9,792	10,737	12,000	3,500	8,000	
5706 Vehicle Abate Serv Authori	44,281	46,396	32,500	32,500	30,000	
5932 Fingerprinting	22,215	25,333	23,500	25,300	25,000	
5933 Vehicle Towing	78,315	61,940	60,000	83,865	82,000	
5935 Animal Shelter Fees	21,910	20,037	28,000	24,500	25,000	
5936 Police Record Fees	52	7	50	0	0	
5937 Other Police Fees	0	275	300	0	0	
5939 Fix Ticket/Vin Verification	2,200	2,525	2,000	2,525	2,500	
5971 Fire Dept.Services-Other	465	1,065	900	900	1,000	
5973 Site Planning	6,600	8,237	7,500	3,500	3,000	
5974 Fire Permit Review/Insp.	27,730	1,418	500	800	1,000	
5975 Fire Protect'n Eqpt Revw & Ins	23,432	41,202	30,000	38,000	40,000	
5976 Fire Misc.Development	1,858	150	0	500	500	
5979 Misc. Charges & Fees	0	2,012	0	3,000	4,000	
5981 Strike Team Reimbursements	139,287	79,245	105,000	60,000	100,000	Reimbursement is based on work performed
6123 Code Permit Inspections	4,800	3,305	5,500	3,240	5,000	
610: Public Safety Fees Total	**382,437**	**309,204**	**308,750**	**279,830**	**327,000**	
750: Recreation Fees						
6038 Indoor/Outdoor Activities	33	0	0	0	0	
750: Recreation Fees Total	**33**	**0**	**0**	**0**	**0**	
760: Park Fees						
5413.7 Wrk for City-Pks & Rec	74,006	58,038	67,000	67,000	0	Moved to Parks, Rec, Cultural Services

General Fund Revenue	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
6043 Admin.Services-Parks/Rec.	480	0	0	0	0	
760: Park Fees Total	**74,486**	**58,038**	**67,000**	**67,000**	**0**	
800: Public Works Fees						
6104 Engineering Inspect. Fees	6,579	37	167,000	167,000	78,000	Reduced activity
6121 Engineering Fees	130,812	89,571	102,370	90,000	50,000	Reduced activity
6124 Plans and Specs	7,581	3,545	0	0	0	
6125 Encroachment Fees	34,918	46,847	11,250	11,250	16,600	
800: Public Works Fees Total	**179,890**	**140,000**	**280,620**	**268,250**	**144,600**	
820: Administrative Fees						
5207 Late Pmt-Utilities	838,651	906,609	830,000	880,000	860,000	
5208 Utility Connections	45,788	44,327	40,000	44,000	44,000	
5209 Returned Check Charge	21,645	24,830	20,000	23,950	23,000	
820: Administrative Fees Total	**906,084**	**975,766**	**890,000**	**947,950**	**927,000**	
900: Other Revenue						
5394 Revenue-Other	21,935	59,421	15,000	15,000	15,000	
5395 Revenue Over/Short	(1,041)	(426)	0	(225)	0	
5398 Reimbursable Charges	99,159	241,382	120,000	105,000	60,000	
5400 Admin Fee-LTBID	10,212	11,793	10,800	10,225	10,230	
5411.3 Wrk for Others-Comm Dev	7,058	6,654	0	0	0	
5411.4 Wrk for Others-PW	157,539	65,466	45,500	50,000	70,500	
6129 Admin Fee-RTIF	2,037	545	1,000	1,000	1,000	
6151 Other Service Charges	0	505,908	3,300	2,140	3,550	
6152 Damage to Property	0	7,130	400	720	720	
6153 Donations	0	425	200	200	0	
6153.1 Donations-HSS	0	100	0	0	0	
6156 Photocopy	600	843	600	1,200	900	
6157 Outside City Services	20,097	92,309	35,000	35,000	35,000	
6159 DIVCA-PEG Fees	0	50,918	85,000	100,625	98,850	
900: Other Revenue Total	**317,596**	**1,042,468**	**316,800**	**320,885**	**295,750**	
1001: General Fund Rev Total	**35,621,834**	**34,614,937**	**35,888,760**	**35,888,700**	**35,822,350**	
General Fund Revenue Total	**41,555,990**	**40,547,920**	**41,321,750**	**41,321,690**	**41,255,340**	

General Fund Expenditures

General Fund	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
090: Operating Transfers Out	4,709,733	5,589,724	5,421,020	5,421,020	7,998,070
100: Personnel Services	30,435,171	28,393,078	29,397,380	29,315,615	27,360,290
200: Utility Comm. & Transportation	1,556,149	1,421,422	1,490,000	1,485,899	1,399,690
300: Supplies, Materials & Services	3,383,478	3,552,799	4,000,310	3,983,423	3,539,860
500: Equipment, Land & Structures	1,662,894	426,914	360,550	361,423	280,300
600: Special Payments	643,724	683,061	702,490	689,458	677,130
General Fund Total	**42,391,149**	**40,066,998**	**41,371,750**	**41,256,838**	**41,255,340**



Department	Budget 2011-12
Police Department	16,000,270
Fire Department	9,320,840
Non-Departmental	9,067,890
Internal Services Department	3,369,640
Public Works Division	1,559,390
Economic Development	568,350
City Clerk	511,970
City Attorney	445,940
City Manager	411,050
Grand Total	41,255,340

2011/12 General Fund Budget by Department

Department	2010/11 Ratio *	2011/12 Budget	2011/12 Ratio *	Change 2010/11 vs. 2011/12	Ratio Change
City Clerk	1.49%	$511,970	1.27%	($94,130)	-0.22%
City Manager	1.39%	$411,050	1.02%	($153,550)	-0.37%
City Attorney	1.15%	$445,940	1.11%	($22,210)	-0.04%
Internal Services Department	8.38%	$3,369,640	8.38%	($41,960)	0.00%
Non-Departmental	5.35%	$2,078,640	5.17%	($102,090)	-0.18%
Economic Development	1.43%	$568,350	1.41%	($14,700)	-0.02%
Police	39.21%	$16,000,270	39.80%	$29,790	0.59%
Fire	22.40%	$9,320,840	23.19%	$195,560	0.79%
Public Works	4.20%	$1,559,390	3.88%	($150,300)	-0.32%
Library	3.31%	$1,349,180	3.36%	$0	0.05%
Community Development	0.37%	$150,200	0.37%	$0	0.00%
Parks, Recreation, Cultural Services	9.70%	$3,881,520	9.66%	($67,000)	-0.04%
Streets	1.62%	$554,600	1.38%	($106,670)	-0.24%
Capital		$1,053,750		$460,850	
Total	100.00%	$41,255,340	100.00%	($66,410)	

* Exclusive of One-Time Capital Project Funding

General Fund	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	4,709,733	5,589,724	5,421,020	5,421,020	7,998,070	Includes Parks to new fund
090: Operating Transfers Out	**4,709,733**	**5,589,724**	**5,421,020**	**5,421,020**	**7,998,070**	
7101 Regular emp salary	18,644,451	17,724,383	17,909,620	17,567,756	16,207,410	Staff retirements
7102 Overtime	851,815	284,723	686,830	827,893	667,390	
7103 Part time salary	312,017	311,767	317,650	322,196	207,320	
7106 Uniform allowance	104,793	147,464	148,600	144,331	136,810	
7109 Incentive pay	663,084	656,016	619,570	651,253	621,110	
7110 Admin leave pay	73,937	91,344	92,050	89,861	78,690	
7111 Workers comp	940,500	946,110	796,950	796,950	927,310	
7112 Medical insurance	2,806,874	2,745,255	2,973,320	3,089,568	3,039,050	
7113 Dental insurance	239,269	231,604	253,590	254,263	223,000	
7114 Vision care	62,537	60,176	64,500	62,411	44,600	
7115 Medicare insurance	259,358	244,342	255,690	280,306	246,460	
7121 Service contribution-PERS	5,327,292	5,058,148	5,159,820	5,166,487	5,036,530	Employee concessions
7123 Deferred comp	349,617	73,461	72,460	72,536	44,600	Employee concessions
7124 LI & AD & D	40,280	39,744	46,260	45,902	36,340	
7125 Unemployment insurance	50,447	48,099	49,460	51,546	72,490	
7128 LTD	98,830	91,007	91,210	93,136	0	Brought in-house
7129 Chiropractic	12,948	12,474	14,270	14,062	12,340	
7130 Insurance refund	150,931	168,894	161,280	101,208	80,600	Fewer employees choosing option
7131 Other benefits	463,794	486,217	475,640	475,640	464,560	
7188 Transfer In	(1,224,330)	(1,364,027)	(1,301,020)	(1,301,320)	(1,060,460)	
7189 Transfer Out	206,727	335,877	509,630	509,630	274,140	
100: Personnel Services	**30,435,171**	**28,393,078**	**29,397,380**	**29,315,615**	**27,360,290**	
7201 Postage	207,909	207,110	208,870	203,814	203,220	
7202 Telephone	165,311	156,068	159,350	144,680	141,930	
7203 Cellular phone charges	67,571	75,405	67,740	61,255	46,340	Moving to stipend program
7204 Pagers	3,382	2,899	2,800	2,150	1,200	
7211 Electricity	652,336	577,468	592,240	580,000	580,000	
7212 Gas	129,668	125,147	128,000	125,000	145,000	
7213 Water	211,760	195,174	237,000	275,000	190,000	Reduced to reflect current actuals
7214 Sewer	43,944	53,259	64,000	64,000	55,000	
7215 Refuse	74,268	28,892	30,000	30,000	37,000	
200: Utility Comm. & Transportation	**1,556,149**	**1,421,422**	**1,490,000**	**1,485,899**	**1,399,690**	
7301 Printing,binding,duplication	61,796	47,332	60,330	56,404	55,400	
7302 Photocopying	25,804	24,863	23,350	20,650	19,400	
7303 Advertising	11,718	9,931	11,450	9,155	8,800	
7304 Laundry & dry cleaning	13,987	10,674	10,800	12,082	8,000	
7305 Uniforms	14,001	13,834	14,550	13,734	4,350	Parks moved to new fund
7306 Safety equipment	89,493	85,068	145,450	141,982	133,100	
7307 Office supplies	69,700	64,101	54,920	54,720	52,900	
7308 Books & periodicals	21,642	18,699	19,250	17,327	14,350	

General Fund	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7309 Membership & dues	59,147	57,534	58,230	57,566	57,150	
7310 Uncollectible acct expense	53,871	38,726	50,000	50,000	50,000	
7311 Collection agency fees	34	0	0	0	0	
7312 Bank service charges	38,458	69,771	11,370	9,870	10,220	
7313 Information systems software	32,900	33,424	68,650	67,203	68,050	
7314 Business expense	11,850	10,379	9,340	8,090	8,420	
7315 Conference expense	35,752	27,163	15,000	14,660	18,000	
7318 Microfilming	249	0	0	0	0	
7321 Rent of Land, facilities	122,106	9,888	10,000	10,000	9,390	
7322 Rental of equipment	189,962	190,902	188,700	189,078	187,700	
7323 Professional services	510,400	395,266	564,280	608,457	374,900	
7330 Repairs to comm equip	14,044	14,424	87,200	83,650	120,750	
7331 Repairs to Mach & equip	190,481	122,760	133,500	133,339	63,900	
7332 Repairs to office equip	12,256	23,801	37,100	32,000	31,600	
7333 Repairs to vehicles	457,752	547,676	474,030	476,600	304,050	
7334 Repairs to buildings	67,621	60,895	93,610	88,790	66,300	
7335 Sublet service contracts	418,386	505,564	620,540	618,380	590,350	
7336 Car wash	6,397	6,209	8,030	7,900	7,570	
7343 PL & PD/other insurance	0	483,525	451,680	451,680	722,300	
7346 K-9 supplies	10,373	6,021	7,620	7,620	6,500	
7351 Motor veh fuel, lube	277,778	264,991	293,020	283,834	214,610	
7352 Special dept materials	128,519	111,294	139,450	140,430	41,000	
7353 Janitorial supplies	30,488	37,587	31,150	31,950	20,700	
7354 Photo supplies	382	21	150	50	100	
7355 General supplies	32,825	23,704	24,600	23,500	13,250	
7356 Medical supplies	47,490	50,704	36,250	46,250	48,500	
7357 Care of prisoners	43,821	38,084	38,000	38,000	38,000	
7358 Training & education	65,914	34,339	0	7,331	21,150	Police, Fire and Information Systems training
7359 Small tools and equip	62,811	56,894	49,160	48,886	31,450	
7360 Overtime meals	1,224	11	0	0	0	
7362 Laboratory supplies	3,953	4,278	5,500	5,500	5,000	
7363 Employees physical exams	38,330	31,287	36,800	35,400	35,100	
7365 POST training	73,907	44,978	60,000	25,000	25,000	
7366 Tuition Reimbursement	33,607	36,666	27,000	39,000	35,000	
7367 Transport of materials	6,089	7,879	7,000	6,000	6,000	
7369 Software Licensing Cost	25,795	8,146	11,000	11,000	11,400	
7389 Transfer Out	(30,000)	(77,787)	12,000	0	0	
7399 Supplies, mat & services	365	1,293	250	355	150	
300: Supplies, Materials & Services	**3,383,478**	**3,552,799**	**4,000,310**	**3,983,423**	**3,539,860**	
7701 Office equip	4,000	0	2,500	2,500	0	
7706 Traffic Signal equip	0	9,591	20,000	20,000	20,000	
7709 Shop equipment	0	4,769	0	0	0	

General Fund	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7715 Data Processing hrdware	15,859	0	0	9,000	0	
7717 Communication equip	87,606	0	0	0	0	
7718 Grant equip	0	5,108	0	0	0	
7719 Other equip	34,910	4,877	0	0	0	
7720 Other contracts	39,856	46,089	35,000	30,000	18,400	
7789 Transfer Out	1,480,663	356,480	303,050	299,923	241,900	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	**1,662,894**	**426,914**	**360,550**	**361,423**	**280,300**	
8021 Donations	200	41,650	42,500	42,500	36,120	15% reduction in Arts Grants
8021.1 Donations-LCVB	91,848	75,094	76,000	76,000	76,000	
8021.2 Donations-DLBP	34,000	28,900	28,500	28,500	24,230	15% reduction
8021.3 Donations-SJ Partnership	29,750	0	30,000	29,750	25,290	15% reduction
8021.4 Donations-Lodi Dist C	1,996	2,050	2,120	2,050	2,050	
8021.5 Donations-Fireworks	19,000	16,000	16,000	16,000	16,000	
8021.6 Donations-SJC Ent Zone	24,211	21,766	22,500	21,766	22,000	
8022 Taxes	9,619	0	0	0	0	
8026 Property tax admin fee	276,501	286,359	290,000	290,000	325,000	
8099 Special payments	156,599	139,659	115,870	103,868	85,420	
8099.1 Fourth of July	0	24,766	25,000	21,749	21,250	
8099.2 Concerts	0	1,772	0	388	500	
8099.3 Grape Festival	0	39,436	40,000	43,818	34,000	
8099.4 Parade of Lights	0	5,609	6,000	7,700	5,100	
8099.5 Celebration on Central	0	0	2,500	0	0	
8099.6 Miscellaneous Events	0	0	5,500	4,000	2,670	
8099.7 Sandhill Crane Festival	0	0	0	1,369	1,500	
600: Special Payments	**643,724**	**683,061**	**702,490**	**689,458**	**677,130**	
General Fund Total	**42,391,149**	**40,066,998**	**41,371,750**	**41,256,838**	**41,255,340**	

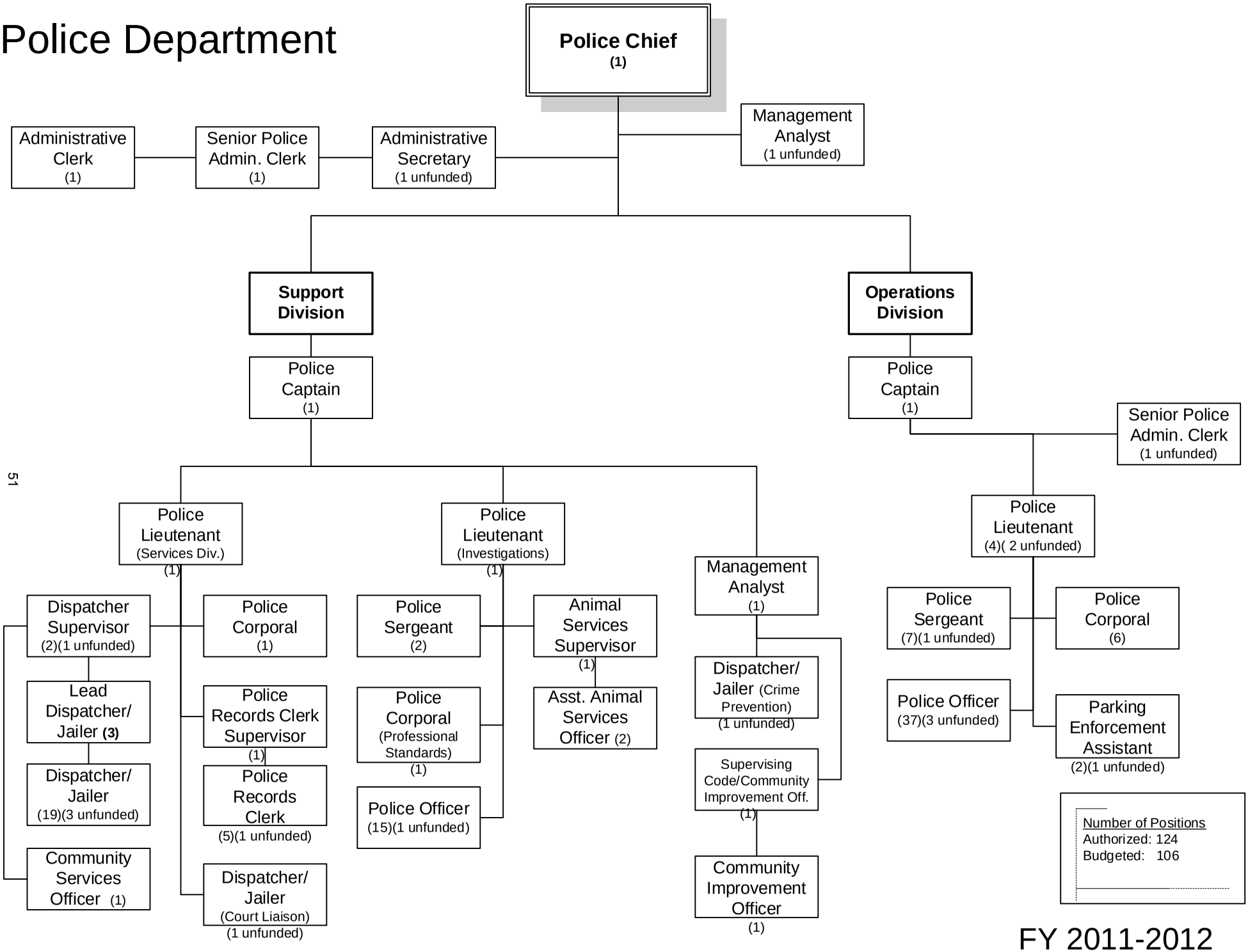
POLICE DEPARTMENT

The Police Department is the City's largest General Fund expense with a FY 2011/12 budget of $16,000,270 compared to $15,970,480 as originally adopted for 2010/11. The 2010/11 budget shown in the following pages reflects adjustments made throughout the year. The Police Department budget comprises Administration, Operations, Support Services and the Animal Shelter.

Budgeted positions are being reduced to 106, down from 113 in FY 2010/11.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Police Department



FY 2011-2012

Police Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100: Personnel Services	13,868,104	13,200,596	13,699,630	13,691,868	13,760,220
200: Utility Comm. & Transportation	59,002	60,552	53,500	47,424	45,000
300: Supplies, Materials & Services	923,472	1,289,819	1,349,060	1,300,714	1,331,340
500: Equipment, Land & Structures	178,868	107,230	107,230	107,230	107,230
600: Special Payments	759,139	760,071	758,660	758,660	756,480
Police Department Total	**15,788,585**	**15,418,268**	**15,968,080**	**15,905,896**	**16,000,270**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
POLICE DEPARTMENT					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	1	1	1	1	0
Animal Services Supervisor	1	1	1	1	1
Assistant Animal Services Officer	2	2	2	2	2
Community Improvement Officer I/II	2	2	2	1	1
Community Service Officer	1	1	1	1	1
Dispatcher Supervisor	2	2	2	2	1
Dispatcher/Jailer	21	21	21	21	16
Lead Dispatcher/Jailer	3	3	3	3	3
Management Analyst	1	2	2	2	1
Parking Enforcement Assistant	2	2	2	2	1
Police Captain	2	2	2	2	2
Police Chief	1	1	1	1	1
Police Corporal	8	8	8	8	8
Police Lieutenant	6	6	6	6	4
Police Officer	52	52	52	52	48
Police Records Clerk	5	5	5	5	4
Police Records Clerk Supervisor	1	1	1	1	1
Police Sergeant	9	9	9	9	8
Senior Police Administrative Clerk	2	2	2	2	1
Special Services Manager	1	0	0	0	0
Supervising Code/Community Imp. Off.	1	1	1	1	1
Police Department Total	**125**	**125**	**125**	**124**	**106**

Police Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7101 Regular emp salary	8,192,599	7,983,791	8,093,200	7,968,585	7,924,670	
7102 Overtime	384,817	115,706	240,820	339,915	277,800	
7103 Part time salary	57,764	31,971	31,550	31,550	31,640	
7106 Uniform allowance	55,074	100,379	103,000	99,426	94,410	
7109 Incentive pay	349,250	362,670	346,310	362,154	358,860	
7110 Admin leave pay	20,983	36,935	32,230	29,340	30,570	
7111 Workers comp	412,500	413,580	355,950	355,950	313,040	
7112 Medical insurance	1,161,418	1,177,151	1,277,820	1,340,351	1,432,260	Rate increase
7113 Dental insurance	95,575	93,196	113,000	112,368	106,000	
7114 Vision care	26,335	25,688	28,250	27,514	21,200	
7115 Medicare insurance	111,992	110,373	116,640	126,161	121,350	
7121 Service contribution-PERS	2,516,914	2,460,830	2,562,290	2,536,814	2,692,870	Rate increase
7123 Deferred comp	134,489	37,551	35,780	36,161	39,040	
7124 LI & AD & D	10,807	9,843	14,840	13,781	9,970	
7125 Unemployment insurance	21,912	21,549	22,540	23,043	34,710	
7128 LTD	26,345	25,873	26,740	26,475	0	Brought in-house
7129 Chiropractic	5,418	5,383	6,230	6,188	5,850	
7130 Insurance refund	85,569	80,338	80,000	43,652	39,680	Less employees choosing deferred comp
7131 Other benefits	198,343	212,440	212,440	212,440	226,300	
7188 Transfer In	0	(104,651)	0	0	0	
100: Personnel Services	**13,868,104**	**13,200,596**	**13,699,630**	**13,691,868**	**13,760,220**	
7201 Postage	756	1,055	1,000	1,124	800	
7202 Telephone	11,457	11,653	11,000	11,000	11,000	
7203 Cellular phone charges	45,071	46,416	40,100	34,100	32,000	Moving to stipend program
7204 Pagers	1,718	1,428	1,400	1,200	1,200	
200: Utility Comm. & Transportation	**59,002**	**60,552**	**53,500**	**47,424**	**45,000**	
7301 Printing,binding,duplication	7,440	8,233	5,250	9,000	7,900	
7302 Photocopying	16,123	16,810	15,150	15,000	15,150	
7305 Uniforms	7,964	5,612	4,650	3,800	2,550	
7306 Safety equipment	39,392	48,168	73,500	70,000	65,000	
7307 Office supplies	23,642	23,247	23,800	21,900	21,900	
7308 Books & periodicals	499	381	600	677	600	
7309 Membership & dues	3,480	4,704	4,150	3,318	4,130	
7312 Bank service charges	161	262	300	1,200	950	
7313 Information systems software	699	1,811	2,000	14,153	9,000	
7314 Business expense	1,416	3,186	2,350	2,000	2,000	
7315 Conference expense	12,404	8,728	0	30	0	
7321 Rent of Land, facilities	5,732	5,688	5,800	5,800	5,190	
7323 Professional services	69,412	92,933	121,000	101,000	98,000	Reflects expected actuals
7330 Repairs to comm equip	7,966	11,178	12,300	10,000	8,000	
7331 Repairs to Mach & equip	2,938	1,203	1,500	1,200	400	
7332 Repairs to office equip	1,231	90	200	100	100	

Police Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7333 Repairs to vehicles	225,458	264,797	232,580	232,580	132,250	Reduction due to Fleet retirements
7334 Repairs to buildings	15,923	7,224	12,500	9,300	9,300	
7335 Sublet service contracts	66,944	201,463	242,990	245,000	248,000	
7336 Car wash	5,877	5,533	7,270	7,260	7,270	
7343 PL & PD/other insurance	0	211,880	201,720	201,720	350,300	
7346 K-9 supplies	10,373	6,021	7,620	7,620	6,500	
7351 Motor veh fuel, lube	176,322	172,827	172,180	172,180	168,150	
7352 Special dept materials	30,907	24,351	28,100	28,598	26,300	
7353 Janitorial supplies	2,390	1,071	1,600	1,400	1,400	
7354 Photo supplies	82	0	100	0	0	
7355 General supplies	1,374	3,258	1,600	1,600	1,600	
7356 Medical supplies	31,150	31,045	20,750	28,000	28,000	
7357 Care of prisoners	43,821	38,084	38,000	38,000	38,000	
7358 Training & education	5,852	4,639	0	278	10,000	
7359 Small tools and equip	3,468	8,190	13,000	7,500	7,000	
7362 Laboratory supplies	3,953	4,278	5,500	5,500	5,000	
7365 POST training	73,907	44,978	60,000	25,000	25,000	Matches POST revenue
7366 Tuition Reimbursement	18,968	18,734	12,000	24,000	20,000	
7367 Transport of materials	6,089	7,879	7,000	6,000	6,000	
7369 Software Licensing Cost	0	414	0	0	400	
7389 Transfer Out	0	0	12,000	0	0	
7399 Supplies, mat & services	115	919	0	0	0	
300: Supplies, Materials & Services	**923,472**	**1,289,819**	**1,349,060**	**1,300,714**	**1,331,340**	
7789 Transfer Out	178,868	107,230	107,230	107,230	107,230	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	**178,868**	**107,230**	**107,230**	**107,230**	**107,230**	
8099 Special payments	759,139	760,071	758,660	758,660	756,480	Debt Service
600: Special Payments	**759,139**	**760,071**	**758,660**	**758,660**	**756,480**	
Police Department Total	**15,788,585**	**15,418,268**	**15,968,080**	**15,905,896**	**16,000,270**	

ACTIVITY: Police Administration **DIVISION:** Administration
DEPARTMENT: Police **FUND:** General Fund

ACTIVITY DESCRIPTION

Police Administration is responsible for the general planning, direction and evaluation of all police activities. This section provides departmental leadership and guidance. Administrative efforts in a variety of areas are also handled in this section. This activity has seven major elements:

- Direction and vision on law enforcement issues.
- Budget preparation and fiscal management of department's operation budget and grant funds.
- Statistical analysis of crimes, grant-related objectives, staffing, productivity and administrative matters.
- Managing purchase of police equipment and support merchandise.
- Coordination and administration of personnel policies and programs.
- Processing of employee personnel and payroll matters.
- Administration of Worker's Compensation claims.

MAJOR 2010/11 ACCOMPLISHMENTS

- Reduced "Part 1" crimes by 14 percent.
- Assumed all responsibilities and duties for purchasing for the department.
- Successfully modified COPS Hiring Recovery Grant to fund two general fund police officer positions for three years.
- Secured $255,000 in State and federal grant funding.
- Strengthened community outreach through expanded social networking, resuming city-wide participation in National Night Out, distributing quarterly Neighborhood Watch Newsletters, and organizing Every 15 Minutes at Lodi High School.

MAJOR 2011/12 OBJECTIVES

- Conduct a full review of the Department Policy and Procedure Manual.
- Complete community-oriented policing training for remaining professional staff and volunteers ensuring community oriented policing strategies are practiced throughout the organization.
- Explore funding opportunities to bring the department into P25 compliance with mandated radio communication network.
- Conduct a department review and assessment of services provided based on funding and staffing levels.

PERFORMANCE MEASURES	2008/09	2009/10	2010/2011
Allocated department staffing	125	125	113
Crime levels (Part 1 crimes)	3,179	2,691	2,156
Calls for service	55,383	54,096	50,532
Cases investigated	11,339	10,258	9,983

RELATED COST CENTER(S)

- 101031

Police Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
101031: Police Administration					
100: Personnel Services					
7101 Regular emp salary	223,696	203,790	195,850	47,766	159,860
7102 Overtime	0	0	0	235	0
7110 Admin leave pay	1,340	6,078	3,040	0	1,520
7111 Workers comp	9,900	7,320	6,300	6,300	2,920
7112 Medical insurance	33,189	29,594	32,140	18,296	19,230
7113 Dental insurance	2,511	1,907	2,000	2,000	1,000
7114 Vision care	627	465	500	490	200
7115 Medicare insurance	539	0	2,880	693	2,320
7121 Service contribution-PERS	62,161	50,056	60,350	9,114	48,570
7123 Deferred comp	4,822	0	0	0	0
7124 LI & AD & D	1,545	1,076	1,280	143	1,180
7125 Unemployment insurance	625	481	560	134	880
7128 LTD	1,066	608	610	609	0
7129 Chiropractic	134	99	110	110	60
7130 Insurance refund	348	0	0	0	0
7131 Other benefits	6,221	3,760	3,760	3,760	3,970
100: Personnel Services Total	**348,724**	**305,234**	**309,380**	**89,650**	**241,710**
200: Utility Comm. & Transportation					
7201 Postage	756	1,019	1,000	1,000	400
7202 Telephone	11,355	11,653	11,000	11,000	11,000
7203 Cellular phone charges	42,217	44,002	38,000	32,000	30,000
7204 Pagers	1,718	1,428	1,400	1,200	1,200
200: Utility Comm. & Transportation Total	**56,046**	**58,102**	**51,400**	**45,200**	**42,600**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	6,750	7,889	5,000	8,000	7,000
7302 Photocopying	16,092	16,583	15,000	15,000	15,000
7305 Uniforms	5,429	4,225	3,000	3,000	2,000
7306 Safety equipment	39,392	48,168	73,000	70,000	65,000
7307 Office supplies	23,100	19,948	20,000	20,000	20,000
7308 Books & periodicals	499	381	500	500	500
7309 Membership & dues	3,128	4,053	3,500	2,500	3,800
7312 Bank service charges	161	0	300	300	200
7313 Information systems software	699	1,811	2,000	2,000	2,000
7314 Business expense	1,416	2,848	2,000	2,000	2,000
7315 Conference expense	12,404	8,728	0	30	0
7323 Professional services	19,629	17,917	37,000	32,000	32,000
7330 Repairs to comm equip	7,966	10,543	12,000	10,000	8,000
7331 Repairs to Mach & equip	2,925	1,203	1,500	1,200	400
7332 Repairs to office equip	1,231	90	200	100	100
7333 Repairs to vehicles	211,920	258,127	226,700	226,700	131,020
7334 Repairs to buildings	15,083	7,224	12,000	9,000	9,000
7335 Sublet service contracts	66,944	201,463	242,990	245,000	248,000
7336 Car wash	5,871	5,533	7,260	7,260	7,260
7343 PL & PD/other insurance	0	3,750	3,570	3,570	6,200
7346 K-9 supplies	10,373	6,021	7,620	7,620	6,500
7351 Motor veh fuel, lube	172,818	169,479	168,580	168,580	165,000
7352 Special dept materials	10,111	9,654	8,000	8,000	8,000
7353 Janitorial supplies	460	0	200	0	0
7354 Photo supplies	82	0	100	0	0
7355 General supplies	1,048	2,433	1,500	1,500	1,500
7356 Medical supplies	29,497	29,435	20,000	20,000	20,000
7357 Care of prisoners	43,821	38,084	38,000	38,000	38,000
7358 Training & education	5,852	4,639	0	278	10,000
7359 Small tools and equip	2,659	8,190	8,000	6,500	5,000
7362 Laboratory supplies	3,953	4,278	5,500	5,500	5,000
7365 POST training	73,943	44,942	60,000	25,000	25,000
7366 Tuition Reimbursement	18,968	18,734	12,000	24,000	20,000
7367 Transport of materials	6,089	7,879	7,000	6,000	6,000

Police Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7369 Software Licensing Cost	0	414	0	0	400
7399 Supplies, mat & services	115	0	0	0	0
300: Supplies, Materials & Services Total	**820,428**	**964,666**	**1,004,020**	**969,138**	**869,880**
500: Equipment, Land & Structures					
7789 Transfer Out	178,868	107,230	107,230	107,230	107,230
500: Equipment, Land & Structures Total	**178,868**	**107,230**	**107,230**	**107,230**	**107,230**
600: Special Payments					
8099 Special payments	759,139	760,071	758,660	758,660	756,480
600: Special Payments Total	**759,139**	**760,071**	**758,660**	**758,660**	**756,480**
101031: Police Administration Total	**2,163,205**	**2,195,303**	**2,230,690**	**1,969,878**	**2,017,900**
Administration Total	**2,163,205**	**2,195,303**	**2,230,690**	**1,969,878**	**2,017,900**

ACTIVITY:	**Operations**	**DIVISION:**	**Operations**
DEPARTMENT:	**Police**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Police Operations maintains public order, apprehends violators of the law, incarcerates criminals and enforces traffic regulations. Operations staff maintains open communication through community-oriented policing practices; focuses on problem areas and initiates strategies for resolution. Officers strive to create a safe and secure environment, maintain public trust, and provide great customer service. This activity consists of six main elements:

- General patrol – Provide area patrols (vehicular, bicycle) for suppression and detection of criminal activity; provide assistance to citizens; respond to calls for service, investigate crimes and apprehend violators of the law, and utilize community-oriented policing stratagies to resolve neighborhood problems.
- COP/POP – Participate in community-oriented and problem-oriented policing strategies with both neighborhood and business communities. Provide education and direction to empower the citizenry to assist in resolving their unique problems and issues.
- Traffic patrol – Enforce local and State vehicle regulations, issue citations, respond to traffic accidents and enforce local parking regulations.
- Special events – Provide security, traffic control, staffing and work with other City departments to ensure safe and enjoyable events.
- Extraordinary police response – Special Weapons and Tactics (SWAT), Bomb Squad, Major Accident Investigations Team (MAIT) and the Critical Incident Negotiations Team (CINT), respond to major disturbances and high-risk situations, arrests and searches.
- Cadet/Intern program – Recruit, mentor and train cadets/interns to provide a positive law enforcement experience. Develop participants to assist police operations and services.

MAJOR 2010/11 ACCOMPLISHMENTS

- Awarded $125,000 through an Office of Traffic Safety Grant to complete 12 DUI checkpoints and funded several saturation patrol focusing on DUI. In addition, the grant funded equipment and technology including a Total Work Station Accident Investigation system, external lighting, and specialized training for officers.
- Acquired Crime Scene sketching program allowing staff to present detailed sketches of crime scenes with reports.
- Conducted a county-wide DUI warrant sweep resulting in 12 arrests.
- Continued officer development by providing cross-training of new officers with investigations to enhance their interview and investigative skills.
- Conducted several special enforcement days on patrol including cellular phone use, warrant service, traffic laws, and pedestrian safety.
- Organized joint operations with special enforcement units and patrol focusing on problematic locations and repeat offenders.
- Provided Community-Oriented Policing training to police officers and dispatchers.

ACTIVITY: **Operations** **DIVISION:** **Operations**
DEPARTMENT: **Police** **FUND:** **General Fund**

MAJOR 2011/12 OBJECTIVES

- Develop and implement a bicycle safety program with focus on education and enforcement targeting children under age 15.
- Submit for an Office of Traffic Safety Grant for DUI enforcement, as well as equipment and technology upgrades.
- Conducts special operations monthly utilizing patrol and investigations to target identified crime trends, problematic areas and repeat offenders.
- Research the feasibility of developing a two-officer special enforcement team to focus on: career criminals; outstanding warrants; developing informants; follow-up on patrol cases; and assist investigations and patrol on special enforcement days.

PERFORMANCE MEASURES	2008/09	2009/10	2010/2011
Arrests	4,623	3,780	4,218
Traffic citations	6,740	6,909	7,685
Drunk driving arrests	339	389	398

RELATED COST CENTER(S)

- 101032

Police Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
101032: Police Operations					
100: Personnel Services					
7101 Regular emp salary	4,786,497	4,644,741	4,399,080	4,545,827	4,469,940
7102 Overtime	250,072	35,848	150,820	250,820	187,370
7106 Uniform allowance	30,261	58,507	57,150	56,503	53,670
7109 Incentive pay	204,932	198,292	184,900	192,432	193,570
7110 Admin leave pay	15,975	30,857	23,500	23,651	23,360
7111 Workers comp	214,500	212,280	173,250	173,250	154,760
7112 Medical insurance	612,932	612,896	621,920	649,185	682,850
7113 Dental insurance	49,853	48,501	55,000	55,868	53,000
7114 Vision care	13,833	13,396	13,750	13,709	10,600
7115 Medicare insurance	66,925	64,579	63,520	71,709	68,390
7121 Service contribution-PERS	1,618,895	1,599,884	1,560,050	1,612,772	1,735,160
7123 Deferred comp	75,244	34,393	33,050	33,232	0
7124 LI & AD & D	4,345	3,987	6,110	6,237	3,810
7125 Unemployment insurance	12,729	12,613	12,270	13,124	19,040
7128 LTD	1,688	1,054	1,050	1,054	0
7129 Chiropractic	2,903	2,857	3,030	3,078	2,920
7130 Insurance refund	52,177	41,516	39,650	26,343	23,020
7131 Other benefits	115,390	109,040	103,400	103,400	111,160
7188 Transfer In	0	(104,651)	0	0	0
100: Personnel Services Total	**8,129,151**	**7,620,590**	**7,501,500**	**7,832,194**	**7,792,620**
300: Supplies, Materials & Services					
7323 Professional services	7,295	4,824	4,000	4,000	4,000
7343 PL & PD/other insurance	0	108,750	98,180	98,180	173,600
300: Supplies, Materials & Services Total	**7,295**	**113,574**	**102,180**	**102,180**	**177,600**
101032: Police Operations Total	**8,136,446**	**7,734,164**	**7,603,680**	**7,934,374**	**7,970,220**
Operations Total	**8,136,446**	**7,734,164**	**7,603,680**	**7,934,374**	**7,970,220**

ACTIVITY:	**Support Services**	**DIVISION:**	**Support Services**
DEPARTMENT:	**Police**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Support Services Division contains the following units: Investigations Bureau, Office of Professional Standards, Records, Communication Center, Jail, Information Systems, Community Improvement, Property and Evidence, Crime Prevention and Partners. This activity consists of 10 major elements:

- Investigations Bureau – Includes General Investigations, Special Investigations Unit, and School Resource Officers. Primary assignments include investigating felony crimes; conducting operations with focus on narcotic, gang and repeat offenders; and provide service, education programs and presence at the schools.
- Office of Professional Standards – Coordinates State-mandated and perishable skills training for department employees. Recruits, facilitates the hiring process, conducts pre-employment backgrounds and investigates internal affairs and claims.
- Records Unit – Performs data entry; updates and maintains reports, arrest and criminal records; and provides information to the public and other agencies.
- Communications Center – Receives 911 and non-emergency police and fire calls for services; dispatches appropriate units for response.
- Jail – Process and house individuals arrested in Lodi until their arraignments. The jail also houses San Joaquin County prisoners awaiting court hearings at the Lodi branch of San Joaquin County Superior Court.
- Information Services – Provides maintenance and support of all computer and technological equipment at the Police Department. Oversees maintenance of fleet and facility.
- Community Improvement – Handles code enforcement issues related to substandard housing, dangerous buildings, nuisances, vehicle abatement and zoning.
- Property and Evidence – Maintains the chain of custody and storage of evidence and property.
- Crime Prevention – Coordinates Neighborhood Watch, provides statistical data to staff and citizens, and participates in special community events.
- Partners – Senior citizen volunteers who require recruitment, training, coordination and mobilization based upon the demand for service.

MAJOR 2010/2011 ACCOMPLISHMENTS

- Successfully completed Jail inspections conducted by San Joaquin County Civil Grand Jury and San Joaquin County Public Health.
- Conducted Safe Summer Sweep; a multi-agency event targeting repeat offenders.
- Trained two additional officers to conduct Gang Resistance Education and Training programs tripling the number of students completing the course. Officers secured funding for the program through private donations.
- Increased proactive enforcement operations with focus on repeat offenders, under-age drinking, and truancy.
- Community Improvement coordinated two community clean-up projects and organized two shopping cart pick-ups with the assistance of volunteers and nonprofit groups.
- Crime Prevention successfully re-established the National Night Out event, Every 15 Minutes, and many other public safety programs and presentations in the community.
- Partners donated more than 28,000 hours of volunteer service throughout the department.
- The department is now in compliance with POST-mandated requirements for training and a training matrix has been completed identifying all staff certifications and training.
- Secured approximately $200,000 in E-911 State funding to update the 911 system, computers, equipment and technology in the Communication Center.

ACTIVITY: **Support Services** **DIVISION:** **Support Services**
DEPARTMENT: **Police** **FUND:** **General Fund**

MAJOR 2011/12 OBJECTIVES

- Continue joint operations with focus on underage drinking, truancy, massage parlors and repeat offenders.
- Secure donations to cover the cost of sending a fourth officer to Gang Resistance and Education Training increasing the amount of programs offered in schools.
- Conduct Operation Safe Summer Sweep II, targeting repeat offenders through a coordinated multi-agency operation.
- Bring all Dispatch/Jailer staff into compliance with Department of Corrections and Rehabilitation required training for jail operations.
- Work towards becoming compliant with Department of Justice uniform crime reporting deadlines.

PERFORMANCE MEASURES	2008/09	2009/10	2010/2011
Community Improvement cases cleared	1,534	1,387	1,012
SIU and GIU arrests	241	411	443
Investigations Bureau cases closed/cleared	372	250	542

RELATED COST CENTER(S)

- 101033
- 101040
- 101041
- 101043
- 101056
- 101058

Police Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
101033: Support Services					
100: Personnel Services					
7101 Regular emp salary	2,834,188	2,749,189	2,891,890	2,773,262	2,772,950
7102 Overtime	128,554	75,383	84,760	84,760	87,660
7103 Part time salary	834	0	0	0	0
7106 Uniform allowance	20,141	35,772	37,850	36,019	33,920
7109 Incentive pay	142,583	162,540	157,220	164,920	161,030
7110 Admin leave pay	3,668	0	5,690	5,689	5,690
7111 Workers comp	165,000	168,360	141,750	141,750	129,080
7112 Medical insurance	461,111	471,503	519,650	553,339	636,670
7113 Dental insurance	36,342	35,319	45,000	43,500	43,000
7114 Vision care	10,136	9,967	11,250	10,620	8,600
7115 Medicare insurance	38,776	39,574	41,430	44,356	42,930
7121 Service contribution-PERS	768,141	730,323	783,600	757,142	757,330
7123 Deferred comp	51,124	3,158	2,730	2,929	39,040
7124 LI & AD & D	4,216	4,084	6,150	6,109	4,180
7125 Unemployment insurance	7,426	7,285	8,000	8,002	12,110
7128 LTD	19,143	19,865	20,700	20,548	0
7129 Chiropractic	2,049	2,074	2,480	2,395	2,370
7130 Insurance refund	21,534	22,791	23,710	8,995	8,350
7131 Other benefits	73,629	86,480	84,600	84,600	89,330
100: Personnel Services Total	**4,788,595**	**4,623,667**	**4,868,460**	**4,748,935**	**4,834,240**
300: Supplies, Materials & Services					
7305 Uniforms	395	0	0	0	0
7333 Repairs to vehicles	529	0	0	0	0
7343 PL & PD/other insurance	0	86,250	80,330	80,330	136,400
300: Supplies, Materials & Services Total	**924**	**86,250**	**80,330**	**80,330**	**136,400**
101033: Support Services Total	**4,789,519**	**4,709,917**	**4,948,790**	**4,829,265**	**4,970,640**
101040: Crime Prevention					
300: Supplies, Materials & Services					
7307 Office supplies	0	492	0	0	0
7323 Professional services	0	295	0	0	0
7352 Special dept materials	676	160	2,000	2,298	0
7365 POST training	(36)	36	0	0	0
300: Supplies, Materials & Services Total	**640**	**983**	**2,000**	**2,298**	**0**
101040: Crime Prevention Total	**640**	**983**	**2,000**	**2,298**	**0**
101041: Auxiliary Police					
300: Supplies, Materials & Services					
7305 Uniforms	400	400	800	400	0
7306 Safety equipment	0	0	500	0	0
7309 Membership & dues	352	426	300	593	0
7330 Repairs to comm equip	0	635	300	0	0
7352 Special dept materials	0	0	100	0	0
300: Supplies, Materials & Services Total	**752**	**1,461**	**2,000**	**993**	**0**
101041: Auxiliary Police Total	**752**	**1,461**	**2,000**	**993**	**0**
101043: Cops Grant-Universal Hiring					
100: Personnel Services					
7101 Regular emp salary	0	46,030	263,260	267,046	276,730
7102 Overtime	0	458	0	300	0
7106 Uniform allowance	0	1,900	3,800	2,704	3,820
7109 Incentive pay	0	0	2,470	3,002	2,460
7111 Workers comp	0	0	12,600	12,600	11,680
7112 Medical insurance	0	9,725	48,230	54,617	54,650
7113 Dental insurance	0	506	4,000	4,000	4,000
7114 Vision care	0	162	1,000	980	800
7115 Medicare insurance	0	702	3,820	3,955	4,100
7121 Service contribution-PERS	0	15,747	91,680	92,780	102,960

Police Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	29	300	293	140
7125 Unemployment insurance	0	129	740	748	1,160
7129 Chiropractic	0	34	220	220	220
7131 Other benefits	0	0	7,520	7,520	7,940
100: Personnel Services Total	**0**	**75,422**	**439,640**	**450,765**	**470,660**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	0	0	7,140	7,140	12,400
300: Supplies, Materials & Services Total	**0**	**0**	**7,140**	**7,140**	**12,400**
101043: Cops Grant-Universal Hiring Total	**0**	**75,422**	**446,780**	**457,905**	**483,060**
101056: Code Enforcement					
100: Personnel Services					
7101 Regular emp salary	231,386	213,954	216,170	209,645	121,770
7102 Overtime	1,387	65	1,000	300	490
7106 Uniform allowance	2,872	2,400	2,400	2,400	1,200
7109 Incentive pay	1,735	1,838	1,720	1,800	1,800
7111 Workers comp	13,200	14,640	12,600	12,600	5,840
7112 Medical insurance	35,423	33,911	35,430	43,323	16,190
7113 Dental insurance	4,002	3,979	4,000	4,000	2,000
7114 Vision care	1,011	970	1,000	980	400
7115 Medicare insurance	3,442	3,175	3,140	3,101	1,790
7121 Service contribution-PERS	45,113	40,871	42,040	40,804	24,200
7123 Deferred comp	1,598	0	0	0	0
7124 LI & AD & D	415	382	570	569	380
7125 Unemployment insurance	646	599	610	587	960
7128 LTD	2,962	2,740	2,760	2,671	0
7129 Chiropractic	177	164	220	220	110
7130 Insurance refund	5,995	7,650	8,320	0	0
7131 Other benefits	0	7,520	7,520	7,520	7,940
100: Personnel Services Total	**351,364**	**334,858**	**339,500**	**330,520**	**185,070**
200: Utility Comm. & Transportation					
7202 Telephone	102	0	0	0	0
7203 Cellular phone charges	1,390	1,186	1,000	1,000	1,000
200: Utility Comm. & Transportation Total	**1,492**	**1,186**	**1,000**	**1,000**	**1,000**
300: Supplies, Materials & Services					
7305 Uniforms	1,740	371	600	300	300
7309 Membership & dues	0	225	250	225	230
7323 Professional services	32,665	11,835	25,000	10,000	7,000
7343 PL & PD/other insurance	0	7,500	7,140	7,140	12,400
7352 Special dept materials	0	99	0	300	300
7399 Supplies, mat & services	0	919	0	0	0
300: Supplies, Materials & Services Total	**34,405**	**20,949**	**32,990**	**17,965**	**20,230**
101056: Code Enforcement Total	**387,261**	**356,993**	**373,490**	**349,485**	**206,300**
101058: Vehicle Abatement					
300: Supplies, Materials & Services					
7313 Information systems software	0	0	0	12,153	7,000
7323 Professional services	0	1,093	0	0	0
7389 Transfer Out	0	0	12,000	0	0
300: Supplies, Materials & Services Total	**0**	**1,093**	**12,000**	**12,153**	**7,000**
101058: Vehicle Abatement Total	**0**	**1,093**	**12,000**	**12,153**	**7,000**
Support Services Total	**5,178,172**	**5,145,869**	**5,785,060**	**5,652,099**	**5,667,000**

ACTIVITY: **Animal Shelter** **DIVISION:** **Animal Shelter**
DEPARTMENT: **Police** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Lodi Animal Shelter is responsible for the care and control of all companion animals; impounding loose, stray or unwanted animals; providing education on responsible pet ownership; promoting pet adoptions; promoting spay/neutering of animals; and euthanizing animals that are not adopted. This activity has five major elements:

- Enforces City animal ordinances and State criminal codes related animal care and treatment.
- Promotes responsible pet ownership with emphasis on spay/neutering to reduce overpopulation.
- Impounds stray animals, locates animal owners, and provides care for animals at the Shelter.
- Promotes animal adoption and licensing in partnership with Lodi Shelter PALS (LSP).
- Euthanize animals that are not adopted or rescued from the Shelter.

MAJOR 2010/11 ACCOMPLISHMENTS

- City of Lodi and LSP entered into an agreement that provides for LSP to promote and handle all animal adoptions and licensing responsibilities.
- Acquired $15,000 in CDBG funding to facilitate low-cost spay and neuter program managed by LSP.
- Installed new energy saving light fixtures at the Shelter made available at no cost through a program offered by EUD.
- Animal Service Officers and LSP volunteers provide an educational program for elementary school students on responsible pet ownership with focus on spay/neuter.

MAJOR 2011/12 OBJECTIVES

- Complete the remainder of repairs to the Animal Shelter facility with remaining Special Allocation funds.
- Continue low-cost spay/neuter program utilizing CDBG funds.
- Animal Service Officers to complete the Animal Service Officer Academy ensuring all have met industry standards for basic training and education in their field.

PERFORMANCE MEASURES	2008/09	2009/10	2010/2011
Number of adoptions and rescues	876	908	1,208
Animals housed	2,506	2,026	2,892
Number of calls for service	2,711	2,942	5,283
Number of animals euthanized	1,243	925	1,140

RELATED COST CENTER(S)

- 101011

Police Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
101011: Animal Services					
100: Personnel Services					
7101 Regular emp salary	116,832	126,087	126,950	125,039	123,420
7102 Overtime	4,804	3,952	4,240	3,500	2,280
7103 Part time salary	56,930	31,971	31,550	31,550	31,640
7106 Uniform allowance	1,800	1,800	1,800	1,800	1,800
7111 Workers comp	9,900	10,980	9,450	9,450	8,760
7112 Medical insurance	18,763	19,522	20,450	21,591	22,670
7113 Dental insurance	2,867	2,984	3,000	3,000	3,000
7114 Vision care	728	728	750	735	600
7115 Medicare insurance	2,310	2,343	1,850	2,347	1,820
7121 Service contribution-PERS	22,604	23,949	24,570	24,202	24,650
7123 Deferred comp	1,701	0	0	0	0
7124 LI & AD & D	286	285	430	430	280
7125 Unemployment insurance	486	442	360	448	560
7128 LTD	1,486	1,606	1,620	1,593	0
7129 Chiropractic	155	155	170	165	170
7130 Insurance refund	5,515	8,381	8,320	8,314	8,310
7131 Other benefits	3,103	5,640	5,640	5,640	5,960
100: Personnel Services Total	**250,270**	**240,825**	**241,150**	**239,804**	**235,920**
200: Utility Comm. & Transportation					
7201 Postage	0	36	0	124	400
7203 Cellular phone charges	1,464	1,228	1,100	1,100	1,000
200: Utility Comm. & Transportation Total	**1,464**	**1,264**	**1,100**	**1,224**	**1,400**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	690	344	250	1,000	900
7302 Photocopying	31	227	150	0	150
7305 Uniforms	0	616	250	100	250
7307 Office supplies	542	2,807	3,800	1,900	1,900
7308 Books & periodicals	0	0	100	177	100
7309 Membership & dues	0	0	100	0	100
7312 Bank service charges	0	262	0	900	750
7314 Business expense	0	338	350	0	0
7321 Rent of Land, facilities	5,732	5,688	5,800	5,800	5,190
7323 Professional services	9,823	56,969	55,000	55,000	55,000
7331 Repairs to Mach & equip	13	0	0	0	0
7333 Repairs to vehicles	13,009	6,670	5,880	5,880	1,230
7334 Repairs to buildings	840	0	500	300	300
7336 Car wash	6	0	10	0	10
7343 PL & PD/other insurance	0	5,630	5,360	5,360	9,300
7351 Motor veh fuel, lube	3,504	3,348	3,600	3,600	3,150
7352 Special dept materials	20,120	14,438	18,000	18,000	18,000
7353 Janitorial supplies	1,930	1,071	1,400	1,400	1,400
7355 General supplies	326	825	100	100	100
7356 Medical supplies	1,653	1,610	750	8,000	8,000
7359 Small tools and equip	809	0	5,000	1,000	2,000
300: Supplies, Materials & Services Total	**59,028**	**100,843**	**106,400**	**108,517**	**107,830**
101011: Animal Services Total	**310,762**	**342,932**	**348,650**	**349,545**	**345,150**
Animal Shelter Total	**310,762**	**342,932**	**348,650**	**349,545**	**345,150**

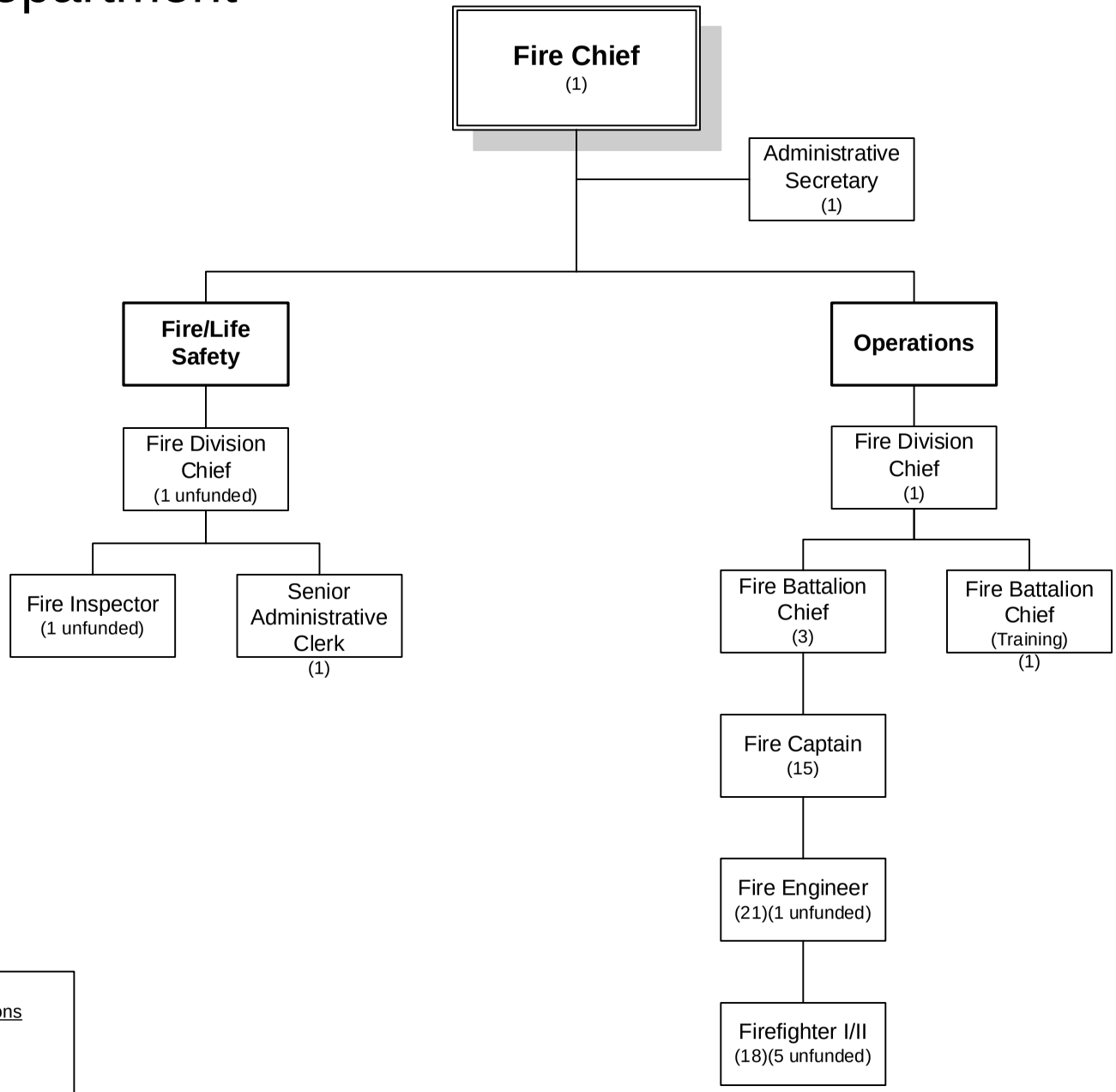
FIRE DEPARTMENT

The Fire Department has a budget of $9,320,840 for FY 2011/12 compared to $9,125,280 as originally adopted for 2010/11. The 2010/11 budget shown in the following pages reflects adjustments made throughout the year. The Fire Department budget is spent on six activities, the largest of which is emergency operations.

FY 2011/12 budgeted staffing is being reduced to 56, down from 60 in FY 2010/11.

An organizational chart, staffing summary, detailed descriptions and financial tables of the Administration, Emergency Operations, Fire and Life Safety, Training, Emergency Medical Services and Emergency Preparedness activities are included in the following pages.

Fire Department



Number of Positions
Authorized: 64
Budgeted: 56

FY 2011-2012

Fire Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100: Personnel Services	8,695,581	8,026,252	8,356,030	8,348,524	8,464,730
200: Utility Comm. & Transportation	19,970	22,756	21,200	21,900	20,750
300: Supplies, Materials & Services	608,190	642,862	653,360	660,087	704,670
500: Equipment, Land & Structures	218,002	130,690	130,690	130,690	130,690
Fire Department Total	**9,541,743**	**8,822,560**	**9,161,280**	**9,161,201**	**9,320,840**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
FIRE DEPARTMENT					
Administrative Secretary	1	1	1	1	1
Fire Battalion Chief	4	4	4	4	4
Fire Captain	15	15	15	15	15
Fire Chief	1	1	1	1	1
Fire Division Chief	2	2	2	2	1
Fire Engineer	21	21	21	21	20
Fire Inspector	1	1	1	1	0
Firefighter I/II	18	18	18	18	13
Senior Administrative Clerk	1	1	1	1	1
Fire Department Total	**64**	**64**	**64**	**64**	**56**

Fire Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7101 Regular emp salary	4,920,869	4,725,108	4,823,900	4,705,414	4,539,660	Reductions in funded staffing levels
7102 Overtime	421,613	141,505	417,120	456,043	381,000	
7103 Part time salary	2,402	0	0	0	0	
7106 Uniform allowance	48,369	47,060	45,600	44,905	42,400	
7109 Incentive pay	294,768	274,178	256,670	271,517	251,990	
7110 Admin leave pay	17,402	10,885	10,890	11,156	11,460	
7111 Workers comp	211,200	226,920	189,000	189,000	552,240	Change in allocation distribution
7112 Medical insurance	653,397	654,775	681,950	689,469	750,360	Rate increase
7113 Dental insurance	61,886	59,522	60,000	58,180	56,000	
7114 Vision care	15,095	14,491	15,000	14,367	11,200	
7115 Medicare insurance	74,909	66,508	65,960	77,739	69,890	
7121 Service contribution-PERS	1,717,154	1,649,953	1,636,880	1,680,311	1,648,840	
7123 Deferred comp	111,043	14,170	14,050	13,770	5,560	Employee concessions
7124 LI & AD & D	2,616	1,728	2,620	2,364	2,220	
7125 Unemployment insurance	12,565	11,922	12,750	13,923	19,690	
7128 LTD	2,746	1,870	1,120	4,314	0	Brought in-house
7129 Chiropractic	3,090	2,961	3,320	3,252	3,100	
7130 Insurance refund	3,249	6,136	6,400	0	0	
7131 Other benefits	121,208	116,560	112,800	112,800	119,120	
7188 Transfer In	0	0	(200,000)	(200,000)	0	
7189 Transfer Out	0	0	200,000	200,000	0	
100: Personnel Services	**8,695,581**	**8,026,252**	**8,356,030**	**8,348,524**	**8,464,730**	
7201 Postage	437	386	450	750	750	
7202 Telephone	14,146	13,404	12,000	12,000	12,000	
7203 Cellular phone charges	3,962	7,741	7,500	8,200	8,000	
7204 Pagers	1,425	1,225	1,250	950	0	
200: Utility Comm. & Transportation	**19,970**	**22,756**	**21,200**	**21,900**	**20,750**	
7301 Printing,binding,duplication	1,326	329	580	624	600	
7302 Photocopying	879	614	600	150	0	
7303 Advertising	333	5	0	5	0	
7304 Laundry & dry cleaning	11,277	7,608	8,000	9,000	8,000	
7306 Safety equipment	43,902	28,814	65,000	65,000	65,000	
7307 Office supplies	3,465	2,140	2,000	2,000	1,750	
7308 Books & periodicals	3,255	2,652	4,250	2,800	2,000	
7309 Membership & dues	1,625	1,100	1,900	2,395	2,500	
7312 Bank service charges	154	152	0	0	0	
7314 Business expense	461	18	420	270	270	
7315 Conference expense	6,009	2,970	0	130	1,000	
7322 Rental of equipment	148,003	148,003	148,000	148,003	148,000	
7323 Professional services	9,444	8,984	10,000	5,000	3,000	
7330 Repairs to comm equip	4,975	3,095	12,000	12,000	12,000	
7331 Repairs to Mach & equip	10,909	4,043	7,500	7,500	7,500	

Fire Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7332 Repairs to office equip	1,013	0	0	0	0	
7333 Repairs to vehicles	127,006	172,532	155,230	155,230	114,000	Reduction due to Fleet retirements
7334 Repairs to buildings	173	35	250	250	1,000	
7335 Sublet service contracts	66,457	15,814	13,500	13,500	15,000	
7336 Car wash	132	124	160	160	150	
7343 PL & PD/other insurance	0	116,260	107,120	107,120	186,000	
7351 Motor veh fuel, lube	40,659	36,007	33,350	33,350	38,000	
7352 Special dept materials	4,042	2,258	2,250	2,350	1,750	
7353 Janitorial supplies	4,919	5,776	5,500	5,500	5,500	
7355 General supplies	1,635	1,255	1,500	1,500	1,750	
7356 Medical supplies	15,360	19,621	15,000	18,000	20,000	
7358 Training & education	50,022	18,959	0	5,000	5,150	
7359 Small tools and equip	6,132	2,617	12,250	16,250	17,750	
7360 Overtime meals	403	0	0	0	0	
7363 Employees physical exams	21,534	16,171	21,000	21,000	21,000	
7366 Tuition Reimbursement	11,041	17,932	15,000	15,000	15,000	
7369 Software Licensing Cost	11,645	6,974	11,000	11,000	11,000	
300: Supplies, Materials & Services	**608,190**	**642,862**	**653,360**	**660,087**	**704,670**	
7789 Transfer Out	218,002	130,690	130,690	130,690	130,690	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	**218,002**	**130,690**	**130,690**	**130,690**	**130,690**	
Fire Department Total	**9,541,743**	**8,822,560**	**9,161,280**	**9,161,201**	**9,320,840**	

ACTIVITY: Administration **DIVISION:** Fire Safety
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

The Fire Department Administration actively plans, directs, and evaluates all fire department programs and activities. Fire Department Administration goals are to: 1) create responsive, efficient, and effective fire department programs, 2) maintain fire department facilities, develop long-term plans for future fire department programs, and 3) interact with City departments, associated agencies, and the community.

- Fire Department leadership – Develop, implement, and maintain fire department policies; provide fiscal management and statistical analysis; recruitment and screening of new firefighters; develop plans to meet changing demands for fire and emergency services; represent the City on fire and life safety-related issues; advise City management on fire and life safety issues.
- Long-range planning – Prepare ordinances, resolutions, and policies necessary for long-term development of the department and City; anticipate community needs for fire and emergency medical services and plan required changes in facilities, equipment, and staffing; identify special hazards within or near the City.
- Personnel administration – Coordinate and administer personnel policies and programs; provide advice and assistance on personnel issues; work with the Human Resources Division to develop job descriptions, review personnel action forms; develop internal personnel policies and procedures.
- External agency relationships – Ensure department's strategic plan is in line with other agencies; develop and negotiate joint agency agreements, participate in interagency and statewide associations; maintain mutual and automatic aid agreements and joint agency agreements; assess political developments and their effects on the department and City.
- Emergency preparedness and Emergency Operations Center management – Develop and manage the City's Emergency Plan and EOC.
- Community relations – Participate in the community by involvement in a variety of civic groups, news media, and other community and interest groups.

MAJOR 2010/11 ACCOMPLISHMENTS

- Continued to provide high level of service despite reduced staffing.
- Site location for Fire Station 2 rebuilding.

MAJOR 2011/12 OBJECTIVES

- Seek alternative funding for department programs.
- Restructure department to address service needs with current staffing reductions.
- Design new Fire Station 2.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Equipment procured through alternate sources	$1,000,000		

RELATED COST CENTER(S)

- 102011

Fire Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
102011: Fire Administration					
100: Personnel Services					
7101 Regular emp salary	238,033	294,431	296,160	305,117	305,930
7102 Overtime	163	42	0	0	0
7103 Part time salary	2,259	0	0	0	0
7106 Uniform allowance	400	2,000	800	800	800
7109 Incentive pay	2,143	5,199	4,790	4,744	4,740
7110 Admin leave pay	4,535	2,149	2,150	4,937	3,540
7111 Workers comp	9,900	10,980	9,450	9,450	28,080
7112 Medical insurance	24,832	27,250	28,210	27,152	34,770
7113 Dental insurance	2,345	2,943	3,000	3,000	3,000
7114 Vision care	586	717	750	735	600
7115 Medicare insurance	3,597	4,459	4,300	4,545	4,520
7121 Service contribution-PERS	68,343	92,332	95,550	98,258	99,040
7123 Deferred comp	4,765	3,203	3,200	3,404	0
7124 LI & AD & D	1,574	871	1,520	1,258	1,370
7125 Unemployment insurance	635	800	830	854	1,330
7128 LTD	2,235	1,368	610	2,409	0
7129 Chiropractic	125	153	170	165	170
7130 Insurance refund	0	285	0	0	0
7131 Other benefits	7,121	5,640	5,640	5,640	5,960
100: Personnel Services Total	**373,591**	**454,822**	**457,130**	**472,468**	**493,850**
200: Utility Comm. & Transportation					
7201 Postage	437	386	450	750	750
7203 Cellular phone charges	3,962	7,741	7,500	8,200	8,000
7204 Pagers	1,425	1,225	1,250	950	0
200: Utility Comm. & Transportation Total	**5,824**	**9,352**	**9,200**	**9,900**	**8,750**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	260	215	180	380	350
7302 Photocopying	391	386	350	50	0
7303 Advertising	5	5	0	5	0
7307 Office supplies	2,545	1,249	1,000	1,000	1,000
7308 Books & periodicals	696	504	0	0	0
7309 Membership & dues	975	490	750	789	750
7312 Bank service charges	154	152	0	0	0
7314 Business expense	401	18	300	150	150
7315 Conference expense	2,686	1,987	0	130	0
7323 Professional services	8,851	3,383	3,500	3,500	2,500
7335 Sublet service contracts	6,651	6,864	9,000	9,000	7,500
7343 PL & PD/other insurance	0	5,625	5,360	5,360	9,300
7352 Special dept materials	461	222	500	600	500
7369 Software Licensing Cost	8,171	5,890	9,000	9,000	9,000
300: Supplies, Materials & Services Total	**32,247**	**26,990**	**29,940**	**29,964**	**31,050**
102011: Fire Administration Total	**411,662**	**491,164**	**496,270**	**512,332**	**533,650**
Administration Total	**411,662**	**491,164**	**496,270**	**512,332**	**533,650**

ACTIVITY: **Emergency Operations** **DIVISION:** **Fire Safety**
DEPARTMENT: **Fire** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

Emergency Operations plans, directs, and evaluates all department programs for emergency response and their related activities, which includes protecting life and property by responding to medical emergencies, rescues, fires, hazardous material incidents and other emergencies. Activity goals are: 1) safe, effective and efficient emergency response programs, 2) timely response to calls for service, 3) no loss of life from reported emergencies, and 4) minimize property damage from reported emergencies. This activity has eight elements:

- Emergency medical response – Provide victims of acute trauma and illness with basic life support from certified personnel.
- Fire emergency response – Respond to fire emergency calls within six minutes on at least 90 percent of calls.
- Hazardous material response – Contain and mitigate hazardous material incidents.
- Rescue – Free trapped or incapacitated victims of vehicle accidents, water-related incidents, cave-in trenches, collapsed building and confined spaces.
- Non-emergency activity – Conduct fire inspections, input information for required reports, maintenance of fire apparatus and facilities.
- Training – Conduct fire company training for preparation and readiness for various emergency conditions.
- Public education – Conduct station tours, fire safety presentations to schools, businesses and community groups.
- Support activites – Management and compilation of information systems, management of radio communications, dispatch, water supply/hydrants, safety equipment and firefighter safety.

MAJOR 2010/11 ACCOMPLISHMENTS

- Further develop Computer-Aided Dispatch system and interfaces with records management system.
- Develop truck replacement plan.
- Promote Fire Battalion Chief/Fire Captain/Fire Engineer positions.

MAJOR 2011/12 OBJECTIVES

- Complete equipment acquisitions for master radio plan.
- Update policy and procedures.
- Obtain funding through grants for safety equipment replacement.

PERFORMANCE MEASURES	2008	2009	2010
Emergency responses	5,550	5,646	5,611
Percentage of responses under six minutes	88.2%	92.9%	91.1%

(Calendar year figures)

RELATED COST CENTER(S)

- 102012
- 102019

Fire Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
102012: Fire Emergency Operations					
100: Personnel Services					
7101 Regular emp salary	4,316,731	4,273,008	4,384,510	4,250,790	4,095,120
7102 Overtime	392,858	71,574	316,110	380,110	265,000
7106 Uniform allowance	45,569	44,258	44,000	43,305	40,800
7109 Incentive pay	276,851	258,477	246,380	257,032	241,560
7110 Admin leave pay	8,721	6,663	6,670	4,146	5,850
7111 Workers comp	188,100	208,620	173,250	173,250	505,440
7112 Medical insurance	596,887	611,231	644,460	646,692	698,030
7113 Dental insurance	55,501	53,893	55,000	53,180	51,000
7114 Vision care	13,510	13,118	13,750	13,142	10,200
7115 Medicare insurance	65,141	58,433	59,580	69,830	63,260
7121 Service contribution-PERS	1,529,437	1,510,579	1,496,330	1,534,896	1,501,360
7123 Deferred comp	97,235	7,694	7,600	7,110	2,560
7124 LI & AD & D	567	569	710	722	570
7125 Unemployment insurance	10,959	10,718	11,510	12,605	17,730
7128 LTD	(12)	0	0	0	0
7129 Chiropractic	2,752	2,668	3,030	2,977	2,810
7131 Other benefits	106,165	107,160	103,400	103,400	109,180
7188 Transfer In	0	0	(200,000)	(200,000)	0
100: Personnel Services Total	**7,706,972**	**7,238,663**	**7,366,290**	**7,353,187**	**7,610,470**
200: Utility Comm. & Transportation					
7202 Telephone	14,146	13,404	12,000	12,000	12,000
200: Utility Comm. & Transportation Total	**14,146**	**13,404**	**12,000**	**12,000**	**12,000**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	11,277	7,608	8,000	9,000	8,000
7306 Safety equipment	43,902	28,814	65,000	65,000	65,000
7307 Office supplies	920	891	1,000	1,000	750
7322 Rental of equipment	148,003	148,003	148,000	148,003	148,000
7330 Repairs to comm equip	4,975	3,095	12,000	12,000	12,000
7331 Repairs to Mach & equip	10,909	4,043	7,500	7,500	7,500
7333 Repairs to vehicles	127,006	172,532	155,230	155,230	114,000
7334 Repairs to buildings	173	35	250	250	1,000
7335 Sublet service contracts	59,806	8,950	4,500	4,500	7,500
7336 Car wash	132	124	160	160	150
7343 PL & PD/other insurance	0	106,880	98,180	98,180	170,500
7351 Motor veh fuel, lube	40,659	36,007	33,350	33,350	38,000
7352 Special dept materials	1,100	1,849	1,500	1,500	1,000
7353 Janitorial supplies	4,919	5,776	5,500	5,500	5,500
7355 General supplies	1,450	826	1,000	1,000	1,250
7359 Small tools and equip	4,783	2,179	12,000	16,000	17,500
7360 Overtime meals	403	0	0	0	0
7363 Employees physical exams	21,534	16,171	21,000	21,000	21,000
300: Supplies, Materials & Services Total	**481,951**	**543,783**	**574,170**	**579,173**	**618,650**
500: Equipment, Land & Structures					
7789 Transfer Out	218,002	130,690	130,690	130,690	130,690
500: Equipment, Land & Structures Total	**218,002**	**130,690**	**130,690**	**130,690**	**130,690**
102012: Fire Emergency Operations Total	**8,421,071**	**7,926,540**	**8,083,150**	**8,075,050**	**8,371,810**
102019: Strike Team Operations					
100: Personnel Services					
7102 Overtime	0	67,253	100,000	60,000	100,000
7109 Incentive pay	0	4,090	0	3,300	0
7112 Medical insurance	0	5,670	0	0	0
7113 Dental insurance	0	564	0	0	0
7114 Vision care	0	138	0	0	0
7115 Medicare insurance	0	1,020	0	870	0
7129 Chiropractic	0	29	0	0	0
100: Personnel Services Total	**0**	**78,764**	**100,000**	**64,170**	**100,000**
102019: Strike Team Operations Total	**0**	**78,764**	**100,000**	**64,170**	**100,000**
Emergency Operations Total	**8,421,071**	**8,005,304**	**8,183,150**	**8,139,220**	**8,471,810**

ACTIVITY: Fire and Life Safety **DIVISION:** Fire Prevention Bureau
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

The Fire and Life Safety activity has administrative responsibility for documentation of fire risk assessment, area characteristics, and response strategies, non-fire risk assessment and response strategies, fire prevention and life safety programs, fire code interpretation, public education, and fire investigation. Activity goals include: 1) elimination of hazards from buildings, equipment and properties, 2) safe handling and containment of hazardous materials, 3) broaden public awareness about the dangers of fire and hazardous material, 4) thorough investigation into the cause and origin of fires, 5) documentation of area characteristics and review of response strategies. This activity has five major elements:

- Fire hazard inspection and abatement – Periodically inspect commercial, government and industrial sites for fire hazards and respond to citizen complaints about fire hazards.
- Fire and arson investigation – Investigate all reported fires to determine causes and possible preventative measures.
- Public education – Present fire safety education classes in schools, hospitals, convalescent homes, commercial facilities and community events.
- Risk hazard and value evaluation – Determine the risk, hazard and value evaluation of buildings to assure that the Council-approved standards of coverage are adequate and appropriate for the identified risk.
- Plan review.

MAJOR 2010/11 ACCOMPLISHMENTS

- Adopted 2010 California Fire Code with local ordinances.
- Update of fees for inspections.
- Develop and implement new fireworks ordinance including the sale of State-approved fireworks.
- Develop and put into practice fire operational permit program and fee schedule.

MAJOR 2011/12 OBJECTIVES

- Re-evaluate business inspection fee schedule.
- Continue to develop and expand business inspection program with fire suppression companies.
- Deploy mobile inspection program, utilized by field personnel.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Fires investigated	28	20	9
Investigations closed	11	12	7
Inspections	1,475	750	800

RELATED COST CENTER(S)

- 102013

Fire Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
102013: Fire & Life Safety					
100: Personnel Services					
7101 Regular emp salary	253,192	47,619	39,290	39,560	38,810
7102 Overtime	1,256	616	1,010	1,000	1,000
7103 Part time salary	143	0	0	0	0
7106 Uniform allowance	1,600	2	0	0	0
7109 Incentive pay	7,624	82	0	0	0
7111 Workers comp	9,900	3,660	3,150	3,150	9,360
7112 Medical insurance	18,281	1,749	0	6,395	6,390
7113 Dental insurance	2,946	1,127	1,000	1,000	1,000
7114 Vision care	732	275	250	245	200
7115 Medicare insurance	3,892	710	570	589	570
7121 Service contribution-PERS	79,976	8,604	7,500	7,548	7,640
7123 Deferred comp	5,669	9	0	0	0
7124 LI & AD & D	285	98	150	143	90
7125 Unemployment insurance	681	116	110	114	170
7128 LTD	511	502	510	504	0
7129 Chiropractic	156	59	60	55	60
7130 Insurance refund	3,249	5,851	6,400	0	0
7131 Other benefits	5,502	1,880	1,880	1,880	1,990
100: Personnel Services Total	**395,595**	**72,959**	**61,880**	**62,183**	**67,280**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,066	114	400	244	250
7302 Photocopying	488	228	250	100	0
7303 Advertising	328	0	0	0	0
7308 Books & periodicals	1,629	1,397	3,250	1,800	1,500
7309 Membership & dues	650	610	650	1,606	1,600
7314 Business expense	60	0	120	120	120
7315 Conference expense	1,765	983	0	0	1,000
7323 Professional services	593	0	1,500	1,500	500
7332 Repairs to office equip	1,013	0	0	0	0
7343 PL & PD/other insurance	0	1,875	1,790	1,790	3,100
7352 Special dept materials	2,481	187	250	250	250
7355 General supplies	32	0	0	0	0
7358 Training & education	205	402	0	0	0
7359 Small tools and equip	1,067	438	250	250	250
7369 Software Licensing Cost	3,474	1,084	2,000	2,000	2,000
300: Supplies, Materials & Services Total	**14,851**	**7,318**	**10,460**	**9,660**	**10,570**
102013: Fire & Life Safety Total	**410,446**	**80,277**	**72,340**	**71,843**	**77,850**
Fire And Life Activity Total	**410,446**	**80,277**	**72,340**	**71,843**	**77,850**

ACTIVITY: Training **DIVISION:** Training
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

The Training activity develops, manages, schedules and coordinates department training. It is important to the delivery of emergency services to have well-trained and knowledgeable fire employees. This activity has five major elements:

- In-service training – Conduct and/or coordinate drills, tests, joint training exercises and classroom training, introduce new methods and sharpen skills, maintain skills and technical knowledge, and maintain appropriate driver's license.
- Off-site training – Schedule and coordinate conferences, workshops and certification classes.
- Promotional testing – Design and administer tests for evaluating probationary firefighters and assist in the preparation and administration of entry-level probationary examinations.
- Joint Apprenticeship program development.
- Safety – Coordinate department safety program, establish policies, training and enforcement of safety, department representative to the City safety committee.

MAJOR 2010/11 ACCOMPLISHMENTS

- Completed promotional examinations for Fire Battalion Chief/Captain/Fire Engineer positions and established active lists.
- Updated Fire Fighter Apprentice manual to include licensing requirements.
- Updated Driver Operator training program.
- Completed various training components of county-wide required task books.

MAJOR 2011/12 OBJECTIVES

- Continue development of California Firefighter Joint Apprenticeship Committee (CFFJAC) apprenticeship program.
- Develop and implement in-house training programs.
- Complete ICS/Command training program.
- Develop and implement Acting Battalion Chief task book.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Training hours completed	11,200	8,856	2,298
Training sessions	1,688	5,044	1,159

RELATED COST CENTER(S)

- 102015

Fire Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
102015: Fire Training					
100: Personnel Services					
7101 Regular emp salary	112,913	110,050	103,940	109,947	99,800
7102 Overtime	27,336	2,020	0	14,933	15,000
7106 Uniform allowance	800	800	800	800	800
7109 Incentive pay	8,150	6,330	5,500	6,441	5,690
7110 Admin leave pay	4,146	2,073	2,070	2,073	2,070
7111 Workers comp	3,300	3,660	3,150	3,150	9,360
7112 Medical insurance	13,397	8,875	9,280	9,230	11,170
7113 Dental insurance	1,094	995	1,000	1,000	1,000
7114 Vision care	267	243	250	245	200
7115 Medicare insurance	2,279	1,886	1,510	1,905	1,540
7121 Service contribution-PERS	39,398	38,438	37,500	39,609	40,800
7123 Deferred comp	3,374	3,264	3,250	3,256	3,000
7124 LI & AD & D	190	190	240	241	190
7125 Unemployment insurance	290	288	300	350	460
7128 LTD	12	0	0	1,401	0
7129 Chiropractic	57	52	60	55	60
7131 Other benefits	2,420	1,880	1,880	1,880	1,990
100: Personnel Services Total	**219,423**	**181,044**	**170,730**	**196,516**	**193,130**
300: Supplies, Materials & Services					
7308 Books & periodicals	930	751	1,000	1,000	500
7309 Membership & dues	0	0	500	0	150
7315 Conference expense	1,558	0	0	0	0
7323 Professional services	0	5,601	5,000	0	0
7343 PL & PD/other insurance	0	1,880	1,790	1,790	3,100
7355 General supplies	153	429	500	500	500
7358 Training & education	41,392	10,366	0	0	150
7359 Small tools and equip	282	0	0	0	0
7366 Tuition Reimbursement	11,041	17,932	15,000	15,000	15,000
300: Supplies, Materials & Services Total	**55,356**	**36,959**	**23,790**	**18,290**	**19,400**
102015: Fire Training Total	**274,779**	**218,003**	**194,520**	**214,806**	**212,530**
Training Total	**274,779**	**218,003**	**194,520**	**214,806**	**212,530**

ACTIVITY: Emergency Medical Services **DIVISION:** Fire EMS
DEPARTMENT: Fire **FUND:** General Fund

ACTIVITY DESCRIPTION

Mandatory duties are currently being shared by existing staff. The program includes but is not limited to policy and procedure development and implementation, evaluation of paramedic and emergency medical technicians, facilitating Quality Assurance and Quality Improvement (QA/QI) programs. This program has six elements:

- Emergency information systems – Compilation of emergency medical run reports, State and local statistic reports, review medical reports for accuracy, facilitate quality assurance/quality improvement for Emergency Medical Services activities.
- Training – Design, develop and implement EMS training program for emergency medical technicians, including CPR recertification, infection control, airborne and blood-borne pathogens, and Emergency Medical Technician and Paramedic certification and recertification.
- EMS liaison – Acts as liaison to County, State and local EMS agencies.
- Vehicles and equipment – Maintain, inspect, test and certify fire emergency medical apparatus and equipment.
- EMS policy and procedure development – Analysis of emergency medical response and operational problems, develop alternatives and resolutions.
- Safety equipment – Manage the purchase and develop specifications for department emergency medical equipment.

MAJOR 2010/11 ACCOMPLISHMENTS

- Met County mandated training requirements.
- Response time objective of less than six minutes met 94.1 percent of the time.
- Replaced/updated one automatic electronic defibrillator (AED).

MAJOR 2011/12 OBJECTIVES

- Maintain EMS certifications.
- Update remaining AED equipment.
- Arrive at calls for service under six minutes 90 percent of the time.

PERFORMANCE MEASURES	2008	2009	2010
Emergency medical calls	3,373	3,517	3,641
Percentage of EMS call response time less than 6 min.	93.4%	93.8%	94.1

(Calendar year figures)

RELATED COST CENTER(S)

- 102016

Fire Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
102016: Emergency Medical Services					
300: Supplies, Materials & Services					
7356 Medical supplies	15,360	19,621	15,000	18,000	20,000
7358 Training & education	8,425	8,191	0	5,000	5,000
300: Supplies, Materials & Services Total	**23,785**	**27,812**	**15,000**	**23,000**	**25,000**
102016: Emergency Medical Services Total	**23,785**	**27,812**	**15,000**	**23,000**	**25,000**
Emergency Medical Services Total	**23,785**	**27,812**	**15,000**	**23,000**	**25,000**

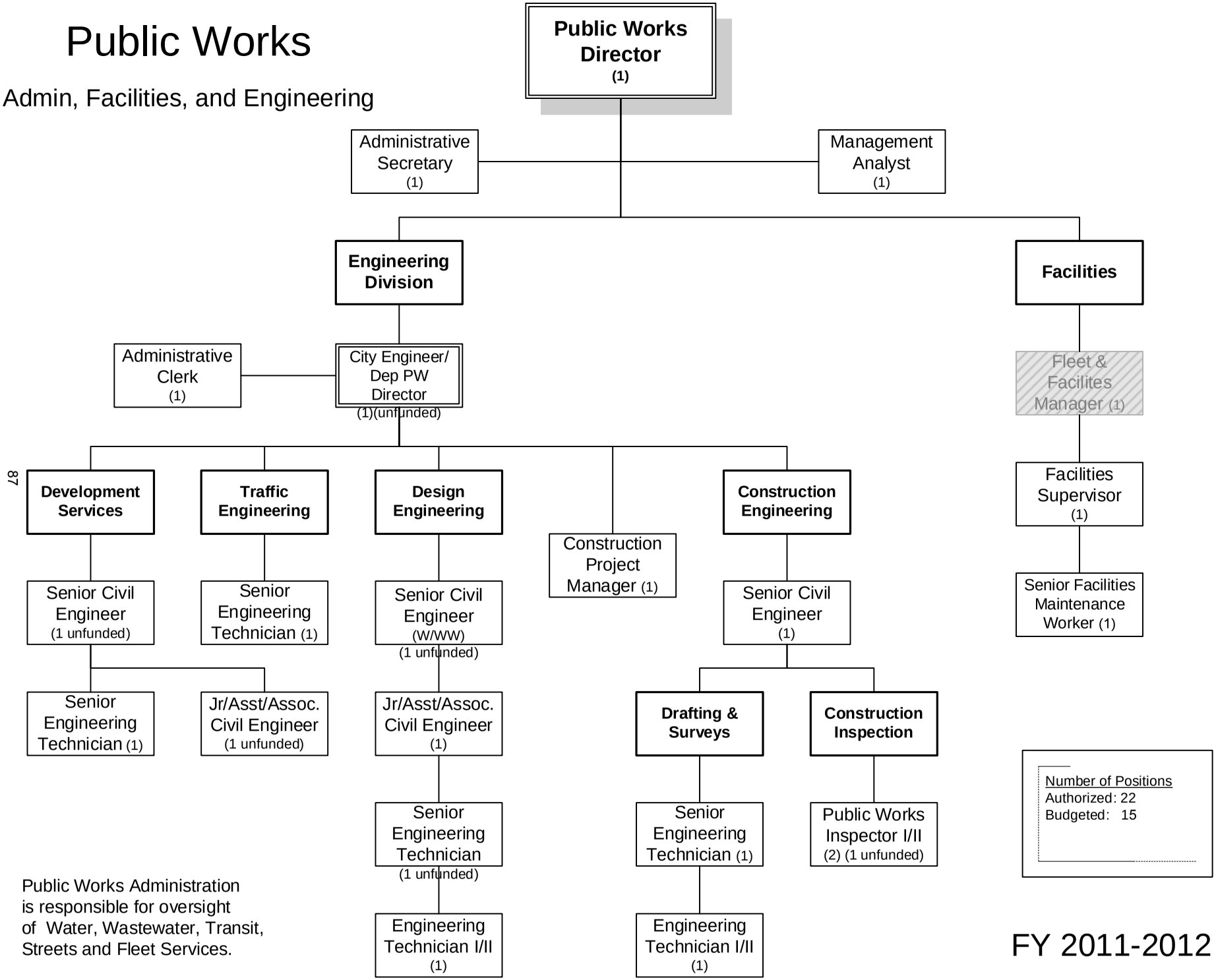
PUBLIC WORKS

The General Fund pays for Public Works activities related to overseeing the water and wastewater utilities, engineering and public facilities, and budgeting. General Fund dollars are not used for water or wastewater operations. Public Works-General Fund has a budget of $1,559,390 in FY 2011/12, compared to $1,709,690 as originally adopted in FY 2010/11. The 2010/11 budget shown in the following pages reflects adjustments made throughout the year. Budgeted positions are being reduced to 15, down from 18 in FY 2010/11.

An organizational chart, staffing summary, detailed descriptions and financial tables are included in the following pages.

Public Works

Admin, Facilities, and Engineering



Public Works Administration is responsible for oversight of Water, Wastewater, Transit, Streets and Fleet Services.

FY 2011-2012

Public Works Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100: Personnel Services	1,401,763	967,887	1,109,150	1,114,288	1,016,660
200: Utility Comm. & Transportation	9,822	9,781	9,620	8,755	8,690
300: Supplies, Materials & Services	573,621	438,360	564,110	517,897	491,660
500: Equipment, Land & Structures	1,021,135	112,780	62,110	53,983	42,380
600: Special Payments	9,619	71	0	50	0
Public Works Department Total	**3,015,960**	**1,528,879**	**1,744,990**	**1,694,973**	**1,559,390**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
PUBLIC WORKS DEPARTMENT					
ADMINISTRATION					
Administrative Secretary	1	1	1	1	1
Management Analyst	1	1	1	1	1
Public Works Director	1	1	1	1	1
	3	3	3	3	3
ENGINEERING DIVISION					
Administrative Clerk	2	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1	0
Construction Project Manager	1	1	1	1	1
Engineering Technician I/II	2	2	2	2	2
Jr./Assistant Engineer/Associate Civil Engineer	2	3	2	2	1
Public Works Inspector I/II	2	2	2	2	1
Senior Civil Engineer	3	3	3	2	1
Senior Engineering Technician	4	3	4	4	3
Senior Traffic Engineer	1	0	0	0	0
	18	16	16	15	10
FACILITIES					
Facilities Maintenance Worker	1	0	0	0	0
Facilities Supervisor	1	1	1	1	1
Fleet & Facilities Manager	1	1	1	0	0
Senior Facilities Maintenance Worker	1	2	2	2	1
	4	4	4	3	2
Total Public Works - General Fund	**25**	**23**	**23**	**21**	**15**

Public Works Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7101 Regular emp salary	1,514,129	1,264,140	1,230,100	1,225,169	1,009,240	Staff retirements
7102 Overtime	2,211	515	4,700	4,500	2,270	
7103 Part time salary	14,350	4,990	12,210	12,792	18,520	
7106 Uniform allowance	1,350	25	0	0	0	
7109 Incentive pay	3,654	4,425	2,930	3,062	3,060	
7110 Admin leave pay	4,961	5,981	11,490	11,482	6,000	
7111 Workers comp	79,200	67,710	56,700	56,700	54,480	
7112 Medical insurance	229,460	191,892	217,180	227,432	200,250	
7113 Dental insurance	18,778	16,630	18,000	18,000	15,000	
7114 Vision care	4,950	4,257	4,500	4,410	3,000	
7115 Medicare insurance	17,543	15,295	17,850	18,226	14,690	
7121 Service contribution-PERS	319,666	235,670	235,280	234,359	194,420	Increased rate offset by retirements
7123 Deferred comp	30,153	4,597	4,950	4,978	0	
7124 LI & AD & D	7,231	6,251	6,550	6,855	6,030	
7125 Unemployment insurance	4,246	3,517	3,450	3,457	5,480	
7128 LTD	19,314	16,004	15,680	15,608	0	Brought in-house
7129 Chiropractic	1,055	908	1,000	990	830	
7130 Insurance refund	12,223	17,473	16,640	16,628	16,620	
7131 Other benefits	40,661	34,780	33,840	33,840	35,740	
7188 Transfer In	(963,099)	(973,976)	(838,040)	(838,340)	(632,160)	Reduction due to retirements
7189 Transfer Out	39,727	46,803	54,140	54,140	63,190	
100: Personnel Services	**1,401,763**	**967,887**	**1,109,150**	**1,114,288**	**1,016,660**	
7201 Postage	931	1,133	1,490	1,390	1,120	
7202 Telephone	4,853	4,266	4,100	3,930	3,930	
7203 Cellular phone charges	4,038	4,382	4,030	3,435	3,640	
200: Utility Comm. & Transportation	**9,822**	**9,781**	**9,620**	**8,755**	**8,690**	
7301 Printing,binding,duplication	3,563	2,441	2,000	1,400	1,400	
7302 Photocopying	1,904	145	550	300	450	
7303 Advertising	936	3,007	1,950	1,800	1,350	
7305 Uniforms	1,493	1,615	1,800	1,800	1,800	
7306 Safety equipment	468	601	1,000	1,582	1,600	
7307 Office supplies	3,973	2,256	1,300	1,700	1,550	
7308 Books & periodicals	330	374	0	0	0	
7309 Membership & dues	1,825	1,480	1,730	1,835	1,900	
7312 Bank service charges	50	10	0	0	0	
7313 Information systems software	5,403	3,036	5,000	5,000	5,000	
7314 Business expense	841	344	220	220	300	
7315 Conference expense	462	0	0	0	0	
7321 Rent of Land, facilities	116,329	4,200	4,200	4,200	4,200	
7323 Professional services	37,254	26,265	86,000	38,000	18,500	Reduction in Facilities use of outside services
7330 Repairs to comm equip	120	115	200	200	200	
7331 Repairs to Mach & equip	130,831	67,472	72,000	72,000	56,000	

Public Works Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7332 Repairs to office equip	1,013	151	0	0	0	
7333 Repairs to vehicles	38,786	41,825	38,220	40,790	57,800	
7334 Repairs to buildings	30,879	48,909	71,160	70,000	56,000	
7335 Sublet service contracts	149,037	158,158	206,350	204,350	184,350	
7336 Car wash	120	232	150	135	150	
7343 PL & PD/other insurance	0	33,745	32,140	32,140	55,800	
7351 Motor veh fuel, lube	9,180	6,522	9,490	7,940	8,460	
7352 Special dept materials	3,835	3,636	5,700	9,700	12,700	
7353 Janitorial supplies	13,222	18,271	13,800	13,800	13,800	
7354 Photo supplies	194	0	0	0	100	
7355 General supplies	2,436	4,680	2,550	2,300	2,500	
7358 Training & education	1,185	500	0	1,000	0	
7359 Small tools and equip	8,243	7,754	6,500	5,500	5,500	
7363 Employees physical exams	0	0	100	100	100	
7369 Software Licensing Cost	9,665	345	0	0	0	
7399 Supplies, mat & services	44	271	0	105	150	
300: Supplies, Materials & Services	**573,621**	**438,360**	**564,110**	**517,897**	**491,660**	
7706 Traffic Signal equip	0	9,591	20,000	20,000	20,000	
7720 Other contracts	39,856	46,089	35,000	30,000	18,400	
7789 Transfer Out	981,279	57,100	7,110	3,983	3,980	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	**1,021,135**	**112,780**	**62,110**	**53,983**	**42,380**	
8022 Taxes	9,619	0	0	0	0	
8099 Special payments	0	71	0	50	0	
600: Special Payments	**9,619**	**71**	**0**	**50**	**0**	
Public Works Department Total	**3,015,960**	**1,528,879**	**1,744,990**	**1,694,973**	**1,559,390**	

ACTIVITY:	**Administration**	**DIVISION:**	**Administration**
DEPARTMENT:	**Public Works**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Public Works Administration provides overall direction, administrative support and management for the Engineering, Fleet and Facilities Services, Streets, Transit and Water/Wastewater Service divisions of Public Works, administers the solid waste franchise and oversees PCE/TCE remediation activities. Administration also provides clerical support for Facilities Services, Engineering and Transit. In addition, Administration staff handles right-of-way acquisition, prevailing wage requirements, water and wastewater rate analyses and budget administration. The activity has five main elements:

- Clerical support – Prepare correspondence, Council communications, reports and specifications; organize, maintain and research correspondence and computer files; route/file contract documents, purchase orders, claims and public inquiries.
- Department management and representation – Establish department rules, policies and procedures, monitor and evaluate department activities, represent the City with other government agencies, private firms and organizations.
- Budget administration – Coordinate and compile the total Public Works Department operation, maintenance and capital improvement budgets; review and approve all procurement documents and purchase orders; ensure expenditures conform to budget.
- Enterprise management – Oversee the water and wastewater utility services, White Slough Water Pollution Control Facility upgrades and the solid waste contract and ensure conformance with federal, State and local health requirements.
- Personnel administration – Develop department policies and work rules; interpret City personnel rules, policies and employment contracts; develop and coordinate in-service safety and training programs.

MAJOR 2010/11 ACCOMPLISHMENTS

- Water Utility Financial model
- Management of Wastewater Financial model to minimize rate increases.

MAJOR 2011/12 OBJECTIVES

- Continue Public Works Operations with fewer personnel.

RELATED COST CENTER(S)

- 103011

Public Works Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
103011: P. W. Administration					
100: Personnel Services					
7101 Regular emp salary	254,717	247,353	246,310	230,395	254,540
7102 Overtime	0	90	0	0	0
7103 Part time salary	0	0	0	3,042	0
7110 Admin leave pay	0	0	4,010	4,008	2,670
7111 Workers comp	9,900	10,980	9,450	9,450	0
7112 Medical insurance	35,562	37,578	43,820	48,306	54,380
7113 Dental insurance	2,926	2,984	3,000	3,000	3,000
7114 Vision care	728	728	750	735	600
7115 Medicare insurance	3,710	3,608	3,580	3,443	3,690
7121 Service contribution-PERS	78,530	46,333	47,000	43,962	40,130
7123 Deferred comp	5,257	0	0	0	0
7124 LI & AD & D	1,818	1,828	1,910	1,953	1,820
7125 Unemployment insurance	713	693	690	645	1,100
7128 LTD	3,244	3,151	3,140	2,935	0
7129 Chiropractic	155	155	170	165	170
7130 Insurance refund	653	194	0	0	0
7131 Other benefits	6,263	5,640	5,640	5,640	5,960
7188 Transfer In	(197,753)	(309,346)	(260,000)	(245,000)	(320,000)
100: Personnel Services Total	**206,423**	**51,969**	**109,470**	**112,679**	**48,060**
200: Utility Comm. & Transportation					
7201 Postage	489	23	150	150	80
7203 Cellular phone charges	(3)	0	0	0	0
200: Utility Comm. & Transportation Total	**486**	**23**	**150**	**150**	**80**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	498	1,780	1,500	1,000	1,000
7302 Photocopying	1,302	126	300	200	200
7303 Advertising	0	2,678	1,600	1,600	1,000
7307 Office supplies	2,188	107	300	300	300
7309 Membership & dues	1,340	1,230	1,230	1,335	1,400
7312 Bank service charges	50	0	0	0	0
7314 Business expense	558	254	100	100	100
7315 Conference expense	462	0	0	0	0
7321 Rent of Land, facilities	75	0	0	0	0
7335 Sublet service contracts	1,957	2,917	1,950	1,950	1,950
7343 PL & PD/other insurance	0	5,630	5,360	5,360	9,300
7352 Special dept materials	0	38	0	0	0
7355 General supplies	10	0	0	0	0
7399 Supplies, mat & services	0	58	0	70	0
300: Supplies, Materials & Services Total	**8,440**	**14,818**	**12,340**	**11,915**	**15,250**
600: Special Payments					
8099 Special payments	0	71	0	0	0
600: Special Payments Total	**0**	**71**	**0**	**0**	**0**
103011: P. W. Administration Total	**215,349**	**66,881**	**121,960**	**124,744**	**63,390**
Administration Total	**215,349**	**66,881**	**121,960**	**124,744**	**63,390**

ACTIVITY: Engineering **DIVISION:** Engineering
DEPARTMENT: Public Works **FUND:** General Fund

ACTIVITY DESCRIPTION

The Engineering Division plans, designs and oversees construction of City streets, water, wastewater and drainage systems in conformance with the General Plan, capital improvement budget and development policies and provides engineering services for many other departments and special projects. This activity has the following five elements:

- Design of capital improvement and maintenance projects.
- Planning and financing of major capital improvements including street maintenance, water and wastewater replacements, storm drainage maintenance, wastewater maintenance, and water maintenance.
- Facilitates expansion of the community through annexations, utility master planning, entitlement processing, subdivision mapping, improvement plan approval, building permit review and related services.
- Provides construction and inspection services through the encroachment permit program, development improvement agreements, and associated services provided to other departments.
- Provides trafffic engineering services, including the annual monitoring of critical intersection and accident data, overseeing traffic operations, designing of traffic control facilities and responding to related public inquiries.

SERVICE LEVEL ADJUSTMENTS

- Eliminated one Senior Civil Engineer.

MAJOR 2010/11 ACCOMPLISHMENTS

- Began construction of surface water treatment facility.
- Completed ramp and traffic signal improvements at Harney Lane/State Route 99 interchange.
- Completed first phase of PCE/TCE remediation facilities improvements.
- Completed Harney Lane Specific Plan.
- Began Impact Mitigation Fee Program update study.
- Completed Lodi Avenue Reconstruction project.

MAJOR 2011/12 OBJECTIVES

- Complete Hutchins Street Widening project (Pine to Lodi).
- Adopt utility master plans for General Plan expansion areas.
- Adopt Impact Mitigation Fee Program update.
- Initiate biosolids dewatering, spreading and disposal at White Slough.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Capital improvements awarded (in-house design)	$4.8M	$4.2M	$4.8M
Building permits issued	200	200	165
Encroachment permits issued	200	200	180
Capital improvments awarded (outside design)	$6000,000	$900,000	$36.2M

RELATED COST CENTER(S)

- 103021

Public Works Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
103021: P. W. General Engineering					
100: Personnel Services					
7101 Regular emp salary	1,020,719	778,820	737,720	747,104	646,100
7102 Overtime	0	0	3,710	2,500	470
7103 Part time salary	14,350	4,990	12,210	9,750	18,520
7106 Uniform allowance	1,350	25	0	0	0
7109 Incentive pay	3,654	4,425	2,930	3,062	3,060
7110 Admin leave pay	3,326	4,346	5,840	5,839	3,330
7111 Workers comp	56,100	42,090	34,650	34,650	0
7112 Medical insurance	148,483	124,184	137,510	141,294	137,990
7113 Dental insurance	11,999	9,782	11,000	11,000	10,000
7114 Vision care	3,254	2,587	2,750	2,695	2,000
7115 Medicare insurance	11,078	8,961	10,700	11,139	9,420
7121 Service contribution-PERS	195,455	144,747	141,330	143,139	132,920
7123 Deferred comp	18,500	0	0	0	0
7124 LI & AD & D	4,395	3,385	3,470	3,668	3,160
7125 Unemployment insurance	2,883	2,165	2,070	2,119	3,300
7128 LTD	13,032	9,831	9,400	9,518	0
7129 Chiropractic	694	552	610	605	550
7130 Insurance refund	10,268	8,939	8,320	8,314	8,310
7131 Other benefits	28,642	21,620	20,680	20,680	21,840
7188 Transfer In	(704,193)	(606,309)	(514,700)	(530,000)	(312,160)
100: Personnel Services Total	**843,989**	**565,140**	**630,200**	**627,076**	**688,810**
200: Utility Comm. & Transportation					
7201 Postage	442	1,044	1,300	1,200	1,000
7202 Telephone	0	0	0	30	30
7203 Cellular phone charges	1,429	1,891	2,130	1,500	1,700
200: Utility Comm. & Transportation Total	**1,871**	**2,935**	**3,430**	**2,730**	**2,730**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,065	526	500	400	400
7302 Photocopying	602	19	250	100	250
7303 Advertising	900	18	250	100	250
7305 Uniforms	184	291	500	500	500
7306 Safety equipment	0	0	0	382	400
7307 Office supplies	1,647	2,041	1,000	1,200	1,000
7308 Books & periodicals	330	374	0	0	0
7309 Membership & dues	485	250	500	500	500
7312 Bank service charges	0	10	0	0	0
7313 Information systems software	5,403	3,036	5,000	5,000	5,000
7314 Business expense	248	55	50	50	150
7323 Professional services	31,105	19,728	65,000	17,000	17,000
7330 Repairs to comm equip	120	115	200	200	200
7332 Repairs to office equip	1,013	151	0	0	0
7333 Repairs to vehicles	11,184	9,900	10,500	10,500	3,630
7335 Sublet service contracts	240	230	250	250	250
7336 Car wash	73	150	90	75	90
7343 PL & PD/other insurance	0	21,565	19,640	19,640	34,100
7351 Motor veh fuel, lube	5,913	3,121	6,100	4,550	5,330
7352 Special dept materials	1,113	30	0	0	0
7354 Photo supplies	194	0	0	0	100
7355 General supplies	7	884	750	500	500
7358 Training & education	900	500	0	1,000	0
7359 Small tools and equip	7,877	5,314	3,500	2,500	2,500
7369 Software Licensing Cost	9,665	345	0	0	0
7399 Supplies, mat & services	44	213	0	35	50
300: Supplies, Materials & Services Total	**82,312**	**68,866**	**114,080**	**64,482**	**72,200**
500: Equipment, Land & Structures					
7789 Transfer Out	8,354	5,355	5,360	2,233	2,230
500: Equipment, Land & Structures Total	**8,354**	**5,355**	**5,360**	**2,233**	**2,230**

Public Works Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
600: Special Payments					
8099 Special payments	0	0	0	50	0
600: Special Payments Total	**0**	**0**	**0**	**50**	**0**
103021: P. W. General Engineering Total	**936,526**	**642,296**	**753,070**	**696,571**	**765,970**
Engineering Total	**936,526**	**642,296**	**753,070**	**696,571**	**765,970**

ACTIVITY: **Facilities Services** **DIVISION:** **Facilities Services**
DEPARTMENT: **Public Works** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Facilities Services activity maintains and manages all City facilities except for Parks and Recreation and Hutchins Street Square (Community Center) facilities; administers construction projects, primarily for building remodels and renovations/additions; and supervises contract labor and vendors for janitorial and other building maintenance services. Activity goals are to provide: 1) maximum building service life, 2) productive work environment, 3) safe and energy-efficient buildings, and 4) a positive image for the City. This activity has three major elements:

- Administration – Provide overall direction, supervision and planning.
- Maintenance and Remodeling – Perform general and preventive maintenance, carpentry, painting, plumbing, electrical and mechanical repairs and improvements.
- Contract Administration – Coordinate and manage contracts for janitorial and other maintenance services, remodel and repair projects; and provide contract administration and supervision for maintenance, remodel and construction projects, including all phases from planning to project construction.
- Damage to City property – Repairs to General Fund-maintained facilities damaged by unforeseen circumstances such as weather or accidents.

SERVICE LEVEL ADJUSTMENTS

- Reduced staff through retirements of one Senior Facilities Maintenance Worker and one Fleet and Facilities Manager (50% of salary and benefits charged to Facilities Services).

MAJOR 2010/11 ACCOMPLISHMENTS

- MSC Gutter Replacement completed.
- Carnegie Forum Roof Replacement completed.
- City Hall HVAC Controls Replacement Project completed.
- Fire Station 4 Leak Repairs and Painting completed.
- Fire Station 4 HVAC Improvements completed.

