2017 – 2018
BUDGET

CITY OF LODI
CALIFORNIA

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City of Lodi
Mission Statement

"The City of Lodi's purpose is to enhance the quality of life for Lodi residents reflecting our high community standards."

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2017-2018

Budget

Doug Kuehne, Mayor
Alan Nakanishi, Mayor Pro-Tempore
Mark Chandler, Council Member
Bob Johnson, Council Member
JoAnne Mounce, Council Member

Steve Schwabauer, City Manager

Prepared by the Staff
of the
City of Lodi

CITY OF LODI, CALIFORNIA

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2017-2018
CITY OF LODI
FINANCIAL PLAN AND BUDGET

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CITY OF LODI
FINANCIAL PLAN AND BUDGET

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CITY COUNCIL
DOUG KUEHNE,
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ALAN NAKANISHI
Mayor Pro Tempore
MARK CHANDLER
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STEPHEN SCHWABAUER
City Manager
JENNIFER M. FERRAIOLO
City Clerk
JANICE D. MAGDICH
City Attorney

June 1, 2017

Dear Honorable Mayor and Council Members:

I am pleased to be able to submit a proposed balanced budget for Fiscal Year (FY) 2017/18. Unfortunately, I am forced to note that it could not come without sacrifice to staffing levels, service levels and vehicle reserve funds. And given unrestrained increases in PERS costs further and more expansive sacrifices will be necessary in successive years. The major sacrifices this year come in the form of reduced funding for Fire Engine 1 (operational 60% of the time last year and 30% of the time in 2017/18); two half year unfunded police officer positions, elimination of a secretary in the Library and underfunding of Police and Fire Vehicle Replacement funds.

On a positive note projected General Fund revenue growth is significant over 2016/17 totaling $50,388,788. A significant share of this growth is due to new Cost of Service Charges in Community Development and Transit and a large portion of that represents a claw back of past years unrecovered charges. As such, repeatable growth only totals $1,243,560 representing 2.6% percent growth in revenues year over year. However, the growth is more than absorbed by the exhaustion of the reserve funds that were set aside to fund the $3.9 million cumulative 7% annual wage increase required by the 2014-17 labor agreements. While we had excess reserves to fund the contracts through today, revenue growth has not been sufficient to fully fund those agreements now that the reserves have been depleted. Combined with a PERS projected stair-stepped increase of nearly $7 million between now and 2022/23, it is apparent that this next year will be spent planning for reduced service levels.

There are, of course, reasons for optimism as well. This past year showed continued growth for Costco, Home Depot and the Lodi Shopping Center. The former Wal-Mart site has been fully leased with construction starts for Petco, The Party Store and Hobby Lobby. Additional junior-major retailers Ross (relocation), Sprouts, and Home Goods, are moving forward with plans to complete other sections of Reynolds Ranch.

Residential development continues to be a bright spot for the local economy. We now have eight housing projects in various stages from grading to completed sales including Rosegate I and II, Orchard Lane in Reynolds Ranch, Grupe's Vine and Harvest Crossing, Elliot's Van Ruiten Ranch, and the small 8 and 9 unit Teinda Drive projects. All told we built about 165 units in 2016, and expect to build 196 in 2017 and 209 in 2018.

Multi-Unit projects are an added bright spot with Eden Housing's 80 affordable units coming on line this year, and Reynolds Ranch's 156 unit apartments and 142 unit senior apartments coming on line in 2018 and 2019.

Unfortunately residential growth in and of itself is not projected to keep pace with rapidly inflating PERS costs. Assuming Lodi builds all 565 single family units and all 478 multi-family units projected between 2017 and 2019, they will only raise roughly $900,000 in property tax and Community Facilities District Fees. PERS increases are projected to be more than double that growth in the same time frame.

The City has reduced its work force by about 16 percent over the past 12 years, from 470 full-time budgeted employees in 2004/05 to 393 full-time budgeted employees in 2017/18. Approximately 248 positions (63 percent) are funded by the General Fund, either directly or through transfers from the General Fund. Notwithstanding our positive economic indicators, staff will remain cautious recommending new full-time General Fund positions, in light of the City's sharply increasing PERS obligations.

The City will have a net reduction of 4 positions this year. A table showing these changes appears later in this letter.

Cities, like businesses and households, need some type of financial cushion against the potential shock of unanticipated circumstances and poor economies. Recognizing this, the City Council adopted a General Fund Reserve Policy with the FY 2010/11 budget. The policy sets a target of 8 percent of General Fund revenue as a "catastrophic" reserve to meet natural and other physical disasters and an additional 8 percent of General Fund revenue to meet unanticipated economic crises. I am pleased to report that the City has fully funded both elements of these reserves for the fifth year in a row in the 2017/18 budget, even as the reserve target rises with the General Fund revenue tide.

I am also pleased to note that Council established and funded a PERS Stabilization Fund with reserves in excess of targeted amounts at the close of the 2015/16 Budget Year. This action was critical to the City given the unprecedented increase in PERS costs discussed below. With the implementation of the Cost of Service charges to Community Development, Streets and Transit we will also be able to recapture past and current charges of $2 million to dedicate to the PERS Stabilization Fund bringing total General Fund side funding to $4.8 million.

The City will continue its capital efforts in the coming year. Significant projects expected to be undertaken during the year include the long awaited City Website Update, Several roof and storm water handling projects, street improvements, phase seven of the water meter project and the Library's Teen Scene project.

The City continued its phased financial systems implementation and activated the utility billing modules. The utility billing module did not come without its challenges. We anticipate lost revenues in the 2016/17 budget year associated with the inability to collect late fees. However we are also working on an improved online payment platform that may actually decrease costs and improve function.

Fiscal Year 2017/18 Budget Issues

Balancing the 2017/18 budget involves balancing several challenging factors. Three particular points are worthy of highlighting: (1) employee costs and contributions; (2) capital programs; and (3) a combination of cost increases that were either a) imposed on the City by external forces, or b) negotiated by the City with its bargaining groups.

Employee costs and contributions – The Great Recession brought a great number of changes to Lodi's employee pay and benefit structures. As the City moved to control costs, employees made significant concessions to retain services. Although concessions took many different forms including furloughs, health insurance caps and elimination of certain benefits, they ultimately matured to a universal health insurance cap and full employee paid employee PERS share. The effect of these agreements was to reduce employment costs 7 to 9 percent below 2007/08 levels.

The City negotiated its first multi-year agreement since 2009 in 2014. Labor agreements with all bargaining units provide fiscal certainty through December 31, 2017. These agreements generally call for a 3 percent raise in 2015 and 2 percent raises in 2016 and 2017 (except for IBEW). These amounts help offset the value of the retirement contributions that employees picked up during the recessionary years. City medical contributions were held at the 2014 levels. Funding for the General Fund component of these agreements was provided by reserves in excess of the reserve target established by Council.

Unfortunately those excess reserves have now been fully expended. Although this budget does show significant growth, the sustainable portion of it is not adequate to cover the full amount of the increased labor costs. As such this budget was only balanced at the expense of several service level reductions referenced at the beginning of this letter.

I greatly appreciate the sacrifices and services of our employees. Lodi's employees realize that our primary responsibility is to provide a high level of service to our community, and these sacrifices have allowed the City to maintain that quality service to our citizens during a particularly challenging time. The City of Lodi is proud to meet its commitment to those we serve.

Long Range Financial Plan

The City recognizes the need to look beyond Fiscal Year 2017/18 to develop a long range financial plan. The longer a forecast, the less reliable it is. For instance, if actual revenues in Fiscal Year 2017/18 come in at 99% of the anticipated level, the City would realize $487,000 less revenue than projected. If all other assumptions hold true, the six year combined impact to the General Fund is a reduction of $3.1 million in revenue, further exacerbating the City's financial outlook. In this scenario, all General Fund economic reserves would be exhausted by Fiscal Year 2020/21, all General Fund catastrophic reserves would be exhausted by FY 2021/22 and nearly all pension stabilization reserves would be exhausted during the forecast term.

Despite this fact, a forecast based on known factors, reasonable estimates and assumptions, combined with contextual analysis of risks and opportunities, is a valuable decision making tool. The following forecast is intended to help guide decision making and resource prioritization in the long-range. In addition, scenarios have been discussed that would require a reevaluation of the forecast should they come to fruition during the term.

The forecast represents the baseline scenario for all long range financial plans. In this scenario, FY 2016/17 employment agreements and service level provision are assumed to continue as is with only minor adjustments as shown.

The model is attached as exhibit A to this letter. The first two tables highlight revenue and expense assumptions used to develop the model followed by the projected revenue results based on those assumptions. The third and final page of the forecast shows the expense results, the bottom line annual surplus/(deficits) and resulting fund balances.

In summary, forecast for the General Fund indicates that fund balance reserves will be entirely exhausted by Fiscal Year 2023/24, despite consistent revenue growth and stable expenses. The City Council's decision in FY 2016/17 to use excess reserves to create a PERS Stabilization Fund and the staff budget recommendation to place an additional $2 million into a pension stabilization fund in this budget year will provide resources to float operations through FY 2022/23. After that, the City is entirely at the mercy of the increasing unfunded accrued liability (UAL) payments mandated by the California Public Employees' Retirement System (CalPERS).

It is important to note that the model reflects the City spending General Fund reserves prior to spending PERS Stabilization reserves. Although this will ultimately be a Council call, leaving PERS Stabilization reserves in PARS long term presages a portion of Governor Brown's May budget revise by using higher interest earnings at PARS to offset PERS expenses. Reversing that spending priority advances the City's insolvency by about a year.

Risk and Opportunities

This section is intended to provide context to the forecast. Certain occurrences within the forecast term will require updating the forecast to maintain its relevancy as a planning tool. Those circumstances that would positively impact the forecast are termed opportunities. Those with negative impacts are termed risks. Both the timing and the scale of these impacts are unknown at this time and as such no forecast assumptions are made for their inclusion.

RISKS

Labor Negotiations

Contracts with all City of Lodi employee bargaining groups are scheduled to terminate on December 31, 2017. The baseline forecast assumes no changes to the current agreements. The net impact of negotiations will need to be added into the forecast and the Fiscal Year 2017/18 Budget will need to be amended at mid-year if any changes are negotiated.

Recession

The City, State and Nation have experienced eight years of consecutive economic growth. The recovery has exceeded the average length of economic expansions in the post-World War II era. The recovery's slower pace has led some to believe we may be entering a new normal phase of consistent slow growth. Indicators continue to show there is still room for growth in the near term. In a recession pattern, economic activity declines, which would likely lead to negative revenue growth for the City. Specifically, the City relies heavily on sales tax revenues of which over 20% of revenue typically comes from sales tax, much of which is generated by tourists with disposable income. If economic activity and disposable incomes decline, this would have a sizeable detrimental impact to the General Fund.

CalPERS UAL or Other Changes

In recent years, CalPERS has made changes to formulas used to set rates charged to public agencies. Most notably this includes the reduction of the discount rate (assumed future earnings rate) from 7.5% to 7.0%. In addition, CalPERS has made a number of changes to its demographic assumptions. The combined impact of these changes has been factored into this forecast based on the best information available at this time. Known changes reflect catastrophic increases in payments as a percentage of salary as referenced in the table below:

Fiscal Year	PERS Estimate	Misc % of PERSable payroll	Safety Costs	Safety % of Payroll	Total Costs	Combined % of payroll
2017/18	$ 1,520,010	22%	$5,874,574	48%	$7,367,584	39%
2018/19	$ 1,827,417	27%	$6,807,742	55%	$8,635,160	45%
2019/20	$ 2,151,959	31%	$7,824,829	62%	$9,976,787	51%
2020/21	$ 2,513,270	36%	$9,071,892	72%	$11,585,163	60%
2021/22	$ 2,754,393	40%	$9,851,083	78%	$12,605,476	65%
2022/23	$ 2,959,313	43%	$10,542,459	84%	$13,501,773	69%

CalPERS has at times indicated further changes are necessary for CalPERS to accomplish its mission of continuing to provide promised benefits to both current employees and retirees. If further changes are made that increase the City's required contributions, they will need to be

factored into this forecast.

OPPORTUNITIES

This list is not exhaustive. Staff will continue to explore opportunities for partnerships with the community and private sector to best deliver services in an efficient manner.

Economic Development

Other economic development opportunities may be realized during the term of the forecast. Most prominent are the Candlewood Suites and the La Quinta Hotel projects. When completed, both would add to the transient occupancy, sales tax and property tax revenues. Currently, physical site development has not begun. With a construction timeline ranging up to 18 months to a year, revenue is not forecasted in FY 2017/18. Additionally, significant private investment predicated on proper economic and market conditions are required before construction begins. These investment decisions and market conditions are not under the City's influence; hence it is irresponsible to model the additional revenue in the forecast. When more information on the start time is available, the additional revenue can be programmed into the forecast. Once the project is started, there is no guarantee the project will be delivered to completion within that timeframe, but there is a certainty level that allows for accurate projections.

The City will reevaluate its forecast as these and other significant economic development opportunities are realized.

Revenue Enhancement

In November 2016, the City Council elected to place two special revenue sales tax measures on the local ballot. Measure R was a 0.125 percent (1/8 cent) tax for 15 years to fund park repairs and updates and riverbank erosion repairs. It failed to reach the necessary 2/3 voter approval threshold, but did receive an impressive 62.65% of the vote in support of the measure. Measure S was a 0.25 percent sales tax for 15 years to fund the restoration of Fire Engine 1 (currently proposed to be browned out 70% in the FY 2017/18 budget) and to expand gang prevention programs. This measure also failed, but by the narrow margin of 13 votes, receiving 66.61% of the vote in support of the measure.

The results of the 2016 election suggest that the majority of the public is in support of new revenue for a broad range of services. A General Purpose sales tax measure would need only 50% plus 1 support. Given the wealth of support for both 2016 measures, with proper public outreach to scope the general measure and controls (such as Citizen's Oversight and separate annual audits) built in, the City could possibly garner the needed support. To place a General measure on the ballot, City Council would have to vote 4-1, and voters would need to pass the measure with a simple majority.

A general revenue measure would add significant resources to the General Fund and would require an overhaul of this forecast. The same would be true of a special measure.

Other revenue enhancing options are available, including an increase in the Transient Occupancy tax (up to $200,000 in additional revenue) and the Business License Fee (up to $2.4 million in additional annual revenue) but all require a vote of the Council and the public and can be considered at Council direction. Given the significant need for new revenue based on known cost drivers, primarily CalPERS UAL increases; a general sales tax is the most reliable method that could generate sufficient revenue to make current operations sustainable.

Cost of Services

Built into the forecast is the assumption that the cost of services measures adopted for the first

time in FY 2017/18 will continue throughout the forecast term and beyond. In FY 2017/18, Community Development, Public Works Administration, Streets and Transit cost of services charges are recommended for the first time. Community Development has historically levied this charge to fee payers. However the internal transfer of funds from Community Development to the General Fund has not occurred. As such, an additional allocation for the prior 10 years has been included in the FY 2017/18 budget recommendation. Staff is reviewing the possibility of a similar historical allocation charge for Public Works Admin, Streets and Transit, but has not included any estimates in this forecast. It is important to note that in the forecast, the ongoing cost of services is included. Any additional revenue from the historical allocation charge will be one time and cannot be relied upon to fund continuing operations. Finally a full review of the allocation factors and the allocation formulas will be conducted during FY 2017/18 to ensure the City is fully capturing eligible cost for internal services, administrative and government functions from restricted revenue sources.

Full Cost Recovery Efforts

Finance staff will begin an ongoing review of all rates, fees, and charges (internal and external) to provide a clear picture of any subsidies the General Fund currently offers. The goal of this effort is to present full cost recovery options to Council in considering fees using the Fully Burdened Hourly Rate (FBHR) concept for staff time in a full time and materials model for each service provided.

Known Impacts Beyond the Forecast Term

CalPERS Discount Rate Phase In

The full effect of the discount rate reduction approved by CalPERS is not seen in this forecast. Each of three discount rate reductions is phased in over a five year period as shown in the following table.

Valuation Date	Fiscal Year for Required Contribution	Discount Rate
June 30, 2016	2018-19	7.375%
June 30, 2017	2019-20	7.25%
June 30, 2018	2020-21	7.00%

Specifically, the final two years of the drop from 7.25% to 7.00% do not occur until FY 2023/24 and FY 2024/25, the first two years beyond this forecast term. These are the final two years of the phase in for the largest of the three discount rate reductions. The City's UAL is scheduled for continued increases during these years. The next table shows the expected increase ranges, as provided by CalPERS. The increases to "Normal Cost" are on a % of payroll basis. The increases to "UAL Payments" are on a % of the UAL estimate calculated in the current actuarial study. Both are increases relative to estimates provided by the City's PERS actuary report with a valuation date of June 30, 2015.

All Funds

The All-Funds budget expenditures for FY 2017/18 are $204,699,940. This is an increase of nearly $1 million from the previous year's budget.

The single-largest City fund is the Electric Fund at $73,996,630. The second-largest fund is the General Fund at $50,388,780. As mentioned above much of the growth in the General Fund is driven by one-time accounting adjustments related to Cost of Service recoveries in the Community Development Fund. Other funds of note: Wastewater Fund, $18,950,180; Water Fund, $14,722,520; Street Fund, $9,139,110 which sees a small influx of cash this year from new transportation taxes (HUTA) increasing to $1.2 million in new revenue in following years; Parks, Recreation and Cultural Services Fund $6,149,250 and Library Fund, $1,327,990.

The overall staffing levels for All-Funds are 393 full-time funded positions. This is a net

reduction of 4 positions from FY 2016/17.

Classification	Department	Number
Groundworker	Electric Utility	(1)
Senior Adminstrative Clerk	Fire	(1)
Accountant	Internal Services	1
Librarian	Library	(1)
Park Superintendent	PRCS	(1)
Recreation Superintendent	PRCS	(1)
Deputy PRCS Director	PRCS	1
Electrician	Water Services	(1)
Net position reduction:		**(4)**

General Fund

Taxes are the General Fund's primary source of revenue. The General Fund provides money for classic government services such as public safety, parks, recreation, arts, cultural programs, library, administration and economic development. It also makes the debt payment for the 2012 Refunding Lease Revenue bonds for the police station, Hutchins Street Square, and downtown improvements. Its greatest emphasis will again be public safety which totals almost 62.5 percent of the $50,388,780 million in total expenses, excluding capital project contributions.

General Fund revenues are projected to be $3,472,760 higher than the prior year. However $1.6 million of that increase is driven by a one-time recovery of past cost of service charges in Community Development. Property tax and sales tax increases only represent $764,940 of the increase.

This year's budget shows an actual decrease in the steady erosion of non-safety elements of the General Fund caused by spiraling costs in Public Safety. However the majority of the decrease is driven by the one-time Cost of Services Adjustment. When adjusted for that additional $1.6 million in one-time transfers and the $4.7 million new and continuing transfers, Police and Fire represent 66 percent of the General Fund.

Unfortunately, the Educational Revenue Augmentation Fund (ERAF) shift continues to plague municipal budgets. In 1992, in response to Proposition 98, the State required County auditors to shift property tax away from cities to cover the State's responsibilities to fund schools. This continuing shift cost Lodi approximately $2.2 million per year. Fortunately, Prop 1A (2004) stopped its escalation.

The General Fund continues to carry debt service for the Police department (45 percent), Parks, Recreation and Cultural Services (40 percent), and the General Fund (15 percent). Debt service will total $1,657,960 for the 2017/18 budget year.

Finally, the City will continue to pay on the now closed Sick Leave Conversion post-employment health care benefit program. Costs are projected at $1,628,000 for the budget year.

Special Revenue Funds

Four notable Special Revenue Funds are the Streets Fund; Community Development Fund; Parks, Recreation and Cultural Services Fund; and Library Fund.

The Streets Fund handles all street and pavement activities including street cleaning and sweeping, traffic control devices, street trees, sidewalk and landscape maintenance and management of the storm water collection system.

The Community Development Fund covers the cost of the Community Development Department and its three divisions: Planning, Building, and Neighborhood Services. The Fund turned the corner in FY 2010/11 and erased its prior deficit. Budget year revenues are projected to exceed costs. However, Fund balance will actually decrease to $1.7 million as a result of accounting corrections to transfer past years uncollected Cost of Service charges to the Department.

The Parks, Recreation and Cultural Services (PRCS) Fund is projected to start FY 2017/18 with a cumulative surplus of about $212,000.

The Library Fund is projecting a budget is expected to end the year with no fund balance as a result of two major capital projects for its roof and the Teen Scene project.

Utilities and Enterprise Funds

The Electric Fund is the City's largest fund and is seeing increasing stress as capital maintenance needs increase in frequency and urgency. As Council will note, budgets for the last number of years have shown a drawdown of reserves to feed capital maintenance needs. The staffing Shortages that prevented the implementation of most of these projects have been filled with the first major progress accomplished in the 2016/17 budget year.

During FY 2014/15, the City engaged a consultant to develop a rate model to assist the utility in long-range planning. As a result, staff brought forward a rate increase and added positions funded by the rate action to accommodate projected maintenance projects and new development.

Bulk power purchases will likely always be the largest expense for the Electric Utility. The Lodi Energy Center, operated by the Northern California Power Agency, began operations and delivering power to the City in FY 2012/13. This power supply has allowed the City to reduce its reliance on other contracted power sources. Over time, power from the Lodi Energy Center is expected to moderate, or reduce utility costs. Unfortunately current market conditions have left LEC out of the market all but about 75% of the time. The Electric Utility is projecting a decrease to reserves of $800,000 as a result of the continued capital program.

The Surface Water Treatment Plant began operations in FY 2012/13. The plant operation allows the City to end its past practices of drawing ground water in excess of the amount that is naturally replenished. The installation of water meters and the transition from a flat-rate water bill to a usage-based water bill are a significant change for the Water Fund and will continue for a number of years. Council expanded this resource by entering into an agreement in 2014 that allows for the purchase of up to an additional 1,000 acre feet of water per year from North San Joaquin Water Conservation District. Staff will also be focusing heavily on implementing the new State Groundwater Management Act in the coming year. The Water Fund is projecting an increase to reserves of about $3 million.

The impact of prudent management along with rate increases has brought the wastewater utility to a point where it is expected to have cash reserves of $10.2 million at the end of FY 2017/18, a level well in excess of its target reserve level of $2.8 million. Although not noticed, the utility managed to operate without the need for a consumer price index type increase in the 2016/17 budget year and anticipates the same for 2017/18.

Acknowledgments

I extend my deepest appreciation to the staff team involved in preparing the 2017/18 budget: Deputy City Manager/Internal Services Director Andrew Keys, Supervising Budget Analyst Susan Bjork, and Management Analyst Sandra Brage. Additionally, I must thank the department heads and their staff teams for their work and sacrifice in making this balanced budget possible.

Sincerely,

Stephen Schwabauer
City Manager

Exhibit A
Long Range Financial Forecast

Assumptions

Revenue Category	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Property Taxes - Secured	4.0%	3.7%	3.7%	3.7%	3.7%	3.7%
Property Taxes - CFD [1]	N/A	N/A	51.6%	25.8%	26.4%	17.6%
Property Taxes - Other	5.3%	2.1%	1.8%	1.9%	1.9%	1.9%
Sales & Use Taxes [2]	-0.2%	2.3%	1.8%	1.9%	1.9%	1.9%
Other Taxes	3.7%	1.8%	2.1%	1.7%	1.8%	1.6%
EU Pilot	0.4%	0.5%	0.5%	0.5%	0.5%	0.5%
Fees & Permits [3]	8.5%	1.5%	1.5%	1.5%	1.5%	1.5%
Property Tax in Lieu VLF	2.3%	2.0%	2.0%	2.0%	2.0%	2.0%
Intergovernmental - Other [4]	-11.8%	0.0%	0.0%	0.0%	0.0%	0.0%
Services Charges [5]	23.1%	-29.9%	-20.0%	0.0%	0.0%	0.0%
Fines & Forfeitures [6]	27.1%	0.0%	0.0%	0.0%	0.0%	0.0%
Use of Money	2.1%	2.1%	2.1%	2.1%	2.1%	2.1%
Other Revenues	4.9%	4.6%	1.3%	1.4%	1.4%	1.4%
Transfer In	7.4%	4.2%	4.2%	2.6%	1.2%	1.2%

[1] Some revenue may be received in Fiscal Year 2017/18. Future year's growth accounts for projected growth and 2% CPI.

[2] The decrease in Fiscal Year 2017-18 is due to adjustments to the City's share of the County Pool as a result of historical misallocations. Economic activity is projected to increase approximately 3.5%.

[3] FY 17/18 increase due to anticipated continued strong economic growth.

[4] FY 17/18 decrease is due to the elimination of Delta RATT and state mandate reimbursements.

[5] FY 17/18 Public Work fee revenue is anticipated to increase with growing development demand related engineering services. A gradual reduction to more normal collection rate is projected.

[6] FY 17/18 increase due to reduced late fee collections in FY 16/17 caused by Munis conversion.

Expense Category	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Salaries [1]	0.7%	1.5%	0.7%	0.5%	0.5%	0.5%
PERS Normal Cost [1] [2]	N/A	9.0%	7.8%	13.2%	0.5%	0.5%
PERS UAL [2]	N/A	22.0%	20.0%	17.5%	12.7%	10.0%
Other Benefits [1]	4.4%	2.5%	2.5%	2.5%	2.5%	2.5%
Operations	-8.0%	4.5%	4.5%	4.5%	4.5%	4.5%
Debt [3]	0.0%	0.0%	-0.2%	0.0%	0.3%	-0.4%
Transfers	0.1%	0.5%	0.5%	0.5%	0.5%	0.5%

[1] FY 2017-18 based on current employee salaries with eligible step increase allowances. No change in labor agreements is assumed.

[2] PERS rates will be assessed differently in FY 17-18 with normal cost separated from UAL. Growth in PERS outpaces salary growth due to UAL. Estimates are based on high end of the range provided by CalPERS. More information is not available until the City's actuarial is completed in August.

[3] Based on existing debt service schedules . Does not assume any refinancing opportunity.

Revenues

Revenue	Budget FY 16/17 E	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Property Taxes - Secured	9,505,250	9,885,200	10,251,000	10,631,000	11,025,000	11,433,000	11,857,000
Property Taxes - CFD	0	0	244,300	370,400	466,100	589,200	692,900
Property Taxes - Other	355,290	374,000	382,000	389,000	397,000	405,000	413,000
Sales & Use Taxes	11,517,970	11,490,830	11,755,000	11,971,000	12,196,000	12,432,000	12,669,000
Other Taxes	4,402,000	4,564,000	4,646,000	4,744,000	4,826,000	4,911,000	4,990,000
EU Pilot	7,131,330	7,158,850	7,195,000	7,231,000	7,268,000	7,305,000	7,342,000
Fees & Permits	91,080	98,820	101,000	103,000	105,000	107,000	109,000
Property Tax in Lieu VLF	4,903,500	5,018,600	5,119,000	5,222,000	5,327,000	5,434,000	5,543,000
Intergovernmental - Other	680,830	600,410	601,000	601,000	601,000	601,000	601,000
Services Charges	1,218,980	1,500,330	1,051,000	841,000	841,000	841,000	841,000
Fines & Forfeitures	1,136,500	1,445,000	1,445,000	1,445,000	1,445,000	1,445,000	1,445,000
Use of Money	1,521,000	1,553,370	1,587,000	1,621,000	1,656,000	1,692,000	1,729,000
Other Revenues	366,620	384,500	403,000	409,000	415,000	421,000	427,000
New Cost of Service Char	0	2,019,232	722,236	571,452	586,081	593,114	600,232
Pension Stabilization [1]	0	0	0	0	0	1,423,266	4,609,118
Transfer In	4,000,000	4,295,640	4,477,000	4,668,000	4,788,000	4,846,000	4,905,000
Total Revenue	46,830,350	50,388,782	49,979,536	50,817,852	51,942,181	54,478,580	58,773,250
Revenue Growth [2]	N/A	4.0%	2.2%	2.0%	2.2%	2.1%	2.1%

[1] Pension Stabilization Revenue reduces overall fund resources.

[2] Excludes one time pension stabilization revenue, FY 17/18 and FY 18/19 historical Cost of service charges.

Expense and Fund Balance

Expense Category	Budget FY 16/17 E	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Salaries	20,731,010	20,866,650	21,180,000	21,329,000	21,436,000	21,544,000	21,652,000
PERS Normal Cost	6,681,790	2,708,300	2,953,000	3,184,000	3,605,000	3,624,000	3,643,000
PERS UAL	0	4,660,130	5,686,000	6,824,000	8,019,000	9,038,000	9,942,000
Other Benefits	6,688,340	6,984,450	7,160,000	7,339,000	7,523,000	7,712,000	7,905,000
Operations	10,700,690	9,844,550	10,288,000	10,751,000	11,235,000	11,741,000	12,270,000
Debt	1,001,850	1,002,070	1,002,250	999,760	999,310	1,002,560	998,250
Transfers	2,302,090	2,303,400	2,315,000	2,327,000	2,339,000	2,351,000	2,363,000
Pension Stabilization (PARS)	2,830,210	2,019,232	-	-	-	-	-
Total Expenditure	50,935,980	50,388,782	50,584,250	52,753,760	55,156,310	57,012,560	58,773,250
Expenditure Growth	N/A	-1.1%	0.4%	4.3%	4.6%	3.4%	3.1%
evenue - Expenditure	(4,105,630)	0	(604,714)	(1,935,908)	(3,214,129)	(2,533,980)	0
Total Fund Balance	8,288,731	8,288,731	7,684,017	5,748,109	2,533,980	0	0

Category	Budget FY 16/17 E	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Catastrophic Reserve [1]	3,746,428	3,897,714	3,984,436	4,065,428	2,533,980	-	-
Economic Reserve [1]	3,746,428	3,897,714	3,699,580	1,682,681	-	-	-
Pension Stabilization Fund [2]	2,830,210	5,026,330	5,340,476	5,674,255	6,028,896	4,982,437	684,721
Unassigned Reserve	795,875	493,302	-	-	-	-	-
Available Resources [3]	11,118,941	13,315,061	13,024,492	11,422,364	8,562,877	4,982,437	684,721
Fund Balance % [4]	17.7%	16.4%	15.4%	11.3%	4.9%	0.0%	0.0%

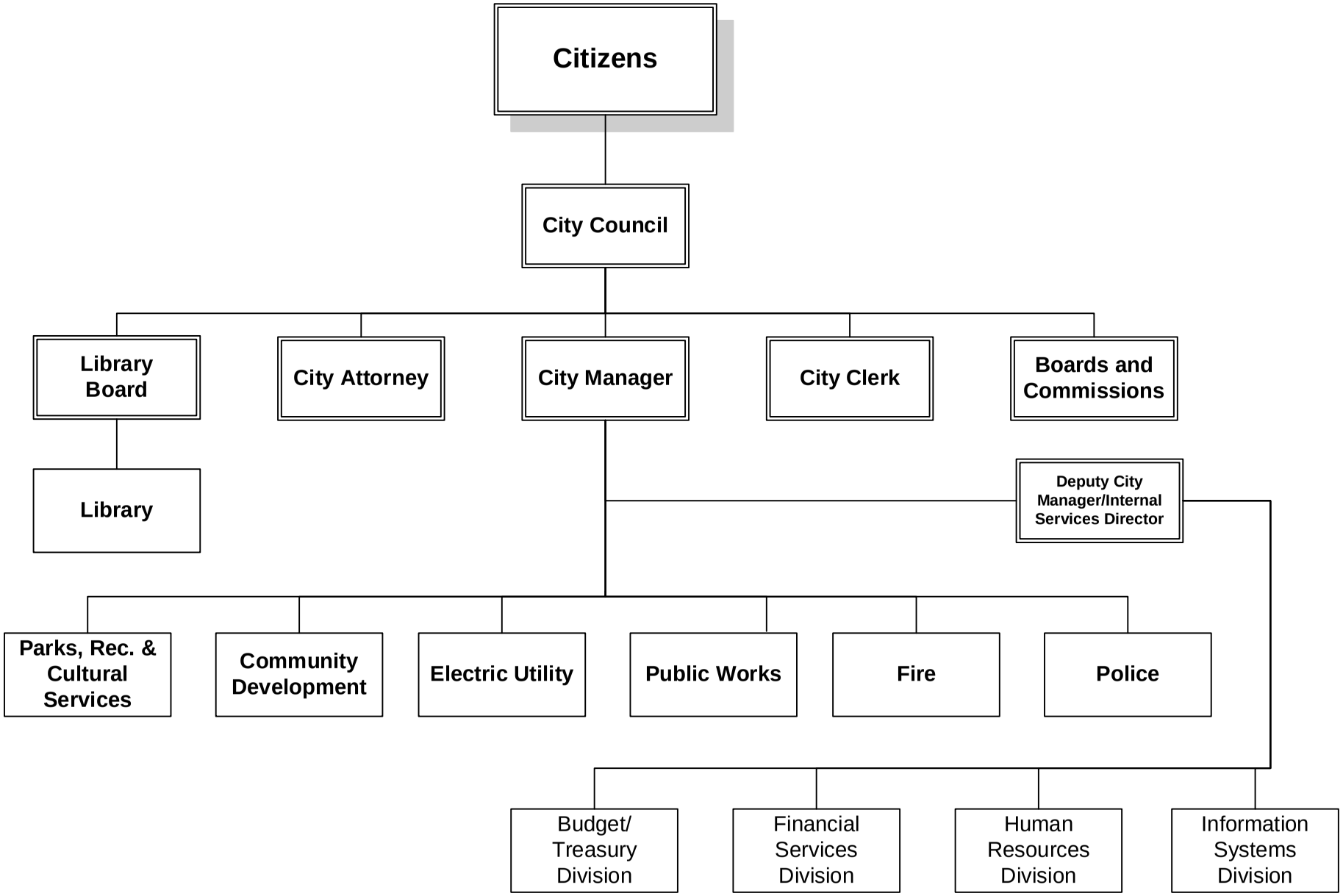
[1] Per policy, this is set at 8% of revenue, catostrophic reserves are prioritize, then economic reserves, then unassigned.

[2] Note this reserve is held in a separate fund. The amounts shown represent the General Fund's portion of this reserve. It is assumed to grow at 6.25%, consistent with the chosen investment options recent historical returns.

[3] The Pension Stabilization Reserve is not a General Fund Reserve but is an available resource to the General Fund.

[4] Calculated as % of Revenue using the economic, catstrophic and unassigned reserves only. The target is 16%.

City of Lodi



FY 2017-2018

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STAFFING SUMMARY

	2014-15 Positions	2015-16 Positions	2016-17 Positions	2017-18 Positions
CITY ATTORNEY				
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Legal Secretary	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**
CITY CLERK				
Administrative Clerk - (C)	1	1	1	1
Assistant City Clerk	1	0	0	0
Deputy City Clerk	0	1	1	1
City Clerk	1	1	1	1
City Clerk Total	**3**	**3**	**3**	**3**
CITY MANAGER				
Business Development Manager	1	1	1	1
City Manager	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1
Secretary to the City Manager	1	1	1	1
City Manager Total	**4**	**4**	**4**	**4**
COMMUNITY DEVELOPMENT				
Administrative Secretary	1	1	1	1
Assistant Engineer/Plans Examiner	1	1	1	1
Building Inspector I/II	2	3	3	3
Building Official	1	1	1	1
City Planner	0	1	1	1
Community Development Director	1	0	0	0
Neighborhood Services Manager	1	1	1	1
Permit Technician	2	2	2	2
Senior Planner	1	0	0	0
Youth Outreach Worker	1	1	1	1
Community Development Total	**11**	**11**	**11**	**11**
ELECTRIC UTILITY				
Administrative Clerk	1	1	1	1
Administrative Secretary	1	1	1	1
Construction/Maintenance Supervisor	1	1	1	1
Electric Distribution Operation Supervisor	0	1	1	1
Electric Distribution Operator	0	2	3	3
Electric Foreman/Forewoman	3	3	3	3
Electric Ground Worker	1	1	1	0
Electric Line Apprentice	0	2	2	3
Electric Lineman/Linewoman	7	7	8	7
Electric Materials Technician	2	2	2	2
Electric Superintendent	1	1	1	1
Electric Troubleshooter	2	2	2	2
Electric Utility Director	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1
Electric Utility Resources Analyst	0	1	1	1
Electrical Engineer	1	1	1	1
Electrical Engineering Technician	2	2	2	2

STAFFING SUMMARY

	2014-15 Positions	2015-16 Positions	2016-17 Positions	2017-18 Positions
Electrician	0	2	2	2
Field Services Representative	4	4	4	4
Field Services Supervisor	1	1	1	1
Manager Engineering & Operations	1	1	1	1
Metering Technician	1	1	2	2
Rates and Resource Manager	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Senior Electric Troubleshooter	1	0	0	0
Senior Electrical Engineering Technician	2	2	2	2
Senior Power Engineer	1	1	1	1
Substation Technician	2	2	2	2
Substation/Metering Supervisor	1	1	1	1
Troubleshooting Supervisor	0	1	1	1
Utility Equipment Specialist	1	1	1	1
Utility Service Operator I/II	3	0	0	0
Electric Utility Total	**44**	**49**	**52**	**51**
FIRE DEPARTMENT				
Administrative Secretary	1	0	0	1
Deputy Fire Chief	0	0	0	1
Fire Battalion Chief	4	4	4	4
Fire Captain	16	16	16	16
Fire Chief	1	1	1	1
Fire Division Chief	1	1	1	0
Fire Engineer	20	19	19	19
Firefighter I/II	13	11	11	11
Management Analsyt	0	1	1	1
Senior Administrative Clerk	1	1	1	0
Fire Department Total	**57**	**54**	**54**	**54**
INTERNAL SERVICES DEPARTMENT				
Management Analyst	1	1	1	1
BUDGET DIVISION				
Management Analyst	1	1	1	1
Supervising Budget Analyst	1	1	1	1
	2	2	2	2
FINANCIAL SERVICES DIVISION				
Accountant	0	0	0	1
Accounting Clerk	2	0	0	0
Customer Service Representative	9	6	6	6
Finance Technician	3	5	5	5
Financial Services Manager	1	1	1	1
Supervising Accountant	1	1	1	1
Supervising Customer Service Representative	2	2	2	2
Utility Billing Specialist	0	3	3	3
	18	18	18	19

STAFFING SUMMARY

	2014-15 Positions	2015-16 Positions	2016-17 Positions	2017-18 Positions
HUMAN RESOURCES DIVISION				
Human Resources Manager	1	1	1	1
Human Resources Technician	1	1	1	1
Management Analyst	1	1	1	1
	3	3	3	3
INFORMATION SYSTEMS DIVISION				
Information Systems Manager	1	1	1	1
Information Systems Specialist	1	1	1	1
Network Administrator	1	1	1	1
Network Technician	2	2	2	2
Senior Programmer/Analyst	2	2	2	2
	7	7	7	7
Internal Services Total	**31**	**31**	**31**	**32**
LIBRARY				
Administrative Secretary	0	1	1	0
Librarian	2	2	2	0
Library Assistant	3	2	1	1
Library Services Director	1	1	1	1
Library Services Manager	1	0	0	0
Library Technician	0	0	0	1
Literacy/Volunteer Manager	1	1	1	1
Senior Administrative Clerk	1	0	0	0
Senior Library Assistant	2	3	3	3
Library Total	**11**	**10**	**9**	**7**
PARKS, RECREATION AND CULTURAL SERVICES				
Administrative Clerk	1	1	1	1
Administrative Secretary	1	1	1	1
Building Services Supervisor	1	1	1	1
Event Coordinator	0	1	1	1
Park Maintenance Worker I/II	8	7	6	6
Park Maintenance Worker III	3	3	3	3
Park Superintendent	1	1	1	0
Park Supervisor	2	1	1	1
Parks Project Coordinator	1	1	1	1
Parks, Recreation and Cultural Services Director	1	1	1	1
Parks, Recreation and Cultural Serviced Dep Director	0	0	0	1
Program Coordinator	1	1	1	1
Recreation Manager	3	3	3	3
Recreation Superintendent	1	1	1	0
Senior Administrative Clerk	2	1	1	1
Senior Facilities Maintenance Worker	1	1	1	1
Welder-Mechanic	1	1	1	1
Parks, Recreation and Cultural Services Total	**28**	**26**	**25**	**24**
POLICE DEPARTMENT				
Administrative Secretary	1	1	1	1
Animal Services Supervisor	1	1	1	1
Assistant Animal Services Officer	2	2	2	2
Code Enforcement Officer	2	2	2	2

STAFFING SUMMARY

	2014-15 Positions	2015-16 Positions	2016-17 Positions	2017-18 Positions
Dispatcher Supervisor	1	1	1	1
Dispatcher/Jailer	14	13	13	13
Lead Dispatcher/Jailer	4	4	4	4
Management Analyst	1	1	1	1
Parking Enforcement Assistant	1	0	0	0
Police Captain	2	2	2	2
Police Chief	1	1	1	1
Police Corporal	6	6	6	6
Police Lieutenant	5	5	5	5
Police Officer	50	48	48	48
Police Records Clerk	3	2	3	3
Police Records Clerk Supervisor	1	1	1	1
Police Sergeant	9	9	9	9
Property/Evidence Technician	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Senior Police Administrative Clerk	1	1	1	1
Police Department Total	**107**	**102**	**103**	**103**
PUBLIC WORKS DEPARTMENT				
ADMINISTRATION				
Administrative Secretary	1	1	1	1
Public Works Director	1	1	1	1
Public Works Management Analyst	1	1	1	1
	3	3	3	3
ENGINEERING DIVISION				
Administrative Clerk	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1
Construction Project Manager	1	1	1	1
Engineering Technician I/II	2	2	2	2
Jr/Asst/Assoc Engineer	3	3	3	3
Public Works Inspector I/II	1	1	2	2
Senior Civil Engineer	1	1	1	1
Senior Engineering Technician	2	2	2	2
	12	12	13	13
FACILITIES				
Facilities Supervisor	1	1	1	1
Senior Facilities Maintenance Worker	1	1	1	1
	2	2	2	2
FLEET				
Equipment Service Worker	1	1	1	1
Fleet Services Supervisor	1	1	1	1
Heavy Equipment Mechanic	4	3	3	3
Lead Equipment Mechanic	1	1	1	1
Parts Clerk	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Service Writer	0	1	1	1
	9	9	9	9
STREETS & DRAINAGE				
Maintenance Worker I/II	5	5	5	3
Street Maintenance Worker I/II	0	1	1	3
Street Maintenance Worker III	4	5	5	5

STAFFING SUMMARY

	2014-15 Positions	2015-16 Positions	2016-17 Positions	2017-18 Positions
Street Supervisor	3	2	2	2
Traffic/Sign Making Worker	1	1	1	1
	13	14	14	14
TRANSPORTATION				
Administrative Clerk	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1
Transportation Manager	1	1	1	1
	3	3	3	3
WATER SERVICES				
Administrative Clerk	1	2	2	3
Administrative Secretary	1	1	1	1
Chief Wastewater Plant Operator	1	1	1	1
Compliance Engineer	1	1	1	1
Deputy Public Works Director - Utilities	1	0	0	0
Electrician	3	3	3	2
Engineering Aide	1	1	1	1
Environmental Compliance Inspector	3	3	3	3
Laboratory Supervisor	0	1	1	1
Laboratory Technician I/II	2	2	2	2
Lead Electrician	1	1	1	1
Maintenance Worker I/II	3	3	3	1
Plant & Equipment Mechanic	7	7	8	8
Senior Administrative Clerk	1	1	1	0
Senior Storekeeper	1	1	1	1
Utilities Manager	0	1	1	1
Utility Superintendent	1	1	1	1
Wastewater Plant Operator I/II/III	6	5	5	5
Wastewater Plant Superintendent	1	1	1	1
Water Plant Superintendent	1	1	1	1
Water Services Technician	1	1	1	1
Water Treatment Plant Operator I/II/III	3	3	3	3
Watershed Program Coordinator	1	1	1	1
Water/Wastewater Maintenance Worker I/II	5	6	6	8
Water/Wastewater Maintenance Worker III	5	5	5	5
Water/Wastewater Supervisor	4	4	4	4
	55	57	58	57
Total Public Works	**97**	**100**	**102**	**101**
ALL CITY DEPARTMENTS TOTAL	**396**	**393**	**397**	**393**

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FY 2017/18 Proposed Authorized Position Changes				
Dept/Division	**Current Title**	**Proposed Title/Position**	**Barg. Unit**	**Comment**
Fire Department	Senior Administrative Clerk		General Services	Eliminate
Internal Services - Finance		Accountant	Mid-Management	Add
Library	Librarian		Mid-Management	Eliminate
Parks, Recreation and Cultural Services	Recreation Superintendent		Mid-Management	Eliminate
Public Works - Water Services	Senior Administrative Clerk	Administrative Clerk	General Services	Downgrade

Fiscal Year 2016/17 Authorized Changes				
Dept/Division	**Previous Title**	**Approved Title/Position**	**Barg. Unit**	**Comment**
Electric Utility	Ground Worker		I.B.E.W.	Eliminated
Electric Utility	Electric Lineman/Linewoman	Electric Line Apprentice	I.B.E.W.	Re-class
Fire Department	Fire Division Chief	Deputy Fire Chief	Fire Mid-Management	Title change
Library	Librarian		Mid-Management	Eliminated
Library		Library Technician	General Services	Added
Parks, Recreation and Cultural Services		Deputy Parks, Recreation and Cultural Services Director	Mid-Management	Added
Parks, Recreation and Cultural Services	Parks Superintendent		Mid-Management	Eliminated
Public Works - Streets	Maintenance Worker I/II (2)	Street Maintenance Worker I/II (2)	Maintenance and Operators	Re-class
Public Works - Water Services	Electrician		I.B.E.W.	Eliminated
Public Works - Water Services	Maintenance Worker I/II (2)	Water/Wastewater Maintenance Worker I/II	Maintenance and Operators	Re-class

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ALL FUNDS

All City of Lodi funds project total revenues of $204,699,940 in the fiscal year beginning July 1, 2017, and expenditures of $200,404,200.

The Electric Fund is the City's largest, with $73,996,630 in projected revenue and $74,784,690 in expenses. The Electric Fund covers the activities of the Lodi Electric Utility, which provides electricity within the Lodi city limits.

The General Fund projects revenues and expenditures of $50,388,780 in the fiscal year. The General Fund supports most of the City's discretionary programs, such as Police, Fire and administrative functions.

The All Funds figures overstate the City's actual revenue and spending. For example, $1 received by the Electric Utility and transferred to the General Fund to support general City services is counted by both funds as $1 received and $1 expended.

The following pages provide a detailed description of the City of Lodi's funds, including organizational charts, narrative summaries of the various activities and financial tables.

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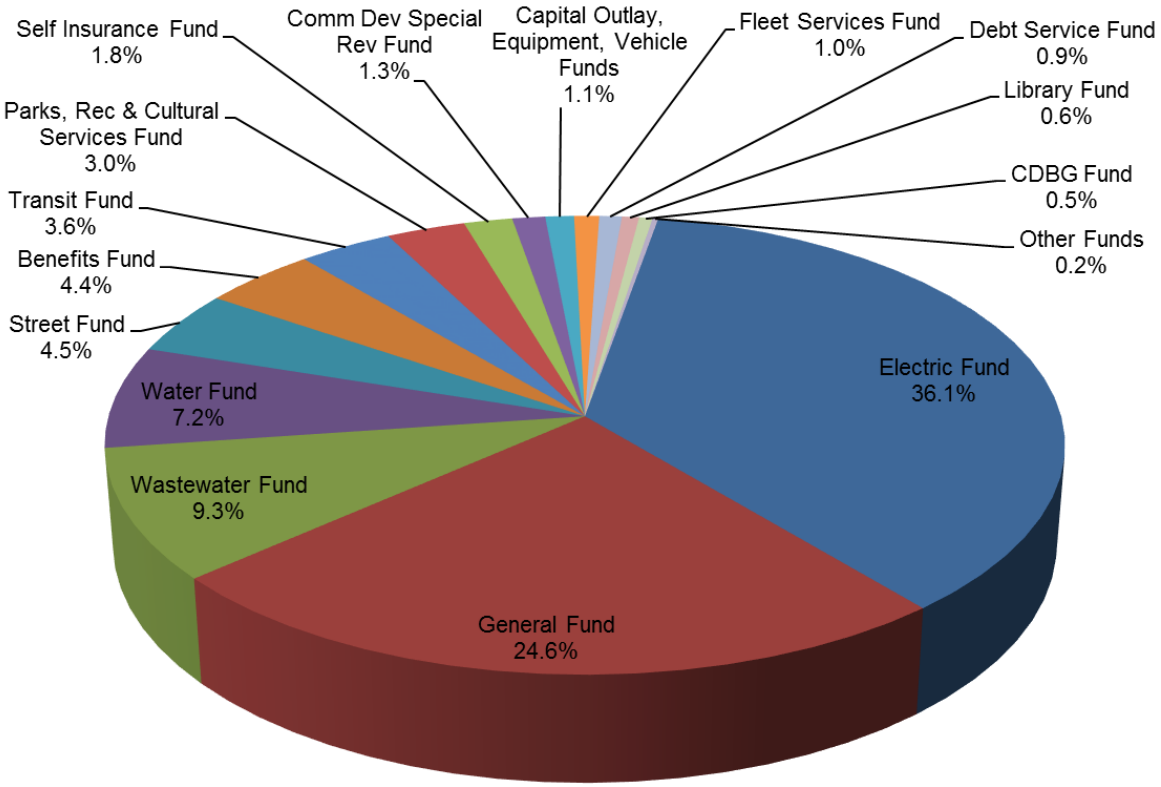
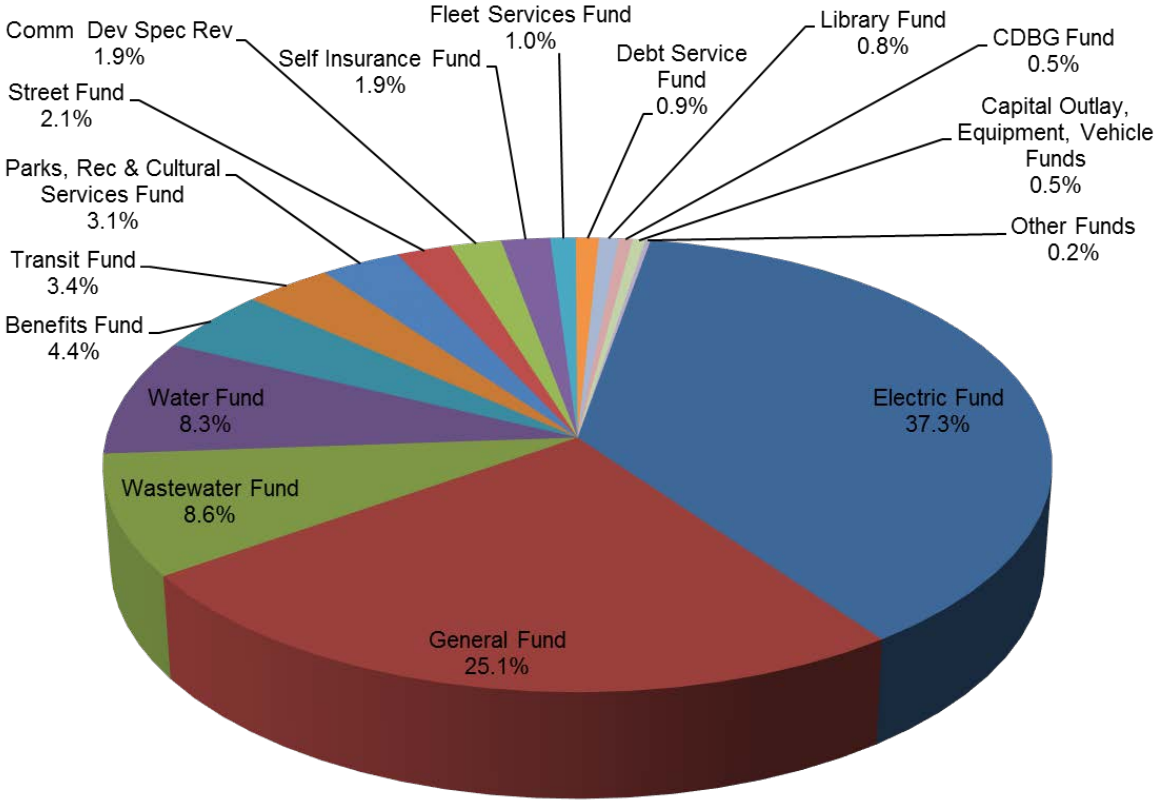
All Funds Revenues



Fund	Budget 2017-18
Electric Fund	$73,996,630
General Fund	$50,388,780
Wastewater Fund	$18,950,180
Water Fund	$14,722,520
Street Fund	$9,139,110
Benefits Fund	$8,926,470
Transit Fund	$7,338,440
Parks, Rec & Cultural Services Fund	$6,149,250
Self Insurance Fund	$3,775,780
Comm Dev Special Rev Fund	$2,560,600
Capital Outlay, Equipment, Vehicle Funds	$2,231,420
Fleet Services Fund	$1,948,600
Debt Service Fund	$1,757,140
Library Fund	$1,327,990
CDBG Fund	$1,044,340
Other Funds	$442,690
Grand Total	$204,699,940

All Funds Expenditures



Fund	Budget 2017-18
Electric Fund	$74,784,690
General Fund	$50,388,780
Wastewater Fund	$17,294,260
Water Fund	$16,612,210
Benefits Fund	$8,909,600
Transit Fund	$6,737,080
Parks, Rec & Cultural Services Fund	$6,160,970
Street Fund	$4,213,430
Comm Dev Special Rev Fund	$3,906,660
Self Insurance Fund	$3,752,960
Fleet Services Fund	$1,948,600
Debt Service Fund	$1,757,140
Library Fund	$1,527,940
CDBG Fund	$1,044,340
Capital Outlay, Equipment, Vehicle Funds	$972,040
Other Funds	$393,500
Grand Total	$200,404,200

City-Wide Object Aggregate	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	26,824,464	28,519,840	30,900,620	29,475,130	30,703,250	
Overtime	2,042,826	2,509,628	2,400,620	3,266,710	2,658,330	
Part-time Salary	2,191,957	2,161,872	2,415,300	2,404,130	2,580,100	
Contract Employee salary	7,538	0	0	0	0	
Longevity Pay	0	138,000	130,500	129,000	162,000	
Uniform Allowance	158,603	165,928	177,400	175,050	177,750	
Meal Allowance	696	5,693	8,000	11,890	5,750	
Incentive Pay	821,344	748,622	755,410	755,890	811,450	
Admin Leave Pay	80,038	216,514	316,500	315,600	320,410	
Workers Compensation	1,585,100	1,592,780	2,142,520	2,142,520	2,164,170	
Medical Insurance	5,593,072	5,525,912	6,140,230	5,822,070	5,989,530	
Dental Insurance	350,700	332,144	402,500	367,310	397,000	
Vision Insurance	91,704	78,033	100,500	88,290	83,380	
Medicare Insurance	451,311	489,063	532,280	537,230	536,040	
Service Contribution-PERS	7,247,889	6,055,845	9,786,040	9,390,530	3,697,370	
Unfunded Acc Liability - PERS	0	0	0	0	6,568,660	
Deferred Comp	596,459	636,548	638,850	663,680	732,380	
LI & AD & D	109,483	87,065	98,950	98,410	101,480	
Unemployment Insurance	152,341	161,480	182,230	177,370	184,530	
LTD	40,885	59,996	138,830	138,390	98,790	
Chiropractic	21,994	26,885	24,060	34,990	39,700	
Medical In-lieu	58,193	0	0	0	0	
Other Benefits	1,543,050	1,582,189	1,714,850	1,714,850	2,014,770	
Cell Stipend	33,737	43,336	58,100	49,300	41,600	
Personnel Transfer Recovery	(5,385,365)	(5,862,745)	(6,788,400)	(6,775,490)	(6,863,170)	
Personnel Transfer Charges	4,714,512	5,305,207	5,169,750	5,188,120	5,616,710	
Compensated Absence Expense	0	680,111	0	0	0	
Salaries & Benefits Total	**49,332,531**	**51,259,945**	**57,445,640**	**56,170,970**	**58,821,980**	
Postage	227,768	228,817	279,480	219,140	248,870	
Telephone	237,039	200,780	190,300	244,450	208,520	
Cellular phone charges	60,141	62,507	61,430	70,610	113,320	
Pagers	175	163	150	100	0	
Electricity	1,870,220	1,801,885	1,971,100	1,966,310	1,855,590	
Gas	160,173	143,546	153,420	143,420	165,250	
Water	341,813	415,836	349,840	435,100	432,170	
Sewer	66,987	68,884	69,250	70,840	70,540	
Refuse	38,427	58,209	40,000	55,000	50,000	
Printing/Binding/Duplication	78,070	78,049	111,300	102,560	98,500	
Photocopying	30,984	44,622	51,330	52,790	50,220	
Advertising	49,592	57,837	115,500	112,200	108,150	
Laundry & Dry Cleaning	15,895	27,372	29,600	31,140	29,860	
Uniforms	93,086	90,907	126,710	117,850	131,560	
Safety Equipment	288,762	503,007	493,060	486,310	373,220	
Office Supplies	150,135	136,238	167,100	163,390	158,650	

City-Wide Object Aggregate	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Books & Periodicals	135,011	127,537	161,860	165,210	162,520	
Membership & Dues	126,585	131,680	150,470	161,040	180,750	
Uncollectible Acct Expense	81,392	142,956	370,000	280,000	357,260	
Collection Agency Fees	5,438	7,080	8,500	8,700	8,500	
Bank Service Charges	288,670	294,973	315,500	298,500	325,580	
Information Systems Software	84,110	133,738	161,210	179,520	242,840	
Business Expense	21,712	26,039	43,900	45,680	44,450	
Conference Expense	85,553	124,789	188,950	180,700	167,450	
Microfilming	0	4,006	1,800	1,800	1,800	
Rent of Land/Facilities	69,555	75,899	65,500	48,600	63,680	
Rental of Equipment	32,217	56,561	88,850	88,850	87,750	
Transport of Materials	3,237	782	1,000	1,000	1,000	
Purchased Transp	1,849,060	1,866,090	1,940,000	1,940,000	1,960,000	
Employee Moving Expenses	0	0	2,500	0	0	
Sponsorships	1,650	1,500	10,000	5,000	10,000	
K-9 Supplies	9,892	12,526	22,500	35,000	13,000	
Special Dept Materials	1,264,786	837,980	1,126,030	1,406,280	1,466,830	
Janitorial Supplies	57,400	62,589	65,350	82,150	71,480	
Photo Supplies	3,389	5,225	4,250	4,250	4,250	
General Supplies	363,813	300,952	375,320	260,030	257,000	
Medical Supplies	23,950	20,879	38,500	43,000	56,000	
Care of Prisoners	45,589	23,643	30,000	25,720	22,000	
Training and Education	154,923	218,622	356,780	370,710	432,750	
Small Tools and Equipment	357,606	368,037	599,680	520,120	671,520	
Meters	0	40,310	60,000	70,000	140,000	
Laboratory Supplies	44,211	44,792	49,500	57,000	52,000	
Software Licensing Cost	116,920	95,941	232,940	255,740	245,490	
Overtime Meals	1,515	2,897	150	170	2,500	
Employee Relations	0	0	400	400	400	
Employees Physical Exams	34,940	50,007	47,000	53,500	42,000	
POST Training	38,198	15,041	35,000	40,000	35,000	
Tuition Reimbursement	25,436	8,937	38,150	30,650	40,650	
Refunds	0	0	0	(5,150)	0	
Reimbursable Expense	303	113	500	500	500	
Supplies & Services NOC	614,245	495,989	1,172,290	1,170,250	1,189,050	
Misc. Professional Services	8,944,598	2,825,506	4,631,540	4,135,830	3,832,600	
Legal Counsel	7,241	25,744	50,000	50,000	25,000	
Auditing Services	0	73,120	0	140,000	97,600	
Recording/Title Services	43,323	10,251	10,500	3,000	10,500	
Misc Contract Services	1,470,152	1,673,956	2,270,250	2,195,670	2,499,850	
Repairs to Communication Equip	90,738	9,858	36,760	45,760	38,750	
Repairs to Machines & Equip	854,978	488,885	632,120	546,340	537,220	
Repairs to Office Equip	4,131	3,921	13,400	10,350	13,400	
Repairs to Vehicles	1,742,218	1,689,252	1,951,250	1,977,820	1,900,740	

City-Wide Object Aggregate	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Repairs to Buildings	113,589	133,340	161,550	161,460	138,600	
Car Wash	14,355	14,511	15,640	15,480	15,120	
Tires and Tubes	2,006	4,588	6,000	6,000	6,000	
Motor Vehicle Fuel & Lube	834,151	813,457	974,700	890,970	998,350	
Operating Transfer Out	0	7,891	0	0	0	
Donations-LCVB	113,482	153,834	133,500	140,650	0	
Donations-SJ Partnership	25,290	30,290	30,290	30,290	30,290	
Donations-Lodi Dist C	2,080	2,080	2,080	2,080	2,080	
Donations-Fireworks	11,909	11,614	16,000	16,000	16,000	
Donations-SJC Ent Zone	21,464	0	0	0	0	
Donations-Arts Grants	35,750	35,150	36,500	36,500	36,500	
Fourth of July	13,017	13,957	21,000	13,000	21,000	
Concerts	0	0	1,000	1,000	1,000	
Grape Festival	46,007	57,882	50,000	52,080	60,000	
Parade of Lights	3,605	0	0	0	0	
Celebration on Central	440	0	1,000	460	1,000	
Miscellaneous Events	234	0	0	0	0	
Sandhill Crane Festival	1,434	1,054	1,200	1,200	1,200	
Fireworks Task Force	23,683	7,018	15,000	0	15,000	
Taxes	130,104	129,385	146,350	148,320	141,350	
Refunds/Rebates	8,171	19,953	30,000	30,000	30,000	
Property Tax Admin Fee	174,108	175,580	181,000	142,700	184,350	
Work for Others	126,000	116,350	128,310	128,310	102,500	
Generation	30,951,164	29,132,305	29,873,610	29,873,610	29,919,900	
Transmission	8,401,525	7,248,173	9,125,930	9,125,930	10,503,530	
Management Services	2,014,585	1,362,619	1,435,440	1,435,440	1,398,730	
Third Party Revenue	(2,110,182)	918,426	0	0	0	
NCPA - GOR adjustments	(744,688)	(873,046)	0	0	0	
EU PILOT	7,033,360	7,082,070	7,131,330	7,131,330	7,158,850	
Public Benefits Program	986,479	1,326,417	1,604,840	1,563,170	1,515,260	
Lodi CARE Program	0	16,775	50,000	50,000	50,000	
WID Water Purchase	1,338,146	1,364,909	1,392,210	1,392,210	1,420,050	
Special Payments	631,028	509,491	5,513,675	4,515,420	2,579,090	
Pollution Remediation	(520,856)	(758,377)	0	0	0	
Supplies & Services Total	**72,489,390**	**65,374,958**	**79,647,925**	**78,104,510**	**77,751,830**	
Medical Insurance Premiums	0	5,678,476	5,740,680	5,822,700	6,321,620	
Dental Insurance	(269)	358,268	402,500	402,500	397,000	
Vision Insurance	12,199	74,226	100,500	91,050	83,380	
Chiropractic Insurance	2,146	24,086	24,060	24,060	39,700	
ISF Workers comp	354,672	420,440	423,900	406,350	425,000	
ISF Temp disability-WC	214,089	282,477	265,130	497,860	372,070	
ISF Perm disability WC	158,274	403,451	509,380	614,750	490,820	
Retirees Medical Reimbursement	1,124,149	1,231,145	1,628,400	1,628,400	1,628,000	
Employee Assistance program	6,761	6,761	7,100	6,760	7,500	

City-Wide Object Aggregate	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Life Insurance	69,573	69,405	86,880	86,880	90,110	
Accidental Death Insurance	9,668	9,588	12,070	12,070	10,900	
Unemployment Insurance	83,438	90,053	182,230	125,000	185,040	
Long-term Disability	51,978	73,179	65,000	70,090	65,000	
Employee Recognition	9,703	6,249	15,000	15,000	15,000	
Flexible Spending	2,931	3,182	3,850	3,850	3,850	
WC-Medical Services	383,695	665,657	1,421,200	765,210	384,000	
WC-Legal Counsel	240,074	171,341	205,460	229,270	205,460	
PL & PD/Other Insurance	893,707	1,214,808	1,571,200	1,571,200	1,644,660	
City Rental Insurance	0	0	1,050	1,050	1,050	
Boiler Insurance	12,955	13,116	13,280	0	0	
Property Insurance	140,973	114,752	148,020	148,560	156,000	
Surety Bonds	23,305	0	0	4,400	40,000	
General Liability Reserve Adjs	(368,769)	(287)	0	294,400	0	
WC Reserve Adjustment	(347,103)	175,343	0	0	0	
Insurances Total	**3,078,149**	**11,085,718**	**12,826,890**	**12,821,410**	**12,566,160**	
COI-Underwiter's Discount	0	84,058	0	0	0	
COI-Issuance of Debt	0	176,980	0	0	0	
Bond Interest	8,853,854	8,492,652	7,396,467	7,396,470	7,403,660	
Bond Principal	0	260,000	1,745,000	1,745,000	1,810,000	
Loan Interest	0	30,643	44,502	44,500	39,520	
Loan Principal	0	0	289,671	289,670	294,420	
Depreciation B & I	18,085,562	1,295,299	0	0	0	
Depreciation M & E	66,194,506	6,857,799	0	0	0	
DeprContrib F/A-Mach & Equip	16,603,869	1,254,020	0	0	0	
DeprVehicles	7,968,114	641,468	0	0	0	
DeprContrib F/A-Vehicles	359,015	520,255	0	0	0	
Amortization	0	0	3,882,150	3,882,150	4,160,000	
Misc Debt Service Charges	9,878	16,461	20,540	19,050	20,540	
Debt, Depr & Amortization Total	**118,074,798**	**19,629,635**	**13,378,330**	**13,376,840**	**13,728,140**	
Intrafund Transfers Out	10,638,371	8,057,447	13,671,207	15,686,830	0	
Operating Transfer Out	17,300,960	18,675,862	13,471,060	13,421,060	15,063,510	
Operating Transfer Out Total	**27,939,331**	**26,733,309**	**27,142,267**	**29,107,890**	**15,063,510**	
Capital Projects	22,641,930	24,307,518	41,644,343	33,848,870	19,094,080	
Machinery and equipment	362,322	645,365	905,814	907,560	936,500	
Vehicles	4,429,648	2,246,739	3,535,588	2,826,960	2,442,000	
Capitalized Expenditures	0	(4,332,248)	0	0	0	
Capitalized Expenditurres	0	(4,995,205)	0	0	0	
Capitalized Expenditures	0	(638,980)	0	0	0	
Loss on Disposal of Asset	0	470,044	0	0	0	
Capital Total	**27,433,900**	**17,703,233**	**46,085,745**	**37,583,390**	**22,472,580**	
Total City-Wide Object Aggregate	**298,348,098**	**191,786,797**	**236,526,797**	**227,165,010**	**200,404,200**	

GENERAL FUND

The City of Lodi General Fund projects revenues and expenditures of $50,388,780 in Fiscal Year 2017/18.

Sales tax, property tax and Electric Utility in-lieu payments account for 57 percent of General Fund revenue, and the Police and Fire departments consume 63 percent of all General Fund revenue.

The General Fund is the City's discretionary fund. It also supports City administration and overhead, a portion of the Public Works Department, Internal Services and costs that are not associated with a particular department, such as citywide utilities.

In addition, the General Fund contributes to the Street Division, Community Development Department and Parks, Recreation and Cultural Services to support their operations. Funding for the Library is also transferred from the General Fund.

The following pages provide a detailed description of each General Fund activity and financial tables. The 2016/17 budget shown reflects adjustments made throughout the year.

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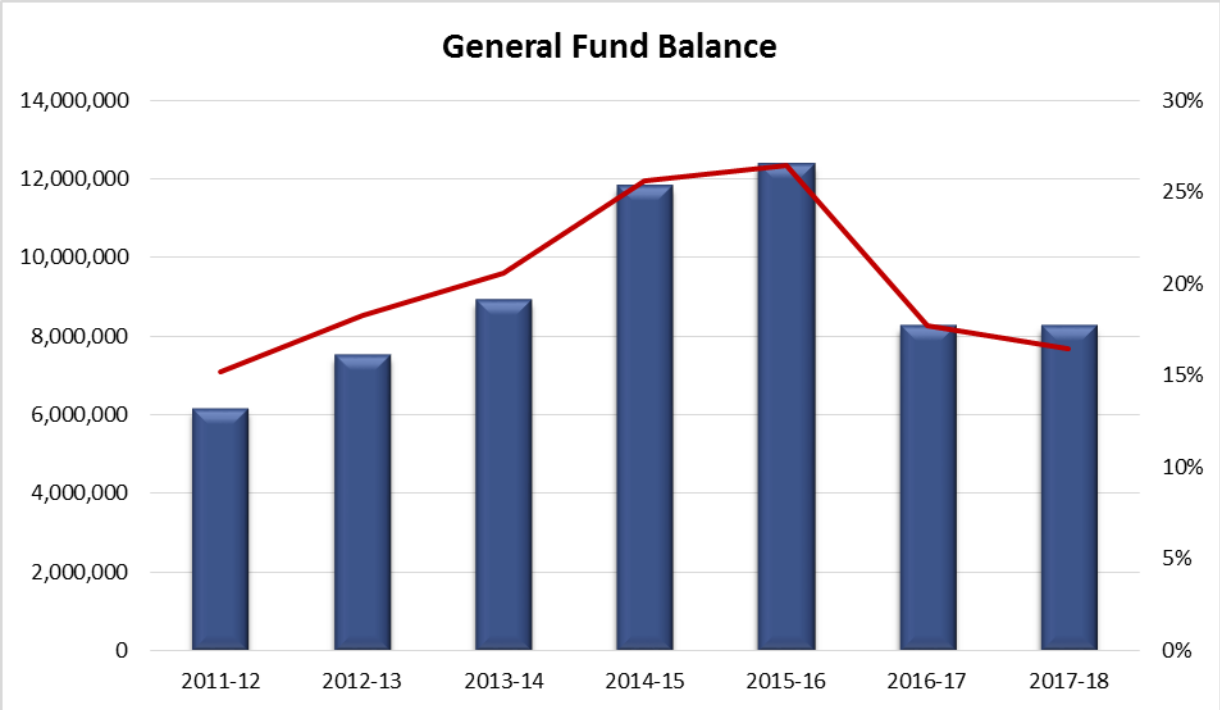
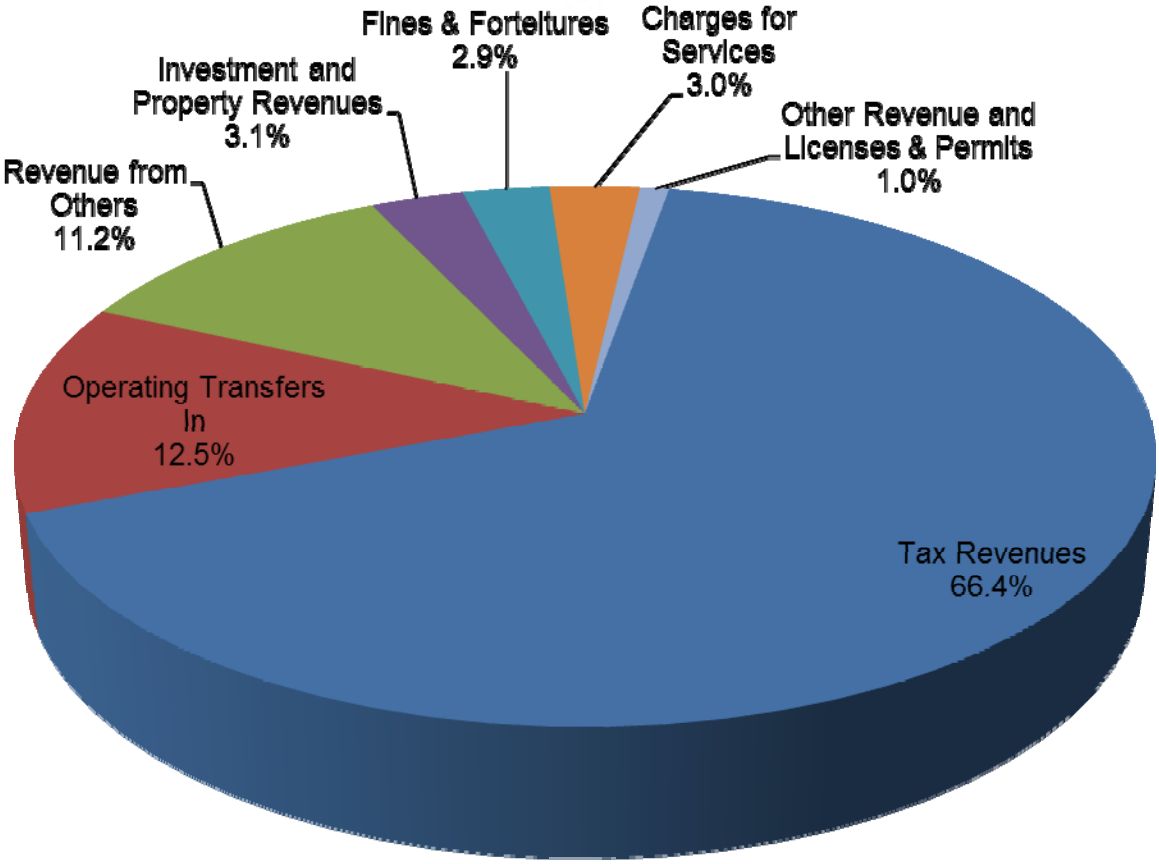
General Fund
Fund Balance Analysis

Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2018
With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

General Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance					
Beginning Fund Balance Unreserved	8,950,876	11,842,218	10,359,298	12,407,748	8,302,118
Revenues	46,181,151	46,938,195	46,916,020	46,830,350	50,388,780
Expenditures	43,289,809	46,372,665	51,310,320	50,935,980	50,388,780
Net Difference (Revenues Less Expenditures)	2,891,342	565,530	(4,394,300)	(4,105,630)	-
Fund Balance					
Ending Fund Balance Unreserved	11,842,218	12,407,748	5,964,998	8,302,118	8,302,118
Fund Balance as a percentage of revenue:	26%	26%	13%	18%	16%



General Fund Revenues



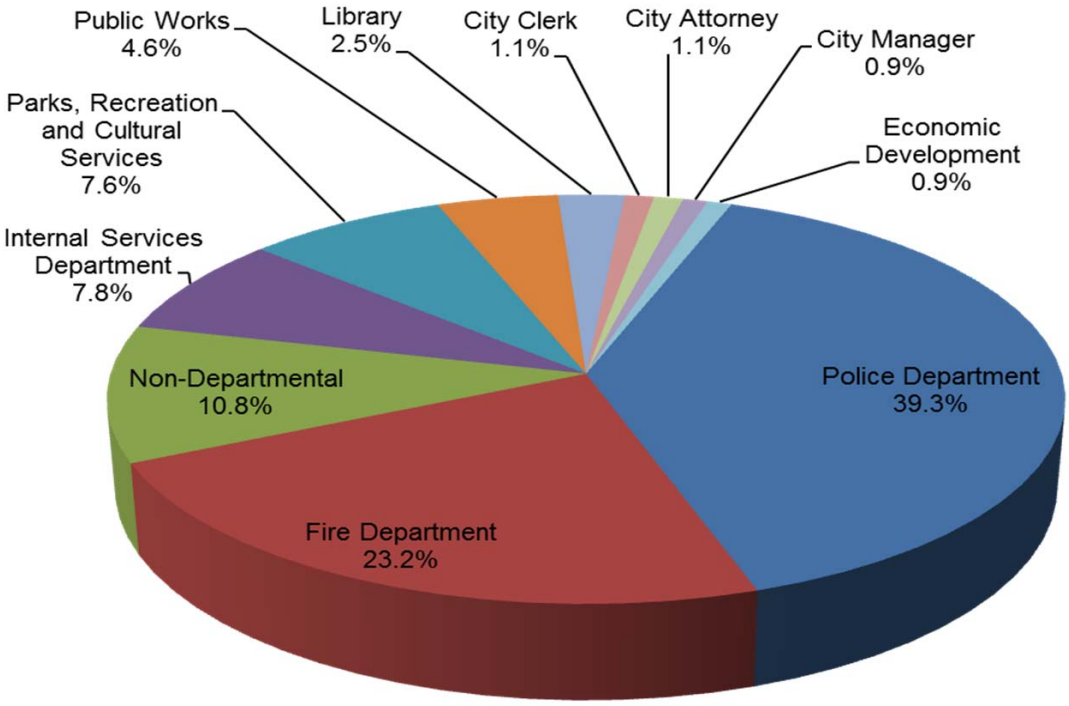
General Fund Revenues	Budget 2017-18
Tax Revenues	$33,472,880
Operating Transfers In	$6,314,870
Revenue from Others	$5,619,010
Investment and Property Revenues	$1,553,370
Fines & Forteitures	$1,445,000
Charges for Services	$1,500,330
Other Revenue and Licenses & Permits	$483,320
Grand Total	$50,388,780

General Fund Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
10030001	57010	Fingerprinting	15,728	16,035	25,000	10,000	15,000
10030001	57011	Vehicle Towing	92,195	81,090	90,000	70,000	85,000
10030001	57012	Animal Shelter Fees	23,180	22,235	25,000	25,000	25,000
10030001	57014	Other Police Fees	819	603	1,000	2,500	1,000
10030001	57015	Fix Ticket/Vin Verification	665	550	1,000	500	600
10030001	57016	Lodi Grape Festival Reimb	25,000	25,000	25,000	25,000	25,000
10030001	57018	Unaltered Fee	3,325	3,015	5,000	4,000	3,500
10030001	57019	Police Clearance Fee	1,650	1,034	1,250	1,250	1,250
10031004	57017	Code Enforcement Fees	15,916	6,304	12,500	7,000	12,500
10040001	57100	Fire Dept.Services-Other	5,382	4,796	1,000	2,500	2,500
10040001	57101	Site Planning	4,500	5,250	4,500	4,500	5,000
10040001	57104	State Mandated Inspections	62,493	65,938	65,000	60,000	68,000
10040001	57105	Misc. Charges & Fees	2,840	450	1,500	2,000	2,500
10040001	57106	Operating Permits	17,147	22,008	17,000	17,000	20,000
10041100	57107	Strike Team Reimbursements	85,943	129,571	105,000	147,210	105,000
10050500	57402	Engineering Inspect. Fees	205,496	117,063	269,540	306,540	339,950
10050500	57500	Engineering Fees	480,869	489,775	275,170	202,420	496,320
10050500	57502	Encroachment Fees	47,432	78,026	13,600	73,600	34,240
10095000	57617	Admin Fee-RTIF	2,422	18,432	14,000	11,960	20,970
10095000	57701	Damage to Property	3,567	137	0	0	1,000
10095000	57703	Photocopy	170	75	100	0	0
10095000	57704	Outside City Services	69,217	113,997	70,000	130,000	120,000
10095000	57706	DIVCA-PEG Fees	118,336	120,828	116,000	116,000	116,000
Charges for Services Total			**1,284,292**	**1,322,212**	**1,138,160**	**1,218,980**	**1,500,330**
10030001	53201	Veh Code-Moving Violation	81,486	108,136	100,000	100,000	105,000
10030001	53202	Court Fines	1,368	498	1,500	1,500	1,500
10030001	53203	Overparking	70,140	62,887	65,000	65,000	65,000
10030001	53204	Parking Fees-DMV Hold	48,704	46,882	45,000	45,000	48,000
10030001	53205	False Alarm Penalty	6,085	(25)	5,000	2,000	1,500
10030001	53206	Nuisance Fines	30,900	14,600	25,000	10,000	20,000
10031004	53211	Code Enforcement Fine	54,820	29,720	30,000	20,000	30,000
10095000	53207	Late Pmt-Utilities	1,216,623	1,151,967	1,165,000	875,000	1,150,000
10095000	53209	Returned Check Charge	19,565	17,185	18,000	18,000	24,000
Fines/Forfeiths & Penalites Total			**1,529,689**	**1,431,851**	**1,454,500**	**1,136,500**	**1,445,000**
10095000	54332	Investment Earnings	34,967	73,480	34,000	34,000	28,370
10095000	54361	Rent	1,508,905	1,474,323	1,525,000	1,485,000	1,525,000
10095000	54391	Sale of City Property	6,128	42,430	2,000	2,000	0
From Use of Money/Property Total			**1,550,000**	**1,590,233**	**1,561,000**	**1,521,000**	**1,553,370**
10095000	50001	Operating Transfer In	4,000,000	4,000,000	4,000,000	4,000,000	6,314,870
Interfund Credit Total			**4,000,000**	**4,000,000**	**4,000,000**	**4,000,000**	**6,314,870**
10030001	56401	Police Other Grants	1,337	9,830	0	440	100
10030001	56420	Sch Drug Suppression Reimb	301,410	351,645	301,410	301,410	301,410
10030001	56421	State Special Grants	144,061	106,176	165,000	165,000	165,000
10030001	56422	Police State Safety Grant	80,000	80,000	80,000	80,000	0
10030001	56424	Police Training-POST	44,939	15,049	35,000	35,000	35,000
10030001	56504	Vehicle Abate Serv Authori	31,173	32,901	32,000	32,000	32,000
10050102	56200	State Recycling (CRV)	0	16,978	16,980	16,980	16,900
10095000	56003	State Motor Veh In-Lieu	4,559,156	4,571,519	4,896,230	4,903,500	5,018,600
10095000	56502	State Mandates SB90	1,012,932	70,104	50,000	50,000	50,000
Intergovernmental Rev Total			**6,175,008**	**5,254,202**	**5,576,620**	**5,584,330**	**5,619,010**
10030001	52013	Animal Licenses	56,051	58,998	65,000	60,000	65,000
10030001	52014	Bicycle Licenses	1,267	1,373	1,500	1,500	1,400
10030001	52143	Alarm Permits	15,125	10,900	15,000	10,000	12,000
10030001	52144	Transportation Permit	1,688	0	0	0	0
10030001	52145	Vendor Permit to Operate	3,325	2,925	3,500	3,500	3,500
10050001	52144	Transportation Permit	1,232	4,522	1,280	2,080	2,920
10095000	52141	Street & Lot Permits	7,220	11,484	7,000	12,000	12,000
10095000	52142	Industrial Refuse Collection	2,000	2,500	2,000	2,000	2,000
Licenses & Permits Total			**87,908**	**92,702**	**95,280**	**91,080**	**98,820**
10030001	55105	Repairs & Demolition Reimb.	(3,730)	763	0	270	1,000
10031004	55105	Repairs & Demolition Reimb.	7,370	11,157	12,000	10,000	10,000
10050001	55101	Contract Work For Others	7,583	6,105	0	800	0
10050001	55102	Wrk for City-PW	79,079	17,507	25,000	10,000	15,000

General Fund Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
10095000	55020	Reimbursable Charges	5,867	6,796	5,000	5,000	6,000
10095000	55024	Revenue-Other	78,040	63,487	40,000	40,000	45,000
10095000	55025	Revenue Over/Short	2,801	(21)	0	0	0
10095000	55030	Admin fees-CVW	273,493	280,241	282,270	282,270	288,000
10095000	55040	Admin Fee-LTBID	19,479	26,590	18,250	18,280	19,500
Miscellaneous Revenue Total			**469,981**	**412,625**	**382,520**	**366,620**	**384,500**
10095000	51001	Property Taxes-CY Secured	8,809,521	9,150,879	9,496,810	9,505,250	9,885,200
10095000	51031	Sales & Use Tax	10,624,808	11,808,621	11,526,070	11,517,970	11,490,830
10095000	51032	Public Safety -Prop 172	361,865	365,183	367,730	355,290	374,000
10095000	51034	Transient Occupancy Tax	666,419	783,479	650,000	750,000	800,000
10095000	51035	Real Prop. Transfer Tax	159,493	222,529	160,000	225,000	210,000
10095000	51036	Business License Tax	1,133,172	1,227,153	1,150,000	1,200,000	1,250,000
10095000	51040	Card Room Fee	353,217	324,839	320,000	320,000	340,000
10095000	51051	Waste Removal Franchise	1,034,383	1,068,440	1,040,000	1,040,000	1,075,000
10095000	51052	Industrial Waste Franchise	63,359	65,132	64,000	65,000	65,000
10095000	51053	Gas Franchise	229,885	227,877	200,000	200,000	220,000
10095000	51054	Cable TV Franchise	590,537	604,140	580,000	580,000	580,000
10095000	51055	Electric Franchise	24,328	24,854	22,000	22,000	24,000
10095000	51081	EU-PILOT	7,033,360	7,082,070	7,131,330	7,131,330	7,158,850
Taxes Total			**31,084,347**	**32,955,197**	**32,707,940**	**32,911,840**	**33,472,880**
Total General Fund Revenue			**46,181,226**	**47,059,022**	**46,916,020**	**46,830,350**	**50,388,780**

General Fund Expenditures

General Fund	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	18,829,681	20,073,317	20,783,760	20,730,880	20,866,650
PERS - Normal Costs	5,220,421	5,965,872	6,918,090	6,681,790	2,708,300
PERS - UAL	0	0	0	0	4,660,130
Other Benefits	6,042,796	6,083,055	6,767,140	6,688,470	6,984,450
Staff Transfers	(1,273,962)	(1,230,638)	(1,391,890)	(1,378,980)	(1,371,510)
Supplies & Services	5,450,230	5,708,457	9,271,210	9,251,810	7,966,110
Insurances	462,240	614,800	809,400	809,400	847,100
Operating Transfer Out	8,489,409	9,067,107	8,079,580	8,079,580	7,687,550
Capital	29,923	88,891	73,030	73,030	40,000
Total General Fund	**43,250,737**	**46,370,860**	**51,310,320**	**50,935,980**	**50,388,780**



General Fund Expenditures	Budget 2017-18
Police Department	**$19,804,640**
Fire Department	**$11,695,580**
Non-Departmental	**$5,440,860**
Internal Services Department	**$3,935,880**
Parks, Recreation and Cultural Services	**$3,853,240**
Public Works	**$2,322,320**
Library	**$1,271,730**
City Clerk	**$562,290**
City Attorney	**$557,480**
City Manager	**$476,690**
Economic Development	**$468,070**
Grand Total	**$50,388,780**

General Fund	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	16,138,969	16,966,192	17,780,270	17,269,890	17,934,810	
Overtime	1,461,395	1,730,367	1,571,390	2,096,680	1,417,820	
Part-time Salary	511,845	484,589	487,920	463,080	507,580	
Longevity Pay	0	138,000	130,500	129,000	162,000	
Uniform Allowance	133,389	138,250	144,300	143,810	145,950	
Meal Allowance	0	525	100	130	0	
Incentive Pay	584,082	615,919	669,380	628,420	698,490	
Admin Leave Pay	60,681	151,898	201,970	201,970	211,700	
Workers Compensation	905,140	856,040	1,165,120	1,165,120	1,192,650	
Medical Insurance	3,143,854	3,111,859	3,307,330	3,234,100	3,289,770	
Dental Insurance	191,357	179,608	221,000	200,780	221,000	
Vision Insurance	51,812	44,064	55,250	49,190	46,410	
Medicare Insurance	271,738	293,226	301,940	307,710	302,920	
Service Contribution-PERS	5,220,421	5,965,872	6,918,090	6,681,790	2,708,300	
Unfunded Acc Liability - PERS	0	0	0	0	4,660,130	
Deferred Comp	342,212	366,489	364,790	380,220	403,460	
LI & AD & D	43,601	32,294	33,010	33,010	37,750	
Unemployment Insurance	85,992	91,234	97,730	96,830	99,660	
LTD	14,917	21,439	47,560	47,560	34,940	
Chiropractic	12,417	15,178	13,200	19,710	22,100	
Medical In-lieu	30,162	0	0	0	0	
Other Benefits	870,750	896,889	934,740	934,740	1,111,890	
Cell Stipend	18,164	22,313	23,400	17,400	10,200	
Personnel Transfer Recovery	(1,422,549)	(1,313,245)	(1,480,220)	(1,467,310)	(1,459,490)	
Personnel Transfer Charges	148,587	82,607	88,330	88,330	87,980	
Salaries & Benefits Total	**28,818,935**	**30,891,607**	**33,077,100**	**32,722,160**	**33,848,020**	
Postage	216,786	216,104	254,850	203,090	228,820	
Telephone	169,670	140,182	128,860	187,210	141,600	
Cellular phone charges	26,041	20,902	19,960	26,050	67,000	
Pagers	175	163	150	100	0	
Electricity	628,909	648,698	690,000	690,000	630,000	
Gas	108,224	100,829	110,000	100,000	121,000	
Water	323,679	399,101	328,240	411,000	411,070	
Sewer	64,605	66,435	66,410	68,000	67,100	
Refuse	24,177	29,465	25,000	25,000	25,000	
Printing/Binding/Duplication	45,057	48,881	48,850	48,610	42,920	
Photocopying	13,667	23,945	22,980	28,180	22,750	
Advertising	6,828	6,606	8,900	9,000	8,600	
Laundry & Dry Cleaning	12,105	24,349	24,800	26,340	24,800	
Uniforms	20,601	7,385	8,950	16,900	9,450	
Safety Equipment	160,457	353,310	272,250	269,750	129,680	
Office Supplies	85,160	85,841	87,900	85,990	81,450	
Books & Periodicals	12,343	20,454	18,800	23,900	23,950	
Membership & Dues	53,043	56,955	58,220	61,690	70,530	

General Fund	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Uncollectible Acct Expense	10,457	14,858	40,000	20,000	27,260	
Collection Agency Fees	0	0	0	200	0	
Bank Service Charges	13,175	16,586	19,200	17,200	18,880	
Information Systems Software	25,479	34,865	67,260	67,170	99,360	
Business Expense	11,693	12,788	16,100	15,950	12,950	
Conference Expense	23,637	58,078	61,400	58,820	98,700	
Rent of Land/Facilities	8,826	11,530	7,000	10,100	7,680	
Rental of Equipment	1,637	1,224	1,300	1,300	1,200	
K-9 Supplies	9,892	12,526	22,500	35,000	13,000	
Special Dept Materials	51,963	59,292	66,230	82,600	82,200	
Janitorial Supplies	28,180	30,783	32,800	49,400	33,870	
General Supplies	12,726	14,151	26,400	17,080	33,700	
Medical Supplies	23,573	19,960	35,500	40,500	41,500	
Care of Prisoners	45,589	23,643	30,000	25,720	22,000	
Training and Education	77,846	141,804	168,300	182,980	128,200	
Small Tools and Equipment	64,917	66,406	214,750	118,090	188,880	
Laboratory Supplies	6,339	3,471	4,500	2,000	2,000	
Software Licensing Cost	25,430	28,966	75,440	72,240	76,590	
Overtime Meals	68	0	0	0	0	
Employees Physical Exams	34,940	49,895	46,500	53,000	42,000	
POST Training	38,198	15,041	35,000	40,000	35,000	
Tuition Reimbursement	21,641	7,792	25,500	17,500	20,500	
Refunds	0	0	0	(3,190)	0	
Reimbursable Expense	303	113	500	500	500	
Supplies & Services NOC	1,248	44,398	50,000	51,660	50,000	
Misc. Professional Services	1,203,964	776,719	1,143,050	1,089,980	727,600	
Auditing Services	0	73,120	0	140,000	97,600	
Recording/Title Services	0	109	500	500	500	
Misc Contract Services	259,859	552,848	636,250	586,970	588,750	
Repairs to Communication Equip	85,922	7,502	27,600	37,600	30,100	
Repairs to Machines & Equip	165,492	123,609	145,000	136,540	145,000	
Repairs to Office Equip	2,293	490	3,500	3,500	3,500	
Repairs to Vehicles	410,347	494,019	421,650	449,620	531,100	
Repairs to Buildings	45,066	73,041	85,000	84,610	79,500	
Car Wash	5,976	5,906	5,950	5,790	6,250	
Motor Vehicle Fuel & Lube	248,106	190,858	261,250	192,520	226,670	
Donations-LCVB	113,482	153,834	133,500	140,650	0	
Donations-SJ Partnership	25,290	30,290	30,290	30,290	30,290	
Donations-Lodi Dist C	2,080	2,080	2,080	2,080	2,080	
Donations-Fireworks	11,909	11,614	16,000	16,000	16,000	
Donations-SJC Ent Zone	21,464	0	0	0	0	
Donations-Arts Grants	35,750	35,150	36,500	36,500	36,500	
Fourth of July	13,017	13,957	21,000	13,000	21,000	
Concerts	0	0	1,000	1,000	1,000	

General Fund	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Grape Festival	46,007	57,882	50,000	52,080	60,000	
Parade of Lights	3,605	0	0	0	0	
Celebration on Central	440	0	1,000	460	1,000	
Miscellaneous Events	234	0	0	0	0	
Sandhill Crane Festival	1,434	1,054	1,200	1,200	1,200	
Fireworks Task Force	23,683	7,018	15,000	0	15,000	
Property Tax Admin Fee	174,108	175,580	181,000	142,700	184,350	
Special Payments	41,416	4,004	2,831,590	2,831,590	2,019,430	
Supplies & Services Total	**5,450,230**	**5,708,457**	**9,271,210**	**9,251,810**	**7,966,110**	
PL & PD/Other Insurance	462,240	614,800	809,400	809,400	847,100	
Insurances Total	**462,240**	**614,800**	**809,400**	**809,400**	**847,100**	
Operating Transfer Out	8,489,409	9,067,107	8,079,580	8,079,580	7,687,550	
Operating Transfer Out Total	**8,489,409**	**9,067,107**	**8,079,580**	**8,079,580**	**7,687,550**	
Capital Projects	0	5,915	0	0	0	
Machinery and equipment	29,923	82,976	73,030	73,030	40,000	
Capital	**29,923**	**88,891**	**73,030**	**73,030**	**40,000**	
Total General Fund	**43,250,737**	**46,370,860**	**51,310,320**	**50,935,980**	**50,388,780**	

POLICE DEPARTMENT

The Police Department is the City's largest General Fund expense with a FY 2017/18 budget of $19,804,640 compared to $19,872,500 as originally adopted for the FY 2016/17 budget. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year. The Police Department budget comprises Administration, Operations, Support Services and the Animal Shelter.

FY 2017/18 budgeted staffing is being maintained at 103 positions. Two police officer positions are unfunded for the first six months in an effort to help balance the budget.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

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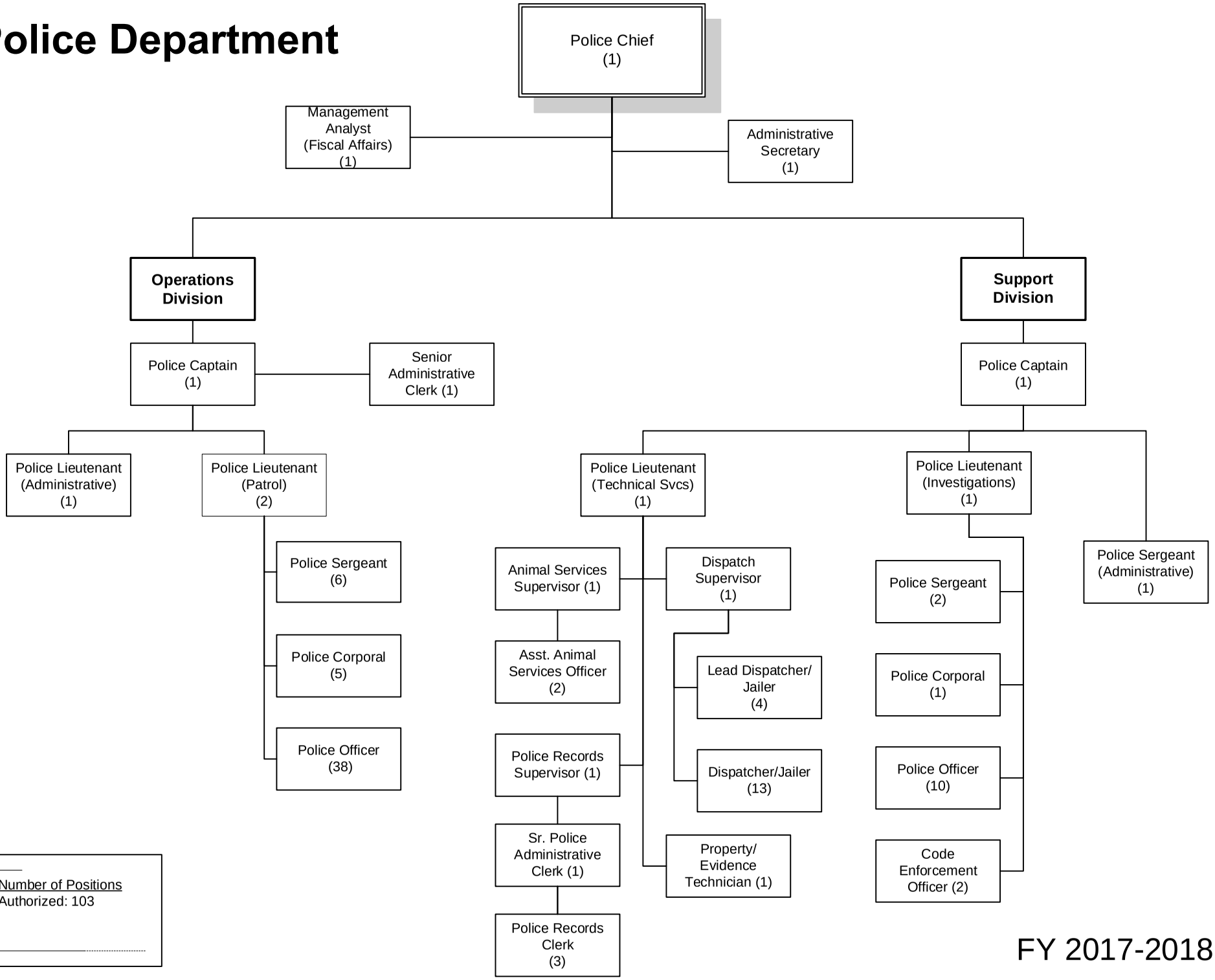
Police Department



FY 2017-2018

Police Department	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	9,022,091	9,710,960	9,809,150	9,897,960	9,753,050
PERS - Normal Costs	2,709,069	3,098,418	3,598,920	3,455,920	1,397,970
PERS - UAL	0	0	0	0	2,432,240
Other Benefits	2,800,253	3,001,904	3,317,100	3,252,910	3,512,770
Supplies & Services	1,720,959	2,027,293	2,470,450	2,486,010	2,302,790
Insurances	224,640	295,800	387,600	387,600	405,820
Operating Transfer Out	637,110	225,000	289,280	289,280	0
Total Police Department	**17,114,122**	**18,359,374**	**19,872,500**	**19,769,680**	**19,804,640**

STAFFING SUMMARY	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
POLICE DEPARTMENT				
Administrative Secretary	1	1	1	1
Animal Services Supervisor	1	1	1	1
Assistant Animal Services Officer	2	2	2	2
Code Enforcement Officer	2	2	2	2
Dispatcher Supervisor	1	1	1	1
Dispatcher/Jailer	14	13	13	13
Lead Dispatcher/Jailer	4	4	4	4
Management Analyst	1	1	1	1
Parking Enforcement Assistant	1	0	0	0
Police Captain	2	2	2	2
Police Chief	1	1	1	1
Police Corporal	6	6	6	6
Police Lieutenant	5	5	5	5
Police Officer *	50	48	48	48
Police Records Clerk	3	2	3	3
Police Records Clerk Supervisor	1	1	1	1
Police Sergeant	9	9	9	9
Property/Evidence Technician	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Senior Police Administrative Clerk	1	1	1	1
Police Department Total	**107**	**102**	**103**	**103**

* Two police officer positions are unfunded for the first six months of the fiscal year

Police Department	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	7,664,309	8,097,716	8,403,930	8,070,120	8,333,920	
Overtime	571,651	686,334	469,780	927,700	510,000	
Part-time Salary	290,421	299,160	292,200	273,140	222,830	
Longevity Pay	0	84,000	76,500	76,500	102,000	
Uniform Allowance	87,027	91,939	93,850	91,710	93,100	
Incentive Pay	408,683	451,810	472,890	458,790	491,200	
Admin Leave Pay	24,292	59,106	79,190	79,190	84,830	
Workers Compensation	385,840	510,000	675,680	675,680	843,570	
Medical Insurance	1,487,658	1,489,629	1,593,890	1,549,400	1,551,730	
Dental Insurance	81,987	74,756	103,000	88,800	102,000	
Vision Insurance	24,394	20,341	25,750	22,920	21,420	
Medicare Insurance	129,390	140,403	142,930	145,590	141,780	
Service Contribution-PERS	2,709,069	3,098,418	3,598,920	3,455,920	1,397,970	
Unfunded Acc Liability - PERS	0	0	0	0	2,432,240	
Deferred Comp	156,702	161,119	161,620	160,230	164,070	
LI & AD & D	9,401	7,825	7,280	7,280	9,510	
Unemployment Insurance	41,018	43,078	46,120	46,330	46,220	
LTD	4,826	5,996	14,010	14,010	10,370	
Chiropractic	5,854	7,005	6,120	9,170	10,200	
Medical In-lieu	16,607	0	0	0	0	
Other Benefits	421,200	469,539	447,710	447,710	527,070	
Cell Stipend	11,084	13,106	13,800	6,600	0	
Salaries & Benefits Total	**14,531,413**	**15,811,281**	**16,725,170**	**16,606,790**	**17,096,030**	
Postage	735	1,555	2,500	900	1,750	
Telephone	12,602	10,605	7,360	15,710	10,000	
Cellular phone charges	15,101	7,153	6,460	12,400	52,800	
Pagers	175	163	150	100	0	
Printing/Binding/Duplication	13,009	11,129	9,000	9,660	9,000	
Photocopying	12,541	23,230	21,000	26,200	21,000	
Advertising	0	320	0	100	0	
Laundry & Dry Cleaning	4,445	16,268	15,000	16,540	15,000	
Uniforms	12,866	5,654	6,750	14,700	7,250	
Safety Equipment	109,168	229,376	185,000	182,500	60,500	
Office Supplies	33,272	35,066	32,000	35,670	32,500	
Books & Periodicals	522	120	1,000	600	1,800	
Membership & Dues	6,753	9,843	6,500	7,050	18,740	
Bank Service Charges	3,016	4,007	4,000	2,000	3,500	
Information Systems Software	1,383	3,210	3,000	3,000	29,860	
Business Expense	3,073	2,363	7,500	7,500	5,000	
Conference Expense	5,241	0	0	0	35,000	
Rent of Land/Facilities	4,626	7,330	7,000	10,100	7,680	
K-9 Supplies	9,892	12,526	22,500	35,000	13,000	
Special Dept Materials	15,308	25,459	13,500	38,970	22,500	
Janitorial Supplies	4,073	7,427	5,000	20,200	5,000	

Police Department	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
General Supplies	1,751	4,918	11,000	2,030	18,000	
Medical Supplies	8,873	5,594	15,000	20,000	26,000	
Care of Prisoners	45,286	23,643	30,000	25,720	22,000	
Training and Education	57,879	109,915	90,000	101,690	55,000	
Small Tools and Equipment	27,205	20,330	47,000	40,530	28,500	
Laboratory Supplies	6,339	3,471	4,500	2,000	2,000	
Software Licensing Cost	7,805	10,686	20,000	22,140	1,390	
POST Training	38,198	15,041	35,000	40,000	35,000	
Tuition Reimbursement	15,424	5,863	15,000	10,000	10,000	
Refunds	0	0	0	(3,090)	0	
Supplies & Services NOC	0	43,463	50,000	51,160	50,000	
Misc. Professional Services	427,285	459,340	590,000	600,000	473,600	
Misc Contract Services	1,380	0	0	0	27,310	
Repairs to Communication Equip	1,988	4,528	20,000	15,000	0	
Repairs to Machines & Equip	0	0	0	540	0	
Repairs to Vehicles	223,075	252,517	223,530	223,530	266,050	
Repairs to Buildings	5,630	0	0	470	2,000	
Car Wash	5,722	5,581	5,730	5,500	5,890	
Motor Vehicle Fuel & Lube	194,865	149,182	207,080	138,500	176,620	
Special Payments	384,457	500,420	751,390	751,390	751,550	
Supplies & Services Total	**1,720,959**	**2,027,293**	**2,470,450**	**2,486,010**	**2,302,790**	
PL & PD/Other Insurance	224,640	295,800	387,600	387,600	405,820	
Insurances Total	**224,640**	**295,800**	**387,600**	**387,600**	**405,820**	
Operating Transfer Out	637,110	225,000	289,280	289,280	0	
Operating Transfer Out Total	**637,110**	**225,000**	**289,280**	**289,280**	**0**	
Total Police Department	**17,114,122**	**18,359,374**	**19,872,500**	**19,769,680**	**19,804,640**	

ACTIVITY: Administration
DEPARTMENT: Police
DIVISION: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

Police Administration is responsible for the general planning, direction, and evaluation of all police activities. This section provides leadership, guidance, and support in the following areas:

- Direction and vision regarding law enforcement issues.
- Analysis of crimes, staffing, productivity, and administrative matters.
- Personnel Management, Internal Affairs, and Professional Standards.
- Budget oversight, fiscal and grant management.

