



## LODI CITY COUNCIL

Carnegie Forum  
305 West Pine Street, Lodi

## "SHIRTSLEEVE" SESSION

Date: October 28, 2014, 2014

Time: 7:00 a.m.

For information regarding this Agenda please contact:

**Jennifer M. Robison**  
City Clerk  
Telephone: (209) 333-6702

### Informal Informational Meeting

- A. Roll Call by City Clerk
  
- B. Topic(s)
  - B-1 Review of Building Permit Fees for City of Lodi Projects with Non-Profit Organization Funds Donated (CD)
  
- C. Comments by Public on Non-Agenda Items
  
- D. Adjournment

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

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Jennifer M. Robison  
City Clerk

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# CITY OF LODI COUNCIL COMMUNICATION

**AGENDA TITLE:** Review of Building Permit Fees for City of Lodi Projects with Non-Profit Organization Funds Donated

**MEETING DATE:** October 28, 2014

**PREPARED BY:** Community Development Director

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**RECOMMENDED ACTION:** Review of building permit fees for City of Lodi projects with non-profit organization funds donated.

**BACKGROUND INFORMATION:** The City Council decided in 2005 to designate the Community Development Department as a Special Revenue Fund. This fund supports two divisions; Building and Planning. The income from building permits is the primary revenue source for the Building Division. Permit fees cover costs for building permit processing, plan review, and field inspections.

In Fiscal Year 2008/09 Community Development required a General Fund contribution of approximately \$900,000 to balance its budget. The Community Development Fund continued to struggle through FY 2009/10 to recover costs. City Manager Bartlam also served as Community Development Director at that time and instituted a program to put Community Development's fiscal house back in order. Manager Bartlam followed a multi-pronged approach similar to that followed in Parks, Recreation and Cultural Services over the last two years. All items of the budget were scrutinized and the budget was put back in order with a combination of fee increases, staff reductions and the elimination of the use of building permit fees as incentives.

As a Special Revenue Fund, the Community Development department is required to be self-supporting by recovering costs created by development. If building permit fees are not collected, the cost of providing services for City projects that involve donated funds will need to be backfilled from another source. Over the past five years, this would amount to \$77,598.27 for projects at the Library, Grape Bowl and Hutchins Street Square. Cost could be covered by the General Fund or other Council-approved funding source. The attached chart gives a breakdown of the cost of the building permits for these facilities and indicates the impact on the General Fund or other approved funding sources.

**FISCAL IMPACT:** Not applicable.

**FUNDING AVAILABLE:** Not applicable.

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Stephen Schwabauer  
Community Development Director

Attachments

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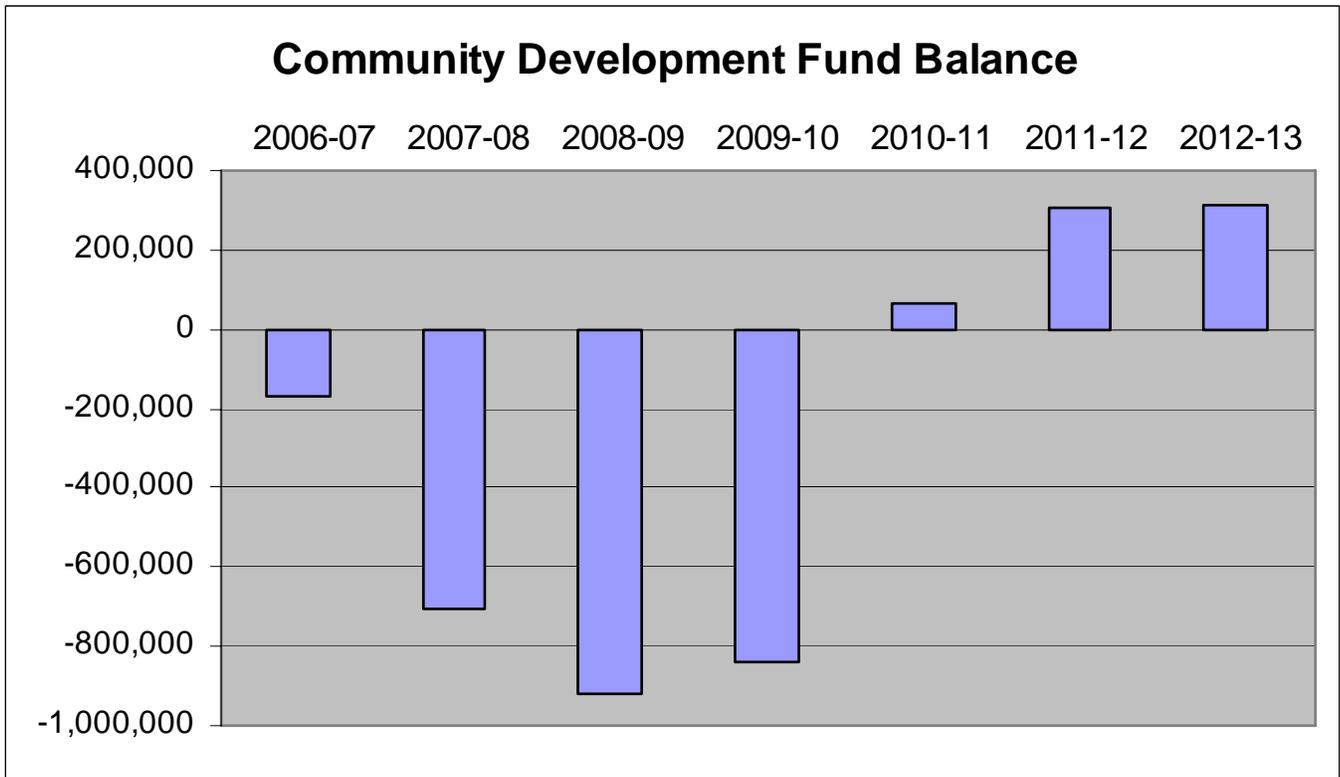
APPROVED: \_\_\_\_\_  
Stephen Schwabauer, City Manager

