

**CITY OF LODI
INFORMAL INFORMATIONAL MEETING
"SHIRTSLEEVE" SESSION
CARNEGIE FORUM, 305 WEST PINE STREET
TUESDAY, MAY 22, 2007**

An Informal Informational Meeting ("Shirtsleeve" Session) of the Lodi City Council was held Tuesday, May 22, 2007, commencing at 7:00 a.m.

A. ROLL CALL

Present: Council Members – Hansen, Hitchcock, Katzakian, Mounce, and Mayor Johnson

Absent: Council Members – None

Also Present: City Manager King, City Attorney Schwabauer, and City Clerk Johl

B. TOPIC(S)

B-1 "Receive Information Regarding Proposed Personnel Position Allocations and Position Control for the Proposed Fiscal Year 2007-08 Budget and Information on the History of Supplemental Personnel Positions"

City Manager King briefly introduced the subject matter.

Deputy City Manager Krueger provided an overview of mandated vacancies, authorized positions, and net increases in budgeted and authorized positions for various departments including Administration, Community Center, Community Development, Electric Utility, Internal Services Department, Fire Department, Library, Parks and Recreation Department, Police Department, and Public Works Department.

In response to Council Member Hitchcock, Mr. King stated the economic development position cannot be filled automatically if it is authorized. Mr. King provided an overview of the relationship of budgeting and attrition to the vacancies.

In response to Council Member Hitchcock, Mr. King stated if the position is not budgeted it will come back to Council to be filled.

In response to Council Member Hitchcock, Mr. King stated the latitude of position mobility between departments is one difference between unbudgeted and mandated vacancies.

In response to Council Member Hitchcock, Mr. King stated staff would return to the Council to fill unbudgeted and mandated vacancies.

In response to Council Member Hitchcock, Mr. King stated the City is hiring for various positions all year round and discussed the Police Department as an example.

In response to Council Member Hitchcock, Mr. Krueger stated there are 42 mandated vacancies in addition to the eight hard-to-fill positions.

In response to Council Member Hansen, Mr. King confirmed that the mandated economic development position means there is no intention to fill the position in the upcoming budget year unless it comes back to Council. Discussion ensued between the City Council and Mr. King regarding potential reduction of service levels.

In response to Council Member Hansen, Mr. King confirmed the Council will have to approve filing the economic development position and stated staff is recommending removing the mandated vacancies tag from the electric utility.

In response to Mayor Pro Tempore Mounce, Mr. Krueger stated the difference between the 42 and 19 figures is the Electric Utility positions.

In response to Council Member Hitchcock, Mr. King stated in the City Clerk's Office, there are one Deputy City Clerk and one Records Clerk II positions authorized.

In response to Mayor Pro Tempore Mounce, Mr. Krueger stated there is no step up in salary for position title change in the facilities maintenance area.

In response to Mayor Johnson, Mr. King stated the position recently became vacant around the same time as when the new director was hired who is working on some organizational changes. Mr. King also stated the recruitment lists may need to be updated.

In response to Council Member Hitchcock, Mr. Hatch stated the Permit Technician I and II positions allow flexibility with moving staff when education and experience requirements have been met.

In response to Council Member Hitchcock, Mr. Krueger stated the senior building position will go away with the addition of the other position.

In response to Mayor Johnson, Mr. King and Mr. Hatch stated there is some flexibility with the new plan check engineer position.

Mayor Pro Tempore Mounce requested information regarding code enforcement efforts and organizations in other cities.

Discussion ensued between Council Member Hansen, Mayor Johnson, Council Member Hitchcock, Mr. Morrow, and Mr. King regarding the Electric Utility's ability to fill whatever positions are needed so long as the overall Electric Utility personnel budget is not exceeded.

In response to Council Member Hitchcock, Mr. Morrow provided an overview of the meter reader collector system.

Council Member Hitchcock requested a copy of the chart of positions.

In response to Council Member Hansen, Mr. Krueger stated they are actively working on improved customer service in answering phone calls in the Finance area.

Discussion ensued between Council Member Hansen and City Manager King regarding the flexibility associated with a management analyst position who can work in multiple departments.

In response to Mayor Pro Tempore Mounce, Mr. Krueger stated the customer service supervisor position became another supervisor position.

In response to Council Member Hansen, Mr. Krueger stated they are only looking to fill the Human Resources Manager position in the personnel division.

In response to Council Member Hansen, Mr. Krueger stated there are five new positions total Citywide.

Mr. King provided a synopsis of each of the five newly proposed positions and provided a status of eliminating the permanent part-time positions that were contract based.

C. COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS

In response to Myrna Wetzel, Mr. King stated the City is not in a hiring freeze mode.

D. ADJOURNMENT

No action was taken by the City Council. The meeting was adjourned at 8:31 am

ATTEST:

Randi Johl
City Clerk