MAJOR 2016-17 ACCOMPLISHMENTS

- POST audit was initiated and conducted for the purpose of determining whether the Department is providing services in an economical, efficient, and effective manner, whether its goals and objectives were being achieved, and whether it is complying with applicable City and departmental policies.
- Seventeen vacancies filled within the department as of April 2017.

MAJOR 2017-18 OBJECTIVES

- Broaden search for grant funding to supplement department's budget needs.
- Procure department scheduling and timekeeping software to streamline payroll and staff schedules.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Allocated department staffing	104	104	103
Calls for service	39,559	38,795	31,009
Cases investigated	6,521	6,798	6,753

RELATED COST CENTER(S)

- 10030001

ACTIVITY: Animal Services
DEPARTMENT: Police
DIVISION: Animal Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Animal Services Division is responsible for the care and control of all companion animals; impounding loose animals, providing education on responsible pet ownership; promoting pet adoptions; promoting spay/neuter of animals; and euthanizing animals. This activity has six major elements:

- Enforcement of City animal ordinances and State criminal codes related to the care and treatment of animals.
- Promote responsible pet ownership with emphasis on spay/neutering of all animals to reduce overpopulation.
- Work with community based organizations and rescue organizations to promote animal adoptions from the shelter.
- Focus on the proper care and licensing of companion animals in partnership with People Assisting the Lodi Shelter (PALS).
- Impound loose animals, locate animal owners, and provide care for animals while housed at the shelter.
- Euthanize animals that cannot be adopted for health or behavioral issues, or are not adopted or rescued from the shelter.

MAJOR 2016-17 ACCOMPLISHMENTS

- Provide excellent community outreach to promote animal adoptions and enhance animal rescue efforts.
- Offer low cost spay-neuter to low income citizens and seniors.

MAJOR 2017-18 OBJECTIVES

- Continue community outreach to promote animal adoptions and enhance animal rescue efforts.
- Continue offering spay-neuter to low income citizens and seniors.
- Continue to work with local rescues to minimize euthanasia rates.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Number of animals adopted and rescued	1,017	1,288	654
Number of animals housed at the Shelter	1,800	1,721	1,316
Calls for service	3,005	2,785	1,514
Number of euthanized animals	780	241	471

RELATED COST CENTER(S)

- 10031002

ACTIVITY: Support
DEPARTMENT: Police
DIVISION: Support
FUND: General Fund

ACTIVITY DESCRIPTION

Support Services division contains: Investigations, Records, Crime Analysis, Communications Center, Jail, Code Enforcement, Property, Evidence, and Crime Prevention. This activity consists of the following elements:

- Investigations Bureau includes General Investigations and Special Investigations. Primary assignments include investigation of felony crimes; operations focusing on narcotics, gangs, and repeat offenders.
- Communications Center, Jail, and Property/Evidence - Communications receives emergency police and fire calls and dispatches appropriate units for response. The jail provides for processing and housing of individuals arrested in Lodi until transferred to the County. Property and evidence maintains the chain of custody and storage of evidence and property.
- Crime Analysis provides information on crimes, offenders, grant related objectives, staffing, productivity, and administrative matters.
- Records Unit provides information to the public and other agencies, performs data entry and maintains reports, arrest and criminal records.
- Crime Prevention coordinates Neighborhood Watch, provides presentations to citizens on safety, participates in special events, and coordinates National Night Out and Every 15 minutes.

MAJOR 2016-17 ACCOMPLISHMENTS

- Installed all new Dispatch Consoles replacing 12-year-old equipment to modernize operations.

MAJOR 2017-18 OBJECTIVES

- Continue focus on gang suppression and intervention, repeat offenders, and truancy.
- Continue development of partnerships with community based organizations to meet the needs of at-risk youth in our community.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Code Enforcement cases closed	1,382	342	484
Special and General Investigations arrests	231	145	140

RELATED COST CENTER(S)

- 10031004
- 10031102

ACTIVITY: Operations
DEPARTMENT: Police
DIVISION: Operations
FUND: General Fund

ACTIVITY DESCRIPTION

Police Operations maintains public order, apprehends violators of the law, incarcerates criminals, and enforces traffic regulations. Operations staff maintain open communication, focus on problem areas, and initiate strategies for resolution. Officers strive to create a safe and secure community, build and maintain public trust, and provide excellent customer service to citizens. This activity consists of the following elements:

- General Patrol - provide patrols for suppression and detection of criminal activity, assist citizens, respond to calls for service, investigate crimes, apprehend violators, and implement community-oriented policing strategies to resolve problems.
- Provide education and direction to empower citizens to assist in resolving their problems and issues.
- Enforce local and State vehicle regulations, issue citations, respond to traffic accidents, and enforce local parking regulations.
- School Resource Officers - in partnership with the Lodi Unified School District, provide four officers to assist in the safety and security of schools. Officers also provide gang resistance and education training to students.
- Special events - provide security, traffic control, and staffing at community events.
- Extraordinary police response - Special Weapons and Tactics (SWAT), Bomb Squad, Major Accident Investigations Team, and the Critical Incident Negotiations Team response to major disturbances and high risk situations.

MAJOR 2016-17 ACCOMPLISHMENTS

- Awarded $130,000 of grant funding for special DUI enforcement and special distracted driving enforcement.
- Awarded $42,186 in grant funding for special ABC enforcement.
- Conducted special enforcement days addressing cellular phone use, warrant service, traffic violations, and pedestrian safety. Special operations were also conducted to address problematic locations and repeat offenders.
- Designated a Community Resource Police Officer to preemptively respond to the needs of the homeless community.

MAJOR 2017-18 OBJECTIVES

- Work within the community to develop and foster continued positive relationships.
- Continue with special operations utilizing patrol officers to target crime trends, gang activity, problematic areas, and repeat offenders.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Arrests	3,658	3,188	3,119
Traffic Citations	5,390	2,365	2,391
Drunk Driving Arrests	281	270	222

RELATED COST CENTER(S)

- 10032000

Police Department	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Police Administration					
10030001 71001 Regular Employee Salary	378,049	230,710	340,620	326,800	350,180
10030001 71002 Overtime	1,672	1,334	3,810	1,000	3,810
10030001 71003 Part-time Salary	0	15,384	69,830	170	0
10030001 71007 Uniform Allowance	804	0	0	0	0
10030001 71009 Incentive Pay	0	361	480	970	1,210
10030001 71010 Admin Leave Pay	2,721	1,104	9,580	9,580	9,880
10030001 71011 Workers Compensation	11,130	10,000	26,240	26,240	32,760
10030001 71012 Medical Insurance	27,789	53,263	77,300	77,000	69,840
10030001 71013 Dental Insurance	2,278	1,947	4,000	3,360	4,000
10030001 71014 Vision Insurance	570	471	1,000	870	840
10030001 71015 Medicare Insurance	5,499	3,592	6,160	6,160	5,290
10030001 71021 Service Contribution-PERS	78,161	69,001	114,320	113,080	45,370
10030001 71022 Unfunded Acc Liability - PERS	0	0	0	0	81,870
10030001 71023 Deferred Comp	5,162	2,266	4,660	4,660	8,270
10030001 71024 LI & AD & D	2,639	1,192	1,850	1,850	1,920
10030001 71025 Unemployment Insurance	1,340	1,285	2,250	1,810	1,930
10030001 71028 LTD	609	417	2,380	2,380	1,750
10030001 71029 Chiropractic	137	188	240	340	400
10030001 71031 Other Benefits	12,150	7,700	17,240	17,240	20,520
10030001 71032 Cell Stipend	1,165	944	1,200	500	0
Salaries & Benefits Total	531,876	401,159	683,160	594,010	639,840
10030001 72201 Postage	580	584	1,500	600	750
10030001 72202 Telephone	7,806	10,605	7,000	14,000	10,000
10030001 72203 Cellular phone charges	16	724	0	0	0
10030001 72204 Pagers	16	0	0	0	0
10030001 72301 Printing/Binding/Duplication	6,272	6,578	5,000	6,000	5,000
10030001 72302 Photocopying	11,119	22,722	21,000	26,000	21,000
10030001 72304 Laundry & Dry Cleaning	16	0	0	1,540	0
10030001 72305 Uniforms	313	0	0	0	0
10030001 72306 Safety Equipment	10	0	0	0	0
10030001 72307 Office Supplies	2,774	2,782	0	1,670	1,500
10030001 72308 Books & Periodicals	196	120	1,000	600	1,000
10030001 72309 Membership & Dues	5,783	9,843	6,500	6,500	6,500
10030001 72312 Bank Service Charges	1,331	2,071	2,000	1,000	1,500
10030001 72314 Business Expense	3,073	2,363	7,500	7,500	5,000
10030001 72315 Conference Expense	4,868	0	0	0	35,000
10030001 72352 Special Dept Materials	408	3,765	3,000	10,000	2,500
10030001 72355 General Supplies	344	1,947	1,000	1,000	4,000
10030001 72358 Training and Education	55,642	109,595	90,000	100,000	55,000
10030001 72359 Small Tools and Equipment	4,418	3,806	2,500	3,530	2,500
10030001 72369 Software Licensing Cost	2,449	0	20,000	20,000	0
10030001 72375 POST Training	37,648	15,041	35,000	40,000	35,000
10030001 72376 Tuition Reimbursement	14,399	5,863	15,000	10,000	10,000
10030001 72380 Refunds	0	0	0	(3,090)	0
10030001 72399 Supplies & Services NOC	0	43,463	50,000	50,000	50,000
10030001 72450 Misc. Professional Services	6,883	11,148	10,000	20,000	10,000
10030001 72499 Misc Contract Services	1,380	0	0	0	0
10030001 72533 Repairs to Vehicles	0	20	0	0	0
10030001 72534 Repairs to Buildings	5,630	0	0	470	0
10030001 72536 Car Wash	0	151	0	0	0
10030001 72990 Special Payments	384,457	500,420	751,390	751,390	751,550
Supplies & Services Total	557,832	753,611	1,029,390	1,068,710	1,007,800
10030001 74070 PL & PD/Other Insurance	6,480	5,800	15,200	15,200	15,760
Insurances Total	6,480	5,800	15,200	15,200	15,760
10030001 76220 Operating Transfer Out	637,110	225,000	289,280	289,280	0
Operating Transfer Out Total	637,110	225,000	289,280	289,280	0
Police Administration Total	1,733,298	1,385,570	2,017,030	1,967,200	1,663,400
Animal Services					
10031002 71001 Regular Employee Salary	91,720	128,592	138,910	112,120	150,860
10031002 71002 Overtime	10,129	10,922	13,390	10,000	13,400

Police Department		2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
10031002 71003	Part-time Salary	56,877	43,905	47,950	75,000	48,410
10031002 71007	Uniform Allowance	1,700	2,275	2,550	2,000	2,550
10031002 71011	Workers Compensation	7,420	15,000	19,680	19,680	24,570
10031002 71012	Medical Insurance	42,216	44,990	47,410	41,050	56,800
10031002 71013	Dental Insurance	2,059	1,921	3,000	2,020	3,000
10031002 71014	Vision Insurance	515	487	750	580	630
10031002 71015	Medicare Insurance	2,324	2,771	2,920	2,920	3,130
10031002 71021	Service Contribution-PERS	16,770	25,785	30,140	24,840	11,760
10031002 71022	Unfunded Acc Liability - PERS	0	0	0	0	22,600
10031002 71023	Deferred Comp	2,346	2,302	2,890	1,500	1,870
10031002 71024	LI & AD & D	184	267	200	200	290
10031002 71025	Unemployment Insurance	817	1,202	1,110	1,110	1,190
10031002 71028	LTD	229	442	960	960	750
10031002 71029	Chiropractic	124	172	180	180	300
10031002 71031	Other Benefits	8,100	11,550	12,930	12,930	15,390
Salaries & Benefits Total		243,530	292,583	324,970	307,090	357,500
10031002 72201	Postage	155	0	1,000	300	1,000
10031002 72202	Telephone	3,480	0	0	0	0
10031002 72203	Cellular phone charges	2,228	1,603	1,200	2,200	1,800
10031002 72301	Printing/Binding/Duplication	2,668	1,279	1,500	1,300	1,500
10031002 72305	Uniforms	124	32	250	700	750
10031002 72306	Safety Equipment	138	0	2,500	0	0
10031002 72307	Office Supplies	910	0	1,000	0	1,000
10031002 72308	Books & Periodicals	54	0	0	0	200
10031002 72309	Membership & Dues	0	0	0	400	100
10031002 72312	Bank Service Charges	1,685	1,936	2,000	1,000	2,000
10031002 72313	Information Systems Software	0	0	0	0	3,000
10031002 72321	Rent of Land/Facilities	4,626	7,330	7,000	10,100	7,680
10031002 72352	Special Dept Materials	6,903	6,247	4,500	15,000	19,000
10031002 72353	Janitorial Supplies	3,880	1,705	2,500	2,200	2,500
10031002 72355	General Supplies	0	0	0	130	12,000
10031002 72356	Medical Supplies	5,773	10,425	10,000	15,000	10,000
10031002 72358	Training and Education	875	0	0	0	0
10031002 72359	Small Tools and Equipment	3,046	1,984	5,000	5,000	4,000
10031002 72450	Misc. Professional Services	101,474	107,390	150,000	150,000	107,000
10031002 72533	Repairs to Vehicles	1,778	3,574	5,500	5,500	4,340
10031002 72534	Repairs to Buildings	0	0	0	0	2,000
10031002 72536	Car Wash	0	21	630	200	30
10031002 72551	Motor Vehicle Fuel & Lube	2,292	2,252	3,050	1,500	2,870
Supplies & Services Total		142,090	145,777	197,630	210,530	182,770
10031002 74070	PL & PD/Other Insurance	4,320	8,700	11,400	11,400	11,820
Insurances Total		4,320	8,700	11,400	11,400	11,820
Animal Services Total		389,940	447,060	534,000	529,020	552,090
Support Services						
10031004 71001	Regular Employee Salary	2,876,241	3,087,921	1,584,560	1,607,330	1,755,770
10031004 71002	Overtime	233,138	301,349	39,980	106,000	39,990
10031004 71003	Part-time Salary	229,359	218,669	174,420	174,420	174,420
10031004 71006	Longevity Pay	0	36,000	19,500	28,500	33,000
10031004 71007	Uniform Allowance	36,834	37,183	24,000	24,340	25,300
10031004 71009	Incentive Pay	178,397	193,231	45,960	51,770	57,520
10031004 71010	Admin Leave Pay	7,079	23,746	2,930	2,930	2,960
10031004 71011	Workers Compensation	159,530	220,000	170,560	170,560	229,320
10031004 71012	Medical Insurance	612,853	593,033	385,150	396,230	410,120
10031004 71013	Dental Insurance	34,816	32,334	26,000	24,230	28,000
10031004 71014	Vision Insurance	10,294	8,717	6,500	6,000	5,880
10031004 71015	Medicare Insurance	51,921	57,169	27,400	27,710	30,240
10031004 71021	Service Contribution-PERS	871,414	998,771	383,610	406,050	161,340
10031004 71022	Unfunded Acc Liability - PERS	0	0	0	0	302,500
10031004 71023	Deferred Comp	67,959	73,285	34,980	34,980	39,620
10031004 71024	LI & AD & D	3,598	3,467	1,740	1,740	2,630
10031004 71025	Unemployment Insurance	16,451	16,995	9,160	9,310	10,870

Police Department	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
10031004 71028 LTD	3,663	5,088	10,670	10,670	7,870
10031004 71029 Chiropractic	2,470	2,975	1,500	3,150	2,800
10031004 71030 Medical In-lieu	6,991	0	0	0	0
10031004 71031 Other Benefits	174,150	246,239	115,840	115,840	147,450
10031004 71032 Cell Stipend	5,487	6,602	300	100	0
Salaries & Benefits Total	5,582,645	6,162,776	3,064,760	3,201,860	3,467,600
10031004 72201 Postage	0	971	0	0	0
10031004 72202 Telephone	1,316	0	0	1,710	0
10031004 72203 Cellular phone charges	1,106	3,693	460	5,100	0
10031004 72301 Printing/Binding/Duplication	1,739	3,029	1,000	0	1,000
10031004 72302 Photocopying	1,422	508	0	200	0
10031004 72303 Advertising	0	320	0	100	0
10031004 72304 Laundry & Dry Cleaning	4,429	16,268	15,000	15,000	15,000
10031004 72305 Uniforms	3,456	1,598	1,500	4,000	1,500
10031004 72306 Safety Equipment	19,379	130,718	7,500	7,500	7,500
10031004 72307 Office Supplies	27,671	32,219	30,000	34,000	30,000
10031004 72308 Books & Periodicals	15	0	0	0	600
10031004 72309 Membership & Dues	95	0	0	0	170
10031004 72313 Information Systems Software	1,383	3,210	3,000	3,000	26,860
10031004 72352 Special Dept Materials	5,018	5,858	1,000	3,970	1,000
10031004 72353 Janitorial Supplies	192	5,722	2,500	18,000	2,500
10031004 72355 General Supplies	1,247	2,103	5,000	500	1,000
10031004 72356 Medical Supplies	2,822	(4,831)	5,000	5,000	16,000
10031004 72357 Care of Prisoners	35,950	23,643	30,000	25,000	22,000
10031004 72358 Training and Education	585	0	0	30	0
10031004 72359 Small Tools and Equipment	14,400	10,732	25,000	2,000	10,000
10031004 72362 Laboratory Supplies	5,297	3,123	4,500	2,000	2,000
10031004 72369 Software Licensing Cost	670	10,686	0	2,140	1,390
10031004 72399 Supplies & Services NOC	0	0	0	1,160	0
10031004 72450 Misc. Professional Services	309,774	335,575	430,000	430,000	350,000
10031004 72499 Misc Contract Services	0	0	0	0	27,310
10031004 72530 Repairs to Communication Equi	686	941	5,000	0	0
10031004 72533 Repairs to Vehicles	29	0	0	0	0
Supplies & Services Total	438,679	586,084	566,460	560,410	515,830
10031004 74070 PL & PD/Other Insurance	92,880	127,600	95,000	95,000	110,320
Insurances Total	92,880	127,600	95,000	95,000	110,320
Support Services Total	6,114,204	6,876,460	3,726,220	3,857,270	4,093,750
AB109 Comm.Corrections Prtnshp					
10031102 71001 Regular Employee Salary	48,177	128,796	81,960	82,610	82,770
10031102 71002 Overtime	15,519	4,761	5,900	4,000	5,970
10031102 71006 Longevity Pay	0	0	0	0	3,000
10031102 71007 Uniform Allowance	950	959	950	960	950
10031102 71009 Incentive Pay	12,961	10,197	10,050	12,220	12,000
10031102 71011 Workers Compensation	3,710	5,000	6,560	6,560	8,190
10031102 71012 Medical Insurance	16,044	18,933	20,510	20,690	20,510
10031102 71013 Dental Insurance	1,004	833	1,000	870	1,000
10031102 71014 Vision Insurance	254	226	250	230	210
10031102 71015 Medicare Insurance	1,521	1,694	1,430	1,430	1,510
10031102 71021 Service Contribution-PERS	34,056	43,802	41,430	42,870	17,500
10031102 71022 Unfunded Acc Liability - PERS	0	0	0	0	30,760
10031102 71023 Deferred Comp	2,603	1,995	1,280	1,280	2,480
10031102 71024 LI & AD & D	33	34	40	40	30
10031102 71025 Unemployment Insurance	409	454	0	500	460
10031102 71029 Chiropractic	61	77	60	100	100
10031102 71031 Other Benefits	4,050	3,850	4,310	4,310	5,130
Salaries & Benefits Total	141,351	221,610	175,730	178,670	192,570
10031102 72375 POST Training	550	0	0	0	0
Supplies & Services Total	550	0	0	0	0
10031102 74070 PL & PD/Other Insurance	2,160	2,900	3,800	3,800	3,940
Insurances Total	2,160	2,900	3,800	3,800	3,940
AB109 Comm.Corrections Prtnshp Total	144,061	224,510	179,530	182,470	196,510

Police Department		2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Police Operations						
10032000 71001	Regular Employee Salary	4,270,122	4,521,697	6,257,880	5,941,260	5,994,340
10032000 71002	Overtime	311,193	367,967	406,700	806,700	446,830
10032000 71003	Part-time Salary	4,185	21,202	0	23,550	0
10032000 71006	Longevity Pay	0	48,000	57,000	48,000	66,000
10032000 71007	Uniform Allowance	46,739	51,522	66,350	64,410	64,300
10032000 71009	Incentive Pay	217,325	248,020	416,400	393,830	420,470
10032000 71010	Admin Leave Pay	14,492	34,256	66,680	66,680	71,990
10032000 71011	Workers Compensation	204,050	260,000	452,640	452,640	548,730
10032000 71012	Medical Insurance	788,755	779,410	1,063,520	1,014,430	994,460
10032000 71013	Dental Insurance	41,830	37,721	69,000	58,320	66,000
10032000 71014	Vision Insurance	12,761	10,440	17,250	15,240	13,860
10032000 71015	Medicare Insurance	68,124	75,177	105,020	107,370	101,610
10032000 71021	Service Contribution-PERS	1,708,669	1,961,059	3,029,420	2,869,080	1,162,000
10032000 71022	Unfunded Acc Liability - PERS	0	0	0	0	1,994,510
10032000 71023	Deferred Comp	78,632	81,272	117,810	117,810	111,830
10032000 71024	LI & AD & D	2,947	2,865	3,450	3,450	4,640
10032000 71025	Unemployment Insurance	22,001	23,143	33,600	33,600	31,770
10032000 71028	LTD	325	49	0	0	0
10032000 71029	Chiropractic	3,062	3,593	4,140	5,400	6,600
10032000 71030	Medical In-lieu	9,616	0	0	0	0
10032000 71031	Other Benefits	222,750	200,200	297,390	297,390	338,580
10032000 71032	Cell Stipend	4,432	5,560	12,300	6,000	0
Salaries & Benefits Total		8,032,011	8,733,153	12,476,550	12,325,160	12,438,520
10032000 72202	Telephone	0	0	360	0	0
10032000 72203	Cellular phone charges	11,751	1,133	4,800	5,100	51,000
10032000 72204	Pagers	159	163	150	100	0
10032000 72301	Printing/Binding/Duplication	2,331	243	1,500	2,360	1,500
10032000 72305	Uniforms	8,972	4,024	5,000	10,000	5,000
10032000 72306	Safety Equipment	89,641	98,659	175,000	175,000	53,000
10032000 72307	Office Supplies	1,917	65	1,000	0	0
10032000 72308	Books & Periodicals	257	0	0	0	0
10032000 72309	Membership & Dues	875	0	0	150	11,970
10032000 72315	Conference Expense	373	0	0	0	0
10032000 72346	K-9 Supplies	9,892	12,526	22,500	35,000	13,000
10032000 72352	Special Dept Materials	2,978	9,589	5,000	10,000	0
10032000 72355	General Supplies	160	868	5,000	400	1,000
10032000 72356	Medical Supplies	277	0	0	0	0
10032000 72357	Care of Prisoners	9,336	0	0	720	0
10032000 72358	Training and Education	777	321	0	1,660	0
10032000 72359	Small Tools and Equipment	5,341	3,807	14,500	30,000	12,000
10032000 72362	Laboratory Supplies	1,041	348	0	0	0
10032000 72369	Software Licensing Cost	4,686	0	0	0	0
10032000 72376	Tuition Reimbursement	1,025	0	0	0	0
10032000 72450	Misc. Professional Services	9,154	5,228	0	0	6,600
10032000 72530	Repairs to Communication Equi	1,303	3,587	15,000	15,000	0
10032000 72531	Repairs to Machines & Equip	0	0	0	540	0
10032000 72533	Repairs to Vehicles	221,268	248,923	218,030	218,030	261,710
10032000 72536	Car Wash	5,722	5,409	5,100	5,300	5,860
10032000 72551	Motor Vehicle Fuel & Lube	192,573	146,929	204,030	137,000	173,750
Supplies & Services Total		581,808	541,821	676,970	646,360	596,390
10032000 74070	PL & PD/Other Insurance	118,800	150,800	262,200	262,200	263,980
Insurances Total		118,800	150,800	262,200	262,200	263,980
Police Operations Total		8,732,619	9,425,774	13,415,720	13,233,720	13,298,890
Police Department Total		**17,114,122**	**18,359,374**	**19,872,500**	**19,769,680**	**19,804,640**

FIRE DEPARTMENT

The Fire Department has a budget of $11,695,580 for FY 2017/18, compared to $11,552,550 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year. The Fire Department is responsible for providing a variety of fire service programs for the City of Lodi.

FY 2017/18 budgeted staffing is being maintained at 54 positions. Fire Engine One is schedule for a 70% brown out for the fiscal year in an effort to balance the budget.

An organizational chart, staffing summary, detailed descriptions and financial tables are included in the following pages.

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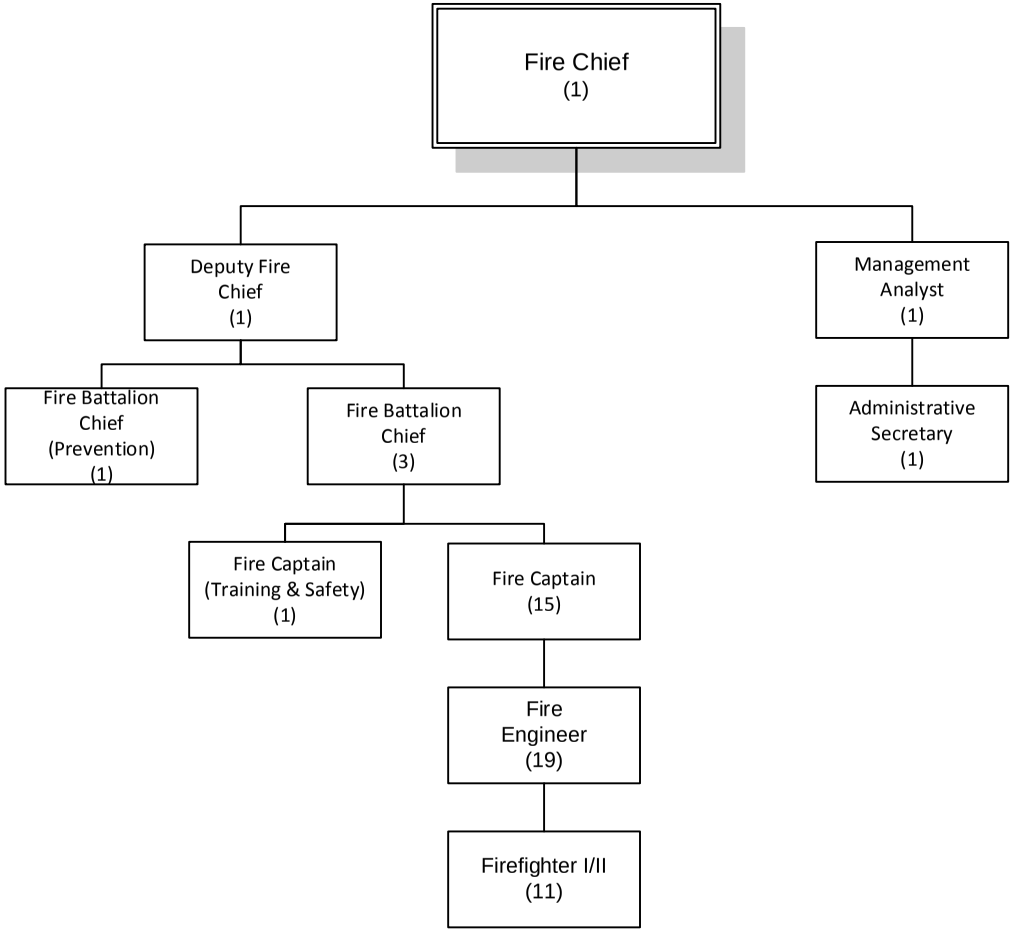
Fire Department



Number of Positions
Authorized: 54

FY 2017-2018

Fire Department	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	5,636,472	5,895,738	6,226,080	6,216,580	6,168,010
PERS - Normal Costs	1,798,029	2,008,796	2,316,560	2,258,160	949,220
PERS - UAL	0	0	0	0	1,549,550
Other Benefits	1,793,010	1,591,364	1,783,220	1,791,160	1,689,280
Staff Transfers	0	(43,200)	(50,950)	(50,950)	(51,810)
Supplies & Services	569,168	871,820	911,750	910,930	923,330
Insurances	114,480	153,700	205,200	205,200	208,820
Operating Transfer Out	100,690	275,000	160,690	160,690	259,180
Total Fire Department	**10,011,849**	**10,753,218**	**11,552,550**	**11,491,770**	**11,695,580**

STAFFING SUMMARY

	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
FIRE DEPARTMENT				
Administrative Secretary	1	0	0	1
Deputy Fire Chief	0	0	0	1
Fire Battalion Chief	4	4	4	4
Fire Captain	16	16	16	16
Fire Chief	1	1	1	1
Fire Division Chief	1	1	1	0
Fire Engineer	20	19	19	19
Firefighter I/II	13	11	11	11
Management Analsyt	0	1	1	1
Senior Administrative Clerk	1	1	1	0
Fire Department Total	**57**	**54**	**54**	**54**

Fire Department	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	4,534,380	4,622,151	4,836,160	4,820,050	4,981,960	
Overtime	855,669	1,002,262	1,081,700	1,115,090	860,450	
Part-time Salary	27,859	11,028	0	0	0	
Longevity Pay	0	54,000	54,000	52,500	60,000	
Uniform Allowance	44,862	44,560	48,450	50,100	48,450	
Meal Allowance	0	200	100	0	0	
Incentive Pay	166,362	152,958	185,300	158,370	196,100	
Admin Leave Pay	7,340	8,780	20,470	20,470	21,050	
Workers Compensation	510,660	334,960	439,020	439,020	240,840	
Medical Insurance	799,837	774,046	818,380	818,550	864,070	
Dental Insurance	49,601	45,770	54,000	50,250	54,000	
Vision Insurance	12,401	10,644	13,500	12,190	11,340	
Medicare Insurance	80,591	86,660	88,350	90,290	88,000	
Service Contribution-PERS	1,798,029	2,008,796	2,316,560	2,258,160	949,220	
Unfunded Acc Liability - PERS	0	0	0	0	1,549,550	
Deferred Comp	93,163	100,314	99,240	108,690	114,060	
LI & AD & D	2,693	2,324	2,270	2,270	2,740	
Unemployment Insurance	23,035	24,158	25,640	25,410	26,160	
LTD	489	885	1,940	1,940	1,450	
Chiropractic	2,976	3,720	3,240	5,010	5,400	
Other Benefits	214,650	204,050	232,740	232,740	277,020	
Cell Stipend	2,914	3,633	4,800	4,800	4,200	
Personnel Transfer Recovery	0	(43,200)	(50,950)	(50,950)	(51,810)	
Salaries & Benefits Total	**9,227,511**	**9,452,698**	**10,274,910**	**10,214,950**	**10,304,250**	
Postage	779	171	1,050	1,050	1,050	
Telephone	6,227	6,189	5,500	5,500	5,600	
Cellular phone charges	5,968	7,139	6,400	6,550	6,600	
Printing/Binding/Duplication	572	908	1,500	1,500	1,270	
Laundry & Dry Cleaning	7,660	8,081	9,800	9,800	9,800	
Uniforms	6,933	521	700	700	700	
Safety Equipment	50,719	123,573	86,000	86,000	68,380	
Office Supplies	4,512	16,669	7,000	7,000	3,500	
Books & Periodicals	1,045	2,496	2,800	2,800	2,550	
Membership & Dues	864	410	1,900	2,100	2,150	
Bank Service Charges	0	1,296	0	0	0	
Business Expense	412	308	300	300	300	
Conference Expense	3,241	23,018	12,400	12,400	10,400	
Special Dept Materials	7,432	33,176	25,230	17,130	21,800	
Janitorial Supplies	4,781	7,194	7,800	9,200	7,870	
General Supplies	3,804	932	1,800	1,800	1,800	
Medical Supplies	14,434	13,916	20,000	20,000	15,000	
Care of Prisoners	303	0	0	0	0	
Training and Education	17,294	20,632	33,500	33,500	30,800	
Small Tools and Equipment	28,376	23,969	37,750	50,050	30,250	

Fire Department	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Software Licensing Cost	10,057	12,702	51,840	30,200	53,300	
Overtime Meals	68	0	0	0	0	
Employees Physical Exams	14,844	12,426	16,500	18,000	17,000	
Tuition Reimbursement	6,217	1,929	10,500	7,500	10,500	
Misc. Professional Services	118,921	30,293	26,620	26,550	29,500	
Misc Contract Services	33,921	257,836	319,150	292,650	301,240	
Repairs to Communication Equip	10,322	2,974	7,500	22,500	30,000	
Repairs to Machines & Equip	10,268	4,796	5,000	6,000	5,000	
Repairs to Vehicles	153,650	184,944	163,480	190,500	210,400	
Repairs to Buildings	952	40,986	5,000	5,000	7,500	
Car Wash	77	151	80	150	170	
Motor Vehicle Fuel & Lube	44,514	32,189	44,650	44,500	38,900	
Supplies & Services Total	**569,168**	**871,820**	**911,750**	**910,930**	**923,330**	
PL & PD/Other Insurance	114,480	153,700	205,200	205,200	208,820	
Insurances Total	**114,480**	**153,700**	**205,200**	**205,200**	**208,820**	
Operating Transfer Out	100,690	275,000	160,690	160,690	259,180	
Operating Transfer Out Total	100,690	275,000	160,690	160,690	259,180	
Total Fire Department	**10,011,849**	**10,753,218**	**11,552,550**	**11,491,770**	**11,695,580**	

ACTIVITY:	Administration	**DIVISION:**	Administration
DEPARTMENT:	Fire	**FUND:**	General Fund

ACTIVITY DESCRIPTION

The Fire Department Administration activity plans, directs, and evaluates all Fire Department programs and activities. Fire Department Administration goals are: 1) create responsive, efficient, and effective Fire Department programs; 2) develop long-term plans for future Fire Department programs; and 3) interact with City departments, associated agencies, and the community. The Fire and Life Safety activity has administrative responsibility for documentation of fire risk assessment, area characteristics and response strategies, non-fire risk assessment and response strategies, fire prevention and life safety programs, fire code interpretation, public education, and fire investigation.

- Fire Department leadership – develop, implement, and maintain Fire Department policies; provide fiscal management and statistical analysis; recruitment and screening of new firefighters; develop plans to meet changing demands for fire and emergency services; represent the City on fire and life safety-related issues; advise City management on fire and life safety issues.
- Long-range planning – prepare ordinances, resolutions, and policies necessary for long-term development of the department and City; anticipate community needs for fire and emergency medical services and plan required changes in facilities, equipment, and staffing; identify special hazards within or near the City.
- Personnel administration – coordinate and administer personnel policies and programs; provide advice and assistance on personnel issues; work with the Human Resources Division to develop job descriptions and review personnel action forms; develop internal personnel policies and procedures.
- External agency relationships – ensure department's strategic plan is in line with other agencies; develop and negotiate joint agency agreements, participate in interagency and statewide associations; maintain mutual and automatic aid agreements and joint agency agreements; assess political developments and their effects on the department and City.
- Emergency preparedness and Emergency Operations Center (EOC) management - develop and manage the City's Emergency Plan and EOC.
- Community relations - participate in the community by involvement in a variety of civic groups, news media, and other community and interest groups.
- Fire hazard inspection and abatement--periodically inspect commercial, government, and industrial sites for fire hazards and respond to citizen complaints about fire hazards.

SERVICE LEVEL ADJUSTMENTS

- 70% brown out of Fire Engine #1
- Eliminated Senior Administrative Clerk position.
- Added Administrative Secretary position (position moved from Library).

MAJOR 2016-17 ACCOMPLISHMENTS

- Held Battalion Chief promotional testing.
- Awarded a grant for 300 smoke detectors and distributed them throughout the community.
- Worked with Code Enforcement on administrative citations.
- Established personal development classes for staff.
- Moved towards paperless records keeping for the fire prevention department.

ACTIVITY: **Administration** **DIVISION:** **Administration**
DEPARTMENT: **Fire** **FUND:** **General Fund**

MAJOR 2017-18 OBJECTIVES

- Professional development and succession planning. Continue to provide opportunities for professional growth and increased responsibility, focusing on team building, time, and project management.
- Meet State Fire mandated inspections.
- Implement new fire prevention software and database.
- Implement a new digital training manual.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Inspections	1,005	1,059	1,085
False Alarm & False Calls	289	189	278

RELATED COST CENTER(S)

- 10040001

ACTIVITY: Emergency Operations
DIVISION: Emergency Operations
DEPARTMENT: Fire
FUND: General Fund

ACTIVITY DESCRIPTION

Emergency Operations plans, directs, and evaluates all Fire Department programs for emergency response and their related activities. These include: protecting life and property by responding to medical emergencies, rescues, fires, hazardous material incidents, and other emergencies. Activity goals are: 1) safe, effective, and efficient emergency response programs; 2) timely response to calls for services; 3) no loss of life from reported emergencies; and 4) minimize property damage from reported emergencies. This activity has the following elements:

- Emergency Medical Response – provide victims of acute trauma and illness with basic life support from certified personnel.
- Fire Emergency Response – respond to fire emergency calls within six minutes on at least 90 percent of calls.
- Hazardous Material Response – contain and mitigate hazardous material incidents.
- Rescue – free trapped or incapacitated victims of vehicle accidents, water-related incidents, cave-in trenches, collapsed buildings, and confined spaces.
- Non-Emergency Activity – conduct fire inspections, input information for required reports, and maintenance of fire apparatus and facilities.
- Training – conduct training for preparation and readiness for various emergency conditions.
- Public Education – conduct station tours and safety presentations to the community.

MAJOR 2016-17 ACCOMPLISHMENTS

- Secured delivery, outfitted, and deployed new engines 2032 and 2033.
- Successfully completed the fifth year of Division C Training.
- Completed mutual aid agreement between Lodi Fire and Consumnes Fire District.
- Hosted California State fire officer and chief officer classes.
- Transferred training grounds at Fire Station 2.

MAJOR 2017-18 OBJECTIVES

- The Lodi Fire Department is committed to providing the highest levels of service and keep Engine #1 within allotted fiscal resources.
- Administer Engineer, Captain, and Battalion promotional testing.
- Empowering staff to expand leadership opportunities preparing them for next steps in succession planning.
- Upgrade TeleStaff software.
- Develop a comprehensive asset management and savings plan to break up the bulk of maintenance and replacement cost allowing the City to prepare for future expenses by planning out those expenditures on a yearly basis.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Percentage of Responses Under Six Minutes	95%	85%	87%
Emergency Medical Response	571	551	552
Fire Emergency Response	4145	3826	3528
Hazardous Material Response	71	72	82
Other Responses	926	140	1078

RELATED COST CENTER(S)

- 10041000
- 10041100

Fire Department		2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Fire Administration						
10040001 71001	Regular Employee Salary	456,884	500,245	523,790	546,400	550,780
10040001 71002	Overtime	8,607	0	2,000	2,000	0
10040001 71003	Part-time Salary	27,859	11,028	0	0	0
10040001 71006	Longevity Pay	0	3,000	3,000	3,000	3,000
10040001 71007	Uniform Allowance	1,663	1,900	1,900	1,970	1,900
10040001 71008	Meal Allowance	0	200	100	0	0
10040001 71009	Incentive Pay	10,163	6,709	5,460	6,150	7,200
10040001 71010	Admin Leave Pay	2,023	4,202	13,710	13,710	14,220
10040001 71011	Workers Compensation	38,540	25,280	40,650	40,650	22,300
10040001 71012	Medical Insurance	62,646	69,333	71,500	72,690	85,620
10040001 71013	Dental Insurance	3,940	4,025	5,000	4,540	5,000
10040001 71014	Vision Insurance	985	955	1,250	1,130	1,050
10040001 71015	Medicare Insurance	7,505	7,839	7,970	7,970	8,370
10040001 71021	Service Contribution-PERS	162,780	196,738	212,460	221,190	87,290
10040001 71022	Unfunded Acc Liability - PERS	0	0	0	0	153,780
10040001 71023	Deferred Comp	12,406	14,774	15,690	15,690	16,520
10040001 71024	LI & AD & D	2,129	1,791	1,960	1,960	2,190
10040001 71025	Unemployment Insurance	2,392	2,730	2,880	2,910	3,030
10040001 71028	LTD	489	885	1,940	1,940	1,450
10040001 71029	Chiropractic	236	334	300	470	500
10040001 71031	Other Benefits	16,200	15,400	21,550	21,550	25,650
10040001 71032	Cell Stipend	1,204	1,570	1,800	1,800	1,800
10040001 71188	Personnel Transfer Recovery	0	(43,200)	(50,950)	(50,950)	(51,810)
Salaries & Benefits Total		818,651	825,739	883,960	916,770	939,840
10040001 72201	Postage	263	117	500	500	500
10040001 72301	Printing/Binding/Duplication	151	851	1,000	1,000	750
10040001 72305	Uniforms	81	99	200	200	200
10040001 72306	Safety Equipment	0	10,746	0	0	0
10040001 72307	Office Supplies	3,996	12,006	3,000	3,000	1,500
10040001 72308	Books & Periodicals	149	1,537	2,000	2,000	2,050
10040001 72309	Membership & Dues	734	395	1,600	1,600	1,650
10040001 72312	Bank Service Charges	0	1,296	0	0	0
10040001 72314	Business Expense	249	308	300	300	300
10040001 72315	Conference Expense	2,717	23,018	12,400	12,400	10,400
10040001 72352	Special Dept Materials	4,293	24,827	23,730	14,430	20,300
10040001 72353	Janitorial Supplies	119	284	300	300	150
10040001 72355	General Supplies	285	0	0	0	0
10040001 72358	Training and Education	1,153	1,361	1,500	1,500	1,000
10040001 72359	Small Tools and Equipment	143	36	250	12,050	250
10040001 72369	Software Licensing Cost	395	12,702	18,150	15,200	38,300
10040001 72370	Overtime Meals	68	0	0	0	0
10040001 72450	Misc. Professional Services	2,504	1,495	1,550	1,550	1,200
10040001 72499	Misc Contract Services	5,942	1,907	8,000	8,000	8,000
10040001 72533	Repairs to Vehicles	6,438	0	0	0	0
10040001 72551	Motor Vehicle Fuel & Lube	24	0	0	0	0
Supplies & Services Total		29,705	92,983	74,480	74,030	86,550
10040001 74070	PL & PD/Other Insurance	8,640	11,600	19,000	19,000	15,760
Insurances Total		8,640	11,600	19,000	19,000	15,760
Fire Administration Total		856,996	930,322	977,440	1,009,800	1,042,150
Emergency Operations						
10041000 71001	Regular Employee Salary	4,077,497	4,121,905	4,312,370	4,273,650	4,431,180
10041000 71002	Overtime	781,363	904,861	979,700	979,700	760,450
10041000 71006	Longevity Pay	0	51,000	51,000	49,500	57,000
10041000 71007	Uniform Allowance	43,200	42,660	46,550	48,130	46,550
10041000 71009	Incentive Pay	153,980	146,248	179,840	152,220	188,900
10041000 71010	Admin Leave Pay	5,317	4,578	6,760	6,760	6,830
10041000 71011	Workers Compensation	472,120	309,680	398,370	398,370	218,540
10041000 71012	Medical Insurance	737,191	704,713	746,880	745,860	778,450
10041000 71013	Dental Insurance	45,662	41,745	49,000	45,710	49,000
10041000 71014	Vision Insurance	11,416	9,689	12,250	11,060	10,290

Fire Department		2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
10041000 71015	Medicare Insurance	72,096	77,409	80,380	80,380	79,630
10041000 71021	Service Contribution-PERS	1,635,248	1,812,058	2,104,100	2,036,970	861,930
10041000 71022	Unfunded Acc Liability - PERS	0	0	0	0	1,395,770
10041000 71023	Deferred Comp	80,687	85,540	83,550	93,000	97,540
10041000 71024	LI & AD & D	564	533	310	310	550
10041000 71025	Unemployment Insurance	20,642	21,428	22,760	22,500	23,130
10041000 71029	Chiropractic	2,740	3,386	2,940	4,540	4,900
10041000 71031	Other Benefits	198,450	188,650	211,190	211,190	251,370
10041000 71032	Cell Stipend	1,710	2,063	3,000	3,000	2,400
Salaries & Benefits Total		8,339,882	8,528,146	9,290,950	9,162,850	9,264,410
10041000 72201	Postage	516	53	550	550	550
10041000 72202	Telephone	6,227	6,189	5,500	5,500	5,600
10041000 72203	Cellular phone charges	5,968	7,139	6,400	6,550	6,600
10041000 72301	Printing/Binding/Duplication	421	56	500	500	520
10041000 72304	Laundry & Dry Cleaning	7,660	8,081	9,800	9,800	9,800
10041000 72305	Uniforms	6,852	422	500	500	500
10041000 72306	Safety Equipment	50,719	112,827	86,000	86,000	68,380
10041000 72307	Office Supplies	516	4,664	4,000	4,000	2,000
10041000 72308	Books & Periodicals	896	959	800	800	500
10041000 72309	Membership & Dues	130	15	300	500	500
10041000 72314	Business Expense	163	0	0	0	0
10041000 72315	Conference Expense	524	0	0	0	0
10041000 72352	Special Dept Materials	3,139	8,349	1,500	2,700	1,500
10041000 72353	Janitorial Supplies	4,661	6,910	7,500	8,900	7,720
10041000 72355	General Supplies	3,519	932	1,800	1,800	1,800
10041000 72356	Medical Supplies	14,434	13,916	20,000	20,000	15,000
10041000 72357	Care of Prisoners	303	0	0	0	0
10041000 72358	Training and Education	16,141	19,270	32,000	32,000	29,800
10041000 72359	Small Tools and Equipment	28,233	23,933	37,500	38,000	30,000
10041000 72369	Software Licensing Cost	9,662	0	33,690	15,000	15,000
10041000 72373	Employees Physical Exams	14,844	12,426	16,500	18,000	17,000
10041000 72376	Tuition Reimbursement	6,217	1,929	10,500	7,500	10,500
10041000 72450	Misc. Professional Services	116,417	28,798	25,070	25,000	28,300
10041000 72499	Misc Contract Services	27,979	255,929	311,150	284,650	293,240
10041000 72530	Repairs to Communication Equi	10,322	2,974	7,500	22,500	30,000
10041000 72531	Repairs to Machines & Equip	10,268	4,796	5,000	6,000	5,000
10041000 72533	Repairs to Vehicles	147,212	184,944	163,480	190,500	210,400
10041000 72534	Repairs to Buildings	952	40,986	5,000	5,000	7,500
10041000 72536	Car Wash	77	151	80	150	170
10041000 72551	Motor Vehicle Fuel & Lube	44,491	32,189	44,650	44,500	38,900
Supplies & Services Total		539,463	778,837	837,270	836,900	836,780
10041000 74070	PL & PD/Other Insurance	105,840	142,100	186,200	186,200	193,060
Insurances Total		105,840	142,100	186,200	186,200	193,060
10041000 76220	Operating Transfer Out	100,690	275,000	160,690	160,690	259,180
Operating Transfer Out Total		100,690	275,000	160,690	160,690	259,180
Emergency Operations Total		9,085,875	9,724,083	10,475,110	10,346,640	10,553,430
Strike Team Operations						
10041100 71002	Overtime	65,699	97,401	100,000	133,390	100,000
10041100 71009	Incentive Pay	2,219	0	0	0	0
10041100 71015	Medicare Insurance	991	1,412	0	1,940	0
10041100 71023	Deferred Comp	70	0	0	0	0
Salaries & Benefits Total		68,978	98,813	100,000	135,330	100,000
Strike Team Operations Total		68,978	98,813	100,000	135,330	100,000
Fire Department Total		**10,011,849**	**10,753,218**	**11,552,550**	**11,491,770**	**11,695,580**

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PUBLIC WORKS – General Fund

The Public Works Department comprises several functions supported by many funding sources. The General Fund allocation to Public Works supports engineering, public facilities maintenance and some administrative functions. Public Works - General Fund has a budget of $2,322,320 in FY 2017/18, compared to $2,177,750 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year.

Public Works receives revenue from several sources, primarily through engineering fees and inspections. Additional revenue comes from permits and encroachment fees. Public Works has a projected cost recovery of 39% for FY 2017/18 compared with a cost recovery of 30% in FY 2016/17.

Public Works Administration is being assessed an internal indirect cost of services charge for the first time in FY 2017/18. This charge has no net impact on the General Fund as it is reallocated to restricted funds the department utilizes to execute its mission.

FY 2017/18 budgeted staffing is being maintained at 18 positions.

An organizational chart, staffing summary, detailed descriptions and financial tables are included in the following pages.

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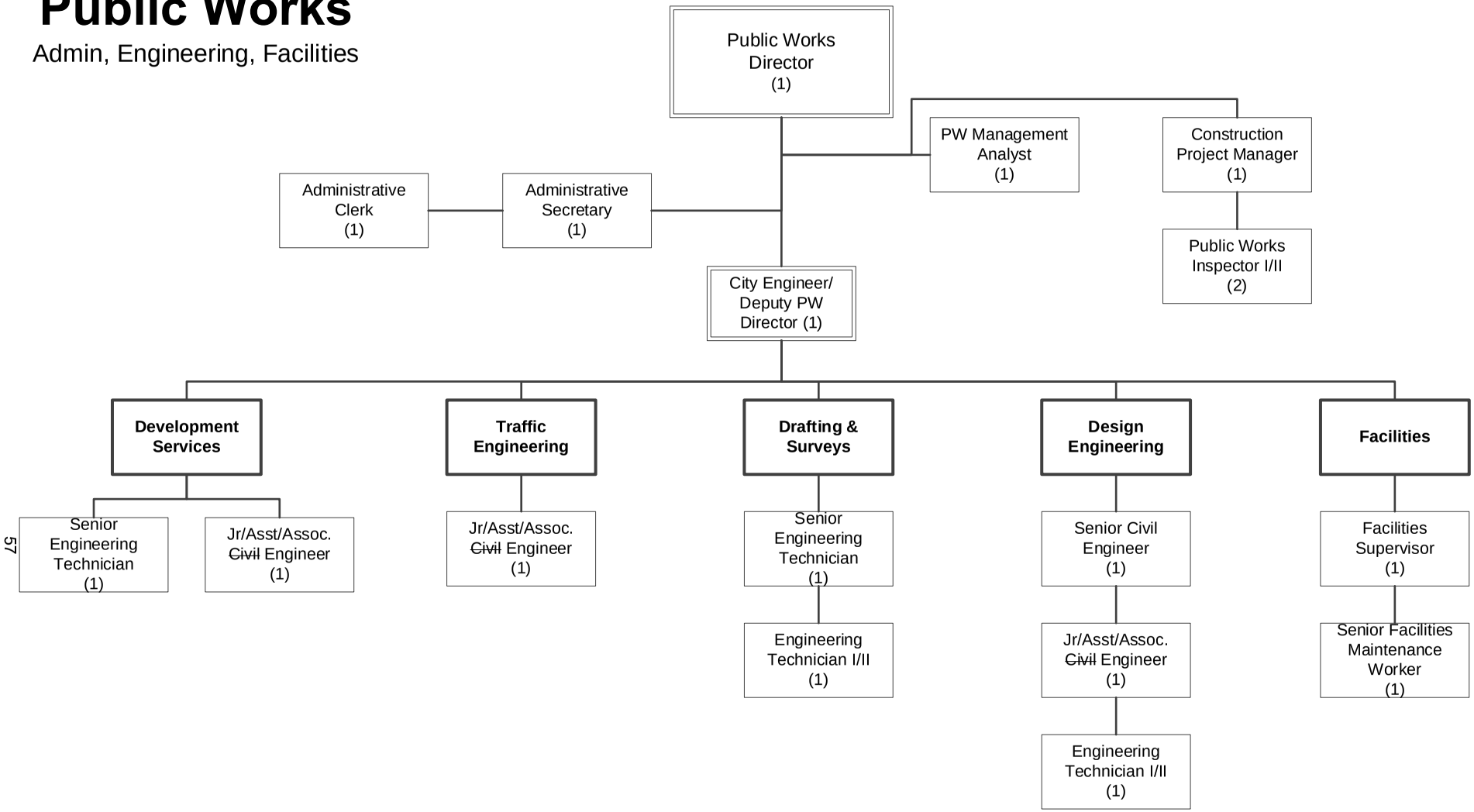
Public Works

Admin, Engineering, Facilities



Number of positions
Authorized: 18

FY 2017-2018

Public Works	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	1,310,591	1,345,536	1,522,010	1,429,590	1,521,580
PERS - Normal Costs	225,814	255,403	318,640	299,200	111,990
PERS - UAL	0	0	0	0	213,910
Other Benefits	415,543	414,007	520,400	488,750	566,720
Staff Transfers	(844,657)	(770,101)	(877,290)	(844,000)	(795,500)
Supplies & Services	737,775	566,217	623,910	623,910	632,700
Insurances	36,720	49,300	64,600	64,600	70,920
Operating Transfer Out	3,980	3,980	3,980	3,980	0
Capital	464	5,915	1,500	1,500	0
Total Public Works	**1,886,230**	**1,870,257**	**2,177,750**	**2,067,530**	**2,322,320**

STAFFING SUMMARY	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
PUBLIC WORKS DEPARTMENT				
ADMINISTRATION				
Administrative Secretary	1	1	1	1
Public Works Director	1	1	1	1
Public Works Management Analyst	1	1	1	1
	3	3	3	3
ENGINEERING DIVISION				
Administrative Clerk	1	1	1	1
City Engineer/Deputy Public Works Director	1	1	1	1
Construction Project Manager	1	1	1	1
Engineering Technician I/II	2	2	2	2
Jr/Asst/Assoc Engineer	3	3	3	3
Public Works Inspector I/II	1	1	2	2
Senior Civil Engineer	1	1	1	1
Senior Engineering Technician	2	2	2	2
	12	12	13	13
FACILITIES				
Facilities Supervisor	1	1	1	1
Senior Facilities Maintenance Worker	1	1	1	1
	2	2	2	2
Public Works - General Fund Total	**17**	**17**	**18**	**18**

Public Works	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	1,252,217	1,279,802	1,463,490	1,372,050	1,453,730	
Overtime	11,743	7,736	6,830	11,280	10,780	
Part-time Salary	41,788	52,338	46,680	41,230	49,640	
Uniform Allowance	1,500	1,750	2,000	2,000	4,400	
Meal Allowance	0	225	0	130	0	
Incentive Pay	3,342	3,909	3,010	3,030	3,030	
Admin Leave Pay	3,982	17,573	32,440	32,440	32,570	
Workers Compensation	1,330	1,260	37,480	37,480	91,210	
Medical Insurance	243,209	237,356	269,120	232,240	237,350	
Dental Insurance	16,045	14,934	18,000	16,850	18,000	
Vision Insurance	4,086	3,351	4,500	3,930	3,780	
Medicare Insurance	19,438	19,761	22,550	22,550	22,530	
Service Contribution-PERS	225,814	255,403	318,640	299,200	111,990	
Unfunded Acc Liability - PERS	0	0	0	0	213,910	
Deferred Comp	32,430	33,384	31,110	36,960	41,930	
LI & AD & D	9,949	6,465	7,470	7,470	7,780	
Unemployment Insurance	6,988	7,239	8,270	7,630	8,360	
LTD	3,072	4,405	10,200	10,200	7,270	
Chiropractic	981	1,150	1,080	1,490	1,800	
Medical In-lieu	3,977	0	0	0	0	
Other Benefits	68,850	65,450	77,580	77,580	92,340	
Cell Stipend	1,205	1,454	600	1,800	1,800	
Personnel Transfer Recovery	(893,344)	(821,570)	(933,290)	(900,000)	(850,000)	
Personnel Transfer Charges	48,687	51,470	56,000	56,000	54,500	
Salaries & Benefits Total	**1,107,291**	**1,244,845**	**1,483,760**	**1,373,540**	**1,618,700**	
Postage	295	227	850	750	600	
Telephone	7,000	5,628	6,000	6,000	6,000	
Cellular phone charges	4,973	6,611	7,100	7,100	7,600	
Printing/Binding/Duplication	355	640	850	850	850	
Advertising	2,403	1,805	2,700	2,700	2,200	
Uniforms	802	1,211	1,500	1,500	1,500	
Safety Equipment	571	159	1,250	1,250	800	
Office Supplies	8,601	4,124	6,200	6,200	6,200	
Books & Periodicals	484	579	500	400	500	
Membership & Dues	1,380	1,162	1,660	1,660	1,660	
Information Systems Software	2,129	319	2,500	2,500	2,500	
Business Expense	414	341	300	380	400	
Conference Expense	50	269	1,000	1,000	800	
Rent of Land/Facilities	4,200	4,200	0	0	0	
Special Dept Materials	29,223	658	27,500	26,500	37,900	
Janitorial Supplies	19,317	16,161	20,000	20,000	21,000	
General Supplies	601	2,188	3,500	3,500	3,500	
Training and Education	1,898	696	7,000	7,000	7,500	
Small Tools and Equipment	1,877	2,310	8,000	8,000	8,200	

Public Works	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Software Licensing Cost	2,769	3,335	3,600	3,600	3,900	
Refunds	0	0	0	(100)	0	
Supplies & Services NOC	1,150	510	0	500	0	
Misc. Professional Services	304,120	133,344	105,000	115,330	80,000	
Recording/Title Services	0	109	500	500	500	
Misc Contract Services	109,349	162,838	152,000	152,300	162,300	
Repairs to Communication Equip	35	0	100	100	100	
Repairs to Machines & Equip	155,224	118,814	140,000	130,000	140,000	
Repairs to Vehicles	31,463	56,558	34,640	35,590	54,650	
Repairs to Buildings	38,485	32,055	80,000	79,140	70,000	
Car Wash	140	165	140	140	190	
Motor Vehicle Fuel & Lube	8,345	9,082	9,520	9,520	11,150	
Special Payments	120	120	0	0	200	
Supplies & Services Total	**737,775**	**566,217**	**623,910**	**623,910**	**632,700**	
PL & PD/Other Insurance	36,720	49,300	64,600	64,600	70,920	
Insurances Total	**36,720**	**49,300**	**64,600**	**64,600**	**70,920**	
Operating Transfer Out	3,980	3,980	3,980	3,980	0	
Operating Transfer Out Total	**3,980**	**3,980**	**3,980**	**3,980**	**0**	
Capital Projects	0	5,915	0	0	0	
Machinery and equipment	464	0	1,500	1,500	0	
Capital Total	**464**	**5,915**	**1,500**	**1,500**	**0**	
Total Public Works	**1,886,230**	**1,870,257**	**2,177,750**	**2,067,530**	**2,322,320**	

ACTIVITY: Administration
DEPARTMENT: Public Works
DIVISION: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

Public Works Administration provides overall direction, administrative support, and management for the Engineering, Fleet, Facilities Services, Streets, Transit, and Water/Wastewater Service divisions of Public Works; administers the solid waste franchise; and oversees PCE/TCE remediation activities. Administration also provides clerical support for Facilities Services, Engineering, and Transit. In addition, Administration staff handles right-of-way acquisition, prevailing wage requirements, water and wastewater rate analyses, and budget administration. The activity has five main elements:

- Clerical support - prepare correspondence, Council Communications, reports, and specifications; organize, maintain, and research correspondence and computer files; and route/file contract documents, purchase orders, claims, and public inquiries.
- Department management and representation - establish department rules, policies, and procedures; monitor and evaluate department activities; represent the City with other government agencies, private firms, and organizations.
- Budget administration - coordinate and compile the total Public Works Department operation, maintenance, and capital improvement budgets; review and approve all procurement documents and purchase orders; and ensure expenditures conform to budget.
- Enterprise management - oversee the water and wastewater utility services, White Slough Water Pollution Control Facility and Surface Water Plant upgrades, the solid waste contract, and ensure compliance with Federal, State, and local health requirements.
- Personnel administration - develop departmental policies and work rules; interpret City personnel rules, policies, and employment contracts; develop and coordinate in-service safety and training programs.

MAJOR 2016-17 ACCOMPLISHMENTS

- Implemented water, wastewater, and solid waste rate increases.

MAJOR 2017-18 OBJECTIVES

- Revamp the industrial refuse hauler permit policies and procedures.
- Continue to maximize staff time cost recovery on capital and development projects.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Cost recovery	44%	39%	30%

RELATED COST CENTER(S)

- 10050001
- 10050102

ACTIVITY: Engineering
DEPARTMENT: Public Works
DIVISION: Engineering
FUND: General Fund

ACTIVITY DESCRIPTION

The Engineering Division plans, designs, and oversees construction of City streets, water, wastewater, and drainage systems in conformance with the General Plan, capital improvement budget, and development policies, and provides engineering services for many other departments and special projects. This activity has the following five elements:

- Design of capital improvement and maintenance projects.
- Planning and financing of major capital improvements including street maintenance, water, and wastewater replacements, storm drainage maintenance, wastewater maintenance, and water maintenance.
- Facilitates expansion of the community through annexations, utility master planning, entitlement processing, subdivision mapping, improvement plan approval, building permit review, and related services.
- Provides construction and inspection services through the encroachment permit program, development improvement agreements, and associated services provided to other departments.
- Provides traffic engineering services, including the annual monitoring of critical intersection and accident data, overseeing traffic operations, designing of traffic control facilities, and responding to related public inquiries.

MAJOR 2016-17 ACCOMPLISHMENTS

- Water meter project phase 6.
- Cherokee Lane ADA improvements.
- Kofu Park ADA improvements.
- Reynolds Ranch residential phase 1.

MAJOR 2017-18 OBJECTIVES

- Review plans for Rose Gate II, Villa Fiore, and Reynolds Ranch Residential Phase 2 and 3 developments.
- Harney and Mills traffic signal project.
- Lockeford Street improvements.
- Finance parking lot and DeBenedetti parking lot improvements.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Capital improvements awarded (in-house design)	$3.7M	$3.0M	$4.8M
Building permits issued	220	300	380
Encroachment permits issued	287	200	210
Capital improvements awarded (outside design)	$10.0M	$19.5M	$6.6M

RELATED COST CENTER(S)

- 10050500

ACTIVITY: Facility Services
DEPARTMENT: Public Works
DIVISION: Facility Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Facilities Services activity maintains and manages all City facilities except for Parks, Recreation and Cultural Services facilities; administers construction projects, primarily for building remodels and renovations/additions; and supervises contract labor and vendors for janitorial and other building maintenance services. Activity goals are to provide: 1) maximum building service life, 2) a productive work environment, 3) safe and energy-efficient buildings, and 4) a positive image for the City. This activity has four major elements:

- Administration – provide overall direction, supervision, and planning.
- Maintenance and remodeling – perform general and preventive maintenance, carpentry, painting, plumbing, electrical, and mechanical repairs and improvements.
- Contract administration – coordinate and manage contracts for janitorial and other maintenance services, remodel and repair projects; and provide contract administration and supervision for maintenance, remodel, and construction projects, including all phases from planning to project construction.
- Damage to City property – repairs to general fund-maintained facilities damaged by unforeseen circumstances such as weather or accidents.

MAJOR 2016-17 ACCOMPLISHMENTS

- Hutchins Street Square roof repair (phase 3).
- Hutchins Street Square north entrance ADA improvements.
- Fire Station No.3 roof repair.

MAJOR 2017-18 OBJECTIVES

- Police Station lift station improvements.
- Library reroof project.
- Park annex reroof project.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Square footage of buildings maintained	401,530	407,013	407,013
Program cost/square foot of buildings maintained	$1.37	$1.42	$1.53

RELATED COST CENTER(S)

- 10051000
- 10051100

ACTIVITY: Graffiti Abatement
DEPARTMENT: Public Works
DIVISION: Streets
FUND: General Fund

ACTIVITY DESCRIPTION

Graffiti Abatement activity removes graffiti from public facilities as well as privately owned facilities when the graffiti can be seen from the public right-of-way or from areas where the public has a right to be. This position is staffed full-time by a Street Maintenance Worker. Activity goals are: 1) to maintain property values, 2) to suppress gang activities, and 3) to ensure an attractive and safe community. This activity has four major elements:

- Education and promotion – educate the public regarding the service provided by the City to remove gang-related graffiti from buildings, fences, and other structures and to promote citizen participation in the early reporting of gang graffiti.
- Obtaining releases – identify and contact property owners to obtain release and hold harmless agreement for the City to remove graffiti.
- Graffiti removal – inspect highly vandalized areas routinely, remove graffiti within two business days of notification or discovery, and communicate suspicious graffiti to gang task force.
- Record-keeping – keep accurate records of all abatement actions to monitor frequencies and reoccurrences.

MAJOR 2016-17 ACCOMPLISHMENTS

- Compliments from customers and City departments.
- Record-keeping conversion to asset management program.

MAJOR 2017-18 OBJECTIVES

- Respond to graffiti reports within 48 hours.
- Ensure an attractive and safe community.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Sites abated per year	1,581	2,027	1,570

RELATED COST CENTER(S)

- 10051600

Public Works	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Public Works Administration					
10050001 71001 Regular Employee Salary	271,640	220,376	284,910	289,680	292,460
10050001 71002 Overtime	127	0	0	0	0
10050001 71010 Admin Leave Pay	0	0	9,200	9,200	9,290
10050001 71011 Workers Compensation	0	0	2,280	2,280	1,080
10050001 71012 Medical Insurance	52,714	52,876	56,790	57,290	56,800
10050001 71013 Dental Insurance	2,974	1,719	3,000	2,520	3,000
10050001 71014 Vision Insurance	744	439	750	680	630
10050001 71015 Medicare Insurance	4,222	3,197	4,270	4,270	4,380
10050001 71021 Service Contribution-PERS	51,017	43,282	62,100	63,140	22,420
10050001 71022 Unfunded Acc Liability - PERS	0	0	0	0	43,080
10050001 71023 Deferred Comp	7,312	5,095	2,550	8,400	8,770
10050001 71024 LI & AD & D	2,777	1,455	1,880	1,880	1,910
10050001 71025 Unemployment Insurance	1,477	1,184	1,570	1,590	1,610
10050001 71028 LTD	671	750	1,990	1,990	1,460
10050001 71029 Chiropractic	178	149	180	280	300
10050001 71031 Other Benefits	12,150	11,550	12,930	12,930	15,390
10050001 71032 Cell Stipend	602	372	0	600	600
10050001 71188 Personnel Transfer Recovery	(315,520)	(318,166)	(315,000)	(320,000)	(320,000)
Salaries & Benefits Total	93,085	24,278	129,400	136,730	143,180
10050001 72201 Postage	50	(35)	150	50	100
10050001 72301 Printing/Binding/Duplication	97	224	250	250	250
10050001 72303 Advertising	1,780	1,225	1,800	1,800	1,800
10050001 72307 Office Supplies	462	750	1,000	1,000	1,000
10050001 72309 Membership & Dues	75	267	160	160	160
10050001 72313 Information Systems Software	0	0	500	500	500
10050001 72314 Business Expense	27	4	0	0	0
10050001 72358 Training and Education	410	590	3,000	3,000	2,000
10050001 72380 Refunds	0	0	0	(100)	0
10050001 72399 Supplies & Services NOC	0	330	0	0	0
10050001 72450 Misc. Professional Services	388	0	0	0	0
10050001 72499 Misc Contract Services	989	1,281	1,000	1,300	1,300
10050001 72530 Repairs to Communication Equi	(20)	0	0	0	0
Supplies & Services Total	4,259	4,635	7,860	7,960	7,110
10050001 74070 PL & PD/Other Insurance	6,480	8,700	11,400	11,400	11,820
Insurances Total	6,480	8,700	11,400	11,400	11,820
Public Works Administration Total	103,824	37,614	148,660	156,090	162,110
State Recycling (CRV Act)					
10050102 71189 Personnel Transfer Charges	509	0	1,000	1,000	1,000
Salaries & Benefits Total	509	0	1,000	1,000	1,000
10050102 72352 Special Dept Materials	23,767	0	20,000	20,000	31,400
Supplies & Services Total	23,767	0	20,000	20,000	31,400
State Recycling (CRV Act) Total	24,276	0	21,000	21,000	32,400
Public Works Engineering					
10050500 71001 Regular Employee Salary	864,430	936,537	1,053,940	978,430	1,050,110
10050500 71002 Overtime	6,175	(24)	1,280	1,280	1,020
10050500 71003 Part-time Salary	25,492	34,897	27,600	27,600	30,560
10050500 71007 Uniform Allowance	1,000	1,250	1,500	1,500	3,900
10050500 71008 Meal Allowance	0	50	0	0	0
10050500 71009 Incentive Pay	3,342	3,909	3,010	3,030	3,030
10050500 71010 Admin Leave Pay	3,982	17,573	23,240	23,240	23,280
10050500 71011 Workers Compensation	0	0	33,540	33,540	20,930
10050500 71012 Medical Insurance	173,897	168,162	196,130	163,430	169,000
10050500 71013 Dental Insurance	11,020	11,200	13,000	12,480	13,000
10050500 71014 Vision Insurance	2,830	2,462	3,250	2,820	2,730
10050500 71015 Medicare Insurance	13,098	14,431	16,110	16,110	16,110
10050500 71021 Service Contribution-PERS	153,728	187,426	229,810	214,140	81,010
10050500 71022 Unfunded Acc Liability - PERS	0	0	0	0	154,380
10050500 71023 Deferred Comp	21,632	24,602	24,890	24,890	29,830
10050500 71024 LI & AD & D	6,989	4,825	5,460	5,460	5,750
10050500 71025 Unemployment Insurance	4,783	5,289	5,920	5,460	6,000

Public Works		2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
10050500 71028	LTD	2,111	3,232	7,350	7,350	5,250
10050500 71029	Chiropractic	679	846	780	1,050	1,300
10050500 71030	Medical In-lieu	3,977	0	0	0	0
10050500 71031	Other Benefits	48,600	46,200	56,030	56,030	66,690
10050500 71032	Cell Stipend	602	1,082	600	1,200	1,200
10050500 71188	Personnel Transfer Recovery	(577,824)	(503,404)	(618,290)	(580,000)	(530,000)
Salaries & Benefits Total		770,542	960,546	1,085,150	999,040	1,155,080
10050500 72201	Postage	245	262	700	700	500
10050500 72203	Cellular phone charges	3,093	4,279	5,000	5,000	5,000
10050500 72301	Printing/Binding/Duplication	257	417	400	400	400
10050500 72303	Advertising	380	580	600	600	200
10050500 72305	Uniforms	0	527	500	500	500
10050500 72306	Safety Equipment	260	116	500	500	400
10050500 72307	Office Supplies	7,699	3,277	5,000	5,000	5,000
10050500 72308	Books & Periodicals	484	579	500	400	500
10050500 72309	Membership & Dues	1,305	895	1,500	1,500	1,500
10050500 72313	Information Systems Software	2,129	319	2,000	2,000	2,000
10050500 72314	Business Expense	387	337	300	300	300
10050500 72315	Conference Expense	50	269	1,000	1,000	800
10050500 72352	Special Dept Materials	1,938	541	3,000	3,000	3,000
10050500 72355	General Supplies	204	49	1,500	1,500	1,000
10050500 72358	Training and Education	1,488	0	4,000	4,000	4,000
10050500 72359	Small Tools and Equipment	933	1,446	6,000	6,000	6,000
10050500 72369	Software Licensing Cost	2,769	3,335	3,600	3,600	3,900
10050500 72399	Supplies & Services NOC	562	179	0	500	0
10050500 72450	Misc. Professional Services	303,732	133,453	105,000	105,000	80,000
10050500 72495	Recording/Title Services	0	109	500	500	500
10050500 72499	Misc Contract Services	449	1,828	1,000	1,000	1,000
10050500 72530	Repairs to Communication Equi	55	0	100	100	100
10050500 72533	Repairs to Vehicles	8,907	12,105	9,760	9,760	14,870
10050500 72536	Car Wash	140	161	140	140	180
10050500 72551	Motor Vehicle Fuel & Lube	3,864	5,346	4,910	4,910	6,610
		341,333	170,410	157,510	157,910	138,260
10050500 74070	PL & PD/Other Insurance	25,920	34,800	45,600	45,600	51,220
Insurances Total		25,920	34,800	45,600	45,600	51,220
10050500 76220	Operating Transfer Out	2,230	2,230	2,230	2,230	0
Operating Transfer Out Total		2,230	2,230	2,230	2,230	0
10050500 77030	Machinery and equipment	464	0	1,500	1,500	0
Capital Total		464	0	1,500	1,500	0
Public Works Engineering Total		1,140,489	1,167,986	1,291,990	1,206,280	1,344,560
Facility Services						
10051000 71001	Regular Employee Salary	116,148	122,889	124,640	103,940	111,160
10051000 71002	Overtime	5,441	7,760	5,550	10,000	9,760
10051000 71003	Part-time Salary	16,296	17,441	19,080	13,630	19,080
10051000 71007	Uniform Allowance	500	500	500	500	500
10051000 71008	Meal Allowance	0	175	0	130	0
10051000 71011	Workers Compensation	1,330	1,260	1,660	1,660	69,200
10051000 71012	Medical Insurance	16,598	16,318	16,200	11,520	11,550
10051000 71013	Dental Insurance	2,051	2,016	2,000	1,850	2,000
10051000 71014	Vision Insurance	513	450	500	430	420
10051000 71015	Medicare Insurance	2,118	2,134	2,170	2,170	2,040
10051000 71021	Service Contribution-PERS	21,070	24,695	26,730	21,920	8,560
10051000 71022	Unfunded Acc Liability - PERS	0	0	0	0	16,450
10051000 71023	Deferred Comp	3,487	3,687	3,670	3,670	3,330
10051000 71024	LI & AD & D	184	184	130	130	120
10051000 71025	Unemployment Insurance	729	766	780	580	750
10051000 71028	LTD	291	423	860	860	560
10051000 71029	Chiropractic	123	154	120	160	200
10051000 71031	Other Benefits	8,100	7,700	8,620	8,620	10,260
10051000 71189	Personnel Transfer Charges	1,348	3,710	5,000	5,000	3,500
Salaries & Benefits Total		196,325	212,261	218,210	186,770	269,440

Public Works	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
10051000 72202 Telephone	7,000	5,628	6,000	6,000	6,000
10051000 72203 Cellular phone charges	1,432	1,709	1,500	1,500	2,000
10051000 72301 Printing/Binding/Duplication	0	0	200	200	200
10051000 72303 Advertising	243	0	300	300	200
10051000 72305 Uniforms	802	684	1,000	1,000	1,000
10051000 72306 Safety Equipment	310	43	750	750	400
10051000 72307 Office Supplies	440	97	200	200	200
10051000 72314 Business Expense	0	0	0	80	100
10051000 72321 Rent of Land/Facilities	4,200	4,200	0	0	0
10051000 72353 Janitorial Supplies	19,317	16,161	20,000	20,000	21,000
10051000 72355 General Supplies	396	2,139	2,000	2,000	2,500
10051000 72358 Training and Education	0	0	0	0	1,500
10051000 72359 Small Tools and Equipment	944	864	1,500	1,500	1,700
10051000 72399 Supplies & Services NOC	588	0	0	0	0
10051000 72450 Misc. Professional Services	0	(109)	0	10,330	0
10051000 72499 Misc Contract Services	107,911	159,729	150,000	150,000	160,000
10051000 72531 Repairs to Machines & Equip	155,224	118,814	140,000	130,000	140,000
10051000 72533 Repairs to Vehicles	4,923	11,079	4,320	4,320	13,540
10051000 72534 Repairs to Buildings	38,485	32,055	65,000	62,200	55,000
10051000 72536 Car Wash	0	4	0	0	10
10051000 72551 Motor Vehicle Fuel & Lube	3,913	2,898	3,570	3,570	3,540
10051000 72990 Special Payments	120	120	0	0	200
Supplies & Services Total	346,247	356,114	396,340	393,950	409,090
10051000 74070 PL & PD/Other Insurance	4,320	5,800	7,600	7,600	7,880
Insurances Total	4,320	5,800	7,600	7,600	7,880
10051000 76220 Operating Transfer Out	1,750	1,750	1,750	1,750	0
Operating Transfer Out Total	1,750	1,750	1,750	1,750	0
Facility Services Total	548,642	575,925	623,900	590,070	686,410
Damage To City Property					
10051100 72352 Special Dept Materials	0	0	1,000	0	0
10051100 72533 Repairs to Vehicles	13,820	24,222	15,000	15,950	15,000
10051100 72534 Repairs to Buildings	0	0	15,000	16,940	15,000
Supplies & Services Total	13,820	24,222	31,000	32,890	30,000
10051100 77020 Capital Projects	0	5,915	0	0	0
Capital Total	0	5,915	0	0	0
Damage To City Property Total	13,820	30,137	31,000	32,890	30,000
Graffiti Abatement					
10051600 71189 Personnel Transfer Charges	46,830	47,760	50,000	50,000	50,000
Salaries & Benefits Total	46,830	47,760	50,000	50,000	50,000
10051600 72203 Cellular phone charges	448	623	600	600	600
10051600 72352 Special Dept Materials	3,518	117	3,500	3,500	3,500
10051600 72358 Training and Education	0	106	0	0	0
10051600 72359 Small Tools and Equipment	0	0	500	500	500
10051600 72533 Repairs to Vehicles	3,813	9,151	5,560	5,560	11,240
10051600 72551 Motor Vehicle Fuel & Lube	569	839	1,040	1,040	1,000
Supplies & Services Total	8,349	10,836	11,200	11,200	16,840
Graffiti Abatement Total	55,179	58,596	61,200	61,200	66,840
Public Works Department Total	**1,886,230**	**1,870,257**	**2,177,750**	**2,067,530**	**2,322,320**

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ADMINISTRATION

The City of Lodi's Administration consists of departments managed by the three City Council appointees: City Manager, City Clerk and City Attorney. The City Manager is the administrative head of the City of Lodi who implements the City Council's policy direction. The City Clerk is responsible for official City records, City elections and provides support to the City Council. The City Attorney provides legal services for the municipal organization.

The three departments have a combined budget of $1,596,460 in FY 2017/18, compared to $1,694,810 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year.

FY 2017/18 budgeted staffing is being maintained at 10 positions.

The City Manager is also responsible for administering the Economic Development and Community Promotions activity, which has a budget of $468,070 in FY 2017/18, compared to $589,910 in FY 2016/17.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

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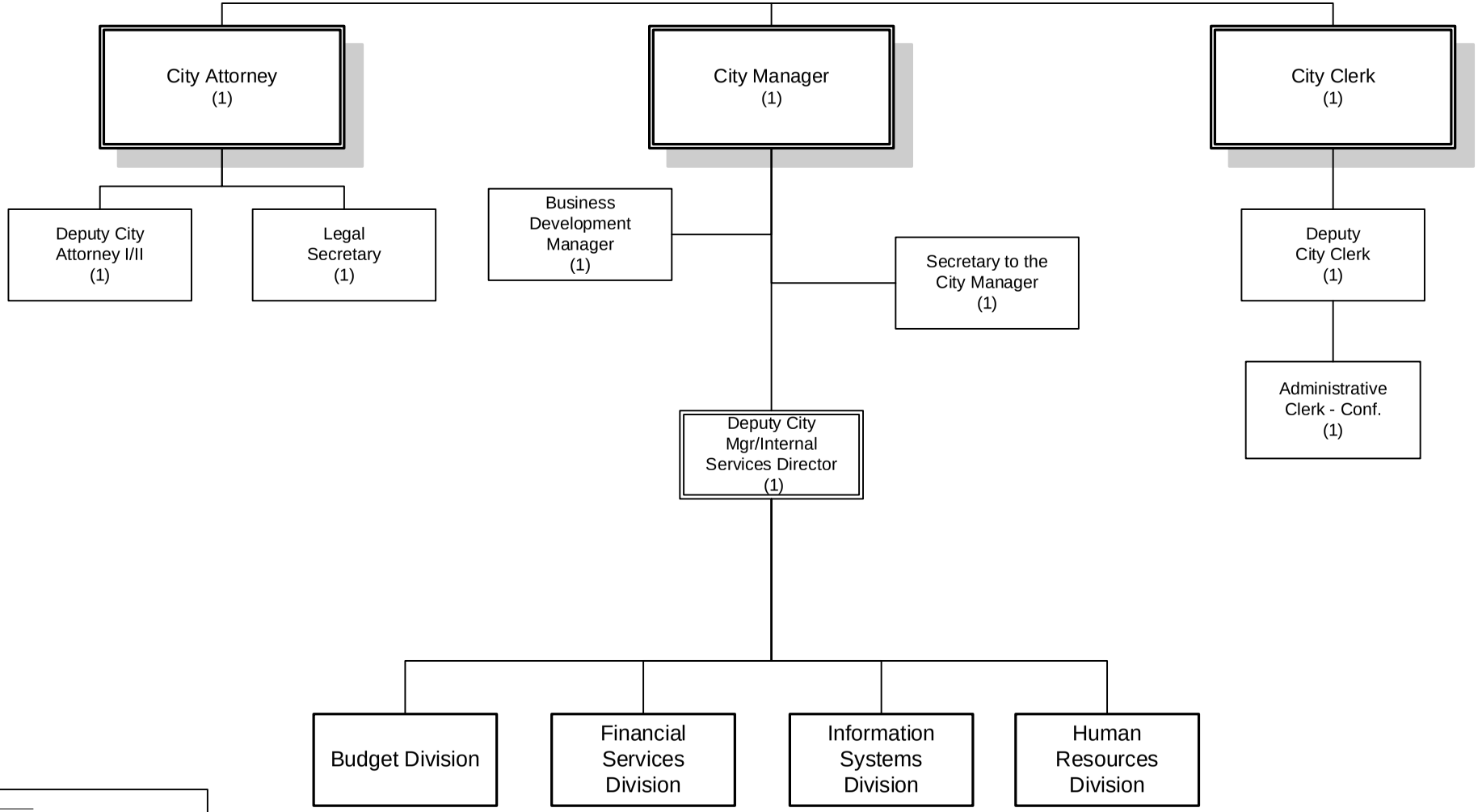
Administration



Number of Positions
Authorized: 10

FY 2017-2018

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City Clerk	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	237,649	259,058	268,360	270,030	269,150
PERS - Normal Costs	39,617	49,454	57,150	55,450	19,500
PERS - UAL	0	0	0	0	37,480
Other Benefits	144,538	141,144	147,660	147,140	132,740
Supplies & Services	93,885	57,099	201,600	201,600	91,600
Insurances	6,480	8,700	11,400	11,400	11,820
Total City Clerk	**522,168**	**515,455**	**686,170**	**685,620**	**562,290**

STAFFING SUMMARY

	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
CITY CLERK				
Administrative Clerk - (C)	1	1	1	1
Assistant City Clerk	1	0	0	0
Deputy City Clerk	0	1	1	1
City Clerk	1	1	1	1
City Clerk Total	**3**	**3**	**3**	**3**

City Clerk	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	182,007	203,562	209,890	211,560	210,870	
Overtime	3,110	647	3,230	3,230	3,090	
Part-time Salary	52,396	53,537	52,940	52,940	52,910	
Incentive Pay	136	1,313	2,300	2,300	2,280	
Admin Leave Pay	0	2,008	4,240	4,240	4,280	
Medical Insurance	107,101	104,941	105,550	105,550	88,210	
Dental Insurance	7,385	7,118	8,000	7,560	8,000	
Vision Insurance	1,846	1,591	2,000	1,710	1,680	
Medicare Insurance	3,615	4,010	3,950	3,950	3,970	
Service Contribution-PERS	39,617	49,454	57,150	55,450	19,500	
Unfunded Acc Liability - PERS	0	0	0	0	37,480	
Deferred Comp	4,203	5,987	6,260	6,260	6,330	
LI & AD & D	1,579	1,208	1,350	1,350	1,570	
Unemployment Insurance	1,322	1,478	1,440	1,470	1,450	
LTD	449	708	1,460	1,460	1,060	
Chiropractic	443	544	480	660	800	
Medical In-lieu	4,445	0	0	0	0	
Other Benefits	12,150	11,550	12,930	12,930	15,390	
Salaries & Benefits Total	**421,804**	**449,656**	**473,170**	**472,620**	**458,870**	
Printing/Binding/Duplication	1,944	4,732	4,500	4,500	5,000	
Advertising	3,442	3,836	5,000	5,000	5,500	
Office Supplies	2,739	1,163	4,500	4,500	4,500	
Books & Periodicals	55	127	500	500	500	
Membership & Dues	805	530	600	600	600	
Information Systems Software	19,195	24,263	40,000	40,000	43,000	
Business Expense	2,942	3,941	2,000	2,000	2,000	
Conference Expense	6,996	12,676	21,000	21,000	21,000	
General Supplies	6,237	5,042	9,500	9,500	9,500	
Misc. Professional Services	49,531	789	114,000	114,000	0	
Supplies & Services Total	**93,885**	**57,099**	**201,600**	**201,600**	**91,600**	
PL & PD/Other Insurance	6,480	8,700	11,400	11,400	11,820	
Insurances Total	**6,480**	**8,700**	**11,400**	**11,400**	**11,820**	
Total City Clerk	**522,168**	**515,455**	**686,170**	**685,620**	**562,290**	

ACTIVITY: Administration
DEPARTMENT: City Clerk
DIVISION: City Clerk
FUND: General Fund

ACTIVITY DESCRIPTION

The City Clerk's Office has three major functions: Legislation and Policy; Operations and Records Management; and Elections. Legislation and Policy - City Council governs the City of Lodi by enacting and enforcing laws, policies, and regulations concerning municipal affairs subject only to limitations and restrictions provided for in the statutes and Constitution of the State of California. Operations and Records Management - includes responsibility for preparing and maintaining legislative documents and ensuring compliance with a variety of laws and oversees the preservation, production, and protection of public records. Elections - conducting local elections for City Council Members, initiatives, referendums, and recalls pursuant to the procedures set forth in the Elections Code. Key elements of these functions include:

- Enacting ordinances, appropriations, and resolutions while reviewing compliance with adopted laws, policies, and regulations.
- Preparing and maintaining agendas, agenda packets, minutes, resolutions, ordinances, Council Communications, and miscellaneous legal notices pursuant to law.
- Administering contracts/general liability claims programs; overseeing citywide records management program to ensure proper creation, maintenance, and destruction of city records; researching and responding to informational requests from Council, staff, and public; maintaining and updating various publications including Municipal Code; administering e-Records program.
- Conducting regular and special elections; processing and certifying nomination papers, candidate statements, and citizen-generated petitions; preparing and advertising legal notifications in compliance with election rules and regulations; reviewing and updating the City's election manual; assisting with voter registration.
- Ministerial duties including Statements of Economic Interest; Conflict of Interest Code; oaths of office; AB 1234 ethics training; certificates and proclamations; budget; taxicab and pedicab programs; bid openings; special City events; and department and Council correspondence.

MAJOR 2016-17 ACCOMPLISHMENTS

- Entered contract for e-Records program replacement, worked with consultant to build in records retention/destruction values, and initiated transfer of data from current system to new system.
- Conducted November 2016 General Municipal Election, which included actions to cancel the election of officers and submittal of two sales tax initiatives.
- Completed review and prepared draft update of Council Protocol Manual with board/commission regulations pertaining to oaths of office, ethics training, and application acknowledgements of requirements. (Final Manual awaiting review and approval.)

MAJOR 2017-18 OBJECTIVES

- Complete conversion of records to new Laserfiche system by verifying accuracy of data migration and metadata, correcting older records of poor quality, inputting backlogged records, and entering new data going forward.
- Finalize updated Council Protocol Manual to include comments and feedback from City Manager, City Attorney, and board and commission liaisons before taking to Council for approval.
- Prepare supplemental Election Manual with simplified check lists and correlating code sections for initiative, referendum, and recall processes.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Regular meetings, special meetings, and Shirtsleeve Sessions	Approx 62	Approx 98	Approx 89
Boards, committees, and commission appointments	Approx 18	Approx 30	Approx 32
FPPC filing compliance	100%	100%	100%

RELATED COST CENTER(S)

- 10005000

City Clerk		2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
City Clerk						
10005000 71001	Regular Employee Salary	182,007	203,562	209,890	211,560	210,870
10005000 71002	Overtime	3,110	647	3,230	3,230	3,090
10005000 71003	Part-time Salary	52,396	53,537	52,940	52,940	52,910
10005000 71009	Incentive Pay	136	1,313	2,300	2,300	2,280
10005000 71010	Admin Leave Pay	0	2,008	4,240	4,240	4,280
10005000 71012	Medical Insurance	107,101	104,941	105,550	105,550	88,210
10005000 71013	Dental Insurance	7,385	7,118	8,000	7,560	8,000
10005000 71014	Vision Insurance	1,846	1,591	2,000	1,710	1,680
10005000 71015	Medicare Insurance	3,615	4,010	3,950	3,950	3,970
10005000 71021	Service Contribution-PERS	39,617	49,454	57,150	55,450	19,500
10005000 71022	Unfunded Acc Liability - PERS	0	0	0	0	37,480
10005000 71023	Deferred Comp	4,203	5,987	6,260	6,260	6,330
10005000 71024	LI & AD & D	1,579	1,208	1,350	1,350	1,570
10005000 71025	Unemployment Insurance	1,322	1,478	1,440	1,470	1,450
10005000 71028	LTD	449	708	1,460	1,460	1,060
10005000 71029	Chiropractic	443	544	480	660	800
10005000 71030	Medical In-lieu	4,445	0	0	0	0
10005000 71031	Other Benefits	12,150	11,550	12,930	12,930	15,390
Salaries & Benefits Total		421,804	449,656	473,170	472,620	458,870
10005000 72301	Printing/Binding/Duplication	1,944	4,732	4,500	4,500	5,000
10005000 72303	Advertising	3,442	3,836	5,000	5,000	5,500
10005000 72307	Office Supplies	2,739	1,163	4,500	4,500	4,500
10005000 72308	Books & Periodicals	55	127	500	500	500
10005000 72309	Membership & Dues	805	530	600	600	600
10005000 72313	Information Systems Software	19,195	24,263	40,000	40,000	43,000
10005000 72314	Business Expense	2,942	3,941	2,000	2,000	2,000
10005000 72315	Conference Expense	6,996	12,676	21,000	21,000	21,000
10005000 72355	General Supplies	6,237	5,042	9,500	9,500	9,500
10005000 72450	Misc. Professional Services	49,531	789	114,000	114,000	0
Supplies & Services Total		93,885	57,099	201,600	201,600	91,600
10005000 74070	PL & PD/Other Insurance	6,480	8,700	11,400	11,400	11,820
Insurances Total		6,480	8,700	11,400	11,400	11,820
City Clerk Total		522,168	515,455	686,170	685,620	562,290
City Clerk Total		522,168	515,455	686,170	685,620	562,290

City Attorney	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	237,899	317,894	334,600	338,950	344,150
PERS - Normal Costs	43,914	63,571	72,670	73,610	26,220
PERS - UAL	0	0	0	0	50,400
Other Benefits	77,131	94,449	93,660	94,350	96,570
Supplies & Services	31,090	22,258	18,500	25,420	28,320
Insurances	6,480	8,700	11,400	11,400	11,820
Total City Attorney	**396,514**	**506,871**	**530,830**	**543,730**	**557,480**

STAFFING SUMMARY

	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
CITY ATTORNEY				
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Legal Secretary	1	1	1	1
City Attorney Total	**3**	**3**	**3**	**3**

City Attorney	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	237,899	317,453	334,600	336,550	342,150	
Overtime	0	441	0	2,400	2,000	
Admin Leave Pay	6,510	14,622	10,410	10,410	10,730	
Medical Insurance	40,894	44,387	44,170	44,770	44,180	
Dental Insurance	2,443	3,016	3,000	3,030	3,000	
Vision Insurance	611	673	750	680	630	
Medicare Insurance	3,568	4,753	5,000	5,000	5,150	
Service Contribution-PERS	43,914	63,571	72,670	73,610	26,220	
Unfunded Acc Liability - PERS	0	0	0	0	50,400	
Deferred Comp	6,136	9,287	9,800	9,800	10,260	
LI & AD & D	2,444	1,969	2,060	2,060	2,140	
Unemployment Insurance	1,021	1,747	1,830	1,860	1,880	
LTD	605	1,108	2,330	2,330	1,710	
Chiropractic	147	231	180	280	300	
Other Benefits	12,150	11,550	12,930	12,930	15,390	
Cell Stipend	602	1,105	1,200	1,200	1,200	
Salaries & Benefits Total	**358,943**	**475,913**	**500,930**	**506,910**	**517,340**	
Postage	164	34	50	60	170	
Printing/Binding/Duplication	27	0	0	0	0	
Office Supplies	353	386	500	500	550	
Books & Periodicals	9,075	16,083	10,500	16,100	16,000	
Membership & Dues	1,176	1,046	1,050	1,050	1,100	
Business Expense	1,393	1,240	500	500	500	
Conference Expense	2,155	3,345	2,400	2,400	4,500	
Training and Education	0	50	500	500	1,000	
Small Tools and Equipment	1,390	0	500	1,810	2,000	
Misc. Professional Services	15,357	75	2,500	2,500	2,500	
Supplies & Services Total	**31,090**	**22,258**	**18,500**	**25,420**	**28,320**	
PL & PD/Other Insurance	6,480	8,700	11,400	11,400	11,820	
Insurances Total	**6,480**	**8,700**	**11,400**	**11,400**	**11,820**	
Total City Attorney	**396,514**	**506,871**	**530,830**	**543,730**	**557,480**	

ACTIVITY: Legal Services
DEPARTMENT: City Attorney
DIVISION: City Attorney
FUND: General Fund

ACTIVITY DESCRIPTION

The City Attorney reviews, monitors, and evaluates the conduct of the City activities for conformance with laws, regulations, policies, and rules; represents the City in state and federal civil litigation; and ensures that violators of City laws are prosecuted. Activity goals are: 1) reduce the City's liability exposure, and 2) provide timely and complete legal advice and services to the Council and City departments and divisions. The goals have five major elements:

- Legal review and advice - review ordinances, resolutions, and contracts, and provide advice on employment issues.
- Advise and assist the City Council - acquaint new Council Members with the services and functions of the City Attorney's office; advise and assist the City Council and staff with suggested and existing legislation, policies, and regulations; process citizen requests; anticipate claims and litigation; and assist in resolving conflict.
- Legal Representation - represent the City at Council meetings and Planning Commission meetings; defend the City against litigation and claims; and represent the City before other governmental agencies.
- Document Preparation - prepare ordinances, resolutions, contracts, legal pleadings, reports, correspondence, and other legal documents.
- Enforcement - enforce and prosecute violations of the Municipal Code.

MAJOR 2016-17 ACCOMPLISHMENTS

- Major Ordinances: Sign, Taxicab, Pedicab, and Alarm.
- Drafted Special Transactions and Use Tax Measures for Parks, Recreation and Cultural Services, and Public Safety, including impartial ballot analysis.
- Assisted in drafting Joint Exercise of Power Agreement establishing the Eastern San Joaquin Groundwater Authority.
- Assisted Human Resources to resolve FLSA issue involving insurance opt-out monies.
- Amended Conflict of Interest Code.
- Conducted AB1234 Ethics Training.
- Continued working with Human Resources staff in the resolution of employment related grievances and disciplinary issues.
- Assisted staff with Ordinance for Special Tax to CFD 2007-01 for Annexations No. 4 and No. 5.
- Resolved several pending litigation actions regarding employment and ADA compliance issues.

MAJOR 2017-18 OBJECTIVES

- Continue to oversee work of outside legal counsel regarding pending litigation.
- Continue working with Human Resources staff in the resolution of employment related grievances and disciplinary issues.
- Amend City's Massage Ordinance to comply with amended State law.
- Provide legal support to Code Enforcement for targeted operations.
- Continue to enforce Municipal Code compliance through judicial and administrative proceedings.

