LODI PARKS & RECREATION COMMISSION

Carnegie Forum
305 West Pine Street, Lodi

AGENDA
Date: OCTOBER 6, 2020
Time: 6:00 PM

SPECIAL NOTICE

Effective immediately and while social distancing measures are imposed, all meetings of the PARKS & RECREATION COMMISSION will be held virtually.

The following alternatives are available to members of the public to watch meetings and provide comments on agenda and non-agenda items before and during the meetings.

Viewing:

Members of the public may view and listen to the open session of the meeting by clicking the below links or pasting the link into a browsers

https://zoom.us/j/95913426012?pwd=YlYvUFpVeUI4bkk1UkpjdE5paUVZZz09

Password: 367899
Or iPhone one-tap: US: +16699009128,,95913426012# or +12532158782,,95913426012#
Or Telephone: Dial: US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656
Webinar ID: 959 1342 6012
Or on Facebook at https://www.facebook.com/CityofLodi/

Public Comment:

Members of the public may provide public comment via Zoom video conferencing at the following link:
https://zoom.us/j/95913426012?pwd=YlYvUFpVeUI4bkk1UkpjdE5paUVZZz09

Public Comments are limited to five minutes per person.

Members of the public may submit written comment prior to or during the meeting. Comments should be submitted to PRCSComments@lodi.gov (or via mail sent to: PARKS, RECREATION & CULTURAL SERVICES, 230 W. Elm Street, Lodi, CA 95240). Written comments received two hours prior to the start of the meeting will be provided to the PARKS & RECREATION COMMISSION and filed as part of the official record of the meeting. Five minutes of each written comment, received before the Chair announces that the time for public comment is closed will be read into the record. IMPORTANT: Identify the Agenda Item Number in the subject line of your email. Example: Public Comment for Agenda Item Number C-17.

Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment in this meeting, please contact the Office of the City Clerk at (209) 333-6702 or cityclerk@lodi.gov at least 48 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. If you need special assistance in this meeting for purposes other than providing public comment, please contact the Office of the City Clerk at (209) 333-6702 or cityclerk@lodi.gov at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.160 (b) (1)).

SPECIAL TELECONFERENCE NOTICE

Pursuant to Executive Order N-29-20:

The Brown Act, Government Code Section 54953, contains special requirements that apply when members of a legislative body participate in a public meeting by telephone. Certain of these requirements have been suspended by Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020, to mitigate the spread of Coronavirus (COVID-19). In particular, the Executive Order suspends that provision of the Brown Act that requires noticing, posting of agendas, and public access to each location where a member will be participating telephonically, as well as provisions that require physical presence of members of the legislative body or the public for purposes of a quorum or to hold a meeting. Executive Order N-29-20 allows an agency to conduct a teleconference meeting that provides members of the public telephonic or other electronic participation in place of making a physical location for the public to observe the meeting and provide public comment, consistent with other provisions of the Brown Act.

For information regarding this Agenda please contact:
Terri Lovell
Administrative Assistant
Telephone: (209) 269-4863

A. Call to Order / Roll Call

B. Approve Minutes – "September 1, 2020"

C. Comments by the Public, Commission and Staff on Non-Agenda Items

D. Action Items

D-1 Nominations and Election of New Officers for August 1, 2020 through August 1, 2021

D-2. Accept Various Donations Received by Parks, Recreation and Cultural Services for Programs and Projects

E. Regular Agenda Items – Discussion Items

E-1 Zupo Field Update

E-2 Update on Prop 68 Per Capita Grant Award and Project

F. Comments and/or Questions on Staff Briefing

G. Announcements

H. Adjournment

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

Terri Lovell
Administrative Assistant

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Office of the City Clerk, located at 221 W. Pine Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact the City Clerk's Office as soon as possible and at least 72 hours prior to the meeting date. Language interpreter requests must be received at least 72 hours in advance of the meeting to help ensure availability. Contact Pamela M. Farris at (209) 333-6702. Solicitudes de interpretación de idiomas deben ser recibidas por lo menos con 72 horas de anticipación a la reunión para ayudar a asegurar la disponibilidad. Llame a Pamela M. Farris (209) 333-6702.

Meetings of the Lodi City Council are telecast on SJTV, Channel 26. The City of Lodi provides live and archived webcasts of regular City Council meetings. The webcasts can be found on the City's website at www.lodi.gov by clicking the meeting webcasts link.

Members of the public may view and listen to the open session of this teleconference meeting at www.facebook.com/CityofLodi/ or https://zoom.us/j/8136261690?pwd=Ny81Ym1YeTFHNU5iY0UxNmROVVVxUT09

MEETING MINUTES
LODI PARKS AND RECREATION COMMISSION
TUESDAY, SEPTEMBER 1, 2020
5:12 P.M. – Virtual via ZOOM

NOTE: MEETING STARTED LATE AND WAS NOT BEING LIVE STREAMED DUE TO FACEBOOK CONNECTIVITY ISSUES.

