

<p>CARNEGIE FORUM 305 W. PINE ST. LODI, CALIFORNIA 95240</p>	<p>AGENDA PARKS AND RECREATION COMMISSION</p>	<p>TUESDAY, February 4, 2020 @ 7:00 PM</p>
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For information regarding this agenda please contact:
Terri Lovell @ (209) 333-6742

Parks, Recreation and Cultural Services Administrative Secretary

***NOTE:** All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the Office at the Parks and Recreation Department, located at 221 W. Pine Street, Lodi, and are available for public inspection. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation contact Parks and Recreation Department as soon as possible and at least 24 hours prior to the meeting date.*

- A. ROLL CALL
- B. APPROVE MINUTES – “January 7, 2020”
- C. COMMENTS BY THE PUBLIC, COMMISSION AND STAFF ON NON-AGENDA ITEMS
- D. ACTION ITEMS
 - D-1 Approve Prop 68 General Per Capita Program Project Ranking
- E. REGULAR AGENDA – DISCUSSION ITEMS
 - NONE
- F. COMMENTS AND/OR QUESTIONS ON STAFF BRIEFING
- G. ANNOUNCEMENTS
- H. ADJOURNMENT

Pursuant to Section 54954.2(a) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

****NOTICE:** Pursuant to Government Code §54954.3(a), public comments may be directed to the legislative body concerning any item contained on the agenda for this meeting before (in the case of a Closed Session item) or during consideration of the item.

MEETING MINUTES
LODI PARKS AND RECREATION COMMISSION
TUESDAY, January 7, 2020
7:00 P.M. - Carnegie Forum

A. Roll Call

Present: Commissioner Erickson, Long, VanNortwick
Absent: Commissioner Carouba, Mitchell
Staff Present: Cathi DeGroot, Steve Virrey, Terri Lovell

B. Minutes of October 1, 2019

Motion by Commissioner Long to approve the minutes as amended of the October 1, 2019, meeting. Second by Commissioner Erickson.

DISCUSSION
NONE

Ayes: Commissioner Erickson, Long, VanNortwick
Noes: None
Motion carried 3 – 0

C. Comments by the Public, Commission and Staff on Non-Agenda Items

Glen Barnes, 1907 W Walnut St., Lodi - Mr. Barnes thanked Parks and Recreation Commission for what they do for the community. Mr. Barnes spoke regarding the upcoming sixth Annual Love Lodi event on April 18. He shared the biggest issue is finding projects. Mr. Barnes invited City staff to the steering committee meeting on Thursday, February 20, from 5:00-6:00 pm at the One Eighty Teen Center. Commissioner VanNortwick asked what the volunteers are able to do and capable of doing. Mr. Barnes shared that volunteers love to do all kinds of projects as well as doing fundraising. Mr. Barnes would like City staff to dream big and come up with projects. Grant Plath will be attending the BOBS meeting tomorrow night and will share the information about Love Lodi. Ms. DeGroot asked what the deadline is to submit projects. Mr. Barnes shared the deadline is February 20. There'll be a Citywide picnic at Hutchins Street Square after the event between 12pm -2pm.

Kathy Grant would like to see the watershed mural put back up. Ms. Grant has requested that PRCS staff do research to see if the mural can be located in a City park. The size is 28 ft. x 18 ft. Ms. DeGroot shared that staff will evaluate the feasibility of installing the mural in one of the City parks. Ms. DeGroot will follow-up with Ms. Grant. Ms. Grant would like to have Love Lodi's volunteers repaint the sign.

Ms. DeGroot thanked the Commissioners for their patience over the last couple of months with the meeting cancellations.

Ms. DeGroot shared the Prop 68 grant was submitted in November. The City should be hearing from the State in the next few weeks.

Ms. DeGroot shared there's an "Upcoming Events" information section in the beginning of the Staff Briefing. The BOBS are having their annual crab feed in January as well as the Hutchins Street Square Foundation is having their ciappino feed in February.

D. Action Items

Provide Feedback and Direction on Play Structure Components for Beckman Park Playground and English Oaks Park Playground

Ms. DeGroot introduced this item.

There was extensive discussion on each of the options for each of the parks.

Motion by Commissioner VanNortwick to create something different, containing more shade, English Oaks should have a bigger playground footprint than Beckman and utilize Game Time equipment. Second by Commissioner Erickson.

DISCUSSION

Ayes: Commissioner Erickson, Long, VanNortwick

Noes: None

Motion carried 3 – 0

E. Regular Agenda – Discussion Items

NONE

F. Comments and/or Questions on Staff Briefing
(Refer to packet reports for additional information)

NONE

G. Announcements

NONE

H. Adjournment

Meeting adjourned at 8:40 p.m.

LODI PARKS AND RECREATION COMMISSION
MEETING OF FEBRUARY 4, 2020

ACTION ITEM D-1

*APPROVE PROP 68 GENERAL PER CAPITA PROGRAM
PROJECT RANKING*

Notes: _____

Action: _____

California State Parks Per Capita Match Calculator

Project ID: 9832
Coordinates: 38.1201, -121.2687
Date: 01/30/2020

This is your project report for the site you have defined. Please refer to your **Project ID** above in any future communications about the project.

PROJECT AREA STATISTICS

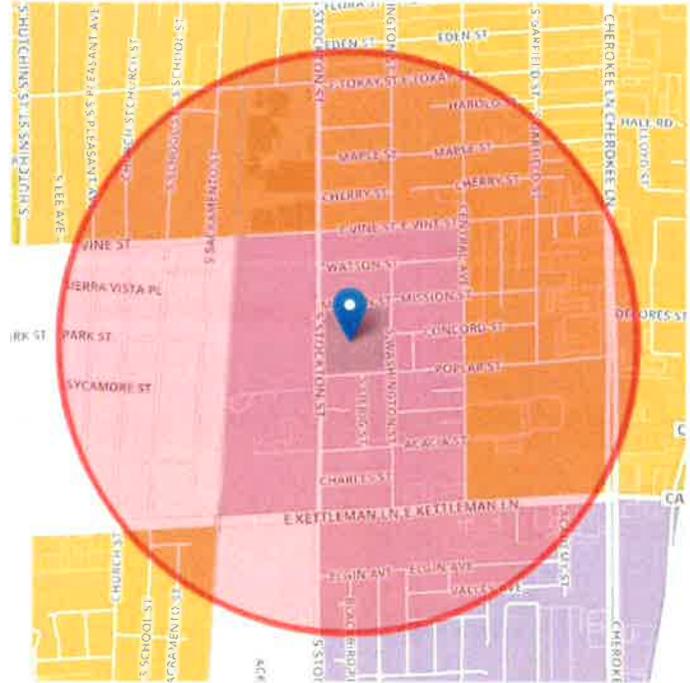
County: San Joaquin
Median Household Income: \$41,009