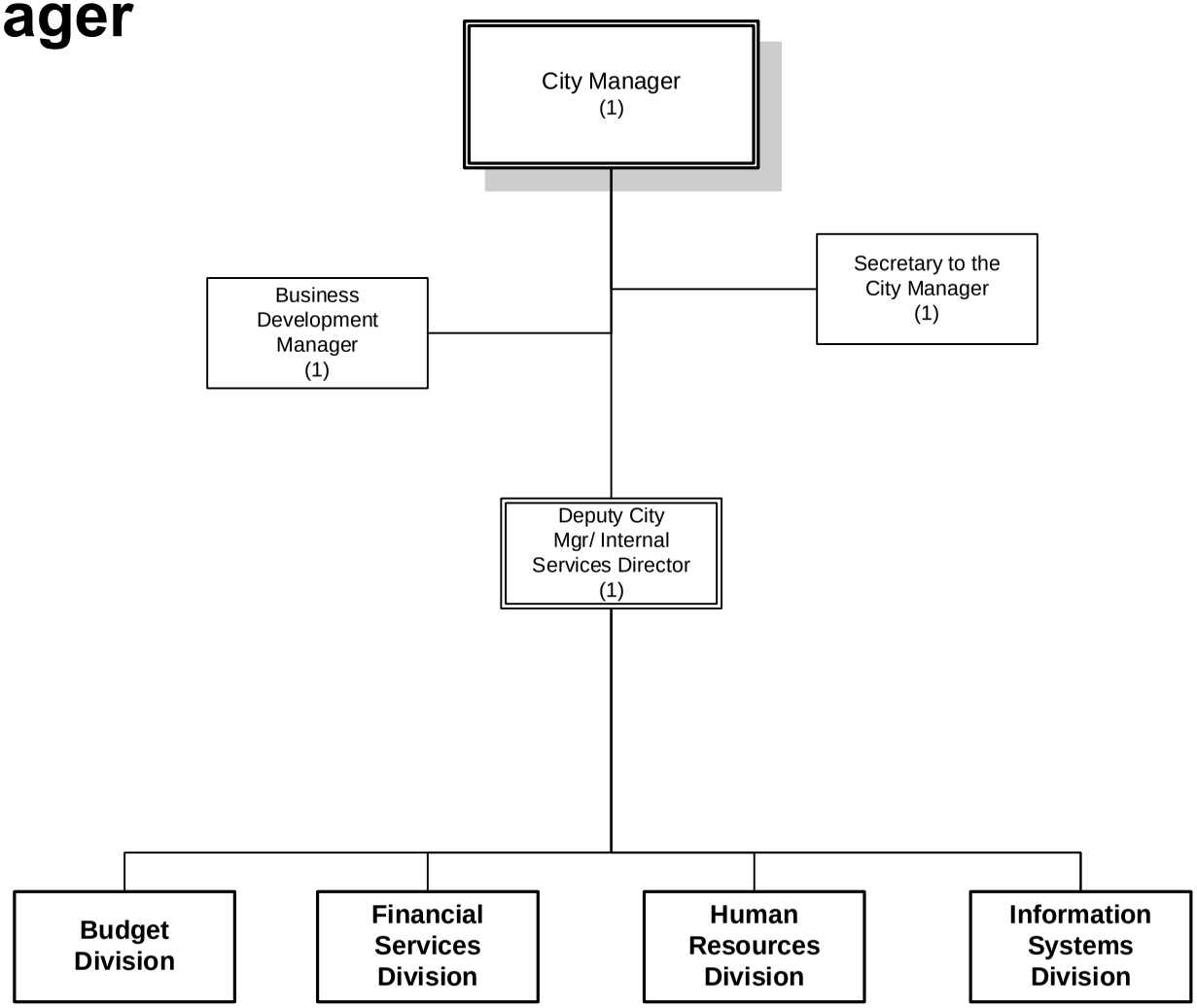
PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Litigation cases filed/managed (excluding pitchess motions)	11	9	10
Ordinances drafted	10	14	17
Contracts reviewed and approved (approximately)	185	201	173
Municipal Code Violations Prosecuted	44	53	130 to 4/12/17

RELATED COST CENTER(S)

- 10015000

City Attorney	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Counsel & Legal Advice					
10015000 71001 Regular Employee Salary	237,899	317,453	334,600	336,550	342,150
10015000 71002 Overtime	0	441	0	2,400	2,000
10015000 71010 Admin Leave Pay	6,510	14,622	10,410	10,410	10,730
10015000 71012 Medical Insurance	40,894	44,387	44,170	44,770	44,180
10015000 71013 Dental Insurance	2,443	3,016	3,000	3,030	3,000
10015000 71014 Vision Insurance	611	673	750	680	630
10015000 71015 Medicare Insurance	3,568	4,753	5,000	5,000	5,150
10015000 71021 Service Contribution-PERS	43,914	63,571	72,670	73,610	26,220
10015000 71022 Unfunded Acc Liability - PERS	0	0	0	0	50,400
10015000 71023 Deferred Comp	6,136	9,287	9,800	9,800	10,260
10015000 71024 LI & AD & D	2,444	1,969	2,060	2,060	2,140
10015000 71025 Unemployment Insurance	1,021	1,747	1,830	1,860	1,880
10015000 71028 LTD	605	1,108	2,330	2,330	1,710
10015000 71029 Chiropractic	147	231	180	280	300
10015000 71031 Other Benefits	12,150	11,550	12,930	12,930	15,390
10015000 71032 Cell Stipend	602	1,105	1,200	1,200	1,200
Salaries & Benefits Total	358,943	475,913	500,930	506,910	517,340
10015000 72201 Postage	164	34	50	60	170
10015000 72301 Printing/Binding/Duplication	27	0	0	0	0
10015000 72307 Office Supplies	353	386	500	500	550
10015000 72308 Books & Periodicals	9,075	16,083	10,500	16,100	16,000
10015000 72309 Membership & Dues	1,176	1,046	1,050	1,050	1,100
10015000 72314 Business Expense	1,393	1,240	500	500	500
10015000 72315 Conference Expense	2,155	3,345	2,400	2,400	4,500
10015000 72358 Training and Education	0	50	500	500	1,000
10015000 72359 Small Tools and Equipment	1,390	0	500	1,810	2,000
10015000 72450 Misc. Professional Services	15,357	75	2,500	2,500	2,500
Supplies & Services Total	31,090	22,258	18,500	25,420	28,320
10015000 74070 PL & PD/Other Insurance	6,480	8,700	11,400	11,400	11,820
Insurances Total	6,480	8,700	11,400	11,400	11,820
Counsel & Legal Advice Total	396,514	506,871	530,830	543,730	557,480
City Attorney Total	396,514	506,871	530,830	543,730	557,480

City Manager



Number of Positions
Authorized: 4

FY 2017-2018

City Manager	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	461,801	529,763	529,400	505,910	522,900
PERS - Normal Costs	81,977	106,064	115,390	106,460	40,080
PERS - UAL	0	0	0	0	77,020
Other Benefits	115,427	141,739	140,720	136,540	145,860
Staff Transfers	(272,206)	(310,696)	(335,500)	(335,500)	(332,830)
Supplies & Services	5,886	3,536	12,600	7,930	7,900
Insurances	8,640	11,600	15,200	15,200	15,760
Total City Manager	**401,525**	**482,007**	**477,810**	**436,540**	**476,690**

STAFFING SUMMARY	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
CITY MANAGER				
Business Development Manager	1	1	1	1
City Manager	1	1	1	1
Deputy City Manager/Internal Services Dir.	1	1	1	1
Secretary to the City Manager	1	1	1	1
City Manager Total	**4**	**4**	**4**	**4**

City Manager	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	461,801	529,751	529,400	505,910	522,900	
Overtime	0	12	0	0	0	
Admin Leave Pay	5,084	21,283	17,830	17,830	17,560	
Medical Insurance	62,234	70,488	69,840	66,490	69,840	
Dental Insurance	3,737	4,038	4,000	3,790	4,000	
Vision Insurance	934	902	1,000	890	840	
Medicare Insurance	6,918	8,054	7,940	7,530	7,750	
Service Contribution-PERS	81,977	106,064	115,390	106,460	40,080	
Unfunded Acc Liability - PERS	0	0	0	0	77,020	
Deferred Comp	11,508	12,849	12,290	12,290	15,690	
LI & AD & D	4,520	3,125	3,120	3,120	3,160	
Unemployment Insurance	2,484	2,869	2,910	2,690	2,880	
LTD	1,129	1,817	3,710	3,710	2,620	
Chiropractic	224	309	240	360	400	
Other Benefits	16,200	15,400	17,240	17,240	20,520	
Cell Stipend	454	603	600	600	600	
Personnel Transfer Recovery	(272,206)	(310,696)	(335,500)	(335,500)	(332,830)	
Salaries & Benefits Total	**387,000**	**466,870**	**450,010**	**413,410**	**453,030**	
Postage	0	0	0	30	0	
Office Supplies	1,391	523	1,000	1,000	1,000	
Books & Periodicals	435	517	400	400	400	
Membership & Dues	273	273	1,000	300	300	
Business Expense	869	968	2,000	1,200	1,000	
Conference Expense	2,784	543	8,000	5,000	5,000	
General Supplies	78	713	200	0	200	
Training and Education	55	0	0	0	0	
Supplies & Services Total	**5,886**	**3,536**	**12,600**	**7,930**	**7,900**	
PL & PD/Other Insurance	8,640	11,600	15,200	15,200	15,760	
Insurances Total	**8,640**	**11,600**	**15,200**	**15,200**	**15,760**	
Total City Manager	**401,525**	**482,007**	**477,810**	**436,540**	**476,690**	

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ACTIVITY: Administration
DEPARTMENT: City Manager
DIVISION: City Manager
FUND: General Fund

ACTIVITY DESCRIPTION

The City Manager's Office provides overall management and coordination of the City of Lodi municipal corporation, implements City Council policy directives, and directly oversees the internal administrative functions of the City including Financial Services, Budget and Treasury, Human Resources, Risk Management, Information Services, and Economic Development. The City Manager's office emphasizes the following four areas:

- Efficiency – seeks out entrepreneurial activities and cost-savings opportunities.
- Economic Development – business attraction and retention, job creation.
- Land Use – General Plan update.
- Internal Services - manages the City's Internal Services functions of Budgeting, Financial Services, Human Resources, Risk Management, and Information Systems.

MAJOR 2016-17 ACCOMPLISHMENTS

- Created and funded PERS stabilization fund.
- Built consensus at the League of California Cities to re-engage on PERS reform.
- Implemented Munis utility billing.
- Adopted comprehensive financial policies.
- Recruited new Deputy City Manager.

MAJOR 2017-18 OBJECTIVES

- Explore options to deliver municipal services in more cost competitive fashion.
- Negotiate new Memorandums of Understanding with all bargaining groups.
- Explore new revenue opportunities.
- Improve Munis utility billing customer interface.

RELATED COST CENTER(S)

- 10010000

City Manager	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
City Manager - Administration					
10010000 71001 Regular Employee Salary	461,801	529,751	529,400	505,910	522,900
10010000 71002 Overtime	0	12	0	0	0
10010000 71010 Admin Leave Pay	5,084	21,283	17,830	17,830	17,560
10010000 71012 Medical Insurance	62,234	70,488	69,840	66,490	69,840
10010000 71013 Dental Insurance	3,737	4,038	4,000	3,790	4,000
10010000 71014 Vision Insurance	934	902	1,000	890	840
10010000 71015 Medicare Insurance	6,918	8,054	7,940	7,530	7,750
10010000 71021 Service Contribution-PERS	81,977	106,064	115,390	106,460	40,080
10010000 71022 Unfunded Acc Liability - PERS	0	0	0	0	77,020
10010000 71023 Deferred Comp	11,508	12,849	12,290	12,290	15,690
10010000 71024 LI & AD & D	4,520	3,125	3,120	3,120	3,160
10010000 71025 Unemployment Insurance	2,484	2,869	2,910	2,690	2,880
10010000 71028 LTD	1,129	1,817	3,710	3,710	2,620
10010000 71029 Chiropractic	224	309	240	360	400
10010000 71031 Other Benefits	16,200	15,400	17,240	17,240	20,520
10010000 71032 Cell Stipend	454	603	600	600	600
10010000 71188 Personnel Transfer Recovery	(272,206)	(310,696)	(335,500)	(335,500)	(332,830)
Salaries & Benefits Total	387,000	466,870	450,010	413,410	453,030
10010000 72201 Postage	0	0	0	30	0
10010000 72307 Office Supplies	1,391	523	1,000	1,000	1,000
10010000 72308 Books & Periodicals	435	517	400	400	400
10010000 72309 Membership & Dues	273	273	1,000	300	300
10010000 72314 Business Expense	869	968	2,000	1,200	1,000
10010000 72315 Conference Expense	2,784	543	8,000	5,000	5,000
10010000 72355 General Supplies	78	713	200	0	200
10010000 72358 Training and Education	55	0	0	0	0
Supplies & Services Total	5,886	3,536	12,600	7,930	7,900
10010000 74070 PL & PD/Other Insurance	8,640	11,600	15,200	15,200	15,760
Insurances Total	8,640	11,600	15,200	15,200	15,760
City Manager - Administration Total	401,525	482,007	477,810	436,540	476,690
City Manager Total	401,525	482,007	477,810	436,540	476,690

ACTIVITY: Economic Development/Community Promotions
DIVISION: Economic Development
DEPARTMENT: Administration
FUND: General Fund

ACTIVITY DESCRIPTION

The focus of Economic Development is to plan, organize, and coordinate Economic Development activities throughout the City of Lodi. In general, activity goals are to: 1) retain and expand existing businesses; 2) market Lodi as a tourist and day visitor destination; 3) increase the number of visitor-serving facilities; 4) develop downtown as a "lifestyle" and visitor serving center; and 5) seek and attract new businesses.

Lodi contracts with outside economic development organizations to fulfill many of its economic development objectives. The following is the proposed funding of these organizations for FY 2017/18:

ORGANIZATION	2016/17	2017/18
Lodi Conference and Visitor's Bureau	$133,500	*MOU expires 6/30/17
San Joaquin Partnership	$30,290	$30,290
Lodi District Chamber of Commerce	$2,080	$2,080
Fireworks	$16,000	$16,000
Arts Grants	$36,500	$36,500
TOTAL	**$218,370**	**$84,870**

The following is the proposed funding for the cost of staffing and promoting various community events:

EVENT	2016/17	2017/18
Fourth of July	$21,000	$21,000
Concerts	$1,000	$1,000
Grape Festival	$50,000	$50,000
Celebration on Central	$1,000	$1,000
Sand Hill Crane Festival	$1,200	$1,200
Fireworks Task Force	$15,000	$15,000
TOTAL	**$89,200**	**$89,200**

MAJOR 2016-17 ACCOMPLISHMENTS

- Citywide commercial and industrial growth.
- Increased Visitation/Transient Occupancy Tax.
- Provided support to new and expanding businesses.

MAJOR 2017-18 OBJECTIVES

- Continued support of existing Lodi business/expansion efforts.
- Market the advantage of Lodi Electric Utility to prospective industries.
- Fund local economic development organizations to promote Lodi.
- Identify financial resources/funding mechanisms to establish an incentive program.

RELATED COST CENTER(S)

- 10010102

Economic Development	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
PERS - Normal Costs	8	0	0	0	0
Other Benefits	41	(7,289)	0	1,600	0
Staff Transfers	0	31,138	32,330	32,330	33,480
Supplies & Services	481,505	480,689	557,580	543,270	434,590
Total Economic Development	**481,553**	**504,537**	**589,910**	**577,200**	**468,070**

Economic Development	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Economic Development					
10010102 71012 Medical Insurance	0	(6,778)	0	0	0
10010102 71013 Dental Insurance	0	(362)	0	0	0
10010102 71014 Vision Insurance	0	(112)	0	0	0
10010102 71015 Medicare Insurance	30	0	0	1,600	0
10010102 71021 Service Contribution-PERS	8	0	0	0	0
10010102 71024 LI & AD & D	0	(10)	0	0	0
10010102 71025 Unemployment Insurance	11	0	0	0	0
10010102 71029 Chiropractic	0	(27)	0	0	0
10010102 71189 Personnel Transfer Charges	0	31,138	32,330	32,330	33,480
Salaries & Benefits Total	48	23,848	32,330	33,930	33,480
10010102 72307 Office Supplies	0	1,000	0	0	0
10010102 72314 Business Expense	398	0	0	0	0
10010102 72601 Donations-LCVB	113,482	153,834	133,500	140,650	0
10010102 72603 Donations-SJ Partnership	25,290	30,290	30,290	30,290	30,290
10010102 72604 Donations-Lodi Dist C	2,080	2,080	2,080	2,080	2,080
10010102 72605 Donations-Fireworks	11,909	11,614	16,000	16,000	16,000
10010102 72606 Donations-SJC Ent Zone	21,464	0	0	0	0
10010102 72607 Donations-Arts Grants	35,750	35,150	36,500	36,500	36,500
10010102 72750 Fourth of July	13,017	13,957	21,000	13,000	21,000
10010102 72751 Concerts	0	0	1,000	1,000	1,000
10010102 72752 Grape Festival	46,007	57,882	50,000	52,080	60,000
10010102 72753 Parade of Lights	3,605	0	0	0	0
10010102 72754 Celebration on Central	440	0	1,000	460	1,000
10010102 72755 Miscellaneous Events	234	0	0	0	0
10010102 72756 Sandhill Crane Festival	1,434	1,054	1,200	1,200	1,200
10010102 72757 Fireworks Task Force	23,683	7,018	15,000	0	15,000
10010102 72990 Special Payments	182,713	166,810	250,010	250,010	250,520
Supplies & Services Total	481,505	480,689	557,580	543,270	434,590
Economic Development Total	481,553	504,537	589,910	577,200	468,070
Economic Development Total	481,553	504,537	589,910	577,200	468,070

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INTERNAL SERVICES

The Internal Services Department comprises of Budget, Financial Services, Human Resources, Risk Management and Information Systems divisions under the direct supervision of the Deputy City Manager/Internal Services Director.

The Internal Services Department makes financial projections and is responsible for the City's financial services. It also is responsible for all personnel matters and maintaining the City's computer systems.

Internal Services has a budget of $3,935,880 in FY 2017/18, compared to $3,826,830 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year.

FY 2017/18 budgeted staffing is being increased by 1 to 32 positions. This position will provide additional accounting resources to enhance internal controls and ensure timely processing of various reconciliations and monthly closeout activity.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

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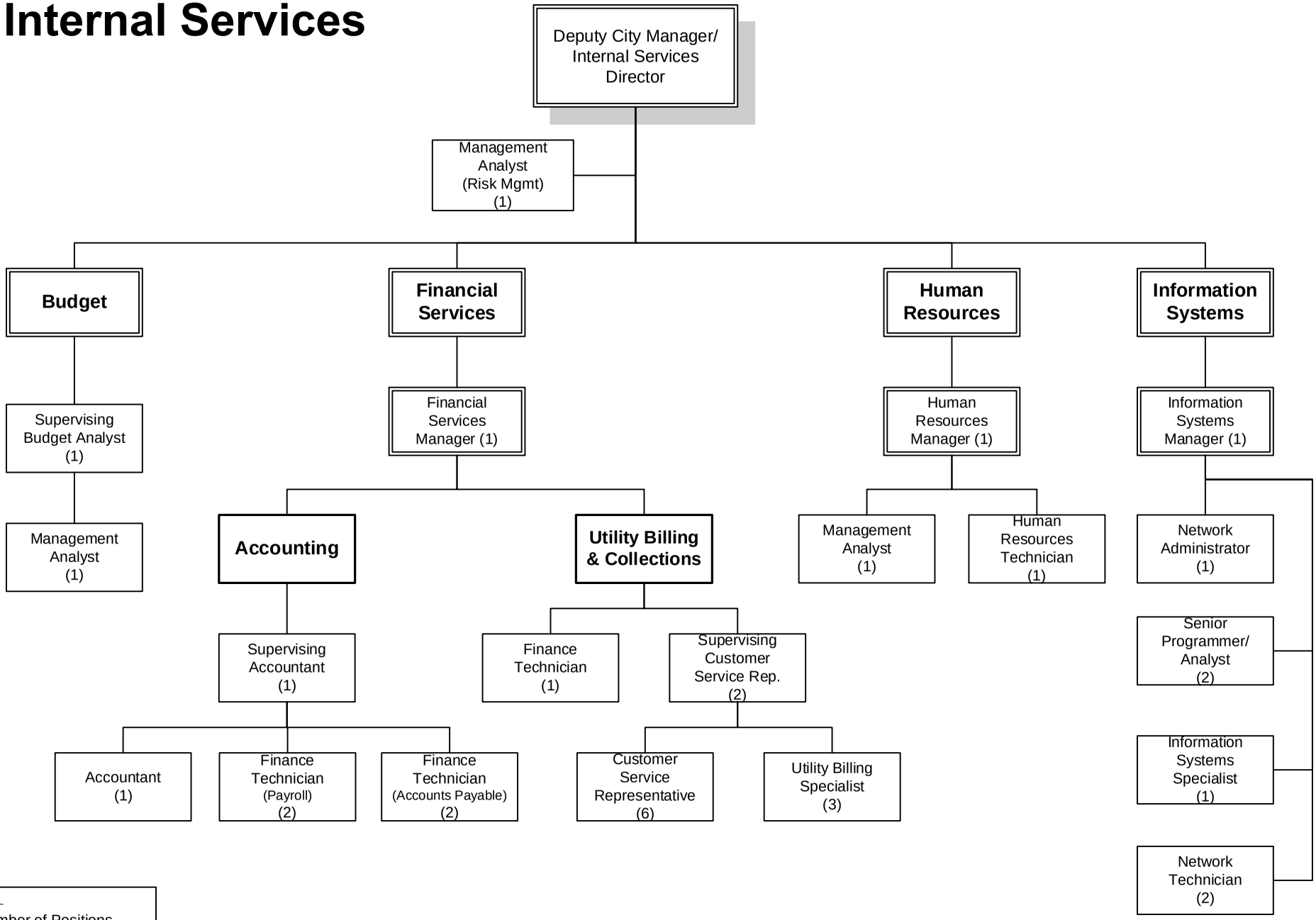
Internal Services



Number of Positions
Authorized: 32

FY 2017-2018

Internal Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	1,894,166	2,013,871	2,104,520	2,083,650	2,299,470
PERS - Normal Costs	320,284	382,313	436,550	431,100	162,400
PERS - UAL	0	0	0	0	299,530
Other Benefits	688,787	696,772	743,680	755,370	819,250
Staff Transfers	(157,099)	(137,779)	(160,480)	(180,860)	(224,850)
Supplies & Services	366,181	421,909	531,550	569,940	417,940
Insurances	64,800	87,000	114,000	114,000	122,140
Capital	29,459	65,142	71,530	71,530	40,000
Total Internal Services	**3,206,578**	**3,529,228**	**3,841,350**	**3,844,730**	**3,935,880**

STAFFING SUMMARY

	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
INTERNAL SERVICES DEPARTMENT				
Management Analyst	1	1	1	1
BUDGET DIVISION				
Management Analyst	1	1	1	1
Supervising Budget Analyst	1	1	1	1
	2	2	2	2
FINANCIAL SERVICES DIVISION				
Accountant	0	0	0	1
Accounting Clerk	2	0	0	0
Customer Service Representative	9	6	6	6
Finance Technician	3	5	5	5
Financial Services Manager	1	1	1	1
Supervising Accountant	1	1	1	1
Supervising Customer Service Representative	2	2	2	2
Utility Billing Specialist	0	3	3	3
	18	18	18	19
HUMAN RESOURCES DIVISION				
Human Resources Manager	1	1	1	1
Human Resources Technician	1	1	1	1
Management Analyst	1	1	1	1
	3	3	3	3
INFORMATION SYSTEMS DIVISION				
Information Systems Manager	1	1	1	1
Information Systems Specialist	1	1	1	1
Network Administrator	1	1	1	1
Network Technician	2	2	2	2
Senior Programmer/Analyst	2	2	2	2
	7	7	7	7
Internal Services Total	**31**	**31**	**31**	**32**

Internal Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	1,806,355	1,915,756	2,002,800	1,953,650	2,089,280	
Overtime	19,223	32,936	9,850	36,980	31,500	
Part-time Salary	63,030	59,249	85,990	87,090	172,810	
Meal Allowance	0	100	0	0	0	
Incentive Pay	5,559	5,930	5,880	5,930	5,880	
Admin Leave Pay	13,471	28,525	37,390	37,390	40,680	
Workers Compensation	7,310	9,820	12,940	12,940	17,030	
Medical Insurance	402,922	397,790	406,380	417,100	434,390	
Dental Insurance	30,158	30,337	31,000	30,500	32,000	
Vision Insurance	7,540	6,673	7,750	6,870	6,720	
Medicare Insurance	27,661	29,449	31,070	31,070	33,600	
Service Contribution-PERS	320,284	382,313	436,550	431,100	162,400	
Unfunded Acc Liability - PERS	0	0	0	0	299,530	
Deferred Comp	38,069	43,549	44,470	45,990	51,120	
LI & AD & D	13,015	9,388	9,460	9,460	10,850	
Unemployment Insurance	9,913	10,613	11,440	11,390	12,640	
LTD	4,348	6,521	13,910	13,910	10,460	
Chiropractic	1,793	2,246	1,860	2,740	3,200	
Medical In-lieu	5,132	0	0	0	0	
Other Benefits	125,550	119,350	133,610	133,610	164,160	
Cell Stipend	1,905	2,411	2,400	2,400	2,400	
Personnel Transfer Recovery	(256,999)	(137,779)	(160,480)	(180,860)	(224,850)	
Personnel Transfer Charges	99,900	0	0	0	0	
Salaries & Benefits Total	**2,746,138**	**2,955,177**	**3,124,270**	**3,089,260**	**3,355,800**	
Postage	488	238	400	300	250	
Telephone	10,243	4,057	10,000	10,000	5,000	
Printing/Binding/Duplication	29,152	31,473	33,000	32,100	26,800	
Photocopying	1,126	716	1,980	1,980	1,750	
Advertising	983	645	1,200	1,200	900	
Safety Equipment	0	202	0	0	0	
Office Supplies	28,759	23,557	33,700	28,120	30,200	
Books & Periodicals	727	533	3,100	3,100	2,200	
Membership & Dues	742	1,142	1,710	2,060	2,180	
Bank Service Charges	10,159	11,283	15,200	15,200	15,380	
Information Systems Software	2,773	7,073	21,760	21,670	14,000	
Business Expense	2,192	3,626	3,500	4,070	3,750	
Conference Expense	3,169	18,228	16,600	17,020	22,000	
Rental of Equipment	439	0	0	0	0	
Janitorial Supplies	9	0	0	0	0	
General Supplies	228	142	400	250	700	
Medical Supplies	266	450	500	500	500	
Training and Education	720	10,511	37,300	32,300	33,900	
Small Tools and Equipment	2,374	18,802	21,500	16,700	19,930	
Software Licensing Cost	4,799	2,244	0	16,300	18,000	

Internal Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Employees Physical Exams	20,096	37,469	30,000	35,000	25,000	
Reimbursable Expense	303	113	500	500	500	
Supplies & Services NOC	98	425	0	0	0	
Misc. Professional Services	129,537	114,844	130,600	188,150	96,000	
Misc Contract Services	114,506	129,763	165,100	139,920	95,500	
Repairs to Office Equip	2,293	490	3,500	3,500	3,500	
Special Payments	0	3,884	0	0	0	
Supplies & Services Total	**366,181**	**421,909**	**531,550**	**569,940**	**417,940**	
PL & PD/Other Insurance	64,800	87,000	114,000	114,000	122,140	
Insurances Total	**64,800**	**87,000**	**114,000**	**114,000**	**122,140**	
Machinery and equipment	29,459	65,142	71,530	71,530	40,000	
Capital Total	**29,459**	**65,142**	**71,530**	**71,530**	**40,000**	
Total Internal Services	**3,206,578**	**3,529,228**	**3,841,350**	**3,844,730**	**3,935,880**	

ACTIVITY: Administration
DEPARTMENT: Internal Services
DIVISION: Budget and Treasury
FUND: General Fund

ACTIVITY DESCRIPTION

The Budget Division organizes and coordinates the preparation of the annual City of Lodi Financial Plan and Budget document. The Division is responsible for developing, recommending, and implementing budget policies and procedures as set by City Council; preparing and publishing the annual budget document; monitoring economic conditions in the City of Lodi and recommending appropriate budget adjustments as necessary; maintaining liaison with the City's designated depositories (banks); conducting daily banking involving large monetary transactions; investing City funds not required for immediate use; ensuring safety, liquidity, and yield on the City's invested funds; protecting City funds from unauthorized use, diversion or theft; and oversight of the City's Purchasing function. The activity consists of the following three elements:

- Budget Preparation and Management - prepare and publish the annual budget document; assist City staff with budget preparation; monitor budget revenues and expenditures; ensure stated revenue sources generate full amounts; monitor expenditures and notify departments when they approach/exceed stated amounts; and provide budget projections.
- Daily banking - handle wire transfers as needed; monitor and report on investment earnings; and ensure cash availability for paying claims and payroll.
- Purchasing - administer the purchasing program for the City of Lodi in compliance with the Lodi Municipal Code; review requisitions and issue purchase orders; review professional services agreements to ensure conformance with the City's Purchasing Policies and Procedures; and administer City's Cal-Card program.

MAJOR 2016-17 ACCOMPLISHMENTS

- Published 2016-17 Budget documents.
- Implemented purchasing card functionality in Munis.

MAJOR 2017-18 OBJECTIVES

- Review and update current practices and presentation of annual budget document preparation.
- Monitor City's cash balances to optimize investment return.
- Provide additional training on purchasing and budget functions in financial system.
- Diversify the city's investment portfolio to enhance safety and yield for the city's pooled cash investments.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Pooled cash investment return * as of 3/31/17	.051%	0.88%	0.40% *

RELATED ORGANIZATIONAL UNIT(S)

- 10020100

ACTIVITY: Accounting Services
DEPARTMENT: Internal Services
DIVISION: Financial Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Accounting Services activity maintains and controls the City's financial records and books of original entry; prepares, analyzes, and publishes financial reports; records debt obligations; maintains cost accounting systems and fixed asset records; prepares payroll and associated reports; and pays invoices for purchases made by the City. Activity goals are: 1) maintain accurate and complete records; 2) provide timely and accurate financial reports; 3) provide quality service to employees and City customers; 4) protect the financial integrity of the City. This activity has four major elements:

- Administration – plan, organize, coordinate, and review the City's accounting operations and services; establish rules, procedures, and policies to provide for day-to-day conduct of accounting operations; advise and assist the Financial Services Manager and staff on accounting policies and procedures; foster and promote a positive and efficient workplace.
- Accounting and reporting – collect, organize, process, analyze, and classify the City's financial transactions for preparation of interim and annual financial reports; distribute reports and respond to inquiries; maintain books of original entry and other financial records; conduct financial analysis studies.
- Annual audits – assist independent, County, State, and Federal auditors in conducting the annual audits; prepare and distribute the City's annual financial reports, single audit report, and report on internal controls; prepare the City's response to recommendations made by the auditors.
- Accounting services – provide payroll and accounts payable services; prepare and distribute reports; respond to employee and customer inquiries.

SERVICE LEVEL ADJUSTMENTS

- Add Accountant position.

MAJOR 2016-17 ACCOMPLISHMENTS

- Received clean audit from independent auditors and received Government Finance Officers Association award.

MAJOR 2017-18 OBJECTIVES

- To provide comprehensive, accurate, and timely financial information to internal and external customers.
- Continue to review and implement best practices to processes and internal controls.
- Review, maintain, and upgrade the coding and format of the CAFR builder program.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Payroll checks/direct deposits	16,354	13,886	15,652
Accounts payable checks	9,197	10,238	9,929
Journal vouchers posted	4,000	4,678	4,836

RELATED COST CENTER(S)

- 10020202

ACTIVITY: Revenue Services
DEPARTMENT: Internal Services
DIVISION: Financial Services
FUND: General Fund

ACTIVITY DESCRIPTION

The Revenue Services activity collects, protects, and deposits the City's funds; maintains liaison with the City's designated depositories (banks); advises staff on tax policies, collects taxes, and issues bills; issues utility and other miscellaneous bills of the City; and assists in preparing the annual financial reports. Activity goals are: 1) provide timely, efficient, and accurate service to staff and customers; 2) protect City funds from unauthorized use, diversion, or theft; 3) promote positive customer relations. This activity has three major elements:

- Administration – plan, organize, coordinate, and review the City's billing, collection, and fund control operations; establish rules, procedures, and policies to provide for day to day conduct of revenue operations; advise and assist Financial Services Manager and staff on revenue policies and procedures; foster and promote a positive and efficient work place.
- Collection services – prepare, collect, and reconcile City bills for utilities and other miscellaneous receivables.
- Tax administration and services – develop and recommend tax policies and legislation; prepare, collect, and/or monitor taxes due the City; enforce provisions of City legislation for collection of locally administered and collected taxes; reconcile and analyze tax revenues to annual estimates.

MAJOR 2016-17 ACCOMPLISHMENTS

- Implemented Tyler MUNIS Utility Billing program and the Accounts Receivable/General Billing (ARGB) program.

MAJOR 2017-18 OBJECTIVES

- Increase the level of customer service through increased staff training and technology improvements.
- Provide improved customer self service options, including an improved online portal, email notifications, Interactive Voice Response technology and 24-hour payment kiosk.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Utility customers starts/stops	26,025	27,133	22,476
Utility payment arrangements made	2,138	2,468	3,303
Business licenses issued	4,457	4,700	5,155

RELATED COST CENTER(S)

- 10020203

ACTIVITY: Administration and Training
DIVISION: Human Resources
DEPARTMENT: Internal Services
FUND: General Fund

ACTIVITY DESCRIPTION

Human Resources is committed to optimizing the potential of all City employees. To meet this commitment, our resources are devoted to: 1) using the principle HR functions of compensation and classification, performance evaluations, recruitment, discipline, training and development, and employer and employee relations to create a model employer in the community; 2) advising and consulting employees, city management staff, and Council on personnel matters and employer/employee relations; 3) promoting personnel policies, rules, regulations, and legal mandates to create an effective organization. This activity includes the following major elements:

- Programmatic Services - coordinate personnel support services to include processing employment inquiries/verifications, pre-employment, and fitness for duty medical examinations, drug testing, and personnel actions; performance appraisal management; maintain official personnel files; develop and maintain official personnel policies and procedures.
- Employer/employee relations - advise and assist staff in resolving complaints in the workplace and in interpreting employment agreements (Memoranda of Understanding, policies, rules, etc.).
- Employee recruitment and selection - develop creative and innovative recruitment strategies and conduct examinations for hiring employees; ensure employment decisions are nondiscriminatory and do not present artificial barriers to recruitment, examination and promotion practices; develop, maintain and monitor City's affirmative action plan and respond to complaints of alleged violations.
- Classification and Compensation - manage the City's benefits programs including health insurance plans, retirement services, employee assistance services, long-term disability insurance, deferred compensation, flexible spending plans, and other City self-insured benefits; develop the City's position classification system and pay plan; conduct reclassification studies as requested.
- Leave Administration - educate, advise, and assist employees and supervisors on the various City, State, and Federal leaves available, including Pregnancy Disability Leave (PDL), Family Medical Leave Act (FMLA), California Family Rights Act (CFRA), and Military Leave.
- Employee training and development - promote a quality workforce by providing training and development opportunities for employees to increase productivity and enhance the overall effectiveness of staff; provide programs that enhance the knowledge and abilities of City employees.

MAJOR 2016-17 ACCOMPLISHMENTS

- Completed 42 full-time and 28 part-time recruitments.
- IRS report for compliance with Affordable Care Act (ACA) completed.

MAJOR 2017-18 OBJECTIVES

- Review various benefits programs.
- Restructure HR policies and procedures as needed.
- Develop and present a wide variety of comprehensive supervisory and managerial skill building forums.
- Completed six city-wide supervisory training workshops.
- Conducted autism in the workplace/autism awareness training.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Recruitments conducted	75	72	70
Supervisory training workshops	12	14	6
Reclassification studies	4	7	8

ACTIVITY: Administration and Training
DEPARTMENT: Internal Services
DIVISION: Human Resources
FUND: General Fund

RELATED COST CENTER(S)

- 10020300
- 10020302

ACTIVITY: Administration
DEPARTMENT: Internal Services
DIVISION: Information Technology
FUND: General Fund

ACTIVITY DESCRIPTION

The mission of Information Technology is to provide strategic IT vision, leadership, and enterprise solutions to city staff so they can meet their goals, deliver results, and enhance the City's position in the central valley. IT plays a key role in the support of the City's network infrastructure that consists of the backbone for all data connectivity around the city. In addition to network infrastructure, IT is responsible for the end-users' devices, peripherals, and communications.

Specifically, the Information Technology Division is responsible for:

- Data center maintenance and support.
- City LAN & WAN infrastructure.
- Web services.
- Programming analyst.
- Desktop computers.
- Various networked peripherals.

MAJOR 2016-17 ACCOMPLISHMENTS

- Migrated all services to a state of the art data center.
- Improved redundancy of citywide services, data security, and platform stability.
- Consolidated multiple domains between the police department and City into one, LODI.GOV.

MAJOR 2017-18 OBJECTIVES

- Create a new web presence for the City of Lodi, consolidate all web sites into one content management system (CMS).
- Implement a centralized video surveillance program.
- Institute a new service management system: improve customer tracking, inventory, and internal processes.
- Work with Enterprise Resource Program provider to ensure adequate training resources are provided to city staff.

RELATED COST CENTER(S)

- 10020400

ACTIVITY: Risk Management
DEPARTMENT: Internal Services
DIVISION: Risk Management
FUND: General Fund

ACTIVITY DESCRIPTION

The Risk Management activity identifies loss exposures in the City, develops loss control techniques to prevent or mitigate expenditures that could potentially result from those exposures, and monitors the effectiveness of implemented loss control techniques. Activity goals are: 1) identify loss exposures; 2) develop and manage programs to reduce frequency and severity of loss; 3) ensure appropriate and adequate risk financing; 4) obtain recovery or indemnification for any losses that do occur.
The Risk Management activity is composed of the following:

- General Liability – review all claims against the City; coordinate claim investigations with the City Attorney's office; determine liability and pursue appropriate action; identify causes of claims to develop appropriate loss prevention techniques.
- Property Loss - evaluate property risks and develop appropriate loss prevention and control techniques; determine appropriate loss financing; obtain indemnification and reimbursements.
- Workers' Compensation - receive and review all claims against the City; coordinate claim investigations with the City's third-party administrator and appropriate City staff; determine acceptance or denial of claims and pursue appropriate action; identify causes of claims to develop appropriate loss prevention techniques.
- Injury and Illness prevention - chair and manage Safety Committee, including identification and mitigation of workplace risks, and review injury incidents to assess causes and recommend preventive measures; ensure compliance with OSHA regulations; coordinate training in safe work practices; conduct health and wellness education.
- Risk Financing - identify and evaluate alternatives for financing loss; select, implement, and monitor appropriate retentions and contractual risk transfer techniques; participate as a member of boards of joint powers authorities; obtain indemnification agreements; review all contracts to ensure appropriate indemnification and insurance coverage is provided.
- Wellness Program - coordinate the Wellness Program to enhance the overall health and well-being of City of Lodi employees while containing or reducing costs associated with chronic illness, presenteeism, absenteeism, and secondary effects on the workers compensation program.

MAJOR 2016-17 ACCOMPLISHMENTS

- Settled and closed significant open workers compensation claim files.
- Revived sidewalk inspection program and updated all information contained in citywide sidewalk survey database.
- Updated City of Lodi Drug and Alcohol Testing Policy in compliance with US Department of Transportation regulations.

MAJOR 2017-18 OBJECTIVES

- Increase participation levels in the City of Lodi Wellness Program.
- Provide smoking cessation classes for all interested City employees.
- Provide back injury prevention training for all employees and other safety training as required.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Participants in Wellness Program	105	91	95
Number of general liability claims processed	42	55	68
Number of workers compensation claims processed	86	76	79

RELATED COST CENTER(S)

- 10020500

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Internal Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Budget and Treasury					
10020100 71001 Regular Employee Salary	152,585	153,216	158,860	162,600	162,970
10020100 71003 Part-time Salary	0	0	0	0	20,000
10020100 71010 Admin Leave Pay	1,470	3,100	6,110	6,110	6,270
10020100 71011 Workers Compensation	3,980	0	0	0	0
10020100 71012 Medical Insurance	29,395	28,633	28,400	25,110	23,670
10020100 71013 Dental Insurance	2,082	2,023	2,000	2,020	2,000
10020100 71014 Vision Insurance	520	452	500	450	420
10020100 71015 Medicare Insurance	2,242	2,219	2,390	2,390	2,450
10020100 71021 Service Contribution-PERS	26,124	30,610	34,630	35,440	12,490
10020100 71022 Unfunded Acc Liability - PERS	0	0	0	0	24,000
10020100 71023 Deferred Comp	4,339	4,580	4,770	4,770	4,890
10020100 71024 LI & AD & D	1,978	1,282	1,350	1,350	1,380
10020100 71025 Unemployment Insurance	790	840	870	890	900
10020100 71028 LTD	359	533	1,110	1,110	820
10020100 71029 Chiropractic	125	155	120	180	200
10020100 71031 Other Benefits	8,100	7,700	8,620	8,620	10,260
10020100 71189 Personnel Transfer Charges	22,200	0	0	0	0
Salaries & Benefits Total	256,291	235,342	249,730	251,040	272,720
10020100 72301 Printing/Binding/Duplication	1,623	1,651	2,500	1,700	2,000
10020100 72302 Photocopying	0	474	500	500	300
10020100 72306 Safety Equipment	0	202	0	0	0
10020100 72307 Office Supplies	1,135	712	1,200	620	1,200
10020100 72308 Books & Periodicals	0	0	500	500	500
10020100 72309 Membership & Dues	198	198	210	210	330
10020100 72312 Bank Service Charges	0	0	200	200	100
10020100 72314 Business Expense	0	11	0	30	0
10020100 72315 Conference Expense	0	2,092	0	420	0
10020100 72355 General Supplies	0	0	200	0	200
10020100 72358 Training and Education	0	0	3,500	3,500	3,500
10020100 72450 Misc. Professional Services	7,084	0	0	0	0
10020100 72499 Misc Contract Services	503	513	600	420	500
Supplies & Services Total	10,543	5,854	9,410	8,100	8,630
10020100 74070 PL & PD/Other Insurance	4,320	5,800	7,600	7,600	7,880
Insurances Total	4,320	5,800	7,600	7,600	7,880
10020100 77030 Machinery and equipment	0	4,000	0	0	0
Capital Total	0	4,000	0	0	0
Budget and Treasury Total	271,153	250,996	266,740	266,740	289,230
Accounting					
10020202 71001 Regular Employee Salary	381,331	388,132	405,350	413,660	476,660
10020202 71002 Overtime	10,982	6,083	1,980	1,980	3,500
10020202 71003 Part-time Salary	25,749	5,126	10,080	5,000	0
10020202 71008 Meal Allowance	0	100	0	0	0
10020202 71010 Admin Leave Pay	2,376	4,845	7,350	7,350	10,090
10020202 71011 Workers Compensation	1,050	1,500	1,980	1,980	2,160
10020202 71012 Medical Insurance	89,184	80,374	84,550	85,740	105,070
10020202 71013 Dental Insurance	5,906	5,748	6,000	6,060	7,000
10020202 71014 Vision Insurance	1,477	1,184	1,500	1,360	1,470
10020202 71015 Medicare Insurance	6,286	5,985	6,150	6,150	7,060
10020202 71021 Service Contribution-PERS	66,479	76,395	87,910	90,100	36,530
10020202 71022 Unfunded Acc Liability - PERS	0	0	0	0	61,140
10020202 71023 Deferred Comp	8,145	9,780	10,510	10,510	12,700
10020202 71024 LI & AD & D	2,663	1,758	1,860	1,860	2,600
10020202 71025 Unemployment Insurance	2,151	2,109	2,290	2,290	2,620
10020202 71028 LTD	913	1,319	2,820	2,820	2,390
10020202 71029 Chiropractic	354	412	360	560	700
10020202 71031 Other Benefits	24,300	23,100	25,860	25,860	35,910
10020202 71188 Personnel Transfer Recovery	(20,000)	0	0	0	0
10020202 71189 Personnel Transfer Charges	38,850	0	0	0	0
Salaries & Benefits Total	648,198	613,951	656,550	663,280	767,600
10020202 72301 Printing/Binding/Duplication	4,431	3,484	5,000	5,000	4,500

Internal Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
10020202 72302 Photocopying	446	0	480	480	450
10020202 72303 Advertising	165	151	200	200	200
10020202 72307 Office Supplies	3,555	2,546	10,000	10,000	10,000
10020202 72308 Books & Periodicals	0	86	1,700	1,700	1,000
10020202 72309 Membership & Dues	543	573	1,000	1,000	1,000
10020202 72314 Business Expense	52	440	1,000	1,000	1,000
10020202 72315 Conference Expense	1,565	7,634	4,800	4,800	10,000
10020202 72358 Training and Education	0	335	3,000	3,000	3,000
10020202 72359 Small Tools and Equipment	386	1,881	5,000	5,000	5,000
10020202 72398 Reimbursable Expense	0	11	300	300	300
10020202 72450 Misc. Professional Services	7,564	980	6,000	6,000	5,000
10020202 72499 Misc Contract Services	1,510	2,430	3,000	3,000	3,000
10020202 72532 Repairs to Office Equip	766	490	2,500	2,500	2,500
10020202 72990 Special Payments	0	3,864	0	0	0
Supplies & Services Total	20,983	24,907	43,980	43,980	46,950
10020202 74070 PL & PD/Other Insurance	12,960	17,400	22,800	22,800	27,580
Insurances Total	12,960	17,400	22,800	22,800	27,580
10020202 77030 Machinery and equipment	0	9,488	15,000	15,000	0
Capital Total	0	9,488	15,000	15,000	0
Accounting Total	682,141	665,746	738,330	745,060	842,130
Revenue Services					
10020203 71001 Regular Employee Salary	468,953	517,654	558,740	532,330	559,730
10020203 71002 Overtime	6,526	24,596	7,870	30,000	28,000
10020203 71003 Part-time Salary	23,405	43,344	44,980	54,980	54,760
10020203 71009 Incentive Pay	3,613	3,619	3,600	3,630	3,600
10020203 71011 Workers Compensation	2,100	3,000	3,960	3,960	4,320
10020203 71012 Medical Insurance	130,966	124,233	128,420	138,340	128,010
10020203 71013 Dental Insurance	11,570	11,710	12,000	11,820	12,000
10020203 71014 Vision Insurance	2,893	2,617	3,000	2,660	2,520
10020203 71015 Medicare Insurance	7,856	9,137	8,920	8,920	9,370
10020203 71021 Service Contribution-PERS	84,895	104,189	120,570	116,540	43,170
10020203 71022 Unfunded Acc Liability - PERS	0	0	0	0	82,970
10020203 71023 Deferred Comp	8,604	10,189	10,680	10,680	9,600
10020203 71024 LI & AD & D	1,035	1,075	790	790	1,140
10020203 71025 Unemployment Insurance	2,694	2,992	3,270	3,270	3,490
10020203 71028 LTD	1,166	1,745	3,850	3,850	2,800
10020203 71029 Chiropractic	694	895	720	1,060	1,200
10020203 71030 Medical In-lieu	2,073	0	0	0	0
10020203 71031 Other Benefits	48,600	46,200	51,720	51,720	61,560
10020203 71188 Personnel Transfer Recovery	0	0	(20,000)	(40,000)	(84,370)
10020203 71189 Personnel Transfer Charges	38,850	0	0	0	0
Salaries & Benefits Total	846,492	907,195	943,090	934,550	923,870
10020203 72301 Printing/Binding/Duplication	23,098	25,919	25,000	25,000	20,000
10020203 72302 Photocopying	680	242	1,000	1,000	1,000
10020203 72307 Office Supplies	16,055	10,371	10,000	10,000	12,000
10020203 72308 Books & Periodicals	727	446	500	500	500
10020203 72312 Bank Service Charges	10,159	11,283	15,000	15,000	15,280
10020203 72314 Business Expense	0	81	500	500	750
10020203 72315 Conference Expense	0	0	1,000	1,000	2,000
10020203 72353 Janitorial Supplies	9	0	0	0	0
10020203 72355 General Supplies	228	142	200	200	500
10020203 72356 Medical Supplies	266	450	500	500	500
10020203 72358 Training and Education	392	630	5,000	5,000	7,500
10020203 72359 Small Tools and Equipment	1,030	12,019	1,500	1,500	10,000
10020203 72398 Reimbursable Expense	303	102	200	200	200
10020203 72399 Supplies & Services NOC	98	0	0	0	0
10020203 72450 Misc. Professional Services	364	8,427	8,800	8,800	11,000
10020203 72499 Misc Contract Services	4,881	1,080	1,500	1,500	5,000
10020203 72532 Repairs to Office Equip	747	0	1,000	1,000	1,000
10020203 72990 Special Payments	0	20	0	0	0
Supplies & Services Total	59,038	71,212	71,700	71,700	87,230

Internal Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
10020203 74070 PL & PD/Other Insurance	25,920	34,800	45,600	45,600	47,280
Insurances Total	25,920	34,800	45,600	45,600	47,280
10020203 77030 Machinery and equipment	0	3,749	6,530	6,530	0
Capital Total	0	3,749	6,530	6,530	0
Revenue Services Total	931,450	1,016,956	1,066,920	1,058,380	1,058,380
Human Resources					
10020300 71001 Regular Employee Salary	215,867	226,756	238,230	236,440	242,120
10020300 71003 Part-time Salary	4,408	0	20,830	0	15,860
10020300 71009 Incentive Pay	1,947	2,311	2,280	2,300	2,280
10020300 71010 Admin Leave Pay	2,582	6,953	7,280	7,280	7,360
10020300 71011 Workers Compensation	0	0	0	0	2,010
10020300 71012 Medical Insurance	45,433	46,138	49,330	50,080	49,330
10020300 71013 Dental Insurance	3,047	2,830	3,000	3,030	3,000
10020300 71014 Vision Insurance	762	627	750	680	630
10020300 71015 Medicare Insurance	3,394	3,460	3,890	3,890	3,880
10020300 71021 Service Contribution-PERS	39,342	43,588	52,230	52,040	18,730
10020300 71022 Unfunded Acc Liability - PERS	0	0	0	0	36,000
10020300 71023 Deferred Comp	6,540	6,155	5,680	7,200	7,260
10020300 71024 LI & AD & D	2,156	1,506	1,660	1,660	1,710
10020300 71025 Unemployment Insurance	1,207	1,183	1,430	1,430	1,450
10020300 71028 LTD	538	749	1,660	1,660	1,210
10020300 71029 Chiropractic	183	220	180	280	300
10020300 71031 Other Benefits	12,150	11,550	12,930	12,930	15,390
10020300 71032 Cell Stipend	500	603	600	600	600
Salaries & Benefits Total	340,056	354,628	401,960	381,500	409,120
10020300 72201 Postage	488	238	400	300	250
10020300 72301 Printing/Binding/Duplication	0	418	500	400	300
10020300 72303 Advertising	568	494	1,000	1,000	700
10020300 72307 Office Supplies	1,231	1,367	2,500	2,500	2,000
10020300 72308 Books & Periodicals	0	0	400	400	200
10020300 72309 Membership & Dues	0	0	0	350	350
10020300 72314 Business Expense	1,869	1,956	2,000	2,500	2,000
10020300 72315 Conference Expense	1,604	2,569	2,800	2,800	2,000
10020300 72358 Training and Education	327	565	800	800	600
10020300 72373 Employees Physical Exams	20,096	37,469	30,000	35,000	25,000
10020300 72450 Misc. Professional Services	20,403	19,587	39,520	45,000	20,000
10020300 72499 Misc Contract Services	2,358	1,847	5,000	5,000	2,000
Supplies & Services Total	48,944	66,510	84,920	96,050	55,400
10020300 74070 PL & PD/Other Insurance	6,480	8,700	11,400	11,400	11,820
Insurances Total	6,480	8,700	11,400	11,400	11,820
Human Resources Total	395,480	429,838	498,280	488,950	476,340
Labor Relations					
10020302 72314 Business Expense	271	1,138	0	0	0
10020302 72450 Misc. Professional Services	42,081	20,261	21,280	35,800	20,000
Supplies & Services Total	42,353	21,398	21,280	35,800	20,000
Labor Relations Total	42,353	21,398	21,280	35,800	20,000
Information Systems					
10020400 71001 Regular Employee Salary	509,893	552,731	564,660	530,270	570,840
10020400 71002 Overtime	1,714	2,256	0	5,000	0
10020400 71003 Part-time Salary	0	1,496	0	17,010	72,800
10020400 71010 Admin Leave Pay	4,822	10,667	13,690	13,690	14,000
10020400 71011 Workers Compensation	180	5,320	7,000	7,000	8,540
10020400 71012 Medical Insurance	86,733	97,542	95,170	97,140	107,800
10020400 71013 Dental Insurance	6,520	7,008	7,000	6,560	7,000
10020400 71014 Vision Insurance	1,630	1,565	1,750	1,490	1,470
10020400 71015 Medicare Insurance	6,579	7,373	8,390	8,390	9,540
10020400 71021 Service Contribution-PERS	87,694	110,264	122,220	119,210	43,750
10020400 71022 Unfunded Acc Liability - PERS	0	0	0	0	84,080
10020400 71023 Deferred Comp	8,108	10,539	10,520	10,520	14,360
10020400 71024 LI & AD & D	4,172	3,132	3,140	3,140	3,360
10020400 71025 Unemployment Insurance	2,590	3,016	3,080	3,010	3,690

Internal Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
10020400 71028 LTD	1,177	1,908	3,930	3,930	2,850
10020400 71029 Chiropractic	375	485	420	560	700
10020400 71030 Medical In-lieu	3,059	0	0	0	0
10020400 71031 Other Benefits	28,350	26,950	30,170	30,170	35,910
10020400 71032 Cell Stipend	1,405	1,808	1,800	1,800	1,800
10020400 71188 Personnel Transfer Recovery	(99,900)	0	0	0	0
Salaries & Benefits Total	655,101	844,061	872,940	858,890	982,490
10020400 72202 Telephone	10,243	4,057	10,000	10,000	5,000
10020400 72303 Advertising	250	0	0	0	0
10020400 72307 Office Supplies	6,784	8,561	10,000	5,000	5,000
10020400 72309 Membership & Dues	0	370	500	500	500
10020400 72313 Information Systems Software	2,773	7,073	21,760	21,670	14,000
10020400 72314 Business Expense	0	0	0	40	0
10020400 72315 Conference Expense	0	5,934	8,000	8,000	8,000
10020400 72322 Rental of Equipment	439	0	0	0	0
10020400 72355 General Supplies	0	0	0	50	0
10020400 72358 Training and Education	0	8,981	25,000	20,000	19,300
10020400 72359 Small Tools and Equipment	957	4,903	15,000	10,200	4,930
10020400 72369 Software Licensing Cost	4,799	2,244	0	16,300	18,000
10020400 72399 Supplies & Services NOC	0	425	0	0	0
10020400 72450 Misc. Professional Services	52,041	65,588	55,000	92,550	40,000
10020400 72499 Misc Contract Services	105,253	123,892	155,000	130,000	85,000
10020400 72532 Repairs to Office Equip	781	0	0	0	0
Supplies & Services Total	184,320	232,028	300,260	314,310	199,730
10020400 74070 PL & PD/Other Insurance	15,120	20,300	26,600	26,600	27,580
Insurances Total	15,120	20,300	26,600	26,600	27,580
10020400 77030 Machinery and equipment	29,459	47,905	50,000	50,000	40,000
Capital Total	29,459	47,905	50,000	50,000	40,000
Information Systems Total	884,000	1,144,293	1,249,800	1,249,800	1,249,800
Risk Management					
10020500 71001 Regular Employee Salary	77,726	77,267	76,960	78,350	76,960
10020500 71003 Part-time Salary	9,467	9,284	10,100	10,100	9,390
10020500 71010 Admin Leave Pay	2,220	2,960	2,960	2,960	2,960
10020500 71012 Medical Insurance	21,211	20,868	20,510	20,690	20,510
10020500 71013 Dental Insurance	1,034	1,018	1,000	1,010	1,000
10020500 71014 Vision Insurance	259	228	250	230	210
10020500 71015 Medicare Insurance	1,304	1,276	1,330	1,330	1,300
10020500 71021 Service Contribution-PERS	15,750	17,267	18,990	17,770	7,730
10020500 71022 Unfunded Acc Liability - PERS	0	0	0	0	11,340
10020500 71023 Deferred Comp	2,332	2,306	2,310	2,310	2,310
10020500 71024 LI & AD & D	1,011	635	660	660	660
10020500 71025 Unemployment Insurance	479	474	500	500	490
10020500 71028 LTD	194	269	540	540	390
10020500 71029 Chiropractic	62	78	60	100	100
10020500 71031 Other Benefits	4,050	3,850	4,310	4,310	5,130
10020500 71188 Personnel Transfer Recovery	(137,099)	(137,779)	(140,480)	(140,860)	(140,480)
Salaries & Benefits Total	0	0	0	0	0
Risk Management Total	0	0	0	0	0
Internal Services Department Total	3,206,578	3,529,228	3,841,350	3,844,730	3,935,880

NON-DEPARTMENTAL

This activity encompasses General Fund transfers to other funds and expenditures that are not attributed to a particular City service, such as utilities, postage and other government agency fees. The exceptions are the transfers to Parks, Recreation and Cultural Services and the City's Library operations.

The Non-Departmental budget is $10,565,830 in FY 2017/18, compared to $8,765,760 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year. Of the FY 2017/18 total, the Parks, Recreation and Cultural Services transfer is $3,853,240 and the Library transfer is $1,271,730. Also included in the total is a $2,019,230 investment to the City's pension stabilization fund through PARS.

Financial tables are included in the following pages.

Non-Departmental	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	36,351	9,277	10,110	8,680	9,390
PERS - Normal Costs	1,710	1,855	2,210	1,890	920
Other Benefits	726	186	230	180	210
Supplies & Services	1,443,783	1,257,635	3,943,270	3,882,800	3,126,940
Operating Transfers Out	7,747,629	8,563,127	7,625,630	7,625,630	7,428,370
Capital	0	17,834	0	0	0
Total Non-Departmental	**9,230,198**	**9,849,913**	**11,581,450**	**11,519,180**	**10,565,830**

Non-Departmental	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Part-time Salary	36,351	9,277	10,110	8,680	9,390	
Medicare Insurance	527	135	150	130	140	
Service Contribution-PERS	1,710	1,855	2,210	1,890	920	
Unemployment Insurance	199	51	80	50	70	
Salaries & Benefits Total	**38,787**	**11,317**	**12,550**	**10,750**	**10,520**	
Postage	214,324	213,879	250,000	200,000	225,000	
Telephone	133,599	113,703	100,000	150,000	115,000	
Electricity	628,909	648,698	690,000	690,000	630,000	
Gas	108,224	100,829	110,000	100,000	121,000	
Water	323,679	399,101	328,240	411,000	411,070	
Sewer	64,605	66,435	66,410	68,000	67,100	
Refuse	24,177	29,465	25,000	25,000	25,000	
Office Supplies	5,534	3,353	3,000	3,000	3,000	
Membership & Dues	41,050	42,549	43,800	46,870	43,800	
Uncollectible Acct Expense	10,457	14,858	40,000	20,000	27,260	
Collection Agency Fees	0	0	0	200	0	
Information Systems Software	0	0	0	0	10,000	
Rental of Equipment	1,198	1,224	1,300	1,300	1,200	
General Supplies	29	215	0	0	0	
Training and Education	0	0	0	7,990	0	
Small Tools and Equipment	3,694	995	100,000	1,000	100,000	
Misc. Professional Services	159,214	38,035	174,330	43,450	46,000	
Auditing Services	0	73,120	0	140,000	97,600	
Misc Contract Services	703	2,412	0	2,100	2,400	
Repairs to Communication Equip	73,576	0	0	0	0	
Repairs to Vehicles	2,158	0	0	0	0	
Car Wash	37	11	0	0	0	
Motor Vehicle Fuel & Lube	382	405	0	0	0	
Property Tax Admin Fee	174,108	175,580	181,000	142,700	184,350	
Special Payments	(525,874)	(667,230)	1,830,190	1,830,190	1,017,160	
Supplies & Services Total	**1,443,783**	**1,257,635**	**3,943,270**	**3,882,800**	**3,126,940**	
Operating Transfer Out	7,747,629	8,563,127	7,625,630	7,625,630	7,428,370	
Operating Transfer Out Total	**7,747,629**	**8,563,127**	**7,625,630**	**7,625,630**	**7,428,370**	
Machinery and equipment	0	17,834	0	0	0	
Capital Total	**0**	**17,834**	**0**	**0**	**0**	
Total Non-Departmental	**9,230,198**	**9,849,913**	**11,581,450**	**11,519,180**	**10,565,830**	

Non-Departmental	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Non-Departmental Services					
10095000 71003 Part-time Salary	36,351	9,277	10,110	8,680	9,390
10095000 71015 Medicare Insurance	527	135	150	130	140
10095000 71021 Service Contribution-PERS	1,710	1,855	2,210	1,890	920
10095000 71025 Unemployment Insurance	199	51	80	50	70
Salaries & Benefits Total	38,787	11,317	12,550	10,750	10,520
10095000 72201 Postage	214,324	213,879	250,000	200,000	225,000
10095000 72202 Telephone	133,599	113,703	100,000	150,000	115,000
10095000 72211 Electricity	628,909	648,698	690,000	690,000	630,000
10095000 72212 Gas	108,224	100,829	110,000	100,000	121,000
10095000 72213 Water	323,679	399,101	328,240	411,000	411,070
10095000 72214 Sewer	64,605	66,435	66,410	68,000	67,100
10095000 72215 Refuse	24,177	29,465	25,000	25,000	25,000
10095000 72307 Office Supplies	5,534	3,353	3,000	3,000	3,000
10095000 72309 Membership & Dues	41,050	42,549	43,800	46,870	43,800
10095000 72310 Uncollectible Acct Expense	10,457	14,858	40,000	20,000	27,260
10095000 72311 Collection Agency Fees	0	0	0	200	0
10095000 72313 Information Systems Software	0	0	0	0	10,000
10095000 72322 Rental of Equipment	1,198	1,224	1,300	1,300	1,200
10095000 72355 General Supplies	29	215	0	0	0
10095000 72358 Training and Education	0	0	0	7,990	0
10095000 72359 Small Tools and Equipment	3,694	995	100,000	1,000	100,000
10095000 72450 Misc. Professional Services	159,214	38,035	174,330	43,450	46,000
10095000 72455 Auditing Services	0	73,120	0	140,000	97,600
10095000 72499 Misc Contract Services	703	2,412	0	2,100	2,400
10095000 72530 Repairs to Communication Equi	73,576	0	0	0	0
10095000 72533 Repairs to Vehicles	2,158	0	0	0	0
10095000 72536 Car Wash	37	11	0	0	0
10095000 72551 Motor Vehicle Fuel & Lube	382	405	0	0	0
10095000 72826 Property Tax Admin Fee	174,108	175,580	181,000	142,700	184,350
10095000 72990 Special Payments	(525,874)	(667,230)	1,830,190	1,830,190	1,017,160
Supplies & Services Total	1,443,783	1,257,635	3,943,270	3,882,800	3,126,940
10095000 76220 Operating Transfer Out	7,747,629	8,563,127	7,625,630	7,625,630	7,428,370
Operating Transfer Out Total	7,747,629	8,563,127	7,625,630	7,625,630	7,428,370
10095000 77030 Machinery and equipment	0	17,834	0	0	0
Capital Total	0	17,834	0	0	0
Non-Departmental Services Total	9,230,198	9,849,913	11,581,450	11,519,180	10,565,830
Non-Departmental Total	9,230,198	9,849,913	11,581,450	11,519,180	10,565,830

ENTERPRISE FUNDS

Enterprise Funds are the City's self-supporting funds: Electric Utility, Water, Wastewater and Transit. The Electric Utility, Water and Wastewater funds are funded through user fees, while Transit is funded through a combination of rider fares, Federal assistance, San Joaquin County's transportation sales tax (Measure K) and State funds.

The following pages provide details on each fund.

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ELECTRIC UTILITY

Lodi Electric Utility provides electricity throughout the City. Lodi Electric has a $74,784,690 budget in FY 2017/18, compared to $73,705,900 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year. The utility is funded primarily through service charges.

FY 2017/18 budgeted staffing is being reduced by 1 to 51 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

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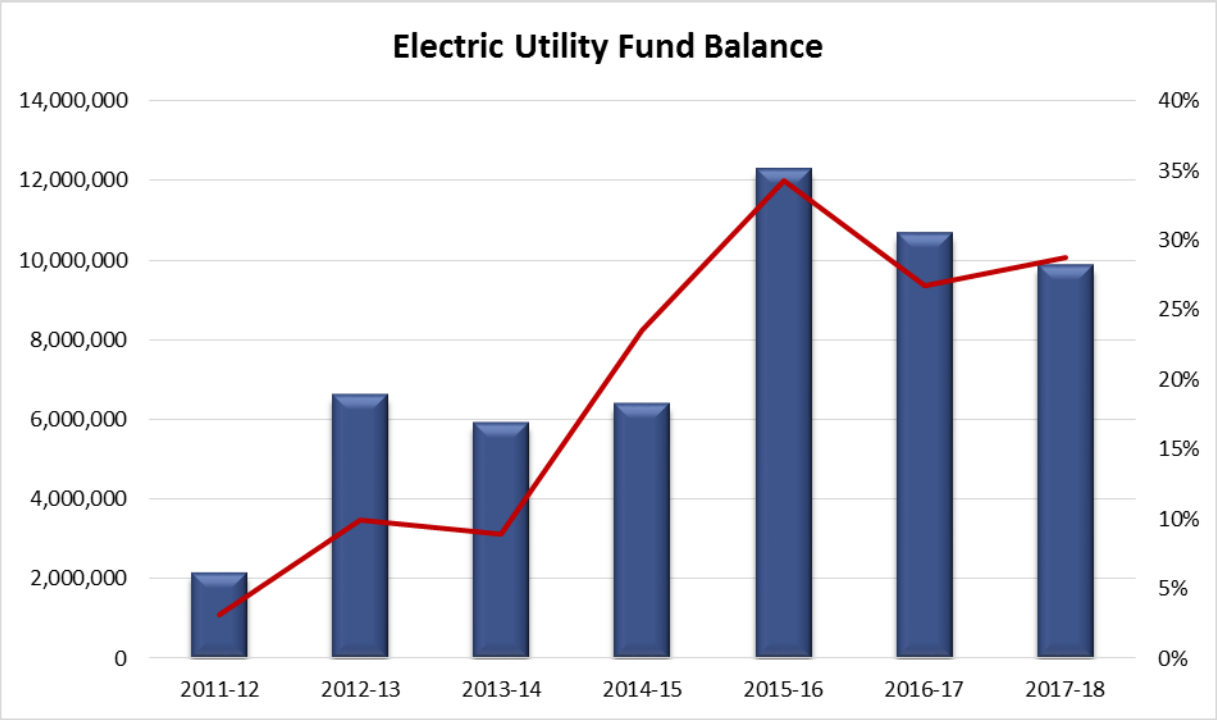
Electric Utility Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

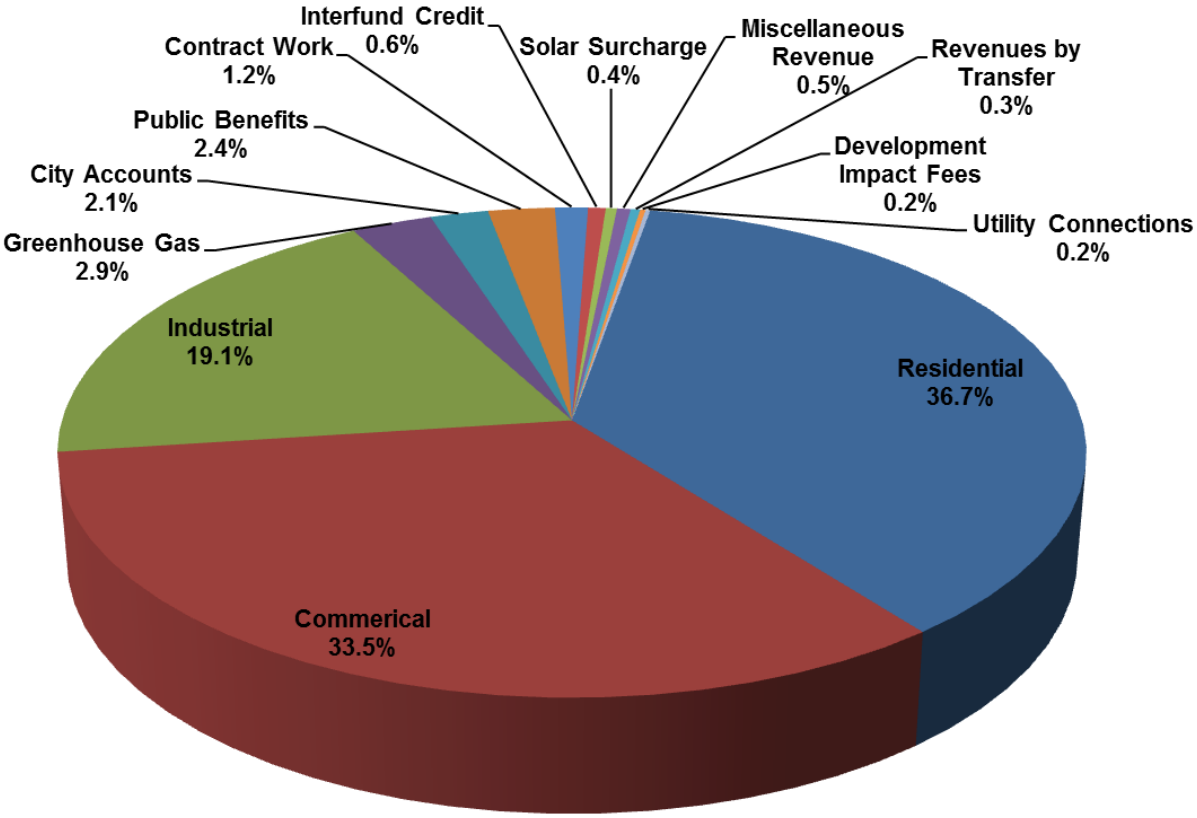
For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Electric Utility Enterprise Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Cash Balance					
Beginning Cash Balance	15,384,014	16,582,191	14,066,660	23,068,203	22,327,219
Revenues	70,972,285	73,132,203	80,766,347	82,030,370	73,996,630
Expenditures	70,518,796	67,246,200	84,366,744	83,634,644	74,784,690
Net Difference (Revenues Less Expenditures)	453,489	5,886,003	(3,600,397)	(1,604,274)	(788,060)
Cash Balance					
Ending Cash Balance	16,582,191	23,068,203	11,329,553	22,327,219	21,539,159
Fund Balance as a percentage of expenses:	24%	34%	13%	27%	29%



Electric Fund Revenues



Revenue	Budget 2017-18
Residential	$27,123,070
Commerical	$24,799,360
Industrial	$14,148,070
Greenhouse Gas	$2,130,180
City Accounts	$1,529,600
Public Benefits	$1,763,600
Contract Work	$868,850
Interfund Credit	$465,260
Solar Surcharge	$293,710
Miscellaneous Revenue	$356,460
Revenues by Transfer	$250,000
Development Impact Fees	$143,470
Utility Connections	$125,000
Grand Total	$73,996,630

Electric Utility Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
50000000	57701	Damage to Property	54,490	23,468	10,000	60,000	25,000
50000000	58781	Large Industrial-G5	1,291,967	1,464,878	1,281,730	1,951,420	2,190,160
50000000	58800	Domestic-Residential-EA	21,603,585	22,538,777	23,068,190	22,734,440	22,976,850
50000000	58801	EA Energy cost Adjustment	439,355	658,391	1,464,550	1,502,350	1,816,290
50000000	58802	Res. Low Income Disc ED	1,926,836	1,992,735	1,652,150	1,490,110	1,809,350
50000000	58803	ED Energy Cost Adjustment	57,615	83,248	189,130	177,550	206,450
50000000	58804	Domestic Mobile Home Pks-EM	259,410	284,536	263,360	267,020	276,420
50000000	58805	EM Energy Cost Adjustment	8,199	11,701	28,530	30,110	37,710
50000000	58806	Small Commercial-G1	6,938,287	7,233,172	7,202,050	7,168,300	7,263,460
50000000	58807	G1 Energy Cost Adjustment	179,873	223,446	485,170	502,630	593,650
50000000	58808	Large Commercial-G2	15,360,162	15,840,365	16,105,380	15,706,300	15,500,920
50000000	58809	G2 Energy Cost Adjustment	461,654	550,463	1,225,250	1,243,720	1,441,330
50000000	58810	Small Industrial-G3	1,753,857	1,891,113	1,493,250	2,020,030	2,612,940
50000000	58811	G3 Energy Cost Adjustment	46,971	72,994	124,220	174,910	290,170
50000000	58812	Medium Industrial-G4	3,896,386	3,931,029	4,404,540	3,560,070	3,449,720
50000000	58813	G4 Energy Cost Adjustment	155,684	177,320	411,840	346,480	379,880
50000000	58815	G5 Energy Cost Adjustment	51,012	64,912	126,380	200,270	258,760
50000000	58816	Large Industrial Option	6,228,524	5,983,673	3,998,760	4,181,630	4,245,660
50000000	58817	I1 Energy Cost Adjustment	427,680	348,983	594,140	646,700	720,780
50000000	58818	Dusk to Dawn-EL	31,193	30,727	27,100	25,700	25,580
50000000	58822	City Accounts-ES	1,786,205	1,675,792	1,834,880	1,705,030	1,529,600
50000000	58823	ES energy Cost Adjustment	38,633	50,672	127,700	123,520	145,180
50400000	58881	Public Benefits	1,748,432	1,855,615	1,881,780	1,733,090	1,763,600
50500000	57501	Development Impact Fees	163,985	12,205	111,980	61,400	143,470
50600000	58880	Solar Surcharge	545,800	542,638	536,370	533,800	293,710
Charges for Services Total			**65,455,796**	**67,542,853**	**68,648,430**	**68,146,580**	**69,996,640**
50000000	54332	Investment Earnings	5,876	75,860	73,300	69,570	80,670
50000000	54391	Sale of City Property	20,796	1,433	0	0	0
50000000	54392	Sale of System-Joint Pole	3,368	0	0	0	0
50100000	54332	Investment Earnings	82,660	86,853	0	0	0
50200000	54332	Investment Earnings	9,175	(1,379)	0	0	0
50400000	54332	Investment Earnings	19,571	7,306	0	8,700	12,240
50500000	54332	Investment Earnings	0	336	0	0	0
50600000	54332	Investment Earnings	792	3,285	0	0	0
50800000	54332	Investment Earnings	17,323	53,944	0	40,000	46,290
From Use of Money/Property Total			**159,561**	**227,638**	**73,300**	**118,270**	**139,200**
500	50050	Intrafund Transfers In	0	2,179,981	0	0	0
50000000	50001	Operating Transfer In	0	3,500,000	0	0	0
501	50050	Intrafund Transfers In	5,070,014	0	8,485,107	10,286,830	0
50100000	50001	Operating Transfer In	0	375,000	250,000	250,000	250,000
Interfund Credit Total			**5,070,014**	**6,054,981**	**8,735,107**	**10,536,830**	**250,000**
50000000	55026	Inventory Adjustments	(28,257)	(130,524)	0	0	0
50060001	55026	Inventory Adjustments	116,403	0	0	0	0
Intergovernmental Rev Total			**88,146**	**(130,524)**	**0**	**0**	**0**
50000000	55020	Reimbursable Charges	0	0	0	4,000	0
50000000	55024	Revenue-Other	1,557	19,538	1,000	5,000	5,000
50000000	55025	Revenue Over/Short	57	0	0	0	0
50000000	55103	Interfund Credit	495,472	527,685	424,840	383,170	465,260
50000000	55301	Wrk for Others-Elec Util	108,572	1,835,675	580,000	580,000	760,000
50000000	55302	Wrk for City-Elec Util	257,410	122,996	108,850	108,850	108,850
50000000	55999	Revenue - NOC	34,682	3,886	0	0	0
Miscellaneous Revenue Total			**897,749**	**2,509,780**	**1,114,690**	**1,081,020**	**1,339,110**
50000000	59500	Line Extension	234,550	(136,500)	0	0	0
50000000	59532	Meter Equipment Sale	60,956	16,273	0	0	0
50000000	59533	Theft Inspection Fee	1,178	525	0	1,000	0
50000000	59534	Service Cut-At-Pole Fee	2,595	1,205	1,000	1,500	1,500
50000000	59535	Meter Set Fee	575	690	250	1,500	15,000
50000000	59536	Damaged Meter Test Fee	115	230	0	100	0
50000000	59598	Utility Connections	174,450	152,702	160,000	110,000	125,000
50800000	59541	Greenhouse Gas	2,322,776	1,570,854	2,033,570	2,033,570	2,130,180
Other Charges Total			**2,797,195**	**1,605,979**	**2,194,820**	**2,147,670**	**2,271,680**
Total Electric Utility Revenue			**74,468,461**	**77,810,707**	**80,766,347**	**82,030,370**	**73,996,630**

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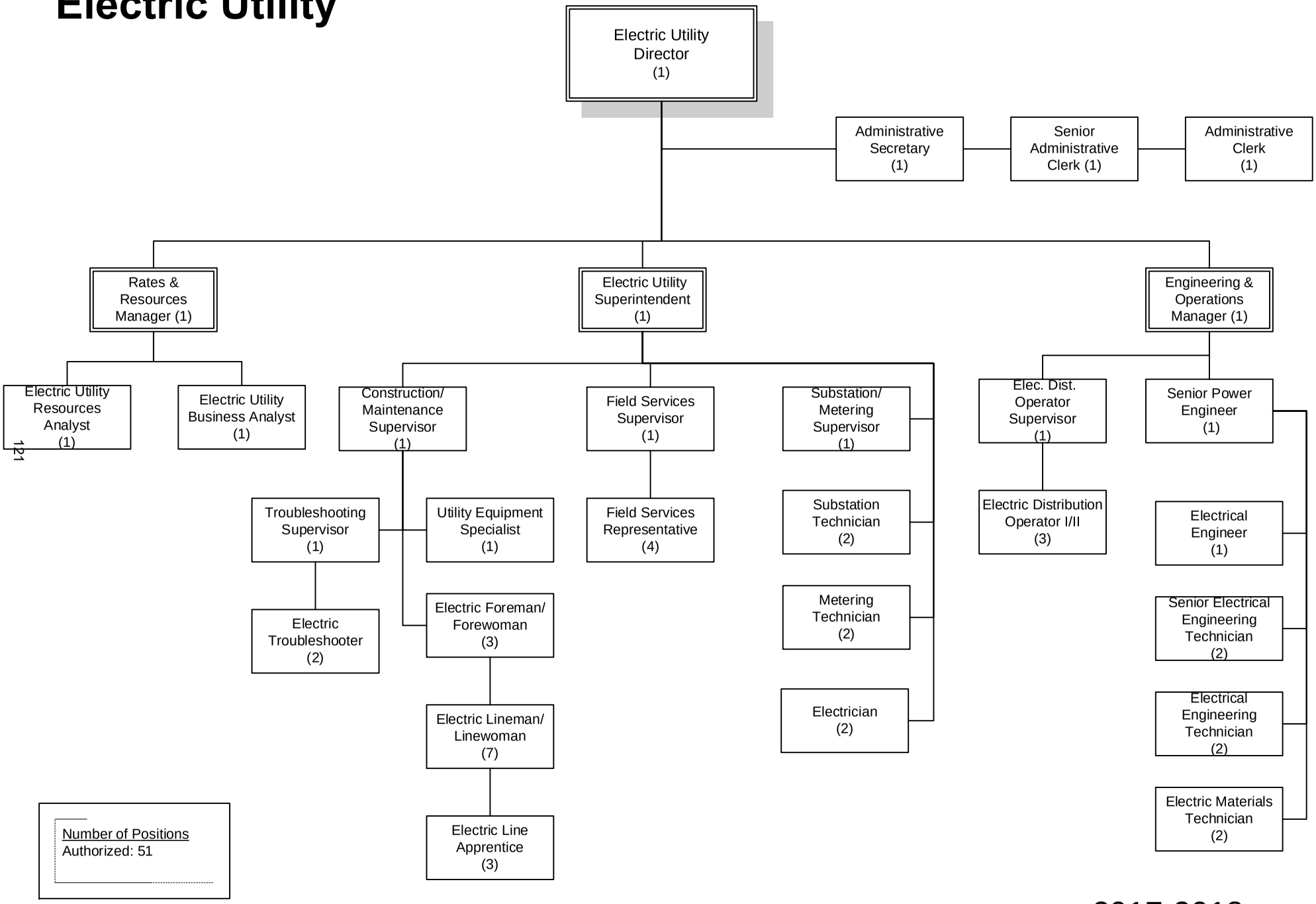
Electric Utility



2017-2018

Electric Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	4,294,075	4,751,928	5,537,540	5,303,890	5,848,900
PERS - Normal Costs	784,603	(130,228)	1,139,430	1,026,820	393,050
PERS - UAL	0	0	0	0	755,390
Other Benefits	1,298,057	1,658,304	1,818,430	1,680,640	1,827,140
Staff Transfers	21,841	77,848	80,820	80,820	83,690
Supplies & Services	49,088,421	48,373,721	53,114,934	52,474,650	54,427,750
Insurances	96,980	139,200	186,200	186,200	200,940
Debt, Deprec & Amortization	28,795,743	5,581,348	5,528,520	5,527,030	5,538,340
Operating Transfer Out	8,893,872	8,248,146	10,872,107	12,673,830	2,388,490
Capital	2,474,522	1,174,304	6,088,763	4,310,790	3,321,000
Total Electric Utility	**95,748,115**	**69,874,571**	**84,366,744**	**83,264,670**	**74,784,690**

STAFFING SUMMARY

	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
ELECTRIC UTILITY				
Administrative Clerk	1	1	1	1
Administrative Secretary	1	1	1	1
Construction/Maintenance Supervisor	1	1	1	1
Electric Distribution Operation Supervisor	0	1	1	1
Electric Distribution Operator	0	2	3	3
Electric Foreman/Forewoman	3	3	3	3
Electric Ground Worker	1	1	1	0
Electric Line Apprentice	0	2	2	3
Electric Lineman/Linewoman	7	7	8	7
Electric Materials Technician	2	2	2	2
Electric Superintendent	1	1	1	1
Electric Troubleshooter	2	2	2	2
Electric Utility Director	1	1	1	1
Electric Utility Rate Analyst	1	1	1	1
Electric Utility Resources Analyst	0	1	1	1
Electrical Engineer	1	1	1	1
Electrical Engineering Technician	2	2	2	2
Electrician	0	2	2	2
Field Services Representative	4	4	4	4
Field Services Supervisor	1	1	1	1
Manager Engineering & Operations	1	1	1	1
Metering Technician	1	1	2	2
Rates and Resource Manager	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Senior Electric Troubleshooter	1	0	0	0
Senior Electrical Engineering Technician	2	2	2	2
Senior Power Engineer	1	1	1	1
Substation Technician	2	2	2	2
Substation/Metering Supervisor	1	1	1	1
Troubleshooting Supervisor	0	1	1	1
Utility Equipment Specialist	1	1	1	1
Utility Service Operator I/II	3	0	0	0
Electric Utility Total	**44**	**49**	**52**	**51**

Electric Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	3,944,153	4,452,238	5,223,900	4,671,320	5,102,430	
Overtime	162,431	244,008	255,650	559,230	673,400	
Part-time Salary	28,337	29,584	38,490	46,540	46,870	
Contract Employee salary	7,538	0	0	0	0	
Uniform Allowance	6,336	9,642	12,300	10,440	11,200	
Meal Allowance	550	1,360	1,750	5,610	3,800	
Incentive Pay	145,280	16,457	7,200	16,360	15,000	
Admin Leave Pay	8,423	20,243	41,460	41,460	41,370	
Workers Compensation	162,130	198,720	280,800	280,800	281,520	
Medical Insurance	670,302	681,998	884,040	756,980	833,700	
Dental Insurance	40,430	40,175	52,000	45,140	51,000	
Vision Insurance	10,098	8,722	13,000	10,750	10,720	
Medicare Insurance	58,854	68,355	80,540	80,540	85,410	
Service Contribution-PERS	784,603	(130,228)	1,139,430	1,026,820	393,050	
Unfunded Acc Liability - PERS	0	0	0	0	755,390	
Deferred Comp	99,978	103,777	108,390	110,450	141,790	
LI & AD & D	32,553	30,099	39,840	39,840	39,150	
Unemployment Insurance	20,862	22,924	28,910	25,960	28,430	
LTD	9,397	14,440	36,460	36,460	25,520	
Chiropractic	2,423	3,013	3,120	4,130	5,100	
Medical In-lieu	271	0	0	0	0	
Other Benefits	174,150	184,800	224,120	224,120	261,630	
Cell Stipend	7,636	11,257	24,000	18,400	18,000	
Personnel Transfer Charges	21,841	77,848	80,820	80,820	83,690	
Compensated Absence Expense	0	268,422	0	0	0	
Salaries & Benefits Total	**6,398,577**	**6,357,852**	**8,576,220**	**8,092,170**	**8,908,170**	
Postage	2,879	4,916	13,000	5,000	7,500	
Telephone	16,204	17,712	14,700	14,700	20,700	
Cellular phone charges	7,370	9,544	13,100	10,850	12,200	
Electricity	25,195	23,591	30,000	25,000	35,000	
Gas	771	834	1,100	1,100	2,000	
Water	1,841	1,987	2,000	2,500	3,500	
Sewer	1,958	2,014	2,400	2,400	3,000	
Printing/Binding/Duplication	4,781	1,923	14,200	11,200	11,250	
Photocopying	8,958	10,787	13,000	10,500	12,500	
Advertising	10,143	9,581	35,000	35,000	33,000	
Uniforms	0	1,222	0	530	1,000	
Safety Equipment	65,396	64,514	97,250	95,500	110,500	
Office Supplies	11,357	9,544	15,000	15,000	15,000	
Books & Periodicals	1,292	3,443	7,500	6,000	9,500	
Membership & Dues	34,536	41,470	44,500	54,500	60,500	
Uncollectible Acct Expense	12,965	43,712	220,000	150,000	220,000	
Collection Agency Fees	4,561	5,898	6,500	6,500	6,500	
Bank Service Charges	160,757	157,163	190,000	175,000	200,000	

Electric Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Information Systems Software	4,006	8,172	11,600	15,800	43,600	
Business Expense	4,124	1,918	9,000	9,030	10,100	
Conference Expense	41,574	45,852	93,430	90,930	40,950	
Rental of Equipment	1,415	0	0	0	0	
Transport of Materials	2,700	250	0	0	0	
Employee Moving Expenses	0	0	2,500	0	0	
Sponsorships	1,650	1,500	10,000	5,000	10,000	
Special Dept Materials	446,730	11,144	17,000	19,000	16,250	
Janitorial Supplies	476	552	800	800	800	
General Supplies	1,089	2,478	0	0	0	
Training and Education	28,723	26,741	117,430	113,430	220,600	
Small Tools and Equipment	169,240	180,901	227,100	246,000	332,000	
Meters	0	40,310	60,000	70,000	140,000	
Software Licensing Cost	44,095	29,342	75,000	111,000	71,400	
Overtime Meals	0	0	150	150	2,500	
Tuition Reimbursement	0	0	3,250	6,250	7,550	
Supplies & Services NOC	0	222	3,000	1,200	10,000	
Misc. Professional Services	542,624	681,932	1,202,500	1,044,000	1,027,500	
Legal Counsel	7,241	25,744	50,000	50,000	25,000	
Misc Contract Services	466,224	395,902	553,000	547,000	816,000	
Repairs to Communication Equip	1,125	522	2,500	2,500	2,500	
Repairs to Machines & Equip	4,267	0	5,500	10,500	12,500	
Repairs to Office Equip	0	2,910	6,000	3,000	6,000	
Repairs to Vehicles	89,300	97,634	91,340	91,340	109,930	
Repairs to Buildings	14,922	6,565	12,000	12,000	10,000	
Car Wash	522	359	530	530	400	
Motor Vehicle Fuel & Lube	37,215	28,362	40,930	40,930	36,750	
Taxes	129,068	128,682	145,000	145,000	140,000	
Generation	30,951,164	29,132,305	29,873,610	29,873,610	29,919,900	
Transmission	8,401,525	7,248,173	9,125,930	9,125,930	10,503,530	
Management Services	2,014,585	1,362,619	1,435,440	1,435,440	1,398,730	
Third Party Revenue	(2,110,182)	918,426	0	0	0	
NCPA - GOR adjustments	(744,688)	(873,046)	0	0	0	
EU PILOT	7,033,360	7,082,070	7,131,330	7,131,330	7,158,850	
Public Benefits Program	986,437	1,326,379	1,604,840	1,563,170	1,515,260	
Lodi CARE Program	0	16,663	50,000	50,000	50,000	
Special Payments	146,926	32,281	434,974	38,500	25,500	
Supplies & Services Total	**49,088,421**	**48,373,721**	**53,114,934**	**52,474,650**	**54,427,750**	
PL & PD/Other Insurance	96,980	139,200	186,200	186,200	200,940	
Insurances Total	**96,980**	**139,200**	**186,200**	**186,200**	**200,940**	
Bond Interest	3,532,168	3,259,431	2,898,020	2,898,020	2,788,080	
Loan Interest	0	28,611	35,319	35,320	30,330	
Loan Principal	0	0	199,681	199,680	204,430	
Depreciation B & I	3,826,238	313,687	0	0	0	

Electric Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Depreciation M & E	17,250,442	1,730,955	0	0	0	
DeprContrib F/A-Mach & Equip	1,302,734	94,737	0	0	0	
DeprVehicles	2,882,152	145,967	0	0	0	
Amortization	0	0	2,390,000	2,390,000	2,510,000	
Misc Debt Service Charges	2,008	7,960	5,500	4,010	5,500	
Debt, Depreciation & Amortization Total	**28,795,743**	**5,581,348**	**5,528,520**	**5,527,030**	**5,538,340**	
Intrafund Transfers Out	5,070,014	2,179,981	8,485,107	10,286,830	0	
Operating Transfer Out	3,823,858	6,068,165	2,387,000	2,387,000	2,388,490	
Operating Transfer Out Total	**8,893,872**	**8,248,146**	**10,872,107**	**12,673,830**	**2,388,490**	
Capital Projects	1,682,190	796,893	4,957,860	3,847,450	3,130,000	
Machinery and equipment	258,097	98,979	5,000	6,000	0	
Vehicles	534,235	278,432	1,125,903	457,340	191,000	
Capitalized Expenditures	0	0	0	0	0	
Capital Total	**2,474,522**	**1,174,304**	**6,088,763**	**4,310,790**	**3,321,000**	
Total Electric Utility	**95,748,116**	**69,874,571**	**84,366,744**	**83,264,670**	**74,784,690**	

ACTIVITY: Management Services
DEPARTMENT: Electric Utility
DIVISION: Management Services
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Electric Utility (EU) Management Services Division provides overall direction, leadership, organizational oversight, and administrative support for the EU along with establishing schedules and implementing departmental policies, goals, and objectives for various functions within the EU. Specific activities include:

- Providing overall management and strategic direction.
- Representing EU on a variety of commissions and committees related to department resources.
- Overseeing preparation of City Council reports and recommendations.
- Maintaining relationships with outside organizations and individuals, including customers.
- Monitoring and managing the overall department fiscal position.
- Managing the Risk Management and Internal Compliance Program.

MAJOR 2016-17 ACCOMPLISHMENTS

- Updated EU Reserve Policy as required every 3 years.
- Completed EU Strategic Plan.
- Maintained reliability compliance.
- Representation on California Municipal Utilities Association Board of Governors.

MAJOR 2017-18 OBJECTIVES

- Obtain rating agency upgrade in accordance with updated EU Reserve Policy and City's revised Debt Management Policy.
- Implementation of EU Strategic Plan goals.
- Maintain reliability compliance.
- Ensure continued execution of EU's Capital Improvement Plan in order to improve RP3 ranking.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
RP3 Ranking	Platinum	Platinum	Platinum
Cash Reserves	$23.4M	$26.9M	$25.3M
Percent of Reserve Target	99%	116%	111%
Published Rating Agency Determinations	S&P A-	Moody's A2	Fitch A-

RELATED COST CENTER(S)

- 50060001

ACTIVITY: Power Supply
DIVISION: Power Supply
DEPARTMENT: Electric Utility
FUND: Electric and Environmental Compliance Funds

ACTIVITY DESCRIPTION

The Power Supply Division includes management, supervision, training, and support services for power resource planning and development by providing power at the lowest practical cost in accordance with sound business and engineering practices through effective rate design and implementation. Specific activities include:

- Determining short- and long-term power requirements along with evaluating new power resources.
- Maintaining and ensuring compliance with the City's Energy Risk Management policies including, but not limited to, resource adequacy and open portfolio position.
- Forecasting customer load, sales, and revenue for incorporation into annual budget projections.
- Developing and maintaining competitive electric rates and service schedules to meet revenue requirements and ensure financial stability.
- Ensuring compliance with Renewables Portfolio Standard (RPS) and Cap and Trade requirements.
- Monitoring local, Northern California Power Agency (NCPA), and other joint powers agency projects with regard to power supply planning and resource utilization.

MAJOR 2016-17 ACCOMPLISHMENTS

- Completed gas, power, and emission allowance transactions in accordance with Energy Risk Management policies.
- Reached Commercial Operation on Astoria 2 Solar Project.
- Executed Third Phase Agreement with NCPA for 10 MW solar project.
- Approval of residential electric rate restructure.

MAJOR 2017-18 OBJECTIVES

- Execute Third Phase Agreement with NCPA for behind the meter distributed generation project.
- Implement new Energy Purchase tariff/program for new customer installed generation.
- Update RPS Procurement and Enforcement Plan in accordance with SB 350.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Energy Sales (MWh)	438,781	437,246	429,098
Power Supply Costs	$39.4M	$38.6M	$40.4M
Average Rate ($/kWh)	$0.1487	$0.1544	$0.1597
Met RPS Compliance Target	Yes	Yes	Yes

RELATED COST CENTER(S)

- 50060500
- 50862500

ACTIVITY: Engineering and Operations
DIVISION: Engineering and Operations
DEPARTMENT: Electric Utility
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Engineering and Operations Division includes management, supervision, training, and support services including planning, design, dispatch, and inventory control. Specific activities include:

- Engineering, design, and preparation of plans, specifications, construction drawings, and cost estimates for developers, architects, project engineers, other utilities, and other City departments.
- Performing distribution system planning, studies, simulation, and contingency analysis to accommodate growth; identify system modifications and improvements.
- Establishing standards and policies including engineering, construction and material standards, rules and regulations, and electric service requirements.
- Planning, procuring, receiving, and distributing materials, equipment, and tools.
- Monitoring, controlling, and operating the electric distribution system for daily and emergency conditions.
- Dispatching crews for patrols and inspections.

MAJOR 2016-17 ACCOMPLISHMENTS

- Received, installed, energized, tested, and placed online the new Killelea Bank #1 Transformer.
- Awarded contract to upgrade the Operations Room.
- Project management for commercial and residential developments.

MAJOR 2017-18 OBJECTIVES

- Support major residential and commercial development.
- Award contract to upgrade McLane Substation and install 1220 feeder bay.
- Build 1220 feeder out of McLane to serve new load in SW grids including Walmart Shopping center.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Completed Engineering Work Orders (including permits)	479	510	810
Average System Availability Index (ASAI)	99.9943%	99.9964%	99.9917%
Customer Average Interruption Duration Index (CAIDI)	43.005 minutes	98.873 minutes	79.978 minutes
System Average Interruption Duration Index (SAIDI)	31.179 minutes	18.099 minutes	32.75 minutes

RELATED COST CENTER(S)

- 50061000
- 50061500

ACTIVITY: Construction and Maintenance
DIVISION: Construction and Maintenance
DEPARTMENT: Electric Utility
FUND: Electric Fund

ACTIVITY DESCRIPTION

The Construction and Maintenance Division includes line construction, metering, troubleshooting, field services, substation maintenance, and vegetation management, along with the associated training, support, and management services to effectively maintain the Electric Utility's (EU) distribution system. Specific activities include:

- Maintaining 131 miles of overhead and 122 miles of underground 12 kV distribution lines.
- Maintaining four distribution substations.
- Maintaining 7,365 lighting units, including dusk-to-dawn and street lights.
- Maintaining the City's communication systems, including fiber optic system and fixed network.
- Constructing system upgrades and expansions for capacity, reliability, and operating flexibility.
- Constructing system expansions for new developments.
- Clearing vegetation to mitigate outages.
- Installing meters for new construction and replacing meters as needed for existing services.
- Locating underground facilities via the Underground Safety Alert system.

MAJOR 2016-17 ACCOMPLISHMENTS

- Maintained zero lost-time work incidents.
- Re-established lineworker apprentice program with retention incentive contract with successful recruitments.
- Maintained a 20-minute emergency response time.
- Replaced ~44,000 lineal feet of underground cable.
- Replaced ~8,000 lineal feet of overhead conductor.
- Replaced 40 distribution transformers.
- Provided mutual aid support for SMUD & PG&E.

MAJOR 2017-18 OBJECTIVES

- Continue implementing the EU's Capital Improvement Plan.
- Deploy a smart meter pilot program.
- Maintain zero lost-time work incidents.
- Continue with decorative LED street light conversion project.
- Complete 6-year maintenance cycle on all 60 kV circuit breakers.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Customer Service Calls	1,658	599	1,483
Streetlight Calls	912	694	223
Meters Installed, Verified, Maintained	907	657	426
Vegetation Management Calls	153	192	147

RELATED COST CENTER(S)

- 50064001
- 50064100
- 50062000
- 50062500
- 50064200
- 50064400
- 50064500

ACTIVITY: Customer Programs
DIVISION: Customer Programs
DEPARTMENT: Electric Utility
FUND: Public Benefits and Solar Surcharge Funds

ACTIVITY DESCRIPTION

The Customer Programs Division includes management, supervision, marketing, and support of the Lodi Public Benefits and Solar Rebate Programs, including administration and implementation of all energy efficiency and solar programs to remain in compliance with AB1890 and SB1, in addition to all State mandated reporting requirements and target setting. Specific activities include:

- Implementation of energy efficiency programs for residential and nonresidential customers.
- Implementation of the Solar Rebate Program for residential and nonresidential customers.
- Annual evaluation, measurement, and verification of claimed energy savings.
- Annual reporting of energy savings and related costs for energy efficiency programs.
- Participation in the development and implementation of new and emerging technologies through research, development, and demonstration.
- Participation in the California Municipal Utilities Association Legislative and Regulatory Committees and Northern California Power Agency (NCPA) Public Benefits Committee to stay apprised of emerging regulatory and legislative issues affecting public power.
- Provide customer outreach and key account representation.

MAJOR 2016-17 ACCOMPLISHMENTS

- Adopted updated 10-year energy efficiency targets for 2018-2027.
- Participated in an NCPA contract with to evaluate energy storage technologies.
- Provided more than 500 energy efficiency rebates.
- Achieved a Total Resource Cost score of 1.75 for claimed energy savings in the annual SB1037 report on energy efficiency.

MAJOR 2017-18 OBJECTIVES

- Meet or exceed City Council adopted energy efficiency targets.
- Ensure rebate programs are cost-effective and communicated effectively to customers.
- Target energy efficiency programs to residential low income customers and rental properties.
- Complete the tenth and final year of the SB1 solar rebate program.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Energy Efficiency Rebates	530	456	510
Solar Rebates	38	69	50
Residential Audits and Direct Install Measures	N/A	313	100
Online Energy Audits	132	138	N/A

RELATED COST CENTER(S)

- 50465001
- 50465100
- 50465300
- 50465400
- 50665200

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Electric Utility Capital Outlay**
DEPARTMENT: **Electric Utility**

Capital Improvement Project Descriptions:

Underground System Improvements **1,100,000**
Replace and upgrade underground infrastructure, cable and transformers. Horizontal directional drilling contract ($700,000) and cable and underground residential distribution equipment ($400,000).

Distribution Capacity Program **700,000**
Improve distribution capacity to maintain feeder loading below 50% during peak demand. Materials for construction of new McLane Feeder 1225 ($300,000); Engineering services for McLane Substation upgrade design ($100,000), McLane Substation upgrade materials ($300,000).

Smart Meter Pilot / MDMS **300,000**
Implement a Smart Meter pilot project with Tantalus and acquire a Meter Data Management System to gather and analyze customer usage and billing data and to add an interactive web portal for customers. Materials for Smart Meter pilot deployment ($200,000) and professional services and/or software for Meter Data Management System ($100,000).

Overhead System Improvements **300,000**
Replace deteriorated poles, reconductor overhead lines, and failing equipment as needed. Materials ($300,000)

Killelea Bank 1 Replacement **200,000**
Replace the 60/12kV 35MVA Bank 1 power transformer at Killelea Substation with a new transformer and the associated 6002 high side 60kV breaker. New 60kV bank breaker for Killelea Substation Bank 1 ($100,000) and engineering services for coordination and arc flash studies ($100,000).

Electric Utility Municipal Service Center (MSC) Security Improvements **200,000**
Replace existing Ham Lane gate entrance ($50,000) and other EU buildings ADA improvements and repairs ($150,000).