# Community Development Fund Fund Balance Analysis

**Statement of Estimated Changes in Fund Balance  
For the Fiscal Year Ended June 30, 2013  
With Audited Actuals for FY 2009-10 and FY 2010-11 and Comparative Budget FY 2011-12**

	Audited 2009-10 Actuals	Audited 2010-11 Actuals	2011-12 Budget	Estimated 2011-12 Actuals	2012-13 Budget
<b>Community Development Fund</b>					
<u>Fund Balance</u>					
Beginning Fund Balance Unreserved	(921,716)	(838,657)	(270,512)	66,810	303,367
Revenues	1,098,577	1,877,386	1,297,930	1,335,371	1,176,670
Expenditures	<u>1,015,518</u>	<u>971,919</u>	<u>1,110,500</u>	<u>1,098,814</u>	<u>1,166,550</u>
Net Difference (Revenues Less Expenditures)	83,059	905,467	187,430	236,557	10,120
<u>Fund Balance</u>					
Ending Fund Balance Unreserved	<u>(838,657)</u>	<u>66,810</u>	<u>(83,082)</u>	<u>303,367</u>	<u>313,487</u>

Note: 2011-12 Revenues includes \$150,200 TF-In and \$215,000 Reimbursable Charges



**BUILDING PERMIT FEES FOR CITY OF LODI PROJECTS**

	LODI GRAPE BOWL PROJECTS										HUTCHINS STREET SQUARE					LODI PUBLIC LIBRARY					
Permit #B09-0768: Demolish North restroom facilities at Grape Bowl (1265 S.F.)	Permit #B09-0769: Demolish South restroom facilities at Grape Bowl (1265 S.F.)	Permit #B09-0770: Demolish storage shed at Grape Bowl (200 S.F.)	Permit #B09-0985: Phase 1 renovation - build new ADA path of travel & wheel chair seating at Lodi Grape Bowl	Permit #B10-0969: Lodi Grape Bowl installation of steps and ramps from bleachers to field level	Permit #B11-0470: Demolition of dirt berm & concrete seating at Grape Bowl. Approx 7000 cubic yards of soil to be removed	Permit #B12-0311: Lodi Grape Bowl install new scoreboard, bound system, structural steel frame, concrete footing and electrical	Permit #B12-0762: Lodi Grape Bowl site improvement for the construction of ADA accessible plaza area, walking ramps	Permit #B13-0370: Lodi Grap Bowl new bathroom, concession stand and ticket booth	Permit #B13-0737: Frame in existing windows & install exterior siding, also remove (2) windows, re-frame for 8'x10' garage door to convert existing field house into garage @ the Grape Bowl	Permit #20142378: Grape Bowl Field House interior remodel to include: saw cutting, concrete breaking and removal. Reconfiguration plumbing, wood framing, reconfiguring electrical, concrete work and FRF wall treatment	Permit #B12-0934: HSS replace hand dryer in shower and restroom at pool in mens restroom. All operable parts are within 40" from floor	Permit #B13-0301: install new electric vehicle charging station using existing wiring and bolting mechanism at HSS	Permit #20131148: HSS Replace (3) HVAC package units - same locations - stop work notice issued 8/21/13	Permit #20142394: Install additional swimming pool lift at HSS	Permit #20142459: South entrance at HSS - ADA parking & access improvements	Permit #F12018: Update FACP and replace detection and notification device in manual / smoke alarm system for the Library	Permit #B13-0299: Library - install electric vehicle charging station using existing wiring and bolting mechanism	Permit #20131205: Library - Partial interior remodel	Permit #20142385: Add to fire alarm system at the Library	Permit #20142514: Demolish existing conopy/trellis on west side of Library building	
