

**REGULAR MEETING AGENDA  
LODI IMPROVEMENT COMMITTEE**

**February 12, 2013**

**6:00 P.M.**

**CARNEGIE FORUM – COUNCIL CHAMBERS**

**305 W. PINE STREET**

**Lodi, California**

For information regarding this Agenda please contact:

JOSEPH WOOD

TELEPHONE: (209) 333-6711

**NOTE:** All staff report or other written documentation relating to each item of business referred to on the agenda are on file in the Office of Community Development Department, located at 221 W. Pine Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability -related modification or accommodation contact the City Clerk's office as soon as possible and at least 24 hours prior to the meeting date.

**6:00 p.m. Regular Meeting**

**Roll Call**

**Minutes**            **October 9, 2012 – Regular Meeting**  
                             **November 13, 2012 – Regular Meeting**  
                             **January 8, 2013 – Regular Meeting**

**Treasurer's Report**

**Announcements/Presentations**

**Agenda Items:**

A. Follow up on Issues from Previous Meetings

**Department Reports**

- Community Development
- Police Department
- Public Works

**Comments by the Public on Non-Agenda Items (5 minute limit per speaker)**

**Comments from Board members on Non-Agenda Items (5 minute limit per speaker)**

**New Business**

Topics for Upcoming Meetings

**Adjournment**

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the regularly scheduled meeting (or 24 hours in advance of a special meeting) at a public place freely accessible to the public 24 hours a day.

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Joseph Wood  
Neighborhood Services Manager



**MEMORANDUM, City of Lodi, Community Development Department**

**To:** Lodi Improvement Committee  
**From:** Joseph Wood, Neighborhood Services Manager  
**Date:** January 11, 2013  
**Subject:** Staff Report for Regular Meeting of February 12, 2013

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**I. Treasurer's Report**

No funds at this time.

**II. Announcements/Presentations**

- A.** The Political Reform Act requires officials and employees designated in the Conflict of Interest Code to annually file the Statement of Economic Interest (Form 700). The filing is due no later than April 1, 2013. The period covered by this annual statement is January 1, 2012 through December 31, 2012. The Form 700, including relevant instructions, and Resolution No. 2012-160 setting forth the Conflict of Interest Code, is being e-mailed out to you. The filing must be received by the City Clerk's office no later than April 1, 2013. There is a \$10 per day late fee for any filing received after April 1, 2013 pursuant to FPPC Guidelines.

Let me know if you have any questions regarding the same. The City Clerk thanks you for your assistance with this.

- B.** Mayor Nakanishi has scheduled the following three town hall meetings for the coming year:

- March 7<sup>th</sup> – *How City Council, Management and Commissions work.*
- June 20<sup>th</sup> – *Crime and Gangs.*
- September 19<sup>th</sup> – *Lodi Electric Utility Department.*

The meetings will be held at the Carnegie Forum – Council Chambers and will run from 7:00 p.m. to 9:00 p.m.

**III. Agenda Items:**

- A. Follow up on Issues from Previous Meetings**

Community Improvement Awards

Spoke with representatives from 27 E. Locust in late January and they will contact me to arrange a time to meet there at the property for the presentation of the award. No other properties up for consideration at this time.

## Property Maintenance Ordinance/Landscaping Regulations

The following language was included in the draft Development Code that was approved by the Lodi City Council on February 6<sup>th</sup>:

### **17.30.050 - Residential Front and Street Side Yard Landscape Requirements**

The following landscape requirements apply to all residential properties:

**A. Hardscape.** No more than 50 percent of the front and street side yard area, visible from the public right of way, may be paved with hardscape materials such as concrete, asphalt, pavers, etc.

**B. Landscape.** Any portion of the front and street side yard, visible from the public right of way, that is not covered with a hardscape material must be landscaped with grass, annuals, perennials, groundcover, shrubs, trees, other recognized landscape materials, and any design elements such as planters, rocks, mulch and similar element when integrated as part of the landscape. Living vegetation must cover at least 75 percent of the landscaped yard areas.