Streetlight Grounding/Fusing, Repairs and Maintenance **180,000**
Field test street light standards and reconstruct as needed to enhance safety. Repair and replace damaged and vandalized portions of the street lighting system. Patrol and repair street light grids and repair damage due to vandalism. Materials to repair damage ($30,000); contract labor to refurbish old street light standards ($100,000); and new street light standards needed due to photometric studies ($50,000).

LED Street Light Retrofit **90,000**
Replace high-pressure sodium and metal halide decorative street light luminaires with energy efficient light emitting diode (LED) luminaires.

230 kV Interconnection Project **60,000**
Upgrade the interconnection between the City's electric distribution system and the adjacent transmission grid to provide capacity for projected growth, mitigate outages, and reduce transmission expenses.

ACTIVITY: **Equipment Purchase** **FUND:** **Electric Utility Capital Outlay**
DEPARTMENT: **Electric Utility**

Equipment - New or Replacement Description:

Purchase New Vehicles **191,000**
Purchase the following new vehicles: metering van ($40,000, replacement of vehicle #24); pole trailer ($21,000); substation van ($60,000); and underground van ($70,000).

Electric Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Electric Utility Fund							
500	76050	Intrafund Transfers Out	5,070,014	0	8,485,107	10,286,830	0
Operating Transfer Out Total			5,070,014	0	8,485,107	10,286,830	0
Electric Utility Fund Total			5,070,014	0	8,485,107	10,286,830	0
Management Services							
50060001	71001	Regular Employee Salary	525,974	555,097	672,470	562,020	659,450
50060001	71002	Overtime	12,665	850	3,940	1,500	5,440
50060001	71010	Admin Leave Pay	1,565	11,733	20,580	20,580	20,280
50060001	71011	Workers Compensation	25,260	24,840	37,800	37,800	38,640
50060001	71012	Medical Insurance	90,833	80,037	104,970	82,760	97,520
50060001	71013	Dental Insurance	6,152	5,962	7,000	5,620	7,000
50060001	71014	Vision Insurance	1,538	1,331	1,750	1,460	1,470
50060001	71015	Medicare Insurance	8,114	8,439	10,110	10,110	9,940
50060001	71021	Service Contribution-PERS	94,233	(857,218)	146,360	122,030	50,540
50060001	71022	Unfunded Acc Liability - PERS	0	0	0	0	97,130
50060001	71023	Deferred Comp	12,873	13,107	12,350	12,350	18,740
50060001	71024	LI & AD & D	4,895	3,188	4,190	4,190	4,190
50060001	71025	Unemployment Insurance	2,855	2,929	3,690	3,080	3,630
50060001	71028	LTD	1,298	1,857	4,700	4,700	3,300
50060001	71029	Chiropractic	369	457	420	540	700
50060001	71031	Other Benefits	24,300	23,100	30,170	30,170	35,910
50060001	71032	Cell Stipend	1,204	1,206	1,800	1,800	1,500
50060001	71199	Compensated Absence Expens	0	268,422	0	0	0
Salaries & Benefits Total			814,129	145,336	1,062,300	900,710	1,055,380
50060001	72201	Postage	2,879	4,916	13,000	5,000	7,500
50060001	72202	Telephone	3,517	2,825	3,000	3,000	3,000
50060001	72203	Cellular phone charges	290	0	0	0	0
50060001	72211	Electricity	25,195	23,591	30,000	25,000	35,000
50060001	72212	Gas	771	834	1,100	1,100	2,000
50060001	72213	Water	1,841	1,987	2,000	2,500	3,500
50060001	72214	Sewer	1,958	2,014	2,400	2,400	3,000
50060001	72301	Printing/Binding/Duplication	336	951	6,000	3,000	5,000
50060001	72302	Photocopying	7,797	8,247	8,000	8,000	8,500
50060001	72303	Advertising	7,025	0	10,000	10,000	10,000
50060001	72307	Office Supplies	11,357	9,544	15,000	15,000	15,000
50060001	72308	Books & Periodicals	401	944	3,000	1,500	1,000
50060001	72309	Membership & Dues	31,889	37,399	38,000	48,000	52,000
50060001	72310	Uncollectible Acct Expense	12,965	43,712	220,000	150,000	220,000
50060001	72311	Collection Agency Fees	4,561	5,898	6,500	6,500	6,500
50060001	72312	Bank Service Charges	160,757	157,163	190,000	175,000	200,000
50060001	72313	Information Systems Software	0	0	500	500	0
50060001	72314	Business Expense	2,227	1,148	4,000	4,000	4,000
50060001	72315	Conference Expense	17,306	17,087	20,930	20,930	20,930
50060001	72337	Employee Moving Expenses	0	0	2,500	0	0
50060001	72352	Special Dept Materials	3,950	4,237	7,000	5,000	7,000
50060001	72353	Janitorial Supplies	476	552	800	800	800
50060001	72355	General Supplies	318	(19)	0	0	0
50060001	72358	Training and Education	890	3,630	20,930	20,930	26,000
50060001	72359	Small Tools and Equipment	2,762	3,886	4,500	7,500	4,500
50060001	72369	Software Licensing Cost	2,400	896	3,500	1,500	900
50060001	72376	Tuition Reimbursement	0	0	3,250	3,250	1,550
50060001	72450	Misc. Professional Services	119,902	98,699	242,000	242,000	178,000
50060001	72499	Misc Contract Services	4,924	5,825	7,500	7,500	6,000
50060001	72531	Repairs to Machines & Equip	440	0	500	500	500
50060001	72533	Repairs to Vehicles	85,798	97,634	91,340	91,340	109,930
50060001	72534	Repairs to Buildings	6,036	6,565	10,000	10,000	10,000
50060001	72536	Car Wash	522	359	530	530	400
50060001	72551	Motor Vehicle Fuel & Lube	37,215	28,362	40,930	40,930	36,750
50060001	72822	Taxes	129,068	128,682	145,000	145,000	140,000
50060001	72915	EU PILOT	7,033,360	7,082,070	7,131,330	7,131,330	7,158,850
50060001	72990	Special Payments	16,470	112	397,974	500	500
Supplies & Services Total			7,737,603	7,779,753	8,683,014	8,190,040	8,278,610

Electric Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
50060001	74070	PL & PD/Other Insurance	12,960	17,400	26,600	26,600	27,580
Insurances Total			12,960	17,400	26,600	26,600	27,580
50060001	75024	Bond Interest	3,532,168	3,259,431	2,898,020	2,898,020	2,788,080
50060001	75045	Amortization	0	0	2,390,000	2,390,000	2,510,000
50060001	75099	Misc Debt Service Charges	2,008	4,010	5,500	4,010	5,500
Debt, Deprec & Amortization Total			3,534,176	3,263,441	5,293,520	5,292,030	5,303,580
Oı 50060001	76220	Operating Transfer Out	2,104,000	2,354,000	2,387,000	2,387,000	2,388,490
Operating Transfer Out Total			2,104,000	2,354,000	2,387,000	2,387,000	2,388,490
50060001	77030	Machinery and equipment	16,257	0	0	0	0
Capital Total			16,257	0	0	0	0
Management Services Total			14,219,124	13,559,929	17,452,434	16,796,380	17,053,640
Bulk Power Purchase							
50060500	72901	Generation	30,951,164	29,030,082	29,414,200	29,414,200	28,109,230
50060500	72902	Transmission	8,401,525	7,248,173	9,125,930	9,125,930	10,503,530
50060500	72903	Management Services	2,014,585	1,351,916	1,423,020	1,423,020	1,360,860
50060500	72904	Third Party Revenue	(2,110,182)	918,426	0	0	0
50060500	72910	NCPA - GOR adjustments	(744,688)	(873,046)	0	0	0
Supplies & Services Total			38,512,404	37,675,551	39,963,150	39,963,150	39,973,620
Bulk Power Purchase Total			38,512,404	37,675,551	39,963,150	39,963,150	39,973,620
EU Operations							
50061000	71001	Regular Employee Salary	339,217	330,152	442,340	370,530	434,000
50061000	71002	Overtime	70,337	80,566	98,430	98,430	102,610
50061000	71003	Part-time Salary	7,429	4,780	8,950	10,000	8,950
50061000	71007	Uniform Allowance	150	1,050	800	700	800
50061000	71008	Meal Allowance	75	25	500	500	100
50061000	71009	Incentive Pay	87	0	0	0	0
50061000	71011	Workers Compensation	12,630	12,420	21,600	21,600	22,080
50061000	71012	Medical Insurance	55,942	52,073	67,840	50,030	59,960
50061000	71013	Dental Insurance	3,109	3,002	4,000	3,320	4,000
50061000	71014	Vision Insurance	777	670	1,000	800	840
50061000	71015	Medicare Insurance	6,095	5,989	7,990	7,990	7,920
50061000	71021	Service Contribution-PERS	69,582	64,351	94,770	81,550	33,320
50061000	71022	Unfunded Acc Liability - PERS	0	0	0	0	64,040
50061000	71023	Deferred Comp	9,641	9,632	13,020	13,020	13,020
50061000	71024	LI & AD & D	2,750	2,704	3,630	3,630	3,630
50061000	71025	Unemployment Insurance	1,807	1,779	2,440	2,080	2,460
50061000	71028	LTD	803	1,111	3,040	3,040	2,170
50061000	71029	Chiropractic	187	230	240	280	400
50061000	71031	Other Benefits	12,150	11,550	17,240	17,240	20,520
50061000	71032	Cell Stipend	1,805	1,810	2,400	2,000	1,800
Salaries & Benefits Total			594,571	583,893	790,230	686,740	782,620
50061000	72202	Telephone	11,801	10,061	8,500	8,500	11,000
50061000	72203	Cellular phone charges	299	865	1,100	1,100	1,100
50061000	72306	Safety Equipment	0	447	1,750	1,000	1,500
50061000	72313	Information Systems Software	0	457	8,100	8,100	10,600
50061000	72314	Business Expense	0	0	0	0	200
50061000	72355	General Supplies	318	0	0	0	0
50061000	72358	Training and Education	0	1,132	5,000	5,000	20,000
50061000	72359	Small Tools and Equipment	9,109	2,735	15,000	5,000	12,000
50061000	72450	Misc. Professional Services	22,418	10,758	38,000	38,000	38,000
50061000	72499	Misc Contract Services	0	3,096	12,000	10,000	14,000
50061000	72534	Repairs to Buildings	0	0	2,000	2,000	0
Supplies & Services Total			43,945	29,552	91,450	78,700	108,400
50061000	74070	PL & PD/Other Insurance	6,480	8,700	11,400	11,400	15,760
Insurances Total			6,480	8,700	11,400	11,400	15,760
50061000	77030	Machinery and equipment	12,691	16,929	5,000	5,000	0
Capital Total			12,691	16,929	5,000	5,000	0
EU Operations Total			657,687	639,074	898,080	781,840	906,780
EU Engineering							
50061500	71001	Regular Employee Salary	775,563	841,226	906,610	847,700	909,040
50061500	71002	Overtime	32,448	28,851	10,720	50,000	29,730
50061500	71003	Part-time Salary	0	413	0	7,000	6,900
50061500	71007	Uniform Allowance	200	1,533	1,800	1,400	1,200
50061500	71008	Meal Allowance	50	25	500	250	200
50061500	71009	Incentive Pay	20,877	2,223	1,800	1,800	1,800
50061500	71010	Admin Leave Pay	6,858	7,281	15,250	15,250	15,400

Electric Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
50061500	71011	Workers Compensation	46,310	37,260	48,600	48,600	49,680
50061500	71012	Medical Insurance	131,272	138,536	148,380	139,170	153,130
50061500	71013	Dental Insurance	7,629	7,541	9,000	7,900	9,000
50061500	71014	Vision Insurance	1,897	1,603	2,250	1,940	1,900
50061500	71015	Medicare Insurance	11,514	12,826	13,580	13,580	13,980
50061500	71021	Service Contribution-PERS	157,861	166,611	198,400	186,140	69,900
50061500	71022	Unfunded Acc Liability - PERS	0	0	0	0	134,330
50061500	71023	Deferred Comp	17,580	19,012	19,700	19,700	24,750
50061500	71024	LI & AD & D	8,420	6,846	7,420	7,420	7,500
50061500	71025	Unemployment Insurance	4,125	4,543	4,990	4,700	5,050
50061500	71028	LTD	1,875	2,882	6,350	6,350	4,550
50061500	71029	Chiropractic	455	554	540	740	900
50061500	71031	Other Benefits	44,550	34,650	38,790	38,790	46,170
50061500	71032	Cell Stipend	1,660	2,851	4,800	3,700	3,600
Salaries & Benefits Total			1,271,144	1,317,266	1,439,480	1,402,130	1,488,710
50061500	72203	Cellular phone charges	229	0	500	0	500
50061500	72301	Printing/Binding/Duplication	65	189	1,000	1,000	500
50061500	72302	Photocopying	1,161	2,539	5,000	2,500	4,000
50061500	72303	Advertising	1,053	1,406	5,000	5,000	3,000
50061500	72306	Safety Equipment	874	1,214	2,000	2,000	2,000
50061500	72308	Books & Periodicals	835	1,404	2,500	2,500	2,500
50061500	72309	Membership & Dues	1,155	2,356	2,500	1,500	2,500
50061500	72313	Information Systems Software	335	0	2,500	2,500	2,500
50061500	72314	Business Expense	1,132	356	500	500	400
50061500	72315	Conference Expense	8,621	11,362	20,000	20,000	11,770
50061500	72355	General Supplies	100	217	0	0	0
50061500	72358	Training and Education	9,050	5,776	25,000	25,000	39,600
50061500	72359	Small Tools and Equipment	7,900	11,618	16,500	20,000	17,000
50061500	72369	Software Licensing Cost	41,695	28,445	71,500	109,500	70,500
50061500	72376	Tuition Reimbursement	0	0	0	3,000	6,000
50061500	72450	Misc. Professional Services	39,328	95,274	175,000	142,500	130,000
50061500	72499	Misc Contract Services	7,625	2,032	15,000	11,000	15,000
50061500	72532	Repairs to Office Equip	0	2,910	6,000	3,000	6,000
50061500	72534	Repairs to Buildings	2,990	0	0	0	0
Supplies & Services Total			124,150	167,099	350,500	351,500	313,770
50061500	74070	PL & PD/Other Insurance	23,760	26,100	34,200	34,200	35,460
Insurances Total			23,760	26,100	34,200	34,200	35,460
50061500	77030	Machinery and equipment	44,995	4,350	0	0	0
Capital Total			44,995	4,350	0	0	0
EU Engineering Total			1,464,049	1,514,815	1,824,180	1,787,830	1,837,940
Field Services							
50062000	71001	Regular Employee Salary	262,730	291,674	279,370	282,710	282,140
50062000	71002	Overtime	5,466	10,583	6,380	11,300	17,940
50062000	71003	Part-time Salary	20,909	24,392	29,540	29,540	31,020
50062000	71008	Meal Allowance	0	945	0	1,860	0
50062000	71009	Incentive Pay	1,914	1,809	1,800	1,800	1,800
50062000	71011	Workers Compensation	21,050	20,700	27,000	27,000	27,600
50062000	71012	Medical Insurance	74,311	72,983	72,570	77,690	80,470
50062000	71013	Dental Insurance	5,138	5,029	5,000	5,050	5,000
50062000	71014	Vision Insurance	1,285	1,123	1,250	1,130	1,050
50062000	71015	Medicare Insurance	3,359	3,782	4,600	4,600	4,830
50062000	71021	Service Contribution-PERS	48,875	56,166	61,290	62,050	21,760
50062000	71022	Unfunded Acc Liability - PERS	0	0	0	0	41,820
50062000	71023	Deferred Comp	5,654	7,770	7,880	7,880	8,460
50062000	71024	LI & AD & D	397	439	330	330	480
50062000	71025	Unemployment Insurance	1,563	1,647	1,760	1,650	1,790
50062000	71028	LTD	656	959	1,960	1,960	1,410
50062000	71029	Chiropractic	308	385	300	480	500
50062000	71031	Other Benefits	20,250	19,250	21,550	21,550	25,650
Salaries & Benefits Total			473,864	519,635	522,580	538,580	553,720
50062000	72203	Cellular phone charges	2,995	3,164	4,000	3,000	4,000
50062000	72301	Printing/Binding/Duplication	983	527	1,200	1,200	750
50062000	72305	Uniforms	0	1,222	0	530	1,000
50062000	72306	Safety Equipment	104	691	3,000	1,500	3,000
50062000	72313	Information Systems Software	3,337	7,715	0	4,200	30,000
50062000	72315	Conference Expense	700	0	0	0	0

Electric Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
50062000	72352	Special Dept Materials	756	0	1,000	1,000	750
50062000	72358	Training and Education	1,382	3,069	8,500	5,000	9,000
50062000	72359	Small Tools and Equipment	5,393	1,608	700	9,000	13,500
50062000	72370	Overtime Meals	0	0	150	150	2,500
50062000	72450	Misc. Professional Services	3,197	4,263	5,000	5,000	4,500
50062000	72499	Misc Contract Services	1,687	0	3,500	3,500	6,000
Supplies & Services Total			20,535	22,258	27,050	34,080	75,000
50062000	74070	PL & PD/Other Insurance	10,800	14,500	19,000	19,000	19,700
Insurances Total			10,800	14,500	19,000	19,000	19,700
Field Services Total			505,199	556,393	568,630	591,660	648,420
Environmental Compliance							
50062500	72990	Special Payments	4,239	25,243	37,000	37,000	25,000
Supplies & Services Total			4,239	25,243	37,000	37,000	25,000
Environmental Compliance Total			4,239	25,243	37,000	37,000	25,000
EU Administration							
50064001	71001	Regular Employee Salary	321,397	319,340	284,360	281,190	285,810
50064001	71002	Overtime	736	2,549	13,260	25,000	29,730
50064001	71007	Uniform Allowance	500	500	500	500	500
50064001	71009	Incentive Pay	14,221	600	0	0	600
50064001	71010	Admin Leave Pay	0	1,230	5,630	5,630	5,690
50064001	71011	Workers Compensation	8,420	8,280	10,800	10,800	11,040
50064001	71012	Medical Insurance	29,193	28,904	28,590	28,840	28,400
50064001	71013	Dental Insurance	2,314	2,002	2,000	2,020	2,000
50064001	71014	Vision Insurance	579	447	500	450	420
50064001	71015	Medicare Insurance	4,799	4,701	4,210	4,210	4,670
50064001	71021	Service Contribution-PERS	62,300	57,432	62,090	62,700	21,990
50064001	71022	Unfunded Acc Liability - PERS	0	0	0	0	42,260
50064001	71023	Deferred Comp	8,211	8,365	8,530	8,530	8,570
50064001	71024	LI & AD & D	2,909	2,042	2,230	2,230	2,180
50064001	71025	Unemployment Insurance	1,613	1,572	1,560	1,580	1,570
50064001	71028	LTD	733	998	1,990	1,990	1,430
50064001	71029	Chiropractic	139	154	120	200	200
50064001	71031	Other Benefits	8,100	7,700	8,620	8,620	10,260
50064001	71032	Cell Stipend	602	1,103	1,200	1,200	1,200
Salaries & Benefits Total			466,766	447,919	436,190	445,690	458,520
50064001	72203	Cellular phone charges	75	0	0	0	0
50064001	72301	Printing/Binding/Duplication	38	0	1,000	1,000	0
50064001	72306	Safety Equipment	34,973	528	5,000	3,500	3,500
50064001	72308	Books & Periodicals	0	970	2,000	2,000	2,000
50064001	72309	Membership & Dues	1,491	1,716	4,000	5,000	6,000
50064001	72313	Information Systems Software	335	0	500	500	500
50064001	72314	Business Expense	502	374	2,500	2,500	1,000
50064001	72315	Conference Expense	11,731	11,484	20,000	20,000	1,000
50064001	72322	Rental of Equipment	1,415	0	0	0	0
50064001	72352	Special Dept Materials	4,101	0	4,000	3,000	3,500
50064001	72355	General Supplies	353	2,280	0	0	0
50064001	72358	Training and Education	3,977	0	3,000	9,000	15,000
50064001	72359	Small Tools and Equipment	35,297	1,355	2,500	1,500	25,000
50064001	72399	Supplies & Services NOC	0	0	0	1,200	0
50064001	72450	Misc. Professional Services	26,610	17,364	35,000	35,000	35,000
50064001	72499	Misc Contract Services	3,468	1,292	0	0	0
50064001	72530	Repairs to Communication Equi	1,125	500	0	0	0
50064001	72531	Repairs to Machines & Equip	3,569	0	0	0	0
50064001	72533	Repairs to Vehicles	3,502	0	0	0	0
50064001	72534	Repairs to Buildings	5,896	0	0	0	0
Supplies & Services Total			138,459	37,863	79,500	84,200	92,500
50064001	74070	PL & PD/Other Insurance	4,320	5,800	7,600	7,600	7,880
Insurances Total			4,320	5,800	7,600	7,600	7,880
50064001	77090	Capitalized Expenditures	0	(2,429,336)	0	0	0
Capital Total			0	(2,429,336)	0	0	0
EU Administration Total			609,545	(1,937,754)	523,290	537,490	558,900
Distribution System							
50064100	71001	Regular Employee Salary	1,214,620	1,554,136	1,736,250	1,489,280	1,452,010
50064100	71002	Overtime	37,480	112,900	107,110	350,000	272,380
50064100	71004	Contract Employee salary	7,538	0	0	0	0
50064100	71007	Uniform Allowance	4,508	5,659	7,400	6,140	5,800

Electric Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
50064100	71008	Meal Allowance	400	315	500	2,500	3,000
50064100	71009	Incentive Pay	75,233	7,693	1,800	8,780	6,600
50064100	71011	Workers Compensation	23,200	70,380	86,400	86,400	77,280
50064100	71012	Medical Insurance	204,416	224,586	298,600	247,960	247,710
50064100	71013	Dental Insurance	11,507	11,758	16,000	13,180	14,000
50064100	71014	Vision Insurance	2,877	2,548	4,000	3,110	2,940
50064100	71015	Medicare Insurance	17,068	24,190	26,860	26,860	25,180
50064100	71021	Service Contribution-PERS	243,359	273,948	379,840	333,030	112,230
50064100	71022	Unfunded Acc Liability - PERS	0	0	0	0	215,690
50064100	71023	Deferred Comp	32,599	31,916	33,170	33,170	35,850
50064100	71024	LI & AD & D	8,933	10,735	14,510	14,510	12,180
50064100	71025	Unemployment Insurance	6,186	7,495	9,530	8,380	7,990
50064100	71028	LTD	2,798	4,757	12,130	12,130	7,260
50064100	71029	Chiropractic	690	875	960	1,250	1,400
50064100	71030	Medical In-lieu	271	0	0	0	0
50064100	71031	Other Benefits	40,500	65,450	68,960	68,960	71,820
50064100	71032	Cell Stipend	1,024	2,268	9,600	5,500	4,500
Salaries & Benefits Total			1,935,208	2,411,607	2,813,620	2,711,140	2,575,820
50064100	72202	Telephone	724	703	700	700	700
50064100	72203	Cellular phone charges	1,140	986	1,500	750	0
50064100	72306	Safety Equipment	27,026	45,852	55,000	70,000	65,000
50064100	72308	Books & Periodicals	0	125	0	0	3,000
50064100	72314	Business Expense	100	0	0	30	1,500
50064100	72315	Conference Expense	1,738	4,208	25,000	25,000	500
50064100	72323	Transport of Materials	2,700	250	0	0	0
50064100	72352	Special Dept Materials	430,257	5,165	0	0	0
50064100	72358	Training and Education	891	981	28,000	28,000	52,000
50064100	72359	Small Tools and Equipment	63,580	101,750	95,000	150,000	150,000
50064100	72450	Misc. Professional Services	12,035	22,651	30,000	30,000	35,000
50064100	72499	Misc Contract Services	444,556	381,361	510,000	510,000	20,000
50064100	72530	Repairs to Communication Equi	0	22	2,000	2,000	1,500
50064100	72531	Repairs to Machines & Equip	0	0	5,000	7,000	12,000
50064100	72990	Special Payments	1,513	(3,340)	0	1,000	0
Supplies & Services Total			986,260	560,712	752,200	824,480	341,200
50064100	74070	PL & PD/Other Insurance	21,600	49,300	57,000	57,000	55,160
Insurances Total			21,600	49,300	57,000	57,000	55,160
50064100	77020	Capital Projects	5,385	2,676	0	0	0
50064100	77030	Machinery and equipment	106,400	168	0	0	0
Capital Total			111,785	2,844	0	0	0
Distribution System Total			3,054,853	3,024,464	3,622,820	3,592,620	2,972,180
Substation Maintenance							
50064200	71001	Regular Employee Salary	273,564	468,902	703,460	652,110	543,410
50064200	71002	Overtime	1,603	7,581	11,980	20,000	58,680
50064200	71007	Uniform Allowance	328	717	1,400	1,300	1,000
50064200	71008	Meal Allowance	25	50	250	500	250
50064200	71009	Incentive Pay	25,963	3,001	1,800	3,980	3,000
50064200	71011	Workers Compensation	12,630	20,700	37,800	37,800	27,600
50064200	71012	Medical Insurance	41,992	66,449	122,070	94,900	80,890
50064200	71013	Dental Insurance	2,417	4,115	7,000	6,050	5,000
50064200	71014	Vision Insurance	604	825	1,750	1,410	1,050
50064200	71015	Medicare Insurance	4,409	7,012	10,250	10,250	8,790
50064200	71021	Service Contribution-PERS	60,383	91,858	154,030	138,780	41,950
50064200	71022	Unfunded Acc Liability - PERS	0	0	0	0	80,630
50064200	71023	Deferred Comp	8,560	12,003	13,740	13,740	16,300
50064200	71024	LI & AD & D	2,158	3,530	5,890	5,890	4,490
50064200	71025	Unemployment Insurance	1,452	2,507	3,870	3,470	2,990
50064200	71028	LTD	660	1,592	4,920	4,920	2,720
50064200	71029	Chiropractic	145	301	420	380	500
50064200	71031	Other Benefits	12,150	19,250	30,170	30,170	25,650
50064200	71032	Cell Stipend	1,342	2,019	4,200	2,900	3,000
Salaries & Benefits Total			450,386	712,410	1,115,000	1,028,550	907,900
50064200	72303	Advertising	0	86	0	0	0
50064200	72306	Safety Equipment	2,418	14,346	20,000	10,000	20,000
50064200	72315	Conference Expense	537	642	0	0	500
50064200	72352	Special Dept Materials	6,993	0	0	0	0
50064200	72358	Training and Education	7,592	11,145	15,000	8,500	35,000

Electric Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
50064200	72359	Small Tools and Equipment	42,409	51,724	82,900	40,000	60,000
50064200	72450	Misc. Professional Services	11,601	896	5,000	4,000	15,000
50064200	72499	Misc Contract Services	3,964	2,296	5,000	5,000	5,000
50064200	72531	Repairs to Machines & Equip	258	0	0	3,000	0
Supplies & Services Total			75,772	81,135	127,900	70,500	135,500
50064200	74070	PL & PD/Other Insurance	6,480	14,500	26,600	26,600	19,700
Insurances Total			6,480	14,500	26,600	26,600	19,700
50064200	77030	Machinery and equipment	25,257	50,257	0	0	0
Capital Total			25,257	50,257	0	0	0
Substation Maintenance Total			557,896	858,302	1,269,500	1,125,650	1,063,100
Street Lights							
50064300	71001	Regular Employee Salary	136,655	(553)	0	0	0
50064300	71002	Overtime	1,505	4	0	0	0
50064300	71007	Uniform Allowance	500	0	0	0	0
50064300	71009	Incentive Pay	5,244	0	0	0	0
50064300	71011	Workers Compensation	8,420	0	0	0	0
50064300	71012	Medical Insurance	22,361	(304)	0	0	0
50064300	71013	Dental Insurance	1,220	(22)	0	0	0
50064300	71014	Vision Insurance	305	(6)	0	0	0
50064300	71015	Medicare Insurance	2,092	63	0	0	0
50064300	71021	Service Contribution-PERS	26,686	789	0	0	0
50064300	71023	Deferred Comp	1,972	98	0	0	0
50064300	71024	LI & AD & D	1,227	(47)	0	0	0
50064300	71025	Unemployment Insurance	741	24	0	0	0
50064300	71028	LTD	337	13	0	0	0
50064300	71029	Chiropractic	73	(1)	0	0	0
50064300	71031	Other Benefits	8,100	0	0	0	0
Salaries & Benefits Total			217,439	57	0	0	0
50064300	72203	Cellular phone charges	368	0	0	0	0
Supplies & Services Total			368	0	0	0	0
50064300	74070	PL & PD/Other Insurance	8,420	0	0	0	0
Insurances Total			8,420	0	0	0	0
50064300	77020	Capital Projects	20,885	27,813	0	0	0
50064300	77030	Machinery and equipment	7,113	0	0	0	0
Capital Total			27,997	27,813	0	0	0
Street Lights Total			254,225	27,870	0	0	0
Meter Maintenance							
50064400	71001	Regular Employee Salary	94,433	92,265	199,040	185,780	190,640
50064400	71002	Overtime	192	125	3,830	3,000	7,510
50064400	71007	Uniform Allowance	150	183	400	400	400
50064400	71009	Incentive Pay	1,740	1,131	0	0	0
50064400	71011	Workers Compensation	4,210	4,140	10,800	10,800	11,040
50064400	71012	Medical Insurance	19,982	18,734	41,020	35,630	36,290
50064400	71013	Dental Insurance	942	789	2,000	2,000	2,000
50064400	71014	Vision Insurance	236	181	500	450	420
50064400	71015	Medicare Insurance	1,404	1,353	2,940	2,940	2,880
50064400	71021	Service Contribution-PERS	21,324	15,835	42,650	40,540	14,640
50064400	71022	Unfunded Acc Liability - PERS	0	0	0	0	28,140
50064400	71023	Deferred Comp	2,888	1,876	0	2,060	5,720
50064400	71024	LI & AD & D	865	663	1,640	1,640	1,610
50064400	71025	Unemployment Insurance	520	428	1,070	1,020	1,050
50064400	71028	LTD	236	271	1,370	1,370	950
50064400	71029	Chiropractic	57	57	120	200	200
50064400	71031	Other Benefits	4,050	3,850	8,620	8,620	10,260
50064400	71032	Cell Stipend	0	0	0	1,300	1,200
Salaries & Benefits Total			153,229	141,880	316,000	297,750	314,950
50064400	72202	Telephone	162	4,124	2,500	2,500	6,000
50064400	72203	Cellular phone charges	1,973	4,529	6,000	6,000	6,000
50064400	72306	Safety Equipment	0	1,436	10,500	7,500	8,000
50064400	72315	Conference Expense	0	100	2,500	0	1,000
50064400	72358	Training and Education	0	0	10,000	10,000	10,000
50064400	72359	Small Tools and Equipment	2,791	6,224	10,000	10,000	15,000
50064400	72360	Meters	0	40,310	60,000	70,000	140,000
50064400	72450	Misc. Professional Services	21,751	147,990	220,000	75,000	17,000
50064400	72530	Repairs to Communication Equi	0	0	500	500	500
Supplies & Services Total			26,676	204,713	322,000	181,500	203,500

Electric Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
50064400	74070	PL & PD/Other Insurance	2,160	2,900	3,800	3,800	7,880
Insurances Total			2,160	2,900	3,800	3,800	7,880
50064400	77030	Machinery and equipment	45,385	27,275	0	1,000	0
Capital Total			45,385	27,275	0	1,000	0
Meter Maintenance Total			227,450	376,768	641,800	484,050	526,330
Troubleshooter							
50064500	71001	Regular Employee Salary	0	0	0	0	345,930
50064500	71002	Overtime	0	0	0	0	149,380
50064500	71007	Uniform Allowance	0	0	0	0	1,500
50064500	71008	Meal Allowance	0	0	0	0	250
50064500	71009	Incentive Pay	0	0	0	0	1,200
50064500	71011	Workers Compensation	0	0	0	0	16,560
50064500	71012	Medical Insurance	0	0	0	0	49,330
50064500	71013	Dental Insurance	0	0	0	0	3,000
50064500	71014	Vision Insurance	0	0	0	0	630
50064500	71015	Medicare Insurance	0	0	0	0	7,220
50064500	71021	Service Contribution-PERS	0	0	0	0	26,720
50064500	71022	Unfunded Acc Liability - PERS	0	0	0	0	51,350
50064500	71023	Deferred Comp	0	0	0	0	10,380
50064500	71024	LI & AD & D	0	0	0	0	2,890
50064500	71025	Unemployment Insurance	0	0	0	0	1,900
50064500	71028	LTD	0	0	0	0	1,730
50064500	71029	Chiropractic	0	0	0	0	300
50064500	71031	Other Benefits	0	0	0	0	15,390
50064500	71032	Cell Stipend	0	0	0	0	1,200
Salaries & Benefits Total			0	0	0	0	686,860
50064500	72203	Cellular phone charges	0	0	0	0	600
50064500	72306	Safety Equipment	0	0	0	0	7,500
50064500	72308	Books & Periodicals	0	0	0	0	1,000
50064500	72314	Business Expense	0	0	0	0	1,000
50064500	72315	Conference Expense	0	0	0	0	250
50064500	72358	Training and Education	0	0	0	0	12,000
50064500	72359	Small Tools and Equipment	0	0	0	0	35,000
50064500	72499	Misc Contract Services	0	0	0	0	750,000
50064500	72530	Repairs to Communication Equi	0	0	0	0	500
Supplies & Services Total			0	0	0	0	807,850
50064500	74070	PL & PD/Other Insurance	0	0	0	0	11,820
Insurances Total			0	0	0	0	11,820
Troubleshooter Total			0	0	0	0	1,506,530
Depreciation-Electric							
50098300	75035	Depreciation B & I	3,826,238	313,687	0	0	0
50098300	75037	Depreciation M & E	17,250,442	1,730,955	0	0	0
50098300	75038	DeprContrib F/A-Mach & Equip	1,302,734	94,737	0	0	0
50098300	75039	DeprVehicles	2,882,152	145,967	0	0	0
Debt, Deprec & Amortization Total			25,261,567	2,285,346	0	0	0
Depreciation-Electric Total			25,261,567	2,285,346	0	0	0
EU Outlay Reserve Capital Proj							
50199000	71029	Chiropractic	0	0	0	60	0
Salaries & Benefits Total			0	0	0	60	0
50199000	76220	Operating Transfer Out	826,378	214,165	0	0	0
Operating Transfer Out Total			826,378	214,165	0	0	0
50199000	77020	Capital Projects	1,655,920	3,195,740	4,957,860	3,847,450	3,130,000
50199000	77040	Vehicles	534,235	278,432	1,125,903	457,340	191,000
Capital Total			2,190,155	3,474,172	6,083,763	4,304,790	3,321,000
EU Outlay Reserve Capital Proj Total			3,016,533	3,688,337	6,083,763	4,304,850	3,321,000
502	76050	Intrafund Transfers Out	0	2,179,981	0	0	0
Operating Transfer Out Total			0	2,179,981	0	0	0
Electric Rate Stabilization Total			0	2,179,981	0	0	0
Public Benefits Administration							
50465001	71189	Personnel Transfer Charges	21,841	77,848	80,820	80,820	83,690
Salaries & Benefits Total			21,841	77,848	80,820	80,820	83,690
50465001	72301	Printing/Binding/Duplication	3,360	256	5,000	5,000	5,000
50465001	72303	Advertising	2,065	8,089	20,000	20,000	20,000
50465001	72308	Books & Periodicals	56	0	0	0	0
50465001	72314	Business Expense	163	40	2,000	2,000	2,000
50465001	72315	Conference Expense	941	969	5,000	5,000	5,000

Electric Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
50465001 72338 Sponsorships	1,650	1,500	10,000	5,000	10,000
50465001 72352 Special Dept Materials	671	1,743	5,000	10,000	5,000
50465001 72358 Training and Education	4,941	1,007	2,000	2,000	2,000
50465001 72359 Small Tools and Equipment	0	0	0	3,000	0
50465001 72399 Supplies & Services NOC	0	222	3,000	0	10,000
50465001 72450 Misc. Professional Services	79,045	238,513	100,000	100,000	200,000
50465001 72901 Generation	0	102,223	114,520	114,520	109,670
50465001 72903 Management Services	0	10,703	12,420	12,420	12,870
50465001 72990 Special Payments	124,704	10,266	0	0	0
Supplies & Services Total	217,595	375,530	278,940	278,940	381,540
50465001 76220 Operating Transfer Out	11,600	3,500,000	0	0	0
Operating Transfer Out Total	11,600	3,500,000	0	0	0
Public Benefits Administration Total	251,037	3,953,378	359,760	359,760	465,230
Demand-Side Management Service					
50465100 72450 Misc. Professional Services	145,043	42,252	200,000	100,000	150,000
50465100 72920 Public Benefits Program	315,425	477,343	500,000	500,000	500,000
Supplies & Services Total	460,468	519,595	700,000	600,000	650,000
50465100 76220 Operating Transfer Out	881,880	0	0	0	0
Operating Transfer Out Total	881,880	0	0	0	0
Demand-Side Management Service Total	1,342,348	519,595	700,000	600,000	650,000
Low Income Services					
50465300 72450 Misc. Professional Services	0	0	100,000	220,000	100,000
50465300 72920 Public Benefits Program	495,472	527,685	424,840	383,170	465,260
50465300 72921 Lodi CARE Program	0	16,663	50,000	50,000	50,000
Supplies & Services Total	495,472	544,348	574,840	653,170	615,260
Low Income Services Total	495,472	544,348	574,840	653,170	615,260
Research Dev & Demonstration					
50465400 72450 Misc. Professional Services	0	0	2,500	2,500	100,000
50465400 72920 Public Benefits Program	0	1,630	70,000	70,000	150,000
Supplies & Services Total	0	1,630	72,500	72,500	250,000
Research Dev & Demonstration Total	0	1,630	72,500	72,500	250,000
Solar rebates					
50665200 72920 Public Benefits Program	175,539	319,721	610,000	610,000	400,000
Supplies & Services Total	175,539	319,721	610,000	610,000	400,000
Solar rebates Total	175,539	319,721	610,000	610,000	400,000
Environmental Compliance					
50862500 72450 Misc. Professional Services	61,694	3,274	50,000	50,000	25,000
50862500 72452 Legal Counsel	7,241	25,744	50,000	50,000	25,000
50862500 72901 Generation	0	0	344,890	344,890	1,701,000
50862500 72903 Management Services	0	0	0	0	25,000
Supplies & Services Total	68,935	29,018	444,890	444,890	1,776,000
50862500 75027 Loan Interest	0	28,611	35,319	35,320	30,330
50862500 75028 Loan Principal	0	0	199,681	199,680	204,430
50862500 75099 Misc Debt Service Charges	0	3,950	0	0	0
Debt, Deprec & Amortization Total	0	32,561	235,000	235,000	234,760
Environmental Compliance Total	68,935	61,579	679,890	679,890	2,010,760
Electric Utility Total	95,748,115	69,874,571	84,366,744	83,264,670	74,784,690

WATER UTILITY

Lodi's Water Utility provides clean drinking water each day to over 23,000 customer accounts.

The Water Utility, managed by the Public Works Department, is responsible for delivering clean water, repairing aging infrastructure and removing industrial contaminants PCE and TCE from Lodi's groundwater. The utility's budget is $16,612,210 in FY 2017/18, compared to $11,632,580 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year.

FY 2017/18 Water Services budgeted staffing is being decreased by 1 to 57 positions. The Water utility shares staff with the Wastewater Utility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

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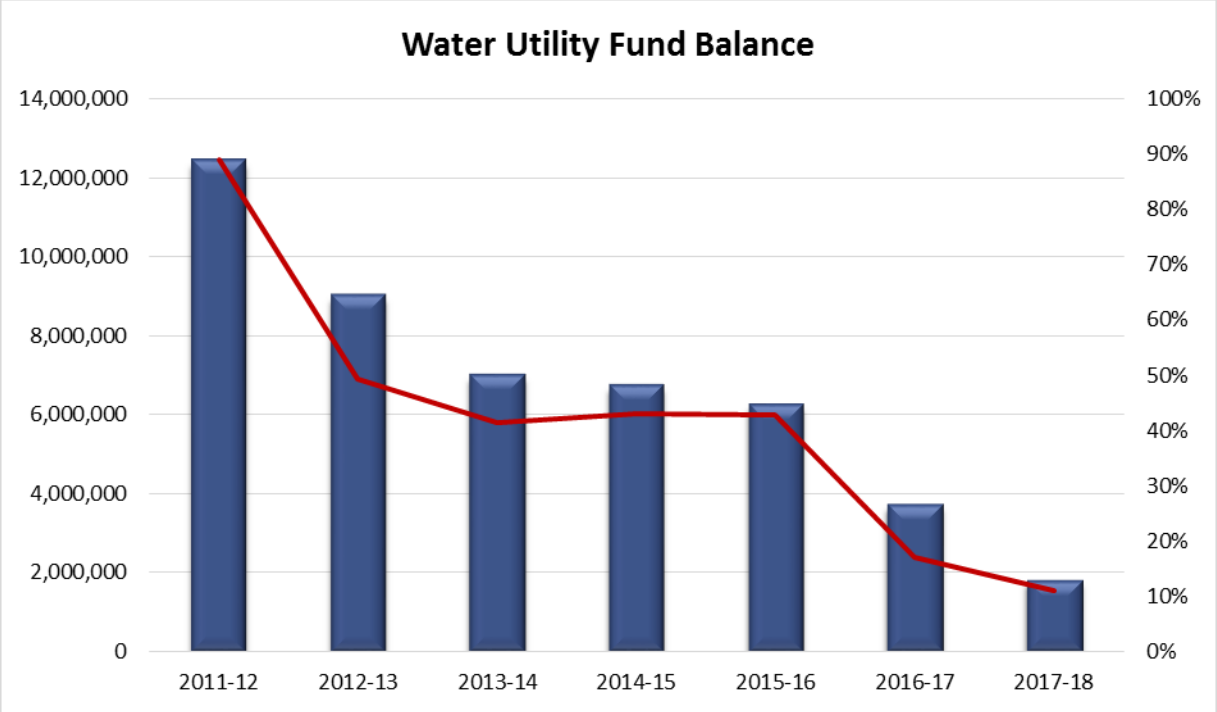
Water Utility Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

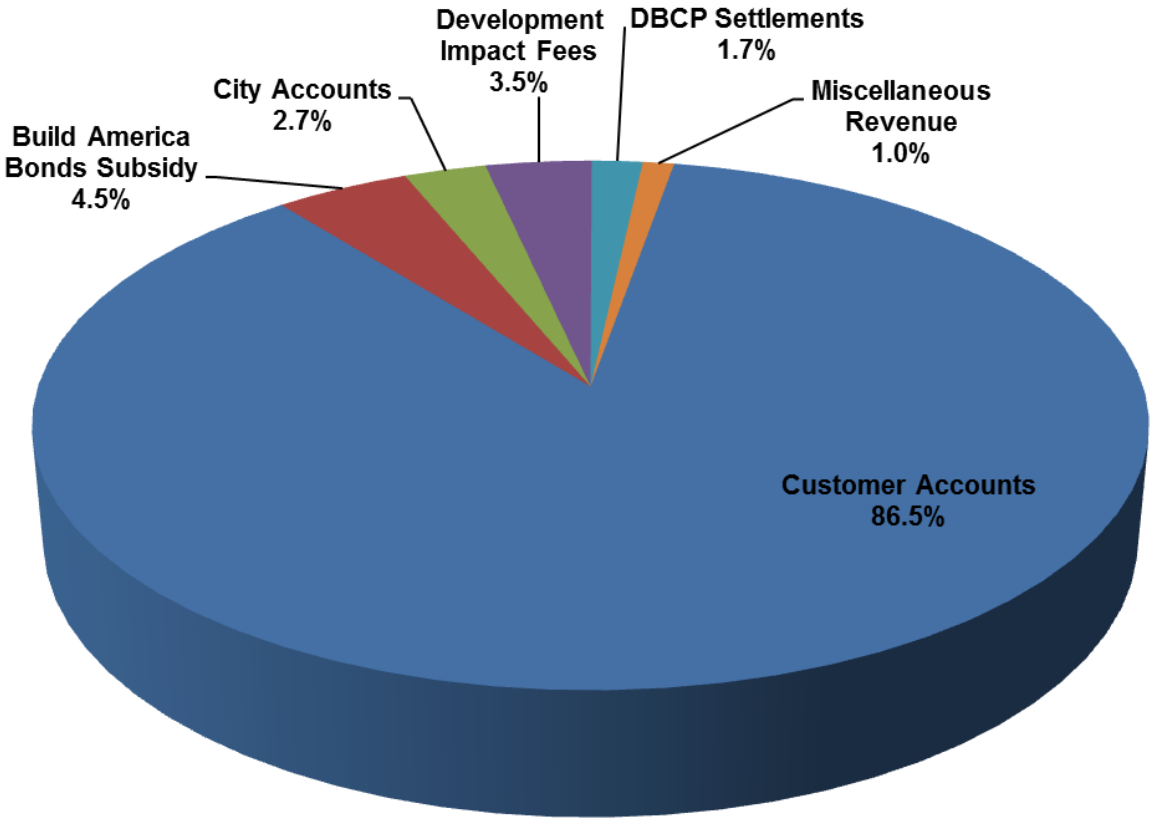
For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Water Utility Enterprise Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Cash Balance					
Beginning Cash Balance	7,027,567	6,755,522	6,755,522	6,270,786	3,732,376
Revenues	15,464,665	14,149,204	19,690,210	19,477,800	14,722,520
Expenditures	15,736,710	14,633,940	22,174,866	22,016,210	16,612,210
Net Difference (Revenues Less Expenditures)	(272,045)	(484,736)	(2,484,656)	(2,538,410)	(1,889,690)
Cash Balance					
Ending Cash Balance	6,755,522	6,270,786	4,270,866	3,732,376	1,842,686
Fund Balance as a percentage of expenses:	43%	43%	19%	17%	11%



Water Utility Revenues



Revenue	Budget 2017-18
Customer Accounts	$12,733,300
Build America Bonds Subsidy	$662,040
City Accounts	$403,000
Development Impact Fees	$520,690
DBCP Settlements	$250,000
Miscellaneous Revenue	$153,490
Grand Total	$14,722,520

Water Utility Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
56000000	57701	Damage to Property	350	15,667	0	19,920	0
56000000	58890	City Accounts	318,451	387,450	331,320	391,280	403,000
56000000	58891	Customer Accounts	12,404,168	11,773,736	12,905,300	12,362,420	12,733,300
56000000	58910	Water Tap Fees	(1,403)	3,180	2,000	27,500	30,000
56200000	57501	Development Impact Fees	20,299	332,765	303,940	251,440	520,690
Charges for Services Total			**12,741,865**	**12,512,798**	**13,542,560**	**13,052,560**	**13,686,990**
56000000	54332	Investment Earnings	54,015	123,397	98,530	98,530	59,540
56000000	54391	Sale of City Property	10,696	1,247	0	810	0
56100000	54332	Investment Earnings	32,870	41,500	0	0	2,700
56200000	54332	Investment Earnings	259	1,749	0	0	3,240
56300000	54332	Investment Earnings	67	144	0	0	0
59000000	54332	Investment Earnings	12,058	11,247	0	0	10,930
59100000	54332	Investment Earnings	5,480	11,715	0	0	8,340
59200000	54332	Investment Earnings	(113)	(236)	0	0	0
59300000	54332	Investment Earnings	23,237	48,008	0	0	33,970
59400000	54332	Investment Earnings	2,742	6,765	0	0	4,770
From Use of Money/Property Total			**141,312**	**245,537**	**98,530**	**99,340**	**123,490**
561	50050	Intrafund Transfers In	4,000,000	4,750,000	5,186,100	5,400,000	0
Interfund Credit Total			**4,000,000**	**4,750,000**	**5,186,100**	**5,400,000**	**0**
56000000	55026	Inventory Adjustments	(63,119)	(58,648)	0	0	0
56000000	56403	Build America-BABs subsidy	613,715	617,026	617,020	617,020	662,040
56052001	55026	Inventory Adjustments	67,758	0	0	0	0
Intergovernmental Rev Total			**618,355**	**558,377**	**617,020**	**617,020**	**662,040**
56000000	55024	Revenue-Other	6,442	18,514	0	27,000	0
Miscellaneous Revenue Total			**6,442**	**18,514**	**0**	**27,000**	**0**
56000000	59525	Water Meter Installation	56,052	76,103	0	6,880	0
56100000	59596	DBCP Settlements	462,985	249,231	246,000	275,000	250,000
59400000	59597	PCE/TCE Settlements	0	100,000	0	0	0
Other Charges Total			**519,037**	**425,334**	**246,000**	**281,880**	**250,000**
Total Water Utility Revenue			**18,027,010**	**18,510,559**	**19,690,210**	**19,477,800**	**14,722,520**

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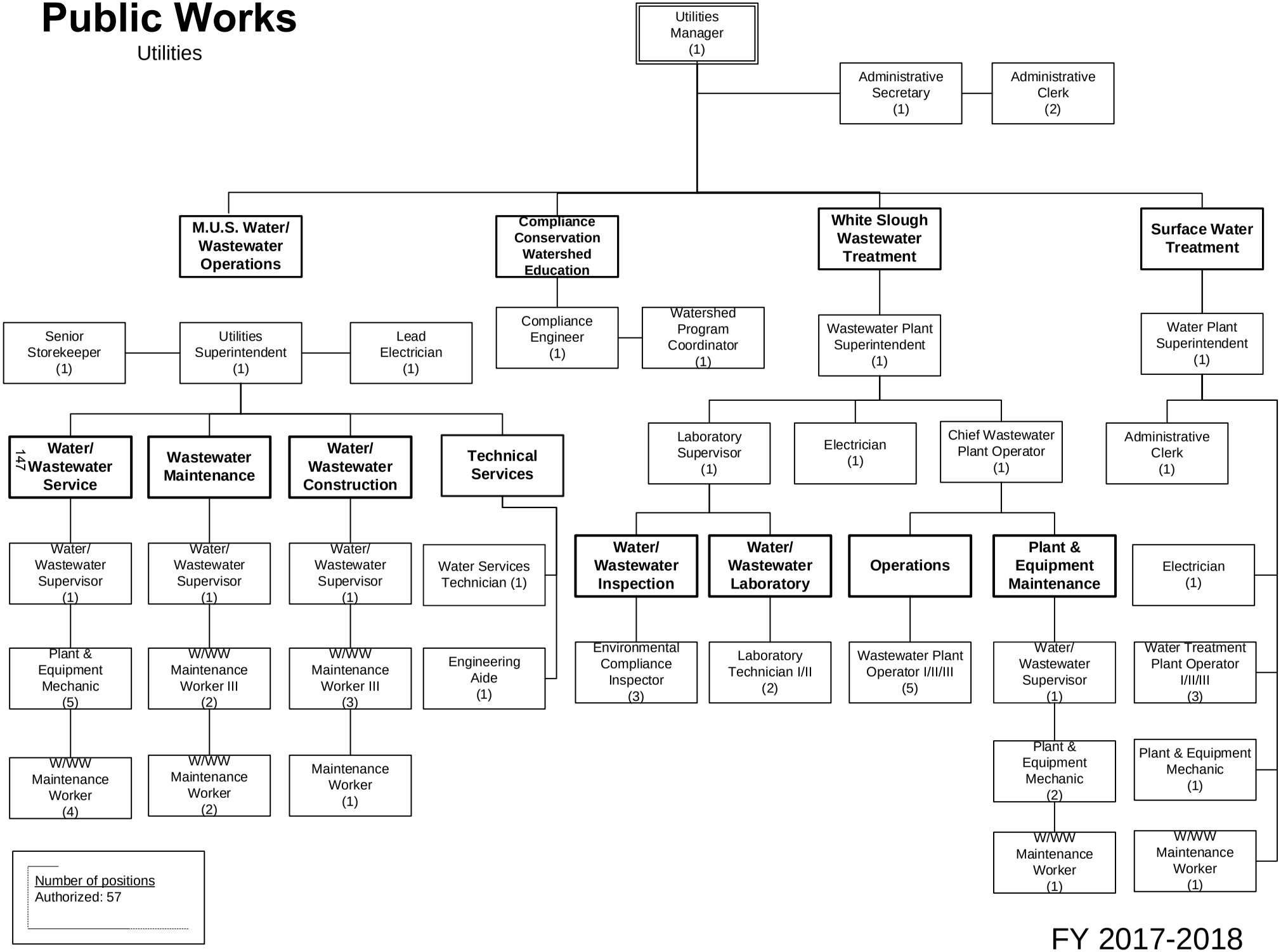
Public Works

Utilities



FY 2017-2018

Water Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	426,600	575,210	672,330	583,100	638,820
PERS - Normal Costs	46,096	(62,842)	88,000	73,890	26,890
PERS - UAL	583	1,249	1,450	0	52,870
Other Benefits	122,555	151,931	207,510	175,010	181,320
Staff Transfers	1,714,151	1,860,547	1,890,000	1,890,000	1,966,000
Supplies & Services	2,590,758	2,476,435	3,904,346	3,692,900	3,826,260
Insurances	8,640	11,600	19,000	19,000	19,700
Debt, Deprec & Amortization	30,360,696	4,949,962	2,970,100	2,970,100	2,967,660
Operating Transfer Out	5,795,378	5,744,165	5,999,600	6,213,500	814,490
Capital	5,733,770	955,200	6,422,530	6,398,710	6,118,200
Total Water Utility	**46,799,228**	**16,663,457**	**22,174,866**	**22,016,210**	**16,612,210**

STAFFING SUMMARY

	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
WATER SERVICES				
Administrative Clerk	1	2	2	3
Administrative Secretary	1	1	1	1
Chief Wastewater Plant Operator	1	1	1	1
Compliance Engineer	1	1	1	1
Deputy Public Works Director - Utilities	1	0	0	0
Electrician	3	3	3	2
Engineering Aide	1	1	1	1
Environmental Compliance Inspector	3	3	3	3
Laboratory Supervisor	0	1	1	1
Laboratory Technician I/II	2	2	2	2
Lead Electrician	1	1	1	1
Maintenance Worker I/II	3	3	3	1
Plant & Equipment Mechanic	7	7	8	8
Senior Administrative Clerk	1	1	1	0
Senior Storekeeper	1	1	1	1
Utilities Manager	0	1	1	1
Utility Superintendent	1	1	1	1
Wastewater Plant Operator I/II/III	6	5	5	5
Wastewater Plant Superintendent	1	1	1	1
Water Plant Superintendent	1	1	1	1
Water Services Technician	1	1	1	1
Water Treatment Plant Operator I/II/III	3	3	3	3
Watershed Program Coordinator	1	1	1	1
Water/Wastewater Maintenance Worker I/II	5	6	6	8
Water/Wastewater Maintenance Worker III	5	5	5	5
Water/Wastewater Supervisor	4	4	4	4
	55	57	58	57

Water Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	250,473	368,303	404,920	336,870	349,540	
Overtime	132,027	155,053	171,820	178,520	177,490	
Part-time Salary	42,469	50,916	94,590	66,510	110,560	
Uniform Allowance	500	937	1,000	1,000	750	
Meal Allowance	10	140	2,900	1,400	700	
Incentive Pay	1,131	0	0	200	480	
Admin Leave Pay	0	3,779	4,010	4,010	4,050	
Workers Compensation	16,840	16,560	32,400	32,400	27,600	
Medical Insurance	69,813	88,434	108,860	78,230	93,090	
Dental Insurance	4,207	4,864	6,000	4,460	5,000	
Vision Insurance	1,052	1,087	1,500	1,040	1,050	
Medicare Insurance	6,142	8,336	9,850	9,850	8,340	
Service Contribution-PERS	46,096	(62,842)	88,000	73,890	26,890	
Unfunded Acc Liability - PERS	0	0	0	0	51,670	
Deferred Comp	4,848	9,579	10,640	10,200	10,480	
LI & AD & D	1,582	1,046	1,210	1,210	1,170	
Unemployment Insurance	1,580	2,133	2,550	2,220	2,240	
LTD	612	1,200	2,820	2,820	1,750	
Chiropractic	252	372	360	410	500	
Other Benefits	16,200	15,400	25,860	25,860	25,650	
Cell Stipend	0	249	0	900	900	
Personnel Transfer Charges	1,714,151	1,860,547	1,890,000	1,890,000	1,966,000	
Salaries & Benefits Total	**2,309,986**	**2,526,095**	**2,859,290**	**2,722,000**	**2,865,900**	
Postage	221	295	1,350	1,150	1,350	
Telephone	4,986	4,216	5,900	4,200	5,900	
Cellular phone charges	8,043	10,968	10,500	13,000	12,000	
Electricity	547,383	457,627	546,700	546,700	520,000	
Gas	11,276	12,977	15,000	15,000	15,000	
Water	7,865	10,233	9,500	11,500	9,500	
Printing/Binding/Duplication	1,340	2,706	7,500	5,000	7,500	
Photocopying	336	518	1,750	1,250	1,750	
Advertising	2,331	6,000	20,000	16,500	24,000	
Uniforms	15,598	19,414	38,000	32,000	38,000	
Safety Equipment	26,586	32,136	44,500	47,000	44,500	
Office Supplies	14,509	11,074	22,500	20,500	21,000	
Books & Periodicals	1,664	1,744	2,750	2,750	2,750	
Membership & Dues	9,753	8,760	11,500	11,500	12,500	
Uncollectible Acct Expense	(964)	51,280	60,000	60,000	60,000	
Collection Agency Fees	706	907	1,500	1,500	1,500	
Bank Service Charges	63,581	60,134	55,000	55,000	55,000	
Information Systems Software	13,400	56,821	35,000	35,000	35,000	
Business Expense	503	401	3,500	2,500	3,500	
Conference Expense	5,828	6,581	8,000	8,000	8,000	
Rent of Land/Facilities	1,000	1,000	1,000	1,000	1,000	

Water Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Rental of Equipment	572	2,734	15,000	15,000	15,000	
Transport of Materials	537	532	1,000	1,000	1,000	
Special Dept Materials	459,093	415,182	500,000	500,000	512,000	
Janitorial Supplies	1,211	1,444	2,000	2,000	2,000	
General Supplies	4,217	15,273	12,500	8,000	13,500	
Medical Supplies	0	0	500	0	500	
Training and Education	19,242	15,970	16,600	19,600	19,000	
Small Tools and Equipment	32,541	26,829	42,700	37,900	42,600	
Laboratory Supplies	15,018	16,679	15,000	25,000	20,000	
Software Licensing Cost	27,941	17,858	40,000	40,000	30,000	
Overtime Meals	949	1,227	0	20	0	
Employees Physical Exams	0	112	0	0	0	
Tuition Reimbursement	2,736	0	8,000	5,500	8,000	
Refunds	0	0	0	(1,960)	0	
Supplies & Services NOC	771	851	3,550	2,000	0	
Misc. Professional Services	115,681	262,119	321,500	316,500	366,500	
Recording/Title Services	43,323	10,142	10,000	2,500	10,000	
Misc Contract Services	41,442	38,260	65,000	58,500	83,000	
Repairs to Communication Equip	795	0	1,000	1,000	1,000	
Repairs to Machines & Equip	31,606	57,462	95,000	92,500	95,000	
Repairs to Office Equip	0	0	550	500	550	
Repairs to Vehicles	39,879	48,510	42,200	42,200	52,390	
Repairs to Buildings	1,487	1,745	6,500	6,500	6,500	
Car Wash	151	100	150	150	110	
Motor Vehicle Fuel & Lube	23,943	19,768	27,230	27,230	24,760	
Taxes	855	563	1,050	3,000	1,050	
Refunds/Rebates	4,085	9,976	20,000	20,000	20,000	
Work for Others	95,000	108,850	100,000	100,000	100,000	
Public Benefits Program	42	39	0	0	0	
Lodi CARE Program	0	52	0	0	0	
WID Water Purchase	1,338,146	1,364,909	1,392,210	1,392,210	1,420,050	
Special Payments	74,404	41,832	263,656	85,000	102,000	
Pollution Remediation	(520,856)	(758,377)	0	0	0	
Supplies & Services Total	**2,590,758**	**2,476,435**	**3,904,346**	**3,692,900**	**3,826,260**	
PL & PD/Other Insurance	8,640	11,600	19,000	19,000	19,700	
Insurances Total	**8,640**	**11,600**	**19,000**	**19,000**	**19,700**	
Bond Interest	2,118,085	2,094,981	2,055,100	2,055,100	2,017,660	
Bond Principal	0	0	915,000	915,000	950,000	
Depreciation B & I	95,303	22,639	0	0	0	
Depreciation M & E	21,840,128	2,273,351	0	0	0	
DeprContrib F/A-Mach & Equip	5,923,774	507,514	0	0	0	
DeprVehicles	380,097	48,368	0	0	0	
Misc Debt Service Charges	3,310	3,110	0	0	0	
Debt, Depreciation & Amortization Total	**30,360,696**	**4,949,962**	**2,970,100**	**2,970,100**	**2,967,660**	

Water Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Intrafund Transfers Out	4,000,000	4,750,000	5,186,100	5,400,000	0	
Operating Transfer Out	1,795,378	994,165	813,500	813,500	814,490	
Operating Transfer Out Total	**5,795,378**	**5,744,165**	**5,999,600**	**6,213,500**	**814,490**	
Capital Projects	5,635,588	5,858,134	6,159,387	6,110,570	6,008,200	
Machinery and equipment	30,566	44,651	110,000	135,000	110,000	
Vehicles	67,616	47,619	153,142	153,140	0	
Capitalized Expenditurres	0	(4,995,205)	0	0	0	
Capital Total	**5,733,770**	**955,200**	**6,422,530**	**6,398,710**	**6,118,200**	
Total Water Utility	**46,799,228**	**16,663,457**	**22,174,866**	**22,016,210**	**16,612,210**	

ACTIVITY: Water Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Water
FUND: Water Fund

ACTIVITY DESCRIPTION

The Water Utility activity provides potable water to approximately 23,500 residential, commercial, and industrial customers. The utility provides water for fire suppression to both public and private fire hydrants and fire suppression systems. Activity goals are to provide a reliable supply of safe drinking water, ensure prudent and responsible water use, provide a well maintained system of pumping, distribution, and treatment facilities and equipment, and to recruit and maintain a highly trained and motivated staff. This activity has five major elements:

- Administration - provides direction/supervision/planning for water utility activity; prepares studies/ reports on service operations and facilities; ensures compliance with existing and reviews/researches pending Federal and State water and groundwater regulations/legislation/ grants; represents City on water/groundwater related issues, including TCE/PCE; participates in design of capital projects.
- Water Conservation - promotes public education and enforces City's Water Conservation Program; responds to complaints; distributes water conservation material; offers rebates for water saving plumbing fixtures.
- Water Treatment - operates/repairs/maintains 28 groundwater wells and Surface Water Treatment Facility; 7 wells equipped with Granular Activated Carbon for DBCP treatment and plume management; operation and maintenance of Surface Water Treatment Facility and 3 storage facilities.
- Water Distribution - operates/repairs/maintains approx. 240 miles of water mains (ranging in diameter from 2"-14"), service lines, just under 5,000 water valves, and approx. 1,860 fire hydrants; responds to customer complaints; monitors for compliance with State/Federal bacteriological standards.
- Work for others/capital improvement - constructs water main connection for new development and new wells and storage tanks; installs fire service lines, hydrants, and large water services for new or existing customers; upgrades existing water systems; installs underground and above ground piping for new well sites and new water treatment systems.

SERVICE LEVEL ADJUSTMENTS

- Downgrade Senior Administrative Clerk to Administrative Clerk position.

MAJOR 2016-17 ACCOMPLISHMENTS

- Construction of mid-plume remediation system.
- Water meter program phase 6.
- Implementation of asset management and preventative maintenance system.

MAJOR 2017-18 OBJECTIVES

- Water meter program phase 7.
- Water meter shop.
- Inspection and cleaning of storage tanks.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Potable water production (million gallons/year)	5,227	4,646	4,768
Number of water wells	28	28	28
Water use (gallons per capita per day)	225	200	162

RELATED COST CENTER(S)

- 56052001
- 56052002
- 56052003
- 56052004
- 56052005
- 56052006
- 56052008

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Water Capital Outlay**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Water Meter Program and Miscellaneous Water Capital Outlay **5,883,200**
Phase 7 water meter program ($5,183,200), granulated activated carbon replacement ($300,000), water meter shop ($250,000), water taps/misc water mains ($125,000), and MSC security improvements ($25,000).

PCE/TCE **125,000**
State Water Resources Control Board and City staff oversight costs ($125,000).

Water Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Water Utility Fund							
560	76050	Intrafund Transfers Out	4,000,000	4,750,000	5,186,100	5,400,000	0
Operating Transfer Out Total			4,000,000	4,750,000	5,186,100	5,400,000	0
Water Utility Fund Total			4,000,000	4,750,000	5,186,100	5,400,000	0
PW Water Administration							
56052001	71001	Regular Employee Salary	19,614	51,748	49,220	16,970	40,120
56052001	71002	Overtime	9,871	26,784	20,100	26,800	28,140
56052001	71007	Uniform Allowance	0	104	0	0	0
56052001	71008	Meal Allowance	0	0	500	0	500
56052001	71011	Workers Compensation	0	4,140	5,400	5,400	5,520
56052001	71012	Medical Insurance	9,913	19,734	20,510	6,840	20,510
56052001	71013	Dental Insurance	509	879	1,000	420	1,000
56052001	71014	Vision Insurance	127	199	250	130	210
56052001	71015	Medicare Insurance	366	1,120	1,000	1,000	990
56052001	71021	Service Contribution-PERS	3,524	(124,617)	10,530	3,700	3,080
56052001	71022	Unfunded Acc Liability - PERS	0	0	0	0	5,910
56052001	71023	Deferred Comp	583	1,249	1,450	0	1,200
56052001	71024	LI & AD & D	118	(40)	70	70	100
56052001	71025	Unemployment Insurance	107	226	270	100	220
56052001	71028	LTD	49	143	340	340	200
56052001	71029	Chiropractic	31	66	60	50	100
56052001	71031	Other Benefits	0	3,850	4,310	4,310	5,130
56052001	71189	Personnel Transfer Charges	709,799	772,204	750,000	750,000	816,000
Salaries & Benefits Total			754,611	757,788	865,010	816,130	928,930
56052001	72201	Postage	163	39	200	0	200
56052001	72202	Telephone	404	307	500	200	500
56052001	72203	Cellular phone charges	4,803	8,462	6,000	8,500	7,500
56052001	72301	Printing/Binding/Duplication	113	56	2,000	1,000	2,000
56052001	72302	Photocopying	79	0	1,000	500	1,000
56052001	72303	Advertising	138	397	500	500	500
56052001	72305	Uniforms	11,393	12,840	30,000	25,000	30,000
56052001	72306	Safety Equipment	1,315	3,328	7,500	5,000	7,500
56052001	72307	Office Supplies	2,244	6,841	8,000	8,000	6,500
56052001	72308	Books & Periodicals	839	862	500	500	500
56052001	72309	Membership & Dues	7,252	6,776	9,000	9,000	10,000
56052001	72310	Uncollectible Acct Expense	(964)	51,280	60,000	60,000	60,000
56052001	72311	Collection Agency Fees	706	907	1,500	1,500	1,500
56052001	72312	Bank Service Charges	63,581	60,134	55,000	55,000	55,000
56052001	72313	Information Systems Software	7,682	21,127	20,000	20,000	20,000
56052001	72314	Business Expense	208	160	2,000	1,000	2,000
56052001	72315	Conference Expense	2,219	3,769	5,000	5,000	5,000
56052001	72352	Special Dept Materials	6,871	5,938	7,000	7,000	7,000
56052001	72353	Janitorial Supplies	476	552	500	500	500
56052001	72355	General Supplies	12	577	1,000	1,000	2,000
56052001	72356	Medical Supplies	0	0	500	0	500
56052001	72358	Training and Education	12,703	11,612	10,000	12,000	12,000
56052001	72359	Small Tools and Equipment	1,909	2,913	7,000	7,000	7,000
56052001	72369	Software Licensing Cost	27,941	17,858	40,000	40,000	30,000
56052001	72370	Overtime Meals	104	0	0	20	0
56052001	72376	Tuition Reimbursement	0	0	5,000	2,500	5,000
56052001	72399	Supplies & Services NOC	66	501	2,000	1,000	0
56052001	72450	Misc. Professional Services	17,801	43,917	60,000	60,000	100,000
56052001	72495	Recording/Title Services	43,323	10,142	10,000	2,500	10,000
56052001	72499	Misc Contract Services	8,760	8,746	15,000	15,000	33,000
56052001	72530	Repairs to Communication Equi	795	0	1,000	1,000	1,000
56052001	72531	Repairs to Machines & Equip	604	2,146	3,000	1,500	3,000
56052001	72532	Repairs to Office Equip	0	0	500	500	500
56052001	72533	Repairs to Vehicles	36,078	44,753	40,000	40,000	49,020
56052001	72534	Repairs to Buildings	987	647	5,000	5,000	5,000
56052001	72536	Car Wash	151	100	150	150	110
56052001	72551	Motor Vehicle Fuel & Lube	23,196	19,069	26,480	26,480	23,840
56052001	72823	Refunds/Rebates	4,085	9,976	20,000	20,000	20,000

Water Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
56052001	72920	Public Benefits Program	42	39	0	0	0
56052001	72921	Lodi CARE Program	0	52	0	0	0
56052001	72950	WID Water Purchase	1,338,146	1,364,909	1,392,210	1,392,210	1,420,050
56052001	72990	Special Payments	65,692	22,283	208,656	50,000	50,000
Supplies & Services Total			1,691,918	1,744,017	2,063,696	1,886,060	1,989,220
56052001	74070	PL & PD/Other Insurance	0	2,900	3,800	3,800	3,940
Insurances Total			0	2,900	3,800	3,800	3,940
56052001	75024	Bond Interest	2,118,085	2,094,981	2,055,100	2,055,100	2,017,660
56052001	75025	Bond Principal	0	0	915,000	915,000	950,000
56052001	75099	Misc Debt Service Charges	3,310	3,110	0	0	0
Debt, Deprec & Amortization Total			2,121,395	2,098,091	2,970,100	2,970,100	2,967,660
56052001	76220	Operating Transfer Out	780,000	780,000	813,500	813,500	814,490
Operating Transfer Out Total			780,000	780,000	813,500	813,500	814,490
56052001	77030	Machinery and equipment	9,611	5,630	10,000	10,000	10,000
56052001	77090	Capitalized Expenditurres	0	(4,995,205)	0	0	0
Capital Total			9,611	(4,989,575)	10,000	10,000	10,000
PW Water Administration Total			5,357,536	393,222	6,726,106	6,499,590	6,714,240
Damage To City Property							
56052002	71002	Overtime	151	0	1,080	1,080	1,120
56052002	71009	Incentive Pay	11	0	0	0	0
56052002	71015	Medicare Insurance	2	0	0	0	20
Salaries & Benefits Total			164	0	1,080	1,080	1,140
56052002	72352	Special Dept Materials	161	235	1,000	1,000	1,000
56052002	72533	Repairs to Vehicles	0	627	0	0	0
56052002	72990	Special Payments	(31,746)	1,595	2,000	2,000	2,000
Supplies & Services Total			(31,585)	2,457	3,000	3,000	3,000
Damage To City Property Total			(31,420)	2,457	4,080	4,080	4,140
Water Wells							
56052003	71002	Overtime	12,912	7,303	14,840	14,840	14,410
56052003	71008	Meal Allowance	0	0	200	200	200
56052003	71009	Incentive Pay	54	0	0	0	0
56052003	71012	Medical Insurance	683	0	0	0	0
56052003	71013	Dental Insurance	46	(0)	0	0	0
56052003	71014	Vision Insurance	12	(0)	0	0	0
56052003	71015	Medicare Insurance	186	106	220	220	210
56052003	71023	Deferred Comp	8	0	0	0	0
56052003	71024	LI & AD & D	4	4	0	0	0
56052003	71029	Chiropractic	3	(0)	0	0	0
56052003	71189	Personnel Transfer Charges	222,335	260,058	250,000	250,000	260,000
Salaries & Benefits Total			236,242	267,470	265,260	265,260	274,820
56052003	72201	Postage	0	0	150	150	150
56052003	72202	Telephone	4,289	3,575	5,000	3,600	5,000
56052003	72203	Cellular phone charges	260	264	500	500	500
56052003	72211	Electricity	434,089	345,589	376,700	376,700	350,000
56052003	72213	Water	7,590	8,702	7,000	9,000	7,000
56052003	72306	Safety Equipment	87	670	5,000	5,000	5,000
56052003	72307	Office Supplies	725	0	1,000	1,000	1,000
56052003	72352	Special Dept Materials	86,916	65,476	100,000	100,000	100,000
56052003	72355	General Supplies	317	705	500	1,000	500
56052003	72358	Training and Education	282	39	1,000	500	1,000
56052003	72359	Small Tools and Equipment	9,724	8,075	10,000	10,000	10,000
56052003	72370	Overtime Meals	19	25	0	0	0
56052003	72399	Supplies & Services NOC	0	0	500	0	0
56052003	72450	Misc. Professional Services	33,498	52,514	40,000	50,000	50,000
56052003	72499	Misc Contract Services	14,468	10,507	15,000	16,000	15,000
56052003	72531	Repairs to Machines & Equip	26,236	23,331	40,000	40,000	40,000
56052003	72822	Taxes	18	7	50	2,000	50
56052003	72861	Work for Others	95,000	108,850	100,000	100,000	100,000
56052003	72990	Special Payments	1,965	2,720	3,000	3,000	15,000
Supplies & Services Total			715,483	631,048	705,400	718,450	700,200

Water Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
56052003	77030	Machinery and equipment	0	17,501	40,000	65,000	40,000
Capital Total			0	17,501	40,000	65,000	40,000
Water Wells Total			951,725	916,019	1,010,660	1,048,710	1,015,020
Distribution Capacity							
56052004	71002	Overtime	47,192	36,945	48,840	48,840	47,650
56052004	71003	Part-time Salary	0	0	14,380	0	14,950
56052004	71008	Meal Allowance	0	50	2,000	1,000	0
56052004	71009	Incentive Pay	999	0	0	0	0
56052004	71012	Medical Insurance	3,632	(333)	0	0	0
56052004	71013	Dental Insurance	369	(37)	0	0	0
56052004	71014	Vision Insurance	92	(9)	0	0	0
56052004	71015	Medicare Insurance	716	540	920	920	910
56052004	71021	Service Contribution-PERS	28	0	0	0	0
56052004	71023	Deferred Comp	101	0	0	0	0
56052004	71024	LI & AD & D	30	(4)	0	0	0
56052004	71025	Unemployment Insurance	0	0	0	0	110
56052004	71029	Chiropractic	22	(2)	0	0	0
56052004	71189	Personnel Transfer Charges	657,516	652,953	660,000	660,000	660,000
Salaries & Benefits Total			710,696	690,102	726,140	710,760	723,620
56052004	72201	Postage	0	31	500	500	500
56052004	72305	Uniforms	0	673	2,000	1,000	2,000
56052004	72306	Safety Equipment	24,578	23,360	20,000	25,000	20,000
56052004	72307	Office Supplies	281	0	3,000	1,000	3,000
56052004	72308	Books & Periodicals	434	882	1,000	1,000	1,000
56052004	72322	Rental of Equipment	572	2,734	15,000	15,000	15,000
56052004	72352	Special Dept Materials	196,437	193,323	175,000	175,000	200,000
56052004	72355	General Supplies	259	56	1,000	1,000	1,000
56052004	72358	Training and Education	0	0	0	1,500	0
56052004	72359	Small Tools and Equipment	12,502	11,345	15,000	15,000	15,000
56052004	72370	Overtime Meals	747	1,202	0	0	0
56052004	72399	Supplies & Services NOC	(4)	0	50	0	0
56052004	72450	Misc. Professional Services	0	32,270	20,000	20,000	20,000
56052004	72499	Misc Contract Services	5,800	9,829	15,000	7,500	15,000
56052004	72531	Repairs to Machines & Equip	850	0	2,000	1,000	2,000
56052004	72532	Repairs to Office Equip	0	0	50	0	50
56052004	72990	Special Payments	38,491	3	40,000	20,000	15,000
Supplies & Services Total			280,947	275,709	309,600	284,500	309,550
Distribution Capacity Total			991,643	965,811	1,035,740	995,260	1,033,170
Surface Water Treatment Plant							
56052005	71001	Regular Employee Salary	230,828	316,555	355,700	319,900	309,420
56052005	71002	Overtime	59,295	83,621	84,420	84,420	84,110
56052005	71003	Part-time Salary	16,714	15,508	19,860	19,860	27,660
56052005	71007	Uniform Allowance	500	832	1,000	1,000	750
56052005	71008	Meal Allowance	10	90	200	200	0
56052005	71009	Incentive Pay	41	0	0	200	480
56052005	71010	Admin Leave Pay	0	3,779	4,010	4,010	4,050
56052005	71011	Workers Compensation	16,840	12,420	27,000	27,000	22,080
56052005	71012	Medical Insurance	55,585	69,033	88,350	71,390	72,580
56052005	71013	Dental Insurance	3,272	4,023	5,000	4,040	4,000
56052005	71014	Vision Insurance	818	898	1,250	910	840
56052005	71015	Medicare Insurance	4,459	6,051	6,830	6,830	6,180
56052005	71021	Service Contribution-PERS	42,544	61,776	77,470	70,190	23,810
56052005	71022	Unfunded Acc Liability - PERS	0	0	0	0	45,760
56052005	71023	Deferred Comp	4,154	8,330	9,190	10,200	9,280
56052005	71024	LI & AD & D	1,430	1,087	1,140	1,140	1,070
56052005	71025	Unemployment Insurance	1,331	1,712	1,950	1,790	1,910
56052005	71028	LTD	563	1,057	2,480	2,480	1,550
56052005	71029	Chiropractic	196	308	300	360	400
56052005	71031	Other Benefits	16,200	11,550	21,550	21,550	20,520
56052005	71032	Cell Stipend	0	249	0	900	900
56052005	71189	Personnel Transfer Charges	97,674	166,572	200,000	200,000	200,000
Salaries & Benefits Total			552,456	765,451	907,700	848,370	837,350

Water Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
56052005	72201	Postage	57	225	500	500	500
56052005	72203	Cellular phone charges	2,981	2,241	4,000	4,000	4,000
56052005	72211	Electricity	113,294	112,038	170,000	170,000	170,000
56052005	72212	Gas	11,276	12,977	15,000	15,000	15,000
56052005	72213	Water	275	1,531	2,500	2,500	2,500
56052005	72301	Printing/Binding/Duplication	0	1,319	1,500	1,500	1,500
56052005	72302	Photocopying	257	518	750	750	750
56052005	72303	Advertising	267	0	500	500	500
56052005	72305	Uniforms	4,205	5,901	6,000	6,000	6,000
56052005	72306	Safety Equipment	606	4,778	12,000	12,000	12,000
56052005	72307	Office Supplies	11,259	4,211	10,000	10,000	10,000
56052005	72308	Books & Periodicals	390	0	1,000	1,000	1,000
56052005	72309	Membership & Dues	2,423	1,894	2,500	2,500	2,500
56052005	72313	Information Systems Software	5,719	35,695	15,000	15,000	15,000
56052005	72314	Business Expense	261	241	1,500	1,500	1,500
56052005	72315	Conference Expense	3,609	2,813	3,000	3,000	3,000
56052005	72321	Rent of Land/Facilities	1,000	1,000	1,000	1,000	1,000
56052005	72323	Transport of Materials	537	532	1,000	1,000	1,000
56052005	72352	Special Dept Materials	154,689	139,874	205,000	205,000	190,000
56052005	72353	Janitorial Supplies	736	892	1,500	1,500	1,500
56052005	72355	General Supplies	3,629	13,936	10,000	5,000	10,000
56052005	72358	Training and Education	5,766	3,903	5,000	5,000	5,000
56052005	72359	Small Tools and Equipment	8,308	4,208	10,000	5,000	10,000
56052005	72362	Laboratory Supplies	15,018	16,679	15,000	25,000	20,000
56052005	72373	Employees Physical Exams	0	112	0	0	0
56052005	72376	Tuition Reimbursement	2,736	0	3,000	3,000	3,000
56052005	72380	Refunds	0	0	0	(1,960)	0
56052005	72399	Supplies & Services NOC	709	350	1,000	1,000	0
56052005	72450	Misc. Professional Services	53,340	84,872	150,000	150,000	150,000
56052005	72499	Misc Contract Services	12,415	9,178	20,000	20,000	20,000
56052005	72531	Repairs to Machines & Equip	615	31,985	40,000	40,000	40,000
56052005	72533	Repairs to Vehicles	3,802	3,130	2,200	2,200	3,370
56052005	72534	Repairs to Buildings	500	1,098	1,500	1,500	1,500
56052005	72551	Motor Vehicle Fuel & Lube	747	698	750	750	920
56052005	72822	Taxes	837	557	1,000	1,000	1,000
56052005	72990	Special Payments	0	15,231	10,000	10,000	20,000
Supplies & Services Total			422,264	514,616	723,700	721,740	724,040
56052005	74070	PL & PD/Other Insurance	8,640	8,700	15,200	15,200	15,760
Insurances Total			8,640	8,700	15,200	15,200	15,760
56052005	77030	Machinery and equipment	20,955	21,520	60,000	60,000	60,000
Capital Total			20,955	21,520	60,000	60,000	60,000
Surface Water Treatment Plant Total			1,004,315	1,310,287	1,706,600	1,645,310	1,637,150
Water Conservation Program							
56052006	71001	Regular Employee Salary	30	0	0	0	0
56052006	71002	Overtime	104	0	540	540	0
56052006	71003	Part-time Salary	25,755	35,408	60,350	46,650	67,950
56052006	71015	Medicare Insurance	375	513	880	880	0
56052006	71025	Unemployment Insurance	142	195	330	330	0
Salaries & Benefits Total			26,406	36,116	62,100	48,400	67,950
56052006	72301	Printing/Binding/Duplication	1,227	1,332	4,000	2,500	4,000
56052006	72303	Advertising	1,926	5,603	19,000	15,500	23,000
56052006	72307	Office Supplies	0	23	500	500	500
56052006	72308	Books & Periodicals	0	0	250	250	250
56052006	72309	Membership & Dues	78	90	0	0	0
56052006	72314	Business Expense	34	0	0	0	0
56052006	72352	Special Dept Materials	2,945	4,306	4,000	4,000	4,000
56052006	72358	Training and Education	491	416	600	600	1,000
56052006	72359	Small Tools and Equipment	0	286	500	700	500
56052006	72450	Misc. Professional Services	571	39,390	31,500	16,500	31,500
Supplies & Services Total			7,272	51,445	60,350	40,550	64,750
Water Conservation Program Total			33,678	87,562	122,450	88,950	132,700

Water Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
DBCP Monitoring Program					
56052008 71002 Overtime	2,503	401	2,000	2,000	2,060
56052008 71009 Incentive Pay	26	0	0	0	0
56052008 71013 Dental Insurance	11	0	0	0	0
56052008 71014 Vision Insurance	3	0	0	0	0
56052008 71015 Medicare Insurance	37	6	0	0	30
56052008 71023 Deferred Comp	2	0	0	0	0
56052008 71189 Personnel Transfer Charges	26,828	8,760	30,000	30,000	30,000
Salaries & Benefits Total	29,409	9,166	32,000	32,000	32,090
56052008 72202 Telephone	292	333	400	400	400
56052008 72352 Special Dept Materials	11,075	6,030	8,000	8,000	10,000
56052008 72359 Small Tools and Equipment	97	0	200	200	100
56052008 72370 Overtime Meals	79	0	0	0	0
56052008 72450 Misc. Professional Services	10,470	9,157	20,000	20,000	15,000
56052008 72531 Repairs to Machines & Equip	3,301	0	10,000	10,000	10,000
Supplies & Services Total	25,314	15,521	38,600	38,600	35,500
DBCP Monitoring Program Total	54,723	24,687	70,600	70,600	67,590
Depreciation-Water					
56098300 75035 Depreciation B & I	95,303	22,639	0	0	0
56098300 75037 Depreciation M & E	21,840,128	2,273,351	0	0	0
56098300 75038 DeprContrib F/A-Mach & Equip	5,923,774	507,514	0	0	0
56098300 75039 DeprVehicles	380,097	48,368	0	0	0
Debt, Deprec & Amortization Total	28,239,301	2,851,871	0	0	0
Depreciation-Water Total	28,239,301	2,851,871	0	0	0
Water Capital Outlay Projects					
56199000 76220 Operating Transfer Out	1,015,378	214,165	0	0	0
Operating Transfer Out Total	1,015,378	214,165	0	0	0
56199000 77020 Capital Projects	5,114,292	5,099,757	5,525,323	5,525,320	5,883,200
56199000 77040 Vehicles	67,616	47,619	153,142	153,140	0
Capital Total	5,181,908	5,147,376	5,678,465	5,678,460	5,883,200
Water Capital Outlay Projects Total	6,197,286	5,361,541	5,678,465	5,678,460	5,883,200
Water PCE/TCE Capital Projects					
56499000 73099 Pollution Remediation	(520,856)	(758,377)	0	0	0
Supplies & Services Total	(520,856)	(758,377)	0	0	0
56499000 77020 Capital Projects	420	0	0	0	0
Capital Total	420	0	0	0	0
Water PCE/TCE Capital Projects Total	(520,436)	(758,377)	0	0	0
PCE/TCE Rate Abatement CapProj					
56599000 77020 Capital Projects	135,614	80,196	64,436	64,430	25,000
Capital Total	135,614	80,196	64,436	64,430	25,000
PCE/TCE Rate Abatement CapProj Total	135,614	80,196	64,436	64,430	25,000
Central Plume Capital Projects					
59099000 77020 Capital Projects	200,297	578,528	499,083	474,130	25,000
Capital Total	200,297	578,528	499,083	474,130	25,000
Central Plume Capital Projects Total	200,297	578,528	499,083	474,130	25,000
Southern Plume Capital Proj					
59199000 77020 Capital Projects	4,404	1,200	15,000	1,200	25,000
Capital Total	4,404	1,200	15,000	1,200	25,000
Southern Plume Capital Proj Total	4,404	1,200	15,000	1,200	25,000
Northern Plume Capital Proj					
59399000 77020 Capital Projects	175,732	90,710	45,495	45,490	25,000
Capital Total	175,732	90,710	45,495	45,490	25,000
Northern Plume Capital Proj Total	175,732	90,710	45,495	45,490	25,000
South Central Western Plume CP					
59499000 77020 Capital Projects	4,830	7,743	10,050	0	25,000
Capital Total	4,830	7,743	10,050	0	25,000
South Central Western Plume CP Total	4,830	7,743	10,050	0	25,000
Water Utility Total	46,799,228	16,663,457	22,174,866	22,016,210	16,612,210

WASTEWATER UTILITY

The Wastewater Utility, managed by the Public Works Department, is responsible for collecting, conveying and treating 2.4 billion gallons of wastewater a year at the White Slough Water Pollution Control Facility. It also manages the City's storm drain system.

The utility has a budget of $17,294,260 in FY 2017/18, compared to $20,965,390 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year.

FY 2017/18 Water Services budgeted staffing is being decreased by 1 to 57 positions. The Wastewater utility shares staff with the Water Utility.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

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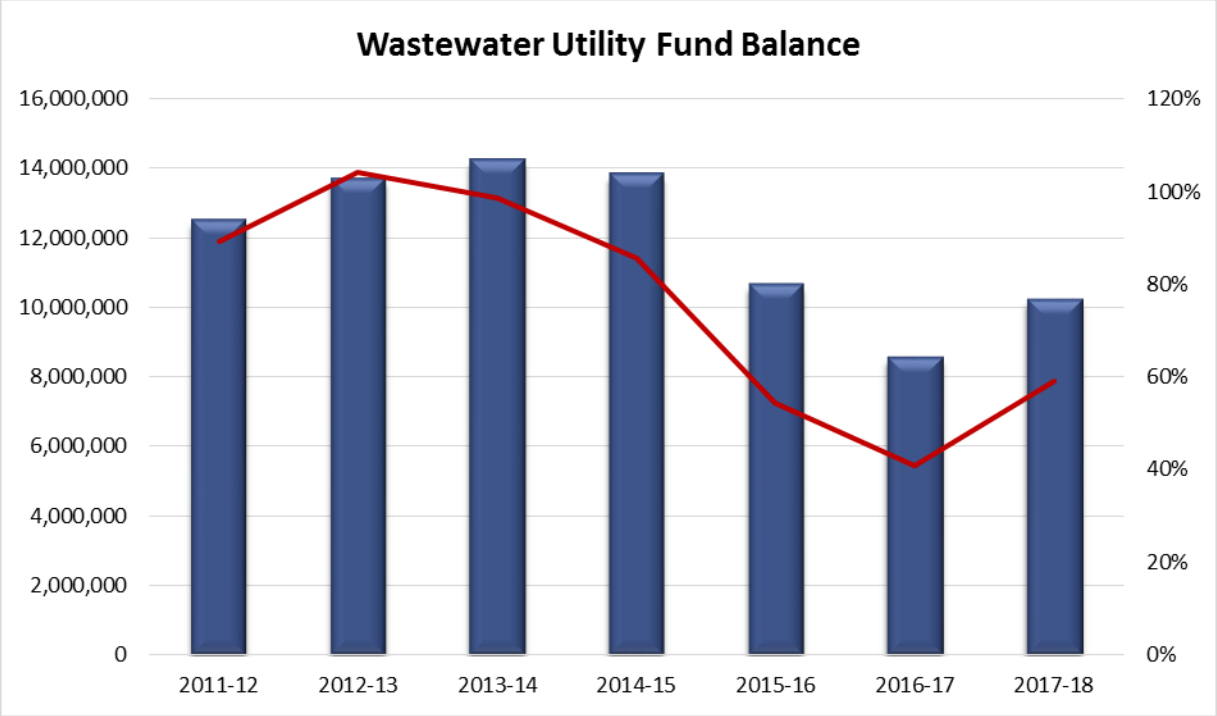
Wastewater Utility Fund
Fund Balance Analysis

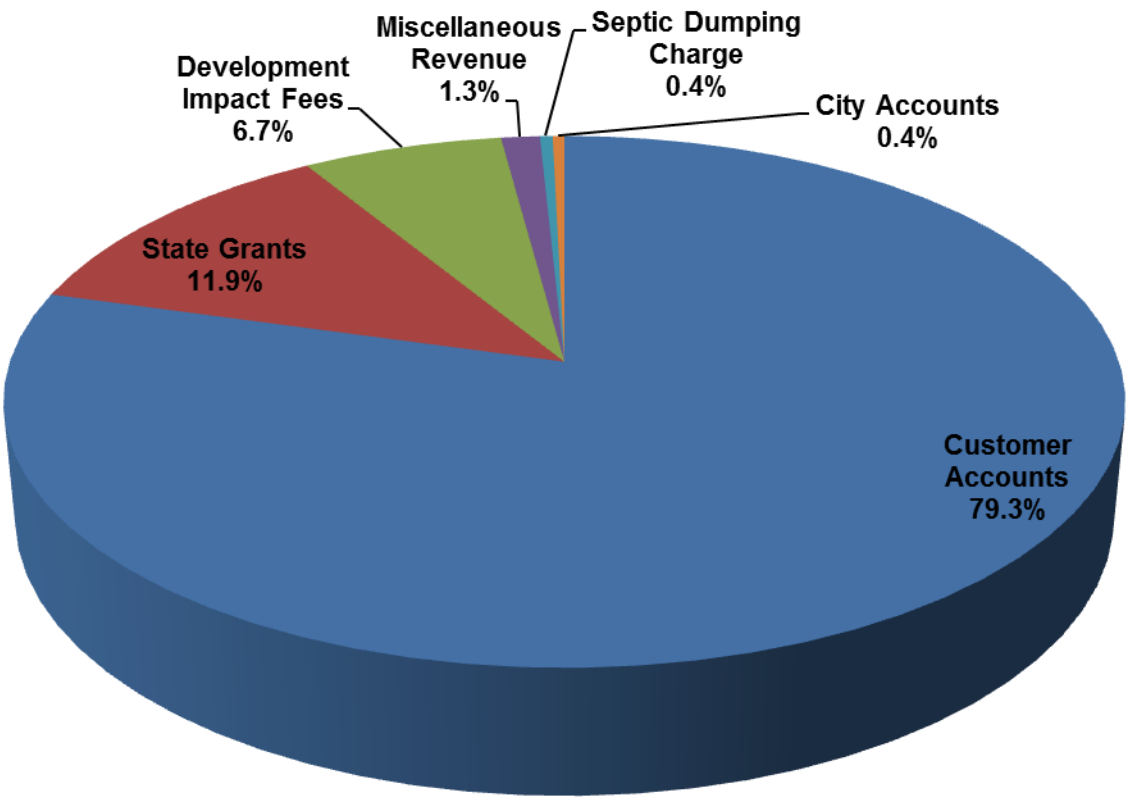
For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Wastewater Utility Enterprise Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Cash Balance					
Beginning Cash Balance	14,249,392	13,853,935	13,853,935	10,675,185	8,577,775
Revenues	15,796,825	16,426,930	19,016,955	18,867,980	18,950,180
Expenditures	16,192,282	19,605,680	22,263,515	20,965,390	17,294,260
Net Difference (Revenues Less Expenditures)	(395,457)	(3,178,750)	(3,246,560)	(2,097,410)	1,655,920
Cash Balance					
Ending Cash Balance	13,853,935	10,675,185	10,607,375	8,577,775	10,233,695
Fund Balance as a percentage of expenses:	86%	54%	48%	41%	59%



Wastewater Utility Revenues



Revenue	Budget 2017-18
Customer Accounts	$15,035,000
State Grants	$2,250,000
Development Impact Fees	$1,266,190
Miscellaneous Revenue	$245,140
Septic Dumping Charge	$80,000
City Accounts	$73,850
Grand Total	$18,950,180

Wastewater Utility Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
53000000	58890	City Accounts	71,675	73,121	75,160	74,950	73,850
53000000	58891	Customer Accounts	14,642,448	14,836,635	15,353,490	15,207,550	15,035,000
53000000	58920	Sewer Tap Fees	50,685	40,851	50,000	40,000	40,000
53000000	58921	Sewer Reimbursements	50,234	0	0	0	0
53300000	57501	Development Impact Fees	76,480	419,124	718,650	549,870	928,870
53300000	57505	DevImpFee-SWW Trunk Line	0	1,924	0	55,870	166,390
53500000	57501	Development Impact Fees	107,514	45,481	108,920	155,600	170,930
Charges for Services Total			**14,999,035**	**15,417,137**	**16,306,220**	**16,083,840**	**16,415,040**
53000000	54332	Investment Earnings	56,679	121,455	161,760	161,760	190,820
53000000	54391	Sale of City Property	3,480	5,273	0	0	0
53100000	54332	Investment Earnings	1,575	1,125	0	0	0
53100000	54391	Sale of City Property	429	0	0	0	0
53200000	54332	Investment Earnings	292,948	324,911	0	0	0
53300000	54332	Investment Earnings	1,583	5,211	0	0	7,460
53500000	54332	Investment Earnings	3,806	7,981	0	0	6,860
From Use of Money/Property Total			**360,499**	**465,955**	**161,760**	**161,760**	**205,140**
532	50050	Intrafund Transfers In	1,206,188	920,289	0	0	0
Interfund Credit Total			**1,206,188**	**920,289**	**0**	**0**	**0**
53000000	55026	Inventory Adjustments	(2,050)	(2,318)	0	0	0
53100000	56421	State Special Grants	0	0	2,250,000	750,000	2,250,000
Intergovernmental Rev Total			**(2,050)**	**(2,318)**	**2,250,000**	**750,000**	**2,250,000**
53000000	55024	Revenue-Other	12,411	26,671	0	8,200	0
53000000	55025	Revenue Over/Short	1	0	0	0	0
53000000	55101	Contract Work For Others	0	18,501	0	0	0
53000000	55102	Wrk for City-PW	0	0	0	2,670	0
53100000	55024	Revenue-Other	0	874,587	148,975	250,900	0
Miscellaneous Revenue Total			**12,412**	**919,760**	**148,975**	**261,770**	**0**
53000000	59542	Infrastructure Replacement	0	50,000	0	50,000	0
53000000	59586	Septic Disposal Charge	474,823	88,553	150,000	80,000	80,000
Other Charges Total			**474,823**	**138,553**	**150,000**	**130,000**	**80,000**
Total Wastewater Utility Revenue			**17,050,907**	**17,859,376**	**19,016,955**	**17,387,370**	**18,950,180**

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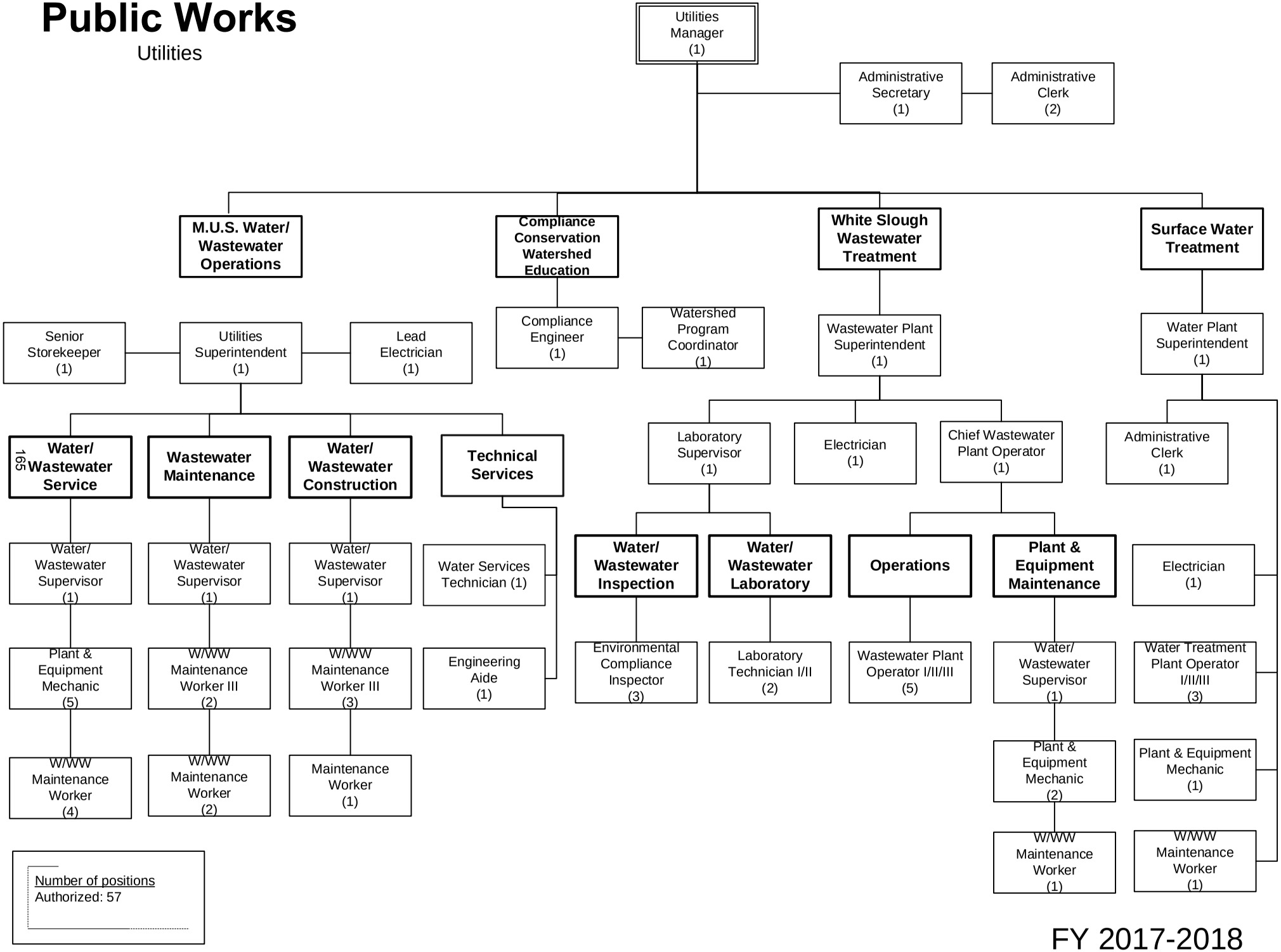
Public Works

Utilities



FY 2017-2018

Wastewater Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	2,939,526	3,217,579	3,535,730	3,429,840	3,572,360
PERS - Normal Costs	498,007	(364,419)	723,350	709,050	253,890
PERS - UAL	0	0	0	0	487,920
Other Benefits	1,283,060	1,678,968	1,547,700	1,543,180	1,616,490
Staff Transfers	(1,446,899)	(1,608,557)	(2,632,880)	(2,632,880)	(2,352,380)
Supplies & Services	3,075,410	2,487,106	3,678,116	3,507,490	3,238,610
Insurances	105,840	153,700	197,600	202,690	204,880
Debt, Deprec & Amortization	48,631,835	6,580,497	3,122,930	3,122,930	3,465,000
Operating Transfer Out	3,100,566	2,202,454	1,101,500	1,101,500	1,102,490
Capital	4,978,032	1,876,781	10,989,469	7,314,470	5,705,000
Total Wastewater Utility	**63,165,375**	**16,224,111**	**22,263,515**	**18,298,270**	**17,294,260**

STAFFING SUMMARY

	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
WATER SERVICES				
Administrative Clerk	1	2	2	3
Administrative Secretary	1	1	1	1
Chief Wastewater Plant Operator	1	1	1	1
Compliance Engineer	1	1	1	1
Deputy Public Works Director - Utilities	1	0	0	0
Electrician	3	3	3	2
Engineering Aide	1	1	1	1
Environmental Compliance Inspector	3	3	3	3
Laboratory Supervisor	0	1	1	1
Laboratory Technician I/II	2	2	2	2
Lead Electrician	1	1	1	1
Maintenance Worker I/II	3	3	3	1
Plant & Equipment Mechanic	7	7	8	8
Senior Administrative Clerk	1	1	1	0
Senior Storekeeper	1	1	1	1
Utilities Manager	0	1	1	1
Utility Superintendent	1	1	1	1
Wastewater Plant Operator I/II/III	6	5	5	5
Wastewater Plant Superintendent	1	1	1	1
Water Plant Superintendent	1	1	1	1
Water Services Technician	1	1	1	1
Water Treatment Plant Operator I/II/III	3	3	3	3
Watershed Program Coordinator	1	1	1	1
Water/Wastewater Maintenance Worker I/II	5	6	6	8
Water/Wastewater Maintenance Worker III	5	5	5	5
Water/Wastewater Supervisor	4	4	4	4
	55	57	58	57

Wastewater Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	2,630,526	2,890,343	3,262,760	3,139,460	3,234,470	
Overtime	230,590	236,239	204,540	203,440	208,940	
Part-time Salary	5,405	0	0	0	50,700	
Uniform Allowance	9,597	9,428	10,300	10,300	10,350	
Meal Allowance	136	3,454	2,550	4,050	1,050	
Incentive Pay	63,408	81,569	58,130	76,640	67,900	
Admin Leave Pay	0	4,623	16,150	16,150	16,490	
Workers Compensation	206,290	219,420	280,800	280,800	287,040	
Medical Insurance	668,527	688,772	775,740	762,420	792,990	
Dental Insurance	44,733	46,120	52,000	49,840	52,000	
Vision Insurance	11,163	10,303	13,000	11,550	10,920	
Medicare Insurance	41,657	44,614	51,500	51,500	52,040	
Service Contribution-PERS	498,007	(364,419)	723,350	709,050	253,890	
Unfunded Acc Liability - PERS	0	0	0	0	487,920	
Deferred Comp	69,143	75,399	74,380	83,080	83,370	
LI & AD & D	9,544	8,765	9,510	9,510	8,890	
Unemployment Insurance	14,355	15,462	17,880	17,370	18,170	
LTD	6,508	9,800	22,750	22,750	16,170	
Chiropractic	2,679	3,528	3,120	4,540	5,200	
Medical In-lieu	7,051	0	0	0	0	
Other Benefits	198,450	204,050	224,120	224,120	266,760	
Cell Stipend	2,824	3,822	4,200	5,500	5,400	
Personnel Transfer Recovery	(3,145,249)	(3,741,196)	(4,488,180)	(4,488,180)	(4,553,680)	
Personnel Transfer Charges	1,698,350	2,132,639	1,855,300	1,855,300	2,201,300	
Compensated Absence Expense	0	340,836	0	0	0	
Salaries & Benefits Total	**3,273,693**	**2,923,572**	**3,173,900**	**3,049,190**	**3,578,280**	
Postage	177	339	1,000	650	1,000	
Telephone	14,254	11,423	14,200	11,700	14,200	
Cellular phone charges	6,680	9,787	8,000	9,500	9,500	
Electricity	598,885	611,841	632,100	632,310	606,290	
Gas	39,225	27,739	26,000	26,000	26,000	
Water	3,367	1,759	4,100	4,100	4,100	
Refuse	14,250	28,744	15,000	30,000	25,000	
Printing/Binding/Duplication	28	241	6,200	3,200	2,200	
Photocopying	49	0	1,000	760	1,000	
Advertising	599	302	2,000	2,000	2,000	
Uniforms	21,865	26,284	37,000	25,660	37,000	
Safety Equipment	18,158	39,004	55,000	52,000	55,000	
Office Supplies	14,356	9,563	14,900	14,900	14,900	
Books & Periodicals	580	666	1,100	1,100	1,100	
Membership & Dues	13,361	8,248	15,700	13,200	15,700	
Uncollectible Acct Expense	58,934	33,105	50,000	50,000	50,000	
Collection Agency Fees	171	275	500	500	500	
Bank Service Charges	38,729	36,669	30,000	30,000	30,000	

Wastewater Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Information Systems Software	31,209	11,786	23,700	21,200	23,700	
Business Expense	2,544	4,459	5,700	7,200	6,700	
Conference Expense	8,270	7,984	10,500	8,000	7,700	
Rental of Equipment	25,756	49,839	52,500	52,500	52,000	
Special Dept Materials	84,931	96,174	326,800	587,180	594,250	
Janitorial Supplies	1,189	1,379	1,800	1,800	1,800	
General Supplies	265,766	170,646	194,300	93,300	80,800	
Medical Supplies	281	592	1,000	1,000	1,000	
Training and Education	19,033	15,767	25,500	21,750	19,500	
Small Tools and Equipment	42,845	35,998	55,000	55,000	48,000	
Laboratory Supplies	22,855	24,642	30,000	30,000	30,000	
Software Licensing Cost	18,270	16,834	40,000	30,000	65,000	
Overtime Meals	418	1,545	0	0	0	
Supplies & Services NOC	1,241	4,765	4,000	4,000	9,150	
Misc. Professional Services	604,363	426,658	881,000	832,100	740,800	
Misc Contract Services	13,563	23,672	47,500	37,500	27,500	
Repairs to Communication Equip	1,450	79	4,000	3,500	3,500	
Repairs to Machines & Equip	586,923	242,667	297,000	217,000	207,000	
Repairs to Office Equip	0	0	500	500	500	
Repairs to Vehicles	138,738	142,743	145,790	145,790	129,500	
Repairs to Buildings	16,513	18,213	15,000	15,000	6,000	
Car Wash	393	277	430	430	220	
Motor Vehicle Fuel & Lube	56,849	49,648	61,130	61,130	54,840	
Taxes	128	97	200	220	200	
Refunds/Rebates	4,085	9,976	10,000	10,000	10,000	
Work for Others	31,000	7,500	28,310	28,310	2,500	
Lodi CARE Program	0	60	0	0	0	
Special Payments	253,132	277,118	502,656	335,500	220,960	
Supplies & Services Total	**3,075,410**	**2,487,106**	**3,678,116**	**3,507,490**	**3,238,610**	
Long-term Disability	0	0	0	5,090	0	
PL & PD/Other Insurance	105,840	153,700	197,600	197,600	204,880	
Insurances Total	**105,840**	**153,700**	**197,600**	**202,690**	**204,880**	
COI-Underwiter's Discount	0	84,058	0	0	0	
COI-Issuance of Debt	0	176,980	0	0	0	
Bond Interest	2,358,788	2,297,328	1,618,780	1,618,780	1,803,000	
Depreciation B & I	9,398,772	456,450	0	0	0	
Depreciation M & E	26,388,617	2,784,475	0	0	0	
DeprContrib F/A-Mach & Equip	9,377,361	651,769	0	0	0	
DeprVehicles	1,103,736	126,357	0	0	0	
Amortization	0	0	1,492,150	1,492,150	1,650,000	
Misc Debt Service Charges	4,560	3,081	12,000	12,000	12,000	
Debt, Depreciation & Amortization Total	**48,631,835**	**6,580,497**	**3,122,930**	**3,122,930**	**3,465,000**	
Intrafund Transfers Out	1,206,188	920,289	0	0	0	
Operating Transfer Out	1,894,378	1,282,165	1,101,500	1,101,500	1,102,490	

Wastewater Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Operating Transfer Out Total	**3,100,566**	**2,202,454**	**1,101,500**	**1,101,500**	**1,102,490**	
Capital Projects	4,525,408	2,400,295	10,204,000	6,604,000	4,645,000	
Machinery and equipment	36,963	387,948	525,000	450,000	610,000	
Vehicles	415,661	521,407	260,469	260,470	450,000	
Capitalized Expenditures	0	(1,902,912)	0	0	0	
Loss on Disposal of Asset	0	470,044	0	0	0	
Capital Total	**4,978,032**	**1,876,781**	**10,989,469**	**7,314,470**	**5,705,000**	
Total Wastewater Utility	**63,165,375**	**16,224,111**	**22,263,515**	**18,298,270**	**17,294,260**	

ACTIVITY: Wastewater Utility
DIVISION: Utilities - Wastewater
DEPARTMENT: Public Works
FUND: Wastewater Fund

ACTIVITY DESCRIPTION

The Wastewater Utility activity includes the operation of the White Slough Water Pollution Control facility (Treatment Plant) which treats the City's wastewater to tertiary levels (located approximately six miles west of town); the maintenance of wastewater pipelines and lift stations that convey wastewater to the Treatment Plant; and the maintenance of storm drain pipelines and lift stations that convey storm water to various points of discharge. Activity goals are to provide uninterrupted service from source to treatment facilities and/or points of discharge without blockages or overflows; minimize the City's impact on the environment by consistently treating wastewater that meets all Federal and State standards; and continue recycling and land disposal of treatment effluent and industrial wastewater (cannery). This activity has six major elements:

- Wastewater Administration - directs, supervises, and plans operation of wastewater utility, prepares studies/reports, responsible for compliance with State and Federal regulations/legislation on operations and discharge requirements, budget preparation/control, and represents City with other agencies and committees on matters regarding wastewater operations and treatment.
- Domestic Collection System - operates, maintains, and repairs domestic wastewater collection system, including 190 miles of domestic wastewater collection mains, service laterals for over 23,000 customers, approximately 3,200 manholes and 8 domestic pumping stations. Maintains compliance with Sewer System Management Plan by performing hydro cleaning and closed circuit TV operations.
- Industrial Collection System - operates, maintains, and repairs industrial wastewater collection system, including 10 miles of industrial wastewater collection mains, 83 manholes, 4.5 miles of 30-inch diameter "IW outfall" line, one pumping station, and seven service laterals.
- Treatment Facility - operates and maintains a tertiary treatment facility which operates 7 days per week, 24 hours per day, and manned 16 hours per day. Treats an annual average domestic flow of 2.4 billion gallons and an annual average industrial flow of 100 million gallons per year. Utilizes recycled biosolids in accordance with discharge permit requirements.
- Laboratory Services - State-certified lab analyzes untreated and treated wastewater to determine chemical/physical/bacteriological characteristics to evaluate treatment plant effectiveness; samples and analyzes City drinking water to monitor water quality and compliance with State regulations; and administers enforcement of City's pretreatment and cross connection programs.
- Storm Drain Collection System - operates, maintains, and repairs storm drain collection system, including approximately 162 miles of storm drain pipeline, 13 pump stations, and over 3,300 catch basins. Includes compliance with City's discharge permit requirements, including public education, illicit discharge detection and elimination, construction site storm water management, and pollution prevention.