The median household income in the circle does not qualify as **Severely Disadvantaged. Match IS required.**

*BRARAY PARK
REPORT*

-  Park or Preserved Area
-  Disadvantaged Community
-  Severely Disadvantaged Community
-  No Data

PROJECT AREA MAP



REPORT BACKGROUND

The project statistics have been calculated based on half mile radius around the point location selected. Only park acres within the project area's half mile radius are reported. Population and people in poverty are calculated by determining the percent of any census block-groups that intersect with the project area. The project area is then assigned the sum of all the census block-group portions. An equal distribution in census block-groups is assumed. Rural areas are calculated at a census block level to improve results.

Median household and per capita income are calculated as a weighted average of the census block- group values that fall within the project area.

More information on the calculations is available on [the methods page](#) »

Demographics—American Community Survey (ACS) 5-year estimates 2012-2016; Decennial 2010 Census; the margin of error (MOE) was not analyzed.

Parks—California Protected Areas Database 2017a CFF adjusted (5/2018) - more information at <http://www.CALands.org>. Parks and park acres area based on best available source information but may not always contain exact boundaries or all parks in specific locations. Parks are defined further in the 2015 SCORP (pg. 4).

Users can send updated information on parks to SCORP@parks.ca.gov



SCORP Community FactFinder is a service of the California Department of Parks and Recreation
www.parks.ca.gov

SCORP Community FactFinder created by [GreenInfo Network](http://www.greeninfo.org) www.greeninfo.org
in consultation with CA Dept. of Parks and Rec



California State Parks Per Capita Match Calculator

Project ID: 9831
Coordinates: 38.1235, -121.2798
Date: 01/30/2020

This is your project report for the site you have defined. Please refer to your **Project ID** above in any future communications about the project.

PROJECT AREA STATISTICS

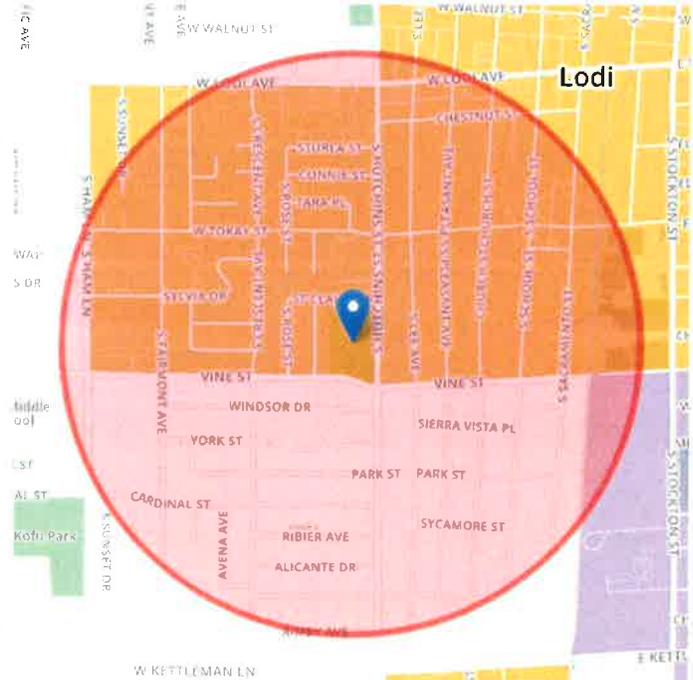
County: San Joaquin
Median Household Income: \$40,887

The median household income in the circle does not qualify as **Severely Disadvantaged**. Match IS required.

LEGION PARK
REPORT

-  Park or Preserved Area
-  Disadvantaged Community
-  Severely Disadvantaged Community
-  No Data

PROJECT AREA MAP



REPORT BACKGROUND

The project statistics have been calculated based on half mile radius around the point location selected. Only park acres within the project area's half mile radius are reported. Population and people in poverty are calculated by determining the percent of any census block-groups that intersect with the project area. The project area is then assigned the sum of all the census block-group portions. An equal distribution in census block-groups is assumed. Rural areas are calculated at a census block level to improve results.

Median household and per capita income are calculated as a weighted average of the census block- group values that fall within the project area.

More information on the calculations is available on [the methods page »](#)

Demographics—American Community Survey (ACS) 5-year estimates 2012-2016; Decennial 2010 Census; the margin of error (MOE) was not analyzed.

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California State Parks Per Capita Match Calculator

Project ID: 9833
Coordinates: 38.1364, -121.2685
Date: 01/30/2020

This is your project report for the site you have defined. Please refer to your **Project ID** above in any future communications about the project.

PROJECT AREA STATISTICS

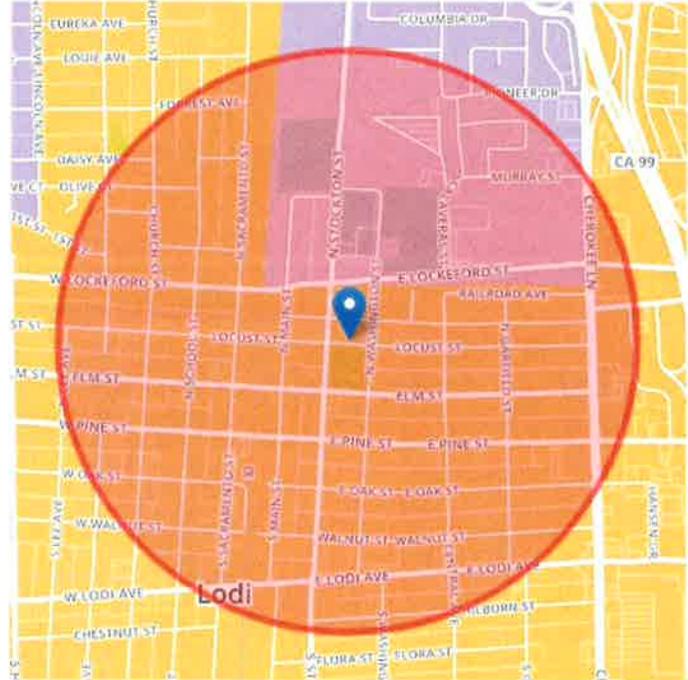
County: San Joaquin
Median Household Income: \$35,209

The project serves a severely disadvantaged community.
Match is NOT required.