MAJOR 2011/12 OBJECTIVES

- Minimize lost services and reduced service levels due to budget cuts.
- Add Solar Project at Transit Fleet Facility

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Square footage of buildings maintained	401,530	401,530	401,530
Program cost/square foot of buildings maintained	$1.94	$1.66	$1.91

RELATED COST CENTER(S)

- 100200
- 103511

Public Works Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100200: Damage To Property					
100: Personnel Services					
7102 Overtime	51	0	0	0	0
7115 Medicare insurance	1	0	0	0	0
100: Personnel Services Total	**52**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	0	5,193	0	0	0
7331 Repairs to Mach & equip	1,725	0	2,000	2,000	2,000
7333 Repairs to vehicles	14,536	16,571	18,000	18,000	22,000
7334 Repairs to buildings	9,897	16,750	28,000	28,000	28,000
7335 Sublet service contracts	599	0	600	600	600
7352 Special dept materials	0	500	500	5,000	8,000
7359 Small tools and equip	0	977	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**26,757**	**39,991**	**50,100**	**54,600**	**61,600**
500: Equipment, Land & Structures					
7706 Traffic Signal equip	0	9,591	20,000	20,000	20,000
7720 Other contracts	39,856	46,089	35,000	30,000	18,400
500: Equipment, Land & Structures Total	**39,856**	**55,680**	**55,000**	**50,000**	**38,400**
100200: Damage To Property Total	**66,665**	**95,671**	**105,100**	**104,600**	**100,000**
103511: P. W. Facility services					
100: Personnel Services					
7101 Regular emp salary	238,693	237,967	246,070	247,670	108,600
7102 Overtime	2,160	425	990	2,000	1,800
7110 Admin leave pay	1,635	1,635	1,640	1,635	0
7111 Workers comp	13,200	14,640	12,600	12,600	54,480
7112 Medical insurance	45,415	30,130	35,850	37,832	7,880
7113 Dental insurance	3,853	3,864	4,000	4,000	2,000
7114 Vision care	968	942	1,000	980	400
7115 Medicare insurance	2,754	2,726	3,570	3,644	1,580
7121 Service contribution-PERS	45,681	44,590	46,950	47,258	21,370
7123 Deferred comp	6,396	4,597	4,950	4,978	0
7124 LI & AD & D	1,018	1,038	1,170	1,234	1,050
7125 Unemployment insurance	650	659	690	693	1,080
7128 LTD	3,038	3,022	3,140	3,155	0
7129 Chiropractic	206	201	220	220	110
7130 Insurance refund	1,302	8,340	8,320	8,314	8,310
7131 Other benefits	5,756	7,520	7,520	7,520	7,940
7188 Transfer In	(61,153)	(58,321)	(63,340)	(63,340)	0
7189 Transfer Out	2,657	5,111	3,450	3,450	3,450
100: Personnel Services Total	**314,229**	**309,086**	**318,790**	**323,843**	**220,050**
200: Utility Comm. & Transportation					
7201 Postage	0	66	40	40	40
7202 Telephone	4,853	4,266	4,100	3,900	3,900
7203 Cellular phone charges	2,309	2,360	1,900	1,800	1,800
200: Utility Comm. & Transportation Total	**7,162**	**6,692**	**6,040**	**5,740**	**5,740**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	135	0	0	0
7303 Advertising	36	311	100	100	100
7305 Uniforms	1,309	1,324	1,300	1,300	1,300
7306 Safety equipment	468	584	1,000	1,200	1,200
7307 Office supplies	138	108	0	200	250
7314 Business expense	35	35	70	70	50
7321 Rent of Land, facilities	116,254	4,200	4,200	4,200	4,200
7323 Professional services	3,629	1,344	21,000	21,000	1,500
7331 Repairs to Mach & equip	129,106	67,472	70,000	70,000	54,000
7333 Repairs to vehicles	8,323	12,234	6,430	9,000	28,850
7334 Repairs to buildings	20,982	32,159	43,160	42,000	28,000
7335 Sublet service contracts	146,241	148,462	197,000	195,000	175,000
7336 Car wash	47	82	60	60	60

Public Works Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7343 PL & PD/other insurance	0	6,550	7,140	7,140	12,400
7351 Motor veh fuel, lube	2,171	2,403	2,210	2,210	1,930
7352 Special dept materials	0	0	200	200	200
7353 Janitorial supplies	13,222	18,271	13,800	13,800	13,800
7355 General supplies	2,419	3,796	1,800	1,800	2,000
7358 Training & education	285	0	0	0	0
7359 Small tools and equip	366	1,407	1,000	1,000	1,000
7363 Employees physical exams	0	0	100	100	100
7399 Supplies, mat & services	0	0	0	0	100
300: Supplies, Materials & Services Total	**445,031**	**300,877**	**370,570**	**370,380**	**326,040**
500: Equipment, Land & Structures					
7789 Transfer Out	3,485	51,745	1,750	1,750	1,750
500: Equipment, Land & Structures Total	**3,485**	**51,745**	**1,750**	**1,750**	**1,750**
600: Special Payments					
8022 Taxes	9,619	0	0	0	0
600: Special Payments Total	**9,619**	**0**	**0**	**0**	**0**
103511: P. W. Facility services Total	**779,526**	**668,400**	**697,150**	**701,713**	**553,580**
Facilities Total	**846,191**	**764,071**	**802,250**	**806,313**	**653,580**

ACTIVITY:	**Graffiti Abatement/Parking Lot Maintenance**	**DIVISION:**	**Streets and Drainage**
DEPARTMENT:	**Public Works**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

Graffiti Abatement activity removes graffiti from public facilities as well as privately owned facilities when the graffiti can be seen from the public right-of-way or from areas where the public has a right to be. This position is staffed full-time by a Street Maintenance Worker. Activity goals are: 1) to maintain property values, 2) to suppress gang activities, and 3) to ensure an attractive and safe community. This activity has five major elements:

- Education and promotion – Educate the public to the service provided by the City to remove gang-related graffiti from buildings, fences, and other structures and to promote citizen participation in the early reporting of gang graffiti.
- Obtaining releases – Identify and contact property owners to obtain release and hold harmless agreement for the City to remove graffiti.
- Graffiti removal – Inspect highly vandalized areas routinely; remove graffiti within one business day of notification or discovery; and communicate suspicious graffiti to police.
- Record-keeping – Keep accurate records of all abatement actions to monitor frequencies, reoccurrence, and determine problem areas.
- Parking lots – Maintaining the City's five Downtown public parking lots to provide adequate and safe parking for visitors, customers and employees.

MAJOR 2010/11 ACCOMPLISHMENTS

- Number of abatements has increased on an average from 105 per month during Fiscal Year 2008/09 to 161 per month for the period of July 1, 2010 to March 29, 2011.

MAJOR 2011/12 OBJECTIVES

- Increase public awareness of the program.
- Abate graffiti within one business day of being notified.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Sites abated per year	1,260	1,889	1,939*

*Estimated from records to March 29, 2011

RELATED COST CENTER(S)

- 105042
- 105043

Public Works Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
105042: P. W. Parking Lot Maintenance					
300: Supplies, Materials & Services					
7335 Sublet service contracts	0	6,549	6,550	6,550	6,550
300: Supplies, Materials & Services Total	**0**	**6,549**	**6,550**	**6,550**	**6,550**
105042: P. W. Parking Lot Maintenance Total	**0**	**6,549**	**6,550**	**6,550**	**6,550**
105043: P.W. Graffiti Abatement					
100: Personnel Services					
7189 Transfer Out	37,070	41,692	50,690	50,690	59,740
100: Personnel Services Total	**37,070**	**41,692**	**50,690**	**50,690**	**59,740**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	303	131	0	135	140
200: Utility Comm. & Transportation Total	**303**	**131**	**0**	**135**	**140**
300: Supplies, Materials & Services					
7306 Safety equipment	0	17	0	0	0
7323 Professional services	2,520	0	0	0	0
7333 Repairs to vehicles	4,743	3,120	3,290	3,290	3,320
7351 Motor veh fuel, lube	1,096	998	1,180	1,180	1,200
7352 Special dept materials	2,722	3,068	5,000	4,500	4,500
7359 Small tools and equip	0	56	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**11,081**	**7,259**	**10,470**	**9,970**	**10,020**
105043: P.W. Graffiti Abatement Total	**48,454**	**49,082**	**61,160**	**60,795**	**69,900**
Graffiti Abatement Total	**48,454**	**55,631**	**67,710**	**67,345**	**76,450**

ADMINISTRATION

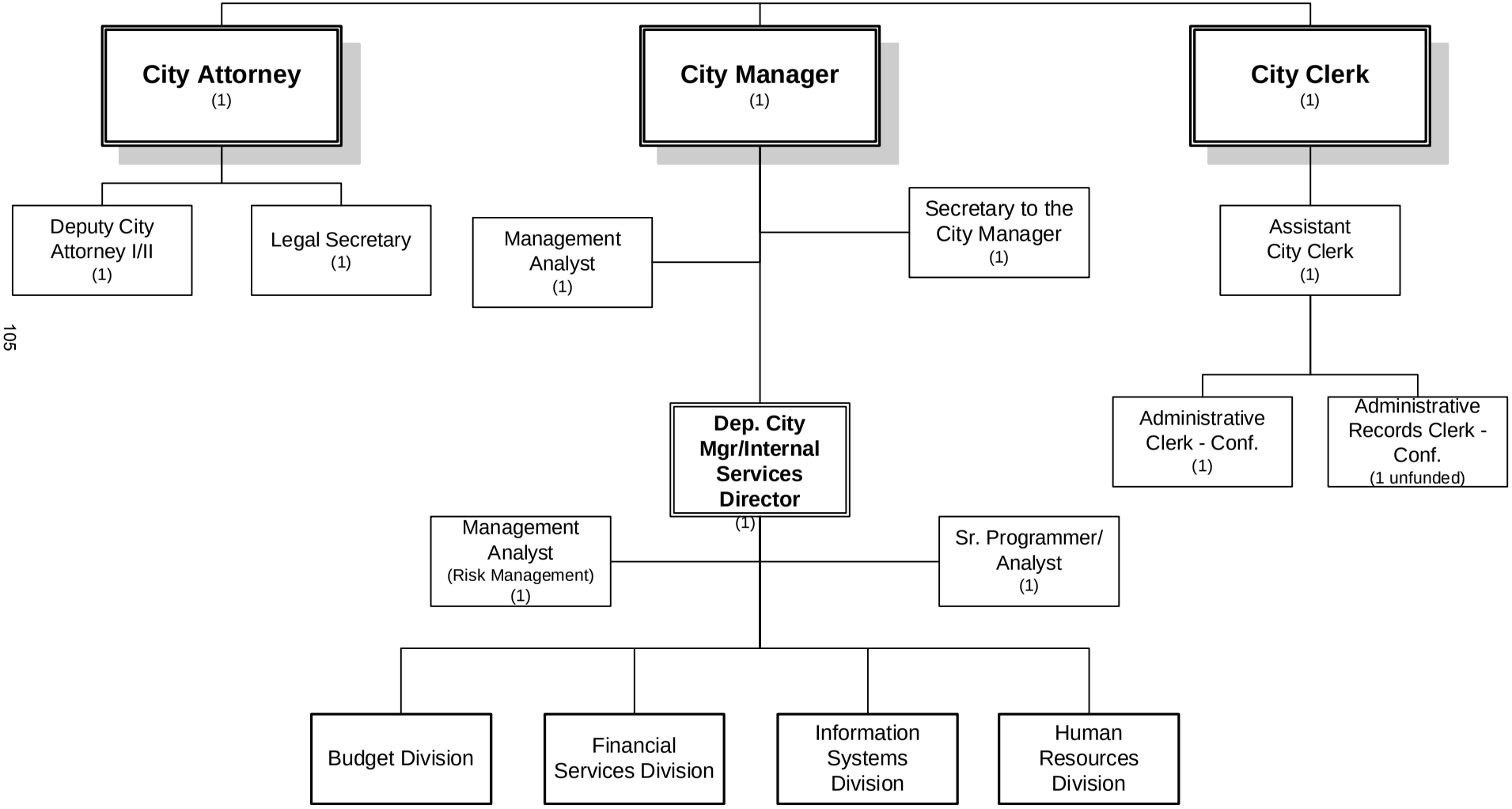
The City of Lodi's Administration consists of departments managed by the three City Council appointees: City Manager, City Clerk and City Attorney. The City Manager is the administrative head of the City of Lodi who implements the City Council's policy direction. The City Clerk is responsible for official City records, City elections and provides support to the City Council. The City Attorney provides legal services for the municipal organization.

The three departments have a combined budget of $1,368,960 in FY 2011/12, compared to $1,638,850 as originally adopted in FY 2010/11. The 2010/11 budget shown in the following pages reflects adjustments made throughout the year. The reductions are primarily due to staffing reductions in City Clerk and transfer of staff costs to Community Development and Risk Management. Budgeted staffing levels are being reduced from 13 to 12.

The City Manager is also responsible for administering the Economic Development and Community Promotions activity, which has a budget of $568,350 in FY 2011/12.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Administration



FY 2011-2012

City Clerk	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100: Personnel Services	452,175	471,955	481,230	470,379	449,520
300: Supplies, Materials & Services	80,213	50,003	128,870	139,678	62,450
City Clerk Total	**532,388**	**521,958**	**610,100**	**610,057**	**511,970**

STAFFING SUMMARY

	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
CITY CLERK					
Administrative Clerk - (C)	1	1	1	1	1
Administrative Records Clerk - C	1	1	1	1	0
Assistant City Clerk	0	1	1	1	1
City Clerk	1	1	1	1	1
Deputy City Clerk	1	0	0	0	0
City Clerk Total	**4**	**4**	**4**	**4**	**3**

City Clerk	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7101 Regular emp salary	224,218	228,427	229,330	209,675	195,580	Unfunded vacancy
7102 Overtime	193	0	0	0	0	
7103 Part time salary	42,000	51,996	51,610	59,092	64,900	
7109 Incentive pay	1,792	1,903	1,800	1,800	1,800	
7110 Admin leave pay	4,302	3,126	3,130	3,126	2,150	
7111 Workers comp	13,200	14,640	12,600	12,600	180	Change in allocation distribution
7112 Medical insurance	88,559	92,132	99,430	108,071	123,510	Increase in rates
7113 Dental insurance	8,618	8,953	9,000	8,500	8,000	
7114 Vision care	2,082	2,183	2,250	2,085	1,600	
7115 Medicare insurance	3,955	4,143	4,080	3,969	3,630	
7121 Service contribution-PERS	49,452	50,950	53,960	48,380	39,170	Employee concessions
7123 Deferred comp	2,165	0	0	0	0	
7124 LI & AD & D	1,480	1,612	1,640	1,671	1,520	
7125 Unemployment insurance	735	776	800	752	1,070	
7128 LTD	2,429	2,730	2,930	2,671	0	Brought in-house
7129 Chiropractic	310	319	500	467	450	
7130 Insurance refund	1,303	545	650	0	0	
7131 Other benefits	5,382	7,520	7,520	7,520	5,960	
100: Personnel Services	**452,175**	**471,955**	**481,230**	**470,379**	**449,520**	
7301 Printing,binding,duplication	1,487	4,286	5,000	5,000	5,000	
7303 Advertising	6,248	4,343	5,200	5,100	5,200	
7307 Office supplies	1,100	925	1,700	1,150	1,250	
7308 Books & periodicals	264	179	150	150	150	
7309 Membership & dues	466	460	500	500	500	
7312 Bank service charges	37	0	0	0	0	
7313 Information systems software	0	19,031	19,050	19,050	19,050	
7314 Business expense	2,437	2,418	500	500	500	
7315 Conference expense	7,592	7,825	15,000	14,500	15,000	
7323 Professional services	52,102	0	67,580	79,588	0	No election this fiscal year
7332 Repairs to office equip	473	0	250	250	0	
7343 PL & PD/other insurance	0	7,500	7,140	7,140	9,300	
7355 General supplies	7,493	3,036	6,550	6,500	6,500	
7359 Small tools and equip	308	0	0	0	0	
7399 Supplies, mat & services	206	0	250	250	0	
300: Supplies, Materials & Services	**80,213**	**50,003**	**128,870**	**139,678**	**62,450**	
City Clerk Total	**532,388**	**521,958**	**610,100**	**610,057**	**511,970**	

ACTIVITY:	**Administration**	**DIVISION:**	**City Clerk**
DEPARTMENT:	**City Clerk**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The Operations and Records Management activity includes both legislative administration and records management. Among other things, the City Clerk's office is responsible for preparing the legislative agenda, ensuring compliance with the open meeting requirements set forth in the Ralph M. Brown Act, and completing the necessary tasks to ensure an effective meeting. In addition, the office oversees the preservation, production, and protection of public records through a coordinated records management program. Key elements of the activity include the following:

- Legislative documentation for Shirtsleeve Sessions, Regular Meetings, and Special Meetings – Prepare agendas, agenda packets, minutes, resolutions, ordinances, council communications, and miscellaneous legal notices pursuant to law.
- Records management – (1) Administer contracts and general liability claims programs, (2) prepare, maintain, and oversee Citywide Records Management Program ensuring proper creation, maintenance, and destruction of City records, (3) research informational requests from Council, staff, and public and respond within time period allotted by law, (4) maintain and update various logs and publications including Municipal Code, Council Protocol Manual, City Directory, and Informational Packet, and (5) administer e-Records program and maintain correlating web pages.
- City Council support services – (1) Make Council travel arrangements, prepare financial documentation regarding same, and track expenditures pursuant to law, (2) schedule and confirm appointments, (3) prepare, maintain, and track event calendar, (4) prepare Council correspondence, and (5) track and respond to Council Member requests.
- Boards and commissions – (1) Prepare, post, and process notices for boards and commissions vacancies, (2) coordinate appointments, (3) maintain and track roster of appointees and terms, and (4) prepare and post Annual Local Appointments List.
- Ministerial duties – Statements of Economic Interest, Conflict of Interest Code, oaths of office, AB 1234 ethics training, certificates and proclamations, budget, taxicab and pedicab programs, bid openings, special City events, department and Council correspondence, and switchboard and reception.

MAJOR 2010/11 ACCOMPLISHMENTS

- Implemented newly created electronic public records database for logging and tracking Public Records Act requests.
- Completed the resolution subsection of e-Records uploading all resolutions for the City from incorporation to the present.
- Conducted bi-annual review of Conflict of Interest Code and mandatory AB 1234 ethics training for City Council, boards, committees, and commissions and designated employees.

MAJOR 2011/12 OBJECTIVES

- Implement City-wide electronic contracts database for uploading in PDF format new and old contracts and agreements.
- Continue current e-Records uploading of minutes, resolutions and ordinances and work on backlog of Council Communications from the 1990s and previous.

ACTIVITY: **Administration** **DIVISION:** **City Clerk**
DEPARTMENT: **City Clerk** **FUND:** **General Fund**

PERFORMANCE MEASURES	2008/09	2009/2010	2010/2011
Review, prepare, and process the City Council agenda, agenda packet, and minutes for all Shirtsleeve sessions, and regular and special meetings within the allotted legal time frames of the Ralph M. Brown Act	Approx. 93	Approx. 81	Approx. 82
Process all ordinances, resolutions, contracts, subpoenas, claims, and public records requests within the allotted legal time frames of the Government Code, 100% of the time	100%	100%	100%
Review, prepare, and process recruitments and appointments for members of approximately 18 boards, committees, and commissions pursuant to the Municipal Code and Government Code	18	18	18
Process campaign disclosure filings and Statements of Economic Interest within the allotted legal time frames pursuant to the Fair Political Practices Commission (FPPC) and Conflict of Interest Code	100%	100%	100%

RELATED COST CENTER(S)

- 100101

City Clerk	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100101: City Clerk Administration					
100: Personnel Services					
7101 Regular emp salary	223,756	228,427	229,330	209,675	195,580
7102 Overtime	193	0	0	0	0
7103 Part time salary	0	0	0	6,500	12,700
7109 Incentive pay	1,792	1,903	1,800	1,800	1,800
7110 Admin leave pay	4,302	3,126	3,130	3,126	2,150
7111 Workers comp	13,200	14,640	12,600	12,600	180
7112 Medical insurance	48,625	47,356	49,470	50,136	50,660
7113 Dental insurance	4,058	3,979	4,000	3,500	3,000
7114 Vision care	970	970	1,000	860	600
7115 Medicare insurance	3,339	3,389	3,330	3,206	2,870
7121 Service contribution-PERS	42,978	43,145	44,110	40,352	32,690
7123 Deferred comp	2,165	0	0	0	0
7124 LI & AD & D	1,480	1,612	1,640	1,671	1,520
7125 Unemployment insurance	616	631	650	605	850
7128 LTD	2,429	2,730	2,930	2,671	0
7129 Chiropractic	155	164	220	192	170
7130 Insurance refund	653	20	0	0	0
7131 Other benefits	5,382	7,520	7,520	7,520	5,960
100: Personnel Services Total	**356,093**	**359,612**	**361,730**	**344,414**	**310,730**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,459	3,824	5,000	5,000	5,000
7303 Advertising	6,054	4,343	5,000	5,000	5,000
7307 Office supplies	1,064	733	1,200	900	1,000
7308 Books & periodicals	215	126	50	50	50
7309 Membership & dues	466	460	500	500	500
7312 Bank service charges	37	0	0	0	0
7313 Information systems software	0	19,031	19,050	19,050	19,050
7314 Business expense	591	327	500	500	500
7315 Conference expense	2,385	1,660	0	0	0
7323 Professional services	11	0	0	0	0
7332 Repairs to office equip	473	0	250	250	0
7343 PL & PD/other insurance	0	7,500	7,140	7,140	9,300
7355 General supplies	327	231	50	0	0
7359 Small tools and equip	308	0	0	0	0
7399 Supplies, mat & services	206	0	250	250	0
300: Supplies, Materials & Services Total	**13,596**	**38,235**	**38,990**	**38,640**	**40,400**
100101: City Clerk Administration Total	**369,689**	**397,847**	**400,720**	**383,054**	**351,130**
City Clerk Operations/Records Total	**369,689**	**397,847**	**400,720**	**383,054**	**351,130**

ACTIVITY: **Elections** **DIVISION:** **City Clerk**
DEPARTMENT: **City Clerk** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

This activity includes conducting local elections for City Council officers, initiatives, referendums, and recalls pursuant to the procedures set forth in the Elections Code. In addition, the office assists candidates with meeting their legal responsibilities before, during and after an election, as required by federal, state and local laws. The activity has three major elements:

- Election administration – Conduct regular and special elections; process and certify nomination papers, candidate statements, and citizen-generated petitions; prepare and advertise legal notifications in compliance with election rules and regulations; review and update the City's election manual; and assist with voter registration.
- Fair Political Practices Commission reporting – Administer, process and file campaign disclosure statements, and oversee the preparation of candidate conflict of interest statements.
- Register voters and conduct voter outreach pursuant to the Voting Rights Act of 1965 in conjunction with the County Registrar of Voters.

MAJOR 2010/11 ACCOMPLISHMENTS

- Conducted November 2010 General Municipal Election.

MAJOR 2011/12 OBJECTIVES

- Administer Fair Political Practices Commission (FPPC) semi-annual, pre-election, and related campaign disclosure statement filings for open Candidate Controlled Committees and Political Action Committees.
- Assist citizens with voter registration throughout the year and prepare for November 2012 General Municipal Election.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Review all candidate and committee campaign filings to ensure compliance with the Political Reform Act, 100% of the time	100%	100%	100%
Respond to resident requests for voter information within one day of the original request, 100% of the time	100%	100%	100%
Contact the FPPC with candidate inquiries regarding filing procedures within one day of the original request, 100% of the time	100%	100%	100%
Seminars attended regarding new laws and current procedures pertaining to elections	1	1	1

RELATED COST CENTER(S)

- 100102

City Clerk	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100102: Election					
300: Supplies, Materials & Services					
7303 Advertising	194	0	200	100	200
7308 Books & periodicals	49	53	100	100	100
7323 Professional services	52,091	0	67,580	79,588	0
300: Supplies, Materials & Services Total	**52,334**	**53**	**67,880**	**79,788**	**300**
100102: Election Total	**52,334**	**53**	**67,880**	**79,788**	**300**
City Clerk Elections Total	**52,334**	**53**	**67,880**	**79,788**	**300**

ACTIVITY:	**Legislation and Policy**	**DIVISION:**	**City Council**
DEPARTMENT:	**City Council**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The City Council governs the City of Lodi by enacting and enforcing laws, policies, and regulations concerning municipal affairs, subject only to limitations and restrictions provided for in the statutes and Constitution of the State of California. Various advisory commissions and committees assist the City Council with this work. Activity goals are: (1) open, informed, and democratic public decision-making process; (2) responsive and appropriate legislation; (3) efficient and effective execution of adopted laws, policies, and regulations; and (4) to provide citizens with the best services and facilities within available resources. This activity has three major elements:

- Legislation – Enact ordinances, appropriations, and resolutions while reviewing compliance with adopted laws, policies, and regulations.
- Policy – Review and adopt plans, which guide decisions and actions of the City's activities and capital investment projects.
- Supervision – Direct and evaluate the City Manager, City Attorney, and City Clerk.

RELATED COST CENTER(S)

- 100103
- 100107
- 100110
- 100115
- 100117
- 100118
- 100120

City Clerk	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100103: Council					
100: Personnel Services					
7101 Regular emp salary	462	0	0	0	0
7103 Part time salary	42,000	51,996	51,610	52,592	52,200
7112 Medical insurance	39,934	44,776	49,960	57,935	72,850
7113 Dental insurance	4,560	4,974	5,000	5,000	5,000
7114 Vision care	1,112	1,213	1,250	1,225	1,000
7115 Medicare insurance	616	754	750	763	760
7121 Service contribution-PERS	6,474	7,805	9,850	8,028	6,480
7125 Unemployment insurance	119	145	150	147	220
7129 Chiropractic	155	155	280	275	280
7130 Insurance refund	650	525	650	0	0
100: Personnel Services Total	**96,082**	**112,343**	**119,500**	**125,965**	**138,790**
300: Supplies, Materials & Services					
7307 Office supplies	36	192	500	250	250
7355 General supplies	2,289	1,021	1,500	1,500	1,500
300: Supplies, Materials & Services Total	**2,325**	**1,213**	**2,000**	**1,750**	**1,750**
100103: Council Total	**98,407**	**113,556**	**121,500**	**127,715**	**140,540**
100107: Council/Mounce					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	28	0	0	0	0
7314 Business expense	104	224	0	0	0
7315 Conference expense	3,491	3,299	2,900	2,900	2,900
300: Supplies, Materials & Services Total	**3,623**	**3,523**	**2,900**	**2,900**	**2,900**
100107: Council/Mounce Total	**3,623**	**3,523**	**2,900**	**2,900**	**2,900**
100110: Council/Katzakian					
300: Supplies, Materials & Services					
7314 Business expense	79	25	0	0	0
7315 Conference expense	1,098	1,255	3,400	2,900	2,900
300: Supplies, Materials & Services Total	**1,177**	**1,280**	**3,400**	**2,900**	**2,900**
100110: Council/Katzakian Total	**1,177**	**1,280**	**3,400**	**2,900**	**2,900**
100115: Council/Johnson					
300: Supplies, Materials & Services					
7314 Business expense	1,035	1,016	0	0	0
7315 Conference expense	25	157	2,900	2,900	3,400
300: Supplies, Materials & Services Total	**1,060**	**1,173**	**2,900**	**2,900**	**3,400**
100115: Council/Johnson Total	**1,060**	**1,173**	**2,900**	**2,900**	**3,400**
100116: Council/Hitchcock					
300: Supplies, Materials & Services					
7314 Business expense	25	125	0	0	0
7315 Conference expense	150	0	2,900	0	0
300: Supplies, Materials & Services Total	**175**	**125**	**2,900**	**0**	**0**
100116: Council/Hitchcock Total	**175**	**125**	**2,900**	**0**	**0**
100117: Council/Nakanishi					
300: Supplies, Materials & Services					
7315 Conference expense	0	0	0	2,900	2,900
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**2,900**	**2,900**
100117: Council/Nakanishi Total	**0**	**0**	**0**	**2,900**	**2,900**
100118: Council/Hansen					
300: Supplies, Materials & Services					
7314 Business expense	603	701	0	0	0
7315 Conference expense	443	1,454	2,900	2,900	2,900
300: Supplies, Materials & Services Total	**1,046**	**2,155**	**2,900**	**2,900**	**2,900**
100118: Council/Hansen Total	**1,046**	**2,155**	**2,900**	**2,900**	**2,900**

City Clerk	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100120: City Protocol					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	462	0	0	0
7355 General supplies	4,877	1,784	5,000	5,000	5,000
300: Supplies, Materials & Services Total	**4,877**	**2,246**	**5,000**	**5,000**	**5,000**
100120: City Protocol Total	**4,877**	**2,246**	**5,000**	**5,000**	**5,000**
City Clerk Legislation/Policy Total	**110,365**	**124,058**	**141,500**	**147,215**	**160,540**

City Attorney	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100: Personnel Services	440,992	422,127	430,300	430,930	419,940
200: Utility Comm. & Transportation	1,105	931	1,090	900	1,300
300: Supplies, Materials & Services	82,087	(29,628)	38,460	37,960	24,700
City Attorney Total	**524,184**	**393,430**	**469,850**	**469,790**	**445,940**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
CITY ATTORNEY					
City Attorney	1	1	1	1	1
Deputy City Attorney	1	1	1	1	1
Legal Secretary	1	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**	**3**

ACTIVITY: **Legal Services** **DIVISION:** **City Attorney**
DEPARTMENT: **City Attorney** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The City Attorney reviews, monitors and evaluates the conduct of City activities for conformance with laws, regulations, policies and rules; represents the City in civil litigation; and ensures that violators of City laws are prosecuted. Activity goals are: 1) reduce the City's liability exposure; and 2) provide timely and complete legal advice and services. This activity has five major elements:

- Legal review and advice – Review ordinances, resolutions, contracts and provide advice on employment issues.
- Advise and assist the City Council – Orient new Council Members on the services and functions of the City Attorney's Office; advise and assist the City Council and staff with suggested and existing legislation, policies and regulations; process citizen requests; anticipate claims and litigation; and assist in resolving conflict.
- Legal Representation – Represent the City at Council meetings and Planning Commission meetings; defend the City against litigation and claims; and, represent the City before other government agencies.
- Document Preparation – Prepare ordinances, resolutions, contracts, legal pleadings, reports, correspondence and other legal documents.
- Enforcement – Enforce and prosecute violations of the Municipal Code.

MAJOR 2010/11 ACCOMPLISHMENTS

- Received Central Valley Regional Water Quality Control Board approval of $6.3 million in settlements for the groundwater contamination, making it possible for the City to move forward with a more aggressive clean-up of all the contaminated plumes.
- Drafted final Medical Marijuana and Fireworks ordinances.
- Defended Wastewater Discharge Permit Appeal and assisted with Central Valley City Water Association writ regarding application of Title 27 to Wastewater Treatment Plant.
- Prosecuted – Code Enforcement Administrative Hearings.
- Drafted major portions of NCPA Natural Gas Purchase Program Agreement.
- Assisted with labor bargaining.

MAJOR 2011/12 OBJECTIVES

- Enforce Municipal Code compliance through court action.
- Draft Outdoor Smoking and Local Hire ordinances.
- Develop wastewater expertise and assist with permit Approval and Central Valley City Water Association litigation.
- Continue working with Human Resources to resolve contract, grievances and discipline issues.

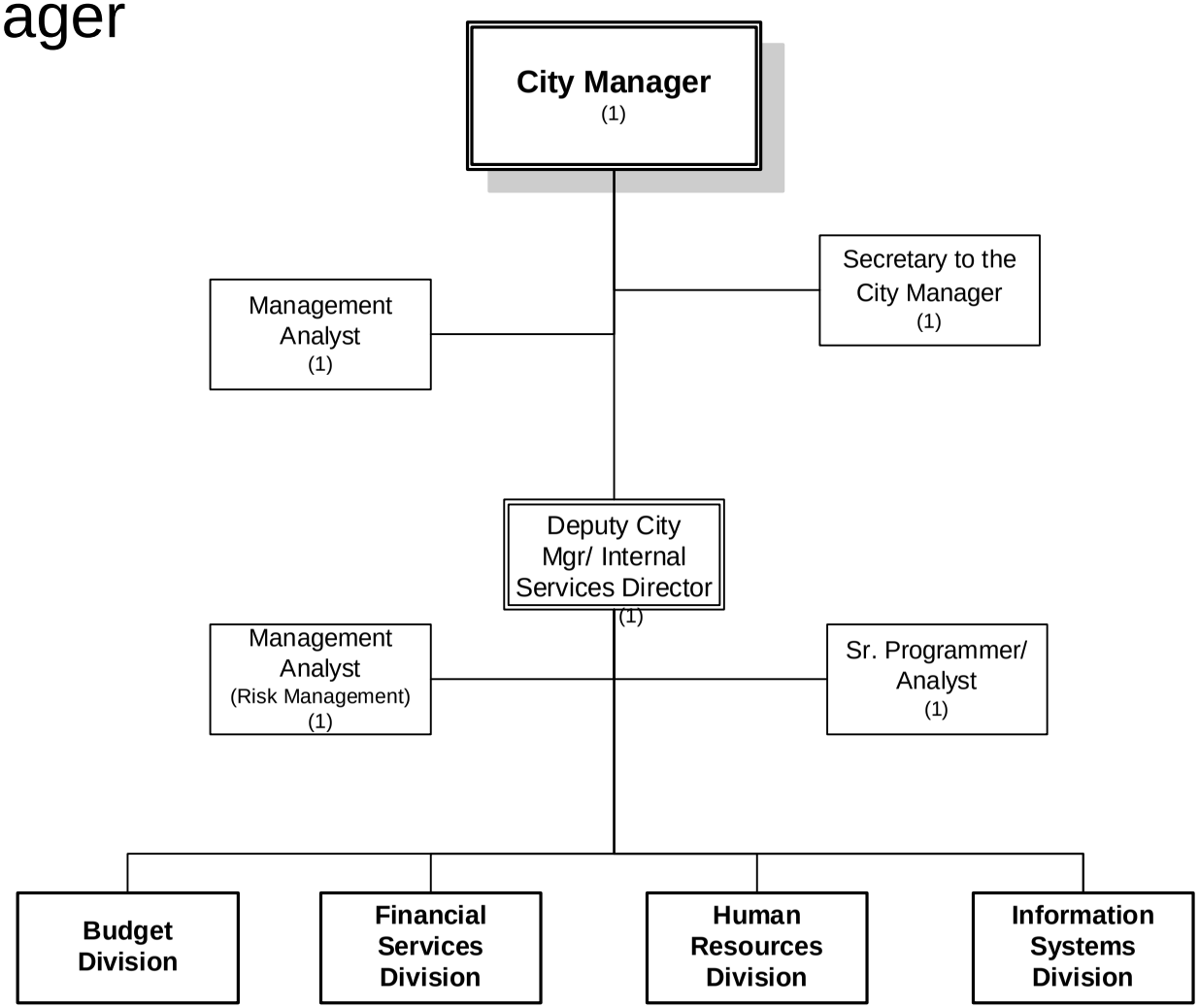
PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Litigation cases filed/managed (excepting PCE/TCE related cases, pitches motions, firearm petitions, Lodi Municipal Code violations, and personnel Issues	10	5	15
Appellate cases	Not Reported	Not Reported	2
Cases resolved	6	6	6
Ordinances drafted	9	5	18
Liability claims filed	43	45	52

RELATED COST CENTER(S)

- 100351

City Attorney	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7101 Regular emp salary	301,704	293,043	293,570	294,163	298,030	
7110 Admin leave pay	2,056	4,749	4,750	4,749	3,400	
7111 Workers comp	9,900	10,980	9,450	9,450	0	Change in allocation distribution
7112 Medical insurance	41,791	37,934	46,300	45,729	50,870	Increased rates
7113 Dental insurance	2,926	2,984	3,000	3,000	3,000	
7114 Vision care	728	728	750	735	600	
7115 Medicare insurance	4,414	4,328	4,240	4,334	4,320	
7121 Service contribution-PERS	57,491	54,891	55,700	56,129	50,160	Employee concessions
7123 Deferred comp	5,642	0	0	0	0	
7124 LI & AD & D	2,078	2,141	2,190	2,264	2,130	
7125 Unemployment insurance	845	821	820	824	1,300	
7128 LTD	3,842	3,733	3,720	3,748	0	Brought in-house
7129 Chiropractic	155	155	170	165	170	
7131 Other benefits	7,420	5,640	5,640	5,640	5,960	
100: Personnel Services	**440,992**	**422,127**	**430,300**	**430,930**	**419,940**	
7201 Postage	145	126	130	100	100	
7203 Cellular phone charges	960	805	960	800	1,200	
200: Utility Comm. & Transportation	**1,105**	**931**	**1,090**	**900**	**1,300**	
7307 Office supplies	449	718	750	750	750	
7308 Books & periodicals	13,049	11,203	10,000	10,000	7,700	
7309 Membership & dues	1,236	1,110	1,000	1,100	1,200	
7312 Bank service charges	45	0	0	0	0	
7313 Information systems software	0	239	600	0	0	
7314 Business expense	961	624	750	750	750	
7315 Conference expense	2,488	0	0	0	0	
7323 Professional services	63,859	(48,949)	20,000	20,000	5,000	Reduced outside legal services
7343 PL & PD/other insurance	0	5,360	5,360	5,360	9,300	
7355 General supplies	0	67	0	0	0	
300: Supplies, Materials & Services	**82,087**	**(29,628)**	**38,460**	**37,960**	**24,700**	
City Attorney Total	**524,184**	**393,430**	**469,850**	**469,790**	**445,940**	

City Manager



Number of Positions
Authorized: 6
Budgeted: 6

FY 2011-2012

City Manager	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100: Personnel Services	539,578	513,554	561,310	486,717	387,940
200: Utility Comm. & Transportation	1,451	1,307	1,250	420	0
300: Supplies, Materials & Services	9,919	46,336	15,240	90,586	23,110
City Manager Total	**550,948**	**561,197**	**577,800**	**577,723**	**411,050**

STAFFING SUMMARY

	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
CITY MANAGER					
City Manager	1	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1	1
Management Analyst	1	2	2	2	2
Secretary to the City Manager	1	1	1	1	1
Senior Programmer/Analyst	0	1	1	1	1
City Manager Total	**4**	**6**	**6**	**6**	**6**

ACTIVITY:	**Administration**	**DIVISION:**	**City Manager**
DEPARTMENT:	**City Manager**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The City Manager's Office provides overall management and coordination of the City of Lodi municipal corporation, implements City Council policy directives, and directly oversees the internal administrative functions of the City including Financial Services, Budget and Treasury, Human Resources, Risk Management, Information Services and economic development. The City Manager's office emphasizes the following four areas:

- Efficiency – Seeks out entrepreneurial activities and cost-savings opportunities.
- Economic Development – Business attraction and retention, job creation.
- Land use – General Plan update.
- Internal Services - Manages the City's Internal Services function of Budgeting, Financial Services, Human Resources and Information Systems.

MAJOR 2010/11 ACCOMPLISHMENTS

- Hired a City Manager.
- Negotiated with bargaining groups to meet budgetary challenges.
- Successfully financed a Surface Water Treatment Plant.

MAJOR 2011/12 OBJECTIVES

- Continue to closely monitor City finances to retain strong credit ratings of various City funds.
- Implement policies associated with the General Plan, especially those that encourage economic development.
- Negotiate temporary/permanent site for Fire Station 2.

RELATED COST CENTER(S)

- 100401

City Manager	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7101 Regular emp salary	539,761	555,689	570,690	513,128	592,910	
7103 Part time salary	622	0	0	0	0	
7110 Admin leave pay	6,713	13,359	10,050	10,413	8,490	
7111 Workers comp	19,800	21,960	18,900	18,900	0	Change in allocation distribution
7112 Medical insurance	55,658	59,999	71,640	64,427	78,320	Increased rates
7113 Dental insurance	5,495	5,886	6,000	5,665	6,000	
7114 Vision care	1,354	1,435	1,500	1,390	1,200	
7115 Medicare insurance	7,956	8,346	8,090	7,591	8,600	
7121 Service contribution-PERS	99,880	100,598	106,380	97,910	95,290	Employee concessions
7123 Deferred comp	9,602	0	0	0	0	
7124 LI & AD & D	3,866	4,130	4,350	4,294	4,240	
7125 Unemployment insurance	1,468	1,504	1,570	1,437	2,560	
7128 LTD	6,672	6,842	7,110	6,537	0	Brought in-house
7129 Chiropractic	289	306	330	330	330	
7130 Insurance refund	6,739	7,620	6,400	6,395	6,390	
7131 Other benefits	13,703	11,280	11,280	11,280	11,910	
7188 Transfer In	(240,000)	(285,400)	(262,980)	(262,980)	(428,300)	Allocation of City Manager, Mgmt. Analysts and Sr. Programmer
100: Personnel Services	**539,578**	**513,554**	**561,310**	**486,717**	**387,940**	
7201 Postage	14	26	0	0	0	
7203 Cellular phone charges	1,437	1,281	1,250	420	0	
200: Utility Comm. & Transportation	**1,451**	**1,307**	**1,250**	**420**	**0**	
7301 Printing,binding,duplication	44	5	0	0	0	
7302 Photocopying	0	33	0	0	0	
7307 Office supplies	1,537	542	500	300	300	
7308 Books & periodicals	720	556	300	300	300	
7309 Membership & dues	2,578	1,728	1,530	1,860	1,710	
7314 Business expense	1,437	1,073	2,000	2,000	2,000	
7315 Conference expense	2,241	1,953	0	0	0	
7323 Professional services	0	27,423	0	75,216	0	
7335 Sublet service contracts	1,103	505	0	0	0	
7343 PL & PD/other insurance	0	11,250	10,710	10,710	18,600	
7353 Janitorial supplies	0	19	0	0	0	
7355 General supplies	259	251	200	200	200	
7359 Small tools and equip	0	998	0	0	0	
300: Supplies, Materials & Services	**9,919**	**46,336**	**15,240**	**90,586**	**23,110**	
City Manager Total	**550,948**	**561,197**	**577,800**	**577,723**	**411,050**	

ACTIVITY: Economic Development/Community Promotions **DIVISION:** Economic Development
DEPARTMENT: Administration **FUND:** General Fund

ACTIVITY DESCRIPTION

The focus of Economic Development is to plan, organize and coordinate Economic Development activities throughout the City of Lodi. In general, activity goals are to, 1) retain and expand existing businesses, 2) market Lodi as a tourist and day visitor destination, 3) increase the number of visitor-serving facilities, 4) develop downtown as a "lifestyle" and visitor serving center, and 5) seek and attract new businesses.

For the past several years, Lodi has used "contract" outside economic development organizations to fulfill its economic development objectives. The following is the proposed funding for FY 2011/12:

ORGANIZATION	2010/11	2011/12
Lodi Conference and Visitor's Bureau	$76,000	$76,000
Lodi Downtown Business Partnership	$28,500	$24,230
San Joaquin Partnership	$30,000	$25,290
Lodi District Chamber of Commerce	$2,120	$2,050
Fireworks	$16,000	$16,000
SJC Enterprise Zone Administration	$22,500	$22,000
TOTAL	**$175,120**	**$165,570**

The following is the proposed funding for the cost of staffing and promoting various community events:

EVENT	2010/11	2011/12
Fourth of July	$25,000	$21,250
Grape Festival	$40,000	$34,000
Parade of Lights	$6,000	$5,100
Celebration on Central	$2,500	0
Sandhill Crane Festival		$1,500
Miscellaneous special events	$5,500	$3,170
TOTAL	**$79,000**	**$65,020**

MAJOR 2010/11 ACCOMPLISHMENTS

- Opened Costco in Reynolds Ranch development.
- Began annexation process for South Hutchins development.
- Work to retain Enterprise Zone.

MAJOR 2011/12 OBJECTIVES

- Continue funding local economic development organizations.
- Continue to recruit additional retailers.
- Open Home Depot in Reynolds Ranch.

RELATED COST CENTER(S)

- 100245
- 100431

Economic Development	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7102 Overtime	7,295	0	0	0	0	
7103 Part time salary	2,957	0	0	0	0	
7109 Incentive pay	72	0	0	0	0	
7112 Medical insurance	2,664	0	0	0	0	
7113 Dental insurance	166	0	0	0	0	
7114 Vision care	51	0	0	0	0	
7115 Medicare insurance	104	0	0	0	0	
7121 Service contribution-PERS	607	0	0	0	0	
7123 Deferred comp	39	0	0	0	0	
7125 Unemployment insurance	9	0	0	0	0	
7128 LTD	32	0	0	0	0	
7129 Chiropractic	11	0	0	0	0	
7130 Insurance refund	22	0	0	0	0	
100: Personnel Services	**14,029**	**0**	**0**	**0**	**0**	
7303 Advertising	256	0	0	0	0	
7314 Business expense	150	0	0	0	0	
7322 Rental of equipment	141	0	0	0	0	
7323 Professional services	2,398	0	0	0	0	
7352 Special dept materials	323	0	0	0	0	
7355 General supplies	758	0	0	0	0	
7360 Overtime meals	151	0	0	0	0	
300: Supplies, Materials & Services	**4,177**	**0**	**0**	**0**	**0**	
8021 Donations	200	0	0	0	0	
8021.1 Donations-LCVB	91,848	75,094	76,000	76,000	76,000	19% of Transient Occupancy Tax
8021.2 Donations-DLBP	34,000	28,900	28,500	28,500	24,230	15% reduction
8021.3 Donations-SJ Partnership	29,750	0	30,000	29,750	25,290	15% reduction
8021.4 Donations-Lodi Dist C	1,996	2,050	2,120	2,050	2,050	
8021.5 Donations-Fireworks	19,000	16,000	16,000	16,000	16,000	
8021.6 Donations-SJC Ent Zone	24,211	21,766	22,500	21,766	22,000	
8099 Special payments	313,325	328,531	328,930	328,930	337,760	Includes $252,000 for Debt Service
8099.1 Fourth of July	0	24,766	25,000	21,749	21,250	15% reduction
8099.2 Concerts	0	1,772	0	388	500	
8099.3 Grape Festival	0	39,436	40,000	43,818	34,000	15% reduction
8099.4 Parade of Lights	0	5,609	6,000	7,700	5,100	15% reduction
8099.5 Celebration on Central	0	0	2,500	0	0	
8099.6 Miscellaneous Events	0	0	5,500	4,000	2,670	
8099.7 Sandhill Crane Festival	0	0	0	1,369	1,500	
600: Special Payments	**514,330**	**543,924**	**583,050**	**582,020**	**568,350**	
Economic Development Total	**532,536**	**543,924**	**583,050**	**582,020**	**568,350**	

Economic Development	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100245: Community Events					
100: Personnel Services					
7102 Overtime	7,295	0	0	0	0
7103 Part time salary	2,957	0	0	0	0
7109 Incentive pay	72	0	0	0	0
7112 Medical insurance	2,664	0	0	0	0
7113 Dental insurance	166	0	0	0	0
7114 Vision care	51	0	0	0	0
7115 Medicare insurance	104	0	0	0	0
7121 Service contribution-PERS	607	0	0	0	0
7123 Deferred comp	39	0	0	0	0
7125 Unemployment insurance	9	0	0	0	0
7128 LTD	32	0	0	0	0
7129 Chiropractic	11	0	0	0	0
7130 Insurance refund	22	0	0	0	0
100: Personnel Services Total	**14,029**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	256	0	0	0	0
7322 Rental of equipment	141	0	0	0	0
7323 Professional services	2,398	0	0	0	0
7352 Special dept materials	323	0	0	0	0
7355 General supplies	758	0	0	0	0
7360 Overtime meals	151	0	0	0	0
300: Supplies, Materials & Services Total	**4,027**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	105	0	0	0	0
8099.1 Fourth of July	0	24,766	25,000	21,749	21,250
8099.2 Concerts	0	1,772	0	388	500
8099.3 Grape Festival	0	39,436	40,000	43,818	34,000
8099.4 Parade of Lights	0	5,609	6,000	7,700	5,100
8099.5 Celebration on Central	0	0	2,500	0	0
8099.6 Miscellaneous Events	0	0	5,500	4,000	2,670
8099.7 Sandhill Crane Festival	0	0	0	1,369	1,500
600: Special Payments Total	**105**	**71,583**	**79,000**	**79,024**	**65,020**
100245: Community Events Total	**18,161**	**71,583**	**79,000**	**79,024**	**65,020**
100431: Economic Development					
300: Supplies, Materials & Services					
7314 Business expense	150	0	0	0	0
300: Supplies, Materials & Services Total	**150**	**0**	**0**	**0**	**0**
600: Special Payments					
8021 Donations	200	0	0	0	0
8021.1 Donations-LCVB	91,848	75,094	76,000	76,000	76,000
8021.2 Donations-DLBP	34,000	28,900	28,500	28,500	24,230
8021.3 Donations-SJ Partnership	29,750	0	30,000	29,750	25,290
8021.4 Donations-Lodi Dist C	1,996	2,050	2,120	2,050	2,050
8021.5 Donations-Fireworks	19,000	16,000	16,000	16,000	16,000
8021.6 Donations-SJC Ent Zone	24,211	21,766	22,500	21,766	22,000
8099 Special payments	253,220	253,531	253,060	253,060	252,340
600: Special Payments Total	**454,225**	**397,341**	**428,180**	**427,126**	**417,910**
100431: Economic Development Total	**454,375**	**397,341**	**428,180**	**427,126**	**417,910**
100432: Enterprise Zone Support					
600: Special Payments					
8099 Special payments	60,000	75,000	75,870	75,870	85,420
600: Special Payments Total	**60,000**	**75,000**	**75,870**	**75,870**	**85,420**
100432: Enterprise Zone Support Total	**60,000**	**75,000**	**75,870**	**75,870**	**85,420**
Economic Development Total	**532,536**	**543,924**	**583,050**	**582,020**	**568,350**
Economic Development Total	**532,536**	**543,924**	**583,050**	**582,020**	**568,350**

INTERNAL SERVICES

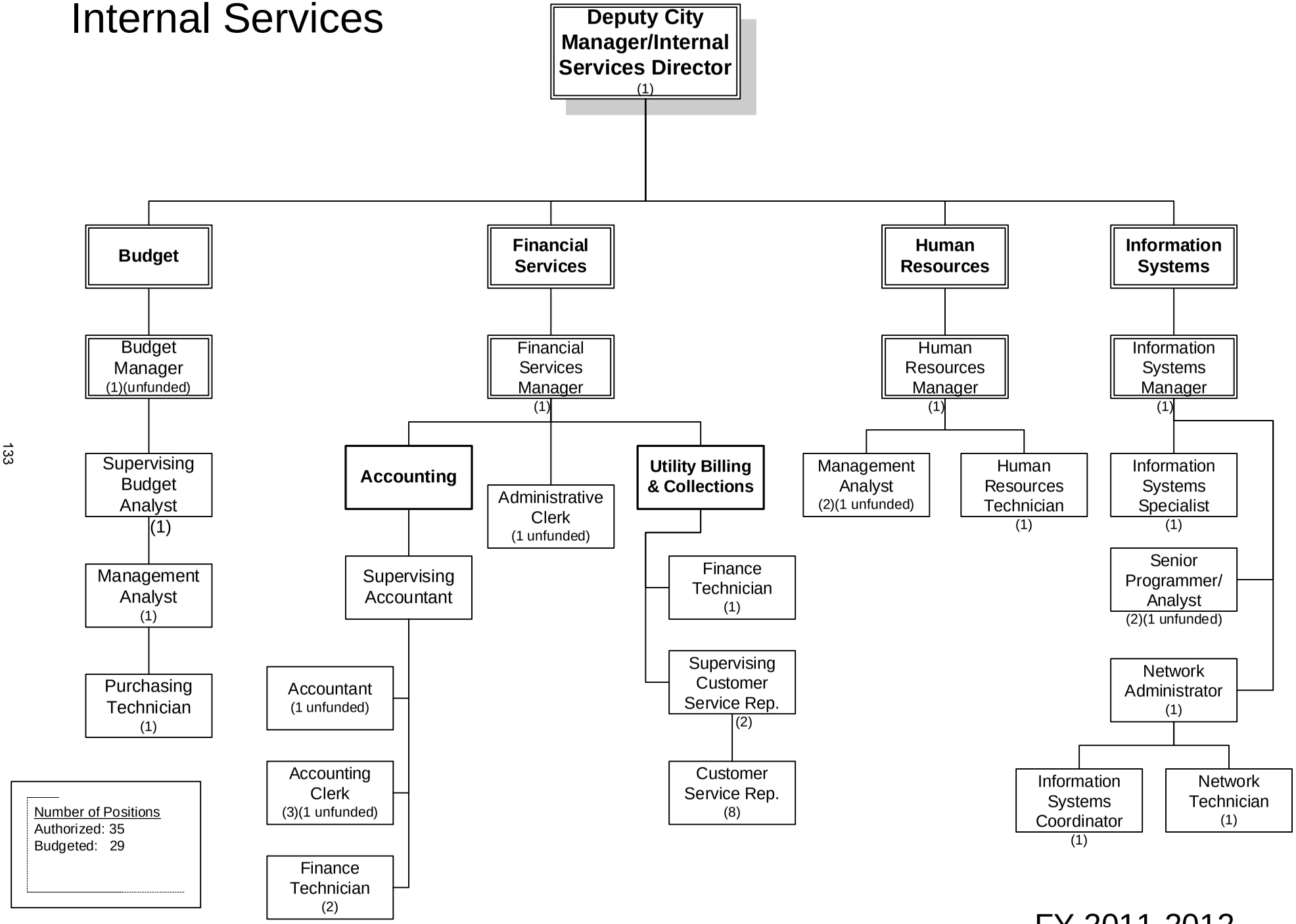
The Internal Services Department comprises the Budget, Financial Services, Human Resources and Information Systems divisions under the direct supervision of the Deputy City Manager/Internal Services Director.

The Internal Services division makes financial projections and is responsible for the City's financial services. It also is responsible for all personnel matters and maintaining the City's computer systems.

Internal Services has a budget of $3,369,640 in FY 2011/12, compared to $3,411,600 as originally adopted in FY 2010/11. The 2010/11 budget shown in the following pages reflects adjustments made throughout the year. Budgeted staffing is being reduced from 30 in 2010/11 to 29 in 2011/12.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

Internal Services



FY 2011-2012

Internal Services Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100: Personnel Services	3,234,567	3,041,053	2,951,660	2,976,751	2,852,610
200: Utility Comm. & Transportation	24,749	22,287	22,700	21,750	19,950
300: Supplies, Materials & Services	438,490	406,297	474,440	441,261	497,080
500: Equipment, Land & Structures	5,743	3,445	0	9,000	0
600: Special Payments	3,751	1,034	0	30	0
Internal Services Department Total	**3,707,300**	**3,474,116**	**3,448,800**	**3,448,792**	**3,369,640**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
INTERNAL SERVICES DEPARTMENT					
Management Analyst	1	0	0	0	0
Sr. Programmer/Analyst	1	0	0	0	0
BUDGET DIVISION					
Budget Manager	1	1	1	1	0
Buyer	1	0	0	0	0
Management Analyst	2	2	2	1	1
Purchasing Technician	1	1	1	1	1
Senior Storekeeper	1	0	0	0	0
Supervising Budget Analyst	0	0	0	1	1
	6	4	4	4	3
FINANCIAL SERVICES DIVISION					
Accountant	1	1	1	1	0
Accounting Clerk	3	3	3	3	2
Administrative Clerk	1	1	1	1	0
Customer Service Representative	8	8	8	8	8
Finance Supervisor	0	0	1	0	0
Finance Technician	2	2	2	3	3
Financial Services Manager	1	1	1	1	1
Senior Customer Service Representative	2	2	2	0	0
Supervising Accountant	1	1	1	1	1
Supervising Customer Service Representative	0	0	0	2	2
Utility Billing & Collections Supervisor	1	1	0	0	0
	20	20	20	20	17
HUMAN RESOURCES DIVISION					
Human Resources Manager	1	1	1	1	1
Human Resources Technician	1	1	1	1	1
Management Analyst	2	2	2	2	1
	4	4	4	4	3
INFORMATION SYSTEMS DIVISION					
Data Processing Manager	1	0	0	0	0
Information Systems Analyst	1	0	0	0	0
Information Systems Coordinator	1	1	1	1	1
Information Systems Manager	1	1	1	1	1
Information Systems Specialist	1	1	1	1	1
Network Administrator	1	1	1	1	1
Network Technician	1	1	1	1	1
Senior Programmer/Analyst	0	2	2	2	1
	7	7	7	7	6
Internal Services Total	**39**	**35**	**35**	**35**	**29**

Internal Services Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7101 Regular emp salary	1,949,125	1,771,093	1,729,960	1,731,402	1,647,320	Staff retirements
7102 Overtime	16,616	8,354	0	3,245	6,320	
7103 Part time salary	57,365	61,544	46,840	45,389	83,590	Information Systems & Finance support staff
7109 Incentive pay	4,942	5,562	5,320	5,400	5,400	
7110 Admin leave pay	15,885	14,674	17,870	17,960	16,620	
7111 Workers comp	122,100	117,120	94,500	94,500	7,370	Change in allocation distribution
7112 Medical insurance	323,666	321,130	352,790	380,876	403,480	Increase in rates
7113 Dental insurance	27,863	27,813	25,590	30,000	29,000	
7114 Vision care	6,992	7,139	7,500	7,350	5,800	
7115 Medicare insurance	27,413	25,688	25,070	25,946	23,980	
7121 Service contribution-PERS	372,366	330,881	328,930	333,100	315,780	Staff retirements/employee concessions
7123 Deferred comp	33,762	0	0	0	0	
7124 LI & AD & D	10,939	10,264	10,760	11,475	10,230	
7125 Unemployment insurance	5,550	5,069	4,870	4,984	7,680	
7128 LTD	24,664	22,412	21,930	22,059	0	Brought in-house
7129 Chiropractic	1,564	1,534	1,670	1,650	1,610	
7130 Insurance refund	36,368	39,979	34,550	17,905	17,910	Fewer employees utilizing this option
7131 Other benefits	51,618	60,397	56,400	56,400	59,570	
7188 Transfer In	(21,231)	0	0	0	0	
7189 Transfer Out	167,000	210,400	187,110	187,110	210,950	
100: Personnel Services	**3,234,567**	**3,041,053**	**2,951,660**	**2,976,751**	**2,852,610**	
7201 Postage	843	538	800	450	450	
7202 Telephone	19,107	17,428	18,000	17,500	18,000	
7203 Cellular phone charges	4,844	4,321	3,900	3,800	1,500	Moving to stipend program
7204 Pagers	(45)	0	0	0	0	
200: Utility Comm. & Transportation	**24,749**	**22,287**	**22,700**	**21,750**	**19,950**	
7301 Printing,binding,duplication	47,057	31,812	46,600	39,430	39,800	
7302 Photocopying	4,703	3,934	4,850	3,500	3,200	
7303 Advertising	3,945	2,262	4,300	2,250	2,250	
7306 Safety equipment	762	1,232	1,550	1,000	1,500	
7307 Office supplies	31,096	28,828	21,470	22,570	23,400	
7308 Books & periodicals	3,265	3,293	3,950	3,400	3,600	
7309 Membership & dues	4,577	3,408	2,900	2,758	2,810	
7312 Bank service charges	38,011	69,347	11,070	8,670	9,270	
7313 Information systems software	13,638	8,357	29,000	18,000	25,000	
7314 Business expense	4,092	2,645	3,000	2,250	2,600	
7315 Conference expense	3,826	5,687	0	0	2,000	
7318 Microfilming	249	0	0	0	0	
7322 Rental of equipment	38,607	38,731	38,700	38,700	38,700	
7323 Professional services	114,640	69,317	78,200	79,188	73,900	
7330 Repairs to comm equip	0	0	500	250	500	
7332 Repairs to office equip	8,526	23,425	36,500	31,500	31,500	

Internal Services Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7333 Repairs to vehicles	6,240	1,482	0	0	0	
7334 Repairs to buildings	81	0	0	0	0	
7335 Sublet service contracts	103,572	98,588	119,700	117,130	121,400	
7343 PL & PD/other insurance	0	60,020	53,570	53,570	93,000	
7351 Motor veh fuel, lube	673	314	0	0	0	
7352 Special dept materials	90	137	0	322	250	
7353 Janitorial supplies	27	33	0	50	0	
7355 General supplies	767	2,202	1,100	300	700	
7356 Medical supplies	980	38	500	250	500	
7358 Training & education	8,406	9,582	0	573	6,000	Information Systems training
7359 Small tools and equip	8,516	4,180	1,280	1,300	1,200	
7360 Overtime meals	670	11	0	0	0	
7363 Employees physical exams	16,796	15,116	15,700	14,300	14,000	
7366 Tuition Reimbursement	3,598	0	0	0	0	
7369 Software Licensing Cost	1,080	0	0	0	0	
7389 Transfer Out	(30,000)	(77,787)	0	0	0	
7399 Supplies, mat & services	0	103	0	0	0	
300: Supplies, Materials & Services	**438,490**	**406,297**	**474,440**	**441,261**	**497,080**	
7715 Data Processing hrdware	0	0	0	9,000	0	
7789 Transfer Out	5,743	3,445	0	0	0	
500: Equipment, Land & Structures	**5,743**	**3,445**	**0**	**9,000**	**0**	
8099 Special payments	3,751	1,034	0	30	0	
600: Special Payments	**3,751**	**1,034**	**0**	**30**	**0**	
Internal Services Department Total	**3,707,300**	**3,474,116**	**3,448,800**	**3,448,792**	**3,369,640**	

ACTIVITY: Administration **DIVISION:** Budget and Treasury
DEPARTMENT: Internal Services **FUND:** General Fund

ACTIVITY DESCRIPTION

The Budget Division organizes and coordinates the preparation of the annual City of Lodi Financial Plan and Budget document. The Division is responsible for developing, recommending, and implementing budget policies and procedures as set by City Council; preparing and publishing the annual budget document; monitoring economic conditions in the City of Lodi and recommending appropriate budget adjustments as necessary; maintaining liaison with the City's designated depositories (banks); conducting daily banking involving large monetary transactions; investing City funds not required for immediate use; ensuring safety, liquidity and yield on the City's invested funds; protecting City funds from unauthorized use, diversion or theft; and oversight of the City's Purchasing function. The activity consists of the following three elements:

- Budget Preparation and Management - Prepare and publish the annual budget document; assist City staff with budget preparation; monitor budget revenues and expenditures; ensure stated revenue sources generate full amounts; monitor expenditures and notify departments when they approach/exceed stated amounts; provide budget projections.
- Daily banking - Handle wire transfers as needed; monitor and report on Local Agency Investment Fund investment earnings; ensure cash availability for paying claims and payroll.
- Purchasing - Administer the purchasing program for the City of Lodi in compliance with the Lodi Municipal Code. Review invoices, purchases, Purchase Orders and professional services agreements to ensure they conform with the City's Purchasing Policies and Procedures.

MAJOR 2010/11 ACCOMPLISHMENTS

- Published the 2010/11 Budget document.
- Established banking services contract.

MAJOR 2011/12 OBJECTIVES

- Maintain fund balances at acceptable levels.
- Produce a balanced budget.
- Monitor economic conditions and adjust Budget if needed.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Publish annual budget document	1	1	1
Presentations of financial updates to City Council	2	2	2
Banking transactions	880	960	1,000
Purchase Orders/Compliance Review Items	1,200	1,200	1,000

RELATED COST CENTER(S)

- 100421

Internal Services Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100421: Budget and Treasury					
100: Personnel Services					
7101 Regular emp salary	173,030	143,763	154,790	149,430	195,490
7110 Admin leave pay	3,148	2,887	2,890	2,989	2,990
7111 Workers comp	9,900	7,320	6,300	6,300	0
7112 Medical insurance	32,470	28,447	28,300	28,195	50,320
7113 Dental insurance	2,321	1,990	2,000	2,000	3,000
7114 Vision care	566	485	500	490	600
7115 Medicare insurance	2,560	2,133	2,080	2,210	2,840
7121 Service contribution-PERS	32,972	26,929	27,330	28,513	38,480
7123 Deferred comp	3,519	0	0	0	0
7124 LI & AD & D	1,533	1,355	1,350	1,436	1,530
7125 Unemployment insurance	484	403	410	418	880
7128 LTD	2,204	1,832	1,830	1,904	0
7129 Chiropractic	121	103	110	110	170
7130 Insurance refund	148	0	0	0	0
7131 Other benefits	5,431	3,670	3,760	3,760	5,960
7188 Transfer In	(18,394)	0	0	0	0
7189 Transfer Out	36,000	36,000	21,500	21,500	24,120
100: Personnel Services Total	**288,013**	**257,317**	**253,150**	**249,255**	**326,380**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,729	3,139	6,000	3,100	3,500
7302 Photocopying	293	638	250	0	400
7303 Advertising	109	0	0	0	0
7307 Office supplies	1,547	267	400	300	700
7309 Membership & dues	155	198	200	200	200
7312 Bank service charges	3,153	1,420	3,000	600	1,200
7314 Business expense	0	123	300	0	0
7315 Conference expense	0	1,321	0	0	0
7323 Professional services	8,551	9,472	9,000	9,700	9,900
7335 Sublet service contracts	(2,597)	630	0	530	700
7343 PL & PD/other insurance	0	3,750	3,570	3,570	9,300
7355 General supplies	10	25	100	0	100
7359 Small tools and equip	0	0	100	0	200
300: Supplies, Materials & Services Total	**14,950**	**20,983**	**22,920**	**18,000**	**26,200**
600: Special Payments					
8099 Special payments	3,634	0	0	0	0
600: Special Payments Total	**3,634**	**0**	**0**	**0**	**0**
100421: Budget and Treasury Total	**306,597**	**278,300**	**276,070**	**267,255**	**352,580**
Budget/Treasury Administration Total	**562,677**	**480,013**	**349,530**	**349,556**	**352,580**

ACTIVITY: **Accounting Services** **DIVISION:** **Financial Services**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Accounting Services activity maintains and controls the City's financial records and books of original entry; prepares, analyzes and publishes financial reports; records debt obligations; maintains cost accounting systems and fixed asset records; prepares payroll and associated reports; and pays invoices for purchases made by City. Activity goals are: 1) maintain accurate and complete records, 2) provide timely and accurate financial reports, 3) provide quality service to employees and City customers, and 4) protect the financial integrity of the City. This activity has four major elements:

- Leadership and administration – Plan, organize, coordinate and review the City's accounting operations and services; establish rules, procedures and policies to provide for day-to-day conduct of accounting operations; advise and assist the Financial Services Manager and staff on accounting policies and procedures; foster and promote a positive and efficient workplace; and recognize and reward excellent performance.
- Accounting and reporting – Collect, organize, process, analyze and classify the City's financial transactions for preparation of interim and annual financial reports; distribute reports and respond to inquiries; maintain books of original entry and other financial records; and conduct financial analysis studies.
- Annual audits – Assist independent auditors, County, State and federal auditors in conducting the annual audits; prepare and distribute the City's annual financial reports, single audit report and management letter; and, prepare the City's response to recommendations made by the auditors.
- Accounting services – Provide payroll and accounts payable services; prepare and distribute reports; and respond to employee and customer inquiries.

MAJOR 2010/11 ACCOMPLISHMENTS

- Received clean audit from the independent auditors and received the Government Finance Officers Association Awards for Excellence in Financial Reporting for the 17th year.

MAJOR 2011/12 OBJECTIVES

- Implement the auditor-recommended software module to track fixed assets

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Payroll checks/direct deposits	15,800	15,650	12,765
Accounts payable checks	11,530	11,020	11,040
Journal vouchers posted	5,000	5,500	3,400

RELATED COST CENTER(S)

- 100503

Internal Services Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100503: Finance Accounting					
100: Personnel Services					
7101 Regular emp salary	424,341	406,360	417,890	424,393	352,290
7102 Overtime	247	0	0	45	250
7103 Part time salary	13,306	16,530	5,400	10,000	15,000
7109 Incentive pay	412	0	0	0	0
7110 Admin leave pay	3,438	4,072	5,030	5,023	3,680
7111 Workers comp	26,400	25,620	22,050	22,050	1,860
7112 Medical insurance	66,227	73,789	78,380	85,920	81,550
7113 Dental insurance	5,895	6,135	5,900	7,000	6,000
7114 Vision care	1,475	1,496	1,750	1,715	1,200
7115 Medicare insurance	6,425	6,213	6,060	6,372	5,110
7121 Service contribution-PERS	80,685	76,116	79,740	80,978	67,500
7123 Deferred comp	7,167	0	0	0	0
7124 LI & AD & D	2,602	2,715	2,830	3,028	2,720
7125 Unemployment insurance	1,204	1,182	1,180	1,216	1,880
7128 LTD	5,316	5,177	5,330	5,407	0
7129 Chiropractic	366	362	390	385	330
7130 Insurance refund	5,853	4,856	3,200	3,197	3,200
7131 Other benefits	11,172	13,160	13,160	13,160	13,900
7189 Transfer Out	60,000	60,000	37,640	37,640	42,200
100: Personnel Services Total	**722,531**	**703,783**	**685,930**	**707,529**	**598,670**
200: Utility Comm. & Transportation					
7201 Postage	108	81	100	100	100
7202 Telephone	0	65	0	0	0
200: Utility Comm. & Transportation Total	**108**	**146**	**100**	**100**	**100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	10,087	7,227	6,000	6,000	6,000
7302 Photocopying	647	320	1,500	1,500	300
7303 Advertising	0	787	0	0	0
7307 Office supplies	3,593	3,462	3,000	3,000	3,000
7308 Books & periodicals	764	1,511	1,700	1,700	1,700
7309 Membership & dues	1,426	609	600	600	600
7313 Information systems software	342	0	0	0	0
7314 Business expense	47	0	0	100	0
7318 Microfilming	249	0	0	0	0
7323 Professional services	6,193	5,908	6,000	6,500	6,500
7332 Repairs to office equip	1,478	1,281	1,500	1,500	1,500
7335 Sublet service contracts	1,445	1,891	1,700	1,700	1,700
7343 PL & PD/other insurance	0	13,130	12,500	12,500	21,700
7352 Special dept materials	0	65	0	0	0
7359 Small tools and equip	1,424	1,179	0	0	0
7360 Overtime meals	88	0	0	0	0
300: Supplies, Materials & Services Total	**27,783**	**37,370**	**34,500**	**35,100**	**43,000**
600: Special Payments					
8099 Special payments	18	784	0	30	0
600: Special Payments Total	**18**	**784**	**0**	**30**	**0**
100503: Finance Accounting Total	**750,440**	**742,083**	**720,530**	**742,759**	**641,770**
Accounting Services Total	**750,440**	**742,083**	**720,530**	**742,759**	**641,770**

ACTIVITY: **Revenue Services** **DIVISION:** **Financial Services**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Revenue Services activity collects, protects and deposits the City's funds; maintains liaison with the City's designated depositories (banks), advises staff on tax policies, collects taxes and issues bills, issues utility and other miscellaneous bills of the City, administers and manages the parking collection contract and assists in preparing the annual budget and financial reports. Activity goals are: 1) provide timely, efficient and accurate service to staff and customers, 2) ensure safety, liquidity and yield on the City's invested funds, 3) protect City funds from unauthorized use, diversion or theft, and 4) promote positive customer relations. This activity has three major elements:

- Leadership and administration – Plan, organize, coordinate and review the City's billing, collection and fund control operations; establish rules, procedures and polices to provide for day to day conduct of revenue operations; advise and assist Financial Services Manager and staff on revenue policies and procedures; foster and promote a positive and efficient work place, and recognize and reward excellent performance.
- Collection services – Prepare, collect and reconcile City bills for utilities and other miscellaneous receivables.
- Tax administration and services – Develop and recommend tax policies and legislation; prepare, collect and/or monitor taxes due the City; enforce provisions of City legislation for collection of locally administered and collected taxes; and, reconcile and analyze tax revenues to annual estimates.

MAJOR 2010/11 ACCOMPLISHMENTS

- Reclassified two Senior Customer Service Representatives to Supervisors.
- Worked with Information Systems Division to streamline billing process which expedited bills being mailed.
- Updated over 12,000 Customer Information System accounts to reflect new electric meters

MAJOR 2011/12 OBJECTIVES

- Smooth transition to billing metered wastewater usage.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Utility customers starts/stops	24,600	26,000	33,300
Phone calls answered	73,100	77,500	82,600
Utility payment arrangements made	8,700	9,800	9,100
Business licenses issued	3,600	4,290	4,200

RELATED COST CENTER(S)

- 100505

Internal Services Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100505: Finance Revenue Division					
100: Personnel Services					
7101 Regular emp salary	432,945	432,226	447,520	442,402	433,920
7102 Overtime	16,074	8,354	0	3,000	6,070
7103 Part time salary	24,897	27,869	20,200	20,200	20,200
7109 Incentive pay	3,198	3,693	3,520	3,600	3,600
7111 Workers comp	39,600	40,260	34,650	34,650	3,410
7112 Medical insurance	92,864	103,783	133,950	133,841	145,050
7113 Dental insurance	7,685	8,418	7,690	11,000	11,000
7114 Vision care	1,960	2,410	2,750	2,695	2,200
7115 Medicare insurance	6,913	6,857	6,490	6,600	6,350
7121 Service contribution-PERS	82,253	81,455	86,070	85,102	86,110
7123 Deferred comp	7,273	0	0	0	0
7124 LI & AD & D	1,058	1,047	1,560	1,576	1,040
7125 Unemployment insurance	1,253	1,267	1,260	1,304	1,950
7128 LTD	5,490	5,520	5,710	5,636	0
7129 Chiropractic	440	483	610	605	610
7130 Insurance refund	17,271	22,114	23,030	14,708	14,710
7131 Other benefits	11,369	20,680	20,680	20,680	21,840
7188 Transfer In	(2,837)	0	0	0	0
7189 Transfer Out	(13,000)	30,400	32,270	32,270	36,170
100: Personnel Services Total	**736,706**	**796,836**	**827,960**	**819,869**	**794,230**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	33,170	21,180	34,000	30,000	30,000
7302 Photocopying	1,854	1,951	1,700	1,700	1,700
7303 Advertising	202	0	0	0	0
7306 Safety equipment	165	0	0	0	0
7307 Office supplies	10,959	12,814	8,570	8,570	8,600
7308 Books & periodicals	364	0	200	200	200
7309 Membership & dues	270	111	0	108	110
7312 Bank service charges	34,858	67,927	8,070	8,070	8,070
7314 Business expense	374	0	0	0	0
7323 Professional services	25,176	20,319	0	0	0
7332 Repairs to office equip	427	377	0	0	0
7334 Repairs to buildings	81	0	0	0	0
7335 Sublet service contracts	8,857	9,799	10,000	10,000	10,000
7343 PL & PD/other insurance	0	20,630	19,640	19,640	34,100
7353 Janitorial supplies	18	20	0	50	0
7355 General supplies	82	154	0	0	0
7356 Medical supplies	0	38	0	0	0
7358 Training & education	0	219	0	0	0
7359 Small tools and equip	1,261	2,007	0	200	0
7360 Overtime meals	582	11	0	0	0
7389 Transfer Out	(30,000)	(77,787)	0	0	0
7399 Supplies, mat & services	0	103	0	0	0
300: Supplies, Materials & Services Total	**88,700**	**79,873**	**82,180**	**78,538**	**92,780**
100505: Finance Revenue Division Total	**825,406**	**876,709**	**910,140**	**898,407**	**887,010**
Revenue Services Total	**825,406**	**876,709**	**910,140**	**898,407**	**887,010**

ACTIVITY: Administration **DIVISION:** Human Resources
DEPARTMENT: Internal Services **FUND:** General Fund

ACTIVITY DESCRIPTION

The Human Resources Division is committed to optimizing the potential of all of the City's employees. To meet this commitment, our resources are devoted to: 1) utilizing the principle HR functions of compensation and classification, performance evaluations, recruitment, discipline, training and development, and employer and employee relations to create a model employer in the community, 2) advising and consulting employees, City management staff and Council on personnel matters and employer/employee relations, 3) promoting personnel policies, rules, regulations and legal mandates to create an effective organization. This activity includes the following major elements:

- Programmatic Services – Coordinate personnel support services to include: processing employment inquiries/verifications, pre-employment and fitness for duty medical examinations, drug testing and personnel actions; performance appraisal management; maintain official personnel files; and develop and maintain official personnel policies and procedures.
- Employer/employee relations – Advise and assist staff in resolving complaints in the workplace and in interpreting employment agreements (MOU's, policies, rules, etc.); counsel and assist in preparing disciplinary actions; conduct and advise in negotiation of employment, compensation and benefit agreements; conduct and analyze negotiation surveys.
- Employee recruitment and selection – Develop creative and innovative recruitment/retention strategies and conduct examinations for hiring employees. Ensure employment decisions are nondiscriminatory and do not present artificial barriers to recruitment, examination and promotion practices; develop, maintain and monitor City's affirmative action plan; and respond to Equal Employment Opportunity Commission and Department of Fair Employment and Housing complaints of alleged violations.
- Classification and Compensation – Manage the City's benefits programs: health insurance plans, retirement services, employee assistance services, long-term disability insurance, deferred compensation, flexible spending plans and other City self-insured benefits. Develop and maintain the City's position classification system and pay plan.
- Employee Training – See Activity Description titled Citywide Training that discusses Human Resources comprehensive supervisory training academy.

MAJOR 2010/11 ACCOMPLISHMENTS

- Finalized negotiations with all bargaining groups to achieve needed budget cuts.
- Updated Rules for Personnel Administration.
- Update Employee/Employer Relations Agreement.

MAJOR 2011/12 OBJECTIVES

- Negotiate for new contracts with eight bargaining groups.
- Review various benefits programs.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Recruitments conducted	62	49	36
Job descriptions updated	43	40	40
Policies and Procedures updated			13

RELATED COST CENTER(S)

- 100402
- 100405

Internal Services Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100402: Human Resources					
100: Personnel Services					
7101 Regular emp salary	224,574	212,091	215,560	217,166	214,550
7103 Part time salary	10,793	10,898	12,570	5,789	5,990
7109 Incentive pay	1,332	1,869	1,800	1,800	1,800
7110 Admin leave pay	1,157	2,810	3,310	3,308	3,310
7111 Workers comp	13,200	10,980	9,450	9,450	0
7112 Medical insurance	39,783	31,509	30,080	29,524	31,890
7113 Dental insurance	3,257	2,984	3,000	3,000	3,000
7114 Vision care	808	728	750	735	600
7115 Medicare insurance	3,453	3,307	3,130	3,307	3,140
7121 Service contribution-PERS	43,048	40,071	41,480	41,781	42,580
7123 Deferred comp	3,297	0	0	0	0
7124 LI & AD & D	1,635	1,602	1,570	1,751	1,660
7125 Unemployment insurance	656	621	610	624	970
7128 LTD	2,870	2,702	2,750	2,767	0
7129 Chiropractic	172	155	170	165	170
7130 Insurance refund	628	20	0	0	0
7131 Other benefits	6,670	5,967	5,640	5,640	5,960
100: Personnel Services Total	**357,333**	**328,314**	**331,870**	**326,807**	**315,620**
200: Utility Comm. & Transportation					
7201 Postage	128	240	300	300	300
7203 Cellular phone charges	0	106	0	0	0
200: Utility Comm. & Transportation Total	**128**	**346**	**300**	**300**	**300**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	43	217	600	300	300
7302 Photocopying	728	469	800	0	800
7303 Advertising	3,384	1,170	4,000	2,000	2,000
7306 Safety equipment	0	967	0	0	0
7307 Office supplies	3,064	894	2,000	2,000	2,000
7308 Books & periodicals	384	822	800	500	500
7309 Membership & dues	1,620	1,260	800	800	600
7314 Business expense	2,068	2,184	1,500	1,500	1,500
7315 Conference expense	849	860	0	0	0
7323 Professional services	49,762	12,466	32,000	36,000	32,000
7335 Sublet service contracts	3,460	3,860	3,000	5,000	4,000
7343 PL & PD/other insurance	0	5,630	5,360	5,360	9,300
7352 Special dept materials	16	0	0	0	0
7355 General supplies	73	1,584	250	0	0
7358 Training & education	815	900	0	48	0
7359 Small tools and equip	103	109	0	0	0
7363 Employees physical exams	12,905	12,390	15,000	14,000	14,000
7366 Tuition Reimbursement	3,598	0	0	0	0
300: Supplies, Materials & Services Total	**82,872**	**45,782**	**66,110**	**67,508**	**67,000**
600: Special Payments					
8099 Special payments	99	0	0	0	0
600: Special Payments Total	**99**	**0**	**0**	**0**	**0**
100402: Human Resources Total	**440,432**	**374,442**	**398,280**	**394,615**	**382,920**
100405: Labor Relations					
300: Supplies, Materials & Services					
7323 Professional services	21,001	13,075	20,000	20,000	15,000
300: Supplies, Materials & Services Total	**21,001**	**13,075**	**20,000**	**20,000**	**15,000**
100405: Labor Relations Total	**21,001**	**13,075**	**20,000**	**20,000**	**15,000**
Human Resources Adminsitration Total	**461,433**	**387,517**	**418,280**	**414,615**	**397,920**

ACTIVITY: **Risk Management** **DIVISION:** **City Manager**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

The Risk Management activity identifies loss exposures in the City, develops loss control techniques designed to prevent or control expenditures that could result from those exposures, and monitors the effectiveness of selected loss control techniques. Activity goals are: 1) identify exposures to loss, 2) develop and manage programs to reduce the frequency and severity of loss, 3) ensure appropriate and adequate risk financing, and 4) obtain recovery or indemnification for losses that do occur. The Risk Management activity is composed of the following:

- General liability – Review all claims against the City; manage claim investigations with the City Attorney's office, determine liability and pursue appropriate action, and identify the causes of claims to develop appropriate loss prevention and control techniques.
- Property loss – Evaluate property risks and develop appropriate loss prevention and control techniques, determine appropriate loss financing, and obtain indemnification and reimbursements when applicable.
- Workers' compensation – Receive and review all claims against the City; manage claim investigations with the City's third-party administrator and appropriate City staff, determine liability and pursue appropriate action, and identify the causes of claims to develop appropriate loss prevention and control techniques.
- Injury and illness prevention – Chair Safety Committee and manage its activities, including identification and mitigation of workplace risks, and review injury accidents to assess causes and recommend preventative measures. This component also ensures compliance with OSHA regulations, coordinates training in safe work practices; and conducts health and wellness education.
- Risk financing – Identify and evaluate alternatives for financing accidental losses; select, implement and monitor appropriate retentions, transfer financing and contractual risk transfer techniques; participate as a member of the boards of joint powers authorities; obtain indemnification agreements; review all contracts to ensure appropriate indemnification and insurance coverage are provided; and review, evaluate and approve certificates of insurance as evidence of the transfer of risk and contractual risk transfers.

MAJOR 2010/11 ACCOMPLISHMENTS

- Provided first-aid and CPR training.
- Update evacuation plans and training.
- Established Ergonomic IIPP.

MAJOR 2011/12 OBJECTIVES

- Establish wellness program for City employees.
- Reduce lost days from work-related injuries.
- Increase recoveries for damage to City property.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Number of general liability claims processed	56	64	52
Number of workers' compensation claims processed	70	87	82
Number of employees receiving safety training	150	200	200

RELATED COST CENTER(S)

- 100403

Internal Services Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100403: Risk Management					
100: Personnel Services					
7103 Part time salary	8,369	6,247	8,670	9,400	9,400
7115 Medicare insurance	121	91	130	136	0
7121 Service contribution-PERS	1,009	733	0	1,700	0
7125 Unemployment insurance	23	18	20	26	0
7189 Transfer Out	48,000	48,000	84,950	84,950	96,400
100: Personnel Services Total	**57,522**	**55,089**	**93,770**	**96,212**	**105,800**
200: Utility Comm. & Transportation					
7201 Postage	34	0	0	0	0
200: Utility Comm. & Transportation Total	**34**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7302 Photocopying	12	0	0	0	0
7306 Safety equipment	232	245	1,500	1,000	1,500
7307 Office supplies	44	615	100	100	100
7308 Books & periodicals	429	263	200	200	200
7309 Membership & dues	676	800	800	550	800
7314 Business expense	918	63	800	300	800
7323 Professional services	115	3,892	4,000	2,000	4,000
7352 Special dept materials	74	72	0	72	0
7355 General supplies	204	95	500	200	500
7356 Medical supplies	980	0	500	250	500
7358 Training & education	1,040	75	0	0	0
7363 Employees physical exams	3,585	2,587	0	0	0
300: Supplies, Materials & Services Total	**8,309**	**8,707**	**8,400**	**4,672**	**8,400**
100403: Risk Management Total	**65,865**	**63,796**	**102,170**	**100,884**	**114,200**
Risk Management Total	**65,865**	**63,796**	**102,170**	**100,884**	**114,200**

ACTIVITY: **Citywide Training** **DIVISION:** **Human Resources**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

ACTIVITY DESCRIPTION

Employees are the City's most valuable assets. This activity is responsible for promoting a quality workforce by providing training and development opportunities for employees to increase productivity and enhance the overall effectiveness of staff. This activity has one major element:

- Employees training and development – Provide programs that enhance the knowledge and abilities of City employees.

MAJOR 2010/11 ACCOMPLISHMENTS

- Provided a wide variety of comprehensive supervisory and managerial skill-building workshops.

MAJOR 2011/12 OBJECTIVES

- Continue to provide supervisory training workshops.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Supervisory training workshops	20	20	15

RELATED COST CENTER(S)

- 100404

Internal Services Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100404: Training-City Wide					
300: Supplies, Materials & Services					
7323 Professional services	2,888	3,087	3,200	2,988	4,000
300: Supplies, Materials & Services Total	**2,888**	**3,087**	**3,200**	**2,988**	**4,000**
100404: Training-City Wide Total	**2,888**	**3,087**	**3,200**	**2,988**	**4,000**
Citywide Training Total	**2,888**	**3,087**	**3,200**	**2,988**	**4,000**

ACTIVITY:	**Administration**	**DIVISION:**	**Information Systems**
DEPARTMENT:	**Internal Services**	**FUND:**	**General Fund**

ACTIVITY DESCRIPTION

The Information Systems Division (ISD) activity centers on the City's goal to "Enhance Access to Information" and the organization's increasing dependency upon accurate, timely information. High availability of needed information translates into faster, more accurate decisions. This leads to increased efficiencies and decreased organization-wide costs. ISD's main functions are to develop, plan and coordinate the City's information systems. Information systems consists of personal computers, local and wide-area networks (LAN and WAN), internet and intranet, computer software, telephone and wireless communications, telecom wiring infrastructure, and radio equipment. ISD also provides ongoing centralized data processing and information access services and support for City departments; provides advice and assistance to staff on the use, application and operation of central computer systems; advises and assists staff in the utilization of applications and/or purchase of "canned" programs and applications; and maintains and operates the computer that hosts core billing and business information.

Activity goals include: 1) establishing long-range policies and standards for acquiring, maintaining and replacing equipment and software, 2) providing responsive and ongoing support and training for computer equipment and software, telephones, and other miscellaneous equipment, 3) providing efficient, effective and responsive service, 4) maintaining current programs and applications at levels necessary to conduct operations, 5) assisting staff in improving productivity through data processing and information systems, and 6) maintaining operations 24 hours per day. This activity has four major elements:

- Policies and standards **–** Develop, implement and manage Information System policies, standards and specifications for computer hardware and software acquisition, maintenance and replacement.
- System development and support **–** Provide for system development, ongoing maintenance of equipment, and training of personnel to ensure full utilization of equipment and software. Maintain and operate system applications (payroll, accounting, etc.) in support of City departments; maintain and operate general support applications (word processing, spreadsheet, etc.) in support of City departments; maintain and operate peripheral equipment; maintain central computers; provide backup and recovery support; repair and replace defective equipment; monitor and analyze uses of storage and operating capacity; and, recommend and advise on expanding hardware and software capacity; enhance, design and implement systems and programs to meet user needs; correct, adjust and update defective applications; advise and assist users to update applications; and, assist and advise users with changing application technology.
- Systems and equipment **–** Manage, maintain and support City equipment and systems including telephone, PCs, voice-mail, call accounting, radio and wireless communications systems and network systems.
- Data and system security **–** Develop, manage and maintain systems, strategies and procedures for the purpose of protecting internal systems and data from unauthorized access, or accidental or intentional data loss. Coordinate information security measures to be taken by city employees in an effort to maximize the safeguarding of data and city systems. Develop, plan and provide training to city employees on the importance of data and system security, and the specific steps that should be taken in order to keep the enterprise secure.

MAJOR 2010/11 ACCOMPLISHMENTS

- Replaced PBX at Municipal Service Center with new Voice Over IP phone system.
- Completed Public Safety Radio Replacement Project using federal Department of Homeland Security grant funds.
- Began commodity-based billing for first group of water meter customers.
- Assisted with the extension of fiber network to fire stations.
- Revised/created Information Technology Policies in response to external auditor recommendations.

ACTIVITY: **Administration** **DIVISION:** **Information Systems**
DEPARTMENT: **Internal Services** **FUND:** **General Fund**

MAJOR 2011/12 OBJECTIVES

- Begin wastewater billing based on metered winter water usage.
- Assist with implementation of new fixed network for reading water and electric meters.
- Move main datacenter from basement to above-ground location.
- Fully implement port-level network security.
- Replace Carnegie Forum audio equipment components.
- Develop Information Technology Strategic Plan.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Helpdesk calls received	3,150	2,970+	3,020+
Number of PCs and physical servers supported	710	695	641
Number of phones and radios supported	1,178	1,170	1,145

RELATED COST CENTER(S)

- 100411

Internal Services Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100411: Information Systems					
100: Personnel Services					
7101 Regular emp salary	543,701	468,642	448,530	452,020	451,070
7102 Overtime	295	0	0	200	0
7103 Part time salary	0	0	0	0	33,000
7110 Admin leave pay	8,142	4,905	6,640	6,640	6,640
7111 Workers comp	23,100	21,960	18,900	18,900	2,100
7112 Medical insurance	85,761	78,474	82,080	86,237	94,670
7113 Dental insurance	6,774	6,052	6,000	6,000	6,000
7114 Vision care	1,698	1,475	1,500	1,470	1,200
7115 Medicare insurance	5,760	5,512	6,510	6,654	6,540
7121 Service contribution-PERS	103,604	85,348	85,590	86,250	81,110
7123 Deferred comp	10,404	0	0	0	0
7124 LI & AD & D	3,825	3,331	3,300	3,541	3,280
7125 Unemployment insurance	1,516	1,276	1,260	1,267	2,000
7128 LTD	6,897	5,805	5,720	5,759	0
7129 Chiropractic	362	315	330	330	330
7130 Insurance refund	781	320	0	0	0
7131 Other benefits	13,299	11,280	11,280	11,280	11,910
7189 Transfer Out	18,000	18,000	10,750	10,750	12,060
100: Personnel Services Total	**833,919**	**712,695**	**688,390**	**697,298**	**711,910**
200: Utility Comm. & Transportation					
7201 Postage	197	0	200	50	50
7202 Telephone	19,107	17,363	18,000	17,500	18,000
7203 Cellular phone charges	4,844	4,215	3,900	3,800	1,500
200: Utility Comm. & Transportation Total	**24,148**	**21,578**	**22,100**	**21,350**	**19,550**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	28	0	0	0	0
7302 Photocopying	601	455	600	300	0
7303 Advertising	250	305	300	250	250
7307 Office supplies	10,432	9,453	7,000	8,000	9,000
7308 Books & periodicals	1,159	697	1,000	800	1,000
7309 Membership & dues	430	430	500	500	500
7313 Information systems software	13,296	8,357	29,000	18,000	25,000
7314 Business expense	517	275	350	350	300
7315 Conference expense	2,977	3,506	0	0	2,000
7322 Rental of equipment	38,607	38,607	38,700	38,700	38,700
7323 Professional services	910	1,098	4,000	2,000	2,500
7330 Repairs to comm equip	0	0	500	250	500
7332 Repairs to office equip	6,621	21,767	35,000	30,000	30,000
7335 Sublet service contracts	91,516	81,214	105,000	99,900	105,000
7343 PL & PD/other insurance	0	11,250	10,710	10,710	18,600
7352 Special dept materials	0	0	0	250	250
7353 Janitorial supplies	0	7	0	0	0
7355 General supplies	13	12	100	100	100
7358 Training & education	6,551	8,388	0	525	6,000
7359 Small tools and equip	5,095	678	1,000	1,000	1,000
7363 Employees physical exams	306	139	700	300	0
7369 Software Licensing Cost	1,080	0	0	0	0
300: Supplies, Materials & Services Total	**180,389**	**186,638**	**234,460**	**211,935**	**240,700**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	0	0	9,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**9,000**	**0**
100411: Information Systems Total	**1,038,456**	**920,911**	**944,950**	**939,583**	**972,160**
Information Systems Total	**1,038,456**	**920,911**	**944,950**	**939,583**	**972,160**

NON-DEPARTMENTAL

This activity encompasses General Fund transfers to other funds and expenditures that are not attributed to a particular City service, such as utilities, postage and other government agency fees.

The Non-Departmental budget is $9,067,890 in FY 2011/12, compared to $6,590,030 as originally adopted in FY 2010/11. The increase is primarily due to the transfer of the park maintenance operation from the General Fund to the newly created Parks, Recreation and Cultural Services Fund. For informational purposes, the Parks budget history is included here.

Financial tables are included in the following pages.

Non-Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
090: Operating Transfers Out	4,709,733	5,589,724	5,421,020	5,421,020	7,998,070
100: Personnel Services	1,788,382	1,749,654	1,808,070	1,796,158	8,670
200: Utility Comm. & Transportation	1,440,050	1,303,808	1,380,640	1,384,750	1,304,000
300: Supplies, Materials & Services	663,309	708,750	776,770	795,240	404,850
500: Equipment, Land & Structures	239,146	72,769	60,520	60,520	0
600: Special Payments	(643,115)	(622,039)	(639,220)	(651,302)	(647,700)
Non-Department Total	**8,197,505**	**8,802,666**	**8,807,800**	**8,806,386**	**9,067,890**

Non-Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	4,709,733	5,589,724	5,421,020	5,421,020	7,998,070	Details in Supplemental Information Section
090: Operating Transfers Out	**4,709,733**	**5,589,724**	**5,421,020**	**5,421,020**	**7,998,070**	
7101 Regular emp salary	1,002,046	903,092	938,870	920,220	0	Parks Division history is included here
7102 Overtime	19,070	18,643	24,190	24,190	0	
7103 Part time salary	134,557	161,266	175,440	173,373	8,670	
7109 Incentive pay	8,606	7,278	6,540	7,320	0	
7110 Admin leave pay	1,635	1,635	1,640	1,635	0	
7111 Workers comp	72,600	73,200	59,850	59,850	0	
7112 Medical insurance	250,261	210,242	226,210	233,213	0	
7113 Dental insurance	17,962	16,620	19,000	18,550	0	
7114 Vision care	4,950	4,255	4,750	4,560	0	
7115 Medicare insurance	11,072	9,661	13,760	16,340	0	
7121 Service contribution-PERS	193,762	174,375	180,400	179,484	0	
7123 Deferred comp	22,722	17,143	17,680	17,627	0	
7124 LI & AD & D	1,263	3,775	3,310	3,198	0	
7125 Unemployment insurance	3,117	2,941	2,660	3,126	0	
7128 LTD	12,786	11,543	11,980	11,724	0	
7129 Chiropractic	1,056	908	1,050	1,020	0	
7130 Insurance refund	5,458	16,803	16,640	16,628	0	
7131 Other benefits	25,459	37,600	35,720	35,720	0	
7189 Transfer Out	0	78,674	68,380	68,380	0	
100: Personnel Services	**1,788,382**	**1,749,654**	**1,808,070**	**1,796,158**	**8,670**	
7201 Postage	204,783	203,846	205,000	200,000	200,000	
7202 Telephone	115,748	109,317	114,250	100,250	97,000	Reduced internet costs
7203 Cellular phone charges	7,259	10,459	10,000	10,500	0	
7204 Pagers	284	246	150	0	0	
7211 Electricity	652,336	577,468	592,240	580,000	580,000	
7212 Gas	129,668	125,147	128,000	125,000	145,000	
7213 Water	211,760	195,174	237,000	275,000	190,000	
7214 Sewer	43,944	53,259	64,000	64,000	55,000	
7215 Refuse	74,268	28,892	30,000	30,000	37,000	
200: Utility Comm. & Transportation	**1,440,050**	**1,303,808**	**1,380,640**	**1,384,750**	**1,304,000**	
7301 Printing,binding,duplication	879	226	900	950	700	
7302 Photocopying	2,195	3,327	2,200	1,700	600	
7303 Advertising	0	314	0	0	0	
7304 Laundry & dry cleaning	2,710	3,066	2,800	3,082	0	
7305 Uniforms	4,544	6,607	8,100	8,134	0	
7306 Safety equipment	4,969	6,253	4,400	4,400	0	
7307 Office supplies	4,438	5,445	3,400	4,350	2,000	
7308 Books & periodicals	260	61	0	0	0	
7309 Membership & dues	43,360	43,544	44,520	43,800	42,400	
7310 Uncollectible acct expense	53,871	38,726	50,000	50,000	50,000	

Non-Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7311 Collection agency fees	34	0	0	0	0	
7313 Information systems software	13,160	950	13,000	11,000	10,000	
7314 Business expense	55	71	100	100	0	
7315 Conference expense	730	0	0	0	0	
7321 Rent of Land, facilities	45	0	0	0	0	
7322 Rental of equipment	3,211	4,168	2,000	2,375	1,000	
7323 Professional services	161,291	219,293	181,500	210,465	176,500	
7330 Repairs to comm equip	983	36	62,200	61,200	100,050	
7331 Repairs to Mach & equip	45,803	50,042	52,500	52,639	0	
7332 Repairs to office equip	0	135	150	150	0	
7333 Repairs to vehicles	60,262	67,040	48,000	48,000	0	
7334 Repairs to buildings	20,565	4,727	9,700	9,240	0	
7335 Sublet service contracts	31,273	31,036	38,000	38,400	21,600	
7336 Car wash	268	320	450	345	0	
7343 PL & PD/other insurance	0	37,510	33,920	33,920	0	
7351 Motor veh fuel, lube	50,944	49,321	78,000	70,364	0	
7352 Special dept materials	89,322	80,912	103,400	99,460	0	
7353 Janitorial supplies	9,930	12,417	10,250	11,200	0	
7354 Photo supplies	106	21	50	50	0	
7355 General supplies	18,103	8,955	11,100	11,100	0	
7358 Training & education	449	659	0	480	0	
7359 Small tools and equip	36,144	33,155	16,130	18,336	0	
7369 Software Licensing Cost	3,405	413	0	0	0	
300: Supplies, Materials & Services	**663,309**	**708,750**	**776,770**	**795,240**	**404,850**	
7701 Office equip	4,000	0	2,500	2,500	0	
7709 Shop equipment	0	4,769	0	0	0	
7715 Data Processing hrdware	15,859	0	0	0	0	
7717 Communication equip	87,606	0	0	0	0	
7718 Grant equip	0	5,108	0	0	0	
7719 Other equip	34,910	4,877	0	0	0	
7789 Transfer Out	96,771	58,015	58,020	58,020	0	
500: Equipment, Land & Structures	**239,146**	**72,769**	**60,520**	**60,520**	**0**	
8021 Donations	0	41,650	42,500	42,500	36,120	15% reduction in Arts Grants
8026 Property tax admin fee	276,501	286,359	290,000	290,000	325,000	
8099 Special payments	(919,616)	(950,048)	(971,720)	(983,802)	(1,008,820)	Debt Service offset
600: Special Payments	**(643,115)**	**(622,039)**	**(639,220)**	**(651,302)**	**(647,700)**	
Non-Department Total	**8,197,505**	**8,802,666**	**8,807,800**	**8,806,386**	**9,067,890**	

Non-Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100: General Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	4,709,733	5,589,724	5,421,020	5,421,020	7,998,070
090: Operating Transfers Out Total	**4,709,733**	**5,589,724**	**5,421,020**	**5,421,020**	**7,998,070**
100: General Fund B/S Total	**4,709,733**	**5,589,724**	**5,421,020**	**5,421,020**	**7,998,070**
100205: Special Payments-Administratio					
300: Supplies, Materials & Services					
7309 Membership & dues	42,605	42,459	43,120	42,400	42,400
7310 Uncollectible acct expense	53,871	38,726	50,000	50,000	50,000
7311 Collection agency fees	34	0	0	0	0
7323 Professional services	135,517	120,703	139,000	149,900	149,000
300: Supplies, Materials & Services Total	**232,027**	**201,888**	**232,120**	**242,300**	**241,400**
600: Special Payments					
8021 Donations	0	41,650	42,500	42,500	36,120
8026 Property tax admin fee	276,501	286,359	290,000	290,000	325,000
8099 Special payments	(919,711)	(950,048)	(971,720)	(983,802)	(1,008,820)
600: Special Payments Total	**(643,210)**	**(622,039)**	**(639,220)**	**(651,302)**	**(647,700)**
100205: Special Payments-Administratio Total	**(411,183)**	**(420,151)**	**(407,100)**	**(409,002)**	**(406,300)**
100241: Non-Departmental Services					
100: Personnel Services					
7101 Regular emp salary	0	37	0	0	0
7102 Overtime	1,508	0	0	0	0
7103 Part time salary	642	5,048	8,670	8,670	8,670
7109 Incentive pay	87	0	0	0	0
7112 Medical insurance	115	0	0	0	0
7113 Dental insurance	5	0	0	0	0
7114 Vision care	1	0	0	0	0
7115 Medicare insurance	33	74	130	126	0
7121 Service contribution-PERS	44	597	0	0	0
7125 Unemployment insurance	1	14	20	24	0
100: Personnel Services Total	**2,436**	**5,770**	**8,820**	**8,820**	**8,670**
200: Utility Comm. & Transportation					
7202 Telephone	0	33	0	0	0
200: Utility Comm. & Transportation Total	**0**	**33**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	12	113	0	0	0
7302 Photocopying	1,409	2,071	1,000	600	600
7303 Advertising	0	314	0	0	0
7307 Office supplies	2,087	2,528	1,000	2,000	2,000
7313 Information systems software	11,366	0	12,000	10,000	10,000
7323 Professional services	3,000	1,195	17,000	16,000	25,000
7335 Sublet service contracts	4,366	1,688	1,500	1,600	1,600
7353 Janitorial supplies	18	0	0	0	0
7355 General supplies	680	17	0	0	0
7359 Small tools and equip	3,492	0	0	0	0
7369 Software Licensing Cost	2,000	0	0	0	0
300: Supplies, Materials & Services Total	**28,430**	**7,926**	**32,500**	**30,200**	**39,200**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	15,859	0	0	0	0
7717 Communication equip	87,606	0	0	0	0
500: Equipment, Land & Structures Total	**103,465**	**0**	**0**	**0**	**0**
100241: Non-Departmental Services Total	**134,331**	**13,729**	**41,320**	**39,020**	**47,870**
100242: Telephone Charges					
200: Utility Comm. & Transportation					
7202 Telephone	114,151	108,314	113,000	99,000	97,000
200: Utility Comm. & Transportation Total	**114,151**	**108,314**	**113,000**	**99,000**	**97,000**
300: Supplies, Materials & Services					

Non-Department	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7301 Printing,binding,duplication	812	0	850	850	700
7323 Professional services	2,149	570	2,500	2,500	2,500
7330 Repairs to comm equip	983	0	1,200	1,200	1,200
7335 Sublet service contracts	21,405	20,688	24,000	24,000	20,000
300: Supplies, Materials & Services Total	**25,349**	**21,258**	**28,550**	**28,550**	**24,400**
100242: Telephone Charges Total	**139,500**	**129,572**	**141,550**	**127,550**	**121,400**
100243: City Wide Utilities-GF					
200: Utility Comm. & Transportation					
7211 Electricity	652,336	577,468	592,240	580,000	580,000
7212 Gas	129,668	125,147	128,000	125,000	145,000
7213 Water	211,760	195,174	237,000	275,000	190,000
7214 Sewer	43,944	53,259	64,000	64,000	55,000
7215 Refuse	74,268	28,892	30,000	30,000	37,000
200: Utility Comm. & Transportation Total	**1,111,976**	**979,940**	**1,051,240**	**1,074,000**	**1,007,000**
100243: City Wide Utilities-GF Total	**1,111,976**	**979,940**	**1,051,240**	**1,074,000**	**1,007,000**
100244: City Wide Postage					
200: Utility Comm. & Transportation					
7201 Postage	204,754	203,846	205,000	200,000	200,000
200: Utility Comm. & Transportation Total	**204,754**	**203,846**	**205,000**	**200,000**	**200,000**
300: Supplies, Materials & Services					
7322 Rental of equipment	1,428	1,000	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**1,428**	**1,000**	**1,000**	**1,000**	**1,000**
100244: City Wide Postage Total	**206,182**	**204,846**	**206,000**	**201,000**	**201,000**
100246: Digital Infra & Video-DIVCA					
300: Supplies, Materials & Services					
7330 Repairs to comm equip	0	36	61,000	60,000	98,850
7359 Small tools and equip	0	12,606	0	1,000	0
300: Supplies, Materials & Services Total	**0**	**12,642**	**61,000**	**61,000**	**98,850**
100246: Digital Infra & Video-DIVCA Total	**0**	**12,642**	**61,000**	**61,000**	**98,850**
Non-Departmental Total	**5,890,539**	**6,510,302**	**6,515,030**	**6,514,588**	**9,067,890**

ENTERPRISE FUNDS

Enterprise Funds are the City's self-supporting funds: Electric Utility, Water, Wastewater and Transit. The Electric Utility, Water and Wastewater funds are funded through user fees, while Transit is funded through a combination of rider fares, Federal assistance, San Joaquin County's transportation sales tax (Measure K) and State funds.

The following pages provide details on each fund.

ELECTRIC UTILITY

Lodi Electric Utility provides electricity throughout the City. Lodi Electric has a $71,920,380 budget in FY 2011/12, compared to $76,618,920 as originally adopted in FY 2010/11. The decrease is primarily due to a reduction in estimated bulk power purchases. The utility is funded solely through service charges.

