Measure L Citizens' Oversight Committee

Teleconference Meeting

Streaming Links:
https://www.facebook.com/CityofLodi/

https://zoom.us/j/96024641798

AGENDA – Meeting
Date: August 3, 2020
Time: 6:00 p.m.

SPECIAL NOTICE

Effective immediately and while social distancing measures are imposed, Council chambers will be closed to the public during meetings of the Measure L Citizens' Oversight Committee.

The following alternatives are available to members of the public to watch Committee meetings and provide comments on agenda and non-agenda items before and during the meetings.

Viewing:

Members of the public may view and listen to the open session of the meeting at https://www.facebook.com/CityofLodi/; or

Please click the link below to join the meeting:
https://zoom.us/j/96024641798
Meeting ID: 960 2464 1798
Or iPhone one-tap : US: +16699009128,,96024641798#
Or Telephone: Dial: US: +1 669 900 9128
Meeting ID: 960 2464 1798

Public Comment:

Members of the public can send written comments to the Committee prior to the meeting by emailing MeasureLComments@lodi.gov. These emails will be provided to the members of the Committee and will become part of the official record of the meeting.

Members of the public who wish to verbally address the Committee during the meeting should email those comments to MeasureLComments@lodi.gov. Comments must be received before the Chair announces that the time for public comment is closed. The Deputy City Manager will read three minutes of each email into the public record. IMPORTANT: Identify the Agenda Item Number or Oral Communications in the subject line of your email. Example: Public Comment for Agenda Item Number 1. Members of the public may also participate via Zoom at the following link: https://zoom.us/j/96024641798.

Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment in this meeting, please contact Andrew Keys at (209) 333-6700 at least 72 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. If you need special assistance in this meeting for purposes other than providing public comment, please contact Andrew Keys at (209) 333-6700 at least 72 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.160 (b) (1)).

SPECIAL TELECONFERENCE NOTICE

Pursuant to Executive Order N-29-20:

The Brown Act, Government Code Section 54953, contains special requirements that apply when members of a legislative body participate in a public meeting by telephone. Certain of these requirements have been suspended by Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020, to mitigate the spread of Coronavirus (COVID-19). In particular, the Executive Order suspends that provision of the Brown Act that requires noticing, posting of agendas, and public access to each location where a member will be participating telephonically, as well as provisions that require physical presence of members of the legislative body or the public for purposes of a quorum or to hold a meeting. Executive Order N-29-20 allows an agency to conduct a teleconference meeting that provides members of the public telephonic or other electronic participation in place of making a physical location for the public to observe the meeting and provide public comment, consistent with other provisions of the Brown Act.

Agenda

MEASURE L CITIZENS' OVERSIGHT COMMITTEE

Meeting Date: **Monday, August 3, 2020**
Time: **6:00 p.m.**
Location: www.facebook.com/CityofLodi/ or https://zoom.us/j/96024641798

Meeting ID: 960 2464 1798

For information regarding this Agenda please contact:
Andrew Keys, Deputy City Manager
Telephone: (209) 333-6700

A. Call to Order / Roll Call

B. Approve Minutes of the May 18, 2020 Measure L Citizens' Advisory Committee

C. Receive Update on the Measure L Citizens' Oversight Committee Annual Accountability Report in Brief Mailing

D. Receive Update on the Fiscal Year 2019/20 Measure L Budget

E. Adjournment

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

_____
Andrew Keys
Deputy City Manager

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Office of the City Clerk, located at 221 W. Pine Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact the City Manager's Office as soon as possible and at least 72 hours prior to the meeting date. Language interpreter requests must be received at least 72 hours in advance of the meeting to help ensure availability. Contact Andrew Keys at (209) 333-6700. Solicitudes de interpretación de idiomas deben ser recibidas por lo menos con 72 horas de anticipación a la reunión para ayudar a asegurar la disponibilidad. Llame a Andrew Keys (209) 333-6702.

