



PERMIT APPLICATION Residential - Check List Addition or Remodel

Incomplete application packages **WILL NOT BE ACCEPTED.** Submitted plans are to reflect actual construction.
REVERSE PLANS WILL NOT BE ACCEPTED

- 1. **PLAN REVIEW FEE:** To be paid at time of application.
- 2. **PERMIT APPLICATION FORM:** Filled out with all pertinent information and signed by the applicant.
- 3. **CONTRACTOR:** Permit is only issued to the property owner or a State of California licensed Contractor.
- 4. **USING SUB-CONTRACTORS:** Yes No
- 5. **SWIMMING POOL:** Is there a swimming pool, toddler pool, or spa on the property? Yes No
Swimming Pool Safety Act effective January 1, 2007 requirement: Whenever a building permit is issued for the remodel or modification of a single family home with an existing swimming pool, toddler pool, or spa, the permit shall require that the suction outlet of the existing swimming pool, toddler pool, or spa be upgraded so as to be equipped with an antientrapment cover.
- 6. **PLOT PLAN:** *(Three copies)* Plot plan drawn to scale **SHALL BE** submitted on **8 1/2 by 11** inch paper. Indicate **ALL** existing and proposed structures on the lot with actual and/or proposed distance to all property lines. (For new single family dwelling or new attached and detached garage show existing curb, gutter, driveway or proposed driveway, utility locations and street tree location.)
- 7. **REQUIRED INFORMATION:** Indicate on the cover sheet or sheet 1 of the plans the name of the legal owner of the property, and the name of the person responsible for the preparation of the plans. Specify the gross floor area of all portions of the project, including: dwelling, garage, carport, patio, etc.
- 8. **A. EXISTING FLOOR PLAN:** *Three copies).*
- B. FLOOR PLAN PROPOSED:** *(Three copies plus one extra copy for Assessor's Office) Show smoke detector locations*
- 9. **ELEVATIONS:** *(Three copies)* Show four (4) orientations.
- 10. **ELECTRICAL PLAN:** *(Three copies)*
- 11. **PLUMBING PLAN:** *(Three copies)*
- 12. **MECHANICAL PLAN:** *(Three copies required)*
- 13. **FOUNDATION PLAN:** *(Three copies required)*
- 14. **FRAMING PLAN:** *(Three copies required)* Floor, Ceiling, Wall, and Roof. If scope of work includes an addition or a new building, one more copy is required that shows roof drainage plan.
- 15. **TRUSS PLANS & CALCULATIONS:** *(Two copies)* Include Truss layout and Engineer **WET SIGNATURE** on all documents
- 16. **A. ENGINEER CALCULATIONS:** *(Two copies)* Engineer **WET SIGNATURE** on all documents, **or**
- B. CONVENTIONAL CONSTRUCTION DESIGN:** *(Two copies)* The conventional construction design shall show the location of all braced wall lines and the location and type of all braced wall panels.
- 17. **ENERGY CALCULATIONS:** *(Two copies)*
- 18. **OTHER**

APPLICATION ACCEPTED BY: _____ DATE: _____