A. Roll Call

Present: Commissioner Erickson, Carouba, Mitchell, VanNortwick
Absent: Commissioner Long
Staff Present: Anwan Baker, Cathi DeGroot, Terri Lovell

B. Minutes of February 4, 2020

Motion by Commissioner Carouba to approve the minutes as amended of the February 4, 2020, meeting. Second by Commissioner VanNortwick.

DISCUSSION
NONE

Ayes: Commissioner Erickson, Carouba, Mitchell, VanNortwick
Noes: None
Motion carried 4 – 0

C. Comments by the Public, Commission and Staff on Non-Agenda Items

None

D. Action Items

Nominations and Election of New Officers
Ms. DeGroot introduced this item with a PowerPoint presentation.

Motion by Commissioner Carouba to table this item until the next meeting. Second by Commissioner Erickson.

DISCUSSION
None

Ayes: Commissioner Erickson, Carouba, Mitchell, VanNortwick
Noes: None
Motion carried 4 – 0

Accept Memorial Bench and Plaque Donation from Larry O'Reilly in Memory of his Wife Barbara O'Reilly
Ms. DeGroot introduced this item with a PowerPoint presentation.

Motion by Commissioner VanNortwick to approve as written. Second by Commissioner Erickson.

DISCUSSION
None

Ayes: Commissioner Erickson, Carouba, Mitchell, VanNortwick
Noes: None
Motion carried 4 – 0

E. Regular Agenda – Discussion Items

Introduction of Community Development Director, John Della Monica, and Navigation Center Concept
Mr. Della Monica, Community Development Director, introduced himself and the proposed tiny home and navigation center concepts proposed at Armory Park.

There was significant discussion on this topic with Commissioners, City Council members and members of the public expressing their feelings on these projects and their proposed location. Ms. Lovell read 45 emails from the community on this subject. 44 were in opposition of the project and 1 supported it.

Commissioners VanNortwick and Carouba, while acknowledging the homeless situation in our community, were against the proposed location of the tiny homes at Chapman Field.

Commissioners Erickson and Mitchell, while also acknowledging the homeless situation in our community, were not prepared to move forward with this project at Armory Park, however if the project were to move forward, they are both in favor of requesting from Council a replacement of the asset to keep Parks & Recreation athletic facilities inventory whole.

Commissioner VanNortwick proposed sending an email from the Commission to the City Council with the Commission's unanimous opposition to taking Chapman Field or Armory Park out of the Parks & Recreation Department's park inventory. All Commissioners agreed with sending this email.

Commissioner VanNortwick advised Secretary Lovell that he would be following up with her in the morning with an email to forward to City Council on the Commissions behalf.

F Comments and/or Questions on Staff Briefing

(Refer to packet reports for additional information)

None

G. Announcements

Ms. DeGroot announced an employment offer has been made to a candidate who will be replacing Grant Plath in the Recreation Manager position. Laura Johnston will start on September 21.

H. Adjournment

Meeting adjourned at 8:37 p.m.

LODI PARKS AND RECREATION COMMISSION
MEETING OF OCTOBER 6, 2020

ACTION ITEM D-1

NOMINATIONS AND ELECTION OF NEW OFFICERS FOR AUGUST 1, 2020 THROUGH AUGUST 1, 2021

Notes:_____

Action:_____

PARKS AND RECREATION COMMISSION COMMUNICATION

TO: The Lodi Parks & Recreation Commission DATE OF MEETING: October 6, 2020

FROM: The Director's Office

SUBJ: Nominations and Election of New Officers for August 1, 2020 through August 1, 2021

TYPE ACTION NEEDED: Action

PREPARED BY: Terri Lovell, Administrative Assistant

RECOMMENDED ACTION: Select a Chairperson and Vice Chairperson for 2020

BACKGROUND INFORMATION:
In accordance with the Commission Service and Bylaws the Chairperson and Vice Chairperson are elected by the members thereof by a majority vote of all the members.