AGENDA ITEM B

CITY OF LODI
MEASURE L CITIZENS' OVERSIGHT COMMITTEE COMMUNICATION

AGENDA TITLE: Approve Minutes of the May 18, 2020 Measure L Citizens' Oversight Committee

MEETING DATE: August 3, 2020

PREPARED BY: Deputy City Manager

RECOMMENDED ACTION: Approve minutes of the May 18, 2020 Measure L Citizens' Oversight Committee.

BACKGROUND INFORMATION: Attached are copies of the subject minutes marked Exhibit A.

FISCAL IMPACT: N/A

FUNDING AVAILABLE: N/A

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Andrew Keys
Deputy City Manager/Internal Services Director

Attachments:
Exhibit A – Minutes of the May 18, 2020 Measure L Citizens' Oversight Committee

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APPROVED: _____
Stephen Schwabauer, City Manager

EXHIBIT A

MEASURE L CITIZENS' OVERSIGHT COMMITTEE MEETING
CARNEGIE FORUM, 305 WEST PINE STREET
MONDAY, May 18, 2020

A. CALL TO ORDER / ROLL CALL

The Measure L Citizens' Oversight Committee meeting of May 18, 2020, was called to order by Chair Pennino at 5:00 p.m.

Present: Committee Members – Hothi, Pennino, Rhoads, and Spring

Absent: Committee Members – Woehl (Note Committee Member Woehl was able to hear the entire meeting but had technical difficulties connecting audio via Zoom)

Also Present: Deputy City Manager Keys

B. APPROVE MINUTES OF THE MAY 18, 2020 MEASURE L CITIZENS' OVERSIGHT COMMITTEE

Committee Member Spring made a motion, seconded by Committee Member Rhoads to approve the minutes of the May 18, 2020 meeting.

VOTE:
The above motion carried by the following vote:
Ayes: Committee Members – Hothi, Pennino, Rhoads, and Spring
Noes: Committee Members – None
Absent: Committee Members – Woehl

C. ADOPT RESOLUTION RECOMMENDING THE DRAFT FISCAL YEAR 2018/19 MEASURE L ANNUAL ACCOUNTABILITY REPORT FOR CITY COUNCIL APPROVAL

Deputy City Manager Keys provided a brief overview of administrative changes to the Draft Accountability Report presented to the Committee at its January 13, 2020 meeting. Changes included response to comments by the Committee Members on January 13.

Chair Pennino recommended a non-finance person to proof read the entire document, citing specific sections that were still difficult to understand.

Vice Chair Spring recommended adding specific language citing the date range for the 90-day report on the first page of the document.

Committee Member Hothi asked for clarification on the approval process of the final report and how it would be presented to City Council. Chair Pennino suggested and Committee Members concurred that the item should be presented on the consent calendar at the soonest Council meeting possible to respect the City Council's time and provide information to the public as soon as possible.

Committee Member Hothi made a motion, seconded by Committee Member Spring to approve the resolution as drafted by staff.

VOTE:
Resolution 2020-2 recommending the Draft Fiscal Year 2018/19 Measure L Annual Accountability Report for City Council approval carried by the following vote:
Ayes: Committee Members – Hothi, Pennino, Rhoads, and Spring
Noes: Committee Members – None
Absent: Committee Members – Woehl

Committee Member Spring asked if future Measure L funds were earmarked to any specific purpose. DCM Keys explained Measure L funds were for general municipal purposes, were not earmarked for any specific use and subject to Council approval for their use. DCM Keys further clarified that the role of the committee was not to deliberate upon or approve future uses of Measure L funds but to produce a report commenting on the use of funds after they have been spent.

Chair Pennino stated the Committee as subject matter experts needs to review and have a comment on the budget when available.

Chair Rhoads requested an update on reserve funds in Measure L.

C. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 5:28 p.m.

