

**LODI CITY COUNCIL  
SHIRTSLEEVE SESSION  
CARNEGIE FORUM, 305 WEST PINE STREET  
TUESDAY, MAY 21, 2013**

A. Roll Call by City Clerk

An Informal Informational Meeting ("Shirtsleeve" Session) of the Lodi City Council was held Tuesday, May 21, 2013, commencing at 7:05 a.m.

Present: Council Member Hansen, Council Member Mounce, and Mayor Nakanishi  
Absent: Council Member Johnson, and Mayor Pro Tempore Katzakian  
Also Present: City Manager Bartlam, City Attorney Schwabauer, and City Clerk Johl

B. Topic(s)

B-1 Receive Presentation Regarding Fiscal Year 2013/14 Budget (CM)

Deputy City Manager Jordan Ayers provided a PowerPoint presentation regarding Fiscal Year 2013/14 budget. Specific topics of discussion included an overview of the General Fund departments including Police, Fire, Public Works, Administration, Internal Services, non-departmental, and capital outlay. Budget variances for significant increases and decreases in each department were also discussed.

In response to Mayor Nakanishi, City Manager Bartlam stated employee time whether full-time or part-time is directly allocated to the department utilizing that employee for that specific time period.

In response to Council Member Hansen, Police Chief Mark Helms stated a part-time professional standards officer, based off of a Tracy concept, will assist with internal affairs investigations to ensure consistency and revisions to the outdated Policy and Procedure Manual.

In response to Council Member Hansen, Mr. Ayers confirmed that there are 71 sworn police officer positions, of which 4 are grant funded positions, and 2 additional sworn officer positions are not funded. Police Chief Mark Helms stated it is his belief that there are 72 sworn positions now in light of the mid-year budget adjustment and the grant requires that a minimum of 71 positions remain funded and there is a matching one-year requirement for funding after the expiration of the grant for the officer positions.

In response to Council Member Hansen, Mr. Ayers confirmed that there is a \$55,000 increase in the Police Department training budget for the upcoming year.

In response to Council Member Hansen, Mr. Ayers stated he believes that the dispatcher/jailer and records position unfunded last year and the animal services position unfunded two years ago.

In response to Council Member Mounce, Chief Helms stated that, while some services such as check fraud were cut back, the department has successfully maintained other services despite budget cuts. Chief Helms stated that, while technology has helped with efficiencies, there is a cost associated with product purchase and implementation.

In response to Council Member Hansen, Chief Helms confirmed that the Patrol Division remains the first priority and is fully staffed although gaps remain for injury and other absence coverage. He stated watch commanders have flexibility to set staffing minimums based on the need for

specified time periods.

In response to Mayor Nakanishi, Mr. Bartlam stated increases in staffing must be based on an ongoing revenue funding stream and not a one-time source such as the property tax refund from the County.

In response to Council Member Hansen, Fire Chief Larry Rooney stated the firefighters are expected to be out of the existing structure at Fire Station No. 2 and into the temporary units on site by June 1.

In response to Council Member Hansen and Council Member Mounce, Mr. Ayers confirmed that the senior programmer analyst position is going to ISD and cross-training is occurring.

In response to Council Member Hansen, Chief Helms stated that, while the transition away from a police officer handling IT work in the department was bumpy, it appears to be working fine with some challenges remaining on computer inventory, software licensing, and the CAD system. Mr. Ayers confirmed ISD has assigned a full-time staff member to the Police Department.

In response to Mayor Nakanishi, Mr. Bartlam stated that all City departments are using Microsoft and are covered by ISD of Internal Services.

In response to Council Member Hansen, Mr. Bartlam stated Electric Utility shows a decrease due to the position loss associated with Rob Lechner while Administration shows the corresponding increase in Economic Development. Mr. Ayers confirmed the management analyst position previously held by Jeff Hood was also eliminated.

In response to Council Member Hansen, Mr. Ayers confirmed the elimination of a purchasing technician position and the addition of a customer services representative position to assist with the telephone lines and front counter.

In response to Council Member Hansen, Mr. Ayers stated the current JDE system should be completely replaced and phased out within a two-year period.

In response to Council Member Mounce, Mr. Swimley stated the mold at Fire Station No. 4 is being addressed through treatment and removal.

In response to Council Member Hansen, Mr. Bartlam confirmed that the City Hall Annex project is moving forward with respect to demolition and remodeling of the first phase with expected completion by the end of the year.

In response to Mayor Nakanishi, Mr. Bartlam stated the budget will be presented for adoption by the City Council at the June 5, 2013, meeting and adjustments for labor negotiations if needed may be made thereafter.

In response to Myrna Wetzal, Public Works Director Wally Sandelin confirmed that the security cameras at the parking garage were installed and will begin monitoring through a contract security company in approximately one month.

Council Member Mounce asked the City Attorney to look into rescinding the silly string ordinance at the request of a student who shared his concerns about the outdated ordinance with her at a recent event.

C. Comments by Public on Non-Agenda Items

None.

D. Adjournment

No action was taken by the City Council. The meeting was adjourned at 8:00 a.m.

ATTEST:

Randi Johl  
City Clerk