FUNDING CONSIDERATION OR IMPACT: None

LODI PARKS AND RECREATION COMMISSION
MEETING OF OCTOBER 6, 2020

ACTION ITEM D-2

ACCEPT VARIOUS DONATIONS RECEIVED BY PARKS, RECREATION AND CULTURAL SERVICES FOR PORGRAMS AND PROJECTS

Notes:_____

_____

_____

_____

_____

_____

Action:_____

_____

_____

PARKS AND RECREATION COMMISSION COMMUNICATION

TO: Lodi Parks and Recreation Commission DATE OF MEETING: October 6, 2020

FROM: Anwan Baker, Interim Director

SUBJ: Accept Various Donations Received by Parks, Recreation and Cultural Services for Programs and Projects

---

TYPE ACTION NEEDED: Action

PREPARED BY: Anwan Baker, Interim Parks, Recreation & Cultural Services Director
Steve Virrey, Parks Project Coordinator

RECOMMENDED ACTION: Accept various donations received by Parks, Recreation and Cultural Services for programs and projects

BACKGROUND INFORMATION:
From time to time, PRCS receives requests from the community to plant trees, install park benches and plaques to memorialize. In addition, PRCS also receives donations of supplies and/or equipment from citizens of our community.

The following are donations recently received by PRCS:

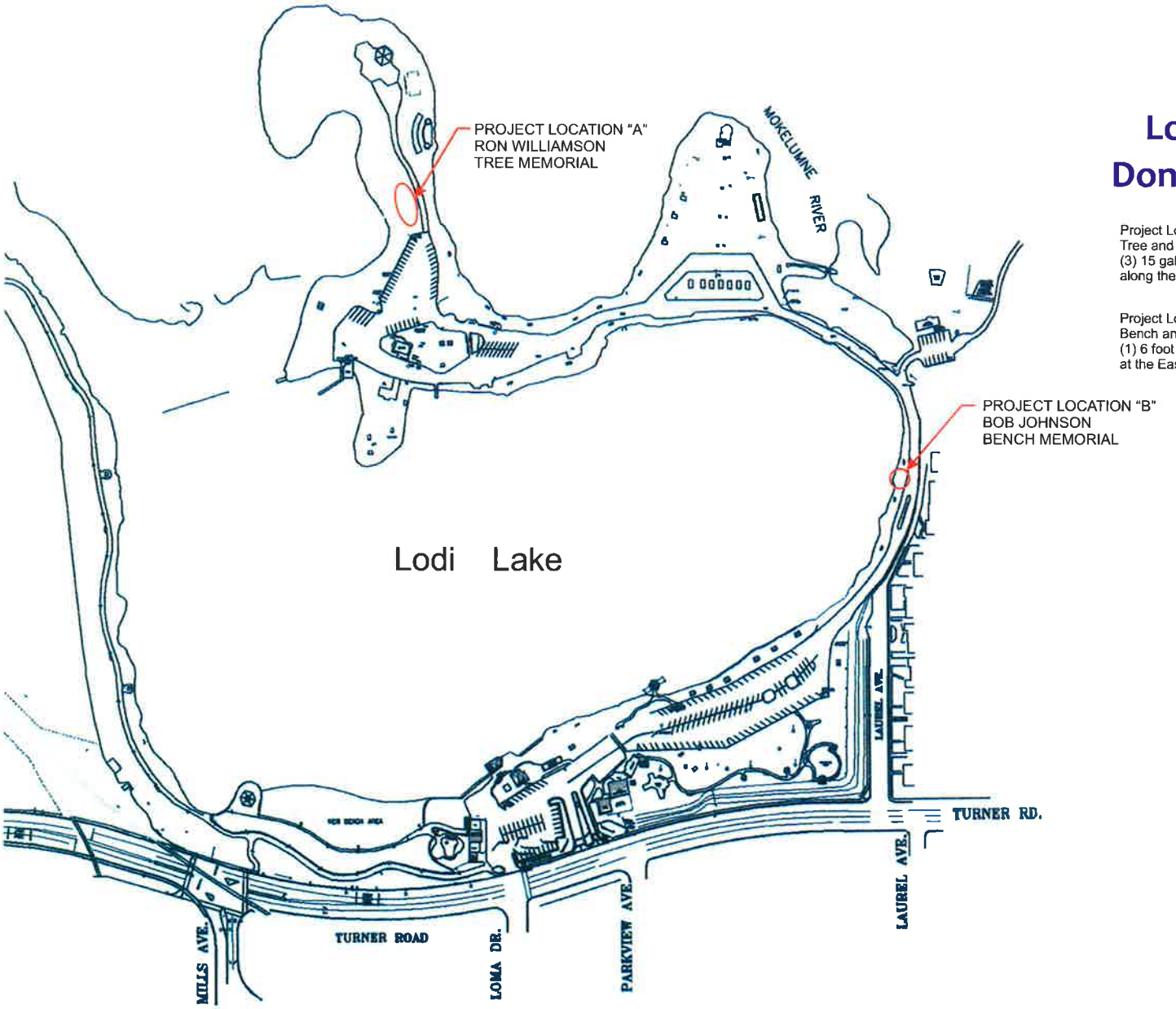
1 - Tree and Plaque Memorial for Ron Williamson - donated by the Lodi/Tokay Rotary Club
1 – Bench and Plaque Memorial for Bob Johnson – donated by the Lodi/Tokay Rotary Club
3 – Pool Cover Panels (14' x 75') – donated by Lodi Swim Club

The Lodi/Tokay Rotary Club will pay all costs for materials and installation of the tree and/or bench and plaques for Ron Williamson and Bob Johnson. These costs are valued at $2,500. Please refer to the attached map for placement location.