**C. Maintenance.** All landscaped yard areas must be irrigated, mowed, trimmed and maintained as often as necessary to prevent overgrowth and blight. No dirt yards shall be allowed. No junk, debris or similar materials may be stored in the front or street side yard area.

Please note that the decision was made not to add any additional language to cover exceptions for artificial grass or other “alternative” materials. The process of an Administrative Deviation will allow Community Development staff to consider “alternative” materials that meet the spirit of the regulations. This process will allow flexibility in the code as new products and technologies are made available to the public, as opposed to having to detail any and all exceptions in the ordinance.

### 2012/13 Goals and Objectives

- Cherokee Lane
  - Would the LIC consider holding one of the upcoming meetings out in that neighborhood? If not, then I will need to schedule a time to meet with Sunil to review the Cherokee Lane corridor.
- Eastside Afterschool Programs & Activities
  - Junior Giants will be brought back in 2014. We have 3-4 people so far that have committed to coaching a Jr. Giants team.
  - Handball is a sport that has really caught on with the Eastside youth. There might be an opportunity to organize a league or a series of tournaments around that.
- Community Improvement Award
  - No properties up for consideration at this time.
- Main Street Project
  - I've relocated the paint and drop clothes to a storage room in the basement. I plan on measuring and cutting the remaining window inserts. I'm looking to have them ready by the end of February.
  - Nothing recent from the LPFA.

- **Movie Night at the Park**
  - Nothing planned at this time. Planning for a summer event should begin no later than April 1.
- **Soliciting Financial Support**
  - Letter going out to F&M Bank and other local banks to solicit Community Reinvestment Act fund donations. In the past, both F&M and the Bank of Lodi have donated \$250-\$500 towards community events/activities that serve the Eastside low-income communities.
  - Looking into what materials are available from Keep America Beautiful for the upcoming Spring Clean Up events.

#### **IV. Department Reports**

##### **A. Community Development Department**

- **Planning Commission**
- **Neighborhood Services Division**
  - **2013-14 CDBG**

The application period for community-based organizations has ended. We received a total of 11 applications from community-based organizations, with funding requests totaling \$527,354. Expect to have only \$184,666 available for community-based organizations. We are still working on a list of proposed City projects for the next three years.

I will have more detail to share at the March 12<sup>th</sup> LIC meeting, but I'm currently putting together a packet of previous allocations for the past several years that I will likely have ready for you at this month's meeting.

- **Building Division**

##### **B. Police Department**

- **District/Watch Commander**
- **Community Improvement Unit/Code Enforcement**

##### **C. Public Works**

#### **V. New Business**

##### **A. Looking Ahead**

- **March 12 – CDBG Presentation**
- **April 9 – Election of Officers**
- **May 14**
- **June 11 – Cancel or Reschedule**

**LODI IMPROVEMENT COMMITTEE  
REGULAR MEETING MINUTES**

October 9, 2012

6:00 P.M.  
ROLL CALL

| <b>BOARD</b>               |                    | <b>STAFF</b>     |
|----------------------------|--------------------|------------------|
| <u>PRESENT</u>             | <u>ABSENT</u>      |                  |
| Sunil Yadav (Acting Chair) | Tim Litton (Chair) | Joseph Wood, CDD |
| Fran Forkas                |                    |                  |
| Robert Takeuchi            |                    |                  |
|                            |                    |                  |
|                            |                    |                  |

**MINUTES**

September 11, 2012 – Regular Meeting

**TREASURER’S REPORT**

No funds at this time.

**ANNOUNCEMENTS/PRESENTATIONS**

Mr. Wood stated that the Mayor’s State of the City Luncheon was coming up on November 27<sup>th</sup>, and that all Boards and Commissions members were welcome to attend. The event is done through the Lodi Chamber of Commerce and not the City, so tickets were available through the Chamber’s office. As part of the Mayor’ presentation, she has asked to have pictures of each of the Boards and Commissions, so Mr. Wood asked for LIC members to stay after the meeting for a photo.

