

<p>CARNEGIE FORUM 305 WEST PINE STREET LODI, CALIFORNIA</p>	<p>REGULAR AGENDA LODI IMPROVEMENT COMMITTEE</p>	<p>REGULAR SESSION TUESDAY, MARCH 10, 2020 @ 6:00 PM</p>
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For information regarding this Agenda please contact:
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NOTE: All staff report or other written documentation relating to each item of business referred to on the agenda are on file in the Office of Community Development Department, located at 221 W. Pine Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability -related modification or accommodation contact the City Clerk's office as soon as possible and at least 24 hours prior to the meeting date.

6:00 p.m. Roll Call

Approve Minutes

March 12, 2019, May 14, 2019 and June 11, 2019

Comments by the Public on Non-Agenda Items (5 minute limit per speaker)

Annual Goals

- A. Community Development Block Grant (CDBG)
 - a. Review applications, score applications, and make recommendation to City Council on project allocations for 2020-21 program year
 - b. Update on schedule for Consolidated Plan Amendment and Annual Action Plan (AAP)
- B. Update on LIC 2019-20 Goals from Members and Staff
 - 1. Support ABCD: Love Your Block program
 - 2. Implement City's CDBG Consolidated Plan
 - 3. Reduce homelessness and increase homeownership
 - 4. Encourage beautification and community service leaders
 - 5. Support visionary community development projects
 - 6. Promote these goals in the City
 - 7. Promote civic engagement and greater interest in this committee
- C. Update of City Council Feedback on Drafting Revised Committee By-Laws

Regular Business

- A. Determine topics for upcoming meetings
 - a. April – review draft AAP
 - b. May - TBD
- B. Member vacancy update

Comments from Board members and Staff on Non-Agenda Items (5 minute limit per speaker)

Announcements

Adjournment

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the regularly scheduled meeting (or 24 hours in advance of a special meeting) at a public place freely accessible to the public 24 hours a day.

Patrice Clemons
CDBG Program Specialist

**LODI IMPROVEMENT COMMITTEE
REGULAR MEETING MINUTES**

March 12, 2019

6:00 P.M.

ROLL CALL

BOARD		STAFF
<u>PRESENT</u>	<u>ABSENT</u>	
Rehana Zaman (Vice Chair)	Doug Bojack (Chair)	Patrice Clemons, CDD
Ron Cook		Kari Chadwick, CDD
David Diskin		
Fran Forkas		
Kathryn Siddle		
Sunil Yadav		

I. MINUTES

None

II. Comments by the Public on Non-Agenda Items (5 minute limit per speaker)

- None

III. ANNUAL GOALS

A. Update on CDBG Program

- Review and Revise Scoring Rubric and Application for next program year
- Review revised project allocations, including graffiti
- Schedule for Consolidate Plan and AAP Approval

Patrice Clemons, CDBG Specialist and Staff Liaison, gave a report on the items above based on the staff report. She stated that staff revised the allocations based on direction from management. Ms. Clemons would also like to have a discussion regarding revisions to the scoring rubric. She added that the schedule for the public review of the Consolidate Plan and Annual Action Plan approval. The item will be presented to a City Council at a Shirtsleeve meeting on April 2nd and will be for information. It will also be taken to the April 17th and May 1st meetings as a public hearing item.

Member Diskin asked if staff still needs assistance with the survey. Ms. Clemons stated that she could still use assistance. They agreed to have a draft done by March 18th.

Member Diskin asked for clarification on the funding chart. Ms. Clemons gave a brief report regarding the changes in the allocations.

Vice Chair Zaman asked if these numbers were created before or after the meeting at California Human Development. Ms. Clemons stated that it was created before.

Member Diskin stated that the \$120,000 is missing from the green column. He asked if the plan is to ween Graffiti Abatement off of the CDBG funding. Ms. Clemons stated that the answer she received from HUD is as complicated as she first stated. She added that the HUD rep was not able to give her a clear answer. She believes the intent of the language is meant to have CDBG funds to be used as a temporary funding source for ongoing projects. Mr. Diskin would like to have a clear message sent to the City Council as part of the approval of this funding that the Committee does not feel that the funding of Graffiti Abatement is in compliance with the intent of the program. Ms. Clemons stated that the graffiti abatement program was started with CDBG funds, so that is a justification that they can use for continued use of the funds.

Vice Chair Zeman asked if the program tends to use all of their funding. Ms. Clemons stated that they do. Mr. Diskin asked if the program is monitored the same as the other programs receiving funds. Ms. Clemons stated that they are monitored the same.

Ms. Clemons asked if any members have any recommendations for revisions to any of the revised numbers. No recommendations were made.

Ms. Clemons started the discussion on revisions to the scoring rubric. She presented her ideas for changes and asked for suggestions from the Committee Members. Member Diskin stated his appreciation on how the materials were presented to the Committee Members this year. He would like to see the application questions and the rubric questions the same; He would also like to see the scoring reevaluated to be more impactful to the questions being asked/answered; the third is to make the application more specific and linked to the items that they are being asked to evaluate the relevance of the question, for instance the Consolidated Plan; and the fourth is he would like to see more time given for processing the applications for both staff and Committee Members. Ms. Siddle stated her agreement with Member Diskin's comments and she would like to see the rubric scoring to accompany the application, so that the applicants know just how important the question is to the process. Ms. Clemons stated that she also believes that the application and rubric mimicking each other would be a time saver. She added that the timeline can be changed, but she is concerned with the Holidays. Mr. Diskin stated that the applications will be for a two year period, so the extra time in evaluating would be helpful.

Member Diskin asked if the decision for both years has to be made up front. Ms. Clemons stated that the decision to fund a project will be for both years. She added that the agreement that is signed by the applicant is for a two-year period.

Ms. Clemons stated the possible new timeline will begin in September or October and the application and rubric have parallel questions. Mr. Cook asked if the scoring can be clarified, so everyone will be on the same page. The rubric has specific scoring numbers, but members were using numbers within a range. Ms. Clemons stated that she will look at offering a range.

B. Update on ABCD Activities

a. Invitation to join Cycle III

Patrice Clemons, CDBG Specialist and Staff Liaison, gave a brief update. Items that the members might be interested in helping out with: coordinator, collaborator, communicator, attending an event, attending a workshop and being a resource and if there is a position that you think might fit for you, but it wasn't mentioned feel free to mention it and the accommodations will be made. Ms. Siddle requested that the meetings avoid being on City Council meeting nights. Ms.

Clemons stated that she will make that suggestion and the next meeting is Tuesday, March 19th at the Chamber of Commerce.

Vice Chair Zaman asked if anyone is tending to the community garden on Main Street. Ms. Clemons stated that someone is assigned to that area. Ms. Siddle stated that during the point-in-time count in January it did not appear that anyone had tended to the area in some time. The weeds were out of control.