The Department has 41 positions budgeted in 2011/12 down from 50 in 2010/11, the results of a mid-year re-organization and a transfer of one position to Water Services.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Electric Utility Fund
Fund Balance Analysis

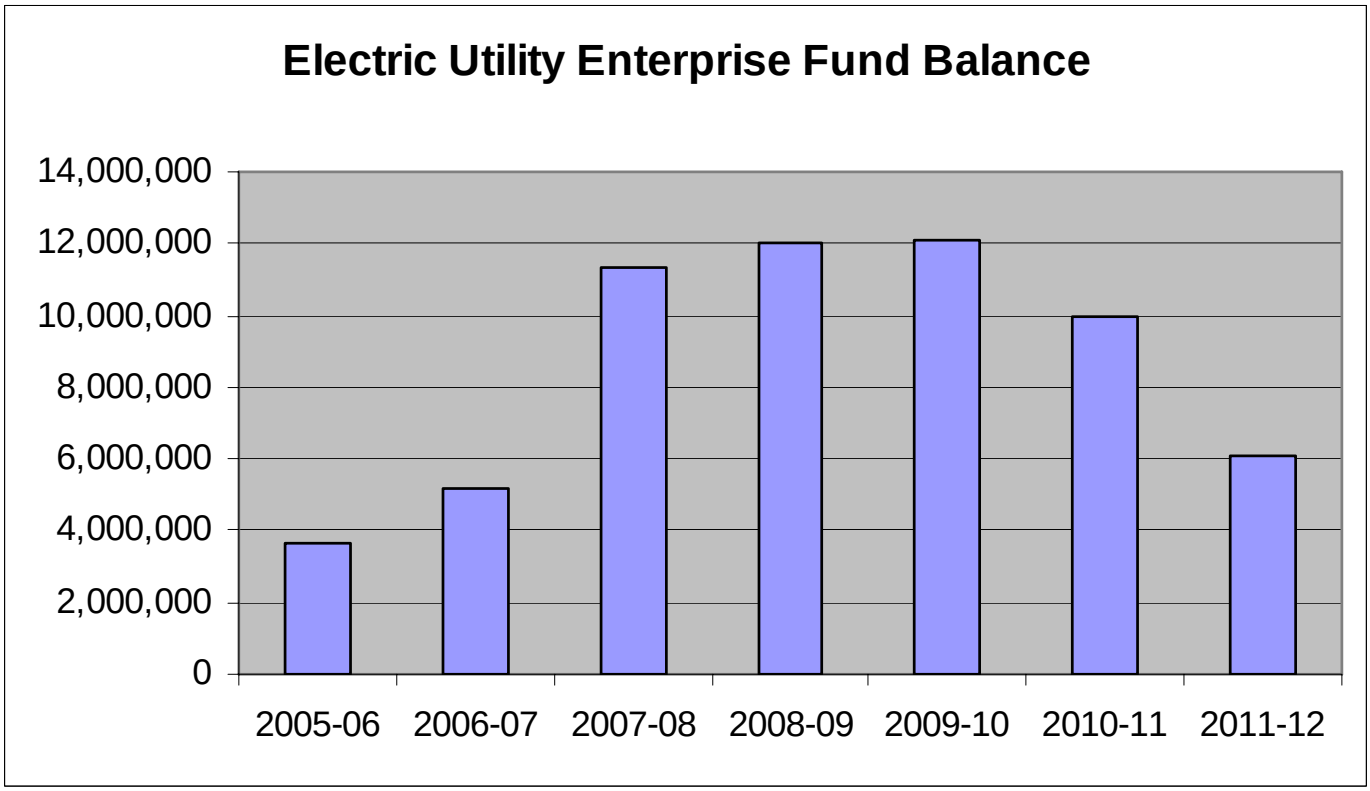
Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2012

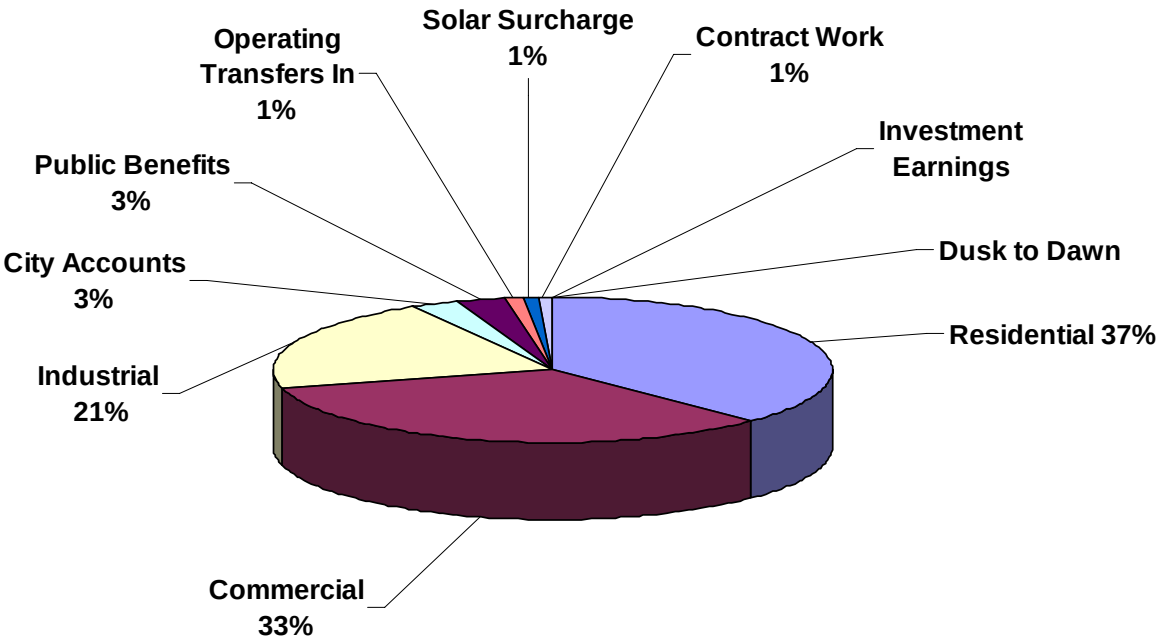
With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Electric Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance *	11,339,624	12,003,103	12,232,699	12,125,835	9,957,907
Revenues	135,317,676	64,716,745	73,269,270	66,682,233	68,016,190
Expenditures	134,654,197	64,594,013	77,204,080	68,850,161	71,920,380
Net Difference (Revenues Less Expenditures)	663,479	122,732	(3,934,810)	(2,167,928)	(3,904,190)
Cash Balance					
Ending Cash Balance *	12,003,103	12,125,835	8,297,889	9,957,907	6,053,717

*** Local cash, excluding NCPA General Operating Reserve (GOR)**



Electric Fund Revenues



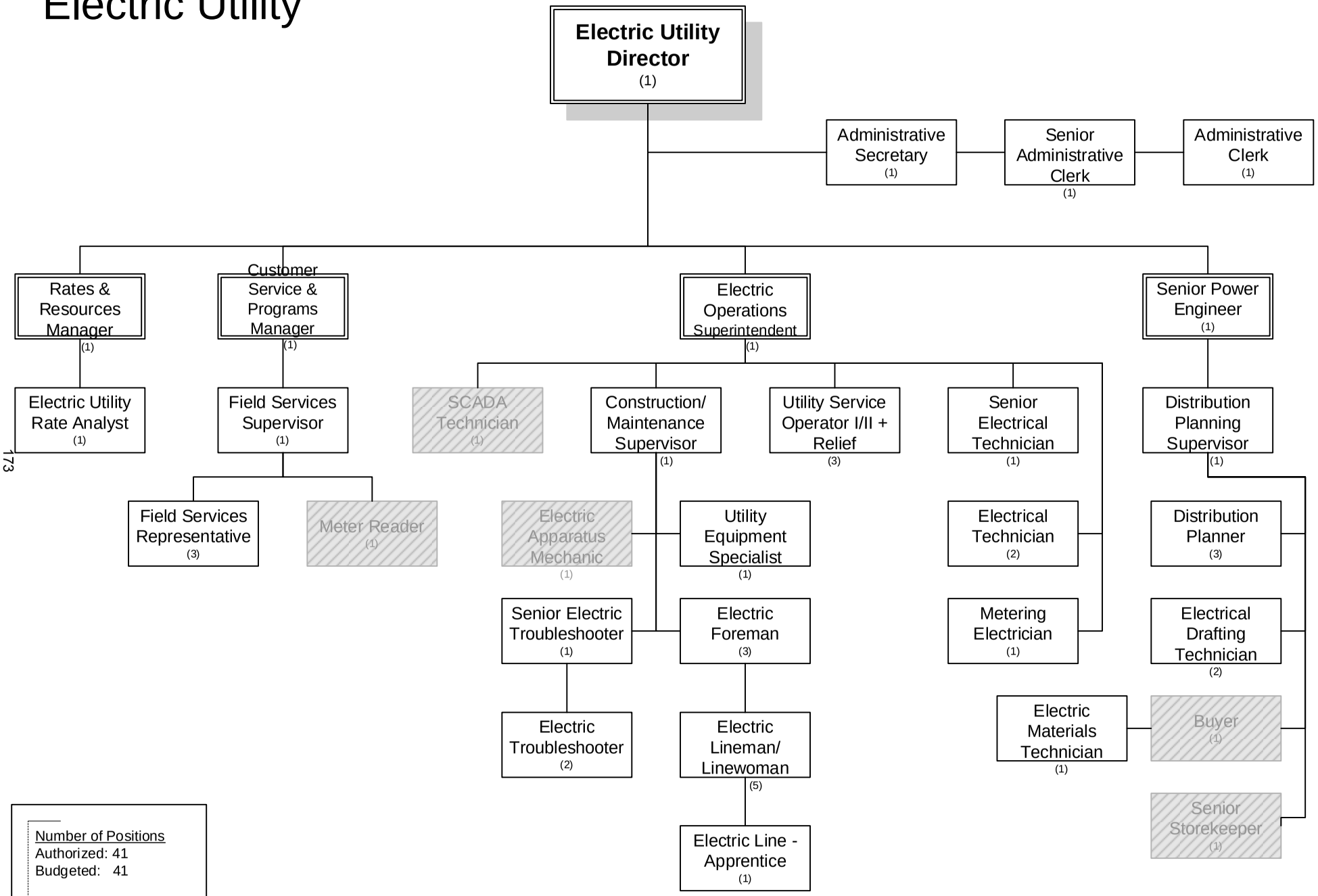
Revenue	Budget 2011-12
Residential	25,524,790
Commercial	22,916,950
Industrial	13,967,500
City Accounts	1,897,580
Public Benefits	1,833,660
Operating Transfers In	746,160
Solar Surcharge	600,000
Contract Work	440,000
Investment Earnings	57,440
Dusk to Dawn	32,110
Grand Total	68,016,190

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
160: Electric Utility Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	0	602,739	746,160	746,160	746,160	Public Benefits transfer
090: Operating Transfers In Total	**0**	**602,739**	**746,160**	**746,160**	**746,160**	
160: Electric Utility Fund B/S Total	**0**	**602,739**	**746,160**	**746,160**	**746,160**	
161: Utility Outlay Reserve Fund B/						
090: Operating Transfers In						
4210 Operating Transfers In	7,786,100	1,769,724	0	0	0	
090: Operating Transfers In Total	**7,786,100**	**1,769,724**	**0**	**0**	**0**	
900: Other Revenue						
1082.2002A COP Construction & Acq	2,919,212	0	0	0	0	
900: Other Revenue Total	**2,919,212**	**0**	**0**	**0**	**0**	
161: Utility Outlay Reserve Fund B/ Total	**10,705,312**	**1,769,724**	**0**	**0**	**0**	
1601: Electric Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	87,280	38,260	28,650	34,100	29,670	
5391 Sale of City Property	42,564	25,018	0	3,535	0	
400: Investment/Property Revenues Tota	**129,844**	**63,278**	**28,650**	**37,635**	**29,670**	
620: Electric Operating Revenue						
6420 Domestic-Residential-EA	23,391,945	22,756,664	23,026,910	22,479,919	22,329,300	Power costs/consumption are down
6420.1000 EA Energy cost adjustment	2,826,135	2,194,799	2,284,720	709,143	1,525,590	
6421 Res. Low Income Disc ED	1,247,003	1,270,603	1,229,050	1,280,592	1,272,010	
6421.1000 ED Energy Cost adjustment	228,185	191,315	184,460	59,967	129,010	
6422 Domestic Mobile Home Pks-EM	250,843	243,730	247,230	243,121	241,490	
6422.1000 EM Energy Cost Adjustment	50,879	38,996	41,130	7,132	27,390	
6430 Small Commercial-G1	6,603,377	6,469,833	6,515,200	6,349,350	6,306,810	
6430.1000 G1 Energy Cost adjustment	803,726	656,592	649,730	210,304	452,430	
6431 Large Commercial-G2	16,400,289	15,184,996	16,177,330	15,075,638	14,974,630	
6431.1000 G2 Energy Cost adjustment	2,130,835	1,718,722	1,722,550	549,936	1,183,080	
6440 Small Industrial-G3	2,275,222	2,165,804	2,242,490	2,049,161	2,035,430	
6440.1000 G3 Energy Cost adjustment	332,533	248,362	268,820	82,266	176,980	
6441 Medium Industrial-G4	2,296,835	2,565,192	2,263,800	2,578,207	2,560,930	
6441.1000 G4 Energy Cost adjustment	343,111	357,859	277,370	109,158	234,830	
6442 Large Industrial-G5	4,022,175	3,773,990	3,937,790	3,764,078	3,738,860	
6442.1000 G5 Energy Cost adjustment	776,164	657,241	627,450	195,540	420,670	
6444 Large Industrial Option	4,195,066	3,865,170	4,735,280	4,266,747	4,238,160	
6444.1000 I1 Energy Cost adjustment	1,068,692	812,331	863,920	261,068	561,640	
6450 Dusk to Dawn-EL	33,895	33,701	33,410	33,410	32,110	
6460 Contract Sm Industrial	2,407	(509)	0	0	0	
6461 Contract Med Industrial	8,372	0	0	(2,674)	0	

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
6470 City Accounts-ES	1,961,854	1,882,298	1,961,850	1,780,547	1,768,620	
6470.1000 ES energy Cost adjustment	211,011	173,745	171,390	59,946	128,960	
6490.1000 MCA-EA	(264)	(22)	0	(159)	0	
6490.1200 MCA-G1	41	0	0	0	0	
620: Electric Operating Revenue Total	**71,460,331**	**67,261,412**	**69,461,880**	**62,142,397**	**64,338,930**	
680: Non-Operating Utility Revenue						
5411.9 Wrk for Others-Elec Util	133,871	16,616	125,000	205,000	125,000	
5413.9 Wrk for City-Elec Util	322,520	287,850	300,000	300,000	315,000	
680: Non-Operating Utility Revenue Tota	**456,391**	**304,466**	**425,000**	**505,000**	**440,000**	
900: Other Revenue						
5394 Revenue-Other	874	52	0	650,000	0	
6152 Damage to Property	549	1,108	0	0	0	
6523 Electric Capacity Revenue	69,316	0	0	0	0	
6529 Line Extension	226,218	(6,974)	0	1,587	0	
6531.1 Meter Test	0	18	0	0	0	
6531.2 Meter Equipment Sale	6,807	6,496	0	70,568	0	
900: Other Revenue Total	**303,764**	**700**	**0**	**722,155**	**0**	
1601: Electric Utility Fund Rev Total	**72,350,330**	**67,629,856**	**69,915,530**	**63,407,187**	**64,808,600**	
1611: Utility Outlay Res Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	186,506	138,872	26,270	26,270	0	
5391 Sale of City Property	19,619	0	0	0	0	
400: Investment/Property Revenues Tota	**206,125**	**138,872**	**26,270**	**26,270**	**0**	
1611: Utility Outlay Res Fund Rev Total	**206,125**	**138,872**	**26,270**	**26,270**	**0**	
1621: Elec Rate Stabilization Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	49,836	14,575	9,890	11,300	10,620	
400: Investment/Property Revenues Tota	**49,836**	**14,575**	**9,890**	**11,300**	**10,620**	
1621: Elec Rate Stabilization Rev Total	**49,836**	**14,575**	**9,890**	**11,300**	**10,620**	
1641: Public Benefits Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	49,415	21,149	14,070	18,550	17,150	
400: Investment/Property Revenues Tota	**49,415**	**21,149**	**14,070**	**18,550**	**17,150**	
620: Electric Operating Revenue						
6527 Public Benefits	1,979,495	1,858,438	1,957,350	1,756,274	1,833,660	
620: Electric Operating Revenue Total	**1,979,495**	**1,858,438**	**1,957,350**	**1,756,274**	**1,833,660**	
900: Other Revenue						
5394 Revenue-Other	0	150	0	0	0	
900: Other Revenue Total	**0**	**150**	**0**	**0**	**0**	

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
1641: Public Benefits Fund Rev Total	**2,028,910**	**1,879,737**	**1,971,420**	**1,774,824**	**1,850,810**	
1651: IMF EU Substation & Trans Rev						
810: Development Impact Fees						
6122 Development Impact Fees	2,458	0	0	0	0	
810: Development Impact Fees Total	**2,458**	**0**	**0**	**0**	**0**	
1651: IMF EU Substation & Trans Rev Total	**2,458**	**0**	**0**	**0**	**0**	
1661: Solar Surcharge Fund Rev						
620: Electric Operating Revenue						
6479 Solar surcharge	560,115	543,839	600,000	600,000	600,000	
620: Electric Operating Revenue Total	**560,115**	**543,839**	**600,000**	**600,000**	**600,000**	
1661: Solar Surcharge Fund Rev Total	**560,115**	**543,839**	**600,000**	**600,000**	**600,000**	
1671: Energy Efficiency & CBGP Rev						
900: Other Revenue						
5715 Federal stimulus-ARRA	0	81,508	0	116,492	0	
900: Other Revenue Total	**0**	**81,508**	**0**	**116,492**	**0**	
1671: Energy Efficiency & CBGP Rev Total	**0**	**81,508**	**0**	**116,492**	**0**	
Electric Utility Revenue Total	**85,903,086**	**72,660,850**	**73,269,270**	**66,682,233**	**68,016,190**	

Electric Utility



2011-2012

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
090: Operating Transfers Out	10,642,483	5,728,846	3,602,550	3,602,550	3,602,550
100: Personnel Services	6,002,167	5,881,473	6,683,070	6,390,243	5,824,120
200: Utility Comm. & Transportation	77,049	68,702	70,940	71,470	53,420
300: Supplies, Materials & Services	1,647,455	1,910,510	2,257,704	2,295,321	1,979,960
500: Equipment, Land & Structures	602,973	870,784	1,662,084	1,547,710	1,115,800
550: Fleet	49,878	99,663	174,268	169,160	97,000
600: Special Payments	26,225,310	17,077,774	15,544,643	15,548,943	15,448,940
800: Bulk Power Purchase	46,404,576	37,548,114	43,205,800	37,013,625	40,468,090
900: Capital Projects	0	(1)	4,003,021	2,211,139	3,330,500
Electric Utility Total	**91,651,891**	**69,185,865**	**77,204,080**	**68,850,161**	**71,920,380**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
ELECTRIC UTILITY					
Administrative Clerk	2	2	2	1	1
Administrative Secretary	1	1	1	1	1
Assistant Electric Utility Director	2	2	2	0	0
Buyer	0	1	1	0	0
Construction/Maintenance Supervisor	1	1	1	1	1
Distribution Planner	3	3	3	3	3
Distribution Planning Supervisor	1	1	1	1	1
Electric Apparatus Mechanic	1	1	1	0	0
Electric Foreman/Forewoman	3	3	3	3	3
Electric Line Apprentice	2	2	2	1	1
Electric Lineman/Linewoman	3	5	5	5	5
Electric Materials Technician	0	0	0	1	1
Electric Operations Superintendent	0	0	0	1	1
Electric Systems Supervisor	1	1	0	0	0
Electric Troubleshooter	2	2	2	2	2
Electric Utility Director	1	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1	1
Electrical Drafting Technician	2	2	2	2	2
Electrical Technician	2	2	2	2	2
Energy Specialist	1	1	1	0	0
Field Services Representative	2	3	3	3	3
Field Services Supervisor	1	1	1	1	1
Manager, Customer Services & Programs	1	1	1	1	1
Meter Reader	4	3	2	0	0
Metering Electrician	1	1	1	1	1
Principle Resource Planner	0	0	1	0	0
Rates and Resources Manager	0	0	0	1	1
SCADA Technician	0	0	0	0	0
Senior Administrative Clerk	1	1	1	1	1
Senior Electrical Technician	0	0	0	1	1
Senior Electric Troubleshooter	1	1	1	1	1
Senior Electric Utility Rate Analyst	1	1	0	0	0
Senior Power Engineer	1	1	1	1	1
Senior Storekeeper	0	1	1	0	0
Substation and Meter Superintendent	0	0	1	0	0
Utility Equipment Specialist	1	1	1	1	1
Utility Operations Supervisor	1	1	1	0	0
Utility Service Operator - Relief	1	1	1	0	0
Utility Service Operator I/II	3	3	3	3	3
Electric Utility Total	**48**	**52**	**51**	**41**	**41**

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	10,642,483	5,728,846	3,602,550	3,602,550	3,602,550	Details in Supplemental Information Section
090: Operating Transfers Out	**10,642,483**	**5,728,846**	**3,602,550**	**3,602,550**	**3,602,550**	
7101 Regular emp salary	3,633,971	3,591,436	4,042,650	3,766,587	3,446,780	Reductions in personnel
7102 Overtime	306,438	227,401	336,840	338,915	226,470	
7103 Part time salary	186,230	164,070	203,200	210,590	70,000	Reduction of part-time staff utilization
7104 Contract emp salary	25,418	0	0	360	11,500	Union hall labor
7106 Uniform allowance	8,650	6,070	7,700	7,588	6,380	
7108 Meal allowance	2,040	2,440	0	0	3,850	Meals allowable under MOU terms
7109 Incentive pay	110,647	120,857	112,440	145,446	129,510	
7110 Admin leave pay	5,782	14,853	19,480	17,651	11,550	
7111 Workers comp	155,100	175,680	157,500	157,500	264,040	
7112 Medical insurance	479,645	498,952	590,580	586,356	623,500	Rate increase
7113 Dental insurance	42,041	43,524	50,000	48,400	42,500	
7114 Vision care	10,556	10,812	12,500	11,880	8,200	
7115 Medicare insurance	58,636	57,107	58,670	64,671	52,700	
7121 Service contribution-PERS	695,344	694,183	794,350	742,853	709,050	Employee concessions
7123 Deferred comp	80,956	58,953	61,340	64,207	75,390	
7124 LI & AD & D	26,742	28,338	30,760	30,613	30,160	
7125 Unemployment insurance	10,503	10,075	11,360	12,075	15,900	
7128 LTD	45,991	46,323	51,540	47,986	0	Brought in-house
7129 Chiropractic	1,968	2,008	2,790	2,665	2,300	
7130 Insurance refund	25,137	38,151	45,370	39,900	8,900	
7131 Other benefits	89,643	90,240	94,000	94,000	85,440	
7188 Transfer In	(72,670)	(71,011)	(416,960)	(416,960)	(70,270)	
7189 Transfer Out	73,399	71,011	416,960	416,960	70,270	
100: Personnel Services	**6,002,167**	**5,881,473**	**6,683,070**	**6,390,243**	**5,824,120**	
7201 Postage	3,691	3,380	4,800	5,330	1,700	
7202 Telephone	11,634	10,429	14,100	14,100	12,200	
7203 Cellular phone charges	24,051	20,656	18,140	18,140	15,470	
7204 Pagers	964	823	900	900	0	Elimination of use
7211 Electricity	33,196	29,421	30,000	30,000	20,000	
7212 Gas	758	794	1,000	1,000	1,000	
7213 Water	1,522	1,670	1,100	1,100	1,550	
7214 Sewer	1,233	1,529	900	900	1,500	
200: Utility Comm. & Transportation	**77,049**	**68,702**	**70,940**	**71,470**	**53,420**	
7301 Printing,binding,duplication	13,769	12,017	23,300	17,300	12,650	
7302 Photocopying	1,998	3,179	2,070	2,070	2,000	
7303 Advertising	9,823	19,879	28,300	30,400	27,800	
7304 Laundry & dry cleaning	0	0	100	100	100	
7305 Uniforms	3,810	2,230	2,200	2,300	2,050	
7306 Safety equipment	38,929	25,917	47,153	47,153	41,850	
7307 Office supplies	37,653	36,232	21,020	21,125	16,750	

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7308 Books & periodicals	1,996	2,465	3,250	3,250	2,500	
7309 Membership & dues	15,948	13,780	15,870	15,870	62,900	Dues no longer paid on All-Resource invoice
7310 Uncollectible acct expense	316,890	249,843	200,000	200,000	175,000	
7311 Collection agency fees	3,743	(2,254)	5,000	16,000	6,000	
7312 Bank service charges	61,501	36,891	38,000	80,000	80,000	Online bill pay service costs
7313 Information systems software	4,860	36,755	74,925	74,925	42,500	
7314 Business expense	11,052	5,333	12,680	12,680	12,550	
7315 Conference expense	29,647	26,956	64,730	47,500	45,850	
7321 Rent of Land, facilities	2,143	3,257	2,100	2,100	1,100	
7322 Rental of equipment	25,704	3,117	16,500	16,500	9,200	
7323 Professional services	220,178	426,931	516,682	501,682	328,500	
7330 Repairs to comm equip	296	1,266	2,000	2,000	3,000	
7331 Repairs to Mach & equip	13,580	10,288	12,000	12,000	8,000	
7332 Repairs to office equip	935	1,339	1,950	1,950	1,950	
7333 Repairs to vehicles	117,153	156,836	146,640	146,640	110,000	Reductions from Fleet staff retirements
7334 Repairs to buildings	0	59	0	850	500	
7335 Sublet service contracts	470,490	496,778	667,281	667,281	599,250	
7336 Car wash	446	628	460	460	460	
7338 Sponsorships	0	10,000	5,000	5,000	5,000	
7340 Representation expense	0	0	2,730	2,730	0	
7343 PL & PD/other insurance	34,075	90,030	89,290	89,290	133,300	
7351 Motor veh fuel, lube	40,742	38,670	42,470	42,470	27,000	
7352 Special dept materials	41,123	54,344	74,708	86,750	42,500	
7353 Janitorial supplies	420	106	200	200	200	
7354 Photo supplies	14	0	500	500	950	
7355 General supplies	15,283	5,653	7,850	10,740	8,400	
7356 Medical supplies	0	150	0	575	0	
7358 Training & education	19,745	12,712	42,350	42,350	47,250	
7359 Small tools and equip	61,336	65,643	69,145	70,955	93,650	
7360 Overtime meals	92	8	500	500	250	
7363 Employees physical exams	0	0	250	250	250	
7366 Tuition Reimbursement	1,366	0	500	500	10,000	
7369 Software Licensing Cost	12,699	16,325	15,000	15,375	15,750	
7388 Transfer In	18,000	46,672	0	0	0	
7399 Supplies, mat & services	16	475	3,000	5,000	3,000	
300: Supplies, Materials & Services	**1,647,455**	**1,910,510**	**2,257,704**	**2,295,321**	**1,979,960**	
7701 Office equip	0	13,100	27,800	27,800	9,300	
7707 Street lighting equip	36,340	47,769	112,200	112,200	0	Included in capital
7711 Transformers	135,802	4,476	418,632	418,632	375,000	
7712 Meters	27,187	374,413	100,000	100,000	20,000	
7713 Wire	47,213	21,541	200,000	200,000	250,000	
7714 Poles and pole line hrdware	99,053	105,798	133,500	133,500	80,500	

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7715 Data Processing hrdware	7,688	5,444	44,960	26,278	75,500	Computers for vehicles
7717 Communication equip	1,253	760	50,500	50,500	500	
7719 Other equip	206,322	197,384	218,000	218,000	135,000	
7720 Other contracts	14,629	19,870	271,492	175,800	90,000	
7727 Curb, gutter & sidewalks	0	0	5,000	5,000	0	
7730 Underground lines & hrdware	27,486	80,229	80,000	80,000	80,000	
500: Equipment, Land & Structures	**602,973**	**870,784**	**1,662,084**	**1,547,710**	**1,115,800**	
7850 Fleet	0	0	97,000	0	97,000	Bucket truck - CARB compliance
7851 Vehicles & Equipment	49,863	99,564	77,268	169,160	0	
7852 Heavy equipment	15	99	0	0	0	
550: Fleet	**49,878**	**99,663**	**174,268**	**169,160**	**97,000**	
7636 Amortization	4,728,694	4,728,694	3,270,000	3,270,000	3,270,000	
7924 Bond interest	4,720,326	4,516,849	4,089,270	4,089,270	3,952,970	
8022 Taxes	100,883	97,213	110,000	110,000	75,000	
8023 Refunds/Rebates	4,130	0	0	0	0	
8097 Lodi CARE Program	15,787	32,388	43,000	43,000	50,000	
8098 Public Benefits Program	637,523	599,095	417,000	417,500	500,000	
8099 Special payments	16,017,967	7,103,535	7,615,373	7,619,173	7,600,970	PILOT, solar rebates
600: Special Payments	**26,225,310**	**17,077,774**	**15,544,643**	**15,548,943**	**15,448,940**	
160642: Bulk Power Purchase	45,822,652	43,425,893	43,205,800	37,013,625	40,468,090	
8201 Power purchase	45,822,652	43,425,893	43,205,800	37,013,625	40,468,090	Costs and consumption down
8202 NCPA - GOR adjustments	581,924	(5,877,779)	0	0	0	
800: Bulk Power Purchase	**46,404,576**	**37,548,114**	**43,205,800**	**37,013,625**	**40,468,090**	
1820 Construction in Progress-CY	(570,653)	(260,304)	3,750,410	2,182,826	2,830,500	See the capital section
1825.1700 Contracts	253,871	189,059	126,746	0	500,000	
1825.2250 Contracts	146,656	7,429	14,883	14,883	0	
1827.1700 Force Account	91,152	43,036	0	0	0	
1827.2300 Force Account	0	1,033	0	0	0	
1829.1700 Equipment	0	6,476	97,552	0	0	
1831.1700 Materials	5,782	0	0	0	0	
1831.2250 Materials	48,399	3,326	13,430	13,430	0	
1831.2300 Materials	0	301	0	0	0	
1833.1700 Labor	16,749	0	0	0	0	
1836.1700 Other	6,687	1,888	0	0	0	
1836.2250 Other	45	0	0	0	0	
1836.2300 Other	1,312	7,755	0	0	0	
900: Capital Projects	**0**	**(1)**	**4,003,021**	**2,211,139**	**3,330,500**	
Electric Utility Total	**91,651,891**	**69,185,865**	**77,204,080**	**68,850,161**	**71,920,380**	

ACTIVITY: Administration **DIVISION:** Administration
DEPARTMENT: Electric Utility **FUND:** Electric Fund

ACTIVITY DESCRIPTION

Electric Utility Administration provides overall direction, leadership, organizational oversight and administrative support for divisions of the Electric Utility Department. Establishes schedules and implements department policies, goals and objectives for the following divisions: 1) Rates and Resources, 2) Customer Service and Programs, 3) Operation, Maintenance and Construction, and 4) Engineering. This activity has five elements:

- Provide overall management and strategic direction.
- Represent department on a variety of commissions and committees related to department resources.
- Oversee preparation of City Council reports and recommendations.
- Maintain relationships on behalf of department with a number of outside organizations and individuals including customers.
- Monitor and manage overall department fiscal position.

MAJOR 2010/11 ACCOMPLISHMENTS

- Completed department reorganization.
- Administered EUD's Centennial Celebration.
- Maintained regulatory compliance.
- Obtained Fitch financial rating increase to A-.

MAJOR 2011/12 OBJECTIVES

- Fill vacant staff positions.
- Continue regulatory compliance.
- Seek opportunities to increase reserves.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Reserve fund – local cash	$12,003,819	$12,125,836	$9,957,000

RELATED COST CENTER(S)

- 160.4220
- 160311
- 160601
- 160655

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
160: Electric Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	10,642,483	5,126,107	2,856,390	2,856,390	2,856,390
090: Operating Transfers Out Total	**10,642,483**	**5,126,107**	**2,856,390**	**2,856,390**	**2,856,390**
160: Electric Utility Fund B/S Total	**10,642,483**	**5,126,107**	**2,856,390**	**2,856,390**	**2,856,390**
160311: Bonded debt interest/charges					
600: Special Payments					
7636 Amortization	4,728,694	4,728,694	3,270,000	3,270,000	3,270,000
7924 Bond interest	4,720,326	4,516,849	4,089,270	4,089,270	3,952,970
8099 Special payments	8,945,441	5,416	5,500	5,500	5,500
600: Special Payments Total	**18,394,461**	**9,250,959**	**7,364,770**	**7,364,770**	**7,228,470**
160311: Bonded debt interest/charges Total	**18,394,461**	**9,250,959**	**7,364,770**	**7,364,770**	**7,228,470**
160601: EU Administration					
100: Personnel Services					
7101 Regular emp salary	264,941	163,165	273,170	265,771	277,810
7102 Overtime	3,789	4,693	5,760	5,760	5,970
7103 Part time salary	0	2,360	35,200	35,200	0
7109 Incentive pay	1,263	1,706	1,800	1,800	0
7110 Admin leave pay	6,122	1,663	3,170	2,981	1,490
7111 Workers comp	13,200	14,640	12,600	12,600	25,760
7112 Medical insurance	52,118	45,770	62,900	63,717	59,330
7113 Dental insurance	3,717	3,316	4,000	4,000	4,000
7114 Vision care	950	808	1,000	980	800
7115 Medicare insurance	4,017	2,521	3,960	4,517	4,030
7121 Service contribution-PERS	50,651	27,326	52,470	51,055	45,270
7123 Deferred comp	4,939	0	0	0	0
7124 LI & AD & D	1,371	661	1,560	953	1,370
7125 Unemployment insurance	737	400	770	859	1,200
7128 LTD	3,391	1,835	3,480	3,386	0
7129 Chiropractic	203	172	220	220	220
7130 Insurance refund	536	36	0	0	0
7131 Other benefits	6,675	7,520	7,520	7,520	7,940
100: Personnel Services Total	**418,620**	**278,592**	**469,580**	**461,319**	**435,190**
200: Utility Comm. & Transportation					
7201 Postage	1,078	933	900	900	1,700
7202 Telephone	2,289	2,122	1,800	1,800	12,200
7203 Cellular phone charges	1,677	369	1,200	1,200	15,470
7204 Pagers	57	5	100	100	0
7211 Electricity	33,196	29,421	30,000	30,000	20,000
7212 Gas	758	794	800	800	1,000
7213 Water	1,522	1,670	1,100	1,100	1,550
7214 Sewer	1,233	1,529	900	900	1,500
200: Utility Comm. & Transportation Total	**41,810**	**36,843**	**36,800**	**36,800**	**53,420**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	295	334	6,500	3,500	1,500
7302 Photocopying	1,023	1,504	500	500	500
7303 Advertising	0	323	800	800	800
7306 Safety equipment	0	19	0	0	0
7307 Office supplies	16,194	8,687	8,000	8,000	14,150
7308 Books & periodicals	187	0	500	500	500
7309 Membership & dues	14,628	12,241	14,000	14,000	44,000
7310 Uncollectible acct expense	316,890	249,843	200,000	200,000	175,000
7311 Collection agency fees	3,743	(2,254)	5,000	16,000	6,000
7312 Bank service charges	61,501	36,891	38,000	80,000	80,000
7313 Information systems software	0	16	1,575	1,575	1,500
7314 Business expense	6,200	1,262	7,230	7,230	7,100
7315 Conference expense	9,035	3,461	12,230	7,000	12,000
7321 Rent of Land, facilities	1,045	3,032	100	100	100

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7322 Rental of equipment	234	48	200	200	200
7323 Professional services	38,752	64,767	61,960	61,960	35,000
7330 Repairs to comm equip	94	0	0	0	0
7331 Repairs to Mach & equip	748	690	0	0	0
7332 Repairs to office equip	64	0	200	200	200
7333 Repairs to vehicles	114,607	125,207	116,640	116,640	80,000
7335 Sublet service contracts	6,176	8,673	8,000	8,000	20,000
7336 Car wash	441	628	460	460	460
7343 PL & PD/other insurance	2,900	7,500	7,140	7,140	12,400
7351 Motor veh fuel, lube	40,742	38,670	42,470	42,470	27,000
7352 Special dept materials	0	1,612	3,418	3,500	5,500
7353 Janitorial supplies	38	74	150	150	150
7355 General supplies	287	408	200	2,300	1,000
7356 Medical supplies	0	71	0	0	0
7358 Training & education	151	0	500	500	3,000
7359 Small tools and equip	647	2,465	2,000	2,100	2,100
7363 Employees physical exams	0	0	150	150	150
7366 Tuition Reimbursement	0	0	500	500	10,000
7369 Software Licensing Cost	0	138	0	375	750
7388 Transfer In	18,000	46,672	0	0	0
300: Supplies, Materials & Services Total	**654,622**	**612,982**	**538,423**	**585,850**	**541,060**
500: Equipment, Land & Structures					
7701 Office equip	0	0	2,300	2,300	2,300
7715 Data Processing hrdware	0	0	28,860	7,278	7,500
7717 Communication equip	0	0	500	500	500
500: Equipment, Land & Structures Total	**0**	**0**	**31,660**	**10,078**	**10,300**
600: Special Payments					
8022 Taxes	100,883	97,213	110,000	110,000	75,000
8099 Special payments	9,953	50	0	300	300
600: Special Payments Total	**110,836**	**97,263**	**110,000**	**110,300**	**75,300**
160601: EU Administration Total	**1,225,888**	**1,025,680**	**1,186,463**	**1,204,347**	**1,115,270**
160655: In Lieu Taxes					
600: Special Payments					
8099 Special payments	6,941,960	6,976,670	6,976,670	6,976,670	6,976,670
600: Special Payments Total	**6,941,960**	**6,976,670**	**6,976,670**	**6,976,670**	**6,976,670**
160655: In Lieu Taxes Total	**6,941,960**	**6,976,670**	**6,976,670**	**6,976,670**	**6,976,670**
Electric Utility Admin. Total	**37,204,792**	**22,379,416**	**18,384,293**	**18,402,177**	**18,176,800**

ACTIVITY: Engineering **DIVISION:** Engineering
DEPARTMENT: Electric Utility **FUND:** Electric Fund

ACTIVITY DESCRIPTION

The Electrical Engineering activity includes the management, supervision, training and support services for the Engineering Division. Activity goals include: 1) planning for growth, 2) designing an electric system that is cost-effective, reliable, efficient and safe, 3) being responsive to customer constraints and project schedules, 4) responding to calls and inquiries from customers and the public in a courteous, expedient and professional manner. This activity has the following element:

- Engineering – Engineer, design and prepare plans, specifications, construction drawings and cost estimates. Collect and analyze data for design of projects and prepare written proposals. Prepare bid packages for construction projects, administer the bidding process and perform construction management, inspections and contract administration. Perform short- and long-range system planning to accommodate growth and annexations and to identify system modifications and improvements. Conduct power systems studies, simulation and contingency analysis. Provide and coordinate engineering services for developers, architects, project engineers, other utilities and other City departments. Review building and development plans such as subdivision maps, parcel maps, off-site improvement plans and remodel/modification projects. Acquire encroachment permits, rights-of-way and public utility easements. Respond to questions and provide consultation to staff and the public regarding applicable laws, codes, regulations and construction details. Develop and maintain maps, schematics, diagrams, plans and specifications. Establish standards and policies including engineering, construction and material standards, rules and regulations, and electric service and metering manuals. Conduct electric and magnetic field (EMF), power quality and energy conservation audits. Construct and maintain the fiber optic infrastructure system and extend reliable communication interface. Provide information and training to educate the public in areas involving electric power services.

MAJOR 2010/11 ACCOMPLISHMENTS

- Completed preliminary engineering and design of the new Westside substation and the environmental study of the 60kV line to the west.
- Completed and/or prepared work orders for the following system reliability projects: Grid 56 English Oaks Phase 1 and 2 cable rejuvenation; Grids 31, 46 and 48 cable rejuvenation and replacement projects; Grids 56 and 57 cable replacement and distribution repair projects; and, 60kV Extension for Henning-Westside and McLane-Westside lines.

MAJOR 2011/12 OBJECTIVES

- Preparation of Westside substation loop and its integration into the existing distribution system. This work is necessary to allow inclusion of Westside Substation and its future tie to Lodi Energy Center complex.
- Complete and/or prepare work orders for the following system reliability projects: Grid 56 and 57 English Oaks replacement; Grids 14, 19 and 20 cable rejuvenation and replacement projects.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Projects designed, permits issued and work orders prepared	1,192	350	680

RELATED COST CENTER(S)

- 160612

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
160612: Engineering					
100: Personnel Services					
7101 Regular emp salary	646,440	594,669	633,420	638,737	650,260
7102 Overtime	5,316	2,077	56,000	56,000	5,000
7103 Part time salary	39,690	58,504	58,000	58,000	0
7108 Meal allowance	80	0	0	0	100
7109 Incentive pay	1,008	1,079	900	6,500	930
7110 Admin leave pay	0	3,836	1,970	1,965	2,060
7111 Workers comp	26,400	29,280	22,050	22,050	45,080
7112 Medical insurance	95,797	98,863	111,180	111,434	120,450
7113 Dental insurance	7,796	6,617	7,000	7,000	7,000
7114 Vision care	1,901	1,613	1,750	1,715	1,400
7115 Medicare insurance	10,075	9,618	9,190	10,956	9,450
7121 Service contribution-PERS	120,458	111,459	121,040	122,049	131,250
7123 Deferred comp	14,065	12,044	13,860	13,998	16,400
7124 LI & AD & D	5,123	5,293	5,390	5,852	5,840
7125 Unemployment insurance	1,882	1,716	1,780	2,107	3,000
7128 LTD	8,010	7,559	8,070	8,138	0
7129 Chiropractic	356	305	390	385	390
7130 Insurance refund	842	0	0	0	0
7131 Other benefits	15,764	15,040	13,160	13,160	15,890
100: Personnel Services Total	**1,001,003**	**959,572**	**1,065,150**	**1,080,046**	**1,014,500**
200: Utility Comm. & Transportation					
7201 Postage	197	0	500	500	0
7203 Cellular phone charges	4,691	3,904	4,000	4,000	0
7204 Pagers	57	61	150	150	0
200: Utility Comm. & Transportation Total	**4,945**	**3,965**	**4,650**	**4,650**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	67	1,000	1,000	1,000
7302 Photocopying	975	1,478	1,500	1,500	1,500
7303 Advertising	0	296	500	500	2,000
7305 Uniforms	0	0	0	0	100
7306 Safety equipment	2,340	17	500	500	500
7307 Office supplies	2,870	846	1,500	1,500	2,600
7308 Books & periodicals	262	240	500	500	1,000
7309 Membership & dues	490	264	500	500	1,500
7313 Information systems software	0	36,392	35,000	35,000	35,000
7314 Business expense	18	199	150	150	800
7315 Conference expense	3,994	7,947	5,000	5,000	11,000
7322 Rental of equipment	0	112	0	0	0
7323 Professional services	648	1,363	26,537	26,537	40,000
7332 Repairs to office equip	851	1,339	1,500	1,500	1,500
7335 Sublet service contracts	2,485	19,672	52,000	52,000	50,000
7343 PL & PD/other insurance	5,800	15,000	12,500	12,500	24,800
7352 Special dept materials	39	0	0	0	0
7355 General supplies	56	0	50	290	300
7356 Medical supplies	0	35	0	0	0
7358 Training & education	0	4,234	10,000	10,000	18,000
7359 Small tools and equip	2,579	2,146	2,000	2,000	18,000
7363 Employees physical exams	0	0	0	0	100
7369 Software Licensing Cost	11,982	16,187	15,000	15,000	15,000
300: Supplies, Materials & Services Total	**35,389**	**107,834**	**165,737**	**165,977**	**224,700**
500: Equipment, Land & Structures					
7701 Office equip	0	5,573	6,000	6,000	0
7715 Data Processing hrdware	7,688	5,444	7,000	7,000	0
500: Equipment, Land & Structures Total	**7,688**	**11,017**	**13,000**	**13,000**	**0**
160612: Engineering Total	**1,049,025**	**1,082,388**	**1,248,537**	**1,263,673**	**1,239,200**
Electric Utility Engineering Total	**1,049,025**	**1,082,388**	**1,248,537**	**1,263,673**	**1,239,200**

ACTIVITY:	**Operation, Maintenance and Construction**	**DIVISION:**	**Operation, Maintenance and Construction**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

ACTIVITY DESCRIPTION

The Operation, Maintenance and Construction activity includes the management, supervision, training and support services for the O M & C Divisions as well as personnel and equipment for around-the-clock response capability for system reliability and customer electric problems. This activity has the following elements:

- Utility operations (system control and dispatch) – Monitor, control and operate the Electric, Water/Wastewater and Storm systems and dispatch personnel for all City operations, with the exception of Public Safety personnel, on a 24-hour basis. Develop, maintain and implement load curtailment and rolling blackout procedures as directed. Control and direct the service restoration process during periods of power interruptions. Call out and dispatch personnel for emergency service restorations. Maintain system maps, records and dispatch boards. Operate and program the System Control and Data Acquisition System (SCADA). Evaluate data received from SCADA, and implement proper corrective measures. Prepare written switching procedures as well as various electric and water system operating reports. Respond to and/or reroute calls from the public. This activity is funded approximately 50 percent by the Public Works Department.
- Customer service – Provide response to electric system and customer trouble around the clock. Locate underground facilities in response to requests by contractors, citizens, and others through Underground Service Alert. Obtain system data such as voltage and current readings. Connect and disconnect customers, and set meters at new customer locations.
- Maintenance – Maintain 132 miles of overhead and 156 miles of underground 12 kV distribution lines as well as 13 miles of 60 kV lines that includes periodic inspections, corrective work and record keeping. Repair and replacement of system components and the installation and maintenance of the City's Dusk to Dawn Lighting Program are included in this activity as well as “work for others," which includes customer-requested system modifications and damage to equipment.
- Streetlight maintenance – Maintain the 7,146 units of street and alley lighting system. Electrical energy utilized by the lighting system is also included.
- Substation maintenance – Maintain and ensure proper operation of all power equipment in four 60/12kV substation facilities including power transformers, circuit breakers, instrument transformers, station service transformers, battery systems and chargers. Test, calibrate and repair protective relays, intelligent equipment devices, remote control units, and controllers. Install and maintain perimeter lighting, intrusion alarm and security systems. Perform weekly substation inspections and record observed readings and deficiencies. Install and troubleshoot SCADA systems, fiber optic links and data communication phone lines. Update drawings, schematics, manuals, test and maintenance procedures. Conduct power quality surveys and analysis and provide customer support services.
- Metering – Install revenue metering equipment at industrial and commercial facilities. Install and maintain remote meter reading equipment at larger industrial and commercial customers. Conduct periodic test, calibration, and diagnostic evaluation all metering installations. Procure and maintain inventory of all meters, instrument transformers, test switches, meter sockets and appurtenances. Investigate power diversion and vandalism cases as well as metering and billing complaints. Install and maintain communication equipment for remote data retrieval and radio read metering equipment. Provide customer service relative to energy usage, revenue meter equipment and their performance. Retrieve monthly meter data for time-of-use customers, calculate billing determinants, and establish billing spreadsheet. Prepare load profile, load forecast and load duration curves and analyze meter system abnormalities and failures. Implement the infrastructure for automatic meter reading (AMR) system.

ACTIVITY:	**Operation, Maintenance and Construction**	**DIVISION:**	**Operation, Maintenance and Construction**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

- Tree trimming – Provide line clearance for overhead power lines from trees. This element is performed via a private contractor supervised by department staff.
- Construction – Construct overhead and underground line extensions to serve new and additional loads to all customer classes. Construct system upgrades and expansions for capacity, reliability and operating flexibility increases, such as main feeder lines, substation construction and expansion, and distribution system equipment to improve efficiency, system operation and service restoration. A program to systematically replace aged, decaying wood poles is also included in this activity.

MAJOR 2010/11 ACCOMPLISHMENTS

- Completed underground substructures for Reynolds Ranch Complex.
- Continued grounding and fusing of streetlights.
- Installed primary metering for two large industrial customers.
- Completed installation of underground facilities for the new DeBenedetti Park.
- Completed safety and regulatory projects as follows: Grids A streetlight grounding and fusing; faded signs in substation facilities; arc flash, oil spill prevention and HazMat trainings.

MAJOR 2011/12 OBJECTIVES

- Begin second phase of program to reconstruct and rejuvenate aged underground cable.
- Complete 12kV overhead and underground improvements.
- Install 60 kV Line extension and connection for Westside substation.
- Continue grounding and fusing of streetlights.
- Complete safety and regulatory projects as follows: Grids B streetlight grounding and fusing; substation to distribution equipment Arc Flash Study update and extension; Osmose pole inspection and testing as per California Public Utilities Commission.

PERFORMANCE MEASURES	**2008/09**	**2009/10**	**2010/11**
Wood pole replacements	33	50	48
Customer service calls	1,947	2,213	2,081
Streetlight calls	790	780	1,019
Tree line clearance	2,000	2,919	3,641
Number of automatic read meters installed, verified, maintained	1,448	6,952	23,546
Number of service tickets prepared	2,100	1,578	824

RELATED COST CENTER(S)

- 160602
- 160613
- 160622
- 160626
- 160649
- 160650
- 160651
- 160652
- 160653
- 160654

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
160602: Operations,Maintenance & Const					
100: Personnel Services					
7101 Regular emp salary	391,447	432,124	750,850	724,797	327,350
7102 Overtime	16,478	15,371	22,250	22,250	11,000
7103 Part time salary	20,483	11,667	0	0	0
7104 Contract emp salary	2,324	0	0	0	11,500
7106 Uniform allowance	2,296	2,463	2,150	2,150	500
7108 Meal allowance	40	0	0	0	250
7109 Incentive pay	36,363	40,293	53,320	60,996	20,700
7110 Admin leave pay	0	0	0	631	2,310
7111 Workers comp	6,600	25,620	28,350	28,350	19,320
7112 Medical insurance	40,740	47,010	82,690	94,969	49,990
7113 Dental insurance	3,201	4,008	9,000	9,000	3,000
7114 Vision care	989	1,179	2,250	2,205	600
7115 Medicare insurance	6,442	6,958	10,890	11,725	5,060
7121 Service contribution-PERS	79,498	89,182	153,850	149,923	68,260
7123 Deferred comp	9,376	11,995	17,540	18,945	6,350
7124 LI & AD & D	3,178	3,889	6,060	6,901	2,920
7125 Unemployment insurance	1,108	1,179	2,100	2,091	1,400
7128 LTD	5,150	5,759	9,570	9,234	0
7129 Chiropractic	162	182	500	495	170
7130 Insurance refund	1,637	2,042	2,500	1,850	0
7131 Other benefits	4,216	13,160	16,920	16,920	6,000
100: Personnel Services Total	**631,728**	**714,081**	**1,170,790**	**1,163,432**	**536,680**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	6,866	5,627	1,990	1,990	0
7204 Pagers	463	414	150	150	0
200: Utility Comm. & Transportation Total	**7,329**	**6,041**	**2,140**	**2,140**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	32	0	0	0	0
7306 Safety equipment	25,848	15,875	36,233	36,233	40,000
7307 Office supplies	1,257	754	2,500	2,500	0
7308 Books & periodicals	722	0	250	250	0
7309 Membership & dues	500	0	0	0	15,000
7314 Business expense	0	66	300	300	300
7315 Conference expense	4,532	9,598	9,000	7,000	10,000
7322 Rental of equipment	1,860	2,680	15,000	15,000	2,000
7323 Professional services	14,779	17,801	25,000	25,000	30,000
7331 Repairs to Mach & equip	45	0	0	0	0
7333 Repairs to vehicles	2,263	31,629	30,000	30,000	30,000
7343 PL & PD/other insurance	1,450	13,130	16,070	16,070	27,900
7352 Special dept materials	40	890	500	500	500
7354 Photo supplies	0	0	200	200	200
7355 General supplies	429	85	500	500	3,000
7358 Training & education	7,824	1,034	1,100	1,100	2,000
7359 Small tools and equip	949	2,277	350	350	2,350
7366 Tuition Reimbursement	995	0	0	0	0
300: Supplies, Materials & Services Total	**63,525**	**95,819**	**137,003**	**135,003**	**163,250**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	0	0	0	65,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**65,000**
160602: Operations,Maintenance & Const Tota	**702,582**	**815,941**	**1,309,933**	**1,300,575**	**764,930**
160613: Meter Maintenance					
100: Personnel Services					
7101 Regular emp salary	101,267	96,315	93,570	94,767	98,600
7102 Overtime	2,467	1,206	4,500	4,500	1,000
7106 Uniform allowance	75	0	150	150	150
7108 Meal allowance	0	0	0	0	100
7109 Incentive pay	1,034	970	900	1,350	930

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7111 Workers comp	3,300	3,660	3,150	3,150	6,440
7112 Medical insurance	18,057	16,955	17,310	18,296	21,090
7113 Dental insurance	1,196	1,025	1,000	1,000	1,000
7114 Vision care	292	250	250	245	200
7115 Medicare insurance	1,513	1,426	1,360	1,454	1,450
7121 Service contribution-PERS	19,542	18,220	18,060	18,283	20,610
7123 Deferred comp	3,069	2,917	2,810	2,870	2,960
7124 LI & AD & D	893	853	800	873	870
7125 Unemployment insurance	284	270	270	278	410
7128 LTD	1,303	1,236	1,200	1,207	0
7129 Chiropractic	51	52	60	55	60
7130 Insurance refund	(12)	2	0	0	0
7131 Other benefits	1,986	1,880	1,880	1,880	1,990
100: Personnel Services Total	**156,317**	**147,237**	**147,270**	**150,358**	**157,860**
200: Utility Comm. & Transportation					
7201 Postage	282	238	100	100	0
7202 Telephone	1,074	941	1,200	1,200	0
7203 Cellular phone charges	3,471	1,934	3,500	3,500	0
200: Utility Comm. & Transportation Total	**4,827**	**3,113**	**4,800**	**4,800**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	188	0	100	100	0
7303 Advertising	218	0	0	0	0
7305 Uniforms	129	0	0	0	0
7306 Safety equipment	357	365	350	350	350
7307 Office supplies	292	176	250	250	0
7308 Books & periodicals	0	269	0	0	0
7313 Information systems software	900	0	1,000	1,000	1,000
7314 Business expense	60	0	0	0	0
7315 Conference expense	0	1,160	2,500	2,500	2,500
7331 Repairs to Mach & equip	0	0	250	250	0
7343 PL & PD/other insurance	725	1,880	1,790	1,790	3,100
7352 Special dept materials	24,047	33,116	20,000	31,825	10,000
7355 General supplies	478	(1)	200	200	200
7358 Training & education	642	0	3,500	3,500	3,500
7359 Small tools and equip	836	0	350	2,060	4,000
7399 Supplies, mat & services	0	10	0	0	0
300: Supplies, Materials & Services Total	**28,872**	**36,975**	**30,290**	**43,825**	**24,650**
500: Equipment, Land & Structures					
7712 Meters	27,187	374,413	100,000	100,000	20,000
7714 Poles and pole line hrdware	0	0	500	500	500
7719 Other equip	35,344	10,875	75,000	75,000	35,000
500: Equipment, Land & Structures Total	**62,531**	**385,288**	**175,500**	**175,500**	**55,500**
160613: Meter Maintenance Total	**252,547**	**572,613**	**357,860**	**374,483**	**238,010**
160622: Customer Service Maintenance					
100: Personnel Services					
7101 Regular emp salary	99,992	102,796	263,660	277,952	287,690
7102 Overtime	39,389	48,831	70,710	70,710	60,000
7106 Uniform allowance	375	188	750	750	750
7108 Meal allowance	60	20	0	0	600
7109 Incentive pay	13,833	15,471	26,370	34,412	28,160
7111 Workers comp	9,900	10,980	9,450	9,450	19,320
7112 Medical insurance	15,127	17,562	41,200	48,851	55,700
7113 Dental insurance	1,291	1,382	3,000	3,000	3,000
7114 Vision care	314	337	750	735	600
7115 Medicare insurance	1,230	1,389	3,830	5,463	4,590
7121 Service contribution-PERS	21,250	21,454	55,490	58,396	65,470
7123 Deferred comp	3,292	3,378	7,910	9,159	8,630
7124 LI & AD & D	855	1,028	2,090	2,510	2,540
7125 Unemployment insurance	274	281	740	976	1,210

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7128 LTD	1,404	1,398	3,360	3,541	0
7129 Chiropractic	67	72	170	165	170
7130 Insurance refund	(470)	333	650	0	0
7131 Other benefits	6,158	5,640	5,640	5,640	5,960
100: Personnel Services Total	**214,341**	**232,540**	**495,770**	**531,710**	**544,390**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	2,175	5,630	5,360	5,360	9,300
7358 Training & education	0	650	3,000	3,000	3,000
7359 Small tools and equip	411	4,832	5,076	5,076	5,000
300: Supplies, Materials & Services Total	**2,586**	**11,112**	**13,436**	**13,436**	**17,300**
500: Equipment, Land & Structures					
7714 Poles and pole line hrdware	0	603	0	0	0
500: Equipment, Land & Structures Total	**0**	**603**	**0**	**0**	**0**
160622: Customer Service Maintenance Total	**216,927**	**244,255**	**509,206**	**545,146**	**561,690**
160626: Util Syst Contr Dispatch-Other					
100: Personnel Services					
7101 Regular emp salary	186,580	941	0	0	0
7102 Overtime	54,437	780	0	0	0
7103 Part time salary	1,587	0	0	0	0
7106 Uniform allowance	20	0	0	0	0
7112 Medical insurance	27,896	239	0	0	0
7113 Dental insurance	1,892	18	0	0	0
7114 Vision care	461	4	0	0	0
7115 Medicare insurance	3,525	25	0	0	0
7121 Service contribution-PERS	36,190	176	0	0	0
7123 Deferred comp	5,520	28	0	0	0
7124 LI & AD & D	1,527	6	0	0	0
7125 Unemployment insurance	514	3	0	0	0
7128 LTD	2,346	12	0	0	0
7129 Chiropractic	98	45	0	0	0
7189 Transfer Out	0	0	315,000	315,000	0
100: Personnel Services Total	**322,593**	**2,277**	**315,000**	**315,000**	**0**
200: Utility Comm. & Transportation					
7201 Postage	0	0	100	100	0
7202 Telephone	0	0	2,000	2,000	0
200: Utility Comm. & Transportation Total	**0**	**0**	**2,100**	**2,100**	**0**
300: Supplies, Materials & Services					
7307 Office supplies	0	1,237	0	0	0
7308 Books & periodicals	0	294	0	0	0
7314 Business expense	50	25	0	0	0
7323 Professional services	0	195	0	0	0
7330 Repairs to comm equip	0	372	0	0	0
7332 Repairs to office equip	0	0	250	250	250
7335 Sublet service contracts	0	20	7,250	7,250	7,250
7352 Special dept materials	0	0	500	500	500
7356 Medical supplies	0	44	0	0	0
7358 Training & education	1,466	475	5,000	5,000	5,000
7359 Small tools and equip	171	0	0	0	0
300: Supplies, Materials & Services Total	**1,687**	**2,662**	**13,000**	**13,000**	**13,000**
160626: Util Syst Contr Dispatch-Other Total	**324,280**	**4,939**	**330,100**	**330,100**	**13,000**
160649: Hazardous Material Handling (P					
600: Special Payments					
8099 Special payments	963	19,631	11,093	11,093	15,000
600: Special Payments Total	**963**	**19,631**	**11,093**	**11,093**	**15,000**
160649: Hazardous Material Handling (P Total	**963**	**19,631**	**11,093**	**11,093**	**15,000**
160650: System Maintenance-Overhead					
100: Personnel Services					

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7101 Regular emp salary	315,459	443,793	271,510	226,936	442,850
7102 Overtime	43,793	45,163	45,510	45,510	38,000
7103 Part time salary	8,680	62	0	7,100	0
7104 Contract emp salary	8,173	0	0	360	0
7106 Uniform allowance	375	63	500	500	1,250
7108 Meal allowance	200	1,020	0	0	1,000
7109 Incentive pay	28,244	38,613	17,870	22,446	42,990
7110 Admin leave pay	0	0	1,870	1,965	0
7111 Workers comp	16,500	14,640	9,450	9,450	32,200
7112 Medical insurance	45,801	66,391	51,920	46,507	79,500
7113 Dental insurance	4,020	5,497	3,000	2,500	5,000
7114 Vision care	987	1,341	750	615	1,000
7115 Medicare insurance	5,516	7,330	3,940	4,349	7,060
7121 Service contribution-PERS	63,190	90,065	55,310	46,812	100,730
7123 Deferred comp	6,875	9,181	5,360	5,942	13,290
7124 LI & AD & D	2,644	3,972	2,370	2,125	3,920
7125 Unemployment insurance	904	1,167	760	782	1,860
7128 LTD	4,200	5,945	3,460	2,891	0
7129 Chiropractic	171	246	170	140	280
7130 Insurance refund	(28)	323	0	0	1,850
7131 Other benefits	9,301	7,520	5,640	5,640	9,930
100: Personnel Services Total	**565,005**	**742,332**	**479,390**	**432,570**	**782,710**
200: Utility Comm. & Transportation					
7201 Postage	0	339	0	60	0
200: Utility Comm. & Transportation Total	**0**	**339**	**0**	**60**	**0**
300: Supplies, Materials & Services					
7306 Safety equipment	9,428	8,752	8,000	8,000	0
7307 Office supplies	57	0	0	0	0
7322 Rental of equipment	4,752	142	150	150	3,000
7323 Professional services	0	1,600	8,100	8,100	6,000
7331 Repairs to Mach & equip	6,758	5,350	6,000	6,000	2,500
7333 Repairs to vehicles	283	0	0	0	0
7335 Sublet service contracts	11,638	0	10,000	10,000	20,000
7343 PL & PD/other insurance	3,625	7,500	5,360	5,360	6,200
7352 Special dept materials	1,539	0	0	135	0
7355 General supplies	198	2,133	1,000	1,000	0
7359 Small tools and equip	20,242	19,951	20,460	20,460	25,000
300: Supplies, Materials & Services Total	**58,520**	**45,428**	**59,070**	**59,205**	**62,700**
500: Equipment, Land & Structures					
7707 Street lighting equip	35,363	35,966	82,200	82,200	0
7711 Transformers	21,981	0	75,000	75,000	75,000
7713 Wire	16,113	11,144	100,000	100,000	100,000
7714 Poles and pole line hrdware	85,849	99,887	100,000	100,000	80,000
7717 Communication equip	1,253	760	50,000	50,000	0
7719 Other equip	45,619	24,544	50,000	50,000	20,000
7720 Other contracts	0	976	15,000	15,000	0
500: Equipment, Land & Structures Total	**206,178**	**173,277**	**472,200**	**472,200**	**275,000**
160650: System Maintenance-Overhead Total	**829,703**	**961,376**	**1,010,660**	**964,035**	**1,120,410**
160651: System Maintenance-Underground					
100: Personnel Services					
7101 Regular emp salary	236,597	209,131	95,570	96,737	391,630
7102 Overtime	32,353	18,067	50,710	50,710	38,000
7103 Part time salary	10,855	977	0	0	0
7104 Contract emp salary	12,641	0	0	0	0
7106 Uniform allowance	200	263	250	250	1,030
7108 Meal allowance	1,000	1,060	0	0	1,000
7109 Incentive pay	18,921	15,914	9,560	14,642	34,000
7111 Workers comp	9,900	7,320	3,150	3,150	32,200
7112 Medical insurance	34,156	29,747	13,320	12,585	62,860

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7113 Dental insurance	2,867	2,372	1,000	1,000	4,500
7114 Vision care	670	578	250	245	1,000
7115 Medicare insurance	4,445	3,493	1,390	2,280	6,140
7121 Service contribution-PERS	46,743	43,181	20,110	20,332	87,470
7123 Deferred comp	4,986	5,160	0	0	11,750
7124 LI & AD & D	2,061	1,777	810	890	3,780
7125 Unemployment insurance	691	544	270	413	1,810
7128 LTD	3,124	2,844	1,220	1,232	0
7129 Chiropractic	124	106	60	55	280
7130 Insurance refund	216	219	0	0	650
7131 Other benefits	5,861	3,760	1,880	1,880	9,930
7189 Transfer Out	729	0	0	0	0
100: Personnel Services Total	**429,140**	**346,513**	**199,550**	**206,401**	**688,030**
200: Utility Comm. & Transportation					
7201 Postage	476	455	300	300	0
200: Utility Comm. & Transportation Total	**476**	**455**	**300**	**300**	**0**
300: Supplies, Materials & Services					
7303 Advertising	210	0	0	0	0
7306 Safety equipment	51	123	70	70	0
7307 Office supplies	2,748	68	70	70	0
7322 Rental of equipment	7,113	135	150	150	3,000
7323 Professional services	0	9,935	11,000	11,000	11,000
7331 Repairs to Mach & equip	0	212	250	250	0
7335 Sublet service contracts	13,095	0	20,000	20,000	40,000
7343 PL & PD/other insurance	2,175	3,750	1,790	1,790	3,100
7352 Special dept materials	1,689	9,260	11,000	11,000	11,000
7355 General supplies	1,304	2,002	2,000	2,000	0
7359 Small tools and equip	12,267	16,532	20,909	20,909	25,000
7399 Supplies, mat & services	8	0	0	2,000	0
300: Supplies, Materials & Services Total	**40,660**	**42,017**	**67,239**	**69,239**	**93,100**
500: Equipment, Land & Structures					
7707 Street lighting equip	977	9,703	30,000	30,000	0
7711 Transformers	113,821	4,476	343,632	343,632	300,000
7713 Wire	28,180	10,397	100,000	100,000	150,000
7714 Poles and pole line hrdware	5,696	2,768	30,000	30,000	0
7719 Other equip	106,440	157,967	75,000	75,000	75,000
7720 Other contracts	10,750	10,613	130,000	130,000	0
7727 Curb, gutter & sidewalks	0	0	5,000	5,000	0
7730 Underground lines & hrdware	27,486	0	80,000	80,000	80,000
500: Equipment, Land & Structures Total	**293,350**	**195,924**	**793,632**	**793,632**	**605,000**
600: Special Payments					
8023 Refunds/Rebates	4,130	0	0	0	0
8099 Special payments	191	0	0	0	0
600: Special Payments Total	**4,321**	**0**	**0**	**0**	**0**
160651: System Maintenance-Underground Tc	**767,947**	**584,909**	**1,060,721**	**1,069,572**	**1,386,130**
160652: Substation Maintenance					
100: Personnel Services					
7101 Regular emp salary	230,892	201,815	182,350	101,386	184,170
7102 Overtime	23,196	7,405	15,000	15,000	10,000
7103 Part time salary	28,651	32,442	30,000	30,000	0
7104 Contract emp salary	129	0	0	0	0
7106 Uniform allowance	789	338	300	188	300
7108 Meal allowance	0	120	0	0	250
7109 Incentive pay	6,312	4,189	0	1,500	0
7111 Workers comp	9,900	7,320	6,300	6,300	19,320
7112 Medical insurance	24,098	30,474	28,300	20,893	44,600
7113 Dental insurance	1,984	2,302	2,000	1,250	3,000
7114 Vision care	484	561	500	310	600
7115 Medicare insurance	4,217	3,438	2,650	2,126	3,450

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7121 Service contribution-PERS	38,503	38,570	34,860	19,381	38,090
7123 Deferred comp	3,320	2,846	2,460	2,424	7,120
7124 LI & AD & D	1,890	1,861	1,550	318	2,420
7125 Unemployment insurance	716	651	520	410	1,150
7128 LTD	2,539	2,590	2,330	1,292	0
7129 Chiropractic	94	78	110	75	170
7130 Insurance refund	201	54	0	0	0
7131 Other benefits	6,270	3,760	3,760	3,760	5,960
100: Personnel Services Total	**384,185**	**340,814**	**312,990**	**206,613**	**320,600**
200: Utility Comm. & Transportation					
7201 Postage	14	0	0	470	0
7203 Cellular phone charges	0	0	100	100	0
7204 Pagers	47	0	100	100	0
200: Utility Comm. & Transportation Total	**61**	**0**	**200**	**670**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	356	25	250	250	0
7302 Photocopying	0	4	0	0	0
7303 Advertising	1	1	500	500	0
7305 Uniforms	161	0	0	0	750
7306 Safety equipment	475	124	1,000	1,000	0
7307 Office supplies	360	8,742	250	250	0
7308 Books & periodicals	135	0	200	200	200
7309 Membership & dues	0	135	150	150	150
7314 Business expense	0	122	0	0	0
7315 Conference expense	739	0	3,500	3,500	3,500
7322 Rental of equipment	0	0	1,000	1,000	1,000
7323 Professional services	30,627	126,401	91,835	91,835	10,000
7330 Repairs to comm equip	0	522	0	0	1,000
7331 Repairs to Mach & equip	6,029	4,036	5,000	5,000	5,000
7332 Repairs to office equip	20	0	0	0	0
7334 Repairs to buildings	0	59	0	0	500
7335 Sublet service contracts	3,224	42,086	53,400	53,400	2,000
7343 PL & PD/other insurance	2,175	3,750	3,570	3,570	6,200
7352 Special dept materials	12,410	8,347	10,000	10,000	10,000
7353 Janitorial supplies	322	0	0	0	0
7355 General supplies	11,347	846	3,000	3,550	3,500
7356 Medical supplies	0	0	0	575	0
7358 Training & education	2,902	30	5,000	5,000	6,000
7359 Small tools and equip	10,994	2,877	5,000	5,000	2,500
300: Supplies, Materials & Services Total	**82,277**	**198,107**	**183,655**	**184,780**	**52,300**
500: Equipment, Land & Structures					
7714 Poles and pole line hrdware	0	262	0	0	0
7719 Other equip	7,839	3,163	15,000	15,000	5,000
7720 Other contracts	3,879	8,281	10,000	10,000	90,000
500: Equipment, Land & Structures Total	**11,718**	**11,706**	**25,000**	**25,000**	**95,000**
160652: Substation Maintenance Total	**478,241**	**550,627**	**521,845**	**417,063**	**467,900**
160653: Utility System Control & Dispa					
100: Personnel Services					
7101 Regular emp salary	290,294	495,160	534,320	517,546	296,200
7102 Overtime	76,094	77,056	54,000	54,000	55,000
7103 Part time salary	1,671	0	20,000	20,000	20,000
7106 Uniform allowance	20	0	0	0	0
7108 Meal allowance	660	220	0	0	550
7109 Incentive pay	69	81	0	0	0
7110 Admin leave pay	(1,182)	4,040	2,070	2,173	0
7111 Workers comp	16,500	18,300	18,900	18,900	19,320
7112 Medical insurance	40,680	66,360	83,570	84,027	51,850
7113 Dental insurance	2,978	5,266	6,000	6,000	5,000
7114 Vision care	726	1,284	1,500	1,470	600

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7115 Medicare insurance	5,341	8,382	7,750	8,609	4,300
7121 Service contribution-PERS	55,234	94,493	101,960	98,753	61,260
7123 Deferred comp	7,597	11,180	11,400	10,869	8,890
7124 LI & AD & D	2,405	4,291	4,280	4,469	3,440
7125 Unemployment insurance	796	1,351	1,500	1,656	1,680
7128 LTD	3,619	6,307	6,810	6,594	0
7129 Chiropractic	155	230	330	330	170
7131 Other benefits	11,352	9,400	11,280	11,280	7,940
7188 Transfer In	0	0	(315,000)	(315,000)	0
100: Personnel Services Total	**515,009**	**803,401**	**550,670**	**531,676**	**536,200**
200: Utility Comm. & Transportation					
7201 Postage	0	0	100	100	0
7202 Telephone	8,271	7,200	9,000	9,000	0
7203 Cellular phone charges	1,116	2,257	1,400	1,400	0
7204 Pagers	283	282	300	300	0
7212 Gas	0	0	200	200	0
200: Utility Comm. & Transportation Total	**9,670**	**9,739**	**11,000**	**11,000**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	438	0	150	150	150
7306 Safety equipment	0	196	0	0	0
7307 Office supplies	2,271	1,364	2,000	2,000	0
7308 Books & periodicals	0	108	300	300	300
7313 Information systems software	0	0	5,000	5,000	5,000
7314 Business expense	0	216	0	0	0
7315 Conference expense	0	0	5,000	5,000	0
7323 Professional services	13,000	0	6,000	6,000	6,000
7330 Repairs to comm equip	43	372	2,000	2,000	2,000
7331 Repairs to Mach & equip	0	0	500	500	500
7335 Sublet service contracts	10,251	22,456	55,000	55,000	25,000
7343 PL & PD/other insurance	3,625	9,380	10,710	10,710	18,600
7353 Janitorial supplies	60	32	50	50	50
7355 General supplies	782	135	500	500	0
7358 Training & education	1,995	2,318	5,000	5,000	5,000
7359 Small tools and equip	1,460	3,669	3,000	3,000	3,000
300: Supplies, Materials & Services Total	**33,925**	**40,246**	**95,210**	**95,210**	**65,600**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	0	0	2,900	3,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**2,900**	**3,000**
600: Special Payments					
8099 Special payments	0	0	3,500	3,500	3,500
600: Special Payments Total	**0**	**0**	**3,500**	**3,500**	**3,500**
160653: Utility System Control & Dispa Total	**558,604**	**853,386**	**660,380**	**644,286**	**608,300**
160654: Tree Trimming					
100: Personnel Services					
7101 Regular emp salary	436	3,932	0	0	0
7109 Incentive pay	0	194	0	0	0
7112 Medical insurance	51	721	0	0	0
7113 Dental insurance	5	80	0	0	0
7114 Vision care	1	19	0	0	0
7115 Medicare insurance	6	60	0	0	0
7121 Service contribution-PERS	83	773	0	0	0
7123 Deferred comp	13	63	0	0	0
7124 LI & AD & D	1	52	0	0	0
7125 Unemployment insurance	1	10	0	0	0
7128 LTD	6	53	0	0	0
7129 Chiropractic	0	3	0	0	0
7130 Insurance refund	0	9	0	0	0
100: Personnel Services Total	**603**	**5,969**	**0**	**0**	**0**
300: Supplies, Materials & Services					

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7335 Sublet service contracts	398,947	374,674	425,000	425,000	425,000
7352 Special dept materials	0	62	0	0	0
300: Supplies, Materials & Services Total	**398,947**	**374,736**	**425,000**	**425,000**	**425,000**
500: Equipment, Land & Structures					
7714 Poles and pole line hrdware	0	1,535	3,000	3,000	0
500: Equipment, Land & Structures Total	**0**	**1,535**	**3,000**	**3,000**	**0**
160654: Tree Trimming Total	**399,550**	**382,240**	**428,000**	**428,000**	**425,000**
Electric Utility Construction Total	**4,531,344**	**4,989,917**	**6,199,798**	**6,084,353**	**5,600,370**

ACTIVITY:	**Customer Service and Programs**	**DIVISION:**	**Customer Service and Programs**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

ACTIVITY DESCRIPTION

The Customer Service and Programs activity includes the management, supervision, training and support services for legislative and regulatory activities and Public Benefits. Activity goals include: 1) planning and marketing to ensure the continued benefits of the City of Lodi's electric utility partnership with the customer owners; 2) active participation in legislative and regulatory advocacy programs; 3) administer and implement Public Benefits programs in compliance with AB 1890, as well as other state-mandated programs such as solar rebates and energy efficiency goal-setting and annual reporting; 4) maintain a Key Account Program to interface with commercial/industrial customers; 5) aggressively participate in economic development activities on behalf of the City of Lodi; and 6) read all electric and water meters, and provide electric utility service connections and disconnections. This activity has three major elements:

- Legislative and regulatory advocacy – Maintain a proactive approach to the continuous political challenges at the state and federal level. These challenges include ongoing efforts to erode local control through new mandates and reporting requirements, many of which would have negative rate impacts on our customer/owners. Maintain a presence at both the state and federal level with the legislature and the joint advocacy activities of California Municipal Utilities Association and Northern California Power Agency, as well as at the local level with the Lodi Chamber of Commerce Governmental Relations Committee.
- Customer field services – Responsible for electric and water utility meter reading. This section is also responsible for service shut-off for non-payment, and provides turn-on services for new or re-established accounts. Identifies customer concerns and needs as they apply to electric services and implements appropriate solutions.
- Customer outreach and programs – Responsible for the delivery and maintenance of the Public Benefits Program, a State-mandated program, as well as various other State-required ratepayer programs. Incorporated with these programs are energy conservation/efficiency efforts, assistance to low-income customers, renewable energy resources, energy research, development and demonstration projects, energy education, electric safety presentations, solar power education and rebates, energy audits and more. In addition, the utility maintains an aggressive key accounts program, with daily contact to various major energy users in Lodi.

MAJOR 2010/11 ACCOMPLISHMENTS

- Continued active participation in the NCPA External Affairs Task Force, mobilizing community groups and providing grassroots support and advocacy to influence energy policy at local, state and federal levels.
- Provided energy efficiency services (rebates, presentations to over 4,500 customers); these services assisted our customers in saving 1.5 million kilowatt hours of energy.
- Maintained goal of providing same- or next-day turn-on service for new customers.
- Completed Automatic Meter Reading (AMR) installation for all residential utility customers.
- Initiated field services detection and enforcement activities regarding energy diversion.

MAJOR 2011/12 OBJECTIVES

- Complete Phase One of AMR meter installation for commercial utility customers.
- Implement computers in field service vehicles to enhance work efficiencies.
- Complete Nighthawk remote meter disconnect pilot project.
- Increase field services detection and enforcement activities regarding energy diversion.

ACTIVITY:	**Customer Service and Programs**	**DIVISION:**	**Customer Service and Programs**
DEPARTMENT:	**Electric Utility**	**FUND:**	**Electric Fund**

RELATED COST CENTER(S)

- 160621
- 164.4220
- 164604
- 164605
- 164607
- 164608
- 164609
- 166601

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
164: Public Benefits Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	602,739	746,160	746,160	746,160
090: Operating Transfers Out Total	**0**	**602,739**	**746,160**	**746,160**	**746,160**
164: Public Benefits Fund B/S Total	**0**	**602,739**	**746,160**	**746,160**	**746,160**
160621: Field Services					
100: Personnel Services					
7101 Regular emp salary	339,650	296,844	291,170	259,018	200,100
7102 Overtime	8,701	6,439	3,700	3,700	2,500
7103 Part time salary	50,846	47,674	52,000	52,000	50,000
7106 Uniform allowance	4,500	2,755	3,600	3,600	2,400
7109 Incentive pay	1,588	1,838	1,720	1,800	1,800
7111 Workers comp	23,100	25,620	18,900	18,900	25,760
7112 Medical insurance	47,161	36,814	37,760	35,665	37,460
7113 Dental insurance	5,615	5,306	6,000	6,000	4,000
7114 Vision care	1,455	1,293	1,500	1,470	800
7115 Medicare insurance	4,229	4,210	4,230	4,642	2,960
7121 Service contribution-PERS	65,898	56,027	56,580	50,454	40,210
7123 Deferred comp	7,176	0	0	0	0
7124 LI & AD & D	659	583	850	860	380
7125 Unemployment insurance	1,075	943	820	881	900
7128 LTD	4,339	3,764	3,710	3,300	0
7129 Chiropractic	259	233	330	330	220
7130 Insurance refund	13,453	19,275	19,190	19,185	6,400
7131 Other benefits	8,326	13,160	11,280	11,280	7,940
7189 Transfer Out	72,670	71,011	101,960	101,960	70,270
100: Personnel Services Total	**660,700**	**593,789**	**615,300**	**575,045**	**454,100**
200: Utility Comm. & Transportation					
7201 Postage	1,532	593	1,200	1,200	0
7202 Telephone	0	166	0	0	0
7203 Cellular phone charges	2,482	2,348	2,500	2,500	0
200: Utility Comm. & Transportation Total	**4,014**	**3,107**	**3,700**	**3,700**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,964	1,311	2,000	2,000	2,000
7302 Photocopying	0	193	70	70	0
7304 Laundry & dry cleaning	0	0	100	100	100
7305 Uniforms	3,213	2,185	2,200	2,200	1,200
7306 Safety equipment	430	446	1,000	1,000	1,000
7307 Office supplies	4,873	2,785	3,000	3,000	0
7313 Information systems software	0	0	7,000	7,000	0
7315 Conference expense	1,483	0	2,000	2,000	2,000
7322 Rental of equipment	3,915	0	0	0	0
7323 Professional services	29	705	2,000	2,000	2,000
7330 Repairs to comm equip	159	0	0	0	0
7335 Sublet service contracts	5,500	10,429	11,631	11,631	10,000
7343 PL & PD/other insurance	5,075	13,130	10,710	10,710	12,400
7352 Special dept materials	169	0	23,290	23,290	5,000
7354 Photo supplies	14	0	300	300	750
7355 General supplies	201	45	400	400	400
7358 Training & education	3,500	0	0	0	500
7359 Small tools and equip	4,247	1,082	3,000	3,000	3,500
7360 Overtime meals	21	8	500	500	250
300: Supplies, Materials & Services Total	**36,793**	**32,319**	**69,201**	**69,201**	**41,100**
500: Equipment, Land & Structures					
7701 Office equip	0	6,085	10,000	10,000	4,000
500: Equipment, Land & Structures Total	**0**	**6,085**	**10,000**	**10,000**	**4,000**
160621: Field Services Total	**701,507**	**635,300**	**698,201**	**657,946**	**499,200**

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
164604: Public Benefits					
100: Personnel Services					
7101 Regular emp salary	139,208	127,758	134,840	135,825	94,980
7102 Overtime	0	0	3,700	3,700	0
7110 Admin leave pay	0	3,784	1,900	1,892	1,890
7111 Workers comp	6,600	7,320	6,300	6,300	6,440
7112 Medical insurance	18,763	19,522	20,450	21,591	14,790
7113 Dental insurance	1,990	1,907	2,000	2,000	1,000
7114 Vision care	485	465	500	490	200
7115 Medicare insurance	2,022	1,911	1,960	2,051	1,380
7121 Service contribution-PERS	26,527	23,931	25,730	25,917	16,510
7123 Deferred comp	2,872	0	0	0	0
7124 LI & AD & D	919	958	990	1,050	880
7125 Unemployment insurance	389	358	380	390	420
7128 LTD	1,773	1,628	1,720	1,730	0
7129 Chiropractic	103	99	110	110	60
7130 Insurance refund	1,181	19	0	0	0
7131 Other benefits	3,302	3,760	3,760	3,760	1,990
7188 Transfer In	(72,670)	(71,011)	(101,960)	(101,960)	(70,270)
100: Personnel Services Total	**133,464**	**122,409**	**102,380**	**104,846**	**70,270**
200: Utility Comm. & Transportation					
7201 Postage	0	109	1,500	1,500	0
7203 Cellular phone charges	1,819	2,417	2,200	2,200	0
200: Utility Comm. & Transportation Total	**1,819**	**2,526**	**3,700**	**3,700**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,356	3,220	7,000	7,000	5,000
7303 Advertising	5,804	13,880	25,000	25,000	25,000
7305 Uniforms	307	45	0	0	0
7307 Office supplies	6,487	5,061	3,300	3,300	0
7308 Books & periodicals	528	767	1,000	1,000	500
7309 Membership & dues	80	0	250	250	250
7313 Information systems software	0	347	350	350	0
7314 Business expense	733	2,265	3,500	3,500	2,000
7315 Conference expense	490	0	1,000	1,000	1,500
7321 Rent of Land, facilities	1,098	225	2,000	2,000	1,000
7322 Rental of equipment	7,830	0	0	0	0
7323 Professional services	1,035	2,289	5,000	5,000	5,000
7336 Car wash	5	0	0	0	0
7338 Sponsorships	0	10,000	5,000	5,000	5,000
7343 PL & PD/other insurance	1,450	3,750	3,570	3,570	3,100
7352 Special dept materials	0	272	0	0	0
7355 General supplies	76	0	0	0	0
7358 Training & education	290	0	500	500	500
7359 Small tools and equip	0	3,591	5,000	5,000	3,000
7399 Supplies, mat & services	0	465	3,000	3,000	3,000
300: Supplies, Materials & Services Total	**27,569**	**46,177**	**65,470**	**65,470**	**54,850**
500: Equipment, Land & Structures					
7701 Office equip	0	0	2,000	2,000	2,500
7730 Underground lines & hrdware	0	80,229	0	0	0
500: Equipment, Land & Structures Total	**0**	**80,229**	**2,000**	**2,000**	**2,500**
550: Fleet					
7851 Vehicles & Equipment	0	0	22,000	22,000	0
550: Fleet Total	**0**	**0**	**22,000**	**22,000**	**0**
600: Special Payments					
8099 Special payments	0	0	18,610	18,610	0
600: Special Payments Total	**0**	**0**	**18,610**	**18,610**	**0**
164604: Public Benefits Total	**162,852**	**251,341**	**214,160**	**216,626**	**127,620**

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
164605: Demand-Side Management Service					
300: Supplies, Materials & Services					
7323 Professional services	72,245	96,640	199,250	199,250	150,000
7352 Special dept materials	790	0	0	0	0
300: Supplies, Materials & Services Total	**73,035**	**96,640**	**199,250**	**199,250**	**150,000**
600: Special Payments					
8098 Public Benefits Program	222,332	277,498	397,000	397,000	450,000
8099 Special payments	17,357	0	0	0	0
600: Special Payments Total	**239,689**	**277,498**	**397,000**	**397,000**	**450,000**
164605: Demand-Side Management Service To	**312,724**	**374,138**	**596,250**	**596,250**	**600,000**
164607: Research, Dev & Demonstration					
600: Special Payments					
8098 Public Benefits Program	0	0	20,000	20,000	50,000
600: Special Payments Total	**0**	**0**	**20,000**	**20,000**	**50,000**
164607: Research, Dev & Demonstration Total	**0**	**0**	**20,000**	**20,000**	**50,000**
164608: Renewable Energy Resource/Tech					
300: Supplies, Materials & Services					
7323 Professional services	9,341	11,025	5,000	5,000	3,500
300: Supplies, Materials & Services Total	**9,341**	**11,025**	**5,000**	**5,000**	**3,500**
600: Special Payments					
8098 Public Benefits Program	0	0	0	500	0
600: Special Payments Total	**0**	**0**	**0**	**500**	**0**
164608: Renewable Energy Resource/Tech To	**9,341**	**11,025**	**5,000**	**5,500**	**3,500**
164609: Lodi CARE Program					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	230	0	0	0	0
7323 Professional services	8,280	5,280	7,000	7,000	10,000
300: Supplies, Materials & Services Total	**8,510**	**5,280**	**7,000**	**7,000**	**10,000**
600: Special Payments					
8097 Lodi CARE Program	15,787	32,388	43,000	43,000	50,000
600: Special Payments Total	**15,787**	**32,388**	**43,000**	**43,000**	**50,000**
164609: Lodi CARE Program Total	**24,297**	**37,668**	**50,000**	**50,000**	**60,000**
166601: Solar rebates					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	54	0	0	0
7303 Advertising	0	1,027	0	0	0
300: Supplies, Materials & Services Total	**0**	**1,081**	**0**	**0**	**0**
600: Special Payments					
8098 Public Benefits Program	415,191	278,189	0	0	0
8099 Special payments	0	0	600,000	600,000	600,000
600: Special Payments Total	**415,191**	**278,189**	**600,000**	**600,000**	**600,000**
166601: Solar rebates Total	**415,191**	**279,270**	**600,000**	**600,000**	**600,000**
Electric Utility Marketing Total	**1,625,912**	**2,191,481**	**2,929,771**	**2,892,482**	**2,686,480**

ACTIVITY: Rates and Resources **DIVISION:** Rates and Resources
DEPARTMENT: Electric Utility **FUND:** Electric Fund

ACTIVITY DESCRIPTION

The Rates and Resources activity includes the management, supervision, training and support services for resource planning and development as well as our legislative and regulatory activities. Activity goals include: 1) providing reliable power at the lowest practical cost in accordance with sound business and engineering principles, and 2) rate design and implementation.

- Resource development, acquisition and operation – Develop, acquire and monitor power generation and transmission resources in accordance with forecasted City needs. Provide forecasted bulk power cost analysis for incorporation into the department's budget process. Identify excess resources available for potential wholesale marketing. Purchase energy, capacity and other attributes to close open positions consistent with the department's Risk Management Policy, Resource Adequacy Policy and external mandates. Market any excess resources and develop new electric services and financial products as required. Maintain the department's Risk Management Policy for energy trading process, procedures, limits, authorities, and coordination with Joint Power Agency (JPA).
- Financial planning and rates – Provide forecasted revenue and customer usage analysis for incorporation into the department's budget process. Develop and maintain competitive electric rate and service schedules to achieve revenue requirements. Collect and translate load research data for system analysis, cost-of-service and time-of-use billing determinants. Coordinate the department's budget process and participate in the development and monitoring of JPA budgets. Monitor local electric and JPA capital projects and make recommendations for project financing/refinancing in accordance with applicable federal, State and City guidelines. Coordinate related department activities with Financial Services Division.

MAJOR 2010/11 ACCOMPLISHMENTS

- Completed AB 920 compliance, which requires the utility to buy customers' surplus solar power.
- Obtained Western Renewable Energy Generation Information System membership to facilitate transfer and sales of Renewable Energy Credits.
- Closed open power positions through June 2013.
- Began construction of Lodi Energy Center.
- Began process of terminating Seattle City Light Exchange program.

MAJOR 2011/12 OBJECTIVES

- Complete cost-of-service analysis and prepare new rate case.
- Participate in NCPA Gas Procurement Program.
- Evaluate potential renewable energy resources.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Power Supply Open Position	9.3%	5.7%	4.0%
Number of customers (meters)	25,575	25,600	25,573
kWh sales	450,407,709	454,165,917	434,020,987
Sales revenue	$64,879,709	$69,024,340	$69,663,688
Discount rate participation (# of meters)	2,381	2,414	2,798

RELATED COST CENTER(S)

- 160603
- 160642

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
160603: Rates & Resources					
100: Personnel Services					
7101 Regular emp salary	226,827	223,137	294,050	201,571	195,140
7102 Overtime	0	0	0	2,075	0
7103 Part time salary	22,077	10,384	0	290	0
7110 Admin leave pay	842	1,530	5,870	3,422	3,800
7111 Workers comp	9,900	7,320	9,450	9,450	12,880
7112 Medical insurance	14,076	14,989	33,390	21,212	25,880
7113 Dental insurance	2,073	1,990	3,000	2,650	2,000
7114 Vision care	505	485	750	665	400
7115 Medicare insurance	3,587	3,426	4,270	3,002	2,830
7121 Service contribution-PERS	40,312	41,795	56,110	38,462	33,920
7123 Deferred comp	4,438	0	0	0	0
7124 LI & AD & D	1,818	1,802	2,590	2,389	1,800
7125 Unemployment insurance	681	646	820	564	860
7128 LTD	2,698	2,844	3,750	2,568	0
7129 Chiropractic	56	60	170	140	110
7130 Insurance refund	5,707	8,334	8,320	4,157	0
7131 Other benefits	7,409	3,760	5,640	5,640	3,970
100: Personnel Services Total	**343,006**	**322,502**	**428,180**	**298,257**	**283,590**
200: Utility Comm. & Transportation					
7201 Postage	42	713	0	0	0
7203 Cellular phone charges	1,929	1,605	1,000	1,000	0
200: Utility Comm. & Transportation Total	**1,971**	**2,318**	**1,000**	**1,000**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	6,133	7,006	6,000	3,000	3,000
7303 Advertising	0	4,352	0	2,100	0
7307 Office supplies	115	5,722	150	150	0
7309 Membership & dues	125	1,140	570	570	2,000
7314 Business expense	3,459	1,178	1,000	1,000	2,350
7315 Conference expense	7,700	1,612	19,500	9,500	3,350
7323 Professional services	10,642	23,737	30,000	15,000	20,000
7335 Sublet service contracts	619	0	0	0	0
7340 Representation expense	0	0	2,730	2,730	0
7343 PL & PD/other insurance	2,175	3,750	5,360	5,360	6,200
7352 Special dept materials	0	785	6,000	6,000	0
7358 Training & education	752	400	750	750	750
7359 Small tools and equip	562	0	1,000	1,000	200
7399 Supplies, mat & services	8	0	0	0	0
300: Supplies, Materials & Services Total	**32,290**	**49,682**	**73,060**	**47,160**	**37,850**
500: Equipment, Land & Structures					
7701 Office equip	0	0	500	500	500
7715 Data Processing hrdware	0	0	3,100	3,100	0
500: Equipment, Land & Structures Total	**0**	**0**	**3,600**	**3,600**	**500**
600: Special Payments					
8099 Special payments	0	0	0	3,500	0
600: Special Payments Total	**0**	**0**	**0**	**3,500**	**0**
160603: Rates & Resources Total	**377,267**	**374,502**	**505,840**	**353,517**	**321,940**
160642: Bulk Power Purchase					
800: Bulk Power Purchase					
8201 Power purchase	45,822,652	43,425,893	43,205,800	37,013,625	40,468,090
8202 NCPA - GOR adjustments	581,924	(5,877,779)	0	0	0
800: Bulk Power Purchase Total	**46,404,576**	**37,548,114**	**43,205,800**	**37,013,625**	**40,468,090**
160642: Bulk Power Purchase Total	**46,404,576**	**37,548,114**	**43,205,800**	**37,013,625**	**40,468,090**
Electric Utility Rates & Res Total	**46,781,843**	**37,922,616**	**43,711,640**	**37,367,142**	**40,790,030**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Electric Utility Capital Outlay**
DEPARTMENT: **Electric Utility**

Capital Improvement Project Descriptions:

12 kV Underground Maintenance Program Replace or upgrade existing facilities to maintain service reliability in grids 56 and 57.	**1,100,000**
Automatic Meter Reading Installation of a fixed network system to read meters via a network of receivers placed on streetlight poles around the community; includes design and installation of fiber optic connections.	**843,000**
230 kV Interconnection Impact studies, financial cost benefit analysis and preliminary engineering for 230 kV interconnection at White Slough to integrate the future Westide Substation and Lodi Energy Center into the existing distribution system.	**500,000**
Streetlight Grounding and Fusing Ground, fuse and rewire streetlights in accordance with current standards in grids A and B.	**480,000**
60 kV Capacity/Reliability Project Evaluate existing 60 kV distribution system for system capacity and reliability improvements.	**150,000**
Pole Inspection and Testing Inspection and testing of 3,000 poles for compliance with California General Order 95 requirements.	**110,000**
12 kV Overhead Maintenance Replace or upgrade existing facilities to maintain service reliability.	**120,000**
Municipal Service Center Improvements Replace rusted out gutters on the warehouse building at MSC. The gutter replacement is a joint project with funding coming from Water and Wastewater funds ($50,000 project total).	**25,000**
City Wide Server HVAC Replacement Replacement of HVAC system in room where city-wide server is located. This is a joint project with funding coming from Water and Wastewater funds ($7,500 project total).	**2,500**

ACTIVITY: **Equipment Purchase** **FUND:** **Electric Utility Capital Outlay**
DEPARTMENT: **Electric Utility**

Equipment - New or Replacement Description:

Replacement of Bucket Truck **97,000**
Replace bucket truck #09-023 used in distribution system extensions and replacements, due to carb compliance.

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
161000: Install Electric Meters					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	963,750	1,094,260	843,000
1825.1700 Contracts	62,225	102,433	70,449	0	0
1836.1700 Other	33	484	0	0	0
900: Capital Projects Total	**62,258**	**102,917**	**1,034,199**	**1,094,260**	**843,000**
161000: Install Electric Meters Total	**62,258**	**102,917**	**1,034,199**	**1,094,260**	**843,000**
161002: Electric Capital-New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	20,000	0	2,500
900: Capital Projects Total	**0**	**0**	**20,000**	**0**	**2,500**
161002: Electric Capital-New Total	**0**	**0**	**20,000**	**0**	**2,500**
161013: MSC Security Improvements					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	30,000	0	25,000
1825.2250 Contracts	11,285	0	0	0	0
1831.2250 Materials	48,399	3,326	13,430	13,430	0
900: Capital Projects Total	**59,684**	**3,326**	**43,430**	**13,430**	**25,000**
161013: MSC Security Improvements Total	**59,684**	**3,326**	**43,430**	**13,430**	**25,000**
161633: Street Light Improvement					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	348,520	83,657	480,000
900: Capital Projects Total	**0**	**0**	**348,520**	**83,657**	**480,000**
161633: Street Light Improvement Total	**0**	**0**	**348,520**	**83,657**	**480,000**
161650: Electric Service Center					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	110,000	230,000
900: Capital Projects Total	**0**	**0**	**0**	**110,000**	**230,000**
161650: Electric Service Center Total	**0**	**0**	**0**	**110,000**	**230,000**
161651: EUIP-Line Extensions					
500: Equipment, Land & Structures					
7719 Other equip	0	633	0	0	0
500: Equipment, Land & Structures Total	**0**	**633**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	0	0	250,000	415,499	1,100,000
1827.1700 Force Account	20,470	12,224	0	0	0
1829.1700 Equipment	0	0	97,552	0	0
1833.1700 Labor	12,750	0	0	0	0
1836.1700 Other	0	1,313	0	0	0
900: Capital Projects Total	**33,220**	**13,537**	**347,552**	**415,499**	**1,100,000**
161651: EUIP-Line Extensions Total	**33,220**	**14,170**	**347,552**	**415,499**	**1,100,000**
161680: EUIP-60KV Line Ind Subs-Harney					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	116,000	0	150,000
900: Capital Projects Total	**0**	**0**	**116,000**	**0**	**150,000**
161680: EUIP-60KV Line Ind Subs-Harney Tota	**0**	**0**	**116,000**	**0**	**150,000**
161687: Transmission Line-WS Project					
900: Capital Projects					
1825.1700 Contracts	0	0	4,900	0	500,000
900: Capital Projects Total	**0**	**0**	**4,900**	**0**	**500,000**
161687: Transmission Line-WS Project Total	**0**	**0**	**4,900**	**0**	**500,000**

Electric Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
1611201: EUIP-Capital Equipment					
300: Supplies, Materials & Services					
7359 Small tools and equip	3,714	0	0	0	0
300: Supplies, Materials & Services Total	**3,714**	**0**	**0**	**0**	**0**
550: Fleet					
7850 Fleet	0	0	97,000	0	97,000
7851 Vehicles & Equipment	49,863	99,564	55,268	147,160	0
7852 Heavy equipment	15	99	0	0	0
550: Fleet Total	**49,878**	**99,663**	**152,268**	**147,160**	**97,000**
1611201: EUIP-Capital Equipment Total	**53,592**	**99,663**	**152,268**	**147,160**	**97,000**
Electric Utility Capital Total	**208,754**	**220,076**	**2,066,869**	**1,864,006**	**3,427,500**

WATER UTILITY

Lodi's Water Utility provides clean drinking water each day to over 23,000 customers.

The Water Utility, managed by the Public Works Department, is responsible for delivering clean water, repairing aging infrastructure and removing industrial contaminants PCE and TCE from Lodi's groundwater. The utility's budget is $41,579,180 in FY 2011/12, compared to $11,528,790 as originally adopted in FY 2010/11. The increase is due primarily to the construction of the water treatment facility. The utility shares a 44-person staff with the Wastewater Utility, an increase of one position transferred from the Electric Utility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

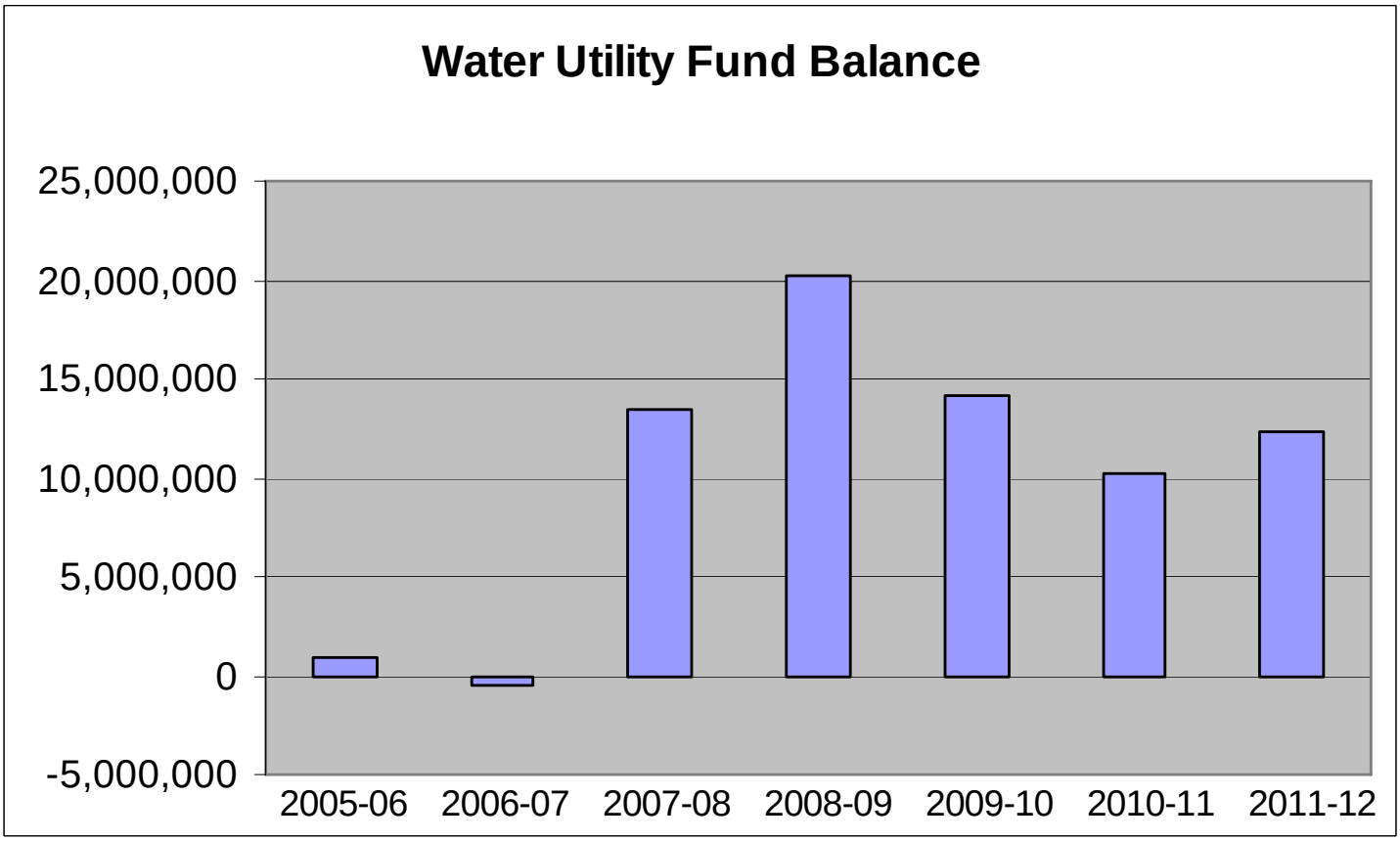
Water Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

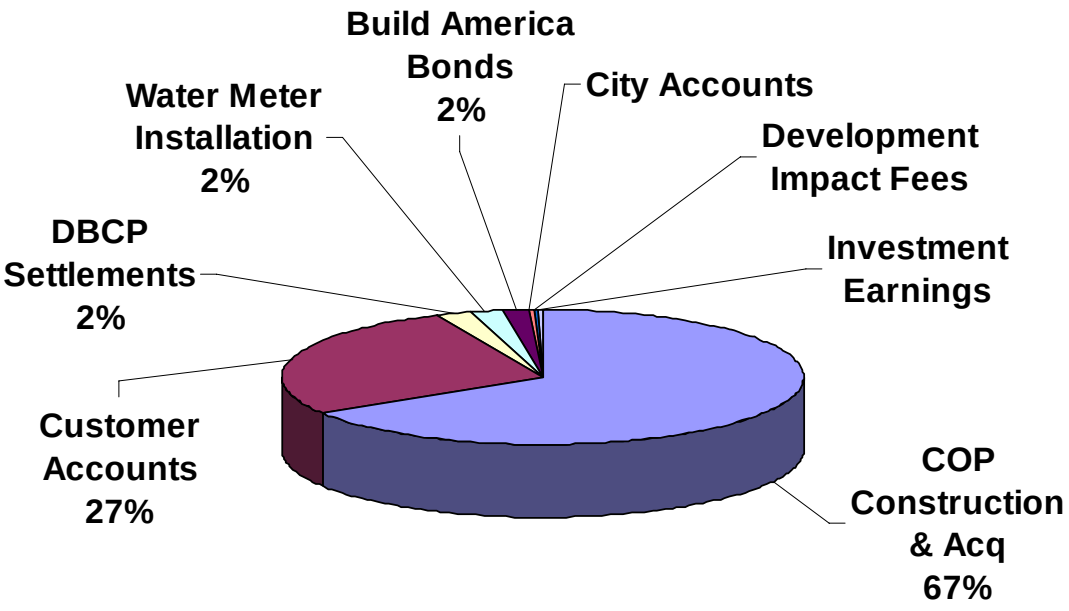
For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Water Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance	13,434,921	20,272,801	24,717,657	14,120,605	10,164,496
Revenues	17,343,265	13,019,871	20,463,980	20,261,017	43,723,940
Expenditures	10,505,385	19,172,067	30,063,802	24,217,126	41,579,180
Net Difference (Revenues Less Expenditures)	6,837,880	(6,152,196)	(9,599,822)	(3,956,109)	2,144,760
Cash Balance					
Ending Cash Balance	20,272,801	14,120,605	15,117,835	10,164,496	12,309,256



Water Fund Revenues



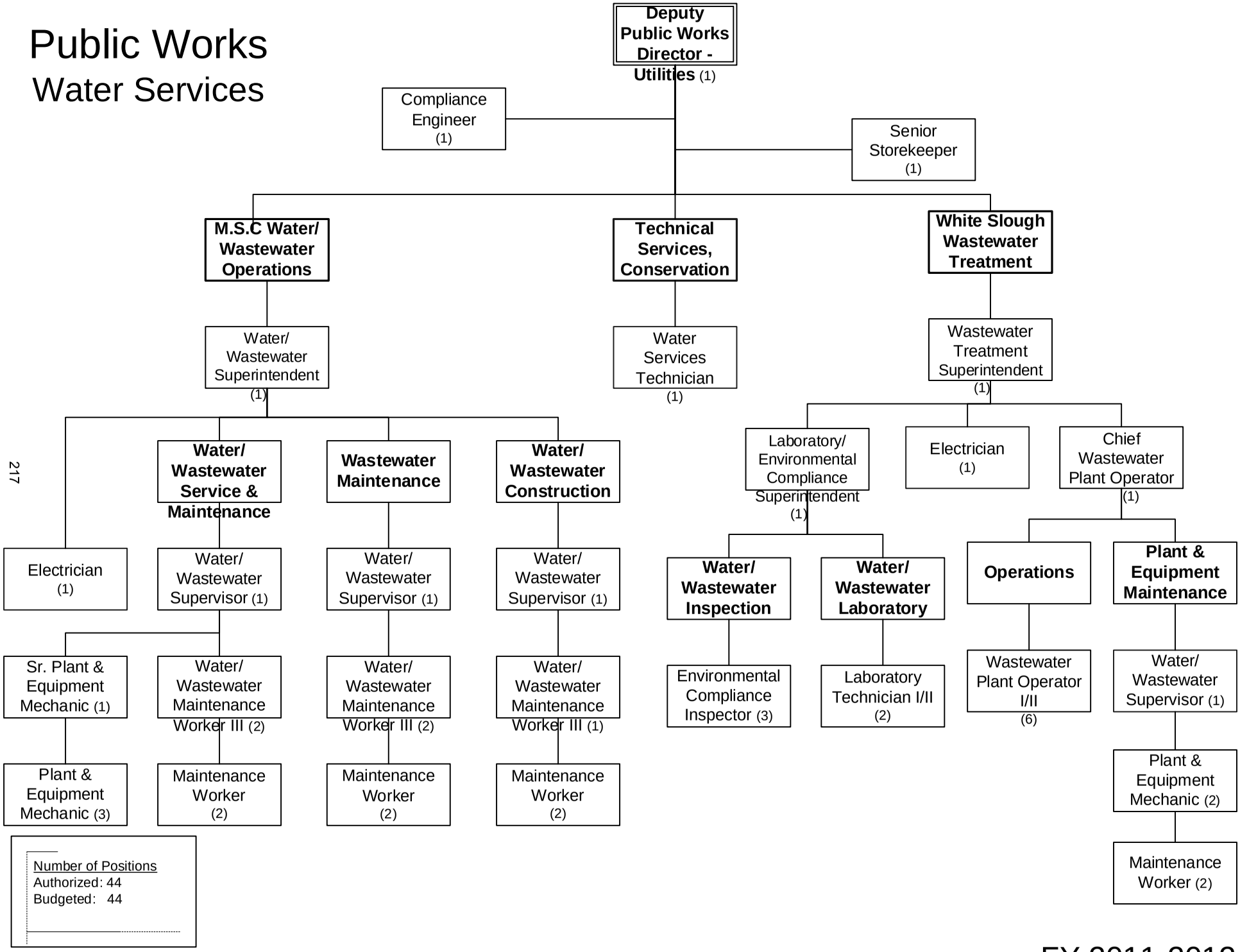
Revenue	Budget 2011-12
COP Construction & Acq	28,778,000
Customer Accounts	11,937,910
DBCP Settlements	1,000,000
Water Meter Installation	910,000
Build America Bonds	662,050
City Accounts	135,300
Development Impact Fees	133,180
Investment Earnings	117,500
Water Tap Fees	50,000
Grand Total	43,723,940

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
181: Water Utility - Capital Outlay						
090: Operating Transfers In						
4210 Operating Transfers In	2,420,065	2,491,329	0	0	0	
090: Operating Transfers In Total	**2,420,065**	**2,491,329**	**0**	**0**	**0**	
900: Other Revenue						
1082.2010A COP Construction & Acq	0	0	7,722,000	7,722,000	0	
1082.2010B COP Construction & Acq	0	0	0	0	28,778,000	Bond proceeds for water treatment plant
900: Other Revenue Total	**0**	**0**	**7,722,000**	**7,722,000**	**28,778,000**	
181: Water Utility - Capital Outlay Total	**2,420,065**	**2,491,329**	**7,722,000**	**7,722,000**	**28,778,000**	
183: Water Pce-Tce B/S						
090: Operating Transfers In						
4210 Operating Transfers In	15,210,318	0	0	0	0	
090: Operating Transfers In Total	**15,210,318**	**0**	**0**	**0**	**0**	
900: Other Revenue						
1082.2000 COP Construction & Acq	(11)	(1)	0	0	0	
900: Other Revenue Total	**(11)**	**(1)**	**0**	**0**	**0**	
183: Water Pce-Tce B/S Total	**15,210,307**	**(1)**	**0**	**0**	**0**	
1801: Water Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	58,873	24,172	14,540	25,550	23,900	
5361 Rent	15,981	(12,049)	15,000	0	0	
5391 Sale of City Property	209	33	0	0	0	
400: Investment/Property Revenues Tota	**75,063**	**12,156**	**29,540**	**25,550**	**23,900**	
660: Water Operating Revenue						
6471 City Accounts	147,926	131,503	151,100	133,476	135,300	
6480 Customer Accounts	6,396,304	6,365,334	6,507,490	6,460,814	11,937,910	Consolidation to single account
6481 Infrastructure Replacement	2,296,480	2,275,567	2,336,400	2,309,701	0	
660: Water Operating Revenue Total	**8,840,710**	**8,772,404**	**8,994,990**	**8,903,991**	**12,073,210**	
680: Non-Operating Utility Revenue						
5413.4 Wrk for City-PW	0	7,495	0	0	0	
6522 Water Tap Fees	64,189	34,942	60,000	60,000	50,000	
6532 Water Meter Installation	0	1,908	0	5,000	910,000	Customer charges
680: Non-Operating Utility Revenue Tota	**64,189**	**44,345**	**60,000**	**65,000**	**960,000**	
900: Other Revenue						
5394 Revenue-Other	751	0	0	6,272	0	
5398 Reimbursable Charges	6,665	9,176	0	0	0	
5570 Build America-BABs subsidy	0	0	0	0	662,050	Related to 2010B COPS
6152 Damage to Property	0	0	0	1,130	0	
900: Other Revenue Total	**7,416**	**9,176**	**0**	**7,402**	**662,050**	
1801: Water Utility Fund Rev Total	**8,987,378**	**8,838,081**	**9,084,530**	**9,001,943**	**13,719,160**	

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
1811: Water Utility - Capital Outlay						
400: Investment/Property Revenues						
5332 Investment Earnings	255,007	82,388	57,410	95,800	28,770	
5391 Sale of City Property	0	166	0	950	0	
400: Investment/Property Revenues Tota	**255,007**	**82,554**	**57,410**	**96,750**	**28,770**	
900: Other Revenue						
5396 DBCP settlements	256,405	329,133	250,000	250,000	1,000,000	Funds a capital project
5398 Reimbursable Charges	0	1,230	0	0	0	
900: Other Revenue Total	**256,405**	**330,363**	**250,000**	**250,000**	**1,000,000**	
1811: Water Utility - Capital Outlay Total	**511,412**	**412,917**	**307,410**	**346,750**	**1,028,770**	
1821: Imf Water Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(5,079)	(3,073)	0	1,500	0	
400: Investment/Property Revenues Tota	**(5,079)**	**(3,073)**	**0**	**1,500**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	13,086	270,863	271,480	116,000	133,180	
810: Development Impact Fees Total	**13,086**	**270,863**	**271,480**	**116,000**	**133,180**	
900: Other Revenue						
5398 Reimbursable Charges	6,750	0	0	0	0	
900: Other Revenue Total	**6,750**	**0**	**0**	**0**	**0**	
1821: Imf Water Facilities Rev Total	**14,757**	**267,790**	**271,480**	**117,500**	**133,180**	
1831: Water Pce-Tce Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(50,339)	153	0	80	0	
400: Investment/Property Revenues Tota	**(50,339)**	**153**	**0**	**80**	**0**	
1831: Water Pce-Tce Rev Total	**(50,339)**	**153**	**0**	**80**	**0**	
1841: Water PCE-TCE Settlements-Rev						
900: Other Revenue						
5397 PCE/TCE settlements	900,000	0	0	0	0	
900: Other Revenue Total	**900,000**	**0**	**0**	**0**	**0**	
1841: Water PCE-TCE Settlements-Rev Tota	**900,000**	**0**	**0**	**0**	**0**	
1851: PCE-TCE Rate Abatement						
660: Water Operating Revenue						
6495 PCE-TCE Rate Revenue	2,946,430	2,943,344	2,997,650	2,987,494	0	Consolidated to operating revenue
660: Water Operating Revenue Total	**2,946,430**	**2,943,344**	**2,997,650**	**2,987,494**	**0**	
1851: PCE-TCE Rate Abatement Total	**2,946,430**	**2,943,344**	**2,997,650**	**2,987,494**	**0**	

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
1901: Central Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	144,534	59,941	49,720	49,600	31,350	
400: Investment/Property Revenues Tota	**144,534**	**59,941**	**49,720**	**49,600**	**31,350**	
900: Other Revenue						
5397 PCE/TCE settlements	260,085	0	0	0	0	
900: Other Revenue Total	**260,085**	**0**	**0**	**0**	**0**	
1901: Central Plume-Revenue Total	**404,619**	**59,941**	**49,720**	**49,600**	**31,350**	
1911: Southern Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	16,779	4,909	3,330	3,800	3,570	
400: Investment/Property Revenues Tota	**16,779**	**4,909**	**3,330**	**3,800**	**3,570**	
1911: Southern Plume-Revenue Total	**16,779**	**4,909**	**3,330**	**3,800**	**3,570**	
1921: Busy Bee Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	2,155	630	430	500	450	
400: Investment/Property Revenues Tota	**2,155**	**630**	**430**	**500**	**450**	
1921: Busy Bee Plume-Revenue Total	**2,155**	**630**	**430**	**500**	**450**	
1931: Northern Plume-Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	140,625	36,519	25,220	28,850	27,080	
400: Investment/Property Revenues Tota	**140,625**	**36,519**	**25,220**	**28,850**	**27,080**	
900: Other Revenue						
5397 PCE/TCE settlements	745,000	250,000	0	0	0	
900: Other Revenue Total	**745,000**	**250,000**	**0**	**0**	**0**	
1931: Northern Plume-Revenue Total	**885,625**	**286,519**	**25,220**	**28,850**	**27,080**	
1941: South Central Western Plume-Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	8,107	3,134	2,210	2,500	2,380	
400: Investment/Property Revenues Tota	**8,107**	**3,134**	**2,210**	**2,500**	**2,380**	
900: Other Revenue						
5397 PCE/TCE settlements	105,000	50,000	0	0	0	
900: Other Revenue Total	**105,000**	**50,000**	**0**	**0**	**0**	
1941: South Central Western Plume-Rv Tota	**113,107**	**53,134**	**2,210**	**2,500**	**2,380**	
Water Utility Revenue Total	**32,362,295**	**15,358,746**	**20,463,980**	**20,261,017**	**43,723,940**	

Public Works
Water Services



FY 2011-2012

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
090: Operating Transfers Out	18,690,505	3,551,451	1,060,120	1,060,120	1,060,120
100: Personnel Services	1,463,249	1,317,693	1,403,580	1,411,324	1,459,900
200: Utility Comm. & Transportation	804,908	764,755	721,150	721,180	720,950
300: Supplies, Materials & Services	2,957,276	895,347	1,650,605	1,705,677	577,510
400: Work for Others	322,520	287,850	345,000	345,000	315,000
500: Equipment, Land & Structures	6,855	51,404	1,231,640	1,516,637	47,000
550: Fleet	29,421	13,859	50,000	50,000	77,500
600: Special Payments	1,524,708	118,474	2,276,319	1,601,978	3,033,960
800: Bulk Power Purchase	1,200,000	1,212,000	1,224,000	1,224,000	1,236,240
900: Capital Projects	(1)	(1)	20,101,388	14,581,210	33,051,000
Water Utility Total	**26,999,441**	**8,212,832**	**30,063,802**	**24,217,126**	**41,579,180**

STAFFING SUMMARY

	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
WATER SERVICES					
Chief Wastewater Plant Operator	1	1	1	1	1
Compliance Engineer	0	1	1	1	1
Deputy Public Works Director - Utilities	0	1	1	1	1
Electrician	2	2	2	2	2
Environmental Compliance Inspector	2	3	3	3	3
Laboratory Services Supervisor	1	0	0	0	0
Laboratory Technician I/II	2	2	2	2	2
Laboratory/Environmental Compliance Superinten	0	1	1	1	1
Maintenance Worker I/II	8	8	8	8	8
Plant & Equipment Mechanic	4	5	5	5	5
Senior Plant & Equipment Mechanic	2	1	1	1	1
Senior Storekeeper	0	0	0	1	1
Wastewater Plant Operator I/II/III	6	6	6	6	6
Wastewater Treatment Superintendent	1	1	1	1	1
Water Services Manager	1	0	0	0	0
Water Services Technician	1	1	1	1	1
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	3	4	4	4	4
Water Services Total	**40**	**43**	**43**	**44**	**44**

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	18,690,505	3,551,451	1,060,120	1,060,120	1,060,120	General fund cost of services
090: Operating Transfers Out	**18,690,505**	**3,551,451**	**1,060,120**	**1,060,120**	**1,060,120**	
7101 Regular emp salary	46	196	0	0	0	
7102 Overtime	23,545	24,337	25,670	27,060	31,970	
7103 Part time salary	31,544	26,579	29,560	29,560	27,090	
7109 Incentive pay	1,152	1,335	0	0	0	
7112 Medical insurance	4,837	4,359	0	0	0	
7113 Dental insurance	384	315	0	0	0	
7114 Vision care	94	77	0	0	0	
7115 Medicare insurance	791	749	0	821	0	
7121 Service contribution-PERS	420	636	0	450	0	
7123 Deferred comp	12	75	0	0	0	
7124 LI & AD & D	0	1	0	0	0	
7125 Unemployment insurance	86	73	0	83	0	
7128 LTD	1	14	0	0	0	
7129 Chiropractic	19	16	0	0	0	
7130 Insurance refund	159	82	0	0	0	
7189 Transfer Out	1,400,159	1,258,849	1,348,350	1,353,350	1,400,840	Staff allocations from other funds
100: Personnel Services	**1,463,249**	**1,317,693**	**1,403,580**	**1,411,324**	**1,459,900**	
7201 Postage	218	256	400	430	400	
7202 Telephone	26,003	25,251	20,650	20,650	20,450	
7203 Cellular phone charges	3,067	3,643	4,100	4,100	4,100	
7211 Electricity	769,967	730,282	690,000	690,000	690,000	
7213 Water	5,653	5,323	6,000	6,000	6,000	
7214 Sewer	0	0	0	0	0	
200: Utility Comm. & Transportation	**804,908**	**764,755**	**721,150**	**721,180**	**720,950**	
7301 Printing,binding,duplication	2,283	5,282	4,750	4,750	4,500	
7302 Photocopying	317	371	250	250	250	
7303 Advertising	240	13	1,150	1,150	1,150	
7304 Laundry & dry cleaning	0	6	0	0	0	
7305 Uniforms	5,200	5,665	4,000	4,000	4,000	
7306 Safety equipment	4,419	9,491	6,000	6,000	10,000	
7307 Office supplies	4,636	3,922	3,700	3,700	7,350	
7308 Books & periodicals	772	942	1,550	1,550	1,550	
7309 Membership & dues	9,906	7,860	8,800	8,800	8,800	
7310 Uncollectible acct expense	115,841	80,151	110,000	110,000	80,000	
7311 Collection agency fees	565	(347)	2,500	11,000	10,000	
7312 Bank service charges	11,265	7,142	8,000	25,000	20,000	
7313 Information systems software	16,865	3,498	10,000	10,000	10,000	
7314 Business expense	1,475	849	1,800	1,815	1,600	
7315 Conference expense	3,364	1,213	5,000	5,000	5,000	
7321 Rent of Land, facilities	4,328	3,908	6,400	6,400	8,650	

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7322 Rental of equipment	129	64,101	2,000	2,000	2,000	
7323 Professional services	2,359,645	453,086	997,891	1,044,271	85,000	Reduced PCE/TCE work
7330 Repairs to comm equip	1,011	1,271	1,000	5,000	2,500	
7331 Repairs to Mach & equip	76,852	22,382	17,526	18,000	50,000	
7332 Repairs to office equip	0	256	100	100	250	
7333 Repairs to vehicles	70,691	65,273	48,260	48,260	49,440	
7334 Repairs to buildings	0	1,645	0	0	0	
7335 Sublet service contracts	16,354	16,294	18,820	22,500	20,500	
7336 Car wash	107	57	130	130	20	
7351 Motor veh fuel, lube	18,283	17,017	18,820	18,820	16,450	
7352 Special dept materials	201,557	78,260	346,871	310,031	147,800	Reduced DBCP materials needed
7353 Janitorial supplies	177	159	100	100	100	
7354 Photo supplies	0	0	250	250	250	
7355 General supplies	4,499	3,492	1,855	3,200	3,200	
7356 Medical supplies	93	148	500	500	2,000	
7358 Training & education	6,157	8,138	3,650	9,650	3,250	
7359 Small tools and equip	8,931	10,781	12,800	14,300	16,300	
7360 Overtime meals	494	212	600	850	1,600	
7363 Employees physical exams	65	0	200	200	0	
7366 Tuition Reimbursement	743	0	500	500	500	
7369 Software Licensing Cost	2,468	3,287	4,832	7,500	3,500	
7388 Transfer In	7,500	19,447	0	0	0	
7399 Supplies, mat & services	44	75	0	100	0	
300: Supplies, Materials & Services	**2,957,276**	**895,347**	**1,650,605**	**1,705,677**	**577,510**	
7601 Work for others	322,520	287,850	345,000	345,000	315,000	Operations charge from Electric Utility
400: Work for Others	**322,520**	**287,850**	**345,000**	**345,000**	**315,000**	
7700 Equipment, Land & Structures	0	0	1,000,000	1,000,000	0	PCE/TCE cleanup project
7701 Office equip	4,431	0	0	0	3,000	
7709 Shop equipment	2,424	0	0	0	0	
7715 Data Processing hrdware	0	1,583	0	4,000	4,000	
7719 Other equip	0	49,821	81,640	82,000	40,000	
7720 Other contracts	0	0	150,000	430,637	0	PCE/TCE cleanup project
500: Equipment, Land & Structures	**6,855**	**51,404**	**1,231,640**	**1,516,637**	**47,000**	
7850 Fleet	0	0	50,000	50,000	77,500	
7851 Vehicles & Equipment	29,421	13,859	0	0	0	
550: Fleet	**29,421**	**13,859**	**50,000**	**50,000**	**77,500**	
7900 Debt service	0	0	181,500	228,030	0	
7924 Bond interest	0	0	46,530	1,296,848	2,191,860	2010 Bond Series A & B interest payments
7925 Bond principal	0	0	0	0	775,000	2010 Bond Series A & B principal payments
7927 Loan interest	56,868	51,063	0	0	0	
8022 Taxes	6	16	100	100	100	
8023 Refunds/Rebates	219	44	2,000	2,000	2,000	

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
8097 Lodi CARE Program	0	83	0	0	0	
8099 Special payments	1,467,615	67,268	2,046,189	75,000	65,000	
600: Special Payments	**1,524,708**	**118,474**	**2,276,319**	**1,601,978**	**3,033,960**	
8301 WID Water Purchase	1,200,000	1,212,000	1,224,000	1,224,000	1,236,240	
800: Bulk Power Purchase	**1,200,000**	**1,212,000**	**1,224,000**	**1,224,000**	**1,236,240**	
1820 Construction in Progress-CY	(1,414,758)	(3,907,618)	14,954,060	5,061,000	4,273,000	Primarily water meter project costs
1825.1800 Contracts	0	278,973	428,543	670,000	0	
1825.2150 Contracts	45,517	13,216	3,200,479	0	0	
1825.2200 Contracts	130,259	2,816,720	939,989	794,495	0	
1825.2250 Contracts	320,482	5,059	0	0	0	
1825.2300 Contracts	1,494	0	58,215	8,055,715	28,778,000	Water Treatment Plant project
1827.1800 Force Account	4,468	33,380	0	0	0	
1827.1850 Force Account	12,846	56,840	0	0	0	
1827.2000 Force Account	6,198	9,172	0	0	0	
1827.2100 Force Account	32,464	72,592	0	0	0	
1827.2150 Force Account	71,327	23,333	52,000	0	0	
1827.2200 Force Account	0	33,390	0	0	0	
1827.2275 Force Account	0	497	0	0	0	
1827.2300 Force Account	40,621	60,273	0	0	0	
1829.2100 Equipment	19,868	0	0	0	0	
1829.2150 Equipment	0	3,596	0	0	0	
1829.2275 Machinery & equipment	3,403	0	0	0	0	
1829.2300 Equipment	0	1,985	0	0	0	
1831.2000 Materials	0	4,703	0	0	0	
1831.2100 Materials	25,608	43,693	0	0	0	
1831.2150 Materials	17,637	33,286	0	0	0	
1831.2300 Materials	0	154	0	0	0	
1836.1800 Other	0	870	0	0	0	
1836.2000 Other	0	84	0	0	0	
1836.2100 Other	0	5	0	0	0	
1836.2150 Other	218,033	378,765	468,102	0	0	
1836.2200 Other	0	10,005	0	0	0	
1836.2275 Other	0	380	0	0	0	
1836.2300 Other	43,569	25,812	0	0	0	
1842.2150 Meters	420,963	834	0	0	0	
900: Capital Projects	**(1)**	**(1)**	**20,101,388**	**14,581,210**	**33,051,000**	
Water Utility Total	**26,999,441**	**8,212,832**	**30,063,802**	**24,217,126**	**41,579,180**	

ACTIVITY: Water Utility **DIVISION:** Utilities - Water
DEPARTMENT: Public Works **FUND:** Water Fund

ACTIVITY DESCRIPTION

The Water Utility activity provides potable water to approximately 23,000 residential, commercial and industrial customers. The utility provides water for fire suppression to both public and private fire hydrants and fire suppression systems. Activity goals are to provide a reliable supply of safe drinking water, ensure prudent and responsible water use, provide a well-maintained system of pumping, distribution and treatment facilities and equipment, and to recruit and maintain a highly trained and motivated staff. This activity has five major elements:

- Administration – Provides overall direction, supervision and planning for the water utility activity; prepares studies and reports on water utility service operations and facilities; ensures compliance with existing, and, reviews and researches pending federal and State water and groundwater regulations, legislation, and grants; represents the City on water- and groundwater-related issues, including TCE/PCE technical issues; participates in designing and specifying related capital projects; and coordinates and provides liaison with other utilities and public agencies and private firms.
- Water conservation – Promotes public education and enforces the City's Water Conservation Program, responds to complaints and distributes water conservation material and offers rebates for water-saving plumbing fixtures
- Water production – Operates, maintains, repairs, and monitors the City's potable water system; 27 wells, six granular activated carbon treatment systems, emergency generators, chlorinators, sand separators, one elevated water tank, one 1-million gallon tank and pump station, and the annual production of over 5 billion gallons of drinking water. This function also tests for compliance with State and federal safe drinking water standards and includes DBCP monitoring and some TCE/PCE monitoring and groundwater clean-up systems
- Water distribution – Operates, repairs and maintains approximately 240 miles of water mains (ranging in size from 2 to 14 inches in diameter), service lines, just under 5,000 water valves, and approximately 1,860 fire hydrants, responds to customer complaints and monitors for compliance with State and federal bacteriological standards
- Work for Others/Capital Improvement – Construct water main connection for new development and new wells and storage tanks; installs fire service lines, hydrants and large water services for new or existing customers; upgrades existing water systems and installs underground and above-ground piping for new well sites and new water treatment systems.