Mr. Wood stated that the City Clerk has asked that Liaisons remind their Committee members that elected officials and certain Board, Committee, and Commission members are required by AB 1234 to receive two hours of ethics training every two years. The training must be completed on or before December 31, 2012. The City Attorney office sponsors that training in the council chambers. It is scheduled for Monday, December 10<sup>th</sup> from 5:30 to 7:30 pm. Your option is to attend this session or go online and do the training. Once you log in and can’t log out before the two hours or else it won’t be valid.

Mr. Wood also asked anyone from the public to please come to the podium if and when they wanted to provide comment.

**AGENDA ITEMS**

**A. Follow up on Issues from Previous Meetings**

**Community Improvement Awards**

Mr. Wood stated that he had obtained a quote from Gary's Signs to have foam-core signs made up that match the original Community Improvement Award signs. The concept is to present the signs to the recipients at the property.

**Property Maintenance Ordinance/Landscaping Regulations**

Mr. Wood stated that Community Development staff is working on revised language that will account for new artificial lawn materials.

**Gang Reduction Intervention Prevention (GRIP) Program**

The grant is funding additional hours for gang unit officers to facilitate the "reduction" element of the program. Two, part-time Youth Outreach staff have been hired to work with at-risk youth in 7<sup>th</sup> to 12<sup>th</sup> grade, in the schools and through home visits.

From the podium, audience member Doug Chaney stated that 7<sup>th</sup> grade seems to be too late of an age to get these kids and that we should look to start at the elementary school level. Mr. Wood explained that the School Resource Officers are working with 6<sup>th</sup> grade students through the GREAT Program.

**2012/2013 Goals and Objectives**

**Cherokee Lane**

It was mentioned that a Special Meeting or Sub-Committee meeting could be held out in that neighborhood to identify the projects and develop a phases.

From the podium, audience member Oscar Orozco, representing the Lodi Rainbow Project, mentioned that there were several Cherokee Lane lots that could be turned into community gardens. He would like to be involved in the discussion of Cherokee Lane projects.

**Eastside Afterschool Programs & Activities**

Mr. Wood mentioned that Tim Litton is working on identifying people who could coach teams on the Eastside.

**Community Improvement Award**

No comments

**Main Street Project**

Mr. Wood stated that there was no progress on this matter. LIC Member Fran Forkas asked to be copied on all future communications with Brad Doell.

**Soliciting Financial Support**

The possibility of corporate grants was discussed briefly.

**DEPARTMENT REPORTS**

**A. Community Development**

None

**Police Department**

None

**Public Works**

None

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

Oscar Orozco, representing the Lodi Rainbow Project, a community organization in support of the LGBT, stated that he would like to partner with the LIC in putting on the community events/community summit. He was advised that there is no community summit planned at this time and that all groups would be able to participate in community events facilitated by the LIC.

Doug Chaney provided feedback from the recent Celebration on Central event.

**COMMENTS FROM THE BOARD MEMBERS ON NON-AGENDA ITEMS**

Bob Takeuchi commented that the LIC has contributed financial support to the most recent Celebration on Central event.

**NEW BUSINESS**

Topics for Upcoming Meetings

**A. Looking Ahead**

- November 13 – LodiGRIP-Youth Outreach Unit
- December 11 – Holiday Dinner
- January 8
- February 12
- March 12
- April 9
- May 14

**ADJOURNMENT**

There being no further business before the Committee, the meeting was adjourned at 7: 01 p.m.  
Respectfully submitted,  
Joseph Wood, Staff Liaison

**LODI IMPROVEMENT COMMITTEE  
REGULAR MEETING MINUTES**

November 13, 2012

6:00 P.M.  
ROLL CALL

| <b>BOARD</b>             |               | <b>STAFF</b>              |
|--------------------------|---------------|---------------------------|
| <u>PRESENT</u>           | <u>ABSENT</u> |                           |
| Tim Litton (Chair)       |               | Joseph Wood, CDD          |
| Sunil Yadav (Vice Chair) |               | Araseli del Castillo, CDD |
| Fran Forkas              |               |                           |
| Robert Takeuchi          |               |                           |
| Jarred Ditmore           |               |                           |

**MINUTES**

October 9, 2012 – Regular Meeting

**TREASURER’S REPORT**

No funds at this time.