C. Update on 2018-19 Goals

Patrice Clemons, CDBG Specialist and Staff Liaison, lead discussion regarding the following draft goals:

1. Empower and support residents to become leaders for transforming their community through the City's partnership program: Asset-Based Community Development (ABCD): Love Your Block
 - a. Objective #1: Approach title one parent clubs to possibly put on an event for their students/children and empower them by inviting them to go through the ABCD program, with support of LIC
Updated above.
 - b. Objective #2: LIC Members provide support to the ABCD Program
No update at this time.
 - c. Objective #3: Completed ABCD Cycle 3 projects will be considered for a LIC award
No update at this time.
2. Support the City's Community Development Block Grant (CDBG) program which aims to create viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities
 - a. Objective #1: Help conduct outreach of the Consolidated Plan through co-facilitation of focus groups, survey creation/disbursement, social media/press releases, and recruit organization to help support outreach
As discussed above
 - b. Objective #2: Recommend to the City Council which projects to be funded under the CDBG program, including reviewing scoring rubric, assisting applicants in filling out applications and collecting information, and scoring and selecting applications
As discussed above
3. Help the City and Committee on Homelessness to provide more resources and assistance for homeless

- a. Objective #1: Support Committee on Homelessness to obtain funding such as HEAP, attend monthly meetings and reporting back to the Lodi Improvement Committee

Mr. Diskin congratulated Ms. Clemons and Ms. Siddle for receiving \$ from the HEAP Grant.

Ms. Siddle gave a brief history of events that lead them in applying for the grant. She stated that the new slogan is "A Hand Up" instead of a hand out.

- b. Objective #2: Volunteer to help with the Point-In-Time-Count

Ms. Siddle reported that the count took place on January 29, 2019 and went well. Mr. Diskin added that the report is supposed to be out in late April. This Objective is complete

- c. Objective #3: Research funding and resources for public restroom facilities for homeless and report that information to the Committee on Homelessness and other City or non-city entities as needed

No update at this time.

4. Encourage Beautification and Community Service of Lodi

- a. Objective #1: Recognize properties and individuals bi-annually that have improved the Community. Establish criteria

No update at this time.

- b. Objective #2: Increase awareness of awards through competition or voting on properties at a public event; and promoting nominations by other members of the public by XYZ

Discussion occurred regarding the upcoming improvements to the downtown area.

5. Improve active transportation in the City such as pedestrian and bicycle travel

- a. Objective #1: Assist City staff in applying for two active transportation grants by gathering information needed to put in the grant and researching a second grant

No update at this time.

Member Siddle stated that the green line project has slowed down until the City gives them the green light to move forward.

Member Siddle stated that the Church Street bike lane project was approved at the March 6th City Council meeting and will be completed by the end of 2020.

6. Promote LIC's goals in the City

- a. Objective #1: Attend City Council meetings to promote committee and its goals; and provide bi-annual report on the progress on our goals

No update at this time.

- b. Objective #2: Attend a community event where information is provided about the LIC and its goals

No update at this time.

7. Improve Health Care for Lower-Income

- a. Find resources for health care services to be provided to individuals at WorkNet and CHD

Vice Chair Zaman stated that this Goal can be closed. She added that she contacted the Community Resource Center and there is clinic in Woodbridge that will accommodate people that are uninsured or under-insured. They offer dental services as well.

IV. REGULAR BUSINESS

A. Determine Topics for upcoming meetings

- April 9, 2019 – CDBG
- May 14, 2019 – Nothing at this time

V. Comments from Board Members or Staff on Non-Agenda items

- None

VI. Announcements

- None

ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 7:28 p.m.

Respectfully submitted,
Patrice Clemons, Staff Liaison

**LODI IMPROVEMENT COMMITTEE
SPECIAL MEETING MINUTES**

May 14, 2019

6:00 P.M.
ROLL CALL

BOARD		STAFF
<u>PRESENT</u>	<u>ABSENT</u>	
Doug Bojack (Chair)	Rehana Zaman (Vice Chair)	Patrice Clemons, CDD
David Diskin	Ron Cook	Kari Chadwick, CDD
Fran Forkas		Craig Hoffman, CDD
Kathryn Siddle		Jiayo Chiang, LEU
Vacant		

I. MINUTES

None

Member Forkas asked why there are so many minutes that are still unfinished. Ms. Clemons stated that staff is currently overwhelmed. Mr. Hoffman, City Planner, also added that Community Development is extremely busy and staff is being asked to do more with less people, so sacrifices' are required. He add that the minutes for the various committees are not a current priority of management.

II. Comments by the Public on Non-Agenda Items (5 minute limit per speaker)

- None

III. ANNUAL GOALS

A. Update on LIC 2018-19 Goals

a. Climate Action Plan Presentation

Chair Doug Bojack gave a brief PowerPoint presentation as presented in this packet. He stated that he asked for this item to be one of the Committee's goals and has a personal interest in the reduction of greenhouse gases. Mr. Bojack stated that additional information can be found at Cal-Adapt.org.

Craig Hoffman, City Planner, came forward to speak about the Climate Action Plan (CAP). He stated that Lodi is blessed in providing its own Utilities; Water, Wastewater and Electricity. He added that there are several items that the City has already implemented or is required to implement, so the Climate Action Plan was put together to give the City credit for those items.

Jiayo Chiang, Resources Analyst for the Electric Utility Department, came forward to give a brief presentation based on the programs that Electric Utility has implemented and will be implementing that conform to the requirements in the Climate Action Plan.

Chair Bojack asked for the numbers. Mr. Chiang provided the numbers as presented in Attachment A.

Chair Bojack asked if the city has the numbers regarding the usage of the EV charging stations. Mr. Chiang stated that the usage for electric vehicles is at 400 metro tons per year with 140 stations installed.

Chair Bojack asked why the EV station requires a separate meter in Lodi. Mr. Chiang stated that it is for usage calculations.

David Diskin stated his appreciation for the presentations and asked if the City is reaching out to the excessive electric users or waiting for them to come to the City. Mr. Chiang stated that staff does reach out to excessive electric users. Mr. Diskin asked what percentage of the city is still on incandescent lighting. Mr. Chiang stated that there are 1350 street lights still left to be converted. Mr. Diskin asked if there are regulations that are holding people back from making the changes. Mr. Chiang stated that the City cannot reject any application that is under five percent of the city's megawatt distribution which works out to be a seven megawatt system. Mr. Diskin would like to see his homeowners association work directly with the City to assist with the roof replacements for installing solar.

Chair Bojack asked about the parking minimums. Mr. Hoffman stated that when the new Zoning Code was established it reduced parking, asphalt and increased the planting space. Mr. Bojack asked if there has been anything else implemented since the Climate Action Plan was adopted. Mr. Hoffman stated that there has not been any other items implemented, but welcomes suggestions for future items. Mr. Bojack stated that he would like to see a shade tree strategy implemented. He added that it doesn't have to be a city funded, but rather a city coordinated. Mr. Hoffman agreed with the idea.

Chair Bojack would like to see more done about reducing the vehicle emissions. He would like to see additional programs put in place to encourage the citizens to move away from multiple vehicle trips per day. Mr. Hoffman stated that the city has far exceeded the minimums that have been laid out in the CAP. Mr. Bojack encourages the City to go after the money that is available for projects that will help to reduce vehicle trips and support the non-vehicle transportation pathways.

Mr. Chiang stated that the more electric charging station usage the City has the more credit it receives from the program, so he encourages people and companies to install electric charging stations for employee and public use. He added that because of the credits that are being received the station could be installed at little to no cost.

David Diskin asked what can this committee do to help the city to meet or exceed the standards in the plan. Mr. Hoffman stated that the biggest gap is getting the programs to assist those households that are in older homes with older appliances.