The Lodi Swim Club has already purchased the pool covers at a cost of $6,012.13. The pool covers were delivered and installed at Enze Pool.

Staff supports acceptance of these donations.

FUNDING CONSIDERATION OR IMPACT: Costs will be covered through the donations.



Lodi / Tokay Rotary Club
Donation Memorial Projects

Project Location "A"
Tree and Plaque Memorial for Ron Williamson
(3) 15 gallon trees planted and a bronze plaque wet-set into concrete along the Youth Area pathway.

Project Location "B"
Bench and Plaque Memorial for Bob Johnson
(1) 6 foot park bench and a bronze plaque wet-set into a concrete pad at the East end of Lodi Lake.

LODI PARKS AND RECREATION COMMISSION
MEETING OF OCTOBER 6, 2020

REGULAR AGENDA ITEM E-1

ZUPO FIELD UPDATE

Notes:_____

_____

_____

_____

_____

_____

Action:_____

_____

_____

PARKS AND RECREATION COMMISSION COMMUNICATION

TO: The Lodi Parks & Recreation Commission DATE OF MEETING: October 6, 2020

FROM: The Director's Office

SUBJ: Zupo Field Update

TYPE ACTION NEEDED: Discussion

PREPARED BY: Anwan Baker, Interim PRCS Director

RECOMMENDED ACTION: Zupo Field Update

BACKGROUND INFORMATION:
Here is an introduction to the next item. Staff will provide an update on Council direction and next step on Zupo Field renovation.

FUNDING CONSIDERATION OR IMPACT: See Council Communication attached.

AGENDA ITEM

CITY OF LODI
COUNCIL COMMUNICATION

TM

AGENDA TITLE: Provide Status Update and Presentation, and Receive Council Direction on Zupo Field

MEETING DATE: September 16, 2020

PREPARED BY: Parks, Recreation and Cultural Services Interim Director and Deputy Director

---

RECOMMENDED ACTION: Provide status update and presentation, and receive Council direction on Tony Zupo Field.

BACKGROUND INFORMATION: On Sunday, September 22, 2019, at approximately 5 pm, the iconic and historic Zupo Field press box, office and main grandstand area (built in 1924) were destroyed by fire due to arson.

Demolition and site-safety remediation of the main grandstand and bleacher areas took place from Monday, September 30 through October 22, 2019; damaged materials were removed, and the site was restored to safe conditions (non-public use). Risk Management took the lead on coordinating the demolition contractor, insurance adjustor, and third party construction engineering firm. Public Works oversaw the onsite demolition operations. In February 2020, only minor repair work was completed to allow for safe use of the field and remaining left and right field bleachers. Only a few uses by LUSD teams for pre-season baseball occurred prior to the State Stay-at-Home order shutting down all park facilities.

Below please find the following: insurance settlement projections, ADA compliance and building code requirements, information regarding preliminary estimates to rebuild/replace, and community support and historic preservation considerations.

Insurance Consideration / Reports	Value	Comments
City Deductible	**$250,000**	General Liability Fund (Fund 600); This fund was created and funded to serve as a self-insured risk fund for exposures of this type.

APPROVED: _____

Stephen Schwabauer, City Manager

Actual Cash Value (ACV) Estimate	**$639,818** **(250,000)** **$389,818**	Walk away amount; what the City would receive (minus the $250,000 deductible) if a decision was made to NOT rebuild.
Like Kind/Quality Replacement Estimate	**$709,358**	NOTE: Does not include figures for ADA/building code compliance; however, these costs, along with lost revenue projections during construction, would be covered by insurance.

ADA Compliance
Public Works and PRCS staff met with the City's Building Inspector and were advised of the following ADA/building code requirements:

1. Any replacement bleachers will require wheelchair access (a ramp) to the new bleachers.
2. Improvements to the site (including bleacher replacement) will require the restrooms to be upgraded to meet current accessibility requirements.
3. The replacement of the Press Box will not require an accessible route if it is at least 12' above the ground and that it is less than 500 square feet in size.