**ANNOUNCEMENTS/PRESENTATIONS**

Mr. Wood introduced Jarred Ditmore to his first meeting. He was appointed at the November 7<sup>th</sup> meeting.

Mr. Ditmore thanked everyone for the opportunity to serve on this committee. He stated he looks forward to helping and learning. He works for a kid’s shelter in Sacramento, Ca. overseeing a few programs.

Mr. Wood stated that the Mayor’s State of the City Luncheon is scheduled for November 27<sup>th</sup>. Tickets to the event can be purchased for \$35 through the Lodi Chamber of Commerce. For more information contact the Chamber at 367-7840 x 100.

Mr. Wood stated that the City Clerk would like to remind the Committee members that elected officials and certain Board, Committee, and Commission members are required by AB 1234 to receive two hours of ethics training every two years. The training must be completed on or before December 31, 2012. The City Attorney office sponsors that training in the council chambers. It is scheduled for Monday, December 10<sup>th</sup> from 5:30 to 7:30 pm. Your option is to attend this session or go online and do the training. Once you log in and can’t log out before the two hours or else it won’t be valid.

**AGENDA ITEMS**

- A. **LodiGRIP Program – Youth Outreach Unit**

Mr. Wood introduced Ruben Guardiola who is one of two outreach workers. We received this California Gang Reduction Intervention Prevention (CalGRIP) Program grant a year ago but it took six months to get this adopted and approved to use it.

Mr. Wood stated that one element of that gang program that the City is funding is the Youth Outreach element that's geared towards targeting at risk youth in Junior High to High School age. Ruben and Ernest started at Lodi High and Tokay High on October 15<sup>th</sup>. Ruben has been working for an organization called Point Break for two years prior so he was already directly involved in youth outreach in Lodi. Mr. Wood would like Ruben to share with you some success stories that he has had.

Mr. Wood stated that one of the big activities that Ruben has started is handball. This has allowed a break down of the barriers in between the rival entities there. In addition to the High Schools we are expanding the programs to Millswood and Lodi Middle School. Ruben will maintain the primary responsibility for the High Schools and Ernest primary responsibility will be the Middle Schools. In addition to contacting youth at the schools sites, the staff also reaches out to them through contacts out in the neighborhoods and through home visits and have a chance to meet the families.

Mr. Guardiola stated that he's been at Lodi High a couple years already. He was trying to come up with ideas to get them out of the hallways and have them be more productive. One day he got three southerners and three northerners and painted some lines on the ground behind the gym and had them play handball. By him being at the High Schools Wednesdays and Fridays has made a big impact. School staff has told Mr. Guardiola that they notice a difference when he is there. Mr. Guardiola also does home visits helping parents with issues at home. They refer to Family Resource Center for information and resources.

Mr. Takeuchi stated they have had sessions in the past regarding gangs. At that time their argument was to get them out of town out of Lodi. Mr. Guardiola replied his focus is to stop this completely and not have gang members go anywhere. He would like to break this cycle and it needs to start with the younger kids who are still open to change.

Mr. Yadav asked how what percent of students are involved in gangs. Mr. Guardiola replied out of ten maybe two are seriously involved. He tries to use the leader in a positive way to influence his friends.

Mr. Litton mentioned that he has coached for the City Parks & Rec. for over ten years and I can list a few kids that are from the East side. He says it is frustrating that there could possibly be a cultural barrier or no newsletters at schools offering sports.

Mr. Wood stated the grant we received is a two year grant. We are funded for 2012 & 2013. It is offered every year and we applied and now we have additional funding for 2013 & 2014. In the short term of operating this program we see needs

that need to address. We are expanding the existing program and looking at other opportunities.