Salwa Bojack, local resident, came forward to suggest that the city put more usage data on the city bills to show people when and where they are using the most electricity. Mr. Chiang stated that the city does have plans to do something like that to assist the residents. Ms. Bojack stated that she was told that the hurdle to get the metered EV station in her home was not cost productive. She would like to see the process be more economically feasible for the masses. Ms. Bojack asked if the City is working with Amtrak to get the cost of the daily rider tickets to be cost effective. Mr. Hoffman stated that he would look into it.

David Diskin agreed that the city bills should be more informative for the citizens and would like to follow up with Mr. Chiang at another time.

Chair Doug Bojack lead discussion regarding the following draft goals:

1. Empower and support residents to become leaders for transforming their community through the City's partnership program: Asset-Based Community Development (ABCD): Love Your Block
 - a. Objective #1: Approach title one parent clubs to possibly put on an event for their students/children and empower them by inviting them to go through the ABCD program, with support of LIC

No update at this time.
 - b. Objective #2: LIC Members provide support to the ABCD Program

Member Siddle stated that the current year program is moving forward. Ms. Clemons stated that the calendar has been provided on the last page of the packet. She added that monthly workshops have been set up on Monday June 10th and July 15th.
 - c. Objective #3: Completed ABCD Cycle 3 projects will be considered for a LIC award

Ms. Clemons gave a brief report on the projects that are being proposed for this year.
2. Support the City's Community Development Block Grant (CDBG) program which aims to create viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities
 - a. Objective #1: Help conduct outreach of the Consolidated Plan through co-facilitation of focus groups, survey creation/disbursement, social media/press releases, and recruit organization to help support outreach

As discussed above
 - b. Objective #2: Recommend to the City Council which projects to be funded under the CDBG program, including reviewing scoring rubric, assisting applicants in filling out applications and collecting information, and scoring

As discussed above

3. Help the City and Committee on Homelessness to provide more resources and assistance for homeless

- a. Objective #1: Support Committee on Homelessness to obtain funding such as HEAP, attend monthly meetings and reporting back to the Lodi Improvement Committee

Mr. Diskin stated that the point in time count numbers have been posted to the County's website.

Ms. Siddle gave a brief history of events that lead them in applying for the grant. She stated that the new slogan is "A Hand Up" instead of a hand out.

- b. Objective #2: Volunteer to help with the Point-In-Time-Count Update
- c. Objective #3: Research funding and resources for public restroom facilities for homeless and report that information to the Committee on Homelessness and other City or non-city entities as needed

No update at this time.

4. Encourage Beautification and Community Service of Lodi

- a. Objective #1: Recognize properties and individuals bi-annually that have improved the Community. Establish criteria

Ms. Clemons stated that 1720 S. Hutchins was recommended as a possible location for an award.

- b. Objective #2: Increase awareness of awards through competition or voting on properties at a public event; and promoting nominations by other members of the public by XYZ

Nothing at this time.

5. Improve active transportation in the City such as pedestrian and bicycle travel

- a. Objective #1: Assist City staff in applying for two active transportation grants by gathering information needed to put in the grant and researching a second grant

Doug gave a brief update on the grants available.

6. Promote LIC's goals in the City

- a. Objective #1: Attend City Council meetings to promote committee and its goals; and provide bi-annual report on the progress on our goals

Nothing at this time.

- b. Objective #2: Attend a community event where information is provided about the LIC and its goals

Nothing at this time.

7. Improve Health Care for Lower-Income - CLOSED

- a. Find resources for health care services to be provided to individuals at WorkNet and CHD

B. Update on CDBG Program

- a. Schedule for Consolidate Plan and Annual Action Plan Approval

Patrice Clemons, CDBG Specialist and Staff Liaison, gave a report on the item above based on the staff report. She stated that the adoption was continued by the City Council to the May 15th meeting because they could not agree on the use of CDBG funds for the HEAP program.

David Diskin would like to see representatives from the Homelessness Committee attend the meeting tomorrow night to show support for the HEAP funds.

C. Update on ABCD Activities

- a. Invitation to join Cycle III

Patrice Clemons, CDBG Specialist and Staff Liaison, gave a brief update.

IV. REGULAR BUSINESS

A. Determine Topics for upcoming meetings

- June 11, 2019 – 1 - Business Development Manager to discuss the economic development of the city; 2 – promote and market the LIC Improvement Awards.
- July 9, 2019 – not determined at this time

V. Comments from Board Members or Staff on Non-Agenda items

- Chair Bojack asked if the committee would like to see the Committee get more active in social media through possibly setting up a Facebook page. He offered the following motion:

MOTION/VOTE:

The Lodi Improvement Committee, on the motion of Member Bojack, Diskin second approved the motion to create and maintain a Facebook page per the City of Lodi Standards for social media.

The above motion carried by the following vote:

Ayes: Diskin, Forkas, Siddle and Chair Bojack
Noes: None
Absent: Cook, Zaman and Vacant

- Ms. Clemons stated her appreciation for Sunil Yadav and his dedication to the citizens of Lodi during his time on the Committee. She added that the application period to fill the position has closed and will check with the City Clerk to get an update on the status.

- David Diskin asked when the Committee revisits the Goals. Ms. Clemons stated that the goals are typically created in August. The Committee would like to wait until the new member is on board.
- Kathryn Siddle stated that Bike to Work day is this Friday with a rally in the plaza in the morning and Bike to Beer is from 5:00 p.m. to 7:00 p.m.

VI. Announcements

- None

ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 7:37 p.m.

Respectfully submitted,
Patrice Clemons, Staff Liaison

DRAFT

**LODI IMPROVEMENT COMMITTEE
SPECIAL MEETING MINUTES
JUNE 11, 2019**

6:00 P.M.
ROLL CALL

BOARD		STAFF
<u>PRESENT</u>	<u>ABSENT</u>	
Doug Bojack (Chair)		Patrice Clemons, CDD
Rehana Zaman (Vice Chair)		Kari Chadwick, CDD
Ron Cook		Astrida Trupovnieks, CM
David Diskin		
Fran Forkas		
Kathryn Siddle		
Vacant		

I. MINUTES

“October 9, 2018”, “November 13, 2018”, “January 2, 2019” and “February 12, 2019”

MOTION/VOTE:

The Lodi Improvement Committee, on the motion of Member Bojack, Cook second approved the Minutes of October 10, 2018, November 13, 2018, January 02, 2019 and February 12, 2019 as written.

The above motion carried by the following vote:

Ayes: Cook, Diskin, Forkas, Siddle, Zaman and Chair Bojack
Noes: None
Absent: Vacant

II. Comments by the Public on Non-Agenda Items (5 minute limit per speaker)

- None

III. PRESENTATION

A. Economic Development by Astrida Turpovnieks

Patrice Clemons, CDBG Specialist and Staff Liaison, introduced Astrida Turpovniek, Business Development Manager.

Ms. Trupovniek gave a brief presentation regarding the most recent accomplishments and opportunities for Economic Development in the City of Lodi.

Chair Bojack thanked Ms. Trupovniek for the presentation and asked for more information about what is being done to work with the existing businesses that are already here in Lodi. Ms. Trupovniek stated that creation of incentives is the best way to keep businesses already here thriving. The problem is the funding source. She added that there is an existing program with an incentive up to \$27,000 that allows businesses to upgrade their existing electrical systems to be

more efficient. Mr. Bojack stated that he would like to see a shade tree program offered as part of an energy efficiency program.