**HALE PARK
REPORT**

-  Park or Preserved Area
-  Disadvantaged Community
-  Severely Disadvantaged Community
-  No Data

PROJECT AREA MAP



REPORT BACKGROUND

The project statistics have been calculated based on half mile radius around the point location selected. Only park acres within the project area's half mile radius are reported. Population and people in poverty are calculated by determining the percent of any census block-groups that intersect with the project area. The project area is then assigned the sum of all the census block-group portions. An equal distribution in census block-groups is assumed. Rural areas are calculated at a census block level to improve results.

Median household and per capita income are calculated as a weighted average of the census block- group values that fall within the project area.

More information on the calculations is available on [the methods page](#) »

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Interim Director's Report

January 30, 2020

Personnel Updates

The department currently has three full-time vacancies - 1) Director – recruitment period ended December 20. City Manager reviewing applications and scheduling interviews for **February**; 2) Park Superintendent – Per the City Manager, this position is scheduled to go to Council for approval in February or March (date TBD); and 3) Park Supervisor – recruitment for this position will also begin in February. Recruitment for several part-time positions remains continuous.

Trouble comes in 3's at Lodi Lake

Within 48 hours (last Sunday/Monday), Lodi Lake took some bumps and bruises from vehicle accidents. In the early morning hours Sunday, the first incident was a collision at Mills and Turner that took out a railing at the cross walk. The second incident occurred shortly thereafter (within minutes), a drunk driver damaged a number of metal fabricated items at Lodi Lake. The driver drove over the east half of the arched service gate (frame and support post) at Loma Drive and Turner Road and continued across the beach house parking lot heading north into the Discovery Center patio area, causing damages to picnic tables, umbrella stands, custom fabricated guard railing and hand railing at the switch-back ramp area of the patio. Trouble continued on Monday when a young driver was taking a driving lesson from a family member in the north side parking lot, and hit the accelerator instead of the breaks and jumped a curb, damaging a large swath of turf before hitting the breaks and bringing the car to a stop at the edge of the lake. Whew! No one was injured in any of the incidents, and Parks Division staff are tending to property damages (est. \$40-50K).

Experience the Square @ HSS – January 26 - *the kickoff event to the 2020 Concert Series*

Last Sunday, approximately 250 people were in attendance to enjoy live local music, wine/beer tasting in Kirst Hall, the new historical walking tour program, and a kids activity – with the highpoint of the afternoon being the 60-minute live performance in the CPL Theater by national recording artists Chris Pierce and Chris Lovejoy. Event partners included the Hutchins Street Square Foundation Board member, wine and beer pouring partners in Kirst Hall – Dancing Fox Winery and Brewery, Five Windows Beer Company, High Water Brewing, IDOL Beer Works, Lodi Beer Company, Lange Twins Winery and Vineyards, Oak Farm Vineyards, and Scotto Cellars. A sincere thank you is also extended to local performers/bands Georgetowne, Grey Finch, and First Street for providing live music in the lobby, rotunda and Kirst Hall. A special note - PRCS staff also fulfilled an ADA accommodation request for American Sign Language (ASL) interpreters to provide assistance to five attendees. These guests expressed a deep appreciation for our efforts and look forward to attending future events at the Square.

Zupo Field Update

Since the fire on September 22, the City Manager's office and PRCS staff have been compiling pertinent data and site information in relation to the future options for the property. The goal is to present a comprehensive report to Council at a shirtsleeve meeting on **March 10 – Carnegie Forum, 7 – 8 AM**. The report and presentation will include short, mid and long-range options given the following considerations: insurance deductible and settlement, existing uses and future facility needs assessment, possible funding challenges, community input and public sentimentality, and fundraising.

DeBenedetti Community Park Master Plan

Phase I & II Construction Documents (CDs) Kick Off Meeting

On Wednesday, January 29, PRCS along with a member of the Public Works staff (Interim Director DeGroot, Capital Projects Coordinator Virrey and Associate Civil Engineer Jimi Billigmeier) met with three members of the Callander Associates Landscape Architecture (CALA) team to begin work on Construction Documents for:

- **Phase I – West Century Boulevard Parking Lot, Basin Access and Restroom Building:** Construction of approximately 113 space parking lot off West Century Boulevard, including two new driveway cuts, planting, irrigation and parking lot lighting, pedestrian walkway access from parking lot to bottom of northwest detention basin, and pre-fabricated restroom/concession building with associated water, sewer and electrical service.
- **Phase II – Neighborhood Park:** Construction of approximately 1.5 acre Neighborhood Park in the northeast corner of the site including small play area, drinking fountain, small picnic area, pedestrian walkways, pedestrian scale security lighting, planting and irrigation.

The above scope of work will include Preliminary Design Analysis of parking and utility needs for phase I of the Master Plan and Design Development, Construction Documents for phase I and II only and Construction Assistance for phase I improvements only. Project schedule and timeframe is January 29, 2020 through July 31, 2021.

Lodi being considered as potential host for CA Tour DaVita 2020 – a Charity Bicycle Event

Interim Director DeGroot and Bike Lodi Coordinator Kathryn Siddle will meet Monday morning, 2/3, with national event managers from Backroads, Inc., who represent DaVita, Inc – an American healthcare company that provides kidney dialysis services through a network of 2,664 outpatient dialysis centers in the United States – and two centers here in Lodi. Lodi Lake is being considered as the host venue for this 5-day fundraising cycling event for 500-600 cyclists and 100 support staff. The event will be held in early October 2020. The event is held in a different state every year; it will be held in California this year and Lodi is at the top of the list to be chosen as the host City. To view the "Tour DaVita 2019 Recap" video, use the following link: <https://www.tourdavita.org/> and be sure to scroll down on the main page and look for the video - it's about 15 minutes long. Commissioners are encouraged to watch the first 3-4 minutes to get an introductory understanding of the scope and type of event. Be sure to turn up the volume.



