



# LODI FIRE DEPARTMENT FIRE STATION TOUR REQUEST FORM

<i>Name of Organization</i>			
<i>Contact Name</i>		<i>Primary Phone #</i>	
<i>Requestors Email Address</i>		<i>Secondary Phone #</i>	
<i>Number of Adults</i>			
<i>Number of Children</i>		<i>Age Range of Children</i>	
<i>Reason for Request</i>			

1. Station tours are only given on **Fridays**. A two week lead time is recommended to assist scheduling.
2. Tour starting times are from 10:00am-11:30am and 1:30pm-3:30pm. Each tour lasts about 30 minutes.
3. No more than 25 children are allowed at one time per group.
4. At least one adult chaperone is required for every 6 children.
5. A maximum group size of 33 people total will be allowed at one time. If there are more than 33 people in a group, the group will be split.
6. All visitors must wear appropriate clothing and covered foot ware.
7. All stations remain available for response during tours. In order to insure a safe and educational experience, chaperones must account for assigned students and provide adequate supervision during the tour. In the event a crew is called away during your visit, we will reschedule for another day.

If you have read, understand and agree to the above guidelines.  
Please sign here:

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	<b>Station #</b>	<b>Date (Friday's only)</b>	<b>Time</b>
<b>First Request</b>			
<b>Second Request</b>			
<b>Third Request</b>			

If you have, any questions please contact, Lodi Fire Prevention at 209-333-6739 or email [mditmore@lodi.gov](mailto:mditmore@lodi.gov)

**PLEASE RETURN TO THE FIRE ADMIN OFFICE**