Preliminary Estimates to Rebuild or Replace
PRCS staff is working on "preliminary estimates only" for stadium seating and press box replacement. The property loss is extensive and includes not only the stadium seating, but also the grandstand framework, shade canopy, press box, storage area, public address system and speakers, scoreboard controller, damage to the irrigation system and more. A complete cost estimate to rebuild/replace the site can only be generated when a conceptual seating design, including ADA required upgrades to the entire site, have been integrated into a new site design by an architectural firm. Plans, specifications and authorization for bidding would then be brought to Council for approval.

Community Support and Historic Preservation
Immediately following the fire event, several community groups reached out to the City/PRCS staff expressing interest in fundraising to assist in rebuilding. Groups included: Lodi Community Foundation, Stockton Ports Baseball Team/Minor League Baseball, and informally-organized friends of Zupo Field. Staff informed these groups that funds could not be received until direction was provided from Council as to the future of the field.

Project Options
Staff is seeking direction from Council on the following **three decision options (A, B and/or C)**:

Actions		Description
A	**Walk away from site** with no rebuild of grandstand seating and press box.	ACV estimate less deductible ($639,818 - $250,000 = **$389,358**)
B	**REBUILD** - Like Kind/ Quality Replacement	Staff should proceed with plans to rebuild a like kind/quality replacement by gathering estimates and preliminary design work, including a complete project budget. Council advises staff to return for final Council approval of a site rebuild at $709,358, plus additional construction costs for architect and engineering services and ADA/building code compliance upgrades.
C	Community **Fundraising**	Direct community fundraisers to Lodi Community Foundation: Should staff accept donations from community groups and direct them through the community foundation for ultimate investment into Tony Zupo Field project account.

FISCAL IMPACT: General Liability Fund would be used to cover deductible.

FUNDING AVAILABLE: Adequate funding levels are available in the General Liability Fund to cover the deductible.

Andrew Keys, Deputy City Manager/Internal Services Director

Anwan Baker
Interim Parks, Recreation and Cultural Services Director

AB\CD:tl

cc: City Attorney

Parks, Recreation and Cultural Services

Tony Zupo Baseball Field

September 16, 2020

Situational Analysis

- One year ago historic Zupo Field press box, office and main grandstand area (built in 1924) were destroyed by fire due to arson
- Only site-safety remediation and minor repair work conducted to-date
- Insurance Claim still outstanding
- Community support / historic preservation
- Rebuild Options

Insurance

Insurance Considerations	Value	Comments
City Deductible	$250,000	General Liability Fund (Fund 600); This fund was created and funded to serve as a self-insured risk fund for exposures of this type.
Actual Cash Value (ACV) Estimate	$639,818 (250,000) $389,818	Walk away amount; what the city would receive (minus the $250,000 deductible) if a decision was made to NOT rebuild.
Like Kind/Quality Replacement Estimate	$709,358	NOTE: Does not include figures for ADA/building code compliance; however, these costs, along with lost revenue projections during construction, would be covered by insurance.

ADA Considerations

- Bleachers require wheelchair access
- Restroom access improvements required
- Press Box will not require an accessible route provided it is at least 12’ above the ground and less than 500 sq. ft.

Community Support

- Lodi Community Foundation
- Stockton Ports Baseball Team
- Informally-organized "Friends of Zupo Field"
- Staff informed these groups that funds could not be received until Council provides direction

Project Options

A	**Walk away from site with no rebuild of grandstand seating and press box.**	**ACV estimate less deductible ($639,818 - $250,000 = $389,358)**
B	REBUILD - Like Kind/ Quality Replacement	Staff should proceed with plans to rebuild a like kind/quality replacement by gathering estimates and preliminary design work, including a complete project budget. Council advises staff to return for final council approval of a site rebuild at $709,358, plus additional construction costs for architect and engineering services and ADA/building code compliance upgrades.
C	Community Fundraising	Direct community fundraisers to Lodi Community Foundation: Should staff accept donations from community groups and direct them through the community foundation for ultimate investment into Tony Zupo Field project account.

Council Direction and Next Steps

- Pursue Option B and C
- Work with PW staff on new site plan and scope of work, plans and specs for:
  - Final demo work, grandstands, press box, utilities and ADA improvements
- Coordinate Community fundraising
- Bring project back to Council for final approval in December (est.)

Thank you!

Q & A

LODI PARKS AND RECREATION COMMISSION
MEETING OF OCTOBER 6, 2020

REGULAR AGENDA ITEM E-2

UPDATE ON PROP 68 PER CAPITA GRANT AWARD AND PROJECT

Notes:_____

_____

_____

_____

_____

_____

Action:_____

_____

_____

PARKS AND RECREATION COMMISSION COMMUNICATION

TO: Lodi Parks and Recreation Commission DATE OF MEETING: October 6, 2020

FROM: C. DeGroot, Deputy Director

SUBJ: Update on Prop 68 Per Capita Grant Award and Project

TYPE ACTION NEEDED: Discussion.