FEE NAME/DATE ->	8/11/2009	8/11/2009	8/11/2009	1/6/2010	9/1/10 & 9/14/10	4/13/2011	4/18/2012	12/17/2012	3/27/13 & 5/2/13	6/20/2013	4/11/2014	8/29/2012	2/28/2013	9/11/2013	4/7/2014	5/23/2014	4/3/2012	2/28/2013	1/29/2014	4/14/2014	4/24/2014
PROJECT CONTRACT VALUE (cost)	\$7,850	\$7,850	\$2,875	\$320,000	\$90,000	\$20,000	\$85,000	\$1,000,000	\$1,327,000	\$3,500	\$30,000	\$1,000	\$630	\$72,000	\$4,998	\$62,500	\$19,150	\$630	\$335,000	included in previous amount	\$2,700
Building Plan Review				\$2,836.68	\$747.36	\$357.89	\$765.00	\$4,873.20	\$5,491.23	\$154.15	\$474.09					\$690.98			\$2,279.04		
Fire Plan Review				\$540.42	\$186.84		\$191.25	\$1,218.30	\$1,372.81		\$118.52						\$423.00		\$569.76	\$137.00	
Public Works Plan Review	\$121.00	\$121.00	\$121.00	\$660.00	\$665.00	\$665.00	\$674.00	\$692.00	\$692.00												
Zoning Plan Review					\$350.00	\$100.00	\$350.00	\$350.00	\$350.00												
BSASRF Admin	\$0.10	\$0.10	\$0.10	\$1.30	\$0.40	\$0.10	\$0.40	\$4.00	\$5.40	\$0.10	\$0.20	\$0.10	\$0.10	\$0.30	\$0.10	\$0.30		\$0.10	\$1.40		\$0.10
BSASRF State	\$0.90	\$0.90	\$0.90	\$11.70	\$3.60	\$0.90	\$3.60	\$36.00	\$48.60	\$0.90	\$1.80	\$0.90	\$0.90	\$2.70	\$0.90	\$2.70		\$0.90	\$12.60		\$0.90
Building Permit	\$135.00	\$135.00	\$135.00	\$3,602.80	\$1,245.60	\$596.48	\$1,275.00	\$8,122.00	\$9,152.05	\$256.92	\$790.15				\$271.15	\$1,151.63			\$3,798.40		
Building Investigation														\$1,000.00							
Building Demolition																					\$137.00
Electrical Permit													\$73.00					\$73.00			
Mechanical Permit												\$91.00		\$69.00							
Mechanical Boiler/compressor/furnace Input														\$120.00							
Disabled Access Surcharge				\$360.28	\$124.56				\$915.20	\$79.02					\$27.12	\$115.16			\$379.84		
Energy Compliance Surcharge				\$360.28	\$124.56		\$127.50		\$915.20	\$79.02									\$379.84		
Fire Dept C of O				\$75.00					\$141.00										\$141.00		
Fire Permit/Inspection				\$900.70	\$311.40		\$318.75	\$2,030.50	\$2,288.01		\$197.54						\$507.60		\$949.60		
Fire Additional Permit																				\$274.00	
Fire Permit Plan Maintenance																				\$41.10	
Maint of Building Plans				\$360.28	\$124.56	\$59.65	\$127.50	\$812.20	\$915.20	\$25.69	\$79.02				\$27.12	\$115.16			\$379.84		
S.M.I.P Admin	\$0.08	\$0.08	\$0.03	\$3.36	\$0.95	\$0.21	\$0.89	\$10.50	\$13.93	\$0.04	\$0.32			\$0.05	\$0.66				\$3.52		\$0.01
S.M.I.P.	\$1.57	\$1.57	\$0.57	\$63.84	\$17.95	\$3.99	\$16.96	\$199.50	\$264.74	\$0.70	\$5.99			\$1.00	\$12.47				\$66.83		\$0.26
<b>TOTALS</b>	\$258.65	\$258.65	\$257.60	\$9,776.64	\$3,902.78	\$1,784.22	\$3,850.85	\$18,348.20	\$22,565.37	\$438.50	\$1,825.67	\$92.00	\$74.00	\$1,192.00	\$327.44	\$2,089.06	\$930.60	\$74.00	\$8,961.67	\$452.10	\$138.27

2009	\$774.90
2010	\$13,679.42
2011	\$1,784.22
2012	\$23,221.65
2013	\$24,343.87
2014	\$13,794.21

**Grand Total** **\$77,598.27**

**Total Project Contract Value** **\$3,392,683.00**