TO: Parks and Recreation Commission
FROM: PRCS Staff
DATE: January 23, 2020

Next Report: *January 13 to February 9, 2020*

Upcoming Events – MARK YOUR CALENDAR

February

- 6 Steppin' Out Stockton Symphony @ Hutchins Street Square**
- 9 LCCA Maxwell Quartet @ Hutchins Street Square**
- 15 Baseball Tryouts @ Salas Park**
- 16 Stephanie D Band – Tribute to Carole King, 4pm, CPL Theatre @ Hutchins Street Square**
- 28 Youth Commission – Casino Night, 7pm, @ Hutchins Street Square**

March

- 5 LCCA Loren & Mark @ Hutchins Street Square**
- 9-20 Spring Break Camp**
- 13 Shooter Jennings, 8pm, CPL Theatre @ Hutchins Street Square**

April

- 11 Hoppy Eggs-venture and Jamboree, 10am @ Hutchins Street Square**
 - 11 Paddlefest @ Lodi Lake**
 - 11 Arbor Day @ Lodi Lake**
 - 14 LCCA Sons of Serendip @ Hutchins Street Square**
 - 18 Love Lodi @ Hutchins Street Square**
 - 24 John Waite, 8pm, CPL Theatre @ Hutchins Street Square**
-

Operational Reports

Programs & Services

Lodi Lake Nature Area Docents/School Tours - One school tour was held in this time period, with 3 individual docent-led tours occurring, a total of 48 students served. Two new docents shadowed this tour.

Nature Area Docents/Recruitment & Training

Recruitment - Ongoing recruitment efforts are occurring, using web based, print, and word of mouth advertisement. One "interview" of a potential docent is scheduled for 1/13/2020.

Training - Ongoing training occurs, Docent Coordinator joins all tours. New docents are shadowing tours and joining monthly meetings.

Lodi Lake Nature Area Docent/Community Outreach - Winter Walk in the Woods is a free community event put on by the docents and hosted at Lodi Lake. Docents will be at the 13th Annual Galt Bird Festival on February 1, 2020.

Lodi Lake Entrance - During the reporting period, a total of 305 customers used the self-pay station at the lake. This represents a 2% increase over the same time period last year when we had 299 customers utilize it. We will begin staffing the entrance gate at the lake on weekends beginning in March, weather dependent.

Adopt-A-Park Program – The Parks Department currently has five Adopt-A-Park partners supporting the following parks: Henry Graves, DeBenedetti, Emerson, Lodi Lake and Roget. During the reporting period, 13 hours were worked by 13 volunteers across those five parks. Their tasks include, but are not limited to, litter removal, planting and fertilizing plants, spreading mulch and pulling weeds.

Lodi Parks People – Parks staff are currently enrolling interested citizens in the Lodi Parks People clean-up program, which has seven active volunteers. We are in the process of scheduling an orientation for the next set of potential volunteers. Their continued help is greatly appreciated.

Boat Tours - The Coast Guard will be visiting on January 17 to complete a full dry dock exam of our documented vessel. This exam is required of us every 5 years to confirm the structural integrity of the vessel. Both captains are also starting the process of renewing their credentials.

Geese Management - We are working right now to secure our federal nest and egg destruction permit for the 2020 season. Activities under the permit will begin March 1, 2020. This year staff will be adding more authorized agents to the permit.

Facility Rentals and Scheduling -

Park/Fields	Reporting Period 2019	Reporting Period 2018	% +/-
Grape Bowl	16	27	-40.74 %
Kofu Diamonds	0	0	0
Complex Diamonds	0	0	0
Chapman Diamond	0	0	0
Zupo Field	0	0	0
DeBenedetti Fields	0	0	0
Salas Diamonds/Fields	0	0	0
Total	16	27	-40.74 %

After School Programs - ASP mid-year attendance is up 9% from the previous year. The ASP programs are running smoothly. The kids are busy with homework, friends, and being outside playing, if the weather permits. LUSD provides the ASP kids with a super snack that is served to the children upon arrival. New to ASP this year, is an additional snack that is offered at 5pm. Snacks are healthy and well received by the kids.

LUSD Bridge Program - ASP support staff will be meeting with the Bridge administrative staff for the third quarterly meeting of the year. We will discuss how this current year is progressing and what the end of the year will look like. Items of discussion will be staffing, competitive sports events, and quality state content standards reviews. Bridge attendance is up 25% this year due to acquiring the middle schools.

Spring Break Camp - We are now accepting enrollments for the 2020 Spring Break Camp. Camp will be housed at Hutchins Street Square in the Holz room. Camp will offer swimming, local walking field trips, arts and crafts, and great supervision. Lunches must be brought from home but we do offer the campers morning and afternoon snacks. At this time, there are no enrollments but we receive phone calls daily regarding camp. Parents typically begin to enroll their children in February for the March LUSD spring break camp.

Lodi Kids Camp - Summer – Registration is opened for Summer Camp. Camp dates for Session I are June 1 through June 30 and for Session II are July 1 through July 24. The parent Meet and Greet will be May 25 from 6:30 to 8 pm. New to camp this summer will be a registration fee of \$25 per participate. Camp fees, hours of operation, and locations will remain the same. We will offer the same popular camps as last summer; they are Summer Blast (HSS), Outdoor Adventure (Lodi Lake), Sports (Lakewood School), and Drama Camp (HSS). The hours of operation will be 7 am to 6 pm, Monday through Friday. Camp t-shirts will be handed out at the Meet and Greet and at the campsites. We currently are in the planning stages reserving facilities and securing field trip dates.

Arts and Specialty Classes – There were 119 patrons registered in classes and programs, which is a 39% decrease compared to 2018. Compared to last month reporting period there was a 36% decrease in patrons registered. Staff believe the decrease in registration is due to class cancellations and instructor resignations. The ballet program had the greatest attendance of 56 participants; second greatest was Kids in Tune with 26 participants.