**B. Follow up on Issues from Previous Meetings**

Community Improvement Awards

Mr. Wood stated he is still trying to schedule a date/time for the presentation of the Community Improvement Awards to the following two addresses:

- 228 S. Rose  
Property Owner: Tony Martin  
Contractor: Eagle Construction
- 27 E. Locust  
Property Owner: Olde Ice House Cellars LLC – Gregg & Colleen Lewis

Property Maintenance Ordinance/Landscaping Regulations

Mr. Wood stated the development code up is being pushed until the February council meeting.

**2012/2013 Goals and Objectives**

**Cherokee Lane**

- Mr. Wood stated we need to set something up to have Mr. Yadav to go out and review.

**Eastside Afterschool Programs & Activities**

- \* Mr. Wood has been in contact with the Junior Giants. Their kick off of the season is May-June of next year. They will keep in contact with us so we can start something in 2014. Maria Cervantes, Principal from Joe Serna stated she will coach a team.

**Community Improvement Award**

No comments

**Main Street Project**

- \* Mr. Wood asked Brad Doell to contact Mr. Forkas & Mr. Litton to see where we can store the paint and supplies.

**Movie Night at the Park**

- \* Mr. Litton states we are looking at spring or next summer

**Soliciting Financial Support**

No comments

Holiday Dinner – Tuesday, December 11th

The Regular Meeting for that date has been cancelled and reservations have been made at Pietro's for 6 PM. Bring your spouses.

**DEPARTMENT REPORTS**

**A. Community Development**

**Planning Commission – Past Action**

None

**Neighborhood Services Division**

Mr. Wood stated they are starting the CDBG application process. It is tentatively scheduled for December 12<sup>th</sup> for the pre application workshop in the Carnegie Forum Council Chambers. The application period will begin on January 9<sup>th</sup> through February. A Public Meeting is scheduled for January 9<sup>th</sup> at 3:30, in the Carnegie Forum Council Chambers.

**Building Division**

**B. Police Department**

- **District/Watch Commander**  
None
- **Community Improvement Unit/Code Enforcement**

**B. Public Works**

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

None

**COMMENTS FROM THE BOARD MEMBERS ON NON-AGENDA ITEMS**

None

**NEW BUSINESS**

Topics for Upcoming Meetings

**A. Looking Ahead**

- December 11 – Holiday Dinner
- January 8
- February 12
- March 12
- April 9

- May 14

ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 7: 24 p.m.  
Respectfully submitted,  
Araseli del Castillo, Recording Secretary

DRAFT

**LODI IMPROVEMENT COMMITTEE  
REGULAR MEETING MINUTES**

January 8, 2013

6:00 P.M.  
ROLL CALL

| <b>BOARD</b>       |                          | <b>STAFF</b>              |
|--------------------|--------------------------|---------------------------|
| <u>PRESENT</u>     | <u>ABSENT</u>            |                           |
| Tim Litton (Chair) | Sunil Yadav (Vice Chair) | Joseph Wood, CDD          |
| Fran Forkas        |                          | Araseli del Castillo, CDD |
| Robert Takeuchi    |                          |                           |
| Jarred Ditmore     |                          |                           |
|                    |                          |                           |

**MINUTES**

None

**TREASURER'S REPORT**

No funds at this time.

**ANNOUNCEMENTS/PRESENTATIONS**

Mr. Wood stated that every two years they are required by HUD to conduct a point and time homeless count. It allows them to get a better count on homelessness in the United States specifically our community, San Joaquin County.

At this event there will be service providers to provide benefits for homeless. They will also provide meals and other goodies to attract homeless to this event. The Lodi event is Wednesday, January 23<sup>rd</sup> @ between 8:30-11:30 a.m. held @ Lodi Armory located @ 333 N. Washington St. Mr. Wood stated they are in need of volunteers; he will be there at 8 a.m.

Mr. Litton asked what type of outreach they are doing to let the homeless know of this event. Mr. Wood replied they had their Hand Up meeting earlier that day. The Behavioral Health Specialist is making contacts along with Uptown Thrift and Salvation Army. Mr. Litton stated he will help out at the event. Mr. Ditmore will try to make arrangements to help out.

Mr. Wood stated that anyone from the public who wishes to speak please come to the podium so your voice can be recorded.