MAJOR 2010/11 ACCOMPLISHMENTS

- Published a water sustainability guide on the City's website.
- Initiated commodity-based water billing.
- Performed GAC carbon change out for Wells 16 and 22.

MAJOR 2011/12 OBJECTIVES

- Continue improving infrastructure mapping.
- Continue future phases of the City's residential water meter retrofit program for compliance with 2010 legislative mandate to begin charging metered rates to those with water meters installed.
- Increase public education on the value of conserving our potable water supply .

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Total potable water production (million gallons/year)	5,593	5,230	4,889
Number of water wells	27	27	27
Water use (gallons per capita per day)	242	226	216

ACTIVITY:	**Water Utility**	**DIVISION:**	**Utilities - Water**
DEPARTMENT:	**Public Works**	**FUND:**	**Water Fund**

RELATED COST CENTER(S)

- 180.4220
- 180152
- 180301
- 180413
- 180451
- 180453
- 180454
- 180456
- 180459
- 180461

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
180: Water Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	9,780,187	3,551,451	1,060,120	1,060,120	1,060,120
090: Operating Transfers Out Total	**9,780,187**	**3,551,451**	**1,060,120**	**1,060,120**	**1,060,120**
180: Water Utility Fund B/S Total	**9,780,187**	**3,551,451**	**1,060,120**	**1,060,120**	**1,060,120**
181: Water Utility - Capital Outlay					
900: Capital Projects					
1820 Construction in Progress-CY	(927,289)	(3,869,118)	0	0	0
900: Capital Projects Total	**(927,289)**	**(3,869,118)**	**0**	**0**	**0**
181: Water Utility - Capital Outlay Total	**(927,289)**	**(3,869,118)**	**0**	**0**	**0**
180152: Damage To City Property-Water					
100: Personnel Services					
7102 Overtime	803	774	1,420	1,420	1,560
7109 Incentive pay	49	36	0	0	0
7112 Medical insurance	73	291	0	0	0
7113 Dental insurance	5	23	0	0	0
7114 Vision care	1	6	0	0	0
7115 Medicare insurance	12	12	0	21	0
7123 Deferred comp	3	0	0	0	0
7129 Chiropractic	0	1	0	0	0
7130 Insurance refund	3	0	0	0	0
7189 Transfer Out	1,604	3,379	0	5,000	0
100: Personnel Services Total	**2,553**	**4,522**	**1,420**	**6,441**	**1,560**
300: Supplies, Materials & Services					
7333 Repairs to vehicles	0	65	0	0	0
7352 Special dept materials	1,147	2,579	5,000	5,000	5,000
7359 Small tools and equip	0	401	0	0	0
7360 Overtime meals	0	21	0	0	0
300: Supplies, Materials & Services Total	**1,147**	**3,066**	**5,000**	**5,000**	**5,000**
600: Special Payments					
8099 Special payments	15,869	(13,503)	0	0	0
600: Special Payments Total	**15,869**	**(13,503)**	**0**	**0**	**0**
180152: Damage To City Property-Water Total	**19,569**	**(5,915)**	**6,420**	**11,441**	**6,560**
180301: Bonded Debt-Interest & Fees					
600: Special Payments					
7924 Bond interest	0	0	0	0	2,191,860
7925 Bond principal	0	0	0	0	775,000
600: Special Payments Total	**0**	**0**	**0**	**0**	**2,966,860**
180301: Bonded Debt-Interest & Fees Total	**0**	**0**	**0**	**0**	**2,966,860**
180413: Water Conservation Program					
100: Personnel Services					
7101 Regular emp salary	20	0	0	0	0
7102 Overtime	81	0	440	440	0
7103 Part time salary	30,976	26,579	29,560	29,560	27,090
7109 Incentive pay	1	0	0	0	0
7115 Medicare insurance	450	386	0	435	0
7121 Service contribution-PERS	395	368	0	450	0
7125 Unemployment insurance	85	73	0	83	0
100: Personnel Services Total	**32,008**	**27,406**	**30,000**	**30,968**	**27,090**
200: Utility Comm. & Transportation					
7201 Postage	0	0	100	100	0
7202 Telephone	0	0	200	200	0
200: Utility Comm. & Transportation Total	**0**	**0**	**300**	**300**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	352	678	750	750	500
7303 Advertising	0	0	150	150	150

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7307 Office supplies	61	51	200	200	350
7308 Books & periodicals	0	0	50	50	50
7309 Membership & dues	0	0	300	300	300
7314 Business expense	0	0	200	200	0
7321 Rent of Land, facilities	310	29	400	400	400
7352 Special dept materials	846	246	1,031	1,031	800
7358 Training & education	0	0	250	250	250
7359 Small tools and equip	0	0	100	100	100
300: Supplies, Materials & Services Total	**1,569**	**1,004**	**3,431**	**3,431**	**2,900**
180413: Water Conservation Program Total	**33,577**	**28,410**	**33,731**	**34,699**	**29,990**
180451: Water Administration					
100: Personnel Services					
7102 Overtime	2,225	510	1,570	1,570	1,570
7103 Part time salary	42	0	0	0	0
7109 Incentive pay	66	14	0	0	0
7112 Medical insurance	396	102	0	0	0
7113 Dental insurance	35	11	0	0	0
7114 Vision care	9	3	0	0	0
7115 Medicare insurance	18	3	0	23	0
7123 Deferred comp	(5)	0	0	0	0
7129 Chiropractic	2	1	0	0	0
7130 Insurance refund	4	0	0	0	0
7189 Transfer Out	511,048	447,199	597,290	597,290	661,950
100: Personnel Services Total	**513,840**	**447,843**	**598,860**	**598,883**	**663,520**
200: Utility Comm. & Transportation					
7201 Postage	61	87	250	250	250
7202 Telephone	244	303	250	250	250
7203 Cellular phone charges	3,067	3,643	3,900	3,900	3,900
200: Utility Comm. & Transportation Total	**3,372**	**4,033**	**4,400**	**4,400**	**4,400**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,931	3,962	4,000	4,000	4,000
7302 Photocopying	317	371	250	250	250
7303 Advertising	0	0	1,000	1,000	1,000
7304 Laundry & dry cleaning	0	6	0	0	0
7305 Uniforms	5,200	5,228	4,000	4,000	4,000
7306 Safety equipment	4,022	7,124	5,000	5,000	5,000
7307 Office supplies	4,554	3,871	3,500	3,500	5,000
7308 Books & periodicals	772	942	1,500	1,500	1,500
7309 Membership & dues	9,906	7,860	8,500	8,500	8,500
7310 Uncollectible acct expense	115,841	80,151	110,000	110,000	80,000
7311 Collection agency fees	565	(347)	2,500	11,000	10,000
7312 Bank service charges	11,265	7,132	8,000	25,000	20,000
7313 Information systems software	16,865	3,498	10,000	10,000	10,000
7314 Business expense	1,223	841	1,600	1,600	1,600
7315 Conference expense	1,821	1,213	5,000	5,000	5,000
7321 Rent of Land, facilities	4,018	3,879	6,000	6,000	8,250
7323 Professional services	53,425	34,176	28,780	80,000	35,000
7330 Repairs to comm equip	1,011	1,271	1,000	5,000	2,500
7331 Repairs to Mach & equip	0	79	0	0	0
7332 Repairs to office equip	0	256	100	100	250
7333 Repairs to vehicles	70,691	65,208	48,260	48,260	49,440
7334 Repairs to buildings	0	1,645	0	0	0
7335 Sublet service contracts	5,640	4,525	4,000	10,000	8,000
7336 Car wash	107	57	130	130	20
7351 Motor veh fuel, lube	18,283	17,017	18,820	18,820	16,450
7352 Special dept materials	1,378	10,007	2,840	4,000	2,000
7353 Janitorial supplies	0	15	100	100	100
7354 Photo supplies	0	0	250	250	250
7355 General supplies	133	286	200	200	200

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7356 Medical supplies	93	148	500	500	2,000
7358 Training & education	5,807	7,908	3,000	8,000	3,000
7359 Small tools and equip	4,109	3,785	7,000	7,000	6,000
7360 Overtime meals	471	101	600	600	600
7363 Employees physical exams	0	0	200	200	0
7366 Tuition Reimbursement	743	0	500	500	500
7369 Software Licensing Cost	2,468	3,287	4,832	7,500	3,500
7388 Transfer In	7,500	19,447	0	0	0
7399 Supplies, mat & services	44	75	0	100	0
300: Supplies, Materials & Services Total	**350,203**	**295,024**	**291,962**	**387,610**	**293,910**
500: Equipment, Land & Structures					
7701 Office equip	4,431	0	0	0	3,000
7715 Data Processing hrdware	0	1,583	0	4,000	4,000
500: Equipment, Land & Structures Total	**4,431**	**1,583**	**0**	**4,000**	**7,000**
600: Special Payments					
8023 Refunds/Rebates	219	44	2,000	2,000	2,000
8099 Special payments	245,918	65,224	262,000	75,000	65,000
600: Special Payments Total	**246,137**	**65,268**	**264,000**	**77,000**	**67,000**
180451: Water Administration Total	**1,117,983**	**813,751**	**1,159,222**	**1,071,893**	**1,035,830**
180453: Production-Water					
100: Personnel Services					
7102 Overtime	1,164	2,239	2,220	2,500	3,320
7109 Incentive pay	66	125	0	0	0
7112 Medical insurance	221	336	0	0	0
7113 Dental insurance	17	22	0	0	0
7114 Vision care	4	5	0	0	0
7115 Medicare insurance	18	34	0	36	0
7121 Service contribution-PERS	0	70	0	0	0
7123 Deferred comp	0	10	0	0	0
7128 LTD	0	1	0	0	0
7129 Chiropractic	1	1	0	0	0
7189 Transfer Out	144,401	185,304	159,960	159,960	162,250
100: Personnel Services Total	**145,892**	**188,147**	**162,180**	**162,496**	**165,570**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	30	100
7202 Telephone	25,556	24,760	20,000	20,000	20,000
7203 Cellular phone charges	0	0	200	200	200
7211 Electricity	769,967	699,349	690,000	690,000	690,000
7213 Water	5,653	5,323	6,000	6,000	6,000
200: Utility Comm. & Transportation Total	**801,176**	**729,432**	**716,200**	**716,230**	**716,300**
300: Supplies, Materials & Services					
7303 Advertising	13	13	0	0	0
7312 Bank service charges	0	10	0	0	0
7314 Business expense	25	0	0	0	0
7323 Professional services	23,239	23,345	45,000	55,000	30,000
7331 Repairs to Mach & equip	73,162	22,303	12,526	13,000	40,000
7335 Sublet service contracts	8,100	9,530	14,820	10,000	10,000
7352 Special dept materials	11,745	13,120	13,000	15,000	40,000
7355 General supplies	85	143	0	0	0
7358 Training & education	0	230	0	0	0
7359 Small tools and equip	365	786	500	2,000	2,000
300: Supplies, Materials & Services Total	**116,734**	**69,480**	**85,846**	**95,000**	**122,000**
400: Work for Others					
7601 Work for others	322,520	287,850	345,000	345,000	315,000
400: Work for Others Total	**322,520**	**287,850**	**345,000**	**345,000**	**315,000**
500: Equipment, Land & Structures					
7719 Other equip	0	49,821	81,640	82,000	40,000
500: Equipment, Land & Structures Total	**0**	**49,821**	**81,640**	**82,000**	**40,000**
600: Special Payments					

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
8022 Taxes	6	16	100	100	100
8099 Special payments	0	240	0	0	0
600: Special Payments Total	**6**	**256**	**100**	**100**	**100**
180453: Production-Water Total	**1,386,328**	**1,324,986**	**1,390,966**	**1,400,826**	**1,358,970**
180454: DBCP Monitoring Program					
100: Personnel Services					
7101 Regular emp salary	0	196	0	0	0
7102 Overtime	1,466	691	1,130	1,130	1,260
7109 Incentive pay	50	41	0	0	0
7112 Medical insurance	250	305	0	0	0
7113 Dental insurance	17	20	0	0	0
7114 Vision care	4	5	0	0	0
7115 Medicare insurance	22	13	0	16	0
7121 Service contribution-PERS	0	55	0	0	0
7123 Deferred comp	0	8	0	0	0
7124 LI & AD & D	0	1	0	0	0
7128 LTD	0	4	0	0	0
7129 Chiropractic	1	1	0	0	0
7189 Transfer Out	44,856	39,669	35,270	35,270	25,760
100: Personnel Services Total	**46,666**	**41,009**	**36,400**	**36,416**	**27,020**
200: Utility Comm. & Transportation					
7201 Postage	0	0	50	50	50
7202 Telephone	203	188	200	200	200
200: Utility Comm. & Transportation Total	**203**	**188**	**250**	**250**	**250**
300: Supplies, Materials & Services					
7323 Professional services	10,265	10,301	11,000	11,000	15,000
7331 Repairs to Mach & equip	3,690	0	5,000	5,000	10,000
7352 Special dept materials	124,664	2,409	230,000	210,000	25,000
7358 Training & education	0	0	400	400	0
7359 Small tools and equip	35	188	200	200	200
300: Supplies, Materials & Services Total	**138,654**	**12,898**	**246,600**	**226,600**	**50,200**
180454: DBCP Monitoring Program Total	**185,523**	**54,095**	**283,250**	**263,266**	**77,470**
180456: Distribution-Water					
100: Personnel Services					
7102 Overtime	17,690	19,834	18,890	20,000	24,260
7109 Incentive pay	911	1,111	0	0	0
7112 Medical insurance	3,897	3,325	0	0	0
7113 Dental insurance	310	239	0	0	0
7114 Vision care	76	58	0	0	0
7115 Medicare insurance	261	297	0	290	0
7121 Service contribution-PERS	20	87	0	0	0
7123 Deferred comp	13	49	0	0	0
7128 LTD	1	5	0	0	0
7129 Chiropractic	15	12	0	0	0
7130 Insurance refund	152	82	0	0	0
7189 Transfer Out	604,104	506,781	555,830	555,830	550,880
100: Personnel Services Total	**627,450**	**531,880**	**574,720**	**576,120**	**575,140**
200: Utility Comm. & Transportation					
7201 Postage	15	0	0	0	0
200: Utility Comm. & Transportation Total	**15**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7305 Uniforms	0	437	0	0	0
7306 Safety equipment	397	2,367	1,000	1,000	5,000
7307 Office supplies	21	0	0	0	2,000
7314 Business expense	0	0	0	15	0
7322 Rental of equipment	129	0	2,000	2,000	2,000
7323 Professional services	558	0	20,000	20,000	5,000
7335 Sublet service contracts	2,614	2,239	0	2,500	2,500

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7352 Special dept materials	61,739	49,899	95,000	75,000	75,000
7353 Janitorial supplies	177	144	0	0	0
7355 General supplies	4,281	3,063	1,655	3,000	3,000
7358 Training & education	350	0	0	1,000	0
7359 Small tools and equip	4,150	5,621	5,000	5,000	8,000
7360 Overtime meals	23	90	0	250	1,000
7363 Employees physical exams	65	0	0	0	0
300: Supplies, Materials & Services Total	**74,504**	**63,860**	**124,655**	**109,765**	**103,500**
600: Special Payments					
8099 Special payments	1,932	13,593	0	0	0
600: Special Payments Total	**1,932**	**13,593**	**0**	**0**	**0**
180456: Distribution-Water Total	**703,901**	**609,333**	**699,375**	**685,885**	**678,640**
180459: WID Water Purchase					
800: Bulk Power Purchase					
8301 WID Water Purchase	1,200,000	1,212,000	1,224,000	1,224,000	1,236,240
800: Bulk Power Purchase Total	**1,200,000**	**1,212,000**	**1,224,000**	**1,224,000**	**1,236,240**
180459: WID Water Purchase Total	**1,200,000**	**1,212,000**	**1,224,000**	**1,224,000**	**1,236,240**
Water Utility Total	**13,499,779**	**3,718,993**	**5,857,084**	**5,752,130**	**8,450,680**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Water Capital Outlay**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Surface Water Treatment Plant Complete construction of the surface water treatment plant.	**28,778,000**
Water Meter Program - Phase I Complete construction of Phase I of the water meter program.	**2,328,000**
Well 6R Construct Well 6R Granular Activiated Carbon treatment facilities.	**900,000**
Water Meter Program - Phase II Initiate Phase II of the water meter construction project to include planning, design and construction.	**880,000**
Miscellaneous Miscellaneous maintenance projects to include water taps ($78,000); systems relocations ($52,000); and valve exercising program ($20,000).	**150,000**
Municipal Service Center Improvements Replace rusted out gutters on the warehouse building at MSC. The gutter replacement is a joint project with funding coming from Electric and Wastewater funds ($50,000 project total).	**12,500**
City Wide Server HVAC Replacement Replacement of HVAC system in room where city-wide server is located. This is a joint project with funding coming from Electric and Wastewater funds ($7,500 project total).	**2,500**

ACTIVITY: **Equipment Purchase** **FUND:** **Water Capital Outlay**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-041 Replace vehicle 04-041, a 1966 Chevrolet maintenance truck used by Water Services staff. One-half of the total replacement cost to be funded by the Wastewater Fund (vehicle total $90,000).	**45,000**
Replacement of Vehicle 04-083 Replace vehicle 04-083, a 1997 Dodge truck used by Water Services staff. One-half of the total replacement cost to be funded by the Wastewater Fund (vehicle total $35,000)	**17,500**
Particulate Filters Installation of California Air Resource Board compliant particulate filters on vehicles 04-038 and 04-123 as required. One-half of the total cost to be funded by the Wastewater Fund (total cost $30,000).	**15,000**

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
181000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	3,040,000	1,575,000	1,335,000
900: Capital Projects Total	**0**	**0**	**3,040,000**	**1,575,000**	**1,335,000**
181000: Capital Projects - New Total	**0**	**0**	**3,040,000**	**1,575,000**	**1,335,000**
181011: Surface Water Plant Const.					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	7,722,000	0	0
1825.2300 Contracts	0	0	0	8,000,000	28,778,000
900: Capital Projects Total	**0**	**0**	**7,722,000**	**8,000,000**	**28,778,000**
181011: Surface Water Plant Const. Total	**0**	**0**	**7,722,000**	**8,000,000**	**28,778,000**
181402: Water Taps - Pw(Cm)					
100: Personnel Services					
7102 Overtime	0	289	0	0	0
7109 Incentive pay	0	8	0	0	0
7115 Medicare insurance	0	4	0	0	0
7121 Service contribution-PERS	0	56	0	0	0
7123 Deferred comp	0	8	0	0	0
7128 LTD	0	4	0	0	0
100: Personnel Services Total	**0**	**369**	**0**	**0**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	0	0	78,000	0	78,000
1825.2150 Contracts	8,917	3,741	0	0	0
1827.2100 Force Account	32,464	72,592	0	0	0
1827.2150 Force Account	35,659	2,602	0	0	0
1831.2100 Materials	25,608	30,188	0	0	0
1831.2150 Materials	11,973	33,286	0	0	0
1836.2150 Other	675	14,267	0	0	0
900: Capital Projects Total	**115,296**	**156,676**	**78,000**	**0**	**78,000**
181402: Water Taps - Pw(Cm) Total	**115,296**	**157,045**	**78,000**	**0**	**78,000**
181457: Misc. Syst Relocations-CM					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	52,000	52,000	52,000
1825.2150 Contracts	9,500	0	0	0	0
1836.2150 Other	4,034	0	0	0	0
900: Capital Projects Total	**13,534**	**0**	**52,000**	**52,000**	**52,000**
181457: Misc. Syst Relocations-CM Total	**13,534**	**0**	**52,000**	**52,000**	**52,000**
181463: Water Meter Planning/Design					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	3,025,000	2,000,000	480,000
1825.2200 Contracts	0	696,914	0	0	0
1827.2150 Force Account	0	13,677	0	0	0
1829.2300 Equipment	0	1,985	0	0	0
1836.2200 Other	0	1,638	0	0	0
1836.2300 Other	0	8,257	0	0	0
900: Capital Projects Total	**0**	**722,471**	**3,025,000**	**2,000,000**	**480,000**
181463: Water Meter Planning/Design Total	**0**	**722,471**	**3,025,000**	**2,000,000**	**480,000**
181464: Water Meter Program-Phase I					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	1,000,000	2,328,000
1825.2150 Contracts	0	0	3,198,000	0	0
1825.2200 Contracts	0	0	0	0	0
1827.2150 Force Account	0	0	52,000	0	0
900: Capital Projects Total	**0**	**0**	**3,250,000**	**1,000,000**	**2,328,000**
181464: Water Meter Program-Phase I Total	**0**	**0**	**3,250,000**	**1,000,000**	**2,328,000**

Water Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
1811201: Capital Equipment					
300: Supplies, Materials & Services					
7352 Special dept materials	38	0	0	0	0
300: Supplies, Materials & Services Total	**38**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7709 Shop equipment	2,424	0	0	0	0
500: Equipment, Land & Structures Total	**2,424**	**0**	**0**	**0**	**0**
550: Fleet					
7850 Fleet	0	0	50,000	50,000	77,500
7851 Vehicles & Equipment	29,421	13,859	0	0	0
550: Fleet Total	**29,421**	**13,859**	**50,000**	**50,000**	**77,500**
1811201: Capital Equipment Total	**31,883**	**13,859**	**50,000**	**50,000**	**77,500**
Water Utility Capital Total	**160,713**	**893,375**	**17,217,000**	**12,677,000**	**33,128,500**

WASTEWATER UTILITY

This utility is responsible for collecting, conveying and treating 2.4 billion gallons of wastewater a year at the White Slough Water Pollution Control Facility. It also manages the City's storm drain system. The Wastewater Utility is managed by the Public Works Department.

The utility has a budget of $20,276,400 in FY 2011/12, compared to $14,194,540 as originally adopted in FY 2010/11. The increase is due to capital projects. The utility shares 44-person staff with the Water Utility, an increase of one position transferred from the Electric Utility Fund.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

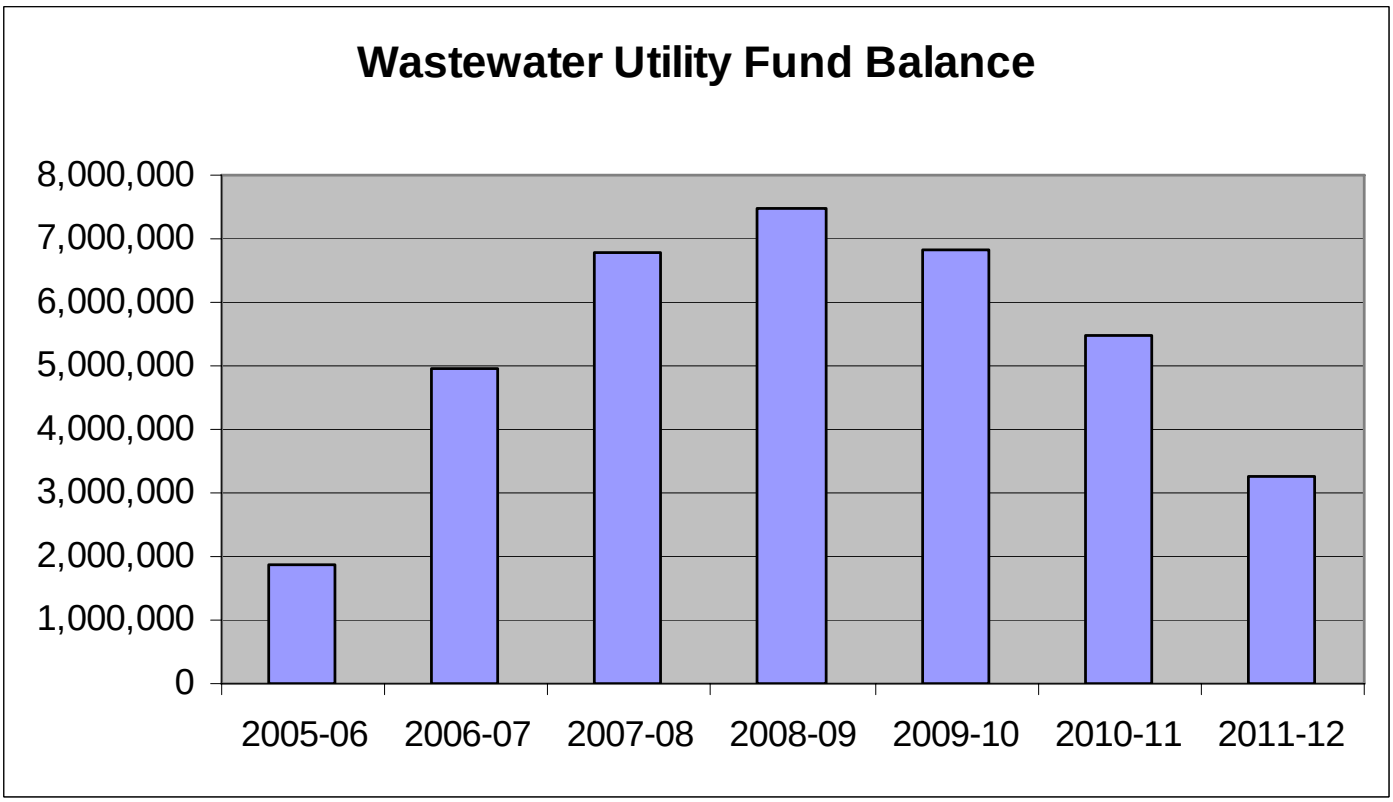
Wastewater Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

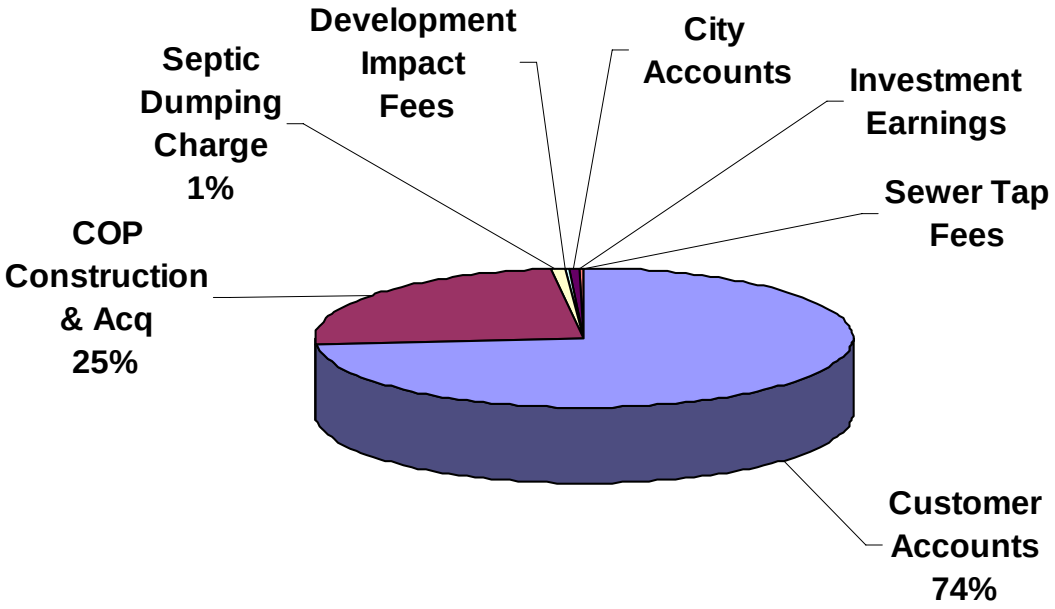
For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Wastewater Utility Enterprise Fund					
Cash Balance					
Beginning Cash Balance	6,766,472	7,499,323	6,077,513	6,831,614	5,481,418
Revenues	11,146,850	11,885,017	17,549,390	15,732,041	18,050,750
Expenditures	10,413,999	12,552,726	15,739,385	17,082,237	20,276,400
Net Difference (Revenues Less Expenditures)	732,851	(667,709)	1,810,005	(1,350,196)	(2,225,650)
Cash Balance					
Ending Cash Balance	7,499,323	6,831,614	7,887,518	5,481,418	3,255,768



Wastewater Fund Revenues

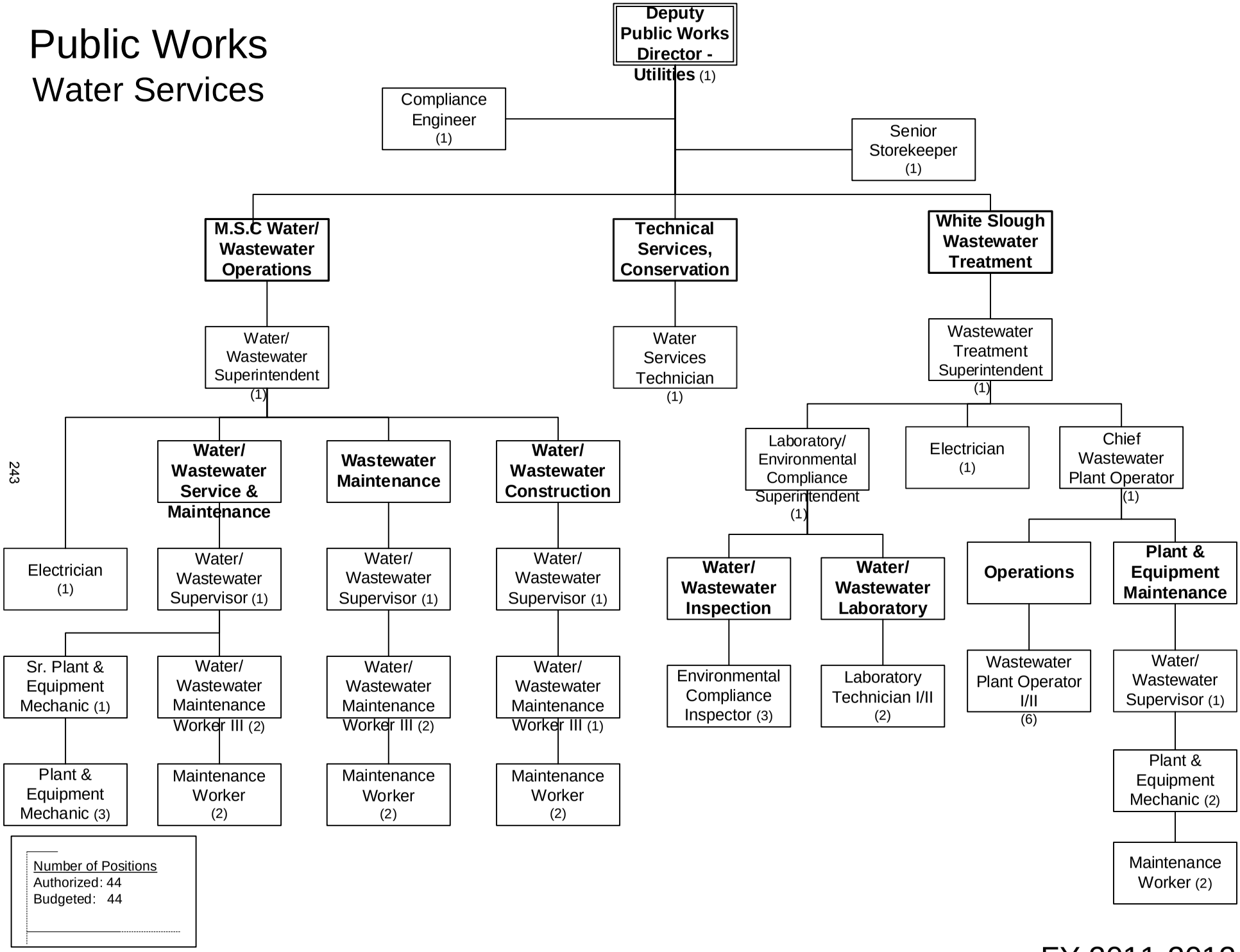


Revenue	Budget 2011-12
Customer Accounts	13,241,410
COP Construction & Acq	4,455,000
Septic Dumping Charge	150,000
Development Impact Fees	74,220
City Accounts	67,580
Investment Earnings	47,450
Sewer Tap Fees	15,000
Grand Total	18,050,660

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
170: Wastewater Utility Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	1,146,961	13,235,425	0	0	0	
090: Operating Transfers In Total	**1,146,961**	**13,235,425**	**0**	**0**	**0**	
170: Wastewater Utility Fund B/S Total	**1,146,961**	**13,235,425**	**0**	**0**	**0**	
171: Wastewtr-Capital Outlay B/S						
090: Operating Transfers In						
4210 Operating Transfers In	3,663,187	1,398,297	0	0	0	
090: Operating Transfers In Total	**3,663,187**	**1,398,297**	**0**	**0**	**0**	
171: Wastewtr-Capital Outlay B/S Total	**3,663,187**	**1,398,297**	**0**	**0**	**0**	
172: Waste Water Capital Res B/S						
090: Operating Transfers In						
4210 Operating Transfers In	5,930,000	2,070,000	0	0	0	
090: Operating Transfers In Total	**5,930,000**	**2,070,000**	**0**	**0**	**0**	
900: Other Revenue						
1082.2003B COP Construction & Acq	2,424	0	0	0	0	
1082.2004A COP Construction & Acq	1,882	0	0	0	0	
1082.2007 COP Construction & Acq	4,601,102	224,118	3,395,000	2,475,000	4,455,000	Use of bond proceeds
900: Other Revenue Total	**4,605,408**	**224,118**	**3,395,000**	**2,475,000**	**4,455,000**	
172: Waste Water Capital Res B/S Total	**10,535,408**	**2,294,118**	**3,395,000**	**2,475,000**	**4,455,000**	
1701: Wastewater Utility Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(87,826)	20,156	0	14,900	20,540	
5361 Rent	221,422	(150,791)	0	0	0	
5391 Sale of City Property	594	5,222	0	0	0	
400: Investment/Property Revenues Tota	**134,190**	**(125,413)**	**0**	**14,900**	**20,540**	
500: Revenue from Others						
5604 State Special Grants	441,276	6,508	0	0	0	
500: Revenue from Others Total	**441,276**	**6,508**	**0**	**0**	**0**	
640: Sewer Operating Revenue						
6471 City Accounts	33,297	57,470	49,950	64,366	67,580	
6480 Customer Accounts	6,653,233	11,259,702	13,477,230	12,610,866	13,241,410	Reflects approved rate increase
6481 Infrastructure Replacement	2,589,687	196,217	0	0	0	
640: Sewer Operating Revenue Total	**9,276,217**	**11,513,389**	**13,527,180**	**12,675,232**	**13,308,990**	
680: Non-Operating Utility Revenue						
6525 Sewer Tap Fees	5,725	3,148	5,500	20,000	15,000	
6530.1 Kettleman Liftstation	3,015	21,981	0	1,109	0	
680: Non-Operating Utility Revenue Tota	**8,740**	**25,129**	**5,500**	**21,109**	**15,000**	
900: Other Revenue						

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
5386 Septic Dumping charge	172,960	153,507	150,000	150,000	150,000	
5394 Revenue-Other	27,872	7,943	0	1,000	0	
5398 Reimbursable Charges	186,565	98,023	0	100	0	
900: Other Revenue Total	**387,397**	**259,473**	**150,000**	**151,100**	**150,000**	
1701: Wastewater Utility Fund Rev Total	**10,247,820**	**11,679,086**	**13,682,680**	**12,862,341**	**13,494,530**	
1711: Wastewtr-Capital Outlay Rev						
400: Investment/Property Revenues						
5391 Sale of City Property	0	166	0	950	0	
400: Investment/Property Revenues Tota	**0**	**166**	**0**	**950**	**0**	
680: Non-Operating Utility Revenue						
5394 Revenue-Other	0	0	0	300,000	0	
680: Non-Operating Utility Revenue Tota	**0**	**0**	**0**	**300,000**	**0**	
1711: Wastewtr-Capital Outlay Rev Total	**0**	**166**	**0**	**300,950**	**0**	
1721: Waste Water Capital Res Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	342,845	258,992	14,100	14,100	3,720	
400: Investment/Property Revenues Tota	**342,845**	**258,992**	**14,100**	**14,100**	**3,720**	
1721: Waste Water Capital Res Rev Total	**342,845**	**258,992**	**14,100**	**14,100**	**3,720**	
1731: Imf Wastewater Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	173,567	19,189	9,860	5,650	4,850	
400: Investment/Property Revenues Tota	**173,567**	**19,189**	**9,860**	**5,650**	**4,850**	
810: Development Impact Fees						
6122 Development Impact Fees	261,889	321,476	447,750	74,000	74,220	
810: Development Impact Fees Total	**261,889**	**321,476**	**447,750**	**74,000**	**74,220**	
1731: Imf Wastewater Facilities Rev Total	**435,456**	**340,665**	**457,610**	**79,650**	**79,070**	
3261: IMF Storm Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	97,190	26,698	17,230	21,000	18,430	
400: Investment/Property Revenues Tota	**97,190**	**26,698**	**17,230**	**21,000**	**18,430**	
810: Development Impact Fees						
6122 Development Impact Fees	178,208	7,219	0	0	0	
810: Development Impact Fees Total	**178,208**	**7,219**	**0**	**0**	**0**	
900: Other Revenue						
5398 Reimbursable Charges	115,970	0	0	0	0	
900: Other Revenue Total	**115,970**	**0**	**0**	**0**	**0**	
3261: IMF Storm Facilities Rev Total	**391,368**	**33,917**	**17,230**	**21,000**	**18,430**	
Wastewater Utility Revenue Total	**26,763,045**	**29,240,666**	**17,566,620**	**15,753,041**	**18,050,750**	

Public Works
Water Services



FY 2011-2012

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
090: Operating Transfers Out	12,191,626	18,155,200	1,451,480	1,451,480	1,451,480
100: Personnel Services	2,989,408	2,793,663	3,282,310	3,214,765	3,303,560
200: Utility Comm. & Transportation	869,129	847,169	818,500	798,500	857,350
300: Supplies, Materials & Services	1,811,691	1,663,702	3,138,143	2,611,751	2,375,740
400: Work for Others	0	0	36,700	35,000	20,000
500: Equipment, Land & Structures	60,769	27,999	65,206	94,500	106,000
550: Fleet	29,421	73,214	607,148	575,000	177,500
600: Special Payments	3,113,329	3,161,988	4,314,940	4,314,940	4,329,770
900: Capital Projects	2	2	2,024,958	3,986,301	7,655,000
Wastewater Utility Total	**21,065,375**	**26,722,937**	**15,739,385**	**17,082,237**	**20,276,400**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
WATER SERVICES					
Chief Wastewater Plant Operator	1	1	1	1	1
Compliance Engineer	0	1	1	1	1
Deputy Public Works Director - Utilities	0	1	1	1	1
Electrician	2	2	2	2	2
Environmental Compliance Inspector	2	3	3	3	3
Laboratory Services Supervisor	1	0	0	0	0
Laboratory Technician I/II	2	2	2	2	2
Laboratory/Environmental Compliance Superinten	0	1	1	1	1
Maintenance Worker I/II	8	8	8	8	8
Plant & Equipment Mechanic	4	5	5	5	5
Senior Plant & Equipment Mechanic	2	1	1	1	1
Senior Storekeeper	0	0	0	1	1
Wastewater Plant Operator I/II/III	6	6	6	6	6
Wastewater Treatment Superintendent	1	1	1	1	1
Water Services Manager	1	0	0	0	0
Water Services Technician	1	1	1	1	1
Water/Wastewater Maintenance Worker III	5	5	5	5	5
Water/Wastewater Superintendent	1	1	1	1	1
Water/Wastewater Supervisor	3	4	4	4	4
Water Services Total	**40**	**43**	**43**	**44**	**44**

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	12,191,626	18,155,200	1,451,480	1,451,480	1,451,480	General Fund cost of services
090: Operating Transfers Out	**12,191,626**	**18,155,200**	**1,451,480**	**1,451,480**	**1,451,480**	
7101 Regular emp salary	2,192,892	2,191,241	2,503,580	2,451,907	2,538,770	
7102 Overtime	96,053	61,743	67,100	71,830	81,240	
7103 Part time salary	10,545	13,571	8,400	8,495	5,040	
7106 Uniform allowance	0	300	300	300	300	
7109 Incentive pay	70,939	69,376	61,470	63,423	64,430	
7110 Admin leave pay	2,469	5,671	8,920	8,778	8,780	
7111 Workers comp	145,296	146,400	135,450	135,450	283,360	Change in allocation distribution
7112 Medical insurance	448,352	457,237	580,560	563,921	653,040	Rate increase
7113 Dental insurance	33,715	34,872	43,000	41,470	44,000	
7114 Vision care	8,630	8,534	10,750	10,165	8,800	
7115 Medicare insurance	27,195	30,299	36,310	37,762	37,760	
7121 Service contribution-PERS	432,341	426,604	489,500	481,520	503,570	Staff concessions offset rate increase
7123 Deferred comp	55,461	44,611	42,950	47,687	5,080	
7124 LI & AD & D	6,887	6,965	9,760	9,899	9,180	
7125 Unemployment insurance	5,799	5,746	7,020	6,966	11,340	
7128 LTD	28,546	28,372	31,910	31,237	0	Brought in-house
7129 Chiropractic	1,687	1,691	2,370	2,277	2,420	
7130 Insurance refund	13,833	15,917	16,630	15,348	16,630	
7131 Other benefits	56,506	75,200	80,840	80,840	87,340	
7188 Transfer In	(2,765,723)	(2,662,758)	(3,039,640)	(3,039,640)	(3,630,080)	Staff allocations to other funds
7189 Transfer Out	2,117,985	1,832,071	2,185,130	2,185,130	2,572,560	Staff allocations from other fund
100: Personnel Services	**2,989,408**	**2,793,663**	**3,282,310**	**3,214,765**	**3,303,560**	
7201 Postage	738	1,189	4,450	1,950	1,450	
7202 Telephone	13,353	12,592	13,350	13,350	14,550	
7203 Cellular phone charges	4,707	5,048	5,600	5,600	5,600	
7211 Electricity	771,370	769,537	749,000	733,000	791,000	
7212 Gas	53,535	44,706	31,500	31,500	31,500	
7213 Water	2,662	2,904	2,600	3,100	3,250	
7215 Refuse	22,764	11,193	12,000	10,000	10,000	
200: Utility Comm. & Transportation	**869,129**	**847,169**	**818,500**	**798,500**	**857,350**	
7301 Printing,binding,duplication	2,049	3,578	5,200	5,240	4,200	
7302 Photocopying	562	589	400	400	400	
7303 Advertising	948	2,735	5,550	3,300	3,300	
7304 Laundry & dry cleaning	0	6	0	0	0	
7305 Uniforms	6,515	8,376	7,000	7,000	9,000	
7306 Safety equipment	11,644	14,296	18,865	17,965	19,000	
7307 Office supplies	9,737	7,541	6,000	6,050	7,000	
7308 Books & periodicals	559	320	750	750	1,250	
7309 Membership & dues	15,812	12,354	18,910	18,910	18,910	
7310 Uncollectible acct expense	90,543	90,987	70,000	70,000	70,000	

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7311 Collection agency fees	3,621	(95)	3,000	3,000	3,000	
7312 Bank service charges	7,645	5,025	6,000	12,000	15,000	
7313 Information systems software	26,259	8,857	20,400	20,400	20,400	
7314 Business expense	1,932	3,086	3,950	3,950	3,050	
7315 Conference expense	3,167	7,606	14,440	14,440	10,500	
7321 Rent of Land, facilities	4,153	4,081	6,000	6,000	8,750	
7322 Rental of equipment	13,717	4,025	8,500	8,500	8,500	
7323 Professional services	678,044	388,846	1,226,943	829,768	705,000	Completion of projects
7330 Repairs to comm equip	1,551	1,816	1,780	14,860	1,810	
7331 Repairs to Mach & equip	384,976	577,542	833,579	824,100	674,000	
7332 Repairs to office equip	24	666	400	400	300	
7333 Repairs to vehicles	161,685	189,005	156,730	156,730	175,960	
7334 Repairs to buildings	552	3,280	5,000	5,000	10,000	
7335 Sublet service contracts	50,372	36,103	42,000	52,000	39,100	
7336 Car wash	371	209	0	500	580	
7343 PL & PD/other insurance	29,725	75,010	76,760	76,760	136,400	Liability reserve increase
7351 Motor veh fuel, lube	51,975	44,167	77,380	77,380	69,230	
7352 Special dept materials	56,447	57,813	104,395	117,000	82,750	
7353 Janitorial supplies	1,275	2,013	1,300	1,300	1,200	
7354 Photo supplies	0	0	400	400	400	
7355 General supplies	136,021	36,642	340,093	180,700	201,500	
7356 Medical supplies	93	148	150	150	0	
7358 Training & education	5,419	7,978	13,000	13,005	11,500	
7359 Small tools and equip	24,751	29,197	30,000	30,000	30,500	
7360 Overtime meals	697	636	700	1,125	1,250	
7362 Laboratory supplies	17,629	23,031	26,000	26,000	26,000	
7366 Tuition Reimbursement	0	0	500	500	500	
7369 Software Licensing Cost	6,125	3,356	5,068	5,068	4,500	
7388 Transfer In	4,500	11,668	0	0	0	
7398 Reimbursable Expense	552	179	1,000	1,000	1,000	
7399 Supplies, mat & services	44	1,030	0	100	0	
300: Supplies, Materials & Services	**1,811,691**	**1,663,702**	**3,138,143**	**2,611,751**	**2,375,740**	
7601 Work for others	0	0	36,700	35,000	20,000	
400: Work for Others	**0**	**0**	**36,700**	**35,000**	**20,000**	
7700 Equipment, Land & Structures	0	0	0	0	0	
7701 Office equip	4,431	0	1,500	1,500	3,000	
7709 Shop equipment	2,424	0	0	0	0	
7715 Data Processing hrdware	0	4,721	8,000	8,000	8,000	
7719 Other equip	23,695	23,278	44,206	75,000	85,000	
7720 Other contracts	0	0	0	0	0	
7731 Storm drains	30,219	0	11,500	10,000	10,000	
500: Equipment, Land & Structures	**60,769**	**27,999**	**65,206**	**94,500**	**106,000**	

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7850 Fleet	0	0	575,000	575,000	177,500	
7851 Vehicles & Equipment	29,421	73,214	32,148	0	0	
550: Fleet	**29,421**	**73,214**	**607,148**	**575,000**	**177,500**	
7636 Amortization	51,525	51,525	1,370,000	1,370,000	1,430,000	
7924 Bond interest	2,882,078	2,831,600	2,749,990	2,749,990	2,687,570	
8022 Taxes	692	81	100	100	100	
8023 Refunds/Rebates	219	44	2,000	2,000	2,000	
8099 Special payments	178,815	278,738	192,850	192,850	210,100	
600: Special Payments	**3,113,329**	**3,161,988**	**4,314,940**	**4,314,940**	**4,329,770**	
1820 Construction in Progress-CY	(6,100,497)	(1,263,614)	1,713,060	3,360,000	3,200,000	Main Replacement Project #5 ($2.1m)
1825.1800 Contracts	132,923	196,044	61,765	0	0	
1825.1850 Contracts	5,021,166	553,189	0	0	0	
1825.1900 Contracts	0	0	2,938	368,000	0	
1825.2100 Contracts	50,689	0	0	0	0	
1825.2200 Contracts	179,517	289,428	120,046	197,072	0	
1825.2250 Contracts	297,478	5,059	0	0	0	
1825.2300 Contracts	67,343	158,224	109,384	51,562	4,455,000	Biosolids de-watering facility
1827.1800 Force Account	49,073	12,750	0	0	0	
1827.1850 Force Account	186,768	18,606	0	540	0	
1827.1900 Force Account	0	2,184	0	0	0	
1827.2100 Force Account	231	0	0	0	0	
1827.2275 Force Account	0	497	0	0	0	
1827.2300 Force Account	0	12,050	0	0	0	
1829.1800 Equipment	3,433	0	0	0	0	
1831.1800 Materials	2,564	139	0	0	0	
1831.1850 Materials	783	6,651	0	0	0	
1831.2100 Materials	15	0	0	0	0	
1831.2150 Materials	28	0	0	0	0	
1836.1800 Other	6,341	115	9,127	9,127	0	
1836.1850 Other	5,387	241	0	0	0	
1836.1900 Other	0	647	0	0	0	
1836.2150 Other	0	635	0	0	0	
1836.2250 Other	4,597	0	0	0	0	
1836.2275 Other	0	380	0	0	0	
1836.2300 Other	92,163	6,777	8,638	0	0	
900: Capital Projects	**2**	**2**	**2,024,958**	**3,986,301**	**7,655,000**	
Wastewater Utility Total	**21,065,375**	**26,722,937**	**15,739,385**	**17,082,237**	**20,276,400**	

ACTIVITY:	**Wastewater Utility**	**DIVISION:**	**Utilities - Wastewater**
DEPARTMENT:	**Public Works**	**FUND:**	**Wastewater Fund**

ACTIVITY DESCRIPTION

The Wastewater Utility activity includes the operation of the White Slough Water Pollution Control facility (Treatment Plant), the maintenance of wastewater pipelines and lift stations that convey wastewater to the treatment Plant, and the maintenance of storm drain pipelines and lift stations that convey stormwater to various points of discharge. Activity goals are to provide uninterrupted service from source to treatment facilities and/or points of discharge without blockages or overflows; minimize the City's impact on the environment by consistantly treating wastewater to federal and State standards; continue recycling and land disposal for treatment effluent and cannery wastewater. This activity has six major elements:

- Wastewater administration – Directs, supervises, and plans operation of the wastewater utility, prepares studies and reports, responsible for compliance with State and federal regulations and legislation on operations and discharge requirements, budget preparation and control, represents the City with other agencies and committees on wastewater operations and treatment matters.
- Domestic collection system – Operates, maintains and repairs the domestic wastewater collection system including approximately 190 miles of domestic wastewater collection mains (ranging in size from 6 to 42 inches in diameter), service laterals for over 23,000 customers, approximately 3,200 manholes, and eight domestic pumping stations; maintain compliance with Sewer System Management Plan by performing hydrocleaning and closed circuit television (CCTV) operations.
- Industrial collection system – Operates, maintains and repairs the industrial wastewater collection system including 10.0 miles of industrial wastewater collection mains, 83 manholes, 4.5 miles of 30-inch diameter “IW outfall” line, one pumping station, and seven service laterals.
- Treatment facility – Operation and maintenance of a tertiary treatment facility located approximately six miles west of the urban City limits, which operates seven days per week, 24 hours per day, and is staffed 16 hours per day. The Treatment Plant treats an annual average domestic flow of 2.4 billion gallons and an annual average industrial flow of 100 million gallons per year; utilizes recycled biosolids in accordance with discharge permit requirments.
- Laboratory services – This State-certified laboratory analyzes untreated and treated wastewater to determine its chemical, physical and bacteriological characteristics for the purpose of evaluating treatment plant effectiveness; samples and analyzes City drinking water for the purpose of monitoring water quality and compliance with state regulations; and administers the enforcement of the City's pretreatment and cross-connection control programs
- Storm Drain collection system – Operates, maintains and repairs the storm drain collection system including approximately 162 miles of storm drain pipeline, 13 pump stations and over 3,300 catchbasins. Function also includes compliance with City's National Pollutant Discharge Elimination System Discharge Permit requirements ,including public education, illicit discharge detection and elimination, construction site stormwater management and pollution prevention.
- Work for Others/Capital Improvement – Construct wastewater main connections for new development, provides services during construction on capital improvement projects.

MAJOR 2010/11 ACCOMPLISHMENTS

- Constructed Washington Street Inter-tie Project.
- Reduced Sanitary Sewer Overflows per 100 miles of sewer main from 5.67 to 3.55.
- Implemented a targeted wastewater main cleaning schedule to increase cleaning efficiency.
- Replaced stormwater pumps at Shady Acres Pump Station.
- Update Stormwater Management Plan.

MAJOR 2011/12 OBJECTIVES

- Comply with Monitoring and Reporting Requirements of New NPDES Permit.
- Continue Groundwater Monitoring at Treatment Plant.
- Reduce Sanitary Sewer Overflows to less than 3 per 100 miles of sewer main.

ACTIVITY: **Wastewater Utility** **DIVISION:** **Utilities - Wastewater**
DEPARTMENT: **Public Works** **FUND:** **Wastewater Fund**

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Wastewater treated (million gallons/year)*	2,334	2,236.8	2,208.6
Cost per million gallons treated *	1,469	1,551	1,533
Miles of wastewater main *	194	194	194
Miles of wastewater main cleaned*	55.9	68.2	65.8
Public sewer overflows per 100 miles of main*	4.6	5.67	3.55

*(Calendar year calculations)

RELATED COST CENTER(S)

- 170.4220
- 170152
- 170301
- 170401
- 170403
- 170404
- 170405
- 170414
- 170442
- 170501

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
170: Wastewater Utility Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	5,114,665	3,599,775	1,451,480	1,451,480	1,451,480
090: Operating Transfers Out Total	**5,114,665**	**3,599,775**	**1,451,480**	**1,451,480**	**1,451,480**
170: Wastewater Utility Fund B/S Total	**5,114,665**	**3,599,775**	**1,451,480**	**1,451,480**	**1,451,480**
170152: Damage To Property-Wastewtr					
100: Personnel Services					
7102 Overtime	0	0	410	410	490
7189 Transfer Out	35	2,699	0	0	0
100: Personnel Services Total	**35**	**2,699**	**410**	**410**	**490**
300: Supplies, Materials & Services					
7352 Special dept materials	0	0	7,389	5,000	5,000
300: Supplies, Materials & Services Total	**0**	**0**	**7,389**	**5,000**	**5,000**
600: Special Payments					
8099 Special payments	1,152	(183)	0	0	0
600: Special Payments Total	**1,152**	**(183)**	**0**	**0**	**0**
170152: Damage To Property-Wastewtr Total	**1,187**	**2,516**	**7,799**	**5,410**	**5,490**
170301: Bonded Debt-Interest-Wastewtr					
600: Special Payments					
7636 Amortization	51,525	51,525	1,370,000	1,370,000	1,430,000
7924 Bond interest	2,882,078	2,831,600	2,749,990	2,749,990	2,687,570
8099 Special payments	2,685	5,018	7,850	7,850	10,100
600: Special Payments Total	**2,936,288**	**2,888,143**	**4,127,840**	**4,127,840**	**4,127,670**
170301: Bonded Debt-Interest-Wastewtr Total	**2,936,288**	**2,888,143**	**4,127,840**	**4,127,840**	**4,127,670**
170401: Wastewater Administration					
100: Personnel Services					
7102 Overtime	1,492	507	1,800	1,800	1,800
7103 Part time salary	42	0	0	0	0
7109 Incentive pay	37	14	0	0	0
7112 Medical insurance	235	(1,546)	0	0	0
7113 Dental insurance	22	(88)	0	0	0
7114 Vision care	5	(21)	0	0	0
7115 Medicare insurance	7	3	0	26	0
7124 LI & AD & D	0	(97)	0	0	0
7128 LTD	0	(1)	0	0	0
7129 Chiropractic	1	(5)	0	0	0
7130 Insurance refund	3	0	0	0	0
7189 Transfer Out	535,532	434,578	644,840	644,840	805,150
100: Personnel Services Total	**537,376**	**433,344**	**646,640**	**646,666**	**806,950**
200: Utility Comm. & Transportation					
7201 Postage	89	29	200	200	200
7202 Telephone	199	251	350	350	350
7203 Cellular phone charges	3,067	3,643	3,900	3,900	3,900
200: Utility Comm. & Transportation Total	**3,355**	**3,923**	**4,450**	**4,450**	**4,450**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	329	1,335	1,000	1,000	1,000
7302 Photocopying	310	371	200	200	200
7303 Advertising	136	0	200	200	200
7304 Laundry & dry cleaning	0	6	0	0	0
7305 Uniforms	6,489	5,732	5,000	5,000	5,000
7306 Safety equipment	4,201	5,114	5,000	5,000	6,000
7307 Office supplies	4,268	3,509	3,000	3,000	3,000
7308 Books & periodicals	311	29	500	500	500
7309 Membership & dues	5,411	4,084	7,700	7,700	7,700
7310 Uncollectible acct expense	90,543	90,987	70,000	70,000	70,000
7311 Collection agency fees	3,621	(95)	3,000	3,000	3,000
7312 Bank service charges	7,645	5,025	6,000	12,000	15,000

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7313 Information systems software	16,865	3,650	10,000	10,000	10,000
7314 Business expense	1,102	1,068	1,250	1,250	1,250
7315 Conference expense	1,166	2,767	5,500	5,500	5,500
7321 Rent of Land, facilities	3,843	3,879	5,500	5,500	8,250
7323 Professional services	55,836	19,620	23,780	23,780	23,000
7330 Repairs to comm equip	831	1,101	1,300	12,000	1,300
7331 Repairs to Mach & equip	0	79	0	100	0
7332 Repairs to office equip	0	256	100	100	0
7333 Repairs to vehicles	130,289	118,859	122,340	122,340	108,890
7334 Repairs to buildings	0	1,645	0	0	5,000
7335 Sublet service contracts	4,066	4,370	5,000	15,000	5,000
7336 Car wash	371	209	0	500	580
7351 Motor veh fuel, lube	36,528	34,780	37,560	37,560	32,830
7352 Special dept materials	1,342	6,582	1,500	1,500	5,000
7353 Janitorial supplies	0	15	100	100	0
7354 Photo supplies	0	0	300	300	300
7355 General supplies	130	286	200	200	500
7356 Medical supplies	93	148	150	150	0
7358 Training & education	2,006	1,222	3,000	3,000	3,000
7359 Small tools and equip	4,332	10,395	7,000	7,000	7,000
7360 Overtime meals	205	68	250	250	250
7366 Tuition Reimbursement	0	0	500	500	500
7369 Software Licensing Cost	6,125	3,287	4,032	4,032	3,500
7388 Transfer In	4,500	11,668	0	0	0
7399 Supplies, mat & services	44	1,030	0	100	0
300: Supplies, Materials & Services Total	**392,938**	**343,081**	**330,962**	**358,362**	**333,250**
500: Equipment, Land & Structures					
7701 Office equip	4,431	0	1,500	1,500	3,000
7715 Data Processing hrdware	0	1,583	3,000	3,000	3,000
500: Equipment, Land & Structures Total	**4,431**	**1,583**	**4,500**	**4,500**	**6,000**
600: Special Payments					
8022 Taxes	617	0	0	0	0
8023 Refunds/Rebates	219	44	2,000	2,000	2,000
600: Special Payments Total	**836**	**44**	**2,000**	**2,000**	**2,000**
170401: Wastewater Administration Total	**938,936**	**781,975**	**988,552**	**1,015,978**	**1,152,650**
170403: Plant Maintenance					
100: Personnel Services					
7101 Regular emp salary	475,191	555,018	597,620	610,514	598,610
7102 Overtime	68,127	31,807	44,770	45,000	58,000
7109 Incentive pay	7,034	7,188	7,700	6,679	6,630
7110 Admin leave pay	0	1,856	1,860	1,856	1,860
7111 Workers comp	39,696	32,940	31,500	31,500	64,400
7112 Medical insurance	82,883	99,332	110,950	126,361	134,750
7113 Dental insurance	6,743	8,316	10,000	10,000	10,000
7114 Vision care	1,459	1,827	2,500	2,450	2,000
7115 Medicare insurance	5,673	7,478	8,670	9,629	8,780
7121 Service contribution-PERS	93,646	105,937	115,500	117,767	116,950
7123 Deferred comp	8,887	9,049	10,130	13,354	0
7124 LI & AD & D	1,465	1,655	2,110	2,191	1,710
7125 Unemployment insurance	1,295	1,409	1,680	1,835	2,690
7128 LTD	6,120	7,042	7,620	7,778	0
7129 Chiropractic	310	388	550	550	550
7130 Insurance refund	672	116	0	0	0
7131 Other benefits	12,511	16,920	18,800	18,800	19,850
7189 Transfer Out	741,061	670,015	778,440	778,440	891,050
100: Personnel Services Total	**1,552,773**	**1,558,293**	**1,750,400**	**1,784,704**	**1,917,830**
200: Utility Comm. & Transportation					
7201 Postage	599	984	1,000	1,000	1,000
7202 Telephone	193	179	1,000	1,000	1,000

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7203 Cellular phone charges	1,640	1,405	1,700	1,700	1,700
7211 Electricity	759,546	732,643	728,000	700,000	749,000
7212 Gas	52,655	43,943	30,000	30,000	30,000
7215 Refuse	22,764	11,193	12,000	10,000	10,000
200: Utility Comm. & Transportation Total	**837,397**	**790,347**	**773,700**	**743,700**	**792,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	211	150	200	200	200
7302 Photocopying	252	218	200	200	200
7303 Advertising	312	35	600	600	600
7305 Uniforms	26	2,207	2,000	2,000	4,000
7306 Safety equipment	5,465	5,477	6,865	6,865	6,000
7307 Office supplies	3,899	3,795	3,000	3,000	3,000
7308 Books & periodicals	248	190	250	250	250
7309 Membership & dues	7,209	6,391	9,210	9,210	9,210
7313 Information systems software	6,994	2,807	7,000	7,000	7,000
7314 Business expense	540	1,974	1,400	1,400	1,000
7315 Conference expense	2,001	3,901	8,940	8,940	5,000
7322 Rental of equipment	5,548	3,395	7,000	7,000	7,000
7323 Professional services	600,343	357,537	1,112,175	750,000	630,000
7330 Repairs to comm equip	390	355	120	2,500	150
7331 Repairs to Mach & equip	377,331	577,139	809,579	800,000	650,000
7332 Repairs to office equip	24	410	300	300	300
7334 Repairs to buildings	552	1,635	5,000	5,000	5,000
7335 Sublet service contracts	32,327	30,846	34,000	34,000	31,000
7343 PL & PD/other insurance	6,525	16,880	17,850	17,850	31,000
7351 Motor veh fuel, lube	8,560	0	32,490	32,490	30,000
7352 Special dept materials	11,407	8,970	30,006	55,000	30,000
7353 Janitorial supplies	1,154	1,998	1,200	1,200	1,200
7354 Photo supplies	0	0	100	100	100
7355 General supplies	135,295	33,551	339,893	180,000	200,000
7358 Training & education	1,754	4,520	5,000	5,000	5,000
7359 Small tools and equip	12,881	10,595	10,000	10,000	10,000
7360 Overtime meals	402	451	350	700	700
7362 Laboratory supplies	17,629	23,031	26,000	26,000	26,000
7369 Software Licensing Cost	0	69	1,036	1,036	1,000
7398 Reimbursable Expense	552	179	1,000	1,000	1,000
300: Supplies, Materials & Services Total	**1,239,831**	**1,098,706**	**2,472,764**	**1,968,841**	**1,695,910**
500: Equipment, Land & Structures					
7719 Other equip	15,134	10,157	29,206	35,000	35,000
500: Equipment, Land & Structures Total	**15,134**	**10,157**	**29,206**	**35,000**	**35,000**
600: Special Payments					
8022 Taxes	75	81	100	100	100
8099 Special payments	63,831	47,099	75,000	75,000	75,000
600: Special Payments Total	**63,906**	**47,180**	**75,100**	**75,100**	**75,100**
170403: Plant Maintenance Total	**3,709,041**	**3,504,683**	**5,101,170**	**4,607,345**	**4,516,540**
170404: Sanitary System Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	233	0	0	0
7102 Overtime	14,328	18,847	19,450	19,450	20,190
7109 Incentive pay	732	937	0	0	0
7112 Medical insurance	3,716	3,548	0	0	0
7113 Dental insurance	239	267	0	0	0
7114 Vision care	58	65	0	0	0
7115 Medicare insurance	210	289	0	282	0
7121 Service contribution-PERS	16	290	0	0	0
7123 Deferred comp	7	98	0	0	0
7125 Unemployment insurance	0	1	0	0	0
7128 LTD	1	18	0	0	0
7129 Chiropractic	12	12	0	0	0

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7130 Insurance refund	78	57	0	0	0
7189 Transfer Out	476,311	502,496	469,400	469,400	540,790
100: Personnel Services Total	**495,708**	**527,158**	**488,850**	**489,132**	**560,980**
200: Utility Comm. & Transportation					
7201 Postage	50	169	250	250	250
7202 Telephone	6,679	6,627	6,500	6,500	6,500
7211 Electricity	10,574	9,904	10,000	10,000	10,000
7212 Gas	880	763	1,500	1,500	1,500
7213 Water	1,936	1,936	2,000	2,000	2,000
200: Utility Comm. & Transportation Total	**20,119**	**19,399**	**20,250**	**20,250**	**20,250**
300: Supplies, Materials & Services					
7305 Uniforms	0	437	0	0	0
7306 Safety equipment	1,978	3,476	6,000	6,000	6,000
7307 Office supplies	95	100	0	50	1,000
7308 Books & periodicals	0	101	0	0	500
7313 Information systems software	0	0	1,000	1,000	1,000
7322 Rental of equipment	0	0	500	500	500
7323 Professional services	666	0	0	0	0
7331 Repairs to Mach & equip	6,141	173	10,000	10,000	10,000
7335 Sublet service contracts	177	167	1,000	1,000	1,100
7352 Special dept materials	21,471	30,986	30,000	20,000	20,000
7353 Janitorial supplies	121	0	0	0	0
7355 General supplies	596	2,805	0	500	1,000
7358 Training & education	0	0	0	5	0
7359 Small tools and equip	3,003	7,415	8,000	8,000	8,500
7360 Overtime meals	40	72	0	75	200
300: Supplies, Materials & Services Total	**34,288**	**45,732**	**56,500**	**47,130**	**49,800**
400: Work for Others					
7601 Work for others	0	0	20,000	20,000	5,000
400: Work for Others Total	**0**	**0**	**20,000**	**20,000**	**5,000**
500: Equipment, Land & Structures					
7719 Other equip	0	9,308	0	25,000	35,000
500: Equipment, Land & Structures Total	**0**	**9,308**	**0**	**25,000**	**35,000**
600: Special Payments					
8099 Special payments	6,690	175	0	0	0
600: Special Payments Total	**6,690**	**175**	**0**	**0**	**0**
170404: Sanitary System Maintenance Total	**556,805**	**601,772**	**585,600**	**601,512**	**671,030**
170405: Storm Drain Maintenance					
100: Personnel Services					
7102 Overtime	4,434	5,605	0	4,500	0
7103 Part time salary	0	0	0	95	0
7109 Incentive pay	110	128	0	0	0
7112 Medical insurance	605	380	0	0	0
7113 Dental insurance	66	32	0	0	0
7114 Vision care	16	8	0	0	0
7115 Medicare insurance	25	53	0	65	0
7121 Service contribution-PERS	63	54	0	0	0
7123 Deferred comp	12	11	0	0	0
7128 LTD	4	3	0	0	0
7129 Chiropractic	3	2	0	0	0
7130 Insurance refund	53	0	0	0	0
7189 Transfer Out	348,337	218,496	267,220	267,220	306,790
100: Personnel Services Total	**353,728**	**224,772**	**267,220**	**271,880**	**306,790**
200: Utility Comm. & Transportation					
7201 Postage	0	7	3,000	500	0
7202 Telephone	3,611	4,469	4,000	4,000	5,200
7211 Electricity	0	25,855	9,000	21,000	30,000
7213 Water	0	242	0	500	500
200: Utility Comm. & Transportation Total	**3,611**	**30,573**	**16,000**	**26,000**	**35,700**

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,509	1,663	4,000	4,000	3,000
7303 Advertising	500	2,700	4,750	2,500	2,500
7306 Safety equipment	0	229	1,000	100	1,000
7307 Office supplies	1,475	137	0	0	0
7309 Membership & dues	3,192	1,879	2,000	2,000	2,000
7313 Information systems software	2,400	2,400	2,400	2,400	2,400
7314 Business expense	239	44	300	300	300
7315 Conference expense	0	938	0	0	0
7321 Rent of Land, facilities	310	202	500	500	500
7322 Rental of equipment	8,169	630	1,000	1,000	1,000
7323 Professional services	3,550	6,065	50,000	15,000	50,000
7330 Repairs to comm equip	330	360	360	360	360
7331 Repairs to Mach & equip	0	151	11,000	11,000	11,000
7333 Repairs to vehicles	31,396	70,146	34,390	34,390	67,070
7335 Sublet service contracts	13,802	720	2,000	2,000	2,000
7351 Motor veh fuel, lube	6,887	9,387	7,330	7,330	6,400
7352 Special dept materials	15,712	6,468	20,000	20,000	20,000
7358 Training & education	1,659	2,236	5,000	5,000	3,500
7359 Small tools and equip	4,535	792	5,000	5,000	5,000
7360 Overtime meals	50	45	100	100	100
300: Supplies, Materials & Services Total	**95,715**	**107,192**	**151,130**	**112,980**	**178,130**
400: Work for Others					
7601 Work for others	0	0	16,700	15,000	15,000
400: Work for Others Total	**0**	**0**	**16,700**	**15,000**	**15,000**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	0	3,138	5,000	5,000	5,000
7719 Other equip	8,561	3,813	15,000	15,000	15,000
7731 Storm drains	30,219	0	11,500	10,000	10,000
500: Equipment, Land & Structures Total	**38,780**	**6,951**	**31,500**	**30,000**	**30,000**
600: Special Payments					
8099 Special payments	104,457	226,629	110,000	110,000	125,000
600: Special Payments Total	**104,457**	**226,629**	**110,000**	**110,000**	**125,000**
170405: Storm Drain Maintenance Total	**596,291**	**596,117**	**592,550**	**565,860**	**690,620**
170414: Watershed Education Grant					
100: Personnel Services					
7103 Part time salary	0	659	8,400	8,400	5,040
7115 Medicare insurance	0	10	0	122	0
7121 Service contribution-PERS	0	78	0	1,512	0
7125 Unemployment insurance	0	2	0	24	0
100: Personnel Services Total	**0**	**749**	**8,400**	**10,058**	**5,040**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	430	0	40	0
7314 Business expense	51	0	1,000	1,000	500
7323 Professional services	2,983	4,140	40,988	40,988	2,000
7352 Special dept materials	6,429	4,807	15,000	15,000	2,500
300: Supplies, Materials & Services Total	**9,463**	**9,377**	**56,988**	**57,028**	**5,000**
170414: Watershed Education Grant Total	**9,463**	**10,126**	**65,388**	**67,086**	**10,040**
170442: Industrial System Maintenance					
100: Personnel Services					
7102 Overtime	0	0	670	670	760
7115 Medicare insurance	0	0	0	10	0
7189 Transfer Out	13,892	3,787	25,230	25,230	28,780
100: Personnel Services Total	**13,892**	**3,787**	**25,900**	**25,910**	**29,540**
200: Utility Comm. & Transportation					
7202 Telephone	2,671	1,066	1,500	1,500	1,500
7211 Electricity	1,250	1,135	2,000	2,000	2,000
7213 Water	726	726	600	600	750

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
200: Utility Comm. & Transportation Total	**4,647**	**2,927**	**4,100**	**4,100**	**4,250**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	1,504	0	3,000	3,000	3,000
7352 Special dept materials	48	0	500	500	250
300: Supplies, Materials & Services Total	**1,552**	**0**	**3,500**	**3,500**	**3,250**
170442: Industrial System Maintenance Total	**20,091**	**6,714**	**33,500**	**33,510**	**37,040**
170501: Wastewtr/Wtr Service Personnel					
100: Personnel Services					
7101 Regular emp salary	1,717,677	1,635,990	1,905,960	1,841,393	1,940,160
7102 Overtime	7,672	4,977	0	0	0
7106 Uniform allowance	0	300	300	300	300
7109 Incentive pay	63,026	61,109	53,770	56,744	57,800
7110 Admin leave pay	2,469	3,815	7,060	6,922	6,920
7111 Workers comp	105,600	113,460	103,950	103,950	218,960
7112 Medical insurance	360,913	355,523	469,610	437,560	518,290
7113 Dental insurance	26,645	26,345	33,000	31,470	34,000
7114 Vision care	7,092	6,655	8,250	7,715	6,800
7115 Medicare insurance	21,127	22,279	27,640	27,628	28,980
7121 Service contribution-PERS	337,365	318,731	374,000	362,241	386,620
7123 Deferred comp	46,555	35,453	32,820	34,333	5,080
7124 LI & AD & D	5,422	5,407	7,650	7,708	7,470
7125 Unemployment insurance	4,475	4,299	5,340	5,107	8,650
7128 LTD	22,421	21,310	24,290	23,459	0
7129 Chiropractic	1,361	1,294	1,820	1,727	1,870
7130 Insurance refund	13,027	15,744	16,630	15,348	16,630
7131 Other benefits	43,995	58,280	62,040	62,040	67,490
7188 Transfer In	(2,765,723)	(2,662,758)	(3,039,640)	(3,039,640)	(3,630,080)
7189 Transfer Out	2,817	0	0	0	0
100: Personnel Services Total	**23,936**	**28,213**	**94,490**	**(13,995)**	**(324,060)**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	23,200	58,130	58,910	58,910	105,400
300: Supplies, Materials & Services Total	**23,200**	**58,130**	**58,910**	**58,910**	**105,400**
170501: Wastewtr/Wtr Service Personnel Tota	**47,136**	**86,343**	**153,400**	**44,915**	**(218,660)**
Wastewater Utility Total	**13,929,903**	**12,078,164**	**13,107,279**	**12,520,936**	**12,443,900**

ACTIVITY:	**Capital Improvement Project(s)**	**FUND:**	**Wastewater Capital Outlay and Impact Fee Funds**
DEPARTMENT:	**Public Works**		

Capital Improvement Project Descriptions:

Biosolids Dewatering Facility **4,455,000**
Construction of improvements to dewater biosolids stored in sludge stabilization lagoons.

Wastewater Main Replacement **2,080,000**
Wastewater main replacement construction - project No. 5.

G-Basin Storm Drain **330,000**
Construct G-Basin storm drain pump station facility and install erosion control improvements.

Shady Acres **200,000**
Install storm drain trash handling system.

White Slough Water Pollution Control Facility **370,000**
Plant maintenance and land application area improvements.

Miscellaneous Capital Maintenance Projects **205,000**
Maintenance projects including: system relocations ($35,000); wastewater taps ($40,000); collection system capacity enhancement projects ($50,000); lift station remote terminal unit replacements ($20,000); fats, oils, and grease (FOG) program and reporting ($10,000); various studies and reports related to discharge permit compliance ($20,000); collection system flow monitoring study ($30,000).

Municipal Service Center Improvements **12,500**
Replace rusted out gutters on the warehouse building at MSC. The gutter replacement is a joint project with funding coming from Electric and Wastewater funds ($50,000 project total).

City Wide Server HVAC Replacement **2,500**
Replacement of HVAC system in room where city-wide server is located. This is a joint project with funding coming from Electric and Wastewater funds ($7,500 project total).

ACTIVITY: **Equipment Purchase** **FUND:** **Wastewater Capital Outlay**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Replacement of Vehicle 04-041 **45,000**
Replace vehicle 04-041, a 1966 Chevrolet maintenance truck used by Water Services staff. One-half of the total replacement cost to be funded by the Water Fund (vehicle total $90,000).

Replacement of Vehicle 04-083 **17,500**
Replace vehicle 04-083, a 1997 Dodge truck used by Water Services staff. One-half of the total replacement cost to be funded by the Water Fund (vehicle total $35,000)

Particulate Filters **15,000**
Installation of California Aire Resource Board compliant particulate filters on vehicles 04-038 and 04-123. One-half of the total cost to be funded by the Water Fund (total cost $30,000).

Replacement of Vehicle 04-040 **100,000**
Replace vehicle #04-040, a loader, which will be used to support the newly constructed biosolids dewatering facility.

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
171000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	330,000	75,000	485,000
900: Capital Projects Total	**0**	**0**	**330,000**	**75,000**	**485,000**
171000: Capital Projects - New Total	**0**	**0**	**330,000**	**75,000**	**485,000**
171405: Misc System Relocation(Cm)					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	35,000	35,000	35,000
1825.1850 Contracts	9,500	8,050	0	0	0
1827.1800 Force Account	13,945	45	0	0	0
1831.1800 Materials	357	0	0	0	0
1831.1850 Materials	585	0	0	0	0
900: Capital Projects Total	**24,387**	**8,095**	**35,000**	**35,000**	**35,000**
171405: Misc System Relocation(Cm) Total	**24,387**	**8,095**	**35,000**	**35,000**	**35,000**
171416: Shady Acres Storm Pump					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	100,000	100,000	200,000
900: Capital Projects Total	**0**	**0**	**100,000**	**100,000**	**200,000**
171416: Shady Acres Storm Pump Total	**0**	**0**	**100,000**	**100,000**	**200,000**
171471: Wastewtr Taps-PW/CM					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	40,000	40,000	40,000
1825.1800 Contracts	8,917	991	0	0	0
1827.1800 Force Account	8,262	2,781	0	0	0
1827.1850 Force Account	10,179	0	0	0	0
1831.1800 Materials	41	139	0	0	0
1831.1850 Materials	198	6,651	0	0	0
1831.2100 Materials	15	0	0	0	0
1831.2150 Materials	28	0	0	0	0
1836.1850 Other	675	0	0	0	0
1836.2150 Other	0	635	0	0	0
900: Capital Projects Total	**28,315**	**11,197**	**40,000**	**40,000**	**40,000**
171471: Wastewtr Taps-PW/CM Total	**28,315**	**11,197**	**40,000**	**40,000**	**40,000**
171680: Main Repl-Project #5					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	100,000	100,000	2,080,000
1827.1850 Force Account	13,495	283	0	0	0
900: Capital Projects Total	**13,495**	**283**	**100,000**	**100,000**	**2,080,000**
171680: Main Repl-Project #5 Total	**13,495**	**283**	**100,000**	**100,000**	**2,080,000**
172016: Biosolids Facility					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	495,000	0	0
1825.2300 Contracts	0	0	0	22,018	4,455,000
900: Capital Projects Total	**0**	**0**	**495,000**	**22,018**	**4,455,000**
172016: Biosolids Facility Total	**0**	**0**	**495,000**	**22,018**	**4,455,000**
173000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	30,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**30,000**
173000: Capital Projects - New Total	**0**	**0**	**0**	**0**	**30,000**
175060: G Basin Erosion Control Imp					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	30,000

Wastewater Utility	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
900: Capital Projects Total	**0**	**0**	**0**	**0**	**30,000**
175060: G Basin Erosion Control Imp Total	**0**	**0**	**0**	**0**	**30,000**
175061: G Basin Storm Drain Pump Stn					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	300,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**300,000**
175061: G Basin Storm Drain Pump Stn Total	**0**	**0**	**0**	**0**	**300,000**
1711201: Capital Equipment					
300: Supplies, Materials & Services					
7352 Special dept materials	38	0	0	0	0
300: Supplies, Materials & Services Total	**38**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7709 Shop equipment	2,424	0	0	0	0
500: Equipment, Land & Structures Total	**2,424**	**0**	**0**	**0**	**0**
550: Fleet					
7850 Fleet	0	0	450,000	450,000	177,500
7851 Vehicles & Equipment	29,421	73,214	32,148	0	0
550: Fleet Total	**29,421**	**73,214**	**482,148**	**450,000**	**177,500**
1711201: Capital Equipment Total	**31,883**	**73,214**	**482,148**	**450,000**	**177,500**
1721201: WS-Capital Equipment					
550: Fleet					
7850 Fleet	0	0	125,000	125,000	0
550: Fleet Total	**0**	**0**	**125,000**	**125,000**	**0**
1721201: WS-Capital Equipment Total	**0**	**0**	**125,000**	**125,000**	**0**
Wastewater Utility Capital Total	**98,080**	**92,789**	**1,707,148**	**947,018**	**7,832,500**

TRANSIT

The Transit Division operates the City's GrapeLine, Dial-A-Ride and VineLine transportation services. The services are available seven days a week.

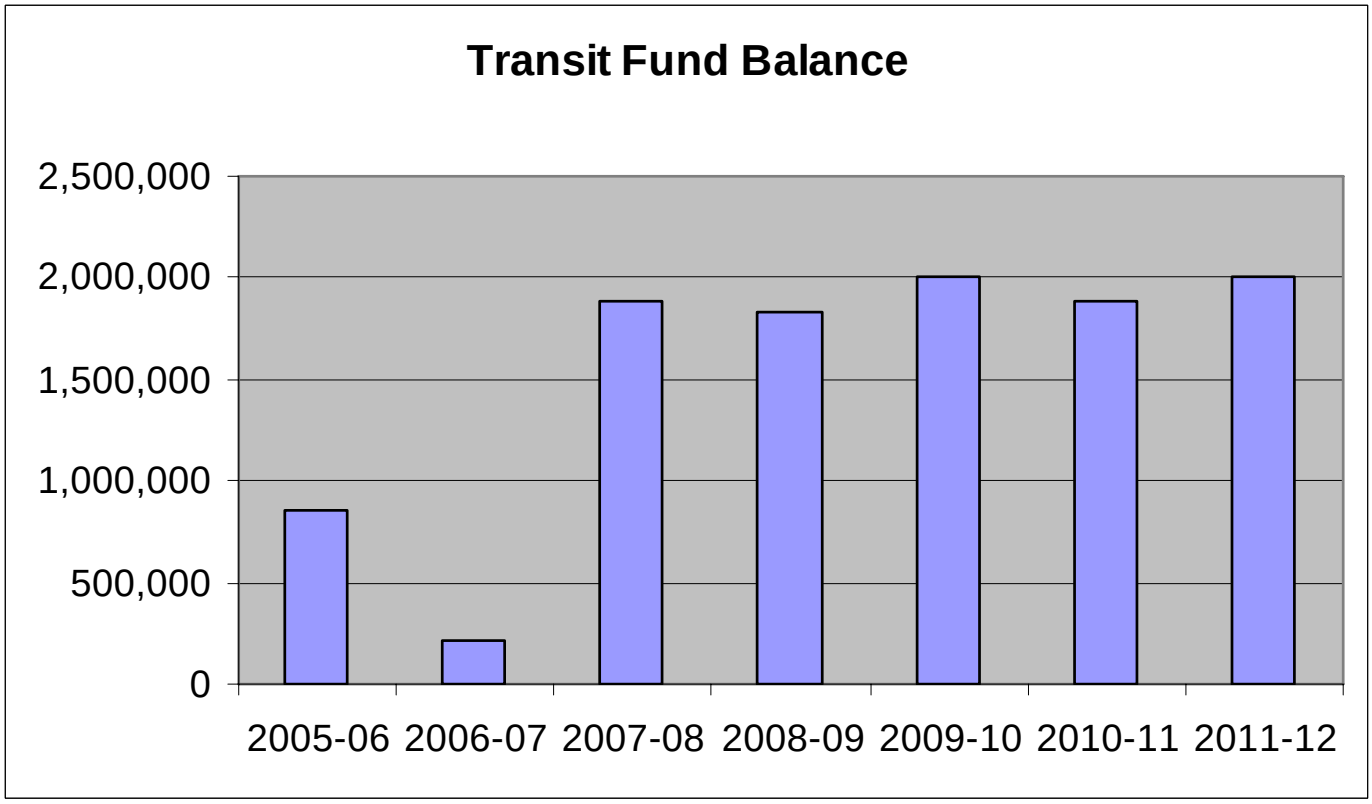
The Transit Division, part of the Public Works Department, has a budget of $5,840,940 in FY 2011/12, compared to $6,113,210 as originally adopted in FY 2010/11. The decrease is due to a reduction in capital projects. The City contracts with MV Transit to provide drivers and support staff for the transit services. Transit is maintaining three budgeted positions in FY 2011/12.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

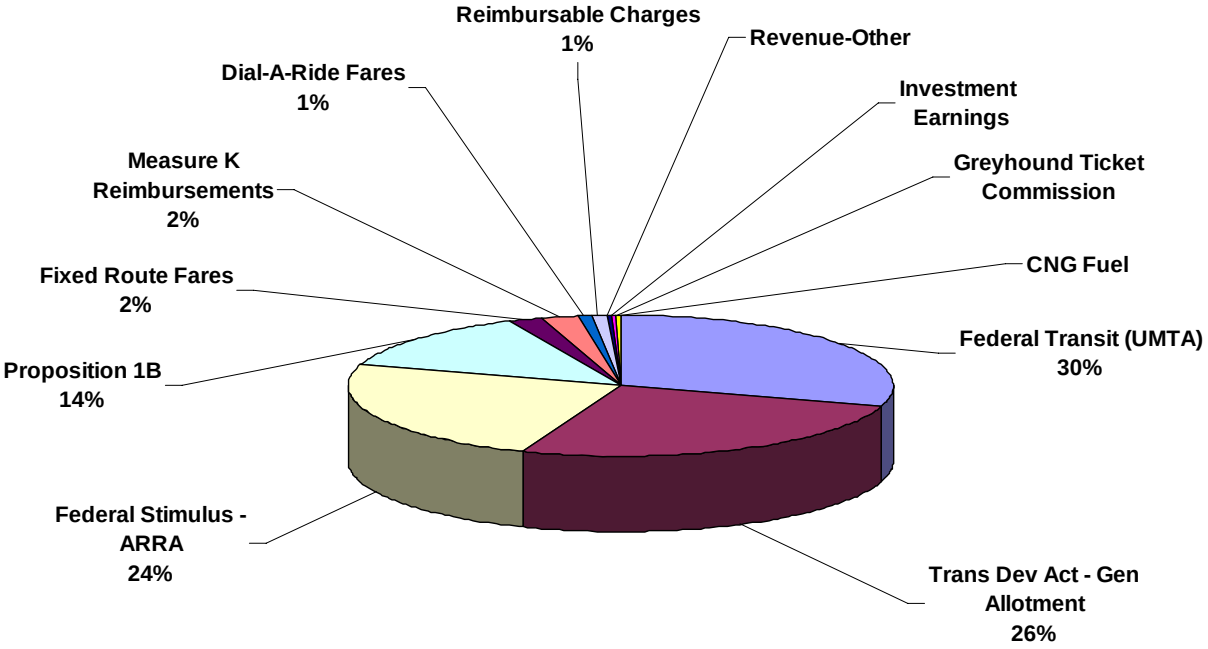
Transit Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2012
With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Transit Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	1,883,660	1,826,897	2,165,636	2,002,105	1,881,255
Revenues	4,844,254	4,353,933	6,624,560	6,187,860	5,962,630
Expenditures	4,901,017	4,178,725	6,406,658	6,308,710	5,840,940
Net Difference (Revenues Less Expenditures)	(56,763)	175,208	217,902	(120,850)	121,690
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	1,826,897	2,002,105	2,383,538	1,881,255	2,002,945



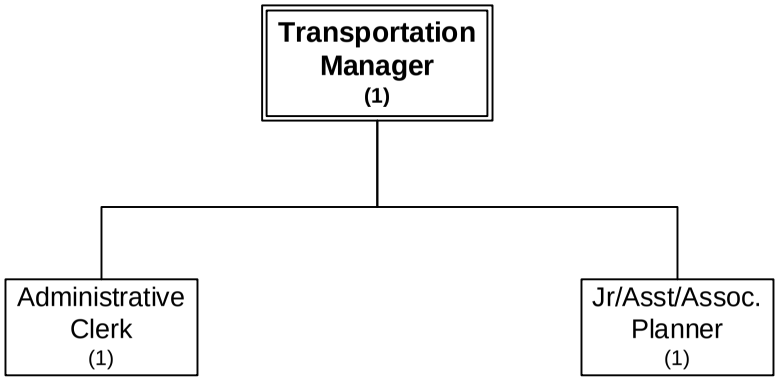
Transit Fund Revenues



Revenue	Budget 2011-12
Federal Transit (UMTA)	1,776,150
Trans Dev Act - Gen Allotment	1,548,300
Federal Stimulus - ARRA	1,426,900
Proposition 1B	807,900
Fixed Route Fares	130,000
Measure K Reimbursements	120,000
Dial-A-Ride Fares	60,000
Reimbursable Charges	45,000
Revenue-Other	20,200
Investment Earnings	12,880
Greyhound Ticket Commission	8,600
CNG Fuel	6,700
Grand Total	5,962,630

Transit	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
12501: Dial-A-ride/Transp Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(10,246)	6,834	1,230	12,900	8,520	
5361 Rent	4,200	4,200	4,200	4,200	4,200	
5391 Sale of City Property	366	1,185	400	400	0	
400: Investment/Property Revenues Tota	**(5,680)**	**12,219**	**5,830**	**17,500**	**12,720**	
500: Revenue from Others						
5493 Trans Dev Act-Gen Allotment	1,650,412	1,553,667	1,586,570	1,525,700	1,548,300	
5496 Federal Transit(UMTA)	1,365,708	1,464,503	1,559,580	1,503,430	1,438,150	
5496.1 Federal Transit-Galt	678,742	336,196	354,780	354,780	338,000	Pass through
5497 State Transit Assistance	0	1,500	0	0	0	
5604 State Special Grants	1,850,000	0	0	0	0	
5715 Federal stimulus-ARRA	0	236,678	1,623,140	1,623,140	1,426,900	Capital projects
5715.1 Federal stimulus-ARRA-Galt	0	216,483	431,470	0	0	
6005.1 Measure K Reimb-Operating	137,010	120,000	120,000	120,000	120,000	
6005.2 Measure K Reimb-Capital	158,267	0	0	0	0	
500: Revenue from Others Total	**5,840,139**	**3,929,027**	**5,675,540**	**5,127,050**	**4,871,350**	
720: Transit Fees						
6002 Dial-A-Ride Fares	80,542	65,364	80,300	60,300	60,000	Reduced hours/riders
6003 Fixed Route Fares	163,458	143,527	141,000	129,100	130,000	Reduced hours/riders
6004 CNG Fuel	11,480	7,080	6,200	6,200	6,700	
6006 Greyhound Ticket Commission	6,946	8,313	7,200	7,200	8,600	
720: Transit Fees Total	**262,426**	**224,284**	**234,700**	**202,800**	**205,300**	
900: Other Revenue						
5394 Revenue-Other	21,256	12,377	6,030	15,000	10,000	
5395 Revenue Over/Short	(1,552)	676	0	30	0	
5398 Reimbursable Charges	57,272	54,107	50,000	42,500	45,000	
6152 Damage to Property	6,088	20,558	6,680	7,200	6,000	
900: Other Revenue Total	**83,064**	**87,718**	**62,710**	**64,730**	**61,000**	
12501: Dial-A-ride/Transp Rev Total	**6,179,949**	**4,253,248**	**5,978,780**	**5,412,080**	**5,150,370**	
12521: Transit-Prop.1B Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	22,895	4,577	3,150	4,950	4,360	
400: Investment/Property Revenues Tota	**22,895**	**4,577**	**3,150**	**4,950**	**4,360**	
500: Revenue from Others						
5501 Prop.1B	395,708	0	634,530	701,400	737,400	
5502 Prop.1B Transit-Safety	27,708	17,921	8,100	69,430	70,500	
500: Revenue from Others Total	**423,416**	**17,921**	**642,630**	**770,830**	**807,900**	
12521: Transit-Prop.1B Rev Total	**446,311**	**22,498**	**645,780**	**775,780**	**812,260**	
Transit Revenue Total	**6,626,260**	**4,275,746**	**6,624,560**	**6,187,860**	**5,962,630**	

Public Works
Transportation



Number of Positions
Authorized: 3
Budgeted: 3

FY 2011-2012

Transit	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100: Personnel Services	246,943	258,400	265,940	278,797	293,660
200: Utility Comm. & Transportation	70,788	63,840	76,540	76,540	71,300
300: Supplies, Materials & Services	2,966,996	2,666,091	2,813,890	2,784,218	2,682,790
500: Equipment, Land & Structures	192,769	159,534	1,949,285	2,001,973	1,694,700
550: Fleet	395,516	235,810	946,223	812,402	676,900
600: Special Payments	678,742	552,679	354,780	354,780	421,590
900: Capital Projects	0	0	0	0	0
Transit Total	**4,551,754**	**3,936,354**	**6,406,658**	**6,308,710**	**5,840,940**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
TRANSPORTATION					
Administrative Clerk	0	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1	1
Transportation Manager	1	1	1	1	1
Transportation Total	**2**	**3**	**3**	**3**	**3**

Transit	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7101 Regular emp salary	164,260	170,737	174,310	175,188	179,220	
7103 Part time salary	470	0	0	0	0	
7109 Incentive pay	542	1,835	1,800	1,800	1,800	
7110 Admin leave pay	981	1,242	2,320	2,339	1,840	
7111 Workers comp	6,600	10,980	9,450	9,450	19,320	
7112 Medical insurance	25,243	26,847	28,530	40,207	43,780	Increased rate
7113 Dental insurance	2,819	2,984	3,000	3,000	3,000	
7114 Vision care	687	728	750	735	600	
7115 Medicare insurance	1,516	1,173	2,530	2,600	2,630	
7121 Service contribution-PERS	30,798	32,327	33,610	33,771	33,500	Staff concessions offset rate increase
7123 Deferred comp	2,372	0	0	0	0	
7124 LI & AD & D	949	1,045	1,110	1,179	1,040	
7125 Unemployment insurance	452	478	490	491	800	
7128 LTD	2,057	2,191	2,230	2,232	0	Brought in-house
7129 Chiropractic	116	155	170	165	170	
7130 Insurance refund	1,012	38	0	0	0	
7131 Other benefits	3,301	5,640	5,640	5,640	5,960	
7188 Transfer In	2,768	0	0	0	0	
100: Personnel Services	**246,943**	**258,400**	**265,940**	**278,797**	**293,660**	
7201 Postage	71	0	0	0	0	
7202 Telephone	8,744	8,206	8,700	8,700	8,500	
7203 Cellular phone charges	7,049	6,261	7,000	7,000	6,500	
7211 Electricity	48,741	43,152	53,500	53,500	49,100	
7212 Gas	1,255	1,249	1,600	1,600	1,400	
7213 Water	4,662	4,642	5,400	5,400	5,400	
7214 Sewer	266	330	340	340	400	
200: Utility Comm. & Transportation	**70,788**	**63,840**	**76,540**	**76,540**	**71,300**	
7301 Printing,binding,duplication	1,321	782	500	500	500	
7302 Photocopying	332	59	100	100	100	
7303 Advertising	655	4,772	7,100	7,100	5,000	
7306 Safety equipment	164	0	0	0	0	
7307 Office supplies	167	1,001	800	1,000	1,000	
7309 Membership & dues	2,240	375	1,500	1,500	1,500	
7312 Bank service charges	15,935	10,649	13,000	13,000	10,000	
7314 Business expense	1,052	183	500	560	600	
7315 Conference expense	4,816	3,465	2,500	2,500	1,500	
7323 Professional services	12,300	9,049	11,500	15,500	8,200	
7324 Purchased transp	1,982,729	1,788,463	1,850,000	1,850,000	1,850,000	
7331 Repairs to Mach & equip	21,216	2,445	32,733	0	0	
7332 Repairs to office equip	1,013	0	0	0	0	
7333 Repairs to vehicles	539,071	496,817	466,530	518,530	497,220	
7334 Repairs to buildings	3,142	20,832	26,800	1,000	1,000	

Transit	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7335 Sublet service contracts	151,717	142,846	156,000	153,643	142,000	
7343 PL & PD/other insurance	53,598	106,238	106,000	106,000	90,000	
7351 Motor veh fuel, lube	109,372	56,152	119,300	96,355	60,000	
7352 Special dept materials	3,344	14,511	997	600	1,600	
7353 Janitorial supplies	0	0	200	200	200	
7355 General supplies	2,685	1,993	2,650	1,050	1,070	
7356 Medical supplies	243	0	0	0	0	
7358 Training & education	653	(518)	1,000	1,000	1,000	
7359 Small tools and equip	1,965	4,099	400	400	400	
7369 Software Licensing Cost	1,001	689	0	0	0	
7398 Reimbursable Expense	54,999	0	10,000	10,000	5,000	
7399 Supplies, mat & services	1,266	1,189	3,780	3,680	4,900	
300: Supplies, Materials & Services	**2,966,996**	**2,666,091**	**2,813,890**	**2,784,218**	**2,682,790**	
7700 Equipment, Land & Structures	0	0	1,935,610	1,935,610	1,694,700	Solar project; security improvements
7709 Shop equipment	132,986	99,459	1,623	0	0	
7718 Grant equip	0	20,522	0	0	0	
7719 Other equip	27,708	17,735	0	0	0	
7720 Other contracts	0	3,471	12,052	66,363	0	
7724 Buildings	5,392	0	0	0	0	
7730 Underground lines & hrdware	8,173	0	0	0	0	
7797 Bus shelters	6,110	30	0	0	0	
7798 Bus benches	12,400	14,385	0	0	0	
7799 Bus signs	0	3,932	0	0	0	
500: Equipment, Land & Structures	**192,769**	**159,534**	**1,949,285**	**2,001,973**	**1,694,700**	
7851 Vehicles & Equipment	395,516	235,810	946,223	812,402	676,900	Replacement of two buses
550: Fleet	**395,516**	**235,810**	**946,223**	**812,402**	**676,900**	
8099 Special payments	678,742	552,679	354,780	354,780	421,590	
600: Special Payments	**678,742**	**552,679**	**354,780**	**354,780**	**421,590**	
1820 Construction in Progress-CY	(2,051,102)	0	0	0	0	
1825.2250 Contracts	2,006,047	0	0	0	0	
1836.2250 Other	45,055	0	0	0	0	
900: Capital Projects	**0**	**0**	**0**	**0**	**0**	
Transit Total	**4,551,754**	**3,936,354**	**6,406,658**	**6,308,710**	**5,840,940**	

ACTIVITY:	**Transit**	**DIVISION:**	**Transit**
DEPARTMENT:	**Public Works**	**FUND:**	**Transit Fund**

ACTIVITY DESCRIPTION

The Transit activity provides a daily fixed route bus system known as the GrapeLine within the City limits, ADA paratransit service known as the VineLine and a door-to-door Dial-A-Ride (DAR) service for the general public (including discounted fares for seniors/disabled/Medicare) within the City limits and immediately adjacent areas. Nearly all of this activity is performed by contracted services. In addition, transportation funding and related activities are handled by this division. The Division Manager, with assistance from the Transportation Planner and clerical staff, manages operator contracts, plans future services and operations, files reports and claims for transportation funding, attends various meetings with partner agencies on transportation issues, manages transit claim files, assists with preparation of applications for transportation grant funding, as well as provides assistance with the administration of successful grants. This activity includes the following elements:

- Dial-A-Ride/VineLine Service
- Fixed-route service
- Transit administration
- Property maintenance

MAJOR 2010/11 ACCOMPLISHMENTS

- Installed bus shelters/benches/signs throughout City.
- Installed new automated fare boxes on 15 buses.
- Implemented Title VI (Civil Rights) Program and Driver's Training.
- ADA eligibility and appeals process training.
- Mobility device security training.
- Participated in regional "Stuff the Bus" marketing campaign.
- Implemented "Facebook" marketing tool.
- Implemented and promoted an Early Bird Shopping Bus Pass Program.
- Held public meetings on route modifications.
- Modified Fixed Route and added an AM Express Route.
- Updated Fixed Route bus schedules/maps.
- Updated DAR/VineLine Rider's Guide.