Ms. Siddle asked what programs are offered for the vulnerable population that you mentioned. Ms. Trupovniek stated that there are medical discounts, electrical rate discounts and working with non-profits emergency programs. Ms. Clemons added that community benefits will be adding energy efficient items to the tiny home project. Ms. Trupovniek stated that an EV program is getting ready to roll out. Ms. Clemons also added that she has been working with Ms. Trupovniek to assist with using Community Benefit funds in lieu of CDBG funds for the HVAC upgrade for the Salvation Army.

Ms. Siddle stated that the Stockton Record had an article in the paper today that stated that Lodi is the only city in the area to not offer free cooling sites. Ms. Trupovniek stated that she would look into that.

Mr. Bojack asked about the Bond Manufacturing Plant. Ms. Trupovniek stated that she did not know very much about that plant. She added that it has recently been put back on the market. Ms. Trupovniek asked if the Committee had heard of the Innovation Mill and explained that this site is a possible location for a Technical Campus. It will be a place where various Colleges that can use space to educate our youth for job preparedness.

Vice Chair Zaman stated that the Tree House just laid off about 75 people and California Human Development Work Net did a rapid response to assist with new job placements. Ms. Trupovniek stated that the City's best response is to continue to strengthen its economic base.

Mr. Cook asked about the affordable housing for any new work forces that may come to the City. He added his concern with the rapid annexation and development of the fertile wine fields. Ms. Trupovniek stated that it is something that the City is cognizant of, but so long as there is a willing buyer and seller there isn't anything that the City can do.

Chair Bojack stated that he would email Ms. Trupovniek information regarding the Sustainable Agricultural Land Conservation Program.

Mr. Forkas asked if the Water and Wastewater programs interface with the existing Electrical programs. Ms. Trupovniek stated that the cost of water is less here than in other locations and it should be protected as a vulnerable natural resource. She added that the costs due to regulations for the treatment of our wastewater has risen and that will need to be monitored.

Chair Bojack asked if the City has considered how it wants to position itself in regards to other cities in regards to transportation etc. Ms. Trupovniek stated that the City is aware of its position and is always looking to align itself with the most beneficial partners. She added that the City also has limits and is aware of those as well.

IV. ANNUAL GOALS

A. Update on LIC 2018-19 Goals

Chair Doug Bojack lead discussion regarding the following draft goals:

1. Empower and support residents to become leaders for transforming their community through the City's partnership program: Asset-Based Community Development (ABCD): Love Your Block

- a. Objective #1: Approach title one parent clubs to possibly put on an event for their students/children and empower them by inviting them to go through the ABCD program, with support of LIC

Ms. Siddle stated that she has been attending the meetings along with Ms. Clemons and they are currently working on four grants. Ms. Clemons stated that she attended a meeting with the Chamber and City Staff and there was a positive vibe in regards to future of the program.

- b. Objective #2: LIC Members provide support to the ABCD Program

No update at this time.

- c. Objective #3: Completed ABCD Cycle 3 projects will be considered for a LIC award

No update at this time.

2. Support the City's Community Development Block Grant (CDBG) program which aims to create viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities

- a. Objective #1: Help conduct outreach of the Consolidated Plan through co-facilitation of focus groups, survey creation/disbursement, social media/press releases, and recruit organization to help support outreach

No update at this time.

- b. Objective #2: Recommend to the City Council which projects to be funded under the CDBG program, including reviewing scoring rubric, assisting applicants in filling out applications and collecting information, and scoring

Ms. Clemons stated that with previous discussion the process is being prepared to be a bit more streamlined.

Ms. Siddle asked if there could be some in-house training.

Mr. Diskin stated that the rubric still needs attention and he would be willing to assist with that project.

3. Help the City and Committee on Homelessness to provide more resources and assistance for homeless

- a. Objective #1: Support Committee on Homelessness to obtain funding such as HEAP, attend monthly meetings and reporting back to the Lodi Improvement Committee

Ms. Siddle gave a brief report of where the item is in the process. She added that there could possibly be a town hall meeting to discuss the item. Ms. Clemons is encouraged by the new positive interest in the concern regarding homelessness.

b. Objective #2: Volunteer to help with the Point-In-Time-Count - CLOSED

c. Objective #3: Research funding and resources for public restroom facilities for homeless and report that information to the Committee on Homelessness and other City or non-city entities as needed

No update at this time.

4. Encourage Beautification and Community Service of Lodi

a. Objective #1: Recognize properties and individuals bi-annually that have improved the Community. Establish criteria

Mr. Diskin stated that there is a property on Locust that has been renovated and it looks great. He added that the other property at 1720 S. Hutchins really looks fantastic and the inside looks just as nice. He also stated that he has a bit of a problem recognizing investment properties verses owner occupied homes and he will be working on the criteria.

MOTION/VOTE:

The Lodi Improvement Committee, on the motion of Member Diskin, Cook second approved the nomination of a Community Improvement Award to the project located at 1720 S. Hutchins Street.

The above motion carried by the following vote:

Ayes: Cook, Diskin, Forkas, Siddle, Zaman and Chair Bojack

Noes: None

Absent: Vacant

Discussion was had regarding the protocol of when the nomination should occur verses when the property owner should be notified and what type of award should be given for the various different projects being awarded.

Mr. Diskin and Bojack will meet to fine tune the criteria.

b. Objective #2: Increase awareness of awards through competition or voting on properties at a public event; and promoting nominations by other members of the public by XYZ

Nothing at this time.

5. Improve active transportation in the City such as pedestrian and bicycle travel

a. Objective #1: Assist City staff in applying for two active transportation grants by gathering information needed to put in the grant and researching a second grant

Doug gave a brief update on the availability of Bike Valets at various events.

Ms. Siddle stated that there will be a test run conducted for putting scooters in the downtown.

Mr. Diskin asked if the Lodi Improvement Committee should be stepping up and formally supporting projects that are directly related to the goals, such as the Greenline and the ABCD and HEAP programs. The Committee Members agreed that the Committee should vote to support various projects that are a part of the goals.

6. Promote LIC's goals in the City

- a. Objective #1: Attend City Council meetings to promote committee and its goals; and provide bi-annual report on the progress on our goals

Nothing at this time.

- b. Objective #2: Attend a community event where information is provided about the LIC and its goals

Nothing at this time.

Vice Chair Zaman asked if a flyer could be made, she would be happy to take them to the various events that she attends in a professional capacity. Ms. Clemons stated that a flyer could be made.

Ms. Siddle stated that she would approach the Chamber to see how a table can be reserved for the Farmers Market.

7. Improve Health Care for Lower-Income - CLOSED

- a. Find resources for health care services to be provided to individuals at WorkNet and CHD

V. REGULAR BUSINESS

A. Determine Topics for upcoming meetings

- July 9, 2019 – Council Member Presentation & Goal discussion begins
- August 13, 2019 – possible Goal Setting

VI. Comments from Board Members or Staff on Non-Agenda items

- None

VII. Announcements

- None

ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Patrice Clemons, Staff Liaison



MEMORANDUM, City of Lodi, Community Development Department

To: Lodi Improvement Committee
From: Patrice Clemons, CDBG Program Specialist/City Staff Liaison
Date: March 10, 2020
Subject: Staff Report on Updates to the Community Development Block Grant (CDBG) Program for the 2020-21 Program Year.

