



LODI CITY COUNCIL

Carnegie Forum

305 West Pine Street, Lodi

AGENDA – SPECIAL MEETING

Date: February 25, 2020

Time: 8:00 a.m.

*and via conference call:

1311 Midvale Road
Lodi, CA 95240

&

437 E. Elm Street
Lodi, CA 95240

For information regarding this Agenda please contact:

Pamela M. Farris

Assistant City Clerk

Telephone: (209) 333-6702

A. Call to Order / Roll Call

B. Consent Calendar

Res. B-1 Adopt Resolution Authorizing Assistant City Clerk to Execute All Documents Requiring Signature by City Clerk (CA)

C. Announcement of Closed Session

C-1 Public Employee Recruitment: Candidates for the Council Appointed Position of City Clerk Pursuant to Government Code 54957

D. Adjourn to Closed Session

E. Return to Open Session / Disclosure of Action

F. Adjournment

Pursuant to Section 54956.2(a) of the Government Code of the State of California, this agenda was posted at a place freely accessible to the public 24 hours in advance of the scheduled meeting.

Pamela M. Farris
Assistant City Clerk

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Office of the City Clerk, located at 221 W. Pine Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact the City Clerk's Office as soon as possible and at least 72 hours prior to the meeting date. Language interpreter requests must be received at least 72 hours in advance of the meeting to help ensure availability. Contact Pamela M. Farris at (209) 333-6702. Solicitudes de interpretación de idiomas deben ser recibidas por lo menos con 72 horas de anticipación a la reunión para ayudar a asegurar la disponibilidad. Llame a Pamela M. Farris (209) 333-6702.

****NOTICE:** Pursuant to Government Code §54954.3(a), public comments may be directed to the legislative body concerning any item contained on the agenda for this meeting before (in the case of a Closed Session item) or during consideration of the item.**



**CITY OF LODI
COUNCIL COMMUNICATION**

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AGENDA TITLE: Adopt Resolution Authorizing Assistant City Clerk to Execute All Documents Requiring Signature by City Clerk

MEETING DATE: February 25, 2020 (Special Meeting)

PREPARED BY: City Attorney

RECOMMENDED ACTION: Adopt resolution authorizing the Assistant City Clerk to execute all documents requiring signature by the City Clerk.

BACKGROUND INFORMATION: The office of the City Clerk, a council appointed position, has been vacant since the retirement of Jennifer M. Ferraiolo in December 2019. Since Ms. Ferraiolo's retirement, Assistant City Clerk Pamela M. Farris has been executing documents requiring signature by the City Clerk. Staff recommends formalizing this arrangement by resolution retroactive to December 20, 2019 and continuing until the appointment of a City Clerk and the administration of the oath of office.

FISCAL IMPACT: Not applicable.

FUNDING AVAILABLE: Not applicable.

Janice D. Magdich
City Attorney

APPROVED: _____
Stephen Schwabauer, City Manager

RESOLUTION NO. 2020-_____

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING THE ASSISTANT CITY CLERK TO
EXECUTE ALL DOCUMENTS REQUIRING
SIGNATURE BY THE CITY CLERK

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WHEREAS, the City Council appointed City Clerk retired in December 2019; and

WHEREAS, the Assistant City Clerk has been executing documents requiring signature by the City Clerk since December 20, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council does hereby authorize the Assistant City Clerk to execute all documents requiring signature by the City Clerk, effective December 20, 2019, until such time as the City Council appoints a City Clerk and the oath of office has been administered.

Dated: February 25, 2020

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I hereby certify that Resolution No. 2020-_____ was passed and adopted by the City Council of the City of Lodi in a special meeting held February 25, 2020, by the following vote:

- AYES: COUNCIL MEMBERS –
- NOES: COUNCIL MEMBERS –
- ABSENT: COUNCIL MEMBERS –
- ABSTAIN: COUNCIL MEMBERS –

PAMELA M. FARRIS
Assistant City Clerk