MAJOR 2011/12 OBJECTIVES

- Implement Short Range Transit Plan recommendations
- Purchase 30- to 32-foot CNG replacement buses
- Purchase new security system for Lodi Transit Facilities and Parking Structure
- Purchase additional fare boxes
- Implement discounted fare ID card program
- Administer American Recovery and Reinvestment Act-funded projects
- Enforce the Transit No-Show Policy
- Continue implementing bus stop improvements
- Implement transit system marketing plan

ACTIVITY: Transit
DEPARTMENT: Public Works
DIVISION: Transit
FUND: Transit Fund

PERFORMANCE MEASURES	2008/09	2009/10	2010/11 (Estimated)
Operating cost per passenger for fixed route	$5.41	$7.19	$8.87
Operating cost per passenger for Dial-A-Ride	$28.92	$35.98	$41.65
Total number of fixed route passengers	242,100	189,100	174,000
Total number of Dial-A-Ride passengers (general public and senior/disabled/ Medicare)	53,000	38,800	33,000
Total number of Dial-A-Ride senior/disabled/Medicare passengers (reduced fare)	50,000	35,200	30,000
Revenue miles for fixed route	263,000	228,400	210,300
Revenue miles for Dial-A-Ride	246,000	163,000	136,500
Passengers per revenue mile for fixed route	0.92	0.83	0.83
Passengers per revenue miles for Dial-A-Ride	0.22	0.24	0.24

RELATED COST CENTER(S)

- 125051
- 125052
- 125053
- 125055
- 125057
- 125058
- 125152
- 1250600

Transit	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
125051: Dial-A-Ride Transit					
200: Utility Comm. & Transportation					
7203 Cellular phone charges	2,537	3,114	3,500	3,500	3,500
7211 Electricity	6,168	5,413	6,200	6,200	6,200
7212 Gas	399	475	500	500	500
7213 Water	2,331	2,321	2,700	2,700	2,700
7214 Sewer	133	165	170	170	200
200: Utility Comm. & Transportation Total	**11,568**	**11,488**	**13,070**	**13,070**	**13,100**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	640	0	0	0	0
7303 Advertising	0	1,164	2,000	2,000	2,000
7307 Office supplies	13	0	0	200	200
7324 Purchased transp	1,072,562	857,396	850,000	850,000	850,000
7333 Repairs to vehicles	282,765	283,710	219,030	219,030	159,940
7343 PL & PD/other insurance	26,799	53,119	53,000	53,000	45,000
7351 Motor veh fuel, lube	68,561	39,845	75,100	75,100	15,000
7352 Special dept materials	0	83	0	0	0
7355 General supplies	1	0	0	0	0
7359 Small tools and equip	0	154	200	200	200
7398 Reimbursable Expense	26,799	0	5,000	5,000	3,000
7399 Supplies, mat & services	1,150	1,150	1,000	800	800
300: Supplies, Materials & Services Total	**1,479,290**	**1,236,621**	**1,205,330**	**1,205,330**	**1,076,140**
125051: Dial-A-Ride Transit Total	**1,490,858**	**1,248,109**	**1,218,400**	**1,218,400**	**1,089,240**
125052: Grapeline Fixed Route					
200: Utility Comm. & Transportation					
7202 Telephone	4,478	4,273	4,500	4,500	4,500
7203 Cellular phone charges	4,215	3,147	3,500	3,500	3,000
7211 Electricity	6,168	5,413	6,000	6,000	5,500
7212 Gas	399	340	600	600	400
7213 Water	2,331	2,321	2,700	2,700	2,700
7214 Sewer	133	165	170	170	200
200: Utility Comm. & Transportation Total	**17,724**	**15,659**	**17,470**	**17,470**	**16,300**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	640	0	500	500	500
7303 Advertising	1,406	959	4,000	4,000	2,000
7306 Safety equipment	164	0	0	0	0
7307 Office supplies	0	0	300	300	300
7314 Business expense	0	0	0	60	100
7324 Purchased transp	910,167	931,067	1,000,000	1,000,000	1,000,000
7333 Repairs to vehicles	203,860	170,143	232,500	232,500	274,970
7335 Sublet service contracts	20,110	25,320	27,000	50,000	40,000
7343 PL & PD/other insurance	26,799	53,119	53,000	53,000	45,000
7351 Motor veh fuel, lube	40,811	16,307	44,200	21,200	45,000
7352 Special dept materials	2,059	350	600	600	1,600
7353 Janitorial supplies	0	0	200	200	200
7355 General supplies	0	0	150	150	200
7356 Medical supplies	243	0	0	0	0
7359 Small tools and equip	0	154	200	200	200
7398 Reimbursable Expense	28,200	0	5,000	5,000	2,000
7399 Supplies, mat & services	0	0	2,780	2,780	4,000
300: Supplies, Materials & Services Total	**1,234,459**	**1,197,419**	**1,370,430**	**1,370,490**	**1,416,070**
125052: Grapeline Fixed Route Total	**1,252,183**	**1,213,078**	**1,387,900**	**1,387,960**	**1,432,370**
125053: Transit Administration					
100: Personnel Services					
7101 Regular emp salary	164,260	170,737	174,310	175,188	179,220
7103 Part time salary	470	0	0	0	0
7109 Incentive pay	542	1,835	1,800	1,800	1,800
7110 Admin leave pay	981	1,242	2,320	2,339	1,840

Transit	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7111 Workers comp	6,600	10,980	9,450	9,450	19,320
7112 Medical insurance	25,243	26,847	28,530	40,207	43,780
7113 Dental insurance	2,819	2,984	3,000	3,000	3,000
7114 Vision care	687	728	750	735	600
7115 Medicare insurance	1,516	1,173	2,530	2,600	2,630
7121 Service contribution-PERS	30,798	32,327	33,610	33,771	33,500
7123 Deferred comp	2,372	0	0	0	0
7124 LI & AD & D	949	1,045	1,110	1,179	1,040
7125 Unemployment insurance	452	478	490	491	800
7128 LTD	2,057	2,191	2,230	2,232	0
7129 Chiropractic	116	155	170	165	170
7130 Insurance refund	1,012	38	0	0	0
7131 Other benefits	3,301	5,640	5,640	5,640	5,960
7188 Transfer In	2,768	0	0	0	0
100: Personnel Services Total	**246,943**	**258,400**	**265,940**	**278,797**	**293,660**
200: Utility Comm. & Transportation					
7201 Postage	71	0	0	0	0
7202 Telephone	1,773	1,620	1,700	1,700	1,600
7203 Cellular phone charges	297	0	0	0	0
7211 Electricity	963	2,104	2,300	2,300	2,400
7212 Gas	457	434	500	500	500
200: Utility Comm. & Transportation Total	**3,561**	**4,158**	**4,500**	**4,500**	**4,500**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	28	264	0	0	0
7302 Photocopying	0	59	100	100	100
7303 Advertising	(751)	808	1,100	1,100	1,000
7307 Office supplies	154	42	500	500	500
7309 Membership & dues	2,240	375	1,500	1,500	1,500
7312 Bank service charges	15,935	10,649	13,000	13,000	10,000
7314 Business expense	308	183	500	500	500
7315 Conference expense	4,816	2,597	2,500	2,500	1,500
7323 Professional services	880	0	5,000	1,000	1,000
7333 Repairs to vehicles	0	2,198	0	0	0
7335 Sublet service contracts	13,997	12,969	14,000	6,643	5,000
7355 General supplies	2,684	1,993	2,500	900	870
7358 Training & education	653	(518)	1,000	1,000	1,000
7359 Small tools and equip	1,965	83	0	0	0
7369 Software Licensing Cost	1,001	689	0	0	0
7399 Supplies, mat & services	10	39	0	100	100
300: Supplies, Materials & Services Total	**43,920**	**32,430**	**41,700**	**28,843**	**23,070**
125053: Transit Administration Total	**294,424**	**294,988**	**312,140**	**312,140**	**321,230**
125055: Lodi Station Parking Structure					
200: Utility Comm. & Transportation					
7202 Telephone	2,001	1,957	2,000	2,000	2,000
7211 Electricity	20,555	17,642	24,000	24,000	20,000
200: Utility Comm. & Transportation Total	**22,556**	**19,599**	**26,000**	**26,000**	**22,000**
300: Supplies, Materials & Services					
7334 Repairs to buildings	949	409	1,000	1,000	1,000
7335 Sublet service contracts	115,245	104,557	115,000	97,000	97,000
300: Supplies, Materials & Services Total	**116,194**	**104,966**	**116,000**	**98,000**	**98,000**
125055: Lodi Station Parking Structure Total	**138,750**	**124,565**	**142,000**	**124,000**	**120,000**
125057: Outside CNG Fueling					
200: Utility Comm. & Transportation					
7202 Telephone	492	356	500	500	400
7211 Electricity	14,887	12,580	15,000	15,000	15,000
200: Utility Comm. & Transportation Total	**15,379**	**12,936**	**15,500**	**15,500**	**15,400**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	14,298	2,445	16,200	0	0

Transit	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7333 Repairs to vehicles	30,263	28,722	0	52,000	52,310
7334 Repairs to buildings	0	0	25,800	0	0
7351 Motor veh fuel, lube	0	0	0	55	0
300: Supplies, Materials & Services Total	**44,561**	**31,167**	**42,000**	**52,055**	**52,310**
125057: Outside CNG Fueling Total	**59,940**	**44,103**	**57,500**	**67,555**	**67,710**
125058: Greyhound Pass-thru					
300: Supplies, Materials & Services					
7323 Professional services	3,420	9,049	6,500	14,500	7,200
300: Supplies, Materials & Services Total	**3,420**	**9,049**	**6,500**	**14,500**	**7,200**
125058: Greyhound Pass-thru Total	**3,420**	**9,049**	**6,500**	**14,500**	**7,200**
125152: Damage to City Property					
300: Supplies, Materials & Services					
7333 Repairs to vehicles	22,183	11,679	15,000	15,000	10,000
300: Supplies, Materials & Services Total	**22,183**	**11,679**	**15,000**	**15,000**	**10,000**
125152: Damage to City Property Total	**22,183**	**11,679**	**15,000**	**15,000**	**10,000**
1250600: Transit-Galt					
600: Special Payments					
8099 Special payments	678,742	336,196	354,780	354,780	421,590
600: Special Payments Total	**678,742**	**336,196**	**354,780**	**354,780**	**421,590**
1250600: Transit-Galt Total	**678,742**	**336,196**	**354,780**	**354,780**	**421,590**
Transit Utility Total	**3,940,500**	**3,281,767**	**3,494,220**	**3,494,335**	**3,469,340**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Transit Shop Solar Project Construct ancillary structure and solar panels for Transit Maintenance Shop using funds from the American Recovery and Reinvestment Act	**1,000,000**
Transit Station Improvements Facility maintenance including roof, gutter, and downspout repairs; painting facilities and buildings.	**131,000**
Bus Shelters Purchase and install bus shelters, benches and other amenities.	**50,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Transit Buses Replacement of two buses with 35 foot CNG buses for fixed route system.	**676,900**
Automated Fare Boxes Automated fare box system to electronically collect and track bus passenger fares.	**80,200**
Security Equipment Safety and security equipment to monitor public areas, fund/fare revenue transaction areas, bus and parking areas.	**393,500**
Transit Maintenance Shop Repair tools and equipment used to maintain the transit vehicles and facilities.	**40,000**

Transit	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
125079: Facility Upgrades					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	449	0	0	0
7302 Photocopying	332	0	0	0	0
7303 Advertising	0	979	0	0	0
7331 Repairs to Mach & equip	6,918	0	16,533	0	0
7333 Repairs to vehicles	0	365	0	0	0
7334 Repairs to buildings	2,193	20,423	0	0	0
7335 Sublet service contracts	2,365	0	0	0	0
7352 Special dept materials	1,285	0	0	0	0
7359 Small tools and equip	0	2,266	0	0	0
300: Supplies, Materials & Services Total	**13,093**	**24,482**	**16,533**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	181,000	181,000	0
7709 Shop equipment	132,986	99,459	1,623	0	0
7720 Other contracts	0	3,471	0	0	0
7724 Buildings	5,392	0	0	0	0
7730 Underground lines & hrdware	6,130	0	0	0	0
500: Equipment, Land & Structures Total	**144,508**	**102,930**	**182,623**	**181,000**	**0**
125079: Facility Upgrades Total	**157,601**	**127,412**	**199,156**	**181,000**	**0**
125090: ARRA-Fare Boxes					
550: Fleet					
7851 Vehicles & Equipment	0	235,810	282,223	20,160	0
550: Fleet Total	**0**	**235,810**	**282,223**	**20,160**	**0**
125090: ARRA-Fare Boxes Total	**0**	**235,810**	**282,223**	**20,160**	**0**
125091: ARRA-Transit/MSC Solar Project					
300: Supplies, Materials & Services					
7315 Conference expense	0	868	0	0	0
300: Supplies, Materials & Services Total	**0**	**868**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	1,000,000	1,000,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**1,000,000**	**1,000,000**	**0**
125091: ARRA-Transit/MSC Solar Project Tota	**0**	**868**	**1,000,000**	**1,000,000**	**0**
125092: ARRA-Lodi Station Security					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	323,140	323,140	0
500: Equipment, Land & Structures Total	**0**	**0**	**323,140**	**323,140**	**0**
125092: ARRA-Lodi Station Security Total	**0**	**0**	**323,140**	**323,140**	**0**
125179: Facility Upgrades					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	171,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**171,000**
125179: Facility Upgrades Total	**0**	**0**	**0**	**0**	**171,000**
125180: Bus Stop Shelters					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	50,000
7720 Other contracts	0	0	12,052	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**12,052**	**0**	**50,000**
125180: Bus Stop Shelters Total	**0**	**0**	**12,052**	**0**	**50,000**
125190: ARRA - Fare Boxers					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	20,200
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**20,200**
125190: ARRA - Fare Boxers Total	**0**	**0**	**0**	**0**	**20,200**

Transit	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
125191: ARRA - Transit/MSC Solar					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	1,000,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**1,000,000**
125191: ARRA - Transit/MSC Solar Total	**0**	**0**	**0**	**0**	**1,000,000**
125192: ARRA - Security Systems					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	323,100
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**323,100**
125192: ARRA - Security Systems Total	**0**	**0**	**0**	**0**	**323,100**
125281: Transit Security Imprv					
300: Supplies, Materials & Services					
7352 Special dept materials	0	186	0	0	0
300: Supplies, Materials & Services Total	**0**	**186**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	70,400
7719 Other equip	27,708	17,735	0	0	0
500: Equipment, Land & Structures Total	**27,708**	**17,735**	**0**	**0**	**70,400**
125281: Transit Security Imprv Total	**27,708**	**17,921**	**0**	**0**	**70,400**
125283: CNG Buses					
300: Supplies, Materials & Services					
7314 Business expense	744	0	0	0	0
300: Supplies, Materials & Services Total	**744**	**0**	**0**	**0**	**0**
550: Fleet					
7851 Vehicles & Equipment	394,964	0	634,000	762,242	676,900
550: Fleet Total	**394,964**	**0**	**634,000**	**762,242**	**676,900**
125283: CNG Buses Total	**395,708**	**0**	**634,000**	**762,242**	**676,900**
125290: PTMISEA-Fare Boxes					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	60,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**60,000**
125290: PTMISEA-Fare Boxes Total	**0**	**0**	**0**	**0**	**60,000**
Transit Capital Total	**581,017**	**382,011**	**2,450,571**	**2,286,542**	**2,371,600**

SPECIAL REVENUE FUNDS

Special Revenue Funds are those that receive financial support from the General Fund and have other revenue sources, such as user fees, transfers from other funds or restricted government grants.

The Special Revenue category includes the Streets and Drainage Division, Community Development Department, Parks, Recreation and Cultural Services and Library.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

STREETS AND DRAINAGE

The Streets and Drainage Division of the Public Works Department is responsible for maintaining City streets, City-owned parking lots and sidewalks, street lights and signs. In addition, it maintains the City's storm drain system.

Most of the division's revenue comes from State and local taxes. It has a budget of $4,241,290 in FY 2011/12, compared to $5,903,360 as originally adopted in FY 2010/11. The division has 16 budgeted positions in FY 2011/12, down from 20 budgeted positions in FY 2010/11.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

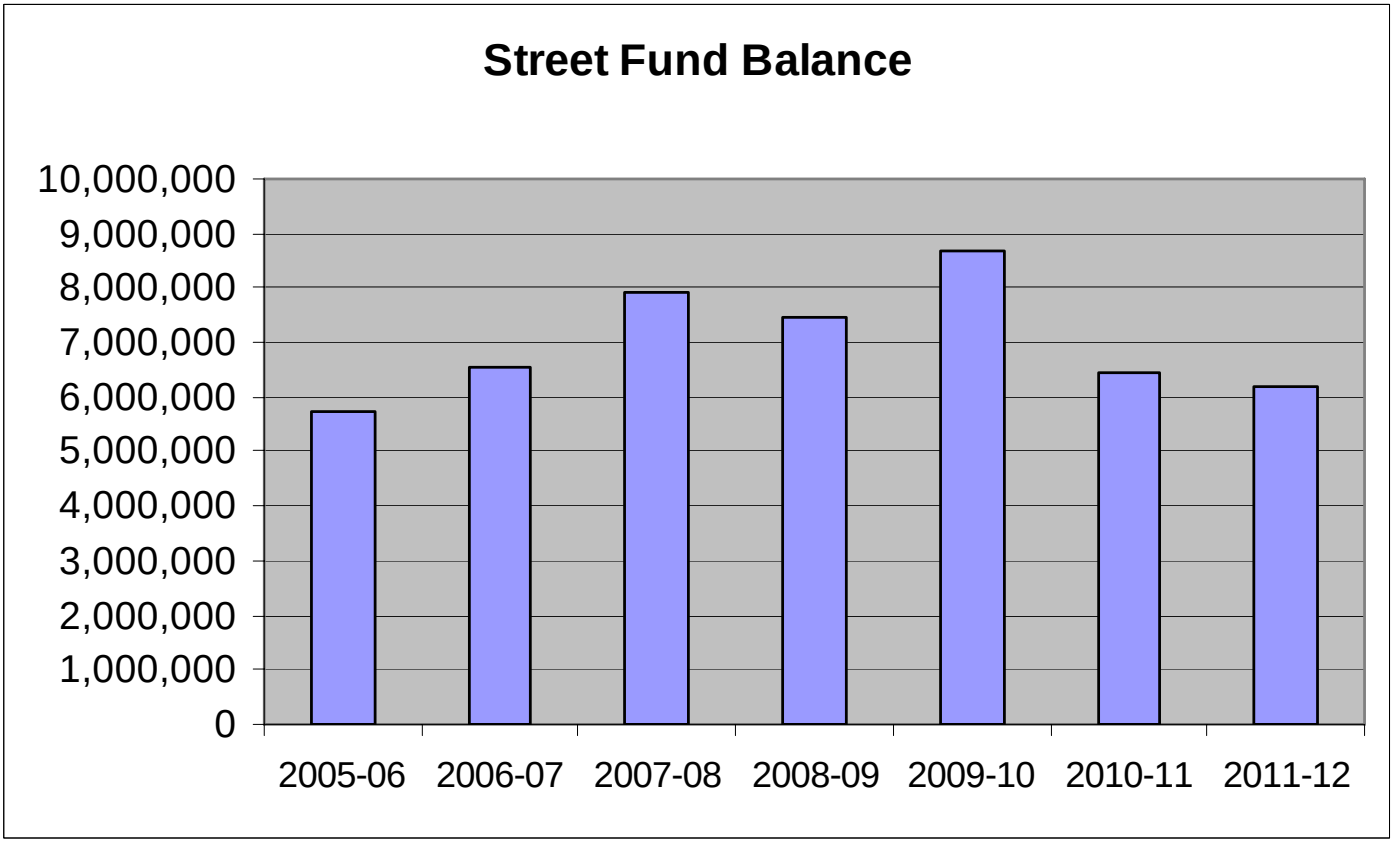
Street Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

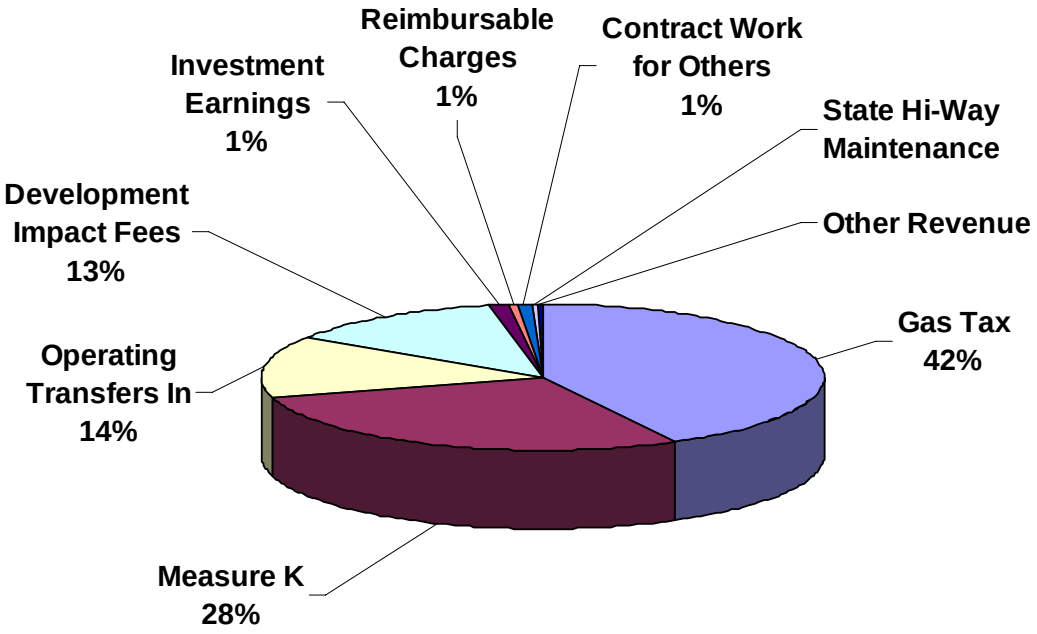
For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Street Fund					
Fund Balance					
Beginning Fund Balance	7,907,130	8,310,298	7,035,734	8,663,509	6,452,367
Revenues	4,054,484	5,062,427	5,690,150	7,717,570	3,998,860
Expenditures	4,517,975	4,709,216	12,606,026	9,928,712	4,241,290
Net Difference (Revenues Less Expenditures)	(463,491)	353,211	(6,915,876)	(2,211,142)	(242,430)
Fund Balance					
Ending Fund Balance	7,443,639	8,663,509	119,858	6,452,367	6,209,937



Street Fund Revenues



Revenue	Budget 2011-12
Gas Tax	1,693,340
Measure K	1,115,000
Operating Transfers In	554,600
Development Impact Fees	516,210
Investment Earnings	38,310
Reimbursable Charges	30,000
Contract Work for Others	30,000
State Hi-Way Maintenance	11,400
Other Revenue	10,000
Grand Total	3,998,860

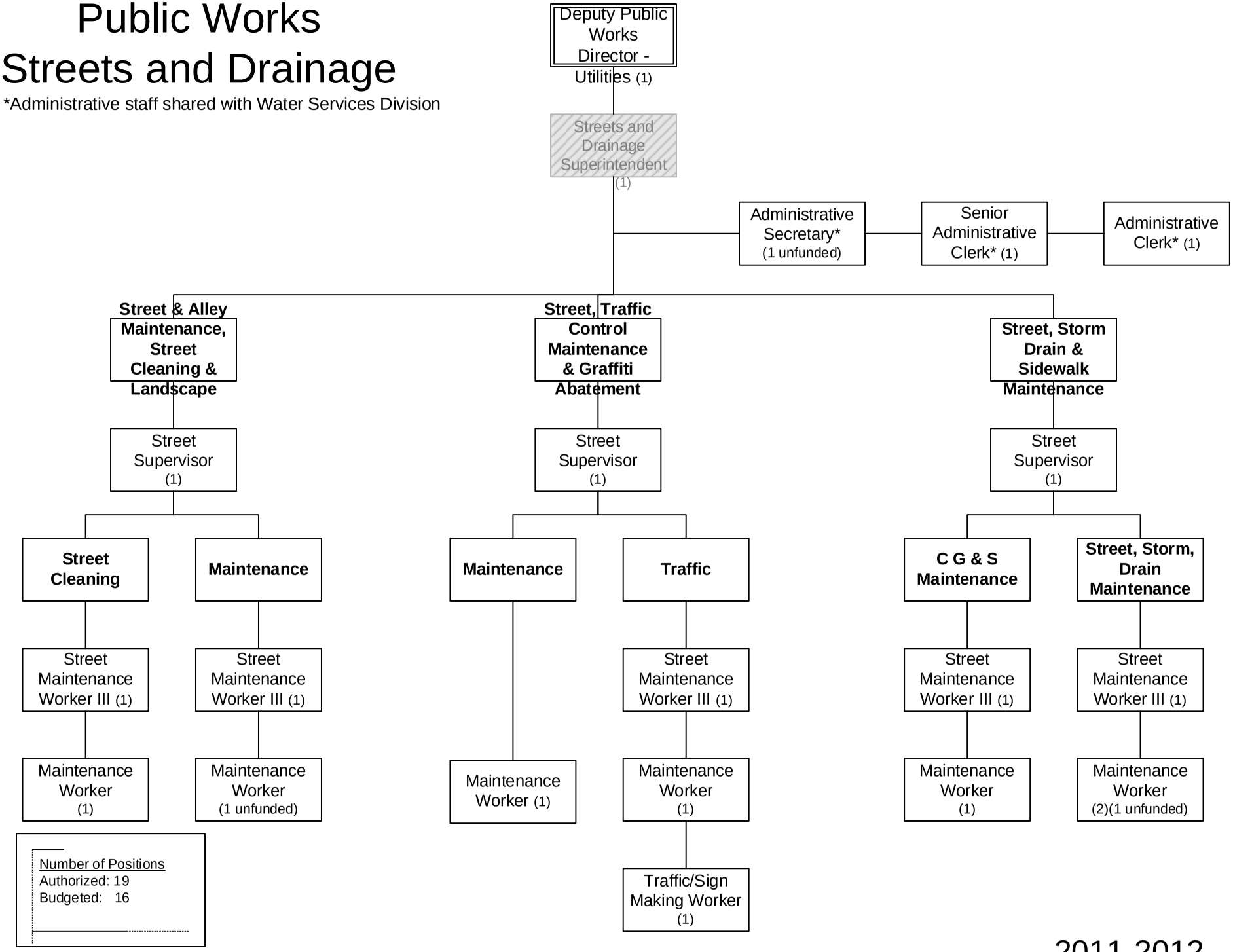
Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
320: Street Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	253,369	4,238	0	330	0	
090: Operating Transfers In Total	**253,369**	**4,238**	**0**	**330**	**0**	
320: Street Fund B/S Total	**253,369**	**4,238**	**0**	**330**	**0**	
321: Gas Tax						
090: Operating Transfers In						
4210 Operating Transfers In	421,978	1,031,155	661,270	661,270	554,600	General Fund support
090: Operating Transfers In Total	**421,978**	**1,031,155**	**661,270**	**661,270**	**554,600**	
321: Gas Tax Total	**421,978**	**1,031,155**	**661,270**	**661,270**	**554,600**	
3201: Street Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	12,021	4,941	2,910	3,200	4,470	
400: Investment/Property Revenues Tota	**12,021**	**4,941**	**2,910**	**3,200**	**4,470**	
900: Other Revenue						
5391 Sale of City Property	103	0	0	0	0	
5394 Revenue-Other	1,295	5,404	0	690,000	0	
5398 Reimbursable Charges	42,195	0	750,000	0	0	
900: Other Revenue Total	**43,593**	**5,404**	**750,000**	**690,000**	**0**	
3201: Street Fund Rev Total	**55,614**	**10,345**	**752,910**	**693,200**	**4,470**	
3211: Gas Tax - 2107 Rev						
500: Revenue from Others						
5531 Gas Tax 2105 Subventions	344,786	341,378	336,500	336,500	335,060	
5532 Gas Tax 2106 Subventions	215,248	216,247	210,190	210,190	208,260	
5533 Gas Tax 2107 Subventions	466,827	461,803	455,770	455,770	445,890	
5692 State Hi-Way Maintenance	11,407	8,556	11,400	11,400	11,400	
500: Revenue from Others Total	**1,038,268**	**1,027,984**	**1,013,860**	**1,013,860**	**1,000,610**	
900: Other Revenue						
5391 Sale of City Property	15,525	17,850	0	0	0	
5394 Revenue-Other	2,013	56,221	0	12,000	10,000	
5398 Reimbursable Charges	88,082	72,742	30,000	35,000	30,000	
5411.4 Wrk for Others-PW	25,414	119,958	30,000	30,000	30,000	
900: Other Revenue Total	**131,034**	**266,771**	**60,000**	**77,000**	**70,000**	
3211: Gas Tax - 2107 Rev Total	**1,169,302**	**1,294,755**	**1,073,860**	**1,090,860**	**1,070,610**	
3221: Gas Tax						
500: Revenue from Others						
5534 Gas Tax 2103 Subventions	0	0	0	0	704,130	Swap of Traffic CongestionAB2928 funding
500: Revenue from Others Total	**0**	**0**	**0**	**0**	**704,130**	

Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
3221: Gas Tax Total	**0**	**0**	**0**	**0**	**704,130**	
3251: Measure K Funds Rev						
100: Tax Revenues						
5033 Street Maint.-Measure K	813,490	707,601	750,000	740,000	765,000	
5037 Reimb-Measure K	400,670	431,612	677,750	677,750	350,000	
100: Tax Revenues Total	**1,214,160**	**1,139,213**	**1,427,750**	**1,417,750**	**1,115,000**	
400: Investment/Property Revenues						
5332 Investment Earnings	56,574	17,203	13,110	11,750	11,240	
400: Investment/Property Revenues Tota	**56,574**	**17,203**	**13,110**	**11,750**	**11,240**	
900: Other Revenue						
5398 Reimbursable Charges	32,180	0	0	0	0	
900: Other Revenue Total	**32,180**	**0**	**0**	**0**	**0**	
3251: Measure K Funds Rev Total	**1,302,914**	**1,156,416**	**1,440,860**	**1,429,500**	**1,126,240**	
3301: Transportation Investment Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	0	7	0	450	350	
400: Investment/Property Revenues Tota	**0**	**7**	**0**	**450**	**350**	
3301: Transportation Investment Rev Total	**0**	**7**	**0**	**450**	**350**	
3311: Federal - Streets Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	0	(53)	0	0	2,350	
400: Investment/Property Revenues Tota	**0**	**(53)**	**0**	**0**	**2,350**	
500: Revenue from Others						
5569 Other Federal Grants	0	713,682	0	1,384,275	0	
5715 Federal stimulus-ARRA	0	0	561,000	0	0	
500: Revenue from Others Total	**0**	**713,682**	**561,000**	**1,384,275**	**0**	
3311: Federal - Streets Rev Total	**0**	**713,629**	**561,000**	**1,384,275**	**2,350**	
3321: IMF (Regional)Streets Rev						
810: Development Impact Fees						
5332 Investment Earnings	21,055	2,362	1,010	4,000	2,660	
6122 Development Impact Fees	33,984	460,650	287,070	345,000	357,220	
810: Development Impact Fees Total	**55,039**	**463,012**	**288,080**	**349,000**	**359,880**	
900: Other Revenue						
5394 Revenue-Other	232	0	0	0	0	
900: Other Revenue Total	**232**	**0**	**0**	**0**	**0**	
3321: IMF (Regional)Streets Rev Total	**55,271**	**463,012**	**288,080**	**349,000**	**359,880**	
3331: State Bike Lane Fund Rev						

Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
400: Investment/Property Revenues						
5332 Investment Earnings	25	218	0	0	370	
400: Investment/Property Revenues Tota	**25**	**218**	**0**	**0**	**370**	
3331: State Bike Lane Fund Rev Total	**25**	**218**	**0**	**0**	**370**	
3351: CALTRANS Imp. Program Rev						
500: Revenue from Others						
5604 State Special Grants	134,875	23,000	0	0	0	
500: Revenue from Others Total	**134,875**	**23,000**	**0**	**0**	**0**	
3351: CALTRANS Imp. Program Rev Total	**134,875**	**23,000**	**0**	**0**	**0**	
3361: Fence & Lanscape Maint.Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	8,654	2,057	1,680	3,200	1,460	
400: Investment/Property Revenues Tota	**8,654**	**2,057**	**1,680**	**3,200**	**1,460**	
3361: Fence & Lanscape Maint.Rev Total	**8,654**	**2,057**	**1,680**	**3,200**	**1,460**	
3371: Traffic Congestion Relf-AB2928						
400: Investment/Property Revenues						
5332 Investment Earnings	495	2,453	1,110	4,800	3,700	
400: Investment/Property Revenues Tota	**495**	**2,453**	**1,110**	**4,800**	**3,700**	
500: Revenue from Others						
5498 Traffic CongestionAB2928	536,021	573,137	631,310	0	0	Swap for Gas Tax subvention
500: Revenue from Others Total	**536,021**	**573,137**	**631,310**	**0**	**0**	
3371: Traffic Congestion Relf-AB2928 Total	**536,516**	**575,590**	**632,420**	**4,800**	**3,700**	
3381: IMF Regional Transporation						
810: Development Impact Fees						
5332 Investment Earnings	15,628	4,574	3,180	5,100	4,400	
6122 Development Impact Fees	102,761	29,130	248,280	160,000	158,990	
810: Development Impact Fees Total	**118,389**	**33,704**	**251,460**	**165,100**	**163,390**	
3381: IMF Regional Transporation Total	**118,389**	**33,704**	**251,460**	**165,100**	**163,390**	
3391: Prop.1B Spec Rev Fund Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	28,189	12,173	9,380	13,300	7,310	
400: Investment/Property Revenues Tota	**28,189**	**12,173**	**9,380**	**13,300**	**7,310**	
500: Revenue from Others						
5501 Prop.1B	0	60,832	0	1,901,285	0	
500: Revenue from Others Total	**0**	**60,832**	**0**	**1,901,285**	**0**	
3391: Prop.1B Spec Rev Fund Revenue Tot	**28,189**	**73,005**	**9,380**	**1,914,585**	**7,310**	
Streets Revenue Total	**4,085,096**	**5,381,131**	**5,672,920**	**7,696,570**	**3,998,860**	

Public Works
Streets and Drainage

*Administrative staff shared with Water Services Division



2011-2012

Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
090: Operating Transfers Out	518,084	352,622	0	7,500	0
100: Personnel Services	1,929,936	1,912,317	1,297,300	1,237,133	1,070,920
200: Utility Comm. & Transportation	4,733	4,515	3,800	1,085	4,800
300: Supplies, Materials & Services	825,396	825,763	1,146,925	803,589	669,520
400: Work for Others	45	0	0	0	0
500: Equipment, Land & Structures	2,396,127	1,808,938	9,977,981	7,699,385	2,296,000
550: Fleet	186,184	155,265	180,000	180,000	200,000
600: Special Payments	48,885	2,417	20	20	50
700: Interfund Transfers	(969,440)	0	0	0	0
Streets Total	**4,939,950**	**5,061,837**	**12,606,026**	**9,928,712**	**4,241,290**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
STREETS & DRAINAGE					
Administrative Clerk	1	1	1	1	1
Administrative Secretary	0	1	1	1	0
Assistant Streets & Drainage Manager	1	0	0	0	0
Maintenance Worker I/II	12	10	10	7	5
Office Supervisor	1	0	0	0	0
Senior Administrative Clerk	1	1	1	1	1
Street Maintenance Worker III	8	6	5	5	5
Street Supervisor	3	3	3	3	3
Streets & Drainage Manager	1	1	0	0	0
Streets & Drainage Superintendent	0	1	1	0	0
Traffic/Sign Making Worker	0	0	0	1	1
Tree Operations Supervisor	1	1	0	0	0
Streets & Drainage Total	**29**	**25**	**22**	**19**	**16**

Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	518,084	352,622	0	7,500	0	
090: Operating Transfers Out	**518,084**	**352,622**	**0**	**7,500**	**0**	
7101 Regular emp salary	1,340,326	1,112,796	1,007,660	955,538	757,940	Positions eliminated
7102 Overtime	20,864	11,674	7,890	10,000	15,540	
7103 Part time salary	0	0	22,860	27,875	22,860	
7109 Incentive pay	24,706	22,094	17,350	17,299	15,840	
7110 Admin leave pay	3,281	343	1,720	1,717	1,720	
7111 Workers comp	89,100	88,450	63,000	63,000	103,040	Change in allocation distribution
7112 Medical insurance	290,991	238,624	245,250	236,530	218,220	
7113 Dental insurance	23,505	20,124	20,000	19,500	16,000	
7114 Vision care	6,248	5,108	5,000	4,780	3,200	
7115 Medicare insurance	12,215	9,529	14,610	14,673	11,200	
7121 Service contribution-PERS	260,609	209,659	195,580	185,663	151,930	
7123 Deferred comp	34,676	24,720	21,470	20,422	0	Employee concessions
7124 LI & AD & D	3,707	2,811	3,420	3,260	2,410	
7125 Unemployment insurance	3,576	2,791	2,820	2,761	4,010	
7128 LTD	17,311	14,111	12,840	12,174	0	Brought in-house
7129 Chiropractic	1,332	1,088	1,100	1,072	880	
7130 Insurance refund	8,395	9,903	6,400	8,314	8,310	
7131 Other benefits	33,517	45,435	37,600	37,600	35,730	
7188 Transfer In	(1,456,695)	(1,247,571)	(1,360,070)	(1,360,070)	(1,087,210)	Staff allocations to other funds
7189 Transfer Out	1,192,858	1,245,074	970,800	975,025	789,300	Staff allocations from other funds
100: Personnel Services	**1,910,522**	**1,816,763**	**1,297,300**	**1,237,133**	**1,070,920**	
7201 Postage	139	133	200	280	300	
7202 Telephone	282	212	0	75	0	
7203 Cellular phone charges	4,312	4,044	3,600	730	4,500	
200: Utility Comm. & Transportation	**4,733**	**4,389**	**3,800**	**1,085**	**4,800**	
7301 Printing,binding,duplication	705	5,266	800	800	1,100	
7302 Photocopying	269	383	270	270	250	
7303 Advertising	1,177	7,190	1,950	1,950	1,000	
7304 Laundry & dry cleaning	0	6	0	0	0	
7305 Uniforms	9,017	6,853	9,400	7,500	6,500	
7306 Safety equipment	6,255	6,834	6,000	6,000	5,500	
7307 Office supplies	4,023	4,397	2,800	2,800	2,500	
7308 Books & periodicals	0	148	150	150	150	
7309 Membership & dues	1,958	544	2,200	2,200	1,000	
7311 Collection agency fees	40	0	0	0	0	
7313 Information systems software	2,400	2,630	2,800	2,800	2,800	
7314 Business expense	858	493	2,100	2,100	850	
7315 Conference expense	1,597	391	500	500	250	
7321 Rent of Land, facilities	23,384	22,806	23,900	23,900	22,000	
7322 Rental of equipment	20,696	0	20,000	20,000	20,000	
7323 Professional services	97,615	155,914	363,948	30,640	15,000	Completion of Harney Lane Widening project

Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7330 Repairs to comm equip	1,524	2,054	1,400	1,400	1,400	
7331 Repairs to Mach & equip	806	81	0	0	0	
7332 Repairs to office equip	0	263	200	200	200	
7333 Repairs to vehicles	208,180	200,244	214,690	214,690	175,950	Savings due to Fleet staff retirements
7334 Repairs to buildings	0	1,695	0	1,695	1,500	
7335 Sublet service contracts	175,243	203,614	264,500	270,000	208,500	
7336 Car wash	125	49	150	150	150	
7343 PL & PD/other insurance	19,575	45,315	35,700	35,700	55,800	
7351 Motor veh fuel, lube	55,154	43,844	56,830	56,830	49,670	
7352 Special dept materials	160,483	105,028	122,837	107,804	84,500	Reduction in projects
7353 Janitorial supplies	87	29	0	0	0	
7354 Photo supplies	234	0	200	0	0	
7355 General supplies	2,708	1,066	200	110	100	
7356 Medical supplies	96	152	0	0	0	
7358 Training & education	2,370	3,722	3,000	3,000	3,000	
7359 Small tools and equip	7,096	1,075	10,000	10,000	9,500	
7360 Overtime meals	631	315	400	400	350	
7369 Software Licensing Cost	0	54	0	0	0	
7399 Supplies, mat & services	44	66	0	0	0	
300: Supplies, Materials & Services	**804,350**	**822,521**	**1,146,925**	**803,589**	**669,520**	
7601 Work for others	45	0	0	0	0	
400: Work for Others	**45**	**0**	**0**	**0**	**0**	
7700 Equipment, Land & Structures	0	0	2,586,800	1,846,800	2,227,000	Cape seal project; Hutchins Street reconst.
7701 Office equip	8,863	0	2,000	2,000	2,000	
7706 Traffic signal equip	28,479	59,265	11,096	10,000	10,000	
7709 Shop equipment	2,133	14,841	0	0	0	
7717 Communication equip	0	0	2,800	2,000	2,000	
7718 Grant equip	0	18,306	0	0	0	
7719 Other equip	0	5,131	5,000	5,000	5,000	
7720 Other contracts	1,798,407	1,163,779	3,504,446	4,449,095	50,000	Completion of a variety of projects
7723 Easements	0	0	0	0	0	
7725 Other Structures	0	4,072	0	0	0	
7726 Streets	162,561	0	0	0	0	
7727 Curb, gutter & sidewalks	125,248	2,324	0	50,000	0	
500: Equipment, Land & Structures	**2,125,691**	**1,267,718**	**6,112,142**	**6,364,895**	**2,296,000**	
7851 Vehicles & Equipment	186,184	155,265	180,000	180,000	200,000	
550: Fleet	**186,184**	**155,265**	**180,000**	**180,000**	**200,000**	
8022 Taxes	0	14	20	20	50	
8099 Special payments	48,885	642	0	0	0	
600: Special Payments	**48,885**	**656**	**20**	**20**	**50**	
7788 Transfer In	(969,440)	0	0	0	0	
700: Interfund Transfers	**(969,440)**	**0**	**0**	**0**	**0**	
Streets Total	**4,629,054**	**4,419,934**	**8,740,187**	**8,594,222**	**4,241,290**	

ACTIVITY:	**Street Maintenance**	**DIVISION:**	**Streets and Drainage**
DEPARTMENT:	**Public Works**	**FUND:**	**Street Fund**

ACTIVITY DESCRIPTION

Street Maintenance activity includes the administration, management, and maintenance for the following: streets, alleys, curb and gutters; sidewalks; traffic signals and traffic control signs; street markings; street sweeping; street trees; all landscape maintenance in the public right-of-way and for most public buildings; storm water system maintenance and discharge permit compliance and enforcement. This activity includes parts of four Highway 99 over-crossings. Activity goals are: 1) safe and smooth streets and sidewalks, 2) safe and efficient traffic circulation, 3) efficient and effective street services, 4) safe and properly maintained street trees, and 5) proper stormwater management. This activity has nine major elements.

- Street administration – Providing the overall direction, supervision, and planning for the Streets and Drainage Division in the preparation of reports and studies; coordinating with utilities, public agencies and private firms; providing equipment maintenance and safety equipment; overseeing contracts; and promoting public relations.
- Street maintenance – Maintaining over 200 miles of streets and 16 miles of alleys. This includes patching and sealing as needed; repaving utility trenches and pavement cuts. This effort is to maintain 4,196,802 square yards of pavement with an asset value of $111,425,933.
- Curb, gutter and sidewalk maintenance – Removing, replacing, and repairing curb, gutter, sidewalk (both private and public responsibilities), including handicap ramps and alley approaches; and patching existing sidewalks.
- Traffic control maintenance – Maintaining 5,516 street signs; warning, regulatory and guide signs; painting of curbs, pavement legends, crosswalks; applying of 17 miles of thermoplastic lane lines, railroad crossings, and parking stalls; installing new signs and pavement markings; maintaining 48 City-signalized intersections and three flashing/crosswalk beacon intersections; and providing 50-percent funding for 13 Caltrans-maintained intersections. Street lights are maintained by EUD.
- Tree maintenance – By the use of contract maintenance, this activity provides for pruning, trimming, re-staking, and root surgery on the City's 9,926 street trees. This maintenance effort cares for 56 different species located in parkways, tree wells, public parking lots, medians, and public buildings. The maintenance provides for removing dead and diseased trees and responding during emergencies to downed trees in the right-of-way.
- Landscape maintenance – By the utilization of contract services since 1982, this activity provides for the ongoing mowing, pruning, spraying, and irrigation of landscaped areas in the public right-of-way, reverse frontages, street medians, as well as public facilities such as City Hall, parking lots, substations, water wells, sewer lift stations, White Slough, the police building, and four fire stations. The landscape is now in excess of 46 acres in area.
- Street sweeping – Sweeping approximately 14,212 miles of curb, 16 miles of alleys, and 19 public parking lots on the following schedule: Downtown area, three times a week; arterials, once a week; all other streets, twice a month; alleys and parking lots, monthly or as needed; and State Highway 12, bimonthly per agreement with California Department of Transportation.
- Leaf removal – Removing approximately 4,500 cubic yards of leaves placed in the street right-of-way during leaf season (November through January) on a 10-day frequency.
- Weed abatement – Spraying weeds with herbicide and removing weeds and other debris along street shoulders, alleys, and within 2.6 miles of street medians.
- Storm drain maintenance – Maintaining the City’s 161 miles of storm drains, 45 pumps at 13 pump stations, and 18 stormwater outlets into the Mokelumne River and the Woodbridge Irrigation District Canal.

ACTIVITY: **Street Maintenance** **DIVISION:** **Streets and Drainage**
DEPARTMENT: **Public Works** **FUND:** **Street Fund**

MAJOR 2010/11 ACCOMPLISHMENTS

- Continued to maintain the Pavement Condition Index average rating at 67 out of 100.

MAJOR 2011/12 OBJECTIVES

- Reduce sidewalk-related claims against the City.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Requests for service	730	352	318
Center line miles	201.8	201.8	225
Tons of asphalt placed by City workers	1,000	408	261
Percent of streets treated	7%	1%	1%
Square feet of sidewalk removed and replaced	10,492	7,500	10,550*
Square feet of traffic paint applied	53,450	34,150	14,667
Traffic signals maintained	48	48	48
Pavement Condition Index rating (PCI)	67.22	67	67

*estimated based on work performed up to March.

RELATED COST CENTER(S)

- 3215011
- 3215012
- 3215031
- 3215036
- 3215037

Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
3215011: PW Street Administration					
100: Personnel Services					
7101 Regular emp salary	1,340,214	1,112,703	1,007,660	955,538	757,940
7102 Overtime	3,263	2,084	0	200	0
7103 Part time salary	0	0	22,860	24,334	22,860
7109 Incentive pay	24,379	21,905	17,350	17,279	15,840
7110 Admin leave pay	3,281	343	1,720	1,717	1,720
7111 Workers comp	89,100	88,450	63,000	63,000	103,040
7112 Medical insurance	288,270	236,806	245,250	236,530	218,220
7113 Dental insurance	23,275	19,996	20,000	19,500	16,000
7114 Vision care	6,192	5,077	5,000	4,780	3,200
7115 Medicare insurance	12,059	9,444	14,610	14,484	11,200
7121 Service contribution-PERS	260,503	209,578	195,580	185,623	151,930
7123 Deferred comp	34,642	24,704	21,470	20,417	0
7124 LI & AD & D	3,705	2,811	3,420	3,260	2,410
7125 Unemployment insurance	3,576	2,791	2,820	2,744	4,010
7128 LTD	17,304	14,106	12,840	12,174	0
7129 Chiropractic	1,321	1,083	1,100	1,072	880
7130 Insurance refund	8,305	9,885	6,400	8,314	8,310
7131 Other benefits	33,517	45,435	37,600	37,600	35,730
7188 Transfer In	(1,456,695)	(1,247,571)	(1,360,070)	(1,360,070)	(1,087,210)
7189 Transfer Out	9,724	0	0	0	0
100: Personnel Services Total	**705,935**	**559,630**	**318,610**	**248,496**	**266,080**
200: Utility Comm. & Transportation					
7201 Postage	96	59	200	200	200
7203 Cellular phone charges	4,312	4,044	3,600	730	4,500
200: Utility Comm. & Transportation Total	**4,408**	**4,103**	**3,800**	**930**	**4,700**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	593	1,307	800	800	1,100
7302 Photocopying	269	383	270	270	250
7303 Advertising	668	0	800	800	250
7304 Laundry & dry cleaning	0	6	0	0	0
7305 Uniforms	8,571	6,751	9,400	7,500	6,500
7306 Safety equipment	5,083	6,665	6,000	6,000	5,500
7307 Office supplies	4,007	4,397	2,800	2,800	2,500
7308 Books & periodicals	0	148	150	150	150
7309 Membership & dues	1,918	544	2,000	2,000	1,000
7311 Collection agency fees	40	0	0	0	0
7313 Information systems software	2,400	2,630	2,800	2,800	2,800
7314 Business expense	794	493	1,900	1,900	850
7315 Conference expense	1,597	391	500	500	250
7321 Rent of Land, facilities	3,843	3,879	3,900	3,900	0
7323 Professional services	6,458	10,198	12,000	7,500	0
7330 Repairs to comm equip	1,524	2,054	1,400	1,400	1,400
7331 Repairs to Mach & equip	0	81	0	0	0
7332 Repairs to office equip	0	263	200	200	200
7333 Repairs to vehicles	208,180	200,244	214,690	214,690	175,950
7334 Repairs to buildings	0	1,695	0	1,695	1,500
7335 Sublet service contracts	3,793	2,980	3,500	3,500	3,500
7336 Car wash	125	49	150	150	150
7343 PL & PD/other insurance	19,575	45,315	35,700	35,700	55,800
7351 Motor veh fuel, lube	55,154	43,844	56,830	56,830	49,670
7352 Special dept materials	1,131	5,420	1,000	2,028	2,000
7353 Janitorial supplies	0	16	0	0	0
7354 Photo supplies	234	0	200	0	0
7355 General supplies	185	321	200	0	0
7356 Medical supplies	96	152	0	0	0
7358 Training & education	2,370	3,722	3,000	3,000	3,000
7359 Small tools and equip	114	1,069	1,000	1,000	500
7360 Overtime meals	631	315	400	400	350

Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7369 Software Licensing Cost	0	54	0	0	0
7399 Supplies, mat & services	44	66	0	0	0
300: Supplies, Materials & Services Total	**329,397**	**345,452**	**361,590**	**357,513**	**315,170**
500: Equipment, Land & Structures					
7701 Office equip	8,863	0	2,000	2,000	2,000
7717 Communication equip	0	0	2,800	2,000	2,000
500: Equipment, Land & Structures Total	**8,863**	**0**	**4,800**	**4,000**	**4,000**
600: Special Payments					
8099 Special payments	319	0	0	0	0
600: Special Payments Total	**319**	**0**	**0**	**0**	**0**
3215011: PW Street Administration Total	**1,048,922**	**909,185**	**688,800**	**610,939**	**589,950**
3215012: Street Work for Others					
100: Personnel Services					
7101 Regular emp salary	112	93	0	0	0
7102 Overtime	9,962	5,012	0	4,500	7,530
7109 Incentive pay	187	95	0	0	0
7112 Medical insurance	1,427	980	0	0	0
7113 Dental insurance	119	70	0	0	0
7114 Vision care	29	17	0	0	0
7115 Medicare insurance	67	31	0	65	0
7121 Service contribution-PERS	94	18	0	0	0
7123 Deferred comp	23	6	0	0	0
7124 LI & AD & D	2	0	0	0	0
7128 LTD	6	1	0	0	0
7129 Chiropractic	6	3	0	0	0
7130 Insurance refund	65	16	0	0	0
7189 Transfer Out	320,570	183,749	243,390	243,390	198,320
100: Personnel Services Total	**332,669**	**190,091**	**243,390**	**247,955**	**205,850**
300: Supplies, Materials & Services					
7322 Rental of equipment	49	0	0	0	0
7323 Professional services	1,600	0	0	0	0
7335 Sublet service contracts	0	1,435	0	5,500	5,000
7352 Special dept materials	9,688	5,055	5,000	5,000	500
300: Supplies, Materials & Services Total	**11,337**	**6,490**	**5,000**	**10,500**	**5,500**
500: Equipment, Land & Structures					
7720 Other contracts	9,600	300	0	0	0
500: Equipment, Land & Structures Total	**9,600**	**300**	**0**	**0**	**0**
3215012: Street Work for Others Total	**353,606**	**196,881**	**248,390**	**258,455**	**211,350**
3215031: Street Maintenance					
100: Personnel Services					
7102 Overtime	4,809	1,892	7,890	3,000	4,880
7103 Part time salary	0	0	0	2,296	0
7109 Incentive pay	64	24	0	0	0
7112 Medical insurance	981	504	0	0	0
7113 Dental insurance	68	32	0	0	0
7114 Vision care	17	8	0	0	0
7115 Medicare insurance	51	23	0	77	0
7121 Service contribution-PERS	0	27	0	0	0
7123 Deferred comp	4	3	0	0	0
7125 Unemployment insurance	0	0	0	14	0
7128 LTD	0	2	0	0	0
7129 Chiropractic	3	1	0	0	0
7130 Insurance refund	4	0	0	0	0
7189 Transfer Out	448,018	501,733	473,420	473,420	401,870
100: Personnel Services Total	**454,019**	**504,249**	**481,310**	**478,807**	**406,750**
200: Utility Comm. & Transportation					
7201 Postage	16	0	0	80	100
7202 Telephone	282	212	0	75	0

Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
200: Utility Comm. & Transportation Total	**298**	**212**	**0**	**155**	**100**
300: Supplies, Materials & Services					
7303 Advertising	58	1,256	1,000	1,000	500
7305 Uniforms	446	102	0	0	0
7306 Safety equipment	1,172	169	0	0	0
7309 Membership & dues	40	0	200	200	0
7314 Business expense	0	0	200	200	0
7321 Rent of Land, facilities	19,541	18,927	20,000	20,000	22,000
7322 Rental of equipment	2,485	0	20,000	20,000	20,000
7323 Professional services	0	184	0	0	0
7331 Repairs to Mach & equip	806	0	0	0	0
7335 Sublet service contracts	19,788	4,616	1,000	1,000	0
7352 Special dept materials	77,845	61,093	84,839	84,839	75,000
7353 Janitorial supplies	87	11	0	0	0
7355 General supplies	1,965	733	0	85	100
7359 Small tools and equip	4,368	6	7,000	7,000	7,000
300: Supplies, Materials & Services Total	**128,601**	**87,097**	**134,239**	**134,324**	**124,600**
500: Equipment, Land & Structures					
7706 Traffic signal equip	0	0	10,000	10,000	10,000
7719 Other equip	0	0	5,000	5,000	5,000
7727 Curb, gutter & sidewalks	2,950	2,324	0	0	0
500: Equipment, Land & Structures Total	**2,950**	**2,324**	**15,000**	**15,000**	**15,000**
600: Special Payments					
8022 Taxes	0	14	20	20	50
600: Special Payments Total	**0**	**14**	**20**	**20**	**50**
3215031: Street Maintenance Total	**585,868**	**593,896**	**630,569**	**628,306**	**546,500**
3215036: PW Tree Maintenance					
100: Personnel Services					
7102 Overtime	2,368	2,191	0	2,000	2,460
7103 Part time salary	0	0	0	470	0
7109 Incentive pay	56	58	0	15	0
7112 Medical insurance	313	282	0	0	0
7113 Dental insurance	43	22	0	0	0
7114 Vision care	10	5	0	0	0
7115 Medicare insurance	33	27	0	36	0
7121 Service contribution-PERS	12	36	0	40	0
7123 Deferred comp	2	5	0	5	0
7125 Unemployment insurance	0	0	0	1	0
7128 LTD	1	2	0	0	0
7129 Chiropractic	2	1	0	0	0
7130 Insurance refund	19	2	0	0	0
7189 Transfer Out	76,072	79,879	76,940	76,940	0
100: Personnel Services Total	**78,931**	**82,510**	**76,940**	**79,507**	**2,460**
300: Supplies, Materials & Services					
7303 Advertising	141	145	150	150	250
7323 Professional services	6,473	14,278	20,000	20,000	15,000
7335 Sublet service contracts	111,322	143,436	210,000	210,000	150,000
7352 Special dept materials	3,328	1,394	2,500	2,500	2,000
7359 Small tools and equip	0	0	500	500	500
300: Supplies, Materials & Services Total	**121,264**	**159,253**	**233,150**	**233,150**	**167,750**
500: Equipment, Land & Structures					
7720 Other contracts	120,193	60,509	75,000	75,000	50,000
500: Equipment, Land & Structures Total	**120,193**	**60,509**	**75,000**	**75,000**	**50,000**
3215036: PW Tree Maintenance Total	**320,388**	**302,272**	**385,090**	**387,657**	**220,210**
3215037: PW Street Cleaning					
100: Personnel Services					
7102 Overtime	462	495	0	300	670
7103 Part time salary	0	0	0	775	0

Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7109 Incentive pay	20	12	0	5	0
7112 Medical insurance	0	52	0	0	0
7113 Dental insurance	0	4	0	0	0
7114 Vision care	0	1	0	0	0
7115 Medicare insurance	5	4	0	11	0
7123 Deferred comp	5	2	0	0	0
7125 Unemployment insurance	0	0	0	2	0
7130 Insurance refund	2	0	0	0	0
7189 Transfer Out	185,978	274,759	177,050	177,050	189,110
100: Personnel Services Total	**186,472**	**275,329**	**177,050**	**178,143**	**189,780**
300: Supplies, Materials & Services					
7307 Office supplies	16	0	0	0	0
7314 Business expense	64	0	0	0	0
7335 Sublet service contracts	30,534	42,646	50,000	50,000	50,000
7352 Special dept materials	4,212	1,536	5,000	5,000	5,000
7353 Janitorial supplies	0	2	0	0	0
7355 General supplies	0	12	0	25	0
7359 Small tools and equip	1,406	0	1,500	1,500	1,500
300: Supplies, Materials & Services Total	**36,232**	**44,196**	**56,500**	**56,525**	**56,500**
3215037: PW Street Cleaning Total	**222,704**	**319,525**	**233,550**	**234,668**	**246,280**
Streets Maintenance Total	**2,531,488**	**2,321,759**	**2,186,399**	**2,120,025**	**1,814,290**

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Street Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Street Maintenance Reconstruct Hutchins Street from Lodi Avenue to Pine Street; install approximately 1 million square fee of rubberized slurry seal on various streets throughout the city.	**1,902,000**
Trafic Signal Maintenance Preventative maintenance for 48 signalized intersections and three flashing/crosswalk beacon intersections to include signal cabinet/traffic controller replacement; battery backups; and signal maintenance.	**120,000**
Sidewalk Replacement Sidewalk replacement to include removing, repairing, and/or replacing of approximately 10,000 square fee of sidewalk. This is a joint project with additional funding coming from the Transporation Development Act Fund ($100,000 project total).	**50,000**
Miscellaneous Capital Maintenance Projects Crack seal approximately 170,000 square feet of pavement ($50,000); place approximately 500 tons of asphalt and 4 tons of creak sealant ($50,000); lane line painting ($40,000); removal of up to 30 Modesto Ash trees ($15,000).	**155,000**

ACTIVITY: **Equipment Purchase** **FUND:** **Street Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

New Asphalt Patch Truck Purchase of new asphalt patch truck with hot box designed for optimizing the process of trenchpatch replacement.	**200,000**

Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
325000: Capital Projects - New					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	420,000	110,000	217,900
500: Equipment, Land & Structures Total	**0**	**0**	**420,000**	**110,000**	**217,900**
325000: Capital Projects - New Total	**0**	**0**	**420,000**	**110,000**	**217,900**
325028: Crack Seal					
300: Supplies, Materials & Services					
7352 Special dept materials	12,397	0	0	0	0
300: Supplies, Materials & Services Total	**12,397**	**0**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	50,000	50,000	50,000
500: Equipment, Land & Structures Total	**0**	**0**	**50,000**	**50,000**	**50,000**
325028: Crack Seal Total	**12,397**	**0**	**50,000**	**50,000**	**50,000**
325035: Street Striping					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	40,000	40,000	40,000
500: Equipment, Land & Structures Total	**0**	**0**	**40,000**	**40,000**	**40,000**
325035: Street Striping Total	**0**	**0**	**40,000**	**40,000**	**40,000**
325039: Pavement Maintenance					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	148,000	148,000	50,000
500: Equipment, Land & Structures Total	**0**	**0**	**148,000**	**148,000**	**50,000**
325039: Pavement Maintenance Total	**0**	**0**	**148,000**	**148,000**	**50,000**
325051: Preventive Signal Maint-CM					
300: Supplies, Materials & Services					
7323 Professional services	0	500	0	0	0
7335 Sublet service contracts	0	4,080	0	0	0
7352 Special dept materials	0	11,147	0	0	0
300: Supplies, Materials & Services Total	**0**	**15,727**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	140,000	140,000	120,000
7706 Traffic signal equip	0	59,265	1,096	0	0
500: Equipment, Land & Structures Total	**0**	**59,265**	**141,096**	**140,000**	**120,000**
325051: Preventive Signal Maint-CM Total	**0**	**74,992**	**141,096**	**140,000**	**120,000**
325054: Misc St/Sidewalk Imprv-CM					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	50,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**50,000**
325054: Misc St/Sidewalk Imprv-CM Total	**0**	**0**	**0**	**0**	**50,000**
335000: Misc.Overlays					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	809,500
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**809,500**
335000: Misc.Overlays Total	**0**	**0**	**0**	**0**	**809,500**
339000: Capital Projects - New					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	1,000,000	100,000	889,600
500: Equipment, Land & Structures Total	**0**	**0**	**1,000,000**	**100,000**	**889,600**
339000: Capital Projects - New Total	**0**	**0**	**1,000,000**	**100,000**	**889,600**
3251201: Vehicle Replacement					
300: Supplies, Materials & Services					
7352 Special dept materials	454	0	0	0	0

Streets	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
300: Supplies, Materials & Services Total	**454**	**0**	**0**	**0**	**0**
550: Fleet					
7851 Vehicles & Equipment	186,184	155,265	180,000	180,000	200,000
550: Fleet Total	**186,184**	**155,265**	**180,000**	**180,000**	**200,000**
3251201: Vehicle Replacement Total	**186,638**	**155,265**	**180,000**	**180,000**	**200,000**
Streets Captial Total	**199,035**	**230,257**	**1,979,096**	**768,000**	**2,427,000**

COMMUNITY DEVELOPMENT

The Community Development Department includes the Planning, Building and Safety, and Neighborhood Services divisions. They oversee the City's growth and development, ensure dwellings are constructed safely, and provide housing assistance.

The Department is funded through user fees and the General Fund. The Department's budget is $1,110,500 in FY 2011/12, compared to $1,065,500 in FY 2010/11. The budgeted staffing level is being reduced from 10 to 9.

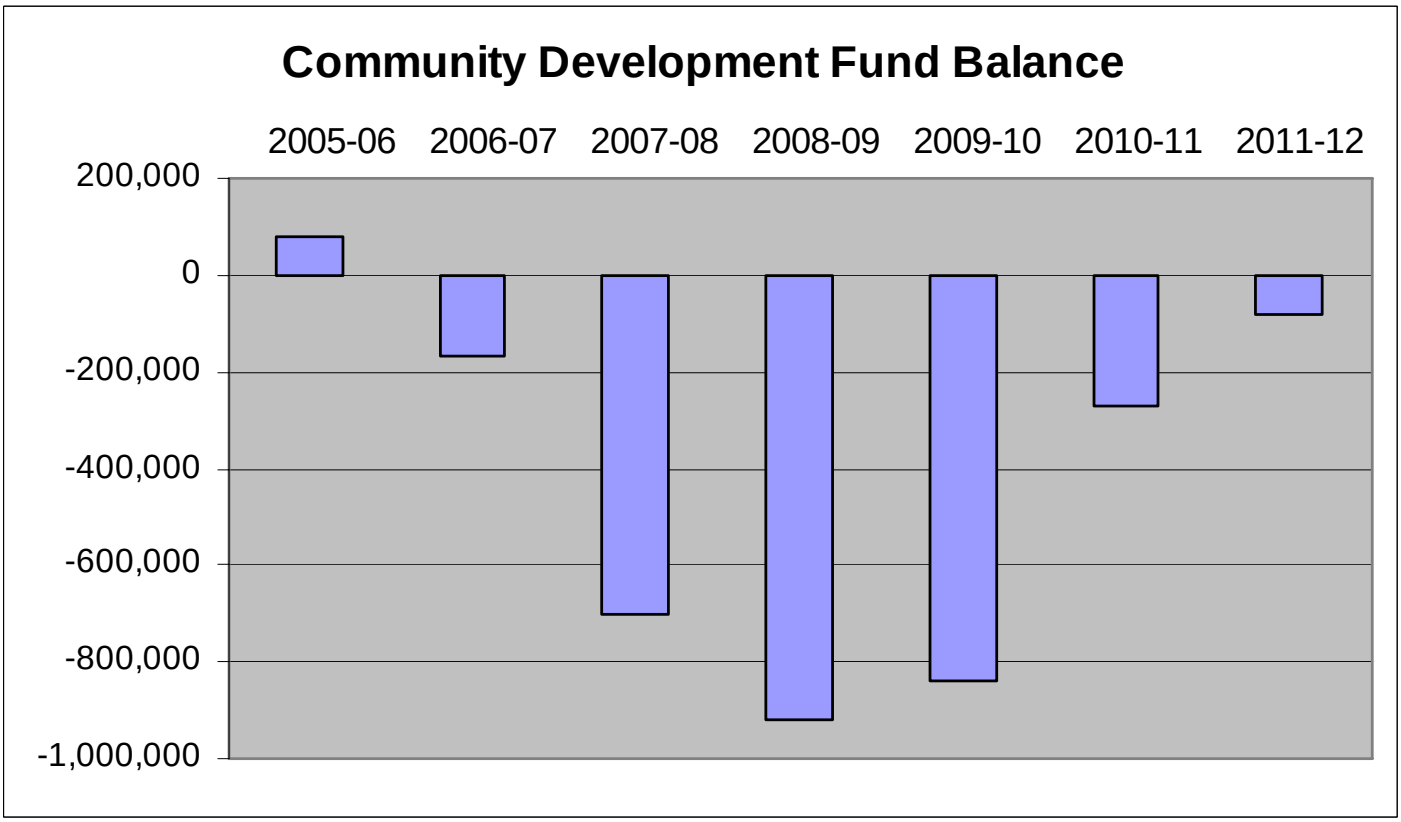
An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

Community Development Fund
Fund Balance Analysis

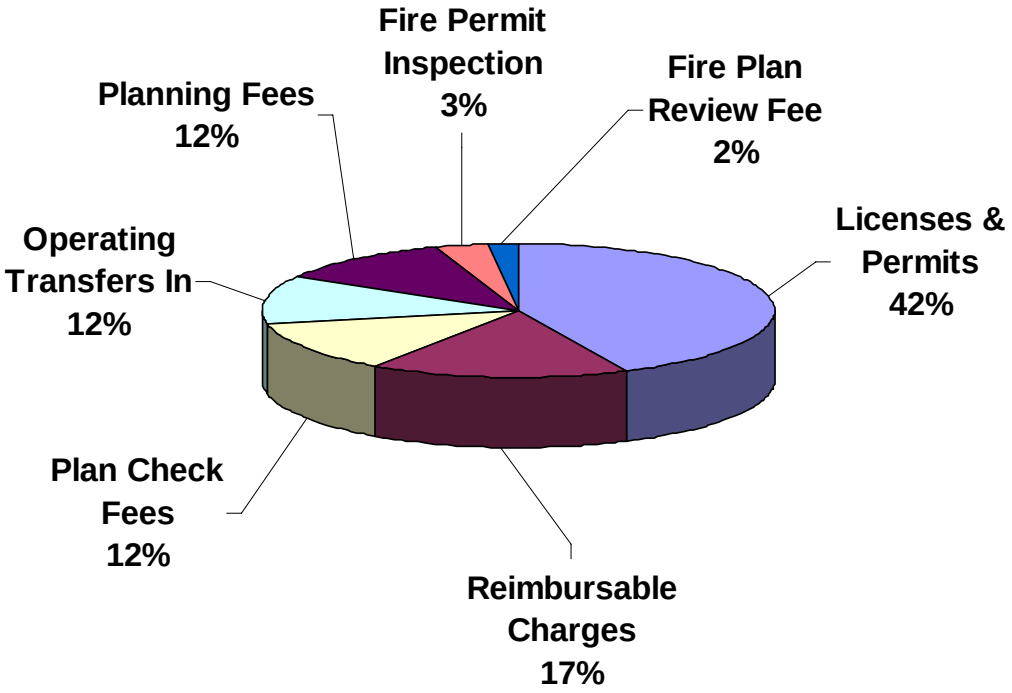
Statement of Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2012
With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Community Development Fund					
Fund Balance					
Beginning Fund Balance Unreserved	(702,127)	(921,716)	(566,223)	(838,657)	(270,512)
Revenues	1,126,039	1,098,577	1,102,990	1,593,681	1,297,930
Expenditures	1,345,628	1,015,518	1,065,500	1,025,536	1,110,500
Net Difference (Revenues Less Expenditures)	(219,589)	83,059	37,490	568,145	187,430
Fund Balance					
Ending Fund Balance Unreserved	(921,716)	(838,657)	(528,733)	(270,512)	(83,082)

Note: 2011-12 Revenues includes $150,200 TF-In and $215,000 Reimbursable Charges



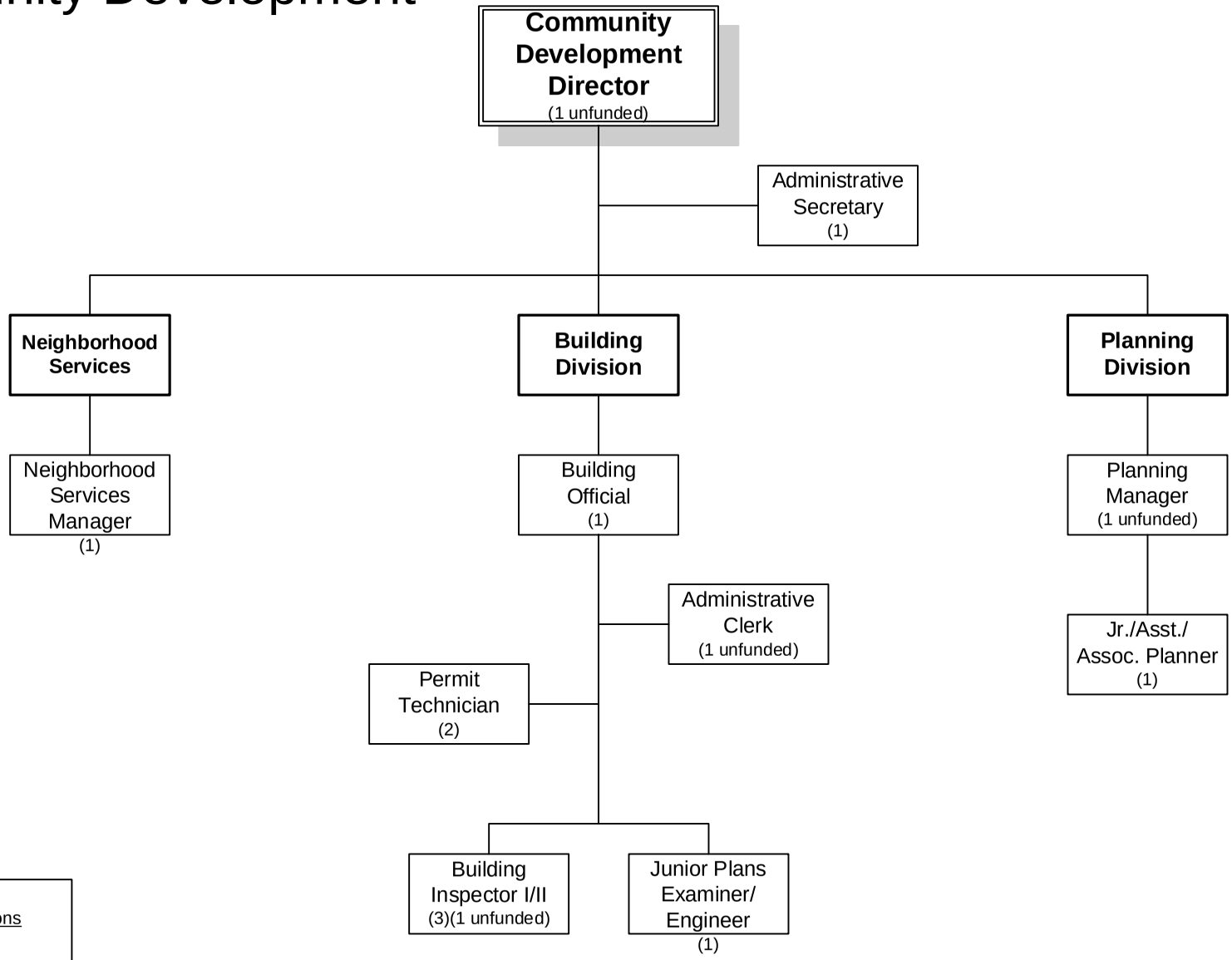
Community Development Fund Revenues



Revenues	Budget 2011-12
Licenses & Permits	557,400
Reimbursable Charges	215,000
Plan Check Fees	158,490
Operating Transfers In	150,200
Planning Fees	150,000
Fire Permit Inspection	40,110
Fire Plan Review Fee	26,730
Grand Total	1,297,930

Community Development	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
340: Comm Dev Special Rev Fund						
090: Operating Transfers In						
4210 Operating Transfers In	239,947	162,100	150,200	150,200	150,200	General Fund support
090: Operating Transfers In Total	**239,947**	**162,100**	**150,200**	**150,200**	**150,200**	
340: Comm Dev Special Rev Fund Total	**239,947**	**162,100**	**150,200**	**150,200**	**150,200**	
3401: Comm Dev Spec Rev Fund Revenue						
200: Licenses & Permits						
5145 Vendor Permit to Operate	2,175	1,425	0	0	0	
5171 Building Permit	279,861	379,755	395,410	662,779	479,300	
5172 Electrical Permit	38,317	15,734	17,330	15,160	15,160	
5173 Mechanical-Gas Permit	26,038	32,175	29,930	41,277	41,280	
5174 Plumbing-Planning & Mech	17,104	9,777	10,240	9,153	9,150	
5175 Building Plans Maintenance	6,153	8,466	8,940	26,095	12,510	
200: Licenses & Permits Total	**369,648**	**447,332**	**461,850**	**754,464**	**557,400**	
400: Investment/Property Revenues						
5332 Investment Earnings	(19,380)	(3,098)	0	0	0	
400: Investment/Property Revenues Tota	**(19,380)**	**(3,098)**	**0**	**0**	**0**	
500: Revenue from Others						
5604 State Special Grants	17,161	0	0	0	0	
500: Revenue from Others Total	**17,161**	**0**	**0**	**0**	**0**	
780: Community Development Fees						
5974 Fire Plan Review Fee	43,857	38,888	36,700	46,632	26,730	
6101 Plan Check Fees	139,607	145,643	109,400	266,459	158,490	
6102 Planning Fees	196,095	121,150	150,000	150,000	150,000	
6106 Fire Permit Inspection	0	32,793	32,720	79,291	40,110	
780: Community Development Fees Tota	**379,559**	**338,474**	**328,820**	**542,382**	**375,330**	
900: Other Revenue						
5394 Revenue-Other	13	75	0	0	0	
5398 Reimbursable Charges	119,710	150,596	162,120	146,635	215,000	CDBG and Home administration
900: Other Revenue Total	**119,723**	**150,671**	**162,120**	**146,635**	**215,000**	
3401: Comm Dev Spec Rev Fund Revenue T	**866,711**	**933,379**	**952,790**	**1,443,481**	**1,147,730**	
Community Development Revenue Total	**1,106,658**	**1,095,479**	**1,102,990**	**1,593,681**	**1,297,930**	

Community Development



Number of Positions
Authorized: 13
Budgeted: 9

FY 2011-2012

Community Development	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100: Personnel Services	1,115,246	889,980	931,940	874,773	1,034,240
200: Utility Comm. & Transportation	4,308	2,984	4,080	1,971	1,800
300: Supplies, Materials & Services	202,506	116,952	126,970	146,282	71,950
500: Equipment, Land & Structures	4,183	2,510	2,510	2,510	2,510
Community Development Total	**1,326,243**	**1,012,426**	**1,065,500**	**1,025,536**	**1,110,500**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
COMMUNITY DEVELOPMENT					
Administrative Clerk	1	1	1	1	0
Administrative Secretary	1	1	1	1	1
Building Inspector I/II	4	3	3	3	2
Building Official	1	1	1	1	1
Community Development Director	1	1	1	1	0
Community Improvement Manager	1	0	0	0	0
Junior/Assistant/Associate Planner	1	1	1	1	1
Junior Plans Examiner/Engineer	0	1	1	1	1
Neighborhood Services Manager	0	1	1	1	1
Permit Technician	2	2	2	2	2
Planning Manager	1	1	1	1	0
Senior Planner	1	0	0	0	0
Community Development Total	**14**	**13**	**13**	**13**	**9**

Community Development	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7101 Regular emp salary	729,197	599,165	611,500	569,820	568,860	Reduction in budgeted staff
7102 Overtime	1,126	0	0	0	0	
7103 Part time salary	11,922	1,560	2,500	1,200	1,500	
7106 Uniform allowance	0	150	0	0	0	
7109 Incentive pay	1,789	1,834	1,820	1,800	1,800	
7110 Admin leave pay	2,016	1,925	6,910	4,467	3,860	
7111 Workers comp	46,200	34,770	29,850	29,850	57,960	Change in allocation distribution
7112 Medical insurance	108,331	89,796	104,220	107,765	118,000	Rate increase
7113 Dental insurance	10,796	9,451	9,420	10,000	9,000	
7114 Vision care	2,729	2,305	2,360	2,450	1,800	
7115 Medicare insurance	9,593	8,290	8,920	8,370	8,290	
7121 Service contribution-PERS	137,787	109,081	117,040	109,071	107,860	Employee concessions offset rate increase
7123 Deferred comp	7,570	0	0	0	0	
7124 LI & AD & D	3,395	2,645	3,210	2,863	2,450	
7125 Unemployment insurance	2,034	1,625	1,740	1,598	2,540	
7128 LTD	9,157	7,391	7,810	7,259	0	Brought in-house
7129 Chiropractic	582	491	530	550	510	
7130 Insurance refund	7,251	1,591	6,400	0	0	
7131 Other benefits	23,771	17,910	17,710	17,710	17,880	
7189 Transfer Out	0	0	0	0	131,930	Staff allocation from other funds
100: Personnel Services	**1,115,246**	**889,980**	**931,940**	**874,773**	**1,034,240**	
7201 Postage	458	218	1,050	550	550	
7202 Telephone	426	401	200	200	200	
7203 Cellular phone charges	3,424	2,365	2,830	1,221	1,050	
200: Utility Comm. & Transportation	**4,308**	**2,984**	**4,080**	**1,971**	**1,800**	
7301 Printing,binding,duplication	1,447	926	1,150	1,100	900	
7302 Photocopying	954	1,253	1,340	1,190	990	
7303 Advertising	3,383	1,562	2,000	2,000	500	
7305 Uniforms	0	300	0	0	0	
7306 Safety equipment	0	11	350	350	350	
7307 Office supplies	6,064	2,089	4,900	4,650	4,300	
7308 Books & periodicals	2,666	452	11,250	8,710	4,250	
7309 Membership & dues	965	1,315	750	750	750	
7312 Bank service charges	1,055	763	0	0	0	
7313 Information systems software	10,534	5,683	7,500	5,500	5,000	
7314 Business expense	1,435	121	1,650	500	1,000	
7315 Conference expense	3,456	1,943	0	0	0	
7322 Rental of equipment	351	0	0	0	0	
7323 Professional services	135,917	63,215	60,000	85,000	10,000	Reduction in use of outside consultants
7332 Repairs to office equip	4,019	483	3,500	3,500	3,000	
7333 Repairs to vehicles	11,314	5,828	7,210	7,210	6,870	
7335 Sublet service contracts	2,038	2,917	0	2,000	0	

Community Development	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7336 Car wash	75	41	90	90	90	
7343 PL & PD/other insurance	0	17,880	16,830	16,830	27,900	
7351 Motor veh fuel, lube	3,449	2,569	3,550	2,400	2,400	
7353 Janitorial supplies	9	0	50	50	50	
7355 General supplies	218	20	350	350	350	
7358 Training & education	3,475	3,509	0	1,378	500	
7359 Small tools and equip	9,150	4,072	4,500	2,724	2,750	
7363 Employees physical exams	532	0	0	0	0	
300: Supplies, Materials & Services	**202,506**	**116,952**	**126,970**	**146,282**	**71,950**	
7789 Transfer Out	4,183	2,510	2,510	2,510	2,510	Transfer to Vehicle Replacement Fund
500: Equipment, Land & Structures	**4,183**	**2,510**	**2,510**	**2,510**	**2,510**	
Community Development Total	**1,326,243**	**1,012,426**	**1,065,500**	**1,025,536**	**1,110,500**	

ACTIVITY:	**Administration**	**DIVISION:**	**Administration**
DEPARTMENT:	**Community Development**	**FUND:**	**Community Development Fund**

ACTIVITY DESCRIPTION

Community Development Administration provides overall direction, administrative support and management for the Building and Safety, Neighborhood Services and Planning Divisions.

- Department management and representation – Establish department policy and procedure, monitor division activities, represent the City with outside agencies and organizations.
- Budget administration – Coordinate the Community Development Department budget and special revenue fund activities.
- Personnel administration – Develop department implementation programs following the City's rules and regulations. Evaluate policies including training, safety and work load issues.
- Clerical support – Prepare correspondence, staff reports and advisory Commission/Committee packets and minutes. Coordinate contract documents, purchase orders, payroll and public inquiries.

MAJOR 2010/11 ACCOMPLISHMENTS

- Received Grant Funds for Smart Growth initiative.
- Balanced Department budget while maintaining services.

MAJOR 2011/12 OBJECTIVES

- Complete Development Code Update.
- Initiate Amendments to various Development Agreements.
- Assist in Update to the Impact Fee Program.

RELATED COST CENTER(S)

- 340450
- 340455

Community Development	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
340450: Community Dev-Admin					
100: Personnel Services					
7101 Regular emp salary	0	49,692	98,040	47,758	46,930
7110 Admin leave pay	0	0	2,450	0	0
7111 Workers comp	0	5,490	4,650	4,650	6,440
7112 Medical insurance	0	15,696	24,740	18,296	19,230
7113 Dental insurance	0	946	1,420	2,000	1,000
7114 Vision care	0	231	360	490	200
7115 Medicare insurance	0	681	1,420	692	680
7121 Service contribution-PERS	0	8,802	18,710	9,113	9,240
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	94	630	143	100
7125 Unemployment insurance	0	132	280	134	210
7128 LTD	0	597	1,250	608	0
7129 Chiropractic	0	49	80	110	60
7131 Other benefits	0	2,870	2,670	2,670	1,990
7189 Transfer Out	0	0	0	0	131,930
100: Personnel Services Total	**0**	**85,280**	**156,700**	**86,664**	**218,010**
300: Supplies, Materials & Services					
7302 Photocopying	0	0	100	100	0
7306 Safety equipment	0	11	0	0	0
7307 Office supplies	0	140	200	200	100
7308 Books & periodicals	0	119	0	0	0
7323 Professional services	0	30,563	50,000	50,000	0
7335 Sublet service contracts	0	2,339	0	2,000	0
7343 PL & PD/other insurance	0	2,870	2,540	2,540	3,100
300: Supplies, Materials & Services Total	**0**	**36,042**	**52,840**	**54,840**	**3,200**
340450: Community Dev-Admin Total	**0**	**121,322**	**209,540**	**141,504**	**221,210**
340455: Planning Commission/Committee					
100: Personnel Services					
7103 Part time salary	3,100	1,560	2,500	1,200	1,500
7115 Medicare insurance	45	23	40	17	0
7125 Unemployment insurance	9	4	10	3	0
100: Personnel Services Total	**3,154**	**1,587**	**2,550**	**1,220**	**1,500**
300: Supplies, Materials & Services					
7307 Office supplies	189	0	0	0	0
300: Supplies, Materials & Services Total	**189**	**0**	**0**	**0**	**0**
340455: Planning Commission/Committee Tot	**3,343**	**1,587**	**2,550**	**1,220**	**1,500**
Community Development Admin. Total	**3,343**	**122,909**	**212,090**	**142,724**	**222,710**

ACTIVITY: Planning **DIVISION:** Planning
DEPARTMENT: Community Development **FUND:** Community Development Fund

ACTIVITY DESCRIPTION

Provide advice and technical expertise to assist the City Council, appointed commissions/committees, public agencies and citizens in understanding community issues related to the built environment. Focus on the City's commitment to economic vitality, environmental integrity and development quality. Activity goals include: 1) a well-planned community, 2) managed community growth, 3) balanced economic development, 4) protection of environmental resources, and 5) a high level of public service.

- Development review and environmental assessment – Prepare and implement policies and ordinances that set standards for development activity. Coordinate with other City departments and outside agencies in review of projects. Perform environmental assessments and monitor mitigation measures. Respond to inquiries from the public on development related issues.
- Long-range planning – Prepare and implement policies and ordinances necessary for long-term development of the City. Maintain and update the General Plan. Coordinate with outside agencies on planning-related issues.
- City Council and appointed commission/committee support – Provide necessary support for these bodies concerning planning-related matters.
- Economic development – Assist the City's economic development effort. Maintain an appropriate data base of information and provide an easily understood process for project processing.

MAJOR 2010/11 ACCOMPLISHMENTS

- Continued implementation of Reynolds Ranch Project.
- Implemented adopted General Plan.

MAJOR 2011/12 OBJECTIVES

- Development of Climate Action Plan.
- Complete Development Code Update.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Use Permits	12	11	15
SPARC applications	6	5	8
Tentative Maps	7	2	1
Planning Commission items	35	19	21

RELATED COST CENTER(S)

- 340451

Community Development	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
340451: Planning					
100: Personnel Services					
7101 Regular emp salary	211,900	85,697	57,400	60,773	62,280
7102 Overtime	307	0	0	0	0
7103 Part time salary	2,892	0	0	0	0
7110 Admin leave pay	2,016	1,925	580	604	0
7111 Workers comp	16,500	3,660	3,150	3,150	6,440
7112 Medical insurance	41,014	9,850	6,290	6,433	7,170
7113 Dental insurance	3,174	1,292	1,000	1,000	1,000
7114 Vision care	788	315	250	245	200
7115 Medicare insurance	1,917	814	840	890	910
7121 Service contribution-PERS	38,947	13,009	10,960	11,596	12,260
7123 Deferred comp	3,497	0	0	0	0
7124 LI & AD & D	1,141	272	150	143	90
7125 Unemployment insurance	574	193	170	170	280
7128 LTD	2,576	882	740	774	0
7129 Chiropractic	168	67	60	55	60
7130 Insurance refund	653	20	0	0	0
7131 Other benefits	10,010	1,880	1,880	1,880	1,990
100: Personnel Services Total	**338,074**	**119,876**	**83,470**	**87,713**	**92,680**
200: Utility Comm. & Transportation					
7201 Postage	109	10	0	0	0
7202 Telephone	30	0	0	0	0
7203 Cellular phone charges	217	0	0	0	0
200: Utility Comm. & Transportation Total	**356**	**10**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	61	128	100	100	100
7302 Photocopying	401	181	150	0	0
7303 Advertising	920	1,067	1,000	1,000	500
7307 Office supplies	1,641	314	500	250	250
7308 Books & periodicals	477	333	250	250	250
7309 Membership & dues	415	115	150	150	150
7312 Bank service charges	1,055	763	0	0	0
7313 Information systems software	10,534	264	1,000	1,000	500
7314 Business expense	55	0	0	0	0
7315 Conference expense	988	0	0	0	0
7322 Rental of equipment	351	0	0	0	0
7323 Professional services	70,215	12,803	0	0	0
7332 Repairs to office equip	1,349	337	500	500	0
7335 Sublet service contracts	2,038	578	0	0	0
7343 PL & PD/other insurance	0	1,880	1,790	1,790	3,100
7355 General supplies	11	0	0	0	0
7358 Training & education	2,839	0	0	0	500
7359 Small tools and equip	2,539	1,990	500	724	750
300: Supplies, Materials & Services Total	**95,889**	**20,753**	**5,940**	**5,764**	**6,100**
340451: Planning Total	**434,319**	**140,639**	**89,410**	**93,477**	**98,780**
Community Development Planning Total	**434,319**	**140,639**	**89,410**	**93,477**	**98,780**

ACTIVITY: **Building and Safety** **DIVISION:** **Building Division**
DEPARTMENT: **Community Development** **FUND:** **Community Development**

ACTIVITY DESCRIPTION

The Building and Safety activity enforces the minimum standards mandated by State and local law to safeguard life, health, property and public welfare. State law also requires enforcement of minimum disabled access and energy conservation regulations. Activity goals are, 1) continue to maintain turn-around times for plan check (10-day review for residential, 15-day review for commericial), 2) verify compliance with all codes and ordinances, 3) perform all structural plan-check in-house, 4) provide training for staff in the new codes, including specialized training for fire inspection and structural review. The activity has the following five major elements:

- Public information – Answer questions and offer interpretations about construction codes and regulations.
- Construction and Fire Permit application review – Review construction permit applications and plans for compliance with applicable codes and ordinances, issue permits and collect fees.
- Code training in-house and off-site.
- Development review coordination – Coordinate permit application reviews with other departments/agencies to ensure compliance with other development regulations.
- Construction and Fire inspection – Inspect construction projects to ensure compliance with codes, ordinances, permits and approved plans.

MAJOR 2010/11 ACCOMPLISHMENTS

- Adopted the new 2010 Califorina Codes and related ordinances.
- Created and amended informational handouts to reflects the new codes.
- Maintained all service levels with current staffing.

MAJOR 2011/12 OBJECTIVES

- Maintain service levels with current staffing.
- Continue to create and revise informational handouts for public use.
- Provide training for the public, BIA, contractors and architects related to the newly adopted codes.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Permits issued	1,731	1,336	1,607
New residential	6	1	9
Remodeled residential	281	277	294
New/Add/Alt repair commercial/industrial	204	100	129

RELATED COST CENTER(S)

- 340452

Community Development	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
340452: Building Inspection					
100: Personnel Services					
7101 Regular emp salary	415,873	367,569	360,230	364,695	362,670
7102 Overtime	819	0	0	0	0
7103 Part time salary	5,930	0	0	0	0
7106 Uniform allowance	0	150	0	0	0
7109 Incentive pay	1,789	1,834	1,820	1,800	1,800
7110 Admin leave pay	0	0	1,940	1,931	1,930
7111 Workers comp	26,400	21,960	18,900	18,900	38,640
7112 Medical insurance	52,368	53,792	58,080	67,559	74,220
7113 Dental insurance	6,627	6,218	6,000	6,000	6,000
7114 Vision care	1,698	1,516	1,500	1,470	1,200
7115 Medicare insurance	6,157	5,373	5,230	5,342	5,290
7121 Service contribution-PERS	79,513	69,249	69,080	69,931	69,500
7123 Deferred comp	1,941	0	0	0	0
7124 LI & AD & D	1,409	1,388	1,570	1,647	1,370
7125 Unemployment insurance	1,170	1,027	1,010	1,021	1,620
7128 LTD	5,301	4,686	4,590	4,646	0
7129 Chiropractic	362	323	330	330	330
7130 Insurance refund	6,598	1,571	6,400	0	0
7131 Other benefits	11,312	11,280	11,280	11,280	11,910
100: Personnel Services Total	**625,267**	**547,936**	**547,960**	**556,552**	**576,480**
200: Utility Comm. & Transportation					
7201 Postage	336	161	1,000	500	500
7203 Cellular phone charges	2,286	1,679	1,830	1,050	1,050
200: Utility Comm. & Transportation Total	**2,622**	**1,840**	**2,830**	**1,550**	**1,550**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,344	779	800	800	800
7302 Photocopying	553	1,009	990	990	990
7303 Advertising	46	0	0	0	0
7305 Uniforms	0	300	0	0	0
7306 Safety equipment	0	0	350	350	350
7307 Office supplies	3,957	1,322	3,700	3,700	3,700
7308 Books & periodicals	2,023	0	11,000	8,460	4,000
7309 Membership & dues	550	1,200	600	600	600
7313 Information systems software	0	5,419	6,500	4,500	4,500
7314 Business expense	1,062	0	1,500	500	1,000
7315 Conference expense	349	1,943	0	0	0
7323 Professional services	65,702	17,599	10,000	35,000	10,000
7332 Repairs to office equip	2,670	146	3,000	3,000	3,000
7333 Repairs to vehicles	11,314	5,828	7,210	7,210	6,870
7336 Car wash	75	41	90	90	90
7343 PL & PD/other insurance	0	11,250	10,710	10,710	18,600
7351 Motor veh fuel, lube	3,449	2,569	3,550	2,400	2,400
7353 Janitorial supplies	9	0	50	50	50
7355 General supplies	0	20	350	350	350
7358 Training & education	636	3,509	0	1,378	0
7359 Small tools and equip	6,611	2,082	4,000	2,000	2,000
7363 Employees physical exams	532	0	0	0	0
300: Supplies, Materials & Services Total	**100,882**	**55,016**	**64,400**	**82,088**	**59,300**
500: Equipment, Land & Structures					
7789 Transfer Out	4,183	2,510	2,510	2,510	2,510
500: Equipment, Land & Structures Total	**4,183**	**2,510**	**2,510**	**2,510**	**2,510**
340452: Building Inspection Total	**732,954**	**607,302**	**617,700**	**642,700**	**639,840**
Community Development Building Total	**732,954**	**607,302**	**617,700**	**642,700**	**639,840**

ACTIVITY:	**Neighborhood Services**	**DIVISION:**	**Neighborhood Services**
DEPARTMENT:	**Community Development**	**FUND:**	**Community Development**

ACTIVITY DESCRIPTION

Responsible for the overall coordination of services and programs for the improvement of conditions within the community and the development, improvement and maintenance of housing, especially affordable housing, throughout Lodi. This activity has four major elements:

- Neighborhood Services – The administration and support including support and participation with community groups and functions, the development and implementation of housing programs and policies for the maintenance, improvement and rehabilitation of the existing housing stock and residential neighborhoods.
- Community Development Block Grant (CDBG) administration – Administration of the City's block grant program as an Entitlement Community with the U.S. Department of Housing and Urban Development (HUD), including CDBG-R and Neighborhood Stabilization Program (NSP) funds received through San Joaquin County; monitor funded programs for compliance with governing policies and regulation; and assist community-based organizations with their applications.
- First-Time Home Buyer (FTHB) Program – Administration of the City's down-payment assistance loan program, funded through the State Department of Housing and Community Development. This includes the income qualification and property eligibility, loan review and underwriting, program outreach and marketing, and compliance monitoring.
- Council/Commission support – Provide necessary support for the City Council, the Planning Commission and the Lodi Improvement Committee.

MAJOR 2010/11 ACCOMPLISHMENTS

- Implemented the First Time Home Buyer Program funded through a State HOME Program grant award of $800,000.
- Completed the East Oak Street Housing Project, which featured the development of four new single-family dwellings as affordable housing units using a combination of Neighborhood Stabilization Program (NSP) and HOME Program funding.
- Received a grant award of $200,000 through the Smart Valley Places Compact for the development of a Climate Action Plan, update of the Development Code and implementation of the Lower Mokelumne River (LMR) Watershed Stewardship Plan.

MAJOR 2011/12 OBJECTIVES

- Complete the Separation Agreement with San Joaquin County and transfer of Urban County CDBG funds to the City's Entitlement Program.
- Complete a successful joint-application for State HOME Program Project funds with Eden Housing for the Tienda Drive Senior Housing Project.
- Initiate development of the Climate Action Plan, update the Development Code and implement the LMR Watershed Stewardship Plan as part of the Smart Valley Places Compact grant.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
CDBG funds allocated during year	$764,565	$751,211	$810,608
CDBG funds expended during year	$1,049,026	1,718,049	$688,055
Down-Payment Assistance loans	8	5	2
Housing rehab/construction loans	0	4	0

RELATED COST CENTER(S)

- 340456

Community Development	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
340456: Neighborhood Services					
100: Personnel Services					
7101 Regular emp salary	101,424	96,207	95,830	96,594	96,980
7110 Admin leave pay	0	0	1,940	1,932	1,930
7111 Workers comp	3,300	3,660	3,150	3,150	6,440
7112 Medical insurance	14,949	10,458	15,110	15,477	17,380
7113 Dental insurance	995	995	1,000	1,000	1,000
7114 Vision care	243	243	250	245	200
7115 Medicare insurance	1,474	1,399	1,390	1,429	1,410
7121 Service contribution-PERS	19,327	18,021	18,290	18,431	16,860
7123 Deferred comp	2,132	0	0	0	0
7124 LI & AD & D	845	891	860	930	890
7125 Unemployment insurance	281	269	270	270	430
7128 LTD	1,280	1,226	1,230	1,231	0
7129 Chiropractic	52	52	60	55	60
7131 Other benefits	2,449	1,880	1,880	1,880	1,990
100: Personnel Services Total	**148,751**	**135,301**	**141,260**	**142,624**	**145,570**
200: Utility Comm. & Transportation					
7201 Postage	13	47	50	50	50
7202 Telephone	396	401	200	200	200
7203 Cellular phone charges	921	686	1,000	171	0
200: Utility Comm. & Transportation Total	**1,330**	**1,134**	**1,250**	**421**	**250**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	42	19	250	200	0
7302 Photocopying	0	63	100	100	0
7303 Advertising	2,417	495	1,000	1,000	0
7307 Office supplies	277	313	500	500	250
7308 Books & periodicals	166	0	0	0	0
7314 Business expense	318	121	150	0	0
7315 Conference expense	2,119	0	0	0	0
7323 Professional services	0	2,250	0	0	0
7343 PL & PD/other insurance	0	1,880	1,790	1,790	3,100
7355 General supplies	207	0	0	0	0
300: Supplies, Materials & Services Total	**5,546**	**5,141**	**3,790**	**3,590**	**3,350**
340456: Neighborhood Services Total	**155,627**	**141,576**	**146,300**	**146,635**	**149,170**
Comm. Develop. Neighborhood Total	**155,627**	**141,576**	**146,300**	**146,635**	**149,170**

PARK, RECREATION AND CULTURAL SERVICES

This newly formed Parks, Recreation and Cultural Services Department provides park maintenance, coordination of park activities, recreational programs, adult and youth sports, after school programs, boat rentals at Lodi Lake and aquatics, a venue for performing arts, meeting and party rentals and the Senior Center.

