



PERMIT APPLICATION Residential Kitchen- Check List Interior Kitchen Remodel

Incomplete application packages **WILL NOT BE ACCEPTED.** Submitted plans are to reflect actual construction.

- _____ 1. **TITLE SHEET: REQUIRED INFORMATION:** Indicate on the cover sheet - the jobsite address, the assessor's parcel number, the name of the legal owner of the property, and the name of the person responsible for the preparation of the plans and specify complete scope of work.
- _____ 2. **PERMIT APPLICATION FORM:** Filled out with all pertinent information and signed by the applicant.
- _____ 3. **PLAN REVIEW FEE:** To be paid at time of application.
- _____ 4. **FLOOR PLAN:** *(Two copies)*
 - a. Existing Floor Plan
 - b. Proposed Floor Plan; complete house (identify all rooms) with location of Smoke Detectors.
 - c. Detailed Floor Plan of the proposed Kitchen. Show all cabinets, appliances, etc.
- _____ 5. **ELECTRICAL PLAN:** *(Two copies)*
 - a. Show all outlets: Receptacles, Switches, Lights, etc.
 - b. Size and location of main electrical service.
- _____ 6. **PLUMBING PLAN:** *(Two copies)* If applicable. Show gas pipe size and length.
- _____ 7. **MECHANICAL PLAN:** *(Two copies required)* Show HVAC.
- _____ 8. **ENGINEER CALCULATIONS:** *(Two copies)* If applicable. Engineer **WET SIGNATURE** on all documents.
- _____ 9. **ENERGY CALCULATIONS:** *(Two copies)* If applicable.
 - a. Certificate of Compliance: Residential CF-1R-ALT

***** COMMENTS *****

APPLICATION ACCEPTED BY: _____ DATE: _____