Purpose: Lodi Improvement Committee makes a recommendation to the City Council on scores and funding allocations for projects during the 2020-21 Annual Action Plan cycle.

Action: Lodi Improvement Committee will review and make recommendations to City Council on project allocations for 2020-21 program year

Background:

Lodi's Community Development Block Grant

The City of Lodi (City) receives an annual allocation of funds from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) program. In the 2020-21 program year, the City will receive an estimated \$647,277 in CDBG funds from HUD.

The primary purpose of this program is to improve the quality of life for low- and moderate- income persons, households, and neighborhoods by supporting public services, public facilities, crime prevention, access for disabled persons, affordable housing, and economic development. The City adopts a five-year Consolidated Plan, as required by HUD, which lays out how the City plans to use the funds through strategies and goals that improve quality of life in Lodi and address community needs.

Each year the City prepares an Annual Action Plan that identifies the services and projects to fund that will meet these Consolidated Plan goals. As part of this planning process, the City gathers public comment on the community needs and recommended activities to meet those needs. Applications for funds are scored by staff and the Lodi Improvement Committee. Activities that further the City's five-year Consolidated Plan goals and meet priority community needs are given the highest priority for funding.

City's CDBG Allocation Policies and Practices:

The City Council has a policy that 60% of CDBG award funds will be allocated to City-sponsored projects, and that the remaining 40% will go towards community-based organizations. City-sponsored projects also obtain priority ranking over community-based organization projects. The Lodi Improvement Committee will be scoring community-based organization projects only.

CDBG Public Service Projects:

Per HUD regulations, public service activities are limited to 15% of the total grant award. Next year's estimated cap on public services is \$97,091; this is based on the City receiving \$647,277 in total award funds. Graffiti Abatement has been a City sponsored public service activity for the last several years. The project helps clean-up and repair damaged or marked private and public property. This also prevents future graffiti marks and reduces the deterioration to property. The amount that is anticipated to be proposed for the graffiti abatement service this year is approximately \$30,000.

This leaves approximately \$67,091 in available public service funds for community-based organizations. The City received applications from seven community-based organizations listed below. The total amount of requested funds is \$191,211.71 and exceeds the available amount set aside for public services.

1. The Village - \$46,800
2. LOEL Senior Center - \$10,000
3. Second Harvest - \$10,000
4. Lodi Boys and Girls Club - \$25,000
5. CA Human Development - \$31,147
6. Ready to Work - \$18,264.71
7. Community Partnership for Families - \$50,000

The Lodi Improvement Committee will be charged with ranking these applications, helping to determine which applications should be funded and how to budget the limited remaining public services funding.

CDBG Planning and Administration:

Per HUD regulations, the City's planning and administrative related activities are limited to 20% of the total grant award. The City typically uses its entire planning and administration allocation. The 2020-21 program year's estimated allocation is \$129,455.

Fair Housing Activities

Fair Housing activities can fall under the Planning and Administrative activities. In the last several years, the City transferred fair housing activities from Public Services to Planning and Administrative in order to free up more Public Services dollars. The City received one application for fair housing activities for the upcoming program year. San Joaquin Fair Housing (SJFH) proposes to provide fair housing mediation, counseling, seminars, and community outreach. The total amount of requested funds is \$15,740.

1. San Joaquin Fair Housing - \$15,740

CDBG Non-Public Service Projects:

Approximately \$420,000 would be available for non-public services projects. As mentioned above, the Lodi Improvement Committee will only be scoring the public service applications.

Process of Final Scoring and Funding Recommendations at LIC Meeting:

At tonight's Lodi Improvement Committee meeting, the Committee will follow the following agenda:

- Before providing a final score on an application, a Committee member may ask for additional information from committee members, staff, or applicants that are present. They may adjust their scores accordingly.
- Lodi Improvement Committee members and staff will then announce their final score on each application.
- Public comment will be invited on proposed final scores.
- Committee members will vote to accept final scores.
- Once final scores are announced, applications will be ranked according to scoring.
- Next, the Committee will discuss the amounts to fund for each application. The committee may use a number of options to determine the amount; for example, fund the top ranked applications at the amounts requested until all funds are used-up; fund all applications at declining amounts based on rank or percentage.
- Public comment will be invited on proposed final scores.
- Committee members will vote to accept final scores.

Fiscal Impact:

HUD's annual allocation for CDBG funds was announced in late February 2020. Funds will likely be available beginning in July 2020. The City estimates receiving \$647,277.

Attachments:

1. 2020-21 Draft CDBG Budget Scoring Sheet
2. Scoring Rubric
3. CDBG Grant Application
4. 2019-20 Goals

City of Lodi Draft LIC Scores and Funding

Estimated CDBG Allocation for 2020-21 = \$647,277						
Planning and Administration Applicants: Total Amount Available: Staff Recommends no more than \$20,000						
	Organization	Project Name	Project Description	Requested	LIC Proposed Allocations	LIC Draft Score
6	San Joaquin Fair Housing	Fair Housing program	fair housing counseling, mediations, seminars, and outreach	\$15,740.00		
			Total	\$15,740.00		-
Social Service Applicants: Total Amount Available: 15% of \$647,277= \$97,091						
	Organization	Project Name	Project Description	Requested	LIC Proposed Allocations	LIC Draft Score
1	The Village	Day Program and Community Center	Program costs to deliver services to disabled individuals	\$46,800.00		
2	Second Harvest	Food Assistance program	Food to seniors, homeless, and youth	\$10,000.00		
3	LOEL	Meals on Wheels program	Meals for homebound seniors	\$10,000.00		
4	CPFSJ	Family Resource Center	Family and youth comprehensive services	\$50,000.00		
5	Ready to Work	Lodi Employment And Support Effort	Work and training programs for at-risk homeless	\$18,264.71		
7	Lodi Boys and Girls Club	Community Marketing and Outreach	Community marketing and outreach to increase service to youth in Lodi	\$25,000.00		
8	CA Human	Immigration	CHD Immigration Expansion	\$31,147.00		

	Development	Expansion program	Program to expand immigration services to City of Lodi			
9	<i>Graffiti Abatement (City Project)</i>	<i>Graffiti Removal</i>	<i>(Not yet submitted)</i>	<i>Appx. \$30,000??</i>		
			TOTAL	\$221,211.71		-

Capital Improvement Applicants						
<i>CBO Sponsored projects</i>	<i>Salvation Army – roll-over from prior year</i>	<i>No application submitted – prior year roll-over</i>	-	-	-	-
<i>City Sponsored projects</i>	<i>HEAP - TBD</i>	<i>Tiny House (Not yet submitted)</i>	-	-	-	-
<i>City Sponsored projects</i>	<i>Alleys</i>	<i>Alley Improvements (Not yet submitted)</i>	-	-	-	-
		Capital Improvements Total				

City of Lodi – CDBG Application Rating Tool (2020-21)

Applicant:

Proposed Project:

Total Points Earned: out of 127 points

Scorer Name:

Instructions for Lodi Improvement Committee

Score all metrics, except “Staff Only” highlighted metrics on the final page. Staff will add its score to LIC members’ scores for a total score. Questions marked “RD” may be scored per the Reviewer’s Discretion.