HSS Performing Arts Theater –

- On December 10, Hutchins Street Square Foundation brought the United States Air Force Band to perform their holiday concert. There were 780 patrons in attendance.
- On December 14, Lodi Ballet Company held two performances of The Nutcracker. The matinee show had an audience of 558 patrons and the evening show had 337 patrons.
- On December 18, Twinkle Toes Dance Studio presented their Christmas Performance to an audience of 708 patrons.
- On December 20, Gary V Productions presented Big Band Christmas “All the Classics” to an audience of 257 patrons.

HSS Rentals and Events – Fifty-seven room rentals and approximately 6,360 visitors were hosted, which is a 22% increase compared to 2018. Events included weddings, church services, company dinners, and business meetings. HSS also hosted the International Wedding Festival in which we participated. The Rentals Consultant had 15 brides who signed up for individual appointments to tour the facility.

Hutchins Street Square Pool – A total of 361 patrons attended Water Fitness, 91 attended Open Swim, and 82 attended Lap Swim at HSS Pool. Compared to 2018, there was an increase in total attendance in Water Fitness of 28%, 18% in Open Swim, and 30% in Lap Swim. There is still a continuous growth in participation numbers when compared to the previous year. In combined totals of all programs, attendance increased 26% with 534 patrons in 2019 compared to 422 in 2018.

Water Fitness – A total of 361 patrons attended Water Fitness. Of those patrons, 257 used fitness punch-passes, 44 were daily drop-in, and 60 were Tivity Health participants. Compared to the previous year, there were increases in all categories including 28% in total attendance, 0.4% in fitness punch passes used, and 69% in daily drop-in. There is no comparative data for Tivity Health as it is a new partnership.

Open Swim – A total of 91 patrons attended Open Swim. Of those patrons, 35 used swim punch passes and 56 were daily drop-in. Compared to the previous year, there were increases of 18% in total attendance and 289% in fitness punch passes used. There was an 18% decrease in daily drop-in.

Lap Swim – A total of 82 patrons attended Lap Swim. 56 participants used swim punch passes and 26 were daily drop-in. There was an increase in total attendance of 30%, a 27% increase in swim punch passes used, and a 37% increase in daily drop-in participants.

Swim Lessons – Of the total 17 registered swimmers, there were 12 group lessons and 5 private lessons. This is a 6% increase of total registered swimmers compared to the previous year. The month of December is typically the slowest time of the year for swim lessons, likely due to the holidays.

Aquatic Rentals – There were 3 rentals at HSS Pool with 115 attending patrons. In 2018, there was 2 rentals at HSS Pool with 50 attending patrons. Positive feedback with previous renters have increased customer interest in rentals.

Punch Passes Purchased – Of the four separate punch cards, 10-Punch Resident Pass, 10-Punch Non-Resident Pass, 20-Punch Resident Pass, and 20-Punch Non-Resident Pass, there were purchases of 23, 6, 6, and 1. In total, 36 punch passes were purchased. There are no records of punch passes purchased from the previous year. However, compared to the previous month, there was a 27% decrease in punch pass purchases (49 to 36).

Late Nite Adult Basketball – The 8 team adult league will be have playoffs with the top 4 teams on January 25 and conclude on February 1 with the top two teams playing in a championship game.

Comet Basketball – The B.O.B.S program for 7/8 grade girls and boys will begin playoffs the week of February 3 and conclude with championships on February 10, 2020.

Forward/Onward Junior Basketball League – The City of Lodi program for K-6 graders continues to play weeknights, Monday - Thursday. The season wraps up for K-3 graders on January 30. The Onward Eastern division for 4-6 graders will hold playoffs on February 3, 2020, with championships played on February 8, 2020. The Onward Western division for 4-6 graders will hold playoffs on February 4, 2020, with championships played on February 8, 2020.

Internal Operations

ActiveNet/Registrations – The number of registrations for all programs offered through PRCS totaled 733 for the period of 12/09/19 to 01/12/20. That is roughly a 7.5% increase from 2018/2019, which totaled 682 enrollments.

Lodi Lake and City Park Reservations – Park permit reservations during this time frame totaled 6 which is a 100% increase from last year, which totaled 3. All reservations were for Legion Building during this reporting period. During the same time last year, we had a total of 2 building rentals and 1 park rental.

HSS Operations – For this reporting period, the Hutchins Street Square Building Services crew provided support services and housekeeping to 18 rental events, 11 meetings and 65 classes. During this period, we hosted another Sand Hill Crane Festival and Hutchins Street Square Foundation Philanthropy Day. The total hours of coverage for Building Services was 902 hours including all maintenance and event attendant time. During this 30-day period, Building

Services staff set up a total of 3,878 chairs, 311-6' and 8' tables, 337-60" round tables, 29 stages, 13 bars, 26 bistro tables, along with 26 visual aid panels for the festival.

The HSS pool has switched over from an expensive pellet form of chlorine to liquid chlorine that we expect to save about \$200 a month in product cost and \$1,200 annually in maintenance cost. This change brings a certain level of storage concerns that is being address with Fire Department input.

Vandalism – During this reporting period, there were three instances of vandalism. The repairs cost the division \$2,871.12 in labor and materials. Our crews spent 3 hours removing graffiti, cleaning up illegally dumped brush, and repairing damaged restrooms. The most costly event occurred at Legion, where an individual broke into the maintenance shop and stole \$2,800 worth of field equipment.

Leadership Development and Division Achievements

HSS Operations - For this reporting period, the Hutchins Street Square Building Services crew provided support services and housekeeping to 31 rental events, 9 meetings and 55 classes. The total hours of coverage for Building Services was 938 hours including all maintenance and 48 hours of event attendant time where we gave one-on-one support to the client. During this 30 day period, Building Services staff set up a total of 3,823 chairs, 179 6' and 8' tables, 422 60" round tables, 35 stages, 10 bars, 26 bistro tables. We had changed the Marquee 6 times as well.

Vandalism – During the reporting period, there were three instances of vandalism. The repairs cost the division \$105.93 in labor and materials. Park staff spent 2 hours removing graffiti, specifically on the exterior of the Salas Park restroom building.