The Department is funded through user fees and the General Fund. The Department's budget is $5,785,940 in FY 2011/12 compared to the combined budgets of $6,148,130 in FY 2010/11. The budgeted staffing level is being reduced from 35 in FY 2010/11 to 31 in FY 2011/12.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

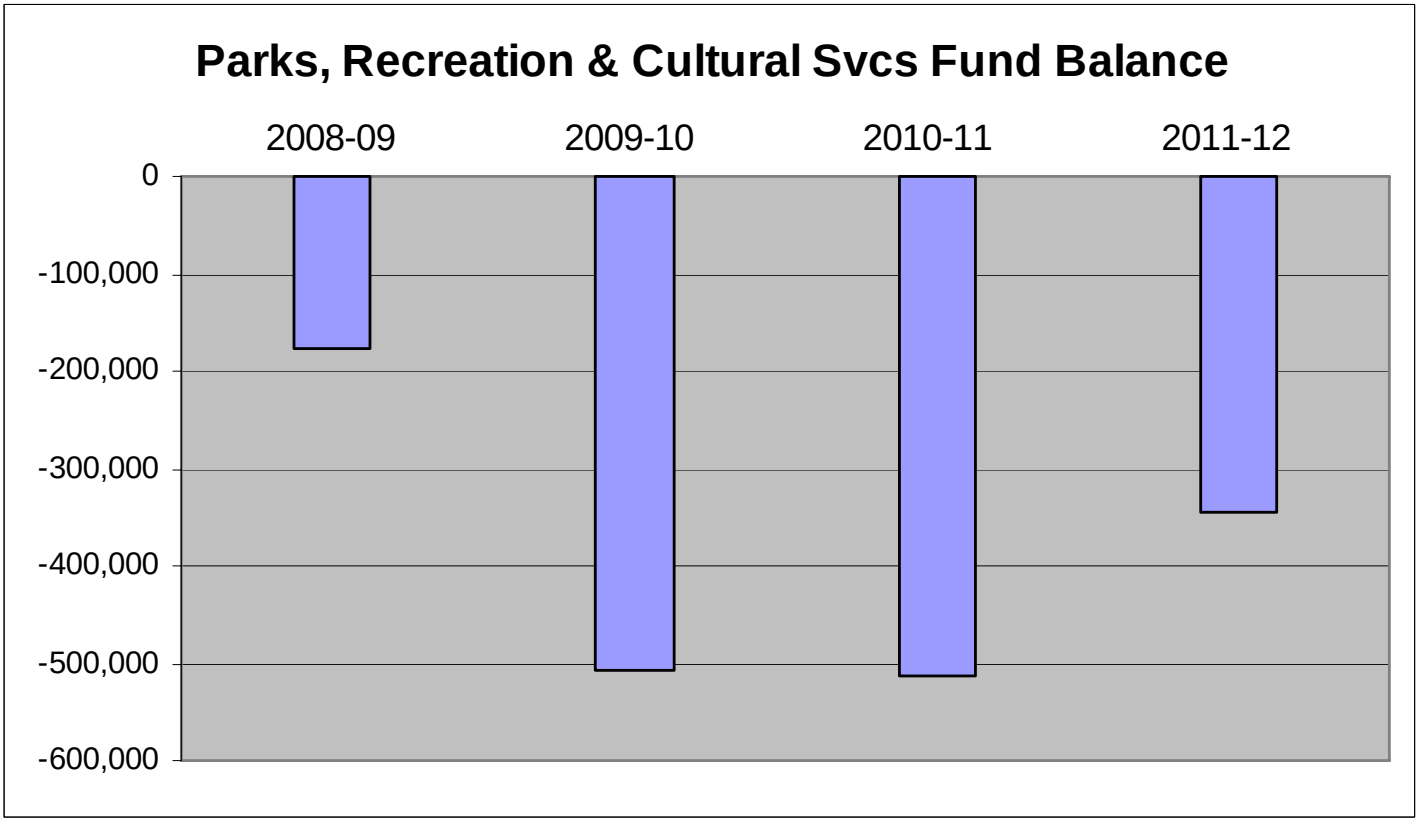
Parks, Recreation and Cultural Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

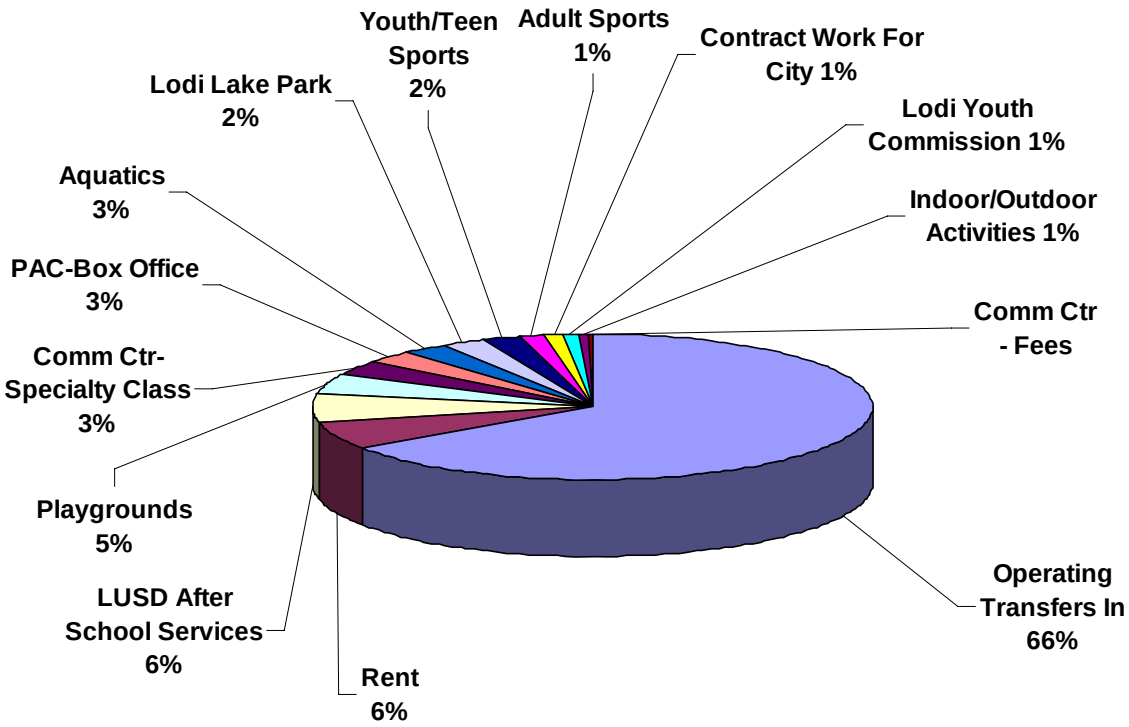
For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Parks, Recreation & Cultural Svcs Fund					
Fund Balance					
Beginning Fund Balance Unreserved	-	(177,801)		(506,981)	(514,128)
Revenues	3,620,592	3,540,192	3,757,370	3,727,700	5,955,390
Expenditures	3,798,393	3,869,372	3,774,208	3,734,847	5,785,940
Net Difference (Revenues Less Expenditures)	(177,801)	(329,180)	(16,838)	(7,147)	169,450
Fund Balance					
Ending Fund Balance Unreserved	(177,801)	(506,981)	(16,838)	(514,128)	(344,678)



Parks, Recreation and Cultural Services Fund Revenues



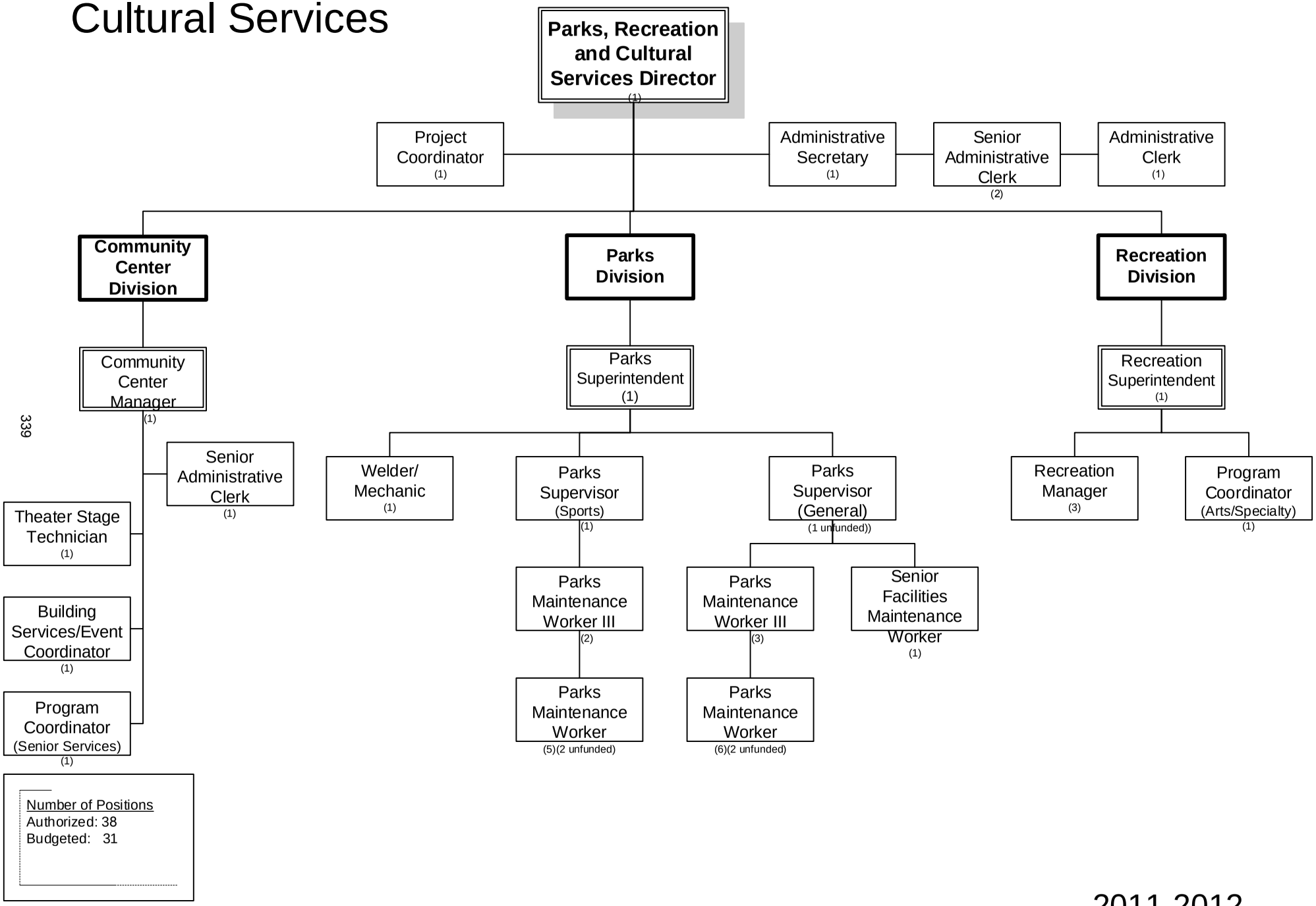
Revenue	Budget 2011-12
Operating Transfers In	3,881,520
Rent	380,000
LUSD After School Services	378,000
Playgrounds	275,000
Comm Ctr-Specialty Class	185,000
PAC-Box Office	165,000
Aquatics	164,150
Lodi Lake Park	140,000
Youth/Teen Sports	138,720
Adult Sports	85,000
Contract Work For City	67,000
Lodi Youth Commission	43,000
Indoor/Outdoor Activities	42,000
Comm Ctr- Fees	11,000
Grand Total	5,955,390

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
345: Community Center Fund						
090: Operating Transfers In						
4210 Operating Transfers In	1,261,872	1,166,095	1,162,570	1,162,570	0	
090: Operating Transfers In Total	**1,261,872**	**1,166,095**	**1,162,570**	**1,162,570**	**0**	
345: Community Center Fund Total	**1,261,872**	**1,166,095**	**1,162,570**	**1,162,570**	**0**	
346: Recreation Fund						
090: Operating Transfers In						
4210 Operating Transfers In	534,615	498,370	493,180	493,180	0	
090: Operating Transfers In Total	**534,615**	**498,370**	**493,180**	**493,180**	**0**	
346: Recreation Fund Total	**534,615**	**498,370**	**493,180**	**493,180**	**0**	
347: Parks, Rec & Cultural Services						
090: Operating Transfers In						
4210 Operating Transfers In	0	0	0	0	3,881,520	General Fund support
090: Operating Transfers In Total	**0**	**0**	**0**	**0**	**3,881,520**	
347: Parks, Rec & Cultural Services Total	**0**	**0**	**0**	**0**	**3,881,520**	
3451: Community Center Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	(4,353)	(3,226)	0	0	0	
400: Investment/Property Revenues Tota	**(4,353)**	**(3,226)**	**0**	**0**	**0**	
740: Community Center Fees						
5363 Rent Hutchins Street	240,306	232,856	260,000	260,000	0	
6039 Lodi Youth Commission	48,379	45,886	45,000	45,000	0	
6071 Comm Ctr-Specialty Class	174,760	184,234	195,000	195,000	0	
6072 Comm Ctr-Swimming	75,762	0	0	0	0	
6074 Comm Ctr-Advertising Fee	2,885	1,540	3,000	2,500	0	
6075 Comm Ctr-Sr. Program fees	3,760	4,150	5,000	6,000	0	
6076 PAC-Box office	136,625	160,841	180,000	160,000	0	
740: Community Center Fees Total	**682,477**	**629,507**	**688,000**	**668,500**	**0**	
900: Other Revenue						
5394 Revenue-Other	435	2,137	0	0	0	
5398 Reimbursable Charges	0	2,775	0	0	0	
900: Other Revenue Total	**435**	**4,912**	**0**	**0**	**0**	
3451: Community Center Revenue Total	**678,559**	**631,193**	**688,000**	**668,500**	**0**	
3461: Recreation Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	(301)	(1,068)	0	0	0	
400: Investment/Property Revenues Tota	**(301)**	**(1,068)**	**0**	**0**	**0**	
750: Recreation Fees						

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
5362 Rent Parks & Rec	106,171	77,365	120,000	129,800	0	
6031 Youth/Teen Sports	141,271	147,780	152,000	155,000	0	
6033 Adult Sports	61,175	76,591	95,000	92,500	0	
6034 Playgrounds	265,995	258,006	272,350	272,350	0	
6035 LUSD After School Services	335,640	335,440	397,520	366,000	0	
6036 Aquatics	101,515	185,773	200,750	202,800	0	
6037 BOBS Reimbursement	14,779	1,275	0	0	0	
6038 Indoor/Outdoor Activities	15,681	41,417	39,000	39,000	0	
6041 Lodi Lake Park	96,183	116,183	135,500	145,000	0	
6042 Other Parks	75	0	0	0	0	
6044 Special Events	0	1,138	1,500	1,000	0	
750: Recreation Fees Total	**1,138,485**	**1,240,968**	**1,413,620**	**1,403,450**	**0**	
760: Park Fees						
6043 Admin.Services-Parks/Rec.	2,493	1,099	0	0	0	
760: Park Fees Total	**2,493**	**1,099**	**0**	**0**	**0**	
900: Other Revenue						
5394 Revenue-Other	102	(524)	0	0	0	
5395 Revenue Over/Short	113	(235)	0	0	0	
900: Other Revenue Total	**215**	**(759)**	**0**	**0**	**0**	
3461: Recreation Revenue Total	**1,140,892**	**1,240,240**	**1,413,620**	**1,403,450**	**0**	
3471: Parks, Rec & Cultural Revenue						
400: Investment/Property Revenues						
5362 Rent Parks & Rec	0	0	0	0	120,000	
400: Investment/Property Revenues Tota	**0**	**0**	**0**	**0**	**120,000**	
740: Community Center Fees						
5363 Rent Hutchins Street	0	0	0	0	260,000	
6039 Lodi Youth Commission	0	0	0	0	43,000	
6071 Comm Ctr-Specialty Class	0	0	0	0	185,000	
6074 Comm Ctr-Advertising Fee	0	0	0	0	2,500	
6075 Comm Ctr-Sr. Program fees	0	0	0	0	8,500	
6076 PAC-Box office	0	0	0	0	165,000	
740: Community Center Fees Total	**0**	**0**	**0**	**0**	**664,000**	
750: Recreation Fees						
6031 Youth/Teen Sports	0	0	0	0	138,720	
6033 Adult Sports	0	0	0	0	85,000	
6034 Playgrounds	0	0	0	0	275,000	
6035 LUSD After School Services	0	0	0	0	378,000	
6036 Aquatics	0	0	0	0	164,150	
6038 Indoor/Outdoor Activities	0	0	0	0	42,000	
6041 Lodi Lake Park	0	0	0	0	140,000	
750: Recreation Fees Total	**0**	**0**	**0**	**0**	**1,222,870**	

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
900: Other Revenue						
5413.7 Wrk for City-Pks & Rec	0	0	0	0	67,000	
900: Other Revenue Total	**0**	**0**	**0**	**0**	**67,000**	
3471: Parks, Rec & Cultural Revenue Total	**0**	**0**	**0**	**0**	**2,073,870**	
Parks, Rec & Cultural Revenue Total	**3,615,938**	**3,535,898**	**3,757,370**	**3,727,700**	**5,955,390**	

Parks, Recreation and Cultural Services



2011-2012

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
090: Operating Transfers Out	662,515	663,329	662,100	662,100	660,200
100: Personnel Services	2,332,575	2,442,455	2,427,150	2,432,592	3,981,850
200: Utility Comm. & Transportation	26,728	32,129	22,720	22,070	33,470
300: Supplies, Materials & Services	691,394	699,727	655,040	609,787	1,030,210
500: Equipment, Land & Structures	29,012	17,333	6,590	6,590	80,210
600: Special Payments	51,500	10,104	608	1,708	0
Parks, Rec & Cultural Services Total	**3,793,724**	**3,865,077**	**3,774,208**	**3,734,847**	**5,785,940**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
PARKS, RECREATION AND CULTURAL SERVICES					
Administrative Clerk	2	3	3	2	2
Administrative Secretary	1	1	1	1	1
Aquatics Coordinator	1	1	1	0	0
Art & Events Coordinator	1	0	0	0	0
Art & Events Manager	0	1	1	0	0
Building Services/Event Coordinator	0	1	1	1	1
Community Center Director	0.5	0.5	0.5	0	0
Community Center Manager	0	0	0	1	1
Park Maintenance Worker I/II	11	11	11	11	7
Park Maintenance Worker III	5	5	5	5	5
Parks & Recreation Director	0.5	0.5	0.5	0	0
Parks Project Coordinator	1	1	1	1	1
Parks Superintendent	1	1	1	1	1
Parks Supervisor	2	2	2	2	1
Parks, Recreation and Cultural Services Director	0	0	0	1	1
Program Coordinator	1	1	1	2	2
Recreation Manager	0	0	3	3	3
Recreation Superintendent	0	0	1	1	1
Recreation Supervisor	4	4	0	0	0
Senior Administrative Clerk	1	1	1	1	1
Senior Facilities Maintenance Worker	3	1	1	1	1
Senior Services Coordinator	1	0	0	0	0
Senior Services Manager	0	1	1	0	0
Stage Technician	1	1	1	1	1
Welder-Mechanic	1	1	1	1	1
Parks, Recreation and Cultural Services Total	**38**	**38**	**38**	**36**	**31**

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	662,515	663,329	662,100	662,100	660,200	Debt service transfer
090: Operating Transfers Out	**662,515**	**663,329**	**662,100**	**662,100**	**660,200**	
7100 Personnel Services	0	0	5,210	(3,000)	(65,300)	2011-12 includes Parks while history shows
7101 Regular emp salary	835,841	836,888	854,400	846,188	1,591,310	Recreation and Community Center only.
7102 Overtime	22,591	23,750	26,110	26,420	38,770	History for prior years is shown at the end
7103 Part time salary	980,419	1,138,521	1,079,810	1,096,740	1,311,960	of the department budget
7109 Incentive pay	2,086	2,183	1,720	1,800	10,800	
7110 Admin leave pay	4,545	8,553	9,510	9,270	9,150	
7111 Workers comp	49,500	62,160	50,400	50,400	199,640	
7112 Medical insurance	158,717	173,348	193,320	196,383	392,900	
7113 Dental insurance	14,608	15,843	16,000	15,775	31,000	
7114 Vision care	3,653	3,863	4,000	3,875	6,200	
7115 Medicare insurance	25,832	28,240	28,410	27,709	44,540	
7121 Service contribution-PERS	170,993	166,368	163,700	166,653	298,020	
7123 Deferred comp	12,775	2,747	1,690	1,636	0	
7124 LI & AD & D	4,895	5,235	5,640	5,565	7,410	
7125 Unemployment insurance	5,044	5,480	5,360	5,498	11,240	
7128 LTD	10,654	10,622	10,920	10,781	0	
7129 Chiropractic	728	781	910	865	1,740	
7130 Insurance refund	6,830	6,467	8,320	8,314	24,930	
7131 Other benefits	21,312	30,080	30,080	30,080	67,540	
7188 Transfer In	0	(127,114)	(109,330)	(109,330)	0	
7189 Transfer Out	1,552	48,440	40,970	40,970	0	
100: Personnel Services	**2,332,575**	**2,442,455**	**2,427,150**	**2,432,592**	**3,981,850**	
7201 Postage	10,309	13,094	9,500	7,300	6,700	
7202 Telephone	7,494	8,124	4,620	6,120	7,570	
7203 Cellular phone charges	8,925	10,677	8,600	8,600	19,150	
7212 Gas	0	137	0	50	50	
7215 Refuse	0	97	0	0	0	
200: Utility Comm. & Transportation	**26,728**	**32,129**	**22,720**	**22,070**	**33,470**	
7300 Supplies,Materials & Serv	0	0	0	(25,085)	0	
7301 Printing,binding,duplication	37,249	31,208	37,581	37,017	34,650	
7302 Photocopying	2,049	2,231	2,200	2,100	3,100	
7303 Advertising	19,215	31,273	23,900	21,675	25,300	
7304 Laundry & dry cleaning	1,784	2,534	1,900	1,300	5,350	
7305 Uniforms	18,620	15,501	16,720	15,600	23,700	
7306 Safety equipment	684	850	850	825	5,900	
7307 Office supplies	8,219	8,767	5,930	4,860	7,025	
7308 Books & periodicals	837	1,188	930	930	900	
7309 Membership & dues	5,157	3,134	4,000	4,000	5,375	
7312 Bank service charges	7,329	7,356	5,150	5,150	4,700	
7313 Information systems software	1,958	672	1,300	1,050	2,250	

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7314 Business expense	1,904	1,843	3,550	2,900	1,475	
7315 Conference expense	2,614	664	0	0	2,000	
7321 Rent of Land, facilities	47,661	44,814	52,000	52,000	52,800	
7322 Rental of equipment	1,514	3,643	4,650	4,650	6,350	
7323 Professional services	251,030	224,285	177,870	173,150	137,125	
7324 Purchased transp	0	442	0	0	0	
7331 Repairs to Mach & equip	18,337	14,445	10,000	12,500	65,100	
7332 Repairs to office equip	180	0	450	550	500	
7333 Repairs to vehicles	11,406	11,388	12,080	12,080	59,730	
7334 Repairs to buildings	13,461	15,920	21,050	19,650	26,900	
7335 Sublet service contracts	103,236	113,341	97,370	97,370	98,800	
7336 Car wash	140	138	170	170	500	
7343 PL & PD/other insurance	242	33,084	28,590	28,590	105,400	
7345 City rental insurance	0	0	200	200	300	
7350 Tires and tubes	0	0	0	0	1,500	
7351 Motor veh fuel, lube	3,482	2,944	3,570	4,030	73,650	
7352 Special dept materials	20,834	18,205	15,850	14,050	108,050	
7353 Janitorial supplies	8,633	5,801	6,500	6,500	18,200	
7354 Photo supplies	7,258	6,896	6,500	6,500	6,000	
7355 General supplies	80,458	80,447	105,979	94,937	111,150	
7356 Medical supplies	0	0	100	100	100	
7358 Training & education	1,705	863	0	0	480	
7359 Small tools and equip	12,660	12,347	6,800	7,000	21,750	
7360 Overtime meals	116	9	0	0	0	
7361 Employee relations	398	497	500	500	300	
7366 Tuition Reimbursement	0	854	0	1,038	2,000	
7369 Software Licensing Cost	708	0	0	0	0	
7399 Supplies, mat & services	316	2,143	800	1,900	11,800	
300: Supplies, Materials & Services	**691,394**	**699,727**	**655,040**	**609,787**	**1,030,210**	
7701 Office equip	6,416	0	0	0	2,500	
7710 Recreation equip	3,041	0	0	0	0	
7717 Communication equip	3,492	0	0	0	0	
7719 Other equip	5,074	10,743	0	0	0	
7789 Transfer Out	10,989	6,590	6,590	6,590	77,710	Vehicle Replacement/Capital transfers
500: Equipment, Land & Structures	**29,012**	**17,333**	**6,590**	**6,590**	**80,210**	
8021 Donations	50,000	500	0	0	0	
8099 Special payments	1,500	9,604	608	1,708	0	
600: Special Payments	**51,500**	**10,104**	**608**	**1,708**	**0**	
Parks, Rec & Cultural Services Total	**3,793,724**	**3,865,077**	**3,774,208**	**3,734,847**	**5,785,940**	

ACTIVITY:	**Administration**	**DIVISION:**	**Administration**
DEPARTMENT:	**Parks, Rec and Cultural Svs**	**FUND:**	**Parks, Rec and Cultural Services**

ACTIVITY DESCRIPTION

The department of Parks, Recreation and Cultural Services is a combination of three divisions: Parks, Recreation and Hutchins Street Square Community Center. These three divisions provide facilities and services for meetings, conferences, sports, recreational activities, child-care programs, after-school programs, and events. The department is designated as a Special Revenue Unit requiring the operation to achieve a revenue target of approximately 40 percent of the total operating budget. Under the umbrella of the department, the divisions function as liaisons for the Boosters of Boys/Girls Sports, Lodi Arts Foundation, Lodi Arts Commission, Parks and Recreation Commission, Senior Commission, Art in Public Places Committee and Lodi Youth Commission. In addition to the general administrative functions the department also performs a planning function for facilities and other construction projects as required. The following is a list of administrative functions performed by each division:

- Full-time and part-time staff recruitments, hiring and training.
- Budget development and management.
- Purchase processing and oversight.
- Staff management and evaluation.
- Internal and external communications.
- Contract development and management.
- Park development and planning.
- Liaison and support to various boards and commissions.

MAJOR 2010/11 ACCOMPLISHMENTS

- Successfully combined all division under one department.
- Performed a number of cost saving changes to staffing.

MAJOR 2011/12 OBJECTIVES

- The department will continue to increase program and program revenue.
- The department will seek to reduce maintenance costs as an outcome of combining divisions.
- The department will seek to increase facility utilization.

RELATED COST CENTER(S)

- 347.4220
- 347001
- 347002
- 347005
- 347006
- 347007
- 347111
- 347211
- 347311

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
347: Parks, Rec & Cultural Services					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	0	0	0	660,200
090: Operating Transfers Out Total	**0**	**0**	**0**	**0**	**660,200**
347: Parks, Rec & Cultural Services Total	**0**	**0**	**0**	**0**	**660,200**
347001: Parks, Rec & Cultural Admin.					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	166,520
7110 Admin leave pay	0	0	0	0	1,140
7111 Workers comp	0	0	0	0	12,880
7112 Medical insurance	0	0	0	0	23,580
7113 Dental insurance	0	0	0	0	2,000
7114 Vision care	0	0	0	0	400
7115 Medicare insurance	0	0	0	0	2,420
7121 Service contribution-PERS	0	0	0	0	25,600
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	1,090
7125 Unemployment insurance	0	0	0	0	690
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	110
7131 Other benefits	0	0	0	0	3,970
100: Personnel Services Total	**0**	**0**	**0**	**0**	**240,400**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	0	0	0	0	6,200
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**6,200**
500: Equipment, Land & Structures					
7789 Transfer Out	0	0	0	0	16,500
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**16,500**
347001: Parks, Rec & Cultural Admin. Total	**0**	**0**	**0**	**0**	**263,100**
347002: Parks, Rec & Cultural Planning					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	66,040
7102 Overtime	0	0	0	0	510
7103 Part time salary	0	0	0	0	9,810
7111 Workers comp	0	0	0	0	6,440
7112 Medical insurance	0	0	0	0	13,370
7113 Dental insurance	0	0	0	0	1,000
7114 Vision care	0	0	0	0	200
7115 Medicare insurance	0	0	0	0	960
7121 Service contribution-PERS	0	0	0	0	13,000
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	100
7125 Unemployment insurance	0	0	0	0	330
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	60
7131 Other benefits	0	0	0	0	1,990
100: Personnel Services Total	**0**	**0**	**0**	**0**	**113,810**
300: Supplies, Materials & Services					
7343 PL & PD/other insurance	0	0	0	0	3,100
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**3,100**
347002: Parks, Rec & Cultural Planning Total	**0**	**0**	**0**	**0**	**116,910**
347005: Parks & Recreation Commission					
300: Supplies, Materials & Services					
7309 Membership & dues	0	0	0	0	175
7355 General supplies	0	0	0	0	200
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**375**
347005: Parks & Recreation Commission Tota	**0**	**0**	**0**	**0**	**375**

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
347006: Lodi Youth Commission					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	700
7302 Photocopying	0	0	0	0	50
7303 Advertising	0	0	0	0	800
7307 Office supplies	0	0	0	0	75
7309 Membership & dues	0	0	0	0	200
7315 Conference expense	0	0	0	0	2,000
7321 Rent of Land, facilities	0	0	0	0	4,800
7322 Rental of equipment	0	0	0	0	500
7323 Professional services	0	0	0	0	6,500
7355 General supplies	0	0	0	0	450
7399 Supplies, mat & services	0	0	0	0	800
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**16,875**
347006: Lodi Youth Commission Total	**0**	**0**	**0**	**0**	**16,875**
347007: Other Commission					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	250
7314 Business expense	0	0	0	0	200
7322 Rental of equipment	0	0	0	0	200
7352 Special dept materials	0	0	0	0	100
7355 General supplies	0	0	0	0	100
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**850**
347007: Other Commission Total	**0**	**0**	**0**	**0**	**850**
347111: HSS Administration					
100: Personnel Services					
7100 Personnel Services	0	0	0	0	5,350
7101 Regular emp salary	0	0	0	0	111,350
7102 Overtime	0	0	0	0	4,460
7110 Admin leave pay	0	0	0	0	1,370
7111 Workers comp	0	0	0	0	12,880
7112 Medical insurance	0	0	0	0	26,400
7113 Dental insurance	0	0	0	0	2,000
7114 Vision care	0	0	0	0	400
7115 Medicare insurance	0	0	0	0	1,620
7121 Service contribution-PERS	0	0	0	0	20,250
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	770
7125 Unemployment insurance	0	0	0	0	480
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	110
7131 Other benefits	0	0	0	0	3,970
100: Personnel Services Total	**0**	**0**	**0**	**0**	**191,410**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	0	3,500
7202 Telephone	0	0	0	0	900
7203 Cellular phone charges	0	0	0	0	800
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**5,200**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	1,100
7302 Photocopying	0	0	0	0	800
7303 Advertising	0	0	0	0	11,000
7304 Laundry & dry cleaning	0	0	0	0	500
7305 Uniforms	0	0	0	0	750
7307 Office supplies	0	0	0	0	700
7308 Books & periodicals	0	0	0	0	400
7309 Membership & dues	0	0	0	0	700

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7312 Bank service charges	0	0	0	0	1,200
7313 Information systems software	0	0	0	0	750
7314 Business expense	0	0	0	0	500
7323 Professional services	0	0	0	0	10,000
7335 Sublet service contracts	0	0	0	0	5,000
7343 PL & PD/other insurance	0	0	0	0	6,200
7355 General supplies	0	0	0	0	2,800
7359 Small tools and equip	0	0	0	0	1,500
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**43,900**
347111: HSS Administration Total	**0**	**0**	**0**	**0**	**240,510**
347211: Recreation Administration					
100: Personnel Services					
7100 Personnel Services	0	0	0	0	(70,650)
7101 Regular emp salary	0	0	0	0	328,250
7109 Incentive pay	0	0	0	0	1,800
7110 Admin leave pay	0	0	0	0	5,000
7111 Workers comp	0	0	0	0	38,640
7112 Medical insurance	0	0	0	0	78,620
7113 Dental insurance	0	0	0	0	6,000
7114 Vision care	0	0	0	0	1,200
7115 Medicare insurance	0	0	0	0	4,760
7121 Service contribution-PERS	0	0	0	0	58,760
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	2,680
7125 Unemployment insurance	0	0	0	0	1,610
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	330
7130 Insurance refund	0	0	0	0	8,310
7131 Other benefits	0	0	0	0	13,900
100: Personnel Services Total	**0**	**0**	**0**	**0**	**479,210**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	0	900
7202 Telephone	0	0	0	0	700
7203 Cellular phone charges	0	0	0	0	1,200
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**2,800**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	13,000
7302 Photocopying	0	0	0	0	1,000
7303 Advertising	0	0	0	0	750
7304 Laundry & dry cleaning	0	0	0	0	1,100
7306 Safety equipment	0	0	0	0	100
7307 Office supplies	0	0	0	0	2,000
7308 Books & periodicals	0	0	0	0	200
7309 Membership & dues	0	0	0	0	1,100
7313 Information systems software	0	0	0	0	500
7314 Business expense	0	0	0	0	150
7321 Rent of Land, facilities	0	0	0	0	47,000
7322 Rental of equipment	0	0	0	0	150
7323 Professional services	0	0	0	0	12,000
7332 Repairs to office equip	0	0	0	0	200
7333 Repairs to vehicles	0	0	0	0	12,630
7334 Repairs to buildings	0	0	0	0	200
7335 Sublet service contracts	0	0	0	0	10,500
7336 Car wash	0	0	0	0	170
7343 PL & PD/other insurance	0	0	0	0	21,700
7351 Motor veh fuel, lube	0	0	0	0	2,650
7352 Special dept materials	0	0	0	0	2,500
7355 General supplies	0	0	0	0	300
7356 Medical supplies	0	0	0	0	100

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7359 Small tools and equip	0	0	0	0	450
7366 Tuition Reimbursement	0	0	0	0	2,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**132,450**
347211: Recreation Administration Total	**0**	**0**	**0**	**0**	**614,460**
347311: Parks Administration					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	82,090
7109 Incentive pay	0	0	0	0	1,200
7110 Admin leave pay	0	0	0	0	1,640
7111 Workers comp	0	0	0	0	6,440
7112 Medical insurance	0	0	0	0	13,370
7113 Dental insurance	0	0	0	0	1,000
7114 Vision care	0	0	0	0	200
7115 Medicare insurance	0	0	0	0	1,210
7121 Service contribution-PERS	0	0	0	0	14,480
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	760
7125 Unemployment insurance	0	0	0	0	360
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	60
7131 Other benefits	0	0	0	0	1,990
100: Personnel Services Total	**0**	**0**	**0**	**0**	**124,800**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	0	1,000
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**1,000**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	100
7302 Photocopying	0	0	0	0	1,000
7306 Safety equipment	0	0	0	0	50
7307 Office supplies	0	0	0	0	2,000
7309 Membership & dues	0	0	0	0	750
7313 Information systems software	0	0	0	0	1,000
7314 Business expense	0	0	0	0	100
7335 Sublet service contracts	0	0	0	0	3,600
7343 PL & PD/other insurance	0	0	0	0	3,100
7352 Special dept materials	0	0	0	0	500
7355 General supplies	0	0	0	0	100
7358 Training & education	0	0	0	0	200
7359 Small tools and equip	0	0	0	0	1,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**13,500**
500: Equipment, Land & Structures					
7701 Office equip	0	0	0	0	2,500
7789 Transfer Out	0	0	0	0	58,020
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**60,520**
347311: Parks Administration Total	**0**	**0**	**0**	**0**	**199,820**
Parks, Rec & Cultural Admin Total	**0**	**0**	**0**	**0**	**2,113,100**

ACTIVITY: Rentals and Events
DIVISION: Hutchins Street Square
DEPARTMENT: Cultural Services
FUND: Parks, Rec and Cultural Services

ACTIVITY DESCRIPTION

The Rentals and Events Services manage all aspects of events that occur within the facility and grounds of the Community Center. This division also acts as the liaison for the Arts Commission and the House Manager for theatre events.

- Events – Present and manage arts events that further the development and public awareness of the fine and performing arts within the City of Lodi.
- Commission and Board Support – Provide necessary programs and project support for the Arts Commission, the Lodi Arts Foundation Trustees and the Art Advisory Board for Art in Public Places.
- Public Relations and Information – Develop and distribute brochures, press releases and advertisements promoting the rental of the Hutchins Street Square Community Center.
- Facility scheduling and administration – Process reservations for facilities, liability review, receive and deposit fees and maintain responsive relations with customers.
- Rentals and Special Events Management – Plan, organize, and coordinate special events sponsored by the City. This department solicits and schedules vendors, entertainers and participants.
- House Manager – This position is shared with the Administrative Support position for rentals. During theatre events the House Manager is in charge of the front of the house. These duties include working with the box office, tech crew, performers and ushers.

MAJOR 2010/11 ACCOMPLISHMENTS

- Continued to market the facility for use. Instituted use of social network marketing.
- Assisted the Art Advisory Board with bringing major sculptures to exhibit in downtown Lodi.
- Coordinated the inaugural Artisan Masters event with the Lodi Arts Foundation. This major event was held at Hutchins Street Square. More than $20,000, was raised for scholarships for arts and culinary classes.

MAJOR 2011/12 OBJECTIVES

- Increase rental revenue by enhancing our marketing procedures including social media.
- Coordinate with the Vist Lodi! Conference and Visitors Bureau to bring "Taste of Lodi" to Hutchins Street Square.
- Work with clients to bring Lodi International Film Festival to Hutchins Streeet Square.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Rental Revenue	$235,000	$250,000	$245,000

RELATED COST CENTER(S)

- 347112

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
347112: Rentals & Events					
100: Personnel Services					
7103 Part time salary	0	0	0	0	20,730
7115 Medicare insurance	0	0	0	0	470
7125 Unemployment insurance	0	0	0	0	90
100: Personnel Services Total	**0**	**0**	**0**	**0**	**21,290**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	500
7303 Advertising	0	0	0	0	10,000
7307 Office supplies	0	0	0	0	200
7323 Professional services	0	0	0	0	10,000
7355 General supplies	0	0	0	0	600
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**21,300**
347112: Rentals & Events Total	**0**	**0**	**0**	**0**	**42,590**
347116: General Operations					
100: Personnel Services					
7103 Part time salary	0	0	0	0	20,320
100: Personnel Services Total	**0**	**0**	**0**	**0**	**20,320**
347116: General Operations Total	**0**	**0**	**0**	**0**	**20,320**
Parks, Rec & Cultural HSS Total	**0**	**0**	**0**	**0**	**62,910**

ACTIVITY: Performing Arts Theatre **DIVISION:** Hutchins Street Square
DEPARTMENT: Cultural Services **FUND:** Parks, Rec and Cultural Services

ACTIVITY DESCRIPTION

The Performing Arts Theatre provides the premier Lodi venue for theatrical productions, business conferences and seminars. With state-of-the-art facilities and full-time technical staffing, the Charlene Powers Lange Performing Arts Theatre at Hutchins Street Square is the hub of cultural activities in Lodi. This area has three major components:

- Technical – Responsible for purchasing, maintaining and repairing all theatrical equipment, including but not limited to sound systems, communication systems, lighting instrumentation, lighting control, fly system rigging and function, stage condition and stage draperies. The technical staff also assists in the production of theatrical presentations, both amateur and professional; education of theatrical groups; research of feasibility of booking of professional productions; maintaining a solid network of theatre industry professionals; establishing theatre use and guidelines; and establishing pricing rates for labor and equipment rental.
- Box Office – Responsible for all ticket sales at the Community Center. They are the 'first contact' with the public. Currently staffed by three part-time employees, the Box Office is open Monday through Thursday from 8 a.m. to 5:30 p.m., Friday from 8 a.m. to 5 p.m., and two hours before curtain for all productions.
- House Manager – Responsible for front-of-house duties during productions. These duties include working closely with the stage manager, ushers, box office, patrons and promoters.

MAJOR 2010/11 ACCOMPLISHMENTS

- Produced numerous successful events.
- Provided staffing and operations for other events within HSS facilities and throughout the City of Lodi.
- Upgraded ticket stock.

MAJOR 2011/12 OBJECTIVES

- Implement new usher program.
- Continue to produce and increase the number of successful events.
- Continue to upgrade the technical systems.
- Increase the amount of diverse programming in the theatre.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Number of events	45	53	60
Program series	8	10	9
Revenue	$125,000	$155,000	$106,800

RELATED COST CENTER(S)

- 347113

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
347113: Performing Arts Center					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	50,660
7103 Part time salary	0	0	0	0	51,240
7111 Workers comp	0	0	0	0	6,440
7112 Medical insurance	0	0	0	0	6,390
7113 Dental insurance	0	0	0	0	1,000
7114 Vision care	0	0	0	0	200
7115 Medicare insurance	0	0	0	0	1,530
7121 Service contribution-PERS	0	0	0	0	9,970
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	100
7125 Unemployment insurance	0	0	0	0	370
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	60
7131 Other benefits	0	0	0	0	1,990
100: Personnel Services Total	**0**	**0**	**0**	**0**	**129,950**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	0	1,000
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**1,000**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	0	0	200
7307 Office supplies	0	0	0	0	200
7312 Bank service charges	0	0	0	0	3,500
7314 Business expense	0	0	0	0	200
7321 Rent of Land, facilities	0	0	0	0	1,000
7322 Rental of equipment	0	0	0	0	3,000
7323 Professional services	0	0	0	0	9,500
7334 Repairs to buildings	0	0	0	0	500
7343 PL & PD/other insurance	0	0	0	0	3,100
7352 Special dept materials	0	0	0	0	1,800
7355 General supplies	0	0	0	0	1,000
7361 Employee relations	0	0	0	0	300
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**24,300**
347113: Performing Arts Center Total	**0**	**0**	**0**	**0**	**155,250**
Parks, Rec & Cultural HSS PAC Total	**0**	**0**	**0**	**0**	**155,250**

ACTIVITY: Senior Programs and Services **DIVISION:** Hutchins Street Square
DEPARTMENT: Cultural Services **FUND:** Parks, Rec and Cultural Services

ACTIVITY DESCRIPTION

The Senior Information Center at Hutchins Street Square offers local seniors and their families access to programs and services related to the needs of Lodi's aging population.

- The Health Insurance Counseling and Advocacy Program (HICAP) operates out of the Senior Center and its volunteers assist seniors with Medicare and related health insurance issues.
- The Center provides Income Tax Assistance through the AARP tax counseling for the elderly. All preparers are volunteers.
- Free legal assistance is provided by a grant through the San Joaquin County Department of Aging.
- In cooperation with University of the Pacific – and through a grant from the Osher Institute – mature adult learning experiences are offered at Hutchins Street Square.
- In cooperation with Lodi Memorial Hospital, we offer “Brain Builders,” an early memory loss program.

MAJOR 2010/11 ACCOMPLISHMENTS

- Now receiving a semester site fee from UOP for Osher learning opportunities at HSS.
- Brought back "Senior Follies," a 55-and-older variety show to Hutchins Street Square.
- In cooperation with UOP School of Pharmacy, offered a day-long Medicare Part D sign up for local seniors.

MAJOR 2011/12 OBJECTIVES

- Continue to investigate revenue generating opportunites.
- Continue renovation of patio and use for rental space.
- Host self-defense classes.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Number of Seniors Served	13,084	12,261	10,900
Volunteer Hours	1,061	1,010.5	1,160

RELATED COST CENTER(S)

- 347114

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
347114: Senior Programs & Services					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	39,380
7103 Part time salary	0	0	0	0	29,250
7111 Workers comp	0	0	0	0	6,440
7112 Medical insurance	0	0	0	0	7,350
7113 Dental insurance	0	0	0	0	1,000
7114 Vision care	0	0	0	0	200
7115 Medicare insurance	0	0	0	0	1,030
7121 Service contribution-PERS	0	0	0	0	7,750
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	100
7125 Unemployment insurance	0	0	0	0	260
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	60
7131 Other benefits	0	0	0	0	1,990
100: Personnel Services Total	**0**	**0**	**0**	**0**	**94,810**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	0	1,890
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**1,890**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	300
7307 Office supplies	0	0	0	0	300
7308 Books & periodicals	0	0	0	0	100
7309 Membership & dues	0	0	0	0	100
7332 Repairs to office equip	0	0	0	0	300
7343 PL & PD/other insurance	0	0	0	0	3,100
7355 General supplies	0	0	0	0	100
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**4,300**
347114: Senior Programs & Services Total	**0**	**0**	**0**	**0**	**101,000**
Parks, Rec & Cultural Seniors Total	**0**	**0**	**0**	**0**	**101,000**

ACTIVITY: Child Care Programs **DIVISION:** Recreation
DEPARTMENT: Parks, Rec and Cultural Svcs **FUND:** Parks, Rec and Cultural Services

ACTIVITY DESCRIPTION

This activity provides child-care programs after school and day camps when schools are closed. This activity operates both fee-based and contracted services for Lodi Unified School District (LUSD). The goals of the program are: 1) provide safe, attentive and reliable child care programs, and 2) recover 100 percent of costs. This activity has the following elements:

- After-school programs – Provide child care services at four fee-based and nine contracted school sites after school until 6 p.m. each day school is in session.
- Camps – Provide all-day child-care services when school is closed during summer, fall and spring breaks.

MAJOR 2010/11 ACCOMPLISHMENTS

- Recovered 100 percent cost for fee-based after school and camp programs.
- Provided contracted services for LUSD grant-based after-school programs.
- Provided child care camps during school breaks.
- Contracted to operate new Bridge site at Victor School (80 students), and will continue for the 2011-12 school year.

MAJOR 2011/12 OBJECTIVES

- Maintain and/or increase After School programs and Camp program attendance.
- Recover 100 percent of program costs and full reimbursement from LUSD.
- Provide well-trained and qualified staff.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Fee-based programs	8	7	7
Revenue	$606,938	$586,640	$611,000

RELATED COST CENTER(S)

- 347212
- 347213
- 347220

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
347212: Child Care Programs					
100: Personnel Services					
7103 Part time salary	0	0	0	0	125,960
7115 Medicare insurance	0	0	0	0	1,830
7125 Unemployment insurance	0	0	0	0	350
100: Personnel Services Total	**0**	**0**	**0**	**0**	**128,140**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	0	0	0	4,000
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**4,000**
300: Supplies, Materials & Services					
7305 Uniforms	0	0	0	0	3,000
7323 Professional services	0	0	0	0	18,000
7355 General supplies	0	0	0	0	53,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**74,000**
347212: Child Care Programs Total	**0**	**0**	**0**	**0**	**206,140**
347213: LUSD-ASES					
100: Personnel Services					
7103 Part time salary	0	0	0	0	355,300
7115 Medicare insurance	0	0	0	0	5,150
7125 Unemployment insurance	0	0	0	0	1,000
100: Personnel Services Total	**0**	**0**	**0**	**0**	**361,450**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	0	300
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**300**
300: Supplies, Materials & Services					
7307 Office supplies	0	0	0	0	500
7323 Professional services	0	0	0	0	2,000
7355 General supplies	0	0	0	0	17,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**19,500**
347213: LUSD-ASES Total	**0**	**0**	**0**	**0**	**381,250**
347220: Camps					
100: Personnel Services					
7103 Part time salary	0	0	0	0	40,890
7115 Medicare insurance	0	0	0	0	600
7125 Unemployment insurance	0	0	0	0	110
100: Personnel Services Total	**0**	**0**	**0**	**0**	**41,600**
347220: Camps Total	**0**	**0**	**0**	**0**	**41,600**
Parks, Rec & Cultural Child Care Total	**0**	**0**	**0**	**0**	**628,990**

ACTIVITY: Sports Activities **DIVISION:** Recreation
DEPARTMENT: Parks, Rec and Cultural Svcs **FUND:** Parks, Rec and Cultural Services

ACTIVITY DESCRIPTION

The Youth, Teen and Adult Sports activity offers a wide range of youth and adult sports opportunities. The activity area is broken into two basic categories: recreational or competitive, and instructional or introductory. More than 7,000 youth, teens and adults participate annually in these programs. Activity goals are: 1) provide quality sports experiences in a wide variety of programs, 2) organize and coordinate leagues, tournaments, camps and clinics that instruct and meet social, emotional and physical needs of participants, 3) cost recovery per budgetary guidelines, 4) provide work experience for youth, teens and adults, 5) coordinate and facilitate volunteers in our program offerings, and 6) recruit and screen for qualified coaches. This activity has two major elements:

- Youth instructional and recreational sports – Instructional programs include Junior Basketball, volleyball, tot programs, sports camps, and other club sports and clinics. More than 1,200 youth and teens participate in these programs. Some of the recreational and competitive sports programs are cosponsored with the Boosters of Boys/Girls Sports, a local advisory organization. This joint involvement produces programs in baseball, softball, soccer, basketball, football, clinics and camps. More than 3,300 youth and teens participate in these programs.
- Adult sports – Provide officials, scorekeepers, equipment, promotion, administration, and facilities for league and tournament play for softball, basketball and volleyball leagues.

MAJOR 2010/11 ACCOMPLISHMENTS

- Programmed for more than 4,500 youth and teens.
- Offered an additional basketball program for fourth- and fifth-grade players.
- The spring season of Late Nite Basketball grew to 24 teams, an increase of 100 percent.

MAJOR 2011/12 OBJECTIVES

- Offer and encourage more participation by low income youth through collaborative scholarship efforts with local nonprofit organizations.
- Continue growth in basketball and softball offerings.
- Encourage continuation of facility development to support programs.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Registered participants	7,035	7,049	6,975
Park/Facility impacts by user (practices and games)	111,996	111,568	108,905
Programs offered	38	41	43

RELATED COST CENTER(S)

- 347214
- 347217

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
347214: Youth & Teen Sports					
100: Personnel Services					
7103 Part time salary	0	0	0	0	112,940
7115 Medicare insurance	0	0	0	0	1,640
7125 Unemployment insurance	0	0	0	0	320
100: Personnel Services Total	**0**	**0**	**0**	**0**	**114,900**
300: Supplies, Materials & Services					
7305 Uniforms	0	0	0	0	8,500
7354 Photo supplies	0	0	0	0	6,000
7355 General supplies	0	0	0	0	1,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**15,500**
347214: Youth & Teen Sports Total	**0**	**0**	**0**	**0**	**130,400**
347217: Adult Sports					
100: Personnel Services					
7103 Part time salary	0	0	0	0	54,320
7115 Medicare insurance	0	0	0	0	790
7125 Unemployment insurance	0	0	0	0	150
100: Personnel Services Total	**0**	**0**	**0**	**0**	**55,260**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	0	200
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**200**
300: Supplies, Materials & Services					
7309 Membership & dues	0	0	0	0	1,600
7345 City rental insurance	0	0	0	0	300
7355 General supplies	0	0	0	0	5,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**6,900**
347217: Adult Sports Total	**0**	**0**	**0**	**0**	**62,360**
Parks, Rec & Cultural Sports Total	**0**	**0**	**0**	**0**	**192,760**

ACTIVITY: Arts, Classes and Activities **DIVISION:** Recreation
DEPARTMENT: Parks, Rec and Cultural Svcs **FUND:** Parks, Rec and Cultural Services

ACTIVITY DESCRIPTION

This activity plans, develops and evaluates the City's artistic and cultural resources; prepares and revises long-range plans; organizes and provides instructional classes in both art and general activities. Activity goals are: 1) responsive, cost-effective and well organized arts, cultural programs and community-wide events, 2) a balance of programs and activities based on age, interests, opportunity and location, and 3) cost recovery per budgetary guidelines. This activity has five major elements:

- Instructional Classes – Provide a wide variety of classes in arts, crafts, music, dance, theater, literary, culinary, sports, exercise and professional growth.
- Events – Present and manage arts events that further the development and public awareness of the fine and performing arts within the City of Lodi.
- Community and Special Events – Provide administration and organization of traditional community events (Christmas Tree Run and Youth Track Meet) as well as special events (Delta Velo Bicycle Race, Santa's Workshop and Winter Wonderland.)
- Commission and Board Support – Provide necessary support for the Arts Commission and the Lodi Arts Foundation trustees.

MAJOR 2010/11 ACCOMPLISHMENTS

- Developed and facilitated Project Lodi Art, Van Buskirk Park art project, 8th Annual Arts Open House.
- Developed and facilitated Take it to the Park, a daily fee, six-week outdoor arts and activity camp.
- Increased participation in aikido, ice skating, tumbling and tennis; added gymnastics, Parkour, and Family Boot Camp.

MAJOR 2011/12 OBJECTIVES

- Grow existing program offerings in both arts and physical activity classes.
- Introduce new activities for the community.
- Expand Project Lodi Art to additional Lodi locations.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Participants	3,516	3,234	4,142
Revenue	$198,898	$195,681	$215,000
New classes offered	37	40	32

RELATED COST CENTER(S)

- 347215
- 347219

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
347215: General Activities & Events					
100: Personnel Services					
7103 Part time salary	0	0	0	0	35,930
7115 Medicare insurance	0	0	0	0	520
7125 Unemployment insurance	0	0	0	0	100
100: Personnel Services Total	**0**	**0**	**0**	**0**	**36,550**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	0	500
7212 Gas	0	0	0	0	50
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**550**
300: Supplies, Materials & Services					
7303 Advertising	0	0	0	0	200
7323 Professional services	0	0	0	0	14,000
7335 Sublet service contracts	0	0	0	0	1,000
7355 General supplies	0	0	0	0	9,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**24,200**
347215: General Activities & Events Total	**0**	**0**	**0**	**0**	**61,300**
347219: Arts & Specialty Classes					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	41,230
7102 Overtime	0	0	0	0	1,580
7103 Part time salary	0	0	0	0	15,600
7111 Workers comp	0	0	0	0	6,440
7112 Medical insurance	0	0	0	0	19,230
7113 Dental insurance	0	0	0	0	1,000
7114 Vision care	0	0	0	0	200
7115 Medicare insurance	0	0	0	0	890
7121 Service contribution-PERS	0	0	0	0	8,120
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	100
7125 Unemployment insurance	0	0	0	0	230
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	60
7131 Other benefits	0	0	0	0	1,990
100: Personnel Services Total	**0**	**0**	**0**	**0**	**96,670**
200: Utility Comm. & Transportation					
7201 Postage	0	0	0	0	2,300
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**2,300**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	16,500
7302 Photocopying	0	0	0	0	250
7303 Advertising	0	0	0	0	1,250
7343 PL & PD/other insurance	0	0	0	0	3,100
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**21,100**
347219: Arts & Specialty Classes Total	**0**	**0**	**0**	**0**	**120,070**
Parks, Rec & Cultural Classes Total	**0**	**0**	**0**	**0**	**181,370**

ACTIVITY: Aquatics and Lake Programs **DIVISION:** Recreation
DEPARTMENT: Parks, Rec and Cultural Svcs **FUND:** Parks, Rec and Cultural Services

ACTIVITY DESCRIPTION

This activity organizes and conducts swimming activities (recreational swimming, swim lessons, recreational swim league, therapeutic swimming and pool rentals) and provides interpretive programs, the coordination of special events and schedules park and gate attendants for Lodi Lake Park. Activity goals are: 1) a comprehensive recreational swim program for all ages and abilities, 2) educational programs that promote respect for nature and parks in general, 3) interpretive programs and tours of Lodi Lake and river environments, and 4) promotion of Lodi Lake as a major citywide and regional tourism element. This activity has six major elements:

- Recreational swimming – Hire, train and coordinate staff to provide safe recreational swimming.
- Recreational swim league – Provide an introduction to competitive swimming.
- Swimming instruction – Plan, promote and facilitate a comprehensive schedule of swim instruction for all ages.
- Community and therapeutic swimming – Provide exercise classes, therapeutic and disabled swim, and basic water safety rescue.
- Plan, develop and coordinate Lodi Lake docent programs and Discovery Center exhibits.
- Boathouse and entrance gate operations – Coordinate and schedule part-time employees for boat rentals, front gate vehicle entrance and river tours.

MAJOR 2010/11 ACCOMPLISHMENTS

- Increased Red Cross swim classes throughout the year.
- Increased Hutchins Street Square pool offerings.
- Increased participation by community service groups, Scout groups, and senior projects.

MAJOR 2011/12 OBJECTIVES

- Utilize Lodi Lake Beach for additional special events, such as concerts and movies.
- Increase revenue by program offerings, expansions and rentals.
- Offer additional Red Cross classes in Water Safety and Lifeguard Training.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Participants	114,000	132,787	140,397
Programs offered	15	20	21
Revenue produced	$264,525	$288,340	$298,340

RELATED COST CENTER(S)

- 347216
- 347218

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
347216: Aquatics					
100: Personnel Services					
7103 Part time salary	0	0	0	0	157,040
7115 Medicare insurance	0	0	0	0	1,810
7125 Unemployment insurance	0	0	0	0	350
100: Personnel Services Total	**0**	**0**	**0**	**0**	**159,200**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	0	430
7203 Cellular phone charges	0	0	0	0	250
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**680**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	200
7303 Advertising	0	0	0	0	1,000
7305 Uniforms	0	0	0	0	500
7306 Safety equipment	0	0	0	0	1,000
7307 Office supplies	0	0	0	0	500
7308 Books & periodicals	0	0	0	0	200
7309 Membership & dues	0	0	0	0	100
7323 Professional services	0	0	0	0	1,725
7352 Special dept materials	0	0	0	0	1,250
7355 General supplies	0	0	0	0	4,000
7399 Supplies, mat & services	0	0	0	0	11,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**21,475**
347216: Aquatics Total	**0**	**0**	**0**	**0**	**181,355**
347218: Lodi Lake Programs					
100: Personnel Services					
7103 Part time salary	0	0	0	0	85,530
7115 Medicare insurance	0	0	0	0	1,240
7125 Unemployment insurance	0	0	0	0	240
100: Personnel Services Total	**0**	**0**	**0**	**0**	**87,010**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	0	200
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**200**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	0	2,000
7303 Advertising	0	0	0	0	300
7305 Uniforms	0	0	0	0	300
7306 Safety equipment	0	0	0	0	150
7307 Office supplies	0	0	0	0	200
7314 Business expense	0	0	0	0	200
7323 Professional services	0	0	0	0	1,800
7334 Repairs to buildings	0	0	0	0	500
7335 Sublet service contracts	0	0	0	0	1,500
7352 Special dept materials	0	0	0	0	5,000
7355 General supplies	0	0	0	0	500
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**12,450**
347218: Lodi Lake Programs Total	**0**	**0**	**0**	**0**	**99,660**
Parks, Rec & Cultural Aquatics Total	**0**	**0**	**0**	**0**	**281,015**

ACTIVITY: Park Maintenance **DIVISION:** Parks
DEPARTMENT: Parks, Rec and Cultural Svcs **FUND:** Parks, Rec and Cultural Services

ACTIVITY DESCRIPTION

The Parks Division manages, maintains, plans, directs and evaluates 28 city parks encompassing more that 380 park acres that includes open space, active and passive use areas, multi-use fields, a multi-use stadium, pools, a one-of-a-kind regional park and a 53-acre native riparian area. The division also provides landscape and building maintenance services at numerous non-City facilities for the benefit of recreational programming.This activity has the following elements:

- Leadership, administration, facility planning, public relations, boards and commission support – Plan, organize and evaluate park system maintenance management program, develop current and long-range plans and manage capital improvement projects and department general projects.
- Field and court maintenance – Renovate, groom, and mark both natural and all-weather playing surfaces, maintain lighting systems and maintain tennis and basketball courts.
- Landscape maintenance – Performs cultural practices such as mowing, edging, pruning, fertilizing, weeding and watering within the city parks and open spaces.
- Janitorial maintenance – Clean public restrooms/buildings and trash/debris removal.
- Playground equipment/playground areas – Monitor, inspect, repair and replace playground equipment and playground areas within ASTM and Consumer Product Safety Commission standards.
- Repair, service and remodel – Perform carpentry, paint, plumbing, HVAC, electrical and mechanical repairs, perform minor repairs with in-house or contract resources.
- Inter-departmental activities and special events – Provide assistance in delivering services before, during and following recreation programs, activities, special events and rentals.

MAJOR 2010/11 ACCOMPLISHMENTS

- Refurbish Lodi Lake wading pool shell.
- Completed playground upgrades at Legion, Emerson and Century Meadows parks.
- Eliminated wet areas across Decomposed Granite trail in Nature Area by installing underground drain systems.
- Completed several upgrades within the Grape Bowl.
- Completed energy efficiency upgrades to the Kofu Community Building.

MAJOR 2011/12 OBJECTIVES

- Replace Van Buskirk Park play equipment.
- Assist in the development of plans and specifications for Roget Park and the next phase of improvements for the Grape Bowl.
- Implement the Adopt-A-Park program.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Projects completed	11	9	7
Level of park standards as percentage of goal	70%	65%	60%

RELATED COST CENTER(S)

- 347115
- 347312
- 347313
- 347314
- 347315
- 347316

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
347115: HSS Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	50,510
7102 Overtime	0	0	0	0	8,880
7103 Part time salary	0	0	0	0	80,650
7109 Incentive pay	0	0	0	0	1,800
7111 Workers comp	0	0	0	0	6,440
7112 Medical insurance	0	0	0	0	19,230
7113 Dental insurance	0	0	0	0	1,000
7114 Vision care	0	0	0	0	200
7115 Medicare insurance	0	0	0	0	2,110
7121 Service contribution-PERS	0	0	0	0	10,300
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	100
7125 Unemployment insurance	0	0	0	0	460
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	60
7131 Other benefits	0	0	0	0	1,990
100: Personnel Services Total	**0**	**0**	**0**	**0**	**183,730**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	0	200
7203 Cellular phone charges	0	0	0	0	2,400
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**2,600**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	0	0	500
7305 Uniforms	0	0	0	0	2,500
7306 Safety equipment	0	0	0	0	250
7307 Office supplies	0	0	0	0	100
7314 Business expense	0	0	0	0	125
7322 Rental of equipment	0	0	0	0	1,000
7323 Professional services	0	0	0	0	9,500
7331 Repairs to Mach & equip	0	0	0	0	12,500
7333 Repairs to vehicles	0	0	0	0	3,340
7334 Repairs to buildings	0	0	0	0	16,500
7335 Sublet service contracts	0	0	0	0	68,000
7343 PL & PD/other insurance	0	0	0	0	3,100
7351 Motor veh fuel, lube	0	0	0	0	1,000
7352 Special dept materials	0	0	0	0	1,800
7353 Janitorial supplies	0	0	0	0	7,000
7355 General supplies	0	0	0	0	5,000
7359 Small tools and equip	0	0	0	0	2,300
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**134,515**
500: Equipment, Land & Structures					
7789 Transfer Out	0	0	0	0	3,190
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**3,190**
347115: HSS Maintenance Total	**0**	**0**	**0**	**0**	**324,035**
347312: Parks Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	256,420
7102 Overtime	0	0	0	0	3,950
7103 Part time salary	0	0	0	0	5,630
7109 Incentive pay	0	0	0	0	960
7111 Workers comp	0	0	0	0	38,640
7112 Medical insurance	0	0	0	0	70,160
7113 Dental insurance	0	0	0	0	6,000
7114 Vision care	0	0	0	0	1,200
7115 Medicare insurance	0	0	0	0	5,330
7121 Service contribution-PERS	0	0	0	0	50,650
7123 Deferred comp	0	0	0	0	0

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7124 LI & AD & D	0	0	0	0	660
7125 Unemployment insurance	0	0	0	0	1,490
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	330
7130 Insurance refund	0	0	0	0	8,310
7131 Other benefits	0	0	0	0	13,900
100: Personnel Services Total	**0**	**0**	**0**	**0**	**463,630**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	0	150
7203 Cellular phone charges	0	0	0	0	9,500
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**9,650**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	0	0	1,600
7305 Uniforms	0	0	0	0	4,300
7306 Safety equipment	0	0	0	0	1,850
7309 Membership & dues	0	0	0	0	300
7322 Rental of equipment	0	0	0	0	500
7323 Professional services	0	0	0	0	8,000
7331 Repairs to Mach & equip	0	0	0	0	2,500
7334 Repairs to buildings	0	0	0	0	6,000
7335 Sublet service contracts	0	0	0	0	3,000
7343 PL & PD/other insurance	0	0	0	0	21,700
7352 Special dept materials	0	0	0	0	15,600
7353 Janitorial supplies	0	0	0	0	6,500
7355 General supplies	0	0	0	0	3,000
7358 Training & education	0	0	0	0	140
7359 Small tools and equip	0	0	0	0	2,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**76,990**
347312: Parks Maintenance Total	**0**	**0**	**0**	**0**	**550,270**
347313: Sports Facility Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	267,630
7102 Overtime	0	0	0	0	15,760
7103 Part time salary	0	0	0	0	59,770
7109 Incentive pay	0	0	0	0	2,760
7111 Workers comp	0	0	0	0	38,640
7112 Medical insurance	0	0	0	0	68,370
7113 Dental insurance	0	0	0	0	6,000
7114 Vision care	0	0	0	0	1,200
7115 Medicare insurance	0	0	0	0	6,220
7121 Service contribution-PERS	0	0	0	0	52,860
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	660
7125 Unemployment insurance	0	0	0	0	1,610
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	330
7130 Insurance refund	0	0	0	0	8,310
7131 Other benefits	0	0	0	0	13,900
100: Personnel Services Total	**0**	**0**	**0**	**0**	**544,020**
200: Utility Comm. & Transportation					
7202 Telephone	0	0	0	0	100
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**100**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	0	0	1,200
7305 Uniforms	0	0	0	0	3,800
7306 Safety equipment	0	0	0	0	2,000
7307 Office supplies	0	0	0	0	100
7309 Membership & dues	0	0	0	0	200
7322 Rental of equipment	0	0	0	0	500

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7323 Professional services	0	0	0	0	26,000
7331 Repairs to Mach & equip	0	0	0	0	2,000
7334 Repairs to buildings	0	0	0	0	2,500
7335 Sublet service contracts	0	0	0	0	4,300
7343 PL & PD/other insurance	0	0	0	0	21,700
7352 Special dept materials	0	0	0	0	31,000
7353 Janitorial supplies	0	0	0	0	3,200
7355 General supplies	0	0	0	0	2,000
7358 Training & education	0	0	0	0	140
7359 Small tools and equip	0	0	0	0	3,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**103,640**
347313: Sports Facility Maintenance Total	**0**	**0**	**0**	**0**	**647,760**
347314: Lodi Lake Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	85,620
7102 Overtime	0	0	0	0	3,170
7103 Part time salary	0	0	0	0	17,550
7109 Incentive pay	0	0	0	0	2,280
7111 Workers comp	0	0	0	0	12,880
7112 Medical insurance	0	0	0	0	27,110
7113 Dental insurance	0	0	0	0	2,000
7114 Vision care	0	0	0	0	400
7115 Medicare insurance	0	0	0	0	1,660
7121 Service contribution-PERS	0	0	0	0	17,300
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	190
7125 Unemployment insurance	0	0	0	0	440
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	110
7131 Other benefits	0	0	0	0	3,970
100: Personnel Services Total	**0**	**0**	**0**	**0**	**174,680**
300: Supplies, Materials & Services					
7306 Safety equipment	0	0	0	0	300
7307 Office supplies	0	0	0	0	50
7309 Membership & dues	0	0	0	0	150
7322 Rental of equipment	0	0	0	0	500
7323 Professional services	0	0	0	0	8,000
7331 Repairs to Mach & equip	0	0	0	0	100
7334 Repairs to buildings	0	0	0	0	500
7335 Sublet service contracts	0	0	0	0	900
7343 PL & PD/other insurance	0	0	0	0	6,200
7352 Special dept materials	0	0	0	0	5,000
7353 Janitorial supplies	0	0	0	0	1,500
7355 General supplies	0	0	0	0	1,000
7359 Small tools and equip	0	0	0	0	1,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**25,200**
347314: Lodi Lake Maintenance Total	**0**	**0**	**0**	**0**	**199,880**
347315: Landscape & Lighting Districts					
100: Personnel Services					
7103 Part time salary	0	0	0	0	33,500
7112 Medical insurance	0	0	0	0	490
7115 Medicare insurance	0	0	0	0	90
100: Personnel Services Total	**0**	**0**	**0**	**0**	**34,080**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	0	0	0	1,000
200: Utility Comm. & Transportation Total	**0**	**0**	**0**	**0**	**1,000**
300: Supplies, Materials & Services					
7331 Repairs to Mach & equip	0	0	0	0	2,000

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7352 Special dept materials	0	0	0	0	28,500
7359 Small tools and equip	0	0	0	0	500
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**31,000**
347315: Landscape & Lighting Districts Total	**0**	**0**	**0**	**0**	**66,080**
347316: Equipment Maintenance					
100: Personnel Services					
7101 Regular emp salary	0	0	0	0	45,610
7102 Overtime	0	0	0	0	460
7111 Workers comp	0	0	0	0	6,440
7112 Medical insurance	0	0	0	0	19,230
7113 Dental insurance	0	0	0	0	1,000
7114 Vision care	0	0	0	0	200
7115 Medicare insurance	0	0	0	0	660
7121 Service contribution-PERS	0	0	0	0	8,980
7123 Deferred comp	0	0	0	0	0
7124 LI & AD & D	0	0	0	0	100
7125 Unemployment insurance	0	0	0	0	200
7128 LTD	0	0	0	0	0
7129 Chiropractic	0	0	0	0	60
7131 Other benefits	0	0	0	0	1,990
100: Personnel Services Total	**0**	**0**	**0**	**0**	**84,930**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	0	0	0	0	250
7305 Uniforms	0	0	0	0	50
7306 Safety equipment	0	0	0	0	200
7307 Office supplies	0	0	0	0	100
7323 Professional services	0	0	0	0	100
7331 Repairs to Mach & equip	0	0	0	0	46,000
7333 Repairs to vehicles	0	0	0	0	43,760
7334 Repairs to buildings	0	0	0	0	200
7335 Sublet service contracts	0	0	0	0	1,000
7336 Car wash	0	0	0	0	330
7343 PL & PD/other insurance	0	0	0	0	3,100
7350 Tires and tubes	0	0	0	0	1,500
7351 Motor veh fuel, lube	0	0	0	0	70,000
7352 Special dept materials	0	0	0	0	15,000
7355 General supplies	0	0	0	0	5,000
7359 Small tools and equip	0	0	0	0	10,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**0**	**196,590**
347316: Equipment Maintenance Total	**0**	**0**	**0**	**0**	**281,520**
Parks, Rec & Cultural Maintenance Total	**0**	**0**	**0**	**0**	**2,069,545**

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
345: Community Center Fund					
090: Operating Transfers Out					
4220 Operating Transfers Out	662,515	663,329	662,100	662,100	0
090: Operating Transfers Out Total	**662,515**	**663,329**	**662,100**	**662,100**	**0**
345: Community Center Fund Total	**662,515**	**663,329**	**662,100**	**662,100**	**0**
345013: Youth Commission					
100: Personnel Services					
7103 Part time salary	15,916	17,511	18,510	12,340	0
7115 Medicare insurance	231	254	270	179	0
7125 Unemployment insurance	44	49	50	35	0
100: Personnel Services Total	**16,191**	**17,814**	**18,830**	**12,554**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	3,261	4,392	250	700	0
7302 Photocopying	0	0	100	50	0
7303 Advertising	929	338	1,500	800	0
7305 Uniforms	311	388	400	400	0
7307 Office supplies	121	31	50	30	0
7309 Membership & dues	150	150	200	200	0
7314 Business expense	0	1,184	1,500	1,000	0
7315 Conference expense	855	0	0	0	0
7321 Rent of Land, facilities	9,279	7,180	5,000	4,500	0
7322 Rental of equipment	512	0	500	500	0
7323 Professional services	7,371	6,036	5,500	5,000	0
7355 General supplies	0	558	450	450	0
7358 Training & education	0	91	0	0	0
7399 Supplies, mat & services	60	256	800	800	0
300: Supplies, Materials & Services Total	**22,849**	**20,604**	**16,250**	**14,430**	**0**
600: Special Payments					
8021 Donations	0	500	0	0	0
8099 Special payments	1,500	5,400	0	1,100	0
600: Special Payments Total	**1,500**	**5,900**	**0**	**1,100**	**0**
345013: Youth Commission Total	**40,540**	**44,318**	**35,080**	**28,084**	**0**
345026: Arts Specialty Classes					
100: Personnel Services					
7101 Regular emp salary	40,652	42,652	41,730	41,792	0
7102 Overtime	2,006	1,809	2,040	1,000	0
7103 Part time salary	0	5,916	14,950	15,000	0
7111 Workers comp	3,300	3,600	3,150	3,150	0
7112 Medical insurance	15,863	13,307	13,320	16,506	0
7113 Dental insurance	936	995	1,000	1,000	0
7114 Vision care	243	243	250	245	0
7115 Medicare insurance	619	730	830	839	0
7121 Service contribution-PERS	7,747	7,990	7,970	7,974	0
7123 Deferred comp	845	0	0	0	0
7124 LI & AD & D	95	96	150	143	0
7125 Unemployment insurance	114	131	160	159	0
7128 LTD	517	520	540	532	0
7129 Chiropractic	52	52	60	55	0
7131 Other benefits	886	1,880	1,880	1,880	0
100: Personnel Services Total	**73,875**	**79,921**	**88,030**	**90,275**	**0**
200: Utility Comm. & Transportation					
7201 Postage	2,574	2,510	2,300	2,300	0
200: Utility Comm. & Transportation Total	**2,574**	**2,510**	**2,300**	**2,300**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	26,753	12,596	17,504	16,500	0
7302 Photocopying	0	0	300	250	0
7303 Advertising	2,577	1,358	1,750	1,250	0
7304 Laundry & dry cleaning	43	0	0	0	0

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7307 Office supplies	233	241	300	250	0
7312 Bank service charges	625	360	250	250	0
7314 Business expense	46	34	500	400	0
7321 Rent of Land, facilities	1,150	0	0	0	0
7323 Professional services	101,305	110,728	85,000	85,000	0
7343 PL & PD/other insurance	0	1,880	1,790	1,790	0
7352 Special dept materials	671	70	400	300	0
7355 General supplies	252	374	500	300	0
7358 Training & education	24	0	0	0	0
300: Supplies, Materials & Services Total	**133,679**	**127,641**	**108,294**	**106,290**	**0**
345026: Arts Specialty Classes Total	**210,128**	**210,072**	**198,624**	**198,865**	**0**
345027: Lodi Arts Commission					
200: Utility Comm. & Transportation					
7202 Telephone	627	583	0	0	0
200: Utility Comm. & Transportation Total	**627**	**583**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7322 Rental of equipment	0	61	0	0	0
7355 General supplies	42	0	0	0	0
300: Supplies, Materials & Services Total	**42**	**61**	**0**	**0**	**0**
345027: Lodi Arts Commission Total	**669**	**644**	**0**	**0**	**0**
345028: Arts and Culture					
100: Personnel Services					
7101 Regular emp salary	54,848	55,559	58,400	58,733	0
7102 Overtime	2	0	0	0	0
7103 Part time salary	13,150	13,438	13,200	13,200	0
7110 Admin leave pay	0	0	1,140	1,133	0
7111 Workers comp	0	3,660	3,150	3,150	0
7112 Medical insurance	5,790	4,982	6,290	6,433	0
7113 Dental insurance	995	995	1,000	1,000	0
7114 Vision care	243	243	250	245	0
7115 Medicare insurance	991	1,005	1,040	1,059	0
7121 Service contribution-PERS	10,408	10,407	11,150	11,207	0
7123 Deferred comp	1,134	0	0	0	0
7124 LI & AD & D	508	531	530	580	0
7125 Unemployment insurance	189	189	210	201	0
7128 LTD	695	708	750	748	0
7129 Chiropractic	52	52	60	55	0
7130 Insurance refund	653	320	0	0	0
7131 Other benefits	0	0	1,880	1,880	0
100: Personnel Services Total	**89,658**	**92,089**	**99,050**	**99,624**	**0**
200: Utility Comm. & Transportation					
7201 Postage	(35)	0	0	0	0
200: Utility Comm. & Transportation Total	**(35)**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	0	540	0
7303 Advertising	0	18,990	16,500	16,000	0
7307 Office supplies	0	0	100	0	0
7314 Business expense	0	81	0	0	0
7323 Professional services	887	2,016	3,500	3,100	0
7343 PL & PD/other insurance	0	1,880	1,790	1,790	0
7355 General supplies	0	1,077	500	600	0
300: Supplies, Materials & Services Total	**887**	**24,044**	**22,390**	**22,030**	**0**
600: Special Payments					
8021 Donations	50,000	0	0	0	0
600: Special Payments Total	**50,000**	**0**	**0**	**0**	**0**
345028: Arts and Culture Total	**140,510**	**116,133**	**121,440**	**121,654**	**0**

345029: Arts in Public Places Board

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
300: Supplies, Materials & Services					
7354 Photo supplies	350	0	0	0	0
300: Supplies, Materials & Services Total	**350**	**0**	**0**	**0**	**0**
345029: Arts in Public Places Board Total	**350**	**0**	**0**	**0**	**0**
345041: Senior Citizen's Commission					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	300	0	0	0	0
7303 Advertising	0	328	0	0	0
7307 Office supplies	63	0	0	0	0
7352 Special dept materials	300	0	0	0	0
300: Supplies, Materials & Services Total	**663**	**328**	**0**	**0**	**0**
345041: Senior Citizen's Commission Total	**663**	**328**	**0**	**0**	**0**
345042: Senior Information & Referral					
100: Personnel Services					
7101 Regular emp salary	67,347	65,302	65,050	46,665	0
7103 Part time salary	23,827	21,139	21,050	21,050	0
7110 Admin leave pay	0	0	1,320	967	0
7111 Workers comp	3,300	3,660	3,150	3,150	0
7112 Medical insurance	0	5,665	11,620	6,454	0
7113 Dental insurance	995	995	1,000	775	0
7114 Vision care	243	243	250	200	0
7115 Medicare insurance	1,328	1,253	1,250	996	0
7121 Service contribution-PERS	15,685	14,562	12,420	8,904	0
7123 Deferred comp	1,407	0	0	0	0
7124 LI & AD & D	610	620	620	250	0
7125 Unemployment insurance	252	242	240	190	0
7128 LTD	858	832	830	595	0
7129 Chiropractic	52	52	60	40	0
7130 Insurance refund	1,857	911	0	0	0
7131 Other benefits	1,583	1,880	1,880	1,880	0
100: Personnel Services Total	**119,344**	**117,356**	**120,740**	**92,116**	**0**
200: Utility Comm. & Transportation					
7202 Telephone	1,892	1,877	1,890	1,890	0
200: Utility Comm. & Transportation Total	**1,892**	**1,877**	**1,890**	**1,890**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	1,241	0	500	500	0
7307 Office supplies	527	206	300	300	0
7308 Books & periodicals	192	99	200	200	0
7309 Membership & dues	0	0	100	100	0
7332 Repairs to office equip	0	0	450	450	0
7343 PL & PD/other insurance	0	1,880	1,790	1,790	0
7355 General supplies	0	298	100	100	0
7359 Small tools and equip	0	216	0	0	0
300: Supplies, Materials & Services Total	**1,960**	**2,699**	**3,440**	**3,440**	**0**
345042: Senior Information & Referral Total	**123,196**	**121,932**	**126,070**	**97,446**	**0**
345043: Hutchins Street Square Pool					
100: Personnel Services					
7101 Regular emp salary	48,140	0	0	0	0
7102 Overtime	906	0	0	0	0
7103 Part time salary	57,949	0	0	0	0
7111 Workers comp	3,300	0	0	0	0
7112 Medical insurance	5,874	0	0	0	0
7113 Dental insurance	995	0	0	0	0
7114 Vision care	243	0	0	0	0
7115 Medicare insurance	1,551	0	0	0	0
7121 Service contribution-PERS	9,169	0	0	0	0
7123 Deferred comp	1,000	0	0	0	0

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7124 LI & AD & D	95	0	0	0	0
7125 Unemployment insurance	297	0	0	0	0
7128 LTD	612	0	0	0	0
7129 Chiropractic	52	0	0	0	0
7130 Insurance refund	653	0	0	0	0
7131 Other benefits	1,168	0	0	0	0
100: Personnel Services Total	**132,004**	**0**	**0**	**0**	**0**
200: Utility Comm. & Transportation					
7202 Telephone	150	0	0	0	0
200: Utility Comm. & Transportation Total	**150**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7307 Office supplies	477	0	0	0	0
7309 Membership & dues	100	0	0	0	0
7323 Professional services	292	0	0	0	0
7343 PL & PD/other insurance	242	0	0	0	0
7352 Special dept materials	1,239	0	0	0	0
7358 Training & education	72	0	0	0	0
7399 Supplies, mat & services	56	0	0	0	0
300: Supplies, Materials & Services Total	**2,478**	**0**	**0**	**0**	**0**
345043: Hutchins Street Square Pool Total	**134,632**	**0**	**0**	**0**	**0**
345403: Community Center Administratio					
100: Personnel Services					
7101 Regular emp salary	90,440	138,777	143,120	144,243	0
7102 Overtime	1,547	2,151	2,750	3,600	0
7103 Part time salary	1,704	29	0	0	0
7110 Admin leave pay	2,047	2,047	2,170	2,166	0
7111 Workers comp	6,600	7,320	6,300	6,300	0
7112 Medical insurance	20,484	22,280	23,890	25,480	0
7113 Dental insurance	1,428	1,990	2,000	2,000	0
7114 Vision care	360	485	500	490	0
7115 Medicare insurance	1,390	2,078	2,120	2,175	0
7121 Service contribution-PERS	17,230	25,995	27,310	27,523	0
7123 Deferred comp	647	0	0	0	0
7124 LI & AD & D	607	1,037	1,050	1,156	0
7125 Unemployment insurance	250	388	390	404	0
7128 LTD	1,151	1,763	1,820	1,838	0
7129 Chiropractic	47	60	110	110	0
7131 Other benefits	3,533	3,760	3,760	3,760	0
7188 Transfer In	0	(96,880)	(78,140)	(78,140)	0
100: Personnel Services Total	**149,465**	**113,280**	**139,150**	**143,105**	**0**
200: Utility Comm. & Transportation					
7201 Postage	5,875	5,784	6,200	4,000	0
7202 Telephone	610	647	900	900	0
7203 Cellular phone charges	4,011	3,517	1,250	1,250	0
200: Utility Comm. & Transportation Total	**10,496**	**9,948**	**8,350**	**6,150**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	95	96	300	300	0
7302 Photocopying	867	920	800	800	0
7303 Advertising	1,313	2,228	1,500	775	0
7304 Laundry & dry cleaning	84	412	0	0	0
7305 Uniforms	3,944	1,688	1,000	750	0
7307 Office supplies	684	1,247	800	700	0
7308 Books & periodicals	475	489	400	400	0
7309 Membership & dues	2,015	824	700	700	0
7312 Bank service charges	1,880	2,361	1,400	1,400	0
7313 Information systems software	1,818	672	1,000	750	0
7314 Business expense	1,465	238	750	750	0
7315 Conference expense	1,539	0	0	0	0
7322 Rental of equipment	106	600	0	0	0

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7323 Professional services	33,307	23,725	10,000	12,000	0
7332 Repairs to office equip	150	0	0	0	0
7334 Repairs to buildings	400	0	0	0	0
7335 Sublet service contracts	12,266	9,948	6,500	6,500	0
7343 PL & PD/other insurance	0	3,750	3,570	3,570	0
7352 Special dept materials	304	4,240	0	0	0
7355 General supplies	3,443	3,147	2,800	0	0
7358 Training & education	263	532	0	0	0
7359 Small tools and equip	1,384	3,285	1,500	1,900	0
7369 Software Licensing Cost	354	0	0	0	0
300: Supplies, Materials & Services Total	**68,156**	**60,402**	**33,020**	**31,295**	**0**
345403: Community Center Administratio Tota	**228,117**	**183,630**	**180,520**	**180,550**	**0**
345404: Performing Arts Center					
100: Personnel Services					
7100 Personnel Services	0	0	(2,000)	0	0
7101 Regular emp salary	36,098	30,315	46,380	50,482	0
7102 Overtime	7,369	7,660	9,670	9,670	0
7103 Part time salary	36,415	74,143	79,680	82,000	0
7111 Workers comp	3,300	3,660	3,150	3,150	0
7112 Medical insurance	4,342	3,168	17,310	6,395	0
7113 Dental insurance	721	677	1,000	1,000	0
7114 Vision care	182	165	250	245	0
7115 Medicare insurance	1,158	1,627	1,830	2,061	0
7121 Service contribution-PERS	6,917	5,432	8,850	9,632	0
7123 Deferred comp	1,078	743	0	0	0
7124 LI & AD & D	73	61	150	109	0
7125 Unemployment insurance	202	284	350	399	0
7128 LTD	457	364	600	643	0
7129 Chiropractic	39	35	60	55	0
7130 Insurance refund	505	20	0	0	0
7131 Other benefits	1,151	1,880	1,880	1,880	0
100: Personnel Services Total	**100,007**	**130,234**	**169,160**	**167,721**	**0**
200: Utility Comm. & Transportation					
7201 Postage	793	915	0	0	0
7202 Telephone	1,496	1,466	0	1,000	0
200: Utility Comm. & Transportation Total	**2,289**	**2,381**	**0**	**1,000**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	250	200	0
7303 Advertising	14,202	3,579	500	500	0
7304 Laundry & dry cleaning	274	658	0	200	0
7307 Office supplies	139	75	0	200	0
7312 Bank service charges	3,786	4,306	3,500	3,500	0
7314 Business expense	344	88	250	200	0
7321 Rent of Land, facilities	0	290	0	500	0
7322 Rental of equipment	210	2,982	3,000	3,000	0
7323 Professional services	72,215	30,922	10,000	9,500	0
7331 Repairs to Mach & equip	90	0	0	0	0
7334 Repairs to buildings	0	0	500	600	0
7343 PL & PD/other insurance	0	1,880	1,790	1,790	0
7352 Special dept materials	188	2,897	2,500	1,800	0
7355 General supplies	1,033	2,667	0	1,000	0
7359 Small tools and equip	786	7,857	0	0	0
7360 Overtime meals	116	9	0	0	0
7361 Employee relations	398	497	500	500	0
300: Supplies, Materials & Services Total	**93,781**	**58,707**	**22,790**	**23,490**	**0**
500: Equipment, Land & Structures					
7719 Other equip	5,074	10,743	0	0	0
500: Equipment, Land & Structures Total	**5,074**	**10,743**	**0**	**0**	**0**
600: Special Payments					

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
8099 Special payments	0	3,211	608	608	0
600: Special Payments Total	**0**	**3,211**	**608**	**608**	**0**
345404: Performing Arts Center Total	**201,151**	**205,276**	**192,558**	**192,819**	**0**
345525: Hutchins Street Square Mainten					
100: Personnel Services					
7101 Regular emp salary	103,754	65,028	56,240	52,748	0
7102 Overtime	9,284	10,082	10,000	10,000	0
7103 Part time salary	87,127	95,165	77,600	77,600	0
7109 Incentive pay	2,017	2,183	1,720	1,800	0
7111 Workers comp	6,600	7,320	3,150	3,150	0
7112 Medical insurance	22,547	18,401	17,310	18,296	0
7113 Dental insurance	1,880	1,276	1,000	1,000	0
7114 Vision care	487	311	250	245	0
7115 Medicare insurance	2,932	2,501	2,090	2,061	0
7121 Service contribution-PERS	19,880	12,594	11,060	10,408	0
7123 Deferred comp	3,163	2,004	1,690	1,636	0
7124 LI & AD & D	191	119	140	143	0
7125 Unemployment insurance	532	445	400	393	0
7128 LTD	1,341	845	720	672	0
7129 Chiropractic	104	66	60	55	0
7130 Insurance refund	653	20	0	0	0
7131 Other benefits	2,537	3,760	1,880	1,880	0
7189 Transfer Out	1,552	0	0	0	0
100: Personnel Services Total	**266,581**	**222,120**	**185,310**	**182,087**	**0**
200: Utility Comm. & Transportation					
7202 Telephone	354	369	300	300	0
7203 Cellular phone charges	0	226	1,600	1,900	0
200: Utility Comm. & Transportation Total	**354**	**595**	**1,900**	**2,200**	**0**
300: Supplies, Materials & Services					
7303 Advertising	0	543	0	0	0
7304 Laundry & dry cleaning	0	0	800	0	0
7305 Uniforms	4,036	1,043	2,500	1,700	0
7306 Safety equipment	653	810	500	500	0
7307 Office supplies	200	0	150	150	0
7312 Bank service charges	0	29	0	0	0
7314 Business expense	0	0	200	200	0
7322 Rental of equipment	686	0	1,000	1,000	0
7323 Professional services	7,174	4,490	12,500	10,000	0
7331 Repairs to Mach & equip	17,068	14,359	10,000	12,500	0
7332 Repairs to office equip	30	0	0	0	0
7333 Repairs to vehicles	3,409	1,114	5,410	5,410	0
7334 Repairs to buildings	11,186	15,721	20,000	18,000	0
7335 Sublet service contracts	77,378	89,716	75,000	75,000	0
7336 Car wash	0	5	0	0	0
7343 PL & PD/other insurance	0	3,750	1,790	1,790	0
7351 Motor veh fuel, lube	1,186	1,229	540	1,000	0
7352 Special dept materials	5,719	715	2,500	2,200	0
7353 Janitorial supplies	8,633	5,801	6,500	6,500	0
7355 General supplies	10,781	5,724	6,000	5,000	0
7359 Small tools and equip	6,292	658	3,000	2,800	0
300: Supplies, Materials & Services Total	**154,431**	**145,707**	**148,390**	**143,750**	**0**
500: Equipment, Land & Structures					
7717 Communication equip	3,492	0	0	0	0
7789 Transfer Out	5,317	3,190	3,190	3,190	0
500: Equipment, Land & Structures Total	**8,809**	**3,190**	**3,190**	**3,190**	**0**
345525: Hutchins Street Square Mainten Total	**430,175**	**371,612**	**338,790**	**331,227**	**0**
346011: Recreation Administration					
100: Personnel Services					

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7100 Personnel Services	0	0	7,210	0	0
7101 Regular emp salary	394,508	392,464	396,430	404,152	0
7102 Overtime	1,477	830	1,650	1,650	0
7103 Part time salary	8,567	0	0	1,000	0
7109 Incentive pay	69	0	0	0	0
7110 Admin leave pay	2,498	6,506	4,880	5,004	0
7111 Workers comp	23,100	29,280	25,200	25,200	0
7112 Medical insurance	72,688	87,321	96,990	100,210	0
7113 Dental insurance	6,657	7,954	8,000	8,000	0
7114 Vision care	1,652	1,939	2,000	1,960	0
7115 Medicare insurance	4,962	4,883	5,750	4,964	0
7121 Service contribution-PERS	75,840	73,514	75,650	77,116	0
7123 Deferred comp	3,501	0	0	0	0
7124 LI & AD & D	2,716	2,677	2,850	3,041	0
7125 Unemployment insurance	1,108	1,079	1,110	1,135	0
7128 LTD	5,023	4,994	5,060	5,149	0
7129 Chiropractic	330	414	440	440	0
7130 Insurance refund	2,507	5,176	8,320	8,314	0
7131 Other benefits	10,454	15,040	15,040	15,040	0
7188 Transfer In	0	(30,234)	(31,190)	(31,190)	0
7189 Transfer Out	0	48,440	40,970	40,970	0
100: Personnel Services Total	**617,657**	**652,277**	**666,360**	**672,155**	**0**
200: Utility Comm. & Transportation					
7201 Postage	1,026	3,885	1,000	1,000	0
7202 Telephone	671	773	700	700	0
7203 Cellular phone charges	2,435	2,137	1,500	1,200	0
7215 Refuse	0	97	0	0	0
200: Utility Comm. & Transportation Total	**4,132**	**6,892**	**3,200**	**2,900**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	5,571	12,435	15,677	15,677	0
7302 Photocopying	889	1,311	1,000	1,000	0
7303 Advertising	0	720	750	750	0
7304 Laundry & dry cleaning	1,376	1,464	1,100	1,100	0
7306 Safety equipment	6	40	100	75	0
7307 Office supplies	4,397	4,704	3,500	2,500	0
7308 Books & periodicals	102	99	130	130	0
7309 Membership & dues	1,010	590	1,100	1,100	0
7312 Bank service charges	1,038	300	0	0	0
7313 Information systems software	0	0	300	300	0
7314 Business expense	49	0	150	150	0
7315 Conference expense	200	0	0	0	0
7321 Rent of Land, facilities	37,232	37,344	47,000	47,000	0
7322 Rental of equipment	0	0	150	150	0
7323 Professional services	3,383	7,761	15,820	13,000	0
7332 Repairs to office equip	0	0	0	100	0
7333 Repairs to vehicles	7,997	10,274	6,670	6,670	0
7334 Repairs to buildings	199	0	400	400	0
7335 Sublet service contracts	11,008	9,604	11,500	11,500	0
7336 Car wash	140	133	170	170	0
7343 PL & PD/other insurance	0	16,184	14,280	14,280	0
7351 Motor veh fuel, lube	2,282	1,698	3,030	3,030	0
7352 Special dept materials	344	4,478	4,200	3,500	0
7355 General supplies	0	813	500	300	0
7356 Medical supplies	0	0	100	100	0
7358 Training & education	979	0	0	0	0
7359 Small tools and equip	715	0	450	450	0
7366 Tuition Reimbursement	0	854	0	1,038	0
300: Supplies, Materials & Services Total	**78,917**	**110,806**	**128,077**	**124,470**	**0**
500: Equipment, Land & Structures					
7789 Transfer Out	5,672	3,400	3,400	3,400	0

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
500: Equipment, Land & Structures Total	**5,672**	**3,400**	**3,400**	**3,400**	**0**
346011: Recreation Administration Total	**706,378**	**773,375**	**801,037**	**802,925**	**0**
346012: Recreation Commission					
300: Supplies, Materials & Services					
7309 Membership & dues	175	175	0	0	0
7315 Conference expense	0	664	0	0	0
7355 General supplies	55	0	0	0	0
7358 Training & education	367	25	0	0	0
300: Supplies, Materials & Services Total	**597**	**864**	**0**	**0**	**0**
346012: Recreation Commission Total	**597**	**864**	**0**	**0**	**0**
346021: Recreation - Playgrounds					
100: Personnel Services					
7101 Regular emp salary	8	0	0	0	0
7103 Part time salary	170,077	167,570	169,550	169,550	0
7115 Medicare insurance	2,466	2,430	2,460	2,458	0
7125 Unemployment insurance	476	469	470	475	0
100: Personnel Services Total	**173,027**	**170,469**	**172,480**	**172,483**	**0**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	2,309	4,425	4,000	4,000	0
200: Utility Comm. & Transportation Total	**2,309**	**4,425**	**4,000**	**4,000**	**0**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	(15,000)	0
7301 Printing,binding,duplication	28	571	400	400	0
7302 Photocopying	293	0	0	0	0
7305 Uniforms	2,174	1,346	3,070	3,000	0
7307 Office supplies	1,116	447	0	0	0
7313 Information systems software	140	0	0	0	0
7315 Conference expense	20	0	0	0	0
7323 Professional services	13,252	12,908	18,000	18,000	0
7334 Repairs to buildings	1,616	121	150	150	0
7351 Motor veh fuel, lube	0	17	0	0	0
7352 Special dept materials	0	130	0	0	0
7355 General supplies	42,383	43,948	53,129	53,000	0
7359 Small tools and equip	853	130	1,850	1,850	0
300: Supplies, Materials & Services Total	**61,875**	**59,618**	**76,599**	**61,400**	**0**
500: Equipment, Land & Structures					
7701 Office equip	2,000	0	0	0	0
500: Equipment, Land & Structures Total	**2,000**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	0	878	0	0	0
600: Special Payments Total	**0**	**878**	**0**	**0**	**0**
346021: Recreation - Playgrounds Total	**239,211**	**235,390**	**253,079**	**237,883**	**0**
346022: Youth - Teen Sports					
100: Personnel Services					
7101 Regular emp salary	0	15	0	0	0
7103 Part time salary	111,909	110,474	109,530	109,000	0
7112 Medical insurance	2,858	6,245	0	5,000	0
7115 Medicare insurance	1,623	1,602	590	1,581	0
7121 Service contribution-PERS	2,464	2,061	310	1,000	0
7125 Unemployment insurance	313	310	0	305	0
100: Personnel Services Total	**119,167**	**120,707**	**110,430**	**116,886**	**0**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	(2,085)	0
7305 Uniforms	8,048	8,104	9,000	9,000	0
7354 Photo supplies	6,908	6,896	6,500	6,500	0
7355 General supplies	345	0	1,500	1,500	0
300: Supplies, Materials & Services Total	**15,301**	**15,000**	**17,000**	**14,915**	**0**

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
346022: Youth - Teen Sports Total	**134,468**	**135,707**	**127,430**	**131,801**	**0**
346023: Misc Indoor/Outdoor Activities					
100: Personnel Services					
7103 Part time salary	1,246	7,181	22,010	22,000	0
7115 Medicare insurance	18	104	320	319	0
7121 Service contribution-PERS	0	0	0	150	0
7125 Unemployment insurance	3	20	60	62	0
100: Personnel Services Total	**1,267**	**7,305**	**22,390**	**22,531**	**0**
200: Utility Comm. & Transportation					
7202 Telephone	470	1,352	0	500	0
7212 Gas	0	137	0	50	0
200: Utility Comm. & Transportation Total	**470**	**1,489**	**0**	**550**	**0**
300: Supplies, Materials & Services					
7303 Advertising	0	2,466	0	200	0
7305 Uniforms	0	577	0	0	0
7314 Business expense	0	73	0	0	0
7323 Professional services	9,360	23,249	14,000	14,000	0
7324 Purchased transp	0	442	0	0	0
7335 Sublet service contracts	747	1,494	2,870	2,870	0
7355 General supplies	1,045	3,023	8,500	8,500	0
300: Supplies, Materials & Services Total	**11,152**	**31,324**	**25,370**	**25,570**	**0**
346023: Misc Indoor/Outdoor Activities Total	**12,889**	**40,118**	**47,760**	**48,651**	**0**
346024: Aquatics					
100: Personnel Services					
7101 Regular emp salary	4	46,756	47,050	47,373	0
7102 Overtime	0	1,218	0	500	0
7103 Part time salary	86,773	180,418	87,030	130,000	0
7111 Workers comp	0	3,660	3,150	3,150	0
7112 Medical insurance	0	6,004	6,590	6,609	0
7113 Dental insurance	0	956	1,000	1,000	0
7114 Vision care	0	233	250	245	0
7115 Medicare insurance	1,258	3,312	1,660	2,579	0
7121 Service contribution-PERS	0	8,758	8,980	9,039	0
7124 LI & AD & D	0	94	150	143	0
7125 Unemployment insurance	241	634	330	497	0
7128 LTD	0	596	600	604	0
7129 Chiropractic	0	50	60	55	0
7130 Insurance refund	0	13	0	0	0
7131 Other benefits	0	1,880	1,880	1,880	0
100: Personnel Services Total	**88,276**	**254,582**	**158,730**	**203,674**	**0**
200: Utility Comm. & Transportation					
7201 Postage	76	0	0	0	0
7202 Telephone	543	529	430	430	0
7203 Cellular phone charges	170	372	250	250	0
200: Utility Comm. & Transportation Total	**789**	**901**	**680**	**680**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	0	200	200	0
7303 Advertising	0	623	1,000	1,000	0
7305 Uniforms	0	0	500	500	0
7306 Safety equipment	25	0	100	100	0
7307 Office supplies	0	610	500	500	0
7308 Books & periodicals	68	501	200	200	0
7309 Membership & dues	0	0	100	100	0
7314 Business expense	0	145	0	0	0
7323 Professional services	1,604	1,750	1,750	1,750	0
7331 Repairs to Mach & equip	0	78	0	0	0
7343 PL & PD/other insurance	0	1,880	1,790	1,790	0
7352 Special dept materials	3,636	245	1,250	1,250	0

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7355 General supplies	4,190	7,470	4,000	4,000	0
7358 Training & education	0	175	0	0	0
7399 Supplies, mat & services	0	1,587	0	1,100	0
300: Supplies, Materials & Services Total	**9,523**	**15,064**	**11,390**	**12,490**	**0**
600: Special Payments					
8099 Special payments	0	115	0	0	0
600: Special Payments Total	**0**	**115**	**0**	**0**	**0**
346024: Aquatics Total	**98,588**	**270,662**	**170,800**	**216,844**	**0**
346025: Adult Sports					
100: Personnel Services					
7100 Personnel Services	0	0	0	(3,000)	0
7103 Part time salary	40,125	43,163	51,040	18,000	0
7112 Medical insurance	160	0	0	0	0
7113 Dental insurance	1	5	0	0	0
7114 Vision care	0	1	0	0	0
7115 Medicare insurance	582	626	740	261	0
7121 Service contribution-PERS	307	466	0	0	0
7125 Unemployment insurance	112	116	150	50	0
7130 Insurance refund	2	7	0	0	0
100: Personnel Services Total	**41,289**	**44,384**	**51,930**	**15,311**	**0**
200: Utility Comm. & Transportation					
7202 Telephone	204	158	200	200	0
200: Utility Comm. & Transportation Total	**204**	**158**	**200**	**200**	**0**
300: Supplies, Materials & Services					
7307 Office supplies	0	158	0	0	0
7309 Membership & dues	1,469	1,395	1,800	1,800	0
7345 City rental insurance	0	0	200	200	0
7355 General supplies	4,861	5,591	5,000	5,000	0
7399 Supplies, mat & services	200	300	0	0	0
300: Supplies, Materials & Services Total	**6,530**	**7,444**	**7,000**	**7,000**	**0**
346025: Adult Sports Total	**48,023**	**51,986**	**59,130**	**22,511**	**0**
346027: Concessions					
100: Personnel Services					
7103 Part time salary	10,112	0	0	0	0
7112 Medical insurance	2,347	0	0	0	0
7115 Medicare insurance	147	0	0	0	0
7121 Service contribution-PERS	904	0	0	0	0
7125 Unemployment insurance	28	0	0	0	0
100: Personnel Services Total	**13,538**	**0**	**0**	**0**	**0**
346027: Concessions Total	**13,538**	**0**	**0**	**0**	**0**
346028: Lodi Lake Programs					
100: Personnel Services					
7101 Regular emp salary	33	0	0	0	0
7103 Part time salary	78,280	100,479	79,660	90,000	0
7112 Medical insurance	5,764	5,975	0	5,000	0
7115 Medicare insurance	1,136	1,457	1,160	1,305	0
7121 Service contribution-PERS	4,442	4,589	0	3,700	0
7125 Unemployment insurance	219	280	220	252	0
100: Personnel Services Total	**89,874**	**112,780**	**81,040**	**100,257**	**0**
200: Utility Comm. & Transportation					
7202 Telephone	78	0	200	200	0
200: Utility Comm. & Transportation Total	**78**	**0**	**200**	**200**	**0**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	(3,000)	0
7301 Printing,binding,duplication	0	1,104	2,500	2,000	0
7303 Advertising	194	100	400	400	0
7304 Laundry & dry cleaning	7	0	0	0	0

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7305 Uniforms	107	18	250	250	0
7306 Safety equipment	0	0	150	150	0
7307 Office supplies	88	520	230	230	0
7309 Membership & dues	238	0	0	0	0
7314 Business expense	0	0	200	200	0
7323 Professional services	880	700	1,800	1,800	0
7331 Repairs to Mach & equip	1,179	8	0	0	0
7334 Repairs to buildings	60	78	0	500	0
7335 Sublet service contracts	1,837	2,579	1,500	1,500	0
7352 Special dept materials	8,433	5,430	5,000	5,000	0
7355 General supplies	67	32	1,000	1,000	0
7358 Training & education	0	40	0	0	0
7359 Small tools and equip	2,630	201	0	0	0
7369 Software Licensing Cost	354	0	0	0	0
300: Supplies, Materials & Services Total	**16,074**	**10,810**	**13,030**	**10,030**	**0**
500: Equipment, Land & Structures					
7701 Office equip	4,416	0	0	0	0
7710 Recreation equip	3,041	0	0	0	0
500: Equipment, Land & Structures Total	**7,457**	**0**	**0**	**0**	**0**
346028: Lodi Lake Programs Total	**113,483**	**123,590**	**94,270**	**110,487**	**0**
346035: LUSD-ASES Program					
100: Personnel Services					
7101 Regular emp salary	9	20	0	0	0
7103 Part time salary	237,242	301,895	336,000	336,000	0
7115 Medicare insurance	3,440	4,378	6,300	4,872	0
7125 Unemployment insurance	664	844	1,220	941	0
100: Personnel Services Total	**241,355**	**307,137**	**343,520**	**341,813**	**0**
200: Utility Comm. & Transportation					
7202 Telephone	399	370	0	0	0
200: Utility Comm. & Transportation Total	**399**	**370**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	0	(5,000)	0
7301 Printing,binding,duplication	0	14	0	0	0
7305 Uniforms	0	2,337	0	0	0
7307 Office supplies	174	528	0	0	0
7351 Motor veh fuel, lube	14	0	0	0	0
7355 General supplies	11,961	5,725	22,000	14,187	0
300: Supplies, Materials & Services Total	**12,149**	**8,604**	**22,000**	**9,187**	**0**
346035: LUSD-ASES Program Total	**253,903**	**316,111**	**365,520**	**351,000**	**0**
107511: Parks Administration					
100: Personnel Services					
7101 Regular emp salary	148,788	148,542	147,950	149,071	0
7102 Overtime	397	278	520	520	0
7103 Part time salary	10,302	2,749	9,990	7,923	0
7109 Incentive pay	1,144	1,246	1,150	1,200	0
7110 Admin leave pay	1,635	1,635	1,640	1,635	0
7111 Workers comp	6,600	7,320	6,300	6,300	0
7112 Medical insurance	23,198	18,009	23,240	23,811	0
7113 Dental insurance	1,946	1,990	2,000	2,000	0
7114 Vision care	489	485	500	490	0
7115 Medicare insurance	2,372	2,270	2,150	2,326	0
7121 Service contribution-PERS	29,566	28,375	28,450	28,673	0
7123 Deferred comp	3,062	0	0	0	0
7124 LI & AD & D	776	860	890	948	0
7125 Unemployment insurance	444	424	420	439	0
7128 LTD	1,908	1,903	1,890	1,899	0
7129 Chiropractic	104	103	110	110	0
7131 Other benefits	3,732	3,760	3,760	3,760	0

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7189 Transfer Out	0	78,674	68,380	68,380	0
100: Personnel Services Total	**236,463**	**298,623**	**299,340**	**299,485**	**0**
200: Utility Comm. & Transportation					
7202 Telephone	911	544	1,000	1,000	0
7204 Pagers	57	39	0	0	0
200: Utility Comm. & Transportation Total	**968**	**583**	**1,000**	**1,000**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	46	85	50	100	0
7302 Photocopying	762	1,256	1,200	1,100	0
7306 Safety equipment	51	280	50	50	0
7307 Office supplies	1,836	2,384	2,000	2,000	0
7309 Membership & dues	555	685	750	750	0
7313 Information systems software	994	950	1,000	1,000	0
7314 Business expense	0	13	100	100	0
7321 Rent of Land, facilities	45	0	0	0	0
7323 Professional services	0	655	0	0	0
7332 Repairs to office equip	0	135	150	150	0
7335 Sublet service contracts	2,345	2,959	3,600	3,600	0
7343 PL & PD/other insurance	0	3,750	3,570	3,570	0
7352 Special dept materials	63	4	500	500	0
7354 Photo supplies	0	21	50	50	0
7355 General supplies	21	0	100	100	0
7358 Training & education	309	359	0	200	0
7359 Small tools and equip	0	3,942	1,000	850	0
7369 Software Licensing Cost	525	413	0	0	0
300: Supplies, Materials & Services Total	**7,552**	**17,891**	**14,120**	**14,120**	**0**
500: Equipment, Land & Structures					
7701 Office equip	1,000	0	2,500	2,500	0
7718 Grant equip	0	5,108	0	0	0
7789 Transfer Out	96,771	58,015	58,020	58,020	0
500: Equipment, Land & Structures Total	**97,771**	**63,123**	**60,520**	**60,520**	**0**
600: Special Payments					
8099 Special payments	50	0	0	0	0
600: Special Payments Total	**50**	**0**	**0**	**0**	**0**
107511: Parks Administration Total	**342,804**	**380,220**	**374,980**	**375,125**	**0**
107521: Parks - Sports Facility Mainte					
100: Personnel Services					
7101 Regular emp salary	342,528	280,102	280,640	282,494	0
7102 Overtime	14,680	14,932	16,000	16,000	0
7103 Part time salary	60,154	77,772	80,000	80,000	0
7109 Incentive pay	2,739	1,090	940	960	0
7111 Workers comp	26,400	29,280	18,900	18,900	0
7112 Medical insurance	82,220	73,878	77,440	81,222	0
7113 Dental insurance	5,715	5,262	6,000	6,000	0
7114 Vision care	1,668	1,283	1,500	1,470	0
7115 Medicare insurance	3,841	3,667	4,070	5,502	0
7121 Service contribution-PERS	65,877	52,400	53,730	54,086	0
7123 Deferred comp	7,396	5,527	5,940	6,010	0
7124 LI & AD & D	(609)	1,939	850	860	0
7125 Unemployment insurance	1,105	979	790	1,060	0
7128 LTD	4,381	3,555	3,580	3,599	0
7129 Chiropractic	356	274	330	330	0
7130 Insurance refund	1,477	8,411	8,320	8,314	0
7131 Other benefits	8,450	15,040	11,280	11,280	0
100: Personnel Services Total	**628,378**	**575,391**	**570,310**	**578,087**	**0**
200: Utility Comm. & Transportation					
7202 Telephone	202	188	100	100	0
7203 Cellular phone charges	105	0	0	0	0
200: Utility Comm. & Transportation Total	**307**	**188**	**100**	**100**	**0**

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	9	14	0	0	0
7304 Laundry & dry cleaning	1,180	1,260	1,200	1,200	0
7305 Uniforms	2,134	2,567	3,800	3,800	0
7306 Safety equipment	1,681	1,949	2,000	2,000	0
7307 Office supplies	129	285	100	100	0
7308 Books & periodicals	25	0	0	0	0
7309 Membership & dues	80	200	200	200	0
7314 Business expense	45	43	0	0	0
7315 Conference expense	730	0	0	0	0
7322 Rental of equipment	551	2,069	500	500	0
7323 Professional services	4,505	62,563	7,000	26,000	0
7331 Repairs to Mach & equip	2,681	3,591	2,000	2,000	0
7334 Repairs to buildings	14,110	1,467	2,500	2,500	0
7335 Sublet service contracts	953	2,853	4,000	4,300	0
7343 PL & PD/other insurance	0	15,000	10,710	10,710	0
7352 Special dept materials	36,977	45,551	40,300	31,000	0
7353 Janitorial supplies	1,751	2,427	2,250	3,200	0
7355 General supplies	3,371	3,831	2,000	2,000	0
7358 Training & education	70	160	0	140	0
7359 Small tools and equip	3,068	2,898	3,000	3,000	0
7369 Software Licensing Cost	263	0	0	0	0
300: Supplies, Materials & Services Total	**74,313**	**148,728**	**81,560**	**92,650**	**0**
500: Equipment, Land & Structures					
7701 Office equip	1,500	0	0	0	0
7719 Other equip	27,830	0	0	0	0
500: Equipment, Land & Structures Total	**29,330**	**0**	**0**	**0**	**0**
107521: Parks - Sports Facility Mainte Total	**732,328**	**724,307**	**651,970**	**670,837**	**0**
107522: Parks - Lodi Lake Park					
100: Personnel Services					
7101 Regular emp salary	91,736	89,115	90,700	91,363	0
7102 Overtime	824	2,099	3,200	3,200	0
7103 Part time salary	21,987	17,192	17,700	17,700	0
7109 Incentive pay	2,244	1,860	1,750	2,400	0
7111 Workers comp	6,600	7,320	6,300	6,300	0
7112 Medical insurance	32,389	21,801	21,020	22,114	0
7113 Dental insurance	1,376	1,090	2,000	2,000	0
7114 Vision care	501	467	500	490	0
7115 Medicare insurance	1,013	224	1,320	1,663	0
7121 Service contribution-PERS	18,076	17,243	17,640	17,891	0
7123 Deferred comp	1,481	1,388	1,430	1,454	0
7124 LI & AD & D	197	186	290	287	0
7125 Unemployment insurance	315	298	250	315	0
7128 LTD	1,189	1,161	1,160	1,164	0
7129 Chiropractic	107	100	110	110	0
7130 Insurance refund	112	44	0	0	0
7131 Other benefits	2,198	3,760	3,760	3,760	0
100: Personnel Services Total	**182,345**	**165,348**	**169,130**	**172,211**	**0**
200: Utility Comm. & Transportation					
7202 Telephone	242	0	0	0	0
200: Utility Comm. & Transportation Total	**242**	**0**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7304 Laundry & dry cleaning	17	0	0	0	0
7305 Uniforms	28	0	0	0	0
7306 Safety equipment	300	428	300	300	0
7307 Office supplies	62	73	50	50	0
7309 Membership & dues	40	0	150	150	0
7322 Rental of equipment	1,153	994	0	375	0
7323 Professional services	8,075	15,189	8,000	8,000	0

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7331 Repairs to Mach & equip	112	17	0	139	0
7334 Repairs to buildings	394	564	1,000	500	0
7335 Sublet service contracts	456	948	900	900	0
7343 PL & PD/other insurance	0	3,750	3,570	3,570	0
7352 Special dept materials	7,855	3,755	5,000	5,000	0
7353 Janitorial supplies	1,362	1,675	1,500	1,500	0
7355 General supplies	551	259	1,000	1,000	0
7359 Small tools and equip	1,831	1,291	1,000	986	0
300: Supplies, Materials & Services Total	**22,236**	**28,943**	**22,470**	**22,470**	**0**
500: Equipment, Land & Structures					
7701 Office equip	500	0	0	0	0
500: Equipment, Land & Structures Total	**500**	**0**	**0**	**0**	**0**
107522: Parks - Lodi Lake Park Total	**205,323**	**194,291**	**191,600**	**194,681**	**0**
107523: Parks - Other Parks					
100: Personnel Services					
7101 Regular emp salary	370,791	340,580	370,020	351,221	0
7102 Overtime	1,326	1,334	4,000	4,000	0
7103 Part time salary	30,372	22,166	25,000	25,000	0
7109 Incentive pay	2,392	3,082	2,700	2,760	0
7111 Workers comp	29,700	25,620	25,200	25,200	0
7112 Medical insurance	96,495	75,282	87,200	81,770	0
7113 Dental insurance	7,984	7,283	8,000	7,550	0
7114 Vision care	2,048	1,777	2,000	1,865	0
7115 Medicare insurance	2,948	2,251	5,370	5,554	0
7121 Service contribution-PERS	71,626	65,479	71,120	67,543	0
7123 Deferred comp	9,777	9,578	8,820	8,781	0
7124 LI & AD & D	804	695	1,130	960	0
7125 Unemployment insurance	1,096	1,000	1,040	1,064	0
7128 LTD	4,738	4,354	4,720	4,475	0
7129 Chiropractic	437	379	440	415	0
7130 Insurance refund	3,869	8,348	8,320	8,314	0
7131 Other benefits	9,819	13,160	15,040	15,040	0
100: Personnel Services Total	**646,222**	**582,368**	**640,120**	**611,512**	**0**
200: Utility Comm. & Transportation					
7201 Postage	29	0	0	0	0
7202 Telephone	242	238	150	150	0
7203 Cellular phone charges	6,995	9,638	9,500	9,500	0
7204 Pagers	227	207	150	0	0
200: Utility Comm. & Transportation Total	**7,493**	**10,083**	**9,800**	**9,650**	**0**
300: Supplies, Materials & Services					
7302 Photocopying	24	0	0	0	0
7304 Laundry & dry cleaning	1,513	1,481	1,600	1,600	0
7305 Uniforms	2,382	4,034	4,300	4,300	0
7306 Safety equipment	2,520	3,411	1,850	1,850	0
7307 Office supplies	53	122	0	0	0
7309 Membership & dues	80	200	300	300	0
7314 Business expense	10	8	0	0	0
7322 Rental of equipment	0	105	500	500	0
7323 Professional services	7,970	6,421	8,000	8,000	0
7331 Repairs to Mach & equip	1,599	1,503	2,500	2,500	0
7334 Repairs to buildings	5,594	2,672	6,000	6,000	0
7335 Sublet service contracts	1,128	1,254	3,000	3,000	0
7343 PL & PD/other insurance	0	13,130	14,280	14,280	0
7352 Special dept materials	19,693	15,654	15,600	15,460	0
7353 Janitorial supplies	6,793	8,315	6,500	6,500	0
7354 Photo supplies	106	0	0	0	0
7355 General supplies	6,470	3,794	3,000	3,000	0
7358 Training & education	70	140	0	140	0
7359 Small tools and equip	1,416	805	2,000	2,000	0

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7369 Software Licensing Cost	263	0	0	0	0
300: Supplies, Materials & Services Total	**57,684**	**63,049**	**69,430**	**69,430**	**0**
500: Equipment, Land & Structures					
7701 Office equip	1,000	0	0	0	0
7719 Other equip	3,713	0	0	0	0
500: Equipment, Land & Structures Total	**4,713**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	45	0	0	0	0
600: Special Payments Total	**45**	**0**	**0**	**0**	**0**
107523: Parks - Other Parks Total	**716,157**	**655,500**	**719,350**	**690,592**	**0**
107525: Parks Maint-L & L Districts					
100: Personnel Services					
7103 Part time salary	11,100	36,339	34,080	34,080	0
7112 Medical insurance	0	4,769	0	6,000	0
7115 Medicare insurance	161	527	0	494	0
7121 Service contribution-PERS	0	1,834	0	2,500	0
7125 Unemployment insurance	30	101	0	95	0
100: Personnel Services Total	**11,291**	**43,570**	**34,080**	**43,169**	**0**
200: Utility Comm. & Transportation					
7203 Cellular phone charges	159	821	500	1,000	0
200: Utility Comm. & Transportation Total	**159**	**821**	**500**	**1,000**	**0**
300: Supplies, Materials & Services					
7307 Office supplies	0	23	0	0	0
7322 Rental of equipment	79	0	0	0	0
7323 Professional services	0	8,217	0	0	0
7331 Repairs to Mach & equip	773	0	2,000	2,000	0
7352 Special dept materials	4,553	2,421	30,000	29,500	0
7353 Janitorial supplies	6	0	0	0	0
7359 Small tools and equip	9,699	457	500	500	0
7369 Software Licensing Cost	354	0	0	0	0
300: Supplies, Materials & Services Total	**15,464**	**11,118**	**32,500**	**32,000**	**0**
500: Equipment, Land & Structures					
7719 Other equip	0	4,877	0	0	0
500: Equipment, Land & Structures Total	**0**	**4,877**	**0**	**0**	**0**
107525: Parks Maint-L & L Districts Total	**26,914**	**60,386**	**67,080**	**76,169**	**0**
107531: Parks - Equipment Maintenance					
100: Personnel Services					
7101 Regular emp salary	48,203	44,716	49,560	46,071	0
7102 Overtime	335	0	470	470	0
7111 Workers comp	3,300	3,660	3,150	3,150	0
7112 Medical insurance	15,844	16,503	17,310	18,296	0
7113 Dental insurance	936	995	1,000	1,000	0
7114 Vision care	243	243	250	245	0
7115 Medicare insurance	704	648	720	675	0
7121 Service contribution-PERS	8,573	8,447	9,460	8,791	0
7123 Deferred comp	1,006	650	1,490	1,382	0
7124 LI & AD & D	95	95	150	143	0
7125 Unemployment insurance	126	125	140	129	0
7128 LTD	570	570	630	587	0
7129 Chiropractic	52	52	60	55	0
7131 Other benefits	1,260	1,880	1,880	1,880	0
100: Personnel Services Total	**81,247**	**78,584**	**86,270**	**82,874**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	14	0	0	0
7304 Laundry & dry cleaning	0	325	0	282	0
7305 Uniforms	0	6	0	34	0
7306 Safety equipment	417	185	200	200	0
7307 Office supplies	271	30	250	200	0

Parks, Rec & Cultural Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7308 Books & periodicals	235	61	0	0	0
7313 Information systems software	800	0	0	0	0
7314 Business expense	0	7	0	0	0
7323 Professional services	75	3,780	0	65	0
7331 Repairs to Mach & equip	40,638	44,931	46,000	46,000	0
7333 Repairs to vehicles	60,262	67,040	48,000	48,000	0
7334 Repairs to buildings	467	24	200	240	0
7335 Sublet service contracts	620	646	1,000	1,000	0
7336 Car wash	268	320	450	345	0
7343 PL & PD/other insurance	0	1,880	1,790	1,790	0
7351 Motor veh fuel, lube	50,904	49,321	78,000	70,364	0
7352 Special dept materials	20,181	13,527	12,000	18,000	0
7355 General supplies	7,010	1,054	5,000	5,000	0
7359 Small tools and equip	13,298	11,156	8,630	10,000	0
300: Supplies, Materials & Services Total	**195,446**	**194,307**	**201,520**	**201,520**	**0**
500: Equipment, Land & Structures					
7709 Shop equipment	0	4,769	0	0	0
7719 Other equip	3,367	0	0	0	0
500: Equipment, Land & Structures Total	**3,367**	**4,769**	**0**	**0**	**0**
107531: Parks - Equipment Maintenance Total	**280,060**	**277,660**	**287,790**	**284,394**	**0**

LIBRARY

The Lodi Public Library provides library services to the Lodi community. It is funded by the General Fund, Library fines and fees, and donations.