#	Score	Proposed Project Meets National Objectives and Consolidate Plan Goals
3c		The activity description is complete:
		3: Activity description clearly explains the program/project. 1: Activity description is missing some information , but missing information is not critical to understanding the program/project. 0: Activity description is missing key information .
5		The activity meets one of the three national Objectives:
		3: Activity principally benefits low- and moderate- income persons. 1: Activity prevents or eliminates blight or slum . NA: Activity addresses an urgent need or problem in the community.
6a		The activity meets one of the City’s 2019-23 Consolidated Plan goals:
		4: Yes, meets higher priority goal. 2: Yes, meets lower priority goal. 0: No. __ List the goal(s) that it meets here: _____
6b		How closely does the program or project address the goal(s)?
		5: Project/program clearly and directly addresses goal(s). 3: Project/program mostly addresses goal(s). 0: Project/program does not address goal(s).
RD		What level of priority does this goal have during the 2020-21 program year?
		5: High Priority (e.g. urgent need, project won’t be available next year). 3: Regular priority. 1: Low priority (e.g. goal already met by other previous year projects).
Total		out of 20

City of Lodi – CDBG Application Rating Tool (2020-21)

#	Score	Serving Priority Populations and Needs
7c		<p>Activity will serve how many of the following targeted priority populations:</p> <p>5: Two of the targeted priority populations. 3: One of the targeted priority populations. 0: None of the targeted priority populations.</p>
7d		<p>Activity will primarily serve the target priority populations selected above:</p> <p>5: More than 95% of population served will be priority population. 3: Between 75% to 94% of population served will be priority population. 0: Less than 75% of population served will be priority population.</p>
7e		<p>How effective will the project be in reaching targeted populations?</p> <p>5: Very effective. 2: Effective. 0: Not effective.</p>
8a & 8b		<p>Activity will serve how many of the following priority need(s):</p> <p>5: Two of the targeted priority needs. 3: One of the targeted priority needs. 0: None of the targeted priority needs.</p>
9a		<p>How much of an impact will the project have in addressing the priority need?</p> <p>5: Strong impact. 2: Regular impact. 0: Small impact.</p>
9b		<p>How clear is the applicant's method of measuring their project's impact?</p> <p>5: Applicant provided a clear method for measuring impact. 3: Applicant provided a method for measuring impact that partially outlines the impact. 1: Applicant provided a method for measuring impact that has a poor correlation to the need.</p>
10		<p>Activity's Potential benefit to the City of Lodi:</p> <p>1-5: Activity's benefit to the community as a whole. 0: No benefit to Lodi.</p>
Total		out of 35

City of Lodi – CDBG Application Rating Tool (2020-21)

#	Score	Readiness to Proceed During Program Year
11a		<p style="background-color: #d9d9e9; margin: 0;">Are all predevelopment steps complete?</p> <p>5: All predevelopment steps that are necessary have been completed.</p> <p>3: Some predevelopment steps have been completed, with all the steps likely to be completed by July 1, 2020.</p> <p>1: Predevelopment steps are in process but unlikely to be completed by July 1, 2020.</p> <p>0: Predevelopment has not been adequately considered.</p>
11a		<p style="background-color: #d9d9e9; margin: 0;">Does the project align with the 2020-21 CDBG program year?</p> <p>5: Project will begin after July 1, 2020 and end on or before June 30, 2021.</p> <p>3: Project will begin after July 1, 2020 and end on or before December 30, 2021.</p> <p>0: Project will be completed on or after January 1, 2021.</p>
11a & 11b		<p style="background-color: #d9d9e9; margin: 0;">How realistic is the project's timeline?</p> <p>5: Project timeline is realistic, with systems in place to address potential delays.</p> <p>2: Project timeline is realistic, but will limited systems in place to address potential delays.</p> <p>0: Project timeline is unrealistic.</p>
Total		out of 15

City of Lodi – CDBG Application Rating Tool (2020-21)

#	Score	Activity Management, Implementation, and Community Building
16a		How much experience does the organization have in managing the proposed program/project or similar projects and/or programs?
		<p>5: Has more than 10 years of experience managing the proposed programs/project.</p> <p>2: Has two to nine years of experience managing the proposed or similar programs/project.</p> <p>0: Has 0 to one years of experience managing the proposed or similar programs/project.</p>
16b		Has the organization taken steps to address past challenges to implementing past projects?
		<p>5: Organization has taken all steps and has addressed previous challenges.</p> <p>0: Organization has not addressed all previous challenges.</p>
17		How much experience does the organization have in managing federal/state grants?
		<p>5: Has more than three years of experience managing CDBG grants.</p> <p>2: Has more than three years of experience managing other non-CDBG grants.</p> <p>0: Has less than three years of experience managing grants.</p>
18a & 18b		Does the organization have sufficient staff to support their project/program?
		<p>4: Has the appropriate staff readily available to support the project/program.</p> <p>2: Anticipates hiring more staff to complete the project.</p> <p>0: Does not have sufficient staff and does not anticipate hiring more staff.</p>
20a & 20b		Is the organization partnering or working with any other local agencies?
		<p>5: Has a reference from a partner agency and is working together with a local organization.</p> <p>3: Is working with a local organization but did not provide a reference.</p> <p>0: Is not working with any other local organizations.</p>
21-22		Are any there any funding commitments that could prohibit the project from following the timeline?
		<p>3: Project will be completed fully without needing further funding commitment from another source.</p> <p>2: Project is likely to be fully completed but depends on funding commitments from other organizations/source.</p> <p>0: Project may not be fully completed.</p>
23		Does the program/project budget and funding explanation show sufficient resources to support the project/program?
		<p>5-10: The financial statement shows sufficient resources to support the project/program.</p> <p>1-4: The financial statement raises concerns for the organization's long-term stability to implement the program/project.</p> <p>0: The financial statement indicates significant problems with expenditures or oversight.</p>
23		Does the budget clearly identify the costs/expenses that CDBG funds will cover?
		<p>5: Budget clearly identifies CDBG covered costs/expenses.</p> <p>0: Budget has missing information on what costs/expenses will be covered by the grant.</p>
Total		out of 42

LIC Total	LIC Subtotal: Points _____ out of 112
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City of Lodi – CDBG Application Rating Tool (2020-21)

Instructions for City of Lodi Staff

Determine the following and answer as either Yes or No:

#	Y / N	Requirement Criteria
		Activity is eligible under CDBG.
5		Activity meets one National Objective .
14		For public services, the service is new or an expansion of existing service.
		Applicant submitted a complete application (all questions filled out and attachments).
		Applicant meets all the threshold criteria above. If so, continue scoring.

Score these metrics, then add the Staff Total to the LIC Total for a Grand Total.