Facility Rentals – During the winter months, most fields are unusable due to weather. The Grape Bowl is currently the only field available. This reporting period the rentals were reduced due to both high schools and competitive teams taking the two-week holiday break off.

A big "Thank You" to Roscoe Walker and Derrick Spagnola for repairing a number of main line irrigation breaks at Hutchins Street Square.

A big "Welcome Back" to Sean Machado, Park Maintenance Worker II.

Key Capital Projects and Park Maintenance

Villa Fiore Park Development – Hemington Landscape has completed the park construction at this time and the temporary fencing remains in place during the turf establishment. Staff is projecting the park will be open to the public Spring of 2020. Hemington Landscape will be providing 2 years of park maintenance (mowing, edging, blowing, irrigation operations, and

plant material maintenance). Park staff will provide daily trash pick-up, playground and picnic shelter up keep, along with daily restroom cleaning.

Blakely Park Restroom Improvements – Public Works and Park staff have completed the construction drawings for the restroom and site work improvements for the new facility which will be located on the Stockton Street frontage of the park. This project is being funded through CDBG. City Council approved plans, specifications and authorized staff to go out to bid at their regular meeting on November 6. The bid opening took place on December 11 and staff received six bids. The apparent low bidder at this time is Soracco, Inc of Lodi \$333,587. Their bidding documents must be reviewed by our CDBG Coordinator for meeting the requirements for bidding a federally funded project.

Zupo Field Grandstands – The main grandstands and backstop skirting were damaged by fire on September 22, 2019. Belfor has completed demolition and clean-up work, as directed by our insurance company. Work was completed October 22. Park staff is working to have the field playable for the upcoming 2020 baseball season. (Repairs to the backstop, scoreboard equipment and other miscellaneous items are being addressed to make the facility safe and usable).

- Soccer field preps at various park locations.
- Baseball field renovation work is taking place at various park locations.
- Staff continues with leaf removal and mowing at all park locations.
- Staff has been making playground repairs at various park locations.
- Blakely Park sports field improvements construction drawings, funded by the California Youth Soccer and Recreation Development Program State Grant, are currently being worked on. Parks Division staff has completed approximately 70% of the drawing package. This project is scheduled for 2020-2021.
- Nature Area Outdoor Education Improvement drawings have started. The Acorn Group of Tustin, CA, has completed the design work for the new nine interpretive panels in this project. The new interpretive panels will be installed within custom fabricated framework and installed along the asphalt and decomposed granite trails. This project is scheduled for 2021-2022.
- Park staff is starting to look at the removal and replacement of English Oaks Park and Beckman Park playground equipment. These proposed improvements would be funded by Measure L.
- The maintenance storage canopy at the PRCS corp. yard will be receiving new gutters and down spouts to eliminate rainwater from falling onto the stored equipment and fertilizer under cover.
- Park staff completed the assembly of a new carport, located at Lodi Lake, which will provide cover for maintenance vehicles.

Marketing, Social Media, Publicity

PRCS Facebook Page

- 5,426 “followers” (previous month- 5,343)
- 19k people reached in the last 30 days
- 3,126 - number of times people liked, commented or shared the page

Of the items posted, the top 3 engaged post were:

- Tot Sports (6.6k)
- Pool Parties at HSS (4.5k)
- Park Restroom Closure on Christmas (3.9k)

PRCS Instagram Page

- 1265 “followers” (Previous month 1229)

Of the items posted, the top 3 engaged post were:

- Good Day Sacramento for Experience the Square (reach: 685, likes: 36)
- John Waite Concert Promo (reach: 767, likes: 23)
- Femmes of Rock Concert Promo (reach: 678, likes: 18)

PRCS in the News –

Public input sought about Lodi parks and facilities

https://www.lodinews.com/news/article_f729f5fe-2092-11ea-af7e-87bb2abe4c36.html

Headliners headed to Hutchins Street Square

<https://www.lodinews.com/lo>

Briefs: Docents to lead Lodi Lake Nature Area tour

https://www.lodinews.com/news/article_8ac8be20-32a5-11ea-bc7b-972b34a46c17.html

Commendations and Recognition

Thank you to:

- Docent Mary Fuhs offered her home for the Docent Holiday gathering meeting.
- Travis Kahrs for a very informative tour of the water treatment plant.

From HSS Renter: *“Hi Rachelle! I hope the day was fruitful for Hutchins Street Square. WE LOVE the twinkle lights above! So warm and welcoming. Firstly, I want to thank you and your staff for such a great presence. It was an easy peasy day that ran smoothly. We appreciated your staff so much! They made everything perfect!!!” Can we schedule the next January event for 2021? I know it is a ways away, but we want to keep the ball rolling 😊. Kimberly*



Boosters of Boys/Girls Sports Organization

P.O. Box 1600

Woodbridge, CA 95258

December 11, 2019

EXECUTIVE BOARD MEETING MINUTES

Kofu Park – 6:30 pm

Meeting called to order at 6:38 pm by Kim Ruoff

B.O.B.S. EXECUTIVE BOARD OFFICERS

KURT ANDERSON (PRESIDENT)
DANNY GALLETTI (VICE PRESIDENT)
KIM RUOFF (ASST. VICE PRESIDENT)
DEWEY BLEVINS (SECRETARY)
PHILLIP BURKS (TREASURER)

BOARD OF DIRECTORS

GAMAL ALI
DAN BELDEN
ARON DUDA
KRISTINA DULCEY-WANG
IZZY ESPINOZA
TIM JACOBSEN
JEREMY MC ENTIRE
ANGEL ORDAZ
JASON PARENTI
PETE PEREZ
ERIN PEREZ
MATT PRICE
DUSTIN SACCONE
BRIAN SAUERLAND

GRANT PLATH
ADVISOR

I. Roll Call: – Galletti

- **Excused:** Steve, Angel, Matt, Brian
- **Late:** Tim
- **Absent:** Izzy

II. MINUTES: – Dan motioned to accept the minutes. Jason 2nd – Passed.

III. GUEST SPEAKER – None

IV. FINANCIAL REPORT – Brown - NR

Gamal made a motion to accept the financial report. Jason 2nd. Passed

V. CITY COORESPONDENCE – Plath

Activity guide out today. Any program in the guide will be open for Registration as of today. The bid for the Blakley park restrooms will be on the agenda in January. Voting on it in February.