ATTEST:

Andrew Keys
Deputy City Manager

Due to the COVID-19 pandemic and pursuant to Executive Order N-29-20, all Council Members participated in the meeting via teleconference and the meeting was available for viewing by the public via livestream at www.facebook.com/CityofLodi/; the opportunity for public comment was available through MeasureLComments@Lodi.gov.

AGENDA ITEM C

CITY OF LODI
MEASURE L CITIZENS' OVERSIGHT COMMITTEE COMMUNICATION

AGENDA TITLE: Receive Update on Measure L Citizens' Oversight Committee Annual Accountability Report in Brief Mailing

MEETING DATE: August 3, 2020

PREPARED BY: Deputy City Manager

RECOMMENDED ACTION: Receive update on Measure L Citizens' Oversight Committee Annual Accountability in Brief mailing.

BACKGROUND INFORMATION: Attached is the Measure L Citizens' Oversight Committee Annual Accountability in Brief mailer. Citizens will receive this mailer in their August 2020 utility bill as an insert.

FISCAL IMPACT: N/A

FUNDING AVAILABLE: N/A

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Andrew Keys
Deputy City Manager/Internal Services Director

Attachments:
Exhibit A – Measure L Citizens' Oversight Committee Annual Accountability in Brief

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APPROVED: _____
Stephen Schwabauer, City Manager

EXHIBIT A

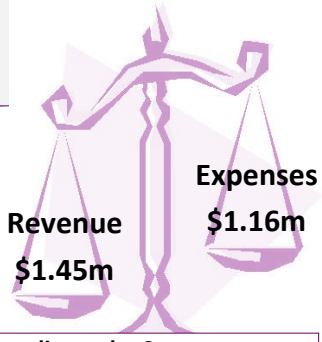
Measure L— FY 2018-2019

Annual Accountability Report In Brief

Citizens' Oversight Committee Members

Gary Woehl Terence Spring Phil Pennino Spencer Rhoads Mikey Hothi

Measure L, passed by voters in November 2018, is a local general purpose retail transactions and use tax that began April 1, 2019. This report covers the period from April 1, 2019 through June 30, 2019. City Ordinance No. 1953 requires preparation of an Annual Accountability Report to be reviewed by the Measure L Citizen's Oversight Committee and for the Committee to present findings to City Council. The Measure L ballot text was: *To make neighborhoods safer, maintain/improve essential City of Lodi services including: reducing crime; maintaining neighborhood police patrols/gang violence intervention/prevention; fixing potholes/city streets; maintaining neighborhood fire stations; enhancing rapid police/fire response times by restoring firefighter and adding police positions; maintaining recreation facilities/programs; and other general fund purposes; shall the city of Lodi measure enacting an ongoing half cent local sales tax, providing $5,400,000 annually, with independent citizen oversight, and funds spent locally, be adopted?*