#	Staff Score	Experience and Past Performance
24a		<p>In the past 5 years, the applicant:</p> <p>5: Expended funds according to their schedule in their contract and within program year.</p> <p>3: Expended funds up to six months beyond the program year.</p> <p>0: Has unexpended funds that are more than 18 months old.</p> <p><i>Note: Applicants who have not received City grants in the past 5 years are awarded all 5 points.</i></p>
24b		<p>In the past 5 years, the applicant:</p> <p>5: Turned in all required reports fully completed and on time.</p> <p>3: Reports not fully completed or not on time; however, made an effort to improve reporting performance and exhibited a significant improvement.</p> <p>0: Turned in required reports uncompleted or late and showed little improvement in reporting compliance.</p> <p><i>Note: Applicants who have not received City grants in the past 5 years are awarded all 3 points.</i></p>
24c		<p>In the past 5 years, the applicant:</p> <p>5: Sufficiently completed all activities in their scope of services.</p> <p>3: Completed most of the activities in their scope of services.</p> <p>0: Exhibited serious issues in adhering to their scope of services.</p> <p><i>Note: Applicants who have not received City grants in the past 5 years are awarded all 2 points.</i></p>
Staff Total		Staff Subtotal: Points _____ out of 15 (staff only)

Grand Total	Grand Total Points: _____ out of 127 (staff only)
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City of Lodi
Community Development Block Grant (CDBG)
2020-21 Annual Action Plan
Application Questions

1. Applicant Name (Agency or Non-Profit) :

Applicant Contact:

Please indicate the authorized signatory of your organization/agency, e.g. executive director, president, or equivalent.

Name :

Address :

Email :

Phone Number :

2. What is your organization's mission and briefly describe your programs, projects, and/or activities? (1000 character limit) :

3a. Program or Project Name :

3b. Amount Requested : \$XX,XXX

3c. Program or Project Description (3000 character limit) :

4. General Information: Select the category which best describes the type of activity for which funds are being requested.

- Building capacity of community resources
- Code enforcement (reduce blight)
- Crime prevention
- Economic development and employment training
- Electrical utilities improvements
- Emergency repairs or assistance due to displacement
- Energy conservation and renewable resources
- Fair housing (prevent discrimination)
- Homeless facilities
- Housing rehabilitation or home ownership assistance

- New housing construction (community-based development organizations only)
- Public facilities and public improvements
- Public services
- Other, describe: _____.

5. Project Eligibility: Indicate which HUD National Objective the activity meets. Low-income means households earning less than 80% of the area median income.

- Benefit to low-income individuals or households
- Addresses the prevention or elimination of slums or blight
- Meets a particularly urgent community development need

6a. Consolidated Plan Goals: Which 2019-2023 Consolidated Plan goal or goals does your project/program address?

- 1. Develop safe, healthy, and secure neighborhoods within CDBG Target Area (e.g., neighborhood watch groups, street lighting, traffic-calming methods, traffic signals, street or private home cameras)
- 2. Improve public spaces within CDBG Target Area (e.g., community gardens, park cleanups, street cleaning, street surface improvements, alley improvements, and park improvements for youth activities such as soccer fields)
- 3. Address dilapidated conditions to improve neighborhoods within CDBG Target Area (e.g., critical repair program, code enforcement, housing rehabilitation, graffiti abatement)
- 4. Improve access to public facilities and infrastructure for disabled, seniors, and low-income families (e.g., transportation, ADA accessibility, sidewalk improvements)
- 5. Improve housing opportunities, accessibility, affordability, and sustainability (e.g., fair housing, rehabilitate affordable housing units, create new affordable housing units, homeless housing)
- 6. Build capacity, leadership, and connections within the CDBG Target Area (e.g., ABCD program)
- 7. Support programs or projects that assist lower-income children, youth, seniors, and single-parent families, and that assist the extremely low-income population (e.g., after-school recreation, homework help, gang prevention, mental health services, homeless services, childcare)

6b. Consolidated Plan Goals: Please briefly describe how your project/program addresses the selected goal or goals. (1000 character limit)

7a. Program/Project Accomplishments: How will you report your accomplishments? Please select one.

- Individuals
- Households

Housing Units

Low-Income Area

7b. Should your project/program be selected to receive grant funds for the 2020-21 CDBG program year, over the course of the program year (July 1,2020-June 30, 2021), how many Lodi residents/households/housing units will your program assist? How many non-Lodi residents/households/housing units will your program assist? For project that target a low-income area, please estimate the number of low-income residents within that area that will benefit from your project. If you have more than one type of activity to report within your project/program, then please indicate the number assisted per activity as well as the total. (250 character limit)

7c. Beneficiary Description: Which priority group(s) does your project benefit?

Children

Youth

Seniors (62 years and older)

Persons with disabilities

Single-parent families

Persons experiencing homelessness

Other: _____

If "Other" group was selected, please provide evidence as to why this group should be considered a priority:

7d. How many of those residents/households/housing units that you will be serving from questions 7b. will be from the priority group stated in 7c.? (250 character limit)

7e. Describe how and through what method your program plans to reach the priority group(s) that are identified above. You may include a history of how you have reached and/or served this group(s) in prior years. (1500 character limit)

8a. Which priority need(s) does your project benefit?

Safe neighborhoods

Park improvements

___ Public facilities

___ Public infrastructure

___ Affordable housing

___ Social services for priority groups

___ Other: _____

If "Other" was selected, please provide evidence as to why this need should be considered a priority:

8b. Need(s) / Issue(s): In relation to the priority needs identified in Question 9, describe the issue(s) or beneficiary need(s) that this project/program will address (3000 character limit)

9a. Performance and Outcomes: Describe how your project/program will address these issues/needs? (3000 character limit)

9b. Performance and Outcomes: Describe how your organization will measure this impact, including what systems are in place to track and report on your organization's performance. (2000 character limit)

10. How will your project/program benefit the larger Lodi community? (3000 character limit)

11a. Project/Program Schedule: Please provide an overview of your program schedule, including start and end dates, any predevelopment stages that need to be completed, and milestones. (1000 character limit)

11b. Are there any outside factors that could prohibit your project from occurring in the timeline described above (funding, staff changes, priority activities, expected delays, etc.)? (1000 character limit)

12. Does your project/program have an area-benefit or serve a limited clientele? (See Application Instructions for definition of terms.)

Area - benefit

Limited clientele

13. Describe the location where services/improvements will be provided, including days and hours of operations, and provisions for access to disabled persons. (850 character limit)

14. Is this project new, continuing, or an expansion of existing project/program? To be eligible projects must be new or an expansion of existing project/program.

New

Expansion of existing program/project

Continuing

15. If your project/program received funding in the last program year, then briefly describe how your existing program has been expanded. For example, expansion may include an increase in the number of beneficiaries, new activities/services offered to beneficiaries, an additional location added, or program hours expanded. (500 character limit)

16a. Organizational Capacity: Describe your organization's experience with the proposed programs/project or similar types programs/project. Please include a list of specific projects and/or programs. (1000 character limit)

16b. Organizational Capacity: Please describe any challenges your organization faced in implementing the projects mentioned above any how you addressed those challenges? (3000 character limit)

17. Grant Management Experience: Please describe your organization's experience in managing federal and/or state grants. Please include a list of specific grants, amounts, and dates. If you have previously managed a CDBG program year, please provide specific project, amount, and dates. (1000 character limit)

18a. Staff: Please identify and describe the qualifications of the staff that will be available to assist on this project/program? Include their role, experience, and if they are Full Time Employees, Part Time Employees, or Volunteers. (1000 character limit)

18b. Staff: Do you anticipate needing more staff to carry out this project/program? If so, will you be able to acquire the proper staff before the project/program begins? (1000 character limit)

19. Program Contact: Please provide the contact information for the person directly responsible for managing the program or project on a day to day basis.