PREPARED BY: Cathi DeGroot, Parks, Recreation and Cultural Services Deputy Director

RECOMMENDED ACTION: Receive Update on Proposition 68 Per Capita Program Grant Award Allocation

BACKGROUND INFORMATION:
The California Department of Parks and Recreation (DPR) announced nearly $200 million available for more than 700 agencies under the Proposition 68 Per Capita Grant Program. This non-competitive grant program provides funding to local government agencies to support the rehabilitation, creation and improvement of local parks and to address deficiencies in neighborhoods lacking access to outdoor recreation facilities. For full press release, view here.

In 2018, the State of California invested in the largest grant funding for critically underserved communities with the passage of Proposition 68: California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act. Recognizing the need for underserved communities to have equitable access to outdoor recreation facilities, the bond also provides funds for new parks that will help attract new and diverse visitors.

City of Lodi was awarded **$177,952,** much like other cities throughout the state that received the same allocation. Grant Recipients are required to submit project proposals describing how grant funds will be spent. Funding can be utilized for construction or rehabilitation of pools, trails, and playgrounds, etc.

Staff will provide the Commission an overview of the identified project, including next steps and timeline.

FUNDING CONSIDERATION OR IMPACT: None by this update.

Combined Director's Office Report and Staff Briefing

September 30, 2020

Prepared by: Deputy Director, C. DeGroot

Welcome, Laura Johnston – Recreation Manager

We're thrilled to have welcomed Laura to the PRCS Team on Monday, September 21. She assumes the responsibilities and duties of former Recreation Manager, Grant Plath. Laura is a passionate recreation professional with over 20 years of experience working for the cities of San Jose and Tracy, and most recently, the City of Dublin. She graduated from San Jose State with a degree in Recreation and Leisure studies and has held the positions of Recreation Leader, Specialist, Coordinator and Supervisor. She's managed field and facility reservations, run sports and afterschool programs, and has coordinated contract classes and special events. Laura has been an active member of CPRS Districts 3 and 5 for the past 17 years. When not working, Laura enjoys her new "quarantine" garden, plays tennis and loves attending sporting events, especially her San Jose Sharks. She lives in Tracy with her husband Jason and their two teenage daughters, Katie and Emma.

BOBS Memorandum of Understanding – Status Update

For the past several weeks, Staff Liaison DeGroot and BOBS Representative, Kurt Anderson, have been working collaboratively to draft new terms for the MOU between the City and the BOBS. Significant headway has been made to transfer administrative oversight and duties from PRCS to the BOBS, such as: registration, rosters, volunteer coaches and sports officials. The City will continue to provide in-kind support in the following areas: marketing and promotion, field use requests, site supervision, equipment storage, office and meeting space at Kofu Community Building, and exclusive use of Salas Park as their home Baseball/Softball Complex. Upon completion of the development of a draft agreement (Nov/Dec), staff will provide a complete report to the Commission that will outline the finalized terms. BOBS President, Kurt Anderson, will also be invited to participate in the presentation/discussion.

Playground Update from California Department of Public Health (CDPH) – 9.28.20

Following press release issued last week to "All Californians" provided counties and cities a roadmap to reopening playgrounds. This announcement lays out guidance for both the Visitors and the facility operators (City/PRCS). City Administrator and PRCS Staff representative are reviewing the stringent guidelines to assess whether or not the department can meet the compliance standards for staff supervision and monitoring of capacity limits, daily sanitation, increased signage and user rules, and establishing new practices such as, "... Marking designated spaces 6 feet apart for children to stand while waiting to use a play structure/area." The complete announcement can be viewed here. As of this writing, the reopening plan for playgrounds is being developed under the direction of the City Manager and Risk Manager. Staff will provide the Commission with a verbal update at the meeting on Tuesday.

Other Status updates provided at meeting:

- NEW Outdoor and Virtual Events/Programs (Oct/Nov/Dec)
- DeBenedetti Park Project – Phase I & II Construction Documents
- City/PRCS Re-opening Plans (if available)

Upcoming Events and Programs

October

1 - 31 Eat, Picnic and Play in our Parks (Co-sponsored by Lodi Chamber) – see flyer

1 - 31 Virtual and Outdoor Fall Programs – *Mini Guide*

SJ County Registrar of Voter @ HSS – General Election

Day	Date	Event Begins	Duration	Date	Event Ends
Friday	Oct 30, 2020	7:00 AM	11 hours	Oct 30, 2020	6:00 PM
Saturday	Oct 31, 2020	7:00 AM	11 hours	Oct 31, 2020	6:00 PM
Sunday	Nov 1, 2020	7:00 AM	11 hours	Nov 1, 2020	6:00 PM
Monday	Nov 2, 2020	7:00 AM	11 hours	Nov 2, 2020	6:00 PM
Tuesday	Nov 3, 2020	6:00 AM	15 hours	Nov 3, 2020	9:00 PM
Wednesday	Nov 4, 2020	7:30 AM	9 hours	Nov 4, 2020	4:30 PM