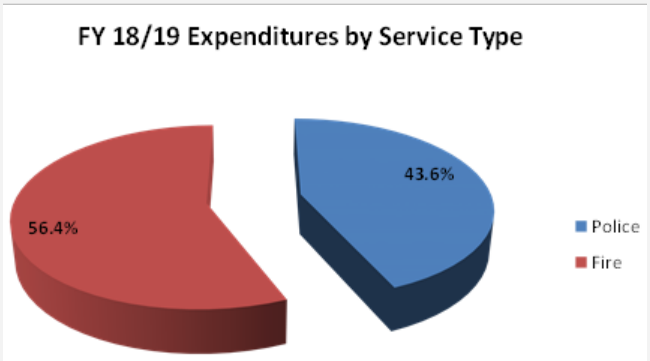


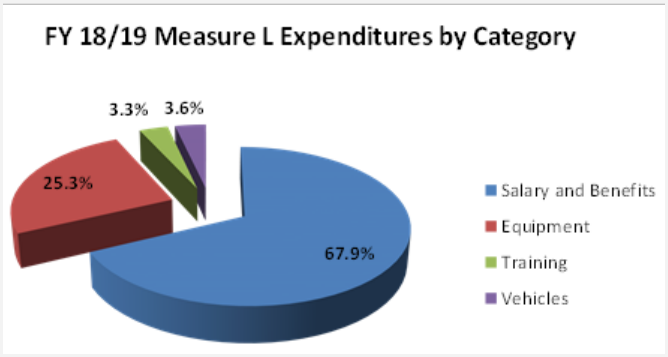
Measure L Highlights

- From April 1, 2019 through June 30, 2019, revenues received were $1,453,364 compared to original estimates of $1.2 million. Un-programmed revenues remain in the Measure L fund and will likely help reach the 3-year, 16% fund balance reserve target sooner than anticipated.
- In February 2019, City Council authorized $980,720 in Measure L expenditures, including for: 6 new Peace Officers; 3 part-time Community Services Officers; 3 new Firefighters; 1 restored Battalion Chief; overtime to fully staff Engine 2031; 4 vehicle purchases; and all related equipment and training. Council subsequently approved unallocated 18/19 funds for police vehicles, and radio equipment for police and fire.
- The table (right) shows FY 2018/19 Measure L expenditures by category and encumbered funds. The table (below) shows expenditures by service type. Not including encumbrances, FY 18/19 Police expenditures were $283,518 and Fire expenditures were $366,702. Fire expenditures were primarily overtime labor to fully staff all engines. Police expenditures were primarily for new officers. Due to recruitment challenges, only the 6 full-time police officer positions were filled by June 30, 2019.

FY 2018/19 Measure L Expenditures by Category

Revenue		**1,453,364**
Expenditures:		
Salary and Benefits	441,220	
Equipment	164,406	
Training	21,509	
Vehicles	23,085	
Total Expenditures:		**650,220**
Police Vehicles *(encumbered)*	111,165	
Radio Equipment *(encumbered)*	398,000	
Total Encumbrances:		**509,165**
Fund Balance at June 30, 2019		***293,979***





While the Citizens' Oversight Committee has no role in budgeting or planning, it is important to note the benefit of Measure L to maintaining existing City services. In FY 2019-20, in addition to the police and fire positions, Measure L was scheduled to fund a Librarian and various playground improvements.

Meas L Funded Positions	Approved Mid Yr 18/19	Approved for FY 19/20	Moved from GF in FY 19/20	Moved to GF in FY 19/20	Total for FY 19/20	Budget Cost
Police Officers	6	0	4	0	10	$ 1,296,360
Firefighters	3	0	5	0	8	$ 840,000
Fire Battalion Chief	1	0	0	1	0	$ -
Librarian	0	1	0	0	1	$ 98,080
Total	10	1	9	1	19	$ 2,234,440

AGENDA ITEM D

CITY OF LODI
MEASURE L CITIZENS' OVERSIGHT COMMITTEE COMMUNICATION

AGENDA TITLE: Receive Update on the Fiscal Year 2019/20 Measure L Budget

MEETING DATE: August 3, 2020

PREPARED BY: Deputy City Manager

RECOMMENDED ACTION: Receive update on the Fiscal Year 2019/20 Measure L budget.

BACKGROUND INFORMATION: The City Council adopted the Fiscal Year 2019/20 budget on June 3, 2020, including the budget for Measure L. A link to the City's overall budget has been distributed to Committee members. Staff will present highlights of the Fiscal Year 2019/20 Measure L Budget for the Committee's information. The link to the City of Lodi Fiscal Year 2019/20 budget is https://www.lodi.gov/ArchiveCenter/ViewFile/Item/384.

FISCAL IMPACT: N/A

FUNDING AVAILABLE: N/A

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Andrew Keys
Deputy City Manager/Internal Services Director

APPROVED: _____
Stephen Schwabauer, City Manager