MAJOR 2016-17 ACCOMPLISHMENTS

- White Slough WPCF corrosion repairs.
- Implementation of asset management and preventative maintenance system.
- White Slough WPCF digester #3 cleaning.

MAJOR 2017-18 OBJECTIVES

- Rehabilitate Ham and Century sewer trunk lines.
- Fat, oil, and grease program.
- White Slough WPCF improvements.

ACTIVITY: Wastewater Utility
DEPARTMENT: Public Works
DIVISION: Utilities - Wastewater
FUND: Wastewater Fund

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Wastewater treated (million gallons/year)	1,822	1,699	1,674
Miles of wastewater main cleaned	54.2	43	37.6
Public sewer overflows per 100 miles of main	2	1	2

RELATED COST CENTER(S)

- 53053001
- 53053002
- 53053003
- 53053004
- 53053005
- 53053006
- 53053007
- 53053008
- 53053009

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Wastewater Capital Outlay**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

White Slough Water Pollution Control Facility **2,370,000**
Projects include ponds ($1,500,000), irrigation improvements ($600,000), lagoon cleaning ($150,000), and Field #5 catwalk repair ($120,000).

Maintenance and Repairs to the Wastewater and Storm System **2,275,000**
Ham and Century rehabilitation ($2,000,000), Vinewood storm water pumps ($200,000), and wastewater taps/system relocations ($75,000).

ACTIVITY: **Equipment Purchase** **FUND:** **Wastewater Capital Outlay**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

New Vehicles New Vac-Con sewer/storm drain cleaner ($450,000).	**450,000**
Pump and Equipment Upgrades Replace/upgrade pump and equipment for the White Slough Wastewater Treatment plant.	**355,000**

Wastewater Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Wastewater Utility Fund							
530	76050	Intrafund Transfers Out	1,106,188	720,289	0	0	0
Operating Transfer Out Total			1,106,188	720,289	0	0	0
Wastewater Utility Fund Total			1,106,188	720,289	0	0	0
PW Wastewater Administration							
53053001	71001	Regular Employee Salary	193	690	0	0	0
53053001	71002	Overtime	7,320	26,247	19,870	19,870	21,270
53053001	71008	Meal Allowance	0	0	200	200	200
53053001	71012	Medical Insurance	1,144	(116)	0	0	0
53053001	71013	Dental Insurance	60	(6)	0	0	0
53053001	71014	Vision Insurance	15	(2)	0	0	0
53053001	71015	Medicare Insurance	109	370	290	290	310
53053001	71021	Service Contribution-PERS	4	(953,859)	0	0	0
53053001	71023	Deferred Comp	1	8	0	0	0
53053001	71024	LI & AD & D	90	(120)	0	0	0
53053001	71025	Unemployment Insurance	0	1	0	0	0
53053001	71028	LTD	0	1	0	0	0
53053001	71029	Chiropractic	4	(0)	0	0	0
53053001	71189	Personnel Transfer Charges	691,679	787,150	750,000	750,000	816,000
53053001	71199	Compensated Absence Expens	0	340,836	0	0	0
Salaries & Benefits Total			700,618	201,201	770,360	770,360	837,780
53053001	72201	Postage	0	58	100	100	100
53053001	72202	Telephone	323	253	500	500	500
53053001	72203	Cellular phone charges	4,803	8,224	6,500	8,000	8,000
53053001	72301	Printing/Binding/Duplication	28	51	500	500	500
53053001	72302	Photocopying	49	0	1,000	500	1,000
53053001	72303	Advertising	264	200	500	500	500
53053001	72305	Uniforms	10,293	13,218	26,000	15,000	26,000
53053001	72306	Safety Equipment	2,504	1,896	6,000	3,000	6,000
53053001	72307	Office Supplies	1,521	2,065	3,000	3,000	3,000
53053001	72308	Books & Periodicals	36	423	200	200	200
53053001	72309	Membership & Dues	4,289	1,565	5,000	2,500	5,000
53053001	72310	Uncollectible Acct Expense	58,934	33,105	50,000	50,000	50,000
53053001	72311	Collection Agency Fees	171	275	500	500	500
53053001	72312	Bank Service Charges	38,729	36,669	30,000	30,000	30,000
53053001	72313	Information Systems Software	5,877	11,786	15,000	15,000	15,000
53053001	72314	Business Expense	220	298	1,500	500	1,500
53053001	72315	Conference Expense	1,204	1,853	2,000	2,000	2,000
53053001	72352	Special Dept Materials	2,585	3,889	3,500	3,500	4,000
53053001	72353	Janitorial Supplies	476	552	800	800	800
53053001	72355	General Supplies	581	77	800	800	800
53053001	72358	Training and Education	4,651	5,099	6,000	6,000	6,000
53053001	72359	Small Tools and Equipment	2,187	1,042	8,000	8,000	8,000
53053001	72369	Software Licensing Cost	17,997	15,096	30,000	20,000	30,000
53053001	72399	Supplies & Services NOC	766	526	1,500	1,500	0
53053001	72450	Misc. Professional Services	56,093	46,347	75,000	50,000	75,000
53053001	72499	Misc Contract Services	6,327	8,318	7,500	7,500	7,500
53053001	72530	Repairs to Communication Equi	740	0	1,500	1,000	1,500
53053001	72531	Repairs to Machines & Equip	617	7,005	500	500	500
53053001	72533	Repairs to Vehicles	109,156	111,753	114,100	114,100	125,500
53053001	72534	Repairs to Buildings	1,165	647	5,000	5,000	5,000
53053001	72536	Car Wash	283	195	300	300	220
53053001	72551	Motor Vehicle Fuel & Lube	49,961	44,484	55,080	55,080	54,840
53053001	72822	Taxes	0	0	0	20	0
53053001	72823	Refunds/Rebates	4,085	9,976	10,000	10,000	10,000
53053001	72921	Lodi CARE Program	0	60	0	0	0
53053001	72990	Special Payments	8,303	501	168,656	3,000	10,000
Supplies & Services Total			395,219	367,502	636,536	418,900	489,460
53053001	75010	COI-Underwiter's Discount	0	84,058	0	0	0
53053001	75011	COI-Issuance of Debt	0	176,980	0	0	0
53053001	75024	Bond Interest	2,358,788	2,297,328	1,618,780	1,618,780	1,803,000

Wastewater Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
53053001 75045 Amortization	0	0	1,492,150	1,492,150	1,650,000
53053001 75099 Misc Debt Service Charges	4,560	3,081	12,000	12,000	12,000
Debt, Deprec & Amortization Total	2,363,348	2,561,447	3,122,930	3,122,930	3,465,000
53053001 76220 Operating Transfer Out	1,068,000	1,068,000	1,101,500	1,101,500	1,102,490
Operating Transfer Out Total	1,068,000	1,068,000	1,101,500	1,101,500	1,102,490
53053001 77030 Machinery and equipment	8,564	5,630	20,000	20,000	20,000
53053001 77090 Capitalized Expenditures	0	(1,902,912)	0	0	0
53053001 77095 Loss on Disposal of Asset	0	470,044	0	0	0
Capital Total	8,564	(1,427,239)	20,000	20,000	20,000
PW Wastewater Administration Total	4,535,749	2,770,911	5,651,326	5,433,690	5,914,730
Damage To City Property					
53053002 71189 Personnel Transfer Charges	95	0	300	300	300
Salaries & Benefits Total	95	0	300	300	300
53053002 72352 Special Dept Materials	0	0	1,500	8,500	1,500
53053002 72533 Repairs to Vehicles	4,001	2,819	4,000	4,000	4,000
53053002 72990 Special Payments	(33,837)	0	0	0	0
Supplies & Services Total	(29,836)	2,819	5,500	12,500	5,500
Damage To City Property Total	(29,741)	2,819	5,800	12,800	5,800
Plant Maintenance					
53053003 71001 Regular Employee Salary	711,680	700,619	752,600	703,930	744,190
53053003 71002 Overtime	121,534	120,828	132,400	132,400	133,260
53053003 71003 Part-time Salary	0	0	0	0	50,700
53053003 71007 Uniform Allowance	2,722	2,653	2,500	2,500	2,500
53053003 71008 Meal Allowance	136	2,939	1,500	3,000	0
53053003 71009 Incentive Pay	12,455	19,701	13,730	15,700	10,730
53053003 71010 Admin Leave Pay	0	0	4,010	4,010	4,050
53053003 71011 Workers Compensation	46,310	53,820	59,400	59,400	60,720
53053003 71012 Medical Insurance	151,946	148,235	156,050	165,700	169,750
53053003 71013 Dental Insurance	10,512	9,623	11,000	10,090	11,000
53053003 71014 Vision Insurance	2,628	2,152	2,750	2,270	2,310
53053003 71015 Medicare Insurance	11,725	11,857	13,130	13,130	13,710
53053003 71021 Service Contribution-PERS	131,986	141,872	167,580	159,560	58,050
53053003 71022 Unfunded Acc Liability - PERS	0	0	0	0	111,560
53053003 71023 Deferred Comp	18,942	18,988	21,080	21,080	19,140
53053003 71024 LI & AD & D	2,207	1,650	1,530	1,530	1,490
53053003 71025 Unemployment Insurance	3,873	3,719	4,140	3,920	4,470
53053003 71028 LTD	1,760	2,356	5,270	5,270	3,720
53053003 71029 Chiropractic	631	736	660	940	1,100
53053003 71030 Medical In-lieu	3,074	0	0	0	0
53053003 71031 Other Benefits	44,550	50,050	47,410	47,410	56,430
53053003 71032 Cell Stipend	1,205	1,684	1,800	1,800	1,800
53053003 71189 Personnel Transfer Charges	496,042	628,226	560,000	560,000	630,000
Salaries & Benefits Total	1,775,919	1,921,708	1,958,540	1,913,640	2,090,680
53053003 72201 Postage	168	13	500	500	500
53053003 72202 Telephone	647	969	500	1,000	500
53053003 72203 Cellular phone charges	1,876	1,563	1,500	1,500	1,500
53053003 72211 Electricity	561,744	572,965	594,810	594,810	560,000
53053003 72212 Gas	38,421	26,971	25,000	25,000	25,000
53053003 72215 Refuse	14,250	28,744	15,000	30,000	25,000
53053003 72301 Printing/Binding/Duplication	0	38	200	200	200
53053003 72302 Photocopying	0	0	0	260	0
53053003 72303 Advertising	36	102	300	300	300
53053003 72305 Uniforms	10,953	13,066	10,000	10,000	10,000
53053003 72306 Safety Equipment	13,593	35,597	45,000	45,000	45,000
53053003 72307 Office Supplies	12,717	7,202	11,000	11,000	11,000
53053003 72308 Books & Periodicals	508	77	500	500	500
53053003 72309 Membership & Dues	6,630	4,362	7,500	7,500	7,500
53053003 72313 Information Systems Software	23,456	0	3,500	3,500	3,500
53053003 72314 Business Expense	1,726	4,115	3,000	5,500	4,500
53053003 72315 Conference Expense	4,764	6,130	5,000	2,500	3,500
53053003 72322 Rental of Equipment	25,756	49,839	50,000	50,000	50,000

Wastewater Utility			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
53053003	72352	Special Dept Materials	13,448	47,552	250,000	505,000	535,000
53053003	72353	Janitorial Supplies	713	828	1,000	1,000	1,000
53053003	72355	General Supplies	259,140	167,314	185,000	85,000	75,000
53053003	72356	Medical Supplies	281	592	1,000	1,000	1,000
53053003	72358	Training and Education	13,103	8,433	12,000	12,000	12,000
53053003	72359	Small Tools and Equipment	21,408	22,072	25,000	25,000	25,000
53053003	72362	Laboratory Supplies	22,855	24,642	30,000	30,000	30,000
53053003	72369	Software Licensing Cost	273	1,738	10,000	10,000	35,000
53053003	72370	Overtime Meals	(204)	425	0	0	0
53053003	72399	Supplies & Services NOC	107	580	1,000	1,000	0
53053003	72450	Misc. Professional Services	481,593	333,937	633,500	633,500	625,000
53053003	72499	Misc Contract Services	6,183	9,871	15,000	15,000	15,000
53053003	72530	Repairs to Communication Equi	380	79	2,000	2,000	2,000
53053003	72531	Repairs to Machines & Equip	560,046	218,881	255,000	175,000	180,000
53053003	72532	Repairs to Office Equip	0	0	500	500	500
53053003	72534	Repairs to Buildings	15,347	17,567	10,000	10,000	1,000
53053003	72536	Car Wash	0	20	0	0	0
53053003	72551	Motor Vehicle Fuel & Lube	432	50	0	0	0
53053003	72822	Taxes	128	97	200	200	200
53053003	72990	Special Payments	141,351	125,143	150,000	150,000	200,000
Supplies & Services Total			2,253,830	1,731,572	2,354,510	2,445,270	2,486,200
53053003	74054	Long-term Disability	0	0	0	5,090	0
53053003	74070	PL & PD/Other Insurance	23,760	37,700	41,800	41,800	43,340
Insurances Total			23,760	37,700	41,800	46,890	43,340
53053003	77020	Capital Projects	524	55,116	0	0	0
53053003	77030	Machinery and equipment	9,974	376,638	265,000	190,000	215,000
Capital Total			10,498	431,754	265,000	190,000	215,000
Plant Maintenance Total			4,064,007	4,122,734	4,619,850	4,595,800	4,835,220
Sanitary System Maintenance							
53053004	71002	Overtime	31,084	31,433	34,550	34,550	34,370
53053004	71008	Meal Allowance	0	300	600	600	600
53053004	71009	Incentive Pay	500	0	0	0	0
53053004	71012	Medical Insurance	2,564	(57)	0	0	0
53053004	71013	Dental Insurance	275	(5)	0	0	0
53053004	71014	Vision Insurance	69	(1)	0	0	0
53053004	71015	Medicare Insurance	465	398	500	500	500
53053004	71021	Service Contribution-PERS	86	0	0	0	0
53053004	71023	Deferred Comp	68	0	0	0	0
53053004	71024	LI & AD & D	29	(4)	0	0	0
53053004	71029	Chiropractic	16	(0)	0	0	0
53053004	71189	Personnel Transfer Charges	375,725	548,694	400,000	400,000	550,000
Salaries & Benefits Total			410,881	580,757	435,650	435,650	585,470
53053004	72202	Telephone	3,912	2,839	6,000	3,000	6,000
53053004	72211	Electricity	9,559	10,077	10,170	10,170	10,500
53053004	72212	Gas	804	768	1,000	1,000	1,000
53053004	72213	Water	2,029	739	2,000	2,000	2,000
53053004	72305	Uniforms	619	0	1,000	500	1,000
53053004	72306	Safety Equipment	2,061	1,217	3,500	3,500	3,500
53053004	72307	Office Supplies	0	0	200	200	200
53053004	72308	Books & Periodicals	36	0	200	200	200
53053004	72309	Membership & Dues	0	341	200	200	200
53053004	72313	Information Systems Software	0	0	200	200	200
53053004	72314	Business Expense	85	0	200	200	200
53053004	72315	Conference Expense	797	0	1,000	1,000	1,000
53053004	72322	Rental of Equipment	0	0	2,000	2,000	2,000
53053004	72352	Special Dept Materials	54,293	28,970	45,000	45,000	45,000
53053004	72355	General Supplies	1,914	598	2,500	1,500	2,500
53053004	72358	Training and Education	543	492	1,500	750	1,500
53053004	72359	Small Tools and Equipment	12,245	7,384	10,000	10,000	10,000
53053004	72370	Overtime Meals	527	300	0	0	0
53053004	72450	Misc. Professional Services	95	0	50,000	25,000	0

Wastewater Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
53053004 72499 Misc Contract Services	235	3,022	5,000	5,000	5,000
53053004 72531 Repairs to Machines & Equip	19,944	16,528	25,000	25,000	25,000
53053004 72861 Work for Others	15,500	2,500	2,500	2,500	2,500
53053004 72990 Special Payments	41	2,068	3,000	1,500	3,000
Supplies & Services Total	125,238	77,843	172,170	140,420	122,500
53053004 77030 Machinery and equipment	15,317	3,177	20,000	20,000	20,000
Capital Total	15,317	3,177	20,000	20,000	20,000
Sanitary System Maintenance Total	551,436	661,777	627,820	596,070	727,970
Storm Drain Maintenance					
53053005 71002 Overtime	15,533	17,358	15,450	15,450	18,910
53053005 71008 Meal Allowance	0	0	250	250	250
53053005 71009 Incentive Pay	124	0	0	0	0
53053005 71012 Medical Insurance	2,073	(214)	0	0	0
53053005 71013 Dental Insurance	140	(11)	0	0	0
53053005 71014 Vision Insurance	35	(3)	0	0	0
53053005 71015 Medicare Insurance	135	150	230	230	270
53053005 71023 Deferred Comp	36	0	0	0	0
53053005 71024 LI & AD & D	14	(6)	0	0	0
53053005 71029 Chiropractic	8	(1)	0	0	0
53053005 71189 Personnel Transfer Charges	132,040	165,113	140,000	140,000	200,000
Salaries & Benefits Total	150,137	182,386	155,930	155,930	219,430
53053005 72202 Telephone	7,228	5,575	5,200	5,200	5,200
53053005 72211 Electricity	26,767	28,078	26,330	26,330	35,000
53053005 72213 Water	535	545	600	600	600
53053005 72305 Uniforms	0	0	0	160	0
53053005 72306 Safety Equipment	0	116	500	500	500
53053005 72307 Office Supplies	0	96	200	200	200
53053005 72308 Books & Periodicals	0	165	200	200	200
53053005 72309 Membership & Dues	2,441	1,980	3,000	3,000	3,000
53053005 72313 Information Systems Software	1,876	0	5,000	2,500	5,000
53053005 72314 Business Expense	57	0	500	500	0
53053005 72315 Conference Expense	1,505	0	2,000	2,000	0
53053005 72322 Rental of Equipment	0	0	500	500	0
53053005 72352 Special Dept Materials	8,581	5,914	15,000	10,000	0
53053005 72355 General Supplies	394	687	1,000	1,000	0
53053005 72358 Training and Education	736	1,743	6,000	3,000	0
53053005 72359 Small Tools and Equipment	4,303	3,185	5,000	5,000	0
53053005 72370 Overtime Meals	38	275	0	0	0
53053005 72450 Misc. Professional Services	54,846	35,799	100,000	100,000	0
53053005 72499 Misc Contract Services	818	2,461	20,000	10,000	0
53053005 72530 Repairs to Communication Equi	330	0	500	500	0
53053005 72531 Repairs to Machines & Equip	6,316	252	15,000	15,000	0
53053005 72533 Repairs to Vehicles	25,581	28,171	27,690	27,690	0
53053005 72536 Car Wash	110	63	130	130	0
53053005 72551 Motor Vehicle Fuel & Lube	6,457	5,114	6,050	6,050	0
53053005 72861 Work for Others	15,500	5,000	25,810	25,810	0
53053005 72990 Special Payments	134,034	145,877	175,000	175,000	0
Supplies & Services Total	298,452	271,097	441,210	420,870	49,700
53053005 77030 Machinery and equipment	3,107	2,503	20,000	20,000	0
Capital Total	3,107	2,503	20,000	20,000	0
Storm Drain Maintenance Total	451,697	455,985	617,140	596,800	269,130
Industrial System Maintenance					
53053006 71002 Overtime	137	118	1,170	1,170	1,130
53053006 71015 Medicare Insurance	2	0	20	20	20
53053006 71189 Personnel Transfer Charges	2,698	3,456	5,000	5,000	5,000
Salaries & Benefits Total	2,838	3,574	6,190	6,190	6,150
53053006 72202 Telephone	2,144	1,787	2,000	2,000	2,000
53053006 72211 Electricity	814	720	790	1,000	790
53053006 72213 Water	803	474	1,500	1,500	1,500
53053006 72307 Office Supplies	8	0	0	0	0
53053006 72352 Special Dept Materials	18	0	0	30	0

Wastewater Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
53053006 72531 Repairs to Machines & Equip	0	0	1,500	1,500	1,500
Supplies & Services Total	3,787	2,982	5,790	6,030	5,790
Industrial System Maintenance Total	6,625	6,556	11,980	12,220	11,940
Service Personnel					
53053007 71001 Regular Employee Salary	1,918,653	2,189,034	2,510,160	2,435,530	2,490,280
53053007 71002 Overtime	54,745	40,030	0	0	0
53053007 71007 Uniform Allowance	6,875	6,775	7,800	7,800	7,850
53053007 71008 Meal Allowance	0	215	0	0	0
53053007 71009 Incentive Pay	50,329	61,868	44,400	60,940	57,170
53053007 71010 Admin Leave Pay	0	4,623	12,140	12,140	12,440
53053007 71011 Workers Compensation	159,980	165,600	221,400	221,400	226,320
53053007 71012 Medical Insurance	510,800	540,925	619,690	596,720	623,240
53053007 71013 Dental Insurance	33,746	36,520	41,000	39,750	41,000
53053007 71014 Vision Insurance	8,416	8,157	10,250	9,280	8,610
53053007 71015 Medicare Insurance	29,138	31,834	37,330	37,330	37,230
53053007 71021 Service Contribution-PERS	364,958	447,569	555,770	549,490	195,840
53053007 71022 Unfunded Acc Liability - PERS	0	0	0	0	376,360
53053007 71023 Deferred Comp	50,096	56,403	53,300	62,000	64,230
53053007 71024 LI & AD & D	7,206	7,244	7,980	7,980	7,400
53053007 71025 Unemployment Insurance	10,452	11,742	13,740	13,450	13,700
53053007 71028 LTD	4,748	7,443	17,480	17,480	12,450
53053007 71029 Chiropractic	2,020	2,794	2,460	3,600	4,100
53053007 71030 Medical In-lieu	3,977	0	0	0	0
53053007 71031 Other Benefits	153,900	154,000	176,710	176,710	210,330
53053007 71032 Cell Stipend	1,619	2,137	2,400	3,700	3,600
53053007 71188 Personnel Transfer Recovery	(3,145,249)	(3,741,196)	(4,488,180)	(4,488,180)	(4,553,680)
Salaries & Benefits Total	226,409	33,717	(154,170)	(232,880)	(161,530)
53053007 72306 Safety Equipment	0	179	0	0	0
53053007 72370 Overtime Meals	57	545	0	0	0
53053007 72399 Supplies & Services NOC	333	909	0	0	0
Supplies & Services Total	390	1,633	0	0	0
53053007 74070 PL & PD/Other Insurance	82,080	116,000	155,800	155,800	161,540
Insurances Total	82,080	116,000	155,800	155,800	161,540
Service Personnel Total	308,879	151,350	1,630	(77,080)	10
Supplement Environ Program					
53053008 71189 Personnel Transfer Charges	70	0	0	0	0
Salaries & Benefits Total	70	0	0	0	0
53053008 72201 Postage	3	0	0	0	0
Supplies & Services Total	3	0	0	0	0
Supplement Environ Program Total	73	0	0	0	0
Watershed Education Grant					
53053009 71002 Overtime	236	226	1,100	0	0
53053009 71003 Part-time Salary	5,405	0	0	0	0
53053009 71015 Medicare Insurance	82	3	0	0	0
53053009 71021 Service Contribution-PERS	973	0	0	0	0
53053009 71025 Unemployment Insurance	30	0	0	0	0
Salaries & Benefits Total	6,726	229	1,100	0	0
53053009 72201 Postage	6	269	400	50	400
53053009 72301 Printing/Binding/Duplication	0	153	5,500	2,500	1,500
53053009 72303 Advertising	299	0	1,200	1,200	1,200
53053009 72307 Office Supplies	110	200	500	500	500
53053009 72314 Business Expense	456	47	500	500	500
53053009 72315 Conference Expense	0	0	500	500	1,200
53053009 72352 Special Dept Materials	6,007	9,850	11,800	15,150	8,750
53053009 72355 General Supplies	3,736	1,971	5,000	5,000	2,500
53053009 72359 Small Tools and Equipment	2,703	2,315	7,000	7,000	5,000
53053009 72399 Supplies & Services NOC	35	2,750	1,500	1,500	9,150
53053009 72450 Misc. Professional Services	11,735	10,575	22,500	23,600	40,800
53053009 72990 Special Payments	3,240	3,530	6,000	6,000	7,960
Supplies & Services Total	28,327	31,659	62,400	63,500	79,460
Watershed Education Grant Total	35,053	31,888	63,500	63,500	79,460

Wastewater Utility	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Depreciation-Wastewater					
53098300 75035 Depreciation B & I	9,398,772	456,450	0	0	0
53098300 75037 Depreciation M & E	26,388,617	2,784,475	0	0	0
53098300 75038 DeprContrib F/A-Mach & Equip	9,377,361	651,769	0	0	0
53098300 75039 DeprVehicles	1,103,736	126,357	0	0	0
Debt, Deprec & Amortization Total	46,268,486	4,019,051	0	0	0
Depreciation-Wastewater Total	46,268,486	4,019,051	0	0	0
PW Capital Outlay Projects					
53199000 76220 Operating Transfer Out	826,378	214,165	0	0	0
Operating Transfer Out Total	826,378	214,165	0	0	0
53199000 77020 Capital Projects	4,524,884	2,345,179	10,204,000	6,604,000	4,645,000
53199000 77030 Machinery and equipment	0	0	200,000	200,000	355,000
53199000 77040 Vehicles	415,661	521,407	260,469	260,470	450,000
Capital Total	4,940,545	2,866,586	10,664,469	7,064,470	5,450,000
PW Capital Outlay Projects Total	5,766,923	3,080,751	10,664,469	7,064,470	5,450,000
Wastewater IMF Facilities					
533 76050 Intrafund Transfers Out	100,000	200,000	0	0	0
Operating Transfer Out Total	100,000	200,000	0	0	0
Wastewater IMF Facilities Total	100,000	200,000	0	0	0
Wastewater Utility Total	63,165,375	16,224,111	22,263,515	18,298,270	17,294,260

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TRANSIT

The Transit Division operates the City's GrapeLine, Dial-A-Ride and VineLine transportation services. The services are available seven days a week.

The Transit Division, part of the Public Works Department, has a budget of $6,737,080 in FY 2017/18, compared to $5,894,270 as originally budgeted in FY 2016/17. The City contracts with MV Transit to provide drivers and support staff for transit services. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year.

FY 2017/18 budgeted staffing is being maintained at 3 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

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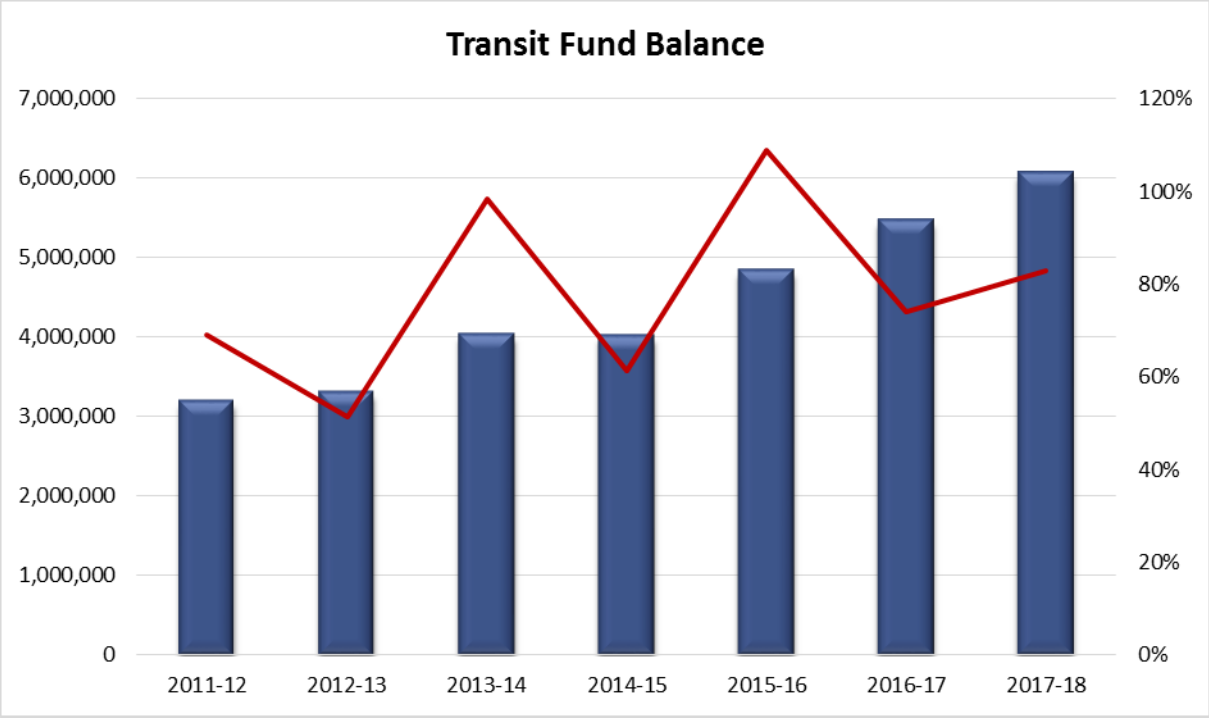
Transit Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

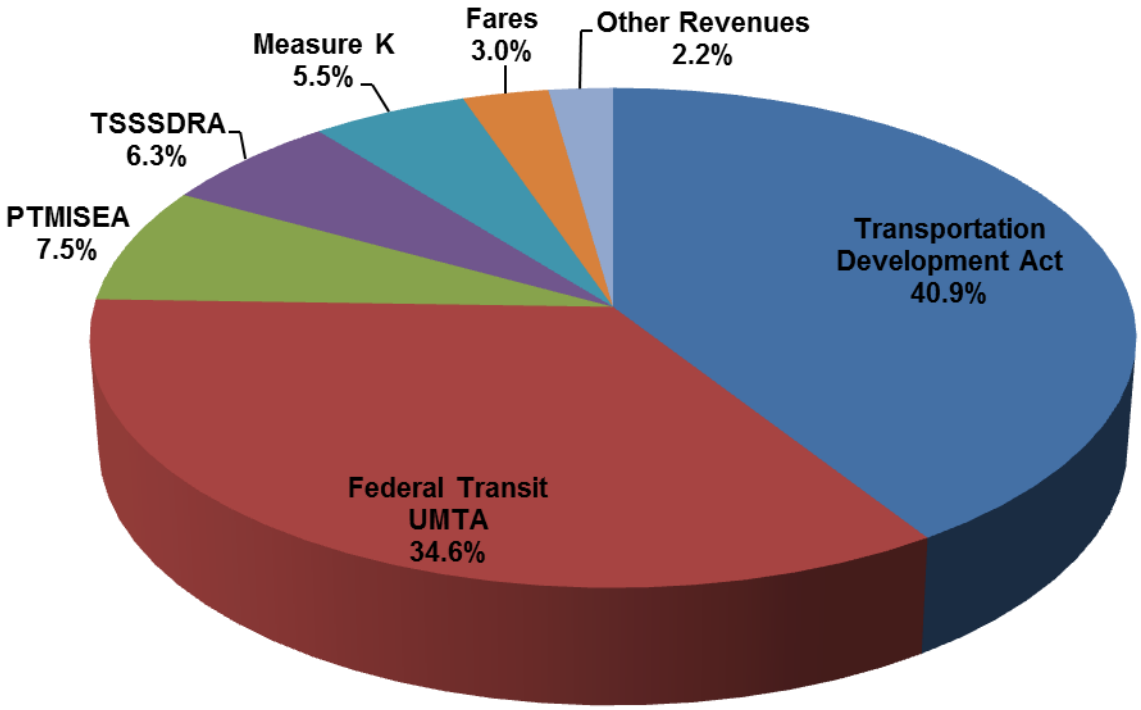
For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Transit Fund	Audited 2014-15 Actuals *	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	4,039,137	4,029,800	8,603,244	4,844,101	5,477,163
Revenues	6,567,876	4,449,294	6,524,840	7,396,090	7,338,440
Expenditures	6,577,213	3,634,993	6,774,306	6,763,028	6,737,080
Net Difference (Revenues Less Expenditures)	(9,337)	814,301	(249,466)	633,062	601,360
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	4,029,800	4,844,101	8,353,778	5,477,163	6,078,523
*Auditing adjustment in expenditures to recognize in correct year					
Fund Balance as a percentage of revenue:	61%	109%	128%	74%	83%



Transit Fund Revenues



Revenue	Budget 2017-18
Transportation Development Act	$3,000,000
Federal Transit UMTA	$2,540,000
PTMISEA	$551,000
TSSSDRA	$463,000
Measure K	$400,000
Fares	$220,000
Other Revenues	$164,440
Grand Total	$7,338,440

Transit Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
60000000	57701	Damage to Property	9,461	13,502	6,000	6,000	10,000
60000000	58580	DAR-Woodbridge	31	0	0	0	0
60000000	58581	Dial-A-Ride Fares	61,920	58,417	62,000	62,000	60,000
60000000	58582	Fixed Route Fares	152,270	152,054	158,000	158,000	160,000
60000000	58583	CNG Fuel	5,066	5,000	40,000	40,000	5,000
60000000	58585	Greyhound Ticket Commission	5,800	4,575	2,700	2,700	5,000
Charges for Services Total			**234,548**	**233,547**	**268,700**	**268,700**	**240,000**
60000000	54332	Investment Earnings	7,218	4,288	0	0	11,150
60000000	54361	Rent	4,200	4,200	0	0	0
60000000	54391	Sale of City Property	33,828	0	0	0	0
60100000	54332	Investment Earnings	236	13,027	9,940	9,940	16,540
60200000	54332	Investment Earnings	(1,757)	(1)	0	0	0
60300000	54332	Investment Earnings	3,246	2,959	0	0	0
60400000	54332	Investment Earnings	0	80	0	0	0
From Use of Money/Property Total			**46,971**	**24,553**	**9,940**	**9,940**	**27,690**
60000000	56002	Trans Dev Act-Gen Allotment	656,996	1,540,216	1,650,000	1,650,000	1,680,000
60000000	56004	Federal Grants	1,357,538	1,352,708	1,320,000	1,320,000	1,350,000
60100000	56002	Trans Dev Act-Gen Allotment	1,049,406	996,318	1,800,000	1,800,000	1,170,000
60100000	56004	Federal Grants	2,140,644	0	1,200,000	1,200,000	1,190,000
60100000	56006	State Transit Assistance	265,894	189,071	0	0	150,000
60200000	56100	Prop.1B	541,433	0	0	550,390	551,000
60300000	56101	Prop.1B Transit-Safety	2,746	84,518	87,000	496,970	463,000
60400000	56421	State Special Grants	0	8,014	11,000	4,390	0
Intergovernmental Rev Total			**6,014,657**	**4,170,845**	**6,068,000**	**7,021,750**	**6,554,000**
60000000	55020	Reimbursable Charges	881	997	2,500	30,000	1,000
60000000	55024	Revenue-Other	254,713	95,229	160,000	50,000	100,000
60000000	55025	Revenue Over/Short	184	14	0	0	50
Miscellaneous Revenue Total			**255,778**	**96,241**	**162,500**	**80,000**	**101,050**
60000000	59604	Measure K Reimb-Operating	0	0	0	0	400,000
60000000	59607	Solar revenue	8,034	8,631	8,000	8,000	8,000
60000000	59608	Solar revenue-MSC	7,888	8,071	7,700	7,700	7,700
Other Charges Total			**15,922**	**16,702**	**15,700**	**15,700**	**415,700**
Total Transit Revenue			**6,567,876**	**4,541,888**	**6,524,840**	**7,396,090**	**7,338,440**

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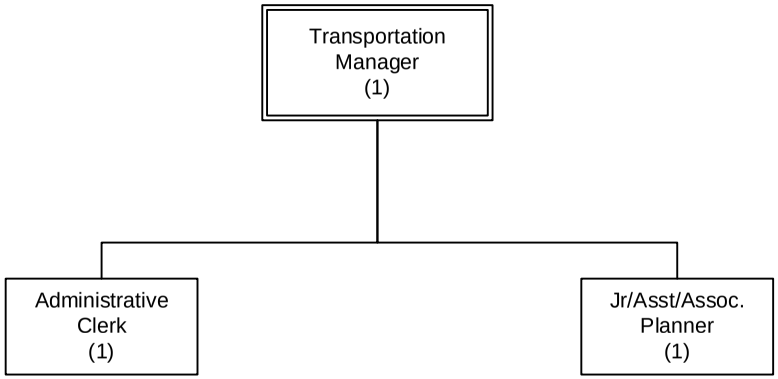
Public Works

Transportation



Number of Positions
Authorized: 3

FY 2017-2018

Transit	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	206,164	216,705	229,930	239,660	268,080
PERS - Normal Costs	37,078	30,705	48,540	48,830	17,380
PERS - UAL	0	0	0	0	33,400
Other Benefits	84,726	98,930	91,310	91,700	94,770
Supplies & Services	2,600,412	2,552,038	2,977,548	2,929,800	2,888,650
Insurances	77,447	92,508	93,000	93,000	112,000
Debt, Deprec & Amortization	9,181,443	1,411,125	0	0	0
Operating Transfer Out	0	92,594	0	0	177,800
Capital	3,573,703	12,581	3,333,978	3,333,970	3,145,000
Total Transit	**15,760,973**	**4,507,187**	**6,774,306**	**6,736,960**	**6,737,080**

STAFFING SUMMARY

	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
TRANSPORTATION				
Administrative Clerk	1	1	1	1
Jr/Asst/Assoc Planner	1	1	1	1
Transportation Manager	1	1	1	1
	3	3	3	3

Transit	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	202,894	214,896	221,590	222,260	225,000	
Overtime	344	0	0	0	0	
Part-time Salary	40	0	6,540	15,600	41,280	
Incentive Pay	2,885	1,809	1,800	1,800	1,800	
Admin Leave Pay	2,760	9,221	7,040	7,040	7,110	
Workers Compensation	12,630	12,240	16,200	16,200	16,560	
Medical Insurance	42,467	36,930	36,710	37,560	36,710	
Dental Insurance	2,682	2,011	3,000	2,520	3,000	
Vision Insurance	768	675	750	680	630	
Medicare Insurance	1,626	1,784	3,440	3,440	3,990	
Service Contribution-PERS	37,078	30,705	48,540	48,830	17,380	
Unfunded Acc Liability - PERS	0	0	0	0	33,400	
Deferred Comp	5,461	5,430	6,630	6,630	6,750	
LI & AD & D	2,385	1,598	1,610	1,610	1,650	
Unemployment Insurance	1,109	1,174	1,270	1,260	1,550	
LTD	504	744	1,550	1,550	1,130	
Chiropractic	184	231	180	280	300	
Other Benefits	12,150	11,550	12,930	12,930	15,390	
Compensated Absence Expense	0	15,340	0	0	0	
Salaries & Benefits Total	**327,968**	**346,340**	**369,780**	**380,190**	**413,630**	
Postage	0	63	80	100	30	
Telephone	10,914	8,341	9,350	9,350	8,900	
Cellular phone charges	2,908	1,717	950	1,750	1,950	
Electricity	54,985	46,309	57,300	57,300	49,300	
Gas	553	982	1,320	1,320	1,250	
Water	5,061	2,756	6,000	6,000	4,000	
Sewer	423	435	440	440	440	
Printing/Binding/Duplication	348	311	1,200	1,200	600	
Advertising	2,421	2,848	7,000	7,000	4,000	
Safety Equipment	67	0	0	0	0	
Office Supplies	1,265	1,037	1,100	2,100	1,800	
Membership & Dues	2,581	2,722	2,700	2,900	3,000	
Bank Service Charges	857	1,920	1,500	1,500	1,900	
Information Systems Software	0	1,507	900	1,500	1,500	
Business Expense	661	890	1,100	1,100	900	
Conference Expense	1,732	1,542	3,000	3,000	2,500	
Purchased Transp	1,849,060	1,866,090	1,940,000	1,940,000	1,960,000	
Special Dept Materials	3,312	349	2,000	2,000	2,330	
Janitorial Supplies	238	726	500	700	900	
General Supplies	5,263	1,417	7,300	7,300	6,800	
Training and Education	45	947	1,000	1,000	1,000	
Small Tools and Equipment	6,689	3,628	8,700	8,700	7,700	
Supplies & Services NOC	8,681	4,837	8,500	8,500	8,500	
Misc. Professional Services	4,426	6,780	2,500	2,500	5,000	

Transit	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Misc Contract Services	161,489	191,674	235,000	210,500	251,100	
Repairs to Machines & Equip	13,946	19,162	21,200	21,200	19,300	
Repairs to Vehicles	363,758	308,245	525,190	525,190	384,000	
Repairs to Buildings	4,420	6,735	9,800	9,800	8,500	
Car Wash	39	42	490	490	100	
Motor Vehicle Fuel & Lube	94,269	68,025	95,360	95,360	151,350	
Special Payments	0	0	26,068	0	0	
Supplies & Services Total	**2,600,412**	**2,552,038**	**2,977,548**	**2,929,800**	**2,888,650**	
PL & PD/Other Insurance	77,447	92,508	93,000	93,000	112,000	
Insurances Total	**77,447**	**92,508**	**93,000**	**93,000**	**112,000**	
Depreciation B & I	4,734,857	501,076	0	0	0	
Depreciation M & E	715,318	69,018	0	0	0	
DeprVehicles	3,430,320	320,776	0	0	0	
DeprContrib F/A-Vehicles	300,947	520,255	0	0	0	
Debt, Depreciation & Amortization Total	**9,181,443**	**1,411,125**	**0**	**0**	**0**	
Operating Transfer Out	0	92,594	0	0	177,800	
Operating Transfer Out Total	**0**	**92,594**	**0**	**0**	**177,800**	
Capital Projects	978,326	605,357	2,232,968	2,232,960	1,494,000	
Machinery and equipment	786	0	1,010	1,010	50,000	
Vehicles	2,594,592	46,203	1,100,000	1,100,000	1,601,000	
Capitalized Expenditures	0	(638,980)	0	0	0	
Capital Total	**3,573,703**	**12,581**	**3,333,978**	**3,333,970**	**3,145,000**	
Total Transit	**15,760,973**	**4,507,187**	**6,774,306**	**6,736,960**	**6,737,080**	

ACTIVITY: Transit
DEPARTMENT: Public Works
DIVISION: Transit
FUND: Transit Fund

ACTIVITY DESCRIPTION

Transit provides a daily fixed route bus system (GrapeLine) within city limits, ADA paratransit service (VineLine), and a door-to-door Dial-A-Ride (DAR) service for the general public (including discounted fares for seniors/disabled/Medicare) within city limits and immediately adjacent areas. Nearly all of this activity is performed by contracted services. Transportation funding and related activities are also handled by this Division. The Division Manager, with assistance from Transportation Planner, and clerical staff, manages operator contracts, plans future services and operations, files reports and claims for transportation funding, attends meetings with partner agencies on transportation issues, manages transit claim files, assists in preparation of applications for transportation grant funding, and provides assistance with administration of successful grants. This includes:

- Dial-A-Ride/VineLine service.
- Fixed-route service.
- Transit administration.
- Property maintenance.

MAJOR 2016-17 ACCOMPLISHMENTS

- Implemented the ITS system and equipment.
- Provided facility improvements (upgraded lighting at the parking structure, station window coverings, and bicycle racks).
- Constructed a bus wash at the Municipal Service Center.
- Increased security services to provide 24/7 security hours.
- Constructed bus shelter and ADA accessible improvements throughout the city.

MAJOR 2017-18 OBJECTIVES

- Construct additional bus stop improvements and miscellaneous transit facility improvements.
- Purchase CNG bus replacements.
- Construct transit station and parking structure security improvements and provide ongoing facility upgrade improvements.
- Award a transit operations contract and update the Short Range Transit Plan.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Operating cost per passenger for Fixed Route	$7.20	$7.04	$7.00
Operating cost per passenger of Dial-A-Ride/VineLine	$36.86	$39.46	$39.75
Total number of passengers (Fixed Route/DAR/VL)	281,425	281,866	298,800

RELATED COST CENTER(S)

- 60054101
- 60054102
- 60054103
- 60054104
- 60054105
- 60054106
- 60054108

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Transit Facility Improvements **1,494,000**
Security camera, fencing, and equipment ($528,000); facility upgrades ($396,000); parking structure facility improvements ($300,000); and bus stop shelter improvements ($270,000).

ACTIVITY: **Equipment Purchase** **FUND:** **Transit Fund**
DEPARTMENT: **Public Works**

Equipment - New or Replacement Description:

Bus Purchase Purchase six CNG replacement vehicles for fixed route and demand response services ($1,050,000) and one large replacement bus/trolley for fixed route ($551,000).	**1,601,000**
.	
Fleet Equipment Purchase miscellaneous equipment for transit vehicle repairs.	**50,000**

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Transit			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Transit Administration							
60054101	71001	Regular Employee Salary	202,894	214,896	221,590	222,260	225,000
60054101	71002	Overtime	344	0	0	0	0
60054101	71003	Part-time Salary	40	0	6,540	15,600	41,280
60054101	71009	Incentive Pay	2,885	1,809	1,800	1,800	1,800
60054101	71010	Admin Leave Pay	2,760	9,221	7,040	7,040	7,110
60054101	71011	Workers Compensation	12,630	12,240	16,200	16,200	16,560
60054101	71012	Medical Insurance	42,467	36,930	36,710	37,560	36,710
60054101	71013	Dental Insurance	2,682	2,011	3,000	2,520	3,000
60054101	71014	Vision Insurance	768	675	750	680	630
60054101	71015	Medicare Insurance	1,626	1,784	3,440	3,440	3,990
60054101	71021	Service Contribution-PERS	37,078	30,705	48,540	48,830	17,380
60054101	71022	Unfunded Acc Liability - PERS	0	0	0	0	33,400
60054101	71023	Deferred Comp	5,461	5,430	6,630	6,630	6,750
60054101	71024	LI & AD & D	2,385	1,598	1,610	1,610	1,650
60054101	71025	Unemployment Insurance	1,109	1,174	1,270	1,260	1,550
60054101	71028	LTD	504	744	1,550	1,550	1,130
60054101	71029	Chiropractic	184	231	180	280	300
60054101	71031	Other Benefits	12,150	11,550	12,930	12,930	15,390
60054101	71199	Compensated Absence Expense	0	15,340	0	0	0
Salaries & Benefits Total			327,968	346,340	369,780	380,190	413,630
60054101	72201	Postage	0	63	30	50	30
60054101	72202	Telephone	2,330	1,996	2,850	2,850	2,400
60054101	72203	Cellular phone charges	912	912	950	950	950
60054101	72211	Electricity	2,624	2,742	2,800	2,800	2,800
60054101	72212	Gas	197	250	350	350	350
60054101	72301	Printing/Binding/Duplication	348	311	500	500	500
60054101	72303	Advertising	1,700	1,463	2,000	2,000	2,000
60054101	72306	Safety Equipment	67	0	0	0	0
60054101	72307	Office Supplies	1,214	1,037	700	1,500	1,200
60054101	72309	Membership & Dues	2,581	2,722	2,700	2,900	3,000
60054101	72312	Bank Service Charges	857	1,920	1,500	1,500	1,900
60054101	72313	Information Systems Software	0	1,507	900	1,500	1,500
60054101	72314	Business Expense	661	890	1,000	1,000	900
60054101	72315	Conference Expense	868	1,542	2,100	2,100	1,600
60054101	72352	Special Dept Materials	82	0	0	0	130
60054101	72355	General Supplies	483	0	500	500	500
60054101	72358	Training and Education	45	947	1,000	1,000	1,000
60054101	72359	Small Tools and Equipment	2,550	3,628	4,000	4,000	4,000
60054101	72399	Supplies & Services NOC	340	2,047	1,000	1,000	1,000
60054101	72450	Misc. Professional Services	4,426	6,780	2,500	2,500	5,000
60054101	72499	Misc Contract Services	0	2,000	1,000	1,000	1,000
60054101	72534	Repairs to Buildings	281	0	0	0	0
60054101	72990	Special Payments	0	0	26,068	0	0
Supplies & Services Total			22,567	32,757	54,448	30,000	31,760
60054101	76220	Operating Transfer Out	0	0	0	0	177,800
Operating Transfer Out Total			0	0	0	0	177,800
60054101	77030	Machinery and equipment	786	0	1,010	1,010	0
60054101	77090	Capitalized Expenditures	0	(638,980)	0	0	0
Capital Total			786	(638,980)	1,010	1,010	0
Transit Administration Total			351,320	(259,882)	425,238	411,200	623,190
Damage to City Property							
60054102	72531	Repairs to Machines & Equip	130	0	0	0	0
60054102	72533	Repairs to Vehicles	307	5,071	5,000	5,000	5,000
Supplies & Services Total			436	5,071	5,000	5,000	5,000
Damage to City Property Total			436	5,071	5,000	5,000	5,000
Dial-A-Ride Transit							
60054103	72203	Cellular phone charges	1,036	0	0	0	0
60054103	72211	Electricity	6,013	5,506	6,000	6,000	6,000
60054103	72212	Gas	314	370	470	470	400
60054103	72213	Water	2,531	1,378	3,000	3,000	2,000

Transit			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
60054103	72214	Sewer	211	217	220	220	220
60054103	72303	Advertising	0	511	2,000	2,000	1,000
60054103	72307	Office Supplies	51	0	200	200	200
60054103	72324	Purchased Transp	733,936	722,132	770,000	770,000	770,000
60054103	72359	Small Tools and Equipment	0	0	200	200	200
60054103	72399	Supplies & Services NOC	2,772	800	1,500	1,500	1,500
60054103	72531	Repairs to Machines & Equip	5,420	4,546	6,000	6,000	5,500
60054103	72533	Repairs to Vehicles	123,601	123,901	168,310	168,310	140,000
60054103	72551	Motor Vehicle Fuel & Lube	20,715	24,062	21,000	21,000	55,000
Supplies & Services Total			896,599	883,424	978,900	978,900	982,020
60054103	74070	PL & PD/Other Insurance	38,724	46,254	46,500	46,500	56,000
Insurances Total			38,724	46,254	46,500	46,500	56,000
Dial-A-Ride Transit Total			935,323	929,678	1,025,400	1,025,400	1,038,020
Grapeline Fixed Route							
60054104	72201	Postage	0	0	50	50	0
60054104	72202	Telephone	5,706	3,974	4,000	4,000	4,000
60054104	72203	Cellular phone charges	960	804	0	800	1,000
60054104	72211	Electricity	6,013	5,506	6,000	6,000	6,000
60054104	72212	Gas	43	362	500	500	500
60054104	72213	Water	2,531	1,378	3,000	3,000	2,000
60054104	72214	Sewer	211	218	220	220	220
60054104	72301	Printing/Binding/Duplication	0	0	200	200	100
60054104	72303	Advertising	721	410	2,000	2,000	1,000
60054104	72307	Office Supplies	0	0	200	400	400
60054104	72314	Business Expense	0	0	100	100	0
60054104	72315	Conference Expense	864	0	900	900	900
60054104	72324	Purchased Transp	1,115,124	1,143,958	1,170,000	1,170,000	1,190,000
60054104	72352	Special Dept Materials	3,229	349	2,000	2,000	2,200
60054104	72353	Janitorial Supplies	0	0	200	200	200
60054104	72355	General Supplies	4,781	379	4,800	4,800	4,800
60054104	72359	Small Tools and Equipment	2,434	0	2,500	2,500	2,500
60054104	72399	Supplies & Services NOC	4,018	1,671	4,000	4,000	4,000
60054104	72499	Misc Contract Services	48,188	47,836	25,000	50,500	50,000
60054104	72531	Repairs to Machines & Equip	8,315	4,850	8,400	8,400	5,000
60054104	72533	Repairs to Vehicles	198,768	152,224	306,940	306,940	200,000
60054104	72534	Repairs to Buildings	3,754	0	3,800	3,800	2,500
60054104	72536	Car Wash	39	42	490	490	100
60054104	72551	Motor Vehicle Fuel & Lube	73,385	43,683	74,000	74,000	96,000
Supplies & Services Total			1,479,082	1,407,644	1,619,300	1,645,800	1,573,420
60054104	74070	PL & PD/Other Insurance	38,724	46,254	46,500	46,500	56,000
Insurances Total			38,724	46,254	46,500	46,500	56,000
Grapeline Fixed Route Total			1,517,805	1,453,898	1,665,800	1,692,300	1,629,420
Transit Facilities							
60054105	72202	Telephone	2,344	1,923	2,000	2,000	2,000
60054105	72211	Electricity	16,035	16,595	17,500	17,500	17,500
60054105	72353	Janitorial Supplies	238	726	300	500	700
60054105	72355	General Supplies	0	1,038	1,500	1,500	1,500
60054105	72359	Small Tools and Equipment	2,007	0	2,000	2,000	1,000
60054105	72399	Supplies & Services NOC	1,551	319	2,000	2,000	2,000
60054105	72499	Misc Contract Services	113,301	134,288	200,000	150,000	200,000
60054105	72531	Repairs to Machines & Equip	81	5,828	4,800	4,800	4,800
60054105	72534	Repairs to Buildings	385	6,735	6,000	6,000	6,000
Supplies & Services Total			135,941	167,451	236,100	186,300	235,500
Transit Facilities Total			135,941	167,451	236,100	186,300	235,500
CNG Fueling							
60054106	72202	Telephone	535	449	500	500	500
60054106	72211	Electricity	24,302	15,960	25,000	25,000	17,000
60054106	72499	Misc Contract Services	0	0	0	0	100
60054106	72531	Repairs to Machines & Equip	0	3,938	2,000	2,000	4,000
60054106	72533	Repairs to Vehicles	41,083	27,049	44,940	44,940	39,000
60054106	72551	Motor Vehicle Fuel & Lube	170	279	360	360	350
Supplies & Services Total			66,089	47,676	72,800	72,800	60,950

Transit	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
60054106 76220 Operating Transfer Out	0	92,594	0	0	0
Operating Transfer Out Total	0	92,594	0	0	0
CNG Fueling Total	66,089	140,270	72,800	72,800	60,950
CNG Buses					
60054107 72359 Small Tools and Equipment	(302)	0	0	0	0
Supplies & Services Total	(302)	0	0	0	0
CNG Buses Total	(302)	0	0	0	0
Depreciation-Transit					
60098300 75035 Depreciation B & I	4,734,857	501,076	0	0	0
60098300 75037 Depreciation M & E	715,318	69,018	0	0	0
60098300 75039 DeprVehicles	3,430,320	320,776	0	0	0
60098300 75040 DeprContrib F/A-Vehicles	300,947	520,255	0	0	0
Debt, Deprec & Amortization Total	9,181,443	1,411,125	0	0	0
Depreciation-Transit Total	9,181,443	1,411,125	0	0	0
Transit - Capital					
60199000 77020 Capital Projects	937,737	520,839	2,187,391	2,187,390	1,031,000
60199000 77030 Machinery and equipment	0	0	0	0	50,000
60199000 77040 Vehicles	2,038,310	46,203	1,100,000	1,100,000	1,050,000
Capital Total	2,976,047	567,043	3,287,391	3,287,390	2,131,000
Transit - Capital Total	2,976,047	567,043	3,287,391	3,287,390	2,131,000
Transit-Prop.1B					
60299000 77020 Capital Projects	37,843	0	0	0	0
60299000 77040 Vehicles	556,282	0	0	0	551,000
Capital Total	594,125	0	0	0	551,000
Transit-Prop.1B Total	594,125	0	0	0	551,000
TSSSDRA Capital Projects					
60399000 77020 Capital Projects	2,746	84,518	45,577	45,570	463,000
Capital Total	2,746	84,518	45,577	45,570	463,000
TSSSDRA Capital Projects Total	2,746	84,518	45,577	45,570	463,000
Low Carbon Transit Operation					
60454108 72301 Printing/Binding/Duplication	0	0	500	500	0
60454108 72303 Advertising	0	465	1,000	1,000	0
60454108 72355 General Supplies	0	0	500	500	0
60454108 72499 Misc Contract Services	0	7,550	9,000	9,000	0
Supplies & Services Total	0	8,014	11,000	11,000	0
Low Carbon Transit Operation Total	0	8,014	11,000	11,000	0
Transit Total	15,760,973	4,507,187	6,774,306	6,736,960	6,737,080

SPECIAL REVENUE FUNDS

Special Revenue Funds are those that receive financial support from the General Fund and have other revenue sources, such as user fees, transfers from other funds or restricted government grants.

The Special Revenue category includes the Streets and Drainage Division, Community Development Department, Parks, Recreation and Cultural Services and the Library.

Organizational charts, staffing summaries, detailed activity descriptions and financial tables are included in the following pages.

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STREETS AND DRAINAGE

The Streets and Drainage Division of the Public Works Department is responsible for maintaining City streets, City-owned parking lots and sidewalks, traffic lights and signs. In addition, it maintains the City's storm drain system.

Most of the division's revenue comes from State and local taxes. It has a budget of $4,213,430 in FY 2017/18, compared to $3,887,610 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year.

FY 2017/18 budgeted staffing is being maintained at 14 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

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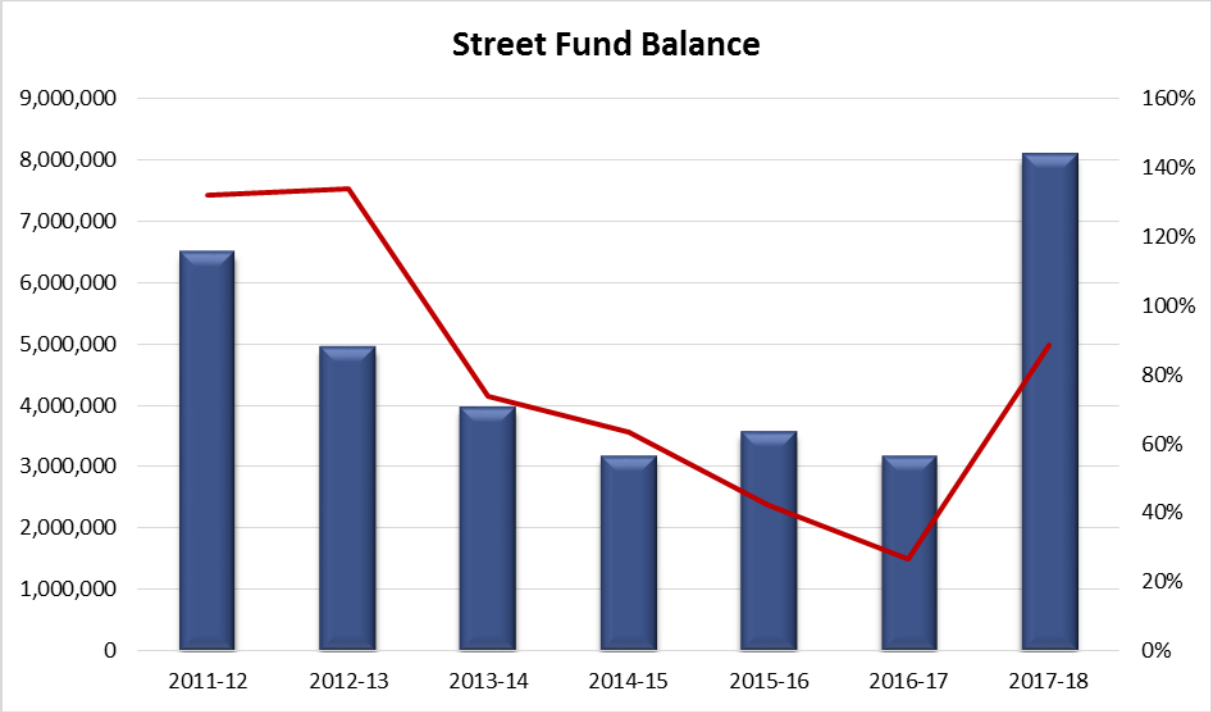
Street Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

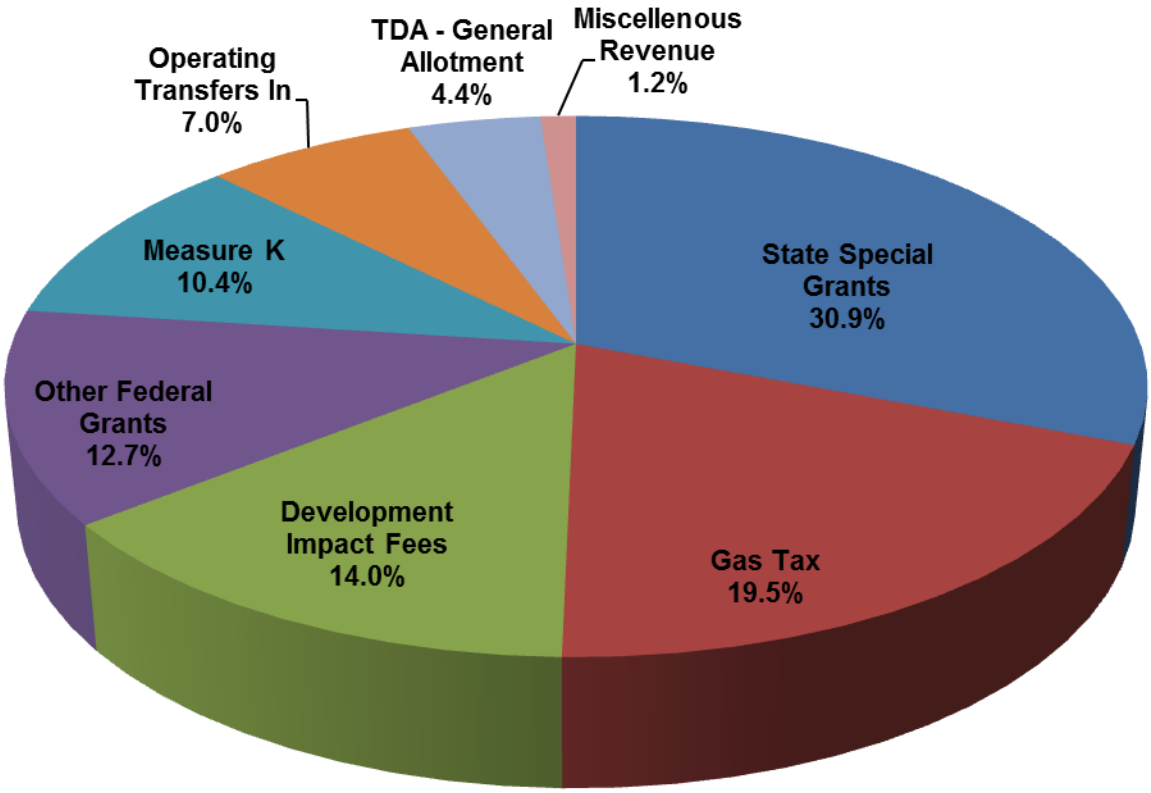
For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Street Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance					
Beginning Fund Balance	3,987,299	3,192,312	2,535,772	3,574,516	3,181,006
Revenues	5,046,221	8,502,180	14,834,980	12,030,070	9,139,110
Expenditures	5,841,208	8,119,976	15,396,854	12,423,580	4,213,430
Net Difference (Revenues Less Expenditures)	(794,987)	382,204	(561,874)	(393,510)	4,925,680
Fund Balance					
Ending Fund Balance	3,192,312	3,574,516	1,973,898	3,181,006	8,106,686
Fund Balance as a percentage of revenue:	63%	42%	13%	26%	89%



Street Fund Revenues



Fund	Budget 2017-18
State Special Grants	$2,822,560
Gas Tax	$1,777,760
Development Impact Fees	$1,280,890
Other Federal Grants	$1,160,000
Measure K	$955,000
Operating Transfers In	$636,330
TDA - General Allotment	$400,000
Miscellenous Revenue	$106,570
Grand Total	$9,139,110

Street Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
30100000	57701	Damage to Property	150	1,165	0	9,960	0
30300000	57701	Damage to Property	0	6,700	0	0	0
30800000	57501	Development Impact Fees	22,123	361,073	150,040	93,230	232,190
31400000	57501	Development Impact Fees	90,121	671,994	704,970	516,400	1,048,700
Charges for Services Total			**112,394**	**1,040,932**	**855,010**	**619,590**	**1,280,890**
30000000	54332	Investment Earnings	1,006	3,728	11,220	11,220	2,100
30000000	54391	Sale of City Property	28,000	0	0	500	0
30100000	54332	Investment Earnings	0	1,508	0	0	0
30100000	54391	Sale of City Property	576	0	0	0	0
30200000	54332	Investment Earnings	0	15,298	0	0	3,850
30300000	54332	Investment Earnings	1,196	8,294	0	0	7,280
30500000	54332	Investment Earnings	(1,253)	(3,501)	0	0	0
30600000	54332	Investment Earnings	38	964	0	0	0
30800000	54332	Investment Earnings	2,039	7,366	0	0	5,910
30900000	54332	Investment Earnings	4	9	0	0	0
31200000	54332	Investment Earnings	1,525	3,249	0	0	2,310
31400000	54332	Investment Earnings	2,397	7,422	0	0	5,120
31500000	54332	Investment Earnings	188	(20)	0	0	0
From Use of Money/Property Total			**35,716**	**44,317**	**11,220**	**11,720**	**26,570**
301	50050	Intrafund Transfers In	362,169	207,177	0	0	0
30100000	50001	Operating Transfer In	591,800	607,863	620,810	620,810	636,330
Interfund Credit Total			**953,969**	**815,040**	**620,810**	**620,810**	**636,330**
30100000	56205	Gas Tax 2105 Subventions	377,308	357,750	397,970	374,960	367,440
30100000	56206	Gas Tax 2106 Subventions	233,182	212,820	199,050	231,250	226,720
30100000	56207	Gas Tax 2107 Subventions	500,878	473,340	560,140	484,340	482,180
30100000	56501	State Hi-Way Maintenance	2,852	2,852	11,400	7,500	11,400
30200000	56203	Gas Tax 2103 Subventions	673,496	327,322	150,290	153,930	253,120
30300000	56037	Reimb-Measure K	829,782	0	0	0	0
30400000	56231	Gas Tax 2031 Subventions	0	0	0	0	436,900
30500000	56002	Trans Dev Act-Gen Allotment	300,000	400,000	200,000	200,000	400,000
30700000	56402	Other Federal Grants	274,248	264,070	10,849,090	547,500	1,160,000
31100000	56421	State Special Grants	0	3,760,298	0	7,734,700	2,822,560
Intergovernmental Rev Total			**3,191,746**	**5,798,453**	**12,367,940**	**9,734,180**	**6,160,320**
30000000	55024	Revenue-Other	105,362	0	0	0	0
30100000	55020	Reimbursable Charges	32,371	40,000	40,000	40,000	40,000
30100000	55024	Revenue-Other	37,117	11,116	0	14,470	10,000
30100000	55101	Contract Work For Others	934	0	0	0	0
30100000	55102	Wrk for City-PW	8,576	2,727	10,000	36,100	30,000
30300000	55024	Revenue-Other	0	3,388	0	3,200	0
Miscellaneous Revenue Total			**184,360**	**57,230**	**50,000**	**93,770**	**80,000**
30300000	51033	Street Maint.-Measure K	930,204	953,384	930,000	950,000	955,000
Taxes Total			**930,204**	**953,384**	**930,000**	**950,000**	**955,000**
Total Street Revenue			**5,408,390**	**8,709,357**	**14,834,980**	**12,030,070**	**9,139,110**

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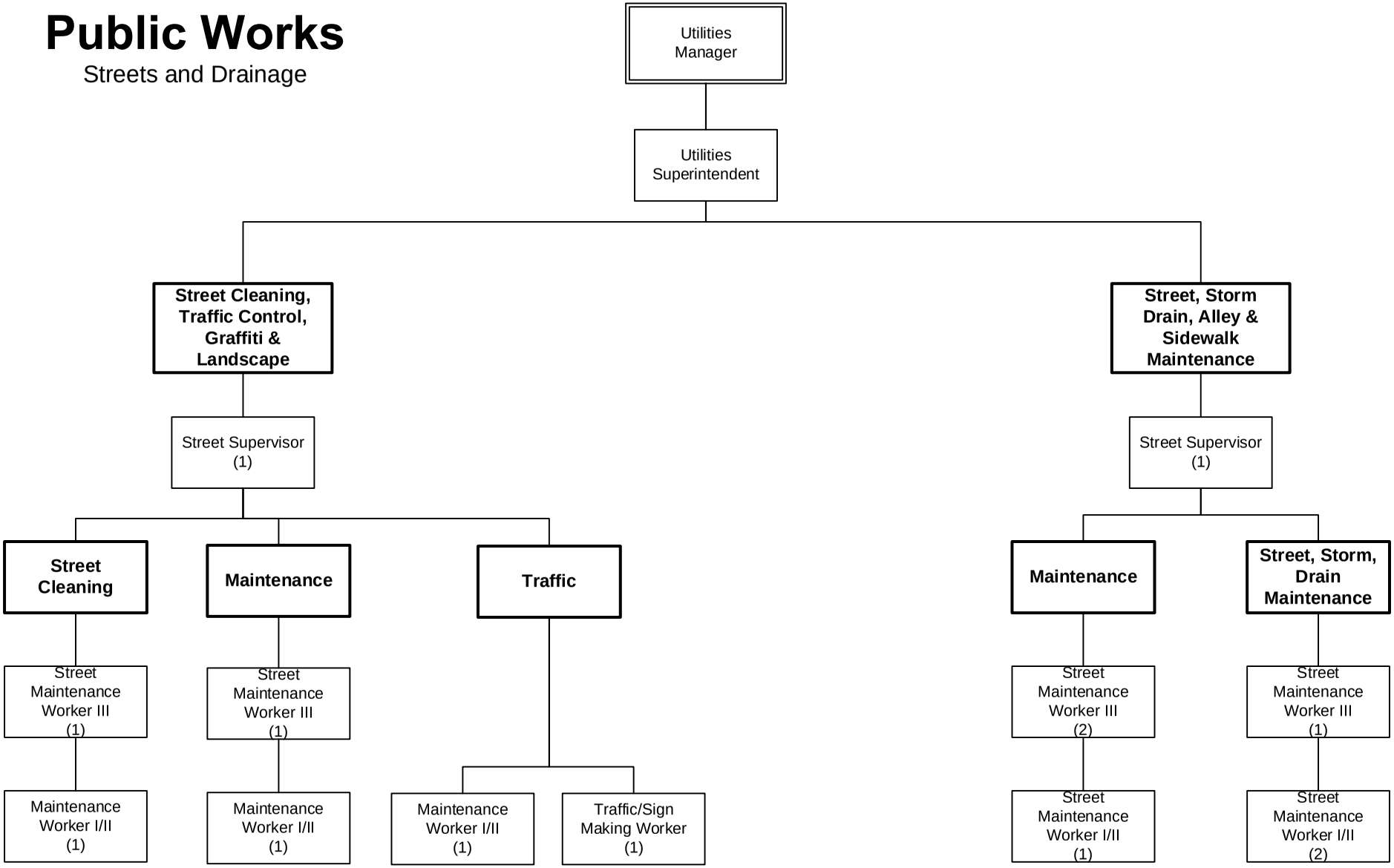
Public Works

Streets and Drainage



Number of positions
Authorized: 14

2017-2018

Streets	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	788,746	770,602	870,260	888,440	890,960
PERS - Normal Costs	125,202	127,952	160,000	163,060	57,050
PERS - UAL	0	0	0	0	109,640
Other Benefits	360,031	337,680	426,270	414,890	435,980
Staff Transfers	60,008	7,283	70,000	68,000	70,000
Supplies & Services	693,414	592,568	931,010	878,860	884,560
Insurances	28,080	40,600	53,200	53,200	55,160
Operating Transfer Out	551,169	207,177	0	0	174,080
Capital	3,596,728	6,235,357	12,886,114	9,893,000	1,536,000
Total Streets	**6,203,378**	**8,319,218**	**15,396,854**	**12,359,450**	**4,213,430**

STAFFING SUMMARY	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
STREETS & DRAINAGE				
Maintenance Worker I/II	5	5	5	3
Street Maintenance Worker I/II	0	1	1	3
Street Maintenance Worker III	4	5	5	5
Street Supervisor	3	2	2	2
Traffic/Sign Making Worker	1	1	1	1
	13	14	14	14

Streets	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	676,291	619,301	734,140	718,820	726,760	
Overtime	22,611	37,732	25,560	49,450	41,890	
Part-time Salary	72,954	92,588	100,100	100,000	104,650	
Uniform Allowance	3,250	3,250	3,500	3,500	3,500	
Meal Allowance	0	215	700	700	200	
Incentive Pay	13,640	17,731	6,960	16,670	14,160	
Workers Compensation	54,730	57,960	75,600	75,600	77,280	
Medical Insurance	205,592	182,126	235,490	224,520	227,620	
Dental Insurance	13,094	10,643	14,000	13,440	14,000	
Vision Insurance	3,274	2,384	3,500	3,130	2,940	
Medicare Insurance	7,698	8,098	12,360	12,360	12,920	
Service Contribution-PERS	125,202	127,952	160,000	163,060	57,050	
Unfunded Acc Liability - PERS	0	0	0	0	109,640	
Deferred Comp	14,767	14,537	12,920	12,920	18,520	
LI & AD & D	1,180	997	920	920	850	
Unemployment Insurance	3,952	3,871	4,530	4,630	4,790	
LTD	1,670	2,121	5,070	5,070	3,640	
Chiropractic	786	829	840	1,260	1,400	
Medical In-lieu	640	0	0	0	0	
Other Benefits	52,650	53,900	60,340	60,340	71,820	
Personnel Transfer Recovery	(771,475)	(808,304)	(800,000)	(820,000)	(840,000)	
Personnel Transfer Charges	831,483	815,587	870,000	888,000	910,000	
Salaries & Benefits Total	**1,333,987**	**1,243,517**	**1,526,530**	**1,534,390**	**1,563,630**	
Postage	4	25	100	50	550	
Telephone	331	259	400	400	400	
Cellular phone charges	2,795	3,279	3,000	3,500	4,200	
Printing/Binding/Duplication	0	0	250	250	250	
Photocopying	63	0	1,000	500	1,000	
Advertising	1,569	272	700	800	700	
Uniforms	6,010	7,301	8,000	8,000	8,000	
Safety Equipment	8,311	2,247	10,000	8,500	10,000	
Office Supplies	1,996	2,045	3,000	2,500	3,000	
Books & Periodicals	72	40	200	200	200	
Membership & Dues	800	367	1,200	800	1,200	
Information Systems Software	0	6,635	3,500	3,500	3,500	
Business Expense	370	294	1,200	1,200	1,200	
Conference Expense	1,180	282	1,500	1,000	1,500	
Rent of Land/Facilities	19,282	28,321	20,000	0	20,000	
Rental of Equipment	1,700	50	10,000	10,000	10,000	
Special Dept Materials	110,634	137,225	115,000	114,500	155,000	
General Supplies	3,968	2,987	5,500	5,500	5,500	
Training and Education	2,148	5,208	6,000	5,000	6,000	
Small Tools and Equipment	15,196	9,023	19,000	17,500	21,000	
Overtime Meals	80	100	0	0	0	

Streets	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Supplies & Services NOC	1,960	332	2,200	1,350	0	
Misc. Professional Services	0	400	1,500	500	1,500	
Misc Contract Services	339,300	244,524	465,000	485,000	465,000	
Repairs to Communication Equip	1,291	0	1,500	1,000	1,500	
Repairs to Machines & Equip	0	0	0	180	0	
Repairs to Vehicles	131,232	109,163	141,610	141,610	121,840	
Car Wash	14	11	20	20	20	
Motor Vehicle Fuel & Lube	43,057	32,080	45,200	45,200	41,200	
Taxes	52	42	100	100	100	
Special Payments	0	56	64,330	20,200	200	
Supplies & Services Total	**693,414**	**592,568**	**931,010**	**878,860**	**884,560**	
PL & PD/Other Insurance	28,080	40,600	53,200	53,200	55,160	
Insurances Total	**28,080**	**40,600**	**53,200**	**53,200**	**55,160**	
Intrafund Transfers Out	362,169	207,177	0	0	0	
Operating Transfer Out	189,000	0	0	0	174,080	
Operating Transfer Out Total	**551,169**	**207,177**	**0**	**0**	**174,080**	
Capital Projects	3,471,593	5,980,454	12,885,114	9,852,000	1,495,000	
Machinery and equipment	(12,626)	12,337	1,000	41,000	41,000	
Vehicles	137,760	242,566	0	0	0	
Capital Total	**3,596,728**	**6,235,357**	**12,886,114**	**9,893,000**	**1,536,000**	
Total Streets	**6,203,378**	**8,319,218**	**15,396,854**	**12,359,450**	**4,213,430**	

ACTIVITY: Street Maintenance **DIVISION:** Streets
DEPARTMENT: Public Works **FUND:** Street Fund

ACTIVITY DESCRIPTION

The Street Maintenance activity includes administration, management, and maintenance for the following: streets, alleys, curbs and gutters, sidewalks, traffic signals and traffic control signs, street markings, street sweeping, street trees, all landscape maintenance in the public right-of-way and for most public buildings, and storm water system maintenance and discharge permit compliance and enforcement. This activity includes parts of four Highway 99 over-crossings. Activity goals are: 1) safe and smooth streets and sidewalks, 2) safe and efficient traffic circulation, 3) efficient and effective street services, 4) safe and properly maintained street trees, and 5) proper storm water management. This activity has the following major elements:

- Street administration – provide overall direction, supervision, and planning for the Streets and Drainage Division in the preparation of reports and studies; coordinate with utilities, public agencies, and private firms; provide equipment maintenance and safety equipment; oversee contracts; and promote public relations.
- Street/curb, gutter, and sidewalk maintenance – maintain over 200 miles of streets and 16 miles (4,196,802 square yards of pavement) of alleys, including patching and sealing, and repaving utility trenches and pavement cuts; removing, replacing, repairing, and patching curb, gutter, sidewalk (both private and public responsibilities), including handicap ramps and alley approaches.
- Traffic control maintenance – maintain 5,516 street signs, warning, regulatory, and guide signs; paint curbs, pavement legends, crosswalks; apply thermoplastic lane lines, railroad crossings, and parking stalls; install new signs and pavement markings; maintain 52 City-signalized intersections; and provide 50-percent funding for Caltrans maintained intersections.
- Tree/landscape maintenance – contract pruning, trimming, re-staking, and root surgery on the City's street trees, including removing dead/diseased trees and emergency response to downed trees in the public right-of-way; contract mowing, pruning, spraying, and irrigation of landscaped areas in the public right-of-way, reverse frontages, street medians, and public facilities.
- Street sweeping/leaf removal/weed abatement – sweep approximately 360 miles of curb, 16 miles of alleys, and 19 public parking lots; remove approximately 4,500 cubic yards of leaves placed in the street right-of-way during leaf season (November through January) on a 10-day frequency; and spray and remove weeds and other debris along street shoulders, alleys, and street medians.
- Storm drain maintenance – maintain the City’s 161 miles of storm drains, 45 pumps at 13 pump stations, and 18 stormwater outlets into the Mokelumne River and the Woodbridge Irrigation District canal.

MAJOR 2016-17 ACCOMPLISHMENTS

- Replacement of signs for the reflectivity regulations.
- Installed trash handling CDS unit at Shady Acres pump station.
- Automation pumping process at DeBenedetti Park (G-Basin).

MAJOR 2017-18 OBJECTIVES

- Continue replacing traffic signs to meet FHWA standards.
- Continue our efforts to upgrade our stormwater collection system.
- Vinewood pump station rehabilitation.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Tons of asphalt placed by City	1,354	649	650
Square feet of sidewalk removed and replaced	26,197	6,439	4,500
Traffic signals maintained	52	52	52

RELATED COST CENTER(S)

- 30156001
- 30156002
- 30156003
- 30156004

ACTIVITY: **Capital Improvement Project(s)** **FUND:** **Street Fund**
DEPARTMENT: **Public Works**

Capital Improvement Project Descriptions:

Street Maintenance Rehabilitation and/or reconstruction of various streets: Lockeford Street improvements ($50,000); Fog Seal ($20,000); and staff time for project planning ($25,000).	**95,000**
Street/Sidewalk Maintenance Street striping ($100,000); pavement maintenance ($100,000); sidewalk repairs ($100,000*); crack sealing ($50,000); and reverse frontage wall repairs ($50,000). *Additional funds from TDA will be used in this project.	**400,000**
Traffic Signal Maintenance/Installation Guild/Victor signal ($500,000); Harney/Mills signal ($400,000); preventative signal maintenance ($90,000); and traffic signal maintenance system ($60,000).	**1,050,000**

Streets	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Street Fund Capital Projects					
30099000 77020 Capital Projects	21,092	10,508	243,070	88,070	0
Capital Total	21,092	10,508	243,070	88,070	0
Street Fund Capital Projects Total	21,092	10,508	243,070	88,070	0
Gas Tax Administration					
30156001 71001 Regular Employee Salary	676,291	619,301	734,140	718,820	726,760
30156001 71002 Overtime	1,432	6,094	2,970	20,000	8,400
30156001 71003 Part-time Salary	23,974	71,411	0	20,000	0
30156001 71007 Uniform Allowance	3,250	3,250	3,500	3,500	3,500
30156001 71008 Meal Allowance	0	140	500	500	0
30156001 71009 Incentive Pay	13,526	17,731	6,960	16,670	14,160
30156001 71011 Workers Compensation	54,730	57,960	75,600	75,600	77,280
30156001 71012 Medical Insurance	202,076	182,250	235,490	224,520	227,620
30156001 71013 Dental Insurance	12,871	10,652	14,000	13,440	14,000
30156001 71014 Vision Insurance	3,218	2,386	3,500	3,130	2,940
30156001 71015 Medicare Insurance	6,816	7,482	10,800	10,800	10,920
30156001 71021 Service Contribution-PERS	125,150	127,952	160,000	163,060	57,050
30156001 71022 Unfunded Acc Liability - PERS	0	0	0	0	109,640
30156001 71023 Deferred Comp	14,755	14,537	12,920	12,920	18,520
30156001 71024 LI & AD & D	1,157	1,022	920	920	850
30156001 71025 Unemployment Insurance	3,686	3,739	3,980	4,080	4,000
30156001 71028 LTD	1,670	2,121	5,070	5,070	3,640
30156001 71029 Chiropractic	772	829	840	1,260	1,400
30156001 71030 Medical In-lieu	640	0	0	0	0
30156001 71031 Other Benefits	52,650	53,900	60,340	60,340	71,820
30156001 71188 Personnel Transfer Recovery	(771,475)	(808,304)	(800,000)	(820,000)	(840,000)
30156001 71189 Personnel Transfer Charges	59,740	67,675	60,000	68,000	70,000
Salaries & Benefits Total	486,928	442,128	591,530	602,630	582,500
30156001 72201 Postage	4	10	50	0	500
30156001 72203 Cellular phone charges	2,795	3,279	3,000	3,500	4,200
30156001 72301 Printing/Binding/Duplication	0	0	250	250	250
30156001 72302 Photocopying	63	0	1,000	500	1,000
30156001 72305 Uniforms	6,010	7,301	8,000	8,000	8,000
30156001 72306 Safety Equipment	2,964	576	4,000	2,500	4,000
30156001 72307 Office Supplies	1,464	1,909	2,000	2,000	2,000
30156001 72308 Books & Periodicals	72	40	200	200	200
30156001 72309 Membership & Dues	730	367	1,000	600	1,000
30156001 72313 Information Systems Software	0	6,635	3,500	3,500	3,500
30156001 72314 Business Expense	370	294	1,000	1,000	1,000
30156001 72315 Conference Expense	905	282	1,500	1,000	1,500
30156001 72352 Special Dept Materials	3,633	830	1,500	1,000	1,500
30156001 72355 General Supplies	465	0	1,000	500	1,000
30156001 72358 Training and Education	2,148	5,208	6,000	5,000	6,000
30156001 72359 Small Tools and Equipment	836	1,568	5,000	5,000	5,000
30156001 72370 Overtime Meals	0	75	0	0	0
30156001 72399 Supplies & Services NOC	0	332	200	350	0
30156001 72450 Misc. Professional Services	0	400	1,500	500	1,500
30156001 72499 Misc Contract Services	2,708	3,831	5,000	5,000	5,000
30156001 72530 Repairs to Communication Equi	1,291	0	1,500	1,000	1,500
30156001 72533 Repairs to Vehicles	131,232	109,163	141,610	141,610	121,840
30156001 72536 Car Wash	14	11	20	20	20
30156001 72551 Motor Vehicle Fuel & Lube	43,057	32,080	45,200	45,200	41,200
30156001 72990 Special Payments	0	56	64,330	200	200
Supplies & Services Total	200,761	174,245	298,360	228,430	211,910
30156001 74070 PL & PD/Other Insurance	28,080	40,600	53,200	53,200	55,160
Insurances Total	28,080	40,600	53,200	53,200	55,160
30156001 76220 Operating Transfer Out	0	0	0	0	174,080
Operating Transfer Out Total	0	0	0	0	174,080
30156001 77030 Machinery and equipment	0	0	1,000	1,000	1,000
Capital Total	0	0	1,000	1,000	1,000
Gas Tax Administration Total	715,768	656,974	944,090	885,260	1,024,650

Streets			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Street Maintenance							
30156002	71002	Overtime	13,392	18,971	15,000	20,000	19,890
30156002	71003	Part-time Salary	47,741	21,178	100,100	80,000	104,650
30156002	71008	Meal Allowance	0	75	200	200	200
30156002	71009	Incentive Pay	61	0	0	0	0
30156002	71012	Medical Insurance	2,606	(14)	0	0	0
30156002	71013	Dental Insurance	152	(1)	0	0	0
30156002	71014	Vision Insurance	38	(0)	0	0	0
30156002	71015	Medicare Insurance	823	504	1,450	1,450	1,810
30156002	71021	Service Contribution-PERS	52	0	0	0	0
30156002	71023	Deferred Comp	9	0	0	0	0
30156002	71024	LI & AD & D	16	(24)	0	0	0
30156002	71025	Unemployment Insurance	260	132	550	550	790
30156002	71029	Chiropractic	9	(0)	0	0	0
30156002	71189	Personnel Transfer Charges	563,061	564,547	580,000	580,000	580,000
Salaries & Benefits Total			628,220	605,368	697,300	682,200	707,340
30156002	72201	Postage	0	16	50	50	50
30156002	72202	Telephone	331	259	400	400	400
30156002	72303	Advertising	546	0	200	200	200
30156002	72306	Safety Equipment	5,330	1,501	5,000	5,000	5,000
30156002	72307	Office Supplies	532	136	1,000	500	1,000
30156002	72309	Membership & Dues	70	0	200	200	200
30156002	72314	Business Expense	0	0	200	200	200
30156002	72315	Conference Expense	275	0	0	0	0
30156002	72321	Rent of Land/Facilities	19,282	28,321	20,000	0	20,000
30156002	72322	Rental of Equipment	1,700	50	10,000	10,000	10,000
30156002	72352	Special Dept Materials	95,357	119,916	100,000	100,000	120,000
30156002	72355	General Supplies	1,715	2,987	3,000	3,500	3,000
30156002	72359	Small Tools and Equipment	12,296	6,093	8,000	8,000	10,000
30156002	72370	Overtime Meals	80	25	0	0	0
30156002	72399	Supplies & Services NOC	1,960	0	2,000	1,000	0
30156002	72499	Misc Contract Services	0	270	0	0	0
30156002	72531	Repairs to Machines & Equip	0	0	0	180	0
30156002	72822	Taxes	52	42	100	100	100
30156002	72990	Special Payments	0	0	0	20,000	0
Supplies & Services Total			139,527	159,616	150,150	149,330	170,150
30156002	77020	Capital Projects	25,735	17,242	40,000	0	0
30156002	77030	Machinery and equipment	(12,626)	0	0	40,000	40,000
Capital Total			13,109	17,242	40,000	40,000	40,000
Street Maintenance Total			780,855	782,225	887,450	871,530	917,490
Street Cleaning							
30156003	71002	Overtime	4,978	8,040	4,950	4,950	8,520
30156003	71003	Part-time Salary	1,239	0	0	0	0
30156003	71009	Incentive Pay	19	0	0	0	0
30156003	71012	Medical Insurance	726	(111)	0	0	0
30156003	71013	Dental Insurance	59	(8)	0	0	0
30156003	71014	Vision Insurance	15	(2)	0	0	0
30156003	71015	Medicare Insurance	49	77	70	70	120
30156003	71024	LI & AD & D	6	(1)	0	0	0
30156003	71025	Unemployment Insurance	6	0	0	0	0
30156003	71029	Chiropractic	4	(0)	0	0	0
30156003	71189	Personnel Transfer Charges	205,045	143,141	200,000	200,000	220,000
Salaries & Benefits Total			212,146	151,137	205,020	205,020	228,640
30156003	72306	Safety Equipment	16	170	1,000	1,000	1,000
30156003	72352	Special Dept Materials	9,893	11,338	8,500	8,500	8,500
30156003	72355	General Supplies	1,788	0	1,500	1,500	1,500
30156003	72359	Small Tools and Equipment	1,514	0	3,000	3,000	3,000
30156003	72499	Misc Contract Services	50,911	49,736	60,000	60,000	60,000
Supplies & Services Total			64,123	61,243	74,000	74,000	74,000
Street Cleaning Total			276,269	212,380	279,020	279,020	302,640

Streets			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Tree Maintenance							
30156004	71002	Overtime	2,669	4,553	2,640	4,500	5,080
30156004	71009	Incentive Pay	31	0	0	0	0
30156004	71012	Medical Insurance	184	0	0	0	0
30156004	71013	Dental Insurance	12	0	0	0	0
30156004	71014	Vision Insurance	3	0	0	0	0
30156004	71015	Medicare Insurance	10	33	40	40	70
30156004	71023	Deferred Comp	2	0	0	0	0
30156004	71024	LI & AD & D	1	0	0	0	0
30156004	71029	Chiropractic	1	0	0	0	0
30156004	71189	Personnel Transfer Charges	3,637	40,224	30,000	40,000	40,000
Salaries & Benefits Total			6,552	44,810	32,680	44,540	45,150
30156004	72303	Advertising	1,023	272	500	600	500
30156004	72352	Special Dept Materials	1,751	5,141	5,000	5,000	25,000
30156004	72359	Small Tools and Equipment	550	1,362	3,000	1,500	3,000
30156004	72499	Misc Contract Services	285,680	190,688	400,000	420,000	400,000
Supplies & Services Total			289,004	197,463	408,500	427,100	428,500
30156004	77020	Capital Projects	72,420	62,709	20,000	0	0
Capital Total			72,420	62,709	20,000	0	0
Tree Maintenance Total			367,976	304,982	461,180	471,640	473,650
Parking Lot Maintenance							
30156005	71002	Overtime	140	73	0	0	0
30156005	71009	Incentive Pay	2	0	0	0	0
30156005	71015	Medicare Insurance	0	1	0	0	0
Salaries & Benefits Total			142	75	0	0	0
Parking Lot Maintenance Total			142	75	0	0	0
Gas Tax 2103 Capital Projects							
30299000	77020	Capital Projects	535,206	734,725	350,000	250,000	150,000
Capital Total			535,206	734,725	350,000	250,000	150,000
Gas Tax 2103 Capital Projects Total			535,206	734,725	350,000	250,000	150,000
Measure K Fund							
303	76050	Intrafund Transfers Out	362,169	207,177	0	0	0
Operating Transfer Out Total			362,169	207,177	0	0	0
Measure K Fund Total			362,169	207,177	0	0	0
Measure K Fund Capital Proj							
30399000	76220	Operating Transfer Out	189,000	0	0	0	0
Operating Transfer Out Total			189,000	0	0	0	0
30399000	77020	Capital Projects	1,737,077	421,666	299,532	299,530	465,000
30399000	77030	Machinery and equipment	0	12,337	0	0	0
30399000	77040	Vehicles	137,760	242,566	0	0	0
Capital Total			1,874,838	676,569	299,532	299,530	465,000
Measure K Fund Capital Proj Total			2,063,838	676,569	299,532	299,530	465,000
TDA - Streets Capital Projects							
30599000	77020	Capital Projects	300,000	400,000	170,000	170,000	180,000
Capital Total			300,000	400,000	170,000	170,000	180,000
TDA - Streets Capital Projects Total			300,000	400,000	170,000	170,000	180,000
Federal - Streets Capital Proj							
30799000	77020	Capital Projects	274,248	264,070	645,605	547,500	0
Capital Total			274,248	264,070	645,605	547,500	0
Federal - Streets Capital Proj Total			274,248	264,070	645,605	547,500	0
IMF (Regional) Streets Cap Prj							
30899000	77020	Capital Projects	0	0	55,000	40,000	500,000
Capital Total			0	0	55,000	40,000	500,000
IMF (Regional) Streets Cap Prj Total			0	0	55,000	40,000	500,000
CALTRANS Imp. Program Cap Proj							
31199000	77020	Capital Projects	0	3,760,298	10,339,702	7,734,700	0
Capital Total			0	3,760,298	10,339,702	7,734,700	0
CALTRANS Imp. Program Cap Proj Total			0	3,760,298	10,339,702	7,734,700	0
Fence & Landscape Maint							
31299000	77020	Capital Projects	0	3,645	0	0	0
Capital Total			0	3,645	0	0	0
Fence & Landscape Maint Total			0	3,645	0	0	0

Streets	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
IMF Regional Transporation CP					
31499000 77020 Capital Projects	505,815	261,161	722,205	722,200	200,000
Capital Total	505,815	261,161	722,205	722,200	200,000
IMF Regional Transporation CP Total	505,815	261,161	722,205	722,200	200,000
Prop.1B Local Streets & Roads					
31599000 77020 Capital Projects	0	44,430	0	0	0
Capital Total	0	44,430	0	0	0
Prop.1B Local Streets & Roads Total	0	44,430	0	0	0
Streets Total	6,203,378	8,319,218	15,396,854	12,359,450	4,213,430

COMMUNITY DEVELOPMENT

The Community Development Department includes the Planning, Building and Safety, and Neighborhood Services divisions. They oversee the City's growth and development, ensure dwellings are constructed safely and provide housing assistance.