Operational Reports - Programs & Services

After School Programs (ASP) "Active Afternoon" - We currently have 17 children enrolled. The days and hours of operation are Monday through Friday, 1 to 6 pm. We have space for 65 children and have been using Holz Room and Kirst Hall at Hutchins Street Square. We have collaborated with LUSD Food Service to serve "Super Snack" to the children in our program. All the kids get a breakfast, lunch, dinner, and two snacks. The staff keep the lunch and snack items at the Square and we send dinner and breakfast items home. We offer homework assistance, snack, and enjoy indoor and outdoor activities. Swimming is offered to keep the kids active in the afternoon.

LUSD Bridge (After School Program) – PRCS Staff are busy supporting the 12 sites for LUSD's "Virtual Bridge" program. Each Bridge site can serve up to 75 children and have had attendance numbers as high as 57 and as low as 14. The Bridge staff have worked at the school sites one day a week and worked remotely from home or at HSS 4 days a week. Each Bridge staff person is responsible to work with 15 kids in their group. Recreation Manager, Sandoval states, "I have seen the kids engaged in the program, and they have quite a bit of fun. It is a different and difficult time, but the Bridge staff have great attitudes and are doing an amazing job."

Fall Camp - It is that time again...Camp dates are October 5-16; hours of operation will be 7 am to 6 pm, Monday through Friday. We will continue to follow all Childcare guidelines; we will have online registration, and provide a variety of indoor and outdoor activities, arts and crafts, swimming, and fun stuff while we are going through this COVID-19 virus time. We will keep our

group size to 10 as instructed; we will have space for 65 kids. We check temperatures upon arrival daily for staff and children. We will have handwashing routines, cleaning routines; wear masks, and we will continue to practice the mandated 6 ft. social distance requirement. Registration for fall camp will began September 14, 2020.

Lodi Lake Park Entrance Operations - During the current reporting period, the Lodi Lake entrance gate served 8,490 vehicles while a gate attendant was on duty. This represents a 55% increase over the same time period in 2019. The Iron Ranger served 1,293 park visitors, an 18% increase from 2019 when we had 1,100 vehicles utilize it. The Lake continues to be a very popular destination for this region.

Lodi Lake Boat Tours - Although we have not been operating the boat tours for the public this season, staff have been maintaining the vessel and its required documentation. The Coast Guard will be visiting in October to complete an inspection of the vessel and our operations in order to re-certify us to continue passenger service for the next 5 years.

Lodi Lake Docent/Nature Programs – The Docent/Nature programs were postponed this past season due to COVID-19 restrictions. As we enter Tier 2 of California's Blueprint for a Safer Economy, the Docent Coordinator will be developing new outdoor and nature-based programming for winter 2020 and spring 2021 that complies with the state and county's guidance for outdoor recreation.

Hutchins Street Square Pool – Hutchins Street Square Pool remains closed to the public due to COVID-19 but is still providing scheduled swim times for the Active Afternoon after school program. The swim times accommodate two groups for 45 minutes of play Monday thru Thursday each week. On average, six children participate in swimming for each group. Two lifeguards are scheduled to provide general aquatic safety and enforce proper COVID guidelines for staff and children.

Enze Pool at Blakely Park – Enze Pool is currently closed to the public but will soon be open for lap swim programming in September. Enze Pool is still being used by the Lodi Swim Club for team conditioning Monday thru Friday. Pool covers and a cover reel have been donated to the aquatic site to help maintain the pool interior and keep the water temperatures warmer during the cooler fall months for continued use.

Adopt-A-Park Program – The Parks Department currently has five Adopt-A-Park partners supporting the following parks: Henry Glaves, DeBenedetti, Emerson, Lodi Lake and Roget. During the reporting period, 16 volunteers worked 25 hours across those five parks. Their tasks include, but are not limited to, litter removal, planting and fertilizing plants, spreading mulch and pulling weeds.

Internal Operations

HSS Operations - For this reporting period, the Hutchins Street Square Building Services PT crew worked a total of 201.5 hours. Two attendants were brought back to cover the anticipated need

for a cooling center. Total used for the 2 days was 32 hours. Staff continues to spray and disinfect all touch surfaces in the building nightly now that we have After School programming in service.

