

**REGULAR MEETING AGENDA
LODI IMPROVEMENT COMMITTEE**

March 12, 2013

6:00 P.M.

CARNEGIE FORUM – COUNCIL CHAMBERS

305 W. PINE STREET

Lodi, California

For information regarding this Agenda please contact:

JOSEPH WOOD

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6:00 p.m. Regular Meeting

Roll Call

Minutes February 12, 2013 – Regular Meeting

Treasurer's Report

Announcements/Presentations

Agenda Items:

- A. 2013/14 Community Development Block Grant (CDBG) Program
- B. Follow up on Issues from Previous Meetings

Department Reports

Comments by the Public on Non-Agenda Items (5 minute limit per speaker)

Comments from Board members on Non-Agenda Items (5 minute limit per speaker)

New Business

Topics for Upcoming Meetings

Adjournment

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the regularly scheduled meeting (or 24 hours in advance of a special meeting) at a public place freely accessible to the public 24 hours a day.

Joseph Wood
Neighborhood Services Manager

**LODI IMPROVEMENT COMMITTEE
REGULAR MEETING MINUTES**

February 12, 2013

6:00 P.M.
ROLL CALL

BOARD		STAFF
<u>PRESENT</u>	<u>ABSENT</u>	
Sunil Yadav (Vice Chair)	Fran Forkas	Joseph Wood, CDD
Jarred Ditmore	Tim Litton (Chair)	Araseli del Castillo, CDD
Robert Takeuchi		

MINUTES

October 9, 2012 – Regular Meeting
November 13, 2012 – Regular Meeting
January 8, 2013 – Regular Meeting

Mr. Takeuchi made a motion to approve the minutes. Mr. Ditmore seconded it.
Approved unanimously.

TREASURER’S REPORT

No funds at this time.

ANNOUNCEMENTS/PRESENTATIONS

- A. Mr. Wood stated it is time to fill out the Statement of Economic Interest (Form 700) and have it submitted to the City Clerks office by April 1, 2013. Mr. Wood will e-mail the packet out to the board members tomorrow and if there are any questions contact him or the City Clerk’s office. The City Clerk will assess a \$10.00 per day late fee for any filing received after April 1, 2013.

- B. Mr. Wood stated Mayor Nakanishi has scheduled the following three town hall meetings for the coming year:
 - March 7th – *How City Council, Management and Commission work.*
 - June 20th – *Crime and gangs.*
 - September 19th – *Lodi Electric Utility Department.*This meeting will be held at the Carnegie Forum – Council Chambers and will run from 7:00 p.m. to 9:00 p.m.

- C. Mr. Wood stated he gave Mr. Ditmore a copy of the rules the committee has to operate under which includes the Brown Act. Also included are copies of the minutes for the past four years specifically on the Goal Setting Meetings.

Mr. Wood stated that anyone from the public who wishes to speak please come to the podium so your voice can be recorded.

AGENDA ITEMS

A. Follow up on Issues from Previous Meetings

Community Improvement Awards

Mr. Wood spoke with the owners from 27 E. Locust St. and they will contact him when they are available to meet at the property. He will let the Board know for those who would like to meet at the location for a photo.

Property Maintenance Ordinance/Landscaping Regulations

Mr. Wood stated he took the new updated development code to City Council on February 6th and the language approved for the residential front and side yard landscaping requirements are as discussed by the Lodi City Council on February 6th. There is a process in the development code for Administrative Deviation that allows administrative review and approval of alternative methods so rather than adding additional language to the regulations, the Planning Dept. can review and approve it.

17.30.050 – Resident Front and Street Side Yard Landscape Requirements

A. Hardscape.

No more than 50 percent of the front and street side yard area, visible from the public right of way, may be paved with hardscape materials such as concrete, asphalt, pavers, etc.

B. Landscape.

Any portion of the front and street side yard, visible from the public right of way, that is not covered with a hardscape material must be landscaped with grass, annuals, perennials, groundcover, shrubs, trees, other recognized landscape materials, and any design elements such as planters, rocks, mulch and similar element when integrated as part of the landscape. Living vegetation must cover at least 75 percent of the landscaped yard areas.

C. Maintenance.

All landscaped yard areas must be irrigated, mowed, trimmed and maintained as often as necessary to prevent overgrowth and blight. No dirt yards shall be allowed. No junk, debris or similar materials may be stored in the front or street side yard area.

2012/2013 Goals and Objectives

Cherokee Lane

Mr. Wood asked if the LIC would consider holding one of the upcoming meetings out in that neighborhood. It would allow the word to get out specifically on the topic for the Cherokee Lane corridor and potential projects and if it's held at general vicinity it would be a better turn out. If it's not a good idea Mr. Wood would get together with Mr. Yadav and review some ideas.