The Department is funded through user fees and the General Fund. The Department's budget is $3,906,660 in FY 2017/18, compared to $2,192,120 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year.

FY 2017/18 budgeted staffing is being maintained at 11 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

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Community Development Fund
Fund Balance Analysis

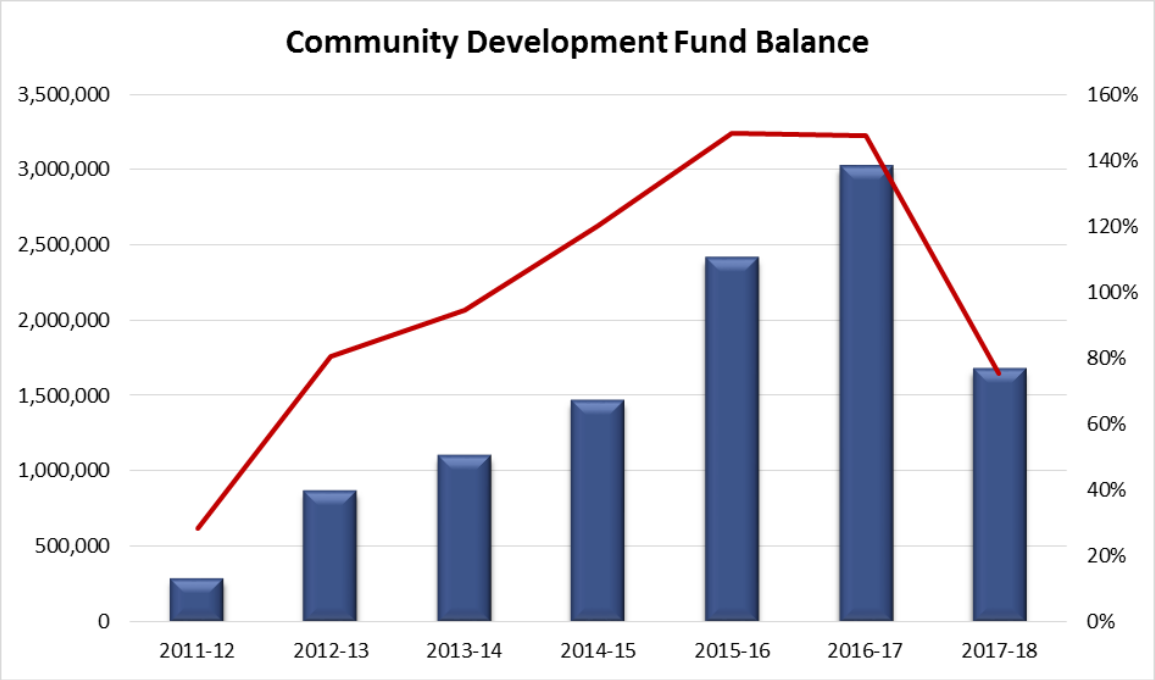
Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2018

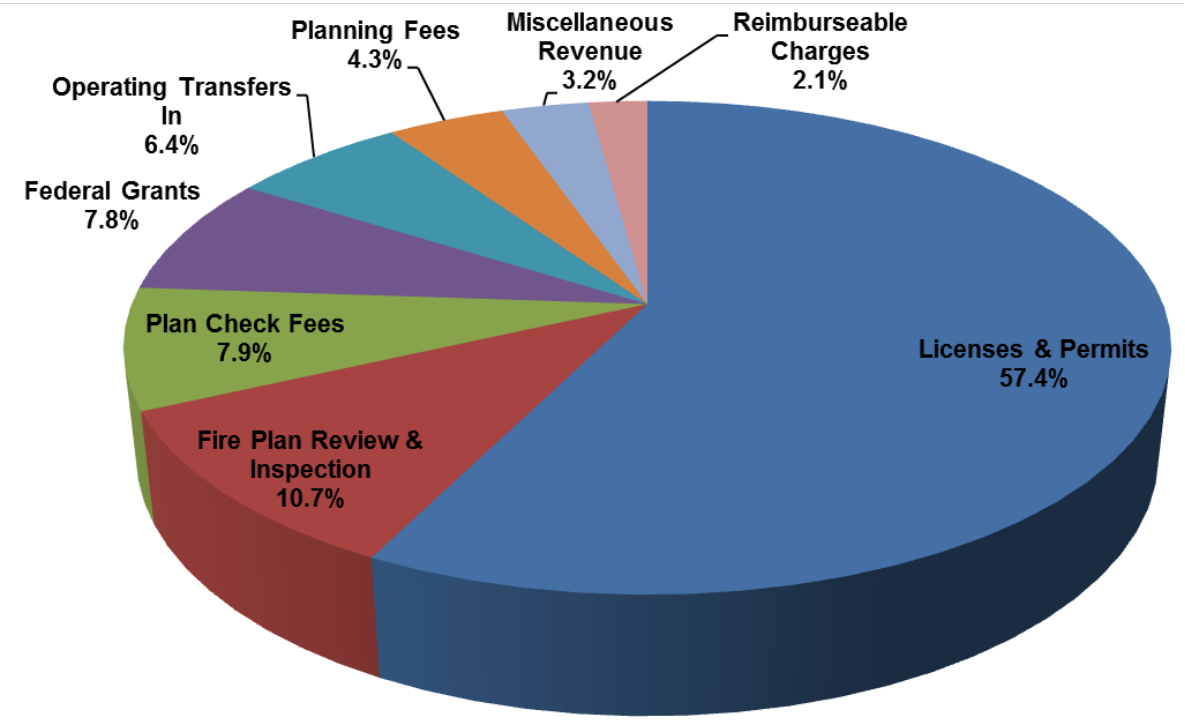
With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Community Development Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance					
Beginning Fund Balance Unreserved	1,108,043	1,474,880	1,812,860	2,423,363	3,033,371
Revenues	1,595,654	2,584,987	2,368,760	2,666,740	2,560,600
Expenditures	1,228,817	1,636,504	2,259,682	2,056,732	3,906,660
Net Difference (Revenues Less Expenditures)	366,837	948,483	109,078	610,008	(1,346,060)
Fund Balance					
Ending Fund Balance Unreserved	1,474,880	2,423,363	1,921,938	3,033,371	1,687,311
Fund Balance as a percentage of expense excluding transfers*	120%	148%	85%	147%	75%

*Historical cost of service allocations are shown as expenses in the current year but are netted out of this calculation.



Community Development Fund Revenues



Fund	Budget 2017-18
Licenses & Permits	$1,470,600
Fire Plan Review & Inspection	$274,900
Plan Check Fees	$203,200
Federal Grants	$200,000
Operating Transfers In	$165,000
Planning Fees	$110,000
Miscellaneous Revenue	$81,900
Reimburseable Charges	$55,000
Grand Total	$2,560,600

Community Development			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
27080000	57404	Disability Access Edu fee	14,023	12,607	9,000	2,800	2,800
27081000	57102	Fire Plan Review Fee	39,481	74,317	49,200	129,690	193,200
27081000	57400	Plan Check Fees	269,623	316,990	201,300	317,620	203,200
27081000	57403	Fire Permit Inspection	65,848	198,221	158,000	173,280	81,700
27081000	57404	Disability Access Edu fee	125	15,687	1,800	17,490	11,100
27082000	57400	Plan Check Fees	843	0	0	700	0
27082000	57401	Planning Fees	108,547	121,086	110,000	110,000	110,000
Charges for Services Total			**498,490**	**738,909**	**529,300**	**751,580**	**602,000**
27080000	54332	Investment Earnings	5,895	19,545	8,640	8,640	20,000
From Use of Money/Property Total			**5,895**	**19,545**	**8,640**	**8,640**	**20,000**
27000000	50001	Operating Transfer In	126,160	165,000	165,000	165,000	165,000
Interfund Credit Total			**126,160**	**165,000**	**165,000**	**165,000**	**165,000**
27083000	56004	Federal Grants	0	65,904	362,000	149,000	200,000
Intergovernmental Rev Total			**0**	**65,904**	**362,000**	**149,000**	**200,000**
27081000	52171	Building Permit	708,233	1,366,401	1,061,000	1,355,880	1,292,800
27081000	52172	Electrical Permit	92,732	102,326	73,800	59,200	70,200
27081000	52173	Mechanical-Gas Permit	52,404	43,839	43,000	39,850	40,400
27081000	52174	Plumbing-Planning & Mech	9,133	6,697	6,600	11,350	12,100
27081000	52175	Building Plans Maintenance	16,725	33,597	18,800	25,620	55,100
Licenses & Permits Total			**879,227**	**1,552,860**	**1,203,200**	**1,491,900**	**1,470,600**
27080000	55020	Reimbursable Charges	84,954	42,769	100,620	100,620	55,000
27080000	55101	Contract Work For Others	930	0	0	0	48,000
Miscellaneous Revenue Total			**85,884**	**42,769**	**100,620**	**100,620**	**103,000**
Total Community Development Revenue			**1,595,656**	**2,584,987**	**2,368,760**	**2,666,740**	**2,560,600**

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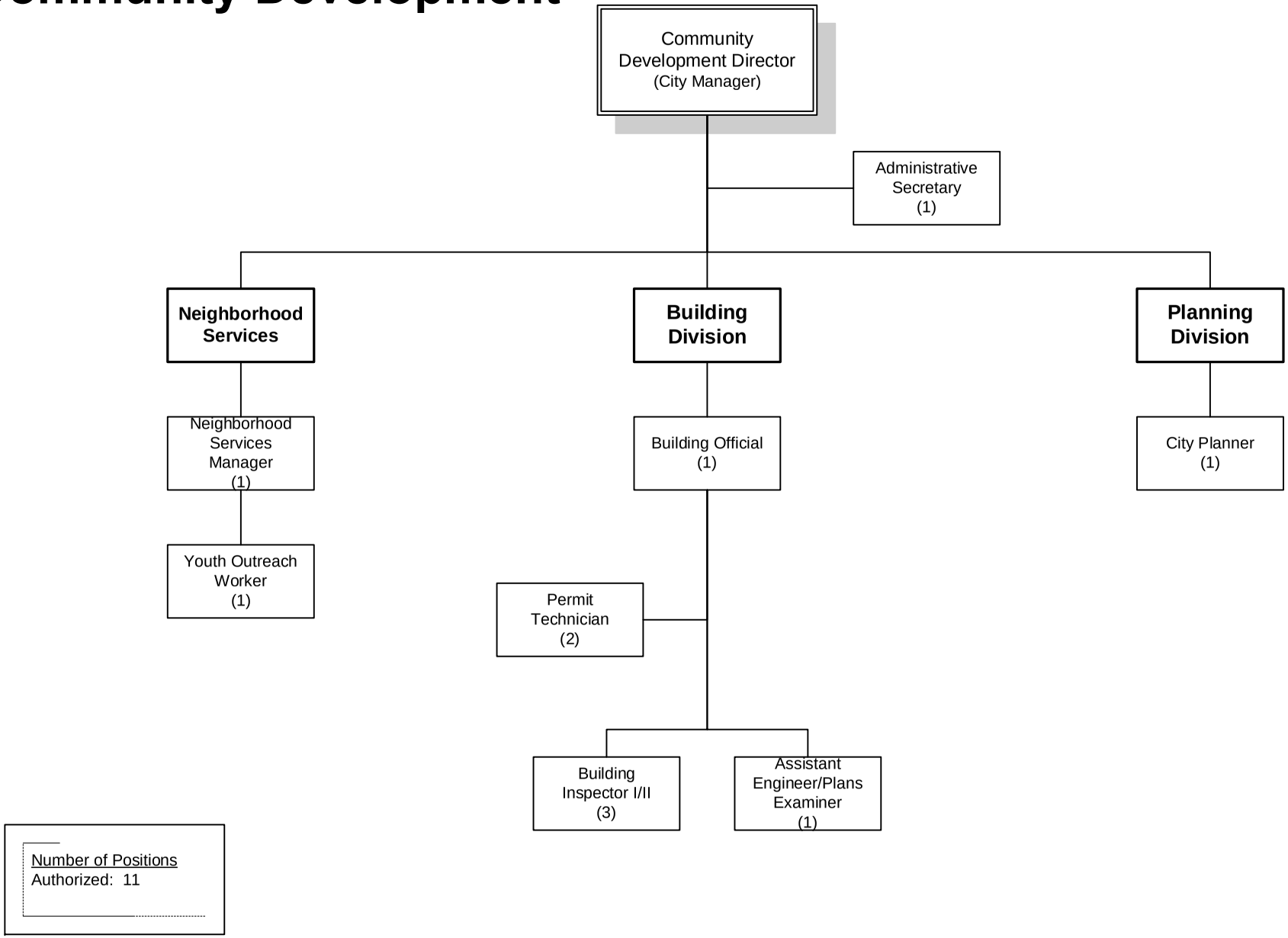
Community Development



FY 2017-2018

Community Development	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	644,305	735,329	827,130	802,110	808,920
PERS - Normal Costs	113,854	142,535	170,230	173,160	61,580
PERS - UAL	0	0	0	0	118,330
Other Benefits	257,916	297,437	349,970	347,350	363,800
Staff Transfers	116,908	155,000	173,860	193,860	165,440
Supplies & Services	65,197	239,304	673,692	407,890	462,730
Insurances	19,440	31,900	41,800	41,800	43,340
Operating Transfer Out	2,510	35,000	21,000	21,000	1,880,520
Capital	8,688	0	2,000	2,000	2,000
Total Community Development	**1,228,819**	**1,636,504**	**2,259,682**	**1,989,170**	**3,906,660**

STAFFING SUMMARY

	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
COMMUNITY DEVELOPMENT				
Administrative Secretary	1	1	1	1
Assistant Engineer/Plans Examiner	1	1	1	1
Building Inspector I/II	2	3	3	3
Building Official	1	1	1	1
City Planner	0	1	1	1
Community Development Director	1	0	0	0
Neighborhood Services Manager	1	1	1	1
Permit Technician	2	2	2	2
Senior Planner	1	0	0	0
Youth Outreach Worker	1	1	1	1
Community Development Total	**11**	**11**	**11**	**11**

Community Development	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	640,078	720,192	806,200	790,260	799,060	
Overtime	602	4,781	2,280	7,500	3,410	
Part-time Salary	1,320	6,784	14,300	0	2,100	
Uniform Allowance	500	600	750	750	750	
Incentive Pay	1,806	2,972	3,600	3,600	3,600	
Admin Leave Pay	810	7,746	15,340	15,340	15,650	
Workers Compensation	37,890	45,540	59,400	59,400	60,720	
Medical Insurance	142,203	156,843	174,400	171,990	174,410	
Dental Insurance	9,097	8,328	11,000	10,090	11,000	
Vision Insurance	2,274	1,814	2,750	2,500	2,310	
Medicare Insurance	9,624	10,942	11,830	11,830	12,140	
Service Contribution-PERS	113,854	142,535	170,230	173,160	61,580	
Unfunded Acc Liability - PERS	0	0	0	0	118,330	
Deferred Comp	8,170	11,998	12,950	12,950	16,030	
LI & AD & D	5,167	3,672	3,800	3,800	4,310	
Unemployment Insurance	3,517	4,219	4,390	4,550	4,500	
LTD	1,565	2,442	5,440	5,440	4,000	
Chiropractic	546	645	660	850	1,100	
Other Benefits	36,450	42,350	47,410	47,410	56,430	
Cell Stipend	602	898	600	1,200	1,200	
Personnel Transfer Recovery	(46,092)	0	(20,000)	0	(10,000)	
Personnel Transfer Charges	163,000	155,000	193,860	193,860	175,440	
Salaries & Benefits Total	**1,132,983**	**1,330,301**	**1,521,190**	**1,516,480**	**1,518,070**	
Postage	0	0	500	500	500	
Telephone	180	0	200	200	200	
Cellular phone charges	719	565	1,000	1,000	1,000	
Printing/Binding/Duplication	812	1,011	1,300	1,300	1,300	
Photocopying	0	0	900	900	900	
Advertising	911	1,344	1,500	1,500	1,500	
Uniforms	0	0	160	160	160	
Safety Equipment	0	44	350	350	350	
Office Supplies	4,823	4,887	4,400	4,400	4,700	
Books & Periodicals	472	158	10,200	10,200	3,200	
Membership & Dues	2,500	1,843	3,000	3,000	3,000	
Bank Service Charges	6,269	10,945	10,000	10,000	10,000	
Information Systems Software	5,833	5,833	9,750	25,750	26,000	
Business Expense	55	0	3,000	3,000	3,000	
Conference Expense	0	0	4,000	4,000	2,000	
Janitorial Supplies	0	0	50	50	50	
General Supplies	0	0	350	350	350	
Training and Education	0	1,438	6,200	6,200	6,200	
Small Tools and Equipment	1,070	2,333	2,000	2,000	2,000	
Tuition Reimbursement	0	284	0	0	3,000	
Misc. Professional Services	31,045	193,775	528,000	315,160	378,000	

Community Development	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Misc Contract Services	2,295	2,676	4,200	4,200	4,200	
Repairs to Machines & Equip	0	485	420	420	420	
Repairs to Office Equip	1,838	597	1,500	1,500	1,500	
Repairs to Vehicles	3,470	8,160	8,400	7,000	4,300	
Car Wash	25	103	150	150	150	
Motor Vehicle Fuel & Lube	2,879	2,824	4,600	4,600	4,750	
Special Payments	0	0	67,562	0	0	
Supplies & Services Total	**65,197**	**239,304**	**673,692**	**407,890**	**462,730**	
PL & PD/Other Insurance	19,440	31,900	41,800	41,800	43,340	
Insurances Total	**19,440**	**31,900**	**41,800**	**41,800**	**43,340**	
Operating Transfer Out	2,510	35,000	21,000	21,000	1,880,520	
Operating Transfer Out Total	**2,510**	**35,000**	**21,000**	**21,000**	**1,880,520**	
Machinery and equipment	8,688	0	2,000	2,000	2,000	
Capital Total	**8,688**	**0**	**2,000**	**2,000**	**2,000**	
Total Community Development	**1,228,819**	**1,636,504**	**2,259,682**	**1,989,170**	**3,906,660**	

ACTIVITY: Administration
DEPARTMENT: Community Development
DIVISION: Administration
FUND: Community Development Fund

ACTIVITY DESCRIPTION

Community Development Administration provides overall direction, administrative support, and management for the Building and Safety, Neighborhood Services, and Planning Divisions.

- Department management and representation – establish department policy and procedure, monitor division activities, represent the City with outside businesses, agencies, and organizations.
- Budget administration – coordinate the Community Development Department budget and special revenue fund activities.
- Personnel administration – develop department implementation programs following the City's rules and regulations. Evaluate policies including training, safety, and work load issues.
- Clerical support – prepare correspondence, staff reports, and advisory Commission/Committee packets and minutes. Coordinate contract documents, purchase orders, payroll, and public inquiries.
- Planning and Development - promote business development through proactive engagement of business entities while ensuring safe and orderly development.
- General Plan Execution - execute General Plan policies to preserve Lodi's sense of place and to preserve a sustainable urban environment.
- Housing - manage housing and Community Development Block Grant Programs to preserve Lodi as a safe, accessible, welcoming, and affordable community for all.

MAJOR 2016-17 ACCOMPLISHMENTS

- Supported economic development through rapid plan turnaround times.
- Supported economic development through business engagement to find solutions to business objectives.
- Presented policies for Council approval to ensure Lodi is an accessible and welcoming community for all.

MAJOR 2017-18 OBJECTIVES

- Assist with Bicycle Master Plan revisions.
- Continue supporting economic development with proactive customer service.
- Provide programs and policies for gang reduction and neighborhood improvement.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Building permits issued	1,880	2,295	2,232
Planning/zoning applications processed	26	28	29
Grant programs administered	3	3	3

RELATED COST CENTER(S)

- 27080000
- 27081000
- 27082000
- 27083000
- 35000000

ACTIVITY: Neighborhood Services
DIVISION: Neighborhood Services
DEPARTMENT: Community Development
FUND: Community Development Fund

ACTIVITY DESCRIPTION

Coordinate programs, services, and neighborhood improvement strategies to provide betterment citywide, but with emphasis on addressing issues within the Eastside Heritage District. Develop programs and plans to produce housing, especially affordable housing, by means of new construction, rehabilitation, or acquisition. This activity has six major elements:

- Neighborhood Services - administration and support, including support and participation with community groups and functions; development and implementation of housing programs and policies for maintenance, improvement, and rehabilitation of existing housing and residential neighborhoods; and first-time homebuyers assistance for qualified low-income persons.
- Community Development Block Grant (CDBG) Administration - administration of the City's block grant program as an Entitlement Community with the U.S. Department of Housing and Urban Development (HUD). Monitor funded programs for compliance with governing policies and Federal regulations, and assist community-based organizations with their submission of applications for funding.
- Gang Intervention/Prevention - management of the Lodi Gang Reduction Intervention Prevention (LodiGRIP) Program, coordinating with partnering community-based organizations that provide supportive services to at-risk youth and their families. Management of the Junior Giants Program - a free, noncompetitive, co-ed sports program targeted for underprivileged youth.
- Council/Commission Support - provide necessary support for the City Council, Lodi Improvement Committee, Committee on Homelessness, and the San Joaquin County Emergency Food and Shelter Program (EFSP) Board.
- ADA/Section 504 Coordinator - oversight and implementation of projects and activities related to the development and update of the ADA Transition Plan. On-going monitoring, review, and evaluation of City policies, programs, services, and facilities, and the training of personnel.
- Asset-Based Community Development (ABCD) - provide necessary support and facilitation to the community and partnering agencies and organizations in a more community-driven and sustainable approach to the development of communities based on their strengths and potentials.

MAJOR 2016-17 ACCOMPLISHMENTS

- Implemented an Asset-Based Community Development (ABCD) initiative with the Lodi Chamber of Commerce that led to the creation of six community project groups and a new non-profit organization focused on community gardens/community greening.
- Completion of Eden Housing's Tienda Drive senior housing project - Cranes Landing Apartments.
- Satisfied the conditions and requirements of a Voluntary Compliance Agreement with HUD's Office of Fair Housing and Equal Opportunity (FHEO).

MAJOR 2017-18 OBJECTIVES

- Support and assist the expansion of the Asset-Based Community Development Initiative.
- Expand access for our LodiGRIP Program into the Juvenile Diversion Program at Mule Creek State Prison through video-conferencing.
- Ensure that CDBG funding is spent in a timely manner to demonstrate the need and benefit of the program funding within our community.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
CDBG funds allocated during year	$602,382	$613,405	$613,959
CDBG funds expended during year	$435,000	$431,632	$751,495
Youth participants in Junior Giants program	166	440	360

RELATED COST CENTER(S)

- 27080000
- 27083000

ACTIVITY: Building and Safety
DEPARTMENT: Community Development
DIVISION: Building Division
FUND: Community Development

ACTIVITY DESCRIPTION

The Building and Safety activity enforces the minimum standards mandated by State and local law to safeguard life, health, property, and public welfare. State law also requires enforcement of minimum disabled access and energy conservation regulations. Activity goals are, 1) continue to maintain turnaround times for plan-check (10-day review for residential, 15-day review for commercial), 2) verify compliance with all codes and ordinances, 3) perform all structural plan-checks in-house, 4) provide code training for staff, including specialized training for fire inspection and structural review. The activity has the following five major elements:

- Public information – answer questions and offer interpretations about construction codes and regulations.
- Construction and Fire Permit application review – review construction permit applications and plans for compliance with applicable codes and ordinances, issue permits, and collect fees.
- Code training in-house and off-site.
- Development review coordination – coordinate permit application reviews with other departments/agencies to ensure compliance with other development regulations.
- Construction and Fire inspection – inspect construction projects to ensure compliance with codes, ordinances, permits, and approved plans.

MAJOR 2016-17 ACCOMPLISHMENTS

- Adopted the new 2016 California Codes and related Ordinances.
- Created and amended informational handouts to reflect the new codes.
- Provided prompt and thorough daily inspections.

MAJOR 2017-18 OBJECTIVES

- Maintain consistent plan review turnaround times.
- Continue to provide prompt and thorough daily inspections.
- Implement new building permit tracking system.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Permits issued	1,880	2,295	2,232
New residential	40	135	183
Remodeled residential	484	489	416
New/add/alt/repair commercial	141	153	170

RELATED COST CENTER(S)

- 27081000

ACTIVITY: Planning
DEPARTMENT: Community Development
DIVISION: Planning Division
FUND: Community Development Fund

ACTIVITY DESCRIPTION

Provide advice and technical expertise to assist the City Council, appointed commissions/committees, public agencies, and citizens in understanding community issues related to the built environment. Focus on the City's commitment to economic vitality, environmental integrity, and development quality. Activity goals include: 1) a well-planned community; 2) managed community growth; 3) balanced economic development; 4) protection of environmental resources; and 5) a high level of public service.

- Development review and environmental assessment - prepare and implement policies and ordinances that set standards for development activity. Coordinate with other City departments and outside agencies in review of projects. Perform environmental assessments and monitor mitigation measures. Respond to inquiries from the public on development related issues.
- Long-range planning - prepare and implement policies and ordinances necessary for long-term development of the City. Maintain and update the General Plan. Coordinate with outside agencies on planning-related issues.
- City Council and appointed commission/committee support - provide necessary support for these bodies concerning planning-related matters.
- Economic development - assist the City's economic development effort. Maintain an appropriate data base of information and provide an easily understood process for project processing.

MAJOR 2016-17 ACCOMPLISHMENTS

- Camper - Sacramento (28), Grupe - Turner (42), Rose Gate 2 (360) and Villa Fiore (67) subdivisions.
- Downtown Development - Idol Beerwors-McCay Cellars, 5 Windows Brewery, Dancing Fox Expansion, Papapavlos development.
- Wal-Mart reuse-retentant and K-Mart reuse-retentant.

MAJOR 2017-18 OBJECTIVES

- Continued support for Downtown Revitalization and expansion of entertainment and destination uses.
- Continued implementation of Reynolds Ranch and Lodi Shopping Center projects for commercial growth.
- Support economic efforts to enhance City commercial and industrial opportunities in Southeast expansion area.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Use permits	17	20	21
Site Plan & Architectural Review Committee applications	8	6	10
Tentative Maps & Zoning applications	5	7	4
Planning Commission items	26	28	29

RELATED COST CENTER(S)

- 27082000
- 27080000

Community Development			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Community Development Admin							
27080000	71001	Regular Employee Salary	166,639	205,725	210,580	209,300	213,100
27080000	71002	Overtime	602	4,437	2,280	7,500	3,410
27080000	71003	Part-time Salary	1,320	6,784	14,300	0	2,100
27080000	71009	Incentive Pay	0	1,162	1,800	1,800	1,800
27080000	71010	Admin Leave Pay	0	4,059	4,100	4,100	4,140
27080000	71011	Workers Compensation	8,420	12,420	16,200	16,200	16,560
27080000	71012	Medical Insurance	31,067	37,350	37,140	38,090	37,140
27080000	71013	Dental Insurance	2,054	2,013	3,000	2,520	3,000
27080000	71014	Vision Insurance	514	506	750	680	630
27080000	71015	Medicare Insurance	2,592	3,455	3,380	3,380	3,440
27080000	71021	Service Contribution-PERS	29,234	41,178	45,880	46,100	16,470
27080000	71022	Unfunded Acc Liability - PERS	0	0	0	0	31,650
27080000	71023	Deferred Comp	3,719	5,761	6,260	6,260	6,390
27080000	71024	LI & AD & D	1,494	1,082	1,020	1,020	1,090
27080000	71025	Unemployment Insurance	960	1,489	1,260	1,360	1,280
27080000	71028	LTD	403	709	1,460	1,460	1,070
27080000	71029	Chiropractic	123	180	180	280	300
27080000	71031	Other Benefits	8,100	11,550	12,930	12,930	15,390
27080000	71188	Personnel Transfer Recovery	(46,092)	0	(20,000)	0	(10,000)
27080000	71189	Personnel Transfer Charges	163,000	155,000	173,860	173,860	165,440
Salaries & Benefits Total			374,147	494,861	516,380	526,840	514,400
27080000	72202	Telephone	180	0	200	200	200
27080000	72307	Office Supplies	272	398	500	500	800
27080000	72376	Tuition Reimbursement	0	0	0	0	3,000
27080000	72450	Misc. Professional Services	367	243	0	160	0
27080000	72499	Misc Contract Services	0	132	500	500	500
27080000	72531	Repairs to Machines & Equip	0	0	200	200	200
27080000	72533	Repairs to Vehicles	0	253	2,400	1,000	1,300
27080000	72536	Car Wash	0	0	50	50	50
27080000	72551	Motor Vehicle Fuel & Lube	0	0	600	600	750
27080000	72990	Special Payments	0	0	67,562	0	0
Supplies & Services Total			819	1,026	72,012	3,210	6,800
27080000	74070	PL & PD/Other Insurance	4,320	8,700	11,400	11,400	11,820
Insurances Total			4,320	8,700	11,400	11,400	11,820
27080000	76220	Operating Transfer Out	0	0	0	0	1,859,520
Operating Transfer Out Total			0	0	0	0	1,859,520
Community Development Admin Total			379,286	504,587	599,792	541,450	2,392,540
Building Inspection							
27081000	71001	Regular Employee Salary	387,564	418,551	494,130	481,090	483,460
27081000	71002	Overtime	0	101	0	0	0
27081000	71007	Uniform Allowance	500	600	750	750	750
27081000	71009	Incentive Pay	1,806	1,810	1,800	1,800	1,800
27081000	71010	Admin Leave Pay	0	682	7,340	7,340	7,570
27081000	71011	Workers Compensation	25,260	28,980	37,800	37,800	38,640
27081000	71012	Medical Insurance	94,916	103,641	121,480	117,980	121,490
27081000	71013	Dental Insurance	6,015	5,311	7,000	6,560	7,000
27081000	71014	Vision Insurance	1,504	1,083	1,750	1,590	1,470
27081000	71015	Medicare Insurance	5,772	6,058	6,920	6,920	7,160
27081000	71021	Service Contribution-PERS	69,116	82,192	102,230	105,290	37,250
27081000	71022	Unfunded Acc Liability - PERS	0	0	0	0	71,580
27081000	71023	Deferred Comp	3,084	3,442	3,640	3,640	6,570
27081000	71024	LI & AD & D	2,503	1,820	1,930	1,930	2,130
27081000	71025	Unemployment Insurance	2,088	2,234	2,570	2,640	2,660
27081000	71028	LTD	949	1,417	3,270	3,270	2,420
27081000	71029	Chiropractic	361	388	420	470	700
27081000	71031	Other Benefits	24,300	26,950	30,170	30,170	35,910
27081000	71032	Cell Stipend	602	603	600	600	600
Salaries & Benefits Total			626,341	685,863	823,800	809,840	829,160
27081000	72201	Postage	0	0	500	500	500
27081000	72203	Cellular phone charges	719	565	1,000	1,000	1,000

Community Development			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
27081000	72301	Printing/Binding/Duplication	812	1,011	800	800	800
27081000	72302	Photocopying	0	0	900	900	900
27081000	72305	Uniforms	0	0	160	160	160
27081000	72306	Safety Equipment	0	44	350	350	350
27081000	72307	Office Supplies	4,348	4,437	3,700	3,700	3,700
27081000	72308	Books & Periodicals	472	158	10,000	10,000	3,000
27081000	72309	Membership & Dues	2,500	1,843	3,000	3,000	3,000
27081000	72312	Bank Service Charges	0	10,413	10,000	10,000	10,000
27081000	72313	Information Systems Software	5,833	5,833	9,000	25,000	25,000
27081000	72314	Business Expense	55	0	3,000	3,000	3,000
27081000	72353	Janitorial Supplies	0	0	50	50	50
27081000	72355	General Supplies	0	0	350	350	350
27081000	72358	Training and Education	0	1,438	6,000	6,000	6,000
27081000	72359	Small Tools and Equipment	1,070	2,333	2,000	2,000	2,000
27081000	72376	Tuition Reimbursement	0	284	0	0	0
27081000	72450	Misc. Professional Services	28,446	108,726	170,000	170,000	170,000
27081000	72499	Misc Contract Services	1,948	2,130	2,000	2,000	2,000
27081000	72531	Repairs to Machines & Equip	0	485	220	220	220
27081000	72532	Repairs to Office Equip	1,838	597	1,500	1,500	1,500
27081000	72533	Repairs to Vehicles	3,470	7,907	6,000	6,000	3,000
27081000	72536	Car Wash	25	103	100	100	100
27081000	72551	Motor Vehicle Fuel & Lube	2,879	2,824	4,000	4,000	4,000
Supplies & Services Total			54,416	151,129	234,630	250,630	240,630
27081000	74070	PL & PD/Other Insurance	12,960	20,300	26,600	26,600	27,580
Insurances Total			12,960	20,300	26,600	26,600	27,580
27081000	76220	Operating Transfer Out	2,510	35,000	21,000	21,000	21,000
Operating Transfer Out Total			2,510	35,000	21,000	21,000	21,000
27081000	77030	Machinery and equipment	8,688	0	2,000	2,000	2,000
Capital Total			8,688	0	2,000	2,000	2,000
Building Inspection Total			704,915	892,292	1,108,030	1,110,070	1,120,370
Planning							
27082000	71001	Regular Employee Salary	85,875	95,916	101,490	99,870	102,500
27082000	71002	Overtime	0	243	0	0	0
27082000	71010	Admin Leave Pay	810	3,005	3,900	3,900	3,940
27082000	71011	Workers Compensation	4,210	4,140	5,400	5,400	5,520
27082000	71012	Medical Insurance	16,220	15,852	15,780	15,920	15,780
27082000	71013	Dental Insurance	1,028	1,005	1,000	1,010	1,000
27082000	71014	Vision Insurance	257	224	250	230	210
27082000	71015	Medicare Insurance	1,260	1,429	1,530	1,530	1,540
27082000	71021	Service Contribution-PERS	15,504	19,164	22,120	21,770	7,860
27082000	71022	Unfunded Acc Liability - PERS	0	0	0	0	15,100
27082000	71023	Deferred Comp	1,367	2,795	3,050	3,050	3,070
27082000	71024	LI & AD & D	1,171	770	850	850	1,090
27082000	71025	Unemployment Insurance	469	496	560	550	560
27082000	71028	LTD	213	315	710	710	510
27082000	71029	Chiropractic	62	77	60	100	100
27082000	71031	Other Benefits	4,050	3,850	4,310	4,310	5,130
27082000	71032	Cell Stipend	0	295	0	600	600
Salaries & Benefits Total			132,495	149,577	161,010	159,800	164,510
27082000	72301	Printing/Binding/Duplication	0	0	500	500	500
27082000	72303	Advertising	911	1,344	1,500	1,500	1,500
27082000	72307	Office Supplies	204	52	200	200	200
27082000	72308	Books & Periodicals	0	0	200	200	200
27082000	72312	Bank Service Charges	6,269	532	0	0	0
27082000	72313	Information Systems Software	0	0	750	750	1,000
27082000	72358	Training and Education	0	0	200	200	200
27082000	72450	Misc. Professional Services	2,232	18,902	20,000	20,000	20,000
27082000	72499	Misc Contract Services	346	415	1,700	1,700	1,700
Supplies & Services Total			9,963	21,245	25,050	25,050	25,300
27082000	74070	PL & PD/Other Insurance	2,160	2,900	3,800	3,800	3,940
Insurances Total			2,160	2,900	3,800	3,800	3,940
Planning Total			144,618	173,722	189,860	188,650	193,750

Community Development	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
EPA Brownfields Assessment					
27083000 71189 Personnel Transfer Charges	0	0	20,000	20,000	10,000
Salaries & Benefits Total	0	0	20,000	20,000	10,000
27083000 72315 Conference Expense	0	0	4,000	4,000	2,000
27083000 72450 Misc. Professional Services	0	65,904	338,000	125,000	188,000
Supplies & Services Total	0	65,904	342,000	129,000	190,000
EPA Brownfields Assessment Total	0	65,904	362,000	149,000	200,000
Community Development Total	1,228,819	1,636,504	2,259,682	1,989,170	3,906,660

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PARK, RECREATION AND CULTURAL SERVICES

The Parks, Recreation and Cultural Services Department provides park maintenance, coordination of park activities, recreational programs, adult and youth sports, after school programs, boat rentals at Lodi Lake and aquatics, a venue for performing arts, and meeting and party rentals.

The Department is funded through user fees and the General Fund. The Department's budget is $6,160,970 in FY 2017/18, compared to $6,292,640 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year.

FY 2017/18 budgeted staffing is being reduced by 1 to 24 positions.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

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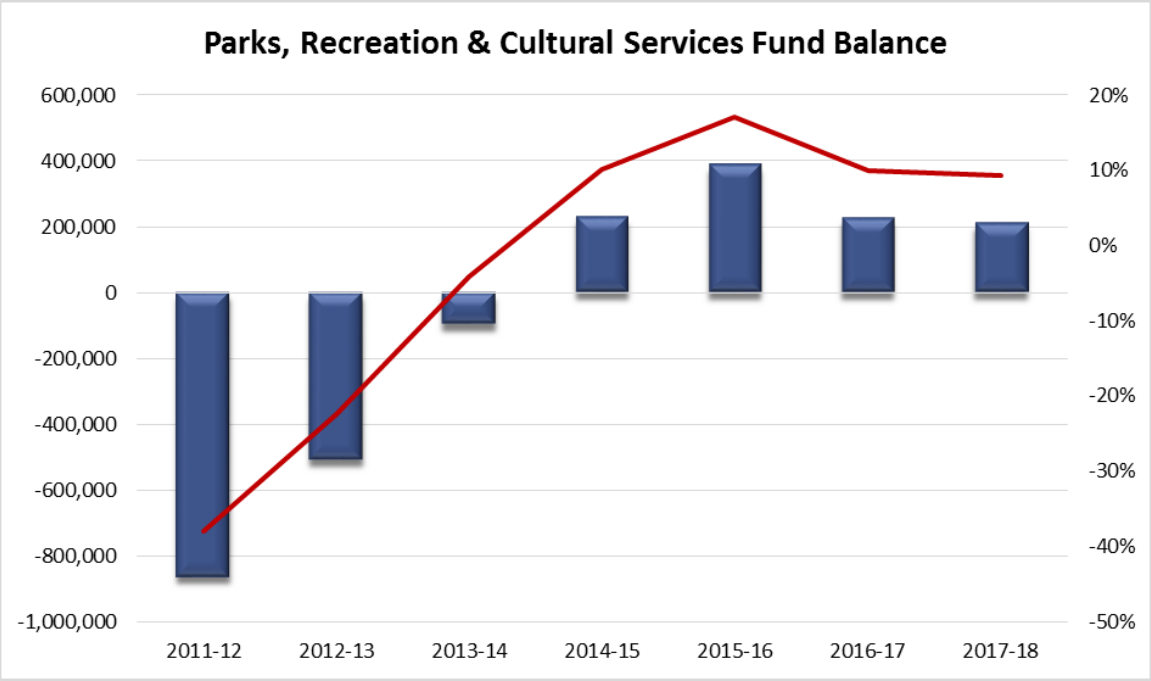
Parks, Recreation and Cultural Services Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

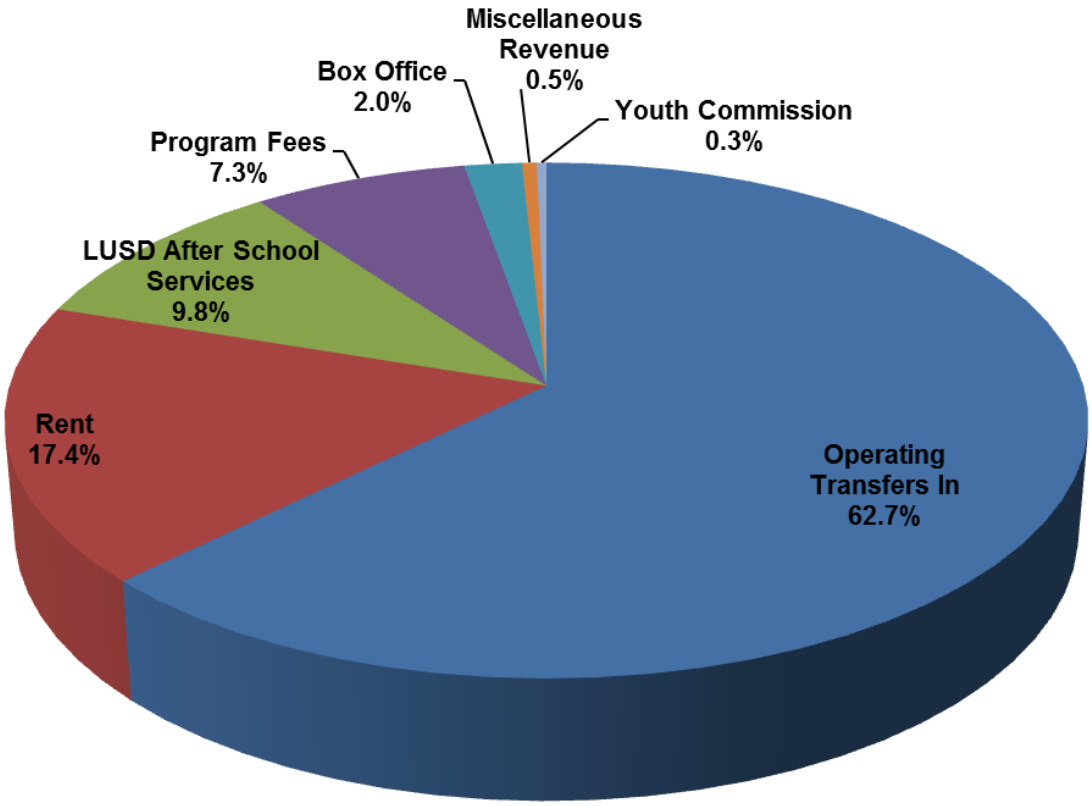
For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Parks, Recreation & Cultural Svcs Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance					
Beginning Fund Balance Unreserved	(94,785)	229,264	52,994	387,390	224,442
Revenues	5,687,681	5,870,743	6,281,630	6,256,350	6,149,250
Expenditures	5,363,632	5,712,617	6,558,638	6,419,298	6,160,970
Net Difference (Revenues Less Expenditures)	324,049	158,126	(277,008)	(162,948)	(11,720)
Fund Balance					
Ending Fund Balance Unreserved	229,264	387,390	(224,014)	224,442	212,722
Fund Balance as a percentage of revenue net General Fund Transfer:	10%	17%	-10%	10%	9%



Parks, Recreation and Cultural Services Fund Revenues



Fund	Budget 2017-18
Operating Transfers In	$3,853,240
Rent	$1,072,000
LUSD After School Services	$603,000
Program Fees	$450,000
Box Office	$120,000
Miscellaneous Revenue	$31,010
Youth Commission	$20,000
Grand Total	$6,149,250

Parks, Recreation and Cultural Services Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
20000000	57701	Damage to Property	3,635	0	0	400	0
20070001	57306	Lodi Youth Commission	15,503	12,741	18,000	21,790	20,000
20070001	57309	Special Events	2,303	7,640	7,500	9,200	2,000
20070001	57702	Donations	5,377	21,358	27,730	27,730	5,000
20071001	57320	Arts & Specialty Classes	181,011	139,263	145,000	145,000	145,000
20071001	57321	Comm Ctr-Advertising Fee	2,450	2,725	2,500	2,500	2,000
20071300	57323	PAC-Box office	118,946	129,047	137,000	120,000	120,000
20072001	57302	Playgrounds	710	0	0	0	0
20073001	57302	Playgrounds	196,670	148,371	0	0	0
20073001	57307	Lodi Lake Park	103,518	154,996	180,000	180,000	180,000
20073001	57308	Admin Services-PRCS	499	312	0	680	0
20073100	57302	Playgrounds	117,529	177,932	376,070	376,070	382,000
20073103	57303	LUSD After School Services	534,179	550,494	601,300	601,300	603,000
20073202	57300	Youth/Teen Sports	189,273	199,891	188,000	188,000	190,000
20073203	57301	Adult Sports	50,429	30,904	54,000	54,000	35,000
20073402	57304	Aquatics	83,213	81,490	75,000	75,000	75,000
20073500	57305	Indoor/Outdoor Activities	3,293	904	17,000	1,000	3,000
Charges for Services Total			**1,608,537**	**1,658,067**	**1,829,100**	**1,802,670**	**1,762,000**
20070001	54332	Investment Earnings	503	3,642	1,920	1,920	3,200
20071200	54363	Rent Hutchins Street	317,218	355,053	373,000	373,000	380,000
20073001	54362	Rent PRCS	113,529	123,689	107,000	107,000	130,000
From Use of Money/Property Total			**431,249**	**482,383**	**481,920**	**481,920**	**513,200**
20000000	50001	Operating Transfer In	3,583,243	3,698,820	3,949,800	3,949,800	3,853,240
20070001	50001	Operating Transfer In	0	27,000	0	0	0
Interfund Credit Total			**3,583,243**	**3,725,820**	**3,949,800**	**3,949,800**	**3,853,240**
20070001	55020	Reimbursable Charges	5	367	0	0	0
20070001	55024	Revenue-Other	1,655	4,114	0	1,150	0
20070001	55025	Revenue Over/Short	(174)	(7)	0	0	0
20072001	55102	Wrk for City-PW	0	0	20,810	20,810	20,810
Miscellaneous Revenue Total			**1,486**	**4,474**	**20,810**	**21,960**	**20,810**
Total Parks, Recreation and Cultural Services Revenue			**5,624,515**	**5,870,743**	**6,281,630**	**6,256,350**	**6,149,250**

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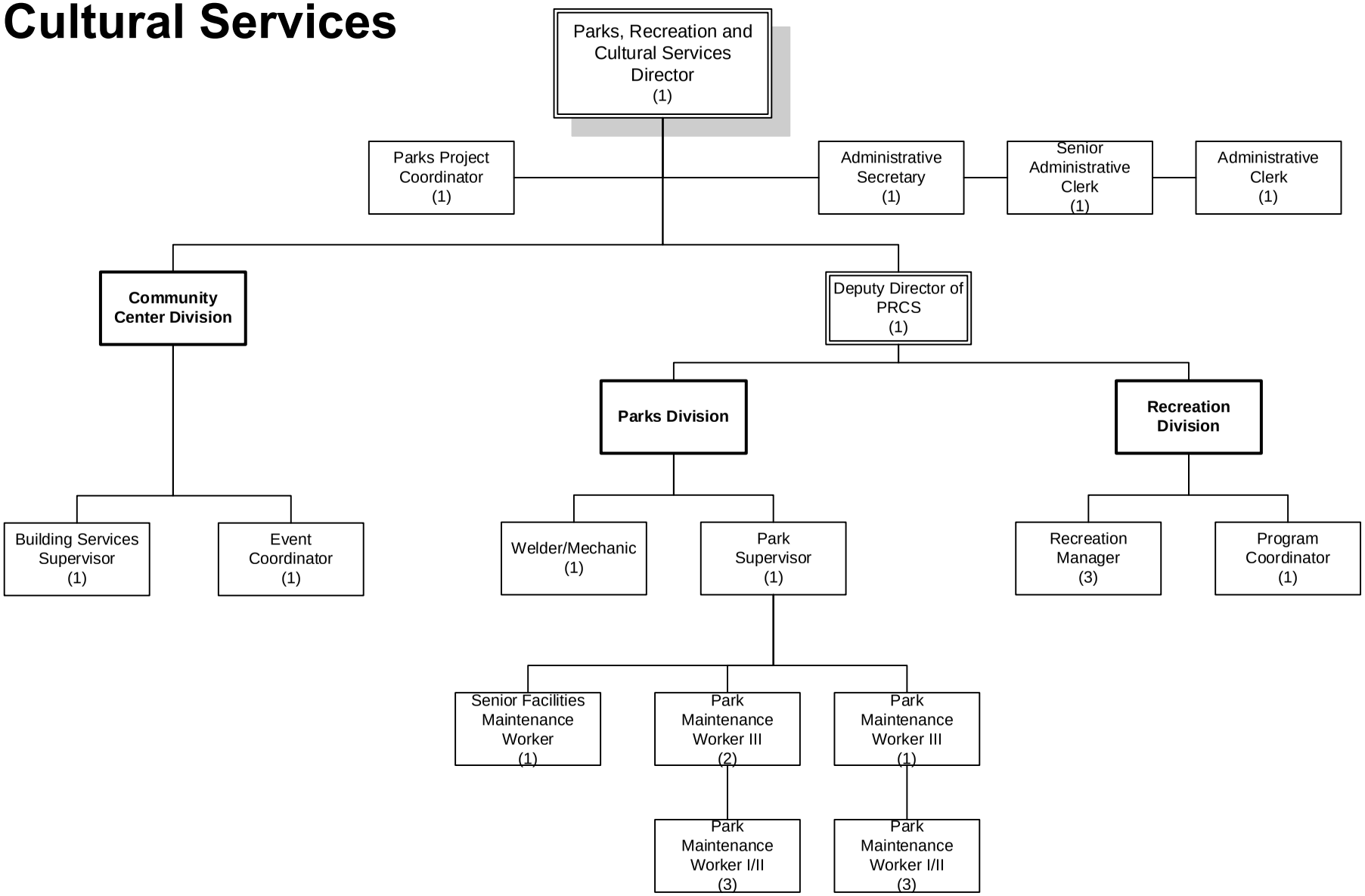
Parks, Recreation and Cultural Services



Number of Positions
Authorized: 24

2017-2018

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	2,834,456	2,837,207	3,065,560	3,025,260	3,054,180
PERS - Normal Costs	249,654	294,136	321,190	306,430	110,490
PERS - UAL	0	0	0	0	212,320
Other Benefits	777,677	745,265	804,190	768,210	783,630
Staff Transfers	0	43,200	50,950	50,950	51,810
Supplies & Services	858,747	890,003	1,192,018	1,092,950	1,044,340
Insurances	74,673	75,400	99,850	99,850	95,610
Operating Transfer Out	558,500	808,930	1,020,480	970,480	790,090
Capital	9,925	18,474	4,400	4,400	18,500
Total Parks, Recreation and Cultural Services	**5,363,631**	**5,712,615**	**6,558,638**	**6,318,530**	**6,160,970**

STAFFING SUMMARY	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
PARKS, RECREATION AND CULTURAL SERVICES				
Administrative Clerk				
Administrative Secretary	1	1	1	1
Building Services Supervisor	1	1	1	1
Event Coordinator	1	1	1	1
Park Maintenance Worker I/II	0	1	1	1
Park Maintenance Worker III	8	7	6	6
Park Superintendent	3	3	3	3
Park Supervisor	1	1	1	0
Parks Project Coordinator	2	1	1	1
Parks, Recreation and Cultural Services Director	1	1	1	1
Parks, Recreation and Cultural Serviced Dep Direct	1	1	1	1
Program Coordinator	0	0	0	1
Recreation Manager	1	1	1	1
Recreation Superintendent	3	3	3	3
Senior Administrative Clerk	1	1	1	0
Senior Facilities Maintenance Worker	2	1	1	1
Welder-Mechanic	1	1	1	1
Parks, Recreation and Cultural Services Total	1	1	1	1
	28	**26**	**25**	**24**

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	1,390,055	1,452,173	1,475,740	1,393,360	1,442,560	
Overtime	30,265	28,958	31,850	34,360	32,750	
Part-time Salary	1,407,514	1,350,699	1,551,480	1,590,520	1,571,900	
Uniform Allowance	3,281	1,947	3,250	3,250	3,250	
Incentive Pay	3,341	3,429	3,240	3,770	3,720	
Admin Leave Pay	5,981	11,964	19,460	18,560	17,240	
Workers Compensation	109,460	107,640	135,000	135,000	132,480	
Medical Insurance	415,998	395,103	395,690	365,440	367,730	
Dental Insurance	25,253	24,686	25,000	24,400	24,000	
Vision Insurance	6,314	5,522	6,250	5,540	5,040	
Medicare Insurance	37,838	37,830	44,370	43,550	43,440	
Service Contribution-PERS	249,654	294,136	321,190	306,430	110,490	
Unfunded Acc Liability - PERS	0	0	0	0	212,320	
Deferred Comp	29,255	30,214	29,210	27,160	31,070	
LI & AD & D	8,271	5,930	5,550	5,010	5,160	
Unemployment Insurance	15,183	15,239	18,860	18,420	19,460	
LTD	3,389	4,958	10,250	9,810	7,190	
Chiropractic	1,515	1,885	1,500	2,270	2,400	
Medical In-lieu	10,012	0	0	0	0	
Other Benefits	105,300	100,100	107,750	107,750	123,120	
Cell Stipend	3,910	4,194	5,300	5,300	5,300	
Personnel Transfer Charges	0	43,200	50,950	50,950	51,810	
Salaries & Benefits Total	**3,861,787**	**3,919,808**	**4,241,890**	**4,150,850**	**4,212,430**	
Postage	4,157	3,453	5,100	5,100	5,620	
Telephone	11,891	11,811	9,870	9,870	9,770	
Cellular phone charges	4,934	5,181	4,300	4,300	4,850	
Gas	124	185	0	0	0	
Printing/Binding/Duplication	23,073	21,120	29,600	29,600	30,280	
Photocopying	0	593	1,600	1,600	1,220	
Advertising	20,938	27,667	36,400	36,400	30,350	
Laundry & Dry Cleaning	3,789	3,023	4,800	4,800	5,060	
Uniforms	20,061	18,715	25,100	25,100	28,950	
Safety Equipment	5,499	6,210	7,710	7,710	8,190	
Office Supplies	7,774	5,493	11,100	11,100	9,600	
Books & Periodicals	621	1,343	810	810	1,570	
Membership & Dues	3,604	5,310	6,350	6,350	7,020	
Bank Service Charges	4,669	9,585	8,300	8,300	8,300	
Information Systems Software	1,175	4,232	6,000	6,000	6,180	
Business Expense	1,151	370	2,450	2,450	2,950	
Conference Expense	2,953	1,557	5,850	5,850	4,750	
Rent of Land/Facilities	40,447	35,049	37,500	37,500	35,000	
Rental of Equipment	1,136	2,714	10,050	10,050	9,550	
Special Dept Materials	89,215	88,204	83,500	83,500	82,300	
Janitorial Supplies	19,694	20,547	20,200	20,200	24,860	

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Photo Supplies	3,389	5,225	4,250	4,250	4,250	
General Supplies	66,435	91,473	122,400	122,400	109,250	
Medical Supplies	0	0	200	200	200	
Training and Education	6,188	4,819	10,750	10,750	12,250	
Small Tools and Equipment	15,988	17,387	19,430	19,430	19,340	
Employee Relations	0	0	400	400	400	
Tuition Reimbursement	1,059	861	1,400	1,400	1,600	
Supplies & Services NOC	333	1,527	40	40	400	
Misc. Professional Services	212,577	237,251	281,650	281,650	285,200	
Misc Contract Services	88,612	79,665	102,300	104,000	102,300	
Repairs to Machines & Equip	49,350	41,863	62,500	62,500	52,500	
Repairs to Office Equip	0	0	600	600	600	
Repairs to Vehicles	57,871	62,124	65,070	65,070	67,680	
Repairs to Buildings	22,051	23,398	33,250	33,250	27,600	
Car Wash	263	182	420	420	370	
Tires and Tubes	2,006	4,588	6,000	6,000	6,000	
Motor Vehicle Fuel & Lube	65,721	47,036	64,000	64,000	38,030	
Special Payments	0	240	100,768	0	0	
Supplies & Services Total	**858,747**	**890,003**	**1,192,018**	**1,092,950**	**1,044,340**	
Long-term Disability	18,513	0	0	0	0	
PL & PD/Other Insurance	56,160	75,400	98,800	98,800	94,560	
City Rental Insurance	0	0	1,050	1,050	1,050	
Insurances Total	**74,673**	**75,400**	**99,850**	**99,850**	**95,610**	
Operating Transfer Out	558,500	808,930	1,020,480	970,480	790,090	
Operating Transfer Out Total	**558,500**	**808,930**	**1,020,480**	**970,480**	**790,090**	
Machinery and equipment	9,925	18,474	4,400	4,400	18,500	
Capital Total	**9,925**	**18,474**	**4,400**	**4,400**	**18,500**	
Total Parks, Recreation and Cultural Services	**5,363,631**	**5,712,615**	**6,558,638**	**6,318,530**	**6,160,970**	

ACTIVITY: Administration
DIVISION: Administration
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The Parks, Recreation and Cultural Services Department is comprised of three divisions: Parks, Recreation, and Hutchins Street Square. These divisions provide programs, facilities, and services for sports, recreational activities, child-care and after-school programs, meetings, conferences, and events. The department provides liaisons to: the Boosters of Boys/Girls Sports, Lodi Arts Foundation, Lodi Arts Commission, Recreation Commission, Senior Citizens Commission, Art Advisory Board, and Lodi Youth Commission. Staff collaboratively works with the Hutchins Street Square Foundation, the Lodi Arts Foundation, and other local nonprofit groups. Administrative functions performed for each division are:

- Full-time and part-time staff recruitments, hiring, and training.
- Budget development and management.
- Staff and facility management, planning, and evaluation.
- Contract development and planning.
- Liaison and support to various boards and commissions.
- Public relations, marketing, and communications.

SERVICE LEVEL ADJUSTMENTS

- Eliminated Recreation Superintendent position.

MAJOR 2016-17 ACCOMPLISHMENTS

- Celebrated PRCS' 75th anniversary with first-time special events.
- Enacted long-term concession agreement for Lodi Lake Boat House and invested in revenue-generating capital improvements.
- Partnered with service clubs for labor and capital improvements at Lodi Lake, Emerson, and Katzakian parks.

MAJOR 2017-18 OBJECTIVES

- Continue implementation of Strategic Action Plan:
  - Secure new indoor facility space to meet demand (Strategy 1.4).
  - Leverage technology to increase awareness and participation (Strategy 2.1).
  - Establish system-wide marketing standards/strategies to build brand (Strategy 2.2/5.1).
  - Become data-driven using data analytics to guide decision making (Strategy 2.3).
  - Evaluate core program classifications/lifecycle to ensure alignment with trends (Strategy 2.5).
  - Establish intra-departmental coordination/communication standards to eliminate silos (Strategy 3.2).
  - Update school district partnership plan (Strategy 3.3).
  - Develop long-term financial plan and cost of service study (Strategy 4.2).
  - Update policy manuals to reflect performance and outcomes (Strategy 4.5).
- Continue to seek outside funding for park improvements.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Net revenue (deficit)	$324,048	$158,128	$210,000 (est.)
Transfer out to Parks capital	$150,500	$182,390	$335,430

RELATED ORGANIZATIONAL UNIT(S)

- 20070001
- 20070002
- 20070003
- 20070004
- 20071001
- 20072001
- 20073001

ACTIVITY: Rentals and Events
DIVISION: Hutchins Street Square
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

Rentals and Events Services manages all aspects of events that occur within the facility and grounds of Hutchins Street Square. These activities include:

- Facility Scheduling and Administration – process reservations for facilities, liability review, receive and deposit fees, and maintain responsive relations with customers.
- Public Relations and Information – develop and distribute brochures, press releases, and advertisements promoting the rental of Hutchins Street Square.
- Coordinate scheduling of event attendants, security guards, and facilities staff for rentals and events.

MAJOR 2016-17 ACCOMPLISHMENTS

- Renovated Holz Room to increase rental income.
- Coordinated with Lodi-Woodbridge Winegrape Commission for wine bloggers conference.
- Expanded wifi access for customers.

MAJOR 2017-18 OBJECTIVES

- Partner with Hutchins Street Square Foundation on facility renovations and upgrades.
- Increase rental revenue by at least 5 percent.
- Continue implementation of Strategic Action Plan:
  - Become data-driven using data analytics to guide decision making (Strategy 2.3).
  - Evaluate core program classifications/lifecycle to ensure alignment with trends (Strategy 2.5).
  - Establish intra-departmental coordination/communication standards to eliminate silos (Strategy 3.2).

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Rental revenue	$317,218	$355,053	$373,000 (est.)

RELATED ORGANIZATIONAL UNIT(S)

- 20071100
- 20071200

ACTIVITY: Performing Arts Theatre
DIVISION: Hutchins Street Square
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The Performing Arts Theatre provides the premier Lodi venue for theatrical productions, business conferences, and seminars. With state-of-the-art facilities and full-time technical staffing, the Charlene Powers Lange Performing Arts Theatre is the hub of cultural activities in Lodi. Staff assigned to the theater assists with performances at other City venues. This area has three major components:

- Technical – responsible for purchasing, maintaining, and repairing all theatrical equipment, including but not limited to sound systems, communication systems, lighting instrumentation, lighting control, fly system rigging and function, stage condition, and stage draperies. The technical staff also assists in the production of theatrical presentations, both amateur and professional.
- Box Office – responsible for all ticket sales at the Community Center. The office is the first contact with the public.
- House Manager – responsible for front-of-house duties during productions. These duties include working closely with the stage manager, ushers, box office, patrons, and promoters.

MAJOR 2016-17 ACCOMPLISHMENTS

- Expanded Spanish-language programs.
- Increased social media presence on Instagram, Snapchat, Facebook, and YouTube.

MAJOR 2017-18 OBJECTIVES

- Expand volunteer base by 20 percent.
- Increase number of events.
- Continue implementation of Strategic Action Plan:
  - Become data-driven using data analytics to guide decision making (Strategy 2.3).
  - Evaluate core program classifications/lifecycle to ensure alignment with trends (Strategy 2.5).
  - Establish intra-departmental coordination/communication standards to eliminate silos (Strategy 3.2).

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Number of events	66	67	53
Revenue	$118,846	$129,047	$115,000 (est.)

RELATED ORGANIZATIONAL UNIT(S)

- 20071001
- 20071300

ACTIVITY: Maintenance
DIVISION: Parks, Hutchins Street Square
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

Maintenance is performed by the Parks Division and Hutchins Street Square. The Parks Division plans, manages, maintains, and evaluates 28 city parks encompassing more than 400 park acres that include open space, active and passive use areas, multi-use fields, a multi-use stadium, pools, a one-of-a-kind regional park, and a 58-acre native riparian area. The division also provides landscape and building maintenance services at numerous non-city facilities for the benefit of recreational programming. Hutchins Street Square covers 10 acres of grounds and buildings. This activity has the following elements:

- Administration, facility planning, public relations, boards and commission support – plan, organize, and evaluate park system maintenance management program, develop current and long-range plans, and manage capital improvement projects and department general projects.
- Field, court, and playground equipment maintenance – renovate, groom, and mark both natural and all-weather playing surfaces, maintain tennis courts, basketball courts, and lighting systems. Monitor, inspect, repair, and replace playground equipment and areas within professional standards.
- Landscape maintenance – mowing, edging, pruning, fertilizing, weeding, and watering/irrigation.
- General Maintenance – clean public restrooms/buildings, trash/debris removal, wall and floor repair, painting, mechanical, electrical, and plumbing.
- Repair, service and remodel – perform carpentry, paint, plumbing, heating ventilation A/C, electrical, and mechanical repairs and perform minor repairs with in-house or contract resources.
- Interdepartmental activities and special events – provide assistance in delivering services before, during, and following recreation programs, activities, special events, and rentals.

MAJOR 2016-17 ACCOMPLISHMENTS

- Upgraded seven non-compliant playground equipment components.
- Replaced roofs on Hale Park community building, Salas Park restrooms, and Grape Bowl press box.
- Completed ADA improvements at Kofu Park (parking lot and community building).
- Completed Lodi Lake upgrades: new boat launch, utilities, and parking improvement on north side.
- Completed entrance remodel, ADA upgrades, and phase 1 of 2 re-roofing at Hutchins Street Square.

MAJOR 2017-18 OBJECTIVES

- Continue implementation of Strategic Action Plan:
  - Develop system-wide park design, maintenance, and signage standards (Strategy 1.2).
  - Update Lodi Lake master plan elements and rehab parking lot (Strategy 1.3).
  - Conduct cost of service analysis for operations and maintenance at Lodi Lake (Strategy 1.5).
  - Become data-driven using data analytics to guide decision making (Strategy 2.3).
  - Develop maintenance standards and conduct cost of service analysis (Strategy 3.1).
  - Establish intradepartmental coordination/communication standards to eliminate silos (Strategy 3.2).
  - Become the green practice leader for the City: water, energy, recycling (Strategy 4.4).
- Complete DeBenedetti Park parking lot and trail improvements.
- Complete Enze Swimming Pool Improvements (pool deck and starting blocks).

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Projects completed	7	6	7
Level of park standards as percentage of goal	70%	60%	60%

RELATED ORGANIZATIONAL UNIT(S)

- 20071402
- 20072202
- 20072203
- 20072204
- 20072300
- 43299000

ACTIVITY: Childcare Programs
DIVISION: Recreation
DEPARTMENT: Parks, Recreation & Cultural Services
FUND: Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

This activity provides afternoon child care programs when schools are in session and day camps when schools are closed. This activity operates both fee-based and contracted services for Lodi Unified School District (LUSD). The goals of the program are: 1) provide safe, attentive, and reliable child care programs and 2) recover 100 percent of costs. This activity has the following elements:

- After School Programs – provide child care services at four fee-based and 13 contracted school sites after school until 6 p.m. each day school is in session.
- Safari Camps – provide all-day child care services when school is closed during fall and spring breaks.

MAJOR 2016-17 ACCOMPLISHMENTS

- Moved closer to meeting cost-recovery goals for fee-based After School Program.
- Increased Safari Camp attendance by approximately 50 percent.

MAJOR 2017-18 OBJECTIVES

- Develop summer camp program.
- Increase participation in fall- and spring-break Safari camps.
- Continue implementation of Strategic Action Plan:
  - Become data-driven using data analytics to guide decision making (Strategy 2.3).
  - Evaluate core program classifications/lifecycle to ensure alignment with trends (Strategy 2.5).
  - Establish intra-departmental coordination/communication standards to eliminate silos (Strategy 3.2).

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Fee based programs	6	6	6
Grant Programs-LUSD Bridge	13	13	13
Attendance (registered participants)	30,130	15,341	16,604
Revenue	$834,290	$859,480	$916,300

RELATED ORGANIZATIONAL UNIT(S)

- 20073100
- 20073102
- 20073103

ACTIVITY: Youth, Teen and Adult Sports **DIVISION:** Recreation
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The youth, teen, and adult sports activity offers a wide range of sporting and recreational opportunities for all ages. The activity is divided into two basic categories: recreational/competitive and instructional/ introductory. Nearly 9,000 youth, teens, and adults participate annually in these programs. Activity goals are to: 1) provide safe and fun quality sports experiences in a wide variety of programming, 2) organize and coordinate leagues, tournaments, camps, and clinics that instruct and meet social, emotional, and physical needs of the participants, 3) cost recovery per budgetary guidelines, 4) provide work experience for youth, teens, and adults, 5) coordinate and facilitate volunteers in our program offerings and 6) recruit, screen, and train qualified coaches for various programs. This activity has three major elements:

- Youth Instructional and Recreational Sports – instructional programs include junior basketball, volleyball, tot programs, sports camps, and other club sports and clinics. More than 1,200 youth and teens participated in these programs. The recreational and competitive sports programs include baseball, softball, soccer, basketball, and football with more than 3,300 participants.
- Adult Sports – softball and volleyball programs are offered to teens and adults with the City providing officials, scorekeepers, equipment, promotion, administration, and facilities for league play.
- Summer Swim League – this introduction to competitive swimming was moved to this service area in 2013 in keeping with the consolidation of competitive team sports.

MAJOR 2016-17 ACCOMPLISHMENTS

- Hosted a week-long Central California Cal Ripken tournament; eight cities, 1,200 participants.
- Developed new week-night youth basketball program (Forward/Onward) serving 300+ participants.
- In partnership with BOBS, managed $10,000 fencing upgrade project at Salas Park.
- Increased spring adult slow pitch softball by 10 teams.
- Executed sizeable rental agreement with Lodi Crushers of the Greater Western Collegiate League.

MAJOR 2017-18 OBJECTIVES

- Implement fall/winter weekend, late-night 14+/adult basketball league.
- In partnership with BOBS, execute community outreach and promotion of scholarship program targeted to underserved, low-income youth.
- Continue implementation of Strategic Action Plan:
  - Become data-driven using data analytics to guide decision making (Strategy 2.3).
  - Evaluate core program classifications/lifecycle to ensure alignment with trends (Strategy 2.5).
  - Establish intra-departmental coordination/communication standards to eliminate silos (Strategy 3.2).
  - Update school district and youth sports affiliate partnership agreements (Strategy 3.3).

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Registered participants	9,058	9,017	8,971
Park/Facility impacts by user (games and practices)	144,328	143,862	142,956
Programs offered	66	66	65

RELATED ORGANIZATIONAL UNIT(S)

- 20073202
- 20073203

ACTIVITY: Activities and Events **DIVISION:** Recreation
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

The Activities and Events function offers a wide selection of youth, teen, adult, and family activities, physical activity, and instructional classes and special events. Goals are: 1) well-organized, fun, and challenging activities and events; 2) well-organized traditional community-wide events for all ages; 3) instructional classes enhancing physical and cultural awareness; 4) cost recovery per budgetary guidelines and a high level of cost recovery in youth and teen special interest classes. This activity has these major elements:

- Instructional Classes – provide administration, instructors, equipment, and facilities for tennis, exercise, cooking, arts, and professional growth.
- Traditional Events – provide administration, organization, and cooperation of community events.
- Special Events – plan, organize, coordinate, and implement special events including Bluegrass at the Lake, Music in the Park Concert Series, Spring Egg Hunt, Family Movie Night, Blues & Brews, Haunted Hutchins, and Holiday Boutique.
- Supervision and Facility Management – all rentals of sports fields and facilities by outside groups requiring event supervision.

MAJOR 2016-17 ACCOMPLISHMENTS

- Successfully planned and implemented 36 community-wide events for 75th Anniversary Celebration.
- Offered three new community special events.

MAJOR 2017-18 OBJECTIVES

- Develop Pickle Ball program at Kofu Park.
- Develop and implement comprehensive marketing plan for all special events.
- Continue implementation of Strategic Action Plan:
  - Become data-driven using data analytics to guide decision making (Strategy 2.3).
  - Evaluate core program classifications/lifecycle to ensure alignment with trends (Strategy 2.5).
  - Establish intra-departmental coordination/communication standards to eliminate silos (Strategy 3.2).

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Community Center participants	2,900	3,150	3,800
Recreation Division participants	1,200	1,400	10,800

RELATED ORGANIZATIONAL UNIT(S)

- 20073300
- 20073500

ACTIVITY: Aquatics and Lodi Lake Programs **DIVISION:** Administration
DEPARTMENT: Parks, Recreation & Cultural Services **FUND:** Parks, Recreation & Cultural Svcs

ACTIVITY DESCRIPTION

This activity organizes and conducts swimming activities (recreational swimming, swim lessons, therapeutic swimming, and pool/beach rentals), Lake and Mokelumne River tours, provides interpretive programs, and the scheduling of park and gate attendants at Lodi Lake Park. Activity goals include a comprehensive recreational swim program for all ages and abilities, educational programs that promote respect for nature and parks, interpretive programs and tours of Lodi Lake and river environments, and promotion of Lodi Lake as a major citywide and regional tourism destination. This activity has six major elements:

- Recreational swimming – at Hutchins Street Square and Lodi Lake Park beach.
- Therapeutic swimming and exercise classes – year-round at Hutchins Street Square.
- Rentals – for parties, special events.
- Project programs – plan, develop, and coordinate docent programs for the Nature Area.
- Facility operations – provide support for facility, picnic, and campground rentals.
- Special events - provide support and coordination for all major events.

MAJOR 2016-17 ACCOMPLISHMENTS

- Completed season at Lodi Lake Park without any bacteria-related closures.
- Renewed U.S. Coast Guard licensing and inspections for operators/vessels.
- Planted over 1,000+ plants along shoreline as erosion control measure.
- Upgraded beach operations with new lifeguard chair, replacement sand.

MAJOR 2017-18 OBJECTIVES

- In partnership with IT/IS, upgrade communications and surveillance infrastructure at Lodi Lake to improve business operations and patron/staff safety.
- Develop and execute year-round, comprehensive lifeguard recruitment and training program.
- Analyze and redevelop year-round aquatics programming for all ages, user types, and facilities.
- Continue implementation of Strategic Action Plan:
  - Conduct cost of service analysis for operations and maintenance at Lodi Lake (Strategy 1.5).
  - Become data-driven using data analytics to guide decision making (Strategy 2.3).
  - Evaluate core program classifications/lifecycle to ensure alignment with trends (Strategy 2.5).
  - Establish intra-departmental coordination/communication standards to eliminate silos (Strategy 3.2).

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Program attendance	41,521	25,881	50,590
Programs offered	6	7	8

RELATED ORGANIZATIONAL UNIT(S)

- 20073402
- 20073600

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
PRCS Administration					
20070001 71001 Regular Employee Salary	176,816	183,038	185,070	231,470	292,650
20070001 71002 Overtime	404	633	440	440	250
20070001 71010 Admin Leave Pay	2,387	2,459	5,070	5,070	9,210
20070001 71011 Workers Compensation	8,420	8,280	10,800	10,800	16,560
20070001 71012 Medical Insurance	41,552	41,129	41,020	48,210	61,530
20070001 71013 Dental Insurance	2,056	2,006	2,000	2,440	3,000
20070001 71014 Vision Insurance	514	448	500	580	630
20070001 71015 Medicare Insurance	2,616	2,680	2,760	2,760	4,300
20070001 71021 Service Contribution-PERS	31,949	36,447	40,230	50,460	22,430
20070001 71022 Unfunded Acc Liability - PERS	0	0	0	0	43,100
20070001 71023 Deferred Comp	3,803	3,876	3,950	3,950	7,180
20070001 71024 LI & AD & D	1,802	1,156	1,160	1,160	2,080
20070001 71025 Unemployment Insurance	968	999	1,020	1,020	1,610
20070001 71028 LTD	440	633	1,290	1,290	1,460
20070001 71029 Chiropractic	123	154	120	180	300
20070001 71031 Other Benefits	8,100	7,700	8,620	8,620	15,390
20070001 71032 Cell Stipend	0	0	0	0	600
20070001 71189 Personnel Transfer Charges	0	43,200	50,950	50,950	51,810
Salaries & Benefits Total	281,949	334,836	355,000	419,400	534,090
20070001 72307 Office Supplies	4	0	200	200	200
20070001 72358 Training and Education	0	0	3,000	3,000	4,000
20070001 72450 Misc. Professional Services	367	243	600	600	600
20070001 72990 Special Payments	0	0	100,768	0	0
Supplies & Services Total	371	243	104,568	3,800	4,800
20070001 74070 PL & PD/Other Insurance	4,320	5,800	7,600	7,600	11,820
Insurances Total	4,320	5,800	7,600	7,600	11,820
20070001 76220 Operating Transfer Out	485,910	736,230	965,180	915,180	728,390
Operating Transfer Out Total	485,910	736,230	965,180	915,180	728,390
PRCS Administration Total	772,551	1,077,110	1,432,348	1,345,980	1,279,100
Parks & Recreation Commission					
20070002 71002 Overtime	521	316	1,100	1,100	800
20070002 71003 Part-time Salary	173	0	0	0	0
20070002 71012 Medical Insurance	97	0	0	0	0
20070002 71013 Dental Insurance	5	0	0	0	0
20070002 71014 Vision Insurance	1	0	0	0	0
20070002 71015 Medicare Insurance	10	5	0	0	0
20070002 71021 Service Contribution-PERS	13	0	0	0	0
20070002 71024 LI & AD & D	0	0	0	0	0
20070002 71025 Unemployment Insurance	1	0	0	0	0
20070002 71029 Chiropractic	0	0	0	0	0
Salaries & Benefits Total	821	321	1,100	1,100	800
20070002 72201 Postage	0	9	0	0	0
20070002 72307 Office Supplies	0	6	0	0	100
20070002 72309 Membership & Dues	0	225	600	600	600
20070002 72315 Conference Expense	556	0	1,600	1,600	1,000
20070002 72355 General Supplies	83	0	0	0	0
Supplies & Services Total	639	241	2,200	2,200	1,700
Parks & Recreation Commission Total	1,460	562	3,300	3,300	2,500
Lodi Youth Commission					
20070003 72301 Printing/Binding/Duplication	201	274	700	700	280
20070003 72303 Advertising	0	0	200	200	200
20070003 72307 Office Supplies	0	0	100	100	100
20070003 72314 Business Expense	0	0	250	250	250
20070003 72321 Rent of Land/Facilities	2,131	0	5,000	5,000	2,500
20070003 72322 Rental of Equipment	0	0	2,000	2,000	1,500
20070003 72352 Special Dept Materials	710	510	500	500	500
20070003 72355 General Supplies	392	51	500	500	1,500
20070003 72450 Misc. Professional Services	2,369	1,994	3,000	3,000	2,500
Supplies & Services Total	5,804	2,828	12,250	12,250	9,330
Lodi Youth Commission Total	5,804	2,828	12,250	12,250	9,330
Other Commission					
20070004 72301 Printing/Binding/Duplication	16	235	250	250	250

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
20070004 72303 Advertising	300	387	300	300	300
20070004 72307 Office Supplies	17	0	0	0	0
20070004 72309 Membership & Dues	132	0	0	0	0
20070004 72314 Business Expense	200	0	200	200	200
20070004 72322 Rental of Equipment	200	0	200	200	200
20070004 72355 General Supplies	147	132	100	100	100
Supplies & Services Total	1,012	754	1,050	1,050	1,050
Other Commission Total	1,012	754	1,050	1,050	1,050
PRCS Community Center Admin					
20071001 71001 Regular Employee Salary	44,564	54,173	51,470	55,380	57,310
20071001 71002 Overtime	1,020	115	500	500	300
20071001 71003 Part-time Salary	9,392	12,703	17,620	17,620	18,500
20071001 71011 Workers Compensation	4,210	4,140	5,400	5,400	5,520
20071001 71012 Medical Insurance	20,844	20,607	20,510	20,690	20,510
20071001 71013 Dental Insurance	1,016	1,005	1,000	1,010	1,000
20071001 71014 Vision Insurance	254	224	250	230	210
20071001 71015 Medicare Insurance	797	956	1,020	1,020	1,100
20071001 71021 Service Contribution-PERS	8,230	10,565	11,220	12,070	4,390
20071001 71022 Unfunded Acc Liability - PERS	0	0	0	0	8,440
20071001 71023 Deferred Comp	1,367	1,585	1,540	1,540	1,720
20071001 71024 LI & AD & D	91	92	70	70	100
20071001 71025 Unemployment Insurance	302	340	390	390	450
20071001 71028 LTD	114	171	360	360	290
20071001 71029 Chiropractic	61	77	60	100	100
20071001 71031 Other Benefits	4,050	7,700	4,310	4,310	5,130
20071001 71032 Cell Stipend	0	0	600	600	600
Salaries & Benefits Total	96,313	114,453	116,320	121,290	125,670
20071001 72201 Postage	8	67	100	100	120
20071001 72202 Telephone	2,804	3,282	3,000	3,000	1,500
20071001 72301 Printing/Binding/Duplication	0	227	250	250	250
20071001 72302 Photocopying	0	0	400	400	420
20071001 72303 Advertising	1,000	1,405	0	0	0
20071001 72304 Laundry & Dry Cleaning	0	0	0	0	200
20071001 72305 Uniforms	0	0	400	400	200
20071001 72307 Office Supplies	25	0	100	100	100
20071001 72308 Books & Periodicals	399	862	350	350	900
20071001 72309 Membership & Dues	75	2,325	0	0	0
20071001 72312 Bank Service Charges	1,876	6,292	5,000	5,000	5,000
20071001 72313 Information Systems Software	0	670	1,000	1,000	600
20071001 72314 Business Expense	18	0	200	200	200
20071001 72315 Conference Expense	145	600	500	500	250
20071001 72355 General Supplies	2,413	1,980	2,250	2,250	2,400
20071001 72356 Medical Supplies	0	0	100	100	100
20071001 72450 Misc. Professional Services	2,660	2,607	2,750	2,750	2,500
20071001 72499 Misc Contract Services	3,761	2,915	5,000	5,000	4,500
Supplies & Services Total	15,184	23,232	21,400	21,400	19,240
20071001 74070 PL & PD/Other Insurance	2,160	2,900	3,800	3,800	3,940
Insurances Total	2,160	2,900	3,800	3,800	3,940
20071001 77030 Machinery and equipment	0	0	0	0	10,000
Capital Total	0	0	0	0	10,000
PRCS Community Center Admin Total	113,657	140,585	141,520	146,490	158,850
General Operations					
20071100 71003 Part-time Salary	7,977	12,285	6,270	6,270	6,270
20071100 71015 Medicare Insurance	116	178	100	100	90
20071100 71025 Unemployment Insurance	44	68	50	50	50
Salaries & Benefits Total	8,137	12,530	6,420	6,420	6,410
20071100 72202 Telephone	379	832	500	500	500
Supplies & Services Total	379	832	500	500	500
General Operations Total	8,515	13,362	6,920	6,920	6,910
Rentals & Events					
20071200 71001 Regular Employee Salary	224	0	0	0	0
20071200 71003 Part-time Salary	37,690	36,866	63,980	63,980	64,990
20071200 71015 Medicare Insurance	550	535	930	930	940

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
20071200 71025 Unemployment Insurance	207	203	350	350	490
Salaries & Benefits Total	38,671	37,603	65,260	65,260	66,420
20071200 72202 Telephone	593	840	500	500	500
20071200 72301 Printing/Binding/Duplication	0	642	1,500	1,500	1,500
20071200 72303 Advertising	844	0	5,000	5,000	5,000
20071200 72307 Office Supplies	67	0	200	200	200
20071200 72314 Business Expense	0	0	500	500	1,000
20071200 72315 Conference Expense	0	115	0	0	0
20071200 72355 General Supplies	10	250	100	100	100
20071200 72359 Small Tools and Equipment	458	0	0	0	0
20071200 72450 Misc. Professional Services	29,028	40,427	61,000	61,000	63,500
20071200 72499 Misc Contract Services	0	0	3,500	3,500	3,500
Supplies & Services Total	30,999	42,273	72,300	72,300	75,300
20071200 77030 Machinery and equipment	1,796	9,390	1,500	1,500	1,500
Capital Total	1,796	9,390	1,500	1,500	1,500
Rentals & Events Total	71,467	89,266	139,060	139,060	143,220
Performing Arts Center					
20071300 71001 Regular Employee Salary	0	670	0	0	0
20071300 71002 Overtime	1,278	0	1,500	1,500	1,500
20071300 71003 Part-time Salary	74,425	75,530	91,760	91,760	75,290
20071300 71012 Medical Insurance	172	0	0	0	0
20071300 71013 Dental Insurance	8	0	0	0	0
20071300 71014 Vision Insurance	2	0	0	0	0
20071300 71015 Medicare Insurance	1,098	1,105	1,350	1,350	1,090
20071300 71024 LI & AD & D	1	0	0	0	0
20071300 71025 Unemployment Insurance	409	419	510	510	570
20071300 71029 Chiropractic	1	0	0	0	0
Salaries & Benefits Total	77,395	77,724	95,120	95,120	78,450
20071300 72201 Postage	0	0	500	500	1,000
20071300 72202 Telephone	1,876	1,384	1,800	1,800	1,800
20071300 72301 Printing/Binding/Duplication	140	0	1,200	1,200	1,500
20071300 72303 Advertising	14,056	20,200	22,000	22,000	22,000
20071300 72304 Laundry & Dry Cleaning	626	404	1,000	1,000	1,500
20071300 72305 Uniforms	442	0	500	500	500
20071300 72306 Safety Equipment	0	338	100	100	100
20071300 72307 Office Supplies	896	253	400	400	400
20071300 72308 Books & Periodicals	105	0	0	0	0
20071300 72309 Membership & Dues	662	1,345	1,400	1,400	1,420
20071300 72312 Bank Service Charges	1,530	2,112	1,800	1,800	1,800
20071300 72314 Business Expense	0	0	200	200	200
20071300 72315 Conference Expense	714	0	1,500	1,500	1,500
20071300 72321 Rent of Land/Facilities	1,766	1,014	2,500	2,500	2,500
20071300 72322 Rental of Equipment	581	1,012	5,000	5,000	5,000
20071300 72352 Special Dept Materials	1,370	1,038	2,500	2,500	2,500
20071300 72355 General Supplies	5,100	4,979	4,000	4,000	8,000
20071300 72358 Training and Education	325	0	450	450	450
20071300 72371 Employee Relations	0	0	400	400	400
20071300 72450 Misc. Professional Services	16,804	22,574	32,000	32,000	34,500
20071300 72531 Repairs to Machines & Equip	0	0	1,000	1,000	1,500
20071300 72532 Repairs to Office Equip	0	0	100	100	100
20071300 72534 Repairs to Buildings	163	0	1,000	1,000	1,000
Supplies & Services Total	47,155	56,653	81,350	81,350	89,670
20071300 74075 City Rental Insurance	0	0	750	750	750
Insurances Total	0	0	750	750	750
Performing Arts Center Total	124,550	134,377	177,220	177,220	168,870
General					
20071402 71001 Regular Employee Salary	63,098	63,842	62,560	63,060	63,180
20071402 71002 Overtime	4,260	1,662	3,490	6,000	4,400
20071402 71003 Part-time Salary	68,278	51,576	13,500	52,000	13,500
20071402 71007 Uniform Allowance	250	1,625	250	250	250
20071402 71009 Incentive Pay	1,848	1,803	1,800	1,800	1,800
20071402 71011 Workers Compensation	4,210	4,140	5,400	5,400	5,520
20071402 71012 Medical Insurance	21,146	20,547	20,510	20,690	20,510

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
20071402 71013 Dental Insurance	1,031	1,002	1,000	1,010	1,000
20071402 71014 Vision Insurance	258	224	250	230	210
20071402 71015 Medicare Insurance	2,006	1,751	1,190	1,190	1,140
20071402 71021 Service Contribution-PERS	11,809	12,812	14,080	14,200	5,000
20071402 71022 Unfunded Acc Liability - PERS	0	0	0	0	9,610
20071402 71023 Deferred Comp	1,828	1,917	1,870	1,870	1,900
20071402 71024 LI & AD & D	92	94	70	70	60
20071402 71025 Unemployment Insurance	700	622	440	440	450
20071402 71028 LTD	148	214	440	440	320
20071402 71029 Chiropractic	62	77	60	100	100
20071402 71031 Other Benefits	4,050	3,850	4,310	4,310	5,130
20071402 71032 Cell Stipend	604	601	600	600	600
Salaries & Benefits Total	185,678	168,358	131,820	173,660	134,680
20071402 72202 Telephone	319	160	320	320	660
20071402 72203 Cellular phone charges	1,221	1,669	800	800	1,600
20071402 72304 Laundry & Dry Cleaning	74	90	200	200	200
20071402 72305 Uniforms	1,207	771	1,000	1,000	1,000
20071402 72306 Safety Equipment	392	538	750	750	750
20071402 72307 Office Supplies	0	0	250	250	250
20071402 72314 Business Expense	0	300	250	250	250
20071402 72315 Conference Expense	0	198	250	250	0
20071402 72322 Rental of Equipment	55	658	750	750	750
20071402 72352 Special Dept Materials	6,752	2,901	3,000	3,000	3,200
20071402 72353 Janitorial Supplies	6,967	6,497	5,100	5,100	7,500
20071402 72355 General Supplies	(943)	3,468	5,000	5,000	4,000
20071402 72359 Small Tools and Equipment	1,347	1,004	2,000	2,000	1,600
20071402 72450 Misc. Professional Services	852	12,494	15,000	15,000	15,000
20071402 72499 Misc Contract Services	45,752	39,215	50,000	50,000	52,400
20071402 72531 Repairs to Machines & Equip	7,083	7,108	10,000	10,000	7,000
20071402 72533 Repairs to Vehicles	3,900	804	8,680	8,680	490
20071402 72534 Repairs to Buildings	13,959	5,482	18,000	18,000	15,000
20071402 72551 Motor Vehicle Fuel & Lube	447	347	250	250	370
Supplies & Services Total	89,385	83,703	121,600	121,600	112,020
20071402 74070 PL & PD/Other Insurance	2,160	2,900	3,800	3,800	3,940
Insurances Total	2,160	2,900	3,800	3,800	3,940
20071402 76220 Operating Transfer Out	3,190	3,300	3,300	3,300	3,300
Operating Transfer Out Total	3,190	3,300	3,300	3,300	3,300
General Total	280,413	258,261	260,520	302,360	253,940
Senior Programs & Services					
20071500 71002 Overtime	198	0	0	0	0
20071500 71003 Part-time Salary	28	0	0	0	0
20071500 71015 Medicare Insurance	3	0	0	0	0
20071500 71025 Unemployment Insurance	0	0	0	0	0
Salaries & Benefits Total	230	0	0	0	0
Senior Programs & Services Total	230	0	0	0	0
Parks Administration					
20072001 71001 Regular Employee Salary	87,862	90,381	91,500	30,800	0
20072001 71003 Part-time Salary	55,630	61,448	57,960	57,960	58,770
20072001 71010 Admin Leave Pay	1,658	2,562	3,520	2,620	0
20072001 71011 Workers Compensation	4,210	4,140	5,400	5,400	0
20072001 71012 Medical Insurance	16,735	15,852	15,780	4,740	0
20072001 71013 Dental Insurance	1,028	1,005	1,000	260	0
20072001 71014 Vision Insurance	257	224	250	60	0
20072001 71015 Medicare Insurance	2,136	2,266	2,220	1,400	850
20072001 71021 Service Contribution-PERS	15,863	18,060	19,940	5,060	0
20072001 71023 Deferred Comp	2,636	2,702	2,750	700	0
20072001 71024 LI & AD & D	1,197	771	770	230	0
20072001 71025 Unemployment Insurance	785	789	940	500	440
20072001 71028 LTD	218	314	640	200	0
20072001 71029 Chiropractic	62	77	60	80	0
20072001 71031 Other Benefits	4,050	3,850	4,310	4,310	0
Salaries & Benefits Total	194,326	204,442	207,040	114,320	60,060
20072001 72201 Postage	0	15	0	0	0

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
20072001 72202 Telephone	911	822	500	500	680
20072001 72301 Printing/Binding/Duplication	0	0	100	100	100
20072001 72302 Photocopying	0	501	1,000	1,000	600
20072001 72306 Safety Equipment	331	0	50	50	50
20072001 72307 Office Supplies	1,579	958	2,000	2,000	1,600
20072001 72308 Books & Periodicals	62	0	100	100	120
20072001 72309 Membership & Dues	435	495	750	750	750
20072001 72313 Information Systems Software	0	0	800	800	880
20072001 72314 Business Expense	379	21	350	350	350
20072001 72352 Special Dept Materials	143	2,561	2,500	2,500	1,000
20072001 72353 Janitorial Supplies	476	552	100	100	700
20072001 72355 General Supplies	256	1,017	100	100	300
20072001 72358 Training and Education	2,209	1,735	2,000	2,000	2,600
20072001 72359 Small Tools and Equipment	0	314	100	100	140
20072001 72376 Tuition Reimbursement	390	400	400	400	600
20072001 72399 Supplies & Services NOC	0	473	0	0	0
20072001 72450 Misc. Professional Services	750	4,936	0	0	5,000
20072001 72499 Misc Contract Services	3,018	5,240	3,600	5,300	5,200
Supplies & Services Total	10,938	20,040	14,450	16,150	20,670
20072001 74070 PL & PD/Other Insurance	2,160	2,900	3,800	3,800	0
Insurances Total	2,160	2,900	3,800	3,800	0
20072001 76220 Operating Transfer Out	66,000	66,000	52,000	52,000	55,000
Operating Transfer Out Total	66,000	66,000	52,000	52,000	55,000
Parks Administration Total	273,424	293,382	277,290	186,270	135,730
PRCS Planning					
20072100 71001 Regular Employee Salary	70,515	75,485	74,360	78,030	75,090
20072100 71002 Overtime	0	133	420	420	420
20072100 71003 Part-time Salary	3,713	3,378	5,100	5,100	3,990
20072100 71011 Workers Compensation	4,210	4,140	5,400	5,400	5,520
20072100 71012 Medical Insurance	16,220	11,854	8,310	8,700	8,310
20072100 71013 Dental Insurance	1,028	1,005	1,000	1,010	1,000
20072100 71014 Vision Insurance	257	224	250	230	210
20072100 71015 Medicare Insurance	1,076	1,209	1,160	1,160	1,150
20072100 71021 Service Contribution-PERS	8,477	14,838	16,210	17,010	5,760
20072100 71022 Unfunded Acc Liability - PERS	0	0	0	0	11,060
20072100 71023 Deferred Comp	2,115	2,223	2,230	2,230	2,250
20072100 71024 LI & AD & D	92	92	70	70	100
20072100 71025 Unemployment Insurance	408	421	450	450	440
20072100 71028 LTD	176	255	520	520	380
20072100 71029 Chiropractic	62	77	60	100	100
20072100 71031 Other Benefits	4,050	0	4,310	4,310	5,130
Salaries & Benefits Total	112,399	115,335	119,850	124,740	120,910
20072100 72301 Printing/Binding/Duplication	0	108	0	0	0
20072100 72307 Office Supplies	1,256	934	2,200	2,200	1,400
20072100 72313 Information Systems Software	425	670	800	800	1,200
Supplies & Services Total	1,681	1,712	3,000	3,000	2,600
20072100 74070 PL & PD/Other Insurance	2,160	2,900	3,800	3,800	3,940
Insurances Total	2,160	2,900	3,800	3,800	3,940
20072100 77030 Machinery and equipment	8,128	0	2,500	2,500	2,500
Capital Total	8,128	0	2,500	2,500	2,500
PRCS Planning Total	124,369	119,946	129,150	134,040	129,950
Parks Maintenance					
20072202 71001 Regular Employee Salary	195,249	228,315	206,840	260,280	268,100

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
20072202 71002 Overtime	4,015	4,432	3,780	3,780	4,000
20072202 71003 Part-time Salary	103,884	101,445	109,260	109,260	97,410
20072202 71007 Uniform Allowance	1,125	103	1,000	1,000	1,250
20072202 71009 Incentive Pay	30	195	0	1,000	960
20072202 71011 Workers Compensation	25,260	16,560	21,600	21,600	27,600
20072202 71012 Medical Insurance	60,592	70,930	56,790	78,510	77,310
20072202 71013 Dental Insurance	4,237	4,615	4,000	5,040	5,000
20072202 71014 Vision Insurance	1,059	1,041	1,000	1,130	1,050
20072202 71015 Medicare Insurance	3,629	3,956	4,550	4,550	5,470
20072202 71021 Service Contribution-PERS	37,043	48,697	43,780	59,260	20,720
20072202 71022 Unfunded Acc Liability - PERS	0	0	0	0	39,810
20072202 71023 Deferred Comp	4,017	3,775	3,110	3,110	5,060
20072202 71024 LI & AD & D	383	420	260	260	310
20072202 71025 Unemployment Insurance	1,640	1,792	2,070	2,070	2,280
20072202 71028 LTD	488	780	1,400	1,400	1,340
20072202 71029 Chiropractic	254	347	240	470	500
20072202 71030 Medical In-lieu	2,058	0	0	0	0
20072202 71031 Other Benefits	24,300	15,400	17,240	17,240	25,650
Salaries & Benefits Total	469,264	502,804	476,920	569,960	583,820
20072202 72202 Telephone	331	263	250	250	1,000
20072202 72203 Cellular phone charges	2,094	2,092	2,250	2,250	2,250
20072202 72304 Laundry & Dry Cleaning	773	656	1,500	1,500	1,000
20072202 72305 Uniforms	5,285	3,850	5,000	5,000	5,000
20072202 72306 Safety Equipment	2,318	1,626	2,000	2,000	2,000
20072202 72307 Office Supplies	0	370	0	0	0
20072202 72309 Membership & Dues	80	150	500	500	800
20072202 72322 Rental of Equipment	0	0	750	750	500
20072202 72352 Special Dept Materials	16,403	17,084	16,000	16,000	17,000
20072202 72353 Janitorial Supplies	4,996	7,104	7,000	7,000	7,000
20072202 72355 General Supplies	2,136	1,968	2,000	2,000	2,200
20072202 72358 Training and Education	2,622	701	2,500	2,500	2,500
20072202 72359 Small Tools and Equipment	4,316	2,197	2,000	2,000	2,200
20072202 72376 Tuition Reimbursement	670	0	0	0	0
20072202 72450 Misc. Professional Services	10,623	19,778	15,000	15,000	16,000
20072202 72499 Misc Contract Services	1,327	760	3,000	3,000	2,400
20072202 72531 Repairs to Machines & Equip	2,888	7,575	7,500	7,500	8,000
20072202 72534 Repairs to Buildings	2,713	8,204	7,500	7,500	3,000
Supplies & Services Total	59,574	74,379	74,750	74,750	72,850
20072202 74070 PL & PD/Other Insurance	12,960	11,600	19,000	19,000	19,700
Insurances Total	12,960	11,600	19,000	19,000	19,700
Parks Maintenance Total	541,798	588,782	570,670	663,710	676,370
Sports Facility Maintenance					
20072203 71001 Regular Employee Salary	237,121	165,197	201,750	231,930	236,180
20072203 71002 Overtime	14,615	16,361	14,610	14,610	15,200
20072203 71003 Part-time Salary	114,452	108,389	131,970	131,970	114,370
20072203 71007 Uniform Allowance	1,281	24	1,000	1,000	1,250
20072203 71009 Incentive Pay	1,459	1,431	1,440	970	960
20072203 71011 Workers Compensation	21,050	24,840	21,600	21,600	27,600
20072203 71012 Medical Insurance	75,852	38,271	57,220	54,360	52,920
20072203 71013 Dental Insurance	5,363	3,110	4,000	4,540	5,000
20072203 71014 Vision Insurance	1,341	695	1,000	1,130	1,050
20072203 71015 Medicare Insurance	3,725	2,642	4,880	4,880	5,120
20072203 71021 Service Contribution-PERS	42,990	33,550	44,250	51,660	18,270
20072203 71022 Unfunded Acc Liability - PERS	0	0	0	0	35,110
20072203 71023 Deferred Comp	4,193	4,270	4,970	4,970	4,550
20072203 71024 LI & AD & D	490	290	260	260	310
20072203 71025 Unemployment Insurance	1,888	1,507	2,090	2,090	2,160
20072203 71028 LTD	573	567	1,400	1,400	1,180
20072203 71029 Chiropractic	322	238	240	470	500
20072203 71030 Medical In-lieu	3,977	0	0	0	0
20072203 71031 Other Benefits	20,250	23,100	17,240	17,240	25,650
Salaries & Benefits Total	550,941	424,481	509,920	545,080	547,380