VI. NEW BUSINESS – Aron Duda was interviewed last night and the Executive Board recommended her as a member. Kurt motioned for Aron to join. Danny 2nd. Passed

VII. OLD BUSINESS – the repairs are done at Salas Park Concessions Approved was \$4,000.00 the bill came to \$2,802.00. There was a issue with the ice maker at Zupo concessions. Come to find out the someone from the city turned the water off so the ice machine was not making ice. Its back on and all is working again.

VIII. AGENDA ITEMS – NR

IX. COMMITTEE REPORTS:

A. SPORTS COMMITTEE – Anderson
Baseball meeting to be had.

B. GENERAL PROGRAM COMMITTEES:

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B. GENERAL PROGRAM COMMITTEES:

C. STANDING COMMITTEES

1. **Web Master** – Anderson – 1000 followers on Facebook.
2. **Concessions** – Brown – NR
3. **Special Events** – Ruoff – Light Parade was fun and went well. Sell Tickets for Crab Feed and work on getting raffle prizes.
4. **Social and Honor** – Ruoff – Dinner will be January 4th. Tin Roof at 5:00 pm.
5. **Fund-raising** – Paine – NR
6. **Membership/Corporate Sponsorship** – Jacobsen – Tim will be working with Dicks

Sporting Goods to set up donations and sales weekends.

7. **Brian Stocker Scholarships** – Anderson – NR
8. **Team Sponsorships** – Brown – NR
9. **Purchasing/Equipment** – Brown – NR
10. **Facility Planning** – Galletti – NR
11. **Public Relations** – Burks - NR
12. **Building and Maintenance** – Belden – NR
13. **Ad Hoc** – Belden – NR

X. BOARD DISCUSSIONS Kurt makes a motion to re-up incumbents. Gamal 2nd. Passed.

Probation passed for Phillip. Dan motioned Kurt 2nd. Passed

Probation passed for Erin. Gamal motioned Danny 2nd. Passed

2020 Executive Board was voted in tonight and is as follows:

President – Kurt Anderson

Vice President – Danny Galletti

Assistant Vice President – Kim Ruoff

Secretary – Dewey Blevins

Treasurer – Phillip Burks

Budget meeting is on the books for December 29th.

XI-ADJOURNMENT – Dan makes a motions Dewey 2nd Meeting adjourned at 10:32 pm

Board Meeting: 2nd Wednesday of each month
Next Meeting: January 8, 2020 @ 6:30pm Kofu park

Financial Report

Lodi Boosters of Boys/Girls Sports
For the period ending December 31, 2019



Prepared by
Phillip Burks

Prepared on
January 7, 2020

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Statement of Financial Position

As of December 31, 2019

	Total
ASSETS	
Current Assets	
Bank Accounts	
1 BOBS General Fund	39,891.54
2 BOBS Concessions	40,337.49
3 BOBS Money Market	108,085.75
Total Bank Accounts	188,314.78
Total Current Assets	188,314.78
Other Assets	
Assets	47,141.30
Total Other Assets	47,141.30
TOTAL ASSETS	\$235,456.08
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	110,065.36
32000 Retained Earnings	69,032.32
Net Revenue	56,358.40
Total Equity	235,456.08
TOTAL LIABILITIES AND EQUITY	\$235,456.08

Statement of Activity

January - December 2019

	Total
REVENUE	
13 YR OLD TOURNAMENT TEAM INCOME	
4305 Gate	200.00
4330 Uniforms Purchase	420.00
Total 13 YR OLD TOURNAMENT TEAM INCOME	620.00
14's & 15's TOURNAMENT TEAMS INCOME	
4725 Misc. Fundraising	1,470.20
4730 Uniform Purchase	420.00
Total 14's & 15's TOURNAMENT TEAMS INCOME	1,890.20
ADMINISTRATION INCOME	
1000 Membership Income	400.00
1005 Interest Income	59.97
1010 Donations & Memorial Income	1,050.00
1015 Special Event Income	56,947.23
1021 Zupo Project	2,000.00
1025 Fund Raising - Spring	8,990.00
1030 Fund Raising Fall	3,911.00
1035 Miscellaneous Fundraising	161.00
1040 Miscellaneous Income	46,267.63
1045 Sponsorship	3,050.00
1046 Scholarship Fund	5,000.00
Total ADMINISTRATION INCOME	127,836.83
BABE RUTH BASEBALL INCOME	
4200 Registration	8,378.49
4205 Sponsors 13-15	1,575.00
Total BABE RUTH BASEBALL INCOME	9,953.49
CAL RIPKEN INCOME	
4000 Reg 6-12	30,057.27
4010 Team Sponsor	7,350.00
4015 Banners	2,525.00
Total CAL RIPKEN INCOME	39,932.27
CAL RIPKIN TOURN INCOME	
4105 Gate	3,397.00
4110 Registration	3,000.00
4120 Program	950.00
4125 Misc/F.R.	4,441.00
4130 Uniforms	2,395.00
Total CAL RIPKIN TOURN INCOME	14,183.00
COLTS FOOTBALL INCOME	
7000 Football Registration	26,179.91
7001 Cheer Registration	1,699.91
7002 Football Equipment Deposit	4,625.09

	Total
7003 Cheer Uniforms	22,329.09
7005 Gate	8,919.00
7010 Fundraiser	2,255.79
7020 Sponsorships	525.00
7040 Apparel/Decals/Misc	963.00
Total COLTS FOOTBALL INCOME	67,496.79
COMET BASKETBALL INCOME	
8000 Comet Registration	5,642.47
8005 Sponsors	1,225.00
8015 Miscellaneous	71.00
Total COMET BASKETBALL INCOME	6,938.47
COMET TOURNAMENT INCOME	
8135 Uniforms	560.00
Total COMET TOURNAMENT INCOME	560.00
CONCESSION INCOME	
3010 Baseball/Softball	65,438.91
3015 Baseball/Softball Tourney	1,815.30
3020 Soccer	1,384.00
3030 Football	17,319.46
3040 Basketball	5,121.95
3090 Misc.	2,100.00
Total CONCESSION INCOME	93,179.62
FALL BASEBALL INCOME	
4900 Fall Ball Registration	10,556.34
Total FALL BASEBALL INCOME	10,556.34
REC SOCCER INCOME	
6000 Soccer Reg	18,705.79
6005 Sponsorship	6,300.00
Total REC SOCCER INCOME	25,005.79
SOFTBALL INCOME	
5000 Softball/Tball	16,743.50
5005 Sponsors	3,850.00
Total SOFTBALL INCOME	20,593.50
Uncategorized Revenue	325.00
Total Revenue	419,071.30
GROSS PROFIT	419,071.30
EXPENDITURES	
13 YR OLD TOURNAMENT TEAM EXPENSE	
4360 Uniforms Purchased	722.70
4365 Travel, Food, Lodging	2,747.68
4370 Fees Expense	125.00
4390 Officials	420.00
4392 Awards	118.62
Total 13 YR OLD TOURNAMENT TEAM EXPENSE	4,134.00