Eastside Afterschool Programs & Activities

Mr. Wood stated they are bringing the Junior Giants back in 2014. They have 3-4 people that have committed to coaching.

Mr. Wood stated handball is a sport that has caught the interest with the Eastside youth. It started at the High Schools with the Youth Outreach Program. It's an activity that's allowed for the at risk youth that are involved to play together and put their affiliations aside for competitions. It has made a big difference in the high schools so they would like to provide some opportunities and possibly provide some handball courts at some of the Eastside parks.

Community Improvement Award

There is no property for consideration at this time but Mr. Wood is open for suggestions.

Main Street Project

Mr. Wood stated they have relocated the paint and drop clothes to a storage room in the basement of the old public safety building. There are two windows on the North side of the building that did not have window inserts. Mr. Wood will measure, cut and paint them so the next the LPFA is available they can put those in. At this time there is no follow up with the LPFA.

Movie Night at the Park

Mr. Wood stated they have nothing planned at this time. If something wants to be done for a summer event something needs to begin no later than April 1st.

Soliciting Financial Support

Mr. Wood stated that there are letters going out to F & M Bank and other local banks to solicit Community Reinvestment Act fund donations. Mr. Wood also stated that he is going to check into to see what's available for Keep America Beautiful for the upcoming spring clean up events.

DEPARTMENT REPORTS

A. Community Development

Planning Commission – Past Action

None

Neighborhood Services Division

2013-14 CDBG

Mr. Wood stated the expected allocation for this year is \$577,000. Last year they received \$630,000 so they planning for an 8.2 reduction. When the funds are received they will set aside for the program administration. They would split 60% to City projects and 40% for community-based organizations. Mr. Wood stated that they received 11 applications for community-based organizations. The funding request totals \$527,354 which almost equals the total amount awarded. Mr. Wood stated he expects \$184,666 available for community-based organizations. Mr. Wood plans on having a presentation regarding the applications received at the March 12th meeting.

Building Division

None

B. Police Department

- **District/Watch Commander**
None
- **Community Improvement Unit/Code Enforcement**
None

C. Public Works

None

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Curt Juran – 225 S. Avena stated that since he has retired he volunteers at Heritage School and what has come apparent to him that there is nothing for kids to do from the area of Lodi Ave. South to Vine St./Cherokee Ln. The schools are locked up due to the gang activity. Mr. Juran shared with Mr. Wood and the committee at the last meeting that there was some interest in purchasing the lot on the corner of Tokay St. & Central Ave. Mr. Juran contacted the owner and the selling price is \$150,000. He stated to make this happen they would need Block Grant money and fundraisers.

Mr. Takeuchi asked what Mr. Juran wants from the LIC committee. Mr. Juran replied awareness and to let the LIC committee know the need in that area.

Mr. Wood stated that on March 5th at 7 a.m. the LIC will give a Shirt Sleeve presentation to the City Council and they will be informed of the applications that have been received. That would be the opportunity for City Council to hear about needs so Mr. Wood encourages anyone who is interested to use that as a starting point.

COMMENTS FROM THE BOARD MEMBERS ON NON-AGENDA ITEMS

Mr. Yadav stated that the LIC was a seven member committee before. There are more interest in people being on the committee now and asks if it would be possible to go back to a seven member committee. Mr. Wood replied that the by-laws would need to be amended and if this is the boards desire it is something Mr. Wood could address at the next meeting as an action item.

NEW BUSINESS

Topics for Upcoming Meetings

A. Looking Ahead

- March 12 – *CDBG Presentation*
- April 9 – *Election of Officers*
- May 14
- June 11 – *Cancel or Reschedule*

Lodi Improvement Committee
Regular Meeting Minutes
Tuesday, February 12, 2013
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ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 7:05 p.m.
Respectfully submitted,
Araseli del Castillo, Recording Secretary

DRAFT



MEMORANDUM, City of Lodi, Community Development Department

To: Lodi Improvement Committee
From: Joseph Wood, Neighborhood Services Manager
Date: March 11, 2013
Subject: Staff Report for Regular Meeting of March 12, 2013

I. Treasurer's Report

No funds at this time.

II. Announcements/Presentations

- A.** The Political Reform Act requires officials and employees designated in the Conflict of Interest Code to annually file the Statement of Economic Interest (Form 700). The filing is due no later than April 1, 2013. The period covered by this annual statement is January 1, 2012 through December 31, 2012. The Form 700, including relevant instructions, and Resolution No. 2012-160 setting forth the Conflict of Interest Code, has been e-mailed out to you. **The filing must be received by the City Clerk's office no later than April 1, 2013. There is a \$10 per day late fee for any filing received after April 1, 2013 pursuant to FPPC Guidelines.**

Let me know if you have any questions regarding the same. The City Clerk thanks you for your assistance with this.