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
20072203 72202 Telephone	275	299	200	200	200
20072203 72304 Laundry & Dry Cleaning	796	656	800	800	800
20072203 72305 Uniforms	4,134	3,445	5,250	5,250	5,000
20072203 72306 Safety Equipment	1,543	2,358	2,500	2,500	2,500
20072203 72307 Office Supplies	0	86	100	100	100
20072203 72309 Membership & Dues	325	0	300	300	450
20072203 72322 Rental of Equipment	0	695	850	850	500
20072203 72352 Special Dept Materials	38,122	38,912	35,000	35,000	32,500
20072203 72353 Janitorial Supplies	3,208	5,100	5,000	5,000	5,600
20072203 72355 General Supplies	996	1,362	1,000	1,000	1,100
20072203 72358 Training and Education	80	555	2,000	2,000	1,000
20072203 72359 Small Tools and Equipment	1,470	1,866	1,500	1,500	1,600
20072203 72450 Misc. Professional Services	17,742	17,672	22,000	22,000	20,000
20072203 72499 Misc Contract Services	24,314	16,063	20,000	20,000	20,000
20072203 72531 Repairs to Machines & Equip	3,822	3,431	3,500	3,500	4,000
20072203 72534 Repairs to Buildings	3,226	5,265	2,500	2,500	4,000
Supplies & Services Total	100,053	97,763	102,500	102,500	99,350
20072203 74054 Long-term Disability	18,513	0	0	0	0
20072203 74070 PL & PD/Other Insurance	10,800	17,400	15,200	15,200	19,700
Insurances Total	29,313	17,400	15,200	15,200	19,700
Sports Facility Maintenance Total	680,306	539,644	627,620	662,780	666,430
Lodi Lake Maintenance					
20072204 71001 Regular Employee Salary	69,223	122,993	132,780	43,420	53,120
20072204 71002 Overtime	3,616	4,888	3,920	3,920	4,000
20072204 71003 Part-time Salary	29,077	28,451	27,170	27,170	27,630
20072204 71007 Uniform Allowance	375	194	750	750	250
20072204 71009 Incentive Pay	4	0	0	0	0
20072204 71011 Workers Compensation	4,210	8,280	16,200	16,200	5,520
20072204 71012 Medical Insurance	34,591	47,463	48,910	21,050	20,510
20072204 71013 Dental Insurance	1,598	2,881	3,000	1,010	1,000
20072204 71014 Vision Insurance	399	643	750	230	210
20072204 71015 Medicare Insurance	1,483	2,253	2,340	2,340	1,060
20072204 71021 Service Contribution-PERS	12,507	24,445	28,940	9,580	3,480
20072204 71022 Unfunded Acc Liability - PERS	0	0	0	0	6,680
20072204 71023 Deferred Comp	39	0	0	0	0
20072204 71024 LI & AD & D	145	258	200	200	60
20072204 71025 Unemployment Insurance	537	827	890	890	460
20072204 71028 LTD	173	423	920	920	230
20072204 71029 Chiropractic	96	221	180	100	100
20072204 71031 Other Benefits	4,050	7,700	12,930	12,930	5,130
Salaries & Benefits Total	162,123	251,921	279,880	140,710	129,440
20072204 72306 Safety Equipment	872	1,035	600	600	800
20072204 72322 Rental of Equipment	0	0	500	500	500
20072204 72352 Special Dept Materials	9,236	9,475	7,000	7,000	8,000
20072204 72353 Janitorial Supplies	3,487	717	2,500	2,500	3,000
20072204 72355 General Supplies	624	1,051	1,000	1,000	1,200
20072204 72359 Small Tools and Equipment	935	979	1,000	1,000	1,000
20072204 72450 Misc. Professional Services	11,361	12,397	11,000	11,000	11,000
20072204 72499 Misc Contract Services	1,217	1,139	1,500	1,500	1,300
20072204 72531 Repairs to Machines & Equip	345	2,239	500	500	1,000
20072204 72534 Repairs to Buildings	1,158	3,318	1,500	1,500	2,000
Supplies & Services Total	29,236	32,349	27,100	27,100	29,800
20072204 74070 PL & PD/Other Insurance	2,160	5,800	11,400	11,400	3,940
Insurances Total	2,160	5,800	11,400	11,400	3,940
Lodi Lake Maintenance Total	193,519	290,071	318,380	179,210	163,180
Equipment Maintenance					
20072300 71001 Regular Employee Salary	53,079	56,660	56,870	56,910	57,020
20072300 71002 Overtime	0	0	390	390	0
20072300 71007 Uniform Allowance	250	0	250	250	250
20072300 71011 Workers Compensation	4,210	4,140	5,400	5,400	5,520
20072300 71012 Medical Insurance	21,085	20,607	20,510	20,690	20,510
20072300 71013 Dental Insurance	1,028	1,005	1,000	1,010	1,000
20072300 71014 Vision Insurance	257	224	250	230	210

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
20072300 71015 Medicare Insurance	773	821	830	830	830
20072300 71021 Service Contribution-PERS	9,584	11,266	12,360	12,460	4,390
20072300 71022 Unfunded Acc Liability - PERS	0	0	0	0	8,440
20072300 71023 Deferred Comp	1,592	1,688	1,690	1,690	1,710
20072300 71024 LI & AD & D	91	92	70	70	60
20072300 71025 Unemployment Insurance	292	306	310	310	310
20072300 71028 LTD	133	194	400	400	290
20072300 71029 Chiropractic	62	77	60	100	100
20072300 71031 Other Benefits	4,050	3,850	4,310	4,310	5,130
Salaries & Benefits Total	96,486	100,930	104,700	105,050	105,770
20072300 72304 Laundry & Dry Cleaning	834	864	800	800	860
20072300 72306 Safety Equipment	43	104	300	300	240
20072300 72307 Office Supplies	954	0	150	150	100
20072300 72313 Information Systems Software	0	450	750	750	750
20072300 72315 Conference Expense	389	0	0	0	0
20072300 72352 Special Dept Materials	14,966	13,716	15,000	15,000	15,000
20072300 72353 Janitorial Supplies	30	0	0	0	60
20072300 72355 General Supplies	2,589	2,638	5,000	5,000	3,000
20072300 72358 Training and Education	0	1,650	300	300	300
20072300 72359 Small Tools and Equipment	6,068	10,188	10,000	10,000	9,000
20072300 72450 Misc. Professional Services	1,069	563	1,500	1,500	1,000
20072300 72499 Misc Contract Services	1,316	576	1,200	1,200	1,000
20072300 72531 Repairs to Machines & Equip	34,451	21,281	40,000	40,000	30,000
20072300 72533 Repairs to Vehicles	48,131	57,883	50,000	50,000	63,030
20072300 72534 Repairs to Buildings	0	26	750	750	500
20072300 72536 Car Wash	151	56	150	150	70
20072300 72550 Tires and Tubes	2,006	4,588	6,000	6,000	6,000
20072300 72551 Motor Vehicle Fuel & Lube	62,030	43,573	60,000	60,000	27,530
20072300 72990 Special Payments	0	240	0	0	0
Supplies & Services Total	175,026	158,398	191,900	191,900	158,440
20072300 74070 PL & PD/Other Insurance	2,160	2,900	3,800	3,800	3,940
Insurances Total	2,160	2,900	3,800	3,800	3,940
Equipment Maintenance Total	273,672	262,227	300,400	300,750	268,150
PRCS Recreation Administration					
20073001 71001 Regular Employee Salary	352,193	366,816	365,950	294,260	293,030
20073001 71002 Overtime	339	93	0	0	180
20073001 71010 Admin Leave Pay	1,936	6,943	10,870	10,870	8,030
20073001 71011 Workers Compensation	25,260	24,840	32,400	32,400	27,600
20073001 71012 Medical Insurance	98,972	99,949	98,240	79,630	77,730
20073001 71013 Dental Insurance	6,155	6,048	6,000	6,060	5,000
20073001 71014 Vision Insurance	1,539	1,351	1,500	1,260	1,050
20073001 71015 Medicare Insurance	4,135	4,361	5,460	5,460	4,370
20073001 71021 Service Contribution-PERS	62,458	72,397	79,770	63,900	22,460
20073001 71022 Unfunded Acc Liability - PERS	0	0	0	0	43,160
20073001 71023 Deferred Comp	7,665	8,179	7,100	7,100	6,700
20073001 71024 LI & AD & D	3,825	2,574	2,550	2,550	1,980
20073001 71025 Unemployment Insurance	1,888	1,980	2,010	2,010	1,610
20073001 71028 LTD	858	1,254	2,560	2,560	1,470
20073001 71029 Chiropractic	369	463	360	470	500
20073001 71030 Medical In-lieu	3,977	0	0	0	0
20073001 71031 Other Benefits	24,300	23,100	25,860	25,860	25,650
20073001 71032 Cell Stipend	2,408	2,412	2,400	2,400	1,800
Salaries & Benefits Total	598,278	622,758	643,030	536,790	522,320
20073001 72201 Postage	4,012	3,361	4,500	4,500	4,500
20073001 72202 Telephone	1,335	1,069	1,000	1,000	1,100
20073001 72203 Cellular phone charges	1,176	1,218	750	750	500
20073001 72301 Printing/Binding/Duplication	22,389	17,215	22,000	22,000	22,400
20073001 72302 Photocopying	0	92	200	200	200
20073001 72303 Advertising	3,433	1,489	1,200	1,200	1,400
20073001 72304 Laundry & Dry Cleaning	673	352	500	500	500
20073001 72305 Uniforms	0	0	300	300	500

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
20073001 72306 Safety Equipment	0	200	260	260	600
20073001 72307 Office Supplies	2,381	2,857	2,800	2,800	2,800
20073001 72308 Books & Periodicals	55	481	210	210	400
20073001 72309 Membership & Dues	995	770	1,200	1,200	1,400
20073001 72313 Information Systems Software	750	2,108	1,250	1,250	1,250
20073001 72314 Business Expense	529	49	300	300	300
20073001 72315 Conference Expense	1,149	644	2,000	2,000	2,000
20073001 72321 Rent of Land/Facilities	36,551	34,035	30,000	30,000	30,000
20073001 72352 Special Dept Materials	1,358	1,867	1,000	1,000	1,000
20073001 72353 Janitorial Supplies	476	552	500	500	600
20073001 72355 General Supplies	934	2,096	1,200	1,200	1,000
20073001 72356 Medical Supplies	0	0	100	100	100
20073001 72358 Training and Education	572	178	500	500	1,400
20073001 72359 Small Tools and Equipment	313	0	400	400	500
20073001 72376 Tuition Reimbursement	0	461	1,000	1,000	1,000
20073001 72399 Supplies & Services NOC	333	274	40	40	400
20073001 72450 Misc. Professional Services	3,944	5,030	5,000	5,000	5,000
20073001 72499 Misc Contract Services	4,944	13,173	7,500	7,500	7,500
20073001 72532 Repairs to Office Equip	0	0	500	500	500
20073001 72533 Repairs to Vehicles	5,840	3,437	6,390	6,390	4,160
20073001 72534 Repairs to Buildings	276	518	1,500	1,500	1,000
20073001 72536 Car Wash	112	126	120	120	150
20073001 72551 Motor Vehicle Fuel & Lube	3,203	3,101	3,550	3,550	9,880
Supplies & Services Total	97,732	96,755	97,770	97,770	104,040
20073001 74070 PL & PD/Other Insurance	12,960	17,400	22,800	22,800	19,700
Insurances Total	12,960	17,400	22,800	22,800	19,700
20073001 76220 Operating Transfer Out	3,400	3,400	0	0	3,400
Operating Transfer Out Total	3,400	3,400	0	0	3,400
20073001 77030 Machinery and equipment	0	9,084	400	400	4,500
Capital Total	0	9,084	400	400	4,500
PRCS Recreation Administration Total	712,370	749,397	764,000	657,760	653,960
Child Care Programs					
20073100 71001 Regular Employee Salary	3,260	0	0	0	0
20073100 71003 Part-time Salary	120,400	161,564	194,240	194,240	236,350
20073100 71015 Medicare Insurance	1,794	2,344	2,820	2,820	3,350
20073100 71021 Service Contribution-PERS	0	69	0	0	0
20073100 71025 Unemployment Insurance	664	889	1,460	1,460	1,730
20073100 71032 Cell Stipend	0	136	500	500	500
Salaries & Benefits Total	126,119	165,003	199,020	199,020	241,930
20073100 72203 Cellular phone charges	444	202	500	500	500
20073100 72301 Printing/Binding/Duplication	38	0	500	500	500
20073100 72305 Uniforms	80	500	800	800	2,000
20073100 72307 Office Supplies	593	29	100	100	250
20073100 72313 Information Systems Software	0	112	400	400	500
20073100 72322 Rental of Equipment	300	0	0	0	0
20073100 72355 General Supplies	28,995	31,013	40,000	40,000	40,000
20073100 72359 Small Tools and Equipment	310	0	500	500	0
20073100 72450 Misc. Professional Services	822	1,939	2,000	2,000	2,000
Supplies & Services Total	31,581	33,794	44,800	44,800	45,750
Child Care Programs Total	157,700	198,797	243,820	243,820	287,680
Camps					
20073102 71003 Part-time Salary	23,914	15,112	10,010	10,010	17,720
20073102 71015 Medicare Insurance	347	219	150	150	250
20073102 71025 Unemployment Insurance	132	83	80	80	130
Salaries & Benefits Total	24,393	15,414	10,240	10,240	18,100
20073102 72305 Uniforms	0	300	700	700	1,000
20073102 72313 Information Systems Software	0	112	0	0	0
20073102 72355 General Supplies	5,726	4,464	4,000	4,000	4,000
20073102 72359 Small Tools and Equipment	0	0	400	400	1,600
20073102 72450 Misc. Professional Services	2,858	135	0	0	0
20073102 72534 Repairs to Buildings	0	0	500	500	500
20073102 72551 Motor Vehicle Fuel & Lube	41	15	200	200	250
Supplies & Services Total	8,624	5,026	5,800	5,800	7,350

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Camps Total	33,017	20,440	16,040	16,040	25,450
LUSD-ASES					
20073103 71001 Regular Employee Salary	9,382	219	0	0	0
20073103 71002 Overtime	0	126	0	0	0
20073103 71003 Part-time Salary	416,892	400,114	468,990	468,990	504,980
20073103 71015 Medicare Insurance	6,187	5,813	6,800	6,800	7,170
20073103 71021 Service Contribution-PERS	0	2,199	0	0	0
20073103 71025 Unemployment Insurance	2,295	2,205	3,520	3,520	3,710
20073103 71032 Cell Stipend	511	445	600	600	600
Salaries & Benefits Total	435,267	411,121	479,910	479,910	516,460
20073103 72202 Telephone	555	528	600	600	600
20073103 72301 Printing/Binding/Duplication	0	0	100	100	100
20073103 72305 Uniforms	1,511	1,550	2,500	2,500	5,000
20073103 72307 Office Supplies	0	0	1,500	1,500	1,500
20073103 72313 Information Systems Software	0	112	1,000	1,000	1,000
20073103 72355 General Supplies	10,324	10,895	26,800	26,800	26,800
20073103 72359 Small Tools and Equipment	593	0	500	500	500
20073103 72450 Misc. Professional Services	1,881	1,200	2,000	2,000	2,000
20073103 72536 Car Wash	0	0	150	150	150
Supplies & Services Total	14,864	14,285	35,150	35,150	37,650
LUSD-ASES Total	450,131	425,405	515,060	515,060	554,110
Youth & Teen Sports					
20073202 71001 Regular Employee Salary	386	445	0	0	0
20073202 71003 Part-time Salary	103,925	100,460	101,450	101,450	98,400
20073202 71015 Medicare Insurance	1,513	1,457	1,470	1,470	1,440
20073202 71021 Service Contribution-PERS	1,195	0	0	0	0
20073202 71025 Unemployment Insurance	572	553	560	560	740
Salaries & Benefits Total	107,590	102,915	103,480	103,480	100,580
20073202 72305 Uniforms	7,315	8,038	7,250	7,250	7,250
20073202 72354 Photo Supplies	3,389	5,225	4,250	4,250	4,250
20073202 72355 General Supplies	1,640	2,629	2,500	2,500	2,000
20073202 72450 Misc. Professional Services	1,665	1,500	0	0	0
Supplies & Services Total	14,009	17,392	14,000	14,000	13,500
Youth & Teen Sports Total	121,598	120,307	117,480	117,480	114,080
Adult Sports					
20073203 71003 Part-time Salary	24,412	14,462	39,180	39,180	29,000
20073203 71015 Medicare Insurance	354	210	570	570	570
20073203 71021 Service Contribution-PERS	0	0	290	290	0
20073203 71025 Unemployment Insurance	134	80	290	290	290
Salaries & Benefits Total	24,900	14,751	40,330	40,330	29,860
20073203 72201 Postage	136	0	0	0	0
20073203 72202 Telephone	292	234	200	200	230
20073203 72309 Membership & Dues	900	0	1,500	1,500	1,500
20073203 72355 General Supplies	2,784	4,689	5,750	5,750	5,750
20073203 72399 Supplies & Services NOC	0	780	0	0	0
Supplies & Services Total	4,112	5,703	7,450	7,450	7,480
20073203 74075 City Rental Insurance	0	0	300	300	300
Insurances Total	0	0	300	300	300
Adult Sports Total	29,012	20,454	48,080	48,080	37,640
General Activities & Events					
20073300 71003 Part-time Salary	4,059	3,818	14,230	14,770	2,500
20073300 71015 Medicare Insurance	59	55	210	210	0
20073300 71025 Unemployment Insurance	22	21	80	80	0
Salaries & Benefits Total	4,140	3,895	14,520	15,060	2,500
20073300 72202 Telephone	1,551	1,565	1,000	1,000	1,000
20073300 72212 Gas	124	185	0	0	0
20073300 72301 Printing/Binding/Duplication	0	0	0	0	400
20073300 72303 Advertising	0	3,689	6,600	6,600	750
20073300 72305 Uniforms	0	0	500	500	0
20073300 72307 Office Supplies	0	0	500	500	0
20073300 72322 Rental of Equipment	0	350	0	0	600
20073300 72355 General Supplies	810	13,834	16,500	16,500	1,000
20073300 72359 Small Tools and Equipment	0	0	0	0	300

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
20073300 72450 Misc. Professional Services	60	1,235	6,000	6,000	2,000
20073300 72499 Misc Contract Services	102	105	4,000	4,000	1,500
Supplies & Services Total	2,646	20,963	35,100	35,100	7,550
General Activities & Events Total	6,785	24,858	49,620	50,160	10,050
Blakely					
20073402 71001 Regular Employee Salary	100	6	0	0	0
20073402 71003 Part-time Salary	127,613	90,099	113,400	113,400	115,910
20073402 71015 Medicare Insurance	1,852	1,306	1,640	1,640	1,640
20073402 71025 Unemployment Insurance	702	496	620	620	850
Salaries & Benefits Total	130,267	91,907	115,660	115,660	118,400
20073402 72202 Telephone	671	532	0	0	0
20073402 72305 Uniforms	0	0	400	400	1,000
20073402 72306 Safety Equipment	0	0	1,000	1,000	1,000
20073402 72307 Office Supplies	0	0	250	250	250
20073402 72308 Books & Periodicals	0	0	150	150	150
20073402 72309 Membership & Dues	0	0	100	100	100
20073402 72352 Special Dept Materials	0	50	0	0	0
20073402 72355 General Supplies	116	1,385	3,000	3,000	3,000
20073402 72358 Training and Education	380	0	0	0	0
20073402 72450 Misc. Professional Services	0	466	1,000	1,000	1,000
Supplies & Services Total	1,167	2,433	5,900	5,900	6,500
Blakely Total	131,433	94,340	121,560	121,560	124,900
Arts & Specialty Classes					
20073500 71001 Regular Employee Salary	34	76	0	0	0
20073500 71003 Part-time Salary	47,117	55,189	56,010	56,010	56,940
20073500 71015 Medicare Insurance	684	801	810	810	830
20073500 71025 Unemployment Insurance	259	304	310	310	430
Salaries & Benefits Total	48,094	56,370	57,130	57,130	58,200
20073500 72303 Advertising	1,305	497	500	500	500
20073500 72312 Bank Service Charges	1,263	1,181	1,500	1,500	1,500
20073500 72355 General Supplies	80	0	100	100	200
20073500 72359 Small Tools and Equipment	(92)	566	730	730	600
20073500 72450 Misc. Professional Services	106,434	88,382	100,000	100,000	100,000
Supplies & Services Total	108,990	90,626	102,830	102,830	102,800
Arts & Specialty Classes Total	157,084	146,997	159,960	159,960	161,000
Lodi Lake Programs					
20073600 71001 Regular Employee Salary	26,950	43,858	46,590	47,820	46,880
20073600 71002 Overtime	0	200	1,700	1,700	1,700
20073600 71003 Part-time Salary	34,465	17,811	29,380	29,380	29,380
20073600 71011 Workers Compensation	4,210	4,140	5,400	5,400	5,520
20073600 71012 Medical Insurance	8,139	7,897	7,890	8,170	7,890
20073600 71013 Dental Insurance	699	1,002	1,000	1,010	1,000
20073600 71014 Vision Insurance	175	223	250	230	210
20073600 71015 Medicare Insurance	896	906	1,110	1,110	680
20073600 71021 Service Contribution-PERS	7,536	8,792	10,120	10,480	3,590
20073600 71022 Unfunded Acc Liability - PERS	0	0	0	0	6,910
20073600 71024 LI & AD & D	61	91	70	70	100
20073600 71025 Unemployment Insurance	331	337	420	420	260
20073600 71028 LTD	67	151	320	320	230
20073600 71029 Chiropractic	42	77	60	100	100
20073600 71031 Other Benefits	4,050	3,850	4,310	4,310	5,130
20073600 71032 Cell Stipend	387	600	600	600	600
Salaries & Benefits Total	88,007	89,936	109,220	111,120	110,180
20073600 72301 Printing/Binding/Duplication	289	2,420	3,000	3,000	3,000
20073600 72303 Advertising	0	0	600	600	200
20073600 72304 Laundry & Dry Cleaning	13	0	0	0	0
20073600 72305 Uniforms	87	262	500	500	500
20073600 72306 Safety Equipment	0	13	150	150	150
20073600 72307 Office Supplies	0	0	250	250	250
20073600 72314 Business Expense	25	0	200	200	200
20073600 72352 Special Dept Materials	153	92	1,000	1,000	1,600
20073600 72353 Janitorial Supplies	54	25	0	0	400
20073600 72355 General Supplies	1,226	1,573	1,500	1,500	1,600

Parks, Recreation and Cultural Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
20073600 72359 Small Tools and Equipment	270	272	300	300	300
20073600 72450 Misc. Professional Services	1,289	1,680	1,800	1,800	1,600
20073600 72499 Misc Contract Services	2,861	479	3,000	3,000	3,000
20073600 72531 Repairs to Machines & Equip	762	229	0	0	1,000
20073600 72534 Repairs to Buildings	557	583	0	0	600
Supplies & Services Total	7,585	7,628	12,300	12,300	14,400
20073600 74070 PL & PD/Other Insurance	2,160	2,900	3,800	3,800	3,940
Insurances Total	2,160	2,900	3,800	3,800	3,940
Lodi Lake Programs Total	97,752	100,464	125,320	127,220	128,520
Parks, Recreation and Cultural Services Total	5,363,631	5,712,615	6,558,638	6,318,530	6,160,970

LIBRARY

The Lodi Public Library provides library services to the Lodi community. It is funded by the General Fund, Library fines and fees and donations.

The Department's budget is $1,527,940 in FY 2017/18, compared to $1,362,400 as originally budgeted in FY 2016/17. The 2016/17 budget shown in the following pages reflects adjustments made throughout the year.

FY 2017/18 budgeted staffing is being reduced by 2 to 7 positions. One of reduced positions is moving to the Fire Department.

An organizational chart, staffing summary, detailed activity descriptions and financial tables are included in the following pages.

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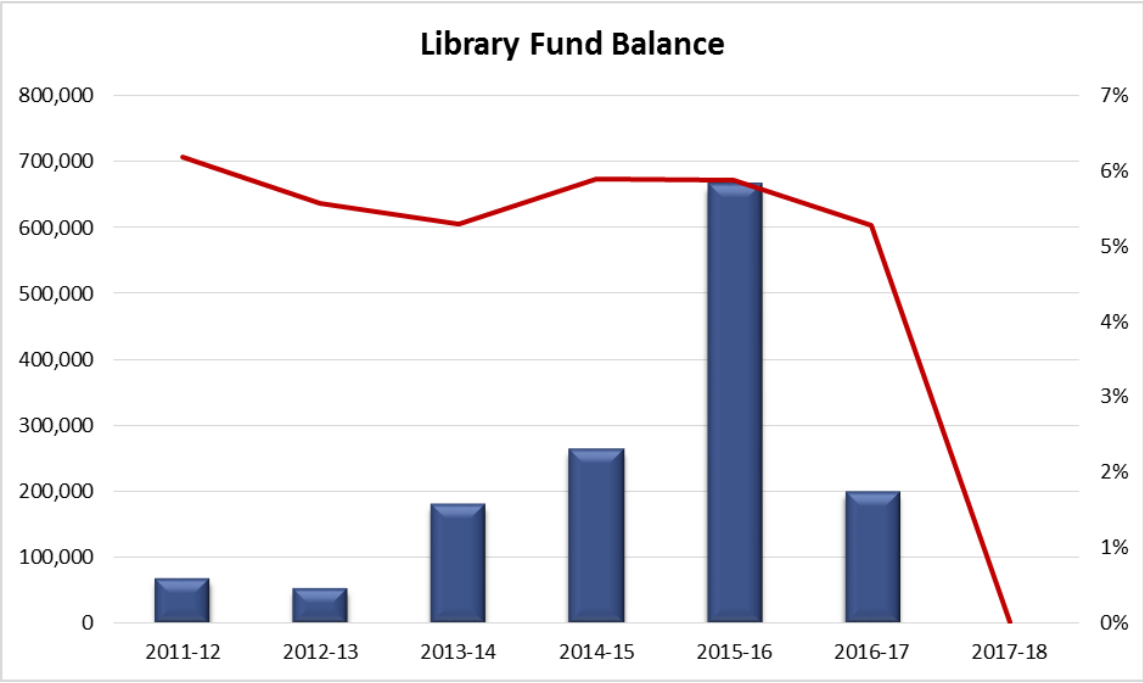
Library Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

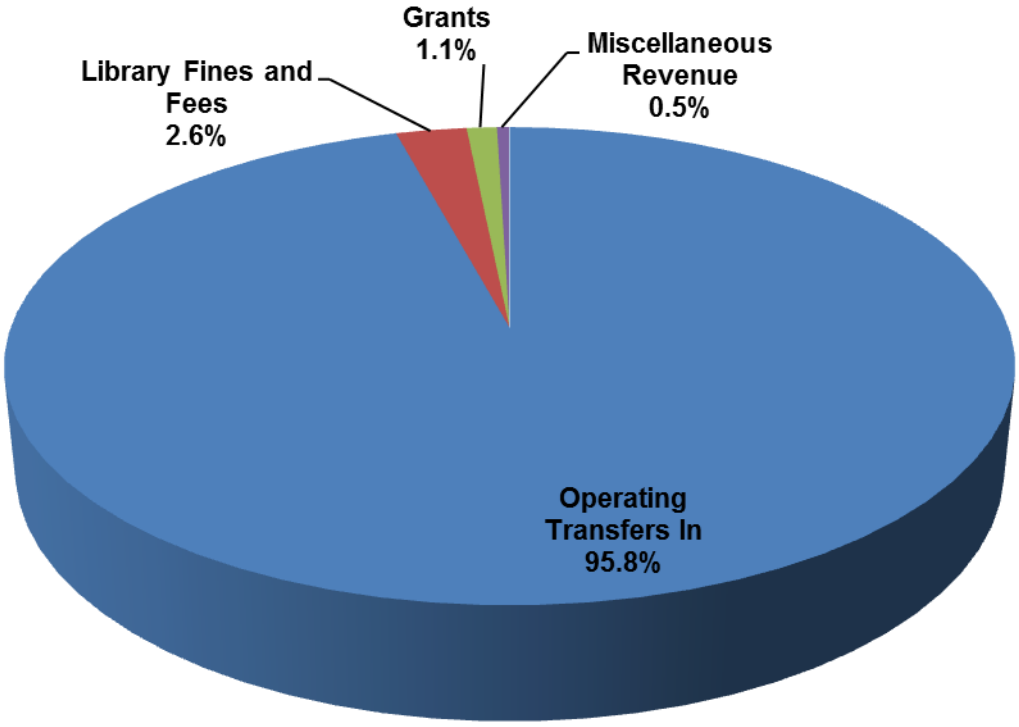
For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Library Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance					
Beginning Fund Balance Unreserved	182,490	264,822	457,902	667,289	199,950
Revenues	1,433,747	1,433,375	1,427,100	1,450,270	1,327,990
Expenditures	1,351,415	1,030,908	1,709,757	1,917,609	1,527,940
Net Difference (Revenues Less Expenditures)	82,332	402,467	(282,657)	(467,339)	(199,950)
Fund Balance					
Ending Fund Balance Unreserved	264,822	667,289	175,245	199,950	-
Fund Balance as a percentage of revenue net General Fund Transfer:	6%	6%	4%	5%	0%



Library Fund Revenues



Fund	Budget 2017-18
Operating Transfers In	$1,271,730
Library Fines and Fees	$35,000
Grants	$15,000
Miscellaneous Revenue	$6,260
Grand Total	$1,327,990

Library Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
12000000	57702	Donations	6,440	1,170	0	1,170	1,000
41000000	57702	Donations	(28,890)	189,391	0	0	0
Charges for Services Total			**(22,450)**	**190,561**	**0**	**1,170**	**1,000**
12000000	53210	Library Fines and Fees	43,456	62,908	35,000	35,000	35,000
Fines/Forfeiths & Penalites Total			**43,456**	**62,908**	**35,000**	**35,000**	**35,000**
12000000	54332	Investment Earnings	1,148	5,075	2,360	2,360	4,260
12000000	54361	Rent	1,825	1,320	1,000	2,000	1,000
From Use of Money/Property Total			**2,973**	**6,395**	**3,360**	**4,360**	**5,260**
12000000	50001	Operating Transfer In	1,360,823	1,349,180	1,373,740	1,373,740	1,271,730
41000000	50001	Operating Transfer In	0	152,000	0	0	0
Interfund Credit Total			**1,360,823**	**1,501,180**	**1,373,740**	**1,373,740**	**1,271,730**
12000000	56451	Library Literacy Grant	19,670	13,472	15,000	36,000	15,000
Intergovernmental Rev Total			**19,670**	**13,472**	**15,000**	**36,000**	**15,000**
12000000	55024	Revenue-Other	385	250	0	0	0
Miscellaneous Revenue Total			**385**	**250**	**0**	**0**	**0**
Total Library Revenue			**1,404,857**	**1,774,766**	**1,427,100**	**1,450,270**	**1,327,990**

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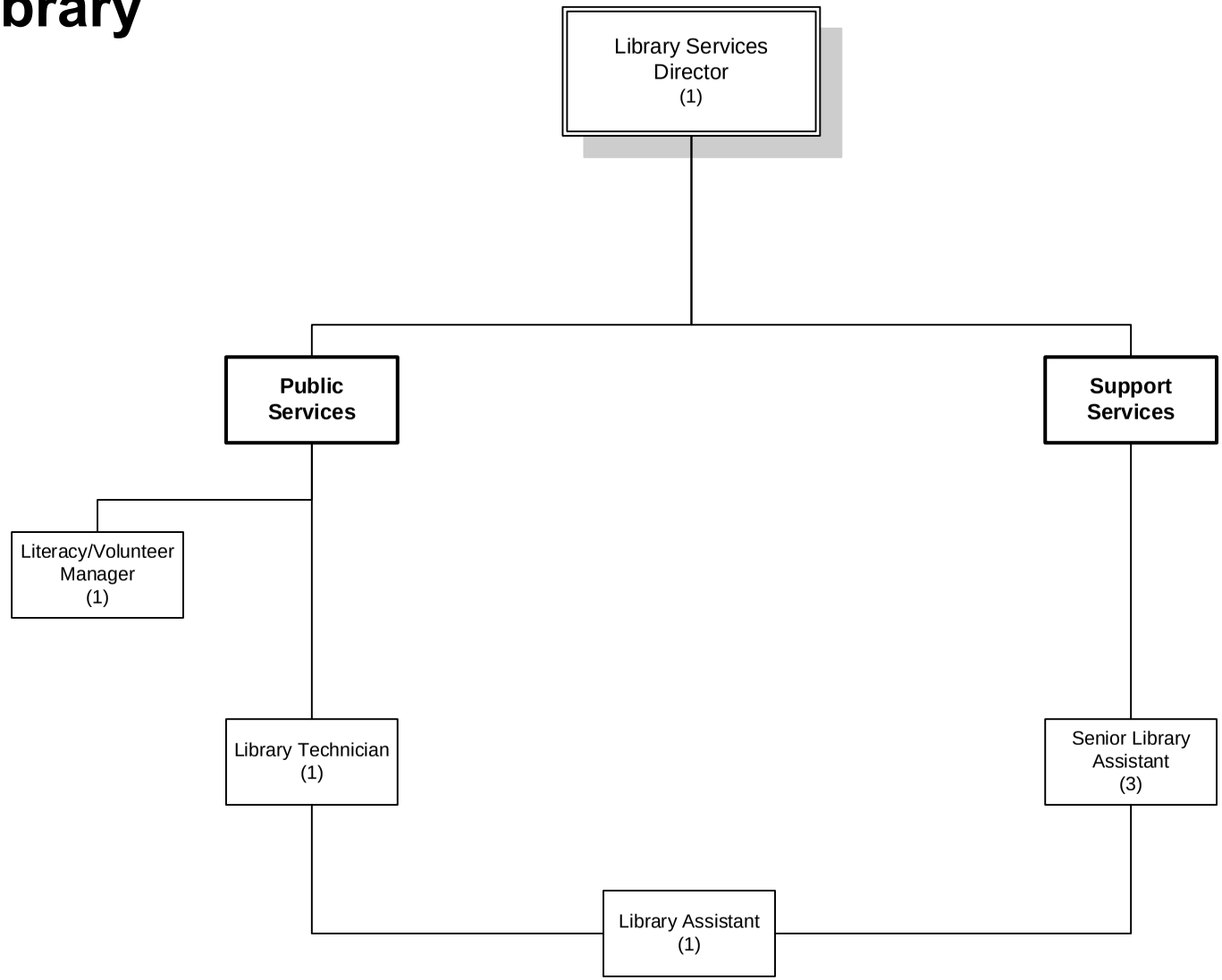
Library



Number of Positions
Authorized: 7

FY 2017-2018

Library	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	667,421	558,400	641,270	581,410	553,280
PERS - Normal Costs	98,545	86,718	113,080	101,260	31,330
PERS - UAL	0	0	0	0	67,970
Other Benefits	256,328	201,748	252,250	216,580	174,140
Supplies & Services	267,471	277,035	310,731	276,000	271,700
Insurances	21,600	29,000	38,000	38,000	31,520
Operating Transfer Out	48,000	200,000	48,000	48,000	48,000
Capital Projects	0	15,897	306,426	622,000	350,000
Total Library	**1,359,366**	**1,368,798**	**1,709,757**	**1,883,250**	**1,527,940**

STAFFING SUMMARY	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
LIBRARY				
Administrative Secretary	0	1	1	0
Librarian	2	2	2	0
Library Assistant	3	2	1	1
Library Services Director	1	1	1	1
Library Services Manager	1	0	0	0
Library Technician	0	0	0	1
Literacy/Volunteer Manager	1	1	1	1
Senior Administrative Clerk	1	0	0	0
Senior Library Assistant	2	3	3	3
Library Total	**11**	**10**	**9**	**7**

Library	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	542,457	407,966	515,790	455,900	407,020	
Overtime	0	98	0	0	0	
Part-time Salary	121,314	146,710	121,880	121,880	144,460	
Incentive Pay	3,650	3,626	3,600	3,630	1,800	
Admin Leave Pay	1,383	7,040	11,070	11,070	6,800	
Workers Compensation	42,100	41,400	48,600	48,600	38,640	
Medical Insurance	118,255	80,340	111,450	77,430	57,820	
Dental Insurance	11,024	7,538	9,500	8,070	7,000	
Vision Insurance	2,709	1,690	2,250	1,870	1,470	
Medicare Insurance	8,621	7,162	9,460	9,460	7,760	
Service Contribution-PERS	98,545	86,718	113,080	101,260	31,330	
Unfunded Acc Liability - PERS	0	0	0	0	67,970	
Deferred Comp	14,789	11,326	10,570	10,570	10,950	
LI & AD & D	4,407	1,913	2,910	2,910	1,970	
Unemployment Insurance	3,566	2,886	3,500	3,500	3,080	
LTD	1,316	1,369	3,610	3,610	2,040	
Chiropractic	654	584	540	700	700	
Medical In-lieu	7,004	0	0	0	0	
Other Benefits	40,500	38,500	38,790	38,790	35,910	
Salaries & Benefits Total	**972,821**	**806,413**	**963,660**	**856,150**	**788,070**	
Postage	2,032	2,372	2,000	2,000	2,000	
Telephone	7,791	5,867	6,000	6,000	6,000	
Printing/Binding/Duplication	2,459	1,382	2,000	2,000	2,000	
Photocopying	7,911	8,779	9,000	9,000	9,000	
Advertising	3,851	3,215	4,000	4,000	4,000	
Safety Equipment	39	95	0	0	0	
Office Supplies	8,251	5,079	5,500	5,500	5,500	
Books & Periodicals	117,967	99,690	120,000	120,000	120,000	
Membership & Dues	5,367	5,636	6,400	6,400	6,400	
Bank Service Charges	632	1,927	1,500	1,500	1,500	
Information Systems Software	494	0	1,000	1,000	1,000	
Business Expense	590	4,369	1,100	2,500	2,500	
Conference Expense	0	2,820	850	850	850	
Microfilming	0	4,006	1,800	1,800	1,800	
Special Dept Materials	11,667	13,515	7,500	7,500	7,500	
Janitorial Supplies	3,566	4,138	4,200	4,200	4,200	
General Supplies	2,872	630	3,400	3,400	3,400	
Medical Supplies	96	327	300	300	300	
Training and Education	940	0	2,000	2,000	2,000	
Small Tools and Equipment	9,688	21,297	5,000	9,500	5,000	
Software Licensing Cost	1,184	2,941	2,500	2,500	2,500	
Supplies & Services NOC	0	156	1,000	1,000	1,000	
Misc. Professional Services	27,349	32,326	33,000	33,000	33,000	
Misc Contract Services	43,935	52,825	47,000	47,000	47,000	

Library	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Repairs to Machines & Equip	35	0	2,000	2,000	2,000	
Repairs to Office Equip	0	0	750	750	750	
Repairs to Buildings	9,130	3,643	0	300	500	
Special Payments	(378)	0	40,931	0	0	
Supplies & Services Total	**267,471**	**277,035**	**310,731**	**276,000**	**271,700**	
PL & PD/Other Insurance	21,600	29,000	38,000	38,000	31,520	
Insurances Total	**21,600**	**29,000**	**38,000**	**38,000**	**31,520**	
Operating Transfer Out	48,000	200,000	48,000	48,000	48,000	
Operating Transfer Out Total	**48,000**	**200,000**	**48,000**	**48,000**	**48,000**	
Capital Projects	0	15,897	306,426	622,000	350,000	
Capital Total	**0**	**15,897**	**306,426**	**622,000**	**350,000**	
Total Library	**1,359,366**	**1,368,798**	**1,709,757**	**1,883,250**	**1,527,940**	

ACTIVITY: Administration and Public Services **DIVISION:** Library
DEPARTMENT: Library **FUND:** Library Fund

ACTIVITY DESCRIPTION

Library Administration and Technical Services provide general administrative direction to the department to ensure that library collections and programs meet the needs of users. Library Public Services helps the Lodi community meet its needs for educational and recreational materials by providing comprehensive and efficient library service. These activities include:

- Provide direction to staff to achieve goals and objectives, and develop policies and procedures to improve effectiveness and efficiency.
- Provide a variety of current and relevant materials, both online and physical, to meet customer needs.
- Provide library facilities that are comfortable, inviting, and well-equipped for reading, information access, and holding meetings.
- Increase visibility and support of the library through marketing and public relations partnerships.
- Seek, apply for, and receive grant funding to enhance library services.
- Provide access to information through library personnel, current technologies, computers, and library collections.

SERVICE LEVEL ADJUSTMENTS

- Eliminated one Librarian position.
- Eliminated one Administrative Secretary position (position moved to Fire Department).

MAJOR 2016-17 ACCOMPLISHMENTS

- Completed new Homework Help Tutoring Center.
- Launched fundraising for the construction of a new Teen Scene area.
- Completed purchase and installation of a new eBook system.

MAJOR 2017-18 OBJECTIVES

- Construct Teen Scene area.
- Add Link+ access to patrons.
- New library roof.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Library visits, virtual and onsite	326,022	307,194	297,564
Volunteer hours	29,000	30,567	30,124
Materials checked out	216,597	195,915	192,711

RELATED COST CENTER(S)

- 12090000

ACTIVITY: Library Board of Trustees
DIVISION: Library
DEPARTMENT: Library
FUND: Library Fund

ACTIVITY DESCRIPTION

The Library Board of Trustees governs operation of the Library. It is responsible for working with the City Council and the California legislature to ensure full funding for operations now and into the future. The Trustees speak for the citizens of the community regarding their needs for library services. This activity has five major elements:

- Ensure well-planned and well-maintained Library services and facilities.
- Advocate for Library funding at all jurisdictional levels.
- Ensure adequate funding for Library services.
- Ensure well-organized and responsive Library programs.
- Provide community input for Library planning.

MAJOR 2016-17 ACCOMPLISHMENTS

- Completed a $304,000 new Homework Help Tutoring Center.
- Maintain open communication channels with library staff, Friends, and Foundation Boards.

MAJOR 2017-18 OBJECTIVES

- Ensure financial stability of the library.
- Complete the expansion of the Teen Scene.

RELATED COST CENTER(S)

- 12090000

Library			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Library Operations							
12090000	71001	Regular Employee Salary	542,457	407,966	515,790	455,900	407,020
12090000	71002	Overtime	0	98	0	0	0
12090000	71003	Part-time Salary	121,314	146,710	121,880	121,880	144,460
12090000	71009	Incentive Pay	3,650	3,626	3,600	3,630	1,800
12090000	71010	Admin Leave Pay	1,383	7,040	11,070	11,070	6,800
12090000	71011	Workers Compensation	42,100	41,400	48,600	48,600	38,640
12090000	71012	Medical Insurance	118,255	80,340	111,450	77,430	57,820
12090000	71013	Dental Insurance	11,024	7,538	9,500	8,070	7,000
12090000	71014	Vision Insurance	2,709	1,690	2,250	1,870	1,470
12090000	71015	Medicare Insurance	8,621	7,162	9,460	9,460	7,760
12090000	71021	Service Contribution-PERS	98,545	86,718	113,080	101,260	31,330
12090000	71022	Unfunded Acc Liability - PERS	0	0	0	0	67,970
12090000	71023	Deferred Comp	14,789	11,326	10,570	10,570	10,950
12090000	71024	LI & AD & D	4,407	1,913	2,910	2,910	1,970
12090000	71025	Unemployment Insurance	3,566	2,886	3,500	3,500	3,080
12090000	71028	LTD	1,316	1,369	3,610	3,610	2,040
12090000	71029	Chiropractic	654	584	540	700	700
12090000	71030	Medical In-lieu	7,004	0	0	0	0
12090000	71031	Other Benefits	40,500	38,500	38,790	38,790	35,910
Salaries & Benefits Total			1,022,294	846,866	1,006,600	899,250	826,720
12090000	72201	Postage	2,032	2,372	2,000	2,000	2,000
12090000	72202	Telephone	7,791	5,867	6,000	6,000	6,000
12090000	72301	Printing/Binding/Duplication	2,459	1,382	2,000	2,000	2,000
12090000	72302	Photocopying	7,911	8,779	9,000	9,000	9,000
12090000	72303	Advertising	3,851	3,215	4,000	4,000	4,000
12090000	72306	Safety Equipment	39	95	0	0	0
12090000	72307	Office Supplies	8,251	5,079	5,500	5,500	5,500
12090000	72308	Books & Periodicals	117,967	99,690	120,000	120,000	120,000
12090000	72309	Membership & Dues	5,367	5,636	6,400	6,400	6,400
12090000	72312	Bank Service Charges	632	1,927	1,500	1,500	1,500
12090000	72313	Information Systems Software	494	0	1,000	1,000	1,000
12090000	72314	Business Expense	590	4,369	1,100	2,500	2,500
12090000	72315	Conference Expense	0	2,820	850	850	850
12090000	72318	Microfilming	0	4,006	1,800	1,800	1,800
12090000	72352	Special Dept Materials	11,667	13,515	7,500	7,500	7,500
12090000	72353	Janitorial Supplies	3,566	4,138	4,200	4,200	4,200
12090000	72355	General Supplies	2,872	630	3,400	3,400	3,400
12090000	72356	Medical Supplies	96	327	300	300	300
12090000	72358	Training and Education	940	0	2,000	2,000	2,000
12090000	72359	Small Tools and Equipment	9,688	21,297	5,000	9,500	5,000
12090000	72369	Software Licensing Cost	1,184	2,941	2,500	2,500	2,500
12090000	72399	Supplies & Services NOC	0	156	1,000	1,000	1,000
12090000	72450	Misc. Professional Services	27,349	32,326	33,000	33,000	33,000
12090000	72499	Misc Contract Services	43,935	52,825	47,000	47,000	47,000
12090000	72531	Repairs to Machines & Equip	35	0	2,000	2,000	2,000
12090000	72532	Repairs to Office Equip	0	0	750	750	750
12090000	72534	Repairs to Buildings	9,130	3,643	0	300	500
12090000	72990	Special Payments	(378)	0	40,931	0	0
Supplies & Services Total			267,471	277,035	310,731	276,000	271,700
12090000	74070	PL & PD/Other Insurance	21,600	29,000	38,000	38,000	31,520
Insurances Total			21,600	29,000	38,000	38,000	31,520
12090000	76220	Operating Transfer Out	48,000	200,000	48,000	48,000	48,000
Operating Transfer Out Total			48,000	200,000	48,000	48,000	48,000
Library Operations Total			1,359,366	1,352,901	1,403,331	1,261,250	1,177,940
Capital Projects							
41099000	77020	Capital Projects	0	15,897	306,426	622,000	350,000
Capital Total			0	15,897	306,426	622,000	350,000
Capital Projects Total			0	15,897	306,426	622,000	350,000
Library Total			1,359,366	1,368,798	1,709,757	1,883,250	1,527,940

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Transportation Development Act Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Transportation Development Act Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance					
Beginning Fund Balance Unreserved	-	14,573	14,683	21,266	38,366
Revenues	43,991	43,997	47,100	47,100	49,000
Expenditures	29,418	37,304	30,000	30,000	50,000
Net Difference (Revenues Less Expenditures)	14,573	6,693	17,100	17,100	(1,000)
Fund Balance					
Ending Fund Balance Unreserved	14,573	21,266	31,783	38,366	37,366

Transportation Development Act Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
33100000	54332	Investment Earnings	(120)	(74)	0	0	0
From Use of Money/Property Total			**(120)**	**(74)**	**0**	**0**	**0**
33100000	56001	Trans Dev Act-Ped/Bike	44,111	44,071	47,100	47,100	49,000
Intergovernmental Rev Total			**44,111**	**44,071**	**47,100**	**47,100**	**49,000**
Total Transportation Development Act Revenue			**43,991**	**43,997**	**47,100**	**47,100**	**49,000**

Transportation Development Act	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
33199000 77020 Capital Projects	29,418	37,304	30,000	30,000	50,000
Capital Total	29,418	37,304	30,000	30,000	50,000
LTF-Pedestrian/Bike Total	29,418	37,304	30,000	30,000	50,000
Transportation Development Act Total	29,418	37,304	30,000	30,000	50,000

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Community Development Block Grant Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Community Dev. Block Grant Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance					
Beginning Fund Balance	108	239	239	521	521
Revenues	484,889	239,669	1,128,620	1,000,000	1,044,340
Expenditures	484,758	239,387	1,128,620	1,000,000	1,044,340
Net Difference (Revenues Less Expenditures)	131	282	-	-	-
Fund Balance					
Ending Fund Balance	239	521	239	521	521

Community Development Block Grant Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
36200000	54332	Investment Earnings	131	282	0	0	0
From Use of Money/Property Total			**131**	**282**	**0**	**0**	**0**
35000000	56304	Comm Dev Block Grants	484,758	239,387	1,128,620	1,000,000	1,044,340
36200000	56300	Home Funds	0	0	0	24,380	0
Intergovernmental Rev Total			**484,758**	**239,387**	**1,128,620**	**1,024,380**	**1,044,340**
Total Community Development Block Grant Revenue			**484,889**	**239,669**	**1,128,620**	**1,024,380**	**1,044,340**

ACTIVITY:	**Capital Improvement Project(s)**	**FUND:**	**Community Development Block Grant Fund**
DEPARTMENT:	**Community Development**		

Capital Improvement Project Descriptions:

Miscellaneous CDBG Capital Outlay Projects for FY 2017/2018 **631,970**
Blakely Swim Complex Ph. 1 ($150,000); Alley Improvement Project ($125,000); Administrative Costs ($122,800); One-Eighty Youth Façade Improvements ($78,900); City Hall/Carnegie ADA ($53,180); Lodi GRIP Support ($45,090); Graffiti Abatement ($32,000); Gracy & Mercy ADA Improvements ($10,000); LOEL Center Meals on Wheels ($7,500); and Second Harvest Food Programs ($7,500).

Miscellaneous CDBG Capital Outlay Projects Carried Forward from FY 2016/2017 **412,370**
Housing Rehab Program ($135,000); FTHB ($125,000); TSA Transitional Housing ($100,000); Housing Authority Phase IV ($27,000); and Grace & Mercy ($25,370).

Community Development Block Grant	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
35099000 77020 Capital Projects	484,758	239,387	1,128,620	1,000,000	1,044,340
Capital Total	484,758	239,387	1,128,620	1,000,000	1,044,340
CDBG Programs Total	484,758	239,387	1,128,620	1,000,000	1,044,340
Community Development Block Grants Total	484,758	239,387	1,128,620	1,000,000	1,044,340

Public Safety Special Revenue Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Public Safety Special Revenue Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance					
Beginning Fund Balance Unreserved	271,213	249,258	328,048	474,399	233,296
Revenues	267,799	433,506	1,280,367	1,237,367	358,030
Expenditures	289,754	208,365	1,478,473	1,478,470	270,500
Net Difference (Revenues Less Expenditures)	(21,955)	225,141	(198,106)	(241,103)	87,530
Fund Balance					
Ending Fund Balance Unreserved	249,258	474,399	129,942	233,296	320,826

Public Safety Special Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
21500000	53203	Overparking	0	0	3,000	0	0
Fines/Forfeiths & Penalites Total			0	0	3,000	0	0
21000000	54332	Investment Earnings	376	804	0	0	0
21100000	54332	Investment Earnings	6	12	0	0	0
21200000	54332	Investment Earnings	95	283	0	0	0
21300000	54332	Investment Earnings	828	2,928	1,700	1,700	2,030
21500000	54332	Investment Earnings	(8)	0	0	0	0
From Use of Money/Property Total			1,297	4,028	1,700	1,700	2,030
21000000	56503	Asset Forfeiture-County	5,899	1,729	0	0	10,000
21200000	56400	Local Law Enforce-Block	9,846	40,522	39,780	39,780	40,000
21300000	56422	Police State Safety Grant	(853)	230,090	100,000	100,000	100,000
21400000	56421	State Special Grants	170,139	124,861	170,000	130,000	135,000
21600000	56421	State Special Grants	0	0	364,000	364,000	25,000
21700000	56423	CalGRIP	78,589	0	0	0	0
21900000	56401	Police Other Grants	0	32,569	39,500	39,500	46,000
Intergovernmental Rev Total			263,621	429,771	713,280	673,280	356,000
21200000	55025	Revenue Over/Short	2,401	0	0	0	0
21300000	55025	Revenue Over/Short	188	0	0	0	0
Miscellaneous Revenue Total			2,589	0	0	0	0
21399000	50005	Loan Proceeds	0	0	562,387	562,387	0
Other Financing Source Total			0	0	562,387	562,387	0
Total Public Safety Special Revenue			267,506	433,798	1,280,367	1,237,367	358,030

Public Safety Special Revenue Fund	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Asset Seizure Fund					
21031100 72306 Safety Equipment	165	0	0	0	0
Supplies & Services Total	165	0	0	0	0
21099000 77020 Capital Projects	0	10,413	25,000	25,000	10,000
Capital Total	0	10,413	25,000	25,000	10,000
Asset Seizure Fund Total	0	10,413	25,000	25,000	10,000
Local Law BG Capital Projects					
21299000 77020 Capital Projects	9,846	40,522	39,790	39,790	40,000
Capital Total	9,846	40,522	39,790	39,790	40,000
Local Law BG Capital Projects Total	9,846	40,522	39,790	39,790	40,000
State COPS Grant AB1913 CP					
21399000 77020 Capital Projects	(853)	0	874,683	874,680	14,500
Capital Total	(853)	0	874,683	874,680	14,500
State COPS Grant AB1913 CP Total	(853)	0	874,683	874,680	14,500
LPD-OTS Grants Capital Proj					
21499000 71002 Overtime	0	66,469	135,000	135,000	100,000
21499000 71012 Medical Insurance	9,348	(482)	0	0	0
21499000 71013 Dental Insurance	470	(23)	0	0	0
21499000 71014 Vision Insurance	142	(7)	0	0	0
21499000 71015 Medicare Insurance	1,065	1,770	0	0	0
21499000 71021 Service Contribution-PERS	117	0	0	0	0
21499000 71023 Deferred Comp	(0)	0	0	0	0
21499000 71024 LI & AD & D	47	(2)	0	0	0
21499000 71025 Unemployment Insurance	1	0	0	0	0
21499000 71028 LTD	(0)	0	0	0	0
21499000 71029 Chiropractic	34	(2)	0	0	0
Salaries & Benefits Total	11,223	67,723	135,000	135,000	100,000
21499000 77020 Capital Projects	158,916	57,138	0	0	35,000
Capital Total	158,916	57,138	0	0	35,000
LPD-OTS Grants Capital Proj Total	170,139	124,861	135,000	135,000	135,000
LPD-Disabled Parking Violation					
215 76220 Operating Transfer Out	31,867	0	0	0	0
Operating Transfer Out Total	31,867	0	0	0	0
LPD-Disabled Parking Violation Total	31,867	0	0	0	0
PD Misc Grants - Capital Proj					
21699000 77020 Capital Projects	0	0	364,000	364,000	25,000
Capital Total	0	0	364,000	364,000	25,000
PD Misc Grants - Capital Proj Total	0	0	364,000	364,000	25,000
CalGRIP Capital Projects					
21799000 71012 Medical Insurance	2,538	0	0	0	0
21799000 71013 Dental Insurance	156	0	0	0	0
21799000 71014 Vision Insurance	48	0	0	0	0
21799000 71015 Medicare Insurance	349	0	0	0	0
21799000 71021 Service Contribution-PERS	(47)	0	0	0	0
21799000 71023 Deferred Comp	(6)	0	0	0	0
21799000 71024 LI & AD & D	14	0	0	0	0
21799000 71025 Unemployment Insurance	(1)	0	0	0	0
21799000 71028 LTD	(1)	0	0	0	0
21799000 71029 Chiropractic	12	0	0	0	0
Salaries & Benefits Total	3,063	0	0	0	0
21799000 77020 Capital Projects	75,526	0	0	0	0
Capital Total	75,526	0	0	0	0
CalGRIP Capital Projects Total	78,589	0	0	0	0
LPD-ABC Grant					
21999000 71015 Medicare Insurance	0	465	0	0	0
Salaries & Benefits Total	0	465	0	0	0
21999000 77020 Capital Projects	0	32,103	40,000	40,000	46,000
Capital Total	0	32,103	40,000	40,000	46,000
LPD-ABC Grant Total	0	32,569	40,000	40,000	46,000
Public Safety Special Revenue Fund Total	289,754	208,365	1,478,473	1,478,470	270,500

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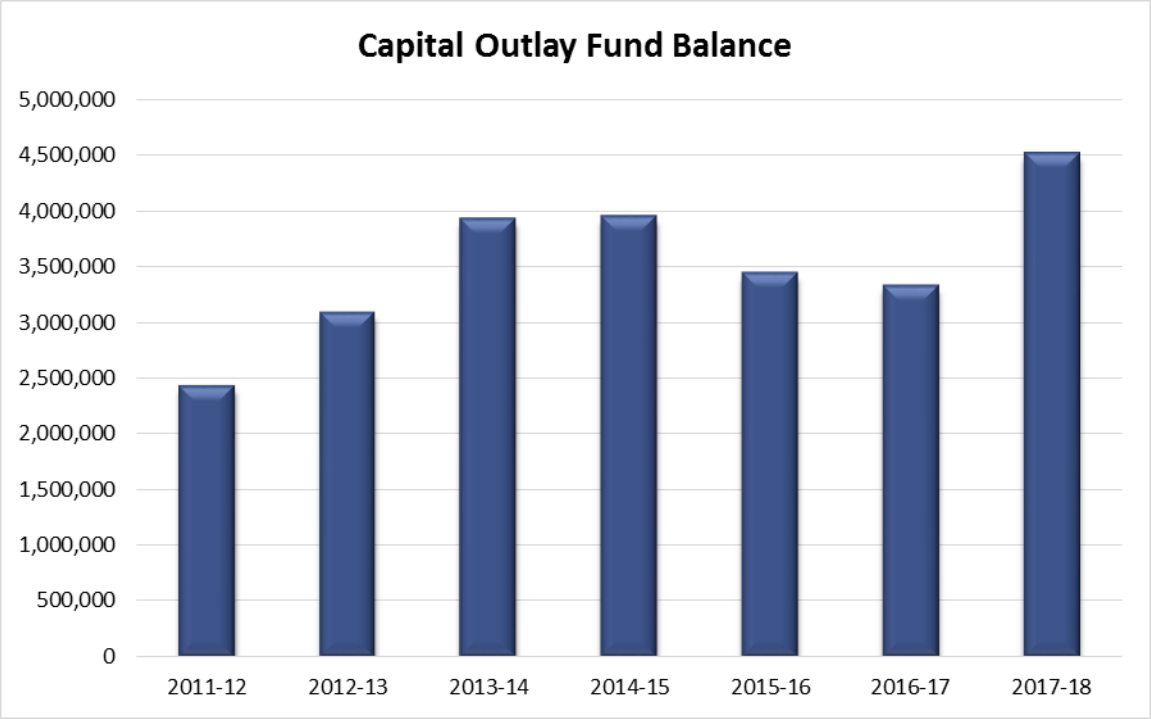
Capital Outlay Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Capital Outlay Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance					
Beginning Fund Balance Unreserved	3,937,260	3,961,407	2,211,167	3,454,047	3,330,837
Revenues	5,513,518	3,367,157	2,053,450	1,736,640	1,923,720
Expenditures	5,489,371	3,874,517	2,049,923	1,859,850	732,040
Net Difference (Revenues Less Expenditures)	24,147	(507,360)	3,527	(123,210)	1,191,680
Fund Balance					
Ending Fund Balance Unreserved	3,961,407	3,454,047	2,214,694	3,330,837	4,522,517



Capital Outlay Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
43200000	57702	Donations	180,196	133,471	135,070	135,070	135,070
43200000	57705	Facility Renov/Maint Fee	4,000	0	0	360	0
43300000	57702	Donations	1,090	0	0	0	0
43400000	57504	Public Art Revenue	1,584	16,844	11,630	11,630	20,050
43500000	57501	Development Impact Fees	10,676	153,873	108,640	59,780	187,940
43600000	57501	Development Impact Fees	8,357	121,012	66,400	37,610	129,430
43700000	57501	Development Impact Fees	28,644	496,751	487,730	254,490	714,540
43800000	57501	Development Impact Fees	8,807	127,527	77,750	48,880	153,870
43900000	57501	Development Impact Fees	0	64,865	0	26,590	48,270
Charges for Services Total			**243,354**	**1,114,343**	**887,220**	**574,410**	**1,389,170**
43100000	54332	Investment Earnings	26,944	25,224	21,800	21,800	16,340
43100000	54391	Sale of City Property	0	0	400,000	400,000	0
43200000	54332	Investment Earnings	5,224	10,537	0	0	6,350
43300000	54332	Investment Earnings	5	10	0	0	0
43400000	54332	Investment Earnings	650	1,322	0	0	0
43500000	54332	Investment Earnings	330	2,292	0	0	0
43600000	54332	Investment Earnings	113	954	0	0	0
43700000	54332	Investment Earnings	1,686	9,310	0	0	4,360
43800000	54332	Investment Earnings	212	1,339	0	0	0
43900000	54332	Investment Earnings	0	318	0	0	0
From Use of Money/Property Total			**35,165**	**51,306**	**421,800**	**421,800**	**27,050**
43100000	50001	Operating Transfer In	5,425,514	1,783,140	435,000	435,000	435,000
43200000	50001	Operating Transfer In	162,100	299,510	309,430	259,430	72,500
43200000	50050	Intrafund Transfers In	16,000	0	0	0	0
Interfund Credit Total			**5,603,614**	**2,082,650**	**744,430**	**694,430**	**507,500**
43200000	55020	Reimbursable Charges	0	10,089	0	0	0
Miscellaneous Revenue Total			**0**	**10,089**	**0**	**0**	**0**
43100000	50010	Capital Lease Proceeds	0	562,387	0	0	0
Other Financing Source Total			**0**	**562,387**	**0**	**0**	**0**
Total Capital Outlay Revenue			**5,882,133**	**3,820,775**	**2,053,450**	**1,690,640**	**1,923,720**

ACTIVITY: **Capital Improvement Projects(s)** **FUND:** **Capital Outlay Fund**
DEPARTMENT: **Various**

Capital Improvement Project Descriptions:

Miscellaneous Facilities Maintenance **325,000**
Miscellaneous maintenance on City owned facilities; Library roof replacement ($70,000 with additional $350,000 funded by Library); Library storm drain system modifications ($75,000); Park Annex roof replacement and HVAC unit ($100,000); Pigs Lake repair-engineer's report ($40,000); and Fire Station No. 1 kitchen improvements ($40,000).

Miscellaneous Projects **150,000**
Police Dispatch carpet replacement ($10,000); Police sewer lift station pump/control panel ($80,000); ADA transition improvements ($25,000); MOC (Mobile Operations Center) cover ($10,000); and homeless liaison vehicle ($25,000).

ERP/CIS Replacement **207,040**
Continued implementation of Enterprise Resource Planning and Customer Information systems.

Art in Public Places **50,000**
Various public art projects

Capital Outlay	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Boating & Waterways Grant					
20599000 77020 Capital Projects	0	663,977	49,289	49,300	0
Capital Total	0	663,977	49,289	49,300	0
Boating & Waterways Grant Total	0	663,977	49,289	49,300	0
Capital Outlay/Gen Fund					
43199000 77020 Capital Projects	5,409,478	3,766,682	1,572,107	1,527,250	657,040
43199000 77040 Vehicles	0	0	0	0	25,000
Capital Total	5,409,478	3,766,682	1,572,107	1,527,250	682,040
Capital Outlay/Gen Fund Total	5,409,478	3,766,682	1,572,107	1,527,250	682,040
Parks & Rec Capital					
43299000 77020 Capital Projects	82,516	599,005	399,527	254,300	0
Capital Total	82,516	599,005	399,527	254,300	0
Parks & Rec Capital Total	82,516	599,005	399,527	254,300	0
Art in Public Places					
43499000 77020 Capital Projects	25,950	5,259	29,000	29,000	50,000
Capital Total	25,950	5,259	29,000	29,000	50,000
Art in Public Places Total	25,950	5,259	29,000	29,000	50,000
IMF Parks & Rec Facilities					
43799000 77020 Capital Projects	53,643	102,576	0	0	0
Capital Total	53,643	102,576	0	0	0
IMF Parks & Rec Facilities Total	53,643	102,576	0	0	0
Capital Outlay Fund Total	5,571,587	5,137,499	2,049,923	1,859,850	732,040

Vehicle and Equipment Replacement Funds
Fund Balance Analysis

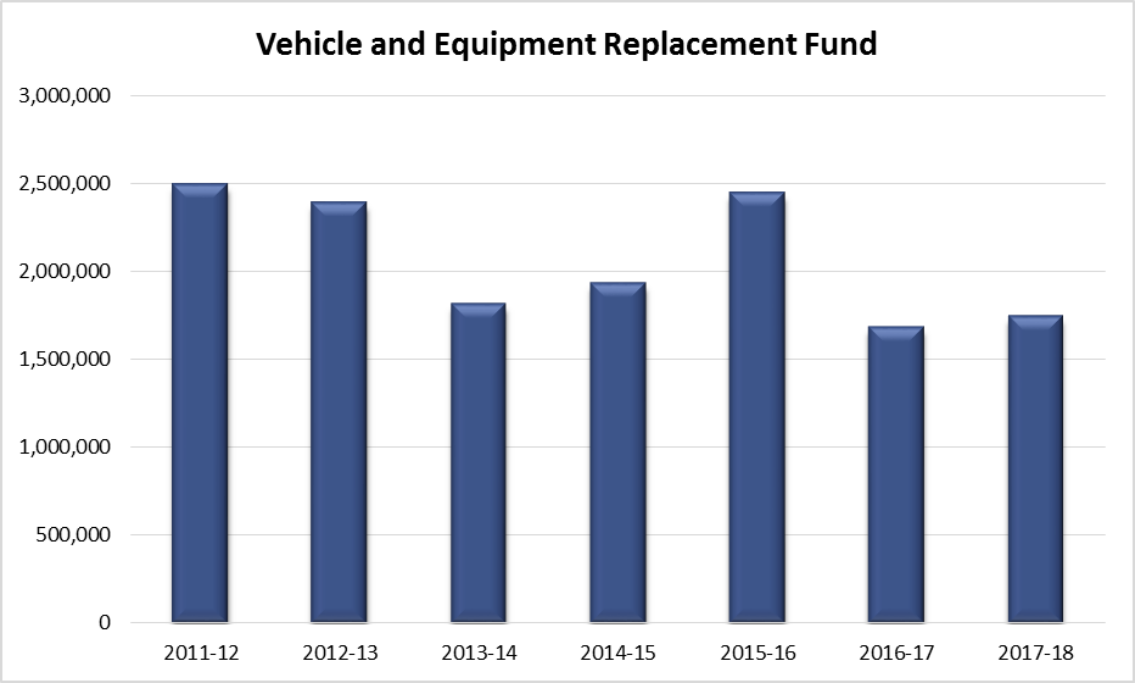
Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Vehicle and Equip. Replacement Funds	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance					
Beginning Fund Balance Unreserved	1,814,070	1,933,490	1,495,440	2,449,784	1,683,004
Revenues	944,130	2,289,709	651,953	630,920	307,700
Expenditures	824,710	1,773,415	1,427,020	1,397,700	240,000
Net Difference (Revenues Less Expenditures)	119,420	516,294	(775,067)	(766,780)	67,700
Fund Balance					
Ending Fund Balance Unreserved	1,933,490	2,449,784	720,373	1,683,004	1,750,704

Fund balance reserves should be maintained equal to accumulated depreciation. Data unavalable as of this printing, but will be brought forward in future budgets.



Vehicle/Equipment Replacement Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
40300000	57702	Donations	22,417	200,000	20,989	20,420	0
Charges for Services Total			**22,417**	**200,000**	**20,989**	**20,420**	**0**
40300000	54391	Sale of City Property	408	11,831	0	0	0
40400000	54391	Sale of City Property	5,801	0	0	0	0
40700000	54391	Sale of City Property	1,470	0	0	0	0
From Use of Money/Property Total			**7,679**	**11,831**	**0**	**0**	**0**
40100000	50001	Operating Transfer In	0	90,114	161,510	161,510	60,000
40200000	50001	Operating Transfer In	65,000	878,705	79,430	79,430	65,000
40300000	50001	Operating Transfer In	668,977	225,000	289,280	289,280	0
404	50005	Loan Proceeds	0	466,530	0	0	0
40400000	50001	Operating Transfer In	100,690	215,000	0	0	100,000
40500000	50001	Operating Transfer In	3,980	3,980	3,980	3,980	0
40600000	50001	Operating Transfer In	2,510	35,000	21,000	21,000	21,000
40700000	50001	Operating Transfer In	72,590	72,700	55,300	55,300	61,700
Interfund Credit Total			**913,747**	**1,987,029**	**610,500**	**610,500**	**307,700**
40100000	55025	Revenue Over/Short	109	0	0	0	0
40300000	55020	Reimbursable Charges	0	50,000	0	0	0
40300000	55024	Revenue-Other	0	40,849	20,464	0	0
40500000	55024	Revenue-Other	179	0	0	0	0
Miscellaneous Revenue Total			**288**	**90,849**	**20,464**	**0**	**0**
Total Vehicle/Equipment Replacement Revenue			**944,131**	**2,289,709**	**651,953**	**630,920**	**307,700**

ACTIVITY:	**Equipment Purchase**	**FUND:**	**Vehicle Replacement Fund**
DEPARTMENT:	**Various**		**IS Replacement Fund**

Equipment - New or Replacement Description:

New/Replacement Vehicles - Police Department **115,000**
Replace vehicles 05-015 and 05-039, 2011 Crown Victoria ($100,000) with new patrol vehicles; equip homeless liaison vehicle ($15,000).

Replacement IT Equipment – Internal Services **65,000**
Various PC/network replacements including: PC replacements ($20,000), server replacements ($25,000), SAN storage replacements ($10,000), and network equipment replacements ($10,000).

New/Replacement Vehicles - Parks, Rec and Cultural Services **60,000**
Replace truck 07-126, 1998 Dodge Ram 3500 with new one-ton dump truck ($60,000).

Vehicle and Equipment Replacement	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
40199000 77030 Machinery and equipment	0	0	130,114	130,120	0
Capital Total	0	0	130,114	130,120	0
Equipment Repalcement Total	0	0	130,114	130,120	0
40299000 77020 Capital Projects	19,625	660,871	346,572	346,570	0
40299000 77030 Machinery and equipment	0	0	54,260	65,000	65,000
Capital Total	19,625	660,871	400,832	411,570	65,000
Information Systems Replacemen Total	19,625	660,871	400,832	411,570	65,000
40399100 77040 Vehicles	457,709	512,524	177,193	145,460	115,000
Capital Total	457,709	512,524	177,193	145,460	115,000
Vehicle Replacement - PD Total	457,709	512,524	177,193	145,460	115,000
40499100 76220 Operating Transfer Out	125,300	2,032	0	0	0
Operating Transfer Out Total	125,300	2,032	0	0	0
40499100 77040 Vehicles	65,885	506,448	624,881	624,880	0
Capital Total	65,885	506,448	624,881	624,880	0
Vehicle Replacement - FD Total	191,185	508,480	624,881	624,880	0
40599100 77040 Vehicles	43,576	0	30,000	21,670	0
Capital Total	43,576	0	30,000	21,670	0
Vehicle Replacement - PW Total	43,576	0	30,000	21,670	0
40699100 77040 Vehicles	21,416	44,301	0	0	0
Capital Total	21,416	44,301	0	0	0
Vehicle Replacement - CDD Total	21,416	44,301	0	0	0
40799100 77040 Vehicles	91,199	47,239	64,000	64,000	60,000
Capital Total	91,199	47,239	64,000	64,000	60,000
Vehicle Replacement - PRCS Total	91,199	47,239	64,000	64,000	60,000
Vehicle and Equipment Replacement Fund Total	824,710	1,773,415	1,427,020	1,397,700	240,000

Debt Service Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Debt Service Funds	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance					
Beginning Fund Balance Unreserved	-	-	-	-	-
Revenues	844,812	1,105,255	1,756,780	1,756,780	1,757,140
Expenditures	844,812	1,105,255	1,756,780	1,756,780	1,757,140
Net Difference (Revenues Less Expenditures)	-	-	-	-	-
Fund Balance					
Ending Fund Balance Unreserved	-	-	-	-	-

Debt Service Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
49000000	50001	Operating Transfer In	844,813	1,105,255	1,756,780	1,756,780	1,757,140
Interfund Credit Total			**844,813**	**1,105,255**	**1,756,780**	**1,756,780**	**1,757,140**
Total Debt Service Revenue			**844,813**	**1,105,255**	**1,756,780**	**1,756,780**	**1,757,140**

Debt Service			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
49098100	75024	Bond Interest	844,813	840,913	824,567	824,570	794,920
49098100	75025	Bond Principal	0	260,000	830,000	830,000	860,000
49098100	75027	Loan Interest	0	2,032	9,183	9,180	9,190
49098100	75028	Loan Principal	0	0	89,990	89,990	89,990
49098100	75099	Misc Debt Service Charges	0	2,310	3,040	3,040	3,040
Debt, Deprec & Amortization Total			844,813	1,105,255	1,756,780	1,756,780	1,757,140
Debt Service Total			844,813	1,105,255	1,756,780	1,756,780	1,757,140
Debt Service Fund Total			844,813	1,105,255	1,756,780	1,756,780	1,757,140

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Employee Benefits Internal Services Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Employee Benefits Internal Svcs. Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Cash Balance					
Beginning Cash Balance	1,249,353	1,681,977	1,681,977	1,653,111	532,201
Revenues	7,798,463	7,684,771	8,201,360	8,207,860	8,926,470
Expenditures	7,365,839	7,713,637	9,328,770	9,328,770	8,909,600
Net Difference (Revenues Less Expenditures)	432,624	(28,866)	(1,127,410)	(1,120,910)	16,870
Cash Balance					
Ending Cash Balance	1,681,977	1,653,111	554,567	532,201	549,071

Employee Benefits			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
65500000	54332	Investment Earnings	6,568	13,957	9,090	9,090	11,610
From Use of Money/Property Total			**6,568**	**13,957**	**9,090**	**9,090**	**11,610**
65500000	55020	Reimbursable Charges	365	86	0	0	0
65500000	55024	Revenue-Other	29,032	69,694	0	0	0
Miscellaneous Revenue Total			**29,397**	**69,779**	**0**	**0**	**0**
65500000	59900	Medical Care	5,402,734	5,363,656	5,530,350	5,530,350	5,989,540
65500000	59901	Dental Insurance	383,801	347,516	402,500	402,500	397,000
65500000	59902	Vision Care	95,996	78,691	100,500	100,500	83,380
65500000	59903	Chiropractic	22,189	26,935	24,060	25,300	39,700
65500000	59904	Life Insurance	103,477	76,567	86,880	86,880	90,110
65500000	59905	Accidental Death Insuran	11,053	10,509	12,070	12,070	10,900
65500000	59906	Unemployment Insurance	156,792	161,493	182,230	182,230	185,040
65500000	59908	Long-term disability	42,149	59,996	138,830	138,830	98,790
65500000	59911	Cobra-Dental Ins Premium	1,463	1,400	0	3,960	4,250
65500000	59912	Cobra-Employee Assistance	13	688	0	10	0
65500000	59913	Cobra-Vision Ins Premium	495	612	0	1,020	1,230
65500000	59914	Cobra-Chiropractic Premium	26	55	0	270	150
65500000	59915	Other Benefits	1,543,050	1,505,350	1,714,850	1,714,850	2,014,770
Revenue by Transfer Total			**7,763,238**	**7,633,467**	**8,192,270**	**8,198,770**	**8,914,860**
Total Employee Benefits			**7,799,204**	**7,717,203**	**8,201,360**	**8,207,860**	**8,926,470**

Employee Benefits	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
65522000 71015 Medicare Insurance	14	62	0	0	0
Salaries & Benefits Total	14	62	0	0	0
65522000 72373 Employees Physical Exams	0	0	500	500	0
65522000 72450 Misc. Professional Services	6,013,644	13,715	15,000	15,000	17,500
65522000 72990 Special Payments	0	0	1,000,000	1,000,000	0
Supplies & Services Total	6,013,644	13,715	1,015,500	1,015,500	17,500
65522000 74001 Medical Insurance Premiums	0	5,678,476	5,740,680	5,822,700	6,321,620
65522000 74002 Dental Insurance	(269)	358,268	402,500	402,500	397,000
65522000 74003 Vision Insurance	12,199	74,226	100,500	91,050	83,380
65522000 74004 Chiropractic Insurance	2,146	24,086	24,060	24,060	39,700
65522000 74041 Retirees Medical Reimburseme	1,124,149	1,231,145	1,628,400	1,628,400	1,628,000
65522000 74050 Employee Assistance program	6,761	6,761	7,100	6,760	7,500
65522000 74051 Life Insurance	69,573	69,405	86,880	86,880	90,110
65522000 74052 Accidental Death Insurance	9,668	9,588	12,070	12,070	10,900
65522000 74053 Unemployment Insurance	83,438	90,053	182,230	125,000	185,040
65522000 74054 Long-term Disability	33,466	73,179	65,000	65,000	65,000
65522000 74055 Employee Recognition	9,703	6,249	15,000	15,000	15,000
65522000 74056 Flexible Spending	2,931	3,182	3,850	3,850	3,850
Insurances Total	1,353,765	7,624,618	8,268,270	8,283,270	8,847,100
Benefits Total	7,367,422	7,638,395	9,283,770	9,298,770	8,864,600
65522100 72450 Misc. Professional Services	0	0	45,000	30,000	45,000
Supplies & Services Total	0	0	45,000	30,000	45,000
Wellness Program Total	0	0	45,000	30,000	45,000
Employee Benefits Fund Total	7,367,422	7,638,395	9,328,770	9,328,770	8,909,600

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Self Insurance Internal Service Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

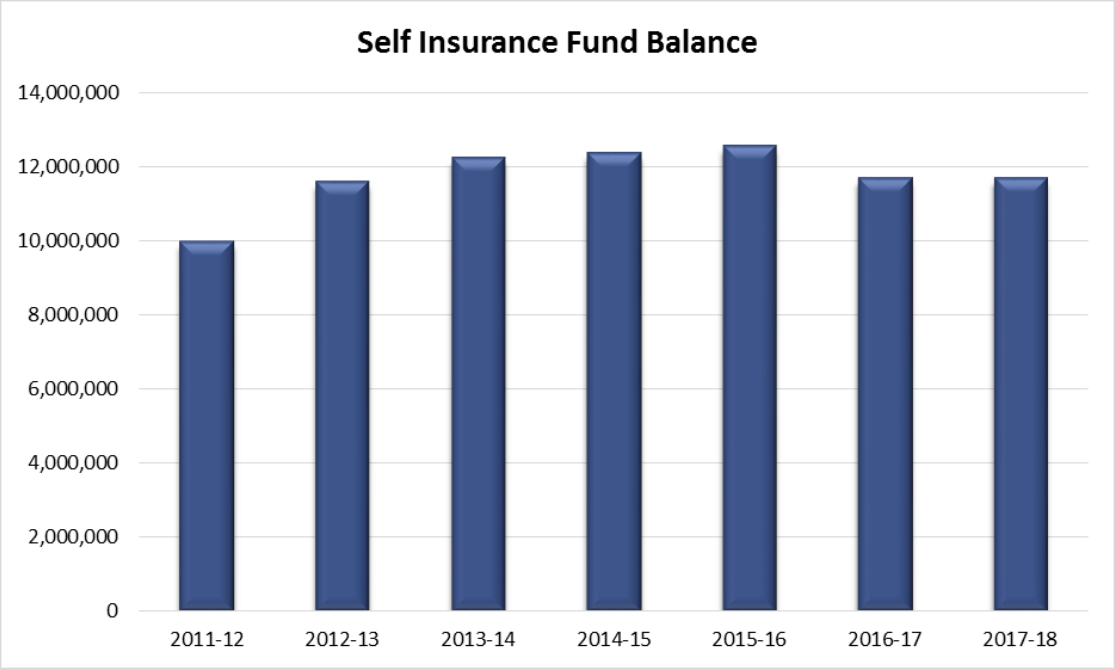
For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Self Insurance Internal Services Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Cash Balance					
Beginning Cash Balance	12,253,198	12,382,662	11,602,252	12,554,595	11,682,085
Revenues	2,709,197	3,249,910	3,675,580	3,690,590	3,775,780
Expenditures	2,579,733	3,077,977	4,563,100	4,563,100	3,752,960
Net Difference (Revenues Less Expenditures)	129,464	171,933	(887,520)	(872,510)	22,820
Cash Balance					
Ending Cash Balance	12,382,662	12,554,595	10,714,732	11,682,085	11,704,905

General Liabilities reserves should be maintained at three times the Self-Insured Retantion level.

Worker's Compensation reserves should be maintained at 70% confidence level per the annual actuarial report.



Self Insurance Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
66000000	54332	Investment Earnings	12,190	27,246	18,000	18,000	19,960
66500000	54332	Investment Earnings	39,796	83,018	36,860	36,860	57,930
From Use of Money/Property Total			**51,986**	**110,264**	**54,860**	**54,860**	**77,890**
66000000	55020	Reimbursable Charges	0	0	0	15,010	0
66500000	55020	Reimbursable Charges	48,757	3,335	0	0	0
66500000	55024	Revenue-Other	2,191	23,347	0	0	0
Miscellaneous Revenue Total			**50,948**	**26,682**	**0**	**15,010**	**0**
66000000	59916	PL & PD insurance	816,260	1,122,300	1,478,200	1,478,200	1,532,660
66500000	59907	Workers' Compensation	1,794,645	1,995,634	2,142,520	2,142,520	2,165,230
Revenue by Transfer Total			**2,610,905**	**3,117,934**	**3,620,720**	**3,620,720**	**3,697,890**
Total Self Insurance Revenue			**2,713,839**	**3,254,880**	**3,675,580**	**3,690,590**	**3,775,780**

Self Insurance	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
General Liabilities Insurance					
66025000 71189 Personnel Transfer Charges	43,400	55,112	56,200	56,340	56,200
Salaries & Benefits Total	43,400	55,112	56,200	56,340	56,200
66025000 72308 Books & Periodicals	0	0	500	250	250
66025000 72309 Membership & Dues	0	0	100	100	100
66025000 72314 Business Expense	0	500	600	600	600
66025000 72315 Conference Expense	181	0	420	250	400
66025000 72355 General Supplies	0	0	1,470	1,000	1,500
66025000 72358 Training and Education	0	1,725	1,000	2,000	2,000
66025000 72399 Supplies & Services NOC	600,011	438,242	1,100,000	1,100,000	1,110,000
66025000 72450 Misc. Professional Services	28,343	23,743	30,000	28,600	55,000
66025000 72990 Special Payments	94,034	120,863	138,900	148,370	155,000
Supplies & Services Total	722,570	585,073	1,272,990	1,281,170	1,324,850
66025000 74076 Boiler Insurance	12,955	13,116	13,280	0	0
66025000 74078 Property Insurance	140,973	114,752	148,020	148,560	156,000
66025000 74079 Surety Bonds	23,305	0	0	4,400	40,000
66025000 74960 General Liability Reserve Adjs	(368,769)	(287)	0	294,400	0
Insurances Total	(191,536)	127,581	161,300	447,360	196,000
66025000 76220 Operating Transfer Out	50,000	0	0	0	0
Operating Transfer Out Total	50,000	0	0	0	0
General Liabilities Insurance Total	624,434	767,765	1,490,490	1,784,870	1,577,050
Workers Compensation Charges					
66525100 71189 Personnel Transfer Charges	93,699	82,667	84,290	84,520	84,290
Salaries & Benefits Total	93,699	82,667	84,290	84,520	84,290
66525100 72203 Cellular phone charges	649	565	620	620	620
66525100 72306 Safety Equipment	0	0	1,000	500	10,000
66525100 72307 Office Supplies	151	117	700	400	700
66525100 72309 Membership & Dues	840	270	600	400	600
66525100 72314 Business Expense	0	8	50	50	50
66525100 72315 Conference Expense	0	94	0	0	100
66525100 72355 General Supplies	646	664	700	700	700
66525100 72356 Medical Supplies	0	0	1,000	1,000	12,500
66525100 72358 Training and Education	0	3,449	1,000	5,000	15,000
66525100 72450 Misc. Professional Services	124,516	127,248	131,340	131,340	134,000
66525100 72990 Special Payments	10,924	26,799	26,240	40,260	40,000
Supplies & Services Total	137,726	159,214	163,250	180,270	214,270
66525100 74031 ISF Workers comp	354,672	420,440	423,900	406,350	425,000
66525100 74032 ISF Temp disability-WC	214,089	282,477	265,130	497,860	372,070
66525100 74033 ISF Perm disability WC	158,274	403,451	509,380	614,750	490,820
66525100 74065 WC-Medical Services	383,695	665,657	1,421,200	765,210	384,000
66525100 74067 WC-Legal Counsel	240,074	171,341	205,460	229,270	205,460
66525100 74965 WC Reserve Adjustment	(347,103)	175,343	0	0	0
Insurances Total	1,003,701	2,118,710	2,825,070	2,513,440	1,877,350
66525100 76220 Operating Transfer Out	0	125,000	0	0	0
Operating Transfer Out Total	0	125,000	0	0	0
Workers Compensation Charges Total	1,235,126	2,485,592	3,072,610	2,778,230	2,175,910
Self Insurance Fund Total	1,859,560	3,253,357	4,563,100	4,563,100	3,752,960

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Trust and Agency Fund
Fund Balance Analysis

Estimated Changes in Fund Balance

For the Fiscal Year Ended June 30, 2018

With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

Trust and Agency Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Cash Balance					
Beginning Cash Balance	698,416	668,155	633,795	657,876	637,586
Revenues	35,720	48,202	42,210	42,210	35,660
Expenditures	65,981	58,481	62,500	62,500	73,000
Net Difference (Revenues Less Expenditures)	(30,261)	(10,279)	(20,290)	(20,290)	(37,340)
Cash Balance					
Ending Cash Balance	668,155	657,876	613,505	637,586	600,246

Trust and Agency Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
80100000	57600	Special Assessments	33,825	33,825	34,000	34,000	33,830
Charges for Services Total			**33,825**	**33,825**	**34,000**	**34,000**	**33,830**
70000000	54332	Investment Earnings	219	469	0	0	0
70300000	54332	Investment Earnings	(12,598)	0	0	0	0
71000000	54332	Investment Earnings	6	14	0	0	0
72000000	54332	Investment Earnings	84	221	0	0	0
72100000	54332	Investment Earnings	146	313	0	0	0
80100000	54332	Investment Earnings	1,402	2,778	8,210	8,210	1,830
80200000	54332	Investment Earnings	(19)	0	0	0	0
80300000	54332	Investment Earnings	(3)	0	0	0	0
80400000	54332	Investment Earnings	(4)	0	0	0	0
80500000	54332	Investment Earnings	(11)	0	0	0	0
80600000	54332	Investment Earnings	(30)	0	0	0	0
80800000	54332	Investment Earnings	(4)	0	0	0	0
81100000	54332	Investment Earnings	(1)	0	0	0	0
81300000	54332	Investment Earnings	(2)	0	0	0	0
81400000	54332	Investment Earnings	(1)	0	0	0	0
From Use of Money/Property Total			**(10,815)**	**3,794**	**8,210**	**8,210**	**1,830**
801	50001	Operating Transfer In	292,760	0	0	0	0
Interfund Credit Total			**292,760**	**0**	**0**	**0**	**0**
72000000	55024	Revenue-Other	0	8,113	0	0	0
Miscellaneous Revenue Total			**0**	**8,113**	**0**	**0**	**0**
Total Trust and Agency Revenue			**315,770**	**45,732**	**42,210**	**42,210**	**35,660**

Trust and Agency	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
70390200 72312 Bank Service Charges	0	43	0	0	0
70390200 72450 Misc. Professional Services	21,215	0	0	0	0
70390200 72450 Misc. Professional Services	0	14,834	0	0	0
70390200 72600 Operating Transfer Out	0	7,891	0	0	0
Supplies & Services Total	21,215	22,768	0	0	0
Private Sector Trust Total	21,215	22,768	0	0	0
72298200 76220 Operating Transfer Out	0	703	0	0	0
Operating Transfer Out Total	0	703	0	0	0
80198200 72450 Misc. Professional Services	12,161	12,488	12,500	12,500	13,000
80198200 72499 Misc Contract Services	14,540	44,817	40,000	40,000	50,000
80198200 72990 Special Payments	4,419	0	10,000	10,000	10,000
Supplies & Services Total	31,120	57,305	62,500	62,500	73,000
Trust & Agency Total	31,120	58,009	62,500	62,500	73,000
802 76220 Operating Transfer Out	71,191	0	0	0	0
Operating Transfer Out Total	71,191	0	0	0	0
L&L Dist Z2-Century Meadows I Total	71,191	0	0	0	0
803 76220 Operating Transfer Out	10,374	0	0	0	0
Operating Transfer Out Total	10,374	0	0	0	0
L&L Dist Z3-Millsbridge II Total	10,374	0	0	0	0
80498200 76220 Operating Transfer Out	16,621	0	0	0	0
Operating Transfer Out Total	16,621	0	0	0	0
Trust & Agency Total	16,621	0	0	0	0
805 76220 Operating Transfer Out	41,952	0	0	0	0
Operating Transfer Out Total	41,952	0	0	0	0
L&L Dist Z5-Legacy I/II Kirst Total	41,952	0	0	0	0
806 76220 Operating Transfer Out	114,452	0	0	0	0
Operating Transfer Out Total	114,452	0	0	0	0
L&L Dist Z6-The Villas Total	114,452	0	0	0	0
807 76220 Operating Transfer Out	804	0	0	0	0
Operating Transfer Out Total	804	0	0	0	0
L&L Dist Z7-Woodlake Meadow Total	804	0	0	0	0
808 76220 Operating Transfer Out	15,638	0	0	0	0
Operating Transfer Out Total	15,638	0	0	0	0
L&L Dist Z8-Vintage Oaks Total	15,638	0	0	0	0
809 76220 Operating Transfer Out	1,338	0	0	0	0
Operating Transfer Out Total	1,338	0	0	0	0
L&L Dist Z9-Interlake Square Total	1,338	0	0	0	0
810 76220 Operating Transfer Out	255	0	0	0	0
Operating Transfer Out Total	255	0	0	0	0
L&L Dist Z10-Lakeshore Prop. Total	255	0	0	0	0
811 76220 Operating Transfer Out	3,992	0	0	0	0
Operating Transfer Out Total	3,992	0	0	0	0
L&L Dist Z11-Tate Property Total	3,992	0	0	0	0
812 76220 Operating Transfer Out	488	0	0	0	0
Operating Transfer Out Total	488	0	0	0	0
L&L Dist Z12-Winchester Woods Total	488	0	0	0	0
81398200 76220 Operating Transfer Out	8,628	0	0	0	0
Operating Transfer Out Total	8,628	0	0	0	0
Trust & Agency Total	8,628	0	0	0	0
814 76220 Operating Transfer Out	5,462	0	0	0	0
Operating Transfer Out Total	5,462	0	0	0	0
L&L Dist Z14-Luca Place Total	5,462	0	0	0	0
815 76220 Operating Transfer Out	1,248	0	0	0	0
Operating Transfer Out Total	1,248	0	0	0	0
L&L Dist Z15-Guild Ave Indust Total	1,248	0	0	0	0
816 76220 Operating Transfer Out	316	0	0	0	0
Operating Transfer Out Total	316	0	0	0	0
L&L Dist Z16-W.Kettleman Ln Total	316	0	0	0	0
Trust and Agency Fund Total	345,095	80,776	62,500	62,500	73,000

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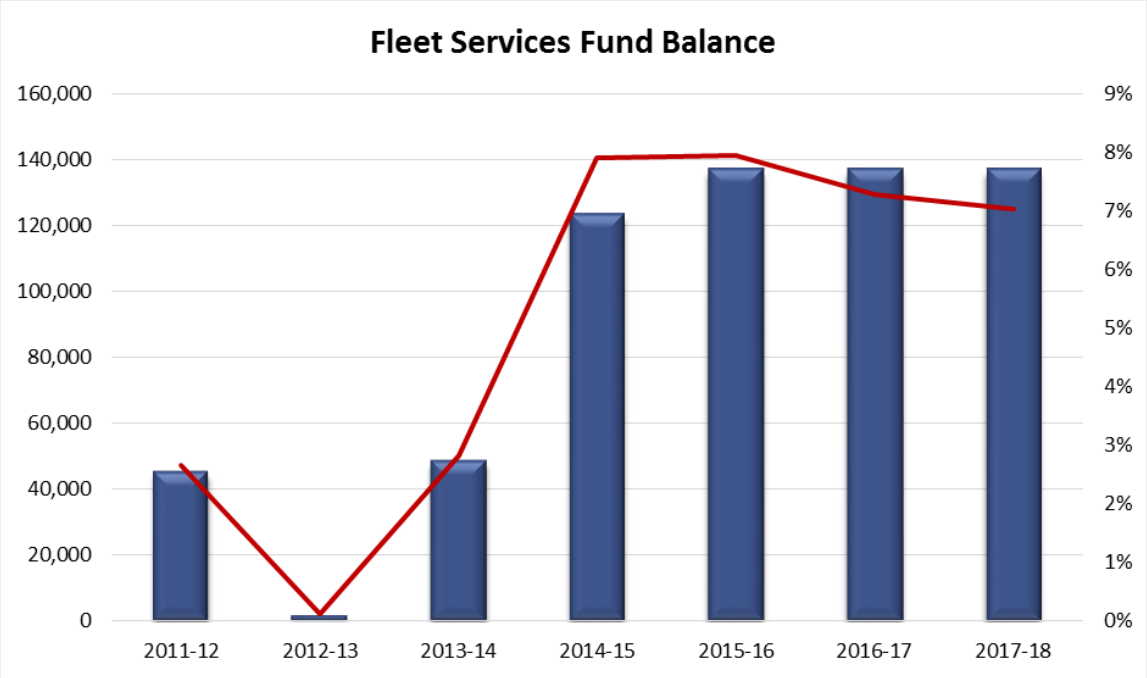
Fleet Services Internal Service Fund
Fund Balance Analysis

Estimated Changes in Fund Balance
For the Fiscal Year Ended June 30, 2018
With Audited Actuals for FY 2014-15 and FY 2015-16 and Comparative Budget FY 2016-17

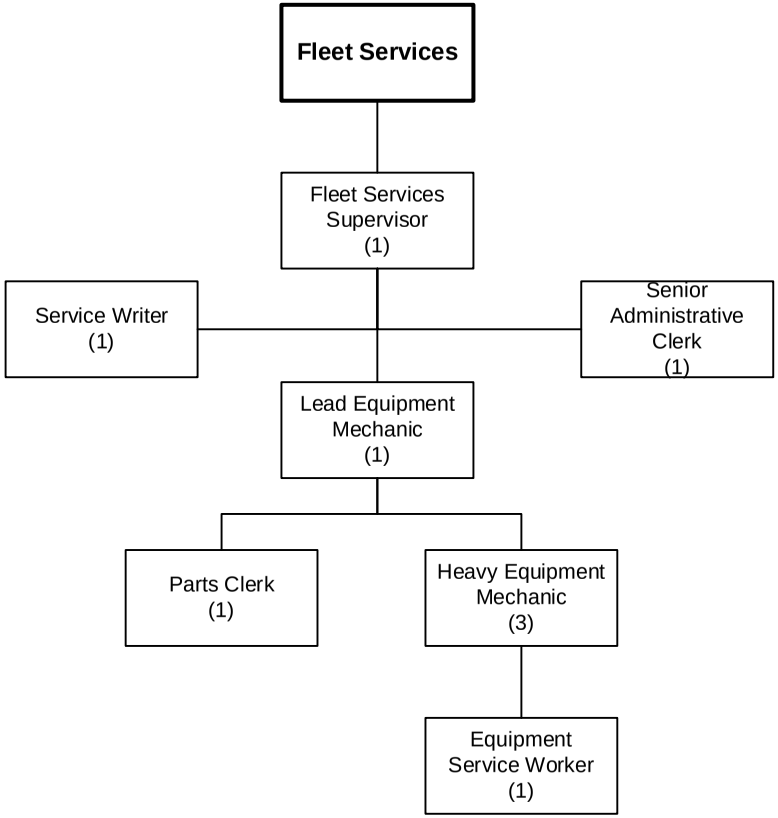
Fleet Services Internal Services Fund	Audited 2014-15 Actuals	Audited 2015-16 Actuals	2016-17 Budget	Estimated 2016-17 Actuals	2017-18 Budget
Fund Balance (Net Assets)					
Beginning Fund Balance (Net Assets) Unreserved	48,971	123,676	158,536	137,285	137,285
Revenues	1,639,276	1,739,187	1,886,930	1,885,350	1,948,600
Expenditures	1,564,571	1,725,578	1,886,930	1,885,350	1,948,600
Net Difference (Revenues Less Expenditures)	74,705	13,609	-	-	-
Fund Balance (Net Assets)					
Ending Fund Balance (Net Assets) Unreserved	123,676	137,285	158,536	137,285	137,285
Fund Balance as a percentage of expense:	8%	8%	8%	7%	7%



Fleet Revenue			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
65000000	50001	Operating Transfer In	0	92,594	0	0	0
65000000	54332	Investment Earnings	196	(1,876)	0	0	0
From Use of Money/Property Total			**196**	**90,719**	**0**	**0**	**0**
65000000	55024	Revenue-Other	2,294	53,283	0	0	0
65000000	55103	Interfund Credit	1,636,786	1,593,311	1,886,930	1,885,350	1,948,600
Miscellaneous Revenue Total			**1,639,080**	**1,646,594**	**1,886,930**	**1,885,350**	**1,948,600**
Total Fleet Revenue			**1,639,276**	**1,737,313**	**1,886,930**	**1,885,350**	**1,948,600**

Public Works

Fleet Services



Number of Positions
Authorized: 9

FY 2017-2018

Fleet Services Expenditure	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
Salaries	415,757	441,143	481,340	486,320	490,730
PERS - Normal Costs	74,359	(34,585)	104,130	106,240	37,410
PERS - UAL	0	0	0	0	71,890
Other Benefits	210,805	261,400	232,180	235,870	246,610
Supplies & Services	872,891	940,216	1,035,080	1,022,720	1,066,500
Insurances	17,280	26,100	34,200	34,200	35,460
Debt, Deprec & Amortization	260,268	1,447	0	0	0
Total Fleet Services Expenditure	**1,851,361**	**1,635,721**	**1,886,930**	**1,885,350**	**1,948,600**

STAFFING SUMMARY	2014/15 Positions	2015/16 Positions	2016/17 Positions	2017/18 Positions
FLEET				
Equipment Service Worker	1	1	1	1
Fleet Services Supervisor	1	1	1	1
Heavy Equipment Mechanic	4	3	3	3
Lead Equipment Mechanic	1	1	1	1
Parts Clerk	1	1	1	1
Senior Administrative Clerk	1	1	1	1
Service Writer	0	1	1	1
	9	9	9	9

Fleet Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Regular Employee Salary	408,569	428,236	475,310	476,990	481,600	
Overtime	2,561	5,922	2,530	2,530	2,630	
Part-time Salary	757	0	0	0	0	
Uniform Allowance	1,750	1,875	2,000	2,000	2,000	
Incentive Pay	2,119	5,110	1,500	4,800	4,500	
Workers Compensation	37,890	37,260	48,600	48,600	49,680	
Medical Insurance	104,174	103,988	110,520	113,400	115,690	
Dental Insurance	8,199	8,193	9,000	8,570	9,000	
Vision Insurance	2,050	1,779	2,250	2,040	1,890	
Medicare Insurance	6,086	6,419	6,990	6,990	7,080	
Service Contribution-PERS	74,359	(34,585)	104,130	106,240	37,410	
Unfunded Acc Liability - PERS	0	0	0	0	71,890	
Deferred Comp	7,843	7,797	8,370	9,500	9,960	
LI & AD & D	732	754	590	590	580	
Unemployment Insurance	2,226	2,338	2,610	2,630	2,650	
LTD	1,010	1,483	3,320	3,320	2,410	
Chiropractic	492	621	540	840	900	
Medical In-lieu	3,053	0	0	0	0	
Other Benefits	36,450	34,650	38,790	38,790	46,170	
Cell Stipend	601	604	600	600	600	
Compensated Absence Expense	0	55,513	0	0	0	
Salaries & Benefits Total	**700,922**	**667,958**	**817,650**	**828,430**	**846,640**	
Postage	1,514	1,250	1,500	1,500	1,500	
Telephone	818	969	820	820	850	
Cellular phone charges	0	0	0	40	0	
Electricity	14,862	13,818	15,000	15,000	15,000	
Printing/Binding/Duplication	171	473	200	200	200	
Photocopying	0	0	100	100	100	
Uniforms	8,950	10,584	9,500	9,500	9,000	
Safety Equipment	4,083	5,446	5,000	5,000	5,000	
Office Supplies	494	1,559	1,000	1,000	1,000	
Membership & Dues	200	100	200	200	200	
Information Systems Software	2,514	3,889	2,500	2,600	3,000	
Business Expense	20	42	100	100	0	
Conference Expense	199	0	0	0	0	
Special Dept Materials	7,241	16,895	8,000	10,000	15,000	
Janitorial Supplies	2,847	3,020	3,000	3,000	3,000	
General Supplies	831	1,234	1,000	1,000	1,500	
Training and Education	758	754	1,000	1,000	1,000	
Small Tools and Equipment	(569)	4,236	6,000	6,000	5,000	
Overtime Meals	0	25	0	0	0	
Supplies & Services NOC	0	660	0	500	0	
Misc. Professional Services	2,690	15,517	3,000	3,000	3,000	
Misc Contract Services	38,893	47,093	75,000	75,000	65,000	

Fleet Services	2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved	Comments
Repairs to Communication Equip	157	1,756	160	160	150	
Repairs to Machines & Equip	3,358	3,636	3,500	3,500	3,500	
Repairs to Office Equip	0	(75)	0	0	0	
Repairs to Vehicles	507,622	418,653	510,000	510,000	500,000	
Car Wash	6,974	7,530	7,500	7,500	7,500	
Motor Vehicle Fuel & Lube	262,111	374,855	375,000	360,000	420,000	
Special Payments	6,151	6,298	6,000	6,000	6,000	
Supplies & Services Total	**872,891**	**940,216**	**1,035,080**	**1,022,720**	**1,066,500**	
PL & PD/Other Insurance	17,280	26,100	34,200	34,200	35,460	
Insurances Total	**17,280**	**26,100**	**34,200**	**34,200**	**35,460**	
Depreciation B & I	30,391	1,447	0	0	0	
DeprVehicles	171,809	0	0	0	0	
DeprContrib F/A-Vehicles	58,068	0	0	0	0	
Debt, Deprec & Amortization	**260,268**	**1,447**	**0**	**0**	**0**	
Total Fleet Services	**1,851,361**	**1,635,721**	**1,886,930**	**1,885,350**	**1,948,600**	

ACTIVITY: Fleet Services and Motor Pool
DEPARTMENT: Public Works
DIVISION: Fleet Services
FUND: Internal Services Fund

ACTIVITY DESCRIPTION

The Fleet Services section maintains a fleet of approximately 440 vehicles and equipment, serving the entire City fleet except Parks and Recreation's mowing and scooters. Included are repairs to vehicles and equipment of all types and sizes; managing the parts inventory; troubleshooting and repair of mechanical operation problems in electric, hydraulic, and mechanical systems; welding/fabricating projects; providing preventive maintenance for all vehicles and equipment; overseeing the fleet management systems and software; preparing vehicle purchase specifications; working with City fleet coordinators from all departments; and supervising contract labor and outside vendors.