	Total
14's & 15's TOURNAMENT TEAMS EXPENSE	
4760 Uniforms Purchased	1,680.39
4765 Travel & Lodging	4,633.01
4770 Fees	325.00
4790 Officials	420.00
4792 Awards	44.36
4795 Misc	1,992.36
Total 14's & 15's TOURNAMENT TEAMS EXPENSE	9,095.12
ADMINISTRATION EXPENSE	
1505 Board Expenses	6,342.67
1510 Supplies	281.32
1515 Postage	314.00
1520 Insurance	3,675.00
1525 Accounting	885.00
1530 Special Events	30,484.95
1535 Capital Projects	8,050.00
1536 Zupo Project	1,760.88
1540 Fundraising - Spring Expense	1,508.29
1545 Fundraising - Fall	1,005.68
1550 Fundraising - Misc.	1,049.00
1560 Maintenance & Repairs	6,513.23
1565 Miscellaneous Expense	707.22
1570 Field Prep	2,240.00
Total ADMINISTRATION EXPENSE	64,817.24
BABE RUTH BASEBALL EXPENSE	
4250 Insurance/Fees/Photos/Ads	3,778.95
4253 Refund	160.00
4260 Equipment	3,460.83
4265 Uniforms	3,342.79
4270 Officials	2,730.00
4275 Awards	522.54
4280 Misc. Soil Conditioners	700.38
Total BABE RUTH BASEBALL EXPENSE	14,695.49
CAL RIPKEN EXPENSE	
4050 Insurance/Fees/Photos/Ads	9,561.81
4053 Refunds	490.00
4055 Banners Expense	554.41
4060 Equipment	6,197.72
4065 Uniforms	14,214.03
4070 Officials	4,945.00
4075 Awards	1,045.09
4080 Misc. Soil Conditioner	3,018.08
Total CAL RIPKEN EXPENSE	40,026.14
CAL RIPKEN TOURN EXPENSE	

	Total
4150 Insurance/Fees/Photos/Ads	740.26
4160 Uniforms	4,494.39
4165 Travel & Lodging	10,648.00
4170 Fees	3,500.00
4180 Souvenirs	2,435.55
4185 Program Fees	730.69
4190 Officials	1,890.00
4192 Awards	162.95
4195 Misc/FR	1,191.97
Total CAL RIPKEN TOURN EXPENSE	25,793.81
COLTS FOOTBALL EXPENSE	
7050 Insurance/Fees/Photos/Ads	2,819.89
7052 Football Equip. Refund	4,625.00
7055 Cheer Uniforms	21,887.56
7060 Equipment	13,337.05
7065 Uniforms	9,388.46
7080 Apparel/Decals/Misc	1,913.95
7085 Banquet	405.00
7095 Award	1,637.31
Total COLTS FOOTBALL EXPENSE	56,014.22
COMET BASKETBALL EXPENSE	
8050 Insurance/Fees/Photos/Ads	785.69
8060 Equipment	173.16
8065 Uniforms	4,072.17
8075 Awards	214.33
Total COMET BASKETBALL EXPENSE	5,245.35
COMET TOURNAMENT EXPENSE	
8155 Entry Fees	350.00
Total COMET TOURNAMENT EXPENSE	350.00
CONCESSIONS EXPENSE	
3500 Concession Expenses	38,549.80
3540 Basketball	-231.75
3550 Wages	33,152.71
3555 Payroll Taxes	7,866.20
3556 Payroll Process Fee	1,943.51
3560 Alarm/Phone/Repair	1,834.87
3570 Insurance	2,021.00
3580 Maintenance	2,879.14
Total CONCESSIONS EXPENSE	88,015.48
FALL BASEBALL EXPENSE	
4951 Refund	1,120.00
4955 Officials	1,285.00
4965 Uniforms	3,334.97
Total FALL BASEBALL EXPENSE	5,739.97

	Total
REC SOCCER ALL STARS EXPENSE	
6480 Miscellaneous	109.20
6490 Entry Fees	2,300.00
Total REC SOCCER ALL STARS EXPENSE	2,409.20
REC SOCCER EXPENSE	
6050 Insurance/Fees/Photos/Ads	6,551.36
6053 Refund	450.00
6060 Equipment	793.21
6065 Uniforms	15,669.40
6070 Officials	1,405.00
6075 Awards	1,538.27
6080 Misc.	790.66
Total REC SOCCER EXPENSE	27,197.90
SOCIAL AND HONOR EXPENSE	
2510 Coaches BBQ	1,441.40
2540 Installation Dinner	1,109.49
Total SOCIAL AND HONOR EXPENSE	2,550.89
SOFTBALL EXPENSE	
5050 Insurance/Fees/Photos/Ads	3,791.03
5053 Refund	275.00
5060 Equipment	3,412.22
5065 Uniforms	2,010.25
5070 Officials	3,120.00
5075 Awards	792.25
Total SOFTBALL EXPENSE	13,400.75
SOFTBALL TOURNAMENT EXPENSE	
5150 Insurance/Fees/Photos/Ads	305.00
5170 Entry Fees	2,385.00
Total SOFTBALL TOURNAMENT EXPENSE	2,690.00
Uncategorized Expenditure	537.34
Total Expenditures	362,712.90
NET OPERATING REVENUE	56,358.40
NET REVENUE	\$56,358.40