The Department's budget is $1,426,950 in FY 2011/12 compared to $1,427,930 as originally budgeted in FY 2010/11. The budgeted staffing level is being maintained at 12.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

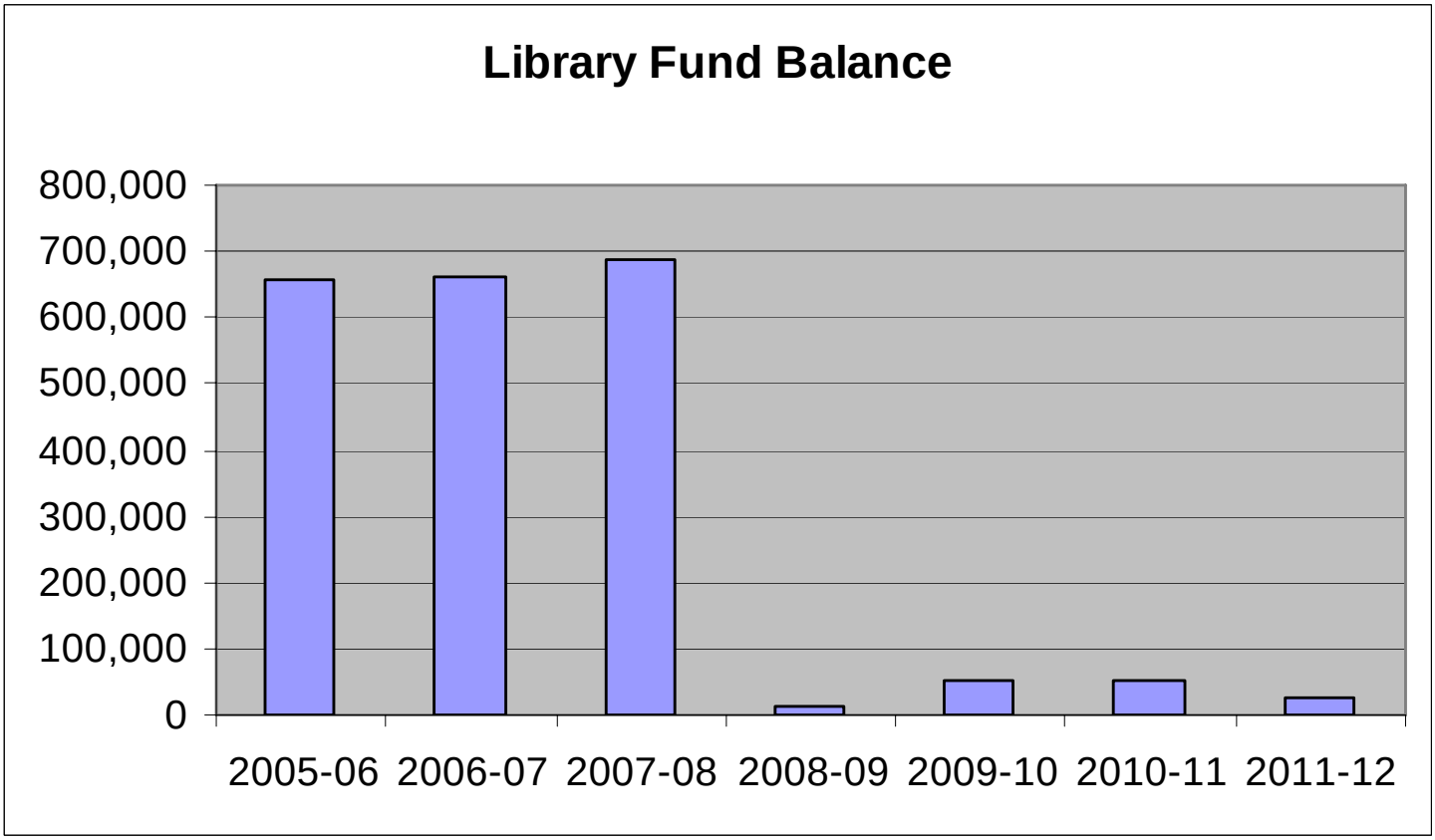
Library Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

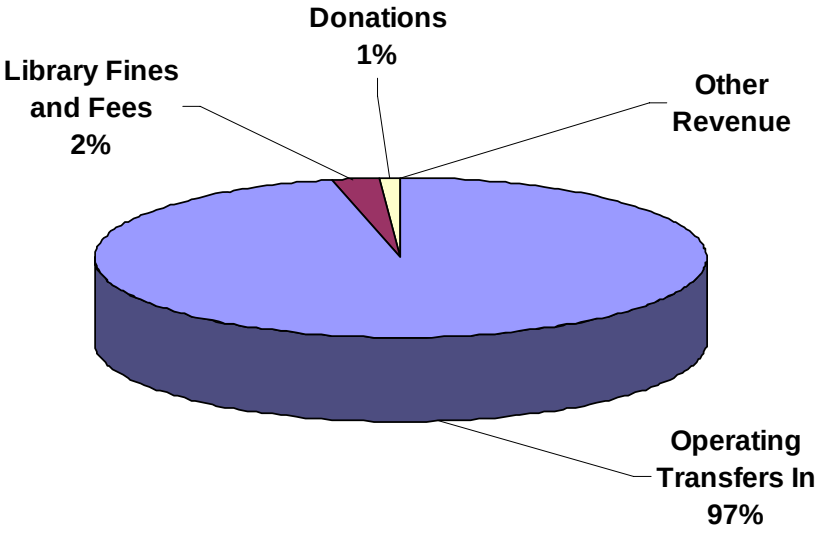
For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Library Fund					
Fund Balance					
Beginning Fund Balance Unreserved	685,687	11,903	9,974	49,996	53,139
Revenues	1,573,856	1,463,245	1,452,700	1,446,195	1,400,720
Expenditures	2,247,640	1,425,152	1,436,146	1,443,052	1,426,950
Net Difference (Revenues Less Expenditures)	(673,784)	38,093	16,554	3,143	(26,230)
Fund Balance					
Ending Fund Balance Unreserved	11,903	49,996	26,528	53,139	26,909



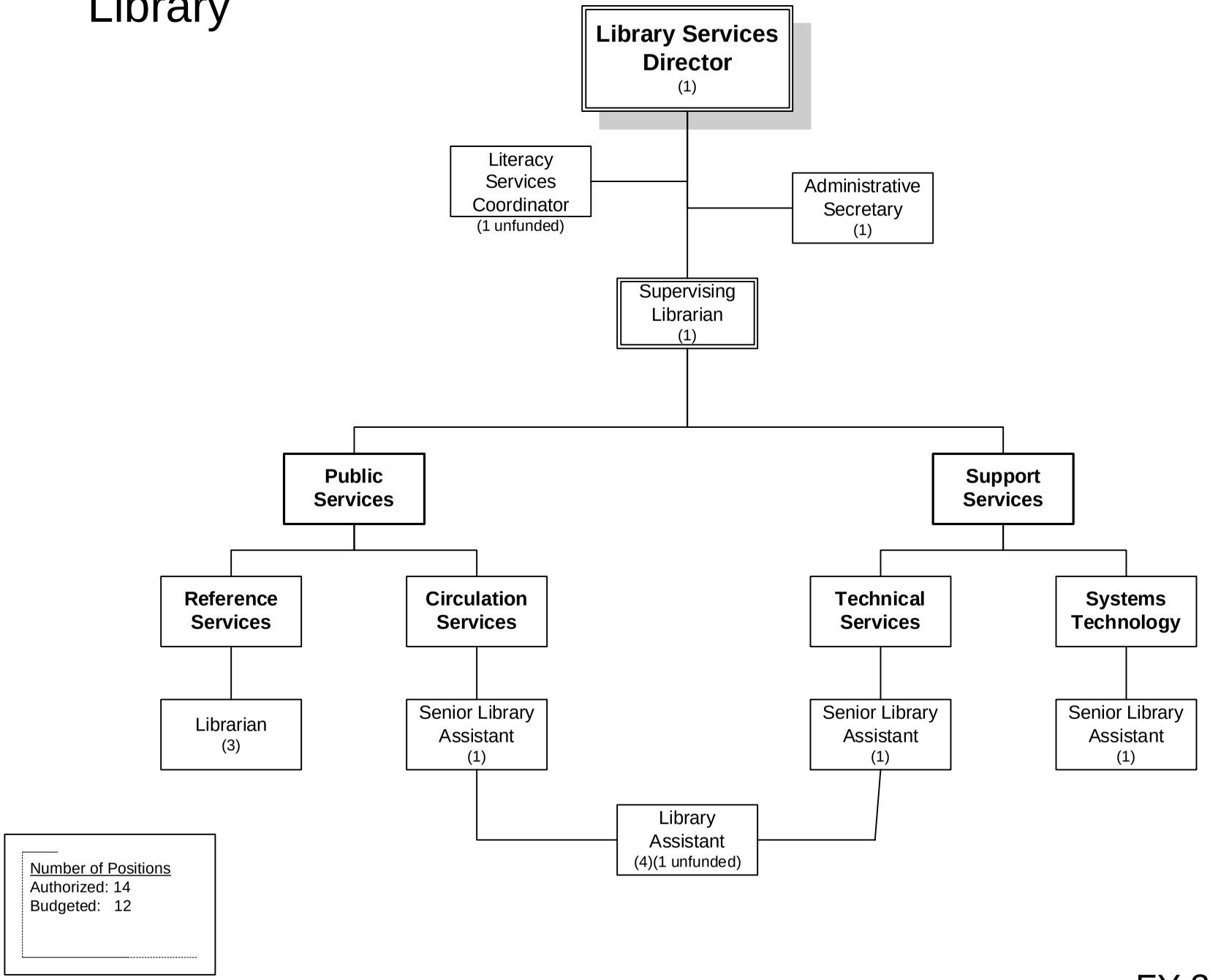
Library Fund Revenues



Revenues	Budget 2011-12
Operating Transfers In	1,349,180
Library Fines and Fees	35,000
Donations	15,000
Other Revenue	1,540
Grand Total	1,400,720

Library	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
210: Library Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	1,463,074	1,352,026	1,349,180	1,349,180	1,349,180	General Fund support
090: Operating Transfers In Total	**1,463,074**	**1,352,026**	**1,349,180**	**1,349,180**	**1,349,180**	
210: Library Fund B/S Total	**1,463,074**	**1,352,026**	**1,349,180**	**1,349,180**	**1,349,180**	
211: Library Capital Account B/S						
090: Operating Transfers In						
4210 Operating Transfers In	685,000	38,100	0	4,915	0	Capital
090: Operating Transfers In Total	**685,000**	**38,100**	**0**	**4,915**	**0**	
211: Library Capital Account B/S Total	**685,000**	**38,100**	**0**	**4,915**	**0**	
2101: Library Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	10,722	593	320	600	540	
5361 Rent	492	1,300	200	0	1,000	
400: Investment/Property Revenues Tota	**11,214**	**1,893**	**520**	**600**	**1,540**	
500: Revenue from Others						
5651 Library Grants	34,563	37,524	40,000	36,000	0	
5653 Library Literacy Grant	18,318	22,408	17,000	17,500	0	
500: Revenue from Others Total	**52,881**	**59,932**	**57,000**	**53,500**	**0**	
900: Other Revenue						
5210 Library Fines and Fees	44,167	47,961	45,000	37,000	35,000	
5394 Revenue-Other	798	0	0	0	0	
5398 Reimbursable Charges	150	0	0	0	0	
6153 Donations	1,573	1,433	1,000	1,000	15,000	
900: Other Revenue Total	**46,688**	**49,394**	**46,000**	**38,000**	**50,000**	
2101: Library Fund Rev Total	**110,783**	**111,219**	**103,520**	**92,100**	**51,540**	
2111: Library Capital Account Rev						
900: Other Revenue						
6153 Donations	555,000	134,000	0	0	0	
900: Other Revenue Total	**555,000**	**134,000**	**0**	**0**	**0**	
2111: Library Capital Account Rev Total	**555,000**	**134,000**	**0**	**0**	**0**	
Library Revenue Total	**2,813,857**	**1,635,345**	**1,452,700**	**1,446,195**	**1,400,720**	

Library



FY 2011-2012

Library	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
090: Operating Transfers Out	750,000	103,100	65,000	65,000	65,000
100: Personnel Services	1,202,771	1,092,336	1,146,690	1,130,719	1,140,790
200: Utility Comm. & Transportation	8,699	8,975	8,320	9,450	8,550
300: Supplies, Materials & Services	286,267	220,741	207,920	213,044	212,610
500: Equipment, Land & Structures	0	0	4,913	4,920	0
600: Special Payments	1,980	0	0	0	0
900: Capital Projects	0	0	3,303	19,919	0
Library Total	**2,249,717**	**1,425,152**	**1,436,146**	**1,443,052**	**1,426,950**

STAFFING SUMMARY

	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
LIBRARY					
Administrative Secretary	1	1	1	1	1
Librarian	3	3	3	3	3
Library Assistant	4	4	4	4	3
Library Services Director	1	1	1	1	1
Literacy Services Coordinator	1	1	1	1	0
Senior Library Assistant	0	3	3	3	3
Supervising Librarian	1	1	1	1	1
Supervising Library Assistant	3	0	0	0	0
Library Total	**14**	**14**	**14**	**14**	**12**

Library	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	750,000	103,100	65,000	65,000	65,000	General Fund cost of services
090: Operating Transfers Out	**750,000**	**103,100**	**65,000**	**65,000**	**65,000**	
7101 Regular emp salary	650,642	608,179	627,770	630,281	633,520	
7102 Overtime	1,454	260	530	530	470	
7103 Part time salary	193,962	144,470	146,230	149,000	115,900	Reduced to balance budget
7110 Admin leave pay	3,561	1,299	5,150	4,516	2,380	
7111 Workers comp	46,200	43,920	37,800	37,800	77,280	Change in allocation distribution
7112 Medical insurance	104,762	110,033	133,470	119,284	134,270	
7113 Dental insurance	11,449	11,039	12,000	12,000	12,000	
7114 Vision care	3,032	2,847	3,000	2,940	2,400	
7115 Medicare insurance	10,041	8,878	11,230	11,374	9,190	
7121 Service contribution-PERS	124,952	115,351	119,790	120,264	117,190	Employee concessions offset rate increase
7123 Deferred comp	11,822	0	0	0	0	
7124 LI & AD & D	2,531	2,396	2,890	2,903	2,500	
7125 Unemployment insurance	2,344	2,098	2,170	2,182	2,820	
7128 LTD	8,199	7,714	8,000	8,030	0	Brought in-house
7129 Chiropractic	622	608	660	660	660	
7130 Insurance refund	9,224	10,684	13,440	6,395	6,390	Fewer employees taking this option
7131 Other benefits	17,974	22,560	22,560	22,560	23,820	
100: Personnel Services	**1,202,771**	**1,092,336**	**1,146,690**	**1,130,719**	**1,140,790**	
7201 Postage	2,372	2,531	2,600	2,500	1,000	
7202 Telephone	5,884	6,042	5,300	5,300	6,100	
7203 Cellular phone charges	443	402	420	1,650	1,450	
200: Utility Comm. & Transportation	**8,699**	**8,975**	**8,320**	**9,450**	**8,550**	
7301 Printing,binding,duplication	961	817	1,500	0	1,500	
7302 Photocopying	1,500	1,984	1,200	1,200	1,200	
7303 Advertising	4,310	5,784	5,500	5,500	5,000	
7304 Laundry & dry cleaning	10	0	0	0	10	
7306 Safety equipment	121	99	0	0	100	
7307 Office supplies	7,773	9,433	8,000	8,000	8,000	
7308 Books & periodicals	170,870	69,385	70,000	74,500	50,000	Reduced to balance budget
7309 Membership & dues	6,712	6,898	6,800	6,800	1,800	
7312 Bank service charges	288	790	0	274	100	
7313 Information systems software	818	929	1,000	1,500	1,000	
7314 Business expense	3,751	3,227	2,500	2,700	1,500	
7315 Conference expense	2,324	1,321	0	0	0	
7318 Microfilming	0	0	1,200	0	1,300	
7323 Professional services	33,178	44,758	37,500	37,500	42,500	
7324 Purchased transp	0	799	800	0	0	
7332 Repairs to office equip	1,788	2,496	2,000	1,800	1,200	
7334 Repairs to buildings	84	1,386	200	200	1,000	
7335 Sublet service contracts	34,991	37,505	35,000	35,000	45,000	

Library	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7343 PL & PD/other insurance	0	22,500	21,420	21,420	37,200	
7345 City rental insurance	0	137	0	0	0	
7352 Special dept materials	7,915	5,754	9,000	9,000	2,000	
7353 Janitorial supplies	242	403	300	300	200	
7354 Photo supplies	48	0	0	0	0	
7355 General supplies	291	219	450	450	400	
7358 Training & education	562	1,050	0	0	0	
7359 Small tools and equip	7,695	3,042	3,500	5,600	10,600	
7369 Software Licensing Cost	35	0	50	1,300	1,000	
7399 Supplies, mat & services	0	25	0	0	0	
300: Supplies, Materials & Services	**286,267**	**220,741**	**207,920**	**213,044**	**212,610**	
7715 Data Processing hrdware	0	0	4,913	4,920	0	
500: Equipment, Land & Structures	**0**	**0**	**4,913**	**4,920**	**0**	
8099 Special payments	1,980	0	0	0	0	
600: Special Payments	**1,980**	**0**	**0**	**0**	**0**	
1820 Construction in Progress-CY	(1,069,717)	(326,713)	0	0	0	
1825.2250 Contracts	987,153	186,180	3,303	19,919	0	
1825.2300 Contracts	0	4,655	0	0	0	
1827.2100 Force Account	0	7,495	0	0	0	
1829.2275 Machinery & equipment	0	34,836	0	0	0	
1829.2300 Equipment	0	70,960	0	0	0	
1836.2250 Other	2,841	741	0	0	0	
1836.2300 Other	79,723	21,846	0	0	0	
900: Capital Projects	**0**	**0**	**3,303**	**19,919**	**0**	
Library Total	**2,249,717**	**1,425,152**	**1,436,146**	**1,443,052**	**1,426,950**	

ACTIVITY: **Administration** **DIVISION:** **Library**
DEPARTMENT: **Library** **FUND:** **LIbrary Fund**

ACTIVITY DESCRIPTION

Library Administration and Technical Services provides general administrative direction to the department to ensure that library collections and programs meet the needs of users by the following:

- Provide direction and guidance to library staff so that established goals and objectives can be achieved.
- Provide a variety of library materials that are current and relevant in meeting the needs and demands of library customers.
- Develop and implement policies and procedures to improve effectiveness and efficiency.
- Provide library facilities that are comfortable, attractive, inviting, and well-equipped for reading and information access.
- Increase the visibility of the library within the community and encourage the growth of partnerships with other agencies.

MAJOR 2010/11 ACCOMPLISHMENTS

- Streamlined operations by implementing online invoicing.
- Revised, adopted, and implemented a patron behavior policy.
- Increased community awareness through marketing.

MAJOR 2011/12 OBJECTIVES

- Investigate efficiency and effectiveness of webscale management for library operations.
- Develop revised plans for Phase 2 renovation, in accordance with the Strategic Plan.
- Investigate major marketing campaign to further increase community awareness.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
New titles added to collections	8,912	4,023	4,000
Library brochures and fliers updated/created	2	12	12
Newspaper articles and advertisements placed	10	12	24
Conduct online and in-person surveys	1	1	1

RELATED COST CENTER(S)

- 210.4220
- 210801

ACTIVITY: **Library Public Services** **DIVISION:** **Library**
DEPARTMENT: **Library** **FUND:** **Library Fund**

ACTIVITY DESCRIPTION

The Library Public Services activity helps the Lodi community meet its need for educational and recreational materials of all kinds by providing comprehensive and efficient library services. This activity has the following elements:

- Provide access to information through library personnel, state-of-the-art technologies, computers and the library collections; assist library customers in using all library resources.
- Provide programs and special events that promote reading and literacy.
- Assist school-age children and youth by offering resources and services related to their homework needs.
- Provide staff and appropriate systems to allow library customers to take materials out of the library, return them, place holds on them, and protect their privacy.
- Provide virtual access to the library and its collections.

MAJOR 2010/11 ACCOMPLISHMENTS

- Implemented "Paws to Read" remedial reading program for children.
- Re-instituted the Computer Learning Center for job seekers with classes and assistance.
- Expanded Adult Literacy Services, increasing learners served by 100 percent.

MAJOR 2011/12 OBJECTIVES

- Stabilize volunteer programs through providing coordinated services.
- Maximize library service hours within budget allocation.
- Develop improved access to library services for mobile devices.

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Programs offered/attendance	316/8,765	344/10,676	350/11,900
Materials checked out	219,711	252,381	253,000
Public computer usage	38,388	52,124	62,200
Library visits	n/a	210,723	200,000

RELATED COST CENTER(S)

- 210801

Library	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
210: Library Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	750,000	103,100	65,000	65,000	65,000
090: Operating Transfers Out Total	**750,000**	**103,100**	**65,000**	**65,000**	**65,000**
210: Library Fund B/S Total	**750,000**	**103,100**	**65,000**	**65,000**	**65,000**
210801: Library Administration					
100: Personnel Services					
7101 Regular emp salary	650,642	608,179	627,770	630,281	633,520
7102 Overtime	1,454	260	530	530	470
7103 Part time salary	193,962	144,470	146,230	149,000	115,900
7110 Admin leave pay	3,561	1,299	5,150	4,516	2,380
7111 Workers comp	46,200	43,920	37,800	37,800	77,280
7112 Medical insurance	104,762	110,033	133,470	119,284	134,270
7113 Dental insurance	11,449	11,039	12,000	12,000	12,000
7114 Vision care	3,032	2,847	3,000	2,940	2,400
7115 Medicare insurance	10,041	8,878	11,230	11,374	9,190
7121 Service contribution-PERS	124,952	115,351	119,790	120,264	117,190
7123 Deferred comp	11,822	0	0	0	0
7124 LI & AD & D	2,531	2,396	2,890	2,903	2,500
7125 Unemployment insurance	2,344	2,098	2,170	2,182	2,820
7128 LTD	8,199	7,714	8,000	8,030	0
7129 Chiropractic	622	608	660	660	660
7130 Insurance refund	9,224	10,684	13,440	6,395	6,390
7131 Other benefits	17,974	22,560	22,560	22,560	23,820
100: Personnel Services Total	**1,202,771**	**1,092,336**	**1,146,690**	**1,130,719**	**1,140,790**
200: Utility Comm. & Transportation					
7201 Postage	2,372	2,531	2,600	2,500	1,000
7202 Telephone	5,884	6,042	5,300	5,300	6,100
7203 Cellular phone charges	443	402	420	1,650	1,450
200: Utility Comm. & Transportation Total	**8,699**	**8,975**	**8,320**	**9,450**	**8,550**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	961	817	1,500	0	1,500
7302 Photocopying	1,500	1,984	1,200	1,200	1,200
7303 Advertising	4,310	5,784	5,500	5,500	5,000
7304 Laundry & dry cleaning	10	0	0	0	10
7306 Safety equipment	121	99	0	0	100
7307 Office supplies	7,773	9,433	8,000	8,000	8,000
7308 Books & periodicals	170,870	69,385	70,000	74,500	50,000
7309 Membership & dues	6,068	6,110	6,000	6,000	1,000
7312 Bank service charges	288	790	0	274	100
7313 Information systems software	818	929	1,000	1,500	1,000
7314 Business expense	3,660	2,440	2,000	2,200	1,000
7315 Conference expense	2,324	1,321	0	0	0
7318 Microfilming	0	0	1,200	0	1,300
7323 Professional services	32,133	44,133	37,000	37,000	42,000
7324 Purchased transp	0	799	800	0	0
7332 Repairs to office equip	1,788	2,496	2,000	1,800	1,200
7334 Repairs to buildings	84	1,386	200	200	1,000
7335 Sublet service contracts	34,991	37,505	35,000	35,000	45,000
7343 PL & PD/other insurance	0	22,500	21,420	21,420	37,200
7352 Special dept materials	7,915	5,754	9,000	9,000	2,000
7353 Janitorial supplies	242	403	300	300	200
7354 Photo supplies	48	0	0	0	0
7355 General supplies	291	219	250	250	200
7358 Training & education	562	1,050	0	0	0
7359 Small tools and equip	7,695	3,042	3,500	5,600	10,600
7369 Software Licensing Cost	35	0	50	1,300	1,000
7399 Supplies, mat & services	0	25	0	0	0
300: Supplies, Materials & Services Total	**284,487**	**218,404**	**205,920**	**211,044**	**210,610**

Library	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
600: Special Payments					
8099 Special payments	1,980	0	0	0	0
600: Special Payments Total	**1,980**	**0**	**0**	**0**	**0**
210801: Library Administration Total	**1,497,937**	**1,319,715**	**1,360,930**	**1,351,213**	**1,359,950**
Library Administration Total	**2,247,937**	**1,422,815**	**1,425,930**	**1,416,213**	**1,424,950**

ACTIVITY:	**Library Board of Trustees**	**DIVISION:**	**Library Board of Trustees**
DEPARTMENT:	**Library**	**FUND:**	**Library Fund**

ACTIVITY DESCRIPTION

The LIbrary Board of Trustees governs operation of the Library. It is responsible for working with the City Council and the legislature to ensure full funding for operations now and into the future. The Trustees speak for the citizens of the community regarding their needs for library services. This activity has four major elements:

- Ensure well-planned and well-maintained Library services.
- Ensure well-organized and responsive Library programs.
- Ensure adequate funding for Library services.
- Provide community input for Library planning.

MAJOR 2010/11 ACCOMPLISHMENTS

- Implemented various objectives/goals of the Library Strategic and Operating Plans.
- Completed State-mandated Ethics Training.

MAJOR 2011/12 OBJECTIVES

- Continue implementing various objectives/goals of the Library Strategic and Operating Plans.
- Work with Library support groups to increase philanthropy for the library.

RELATED COST CENTER(S)

- 210802

Library	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
210802: Library Board					
300: Supplies, Materials & Services					
7309 Membership & dues	644	788	800	800	800
7314 Business expense	91	787	500	500	500
7323 Professional services	1,045	625	500	500	500
7345 City rental insurance	0	137	0	0	0
7355 General supplies	0	0	200	200	200
300: Supplies, Materials & Services Total	**1,780**	**2,337**	**2,000**	**2,000**	**2,000**
210802: Library Board Total	**1,780**	**2,337**	**2,000**	**2,000**	**2,000**
Library Board Total	**1,780**	**2,337**	**2,000**	**2,000**	**2,000**

Transportation Development Act Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Transportation Development Act Fund					
Fund Balance					
Beginning Fund Balance Unreserved	103,471	73,229	55,447	46,624	31,824
Revenues	46,107	27,474	33,800	35,200	35,140
Expenditures	76,349	54,079	76,304	50,000	50,000
Net Difference (Revenues Less Expenditures)	(30,242)	(26,605)	(42,504)	(14,800)	(14,860)
Fund Balance					
Ending Fund Balance Unreserved	73,229	46,624	12,943	31,824	16,964

Transportation Dev. Act	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
12411: LTF-Pedestrian/Bike Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	964	(22)	200	1,600	840	
400: Investment/Property Revenues Tota	**964**	**(22)**	**200**	**1,600**	**840**	
500: Revenue from Others						
5492 Trans Dev Act-Ped/Bike	45,143	27,474	33,600	33,600	34,300	
500: Revenue from Others Total	**45,143**	**27,474**	**33,600**	**33,600**	**34,300**	
12411: LTF-Pedestrian/Bike Rev Total	**46,107**	**27,452**	**33,800**	**35,200**	**35,140**	
Trans. Dev. Act Revenue Total	**46,107**	**27,452**	**33,800**	**35,200**	**35,140**	

Transportation Dev. Act	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
1820 Construction in Progress-CY	(76,349)	(54,057)	50,000	0	50,000	Sidewalk repair projects
1825.1050 Contracts	1,869	0	0	0	0	
1825.1300 Contracts	67,872	54,057	26,304	50,000	0	
1827.1050 Force account	3,131	0	0	0	0	
1833.2400 Labor	1,500	0	0	0	0	
1836.2400 Other	1,977	0	0	0	0	
900: Capital Projects	**0**	**0**	**76,304**	**50,000**	**50,000**	
Transportation Dev. Act Total	**0**	**0**	**76,304**	**50,000**	**50,000**	

Transportation Dev. Act	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
1241: LTF-Pedestrian/Bike B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(76,349)	(54,057)	0	0	0
900: Capital Projects Total	**(76,349)**	**(54,057)**	**0**	**0**	**0**
1241: LTF-Pedestrian/Bike B/S Total	**(76,349)**	**(54,057)**	**0**	**0**	**0**
1241013: School Crosswalk					
900: Capital Projects					
1825.1050 Contracts	1,869	0	0	0	0
1827.1050 Force account	3,131	0	0	0	0
900: Capital Projects Total	**5,000**	**0**	**0**	**0**	**0**
1241013: School Crosswalk Total	**5,000**	**0**	**0**	**0**	**0**
1241014: Sidewalk Installation					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	50,000	0	50,000
1825.1300 Contracts	67,872	54,057	26,304	50,000	0
900: Capital Projects Total	**67,872**	**54,057**	**76,304**	**50,000**	**50,000**
1241014: Sidewalk Installation Total	**67,872**	**54,057**	**76,304**	**50,000**	**50,000**
1241017: Lodi Lake Ped Trail					
900: Capital Projects					
1833.2400 Labor	1,500	0	0	0	0
1836.2400 Other	1,977	0	0	0	0
900: Capital Projects Total	**3,477**	**0**	**0**	**0**	**0**
1241017: Lodi Lake Ped Trail Total	**3,477**	**0**	**0**	**0**	**0**
Transportation Development Act Total	**0**	**0**	**76,304**	**50,000**	**50,000**
Transportation Dev. Act Total	**0**	**0**	**76,304**	**50,000**	**50,000**

Community Development Block Grant Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Community Dev. Block Grant Fund					
Fund Balance					
Beginning Fund Balance	-	-	3,136	-	137,618
Revenues	117,893	589,510	1,160,610	684,382	1,134,220
Expenditures	117,893	589,510	1,162,861	546,764	1,134,220
Net Difference (Revenues Less Expenditures)	-	-	(2,251)	137,618	-
Fund Balance					
Ending Fund Balance	-	-	885	137,618	137,618

CDBG	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4471: FirstTime HomeBuyers Prog Rev						
500: Revenue from Others						
5563 Home Funds	0	0	350,000	140,000	15,000	
500: Revenue from Others Total	**0**	**0**	**350,000**	**140,000**	**15,000**	
4471: FirstTime HomeBuyers Prog Rev Tota	**0**	**0**	**350,000**	**140,000**	**15,000**	
4591: HUD 2003-05 Rev						
500: Revenue from Others						
5564 Comm Dev Block Grants	117,893	589,510	810,610	544,382	1,119,220	Allocation
500: Revenue from Others Total	**117,893**	**589,510**	**810,610**	**544,382**	**1,119,220**	
4591: HUD 2003-05 Rev Total	**117,893**	**589,510**	**810,610**	**544,382**	**1,119,220**	
CDBG Revenue Total	**117,893**	**589,510**	**1,160,610**	**684,382**	**1,134,220**	

CDBG	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7201 Postage	132	339	0	0	0	
7202 Telephone	0	26	0	0	0	
200: Utility Comm. & Transportation	**132**	**365**	**0**	**0**	**0**	
7301 Printing,binding,duplication	0	441	0	0	0	
7303 Advertising	0	2,483	0	0	0	
7307 Office supplies	0	340	0	0	0	
7315 Conference expense	698	0	0	0	0	
7323 Professional services	0	108,713	0	0	0	
300: Supplies, Materials & Services	**698**	**111,977**	**0**	**0**	**0**	
7700 Equipment, Land & Structures	0	0	812,861	546,764	1,119,220	Projects listed in details
7718 Grant equip	0	69,012	0	0	0	
7720 Other contracts	0	152,195	0	0	0	
500: Equipment, Land & Structures	**0**	**221,207**	**812,861**	**546,764**	**1,119,220**	
8099 Special payments	117,062	255,962	350,000	0	15,000	
600: Special Payments	**117,062**	**255,962**	**350,000**	**0**	**15,000**	
CDBG Total	**117,892**	**589,511**	**1,162,861**	**546,764**	**1,134,220**	

CDBG	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
459000: CDBG Allocations					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	(337,363)	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**(337,363)**	**0**	**0**
459000: CDBG Allocations Total	**0**	**0**	**(337,363)**	**0**	**0**
4472009: First Time Home Buyers 2009					
600: Special Payments					
8099 Special payments	0	0	350,000	0	15,000
600: Special Payments Total	**0**	**0**	**350,000**	**0**	**15,000**
4472009: First Time Home Buyers 2009 Total	**0**	**0**	**350,000**	**0**	**15,000**
4590901: Program Administration					
200: Utility Comm. & Transportation					
7201 Postage	0	40	0	0	0
7202 Telephone	0	26	0	0	0
200: Utility Comm. & Transportation Total	**0**	**66**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7303 Advertising	0	539	0	0	0
7307 Office supplies	0	340	0	0	0
7323 Professional services	0	50,586	0	0	0
300: Supplies, Materials & Services Total	**0**	**51,465**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	0	98,711	0	0	0
600: Special Payments Total	**0**	**98,711**	**0**	**0**	**0**
4590901: Program Administration Total	**0**	**150,242**	**0**	**0**	**0**
4590902: Alley Drainage Improvements					
200: Utility Comm. & Transportation					
7201 Postage	0	299	0	0	0
200: Utility Comm. & Transportation Total	**0**	**299**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	271	0	0	0
7303 Advertising	0	908	0	0	0
7323 Professional services	0	606	0	0	0
300: Supplies, Materials & Services Total	**0**	**1,785**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	244,311	40,372	203,940
500: Equipment, Land & Structures Total	**0**	**0**	**244,311**	**40,372**	**203,940**
600: Special Payments					
8099 Special payments	0	3,491	0	0	0
600: Special Payments Total	**0**	**3,491**	**0**	**0**	**0**
4590902: Alley Drainage Improvements Total	**0**	**5,575**	**244,311**	**40,372**	**203,940**
4590903: Blakely Park-Swing Area Resurf					
300: Supplies, Materials & Services					
7301 Printing,binding,duplication	0	170	0	0	0
7303 Advertising	0	564	0	0	0
300: Supplies, Materials & Services Total	**0**	**734**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	5,545	0	0
7720 Other contracts	0	3,721	0	0	0
500: Equipment, Land & Structures Total	**0**	**3,721**	**5,545**	**0**	**0**
4590903: Blakely Park-Swing Area Resurf Tota	**0**	**4,455**	**5,545**	**0**	**0**
4590904: Fair Housing					
300: Supplies, Materials & Services					
7323 Professional services	0	20,000	0	0	0
300: Supplies, Materials & Services Total	**0**	**20,000**	**0**	**0**	**0**
4590904: Fair Housing Total	**0**	**20,000**	**0**	**0**	**0**

CDBG	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
4590905: Graffiti Abatemnt-Private Prop					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	7,961	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**7,961**	**0**	**0**
600: Special Payments					
8099 Special payments	0	42,720	0	0	0
600: Special Payments Total	**0**	**42,720**	**0**	**0**	**0**
4590905: Graffiti Abatemnt-Private Prop Total	**0**	**42,720**	**7,961**	**0**	**0**
4590906: Spay/Neuter Program					
300: Supplies, Materials & Services					
7303 Advertising	0	472	0	0	0
7323 Professional services	0	27,521	0	0	0
300: Supplies, Materials & Services Total	**0**	**27,993**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	4,007	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**4,007**	**0**	**0**
4590906: Spay/Neuter Program Total	**0**	**27,993**	**4,007**	**0**	**0**
4590907: Loel Foundation-Kitchen Renov					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	77,792	77,792	0
7720 Other contracts	0	148,474	0	0	0
500: Equipment, Land & Structures Total	**0**	**148,474**	**77,792**	**77,792**	**0**
600: Special Payments					
8099 Special payments	0	2,136	0	0	0
600: Special Payments Total	**0**	**2,136**	**0**	**0**	**0**
4590907: Loel Foundation-Kitchen Renov Tota	**0**	**150,610**	**77,792**	**77,792**	**0**
4590908: Second Harvest Food Bank					
300: Supplies, Materials & Services					
7323 Professional services	0	10,000	0	0	0
300: Supplies, Materials & Services Total	**0**	**10,000**	**0**	**0**	**0**
4590908: Second Harvest Food Bank Total	**0**	**10,000**	**0**	**0**	**0**
4591001: Program Administration					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	162,122	162,122	0
500: Equipment, Land & Structures Total	**0**	**0**	**162,122**	**162,122**	**0**
4591001: Program Administration Total	**0**	**0**	**162,122**	**162,122**	**0**
4591002: Water Meter Installation					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	212,417	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**212,417**	**0**	**0**
4591002: Water Meter Installation Total	**0**	**0**	**212,417**	**0**	**0**
4591003: Housing Authority-HVAC					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	32,218	32,218	0
500: Equipment, Land & Structures Total	**0**	**0**	**32,218**	**32,218**	**0**
4591003: Housing Authority-HVAC Total	**0**	**0**	**32,218**	**32,218**	**0**
4591004: Van Buskirk Playground					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	165,000	75,000	95,130
500: Equipment, Land & Structures Total	**0**	**0**	**165,000**	**75,000**	**95,130**
4591004: Van Buskirk Playground Total	**0**	**0**	**165,000**	**75,000**	**95,130**

CDBG	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
4591005: 180 Teen Center					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	37,260	37,260	0
500: Equipment, Land & Structures Total	**0**	**0**	**37,260**	**37,260**	**0**
4591005: 180 Teen Center Total	**0**	**0**	**37,260**	**37,260**	**0**
4591006: Graffiti Abatement					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	74,341	50,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**74,341**	**50,000**	**0**
4591006: Graffiti Abatement Total	**0**	**0**	**74,341**	**50,000**	**0**
4591007: Second Harvest Food Bank					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	10,000	10,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**10,000**	**10,000**	**0**
4591007: Second Harvest Food Bank Total	**0**	**0**	**10,000**	**10,000**	**0**
4591008: Fair Housing					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	20,000	17,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**20,000**	**17,000**	**0**
4591008: Fair Housing Total	**0**	**0**	**20,000**	**17,000**	**0**
4591009: Spay/Neuter Program					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	17,250	35,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**17,250**	**35,000**	**0**
4591009: Spay/Neuter Program Total	**0**	**0**	**17,250**	**35,000**	**0**
4591010: Economic Development RLF					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	80,000	10,000	0
500: Equipment, Land & Structures Total	**0**	**0**	**80,000**	**10,000**	**0**
4591010: Economic Development RLF Total	**0**	**0**	**80,000**	**10,000**	**0**
4591011: Alley Drainage Impr II					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	144,380
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**144,380**
4591011: Alley Drainage Impr II Total	**0**	**0**	**0**	**0**	**144,380**
4591101: Program Administration					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	135,150
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**135,150**
4591101: Program Administration Total	**0**	**0**	**0**	**0**	**135,150**
4591102: ADA Curb Ramps					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	100,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**100,000**
4591102: ADA Curb Ramps Total	**0**	**0**	**0**	**0**	**100,000**
4591103: Grape Bowl ADA Improv					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	150,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**150,000**
4591103: Grape Bowl ADA Improv Total	**0**	**0**	**0**	**0**	**150,000**

CDBG	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
4591104: Salvation Army-Family Shelter					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	190,250
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**190,250**
4591104: Salvation Army-Family Shelter Total	**0**	**0**	**0**	**0**	**190,250**
4591105: Graffiti Abatement					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	49,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**49,000**
4591105: Graffiti Abatement Total	**0**	**0**	**0**	**0**	**49,000**
4591106: Second Harvest Food Bank					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	5,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**5,000**
4591106: Second Harvest Food Bank Total	**0**	**0**	**0**	**0**	**5,000**
4591107: Fair Housing					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	17,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**17,000**
4591107: Fair Housing Total	**0**	**0**	**0**	**0**	**17,000**
4591108: Spay/Neuter Program					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	25,370
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**25,370**
4591108: Spay/Neuter Program Total	**0**	**0**	**0**	**0**	**25,370**
4591109: Residential Handicap Access					
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	0	0	4,000
500: Equipment, Land & Structures Total	**0**	**0**	**0**	**0**	**4,000**
4591109: Residential Handicap Access Total	**0**	**0**	**0**	**0**	**4,000**
4591392: Library Entrance ADA Retrofit					
200: Utility Comm. & Transportation					
7201 Postage	132	0	0	0	0
200: Utility Comm. & Transportation Total	**132**	**0**	**0**	**0**	**0**
4591392: Library Entrance ADA Retrofit Total	**132**	**0**	**0**	**0**	**0**
4591400: Land Acquisition For Housing					
600: Special Payments					
8099 Special payments	7,224	2,250	0	0	0
600: Special Payments Total	**7,224**	**2,250**	**0**	**0**	**0**
4591400: Land Acquisition For Housing Total	**7,224**	**2,250**	**0**	**0**	**0**
4591405: Tienda Dr Affordable Housing					
600: Special Payments					
8099 Special payments	0	7,699	0	0	0
600: Special Payments Total	**0**	**7,699**	**0**	**0**	**0**
4591405: Tienda Dr Affordable Housing Total	**0**	**7,699**	**0**	**0**	**0**
4591502: Grape Bowl ADA Access Improv					
600: Special Payments					
8099 Special payments	3,015	71,839	0	0	0
600: Special Payments Total	**3,015**	**71,839**	**0**	**0**	**0**
4591502: Grape Bowl ADA Access Improv Tota	**3,015**	**71,839**	**0**	**0**	**0**

CDBG	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
4591508: Administration					
600: Special Payments					
8099 Special payments	33,828	0	0	0	0
600: Special Payments Total	**33,828**	**0**	**0**	**0**	**0**
4591508: Administration Total	**33,828**	**0**	**0**	**0**	**0**
4591671: Blakely Park N Pool Deck					
600: Special Payments					
8099 Special payments	880	251	0	0	0
600: Special Payments Total	**880**	**251**	**0**	**0**	**0**
4591671: Blakely Park N Pool Deck Total	**880**	**251**	**0**	**0**	**0**
4591672: Library ADA Improvements					
600: Special Payments					
8099 Special payments	1,419	122	0	0	0
600: Special Payments Total	**1,419**	**122**	**0**	**0**	**0**
4591672: Library ADA Improvements Total	**1,419**	**122**	**0**	**0**	**0**
4591673: Elm Street Demolition Project					
600: Special Payments					
8099 Special payments	1,947	18,020	0	0	0
600: Special Payments Total	**1,947**	**18,020**	**0**	**0**	**0**
4591673: Elm Street Demolition Project Total	**1,947**	**18,020**	**0**	**0**	**0**
4591676: Salvation Army Hope Ave Impr					
600: Special Payments					
8099 Special payments	188	0	0	0	0
600: Special Payments Total	**188**	**0**	**0**	**0**	**0**
4591676: Salvation Army Hope Ave Impr Total	**188**	**0**	**0**	**0**	**0**
4591677: Economic Development RLF					
600: Special Payments					
8099 Special payments	1,947	0	0	0	0
600: Special Payments Total	**1,947**	**0**	**0**	**0**	**0**
4591677: Economic Development RLF Total	**1,947**	**0**	**0**	**0**	**0**
4591679: Loel Center Kitchen Renovation					
500: Equipment, Land & Structures					
7718 Grant equip	0	69,012	0	0	0
500: Equipment, Land & Structures Total	**0**	**69,012**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	503	1,409	0	0	0
600: Special Payments Total	**503**	**1,409**	**0**	**0**	**0**
4591679: Loel Center Kitchen Renovation Tota	**503**	**70,421**	**0**	**0**	**0**
4591680: Administration					
300: Supplies, Materials & Services					
7315 Conference expense	698	0	0	0	0
300: Supplies, Materials & Services Total	**698**	**0**	**0**	**0**	**0**
600: Special Payments					
8099 Special payments	64,352	2,467	0	0	0
600: Special Payments Total	**64,352**	**2,467**	**0**	**0**	**0**
4591680: Administration Total	**65,050**	**2,467**	**0**	**0**	**0**
4591681: Graffiti Abatement-Public Prop					
600: Special Payments					
8099 Special payments	0	3,136	0	0	0
600: Special Payments Total	**0**	**3,136**	**0**	**0**	**0**
4591681: Graffiti Abatement-Public Prop Total	**0**	**3,136**	**0**	**0**	**0**

CDBG	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
4591712: Library Restroom Improvements					
600: Special Payments					
8099 Special payments	1,759	1,337	0	0	0
600: Special Payments Total	**1,759**	**1,337**	**0**	**0**	**0**
4591712: Library Restroom Improvements Tot	**1,759**	**1,337**	**0**	**0**	**0**
4591830: Hale Park Surface Renovation					
600: Special Payments					
8099 Special payments	0	374	0	0	0
600: Special Payments Total	**0**	**374**	**0**	**0**	**0**
4591830: Hale Park Surface Renovation Total	**0**	**374**	**0**	**0**	**0**
Community Dev. Block Grant Total	**117,892**	**589,511**	**1,162,861**	**546,764**	**1,134,220**
CDBG Total	**117,892**	**589,511**	**1,162,861**	**546,764**	**1,134,220**

Public Safety Special Revenue Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Public Safety Special Revenue Funds					
Fund Balance					
Beginning Fund Balance Unreserved	140,206	153,277	144,746	223,572	296,173
Revenues	264,815	680,878	297,850	254,515	36,730
Expenditures	251,744	610,583	487,082	181,914	100,000
Net Difference (Revenues Less Expenditures)	13,071	70,295	(189,232)	72,601	(63,270)
Fund Balance					
Ending Fund Balance Unreserved	153,277	223,572	(44,486)	296,173	232,903

Public Safety Special Revenue	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
231: Auto Theft Prosecution Fund B/						
090: Operating Transfers In						
4210 Operating Transfers In	1,211	0	0	0	0	
090: Operating Transfers In Total	**1,211**	**0**	**0**	**0**	**0**	
231: Auto Theft Prosecution Fund B/ Total	**1,211**	**0**	**0**	**0**	**0**	
2301: Asset Seizure Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	1,096	467	380	400	390	
400: Investment/Property Revenues Tota	**1,096**	**467**	**380**	**400**	**390**	
500: Revenue from Others						
5698 Asset Forfeiture-County	17,508	39,754	25,000	15,000	12,000	
500: Revenue from Others Total	**17,508**	**39,754**	**25,000**	**15,000**	**12,000**	
2301: Asset Seizure Fund Rev Total	**18,604**	**40,221**	**25,380**	**15,400**	**12,390**	
2311: Auto Theft Prosecution Fund Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	(26)	0	0	0	0	
400: Investment/Property Revenues Tota	**(26)**	**0**	**0**	**0**	**0**	
2311: Auto Theft Prosecution Fund Rv Tota	**(26)**	**0**	**0**	**0**	**0**	
2321: Federal Asset Seizure Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	54	8	0	10	0	
400: Investment/Property Revenues Tota	**54**	**8**	**0**	**10**	**0**	
2321: Federal Asset Seizure Rev Total	**54**	**8**	**0**	**10**	**0**	
2341: Local Law Enforcement Blk Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	1,207	318	570	700	650	
400: Investment/Property Revenues Tota	**1,207**	**318**	**570**	**700**	**650**	
500: Revenue from Others						
5566 Local Law Enforce-Block	93,530	91,202	25,000	137,605	23,000	JAG Grant
500: Revenue from Others Total	**93,530**	**91,202**	**25,000**	**137,605**	**23,000**	
2341: Local Law Enforcement Blk Rev Total	**94,737**	**91,520**	**25,570**	**138,305**	**23,650**	
2351: LPD-Public Safety Prgm AB 1913						
400: Investment/Property Revenues						
5332 Investment Earnings	535	686	400	600	540	
400: Investment/Property Revenues Tota	**535**	**686**	**400**	**600**	**540**	
500: Revenue from Others						
5605 Police State Safety Grant	100,000	100,000	100,000	100,000	0	

Public Safety Special Revenue	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
500: Revenue from Others Total	**100,000**	**100,000**	**100,000**	**100,000**	**0**	
900: Other Revenue						
5394 Revenue-Other	182	0	1,500	0	0	
900: Other Revenue Total	**182**	**0**	**1,500**	**0**	**0**	
2351: LPD-Public Safety Prgm AB 1913 Tota	**100,717**	**100,686**	**101,900**	**100,600**	**540**	
2361: LPD-OTS Grants						
500: Revenue from Others						
5604 State Special Grants	36,495	67,270	145,000	0	0	
500: Revenue from Others Total	**36,495**	**67,270**	**145,000**	**0**	**0**	
2361: LPD-OTS Grants Total	**36,495**	**67,270**	**145,000**	**0**	**0**	
2371: LPD-Disabled Parking Viol Fd						
300: Fines & Forfeitures						
5203 Overparking	900	2,200	0	0	0	
300: Fines & Forfeitures Total	**900**	**2,200**	**0**	**0**	**0**	
400: Investment/Property Revenues						
5332 Investment Earnings	590	165	0	200	150	
400: Investment/Property Revenues Tota	**590**	**165**	**0**	**200**	**150**	
2371: LPD-Disabled Parking Viol Fd Total	**1,490**	**2,365**	**0**	**200**	**150**	
2381: LPD-Federal Grants						
400: Investment/Property Revenues						
5332 Investment Earnings	(6)	0	0	0	0	
400: Investment/Property Revenues Tota	**(6)**	**0**	**0**	**0**	**0**	
2381: LPD-Federal Grants Total	**(6)**	**0**	**0**	**0**	**0**	
2501: LFD-Federal Grants						
500: Revenue from Others						
5569 Other Federal Grants	12,750	0	0	0	0	
500: Revenue from Others Total	**12,750**	**0**	**0**	**0**	**0**	
2501: LFD-Federal Grants Total	**12,750**	**0**	**0**	**0**	**0**	
Public Safety SR Revenue Total	**266,026**	**302,070**	**297,850**	**254,515**	**36,730**	

Public Safety Special Revenue	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	1,211	0	0	0	0	
090: Operating Transfers Out	**1,211**	**0**	**0**	**0**	**0**	
7100 Personnel Services	0	0	92,480	0	0	
7101 Regular emp salary	18,797	306	0	0	0	
7102 Overtime	36,718	65,095	19,000	15,000	0	
7103 Part time salary	46,934	47,647	94,200	93,300	69,000	Parks provisional officers
7109 Incentive pay	1,045	1,084	0	0	0	
7115 Medicare insurance	1,150	1,236	0	1,353	0	
7123 Deferred comp	34	(34)	0	0	0	
7125 Unemployment insurance	182	134	0	261	0	
7130 Insurance refund	72	(72)	0	0	0	
100: Personnel Services	**104,932**	**115,396**	**205,680**	**109,914**	**69,000**	
7202 Telephone	3,723	2,916	800	800	800	
7203 Cellular phone charges	0	1,799	0	0	0	
200: Utility Comm. & Transportation	**3,723**	**4,715**	**800**	**800**	**800**	
7300 Supplies,Materials & Serv	0	0	9,520	0	0	
7306 Safety equipment	0	615	1,512	0	0	
7313 Information systems software	0	2,719	0	0	0	
7315 Conference expense	0	1,463	0	0	0	
7323 Professional services	12,750	0	0	0	0	
7330 Repairs to comm equip	0	12,909	0	0	0	
7346 K-9 supplies	0	1,400	0	0	0	
7358 Training & education	530	0	5,000	5,000	15,000	
7359 Small tools and equip	7,194	2,489	0	0	0	
300: Supplies, Materials & Services	**20,474**	**21,595**	**16,032**	**5,000**	**15,000**	
7700 Equipment, Land & Structures	0	0	23,000	0	0	
7715 Data Processing hrdware	4,638	0	0	0	0	
7717 Communication equip	0	378,806	179,374	66,200	0	
7718 Grant equip	112,278	90,069	62,196	0	15,200	
7719 Other equip	5,699	0	0	0	0	
500: Equipment, Land & Structures	**122,615**	**468,875**	**264,570**	**66,200**	**15,200**	
Public Safety Special Revenue Total	**252,955**	**610,581**	**487,082**	**181,914**	**100,000**	

Public Safety Special Revenue	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
235: LPD-Public Safety Prgm AB 1913					
090: Operating Transfers Out					
4220 Operating Transfers Out	1,211	0	0	0	0
090: Operating Transfers Out Total	**1,211**	**0**	**0**	**0**	**0**
235: LPD-Public Safety Prgm AB 1913 Total	**1,211**	**0**	**0**	**0**	**0**
236006: Avoid The 10 Grant					
100: Personnel Services					
7102 Overtime	12,426	28,596	15,000	15,000	0
7109 Incentive pay	747	1,382	0	0	0
100: Personnel Services Total	**13,173**	**29,978**	**15,000**	**15,000**	**0**
236006: Avoid The 10 Grant Total	**13,173**	**29,978**	**15,000**	**15,000**	**0**
236007: Sobriety Checkpoint Program					
100: Personnel Services					
7102 Overtime	5,081	0	2,000	0	0
7109 Incentive pay	223	(223)	0	0	0
7115 Medicare insurance	59	0	0	0	0
7123 Deferred comp	34	(34)	0	0	0
7130 Insurance refund	72	(72)	0	0	0
100: Personnel Services Total	**5,469**	**(329)**	**2,000**	**0**	**0**
236007: Sobriety Checkpoint Program Total	**5,469**	**(329)**	**2,000**	**0**	**0**
236009: Click It or Ticket Grant 2009					
100: Personnel Services					
7102 Overtime	13,368	1,404	2,000	0	0
7109 Incentive pay	75	(75)	0	0	0
7115 Medicare insurance	138	22	0	0	0
100: Personnel Services Total	**13,581**	**1,351**	**2,000**	**0**	**0**
236009: Click It or Ticket Grant 2009 Total	**13,581**	**1,351**	**2,000**	**0**	**0**
236010: Sobriety Checkpoint Program					
100: Personnel Services					
7102 Overtime	5,843	11,830	0	0	0
7115 Medicare insurance	0	165	0	0	0
100: Personnel Services Total	**5,843**	**11,995**	**0**	**0**	**0**
236010: Sobriety Checkpoint Program Total	**5,843**	**11,995**	**0**	**0**	**0**
236011: Click It or Ticket 2009-10					
100: Personnel Services					
7102 Overtime	0	17,279	0	0	0
7115 Medicare insurance	0	264	0	0	0
100: Personnel Services Total	**0**	**17,543**	**0**	**0**	**0**
236011: Click It or Ticket 2009-10 Total	**0**	**17,543**	**0**	**0**	**0**
236012: Sobriety Checkpoint 2009-10					
100: Personnel Services					
7102 Overtime	0	5,986	0	0	0
7115 Medicare insurance	0	90	0	0	0
100: Personnel Services Total	**0**	**6,076**	**0**	**0**	**0**
236012: Sobriety Checkpoint 2009-10 Total	**0**	**6,076**	**0**	**0**	**0**
236015: OTS DUI Grant 2010-11					
100: Personnel Services					
7100 Personnel Services	0	0	92,480	0	0
100: Personnel Services Total	**0**	**0**	**92,480**	**0**	**0**
300: Supplies, Materials & Services					
7300 Supplies,Materials & Serv	0	0	9,520	0	0
300: Supplies, Materials & Services Total	**0**	**0**	**9,520**	**0**	**0**
500: Equipment, Land & Structures					

Public Safety Special Revenue	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7700 Equipment, Land & Structures	0	0	23,000	0	0
500: Equipment, Land & Structures Total	**0**	**0**	**23,000**	**0**	**0**
236015: OTS DUI Grant 2010-11 Total	**0**	**0**	**125,000**	**0**	**0**
250002: Assistance to Firefighters					
300: Supplies, Materials & Services					
7323 Professional services	12,750	0	0	0	0
300: Supplies, Materials & Services Total	**12,750**	**0**	**0**	**0**	**0**
250002: Assistance to Firefighters Total	**12,750**	**0**	**0**	**0**	**0**
250003: Public Safety Radio Equipment					
500: Equipment, Land & Structures					
7717 Communication equip	0	378,806	179,374	66,200	0
500: Equipment, Land & Structures Total	**0**	**378,806**	**179,374**	**66,200**	**0**
250003: Public Safety Radio Equipment Total	**0**	**378,806**	**179,374**	**66,200**	**0**
2301201: Asset Seizure					
300: Supplies, Materials & Services					
7306 Safety equipment	0	615	1,512	0	0
7315 Conference expense	0	1,288	0	0	0
7346 K-9 supplies	0	1,400	0	0	0
7359 Small tools and equip	4,472	999	0	0	0
300: Supplies, Materials & Services Total	**4,472**	**4,302**	**1,512**	**0**	**0**
500: Equipment, Land & Structures					
7715 Data Processing hrdware	4,638	0	0	0	0
7719 Other equip	5,699	0	0	0	0
500: Equipment, Land & Structures Total	**10,337**	**0**	**0**	**0**	**0**
2301201: Asset Seizure Total	**14,809**	**4,302**	**1,512**	**0**	**0**
2321201: Capital Equipment					
300: Supplies, Materials & Services					
7359 Small tools and equip	1,789	0	0	0	0
300: Supplies, Materials & Services Total	**1,789**	**0**	**0**	**0**	**0**
2321201: Capital Equipment Total	**1,789**	**0**	**0**	**0**	**0**
2341201: Capital Equipment					
200: Utility Comm. & Transportation					
7202 Telephone	2,291	2,181	0	0	0
200: Utility Comm. & Transportation Total	**2,291**	**2,181**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7313 Information systems software	0	2,719	0	0	0
7330 Repairs to comm equip	0	12,909	0	0	0
7359 Small tools and equip	933	1,490	0	0	0
300: Supplies, Materials & Services Total	**933**	**17,118**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7718 Grant equip	14,583	4,504	62,196	0	0
500: Equipment, Land & Structures Total	**14,583**	**4,504**	**62,196**	**0**	**0**
2341201: Capital Equipment Total	**17,807**	**23,803**	**62,196**	**0**	**0**
2341202: McNerney Public Safety Grant					
500: Equipment, Land & Structures					
7718 Grant equip	93,530	0	0	0	0
500: Equipment, Land & Structures Total	**93,530**	**0**	**0**	**0**	**0**
2341202: McNerney Public Safety Grant Total	**93,530**	**0**	**0**	**0**	**0**
2341203: 2009 JAG Grant-San Joaquin Co.					
200: Utility Comm. & Transportation					
7203 Cellular phone charges	0	1,799	0	0	0
200: Utility Comm. & Transportation Total	**0**	**1,799**	**0**	**0**	**0**
500: Equipment, Land & Structures					

Public Safety Special Revenue	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
7718 Grant equip	0	62,196	0	0	0
500: Equipment, Land & Structures Total	**0**	**62,196**	**0**	**0**	**0**
2341203: 2009 JAG Grant-San Joaquin Co. Tot	**0**	**63,995**	**0**	**0**	**0**
2341204: 2009 JAG Grant-Stockton					
500: Equipment, Land & Structures					
7718 Grant equip	0	3,404	0	0	0
500: Equipment, Land & Structures Total	**0**	**3,404**	**0**	**0**	**0**
2341204: 2009 JAG Grant-Stockton Total	**0**	**3,404**	**0**	**0**	**0**
2351001: Park Provisional Officers					
100: Personnel Services					
7101 Regular emp salary	18,797	306	0	0	0
7103 Part time salary	46,934	47,647	94,200	93,300	69,000
7115 Medicare insurance	953	695	0	1,353	0
7125 Unemployment insurance	182	134	0	261	0
100: Personnel Services Total	**66,866**	**48,782**	**94,200**	**94,914**	**69,000**
200: Utility Comm. & Transportation					
7202 Telephone	1,432	735	800	800	800
200: Utility Comm. & Transportation Total	**1,432**	**735**	**800**	**800**	**800**
300: Supplies, Materials & Services					
7315 Conference expense	0	175	0	0	0
7358 Training & education	530	0	5,000	5,000	15,000
300: Supplies, Materials & Services Total	**530**	**175**	**5,000**	**5,000**	**15,000**
500: Equipment, Land & Structures					
7718 Grant equip	4,165	19,965	0	0	15,200
500: Equipment, Land & Structures Total	**4,165**	**19,965**	**0**	**0**	**15,200**
2351001: Park Provisional Officers Total	**72,993**	**69,657**	**100,000**	**100,714**	**100,000**
Public Safety Special Revenue Total	**252,955**	**610,581**	**487,082**	**181,914**	**100,000**
Public Safety Special Revenue Total	**252,955**	**610,581**	**487,082**	**181,914**	**100,000**

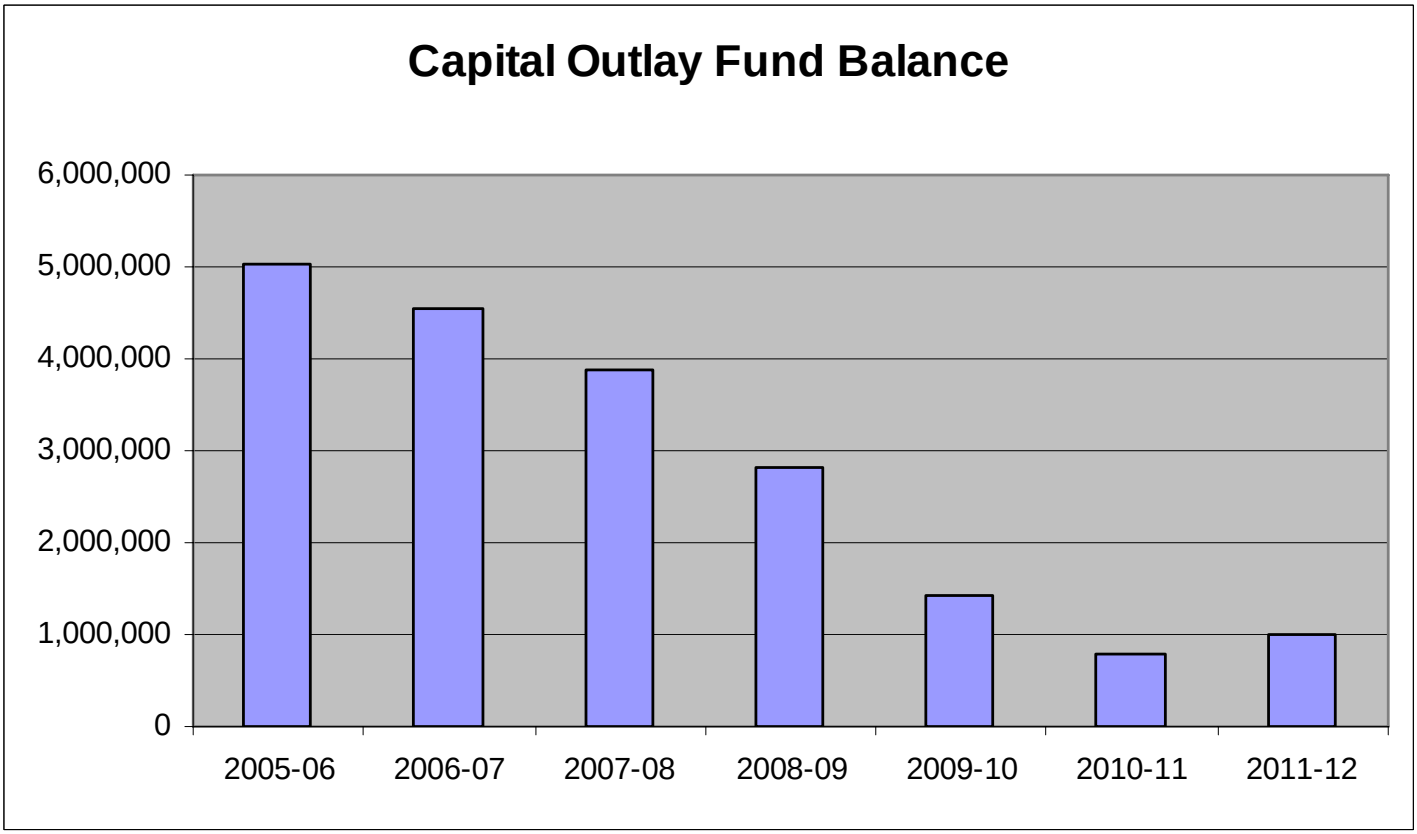
Capital Outlay Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Capital Outlay Fund					
Fund Balance					
Beginning Fund Balance Unreserved	3,884,225	2,822,901	2,391,931	1,434,350	776,676
Revenues	406,052	1,328,159	788,640	1,676,069	1,262,820
Expenditures	1,467,376	2,716,710	3,313,218	2,333,743	1,039,380
Net Difference (Revenues Less Expenditures)	(1,061,324)	(1,388,551)	(2,524,578)	(657,674)	223,440
Fund Balance					
Ending Fund Balance Unreserved	2,822,901	1,434,350	(132,647)	776,676	1,000,116



Capital Outlay	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
1211: Capital Outlay/Gen Fnd B/S						
090: Operating Transfers In						
4210 Operating Transfers In	170,357	654,000	592,900	592,900	988,750	From General Fund
090: Operating Transfers In Total	**170,357**	**654,000**	**592,900**	**592,900**	**988,750**	
1211: Capital Outlay/Gen Fnd B/S Total	**170,357**	**654,000**	**592,900**	**592,900**	**988,750**	
1212: Capital Outlay/General Fnd BS						
090: Operating Transfers In						
4210 Operating Transfers In	53,339	0	0	0	0	
090: Operating Transfers In Total	**53,339**	**0**	**0**	**0**	**0**	
1212: Capital Outlay/General Fnd BS Total	**53,339**	**0**	**0**	**0**	**0**	
12111: Capital Outlay/Gen Fnd Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	14,894	1,157	330	9,000	7,010	
5391 Sale of City Property	0	0	0	630,000	0	
400: Investment/Property Revenues Tota	**14,894**	**1,157**	**330**	**639,000**	**7,010**	
500: Revenue from Others						
5604 State Special Grants	59,090	0	0	0	0	
5715 Federal stimulus-ARRA	0	353,471	0	34,729	0	
500: Revenue from Others Total	**59,090**	**353,471**	**0**	**34,729**	**0**	
840: Benefit & Insurance Fees						
6341 Revenues by Transfer	0	50,000	0	0	0	
840: Benefit & Insurance Fees Total	**0**	**50,000**	**0**	**0**	**0**	
12111: Capital Outlay/Gen Fnd Rev Total	**73,984**	**404,628**	**330**	**673,729**	**7,010**	
12121: Parks & Rec Capital Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(2,388)	922	1,070	250	0	
400: Investment/Property Revenues Tota	**(2,388)**	**922**	**1,070**	**250**	**0**	
500: Revenue from Others						
5604 State Special Grants	515,431	0	0	0	0	
5703 County Grants	323,356	0	0	0	0	
500: Revenue from Others Total	**838,787**	**0**	**0**	**0**	**0**	
900: Other Revenue						
5398 Reimbursable Charges	1,875	59,508	3,000	3,000	0	
6153 Donations	0	100,000	0	0	0	
6158 Facility Renov/Maint Fee	0	7,105	0	0	0	
6341 Revenues by Transfer	0	0	0	0	16,500	Grape Bowl turf replacement reserve
900: Other Revenue Total	**1,875**	**166,613**	**3,000**	**3,000**	**16,500**	
12121: Parks & Rec Capital Rev Total	**838,274**	**167,535**	**4,070**	**3,250**	**16,500**	

Capital Outlay	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
12131: Cap. Outlay Res. PSB Revenue						
400: Investment/Property Revenues						
5332 Investment Earnings	0	10	0	0	0	
400: Investment/Property Revenues Tota	**0**	**10**	**0**	**0**	**0**	
12131: Cap. Outlay Res. PSB Revenue Total	**0**	**10**	**0**	**0**	**0**	
12141: Art in Public Places Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	6,789	1,155	940	1,800	1,380	
400: Investment/Property Revenues Tota	**6,789**	**1,155**	**940**	**1,800**	**1,380**	
800: Public Works Fees						
6127 Public art revenue	6,137	362	4,520	5,125	740	
800: Public Works Fees Total	**6,137**	**362**	**4,520**	**5,125**	**740**	
12141: Art in Public Places Rev Total	**12,926**	**1,517**	**5,460**	**6,925**	**2,120**	
12151: IMF Police Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	7,348	2,233	1,290	3,200	2,590	
400: Investment/Property Revenues Tota	**7,348**	**2,233**	**1,290**	**3,200**	**2,590**	
810: Development Impact Fees						
6122 Development Impact Fees	5,735	126,047	78,570	143,065	97,750	
810: Development Impact Fees Total	**5,735**	**126,047**	**78,570**	**143,065**	**97,750**	
12151: IMF Police Facilities Rev Total	**13,083**	**128,280**	**79,860**	**146,265**	**100,340**	
12161: IMF Fire Facilities Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(2,511)	(124)	0	0	0	
400: Investment/Property Revenues Tota	**(2,511)**	**(124)**	**0**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	4,970	80,426	50,110	97,260	62,370	
810: Development Impact Fees Total	**4,970**	**80,426**	**50,110**	**97,260**	**62,370**	
12161: IMF Fire Facilities Rev Total	**2,459**	**80,302**	**50,110**	**97,260**	**62,370**	
12171: IMF Parks & Rec Facil Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	63,566	15,656	12,190	12,950	8,200	
400: Investment/Property Revenues Tota	**63,566**	**15,656**	**12,190**	**12,950**	**8,200**	
810: Development Impact Fees						
6122 Development Impact Fees	50,269	696	0	56,190	33,810	
810: Development Impact Fees Total	**50,269**	**696**	**0**	**56,190**	**33,810**	
12171: IMF Parks & Rec Facil Rev Total	**113,835**	**16,352**	**12,190**	**69,140**	**42,010**	

Capital Outlay	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
12181: IMF Gen Facil-Adm Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	5,652	1,593	0	0	0	
400: Investment/Property Revenues Tota	**5,652**	**1,593**	**0**	**0**	**0**	
810: Development Impact Fees						
6122 Development Impact Fees	9,526	41,479	43,720	86,600	43,720	
810: Development Impact Fees Total	**9,526**	**41,479**	**43,720**	**86,600**	**43,720**	
12181: IMF Gen Facil-Adm Rev Total	**15,178**	**43,072**	**43,720**	**86,600**	**43,720**	
Capital Outlay Revenue Total	**1,293,435**	**1,495,696**	**788,640**	**1,676,069**	**1,262,820**	

Capital Outlay	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	0	0	0	65,000	0	
090: Operating Transfers Out	**0**	**0**	**0**	**65,000**	**0**	
1820 Construction in Progress-CY	(2,296,606)	(1,797,563)	1,963,778	2,226,955	1,039,380	Primarily Public Safety Phase I retrofit
1825.1150 Contracts	0	123,000	0	0	0	
1825.2200 Contracts	14,000	73,633	0	0	0	
1825.2250 Contracts	963,076	16,938	0	0	0	
1825.2275 Contracts	20,081	0	0	0	0	
1825.2300 Contracts	412,897	356,886	30,615	700	0	
1825.2400 Contracts	445,228	542,013	556,347	17,318	0	
1827.2300 Force Account	4,270	0	0	0	0	
1827.2400 Force Account	0	25,829	0	0	0	
1829.2275 Machinery & equipment	52,873	228,719	1,665	1,665	0	
1831.2275 Materials	0	189	0	0	0	
1831.2300 Materials	0	0	0	0	0	
1831.2400 Materials	5,593	255,494	685,813	0	0	
1835.2225 Acquisition	14,680	105,915	0	14,820	0	
1836.2250 Other	3,482	10,062	0	544	0	
1836.2300 Other	206,742	26,907	75,000	188	0	
1836.2400 Other	153,684	31,980	0	6,553	0	
900: Capital Projects	**0**	**2**	**3,313,218**	**2,268,743**	**1,039,380**	
Capital Outlay Total	**0**	**2**	**3,313,218**	**2,333,743**	**1,039,380**	

ACTIVITY: **Capital Improvement Projects(s)** **FUND:** **Capital Outlay fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Miscellaneous Capital Maintenance Projects Roof and gutter replacement at City Hall carport ($21,000); City Hall carpet replacement ($75,000); Fire Station #3 generator replacement ($65,000); Carnegie HVAC controls ($25,880); Library storm drainage re-plumbing ($37,500); Public Safety Building jail roof replacement ($15,000).	**239,380**
Public Safety Building Phase I of the Public Safety Building retrofit project.	**500,000**
Fire Station #2 Initial phase for Fire Station #2 replacement.	**300,000**

Capital Outlay	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
1211: Capital Outlay/Gen Fnd B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	0	0	0	65,000	0
090: Operating Transfers Out Total	**0**	**0**	**0**	**65,000**	**0**
900: Capital Projects					
1820 Construction in Progress-CY	(1,140,154)	(507,641)	0	0	0
900: Capital Projects Total	**(1,140,154)**	**(507,641)**	**0**	**0**	**0**
1211: Capital Outlay/Gen Fnd B/S Total	**(1,140,154)**	**(507,641)**	**0**	**65,000**	**0**
1212: Capital Outlay/General Fnd BS					
900: Capital Projects					
1820 Construction in Progress-CY	(600,921)	(395,113)	0	0	0
900: Capital Projects Total	**(600,921)**	**(395,113)**	**0**	**0**	**0**
1212: Capital Outlay/General Fnd BS Total	**(600,921)**	**(395,113)**	**0**	**0**	**0**
1214: Arts in Public Places					
900: Capital Projects					
1820 Construction in Progress-CY	(166,334)	(80,374)	0	0	0
900: Capital Projects Total	**(166,334)**	**(80,374)**	**0**	**0**	**0**
1214: Arts in Public Places Total	**(166,334)**	**(80,374)**	**0**	**0**	**0**
1217: IMF Parks & Rec Facili B/S					
900: Capital Projects					
1820 Construction in Progress-CY	0	(436,157)	0	0	0
900: Capital Projects Total	**0**	**(436,157)**	**0**	**0**	**0**
1217: IMF Parks & Rec Facili B/S Total	**0**	**(436,157)**	**0**	**0**	**0**
1218: IMF Gen Facil-Adm B/S					
900: Capital Projects					
1820 Construction in Progress-CY	(389,197)	(378,278)	0	0	0
900: Capital Projects Total	**(389,197)**	**(378,278)**	**0**	**0**	**0**
1218: IMF Gen Facil-Adm B/S Total	**(389,197)**	**(378,278)**	**0**	**0**	**0**
1211000: Capital Projects - New					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	797,318	0	539,380
900: Capital Projects Total	**0**	**0**	**797,318**	**0**	**539,380**
1211000: Capital Projects - New Total	**0**	**0**	**797,318**	**0**	**539,380**
1211001: Public Safety Bldg Phase 1					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	0	0	500,000
900: Capital Projects Total	**0**	**0**	**0**	**0**	**500,000**
1211001: Public Safety Bldg Phase 1 Total	**0**	**0**	**0**	**0**	**500,000**
1211002: Prop Purch 307 W Elm					
900: Capital Projects					
1835.2225 Acquisition	14,680	14,700	0	14,820	0
900: Capital Projects Total	**14,680**	**14,700**	**0**	**14,820**	**0**
1211002: Prop Purch 307 W Elm Total	**14,680**	**14,700**	**0**	**14,820**	**0**
1211016: Animal Shelter Improvements					
900: Capital Projects					
1825.2250 Contracts	7,081	0	0	0	0
1836.2250 Other	525	10,062	0	544	0
900: Capital Projects Total	**7,606**	**10,062**	**0**	**544**	**0**
1211016: Animal Shelter Improvements Total	**7,606**	**10,062**	**0**	**544**	**0**
1211017: Facilities Replmt Projects					
900: Capital Projects					

Capital Outlay	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
1825.2250 Contracts	0	16,670	0	0	0
900: Capital Projects Total	**0**	**16,670**	**0**	**0**	**0**
1211017: Facilities Replmt Projects Total	**0**	**16,670**	**0**	**0**	**0**
1211019: Fire Station#2-Hose Tower Demo					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	7,682	16,516	0
900: Capital Projects Total	**0**	**0**	**7,682**	**16,516**	**0**
1211019: Fire Station#2-Hose Tower Demo Tot	**0**	**0**	**7,682**	**16,516**	**0**
1211025: Carnegie Forum Re-Roof					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	30,000	30,000	0
900: Capital Projects Total	**0**	**0**	**30,000**	**30,000**	**0**
1211025: Carnegie Forum Re-Roof Total	**0**	**0**	**30,000**	**30,000**	**0**
1211032: Community Ctr. Energy Mgt-ARRA					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	18,000	0	0
900: Capital Projects Total	**0**	**0**	**18,000**	**0**	**0**
1211032: Community Ctr. Energy Mgt-ARRA T	**0**	**0**	**18,000**	**0**	**0**
1211033: Computer Server Project-ARRA					
900: Capital Projects					
1829.2275 Machinery & equipment	0	202,800	1,665	1,665	0
1831.2275 Materials	0	189	0	0	0
900: Capital Projects Total	**0**	**202,989**	**1,665**	**1,665**	**0**
1211033: Computer Server Project-ARRA Tota	**0**	**202,989**	**1,665**	**1,665**	**0**
1211035: Finance Dept.Relocation					
900: Capital Projects					
1825.2250 Contracts	700,430	268	0	0	0
1825.2300 Contracts	0	3,943	0	0	0
1836.2250 Other	2,957	0	0	0	0
1836.2300 Other	39,147	0	0	0	0
900: Capital Projects Total	**742,534**	**4,211**	**0**	**0**	**0**
1211035: Finance Dept.Relocation Total	**742,534**	**4,211**	**0**	**0**	**0**
1211041: County Reimbursement					
900: Capital Projects					
1836.2300 Other	0	0	75,000	0	0
900: Capital Projects Total	**0**	**0**	**75,000**	**0**	**0**
1211041: County Reimbursement Total	**0**	**0**	**75,000**	**0**	**0**
1211074: Solar-Power Trash Compact-ARRA					
900: Capital Projects					
1831.2400 Materials	0	56,111	0	0	0
900: Capital Projects Total	**0**	**56,111**	**0**	**0**	**0**
1211074: Solar-Power Trash Compact-ARRA T	**0**	**56,111**	**0**	**0**	**0**
1211353: MSC Fleet Services Shop					
900: Capital Projects					
1825.2250 Contracts	206,835	0	0	0	0
1825.2300 Contracts	904	0	0	0	0
1836.2300 Other	482	0	0	0	0
900: Capital Projects Total	**208,221**	**0**	**0**	**0**	**0**
1211353: MSC Fleet Services Shop Total	**208,221**	**0**	**0**	**0**	**0**
1211381: Sungard System					
900: Capital Projects					

Capital Outlay	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
1836.2300 Other	167,113	18,628	0	188	0
900: Capital Projects Total	**167,113**	**18,628**	**0**	**188**	**0**
1211381: Sungard System Total	**167,113**	**18,628**	**0**	**188**	**0**
1211722: Kofu Park Comm.Bldg-ARRA					
900: Capital Projects					
1836.2400 Other	0	271	0	0	0
900: Capital Projects Total	**0**	**271**	**0**	**0**	**0**
1211722: Kofu Park Comm.Bldg-ARRA Total	**0**	**271**	**0**	**0**	**0**
1211723: Grape Bowl Lighting-ARRA					
900: Capital Projects					
1831.2400 Materials	0	184,000	0	0	0
900: Capital Projects Total	**0**	**184,000**	**0**	**0**	**0**
1211723: Grape Bowl Lighting-ARRA Total	**0**	**184,000**	**0**	**0**	**0**
1212029: Small Capital Projects					
900: Capital Projects					
1825.2400 Contracts	5,325	0	0	0	0
1831.2400 Materials	2,009	0	0	0	0
1836.2400 Other	57,865	0	0	0	0
900: Capital Projects Total	**65,199**	**0**	**0**	**0**	**0**
1212029: Small Capital Projects Total	**65,199**	**0**	**0**	**0**	**0**
1212808: Lodi Lake-Boathouse/Discovery					
900: Capital Projects					
1825.2400 Contracts	431,303	0	0	0	0
1836.2400 Other	93,734	0	0	0	0
900: Capital Projects Total	**525,037**	**0**	**0**	**0**	**0**
1212808: Lodi Lake-Boathouse/Discovery Tota	**525,037**	**0**	**0**	**0**	**0**
1212809: Grape Bowl Improvements					
900: Capital Projects					
1825.2400 Contracts	8,600	371,744	17,318	17,318	0
1836.2400 Other	2,085	23,369	0	0	0
900: Capital Projects Total	**10,685**	**395,113**	**17,318**	**17,318**	**0**
1212809: Grape Bowl Improvements Total	**10,685**	**395,113**	**17,318**	**17,318**	**0**
1214001: Art in Public Places					
900: Capital Projects					
1831.2300 Materials	0	0	0	0	0
1836.2300 Other	0	1,675	0	0	0
900: Capital Projects Total	**0**	**1,675**	**0**	**0**	**0**
1214001: Art in Public Places Total	**0**	**1,675**	**0**	**0**	**0**
1214005: Celebrate the Harvest					
900: Capital Projects					
1825.2200 Contracts	0	42,133	0	0	0
1825.2300 Contracts	38,250	0	0	0	0
900: Capital Projects Total	**38,250**	**42,133**	**0**	**0**	**0**
1214005: Celebrate the Harvest Total	**38,250**	**42,133**	**0**	**0**	**0**
1214006: Sacramento Street Mural					
900: Capital Projects					
1825.2300 Contracts	46,000	0	0	0	0
900: Capital Projects Total	**46,000**	**0**	**0**	**0**	**0**
1214006: Sacramento Street Mural Total	**46,000**	**0**	**0**	**0**	**0**
1214007: Better Days					
900: Capital Projects					

Capital Outlay	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
1825.2200 Contracts	0	16,500	0	0	0
1825.2300 Contracts	64,500	5,000	0	0	0
900: Capital Projects Total	**64,500**	**21,500**	**0**	**0**	**0**
1214007: Better Days Total	**64,500**	**21,500**	**0**	**0**	**0**
1214008: Project Lodi Art-Lodi Ave					
900: Capital Projects					
1831.2400 Materials	3,584	66	0	0	0
900: Capital Projects Total	**3,584**	**66**	**0**	**0**	**0**
1214008: Project Lodi Art-Lodi Ave Total	**3,584**	**66**	**0**	**0**	**0**
1214009: Japantown Mural					
900: Capital Projects					
1825.2200 Contracts	14,000	15,000	0	0	0
900: Capital Projects Total	**14,000**	**15,000**	**0**	**0**	**0**
1214009: Japantown Mural Total	**14,000**	**15,000**	**0**	**0**	**0**
1214011: Johnson Sculpture Exhibit					
900: Capital Projects					
1825.2300 Contracts	0	0	30,615	0	0
900: Capital Projects Total	**0**	**0**	**30,615**	**0**	**0**
1214011: Johnson Sculpture Exhibit Total	**0**	**0**	**30,615**	**0**	**0**
1214012: Project Lodi Art-Van Buskirk					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	4,678	0	0
900: Capital Projects Total	**0**	**0**	**4,678**	**0**	**0**
1214012: Project Lodi Art-Van Buskirk Total	**0**	**0**	**4,678**	**0**	**0**
1215034: DIM Fee Update					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	25,000	25,000	0
900: Capital Projects Total	**0**	**0**	**25,000**	**25,000**	**0**
1215034: DIM Fee Update Total	**0**	**0**	**25,000**	**25,000**	**0**
1216034: DIM Fee Update					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	25,000	25,000	0
900: Capital Projects Total	**0**	**0**	**25,000**	**25,000**	**0**
1216034: DIM Fee Update Total	**0**	**0**	**25,000**	**25,000**	**0**
1217004: MPR059 Century Meadows Park					
900: Capital Projects					
1835.2225 Acquisition	0	91,215	0	0	0
900: Capital Projects Total	**0**	**91,215**	**0**	**0**	**0**
1217004: MPR059 Century Meadows Park Tota	**0**	**91,215**	**0**	**0**	**0**
1217005: Grape Bowl Surface					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	134,400	1,205,739	0
1825.2400 Contracts	0	136,023	27,229	0	0
1831.2400 Materials	0	15,317	685,813	0	0
1836.2400 Other	0	4,434	0	0	0
900: Capital Projects Total	**0**	**155,774**	**847,442**	**1,205,739**	**0**
1217005: Grape Bowl Surface Total	**0**	**155,774**	**847,442**	**1,205,739**	**0**
1217006: Grape Bowl ADA					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	89,700	89,700	0
900: Capital Projects Total	**0**	**0**	**89,700**	**89,700**	**0**

Capital Outlay	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
1217006: Grape Bowl ADA Total	**0**	**0**	**89,700**	**89,700**	**0**
1217010: Pixley Park					
900: Capital Projects					
1836.2400 Other	0	0	0	6,553	0
900: Capital Projects Total	**0**	**0**	**0**	**6,553**	**0**
1217010: Pixley Park Total	**0**	**0**	**0**	**6,553**	**0**
1217017: MPR052-G Basin					
900: Capital Projects					
1825.1150 Contracts	0	123,000	0	0	0
1836.2300 Other	0	2,188	0	0	0
900: Capital Projects Total	**0**	**125,188**	**0**	**0**	**0**
1217017: MPR052-G Basin Total	**0**	**125,188**	**0**	**0**	**0**
1217034: DIM Fee Update					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	75,000	75,000	0
900: Capital Projects Total	**0**	**0**	**75,000**	**75,000**	**0**
1217034: DIM Fee Update Total	**0**	**0**	**75,000**	**75,000**	**0**
1217040: Debenedetti Park Phase I					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	557,000	560,000	0
1825.2400 Contracts	0	34,246	511,800	0	0
1827.2400 Force Account	0	25,829	0	0	0
1836.2400 Other	0	3,906	0	0	0
900: Capital Projects Total	**0**	**63,981**	**1,068,800**	**560,000**	**0**
1217040: Debenedetti Park Phase I Total	**0**	**63,981**	**1,068,800**	**560,000**	**0**
1218003: Library Phase I Remodel					
900: Capital Projects					
1825.2250 Contracts	48,730	0	0	0	0
1825.2275 Contracts	20,081	0	0	0	0
1829.2275 Machinery & equipment	52,873	25,919	0	0	0
900: Capital Projects Total	**121,684**	**25,919**	**0**	**0**	**0**
1218003: Library Phase I Remodel Total	**121,684**	**25,919**	**0**	**0**	**0**
1218033: IMF Update					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	55,000	55,000	0
900: Capital Projects Total	**0**	**0**	**55,000**	**55,000**	**0**
1218033: IMF Update Total	**0**	**0**	**55,000**	**55,000**	**0**
1218034: DIM Fee Update					
900: Capital Projects					
1820 Construction in Progress-CY	0	0	145,000	145,000	0
900: Capital Projects Total	**0**	**0**	**145,000**	**145,000**	**0**
1218034: DIM Fee Update Total	**0**	**0**	**145,000**	**145,000**	**0**
1218050: General Plan					
900: Capital Projects					
1825.2300 Contracts	263,243	347,943	0	700	0
1827.2300 Force Account	4,270	0	0	0	0
1836.2300 Other	0	4,416	0	0	0
900: Capital Projects Total	**267,513**	**352,359**	**0**	**700**	**0**
1218050: General Plan Total	**267,513**	**352,359**	**0**	**700**	**0**
Capital Outlay Total	**0**	**2**	**3,313,218**	**2,333,743**	**1,039,380**
Capital Outlay Total	**0**	**2**	**3,313,218**	**2,333,743**	**1,039,380**

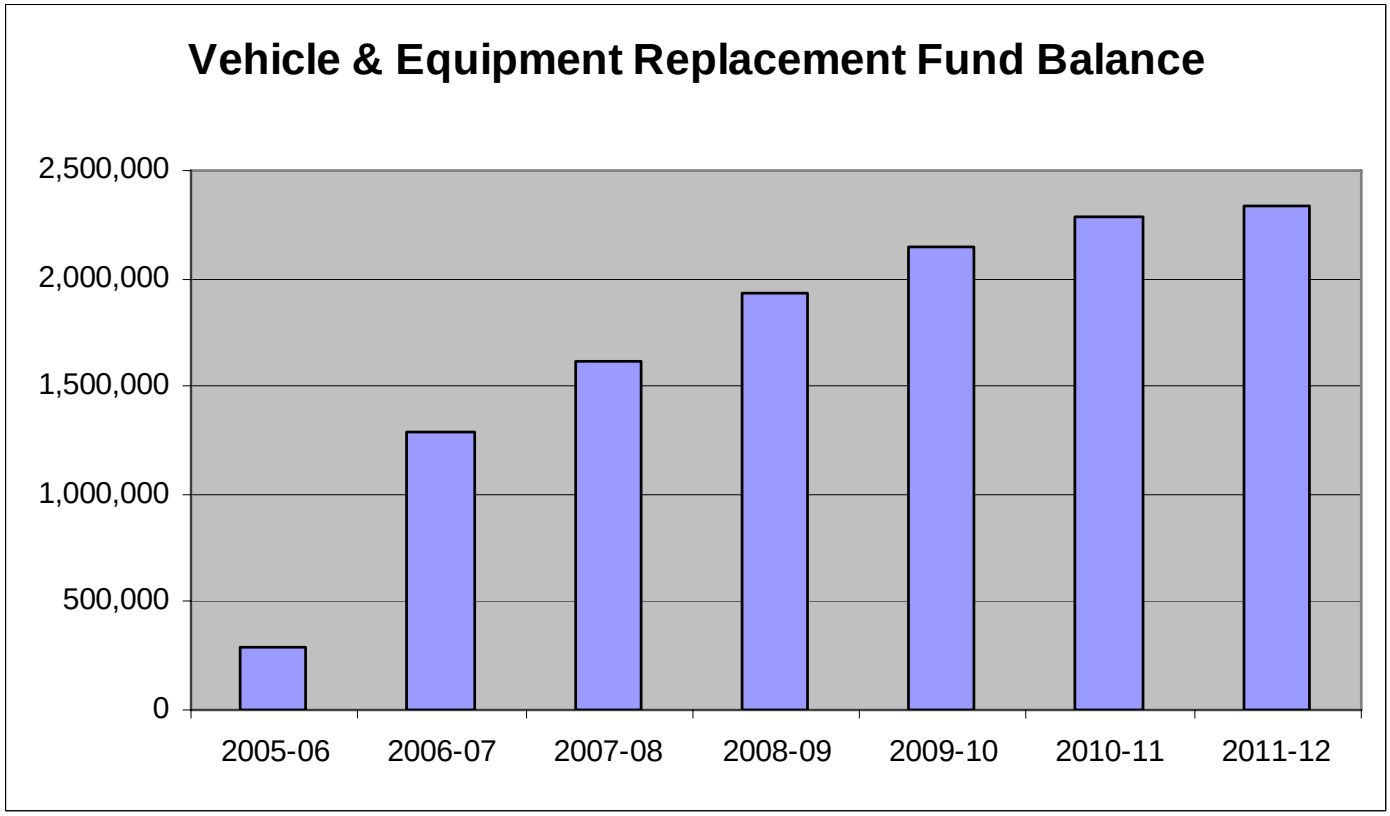
Vehicle and Equipment Replacement Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Vehicle and Equipment Replacement Funds					
Fund Balance					
Beginning Fund Balance Unreserved	1,611,545	1,935,157	2,173,236	2,143,899	2,285,570
Revenues	614,522	406,366	332,810	405,171	401,250
Expenditures	290,910	197,624	277,989	263,500	345,000
Net Difference (Revenues Less Expenditures)	323,612	208,742	54,821	141,671	56,250
Fund Balance					
Ending Fund Balance Unreserved	1,935,157	2,143,899	2,228,057	2,285,570	2,341,820



Vehicle and Equipment	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
123: Info Systems Repl Fund B/S						
090: Operating Transfers In						
4210 Operating Transfers In	65,000	65,000	0	65,000	65,000	From General Fund
090: Operating Transfers In Total	**65,000**	**65,000**	**0**	**65,000**	**65,000**	
123: Info Systems Repl Fund B/S Total	**65,000**	**65,000**	**0**	**65,000**	**65,000**	
1201: Vehicle Replacement Fund Rev						
400: Investment/Property Revenues						
5391 Sale of City Property	2,470	4,486	0	7,361	0	
400: Investment/Property Revenues Tota	**2,470**	**4,486**	**0**	**7,361**	**0**	
900: Other Revenue						
5394 Revenue-Other	0	645	0	0	0	
6341 Revenues by Transfer	547,050	336,235	332,810	332,810	336,250	Departmental transfers for replacements
900: Other Revenue Total	**547,050**	**336,880**	**332,810**	**332,810**	**336,250**	
1201: Vehicle Replacement Fund Rev Total	**549,520**	**341,366**	**332,810**	**340,171**	**336,250**	
Vehicle and Equipment Revenue Total	**614,520**	**406,366**	**332,810**	**405,171**	**401,250**	

Vehicle and Equipment	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	25,000	0	0	0	0	
090: Operating Transfers Out	**25,000**	**0**	**0**	**0**	**0**	
7335 Sublet service contracts	4,550	0	0	0	0	
7352 Special dept materials	1,040	0	0	0	0	
7359 Small tools and equip	41,210	36,691	0	0	0	
300: Supplies, Materials & Services	**46,800**	**36,691**	**0**	**0**	**0**	
7700 Equipment, Land & Structures	0	0	65,000	65,000	65,000	IT equipment
7701 Office equip	10,654	0	0	0	0	
7715 Data Processing hrdware	12,774	11,800	3,289	0	0	
7717 Communication equip	5,000	0	0	0	0	
7719 Other equip	0	7,845	0	0	0	
500: Equipment, Land & Structures	**28,428**	**19,645**	**68,289**	**65,000**	**65,000**	
7851 Vehicles & Equipment	190,681	141,286	209,700	198,500	280,000	See summary sheet for vehicle list
550: Fleet	**190,681**	**141,286**	**209,700**	**198,500**	**280,000**	
Vehicle and Equipment Total	**290,909**	**197,622**	**277,989**	**263,500**	**345,000**	

ACTIVITY: **Equipment Purchase** **FUND:** **Vehicle Replacement Fund**
DEPARTMENT: **Public Works** **IS Replacement Fund**

Equipment - New or Replacement Description:

Replacement Vehicles - Police Department **147,000**
Replacement of patrol vehicles #05-17 and #05-39 ($42,000 each), and animal services vehicle #05-52 ($43,000) which have reached their useful lives.

Replacement Vehicles - Parks, Recreation and Cultural Services **92,000**
Replacement of turf vehicle #25 ($25,000); replacement of Toro MT-325B mower ($25,000); replacement of vehicle #07-086, a 1999 Chevrolet Truck ($42,000).

Replacement Vehicle - Facilities **41,000**
Replacement of vehicle 04-049, a 1981 Chevrolet Truck.

Information Systems Equipment Replacement **65,000**
Information system replacements including network switches ($17,000); backup storage ($23,000); uninterruped power supply unit ($6,000); computers, servers, and printer replacements ($19,000).