The total cost of this activity is distributed as an internal service fund in which costs for vehicles and maintenance are allocated to individual departmental activities.

- Administration - direct, supervise, and plan Fleet Services activities; provide clerical and administrative support; establish shop rules and procedures; train and develop staff; promote and foster a positive, safe, and efficient work place; and maintain shop materials and supplies.
- Repairs - repair vehicle and equipment malfunctions and overhaul engines and transmissions.
- Preventive Maintenance - schedule, inspect, and service vehicles, heavy equipment and other equipment.
- Vehicle Support Operations - purchase and provide parts, tires, gas and oil; coordinate administration of purchasing and disposition of vehicles and equipment; and oversee Fleet Policies and Procedures.
- Fabrication and Repair - fabricate parts and equipment and perform welding and machine work.
- Motor Pool Operations - provide and maintain a pool of vehicles and equipment for use by staff in conducting City business as needed.

MAJOR 2016-17 ACCOMPLISHMENTS

- Upgrade CNG station.
- Implement new Tyler work order management system.
- Install double map system in 13 Transit route buses.

MAJOR 2017-18 OBJECTIVES

- Reactivate Fleet Services second shift.
- Purchase 4 new route buses and one trolley.
- Install surveillance camera system around fleet shop and surrounding MSC yard.

PERFORMANCE MEASURES	2014-15	2015-16	2016-17
Vehicle and heavy equipment fleet size	423	427	440
Work order tasks completed	4,850	4,462	4,533
Smog certifications	60	39	47
Services/safety checks/tune ups	860	887	969

RELATED COST CENTER(S)

- 65055000

Fleet Services			2014/2015 Actuals	2015/2016 Actuals	2016/2017 Budget	2016/2017 Estimated Actuals	2017/2018 Council Approved
65055000	71001	Regular Employee Salary	408,569	428,236	475,310	476,990	481,600
65055000	71002	Overtime	2,561	5,922	2,530	2,530	2,630
65055000	71003	Part-time Salary	757	0	0	0	0
65055000	71007	Uniform Allowance	1,750	1,875	2,000	2,000	2,000
65055000	71009	Incentive Pay	2,119	5,110	1,500	4,800	4,500
65055000	71011	Workers Compensation	37,890	37,260	48,600	48,600	49,680
65055000	71012	Medical Insurance	104,174	103,988	110,520	113,400	115,690
65055000	71013	Dental Insurance	8,199	8,193	9,000	8,570	9,000
65055000	71014	Vision Insurance	2,050	1,779	2,250	2,040	1,890
65055000	71015	Medicare Insurance	6,086	6,419	6,990	6,990	7,080
65055000	71021	Service Contribution-PERS	74,359	(34,585)	104,130	106,240	37,410
65055000	71022	Unfunded Acc Liability - PERS	0	0	0	0	71,890
65055000	71023	Deferred Comp	7,843	7,797	8,370	9,500	9,960
65055000	71024	LI & AD & D	732	754	590	590	580
65055000	71025	Unemployment Insurance	2,226	2,338	2,610	2,630	2,650
65055000	71028	LTD	1,010	1,483	3,320	3,320	2,410
65055000	71029	Chiropractic	492	621	540	840	900
65055000	71030	Medical In-lieu	3,053	0	0	0	0
65055000	71031	Other Benefits	36,450	34,650	38,790	38,790	46,170
65055000	71032	Cell Stipend	601	604	600	600	600
65055000	71199	Compensated Absence Expens	0	55,513	0	0	0
Salaries & Benefits Total			700,922	667,958	817,650	828,430	846,640
65055000	72201	Postage	1,514	1,250	1,500	1,500	1,500
65055000	72202	Telephone	818	969	820	820	850
65055000	72203	Cellular phone charges	0	0	0	40	0
65055000	72211	Electricity	14,862	13,818	15,000	15,000	15,000
65055000	72301	Printing/Binding/Duplication	171	473	200	200	200
65055000	72302	Photocopying	0	0	100	100	100
65055000	72305	Uniforms	8,950	10,584	9,500	9,500	9,000
65055000	72306	Safety Equipment	4,083	5,446	5,000	5,000	5,000
65055000	72307	Office Supplies	494	1,559	1,000	1,000	1,000
65055000	72309	Membership & Dues	200	100	200	200	200
65055000	72313	Information Systems Software	2,514	3,889	2,500	2,600	3,000
65055000	72314	Business Expense	20	42	100	100	0
65055000	72315	Conference Expense	199	0	0	0	0
65055000	72352	Special Dept Materials	7,241	16,895	8,000	10,000	15,000
65055000	72353	Janitorial Supplies	2,847	3,020	3,000	3,000	3,000
65055000	72355	General Supplies	831	1,234	1,000	1,000	1,500
65055000	72358	Training and Education	758	754	1,000	1,000	1,000
65055000	72359	Small Tools and Equipment	(569)	4,236	6,000	6,000	5,000
65055000	72370	Overtime Meals	0	25	0	0	0
65055000	72399	Supplies & Services NOC	0	660	0	500	0
65055000	72450	Misc. Professional Services	2,690	15,517	3,000	3,000	3,000
65055000	72499	Misc Contract Services	38,893	47,093	75,000	75,000	65,000
65055000	72530	Repairs to Communication Equi	157	1,756	160	160	150
65055000	72531	Repairs to Machines & Equip	3,358	3,636	3,500	3,500	3,500
65055000	72532	Repairs to Office Equip	0	(75)	0	0	0
65055000	72533	Repairs to Vehicles	507,622	418,653	510,000	510,000	500,000
65055000	72536	Car Wash	6,974	7,530	7,500	7,500	7,500
65055000	72551	Motor Vehicle Fuel & Lube	262,111	374,855	375,000	360,000	420,000
65055000	72990	Special Payments	6,151	6,298	6,000	6,000	6,000
Supplies & Services Total			872,891	940,216	1,035,080	1,022,720	1,066,500
65055000	74070	PL & PD/Other Insurance	17,280	26,100	34,200	34,200	35,460
Insurances Total			17,280	26,100	34,200	34,200	35,460
Fleet & Equipment Maintenance Total			1,591,093	1,634,274	1,886,930	1,885,350	1,948,600
65097300	75035	Depreciation B & I	30,391	1,447	0	0	0
65097300	75039	DeprVehicles	171,809	0	0	0	0
65097300	75040	DeprContrib F/A-Vehicles	58,068	0	0	0	0
Debt, Deprec & Amortization Total			260,268	1,447	0	0	0
Depreciation-Public Works Total			260,268	1,447	0	0	0
Fleet Services Total			1,851,361	1,635,721	1,886,930	1,885,350	1,948,600

Job Class	Job Description	Step 0	Step 1	Step 2	Step 3	Step 4
1200	ACCOUNTANT	5,141.49	5,398.51	5,668.48	5,951.93	6,249.49
2700	ADMINISTRATIVE CLERK	2,750.60	2,888.13	3,032.54	3,184.17	3,343.38
1900	ADMINISTRATIVE CLERK - CONF	2,888.23	3,032.64	3,184.28	3,343.49	3,510.67
2702	ADMINISTRATIVE SECRETARY	3,658.77	3,841.72	4,033.81	4,235.49	4,447.27
2021	ANIMAL SERVICES SUPERVISOR	3,569.62	3,748.10	3,935.51	4,132.28	4,338.89
2020	ASSISTANT ANIMAL SERVICES OFFICER	3,104.10	3,259.30	3,422.27	3,593.38	3,773.05
1230	ASSISTANT ENGINEER	6,116.26	6,422.07	6,743.18	7,080.33	7,434.34
1235	ASSISTANT PLANNER	4,621.66	4,852.74	5,095.38	5,350.14	5,617.65
1240	ASSOCIATE CIVIL ENGINEER	6,727.88	7,064.27	7,417.48	7,788.36	8,177.77
1245	ASSOCIATE PLANNER	5,083.82	5,338.02	5,604.92	5,885.16	6,179.42
1300	ASST ENGINEER/PLANS EXAMINER	6,116.26	6,422.07	6,743.18	7,080.33	7,434.34
2072	BUILDING INSPECTOR I	4,224.69	4,425.53	4,646.81	4,879.16	5,123.11
2073	BUILDING INSPECTOR II	4,636.28	4,868.09	5,111.49	5,367.07	5,635.43
1310	BUILDING OFFICIAL	7,378.46	7,747.32	8,134.70	8,541.38	8,968.51
4701	BUILDING SERVICES SUPERVISOR	4,331.61	4,548.18	4,775.59	5,014.37	5,265.10
1530	BUSINESS DEVELOPMENT MANAGER	7,227.66	7,589.05	7,968.50	8,366.92	8,785.27
4150	CHIEF WASTEWATER PLANT OPERATOR	5,368.20	5,636.60	5,918.44	6,214.35	6,525.08
1002	CITY ATTORNEY	13,689.84				
1003	CITY CLERK	9,280.04				
1250	CITY ENGINEER/DEP PW DIRECTOR	9,714.51	10,200.22	10,710.22	11,245.75	11,801.02
1001	CITY MANAGER	15,987.11				
1306	CITY PLANNER	7,378.46	7,747.32	8,134.70	8,541.38	8,968.51
2022	CODE ENFORCEMENT OFFICER	4,415.50	4,636.28	4,868.09	5,111.49	5,367.07
6400	COMMUNITY SERVICE OFFICER-P.D.	3,842.12	4,034.22	4,235.94	4,447.74	4,670.12
1255	COMPLIANCE ENGINEER	6,727.88	7,064.27	7,417.48	7,788.36	8,177.77
1260	CONSTRUCTION PROJECT MANAGER	6,416.71	6,737.55	7,074.42	7,428.14	7,799.55
6550	CONSTRUCTION/MAINT. SUPERVISOR	9,458.17	9,929.10	10,425.98	10,948.49	11,494.28
2011	CUSTOMER SERVICE REPRESENTATIVE I	2,761.34	2,899.41	3,044.37	3,196.59	3,356.42
2012	CUSTOMER SERVICE REPRESENTATIVE II	3,037.46	3,189.33	3,348.80	3,516.24	3,692.06
1520	DEPUTY CITY ATTORNEY	7,856.18	8,248.99	8,661.44	9,094.52	9,549.24
1920	DEPUTY CITY CLERK	3,934.29	4,131.00	4,337.56	4,554.43	4,782.15
1100	DEPUTY CITY MANAGER	13,166.67				
1375	DEPUTY DIRECTOR PRCS	7,285.21	7,649.47	8,031.95	8,433.54	8,855.22
6120	DEPUTY FIRE CHIEF	9,740.02	10,227.02	10,738.37	11,275.29	11,839.05
6430	DISPATCH SUPERVISOR	5,279.46	5,543.44	5,820.61	6,111.64	6,417.22
6410	DISPATCHER/JAILER	4,372.26	4,590.87	4,820.42	5,061.44	5,314.51
6503	ELECTRIC APPARATUS MECHANIC	6,227.87	6,539.52	6,868.16	7,210.67	7,572.76
6535	ELECTRIC DIST OPERATOR SUPERVISOR	7,981.57	8,378.37	8,800.57	9,239.14	9,703.14
6531	ELECTRIC DISTRIBUTION OPERATOR I	5,851.56	6,144.15	6,451.79	6,773.52	7,113.08
6532	ELECTRIC DISTRIBUTION OPERATOR II	7,255.97	7,616.70	8,000.50	8,399.21	8,821.02
6505	ELECTRIC FOREMAN/FOREWOMAN	8,596.01	9,026.57	9,477.93	9,952.58	10,449.10
6500	ELECTRIC GROUNDWORKER	4,924.40	5,170.53	5,428.80	5,700.93	5,985.20
6501	ELECTRIC LINE APPRENTICE I	5,603.07	5,883.22	6,177.38	6,486.24	6,810.55
6502	ELECTRIC LINE APPRENTICE II	7,491.62	7,866.19			
6504	ELECTRIC LINEMAN/LINEWOMAN	7,473.44	7,847.43	8,241.78	8,652.80	9,087.30
6507	ELECTRIC MATERIALS TECHNICIAN	5,576.13	5,854.85	6,147.79	6,455.11	6,777.68

Job Class	Job Description	Step 0	Step 1	Step 2	Step 3	Step 4
6520	ELECTRIC TROUBLESHOOTER	7,649.42	8,032.74	8,433.36	8,856.64	9,299.68
1103	ELECTRIC UTILITY DIRECTOR	14,533.56				
1340	ELECTRIC UTILITY RATE ANALYST	6,442.99	6,765.23	7,103.45	7,458.58	7,831.59
1328	ELECTRIC UTILITY RESOURCES ANALYST	8,110.89	8,516.43	8,942.25	9,389.36	9,858.83
1330	ELECTRIC UTILITY SUPERINTENDENT	10,138.61	10,645.53	11,177.81	11,736.70	12,323.54
6509	ELECTRICAL DRAFTING TECHNICIAN	5,248.19	5,510.96	5,785.69	6,075.33	6,379.19
1343	ELECTRICAL ENGINEER	8,240.58	8,652.61	9,085.23	9,539.50	10,016.48
6554	ELECTRICAL ENGINEERING TECHNICIAN	5,773.73	6,061.47	6,364.80	6,683.73	7,016.53
6506	ELECTRICIAN	6,163.92	6,470.84	6,793.88	7,133.46	7,491.67
2199	ENGINEERING AIDE	3,343.43	3,510.60	3,686.13	3,870.44	4,063.96
2200	ENGINEERING TECHNICIAN I	4,254.86	4,467.59	4,690.97	4,925.53	5,171.80
2201	ENGINEERING TECHNICIAN II	4,680.34	4,914.35	5,160.07	5,418.07	5,688.97
4160	ENVIRONMENTAL COMPLIANCE INSP.	4,445.26	4,667.52	4,900.90	5,145.95	5,403.24
4161	ENVIRONMENTAL COMPLIANCE INSP.(A)	4,480.53	4,704.55	4,939.78	5,186.76	5,446.10
4000	EQUIPMENT SERVICE WORKER	3,257.11	3,419.96	3,590.96	3,770.51	3,959.04
4001	EQUIPMENT SERVICE WORKER (A)	3,301.19	3,466.25	3,639.56	3,821.54	4,012.62
2605	EVENT COORDINATOR	4,331.61	4,548.18	4,775.59	5,014.37	5,265.10
4055	FACILITIES MAINTENANCE WORKER	3,579.84	3,758.83	3,946.78	4,144.12	4,351.32
4050	FACILITIES SUPERVISOR	4,528.80	4,755.25	4,993.00	5,242.66	5,504.79
2050	FIELD SERVICES REPRESENTATIVE	3,755.10	3,942.86	4,140.00	4,347.00	4,564.35
2051	FIELD SERVICES SUPERVISOR	4,322.58	4,538.72	4,765.65	5,003.92	5,254.12
2014	FINANCE TECHNICIAN	3,675.33	3,859.10	4,052.05	4,254.66	4,467.39
1540	FINANCIAL SERVICES MANAGER	7,994.80	8,394.54	8,814.27	9,254.98	9,717.74
6100	FIRE BATTALION CHIEF	8,116.69	8,522.52	8,948.65	9,396.08	9,865.88
6101	FIRE BATTALION CHIEF - 112 HRS	8,116.69	8,522.52	8,948.65	9,396.08	9,865.88
6040	FIRE CAPTAIN	6,735.88	7,072.66	7,426.29	7,797.60	8,187.49
6041	FIRE CAPTAIN - 80 HOURS	6,735.88	7,072.66	7,426.29	7,797.60	8,187.49
6042	FIRE CAPTAIN - ACTING	6,539.68	6,866.67	7,209.99	7,570.49	7,949.01
1102	FIRE CHIEF	13,736.64				
6021	FIRE ENGINEER	5,818.70	6,109.64	6,415.12	6,735.88	7,072.66
6020	FIRE ENGINEER - 80 HOURS	5,818.70	6,109.64	6,415.12	6,735.88	7,072.66
6001	FIRE FIGHTER I	4,559.10				
6000	FIRE FIGHTER I - 112 HOURS	4,559.10				
6002	FIRE FIGHTER II	5,026.38	5,277.69	5,541.56	5,818.65	6,109.57
6003	FIRE FIGHTER II-80	5,026.38	5,277.69	5,541.56	5,818.65	6,109.57
4040	FLEET SERVICES SUPERVISOR	4,944.45	5,191.67	5,451.26	5,723.82	6,010.01
4020	HEAVY EQUIPMENT MECHANIC	3,908.94	4,104.39	4,309.61	4,525.09	4,751.35
4021	HEAVY EQUIPMENT MECHANIC (A)	4,085.26	4,289.53	4,504.01	4,729.21	4,965.67
1550	HUMAN RESOURCES MANAGER	7,994.80	8,394.54	8,814.27	9,254.98	9,717.74
1930	HUMAN RESOURCES TECHNICIAN	3,843.40	4,035.57	4,237.34	4,449.21	4,671.67
1225	INFORMATION SYSTEMS MANAGER	7,259.29	7,622.26	8,003.38	8,403.54	8,823.72
2400	INFORMATION SYSTEMS SPECIALIST	4,174.35	4,383.08	4,602.51	4,832.33	5,073.94
4075	LABORATORY SUPERVISOR	5,368.20	5,636.61	5,918.44	6,214.36	6,525.08
4070	LABORATORY TECHNICIAN I	3,540.73	3,717.78	3,903.67	4,098.85	4,303.79
4071	LABORATORY TECHNICIAN II	3,894.51	4,089.23	4,293.69	4,508.38	4,733.79
6420	LEAD DISPATCHER/JAILER	4,590.84	4,820.38	5,061.40	5,314.47	5,580.18

Job Class	Job Description	Step 0	Step 1	Step 2	Step 3	Step 4
6508	LEAD ELECTRICIAN	6,779.78	7,118.77	7,474.71	7,848.45	8,240.87
4010	LEAD EQUIPMENT MECHANIC	4,299.83	4,514.83	4,740.57	4,977.60	5,226.48
4011	LEAD EQUIPMENT MECHANIC (A)	4,476.16	4,699.96	4,934.97	5,181.72	5,440.80
1940	LEGAL SECRETARY	4,338.69	4,555.62	4,783.40	5,022.57	5,273.70
1350	LIBRARIAN I	4,401.57	4,621.65	4,852.73	5,095.37	5,350.14
1351	LIBRARIAN II	4,841.74	5,083.82	5,338.01	5,604.92	5,885.15
2500	LIBRARY ASSISTANT	2,888.14	3,032.54	3,184.18	3,343.39	3,510.55
1105	LIBRARY SERVICES DIRECTOR	9,823.11				
2510	LIBRARY TECHNICIAN	3,653.49	3,836.16	4,027.97	4,229.37	4,440.84
1355	LITERACY/VOLUNTEER MANAGER	4,039.32	4,241.28	4,453.35	4,676.02	4,909.82
4080	MAINTENANCE WORKER I	3,100.29	3,255.39	3,418.10	3,588.99	3,768.60
4081	MAINTENANCE WORKER II	3,409.75	3,580.25	3,759.26	3,947.22	4,144.58
1380	MANAGEMENT ANALYST	5,118.48	5,374.40	5,643.07	5,925.33	6,221.54
1570	MANAGEMENT ANALYST - CONF	5,118.48	5,374.40	5,643.12	5,925.28	6,221.54
6540	METERING TECHNICIAN	6,693.79	7,029.19	7,380.51	7,749.71	8,136.79
1320	MGR. ENGINEERING & OPERATIONS	10,138.61	10,645.53	11,177.81	11,736.70	12,323.54
1315	NEIGHBORHOOD SERVICES MANAGER	7,380.48	7,749.41	8,136.93	8,543.77	8,970.97
1220	NETWORK ADMINISTRATOR	6,313.73	6,629.39	6,960.81	7,308.83	7,674.32
2401	NETWORK TECHNICIAN	5,006.05	5,256.35	5,519.17	5,795.13	6,084.89
4710	PARK MAINTENANCE WORKER I	2,952.85	3,100.50	3,255.51	3,418.29	3,589.20
4711	PARK MAINTENANCE WORKER II	3,247.83	3,410.21	3,580.73	3,759.76	3,947.75
4712	PARK MAINTENANCE WORKER III	3,572.71	3,753.29	3,938.91	4,135.86	4,342.65
1360	PARK SUPERINTENDENT	6,334.97	6,651.72	6,984.31	7,333.52	7,700.20
4740	PARK SUPERVISOR	4,528.80	4,755.25	4,993.00	5,242.66	5,504.79
2600	PARKS PROJECT COORDINATOR	5,148.37	5,405.79	5,676.07	5,959.88	6,257.87
1104	PARKS,REC & CULTURAL SERV DIR.	11,085.40				
4030	PARTS CLERK	3,102.40	3,257.52	3,420.39	3,591.42	3,770.99
2070	PERMIT TECHNICIAN	3,474.86	3,648.65	3,831.08	4,022.64	4,223.77
4130	PLANT & EQUIPMENT MECHANIC	4,041.07	4,243.05	4,455.09	4,677.77	4,911.67
4131	PLANT & EQUIPMENT MECHANIC (A)	4,387.62	4,607.00	4,837.35	5,079.22	5,333.18
6300	POLICE CAPTAIN	9,805.70	10,295.97	10,810.78	11,351.31	11,918.88
1101	POLICE CHIEF	15,176.71				
6220	POLICE CORPORAL	6,015.06	6,315.81	6,631.61	6,963.19	7,311.34
6310	POLICE LIEUTENANT	8,171.42	8,579.98	9,008.98	9,459.43	9,932.40
6210	POLICE OFFICER	5,674.58	5,958.31	6,256.23	6,569.05	6,897.50
6200	POLICE OFFICER TRAINEE	4,900.33	5,145.35	5,402.62	5,672.75	5,956.38
2024	POLICE RECORD CLERK I	2,730.16	2,866.66	3,010.00	3,160.49	3,318.53
2023	POLICE RECORDS CLERK II	3,003.18	3,153.34	3,311.00	3,476.56	3,650.38
2026	POLICE RECORDS CLERK SUPERVISOR	3,453.13	3,625.79	3,807.07	3,997.42	4,197.30
6320	POLICE SERGEANT	6,809.52	7,149.98	7,507.48	7,882.85	8,277.00
2602	PROGRAM COORDINATOR	3,214.11	3,374.81	3,543.54	3,720.72	3,906.77
6440	PROPERTY & EVIDENCE TECHNICIAN	3,842.12	4,034.22	4,235.94	4,447.74	4,670.12
1106	PUBLIC WORKS DIRECTOR	12,981.12				
2204	PUBLIC WORKS INSPECTOR I	4,214.80	4,425.53	4,646.81	4,879.16	5,123.11
2205	PUBLIC WORKS INSPECTOR II	4,636.28	4,868.09	5,111.49	5,367.07	5,635.43
1390	PUBLIC WORKS MANAGEMENT ANALYST	5,886.25	6,180.57	6,489.59	6,814.07	7,154.78

Job Class	Job Description	Step 0	Step 1	Step 2	Step 3	Step 4
1325	RATES AND RESOURCE MANAGER	10,138.61	10,645.53	11,177.81	11,736.70	12,323.54
1365	RECREATION MANAGER	4,770.99	5,009.57	5,260.10	5,523.10	5,799.22
1370	RECREATION SUPERINTENDENT	5,248.13	5,510.55	5,786.07	6,075.38	6,379.15
1950	SECRETARY TO THE CITY MANAGER	4,555.62	4,783.40	5,022.57	5,273.70	5,537.38
2701	SENIOR ADMINISTRATIVE CLERK	3,025.66	3,176.94	3,335.80	3,502.59	3,677.72
1270	SENIOR CIVIL ENGINEER	7,590.26	7,970.01	8,368.43	8,787.09	9,225.98
6555	SENIOR ELECTRICAL ENGINEERING TECH	6,859.02	7,201.59	7,561.02	7,939.14	8,336.01
2202	SENIOR ENGINEERING TECHNICIAN	5,148.37	5,405.79	5,676.07	5,959.88	6,257.87
4060	SENIOR FACILITIES MAINT WORKER	3,937.82	4,134.71	4,341.44	4,558.52	4,786.45
2505	SENIOR LIBRARY ASSISTANT	3,176.94	3,335.80	3,502.59	3,677.72	3,861.60
1305	SENIOR PLANNER	6,191.75	6,501.37	6,826.38	7,167.77	7,526.14
2025	SENIOR POLICE ADMIN. CLERK	3,202.81	3,362.97	3,531.10	3,707.65	3,893.04
1335	SENIOR POWER ENGINEER	9,064.72	9,517.96	9,993.85	10,493.55	11,018.23
1215	SENIOR PROGRAMMER/ANALYST	5,738.86	6,025.77	6,327.01	6,643.35	6,975.56
4140	SENIOR STOREKEEPER	3,671.41	3,854.97	4,047.73	4,250.11	4,462.62
4035	SERVICE WRITER	3,102.40	3,257.52	3,420.39	3,591.42	3,770.99
4090	STREET MAINTENANCE WORKER I	3,179.78	3,338.77	3,505.71	3,681.00	3,865.05
4092	STREET MAINTENANCE WORKER II	3,489.11	3,663.55	3,846.73	4,039.07	4,241.02
4100	STREET MAINTENANCE WORKER III	3,751.15	3,938.70	4,135.63	4,342.42	4,559.54
4101	STREET MAINTENANCE WORKER III (A)	3,865.75	4,059.04	4,261.99	4,475.09	4,698.85
4110	STREET SUPERVISOR	4,754.68	4,992.42	5,242.04	5,504.13	5,779.34
4111	STREET SUPERVISOR (A)	4,904.55	5,149.78	5,407.27	5,677.64	5,961.52
6565	SUBSTATION TECHNICIAN	8,309.82	8,725.19	9,161.36	9,619.37	10,100.70
6560	SUBSTATION/METERING SUPERVISOR	9,458.17	9,929.10	10,425.98	10,948.49	11,494.28
1205	SUPERVISING ACCOUNTANT	6,051.73	6,354.31	6,672.03	7,005.63	7,355.91
1510	SUPERVISING BUDGET ANALYST	6,300.02	6,613.20	6,943.86	7,291.06	7,655.61
2013	SUPERVISING CUSTOMER SERV.REP.	3,675.33	3,859.10	4,052.05	4,254.66	4,467.39
4120	TRAFFIC/SIGN MAKING WORKER	3,247.83	3,410.21	3,580.73	3,759.76	3,947.75
1275	TRANSP MGR/SR TRAFF ENGINEER	7,591.00	7,970.78	8,369.24	8,787.92	9,226.86
6521	TROUBLESHOOTING SUPERVISOR	8,416.31	8,836.88	9,276.80	9,742.31	10,227.77
1267	UTILITIES MANAGER	8,826.16	9,267.48	9,730.85	10,217.38	10,728.26
2015	UTILITY BILLING SPECIALIST	3,341.21	3,508.27	3,683.69	3,867.87	4,061.26
6530	UTILITY EQUIPMENT SPECIALIST	5,416.15	5,687.76	5,972.87	6,270.68	6,584.91
1280	UTILITY SUPERINTENDENT	7,657.29	8,040.15	8,442.15	8,864.26	9,307.47
4170	WASTEWATER PLANT OPERATOR I	3,856.24	4,049.05	4,251.50	4,464.08	4,687.29
4172	WASTEWATER PLANT OPERATOR II	4,241.98	4,454.08	4,676.78	4,910.62	5,156.15
4173	WASTEWATER PLANT OPERATOR III	4,666.19	4,899.49	5,144.46	5,401.69	5,671.76
1285	WASTEWATER PLANT SUPERINTENDENT	7,215.12	7,575.78	7,954.62	8,352.36	8,769.96
4200	WATER PLANT OPERATOR II	4,241.98	4,454.08	4,676.78	4,910.62	5,156.15
4201	WATER PLANT OPERATOR III	4,666.19	4,899.49	5,144.46	5,401.69	5,671.76
1290	WATER PLANT SUPERINTENDENT	7,215.12	7,575.78	7,954.62	8,352.36	8,769.96
2206	WATER SERVICES TECHNICIAN I	4,998.42	5,248.34	5,510.75	5,786.29	6,075.60
2207	WATER SERVICES TECHNICIAN II	5,498.25	5,773.16	6,061.82	6,364.92	6,683.16
4210	WATER/WASTEWATER MAINT WKR I	3,206.53	3,366.86	3,535.21	3,711.96	3,897.56
4211	WATER/WASTEWATER MAINT WKR II	3,557.29	3,735.16	3,921.92	4,118.01	4,323.91
4212	WATER/WASTEWATER MAINT WKR III	3,751.15	3,938.69	4,135.64	4,342.42	4,559.54

Job Class	Job Description	Step 0	Step 1	Step 2	Step 3	Step 4
4213	WATER/WASTEWATER MAINT WKR III (A)	4,015.79	4,216.59	4,427.42	4,648.78	4,881.22
4180	WATER/WASTEWATER SUPERVISOR	5,112.48	5,368.26	5,636.44	5,918.44	6,214.42
4181	WATER/WASTEWATER SUPERVISOR (A)	5,537.53	5,814.41	6,105.12	6,410.38	6,730.90
2209	WATERSHED PROGRAM COORDINATOR	3,214.11	3,374.81	3,543.54	3,720.72	3,906.77
4220	WELDER - MECHANIC	3,908.84	4,104.43	4,309.68	4,525.15	4,751.39
2028	YOUTH OUTREACH WORKER	3,510.60	3,722.35	3,945.25	4,181.14	4,474.62

Job Class	Job Description	Step 0	Step 1	Step 2	Step 3	Step 4
1001	CITY MANAGER					15,987.11
1101	POLICE CHIEF					15,176.71
1103	ELECTRIC UTILITY DIRECTOR					14,533.56
1102	FIRE CHIEF					13,736.64
1002	CITY ATTORNEY					13,689.84
1100	DEPUTY CITY MANAGER					13,166.67
1106	PUBLIC WORKS DIRECTOR					12,981.12
1330	ELECTRIC UTILITY SUPERINTENDENT	10,138.61	10,645.53	11,177.81	11,736.70	12,323.54
1320	MGR. ENGINEERING & OPERATIONS	10,138.61	10,645.53	11,177.81	11,736.70	12,323.54
1325	RATES AND RESOURCE MANAGER	10,138.61	10,645.53	11,177.81	11,736.70	12,323.54
6300	POLICE CAPTAIN	9,805.70	10,295.97	10,810.78	11,351.31	11,918.88
6120	DEPUTY FIRE CHIEF	9,740.02	10,227.02	10,738.37	11,275.29	11,839.05
1250	CITY ENGINEER/DEP PW DIRECTOR	9,714.51	10,200.22	10,710.22	11,245.75	11,801.02
6550	CONSTRUCTION/MAINT. SUPERVISOR	9,458.17	9,929.10	10,425.98	10,948.49	11,494.28
6560	SUBSTATION/METERING SUPERVISOR	9,458.17	9,929.10	10,425.98	10,948.49	11,494.28
1104	PARKS,REC & CULTURAL SERV DIR.					11,085.40
1335	SENIOR POWER ENGINEER	9,064.72	9,517.96	9,993.85	10,493.55	11,018.23
1267	UTILITIES MANAGER	8,826.16	9,267.48	9,730.85	10,217.38	10,728.26
6505	ELECTRIC FOREMAN/FOREWOMAN	8,596.01	9,026.57	9,477.93	9,952.58	10,449.10
6521	TROUBLESHOOTING SUPERVISOR	8,416.31	8,836.88	9,276.80	9,742.31	10,227.77
6565	SUBSTATION TECHNICIAN	8,309.82	8,725.19	9,161.36	9,619.37	10,100.70
1343	ELECTRICAL ENGINEER	8,240.58	8,652.61	9,085.23	9,539.50	10,016.48
6310	POLICE LIEUTENANT	8,171.42	8,579.98	9,008.98	9,459.43	9,932.40
6100	FIRE BATTALION CHIEF	8,116.69	8,522.52	8,948.65	9,396.08	9,865.88
6101	FIRE BATTALION CHIEF - 112 HRS	8,116.69	8,522.52	8,948.65	9,396.08	9,865.88
1328	ELECTRIC UTILITY RESOURCES ANALYST	8,110.89	8,516.43	8,942.25	9,389.36	9,858.83
1105	LIBRARY SERVICES DIRECTOR					9,823.11
1540	FINANCIAL SERVICES MANAGER	7,994.80	8,394.54	8,814.27	9,254.98	9,717.74
1550	HUMAN RESOURCES MANAGER	7,994.80	8,394.54	8,814.27	9,254.98	9,717.74
6535	ELECTRIC DIST OPERATOR SUPERVISOR	7,981.57	8,378.37	8,800.57	9,239.14	9,703.14
1520	DEPUTY CITY ATTORNEY	7,856.18	8,248.99	8,661.44	9,094.52	9,549.24
1280	UTILITY SUPERINTENDENT	7,657.29	8,040.15	8,442.15	8,864.26	9,307.47
6520	ELECTRIC TROUBLESHOOTER	7,649.42	8,032.74	8,433.36	8,856.64	9,299.68
1003	CITY CLERK					9,280.04
1275	TRANSP MGR/SR TRAFF ENGINEER	7,591.00	7,970.78	8,369.24	8,787.92	9,226.86
1270	SENIOR CIVIL ENGINEER	7,590.26	7,970.01	8,368.43	8,787.09	9,225.98
6504	ELECTRIC LINEMAN/LINEWOMAN	7,473.44	7,847.43	8,241.78	8,652.80	9,087.30
1315	NEIGHBORHOOD SERVICES MANAGER	7,380.48	7,749.41	8,136.93	8,543.77	8,970.97
1310	BUILDING OFFICIAL	7,378.46	7,747.32	8,134.70	8,541.38	8,968.51
1306	CITY PLANNER	7,378.46	7,747.32	8,134.70	8,541.38	8,968.51
1375	DEPUTY DIRECTOR PRCS	7,285.21	7,649.47	8,031.95	8,433.54	8,855.22
1225	INFORMATION SYSTEMS MANAGER	7,259.29	7,622.26	8,003.38	8,403.54	8,823.72
6532	ELECTRIC DISTRIBUTION OPERATOR II	7,255.97	7,616.70	8,000.50	8,399.21	8,821.02
1530	BUSINESS DEVELOPMENT MANAGER	7,227.66	7,589.05	7,968.50	8,366.92	8,785.27
1285	WASTEWATER PLANT SUPERINTENDENT	7,215.12	7,575.78	7,954.62	8,352.36	8,769.96
1290	WATER PLANT SUPERINTENDENT	7,215.12	7,575.78	7,954.62	8,352.36	8,769.96

Job Class	Job Description	Step 0	Step 1	Step 2	Step 3	Step 4
6555	SENIOR ELECTRICAL ENGINEERING TECH	6,859.02	7,201.59	7,561.02	7,939.14	8,336.01
6320	POLICE SERGEANT	6,809.52	7,149.98	7,507.48	7,882.85	8,277.00
6508	LEAD ELECTRICIAN	6,779.78	7,118.77	7,474.71	7,848.45	8,240.87
6040	FIRE CAPTAIN	6,735.88	7,072.66	7,426.29	7,797.60	8,187.49
6041	FIRE CAPTAIN - 80 HOURS	6,735.88	7,072.66	7,426.29	7,797.60	8,187.49
1240	ASSOCIATE CIVIL ENGINEER	6,727.88	7,064.27	7,417.48	7,788.36	8,177.77
1255	COMPLIANCE ENGINEER	6,727.88	7,064.27	7,417.48	7,788.36	8,177.77
6540	METERING TECHNICIAN	6,693.79	7,029.19	7,380.51	7,749.71	8,136.79
6042	FIRE CAPTAIN - ACTING	6,539.68	6,866.67	7,209.99	7,570.49	7,949.01
6502	ELECTRIC LINE APPRENTICE II				7,491.62	7,866.19
1340	ELECTRIC UTILITY RATE ANALYST	6,442.99	6,765.23	7,103.45	7,458.58	7,831.59
1260	CONSTRUCTION PROJECT MANAGER	6,416.71	6,737.55	7,074.42	7,428.14	7,799.55
1360	PARK SUPERINTENDENT	6,334.97	6,651.72	6,984.31	7,333.52	7,700.20
1220	NETWORK ADMINISTRATOR	6,313.73	6,629.39	6,960.81	7,308.83	7,674.32
1510	SUPERVISING BUDGET ANALYST	6,300.02	6,613.20	6,943.86	7,291.06	7,655.61
6503	ELECTRIC APPARATUS MECHANIC	6,227.87	6,539.52	6,868.16	7,210.67	7,572.76
1305	SENIOR PLANNER	6,191.75	6,501.37	6,826.38	7,167.77	7,526.14
6506	ELECTRICIAN	6,163.92	6,470.84	6,793.88	7,133.46	7,491.67
1230	ASSISTANT ENGINEER	6,116.26	6,422.07	6,743.18	7,080.33	7,434.34
1300	ASST ENGINEER/PLANS EXAMINER	6,116.26	6,422.07	6,743.18	7,080.33	7,434.34
1205	SUPERVISING ACCOUNTANT	6,051.73	6,354.31	6,672.03	7,005.63	7,355.91
6220	POLICE CORPORAL	6,015.06	6,315.81	6,631.61	6,963.19	7,311.34
1390	PUBLIC WORKS MANAGEMENT ANALYST	5,886.25	6,180.57	6,489.59	6,814.07	7,154.78
6531	ELECTRIC DISTRIBUTION OPERATOR I	5,851.56	6,144.15	6,451.79	6,773.52	7,113.08
6021	FIRE ENGINEER	5,818.70	6,109.64	6,415.12	6,735.88	7,072.66
6020	FIRE ENGINEER - 80 HOURS	5,818.70	6,109.64	6,415.12	6,735.88	7,072.66
6554	ELECTRICAL ENGINEERING TECHNICIAN	5,773.73	6,061.47	6,364.80	6,683.73	7,016.53
1215	SENIOR PROGRAMMER/ANALYST	5,738.86	6,025.77	6,327.01	6,643.35	6,975.56
6210	POLICE OFFICER	5,674.58	5,958.31	6,256.23	6,569.05	6,897.50
6501	ELECTRIC LINE APPRENTICE I	5,603.07	5,883.22	6,177.38	6,486.24	6,810.55
6507	ELECTRIC MATERIALS TECHNICIAN	5,576.13	5,854.85	6,147.79	6,455.11	6,777.68
4181	WATER/WASTEWATER SUPERVISOR (A)	5,537.53	5,814.41	6,105.12	6,410.38	6,730.90
2207	WATER SERVICES TECHNICIAN II	5,498.25	5,773.16	6,061.82	6,364.92	6,683.16
6530	UTILITY EQUIPMENT SPECIALIST	5,416.15	5,687.76	5,972.87	6,270.68	6,584.91
4150	CHIEF WASTEWATER PLANT OPERATOR	5,368.20	5,636.60	5,918.44	6,214.35	6,525.08
4075	LABORATORY SUPERVISOR	5,368.20	5,636.61	5,918.44	6,214.36	6,525.08
6430	DISPATCH SUPERVISOR	5,279.46	5,543.44	5,820.61	6,111.64	6,417.22
6509	ELECTRICAL DRAFTING TECHNICIAN	5,248.19	5,510.96	5,785.69	6,075.33	6,379.19
1370	RECREATION SUPERINTENDENT	5,248.13	5,510.55	5,786.07	6,075.38	6,379.15
2600	PARKS PROJECT COORDINATOR	5,148.37	5,405.79	5,676.07	5,959.88	6,257.87
2202	SENIOR ENGINEERING TECHNICIAN	5,148.37	5,405.79	5,676.07	5,959.88	6,257.87
1200	ACCOUNTANT	5,141.49	5,398.51	5,668.48	5,951.93	6,249.49
1380	MANAGEMENT ANALYST	5,118.48	5,374.40	5,643.07	5,925.33	6,221.54
1570	MANAGEMENT ANALYST - CONF	5,118.48	5,374.40	5,643.12	5,925.28	6,221.54
4180	WATER/WASTEWATER SUPERVISOR	5,112.48	5,368.26	5,636.44	5,918.44	6,214.42
1245	ASSOCIATE PLANNER	5,083.82	5,338.02	5,604.92	5,885.16	6,179.42

Job Class	Job Description	Step 0	Step 1	Step 2	Step 3	Step 4
6002	FIRE FIGHTER II	5,026.38	5,277.69	5,541.56	5,818.65	6,109.57
6003	FIRE FIGHTER II-80	5,026.38	5,277.69	5,541.56	5,818.65	6,109.57
2401	NETWORK TECHNICIAN	5,006.05	5,256.35	5,519.17	5,795.13	6,084.89
2206	WATER SERVICES TECHNICIAN I	4,998.42	5,248.34	5,510.75	5,786.29	6,075.60
4040	FLEET SERVICES SUPERVISOR	4,944.45	5,191.67	5,451.26	5,723.82	6,010.01
6500	ELECTRIC GROUNDWORKER	4,924.40	5,170.53	5,428.80	5,700.93	5,985.20
4111	STREET SUPERVISOR (A)	4,904.55	5,149.78	5,407.27	5,677.64	5,961.52
6200	POLICE OFFICER TRAINEE	4,900.33	5,145.35	5,402.62	5,672.75	5,956.38
1351	LIBRARIAN II	4,841.74	5,083.82	5,338.01	5,604.92	5,885.15
1365	RECREATION MANAGER	4,770.99	5,009.57	5,260.10	5,523.10	5,799.22
4110	STREET SUPERVISOR	4,754.68	4,992.42	5,242.04	5,504.13	5,779.34
2201	ENGINEERING TECHNICIAN II	4,680.34	4,914.35	5,160.07	5,418.07	5,688.97
4173	WASTEWATER PLANT OPERATOR III	4,666.19	4,899.49	5,144.46	5,401.69	5,671.76
4201	WATER PLANT OPERATOR III	4,666.19	4,899.49	5,144.46	5,401.69	5,671.76
2073	BUILDING INSPECTOR II	4,636.28	4,868.09	5,111.49	5,367.07	5,635.43
2205	PUBLIC WORKS INSPECTOR II	4,636.28	4,868.09	5,111.49	5,367.07	5,635.43
1235	ASSISTANT PLANNER	4,621.66	4,852.74	5,095.38	5,350.14	5,617.65
6420	LEAD DISPATCHER/JAILER	4,590.84	4,820.38	5,061.40	5,314.47	5,580.18
1950	SECRETARY TO THE CITY MANAGER	4,555.62	4,783.40	5,022.57	5,273.70	5,537.38
4050	FACILITIES SUPERVISOR	4,528.80	4,755.25	4,993.00	5,242.66	5,504.79
4740	PARK SUPERVISOR	4,528.80	4,755.25	4,993.00	5,242.66	5,504.79
4161	ENVIRONMENTAL COMPLIANCE INSP.(A)	4,480.53	4,704.55	4,939.78	5,186.76	5,446.10
4011	LEAD EQUIPMENT MECHANIC (A)	4,476.16	4,699.96	4,934.97	5,181.72	5,440.80
4160	ENVIRONMENTAL COMPLIANCE INSP.	4,445.26	4,667.52	4,900.90	5,145.95	5,403.24
2022	CODE ENFORCEMENT OFFICER	4,415.50	4,636.28	4,868.09	5,111.49	5,367.07
1350	LIBRARIAN I	4,401.57	4,621.65	4,852.73	5,095.37	5,350.14
4131	PLANT & EQUIPMENT MECHANIC (A)	4,387.62	4,607.00	4,837.35	5,079.22	5,333.18
6410	DISPATCHER/JAILER	4,372.26	4,590.87	4,820.42	5,061.44	5,314.51
1940	LEGAL SECRETARY	4,338.69	4,555.62	4,783.40	5,022.57	5,273.70
4701	BUILDING SERVICES SUPERVISOR	4,331.61	4,548.18	4,775.59	5,014.37	5,265.10
2605	EVENT COORDINATOR	4,331.61	4,548.18	4,775.59	5,014.37	5,265.10
2051	FIELD SERVICES SUPERVISOR	4,322.58	4,538.72	4,765.65	5,003.92	5,254.12
4010	LEAD EQUIPMENT MECHANIC	4,299.83	4,514.83	4,740.57	4,977.60	5,226.48
2200	ENGINEERING TECHNICIAN I	4,254.86	4,467.59	4,690.97	4,925.53	5,171.80
4172	WASTEWATER PLANT OPERATOR II	4,241.98	4,454.08	4,676.78	4,910.62	5,156.15
4200	WATER PLANT OPERATOR II	4,241.98	4,454.08	4,676.78	4,910.62	5,156.15
2072	BUILDING INSPECTOR I	4,224.69	4,425.53	4,646.81	4,879.16	5,123.11
2204	PUBLIC WORKS INSPECTOR I	4,214.80	4,425.53	4,646.81	4,879.16	5,123.11
2400	INFORMATION SYSTEMS SPECIALIST	4,174.35	4,383.08	4,602.51	4,832.33	5,073.94
4021	HEAVY EQUIPMENT MECHANIC (A)	4,085.26	4,289.53	4,504.01	4,729.21	4,965.67
4130	PLANT & EQUIPMENT MECHANIC	4,041.07	4,243.05	4,455.09	4,677.77	4,911.67
1355	LITERACY/VOLUNTEER MANAGER	4,039.32	4,241.28	4,453.35	4,676.02	4,909.82
4213	WATER/WASTEWATER MAINT WKR III (A)	4,015.79	4,216.59	4,427.42	4,648.78	4,881.22
4060	SENIOR FACILITIES MAINT WORKER	3,937.82	4,134.71	4,341.44	4,558.52	4,786.45
1920	DEPUTY CITY CLERK	3,934.29	4,131.00	4,337.56	4,554.43	4,782.15
4220	WELDER - MECHANIC	3,908.84	4,104.43	4,309.68	4,525.15	4,751.39

Job Class	Job Description	Step 0	Step 1	Step 2	Step 3	Step 4
4020	HEAVY EQUIPMENT MECHANIC	3,908.94	4,104.39	4,309.61	4,525.09	4,751.35
4071	LABORATORY TECHNICIAN II	3,894.51	4,089.23	4,293.69	4,508.38	4,733.79
4101	STREET MAINTENANCE WORKER III (A)	3,865.75	4,059.04	4,261.99	4,475.09	4,698.85
4170	WASTEWATER PLANT OPERATOR I	3,856.24	4,049.05	4,251.50	4,464.08	4,687.29
1930	HUMAN RESOURCES TECHNICIAN	3,843.40	4,035.57	4,237.34	4,449.21	4,671.67
6400	COMMUNITY SERVICE OFFICER-P.D.	3,842.12	4,034.22	4,235.94	4,447.74	4,670.12
6440	PROPERTY & EVIDENCE TECHNICIAN	3,842.12	4,034.22	4,235.94	4,447.74	4,670.12
2050	FIELD SERVICES REPRESENTATIVE	3,755.10	3,942.86	4,140.00	4,347.00	4,564.35
4100	STREET MAINTENANCE WORKER III	3,751.15	3,938.70	4,135.63	4,342.42	4,559.54
4212	WATER/WASTEWATER MAINT WKR III	3,751.15	3,938.69	4,135.64	4,342.42	4,559.54
6001	FIRE FIGHTER I					4,559.10
6000	FIRE FIGHTER I - 112 HOURS					4,559.10
2028	YOUTH OUTREACH WORKER	3,510.60	3,722.35	3,945.25	4,181.14	4,474.62
2014	FINANCE TECHNICIAN	3,675.33	3,859.10	4,052.05	4,254.66	4,467.39
2013	SUPERVISING CUSTOMER SERV.REP.	3,675.33	3,859.10	4,052.05	4,254.66	4,467.39
4140	SENIOR STOREKEEPER	3,671.41	3,854.97	4,047.73	4,250.11	4,462.62
2702	ADMINISTRATIVE SECRETARY	3,658.77	3,841.72	4,033.81	4,235.49	4,447.27
2510	LIBRARY TECHNICIAN	3,653.49	3,836.16	4,027.97	4,229.37	4,440.84
4055	FACILITIES MAINTENANCE WORKER	3,579.84	3,758.83	3,946.78	4,144.12	4,351.32
4712	PARK MAINTENANCE WORKER III	3,572.71	3,753.29	3,938.91	4,135.86	4,342.65
2021	ANIMAL SERVICES SUPERVISOR	3,569.62	3,748.10	3,935.51	4,132.28	4,338.89
4211	WATER/WASTEWATER MAINT WKR II	3,557.29	3,735.16	3,921.92	4,118.01	4,323.91
4070	LABORATORY TECHNICIAN I	3,540.73	3,717.78	3,903.67	4,098.85	4,303.79
4092	STREET MAINTENANCE WORKER II	3,489.11	3,663.55	3,846.73	4,039.07	4,241.02
2070	PERMIT TECHNICIAN	3,474.86	3,648.65	3,831.08	4,022.64	4,223.77
2026	POLICE RECORDS CLERK SUPERVISOR	3,453.13	3,625.79	3,807.07	3,997.42	4,197.30
4081	MAINTENANCE WORKER II	3,409.75	3,580.25	3,759.26	3,947.22	4,144.58
2199	ENGINEERING AIDE	3,343.43	3,510.60	3,686.13	3,870.44	4,063.96
2015	UTILITY BILLING SPECIALIST	3,341.21	3,508.27	3,683.69	3,867.87	4,061.26
4001	EQUIPMENT SERVICE WORKER (A)	3,301.19	3,466.25	3,639.56	3,821.54	4,012.62
4000	EQUIPMENT SERVICE WORKER	3,257.11	3,419.96	3,590.96	3,770.51	3,959.04
4711	PARK MAINTENANCE WORKER II	3,247.83	3,410.21	3,580.73	3,759.76	3,947.75
4120	TRAFFIC/SIGN MAKING WORKER	3,247.83	3,410.21	3,580.73	3,759.76	3,947.75
2602	PROGRAM COORDINATOR	3,214.11	3,374.81	3,543.54	3,720.72	3,906.77
2209	WATERSHED PROGRAM COORDINATOR	3,214.11	3,374.81	3,543.54	3,720.72	3,906.77
4210	WATER/WASTEWATER MAINT WKR I	3,206.53	3,366.86	3,535.21	3,711.96	3,897.56
2025	SENIOR POLICE ADMIN. CLERK	3,202.81	3,362.97	3,531.10	3,707.65	3,893.04
4090	STREET MAINTENANCE WORKER I	3,179.78	3,338.77	3,505.71	3,681.00	3,865.05
2505	SENIOR LIBRARY ASSISTANT	3,176.94	3,335.80	3,502.59	3,677.72	3,861.60
2020	ASSISTANT ANIMAL SERVICES OFFICER	3,104.10	3,259.30	3,422.27	3,593.38	3,773.05
4030	PARTS CLERK	3,102.40	3,257.52	3,420.39	3,591.42	3,770.99
4035	SERVICE WRITER	3,102.40	3,257.52	3,420.39	3,591.42	3,770.99
4080	MAINTENANCE WORKER I	3,100.29	3,255.39	3,418.10	3,588.99	3,768.60
2012	CUSTOMER SERVICE REPRESENTATIVE II	3,037.46	3,189.33	3,348.80	3,516.24	3,692.06
2701	SENIOR ADMINISTRATIVE CLERK	3,025.66	3,176.94	3,335.80	3,502.59	3,677.72
2023	POLICE RECORDS CLERK II	3,003.18	3,153.34	3,311.00	3,476.56	3,650.38

Job Class	Job Description	Step 0	Step 1	Step 2	Step 3	Step 4
4710	PARK MAINTENANCE WORKER I	2,952.85	3,100.50	3,255.51	3,418.29	3,589.20
1900	ADMINISTRATIVE CLERK - CONF	2,888.23	3,032.64	3,184.28	3,343.49	3,510.67
2500	LIBRARY ASSISTANT	2,888.14	3,032.54	3,184.18	3,343.39	3,510.55
2011	CUSTOMER SERVICE REPRESENTATIVE I	2,761.34	2,899.41	3,044.37	3,196.59	3,356.42
2700	ADMINISTRATIVE CLERK	2,750.60	2,888.13	3,032.54	3,184.17	3,343.38
2024	POLICE RECORD CLERK I	2,730.16	2,866.66	3,010.00	3,160.49	3,318.53

Memoranda of Understanding
Term Dates

BARGAINING GROUP	MOU TERM DATES
American Federation of State, County and Municipal Employees – General Services Unit	1/1/2015 – 12/31/2017
American Federation of State, County and Municipal Employees – Maintenance and Operators Unit	1/1/2015 – 12/31/2017
International Brotherhood of Electrical Workers	5/1/2014 – 12/31/2017
Lodi City Mid-Management Association	1/1/2015 – 12/31/2017
Lodi Police Dispatchers Association	1/1/2015 – 12/31/2017
Lodi Police Mid-Management Association	1/1/2015 – 12/31/2017
Lodi Professional Firefighters	1/1/2015 – 12/31/2017
Police Officers Association of Lodi	1/1/2015 – 12/31/2017
Confidential	There is no MOU
Fire Mid-Management	1/1/2015 – 12/31/2017
Executive Management	Statement of Benefits

ANNUAL BONDED DEBT SERVICE PAYMENTS BY SOURCE

	Source of Funding		2014-15 Budget	2015-16 Budget	2016-17 Budget	2017-18 Budget
DEBT SERVICE FUND						
2012 Lease Revenue Bonds	General Fund Transfer					
Principal			-	260,000	830,000	860,000
Interest			844,810	840,910	824,560	794,920
Fiscal Charges			4,500	3,040	3,040	3,040
		Subtotal	849,310	1,103,950	1,657,600	1,657,960
Total General Fund			**849,310**	**1,103,950**	**1,657,600**	**1,657,960**
ELECTRIC FUND						
2002 Certificates of Participation Series D						
Principal			4,960,000	5,195,000	-	-
Interest			272,740	-	-	-
		Subtotal	5,232,740	5,195,000	-	-
2008 Certificates of Participation Series A						
Principal			-	-	2,390,000	2,510,000
Interest			2,957,780	2,957,780	2,898,020	2,788,080
Fiscal Charges			5,500	5,500	5,500	5,500
		Subtotal	2,963,280	2,963,280	5,293,520	5,303,580
Total Electric Fund			**8,196,020**	**8,158,280**	**5,293,520**	**5,303,580**
WASTEWATER FUND						
2004 Certificates of Participation Series A						
Principal	24.2% IMF		-	-	-	-
Interest	75.8% User fees		98,330	98,330	98,330	98,330
Fiscal Charges			5,000	5,000	5,000	5,000
		Subtotal	103,330	103,330	103,330	103,330
2007 Certificates of Participation						
Principal	58.42% IMF		145,000	155,000	160,000	175,000
Interest	41.58% User Fees		1,457,850	1,451,850	387,610	381,220
Fiscal Charges			2,850	2,850	-	-
		Subtotal	1,605,700	1,609,700	547,610	556,220
2012 Refunding Revenue Bonds						
Principal			1,355,000	1,380,000	1,415,000	1,475,000
Interest			615,350	581,100	532,100	474,300
Fiscal Charges			5,000	5,000	5,000	5,000
		Subtotal	1,975,350	1,966,100	1,952,100	1,954,300
2016 Refunding Revenue Bonds						
Principal						-
Interest					474,110	849,150
Fiscal Charges	COI/Underwriters'Disc			261,040	2,000	2,000
		Subtotal	-	261,040	476,110	851,150
Total Wastewater Fund			**3,684,380**	**3,940,170**	**3,079,150**	**3,465,000**
2010 Water Revenue Bonds Series A						
Principal			850,000	870,000	915,000	950,000
Interest			228,300	207,050	163,550	126,100
			1,078,300	1,077,050	1,078,550	1,076,100
2010 Water Revenue Bonds Series B						
Principal			-	-	-	-
Interest			1,891,560	1,891,560	1,891,560	1,891,560
			1,891,560	1,891,560	1,891,560	1,891,560
Total Water Fund			**2,969,860**	**2,968,610**	**2,970,110**	**2,967,660**

2017-2018 Transfers In and Out		
From Fund	**To Fund**	**Amount**
General Fund (Non-Departmental)	Information Systems Replacement Fund	65,000
	Library Fund	1,271,730
	Community Development Fund	165,000
	Parks, Recreation and Cultural Services Fund	3,853,240
	Streets Fund	636,330
	Debt Service Fund	1,002,070
	Capital Outlay Fund	435,000
From General Fund		**7,428,370**
Fire Department	Debt Service Fund	99,180
Parks, Recreation and Cultural Services Fund	Debt Service Fund	655,890
	To Debt Service Fund	**755,070**
Fire Department	Vehicle Replacement PD Fund	100,000
Community Development	Vehicle Replacement CDD Fund	21,000
Parks, Recreation and Cultural Services	Vehicle Replacement PRCS Fund	61,700
	To Vehicle Replacement Funds	**182,700**
Fire Department	Equipment Replacement Fund	60,000
	To Equipment Replacement Fund	**60,000**
Electric Utility Fund	General Fund	2,138,490
Community Development	General Fund	1,859,520
Wastewater Fund	General Fund	1,102,490
Water Fund	General Fund	814,490
Transit	General Fund	177,800
Streets	General Fund	174,080
Library Fund	General Fund	48,000
	To General Fund	**6,314,870**
Parks, Recreation and Cultural Services Fund	PRCS Capital Fund	72,500
	To PRCS Capital Fund	**72,500**
Electric Utility Operating Fund	Electric Utility Capital Outlay Fund	250,000
	To Electric Utility Capital Outlay Fund	**250,000**
GRAND TOTAL TRANSFERS IN AND OUT		**15,063,510**

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
03-044	COMM DEV	2011	VAN, MINI	DODGE	CARAVAN
03-079	COMM DEV	2015	SUV	JEEP	PATRIOT
03-086	COMM DEV	2015	SUV	CHEVROLET	TRAX
03-089	COMM DEV	2002	PICKUP, 1/2 TON EXT CAB	DODGE	DAKOTA
	COMM DEV Count	**4**			
04-013	ENG	2015	VAN	CHEVROLET	EXPRESS 2500
04-043	ENG	2000	PICKUP, 1/2 TON EXT CAB	FORD	F150
04-060	ENG	2002	PICKUP, 1/2 TON EXT CAB	CHEVROLET	C1500
04-090	ENG	2015	SEDAN, 4 DOOR	CHEVROLET	IMPALA
	ENG Count	**4**			
04-267	EUD	2009	GENERATOR, (HENNING SUBSTATION)	CATERPILLAR	D80-6
09-001	EUD	2000	TRUCK, DERRICK DIGGER	FREIGHTLINER	FL80
09-002	EUD	2009	TRUCK, BUCKET	FREIGHTLINER	M2-106
09-004	EUD	2002	PICKUP, 1/2 TON EXT CAB	DODGE	DAKOTA SPORT
09-010	EUD	2005	TRUCK, DERRICK DIGGER	INTERNATIONAL	7400
09-011	EUD	2005	TRUCK, DERRICK DIGGER	INTERNATIONAL	7400
09-012	EUD	2014	TRUCK, BUCKET	INTERNATIONAL	7400 SBA
09-013	EUD	2013	PICKUP, 1/2 TON	FORD	F150
09-014	EUD	1999	PICKUP, 1/2 TON	FORD	F-150
09-016	EUD	1999	SPORT VEH, 4 DOOR	CHEVROLET	BLAZER
09-017	EUD	2008	SUV, HYBRID FWD	FORD	ESCAPE
09-018	EUD	2010	SEDAN, 4 DOOR (City Manager)	TOYOTA	PRIUS
09-021	EUD	2015	PICKUP, 1 TON	FORD	F450
09-023	EUD	2011	TRUCK, BUCKET	FORD	F550 XL SUPER D
09-024	EUD	1999	VAN, MINI	CHEVROLET	ASTRO
09-027	EUD	1989	TRUCK, 1 TON SERVICE	FORD	E-350
09-037	EUD	2008	PICKUP, 1/2 TON	CHEVROLET	COLORADO
09-040	EUD	2009	SEDAN, 4 DOOR ELEC HYBRID	TOYOTA	PRIUS
09-041	EUD	2009	SEDAN, 4 DOOR ELEC HYBRID	TOYOTA	PRIUS
09-042	EUD	2010	TRUCK, FLATBED DUMP	FORD	F450
09-045	EUD	2008	PICKUP, 1/2 TON	CHEVROLET	COLORADO
09-046	EUD	2010	TRUCK, BUCKET	FORD	F550
09-049	EUD	2000	VAN	CHEVROLET	ASTRO
09-050	EUD	2011	PICKUP, 1 TON	FORD	F350
09-056	EUD	2015	PICKUP, 1/2 TON EXT CAB	FORD	F250
09-072	EUD	2015	PICKUP, 2 TON	FORD	F550
09-075	EUD	2014	PICKUP, 1 TON	FORD	F450
09-077	EUD	2012	TRUCK, BUCKET	FORD	F550 XL SUPER D
09-083	EUD	2014	TRAILER, SPILL RESPONSE	VICTORY	VICT714TA2
09-086	EUD	2000	VAN, 3/4 TON CARGO	CHEVROLET	2500 EXPRESS
09-087	EUD	2000	PICKUP, 1 TON	CHEVROLET	C-35
09-088	EUD	2013	PICKUP, 1/2 TON	FORD	F150
09-092	EUD	2010	COMPRESSOR	AIRMAN	185CFM
09-093	EUD	2011	PICKUP, 1 TON	FORD	F350
09-098	EUD	1965	TRAILER, UTILITY POLE	X	TCP4
09-100	EUD	1991	TRAILER, WIRE	SAUBER	1539-5
09-101	EUD	1993	PULLER, TRAILER MOUNTED UNDERGROUND	SHERMAN-REILLY	UDH-70-T
09-102	EUD	2001	TRAILER, WIRE PULLER	SAUBER	1570B
09-103	EUD	2003	TRAILER, FLATBED	WALTON	15 KFP
09-104	EUD	2008	TRAILER, EXCAVATOR W/800 GAL TANK	DITCH WITCH	FX60
09-105	EUD	2014	TRAILER, FIBER OPTIC	FOREST RIVER	CONTIN'L CARGO
09-106	EUD	2008	DIGGER, TRLR MOUNTED DERRICK	EZ HAULER	2500 MINI
09-107	EUD	2008	TRAILER, TANDEM AXLE	FABRIQUE PAR	S.D.P.
09-108	EUD	2003	FORKLIFT	MITSUBISHI	FGC15K
09-109	EUD	1990	TRAILER, UTILITY POLE	BUTLER	8031
09-110	EUD	1990	FORKLIFT	HYSTER	H100XL

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
09-111	EUD	2008	TRAILER, WITH UG CABLE PULLER	TSE	UP7O-BD
09-119	EUD	1970	TRAILER, EQUIP (HOT STICK TRAILER)	AB CHANCE	Y0010
09-123	EUD	1969	TRAILER, 2 WHEEL UTILITY	X	TCP10
09-126	EUD	1982	TRAILER, 6 X 10 FLATBED	TMS	X
09-128	EUD	1985	TRAILER, SINGLE REEL	TUFF BOY	X
09-136	EUD	2015	TRACTOR, 2WD	JOHN DEERE	310 SL
09-320	EUD	2002	SAW, WALK BEHIND ASPHALT	EDCO	SS20
09-321	EUD	1993	SAW, CLIPPER CEMENT	CLIPPER	X
09-334	EUD	1996	GENERATOR (ON TRK #23)	YAMAHA	EF1000
09-335	EUD	1996	GENERATOR (ON TRUCK #93)	YAMAHA	EF2600
09-336	EUD	1996	GENERATOR (ON TRK #50)	YAMAHA	EF2600
09-338	EUD	2003	GENERATOR	YAMAHA	EF2800I
09-339	EUD	1996	GENERATOR, PORTABLE (ON TRK #87)	YAMAHA	EF2600
09-347	EUD	1974	PRESS, HYDRAULIC	ENER PACK	P-84006
09-357	EUD	2009	GENERATOR, PORTABLE	HONDA	E-3000
09-363	EUD	1988	GENERATOR, PORTABLE	HONDA	EM650
09-372	EUD	1992	WELDER/GENERATOR PROTABLE	MILLER	BIG 40G
09-E003	EUD	2013	SPORT VEH, 4 DOOR ELECTRIC	NISSAN	LEAF SV
09-E005	EUD	2013	SPORT VEH, 4 DOOR ELECTRIC	NISSAN	LEAF SV
09-E079	EUD	2013	SPORT VEH, 4 DOOR ELECTRIC	NISSAN	LEAF SV
	EUD Count	**66**			
04-049	FACILITY	2012	TRUCK, 1 TON FLATBED W/STAKEBED	FORD	F450 SUPER DUTY
04-052	FACILITY	2010	BOOM, TELESCOPIC (SETS ON 04-101)	GENIE	Z-34/22
04-261	FACILITY	1981	GENERATOR, (2 FIREHOUSE)	ONAN	6KW
04-262	FACILITY	1975	GENERATOR, (3 FIREHOUSE)	KOHLER	7.5 KW
04-273	FACILITY	2003	GENERATOR (P.D.)	CUMMINS	COSM11
04-358	FACILITY	1986	GENERATOR, PORTABLE (TRK #48)	HONDA	EX1000
44-069	FACILITY	2003	PICKUP, 1/2 TON EXT CAB	CHEVROLET	S-10
04-080	FACILITY	2001	PICKUP, 1/2 TON	GMC	SONOMA
	FACILITY Count	**8**			
06-001	FIRE DEPT	2012	SEDAN, 4 DOOR	DODGE	CHARGER SE
06-002	FIRE DEPT	2013	PICKUP, 1/2 TON	CHEVROLET	SILVERADO
06-003	FIRE DEPT	2003	SPORT VEH, 4 DOOR 2X2	FORD	EXPEDITION
06-005	FIRE DEPT	2013	SUV, 4 DOOR	CHEVROLET	SUBURBAN
06-007	FIRE DEPT	2002	SPORT VEH, 4 DOOR 4X4	FORD	EXPEDITION XLT
06-008	FIRE DEPT	2000	PICKUP, 2-1/2 TON	FORD	F450
06-008A	FIRE DEPT	2013	PUMP	KUBOTA	E501C
06-009	FIRE DEPT	2013	VAN, HAZ MAT (WE DID NOT PURCH, STATE GRANT)	GMC	VANDURA 3500
06-011	FIRE DEPT	2004	ENGINE, FIRE	HIGH TECH	FIRE ENGINE
06-012	FIRE DEPT	2008	TRUCK, QUINT TILLER FIRE	AMLAF	TILLER
06-013	FIRE DEPT	2005	TRAILER, SAFETY HOUSE	SURREY	LTB
06-014	FIRE DEPT	2005	TRAILER, RESCUE TEAM GRANT	WELL CARGO	X
06-015	FIRE DEPT	2006	TRAILER, S.C.B.A.	METRO UTILITY	LIBERTY II
06-021	FIRE DEPT	2002	TRUCK, QUINT TILLER FIRE	LA FRANCE	QS-100
06-022	FIRE DEPT	1967	TRUCK, FIRE	GMC	FIRE TRUCK
06-023	FIRE DEPT	1997	ENGINE, FIRE	HITECH	FT
06-024	FIRE DEPT	2004	ENGINE, FIRE	PIERCE	QUANTAM
06-030	FIRE DEPT	2004	ENGINE, FIRE	PIERCE	QUANTAM
06-031	FIRE DEPT	1997	ENGINE, FIRE (#2032)	HITECH	FT
06-033	FIRE DEPT	1998	TRUCK, 2 TON UTILITY	FREIGHTLINER	FL70
06-338	FIRE DEPT	2006	TRUCK, FIRE (STATE LOANER) **NOT A CITY ASSET	HME/WEST STATES	TYPE 1 FIRE
	FIRE DEPT Count	**21**			
04-022	FLEET	2016	PICKUP, 1 TON UTILITY	FORD	F450
04-062	FLEET	1996	FORKLIFT, HEAVY DUTY	DAEWOO	G30S-2
04-122	FLEET	2011	PICKUP, 1/2 TON	FORD	F-150 XL
04-300	FLEET	2009	COMPRESSOR, LUBE ROOM	QUINCY	QT15

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
04-328	FLEET	1991	WASTEHER, STEAM & PRESSURE	AALADIN	5523
04-333	FLEET	1985	COMPRESSOR, AIR (VAN AIR COMPRESSOR)	KOHLER	K241S
04-335	FLEET	2009	FLOOR SCRUBER	NOBLES	ECH20
	FLEET Count	**7**			
07-101	HHS	1999	PICKUP, 1/2 TON EXT CAB	FORD	F150
	HHS Count	**1**			
04-263	LIBRARY	1997	GENERATOR, EMERGENCY	CAT OLYMPIAN	CD020
	LIBRARY Count	**1**			
04-104	MOTOR POOL	1997	SEDAN, 4 DOOR	PLYMOUTH	BREEZE
04-147	MOTOR POOL	2000	SEDAN, 4 DOOR	DODGE	STRATUS
04-181	MOTOR POOL	1999	SEDAN, 4 DOOR	DODGE	INTREPID
44-047	MOTOR POOL	2000	SEDAN, 4 DOOR CNG	HONDA	CIVIC GX
44-049	MOTOR POOL	1981	TRUCK, 1 TON FLATBED W/STAKEBED	CHEVROLET	C30
	MOTOR POOL Count	**5**			
04-145	PARKS & REC	1992	PICKUP, 1/2 TON EXT CAB	CHEVROLET	S10
07-002	PARKS & REC	1999	PICKUP, 1/2 TONN	CHEVROLET	SILVERADO 1500
07-004	PARKS & REC	2002	SEDAN, 4 DOOR	SATURN	L200
07-005	PARKS & REC	2000	VAN, 7 PASSENGER	DODGE	CARAVAN
07-006	PARKS & REC	2001	PICKUP, 3/4 TON	DODGE	RAM 2500HD SLT
07-008	PARKS & REC	2008	PICKUP, 1/2 TON	CHEVROLET	SILVERADO
07-009	PARKS & REC	1999	PICKUP, 1/2 TON EXT CAB	FORD	F-150
07-014	PARKS & REC	2001	PICKUP, 1/2 TON	DODGE	DAKOTA
07-018	PARKS & REC	2003	TRUCK, CNG DUMP	FREIGHTLINER	FL60
07-022	PARKS & REC	2001	VAN	CHEVROLET	G30 EXPRESS
07-029	PARKS & REC	2002	SEDAN, 4 DOOR	DODGE	STRATUS
07-030	PARKS & REC	2011	PICKUP, 1/2 TON	FORD	F-150
07-035	PARKS & REC	2010	VAN	CHEVROLET	EXPRESS
07-037	PARKS & REC	2008	PICKUP, 1/2 TON	GMC	SIERRA
07-038	PARKS & REC	1996	PICKUP, 1/2 TON	DODGE	RAM 1500
07-048	PARKS & REC	2003	BACKHOE, LOADER	JOHN DEERE	110
07-049	PARKS & REC	2014	TRACTOR, 2WD	MASSEY FERGUSON	2635
07-069	PARKS & REC	2001	TRUCK, FLATBED	GMC	SIERRA
07-072	PARKS & REC	2013	PICKUP, 3/4 TON	CHEVROLET	SILVERADO
07-073	PARKS & REC	2014	PICKUP, 1/2 TON	FORD	F150
07-079	PARKS & REC	2014	PICKUP, 1/2 TON	FORD	F150
07-086	PARKS & REC	2012	PICKUP. 1 TON CLUB CAB	CHEVROLET	C3500
07-126	PARKS & REC	1998	TRUCK, 1 TON DUMP	DODGE	RAM 3500
	PARKS & REC Count	**23**			
05-001	POLICE DEPT	2002	TRAILER, 38' MOBILE COMMAND (PULLED BY FIRE DEPT TRK)	EAGLE	CCH
05-001A	POLICE DEPT	2002	GENERATOR (PURCH W/2002 38' MOBILE COMMAND TRLR)	ONAN	12.5KW
05-003	POLICE DEPT	2014	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-005	POLICE DEPT	2015	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-008	POLICE DEPT	2014	SEDAN, 4 DOOR	FORD	INTERCEPTOR
05-009	POLICE DEPT	2014	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-012	POLICE DEPT	2008	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-014	POLICE DEPT	2016	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-015	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-016	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-017	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
05-018	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-019	POLICE DEPT	2014	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-020	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-021	POLICE DEPT	2015	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-022	POLICE DEPT	2013	SUV, 4 DOOR	FORD	EXPLORER AWD
05-024	POLICE DEPT	2016	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-028	POLICE DEPT	2010	SEDAN, 4 DOOR (REPL'S 45-030)	FORD	CRWN VIC-PATROL
05-029	POLICE DEPT	2016	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-030	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-032	POLICE DEPT	2015	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-033	POLICE DEPT	2014	SUV, 4 DOOR EXPLORER	FORD	INTERCEPTOR
05-034	POLICE DEPT	2013	SUV, 4 DOOR	FORD	EXPLORER AWD
05-038	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-039	POLICE DEPT	2011	SEDAN, 4 DOOR	FORD	CRWN VIC-PATROL
05-040	POLICE DEPT	2015	MOTORCYCLE	ZERO MOTORCYCLE	DS Z-FORCE 12.5
05-041	POLICE DEPT	2015	MOTORCYCLE	ZERO MOTORCYCLE	DS Z-FORCE 12.5
05-043	POLICE DEPT	2011	MOTORCYCLE	HARLEY DAVIDSON	ROADKING
05-044	POLICE DEPT	2006	MOTORCYCLE	HARLEY DAVIDS	FHLP- I
05-047	POLICE DEPT	2011	MOTORCYCLE	HARLEY DAVIDSON	ROADKING
05-048	POLICE DEPT	2010	MOTORCYCLE	HARLEY DAVIDSON	RS
05-050	POLICE DEPT	2002	PICKUP, 3/4 TON (ANIMAL CONTROL)	DODGE	RAM 2500
05-052	POLICE DEPT	2012	PICKUP, 1/2 TON	FORD	F250
05-053	POLICE DEPT	2015	RADAR, TRAILER	ALLMAND	
05-054	POLICE DEPT	2014	TRAILER, MESSAGE BOARD	STALKER	360
05-055	POLICE DEPT	2013	TRAILER, RADAR	KUSTOM SIGNAL	X
05-057	POLICE DEPT	2013	TRAILER, MESSAGE BOARD	STALKER	360
05-058	POLICE DEPT	2001	TRAILER, RADAR	KUSTOM	I
05-059	POLICE DEPT	2005	VAN, UNDERCOVER SWAT	FORD	E-450
05-063	POLICE DEPT	2006	VAN	CHEVROLET	EXPRESS 2500
05-065	POLICE DEPT	2014	SWAT, BATT	FORD	F550
05-066	POLICE DEPT	2002	TRAILER, DUI	MIGHTY MOVER	31095-22
05-072	POLICE DEPT	2012	SEDAN, 4 DOOR (REPL'S '97 MUSTANG NOW IN MTR POOL)	CHEVROLET	IMPALA
05-073	POLICE DEPT	2012	PICKUP, 1/2 TON CREW CAB 4x2	FORD	F150
05-074	POLICE DEPT	2012	SEDAN, 4 DOOR	FORD	FUSION SE
05-075	POLICE DEPT	2014	SEDAN, 4 DOOR	BUICK	LACROSSE
05-076	POLICE DEPT	2014	VAN	CHRYSLER	TOWN & COUNTRY
05-077	POLICE DEPT	2015	SEDAN, 4 DOOR	HYUNDAI	SONATA
05-078	POLICE DEPT	2008	SEDAN, 4 DOOR	FORD	CRWN VIC-ADMIN
05-079	POLICE DEPT	2015	SEDAN, 4 DOOR	CHEVROLET	IMPALA LTZ
05-083	POLICE DEPT	2014	SEDAN 4 DOOR	TOYOTA	COROLLA
05-085	POLICE DEPT	2015	SEDAN, 4 DOOR	HYUNDAI	SONATA
05-086	POLICE DEPT	2013	SEDAN, 4 DOOR	FORD	TAURUS-ADMIN
05-087	POLICE DEPT	2012	SEDAN, 4 DOOR	TOYOTA	CAMRY
05-090	POLICE DEPT	2013	SEDAN, 4 DOOR	FORD	TAURUS SEL
05-091	POLICE DEPT	2014	SEDAN, 4 DOOR	HYUNDAI	SONATA

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
05-092	POLICE DEPT	2014	SEDAN, 4 DOOR	CHEVROLET	IMPALA LTZ
05-093	POLICE DEPT	2002	SEDAN, 4 DOOR	FORD	CRWN VIC-ADMIN
05-094	POLICE DEPT	2009	PICKUP, 1/2 TON (Leased)	GMC	SIERRA
05-095	POLICE DEPT	2008	SEDAN, 4 DOOR	FORD	CROWN VIC-ADMIN
05-096	POLICE DEPT	2008	SEDAN, 4 DOOR	FORD	CROWN VIC
05-097	POLICE DEPT	2013	SEDAN, 4 DOOR	FORD	TAURUS-ADMIN
05-098	POLICE DEPT	2015	SEDAN, 4 DOOR	CHEVROLET	IMPALA LTZ
05-099	POLICE DEPT	2013	SEDAN, 4 DOOR	FORD	FUSION-AB 109
05-101	POLICE DEPT	2000	SEDAN, 4 DOOR	FORD	CRWN VIC-CADET
05-104	POLICE DEPT	2015	SEDAN, 4 DOOR	CHEVROLET	MALIBU 2LT4
05-109	POLICE DEPT	2007	VAN, MINI	FORD	FREESTAR
05-120	POLICE DEPT	2004	VAN, MINI	DODGE	CARAVAN
05-121	POLICE DEPT	2001	VAN, MINI	FORD	WINDSTAR
05-122	POLICE DEPT	2002	VAN, MINI	DODGE	CARAVAN
05-124	POLICE DEPT	2015	SCOOTER, PARKING ENFORCEMENT	INTERCEPTOR II	GO-4
05-D052	POLICE DEPT	1994	TRUCK, 1 TON (BOMB)	FORD	ECONOLINE E350
05-D056	POLICE DEPT	2001	VAN (DONATED BY FORD CONST CO)	FORD	E150
05-D065	POLICE DEPT	1990	TRUCK, ARMORED SWAT 2 TON	FORD	F700
05-D067	POLICE DEPT	2002	VAN (DONATED FROM CRIME STOPPERS)	CHEVROLET	ASTRO
05-D100	POLICE DEPT	2008	PICKUP, 1/2 TON	DODGE	RAM 1500
05-D102	POLICE DEPT	2015	SUV	CHEVROLET	EQUINOX
05-D110	POLICE DEPT	1996	SEDAN, 4 DOOR	FORD	CRWN VIC-ADMIN
	POLICE DEPT Count	**78**			
04-002	STREETS	2009	TRUCK, 1 TON DUMP	FORD	F350XL
04-005	STREETS	1995	TRUCK, 1 TON DUMP	GMC	3500 SL
04-006	STREETS	1998	TRUCK, 1 1/2 TON AERIAL	GMC	3500HD
04-006A	STREETS	2010	GENERATOR (TRK #04-006)	HONDA	EB3000
04-010	STREETS	1997	PICKUP, 1/2 TON	DODGE	DAKOTA
04-015	STREETS	1990	TRUCK, DUMP	INTERNATIONAL	4900
04-016	STREETS	2015	TRUCK, DUMP W/SCRAPER	FREIGHTLINER	PB LOADER
04-019	STREETS	1992	TRUCK, W/DUMP BODY	INTERNATIONAL	4900
04-023	STREETS	2002	LOADER, TRACTOR	CASE	570MXT
04-039A	STREETS	2010	MOTOR, PONY (WASTE purchased w/original Vac-con)	JOHN DEERE	4045HF285
04-040	STREETS	2009	LOADER, TRACTOR	JOHN DEERE	244J
04-050	STREETS	1997	TRAILER, 5 TON TANDEM	ZIEMAN	1150E
04-051	STREETS	1968	TRUCK, 2 TON BOOT	FORD	C600
04-059	STREETS	1991	TRUCK, DUMP	INTERNATIONAL	4900
04-061	STREETS	1999	TRUCK, 1 1/4 TON PAINT	FORD	F-450
04-064	STREETS	2013	PICKUP, 1/2 TON EXT CAB	CHEVROLET	SILVERADO 1500
04-066	STREETS	1978	TRAILER, 3 TON TANDEM AXLE	HOMEMADE	X
04-067	STREETS	2001	TRUCK, 2 TON DUMP	FORD	F350 SUPER DUTY
04-071	STREETS	1974	TRAILER, 10 TON TILTBED	TUFFBOY	FB TILT
04-077	STREETS	2002	TRAILER, UTILITY	JACOBSON	H683
04-078	STREETS	1997	TRUCK, 1 TON DUMP	FORD	F350
04-081	STREETS	2013	PICKUP, 1/2 TON EXT CAB	CHEVROLET	SILVERADO 1500
04-084	STREETS	2003	TRUCK, CNG DUMP	FREIGHTLINER	FL80
04-091	STREETS	1978	TRUCK, UTIL BODY	FORD	C7000
04-102	STREETS	1978	PICKUP, 3/4 TON FLATBED	CHEVROLET	C20
04-105	STREETS	2005	SWEEPER, CNG STREET	ELGIN	CROSSWIND J+

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
04-105A	STREETS	2005	PONY MOTOR	ESG 642	POWER TECH
04-107	STREETS	2001	ROLLER, RUBBER TIRE	HYSTER	HYPAC 530AH
04-108	STREETS	2000	SWEEPER, PORTABLE STREET	GREEN MACHINE	414RS
04-110	STREETS	2007	ROLLER	INGERSOLL RAND	DD-31HF
04-111	STREETS	1992	TRAILER, 4 TON TILTBED	ZIEMAN	1140E
04-114	STREETS	2009	APPLICATOR, ASPHALT SEALER	CRAFCO	3CD1-DZP01
04-117	STREETS	2009	LOADER, TRACTOR W/HOE & BUCKET	CATERPILLAR	257B2
04-118	STREETS	1986	TRAILER, 3 TON TANDEM TILTBED	ROADLINE	X
04-119	STREETS	1994	SWEEPER, PORTABLE	SWEEPSTER	CP86
04-121	STREETS	1998	PICKUP, 1/2 TON EXT CAB	FORD	RANGER
04-123	STREETS	2001	SWEEPER, STREET	TYMCO	FL70
04-128	STREETS	2009	BACKHOE	JOHN DEERE	310SJ
04-130	STREETS	1986	TRAILER, 1/2 TON 2 - WHEEL	HOMEMADE	DEMPSEY
04-131	STREETS	2007	SWEEPER, CNG STREET	TYMCO	600/BAH
04-133	STREETS	2003	COMPRESSOR, TOWABLE AIR	INGERSOLL RAND	P185WJD
04-134	STREETS	2006	TRAILER	MIRAGE	MKL610SA
04-135	STREETS	1997	ROLLER, VIBRATORY	INGERSOLL RAND	DD-22
04-148	STREETS	2015	VAN, GRAFFITI	FORD	TRANSIT VAN
04-179	STREETS	2001	TRUCK, 2 TON DUMP	FORD	F350
04-185	STREETS	1996	PICKUP, 1/2 TON	DODGE	DAKOTA SPORT
04-301	STREETS	1972	DRILL, EARTH	GROUND HOG	C17
04-302	STREETS	1990	PLATE, VIBRO	TAMPER	VPG160K
04-305	STREETS	2011	WACKER, VIBROPLATE	WACKER	2470#-CF
04-307	STREETS	1982	COMPRESSOR, AIR 5.0 HP	CHAMPION	1WCV20C
04-308	STREETS	2010	BLOWER (ON WHEELS)	LITTLE WONDER	
04-311	STREETS	1999	GRINDER, TRAFFIC LINE	EDCO	TLR7-11H
04-315	STREETS	1971	OPENER, HYDRAULIC VALVE	FONTANA	EF45
04-316	STREETS	1989	GENERATOR, PORTABLE	HONDA	EB3500-X
04-317	STREETS	1988	PLATE, VIBRO	WACKER	UPG160K
04-318	STREETS	1999	TAMPER, WACKER	WACKER	BS600
04-319	STREETS	2001	TAMPER	WACKER	BS600
04-321	STREETS	2006	HAMMER, JACK	ATLAS COPCO	COBRA COMBI
04-322	STREETS	1972	SPREADER, SAND	BURCH	CO-65
04-324	STREETS	1976	MOWER, PORTABLE	SARLO	8261/C
04-325	STREETS	1964	DISK, 2 - ROW TOWED	TOWNER	DISC
04-326	STREETS	1987	TAMPER	WACKER	BS60Y
04-327	STREETS	1976	BLASTER, SAND	SARACCO	44000
04-330	STREETS	1981	SWEEPER, VACUUM	BILLY GOAT	BG60A
04-336	STREETS	1998	GENERATOR (TRK #04-006)	HONDA	GNEM-3500
04-343	STREETS	1981	PUMP, WATER	THOR	51T
04-344	STREETS	1982	BUCKET, LEAF	PB	X
04-345	STREETS	1978	BUCKET, LEAF	PB	X
04-346	STREETS	1995	BUCKET LEAF	PB LOADER	PB
04-353	STREETS	2007	TAMPER, WACKER	WACKER	VP1135AW
04-355	STREETS	1986	PUMP, PORTABLE TRASH	HOMELITE	121TP21A
04-356	STREETS	1992	SPRAYER, AIRLESS	GRACO LINELAZER	3500
04-360	STREETS	2006	SAW, CONCRETE	MK	1613H
04-362	STREETS	1983	GENERATOR, PORTABLE	HONDA	3000
04-364	STREETS	1988	BUCKET, LEAF	HOME MADE	X
04-365	STREETS	1988	SPRAYER, WEED	REARS	AR703
04-366	STREETS	1989	BLASTER, WATER SAND	KEW	4503KB
04-367	STREETS	2014	PAVER, ASPHALT	LEEBOY	8500C
04-368	STREETS	1991	BROOM, PUSH	X	1991
04-369	STREETS	1978	BROOM, PUSH	PB LOADER	1978
04-370	STREETS	2006	GRINDER, PORTABLE	SMITH	SPS8
	STREETS Count	**81**			

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
04-085	SWTP	1999	PICKUP, 1/2 TON EXT CAB	FORD	F-150
04-144	SWTP	2013	FORKLIFT, TURNER PLANT	MITSUBISHI	FGC25N3
04-149	SWTP	2015	CUSHMAN	CUSHMAN	HAULER
	SWTP Count	**3**			
10-051	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-052	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-053	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-054	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-055	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-056	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-057	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-058	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-059	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-060	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-061	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-062	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
10-063	TRAN-D	2014	STARCRAFT DAR BUS	CHEVROLET	ARBOC
	TRAN-D Count	**13**			
04-047	TRAN-G	2014	SUV, 4 DOOR	CHEVROLET	TRAVERSE
10-006	TRAN-G	2009	STARCRAFT DAR BUS	FORD	E450
10-007	TRAN-G	2009	STARCRAFT DAR BUS	FORD	E450
10-008	TRAN-G	2009	STARCRAFT DAR BUS	FORD	E450
10-009	TRAN-G	2009	STARCRAFT DAR BUS	FORD	E450
10-030	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-031	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-032	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-033	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-034	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-035	TRAN-G	2012	EL DORADO BUS	EL DORADO	EZ RIDER II
10-050	TRAN-G	2001	TROLLEY CNG	CHAMPLAIN	1608, CT277
	TRAN-G Count	**12**			
04-003	WASTE	2010	PICKUP, 1/2 TON 4X4	FORD	F150
04-004	WASTE	2014	SUV, 4 DOOR	CHEVROLET	TRAVERSE
04-024	WASTE	1990	BACKHOE, TRACTOR	CASE	580 K
04-032	WASTE	1992	VAN, TV CAMERA	FORD	E350
04-037	WASTE	2011	CLEANER, VAC-CON SEWER	INTERNATIONAL	7500
04-037A	WASTE	2011	PONY MOTOR (In above price)	INTERNATIONAL	TCD2012L042V
04-038	WASTE	2015	CLEANER, VAC-CON SEWER	FREIGHTLINER	114SD
04-038A	WASTE	1998	MOTOR, PONY (in above price)	JOHN DEERE	4045TF150
04-100	WASTE	1980	TRAILER, TILTBED	NORWEST	TE 1212
04-112	WASTE	2012	MOWER, FLAIL	VRISIMO	C172
04-113	WASTE	2002	FORKLIFT	MITSUBISHI	FG25K
04-127	WASTE	2014	VAN, 8 PASSENGER	DODGE	GRAND CARAVAN
04-129	WASTE	2012	LOADER, TRACTOR	JOHN DEERE	210K
04-137	WASTE	2010	VAN, MINI	DODGE	GRAND CARAVAN
04-138	WASTE	1990	PUMPER, PIT HOG SLUDGE	JOHN DEERE	4039T
04-139	WASTE	2003	PICKUP, 3/4 TON	GMC	2500 SIERRA
04-140	WASTE	2007	MULE, UTILITY VEHICLE	KUBOTA	RTV900G6-K
04-141	WASTE	2010	MULE, UTILITY VEHICLE	KUBOTA	RTV900G9-H
04-142	WASTE	2008	PUMP, STORM/WASTETEWATER	VOLVO	TAD721VE
04-143	WASTE	2013	UTILITY VEHICLE, 4 SEAT	KUBOTA	RTV114OCPX-H
04-146	WASTE	2010	VAN, MINI	DODGE	GRAND CARAVAN
04-182	WASTE	1983	VAN, STEP	FORD	E350
04-264	WASTE	1997	GENERATOR, N/E SANITARY (N.E. LIFT STATION ON CLUFF)	KOHLER	30RHZ02 - 10 KW
04-266	WASTE	2003	GENERATOR, RIVERGATE SANITARY	OLYMPIAN	G20F3
04-268	WASTE	1986	GENERATOR, PARKWEST SANITARY LIFT STATION	KOHLER	20RZ - 20 KW

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
04-269	WASTE	1986	GENERATOR, WOODLAKE SANITARY LIFT STATION	ONAN	20OES15R/24164B
04-271	WASTE	1998	GENERATOR, TIENDA DRIVE SANITARY LIFT STATION	OLYMPIAN	98A00423S
04-272	WASTE	2003	GENERATOR, HARNEY LANE	OLYMPIAN	G80431
04-306	WASTE	1999	GENERATOR, (TRK #70) PORTABLE	HONDA	2500
04-309	WASTE	1989	PUMP, WATER	WACKER	PT2A
04-314	WASTE	1989	PUMP, WATER	WACKER	PT3A
04-323	WASTE	2015	SAW, CONCRETE/ASPHALT SELF PROPELLED	WACKER	PUMP PTS4V
04-337	WASTE	2012	GENERATOR (04-032)	HONDA	EU2000i
04-338	WASTE	2012	PUMP, BYPASS TRASH	HONDA	WT30X
04-348	WASTE	1989	GENERATOR, (TRK #125) PORTABLE	HONDA	2200
04-351	WASTE	1997	TAMPER (TRK #41 SPARE)	WACKER	BS62Y
04-354	WASTE	2015	PUMP, TRAILER MOUNTED 6" TRASH	GODWIN	CD150M
04-371	WASTE	1992	WELDER, PORTABLE (WELDAN PWR G800, MAINT BY WS MECH)	LINCOLN	G8000
04-373	WASTE	1992	PUMP, PORTABLE TRASH (SHED #2 MSC)	WACKER	PT2A
44-040	WASTE	1994	LOADER, TRACTOR	JOHN DEERE	244E
	WASTE Count	**40**			
04-069	WATER	2015	SUV	CHEVROLET	EQUINOX
04-072	WATER	2015	PICKUP, 1/2 TON CREW CAB	DODGE	1500
04-200	WATER	1995	GENERATOR, (WELL # 7) EMERGENCY	CAT	SR4B
04-222	WATER	2005	GENERATOR, (WELL # 22) EMERGENCY	OLYMPIAN	D150P6
04-255	WATER	1995	GENERATOR, (WELL # 9) EMERGENCY	CAT	S4RB
04-256	WATER	1969	GENERATOR, (WELL # 13) EMERGENCY	GM	100 KW
04-257	WATER	1996	GENERATOR, (WELL # 5) EMERGENCY	CAT	SR4B
04-258	WATER	2001	GENERATOR, (WELL # 21) EMERGENCY	CAT	SR4B
04-259	WATER	1995	GENERATOR, (WELL # 16) EMERGENCY	CAT	SR4B
04-260	WATER	1996	GENERATOR, (WELL # 4 R) EMERGENCY	CAT	SN4
04-274	WATER	2005	GENERATOR, (W SLOUGH) EMERGENCY	CAT	SR414V
04-275	WATER	2005	GENERATOR, (W SLOUGH) EMERGENCY	CAT	3516B TA
04-304	WATER	1996	SAW, CONCRETE/ASPHALT SELF PROPELLED	HONDA	SS18
04-312	WATER	2001	SAW, ASPHALT/CONCRETE	TARGET	ES-14
04-320	WATER	1970	BLOWER, FRESH AIR MANHOLE	HOMELITE	X
	WATER Count	**15**			
04-001	WWW	1991	TRUCK, DUMP (CUMMINS)	DODGE	RAM 350
04-017	WWW	2013	PICKUP, 1/2 TON	CHEVROLET	SILVERADO
04-025	WWW	2015	SEDAN, 4 DOOR	FORD	FUSION
04-027	WWW	1996	BACKHOE, LOADER	JOHN DEERE	310D
04-028	WWW	2010	COMPRESSOR, AIR 4-CYL DSL	AIRMAN	185CFM
04-030	WWW	2015	SEDAN, 4 DOOR	FORD	FUSION
04-033	WWW	2007	BACKHOE	JOHN DEERE	310J
04-041	WWW	2012	TRUCK, 2 TON SUPERCAB	FORD	F550
04-045	WWW	2006	PICKUP, 1 TON UTILITY	CHEVROLET	SILVERADO 3500
04-046	WWW	2013	PICKUP, 1 TON UTILITY	CHEVROLET	SILVERADO 3500
04-053	WWW	2001	PICKUP, 3/4 UTIL	DODGE	RAM 2500HD
04-063	WWW	2000	PICKUP, 3/4 TON UTILITY	GMC	C2500
04-070	WWW	2009	TRUCK, W/UTIL BOX	FORD	F550
04-082	WWW	2000	PICKUP, 3/4 TON UTILITY	GMC	SIERRA 2500
04-083	WWW	2012	PICKUP, 3/4 TON EXT CAB	FORD	F250
04-093	WWW	2014	PICKUP, 3/4 TON UTILITY	FORD	F250
04-103	WWW	1991	TRAILER, 2 WHEEL	X	TRAILER
04-106	WWW	2001	SEDAN, 4 DOOR	DODGE	INTREPID
04-109	WWW	2014	COMPRESSOR, AIR 185 CFM	AIRMAN	185CFM
04-116	WWW	2010	TRUCK, 2 1/2 TON FLATBED	FORD	F750
04-124	WWW	2004	TRAILER, PIPEHUNTER VAC	UNGRD	VARIED
04-125	WWW	2003	TRUCK, CNG	FREIGHTLINER	FL60

VEH/EQUIP NUM	DEPT/DIV	YEAR	DESCRIPTION	MANUFACTURER	MODEL
04-132	WWW	2010	COMPRESSOR, AIR 185 CFM	AIRMAN	185CFM
04-136	WWW	1991	TRUCK, BOOM	INTERNATIONAL	4900
04-265	WWW	2003	GEN, MOKE SANITARY (TURNER/WINTON, ADD'L 5 YR WARR)	S & L	XXX
04-303	WWW	2007	SAW, CONCRETE	EDCO	SK14-13H
04-310	WWW	2010	TAMPER, WACKER	WACKER	BS6021
04-313	WWW	1970	GENERATOR, PORTABLE	MCCOLLUTH	X
04-329	WWW	1962	RODDER, FLEXIBLE SEWER	X	RODDER
04-331	WWW	2009	GENERATOR, (TRK #70) PORTABLE	HONDA	2000
04-332	WWW	2009	GENERATOR, (TRK #125) PORTABLE	HONDA	2000
04-334	WWW	2012	RAMMER, TAMPER	MULTIEQUP	MTX60
04-341	WWW	1984	GENERATOR, PORTABLE	KUBOTA	A2200
04-352	WWW	2010	TAMPER, WACKER	WACKER	BS6021
04-359	WWW	1983	GENERATOR, PORTABLE	HONDA	E1500
04-073	WWW	2014	PICKUP, SUPERCAB 1 TON UTIL	FORD	F250
04-074	WWW	2015	TRUCK, 1 TON UTILITY BODY	FORD	F-350
04-076	WWW	2001	PICKUP, 3/4 TON	DODGE	BR2500
	WWW Count	**38**			
	Grand Count	**420**			