**AGENDA ITEMS**

**A. Follow up on Issues from Previous Meetings**

**Community Improvement Awards**

Mr. Wood stated the presentation for 228 S. Rose went well in the Lodi News Sentinel.

Mr. Wood is trying to connect with 27 E. Locust to get a photograph and interview with Lodi News Sentinel.

Property Maintenance Ordinance/Landscaping Regulations

Mr. Wood stated they decided to use a generic language “or other surfaces approved by the department.” As new materials come forward it will be handled on case by case basis. Mr. Takeuchi asked if you can let them know what the final wording is.

**2012/2013 Goals and Objectives**

**Cherokee Lane**

Mr. Wood stated Mr. Yadav will be busy from January through April so this may be something to look at in May.

**Eastside Afterschool Programs & Activities**

Mr. Wood stated he contacted Maria Cervantes, former Principal at Heritage School and now is at Joe Serna. She and others are interested in coaching for the Junior Giants in 2014.

**Community Improvement Award**

None

**Main Street Project**

Mr. Wood stated there has been no feed back from Mr. Doel. With the weather the way it is, it probably won't be until the spring.

**Movie Night at the Park**

None

**Soliciting Financial Support**

Mr. Wood stated that in the past through the City, they had solicited funding from Farmers & Merchants Bank and Bank of Lodi for activities in the low income neighborhood. Mr. Wood has drafted a letter and will be sending it out. If funds are received they will put that money in the Community Improvement account. Mr. Litton asked if a letter should be sent to General Mills. Mr. Wood replied yes.

**DEPARTMENT REPORTS**

**A. Community Development**

**Planning Commission – Past Action**

None

**Neighborhood Services Division**

Mr. Wood stated they are going into the 2012-2013 Block Grant Fund year. The County stated for the City to choose what project that was approved through the previous HUD process and they would fund it. The City chose the alley project so there will be \$216,000 for that. Mr. Wood asked Mr. Forkas to look around town and identify the 3-4 worst alleys that we should use the funds towards improving.

Mr. Wood stated in 2012-13 they received \$630,000 from the Block Grant Program. It may be April or May when they find out what allocations are for 2013-2014. They are looking at a reduction to \$577,000 which is an 8.2/8.4 reduction. In nine years it may be as low as \$17,000 for the entire year. By that time they will do redo the Block Grant Program. Mr. Wood stated the process is there will be a public meeting scheduled tomorrow and the application period will run through February 6<sup>th</sup>. The applications are reviewed and brought forward through a shirtsleeve presentation before the City Council on March 5<sup>th</sup>. They will let them know what applications have been received. Two public hearings are required. First on March 20<sup>th</sup> & May 1<sup>st</sup>. May 1<sup>st</sup> is the adoption of final plan and sent to HUD. Funds will be available July 1<sup>st</sup>.

**Building Division**

None

**B. Police Department**

- **District/Watch Commander**  
None
- **Community Improvement Unit/Code Enforcement**  
None

**C. Public Works**

None

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

Curt Juran – 225 S. Avena stated he started a non-profit organization to do fundraising to donate those funds to local charities. He stated that there is no playground from Lodi Ave. to Vine St to Cherokee Ln. to Stockton St. His hope by attending the meeting that maybe we can figure out some way to open up some areas for small kids so they can play.

Mr. Wood is going to check with who owns the property and possibly contact them to see if they would be interested in selling or leasing for a possible playground for kids.

**COMMENTS FROM THE BOARD MEMBERS ON NON-AGENDA ITEMS**

Mr. Wood stated on June 20<sup>th</sup> Mayor Nakanishi is having a town hall meeting at the Carnegie Forum. Mr. Forkas would recommend it be at the old City Hall on Main St. if the paint is completed.

**NEW BUSINESS**

Topics for Upcoming Meetings

**A. Looking Ahead**

- February 12
- March 12 – CDBG Presentation
- April 9
- May 14

**ADJOURNMENT**

There being no further business before the Committee, the meeting was adjourned at 6:56 p.m.  
Respectfully submitted,  
Araseli del Castillo, Recording Secretary

DRAFT