Vehicle and Equipment	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
122: Equipment Replacement					
090: Operating Transfers Out					
4220 Operating Transfers Out	25,000	0	0	0	0
090: Operating Transfers Out Total	**25,000**	**0**	**0**	**0**	**0**
122: Equipment Replacement Total	**25,000**	**0**	**0**	**0**	**0**
123001: Information System Replacement					
300: Supplies, Materials & Services					
7335 Sublet service contracts	4,550	0	0	0	0
7352 Special dept materials	1,040	0	0	0	0
7359 Small tools and equip	41,210	36,691	0	0	0
300: Supplies, Materials & Services Total	**46,800**	**36,691**	**0**	**0**	**0**
500: Equipment, Land & Structures					
7700 Equipment, Land & Structures	0	0	65,000	65,000	65,000
7715 Data Processing hrdware	12,774	11,800	3,289	0	0
7717 Communication equip	5,000	0	0	0	0
7719 Other equip	0	7,845	0	0	0
500: Equipment, Land & Structures Total	**17,774**	**19,645**	**68,289**	**65,000**	**65,000**
123001: Information System Replacement Tot	**64,574**	**56,336**	**68,289**	**65,000**	**65,000**
1201031: Police					
550: Fleet					
7851 Vehicles & Equipment	115,888	79,859	116,200	105,000	147,000
550: Fleet Total	**115,888**	**79,859**	**116,200**	**105,000**	**147,000**
1201031: Police Total	**115,888**	**79,859**	**116,200**	**105,000**	**147,000**
1203011: Public Works					
550: Fleet					
7851 Vehicles & Equipment	0	1,500	28,000	28,000	41,000
550: Fleet Total	**0**	**1,500**	**28,000**	**28,000**	**41,000**
1203011: Public Works Total	**0**	**1,500**	**28,000**	**28,000**	**41,000**
1207011: Recreation					
550: Fleet					
7851 Vehicles & Equipment	0	20,846	0	0	0
550: Fleet Total	**0**	**20,846**	**0**	**0**	**0**
1207011: Recreation Total	**0**	**20,846**	**0**	**0**	**0**
1207511: Parks					
550: Fleet					
7851 Vehicles & Equipment	74,793	39,081	65,500	65,500	92,000
550: Fleet Total	**74,793**	**39,081**	**65,500**	**65,500**	**92,000**
1207511: Parks Total	**74,793**	**39,081**	**65,500**	**65,500**	**92,000**
1220411: Community Center					
500: Equipment, Land & Structures					
7701 Office equip	4,825	0	0	0	0
500: Equipment, Land & Structures Total	**4,825**	**0**	**0**	**0**	**0**
1220411: Community Center Total	**4,825**	**0**	**0**	**0**	**0**
1220501: Finance					
500: Equipment, Land & Structures					
7701 Office equip	5,829	0	0	0	0
500: Equipment, Land & Structures Total	**5,829**	**0**	**0**	**0**	**0**
1220501: Finance Total	**5,829**	**0**	**0**	**0**	**0**
Vehicle and Equipment Total	**290,909**	**197,622**	**277,989**	**263,500**	**345,000**
Vehicle and Equipment Total	**290,909**	**197,622**	**277,989**	**263,500**	**345,000**

Debt Service Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Debt Service Funds					
Fund Balance					
Beginning Fund Balance Unreserved	-	-	-	-	-
Revenues	1,768,840	1,676,931	1,673,820	1,673,820	1,669,020
Expenditures	1,768,840	1,676,931	1,673,820	1,673,820	1,669,020
Net Difference (Revenues Less Expenditures)	-	-	-	-	-
Fund Balance					
Ending Fund Balance Unreserved	-	-	-	-	-

Debt Service	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
410: Bond Interest & Redemption BS						
090: Operating Transfers In						
4210 Operating Transfers In	1,672,734	1,676,931	1,673,820	1,673,820	1,669,020	Transfer from General Fund
090: Operating Transfers In Total	**1,672,734**	**1,676,931**	**1,673,820**	**1,673,820**	**1,669,020**	
410: Bond Interest & Redemption BS Total	**1,672,734**	**1,676,931**	**1,673,820**	**1,673,820**	**1,669,020**	
411: Notes Payable-Debt Service						
090: Operating Transfers In						
4210 Operating Transfers In	96,106	0	0	0	0	
090: Operating Transfers In Total	**96,106**	**0**	**0**	**0**	**0**	
411: Notes Payable-Debt Service Total	**96,106**	**0**	**0**	**0**	**0**	
Debt Service Revenue Total	**1,768,840**	**1,676,931**	**1,673,820**	**1,673,820**	**1,669,020**	

Debt Service	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7924 Bond interest	1,104,874	1,084,071	1,060,960	1,060,960	1,036,160	See Supplemental Section for details
7925 Bond principal	659,453	590,000	610,000	610,000	630,000	
7927 Loan interest	1,653	0	0	0	0	
8099 Special payments	2,860	2,860	2,860	2,860	2,860	
600: Special Payments	**1,768,840**	**1,676,931**	**1,673,820**	**1,673,820**	**1,669,020**	
Debt Service Total	**1,768,840**	**1,676,931**	**1,673,820**	**1,673,820**	**1,669,020**	

Debt Service	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
410032: COP Debt Service					
600: Special Payments					
7924 Bond interest	1,104,874	1,084,071	1,060,960	1,060,960	1,036,160
7925 Bond principal	565,000	590,000	610,000	610,000	630,000
8099 Special payments	2,860	2,860	2,860	2,860	2,860
600: Special Payments Total	**1,672,734**	**1,676,931**	**1,673,820**	**1,673,820**	**1,669,020**
410032: COP Debt Service Total	**1,672,734**	**1,676,931**	**1,673,820**	**1,673,820**	**1,669,020**
411031: Principal & Interest Payments					
600: Special Payments					
7925 Bond principal	94,453	0	0	0	0
7927 Loan interest	1,653	0	0	0	0
600: Special Payments Total	**96,106**	**0**	**0**	**0**	**0**
411031: Principal & Interest Payments Total	**96,106**	**0**	**0**	**0**	**0**
Debt Service Total	**1,768,840**	**1,676,931**	**1,673,820**	**1,673,820**	**1,669,020**
Debt Service Total	**1,768,840**	**1,676,931**	**1,673,820**	**1,673,820**	**1,669,020**

Employee Benefits Internal Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Employee Benefits Internal Services Fund					
Cash Balance					
Beginning Cash Balance	-	167,935	167,935	159,274	149,729
Revenues	6,502,312	6,375,565	6,999,300	6,721,991	7,210,210
Expenditures	6,334,377	6,384,226	6,999,300	6,731,536	7,210,210
Net Difference (Revenues Less Expenditures)	167,935	(8,661)	-	(9,545)	-
Cash Balance					
Ending Cash Balance	167,935	159,274	167,935	149,729	149,729

Benefits	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
2701: Employee Benefits Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(5,149)	733	0	1,000	0	
400: Investment/Property Revenues Tota	**(5,149)**	**733**	**0**	**1,000**	**0**	
840: Benefit & Insurance Fees						
6271 R/T Medical Care	4,766,755	4,651,916	5,229,000	5,000,000	5,600,000	
6274 R/T Dental Insurance	421,273	410,876	408,000	408,000	407,000	
6275 R/T Vision Care	102,827	99,982	80,400	75,000	77,000	
6276 R/T Chiropractic	20,748	20,039	24,000	20,000	21,500	
6277 R/T Life Insurance	78,812	76,586	70,000	65,000	67,000	
6278 R/T Accidental Death Insuran	12,504	11,836	13,000	14,200	14,600	
6279 R/T Unemployment Insurance	81,768	77,864	90,000	90,000	125,000	
6282 R/T Long-term disability	228,202	214,796	204,000	180,000	7,660	Program brought in-house
6285 Cobra-Dental Ins Premium	6,034	2,161	0	0	0	
6289 R/T Other Benefits	723,095	793,962	880,900	868,736	890,450	
840: Benefit & Insurance Fees Total	**6,442,018**	**6,360,018**	**6,999,300**	**6,720,936**	**7,210,210**	
900: Other Revenue						
5394 Revenue-Other	21,540	60	0	55	0	
5398 Reimbursable Charges	0	12,725	0	0	0	
900: Other Revenue Total	**21,540**	**12,785**	**0**	**55**	**0**	
2701: Employee Benefits Rev Total	**6,458,409**	**6,373,536**	**6,999,300**	**6,721,991**	**7,210,210**	
Benefits Revenue Total	**6,458,409**	**6,373,536**	**6,999,300**	**6,721,991**	**7,210,210**	

Benefits	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7303 Advertising	0	0	0	200	1,000	
7323 Professional services	5,452,996	5,333,727	5,944,000	5,705,600	6,317,300	
7363 Employees physical exams	526	179	1,000	500	500	
300: Supplies, Materials & Services	**5,453,522**	**5,333,906**	**5,945,000**	**5,706,300**	**6,318,800**	
8041 Retiree's Medical Reimb.	589,652	625,772	660,000	660,000	660,000	
8050 Employee Assistance program	1,936	1,936	2,200	1,936	2,150	
8051 Life Insurance	67,733	64,105	70,000	65,000	67,000	
8052 Accidental Death Ins	12,991	10,458	13,000	14,200	14,600	
8053 Unemployment Ins	31,959	125,416	90,000	90,000	125,000	
8054 Long-term Disability	187,275	175,857	204,000	180,000	7,660	Program brought in-house
8055 Employee Recognition	7,695	9,239	10,000	9,800	10,000	
8056 Flexible Spending	5,160	4,320	5,100	4,300	5,000	
600: Special Payments	**904,401**	**1,017,103**	**1,054,300**	**1,025,236**	**891,410**	
Benefits Total	**6,357,923**	**6,351,009**	**6,999,300**	**6,731,536**	**7,210,210**	

Benefits	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
270201: Benefits Administration Fees					
300: Supplies, Materials & Services					
7323 Professional services	7,343	10,035	10,600	10,600	10,800
300: Supplies, Materials & Services Total	**7,343**	**10,035**	**10,600**	**10,600**	**10,800**
270201: Benefits Administration Fees Total	**7,343**	**10,035**	**10,600**	**10,600**	**10,800**
270204: Medical Care					
300: Supplies, Materials & Services					
7323 Professional services	4,767,558	4,662,321	5,229,000	5,000,000	5,600,000
7363 Employees physical exams	202	0	0	0	0
300: Supplies, Materials & Services Total	**4,767,760**	**4,662,321**	**5,229,000**	**5,000,000**	**5,600,000**
270204: Medical Care Total	**4,767,760**	**4,662,321**	**5,229,000**	**5,000,000**	**5,600,000**
270205: Retiree's Medical Care					
300: Supplies, Materials & Services					
7323 Professional services	171,339	171,044	192,000	192,000	201,000
300: Supplies, Materials & Services Total	**171,339**	**171,044**	**192,000**	**192,000**	**201,000**
600: Special Payments					
8041 Retiree's Medical Reimb.	589,652	625,772	660,000	660,000	660,000
600: Special Payments Total	**589,652**	**625,772**	**660,000**	**660,000**	**660,000**
270205: Retiree's Medical Care Total	**760,991**	**796,816**	**852,000**	**852,000**	**861,000**
270206: Medical Co-Pay Reimbursement					
300: Supplies, Materials & Services					
7363 Employees physical exams	324	179	1,000	500	500
300: Supplies, Materials & Services Total	**324**	**179**	**1,000**	**500**	**500**
270206: Medical Co-Pay Reimbursement Total	**324**	**179**	**1,000**	**500**	**500**
270207: Dental Insurance					
300: Supplies, Materials & Services					
7323 Professional services	407,686	396,073	408,000	408,000	407,000
300: Supplies, Materials & Services Total	**407,686**	**396,073**	**408,000**	**408,000**	**407,000**
270207: Dental Insurance Total	**407,686**	**396,073**	**408,000**	**408,000**	**407,000**
270208: Vision Care					
300: Supplies, Materials & Services					
7323 Professional services	78,480	74,548	80,400	75,000	77,000
300: Supplies, Materials & Services Total	**78,480**	**74,548**	**80,400**	**75,000**	**77,000**
270208: Vision Care Total	**78,480**	**74,548**	**80,400**	**75,000**	**77,000**
270209: Chiropractic Expense					
300: Supplies, Materials & Services					
7323 Professional services	20,590	19,706	24,000	20,000	21,500
300: Supplies, Materials & Services Total	**20,590**	**19,706**	**24,000**	**20,000**	**21,500**
270209: Chiropractic Expense Total	**20,590**	**19,706**	**24,000**	**20,000**	**21,500**
270210: Employee Assistance Program					
600: Special Payments					
8050 Employee Assistance program	1,936	1,936	2,200	1,936	2,150
600: Special Payments Total	**1,936**	**1,936**	**2,200**	**1,936**	**2,150**
270210: Employee Assistance Program Total	**1,936**	**1,936**	**2,200**	**1,936**	**2,150**
270211: Life Insurance					
600: Special Payments					
8051 Life Insurance	67,733	64,105	70,000	65,000	67,000
600: Special Payments Total	**67,733**	**64,105**	**70,000**	**65,000**	**67,000**
270211: Life Insurance Total	**67,733**	**64,105**	**70,000**	**65,000**	**67,000**
270212: Accidental Death Insurance					
600: Special Payments					

Benefits	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
8052 Accidental Death Ins	12,991	10,458	13,000	14,200	14,600
600: Special Payments Total	**12,991**	**10,458**	**13,000**	**14,200**	**14,600**
270212: Accidental Death Insurance Total	**12,991**	**10,458**	**13,000**	**14,200**	**14,600**
270213: Unemployment Insurance					
600: Special Payments					
8053 Unemployment Ins	31,959	125,416	90,000	90,000	125,000
600: Special Payments Total	**31,959**	**125,416**	**90,000**	**90,000**	**125,000**
270213: Unemployment Insurance Total	**31,959**	**125,416**	**90,000**	**90,000**	**125,000**
270214: Long Term Disability					
600: Special Payments					
8054 Long-term Disability	187,275	175,857	204,000	180,000	7,660
600: Special Payments Total	**187,275**	**175,857**	**204,000**	**180,000**	**7,660**
270214: Long Term Disability Total	**187,275**	**175,857**	**204,000**	**180,000**	**7,660**
270215: Employee Recognition					
300: Supplies, Materials & Services					
7303 Advertising	0	0	0	200	1,000
300: Supplies, Materials & Services Total	**0**	**0**	**0**	**200**	**1,000**
600: Special Payments					
8055 Employee Recognition	7,695	9,239	10,000	9,800	10,000
600: Special Payments Total	**7,695**	**9,239**	**10,000**	**9,800**	**10,000**
270215: Employee Recognition Total	**7,695**	**9,239**	**10,000**	**10,000**	**11,000**
270216: Flexible Spending Account					
600: Special Payments					
8056 Flexible Spending	5,160	4,320	5,100	4,300	5,000
600: Special Payments Total	**5,160**	**4,320**	**5,100**	**4,300**	**5,000**
270216: Flexible Spending Account Total	**5,160**	**4,320**	**5,100**	**4,300**	**5,000**
Benefits Total	**6,357,923**	**6,351,009**	**6,999,300**	**6,731,536**	**7,210,210**
Benefits Total	**6,357,923**	**6,351,009**	**6,999,300**	**6,731,536**	**7,210,210**

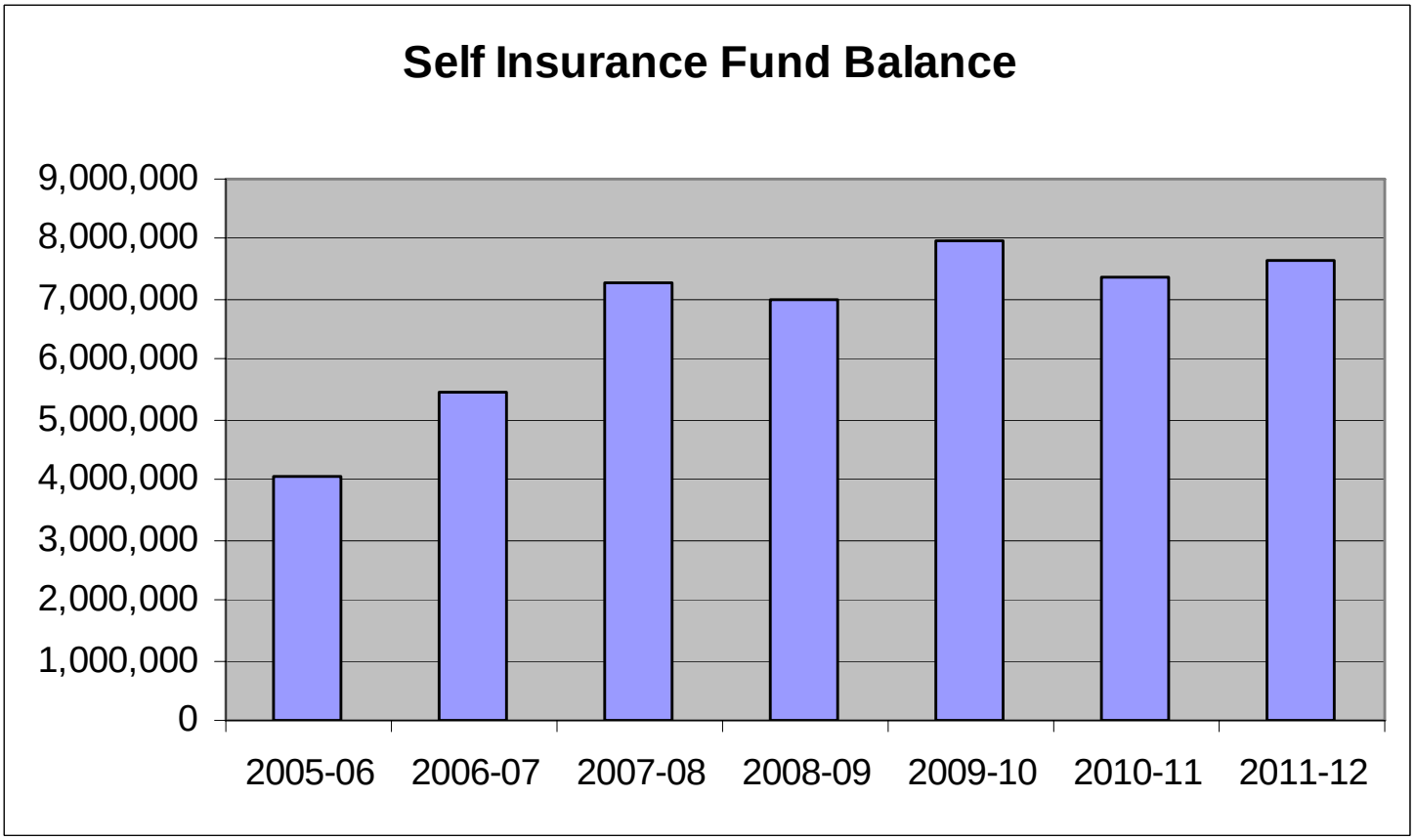
Self Insurance Internal Services Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Self Insurance Internal Services Funds					
Cash Balance					
Beginning Cash Balance	7,282,069	7,003,431	7,259,378	7,976,207	7,346,932
Revenues	1,550,352	2,772,560	2,109,360	2,133,650	2,798,440
Expenditures	1,828,990	1,799,784	2,819,391	2,762,925	2,498,000
Net Difference (Revenues Less Expenditures)	(278,638)	972,776	(710,031)	(629,275)	300,440
Cash Balance					
Ending Cash Balance	7,003,431	7,976,207	6,549,347	7,346,932	7,647,372



Self-Insurance	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
301: Other Insurance B/S						
090: Operating Transfers In						
4210 Operating Transfers In	172,430	146,754	0	0	0	
090: Operating Transfers In Total	**172,430**	**146,754**	**0**	**0**	**0**	
301: Other Insurance B/S Total	**172,430**	**146,754**	**0**	**0**	**0**	
310: Workers' Compensation Ins B/S						
090: Operating Transfers In						
4210 Operating Transfers In	500,000	0	0	0	0	
090: Operating Transfers In Total	**500,000**	**0**	**0**	**0**	**0**	
310: Workers' Compensation Ins B/S Total	**500,000**	**0**	**0**	**0**	**0**	
3001: PL and PD Insurance Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	42,738	8,890	7,180	8,150	8,040	
400: Investment/Property Revenues Tota	**42,738**	**8,890**	**7,180**	**8,150**	**8,040**	
500: Revenue from Others						
6154 Experience Rebate	37,070	0	0	0	0	
500: Revenue from Others Total	**37,070**	**0**	**0**	**0**	**0**	
840: Benefit & Insurance Fees						
6290 R/T PL & PD insurance	91,491	787,731	760,000	760,000	760,000	Department transfers for liability
840: Benefit & Insurance Fees Total	**91,491**	**787,731**	**760,000**	**760,000**	**760,000**	
900: Other Revenue						
5398 Reimbursable Charges	0	13,885	0	18,500	0	
900: Other Revenue Total	**0**	**13,885**	**0**	**18,500**	**0**	
3001: PL and PD Insurance Fund Rev Total	**171,299**	**810,506**	**767,180**	**786,650**	**768,040**	
3011: Other Insurance Rev						
900: Other Revenue						
5332 Investment Earnings	1,807	574	0	0	0	
5394 Revenue-Other	3,814	0	0	0	0	
900: Other Revenue Total	**5,621**	**574**	**0**	**0**	**0**	
3011: Other Insurance Rev Total	**5,621**	**574**	**0**	**0**	**0**	
3101: Workers' Compensation Ins Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	121,292	38,709	27,130	31,950	30,400	
400: Investment/Property Revenues Tota	**121,292**	**38,709**	**27,130**	**31,950**	**30,400**	
840: Benefit & Insurance Fees						
6281 Workers Compensation	1,714,956	1,910,956	1,315,050	1,315,050	2,000,000	
840: Benefit & Insurance Fees Total	**1,714,956**	**1,910,956**	**1,315,050**	**1,315,050**	**2,000,000**	
3101: Workers' Compensation Ins Rev Tota	**1,836,248**	**1,949,665**	**1,342,180**	**1,347,000**	**2,030,400**	
Self-Insurance Revenue Total	**2,685,598**	**2,907,499**	**2,109,360**	**2,133,650**	**2,798,440**	

Self-Insurance	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	1,172,430	146,754	0	0	0	
090: Operating Transfers Out	**1,172,430**	**146,754**	**0**	**0**	**0**	
7103 Part time salary	6,353	6,009	0	0	0	
7115 Medicare insurance	92	87	0	0	0	
7121 Service contribution-PERS	766	705	0	0	0	
7125 Unemployment insurance	17	17	0	0	0	
7189 Transfer Out	0	104,565	0	0	0	
100: Personnel Services	**7,228**	**111,383**	**0**	**0**	**0**	
7323 Professional services	146,960	132,143	158,000	156,000	161,000	
7343 PL & PD/other insurance	84,877	82,607	80,000	80,000	80,000	
7399 Supplies, mat & services	50,741	69,400	508,000	1,000,000	500,000	
7719 Other equip	0	21,052	16,391	19,128	0	
300: Supplies, Materials & Services	**282,578**	**305,202**	**762,391**	**1,255,128**	**741,000**	
8031 ISF Workers comp	299,520	295,661	300,000	326,172	307,000	
8032 ISF Temp disability-WC	247,843	407,417	240,000	240,000	291,000	
8033 ISF Perm disability WC	202,025	216,446	347,000	120,000	250,000	
8057 Boiler Insurance	14,661	16,130	16,000	14,342	15,000	
8058 Property Insurance	110,550	131,812	133,000	130,283	144,000	
8059 Surety Bonds	29,400	0	0	0	30,000	
8065 WC-Medical Services	524,917	630,701	950,000	620,000	650,000	
8066 WC-Vocational Rehab	3,076	0	0	0	0	
8067 WC-Legal Counsel	46,251	32,646	41,000	50,000	40,000	
8099 Special payments	30,512	10,855	30,000	7,000	30,000	
600: Special Payments	**1,508,755**	**1,741,668**	**2,057,000**	**1,507,797**	**1,757,000**	
Self-Insurance Total	**2,970,991**	**2,305,007**	**2,819,391**	**2,762,925**	**2,498,000**	

Self-Insurance	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
300: PL and PD Insurance Fund B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	1,172,430	146,754	0	0	0
090: Operating Transfers Out Total	**1,172,430**	**146,754**	**0**	**0**	**0**
300: PL and PD Insurance Fund B/S Total	**1,172,430**	**146,754**	**0**	**0**	**0**
300202: General Liabilities					
100: Personnel Services					
7103 Part time salary	1,269	1,149	0	0	0
7115 Medicare insurance	18	17	0	0	0
7121 Service contribution-PERS	153	135	0	0	0
7125 Unemployment insurance	3	3	0	0	0
7189 Transfer Out	0	104,565	0	0	0
100: Personnel Services Total	**1,443**	**105,869**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	26,527	12,413	23,000	21,000	21,000
7343 PL & PD/other insurance	84,877	82,607	80,000	80,000	80,000
7399 Supplies, mat & services	50,741	69,400	508,000	1,000,000	500,000
7719 Other equip	0	21,052	16,391	19,128	0
300: Supplies, Materials & Services Total	**162,145**	**185,472**	**627,391**	**1,120,128**	**601,000**
600: Special Payments					
8099 Special payments	8,062	0	0	0	0
600: Special Payments Total	**8,062**	**0**	**0**	**0**	**0**
300202: General Liabilities Total	**171,650**	**291,341**	**627,391**	**1,120,128**	**601,000**
301201: Other Insurance					
300: Supplies, Materials & Services					
7323 Professional services	2,700	0	0	0	0
300: Supplies, Materials & Services Total	**2,700**	**0**	**0**	**0**	**0**
600: Special Payments					
8057 Boiler Insurance	14,661	16,130	16,000	14,342	15,000
8058 Property Insurance	110,550	131,812	133,000	130,283	144,000
8059 Surety Bonds	29,400	0	0	0	30,000
8099 Special payments	18,933	0	0	0	0
600: Special Payments Total	**173,544**	**147,942**	**149,000**	**144,625**	**189,000**
301201: Other Insurance Total	**176,244**	**147,942**	**149,000**	**144,625**	**189,000**
310202: Workers Compensation Charges					
100: Personnel Services					
7103 Part time salary	5,084	4,860	0	0	0
7115 Medicare insurance	74	70	0	0	0
7121 Service contribution-PERS	613	570	0	0	0
7125 Unemployment insurance	14	14	0	0	0
100: Personnel Services Total	**5,785**	**5,514**	**0**	**0**	**0**
300: Supplies, Materials & Services					
7323 Professional services	117,733	119,730	135,000	135,000	140,000
300: Supplies, Materials & Services Total	**117,733**	**119,730**	**135,000**	**135,000**	**140,000**
600: Special Payments					
8031 ISF Workers comp	299,520	295,661	300,000	326,172	307,000
8032 ISF Temp disability-WC	247,843	407,417	240,000	240,000	291,000
8033 ISF Perm disability WC	202,025	216,446	347,000	120,000	250,000
8065 WC-Medical Services	524,917	630,701	950,000	620,000	650,000
8066 WC-Vocational Rehab	3,076	0	0	0	0
8067 WC-Legal Counsel	46,251	32,646	41,000	50,000	40,000
8099 Special payments	3,517	10,855	30,000	7,000	30,000
600: Special Payments Total	**1,327,149**	**1,593,726**	**1,908,000**	**1,363,172**	**1,568,000**
310202: Workers Compensation Charges Tota	**1,450,667**	**1,718,970**	**2,043,000**	**1,498,172**	**1,708,000**
Self-Insurance Total	**2,970,991**	**2,305,007**	**2,819,391**	**2,762,925**	**2,498,000**
Self-Insurance Total	**2,970,991**	**2,305,007**	**2,819,391**	**2,762,925**	**2,498,000**

Trust and Agency Funds
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Trust and Agency Funds					
Cash Balance					
Beginning Cash Balance	1,599,812	946,603	946,603	823,906	787,432
Revenues	646,374	388,129	150,380	149,466	149,810
Expenditures	1,299,583	510,826	520,280	185,940	328,590
Net Difference (Revenues Less Expenditures)	(653,209)	(122,697)	(369,900)	(36,474)	(178,780)
Cash Balance					
Ending Cash Balance	946,603	823,906	576,703	787,432	608,652

Trust and Agency	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
2121: Private Sector Trust Fund Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(186,691)	7,425	0	0	0	
400: Investment/Property Revenues Tota	**(186,691)**	**7,425**	**0**	**0**	**0**	
2121: Private Sector Trust Fund Rev Total	**(186,691)**	**7,425**	**0**	**0**	**0**	
4601: Industrial Way & B'Man Dev Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	459	(26)	0	700	390	
400: Investment/Property Revenues Tota	**459**	**(26)**	**0**	**700**	**390**	
4601: Industrial Way & B'Man Dev Rv Total	**459**	**(26)**	**0**	**700**	**390**	
4701: Industrial Way & B'Man #2 Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	791	214	160	250	200	
400: Investment/Property Revenues Tota	**791**	**214**	**160**	**250**	**200**	
4701: Industrial Way & B'Man #2 Rev Total	**791**	**214**	**160**	**250**	**200**	
5011: Lcr Assessment 95-1 Rev						
100: Tax Revenues						
5021 Special Assessments	201,299	68,558	0	0	0	
100: Tax Revenues Total	**201,299**	**68,558**	**0**	**0**	**0**	
400: Investment/Property Revenues						
5332 Investment Earnings	7,337	1,836	1,440	1,500	1,170	
400: Investment/Property Revenues Tota	**7,337**	**1,836**	**1,440**	**1,500**	**1,170**	
5011: Lcr Assessment 95-1 Rev Total	**208,636**	**70,394**	**1,440**	**1,500**	**1,170**	
5021: L&L Dist Z1-Almond Estates						
400: Investment/Property Revenues						
5332 Investment Earnings	331	500	0	0	0	
400: Investment/Property Revenues Tota	**331**	**500**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Almond Estates	24,127	18,192	18,560	17,818	18,000	
800: Public Works Fees Total	**24,127**	**18,192**	**18,560**	**17,818**	**18,000**	
5021: L&L Dist Z1-Almond Estates Total	**24,458**	**18,692**	**18,560**	**17,818**	**18,000**	
5031: L&L Dist Z2-Century Meadows I						
400: Investment/Property Revenues						
5332 Investment Earnings	898	316	250	300	280	
400: Investment/Property Revenues Tota	**898**	**316**	**250**	**300**	**280**	
800: Public Works Fees						
6128 L & L-Century Meadows	38,571	29,897	30,500	29,029	29,320	

Trust and Agency	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
800: Public Works Fees Total	**38,571**	**29,897**	**30,500**	**29,029**	**29,320**	
5031: L&L Dist Z2-Century Meadows I Total	**39,469**	**30,213**	**30,750**	**29,329**	**29,600**	
5041: L&L Dist Z3-Millsbridge II						
400: Investment/Property Revenues						
5332 Investment Earnings	83	98	0	0	0	
400: Investment/Property Revenues Tota	**83**	**98**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Millsbridge II	9,245	7,961	8,120	8,047	8,130	
800: Public Works Fees Total	**9,245**	**7,961**	**8,120**	**8,047**	**8,130**	
5041: L&L Dist Z3-Millsbridge II Total	**9,328**	**8,059**	**8,120**	**8,047**	**8,130**	
5051: L&L Dist Z4-Almond North						
400: Investment/Property Revenues						
5332 Investment Earnings	12	32	0	0	0	
400: Investment/Property Revenues Tota	**12**	**32**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Almond North	8,665	5,977	6,100	6,549	6,610	
800: Public Works Fees Total	**8,665**	**5,977**	**6,100**	**6,549**	**6,610**	
5051: L&L Dist Z4-Almond North Total	**8,677**	**6,009**	**6,100**	**6,549**	**6,610**	
5061: L&L Dist Z5-Legacy I,II,Kirst						
400: Investment/Property Revenues						
5332 Investment Earnings	(186)	49	0	50	0	
400: Investment/Property Revenues Tota	**(186)**	**49**	**0**	**50**	**0**	
800: Public Works Fees						
6128 L & L-Legacy I,II Kirst	60,162	44,852	45,760	43,600	44,040	
800: Public Works Fees Total	**60,162**	**44,852**	**45,760**	**43,600**	**44,040**	
5061: L&L Dist Z5-Legacy I,II,Kirst Total	**59,976**	**44,901**	**45,760**	**43,650**	**44,040**	
5071: L&L Dist Z6-The Villas						
400: Investment/Property Revenues						
5332 Investment Earnings	1,829	527	430	700	600	
400: Investment/Property Revenues Tota	**1,829**	**527**	**430**	**700**	**600**	
800: Public Works Fees						
6128 L & L-The Villas	28,757	27,336	27,850	27,094	27,360	
800: Public Works Fees Total	**28,757**	**27,336**	**27,850**	**27,094**	**27,360**	
5071: L&L Dist Z6-The Villas Total	**30,586**	**27,863**	**28,280**	**27,794**	**27,960**	
5081: L&L Dist Z7-Woodlake Meadow						
400: Investment/Property Revenues						
5332 Investment Earnings	16	123	0	0	0	

Trust and Agency	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
400: Investment/Property Revenues Tota	**16**	**123**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Woodlake Meadows	873	682	700	695	700	
800: Public Works Fees Total	**873**	**682**	**700**	**695**	**700**	
5081: L&L Dist Z7-Woodlake Meadow Total	**889**	**805**	**700**	**695**	**700**	
5091: L&L Dist Z8-Vintage Oaks						
400: Investment/Property Revenues						
5332 Investment Earnings	184	54	0	50	0	
400: Investment/Property Revenues Tota	**184**	**54**	**0**	**50**	**0**	
800: Public Works Fees						
6128 L & L-Vintage Oaks	7,743	4,228	4,300	5,808	5,870	
800: Public Works Fees Total	**7,743**	**4,228**	**4,300**	**5,808**	**5,870**	
5091: L&L Dist Z8-Vintage Oaks Total	**7,927**	**4,282**	**4,300**	**5,858**	**5,870**	
5101: SJMSCP Development Fees Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	1,252	299	240	450	340	
400: Investment/Property Revenues Tota	**1,252**	**299**	**240**	**450**	**340**	
810: Development Impact Fees						
6122 Development Impact Fees	6,658	13,883	0	0	0	
810: Development Impact Fees Total	**6,658**	**13,883**	**0**	**0**	**0**	
5101: SJMSCP Development Fees Rev Tota	**7,910**	**14,182**	**240**	**450**	**340**	
5111: L&L Dist Z9-Interlake Square						
400: Investment/Property Revenues						
5332 Investment Earnings	6	69	0	0	0	
400: Investment/Property Revenues Tota	**6**	**69**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Interlake Square	1,905	1,392	1,420	1,415	1,430	
800: Public Works Fees Total	**1,905**	**1,392**	**1,420**	**1,415**	**1,430**	
5111: L&L Dist Z9-Interlake Square Total	**1,911**	**1,461**	**1,420**	**1,415**	**1,430**	
5121: L&L Dist Z10-Lakeshore Prop.						
400: Investment/Property Revenues						
5332 Investment Earnings	2	4	0	0	0	
400: Investment/Property Revenues Tota	**2**	**4**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Lakeshore Prop.	749	788	800	798	810	
800: Public Works Fees Total	**749**	**788**	**800**	**798**	**810**	
5121: L&L Dist Z10-Lakeshore Prop. Total	**751**	**792**	**800**	**798**	**810**	

Trust and Agency	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
5131: L&L Dist Z11-Tate Property						
400: Investment/Property Revenues						
5332 Investment Earnings	32	14	0	0	0	
400: Investment/Property Revenues Tota	**32**	**14**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Tate Prop.	1,826	1,349	1,370	1,372	1,390	
800: Public Works Fees Total	**1,826**	**1,349**	**1,370**	**1,372**	**1,390**	
5131: L&L Dist Z11-Tate Property Total	**1,858**	**1,363**	**1,370**	**1,372**	**1,390**	
5141: L&L Dist Z12-Winchester Woods						
400: Investment/Property Revenues						
5332 Investment Earnings	3	5	0	0	0	
400: Investment/Property Revenues Tota	**3**	**5**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Winchester Woods	1,185	900	920	912	920	
800: Public Works Fees Total	**1,185**	**900**	**920**	**912**	**920**	
5141: L&L Dist Z12-Winchester Woods Tota	**1,188**	**905**	**920**	**912**	**920**	
5151: L&L Dist Z13-Guild Industrial						
400: Investment/Property Revenues						
5332 Investment Earnings	314	78	0	100	0	
400: Investment/Property Revenues Tota	**314**	**78**	**0**	**100**	**0**	
800: Public Works Fees						
6128 L & L-Guild Industrial	1,950	704	700	545	550	
800: Public Works Fees Total	**1,950**	**704**	**700**	**545**	**550**	
5151: L&L Dist Z13-Guild Industrial Total	**2,264**	**782**	**700**	**645**	**550**	
5161: L&L Dist Z16-Luca Place						
400: Investment/Property Revenues						
5332 Investment Earnings	13	30	0	0	0	
400: Investment/Property Revenues Tota	**13**	**30**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Luca Place	2,934	973	0	978	990	
800: Public Works Fees Total	**2,934**	**973**	**0**	**978**	**990**	
5161: L&L Dist Z16-Luca Place Total	**2,947**	**1,003**	**0**	**978**	**990**	
5171: L&L Dist Z15-Guild Ave Indust						
400: Investment/Property Revenues						
5332 Investment Earnings	(4)	4	0	0	0	
400: Investment/Property Revenues Tota	**(4)**	**4**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-Guild Ave. Industrial	(135)	592	640	594	600	

Trust and Agency	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
800: Public Works Fees Total	**(135)**	**592**	**640**	**594**	**600**	
5171: L&L Dist Z15-Guild Ave Indust Total	**(139)**	**596**	**640**	**594**	**600**	
5181: L&L Dist Z16-W.Kettleman Ln						
400: Investment/Property Revenues						
5332 Investment Earnings	1	2	0	0	0	
400: Investment/Property Revenues Tota	**1**	**2**	**0**	**0**	**0**	
800: Public Works Fees						
6128 L & L-W. Kettleman Lane	256	115	120	112	110	
800: Public Works Fees Total	**256**	**115**	**120**	**112**	**110**	
5181: L&L Dist Z16-W.Kettleman Ln Total	**257**	**117**	**120**	**112**	**110**	
5501: SJC Facilities Fees-Future Dev						
810: Development Impact Fees						
6122 Development Impact Fees	26,887	11,032	0	0	0	
810: Development Impact Fees Total	**26,887**	**11,032**	**0**	**0**	**0**	
5501: SJC Facilities Fees-Future Dev Total	**26,887**	**11,032**	**0**	**0**	**0**	
12021: Hutchins StSq/holz Bequest Rv						
400: Investment/Property Revenues						
5332 Investment Earnings	37	6	0	0	0	
400: Investment/Property Revenues Tota	**37**	**6**	**0**	**0**	**0**	
12021: Hutchins StSq/holz Bequest Rv Tota	**37**	**6**	**0**	**0**	**0**	
Trust and Agency Revenue Total	**250,376**	**251,070**	**150,380**	**149,466**	**149,810**	

Trust and Agency	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
4220 Operating Transfers Out	318,231	4,240	0	0	0	
090: Operating Transfers Out	**318,231**	**4,240**	**0**	**0**	**0**	
7323 Professional services	64,444	3,808	0	0	0	
7335 Sublet service contracts	26,279	28,573	47,240	0	550	
8099 Special payments	919	323	0	0	1,700	
300: Supplies, Materials & Services	**91,642**	**32,704**	**47,240**	**0**	**2,250**	
7924 Bond interest	34,490	25,440	21,940	21,940	10,730	
7925 Bond principal	140,000	145,000	335,000	155,000	165,000	
8021 Donations	355,000	27,000	0	0	0	
8099 Special payments	284,285	116,646	116,100	9,000	150,610	
600: Special Payments	**813,775**	**314,086**	**473,040**	**185,940**	**326,340**	
Trust and Agency Total	**1,223,648**	**351,030**	**520,280**	**185,940**	**328,590**	

Trust and Agency	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
1410: Expendable Trust B/S					
090: Operating Transfers Out					
4220 Operating Transfers Out	318,231	4,240	0	0	0
090: Operating Transfers Out Total	**318,231**	**4,240**	**0**	**0**	**0**
1410: Expendable Trust B/S Total	**318,231**	**4,240**	**0**	**0**	**0**
212801: Private Sector Trust Fund Exp					
300: Supplies, Materials & Services					
7323 Professional services	64,277	3,808	0	0	0
300: Supplies, Materials & Services Total	**64,277**	**3,808**	**0**	**0**	**0**
600: Special Payments					
8021 Donations	355,000	27,000	0	0	0
8099 Special payments	10	45	0	0	0
600: Special Payments Total	**355,010**	**27,045**	**0**	**0**	**0**
212801: Private Sector Trust Fund Exp Total	**419,287**	**30,853**	**0**	**0**	**0**
501031: Lcr Assessment 95-1					
300: Supplies, Materials & Services					
7323 Professional services	167	0	0	0	0
300: Supplies, Materials & Services Total	**167**	**0**	**0**	**0**	**0**
600: Special Payments					
7924 Bond interest	34,490	25,440	21,940	21,940	10,730
7925 Bond principal	140,000	145,000	335,000	155,000	165,000
8099 Special payments	8,915	9,487	9,000	9,000	5,000
600: Special Payments Total	**183,405**	**179,927**	**365,940**	**185,940**	**180,730**
501031: Lcr Assessment 95-1 Total	**183,572**	**179,927**	**365,940**	**185,940**	**180,730**
502501: Landscape & Lighting Dist Z-1					
300: Supplies, Materials & Services					
7335 Sublet service contracts	4,227	5,062	4,670	0	0
300: Supplies, Materials & Services Total	**4,227**	**5,062**	**4,670**	**0**	**0**
600: Special Payments					
8099 Special payments	16,010	12,141	16,000	0	17,800
600: Special Payments Total	**16,010**	**12,141**	**16,000**	**0**	**17,800**
502501: Landscape & Lighting Dist Z-1 Total	**20,237**	**17,203**	**20,670**	**0**	**17,800**
503501: Landscape & Lighting Dist Z-2					
300: Supplies, Materials & Services					
7335 Sublet service contracts	2,690	3,219	2,880	0	0
300: Supplies, Materials & Services Total	**2,690**	**3,219**	**2,880**	**0**	**0**
600: Special Payments					
8099 Special payments	29,942	22,068	22,190	0	29,600
600: Special Payments Total	**29,942**	**22,068**	**22,190**	**0**	**29,600**
503501: Landscape & Lighting Dist Z-2 Total	**32,632**	**25,287**	**25,070**	**0**	**29,600**
504501: Landscape & Lighting Dist Z-3					
300: Supplies, Materials & Services					
7335 Sublet service contracts	2,881	2,250	2,880	0	0
300: Supplies, Materials & Services Total	**2,881**	**2,250**	**2,880**	**0**	**0**
600: Special Payments					
8099 Special payments	7,975	3,468	7,030	0	8,130
600: Special Payments Total	**7,975**	**3,468**	**7,030**	**0**	**8,130**
504501: Landscape & Lighting Dist Z-3 Total	**10,856**	**5,718**	**9,910**	**0**	**8,130**
505501: Landscape & Lighting Dist Z-3					
600: Special Payments					
8099 Special payments	6,628	4,855	4,990	0	6,610
600: Special Payments Total	**6,628**	**4,855**	**4,990**	**0**	**6,610**
505501: Landscape & Lighting Dist Z-3 Total	**6,628**	**4,855**	**4,990**	**0**	**6,610**

Trust and Agency	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
506501: Landscape & Lighting Dist Z-5					
300: Supplies, Materials & Services					
7335 Sublet service contracts	6,959	8,331	7,460	0	0
300: Supplies, Materials & Services Total	**6,959**	**8,331**	**7,460**	**0**	**0**
600: Special Payments					
8099 Special payments	47,019	18,704	35,690	0	44,040
600: Special Payments Total	**47,019**	**18,704**	**35,690**	**0**	**44,040**
506501: Landscape & Lighting Dist Z-5 Total	**53,978**	**27,035**	**43,150**	**0**	**44,040**
507501: Landscape & Lighting Dist Z-6					
300: Supplies, Materials & Services					
7335 Sublet service contracts	5,912	7,002	6,270	0	0
300: Supplies, Materials & Services Total	**5,912**	**7,002**	**6,270**	**0**	**0**
600: Special Payments					
8099 Special payments	16,965	14,223	13,800	0	27,970
600: Special Payments Total	**16,965**	**14,223**	**13,800**	**0**	**27,970**
507501: Landscape & Lighting Dist Z-6 Total	**22,877**	**21,225**	**20,070**	**0**	**27,970**
508501: Landscape & Lighting Dist Z-7					
600: Special Payments					
8099 Special payments	811	625	650	0	700
600: Special Payments Total	**811**	**625**	**650**	**0**	**700**
508501: Landscape & Lighting Dist Z-7 Total	**811**	**625**	**650**	**0**	**700**
509501: L&L Dist Z8-Vintage Oaks					
300: Supplies, Materials & Services					
7335 Sublet service contracts	2,940	2,709	22,430	0	0
300: Supplies, Materials & Services Total	**2,940**	**2,709**	**22,430**	**0**	**0**
600: Special Payments					
8099 Special payments	3,539	2,627	2,270	0	5,870
600: Special Payments Total	**3,539**	**2,627**	**2,270**	**0**	**5,870**
509501: L&L Dist Z8-Vintage Oaks Total	**6,479**	**5,336**	**24,700**	**0**	**5,870**
510501: SJMSCP-remittance to County					
600: Special Payments					
8099 Special payments	40,257	13,883	1,320	0	340
600: Special Payments Total	**40,257**	**13,883**	**1,320**	**0**	**340**
510501: SJMSCP-remittance to County Total	**40,257**	**13,883**	**1,320**	**0**	**340**
511501: L&L Dist Z9-Interlake Square					
600: Special Payments					
8099 Special payments	1,793	1,274	750	0	1,430
600: Special Payments Total	**1,793**	**1,274**	**750**	**0**	**1,430**
511501: L&L Dist Z9-Interlake Square Total	**1,793**	**1,274**	**750**	**0**	**1,430**
512501: L&L Dist Z10-Lakeshore Prop.					
600: Special Payments					
8099 Special payments	901	719	890	0	810
600: Special Payments Total	**901**	**719**	**890**	**0**	**810**
512501: L&L Dist Z10-Lakeshore Prop. Total	**901**	**719**	**890**	**0**	**810**
513501: L&L Dist Z11-Tate Property .					
600: Special Payments					
8099 Special payments	1,229	980	850	0	1,390
600: Special Payments Total	**1,229**	**980**	**850**	**0**	**1,390**
513501: L&L Dist Z11-Tate Property . Total	**1,229**	**980**	**850**	**0**	**1,390**
514501: L&L Dist Z12-Winchester Woods					
600: Special Payments					
8099 Special payments	1,109	821	670	0	920

Trust and Agency	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
600: Special Payments Total	**1,109**	**821**	**670**	**0**	**920**
514501: L&L Dist Z12-Winchester Woods Tota	**1,109**	**821**	**670**	**0**	**920**
515501: L&L Dist Z13-Guild Industrial					
300: Supplies, Materials & Services					
7335 Sublet service contracts	670	0	650	0	550
300: Supplies, Materials & Services Total	**670**	**0**	**650**	**0**	**550**
600: Special Payments					
8099 Special payments	650	264	0	0	0
600: Special Payments Total	**650**	**264**	**0**	**0**	**0**
515501: L&L Dist Z13-Guild Industrial Total	**1,320**	**264**	**650**	**0**	**550**
516501: L&L Dist Z14-Luca Place					
300: Supplies, Materials & Services					
8099 Special payments	889	117	0	0	990
300: Supplies, Materials & Services Total	**889**	**117**	**0**	**0**	**990**
516501: L&L Dist Z14-Luca Place Total	**889**	**117**	**0**	**0**	**990**
517501: L&L Dist Z15-Guild Ave Indust					
300: Supplies, Materials & Services					
8099 Special payments	27	173	0	0	600
300: Supplies, Materials & Services Total	**27**	**173**	**0**	**0**	**600**
517501: L&L Dist Z15-Guild Ave Indust Total	**27**	**173**	**0**	**0**	**600**
518501: L&L Dist Z16-Kettleman Ln					
300: Supplies, Materials & Services					
8099 Special payments	3	33	0	0	110
300: Supplies, Materials & Services Total	**3**	**33**	**0**	**0**	**110**
518501: L&L Dist Z16-Kettleman Ln Total	**3**	**33**	**0**	**0**	**110**
550501: SJCFF remittance to County					
600: Special Payments					
8099 Special payments	100,532	10,462	0	0	0
600: Special Payments Total	**100,532**	**10,462**	**0**	**0**	**0**
550501: SJCFF remittance to County Total	**100,532**	**10,462**	**0**	**0**	**0**
Trust and Agency Total	**1,223,648**	**351,030**	**520,280**	**185,940**	**328,590**
Trust and Agency Total	**1,223,648**	**351,030**	**520,280**	**185,940**	**328,590**

Fleet Services Fund
Fund Balance Analysis

Statement of Estimated Changes in Fund Balance

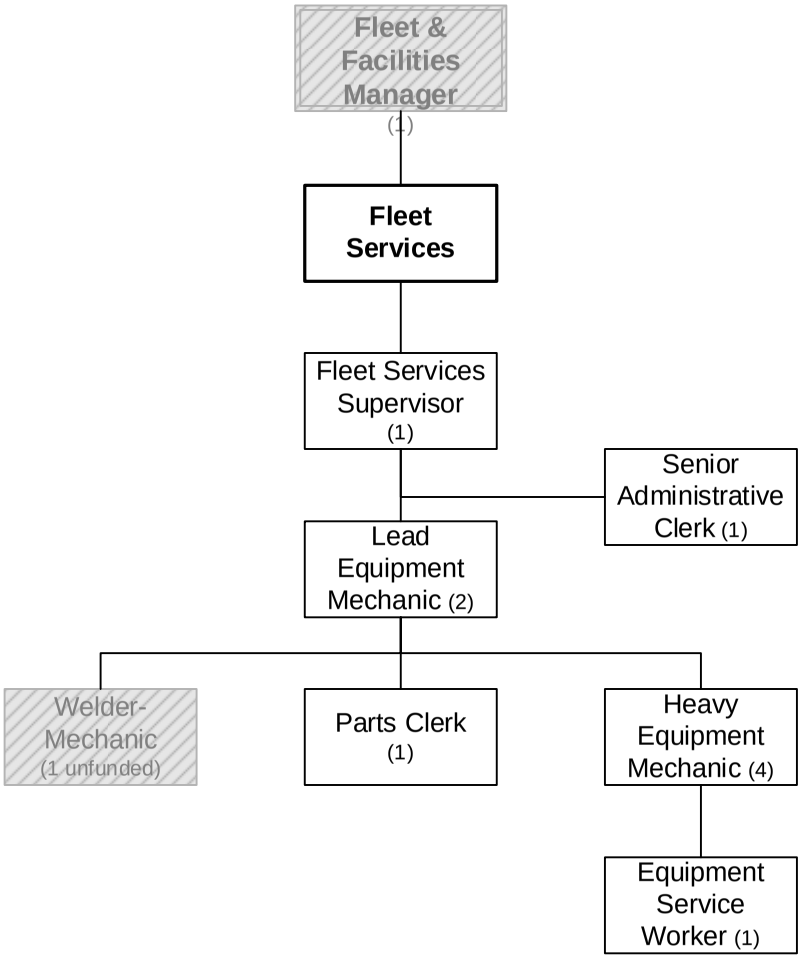
For the Fiscal Year Ended June 30, 2012

With Audited Actuals for FY 2008-09 and FY 2009-10 and Comparative Budget FY 2010-11

	Audited 2008-09 Actuals	Audited 2009-10 Actuals	2010-11 Budget	Estimated 2010-11 Actuals	2011-12 Budget
Fleet Services Internal Services Fund					
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	-	8,472	8,472	54,651	54,651
Revenues	1,240,230	1,211,132	2,052,770	1,799,226	1,896,400
Expenditures	1,231,758	1,164,953	2,052,770	1,799,226	1,896,400
Net Difference (Revenues Less Expenditures)	8,472	46,179	-	-	-
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	8,472	54,651	8,472	54,651	54,651

Fleet Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
2601: Internal Srvc-Equip Maint Rev						
400: Investment/Property Revenues						
5332 Investment Earnings	(5,294)	(34)	0	0	0	
400: Investment/Property Revenues Tota	**(5,294)**	**(34)**	**0**	**0**	**0**	
900: Other Revenue						
5394 Revenue-Other	33	0	0	0	0	
6341 Revenues by Transfer	1,240,197	1,211,132	2,052,770	1,799,226	1,896,400	
900: Other Revenue Total	**1,240,230**	**1,211,132**	**2,052,770**	**1,799,226**	**1,896,400**	
2601: Internal Srvc-Equip Maint Rev Total	**1,234,936**	**1,211,098**	**2,052,770**	**1,799,226**	**1,896,400**	
Fleet Services Revenue Total	**1,234,936**	**1,211,098**	**2,052,770**	**1,799,226**	**1,896,400**	

Public Works
Fleet Services



Number of Positions
Authorized: 10
Budgeted: 10

FY 2011-2012

Fleet Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final
100: Personnel Services	935,926	955,681	981,170	919,806	748,920
200: Utility Comm. & Transportation	3,417	1,919	1,850	1,600	2,000
300: Supplies, Materials & Services	201,096	179,971	1,042,590	850,660	1,118,830
500: Equipment, Land & Structures	40,740	20,655	20,660	20,660	20,650
600: Special Payments	6,787	7,353	6,500	6,500	6,000
Fleet Services Total	**1,187,966**	**1,165,579**	**2,052,770**	**1,799,226**	**1,896,400**

STAFFING SUMMARY	2008-09 Positions	2009-10 Positions	2010-11 Positions	2011-12 Authorized Positions	2011-12 Budgeted Positions
FLEET					
Equipment Service Worker	1	1	1	1	1
Fleets Services Supervisor	1	1	1	1	1
Heavy Equipment Mechanic	4	4	4	4	4
Lead Equipment Mechanic	2	2	2	2	1
Parts Clerk	1	1	1	1	1
Senior Administrative Clerk	1	1	1	1	1
Welder-Mechanic	1	1	1	0	0
Fleet Total	**11**	**11**	**11**	**10**	**9**

ACTIVITY:	**Fleet Services and Motor Pool**	**DIVISION:**	**Fleet and Facilities Services**
DEPARTMENT:	**Public Works**	**FUND:**	**Internal Services Fund**

ACTIVITY DESCRIPTION

The Fleet Services Section maintains a fleet of approximately 420 vehicles and equipment, serving the entire City fleet except Parks and Recreation's mowing equipment and scooters. Included are repairs to vehicles and equipment of all types and sizes; managing the parts inventory; troubleshooting and repair of mechanical operation problems in electric, hydraulic, and mechanical systems; welding/fabricating projects; providing preventative maintenance to all vehicles and equipment; overseeing the fleet management system and software; preparing vehicle purchase specifications; working with the City fleet coordinators from all departments/divisions and supervising contract labor and outside vendors.

The total cost of this activity is distributed as an internal service fund in which costs for vehicles and maintenance are allocated to individual departmental activities.

Activity goals are: 1) safe and reliable City vehicles and equipment, 2) maximum service life, and 3) a positive image for the City. This activity has six major elements:

- Administration – Direct, supervise, and plan Fleet Services activities; provide clerical and administrative support; establish shop rules and procedures; train and develop staff; promote and foster a positive, safe and efficient work place; and maintain shop materials and supplies.
- Repairs – Repair vehicle and equipment malfunctions and overhaul engines and transmissions.
- Preventive Maintenance – Schedule, inspect and service vehicles, heavy equipment and other equipment.
- Vehicle Support Operations – Purchase and provide parts, tires, gas and oil for vehicles and equipment. Coordinate administration of purchasing and disposition of vehicles and equipment, and oversee Fleet Policies and Procedures.
- Fabrication and Repair – Fabricate parts and equipment and perform welding and machine work as needed.
- Motor pool operations – Provide and maintain a pool of vehicles and equipment for use by staff in conducting City business as needed.

SERVICE LEVEL ADJUSTMENTS

- Reduced staff through elimination of one Lead Equipment Mechanic position and retirement of one Fleet and Facilities Manager (50% of salary and benefits charged to Fleet Services); consolidated two working shift schedules into one, reducing shop hours.

MAJOR 2010/11 ACCOMPLISHMENTS

- Completed MSC CNG Control Panel Replacement Project.
- Completed MSC CNG Compressor #1 Rebuild Project.
- Replaced aging shop equipment.

MAJOR 2011/12 OBJECTIVES

- Add shop security system and masonry security wall.
- Add Solar Project.

ACTIVITY: **Fleet Services and Motor Pool** **DIVISION:** **Fleet and Facilities Services**
DEPARTMENT: **Public Works** **FUND:** **Internal Services Fund**

PERFORMANCE MEASURES	2008/09	2009/10	2010/11
Vehicle and heavy equipment fleet size	431	431	422
Work order tasks completed	7,456	7,380	6,493
Smog certifications	57	65	58
Services/safety checks/tune-ups	1,160	1,079	1,042

RELATED COST CENTER(S)

- 260561

Fleet Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7101 Regular emp salary	547,346	559,240	566,790	527,752	439,490	Staff retirement
7102 Overtime	2,737	668	1,500	5,800	6,000	
7109 Incentive pay	3,259	5,032	4,820	2,850	3,000	
7111 Workers comp	36,300	40,260	34,650	34,650	57,960	
7112 Medical insurance	120,781	119,820	135,730	115,275	108,290	
7113 Dental insurance	10,437	10,948	11,000	10,306	9,000	
7114 Vision care	2,674	2,669	2,750	2,525	1,800	
7115 Medicare insurance	7,997	8,191	8,220	7,778	6,420	
7121 Service contribution-PERS	105,459	106,187	109,070	100,686	87,060	
7123 Deferred comp	11,325	11,081	11,640	11,686	0	
7124 LI & AD & D	1,003	1,012	1,560	1,373	950	
7125 Unemployment insurance	1,487	1,503	1,590	1,467	2,210	
7128 LTD	7,001	7,166	7,220	6,677	0	Brought in-house
7129 Chiropractic	570	569	610	566	500	
7130 Insurance refund	1,300	2,334	0	6,395	6,390	
7131 Other benefits	13,281	20,680	20,680	20,680	19,850	
7189 Transfer Out	62,969	58,321	63,340	63,340	0	
100: Personnel Services	**935,926**	**955,681**	**981,170**	**919,806**	**748,920**	
7201 Postage	384	577	400	600	600	
7202 Telephone	906	538	800	600	800	
7203 Cellular phone charges	670	804	650	400	600	
7211 Electricity	1,457	0	0	0	0	
200: Utility Comm. & Transportation	**3,417**	**1,919**	**1,850**	**1,600**	**2,000**	
7301 Printing,binding,duplication	28	57	200	300	400	
7302 Photocopying	131	118	50	50	50	
7304 Laundry & dry cleaning	2,558	3,576	3,000	3,000	3,200	
7305 Uniforms	3,490	4,037	3,700	3,400	3,400	
7306 Safety equipment	4,370	5,603	5,000	4,800	4,800	
7307 Office supplies	1,493	1,699	1,000	750	1,000	
7308 Books & periodicals	0	0	100	100	100	
7309 Membership & dues	100	100	200	200	200	
7313 Information systems software	3,232	2,459	2,750	2,750	2,400	
7314 Business expense	255	118	250	200	200	
7315 Conference expense	1,366	0	0	0	0	
7323 Professional services	6,148	1,850	3,500	3,000	3,000	
7330 Repairs to comm equip	120	120	130	100	130	
7331 Repairs to Mach & equip	9,292	2,131	3,600	4,200	4,000	
7333 Repairs to vehicles	140,793	110,826	400,000	350,000	377,210	
7335 Sublet service contracts	8,848	5,097	26,000	26,000	26,000	
7336 Car wash	8,499	7,934	10,000	8,000	10,000	
7343 PL & PD/other insurance	7,875	21,570	19,640	19,640	31,000	
7351 Motor veh fuel, lube	(20,152)	(8,791)	540,000	400,000	630,110	

Fleet Services	2008-2009 Actuals	2009-2010 Actuals	2010-2011 Budget	2010-2011 Estimated Actuals	2011-2012 Final	Comments
7352 Special dept materials	11,747	8,083	8,600	9,500	9,000	
7353 Janitorial supplies	421	379	350	350	350	
7355 General supplies	1,154	4,968	6,200	6,000	4,200	
7358 Training & education	1,530	1,328	1,240	1,240	1,000	
7359 Small tools and equip	7,664	6,704	6,450	6,450	6,450	
7360 Overtime meals	105	0	100	100	100	
7363 Employees physical exams	0	0	330	330	330	
7399 Supplies, mat & services	29	5	200	200	200	
300: Supplies, Materials & Services	**201,096**	**179,971**	**1,042,590**	**850,660**	**1,118,830**	
7709 Shop equipment	20,085	0	0	0	0	
7789 Transfer Out	20,655	20,655	20,660	20,660	20,650	
500: Equipment, Land & Structures	**40,740**	**20,655**	**20,660**	**20,660**	**20,650**	
8099 Special payments	6,787	7,353	6,500	6,500	6,000	
600: Special Payments	**6,787**	**7,353**	**6,500**	**6,500**	**6,000**	
Fleet Services Total	**1,187,966**	**1,165,579**	**2,052,770**	**1,799,226**	**1,896,400**	

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Accountant I	344	4361.87	4579.97	4808.97	5049.41	5301.89
Accountant II	348	4797.90	5037.75	5289.68	5554.18	5831.86
Accounting Clerk I	5	2576.81	2705.65	2840.93	2982.97	3132.12
Accounting Clerk II	3	2834.48	2976.20	3125.01	3281.26	3445.33
Administrative Clerk	372	2566.79	2695.13	2829.89	2971.38	3119.95
Administrative Clerk - Conf	373	2695.22	2829.99	2971.49	3120.06	3276.06
Administrative Records Clerk - Conf	312	2829.99	2971.48	3120.06	3276.06	3439.86
Administrative Secretary	376	3414.27	3584.99	3764.24	3952.45	4150.07
Animal Services Supervisor	25	3331.07	3497.63	3672.51	3856.13	4048.94
Assistant Animal Services Officer	39	2896.66	3041.49	3193.57	3353.25	3520.91
Assistant City Clerk	94	4193.70	4403.86	4623.56	4854.73	5097.47
Assistant Engineer	51	5284.75	5548.99	5826.44	6117.76	6423.64
Assistant Planner	56	4312.81	4528.45	4754.87	4992.61	5242.24
Associate Civil Engineer	66	5813.22	6103.88	6409.07	6729.53	7066.00
Associate Planner	68	4744.09	4981.30	5230.36	5491.88	5766.47
Budget Manager	439	7460.53	7833.56	8225.24	8636.50	9068.33
Building Inspector I	74	3942.37	4129.79	4336.28	4553.10	4780.75
Building Inspector II	75	4326.45	4542.77	4769.91	5008.41	5258.83
Building Official	87	6885.38	7229.59	7591.09	7970.59	8369.18
Building Services Coordinator	85	3674.67	3858.40	4051.32	4253.89	4466.59
Chief Wastewater Plant Operator	358	5009.46	5259.93	5522.93	5799.07	6089.03
City Attorney	96	11666.67				
City Clerk	97	8448.67				
City Engineer/Deputy PW Director	46	9065.32	9518.58	9994.49	10494.24	11012.40
City Manager	103	14918.75				
City Planner/Planning Manager	459	7041.86	7393.95	7763.64	8151.83	8559.42
Community Center Manager	11	4897.43	5142.30	5399.42	5669.39	5952.85
Community Development Director	111	10595.00				
Community Improvement Officer I	116	3745.85	3933.14	4129.80	4336.28	4553.10
Community Improvement Officer I	118	4120.43	4326.45	4542.77	4769.91	5008.41
Community Service Officer-P.D.	109	3585.36	3764.63	3952.87	4150.51	4358.03
Compliance Engineer	65	5813.22	6103.88	6409.07	6729.53	7066.00
Construction Project Manager	442	5299.02	5563.97	5842.16	6134.28	6440.99
Construction/Maintenance Supervisor	119	7436.52	7806.93	8197.45	8608.43	9037.60
Customer Service Representative I	354	2576.81	2705.65	2840.93	2982.97	3132.12
Customer Service Representative II	353	2834.48	2976.20	3125.01	3281.26	3445.33
Deputy City Attorney I	99	4790.99	5030.53	5282.06	5546.16	5823.47
Deputy City Attorney II	100	7331.18	7697.74	8082.63	8486.76	8911.10
Deputy City Manager	49	12083.33				
Deputy Public Works Director-WWS	47	9065.32	9518.58	9994.49	10494.24	11012.40
Dispatch Supervisor	129	4830.05	5071.57	5325.14	5591.39	5870.96
Dispatcher/Jailer	126	4000.08	4200.08	4410.08	4630.59	4862.12
Distribution Planner	152	6758.61	7097.31	7452.12	7825.31	8215.65
Distribution Planning Supervisor	151	7436.52	7806.93	8197.45	8608.43	9037.60
Electric Operations Superintendent	163	8227.03	8638.38	9070.30	9523.81	10000.00
Electric Foreman/Forewoman	240	6758.61	7097.31	7452.12	7825.31	8215.65
Electric Line Apprentice I	236	4836.98	5078.83	5332.77	5597.11	5879.12
Electric Line Apprentice II	238	5332.77	5597.11	5879.12	6173.61	6484.40
Electric Lineman/Linewoman	237	5876.00	6170.15	6480.07	6803.33	7144.97
Electric Materials Technician		5876.00	6170.15	6480.07	6803.33	7144.97
Electric Troubleshooter	146	6014.49	6315.92	6630.69	6963.67	7311.89

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Electric Utility Director	417	12916.63				
Electric Utility Rate Analyst	418	6012.43	6313.13	6628.75	6960.15	7308.23
Electrical Drafting Technician	143	4951.79	5199.65	5458.79	5732.13	6018.83
Electrical Technician	138	6533.63	6860.36	7203.21	7563.40	7941.61
Electrician	153	5815.73	6105.32	6410.11	6730.51	7068.48
Engineering Technician I	157	3970.52	4169.04	4377.49	4596.37	4826.19
Engineering Technician II	159	4367.57	4585.94	4815.24	5056.00	5308.80
Environmental Compliance Inspector	425	4148.20	4355.61	4573.39	4802.06	5042.16
Equipment Service Worker	166	3039.45	3191.42	3350.99	3518.54	3694.47
Facilities Maintenance Worker	81	3340.70	3507.73	3683.12	3867.27	4060.64
Facilities Supervisor	78	4226.16	4437.47	4659.34	4892.31	5136.92
Field Services Representative	36	3504.16	3679.37	3863.34	4056.51	4259.33
Field Services Supervisor	35	4033.72	4235.41	4447.18	4669.53	4903.01
Finance Technician	355	3429.72	3601.21	3781.27	3970.34	4168.85
Financial Services Manager	50	7460.53	7833.56	8225.24	8636.50	9068.33
Fire Battalion Chief	189	7389.53	7759.01	8146.96	8554.31	8982.03
Fire Battalion Chief - 112 Hrs	190	7389.53	7759.01	8146.96	8554.31	8982.03
Fire Captain	177	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Captain - 80 Hours	178	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Captain - Acting	179	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Chief	180	12083.33				
Fire Division Chief	90	8867.44	9310.81	9776.35	10265.17	10778.43
Fire Division Chief - Shift	91	5810.13	6100.72	6405.75	6726.01	7062.30
Fire Engineer	183	5143.13	5400.28	5670.30	5953.81	6251.50
Fire Engineer - 80 Hours	182	5143.13	5400.28	5670.30	5953.81	6251.50
Fire Fighter I	185	4029.77				
Fire Fighter I - 112 Hours	184	4029.77				
Fire Fighter II	186	4442.79	4664.93	4898.17	5143.08	5400.23
Fire Inspector	187	5400.28	5670.30	5953.81	6251.50	6564.08
Fleet Services Supervisor	265	4614.03	4844.73	5086.97	5341.32	5608.38
Heavy Equipment Mechanic	264	3647.72	3830.11	4021.61	4222.69	4433.83
Human Resources Manager	295	7460.53	7833.56	8225.24	8636.50	9068.33
Human Resources Technician	293	3586.56	3765.89	3954.19	4151.89	4359.48
Information Systems Coordinator	19	5355.37	5623.10	5904.22	6199.42	6509.43
Information Systems Manager	15	6774.18	7112.89	7468.54	7841.96	8234.06
Information Systems Specialist	127	3895.39	4090.17	4294.94	4509.40	4734.87
Junior Engineer	207	4804.32	5044.54	5296.76	5561.60	5839.68
Junior Planner	210	3920.74	4116.77	4322.61	4538.74	4765.68
Junior Plans Examiner/Engineer	71	4326.45	4542.77	4769.91	5008.41	5258.83
Lab/Environmental Compliance Superintendent	386	6120.87	6426.83	6748.22	7085.64	7439.90
Laboratory Technician I	212	3304.12	3469.33	3642.80	3824.94	4016.18
Laboratory Technician II	213	3634.25	3815.96	4006.76	4207.10	4417.45
Lead Dispatcher/Jailer	128	4200.04	4410.05	4630.56	4862.08	5105.18
Lead Equipment Mechanic	266	4012.49	4213.12	4423.77	4644.96	4877.21
Legal Secretary	377	4048.75	4251.19	4463.74	4686.93	4921.28
Librarian I	220	4107.43	4312.80	4528.44	4754.86	4992.61
Librarian II	222	4518.18	4744.09	4981.29	5230.36	5491.87
Library Assistant	228	2695.14	2829.89	2971.39	3119.96	3275.95
Library Services Director	219	6482.00	6806.00	7146.00	7503.00	7879.00
Literacy Services Coordinator	224	3624.41	3805.63	3995.92	4194.49	4405.49
Maintenance Worker I	252	2893.11	3037.84	3189.68	3349.15	3516.76

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Maintenance Worker II	255	3181.89	3340.99	3508.04	3683.44	3867.61
Management Analyst	438	4776.43	5015.25	5265.96	5529.36	5805.78
Manager, Customer Service & Programs	142	6744.66	7081.88	7435.99	7807.79	8198.18
Metering Electrician	144	6014.49	6315.92	6630.69	6963.67	7311.89
Neighborhood Services Manager	158	6887.27	7231.54	7593.17	7972.82	8371.47
Network Administrator	122	5891.81	6186.37	6495.64	6820.41	7161.47
Network Technician	426	4671.51	4905.09	5150.34	5407.86	5678.26
Park Maintenance Worker I	273	2755.52	2893.30	3037.96	3189.86	3349.35
Park Maintenance Worker II	276	3030.79	3182.32	3341.44	3508.51	3683.94
Park Maintenance Worker III	279	3333.96	3502.47	3675.69	3859.48	4052.45
Park Superintendent	285	5829.40	6120.79	6426.88	6748.22	7085.62
Park Supervisor	270	4226.16	4437.47	4659.34	4892.31	5136.92
Parking Enforcement Assistant	288	2918.97	3064.92	3218.17	3379.08	3548.03
Parks Project Coordinator	271	4804.32	5044.54	5296.76	5561.60	5839.68
Parks, Recreation & Cultural Services Director	331	9852.00				
Parts Clerk	135	2895.08	3039.83	3191.82	3351.42	3518.99
Permit Technician	69	3242.65	3404.82	3575.06	3753.82	3941.51
Plant & Equipment Mechanic	430	3771.02	3959.50	4157.37	4365.17	4583.44
Police Captain	297	9150.42	9607.93	10088.33	10592.74	11122.38
Police Chief	300	13169.63				
Police Corporal	310	5613.09	5893.75	6188.44	6497.86	6822.75
Police Lieutenant	303	7625.35	8006.61	8406.94	8827.29	9268.65
Police Officer	306	5295.37	5560.14	5838.15	6130.06	6436.56
Police Officer Trainee	307	4572.86	4801.50	5041.58	5293.66	5558.34
Police Record Clerk I	313	2547.71	2675.09	2808.85	2949.29	3096.76
Police Records Clerk II	314	2802.49	2942.61	3089.74	3244.23	3406.44
Police Records Clerk Supervisor	316	3222.37	3383.49	3552.66	3730.29	3916.81
Police Sergeant	309	6354.46	6672.17	7005.78	7356.07	7723.88
Program Coordinator	286	2999.32	3149.28	3306.74	3472.08	3645.69
Public Works Director	317	11562.50				
Public Works Inspector I	320	3933.14	4129.79	4336.28	4553.10	4780.75
Public Works Inspector II	321	4326.45	4542.77	4769.91	5008.41	5258.83
Purchasing Technician	324	3282.49	3446.62	3618.95	3799.89	3989.89
Rates and Resource Manager	167	8227.03	8638.38	9070.30	9523.81	10000.00
Recreation Manager	337	4452.16	4674.80	4908.59	5154.01	5411.68
Recreation Superintendent	338	4897.42	5142.30	5399.41	5669.38	5952.85
Secretary To The City Manager	106	4251.19	4463.74	4686.93	4921.28	5167.34
Senior Administrative Clerk	375	2823.47	2964.64	3112.88	3268.52	3431.95
Senior Civil Engineer	155	6558.36	6886.48	7230.74	7592.48	7971.70
Senior Electric Troubleshooter	147	6617.52	6948.07	7294.04	7659.95	8041.63
Senior Electrical Technician	160	6716.67	7052.93	7404.80	7775.73	8164.00
Senior Engineering Technician	161	4804.32	5044.54	5296.76	5561.60	5839.68
Senior Facilities Maintenance Worker	73	3674.67	3858.40	4051.32	4253.89	4466.59
Senior Library Assistant	231	2964.64	3112.88	3268.52	3431.95	3603.54
Senior Plant & Equipment Mechanic	434	4148.26	4355.69	4573.47	4802.14	5042.24
Senior Police Administrative Clerk	315	2988.78	3138.23	3295.13	3459.88	3632.88
Senior Power Engineer	149	7356.09	7723.79	8109.36	8515.05	8940.86
Senior Programmer/Analyst	134	5355.35	5623.09	5904.20	6199.40	6509.41
Senior Services Coordinator	339	4452.21	4674.83	4908.57	5153.99	5411.69
Senior Storekeeper	77	3426.06	3597.36	3777.23	3966.09	4164.40
Senior Traffic Engineer/Transportation Manager	42	6559.00	6887.15	7231.44	7593.20	7972.46

PERSONNEL SALARY SCHEDULE BY TITLE

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Stage Technician	113	3674.67	3858.40	4051.32	4253.89	4466.59
Street Maintenance Worker III	258	3500.47	3675.49	3859.26	4052.23	4254.84
Street Supervisor	381	4436.94	4658.79	4891.73	5136.31	5393.13
Supervising Accountant	342	5647.31	5929.67	6226.16	6537.47	6864.34
Supervising Budget Analyst	341	5647.31	5929.68	6226.16	6537.47	6864.34
Supervising Code/Comm.Improvement Officer	110	4738.48	4975.41	5224.17	5485.38	5759.65
Supervising Customer Service Representative	346	3429.72	3601.21	3781.27	3970.34	4168.85
Supervising Librarian	223	5409.25	5679.66	5963.69	6261.89	6574.95
Traffic/Sign Making Worker	277	3030.79	3182.32	3341.44	3508.51	3683.94
Utility Equipment Specialist	457	5110.21	5366.40	5635.59	5916.39	6212.96
Utility Service Operator - Relief	137	7288.84	7653.01	8035.73	8437.35	8859.24
Utility Service Operator I	421	5521.01	5797.13	6087.29	6390.97	6711.12
Utility Service Operator II	420	6625.15	6954.65	7305.13	7669.13	8054.28
Wastewater Plant Operator I	361	3598.54	3778.47	3967.39	4165.76	4374.05
Wastewater Plant Operator II	360	3958.50	4156.43	4364.25	4582.46	4811.58
Wastewater Plant Operator III	362	4354.36	4572.07	4800.67	5040.71	5292.74
Wastewater Treatment Superintendent	424	6617.49	6948.36	7295.78	7660.57	8043.60
Water/Wastewater Supervisor	429	4770.83	5009.52	5259.78	5522.93	5799.13
Water Services Technician I	427	4664.39	4897.61	5142.49	5399.61	5669.59
Water Services Technician II	428	5130.82	5387.36	5656.73	5939.57	6236.55
Water/Wastewater Maintenance Worker III	431	3500.47	3675.48	3859.27	4052.23	4254.84
Water/Wastewater Superintendent	432	6120.87	6426.83	6748.22	7085.64	7439.90
Welder - Mechanic	171	3647.63	3830.15	4021.68	4222.75	4433.87

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
City Manager	103					14918.75
Police Chief	300					13169.63
Electric Utility Director	417					12916.63
Deputy City Manager	49					12083.33
Fire Chief	180					12083.33
City Attorney	96					11666.67
Public Works Director	317					11562.50
Police Captain	297	9150.42	9607.93	10088.33	10592.74	11122.38
City Engineer/Deputy PW Director	46	9065.32	9518.58	9994.49	10494.24	11012.40
Deputy Public Works Director-WWS	47	9065.32	9518.58	9994.49	10494.24	11012.40
Fire Division Chief	90	8867.44	9310.81	9776.35	10265.17	10778.43
Community Development Director	111					10595.00
Electric Operations Superintendent	163	8227.03	8638.38	9070.30	9523.81	10000.00
Rates and Resource Manager	167	8227.03	8638.38	9070.30	9523.81	10000.00
Parks, Recreation & Cultural Services Director	331					9852.00
Police Lieutenant	303	7625.35	8006.61	8406.94	8827.29	9268.65
Budget Manager	439	7460.53	7833.56	8225.24	8636.50	9068.33
Financial Services Manager	50	7460.53	7833.56	8225.24	8636.50	9068.33
Human Resources Manager	295	7460.53	7833.56	8225.24	8636.50	9068.33
Construction/Maintenance Supervisor	119	7436.52	7806.93	8197.45	8608.43	9037.60
Distribution Planning Supervisor	151	7436.52	7806.93	8197.45	8608.43	9037.60
Fire Battalion Chief	189	7389.53	7759.01	8146.96	8554.31	8982.03
Fire Battalion Chief - 112 Hrs	190	7389.53	7759.01	8146.96	8554.31	8982.03
Senior Power Engineer	149	7356.09	7723.79	8109.36	8515.05	8940.86
Deputy City Attorney II	100	7331.18	7697.74	8082.63	8486.76	8911.10
Utility Service Operator - Relief	137	7288.84	7653.01	8035.73	8437.35	8859.24
City Planner/Planning Manager	459	7041.86	7393.95	7763.64	8151.83	8559.42
City Clerk	97					8448.67
Neighborhood Services Manager	158	6887.27	7231.54	7593.17	7972.82	8371.47
Building Official	87	6885.38	7229.59	7591.09	7970.59	8369.18
Information Systems Manager	15	6774.18	7112.89	7468.54	7841.96	8234.06
Distribution Planner	152	6758.61	7097.31	7452.12	7825.31	8215.65
Electric Foreman/Forewoman	240	6758.61	7097.31	7452.12	7825.31	8215.65
Manager, Customer Service & Programs	142	6744.66	7081.88	7435.99	7807.79	8198.18
Senior Electrical Technician	160	6716.67	7052.93	7404.80	7775.73	8164.00
Utility Service Operator II	420	6625.15	6954.65	7305.13	7669.13	8054.28
Wastewater Treatment Superintendent	424	6617.49	6948.36	7295.78	7660.57	8043.60
Senior Electric Troubleshooter	147	6617.52	6948.07	7294.04	7659.95	8041.63
Senior Traffic Engineer/Transportation Manager	42	6559.00	6887.15	7231.44	7593.20	7972.46
Senior Civil Engineer	155	6558.36	6886.48	7230.74	7592.48	7971.70
Electrical Technician	138	6533.63	6860.36	7203.21	7563.40	7941.61
Library Services Director	219	6482.00	6806.00	7146.00	7503.00	7879.00
Police Sergeant	309	6354.46	6672.17	7005.78	7356.07	7723.88
Lab/Environmental Compliance Superintendent	386	6120.87	6426.83	6748.22	7085.64	7439.90
Water/Wastewater Superintendent	432	6120.87	6426.83	6748.22	7085.64	7439.90
Electric Troubleshooter	146	6014.49	6315.92	6630.69	6963.67	7311.89
Metering Electrician	144	6014.49	6315.92	6630.69	6963.67	7311.89
Electric Utility Rate Analyst	418	6012.43	6313.13	6628.75	6960.15	7308.23
Fire Captain	177	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Captain - 80 Hours	178	5953.81	6251.50	6564.07	6892.27	7236.89
Fire Captain - Acting	179	5953.81	6251.50	6564.07	6892.27	7236.89

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Network Administrator	122	5891.81	6186.37	6495.64	6820.41	7161.47
Electric Lineman/Linewoman	237	5876.00	6170.15	6480.07	6803.33	7144.97
Electric Materials Technician		5876.00	6170.15	6480.07	6803.33	7144.97
Park Superintendent	285	5829.40	6120.79	6426.88	6748.22	7085.62
Electrician	153	5815.73	6105.32	6410.11	6730.51	7068.48
Associate Civil Engineer	66	5813.22	6103.88	6409.07	6729.53	7066.00
Compliance Engineer	65	5813.22	6103.88	6409.07	6729.53	7066.00
Fire Division Chief - Shift	91	5810.13	6100.72	6405.75	6726.01	7062.30
Supervising Accountant	342	5647.31	5929.67	6226.16	6537.47	6864.34
Supervising Budget Analyst	341	5647.31	5929.68	6226.16	6537.47	6864.34
Police Corporal	310	5613.09	5893.75	6188.44	6497.86	6822.75
Utility Service Operator I	421	5521.01	5797.13	6087.29	6390.97	6711.12
Supervising Librarian	223	5409.25	5679.66	5963.69	6261.89	6574.95
Fire Inspector	187	5400.28	5670.30	5953.81	6251.50	6564.08
Information Systems Coordinator	19	5355.37	5623.10	5904.22	6199.42	6509.43
Senior Programmer/Analyst	134	5355.35	5623.09	5904.20	6199.40	6509.41
Electric Line Apprentice II	238	5332.77	5597.11	5879.12	6173.61	6484.40
Construction Project Manager	442	5299.02	5563.97	5842.16	6134.28	6440.99
Police Officer	306	5295.37	5560.14	5838.15	6130.06	6436.56
Assistant Engineer	51	5284.75	5548.99	5826.44	6117.76	6423.64
Fire Engineer	183	5143.13	5400.28	5670.30	5953.81	6251.50
Fire Engineer - 80 Hours	182	5143.13	5400.28	5670.30	5953.81	6251.50
Water Services Technician II	428	5130.82	5387.36	5656.73	5939.57	6236.55
Utility Equipment Specialist	457	5110.21	5366.40	5635.59	5916.39	6212.96
Chief Wastewater Plant Operator	358	5009.46	5259.93	5522.93	5799.07	6089.03
Electrical Drafting Technician	143	4951.79	5199.65	5458.79	5732.13	6018.83
Community Center Manager	11	4897.43	5142.30	5399.42	5669.39	5952.85
Recreation Superintendent	338	4897.42	5142.30	5399.41	5669.38	5952.85
Electric Line Apprentice I	236	4836.98	5078.83	5332.77	5597.11	5879.12
Dispatch Supervisor	129	4830.05	5071.57	5325.14	5591.39	5870.96
Junior Engineer	207	4804.32	5044.54	5296.76	5561.60	5839.68
Parks Project Coordinator	271	4804.32	5044.54	5296.76	5561.60	5839.68
Senior Engineering Technician	161	4804.32	5044.54	5296.76	5561.60	5839.68
Accountant II	348	4797.90	5037.75	5289.68	5554.18	5831.86
Deputy City Attorney I	99	4790.99	5030.53	5282.06	5546.16	5823.47
Management Analyst	438	4776.43	5015.25	5265.96	5529.36	5805.78
Water/Wastewater Supervisor	429	4770.83	5009.52	5259.78	5522.93	5799.13
Associate Planner	68	4744.09	4981.30	5230.36	5491.88	5766.47
Supervising Code/Comm.Improvement Officer	110	4738.48	4975.41	5224.17	5485.38	5759.65
Network Technician	426	4671.51	4905.09	5150.34	5407.86	5678.26
Water Services Technician I	427	4664.39	4897.61	5142.49	5399.61	5669.59
Fleet Services Supervisor	265	4614.03	4844.73	5086.97	5341.32	5608.38
Police Officer Trainee	307	4572.86	4801.50	5041.58	5293.66	5558.34
Librarian II	222	4518.18	4744.09	4981.29	5230.36	5491.87
Senior Services Coordinator	339	4452.21	4674.83	4908.57	5153.99	5411.69
Recreation Manager	337	4452.16	4674.80	4908.59	5154.01	5411.68
Fire Fighter II	186	4442.79	4664.93	4898.17	5143.08	5400.23
Street Supervisor	381	4436.94	4658.79	4891.73	5136.31	5393.13
Engineering Technician II	159	4367.57	4585.94	4815.24	5056.00	5308.80
Accountant I	344	4361.87	4579.97	4808.97	5049.41	5301.89
Wastewater Plant Operator III	362	4354.36	4572.07	4800.67	5040.71	5292.74

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Building Inspector II	75	4326.45	4542.77	4769.91	5008.41	5258.83
Junior Plans Examiner/Engineer	71	4326.45	4542.77	4769.91	5008.41	5258.83
Public Works Inspector II	321	4326.45	4542.77	4769.91	5008.41	5258.83
Assistant Planner	56	4312.81	4528.45	4754.87	4992.61	5242.24
Secretary To The City Manager	106	4251.19	4463.74	4686.93	4921.28	5167.34
Facilities Supervisor	78	4226.16	4437.47	4659.34	4892.31	5136.92
Park Supervisor	270	4226.16	4437.47	4659.34	4892.31	5136.92
Lead Dispatcher/Jailer	128	4200.04	4410.05	4630.56	4862.08	5105.18
Assistant City Clerk	94	4193.70	4403.86	4623.56	4854.73	5097.47
Senior Plant & Equipment Mechanic	434	4148.26	4355.69	4573.47	4802.14	5042.24
Environmental Compliance Inspector	425	4148.20	4355.61	4573.39	4802.06	5042.16
Community Improvement Officer I	118	4120.43	4326.45	4542.77	4769.91	5008.41
Librarian I	220	4107.43	4312.80	4528.44	4754.86	4992.61
Legal Secretary	377	4048.75	4251.19	4463.74	4686.93	4921.28
Field Services Supervisor	35	4033.72	4235.41	4447.18	4669.53	4903.01
Lead Equipment Mechanic	266	4012.49	4213.12	4423.77	4644.96	4877.21
Dispatcher/Jailer	126	4000.08	4200.08	4410.08	4630.59	4862.12
Engineering Technician I	157	3970.52	4169.04	4377.49	4596.37	4826.19
Wastewater Plant Operator II	360	3958.50	4156.43	4364.25	4582.46	4811.58
Building Inspector I	74	3942.37	4129.79	4336.28	4553.10	4780.75
Public Works Inspector I	320	3933.14	4129.79	4336.28	4553.10	4780.75
Junior Planner	210	3920.74	4116.77	4322.61	4538.74	4765.68
Information Systems Specialist	127	3895.39	4090.17	4294.94	4509.40	4734.87
Plant & Equipment Mechanic	430	3771.02	3959.50	4157.37	4365.17	4583.44
Community Improvement Officer I	116	3745.85	3933.14	4129.80	4336.28	4553.10
Building Services Coordinator	85	3674.67	3858.40	4051.32	4253.89	4466.59
Senior Facilities Maintenance Worker	73	3674.67	3858.40	4051.32	4253.89	4466.59
Stage Technician	113	3674.67	3858.40	4051.32	4253.89	4466.59
Welder - Mechanic	171	3647.63	3830.15	4021.68	4222.75	4433.87
Heavy Equipment Mechanic	264	3647.72	3830.11	4021.61	4222.69	4433.83
Laboratory Technician II	213	3634.25	3815.96	4006.76	4207.10	4417.45
Literacy Services Coordinator	224	3624.41	3805.63	3995.92	4194.49	4405.49
Wastewater Plant Operator I	361	3598.54	3778.47	3967.39	4165.76	4374.05
Human Resources Technician	293	3586.56	3765.89	3954.19	4151.89	4359.48
Community Service Officer-P.D.	109	3585.36	3764.63	3952.87	4150.51	4358.03
Field Services Representative	36	3504.16	3679.37	3863.34	4056.51	4259.33
Street Maintenance Worker III	258	3500.47	3675.49	3859.26	4052.23	4254.84
Water/Wastewater Maintenance Worker III	431	3500.47	3675.48	3859.27	4052.23	4254.84
Finance Technician	355	3429.72	3601.21	3781.27	3970.34	4168.85
Supervising Customer Service Representative	346	3429.72	3601.21	3781.27	3970.34	4168.85
Senior Storekeeper	77	3426.06	3597.36	3777.23	3966.09	4164.40
Administrative Secretary	376	3414.27	3584.99	3764.24	3952.45	4150.07
Facilities Maintenance Worker	81	3340.70	3507.73	3683.12	3867.27	4060.64
Park Maintenance Worker III	279	3333.96	3502.47	3675.69	3859.48	4052.45
Animal Services Supervisor	25	3331.07	3497.63	3672.51	3856.13	4048.94
Fire Fighter I	185					4029.77
Fire Fighter I - 112 Hours	184					4029.77
Laboratory Technician I	212	3304.12	3469.33	3642.80	3824.94	4016.18
Purchasing Technician	324	3282.49	3446.62	3618.95	3799.89	3989.89
Permit Technician	69	3242.65	3404.82	3575.06	3753.82	3941.51
Police Records Clerk Supervisor	316	3222.37	3383.49	3552.66	3730.29	3916.81

PERSONNEL SALARY SCHEDULE BY SALARY

Occupation Title	OCC	Step A	Step B	Step C	Step D	Step E
Maintenance Worker II	255	3181.89	3340.99	3508.04	3683.44	3867.61
Equipment Service Worker	166	3039.45	3191.42	3350.99	3518.54	3694.47
Park Maintenance Worker II	276	3030.79	3182.32	3341.44	3508.51	3683.94
Traffic/Sign Making Worker	277	3030.79	3182.32	3341.44	3508.51	3683.94
Program Coordinator	286	2999.32	3149.28	3306.74	3472.08	3645.69
Senior Police Administrative Clerk	315	2988.78	3138.23	3295.13	3459.88	3632.88
Senior Library Assistant	231	2964.64	3112.88	3268.52	3431.95	3603.54
Parking Enforcement Assistant	288	2918.97	3064.92	3218.17	3379.08	3548.03
Assistant Animal Services Officer	39	2896.66	3041.49	3193.57	3353.25	3520.91
Parts Clerk	135	2895.08	3039.83	3191.82	3351.42	3518.99
Maintenance Worker I	252	2893.11	3037.84	3189.68	3349.15	3516.76
Accounting Clerk II	3	2834.48	2976.20	3125.01	3281.26	3445.33
Customer Service Representative II	353	2834.48	2976.20	3125.01	3281.26	3445.33
Administrative Records Clerk - Conf	312	2829.99	2971.48	3120.06	3276.06	3439.86
Senior Administrative Clerk	375	2823.47	2964.64	3112.88	3268.52	3431.95
Police Records Clerk II	314	2802.49	2942.61	3089.74	3244.23	3406.44
Park Maintenance Worker I	273	2755.52	2893.30	3037.96	3189.86	3349.35
Administrative Clerk - Conf	373	2695.22	2829.99	2971.49	3120.06	3276.06
Library Assistant	228	2695.14	2829.89	2971.39	3119.96	3275.95
Accounting Clerk I	5	2576.81	2705.65	2840.93	2982.97	3132.12
Customer Service Representative I	354	2576.81	2705.65	2840.93	2982.97	3132.12
Administrative Clerk	372	2566.79	2695.13	2829.89	2971.38	3119.95
Police Record Clerk I	313	2547.71	2675.09	2808.85	2949.29	3096.76

Memoranda of Understanding
Term Dates

BARGAINING GROUP	MOU TERM DATES
American Federation of State, County and Municipal Employees – General Services Unit	7/1/2008 – 12/31/2011
American Federation of State, County and Municipal Employees – Maintenance and Operators Unit	7/1/2008 – 12/31/2011
Confidential	There is no MOU
Executive Management	There is no MOU
Fire Mid-Management	7/1/2008 – 12/31/2011
International Brotherhood of Electrical Workers	1/1/2008 – 12/31/2013
Lodi City Mid-Management Association	1/1/2008 – 12/31/2011
Lodi Police Dispatchers Association	11/6/2007 – 4/30/2012
Lodi Police Mid-Management Association	7/1/2007 – 9/30/2011
Lodi Professional Firefighters	7/1/2007 – 12/31/2011
Police Officers Association of Lodi	10/9/2007 – 10/8/2011

ANNUAL DEBT SERVICE PAYMENTS BY SOURCE

		2008-09 Budget	2009-10 Budget	2010-11 Budget	2011-12 Budget
DEBT SERVICE FUND					
	Source of Funding				
Note Payable -COG	**Street Fund -332**				
Principal		94,453	-	-	
Interest		1,653	-	-	
Fiscal Charges			-	-	
		96,106	-	-	
2002 Certificates of Participation	**General Fund Transfer**				
Principal		565,000	590,000	610,000	630,000
Interest		1,104,874	1,084,071	1,060,960	1,036,160
Fiscal Charges		5,000	2,860	2,860	2,860
		1,674,874	1,676,931	1,673,820	1,669,020
Total Debt Service		**1,770,980**	**1,676,931**	**1,673,820**	**1,669,020**
ELECTRIC FUND					
2002 Certificates of Participation Series A					
Principal		-	-	-	-
Interest		1,843,330	-	-	-
Fiscal Charges	remarketing fees	201,000	-	-	-
		2,044,330	-	-	-
2002 Certificates of Participation Series C					
Principal		2,375,000	2,445,000	2,545,000	2,645,000
Interest		372,900	275,100	173,300	67,500
		2,747,900	2,720,100	2,718,300	2,712,500
2002 Certificates of Participation Series D					
Principal		2,865,000	475,000	535,000	625,000
Interest		1,002,601	982,319	958,190	927,690
		3,867,601	1,457,319	1,493,190	1,552,690
2008 Certificates of Participation Series A					
Principal		-	-	-	
Interest		-	2,957,775	2,957,780	2,957,780
Fiscal Charges				5,500	5,500
		-	2,957,775	2,963,280	2,963,280
Total Electric Fund		**8,659,831**	**7,135,194**	**7,174,770**	**7,228,470**
WASTEWATER FUND					
1991 Certificates of Participation					
Principal		-	-	-	-
Interest		-	-	-	-
		-	-	-	-
2003 Certificates of Participation Series B					
Principal	26% IMF	200,000	205,000	210,000	215,000
Interest	74% User fees	182,648	177,733	171,390	164,170
Fiscal Charges		2,250	2,250	2,250	2,250
		384,898	384,983	383,640	381,420
2004 Certificates of Participation Series A					
Principal	24.2% IMF	965,000	1,010,000	1,050,000	1,090,000
Interest	75.8 User fees	1,180,713	1,138,800	1,097,600	1,049,350
Fiscal Charges		5,000	5,000	5,000	5,000
		2,150,713	2,153,800	2,152,600	2,144,350

ANNUAL DEBT SERVICE PAYMENTS BY SOURCE

		2008-09 Budget	2009-10 Budget	2010-11 Budget	2011-12 Budget
2007 Certificates of Participation					
Principal	58.42% IMF	105,000	105,000	110,000	125,000
Interest	41.58% User Fees	1,487,250	1,483,050	1,478,750	1,474,050
Fiscal Charges				2,850	2,850
		1,592,250	1,588,050	1,591,600	1,601,900
Total Wastewater Fund		**4,127,861**	**4,126,833**	**4,127,840**	**4,127,670**
WATER FUND					
1992 Construction Loan-DBCP					
Principal		169,746	175,462	181,500	-
Interest		58,278	52,562	46,530	-
		228,024	**228,024**	**228,030**	**-**
2010 Water Revenue Bonds Series A					
Principal		-	-	-	775,000
Interest		-	-	-	300,300
		-	-	-	1,075,300
2010 Water Revenue Bonds Series B					
Principal		-	-	-	-
Interest		-	-	-	1,891,560
		-	-	-	1,891,560
Total Water Fund		**228,024**	**228,024**	**228,030**	**2,966,860**

GRANT FUNDED POSITIONS

Department	Classification	Annual Salary & Benefits
Police Department	Police Officer (5)	$622,370
Community Development	Neighborhood Services Manager	$157,470

2011-12 Transfers In and Out		
From Fund	**To Fund**	**Amount**
100 General Fund	123 IS Replacement Fund	65,000
	210 Library Fund	1,349,180
	321 Streets Fund	554,600
	340 Community Development Fund	150,200
	347 Parks, Recreation and Cultural Services Fund	3,881,520
	410 Debt Service Fund	1,008,820
	1211 Capital Outlay Fund	988,750
Total from General Fund		**7,998,070**
160 Electric Utility Fund	100 General Fund	2,856,390
170 Wastewater Fund	100 General Fund	1,451,480
180 Water Fund	100 General Fund	1,060,120
210 Library Fund	100 General Fund	65,000
	Total to General Fund	**5,432,990**
347 Parks, Recreation and Cultural Services Fund	410 Debt Service Fund	**660,200**
	Total to Debt Service Fund including $1,008,820 from General Fund	1,669,020
164 Public Benefits Fund	160 Electric Utility Fund	746,160
	Total to Electric Utility Fund	**746,160**
GRAND TOTAL		**14,837,420**

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
03-079	COMM DEV	2002	DODGE	DAKOTA
03-086	COMM DEV	2002	DODGE	DAKOTA
03-089	COMM DEV	2002	DODGE	DAKOTA
COMM DEV Count	**3**			
04-013	ENG	2000	DODGE	RAM 250
04-043	ENG	2000	FORD	F150
04-060	ENG	2002	CHEVROLET	C1500
04-085	ENG	1999	FORD	F-150
04-090	ENG	2000	HONDA	CIVIC GX
ENGINEERING Count	**5**			
05-D057	EUD	1974	CHEVROLET	C30
09-001	EUD	2000	FREIGHTLINER	FL80
09-002	EUD	2009	FREIGHTLINER	M2-106
09-004	EUD	2002	DODGE	DAKOTA SPORT
09-007	EUD	1994	PLYMOUTH	ACCLAIM
09-008	EUD	1997	DODGE	INTREPID
09-010	EUD	2005	INTERNATIONAL	7400
09-011	EUD	2005	INTERNATIONAL	7400
09-012	EUD	2000	FREIGHTLINER	FL80
09-013	EUD	1998	FORD	WINDSTAR
09-014	EUD	1999	FORD	F-150
09-016	EUD	1999	CHEVROLET	BLAZER
09-017	EUD	2008	FORD	ESCAPE
09-018	EUD	2010	TOYOTA	PRIUS
09-021	EUD	2000	CHEVROLET	C-35
09-023	EUD	2000	FORD	F550 XL SUPER D
09-024	EUD	1999	CHEVROLET	ASTRO
09-027	EUD	1989	FORD	E-350
09-037	EUD	2008	CHEVROLET	COLORADO
09-040	EUD	2009	TOYOTA	PRIUS
09-041	EUD	2009	TOYOTA	PRIUS
09-042	EUD	1979	FORD	F800
09-045	EUD	2008	CHEVROLET	COLORADO
09-046	EUD	2010	FORD	F550
09-049	EUD	2000	CHEVROLET	ASTRO
09-050	EUD	2011	FORD	F350
09-056	EUD	1999	FORD	F150
09-060	EUD	1995	DODGE	INTREPID
09-072	EUD	1997	DODGE	RAM 3500
09-075	EUD	1997	DODGE	RAM 3500
09-077	EUD	2000	FORD	F550 XL SUPER D
09-083	EUD	1961	X	TRAILER
09-086	EUD	2000	CHEVROLET	2500 EXPRESS
09-087	EUD	2000	CHEVROLET	C-35
09-088	EUD	2002	DODGE	STRATUS
09-092	EUD	2010	AIRMAN	185CFM
09-093	EUD	2011	FORD	F350
09-098	EUD	1965	X	TCP4
09-100	EUD	1991	SAUBER	1539-5
09-101	EUD	1993	SHERMAN-REILLY	UDH-70-T
09-102	EUD	2001	SAUBER	1570B

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
09-103	EUD	2003	WALTON	15 KFP
09-104	EUD	2008	DITCH WITCH	FX60
09-106	EUD	2008	EZ HAULER	2500 MINI
09-107	EUD	2008	FABRIQUE PAR	S.D.P.
09-108	EUD	2003	MITSUBISHI	FGC15K
09-109	EUD	1990	BUTLER	8031
09-110	EUD	1990	HYSTER	H100XL
09-111	EUD	2009	TSE	UP7O-BD
09-119	EUD	1970	AB CHANCE	Y0010
09-122	EUD	1998	PLYMOUTH	VOYAGER
09-123	EUD	1969	X	TCP10
09-126	EUD	1982	TMS	X
09-128	EUD	1985	TUFF BOY	X
09-136	EUD	1990	CASE	580K
09-149	EUD	1997	CHRYSLER	CIRRUS
09-267	EUD	2009	OLYMPIAN	D80-6
09-320	EUD	2002	EDCO	SS20
09-321	EUD	1993	CLIPPER	X
09-334	EUD	1996	YAMAHA	EF1000
09-335	EUD	1996	YAMAHA	EF2600
09-336	EUD	1996	YAMAHA	EF2600
09-338	EUD	2003	YAMAHA	EF2800I
09-339	EUD	1996	YAMAHA	EF2600
09-347	EUD	1974	ENER PACK	P-84006
09-357	EUD	2009	HONDA	E-3000
09-363	EUD	1988	HONDA	EM650
09-372	EUD	1992	MILLER	BIG 40G
09-E003	EUD	2001	TOYOTA	RAV4
09-E005	EUD	2001	TOYOTA	RAV4
EUD Count	**70**			
04-047	FACILITIES	2000	HONDA	CIVIC GX
04-048	FACILITIES	1986	DODGE	B250
04-049	FACILITIES	1981	CHEVROLET	C30
04-052	FACILITIES	2010	GENIE	Z-34/22
04-080	FACILITIES	2001	GMC	SONOMA
04-101	FACILITIES	2010	MARKSMAN	REBET80X15-14SD
04-203	FACILITIES	1988	CAT	580E
04-261	FACILITIES	1981	ONAN	6 KW
04-262	FACILITIES	1975	KOHLER	7.5 KW
04-270	FACILITIES	1986	HONDA	ES6500 - 6 KW
04-273	FACILITIES	2003	CUMMINS	COSM11
04-358	FACILITIES	1986	HONDA	EX1000
FACILITIES Count	**12**			
06-001	FIRE	1997	DODGE	INTREPID
06-002	FIRE	1995	FORD	CROWN VICTORIA
06-003	FIRE	2003	FORD	EXPEDITION
06-004	FIRE	1997	CHEVROLET	MONTE CARLO
06-005	FIRE	1997	DODGE	INTREPID
06-007	FIRE	2002	FORD	EXPEDITION XLT
06-008	FIRE	2000	FORD	F450
06-009	FIRE	1995	GMC	VANDURA 3500

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
06-011	FIRE	1994	HIGH TECH	FIRE ENGINE
06-012	FIRE	1989	EMERG-1	FIRE TRUCK
06-013	FIRE	2005	SURREY	LTB
06-014	FIRE	2005	WELL CARGO	X
06-015	FIRE	2006	METRO UTILITY	LIBERTY II
06-021	FIRE	2002	LA FRANCE	QS-100
06-022	FIRE	1967	GMC	FIRE TRUCK
06-023	FIRE	1997	HITECH	FT
06-024	FIRE	2004	PIERCE	QUANTAM
06-030	FIRE	2004	PIERCE	QUANTAM
06-031	FIRE	1997	HITECH	FT
06-032	FIRE	1972	VANPELT	FIRE ENGINE
06-033	FIRE	1998	FREIGHTLINER	FL70
06-338	FIRE	2006	HME/WEST STATES	TYPE 1 FIRE
FIRE Count	**22**			
04-022	FLEET	1989	DODGE	RAM 350
04-062	FLEET	1996	DAEWOO	G30S-2
04-122	FLEET	2011	FORD	F-150 XL
04-300	FLEET	2009	QUINCY	QT15
04-328	FLEET	1991	AALADIN	5523
04-333	FLEET	1985	KOHLER	K241S
04-335	FLEET	2009	NOBLES	ECH20
FLEET Count	**7**			
07-101	HSS	1987	DODGE	RAM 150
HSS Count	**1**			
04-263	LIBRARY	1997	CAT OLYMPIAN	CD020
LIBRARY Count	**1**			
04-068	MTR POOL	1997	CHRYSLER	CONCORDE
04-104	MTR POOL	1997	PLYMOUTH	BREEZE
04-106	MTR POOL	2001	DODGE	INTREPID
04-109	MTR POOL	2000	TOYOTA	CAMRY LE
04-145	MTR POOL	1992	CHEVROLET	S10
04-147	MTR POOL	1999	DODGE	INTREPID
04-181	MTR POOL	1999	DODGE	INTREPID
04-184	MTR POOL	1996	FORD	CRWN VIC-ADMIN
04-E079	MTR POOL	2001	TOYOTA	RAV4
MOTOR POOL Count	**9**			
07-002	PARKS/REC	1999	CHEVROLET	SILVERADO 1500
07-004	PARKS/REC	2002	SATURN	L200
07-005	PARKS/REC	2000	DODGE	CARAVAN
07-006	PARKS/REC	2001	DODGE	RAM 2500HD SLT
07-008	PARKS/REC	2008	CHEVROLET	SILVERADO
07-009	PARKS/REC	1999	FORD	F-150
07-014	PARKS/REC	2001	DODGE	DAKOTA
07-018	PARKS/REC	2003	FREIGHTLINER	FL60
07-022	PARKS/REC	2001	CHEVROLET	G30 EXPRESS
07-030	PARKS/REC	2011	FORD	F-150
07-035	PARKS/REC	2010	CHEVROLET	EXPRESS
07-037	PARKS/REC	2008	GMC	SIERRA
07-038	PARKS/REC	1996	DODGE	RAM 1500
07-048	PARKS/REC	2003	JOHN DEERE	110

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
07-069	PARKS/REC	2001	GMC	SIERRA
07-072	PARKS/REC	1991	DODGE	D250
07-073	PARKS/REC	2003	FORD	F150
07-079	PARKS/REC	1994	PLYMOUTH	VOYAGER
07-086	PARKS/REC	1999	CHEVROLET	C3500
07-126	PARKS/REC	1998	DODGE	RAM 3500
07-D029	PARKS/REC	1996	FORD	CRWN VIC
PARKS/REC Count	**21**			
05-001	POLICE	2002	EAGLE	CCH
05-001A	POLICE	2002	ONAN	12.5KW
05-003	POLICE	2007	FORD	CRWN VIC-PATROL
05-005	POLICE	2010	FORD	CRWN VIC-PATROL
05-008	POLICE	2008	FORD	CRWN VIC-PATROL
05-009	POLICE	2007	FORD	CRWN VIC-PATROL
05-010	POLICE	2000	FORD	CRWN VIC-ADMIN
05-012	POLICE	2008	FORD	CRWN VIC-PATROL
05-014	POLICE	2007	FORD	CRWN VIC-PATROL
05-015	POLICE	2011	FORD	CRWN VIC-PATROL
05-016	POLICE	2011	FORD	CRWN VIC-PATROL
05-017	POLICE	2005	FORD	CRWN VIC-PATROL
05-018	POLICE	2005	FORD	CRWN VIC-PATROL
05-019	POLICE	2008	FORD	CRWN VIC-PATROL
05-020	POLICE	2005	FORD	CRWN VIC-PATROL
05-021	POLICE	2009	FORD	CRWN VIC-PATROL
05-022	POLICE	2007	FORD	CRWN VIC-PATROL
05-024	POLICE	2008	FORD	CRWN VIC-PATROL
05-028	POLICE	2010	FORD	CRWN VIC-PATROL
05-029	POLICE	2009	FORD	CRWN VIC-PATROL
05-030	POLICE	2004	FORD	CRWN VIC-PATROL
05-032	POLICE	2009	FORD	CRWN VIC-PATROL
05-033	POLICE	2008	FORD	CRWN VIC-PATROL
05-034	POLICE	2005	FORD	CRWN VIC-PATROL
05-038	POLICE	2007	FORD	CRWN VIC-PATROL
05-039	POLICE	2004	FORD	CRWN VIC-PATROL
05-043	POLICE	2011	HARLEY DAVIDSON	ROADKING
05-044	POLICE	2006	HARLEY DAVIDS	FHLP- I
05-047	POLICE	2011	HARLEY DAVIDSON	ROADKIND
05-048	POLICE	2010	HARLEY DAVIDSON	RS
05-050	POLICE	2002	DODGE	RAM 2500
05-052	POLICE	1995	DODGE	DAKOTA
05-055	POLICE	1998	KUSTOM SIGNAL	X
05-058	POLICE	2001	KUSTOM	I
05-059	POLICE	2005	FORD	E-450
05-063	POLICE	2000	DODGE	RAM 250
05-066	POLICE	2002	MIGHTY MOVER	31095-22
05-071	POLICE	1996	FORD	CRWN VIC-ADMIN
05-072	POLICE	2004	CHEVROLET	IMPALA
05-073	POLICE	1999	JEEP	CHEROKEE
05-074	POLICE	1999	JEEP	CHEROKEE
05-075	POLICE	1999	PONTIAC	GRAND PRIX GT
05-076	POLICE	1999	CHEVROLET	ASTRO

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
05-077	POLICE	2004	JEEP	GRAND CHEROKEE
05-078	POLICE	2008	FORD	CRWN VIC-ADMIN
05-079	POLICE	2005	FORD	CRWN VIC-PATROL
05-083	POLICE	1997	CHEVROLET	S-10
05-085	POLICE	2004	FORD	EXPLORER
05-086	POLICE	1998	CHEVROLET	LUMINA
05-087	POLICE	1998	CHEVROLET	LUMINA
05-090	POLICE	2000	GMC	SAFARI
05-091	POLICE	2000	FORD	CRWN VIC-ADMIN
05-092	POLICE	2002	FORD	CRWN VIC-ADMIN
05-093	POLICE	2002	FORD	CRWN VIC-ADMIN
05-094	POLICE	2007	CHEVROLET	TAHOE
05-095	POLICE	2008	FORD	CROWN VIC-ADMIN
05-096	POLICE	2008	FORD	CROWN VIC
05-104	POLICE	1998	CHEVROLET	LUMINA
05-109	POLICE	2007	FORD	FREESTAR
05-120	POLICE	2004	DODGE	CARAVAN
05-121	POLICE	2001	FORD	WINDSTAR
05-122	POLICE	2002	DODGE	CARAVAN
05-124	POLICE	2002	INTERCEPTOR II	GO-4
05-D052	POLICE	1984	CHEVROLET	D3500
05-D056	POLICE	2001	FORD	E150
05-D065	POLICE	1990	FORD	AR
05-D067	POLICE	2002	CHEVROLET	ASTRO
05-D100	POLICE	2005	CHEVROLET	COLORADO
05-D101	POLICE	1992	DODGE	DAKOTA
05-D102	POLICE	2005	FORD	CRWN VIC
05-D110	POLICE	2003	CHEVROLET	MALIBU
POLICE Count	**71**			
04-002	STREET	2009	FORD	F350XL
04-005	STREET	1995	GMC	3500 SL
04-006	STREET	1998	GMC	3500HD
04-006A	STREET	2010	HONDA	EB3000
04-009	STREET	2000	DODGE	STRATUS
04-010	STREET	1997	DODGE	DAKOTA
04-015	STREET	1990	INTERNATIONAL	4900
04-016	STREET	1991	INTERNATIONAL	4900
04-019	STREET	1992	INTERNATIONAL	4900
04-023	STREET	2002	CASE	570MXT
04-026	STREET	1974	HYSTER	C340 AD
04-034	STREET	1991	TANDEN	
04-039	STREET	1990	INTERNATIONAL	2654
04-039A	STREET	2010	JOHN DEERE	4045HF285
04-040	STREET	2009	JOHN DEERE	244J
04-050	STREET	1997	ZIEMAN	1150E
04-051	STREET	1968	FORD	C600
04-059	STREET	1991	INTERNATIONAL	4900
04-061	STREET	1999	FORD	F-450
04-064	STREET	1998	FORD	RANGER
04-066	STREET	1978	HOMEMADE	X
04-067	STREET	2001	FORD	F350 SUPER DUTY

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-071	STREET	1974	TUFFBOY	FB TILT
04-077	STREET	2002	JACOBSON	H683
04-078	STREET	1997	FORD	F350
04-081	STREET	1998	FORD	RANGER
04-084	STREET	2003	FREIGHTLINER	FL80
04-091	STREET	1978	FORD	C7000
04-093	STREET	2003	INGERSOLL RAND	P185WJD
04-102	STREET	1978	CHEVROLET	C20
04-105	STREET	2005	ELGIN	CROSSWIND J+
04-105A	STREET	2005	ESG 642	POWER TECH
04-107	STREET	2001	HYSTER	HYPAC 530AH
04-108	STREET	2000	GREEN MACHINE	414RS
04-110	STREET	2007	INGERSOLL RAND	DD-31HF
04-111	STREET	1992	ZIEMAN	1140E
04-114	STREET	2009	CRAFCO	3CD1-DZP01
04-117	STREET	2009	CATERPILLAR	257B2
04-118	STREET	1986	ROADLINE	X
04-119	STREET	1994	SWEEPSTER	CP86
04-121	STREET	1998	FORD	RANGER
04-123	STREET	2001	TYMCO	FL70
04-128	STREET	2009	JOHN DEERE	310SJ
04-130	STREET	1986	HOMEMADE	DEMPSEY
04-131	STREET	2007	TYMCO	600/BAH
04-134	STREET	2006	MIRAGE	MKL610SA
04-135	STREET	1997	INGERSOLL RAND	DD-22
04-148	STREET	2000	DODGE	RAM 250
04-179	STREET	2001	FORD	F350
04-185	STREET	1996	DODGE	DAKOTA SPORT
04-301	STREET	1972	GROUND HOG	C17
04-302	STREET	1990	TAMPER	VPG160K
04-305	STREET	1994	WACKER	VPG160A
04-307	STREET	1982	CHAMPION	1WCV20C
04-308	STREET	2010	LITTLE WONDER	
04-311	STREET	1999	EDCO	TLR7-11H
04-315	STREET	1971	FONTANA	EF45
04-316	STREET	1989	HONDA	EB3500-X
04-317	STREET	1988	WACKER	UPG160K
04-318	STREET	1999	WACKER	BS600
04-319	STREET	2001	WACKER	BS600
04-321	STREET	2006	ATLAS COPCO	COBRA COMBI
04-322	STREET	1972	BURCH	CO-65
04-324	STREET	1976	SARLO	8261/C
04-325	STREET	1964	TOWNER	DISC
04-326	STREET	1987	WACKER	BS60Y
04-327	STREET	1976	SARACCO	44000
04-330	STREET	1981	BILLY GOAT	BG60A
04-336	STREET	1998	HONDA	GNEM-3500
04-343	STREET	1981	THOR	51T
04-344	STREET	1982	PB	X
04-345	STREET	1978	PB	X
04-346	STREET	1995	PB LOADER	PB

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-353	STREET	2007	WACKER	VP1135AW
04-355	STREET	1986	HOMELITE	121TP21A
04-356	STREET	1992	GRACO LINELAZER	3500
04-360	STREET	2006	MK	1613H
04-362	STREET	1983	HONDA	3000
04-364	STREET	1988	HOME MADE	X
04-365	STREET	1988	REARS	AR703
04-366	STREET	1989	KEW	4503KB
04-367	STREET	1990	LAYTON	HSF 525
04-368	STREET	1991	X	1991
04-369	STREET	1978	PB LOADER	1978
04-370	STREET	2006	SMITH	SPS8
STREET Count	**85**			
10-006	TRAN-D	2009	FORD	E450
10-007	TRAN-D	2009	FORD	E450
10-008	TRAN-D	2009	FORD	E450
10-009	TRAN-D	2009	FORD	E450
10-010	TRAN-D	2007	FORD	E450
10-011	TRAN-D	2007	FORD	E450
10-012	TRAN-D	2007	FORD	E450
10-013	TRAN-D	2007	FORD	E450
10-014	TRAN-D	2007	FORD	E450
10-015	TRAN-D	2007	FORD	E450
10-016	TRAN-D	2007	FORD	E450
10-017	TRAN-D	2007	FORD	E450
10-018	TRAN-D	2007	FORD	E450
10-019	TRAN-D	2007	FORD	E450
10-020	TRAN-D	2007	FORD	E450
10-021	TRAN-D	2007	FORD	E450
10-022	TRAN-D	2007	FORD	E450
10-025	TRAN-D	2002	ELDORADO	AEROTECH
10-026	TRAN-D	2002	ELDORADO	AEROTECH
10-028	TRAN-D	2002	ELDORADO	AEROTECH
TRANSIT-DAR Count	**20**			
10-044	TRAN-G	2000	NABI	040.11
10-045	TRAN-G	2000	NABI	040.11
10-046	TRAN-G	2000	NABI	040.11
10-047	TRAN-G	2000	NABI	040.11
10-048	TRAN-G	2000	NABI	040.11
10-050	TRAN-G	2001	CHAMPLAIN	1608, CT277
TRANSIT-GRPLN Count	**6**			
04-003	WASTE	2010	FORD	F150
04-004	WASTE	1994	DODGE	INTREPID
04-024	WASTE	1990	CASE	580 K
04-032	WASTE	1992	FORD	E350
04-037	WASTE	2011	INTERNATIONAL	7500
04-037A	WASTE	2011	INTERNATIONAL	TCD2012L042V
04-038	WASTE	1998	INTERNATIONAL	1300
04-038A	WASTE	1998	JOHN DEERE	4045TF150
44-040	WASTE	1994	JOHN DEERE	244E
04-100	WASTE	1980	NORWEST	TE 1212

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-112	WASTE	2002	BUSH HOG	GT48
04-113	WASTE	2002	MITSUBISHI	FG25K
04-127	WASTE	2000	CHEVROLET	ASTRO
04-137	WASTE	2010	DODGE	GRAND CARAVAN
04-139	WASTE	2003	GMC	2500 SIERRA
04-140	WASTE	2007	KUBOTA	RTV900G6-K
04-141	WASTE	2000	KAWASAKI	2500
04-142	WASTE	2008	VOLVO	TAD721VE
04-146	WASTE	2010	DODGE	GRAND CARAVAN
04-182	WASTE	1983	FORD	E350
04-264	WASTE	1983	KOHLER	30RHZ02 - 10 KW
04-266	WASTE	2003	OLYMPIAN	G20F3
04-268	WASTE	1986	KOHLER	20RZ - 20 KW
04-269	WASTE	1986	ONAN	20OES15R/24164B
04-271	WASTE	1998	OLYMPIAN	98A00423S
04-272	WASTE	2003	OLYMPIAN	G80431
04-306	WASTE	1999	HONDA	2500
04-309	WASTE	1989	WACKER	PT2A
04-314	WASTE	1989	WACKER	PT3A
04-323	WASTE	1958	GORMAN-RUPP	14C2VH4D
04-348	WASTE	1989	HONDA	2200
04-354	WASTE	1984	GORMAN-RUPP	16D2VH4D
04-371	WASTE	1992	LINCOLN	G8000
04-373	WASTE	1992	WACKER	PT2A
WASTEWATER Count	**34**			
04-069	WATER	2003	CHEVROLET	S-10
04-200	WATER	1995	CAT	SR4B
04-222	WATER	2005	OLYMPIAN	D150P6
04-255	WATER	1995	CAT	S4RB
04-256	WATER	1969	GM	100 KW
04-257	WATER	1996	CAT	SR4B
04-258	WATER	2001	CAT	SR4B
04-259	WATER	1995	CAT	SR4B
04-260	WATER	1996	CAT	SN4
04-274	WATER	2005	CAT	SR414V
04-304	WATER	1996	HONDA	SS18
04-312	WATER	2001	TARGET	ES-14
04-320	WATER	1970	HOMELITE	X
WATER Count	**13**			
04-001	WWW	1991	DODGE	RAM 350
04-017	WWW	1998	GMC	2500 SLE
04-025	WWW	1997	DODGE	INTREPID
04-027	WWW	1996	JOHN DEERE	310D
04-028	WWW	2010	AIRMAN	185CFM
04-030	WWW	1997	DODGE	INTREPID
04-033	WWW	2007	JOHN DEERE	310J
04-041	WWW	1966	CHEVROLET	C60
04-045	WWW	2006	CHEVROLET	SILVERADO 3500
04-053	WWW	2001	DODGE	RAM 2500HD
04-063	WWW	2000	GMC	C2500
04-070	WWW	2009	FORD	F550

VEHICLE/EQUIPMENT SCHEDULE

VEHICLE/EQUIP NUMBER	DEPT/DIV	YEAR	MANUFACTURER	MODEL
04-073	WWW	1995	FORD	F350
04-074	WWW	1997	FORD	F-350
04-076	WWW	2001	DODGE	BR2500
04-082	WWW	2000	GMC	SIERRA 2500
04-083	WWW	1997	DODGE	2500HD
04-103	WWW	1991	X	TRAILER
04-116	WWW	1969	FORD	C600
04-124	WWW	2004	UNGRD	VARIED
04-125	WWW	2003	FREIGHTLINER	FL60
04-132	WWW	2010	AIRMAN	185CFM
04-136	WWW	1991	INTERNATIONAL	4900
04-265	WWW	2003	S & L	XXX
04-303	WWW	2007	EDCO	SK14-13H
04-310	WWW	2010	WACKER	BS6021
04-313	WWW	1970	MCCOLLUTH	X
04-329	WWW	1962	X	RODDER
04-331	WWW	2009	HONDA	2000
04-332	WWW	2009	HONDA	2000
04-334	WWW	2003	BOMAG	BT 65/4
04-341	WWW	1984	KUBOTA	A2200
04-351	WWW	1997	WACKER	BS62Y
04-352	WWW	2010	WACKER	BS6021
04-359	WWW	1983	HONDA	E1500
WWW Count	**35**			
Grand Total	**415**			