Name :

Address (if different than the contact information address on Page 1):

Email :

Phone Number :

Position or Title :

Years of Experience :

20a. Partner Agencies/Non-Profits: Will your organization be working together and communicating with any outside local agencies or groups on this project/program? If so, which local agencies or groups will you be partnering with? (1000 character limit) *

20b. Please provide a quote from your partner(s) as a reference. (1000 character limit) (Optional)

21. Will your project/program have other funding besides CDBG? Please provide an estimate of other funding, including funding sources, amounts, and whether they are committed. (1000 character limit)

22. Could your program/project be successful if you received less than your requested grant funding? *

Yes

No

Explain further (Optional) (1000 character limit):

23. Please **ATTACH** your program/project budget for the 2020-21 year and include a brief narrative of how CDBG funding will be used and what costs will be covered by CDBG funds versus other non-CDBG funds. If applicable, please include direct and indirect cost allocation plan. Check the following when completed:

Program/Project Budget for proposed project Attached

My attached budget clearly identifies the costs/expenses that CDBG funds will cover

24. Has your organization received a City of Lodi CDBG grant in the past 5 years? If so, please answer questions 24a.-24c.

24a. Experience and Past Performance: In the past 5 years, has your organization expended all grant funds in a timely manner that aligns with the project/program's schedule? Please describe any variations from the project/program's schedule in which your organization did not spend funds down; please be specific. (3000 character limit)

24b. Experience and Past Performance: In the past 5 years, has your organization turned in all required reports, fully completed and on time, for all grant funds that have been received? Please describe any variances and how/if these variances were remedied. (3000 character limit)

24c. Experience and Past Performance: In the past 5 years, has your organization completed all grant-funded activities that were outlined in the project/ program's scope of services? Please describe any variances and how/if these were remedied. (3000 character limit)

25. Please include the following additional Attachments:

Map indicating the location of your project/program within the City

Articles of Incorporation and By-laws and Amendments

Secretary of State Certification of Good Standing (Online printout/screenshot is acceptable)

Organizational Chart and Agency Mission Statement

Certified Audit (Most recent)

Profit and Loss Statement for most recent year.

Current Fiscal Year Agency Budget - including all funding commitments/sources

Other Documents

2019-20 Committee Goals

<p>Vision</p>	
<p>The Lodi Improvement Committee is organized and created for the purposes of maintaining and improving the quality of life and appearance of Lodi by the coordinated efforts of a broad spectrum of the community.</p>	
<p>Goal</p> <p>Identify a big-picture goal. This described what change/outcome we want to see to support our vision.</p>	<p>Objective</p> <p>Identify at least one objective for each goal. This an activity and describes “how” we are going to achieve our goal.</p>
<p>1. Empower and support residents to become leaders for transforming their community, through the City’s partnership program Asset-Based Community Develop (ABCD): Love Your Block.</p>	<p>a. <u>Provide support to the ABCD program through mentoring project leaders, participating in monthly meetings, supporting workshops, promoting events, and providing resources/connections.</u></p> <p>Timeline: Year-long Lead: Kathryn Member support: Kathryn Resources: City funds ABCD program coordinator position and ABCD leaders facilitate and create the program Status: In progress Update: Attended Celebration of the Farmworker and passed out ABCD flyers; 3 projects are done, 1 more pending</p> <p>b. <u>Recognize ABCD Cycle 3 projects through an LIC award.</u></p> <p>Timeline: Fall/Winter 2019 Lead: David Member support: David Resources: Create award criteria and type of recognition Status: In progress Update: will attend and present at January ABCD Year-End-Celebration</p>
<p>2. Develop viable urban communities as directed by the Community Development Block Grant (CDBG) program and further implemented in the City’s Consolidated Plan.</p>	<p>a. <u>Conduct community outreach on priority needs and goals for the annual CDBG application cycle.</u></p> <p>Timeline: October 2019 – May 2020 Lead: David Member support: David, Doug Resources: Status: In progress Update: December LIC meeting collected feedback from public; November quarterly subrecipient CDBG meeting collected feedback; December City Council meeting collected feedback; December meeting, collected feedback.</p>

	<p>b. <u>Score applications and recommend projects and funding to the City Council.</u></p> <p>Timeline: November 2019 – May 2020 Lead: All Committee members Member support: All members Resources: Staff liaison to provide program requirements and facilitate annual action plan process Status: In process- on going</p>
<p>3. Reduce homelessness and increase affordable homeownership.</p>	<p>a. <u>Support Lodi Committee on Homelessness (LCOH) by attending monthly meetings (1st Thursday), and reporting back to the LIC.</u></p> <p>Timeline: Year-long Lead: Kathryn Member support: Kathryn Resources: Information provided by LCOH Status: In-process Update: Attended Homeless Summit in Stockton; Lodi to consider applying for next HEAP round of funds.</p>
	<p>b. <u>Research land trust options for creating affordable housing options for people experiencing homelessness.</u></p> <p>Timeline: Year long Lead: Doug Member support: Doug Resources: Scheduled for January 23rd, 2018. Status: in process</p>
	<p>c. <u>Research homebuyer programs and sources of funding.</u></p> <p>Timeline: TBD Lead: Kathryn Member support: Kathryn Resources: Reached out to City Council Status: in process</p>
<p>4. Encourage beautification and improvements in Lodi by recognizing properties and community service leaders.</p>	<p>a. <u>Identify and award properties, buildings, projects, and individuals that have helped improved Lodi.</u></p> <p>Timeline: Year-long Lead: David Member support: David Resources: Neighborhood Services/ Parks-Rec, Public Works, Building, Social Media to identify, community organizations Status: Nominations Pending</p> <p>b. <u>Collaborate with other Lodi groups who are already doing this (e.g. Tree Lodi).</u></p> <p>Timeline: TBD</p>

	<p>Lead: David Member support: David Resources: Status: David contacted Tree Lodi to discuss</p>
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<p>5. Support visionary community development projects</p>	<p>a. <u>Research project information; solicit feedback from the community, staff, experts, and other stakeholders to determine feasibility; identify funding opportunities; present to committees and City Council; and create sub-committees for long-term implementation. Current visionary projects include:</u></p> <p>a. <u>Greenline project</u></p> <p>b. <u>Shade tree design standards</u></p> <p>c. <u>Public garden</u></p> <p>d. <u>Parking space reductions.</u></p> <p>Timeline: Year long Lead: Doug Member support: Doug Resources: Coordinate with Public Works, Parks, and other City departments Status: In process.</p>
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<p>6. Promote LIC's goals in the City.</p>	<p>a. <u>Present LIC activities to City Council twice a year.</u></p> <p>Timeline: October and April Lead: David Member support: David Resources: Status: In progress- January 15, will present prior accomplishments, current goals, and review the proposed by-law theme of changes to Council for their direction/feedback</p> <p>b. <u>Meet with community leaders and attend a community event/fair where information is provided about the LIC and its goals .</u></p> <p>Timeline: Year Long Lead: Rehana Member support: Rehana, Kathryn Resources: Status: Pending</p>
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<p>7. Promote civic engagement and greater interest in LIC.</p>	<p>a. <u>Hold at least one LIC meeting in an alternative location.</u></p> <p>Timeline: Year Long Lead: Rehana Member support: Rehana, Kathryn</p>
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Resources:

Status: **Pending/ CA Human development as part of AAP**