Vandalism – During the reporting period, there were three instances of vandalism. The repairs cost the division an estimated $3,000 in labor and materials. Our crews spent 9 hours removing graffiti, repairing chain link fencing, repairing wooden fences and repairing doors. The most costly incident occurred at Salas where vandals destroyed the concession and umpire room doors. Poser Construction is installing reinforced doors to deter future vandalism attempts.

Lodi Parks People – Parks staff are currently enrolling interested citizens in the Lodi Parks People clean-up program, which has nine active volunteers. We are in the process of scheduling an orientation for the next set of potential volunteers. Their continued help is greatly appreciated.

HSS Facility Upgrades / Maintenance Projects
Detailed cleaning and maintenance has been performed by the Building Services Supervisor and one PT Maintenance Worker. Current project being performed is the replacement of old rusted out lockers in both Men's and Woman's restrooms in the pool area. The new replacement lockers are plastic and are being paid for by Hutchins Street Square Foundation. A $7,000 investment that all patrons of the pool and staff will appreciate. (After researching our Building Service Supervisor found a larger gym locker in plastic and was purchased by the Foundation for $4,250). During the renovation, we found the restroom doors were just as rusted out as the old lockers. The Foundation agreed to replace the doors with a fiberglass model that will last longer in this corrosive environment. Total for lockers and doors came to $5,670. Renovation work continues with paint, tile repair, and detail cleaning.

Key Capital Projects and Park Maintenance

Blakely Park Restroom Improvements – This project is nearing completion. The contractor has finished graded within the project limits and Parks staff has relocated and adjusted irrigation sprinkler heads to assist with the applied turf seed. Electric Utility is scheduled to complete the final electrical service to the new restroom by the end of September.

Park Maintenance Priorities

- Mowing, edging, weed eating, blowing, trash pickup and removal at all park locations.
- Restroom cleaning and repairs to the irrigation systems (100% operational)
- Sports field improvements construction drawings for Blakely Park, California Youth Soccer and Recreation Development Program State Grant, are currently being worked on. The Parks Division staff has completed approximately 90% of the drawing package. The plans have been sent to Public Works Engineering for plan review and comments.
- Nature Area Outdoor Education Improvement drawings started. Acorn Group completed the design work on 9 interpretive panels that will be installed within custom framework along the asphalt and decomposed granite trails. Project scheduled for 2021-2022.
- Staff constructed 24 lineal ft. (3 ft. high) timber fencing at Candy Cane Park.

- Replacement of Hale Park sign damaged by a vehicle.
- Tree care and maintenance at: Lodi Lake Park, Beckman Park, Henry Glaves Park, Hutchins Street Square, Lawrence Park, Zupo Field, and Chapman Field.
- Installation of a re-built irrigation pump at the Softball Complex.
- Staff, along with LPD, completed various site clean-ups of homeless encampments at Legion Park, Lawrence Park, Armory Park, Emerson Park and Salas Park.

Marketing, Social Media, Publicity

PRCS Facebook Page

6,452 "followers" (previous briefing - 6,413 – 0.6% increase)
8,089 people reached in the last 30 days
1,683 - number of times people liked, commented or shared the page

Of the items posted, the top 3 engaged post were:

Fall Mini Guide (2.5k)
Active Afternoons (3.1k)
New Blakely Restroom (1.1k)

PRCS Instagram Page

494 "followers" (Previous briefing 1489 - .5% increase)

Of the items posted, the top 3 engaged post were:

Lap Swim Video (views: 303)
Headwaters Congrats for TripAdvisor 2020 award (reach: 674, likes: 60)
Blakely Park New Restroom (reach: 650, likes: 38)

PRCS in the News...

Lodi plans to rebuild Zupo Field
https://www.lodinews.com/news/article_96b62510-f96a-11ea-9d8d-f3e375c27f7f.html

Talks on hold for Lodi tiny homes for the homeless
https://www.kcra.com/article/talks-on-hold-for-lodi-tiny-homes-homeless/33905077#

Defund Lodi Police Department' protest scheduled for Saturday morning
https://www.abc10.com/article/news/local/lodi/defund-lodi-police-department-protest-scheduled-for-saturday-morning/103-c10b00fc-d997-4963-b363-11ed4669dfea

Sacramento activists march in Lodi
https://saccityexpress.com/sacramento-activists-march-in-lodi/

Potential site for Lodi homeless housing draws public ire
https://www.lodinews.com/news/article_70d0261e-db76-11ea-84ac-2fa30d6edcb2.html

City eyes Chapman Field as location for tiny homes
https://www.lodinews.com/news/article_bc394b02-ed4c-11ea-943a-03587187d325.html

Lodi residents voice opposition to proposed tiny homes location
https://www.lodinews.com/news/article_09d07a98-ed9d-11ea-8e02-777eded8ef1c.html