- B.** Mayor Nakanishi has scheduled three town hall meetings for this year. The first was held on March 7th and focused on *How City Council, Management and Commissions work*. The next town hall meetings are scheduled for:

- June 20th – *Crime and Gangs*.
- September 19th – *Lodi Electric Utility Department*.

The meetings are to be held at the Carnegie Forum – Council Chambers and will run from 7:00 p.m. to 9:00 p.m.

- C.** Arbor Day/Great American Clean up Day Event. The annual Arbor Day event is scheduled for Saturday, April 6th, 11AM at the new Roget Park. I will be on hand to provide Spring Cleanup materials and am also trying to coordinate some volunteer clean up/beautification activities for that weekend.

III. Agenda Items:

A. 2013/14 Community Development Block Grant (CDBG) Program

Since 1985, the City has participated in the CDBG Program, which distributes federal funding from the Department of Housing and Urban Development (HUD) each year. HUD, using a formula that accounts for population, poverty and the age and condition

of the housing stock, determines the amount of funding available for the City and local community-based organizations to use toward projects and services within its boundaries.

In May 2009, the Lodi City Council approved the 2009-14 CDBG Consolidated Plan, a five-year plan for identifying and addressing community needs. This was the City of Lodi's first Consolidated Plan as an Entitlement community, receiving its allocation of CDBG funds directly from HUD. Prior to 2009, Lodi participated in the San Joaquin Urban County, where Lodi's CDBG funds were distributed through the County Community Development Department.

The Consolidated Plan contains an assessment that defines housing and community development needs for low-income persons and families, as well as a variety of special needs populations, including homeless, elderly, and disabled persons. The needs assessment is based on Census data, other available data sources, and input from community residents and service providers. The second component of the Consolidated Plan is a strategic plan, which lays out the City's method for expending CDBG funds over the five-year period and sets goals and priorities for each type of eligible activity.

The Action Plan is the Consolidated Plan's annual implementing document and provides a detailed description of each activity proposed for the fiscal year, as well as the City's CDBG budget and goals for the fiscal year. The application period for organizations to request CDBG funds usually runs from January to February each year. On-line applications and application guidelines are made available at that time.

In addition to the Consolidated Plan, the City of Lodi is required by law to have a detailed Citizen Participation Plan, which contains the City's policies and procedures for public involvement in the Consolidated Plan process and the use of CDBG funds. This Citizen Participation Plan must be available to the public.

The law requires that the Citizen Participation Plan both provide for and encourage public participation, emphasizing involvement by low- and moderate-income persons – especially those living in low- and moderate-income neighborhoods. The U.S. Department of Housing and Urban Development (HUD) expects the City to take whatever actions are appropriate to encourage the participation of minorities, persons who do not speak English, and persons with disabilities.

With the 2013-14 Annual Action Plan, the City has started the fifth year under that five-year Consolidated Plan, and must look towards starting the "public involvement process" for the 2014-19 Consolidated Plan. I would like the Lodi Improvement Committee to help guide that process over the next year.

However, first we need to start with a basic lesson in CDBG. I have a PowerPoint presentation to help me with that.

B. Follow up on Issues from Previous Meetings

Expanding LIC Back to 7-Members

At the February meeting it was mentioned that since there is an increased interest in the LIC, the issue of expanding back to seven members should be considered. I've

checked with the City Manager and he would not support any further changes to the committee membership at this time.

2012/13 Goals and Objectives

- Cherokee Lane
 - Would the LIC consider holding one of the upcoming meetings out in that neighborhood? If not, then I will need to schedule a time to meet with Sunil to review the Cherokee Lane corridor.
- Eastside Afterschool Programs & Activities
 - Junior Giants will be brought back in 2014. We have 3-4 people so far that have committed to coaching a Jr. Giants team.
 - Handball is a sport that has really caught on with the Eastside youth. There might be an opportunity to organize a league or a series of tournaments around that.
- Community Improvement Award
 - No properties up for consideration at this time.
- Main Street Project
 - I would like to get LPFA to coordinate and finish the project off on the weekend of April 6th.
 - Currently working on the remaining window inserts. I'll have them ready for April.
- Movie Night at the Park
 - Nothing planned at this time. Planning for a summer event should begin no later than April 1.
- Soliciting Financial Support
 - Letter going out to F&M Bank and other local banks to solicit Community Reinvestment Act fund donations. In the past, both F&M and the Bank of Lodi have donated \$250-\$500 towards community events/activities that serve the Eastside low-income communities.
 - Looking into what materials are available from Keep America Beautiful for the upcoming Spring Clean Up events.

IV. Department Reports

NONE

V. New Business

A. Looking Ahead

- **April 9 – *Election of Officers***
- **April – *Goal-Setting Session?***
- **May 14**
- **June 11 – *Cancel or Reschedule***
- **July 9**